



March 7, 2025

MEMO TO: Prospective Bidders

FROM: Laurie Zoll Grants and Procurement Manager

SUBJECT: Washington County Elevator Modernization **Addendum #1:** Revisions to RFB

Washington County has updated the following aspects of the RFP:

- Bid end date has been revised.
- Target start date has been updated.
- Revisions have been made to the dates within the RFB schedule, including:
 - Submission of written questions
 - Provision of written responses to questions
 - Proposal submission deadline
 - Public bid opening
 - A second mandatory site visit has been added to the schedule.
 - Attendance is required for only one site visit. Prospective bidders who attended the first site visit may attend the second one; however, it is *not* mandatory.

PROJECT TERM

Target start date: 06/01/2025

Target completion date: 05/01/2026

RFB SCHEDULE

This RFB consists of the base RFB document, any attachments, and any addenda released before the Contract award, which are incorporated herein by reference. The table below shows the *intended* schedule for this RFB. The County will make every effort to adhere to this schedule.

Event	Responsibility	Date	Time
Issue RFB	County	02/24/2025	
Mandatory Site Visit	Vendor	03/07/2025	11:00AM
Second Mandatory Visit	Vendor	03/28/2025	11:00 AM
Submit written questions	Vendor	04/04/2025	
Provide written responses to questions	County	04/11/2025	
Submit Proposals	Vendor	04/25/2025	By 3:00 PM
Public Bid Opening	County	04/25/2025	3:00 pm

