

Board of Commissioners
Special Called Meeting
September 9, 2024



WASHINGTON COUNTY BOARD OF COMMISSIONERS
SPECIAL MEETING AGENDA
MONDAY, SEPTEMBER 9, 2024
COMMISSIONERS' ROOM
116 ADAMS STREET, PLYMOUTH, NC

6:30 PM Call to Order—Chair Keyes

Item 1 6:31 PM EMTOC Site Selection, Mr. Jason Squires, ACM

Item 2 6:40 PM Creswell Fire Department Funding Request, Mr. Curtis Potter, CM/CA

Item 3 6:50 PM RESO 2024-029 Washington County Resolution Application for NCDOC Rural Downtown Economic Development Grant Fund Main Street & Rural Planning Center Washington County Courthouse Elevator Modernization Project, Mr. Curtis Potter, CM/CA

Item 4 7:00 PM Closed Session has been scheduled according to NCGS§143-318.11(a)(3) (attorney-client privilege) and NCGS §143-318.11(a)(6) (personnel)

Adjourn

WASHINGTON COUNTY BOARD OF COMMISSIONERS

AGENDA STATEMENT

ITEM NO: 1

DATE: September 9, 2024

ITEM: EMTOC Site Selection, Mr. Jason Squires, ACM

SUMMARY EXPLANATION:

Mr. Squires will discuss the abovementioned subject. Attached is a Final Survey Plat and a Resolution for the Acquisition of the Lassiter Property for the Board to approve.

I, HOOD RICHARDSON, CERTIFY THAT UNDER MY DIRECTION AND SUPERVISION, THIS MAP WAS DRAWN FROM AN ACTUAL GPS SURVEY USING DOCUMENTS OF RECORD AS SHOWN ON THIS MAP AND THAT THE ERROR OF CLOSURE IS 1:7,500 AS CALCULATED BY LATITUDES AND DEPARTURES. THAT THE FOLLOWING INFORMATION WAS USED TO PERFORM THE GPS SURVEY.

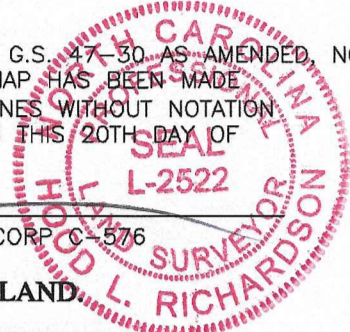
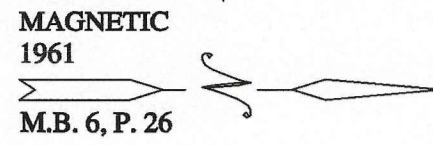
GPS RECEIVERS USED: GEOMAX ZENITH60
 CLASS OF SURVEY: B
 POSITIONAL ACCURACY: 0.03'
 DATES OF SURVEY: AUGUST 15, 2024
 DATUM/EPOCH: NAD 83/2011 ADJUSTMENT
 PUBLISHED/FIXED-CONTROL USED: "VRS"
 GEOD MODEL: GEOD 12B
 COMBINED GRID FACTOR: 0.99993025
 UNITS: US FOOT

THAT THIS MAP WAS PREPARED IN ACCORDANCE WITH G.S. 17-30 AS AMENDED, NO DETERMINATION OTHER THAN AS IS SHOWN ON THIS MAP HAS BEEN MADE ABOUT G.S. 47-30, SECTION 3, (F), (11). DASHED LINES WITHOUT NOTATION ARE NOT SURVEYED. WITNESS MY HAND AND SEAL ON THIS 20TH DAY OF AUGUST, 2024.

HOOD L. RICHARDSON, P.L.S. L-2522 PROFESSIONAL CORP. C-576

THIS IS A SURVEY OF AN EXISTING PARCEL OF LAND

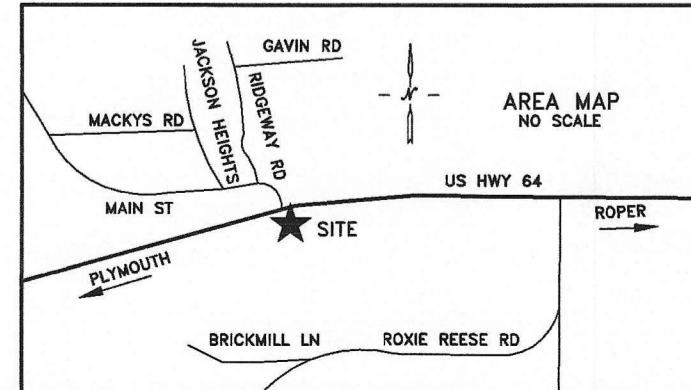
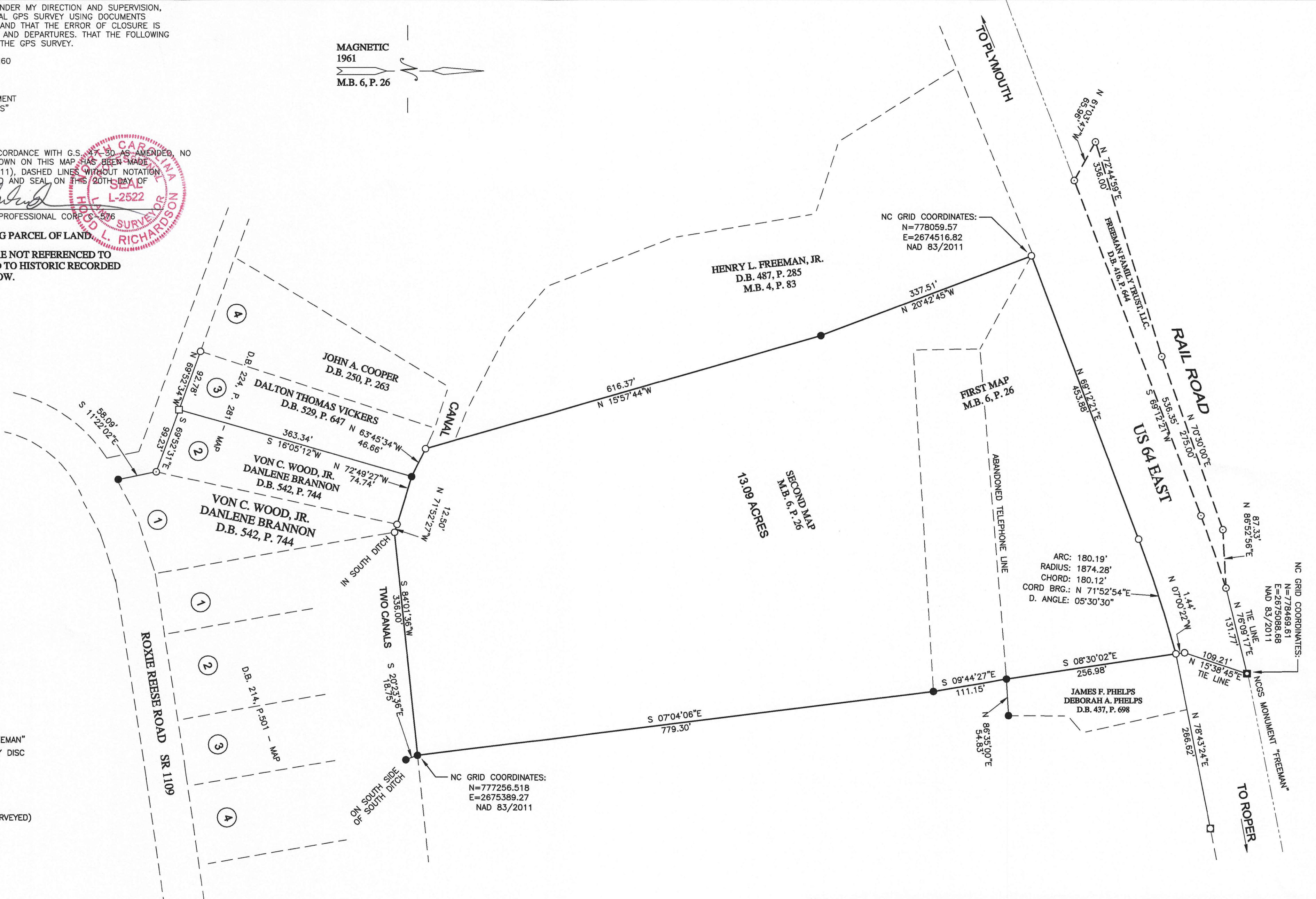
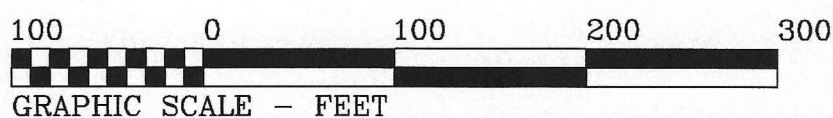
NORTH INDEX AND BEARINGS ARE NOT REFERENCED TO NC GRID. THEY ARE REFERENCED TO HISTORIC RECORDED PLAT AS SHOWN ON NORTH ARROW.



REFERENCE:
 M.B. 3, P. 56
 M.B. 6, P. 26
 M.B. 4, P. 42
 D.B. 525, P. 541

LEGEND

- NCGS MONUMENT "FREEMAN"
- NC DOT RIGHT OF WAY DISC
- NEW IRON ROD
- FOUND IRON PIPE
- ⊕ CENTER LINE
- ⊔ RAILROAD IRON
- - - DASHED LINE (NOT SURVEYED)



SURVEY FOR:
COUNTY of WASHINGTON
 PLYMOUTH TOWNSHIP WASHINGTON COUNTY
 NORTH CAROLINA
 SCALE: 1" = 100' SURVEY DATE: AUGUST 15, 2024
 SURVEYED BY: HOOD RICHARDSON, P.A. C-576
 ENGINEERS-PLANNERS
 110 WEST 2ND STREET
 WASHINGTON, N.C. 27889
 PHONE: (252) 975-3472

COUNTY OF WASHINGTON

BOARD OF COMMISSIONERS:

ANN C. KEYES, CHAIR
CAROL V. PHELPS, VICE-CHAIR
TRACEY A. JOHNSON
JOHN C. SPRUILL
JULIUS WALKER, JR.



POST OFFICE BOX 1007
PLYMOUTH, NORTH CAROLINA 27962
OFFICE (252) 793-5823

ADMINISTRATIVE STAFF:

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cpotter@washconc.org
JASON SQUIRES
ASSISTANT COUNTY MANAGER
acm@washconc.org
CATHERINE "MISSY" DIXON
FINANCE OFFICER
mdixon@washconc.org
JULIE J. BENNETT, MMC, NCMCC
CLERK TO THE BOARD
jbennett@washconc.org

RESOLUTION 2024-031

LASSITER PROPERTY ACQUISITION

WHEREAS, North Carolina General Statute §153A-158 authorizes counties to acquire property for County purposes; and

WHEREAS, Washington County has been studying certain alternative property locations to determine which might be the most feasible location to construct a new emergency management, training, and operations center (EMTOC); and

WHEREAS, Randy C. Lassiter & Lynn U. Lassiter own a certain parcel of real property which is more particularly described in a deed thereto recorded in Book 525, Page 541, of the Washington County Register of Deeds Office; and also identified herein for informational purposes as being that property listed with the county tax records as Parcel: 6777.06-47-8856; and

WHEREAS, Washinton County is interested in purchasing said parcel of property as it is generally depicted on the attached Survey for Washington County by Hood Richardson, P.A. dated 8/15/24 for use in connection with the purpose described hereinabove; and

WHEREAS, this Board previously authorized staff to enter into an Agreement for Purchase and Sale of Land with the owners of said parcel to permit the County a period of time to conduct certain due diligence review of said property prior to making a final decision to purchase it or not for the requested consideration of ONE HUNDRED TWENTY-FIVE THOUSAND DOLLARS (\$125,000); and

WHEREAS, after entering into said agreement, staff were subsequently required to negotiate two separate extensions of the original due diligence period for certain additional consideration, all of which is to be credited toward the purchase price for the County at closing, with the exception of an additional non-refundable ONE THOUSAND FOUR HUNDRED ELEVEN DOLLARS & TWENTY CENTS (\$1,411.20); and

WHEREAS, based on its due diligence review of alternative site locations, staff recommends moving forward with the purchase of the property described hereinabove; and

WHEREAS, this Board is of the opinion that it is in the best interest of the citizens and residents of the County to fully authorize the acquisition of the property described hereinabove for the aforesaid purpose of using it to construct a new emergency management, training, and operations center in Washington County.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners for the County of Washington as follows:

1. That the County Manager are hereby authorized to take any and all actions necessary to obtain the property upon the terms and conditions set forth herein and in the aforesaid Agreement for Purchase and Sale of Land, as extended.
2. That the closing transaction is subject to the approval of the County Attorney, and the transaction is further subject to pre-audit in the manner required by the Local Government Budget and Fiscal Control Act by the Finance Director.
3. That this resolution shall be effective upon its adoption.

ADOPTED this the 9th day of September 2024 in Washington County, North Carolina.

Ann C. Keyes, Chair
Washington County Board of Commissioners

ATTEST:

Julie J. Bennett, MMC, NCMCC
Clerk to the Board

WASHINGTON COUNTY BOARD OF COMMISSIONERS

AGENDA STATEMENT

ITEM NO: 2

DATE: September 9, 2024

ITEM: Creswell Fire Department Funding Request, Mr. Curtis Potter, CM/CA

SUMMARY EXPLANATION:

The County Offices received the following email in regard to the abovementioned subject:

From: Connie Barnes <cbarnes@washconc.org>

Sent: Tuesday, August 27, 2024 8:49 AM

To: Julie Bennett <jbennett@washconc.org>; Missy Dixon <mdixon@washconc.org>

Cc: Ann C. Keyes <Annkeyes2@gmail.com>; Lance Swindell

<EmergencyManager@washconc.org>; Ron Ambrose (chiefron400@yahoo.com)

<chiefron400@yahoo.com>

Subject: Creswell request for truck payment 2024-25

At last night's (August 26, 2024) Fire Commission meeting, Chief Ambrose of the Creswell Volunteer Fire Department, Inc. presented a request for payment from the additional budget award of 1 (one) penny property tax allocation for apparatus payments in the amount of \$18,350.70. This will meet the payment for calendar year 2024 on their 2005 International truck financed with Civic Federal Credit Union account number 4122587. A copy of this request and proof of debt statement is attached.

Based on a motion by Chief Josh Swain of Plymouth to recommend the payment of \$18,350.70 to Creswell Volunteer Fire Department for payment on the 2005 International truck; seconded by Chief John Spruill of Roper, Chair Ambrose called for a vote. The vote was unanimous in favor of the motion

The motion carried. Connie Barnes was charged with notifying the Clerk to the Board of Commissioners of this action to attach to the first available agenda packet for consideration for approval of payment along with documentation provided by Creswell Volunteer Fire Department, Inc. as proof of debt.

Washington County

ANNUAL BUDGET

FISCAL YEAR 2024-2025

FUND-GENERAL FUND

Account	Object Account	2022-2023	John's Proposed			Proposed Equipment	
			2023-2024 Totals	2023-2024 Monthly	%	Fund	%
105301.91	PVFD-Operational		\$ 129,259.44	\$ 10,771.62	32.40%	\$ 18,350.70	18.40%
105302.91	RVFD-Operational		\$ 81,726.83	\$ 6,810.57	20.49%	\$ 18,350.70	18.40%
105303.91	CVFD-Operational		\$ 51,685.17	\$ 4,307.10	12.96%	\$ 18,350.70	18.40%
105304.91	MCVFD-Operational		\$ 58,309.01	\$ 4,859.08	14.62%	\$ 18,350.70	18.40%
105306.91	LPVFD-Operational		\$ 46,033.64	\$ 3,836.14	11.54%	\$ 18,350.70	18.40%
105307.91	Pungo Vol Fire Dept-Operating		\$ 23,749.70	\$ 1,979.14	5.95%	\$ 5,937.42	5.95%
105308.91	Pinetown/Long Acre VFD		\$ 8,188.21	\$ 682.35	2.05%	\$ 2,047.05	2.05%
Total Fire Protection Operational			\$ 398,952.00	\$ 33,246.00	100.00%	\$ 99,738.00	100.00%

1 penny tax will generate \$ 99,738.00

WASHINGTON COUNTY BOARD OF COMMISSIONERS

AGENDA STATEMENT

ITEM NO: 3

DATE: September 9, 2024

ITEM: RESO 2024-029 Washington County Resolution Application for NCDOC Rural Downtown Economic Development Grant Fund Main Street & Rural Planning Center Washington County Courthouse Elevator Modernization Project, Mr. Curtis Potter, CM/CA

SUMMARY EXPLANATION:

Mr. Potter will speak on the abovementioned resolution to apply for a grant for the Courthouse Elevator. He will ask for the Board's approval on this.

See attached.

COUNTY OF WASHINGTON

BOARD OF COMMISSIONERS:

ANN C. KEYES, CHAIR
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JULIE J. BENNETT, MMC, NCMCC
CLERK TO THE BOARD
jbennett@washconc.org

RESOLUTION 2024-029

**WASHINGTON COUNTY RESOLUTION
APPLICATION FOR NORTH CAROLINA DEPARTMENT OF COMMERCE
RURAL DOWNTOWN ECONOMIC DEVELOPMENT GRANT FUND
MAIN STREET & RURAL PLANNING CENTER
WASHINGTON COUNTY COURTHOUSE ELEVATOR MODERNIZATION PROJECT**

WHEREAS, Washington County's Board of Commissioners had indicated its desire to assist in development efforts with Washington County; and,

WHEREAS, the full Board of Commissioners fully supports the proposed project by Washington County Courthouse Elevator Modernization which will result in the upgrade and modernization of the public elevator at the Washington County Courthouse at 120 Adams Street, Plymouth, NC, 27962; and,

WHEREAS, the Board of Commissioners wished to pursue a formal application for the Rural Downtown Economic Development Grant in the amount of \$468,209.00 from the North Carolina Department of Commerce, Main Street & Rural Planning Center; and,

NOW, THEREFORE, BE IT RESOLVED, by the Washington County Board of Commissioners;

BE IT FURTHER RESOLVED that the Board commits to the provision of a five percent (5%) local match \$23,410.45, contingent upon the successful award of \$468,209.00 to Upgrade and Modernize the public Elevator at the Washington County Courthouse.

That Washington County is authorized to submit a formal application to the North Carolina Department of Commerce, Rural Downtown Economic Development Grant Fund, Main Street & Rural Planning Center in order to provide assistance to benefit Washington County Courthouse Elevator Modernization Project.

That this Resolution shall take effect immediately upon its adoption.

Adopted this the 3rd day of September 2024 in Washington County, North Carolina.

Ann C. Keyes, Chair
Washington County Board of Commissioners

ATTEST:

Julie J. Bennett, MMC, NCMCC
Clerk to the Board

WASHINGTON COUNTY BOARD OF COMMISSIONERS

AGENDA STATEMENT

ITEM NO: 4

DATE: September 9, 2024

ITEM: Closed Session

SUMMARY EXPLANATION:

Mr. Potter would like to have the following Closed Sessions pursuant to NCGS§143-318.11(a)(3) (attorney-client privilege) and NCGS §143-318.11(a)(6) (personnel).