

Washington County

Department of Social Services

Career Opportunity

We have great benefits...

*Health Insurance for employees *Dental Insurance *Longevity Pay *401-K *Life Insurance *Accrued Vacation/Sick Leave *13 Paid Holidays

SOCIAL WORK SUPERVISOR III

SALARY GRADE – 73

SALARY RANGE: \$48,711 - \$72,199

****SALARY IS DETERMINED BASED ON EXPERIENCE****

DESCRIPTION OF WORK:

This position is responsible for directing and supervising the work assigned to the Adult Services Unit in the agency. The Supervisor is responsible for supervising the agency's Adult Protective Services Programs and Community Alternatives for Disabled Adults Program.

Some representative duties and responsibilities include: planning and conducting conferences with staff to interpret local, state and federal regulations and policies; assigning and monitoring cases to ensure policies, procedures and practices are followed; planning intake and assigning Social Workers to after-hours call duty; performing performance evaluations of staff; monitoring, reviewing and completing reports on hours worked, services provided and/or other information related to staff or programs and services and other duties and responsibilities as assigned. This work is performed under the supervision of the Director and is reviewed through regular conferences and periodic reports.

Minimum Training and Experience Requirements: - Master's degree in social work from an appropriately accredited institution and two years of directly related experience; or a bachelor's degree in social work from an appropriately accredited institution and three years of directly related experience; or a master's degree in a human services field from an appropriately accredited institution and three years of directly related experience; or a bachelor's degree in a human services field from an appropriately accredited institution and four years of directly related experience; or a bachelor's degree from an appropriately accredited institution and five years of directly related experience; or an equivalent combination of education and experience.

Application Process: Applicants for this position should submit a completed State of North Carolina application **(PD-107) (with supplemental sheet (PD-107(A) if necessary to capture all work history)** and college transcripts to Cathy Ange at the Washington County Department of Social Services located at 209 E. Main Street in Plymouth, NC 27962, by mail at PO Box 10, Plymouth, NC 27962 or by email to cathyba@wcchs.org by **Thursday, March 13, 2025**. Applications can be found at www.ncworks.gov or www.washconnc.org. You may also contact Cathy Ange at cathyba@wcchs.org for a copy of the application.

APPLICATION DEADLINE: Thursday, March 13, 2025

POSTING DATE: February 27, 2025

Drug Screening Test Required

Washington County DSS provides equal employment opportunities to all employees and applicants for employment and prohibits discrimination and harassment of any type without regard to race, color, religion, age, sex, national origin, disability status, genetics, protected veteran status, sexual orientation, gender identity or expression or any other characteristic protected by federal, state or local laws. This policy applies to all terms and conditions of employment, including recruiting, hiring, placement, promotion, termination, layoff, recall, transfer, leaves of absence, compensation and training.