

**Board of Commissioners  
Meeting  
May 6, 2024**



WASHINGTON COUNTY BOARD OF COMMISSIONERS  
REGULAR MEETING AGENDA  
MONDAY, MAY 6, 2024  
**COMMISSIONERS' ROOM, 116 ADAMS STREET  
PLYMOUTH, NC 27962**

- 6:00 PM Call to Order—Chair Keys  
6:01 PM Invocation / Pledge  
Additions / Deletions  
Approval of Meeting Agenda
- Item 1 6:05 PM Consent Agenda
- a) Regular Session Minutes: April 1, 2024, and Closed Session Minutes for December 4, 2023; January 8, 2024; February 5, 2024, and March 4
  - b) Tax Refunds, Releases & Insolvents
  - c) RESO 2024-015 Proclamation for EMS Week
  - d) Interlocal Building Inspector Agreement between Washington County & Tyrrell County and RESO 2024-016 Approving Interlocal Agreement between Washington County & Tyrrell County
  - e) RESO-017 Raising Uniform Guidance Thresholds
  - f) Auditor Contract
  - g) Letter of Support for Mid-Currituck Bridge
  - h) Organizational Chart
- Item 2 6:10 PM Public Forum (3–5-minute limit per speaker)
- Item 3 6:20 PM Board of Equalization & Review, Ms. Sherri Wilkins
- Item 4 6:30 PM PreK-12 Change Order 6, Mr. Curtis Potter, CM/CA
- Item 5 6:40 PM Quasi-Judicial Public Hearing: Special Use Permit for Wilkins Memorial Gardens, Mr. Curtis Potter, CM/CA & Mr. Allen Pittman, Planning Director
- Item 6 7:10 PM Washington County Recommended FY25 Budget Presentation, Mr. Curtis Potter, CM/CA
- Item 7 7:40 PM Boards & Committees, Ms. Julie J. Bennett, Clerk to the Board
- Item 8 7:50 PM Finance Officer's Report, Budget Amendments/Budget Transfers: Ms. Missy Dixon, Finance Officer
- Item 9 8:00 PM Other Items by Commissioners or Staff
- Item 10 8:10 PM Closed Session has been scheduled according to NCGS§143-318.11(a)(3) (attorney-client privilege) and NCGS §143-318.11(a)(6) (personnel)  
Adjourn

# WASHINGTON COUNTY BOARD OF COMMISSIONERS

## AGENDA STATEMENT

**ITEM NO: 1**

**DATE: May 6, 2024**

**ITEM: Consent Agenda**

### **SUMMARY EXPLANATION:**

- a) Regular Session Minutes: April 1, 2024, and Closed Session Minutes for December 4, 2023; January 8, 2024; February 5, 2024 and March 4  
See attached Regular Session Minutes at the end of the minutes.  
(You are approving them and the Closed Session Minutes you received at the April 1 meeting from me.)
- b) Tax Refunds, Releases & Insolvents  
See attached.
- c) RESO 2024-015 Proclamation for EMS Week  
See attached.
- d) Interlocal Building Inspector Agreement between Washington County & Tyrrell County and RESO 2024-016 Approving Interlocal Agreement between Washington County & Tyrrell County  
See attached.
- e) RESO-017 Raising Uniform Guidance Thresholds  
See attached.  
(This resolution has to be updated every year.)
- f) Auditor Contract  
See attached.
- g) Letter of Support for Mid-Currituck Bridge  
See attached.

(A little background: The RPO received a request, from the North Carolina Turnpike Authority, for the RTAC to consider writing a letter of support for the Turnpike Authority to apply for a USDOT Multimodal Project Discretionary Grant. The Turnpike Authority will be requesting \$425 million to help expedite the construction of the Mid - Currituck bridge.

During today's RTAC meeting, the RTAC approved drafting the letter of support and I will forward it to the Turnpike Authority after Chairman Griffin signs it this evening.

NCDOT Division 1, along with the Turnpike Authority is also requesting letters of support from surrounding counties and municipalities. Additional letters of support will not only to help expedite the construction of the bridge, awarded grant funds may help offset the funding, designated to the bridge, through the State Transportation Improvement Plan (STIP). This could free up money so that other highway, bicycle, and pedestrian etc. projects in Division 1 can be constructed.)

h) Organizational Chart  
See attached.

North Carolina Vehicle Tax System  
Pending Refund Report  
April 2024

Payee Name	Primary Owner	Address 1	Address 3	Refund Type	Plate Number	Status	Refund Reason	Create Date	Tax Jurisdiction	Levy Type	Change	Interest	Change	Total Change
ANDERSON MCKLENY, ROBIN LISA	ANDERSON MCKLENY ROBIN LISA	321 WILSON ST	PLYMOUTH, NC 27962	Proration	TBL6251	PENDING	Tag Surrender	4/2/2024	WASHINGTON	TAX	(\$27.27)	\$0.00		(\$27.27)
									PLYMOUTH	TAX	(\$17.32)	\$0.00		(\$17.32)
									PLYMOUTH	VEHICLE FEE	\$0.00	\$0.00		\$0.00
									<b>Refund</b>					<b>\$44.59</b>
BARBER, KENNEDY LEE	BARBER KENNEDY LEE	PO BOX 685	ROPER, NC 27970	Adjustment < \$100	KES2707	PENDING		4/2/2024	WASHINGTON	TAX	\$0.00	\$0.00		\$0.00
									PLYMOUTH	TAX	(\$24.84)	\$0.00		(\$24.84)
									PLYMOUTH	VEHICLE FEE	(\$15.00)	\$0.00		(\$15.00)
									<b>Refund</b>					<b>\$39.84</b>
BARNES, JOHN DAVID II	BARNES JOHN DAVID II	13396 NC HIGHWAY 94 N	CRESWELL, NC 27928	Adjustment >= \$100	ZN2297	PENDING		4/3/2024	WASHINGTON	TAX	\$0.00	\$0.00		\$0.00
									PLYMOUTH	TAX	(\$147.26)	\$0.00		(\$147.26)
									PLYMOUTH	VEHICLE FEE	(\$15.00)	\$0.00		(\$15.00)
									<b>Refund</b>					<b>\$162.26</b>
BELL, MARY ELIZABETH	BELL MARY ELIZABETH	PO BOX 215	PLYMOUTH, NC 27962	Proration	TEF1132	PENDING	Tag Surrender	4/19/2024	WASHINGTON	TAX	(\$37.82)	\$0.00		(\$37.82)
									PLYMOUTH	TAX	(\$24.03)	\$0.00		(\$24.03)
									PLYMOUTH	VEHICLE FEE	\$0.00	\$0.00		\$0.00
									<b>Refund</b>					<b>\$61.85</b>
BENNETT, TONY SAMUEL	BENNETT TONY SAMUEL	2800 US HIGHWAY 64 W	PLYMOUTH, NC 27962	Proration	PAS5935	PENDING	Tag Surrender	4/25/2024	WASHINGTON	TAX	(\$29.96)	\$0.00		(\$29.96)
<b>Refund</b>					<b>\$29.96</b>									
CARTER, ROBERT LOVON JR	CARTER ROBERT LOVON JR	76 COUNTRY RD	PLYMOUTH, NC 27962	Proration	JLL3700	PENDING	Tag Surrender	4/10/2024	WASHINGTON	TAX	(\$118.99)	\$0.00		(\$118.99)
<b>Refund</b>					<b>\$118.99</b>									
DOWNING, RICKY	DOWNING RICKY	15 REEDS RD	PLYMOUTH, NC 27962	Proration	HFV2151	PENDING	Tag Surrender	4/11/2024	WASHINGTON	TAX	(\$50.11)		(\$2.50)	(\$52.61)
<b>Refund</b>					<b>\$52.61</b>									
EDSEL G BARNES JR INC	EDSEL G BARNES JR INC	1458 MORRATTOCK RD	PLYMOUTH, NC 27962	Proration	DKC1282	PENDING	Tag Surrender	4/1/2024	WASHINGTON	TAX	(\$71.40)	\$0.00		(\$71.40)
<b>Refund</b>					<b>\$71.40</b>									
GURGANUS, CAROLINE ELROD	GURGANUS CAROLINE ELROD	102 LONG LEAF LN	PLYMOUTH, NC 27962	Proration	BAR5595	PENDING	Tag Surrender	4/25/2024	WASHINGTON	TAX	(\$20.82)	\$0.00		(\$20.82)
<b>Refund</b>					<b>\$20.82</b>									
HARRIS, HERBERT LEE	HARRIS HERBERT LEE	108 BENNETT DR	PLYMOUTH, NC 27962	Proration	CHD1653	PENDING	Tag Surrender	4/2/2024	WASHINGTON	TAX	(\$10.00)	\$0.00		(\$10.00)
<b>Refund</b>					<b>\$10.00</b>									
ISSETTE, EDWARD GRANT	ISSETTE EDWARD GRANT	556 MALLARD CV	ROPER, NC 27970	Proration	PLH3041	PENDING	Tag Surrender	4/19/2024	WASHINGTON	TAX	(\$73.03)	\$0.00		(\$73.03)
<b>Refund</b>					<b>\$73.03</b>									

JAMES, KIMBERLY ROSHELL	JAMES KIMBERLY ROSHELL	PO BOX 173	PLYMOUTH, NC 27962	Proration	JCW2975	PENDING	Tag Surrender	4/22/2024	WASHINGTON TAX	(\$39.74)	\$0.00	(\$39.74)
											<b>Refund</b>	<b>\$39.74</b>
KNOWLES, SUE HOOKER	KNOWLES SUE HOOKER	115 HAZEL ST	PLYMOUTH, NC 27962	Proration	TLS2138	PENDING	Tag Surrender	4/9/2024	WASHINGTON TAX	(\$28.33)	\$0.00	(\$28.33)
									PLYMOUTH TAX	(\$18.00)	\$0.00	(\$18.00)
									PLYMOUTH VEHICLE FEE	\$0.00	\$0.00	\$0.00
											<b>Refund</b>	<b>\$46.33</b>
KNOWLES, SUE HOOKER	KNOWLES SUE HOOKER	115 HAZEL ST	PLYMOUTH, NC 27962	Proration	TLS2137	PENDING	Tag Surrender	4/9/2024	WASHINGTON TAX	(\$168.52)	\$0.00	(\$168.52)
									PLYMOUTH TAX	(\$107.06)	\$0.00	(\$107.06)
									PLYMOUTH VEHICLE FEE	\$0.00	\$0.00	\$0.00
											<b>Refund</b>	<b>\$275.58</b>
KUFLEITNER, ROBERT WILLIAM II	KUFLEITNER ROBERT WILLIAM II	112 HAZEL ST	PLYMOUTH, NC 27962	Proration	CP60135	PENDING	Tag Surrender	4/1/2024	WASHINGTON TAX	(\$48.62)	\$0.00	(\$48.62)
									PLYMOUTH TAX	(\$30.89)	\$0.00	(\$30.89)
											<b>Refund</b>	<b>\$79.51</b>
MCDONALD, EDWARD FRANCIS JR	MCDONALD EDWARD FRANCIS JR	390 MILL HOLE RD	WASHINGTON, NC 27889	Proration	TF55769	PENDING	Tag Surrender	4/2/2024	WASHINGTON TAX	(\$9.37)	\$0.00	(\$9.37)
											<b>Refund</b>	<b>\$9.37</b>
ROBERSON, RAVEN CLIFTON	ROBERSON RAVEN CLIFTON	2593 CROSS RD	ROPER, NC 27970	Proration	LAJ9175	PENDING	Tag Surrender	4/10/2024	WASHINGTON TAX	(\$34.71)	\$0.00	(\$34.71)
SADLER LANDSCAPING LLC	SADLER LANDSCAPING LLC	8122 NC HIGHWAY 32 S	PLYMOUTH, NC 27962	Proration	KKT8090	PENDING	Tag Surrender	4/18/2024	WASHINGTON TAX	(\$285.80)	\$0.00	(\$285.80)
SAWYER FISH FARMS LLC	SAWYER FISH FARMS LLC	PO BOX 219	CRESWELL, NC 27928	Adjustment < \$100	YT4701	PENDING		4/25/2024	WASHINGTON TAX	\$0.00	\$0.00	\$0.00
									CRESWELL TAX	(\$4.00)	\$0.00	(\$4.00)
									CRESWELL VEHICLE FEE	(\$5.00)	\$0.00	(\$5.00)
											<b>Refund</b>	<b>\$9.00</b>
SMITH, JACQUELINE	SMITH JACQUELINE	PO BOX 68	ROPER, NC 27970	Proration	WVP4982	PENDING	Tag Surrender	4/2/2024	WASHINGTON TAX	(\$71.40)	\$0.00	(\$71.40)
											<b>Refund Total</b>	<b>\$1536.79</b>

*Shen Wilson* 4-30-24  
 Requested by Tax Administrator

"Approved by the Washington County Board of Commissioners meeting held \_\_\_\_\_, 2024"

\_\_\_\_\_  
 Clerk to the Board of Commissioners

**WASHINGTON COUNTY**  
**REAL ESTATE, PERSONAL PROPERTY AND MOTOR VEHICLE REFUNDS AND RELEASES**  
**March 2024**

DATE	NAME	TICKET YEAR	ACCOUNT #	SITUS	PARCEL #	AMOUNT REL	AMOUNT REF	REASON	
3/31/24	Ambrose, Theodore c/o Bonnie Ambrose	2019 2360	1614	4			\$275.00	no utilities, swuf should not have been charged	
3/31/24	Ambrose, Theodore c/o Bonnie Ambrose	2020 2380	1614	4			\$275.00	no utilities, swuf should not have been charged	
3/31/24	Ambrose, Theodore c/o Bonnie Ambrose	2021 2417	1614	4			\$300.00	no utilities, swuf should not have been charged	
3/31/24	Ambrose, Theodore c/o Bonnie Ambrose	2022 2423	1614	4			\$300.00	no utilities, swuf should not have been charged	
3/31/24	Ambrose, Theodore c/o Bonnie Ambrose	2023 2510	1614	4		\$335.00		no utilities	
<i>Shawn Miles</i>		<i>4/30/24</i>							
Requested by Tax Administrator			Date		"Approved by the Washington County Board of				
						Commissioners meeting held _____, 2024"			

- SITUS CODES:  
1 - PLYMOUTH  
2 - LEES MILLS, ROPER  
3 - SKINNERSVILLE / CRESWELL  
4 - SCUPPERNONG / CRESWELL  
6- WATERSHED

**WASHINGTON COUNTY  
REAL ESTATE, PERSONAL PROPERTY AND MOTOR VEHICLE REFUNDS AND RELEASES  
APRIL 2024**

DATE	NAME	TICKET YEAR	ACCOUNT #	SITUS	PARCEL #	AMOUNT REL	AMOUNT REF	REASON
4/30/24	Cox, Betina	2023 5310	12677	1		\$560.44		Personal property is being listed in Mecklenburg County
4/30/24	Cox, Betina	2023 5310	12677	6		\$6.68		Personal property is being listed in Mecklenburg County
4/30/24	Moore, Sylvia	2023 10029	34103	2		\$25.84		Single wide Mobile home was doubled billed on this account & account 33775
4/30/24	Moore, Sylvia	2023 10029	34103	6		\$0.31		Single wide Mobile home was doubled billed on this account & account 33775
4/30/24	Moore, Sylvia	2023 10029	34103	2		\$335.00		Single wide Mobile home was doubled billed as the SWUF on this account & account 33775. Needs to be released from this account
<p><i>Shirley Walters</i>      <i>4-30-24</i></p>								
Requested by Tax Administrator			Date		"Approved by the Washington County Board of			
					Commissioners meeting held _____, 2024"			

SITUS CODES:  
1 - PLYMOUTH  
2 - LEES MILLS, ROPER  
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# COUNTY OF WASHINGTON

## BOARD OF COMMISSIONERS:

ANN C. KEYES, CHAIR  
CAROL V. PHELPS, VICE-CHAIR  
TRACEY A. JOHNSON  
JOHN C. SPRULL  
JULIUS WALKER, JR.



POST OFFICE BOX 1007  
PLYMOUTH, NORTH CAROLINA 27962  
OFFICE (252) 793-5823

## ADMINISTRATIVE STAFF:

CURTIS S. POTTER, ICMA-CM  
COUNTY MANAGER & COUNTY ATTORNEY  
cpotter@washconc.org  
JASON SQUIRES  
ASSISTANT COUNTY MANAGER  
acm@washconc.org  
CATHERINE "MISSY" DIXON  
FINANCE OFFICER  
mdixon@washconc.org  
JULIE J. BENNETT, MMC, NCMCC  
CLERK TO THE BOARD  
jbennett@washconc.org

## RESOLUTION 2024-015

EMS Week Proclamation To designate the Week of May 19 - 25, 2024, as  
Emergency Medical Services Week

**WHEREAS**, emergency medical services is a vital public service; and

**WHEREAS**, the members of emergency medical services teams are ready to provide lifesaving care to those in need 24 hours a day, seven days a week; and

**WHEREAS**, access to quality emergency care dramatically improves the survival and recovery rate of those who experience sudden illness or injury; and

**WHEREAS**, emergency medical services has grown to fill a gap by providing important, out of hospital care, including preventative medicine, follow-up care, and access to telemedicine; and

**WHEREAS**, the emergency medical services system consists of first responders, emergency medical technicians, paramedics, emergency medical dispatchers, firefighters, police officers, educators, administrators, pre-hospital nurses, emergency nurses, emergency physicians, trained members of the public, and other out of hospital medical care providers; and

**WHEREAS**, the members of emergency medical services teams, whether career or volunteer, engage in thousands of hours of specialized training and continuing education to enhance their lifesaving skills; and

**WHEREAS**, it is appropriate to recognize the value and the accomplishments of emergency medical services providers by designating the Emergency Medical Services Week.

**NOW THEREFORE**, the Washington County Board of Commissioners in recognition of this event do hereby proclaim the week of May 19 - 25, 2024, as

**EMERGENCY MEDICAL SERVICES WEEK**

The 50th Anniversary of EMS Week theme is EMS WEEK: Honoring Our Past. Forging Our Future. The Washington County Board of Commissioners encourage the community to observe this week with appropriate programs, ceremonies, and activities.

**ADOPTED** this \_\_\_\_ day of \_\_\_\_\_2024.

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Ann C. Keyes, Chair  
Washington County Board of Commissioners

**ATTEST:** \_\_\_\_\_  
Julie J. Bennett, MMC, NCMCC  
Clerk to the Board

**NORTH CAROLINA  
TYRRELL COUNTY**

**INTERLOCAL AGREEMENT  
TO PROVIDE BUILDING INSPECTION SERVICES**

THIS AGREEMENT, TO PROVIDE BUILDING INSPECTION SERVICES, made and entered into effective the 1<sup>st</sup>, day of July, 2024, by and between Washington County, a political subdivision of the State of North Carolina, Party of the First Part (and hereinafter referred to as WASHINGTON) and Tyrrell County, a political subdivision of the State of North Carolina, Party of the Second Part (and hereinafter referred to as TYRRELL);

**WITNESSETH:**

WHEREAS, WASHINGTON and TYRRELL have agreed to cooperate with each other in order to provide building inspection services within the territorial jurisdiction of TYRRELL; and

WHEREAS, North Carolina General Statute 153A-353 authorizes WASHINGTON and TYRRELL to enter into an agreement relating to counties providing inspection services to other counties; and

WHEREAS, Part 1 of Article 20 of Chapter 160A of the North Carolina General Statutes empowers WASHINGTON and TYRRELL to enter into an interlocal agreement in order to execute an undertaking whereby a unit of local government exercises any power, function, public enterprise, right, privilege, or immunity either jointly with or on behalf of another unit of local government;

NOW, THEREFORE, for and in consideration of the mutual benefits, covenants, and promises contained herein, the parties hereto agree as follows:

1. In accordance with the terms and conditions of this Agreement, WASHINGTON will provide to TYRRELL the services of an experienced building inspector in order to provide inspection services within the territorial jurisdiction of TYRRELL, said building inspector being hereinafter referred to as the Assisting Officer. The Assisting Officer shall be certified in the State of North Carolina at least as a Level I Inspector in the trades of Building, Plumbing, Mechanical,

Electrical, and Fire unless otherwise waived in writing by TYRRELL. The inspection services will be provided upon request from TYRRELL during the term of this Agreement on a schedule mutually agreed upon by WASHINGTON and TYRRELL.

2. TYRRELL will pay WASHINGTON for the provision of inspection services within the territorial jurisdiction of TYRRELL by the Assisting Officer at the rate of FORTY DOLLARS (\$40.00) for every hour that the Assisting Officer is providing inspection services for WASHINGTON, and for any time required for conducting or participating in code or statutory enforcement proceedings or court proceedings arising from the inspection services provided under this Agreement, and for any commuting time in traveling to and from the worksite designated by TYRRELL and the jurisdiction of WASHINGTON. The payment of said hourly rate is the full compensation which TYRRELL will pay WASHINGTON for the provision of inspection services hereunder. Payment will be made within fifteen (15) days after the receipt by TYRRELL of an invoice from WASHINGTON for the inspection services within the territorial jurisdiction of TYRRELL by the Assisting Officer provided during the previous month. The total annual compensation to be paid hereunder during the initial term, or any renewal term hereunder shall not exceed \$10,000 per any single term without the express written consent of the County Manager of TYRRELL.

3. While providing inspection services within the territorial jurisdiction of TYRRELL, the Assisting Officer will have the same authority as building inspectors employed by TYRRELL and shall be subject to the supervision of the COUNTY MANAGER of TYRRELL or designated agent thereof.

4. It is understood and agreed for employment law purposes, that at all times, the Assisting Officer is an employee of WASHINGTON and is not an employee of TYRRELL. The Assisting Officer shall not receive any employee benefits from TYRRELL. WASHINGTON shall provide the Assisting Officer employee any and all benefits as it otherwise regularly provides to its full-time employees pursuant to its policies.

5. WASHINGTON shall ensure that the Assisting Officer is covered, during the time the Assisting Officer is providing inspection services within the territorial jurisdiction of TYRRELL, by the Workers Compensation insurance which WASHINGTON regularly provides to its employees pursuant to its policies.

6. Upon request, TYRRELL will provide the Assisting Officer with a vehicle while the Assisting Officer is conducting inspection services within the territorial jurisdiction of TYRRELL. WASHINGTON will be responsible for providing the Assisting Officer any commuting expense to and from the territorial jurisdiction of TYRRELL which WASHINGTON otherwise regularly provides to its employees pursuant to its policies.

7. TYRRELL will hold harmless and indemnify WASHINGTON for any claims or damages, other than workers compensation related claims, resulting from the provision of inspection services within the territorial jurisdiction of TYRRELL by the Assisting Officer which are within the scope of the authority of the Assisting Officer as a building inspector to the fullest extent allowed by law.

8. The term of this Agreement shall be for an initial period of twelve (12) months commencing on July 1<sup>st</sup>, 2024, and terminating on June 30<sup>th</sup>, 2025, unless sooner terminated pursuant to the provisions of paragraph 9. This Agreement may be extended for additional terms of twelve (12) months each upon mutual written agreement of the County Managers of WASHINGTON and TYRRELL.

9. This Agreement may be terminated by mutual agreement of the parties or by either party, at any time, by the provision of at least fifteen (15) days written notice to the other party. TYRRELL will pay WASHINGTON for all services rendered prior to the effective date of termination.

10. All notices, approvals, consents, requests or demands required or permitted to be given under this Agreement shall be in writing and shall be deemed sufficiently given when deposited in the mail, first-class postage prepaid, and addressed to the respective parties as follows:

<p>TYRRELL COUNTY:  Attn: County Manager  Re: Legal Notice  PO Box 449  Columbia, NC 27925  252-796-1371</p>	<p>WASHINGTON COUNTY:  Attn: County Manager  Re: Legal Notice  PO Box 1007  Plymouth, NC 27962  252-793-5823</p>
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Or to such other addresses as either party shall subsequently designate by notice given in accordance with this section.

- 11. This Agreement constitutes the entire understanding of the parties.
- 12. This Agreement shall be binding upon the successors and assigns of the parties.
- 13. The parties will make and execute all further instruments and documents required to carry out the purposes and intent of this Agreement.
- 14. This Agreement shall not be modified or otherwise amended except in writing signed by the parties.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement, in duplicate originals, as of the day and year first above written, all pursuant to authority duly granted.

WASHINGTON COUNTY

By: \_\_\_\_\_  
Curtis S. Potter, County Manager

TYRRELL COUNTY

By: \_\_\_\_\_  
David L. Clegg, County Manager

**PRE-AUDIT CERTIFICATION:**

This instrument has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act.

Date \_\_\_\_\_

\_\_\_\_\_  
Karen Gerhart, Finance Director

Account Number \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

# COUNTY OF WASHINGTON

## BOARD OF COMMISSIONERS:

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COUNTY MANAGER & COUNTY ATTORNEY  
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JASON SQUIRES  
ASSISTANT COUNTY MANAGER  
acm@washconc.org  
CATHERINE "MISSY" DIXON  
FINANCE OFFICER  
mdixon@washconc.org  
JULIE J. BENNETT, MMC, NCMCC  
CLERK TO THE BOARD  
jbennett@washconc.org

## RESOLUTION 2024-016 APPROVING INTERLOCAL AGREEMENT TO PROVIDE BUILDING INSPECTOR SERVICES

**WHEREAS**, NCGS §160A-461 (Interlocal cooperation authorized), provides in relevant part:

*“Any unit of local government in this State and any one or more other units of local government in this State or any other state (to the extent permitted by the laws of the other state) may enter into contracts or agreements with each other in order to execute any undertaking. The contracts and agreements shall be of reasonable duration, as determined by the participating units, and shall be ratified by resolution of the governing board of each unit spread upon its minutes”;* and

**WHEREAS**, NCGS §153A-353 (Joint inspection department; other arrangements), provides in relevant part: *“In lieu of a joint inspection department, a county may designate an inspector from another county or from a city to serve as a member of the county inspection department, with the approval of the governing body of the other county or city. A county may also contract with an individual who is not a city or county employee but who holds one of the applicable certificates as provided in G.S. 153A-351.1 or G.S. 160A-411.1 or with the employer of an individual who holds one of the applicable certificates as provided in G.S. 153A-351.1 or G.S. 160A-411.1. The inspector, if designated from another county or city under this section, while exercising the duties of the position, is a county employee. The county shall have the same potential liability, if any, for inspections conducted by an individual who is not an employee of the county as it does for an individual who is an employee of the county. The company or individual with whom the county contracts shall have errors and omissions and other insurance coverage acceptable to the county.”;* and

**WHEREAS**, Washington County desires to contract with Tyrrell County to provide certain inspection services upon the terms and conditions more particularly described within the attached Interlocal Agreement effective July 1<sup>st</sup>, 2024 which is incorporated herein by reference; and



**WHEREAS**, Washington County desires to provide such services in exchange for the consideration, and upon the terms and conditions stated therein.

**NOW THEREFORE, THE BOARD OF COUNTY COMMISSIONERS of WASHINGTON COUNTY HEREBY RESOLVES AS FOLLOWS:**

1. That the attached Interlocal Agreement is hereby approved; and
2. That the County Manager is hereby authorized and directed to execute said Interlocal Agreement in duplicate originals, and return one original copy thereof to Tyrrell County; and
3. That the County Manager is hereby authorized to execute any subsequent extensions or amendments of this Agreement to provide services to Tyrrell County deemed necessary or desirable without additional formal Board approval being required. Any such amendments shall be reported by the County Manager to the Board at its next regular meeting following the execution thereof.

**ADOPTED** this \_\_\_\_ day of \_\_\_\_\_2024.

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Ann C. Keyes, Chair  
Washington County Board of Commissioners

**ATTEST:**

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Julie J. Bennett, MMC, NCMCC  
Clerk to the Board

# COUNTY OF WASHINGTON

## BOARD OF COMMISSIONERS:

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POST OFFICE BOX 1007  
PLYMOUTH, NORTH CAROLINA 27962  
OFFICE (252) 793-5823

## ADMINISTRATIVE STAFF:

CURTIS S. POTTER, ICMA-CM  
COUNTY MANAGER & COUNTY ATTORNEY  
cpotter@washconc.org  
JASON SQUIRES  
ASSISTANT COUNTY MANAGER  
acm@washconc.org  
CATHERINE "MISSY" DIXON  
FINANCE OFFICER  
mdixon@washconc.org  
JULIE J. BENNETT, MMC, NCMCC  
CLERK TO THE BOARD  
jbennett@washconc.org

## RESOLUTION 2024-017

### **RE-AUTHORIZING THE INCREASE IN THE FEDERAL PROCUREMENT POLICY MICRO-PURCHASE THRESHOLD**

**WHEREAS**, from time to time, the County of Washington, North Carolina (the "County") purchases goods and services using federal funding subject to the procurement standards in 2 C.F.R. Part 200, Subpart D;

**WHEREAS**, the County's procurement of such goods and services is subject to certain federal procurement laws including without limitation those commonly known and referred to as "Uniform Guidance," as well as any specific local policies related to federal procurement adopted and/or amended from time to time, including without limitation the County's Uniform Guidance Conflicts of Interest Policy adopted November 5<sup>th</sup>, 2018;

**WHEREAS**, the County is a non-Federal entity under the definition set forth in 2 C.F.R. § 200.1;

**WHEREAS**, pursuant to 2 C.F.R. 200.320(a)(1)(ii), a non-Federal entity may award micro-purchases without soliciting competitive price or rate quotations if the non-Federal entity considers the price to be reasonable based on research, experience, purchase history or other information and documents that the non-Federal entity files accordingly;

**WHEREAS**, pursuant to 2 C.F.R. 200.320(a)(1)(iii), a non-Federal entity is responsible for determining and documenting an appropriate micro-purchase threshold based on internal controls, an evaluation of risk, and its documented procurement procedures;

**WHEREAS**, pursuant to 2 C.F.R. § 200.320(a)(1)(iv), a non-Federal entity may self-certify on an annual basis a micro-purchase threshold not to exceed \$50,000 and maintain documentation to be made available to a Federal awarding agency and auditors in accordance with 2 C.F.R. § 200.334;

**WHEREAS**, pursuant to 2 C.F.R. § 200.320(a)(1)(iv), such self-certification must include (1) a justification for the threshold, (2) a clear identification of the threshold, and (3) supporting documentation, which, for public institutions, may be a higher threshold consistent with State law;

**WHEREAS**, G.S.143-129(a) and G.S. 143-131(a) require the County to conduct a competitive bidding process for the purchase of (1) apparatus, supplies, materials, or equipment where the cost of such purchase is equal to or greater than \$30,000, and (2) construction or repair work where the cost of such purchase is greater than or equal to \$30,000;

**WHEREAS**, North Carolina law does not require a unit of local government to competitively bid for purchase of services other than services subject to the qualifications-based selection process set forth in Article 3D of Chapter 143 of the North Carolina General Statutes (the “Mini-Brooks Act”);

**WHEREAS**, G.S.143-64.32 permits units of local government to exercise, in writing, an exemption to the qualifications-based selection process for services subject to the Mini-Brooks Act for particular projects where the aggregate cost of such services does not exceed \$50,000; and

**WHEREAS**, pursuant to 2 C.F.R. 200.320(a)(1)(iv), the Washington County Board of Commissioners now desires to adopt higher micro-purchase thresholds than those identified in 48 C.F.R. § 2.101;

**NOW THEREFORE, BE IT RESOLVED BY THE WASHINGTON COUNTY BOARD OF COMMISSIONERS:**

1. The County has qualified as a low-risk auditee in accordance with the criteria set forth in 2 C.F.R. § 200.520. Therefore, in accordance with 2 C.F.R. § 200.320(a)(1)(iv)(A) and the applicable provisions of North Carolina law, the County hereby self-certifies the following micro-purchase thresholds:
  - a. \$30,000, for the purchase of apparatus, supplies, materials, or equipment;
  - b. \$30,000, for the purchase of construction or repair work;
  - c. \$50,000, for the purchase of services not subject to competitive bidding under North Carolina law; and
  - d. \$50,000, for the purchase of services subject to the qualifications-based selection process in the Mini-Brooks Act, G.S. 143-64.31; provided that such threshold shall apply to a contract only if the County has exercised an exemption to the Mini-Brooks Act, in writing, for a particular project pursuant to G.S. 143-64.32. The Board of Commissioners hereby delegates authority to grant such exemptions to the County Manager. If the exemption is not authorized, the micro-purchase threshold shall be \$0;

2. The self-certification made herein shall be effective as of March 7<sup>th</sup>, 2024, and shall be applicable until March 6<sup>th</sup>, 2025, but shall not be applicable to Federal financial assistance awards issued prior to November 12, 2020, including financial assistance awards issued prior to that date under the Coronavirus Aid, Relief, and Economic Support (CARES) Act of 2020 (Pub. L. 116-136);
3. In the event that the County receives funding from a federal grantor agency that adopts a threshold more restrictive than those contained herein, the County shall comply with the more restrictive threshold when expending such funds;
4. The County shall maintain documentation to be made available to a Federal awarding agency, any pass-through entity, and auditors in accordance with 2 C.F.R. § 200.334; and

The County Manager is hereby authorized to revise, if necessary, the Federal Purchasing Policy of the County to reflect the increased micro-purchase thresholds specified herein, and to take all such actions, individually and collectively, to carry into effect the purpose and intent of the foregoing resolution.

**ADOPTED** this \_\_\_\_ day of \_\_\_\_\_ 2024.

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Ann C. Keyes, Chair  
Washington County Board of Commissioners

ATTEST:

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Julie J. Bennett, MMC, NCMCC  
Clerk to the Board

The	Governing Board BOARD OF COMMISSIONERS
of	Primary Government Unit WASHINGTON COUNTY
and	Discretely Presented Component Unit (DPCU) (if applicable) WASHINGTON COUNTY TRAVEL & TOURISM AUTHORITY

*Primary Government Unit, together with DPCU (if applicable), hereinafter referred to as Governmental Unit(s)*

and	Auditor Name THOMPSON, PRICE, SCOTT, ADAMS & CO, P.A.
	Auditor Address 1626 S MADISON STREET, WHITEVILLE, NC 28472

*Hereinafter referred to as Auditor*

for	Fiscal Year Ending 06/30/24	Date Audit Will Be Submitted to LGC 10/31/24
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*Must be within four months of FYE*

hereby agree as follows:

- The Auditor shall audit all statements and disclosures required by U.S. generally accepted auditing standards (GAAS) and additional required legal statements and disclosures of all funds and/or divisions of the Governmental Unit(s). The non-major combining, and individual fund statements and schedules shall be subjected to the auditing procedures applied in the audit of the basic financial statements and an opinion shall be rendered in relation to (as applicable) the governmental activities, the business- type activities, the aggregate DPCUs, each major governmental and enterprise fund, and the aggregate remaining fund information (non-major government and enterprise funds, the internal service fund type, and the fiduciary fund types). The basic financial statements shall include budgetary comparison information in a budgetary comparison statement, rather than as RSI, for the General Fund and any annually budgeted Special Revenue funds.
- At a minimum, the Auditor shall conduct the audit and render the report in accordance with GAAS. The Auditor shall perform the audit in accordance with *Government Auditing Standards (GAGAS)* if the Governmental Unit expended \$100,000 or more in combined Federal and State financial assistance during the reporting period. The auditor shall perform a Single Audit if required by Title 2 US Code of Federal Regulations Part 200 *Uniform Administration Requirements, Cost Principles, and Audit Requirements for Federal Awards, Subpart F (Uniform Guidance)* or the State Single Audit Implementation Act. This audit and all associated audit documentation may be subject to review by Federal and State agencies in accordance with Federal and State laws, including the staffs of the Office of State Auditor (OSA) and the Local Government Commission (LGC). If the audit requires a federal single audit in accordance with the Uniform Guidance (§200.501), it is recommended that the Auditor and Governmental Unit(s) jointly agree, in advance of the execution of this contract, which party is responsible for submission of the audit and the accompanying data collection form to the Federal Audit Clearinghouse as required under the Uniform Guidance (§200.512).

Effective for audits of fiscal years beginning on or after June 30, 2023, the LGC will allow auditors to consider whether a unit qualifies as a State low-risk auditee based upon federal criteria in the Uniform Guidance §200.520(a), and (b) through (e) as it applies to State awards. In addition to the federal criteria in the Uniform Guidance, audits must have been submitted timely to the LGC. If in the reporting year, or in either of the two previous years, the unit reported a Financial Performance Indicator of Concern that the audit was late, then

the report was not submitted timely for State low-risk auditee status. Please refer to "Discussion of Single Audits in North Carolina" on the LGC's website for more information.

If the audit and Auditor communication are found in this review to be substandard, the results of the review may be forwarded to the North Carolina State Board of CPA Examiners (NC State Board).

3. If an entity is determined to be a component of another government as defined by the group audit standards, the entity's auditor shall make a good faith effort to comply in a timely manner with the requests of the group auditor in accordance with AU-6 §600.41 - §600.42.

4. This contract contemplates an unmodified opinion being rendered. If during the process of conducting the audit, the Auditor determines that it will not be possible to render an unmodified opinion on the financial statements of the unit, the Auditor shall contact the LGC Staff to discuss the circumstances leading to that conclusion as soon as is practical and before the final report is issued. The audit shall include such tests of the accounting records and such other auditing procedures as are considered by the Auditor to be necessary in the circumstances. Any limitations or restrictions in scope which would lead to a qualification should be fully explained in an attachment to this contract.

5. If this audit engagement is subject to the standards for audit as defined in *Government Auditing Standards*, 2018 revision, issued by the Comptroller General of the United States, then by accepting this engagement, the Auditor warrants that he/she has met the requirements for a peer review and continuing education as specified in *Government Auditing Standards*. The Auditor agrees to provide a copy of the most recent peer review report to the Governmental Unit(s) and the Secretary of the LGC prior to the execution of an audit contract. Subsequent submissions of the report are required only upon report expiration or upon auditor's receipt of an updated peer review report. If the audit firm received a peer review rating other than pass, the Auditor shall not contract with the Governmental Unit(s) without first contacting the Secretary of the LGC for a peer review analysis that may result in additional contractual requirements.

If the audit engagement is not subject to *Government Auditing Standards* or if financial statements are not prepared in accordance with U.S. generally accepted accounting principles (GAAP) and fail to include all disclosures required by GAAP, the Auditor shall provide an explanation as to why in an attachment to this contract or in an amendment.

6. It is agreed that time is of the essence in this contract. All audits are to be performed and the report of audit submitted to LGC Staff within four months of fiscal year end. If it becomes necessary to amend the audit fee or the date that the audit report will be submitted to the LGC, an amended contract along with a written explanation of the change shall be submitted to the Secretary of the LGC for approval.

7. It is agreed that GAAS include a review of the Governmental Unit's (Units') systems of internal control and accounting as same relate to accountability of funds and adherence to budget and law requirements applicable thereto; that the Auditor shall make a written report, which may or may not be a part of the written report of audit, to the Governing Board setting forth his/her findings, together with his recommendations for improvement. That written report shall include all matters defined as "significant deficiencies and material weaknesses" in AU-C 265 of the *AICPA Professional Standards (Clarified)*. The Auditor shall file a copy of that report with the Secretary of the LGC.

For GAAS or *Government Auditing Standards* audits, if an auditor issues an AU-C §260 report, commonly referred to as "Governance Letter," LGC staff does not require the report to be submitted unless the auditor cites significant findings or issues from the audit, as defined in AU-C §260.12 - .14. This would include issues such as difficulties encountered during the audit, significant or unusual transactions, uncorrected misstatements, matters that are difficult or contentious reviewed with those charged with governance, and other significant matters. If matters identified during the audit were required to be reported as described in AU-C §260.12-.14 and were communicated in a method other than an AU-C §260 letter, the written documentation must be submitted.

8. All local government and public authority contracts for audit or audit-related work require the approval of the Secretary of the LGC. This includes annual or special audits, agreed upon procedures related to internal controls, bookkeeping or other assistance necessary to prepare the Governmental Unit's records for audit, financial statement preparation, any finance-related investigations, or any other audit-related work in the State of North Carolina. Approval is also required for the Alternative Compliance Examination Engagement for auditing the Coronavirus State and Local Fiscal Recovery Funds expenditures as allowed by US Treasury. Approval is not required on audit contracts and invoices for system improvements and similar services of a non-auditing nature.
9. Invoices for services rendered under these contracts shall not be paid by the Governmental Unit(s) until the invoice has been approved by the Secretary of the LGC. This also includes any progress billings [G.S. 159-34 and 115C-447]. All invoices for audit work shall be submitted in PDF format to the Secretary of the LGC for approval. The invoice marked 'approved' with approval date shall be returned to the Auditor to present to the Governmental Unit(s) for payment. This paragraph is not applicable to contracts for audits of hospitals.
10. In consideration of the satisfactory performance of the provisions of this contract, the Governmental Unit(s) shall pay to the Auditor, upon approval by the Secretary of the LGC if required, the fee, which includes any costs the Auditor may incur from work paper or peer reviews or any other quality assurance program required by third parties (federal and state grantor and oversight agencies or other organizations) as required under the Federal and State Single Audit Acts. This does not include fees for any pre-issuance reviews that may be required by the NC Association of CPAs (NCACPA) Peer Review Committee or NC State Board of CPA Examiners (see Item 13).
11. If the Governmental Unit(s) has/have outstanding revenue bonds, the Auditor shall submit to LGC Staff, either in the notes to the audited financial statements or as a separate report, a calculation demonstrating compliance with the revenue bond rate covenant. Additionally, the Auditor shall submit to LGC Staff simultaneously with the Governmental Unit's (Units') audited financial statements any other bond compliance statements or additional reports required by the authorizing bond documents, unless otherwise specified in the bond documents.
12. After completing the audit, the Auditor shall submit to the Governing Board a written report of audit. This report shall include, but not be limited to, the following information: (a) Management's Discussion and Analysis, (b) the financial statements and notes of the Governmental Unit(s) and all of its component units prepared in accordance with GAAP, (c) supplementary information requested by the Governmental Unit(s) or required for full disclosure under the law, and (d) the Auditor's opinion on the material presented. The Auditor shall furnish the required number of copies of the report of audit to the Governing Board upon completion.
13. If the audit firm is required by the NC State Board, the NCACPA Peer Review Committee, or the Secretary of the LGC to have a pre-issuance review of its audit work, there shall be a statement in the engagement letter indicating the pre-issuance review requirement. There also shall be a statement that the Governmental Unit(s) shall not be billed for the pre-issuance review. The pre-issuance review shall be performed prior to the completed audit being submitted to LGC Staff. The pre-issuance review report shall accompany the audit report upon submission to LGC Staff.

14. The Auditor shall submit the report of audit in PDF format to LGC Staff. For audits of units other than hospitals, the audit report should be submitted when (or prior to) submitting the final invoice for services rendered. The report of audit, as filed with the Secretary of the LGC, becomes a matter of public record for inspection, review and copy in the offices of the LGC by any interested parties. Any subsequent revisions to these reports shall be sent to the Secretary of the LGC. These audited financial statements, excluding the Auditors' opinion, may be used in the preparation of official statements for debt offerings by municipal bond rating services to fulfill secondary market disclosure requirements of the Securities and Exchange Commission and for other lawful purposes of the Governmental Unit(s) without requiring consent of the Auditor. If the LGC Staff determines that corrections need to be made to the Governmental Unit's (Units') financial statements and/or the compliance section, those corrections shall be provided within three business days of notification unless another deadline is agreed to by LGC Staff.

15. Should circumstances disclosed by the audit call for a more detailed investigation by the Auditor than necessary under ordinary circumstances, the Auditor shall inform the Governing Board in writing of the need for such additional investigation and the additional compensation required therefore. Upon approval by the Secretary of the LGC, this contract may be modified or amended to include the increased time, compensation, or both as may be agreed upon by the Governing Board and the Auditor.

16. If an approved contract needs to be modified or amended for any reason, the change shall be made in writing and pre-audited if the change includes a change in audit fee (pre-audit requirement does not apply to hospitals). This amended contract shall be completed in full, including a written explanation of the change, signed and dated by all original parties to the contract. It shall then be submitted to the Secretary of the LGC for approval. No change to the audit contract shall be effective unless approved by the Secretary of the LGC.

17. A copy of the engagement letter, issued by the Auditor and signed by both the Auditor and the Governmental Unit(s), shall be attached to this contract, and except for fees, work, and terms not related to audit services, shall be incorporated by reference as if fully set forth herein as part of this contract. In case of conflict between the terms of the engagement letter and the terms of this contract, the terms of this contract shall take precedence. Engagement letter terms that conflict with the contract are deemed to be void unless the conflicting terms of this contract are specifically deleted in Item 30 of this contract. Engagement letters containing indemnification clauses shall not be accepted by LGC Staff.

18. Special provisions should be limited. Please list any special provisions in an attachment.

19. A separate contract should not be made for each division to be audited or report to be submitted. If a DPCU is subject to the audit requirements detailed in the Local Government Budget and Fiscal Control Act and a separate audit report is issued, a separate audit contract is required. If a separate report is not to be issued and the DPCU is included in the primary government audit, the DPCU shall be named along with the primary government on this audit contract. DPCU Board approval date, signatures from the DPCU Board chairman and finance officer also shall be included on this contract.

20. The contract shall be executed, pre-audited (pre-audit requirement does not apply to hospitals), and physically signed by all parties including Governmental Unit(s) and the Auditor, then submitted in PDF format to the Secretary of the LGC.

21. The contract is not valid until it is approved by the Secretary of the LGC. The staff of the LGC shall notify the Governmental Unit and Auditor of contract approval by email. The audit should not be started before the contract is approved.

22. Retention of Client Records: Auditors are subject to the NC State Board of CPA Examiners' Retention of Client Records Rule 21 NCAC 08N .0305 as it relates to the provision of audit and other attest services, as well as non-attest services. Clients and former clients should be familiar with the requirements of this rule prior to requesting the return of records.



23. This contract may be terminated at any time by mutual consent and agreement of the Governmental Unit(s) and the Auditor, provided that (a) the consent to terminate is in writing and signed by both parties, (b) the parties have agreed on the fee amount which shall be paid to the Auditor (if applicable), and (c) no termination shall be effective until approved in writing by the Secretary of the LGC.

24. The Governmental Unit's (Units') failure or forbearance to enforce, or waiver of, any right or an event of breach or default on one occasion or instance shall not constitute the waiver of such right, breach or default on any subsequent occasion or instance.

25. There are no other agreements between the parties hereto and no other agreements relative hereto that shall be enforceable unless entered into in accordance with the procedure set out herein and approved by the Secretary of the LGC.

26. E-Verify. Auditor shall comply with the requirements of NCGS Chapter 64 Article 2. Further, if Auditor utilizes any subcontractor(s), Auditor shall require such subcontractor(s) to comply with the requirements of NCGS Chapter 64, Article 2.

27. **Applicable to audits with fiscal year ends of June 30, 2020 and later.** For all non-attest services, the Auditor shall adhere to the independence rules of the AICPA Professional Code of Conduct and *Government Auditing Standards, 2018 Revision* (as applicable). Financial statement preparation assistance shall be deemed a "significant threat" requiring the Auditor to apply safeguards sufficient to reduce the threat to an acceptable level. If the Auditor cannot reduce the threats to an acceptable level, the Auditor cannot complete the audit. If the Auditor is able to reduce the threats to an acceptable level, the documentation of this determination, including the safeguards applied, must be included in the audit workpapers.

All non-attest service(s) being performed by the Auditor that are necessary to perform the audit must be identified and included in this contract. The Governmental Unit shall designate an individual with the suitable skills, knowledge, and/or experience (SKE) necessary to oversee the services and accept responsibility for the results of the services performed. If the Auditor is able to identify an individual with the appropriate SKE, s/he must document and include in the audit workpapers how he/she reached that conclusion. If the Auditor determines that an individual with the appropriate SKE cannot be identified, the Auditor cannot perform both the non-attest service(s) and the audit. See "Fees for Audit Services" page of this contract to disclose the person identified as having the appropriate SKE for the Governmental Unit.

28. **Applicable to audits with fiscal year ends of June 30, 2021 and later.** The auditor shall present the audited financial statements including any compliance reports to the government unit's governing body or audit committee in an official meeting in open session as soon as the audited financial statements are available but not later than 45 days after the submission of the audit report to the Secretary. The auditor's presentation to the government unit's governing body or audit committee shall include:

- a) the description of each finding, including all material weaknesses and significant deficiencies, as found by the auditor, and any other issues related to the internal controls or fiscal health of the government unit as disclosed in the management letter, the Single Audit or Yellow Book reports, or any other communications from the auditor regarding internal controls as required by current auditing standards set by the Accounting Standards Board or its successor;
- b) the status of the prior year audit findings;
- c) the values of Financial Performance Indicators based on information presented in the audited financial statements; and
- d) notification to the governing body that the governing body shall develop a "Response to the Auditor's Findings, Recommendations, and Fiscal Matters," if required under 20 NCAC 03 .0508.

29. Information based on the audited financial statements shall be submitted to the Secretary for the purpose of identifying Financial Performance Indicators and Financial Performance Indicators of Concern. See 20 NCAC 03 .0502(c)(6).

30. All of the above paragraphs are understood and shall apply to this contract, except the following numbered paragraphs shall be deleted (See Item 17 for clarification).

31. The process for submitting contracts, audit reports and invoices is subject to change. Auditors and units should use the submission process and instructions in effect at the time of submission. Refer to the N.C. Department of State Treasurer website at <https://www.nctreasurer.com/state-and-local-government-finance-division/local-government-commission/submitted-your-audit>

32. All communications regarding audit contract requests for modification or official approvals will be sent to the email addresses provided on the signature pages that follow.

33. Modifications to the language and terms contained in this contract form (LGC-205) are not allowed.

FEEES FOR AUDIT SERVICES

1. For all non-attest services, the Auditor shall adhere to the independence rules of the AICPA Professional Code of Conduct (as applicable) and *Government Auditing Standards, 2018 Revision*. Refer to Item 27 of this contract for specific requirements. The following information must be provided by the Auditor; contracts presented to the LGC without this information will be not be approved.

Financial statements were prepared by:  Auditor  Governmental Unit  Third Party

If applicable: Individual at Governmental Unit designated to have the suitable skills, knowledge, and/or experience (SKE) necessary to oversee the non-attest services and accept responsibility for the results of these services:

<b>Name:</b>	<b>Title and Unit / Company:</b>	<b>Email Address:</b>
MISSY DIXON	Finance Director / Washington Co.	mdixon@washconc.org

OR Not Applicable  (Identification of SKE Individual on the LGC-205 Contract is not applicable for GAAS-only audits or audits with FYEs prior to June 30, 2020.)

2. Fees may not be included in this contract for work performed on Annual Financial Information Reports (AFIRs), Form 990s, or other services not associated with audit fees and costs. Such fees may be included in the engagement letter but may not be included in this contract or in any invoices requiring approval of the LGC. See Items 8 and 13 for details on other allowable and excluded fees.

3. The audit fee information included in the table below for both the Primary Government Fees and the DPCU Fees (if applicable) should be reported as a specific dollar amount of audit fees for the year under this contract. If any language other than an amount is included here, the contract will be returned to the audit form for correction.


4. Prior to the submission of the completed audited financial report and applicable compliance reports subject to this contract, or to an amendment to this contract (if required) the Auditor may submit interim invoices for approval for services rendered under this contract to the Secretary of the LGC, not to exceed 75% of the billings for the unit's last annual audit that was submitted to the Secretary of the LGC. All invoices for services rendered in an audit engagement as defined in 20 NCAC .0503 shall be submitted to the Commission for approval before any payment is made. Payment before approval is a violation of law. (This paragraph not applicable to contracts and invoices associated with audits of hospitals).

<b>Primary Government Unit</b>	WASHINGTON COUNTY
Audit Fee (financial and compliance if applicable)	\$ 51,500
Fee per Major Program (if not included above)	\$
<b>Additional Fees Not Included Above (if applicable):</b>	
Financial Statement Preparation (incl. notes and RSI)	\$ 3,500
All Other Non-Attest Services	\$
<b>TOTAL AMOUNT NOT TO EXCEED</b>	<b>\$ 55,000</b>

<b>Discretely Presented Component Unit</b>	WASHINGTON COUNTY TRAVEL & TOURISM AUTHORITY
Audit Fee (financial and compliance if applicable)	\$ 3,000
Fee per Major Program (if not included above)	\$
<b>Additional Fees Not Included Above (if applicable):</b>	
Financial Statement Preparation (incl. notes and RSI)	\$ 500
All Other Non-Attest Services	\$
<b>TOTAL AMOUNT NOT TO EXCEED</b>	<b>\$ 3,500</b>

**SIGNATURE PAGE**

**AUDIT FIRM**

Audit Firm* THOMPSON, PRICE, SCOTT, ADAMS & CO, P.A.	
Authorized Firm Representative (typed or printed)* ALAN W. THOMPSON	Signature* 
Date* 04/17/24	Email Address* alanthompson@tpsacpas.com

**GOVERNMENTAL UNIT**


Governmental Unit* WASHINGTON COUNTY	
Date Governing Board Approved Audit Contract* <b>(Enter date in box to right)</b>	✓
Mayor/Chairperson (typed or printed)*	Signature* 
Date	Email Address* <span style="float: right;">✓</span>

✓ Chair of Audit Committee (typed or printed, or "NA")	Signature
Date	Email Address

**GOVERNMENTAL UNIT – PRE-AUDIT CERTIFICATE**

Required by G.S. 159-28(a1) or G.S. 115C-441(a1). Not applicable to hospital contracts.

*This instrument has been pre-audited in the manner required by The Local Government Budget and Fiscal Control Act or by the School Budget and Fiscal Control Act.*

Sum Obligated by This Transaction:	\$ 55,000
Primary Governmental Unit Finance Officer* (typed or printed) MISSY DIXON	Signature* 
Date of Pre-Audit Certificate* <span style="float: right;">✓</span>	Email Address* mdixon@washconc.org

**SIGNATURE PAGE – DPCU  
(complete only if applicable)**

**DISCRETELY PRESENTED COMPONENT UNIT**

DPCU*		
WASHINGTON COUNTY TRAVEL & TOURISM AUTHORITY		
Date DPCU Governing Board Approved Audit Contract* (Enter date in box to right)		✓
DPCU Chairperson (typed or printed)*	✓	Signature* <span style="float: right;">SIGN HERE</span>
Date*	✓	Email Address* <span style="float: right;">✓</span>

✓ Chair of Audit Committee (typed or printed, or "NA")	Signature
Date	Email Address

**DPCU – PRE-AUDIT CERTIFICATE**

Required by G.S. 159-28(a1) or G.S. 115C-441(a1). Not applicable to hospital contracts.

*This instrument has been pre-audited in the manner required by The Local Government Budget and Fiscal Control Act or by the School Budget and Fiscal Control Act.*

Sum Obligated by this Transaction:	\$ 3,500
DPCU Finance Officer (typed or printed)* Missy Dixon	Signature* <span style="float: right;">SIGN HERE</span>
Date of Pre-Audit Certificate*	Email Address* mdixon@washconc.org

Remember to print this form, and obtain all required signatures prior to submission.

PRINT



April 17, 2024

Washington County  
PO Box 1007  
Plymouth, North Carolina 27962

To Management and Those Charged With Governance:

We are pleased to confirm our understanding of the services we are to provide Washington County for the year ended June 30, 2024.

### **Audit Scope and Objectives**

We will audit the financial statements of the governmental activities, business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information, including the disclosures, which collectively comprise the basic financial statements, of Washington County as of and for the year ended June 30, 2024. Accounting standards generally accepted in the United States of America (GAAP) provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement Washington County's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to Washington County's RSI in accordance with auditing standards generally accepted in the United States of America (GAAS). These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by GAAP and will be subjected to certain limited procedures, but will not be audited:

1. Management's discussion and analysis.
2. Law Enforcement Officers' Special Separation Allowance Schedule of Total Pension Liability (Asset) and Schedule of Total Pension Liability (Asset) as a Percentage of Covered-Employee Payroll
3. Schedule of the Proportionate Share of the Net Pension Liability (Asset) and Schedule of County Contributions – LGERS
4. Schedule of the Proportionate Share of the Net Pension Liability (Asset) and Schedule of County Contributions – ROD
5. Schedule of Proportionate Share of the County's Net OPEB Liability and Contributions – Retiree Health Benefit Fund

We have also been engaged to report on supplementary information other than RSI that accompanies Washington County's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with GAAS, and

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we will provide an opinion on it in relation to the financial statements as a whole in a report combined with our auditors' report on the financial statements:

1. Schedule of Expenditures of Federal and State Awards.
2. Combining and Individual Fund Financial Statements, Budgetary Schedules, and Other Schedules

Our responsibility for other information included in documents containing the entity's audited financial statements and auditors' report does not extend beyond the financial information identified in the report. We have no responsibility for determining whether such other information contained in these documents is properly stated.

The objectives of our audit are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and issue an auditors' report that includes our opinions about whether your financial statements are fairly presented, in all material respects, in conformity with GAAP, and report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually, or in the aggregate, they would influence the judgment of a reasonable user made based on the financial statements. The objective also includes reporting on-

- Internal control over financial reporting and compliance with the provisions of laws, regulations, contracts, and award agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.
- Internal control over compliance related to major programs and an opinion (or disclaimer of opinion) on compliance with federal statutes, regulations, and the terms and conditions of federal awards that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance).

#### **Auditors' Responsibilities for the Audit of the Financial Statements and Single Audit**

We will conduct our audit will be conducted in accordance with GAAS; the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the Single Audit Act Amendments of 1996; and the provisions of the Uniform Guidance, and will include tests of accounting records, a determination of major program(s) in accordance with the Uniform Guidance, and other procedures we consider necessary to enable us to express such opinions. As part of an audit in accordance with GAAS and *Government Auditing Standards*, we exercise professional judgment and maintain professional skepticism throughout the audit.

We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall presentation of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the entity or to acts by management or employees acting on behalf of the entity. Because the determination of waste and abuse is subjective, *Government Auditing Standards* do not expect auditors to perform specific procedures to detect waste or abuse in financial audits nor do they expect auditors to provide reasonable assurance of detecting waste or abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements or noncompliance may exist and not be detected by us, even though the audit is properly planned and performed in accordance with GAAS and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or major programs. However, we will inform the appropriate level of management of any material errors, any fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential, and of any material abuse that comes to our attention. We will include such matters in the reports required for a Single Audit. Our responsibility

as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

We will also conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the government's ability to continue as a going concern for a reasonable period of time.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts and may include tests of the physical existence of inventories (if material), and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will also require certain written representations from you about your responsibilities for the financial statements; schedule of expenditures of federal awards; federal award programs; compliance with laws, regulations, contracts, and grant agreements; and other responsibilities required by generally accepted auditing standards.

We may from time to time, and depending on the circumstances, use third-party service providers in serving your account. We may share confidential information about you with these service providers but remain committed to maintaining the confidentiality and security of your information. Accordingly, we maintain internal policies, procedures, and safeguards to protect the confidentiality of your personal information. In addition, we will secure confidentiality agreements with all service providers to maintain the confidentiality of your information and we will take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others. In the event that we are unable to secure an appropriate confidentiality agreement, you will be asked to provide your consent prior to the sharing of your confidential information with the third-party service provider. Furthermore, we will remain responsible for the work provided by any such third-party service providers.

Our audit of financial statements does not relieve you of your responsibilities.

#### **Audit Procedures-Internal Controls**

We will obtain an understanding of the entity and its environment, including internal control relevant to the audit, sufficient to identify and assess the risks of material misstatement of the financial statements, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for our opinions. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control. Test of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

As required by the Uniform Guidance, we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal award program. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to the Uniform Guidance.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards, *Government Auditing Standards*, and the Uniform Guidance.

#### **Audit Procedures-Compliance**

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of Washington County's compliance with provisions of applicable laws, regulations, contracts, and agreements, including grant agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.



The Uniform Guidance requires that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with federal statutes, regulations, and the terms and conditions of federal awards applicable to major programs. Our procedures will consist of tests of transactions and other applicable procedures described in the *OMB Compliance Supplement* for the types of compliance requirements that could have a direct and material effect on each of Washington County's major programs. For federal programs that are included in the Compliance Supplement, our compliance and internal control procedures will relate to the compliance requirements that the Compliance supplement identifies as being subject to audit. The purpose of these procedures will be to express an opinion on Washington County's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to the Uniform Guidance.

### **Responsibilities of Management for the Financial Statements and Single Audit**

Our audit will be conducted on the basis that you acknowledge and understand your responsibility for (1) designing, implementing, and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including internal controls over federal and State awards, and for evaluating and monitoring ongoing activities, to help ensure that appropriate goals and objectives are met; (2) following laws and regulations; (3) ensuring that there is reasonable assurance that government programs are administered in compliance with compliance requirements; and (4) ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles; for the preparation and fair presentation of the financial statements, schedule of expenditures of federal and State awards, and all accompanying information in conformity with U.S. generally accepted accounting principles; and for compliance with applicable laws and regulations (including federal statutes), rules, and the provisions of contracts and grant agreements (including award agreements). Your responsibilities also include identifying significant contractor relationships in which the contractor has responsibility for program compliance and for the accuracy and completeness of that information.

You are also responsible for making drafts of the schedule of expenditures of federal awards, all financial records, and related information available to us and for the accuracy and completeness of that information (including information from outside of the general and subsidiary ledgers). You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters; (2) access to personnel, accounts, books, records, supporting documentation, and other information as needed to perform an audit under the Uniform Guidance, (3) additional information that we may request for the purpose of the audit, and (4) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence. At the conclusion of our audit, we will require certain written representations from you about the financial statements; schedule of expenditures of federal and State awards; federal or State award programs; compliance with laws, regulations, contracts, and grant agreements; and related matters.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements of each opinion unit taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud or illegal acts affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud or illegal acts could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the entity complies with applicable laws, regulations, contracts, agreements, and grants. You are also responsible for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts, and grant agreements that we report. Additionally, as required by the Uniform Guidance, it is management's responsibility to evaluate and monitor noncompliance with federal statutes, regulations, and the terms and conditions of federal awards; take prompt action when instances of noncompliance are identified including noncompliance identified in audit findings; promptly follow up and take corrective action on reported audit findings; and prepare a summary schedule of prior audit findings and a separate corrective action plan. The summary schedule of prior audit findings should be available for our review by May 1, 2024.

You are responsible for identifying all federal and State awards received and understanding and complying with the compliance requirements and for the preparation of the schedule of expenditures of federal and State awards (including notes and noncash assistance received, and COVID-19-related concepts, such as lost revenues, if applicable) in conformity with the Uniform Guidance. You agree to include our report on the schedule of expenditures of federal and State awards in any document that contains and indicates that we have reported on the schedule of expenditures of federal and State awards. You also agree to make the audited financial statements readily available to intended users of schedules of expenditures of federal and State awards no later than the date the schedule of expenditures of federal awards is issued with our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the schedule of expenditures of federal and State awards in accordance with the Uniform Guidance; (2) you believe the schedule of expenditures of federal and State awards, including its form and content, is stated fairly in accordance with the Uniform Guidance; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the schedule of expenditures of federal and State awards.

You are also responsible for the preparation of the other supplementary information, which we have been engaged to report on, in conformity with U.S. generally accepted accounting principles (GAAP). You agree to include our report on the supplementary information in any document that contains and indicates that we have reported on the supplementary information. You also agree to make the audited financial statements readily available to users of the supplementary information no later than the date the supplementary information is issued with our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Scope and Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information. With regard to publishing the financial statements on your website, you understand that websites are a means of distributing information and, therefore, we are not required to read the information contained in those sites or to consider the consistency of other information on the website with the original document.

### **Other Services**

We will also assist in preparing the financial statements, schedule of expenditures of federal and State awards, and related notes of Washington County in conformity with U.S. generally accepted accounting principles and the Uniform Guidance based on information provided by you. We may also have to assist with some year-end cash to accrual adjusting entries. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statements, schedule of expenditures of federal and State awards, and related notes services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

You agree to assume all management responsibilities relating to the financial statements, schedules of expenditures of federal and State awards, related notes, and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements, schedule of expenditures of federal and State awards, and related notes and that you have reviewed and approved the financial statements, the schedule of expenditures of federal awards, and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, (Missy Dixon), who possesses suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

## **Engagement Administration, Fees, and Other**

You may request that we perform additional services not addressed in this engagement letter. If this occurs, we will communicate with you regarding the scope of the additional services and the estimated fees. We also may issue a separate engagement letter covering the additional services. In the absence of any other written communication from us documenting such additional services, our services will continue to be governed by the terms of this engagement letter.

We understand that your employees will prepare all cash, accounts receivable, or other confirmations we request and will locate any documents selected by us for testing. We will schedule the engagement based in part on deadlines, working conditions, and the availability of your key personnel. We will plan the engagement based on the assumption that your personnel will cooperate and provide assistance by performing tasks such as preparing requested schedules, retrieving supporting documents, and preparing confirmations. If for whatever reason your personnel are unavailable to provide the necessary assistance in a timely manner, it may substantially increase the work we have to do to complete the engagement within the established deadlines, resulting in an increase in fees over our original fee estimate.

At the conclusion of the engagement, we will complete the appropriate sections of the Data Collection Form that summarizes our audit findings. It is management's responsibility to submit the reporting package (including financial statements, schedule of expenditures of federal awards, summary schedule of prior audit findings, auditors' reports, and corrective action plan) along with the Data Collection Form to the federal audit clearinghouse. We will coordinate with you the electronic submission and certification. If applicable, we will provide copies of our report for you to include with the reporting package you will submit to pass-through entities. The Data Collection Form and the reporting package must be submitted within the earlier of 30 calendar days after receipt of the auditors' report or nine months after the end of the audit period.

We will provide copies of our reports to the Board; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of Thompson, Price, Scott, Adams & Co., P.A. and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request in a timely manner to Oversight Agencies (or its designee), a federal agency provided direct or indirect funding, or the U.S. Government Accounting Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Thompson, Price, Scott, Adams & Co., P.A. personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release date or for any additional period requested by the federal cognizant agency. If we are aware that a federal awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact the party contesting the audit finding for guidance prior to destroying the audit documentation.

Alan Thompson is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them. We expect to begin our audit by approximately May 1, 2024, and to issue our reports no later than October 31, 2024. Our audit engagement ends on delivery of our audit report. Any follow-up services that might be required will be a separate, new engagement. The terms and conditions of that new engagement will be governed by a new, specific engagement letter for that service.

Our fee for these services will be at our standard hourly rates plus out-of-pocket costs (such as report reproduction, word processing, postage, travel, copies, telephone, etc.) except that we agree that our gross fee, including expenses, should not exceed \$58,500. Also, any excessive additional fees incurred in obtaining required audit evidence (i.e. bank confirmations) will be billed directly to the Board. Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. However, if we are not able to complete the audit as agreed upon in the Request for Proposal and it is determined to be the fault of the auditor (i.e. not because of delays in obtaining confirmations from the State, required actuary reports, being able to get onsite for testing due to government restrictions on travel, etc), there will be a \$1,000 penalty for every 30 days the audit is late. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. In accordance with our firm policies, work may be suspended if your account becomes 60 days or

more overdue and may not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report(s). You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit.

If additional programs are required to be tested that have not been identified as major programs for testing in previous years, additional fees may be charged at standard hourly rates. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs. However, we believe our contract as it is will be sufficient to cover but we do want to reserve the right to discuss this issue.

## **Reporting**

We will issue written reports upon completion of our Single Audit. Our reports will be addressed to the Board of Commissioners and management of Washington County. We will make reference to the Component Auditor's audit of Washington County ABC Board in our report on your financial statements if our firm does not complete the ABC audit for the June 30 2024. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions, add a separate section, or add an emphasis-of-matter or other-matter paragraph to our auditors' report, or if necessary, withdraw from this engagement. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or issue reports, or we may withdraw from this engagement. If circumstances occur related to the condition of your records, the availability of sufficient appropriate audit evidence, or the existence of a significant risk of material misstatement of the financial statements caused by error, fraudulent financial reporting, or misappropriation of assets, which in our professional judgment prevent us from completing the audit or forming an opinion on the financial statements, we retain the right to take any course of action permitted by professional standards, including declining to express an opinion or issue a report, or withdrawing from the engagement.

The *Government Auditing Standards* report on internal control over financial reporting and on compliance and other matters will state that (1) the purpose of the report is solely to describe the scope of testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance, and (2) the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The Uniform Guidance report on internal control over compliance will include a paragraph that states that the purpose of the report on internal control over compliance is solely to describe the scope of testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Both reports will state that the report is not suitable for any other purpose.

We appreciate the opportunity to be of service to Washington County and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Very truly yours,



Alan W. Thompson, CPA  
Thompson, Price, Scott, Adams & Co., P.A.

RESPONSE:

This letter correctly sets forth the understanding of Washington County.

Management signature: \_\_\_\_\_

**SIGN HERE**

Title: \_\_\_\_\_



Date: \_\_\_\_\_



Governance signature: \_\_\_\_\_

**SIGN HERE**

Title: \_\_\_\_\_



Date: \_\_\_\_\_



CC: Board of Commissioners

# COUNTY OF WASHINGTON

## BOARD OF COMMISSIONERS:

ANN C. KEYES, CHAIR  
CAROL V. PHELPS, VICE-CHAIR  
TRACEY A. JOHNSON  
JOHN C. SPRULL  
JULIUS WALKER, JR.



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PLYMOUTH, NORTH CAROLINA 27962  
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## ADMINISTRATIVE STAFF:

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COUNTY MANAGER & COUNTY ATTORNEY  
cpotter@washconc.org  
JASON SQUIRES  
ASSISTANT COUNTY MANAGER  
acm@washconc.org  
CATHERINE "MISSY" DIXON  
FINANCE OFFICER  
mdixon@washconc.org  
JULIE J. BENNETT, MMC, NCMCC  
CLERK TO THE BOARD  
jbennett@washconc.org

May 6, 2024

The Honorable Pete Buttigieg  
US Department of Transportation  
1200 New Jersey Avenue SE  
Washington, DC 20590

The North Carolina Washington County Board of Commissioners supports the North Carolina Department of Transportation (NCDOT) Turnpike Authority submitting an application to the U.S. Department of Transportation for a Multimodal Project Discretionary Grant (MPDG) Opportunity to support the construction of the Mid-Currituck Bridge.

Currently there is only one crossing of the Currituck Sound along the North Carolina Coast, which is the Wright Memorial Bridge, on US 158 at the southern end of Currituck County near its border with Dare County. The Outer Banks are a major tourism destination in the Mid- Atlantic Region and an economic engine for northeastern North Carolina.

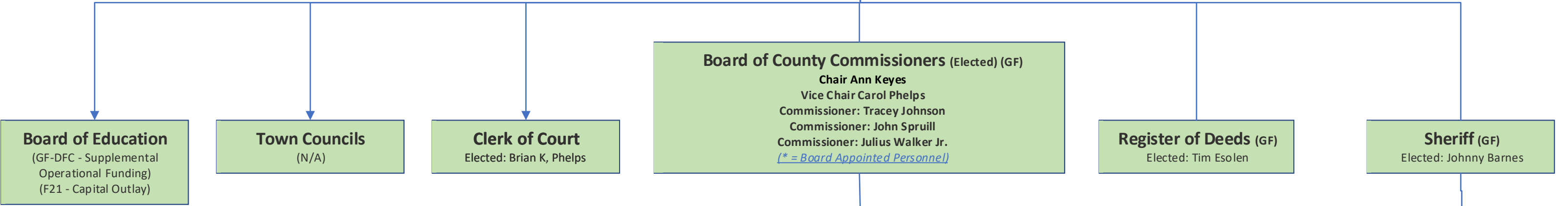
The Mid-Currituck Bridge project will substantially improve traffic flow on the thoroughfares in the project area, substantially reduce congestion and travel time for Outer Banks visitors and commuters and provide a critically needed second hurricane evacuation route from the northern Outer Banks. Additional benefits of the project include reducing operating costs for passenger cars and freight vehicles, stimulating tourism in Northeast North Carolina, and improving public health by reducing air emissions from vehicles.

Even after accounting for funding from toll revenues and Transportation Infrastructure Finance and Innovation Act (TIFIA) loans, additional funding is required. We fully support the North Carolina Turnpike Authority's application for \$425 million to expedite construction of this much needed project.

Sincerely,

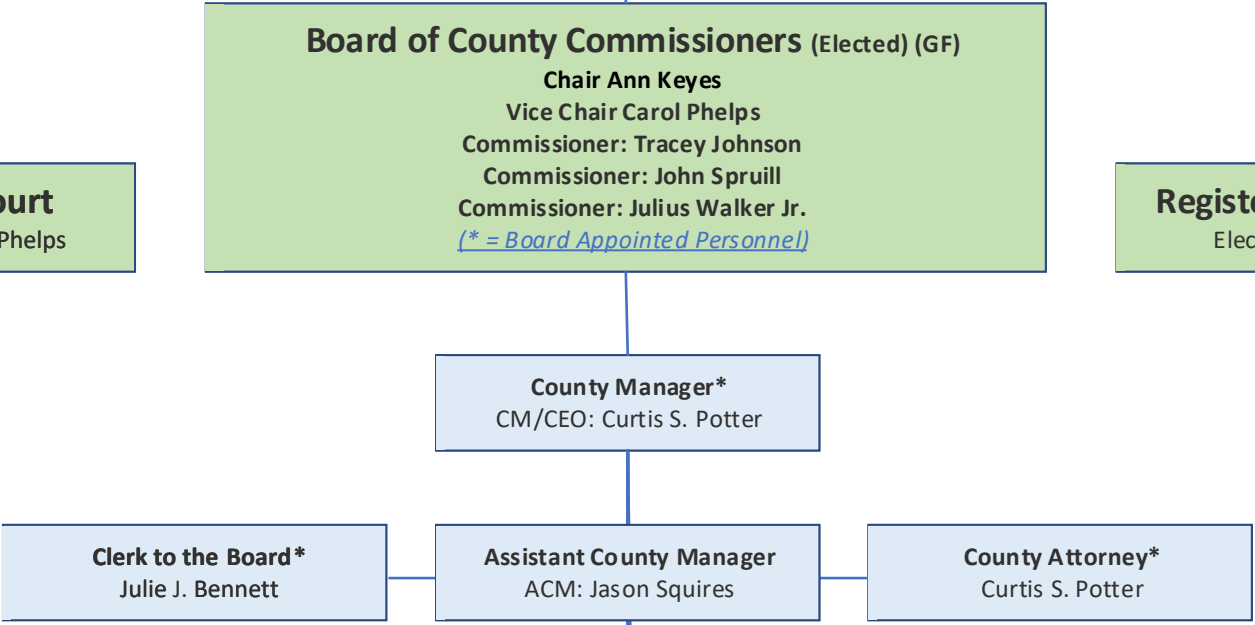
Ann C. Keyes, Chair

# Washington County Citizens



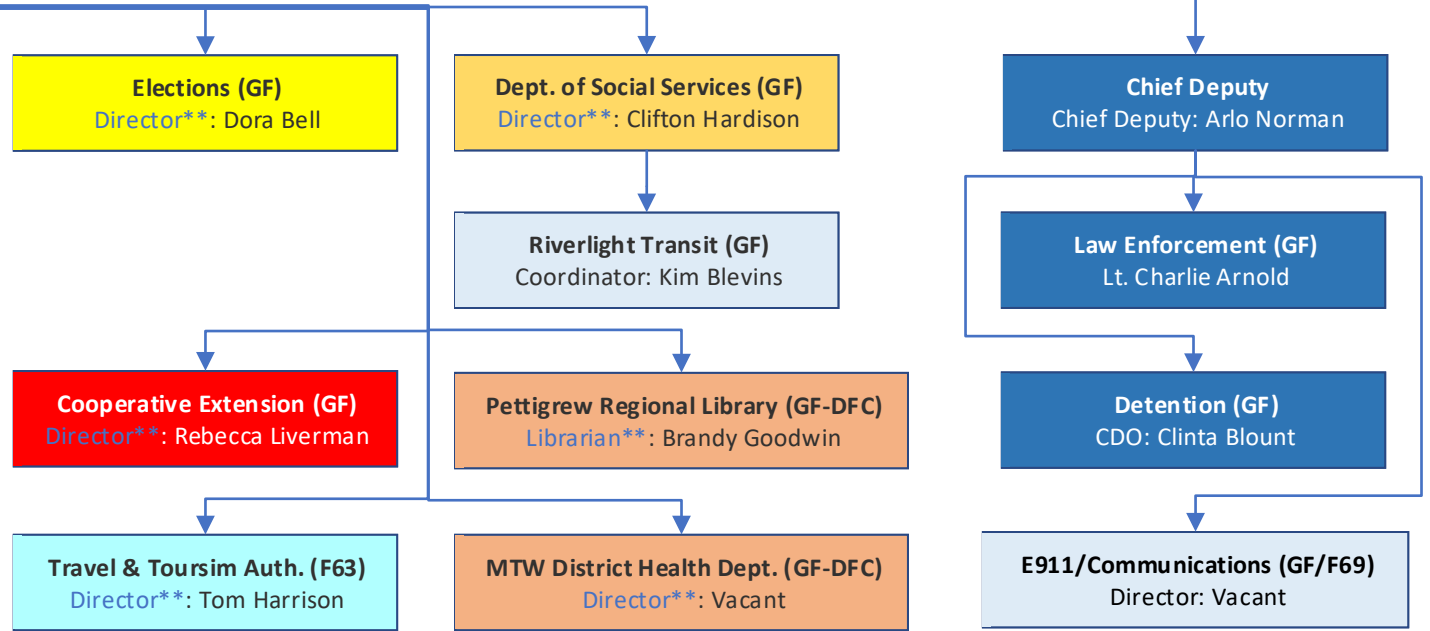
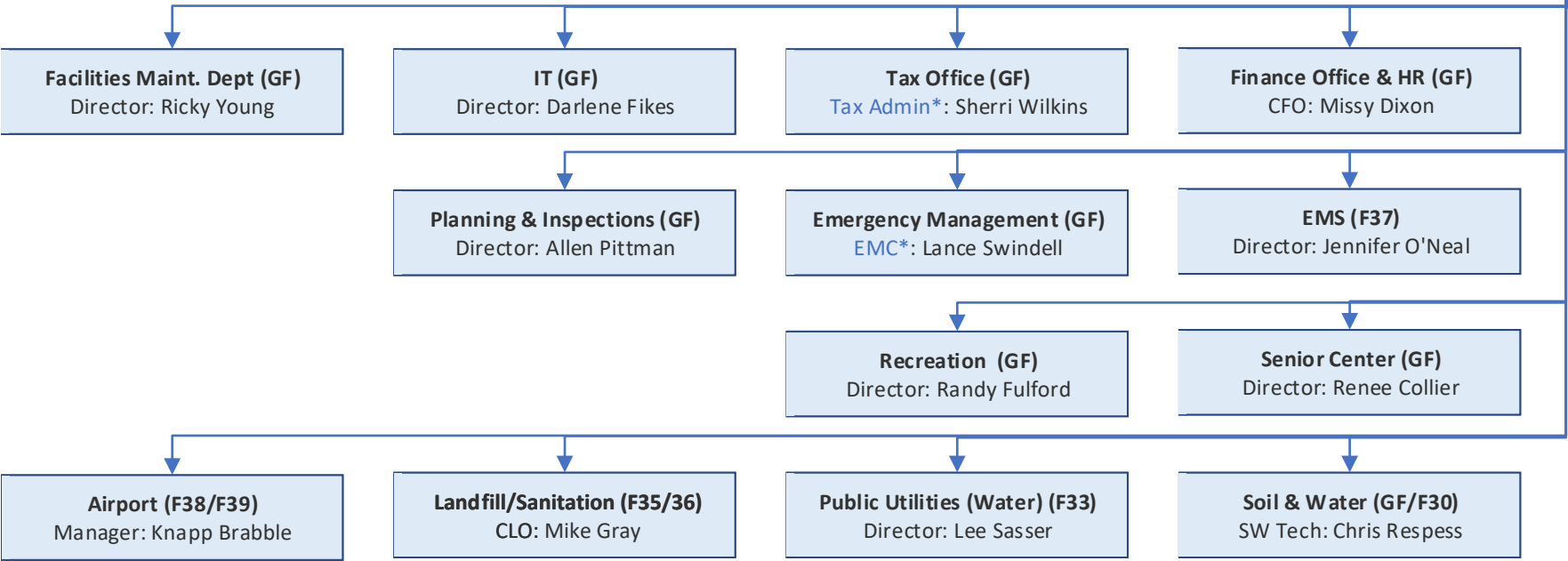
**Fund Accounting Notes:**

- (GF) = General Fund (County's Primary Operational Fund)
- (GF-DFC) = Supported with Direct Financial Contribution from GF
- (F21) = Educational Capital Outlay Fund
- (F30) = Soil & Water Fund
- (F33) = Sanitation Fund (Proprietary)
- (F35/36) = Water Fund (Proprietary)
- (F37) = EMS Fund
- (F38/F39) = Airport Ops/Grants Funds
- (F63) = Travel & Tourism Fund (Occupancy Taxes)
- (F69) = Restricted State 911 Fund



**Line Departments Directly Supervised by County Manager**

**Other Supported Departments (\* = External Board/Process Appointed Personnel)**



# WASHINGTON COUNTY BOARD OF COMMISSIONERS

## AGENDA STATEMENT

**ITEM NO: 2**

**DATE: May 6, 2024**

**ITEM: Public Forum (3-5 minute limit per speaker)**

### **SUMMARY EXPLANATION:**

As is required by North Carolina General Statute §153A-52.1, time has been allotted for comments from the public.

#### Public Comment Statements

In December of 2015, the Washington County Board of Commissioners adopted a public comment period. Essentially this policy said that a public comment period shall be set aside at the beginning of each regular monthly Commissioners and it shall be limited to a maximum of thirty (30) minutes.

Additionally, this policy stated that all speakers are required to sign up prior to the meeting at which they wish to speak. The signup sheet must be on the podium 30 mins prior to the meeting. Each speaker shall clearly write their name, address, and the topic upon which they wish to speak on the signup sheet. This board adopted rules that must be followed. Some of the high points of those rules, which I wish to remind the public is:

1. Speakers shall be acknowledged by the Board Chairperson.
2. Speakers shall address the Board from the lectern at the front of the room, and begin their remarks by stating their name and address.
3. Public comment is not intended to require any Board or staff members to answer any impromptu questions or engage in debate. Speakers shall address all remarks to the Board as a body, and not to any individual board or staff members. Discussions between speakers and members of the audience shall not be allowed.
4. Speakers shall be courteous in their language and presentations, and shall not use profanity, racial slurs, or make any obscene remarks, nor engage in any personal attacks of commissioners.
5. Speakers shall have a maximum of three (3) to five (5) minutes to make their remarks depending on the number of speakers and topics. The Chairperson may limit the number of speakers allowed to make substantially similar comments with respect to the same topic.
6. Speakers who have prepared written remarks or supporting documents are encouraged to leave a copy of such remarks and documents with the County Clerk.
7. Speakers shall not discuss any of the following: matters which are the subject of public hearings set for the same meeting; matters which are closed session matters, including without limitation matters within the attorney-client privilege, anticipated or pending litigation, personnel, property acquisition, and matters which are made confidential by law.



**WASHINGTON COUNTY BOARD OF COMMISSIONERS**

**AGENDA STATEMENT**

**ITEM NO: 3**

**DATE: May 6, 2024**

**ITEM: Board of Equalization & Review, Ms. Sherri Wilkins, Tax Administrator**

**SUMMARY EXPLANATION:**

a) Administration of Oath

The Clerk to the Board will administer the Oath of Office to each Board member.

b) Motion to convene as the Board of Equalization and Review (E & R)

c) Hearing of Appeals

As of the preparation of this agenda package, Sherri Wilkins, Tax Administrator, has informed the County Manager's Office that there are no appeals at this time.

d) Motion to recess the Board of E & R until May 20, 2024 at 6:00 PM in the Commissioners' Room.

**WASHINGTON COUNTY BOARD OF COMMISSIONERS**

**AGENDA STATEMENT**

**ITEM NO: 4**

**DATE: May 6, 2024**

**ITEM: PreK-12 Change Order 6, Mr. Curtis Potter, CM/CA**

**SUMMARY EXPLANATION:**

Mr. Potter will discuss the PreK-12 Change Order 6 for the new school that is in your agenda package.

See attached.



# Document G701® – 2017

## Change Order

<b>PROJECT:</b> <i>(Name and address)</i> New Washington PK-12 School  3177 US-64 Plymouth NC 27962	<b>CONTRACT INFORMATION:</b> Contract For: Construction Manager as Constructor Date: October 15, 2022	<b>CHANGE ORDER INFORMATION:</b> Change Order Number: 006  Date: April 8, 2024
<b>OWNER:</b> <i>(Name and address)</i> Washington County  Washington County 116 Adams Street Plymouth, NC 27962	<b>ARCHITECT:</b> <i>(Name and address)</i> SfL+a Architects  333 Fayetteville St. Suite 225 Raleigh, NC 27601	<b>CONTRACTOR:</b> <i>(Name and address)</i> Metcon Inc 763 Comtech Dr. Pembroke, NC 28372

**THE CONTRACT IS CHANGED AS FOLLOWS:**  
*(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)*

This General Contract Change Order #06 provides for the following:  
 Additional scope added as a result of Architect Supplementary Instruction, ASI # 4 dated 09/07/23; Architect Supplementary Instruction, ASI #5 dated 09/15/23, Architect Supplementary Instruction, ASI #6 dated 10/13/23, Architect Supplementary Instruction, and ASI #7 dated 12/11/23. This change order includes the addition of Low Voltage Scope added to CM's Contract; Value Engineering credit to use Metal Cladded Cable in lieu of conduit and wire in nonexposed areas and miscellaneous scope added in ASI-4 through ASI-7. The total direct costs of this Change Order is \$834,746.80 prior to CM markup.

Bid Packages	Architect Instruction	CE # Description	Change Order
			6
05-1000	ASI-6	CE- Structural Steel - Added roof rail at Northeast 55 corner Aux gym	\$5,839.58
05-1000	ASI-7	CE- Structural Steel - Added angles on revised 77 details.	\$9,894.21
12-3000	ASI-4	CE- Casework - Modifications to casework ASI #4 34	\$21,309.73
22-0000	ASI-4	CE- Plumbing - Stub out for modular classroom 34 from Building 200	\$3,409.06
22-0000	ASI-5	CE- Plumbing - Plumbing changes for added sinks 35 in Building 400	\$17,763.99
23-0000	RFI/Submittal	CE- HVAC - RFI Added Vibration isolation curb 77 for AHU -7	\$5,332.32
23-0000	ASI-7	CE- HVAC - Louvered Transfer Grill 77	\$1,748.38
26-0000	ASI-6	CE- Electrical - Low Voltage 55	\$949,000.00
26-0000	ASI-6	CE- Electrical - ASI #6 55	\$11,583.22
26-0000	Back Credit	CE- Electrical - VE credit of MC Cable 60	(\$198,932.00)
26-0000	ASI-7	CE- Electrical - Revised conduit placement on 77 several locations	\$7,798.31
<b>Subtotal of Bid Packages:</b>			<b>\$834,746.80</b>

LS	General Conditions	
0.000%	Construction Manager's Building Contingency	\$0.00
	<b>Construction Cost Subtotal:</b>	<b>\$834,746.80</b>
4.500%	Metcon Fee:	\$39,333.62
	Construction Cost with Fees:	\$874,080.42
1.040%	GL / Umbrella / Professional Liability / Pollution / WC Insurances	\$9,351.34
0.250%	Builders Risk	\$2,247.92
0.250%	Technology	\$2,247.92
1.250%	Payment & Performance Bond	\$11,239.59
	<b>Change Order #6 - Total Cost:</b>	<b>\$899,167.18</b>

The original Contract Sum was	\$ 295,000.00
The net change by previously authorized Change Orders	\$ 69,379,649.00
The Contract Sum prior to this Change Order was	\$ 69,674,649.00
The Contract Sum will be increased by this Change Order in the amount of	\$ 899,167.00
The new Contract Sum including this Change Order will be	\$ 70,573,816.00
The Contract Time will be increased by Zero (0) days.	
The new date of Substantial Completion will be November 1, 2024	

**NOTE:** This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

**NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.**

<u>SfL+a Architects</u> ARCHITECT ( <i>Firm name</i> )	<u>Metcon Inc</u> CONTRACTOR ( <i>Firm name</i> )	<u>Washington County</u> OWNER ( <i>Firm name</i> )
_____ SIGNATURE	_____ SIGNATURE	_____ SIGNATURE
<u>James CC Rice, Program Manager</u> PRINTED NAME AND TITLE	<u>Thomas A. Plant, Vice President</u> PRINTED NAME AND TITLE	<u>Curtis S. Potter, County Manager</u> PRINTED NAME AND TITLE
_____ DATE	_____ DATE	_____ DATE

# Change Order Request Breakdown for CO#6

31 0000	Sitework,Utilities	Fred Smith Company	CE-61	\$ 15,251.50	Unsuitable soils since CO#5.	To be pain in full from Allowance 16.
This item is not included in the funds requested from Owner contingency for CO #6, it will be paid from Allowance 16 - (Site Utilities / Sitework Unforeseen)						

Change Order Request Breakdown Owner CO#6						
Spec Section	Trade	Company Name	ASI	Cost	Main changes	Responsible for Change
05 1000	Structural Steel	North State Steel	ASI - 6 / CE-55	\$ 5,839.58	Added roof rail at North East Corner, auxiliary Gym.	Drawing QA/QC
05 1000	Structural Steel	North State Steel	ASI - 7 / CE-77	\$ 9,894.21	Added angles on revised details.	Drawing QA/QC
12 3000	Casework	Blankenship	ASI - 4 / CE-34	\$ 21,309.73	Modification/ addition of case work per ASI-4	Drawing QA/QC
23 0000	HVAC	Baker Mechanical	RFI/Submittal / CE-77	\$ 5,332.32	Additional vibration isolation curb for interior AHU 7.	Engineer changes, QA/QC.
23 0000	HVAC	Baker Mechanical	ASI - 7 / CE-77	\$ 1,748.38	Louvered Transfer Grill	Drawing QA/QC
26 0000	Electrical	Triple R	Low Voltage/CE-77	\$ 949,000.00	Addition of Low voltage basic package.	Reintroduction of VE change.
26 0000	Electrical	Triple R	ASI - 6 / CE-55	\$ 11,583.22	Definition of electrical components and constructability solutions	Drawing QA/QC
26 0000	Electrical	Triple R	Back Credit / CE-60	\$ (198,932.00)	Use of MC cable.	CM suggestion for VE.
26 0000	Electrical	Triple R	ASI - 7 / CE-77	\$ 7,798.31	Revised conduit placement on several locations.	Drawing QA/QC
22 0000	Plumbing	Baker Plumbing	ASI - 4 / CE-34	\$ 3,409.06	Stub out for trailer building from Building 200.	Drawing QA/QC
22 0000	Plumbing	Baker Plumbing	ASI - 5 / CE-35	\$ 17,763.99	Plumbing changes for added sinks on building 400.	Drawing QA/QC
<b>CO#6 Total:</b>				<b>\$ 834,746.80</b>		
				<b>CM Fee</b>	<b>\$ 64,420.38</b>	
<b>Total for CO#6 plus CM Fee</b>				<b>\$ 899,167.18</b>		

## CORPORATE

763 Comtech Drive  
 P.O Box 1149  
 Pembroke, NC 28372  
 Phone: 910.521.8013  
 Fax: 910.521.8014

## FAYETTEVILLE

110 Anderson St.  
 Fayetteville, NC 28301  
 Phone: 910.849.4197

## RALEIGH

3050 Hammond Business Place,  
 Suite 121  
 Raleigh, NC 27603  
 Phone: 919.322.2220  
 Fax: 919.322.2222

## CHARLOTTE/COLUMBIA

2401 Whitehall Park Dr., Ste. 650  
 Charlotte, NC 28273  
 Phone: 980.209.9680  
 Fax: 980.209.9698

## NATIONAL HARBOR

6170 Oxon Hill Rd. Suite 210  
 Oxon Hill, Maryland 20745  
 Phone: 301.276.0123

# Owner Change Order #6

## Supporting Documents

### **CORPORATE**

763 Comtech Drive  
P.O Box 1149  
Pembroke, NC 28372  
Phone: 910.521.8013  
Fax: 910.521.8014

### **FAYETTEVILLE**

110 Anderson St.  
Fayetteville, NC 28301  
Phone: 910.849.4197

### **RALEIGH**

3050 Hammond Business Place,  
Suite 121  
Raleigh, NC 27603  
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Fax: 980.209.9698

### **NATIONAL HARBOR**

6170 Oxon Hill Rd. Suite 210  
Oxon Hill, Maryland 20745  
Phone: 301.276.0123



NC GC License #48609

REVIEWED - OK - SFL+A - 01/12/2024

Proposal For Change Request Form

DATE: 10/5/2023
Contract: Washington PK-12 School
Contractor: Triple R Electric, Inc.

Proposal #: 16 Revised
Project #: 2022061
Contractor #:

Description of Change:

This proposal is for the installation of the Low Voltage package for the Washington County School project with the following inclusions: Structured Cabling, Public Address System, Access Control, and Intrusion Detection with wireless locks removed from the package.
Add Options: Wireless Locks & Hubs Deletion, Interior and Building Mounted Cameras, Exterior Parking Lot Cameras, AV Package.

Table with columns for item description, unit, amount, and subtotal. Includes sections for Materials, Labor, Equipment Rental, and Subcontractors.

Summary table for bonds and total proposal amount. Subtotal of Proposal: \$ 949,000.00. TOTAL OF CHANGE PROPOSAL: \$ 949,000.00.

Time Extension Requests: 0 day(s) Schedule Activity # Affected:

The Contractor agrees to perform the work outlined in this change proposal for the amount specified above and in accordance with the Contract documents if the work is authorized by the Owner.

Contractor's Signature: [Signature] Date: 01/10/2024
Approval Recommended by Design Consultant: [Signature] Date:
Owner's Representative Approval: Date:



# TRIPLE-R ELECTRIC, INC.

ELECTRICAL CONTRACTORS

P. O. BOX 6116 • KINSTON, NC 28501 • TEL: (252)523-3558 • FAX: (252)523-2641

October 5, 2023

Metcon, Inc.  
3050 Hammond Business Place Suite 121  
Raleigh, NC 27603

Attention: Michael Konieczka, Project Manager

Via email: [mkonieczka@metconus.com](mailto:mkonieczka@metconus.com)

Reference: Washington County PreK – 12 School  
3177 US-64  
Plymouth, NC 27962  
ECP-06

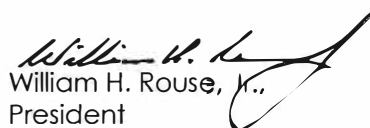
Dear Mr. Konieczka:

We propose the following cost for the Washington PreK-12 School.

Base:	
Structured Cabling, Public Address System, Access Control, Intrusion Detection: removed wireless locks	\$949,000.00
Add Options:	
Wireless Locks & Hubs Deletion	\$256,600.00
Interior and Building Mounted Cameras	\$169,500.00
Exterior Parking Lot Cameras	\$ 53,126.00
AV Package	\$267,280.00

Sincerely,

**Triple- R Electric, Inc.**

  
William H. Rouse, Jr.,  
President

ktr  
enc





# K.H. SMITH

**COMMUNICATIONS, INC.**

1651 S. Wesleyan Blvd. • Rocky Mount, NC 27803

(252) 442-1331 Fax (252) 442-1364

Billing Address

P.O. Box 425 • Sharpsburg, NC 27878



11/20/2023

**Attn:** Triple R Electric

## *Proposal*

**Project:** New Washington PK-12 school revised pricing

**Quote Number:** KH-100523-01

**Structured Cabling, Public Address system, access control, Intrusion Detection: removed wireless locks**

**BASE TOTAL: \$862,867.63**

**Prices to add options. These items were removed from scope but can be added for the below price.**

**Wireless Locks & Hubs Deletion: \$233,289.00**

**Interior and building mounted cameras: \$154,097.70**

**Exterior parking lot cameras: \$48,297.70**

**AV Package: \$242,984.05**

**Unit Price No. 6 - Data Outlet. \$270.00**

### *Scope of Work*

- SECTION 27 05 53 IDENTIFICATION FOR COMMUNICATIONS SYSTEMS
- SECTION 27 11 16 COMMUNICATIONS RACKS, FRAMES, AND ENCLOSURES
- SECTION 27 13 23 COMMUNICATIONS OPTICAL FIBER BACKBONE
- SECTION 27 15 13 COMMUNICATIONS COPPER HORIZONTAL CABLING
- SECTION 275116 - PUBLIC ADDRESS SYSTEM
- SECTION 28 10 00 ACCESS CONTROL
- SECTION 28 16 00 INTRUSION DETECTION

- **SECTION 27 05 26 GROUNDING AND BONDING FOR COMMUNICATIONS SYSTEMS**
- **SECTION 27 53 19 EMERGENCY RESPONDER RADIO ANTENNA/REPEATER SYSTEM BY OTHERS**
- **DIGITAL, ADDRESSABLE FIRE-ALARM SYSTEM**

### ***Structured Cabling System***

#### **COPPER HORIZONTAL CABLING DESCRIPTION**

- A. Cabling system consists of horizontal cables, intermediate and main cross-connects, mechanical terminations, and patch cords or jumpers used for horizontal-to-horizontal cross-connection. CAT 6 Solution per ADDENDUMS

K.H. Smith has included all cat 6 cabling to include the network outlets, network wall phones, wireless access points (wap) locations, TV outlet, AV1, AV3, network cameras, floor boxes, network intercom 2 way speakers, station buttons and network intercom

K.H. Smith will provide Patchcords per request of the engineer slim line 1 foot patch cords zero connect

- Provide a complete Structured Wiring Infrastructure system to include the installation, termination and certification of Category 6 UTP cabling and OM4 Optical Fiber backbone distribution system to support the network cabling outlet locations.
- Provide indoor outdoor fiber to Trailer location
- K.H. Smith will install fiber outdoor rated, to each pole mounted camera. K.H. Smith will provide and install media converters.
- MDF and IDF build-out includes equipment racks, ladder rack and vertical / horizontal cable management. All equipment racks and ladder rack will be bonded and grounded.
- All fiber optic cables will be terminated with lc connectors, labeled and tested for certification.
- Category 6 Plenum-rated cabling will be installed to support the data/voice outlet locations within the facility.
- All Category 6 cables will be terminated, labeled and tested for certification.
- Provide Intercom system including but not limited to Intercom equipment, cable, accessories, master/ administration intercom station, intercom units, speaker/horn, weatherproof & vandal-proof baffle, punch-down blocks. Include testing, check out and training of system. Provide 1 year of service and maintenance of system from date of substantial completion.
- All required Fire-stopping for work installed in or penetrating through fire-rated assemblies.

### **Security**

- Provide complete Security Solution encompassing, Access Control, Intrusion Detection, and Wireless Locks. Provide S2/Lenel Solution as approved by specifications and that takes advantage of the superior integration of S2/Aperio Wireless Locks as a well-conceived solution.
- Badging Hardware for utilization with the Access Control system is included, with printer, skype camera, and hole punch. 100 badge blanks were included and a ribbon, and lamination were included in the initial package

### *NOTES*

- All main cable pathways will be parallel to corridors with station cables exiting the pathway at 90-degree angles, while adhering to bend radius standards.
- No cable shall lie over HVAC ducts, sprinkler pipes, conduits, etc.

### *GENERAL INFORMATION*

- K.H. Smith will have a Project Lead on site during regular working hours. Any additions or changes in the scope of work must be directed to the Project Lead. K.H. Smith will submit a Change Proposal following notification of any change and will not perform any additional work until an authorized change order is submitted.
- It is understood that this project site is new construction and will be completed during regular working hours (7:00am - 5:00pm) and that the General Contractor shall provide free and ready access to the jobsite.
- It is the policy of K.H. Smith to keep the jobsite safe at all times and free from waste materials caused by installation practices.
- K.H. Smith will provide submittals for all Telecommunication Room layouts including rack elevations for approval prior to installation.
- All wall plate and patch panel labels shall be mechanically printed.

Regards,

Billie Poulton, RCDD  
Project Engineer

**Bicsi**  
RCDD

### Proposal For Change Request Form

Project: New Washington PK-12 School  
 Contract: 2311  
 Contractor: Triple-R Electric, Inc.

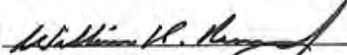
CE# 9 REVISED  
 Project #: 2022061  
 Contractor #: 202311

Description of Change:  
 ASI #6

Materials (Attach list with Qty, Item, Unit \$, Unit mh, Total mh, OT mh Total \$)	\$	SUBTOTALS
1. Total Direct Cost of Materials	20,918.44	
2. Overhead & Profit on Item 1. (15% maximum, includes small tools & consumables)	3,137.77	
3. Sales Tax (6.75%)	1,411.99	
4. Shipping & Transportation	-	\$ 25,468.20
<b>Labor</b>		
5. Total Manhours: <u>-178.65 MH @ \$ 54.00 /hr.</u>	(9,647.10)	
6. Overhead & Profit on Item 5 (15% maximum on straight labor cost, not premium portion) (O&P includes supervisor's time)	(1,447.07)	
7. Payroll Taxes & Ins. (Labor Burden) <u>30.00%</u>	(2,894.13)	\$ (13,988.30)
<b>Equipment Rental (include quotes and pick-up/delivery tickets)</b>		
8. Equipment Rental	-	
9. Overhead & Profit on Item 8 (15% maximum)	-	\$ -
<b>Subcontractors (include quotes with material &amp; equipment backup)</b>		
10. Subcontractors	-	
11. Overhead & Profit on Item 10. (10% maximum)	-	\$ -
<b>Subtotal of Proposal</b>		\$ 11,479.91
12. Bonds (% of subtotal of proposal) Refer. to 7.6 in contract. <u>0.90%</u>		\$ 103.32
13. Insurance <u>0%</u>		\$ -
<b>TOTAL OF CHANGE PROPOSAL</b>		<b>\$ 11,583.22</b>

Time Extension Requests: \_\_\_\_\_ day(s) Schedule Activity # Affected: \_\_\_\_\_

The Contractor agrees to perform the work outlined in this change proposal for the amount specified above and in accordance with the Contract documents if the work is authorized by the Owner.

Contractor's Signature:  William H. Rouse, Jr., President Date: 12/6/2023

Approval Recommended by Design Consultant: \_\_\_\_\_ Date: \_\_\_\_\_

Owner's Representative Approval: \_\_\_\_\_ Date: \_\_\_\_\_

Job ID: WASHINGTON PK-12 SCHOOL

Project: Washington PK-12 School

Plymouth NC

CO: CO-0013: ASI #6



TRIPLE-R ELECTRIC, INC.

### Summary by Subtotal

Vendor: TRIPLE-R

Labor Level: LEVEL 1

22 Nov 2023 10:23:28

#### Subtotal 43 - SWITCHGEAR-PANELS

Item #	Size	Description	Q/M	Quantity	U/M	Mat Unit	Mat Result	Lab Unit	Lab Result	Quo Unit	Quo Result
		SWITCHGEAR	Q	1.00	EA	0.0000	0.00	0.0000	0.00	10,300.0000	10,300.00
<b>Subtotal totals:</b>						<b>0.00</b>		<b>0.00</b>			<b>10,300.00</b>

#### Subtotal 2 - EMT

Item #	Size	Description	Q/M	Quantity	U/M	Mat Unit	Mat Result	Lab Unit	Lab Result	Quo Unit	Quo Result
10013	3/4	EMT	M	-1,100.00	FT	1.4017	-1,541.88	0.0750	-85.80	0.0000	0.00
10014	1	EMT	M	-360.00	FT	2.4058	-866.10	0.1035	-37.26	0.0000	0.00
<b>Subtotal totals:</b>						<b>-2,407.98</b>		<b>-123.06</b>			<b>0.00</b>

#### Subtotal 10 - GRC FITTINGS

Item #	Size	Description	Q/M	Quantity	U/M	Mat Unit	Mat Result	Lab Unit	Lab Result	Quo Unit	Quo Result
40405	3/4	PLASTIC BUSHING	M	-12.00	EA	0.6100	-7.32	0.1500	-1.80	0.0000	0.00
40406	1	PLASTIC BUSHING	M	-8.00	EA	0.8669	-6.93	0.2250	-1.80	0.0000	0.00
<b>Subtotal totals:</b>						<b>-14.25</b>		<b>-3.60</b>			<b>0.00</b>

#### Subtotal 11 - EMT FITTINGS

Item #	Size	Description	Q/M	Quantity	U/M	Mat Unit	Mat Result	Lab Unit	Lab Result	Quo Unit	Quo Result
30113	3/4	STEEL-COMP EMT COUPLING	M	-130.00	EA	1.1946	-155.30	0.0000	0.00	0.0000	0.00
30114	1	STEEL-COMP EMT COUPLING	M	-43.00	EA	1.9901	-85.57	0.0000	0.00	0.0000	0.00
30163	3/4	ST INT CMP EMT CONN	M	4.00	EA	0.9191	3.68	0.1089	0.44	0.0000	0.00
<b>Subtotal totals:</b>						<b>-237.20</b>		<b>0.44</b>			<b>0.00</b>

#### Subtotal 13 - HANGERS/SUPPORTS

Item #	Size	Description	Q/M	Quantity	U/M	Mat Unit	Mat Result	Lab Unit	Lab Result	Quo Unit	Quo Result
160001	3/4	CADDY HGR-BAR JOIST	M	-130.00	EA	6.4718	-841.33	0.0000	0.00	0.0000	0.00
160002	1	CADDY HGR-BAR JOIST	M	-43.00	EA	7.2588	-312.13	0.0000	0.00	0.0000	0.00
160051	1/4 X 4	TOGGLE BOLT	M	2.00	EA	0.2160	0.43	0.0000	0.00	0.0000	0.00
<b>Subtotal totals:</b>						<b>-1,153.03</b>		<b>0.00</b>			<b>0.00</b>

#### Subtotal 15 - LIQUIDTITE

Item #	Size	Description	Q/M	Quantity	U/M	Mat Unit	Mat Result	Lab Unit	Lab Result	Quo Unit	Quo Result
50036	3/4	LIQUIDTITE CONDUIT	M	-36.00	FT	2.8728	-103.42	0.0675	-2.43	0.0000	0.00
50037	1	LIQUIDTITE CONDUIT	M	-24.00	FT	5.2504	-126.01	0.0750	-1.80	0.0000	0.00
50047	3/4	LIQUIDTITE ANGLE CON	M	-6.00	EA	10.3100	-61.86	0.1089	-0.65	0.0000	0.00
50048	1	LIQUIDTITE ANGLE CON	M	-4.00	EA	20.9247	-83.70	0.1452	-0.58	0.0000	0.00
50058	3/4	LIQUIDTITE STR CONN	M	-6.00	EA	5.6652	-33.99	0.1089	-0.65	0.0000	0.00
50059	1	LIQUIDTITE STR CONN	M	-4.00	EA	8.4541	-33.82	0.1452	-0.58	0.0000	0.00
<b>Subtotal totals:</b>						<b>-442.80</b>		<b>-6.70</b>			<b>0.00</b>

Triple R Electric

2488 Old Poole Rd  
Kinston, NC 28504

Phone: 252-523-3558  
Web: tripler.com

**Subtotal 21 - DEVICES**

Item #	Size	Description	Q/M	Quantity	U/M	Mat Unit	Mat Result	Lab Unit	Lab Result	Quo Unit	Quo Result
140109	20A	1P TOGGLE SPEC-GRADE	M	-2.00	EA	7.8527	-15.71	0.3000	-0.60	0.0000	0.00
140112	20A	2P TOGGLE SPEC-GRADE	M	2.00	EA	9.1747	18.35	0.5250	1.05	0.0000	0.00
<b>Subtotal totals:</b>						<b>2.64</b>		<b>0.45</b>		<b>0.00</b>	

**Subtotal 23 - STEEL BOXES**

Item #	Size	Description	Q/M	Quantity	U/M	Mat Unit	Mat Result	Lab Unit	Lab Result	Quo Unit	Quo Result
150011		4"SQ X 2-1/8D CMB KO	M	1.00	EA	2.8776	2.88	0.4500	0.45	0.0000	0.00
150041		4SQ FLAT BLANK COVER	M	1.00	EA	0.6750	0.68	0.1200	0.12	0.0000	0.00
<b>Subtotal totals:</b>						<b>3.55</b>		<b>0.57</b>		<b>0.00</b>	

**Subtotal 31 - THHN/THWN CU**

Item #	Size	Description	Q/M	Quantity	U/M	Mat Unit	Mat Result	Lab Unit	Lab Result	Quo Unit	Quo Result
70025	12	THHN/THWN SOL CU	M	-6,985.00	FT	0.1968	-1,374.86	0.0081	-56.58	0.0000	0.00
70026	10	THHN/THWN SOL CU	M	825.00	FT	0.3079	254.05	0.0101	8.29	0.0000	0.00
70030	8	THHN/THWN STR CU	M	-1,760.00	FT	0.6014	-1,058.51	0.0135	-23.76	0.0000	0.00
<b>Subtotal totals:</b>						<b>-2,179.32</b>		<b>-72.05</b>		<b>0.00</b>	

**Subtotal 42 - WIRE TERMINATIONS**

Item #	Size	Description	Q/M	Quantity	U/M	Mat Unit	Mat Result	Lab Unit	Lab Result	Quo Unit	Quo Result
100074	18-10	WRENUTS -RED	M	3.00	EA	0.2483	0.74	0.0000	0.00	0.0000	0.00
100075	12-6	WRENUTS -BLUE	M	84.00	EA	0.4172	35.05	0.0000	0.00	0.0000	0.00
100087	#12	PIGTAIL W/GRD SCREW	M	1.00	EA	1.0220	1.02	0.0300	0.03	0.0000	0.00
<b>Subtotal totals:</b>						<b>36.81</b>		<b>0.03</b>		<b>0.00</b>	

**Subtotal 43 - SWITCHGEAR-PANELS**

Item #	Size	Description	Q/M	Quantity	U/M	Mat Unit	Mat Result	Lab Unit	Lab Result	Quo Unit	Quo Result
180070	15/2	BOLT-ON BREAKER	M	2.00	EA	0.0000	0.00	0.7200	1.44	0.0000	0.00
180099	15/3	BOLT-ON BREAKER	M	-13.00	EA	0.0000	0.00	0.9900	-12.87	0.0000	0.00
180100	20/3	BOLT-ON BREAKER	M	2.00	EA	0.0000	0.00	1.0650	2.13	0.0000	0.00
180101	25/3	BOLT-ON BREAKER	M	-5.00	EA	0.0000	0.00	1.1250	-5.63	0.0000	0.00
180102	30/3	BOLT-ON BREAKER	M	5.00	EA	0.0000	0.00	1.1700	5.85	0.0000	0.00
180103	35/3	BOLT-ON BREAKER	M	-6.00	EA	0.0000	0.00	1.2000	-7.20	0.0000	0.00
180106	50/3	BOLT-ON BREAKER	M	2.00	EA	0.0000	0.00	1.2750	2.55	0.0000	0.00
<b>Subtotal totals:</b>						<b>0.00</b>		<b>-13.73</b>		<b>0.00</b>	

**Subtotal 50 - DISCONNECTS**

Item #	Size	Description	Q/M	Quantity	U/M	Mat Unit	Mat Result	Lab Unit	Lab Result	Quo Unit	Quo Result
990236	30A/3P	FU/N3R/600V DISC	M	-9.00	EA	0.0000	0.00	3.0000	-27.00	0.0000	0.00
990237	60A/3P	FU/N3R/600V DISC	M	-4.00	EA	0.0000	0.00	4.5000	-18.00	0.0000	0.00
<b>Subtotal totals:</b>						<b>0.00</b>		<b>-45.00</b>		<b>0.00</b>	

**Subtotal 99 - UNDEFINED ITEMS**

Item #	Size	Description	Q/M	Quantity	U/M	Mat Unit	Mat Result	Lab Unit	Lab Result	Quo Unit	Quo Result
24		24 X 24 QUAZITE BOX	M	14.00	EA	1,215.0000	17,010.00	6.0000	84.00	0.0000	0.00
<b>Subtotal totals:</b>						<b>17,010.00</b>		<b>84.00</b>		<b>0.00</b>	
<b>Job totals:</b>						<b>10,618.44</b>		<b>-178.65</b>		<b>10,300.00</b>	

**Grand Material, Quote, Equipment, and Subcontract Total: 20,918.44**



## Bill of Materials

Proposal: UJB-00007642

Name: Washington Panel Change

Date: 11/15/2023

Item	Qty	Description
1	1	Panel DP1:
2	1	MCCB, TEYD/H/L, TEYL3020B 20A 3POLE 65KA 480/277 CKT BKR
3	1	MCCB, TEYD/H/L, TEYL3030B TEYX CIRCUIT BREAKER 3P 30A
4	1	MCCB, TEYD/H/L, TEYL3050B TEYX CIRCUIT BREAKER 3P 50A
5	1	Panel DP2:
6	1	MCCB, TEYD/H/L, TEYL3020B 20A 3POLE 65KA 480/277 CKT BKR
7	1	MCCB, TEYD/H/L, TEYL3025B TEYX CIRCUIT BREAKER 3P 25A
8	1	MCCB, TEYD/H/L, TEYL3050B TEYX CIRCUIT BREAKER 3P 50A
9	1	Panel DP3:
10	1	MCCB, TEYD/H/L, TEYL3020B 20A 3POLE 65KA 480/277 CKT BKR
11	1	MCCB, TEYD/H/L, TEYL3030B TEYX CIRCUIT BREAKER 3P 30A
12	1	Panel DP4:
13	3	MCCB, TEYD/H/L, TEYL3020B 20A 3POLE 65KA 480/277 CKT BKR
14	3	MCCB, TEYD/H/L, TEYL3030B TEYX CIRCUIT BREAKER 3P 30A
15	1	Panel MP7:
16	2	MCCB, TEYD/H/L, TEYL3015B TEYX CIRCUIT BREAKER 3P 15A
17	1	Panel RP7:
18	1	MCCB, Molded Case, THQB2115 ASM THQB C/B 2 POLE 120/240V

- 19 1 Panel SBLD:
- 20 2 Load Center, 1 Phase, THP100E  
PADLOCK DEVICE FOR Q LINE AF, GF, & DF

**Total Price 10,300.00**

All prices listed are in United States Dollar ( \$ )





# TRIPLE-R ELECTRIC, INC.

ELECTRICAL CONTRACTORS

P. O. BOX 6116 • KINSTON, NC 28501 • TEL: (252)523-3558 • FAX: (252)523-2641

December 07, 2023

Metcon, Inc.  
3050 Hammond Business Place Suite 121  
Raleigh, NC 27603

Attention: Michael Konieczka, Project Manager

Via email: [mkonieczka@metconus.com](mailto:mkonieczka@metconus.com)

Reference: Washington County PreK – 12 School  
3177 US-64  
Plymouth, NC 27962

Dear Mr. Konieczka:

We offer the following cost/time saving options for METCON and the owners consideration.

- 1) Use MC cable for power/lighting branch circuits in metal stud walls and above ceilings.


**Deduct        \$85,077.00**

- 2) Allow the fire alarm system to be installed free air above accessible ceilings.

**Deduct        \$113,855.00**

Sincerely,

**Triple- R Electric, Inc.**

  
William H. Rouse, Jr.  
President

ktr

## Proposal For Change Request Form

Project: New Washington PK-12 School  
 Contract: 2311  
 Contractor: Triple-R Electric, Inc.

CE# 11 Revised  
 Project #: 2022061  
 Contractor #: 202311

**Description of Change:**

ASI #7  
 Removing concrete block face and replacement to be done by others; not included in this price.

Reviewed 04/02/24 Sfl+a

**Materials** (Attach list with Qty, Item, Unit \$, Unit mh, Total mh, OT mh Total \$)

	\$	2,288.03	
1. Total Direct Cost of Materials			
2. Overhead & Profit on Item 1. (15% maximum, includes small tools & consumables)	\$	343.20	
3. Sales Tax (6.75%)	\$	154.44	
4. Shipping & Transportation	\$	-	
			\$ 2,785.68

**Labor**

5. Total Manhours: <u>63.13</u> MH @ <u>\$ 54.00</u> /hr.	\$	3,409.02	
6. Overhead & Profit on Item 5 (15% maximum on straight labor cost, not premium portion) (O&P includes supervisor's time)	\$	511.35	
7. Payroll Taxes & Ins. (Labor Burden) <u>30.00%</u>		1,022.71	
			\$ 4,943.08

**Equipment Rental** (include quotes and pick-up/delivery tickets)

8. Equipment Rental	\$	-	
9. Overhead & Profit on Item 8 (15% maximum)	\$	-	
			\$ -

**Subcontractors** (Include quotes with material & equipment backup)

10. Subcontractors	\$	-	
11. Overhead & Profit on Item 10. (10% maximum)	\$	-	
			\$ -

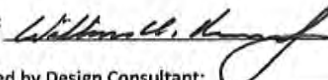
**Subtotal of Proposal** \$ 7,728.76

12. Bonds (% of subtotal of proposal) Refer. to 7.6 in contract. <u>0.90%</u>	\$	69.56	
13. Insurance <u>0%</u>	\$	-	

**TOTAL OF CHANGE PROPOSAL** \$ 7,798.31

Time Extension Requests: \_\_\_\_\_ day(s) Schedule Activity # Affected: \_\_\_\_\_

The Contractor agrees to perform the work outlined in this change proposal for the amount specified above and in accordance with the Contract documents if the work is authorized by the Owner.

Contractor's Signature:  William H. Rouse, Jr., President Date: 1/11/2024

Approval Recommended by Design Consultant: \_\_\_\_\_ Date: \_\_\_\_\_

Owner's Representative Approval: \_\_\_\_\_ Date: \_\_\_\_\_

Job ID: WASHINGTON PK-12 SCHOOL  
 Project: Washington PK-12 School



TRIPLE-R ELECTRIC, INC.

Plymouth NC  
 CO: CO-0018: ASI #7

Summary by Subtotal

Vendor: TRIPLE-R

Labor Level: LEVEL 1

11 Jan 2024 16:38:26

Subtotal 43 - SWITCHGEAR-PANELS

Item #	Size	Description	Q/M	Quantity	U/M	Mat Unit	Mat Result	Lab Unit	Lab Result	Quo Unit	Quo Result
		SWITCHGEAR	Q	1.00	EA	0.0000	0.00	0.0000	0.00	5.7400	5.74
		FIXTURES	Q	1.00	EA	0.0000	0.00	0.0000	0.00	1,350.0000	1,350.00
<b>Subtotal totals:</b>						<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>		<b>1,355.74</b>

Subtotal 2 - EMT

Item #	Size	Description	Q/M	Quantity	U/M	Mat Unit	Mat Result	Lab Unit	Lab Result	Quo Unit	Quo Result
10013	3/4	EMT	M	220.00	FT	1.6665	366.65	0.0780	17.16	0.0000	0.00
<b>Subtotal totals:</b>						<b>366.65</b>	<b>17.16</b>				<b>0.00</b>

Subtotal 11 - EMT FITTINGS

Item #	Size	Description	Q/M	Quantity	U/M	Mat Unit	Mat Result	Lab Unit	Lab Result	Quo Unit	Quo Result
30113	3/4	STEEL-COMP EMT COUPLING	M	28.00	EA	1.1946	33.45	0.0000	0.00	0.0000	0.00
30163	3/4	ST IN/T CMP EMT CONN	M	16.00	EA	0.9191	14.71	0.1089	1.74	0.0000	0.00
<b>Subtotal totals:</b>						<b>48.16</b>	<b>1.74</b>				<b>0.00</b>

Subtotal 13 - HANGERS/SUPPORTS

Item #	Size	Description	Q/M	Quantity	U/M	Mat Unit	Mat Result	Lab Unit	Lab Result	Quo Unit	Quo Result
160001	3/4	CADDY HGR-BAR JOIST	M	28.00	EA	6.4718	181.21	0.0000	0.00	0.0000	0.00
160051	1/4 X 4	TOGGLE BOLT	M	8.00	EA	0.2160	1.73	0.0000	0.00	0.0000	0.00
160111		TEK SCREW	M	2.00	EA	0.0903	0.18	0.0000	0.00	0.0000	0.00
160124		CADDY MTL STD BX SPT	M	1.00	EA	4.4937	4.49	0.0000	0.00	0.0000	0.00
<b>Subtotal totals:</b>						<b>187.61</b>	<b>0.00</b>				<b>0.00</b>

Subtotal 21 - DEVICES

Item #	Size	Description	Q/M	Quantity	U/M	Mat Unit	Mat Result	Lab Unit	Lab Result	Quo Unit	Quo Result
140114	20A	POWER PACK	M	1.00	EA	27.0000	27.00	0.7500	0.75	0.0000	0.00
140154	NF-10-IV	1-10 FLUOR DIMMER	M	1.00	EA	0.0000	0.00	0.3750	0.38	0.0000	0.00
<b>Subtotal totals:</b>						<b>27.00</b>	<b>1.13</b>				<b>0.00</b>

Subtotal 22 - PLATES

Item #	Size	Description	Q/M	Quantity	U/M	Mat Unit	Mat Result	Lab Unit	Lab Result	Quo Unit	Quo Result
140266		S.S. GFCI PLATE	M	1.00	EA	0.0000	0.00	0.1500	0.15	0.0000	0.00
<b>Subtotal totals:</b>						<b>0.00</b>	<b>0.15</b>				<b>0.00</b>

Subtotal 23 - STEEL BOXES

Item #	Size	Description	Q/M	Quantity	U/M	Mat Unit	Mat Result	Lab Unit	Lab Result	Quo Unit	Quo Result
150010		4"SQ X 2-1/8D 3/4KO	M	2.00	EA	4.6129	9.23	0.4500	0.90	0.0000	0.00
150011		4"SQ X 2-1/8D CMB KO	M	3.00	EA	2.8776	8.63	0.4500	1.35	0.0000	0.00

Triple R Electric

2488 Old Poole Rd  
 Kinston, NC 28504

Phone: 252-523-3558  
 Web: tripler.com

**Subtotal 23 - STEEL BOXES**

Item #	Size	Description	Q/M	Quantity	U/M	Mat Unit	Mat Result	Lab Unit	Lab Result	Quo Unit	Quo Result
150022	4SQ	1G PLSTR-RING 2"D	M	1.00	EA	4.3789	4.38	0.2250	0.23	0.0000	0.00
150041		4SQ FLAT BLANK COVER	M	4.00	EA	0.6750	2.70	0.1200	0.48	0.0000	0.00

**Subtotal totals: 24.94 2.96 0.00**

**Subtotal 31 - THHN/THWN CU**

Item #	Size	Description	Q/M	Quantity	U/M	Mat Unit	Mat Result	Lab Unit	Lab Result	Quo Unit	Quo Result
70025	12	THHN/THWN SOL CU	M	728.00	FT	0.2067	150.47	0.0081	5.90	0.0000	0.00
70027	14	THHN/THWN STR CU	M	66.00	FT	0.1499	9.89	0.0068	0.45	0.0000	0.00

**Subtotal totals: 160.36 6.34 0.00**

**Subtotal 42 - WIRE TERMINATIONS**

Item #	Size	Description	Q/M	Quantity	U/M	Mat Unit	Mat Result	Lab Unit	Lab Result	Quo Unit	Quo Result
100074	18-10	WIRENUTS -RED	M	18.00	EA	0.2483	4.47	0.0000	0.00	0.0000	0.00
100087	#12	PIGTAIL W/GRD SCREW	M	5.00	EA	1.0220	5.11	0.0300	0.15	0.0000	0.00

**Subtotal totals: 9.58 0.15 0.00**

**Subtotal 43 - SWITCHGEAR-PANELS**

Item #	Size	Description	Q/M	Quantity	U/M	Mat Unit	Mat Result	Lab Unit	Lab Result	Quo Unit	Quo Result
180060	20/1	BOLT-ON BREAKER	M	1.00	EA	0.0000	0.00	0.5100	0.51	0.0000	0.00

**Subtotal totals: 0.00 0.51 0.00**

**Subtotal 99 - UNDEFINED ITEMS**

Item #	Size	Description	Q/M	Quantity	U/M	Mat Unit	Mat Result	Lab Unit	Lab Result	Quo Unit	Quo Result
24		TAPE LIGHTING	M	1.00	EA	67.5000	67.50	15.0000	15.00	0.0000	0.00
25		CHISEL AND REMOVE CONCRETE IN BLOCK CELL	M	1.00	EA	40.5000	40.50	18.0000	18.00	0.0000	0.00

**Subtotal totals: 108.00 33.00 0.00**

**Job totals: 932.29 63.13 1,355.74**

**Grand Material, Quote, Equipment, and Subcontract Total: 2,288.03**



NC GC License #48609

REVIEWED OK - SFL+A 12/18/23

Proposal For Change Request Form

DATE: Washington PK-12 School
Contract:
Contractor: North State Steel Inc.

Proposal #: NSS Inc. Change Order #5
Project #: 2022061
Contractor #:

Description of Change:
Added Cost Per Revised Contract Drawings Designated as ASI #6; Added Roof Rail at North East Corner of the Auxiliary Gym Roof.

Materials (Attach list with Qty, Item, Unit \$, Unit mh, Total mh, OT mh Total \$)
1. Total Direct Cost of Materials \$ 3,115.00
2. Overhead & Profit on Item 1. 10% \$ 311.50
3. Sales Tax (6.75% minimum) 6.75% \$ 210.26
4. Shipping & Transportation \$ -
SUBTOTALS \$ 3,636.76

Labor
5. Total Manhours: MH @ /hr. \$ -
6. Overhead & Profit on Item 5 (15% maximum on straight labor cost, not premium portion) (O&P includes supervisor's time) \$ -
7. Payroll Taxes & Ins. (Labor Burden) 30% \$ -

Equipment Rental (include quotes and pick-up/delivery tickets)
8. Equipment Rental \$ -
9. Overhead & Profit on Item 8 (5% maximum) \$ -

Subcontractors (Include quotes with material & equipment backup)
10. Subcontractors Cost \$ 1,950.00
11. Overhead & Profit on Item 10. (10% maximum) \$ 195.00
SUBTOTALS \$ 2,145.00

12. Bonds (% of subtotal of proposal) Refer to 7.6 in contract. 1.0%
Subtotal of Proposal \$ 5,781.76
\$ 57.82

TOTAL OF CHANGE PROPOSAL \$ 5,839.58

Time Extension Requests: 14 day(s) Schedule Activity # Affected:

The Contractor agrees to perform the work outlined in this change proposal for the amount specified above and in accordance with the Contract documents if the work is authorized by the Owner.

Walter B. Shaffer 12/7/2023

Contractor's Signature: Walter B. Shaffer Date: 12/7/2023

Approval Recommended by Design Consultant: Date:

Owner's Representative Approval: Date:



## NORTH STATE STEEL

North State Steel, Inc  
PO Box 5003  
Greenville, NC 27835  
Phone: (252)830-8884  
Fax: (252)830-9451

Date : 12/8/2023  
Page 1 of 1  
**CO #: 5**  
Job #: G-23-018

Washington County PK-12 School

Job Location: Plymouth, NC

### Change Order Request

---

**To: Manuel Oseguera**  
Metcon, Inc. Raleigh  
3050 Hammond Business Place  
Suite 121  
Raleigh, NC 27603  
Phone: 919-322-2220

**Subject:** ASI #6

---

Change Requested By: Walter Shaffer

Sent Via: E-mail

#### Description of Change:

---

Added cost per revised contract drawings designed as ASI #6; added rood rail at north east corner of the auxiliary gym roof.

Note: This proposal will be withdrawn by North State Steel, Inc if not accepted withing 15 days.

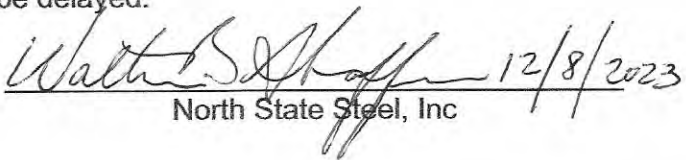
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The change has added 14 Calendar Days to the project schedule and will cause an increase of \$5,839.58 to the contract amount.

A signature below indicates acceptance of all changes shown herein. Any work associated with this change will begin upon receipt of a signed copy of this C.O. in our office. Please respond by 12/23/2023.

If the requested response time is not met, the project may be delayed.

\_\_\_\_\_  
Accepted By

  
North State Steel, Inc

\* Added COST FOR ROOF RAIL SUMMARY OF COSTS  
 Added to AUXILIARY Gym ROOF N.E. CORNER  
 PER ASI # 6

NSS Inc. Co # 5

JOB NO./NAME: WASHINGTON COUNTY PK-12 SCHOOL DATE: 12-7-2023  
 LOCATION: Plymouth, NC # (23-018) PREPARED BY: W.B. SHAFER

MATERIAL AND LABOR	COST	CODI
OVERHEAD.....	Ø	08A
_____ lbs. _____ tons material.....		03A
_____ gals paint @ \$ _____ /gal.....		05A
_____ hrs detailing @ \$ _____ /hr ( _____ /ton).....		01
_____ hrs _____ hrs/ton shop fab. labor @ \$ _____ /hr...		04A
_____ hrs shop painting labor @ \$ _____ /hr.....		05B
_____ loads @ \$ _____ /load freight.....		06
SUB TOTAL.....		
_____ % PROFIT.....		09A
TOTAL FOR STRUCTURAL DELIVERED..	Ø	
(\$ _____ /ton)		

PURCHASE ITEMS

DESCRIPTION	VENDOR	COST	CODI
* ADDED ROOF RAIL @ AUXILIARY GYM			
ROOF N.E. CORNER			
~ FURNISH ~	MHC METALS LLC	\$ 3,115	
~ INSTALL ~	MHC METALS LLC	1,950	
SUB TOTAL.....		\$ 5,065	

6.75% NC MATERIAL TAX  
 10 % PROFIT..... 506.50  
 210.26  
 TOTAL FOR PURCHASED ITEMS..... 5,781.76  
 .9902% Payment Bond 57.82  
 TOTAL SELLING PRICE..... \$ 5,839.58

December 1, 2023

9148 (MC Job #)  
G23-018 (NSS job #)  
Washington

Walter,

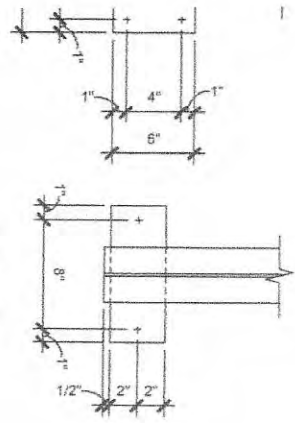
Please see below pricing per ASI 06. Please call if any questions.

1. GALVANIZED STEEL RAIL ADDED AT GYM ROOF. INCLUDES THE WT AND TUBE STEEL CONNECTION

ADD FOR FURNISH \_\_\_\_\_ \$3115.00  
ADD FOR INSTALL \_\_\_\_\_ \$1950.00

Sincerely,  
Greg Marlow

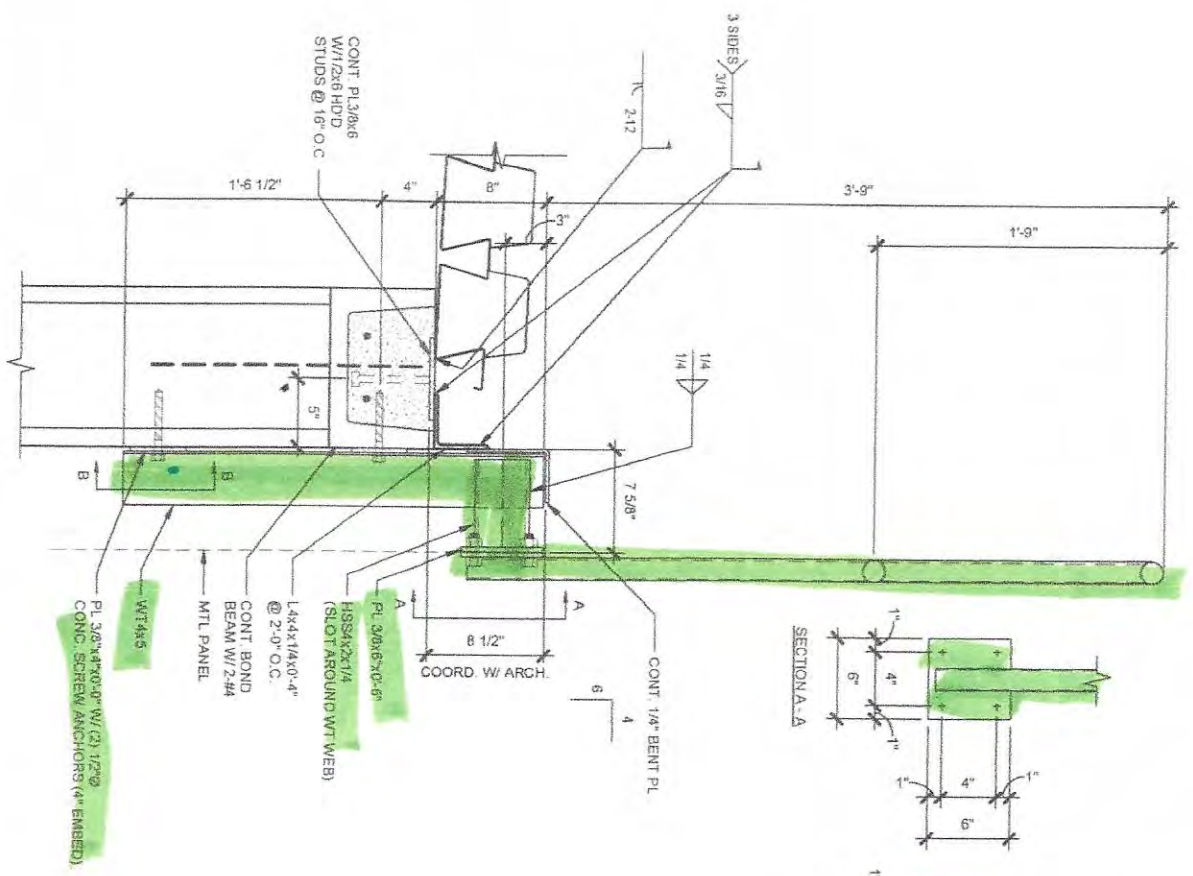




SECTION B-B

A-A  
 1/4" BENT PL  
 @ 6" O.C.  
 7 @ SIM.

1/4" BENT PL  
 @ 6" O.C.  
 7 @ SIM.



SECTION A-A

SECTION B-B

1  
 1 1/2" x 1'-0"  
 DETAIL AT GYM RAILING

# WASHINGTON COUNTY NEW WASHINGTON PK-12 SCHOOL

3177 US-64,  
 PLYMOUTH, NC 27962



No.	Date	Description
5	10/19/2023	AS1 06
PROJECT # 02202100		
DRAWN BY GB		
CHECKED BY DUJ		
© 2023 SLL+ Architects PA		
All Rights Reserved		

FRAMING DETAILS

S-307



Project: New Washington PK-12 School  
From: sfL+a Architects  
333 Fayetteville Street, Suite 225  
Raleigh, North Carolina 27601  
(919) 573-6350 FAX (919) 573-6355  
To: Contractors and Sub-contractors

This is the Narrative for the sfL+a Architectural Supplemental Information, "ASI 06 October 13, 2023" set, listing the amendments to the Contract Documents for Architectural & Structural due to Value Engineering Shop Drawings/RFIs/Coordination; and for Mechanical & Electrical revisions due to Value Engineering and subsequent RFI's/Shop Drawings. This set is assembled for the convenience of the General Contractor and Sub-contractors.

Please note that only the sheets affected by this latest ASI 06 items are included in this package, as listed below.

**REVISIONS TO STRUCTURAL SHEETS FROM VOLUME I:**

**S-107** PARTIAL FOUNDATION PLAN - AREA 700  
Deleted Canopy footings.

**S-117** PARTIAL FIRST FLOOR SLAB PLAN - AREA 700  
Deleted Canopy.

**S-121** ROOF FRAMING PLANS - ADMIN. AND DINING AREAS  
Clarified dimension and bearing plate.

**S-131** PARTIAL ROOF FRAMING PLAN - AREA 100  
Updated lintels.

**S-132** PARTIAL ROOF FRAMING PLAN - AREA 200  
Updated lintels.

**S-133** PARTIAL ROOF FRAMING PLAN - AREA 300 & 400  
Updated lintels and removed N/A elevation callout.

**S-134** PARTIAL ROOF FRAMING PLAN - AREA 500  
Clarified dimensions to glulam beams for Basketball Goals; Added railing and section callouts at Auxiliary Gym roof.

**S-135** PARTIAL ROOF FRAMING PLAN - AREA 600 PART A  
Updated lintels.

**S-136** PARTIAL ROOF FRAMING PLAN - AREA 600 PART B  
Updated note for roof access steps and bearing plate.

**S-137** PARTIAL ROOF FRAMING PLAN- AREA 700  
Updated lintels, bearing plates and deleted canopy.

**S-201** FOUNDATION DETAILS  
Revised section 3 to match Architectural.

**S-303** FRAMING DETAILS  
Sections 1 and 2- Clarified dimensions.

**S-306** ROOF FRAMING PLAN AT STAIRS AND DETAILS  
Section 8 - Clarified dimensions.

**S-307** FRAMING DETAILS  
Added sections 1 and 2 for railing support.

**S-500** BRACED FRAME ELEVATIONS - AREA 700  
Section 6 - Clarified connection details.

**REVISIONS TO ARCHITECTURAL SHEETS FROM VOLUME I:**

**G-000A** Cover Sheet, Volume I  
Revised to include new sheets A-323 & S-307 and the sheets that were left off in error, sheet A-314 & sheets S-304, S-305, S-306; for coordination purposes.

**G-101** Life Safety Plan  
Revision for HS Lab that was omitted in ASI 04. Added back in an exit sign erased at exterior door in Aux. Gym.

**A-115** Floor Plan Area 600 A  
Revised to coordinate HSS columns locations near South elevation storefront in General Admin Area with Structural drawings.

**A-117** Floor Plan Area 700  
Revised to locate knee walls in Kitchen service area, in coordination with FS-108 only, no changes.

**A-124** Area 500 Partial Ceiling Plan  
Revised glulam secondary beam locations to coordinate with Structural & Shop Drawings.

**A-202, A-203, A-212** Exterior Elevations  
Sheets got omitted from ASI 04: correction of a few material callouts. For coordination only; no changes.

**A-301** Building Sections  
Updated to show callouts of parapet details. Clarification only.

**A-318** Wall Sections  
Revised wall section 4/A-318 and detail 8/A-318. Coordination only.

**A-323** (New sheet) Wall Sections

Details at roof in coordination with Structural details on S-303 and S-306, for coordination with VE Shop Drawings only.

**A-602** Frame Types

Revised notes for sill heights at W1 and W1X and W3, W3 Mirrored, W4 and W4 Mirrored, in coordination with Shop Drawings.

**I-113** Partial Furniture Plan Area 300 & 400

Revised furniture layout for HS Expansion, omitted in ASI 04. Coordination only.

**REVISIONS TO MEPFP&T SHEETS FROM VOLUME II:**

**G-000B** Cover Sheet, Volume II

**M-002**

- Equipment schedules updated to reflect Substituted VE Air Handling Units, Pumps and Boilers.

**E-010**

- Added 120V circuits back for pole mounted cameras.

**E-221**

- Removed circuits from air handlers that are no longer needed based off Substituted VE Equipment.

**E-502**

- Revised circuits for boilers based off Substituted VE Equipment.

**E-802**

- Revised electrical connection requirements for air handlers, pumps, and boiler based off Substituted VE equipment requirements.

**E-803**

- Revised sizes and quantities of breakers serving Substituted VE Air Handling Units.

**E-804**

- Revised sizes and quantities of breakers serving Substituted VE Air Handling Units and pumps.

**E-807**

- Revised number of poles for breakers serving Substituted VE boilers.

**E-810**

- Added circuits back to panels for site pole mounted cameras.

END OF NARRATIVE, "ASI 06, October 13, 2023"



Reviewed - SfL+a - 04/02/24

NC GC License #48609

Proposal For Change Request Form

DATE: Washington PK-12 School
Contract:
Contractor: North State Steel Inc.

Proposal #: NSS Inc. Change Order #6
Project #: 2022061
Contractor #:

Description of Change:
Added cost per revised contract drawings designated as ASI #7

Table with columns for item description, unit, amount, and subtotal. Includes sections for Materials, Labor, Equipment Rental, and Subcontractors.

12. Bonds (% of subtotal of proposal) Refer to 7.6 in contract. 1.0% Subtotal of Proposal \$ 9,796.25 \$ 97.96

TOTAL OF CHANGE PROPOSAL \$ 9,894.21

Time Extension Requests: 14 day(s) Schedule Activity # Affected:

The Contractor agrees to perform the work outlined in this change proposal for the amount specified above and in accordance with the Contract documents if the work is authorized by the Owner.

Contractor's Signature: Walter B. Shaffer Date: 1/8/2024
Approval Recommended by Design Consultant:
Owner's Representative Approval:



**NORTH STATE STEEL**

North State Steel, Inc  
PO Box 5003  
Greenville, NC 27835  
Phone: (252)830-8884  
Fax: (252)830-9451

Date : 1/9/2024  
Page 1 of 1  
**CO #: 6**  
Job #: G-23-018

Washington County PK-12 School

Job Location: Plymouth, NC

**Change Order Request**

**To: Alfonso Caceres**  
Metcon, Inc. Raleigh  
3050 Hammond Business Place  
Suite 121  
Raleigh, NC 27603  
Phone: 919-322-2220

**Subject: ASI #7**

Change Requested By: Walter Shaffer

Sent Via: E-mail

**Description of Change:**

Added cost per revised contract drawings designates as ASI #7

Note: This proposal will be withdrawn by North State Steel, Inc if not accepted within 15 days.

The change has added 14 Calendar Days to the project schedule and will cause an increase of \$9,894.21 to the contract amount.

A signature below indicates acceptance of all changes shown herein. Any work associated with this change will begin upon receipt of a signed copy of this C.O. in our office. Please respond by 1/24/2024.

If the requested response time is not met, the project may be delayed.

Accepted By

 1/9/2024  
North State Steel, Inc







Architectural Supplemental Information (ASI) 07 - December 11, 2023  
MISCELLANEOUS Coordination



Project: New Washington PK-12 School  
From: sfL+a Architects  
333 Fayetteville Street, Suite 225  
Raleigh, North Carolina 27601  
(919) 573-6350 FAX (919) 573-6355  
To: Contractors and Sub-contractors

This is the Narrative for the sfL+a Architectural Supplemental Information, "ASI 07, December 11, 2023" set.

Please note that only the sheets affected by the latest ASI 07 items are included in this package, as listed below.

**General Notes:**

1. Coordination of the Miscellaneous steel in Structural and Architectural drawing in accordance with the Approved as Noted North Steel shop drawings.
2. Mechanical and Electrical coordination revisions.

**REVISIONS TO STRUCTURAL SHEETS FROM VOLUME I:**

**S-121:** ROOF FRAMING PLANS – ADMIN. AND DINING AREAS: Added section callouts.

**S-131:** PARTIAL ROOF FRAMING – AREA 100: Added HSS 6x4x1/4 curtain wall support.

**S-134:** PARTIAL ROOF FRAMING PLAN – AREA 500. Added Dimensions and clarified framing at RTUs.

**S-135:** PARTIAL ROOF FRAMING PLAN - AREA 600 A. Added Dimensions.

**S-136:** PARTIAL ROOF FRAMING PLAN - AREA 600 B. Added Dimensions.

**S-304:** FRAMING DETAILS. Revised section 1.

**S-307:** FRAMING DETAILS. Added Sections 3 through 7.

**REVISIONS TO ARCHITECTURAL SHEETS FROM VOLUME I:**

**A-115** FLOOR PLAN AREA 600 A: Added call-outs in and around Vestibule 280.

**A-322** FIRE WALL SECTIONAL ELEVATION AND MISC DETAILS: Added Items from RFI 114, detail 4/A322, rotate steel HSS in coordination with Structural notes in Steel Shop Drawings.

**A-323** WALL SECTION DETAILS: Revised detail 5/A-323 in coordination with Structural detail 6/S-307.

**A-403** ENLARGED PLANS VESTIBULE 280 DETAILS: Revised detail 6/A-403 in coordination with Structural detail 7/S-307. Also showing revisions due to RFI 99.

**A-404** ENLARGED PLANS CANOPY DETAILS: Revised details 2/A-404, 3/A-404, 5/A-404 & 7/A-404 in coordination with Structural details and steel shop drawings.

**A-501** EXTERIOR DETAILS: Revised detail 13/A501 E.J. at Storefront due to RFI 99.

**REVISIONS TO MECHANICAL & ELECTRICAL SHEETS FROM VOLUME II:**

**M-002** MECHANICAL SCHEDULES: Fan Coil Equipment schedule updated to reflect revised F-1 Fan Coil Unit Design Data.

**M-003** MECHANICAL SCHEDULES: Exhaust Fan Equipment schedule updated to reflect fans compatible with submitted Fume Hoods.

**M-117** FIRST FLOOR MECHANICAL PLAN - AREA 700: Transfer Grilles/Ducts added to Welding Room.

**E-114** FIRST FLOOR LIGHTING PLAN - AREA 500: Added trophy casework lighting type 'TL' with associated circuitry and controls.

**E-213** FIRST FLOOR POWER PLAN - AREAS 300 & 400: Provided updated circuitry information for Range Hood in Room 341.

**E-463** ENLARGED CLASSROOM PLANS - POWER: Provided power for range hood.

**E-801** LIGHTING FIXTURE SCHEDULE & SEQUENCE OF OPERATIONS: Provided lighting fixture type 'TL' spec.

**E-806** PANEL SCHEDULES: Updated panel schedule to reflect range hood circuit.

END OF NARRATIVE, "ASI 07, December 11, 2023"



**NORTH STATE STEEL**

North State Steel, Inc  
PO Box 5003  
Greenville, NC 27835  
Phone: (252)830-8884  
Fax: (252)830-9451

Page 1 of 1  
Date : 12/19/2023  
**Transmittal #: 00096**  
Job #: G-23-018

Washington County PK-12 School

**ASI#07 CONTRACT DRAWINGS**

**To: Cistron Technologies Inc.**  
8423 Tosomock Lane  
Huntersville, NC 28078  
Phone: 336-510-0865

Attn: Nithe  
Sent via: E-mail

We are sending you enclosed, the following:

Design Drawings

Prints: 13

<u>Drawing Number</u>	<u>Revision</u>	<u>Description</u>	<u>Detailed/Revised</u>
A-115	ASI#07		12/19/2023
A-322, A-323	ASI#07		12/19/2023
A-403, A-404	ASI#07		12/19/2023
A-501	ASI#07		12/19/2023
S121	ASI#07		12/19/2023
S131	ASI#07		12/19/2023
S134 - S136	ASI#07		12/19/2023
S304	ASI#07		12/19/2023
S307	ASI#07		12/19/2023

This material is being transmitted for the purpose listed below:

For Pricing

If enclosures are not as noted, please notify at once.

North State Steel, Inc

Copy To: Walter Shaffer

By: \_\_\_\_\_  
AMBER

## Walter B. Shaffer

---

**From:** Naresh - CTI <naresh@cistrontechnologies.com>  
**Sent:** Friday, December 8, 2023 10:31 AM  
**To:** Walter B. Shaffer; Reese Marshall; nithe@cistrontechnologies.com  
**Subject:** FW: #G-23-018 - Washington County PK-12 School - RFI #5 - Missing Edge of Deck Details Requested on Approval Drawings/change order#06  
**Attachments:** CHANGE ORDER#06.pdf  
**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

Please find the attached change order#06 pertaining to steels newly added.

Our cost is \$ 400.

Thanks  
Nithe

*NSS Inc. Co #6*  
*# 23-018*

**From:** NSS Drafting <[Drafting@NorthStateSteel.com](mailto:Drafting@NorthStateSteel.com)>  
**Sent:** Thursday, December 07, 2023 3:11 AM  
**To:** Saravanaperumal - Cistron Technologies Inc. <[sperumal@cistrontechnologies.com](mailto:sperumal@cistrontechnologies.com)>  
**Cc:** Reese Marshall <[Reese@NorthStateSteel.com](mailto:Reese@NorthStateSteel.com)>; Walter B. Shaffer <[Walter@NorthStateSteel.com](mailto:Walter@NorthStateSteel.com)>  
**Subject:** G-23-018 - Washington County PK-12 School - RFI #5 - Missing Edge of Deck Details Requested on Approval Drawings

Saravana,

Please see attached RFI response for your use.

Thanks,

*Amber Butler*

Document Control  
North State Steel, Inc.  
100% Employee Owned  
P.O. Box 5003  
Greenville, NC 27835  
252.830.8884 (O)

[drafting@northstatesteel.com](mailto:drafting@northstatesteel.com)  
[www.northstatesteel.com](http://www.northstatesteel.com)



NORTH STATE STEEL

# CHANGE CLAIM

Cistron Technologies Inc.,  
8423, Tosomock Lane,  
Huntersville,  
NC 28078-USA  
336-510-0865 – Tel.  
336-217-8717 – Fax  
[www.cistrontechnologies.com](http://www.cistrontechnologies.com)

Date: 12/08/2023

**CHANGE ORDER#06**

---

Job Name: Washington County PK-12 School

Job #:G-23-018

Client: NORTH STATE STEEL, Inc.

---

Reference:

Refer attached

---

Description:

Summary of changes

- 1) L3x3x1/4 kicker angle has been newly added (Qty-01)
- 2) CONT L6x4x5/16 angle has been newly added (Qty-02)
- 3) CONT L5X5X5/16 angle has been newly added (Qty-01)
- 4) L4x4x1/4 angle has been newly added (Qty-01)

Affected steels:Refer Attachment

---

Prepared by:N.Nitheymanthan

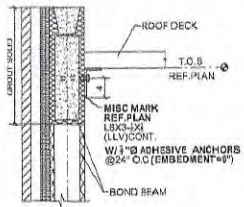
Authorized by:Naresh Rajan

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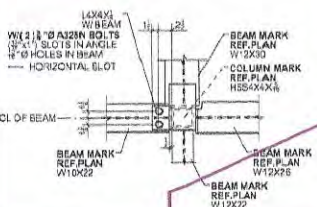
PROJECT: Washington County PK-12 School  
 Job #G-23-018

CONT L6x4x5/16 angle has been newly added (Qty-01)

SKETCH#06.01  
 DATE: 12/08/2021

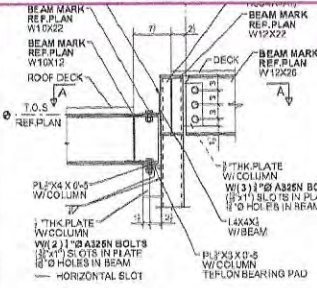


SECTION-31  
 CONT. REF: 18/5301  
 ERECTION: E-05

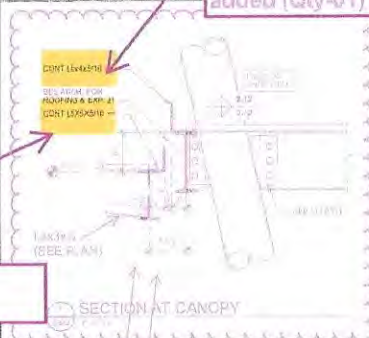


SECTION-32  
 CONT. REF: 11/5301  
 ERECTION: E-05

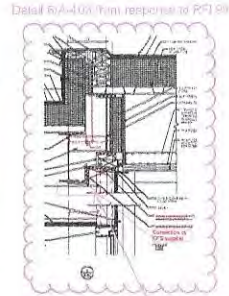
CONT L5x5x5/16 angle has been newly added (Qty-01)



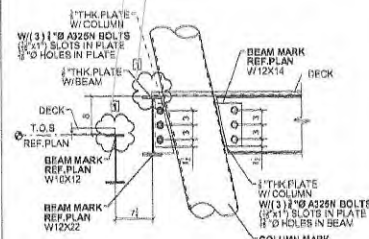
SECTION-33  
 CONT. REF: 17/5301  
 ERECTION: E-05



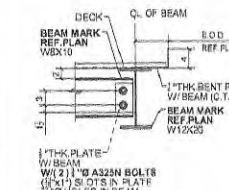
SECTION AT CANOPY



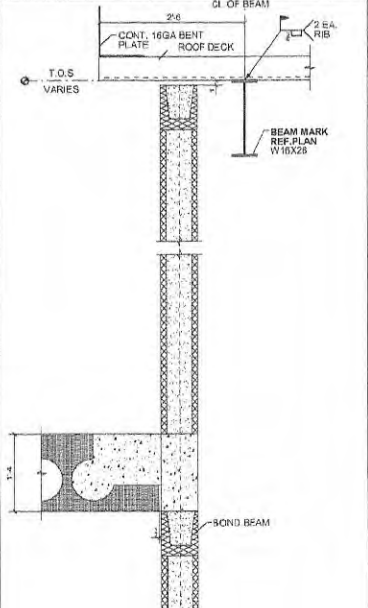
Steel not returned to proper structural location.



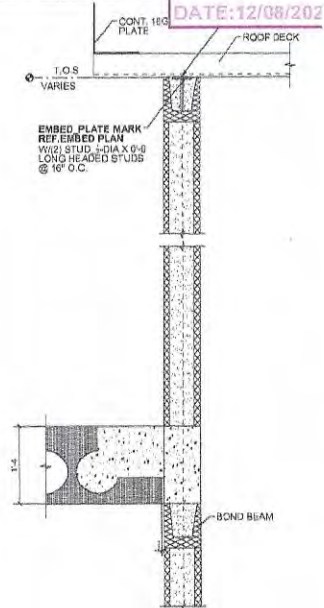
SECTION-34  
 CONT. REF: 13/5304  
 ERECTION: E-05



SECTION-35  
 CONT. REF: 12/5304  
 ERECTION: E-05



SECTION-36  
 CONT. REF: 2/5313  
 ERECTION: E-05 & E-07

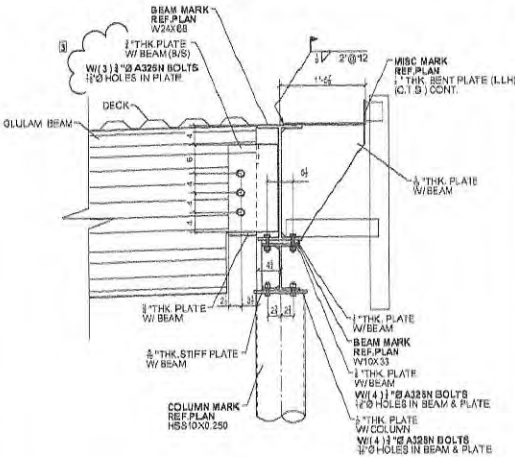


SECTION-37  
 CONT. REF: 1/5313  
 ERECTION: E-06 & E-07

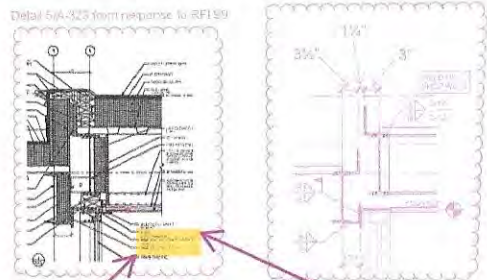
APPROVER:

- Structural section 1/5301 does not furnish any steels for E.O.D support. Where EOR comment in BFA drawing specifies this condition to be revised and additional information to follow. We have not received structural section 1/504 for E.O.D steel arrangement. However we have not provided any E.O.D angle/bent plate at these two locations. Please confirm. Otherwise please furnish revised structural section 1/504.
- Based on available information from arch drawing 17 A-313. We have followed system of angle elevation as 12.4°. E.O.R comment in BFA drawing specifies Architect to verify. Hence arch please verify bottom of angle elevation as shown if acceptable. **Confirmed**
- Structural section 18/5301 does not specify bolt detail for glulam beam connection. E.O.R comment in BFA drawing specifies GC coordinate with glulam supplier for all brackets and holes prior to fabrication. However we have followed 1\"/>

No misc steel required at this time. Arch section 6/A-403 to be revised in forthcoming ASI to show exp. pt.



SECTION-38  
 CONT. REF: 16/5301  
 ERECTION: E-05 & E-07



SECTION "D"

CONT L6x4x5/16 angle has been newly added (Qty-01)

L4x4x1/4 angle has been newly added (Qty-01)

1/4\"/>

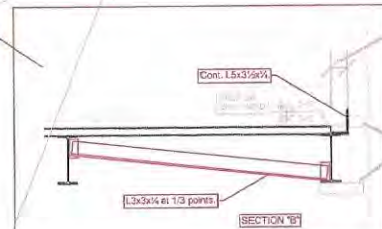
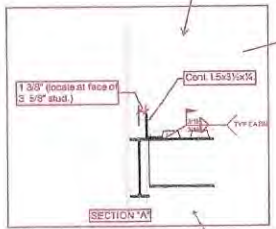
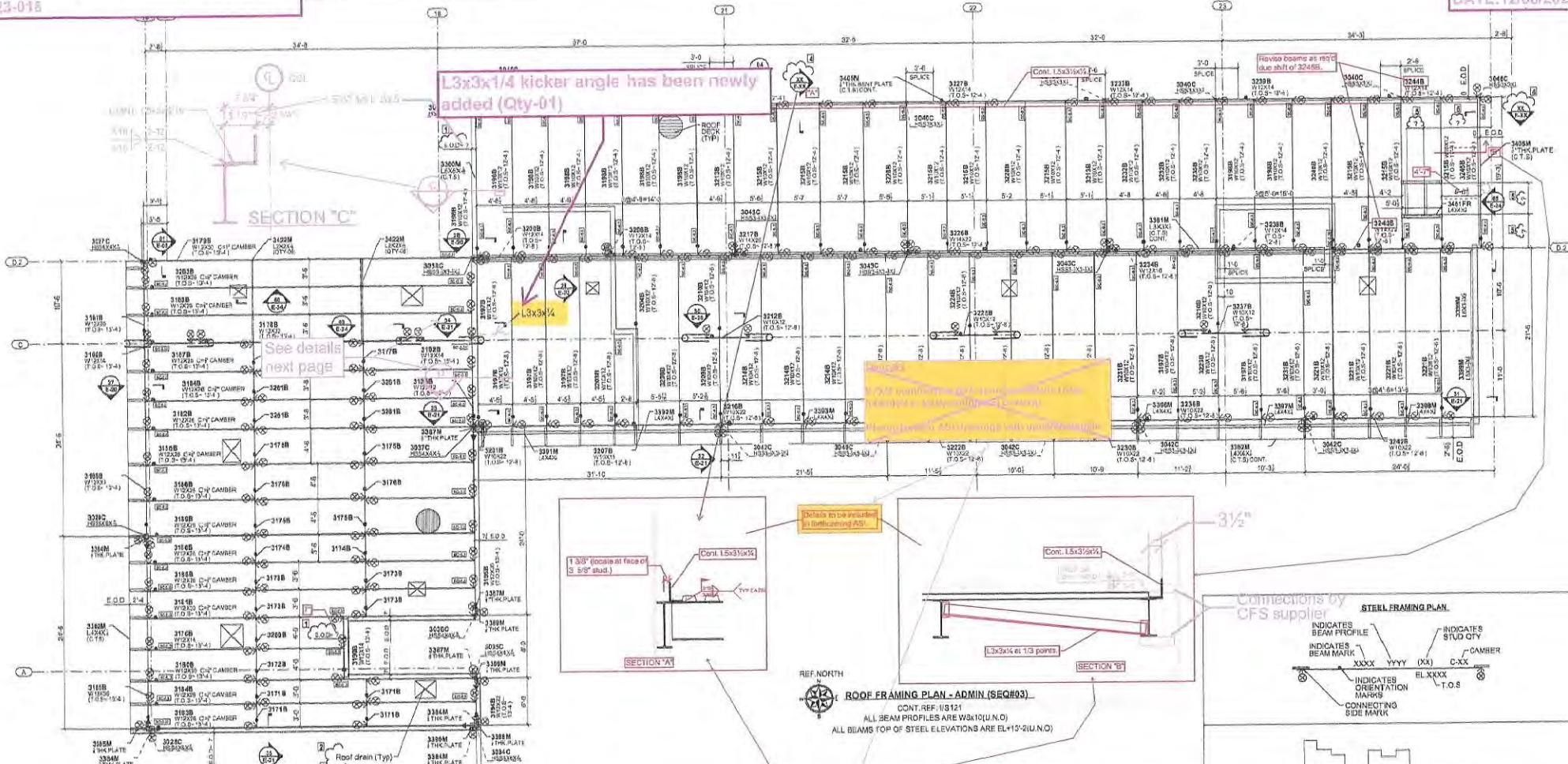
- LEGEND:
- B/S - BOTH SIDES
  - C.T.S - CUT TO SUIT
  - LLH - LONG LEG HORIZONTAL
  - LLV - LONG LEG VERTICAL
  - T.O.EP - TOP OF EMBED PLATE
  - T.O.S - TOP OF STEEL
  - E.O.D - EDGE OF DECK

REVISE & RESUBMIT  
 DATE: 09/10/2021

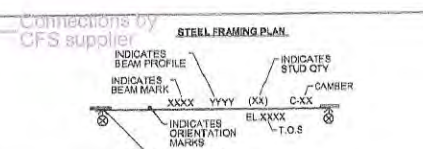
NORTH STATE STEEL, INC  
 P.O. BOX 6003 GREENVILLE, NORTH CAROLINA 27635



REVISIONS				PROJECT: WASHINGTON COUNTY PK-12 SCHOOL			
NO.	DESCRIPTION	BY	DATE	CK	LOCATION: 3177 US-84, PLYMOUTH, NC 27962	SP	ARCH: SIL-A ARCHITECTS
1A	FOR APPROVAL	RM	08/03/23	SP			
RR	REVISE & RESUBMIT	RM	08/10/23	SP			CONTR: Metcon Inc.
					DRAWN BY: RM	DATE: 08/10/2023	JOB NO.: G-23-018
					CHK'D: SP	APPRO: [Signature]	DRAWING NO.: E-21
					SCALE:		



ROOF FRAMING PLAN - ADMIN (SEQ#03)  
 CONT. REF. 103121  
 ALL BEAM PROFILES ARE W3x10(U,N,D)  
 ALL BEAMS TOP OF STEEL ELEVATIONS ARE EL+12.0(U,N,D)



- APPROVER:**
- At clouded location please furnish EOD dimension at clouded location, as information is not available in structural roof plan 1/ S121
  - E.O.D comment in BFA drawing specifies GC to coordinate if opening is smaller than 12", no additional steel framing required. Hence please furnish roof drain exact size and location dimension for opening size greater than 12".
  - Structural drawing does not furnish any steel angles for roof drain opening greater than 12". Please furnish angle size and arrangement details for roof drain.
  - Structural framing plan S121 specifies edge of deck at centerline of beam. Whereas there is no section callout to show E.O.D steel arrangement. E.O.D comment in BFA drawing specifies details to be revised additional information is follow. Revised structural framing plan does not furnish section callout to show E.O.D steel arrangement. Hence please furnish section callout to show E.O.D steel arrangement.
  - Information for exact size and location of roof opening are not available. Whereas E.O.D comment in BFA drawing specifies GC to coordinate. Hence please furnish exact size and location for RTU units.

Design team please advise. AC  
 See comments on E-01  
 Arch section 1-A-313 calls for 12" x6x1/4" steel angles (not available). See section 4" above for L3x3x1/4" for deck and CPS raised support and section "B" of roof end.

**REVISE & RESUBMIT**  
 DATE: 08/10/2023

**LEGEND:**

U.N.O - UNLESS NOTED OTHERWISE  
 T.O.S - TOP OF STEEL  
 E.O.D - EDGE OF DECK  
 C.T.S - CUT TO SUIT  
 ◀ - MOMENT CONNECTION

**NOTE:**

- FOR FRAMING PLANS REF E-01 THRU E-08
- FOR BRACE ELEVATIONS REF E-09 THRU E-15
- FOR FRAME ELEVATIONS REF E-16
- FOR SECTIONS E-17 THRU E-23
- FOR TYPICAL SECTIONS E-24 THRU E-25

**BOLT NOTE:**  
 All BOLTS ARE 3"0 A325N BOLTS(U,N,D)

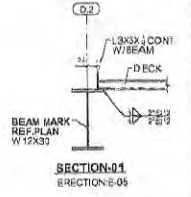
**NOTE:**  
 ALL LEVELS SHOWN IN THIS PLAN ARE WITH RESPECT TO REFERENCED FINISH FLOOR ELEVATION 0'-0"

**APPROVER:**

Structural drawings does not furnish information on design shear load in framing plan or either there are no structural steel notes which specifies how to determine the design shear loads. Hence we propose to provide connections based upon 60% of the maximum uniform load as given in AISC Table 3-B. Please confirm.

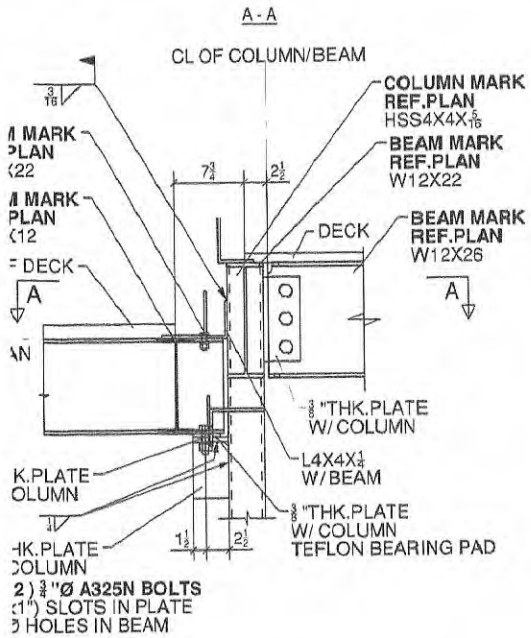
**NORTH STATE STEEL, INC**  
 P.O. BOX 5003 GREENVILLE, NORTH CAROLINA 27835

REVISIONS				PROJECT: WASHINGTON COUNTY PK-12 SCHOOL			
NO.	DESCRIPTION	BY	DATE	CK	LOCATION:	DATE	JOB NO.
FA	FOR APPROVAL	RM	08/22/23	SP	3177 US-84, PLYMOUTH, NC 27962	08/10/2023	G-23-018
RR	REVISE & RESUBMIT	RM	08/10/23	SP	CONTR: Metcon, Inc.		DRAWING NO. E-05

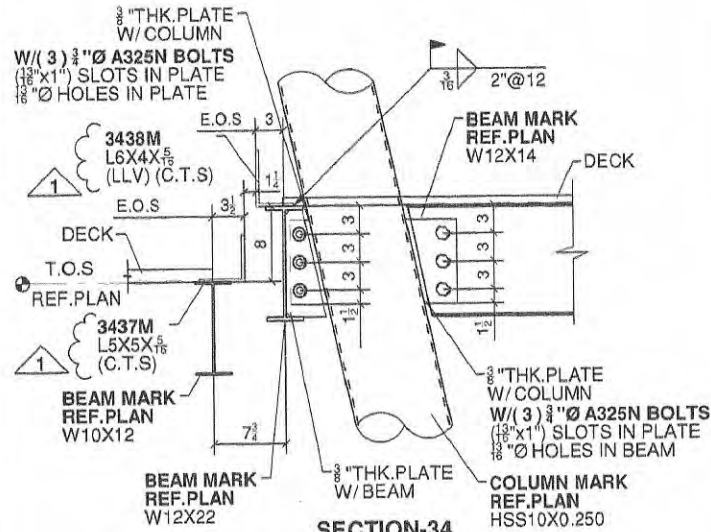




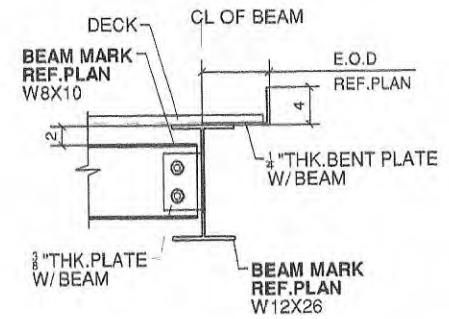




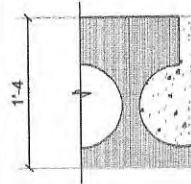
**SECTION-33**  
CONT. REF: 17/S301  
ERECTION: E-05



**SECTION-34**  
CONT. REF: 1/S304  
ERECTION: E-05



**SECTION-35**  
CONT. REF: 12/S304  
ERECTION: E-05



PARTIAL E-21



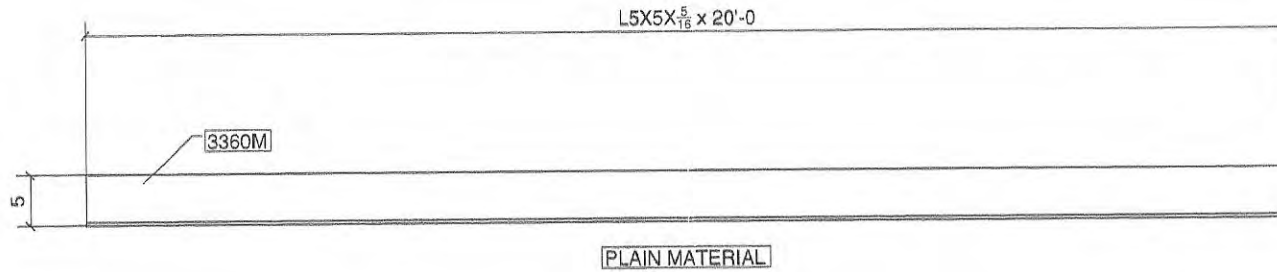
12.10.2023  
07:17:11pm

BILL OF MATERIAL

QTY.	MARK	NO.	SHAPE	LENGTH	PC	WEIGHT	REMARK
	3360M	1	MISC				
1		1	L5X5X5/16	20'-0"	3360M	209	
						209	

ASSY MARK	UNIT QTY	Franks Bolts	Length	ASSY MARK	UNIT QTY	Shop Bolts	Length



ONE - MISC - 3360M

FOR SHOP  
10/12/2023

SHOP NOTES:  
 > = THE SIDE TO BE STRIPED  
 \* ALL COPES TO BE RADIUSUED \*

MARK	SHIP	GRID LOC.	ELEV	REF.	I.D. No.
3360M	3	56B-C	21-73.16		211806

PAINT:  
STD SHOP PRIMER

STEEL GRADE:  
PIPE=A53  
TUBE=A500B  
WF'S=A992  
PL'S, ANGLES, CHAN'S=  
A36 UNO

**NORTH STATESTEEL, INC**  
 P.O. BOX 5003 GREENVILLE, NORTH CAROLINA 27835

PROJECT- WASHINGTON COUNTY PK-12 SCHOOL  
 LOCATION: 3177 US-64,PLYMOUTH, NC 27962

ARCH: SL+9 ARCHITECTS  
 CONTR: Metcon, Inc.

REVISIONS

NO.	DATE	DESCRIPTION	BY
FA	05/29/20	FOR APPROVAL	RM
RM	01/17/20	REVISE & RESUBMIT	RM
0	10/12/2023	FOR SHOP	RM

WELDS: E70XX ( LH)

DRAWN BY RM DATE 05/12/2023 JOB NO. G-23-018  
 CHK'D SP APPD  
 SCALE

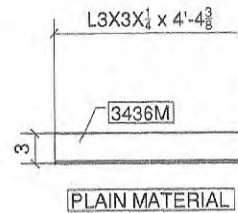
ALL HLS 13/16" UNO

SHEET NO 3360M

15.12.2023  
03:43:04pm

BILL OF MATERIAL

QTY	NO.		SHAPE	LENGTH	PC		REMARK	
	MARK	PCS			MARK	WEIGHT		
	3436M	1	MISC				A36	
1		1	L3X3X1/4	4'-4 3/8"	3436M	21		
						21		
ASSY MARK	UNIT QTY	Fields	Bolts	Length	ASSY MARK	UNIT QTY	Shop Bolts	Length



PLAIN MATERIAL

ONE - MISC - 3436M

FOR SHOP  
12/15/2023

SHOP NOTES:  
X = THE SIDE TO BE STRIPED  
\* ALL COPEs TO BE RADIUSED \*

MARK	SHIP	GRID	LOC.	ELEV.	REF.	I.D. No.
3436M	3	19-20C		12-75/18		0181512

PAINT:  
STD SHOP PRIMER

STEEL GRADE:  
PIPE=A53  
TUBE=A500B  
WFS=A992  
PL'S, ANGLES, CHAN'S=  
A36 UNO

**NORTH STATE STEEL, INC**  
P.O. BOX 5003 GREENVILLE, NORTH CAROLINA 27835

REVISIONS			PROJECT- WASHINGTON COUNTY PK-12 SCHOOL		
NO.	DATE	DESCRIPTION	BY	LOCATION:	3177 US-64, PLYMOUTH, NC 27962
0	12/15/2023	FOR SHOP	RM	ARCH:	SIL-28 ARCHITECTS
				CONTR:	Melton, Inc.
			DRAWN BY	RM	DATE 10/11/2023
			CHKD	SP	APPD
			SCALE		
					JOB NO G-23-018
					SHEET NO: 3436M

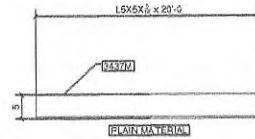
WELDS: E70XX ( LH )

ALL HLS 13/16" UNO

16.11.2023  
03:41:04pm

**BILL OF MATERIAL**

QTY	MARK	PCS	SHAPE	LENGTH	PC MARK	WEIGHT	REMARK
	3437M	1	MISC				ANG
1		1	L5X5X1/8	20'-0"	3437M	208	
						208	



**ONE - MISC - 3437M**

**FOR SHOP**  
12/15/2023

**SHOP NOTES:**  
1 = THE SIDE TO BE STRIPPED  
\* ALL COPES TO BE RADIUSED \*

DATE	BY	DESCRIPTION
12/15/23	MM	FOR SHOP

**PAINT:**  
STD SHOP PRIMER

**STEEL GRADE:**  
PIPE=A53  
TUBE=A500B  
WFS=A592  
PLS. ANGLES, CHANS=A36 UNO

**NORTH STATESTEEL, INC**  
P.O. BOX 5003 GREENVILLE, NORTH CAROLINA 27835

REVISIONS			PROJECT- WASHINGTON COUNTY PK-12 SCHOOL		
NO	DATE	DESCRIPTION	BY	LOCATION:	DATE
1	12/15/23	FOR SHOP	MM	3177 US-64 PLYMOUTH, NC 27962	10/11/2023
			ARCH:	SL 13 ARCHITECTS	
			CONTR:	WELSON, INC	
			DRAWN BY:	RM	DATE: 10/11/2023
			CHKD:	SP	APPD:
			SCALE:		

WELDS: E70XX (LH)

ALL HLS 1/8" UNO

JOB NO. G-23-016  
SHEET NO. 3437M

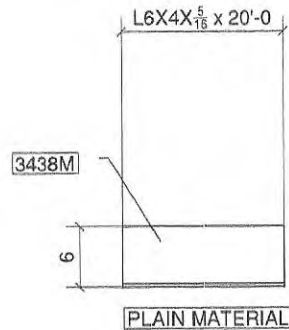
15.12.2023  
03:43:05pm

**BILL OF MATERIAL**

QTY.	MARK	NO.	SHAPE	LENGTH	PC	WEIGHT	REMARK
	3438M	2	MISC				A36
1		2	L6X4X5/16	20'-0"	3438M	412	
						412	

ASSY MARK	UNIT QTY	Pieces BxH	Length	ASSY MARK	UNIT QTY	Shop BxH	Length



2-MISC (s) - 3438M

FOR SHOP  
12/15/2023

SHOP NOTES:  
X = THE SIDE TO BE STRIPED  
\* ALL COPES TO BE RADIUSED \*

MARK	BHP	CONED LOG	ELEV.	REF.	I.D. No.
3438M	3	19-20x30	13.2'		1196160
3438M	3	19-20x30	13.2'		1196072

PAINT: STD SHOP PRIMER		<p align="center"><b>NORTH STATESTEEL, INC</b> P.O. BOX 5003 GREENVILLE, NORTH CAROLINA 27835</p>			
STEEL GRADE: PIPE=A53 TUBE=A501B WF'S=A992 PL'S, ANGLES, CHAN'S=A36 UNO					
WELDS: E70XX (LH)		REVISIONS		PROJECT- WASHINGTON COUNTY PK-12 SCHOOL LOCATION: 3177 US-64, PLYMOUTH, NC 27962	
ALL HLS 13/16" Ø UNO		NO.	DATE	DESCRIPTION	BY
		0	12/15/2023	FOR SHOP	RM
				ARCH:	SIL-23 ARCHITECTS
				CONTR:	Metcos, Inc.
		DRAWN BY		RM	DATE 10/11/2023
		CHKD		SP	APP'D
		SCALE			
				JOB NO. G-23-018	
				SHEET NO: 3438M	

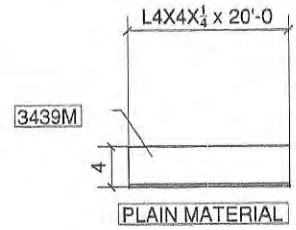
15.12.2023  
03:43:05pm

**BILL OF MATERIAL**

QTY.	MARK	NO	SHAPE	LENGTH	PC	WEIGHT	REMARK
		PCS			MARK		
	3439M	1	MISC				A56
1		1	L4X4X1/4	20'-0"	3439M	131	
						131	

ASBY MARK	UNIT QTY	Fests Bolt	Length	ASBY MARK	UNIT QTY	Shop Bolt	Length



ONE - MISC - 3439M

FOR SHOP  
12/15/2023

SHOP NOTES:  
 X = THE SIDE TO BE STRIPED  
 \* ALL COPES TO BE RADIUSED \*

MARK	SHIP	GRID	LOC.	ELEV.	REF.	I.D. No.
3439M	3	15-20X30		15'-0"		0150037

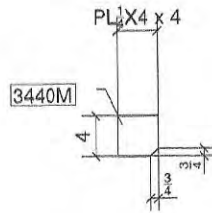
PAINT: STD SHOP PRIMER		<b>NORTH STATE STEEL, INC</b> P.O. BOX 5003 GREENVILLE, NORTH CAROLINA 27835									
STEEL GRADE: PIPE=A53 TUBE=A500B WFS=A992 PL'S, ANGLES, CHAN'S= A36 UNO											
WELDS: E70XX (LH)		PROJECT - WASHINGTON COUNTY PK-12 SCHOOL LOCATION: 3177 US-64,PLYMOUTH, NC 27962									
ALL HLS 13/16" UNO		REVISIONS <table border="1"> <thead> <tr> <th>NO.</th> <th>DATE</th> <th>DESCRIPTION</th> <th>BY</th> </tr> </thead> <tbody> <tr> <td>0</td> <td>12/15/2023</td> <td>FOR SHOP</td> <td>RM</td> </tr> </tbody> </table>		NO.	DATE	DESCRIPTION	BY	0	12/15/2023	FOR SHOP	RM
NO.	DATE	DESCRIPTION	BY								
0	12/15/2023	FOR SHOP	RM								
		ARCH.: SIL-ra ARCHITECTS CONTR.: Melton, Inc.									
		DRAWN BY: RM      DATE: 12/11/2023      JOB NO: G-23-018 CHECK'D: SP      APP'D:      SHEET NO: 3439M SCALE:									



15.12.2023  
03:43:05pm

BILL OF MATERIAL

QTY.	MARK	NO.	SHAPE	LENGTH	PC	WEIGHT	REMARK
	3440M	2	MISC				A36
1		2	PL14"x4"	0'-4"	3440M	2	
						2	



2-MISC (s) - 3440M

FOR SHOP  
12/15/2023

SHOP NOTES:

∟ = THE SIDE TO BE STRIPED  
\* ALL COPES TO BE RADIUSUED \*

MARK	SHOP	GRID	LOC.	ELEV.	REF.	I.D. No.
3440M	3	10-20C		12-25'0"		118455
3440M	3	10-20C		12-27'3 1/8"		118452

PAINT:  
STD SHOP PRIMER

STEEL GRADE:  
PIPE=A53  
TUBE=A500B  
W/F'S=A992  
P.L'S, ANGLES, CHAN'S=  
A36 UNO

**NORTH STATE STEEL, INC**

P.O. BOX 5003 GREENVILLE, NORTH CAROLINA 27835

REVISIONS				PROJECT- WASHINGTON COUNTY PK-12 SCHOOL	
NO.	DATE	DESCRIPTION	BY	LOCATION: 3177 US-64, PLYMOUTH, NC 27962	
0	12/15/2023	FOR SHOP	RM	ARCH: SILVA ARCHITECTS	
				CONTR.: Metcon, Inc.	

WELDS: E70XX ( LH)	DRAWN BY	RM	DATE	10/12/2023	JOB NO.	G-23-01B
	CHKD	SP	APPD		SHEET NO: 3440M	
ALL HLS 13/16" Ø UNO	SCALE					

**Walter B. Shaffer**

---

**From:** Lee Wood <lwood@alwwelding.com>  
**Sent:** Friday, January 5, 2024 12:48 PM  
**To:** Walter B. Shaffer  
**Subject:** ASI #7

For the install work on ASI #7 ----- **\$6,900**

Thanks

NSS Inc. Co#6  
# 23-018

Lee Wood III

P.O. BOX 365,  
CHOCOWINITY N.C.  
Lwood@alwwelding.com  
252-833-8706





NC GC License #48609

REVIEWED OK - SFLA 12/18/23

Proposal For Change Request Form

DATE: Washington PK-12 School
Contract: HVAC
Contractor: Baker Mechanical

Proposal #: Change Order #1
Project #: 2022061
Contractor #:

Description of Change:
Add for Vibration Isolation curb for AHU-7

Materials (Attach list with Qty, Item, Unit \$, Unit mh, Total mh, OT mh Total \$)
1. Total Direct Cost of Materials \$ 4,315.00
2. Overhead & Profit on Item 1. 15% \$ 647.25
3. Sales Tax (6.75% minimum) 6.75% \$ 291.26
4. Shipping & Transportation \$ 5,253.51

Labor
5. Total Manhours: 0 MH @ 66.88/hr. \$ -
6. Overhead & Profit on Item 5 15% \$ -
7. Payroll Taxes & Ins. (Labor Burden) 30% \$ -

Equipment Rental (include quotes and pick-up/delivery tickets)
8. Equipment Rental \$ -
9. Overhead & Profit on Item 8 5% \$ -

Subcontractors (Include quotes with material & equipment backup)
10. Subcontractors Cost \$ -
11. Overhead & Profit on Item 10. 10% \$ -

12. Bonds (% of subtotal of proposal) Refer to 7.6 in contract. 1.5%
Subtotal of Proposal \$ 5,253.51
\$ 78.80

TOTAL OF CHANGE PROPOSAL \$ 5,332.32

Time Extension Requests: 5 day(s) Schedule Activity # Affected:

The Contractor agrees to perform the work outlined in this change proposal for the amount specified above and in accordance with the Contract documents if the work is authorized by the Owner.

Contractor's Signature: Josh Bolton Date: 9/28/2023

Approval Recommended by Design Consultant: Date:

Owner's Representative Approval: Date:



**Item A Vibration Isolation Curb by MGM Products**

One (1) vibration isolation curb assembly for AHU-7 with the following components and features:

- One (1) 6" tall flat support curb, 14 ga G90, fully welded with lifting lugs (required for installation on concrete pad or structural steel)
- One (1) fully assembled isolation rail with adjustable 2" spring isolators, Insulflex Connector for SA & RA ducts and 1/4" neoprene pads

**EXCLUDED:**

- Any curbs, components and accessories not listed above
- Labor for installation or repair

**TOTAL NET PRICE FOR ITEM A INCLUDING FREIGHT (FOB FACTORY, TAX NOT INCLUDED):**

**\$ 4,315.00**

**LEAD TIME: 8 to 10 weeks**

**SIGNATURES**

---

(Important: this proposal incorporates by reference the terms and conditions on the last pages of this document)

This proposal is hereby accepted, and TRS-SESCO is authorized to proceed with the submittals, subject to credit approval.

This proposal is valid until  
30 Days From Today's Date

\_\_\_\_\_  
Signature

*Chris Wiggins*  
\_\_\_\_\_  
Signature

NAME: \_\_\_\_\_

NAME: Chris Wiggins

P.O. #: \_\_\_\_\_

TITLE: Sales Engineer

DATE: 9/14/2023

**STANDARD TERMS AND CONDITIONS AND LIMITED WARRANTY OF TRS-SESCO**

1. Orders shall not be binding on TRS-SESCO until received and approved at TRS-SESCO' corporate office in Kernersville, North Carolina
2. Prices are F.O.B. point of manufacture, unless freight terms are set out in the Quotation. Payment terms are Net 30 days. Buyer agrees that all past due amounts will be assessed a finance charge of 1 ½ % per month. Should collection proceedings be instituted, Buyer agrees to pay all costs including reasonable attorneys' fee.
3. Buyer is responsible for any taxes that TRS-SESCO may be required to collect or pay upon the sale of the product (s). TRS-SESCO will invoice for said tax with the original invoice or at any date subsequent to such original invoice.
4. Delivery of the product(s) to a common carrier or a licensed trucker or Buyer's driver shall constitute delivery to Buyer, and all risks of loss or damage in transit shall be borne by Buyer.
5. Requested shipping date must be noted on Buyer's purchase order for TRS-SESCO scheduling. Tentative dates will not be used in scheduling. Actual shipping will be established by TRS-SESCO, based on plant-load and material availability. TRS-SESCO is responsible for shipping on a specific date only when confirmed in writing by TRS-SESCO. It is understood that Manufacturers are not within the control of TRS-SESCO.
6. TRS-SESCO reserves the right to make delivery in installments. Such installations may be separately invoiced and are due without regard to subsequent deliveries. Delay in delivery of any installment shall not relieve Buyer of its obligation to accept remaining deliveries.
7. Claims for shortages or defects are waived and released by Buyer unless they are received by TRS-SESCO in writing within ten (10) days after delivery to Buyer.
8. TRS-SESCO shall not be liable for damages of any kind resulting from errors, omissions, or inconsistencies in Buyer's drawings, plans, or specifications, nor shall TRS-SESCO have any responsibility to ascertain whether such drawings, plans, or specifications are in accordance with applicable laws, statutes, ordinances, building codes, and rules and regulations.
9. Buyer agrees to indemnify TRS-SESCO-SESCO against and hold it harmless from all claims, liabilities, damages, costs, and expenses (including reasonable attorneys' fees) incurred by TRS-SESCO which arise out of or from the negligence or intentional misconduct of Buyer or its employees, agents, or independent contractors or subcontractors or from the failure if Buyer to perform any obligations to TRS-SESCO.
10. TRS-SESCO is not responsible for any claims for loss, liability or damage to the product(s), to other property, or for any personal injury arising out of the delivery, installation, demonstration or use of the product(s).
11. Unless set aside in TRS-SESCO's quotation no specification, general condition, special condition, plan, governmental regulation, governmental requirement or other term is a part of this Agreement. Any deviation from the conditions, designs or usages as proposed shall be at Buyer's risk, and TRS-SESCO does not warrant that any product(s) are fit for any particular purpose except as otherwise expressly stipulated herein.
12. Buyer agrees to pay a reasonable charge for materials, handling, office processing and other costs accruing to TRS-SESCO as a result of order changes requested by Buyer two weeks or less prior to shipping date.
13. In the event of a cancellation notice or stop work notice by Buyer received by TRS-SESCO, Buyer agrees to pay for all expenses in connection with the cancelled order, including but not limited to (i) all engineering work performed, (ii) all raw materials, (iii) all work in progress, (iv) all supplies and commitments made by TRS-SESCO in connection with said cancelled order, (v) a 20% cancellation charge on the purchase price of unshipped orders, and (vi) any other expenses attributable to said cancelled order. TRS-SESCO may, in its sole discretion, give Buyer an allowance for standard components, and salvage value of materials.
14. If Software is included with the Product(s), the Software, ideas, and expressions contained therein, and all physical forms (including authorized and unauthorized copies), operating instructions, and copyrights relating thereto are acknowledged by Buyer to be confidential proprietary information belonging solely to TRS-SESCO or Manufacturer. Buyer shall not at any time, without the prior written consent of TRS-SESCO, permit or cause any person or organization, (1) to copy or duplicate any physical form of the Software from or to any medium except for archival, security, or other regular business purposes, (2) to create or recreate, or attempt to create or recreate the source program, object programs, or any other aspect of the Software in whole or in part, (3) to place any such information unrestricted into the public domain. Buyer will limit access to all media containing the Software and documentation thereof to those of its employees and agents necessary to permit Buyer to use the Software, will store such media and documentation thereof in a secure place except when being used, and will exercise all reasonable precautions to prevent unauthorized access.
15. If Software is included with the Product(s), Buyer agrees to notify TRS-SESCO promptly upon discovery of any unauthorized possession, use, or knowledge of any part of physical form of the Software, or of any other confidential information made available to Buyer, by anyone not authorized by TRS-SESCO to have such possession, use, or knowledge, and will cooperate with TRS-SESCO in every reasonable way to help TRS-SESCO regain possession, prevent further unauthorized use, and/or recover damages caused by such use.
16. All quotations or sales are expressly conditioned upon acceptance by Buyer of each of the terms and conditions contained herein. If Buyer proposes additional terms then it is expressly understood and agreed that these Standard Terms and Conditions, shall override and prevail over any inconsistent terms and conditions and the issuance of such by Buyer shall be deemed to evidence Buyer's assent and agreement to the foregoing.
17. All disputes concerning dealings, contracts, and agreements entered into between TRS-SESCO and Buyer, shall be governed, enforced and construed in accordance with North Carolina law, and Buyer hereby stipulates and agrees to exclusive jurisdiction in Forsyth County or Guilford County North Carolina.
18. TRS-SESCO shall not be liable for any damages suffered by Buyer resulting from delay in the performance of orders or contracts, or in the delivery or shipment of the Product(s). If such a delay is directly or indirectly caused by, (a) any act or omission of Buyer or its

employees, agents, or independent contractors, (b) changes ordered in the work to be performed by TRS-SESCO for Buyer, or (c) labor disputes; fire; casualty; unusual delays in deliveries; civil unrest; acts of God; governmental interference or embargoes; shortages of labor, fuel, power, materials, or supplies; failure or breach of vendors to TRS-SESCO; or any other causes beyond TRS-SESCO's control. In the event of any such delay, TRS-SESCO shall not be deemed to be in default in its obligations to Buyer, and the time for performance by TRS-SESCO shall be reasonably extended.

19. Limited Warranty.

(a) Seller is not a manufacturer and therefore makes no warranties, either explicit or implied. Buyer receives only such warranties, if any, as are provided to Buyer by the manufacturer. All sales are "AS IS." Buyer assumes all risk and liability with respect to use of such Products whether used alone or in combination with other products. SELLER MAKES NO OTHER WARRANTIES, EXPRESS OR IMPLIED, AS TO ANY MATTER WHATSOEVER, INCLUDING WITHOUT LIMITATION, THE CONDITION OF THE GOODS, THEIR MERCHANTABILITY OR FITNESS FOR ANY PARTICULAR PURPOSE. SELLER SHALL NOT BE LIABLE FOR ANY DAMAGES BY REASON OF FAILURE OF THE GOODS TO OPERATE OR OF FAULTY OPERATION OF THE GOODS.

(b) TRS-SESCO SHALL NOT BE LIABLE FOR ANY SPECIAL, INDIRECT, PUNITIVE, LIQUIDATED, INCIDENTAL, OR CONSEQUENTIAL DAMAGES OF ANY KIND (WHETHER OR NOT RECOVERY FOR SUCH DAMAGES IS BASED UPON BREACH OF CONTRACT, WARRANTY, NEGLIGENCE, STRICT LIABILITY IN TORT, OR SOME OTHER THEORY) INCLUDING WITHOUT LIMITATION LOST PROFITS OR LOST SALES OR GOODWILL. BUYER'S SOLE AND EXCLUSIVE REMEDY UNDER THIS WARRANTY AND TRS-SESCO'S SOLE AND EXCLUSIVE OBLIGATION IS TO FACILITATE BUYER'S CLAIM UPON MANUFACTURER'S WARRANTY.

(c) THIS LIMITED WARRANTY IS EXCLUSIVE AND IS IN LIEU OF ALL OTHER WARRANTIES, EXPRESS, IMPLIED OR STATUTORY, INCLUDING THE WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE. TRS-SESCO DOES NOT AUTHORIZE ANY PERSON OR ENTITY TO ASSUME FOR IT ANY OTHER LIABILITY IN CONNECTION WITH THE MANUFACTURE, SALE, INSTALLATION, OR USE OF ITS PRODUCTS, AND EXCEPT, AS OTHERWISE SPECIFICALLY STATED IN WRITING.

(d) THESE WARRANTIES SHALL NOT APPLY UNLESS MANUFACTURER AND SELLER ARE GIVEN A REASONABLE OPPORTUNITY TO INVESTIGATE ALL CLAIMS FOR ALLEGEDLY DEFECTIVE GOODS.

20. If any of the terms herein shall be held invalid, illegal, or unenforceable in any respect, the validity of the remaining terms contained herein shall not be affected, prejudiced, or disturbed in any way and this document shall be construed and enforced as if such invalid, illegal, or enforceable term had not been inserted herein.
21. Should the product(s) be subject to acceptance or approval of another (such as an architect, engineer, owner, etc.) TRS-SESCO is not liable in any way should that party's acceptance or approval not be granted. TRS-SESCO cannot guarantee to meet or equal specifications based upon another make of equipment.
22. No penalty or liquidated damages clause of any kind will be effective or incorporated unless separately approved in writing by an authorized officer of TRS-SESCO.
23. If TRS-SESCO delivers from its warehouse or F.O.B. destination is specified in quotation, the Buyer agrees to provide suitable roads or approaches to a point of delivery beyond the curb line and on other than paved streets. TRS-SESCO reserves the right to stop deliveries if the roadways or approaches are unsatisfactory. If Buyer requests delivery beyond the curb line or other than on paved streets, Buyer releases TRS-SESCO from liability for and Buyer will hold TRS-SESCO harmless and indemnify it against any liability for damage.
24. TRS-SESCO reserves the right to require payments for the goods in advance or satisfactory security to seller. If Buyer fails to make payment in accordance with the terms of this agreement, or any collateral agreement, or fails to comply, with any provisions hereof, TRS-SESCO may at its option (and in addition to other remedies), cancel any unshipped portion of this order. Buyer is to remain liable for any unpaid accounts.
25. Mediation. If a dispute arises out of or relates to this sale, or an alleged breach thereof, and if the dispute cannot be settled through negotiations, the parties agree first to try in good faith to settle the dispute by mediation administered by the American Arbitration Association under its Commercial Mediation Rules before resorting to litigation or other alternative dispute resolution procedures.
26. Customer invoices paid by credit card will incur a transaction processing fee.
27. Unless a customer specifies in writing which numbered invoices they are paying with a remittance check, TRS-SESCO reserves the right to apply the cash receipt to the oldest invoice(s)
28. TRS-SESCO standard procedure is to send to customers and parties to the contract as required by state statute notice of subcontract or notice to owner and general contractor to protect TRS-SESCO rights as they relate to liens and payment bonds.
29. This constitutes the entire agreement between TRS-SESCO and Buyer with respect to the sale and purchase of the product(s). No modification of this contract shall be effective unless in writing and signed by TRS-SESCO.





NC GC License #48609

REVIEWED OK - SFLA 12/18/23

Proposal For Change Request Form

DATE: Washington PK-12 School
Contract:
Contractor: Blankenship

Proposal #:
Project #: 2022061
Contractor #:

Description of Change:
Modify csaework per ASI-04 - see manufacturer takeoff noting detailed changes

Table with columns for Materials, Labor, Equipment Rental, and Subcontractors. Includes line items 1-11 with associated costs and percentages. Includes a SUBTOTALS column on the right.

TOTAL OF CHANGE PROPOSAL \$ 21,309.73

Time Extension Requests: 5 day(s) Schedule Activity # Affected:

Final RCO After back credit deduct.

The Contractor agrees to perform the work outlined in this change proposal for the amount specified above and in accordance with the Contract documents if the work is authorized by the Owner.

Contractor's Signature: Alan Winkler

Date: 12/11/2023

Approval Recommended by Design Consultant:

Date:

Owner's Representative Approval:

Date:



**QUOTATION**

Quotation: 5655 Date: 9/26/2023

Distributor: BLANKENSHIP ASSOCIATES

Project: WASHINGTON COUNTY K-12

PLYMOUTH NC

Total Equipment Price: 14716.00

Total Delivery Price: .00

Subtotal: 14716.00

Grand Total: \_\_\_\_\_

Section Bid: \_\_\_\_\_

Terms of Delivery:

ICI Van, Stretch-Wrapped

F.O.B. Factory, Freight to be added by Distributor

Other: \_\_\_\_\_

Total Estimated Shipping Weight 3685

**CONDITIONS OF QUOTATION**

**PRICING**

1. This quotation is firm for acceptance in 30 days. If an order is received within 30 days the quotation will remain firm until MAY 1, 2024
2. **Under no circumstances will we be obligated to honor a quotation for any order that fails to ship within 2 years from date of quotation.**
3. All federal, state and local taxes to be added by distributor. Typographical and stenographic errors are subject to correction. In case of error in extension of prices, itemized unit prices will govern.
4. Shipments by ICI, stretch-wrapped, will be made whenever and wherever feasible, even when equipment is quoted F.O.B. factory. When this occurs, delivery charges will be added to invoice at rates based on, but not to exceed, current common carrier freight rates and estimated shipping weights.

**DELIVERY**

5. All shipping dates are set after receipt of the order, approved ship drawings, and after field dimensions have been secured, based on the delivery schedule in effect at the time.

**STANDARDS OF CASEWORK**

6. This quotation is based on furnishing equipment as per ICI standard EMPIRE MAPLE line, current specifications and construction methods with one of our standard finishes. Any drawings, specifications, equipment lists or other data attached to this quotation shall be deemed to be a part thereof. Refer to sheets 1 - attached.

**TERMS OF SALE**

7. Where credit is given, we ship "Open Account" on terms of 1.5% 10 days or net 30 days from date of invoice. (See paragraph 21) 1-1/2% per month service charge will be added to all past due invoices. (18% annual)
8. The additional general terms and conditions on the reverse side hereof are made a part of this quotation as effectively as though they were incorporated in the face of this quotation. Terms and conditions of this quotation supersede any other general terms of sale.
9. If you desire to purchase on terms of this quotation, your order is subject to acceptance by ICI, Paris, Tennessee.

**SPECIAL NOTES**

REVISION TO DRAWINGS FOR ROOMS 425 and 426.

Estimator: DEE ANN RONEY X-210

INSTITUTIONAL CASEWORK, INC.  
 1865 HIGHWAY 641 NORTH  
 P.O. BOX 550  
 PARIS, TN 38242-8814  
 (731) 642-4251 PHONE  
 (731) 642-9526 FAX

DIST #: 161744  
 BLANKENSHIP ASSOCIATES  
 P.O. BOX 30425  
 RALEIGH 27622  
 919-787-1346

QUOTE: 5655 JOB: PROJECT: WASHINGTON COUNTY K-12  
 PLYMOUTH NC

ALL PRICES ARE FOR EQUIP. UNCRATED, FOB PARIS, TN. UNLESS OTHERWISE NOTED

ITEM	ROOM	ELEV	QTY	UNIT	SPEC	CR #	MOD DESCRIPTION	EACH
4	425 426	5 A728 4 A730	2-				ELEVATION	
						2	: 3687D	BASE CABINET
						1	: 3687E	BASE CABINET
						1	: 3624	BASE CABINET
						2	: KO48	KO 48" W/RAIL AND CLOSURES
						2	:	X FIN PANEL
						4	: 3723D	BASE CABINET
						4	:	X MOD DEPTH
						2	: 8760-42	A.D.A. CLOSURE ASSEMBLY
						2	: 9711D	SINK, DROP-IN ADA STEP 18X15X5/11 BLACK
						2	: 9688SPBL	OUTLET & STOPPER, POLYPROPYLENE, 1.5",
						2	:	X FEP
						4	: 9527WSVBBH	FIXTURE, DK MT H/CW/GAS W/VB, BH
							TOP	RHEARESIN-FLAT 48"DEEP
							TOP	RADIUS CUT
							TOP	RHEARESIN-W/CURB 24"DEEP
							TOP	ELECTRICAL BOX CUTOOUT
						2	: 5180	UPPER CASE
						2	: 5176	UPPER CASE
						1	: 5178	UPPER CASE
						2	: 9825	ELEC BOX, PED, SGL GANG, DBL FACE, BLACK
						WT:	2704.16	CU: 211.00 PRICE : 13066.81
								x2 = (26,133.62)
2	425/426	13 14 COMBINED 16 17	1				ELEVATION	
						2	: 1544	BASE CABINET
						4	: 1576	BASE CABINET
						6	: 3755D	SINK CABINET
						6	: 9734	SINK, EP RESIN, U/M BLACK 18X15X11 #9734
						6	: 9688SPBL	OUTLET & STOPPER, POLYPROPYLENE, 1.5",
						6	: 9527WSVB	FIXTURE, DK MT H/CW/GAS W/VB
						6	:	SINK SUPPPORTS
						1	: ----	-----
						2	: 6664	PEGBOARD, PHENOLIC RESIN 32"X30" 53 PEGS
						2	: 6679A29L	DRIP TROUGH, STAINLESS STEEL, 29.75" L X
						1	: ----	-----
						18	: 1548	BASE CABINET
						14	: FILLER	FILLER
						1	: ----	-----
						14	: 5174	UPPER CASE
						2	: 5176	UPPER CASE
						1	: ----	-----

QUOTE: 5655 JOB:

ITEM	ROOM	ELEV	QTY	UNIT	SPEC	CR #	MOD DESCRIPTION	EACH
			4	:	3685C		BASE CABINET	
			2	:	8760-36		A.D.A. CLOSURE ASSEMBLY	
			2	:	9711D		SINK, DROP-IN ADA STEP 18X15X5/11 BLACK	
			2	:	9688SPBL		OUTLET & STOPPER, POLYPROPYLENE, 1.5",	
			2	:	9527WSVBBH		FIXTURE, DK MT H/CW/GAS W/VB, BH	
			1	:	----		-----	
					TOP		RHEARESIN-W/CURB 24"DEEP	
					TOP		RHEARESIN-FLAT 4" CURB	
					TOP		RHEARESIN-W/CURB 30"DEEP	
					TOP		RHEARESIN-FLAT 30"DEEP	
					TOP		RHEARESIN-FLAT 8"DEEP	
					TOP		SINK CUTOUT	
					TOP		RHEARESIN DRILL <3" HOLE	
			1	:	----		-----	
			2	:	FILLER		FILLER	
			2	:	FILLER		FILLER	
			88	:	205142		HINGE SQUARE EDGE S.S., SEFA 8	
			108	:	201074		PULL S.S. WIRE 4"C/C TAPPED	
			34	:	204046		LOCK ASSY, KD CHROME REMOVE-A-CORE	
WT:			9093.80			CU:	760.00	PRICE : 7* 40849.62



NC GC License #48609

### Proposal For Change Request Form

DATE: Washington PK-12 School  
 Contract: \_\_\_\_\_  
 Contractor: Blankenship

Proposal #: \_\_\_\_\_  
 Project #: 2022061  
 Contractor #: \_\_\_\_\_

**Description of Change:**  
 Modify csaework per ASI-04 - added items - see manufacturer detailed changes

Materials (Attach list with Qty, Item, Unit \$, Unit mh, Total mh, OT mh Total \$)			SUBTOTALS		
1. Total Direct Cost of Materials			\$	40,849.62	
2. Overhead & Profit on Item 1.	<input type="text" value="15%"/>		\$	6,127.44	
(15% maximum, includes small tools & consumables)					
3. Sales Tax (6.75% minimum)	<input type="text" value="7%"/>		\$	2,757.35	
4. Shipping & Transportation			\$	-	\$ 49,734.41
<b>Labor</b>					
5. Total Manhours:	<input type="text" value="104"/> MH @	<input type="text" value="60"/> /hr.	\$	6,240.00	
6. Overhead & Profit on Item 5		<input type="text" value="0.15"/>	\$	936.00	
(15% maximum on straight labor cost, not premium portion)					
(O&P includes supervisor's time)					
7. Payroll Taxes & Ins. (Labor Burden)	<input type="text" value="30%"/>		\$	1,872.00	\$ 9,048.00
<b>Equipment Rental (include quotes and pick-up/delivery tickets)</b>					
8. Equipment Rental					
9. Overhead & Profit on Item 8			\$	-	\$ -
(5% maximum)					
<b>Subcontractors (Include quotes with material &amp; equipment backup)</b>					
10. Subcontractors Cost					
11. Overhead & Profit on Item 10.			\$	-	\$ -
(10% maximum)					

**TOTAL OF CHANGE PROPOSAL** \$ 58,782.41

Time Extension Requests:  day(s) Schedule Activity # Affected: \_\_\_\_\_

Casework add per ASI #4 without back credit.

The Contractor agrees to perform the work outlined in this change proposal for the amount specified above and in accordance with the Contract documents if the work is authorized by the Owner.

Contractor's Signature: Alan Winkler Date: 10/2/2023

Approval Recommended by Design Consultant: \_\_\_\_\_ Date: \_\_\_\_\_

Owner's Representative Approval: \_\_\_\_\_ Date: \_\_\_\_\_



NC GC License #48609

### Proposal For Change Request Form

DATE: Washington PK-12 School  
 Contract: \_\_\_\_\_  
 Contractor: Blankenship

Proposal #: \_\_\_\_\_  
 Project #: 2022061  
 Contractor #: \_\_\_\_\_

**Description of Change:**  
 Modify csaework per ASI-04 - deleted items - see manufacturer detailed changes

Materials (Attach list with Qty, Item, Unit \$, Unit mh, Total mh, OT mh Total \$)			SUBTOTALS		
1. Total Direct Cost of Materials			\$	(26,133.62)	
2. Overhead & Profit on Item 1.	<input type="text" value="15%"/>		\$	(3,920.04)	
(15% maximum, includes small tools & consumables)					
3. Sales Tax (6.75% minimum)	<input type="text" value="7%"/>		\$	(1,764.02)	
4. Shipping & Transportation			\$	-	\$ (31,817.68)
<b>Labor</b>					
5. Total Manhours:	<input type="text" value="-65"/> MH @	<input type="text" value="60"/> /hr.	\$	(3,900.00)	
6. Overhead & Profit on Item 5		<input type="text" value="0.15"/>	\$	(585.00)	
(15% maximum on straight labor cost, not premium portion)					
(O&P includes supervisor's time)					
7. Payroll Taxes & Ins. (Labor Burden)	<input type="text" value="30%"/>		\$	(1,170.00)	\$ (5,655.00)
<b>Equipment Rental (include quotes and pick-up/delivery tickets)</b>					
8. Equipment Rental					
9. Overhead & Profit on Item 8			\$	-	\$ -
(5% maximum)					
<b>Subcontractors (Include quotes with material &amp; equipment backup)</b>					
10. Subcontractors Cost					
11. Overhead & Profit on Item 10.			\$	-	\$ -
(10% maximum)					

**TOTAL OF CHANGE PROPOSAL** \$ (37,472.68)

Time Extension Requests:  day(s) Schedule Activity # Affected: \_\_\_\_\_

Credit for changes.

The Contractor agrees to perform the work outlined in this change proposal for the amount specified above and in accordance with the Contract documents if the work is authorized by the Owner.

Contractor's Signature: Alan Winkler Date: 10/2/2023

Approval Recommended by Design Consultant: \_\_\_\_\_ Date: \_\_\_\_\_

Owner's Representative Approval: \_\_\_\_\_ Date: \_\_\_\_\_





NC GC License #48609

REVIEWED OK - SFLA 12/18/23

### Proposal For Change Request Form

DATE: 12/15/2023  
 Contract: Washington PK-12 School  
 Contractor: Fred Smith Company

Proposal #: CE-61  
 Project #: 2022061  
 Contractor #: 2312

**Description of Change:**

Removal of unsuitable soils and dispose in various locations in the front of the site from 10-18-23 thru 10-25-23. Also includes backfilling areas with select backfill from off-site sources. Any future remediation will be handled in future RCOs. Backup for this request is attached to this request. Pricing reflects updated unit prices: Removal of unsuitable soils and waste on site \$21.00/CY; Replacement of removed unsuitable soils with off site suitable soils \$30.70/CY.

**Materials** (Attach list with Qty, Item, Unit \$, Unit mh, Total mh, OT mh Total \$)

**SUBTOTALS**

1. Total Direct Cost of Materials		\$	15,251.50	
2. Overhead & Profit on Item 1. (15% maximum, includes small tools & consumables)	<input type="text"/>	\$	-	
3. Sales Tax (6.75% minimum)	<input type="text"/>	\$	-	
4. Shipping & Transportation		\$	-	\$ 15,251.50

**Labor**

5. Total Manhours:	<input type="text"/> MH @ <input type="text"/> /hr.	\$	-	
6. Overhead & Profit on Item 5 (15% maximum on straight labor cost, not premium portion) (O&P includes supervisor's time)	<input type="text"/>	\$	-	
7. Payroll Taxes & Ins. (Labor Burden)	<input type="text"/> 30%	\$	-	\$ -

**Equipment Rental** (include quotes and pick-up/delivery tickets)

8. Equipment Rental				
9. Overhead & Profit on Item 8 (5% maximum)	<input type="text"/>	\$	-	\$ -

**Subcontractors** (Include quotes with material & equipment backup)

10. Subcontractors Cost				
11. Overhead & Profit on Item 10. (10% maximum)	<input type="text"/>	\$	-	\$ -

12. Bonds (% of subtotal of proposal) Refer to 7.6 in contract.	<input type="text"/>	<b>Subtotal of Proposal</b>	\$	15,251.50
			\$	-

**TOTAL OF CHANGE PROPOSAL** \$ 15,251.50

Time Extension Requests:  0 day(s) Schedule Activity # Affected: \_\_\_\_\_

The Contractor agrees to perform the work outlined in this change proposal for the amount specified above and in accordance with the Contract documents if the work is authorized by the Owner.

Contractor's Signature: 

Date: 12/15/2023

Approval Recommended by Design Consultant: \_\_\_\_\_

Date: \_\_\_\_\_

Owner's Representative Approval: \_\_\_\_\_

Date: \_\_\_\_\_



## CHANGE ORDER REQUEST



FSC II, LLC dba FRED SMITH COMPANY  
 5676 Thompson Chapel Church Road  
 Wilson, N.C. 27896

Phone: (252) 243-4462  
 Fax: (252) 243-5284

**CHANGE ORDER REQUEST # 8-REVISED**

**DATE: 12/14/2023**

**Project Name:**  
 Washington County PK-12 School  
 Plymouth, N.C.

**FSC PROJECT #:** 1812492

**CONTRACT DATE:** 7/20/2023

**Client Name:**  
 Metcon  
 3100 Smoketree Court, Suite 215  
 Raleigh, N.C. 27604

### ITEMS INCLUDED IN CHANGE ORDER REQUEST

**Removal of unsuitable soils and dispose in various locations in the front of the site from 10-18-23 thru 10-25-23. Also includes backfilling areas with select backfill from off-site sources. Any future remediation will be handled in future RCOs. Backup for this request is attached to this request.**

Unit Price: Removal of Unsuitable Soils and Waste On Site	295.00	CY	\$21.00	\$6,195.00
Unit Price: Replacement of Removed Unsuitable Soils with Off Site Suitable Soils	295.00	CY	\$30.70	\$9,056.50
			<b>Grand Total</b>	<b>\$15,251.50</b>

We estimate the contract time will be effected by 2 days based on impact to the critical path for this extra work. Please add this to the contract time for additional scope performed.

### Clarifications/Exclusions

- 1 The above pricing is based on the work happening in one mobilization left in the project when the site dries and work on the regular contract items continue. No additional mobilizations are included in this pricing specifically for this scope of work.
- 2 Proposal is presented as a lump sum proposal. Changes in scope or magnitude of work will change the final price.
- 3 Only the work items listed are included in this proposal. No assumptions are made as to work being incidental to those items.

FSC II, LLC dba FRED SMITH COMPANY  
CONTRACTOR (Firm Name)  
 5676 Thompson Chapel Church Road  
 Wilson, N.C. 27896  
ADDRESS  
  
ACCEPTED BY (Signature) 12/14/23  
(Date)  
 CRAIG TAYLOR  
(Typed name)  
 Sr. Project Manager  
(Title)

CLIENT (Firm Name)  
 \_\_\_\_\_  
ADDRESS  
 \_\_\_\_\_  
ACCEPTED BY (Signature) \_\_\_\_\_ (Date)  
 \_\_\_\_\_  
(Typed name)  
 \_\_\_\_\_  
(Title)

**PLEASE RETURN ONE FULLY EXECUTED COPY TO THIS OFFICE.**

# PROOFROLLING OBSERVATION REPORT



**Report Number:** K5231013.0318  
**Service Date:** 10/18/23  
**Report Date:** 10/23/23  
**Task:** Field Services

106 Capital Trace, Unit E  
Elizabeth City, NC 27909-7731  
252-335-9765

---

**Client**

Washington County NC  
Attn: Curtis Potter  
P O Box 1007  
Plymouth, NC 27962

**Project**

Washington K-12 School  
US Hwy 45 N & US Hwy 64 E  
Plymouth, NC

Project Number: K5231013

---

**Services Requested By:** Noah with FSC

**Observation Location:** Drive Loop; West Side

**Equipment Used:** Loaded Tandem Axle Dump Truck

**Classification:**

The exposed subgrade was visually classified and consisted of Sand (SP-SM, SM) underlain by Clay (CL)

**Elevation:**

Based on conversations with the contractor, the exposed subgrade is at design grade (minus required 6-inches ABC).

**Observation Results:**

Based on the observations, the subgrade soils for the locations proofrolled/compacted appeared to be stable, except as noted below.

**Exceptions:**

The exposed subgrade proofrolled/proofcompacted at the Southwest portion (see plan) appears to be unstable with deflections ranging 2 to 4 inches.

**Comments:**

To mitigate potential pavement stability, it is recommended that the area measuring approximately 24-ft x 340-ft be undercut approximately 12 to 18-inches and install a single bridge lift to re-establish design grade and compact to project requirements or re-evaluate at a later date in hopes that the material heals/stabilizes.

**Services:** Provide proofrolling observations as requested by client and/or contractor

**Terracon Rep.:** Jon Meads

**Reported To:**

**Contractor:** FSC

**Report Distribution:**

See attached distribution list.

**Reviewed By:**

Jon Meads

Project Manager

The tests were performed in general accordance with applicable ASTM, AASHTO, or DOT test methods. This report is exclusively for the use of the client indicated above and shall not be reproduced except in full without the written consent of our company. Test results transmitted herein are only applicable to the actual samples tested at the location(s) referenced and are not necessarily indicative of the properties of other apparently similar or identical materials.



## Distribution Page

**Report Number:** K5231013.0318  
**Service Date:** 10/18/23  
**Report Date:** 10/23/23  
**Task:** Field Services



106 Capital Trace, Unit E  
Elizabeth City, NC 27909-7731  
252-335-9765

---

## Distribution List

- (1) Washington County NC, Curtis Potter
- (1) Bennett & Pless Inc, Dave Uhland
- (1) Fred Smith Company, Craig Taylor Jr
- (1) Fred Smith Company, Noah Patton
- (1) Metcon Construction of NC, Doug Morris
- (1) Metcon Inc, Cristian Diaz
- (1) Metcon Inc, Henry Rivera
- (1) Metcon Inc, Joshua McCrary
- (1) Metcon Inc, Michael Konieczka
- (1) SFLA Architects, James Rice
- (1) Washington County NC, Allen Pittman

## SUBGRADE OBSERVATION REPORT



**Report Number:** K5231013.0335  
**Service Date:** 10/24/23  
**Report Date:** 10/24/23  
**Task:** Additional Services-Delays-Cancellations-Retests

106 Capital Trace, Unit E  
Elizabeth City, NC 27909-7731  
252-335-9765

---

### Client

Washington County NC  
Attn: Curtis Potter  
P O Box 1007  
Plymouth, NC 27962

### Project

Washington K-12 School  
US Hwy 45 N & US Hwy 64 E  
Plymouth, NC

Project Number: K5231013

---

**Services Requested By:** Noah with FSC

**Observation Location:** South Parking

### Classification:

The exposed subgrade was visually classified and consisted of SAND (SP-SM, SM) and/or FILL – Sand (SP)

### Elevation:

Based on conversations with the contractor, the newly exposed subgrade is approximately 1.5 to 3-feet below design grades (not including contract ABC subbase materials).

### Observation Results:

As previously recommended, the contractor undercut the area approximately 1.5 to 3-feet in order to remove root mat. Please see report K5231013.0280 for preliminary recommendations.

### Exceptions:

### Comments:

Undercut quantity for today's observations were observed to be approximately **140 to 150** cubic yards of material removed.

An additional area was outlined that is recommended to be undercut to remove heavy root mat measuring approximately 47' x 25' x 1.5' along the southern portion of the parking area.

**Services:** Provide subgrade observations as requested by client and/or contractor

**Terracon Rep.:** Jon Meads

**Reported To:**

**Contractor:** FSC

**Report Distribution:**

See attached distribution list.

**Reviewed By:**

Jon Meads

Project Manager

The tests were performed in general accordance with applicable ASTM, AASHTO, or DOT test methods. This report is exclusively for the use of the client indicated above and shall not be reproduced except in full without the written consent of our company. Test results transmitted herein are only applicable to the actual samples tested at the location(s) referenced and are not necessarily indicative of the properties of other apparently similar or identical materials.



## **Distribution Page**

**Report Number:** K5231013.0335

**Service Date:** 10/24/23

**Report Date:** 10/24/23

**Task:** Additional Services-Delays-Cancellations-Retests

---



106 Capital Trace, Unit E  
Elizabeth City, NC 27909-7731  
252-335-9765

### **Distribution List**

- (1) Washington County NC, Curtis Potter
- (1) Bennett & Pless Inc, Dave Uhland
- (1) Fred Smith Company, Craig Taylor Jr
- (1) Fred Smith Company, Noah Patton
- (1) Metcon Construction of NC, Doug Morris
- (1) Metcon Inc, Cristian Diaz
- (1) Metcon Inc, Henry Rivera
- (1) Metcon Inc, Joshua McCrary
- (1) Metcon Inc, Michael Konieczka
- (1) SFLA Architects, James Rice
- (1) Washington County NC, Allen Pittman

## SUBGRADE OBSERVATION REPORT



**Report Number:** K5231013.0340  
**Service Date:** 10/25/23  
**Report Date:** 10/26/23  
**Task:** Additional Services-Delays-Cancellations-Retests

106 Capital Trace, Unit E  
Elizabeth City, NC 27909-7731  
252-335-9765

---

### **Client**

Washington County NC  
Attn: Curtis Potter  
P O Box 1007  
Plymouth, NC 27962

### **Project**

Washington K-12 School  
US Hwy 45 N & US Hwy 64 E  
Plymouth, NC

Project Number: K5231013

---

**Services Requested By:** Noah with FSC

**Observation Location:** South Parking; West & East Side

### **Classification:**

The exposed subgrade was visually classified and consisted of SAND (SP-SM, SM).

### **Elevation:**

Based on conversations with the contractor, the newly exposed subgrade is approximately 1 to 1.5-feet below design grades (not including contract ABC subbase materials).

### **Observation Results:**

As previously recommended, the contractor undercut the identified areas 1 to 1.5-feet in order to remove root mat (west side) and also to remove unstable material (east side).

### **Exceptions:**

### **Comments:**

Undercut quantity for today's observations were observed to be approximately 135 to 145 cubic yards of material removed for the areas measuring 47' x 25' x (1.5' cut) for the West side and 40' x 50' x (1' cut) for the East side. Please see report No.'s K5231013.0303 and K5231013.0335 for initial observations and recommendations.

**Services:** Provide subgrade observations as requested by client and/or contractor

**Terracon Rep.:** Jon Meads

**Reported To:**

**Contractor:** FSC

**Report Distribution:**

See attached distribution list.

**Reviewed By:**

Jon Meads

Project Manager

The tests were performed in general accordance with applicable ASTM, AASHTO, or DOT test methods. This report is exclusively for the use of the client indicated above and shall not be reproduced except in full without the written consent of our company. Test results transmitted herein are only applicable to the actual samples tested at the location(s) referenced and are not necessarily indicative of the properties of other apparently similar or identical materials.







## Distribution Page

**Report Number:** K5231013.0340

**Service Date:** 10/25/23

**Report Date:** 10/26/23

**Task:** Additional Services-Delays-Cancellations-Retests

---



106 Capital Trace, Unit E  
Elizabeth City, NC 27909-7731  
252-335-9765

## Distribution List

- (1) Washington County NC, Curtis Potter
- (1) Bennett & Pless Inc, Dave Uhland
- (1) Fred Smith Company, Craig Taylor Jr
- (1) Fred Smith Company, Noah Patton
- (1) Metcon Construction of NC, Doug Morris
- (1) Metcon Inc, Cristian Diaz
- (1) Metcon Inc, Henry Rivera
- (1) Metcon Inc, Joshua McCrary
- (1) Metcon Inc, Michael Konieczka
- (1) SFLA Architects, James Rice
- (1) Washington County NC, Allen Pittman



NC GC License #48609

~~Not Approved Sfl+a 02/14/24~~  
Approved Sfl+a 03/28/24

### Proposal For Change Request Form

DATE: Washington PK-12 School  
Contract: \_\_\_\_\_  
Contractor: BMI

Proposal #: \_\_\_\_\_  
Project #: \_\_\_\_\_  
Contractor #: \_\_\_\_\_

**Description of Change:**

Changes involving stub out for the trailer building from the 200 wing per ASI 04. This change is only for 5 feet outside of building.

These charges seem excessive for the amount of time and material required. The material list is not correct as there is no PVC sanitary included. Also, it is not clear that the copper piping is correct. 30 hours for plumbers is not reasonable either. This work is complete - please use actual time and material tickets so that this PCO reflects actual work effort and costs. There is no question that there is added cost - the issue is that the request does not accurately reflect this.

Materials (Attach list with Qty, Item, Unit \$, Unit mh, Total mh, OT mh Total \$)			SUBTOTALS	
1. Total Direct Cost of Materials			\$	436.29
2. Overhead & Profit on Item 1.	<input type="text" value="15%"/>		\$	65.44
(15% maximum, includes small tools & consumables)				
3. Sales Tax (6.75% minimum)	<input type="text" value="6.75%"/>		\$	29.45
4. Shipping & Transportation			\$	-
				\$ 531.18
<b>Labor</b>				
5. Total Manhours:	<input type="text" value="30"/> MH @	<input type="text" value="65"/> /hr.	\$	1,950.00
6. Overhead & Profit on Item 5		<input type="text" value="15%"/>	\$	292.50
(15% maximum on straight labor cost, not premium portion)				
(O&P includes supervisor's time)				
7. Payroll Taxes & Ins. (Labor Burden)	<input type="text" value="30%"/>		\$	585.00
				\$ 2,827.50
<b>Equipment Rental (include quotes and pick-up/delivery tickets)</b>				
8. Equipment Rental				
9. Overhead & Profit on Item 8	<input type="text" value="5%"/>		\$	-
(5% maximum)				
<b>Subcontractors (Include quotes with material &amp; equipment backup)</b>				
10. Subcontractors Cost				
11. Overhead & Profit on Item 10.	<input type="text" value="10%"/>		\$	-
(10% maximum)				

			<b>Subtotal of Proposal</b>	\$ 3,358.68
12. Bonds (% of subtotal of proposal) Refer to 7.6 in contract.	<input type="text" value="1.5%"/>		\$	50.38
<b>TOTAL OF CHANGE PROPOSAL</b>				\$ 3,409.06

Time Extension Requests:  day(s) Schedule Activity # Affected: \_\_\_\_\_

The Contractor agrees to perform the work outlined in this change proposal for the amount specified above and in accordance with the Contract documents if the work is authorized by the Owner.

Contractor's Signature: Wayne Strickland

Date: 9/28/2023

Approval Recommended by Design Consultant: \_\_\_\_\_

Date: \_\_\_\_\_

Owner's Representative Approval: \_\_\_\_\_

Date: \_\_\_\_\_



# QUOTATION

QUOTE#: 262665  
 BRANCH: 4  
 QUOTE DATE: 09/28/23  
 EXPIRATION DATE: 10/15/23  
 SALESPERSON: CHAD RICHARDS  
 JOB NUMBER: ASI 4  
 JOB NAME:  
 SELECTED BY: AL PERRY

BRANCH: WILKINSON SUPPLY CO PAGE 1 OF 1  
 WILSON, NC DATE: 09/28/23  
 PHONE: 252-991-5720  
 FAX:

BAKER MECHANICAL INC  
 \*\*\*BILL TO ACCOUNT\*\*\*  
 PO BOX 2284  
 WILSON, NC 27894

BAKER MECHANICAL INC  
 2301 STANTONSBURG RD  
 PO BOX 2284  
 WILSON, NC 27894

LN	RT	ITEM#	DESCRIPTION	QTY	PRICE	PER	EXTENDED
			LINE1 ==> COPPER				
1	T	28701170	1-1/4X20 L HARD COPPER	20	792.58	C	158.52
2	T	28701025	1-1/4X20 K HARD COPPER	20	962.50	C	192.50
3	T	29201290	1-1/4 COPPER 90	6	7.40	EA	44.40
4	T	29201908	1X1X1-1/4 COPPER TEE	1	33.41	EA	33.41
5	T	29203350	1X3/4 COPPERXFTG REDUCER	2	3.73	EA	7.46
			** SEGMENT SUBTOTAL				436.29

????  
 See the attached drawings

There is only one type of 1-1/4" piping going to trailer.  
 Why are they charging for two types w/excessive quantities

SUBTOTAL	436.29
SALES TAX	29.45
TOTAL	465.74

THE PRICES CONTAINED IN THIS QUOTATION ARE VALID THRU THE QUOTATION EXPIRATION DATE SHOWN ABOVE.  
 FREIGHT CHARGES WILL BE ADDED TO SPECIAL ORDER PRODUCTS.  
 RETURN OF PRODUCT IS SUBJECT TO RESTOCKING CHARGES.

Copper tubing has to be ordered in 20' increments. Type K copper has to be used in underground installations by International plumbing code. Type L copper is used for in wall and overhead installation. I did not include pricing for the additional PVC pipe and fittings for the underground addition for the trailer.

~~Not Approved Sfl+a 02/14/24~~  
Approved Sfl+a 03/28/24  
**Proposal For Change Request Form**

DATE: Washington PK-12 School  
Contract: \_\_\_\_\_  
Contractor: BMI

Proposal #: \_\_\_\_\_  
Project #: \_\_\_\_\_  
Contractor #: \_\_\_\_\_

**Description of Change:**  
Changes involving added sinks in High School wing 400 per ASI 05

Materials (Attach list with Qty, Item, Unit \$, Unit mh, Total mh, OT mh Total \$)		SUBTOTALS	
1. Total Direct Cost of Materials		\$ 9,199.36	
2. Overhead & Profit on Item 1. (15% maximum, includes small tools & consumables)	<input type="text" value="15%"/>	\$ 1,379.90	
3. Sales Tax (6.75% minimum)	<input type="text" value="6.75%"/>	\$ 620.96	
4. Shipping & Transportation		\$ 175.00	\$ 11,375.22
<b>Labor</b>			
5. Total Manhours:	<input type="text" value="65"/> MH @ <input type="text" value="65"/> /hr.	\$ 4,225.00	
6. Overhead & Profit on Item 5 (15% maximum on straight labor cost, not premium portion) (O&P includes supervisor's time)	<input type="text" value="15%"/>	\$ 633.75	
7. Payroll Taxes & Ins. (Labor Burden)	<input type="text" value="30%"/>	\$ 1,267.50	\$ 6,126.25
<b>Equipment Rental (include quotes and pick-up/delivery tickets)</b>			
8. Equipment Rental			
9. Overhead & Profit on Item 8 (5% maximum)	<input type="text" value="5%"/>	\$ -	\$ -
<b>Subcontractors (Include quotes with material &amp; equipment backup)</b>			
10. Subcontractors Cost			
11. Overhead & Profit on Item 10. (10% maximum)	<input type="text" value="10%"/>	\$ -	\$ -

12. Bonds (% of subtotal of proposal) Refer to 7.6 in contract.	<input type="text" value="1.5%"/>	<b>Subtotal of Proposal</b>	\$ 17,501.47
			\$ 262.52
<b>TOTAL OF CHANGE PROPOSAL</b>			\$ 17,763.99

Time Extension Requests:  day(s) Schedule Activity # Affected: \_\_\_\_\_

The Contractor agrees to perform the work outlined in this change proposal for the amount specified above and in accordance with the Contract documents if the work is authorized by the Owner.

Contractor's Signature: Wayne Strickland Date: 9/28/2023  
Approval Recommended by Design Consultant: \_\_\_\_\_ Date: \_\_\_\_\_  
Owner's Representative Approval: \_\_\_\_\_ Date: \_\_\_\_\_

# wilkinson QUOTATION

BRANCH: WILKINSON SUPPLY CO      PAGE 1    OF 1  
 WILSON, NC                              DATE: 09/06/23  
 PHONE: 252-991-5720  
 FAX:

QUOTE#: 261607  
 BRANCH: 4  
 QUOTE DATE: 09/06/23  
 EXPIRATION DATE: 09/18/23  
 SALESPERSON: CHAD RICHARDS  
 JOB NUMBER: NEW WASHINGTON CHANGE ORD  
 JOB NAME:  
 SELECTED BY: AL PERRY

BAKER MECHANICAL INC  
 \*\*\*BILL TO ACCOUNT\*\*\*  
 PO BOX 2284  
 WILSON, NC 27894

BAKER MECHANICAL INC  
 2301 STANTONSBURG RD  
 PO BOX 2284  
 WILSON, NC 27894

Excessive - what is the actual amount? How does this reconcile with amount of added pipe - show in plan

LN	RT	ITEM#	DESCRIPTION	QTY	PRICE	PER	EXTENDED
			LINE1 ==> CHANGE ORDER MATERIAL				
1	T	28701150	3/4X20 L HARD COPPER	300	394.41	C	1183.23
2	T	29243160	VIEG 3/4X3/4X1/2 PRESS TEE LF	12	5.04	FA	60.48
3	T	29241605	VIEG 3/4 PRESS 90	26	3.48	EA	90.48
4	T	29241600	VIEG 1/2 PRESS 90	30	2.15	EA	64.50
5	T	29244500	VIEG 1/2 PRESS CAP	12	4.13	FA	49.56
6	T	29243375	VIEG 1-1/4X1-1/4X3/4 PRESS TEE	4	16.65	EA	66.60
7	T	18204025	3 GALV CLEVIS HANGER	12	2.64	EA	31.68
8	T	42004500	SICH 521.118 1/2X20 COPPER STUD BRKT	6	3.55	FA	21.30
9	T	31302255	3X2 PVC DWV ONE-PIECE COMB [502]	4	10.75	EA	43.00
10	T	31301650	2 PVC DWV LONG SWEEP 90 [304]	4	3.50	EA	14.00
11	T	31331010	2X20 PVC SCH40 PE PIPE	100	106.51	C	10665.10
12	T	N494470	ZURN 29A.PHIX UNDERSINK NEUTRALIZATION SYSTEM	6	1836.00	EA	11016.00
				only 47			(7544)
13	T	42601006	STUD 1-1/2-2 REDI VENT	6	17.56	EA	105.36
14	T	31302000	2X2X1-1/2 PVC DWV SAN TEE [401]	6	3.11	EA	18.66
			** SEGMENT SUBTOTAL				12871.36
			SUBTOTAL				12871.36
			SALES TAX				868.82
			TOTAL				13740.18

THE PRICES CONTAINED IN THIS QUOTATION ARE VALID THRU THE QUOTATION EXPIRATION DATE SHOWN ABOVE. FREIGHT CHARGES WILL BE ADDED TO SPECIAL ORDER PRODUCTS. RETURN OF PRODUCT IS SUBJECT TO RESTOCKING CHARGES.

Credits for items deleted with the additions?

Original contract documents had 4 island sinks and 2 cabinet sinks in each science lab room (Qty 2 labs). ASI 06 deleted the island sinks and added an additional 4 cabinet sinks in each science lab (Qty 2 labs). The delta from each science lab adds 2 cabinet sinks in each lab. In addition, the bump out creates a venting issue because of the windows above the countertops. Air admittance vents will be used in lieu of traditional vents thru roof. All above rough in in a result of the additional material needing to complete the change in work.

Are the sinks included in this PCO? The sinks deleted were more expensive than the ones added. Are the fixtures included? Or is this just a rough-in expense? Air admittance vents add material cost but reduce labor. This PCO needs to better represent actual work effort and actual material costs. There is added cost, but it is hard to reconcile with this documentation.

deduct (3672)

9,199.36



NC GC License #48609

Reviewed - SfLa - 04/04/24

Proposal For Change Request Form

DATE: Washington PK-12 School
Contract: HVAC
Contractor: Baker Mechanical

Proposal #: Change Order
Project #: 2022061
Contractor #:

Description of Change:
ASI-7 Changes

Table with columns for item description, unit price, quantity, and subtotal. Includes sections for Materials, Labor, Equipment Rental, and Subcontractors. Totals: Subtotal of Proposal \$1,722.54, Bonds \$25.84, TOTAL OF CHANGE PROPOSAL \$1,748.38.

Time Extension Requests: 5 day(s) Schedule Activity # Affected:

The Contractor agrees to perform the work outlined in this change proposal for the amount specified above and in accordance with the Contract documents if the work is authorized by the Owner.

Contractor's Signature: Josh Bolton

Date: 9/28/2023

Approval Recommended by Design Consultant:

Date:

Owner's Representative Approval:

Date:



Job: \_\_\_\_\_ 0      **Labor Pricing Sheet**      \_\_\_\_\_ 0  
 Area \_\_\_\_\_ 0      Date 2/8/24

100 - EQUIPMENT SETTING AND INSTALL

	Discription	# MEN	HRS EA	
1				0
2				0
3				0
4	<b>100 - Equipment Setting &amp; Install</b>			0
5	Apprentice ~			0
6	Mechanic ~			0
7	Foreman			0
8	Superintendent			0
9	Proj. Mgmt.			0
10				0
11	<b>300 - Sheet Metal Labor</b>			0
12	Apprentice ~	1	6	6
13	Mechanic ~	1	6	6
14	Foreman			0
15	Superintendent			0
16	Proj. Mgmt.			0
17				12
18	<b>400 - Piping Labor</b>			0
19	Apprentice ~			0
20	Mechanic ~			0
21	Foreman			0
22	Superintendent			0
23	Proj. Mgmt.			0
24				0
25	<b>500 - Service/Start Up Labor</b>			0
26	Apprentice ~			0
27	Mechanic			0
28	Foreman			0
29	Superintendent			0
30	Proj. Mgmt.			0
31	<b>700 - General Labor</b>			0
32	Apprentice ~			0
33	Mechanic			0
34	Foreman			0
35	Superintendent			0
36	Proj. Mgmt.			0
37				0
38	<b>800 - Shop Fabrication Labor</b>			0
39	Apprentice ~			0
40	Mechanic ~			0
41	Foreman			0
42	Superintendent			0
43	Proj. Mgmt.			0
44				0
45				0
46	<b>Welding</b>			0
47	Welder			0
48				0
49				0
50				0
51				0
52				0
53				0
54			Total:	12

**Material  
Pricing Sheet**

Job: \_\_\_\_\_ 0 \_\_\_\_\_ 0

Area \_\_\_\_\_ 0 Date \_\_\_\_\_ 2/8/24

**01 - MAJOR EQUIPMENT AN SUPPORTS**

	Discription	Quan		UNIT COST	
1					\$ -
2					\$ -
3					\$ -
4					\$ -
5					\$ -
6					\$ -
7					\$ -
<b>Total:</b>					\$ -

**02-OTHER EQUIPMENT**

	Discription	Quan		UNIT COST	
1	Louvered Transferred Grills	1	LOT	\$ 114.00	\$ 114.00
2					\$ -
3					\$ -
4					\$ -
5					\$ -
6					\$ -
7					\$ -
<b>Total:</b>					\$ 114.00

**03-SHEET METAL MATERIALS**

	Discription	Quan		UNIT COST	
1	Tranfer Duct	80	lbs	\$ 3.00	\$ 240.00
2					\$ -
3					\$ -
4					\$ -
5					\$ -
6					\$ -
7					\$ -
<b>Total:</b>					\$ 240.00

**04 - PIPING MATERIALS**

	Discription	Quan		UNIT COST	
1					\$ -
2					\$ -
3					\$ -
4					\$ -
5					\$ -
6					\$ -
7					\$ -
<b>Total:</b>					\$ -

**07 - GENERAL EXPENSES**

	Discription	Quan		UNIT COST	
1					\$ -
2					\$ -
3					\$ -
4					\$ -
5					\$ -
6					\$ -
7					\$ -
<b>Total:</b>					\$ -

<b>Grand Total:</b>				\$ 354.00
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A-323 WALL SECTION DETAILS: Revised detail 5/A-323 in coordination with Structural detail 6/S-307.

A-403 ENLARGED PLANS VESTIBULE 280 DETAILS: Revised detail 6/A-403 in coordination with Structural detail 7/S-307. Also showing revisions due to RFI 99.

A-404 ENLARGED PLANS CANOPY DETAILS: Revised details 2/A-404, 3/A-404, 5/A-404 & 7/A-404 in coordination with Structural details and steel shop drawings.

A-501 EXTERIOR DETAILS: Revised detail 13/A501 E.J. at Storefront due to RFI 99.

REVISIONS TO MECHANICAL & ELECTRICAL SHEETS FROM VOLUME II:

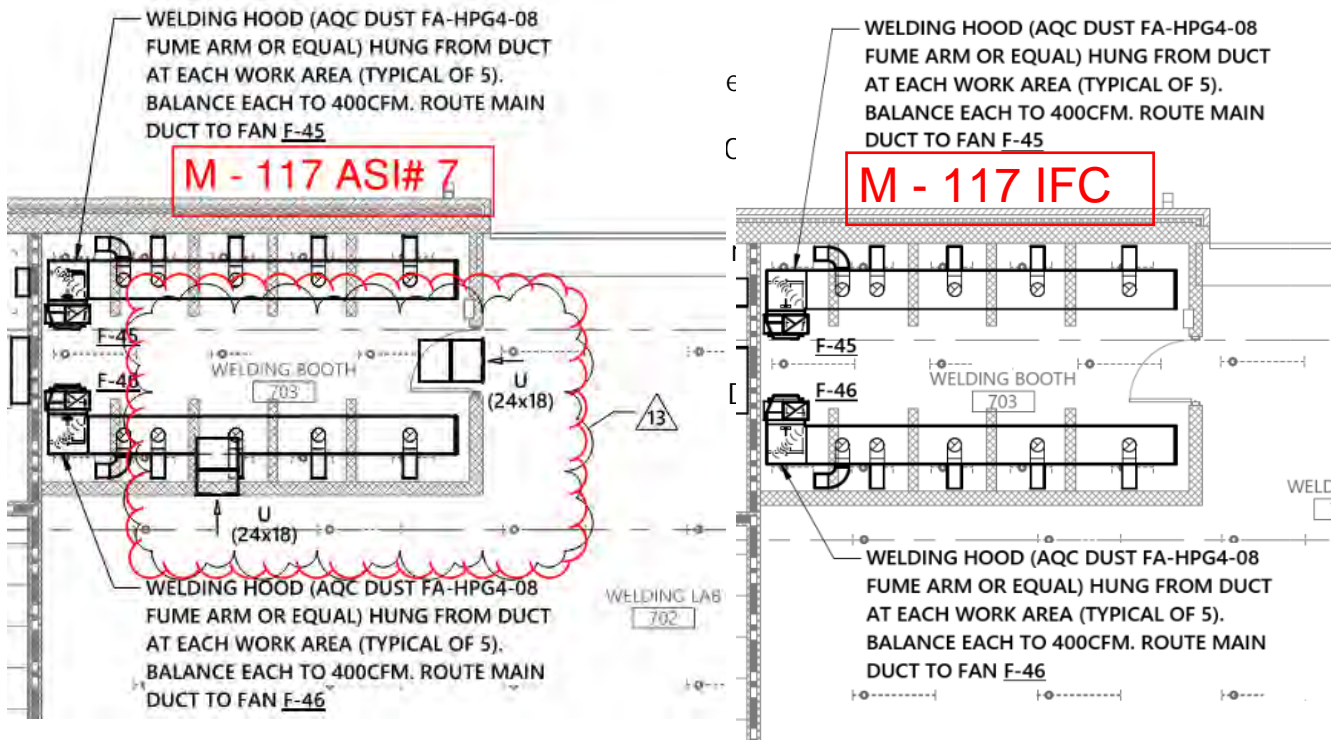
M-002 MECHANICAL SCHEDULES: Fan Coil Equipment schedule updated to reflect revised F-1 Fan Coil Unit Design Data.

M-003 MECHANICAL SCHEDULES: Exhaust Fan Equipment schedule updated to reflect fans compatible with submitted Fume Hoods.

**M-117 FIRST FLOOR MECHANICAL PLAN - AREA 700: Transfer Grilles/Ducts added to Welding Room.**

E-114 FIRST FLOOR LIGHTING PLAN - AREA 500: Added trophy casework lighting type 'TL' with associated circuitry and controls.

E-213 FIRST FLOOR POWER PLAN - AREAS 300 & 400: Provided updated circuitry information for



# Metcon Fee Breakdown

Change Order #	Change Order Description	Value
CO#6	ASI-4, ASI-5, ASI-6, Unsuitable Soils	\$ 834,746.80
<b>Change Order Subtotal:</b>		<b>\$ 834,746.80</b>
LS	General Conditions	
0.00%	Construction Manager's Building Contingency	\$0.00
<b>Construction Cost Subtotal:</b>		<b>\$ 834,746.80</b>
<b>(F)</b>	4.500%	<b>F * (E-A-B-C-D) Metcon Fee:</b> \$ 39,333.62
<b>Construction Cost with Fees:</b>		<b>\$ 874,080.42</b>
<b>(A)</b>	1.040%	GL / Umbrella / Professional Liability / Pollution / WC Insurances = \$ 9,351.34
<b>(B)</b>	0.250%	Builders Risk = B * E \$ 2,247.92
<b>(C)</b>	0.250%	Technology = C * E \$ 2,247.92
<b>(D)</b>	1.250%	Payment & Performance Bond = D * E \$ 11,239.59
<b>(E) Total Cost of Change Order:</b>		<b>\$ 899,167.18</b>

## CORPORATE

763 Comtech Drive  
 P.O Box 1149  
 Pembroke, NC 28372  
 Phone: 910.521.8013  
 Fax: 910.521.8014

## FAYETTEVILLE

110 Anderson St.  
 Fayetteville, NC 28301  
 Phone: 910.849.4197

## RALEIGH

3050 Hammond Business Place,  
 Suite 121  
 Raleigh, NC 27603  
 Phone: 919.322.2220  
 Fax: 919.322.2222

## CHARLOTTE/COLUMBIA

2401 Whitehall Park Dr., Ste. 650  
 Charlotte, NC 28273  
 Phone: 980.209.9680  
 Fax: 980.209.9698

## NATIONAL HARBOR

6170 Oxon Hill Rd. Suite 210  
 Oxon Hill, Maryland 20745  
 Phone: 301.276.0123

**WASHINGTON COUNTY BOARD OF COMMISSIONERS**

**AGENDA STATEMENT**

**ITEM NO: 5**

**DATE: May 6, 2024**

**ITEM: Quasi-Judicial Public Hearing: Special Use Permit for Wilkins Memorial Gardens, Mr. Curtis Potter, CM/CA & Mr. Allen Pittman, Planning Director**

**SUMMARY EXPLANATION:**

Ms. Bennett will swear the Board of Commissioners in as the Board of Adjustment.

The Board of Adjustment will then convene.

Mr. Potter will preside over the quasi-judicial hearing for the abovementioned subject.

See attached.

# Procedures for Quasi-Judicial Hearing for

## Special Use Permit (“SUP”):

I. **MOTION** to go into Public Hearing to hold a quasi-judicial hearing on the following case:

**SPECIAL USE PERMIT APPLICATION** filed by **Louis Wilkins Enterprises, Inc** on **3/7/24** seeking a Special Use Permit pursuant to **Article 3A, Subsection C(J)** of the Washington County Zoning Ordinance to: **build a proposed 100 grave cemetery on property located off Cypress Shores Road Roper, NC 27970 (PIN: 7810.00-61-2602.**

II. **INSTRUCTION RE QUASI-JUDICIAL PROCEDURE** (Attorney/Planning Director)

1. Special Use Permits are governed by NCGS 160D and Article 5 of the Washington County Zoning Ordinance. NCGS 160D-406 and 160D-705 require the use of quasi-judicial procedures during public hearings held to consider such matters.
2. Quasi-judicial proceedings are different than other public hearings in that not everyone has the right to present evidence before this Board and to become a party to this proceeding. A Quasi-judicial proceeding is much like a court proceeding where an individual’s rights and interests are being decided under specific rules of procedure. Parties to this case have the right to present evidence and cross examine witnesses. The burden of proof in these cases typically lies with the Applicant. The extent to which the Rules of Evidence used in courts apply is up to the discretion of the Board.
3. Only those who can demonstrate that they will be affected by the outcome of the hearing may become parties. After a description of the person’s interest in this case, the Board will determine whether they will be allowed to present evidence as a party. Please note, you do not have to be a party to testify if someone who is a party calls you as a witness. All parties and witnesses who intend to present evidence or testify before this Board must be sworn in.
4. As a quasi-judicial hearing, by law it must adhere to certain procedures, as there are legal standards that must be followed. To that end please consider the following:
  - A. The Board must base its decisions only on the evidence presented, including testimony given under oath or affirmation by any parties or witnesses called by a party.
  - B. Please limit testimony to facts relevant to the application and applicable legal standards for the Board’s decision, what you know personally; no opinion testimony or hearsay.
  - C. Parties may cross-examine each testifying party or witness after their testimony if there are any questions. Cross-examination shall be limited to the matters testified about during the original testimony.
  - D. If you want the Board to see written evidence such as reports and maps or exhibits, the witness who is familiar with the evidence should ask that it be introduced during or at the end of his/her testimony.

- E. In order for the testimony to be considered as evidence used in making the decision, it can only be given by persons in attendance at the meeting; otherwise, it is considered hearsay.

**III. BOARD CONFLICTS OF INTEREST:** (Board Chair or designated Speaker)

It is also important that the members of the Board of Adjustment consider and make sure that they do not have any conflicts of interest with serving as a member of the decision-making body for purposes of hearing and ruling on this particular case. Therefore, the following questions should be considered by each member and any potential conflicts should be voiced, discussed, and resolved if possible or otherwise result in recusal of any member with such a conflict by the other members of the Board.

- 1. *does any member of this body have any interest in the property or the application, or do they own property in close proximity to the subject property;***
- 2. *does any member of this body stand to gain or lose any financial benefit as a result of the outcome of this hearing;***
- 3. *does any member of this body feel they cannot hear and consider the application in a fair and objective manner;***
- 4. *has any member of this body engaged in any ex parte communications with either proponents or opponents of the application, and, if so, I ask you to place on the record the substance of any such communications so that interested parties have the opportunity at this hearing to rebut the communications.***
- 5. *Are there any members of the audience who wish to challenge on appearance of fairness grounds participation in the matter by any member of Council, including the reasons for the request?***

**IV. INSTRUCTION RE SPECIFIC REVIEW STANDARDS:** (Attorney/Planning director)

Article 5 of the Washington County Zoning Ordinance is available online in its entirety for reference. Certain relevant excerpts are pasted below for reference/convenience:

1. Purpose and Intent: Special use permits add flexibility to the Zoning Ordinance by allowing uses which would otherwise be undesirable to be established in designated districts under conditions imposed by the Board of Commissioners. Such permits are authorized under the terms of this article to provide for certain uses which cannot be well adjusted to their environment in particular locations in Washington County with full protection offered to surrounding properties by only the application of the underlying zoning district regulations. Further, special permit uses are those uses which, if not specially regulated, can have an undue impact on or be incompatible with other uses of land within or adjacent to a given zoning district. Based on the recommendation of the Planning Board, and upon the granting of a special use permit by the Board of Commissioners, these uses may be allowed to be located or expanded within given designated zoning districts under the standards, controls, limitations, performance criteria, restrictions and other regulations of this article.

2. General Standards and Criteria for Special Use Permit Review: **All applications for special use permit shall be reviewed using the following criteria:**

1. The proposed use shall be:

A	In harmony with the adopted Land Use Plan and the Growth Opportunities Plan;	
B	In harmony with the adopted Land Use Plan and the Growth Opportunities Plan;	
C	In harmony with the character of adjacent properties and the surrounding neighborhoods and also with existing and proposed development.	

2	The proposed use shall be adequately served by essential public services such as streets, drainage facilities, fire protection and public water, and sewer facilities, where applicable.	
3	The proposed use shall not result in the destruction, loss or damage of any feature determined to be of significant ecological, scenic or historic importance.	
4	The proposed use shall be designed, sited and landscaped so that the use will not hinder or discourage the appropriate development or use of adjacent properties and surrounding neighborhoods.	
5	The proposed use does not affect adversely the general plans for the physical development of the County as embodied in these regulations and in any plan or portion thereof adopted by the Planning Board.	
6	The proposed use will not affect adversely the health and safety of residents and workers in the County.	
7	The proposed use will not be adversely affected by the existing uses.	
8	The proposed use will be placed on a lot of sufficient size to satisfy the space requirements of said use.	
9	The proposed use will not constitute a nuisance or hazard because of the number of persons who will attend or use said facility, vehicular movement, noise or fume generation or any type of physical activity.	
10	The standards set forth for each particular use for which a permit may be granted have been met.	
11	The Planning Board or Board of Commissioners may impose or require such additional restrictions and conditions as may be necessary to protect the health and safety of workers and residents in the community and to protect the value and use of property in the general neighborhood.	
12	The proposed use will not be contrary to the purposes stated for these regulations.	
13	Whenever the Board of Commissioners shall find in the case of any permit granted pursuant to the provisions of the regulations that any of the terms, conditions or restrictions upon which such permit was granted are not being complied with, said Board shall rescind and revoke such permit after giving due notice to all parties concerned and granting full opportunity for a public hearing.	



3. Special Conditions: In granting any special use permit, the Board of Commissioners may impose any reasonable standards or conditions deemed necessary to protect the public interest and welfare. These may include but need not be limited to:
    - a. More restrictive sign standards.
    - b. Additional open space, landscaping or screening requirements.
    - c. Additional yard requirements.
    - d. Special lighting requirements.
    - e. Time limitations on hours of operation.
    - f. Additional off-street parking and loading requirements.
    - g. Additional utility, drainage, and public facility requirements.
    - h. Additional right-of-way and public access requirements.
    - i. Additional requirements to ensure compatibility with the Land Use Plan.
    - j. Conditions for renewal, extension, expiration, and/or revocation of the permit.
  4. Action by Planning Board: No special use permit shall be approved unless the proposal has been reviewed by the Planning Board. The Planning Board shall conduct at least one (1) public hearing in accordance with this Ordinance. Following the public hearing, the Planning Board shall prepare and by motion adopt its recommendations, which may include changes in the applicant's original proposal resulting from the hearing, and shall report such recommendations, together with any explanatory material, to the County Commissioners.
  5. Action by Board of Commissioners: Before approving a special use permit, the Board of Commissioners (acting as the Board of Adjustment) shall hold at least one (1) public hearing in accordance with this Ordinance after which the Board of Commissioners may make appropriate changes to or impose appropriate conditions upon the proposed special use. Nothing herein shall preclude the Board of Commissioners from holding a joint public hearing with the Planning Board.
- 
6. Other MISC Procedural Matters:
    - a. Any public hearing conducted on this matter may be continued to a later specific date, time, and location as deemed necessary by the Board.
    - b. If deemed reasonably necessary by the Board, one or more physical site visits may be arranged in accordance with applicable laws and reasonable safeguards to insure no conflicts of interest or unfair advantages are created as a result thereof for any Board member, applicant or any other interested party.
    - c. **A concurring vote of a majority of the members of Board of Commissioners shall be required to approve a special use permit.**
    - d. Unless otherwise directed, staff will prepare a written order within five (5) business days reflecting the relevant findings of fact and conclusions of law supporting and final decision of the Board in this hearing. The Clerk shall circulate a draft for signature approval by a majority of the Board members voting in this matter to grant or deny the permit. After receiving enough signatures, the Order shall be certified and entered in the Board's records as its "Final Order" in this matter. The Clerk shall provide notices thereof as required by applicable law.

V. **PARTY IDENTIFICATION/WITNESSES/OATH:** (Board Clerk)

At this time we will identify and swear in or affirm all of the parties and witnesses.

A. **Call for and ID Parties- name, address, for/against applicant**

B. **Call for and ID Witnesses- name, address, for/against applicant**

C. All parties and witnesses should now stand and/or come forward to be sworn in or to affirm the truth of their testimony *[Administer the oath to all those who may testify, as a group] If anyone refuses to be sworn (or affirm), then inform them their statements must not be treated as evidence on which to base a decision, but merely as arguments]*

VI. **PRESENTATION OF CASE/EVIDENCE:**

A. County Staff Presentation of Case: ***County Planning Department staff please come forward and describe the application being considered; and share the facts gathered and recommendation provided by staff and/or the Planning Board re the application.***

- Planning Department Staff Application Timeline/Summary Info Z030724-01
- 3/7/24 Application from Louis Wilkins Enterprises, Inc.
- Copy of Notice of Public Hearing
- Prelim Survey for Louis Wilkins Enterprises, Inc. by Tim J. Esolen (.42 +/- Acres).
- Parcel Map and Aerial Overlay Map for 7810.00-61-2602
- Relevant Draft Minutes from Planning Board Public QJ Hearing on 4/18/24
- Planning Board Recommendation re: Land Use Plan Compatibility & Approval of Application
- Parcel overlay maps showing location of flood zones in relation to subj property.

- ***[Commissioners should ask questions at this time]***
- [Cross Examination if applicable]

B. Applicant: ***The applicant may come forward at this time and present their testimony and evidence to support the application if so desired. Any specific written documents, surveys, pictures, or other evidence, and/or any expert witness testimony you would like to have considered should also be clearly identified and presented at this time.***

- ***[Commissioners should ask questions at this time]***
- [Cross Examination if applicable]

C. Other Legitimate Parties with Material Interest in the Case: (if applicable) ***may come forward at this time and present their testimony and evidence to support or oppose the application if so desired at this time. Any specific written documents, surveys, pictures, or other evidence, and/or any expert witness testimony you would like to have considered should also be clearly identified and presented at this time.***

- ***[Commissioners should ask questions at this time]***
- [Cross Examination if applicable]

D. Closing Statements and/or Rebuttals: Are there any closing statements or any last rebuttal comments from:

- *Staff*
- *Applicant*
- *Other Legitimate Parties*

E. Board Q&A: Are there any final questions from the Board for any of the parties, or any additional critical information the Board feels is required before it can begin deliberations on this matter in order to reach a final decision?

**VII. DELIBERATION & DECISION:** As a reminder, this Board is tasked with deciding if, based on the evidence actually presented, this proposal meets the applicable standards reviewed earlier in this hearing. Your decision should not be based on personal preferences/opinions.

FIRST	<b>Review the applicable specific legal standard(s) again in Article 5(B)</b>		
SECOND	Collectively identify which facts or specific items of evidence (including testimony) were most important to determining whether the proposed special use of property met the applicable legal standard(s).  [Specific facts/evidence which impacted your decision should be itemized and described briefly below]  -  -  -  -  -		
THIRD	Collectively discuss whether any special conditions upon the proposed use of the property should be required for the applicant’s proposed special use to better meet or satisfy the applicable legal standard(s).  [Specific conditions, if any, should be itemized and described briefly below]  -  -  -		
FOURTH - <b>VOTE</b>	After careful and deliberate consideration of all the relevant facts and evidence presented in this matter, you may Vote:		
	To Continue  or	If you believe a continuance is needed	<b>MOVE TO CONTINUE THE HEARING</b> (Include the specific location, date, and time in the motion)
	To Deny  or	If you believe the Applicant generally <b>does NOT meet the applicable legal standards</b> (or would not meet them even under certain conditions)	<b>MOVE TO DENY THE PERMIT</b>
	To Approve	If you believe the Applicant generally <b>meets the applicable legal standards</b> (or would meet them under certain conditions)	<b>MOVE TO APPROVE THE PERMIT*</b> *(if applicable, describe any conditions in the motion)
	To Continue		

**VIII. MOTION TO ADJOURN THE PUBLIC/QUASI JUDICIAL HEARING (UNLESS CONTINUED)**

**Timeline**  
**Special Use Permit Application**  
**Per Zoning Ordinance**

**Applicant:** Louis Wilkins Enterprises, Inc.      **Proposed Use:** Family Cemetery

**Address:** 79 Cypress Shores Rd Roper NC 27970

3/7/24 Received Special Use Application Permit and payment of fee: \$150.00

Art 3.A.C.j.      Zoning Reference for this application    X RES         COMM

3/13/2024 Reviewed application with criteria outlined in ARTICLE 5: Special Use Permits  
And Special Use Permit Review Requirements

n/a Planning Director requested additional information from applicant to include:

- a.
- b.
- c.

n/a Planning Director received all information requested

3/13/2024 Planning Director determined the application is complete and referred to the  
Planning Board (first scheduled meeting after the receipt of the **complete** application)

4/25/2024 35<sup>th</sup> day after the first meeting of the Planning Board after the proposal was referred

3/21/24 Planning Board reviewed Proposal for Special Use – denied n/a      **OR**

3/21/24 Planning Board set date, time, and location for Public Hearing/Quasi-Judicial procedure:

Date: April 18, 2024      Time: 1:00pm      Location: 116 Adams Street Plymouth NC  
*Advertised once a week for two successive weeks; may publish with Board of Adjustment notice. Hearing shall take place not more than six days or more than twenty-one days after the second advertisement appears in newspaper, with not less than six days elapsing between the first and second publication. Confer with Clerk to the Board prior to publishing.*

Week 1: 4/3/2024      Week 2: 4/10/2024      Newspaper: Roanoke Beacon

4/9/24 Mailed notice to potentially affected parties    4/9/24 Notice placed on property

4-18-24 Planning Board conducts public hearing and determines whether to advance request to  
Board of Adjustment, based on criteria within the ordinance

4-18-24 Planning Board's recommendation, adopted by motion, which includes any changes to  
original proposal, reported in writing to the Clerk of the Board of Commissioners, acting as the Board  
of Adjustment

Article V – Special Use      Article II: W.- Public Hearings      Article III A.C (Residential) and III.B.C (Commercial)

*cab*

Z030724-01

Special Use Permit Review Requirements

Wilkins Cemetery  
3-7-24

The application packet shall include all of the following information:

- a. A preliminary site plan in accordance with the Site Plan Regulations outlined in the Washington County Zoning Ordinance, Article 10 *sealed vicinity map survey*
- b. A description of the proposed use and, where applicable, the hours of operation and the proposed number of employees/patrons *Cemetery - family - No employees*
- c. A written statement of proposed project compatibility with the following:
  - 1- The Land Use Plan
  - 2- The Growth Opportunities Plan -
  - 3- The applicable zoning district *R-A*
  - 4- The surrounding properties *residential/farm*
  - 5- Current and future neighborhood conditions *Single family, farm fields*
  - 6- Pedestrian and vehicular traffic patterns, on-site and off-site *See survey map*
  - 7- Adequate public facilities *N/A*
- d. Payment of application fee *paid 3/7/24 \$150.00*

When requested by the Planning Coordinator, the Planning Board, or the Board of Commissioners, the following information shall be provided by the applicant:

- a. The architectural elevations and floor plans of proposed building(s) *N/A*
- b. Traffic impact analysis *traffic only on days of burial*
- c. Fiscal impact analysis *N/A -*
- d. Parking and site circulation analysis *ON SURVEY*
- e. Photographs of property and surrounding area - *GIS*
- f. Environmental impact statement *No environmental concerns at this site (NO flood zone; no study completed)*

Action by Planning Board

- 1. No special use permit shall be approved unless the proposal has been reviewed by the Planning Board. The Planning Board shall conduct at least one (1) public hearing in accordance with this Ordinance. Following the public hearing, the Planning Board shall prepare, and by motion, adopt its recommendations, which may include changes in the applicant's original proposal resulting from the hearing, and shall report such recommendations, together with any explanatory material, to the County Commissioners. {who render the decision} *4-18-24 adv 4-3 4-10*
- 2. Failure of the Planning Board to report within thirty-five (35) days after the first meeting of the Planning Board after the proposal has been referred to the Planning Board shall be deemed approval, unless the proposed special use permit application has been withdrawn by the applicant prior to the expiration of such time period or the time period has been extended by mutual agreement by the County and the applicant. *report to Comm 4-19-24*

35th day  
4/25/24

Washington County Planning and Safety  
Application for Variance/Special Use Permit Z.030724-01

Date Mar 7, 2024

Applicant Information

Owner Information

Name: Louis Wilkins Enterprises  
Address: 79 Cypress Shore Rd  
Roper NC

Name: \_\_\_\_\_  
Address: same

Telephone: (252) 791-1029  
252-793-9848

Telephone: ( ) -

1. The building, or land is located at:  
Street Address: Cypress Shore Rd Town: Roper NC  
Zoning District: RA NC PIN 7810.00-61-2602

2. Application is submitted for a variance/special use permit from Article 3A  
Section C.j of the Zoning Ordinance.

3. The Board is required to read three conclusions before it may issue a variance/special use permit, noted in A, B, and C, below. In the spaces below each conclusion, indicates the Evidence that is shown and the Arguments that are made to convince the Board that it can properly reach these three required conclusions.

- A. There are practical difficulties or unnecessary hardships in the way of carrying out the strict letter of the ordinance.
  - a. What evidence is presented to indicate that you can secure no reasonable re return or use the property if the ordinance is not complied with. (Rendering the property less valuable is not sufficient).

THE ORDINANCE ALLOWS CEMETERIES BY SPECIAL  
 b. What evidence is presented to indicate that the hardship results from USE PERMIT unique circumstances to the land. (Personal or family hardships are irrelevant.) A variance/special use permit runs with the land.

Family members:

- c. What evidence is presented to indicate that the hardship is not a result of your own actions.

NO HARDSHIP - ESTABLISHING FAMILY CEMETARY  
ON PRIVATE LAND - SEE SURVEY  
 B. The variance/special use permit is in harmony with the general purpose and intent of the Ordinance and preserves its spirit.

**Washington County Planning and Safety  
Application for Variance/Special Use Permit**

- a. What evidence is presented to indicate that the variance/special use requested is the least variation from the ordinance that will allow the reasonable use of property and which will not substantially detract from the character of the neighborhood.

Cemeteries are allowed as a Special Use

- C. The granting of the variance/special use permit secures the public and welfare and does substantial justice.

- a. What evidence is presented to indicate that if the variance/special use permit is denied the benefit to the public will not substantially outweigh the harm suffered by you.

- If the cemetery is not allowed here, it will create a situation where more individuals will be buried in individual back yards.
- D. I certify that I, the applicant, have the consent of the owner and act in his behalf in applying for this variance/special use permit. I agree that this variance is granted, is authorized on the presentation made herein and may be revoked in the event of any breached of representation or conditions which may be attached. It is further understood that if said variance/special use permit is not exercised within twelve (12) months from the date of approval, it shall become invalid.

Applicant: Louis Williams Date: 3-7-24

Fee Paid \$ 150.00 paid 3/7/24

Date Public Hearing Scheduled: 4/18/24 Time: 1:00 pm

Date Public Hearing Advertised: 4/3/24 Roanoke Beacon  
4/10/24 Roanoke Beacon

**VARIANCE/SPECIAL USE PERMIT**

Approved

Denied

Reason:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Approved with the following conditions:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Chairperson: \_\_\_\_\_

Date: \_\_\_\_\_



## NOTICE OF PUBLIC HEARING

The Washington County Planning Board will conduct a Public Hearing on the matter of a Special Use Application to establish Wilkins Memorial Gardens, a family cemetery, at 79 Cypress Shore Road, Roper. The hearing will be held at 1:00 PM on Thursday, April 18, 2024, in the Commissioner's room at 116 Adams Street in Plymouth NC. The Washington County zoning reference is found in Article 3A, Section C.j. The applicant is:

Louis Wilkins Enterprises  
301 Cross Road  
Roper, NC 27970

The application can be reviewed at the Washington County Planning Office, 116 Adams Street, Plymouth, Monday through Friday between 8:30 AM and 5:00 PM.

If this application is approved, the Planning Board will recommend to the Board of Commissioners, acting as the Board of Adjustment, to act on the Special Use application. The Public Hearing with the Board of Adjustment will be held during the Commissioners' regular meeting May 6, 2024, at 6:00 PM in the Commissioners' Room, 116 Adams Street, Plymouth NC.

*Allen R Pittman*  
*Director of Planning*  
*(252) 793-4114*

*4-9- Posted property*

*Roanoke Beacon*

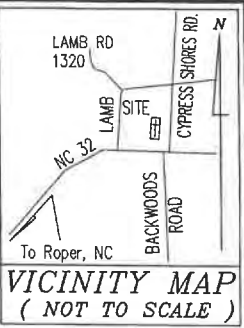
*4-3-2024*

*verified*

*4-10-2024*

*4-9-24*  
*Mailed to all adjoining*  
*Property owners - info from*  
*GIS and tax records*

*Postage*  
*\$20.48 from EM code 5760*



**Area by DMD**  
 18,295.26 +/- Square Feet  
 0.42 +/- Acres

- Notes**
- SUBJECT TO ALL R/W'S, EASEMENTS, ZONING REGULATIONS, AND/OR RESTRICTIVE COVENANTS OF RECORD.
  - POINTS NOT LABELED ARE NOT MONUMENTED.
  - UNDERGROUND UTILITIES TO BE VERIFIED BY OTHERS BEFORE ANY LAND DISTURBING ACTIVITIES.
  - 4 FOOT OFFSET IRON PIPES, IN LINE WITH THE OUTSIDE PERIMETER OF THE GRAVE SITES WERE SET TO LOCATE THE ACTUAL GRAVE CORNERS WITHOUT BEING DISTURBED.
  - ALL GRAVES ARE 4 FEET WIDE X 12 FEET LONG.

- References**
- Deed Book 365, Page 339  
Plat Cabinet 2, Slide 148 B
  - Plat Cabinet 2, Slide 183 E
  - Deed Book 378, Page 798 (Map)
  - NCPIN: 7810.00-61-2602



**George H. McNAIR**  
 Deed Book 328, Page 541  
 Plat Cabinet 1, Slide 264  
 Deed Book 050, Page 287  
 NCPIN: 7810.00-42-6370

**Legend**

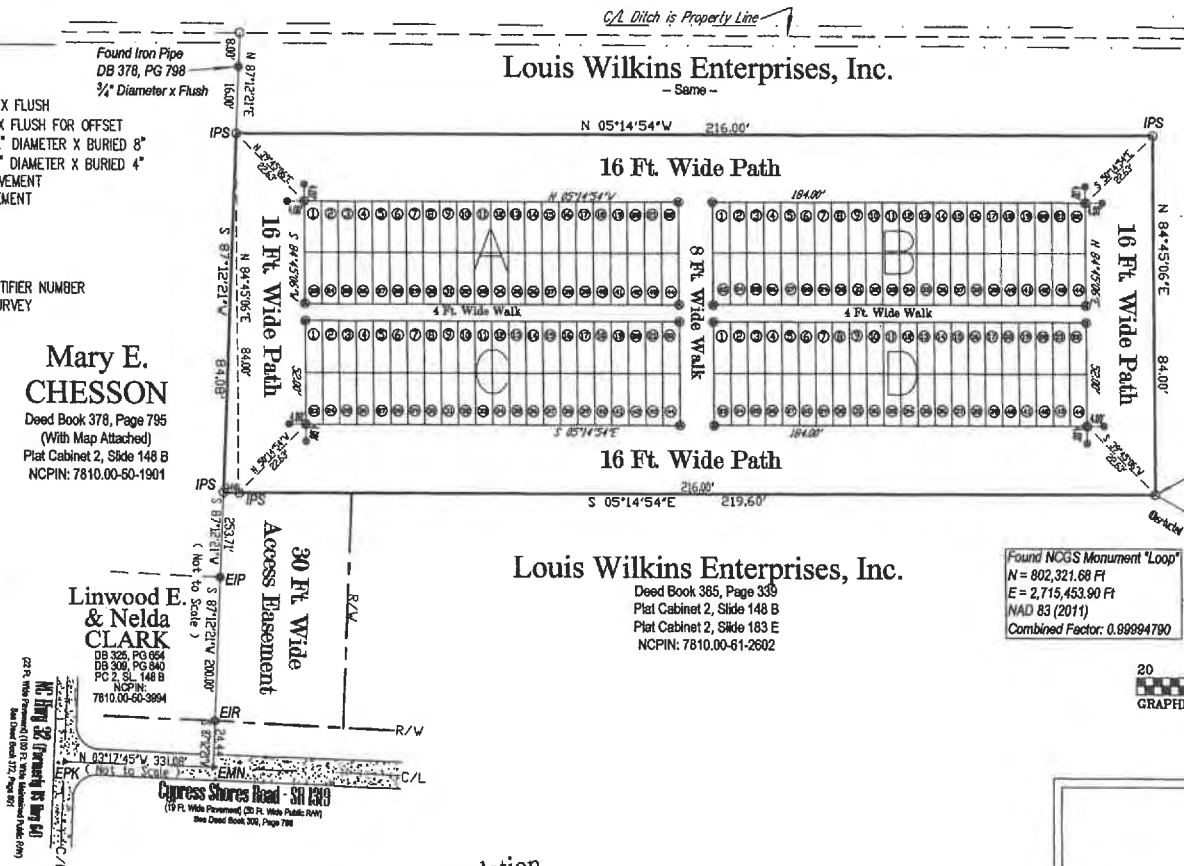
R/W	RIGHT OF WAY
C/L	CENTERLINE
IPS	IRON PIPE SET, 3/4" DIAMETER X FLUSH
•	IRON PIPE SET, 3/4" DIAMETER X FLUSH FOR OFFSET
EIP	EXISTING IRON PIPE FOUND, 3/4" DIAMETER X BURIED 8"
EIR	EXISTING IRON ROD FOUND, 3/4" DIAMETER X BURIED 4"
EMN	EXISTING MAG NAIL UNDER PAVEMENT
EPK	EXISTING PK NAIL UNDER PAVEMENT
DB	DEED BOOK
PC	PLAT CABINET
PG	PAGE
SL	SLIDE
NCPIN	NORTH CAROLINA PARCEL IDENTIFIER NUMBER
NCGS	NORTH CAROLINA GEODEIC SURVEY
NAD	NORTH AMERICAN DATUM
DMD	DOUBLE MERIDIAN DISTANCE
SL	SLIDE
FT	FOOT OR FEET

**Mary E. CHESSON**  
 Deed Book 378, Page 795  
 (With Map Attached)  
 Plat Cabinet 2, Slide 148 B  
 NCPIN: 7810.00-60-1901

**Linwood E. & Nelda CLARK**  
 DB 328, PG 654  
 DB 308, PG 840  
 PG 2, SL 148 B  
 NCPIN: 7810.00-60-3994

**Louis Wilkins Enterprises, Inc.**  
 - Same -

**Louis Wilkins Enterprises, Inc.**  
 Deed Book 365, Page 339  
 Plat Cabinet 2, Slide 148 B  
 Plat Cabinet 2, Slide 183 E  
 NCPIN: 7810.00-61-2602



IPS (Control Corner)  
 N = 801,313.39 Ft  
 E = 2,715,008.24 Ft  
 NAD 83 (2011)

Found NCGS Monument "Sound"  
 N = 805,324.02 Ft  
 E = 2,715,480.66 Ft  
 NAD 83 (2011)

Found NCGS Monument "Loop"  
 N = 802,321.68 Ft  
 E = 2,715,453.90 Ft  
 NAD 83 (2011)  
 Combined Factor: 0.99894790



February 14, 2023  
 Scale: 1 Inch = 20 Feet

- This survey CREATES A SUBDIVISION of land within the area of a county or municipality that has an ordinance that requires parcels of land.
- This survey is located in a portion of a county or municipality that is UNINCORPORATED as to an ordinance that regulates parcels of land.
  - This survey is of an EXISTING parcel or parcels of land and does not create a new street or change an existing street.
  - This survey is of an EXISTING building or other structure, or natural features, such as a watercourse.
  - This survey is a control survey.
  - This survey is of ANOTHER CATEGORY, such as the recombination of existing parcels, a choropleth survey, or other CIRCUMSTANCES to the definition of a subdivision.
  - The information available to the surveyor is such that the surveyor is unable to make a determination to the best of the surveyor's professional ability as to provisions contained in (a) through (e) above.

Timothy J. ESOLEN, Professional Land Surveyor L-3365

STATE OF NORTH CAROLINA, WASHINGTON COUNTY

I, Timothy J. ESOLEN, Certify that this plat was drawn under my supervision from actual survey notes under my signature (and description recorded in Book 365, Page 339, or other reference source PLAT 3, Slide 148 B) and that the boundaries not surveyed are indicated as being from information in Book 365, Page 339, or other reference source PLAT 3, Slide 148 B; that the ratio of precision or positional accuracy is 1:21,000; and that this map meets the requirements of the Standards of Practice for Land Surveying in North Carolina (21 NCAC 08.1802); and that this plat was prepared in accordance with G.S. 47-30 as amended. Witness my original signature, license number and seal this 14th day of FEBRUARY A.D. 2023.

Timothy J. ESOLEN - Professional Land Surveyor - License Number L-3365

Field Crew: Sharon Esolen GDBLEY, Linda & Tim ESOLEN - Instruments: Nikon NPL-322x5"

Preliminary, Not for Recordation,  
 Resale, or Conveyance

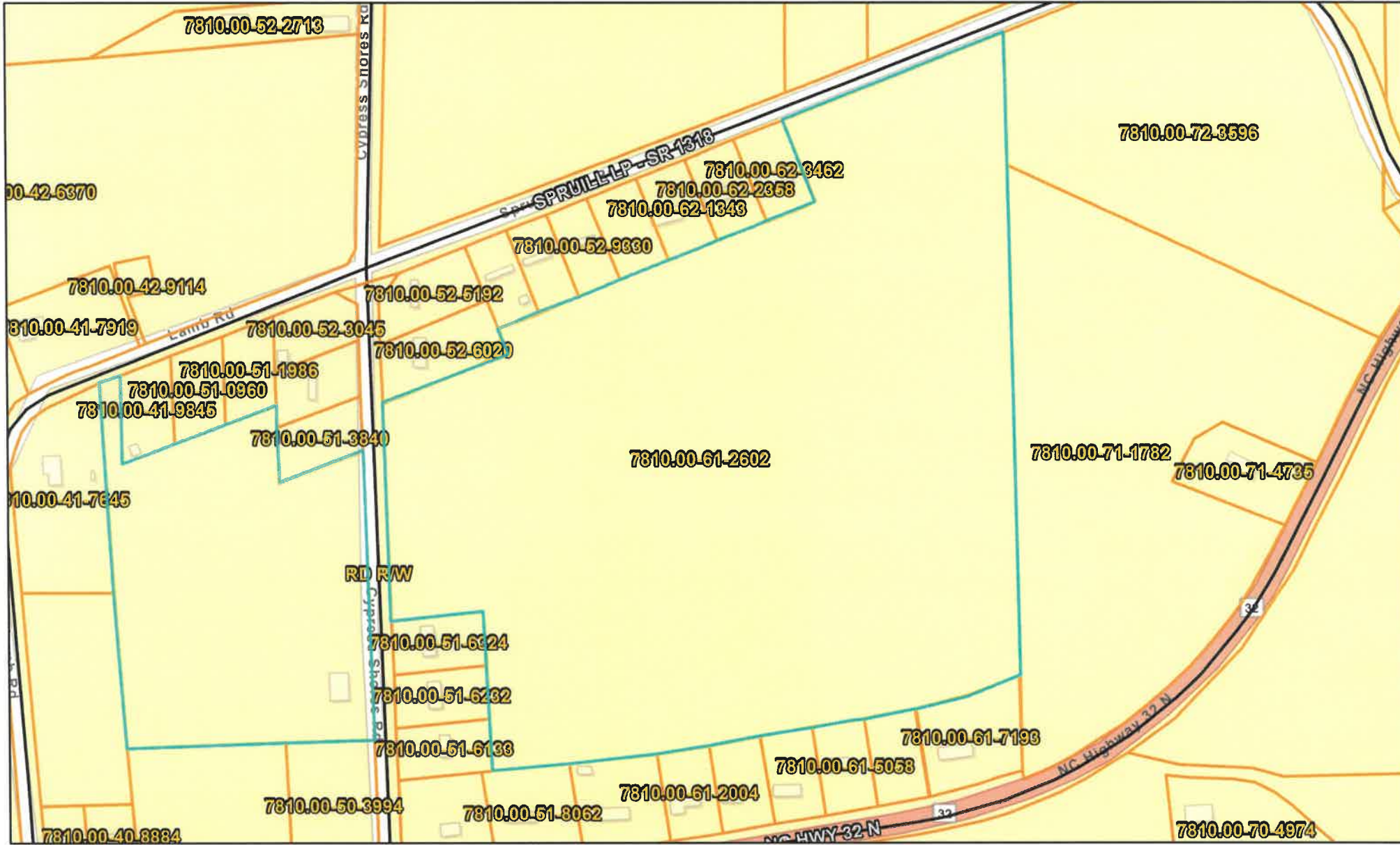
WASHINGTON COUNTY, NC  
 PARCEL IDENTIFIER NO. Part of: 7810.00-61-2602

ASSIGNED OR VERIFIED BY: \_\_\_\_\_  
 ON THE \_\_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_\_\_



State of North Carolina  
 County of Washington  
 I, \_\_\_\_\_ Review Officer of \_\_\_\_\_ County,  
 certify that this map or plat to which this certification is affixed meets all statutory requirements  
 for recording.  
 \_\_\_\_\_  
 Review Officer

Survey of:  
 Located on a parcel of land currently standing in the name of:  
**Louis Wilkins Enterprises, Inc.**  
 Lees Mill Township - Washington County, North Carolina  
**TIMOTHY J. ESOLEN**  
 PROFESSIONAL LAND SURVEYOR L-3365  
 105 HILLARD DRIVE  
 PLYMOUTH, NORTH CAROLINA 27962  
 PHONE: (252) 793-1349 2023-02

# Washington County, NC



4/18/2024, 3:44:52 PM



-  Parcels  
    washington\_nc\_anno100  
    washington\_nc\_anno200  
    anno
-  Roads  
    washington\_nc\_anno400

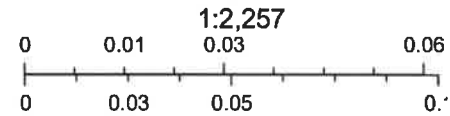
1:4,514  
0 0.03 0.06 0.12  
0 0.05 0.1 0.2  
Esri Community Maps Contributors, State of North Carolina, OpenStreetMap, Microsoft, Esri, TomTom, Garmin, GeoTechnologies, Inc, METI/NASA, USGS, EPA, NPS, US Census Bureau, USDA, USFWS

# Washington County, NC



4/18/2024, 3:37:11 PM

-  Parcels
  -  Roads
- washington\_nc\_anno100  
washington\_nc\_anno200  
washington\_nc\_anno400
- anno



Esri Community Maps Contributors, State of North Carolina  
OpenStreetMap, Microsoft, Esri, TomTom, Garmin,  
GeoTechnologies, Inc, METI/NASA, USGS, EPA, NPS, US Cen  
USDA, USFWS

**MOTION and VOTE:**

**CHAIR:** Is there a motion to approve, approve with conditions, or to deny the request to recommend to the Board of Commissioners that the \_\_\_\_\_ Special Use Permit to establish a family cemetery at 79 Cypress Shores Road on behalf of the Louis Wilkins family\_\_ be considered by the Board of Commissioners acting as the Board of Adjustment.

Motion as

Stated/by: Thomas Patrick - based on evidence presented as it relates to the Washington County Zoning Ordinance, Article V; Article II:W: Article III A.C.j.

I move to approve, the recommendation to the Board of Adjustment ~~to~~ hear and act on the application Second for a special use permit to establish Wilkins Memorial Garden.

By: Cynthia Downing

**DISCUSSION:**

Hearing speaker adjoining Mr. Wilkins' property in protest due to concerns of shallow wells and possible harm to water supply from grave deterioration in the future. -- Planning Board cannot consider in decision to move forward to Board of Adjustment - No regulatory power in ordinance -

VOTE: Approve X Approve with Conditions \_\_\_\_\_ Deny \_\_\_\_\_

\_\_\_\_\_ Yes \_\_\_\_\_ X \_\_\_\_\_ NO

**Any Conditions:**

**DECISION/CLOSING:**

**CHAIR:** Staff will draft, and I will sign a final written decision to reflect the vote and reasoning for this decision. That written decision will be provided to the applicant and other parties with a right to such notice, and forwarded to the Washington County Board of Commissioners for their consideration of the application for a decision on the Special Use Permit to establish Wilkins Memorial Garden which is the basis for this hearing, **before APRIL 25, 2024**. This will meet the 35 day requirement from the first meeting of the Planning Board after the application was referred to this Board.

**This concludes the Public Hearing: I need a motion to adjourn the Hearing.**

**Motion to Adjourn:** Thomas Patrick

**Second by** Marty Swett

**CHAIR: The Public Hearing on the matter of a Special Use Permit is now adjourned.**

# Record of Vote

Application Type/#     Zoning/Special Use Z030724.01     Dated March 7, 2024

Referred to Planning Board 3-21-24 35<sup>th</sup> Day 4/25/2024

Public Hearing Scheduled 4-18-24 at 1:00pm,

Location 116 Adams Street Plymouth NC

COMMISSIONERS HEARING: May 6, 2024 6:00pm 116 Adams Street Plymouth NC

Approved  Denied  Conditions

**Voting Body:** \_\_\_\_\_ **Signature** \_\_\_\_\_

Mary Barnes, Chair Mary Barnes

Charles Weathersbee, Vice-Chair Charles Weathersbee

Marty Swett Marty Swett

Cynthia Downing Cynthia Downing

Estelle Sanders absent

Greg Snyder Greg Snyder

Thomas Patrick Thomas Patrick

**Staff- No Vote:**

Allen Pittman, Planning Director Allen R Pittman

Connie Barnes, Recorder Connie Barnes

Ann Keyes, Commissioner Representative absent

**Washington County  
Planning Board  
April 18, 2024**

**MINUTES**

**Present:** Cynthia Downing; Marty Swett; Charles Weathersbee, Vice-Chair; Mary Barnes, Chair; Thomas Patrick; Greg Snyder; Connie Barnes; Allen Pittman, Director of Planning

**Others:** Tim Esolen, Louis Wilkins, Cheryl Respass, George McNair, Porky Respass

**Excused:** Ann Keyes, Commissioner Representative (report sent to Chair)

**Call to Order:** Chair Mary Barnes called the meeting to order at 1:05pm.

**Invocation:** Thomas Patrick offered the invocation.

**Agenda: Review, Adopt:** A draft of an agenda was presented via e-mail prior to this meeting; a paper copy was available today. Chair Barnes called for any additions or deletions; there were none. Thomas Patrick offered a motion to adopt the agenda; Cynthia Downing seconded; Chair Barnes adopted the agenda.

**Approval of Minutes: March 21, 2024** A draft of minutes from the March 21, 2024 meeting was provided via email prior to this meeting. A paper copy was available today. Chair Barnes asked for any corrections or discussion regarding the minutes. Cynthia Downing stated there was a typo on the last page – her name was spelled incorrectly. Thomas Patrick offered a motion to approve the minutes with the correction noted. Connie Barnes was charged with making that correction. Cynthia Downing seconded the motion; Chair Barnes declared the minutes approved with a correction noted.

**Old Business:** None on agenda

**Public Hearing:** See the attached notes on the public hearing to address the special use application from Louis Wilkins Enterprises, Inc. to establish Wilkins Memorial Gardens at 79 Cypress Shores Road in Roper NC. The Hearing was advertised in the Roanoke Beacon on April 3, 2024 and April 10, 2024 as required in Article V of the Washington County Zoning Ordinance. All adjoining landowners were notified via first class mail postmarked April 9, 2024; notice on property was posted on April 9, 2024. The Quasi-judicial process was followed during the meeting, per the *Quasi-Judicial Handbook: A Guide for Boards Making Development Regulation Decisions* by David W. Owens and Adam S. Lovelady from the University of North Carolina School of Government.



## NOTES ON Public Hearing

\\filesvr\users\cbarnes\My Documents\PLANNING\Quasi Judicial text for planning Board - generic.docx

### Testimony from Adjoining Landowners:

George McNair of 197 Lamb Road Roper NC – directly adjoins cemetery site:

- Large number of graves going into the graveyard – why does he need so many?
- Number appears to be something they will use as a business proposition
- Concerns about leeching of chemicals and other products over time from deteriorating burial materials and bodies which will contaminate the shallow wells used by the neighbors. He and the Respass family, as well as others, have a shallow well for drinking water which will be affected. There are some drainage issues where the potential location of the cemetery is on higher ground which causes water to drain onto the yards and into the swamp behind their houses. A large, deep pond is in close proximity to the proposed site.
- Would like for Board to go look and consider before a determination is made.
- He has a family graveyard in a field with a small number of burials, and would not be against something like that, but the sheer size of this cemetery causes concerns.

### Cheryl Respass: concerns about:

- Her house and yard have a flood zone in the back from the swamp and the beginning of a creek in that location. Water draining from concrete on top of a large number of graves situated on a higher piece of property will drain into her property and potentially cause flooding.

--Spoke of several studies she has printed regarding the hazards of cemeteries generating waste and contamination and pollution of ground water, a copy of which was provided

--Discussed groundwater concerns due to the decomposition of bodies and diseases. No control over how bodies are prepared for burial or what materials the bodies are buried in, or how the cemetery will be maintained

--Most concern is for the groundwater issues for drinking as she and other families in the area use a shallow well which will share a water source under that site. She also spoke of the large pond which is considered a water source being so close to the possible contamination.

--Has a family cemetery, which is the same one Mr. McNair spoke about, but the last grave site there is 11 years old.

Rebuttal from Applicant:

Mr. Wilkins stated:

All farming produces some contamination in the land and water sources. They live in a low spot, and his land is on a hill, comparatively. He has a lot of family members and it continues to grow. He would like to see them have a place to be buried; he would appreciate being placed in a family cemetery, and he has the land to do it. He cannot speak to what any future generation may do with the cemetery plots. It may take 100 years to fill up the graves.

Direction from Mr. Pittman, and Chair Barnes:

The Planning Board, as directed in the Quasi-Judicial Handbook, may only consider evidence that the application meets the standards of the Washington County Zoning Ordinance, and not base it on the personal preference of any member. The Planning Board is not allowed to determine, based on any other Regulatory Board; i.e. the Cemetery Board, what rules must be followed, because they are not in the Washington County Zoning Ordinance. This Board has no regulatory powers written into the Ordinance.

Chair Barnes thanked all the parties for their input today.

Date: APRIL 18, 2024

Quasi-Judicial Hearing:

CHAIR READS: We now open the evidentiary hearing for a Special Use application to establish Wilkins Memorial Garden, a family cemetery, at property located 79 Cypress Shore Road in Roper NC. The decision of this Board will determine whether there is sufficient evidence to present the case to the Board of Commissioners to decide on the approval of the Special Use Permit.

Today's decision will be made by a simple majority vote of the Planning Board.

This hearing is a quasi-judicial evidentiary hearing. That means it is like a court hearing. State law sets specific procedures and rules concerning how this board must make its decision. These rules are different from other types of land use decisions like rezoning cases.

The board's discretion is limited. The board must base its decision upon competent, relevant, and substantial evidence in the record. A quasi-judicial decision is not a popularity contest. It is a decision constrained by the standards in the Washington County Zoning Ordinance and based on the facts presented. If you will be speaking as a witness, please focus on the facts and standards, not personal preference or opinion.

Participation is limited. This meeting is open to the public. Everyone is welcome to watch. Parties with standing have the right to participate fully. Parties may present evidence, call witnesses, and make legal arguments. Parties are limited to the applicant, the local government, and individuals who can show they will suffer special damages. Other individuals may serve as witnesses when called by the board. General witness testimony is limited to facts, not opinions. For certain topics. This board needs to hear opinion testimony from expert witnesses. These topics include projections about impacts on property values and projections about impacts of increased traffic. Individuals providing expert opinion must be qualified as experts and provide factual evidence upon which they base their expert opinion.

Witnesses, staff, and Board members hearing this evidence must swear or affirm their testimony.

**CHAIR : *At this time, we will administer the oath for all individuals who intend to provide witness testimony, present evidence, Staff and the Planning Board members.***

“Do you solemnly swear or affirm that the evidence you shall give to the board in this action shall be the truth, the whole truth, and nothing but the truth so help you God?”

**Pause for responses      ALL PRESENT WERE AFFIRMED**

---

**CHAIR:**

The parties to this case are entitled to an impartial board. A board member may not participate in this hearing if she or he has a fixed opinion about the matter, a financial interest in the outcome of the matter, or a close relationship with an affected person. Does any board member have any partiality to disclose and recusal to offer?

***ONLY IF there is a recusal:      THERE WERE NO RECUSALS***

***CHAIR: “It is the policy of this board that a recused member shall step down and have a seat with the general public. The member may return to his/her seat for the next matter.”***

***(If none, continue with disclosure)***

**DISCLOSURE:**

CHAIR READS:

The parties to this case have rights for any ex-parte communication to be disclosed. Ex- parte communication is any communication about the case outside of the hearing. That may include site visits as well as conversations with parties, staff, or the general public.

**\*\*Does any board member have any site visits to disclose? (pause for response)**

**\*\* Does any board member have any conversations or other communications to disclose? (pause for response) IF NONE, Continue to "Staff Presentation" portion of text**

**ONLY IF THERE ARE DISCLOSURES FROM THE BOARD: NO DISCLOSURES**

*Based on the disclosures we've heard from the board concerning partiality and ex- parte communications, does any member of the board or any party to this matter have an objection to a board member's participation in this hearing? (Pause for response; if none, proceed with Presentation by Staff.)*

*Only if there are objections: NO OBJECTIONS*

*" \_\_\_\_\_ (name of person raising the objection) has objected to \_\_\_\_\_ (board member) participation the hearing based on \_\_\_\_\_ (reason for objection) When there in an objection to a board member participating in a quasi-judicial decision, the dispute is resolved by a majority vote of the remaining members of the board. I'll now ask the remaining members of the board for a motion as to whether \_\_\_\_\_ (board member) may participate in this hearing"*

*Motion \_\_\_\_\_*

\_\_\_\_\_

*Vote \_\_\_\_\_*

*Based on a motion and majority vote by the Washington County Planning Board, \_\_\_\_\_ (Board Member) Will \_\_\_\_\_ Will NOT \_\_\_\_\_*

*participate in this hearing.*

**STAFF PRESENTATION:**

*Chair to say:*

“Washington County Planning Director, Allen Pittman, will introduce the basis for the hearing. Before you start, Mr. Pittman, please confirm that you were sworn in at the start of the hearing. If not, indicate and I will administer the oath now.”  
**(Pause for response, administer oath if needed.)**

*NOTE: Staff to summarize the request, state the applicable standards, recite notice provided, state what materials were provided to the board in advance, and summarize the content of any staff analysis.*

***Mr. Pittman, Planning Director, will present Board file application evidence and release the floor back to the CHAIR Timetable of events attached***

**APPLICANT TESTIMONY AND ARGUMENT:**

CHAIR: “The applicant, LOUIS WILKINS will now present evidence and legal arguments in support of the request. As a reminder, any evidence and argument must focus upon the applicable standards.

Before you begin, please state for the record your name, address, and relation to the case”

**Pause for response**

Please confirm that you were sworn at the start of the hearing. If not, I will administer the oath now **(administer oath if needed)**

**Applicant will present testimony and any legal argument based on application and ordinance**

CHAIR: Does the board have questions for the applicant? Pause for response

Does any party have additional questions for the applicant? Pause for response

Does the applicant wish to call any other witnesses to speak on behalf of your case?

**IF THE APPLICANT CALLS FOR ADDITIONAL WITNESSES, say FOR EACH:**

CHAIR: "Before you begin, please state for the record your name, address and relation to the case.

**Pause for response**

Please confirm that you were worn at the start of the hearing. If not, I will administer the oath now." *Administer oath if necessary*

**Witness called by applicant presents testimony**

CHAIR: Does the Board have any questions for this witness?

Does any party have additional questions for the witness?

**Pause for responses**

CHAIR: "Are there additional witnesses the applicant would like to call?"

If so, repeat above for each witness called. If not, move to Other Parties with Standing

**OTHER PARTIES WITH STANDING TESTIMONY AND ARGUMENT:**

CHAIR: "In order to act as a party in this case, an individual must have legal standing. The applicant, property owner, and local government have standing. Other individuals may have standing if they will suffer special damages. Evidence of standing may include proximity to the subject property, damage to property values, and secondary impacts from the requested development.

If you wish to act as a party, please provide evidence to establish that you will suffer special damages from the requested development. "

*List of registered speakers should be given to Chair; Chair will call from the list provided:*

" \_\_\_\_\_ will now present evidence and legal arguments for or against the request. As a reminder, any evidence and argument must focus upon the applicable standards.

Before you begin, please state for the record your name, address, and relation to the case."

George McNair 197 Lamb Road Roper NC 27970 adjoining landowner

Cheryl Respass 220 Lamb Road Roper NC 27970 adjoining landowner

Please confirm that you were sworn at the start of the hearing. If not, I will administer the oath now.” (Chair administers oath if needed) All speakers confirmed

**Speaker gives testimony and defers back to CHAIR**

“Does the Board have any questions for this witness?”

“Does any party have additional questions for this witness?”

### **OTHER WITNESS TESTIMONY (if any)**

CHAIR: we will hear from other individuals wishing to provide factual testimony concerning the request.

As a reminder, witnesses should provide factual testimony as to how this project does or does not meet the standards of the zoning ordinance. The board must base its decision upon evidence in the record only. No personal preference or opinion may be considered.

Please be aware that the applicant and any other parties have certain rights to object to your testimony and cross-examine you as a witness. The Board, though, will determine what evidence to consider and how much weight to assign it.

I will call each witness individually.

**Chair calls witness**

CHAIR: Before you begin, please state for the record, your name, address, and relation to the case. **Pause**

Please confirm that you were sworn at the start of the hearing. If not, I will administer the oath now. **Administer oath if necessary**

**Witness gives testimony**

CHAIR: Does the Board have questions for the witness? **Pause**

Does any party wish to cross-examine the witness? **Pause**

**Chair recognizes parties as appropriate, administers oath as needed. Hears testimony**



**RESPONSE:**

CHAIR: Parties with standing have an opportunity to offer rebuttal or closing argument. As a reminder, please focus your response on legal arguments and new or clarifying evidence. Please avoid mere repetition of the evidence we already heard. We will begin with the applicant. Then, I will call any other parties with standing.

**CALL ON APPLICANT**

**CALL ON OTHER PARTIES WITH STANDING**

Chair: Is there additional relevant information that has not been presented that would make a continuance in order?

**If so, call for a motion, second, discussion and vote. Note the date, time, and place for the continued hearing.**

CHAIR: Are there any more questions from the Board for the applicant, parties or witnesses before we close the period for public input and discussion?

**If none, the Chair shall close the period for public input/discussion. The Hearing body shall publicly discuss the case without further general input from the public.**

**CLOSING:**

CHAIR: If there is no further evidence or testimony in the matter of a special use permit application to establish a family cemetery , the Planning Board will begin Deliberation.

**DELIBERATION:**

CHAIR: Does any board member have personal knowledge of additional facts relevant to this case that should be entered into the record?

Pause for response – if none, continue: **NONE**

Hearing no additional questions or presentation of relevant facts, the Board will now begin deliberation.

As a reminder, this Board is tasked with deciding if, based on the evidence presented, this proposal meets the applicable standards outlined in Article 5 – Special Use Permits - of the Washington County Zoning Ordinance. Discuss whether any special conditions should be required in order for the proposed special use to meet or better satisfy the applicable legal standards. This decision cannot be based on the personal preference of board members. Rather, it is based on the standards and evidence presented.

Board members are encouraged to reference the applicable standards and specific evidence in their deliberation.

For this particular case, the Board is asked to decide...

Does the record include competent, relevant, and substantial evidence that the application for a \_\_\_SPECIAL USE ZONING permit on behalf of \_\_\_Louis Wilkins Enterprises, Inc.\_ meets the standards of the Washington County Zoning Ordinance, \_Article 3\_\_\_, Section\_C. J.\_\_\_\_, which states, by list, Cemeteries are permitted by Special Use Permit.\_

**MOTION and VOTE:**

CHAIR: Is there a motion to approve, approve with conditions, or to deny the request to recommend to the Board of Commissioners that the \_\_\_\_\_ Special Use Permit to establish a family cemetery at 79 Cypress Shores Road on behalf of the Louis Wilkins family\_\_ be considered by the Board of Commissioners acting as the Board of Adjustment.

**Motion as Stated by Thomas Patrick:** Based on evidence presented solely as it relates to the Washington County Zoning Ordinance Article V; Article II.W; Article IIIA.C.j., I move to approve a recommendation for the Board of Adjustment to hear and act on the application for a special use permit to establish Wilkins Memorial Garden.

**Second**

**Cynthia Downing**

**DISCUSSION:**

After hearing speakers owning adjoining properties in protest of application due to concerns of shallow wells, runoff, and possible harm to water supply from grave deterioration in the future; this Board cannot consider that evidence based on the above Ordinance references. This Board has no regulatory power written into the Zoning Ordinance.

VOTE: Approve \_\_x\_\_ Approve with Conditions \_\_\_\_\_ Deny \_\_\_\_\_

Any Conditions: \_\_\_\_\_ Yes \_\_\_\_\_ x \_\_\_\_\_ NO

List Conditions:

**DECISION/CLOSING:**

CHAIR: Staff will draft, and I will sign a final written decision to reflect the vote and reasoning for this decision. That written decision will be provided to the applicant and other parties with a right to such notice, and forwarded to the Washington County Board of Commissioners for their consideration of the application for a decision on the \_\_Special Use Permit to establish Wilkins Memorial Garden\_ which is the basis for this hearing, **before APRIL 25, 2024**. This will meet the 35th day requirement from the first meeting of the Planning Board after the application was referred to this Board.

**This concludes the Public Hearing: I need a motion to adjourn the Hearing.**

Motion to Adjourn: \_\_Thomas Patrick\_\_\_\_\_

Second by: \_\_\_\_\_Marty Swett\_\_\_\_\_

**CHAIR: The Public Hearing on the matter of a Special Use Permit is now adjourned.**

# Record of Vote

Application Type/# Zoning/Special Use Z030724.01 Dated March 7, 2024

Referred to Planning Board 3-21-24 35<sup>th</sup> Day 4/25/2024

Public Hearing Scheduled 4-18-24 at 1:00pm,

Location 116 Adams Street Plymouth NC

COMMISSIONERS HEARING: May 6, 2024 6:00pm 116 Adams Street Plymouth NC

Approved  Denied  Conditions

**Voting Body:** \_\_\_\_\_ **Signature** \_\_\_\_\_

Mary Barnes, Chair Mary Barnes

Charles Weathersbee, Vice-Chair Charles Weathersbee

Marty Swett Marty Swett

Cynthia Downing Cynthia Downing

Estelle Sanders absent

Greg Snyder Greg Snyder

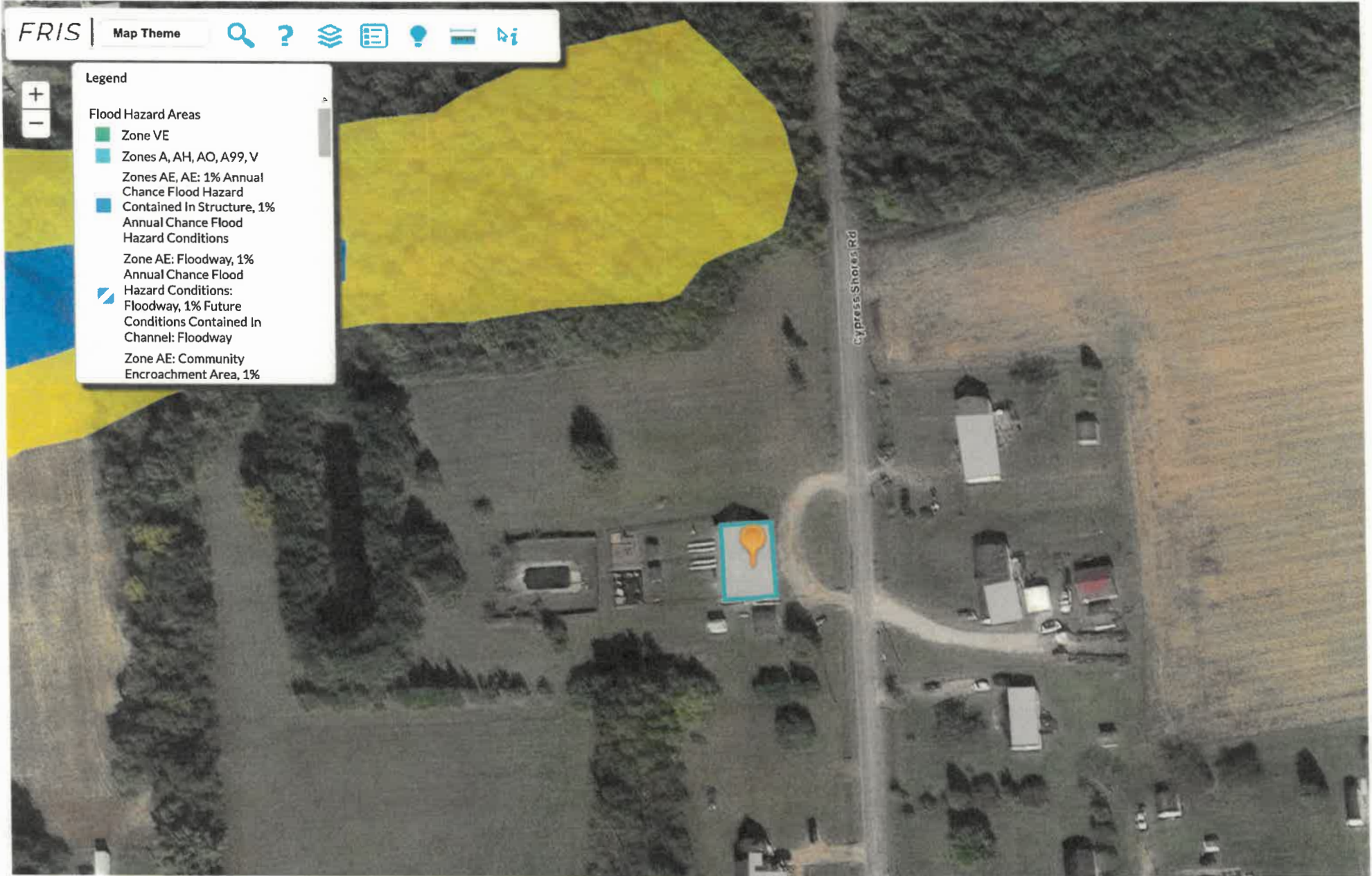
Thomas Patrick Thomas Patrick

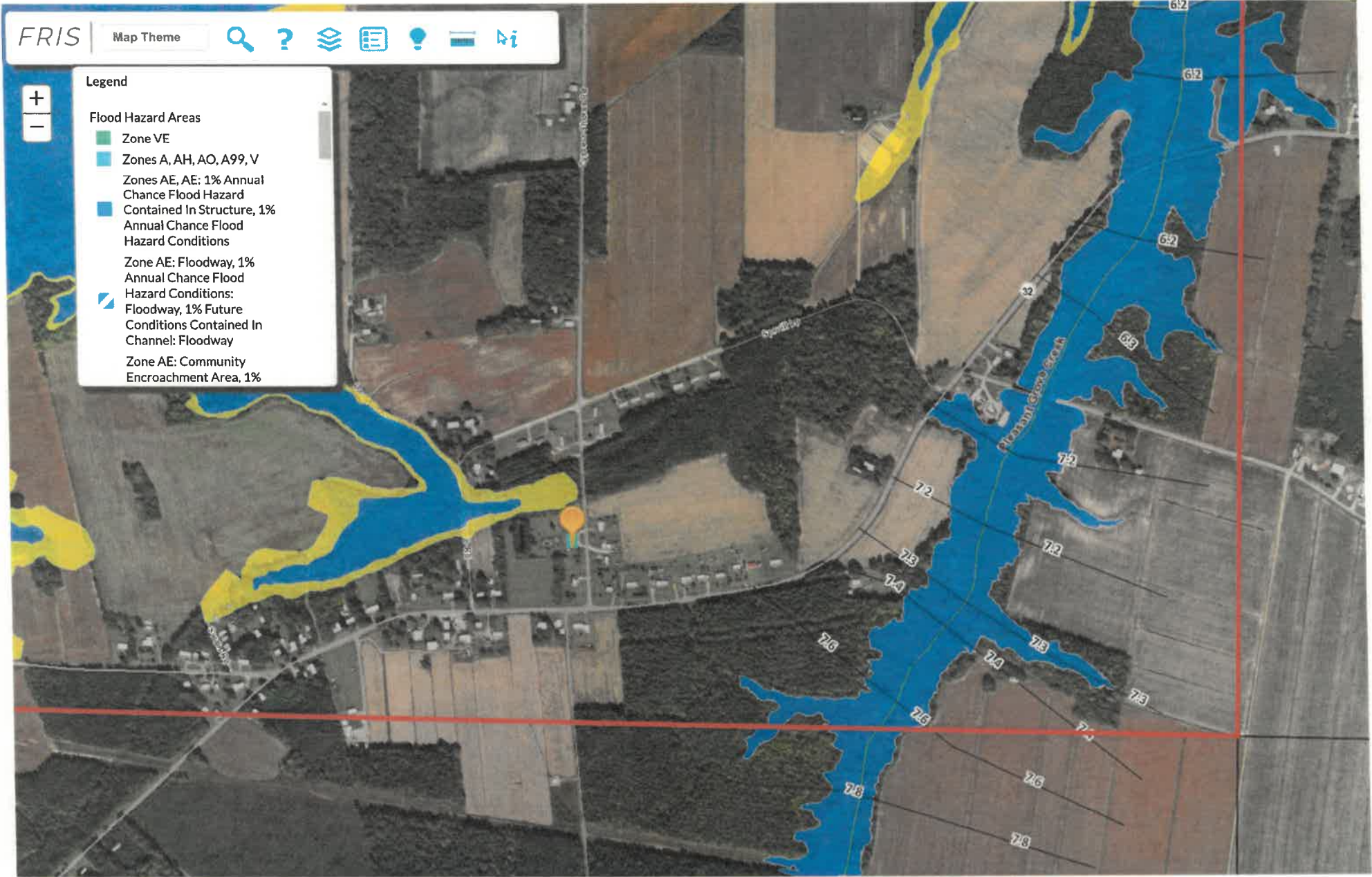
**Staff- No Vote:** \_\_\_\_\_

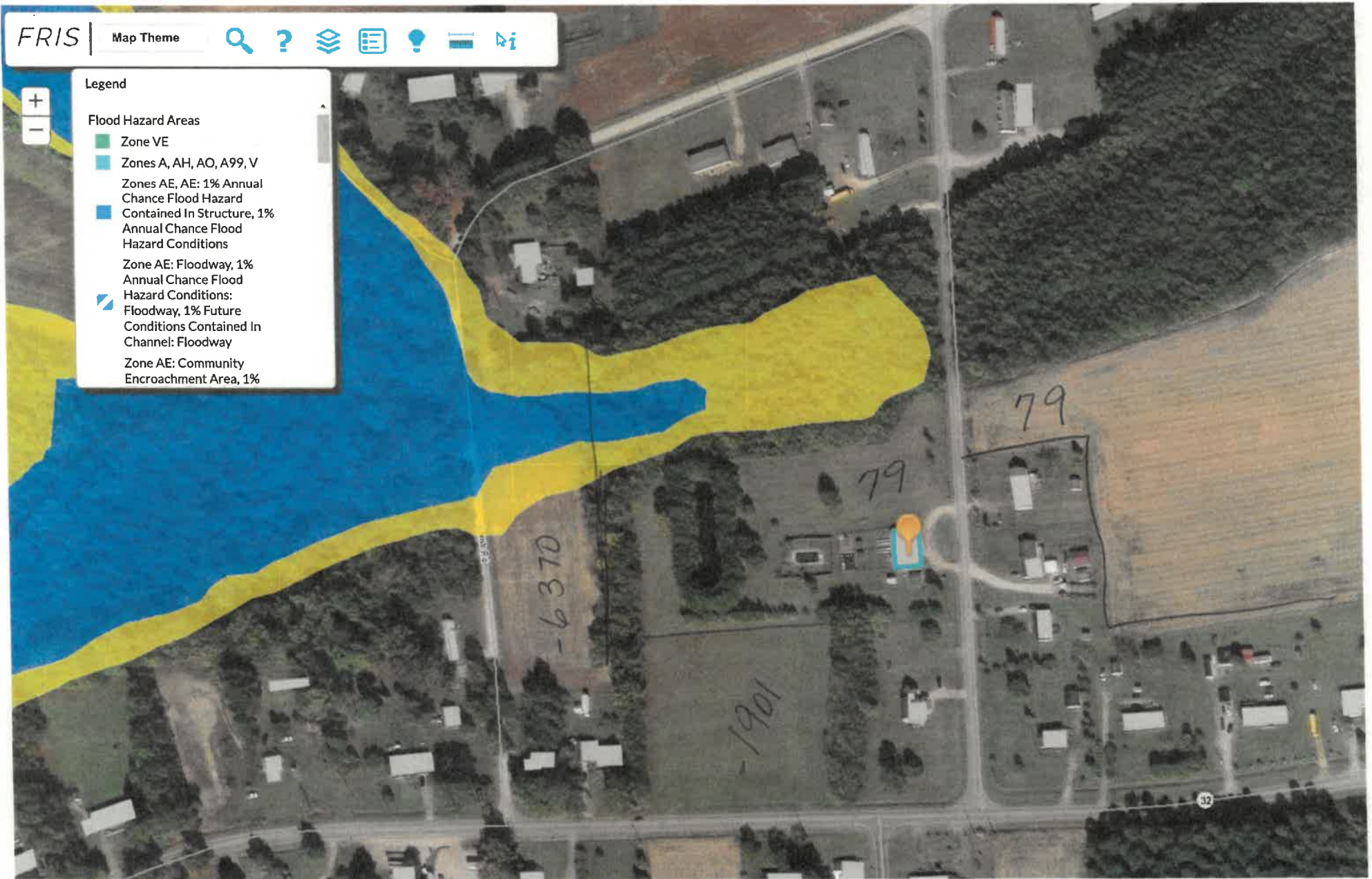
Allen Pittman, Planning Director Allen R Pittman

Connie Barnes, Recorder Connie Barnes

Ann Keyes, Commissioner Representative absent









**WASHINGTON COUNTY BOARD OF COMMISSIONERS**

**AGENDA STATEMENT**

**ITEM NO: 6**

**DATE: May 6, 2024**

**ITEM: Washington County FY25 Recommended Budget Presentation & Budget Message, Mr. Curtis Potter, CM/CA**

**SUMMARY EXPLANATION:**

Mr. Potter will be presenting Washington County's recommended budget for FY25 at this meeting. Budget books will be given to you on Monday night.

**WASHINGTON COUNTY BOARD OF COMMISSIONERS**

**AGENDA STATEMENT**

**ITEM NO: 7**

**DATE: May 6, 2024**

**ITEM: BOARDS & COMMITTEES**

**SUMMARY EXPLANATION:**

Ms. Bennett, Clerk to the Board, was contacted by the Travel & Tourism Authority (TTA) Director, Mr. Tom Harrison and the TTA would like to appoint Ms. Tasha Young, proprietor of the Holiday Inn Express as a member of the TTA.

Ms. Young has said she would like to serve if appointed.

**WASHINGTON COUNTY BOARD OF COMMISSIONERS**

**AGENDA STATEMENT**

**ITEM NO: 8**

**DATE: May 6, 2024**

**ITEM: Finance Officer's Report**

**SUMMARY EXPLANATION:**

Ms. Missy Dixon, Finance Officer, will discuss the enclosed budget transfers and budget amendments for Board's approval/disapproval and information along with additional reports for your information. (See attached.)

Washington County  
**BUDGET TRANSFER**

**To:** Board of Commissioners  
**From:** Curtis Potter, County Manager  
Missy Dixon, Finance Officer  
**Date:** April 2, 2024  
**RE:** Airport Operations

**BT #: 2024 - 099**

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
39-4530-250	Airport-AV Gas and Jet Fuel	90,000.00	(14,500.00)	75,500.00
39-4530-550	Airport-Capital Outlay-Equipment	24,578.00	14,500.00	39,078.00
<b>Airport Operations</b>		<b>114,578.00</b>	<b>-</b>	<b>114,578.00</b>

**Justification:**

This transfer is to move monies within the Airport Operations Budget to purchase a UTV for the Airport which will replace a John Deere & Trailer that is personal property currently being used and does not belong to the Airport. It will also replace an old golf cart that was part of the purchases of the Airport from the Town of Plymouth in 2008.

**Budget Officer's Initials** CSR

**Approval Date:** 4/2/24

<b>Initials:</b>	<u>CSR</u>
<b>Batch #:</b>	<u>2024-099</u>
<b>Date:</b>	<u>4/3/2024</u>

Washington County  
**BUDGET TRANSFER**

**To:** Board of Commissioners  
**From:** Curtis Potter, County Manager  
Missy Dixon, Finance Officer  
**Date:** April 2, 2024  
**RE:** Sheriff

**BT #: 2024 - 100**

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-4310-355	Sheriff - Maintenance-Vehicle	30,000.00	(5,500.00)	24,500.00
10-4310-310	Sheriff - Travel	5,500.00	5,500.00	11,000.00
<b>Sheriff</b>		<b>35,500.00</b>	<b>-</b>	<b>35,500.00</b>

**Justification:**

This transfer is to move monies within the Sheriff's Office Budget from Vehicle Maintenance to Travel to cover the cost to attend the Sheriff's Conference and the Narcotic's Conference.

**Budget Officer's Initials** CBP

**Approval Date:** 4/2/24

**Initials:** MD  
**Batch #:** 2024100  
**Date:** 4/3/2024

Washington County  
**BUDGET TRANSFER**

**To:** Board of Commissioners  
**From:** Curtis Potter, County Manager  
Missy Dixon, Finance Officer  
**Date:** April 2, 2024  
**RE:** Recreation

**BT #: 2024 - 101**

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-6120-030	Recreation - Salaries & Wages - Part Time	20,000.00	(3,000.00)	17,000.00
10-6120-271	Recreation - Service Awards	200.00	(200.00)	-
10-6120-315	Recreation - Training	750.00	(500.00)	250.00
10-6120-325	Recreation - Postage	100.00	(100.00)	-
10-6120-550	Recreation - Equipment	46,548.00	(5,000.00)	41,548.00
10-6120-330	Recreation - Utilities	16,000.00	5,000.00	21,000.00
10-6120-350	Recreation - Maintenance & Repair-Buildings	16,000.00	2,300.00	18,300.00
10-6120-610	Recreation - Contracted Services-Lead/Assist/Officials	6,700.00	1,500.00	8,200.00
<b>Recreation</b>		<b>106,298.00</b>	<b>-</b>	<b>106,298.00</b>

**Justification:**

This transfer is to move monies within the Recreation Budget from/to various lines. This transfer is needed to continue to pay for Utilities, Building Maintenance and Officials through fiscal year end. In order to continue to play any sports, we have to move monies to cover these items therefore we are reducing the number of games being played to free up some of the part-time monies to cover these costs that have come in much higher than anticipated when the budget was originally put together.

**Budget Officer's Initials** CSJ

**Approval Date:** 4/2/24

**Initials:** MD  
**Batch #:** 2024-101  
**Date:** 4/3/2024

Washington County  
**BUDGET TRANSFER**

**To:** Board of Commissioners  
**From:** Curtis Potter, County Manager  
Missy Dixon, Finance Officer  
**Date:** April 9, 2024  
**RE:** Water

**BT #: 2024 - 102**

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
35-7135-010	Treatment Plant - Salaries & Wages-Regular	69,111.00	(25,000.00)	44,111.00
35-7135-090	Treatment Plant - FICA Tax Expense	5,287.00	(1,000.00)	4,287.00
35-7135-100	Treatment Plant - Retirement Expense	13,822.00	(4,400.00)	9,422.00
35-7135-101	Treatment Plant - 401(K) Contribution	2,073.00	(200.00)	1,873.00
35-7130-010	Operations - Salaries & Wages - Regular	200,827.00	25,000.00	225,827.00
35-7130-090	Operations - FICA Tax Expense	15,501.00	1,000.00	16,501.00
35-7130-100	Operations - Retirement Expense	40,526.00	4,400.00	44,926.00
35-7130-101	Operations - 401(K) Contributions	6,079.00	200.00	6,279.00
35-7130-210	Operations - Uniforms	2,200.00	(1,100.00)	1,100.00
35-7130-298	Operations - Maintenance & Repair-Tank	66,000.00	(1,000.00)	65,000.00
35-7130-320	Operations - Communications	3,800.00	(1,000.00)	2,800.00
35-7130-390	Operations - Dues & Subscription	6,500.00	(1,900.00)	4,600.00
35-7130-410	Operations - Lease Copier Fees	1,000.00	(1,000.00)	-
35-7135-298	Treatment Plant - Contracts	22,000.00	(2,500.00)	19,500.00
35-7135-299	Treatment Plant - Water Treatment Chemicals	60,000.00	(5,000.00)	55,000.00
35-7135-350	Treatment Plant - Maintenance & Repair-Equipment	35,915.00	(12,500.00)	23,415.00
35-7130-200	Supplies & Materials	29,250.00	2,500.00	31,750.00
35-7130-250	Operations - Vehicle Supplies	17,500.00	3,500.00	21,000.00
35-7130-350	Operations - Maintenance & Repair-Equipment	25,000.00	10,000.00	35,000.00
35-7135-330	Treatment Plant - Utilities	30,000.00	10,000.00	40,000.00
		<b>652,391.00</b>	<b>-</b>	<b>652,391.00</b>

**Justification:**

This transfer is to move monies within the Water Operations and Treatment Budgets. This transfers is moving budgeted Salaries & Benefits from the Treatment Budget to the Operations Budget due to approval to convert the Water Treatment Plant Operator Position into a Waterworks Technician. This will also move monies to cover shortfalls in various lines such as Utilities, Maintenance & Repair Equipment, and Vehicle Supplies due to higher than anticipated costs when the budget was originally approved.

Budget Officer's Initials

*CJP*

Approval Date:

*4/10/24*

Initials:

*MD*

Batch #:

*2024-102*

Date:

*4/10/2024*

Washington County  
**BUDGET TRANSFER**

**To:** Board of Commissioners  
**From:** Curtis Potter, County Manager  
Missy Dixon, Finance Officer  
**Date:** April 9, 2024  
**RE:** Soil & Water

**BT #: 2024 - 103**

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-6060-315	Soil & Water - Training	2,400.00	(750.00)	1,650.00
10-6060-310	Soil & Water - Travel	1,700.00	750.00	2,450.00
<b>Soil &amp; Water</b>		<b>4,100.00</b>	<b>-</b>	<b>4,100.00</b>

**Justification:**

This transfer is to move monies within the Soil & Water Budget from Training to Travel in order to cover the cost of fuel through fiscal year end.

**Budget Officer's Initials** CBP

**Approval Date:** 4/10/24

**Initials:** MD  
**Batch #:** 2024-103  
**Date:** 4/10/2024



Washington County  
**BUDGET TRANSFER**

**To:** Board of Commissioners  
**From:** Curtis Potter, County Manager  
Missy Dixon, Finance Officer  
**Date:** April 9, 2024  
**RE:** Facility Services/EMS Transport

**BT #: 2024 - 104**

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-4265-215	Facility Services - Maintenance & Repair Building	79,100.00	(670.00)	78,430.00
10-4265-540	Facility Services - Capital Outlay Equipment	-	670.00	670.00
<b>Facility Services</b>				
37-4376-550	EMS Transport - Capital Outlay Equipment	29,015.00	(4,316.00)	24,699.00
37-4376-260	EMS Transport - Departmental Supplies	3,000.00	4,316.00	7,316.00
<b>EMS Transport</b>				
		<b>111,115.00</b>	<b>-</b>	<b>111,115.00</b>

**Justification:**

This transfer is to do the following: move monies from Facility Services Maintenance & Repair Building to Capital Outlay Equipment - this was to purchase a regulator for the install of the generator to the County Manager's Building and should have originally been coded to Capital Outlay as it should have been considered part of the total purchase hand hookup of the generator that was over the \$5,000 threshold; and to move monies in EMS Transport from Capital Outlay to Departmental Supplies as the purchase of the Stair Pro Chair was under the \$5,000 threshold. Once these budget dollars are moved to the appropriate place, the expenditures will be moved to the correct lines as well.

**Budget Officer's Initials** CSF

**Approval Date:** 4/10/24

**Initials:** MD  
**Batch #:** 2024-104  
**Date:** 4/10/2024

Washington County  
**BUDGET TRANSFER**

**To:** Board of Commissioners  
**From:** Curtis Potter, County Manager  
Missy Dixon, Finance Officer  
**Date:** April 10, 2024  
**RE:** Buildings/Facility Services

**BT #: 2024 - 105**

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-4260-554	Buildings-Probation & Parole-Forbes	8,000.00	(2,900.00)	5,100.00
10-4260-558	Buildings-CIP-HVAC Repairs/Replacements Reserves	35,000.00	(7,893.00)	27,107.00
10-4265-010	Facility Services-Salaries & Wages-Regular	194,952.00	(800.00)	194,152.00
10-4265-101	Facility Services-401(K) Contribution	5,849.00	(300.00)	5,549.00
10-4265-130	Facility Services-Unemployment Insurance	1,776.00	(1,776.00)	-
10-4265-140	Facility Services-Workers Comp Insurance	15,170.00	(1,251.00)	13,919.00
10-4265-181	Facility Services-Group Insurance	47,781.00	(500.00)	47,281.00
10-4265-230	Facility Services-Departmental Supplies-Safety	4,000.00	(1,000.00)	3,000.00
10-4265-320	Facility Services-Communications	8,000.00	(2,000.00)	6,000.00
10-4265-355	Facility Services-Maintenance & Repair-Vehicles	2,000.00	(1,000.00)	1,000.00
10-4265-602	Facility Services-Contracted Services-Exterminating	8,100.00	(623.00)	7,477.00
10-4265-603	Facility Services-Contracted Services-Elevator	11,218.00	(599.00)	10,619.00
10-4265-604	Facility Services-Republic	12,000.00	(2,400.00)	9,600.00
10-4265-330	Facility Services-Utilities-Electricity	100,000.00	23,042.00	123,042.00
<b>Buildings/Facility Services</b>		<b>453,846.00</b>	<b>-</b>	<b>453,846.00</b>

**Justification:**

This transfer is to move budgeted dollars from various lines in the Buildings and Facility Services Budgets to the Utilities line to cover the increased cost of Electricity. There has been a trend amongst several departments where utility costs have grown much larger than anticipated during the budget planning.

Budget Officer's Initials CBP

Approval Date: 4/10/24

Initials: MD  
Batch #: 2024.105  
Date: 4/11/2024

Washington County  
**BUDGET TRANSFER**

**To:** Board of Commissioners  
**From:** Curtis Potter, County Manager  
Missy Dixon, Finance Officer  
**Date:** April 10, 2024  
**RE:** Emergency Management//Senior Center

**BT #: 2024 - 106**

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-4330-315	Emergency Management-Training	3,000.00	(800.00)	2,200.00
10-4330-320	Emergency Management-Communications	4,750.00	(700.00)	4,050.00
10-4330-310	Emergency Management-Travel	2,500.00	1,000.00	3,500.00
10-4330-350	Emergency Management-Maintenance & Repair-Equipment	1,993.00	500.00	2,493.00
<b>Emergency Management</b>				
10-5150-310	Senior Center - Travel	2,000.00	(1,000.00)	1,000.00
10-5150-257	Senior Center - Department Supplies-Crafts/Ceramics	3,500.00	1,000.00	4,500.00
<b>Senior Center</b>				
		<b>17,743.00</b>	<b>-</b>	<b>17,743.00</b>

**Justification:**

This transfer is to move budgeted dollars within the Emergency Management Budget from Training & Communications to Travel and Maintenance & Repair Equipment. This movement is needed to cover the costs of fuel through fiscal year end and the cost to pay for maintenance for establishing a backup antenna system on our Communications Tower in Roper in preparation for the antenna replacement being covered by a 911 Grant. This transfer will also move budgeted dollars within the Senior Center Budget from Travel to Department Supplies-Crafts/Ceramics to pay for items needed through fiscal year end - these monies are available due to the ROAP reimbursement for some of the senior's travel.

**Budget Officer's Initials** OSP

**Approval Date:** 4/10/24

**Initials:** OSP  
**Batch #:** 2024-106  
**Date:** 4/11/2024

Washington County  
**BUDGET TRANSFER**

**To:** Board of Commissioners  
**From:** Curtis Potter, County Manager  
Missy Dixon, Finance Officer  
**Date:** April 10, 2024  
**RE:** SS Admin

**BT #: 2024 - 107**

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-5310-090	SS Admin - FICA Tax	162,484.00	(3,000.00)	159,484.00
10-5310-101	SS Admin - 401(K) Contributions	66,416.00	(4,000.00)	62,416.00
10-5310-181	SS Admin - Group Insurance	441,269.00	(10,000.00)	431,269.00
10-5310-311	SS Admin - Vehicle Fuel	9,000.00	2,000.00	11,000.00
10-5310-600	SS Admin - Contracted Services	162,960.00	15,000.00	177,960.00
<b>SS Admin</b>		<b>842,129.00</b>	<b>-</b>	<b>842,129.00</b>

**Justification:**

This transfer is to move budgeted dollars within the DSS Budget from various benefit lines to the Vehicle Fuel and Contracted Services lines in order to pay for IT, fuel through fiscal year end and to continue contracted services to meet the requirements of the state to visit all foster children while initiating all the new reports in Child Welfare. These benefit monies are available due to the inability to fill all fulltime positions. All lines are reimbursable at the same rate so there is no change in revenue.

**Budget Officer's Initials** CD

**Approval Date:** 4/10/24

<b>Initials:</b>	<u>CD</u>
<b>Batch #:</b>	<u>2024107</u>
<b>Date:</b>	<u>4/11/2024</u>

Washington County  
**BUDGET TRANSFER**

**To:** Board of Commissioners  
**From:** Curtis Potter, County Manager  
Missy Dixon, Finance Officer  
**Date:** April 11, 2024  
**RE:** Manager's Office

**BT #: 2024 - 108**

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-4120-040	Manager's Office-Salaries & Wages-Longevity	2,259.00	(334.00)	1,925.00
10-4120-090	Manager's Office-FICA Tax Expense	22,206.00	(216.00)	21,990.00
10-4120-101	Manager's Office-401(K) Contribution	8,708.00	(36.00)	8,672.00
10-4120-180	Manager's Office-Group Insurance	42,211.00	(1,525.00)	40,686.00
10-4120-320	Manager's Office-Communications	3,300.00	(750.00)	2,550.00
10-4120-380	Manager's Office-Advertising	7,000.00	(1,000.00)	6,000.00
10-4120-381	Manager's Office-LOST Referendum-Education	7,000.00	(500.00)	6,500.00
10-4120-010	Manager's Office-Salaries & Wages-Regular	288,004.00	1,040.00	289,044.00
10-4120-100	Manager's Office-Retirement	58,055.00	287.00	58,342.00
10-4120-260	Manager's Office-Departmental Supplies	11,000.00	3,034.00	14,034.00
				-
<b>Manager's Office</b>		<b>449,743.00</b>	<b>-</b>	<b>449,743.00</b>

**Justification:**

To redistribute available funding to fully cover salary and retirement expenses through the end of the fiscal year; and to increase departmental supply funding to offset unanticipated purchases made earlier this year to replace an ID Badge making machine and laptop, so that final year-end supply purchases can be made prior to the upcoming expenditure cutoff deadline.

Budget Officer's Initials

*CSL*

Approval Date:

*4/12/24*

Initials:

*fm*

Batch #:

*2024-108*

Date:

*4/15/2024*

Washington County  
**BUDGET TRANSFER**

**To:** Board of Commissioners  
**From:** Curtis Potter, County Manager  
Missy Dixon, Finance Officer  
**Date:** April 16, 2024  
**RE:** Recreation

**BT #: 2024 - 109**

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-6120-200	Recreation - Supplies & Materials	6,000.00	(1,000.00)	5,000.00
10-6120-260	Recreation - Office Supplies	3,000.00	1,000.00	4,000.00
<b>Recreation</b>		<b>9,000.00</b>	<b>-</b>	<b>9,000.00</b>

**Justification:**

To move funds within Recreation from Supplies & Materials to Office Supplies to purchase computers, printer, and needed supplies prior to fiscal year end.

**Budget Officer's Initials** CSF

**Approval Date:** 4/16/24

**Initials:** MD  
**Batch #:** 2024/109  
**Date:** 4/17/2024

Washington County  
**BUDGET TRANSFER**

**To:** Board of Commissioners  
**From:** Curtis Potter, County Manager  
Missy Dixon, Finance Officer  
**Date:** April 17, 2024  
**RE:** IT

**BT #: 2024 - 110**

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-4210-315	IT - Training	2,000.00	(1,980.00)	20.00
10-4210-180	IT - Professional Services	22,000.00	(2,000.00)	20,000.00
10-4120-330	IT - Postage	100.00	(42.00)	58.00
10-4210-200	IT - Departmental Supplies	1,500.00	490.00	1,990.00
10-4210-350	IT - Maintenance & Repair-Equipment	32,000.00	3,532.00	35,532.00
<b>IT</b>		<b>57,600.00</b>	<b>-</b>	<b>57,600.00</b>

**Justification:**

To redistribute funds within the IT Department Budget for the following: increase departmental supplies in order to purchase a printer/copier/scanner and toner since the Tax Office copier is no longer available for use due to office relocation; increase Maintenance & Repair Equipment in order to pay for the VMWare for the IT Server and End Point Detection and Response for the Sheriff's DC1, DC2, RMS Servers and to increase Soundside Group hours for IT assistance through fiscal year end.

**Budget Officer's Initials** CPD

**Approval Date:** 4/17/24

**Initials:** MD  
**Batch #:** 2024-110  
**Date:** 4/18/2024

Washington County  
**BUDGET TRANSFER**

**To:** Board of Commissioners  
**From:** Curtis Potter, County Manager  
Missy Dixon, Finance Officer  
**Date:** April 17, 2024  
**RE:** Central Services

BT #: 2024 - 111

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-8300-321	Central Services-Communications-Telecom	23,000.00	(3,400.00)	19,600.00
10-8300-391	Central Services-Software Licenses	16,000.00	3,400.00	19,400.00
<b>Central Services</b>		<b>39,000.00</b>	<b>-</b>	<b>39,000.00</b>

**Justification:**

To redistribute funds within the Central Services Budget to reduce the Communications line and increase the Software Licenses line. This increase is due to some of the subscriptions costs coming in higher than anticipated during the budget year such as Adobe and MSO365.

Budget Officer's Initials CP

Approval Date: 4/17/24

Initials: MD  
Batch #: 2024-111  
Date: 4/18/2024



Washington County  
**BUDGET TRANSFER**

**To:** Board of Commissioners  
**From:** Curtis Potter, County Manager  
Missy Dixon, Finance Officer  
**Date:** April 18, 2024  
**RE:** Tax

BT #: 2024 - 112

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-4140-310	Tax - Travel	500.00	(250.00)	250.00
10-4140-390	Tax - Dues & Subscriptions	6,500.00	250.00	6,750.00
<b>Tax</b>		<b>7,000.00</b>	<b>-</b>	<b>7,000.00</b>

**Justification:**

To transfer monies within the Tax Department Budget from Travel to Dues and Subscriptions in order to pay for these needed services through fiscal year end.

Budget Officer's Initials CSF

Approval Date: 4/19/24

Initials: CSF  
Batch #: 2024-112  
Date: 4/22/2024

Washington County  
**BUDGET TRANSFER**

**To:** Board of Commissioners  
**From:** Curtis Potter, County Manager  
Missy Dixon, Finance Officer  
**Date:** April 22, 2024  
**RE:** Sheriff/Contingency

**BT #: 2024 - 113**

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-4310-540	Sheriff-Captial Outlay-Vehicles	197,000.00	(14,078.00)	182,922.00
10-4310-180	Sheriff-Professional Services	10,000.00	3,000.00	13,000.00
10-4310-320	Sheriff-Communications	13,400.00	1,275.00	14,675.00
10-9990-000	Contingency	37,544.00	9,803.00	47,347.00
<b>Sheriff/Contingency</b>		<b>257,944.00</b>	<b>-</b>	<b>257,944.00</b>

**Justification:**

This transfer is to move monies within the Sheriff's Office Budget from Vehicle Capital Outlay to the Professional Services line in order to keep from overspending this line. This line is used to pay for the mental health assessments of all new Sheriff Office, Detention and Communications Employees and due to staff turnover this cost is higher than anticipated during the budgeting session. This will also move monies to the Communication line in order to activate and pay for aircard service to the new Mobile Data Terminals that have been purchased and installed in the Deputy's Vehicles through a grant. The remaining unspent Capital Outlay of \$9,803 will be moved into the Contingency line to address year end entry shortfalls.

**Budget Officer's Initials** CSP

**Approval Date:** 4/25/24

<b>Initials:</b>	<u>MD</u>
<b>Batch #:</b>	<u>2024-113</u>
<b>Date:</b>	<u>4/26/2024</u>

Washington County  
**BUDGET TRANSFER**

**To:** Board of Commissioners  
**From:** Curtis Potter, County Manager  
Missy Dixon, Finance Officer  
**Date:** April 22, 2024  
**RE:** Landfill

**BT #: 2024 - 114**

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
33-7400-010	Landfill - Salaries & Wages - Regular	57,598.00	(2,800.00)	54,798.00
33-7400-031	Landfill - Salaries & Wages - Part Time	5,000.00	2,800.00	7,800.00
<b>Landfill</b>		<b>62,598.00</b>	<b>-</b>	<b>62,598.00</b>

**Justification:**

This transfer is to move monies within the Landfill from Regular Salaries to Part Time Salaries since we still do not have a Fulltime Landfill Operator. These monies are needed in the Part Time line to fill in during absences and as needed for push up work.

**Budget Officer's Initials** CS

**Approval Date:** 4/24/24

<b>Initials:</b>	<u>CS</u>
<b>Batch #:</b>	<u>2024-114</u>
<b>Date:</b>	<u>4/24/2024</u>

Washington County  
**BUDGET TRANSFER**

**To:** Board of Commissioners  
**From:** Curtis Potter, County Manager  
Missy Dixon, Finance Officer  
**Date:** April 23, 2024  
**RE:** Water

**BT #: 2024 - 115**

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
35-7130-040	Water - Professional Services	56,500.00	(4,600.00)	51,900.00
35-7130-200	Water - Supplies & Materials	31,750.00	4,600.00	36,350.00
<b>Water</b>		<b>88,250.00</b>	<b>-</b>	<b>88,250.00</b>

**Justification:**

This transfer is to move monies within the Water Budget from Professional Services to Supplies and Materials in order to purchase a 2" Meter and three 1" Meters that are needed prior to fiscal year end.

**Budget Officer's Initials** CB

**Approval Date:** 4/24/24

<b>Initials:</b>	<u>gm</u>
<b>Batch #:</b>	<u>2024-115</u>
<b>Date:</b>	<u>4/24/2024</u>

Washington County  
**BUDGET TRANSFER**

**To:** Board of Commissioners  
**From:** Curtis Potter, County Manager  
Missy Dixon, Finance Officer  
**Date:** April 23, 2024  
**RE:** Detention

**BT #: 2024 - 116**

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-4320-010	Detention - Salaries & Wages - Regular	350,354.00	(45,000.00)	305,354.00
10-4320-030	Detention - Salaries & Wages - Overtime	80,000.00	31,400.00	111,400.00
10-4320-031	Detention - Salaries & Wages - Part Time	41,000.00	13,600.00	54,600.00
10-4320-350	Detention - Maintenance & Repair-Equipment	20,000.00	(2,500.00)	17,500.00
10-4320-200	Detention - Departmental Supplies	15,000.00	2,500.00	17,500.00
<b>Detention</b>		<b>506,354.00</b>	<b>-</b>	<b>506,354.00</b>

**Justification:**

This transfer is to move monies within the Detention Office from Regular Salaries to Overtime and Part Time in order to cover the overage that we will have from March-June due to being unable to fill fulltime positions. To transfer monies from Maintenance & Repair Equipment to Departmental Supplies to cover the purchase of needed supplies and materials through fiscal year end to include storage cabinets.

**Budget Officer's Initials** CSF

**Approval Date:** 4/24/24

<b>Initials:</b>	<u>TM</u>
<b>Batch #:</b>	<u>2024-116</u>
<b>Date:</b>	<u>4/26/2024</u>

Washington County  
**BUDGET TRANSFER**

**To:** Board of Commissioners  
**From:** Curtis Potter, County Manager  
Missy Dixon, Finance Officer  
**Date:** April 24, 2024  
**RE:** Recreation

**BT #: 2024 - 117**

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-6120-355	Recreation - Maintenance & Repair-Vehicle	5,000.00	(500.00)	4,500.00
10-6120-260	Recreation - Office Supplies	4,000.00	500.00	4,500.00
<b>Recreation</b>		<b>9,000.00</b>	<b>-</b>	<b>9,000.00</b>

**Justification:**

This transfer is to move monies within the Recreation Budget from Vehicle Maintenance & Repair to Office Supplies in order to purchase a new laptop, desktop and monitor for the Recreation Director. Currently the Director is having to bring his paperwork in for Finance to do his requisitions because he is not able to access Edmunds on his computers. These computers are being ordered through IT in order to purchase what is needed to run the required programs. The quotes came in a little over \$100 more than what is available in his line so we are asking to move this and a little more in case there are small supplies needed from now until fiscal year end.

**Budget Officer's Initials** CSB

**Approval Date:** 4/24/24

**Initials:** CSB  
**Batch #:** 2024-117  
**Date:** 4/25/2024

Washington County  
**BUDGET TRANSFER**

**To:** Board of Commissioners  
**From:** Curtis Potter, County Manager  
Missy Dixon, Finance Officer  
**Date:** April 26, 2024  
**RE:** Airport

**BT #: 2024 - 118**

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
39-4530-351	Airport - Maintenance & Repair-Equipment	10,000.00	(2,000.00)	8,000.00
39-4530-200	Airport - Departmental Supplies	6,000.00	1,000.00	7,000.00
39-4530-350	Airport - Maintenance & Repair-Building	4,638.00	1,000.00	5,638.00
<b>Airport</b>		<b>20,638.00</b>	<b>-</b>	<b>20,638.00</b>

**Justification:**

This transfer is to redistribute budgeted funds within the Airport Budget in order to purchase additional departmental supplies and building maintenance supplies prior to fiscal year end.

**Budget Officer's Initials** CSB

**Approval Date:** 4/26/24

**Initials:** CSB  
**Batch #:** 2024-118  
**Date:** 4/29/2024

Washington County  
**BUDGET TRANSFER**

**To:** Board of Commissioners  
**From:** Curtis Potter, County Manager  
Missy Dixon, Finance Officer  
**Date:** April 29, 2024  
**RE:** School Capital Outlay Fund

**BT #: 2024 - 119**

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
21-5912-695	Grant-Needs Based Pub Sch-Planning/Design	2,000,000.00	(206,963.58)	1,793,036.42
21-5912-696	Grant-Needs Based Pub Sch-Construction	46,430,290.78	206,963.58	46,637,254.36
<b>School Capital Outlay Fund</b>		<b>48,430,290.78</b>	<b>-</b>	<b>48,430,290.78</b>

**Justification:**

This transfer is to redistribute budgeted funds within the School Capital Outlay Grant lines from Planning/Design to Construction to align with the amounts that are currently still owed in each of these categories.

**Budget Officer's Initials** CBP

**Approval Date:** 4/30/24

**Initials:** MP  
**Batch #:** 2024-119  
**Date:** 5/1/2024



Washington County  
**BUDGET TRANSFER**

**To:** Board of Commissioners  
**From:** Curtis Potter, County Manager  
Missy Dixon, Finance Officer  
**Date:** April 29, 2024  
**RE:** Recreation

**BT #: 2024 - 120**

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-6120-553	Recreation - Maintenance/Equipment-Skinners	4,000.00	(2,769.00)	1,231.00
10-6120-260	Recreation - Office Supplies	4,500.00	2,769.00	7,269.00
<b>Recreation</b>		<b>8,500.00</b>	<b>-</b>	<b>8,500.00</b>

**Justification:**

This transfer is to redistribute budgeted funds within the Recreation Department Budget in order to purchase and install two new security cameras to be placed in the Washington Street Gym.

**Budget Officer's Initials** CPD

**Approval Date:** 4/30/24

<b>Initials:</b>	CPD
<b>Batch #:</b>	2024-120
<b>Date:</b>	5/1/2024

Washington County  
**BUDGET TRANSFER**

**To:** Board of Commissioners  
**From:** Curtis Potter, County Manager  
Missy Dixon, Finance Officer  
**Date:** May 1, 2024  
**RE:** Senior Center/SS Admin

**BT #: 2024 - 121**

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-5150-315	Senior Center-Training	3,500.00	(250.00)	3,250.00
10-5150-310	Senior Center-Travel	1,000.00	250.00	1,250.00
<b>Senior Center</b>				
10-5310-180	SS Admin-Legal Protective Services	40,500.00	(4,000.00)	36,500.00
10-5310-611	SS Admin-Family Reunification (Psych Evals)	10,000.00	4,000.00	14,000.00
<b>SS Admin</b>				
		<b>55,000.00</b>	<b>-</b>	<b>55,000.00</b>

**Justification:**

This transfer is to redistribute budgeted funds within the Senior Center to cover a shortfall in the travel line which pays for staff travel and gas for the vehicle. This transfer will also move funds within DSS from the Legal Protective Services line to the Family Reunification line in order to cover expenses for Psych Evaluations that have to be completed prior to year end for current cases that the agency is aware of-both lines are reimbursable at 50%, therefore there is no change in revenues.

**Budget Officer's Initials** CSB

**Approval Date:** 5/1/24

<b>Initials:</b>	<u>MP</u>
<b>Batch #:</b>	<u>2024-121</u>
<b>Date:</b>	<u>5/1/2024</u>

Washington County  
**BUDGET AMENDMENT**

**To:** Board of Commissioners

**BA #:** 2024-122

**From** Curtis Potter, County Manager  
Missy Dixon, *Finance Officer*

**Date:** May 6, 2024

**RE:** Various Departments as Shown Below

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-4110-350	Governing Board - Postage	100.00	(50.00)	50.00
10-4110-090	Governing Board - FICA Tax Expense	4,016.00	50.00	4,066.00
10-4170-100	Elections - Retirement Expense	17,334.00	(2,020.00)	15,314.00
10-4170-101	Elections - 401(K) Contribution	2,600.00	(300.00)	2,300.00
10-4170-010	Elections - Salaries & Wages-Regular	45,545.00	1,200.00	46,745.00
10-4170-090	Elections - FICA Tax Expense	6,629.00	1,000.00	7,629.00
10-4170-180	Elections - Group Insurance	8,007.00	120.00	8,127.00
10-4210-090	IT - FICA Tax Expense	4,248.00	(400.00)	3,848.00
10-4210-130	IT - Unemployment Insurance	296.00	(296.00)	-
10-4140-010	Tax - Salaries & Wages-Regular	254,472.00	(1,029.00)	253,443.00
10-4210-010	IT - Salaries & Wages-Regular	53,911.00	1,300.00	55,211.00
10-4210-100	IT - Retirement	11,106.00	300.00	11,406.00
10-4210-181	IT - Group Insurance	10,013.00	125.00	10,138.00
10-4330-090	Emergency Mgmt - FICA Tax Expense	4,255.00	(500.00)	3,755.00
10-4330-140	Emergency Mgmt - Workmans Comp	2,752.00	(131.00)	2,621.00
10-4330-270	Emergency Mgmt - Generator Fuel	2,400.00	(1,109.00)	1,291.00
10-4330-010	Emergency Mgmt - Salaries & Wages-Regular	55,628.00	1,300.00	56,928.00
10-4330-100	Emergency Mgmt - Retirement	11,126.00	300.00	11,426.00
10-4330-101	Emergency Mgmt - 401(K) Contributions	1,669.00	40.00	1,709.00
10-4330-180	Emergency Mgmt - Group Insurance	8,040.00	100.00	8,140.00
<b>Various</b>				
<b>Balanced:</b>		<b>504,147.00</b>	<b>-</b>	<b>504,147.00</b>

**Justification:**

This amendment is being done to redistribute budgeted dollars among various departments to cover a shortfall in various salary and benefits lines as a result of the 2.5% COLA that was approved by the Board during the FYE 2024 Budget Process. Due to being unable to hire fulltime staff in certain departments, we are able to cover this shortfall without pulling the monies from Central Services.

**Approval Date:** \_\_\_\_\_

**Bd. Clerk's Init:** \_\_\_\_\_

**Initials:**

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**Batch #:**

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**Date:**

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Washington County  
**BUDGET AMENDMENT**

**To:** Board of Commissioners

**BA #: 2024-123**

**From** Curtis Potter, County Manager  
Missy Dixon, *Finance Officer*

**Date:** May 6, 2024

**RE:** Various Departments as Shown Below

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-4350-181	Inspections - FICA Tax Expense	7,722.00	(800.00)	6,922.00
10-4350-185	Inspections - Unemployment Insurance	592.00	(592.00)	-
10-4350-186	Inspections - Workmans Comp	4,881.00	(653.00)	4,228.00
10-4310-090	Sheriff - FICA Tax Expense	64,366.00	(1,155.00)	63,211.00
10-4350-121	Inspections - Salaries & Wages-Regular	100,228.00	2,400.00	102,628.00
10-4350-182	Inspections - Retirement	20,187.00	600.00	20,787.00
10-4350-183	Inspections - Group Insurance	18,023.00	150.00	18,173.00
10-4350-184	Inspections - 401(K) Contributions	3,028.00	50.00	3,078.00
10-5150-131	Senior Center - Unemployment Insurance	856.00	(856.00)	-
10-5310-140	SS Admin - Workmans Comp	52,715.00	(4,254.00)	48,461.00
10-5310-181	SS Admin - Group Insurance	431,269.00	(6,511.00)	424,758.00
10-5150-010	Senior Center - Salaries & Wages - Regular	93,905.00	8,400.00	102,305.00
10-5150-090	Senior Center - FICA Tax Expense	7,263.00	205.00	7,468.00
10-5150-100	Senior Center - Retirement	18,989.00	1,800.00	20,789.00
10-5150-101	Senior Center - 401(K) Contributions	2,848.00	225.00	3,073.00
10-5150-130	Senior Center - Workmans Comp	1,430.00	1.00	1,431.00
10-5150-180	Senior Center - Group Insurance	23,879.00	990.00	24,869.00
10-5911-010	Communications - Salaries & Wages-Regular	228,127.00	(15,000.00)	213,127.00
10-5911-030	Communications - Salaries & Wages-Overtime	65,000.00	10,000.00	75,000.00
10-5911-031	Communications - Salaries & Wages-Part Time	50,000.00	5,000.00	55,000.00
10-6050-100	Cooperative Ext - Retirement	25,664.00	(1,000.00)	24,664.00
10-6050-180	Cooperative Ext - Group Insurance	17,010.00	(2,000.00)	15,010.00
10-6050-010	Cooperative Ext - Salaries & Wages-Regular	95,050.00	3,000.00	98,050.00
10-6060-031	Soil & Water - Salaries & Wages-Part Time	13,000.00	(950.00)	12,050.00
10-6060-030	Soil & Water - Salaries & Wages-Regular	31,251.00	800.00	32,051.00
10-6060-180	Soil & Water - Group Insurance	7,959.00	150.00	8,109.00
10-6120-100	Recreation - Retirement	13,274.00	(2,500.00)	10,774.00
10-6120-101	Recreation - 401(K) Contribution	1,991.00	(500.00)	1,491.00
10-6120-130	Recreation - Unemployment Insurance	296.00	(296.00)	-
10-4310-090	Tax - FICA Tax Expense	20,036.00	(479.00)	19,557.00
10-6120-010	Recreation - Salaries & Wages-Regular	42,638.00	3,700.00	46,338.00
10-6120-180	Recreation - Group Insurance	8,006.00	75.00	8,081.00
39-4530-100	Airport - Retirement	10,124.00	(100.00)	10,024.00
39-4530-090	Airport - FICA Tax Expense	4,269.00	100.00	4,369.00
<b>Various</b>				
<b>Balanced:</b>		<b>1,485,876.00</b>	<b>-</b>	<b>1,485,876.00</b>

**Justification:**

This amendment is being done to redistribute budgeted dollars among various departments to cover a shortfall in various salary and benefits lines as a result of the 2.5% COLA that was approved by the Board during the FYE 2024 Budget Process. Due to being unable to hire fulltime staff in certain departments, we are able to cover this shortfall without pulling the monies from Central Services.

**Approval Date:** \_\_\_\_\_  
**Bd. Clerk's Init:** \_\_\_\_\_  
**Initials:**

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**Batch #:**

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**Date:**

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Washington County  
**BUDGET AMENDMENT**

**To:** Board of Commissioners

**BA #: 2024- 124**

**From:** Curtis Potter, County Manager  
Missy Dixon, *Finance Officer*

**Date:** May 6, 2024

**RE:** Facility Services/Senior Center/Sheriff/EMS

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-3353-000	Insurance Proceeds	(58,596.00)	(688.00)	(59,284.00)
10-4265-256	Facility Services - Insurance Claims	25,655.00	688.00	26,343.00
<b>Facility Services</b>				
10-3509-010	Senior Center Trips	(5,790.00)	(361.00)	(6,151.00)
10-5150-380	Senior Center Trips	6,613.00	361.00	6,974.00
10-3509-020	Senior Center Donations	(339.00)	(41.00)	(380.00)
10-5150-650	Senior Center Donations	4,953.00	41.00	4,994.00
<b>Senior Center</b>				
10-3540-020	Gun Permits Discretionary-County Portion	(4,695.00)	(660.00)	(5,355.00)
10-4310-611	Gun Permits Discretionary-County Portion	47,125.00	660.00	47,785.00
10-3540-030	Gun Permits-State Portion	(5,570.00)	(775.00)	(6,345.00)
10-4310-612	Gun Permits-State Portion	7,600.00	775.00	8,375.00
10-3540-040	Finger Printing	(1,100.00)	(140.00)	(1,240.00)
10-4310-613	Finger Printing	6,765.00	140.00	6,905.00
10-3540-070	Donations-Animal Control	(9.00)	(100.00)	(109.00)
10-4310-601	Donations-Animal Control	3,384.00	100.00	3,484.00
<b>Sheriff</b>				
37-3490-021	UNC PECC+ Program Grant	(2,100.00)	(300.00)	(2,400.00)
37-4330-653	UNC PECC+ Program Grant	8,425.00	300.00	8,725.00
<b>EMS</b>				
<b>Balanced:</b>		<b>32,321.00</b>	<b>-</b>	<b>32,321.00</b>

**Justification:**

This amendment is being done to book additional revenues received for the following: Insurance Proceeds for a wrecked Sheriff's vehicle, Senior Center Trips and donations, Sheriff Gun Permitting, Finger Printing and Animal Control Donations and for the EMS UNC PECC+ Grant Program.

**Approval Date:** \_\_\_\_\_

**Bd. Clerk's Init:** \_\_\_\_\_

**Initials:**


  
**Batch #:** \_\_\_\_\_  
**Date:** \_\_\_\_\_

Washington County  
**BUDGET AMENDMENT**

**To:** Board of Commissioners

**BA #: 2024- 125**

**From:** Curtis Potter, County Manager  
Missy Dixon, *Finance Officer*

**Date:** May 6, 2024

**RE:** School Capital Outlay/Opioid Fund/Projects & Grants Fund

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
21-3230-402	Truist PK-12 Financing-Earned Income	(268,863.32)	(65,131.36)	(333,994.68)
21-9200-001	Truist PK-12 Financing-Earned Income	431,058.00	65,131.36	496,189.36
<b>School Capital Outlay</b>				
50-3290-000	Opioid-Interest Earned	(368.80)	(34.42)	(403.22)
50-9990-000	Contingency	121,731.58	34.42	121,766.00
<b>Opioid Fund</b>				
58-3290-000	Interest Earned	(9,882.23)	(998.08)	(10,880.31)
58-4100-001	Interest Earned	9,882.41	998.08	10,880.49
<b>Projects &amp; Grants Fund</b>				
<b>Balanced:</b>		<b>283,557.64</b>	<b>-</b>	<b>283,557.64</b>

**Justification:**

This amendment is being done to book additional Interest received for the following: School Capital Outlay (Truist Loan), Opioid Fund, and the Projects & Grants Fund.

**Approval Date:** \_\_\_\_\_

**Bd. Clerk's Init:** \_\_\_\_\_

<b>Initials:</b>	
<b>Batch #:</b>	
<b>Date:</b>	

Washington County  
**BUDGET AMENDMENT**

**To:** Board of Commissioners

**BA #: 2024- 126**

**From:** Curtis Potter, County Manager  
Missy Dixon, *Finance Officer*

**Date:** May 6, 2024

**RE:** DSS Trust Accounts

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
51-3100-001	DSS Trust Fund Accounts Revenue	(180,000.00)	(15,000.00)	(195,000.00)
51-3990-000	Appropriated Fund Balance	-	(50,000.00)	(50,000.00)
51-4100-001	DSS Trust Fund Accounts Expenditure	180,000.00	65,000.00	245,000.00
<b>DSS Trust Fund Accounts</b>				
<b>Balanced:</b>		-	-	-

**Justification:**

After being made aware of new incoming trusts that DSS will be receiving as Guardianship cases, it was noticed that there will be an increase in revenues with these cases therefore dictating the need to increase both the revenue line and the expenditure line by \$15,000 for these new trusts. It was also noted that expenses for some of the individuals currently in DSS care have increased due to cost of care for the facilities that they are located in - this has resulted in the need to appropriate fund balance for monies that have been held for them in order to also increase the expenditure line by an additional \$50,000. The total increase in expenses is estimated to be around \$65,000 prior to fiscal year end.

**Approval Date:** \_\_\_\_\_

**Bd. Clerk's Init:** \_\_\_\_\_

<b>Initials:</b>	
<b>Batch #:</b>	
<b>Date:</b>	

Washington County  
**BUDGET AMENDMENT**

**To:** Board of Commissioners

**BA #: 2024- 127**

**From:** Curtis Potter, County Manager  
Missy Dixon, *Finance Officer*

**Date:** May 6, 2024

**RE:** Landfill

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
33-3990-000	Fund Balance Appropriation	(64,916.00)	10,062.00	(54,854.00)
33-7400-010	Landfill-Salaries & Wages - Regular	54,798.00	(6,000.00)	48,798.00
33-7400-100	Landfill-Retirement Expense	12,520.00	(3,000.00)	9,520.00
33-7400-130	Landfill-Unemployment Insurance	592.00	(592.00)	-
33-7400-180	Landfill-Group Insurance	15,906.00	(470.00)	15,436.00
<b>Landfill</b>				
		<b>Balanced:</b>	<b>18,900.00</b>	<b>-</b>
				<b>18,900.00</b>

**Justification:**

This budget amendment will reduce the Landfill Fund Balance Appropriation by \$10,062. During budget season, there was an allocation of \$64,916 from fund balance however once the books were closed and the audit finished, it was noticed that we did not have this full amount available. At June 30, 2023, the fund balance was \$54,854 therefore dictating the need to reduce the fund balance appropriation as not to overspend this fund.

We are able to reduce some of the salary and benefits lines to cover this decrease due to not being fully staffed at the landfill this fiscal year.

**Approval Date:** \_\_\_\_\_

**Bd. Clerk's Init:** \_\_\_\_\_

**Initials:**

--

**Batch #:**

--

**Date:**

--



Washington County  
**BUDGET AMENDMENT**

**To:** Board of Commissioners

**BA #: 2024- 128**

**From:** Curtis Potter, County Manager  
Missy Dixon, *Finance Officer*

**Date:** May 6, 2024

**RE:** General Fund/Landfill

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-3290-000	General Fund-Interest Earned	(270,393.00)	(50,000.00)	(320,393.00)
10-9800-033	Transfer to Sanitation	50,000.00	50,000.00	100,000.00
				-
33-3980-000	Transfer from General Fund	(50,000.00)	(50,000.00)	(100,000.00)
33-8100-601	Designated for Future Appropriation	-	50,000.00	50,000.00
<b>Landfill</b>				
<b>Balanced:</b>		<b>(270,393.00)</b>	<b>-</b>	<b>(270,393.00)</b>

**Justification:**

This budget amendment is to transfer \$50,000 from the General Fund to the Landfill Fund so that this fund does not end the fiscal year in the negative. This \$50,000 will make a total of \$100,000 transferred to the Landfill Fund this fiscal year. The Landfill does not have any additional fund balance of its own that can be allocated.

**Approval Date:** \_\_\_\_\_

**Bd. Clerk's Init:** \_\_\_\_\_

<b>Initials:</b>	
<b>Batch #:</b>	
<b>Date:</b>	

Washington County

Monthly Financial Summary

as of April 30, 2024

	Budget	YTD Activity
<b>General Fund (10):</b>		
Revenues	18,496,870.00	13,391,807.28
Expenditures	(18,496,870.00)	(13,590,768.20)
<b>Balance:</b>	<b>-</b>	<b>(198,960.92)</b>
<i>*Fund Balance Appropriation</i>		<i>1,953,322.00</i>
<i>*Transfer to General Fund</i>		<i>-</i>

	Budget	YTD Activity
<b>Capital Outlay-Washington Co Schools (21):</b>		
Revenues	67,681,525.59	35,925,392.60
Expenditures	(67,681,525.59)	(36,612,528.47)
<b>Balance:</b>	<b>-</b>	<b>(687,135.87)</b>
<i>*Fund Balance Appropriation</i>		<i>18,937,520.71</i>
<i>*Transfer from General Fund</i>		<i>-</i>

	Budget	YTD Activity
<b>Drainage Fund (30):</b>		
Revenues	123,000.00	116,477.89
Expenditures	(123,000.00)	(60,813.99)
<b>Balance:</b>	<b>-</b>	<b>55,663.90</b>
<i>*Fund Balance Appropriation</i>		<i>22,828.00</i>
<i>*Transfer from General Fund</i>		<i>-</i>

	Budget	YTD Activity
<b>Sanitation Fund (33):</b>		
Revenues	1,663,189.00	1,489,991.36
Expenditures	(1,663,189.00)	(1,194,241.73)
<b>Balance:</b>	<b>-</b>	<b>295,749.63</b>
<i>*Fund Balance Appropriation</i>		<i>64,916.00</i>
<i>*Transfer from General Fund</i>		<i>50,000.00</i>

	Budget	YTD Activity
<b>Water Fund (35):</b>		
Revenues	2,058,318.00	1,260,423.34
Expenditures	(2,058,318.00)	(1,005,052.94)
<b>Balance:</b>	<b>-</b>	<b>255,370.40</b>
<i>*Fund Balance Appropriation</i>		<i>394,228.00</i>
<i>*Transfer from General Fund</i>		<i>-</i>

	Budget	YTD Activity
<b>Waterworks Capital Projects Fund (36):</b>		
Revenues	6,664,200.00	89,729.00
Expenditures	(6,664,200.00)	(160,323.00)
<b>Balance:</b>	<b>-</b>	<b>(70,594.00)</b>
<i>*Fund Balance Appropriation</i>		<i>-</i>
<i>*Transfer from General Fund</i>		<i>-</i>

	Budget	YTD Activity
<b>EMS Fund (37):</b>		
Revenues	2,407,892.00	1,824,644.89
Expenditures	(2,407,892.00)	(1,618,311.73)
<b>Balance:</b>	<b>-</b>	<b>206,333.16</b>
<i>*Fund Balance Appropriation</i>		<i>169,215.00</i>
<i>*Transfer from General Fund</i>		<i>398,952.00</i>

	Budget	YTD Activity
<b>Airport Taxi Lane Grant Fund (38):</b>		
Revenues	2,866,471.00	43,457.00
Expenditures	(2,866,471.00)	(43,456.37)
<b>Balance:</b>	<b>-</b>	<b>0.63</b>
<i>*Fund Balance Appropriation</i>		<i>16,667.00</i>
<i>*Transfer from General Fund</i>		<i>-</i>

	Budget	YTD Activity
<b>Airport Fund (39):</b>		
Revenues	265,693.00	170,701.27
Expenditures	(265,693.00)	(172,538.09)
<b>Balance:</b>	<b>-</b>	<b>(1,836.82)</b>
<i>*Fund Balance Appropriation</i>		<i>49,955.00</i>
<i>*Transfer from General Fund</i>		<i>99,738.00</i>

	Budget	YTD Activity
<b>WC Hospital Pension Fund (40):</b>		
Revenues	450,000.00	542,859.72
Expenditures	(450,000.00)	(320,773.00)
<b>Balance:</b>	<b>-</b>	<b>222,086.72</b>
<i>*Fund Balance Appropriation</i>		<i>-</i>
<i>*Transfer from General Fund</i>		<i>450,000.00</i>

	Budget	YTD Activity
<b>Opioid Settlement Distribution Fund (50):</b>		
Revenues	147,961.77	189,853.18
Expenditures	(147,961.77)	(26,230.19)
<b>Balance:</b>	<b>-</b>	<b>163,622.99</b>
<i>*Fund Balance Appropriation</i>		-
<i>*Transfer from General Fund</i>		-

<b>DSS Trust Fund Accounts (51):</b>		
Revenues	180,000.00	162,255.07
Expenditures	(180,000.00)	(168,896.08)
<b>Balance:</b>	<b>-</b>	<b>(6,641.01)</b>
<i>*Fund Balance Appropriation</i>		-
<i>*Transfer from General Fund</i>		-

<b>American Rescue Plan Act (ARPA) of 2021 (55):</b>		
Revenues	72,294.14	72,294.14
Expenditures	(72,294.14)	(72,294.14)
<b>Balance:</b>	<b>-</b>	<b>-</b>
<i>*Fund Balance Appropriation</i>		-
<i>*Transfer from General Fund</i>		-

<b>Projects/Grants Fund (58):</b>		
Revenues	4,549,914.41	3,610,911.14
Expenditures	(4,549,914.41)	(240,121.29)
<b>Balance:</b>	<b>-</b>	<b>3,370,789.85</b>
<i>*Fund Balance Appropriation</i>		940,000.18
<i>*Transfer from General Fund</i>		19,226.00

	Budget	YTD Activity
<b>Travel &amp; Tourism Fund (63):</b>		
Revenues	278,635.00	120,208.31
Expenditures	(278,635.00)	(153,495.94)
<b>Balance:</b>	<b>-</b>	<b>(33,287.63)</b>
<i>*Fund Balance Appropriation</i>		118,635.00
<i>*Transfer from General Fund</i>		-

<b>E-911 Fund (69):</b>		
Revenues	118,952.00	89,214.39
Expenditures	(118,952.00)	(65,548.87)
<b>Balance:</b>	<b>-</b>	<b>23,665.52</b>
<i>*Fund Balance Appropriation</i>		-
<i>*Transfer from General Fund</i>		-

<b>Revaluation Fund (70):</b>		
Revenues	40,000.00	45,572.93
Expenditures	(40,000.00)	-
<b>Balance:</b>	<b>-</b>	<b>45,572.93</b>
<i>*Fund Balance Appropriation</i>		-
<i>*Transfer from General Fund</i>		40,000.00

**Washington County**  
Statement of Revenue and Expenditures - Standard

*Revenue Account Range: First to zz-zzzz-zzz*

*Include Non-Anticipated: Yes*

*Year To Date As Of: 04/30/24*

*Expend Account Range: First to zz-zzzz-zzz*

*Include Non-Budget: No*

*Current Period: 04/01/24 to 04/30/24*

*Print Zero YTD Activity: No*

*Prior Year: Thru 06/30/23*

<u>Revenue Account</u>	<u>Description</u>	<u>Prior Yr Rev</u>	<u>Anticipated</u>	<u>Curr Rev</u>	<u>YTD Rev</u>	<u>Excess/Deficit</u>	<u>% Real</u>
10-3010-000	TAXES-AD VALOREM CURRENT YEAR	6,925,187.25	7,437,184.00	243,001.81	6,870,047.63	567,136.37 -	92
10-3010-010	CURRENT YEAR TAX DISCOUNTS	50,042.26 -	55,000.00 -	0.00	47,231.56 -	7,768.44	0
10-3011-000	TAXES-AD VALOREM 1ST PRIOR YR	219,989.04	252,000.00	6,926.10	116,318.71	135,681.29 -	46
10-3012-000	TAXES-AD VALOREM ALL PRIOR YRS	115,511.62	132,000.00	9,012.82	67,708.55	64,291.45 -	51
10-3018-000	NCVTS-WASHINGTON CO MOTOR VEH TAX	968,105.77	940,800.00	97,719.73	726,616.55	214,183.45 -	77
10-3018-001	NCVTS-WASH CO BILL/CC CONTRA REV	32,148.19 -	30,000.00 -	0.00	0.00	30,000.00	0
10-3018-002	NCVTS-WASH CO REFUNDS-CONTRA REVEN	4,689.32 -	0.00	0.00	0.00	0.00	0
10-3018-003	NCVTS-WASH CO INTEREST	8,463.02	0.00	0.00	0.00	0.00	0
10-3030-000	PREPAYMENT-PROPERTY TAXES	80,773.54	52,000.00	6,789.18	47,089.31	4,910.69 -	91
10-3080-000	GROSS TAX REC LEASED VEHICLES	388.68	500.00	85.89	660.97	160.97	132
10-3090-000	PAYMENTS IN LIEU OF TAXES	14,216.00	13,500.00	0.00	0.00	13,500.00 -	0
10-3120-000	REFUNDS-AD VALOREM TAXES	591.13 -	0.00	0.00	0.00	0.00	0
10-3170-000	CURRENT YEAR TAX PENALTIES	12,444.60	8,500.00	569.56	11,840.82	3,340.82	139
10-3170-010	PRIOR YEAR TAX PENALTIES	2,056.00	1,000.00	373.62	1,130.47	130.47	113
10-3180-000	CURRENT YEAR TAX INTEREST	26,597.38	22,000.00	18,947.09	29,752.02	7,752.02	135
10-3180-010	PRIOR YEAR TAX INTEREST	68,274.70	70,000.00	5,333.58	47,036.61	22,963.39 -	67
10-3250-000	PRIVILAGE AND BEER LICENSES	865.00	700.00	390.00	480.00	220.00 -	69
10-3260-000	ANIMAL ADOPTION FEES & FINES	80.00	0.00	0.00	0.00	0.00	0
10-3270-000	MOTEL OCCUPANCY TAX -6%	171,371.36	0.00	0.00	0.00	0.00	0
10-3280-000	FRANCHISE FEES-CABLE TV	9,229.73	10,000.00	0.00	4,218.27	5,781.73 -	42
10-3290-000	INTEREST EARNED ON INVESTMENTS	370,877.12	270,393.00	1.24	630,604.50	360,211.50	233
10-3310-000	RENTS AND CONCESSIONS	12,924.20	12,300.00	925.00	9,450.00	2,850.00 -	77
10-3312-000	JAIL CONCESSIONS	29,100.86	25,000.00	3,425.13	17,574.74	7,425.26 -	70
10-3350-000	MISCELLANEOUS REVENUES	11,611.14	0.00	0.00	10,706.10	10,706.10	0
10-3350-001	JURY DUTY PAY	44.00	0.00	0.00	72.00	72.00	0

**Washington County**  
Statement of Revenue and Expenditures

05/01/2024  
08:35 AM

<u>Revenue Account</u>	<u>Description</u>	<u>Prior Yr Rev</u>	<u>Anticipated</u>	<u>Curr Rev</u>	<u>YTD Rev</u>	<u>Excess/Deficit</u>	<u>% Real</u>
10-3352-000	ELECTIONS-TOWN REIMB & FILING	3,313.00	24,107.00	0.00	26,913.09	2,806.09	112
10-3353-000	INSURANCE PROCEEDS	60,553.57	58,596.00	688.60	62,576.51	3,980.51	107
10-3354-000	CRESWELL LEVY ADMINISTRATION FEE	5,485.08	4,000.00	0.00	0.00	4,000.00 -	0
10-3360-000	RECREATION-DONATIONS	2,736.52	2,559.00	0.00	2,559.00	0.00	100
10-3360-013	RECREATION-VENDOR RENTS AND CONCES	400.00	300.00	50.00	500.00	200.00	167
10-3361-013	NCDEQ GRANT-RECREATION-VOLKSWAGON	0.00	110,098.00	0.00	0.00	110,098.00 -	0
10-3410-000	WINE AND BEER TAX	31,109.94	35,000.00	60.00	60.00	34,940.00 -	0
10-3415-000	ABC PROFIT DISTRIBUTION	103,117.00	46,088.00	0.00	46,088.00	0.00	100
10-3430-000	SALES TAX-ONE HALF CENT-ST-A42	242,747.73	235,000.00	22,288.72	149,801.13	85,198.87 -	64
10-3440-000	SALES TAX-ONE-HALF CENT-ST-A40	770,590.10	778,000.00	56,889.62	451,506.67	326,493.33 -	58
10-3450-000	SALES TAX ONE CENT LOCAL	1,148,681.03	1,100,000.00	109,927.82	728,113.85	371,886.15 -	66
10-3460-000	SALES TAX - REDISTRIBTUTION	403,779.61	400,000.00	36,657.94	256,529.18	143,470.82 -	64
10-3470-020	ABC ALCOHOLISM BOTTLE TAX	3,884.91	3,800.00	331.74	2,845.45	954.55 -	75
10-3480-013	RAP LEPC TIER II GRANT	1,000.00	1,000.00	0.00	0.00	1,000.00 -	0
10-3480-020	EMERGENCY MANAGEMENT PROG FUND	39,031.77	39,000.00	0.00	20,625.00	18,375.00 -	53
10-3480-023	WEYERHAEUSER GIVING GRANT	0.00	2,000.00	0.00	2,000.00	0.00	100
10-3480-027	HAZARD MITIGATION-GENERATOR GRANT	33,700.00	0.00	0.00	0.00	0.00	0
10-3480-028	EMPG-ARPA	11,067.51	0.00	0.00	0.00	0.00	0
10-3480-029	GRANT-EM CAPACITY BLDG COMPETITIVE G	76,791.30	52,000.00	0.00	47,690.00	4,310.00 -	92
10-3480-081	DONATIONS - EMERGENCY MANAGEMENT	1,450.00	0.00	0.00	0.00	0.00	0
10-3480-087	ARPA REVENUE REPLACEMENT	572,391.11	0.00	0.00	72,294.14	72,294.14	0
10-3490-000	DSS-ADMINISTRATION REIMBURSE	2,278,233.07	2,687,492.00	225,683.96	1,784,580.05	902,911.95 -	66
10-3490-001	MEDICAID EXPANSION ADMIN COSTS	0.00	0.00	0.00	120,680.36	120,680.36	0
10-3500-050	DSS-FOSTER CARE/ADOPTIONRETURN	128,495.08	143,122.00	0.00	48,334.21	94,787.79 -	34
10-3500-080	DSS-COMMUNITY DONATIONS-EMERGENCY	0.00	200.00	0.00	200.00	0.00	100
10-3500-081	DSS COMMUNITY DONATIONS-CHRISTMAS	2,065.00	790.00	0.00	790.00	0.00	100
10-3500-082	DSS COMMUNITY DONATIONS-FOSTER CHIL	709.01	200.00	0.00	200.00	0.00	100
10-3500-090	DSS-CERTIFICATION FEES	0.00	2,500.00	0.00	0.00	2,500.00 -	0

**Washington County**  
Statement of Revenue and Expenditures

05/01/2024  
08:35 AM

<u>Revenue Account</u>	<u>Description</u>	<u>Prior Yr Rev</u>	<u>Anticipated</u>	<u>Curr Rev</u>	<u>YTD Rev</u>	<u>Excess/Deficit</u>	<u>% Real</u>
10-3500-120	DSS-TITLE IV-D CHILD SUPPORT	44,638.97	15,400.00	831.57	18,306.21	2,906.21	119
10-3500-130	HOME & CC BLOCK GRANT-ALB COMM	55,569.17	78,133.00	4,578.47	44,054.59	34,078.41 -	56
10-3500-140	DSS-TYRRELL IV-D CONTRACT	60,000.00	60,000.00	0.00	30,000.00	30,000.00 -	50
10-3500-190	DSS-MEDICAID CAP	218,503.25	150,000.00	24,034.00	152,120.00	2,120.00	101
10-3500-191	DSS MODIVCARE & ONECALL CONTRACTS	5,599.93	2,500.00	446.50	4,887.12	2,387.12	195
10-3500-200	DOT - ROAP & CTS GRANTS	186,108.00	418,456.00	0.00	174,886.00	243,570.00 -	42
10-3500-270	SHIIP-SENIOR HEALTH INS INF	5,129.00	7,818.00	0.00	7,818.00	0.00	100
10-3500-280	MIPPA GRANT-MEDICAID IMPROVEMENT FOF	2,500.00	3,189.00	0.00	3,189.00	0.00	100
10-3508-000	ALB COMM NUTRITION SITE DIRECTOR	6,280.44	7,882.00	0.00	0.00	7,882.00 -	0
10-3508-001	ALB COMM GENERAL PURPOSE GRANT	3,676.00	10,963.00	0.00	0.00	10,963.00 -	0
10-3508-002	ALB COMM TITLE III D GRANT	0.00	1,000.00	0.00	0.00	1,000.00 -	0
10-3509-000	SENIOR CITIZENS FUNDS	1,230.00	1,500.00	90.00	960.00	540.00 -	64
10-3509-010	SENIOR CENTER TRIPS	216.78	5,790.00	360.90	6,151.39	361.39	106
10-3509-020	SENIOR CENTER DONATIONS	751.50	339.00	40.00	379.30	40.30	112
10-3509-040	SENIOR CTR STIPEND-COOP EXT SHIIP ADM	0.00	999.00	0.00	999.00	0.00	100
10-3510-010	COURT COST, FEES AND CHARGES	17,156.02	18,000.00	930.63	11,300.45	6,699.55 -	63
10-3510-020	OFFICERS FEES	13,576.14	9,000.00	281.11	7,727.01	1,272.99 -	86
10-3540-000	SHERIFF FEES	2,291.22	2,500.00	0.00	326.11	2,173.89 -	13
10-3540-010	DRUG/DONATIONS/GRANT LEO	547.45	0.00	0.00	36.25	36.25	0
10-3540-020	GUN PERMITS DISCRETIONARY-COUNTY PO	7,570.00	4,695.00	520.00	5,320.00	625.00	113
10-3540-030	GUN PERMITS-STATE PORTION	9,010.00	5,570.00	570.00	6,300.00	730.00	113
10-3540-040	FINGER PRINTING	1,460.00	1,100.00	100.00	1,220.00	120.00	111
10-3540-061	SHERIFF GRANT - ICAC	18,683.73	0.00	0.00	0.00	0.00	0
10-3540-070	DONATIONS-ANIMAL CONTROL	2,563.43	9.00	100.00	109.00	100.00	***
10-3540-081	SHERIFF JAG GRANTS	19,609.95	0.00	0.00	0.00	0.00	0
10-3540-083	NC ANIMAL SHELTER SUPPORT FUND GRAN	0.00	12,500.00	0.00	12,500.00	0.00	100
10-3541-000	SHERIFF'S SERVICE FEES	11,381.55	10,000.00	2,252.00	12,810.00	2,810.00	128
10-3541-010	SHERIFF-DONATIONS	1,538.35	25.00	0.00	25.00	0.00	100

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<u>Revenue Account</u>	<u>Description</u>	<u>Prior Yr Rev</u>	<u>Anticipated</u>	<u>Curr Rev</u>	<u>YTD Rev</u>	<u>Excess/Deficit</u>	<u>% Real</u>
10-3542-000	SHERIFF-ABC BOARD FUNDING	6,350.00	6,380.00	0.00	5,780.00	600.00 -	91
10-3550-000	BUILDING PERMIT FEES - (GC)	37,066.04	40,500.00	4,725.40	42,243.06	1,743.06	104
10-3550-030	ZONING FEES	1,125.00	3,500.00	275.00	1,490.00	2,010.00 -	43
10-3560-000	REGISTER OF DEEDS FEES	96,842.30	80,000.00	1,085.40	51,491.40	28,508.60 -	64
10-3560-010	MARRIAGE LICENSES	2,880.00	2,500.00	180.00	1,800.00	700.00 -	72
10-3580-000	JAIL FEES/STATE REIMBURSEMENTS	3,043.41	4,000.00	928.36	1,695.98	2,304.02 -	42
10-3590-000	JAIL HOUS/TRANS/CO/US MARSHALL	157,773.50	115,000.00	0.00	94,618.53	20,381.47 -	82
10-3600-001	GRANT-DHHS CORRECTIONS COVID19	2,865.62	21,190.00	3,629.42	3,629.42	17,560.58 -	17
10-3700-000	GRANT-NCDIT WASHINGTON CO RADIO UPG	0.00	100,462.00	0.00	0.00	100,462.00 -	0
10-3830-000	SALE OF FIXED ASSETS	629,639.13	0.00	2,045.00	10,462.72	10,462.72	0
10-3830-001	SALE OF FORECLOSED PROPERTIES	12,600.00	0.00	2,016.00	27,858.99	27,858.99	0
10-3970-020	M-T-W COURT COORDINATOR GRANT	64,497.75	89,238.00	14,015.72	54,666.44	34,571.56 -	61
10-3970-030	STATE AID VETERANS OFFICE	2,083.33	0.00	0.00	0.00	0.00	0
10-3970-040	JCPC-ROANOKE AREA YOUTH	60,151.00	69,257.00	5,771.00	57,715.00	11,542.00 -	83
10-3970-041	JCPC-WASHINGTON COUNTY YOUTH	4,905.00	8,773.00	731.00	7,311.00	1,462.00 -	83
10-3970-042	JCPC-ADMINISTRATION	3,000.00	10,910.00	909.00	9,092.00	1,818.00 -	83
10-3970-050	SCHOOL REIMB-WCU/CHS SRO	86,269.90	151,241.00	4,041.10	31,674.03	119,566.97 -	21
10-3970-060	BALLGAME REIMBURSEMENTS FROM SCHO	2,716.00	0.00	1,459.50	2,524.35	2,524.35	0
10-3970-090	CONTRI FROM SOIL & WATER DIST	18,356.90	20,000.00	0.00	12,837.60	7,162.40 -	64
10-3970-120	COST ALLOCATION-WATERWORKS	108,000.00	100,000.00	0.00	100,000.00	0.00	100
10-3980-020	TOURISM DEVELOP AUTHOR 3% ADMN	3,500.00	4,500.00	0.00	4,500.00	0.00	100
10-3990-000	APPROPRIATED FUND BALANCE	0.00	1,953,322.00	0.00	0.00	1,953,322.00 -	0
10-3999-900	CANCELLED PRIOR YEAR EXPENDITURES	0.00	0.00	0.00	30.00	30.00	0
	<b>GENERAL FUND Revenue Totals</b>	<b>16,881,228.21</b>	<b>18,496,870.00</b>	<b>923,026.23</b>	<b>13,391,807.28</b>	<b>5,105,062.72 -</b>	<b>72</b>

<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>Current Expd</u>	<u>YTD Expended</u>	<u>Unexpended</u>	<u>% Expd</u>
10-0000-000	GENERAL FUND:	0.00	0.00	0.00	0.00	0.00	0
10-4110-000	GOVERNING BOARD:	0.00	0.00	0.00	0.00	0.00	0

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10-4110-010	SALARIES & WAGES-BOARD	35,400.00	35,400.00	2,950.00	29,500.00	5,900.00	83
10-4110-020	SALARIES & WAGES-BOARD TRAVEL STIPEN	14,100.00	14,100.00	1,175.00	11,750.00	2,350.00	83
10-4110-030	SALARIES & WAGES-CELLPHONE STIPEND	3,000.00	3,000.00	250.00	2,500.00	500.00	83
10-4110-090	GOVERNING BOARD- FICA TAX EXPENSE	4,057.41	4,016.00	338.13	3,381.29	634.71	84
10-4110-140	GOVERNING BOARD- WORKMAN'S COMP	1,357.00	1,600.00	0.00	1,272.00	328.00	80
10-4110-200	GOVERNING BOARD- DEPT SUPPLIES	1,701.03	2,000.00	345.42	1,532.57	467.43	77
10-4110-310	GOVERNING BOARD- TRAVEL	12,392.86	18,500.00	566.82	9,946.26	8,553.74	54
10-4110-320	GOVERNING BOARD- COMMUNICATIONS	600.00	600.00	50.00	500.00	100.00	83
10-4110-350	POSTAGE	0.00	100.00	0.00	0.00	100.00	0
10-4110-370	GOVERNING BOARD- PRINTING	150.00	500.00	0.00	0.00	500.00	0
10-4110-380	ADVERTISING	867.75	2,500.00	0.00	1,284.00	1,216.00	51
10-4110-390	COMMISSIONERS-SPECIAL SPONSORED	5,016.43	10,350.00	0.00	9,141.09	1,208.91	88
10-4110-391	GOVERNING BOARD- DUES & SUBSCRIPTION	5,866.07	6,200.00	185.00	5,630.00	570.00	91
10-4110-392	OTHER COMMUNITY CONTRIBUTIONS	6,000.00	8,000.00	0.00	4,000.00	4,000.00	50
10-4110-442	CONTRACTED SERVICES	2,200.00	2,000.00	0.00	2,000.00	0.00	100
10-4110-443	CONTRACTED SERVICES - LOBBYING	17,006.00	36,506.00	3,000.00	30,000.00	6,506.00	82
	<b>4110 GOVERNING BOARD:</b>	<b>109,714.55</b>	<b>145,372.00</b>	<b>8,860.37</b>	<b>112,437.21</b>	<b>32,934.79</b>	<b>77</b>
10-4120-000	MANAGERS OFFICE:	0.00	0.00	0.00	0.00	0.00	0
10-4120-010	MANAGERS OFFICE- S & W- REGULAR	284,539.39	289,054.00	25,795.01	237,463.60	51,590.40	82
10-4120-040	SALARIES & WAGES-LONGEVITY	2,324.50	1,925.00	0.00	1,924.71	0.29	100
10-4120-090	MANAGERS OFFICE- FICA TAX EXPENSE	21,472.38	21,990.00	1,951.08	18,087.40	3,902.60	82
10-4120-100	MANAGERS OFFICE- RETIREMENT	54,647.53	58,342.00	5,171.90	47,997.65	10,344.35	82
10-4120-101	MANAGERS OFFICE 401 (K) CONTRIB	8,536.21	8,672.00	773.86	7,123.99	1,548.01	82
10-4120-130	MANAGERS OFFICE- UNEMPLOYMENT INS.	0.00	1,480.00	0.00	0.00	1,480.00	0
10-4120-140	MANAGERS OFFICE- WORKMAN'S COMP	1,586.00	1,768.00	265.00	1,764.00	4.00	100
10-4120-180	MANAGERS OFFICE- GROUP INS.	41,802.88	40,686.00	3,772.78	33,140.23	7,545.77	81
10-4120-190	LEGAL SERVICES	5,957.00	10,000.00	334.71	4,090.77	5,909.23	41



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10-4120-191	MANAGERS OFFICE-UNCSOG LFNC INTERN I	10,000.00	10,000.00	0.00	5,000.00	5,000.00	50
10-4120-260	MANAGERS OFFICE- DEPARTMENTAL SUPPL	10,880.70	14,034.00	3,121.92	11,051.65	2,982.35	79
10-4120-270	MANAGERS OFFICE - SERVICE AWARDS	75.00	0.00	0.00	0.00	0.00	0
10-4120-310	MANAGERS OFFICE- TRAVEL	670.41	4,000.00	275.00	2,663.76	1,336.24	67
10-4120-315	TRAINING	6,985.13	10,000.00	525.04	6,690.52	3,309.48	67
10-4120-320	MANAGERS OFFICE- COMMUNICATIONS	2,830.71	2,550.00	45.64	1,800.94	749.06	71
10-4120-330	POSTAGE	32.88	100.00	0.00	51.95	48.05	52
10-4120-355	MAINT & REPAIR-VEHICLE	253.45	1,500.00	0.00	1,172.39	327.61	78
10-4120-370	MANAGERS OFFICE- PRINTING	0.00	250.00	0.00	0.00	250.00	0
10-4120-380	ADVERTISING	3,970.00	6,000.00	236.25	4,769.75	1,230.25	80
10-4120-381	MANAGERS OFFICE-LOST REF-EDUCATION	0.00	6,500.00	1,718.60	6,024.04	475.96	93
10-4120-390	MANAGERS OFFICE- DUES AND SUBSCRIPTI	1,850.85	2,000.00	14.99	1,863.71	136.29	93
10-4120-440	CONTRACTED SERVICES-ECONOMIC DEVEL	0.00	8,000.00	0.00	0.00	8,000.00	0
10-4120-540	MANAGERS OFFICE - CAPITAL OUTLAY-VEHI	0.00	25,959.00	0.00	25,958.32	0.68	100
	<b>4120 MANAGERS OFFICE:</b>	<b>458,415.02</b>	<b>524,810.00</b>	<b>44,001.78</b>	<b>418,639.38</b>	<b>106,170.62</b>	<b>80</b>
10-4130-000	FINANCE OFFICE:	0.00	0.00	0.00	0.00	0.00	0
10-4130-010	FINANCE OFFICE- S & W- REGULAR	185,065.21	220,029.00	18,904.84	180,802.06	39,226.94	82
10-4130-040	SALARIES & WAGES-LONGEVITY	2,068.37	2,588.00	0.00	2,587.45	0.55	100
10-4130-090	FINANCE OFFICE- FICA TAX EXPENSE	13,622.83	17,637.00	1,342.25	13,304.35	4,332.65	75
10-4130-100	FINANCE OFFICE- RETIREMENT	35,648.92	46,111.00	3,790.42	36,769.93	9,341.07	80
10-4130-101	FINANCE OFFICE- 401(K) CONTRIB.	5,552.04	6,917.00	567.15	5,424.16	1,492.84	78
10-4130-140	FINANCE OFFICE- WORKMAN'S COMP	1,060.00	1,404.00	167.00	1,354.00	50.00	96
10-4130-180	FINANCE OFFICE- PROFESSIONAL SERVICE	74,917.33	101,000.00	1,029.00	83,992.35	17,007.65	83
10-4130-181	FINANCE OFFICE- GROUP INS.	31,808.67	38,034.00	3,602.35	29,738.48	8,295.52	78
10-4130-260	FINANCE OFFICE- DEPARTMENTAL SUPPLIE	6,836.31	18,330.00	1,886.35	8,352.27	9,977.73	46
10-4130-270	FINANCE OFFICE-SERVICE AWARDS	175.00	50.00	0.00	50.00	0.00	100
10-4130-280	FINANCE OFFICE- POSTAGE	2,051.15	2,700.00	285.62	1,919.29	780.71	71

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10-4130-310	FINANCE OFFICE- TRAVEL	143.96	500.00	68.41	210.82	289.18	42
10-4130-315	TRAINING	355.00	5,000.00	21.14	2,816.79	2,183.21	56
10-4130-320	FINANCE OFFICE- COMMUNICATIONS	1,433.25	1,600.00	91.76	1,142.65	457.35	71
10-4130-390	FINANCE OFFICE- DUES & SUBSCRIPTIONS	678.00	750.00	246.00	713.00	37.00	95
10-4130-410	FINANCE OFFICE- LEASE EQUIPMENT	555.12	650.00	126.00	368.63	281.37	57
10-4130-540	FINANCE OFFICE - CAPITAL OUTLAY EQUIP	0.00	5,250.00	0.00	5,250.00	0.00	100
	<b>4130 FINANCE OFFICE:</b>	<b>361,971.16</b>	<b>468,550.00</b>	<b>32,128.29</b>	<b>374,796.23</b>	<b>93,753.77</b>	<b>80</b>
10-4140-000	TAX ADMIN:	0.00	0.00	0.00	0.00	0.00	0
10-4140-010	TAX ADMIN.- S & W- REGULAR	182,518.05	254,472.00	19,065.35	162,792.37	91,679.63	64
10-4140-030	TAX ADMIN.- S & W PARTTIME	1,698.60	5,371.00	0.00	0.00	5,371.00	0
10-4140-040	SALARIES & WAGES-LONGEVITY	2,070.06	2,074.00	0.00	1,820.89	253.11	88
10-4140-090	TAX ADMIN.- FICA TAX EXPENSE	13,274.35	20,036.00	1,335.57	11,661.20	8,374.80	58
10-4140-100	TAX ADMIN.- RETIREMENT	35,163.99	52,383.00	3,822.60	33,005.22	19,377.78	63
10-4140-101	TAX ADMIN.- 401(K) CONTRIB.	4,445.05	7,858.00	428.28	4,063.66	3,794.34	52
10-4140-130	TAX ADMIN.- UNEMPLOYMENT INS.	0.00	1,480.00	0.00	0.00	1,480.00	0
10-4140-140	TAX ADMIN.- WORKMAN'S COMP	2,946.00	3,616.00	281.00	2,985.00	631.00	83
10-4140-180	TAX ADMIN.- GROUP INS.	40,292.40	57,881.00	4,478.75	35,277.47	22,603.53	61
10-4140-260	TAX ADMIN.- OFFICE & DEPTAL SUPPLIES	6,945.47	13,000.00	0.00	9,783.85	3,216.15	75
10-4140-270	SERVICE AWARDS	0.00	150.00	0.00	100.00	50.00	67
10-4140-310	TAX ADMIN.- TRAVEL	262.40	250.00	0.00	105.00	145.00	42
10-4140-315	TRAINING	2,329.04	5,000.00	32.82	1,707.08	3,292.92	34
10-4140-320	TAX ADMIN.- COMMUNICATIONS	1,801.76	2,000.00	194.13	1,212.57	787.43	61
10-4140-325	TAX ADMIN-POSTAGE	9,801.50	15,000.00	402.01	9,000.68	5,999.32	60
10-4140-341	ADVERTISING	2,776.25	3,000.00	0.00	959.00	2,041.00	32
10-4140-355	TAX ADMIN-MAINTENANCE & REPAIR-VEHICL	37.98	0.00	0.00	0.00	0.00	0
10-4140-370	PRINTING	4,693.59	8,000.00	1,278.80	5,870.38	2,129.62	73
10-4140-390	TAX ADMIN.- DUES & SUBSCRIPTIONS	5,173.13	6,750.00	116.67	6,424.71	325.29	95

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10-4140-500	TAX ADMIN - CONTRACTED SERVICES	16,800.00	25,000.00	0.00	600.00	24,400.00	2
10-4140-510	CONTRACTED SERVICES-ZACCHAEUS	5,824.62	6,500.00	1,286.80	4,141.97	2,358.03	64
10-4140-511	TAX ADMIN - CONTRACTED SERV FILE STOR	480.00	480.00	240.00	360.00	120.00	75
10-4140-550	TAX ADMIN - CAPITAL OUTLAY	65,463.00	168,768.00	2,800.00	112,301.57	56,466.43	67
	<b>4140 TAX ADMIN:</b>	<b>404,797.24</b>	<b>659,069.00</b>	<b>35,762.78</b>	<b>404,172.62</b>	<b>254,896.38</b>	<b>61</b>
10-4170-000	BOARD OF ELECTIONS:	0.00	0.00	0.00	0.00	0.00	0
10-4170-010	BOARD OF ELECTIONS- S & W - REGULAR	44,981.25	45,545.00	3,938.33	38,712.67	6,832.33	85
10-4170-011	SALARIES & WAGES-BOARD	3,880.00	6,680.00	200.00	5,240.00	1,440.00	78
10-4170-030	BOARD OF ELECTIONS- SALARIES- PART-TIM	18,863.07	37,000.00	698.26	29,182.86	7,817.14	79
10-4170-031	BOARD OF ELECTIONS - S & W-OVERTIME	5,008.03	10,245.00	0.00	8,195.49	2,049.51	80
10-4170-040	SALARIES & WAGES-LONGEVITY	899.64	923.00	0.00	922.12	0.88	100
10-4170-090	BOARD OF ELECTIONS- FICA TAX EXPENSE	5,570.99	6,629.00	366.23	6,264.57	364.43	94
10-4170-100	BOARD OF ELECTIONS- RETIREMENT EXPEN	9,674.35	17,334.00	789.64	9,589.94	7,744.06	55
10-4170-101	BOARD OF ELECTIONS- 401(K) CONTRIB.	1,496.57	2,600.00	118.15	1,407.25	1,192.75	54
10-4170-130	BOARD OF ELECTIONS- UNEMPLOYMENT IN:	0.00	296.00	0.00	0.00	296.00	0
10-4170-140	BOARD OF ELECTIONS- WORKMANS COMP	437.00	528.00	0.00	456.00	72.00	86
10-4170-180	BOARD OF ELECTIONS- GROUP INS. EXPENS	7,951.29	8,007.00	721.72	6,679.72	1,327.28	83
10-4170-260	BOARD OF ELECTIONS- DEPART SUPPLIES	15,619.45	5,000.00	127.26	3,272.55	1,727.45	65
10-4170-310	BOARD OF ELECTIONS- TRAVEL	1,356.37	1,600.00	40.40	1,162.09	437.91	73
10-4170-315	TRAINING	634.50	10,000.00	1,500.00	8,791.82	1,208.18	88
10-4170-320	BOARD OF ELECTIONS- COMMUNICATIONS	2,609.49	4,000.00	180.35	2,259.97	1,740.03	56
10-4170-330	POSTAGE	1,247.05	1,000.00	13.88	704.23	295.77	70
10-4170-350	BOARD OF ELECTIONS- MAINT & REPAIR- EC	752.20	1,500.00	0.00	774.00	726.00	52
10-4170-360	CONTRACTED SERVICES	16,857.50	19,360.00	0.00	18,523.65	836.35	96
10-4170-370	BOARD OF ELECTIONS- PRINTING	6,012.51	23,300.00	10,045.16	17,285.27	6,014.73	74
10-4170-380	ADVERTISING	643.50	1,500.00	0.00	882.00	618.00	59
10-4170-390	BOARD OF ELECTIONS- DUES & SUBSCRIPTI	60.00	180.00	0.00	33.00	147.00	18

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	<b>4170 BOARD OF ELECTIONS:</b>	<b>144,554.76</b>	<b>203,227.00</b>	<b>18,739.38</b>	<b>160,339.20</b>	<b>42,887.80</b>	<b>79</b>
10-4180-000	REGISTER OF DEEDS:	0.00	0.00	0.00	0.00	0.00	0
10-4180-010	REGISTER- OF- DEEDS- S & W- REGULAR	80,105.98	82,612.00	6,935.58	68,971.05	13,640.95	83
10-4180-030	REGISTER OF DEEDS- S & W- PART-TIME	5,176.37	8,400.00	0.00	8,392.64	7.36	100
10-4180-040	SALARIES & WAGES-LONGEVITY	1,033.74	1,086.00	0.00	1,085.82	0.18	100
10-4180-090	REGISTER- OF- DEEDS- FICA TAX EXPENSE	6,371.47	6,914.00	494.33	5,638.98	1,275.02	82
10-4180-100	REGISTER- OF- DEEDS- RETIREMENT	15,457.08	18,077.00	1,390.58	14,046.39	4,030.61	78
10-4180-101	REGISTER OF DEEDS- 401(K) CONTRIB.	2,403.20	2,712.00	208.07	2,069.17	642.83	76
10-4180-102	REGISTER OF DEEDS- REG DS SUPPLEMEN	776.71	1,000.00	102.38	542.22	457.78	54
10-4180-130	REGISTER OF DEEDS- UNEMPLOYMENT INS.	0.00	592.00	0.00	0.00	592.00	0
10-4180-140	REGISTER OF DEEDS- WORKMAN'S COMP	502.00	550.00	0.00	458.00	92.00	83
10-4180-180	REGISTER- OF- DEEDS- GROUP INS.	15,860.54	15,981.00	1,436.07	13,287.20	2,693.80	83
10-4180-260	REGISTER-OF-DEEDS-DEPARTMENTAL SUPP	5,565.76	6,000.00	0.00	3,289.73	2,710.27	55
10-4180-310	REGISTER- OF- DEEDS- TRAVEL	0.00	200.00	0.00	0.00	200.00	0
10-4180-315	TRAINING	547.00	2,100.00	0.00	514.00	1,586.00	24
10-4180-320	REGISTER- OF- DEEDS- COMMUNICATIONS	487.91	600.00	42.11	456.83	143.17	76
10-4180-330	POSTAGE	117.65	200.00	14.82	74.07	125.93	37
10-4180-350	REGISTER- OF- DEEDS- MAINT AND REPAIR I	481.20	2,500.00	0.00	385.00	2,115.00	15
10-4180-390	REGISTER- OF- DEEDS- DUES AND SUBSCRI	375.00	500.00	0.00	375.00	125.00	75
10-4180-600	REGISTER OF DEEDS- CONTRACTED SERVIC	12,875.00	13,000.00	0.00	12,875.00	125.00	99
	<b>4180 REGISTER OF DEEDS:</b>	<b>148,136.61</b>	<b>163,024.00</b>	<b>10,623.94</b>	<b>132,461.10</b>	<b>30,562.90</b>	<b>81</b>
10-4210-000	INFORMATION TECHNOLOGY:	0.00	0.00	0.00	0.00	0.00	0
10-4210-010	INFO. TECH- S & W- REGULAR	53,856.17	53,911.00	4,604.92	45,936.86	7,974.14	85
10-4210-040	SALARIES & WAGES-LONGEVITY	1,617.33	1,658.00	0.00	1,657.77	0.23	100
10-4210-090	INFO. TECH- FICA TAX EXPENSE	3,622.14	4,248.00	301.05	3,128.72	1,119.28	74
10-4210-100	INFO. TECH- RETIREMENT	10,567.74	11,106.00	923.29	9,542.83	1,563.17	86

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10-4210-101	INFO. TECH- 401(K) CONTRIB.	1,615.71	1,666.00	138.15	1,378.13	287.87	83
10-4210-130	INFO. TECH- UNEMPLOYMENT INS.	0.00	296.00	0.00	0.00	296.00	0
10-4210-140	INFO. TECH- WORKMAN'S COMP	314.00	338.00	0.00	285.00	53.00	84
10-4210-180	INFO. TECH- CONTRACTED SERVICES	14,094.20	20,000.00	0.00	0.00	20,000.00	0
10-4210-181	INFO. TECH- GROUP INS.	9,981.91	10,013.00	887.90	8,341.52	1,671.48	83
10-4210-200	INFO. TECH- DEPARTMENTAL SUPPLIES	1,378.37	1,990.00	76.18	1,078.06	911.94	54
10-4210-310	INFO. TECH- TRAVEL	91.50	100.00	0.00	0.00	100.00	0
10-4210-315	TRAINING	948.12	20.00	0.00	20.00	0.00	100
10-4210-320	INFO. TECH- COMMUNICATIONS	2,736.76	500.00	30.24	282.24	217.76	56
10-4210-330	POSTAGE	50.22	58.00	0.00	0.00	58.00	0
10-4210-350	INFO. TECH- MAINT. & REPAIR- EQUIPMENT	24,395.30	35,532.00	9,746.74	27,760.68	7,771.32	78
10-4210-550	INFO. TECH- CAPITAL OUTLAY EQUIPMENT	17,502.05	30,000.00	0.00	0.00	30,000.00	0
	<b>4210 INFORMATION TECHNOLOGY:</b>	<b>142,771.52</b>	<b>171,436.00</b>	<b>16,708.47</b>	<b>99,411.81</b>	<b>72,024.19</b>	<b>58</b>
10-4260-000	BUILDINGS:	0.00	0.00	0.00	0.00	0.00	0
10-4260-440	CONTRACT SERVICES-COURTHOUSE SECUR	65,410.30	74,000.00	8,389.56	55,927.38	18,072.62	76
10-4260-550	BUILDINGS- PUBLIC DEFENDER HOUSING	4,452.00	4,452.00	0.00	0.00	4,452.00	0
10-4260-554	PROBATION & PAROLE-FORBES	1,764.33	5,100.00	0.00	5,073.24	26.76	99
10-4260-555	SMART START LEASE ASSISTANCE	4,200.00	4,200.00	0.00	3,150.00	1,050.00	75
10-4260-556	CIP ROOF REPAIRS/REPLACEMENT RESERV	0.00	120,000.00	0.00	0.00	120,000.00	0
10-4260-558	CIP HVAC REPAIRS/REPLACEMENTS RESERV	0.00	27,107.00	0.00	0.00	27,107.00	0
10-4260-564	EXPENDITURE: LEASE FINANCING PRINCIPA	14,854.86	0.00	0.00	0.00	0.00	0
10-4260-565	EXPENDITURE: INTEREST	70.14	0.00	0.00	0.00	0.00	0
	<b>4260 BUILDINGS:</b>	<b>90,751.63</b>	<b>234,859.00</b>	<b>8,389.56</b>	<b>64,150.62</b>	<b>170,708.38</b>	<b>27</b>
10-4265-000	FACILITY SERVICES:	0.00	0.00	0.00	0.00	0.00	0
10-4265-010	FACILITY SERVICES- S & W- REGULAR	184,250.96	194,152.00	15,006.65	157,808.12	36,343.88	81
10-4265-040	SALARIES & WAGES-LONGEVITY	2,607.44	0.00	0.00	0.00	0.00	0

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10-4265-090	FACILITY SERVICES- FICA TAX EXPENSE	13,559.73	14,914.00	1,121.87	11,826.73	3,087.27	79
10-4265-100	FACILITY SERVICES- RETIREMENT	35,596.59	38,990.00	3,008.83	31,629.80	7,360.20	81
10-4265-101	FACILITY SERVICES- 401(K) CONTRIB.	4,182.95	5,549.00	389.08	4,133.56	1,415.44	74
10-4265-140	FACILITY SERVICES- WORKMAN'S COMP	9,735.00	13,919.00	1,109.00	13,919.00	0.00	100
10-4265-181	FACILITY SERVICES- GROUP INS.	46,885.52	47,281.00	4,311.82	38,011.90	9,269.10	80
10-4265-200	FACILITY SERVICES- DEPT SUPPLIES & MATE	20,793.28	18,000.00	2,329.01	16,224.96	1,775.04	90
10-4265-201	CLERK OF COURT DEPARTMENTAL SUPPLIE:	1,630.69	2,800.00	0.00	2,602.89	197.11	93
10-4265-202	CLERK OF COURT-MAINT & REPAIR-BUILDING	0.00	1,900.00	0.00	443.46	1,456.54	23
10-4265-203	CLERK OF COURT-CAPITAL OUTLAY	7,258.00	0.00	0.00	0.00	0.00	0
10-4265-215	FACILITY SERVICES- MAINT AND REPAIR BLD	64,381.31	78,430.00	3,926.86	48,362.93	30,067.07	62
10-4265-230	FACILITY SERVICES- DEPT SUPPLIES-SAFET	1,746.05	3,000.00	705.23	2,854.11	145.89	95
10-4265-250	FACILITY SERVICES-SUPPLIES-VEHICLE	2,046.80	4,000.00	290.04	3,002.32	997.68	75
10-4265-256	FACILITY SERVICES- INSURANCE CLAIMS	66,729.55	25,655.00	8,194.12	22,144.34	3,510.66	86
10-4265-320	FACILITY SERVICES- COMMUNICATIONS	5,304.01	6,000.00	520.67	4,010.35	1,989.65	67
10-4265-325	POSTAGE	0.00	100.00	0.00	19.00	81.00	19
10-4265-330	FACILITY SERVICES- UTILITIES-ELECTRICITY	96,333.96	123,042.00	6,730.20	84,606.76	38,435.24	69
10-4265-331	UTILITIES-FUEL/GAS	9,408.17	13,000.00	1,384.60	8,759.52	4,240.48	67
10-4265-332	UTILITIES-WATER	38,371.91	35,000.00	1,962.71	22,979.05	12,020.95	66
10-4265-355	MAINT & REPAIR-VEHICLES	685.37	1,000.00	0.00	694.02	305.98	69
10-4265-440	CONTRACTED SERVICES-MOWING	19,444.50	17,000.00	3,156.75	10,720.25	6,279.75	63
10-4265-540	FACILITIES- CAPITAL OUTLAY - EQUIPMENT	25,298.00	670.00	669.92	669.92	0.08	100
10-4265-551	MAINT AGREEMENTS-COMMANDER SOFTWARE	1,533.00	1,800.00	0.00	1,790.00	10.00	99
10-4265-601	CONTRACTED SERVICES-SECURITY SYSTEM	1,816.39	2,500.00	0.00	1,836.18	663.82	73
10-4265-602	CONTRACTED SERVICES-EXTERMINATING	7,284.00	7,477.00	175.00	7,277.00	200.00	97
10-4265-603	CONTRACTED SERVICES-ELEVATOR	51,143.00	10,619.00	2,654.51	10,618.04	0.96	100
10-4265-604	CONTRACTED SERVICES-REPUBLIC	8,700.11	9,600.00	745.98	6,785.64	2,814.36	71
10-4265-605	CONTRACTED SERVICES-FIRE EXT	4,177.85	3,500.00	1,607.95	2,718.70	781.30	78
	<b>4265 FACILITY SERVICES:</b>	<b>730,904.14</b>	<b>679,898.00</b>	<b>60,000.80</b>	<b>516,448.55</b>	<b>163,449.45</b>	<b>76</b>

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10-4310-000	SHERIFF:	0.00	0.00	0.00	0.00	0.00	0
10-4310-010	SHERIFF- S & W- REGULAR	684,017.09	805,245.00	73,891.79	598,402.76	206,842.24	74
10-4310-030	SHERIFF- SALARIES AND WAGES PART-TIME	12,843.44	43,000.00	2,844.85	18,344.89	24,655.11	43
10-4310-031	SALARIES & WAGES-OVERTIME	5,697.27	0.00	0.00	0.00	0.00	0
10-4310-040	SALARIES & WAGES-LONGEVITY	3,384.66	4,722.00	0.00	4,721.28	0.72	100
10-4310-090	SHERIFF- FICA TAX EXPENSE	51,097.61	64,366.00	5,616.67	45,132.41	19,233.59	70
10-4310-100	SHERIFF- RETIREMENT	135,327.52	175,543.00	15,163.45	123,823.36	51,719.64	71
10-4310-101	SHERIFF- 401K CONTRIB.	32,375.14	40,874.00	3,351.01	27,309.24	13,564.76	67
10-4310-102	SHERIFF-SUPPLEMENTAL PENSION FUND	644.91	1,700.00	0.00	1,033.05	666.95	61
10-4310-130	SHERIFF- UNEMPLOYMENT INS.	0.00	5,328.00	0.00	1,500.77	3,827.23	28
10-4310-140	SHERIFF- WORKMAN'S COMP	44,882.00	54,697.00	16,025.00	35,453.00	19,244.00	65
10-4310-180	SHERIFF- PROFESSIONAL SERVICES	7,744.50	13,000.00	210.00	9,374.48	3,625.52	72
10-4310-181	SHERIFF- GROUP INS.	117,012.39	146,079.00	10,997.48	92,791.78	53,287.22	64
10-4310-210	SHERIFF- UNIFORMS	6,355.84	9,600.00	1,277.20	6,156.63	3,443.37	64
10-4310-250	SHERIFF- SUPPLIES-VEHCILE	61,789.54	65,000.00	5,752.14	44,374.14	20,625.86	68
10-4310-260	SHERIFF- DEPARTMENTAL SUPPLIES	12,970.46	16,500.00	1,004.54	15,846.12	653.88	96
10-4310-270	SERVICE AWARDS	50.00	235.00	0.00	235.00	0.00	100
10-4310-310	SHERIFF- TRAVEL	4,907.64	11,000.00	0.00	5,340.24	5,659.76	49
10-4310-315	TRAINING	1,425.23	3,000.00	0.00	1,800.00	1,200.00	60
10-4310-320	SHERIFF- COMMUNICATIONS	11,378.09	14,675.00	893.60	9,824.03	4,850.97	67
10-4310-330	POSTAGE	1,858.84	2,000.00	415.66	1,978.48	21.52	99
10-4310-350	SHERIFF- MAINT. & REPAIR EQUIPMENT	232.16	2,000.00	0.00	350.00	1,650.00	18
10-4310-355	SHERIFF- MAINT.- VEHICLE	23,821.48	24,500.00	2,716.70	14,808.83	9,691.17	60
10-4310-370	SHERIFF- PRINTING	0.00	200.00	0.00	0.00	200.00	0
10-4310-380	ADVERTISING	0.00	200.00	0.00	0.00	200.00	0
10-4310-390	SHERIFF- DUES & SUBSCRIPTIONS	218.01	400.00	0.00	192.44	207.56	48
10-4310-392	SHERIFF- UNDERCOVER INVESTIGATIONS	3,000.00	7,000.00	0.00	4,000.00	3,000.00	57
10-4310-412	MAINT AGREEMENT-FINGERPRINT MACHINE	3,647.00	4,150.00	0.00	3,829.00	321.00	92

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10-4310-413	LEASE-BUILDING	825.00	840.00	0.00	825.00	15.00	98
10-4310-414	MAINT AGREEMENTS-HRMS & QTR MASTER	1,298.00	1,310.00	0.00	1,310.00	0.00	100
10-4310-415	MAINT AGREEMENTS-RMS & RAMBLER	4,878.00	4,878.00	0.00	4,878.00	0.00	100
10-4310-417	LEASE - ANKLE MONITORING DEVICES	1,611.75	3,000.00	1,104.75	1,104.75	1,895.25	37
10-4310-540	CAPITAL OUTLAY VEHICLES	0.00	182,922.00	1,625.00	182,921.56	0.44	100
10-4310-550	SHERIFF- CAPITAL OUTLAY - EQUIPMENT	165,770.76	29,000.00	0.00	22,978.00	6,022.00	79
10-4310-600	SHERIFF- ANIMAL CONTROL	8,854.01	11,000.00	888.16	7,579.20	3,420.80	69
10-4310-601	DONATIONS-ANIMAL CONTROL	0.00	3,384.00	0.00	0.00	3,384.00	0
10-4310-602	SHERIFF-ABC BOARD FUNDING	960.00	26,258.00	2,963.00	9,433.99	16,824.01	36
10-4310-603	SHERIFF DONATIONS-PURCHASE OF K-9	2,826.76	774.00	0.00	0.00	774.00	0
10-4310-604	SHERIFF-COUNTY CONTRIB-PURCHASE OF I	1,083.85	1,500.00	84.99	1,073.90	426.10	72
10-4310-611	GUN PERMITS DISCRETIONARY-COUNTY PO	0.00	47,125.00	0.00	0.00	47,125.00	0
10-4310-612	GUN PERMITS-STATE PORTION	8,115.00	7,600.00	875.00	6,665.00	935.00	88
10-4310-613	FINGERPRINTING	0.00	6,765.00	0.00	0.00	6,765.00	0
10-4310-650	SHERIFF-DONATIONS	465.25	1,864.00	0.00	0.00	1,864.00	0
10-4310-899	GRANT - ICAC	18,683.73	0.00	0.00	0.00	0.00	0
10-4310-904	NC ANIMAL SHELTER SUPPORT FUND GRAN	0.00	12,500.00	0.00	0.00	12,500.00	0
	<b>4310 SHERIFF:</b>	<b>1,442,052.93</b>	<b>1,855,734.00</b>	<b>115,650.99</b>	<b>1,305,391.33</b>	<b>550,342.67</b>	<b>70</b>
10-4311-000	SRO - WASHINGTON COUNTY UNION:	0.00	0.00	0.00	0.00	0.00	0
10-4311-010	SRO- WASH CO UNION-S & W- REGULAR	40,470.63	45,123.00	3,901.17	38,354.86	6,768.14	85
10-4311-040	SRO-UNION-LONGEVITY	0.00	457.00	0.00	456.86	0.14	100
10-4311-090	SRO- WASH CO UNION- FICA TAX EXPENSE	3,050.10	3,486.00	294.61	2,930.81	555.19	84
10-4311-100	SRO- WASH CO UNION- RETIREMENT EXPEN	8,065.81	9,537.00	826.27	8,220.32	1,316.68	86
10-4311-101	SRO- WASH CO UNION- 401(K) CONTRIB.	2,023.53	2,278.00	195.06	1,917.76	360.24	84
10-4311-130	SRO - WASH CO UNION- UNEMPLOYMENT IN	0.00	296.00	0.00	0.00	296.00	0
10-4311-140	SRO- WASH CO UNION- WORKMAN'S COMP E	2,388.00	3,130.00	0.00	2,643.00	487.00	84
10-4311-180	SRO- WASH CO UNION- GROUP INS.	7,947.84	8,005.00	721.72	6,679.72	1,325.28	83



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10-4311-210	SRO- WASH CO UNION- UNIFORMS	0.00	500.00	0.00	237.84	262.16	48
10-4311-250	MAINTENANCE & REPAIR-VEHICLE	2,837.40	3,500.00	185.98	1,123.73	2,376.27	32
10-4311-260	SRO- WASH CO UNION-DEPARTMENTAL SUP	182.86	200.00	0.00	0.00	200.00	0
10-4311-270	SRO-WAS CO UNION-SERVICE AWARDS	0.00	50.00	0.00	50.00	0.00	100
10-4311-310	SRO- WASH CO UNION- TRAVEL	2,420.74	2,000.00	0.00	1,467.59	532.41	73
10-4311-315	TRAINING	0.00	500.00	0.00	0.00	500.00	0
	<b>4311 SRO - WASHINGTON COUNTY UNION:</b>	<b>69,386.91</b>	<b>79,062.00</b>	<b>6,124.81</b>	<b>64,082.49</b>	<b>14,979.51</b>	<b>81</b>
10-4313-000	SRO- CRESWELL:	0.00	0.00	0.00	0.00	0.00	0
10-4313-010	SRO- CRESWELL-S & W- REGULAR	0.00	40,400.00	0.00	0.00	40,400.00	0
10-4313-090	SRO- CRESWELL- FICA TAX EXPENSE	0.00	3,090.00	0.00	0.00	3,090.00	0
10-4313-100	SRO- CRESWELL- RETIREMENT	0.00	8,456.00	0.00	0.00	8,456.00	0
10-4313-101	SRO- CRESWELL- 401K CONTRIB.	0.00	2,020.00	0.00	0.00	2,020.00	0
10-4313-130	SRO - CRESWELL- UNEMPLOYMENT INS.	0.00	296.00	0.00	0.00	296.00	0
10-4313-140	SRO- CRESWELL- WORKMAN'S COMP	2,388.00	2,775.00	0.00	2,617.00	158.00	94
10-4313-180	SRO- CRESWELL- GROUP INS.S	0.00	7,990.00	0.00	0.00	7,990.00	0
10-4313-210	SRO- CRESWELL- UNIFORMS	0.00	500.00	0.00	0.00	500.00	0
10-4313-250	MAINTENANCE & REPAIR-VEHICLE	0.00	3,500.00	0.00	0.00	3,500.00	0
10-4313-260	SRO- CRESWELL- DEPARTMENTAL SUPPLIES	0.00	200.00	0.00	0.00	200.00	0
10-4313-310	SRO- CRESWELL- TRAVEL	0.00	2,000.00	0.00	0.00	2,000.00	0
10-4313-315	TRAINING	0.00	500.00	0.00	0.00	500.00	0
	<b>4313 SRO- CRESWELL:</b>	<b>2,388.00</b>	<b>71,727.00</b>	<b>0.00</b>	<b>2,617.00</b>	<b>69,110.00</b>	<b>4</b>
10-4314-000	SRO- PLYMOUTH HIGH:	0.00	0.00	0.00	0.00	0.00	0
10-4314-010	SRO - PLYMOUTH HIGH-S & W- REGULAR	35,024.55	45,123.00	0.00	0.00	45,123.00	0
10-4314-090	SRO - PLYMOUTH HIGH- FICA TAX	2,643.04	3,452.00	0.00	0.00	3,452.00	0
10-4314-100	SRO - PLYMOUTH HIGH- RETIREMENT MATC	6,980.39	9,444.00	0.00	0.00	9,444.00	0
10-4314-101	SRO - PLYMOUTH HIGH- 401K CONTRIBUTIO	1,751.21	2,256.00	0.00	0.00	2,256.00	0

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<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>Current Expd</u>	<u>YTD Expended</u>	<u>Unexpended</u>	<u>% Expd</u>
10-4314-130	SRO - PLYMOUTH HIGH- UNEMPLOYMENT IN	0.00	296.00	0.00	0.00	296.00	0
10-4314-140	SRO - PLYMOUTH HIGH- WORKMAN'S COMF	2,189.00	3,099.00	0.00	2,343.00	756.00	76
10-4314-180	SRO - PLYMOUTH HIGH- GROUP INS.	6,364.67	8,005.00	0.00	0.00	8,005.00	0
10-4314-210	SRO - PLYMOUTH HIGH- UNIFORMS	0.00	500.00	0.00	0.00	500.00	0
10-4314-250	MAINT & REPAIR - VEHICLE	1,728.47	3,500.00	0.00	0.00	3,500.00	0
10-4314-260	DEPARTMENTAL SUPPLIES	167.38	200.00	0.00	0.00	200.00	0
10-4314-310	SRO- TRAVEL	1,286.48	2,000.00	0.00	0.00	2,000.00	0
10-4314-315	TRAINING	0.00	500.00	0.00	0.00	500.00	0
	<b>4314 SRO- PLYMOUTH HIGH:</b>	<b>58,135.19</b>	<b>78,375.00</b>	<b>0.00</b>	<b>2,343.00</b>	<b>76,032.00</b>	<b>3</b>
10-4320-000	DETENTION CENTER:	0.00	0.00	0.00	0.00	0.00	0
10-4320-010	DETENTION CENTER- S & W - REGULAR	276,270.09	305,354.00	26,094.88	229,465.96	75,888.04	75
10-4320-030	SALARIES & WAGE - OVERTIME	65,940.15	111,400.00	8,830.58	93,205.25	18,194.75	84
10-4320-031	DETENTION CENTER - S&W PARTTIME	28,683.64	54,600.00	4,159.00	46,549.21	8,050.79	85
10-4320-040	SALARIES & WAGES - LONGEVITY	2,348.65	2,908.00	0.00	2,907.15	0.85	100
10-4320-090	DETENTION CENTER- FICA TAX EXPENSE	27,428.62	36,266.00	2,912.21	27,714.34	8,551.66	76
10-4320-100	DETENTION CENTER- RETIREMENT	65,454.58	94,814.00	7,002.54	65,278.43	29,535.57	69
10-4320-101	DETENTION CENTER- 401(K) CONTRIB.	6,586.18	14,222.00	711.49	6,932.22	7,289.78	49
10-4320-130	DETENTION CENTER- UNEMPLOYMENT INS.	0.00	3,848.00	0.00	0.00	3,848.00	0
10-4320-140	DETENTION CENTER- WORKMAN'S COMP	21,634.00	32,559.00	0.00	27,493.00	5,066.00	84
10-4320-181	DETENTION CENTER- GROUP INS.	68,430.63	103,421.00	6,463.26	51,805.70	51,615.30	50
10-4320-185	TRAVEL	502.43	2,500.00	0.00	69.50	2,430.50	3
10-4320-190	DETENTION CENTER- TRAINING	2,462.16	5,000.00	0.00	2,556.62	2,443.38	51
10-4320-200	DETENTION CENTER- DEPARTMENTAL SUPP	18,562.87	17,500.00	2,413.25	15,035.71	2,464.29	86
10-4320-210	DETENTION CENTER- UNIFORMS	1,706.35	7,500.00	554.36	1,013.29	6,486.71	14
10-4320-244	CONTRACTED SERVICES-SOUTHERN HEALT	128,944.85	145,000.00	11,053.76	121,821.44	23,178.56	84
10-4320-247	DETENTION CENTER- FOOD & PROVISIONS	73,214.40	85,000.00	6,257.00	62,797.70	22,202.30	74
10-4320-270	SERVICE AWARDS	125.00	175.00	0.00	175.00	0.00	100

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10-4320-290	SUPPLIES & MATERIALS-HYGIENE	3,363.73	3,000.00	1,035.65	1,723.40	1,276.60	57
10-4320-299	DETENTION CENTER- LAUNDRY & DRY CLEA	6,314.42	7,500.00	595.00	5,115.88	2,384.12	68
10-4320-320	DETENTION CENTER- COMMUNICATIONS	662.77	1,200.00	92.30	739.51	460.49	62
10-4320-330	POSTAGE	89.49	300.00	8.36	93.38	206.62	31
10-4320-350	DETENTION CENTER- MAINT & REPAIR- EQUI	12,960.92	17,500.00	0.00	978.53	16,521.47	6
10-4320-550	DETENTION CENTER- CAPITAL OUTLAY- EQU	19,347.36	50,000.00	0.00	0.00	50,000.00	0
10-4320-600	DETENTION CENTER- CONTRACTED SERVIC	105,677.18	110,000.00	0.00	82,707.63	27,292.37	75
10-4320-601	CONTRACTED SERVICES-OPTUM	2,937.60	3,700.00	0.00	3,021.84	678.16	82
10-4320-602	MAINTENANCE AGREEMENTS-SOUTHERN S	3,778.00	3,815.00	0.00	3,815.00	0.00	100
10-4320-603	MAINTENANCE AGREEMENTS-TOP GUARD	99.00	99.00	99.00	99.00	0.00	100
10-4320-900	GRANT-DHHS CORRECTIONS COVID19	2,865.62	21,190.00	565.00	4,628.42	16,561.58	22
	<b>4320 DETENTION CENTER:</b>	<b>946,390.69</b>	<b>1,240,371.00</b>	<b>78,847.64</b>	<b>857,743.11</b>	<b>382,627.89</b>	<b>69</b>
10-4330-000	EMERGENCY MANAGEMENT:	0.00	0.00	0.00	0.00	0.00	0
10-4330-010	EMERGENCY MGMT - S & W- REGULAR	55,571.54	55,628.00	4,751.58	47,399.89	8,228.11	85
10-4330-090	EMERGENCY MGMT - FICA TAX EXPENSE	3,502.85	4,255.00	301.71	3,008.22	1,246.78	71
10-4330-100	EMERGENCY MGMT - RETIREMENT	10,586.43	11,126.00	952.69	9,503.67	1,622.33	85
10-4330-101	EMERGENCY MGMT - 401(K) CONTRIB.	1,667.15	1,669.00	142.55	1,422.02	246.98	85
10-4330-140	EMERGENCY MGMT - WORKMAN'S COMP	2,073.00	2,752.00	281.00	2,621.00	131.00	95
10-4330-180	EMERGENCY MGMT - GROUP INS.	8,002.75	8,040.00	722.97	6,692.22	1,347.78	83
10-4330-250	MAINTENANCE & REPAIR - VEHICLE	1,096.91	800.00	174.05	453.97	346.03	57
10-4330-260	EMERGENCY MGMT - DEPARTMENTAL SUPP	6,763.94	2,018.00	0.00	1,921.84	96.16	95
10-4330-270	EMERGENCY MGMT - GENERATOR FUEL	2,559.01	2,400.00	0.00	0.00	2,400.00	0
10-4330-310	EMERGENCY MGMT - TRAVEL	2,720.06	3,500.00	416.40	2,130.97	1,369.03	61
10-4330-315	TRAINING	780.46	2,200.00	398.43	1,629.12	570.88	74
10-4330-320	EMERGENCY MGMT - COMMUNICATIONS	2,196.50	4,050.00	133.20	1,338.68	2,711.32	33
10-4330-330	POSTAGE	86.90	150.00	0.64	32.23	117.77	21
10-4330-350	EMERGENCY MGMT - MAINT. & REPAIR- EQU	4,596.01	2,493.00	130.00	2,030.05	462.95	81

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10-4330-370	EMERGENCY MGMT - PRINTING	235.52	350.00	0.00	208.09	141.91	59
10-4330-380	ADVERTISING	155.53	600.00	0.00	344.26	255.74	57
10-4330-390	EMERGENCY MGMT - DUES & SUBSCRIPTION	2,142.00	2,200.00	0.00	1,795.00	405.00	82
10-4330-400	EM DONATIONS-EMERGENCY RESPONSE BA	0.00	1,442.00	0.00	0.00	1,442.00	0
10-4330-401	DONATIONS - EMERGENCY MANAGEMENT	772.50	878.00	0.00	0.00	878.00	0
10-4330-540	EMERGENCY MGMT - CAPITAL OUTLAY- VEHI	6,515.98	60,935.00	0.00	58,727.29	2,207.71	96
10-4330-600	EMERGENCY MGMT - CONTRACTED SERVIC	0.00	9,550.00	0.00	2,950.00	6,600.00	31
10-4330-703	WEYERHAEUSER GIVING GRANT	0.00	2,000.00	0.00	1,964.94	35.06	98
10-4330-706	EMPG-ARPA	11,068.00	0.00	0.00	0.00	0.00	0
10-4330-707	GRANT-EM CAPACITY BLDG COMPETITIVE G	76,791.30	52,000.00	0.00	47,690.00	4,310.00	92
10-4330-995	MAINTENANCE AGREEMENTS - HYPER REAC	1,945.00	1,945.00	0.00	1,945.00	0.00	100
	<b>4330 EMERGENCY MANAGEMENT:</b>	<b>201,829.34</b>	<b>232,981.00</b>	<b>8,405.22</b>	<b>195,808.46</b>	<b>37,172.54</b>	<b>84</b>
10-4340-000	FIRE PROTECTION:	0.00	0.00	0.00	0.00	0.00	0
10-4340-991	PLYMOUTH VFD-OPERATIONAL	122,182.00	129,259.00	10,771.58	107,715.80	21,543.20	83
10-4340-992	ROPER VFD-OPERATIONAL	78,170.00	81,727.00	6,810.58	68,105.80	13,621.20	83
10-4340-993	CRESWELL VFD-OPERATIONAL	50,909.00	51,685.00	4,307.08	43,070.80	8,614.20	83
10-4340-994	MCVFD-OPERATIONAL	58,270.00	58,309.00	4,859.08	48,590.80	9,718.20	83
10-4340-995	LAKE PHELPS VFD-OPERATIONAL	45,996.00	46,034.00	3,836.16	38,361.60	7,672.40	83
10-4340-996	PUNGO VFD-OPERATIONAL	20,282.00	23,750.00	1,979.16	19,791.60	3,958.40	83
10-4340-997	PINETOWN/LONG ACRE VFD	8,178.00	8,188.00	682.33	6,823.30	1,364.70	83
10-4340-998	CRESWELL VFD-WELL-CIP	0.00	40,000.00	0.00	0.00	40,000.00	0
	<b>4340 FIRE PROTECTION:</b>	<b>383,987.00</b>	<b>438,952.00</b>	<b>33,245.97</b>	<b>332,459.70</b>	<b>106,492.30</b>	<b>76</b>
10-4345-000	FORESTRY:	0.00	0.00	0.00	0.00	0.00	0
10-4345-991	FORESTRY MATCH (35%)	92,260.42	94,891.00	5,811.47	52,467.00	42,424.00	55
10-4350-000	INSPECTIONS & PLANNING:	0.00	0.00	0.00	0.00	0.00	0

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10-4350-121	SALARIES & WAGES-REGULAR	100,014.58	100,228.00	8,561.08	85,402.06	14,825.94	85
10-4350-127	SALARIES & WAGES-LONGEVITY	707.43	726.00	0.00	725.12	0.88	100
10-4350-181	FICA TAX	6,298.17	7,722.00	537.67	5,416.20	2,305.80	70
10-4350-182	RETIREMENT	19,187.51	20,187.00	1,716.50	17,268.53	2,918.47	86
10-4350-183	GROUP INSURANCE	17,870.29	18,023.00	1,602.87	14,953.74	3,069.26	83
10-4350-184	401(K) CONTRIBUTIONS	3,000.44	3,028.00	256.83	2,562.04	465.96	85
10-4350-185	UNEMPLOYMENT INSURANCE	0.00	592.00	0.00	0.00	592.00	0
10-4350-186	WORKMAN'S COMP	274.00	4,881.00	107.00	4,228.00	653.00	87
10-4350-260	DEPARTMENTAL SUPPLIES	3,460.04	4,000.00	452.26	1,926.76	2,073.24	48
10-4350-311	TRAVEL	893.57	1,000.00	89.23	489.18	510.82	49
10-4350-320	COMMUNICATIONS	1,672.78	2,500.00	91.95	1,987.32	512.68	79
10-4350-330	INSPECTIONS - POSTAGE	0.00	250.00	0.00	0.00	250.00	0
10-4350-341	PRINTING	577.63	500.00	116.00	234.29	265.71	47
10-4350-352	MAINT & REPAIR-EQUIPMENT	0.00	1,000.00	0.00	0.00	1,000.00	0
10-4350-353	MAINT & REPAIR-VEHICLE	72.45	1,000.00	0.00	132.11	867.89	13
10-4350-370	ADVERTISING	315.50	500.00	0.00	325.50	174.50	65
10-4350-395	TRAINING	2,454.44	2,500.00	660.00	1,055.00	1,445.00	42
10-4350-491	DUES & SUBSCRIPTIONS	0.00	500.00	0.00	370.00	130.00	74
10-4350-500	DECOMMISSIONING BOND-SOLAR FARMS	0.00	50,000.00	0.00	0.00	50,000.00	0
10-4350-600	CONTRACTED SERV-ABANDONED PROPERT	0.00	10,000.00	0.00	0.00	10,000.00	0
10-4350-602	CONTRACTED SERVICES-LEGAL	0.00	10,000.00	0.00	0.00	10,000.00	0
	<b>4350 INSPECTIONS &amp; PLANNING:</b>	<b>156,798.83</b>	<b>239,137.00</b>	<b>14,191.39</b>	<b>137,075.85</b>	<b>102,061.15</b>	<b>57</b>
10-4915-000	GEOGRAPHIC INFORMATION SYSTEMS:	0.00	0.00	0.00	0.00	0.00	0
10-4915-010	GEOGRAPHIC INFO SYST-S & W- REGULAR	2,222.55	0.00	0.00	0.00	0.00	0
10-4915-040	GEOGRAPHIC INFO SYST - LONGEVITY	115.98	0.00	0.00	0.00	0.00	0
10-4915-090	GEOGRAPHIC INFO SYST- FICA TAX EXPENS	177.47	0.00	0.00	0.00	0.00	0
10-4915-100	GEOGRAPHIC INFO SYST- RETIREMENT EXP	450.24	0.00	0.00	0.00	0.00	0

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10-4915-101	GEOGRAPHIC INFO SYST- 401(K) CONTRIB.	70.90	0.00	0.00	0.00	0.00	0
10-4915-180	GEOGRAPHIC INFO SYST- GROUP INS.	348.81	0.00	0.00	0.00	0.00	0
10-4915-181	GIS-PROFESSIONAL SERVICES	0.00	9,240.00	0.00	9,240.00	0.00	100
10-4915-190	GEOGRAPHIC INFO SYST- TRAINING	859.55	0.00	0.00	0.00	0.00	0
10-4915-260	DEPARTMENTAL SUPPLIES	631.70	0.00	0.00	0.00	0.00	0
10-4915-320	GIS- COMMUNICATIONS	65.61	0.00	0.00	0.00	0.00	0
10-4915-350	MAINT AGREEMENTS-ESRI SOFTWARE	1,650.00	1,777.00	0.00	0.00	1,777.00	0
10-4915-351	MAINT AGREEMENTS-ATLAS DATA WEBSITE	4,800.00	0.00	0.00	0.00	0.00	0
	<b>4915 GEOGRAPHIC INFORMATION SYSTEMS</b>	<b>11,392.81</b>	<b>11,017.00</b>	<b>0.00</b>	<b>9,240.00</b>	<b>1,777.00</b>	<b>84</b>
10-5110-000	DISTRICT HEALTH	0.00	0.00	0.00	0.00	0.00	0
10-5110-991	MTW HEALTH DEPARTMENT	219,281.00	219,281.00	18,273.41	182,734.10	36,546.90	83
10-5110-993	2ND DIST DRUG COURT COORDINATOR POS	64,497.75	89,238.00	7,787.72	62,454.16	26,783.84	70
	<b>5110 DISTRICT HEALTH</b>	<b>283,778.75</b>	<b>308,519.00</b>	<b>26,061.13</b>	<b>245,188.26</b>	<b>63,330.74</b>	<b>79</b>
10-5150-000	SENIOR CITIZENS CENTER:	0.00	0.00	0.00	0.00	0.00	0
10-5150-010	SENIOR CITIZENS CENT- S & W- REGULAR	95,895.49	93,905.00	8,050.58	86,196.13	7,708.87	92
10-5150-040	SALARIES & WAGES-LONGEVITY	1,290.70	1,335.00	0.00	1,334.71	0.29	100
10-5150-090	SENIOR CITIZENS CENT- FICA TAX EXPENSE	7,173.40	7,263.00	571.81	6,320.64	942.36	87
10-5150-100	SENIOR CITIZENS CENT- RETIREMENT	18,502.10	18,989.00	1,614.14	17,549.94	1,439.06	92
10-5150-101	SENIOR CITIZENS CENT- 401(K) CONTRIB.	2,874.98	2,848.00	241.51	2,585.83	262.17	91
10-5150-130	SENIOR CITIZENS CTR- WORKMAN'S COMP	1,869.00	1,430.00	198.00	1,431.00	1.00 -	100
10-5150-131	SENIOR CENTER- UNEMPLOYMENT INS.	0.00	856.00	0.00	0.00	856.00	0
10-5150-180	SENIOR CITIZENS CENT- GROUP INS.	23,702.48	23,879.00	2,153.66	20,551.55	3,327.45	86
10-5150-247	APPROPRIATION-ALBEMARLE NUTRITION	47,807.00	47,807.00	0.00	35,855.25	11,951.75	75
10-5150-257	DEPARTMENT SUPPLIES-CRAFTS/CERAMICS	1,803.29	4,500.00	175.18	3,485.74	1,014.26	77
10-5150-260	DEPARTMENTAL SUPPLIES	1,951.04	4,999.00	139.78	3,914.20	1,084.80	78
10-5150-280	POSTAGE	86.07	300.00	0.00	14.63	285.37	5

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10-5150-310	SENIOR CITIZENS CTR- TRAVEL	3,364.23	1,000.00	497.29	1,081.68	81.68 -	108
10-5150-315	TRAINING	358.95	3,500.00	18.96	2,471.07	1,028.93	71
10-5150-320	SENIOR CITIZENS CENT- COMMUNICATIONS	858.61	1,800.00	201.01	1,290.56	509.44	72
10-5150-330	UTILTITIES-GAS	6,492.78	9,000.00	1,182.50	5,306.20	3,693.80	59
10-5150-350	SENIOR CENTER- MAINT & REPAIR- BUILDING	0.00	1,500.00	0.00	645.13	854.87	43
10-5150-351	SENIOR CENTER- MAINT & REPAIR - EQUIP	501.00	700.00	0.00	0.00	700.00	0
10-5150-370	TRAVEL-SENIOR GAMES	0.00	300.00	0.00	300.00	0.00	100
10-5150-380	SENIOR CENTER TRIPS	3,069.24	6,613.00	2,411.40	4,067.40	2,545.60	62
10-5150-390	SENIOR CENTER-DUES & SUBSCRIPTIONS	3,596.74	2,100.00	0.00	209.97	1,890.03	10
10-5150-600	SENIOR CITIZENS CTR- CONTRACTED SERVICE	3,415.00	4,000.00	306.00	2,715.00	1,285.00	68
10-5150-601	CONTRACTED SERVICES - SCHEDULING SYSTEMS	900.00	900.00	900.00	900.00	0.00	100
10-5150-650	SENIOR CENTER DONATIONS	432.57	4,953.00	611.78	4,417.24	535.76	89
	<b>5150 SENIOR CITIZENS CENTER:</b>	<b>225,944.67</b>	<b>244,477.00</b>	<b>19,273.60</b>	<b>202,643.87</b>	<b>41,833.13</b>	<b>83</b>
10-5155-000	VETERAN SERVICE:	0.00	0.00	0.00	0.00	0.00	0
10-5155-140	WORKMAN'S COMP	58.00	0.00	0.00	0.00	0.00	0
10-5155-320	VETERAN SERVICE OFFC- COMMUNICATIONS	254.16	600.00	0.00	80.43	519.57	13
	<b>5155 VETERAN SERVICE:</b>	<b>312.16</b>	<b>600.00</b>	<b>0.00</b>	<b>80.43</b>	<b>519.57</b>	<b>13</b>
10-5310-000	SOCIAL SERVICES- ADMINISTRATION:	0.00	0.00	0.00	0.00	0.00	0
10-5310-010	SALARIES & WAGES-BOARD	1,300.00	1,500.00	100.00	950.00	550.00	63
10-5310-011	SS ADMIN.- S & W- REGULAR	2,016,433.42	2,086,077.00	168,997.59	1,712,133.74	373,943.26	82
10-5310-013	SALARIES & WAGES-LONGEVITY	16,846.25	19,951.00	0.00	19,292.76	658.24	97
10-5310-030	LEGAL - IV-D	18,213.75	8,108.00	0.00	7,443.97	664.03	92
10-5310-031	CHILD SUPPORT CONTRACT	0.00	135,000.00	22,412.83	67,238.49	67,761.51	50
10-5310-090	SS ADMIN.- FICA TAX	148,833.93	159,484.00	12,418.10	126,737.72	32,746.28	79
10-5310-100	SS ADMIN.- RETIREMENT	386,455.27	426,594.00	33,884.06	346,762.64	79,831.36	81
10-5310-101	SS ADMIN.- 401(K) CONTRIB.	55,373.81	62,416.00	4,878.93	49,134.58	13,281.42	79

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<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>Current Expd</u>	<u>YTD Expended</u>	<u>Unexpended</u>	<u>% Expd</u>
10-5310-130	HUMAN SERVICES- UNEMPLOYMENT INS.	0.00	16,512.00	0.00	0.00	16,512.00	0
10-5310-140	SS ADMIN.- WORKMAN'S COMP	43,634.00	52,715.00	3,943.00	48,461.00	4,254.00	92
10-5310-180	LEGAL-PROTECTIVE SERVICES	29,388.38	40,500.00	1,287.50	15,685.13	24,814.87	39
10-5310-181	SS ADMIN.- GROUP INS.	410,126.68	431,269.00	32,747.29	321,836.51	109,432.49	75
10-5310-250	MAINT & REPAIR - VEHICLE	9,747.90	10,500.00	978.20	8,587.04	1,912.96	82
10-5310-257	SS ADMIN.- COUNTY GENERAL ASSISTANCE	9,421.44	12,500.00	1,542.47	10,470.47	2,029.53	84
10-5310-258	DSS COMMUNITY DONATIONS-CHRISTMAS	1,296.25	2,578.00	0.00	1,595.00	983.00	62
10-5310-259	DSS COMMUNITY DONATIONS-FOSTER CHIL	294.83	812.00	0.00	490.34	321.66	60
10-5310-260	DEPARTMENTAL SUPPLIES	54,749.24	46,500.00	6,914.01	41,882.66	4,617.34	90
10-5310-268	FOOD STAMPS DIRECT CHARGE	4,307.38	3,800.00	163.12	1,589.96	2,210.04	42
10-5310-270	SERVICE AWARDS	885.00	600.00	0.00	600.00	0.00	100
10-5310-310	TRAVEL	4,607.12	12,000.00	878.53	7,790.01	4,209.99	65
10-5310-311	SS ADMIN - VEHICLE FUEL	8,078.97	11,000.00	750.89	7,604.33	3,395.67	69
10-5310-315	TRAINING	10,402.64	26,000.00	120.00	17,393.49	8,606.51	67
10-5310-320	SS ADMIN.- COMMUNICATIONS	20,046.82	25,000.00	1,732.63	17,037.81	7,962.19	68
10-5310-330	UTILITITES	24,065.18	25,000.00	1,448.13	20,134.45	4,865.55	81
10-5310-340	SS ADMIN.- POSTAGE	11,714.13	10,500.00	1,316.32	7,194.05	3,305.95	69
10-5310-350	SS ADMIN.- MAINT AND REPAIR- BLDG.	18,651.94	31,550.00	931.18	21,451.28	10,098.72	68
10-5310-351	SS ADMIN.- REPAIR AND MAINT- EQUIP.	2,243.27	9,099.00	101.01	4,693.90	4,405.10	52
10-5310-370	SS ADMIN.- ADVERTISING	2,121.49	1,200.00	0.00	730.65	469.35	61
10-5310-390	SS ADMIN.- DUES AND SUBSCRIPTION	8,823.48	15,000.00	238.87	7,815.81	7,184.19	52
10-5310-410	LEASE-EQUIPMENT	2,689.60	0.00	0.00	0.00	0.00	0
10-5310-550	SOCIAL SERVICES- CAPITAL OUTLAY- EQUIP	61,465.12	214,900.00	0.00	185,700.04	29,199.96	86
10-5310-600	SOCIAL SERVICES- CONTRACTED SERVICES	138,796.31	177,960.00	27,259.85	148,463.64	29,496.36	83
10-5310-601	MAINT AGREEMENTS-NC CORRELS	0.00	1,300.00	0.00	0.00	1,300.00	0
10-5310-602	MAINT AGREEMENTS-INFO INC.	4,588.08	4,910.00	1,227.30	4,909.20	0.80	100
10-5310-605	SS ADMIN - SECURITY CONTRACT	7,062.19	10,000.00	0.00	2,716.00	7,284.00	27
10-5310-610	SS ADMIN.- VENDOR FEES	2,364.00	3,000.00	0.00	396.00	2,604.00	13



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<i>Expenditure Account</i>	<i>Description</i>	<i>Prior Yr Expd</i>	<i>Budgeted</i>	<i>Current Expd</i>	<i>YTD Expended</i>	<i>Unexpended</i>	<i>% Expd</i>
10-5310-611	SS FAMILY REUNIFICATION (PSYCH EVALS)	3,738.50	10,000.00	0.00	8,847.00	1,153.00	88
	<b>5310 SOCIAL SERVICES- ADMINISTRATION:</b>	<b>3,538,766.37</b>	<b>4,105,835.00</b>	<b>326,271.81</b>	<b>3,243,769.67</b>	<b>862,065.33</b>	<b>79</b>
10-5380-000	SOCIAL SERVICES-ECONOMIC SUPPORT:	0.00	0.00	0.00	0.00	0.00	0
10-5380-011	IN-HOME SERVICES (100%)	69,426.50	80,741.00	6,451.89	55,230.81	25,510.19	68
10-5380-030	SS ECONOMIC SUPPORT- CRISIS INTERVEN	63,704.88	71,992.00	0.00	5,544.66	66,447.34	8
10-5380-190	WF EMPLOYMENT SERVICES	6,417.88	10,000.00	0.00	3,579.89	6,420.11	36
10-5380-370	TANF-EMERGENCY ASSISTANCE	24,800.00	31,340.00	1,398.71	25,398.71	5,941.29	81
10-5380-375	DSS COMMUNITY DONATIONS-EMERGENCY	63.97	516.00	269.57	269.57	246.43	52
10-5380-376	TITLE IV-FOSTER CARE	70,186.79	135,000.00	16,978.00	122,628.72	12,371.28	91
10-5380-377	STATE FOSTER HOME CARE	30,070.62	41,900.00	5,467.25	33,644.94	8,255.06	80
10-5380-379	SS ECONOMIC SUPPORT- SPECIAL ASSISTAI	78,555.00	85,000.00	3,575.00	67,797.50	17,202.50	80
10-5380-381	TITLE IV-E ADOPTION	14,915.23	21,650.00	0.00	17,671.71	3,978.29	82
10-5380-383	SPECIAL LINKS (100%)	3,982.40	5,000.00	0.00	224.97	4,775.03	4
10-5380-384	CHILD CARE (MOE-PART OF &65K MIN)	2,892.00	10,500.00	1,693.87	3,916.86	6,583.14	37
10-5380-403	SS ECONOMIC SUPPORT- BLIND COMMISSIC	2,005.16	2,150.00	0.00	2,134.34	15.66	99
10-5380-404	SS ECONOMIC SUPP-CIP/LIEAP SUPPLEMEN	0.00	14,382.00	0.00	13,806.72	575.28	96
10-5380-405	LIHWAP-LOW INCOME HOUSEHLD WATER AS	66,808.00	14,424.00	0.00	14,423.99	0.01	100
10-5380-406	LIEAP PAYMENTS	43,600.00	50,000.00	0.00	18,400.00	31,600.00	37
10-5380-407	ADOPTION PROMOTIONS	1,412.98	72,645.00	247.50	2,087.48	70,557.52	3
10-5380-408	SS ECON SUPPORT - MEDICAID PAYBACKS	0.00	1,000.00	0.00	0.00	1,000.00	0
10-5380-409	SS ECON SUPPORT - STATE PROGRAM RETL	0.00	20,160.00	0.00	7,160.00	13,000.00	36
10-5380-410	GENERAL ASSISTANCE-FOSTER CARE CHIL	0.00	7,500.00	12.68	2,370.40	5,129.60	32
	<b>5380 SOCIAL SERVICES-ECONOMIC SUPPOF</b>	<b>478,841.41</b>	<b>675,900.00</b>	<b>36,094.47</b>	<b>396,291.27</b>	<b>279,608.73</b>	<b>59</b>
10-5400-000	SOCIAL SERVICES TRANSPORTATION:	0.00	0.00	0.00	0.00	0.00	0
10-5400-200	DOT GRANT - OFFICE SUPPLIES (85% REIMB	5,600.27	5,500.00	271.96	2,129.73	3,370.27	39
10-5400-202	DOT GRANT-CLEANING/OTHER SUPPLIES (8	3,678.79	6,600.00	854.06	5,982.18	617.82	91

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10-5400-250	MAINT & REPAIR-VEHICLE	23,929.61	35,000.00	2,251.77	18,855.62	16,144.38	54
10-5400-260	- TRANSIT ADVERTISING	4,754.18	4,400.00	0.00	3,662.09	737.91	83
10-5400-310	SS TRANSPORTATION- WF TRANSPORTATIO	8,958.30	9,000.00	0.00	3,713.10	5,286.90	41
10-5400-311	RIVERLIGHT TRANSIT VEHICLE FUEL	33,053.76	37,500.00	3,057.60	26,319.94	11,180.06	70
10-5400-315	DOT GRANT - TRAVEL/TRAINING (85% REIMB	1,161.25	2,500.00	0.00	1,072.00	1,428.00	43
10-5400-320	SS TRANSPORTATION- COMMUNICATIONS	6,782.75	8,500.00	643.52	6,224.31	2,275.69	73
10-5400-347	GRANT-RDC TRANSPORTATION	4,948.80	6,000.00	0.00	1,338.50	4,661.50	22
10-5400-372	VOLUNTEER TRANSPORATION-MEDICAID	19,308.28	26,181.00	1,784.87	20,007.01	6,173.99	76
10-5400-390	DOT-DUES AND SUBSCRIPTIONS (85% REIME	580.00	1,250.00	0.00	920.00	330.00	74
10-5400-540	CAPITAL OUTLAY-VAN REPLACEMENT	0.00	280,000.00	11,932.00	249,232.24	30,767.76	89
10-5400-600	SS TRANSPORTATION- WORK FIRST DOT	3,354.00	3,962.00	0.00	3,962.00	0.00	100
10-5400-601	MAINT AGREEMENTS-CTS SOFTWARE	10,899.00	11,230.00	935.50	9,355.00	1,875.00	83
10-5400-602	CONTRACTED LABOR - RIVERLIGHT	0.00	10,000.00	0.00	3,290.63	6,709.37	33
10-5400-603	DRUG TEST CONTRACT-SAFETY WORKS	455.00	1,000.00	65.00	395.00	605.00	40
10-5400-610	SENIOR CENTER TRANSPORTATION	0.00	6,000.00	295.98	425.20	5,574.80	7
10-5400-998	SS TRANS- PR YR CARES GRANT REIMBURS	960.00	0.00	0.00	0.00	0.00	0
	<b>5400 SOCIAL SERVICES TRANSPORTATION:</b>	<b>128,423.99</b>	<b>454,623.00</b>	<b>22,092.26</b>	<b>356,884.55</b>	<b>97,738.45</b>	<b>78</b>
10-5830-000	JUVENILE SERVICE:	0.00	0.00	0.00	0.00	0.00	0
10-5830-200	JCPC-WASHINGTON COUNTY YOUTH	5,394.99	9,650.00	181.64	2,451.25	7,198.75	25
10-5830-250	JCPC - CBA	3,000.00	10,910.00	0.00	3,541.38	7,368.62	32
10-5830-299	JCPC - ROANOKE AREA YOUTH	66,166.08	76,183.00	5,634.84	40,333.19	35,849.81	53
	<b>5830 JUVENILE SERVICE:</b>	<b>74,561.07</b>	<b>96,743.00</b>	<b>5,816.48</b>	<b>46,325.82</b>	<b>50,417.18</b>	<b>48</b>
10-5910-000	EDUCATION-SCHOOLS/COMMUNITY COLLEG	0.00	0.00	0.00	0.00	0.00	0
10-5910-991	CURRENT EXPENSE - BOE	1,735,000.00	1,735,000.00	144,583.33	1,445,833.30	289,166.70	83
10-5910-995	PURCHASE OF EQUIPMENT-COMMUNITY CO	13,298.40	0.00	0.00	0.00	0.00	0
	<b>5910 EDUCATION-SCHOOLS/COMMUNITY CC</b>	<b>1,748,298.40</b>	<b>1,735,000.00</b>	<b>144,583.33</b>	<b>1,445,833.30</b>	<b>289,166.70</b>	<b>83</b>

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<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>Current Expd</u>	<u>YTD Expended</u>	<u>Unexpended</u>	<u>% Expd</u>
10-5911-000	COMMUNICATIONS:	0.00	0.00	0.00	0.00	0.00	0
10-5911-010	COMMUNICATIONS-S & W- REGULAR	185,028.24	228,127.00	12,205.35	151,415.40	76,711.60	66
10-5911-030	SALARIES & WAGES-OVERTIME	53,908.50	65,000.00	7,434.59	54,592.77	10,407.23	84
10-5911-031	SALARIES & WAGES-PARTTIME	51,234.32	50,000.00	3,497.52	45,778.02	4,221.98	92
10-5911-040	SALARIES & WAGES-LONGEVITY	307.77	324.00	0.00	323.60	0.40	100
10-5911-090	COMMUNICATIONS- FICA TAX	21,960.64	26,272.00	1,759.01	18,818.52	7,453.48	72
10-5911-100	COMMUNICATIONS- RETIREMENT	48,320.50	68,688.00	3,962.00	42,816.70	25,871.30	62
10-5911-130	COMMUNICATIONS- 401(K) CONTRIB.	3,501.56	10,303.00	357.00	3,675.45	6,627.55	36
10-5911-131	COMMUNICATIONS - UNEMPLOYMENT	0.00	2,368.00	0.00	0.00	2,368.00	0
10-5911-140	COMMUNICATIONS- WORKERS' COMP	1,483.00	2,092.00	0.00	1,769.00	323.00	85
10-5911-180	COMMUNICATIONS- GROUP INS.	35,558.48	63,604.00	2,236.27	30,484.20	33,119.80	48
10-5911-210	UNIFORMS	682.76	3,000.00	0.00	0.00	3,000.00	0
10-5911-260	DEPARTMENTAL SUPPLIES	5,158.00	7,000.00	347.92	1,977.49	5,022.51	28
10-5911-310	TRAVEL	471.00	1,500.00	0.00	470.24	1,029.76	31
10-5911-315	TRAINING	1,289.71	5,000.00	0.00	405.02	4,594.98	8
10-5911-320	COMMUNICATIONS	14,078.06	17,000.00	276.44	1,603.84	15,396.16	9
10-5911-330	POSTAGE	32.09	100.00	0.00	10.31	89.69	10
10-5911-412	MAINT AGREEMENTS-DCI/OMINIX	1,500.00	1,500.00	0.00	1,500.00	0.00	100
10-5911-413	MAINT AGREEMENTS-SOUTHERN SOFTWARE	2,187.00	2,208.00	0.00	2,208.00	0.00	100
10-5911-415	MAINTENANCE AGREEMENT - MOTOROLA	0.00	14,551.00	0.00	14,550.20	0.80	100
10-5911-540	CAPITAL OUTLAY EQUIPMENT-PRIMARY PSA	57,151.00	9,000.00	0.00	0.00	9,000.00	0
10-5911-610	GRANT-NCDIT WASHINGTON CO RADIO UPG	0.00	100,462.00	0.00	0.00	100,462.00	0
	<b>5911 COMMUNICATIONS:</b>	<b>483,852.63</b>	<b>678,099.00</b>	<b>32,076.10</b>	<b>372,398.76</b>	<b>305,700.24</b>	<b>55</b>
10-5940-000	REHABILITATION:	0.00	0.00	0.00	0.00	0.00	0
10-5940-991	TRILLIUM-LOCAL FUNDING	27,000.00	27,000.00	0.00	20,250.00	6,750.00	75
10-5940-992	TRILLIUM-ABC BOTTLE TAX	3,000.00	3,000.00	0.00	2,250.00	750.00	75
10-5940-993	ALBEMARLE TIDELAND RET OPEB	13,239.97	13,240.00	0.00	13,239.97	0.03	100

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	<b>5940 REHABILITATION:</b>	<b>43,239.97</b>	<b>43,240.00</b>	<b>0.00</b>	<b>35,739.97</b>	<b>7,500.03</b>	<b>83</b>
10-6000-000	MEDICAL EXAMINER:	0.00	0.00	0.00	0.00	0.00	0
10-6000-180	CONTRACT-MEDICAL EXAMINER	9,800.00	10,000.00	200.00	6,250.00	3,750.00	62
10-6050-000	COOPERATIVE EXT SERVICE:	0.00	0.00	0.00	0.00	0.00	0
10-6050-010	COOPERATIVE EXT SERV- S & W - REGULAR	86,197.62	95,050.00	8,303.42	72,964.01	22,085.99	77
10-6050-090	COOPERATIVE EXT SERV- FICA TAX EXPENS	6,360.61	7,270.00	612.50	5,419.47	1,850.53	75
10-6050-100	COOPERATIVE EXT SERV- RETIREMENT	21,118.49	25,664.00	2,077.52	18,253.78	7,410.22	71
10-6050-130	COOPERATIVE EXT SERV- UNEMPLOYMENT	0.00	951.00	0.00	0.00	951.00	0
10-6050-140	COOPERATIVE EXT SERV- WORKMAN'S COM	0.00	110.00	0.00	0.00	110.00	0
10-6050-180	COOPERATIVE EXT SERV- GROUP INS.	12,339.52	17,010.00	1,215.99	10,141.70	6,868.30	60
10-6050-260	DEPARTMENTAL SUPPLIES	1,914.19	1,800.00	584.37	1,599.14	200.86	89
10-6050-310	TRAVEL	175.00	1,200.00	0.00	0.00	1,200.00	0
10-6050-320	COOPERATIVE EXT SERV- COMMUNICATION:	1,100.92	1,550.00	107.32	879.74	670.26	57
10-6050-340	COOPERATIVE EXT SERV- POSTAGE	22.80	150.00	75.00	75.00	75.00	50
10-6050-350	MAINT & REPAIR-EQUIPMENT	250.00	300.00	0.00	0.00	300.00	0
10-6050-390	DUES & SUBSCRIPTIONS	606.59	995.00	33.00	556.00	439.00	56
10-6050-410	LEASE-EQUIPMENT	2,125.00	2,125.00	0.00	2,125.00	0.00	100
10-6050-998	MIPPA GRANT-MEDICAID IMRPOVEMENT FOF	2,500.00	3,189.00	945.00	3,133.00	56.00	98
10-6050-999	GRANT - SHIIP	5,129.00	7,818.00	0.00	7,428.32	389.68	95
	<b>6050 COOPERATIVE EXT SERVICE:</b>	<b>139,839.74</b>	<b>165,182.00</b>	<b>13,954.12</b>	<b>122,575.16</b>	<b>42,606.84</b>	<b>74</b>
10-6060-000	SOIL & WATER:	0.00	0.00	0.00	0.00	0.00	0
10-6060-030	SALARIES & WAGES-REGULAR	21,284.49	31,251.00	2,669.33	26,628.22	4,622.78	85
10-6060-031	SALARIES & WAGES-PART TIME	0.00	13,000.00	0.00	1,186.39	11,813.61	9
10-6060-090	SOIL & WATER- FICA TAX	1,626.27	3,385.00	204.21	2,127.88	1,257.12	63
10-6060-100	SOIL & WATER- RETIREMENT	4,054.69	8,850.00	535.20	5,338.95	3,511.05	60

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10-6060-101	SOIL AND WATER- 401(K) CONTRIB.	638.56	1,328.00	80.08	798.85	529.15	60
10-6060-130	SOIL & WATER- UNEMPLOYMENT INS.	0.00	280.00	0.00	0.00	280.00	0
10-6060-140	SOIL & WATER- WORKMAN'S COMP	1,309.00	1,248.00	0.00	1,054.00	194.00	84
10-6060-180	SOIL & WATER CONSERV- GROUP INS.	5,347.35	7,959.00	718.47	6,647.22	1,311.78	84
10-6060-200	SOIL & WATER- DEPTAL SUPPLIES	2,133.12	1,200.00	679.98	965.91	234.09	80
10-6060-310	SOIL & WATER- TRAVEL	593.86	2,450.00	128.92	1,343.82	1,106.18	55
10-6060-315	TRAINING	464.00	1,650.00	0.00	624.99	1,025.01	38
10-6060-320	SOIL & WATER- COMMUNICATIONS	1,731.65	2,000.00	163.96	1,749.94	250.06	88
10-6060-330	SOIL & WATER - POSTAGE	7.10	250.00	3.46	8.06	241.94	3
10-6060-350	MAINT & REPAIR - EQUIPMENT	96.75	1,050.00	0.00	777.32	272.68	74
10-6060-380	SOIL & WATER - ADVERTISING	751.50	350.00	0.00	0.00	350.00	0
10-6060-390	DUES & SUBSCRIPTIONS	345.03	300.00	0.00	99.99	200.01	33
	<b>6060 SOIL &amp; WATER:</b>	<b>40,383.37</b>	<b>76,551.00</b>	<b>5,183.61</b>	<b>49,351.54</b>	<b>27,199.46</b>	<b>64</b>
10-6110-000	CULTURAL/LIBRARY:	0.00	0.00	0.00	0.00	0.00	0
10-6110-991	REGIONAL LIBRARY	199,183.00	205,000.00	17,083.33	170,833.30	34,166.70	83
10-6120-000	RECREATION:	0.00	0.00	0.00	0.00	0.00	0
10-6120-010	RECREATION-S & W- REGULAR	44,728.46	42,638.00	3,864.08	38,546.55	4,091.45	90
10-6120-030	SALARIES & WAGES-PARTTIME	12,233.25	17,000.00	1,849.94	12,635.50	4,364.50	74
10-6120-040	SALARIES & WAGES-LONGEVITY	1,103.41	1,160.00	0.00	1,159.23	0.77	100
10-6120-090	RECREATION- FICA TAX EXPENSE	4,232.89	5,077.00	411.02	3,829.89	1,247.11	75
10-6120-100	RECREATION- RETIREMENT	8,723.32	13,274.00	774.75	7,961.01	5,312.99	60
10-6120-101	RECREATION- 401(K) CONTRIB.	1,340.61	1,991.00	115.92	1,156.37	834.63	58
10-6120-130	RECREATION- UNEMPLOYMENT INS.	0.00	296.00	0.00	0.00	296.00	0
10-6120-140	RECREATION- WORKMAN'S COMP	3,222.00	3,691.00	422.00	2,816.00	875.00	76
10-6120-180	RECREATION- GROUP INS.	7,923.19	8,006.00	716.22	6,636.83	1,369.17	83
10-6120-200	SUPPLIES & MATERIALS	3,482.70	5,000.00	231.64	3,917.22	1,082.78	78

**Washington County**  
Statement of Revenue and Expenditures

05/01/2024  
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<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>Current Expd</u>	<u>YTD Expended</u>	<u>Unexpended</u>	<u>% Expd</u>
10-6120-250	SUPPLIES - VEHICLES	3,284.98	5,000.00	386.02	2,077.56	2,922.44	42
10-6120-260	OFFICE SUPPLIES	2,330.32	7,269.00	0.00	1,583.10	5,685.90	22
10-6120-270	SPORTS EQUIPMENT	6,516.42	9,000.00	570.53	3,982.66	5,017.34	44
10-6120-310	TRAVEL	3,278.11	5,000.00	0.00	0.00	5,000.00	0
10-6120-315	TRAINING	0.00	250.00	0.00	0.00	250.00	0
10-6120-320	RECREATION- COMMUNICATIONS	3,001.37	4,050.00	307.23	2,973.09	1,076.91	73
10-6120-325	POSTAGE	17.05	0.00	0.00	0.00	0.00	0
10-6120-330	RECREATION- COUNTY RECREATION- UTILIT	14,519.49	21,000.00	744.14	15,183.82	5,816.18	72
10-6120-350	MAINT & REPAIR - BUILDINGS	11,920.52	18,300.00	604.65	12,905.56	5,394.44	71
10-6120-355	MAINT & REPAIR - VEHICLE	1,997.24	4,500.00	302.77	3,428.08	1,071.92	76
10-6120-390	DEPARTMENTAL SUPPLIES - AWARDS	1,449.38	2,000.00	707.03	707.03	1,292.97	35
10-6120-450	INSURANCE AND BONDS	2,202.00	2,203.00	0.00	2,202.00	1.00	100
10-6120-491	DUES & SUBSCRIPTIONS-TOURNAMENT FEE	1,149.00	2,000.00	0.00	620.00	1,380.00	31
10-6120-550	CAPITAL OUTLAY - EQUIPMENT	0.00	41,548.00	0.00	18,553.20	22,994.80	45
10-6120-553	MAINTENANCE/EQUIPMENT - SKINNERS	3,850.00	1,231.00	0.00	0.00	1,231.00	0
10-6120-610	CONTRACTED SERVICES-LEAD/ASST/OFFICI	6,463.75	8,200.00	1,140.00	6,625.00	1,575.00	81
10-6120-650	RECREATION-DONATIONS	2,374.65	5,833.00	0.00	882.68	4,950.32	15
10-6120-693	NCDEQ GRANT-RECREATION-VOLKSWAGON	0.00	110,098.00	0.00	110,098.00	0.00	100
	<b>6120 RECREATION:</b>	<b>151,344.11</b>	<b>345,615.00</b>	<b>12,303.94</b>	<b>260,480.38</b>	<b>85,134.62</b>	<b>75</b>
10-6180-000	COMMUNITY ALTERNATIVE:	0.00	0.00	0.00	0.00	0.00	0
10-6180-600	CONTRACTED SERVICES - IN HOME (100%)	2,884.56	5,000.00	113.12	2,149.28	2,850.72	43
10-8300-000	CENTRAL SERVICES:	0.00	0.00	0.00	0.00	0.00	0
10-8300-120	ADDITIONAL SALARY/BENEFIT EXP-COMP ST	0.00	259,174.00	0.00	0.00	259,174.00	0
10-8300-130	ADDITIONAL UNEMPLOYMENT INSURANCE	0.00	5,000.00	0.00	0.00	5,000.00	0
10-8300-140	TOSHIBA COPIER MAINTENANCE AGREEMEN	9,862.44	10,000.00	213.12	2,387.74	7,612.26	24
10-8300-141	COPIER PURCHASE/LEASE	27,194.66	0.00	0.00	0.00	0.00	0

**Washington County**  
Statement of Revenue and Expenditures

<i>Expenditure Account</i>	<i>Description</i>	<i>Prior Yr Expd</i>	<i>Budgeted</i>	<i>Current Expd</i>	<i>YTD Expended</i>	<i>Unexpended</i>	<i>% Expd</i>
10-8300-321	CENTRAL SERVICES-COMMUNICATIONS-TEL	7,397.99	19,600.00	3,253.99	5,177.74	14,422.26	26
10-8300-391	CENTRAL SERVICES-SOFTWARE LICENSES	17,334.44	19,400.00	147.04	6,248.56	13,151.44	32
10-8300-451	INSURANCE-PROPERTY & LIABILITY	210,471.00	310,849.00	0.00	298,929.00	11,920.00	96
10-8300-452	INSURANCE-TRANSPORTATION (15 PASSENGER)	11,420.00	12,500.00	0.00	12,500.00	0.00	100
10-8300-491	APPROP-ALBEMARLE COMMISSION	9,683.00	12,208.00	271.90	8,728.94	3,479.06	72
	<b>8300 CENTRAL SERVICES:</b>	<b>293,363.53</b>	<b>648,731.00</b>	<b>3,886.05</b>	<b>333,971.98</b>	<b>314,759.02</b>	<b>51</b>
10-9800-000	TRANSFERS:	0.00	0.00	0.00	0.00	0.00	0
10-9800-033	TRANSFER TO SANITATION	35,000.00	50,000.00	0.00	50,000.00	0.00	100
10-9800-039	TRANSFER TO AIRPORT FUND	92,016.00	99,738.00	0.00	99,738.00	0.00	100
10-9800-040	TRANSFER TO WCH PENSION FUND	2,529,112.72	450,000.00	0.00	450,000.00	0.00	100
10-9800-058	TRANSFER TO PROJECTS/GRANTS FUND	610,000.00	19,226.00	0.00	19,226.00	0.00	100
10-9800-070	TRANSFER TO RE-VAL FUND	40,000.00	40,000.00	0.00	40,000.00	0.00	100
10-9800-982	TRANSFER TO WASH CO EMS	468,066.00	398,952.00	0.00	398,952.00	0.00	100
	<b>9800 TRANSFERS:</b>	<b>3,774,194.72</b>	<b>1,057,916.00</b>	<b>0.00</b>	<b>1,057,916.00</b>	<b>0.00</b>	<b>100</b>
10-9990-000	CONTINGENCY	0.00	47,347.00	0.00	0.00	47,347.00	0
10-9999-999	OCCUPANCY TAXES REMITTED TO TTA-EXPE	171,371.36	0.00	0.00	0.00	0.00	0
	<b>GENERAL FUND Expenditure Totals</b>	<b>17,745,022.56</b>	<b>18,496,870.00</b>	<b>1,162,486.21</b>	<b>13,590,768.20</b>	<b>4,906,101.80</b>	<b>73</b>

<b>10 GENERAL FUND</b>	<b>Prior</b>	<b>Current</b>	<b>YTD</b>
<b>Revenues:</b>	<b>16,881,228.21</b>	<b>923,026.23</b>	<b>13,391,807.28</b>
<b>Expenditures:</b>	<b>17,745,022.56</b>	<b>1,162,486.21</b>	<b>13,590,768.20</b>
<b>Net Income:</b>	<b>863,794.35 -</b>	<b>239,459.98 -</b>	<b>198,960.92 -</b>

**Washington County**  
Statement of Revenue and Expenditures

<u>Revenue Account</u>	<u>Description</u>	<u>Prior Yr Rev</u>	<u>Anticipated</u>	<u>Curr Rev</u>	<u>YTD Rev</u>	<u>Excess/Deficit</u>	<u>% Real</u>
21-3230-320	SALES TAX-ARITCLE 40 (30%)/\$735,000	330,252.91	320,000.00	24,381.26	193,502.86	126,497.14 -	60
21-3230-321	SALES TAX-ARTICLE 42 (60%)/\$400,000	364,121.60	335,000.00	33,433.07	224,701.67	110,298.33 -	67
21-3230-400	GRANT-NEEDS BASED PUBLIC SCHOOL CAP	2,179,858.44	47,820,141.56	6,000,000.00	35,173,193.39	12,646,948.17 -	74
21-3230-401	TRUIST PK-12 FINANCING (4.02%)	19,796,000.00	0.00	0.00	0.00	0.00	0
21-3230-402	TRUIST PK-12 FINANCING-EARNED INCOME	86,179.04	268,863.32	33,649.76	333,994.68	65,131.36	124
21-3990-000	APPROPRIATED FUND BALANCE-WC SCHOO	0.00	18,937,520.71	0.00	0.00	18,937,520.71 -	0
	<b>CAPITAL OUTLAY-WASHINGTON CO SCHOOI</b>	<b>22,756,411.99</b>	<b>67,681,525.59</b>	<b>6,091,464.09</b>	<b>35,925,392.60</b>	<b>31,756,132.99 -</b>	<b>53</b>

<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>Current Expd</u>	<u>YTD Expended</u>	<u>Unexpended</u>	<u>% Expd</u>
21-0000-000	CAPITAL OUTLAY-WASHINGTON CO SCHOOL	0.00	0.00	0.00	0.00	0.00	0
21-5912-000	CAPITAL OUTLAY-WASHINGTON CO SCHOOL	0.00	0.00	0.00	0.00	0.00	0
21-5912-690	CAPITAL OUTLAY-LEGAL SERVICES	9,758.00	0.00	0.00	0.00	0.00	0
21-5912-691	CAPITAL OUTLAY-WASHINGTON COUNTY SCI	400,000.00	400,000.00	33,333.33	333,333.30	66,666.70	83
21-5912-693	CAPITAL OUTLAY-ENGINEERING SERVICES	1,426.08	0.00	0.00	0.00	0.00	0
21-5912-694	CAPITAL OUTLAY-PURCHASE OF PROPERTY,	494,628.03	0.00	0.00	0.00	0.00	0
21-5912-695	GRANT-NEEDS BASED PUB SC-PLANNING/DE	0.00	1,793,036.42	77,535.94	419,710.29	1,373,326.13	23
21-5912-696	GRANT-NEEDS BASED PUB SC-CONSTRUCTI	1,214,178.32	46,637,254.36	5,274,256.14	28,178,155.45	18,459,098.91	60
21-5912-697	GRANT-NEED BASED PUB SC-LEGAL SERV/A	18,252.50	0.00	0.00	0.00	0.00	0
21-5912-698	GRANT-NEEDS BASED PUB SC-ENGINEERIN	87,646.40	249,632.00	19,452.50	242,398.16	7,233.84	97
21-5912-700	TRUIST PK12 FUNDED CONSTRUCTION	1,980,497.55	17,815,502.45	0.00	7,007,873.37	10,807,629.08	39
21-5912-701	TRUIST PK-12 LOAN-EXPENSE-EARNED INCC	0.00	355,042.36	0.00	0.00	355,042.36	0
	<b>5912 CAPITAL OUTLAY-WASHINGTON CO SC</b>	<b>4,206,386.88</b>	<b>67,250,467.59</b>	<b>5,404,577.91</b>	<b>36,181,470.57</b>	<b>31,068,997.02</b>	<b>54</b>
21-9200-001	TRUIST INTERERST (STARTS IN FY 24)	0.00	431,058.00	0.00	431,057.90	0.10	100
	<b>CAPITAL OUTLAY-WASHINGT Expenditure To</b>	<b>4,206,386.88</b>	<b>67,681,525.59</b>	<b>5,404,577.91</b>	<b>36,612,528.47</b>	<b>31,068,997.12</b>	<b>54</b>

**21 CAPITAL OUTLAY-WASHINGTON CO SCHC**

Prior                      Current                      YTD



**Washington County**  
Statement of Revenue and Expenditures

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<b>Revenues:</b>	<b>22,756,411.99</b>	<b>6,091,464.09</b>	<b>35,925,392.60</b>
<b>Expenditures:</b>	<b>4,206,386.88</b>	<b>5,404,577.91</b>	<b>36,612,528.47</b>
<b>Net Income:</b>	<b>18,550,025.11</b>	<b>686,886.18</b>	<b>687,135.87 -</b>

**Washington County**  
Statement of Revenue and Expenditures

<u>Revenue Account</u>	<u>Description</u>	<u>Prior Yr Rev</u>	<u>Anticipated</u>	<u>Curr Rev</u>	<u>YTD Rev</u>	<u>Excess/Deficit</u>	<u>% Real</u>
30-3920-010	WATERSHED 1972 REFERENDUM TAX-CURRI	81,232.57	87,000.00	5,407.20	82,760.96	4,239.04 -	95
30-3920-020	WATERSHED 1972 REF TAX-CURR YR DISCOI	597.78 -	750.00 -	0.00	559.08 -	190.92	0
30-3920-030	WATERSHED 1972 TAX REF-CURR YR PENAL	136.30	115.00	6.65	130.65	15.65	114
30-3920-040	WATERSHED 1972 REF TAX-CURR YR INTERE	1,446.70	750.00	225.89	343.60	406.40 -	46
30-3921-010	WATERSHED 1972 REF TAX-1ST PRIOR YR	2,075.39	2,400.00	18,300.68	19,682.56	17,282.56	820
30-3921-020	WATERSHED 1972 REF TAX-OTHER PRIOR YI	1,095.50	1,000.00	95.02	715.94	284.06 -	72
30-3921-030	WATERSHED 1972 REF TAX-PRIOR YR PENAL	18.48	10.00	1,823.93	1,833.25	1,823.25	***
30-3921-040	WATERSHED 1972 TAX REF-PRIOR YR INTER	3,715.88	3,500.00	2,972.38	5,109.74	1,609.74	146
30-3930-000	DRAINAGE ASSESSMENT-EDDIE SMIT	50.40	6,147.00	5.90	6,460.27	313.27	105
30-3990-000	APPROP WATERSHED RESERVE	0.00	22,828.00	0.00	0.00	22,828.00 -	0
	<b>DRAINAGE Revenue Totals</b>	<b>89,173.44</b>	<b>123,000.00</b>	<b>28,837.65</b>	<b>116,477.89</b>	<b>6,522.11 -</b>	<b>94</b>

<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>Current Expd</u>	<u>YTD Expended</u>	<u>Unexpended</u>	<u>% Expd</u>
30-0000-000	DRAINAGE FUND:	0.00	0.00	0.00	0.00	0.00	0
30-7140-000	EDDIE SMITH CANAL:	0.00	0.00	0.00	0.00	0.00	0
30-7140-040	PROFESSIONAL SERVICES-EDDIE SMITH CAI	1,260.00	1,800.00	0.00	0.00	1,800.00	0
30-7140-280	EDDIE SMITH CANAL-POSTAGE	126.59	0.00	0.00	0.00	0.00	0
30-7140-380	EDDIE SMITH CANAL-ADVERTISING	392.00	200.00	0.00	56.00	144.00	28
30-7140-600	EDDIE SMITH CANAL- DRAINAGE- CON SVC F	0.00	15,000.00	0.00	0.00	15,000.00	0
	<b>7140 EDDIE SMITH CANAL:</b>	<b>1,778.59</b>	<b>17,000.00</b>	<b>0.00</b>	<b>56.00</b>	<b>16,944.00</b>	<b>0</b>
30-8000-000	WATERSHED IMPROVEMENT:	0.00	0.00	0.00	0.00	0.00	0
30-8000-340	BEAVER CONTROL	29,560.00	35,000.00	4,560.00	21,080.00	13,920.00	60
30-8000-600	AQUATIC WEED SPRAYING	11,827.50	30,000.00	0.00	0.00	30,000.00	0
30-8000-610	CLEARING & SNAGGING	0.00	30,000.00	16,016.00	28,736.00	1,264.00	96
30-8000-611	MAUL 7 KENDRICKS CREEKS PROJECT	0.00	11,000.00	0.00	10,941.99	58.01	99
	<b>8000 WATERSHED IMPROVEMENT:</b>	<b>41,387.50</b>	<b>106,000.00</b>	<b>20,576.00</b>	<b>60,757.99</b>	<b>45,242.01</b>	<b>57</b>

**Washington County**  
Statement of Revenue and Expenditures

<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>Current Expd</u>	<u>YTD Expended</u>	<u>Unexpended</u>	<u>% Expd</u>
	<b>DRAINAGE Expenditure Totals</b>	<b>43,166.09</b>	<b>123,000.00</b>	<b>20,576.00</b>	<b>60,813.99</b>	<b>62,186.01</b>	<b>49</b>

<b>30 DRAINAGE</b>	<u>Prior</u>	<u>Current</u>	<u>YTD</u>
<b>Revenues:</b>	<b>89,173.44</b>	<b>28,837.65</b>	<b>116,477.89</b>
<b>Expenditures:</b>	<b>43,166.09</b>	<b>20,576.00</b>	<b>60,813.99</b>
<b>Net Income:</b>	<b>46,007.35</b>	<b>8,261.65</b>	<b>55,663.90</b>

**Washington County**  
Statement of Revenue and Expenditures

<u>Revenue Account</u>	<u>Description</u>	<u>Prior Yr Rev</u>	<u>Anticipated</u>	<u>Curr Rev</u>	<u>YTD Rev</u>	<u>Excess/Deficit</u>	<u>% Real</u>
33-3350-001	CONSTR CONTRACTERS DISPOSAL FEES(BII	161,449.55	75,000.00	15,039.86	85,884.10	10,884.10	115
33-3400-000	METAL/WHITE GOODS REVENUE	0.00	5,000.00	0.00	4,980.53	19.47 -	100
33-3400-001	NCDENR GRANT	5,763.49	3,500.00	0.00	2,933.04	566.96 -	84
33-3501-000	RURAL SOLID WASTE FEE-COUNTY	1,130,284.52	1,258,099.00	43,016.71	1,156,335.29	101,763.71 -	92
33-3501-001	RSW FEE MUNICIPAL TIPPING REIMB (BILLET	38,465.40	50,000.00	7,091.41	55,491.00	5,491.00	111
33-3503-000	WHITE GOODS DISP FEE & GRANTS	5,339.55	6,000.00	0.00	3,572.73	2,427.27 -	60
33-3504-000	SOLID WASTE DISPOSAL TAX	7,396.04	7,200.00	0.00	3,652.83	3,547.17 -	51
33-3670-010	STATE TIRE TAX REVENUES	20,357.36	17,500.00	0.00	10,112.67	7,387.33 -	58
33-3670-020	STATE TIRE TAX REVENUES(BILLED)	6.24	0.00	0.00	185.12	185.12	0
33-3970-075	TOWN SOLID WASTE	125,973.60	125,974.00	11,816.25	116,844.05	9,129.95 -	93
33-3980-000	TRANSFER FROM GENERAL FUND	35,000.00	50,000.00	0.00	50,000.00	0.00	100
33-3990-000	FUND BALANCE APPROPRIATION	0.00	64,916.00	0.00	0.00	64,916.00 -	0
33-3999-900	CANCELLED PRIOR YEAR EXPENDITURES	951.00	0.00	0.00	0.00	0.00	0
	<b>SANITATION Revenue Totals</b>	<b>1,530,986.75</b>	<b>1,663,189.00</b>	<b>76,964.23</b>	<b>1,489,991.36</b>	<b>173,197.64 -</b>	<b>89</b>

<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>Current Expd</u>	<u>YTD Expended</u>	<u>Unexpended</u>	<u>% Expd</u>
33-0000-000	SANITATION FUND:	0.00	0.00	0.00	0.00	0.00	0
33-7400-000	LANDFILL & COLLECTION:	0.00	0.00	0.00	0.00	0.00	0
33-7400-010	LANDFILL & COLLECT-S & W- REGULAR	53,618.36	54,798.00	3,487.98	33,587.70	21,210.30	61
33-7400-031	LANDFILL & COLLECT - S & W PARTTIME	3,411.00	7,800.00	972.00	4,248.00	3,552.00	54
33-7400-040	LANDFILL & COLLECT- PROFESSIONAL SERV	13,101.90	25,000.00	518.00	14,673.10	10,326.90	59
33-7400-090	LANDFILL & COLLECT- FICA TAX EXPENSE	4,313.33	4,788.00	337.35	2,850.38	1,937.62	60
33-7400-100	LANDFILL & COLLECT- RETIREMENT EXPENS	2,073.90	12,520.00	531.24	6,576.99	5,943.01	53
33-7400-101	LANDFILL & COLLECT- 401(K) CONTRIB.	808.63	1,878.00	79.49	982.49	895.51	52
33-7400-130	LANDFILL & COLLECTIO- UNEMPLOYMENT IN	0.00	592.00	0.00	0.00	592.00	0
33-7400-140	LANDFILL & COLLECT- WORKMAN'S COMP	6,146.00	7,435.00	460.00 -	5,818.00	1,617.00	78
33-7400-180	LANDFILL & COLLECT- GROUP INS.	8,375.62	15,906.00	717.22	8,516.14	7,389.86	54
33-7400-200	MAINTENANCE SUPPLIES & MATERIALS	727.29	1,500.00	3.55	98.05	1,401.95	7

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<i>Expenditure Account</i>	<i>Description</i>	<i>Prior Yr Expd</i>	<i>Budgeted</i>	<i>Current Expd</i>	<i>YTD Expended</i>	<i>Unexpended</i>	<i>% Expd</i>
33-7400-210	LANDFILL & COLLECT - UNIFORMS	394.93	800.00	0.00	0.00	800.00	0
33-7400-250	SUPPLIES & MATERIALS-VEHICLE	6,085.46	6,000.00	919.22	2,867.46	3,132.54	48
33-7400-260	DEPARTMENTAL SUPPLIES	907.99	3,000.00	36.62	682.59	2,317.41	23
33-7400-310	TRAVEL	0.00	300.00	0.00	0.00	300.00	0
33-7400-315	TRAINING	0.00	2,500.00	0.00	1,314.73	1,185.27	53
33-7400-320	LANDFILL & COLLECT- COMMUNICATIONS	2,493.16	2,300.00	146.31	1,374.86	925.14	60
33-7400-330	LANDFILL & COLLECT- UTILITIES	1,305.95	2,000.00	89.16	1,082.39	917.61	54
33-7400-340	LANDFILL & COLLECT- POSTAGE	192.36	250.00	33.42	135.94	114.06	54
33-7400-350	MAINTENANCE AND REPAIR-EQUIPMENT	8,774.68	15,000.00	389.28	8,205.31	6,794.69	55
33-7400-370	LANDFILL & COLLECT- ADVERTISING	197.24	1,500.00	0.00	0.00	1,500.00	0
33-7400-390	LANDFILL & COLLECT-DUES & SUBSCRIPTIOI	5,838.00	6,000.00	0.00	5,958.00	42.00	99
33-7400-550	CAPITAL OUTLAY-EQUIPMENT	0.00	18,000.00	0.00	9,674.00	8,326.00	54
33-7400-600	CONTRACTED SERVICES	960.00	75,000.00	0.00	49,050.00	25,950.00	65
33-7400-991	LANDFILL & COLLECTIO- NC DOR ASSESSME	3,908.38	3,000.00	694.22	1,303.40	1,696.60	43
33-7400-999	LANDFILL POSTCLOSURE COSTS	260,215.13	50,000.00	0.00	0.00	50,000.00	0
	<b>7400 LANDFILL &amp; COLLECTION:</b>	<b>383,849.31</b>	<b>317,867.00</b>	<b>8,495.06</b>	<b>158,999.53</b>	<b>158,867.47</b>	<b>50</b>
33-7401-600	CONTRACT-SCRAP TIRE	116,607.85	130,000.00	14,418.60	92,950.20	37,049.80	72
33-7402-600	CONTRACT-GARBAGE COLLECTIONS	859,036.80	905,000.00	75,332.20	691,492.40	213,507.60	76
33-7402-606	ARSWMA ADM FEES	3,877.00	3,974.00	0.00	0.00	3,974.00	0
33-7402-610	CONTRACT-REGIONAL LANDFILL	268,757.91	300,000.00	28,195.85	250,799.60	49,200.40	84
	<b>7402 Total</b>	<b>1,131,671.71</b>	<b>1,208,974.00</b>	<b>103,528.05</b>	<b>942,292.00</b>	<b>266,682.00</b>	<b>78</b>
33-7500-000	LANDFILL - DEPRECIATION	6,348.00	6,348.00	0.00	0.00	6,348.00	0
	<b>SANITATION Expenditure Totals</b>	<b>1,638,476.87</b>	<b>1,663,189.00</b>	<b>126,441.71</b>	<b>1,194,241.73</b>	<b>468,947.27</b>	<b>72</b>

**Washington County**  
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<b>33 SANITATION</b>	<b>Prior</b>	<b>Current</b>	<b>YTD</b>
<b>Revenues:</b>	<b>1,530,986.75</b>	<b>76,964.23</b>	<b>1,489,991.36</b>
<b>Expenditures:</b>	<b>1,638,476.87</b>	<b>126,441.71</b>	<b>1,194,241.73</b>
<b>Net Income:</b>	<b>107,490.12 -</b>	<b>49,477.48 -</b>	<b>295,749.63</b>

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<u>Revenue Account</u>	<u>Description</u>	<u>Prior Yr Rev</u>	<u>Anticipated</u>	<u>Curr Rev</u>	<u>YTD Rev</u>	<u>Excess/Deficit</u>	<u>% Real</u>
35-3290-000	INTEREST EARNED ON INVESTMENTS	10,614.90	7,500.00	0.00	6,203.71	1,296.29 -	83
35-3710-000	UTILITY BASE CHARGES	846,212.24	900,000.00	76,998.26	756,291.33	143,708.67 -	84
35-3710-010	UTILITY CONSUMPTION CHARGES	525,438.61	530,000.00	31,726.50	444,082.58	85,917.42 -	84
35-3730-000	TAP & CONNECTION FEES	13,526.00	8,500.00	1,721.00	17,115.00	8,615.00	201
35-3750-000	RECONNECTION FEES	19,565.00	18,000.00	1,855.00	16,135.00	1,865.00 -	90
35-3790-000	PENALTIES & INTEREST-UTIL BILL	5,360.57	5,000.00	406.15	5,077.38	77.38	102
35-3790-020	NCDEQ GRANT-ASSET INVENTORY ASSESSM	0.00	0.00	89,729.00 -	0.00	0.00	0
35-3790-021	NCDEQ VUR PEA RIDGE TRANS GRANT	0.00	15,000.00	15,000.00	15,000.00	0.00	100
35-3790-023	NCDEQ VUR TRAINING GRANT	0.00	2,000.00	0.00	0.00	2,000.00 -	0
35-3810-000	DOT UTILITY RELOCATION REIMBURSEMENT	0.00	178,090.00	0.00	0.00	178,090.00 -	0
35-3821-000	FEES COLLECTED FOR METER TAMPERING	229.34	0.00	0.00	518.34	518.34	0
35-3830-000	SALE OF SURPLUS PROPERTY	267.00 -	0.00	0.00	0.00	0.00	0
35-3990-990	FUND BALANCE APPROPRIATED	0.00	394,228.00	0.00	0.00	394,228.00 -	0
35-9999-001	OVERPAYMENTS	399.06 -	0.00	0.00	0.00	0.00	0
	<b>WATER Revenue Totals</b>	<b>1,420,280.60</b>	<b>2,058,318.00</b>	<b>37,977.91</b>	<b>1,260,423.34</b>	<b>797,894.66 -</b>	<b>61</b>

<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>Current Expd</u>	<u>YTD Expended</u>	<u>Unexpended</u>	<u>% Expd</u>
35-0000-000	WATER WORKS:	0.00	0.00	0.00	0.00	0.00	0
35-7130-000	OPERATIONS & MAINTENANCE:	0.00	0.00	0.00	0.00	0.00	0
35-7130-010	OPERATION&MAINT.-S & W- REGULAR	197,771.06	225,827.00	14,717.42	180,764.55	45,062.45	80
35-7130-040	OPERATION&MAINT.- PROFESSIONAL SERVIK	35,508.59	51,900.00	612.00	10,645.85	41,254.15	21
35-7130-050	SALARIES & WAGES-LONGEVITY	2,218.41	1,847.00	0.00	1,846.06	0.94	100
35-7130-090	OPERATION&MAINT.- FICA TAX EXPENSE	14,991.02	16,501.00	1,087.50	13,354.94	3,146.06	81
35-7130-100	OPERATION&MAINT.- RETIREMENT EXPENSE	5,191.98	44,926.00	2,950.85	36,420.22	8,505.78	81
35-7130-101	OPERATION- 401(K) CONTRIB.	5,537.15	6,279.00	441.54	4,858.90	1,420.10	77
35-7130-130	OPERATION&MAINT.- UNEMPLOYMENT INS.	0.00	1,730.00	0.00	0.00	1,730.00	0
35-7130-140	OPERATION&MAINT.- WORKMAN'S COMP	11,254.00	11,187.00	2,317.00 -	7,130.00	4,057.00	64
35-7130-180	OPERATION&MAINT.- GROUP INS.	45,889.75	49,780.00	3,594.35	38,703.96	11,076.04	78

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<i>Expenditure Account</i>	<i>Description</i>	<i>Prior Yr Expd</i>	<i>Budgeted</i>	<i>Current Expd</i>	<i>YTD Expended</i>	<i>Unexpended</i>	<i>% Expd</i>
35-7130-200	SUPPLIES & MATERIALS	22,840.84	36,350.00	3.75	28,406.82	7,943.18	78
35-7130-210	OPERATION&MAINT.- UNIFORMS	1,616.16	1,100.00	0.00	1,042.69	57.31	95
35-7130-250	VEHICLE SUPPLIES	20,354.89	21,000.00	1,101.84	16,067.75	4,932.25	77
35-7130-260	DEPARTMENTAL SUPPLIES	582.30	4,500.00	2.86 -	1,246.47	3,253.53	28
35-7130-298	MAINT & REPAIR-TANK	62,761.12	65,000.00	16,082.52	64,330.08	669.92	99
35-7130-315	TRAINING	335.00	1,000.00	0.00	255.50	744.50	26
35-7130-320	OPERATION&MAINT.- COMMUNICATIONS	1,675.45	2,800.00	100.00	1,332.80	1,467.20	48
35-7130-330	UTILITIES-ELECTRICITY	13,224.05	12,500.00	930.56	8,601.12	3,898.88	69
35-7130-340	OPERATION&MAINT.- POSTAGE	22,055.66	24,000.00	3,185.96	20,562.46	3,437.54	86
35-7130-350	MAINT & REPAIR-EQUIPMENT	12,213.71	35,000.00	0.00	22,564.34	12,435.66	64
35-7130-370	OPERATION&MAINT.- ADVERTISING	156.00	500.00	0.00	0.00	500.00	0
35-7130-380	DOT UTILITY RELOCATION FEES (100% REIM	0.00	178,090.00	0.00	0.00	178,090.00	0
35-7130-390	OPERATION&MAINT.- DUES & SUBSCRIPTION	5,299.82	4,600.00	38.50	2,700.10	1,899.90	59
35-7130-410	LEASE COPIER FEES-CUSTOMER SERVICES	896.56	0.00	0.00	0.00	0.00	0
35-7130-540	CAPITAL OUTLAY - VEHICLE	0.00	44,500.00	0.00	44,278.82	221.18	100
35-7130-550	CAPITAL OUTLAY-EQUIPMENT	0.00	192,085.00	0.00	192,026.32	58.68	100
35-7130-580	DEBT SERVICE-NCDENR	0.00	27,993.00	27,992.45	27,992.45	0.55	100
35-7130-600	CONTRACTS-MOWING	19,556.00	20,000.00	3,450.00	12,000.00	8,000.00	60
35-7130-690	NCDEQ GRANT-ASSET INVENTORY ASSESSM	0.00	0.00	93,282.00 -	0.00	0.00	0
35-7130-691	NCDEQ VUR PEA RIDGE TRANS GRANT	15,000.00	15,000.00	25,000.00 -	0.00	15,000.00	0
35-7130-692	NCDEQ VUR ROPER CONNECTION GRANT	0.00	0.00	25,000.00 -	0.00	0.00	0
35-7130-693	NCDEQ VUR TRAINING GRANT	0.00	2,000.00	0.00	2,000.00	0.00	100
35-7130-800	DEPRECIATION-OTHER EQUIPMENT	259,189.00	0.00	0.00	0.00	0.00	0
35-7130-998	COST ALLOCATION-GENERAL FUND	72,000.00	100,000.00	0.00	100,000.00	0.00	100
	<b>7130 OPERATIONS &amp; MAINTENANCE:</b>	<b>848,118.52</b>	<b>1,197,995.00</b>	<b>69,312.62 -</b>	<b>839,132.20</b>	<b>358,862.80</b>	<b>70</b>
35-7135-000	TREATMENT PLANT:	0.00	0.00	0.00	0.00	0.00	0
35-7135-010	TREATMENT PLANT-S & W- REGULAR	43,656.20	44,111.00	3,532.83	34,739.25	9,371.75	79



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<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>Current Expd</u>	<u>YTD Expended</u>	<u>Unexpended</u>	<u>% Expd</u>
35-7135-090	TREATMENT PLANT- FICA TAX EXPENSE	3,335.90	4,287.00	272.18	2,703.94	1,583.06	63
35-7135-100	TREATMENT PLANT- RETIREMENT EXPENSE	8,415.41	9,422.00	708.33	7,042.25	2,379.75	75
35-7135-101	TREATMENT PLANT- 401(K) CONTRIB.	1,325.26	1,873.00	105.98	1,054.00	819.00	56
35-7135-130	TREATMENT PLANT- UNEMPLOYMENT INS.	0.00	592.00	0.00	0.00	592.00	0
35-7135-140	TREATMENT PLANT- WORKMAN'S COMP	5,426.00	5,167.00	0.00	4,363.00	804.00	84
35-7135-180	TREATMENT PLANT- GROUP INS.	9,301.84	15,941.00	720.72	6,735.41	9,205.59	42
35-7135-200	SUPPLIES & MATERIALS	3,236.42	6,750.00	277.01	1,806.57	4,943.43	27
35-7135-210	TREATMENT PLANT- UNIFORMS	1,429.22	2,000.00	0.00	1,767.68	232.32	88
35-7135-250	TREATMENT PLANT- FUEL	2,652.23	4,000.00	182.81	1,586.36	2,413.64	40
35-7135-270	SERVICE AWARDS	100.00	0.00	0.00	0.00	0.00	0
35-7135-298	CONTRACTS	21,525.74	19,500.00	439.17	15,902.33	3,597.67	82
35-7135-299	WATER TREATMENT CHEMICALS	40,184.19	55,000.00	5,532.00	41,924.37	13,075.63	76
35-7135-315	TRAINING	1,388.00	500.00	0.00	0.00	500.00	0
35-7135-320	TREATMENT PLANT- COMMUNICATIONS	2,622.61	3,800.00	349.05	3,080.62	719.38	81
35-7135-330	TREATMENT PLANT- UTILITIES	27,100.68	40,000.00	2,649.36	30,948.65	9,051.35	77
35-7135-340	TREATMENT PLANT- POSTAGE	0.00	250.00	2.57	19.60	230.40	8
35-7135-350	MAINT & REPAIR-EQUIPMENT	19,308.47	23,415.00	2,956.25	8,972.99	14,442.01	38
35-7135-370	TREATMENT PLANT- ADVERTISING	0.00	500.00	0.00	170.46	329.54	34
35-7135-390	TREATMENT PLANT- DUES & SUBSCRIPTION	3,442.10	3,500.00	74.36	3,103.26	396.74	89
35-7135-541	CAPITAL OUTLAY-EQUIPMENT	0.00	295,000.00	0.00	0.00	295,000.00	0
35-7135-998	COST ALLOCATION-GENERAL FUND	36,000.00	0.00	0.00	0.00	0.00	0
	<b>7135 TREATMENT PLANT:</b>	<b>230,450.27</b>	<b>535,608.00</b>	<b>17,802.62</b>	<b>165,920.74</b>	<b>369,687.26</b>	<b>31</b>
35-9100-000	DEBT PRINCIPAL	0.00	0.00	0.00	0.00	0.00	0
35-9100-030	2021 WATER REV REFUNDING BOND-PRINCIPAL	0.00	264,000.00	0.00	0.00	264,000.00	0
35-9200-000	DEBT INTEREST:	0.00	0.00	0.00	0.00	0.00	0
35-9200-030	2021 WATER REV REFUNDING BOND-INTEREST	65,697.57	60,715.00	0.00	0.00	60,715.00	0

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<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>Current Expd</u>	<u>YTD Expended</u>	<u>Unexpended</u>	<u>% Expd</u>
35-9200-900	AMORTIZATION ON DEFERRED CHARGES	4,127.87	0.00	0.00	0.00	0.00	0
	<b>9200 DEBT INTEREST:</b>	<b>69,825.44</b>	<b>60,715.00</b>	<b>0.00</b>	<b>0.00</b>	<b>60,715.00</b>	<b>0</b>
	<b>WATER Expenditure Totals</b>	<b>1,148,394.23</b>	<b>2,058,318.00</b>	<b>51,510.00 -</b>	<b>1,005,052.94</b>	<b>1,053,265.06</b>	<b>49</b>

<b>35 WATER</b>	<u>Prior</u>	<u>Current</u>	<u>YTD</u>
<b>Revenues:</b>	1,420,280.60	37,977.91	1,260,423.34
<b>Expenditures:</b>	1,148,394.23	51,510.00 -	1,005,052.94
<b>Net Income:</b>	271,886.37	89,487.91	255,370.40

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<u>Revenue Account</u>	<u>Description</u>	<u>Prior Yr Rev</u>	<u>Anticipated</u>	<u>Curr Rev</u>	<u>YTD Rev</u>	<u>Excess/Deficit</u>	<u>% Real</u>
36-3100-001	NCDEQ GRANT-ASSET INVENTORY ASSESSM	0.00	237,000.00	89,729.00	89,729.00	147,271.00 -	38
36-3100-002	NCDEQ VUR PEA RIDGE WATER TRANS GRA	0.00	5,457,000.00	0.00	0.00	5,457,000.00 -	0
36-3100-003	NCDEQ VUR ROPER CONNECTION GRANT	0.00	970,200.00	0.00	0.00	970,200.00 -	0
	<b>WATERWORKS CAPITAL PROJECTS FUND: F</b>	<b>0.00</b>	<b>6,664,200.00</b>	<b>89,729.00</b>	<b>89,729.00</b>	<b>6,574,471.00 -</b>	<b>1</b>

<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>Current Expd</u>	<u>YTD Expended</u>	<u>Unexpended</u>	<u>% Expd</u>
36-0000-000	WATERWORKS CAPITAL PROJECTS FUND:	0.00	0.00	0.00	0.00	0.00	0
36-4100-001	NCDEQ GRANT-ASSET INVENTORY ASSESSM	0.00	237,000.00	100,323.00	100,323.00	136,677.00	42
36-4100-002	NCDEQ VUR PEA RIDGE WATER TRANS GRA	0.00	5,457,000.00	35,000.00	35,000.00	5,422,000.00	1
36-4100-003	NCDEQ VUR ROPER CONNECTION GRANT	0.00	970,200.00	25,000.00	25,000.00	945,200.00	3
	<b>4100 Total</b>	<b>0.00</b>	<b>6,664,200.00</b>	<b>160,323.00</b>	<b>160,323.00</b>	<b>6,503,877.00</b>	<b>2</b>
	<b>WATERWORKS CAPITAL PROJ Expenditure T</b>	<b>0.00</b>	<b>6,664,200.00</b>	<b>160,323.00</b>	<b>160,323.00</b>	<b>6,503,877.00</b>	<b>2</b>

<b>36 WATERWORKS CAPITAL PROJECTS FUND</b>	<u>Prior</u>	<u>Current</u>	<u>YTD</u>
<b>Revenues:</b>	<b>0.00</b>	<b>89,729.00</b>	<b>89,729.00</b>
<b>Expenditures:</b>	<b>0.00</b>	<b>160,323.00</b>	<b>160,323.00</b>
<b>Net Income:</b>	<b>0.00</b>	<b>70,594.00 -</b>	<b>70,594.00 -</b>

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<u>Revenue Account</u>	<u>Description</u>	<u>Prior Yr Rev</u>	<u>Anticipated</u>	<u>Curr Rev</u>	<u>YTD Rev</u>	<u>Excess/Deficit</u>	<u>% Real</u>
37-3290-000	INTEREST	2,740.85	0.00	0.00	2,198.48	2,198.48	0
37-3350-000	NCACC WASHINGTON EMS	107,197.00	150,000.00	0.00	0.00	150,000.00 -	0
37-3490-000	EMS REVENUE	892,215.54	675,000.00	16,413.94	642,455.18	32,544.82 -	95
37-3490-010	WEYERHAEUSER GRANT	0.00	1,500.00	0.00	1,500.00	0.00	100
37-3490-020	DUKE RACE-CARS GRANT	5,925.00	6,125.00	0.00	6,125.00	0.00	100
37-3490-021	UNC PECC+ PROGRAM GRANT	3,600.00	2,100.00	0.00	2,400.00	300.00	114
37-3500-000	TRANSPORT SERVICE REVENUE	361,784.82	330,000.00	0.00	208,514.23	121,485.77 -	63
37-3833-840	EMS DONATIONS	200.00	0.00	0.00	0.00	0.00	0
37-3901-000	TYRRELL-EMS CONTRACT	675,000.00	675,000.00	56,250.00	562,500.00	112,500.00 -	83
37-3902-000	FUND BALANCE APPROPRIATED	0.00	169,215.00	0.00	0.00	169,215.00 -	0
37-3980-010	TRANSFER FROM GENERAL FUND	468,066.00	398,952.00	0.00	398,952.00	0.00	100
	<b>EMS Revenue Totals</b>	<b>2,516,729.21</b>	<b>2,407,892.00</b>	<b>72,663.94</b>	<b>1,824,644.89</b>	<b>583,247.11 -</b>	<b>75</b>

<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>Current Expd</u>	<u>YTD Expended</u>	<u>Unexpended</u>	<u>% Expd</u>
37-0000-000	WASHINGTON COUNTY EMS:	0.00	0.00	0.00	0.00	0.00	0
37-4330-000	WASHINGTON COUNTY EMS:	0.00	0.00	0.00	0.00	0.00	0
37-4330-010	SALARIES & WAGES-REGULAR	654,599.79	714,214.00	55,872.25	559,173.87	155,040.13	78
37-4330-030	SALARIES & WAGES-OVERTIME	281,660.42	300,000.00	24,913.37	237,340.86	62,659.14	79
37-4330-040	SALARIES & WAGES-PARTTIME	18,273.68	30,000.00	811.73	13,095.26	16,904.74	44
37-4330-050	SALARIES & WAGES-LONGEVITY	4,395.13	4,494.00	0.00	4,493.25	0.75	100
37-4330-090	FICA TAXES	69,054.84	80,217.00	5,996.77	59,527.09	20,689.91	74
37-4330-100	- RETIREMENT EXPENSE	179,191.50	203,720.00	16,197.51	160,466.79	43,253.21	79
37-4330-101	- 401K CONTRIB.	25,128.76	30,558.00	2,081.56	20,059.82	10,498.18	66
37-4330-130	EMS OPERATIONS- UNEMPLOYMENT INS.	0.00	5,920.00	0.00	0.00	5,920.00	0
37-4330-140	- WORKMAN COMP	84,822.00	99,577.00	13,550.00 -	70,527.00	29,050.00	71
37-4330-180	GROUP INSURANCE	124,129.65	159,484.00	12,228.49	112,067.46	47,416.54	70
37-4330-190	TRAINING	4,386.51	6,000.00	275.00	486.84	5,513.16	8
37-4330-200	SUPPLIES & MATERIALS	42,880.42	55,000.00	7,677.64	52,210.23	2,789.77	95

**Washington County**  
Statement of Revenue and Expenditures

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<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>Current Expd</u>	<u>YTD Expended</u>	<u>Unexpended</u>	<u>% Expd</u>
37-4330-210	UNIFORMS	2,867.73	4,000.00	619.95	3,080.38	919.62	77
37-4330-250	FUEL	72,704.55	75,000.00	5,454.54	52,652.10	22,347.90	70
37-4330-260	DEPARTMENTAL SUPPLIES	7,318.75	15,000.00	2,519.93	8,442.58	6,557.42	56
37-4330-270	SERVICE AWARDS	425.00	75.00	0.00	75.00	0.00	100
37-4330-295	PORTABLE COMM HARDWARE	0.00	2,390.00	0.00	0.00	2,390.00	0
37-4330-320	- COMMUNICATIONS	5,084.53	5,100.00	758.97	4,244.25	855.75	83
37-4330-350	POSTAGE	29.64	100.00	0.00	0.00	100.00	0
37-4330-355	MAINT & REPAIR-EQUIPMENT	34,429.98	62,000.00	3,257.71	44,190.46	17,809.54	71
37-4330-390	WASH EMS - DUES & SUBSCRIPTIONS	6,588.27	8,100.00	476.73	5,067.32	3,032.68	63
37-4330-396	EMS-MEDICAID COST REPORT	7,900.00	12,000.00	0.00	1,000.00	11,000.00	8
37-4330-399	QUARTERLY INTERGOVERNMENTAL TRANSF	7,985.20	44,000.00	0.00	7,231.91	36,768.09	16
37-4330-540	CAPITAL OUTLAY-VEHICLES	203,791.05	54,000.00	4,082.00	42,955.05	11,044.95	80
37-4330-550	WASH CO EMS- CAPITAL OUTLAY- EQUIPMEN	140,884.04	17,478.00	0.00	1,110.38	16,367.62	6
37-4330-600	CONTRACTS-MEDICAL DIRECTOR	23,248.00	23,250.00	1,937.50	19,375.00	3,875.00	83
37-4330-610	CONTRACTS-BILLING	44,295.87	44,825.00	3,413.90	32,842.41	11,982.59	73
37-4330-611	WASH EMS-CONTRACTS-DRUG SCREENING	0.00	5,180.00	0.00	0.00	5,180.00	0
37-4330-650	EMS DONATIONS	0.00	528.00	0.00	0.00	528.00	0
37-4330-652	DUKE RACE-CARS GRANT	0.00	19,150.00	0.00	0.00	19,150.00	0
37-4330-653	UNC PECC+ PROGRAM GRANT	275.00	8,425.00	0.00	0.00	8,425.00	0
37-4330-654	WEYERHAEUSER GIVING GRANT	0.00	1,500.00	0.00	0.00	1,500.00	0
	<b>4330 WASHINGTON COUNTY EMS:</b>	<b>2,046,350.31</b>	<b>2,091,285.00</b>	<b>135,025.55</b>	<b>1,511,715.31</b>	<b>579,569.69</b>	<b>72</b>
37-4376-000	TRANSPORT SERVICE:	0.00	0.00	0.00	0.00	0.00	0
37-4376-010	SALARIES & WAGES-REGULAR	46,651.37	84,726.00	3,942.27	26,857.67	57,868.33	32
37-4376-030	SALARIES & WAGES-OVERTIME	11,109.17	18,000.00	603.81	4,062.35	13,937.65	23
37-4376-040	SALARIES & WAGES-PARTTIME	13,580.95	18,000.00	496.44	7,201.16	10,798.84	40
37-4376-090	FICA TAXES	5,374.64	10,765.00	357.12	2,823.27	7,941.73	26
37-4376-100	TRANSPORT SERVICE- RETIREMENT EXPEN.	11,001.66	28,145.00	911.49	5,991.70	22,153.30	21

**Washington County**  
Statement of Revenue and Expenditures

<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>Current Expd</u>	<u>YTD Expended</u>	<u>Unexpended</u>	<u>% Expd</u>
37-4376-101	TRANSPORT SERVICE- 401K CONTRIB.	1,719.79	3,682.00	125.99	304.34	3,377.66	8
37-4376-130	TRANSPORT- UNEMPLOYMENT INS.	0.00	1,184.00	0.00	0.00	1,184.00	0
37-4376-140	TRANSPORT SERVICE- WORKMAN'S COMP	5,598.00	13,364.00	7,305.00 -	3,979.00	9,385.00	30
37-4376-180	GROUP INSURANCE	13,408.10	31,771.00	2,152.91	5,770.75	26,000.25	18
37-4376-200	SUPPLIES & MATERIALS	15,312.16	20,000.00	2,813.55	14,678.97	5,321.03	73
37-4376-210	TRANSPORT SERVICE- UNIFORMS	1,568.62	2,500.00	0.00	963.47	1,536.53	39
37-4376-250	FUEL	10,457.14	13,000.00	60.95	5,117.98	7,882.02	39
37-4376-260	TRANSPORT - DEPARTMENTAL SUPPLIES	1,142.43	7,316.00	4,453.97	4,582.13	2,733.87	63
37-4376-295	PORTABLE COMM HARDWARE	0.00	985.00	0.00	0.00	985.00	0
37-4376-320	TRANSPORT SERVICE- COMMUNICATIONS	1,682.31	1,700.00	0.00	1,221.90	478.10	72
37-4376-355	MAINT & REPAIR-EQUIPMENT	2,346.51	10,000.00	702.86	5,269.01	4,730.99	53
37-4376-370	ADVERTISING	2,000.99	2,500.00	0.00	793.60	1,706.40	32
37-4376-390	TRANSPORT - DUES & SUBSCRIPTIONS	4,477.62	4,800.00	259.75	4,158.33	641.67	87
37-4376-540	CAPITAL OUTLAY-VEHICLE	110,275.74	0.00	0.00	0.00	0.00	0
37-4376-550	CAPITAL OUTLAY-EQUIPMENT	0.00	24,699.00	4,316.32 -	0.00	24,699.00	0
37-4376-610	CONTRACTS-BILLING	22,051.80	19,470.00	421.94	12,820.79	6,649.21	66
	<b>4376 TRANSPORT SERVICE:</b>	<b>279,759.00</b>	<b>316,607.00</b>	<b>5,681.73</b>	<b>106,596.42</b>	<b>210,010.58</b>	<b>34</b>
37-9100-000	DEBT PRINCIPAL:	0.00	0.00	0.00	0.00	0.00	0
37-9100-003	DEBT PRINC - 2017 HEART MONITORS(LGFCI	43,215.42	0.00	0.00	0.00	0.00	0
37-9200-000	DEBT INTEREST:	0.00	0.00	0.00	0.00	0.00	0
37-9200-003	DEBT INT - 2017 HEART MONITORS (LGFCU)	969.68	0.00	0.00	0.00	0.00	0
	<b>EMS Expenditure Totals</b>	<b>2,370,294.41</b>	<b>2,407,892.00</b>	<b>140,707.28</b>	<b>1,618,311.73</b>	<b>789,580.27</b>	<b>67</b>

<b>37 EMS</b>	<b>Prior</b>	<b>Current</b>	<b>YTD</b>
<b>Revenues:</b>	<b>2,516,729.21</b>	<b>72,663.94</b>	<b>1,824,644.89</b>

Washington County  
Statement of Revenue and Expenditures

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<b>Expenditures:</b>	<b>2,370,294.41</b>	<b>140,707.28</b>	<b>1,618,311.73</b>
<b>Net Income:</b>	<b>146,434.80</b>	<b>68,043.34 -</b>	<b>206,333.16</b>

**Washington County**  
Statement of Revenue and Expenditures

<u>Revenue Account</u>	<u>Description</u>	<u>Prior Yr Rev</u>	<u>Anticipated</u>	<u>Curr Rev</u>	<u>YTD Rev</u>	<u>Excess/Deficit</u>	<u>% Real</u>
38-3800-000	APPROPRIATED FUND BALANCE	0.00	16,667.00	0.00	0.00	16,667.00 -	0
38-3800-083	AIRFIELD LIGHTING REPLACE (CON/CA/RPR)	0.00	2,200,000.00	0.00	0.00	2,200,000.00 -	0
38-3800-090	NPE FEDERAL GRANT-FY 19-20	166,666.00	0.00	0.00	0.00	0.00	0
38-3800-091	NPE FEDERAL GRANT-FY 20-21	197.00	166,470.00	0.00	43,457.00	123,013.00 -	26
38-3800-092	NPE FEDERAL GRANT-FY 21-22	0.00	166,667.00	0.00	0.00	166,667.00 -	0
38-3800-093	NPE FEDERAL GRANT-FY 22-23	0.00	166,667.00	0.00	0.00	166,667.00 -	0
38-3800-094	NPE FEDERAL GRANT-FY 23-24	0.00	150,000.00	0.00	0.00	150,000.00 -	0
	<b>AIRPORT PROJECTS Revenue Totals</b>	<b>166,863.00</b>	<b>2,866,471.00</b>	<b>0.00</b>	<b>43,457.00</b>	<b>2,823,014.00 -</b>	<b>1</b>

<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>Current Expd</u>	<u>YTD Expended</u>	<u>Unexpended</u>	<u>% Expd</u>
38-8135-000	AIRPORT:	0.00	0.00	0.00	0.00	0.00	0
38-8135-663	AIRFIELD LIGHTING REPLACE (CON/CA/RPR)	0.00	2,200,000.00	0.00	0.00	2,200,000.00	0
38-8135-670	NPE FEDERAL GRANT-FY 19-20	166,666.00	0.00	0.00	0.00	0.00	0
38-8135-671	NPE FEDERAL GRANT FY 20-21	197.38	166,470.00	0.00	43,456.37	123,013.63	26
38-8135-672	NPE FEDERAL GRANT FY 21-22	0.00	166,667.00	0.00	0.00	166,667.00	0
38-8135-673	NPE FEDERAL GRANT FY 22-23	0.00	166,667.00	0.00	0.00	166,667.00	0
38-8135-674	NPE FEDERAL GRANT-FY 23-24	0.00	166,667.00	0.00	0.00	166,667.00	0
	<b>8135 AIRPORT:</b>	<b>166,863.38</b>	<b>2,866,471.00</b>	<b>0.00</b>	<b>43,456.37</b>	<b>2,823,014.63</b>	<b>2</b>
38-9800-058	TRANSFER TO PROJECTS/GRANT FUND	300,000.00	0.00	0.00	0.00	0.00	0
	<b>AIRPORT PROJECTS Expenditure Totals</b>	<b>466,863.38</b>	<b>2,866,471.00</b>	<b>0.00</b>	<b>43,456.37</b>	<b>2,823,014.63</b>	<b>2</b>

<b>38 AIRPORT PROJECTS</b>	<u>Prior</u>	<u>Current</u>	<u>YTD</u>
<b>Revenues:</b>	<b>166,863.00</b>	<b>0.00</b>	<b>43,457.00</b>
<b>Expenditures:</b>	<b>466,863.38</b>	<b>0.00</b>	<b>43,456.37</b>
<b>Net Income:</b>	<b>300,000.38 -</b>	<b>0.00</b>	<b>0.63</b>



**Washington County**  
Statement of Revenue and Expenditures

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<u>Revenue Account</u>	<u>Description</u>	<u>Prior Yr Rev</u>	<u>Anticipated</u>	<u>Curr Rev</u>	<u>YTD Rev</u>	<u>Excess/Deficit</u>	<u>% Real</u>
39-3300-000	CARES ACT FUNDING - AIRPORT	31,000.00	0.00	0.00	0.00	0.00	0
39-3570-000	AIRPORT FUEL SALES	72,489.57	100,000.00	2,545.87	53,876.45	46,123.55 -	54
39-3600-000	HANGER RENTAL	15,200.00	16,000.00	0.00	15,600.00	400.00 -	98
39-3600-001	FARM LAND LEASE	0.00	0.00	0.00	1,252.00	1,252.00	0
39-3980-010	TRANSFER FROM GENERAL FUND	92,016.00	99,738.00	0.00	99,738.00	0.00	100
39-3990-000	APPROPRIATED FUND BALANCE	0.00	49,955.00	0.00	0.00	49,955.00 -	0
39-3999-900	CANCELLED PRIOR YEAR EXPENDITURES	0.00	0.00	0.00	234.82	234.82	0
	<b>AIRPORT OPERATIONS Revenue Totals</b>	<b>210,705.57</b>	<b>265,693.00</b>	<b>2,545.87</b>	<b>170,701.27</b>	<b>94,991.73 -</b>	<b>64</b>

<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>Current Expd</u>	<u>YTD Expended</u>	<u>Unexpended</u>	<u>% Expd</u>
39-0000-000	AIRPORT OPERATIONS:	0.00	0.00	0.00	0.00	0.00	0
39-4530-000	AIRPORT:	0.00	0.00	0.00	0.00	0.00	0
39-4530-010	AIRPORT-S & W- REGULAR	40,959.34	41,941.00	3,502.17	34,936.28	7,004.72	83
39-4530-030	SALARIES & WAGES-LONGEVITY	615.02	841.00	0.00	840.52	0.48	100
39-4530-032	SALARIES & WAGES - PARTTIME	1,579.91	14,000.00	1,115.59	11,357.91	2,642.09	81
39-4530-090	FICA TAX	3,263.62	4,269.00	351.35	3,586.66	682.34	84
39-4530-100	AIRPORT - RETIREMENT	7,919.91	10,124.00	702.19	7,173.26	2,950.74	71
39-4530-101	AIRPORT - 401K	1,228.75	1,675.00	105.07	1,048.13	626.87	63
39-4530-130	AIRPORT- UNEMPLOYMENT INS.	0.00	275.00	0.00	0.00	275.00	0
39-4530-140	AIRPORT- WORKMAN'S COMP	2,580.00	3,526.00	585.00 -	2,392.00	1,134.00	68
39-4530-180	AIRPORT - GROUP INSURANCE	7,867.20	8,092.00	713.62	6,598.72	1,493.28	82
39-4530-190	CONTRACTED SERVICES	2,535.00	0.00	0.00	0.00	0.00	0
39-4530-200	AIRPORT- DEPARTMENTAL SUPPLIES	358.27	7,000.00	2,056.57	2,703.14	4,296.86	39
39-4530-250	AIRPORT- AV GAS AND JET FUEL	79,420.05	75,500.00	0.00	36,750.45	38,749.55	49
39-4530-270	AIRPORT - SERVICE AWARDS	0.00	100.00	0.00	100.00	0.00	100
39-4530-310	AIRPORT- TRAVEL	652.00	1,500.00	27.13	1,084.93	415.07	72
39-4530-320	AIRPORT- COMMUNICATIONS	1,328.81	1,200.00	105.16	880.76	319.24	73
39-4530-330	AIRPORT- UTILITIES	6,682.39	9,000.00	541.52	6,098.00	2,902.00	68

**Washington County**  
Statement of Revenue and Expenditures

<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>Current Expd</u>	<u>YTD Expended</u>	<u>Unexpended</u>	<u>% Expd</u>
39-4530-331	POSTAGE	10.20	12.00	0.00	11.14	0.86	93
39-4530-350	MAINT & REPAIR-BUILDING	1,843.14	5,638.00	808.94	3,651.16	1,986.84	65
39-4530-351	MAINT & REPAIR-EQUIPMENT	13,227.10	8,000.00	466.83	3,932.42	4,067.58	49
39-4530-352	MAINT & REPAIR - FUELMASTER	550.00	1,675.00	1,675.00	1,675.00	0.00	100
39-4530-390	AIRPORT- DUES AND SUBSCRIPTIONS	394.20	825.00	7.70	721.70	103.30	87
39-4530-450	INSURANCE	3,850.00	4,422.00	0.00	4,422.00	0.00	100
39-4530-550	AIRPORT- CAPITAL OUTLAY- EQUIPMENT	7,126.33	39,078.00	20,360.00	38,810.00	268.00	99
39-4530-997	DESIGNATED FOR FUTURE APPROPRIATION	0.00	20,000.00	0.00	0.00	20,000.00	0
39-4530-998	AIRPORT- SALES TAX ON FUEL	5,577.65	7,000.00	57.05	3,763.91	3,236.09	54
	<b>4530 AIRPORT:</b>	<b>189,568.89</b>	<b>265,693.00</b>	<b>32,010.89</b>	<b>172,538.09</b>	<b>93,154.91</b>	<b>65</b>
	<b>AIRPORT OPERATIONS Expenditure Totals</b>	<b>189,568.89</b>	<b>265,693.00</b>	<b>32,010.89</b>	<b>172,538.09</b>	<b>93,154.91</b>	<b>65</b>

<b>39 AIRPORT OPERATIONS</b>	<u>Prior</u>	<u>Current</u>	<u>YTD</u>
<b>Revenues:</b>	<b>210,705.57</b>	<b>2,545.87</b>	<b>170,701.27</b>
<b>Expenditures:</b>	<b>189,568.89</b>	<b>32,010.89</b>	<b>172,538.09</b>
<b>Net Income:</b>	<b>21,136.68</b>	<b>29,465.02 -</b>	<b>1,836.82 -</b>

**Washington County**  
Statement of Revenue and Expenditures

<u>Revenue Account</u>	<u>Description</u>	<u>Prior Yr Rev</u>	<u>Anticipated</u>	<u>Curr Rev</u>	<u>YTD Rev</u>	<u>Excess/Deficit</u>	<u>% Real</u>
40-3290-000	INTEREST EARNED ON INVESTMENTS	48,099.56	0.00	0.00	92,859.72	92,859.72	0
40-3960-000	TRANSFER FROM GENERAL FUND	2,529,112.72	450,000.00	0.00	450,000.00	0.00	100
	<b>WC HOSPITAL PENSION FUND: Revenue Total</b>	<b>2,577,212.28</b>	<b>450,000.00</b>	<b>0.00</b>	<b>542,859.72</b>	<b>92,859.72</b>	<b>120</b>

<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>Current Expd</u>	<u>YTD Expended</u>	<u>Unexpended</u>	<u>% Expd</u>
40-0000-000	WC HOSPITAL PENSION FUND:	0.00	0.00	0.00	0.00	0.00	0
40-4155-000	WC HOSPITAL PENSION FUND:	0.00	0.00	0.00	0.00	0.00	0
40-4155-190	PROF SERVICE-HOSPITAL PENSION-LEGAL	0.00	50,000.00	0.00	0.00	50,000.00	0
40-4155-215	PROFESSIONAL SERVICES-HOSPITAL	28,542.00	30,000.00	2,302.00	20,773.00	9,227.00	69
40-4155-997	DESIGNATED FOR FUTURE APPROPRIATION	0.00	70,000.00	0.00	0.00	70,000.00	0
40-4155-999	PROFESSIONAL SERVICE-HOSPITAL PENSIO	240,000.00	300,000.00	0.00	300,000.00	0.00	100
	<b>4155 WC HOSPITAL PENSION FUND:</b>	<b>268,542.00</b>	<b>450,000.00</b>	<b>2,302.00</b>	<b>320,773.00</b>	<b>129,227.00</b>	<b>71</b>
	<b>WC HOSPITAL PENSION FUN Expenditure Total</b>	<b>268,542.00</b>	<b>450,000.00</b>	<b>2,302.00</b>	<b>320,773.00</b>	<b>129,227.00</b>	<b>71</b>

<b>40 WC HOSPITAL PENSION FUND:</b>	<u>Prior</u>	<u>Current</u>	<u>YTD</u>
<b>Revenues:</b>	<b>2,577,212.28</b>	<b>0.00</b>	<b>542,859.72</b>
<b>Expenditures:</b>	<b>268,542.00</b>	<b>2,302.00</b>	<b>320,773.00</b>
<b>Net Income:</b>	<b>2,308,670.28</b>	<b>2,302.00 -</b>	<b>222,086.72</b>

**Washington County**  
Statement of Revenue and Expenditures

<u>Revenue Account</u>	<u>Description</u>	<u>Prior Yr Rev</u>	<u>Anticipated</u>	<u>Curr Rev</u>	<u>YTD Rev</u>	<u>Excess/Deficit</u>	<u>% Real</u>
50-3000-001	OPIOID SETTLEMENT DISTRIBUTION	5,000.00	147,592.97	32,540.80	189,613.36	42,020.39	128
50-3290-000	INTEREST EARNED	164.07	368.80	0.00	239.82	128.98 -	65
	<b>OPIOID SETTLEMENT FUND: Revenue Totals</b>	<b>5,164.07</b>	<b>147,961.77</b>	<b>32,540.80</b>	<b>189,853.18</b>	<b>41,891.41</b>	<b>128</b>

<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>Current Expd</u>	<u>YTD Expended</u>	<u>Unexpended</u>	<u>% Expd</u>
50-0000-000	OPIOID SETTLEMENT FUND:	0.00	0.00	0.00	0.00	0.00	0
50-4100-000	OPIOID SETTLEMENT FUND:	0.00	0.00	0.00	0.00	0.00	0
50-4100-001	2ND JUDICIAL DIST DRUG REC COURT CONT	5,000.00	5,000.00	0.00	5,000.00	0.00	100
50-4200-001	STRATEGY 7- NALOXONE DISTRIBUTION	0.00	10,615.10	0.00	10,615.10	0.00	100
50-4200-002	STRATEGY 9 - HARM REDUCTION SSP	0.00	10,615.09	0.00	10,615.09	0.00	100
	<b>4200 Total</b>	<b>0.00</b>	<b>21,230.19</b>	<b>0.00</b>	<b>21,230.19</b>	<b>0.00</b>	<b>100</b>
50-9990-000	CONTINGENCY	0.00	121,731.58	0.00	0.00	121,731.58	0
	<b>OPIOID SETTLEMENT FUND: Expenditure Tot</b>	<b>5,000.00</b>	<b>147,961.77</b>	<b>0.00</b>	<b>26,230.19</b>	<b>121,731.58</b>	<b>18</b>

<b>50 OPIOID SETTLEMENT FUND:</b>	<u>Prior</u>	<u>Current</u>	<u>YTD</u>
<b>Revenues:</b>	<b>5,164.07</b>	<b>32,540.80</b>	<b>189,853.18</b>
<b>Expenditures:</b>	<b>5,000.00</b>	<b>0.00</b>	<b>26,230.19</b>
<b>Net Income:</b>	<b>164.07</b>	<b>32,540.80</b>	<b>163,622.99</b>

**Washington County**  
Statement of Revenue and Expenditures

<u>Revenue Account</u>	<u>Description</u>	<u>Prior Yr Rev</u>	<u>Anticipated</u>	<u>Curr Rev</u>	<u>YTD Rev</u>	<u>Excess/Deficit</u>	<u>% Real</u>
51-3100-001	DSS TRUST FUND ACCOUNTS	162,392.93	180,000.00	16,432.40	162,069.44	17,930.56 -	90
51-3999-900	CANCELLED PRIOR YEAR REVENUE	0.00	0.00	0.00	185.63	185.63	0
	<b>TRUSTEES Revenue Totals</b>	<b>162,392.93</b>	<b>180,000.00</b>	<b>16,432.40</b>	<b>162,255.07</b>	<b>17,744.93 -</b>	<b>90</b>

<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>Current Expd</u>	<u>YTD Expended</u>	<u>Unexpended</u>	<u>% Expd</u>
51-0000-000	DSS TRUST FUND ACCOUNTS:	0.00	0.00	0.00	0.00	0.00	0
51-4000-000	DSS TRUST FUND ACCOUNTS:	0.00	0.00	0.00	0.00	0.00	0
51-4100-001	DSS TRUST ACCOUNTS	171,019.65	180,000.00	24,139.32	168,896.08	11,103.92	94
	<b>TRUSTEES Expenditure Totals</b>	<b>171,019.65</b>	<b>180,000.00</b>	<b>24,139.32</b>	<b>168,896.08</b>	<b>11,103.92</b>	<b>94</b>

<b>51 TRUSTEES</b>	<u>Prior</u>	<u>Current</u>	<u>YTD</u>
<b>Revenues:</b>	<b>162,392.93</b>	<b>16,432.40</b>	<b>162,255.07</b>
<b>Expenditures:</b>	<b>171,019.65</b>	<b>24,139.32</b>	<b>168,896.08</b>
<b>Net Income:</b>	<b>8,626.72 -</b>	<b>7,706.92 -</b>	<b>6,641.01 -</b>

**Washington County**  
Statement of Revenue and Expenditures

<u>Revenue Account</u>	<u>Description</u>	<u>Prior Yr Rev</u>	<u>Anticipated</u>	<u>Curr Rev</u>	<u>YTD Rev</u>	<u>Excess/Deficit</u>	<u>% Real</u>
52-3100-001	COLLECTIONS ON BEHALF OF INMATES	60,299.37	0.00	0.00	0.00	0.00	0
	<b>Fund 52 Revenue Totals</b>	<b>60,299.37</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0</b>

<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>Current Expd</u>	<u>YTD Expended</u>	<u>Unexpended</u>	<u>% Expd</u>
52-4100-000	DETENTION TRUST ACCOUNT:	0.00	0.00	0.00	0.00	0.00	0
52-4100-001	PAYMENTS ON BEHALF OF INMATES	54,579.67	0.00	0.00	0.00	0.00	0
	<b>Fund 52 Expenditure Totals</b>	<b>54,579.67</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0</b>

<b>52 Fund</b>	<u>Prior</u>	<u>Current</u>	<u>YTD</u>
<b>Revenues:</b>	<b>60,299.37</b>	<b>0.00</b>	<b>0.00</b>
<b>Expenditures:</b>	<b>54,579.67</b>	<b>0.00</b>	<b>0.00</b>
<b>Net Income:</b>	<b>5,719.70</b>	<b>0.00</b>	<b>0.00</b>

**Washington County**  
Statement of Revenue and Expenditures

<u>Revenue Account</u>	<u>Description</u>	<u>Prior Yr Rev</u>	<u>Anticipated</u>	<u>Curr Rev</u>	<u>YTD Rev</u>	<u>Excess/Deficit</u>	<u>% Real</u>
55-3000-001	AMERICAN RESCUE PLAN ACT (ARPA) OF 20:	550,096.97	0.00	0.00	0.00	0.00	0
55-3100-001	LOCAL ASSIST & TRIBAL CONSISTENCY(LAC	72,294.14	72,294.14	0.00	72,294.14	0.00	100
<b>Fund 55 Revenue Totals</b>		<b>622,391.11</b>	<b>72,294.14</b>	<b>0.00</b>	<b>72,294.14</b>	<b>0.00</b>	<b>100</b>

<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>Current Expd</u>	<u>YTD Expended</u>	<u>Unexpended</u>	<u>% Expd</u>
55-4100-000	AMERICAN RESCUE PLAN ACT (ARPA) OF 20:	0.00	0.00	0.00	0.00	0.00	0
55-4100-003	GENERAL ADMINISTRATION SERVICES	500,096.97	0.00	0.00	0.00	0.00	0
55-4100-004	GREAT GRANT	50,000.00	0.00	0.00	0.00	0.00	0
<b>4100 AMERICAN RESCUE PLAN ACT (ARPA)</b>		<b>550,096.97</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0</b>
55-4200-001	LOCAL ASSIST & TRIBAL CONSISTENCY(LAC	72,294.14	72,294.14	0.00	72,294.14	0.00	100
<b>Fund 55 Expenditure Totals</b>		<b>622,391.11</b>	<b>72,294.14</b>	<b>0.00</b>	<b>72,294.14</b>	<b>0.00</b>	<b>100</b>

<b>55 Fund</b>	<b>Prior</b>	<b>Current</b>	<b>YTD</b>
<b>Revenues:</b>	<b>622,391.11</b>	<b>0.00</b>	<b>72,294.14</b>
<b>Expenditures:</b>	<b>622,391.11</b>	<b>0.00</b>	<b>72,294.14</b>
<b>Net Income:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

**Washington County**  
Statement of Revenue and Expenditures

<u>Revenue Account</u>	<u>Description</u>	<u>Prior Yr Rev</u>	<u>Anticipated</u>	<u>Curr Rev</u>	<u>YTD Rev</u>	<u>Excess/Deficit</u>	<u>% Real</u>
58-3101-000	DEPT OF COMM-AGAPE GRANT #2587	41,230.11	0.00	0.00	0.00	0.00	0
58-3102-000	DEPT OF COMM - MOTORSPORTS GRANT	73,043.67	199,877.00	0.00	199,876.33	0.67 -	100
58-3103-000	WEYERHAEUSER GIVING GRANT	0.00	2,000.00	0.00	2,000.00	0.00	100
58-3290-000	INTEREST EARNED	0.00	9,882.23	0.00	10,880.31	998.08	110
58-3300-000	EM BLDG DIRECT APPROP S.L. 2021.180	0.00	3,000,000.00	0.00	3,000,000.00	0.00	100
58-3300-001	CAP PROJ DIR APPROP SL 2021-180 SEC 40.1	0.00	250,000.00	0.00	250,000.00	0.00	100
58-3300-002	DPS-WCSO DIR APPROP S.L. 2021.180	0.00	84,270.00	0.00	84,269.66	0.34 -	100
58-3300-004	HB103 LPR DIR APPROPRIATION	81,341.16	44,659.00	0.00	44,658.84	0.16 -	100
58-3980-010	TRANSFER FROM GENERAL FUND	610,000.00	19,226.00	0.00	19,226.00	0.00	100
58-3980-038	TRANSFER FROM AIRPORT GRANTS FUND	300,000.00	0.00	0.00	0.00	0.00	0
58-3990-000	APPROPRIATED FUND BALANCE	0.00	940,000.18	0.00	0.00	940,000.18 -	0
	<b>PROJECTS/GRANTS FUND Revenue Totals</b>	<b>1,105,614.94</b>	<b>4,549,914.41</b>	<b>0.00</b>	<b>3,610,911.14</b>	<b>939,003.27 -</b>	<b>79</b>

<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>Current Expd</u>	<u>YTD Expended</u>	<u>Unexpended</u>	<u>% Expd</u>
58-0000-000	PROJECTS/GRANTS FUND:	0.00	0.00	0.00	0.00	0.00	0
58-4100-001	EXPENDITURE OF INTEREST EARNED	0.00	9,882.41	0.00	219.69	9,662.72	2
58-4201-002	AGAPE CLINIC PROJECT #2587	41,230.11	0.00	0.00	0.00	0.00	0
58-4202-000	DEPT OF COMMERCE - MOTORSPORTS GRA	73,043.67	199,877.00	0.00	61,992.90	137,884.10	31
58-4203-000	WEYERHAEUSER GIVING GRANT	0.00	2,000.00	0.00	0.00	2,000.00	0
58-4300-003	DPS-WCSO DIR APPROP S.L. 2021-180	0.00	84,270.00	5,583.09	75,249.86	9,020.14	89
58-4300-004	HB103 LPR DIR APPROPRIATION	81,341.16	44,659.00	0.00	44,658.84	0.16	100
	<b>4300 Total</b>	<b>81,341.16</b>	<b>128,929.00</b>	<b>5,583.09</b>	<b>119,908.70</b>	<b>9,020.30</b>	<b>93</b>
58-4301-001	EM BLDG DIRECT APPROP S.L. 2021.180	0.00	3,900,000.00	0.00	2,500.00	3,897,500.00	0



**Washington County**  
Statement of Revenue and Expenditures

<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>Current Expd</u>	<u>YTD Expended</u>	<u>Unexpended</u>	<u>% Expd</u>
58-4301-002	CAP PROJ DIR APPROP SL 2021-180 SEC 40.8	0.00	250,000.00	9,500.00	55,500.00	194,500.00	22
	<b>4301 Total</b>	<b>0.00</b>	<b>4,150,000.00</b>	<b>9,500.00</b>	<b>58,000.00</b>	<b>4,092,000.00</b>	<b>1</b>
58-6200-001	PARTF GRANT LOCAL MATCH	0.00	59,226.00	0.00	0.00	59,226.00	0
	<b>PROJECTS/GRANTS FUND Expenditure Total</b>	<b>195,614.94</b>	<b>4,549,914.41</b>	<b>15,083.09</b>	<b>240,121.29</b>	<b>4,309,793.12</b>	<b>5</b>

<b>58 PROJECTS/GRANTS FUND</b>	<b>Prior</b>	<b>Current</b>	<b>YTD</b>
<b>Revenues:</b>	<b>1,105,614.94</b>	<b>0.00</b>	<b>3,610,911.14</b>
<b>Expenditures:</b>	<b>195,614.94</b>	<b>15,083.09</b>	<b>240,121.29</b>
<b>Net Income:</b>	<b>910,000.00</b>	<b>15,083.09 -</b>	<b>3,370,789.85</b>

**Washington County**  
Statement of Revenue and Expenditures

<u>Revenue Account</u>	<u>Description</u>	<u>Prior Yr Rev</u>	<u>Anticipated</u>	<u>Curr Rev</u>	<u>YTD Rev</u>	<u>Excess/Deficit</u>	<u>% Real</u>
59-3010-211	PLYMOUTH MOTOR VEHICLE TAX - NCVTS	160,509.26	0.00	15,612.50	115,531.59	115,531.59	0
59-3010-212	PLYMOUTH NCVTS CONTRA REVENUE ACCC	7,516.52 -	0.00	0.00	0.00	0.00	0
59-3010-221	ROPER MOTOR VEHICLE TAX - NCVTS	22,213.31	0.00	1,669.40	13,483.32	13,483.32	0
59-3010-222	ROPER NCVTS CONTRA REVENUE ACCOUNT	834.37 -	0.00	0.00	0.00	0.00	0
59-3010-241	CRESWELL MOTOR VEHICLE TAX - NCVTS	11,645.43	0.00	1,152.70	8,414.83	8,414.83	0
59-3010-242	CRESWELL NCVTS CONTRA REVENUE ACCC	413.05 -	0.00	0.00	0.00	0.00	0
59-3010-320	CRESWELL TAX LEVY	100,150.26	0.00	551.69	101,991.96	101,991.96	0
59-3010-350	DRAINAGE DISTRICT 5 LEVY	34,280.68	0.00	358.34	34,037.30	34,037.30	0
59-3010-360	ALBEMARLE DRAINAGE DISTRICT	112,710.86	0.00	865.48	111,570.25	111,570.25	0
59-3010-370	PUNGO RIVER DRAINAGE DISTRICT	40,503.47	0.00	496.42	40,509.19	40,509.19	0
	<b>DMV MUNICIPAL TAXES Revenue Totals</b>	<b>473,249.33</b>	<b>0.00</b>	<b>20,706.53</b>	<b>425,538.44</b>	<b>425,538.44</b>	<b>0</b>

<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>Current Expd</u>	<u>YTD Expended</u>	<u>Unexpended</u>	<u>% Expd</u>
59-0000-000	FUND 59:	0.00	0.00	0.00	0.00	0.00	0
59-6900-298	LEVY- DRAINAGE DISTRICT 5 LEVY	34,280.68	0.00	468.66	33,678.96	33,678.96 -	0
59-6900-404	CRESWELL TAX LEVY	104,216.47	0.00	1,040.21	96,368.25	96,368.25 -	0
59-6900-411	PLYMOUTH MOTOR VEHICLE TAX - NCVTS	152,992.74	0.00	12,156.56	100,049.05	100,049.05 -	0
59-6900-412	ROPER MOTOR VEHICLE TAX - NCVTS	21,378.94	0.00	1,719.70	11,813.92	11,813.92 -	0
59-6900-413	CRESWELL MOTOR VEHICLE TAX - NCVTS	11,232.38	0.00	501.63	7,262.13	7,262.13 -	0
59-6900-414	ALBEMARLE DRAINAGE DISTRICT	112,710.86	0.00	215.00	110,704.77	110,704.77 -	0
59-6900-415	PUNGO RIVER DRAINAGE DISTRICT	40,503.47	0.00	0.00	40,012.77	40,012.77 -	0
	<b>6900 Total</b>	<b>477,315.54</b>	<b>0.00</b>	<b>16,101.76</b>	<b>399,889.85</b>	<b>399,889.85 -</b>	<b>0</b>
	<b>DMV MUNICIPAL TAXES Expenditure Totals</b>	<b>477,315.54</b>	<b>0.00</b>	<b>16,101.76</b>	<b>399,889.85</b>	<b>399,889.85 -</b>	<b>0</b>

<b>59 DMV MUNICIPAL TAXES</b>	<u>Prior</u>	<u>Current</u>	<u>YTD</u>
<b>Revenues:</b>	<b>473,249.33</b>	<b>20,706.53</b>	<b>425,538.44</b>
<b>Expenditures:</b>	<b>477,315.54</b>	<b>16,101.76</b>	<b>399,889.85</b>

**Washington County**  
Statement of Revenue and Expenditures

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<b>Net Income:</b>	<b>4,066.21 -</b>	<b>4,604.77</b>	<b>25,648.59</b>
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**Washington County**  
Statement of Revenue and Expenditures

<u>Revenue Account</u>	<u>Description</u>	<u>Prior Yr Rev</u>	<u>Anticipated</u>	<u>Curr Rev</u>	<u>YTD Rev</u>	<u>Excess/Deficit</u>	<u>% Real</u>
63-3270-000	MOTEL OCCUPANCY TAX	171,371.36	160,000.00	14,368.38	120,208.31	39,791.69 -	75
63-3850-000	OTHER FINANCING SOURCE: SUBSCRIP FIN/	599.98	0.00	0.00	0.00	0.00	0
63-3990-000	TTA-FUND BALANCE APPROPRIATION	0.00	118,635.00	0.00	0.00	118,635.00 -	0
	<b>TRAVEL AND TOURISM Revenue Totals</b>	<b>171,971.34</b>	<b>278,635.00</b>	<b>14,368.38</b>	<b>120,208.31</b>	<b>158,426.69 -</b>	<b>43</b>

<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>Current Expd</u>	<u>YTD Expended</u>	<u>Unexpended</u>	<u>% Expd</u>
63-0000-000	FUND 63:	0.00	0.00	0.00	0.00	0.00	0
63-4960-000	TRAVEL & TOURISM:	0.00	0.00	0.00	0.00	0.00	0
63-4960-010	MUSEUM/HISTORIC SOCIETY	14,000.00	14,000.00	1,166.66	11,666.60	2,333.40	83
63-4960-020	WASH CO AFRICAN AMERICAN MUSEUM OPE	0.00	6,000.00	500.00	5,000.00	1,000.00	83
63-4960-100	BILLBOARD ADVERTISEMENTS	20,498.62	32,200.00	2,544.00	18,695.00	13,505.00	58
63-4960-130	DDA-SIGNAGE, OPEN AIR MARKET, XMAS MK	0.00	3,000.00	0.00	0.00	3,000.00	0
63-4960-140	CIVIL WAR TRAIL SIGNS MAINTENANCE	1,000.00	1,400.00	0.00	1,000.00	400.00	71
63-4960-180	HISTORIC ALBEMARLE TOUR DUES	175.00	1,000.00	0.00	350.00	650.00	35
63-4960-181	ROANOKE RIVER PARTNERS DUES	1,500.00	1,500.00	0.00	1,500.00	0.00	100
63-4960-200	NORTH CAROLINA BEAR FESTIVAL	30,000.00	30,000.00	0.00	30,000.00	0.00	100
63-4960-210	HISTORICAL SOCIETY-FALL PADDLE	0.00	2,000.00	0.00	0.00	2,000.00	0
63-4960-260	HISTORICAL SOCIETY OF WASHINGTON CO	1,575.50	0.00	0.00	0.00	0.00	0
63-4960-341	MARITIME MUSEUM & LIGHTHOUSE	10,000.00	10,000.00	833.33	8,333.30	1,666.70	83
63-4960-345	LASER LIGHT SHOW	5,000.00	5,000.00	0.00	5,000.00	0.00	100
63-4960-346	AFRICAN AMERIC EXPERIENCE OF NE NC DU	2,000.00	2,000.00	0.00	2,000.00	0.00	100
63-4960-348	REHOBOTH CHURCH PRESERVATION SOCIE	1,500.00	1,400.00	0.00	0.00	1,400.00	0
63-4960-349	ROANOKE RIVER LIGHTHOUSE & MARIT MUS	0.00	1,350.00	0.00	0.00	1,350.00	0
63-4960-350	WASH CO AFRICAN AMERICAN MUSEUM GR/	0.00	725.00	0.00	0.00	725.00	0
63-4960-370	CONTRACT-WEBSITE HOST & MAINT	1,200.00	1,400.00	100.00	867.88	532.12	62
63-4960-401	TRAVEL- BROCHURE REPRINT	8,776.92	0.00	0.00	0.00	0.00	0
	<b>4960 TRAVEL &amp; TOURISM:</b>	<b>97,226.04</b>	<b>112,975.00</b>	<b>5,143.99</b>	<b>84,412.78</b>	<b>28,562.22</b>	<b>75</b>

**Washington County**  
Statement of Revenue and Expenditures

<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>Current Expd</u>	<u>YTD Expended</u>	<u>Unexpended</u>	<u>% Expd</u>
63-4970-000	TRAVEL & TOURISM:	0.00	0.00	0.00	0.00	0.00	0
63-4970-010	SALARIES & WAGES-DIRECTOR	24,999.97	25,000.00	2,083.33	20,833.30	4,166.70	83
63-4970-090	TRAVEL- FICA TAX	1,375.17	1,750.00	119.56	1,179.56	570.44	67
63-4970-100	TRAVEL- RETIREMENT	4,762.44	5,015.00	417.71	4,177.07	837.93	83
63-4970-131	TRAVEL - UNEMPLOYMENT	0.00	250.00	0.00	0.00	250.00	0
63-4970-140	TRAVEL- WORKER'S COMP	87.00	160.00	0.00	128.00	32.00	80
63-4970-180	TRAVEL- GROUP INS.S	9,841.08	11,235.00	879.47	8,257.22	2,977.78	74
63-4970-260	DEPARTMENTAL SUPPLIES	0.00	2,500.00	0.00	2,358.09	141.91	94
63-4970-310	TRAVEL- TRAVEL & TRAINING	0.00	1,000.00	0.00	625.00	375.00	62
63-4970-370	MARKETING & ADVERTISING-ADMIN	18,021.52	109,100.00	2,399.75	22,111.92	86,988.08	20
63-4970-390	TRAVEL- DUES & SUBSCRIPTIONS	175.00	500.00	0.00	263.00	237.00	53
63-4970-391	EXPENDITURE: SUBSCRIPTION	599.98	0.00	0.00	0.00	0.00	0
63-4970-392	EXPENDITURE: SUBSCRIPTION FINANCE PRI	599.98	0.00	0.00	0.00	0.00	0
63-4970-600	ADMIN FEE 3%- GENERAL FUND	3,500.00	4,500.00	0.00	4,500.00	0.00	100
63-4970-602	PROFESSIONAL SERVICES-AUDIT	4,250.00	4,650.00	0.00	4,650.00	0.00	100
	<b>4970 TRAVEL &amp; TOURISM:</b>	<b>68,212.14</b>	<b>165,660.00</b>	<b>5,899.82</b>	<b>69,083.16</b>	<b>96,576.84</b>	<b>42</b>
	<b>TRAVEL AND TOURISM Expenditure Totals</b>	<b>165,438.18</b>	<b>278,635.00</b>	<b>11,043.81</b>	<b>153,495.94</b>	<b>125,139.06</b>	<b>55</b>

<b>63 TRAVEL AND TOURISM</b>	<u>Prior</u>	<u>Current</u>	<u>YTD</u>
<b>Revenues:</b>	<b>171,971.34</b>	<b>14,368.38</b>	<b>120,208.31</b>
<b>Expenditures:</b>	<b>165,438.18</b>	<b>11,043.81</b>	<b>153,495.94</b>
<b>Net Income:</b>	<b>6,533.16</b>	<b>3,324.57</b>	<b>33,287.63 -</b>

**Washington County**  
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<u>Revenue Account</u>	<u>Description</u>	<u>Prior Yr Rev</u>	<u>Anticipated</u>	<u>Curr Rev</u>	<u>YTD Rev</u>	<u>Excess/Deficit</u>	<u>% Real</u>
69-3370-000	E911 TELEPHONE SURCHARGE (1YR)	81,197.84	118,952.00	9,912.71	89,214.39	29,737.61 -	75
	<b>EMERGENCY TELECOMMUNICATIONS Rever</b>	<b>81,197.84</b>	<b>118,952.00</b>	<b>9,912.71</b>	<b>89,214.39</b>	<b>29,737.61 -</b>	<b>75</b>

<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>Current Expd</u>	<u>YTD Expended</u>	<u>Unexpended</u>	<u>% Expd</u>
69-9100-000	911:	0.00	0.00	0.00	0.00	0.00	0
69-9100-180	PROFESSIONAL SERVICES	0.00	2,760.00	0.00	2,760.00	0.00	100
69-9100-200	DEPARTMENTAL SUPPLIES	611.02	14,860.00	56.70	2,149.61	12,710.39	14
69-9100-310	TRAINING	1,510.00	4,000.00	0.00	1,975.00	2,025.00	49
69-9100-320	COMMUNICATIONS	6,933.14	8,000.00	1,303.52	7,275.77	724.23	91
69-9100-350	MAINT & REPAIR-EQUIPMENT	563.30	2,100.00	340.20	612.36	1,487.64	29
69-9100-351	CONTRACTED SERVICES-SOUNDSIDE	12,978.00	13,368.00	0.00	13,366.80	1.20	100
69-9100-352	MAINT AGREEMENT-SOUTHERN SOFTWARE	7,719.00	7,796.00	0.00	7,796.00	0.00	100
69-9100-354	MAINT AGREEMENT-SOUTHERN SOFT MAPP	3,248.00	3,280.00	0.00	3,280.00	0.00	100
69-9100-355	MAINT AGREEMENT-SOUTHERN SOFT PAGIN	805.00	813.00	0.00	813.00	0.00	100
69-9100-356	MAINT AGREEMENT-EDGE ONE RECORDER	5,300.00	5,500.00	0.00	5,300.00	200.00	96
69-9100-357	MAINT AGREEMENT-WIRELESS COMMUNICA	0.00	15,000.00	0.00	0.00	15,000.00	0
69-9100-358	MAINT AGREEMENT-ESRI	1,650.00	1,777.00	0.00	0.00	1,777.00	0
69-9100-361	MAINT AGREEMENT-EMD	3,600.00	3,840.00	0.00	3,840.00	0.00	100
69-9100-550	- CAPITAL OUTLAY- EQUIPMENT	102,822.80	35,858.00	16,380.33	16,380.33	19,477.67	46
	<b>9100 911:</b>	<b>147,740.26</b>	<b>118,952.00</b>	<b>18,080.75</b>	<b>65,548.87</b>	<b>53,403.13</b>	<b>55</b>
	<b>EMERGENCY TELECOMMUNICA Expenditure</b>	<b>147,740.26</b>	<b>118,952.00</b>	<b>18,080.75</b>	<b>65,548.87</b>	<b>53,403.13</b>	<b>55</b>

<b>69 EMERGENCY TELECOMMUNICATIONS</b>	<u>Prior</u>	<u>Current</u>	<u>YTD</u>
<b>Revenues:</b>	<b>81,197.84</b>	<b>9,912.71</b>	<b>89,214.39</b>
<b>Expenditures:</b>	<b>147,740.26</b>	<b>18,080.75</b>	<b>65,548.87</b>
<b>Net Income:</b>	<b>66,542.42 -</b>	<b>8,168.04 -</b>	<b>23,665.52</b>

**Washington County**  
Statement of Revenue and Expenditures

<u>Revenue Account</u>	<u>Description</u>	<u>Prior Yr Rev</u>	<u>Anticipated</u>	<u>Curr Rev</u>	<u>YTD Rev</u>	<u>Excess/Deficit</u>	<u>% Real</u>
70-3290-000	INTEREST ON INVESTMENTS	4,525.39	0.00	0.00	5,572.93	5,572.93	0
70-3980-010	TRANSFER FROM GENERAL FUND	40,000.00	40,000.00	0.00	40,000.00	0.00	100
	<b>REAPPRAISAL Revenue Totals</b>	<b>44,525.39</b>	<b>40,000.00</b>	<b>0.00</b>	<b>45,572.93</b>	<b>5,572.93</b>	<b>113</b>

<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>Current Expd</u>	<u>YTD Expended</u>	<u>Unexpended</u>	<u>% Expd</u>
70-0000-000	FUND 70:	0.00	0.00	0.00	0.00	0.00	0
70-8600-000	RESERVE FOR REAPPRAISAL	0.00	40,000.00	0.00	0.00	40,000.00	0
	<b>REAPPRAISAL Expenditure Totals</b>	<b>0.00</b>	<b>40,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>40,000.00</b>	<b>0</b>

<b>70 REAPPRAISAL</b>	<u>Prior</u>	<u>Current</u>	<u>YTD</u>
<b>Revenues:</b>	<b>44,525.39</b>	<b>0.00</b>	<b>45,572.93</b>
<b>Expenditures:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Net Income:</b>	<b>44,525.39</b>	<b>0.00</b>	<b>45,572.93</b>

**Washington County**  
Statement of Revenue and Expenditures

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<b>Grand Totals</b>	<b>Prior</b>	<b>Current</b>	<b>YTD</b>
<b>Revenues:</b>	<b>50,876,397.37</b>	<b>7,417,169.74</b>	<b>59,571,331.95</b>
<b>Expenditures:</b>	<b>29,915,814.66</b>	<b>7,082,363.73</b>	<b>55,905,283.88</b>
<b>Net Income:</b>	<b>20,960,582.71</b>	<b>334,806.01</b>	<b>3,666,048.07</b>



**EXPENDITURE TRANSACTION REPORT - BUDGET AMENDMENTS/TRANSFERS AS OF 4/30/2024**

<b>Account Id</b>	<b>Description</b>	<b>Adopted Budget</b>	<b>Amended Budget</b>	<b>New Budget Budget</b>
10-0000-000	GENERAL FUND:	0	0	0.00
10-4110-000	GOVERNING BOARD:	0	0	0.00
10-4110-010	SALARIES & WAGES-BOARD	35,400.00	0	35,400.00
10-4110-020	SALARIES & WAGES-BOARD TRAVEL STIPEND	14,100.00	0	14,100.00
10-4110-030	SALARIES & WAGES-CELLPHONE STIPEND	3,000.00	0	3,000.00
10-4110-090	GOVERNING BOARD- FICA TAX EXPENSE	4,016.00	0	4,016.00
10-4110-140	GOVERNING BOARD- WORKMAN'S COMP	1,600.00	0	1,600.00
10-4110-200	GOVERNING BOARD- DEPT SUPPLIES	2,000.00	0	2,000.00
10-4110-310	GOVERNING BOARD- TRAVEL	20,000.00	-1,500.00	18,500.00
10-4110-320	GOVERNING BOARD- COMMUNICATIONS	600.00	0	600.00
10-4110-350	POSTAGE	100.00	0	100.00
10-4110-370	GOVERNING BOARD- PRINTING	500.00	0	500.00
10-4110-380	ADVERTISING	1,000.00	1,500.00	2,500.00
10-4110-390	COMMISSIONERS-SPECIAL SPONSORED	10,350.00	0	10,350.00
10-4110-391	GOVERNING BOARD- DUES & SUBSCRIPTIONS	6,200.00	0	6,200.00
10-4110-392	OTHER COMMUNITY CONTRIBUTIONS	8,000.00	0	8,000.00
10-4110-442	CONTRACTED SERVICES	2,000.00	0	2,000.00
10-4110-443	CONTRACTED SERVICES - LOBBYING	36,506.00	0	36,506.00
	<b>Control Total</b>	<b>145,372.00</b>	<b>0.00</b>	<b>145,372.00</b>
10-4120-000	MANAGERS OFFICE:	0	0	0.00
10-4120-010	MANAGERS OFFICE- S & W- REGULAR	288,014.00	1,040.00	289,054.00
10-4120-040	SALARIES & WAGES-LONGEVITY	2,259.00	-334.00	1,925.00
10-4120-090	MANAGERS OFFICE- FICA TAX EXPENSE	22,206.00	-216.00	21,990.00
10-4120-100	MANAGERS OFFICE- RETIREMENT	58,055.00	287.00	58,342.00
10-4120-101	MANAGERS OFFICE 401 (K) CONTRIB	8,708.00	-36.00	8,672.00
10-4120-130	MANAGERS OFFICE- UNEMPLOYMENT INS.	1,480.00	0	1,480.00
10-4120-140	MANAGERS OFFICE- WORKMAN'S COMP	1,768.00	0	1,768.00
10-4120-180	MANAGERS OFFICE- GROUP INS.	42,211.00	-1,525.00	40,686.00
10-4120-190	LEGAL SERVICES	10,000.00	0	10,000.00
10-4120-191	MANAGERS OFFICE-UNC SOG LFNC INTERN PROG	14,000.00	-4,000.00	10,000.00
10-4120-260	MANAGERS OFFICE- DEPARTMENTAL SUPPLIES	11,000.00	3,034.00	14,034.00
10-4120-310	MANAGERS OFFICE- TRAVEL	2,000.00	2,000.00	4,000.00
10-4120-315	TRAINING	10,000.00	0	10,000.00
10-4120-320	MANAGERS OFFICE- COMMUNICATIONS	3,300.00	-750.00	2,550.00
10-4120-330	POSTAGE	100.00	0	100.00
10-4120-355	MAINT & REPAIR-VEHICLE	1,500.00	0	1,500.00
10-4120-370	MANAGERS OFFICE- PRINTING	250.00	0	250.00
10-4120-380	ADVERTISING	5,000.00	1,000.00	6,000.00
10-4120-381	MANAGERS OFFICE-LOST REF-EDUCATION	0.00	6,500.00	6,500.00
10-4120-390	MANAGERS OFFICE- DUES AND SUBSCRIPTIONS	2,000.00	0	2,000.00
10-4120-440	CONTRACTED SERVICES-ECONOMIC DEVELOPMENT	8,000.00	0	8,000.00
10-4120-540	MANAGERS OFFICE - CAPITAL OUTLAY-VEHICLE	35,000.00	-9,041.00	25,959.00
	<b>Control Total</b>	<b>526,851.00</b>	<b>-2,041.00</b>	<b>524,810.00</b>
10-4130-000	FINANCE OFFICE:	0	0	0.00
10-4130-010	FINANCE OFFICE- S & W- REGULAR	228,029.00	-8,000.00	220,029.00
10-4130-040	SALARIES & WAGES-LONGEVITY	2,524.00	64.00	2,588.00
10-4130-090	FINANCE OFFICE- FICA TAX EXPENSE	17,637.00	0	17,637.00
10-4130-100	FINANCE OFFICE- RETIREMENT	46,111.00	0	46,111.00
10-4130-101	FINANCE OFFICE- 401(K) CONTRIB.	6,917.00	0	6,917.00
10-4130-130	FINANCE OFFICE- UNEMPLYMENT INS.	1,480.00	-1,480.00	0.00
10-4130-140	FINANCE OFFICE- WORKMAN'S COMP	1,404.00	0	1,404.00
10-4130-180	FINANCE OFFICE- PROFESSIONAL SERVICES	101,000.00	0	101,000.00
10-4130-181	FINANCE OFFICE- GROUP INS.	40,034.00	-2,000.00	38,034.00
10-4130-260	FINANCE OFFICE- DEPARTMENTAL SUPPLIES	7,500.00	10,830.00	18,330.00
10-4130-270	FINANCE OFFICE-SERVICE AWARDS	50.00	0	50.00
10-4130-280	FINANCE OFFICE- POSTAGE	2,500.00	200.00	2,700.00
10-4130-310	FINANCE OFFICE- TRAVEL	500.00	0	500.00
10-4130-315	TRAINING	2,000.00	3,000.00	5,000.00
10-4130-320	FINANCE OFFICE- COMMUNICATIONS	2,600.00	-1,000.00	1,600.00
10-4130-355	REPAIR & MAINTENANCE-VEHICLES	1,000.00	-1,000.00	0.00
10-4130-390	FINANCE OFFICE- DUES & SUBSCRIPTIONS	750.00	0	750.00
10-4130-410	FINANCE OFFICE- LEASE EQUIPMENT	650.00	0	650.00

**EXPENDITURE TRANSACTION REPORT - BUDGET AMENDMENTS/TRANSFERS AS OF 4/30/2024**

10-4130-540	FINANCE OFFICE - CAPITAL OUTLAY EQUIP	5,800.00	-550.00	5,250.00
	<b>Control Total</b>	<b>468,486.00</b>	<b>64.00</b>	<b>468,550.00</b>
10-4140-000	TAX ADMIN:	0	0	0.00
10-4140-010	TAX ADMIN.- S & W- REGULAR	254,472.00	0	254,472.00
10-4140-030	TAX ADMIN.- S & W PARTTIME	5,371.00	0	5,371.00
10-4140-040	SALARIES & WAGES-LONGEVITY	2,074.00	0	2,074.00
10-4140-090	TAX ADMIN.- FICA TAX EXPENSE	20,036.00	0	20,036.00
10-4140-100	TAX ADMIN.- RETIREMENT	52,383.00	0	52,383.00
10-4140-101	TAX ADMIN.- 401(K) CONTRIB.	7,858.00	0	7,858.00
10-4140-130	TAX ADMIN.- UNEMPLOYMENT INS.	1,480.00	0	1,480.00
10-4140-140	TAX ADMIN.- WORKMAN'S COMP	3,616.00	0	3,616.00
10-4140-180	TAX ADMIN.- GROUP INS.	57,881.00	0	57,881.00
10-4140-260	TAX ADMIN.- OFFICE & DEPTAL SUPPLIES	13,000.00	0	13,000.00
10-4140-270	SERVICE AWARDS	150.00	0	150.00
10-4140-310	TAX ADMIN.- TRAVEL	500.00	-250.00	250.00
10-4140-315	TRAINING	5,000.00	0	5,000.00
10-4140-320	TAX ADMIN.- COMMUNICATIONS	2,000.00	0	2,000.00
10-4140-325	TAX ADMIN-POSTAGE	15,000.00	0	15,000.00
10-4140-341	ADVERTISING	3,000.00	0	3,000.00
10-4140-370	PRINTING	8,000.00	0	8,000.00
10-4140-390	TAX ADMIN.- DUES & SUBSCRIPTIONS	6,500.00	250.00	6,750.00
10-4140-500	TAX ADMIN - CONTRACTED SERVICES	25,000.00	0	25,000.00
10-4140-510	CONTRACTED SERVICES-ZACCHAEUS	6,500.00	0	6,500.00
10-4140-511	TAX ADMIN - CONTRACTED SERV FILE STORAGE	480.00	0	480.00
10-4140-550	TAX ADMIN - CAPITAL OUTLAY	168,768.00	0	168,768.00
	<b>Control Total</b>	<b>659,069.00</b>	<b>0.00</b>	<b>659,069.00</b>
10-4170-000	BOARD OF ELECTIONS:	0	0	0.00
10-4170-010	BOARD OF ELECTIONS- S & W - REGULAR	45,545.00	0	45,545.00
10-4170-011	SALARIES & WAGES-BOARD	4,480.00	2,200.00	6,680.00
10-4170-030	BOARD OF ELECTIONS- SALARIES- PART-TIME	27,000.00	10,000.00	37,000.00
10-4170-031	BOARD OF ELECTIONS - S & W-OVERTIME	6,245.00	4,000.00	10,245.00
10-4170-040	SALARIES & WAGES-LONGEVITY	900.00	23.00	923.00
10-4170-090	BOARD OF ELECTIONS- FICA TAX EXPENSE	6,629.00	0	6,629.00
10-4170-100	BOARD OF ELECTIONS- RETIREMENT EXPENSE	17,334.00	0	17,334.00
10-4170-101	BOARD OF ELECTIONS- 401(K) CONTRIB.	2,600.00	0	2,600.00
10-4170-130	BOARD OF ELECTIONS- UNEMPLOYMENT INS.	296.00	0	296.00
10-4170-140	BOARD OF ELECTIONS- WORKMANS COMP	528.00	0	528.00
10-4170-180	BOARD OF ELECTIONS- GROUP INS. EXPENSE	8,007.00	0	8,007.00
10-4170-260	BOARD OF ELECTIONS- DEPART SUPPLIES	5,000.00	0	5,000.00
10-4170-310	BOARD OF ELECTIONS- TRAVEL	2,600.00	-1,000.00	1,600.00
10-4170-315	TRAINING	10,000.00	0	10,000.00
10-4170-320	BOARD OF ELECTIONS- COMMUNICATIONS	4,000.00	0	4,000.00
10-4170-330	POSTAGE	2,500.00	-1,500.00	1,000.00
10-4170-350	BOARD OF ELECTIONS- MAINT & REPAIR- EQUI	1,500.00	0	1,500.00
10-4170-360	CONTRACTED SERVICES	19,360.00	0	19,360.00
10-4170-370	BOARD OF ELECTIONS- PRINTING	11,000.00	12,300.00	23,300.00
10-4170-380	ADVERTISING	1,000.00	500.00	1,500.00
10-4170-390	BOARD OF ELECTIONS- DUES & SUBSCRIPTIONS	180.00	0	180.00
	<b>Control Total</b>	<b>176,704.00</b>	<b>26,523.00</b>	<b>203,227.00</b>
10-4180-000	REGISTER OF DEEDS:	0	0	0.00
10-4180-010	REGISTER- OF- DEEDS- S & W- REGULAR	82,612.00	0	82,612.00
10-4180-030	REGISTER OF DEEDS- S & W- PART-TIME	8,000.00	400.00	8,400.00
10-4180-040	SALARIES & WAGES-LONGEVITY	1,059.00	27.00	1,086.00
10-4180-090	REGISTER- OF- DEEDS- FICA TAX EXPENSE	6,914.00	0	6,914.00
10-4180-100	REGISTER- OF- DEEDS- RETIREMENT	18,077.00	0	18,077.00
10-4180-101	REGISTER OF DEEDS- 401(K) CONTRIB.	2,712.00	0	2,712.00
10-4180-102	REGISTER OF DEEDS- REG DS SUPPLEMENTAL R	1,000.00	0	1,000.00
10-4180-130	REGISTER OF DEEDS- UNEMPLOYMENT INS.	592.00	0	592.00
10-4180-140	REGISTER OF DEEDS- WORKMAN'S COMP	550.00	0	550.00
10-4180-180	REGISTER- OF- DEEDS- GROUP INS.	15,981.00	0	15,981.00
10-4180-260	REGISTER-OF-DEEDS-DEPARTMENTAL SUPPLIES	6,000.00	0	6,000.00
10-4180-310	REGISTER- OF- DEEDS- TRAVEL	200.00	0	200.00
10-4180-315	TRAINING	2,500.00	-400.00	2,100.00

**EXPENDITURE TRANSACTION REPORT - BUDGET AMENDMENTS/TRANSFERS AS OF 4/30/2024**

10-4180-320	REGISTER- OF- DEEDS- COMMUNICATIONS	600.00	0	600.00
10-4180-330	POSTAGE	200.00	0	200.00
10-4180-350	REGISTER- OF- DEEDS- MAINT AND REPAIR EQ	2,500.00	0	2,500.00
10-4180-390	REGISTER- OF- DEEDS- DUES AND SUBSCRIPTI	500.00	0	500.00
10-4180-600	REGISTER OF DEEDS- CONTRACTED SERVICES	13,000.00	0	13,000.00
	<b>Control Total</b>	<b>162,997.00</b>	<b>27.00</b>	<b>163,024.00</b>
10-4210-000	INFORMATION TECHNOLOGY:	0	0	0.00
10-4210-010	INFO. TECH- S & W- REGULAR	53,911.00	0	53,911.00
10-4210-040	SALARIES & WAGES-LONGEVITY	1,617.00	41.00	1,658.00
10-4210-090	INFO. TECH- FICA TAX EXPENSE	4,248.00	0	4,248.00
10-4210-100	INFO. TECH- RETIREMENT	11,106.00	0	11,106.00
10-4210-101	INFO. TECH- 401(K) CONTRIB.	1,666.00	0	1,666.00
10-4210-130	INFO. TECH- UNEMPLOYMENT INS.	296.00	0	296.00
10-4210-140	INFO. TECH- WORKMAN'S COMP	338.00	0	338.00
10-4210-180	INFO. TECH- CONTRACTED SERVICES	22,000.00	-2,000.00	20,000.00
10-4210-181	INFO. TECH- GROUP INS.	10,013.00	0	10,013.00
10-4210-200	INFO. TECH- DEPARTMENTAL SUPPLIES	1,500.00	490.00	1,990.00
10-4210-310	INFO. TECH- TRAVEL	100.00	0	100.00
10-4210-315	TRAINING	2,000.00	-1,980.00	20.00
10-4210-320	INFO. TECH- COMMUNICATIONS	500.00	0	500.00
10-4210-330	POSTAGE	100.00	-42.00	58.00
10-4210-350	INFO. TECH- MAINT. & REPAIR- EQUIPMENT	32,000.00	3,532.00	35,532.00
10-4210-550	INFO. TECH- CAPITAL OUTLAY EQUIPMENT	30,000.00	0	30,000.00
	<b>Control Total</b>	<b>171,395.00</b>	<b>41.00</b>	<b>171,436.00</b>
10-4260-000	BUILDINGS:	0	0	0.00
10-4260-440	CONTRACT SERVICES-COURTHOUSE SECURITY	74,000.00	0	74,000.00
10-4260-550	BUILDINGS- PUBLIC DEFENDER HOUSING	4,452.00	0	4,452.00
10-4260-554	PROBATION & PAROLE-FORBES	8,000.00	-2,900.00	5,100.00
10-4260-555	SMART START LEASE ASSISTANCE	4,200.00	0	4,200.00
10-4260-556	CIP ROOF REPAIRS/REPLACEMENT RESERVE	120,000.00	0	120,000.00
10-4260-558	CIP HVAC REPAIRS/REPLACEMENTS RESERVES	35,000.00	-7,893.00	27,107.00
	<b>Control Total</b>	<b>245,652.00</b>	<b>-10,793.00</b>	<b>234,859.00</b>
10-4265-000	FACILITY SERVICES:	0	0	0.00
10-4265-010	FACILITY SERVICES- S & W- REGULAR	194,952.00	-800.00	194,152.00
10-4265-090	FACILITY SERVICES- FICA TAX EXPENSE	14,914.00	0	14,914.00
10-4265-100	FACILITY SERVICES- RETIREMENT	38,990.00	0	38,990.00
10-4265-101	FACILITY SERVICES- 401(K) CONTRIB.	5,849.00	-300.00	5,549.00
10-4265-130	FACILITY SERVICES- UNEMPLOYMENT INS.	1,776.00	-1,776.00	0.00
10-4265-140	FACILITY SERVICES- WORKMAN'S COMP	15,170.00	-1,251.00	13,919.00
10-4265-181	FACILITY SERVICES- GROUP INS.	47,781.00	-500.00	47,281.00
10-4265-200	FACILITY SERVICES- DEPT SUPPLIES & MATER	18,000.00	0	18,000.00
10-4265-201	CLERK OF COURT DEPARTMENTAL SUPPLIES	1,700.00	1,100.00	2,800.00
10-4265-202	CLERK OF COURT-MAINT & REPAIR-BUILDING	3,000.00	-1,100.00	1,900.00
10-4265-215	FACILITY SERVICES- MAINT AND REPAIR BLDG	80,000.00	-1,570.00	78,430.00
10-4265-230	FACILITY SERVICES- DEPT SUPPLIES-SAFETY	4,000.00	-1,000.00	3,000.00
10-4265-250	FACILITY SERVICES-SUPPLIES-VEHICLE	4,000.00	0	4,000.00
10-4265-256	FACILITY SERVICES- INSURANCE CLAIMS	0.00	25,655.00	25,655.00
10-4265-320	FACILITY SERVICES- COMMUNICATIONS	8,000.00	-2,000.00	6,000.00
10-4265-325	POSTAGE	100.00	0	100.00
10-4265-330	FACILITY SERVICES- UTILITIES-ELECTRICITY	100,000.00	23,042.00	123,042.00
10-4265-331	UTILITIES-FUEL/GAS	13,000.00	0	13,000.00
10-4265-332	UTILITIES-WATER	35,000.00	0	35,000.00
10-4265-355	MAINT & REPAIR-VEHICLES	2,000.00	-1,000.00	1,000.00
10-4265-440	CONTRACTED SERVICES-MOWING	17,000.00	0	17,000.00
10-4265-540	FACILITIES- CAPITAL OUTLAY - EQUIPMENT	0.00	670.00	670.00
10-4265-551	MAINT AGREEMENTS-COMMANDER SOFTWARE	1,800.00	0	1,800.00
10-4265-601	CONTRACTED SERVICES-SECURITY SYSTEM	2,500.00	0.00	2,500.00
10-4265-602	CONTRACTED SERVICES-EXTERMINATING	7,200.00	277.00	7,477.00
10-4265-603	CONTRACTED SERVICES-ELEVATOR	11,218.00	-599.00	10,619.00
10-4265-604	CONTRACTED SERVICES-REPUBLIC	12,000.00	-2,400.00	9,600.00
10-4265-605	CONTRACTED SERVICES-FIRE EXT	3,500.00	0	3,500.00
	<b>Control Total</b>	<b>643,450.00</b>	<b>36,448.00</b>	<b>679,898.00</b>
10-4310-000	SHERIFF:	0	0	0.00

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10-4310-010	SHERIFF- S & W- REGULAR	825,286.00	-20,041.00	805,245.00
10-4310-030	SHERIFF- SALARIES AND WAGES PART-TIME	23,000.00	20,000.00	43,000.00
10-4310-040	SALARIES & WAGES-LONGEVITY	4,566.00	156.00	4,722.00
10-4310-090	SHERIFF- FICA TAX EXPENSE	64,366.00	0	64,366.00
10-4310-100	SHERIFF- RETIREMENT	175,543.00	0	175,543.00
10-4310-101	SHERIFF- 401K CONTRIB.	40,874.00	0	40,874.00
10-4310-102	SHERIFF-SUPPLEMENTAL PENSION FUND	1,700.00	0	1,700.00
10-4310-130	SHERIFF- UNEMPLOYMENT INS.	5,328.00	0	5,328.00
10-4310-140	SHERIFF- WORKMAN'S COMP	54,697.00	0	54,697.00
10-4310-180	SHERIFF- PROFESSIONAL SERVICES	10,000.00	3,000.00	13,000.00
10-4310-181	SHERIFF- GROUP INS.	146,079.00	0	146,079.00
10-4310-210	SHERIFF- UNIFORMS	10,000.00	-400.00	9,600.00
10-4310-250	SHERIFF- SUPPLIES-VEHCILE	65,000.00	0	65,000.00
10-4310-260	SHERIFF- DEPARTMENTAL SUPPLIES	16,500.00	0	16,500.00
10-4310-270	SERVICE AWARDS	235.00	0	235.00
10-4310-310	SHERIFF- TRAVEL	2,500.00	8,500.00	11,000.00
10-4310-315	TRAINING	3,000.00	0	3,000.00
10-4310-320	SHERIFF- COMMUNICATIONS	13,400.00	1,275.00	14,675.00
10-4310-330	POSTAGE	2,000.00	0	2,000.00
10-4310-350	SHERIFF- MAINT. & REPAIR EQUIPMENT	2,000.00	0	2,000.00
10-4310-355	SHERIFF- MAINT.- VEHICLE	30,000.00	-5,500.00	24,500.00
10-4310-370	SHERIFF- PRINTING	200.00	0	200.00
10-4310-380	ADVERTISING	200.00	0	200.00
10-4310-390	SHERIFF- DUES & SUBSCRIPTIONS	400.00	0	400.00
10-4310-392	SHERIFF- UNDERCOVER INVESTIGATIONS	7,000.00	0	7,000.00
10-4310-412	MAINT AGREEMENT-FINGERPRINT MACHINE	3,750.00	400.00	4,150.00
10-4310-413	LEASE-BUILDING	840.00	0	840.00
10-4310-414	MAINT AGREEMENTS-HRMS & QTR MASTER	1,310.00	0	1,310.00
10-4310-415	MAINT AGREEMENTS-RMS & RAMBLER	4,878.00	0	4,878.00
10-4310-417	LEASE - ANKLE MONITORING DEVICES	3,000.00	0	3,000.00
10-4310-540	CAPITAL OUTLAY VEHICLES	108,000.00	74,922.00	182,922.00
10-4310-550	SHERIFF- CAPITAL OUTLAY - EQUIPMENT	28,000.00	1,000.00	29,000.00
10-4310-600	SHERIFF- ANIMAL CONTROL	12,000.00	-1,000.00	11,000.00
10-4310-601	DONATIONS-ANIMAL CONTROL	0.00	3,384.00	3,384.00
10-4310-602	SHERIFF-ABC BOARD FUNDING	2,400.00	23,858.00	26,258.00
10-4310-603	SHERIFF DONATIONS-PURCHASE OF K-9	0.00	774.00	774.00
10-4310-604	SHERIFF-COUNTY CONTRIB-PURCHASE OF K-9	1,500.00	0	1,500.00
10-4310-611	GUN PERMITS DISCRETIONARY-COUNTY PORTION	0.00	47,125.00	47,125.00
10-4310-612	GUN PERMITS-STATE PORTION	0.00	7,600.00	7,600.00
10-4310-613	FINGERPRINTING	0.00	6,765.00	6,765.00
10-4310-650	SHERIFF-DONATIONS	0.00	1,864.00	1,864.00
10-4310-904	NC ANIMAL SHELTER SUPPORT FUND GRANT	0.00	12,500.00	12,500.00
	<b>Control Total</b>	<b>1,669,552.00</b>	<b>186,182.00</b>	<b>1,855,734.00</b>
10-4311-000	SRO - WASHINGTON COUNTY UNION:	0	0	0.00
10-4311-010	SRO- WASH CO UNION-S & W- REGULAR	45,123.00	0	45,123.00
10-4311-040	SRO-UNION-LONGEVITY	446.00	11.00	457.00
10-4311-090	SRO- WASH CO UNION- FICA TAX EXPENSE	3,486.00	0	3,486.00
10-4311-100	SRO- WASH CO UNION- RETIREMENT EXPENSE	9,537.00	0	9,537.00
10-4311-101	SRO- WASH CO UNION- 401(K) CONTRIB.	2,278.00	0	2,278.00
10-4311-130	SRO - WASH CO UNION- UNEMPLOYMENT INS.	296.00	0	296.00
10-4311-140	SRO- WASH CO UNION- WORKMAN'S COMP EXPEN	3,130.00	0	3,130.00
10-4311-180	SRO- WASH CO UNION- GROUP INS.	8,005.00	0	8,005.00
10-4311-210	SRO- WASH CO UNION- UNIFORMS	500.00	0	500.00
10-4311-250	MAINTENANCE & REPAIR-VEHICLE	3,500.00	0	3,500.00
10-4311-260	SRO- WASH CO UNION-DEPARTMENTAL SUPPLIES	200.00	0	200.00
10-4311-270	SRO-WAS CO UNION-SERVICE AWARDS	50.00	0	50.00
10-4311-310	SRO- WASH CO UNION- TRAVEL	2,000.00	0	2,000.00
10-4311-315	TRAINING	500.00	0	500.00
	<b>Control Total</b>	<b>79,051.00</b>	<b>11.00</b>	<b>79,062.00</b>
10-4313-000	SRO- CRESWELL:	0	0	0.00
10-4313-010	SRO- CRESWELL-S & W- REGULAR	40,400.00	0	40,400.00
10-4313-090	SRO- CRESWELL- FICA TAX EXPENSE	3,090.00	0	3,090.00
10-4313-100	SRO- CRESWELL- RETIREMENT	8,456.00	0	8,456.00

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10-4313-101	SRO- CRESWELL- 401K CONTRIB.	2,020.00	0	2,020.00
10-4313-130	SRO - CRESWELL- UNEMPLOYMENT INS.	296.00	0	296.00
10-4313-140	SRO- CRESWELL- WORKMAN'S COMP	2,775.00	0	2,775.00
10-4313-180	SRO- CRESWELL- GROUP INS.S	7,990.00	0	7,990.00
10-4313-210	SRO- CRESWELL- UNIFORMS	500.00	0	500.00
10-4313-250	MAINTENANCE & REPAIR-VEHICLE	3,500.00	0	3,500.00
10-4313-260	SRO- CRESWELL- DEPARTMENTAL SUPPLIES	200.00	0	200.00
10-4313-310	SRO- CRESWELL- TRAVEL	2,000.00	0	2,000.00
10-4313-315	TRAINING	500.00	0	500.00
	<b>Control Total</b>	<b>71,727.00</b>	<b>0.00</b>	<b>71,727.00</b>
10-4314-000	SRO- PLYMOUTH HIGH:	0	0	0.00
10-4314-010	SRO - PLYMOUTH HIGH-S & W- REGULAR	45,123.00	0	45,123.00
10-4314-090	SRO - PLYMOUTH HIGH- FICA TAX	3,452.00	0	3,452.00
10-4314-100	SRO - PLYMOUTH HIGH- RETIREMENT MATCH	9,444.00	0	9,444.00
10-4314-101	SRO - PLYMOUTH HIGH- 401K CONTRIBUTIONS	2,256.00	0	2,256.00
10-4314-130	SRO - PLYMOUTH HIGH- UNEMPLOYMENT INS.	296.00	0	296.00
10-4314-140	SRO - PLYMOUTH HIGH- WORKMAN'S COMP	3,099.00	0	3,099.00
10-4314-180	SRO - PLYMOUTH HIGH- GROUP INS.	8,005.00	0	8,005.00
10-4314-210	SRO - PLYMOUTH HIGH- UNIFORMS	500.00	0	500.00
10-4314-250	MAINT & REPAIR - VEHICLE	3,500.00	0	3,500.00
10-4314-260	DEPARTMENTAL SUPPLIES	200.00	0	200.00
10-4314-310	SRO- TRAVEL	2,000.00	0	2,000.00
10-4314-315	TRAINING	500.00	0	500.00
	<b>Control Total</b>	<b>78,375.00</b>	<b>0.00</b>	<b>78,375.00</b>
10-4320-000	DETENTION CENTER:	0	0	0.00
10-4320-010	DETENTION CENTER- S & W - REGULAR	390,354.00	-85,000.00	305,354.00
10-4320-030	SALARIES & WAGE - OVERTIME	50,000.00	61,400.00	111,400.00
10-4320-031	DETENTION CENTER - S&W PARTTIME	31,000.00	23,600.00	54,600.00
10-4320-040	SALARIES & WAGES - LONGEVITY	2,714.00	194.00	2,908.00
10-4320-090	DETENTION CENTER- FICA TAX EXPENSE	36,266.00	0	36,266.00
10-4320-100	DETENTION CENTER- RETIREMENT	94,814.00	0	94,814.00
10-4320-101	DETENTION CENTER- 401(K) CONTRIB.	14,222.00	0	14,222.00
10-4320-130	DETENTION CENTER- UNEMPLOYMENT INS.	3,848.00	0	3,848.00
10-4320-140	DETENTION CENTER- WORKMAN'S COMP	32,559.00	0	32,559.00
10-4320-181	DETENTION CENTER- GROUP INS.	103,421.00	0	103,421.00
10-4320-185	TRAVEL	2,500.00	0	2,500.00
10-4320-190	DETENTION CENTER- TRAINING	5,000.00	0	5,000.00
10-4320-200	DETENTION CENTER- DEPARTMENTAL SUPPLIES	15,000.00	2,500.00	17,500.00
10-4320-210	DETENTION CENTER- UNIFORMS	7,500.00	0	7,500.00
10-4320-244	CONTRACTED SERVICES-SOUTHERN HEALTH PART	145,000.00	0	145,000.00
10-4320-247	DETENTION CENTER- FOOD & PROVISIONS	85,000.00	0	85,000.00
10-4320-270	SERVICE AWARDS	175.00	0	175.00
10-4320-290	SUPPLIES & MATERIALS-HYGIENE	3,000.00	0	3,000.00
10-4320-299	DETENTION CENTER- LAUNDRY & DRY CLEANING	7,500.00	0	7,500.00
10-4320-320	DETENTION CENTER- COMMUNICATIONS	1,200.00	0	1,200.00
10-4320-330	POSTAGE	300.00	0	300.00
10-4320-350	DETENTION CENTER- MAINT & REPAIR- EQUIP	20,000.00	-2,500.00	17,500.00
10-4320-550	DETENTION CENTER- CAPITAL OUTLAY- EQUIPM	50,000.00	0	50,000.00
10-4320-600	DETENTION CENTER- CONTRACTED SERVICES	110,000.00	0	110,000.00
10-4320-601	CONTRACTED SERVICES-OPTUM	3,700.00	0	3,700.00
10-4320-602	MAINTENANCE AGREEMENTS-SOUTHERN SOFTWARE	3,815.00	0	3,815.00
10-4320-603	MAINTENANCE AGREEMENTS-TOP GUARD	99.00	0	99.00
10-4320-900	GRANT-DHHS CORRECTIONS COVID19	0.00	21,190.00	21,190.00
	<b>Control Total</b>	<b>1,218,987.00</b>	<b>21,384.00</b>	<b>1,240,371.00</b>
10-4330-000	EMERGENCY MANAGEMENT:	0	0	0.00
10-4330-010	EMERGENCY MGMT - S & W- REGULAR	55,628.00	0	55,628.00
10-4330-090	EMERGENCY MGMT - FICA TAX EXPENSE	4,255.00	0	4,255.00
10-4330-100	EMERGENCY MGMT - RETIREMENT	11,126.00	0	11,126.00
10-4330-101	EMERGENCY MGMT - 401(K) CONTRIB.	1,669.00	0	1,669.00
10-4330-130	EMERGENCY MGMT - UNEMPLOYMENT INS.	296.00	-296.00	0.00
10-4330-140	EMERGENCY MGMT - WORKMAN'S COMP	2,752.00	0	2,752.00
10-4330-180	EMERGENCY MGMT - GROUP INS.	8,040.00	0	8,040.00
10-4330-250	MAINTENANCE & REPAIR - VEHICLE	2,000.00	-1,200.00	800.00

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10-4330-260	EMERGENCY MGMT - DEPARTMENTAL SUPPLIES	5,000.00	-2,982.00	2,018.00
10-4330-270	EMERGENCY MGMT - GENERATOR FUEL	2,400.00	0	2,400.00
10-4330-310	EMERGENCY MGMT - TRAVEL	2,500.00	1,000.00	3,500.00
10-4330-315	TRAINING	3,000.00	-800.00	2,200.00
10-4330-320	EMERGENCY MGMT - COMMUNICATIONS	4,750.00	-700.00	4,050.00
10-4330-330	POSTAGE	150.00	0	150.00
10-4330-350	EMERGENCY MGMT - MAINT. & REPAIR- EQUI	9,000.00	-6,507.00	2,493.00
10-4330-370	EMERGENCY MGMT - PRINTING	350.00	0	350.00
10-4330-380	ADVERTISING	350.00	250.00	600.00
10-4330-390	EMERGENCY MGMT - DUES & SUBSCRIPTIONS	2,200.00	0	2,200.00
10-4330-400	EM DONATIONS-EMERGENCY RESPONSE BANQUET	5,442.00	-4,000.00	1,442.00
10-4330-401	DONATIONS - EMERGENCY MANAGEMENT	0.00	878.00	878.00
10-4330-540	EMERGENCY MGMT - CAPITAL OUTLAY- VEHIC	0.00	60,935.00	60,935.00
10-4330-600	EMERGENCY MGMT - CONTRACTED SERVICES	8,500.00	1,050.00	9,550.00
10-4330-703	WEYERHAEUSER GIVING GRANT	0.00	2,000.00	2,000.00
10-4330-707	GRANT-EM CAPACITY BLDG COMPETITIVE GRT	0.00	52,000.00	52,000.00
10-4330-995	MAINTENANCE AGREEMENTS - HYPER REACH	1,945.00	0	1,945.00
	<b>Control Total</b>	<b>131,353.00</b>	<b>101,628.00</b>	<b>232,981.00</b>
10-4340-000	FIRE PROTECTION:	0	0	0.00
10-4340-582	FIRE PROTECTION - ROPER FIRE TRUCK	398,952.00	-398,952.00	0.00
10-4340-991	PLYMOUTH VFD-OPERATIONAL	0.00	129,259.00	129,259.00
10-4340-992	ROPER VFD-OPERATIONAL	0.00	81,727.00	81,727.00
10-4340-993	CRESWELL VFD-OPERATIONAL	0.00	51,685.00	51,685.00
10-4340-994	MCVFD-OPERATIONAL	0.00	58,309.00	58,309.00
10-4340-995	LAKE PHELPS VFD-OPERATIONAL	0.00	46,034.00	46,034.00
10-4340-996	PUNGO VFD-OPERATIONAL	0.00	23,750.00	23,750.00
10-4340-997	PINETOWN/LONG ACRE VFD	0.00	8,188.00	8,188.00
10-4340-998	CRESWELL VFD-WELL-CIP	40,000.00	0	40,000.00
	<b>Control Total</b>	<b>438,952.00</b>	<b>0.00</b>	<b>438,952.00</b>
10-4345-000	FORESTRY:	0	0	0.00
10-4345-991	FORESTRY MATCH (35%)	94,891.00	0	94,891.00
	<b>Control Total</b>	<b>94,891.00</b>	<b>0.00</b>	<b>94,891.00</b>
10-4350-000	INSPECTIONS & PLANNING:	0	0	0.00
10-4350-121	SALARIES & WAGES-REGULAR	100,228.00	0	100,228.00
10-4350-127	SALARIES & WAGES-LONGEVITY	707.00	19.00	726.00
10-4350-181	FICA TAX	7,722.00	0	7,722.00
10-4350-182	RETIREMENT	20,187.00	0	20,187.00
10-4350-183	GROUP INSURANCE	18,023.00	0	18,023.00
10-4350-184	401(K) CONTRIBUTIONS	3,028.00	0	3,028.00
10-4350-185	UNEMPLOYMENT INSURANCE	592.00	0	592.00
10-4350-186	WORKMAN'S COMP	4,881.00	0	4,881.00
10-4350-260	DEPARTMENTAL SUPPLIES	4,000.00	0	4,000.00
10-4350-311	TRAVEL	1,000.00	0	1,000.00
10-4350-320	COMMUNICATIONS	2,500.00	0	2,500.00
10-4350-330	INSPECTIONS - POSTAGE	250.00	0	250.00
10-4350-341	PRINTING	500.00	0	500.00
10-4350-352	MAINT & REPAIR-EQUIPMENT	1,000.00	0	1,000.00
10-4350-353	MAINT & REPAIR-VEHICLE	1,000.00	0	1,000.00
10-4350-370	ADVERTISING	500.00	0	500.00
10-4350-395	TRAINING	2,500.00	0	2,500.00
10-4350-491	DUES & SUBSCRIPTIONS	500.00	0	500.00
10-4350-500	DECOMMISSIONING BOND-SOLAR FARMS	50,000.00	0	50,000.00
10-4350-600	CONTRACTED SERV-ABANDONED PROPERTY DEMO	10,000.00	0	10,000.00
10-4350-602	CONTRACTED SERVICES-LEGAL	10,000.00	0	10,000.00
	<b>Control Total</b>	<b>239,118.00</b>	<b>19.00</b>	<b>239,137.00</b>
10-4915-000	GEOGRAPHIC INFORMATION SYSTEMS:	0	0	0.00
10-4915-181	GIS-PROFESSIONAL SERVICES	9,240.00	0	9,240.00
10-4915-350	MAINT AGREEMENTS-ESRI SOFTWARE	1,777.00	0	1,777.00
	<b>Control Total</b>	<b>11,017.00</b>	<b>0.00</b>	<b>11,017.00</b>
10-5110-000	DISTRICT HEALTH	0	0	0.00
10-5110-991	MTW HEALTH DEPARTMENT	219,281.00	0	219,281.00
10-5110-993	2ND DIST DRUG COURT COORDINATOR POSITION	89,238.00	0	89,238.00
	<b>Control Total</b>	<b>308,519.00</b>	<b>0.00</b>	<b>308,519.00</b>

**EXPENDITURE TRANSACTION REPORT - BUDGET AMENDMENTS/TRANSFERS AS OF 4/30/2024**

10-5150-000	SENIOR CITIZENS CENTER:	0	0	0.00
10-5150-010	SENIOR CITIZENS CENT- S & W- REGULAR	93,905.00	0	93,905.00
10-5150-040	SALARIES & WAGES-LONGEVITY	1,040.00	295.00	1,335.00
10-5150-090	SENIOR CITIZENS CENT- FICA TAX EXPENSE	7,263.00	0	7,263.00
10-5150-100	SENIOR CITIZENS CENT- RETIREMENT	18,989.00	0	18,989.00
10-5150-101	SENIOR CITIZENS CENT- 401(K) CONTRIB.	2,848.00	0	2,848.00
10-5150-130	SENIOR CITIZENS CTR- WORKMAN'S COMP	1,430.00	0	1,430.00
10-5150-131	SENIOR CENTER- UNEMPLOYMENT INS.	856.00	0	856.00
10-5150-180	SENIOR CITIZENS CENT- GROUP INS.	23,879.00	0	23,879.00
10-5150-247	APPROPRIATION-ALBEMARLE NUTRITION	47,807.00	0	47,807.00
10-5150-257	DEPARTMENT SUPPLIES-CRAFTS/CERAMICS	3,500.00	1,000.00	4,500.00
10-5150-260	DEPARTMENTAL SUPPLIES	3,000.00	1,999.00	4,999.00
10-5150-280	POSTAGE	300.00	0	300.00
10-5150-310	SENIOR CITIZENS CTR- TRAVEL	3,000.00	-2,000.00	1,000.00
10-5150-315	TRAINING	3,500.00	0	3,500.00
10-5150-320	SENIOR CITIZENS CENT- COMMUNICATIONS	1,000.00	800.00	1,800.00
10-5150-330	UTILITIES-GAS	9,000.00	0	9,000.00
10-5150-350	SENIOR CENTER- MAINT & REPAIR- BUILDING	1,500.00	0	1,500.00
10-5150-351	SENIOR CENTER- MAINT & REPAIR - EQUIP	1,500.00	-800.00	700.00
10-5150-370	TRAVEL-SENIOR GAMES	300.00	0	300.00
10-5150-380	SENIOR CENTER TRIPS	0.00	6,613.00	6,613.00
10-5150-390	SENIOR CENTER-DUES & SUBSCRIPTIONS	2,100.00	0	2,100.00
10-5150-600	SENIOR CITIZENS CTR- CONTRACTED SERVICES	4,000.00	0	4,000.00
10-5150-601	CONTRACTED SERVICES - SCHEDULING SYSTEM	900.00	0	900.00
10-5150-650	SENIOR CENTER DONATIONS	0.00	4,953.00	4,953.00
	<b>Control Total</b>	<b>231,617.00</b>	<b>12,860.00</b>	<b>244,477.00</b>
10-5155-000	VETERAN SERVICE:	0	0	0.00
10-5155-320	VETERAN SERVICE OFFC- COMMUNICATIONS	600.00	0	600.00
	<b>Control Total</b>	<b>600.00</b>	<b>0.00</b>	<b>600.00</b>
10-5310-000	SOCIAL SERVICES- ADMINISTRATION:	0	0	0.00
10-5310-010	SALARIES & WAGES-BOARD	1,500.00	0	1,500.00
10-5310-011	SS ADMIN.- S & W- REGULAR	2,194,520.00	-108,443.00	2,086,077.00
10-5310-013	SALARIES & WAGES-LONGEVITY	19,351.00	600.00	19,951.00
10-5310-030	LEGAL - IV-D	25,000.00	-16,892.00	8,108.00
10-5310-031	CHILD SUPPORT CONTRACT	0.00	135,000.00	135,000.00
10-5310-090	SS ADMIN.- FICA TAX	169,361.00	-9,877.00	159,484.00
10-5310-100	SS ADMIN.- RETIREMENT	442,774.00	-16,180.00	426,594.00
10-5310-101	SS ADMIN.- 401(K) CONTRIB.	66,416.00	-4,000.00	62,416.00
10-5310-130	HUMAN SERVICES- UNEMPLOYMENT INS.	16,512.00	0	16,512.00
10-5310-140	SS ADMIN.- WORKMAN'S COMP	52,715.00	0	52,715.00
10-5310-180	LEGAL-PROTECTIVE SERVICES	45,000.00	-4,500.00	40,500.00
10-5310-181	SS ADMIN.- GROUP INS.	466,869.00	-35,600.00	431,269.00
10-5310-250	MAINT & REPAIR - VEHICLE	7,500.00	3,000.00	10,500.00
10-5310-257	SS ADMIN.- COUNTY GENERAL ASSISTANCE	5,000.00	7,500.00	12,500.00
10-5310-258	DSS COMMUNITY DONATIONS-CHRISTMAS	0.00	2,578.00	2,578.00
10-5310-259	DSS COMMUNITY DONATIONS-FOSTER CHILDREN	0.00	812.00	812.00
10-5310-260	DEPARTMENTAL SUPPLIES	45,000.00	1,500.00	46,500.00
10-5310-268	FOOD STAMPS DIRECT CHARGE	5,500.00	-1,700.00	3,800.00
10-5310-270	SERVICE AWARDS	600.00	0	600.00
10-5310-310	TRAVEL	8,000.00	4,000.00	12,000.00
10-5310-311	SS ADMIN - VEHICLE FUEL	9,000.00	2,000.00	11,000.00
10-5310-315	TRAINING	15,000.00	11,000.00	26,000.00
10-5310-320	SS ADMIN.- COMMUNICATIONS	25,000.00	0	25,000.00
10-5310-330	UTILITIES	25,000.00	0	25,000.00
10-5310-340	SS ADMIN.- POSTAGE	12,000.00	-1,500.00	10,500.00
10-5310-350	SS ADMIN.- MAINT AND REPAIR- BLDG.	15,000.00	16,550.00	31,550.00
10-5310-351	SS ADMIN.- REPAIR AND MAINT- EQUIP.	2,500.00	6,599.00	9,099.00
10-5310-370	SS ADMIN.- ADVERTISING	2,000.00	-800.00	1,200.00
10-5310-390	SS ADMIN.- DUES AND SUBSCRIPTION	15,000.00	0	15,000.00
10-5310-410	LEASE-EQUIPMENT	3,000.00	-3,000.00	0.00
10-5310-550	SOCIAL SERVICES- CAPITAL OUTLAY- EQUIPMEN	128,000.00	86,900.00	214,900.00
10-5310-600	SOCIAL SERVICES- CONTRACTED SERVICES	95,710.00	82,250.00	177,960.00
10-5310-601	MAINT AGREEMENTS-NC CORRELS	1,300.00	0	1,300.00

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10-5310-602	MAINT AGREEMENTS-INFO INC.	4,910.00	0	4,910.00
10-5310-605	SS ADMIN - SECURITY CONTRACT	25,000.00	-15,000.00	10,000.00
10-5310-610	SS ADMIN.- VENDOR FEES	9,000.00	-6,000.00	3,000.00
10-5310-611	SS FAMILY REUNIFICATION (PSYCH EVALS)	10,000.00	0	10,000.00
	<b>Control Total</b>	<b>3,969,038.00</b>	<b>136,797.00</b>	<b>4,105,835.00</b>
10-5380-000	SOCIAL SERVICES-ECONOMIC SUPPORT:	0	0	0.00
10-5380-011	IN-HOME SERVICES (100%)	81,922.00	-1,181.00	80,741.00
10-5380-030	SS ECONOMIC SUPPORT- CRISIS INTERVENTION	71,992.00	0	71,992.00
10-5380-190	WF EMPLOYMENT SERVICES	10,000.00	0	10,000.00
10-5380-370	TANF-EMERGENCY ASSISTANCE	20,000.00	11,340.00	31,340.00
10-5380-375	DSS COMMUNITY DONATIONS-EMERGENCY RELIEF	0.00	516.00	516.00
10-5380-376	TITLE IV-FOSTER CARE	135,000.00	0	135,000.00
10-5380-377	STATE FOSTER HOME CARE	50,000.00	-8,100.00	41,900.00
10-5380-379	SS ECONOMIC SUPPORT- SPECIAL ASSISTANCE	97,500.00	-12,500.00	85,000.00
10-5380-381	TITLE IV-E ADOPTION	24,150.00	-2,500.00	21,650.00
10-5380-383	SPECIAL LINKS (100%)	5,000.00	0	5,000.00
10-5380-384	CHILD CARE (MOE-PART OF &65K MIN)	20,000.00	-9,500.00	10,500.00
10-5380-403	SS ECONOMIC SUPPORT- BLIND COMMISSION	2,500.00	-350.00	2,150.00
10-5380-404	SS ECONOMIC SUPP-CIP/LIEAP SUPPLEMENTS	0.00	14,382.00	14,382.00
10-5380-405	LIHWAP-LOW INCOME HOUSEHLD WATER ASSIST	0.00	14,424.00	14,424.00
10-5380-406	LIEAP PAYMENTS	50,000.00	0	50,000.00
10-5380-407	ADOPTION PROMOTIONS	0.00	72,645.00	72,645.00
10-5380-408	SS ECON SUPPORT - MEDICAID PAYBACKS	12,500.00	-11,500.00	1,000.00
10-5380-409	SS ECON SUPPORT - STATE PROGRAM RETURNS	12,500.00	7,660.00	20,160.00
10-5380-410	GENERAL ASSISTANCE-FOSTER CARE CHILDREN	9,500.00	-2,000.00	7,500.00
	<b>Control Total</b>	<b>602,564.00</b>	<b>73,336.00</b>	<b>675,900.00</b>
10-5400-000	SOCIAL SERVICES TRANSPORTATION:	0	0	0.00
10-5400-200	DOT GRANT - OFFICE SUPPLIES (85% REIMB)	6,000.00	-500.00	5,500.00
10-5400-202	DOT GRANT-CLEANING/OTHER SUPPLIES (85%)	6,000.00	600.00	6,600.00
10-5400-250	MAINT & REPAIR-VEHICLE	35,000.00	0	35,000.00
10-5400-260	- TRANSIT ADVERTISING	5,000.00	-600.00	4,400.00
10-5400-310	SS TRANSPORTATION- WF TRANSPORTATION	15,000.00	-6,000.00	9,000.00
10-5400-311	RIVERLIGHT TRANSIT VEHICLE FUEL	37,500.00	0	37,500.00
10-5400-315	DOT GRANT - TRAVEL/TRAINING (85% REIMB)	4,500.00	-2,000.00	2,500.00
10-5400-320	SS TRANSPORTATION- COMMUNICATIONS	6,500.00	2,000.00	8,500.00
10-5400-347	GRANT-RDC TRANSPORTATION	6,000.00	0	6,000.00
10-5400-372	VOLUNTEER TRANSPORATION-MEDICAID	35,000.00	-8,819.00	26,181.00
10-5400-390	DOT-DUES AND SUBSCRIPTIONS (85% REIMB)	750.00	500.00	1,250.00
10-5400-540	CAPITAL OUTLAY-VAN REPLACEMENT	280,000.00	0	280,000.00
10-5400-600	SS TRANSPORTATION- WORK FIRST DOT	3,354.00	608.00	3,962.00
10-5400-601	MAINT AGREEMENTS-CTS SOFTWARE	11,230.00	0	11,230.00
10-5400-602	CONTRACTED LABOR - RIVERLIGHT	0.00	10,000.00	10,000.00
10-5400-603	DRUG TEST CONTRACT-SAFETY WORKS	1,000.00	0	1,000.00
10-5400-610	SENIOR CENTER TRANSPORTATION	6,000.00	0	6,000.00
	<b>Control Total</b>	<b>458,834.00</b>	<b>-4,211.00</b>	<b>454,623.00</b>
10-5830-000	JUVENILE SERVICE:	0	0	0.00
10-5830-200	JCPC-WASHINGTON COUNTY YOUTH	9,650.00	0	9,650.00
10-5830-250	JCPC - CBA	10,910.00	0	10,910.00
10-5830-299	JCPC - ROANOKE AREA YOUTH	76,183.00	0	76,183.00
	<b>Control Total</b>	<b>96,743.00</b>	<b>0.00</b>	<b>96,743.00</b>
10-5910-000	EDUCATION-SCHOOLS/COMMUNITY COLLEGE:	0	0	0.00
10-5910-991	CURRENT EXPENSE - BOE	1,735,000.00	0	1,735,000.00
	<b>Control Total</b>	<b>1,735,000.00</b>	<b>0.00</b>	<b>1,735,000.00</b>
10-5911-000	COMMUNICATIONS:	0	0	0.00
10-5911-010	COMMUNICATIONS-S & W- REGULAR	228,127.00	0	228,127.00
10-5911-030	SALARIES & WAGES-OVERTIME	65,000.00	0	65,000.00
10-5911-031	SALARIES & WAGES-PARTTIME	50,000.00	0	50,000.00
10-5911-040	SALARIES & WAGES-LONGEVITY	316.00	8.00	324.00
10-5911-090	COMMUNICATIONS- FICA TAX	26,272.00	0	26,272.00
10-5911-100	COMMUNICATIONS- RETIREMENT	68,688.00	0	68,688.00
10-5911-130	COMMUNICATIONS- 401(K) CONTRIB.	10,303.00	0	10,303.00
10-5911-131	COMMUNICATIONS - UNEMPLOYMENT	2,368.00	0	2,368.00
10-5911-140	COMMUNICATIONS- WORKERS' COMP	2,092.00	0	2,092.00



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10-5911-180	COMMUNICATIONS- GROUP INS.	63,604.00	0	63,604.00
10-5911-210	UNIFORMS	3,000.00	0	3,000.00
10-5911-260	DEPARTMENTAL SUPPLIES	7,000.00	0	7,000.00
10-5911-310	TRAVEL	1,500.00	0	1,500.00
10-5911-315	TRAINING	5,000.00	0	5,000.00
10-5911-320	COMMUNICATIONS	17,000.00	0	17,000.00
10-5911-330	POSTAGE	100.00	0	100.00
10-5911-412	MAINT AGREEMENTS-DCI/OMINIX	1,500.00	0	1,500.00
10-5911-413	MAINT AGREEMENTS-SOUTHERN SOFTWARE	2,208.00	0	2,208.00
10-5911-415	MAINTENANCE AGREEMENT - MOTOROLA	14,551.00	0	14,551.00
10-5911-540	CAPITAL OUTLAY EQUIPMENT-PRIMARY PSAP	9,000.00	0	9,000.00
10-5911-610	GRANT-NCDIT WASHINGTON CO RADIO UPGRADE	0.00	100,462.00	100,462.00
	<b>Control Total</b>	<b>577,629.00</b>	<b>100,470.00</b>	<b>678,099.00</b>
10-5940-000	REHABILITATION:	0	0	0.00
10-5940-991	TRILLIUM-LOCAL FUNDING	27,000.00	0	27,000.00
10-5940-992	TRILLIUM-ABC BOTTLE TAX	3,000.00	0	3,000.00
10-5940-993	ALBEMARLE TIDELAND RET OPEB	13,240.00	0	13,240.00
	<b>Control Total</b>	<b>43,240.00</b>	<b>0.00</b>	<b>43,240.00</b>
10-6000-000	MEDICAL EXAMINER:	0	0	0.00
10-6000-180	CONTRACT-MEDICAL EXAMINER	10,000.00	0	10,000.00
	<b>Control Total</b>	<b>10,000.00</b>	<b>0.00</b>	<b>10,000.00</b>
10-6050-000	COOPERATIVE EXT SERVICE:	0	0	0.00
10-6050-010	COOPERATIVE EXT SERV- S & W - REGULAR	95,050.00	0	95,050.00
10-6050-090	COOPERATIVE EXT SERV- FICA TAX EXPENSE	7,270.00	0	7,270.00
10-6050-100	COOPERATIVE EXT SERV- RETIREMENT	25,664.00	0	25,664.00
10-6050-130	COOPERATIVE EXT SERV- UNEMPLOYMENT INS.	951.00	0	951.00
10-6050-140	COOPERATIVE EXT SERV- WORKMAN'S COMP	110.00	0	110.00
10-6050-180	COOPERATIVE EXT SERV- GROUP INS.	17,010.00	0	17,010.00
10-6050-260	DEPARTMENTAL SUPPLIES	1,800.00	0	1,800.00
10-6050-310	TRAVEL	1,200.00	0	1,200.00
10-6050-320	COOPERATIVE EXT SERV- COMMUNICATIONS	1,550.00	0	1,550.00
10-6050-340	COOPERATIVE EXT SERV- POSTAGE	150.00	0	150.00
10-6050-350	MAINT & REPAIR-EQUIPMENT	300.00	0	300.00
10-6050-390	DUES & SUBSCRIPTIONS	995.00	0	995.00
10-6050-410	LEASE-EQUIPMENT	2,125.00	0	2,125.00
10-6050-998	MIPPA GRANT-MEDICAID IMRPOVEMENT FOR PAT	2,500.00	689.00	3,189.00
10-6050-999	GRANT - SHIIP	5,129.00	2,689.00	7,818.00
	<b>Control Total</b>	<b>161,804.00</b>	<b>3,378.00</b>	<b>165,182.00</b>
10-6060-000	SOIL & WATER:	0	0	0.00
10-6060-030	SALARIES & WAGES-REGULAR	31,251.00	0	31,251.00
10-6060-031	SALARIES & WAGES-PART TIME	13,000.00	0	13,000.00
10-6060-090	SOIL & WATER- FICA TAX	3,385.00	0	3,385.00
10-6060-100	SOIL & WATER- RETIREMENT	8,850.00	0	8,850.00
10-6060-101	SOIL AND WATER- 401(K) CONTRIB.	1,328.00	0	1,328.00
10-6060-130	SOIL & WATER- UNEMPLOYMENT INS.	280.00	0	280.00
10-6060-140	SOIL & WATER- WORKMAN'S COMP	1,248.00	0	1,248.00
10-6060-180	SOIL & WATER CONSERV- GROUP INS.	7,959.00	0	7,959.00
10-6060-200	SOIL & WATER- DEPTAL SUPPLIES	1,500.00	-300.00	1,200.00
10-6060-310	SOIL & WATER- TRAVEL	1,200.00	1,250.00	2,450.00
10-6060-315	TRAINING	2,400.00	-750.00	1,650.00
10-6060-320	SOIL & WATER- COMMUNICATIONS	2,000.00	0	2,000.00
10-6060-330	SOIL & WATER - POSTAGE	250.00	0	250.00
10-6060-350	MAINT & REPAIR - EQUIPMENT	750.00	300.00	1,050.00
10-6060-380	SOIL & WATER - ADVERTISING	350.00	0	350.00
10-6060-390	DUES & SUBSCRIPTIONS	800.00	-500.00	300.00
	<b>Control Total</b>	<b>76,551.00</b>	<b>0.00</b>	<b>76,551.00</b>
10-6110-000	CULTURAL/LIBRARY:	0	0	0.00
10-6110-991	REGIONAL LIBRARY	205,000.00	0	205,000.00
	<b>Control Total</b>	<b>205,000.00</b>	<b>0.00</b>	<b>205,000.00</b>
10-6120-000	RECREATION:	0	0	0.00
10-6120-010	RECREATION-S & W- REGULAR	42,638.00	0	42,638.00
10-6120-030	SALARIES & WAGES-PARTTIME	20,000.00	-3,000.00	17,000.00
10-6120-040	SALARIES & WAGES-LONGEVITY	1,131.00	29.00	1,160.00

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10-6120-090	RECREATION- FICA TAX EXPENSE	5,077.00	0	5,077.00
10-6120-100	RECREATION- RETIREMENT	13,274.00	0	13,274.00
10-6120-101	RECREATION- 401(K) CONTRIB.	1,991.00	0	1,991.00
10-6120-130	RECREATION- UNEMPLOYMENT INS.	296.00	0	296.00
10-6120-140	RECREATION- WORKMAN'S COMP	3,691.00	0	3,691.00
10-6120-180	RECREATION- GROUP INS.	8,006.00	0	8,006.00
10-6120-200	SUPPLIES & MATERIALS	6,000.00	-1,000.00	5,000.00
10-6120-250	SUPPLIES - VEHICLES	5,000.00	0	5,000.00
10-6120-260	OFFICE SUPPLIES	3,000.00	4,269.00	7,269.00
10-6120-270	SPORTS EQUIPMENT	9,000.00	0	9,000.00
10-6120-271	RECREATION-SERVICE AWARDS	200.00	-200.00	0.00
10-6120-310	TRAVEL	5,000.00	0	5,000.00
10-6120-315	TRAINING	750.00	-500.00	250.00
10-6120-320	RECREATION- COMMUNICATIONS	3,250.00	800.00	4,050.00
10-6120-325	POSTAGE	100.00	-100.00	0.00
10-6120-330	RECREATION- COUNTY RECREATION- UTILITIES	16,000.00	5,000.00	21,000.00
10-6120-350	MAINT & REPAIR - BUILDINGS	16,000.00	2,300.00	18,300.00
10-6120-355	MAINT & REPAIR - VEHICLE	5,000.00	-500.00	4,500.00
10-6120-390	DEPARTMENTAL SUPPLIES - AWARDS	2,000.00	0	2,000.00
10-6120-450	INSURANCE AND BONDS	2,203.00	0	2,203.00
10-6120-491	DUES & SUBSCRIPTIONS-TOURNAMENT FEES	2,000.00	0	2,000.00
10-6120-550	CAPITAL OUTLAY - EQUIPMENT	46,548.00	-5,000.00	41,548.00
10-6120-553	MAINTENANCE/EQUIPMENT - SKINNERS	4,000.00	-2,769.00	1,231.00
10-6120-610	CONTRACTED SERVICES-LEAD/ASST/OFFICIALS	7,500.00	700.00	8,200.00
10-6120-650	RECREATION-DONATIONS	0.00	5,833.00	5,833.00
10-6120-693	NCDEQ GRANT-RECREATION-VOLKSWAGON SETTLE	110,098.00	0	110,098.00
	<b>Control Total</b>	<b>339,753.00</b>	<b>5,862.00</b>	<b>345,615.00</b>
10-6180-000	COMMUNITY ALTERNATIVE:	0	0	0.00
10-6180-600	CONTRACTED SERVICES - IN HOME (100%)	5,000.00	0	5,000.00
	<b>Control Total</b>	<b>5,000.00</b>	<b>0.00</b>	<b>5,000.00</b>
10-8300-000	CENTRAL SERVICES:	0	0	0.00
10-8300-120	ADDITIONAL SALARY/BENEFIT EXP-COMP STUDY	260,000.00	-826.00	259,174.00
10-8300-130	ADDITIONAL UNEMPLOYMENT INSURANCE	5,000.00	0	5,000.00
10-8300-140	TOSHIBA COPIER MAINTENANCE AGREEMENT	10,000.00	0	10,000.00
10-8300-321	CENTRAL SERVICES-COMMUNICATIONS-TELECOM	23,000.00	-3,400.00	19,600.00
10-8300-391	CENTRAL SERVICES-SOFTWARE LICENSES	16,000.00	3,400.00	19,400.00
10-8300-451	INSURANCE-PROPERTY & LIABILITY	310,849.00	0	310,849.00
10-8300-452	INSURANCE-TRANSPORTATION (15 PASSENGER)	12,500.00	0	12,500.00
10-8300-491	APPROP-ALBEMARLE COMMISSION	12,208.00	0	12,208.00
	<b>Control Total</b>	<b>649,557.00</b>	<b>-826.00</b>	<b>648,731.00</b>
10-9800-000	TRANSFERS:	0	0	0.00
10-9800-033	TRANSFER TO SANITATION	50,000.00	0	50,000.00
10-9800-039	TRANSFER TO AIRPORT FUND	99,738.00	0	99,738.00
10-9800-040	TRANSFER TO WCH PENSION FUND	450,000.00	0	450,000.00
10-9800-058	TRANSFER TO PROJECTS/GRANTS FUND	10,000.00	9,226.00	19,226.00
10-9800-070	TRANSFER TO RE-VAL FUND	40,000.00	0	40,000.00
10-9800-982	TRANSFER TO WASH CO EMS	398,952.00	0	398,952.00
	<b>Control Total</b>	<b>1,048,690.00</b>	<b>9,226.00</b>	<b>1,057,916.00</b>
10-9990-000	CONTINGENCY	40,000.00	7,347.00	47,347.00
21-0000-000	CAPITAL OUTLAY-WASHINGTON CO SCHOOLS:	0	0	0.00
21-5912-000	CAPITAL OUTLAY-WASHINGTON CO SCHOOLS:	0	0	0.00
21-5912-691	CAPITAL OUTLAY-WASHINGTON COUNTY SCHOOLS	400,000.00	0	400,000.00
21-5912-695	GRANT-NEEDS BASED PUB SC-PLANNING/DESIGN	2,000,000.00	-206,963.58	1,793,036.42
21-5912-696	GRANT-NEEDS BASED PUB SC-CONSTRUCTION	47,000,000.00	-362,745.64	46,637,254.36
21-5912-698	GRANT-NEEDS BASED PUB SC-ENGINEERING	140,219.00	109,413.00	249,632.00
21-5912-700	TRUIST PK12 FUNDED CONSTRUCTION	0.00	17,815,502.45	17,815,502.45
21-5912-701	TRUIST PK-12 LOAN-EXPENSE-EARNED INCOME	0.00	355,042.36	355,042.36
21-8000-600	DESIGNATED FOR FUTURE APPROP-BOE CO	19,763,500.00	-19,763,500.00	0.00
21-9200-001	TRUIST INTERERST (STARTS IN FY 24)	431,058.00	0	431,058.00
	<b>Control Total</b>	<b>69,734,777.00</b>	<b>-2,053,251.41</b>	<b>67,728,872.59</b>
30-0000-000	DRAINAGE FUND:	0	0	0.00
30-7140-000	EDDIE SMITH CANAL:	0	0	0.00
30-7140-040	PROFESSIONAL SERVICES-EDDIE SMITH CANAL	2,000.00	-200.00	1,800.00

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30-7140-380	EDDIE SMITH CANAL-ADVERTISING	0.00	200.00	200.00
30-7140-600	EDDIE SMITH CANAL- DRAINAGE- CON SVC PR	15,000.00	0	15,000.00
	<b>Control Total</b>	<b>17,000.00</b>	<b>0.00</b>	<b>17,000.00</b>
30-8000-000	WATERSHED IMPROVEMENT:	0	0	0.00
30-8000-340	BEAVER CONTROL	35,000.00	0	35,000.00
30-8000-600	AQUATIC WEED SPRAYING	30,000.00	0	30,000.00
30-8000-610	CLEARING & SNAGGING	30,000.00	0	30,000.00
30-8000-611	MAUL 7 KENDRICKS CREEKS PROJECT	11,000.00	0	11,000.00
	<b>Control Total</b>	<b>106,000.00</b>	<b>0.00</b>	<b>106,000.00</b>
33-0000-000	SANITATION FUND:	0	0	0.00
33-7400-000	LANDFILL & COLLECTION:	0	0	0.00
33-7400-010	LANDFILL & COLLECT-S & W- REGULAR	58,598.00	-3,800.00	54,798.00
33-7400-031	LANDFILL & COLLECT - S & W PARTTIME	4,000.00	3,800.00	7,800.00
33-7400-040	LANDFILL & COLLECT- PROFESSIONAL SERVICE	25,000.00	0	25,000.00
33-7400-090	LANDFILL & COLLECT- FICA TAX EXPENSE	4,788.00	0	4,788.00
33-7400-100	LANDFILL & COLLECT- RETIREMENT EXPENSE	12,520.00	0	12,520.00
33-7400-101	LANDFILL & COLLECT- 401(K) CONTRIB.	1,878.00	0	1,878.00
33-7400-130	LANDFILL & COLLECTIO- UNEMPLOYMENT INS.	592.00	0	592.00
33-7400-140	LANDFILL & COLLECT- WORKMAN'S COMP	7,435.00	0	7,435.00
33-7400-180	LANDFILL & COLLECT- GROUP INS.	15,906.00	0	15,906.00
33-7400-200	MAINTENANCE SUPPLIES & MATERIALS	1,500.00	0	1,500.00
33-7400-210	LANDFILL & COLLECT - UNIFORMS	800.00	0	800.00
33-7400-250	SUPPLIES & MATERIALS-VEHICLE	6,000.00	0	6,000.00
33-7400-260	DEPARTMENTAL SUPPLIES	3,000.00	0	3,000.00
33-7400-310	TRAVEL	300.00	0	300.00
33-7400-315	TRAINING	2,500.00	0	2,500.00
33-7400-320	LANDFILL & COLLECT- COMMUNICATIONS	2,300.00	0	2,300.00
33-7400-330	LANDFILL & COLLECT- UTILITIES	2,000.00	0	2,000.00
33-7400-340	LANDFILL & COLLECT- POSTAGE	250.00	0	250.00
33-7400-350	MAINTENANCE AND REPAIR-EQUIPMENT	15,000.00	0	15,000.00
33-7400-370	LANDFILL & COLLECT- ADVERTISING	1,500.00	0	1,500.00
33-7400-390	LANDFILL & COLLECT-DUES & SUBSCRIPTIONS	6,000.00	0	6,000.00
33-7400-550	CAPITAL OUTLAY-EQUIPMENT	18,000.00	0	18,000.00
33-7400-600	CONTRACTED SERVICES	75,000.00	0	75,000.00
33-7400-991	LANDFILL & COLLECTIO- NC DOR ASSESSMENT	3,000.00	0	3,000.00
33-7400-999	LANDFILL POSTCLOSURE COSTS	50,000.00	0	50,000.00
33-7401-600	CONTRACT-SCRAP TIRE	130,000.00	0	130,000.00
33-7402-600	CONTRACT-GARBAGE COLLECTIONS	905,000.00	0	905,000.00
33-7402-606	ARSWMA ADM FEES	3,974.00	0	3,974.00
33-7402-610	CONTRACT-REGIONAL LANDFILL	300,000.00	0	300,000.00
33-7500-000	LANDFILL - DEPRECIATION	6,348.00	0	6,348.00
	<b>Control Total</b>	<b>1,663,189.00</b>	<b>0.00</b>	<b>1,663,189.00</b>
35-0000-000	WATER WORKS:	0	0	0.00
35-7130-000	OPERATIONS & MAINTENANCE:	0	0	0.00
35-7130-010	OPERATION&MAINT.-S & W- REGULAR	200,827.00	25,000.00	225,827.00
35-7130-040	OPERATION&MAINT.- PROFESSIONAL SERVICES	56,500.00	-4,600.00	51,900.00
35-7130-050	SALARIES & WAGES-LONGEVITY	1,801.00	46.00	1,847.00
35-7130-090	OPERATION&MAINT.- FICA TAX EXPENSE	15,501.00	1,000.00	16,501.00
35-7130-100	OPERATION&MAINT.- RETIREMENT EXPENSE	40,526.00	4,400.00	44,926.00
35-7130-101	OPERATION- 401(K) CONTRIB.	6,079.00	200.00	6,279.00
35-7130-130	OPERATION&MAINT.- UNEMPLOYMENT INS.	1,776.00	-46.00	1,730.00
35-7130-140	OPERATION&MAINT.- WORKMAN'S COMP	11,187.00	0	11,187.00
35-7130-180	OPERATION&MAINT.- GROUP INS.	49,780.00	0	49,780.00
35-7130-200	SUPPLIES & MATERIALS	25,000.00	11,350.00	36,350.00
35-7130-210	OPERATION&MAINT.- UNIFORMS	2,200.00	-1,100.00	1,100.00
35-7130-250	VEHICLE SUPPLIES	17,500.00	3,500.00	21,000.00
35-7130-260	DEPARTMENTAL SUPPLIES	4,500.00	0	4,500.00
35-7130-298	MAINT & REPAIR-TANK	66,000.00	-1,000.00	65,000.00
35-7130-315	TRAINING	4,000.00	-3,000.00	1,000.00
35-7130-320	OPERATION&MAINT.- COMMUNICATIONS	3,800.00	-1,000.00	2,800.00
35-7130-330	UTILITIES-ELECTRICITY	12,500.00	0	12,500.00
35-7130-340	OPERATION&MAINT.- POSTAGE	24,000.00	0	24,000.00
35-7130-350	MAINT & REPAIR-EQUIPMENT	25,000.00	10,000.00	35,000.00

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35-7130-370	OPERATION&MAINT.- ADVERTISING	500.00	0	500.00
35-7130-380	DOT UTILITY RELOCATION FEES (100% REIM)	0.00	178,090.00	178,090.00
35-7130-390	OPERATION&MAINT.- DUES & SUBSCRIPTIONS	8,500.00	-3,900.00	4,600.00
35-7130-410	LEASE COPIER FEES-CUSTOMER SERVICES	1,000.00	-1,000.00	0.00
35-7130-540	CAPITAL OUTLAY - VEHICLE	40,000.00	4,500.00	44,500.00
35-7130-550	CAPITAL OUTLAY-EQUIPMENT	184,000.00	8,085.00	192,085.00
35-7130-580	DEBT SERVICE-NCDENR	27,993.00	0	27,993.00
35-7130-600	CONTRACTS-MOWING	20,000.00	0	20,000.00
35-7130-690	NCDEQ GRANT-ASSET INVENTORY ASSESSMENT	237,000.00	-237,000.00	0.00
35-7130-691	NCDEQ VUR PEA RIDGE TRANS GRANT	5,472,000.00	-5,457,000.00	15,000.00
35-7130-692	NCDEQ VUR ROPER CONNECTION GRANT	970,000.00	-970,000.00	0.00
35-7130-693	NCDEQ VUR TRAINING GRANT	0.00	2,000.00	2,000.00
35-7130-998	COST ALLOCATION-GENERAL FUND	100,000.00	0	100,000.00
	<b>Control Total</b>	<b>7,629,470.00</b>	<b>-6,431,475.00</b>	<b>1,197,995.00</b>
35-7135-000	TREATMENT PLANT:	0	0	0.00
35-7135-010	TREATMENT PLANT-S & W- REGULAR	69,111.00	-25,000.00	44,111.00
35-7135-090	TREATMENT PLANT- FICA TAX EXPENSE	5,287.00	-1,000.00	4,287.00
35-7135-100	TREATMENT PLANT- RETIREMENT EXPENSE	13,822.00	-4,400.00	9,422.00
35-7135-101	TREATMENT PLANT- 401(K) CONTRIB.	2,073.00	-200.00	1,873.00
35-7135-130	TREATMENT PLANT- UNEMPLOYMENT INS.	592.00	0	592.00
35-7135-140	TREATMENT PLANT- WORKMAN'S COMP	5,167.00	0	5,167.00
35-7135-180	TREATMENT PLANT- GROUP INS.	15,941.00	0	15,941.00
35-7135-200	SUPPLIES & MATERIALS	7,500.00	-750.00	6,750.00
35-7135-210	TREATMENT PLANT- UNIFORMS	2,000.00	0	2,000.00
35-7135-250	TREATMENT PLANT- FUEL	5,000.00	-1,000.00	4,000.00
35-7135-298	CONTRACTS	22,000.00	-2,500.00	19,500.00
35-7135-299	WATER TREATMENT CHEMICALS	60,000.00	-5,000.00	55,000.00
35-7135-315	TRAINING	2,500.00	-2,000.00	500.00
35-7135-320	TREATMENT PLANT- COMMUNICATIONS	2,800.00	1,000.00	3,800.00
35-7135-330	TREATMENT PLANT- UTILITIES	30,000.00	10,000.00	40,000.00
35-7135-340	TREATMENT PLANT- POSTAGE	250.00	0	250.00
35-7135-350	MAINT & REPAIR-EQUIPMENT	45,000.00	-21,585.00	23,415.00
35-7135-370	TREATMENT PLANT- ADVERTISING	500.00	0	500.00
35-7135-390	TREATMENT PLANT- DUES & SUBSCRIPTIONS	3,500.00	0	3,500.00
35-7135-541	CAPITAL OUTLAY-EQUIPMENT	295,000.00	0	295,000.00
	<b>Control Total</b>	<b>588,043.00</b>	<b>-52,435.00</b>	<b>535,608.00</b>
35-9100-000	DEBT PRINCIPAL	0	0	0.00
35-9100-030	2021 WATER REV REFUNDING BOND-PRINCIPAL	264,000.00	0	264,000.00
	<b>Control Total</b>	<b>264,000.00</b>	<b>0.00</b>	<b>264,000.00</b>
35-9200-000	DEBT INTEREST:	0	0	0.00
35-9200-030	2021 WATER REV REFUNDING BOND-INTEREST	60,715.00	0	60,715.00
	<b>Control Total</b>	<b>60,715.00</b>	<b>0.00</b>	<b>60,715.00</b>
36-0000-000	WATERWORKS CAPITAL PROJECTS FUND:	0	0	0.00
36-4100-001	NCDEQ GRANT-ASSET INVENTORY ASSESSMENT	0.00	237,000.00	237,000.00
36-4100-002	NCDEQ VUR PEA RIDGE WATER TRANS GRANT	0.00	5,457,000.00	5,457,000.00
36-4100-003	NCDEQ VUR ROPER CONNECTION GRANT	0.00	970,200.00	970,200.00
	<b>Control Total</b>	<b>0.00</b>	<b>6,664,200.00</b>	<b>6,664,200.00</b>
37-0000-000	WASHINGTON COUNTY EMS:	0	0	0.00
37-4330-000	WASHINGTON COUNTY EMS:	0	0	0.00
37-4330-010	SALARIES & WAGES-REGULAR	714,214.00	0	714,214.00
37-4330-030	SALARIES & WAGES-OVERTIME	300,000.00	0	300,000.00
37-4330-040	SALARIES & WAGES-PARTTIME	30,000.00	0	30,000.00
37-4330-050	SALARIES & WAGES-LONGEVITY	4,384.00	110.00	4,494.00
37-4330-090	FICA TAXES	80,217.00	0	80,217.00
37-4330-100	- RETIREMENT EXPENSE	203,720.00	0	203,720.00
37-4330-101	- 401K CONTRIB.	30,558.00	0	30,558.00
37-4330-130	EMS OPERATIONS- UNEMPLOYMENT INS.	5,920.00	0	5,920.00
37-4330-140	- WORKMAN COMP	99,577.00	0	99,577.00
37-4330-180	GROUP INSURANCE	159,484.00	0	159,484.00
37-4330-190	TRAINING	6,000.00	0	6,000.00
37-4330-200	SUPPLIES & MATERIALS	55,000.00	0	55,000.00
37-4330-210	UNIFORMS	4,000.00	0	4,000.00
37-4330-250	FUEL	75,000.00	0	75,000.00

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37-4330-260	DEPARTMENTAL SUPPLIES	15,000.00	0	15,000.00
37-4330-270	SERVICE AWARDS	75.00	0	75.00
37-4330-295	PORTABLE COMM HARDWARE	2,500.00	-110.00	2,390.00
37-4330-320	- COMMUNICATIONS	5,100.00	0	5,100.00
37-4330-350	POSTAGE	100.00	0	100.00
37-4330-355	MAINT & REPAIR-EQUIPMENT	42,000.00	20,000.00	62,000.00
37-4330-390	WASH EMS - DUES & SUBSCRIPTIONS	8,100.00	0.00	8,100.00
37-4330-396	EMS-MEDICAID COST REPORT	12,000.00	0	12,000.00
37-4330-399	QUARTERLY INTERGOVERNMENTAL TRANSFER FEE	44,000.00	0	44,000.00
37-4330-540	CAPITAL OUTLAY-VEHICLES	54,000.00	0	54,000.00
37-4330-550	WASH CO EMS- CAPITAL OUTLAY- EQUIPMENT	0.00	17,478.00	17,478.00
37-4330-600	CONTRACTS-MEDICAL DIRECTOR	23,250.00	0	23,250.00
37-4330-610	CONTRACTS-BILLING	39,825.00	5,000.00	44,825.00
37-4330-611	WASH EMS-CONTRACTS-DRUG SCREENING	5,180.00	0	5,180.00
37-4330-650	EMS DONATIONS	0.00	528.00	528.00
37-4330-652	DUKE RACE-CARS GRANT	0.00	19,150.00	19,150.00
37-4330-653	UNC PECC+ PROGRAM GRANT	0.00	8,425.00	8,425.00
37-4330-654	WEYERHAEUSER GIVING GRANT	0.00	1,500.00	1,500.00
	<b>Control Total</b>	<b>2,019,204.00</b>	<b>72,081.00</b>	<b>2,091,285.00</b>
37-4376-000	TRANSPORT SERVICE:	0	0	0.00
37-4376-010	SALARIES & WAGES-REGULAR	104,726.00	-20,000.00	84,726.00
37-4376-030	SALARIES & WAGES-OVERTIME	18,000.00	0	18,000.00
37-4376-040	SALARIES & WAGES-PARTTIME	18,000.00	0	18,000.00
37-4376-090	FICA TAXES	10,765.00	0	10,765.00
37-4376-100	TRANSPORT SERVICE- RETIREMENT EXPENSE	28,145.00	0	28,145.00
37-4376-101	TRANSPORT SERVICE- 401K CONTRIB.	3,682.00	0	3,682.00
37-4376-130	TRANSPORT- UNEMPLOYMENT INS.	1,184.00	0	1,184.00
37-4376-140	TRANSPORT SERVICE- WORKMAN'S COMP	13,364.00	0	13,364.00
37-4376-180	GROUP INSURANCE	31,771.00	0	31,771.00
37-4376-200	SUPPLIES & MATERIALS	20,000.00	0	20,000.00
37-4376-210	TRANSPORT SERVICE- UNIFORMS	2,500.00	0	2,500.00
37-4376-250	FUEL	15,000.00	-2,000.00	13,000.00
37-4376-260	TRANSPORT - DEPARTMENTAL SUPPLIES	6,000.00	1,316.00	7,316.00
37-4376-295	PORTABLE COMM HARDWARE	1,500.00	-515.00	985.00
37-4376-320	TRANSPORT SERVICE- COMMUNICATIONS	1,700.00	0	1,700.00
37-4376-355	MAINT & REPAIR-EQUIPMENT	10,000.00	0	10,000.00
37-4376-370	ADVERTISING	2,500.00	0	2,500.00
37-4376-390	TRANSPORT - DUES & SUBSCRIPTIONS	4,800.00	0	4,800.00
37-4376-550	CAPITAL OUTLAY-EQUIPMENT	28,500.00	-3,801.00	24,699.00
37-4376-610	CONTRACTS-BILLING	19,470.00	0	19,470.00
	<b>Control Total</b>	<b>341,607.00</b>	<b>-25,000.00</b>	<b>316,607.00</b>
38-8135-000	AIRPORT:	0	0	0.00
38-8135-663	AIRFIELD LIGHTING REPLACE (CON/CA/RPR)	0.00	2,200,000.00	2,200,000.00
38-8135-671	NPE FEDERAL GRANT FY 20-21	166,667.00	-197.00	166,470.00
38-8135-672	NPE FEDERAL GRANT FY 21-22	166,667.00	0	166,667.00
38-8135-673	NPE FEDERAL GRANT FY 22-23	166,667.00	0	166,667.00
38-8135-674	NPE FEDERAL GRANT-FY 23-24	166,667.00	0	166,667.00
	<b>Control Total</b>	<b>666,668.00</b>	<b>2,199,803.00</b>	<b>2,866,471.00</b>
39-0000-000	AIRPORT OPERATIONS:	0	0	0.00
39-4530-000	AIRPORT:	0	0	0.00
39-4530-010	AIRPORT-S & W- REGULAR	41,001.00	940.00	41,941.00
39-4530-030	SALARIES & WAGES-LONGEVITY	820.00	21.00	841.00
39-4530-032	SALARIES & WAGES - PARTTIME	14,000.00	0	14,000.00
39-4530-090	FICA TAX	4,269.00	0	4,269.00
39-4530-100	AIRPORT - RETIREMENT	11,164.00	-1,040.00	10,124.00
39-4530-101	AIRPORT - 401K	1,675.00	0	1,675.00
39-4530-130	AIRPORT- UNEMPLOYMENT INS.	296.00	-21.00	275.00
39-4530-140	AIRPORT- WORKMAN'S COMP	3,526.00	0	3,526.00
39-4530-180	AIRPORT - GROUP INSURANCE	7,992.00	100.00	8,092.00
39-4530-190	CONTRACTED SERVICES	3,000.00	-3,000.00	0.00
39-4530-200	AIRPORT- DEPARTMENTAL SUPPLIES	3,000.00	4,000.00	7,000.00
39-4530-250	AIRPORT- AV GAS AND JET FUEL	90,000.00	-14,500.00	75,500.00
39-4530-270	AIRPORT - SERVICE AWARDS	100.00	0	100.00

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39-4530-310	AIRPORT- TRAVEL	2,500.00	-1,000.00	1,500.00
39-4530-320	AIRPORT- COMMUNICATIONS	1,750.00	-550.00	1,200.00
39-4530-330	AIRPORT- UTILITIES	9,000.00	0	9,000.00
39-4530-331	POSTAGE	100.00	-88.00	12.00
39-4530-350	MAINT & REPAIR-BUILDING	3,000.00	2,638.00	5,638.00
39-4530-351	MAINT & REPAIR-EQUIPMENT	10,000.00	-2,000.00	8,000.00
39-4530-352	MAINT & REPAIR - FUELMASTER	1,500.00	175.00	1,675.00
39-4530-390	AIRPORT- DUES AND SUBSCRIPTIONS	1,000.00	-175.00	825.00
39-4530-450	INSURANCE	4,000.00	422.00	4,422.00
39-4530-550	AIRPORT- CAPITAL OUTLAY- EQUIPMENT	25,000.00	14,078.00	39,078.00
39-4530-997	DESIGNATED FOR FUTURE APPROPRIATION	20,000.00	0	20,000.00
39-4530-998	AIRPORT- SALES TAX ON FUEL	7,000.00	0	7,000.00
	<b>Control Total</b>	<b>265,693.00</b>	<b>0.00</b>	<b>265,693.00</b>
40-0000-000	WC HOSPITAL PENSION FUND:	0	0	0.00
40-4155-000	WC HOSPITAL PENSION FUND:	0	0	0.00
40-4155-190	PROF SERVICE-HOSPITAL PENSION-LEGAL	50,000.00	0	50,000.00
40-4155-215	PROFESSIONAL SERVICES-HOSPITAL	30,000.00	0	30,000.00
40-4155-997	DESIGNATED FOR FUTURE APPROPRIATION	70,000.00	0	70,000.00
40-4155-999	PROFESSIONAL SERVICE-HOSPITAL PENSION	300,000.00	0	300,000.00
	<b>Control Total</b>	<b>450,000.00</b>	<b>0.00</b>	<b>450,000.00</b>
50-0000-000	OPIOID SETTLEMENT FUND:	0	0	0.00
50-4100-000	OPIOID SETTLEMENT FUND:	0	0	0.00
50-4100-001	2ND JUDICIAL DIST DRUG REC COURT CONTRIB	0.00	5,000.00	5,000.00
50-4200-001	STRATEGY 7- NALOXONE DISTRIBUTION	0.00	10,615.10	10,615.10
50-4200-002	STRATEGY 9 - HARM REDUCTION SSP	0.00	10,615.09	10,615.09
	<b>Control Total</b>	<b>0.00</b>	<b>26,230.19</b>	<b>26,230.19</b>
50-9990-000	CONTINGENCY	0.00	121,731.58	121,731.58
51-0000-000	DSS TRUST FUND ACCOUNTS:	0	0	0.00
51-4000-000	DSS TRUST FUND ACCOUNTS:	0	0	0.00
51-4100-001	DSS TRUST ACCOUNTS	180,000.00	0	180,000.00
	<b>Control Total</b>	<b>180,000.00</b>	<b>0.00</b>	<b>301,731.58</b>
55-4100-000	AMERICAN RESCUE PLAN ACT (ARPA) OF 2021:	0	0	0.00
55-4200-001	LOCAL ASSIST & TRIBAL CONSISTENCY(LACTF)	0.00	72,294.14	72,294.14
	<b>Control Total</b>	<b>0.00</b>	<b>72,294.14</b>	<b>72,294.14</b>
58-0000-000	PROJECTS/GRANTS FUND:	0	0	0.00
58-4100-001	EXPENDITURE OF INTEREST EARNED	0.00	9,882.41	9,882.41
58-4202-000	DEPT OF COMMERCE - MOTORSPORTS GRANT	179,153.00	20,724.00	199,877.00
58-4203-000	WEYERHAEUSER GIVING GRANT	0.00	2,000.00	2,000.00
58-4300-003	DPS-WCSO DIR APPROP S.L. 2021-180	84,270.00	0	84,270.00
58-4300-004	HB103 LPR DIR APPROPRIATION	10,000.00	34,659.00	44,659.00
58-4301-001	EM BLDG DIRECT APPROP S.L. 2021.180	3,900,000.00	0	3,900,000.00
58-4301-002	CAP PROJ DIR APPROP SL 2021-180 SEC 40.8	250,000.00	0	250,000.00
58-6200-001	PARTF GRANT LOCAL MATCH	50,000.00	9,226.00	59,226.00
	<b>Control Total</b>	<b>4,473,423.00</b>	<b>76,491.41</b>	<b>4,549,914.41</b>
59-0000-000	FUND 59:	0	0	0.00
59-6900-298	LEVY- DRAINAGE DISTRICT 5 LEVY	0.00	0	0.00
59-6900-404	CRESWELL TAX LEVY	0.00	0	0.00
59-6900-411	PLYMOUTH MOTOR VEHICLE TAX - NCVTS	0.00	0	0.00
59-6900-412	ROPER MOTOR VEHICLE TAX - NCVTS	0.00	0	0.00
59-6900-413	CRESWELL MOTOR VEHICLE TAX - NCVTS	0.00	0	0.00
59-6900-414	ALBEMARLE DRAINAGE DISTRICT	0.00	0	0.00
59-6900-415	PUNGO RIVER DRAINAGE DISTRICT	0.00	0	0.00
	<b>Control Total</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
63-0000-000	FUND 63:	0	0	0.00
63-4960-000	TRAVEL & TOURISM:	0	0	0.00
63-4960-010	MUSEUM/HISTORIC SOCIETY	14,000.00	0	14,000.00
63-4960-020	WASH CO AFRICAN AMERICAN MUSEUM OPER EXP	6,000.00	0	6,000.00
63-4960-100	BILLBOARD ADVERTISEMENTS	25,000.00	7,200.00	32,200.00
63-4960-130	DDA-SIGNAGE, OPEN AIR MARKET, XMAS MKTPL	3,000.00	0	3,000.00
63-4960-140	CIVIL WAR TRAIL SIGNS MAINTENANCE	1,400.00	0	1,400.00
63-4960-180	HISTORIC ALBEMARLE TOUR DUES	1,000.00	0	1,000.00
63-4960-181	ROANOKE RIVER PARTNERS DUES	1,500.00	0	1,500.00
63-4960-200	NORTH CAROLINA BEAR FESTIVAL	30,000.00	0	30,000.00

**EXPENDITURE TRANSACTION REPORT - BUDGET AMENDMENTS/TRANSFERS AS OF 4/30/2024**

63-4960-210	HISTORICAL SOCIETY-FALL PADDLE	2,000.00	0	2,000.00
63-4960-220	SPONSORSHIPS & VENDOR FEES-BEAR FEST	0.00	0	0.00
63-4960-341	MARITIME MUSEUM & LIGHTHOUSE	10,000.00	0	10,000.00
63-4960-345	LASER LIGHT SHOW	5,000.00	0	5,000.00
63-4960-346	AFRICAN AMERIC EXPERIENCE OF NE NC DUES	2,000.00	0	2,000.00
63-4960-348	REHOBOTH CHURCH PRESERVATION SOCIETY	1,400.00	0	1,400.00
63-4960-349	ROANOKE RIVER LIGHTHOUSE & MARIT MUS GRT	1,350.00	0	1,350.00
63-4960-350	WASH CO AFRICAN AMERICAN MUSEUM GRANT	725.00	0	725.00
63-4960-370	CONTRACT-WEBSITE HOST & MAINT	1,200.00	200.00	1,400.00
	<b>Control Total</b>	<b>105,575.00</b>	<b>7,400.00</b>	<b>112,975.00</b>
63-4970-000	TRAVEL & TOURISM:	0	0	0.00
63-4970-010	SALARIES & WAGES-DIRECTOR	25,000.00	0	25,000.00
63-4970-090	TRAVEL- FICA TAX	1,750.00	0	1,750.00
63-4970-100	TRAVEL- RETIREMENT	4,750.00	265.00	5,015.00
63-4970-131	TRAVEL - UNEMPLOYMENT	250.00	0	250.00
63-4970-140	TRAVEL- WORKER'S COMP	160.00	0	160.00
63-4970-180	TRAVEL- GROUP INS.S	11,500.00	-265.00	11,235.00
63-4970-260	DEPARTMENTAL SUPPLIES	0.00	2,500.00	2,500.00
63-4970-310	TRAVEL- TRAVEL & TRAINING	0.00	1,000.00	1,000.00
63-4970-370	MARKETING & ADVERTISING-ADMIN	120,000.00	-10,900.00	109,100.00
63-4970-390	TRAVEL- DUES & SUBSCRIPTIONS	500.00	0	500.00
63-4970-600	ADMIN FEE 3%- GENERAL FUND	4,500.00	0	4,500.00
63-4970-602	PROFESSIONAL SERVICES-AUDIT	4,650.00	0	4,650.00
	<b>Control Total</b>	<b>173,060.00</b>	<b>-7,400.00</b>	<b>165,660.00</b>
69-9100-000	911:	0	0	0.00
69-9100-180	PROFESSIONAL SERVICES	2,760.00	0	2,760.00
69-9100-200	DEPARTMENTAL SUPPLIES	15,000.00	-140.00	14,860.00
69-9100-310	TRAINING	4,000.00	0	4,000.00
69-9100-320	COMMUNICATIONS	8,000.00	0	8,000.00
69-9100-350	MAINT & REPAIR-EQUIPMENT	2,100.00	0	2,100.00
69-9100-351	CONTRACTED SERVICES-SOUNDSIDE	13,368.00	0	13,368.00
69-9100-352	MAINT AGREEMENT-SOUTHERN SOFTWARE CAD	7,796.00	0	7,796.00
69-9100-354	MAINT AGREEMENT-SOUTHERN SOFT MAPPING	3,280.00	0	3,280.00
69-9100-355	MAINT AGREEMENT-SOUTHERN SOFT PAGING	813.00	0	813.00
69-9100-356	MAINT AGREEMENT-EDGE ONE RECORDER	5,500.00	0	5,500.00
69-9100-357	MAINT AGREEMENT-WIRELESS COMMUNICATIONS	15,000.00	0	15,000.00
69-9100-358	MAINT AGREEMENT-ESRI	1,777.00	0	1,777.00
69-9100-361	MAINT AGREEMENT-EMD	3,700.00	140.00	3,840.00
69-9100-550	- CAPITAL OUTLAY- EQUIPMENT	35,858.00	0	35,858.00
	<b>Control Total</b>	<b>118,952.00</b>	<b>0.00</b>	<b>118,952.00</b>
70-0000-000	FUND 70:	0	0	0.00
70-8600-000	RESERVE FOR REAPPRAISAL	40,000.00	0	40,000.00
	<b>Final Totals</b>	<b>106,690,514.00</b>	<b>1,374,401.91</b>	<b>108,064,915.91</b>

REVENUE TRANSACTION REPORT - BUDGET AMENDMENTS/TRANSFERS AS OF 4/30/2024

Account Id	Description	Adopted	Amended	New Budget
10-3010-000	TAXES-AD VALOREM CURRENT YEAR	7,437,184.00	0	7,437,184.00
10-3010-010	CURRENT YEAR TAX DISCOUNTS	-55,000.00	0	-55,000.00
10-3011-000	TAXES-AD VALOREM 1ST PRIOR YR	252,000.00	0	252,000.00
10-3012-000	TAXES-AD VALOREM ALL PRIOR YRS	132,000.00	0	132,000.00
10-3018-000	NCVTS-WASHINGTON CO MOTOR VEH TAX	940,800.00	0	940,800.00
10-3018-001	NCVTS-WASH CO BILL/CC CONTRA REV	-30,000.00	0	-30,000.00
10-3030-000	PREPAYMENT-PROPERTY TAXES	52,000.00	0	52,000.00
10-3080-000	GROSS TAX REC LEASED VEHICLES	500.00	0	500.00
10-3090-000	PAYMENTS IN LIEU OF TAXES	13,500.00	0	13,500.00
10-3170-000	CURRENT YEAR TAX PENALTIES	8,500.00	0	8,500.00
10-3170-010	PRIOR YEAR TAX PENALTIES	1,000.00	0	1,000.00
10-3180-000	CURRENT YEAR TAX INTEREST	22,000.00	0	22,000.00
10-3180-010	PRIOR YEAR TAX INTEREST	70,000.00	0	70,000.00
10-3250-000	PRIVILAGE AND BEER LICENSES	700.00	0	700.00
10-3280-000	FRANCHISE FEES-CABLE TV	10,000.00	0	10,000.00
10-3290-000	INTEREST EARNED ON INVESTMENTS	250,000.00	20,393.00	270,393.00
10-3310-000	RENTS AND CONCESSIONS	12,300.00	0	12,300.00
10-3312-000	JAIL CONCESSIONS	25,000.00	0	25,000.00
10-3350-000	MISCELLANEOUS REVENUES	0.00	0	0.00
10-3350-001	JURY DUTY PAY	0.00	0	0.00
10-3352-000	ELECTIONS-TOWN REIMB & FILING	18,000.00	6,107.00	24,107.00
10-3353-000	INSURANCE PROCEEDS	0.00	58,596.00	58,596.00
10-3354-000	CRESWELL LEVY ADMINISTRATION FEE	4,000.00	0	4,000.00
10-3360-000	RECREATION-DONATIONS	0.00	2,559.00	2,559.00
10-3360-013	RECREATION-VENDOR RENTS AND CONCESSIONS	300.00	0	300.00
10-3361-013	NCDEQ GRANT-RECREATION-VOLKSWAGON SETTLE	110,098.00	0	110,098.00
10-3410-000	WINE AND BEER TAX	35,000.00	0	35,000.00
10-3415-000	ABC PROFIT DISTRIBUTION	25,000.00	21,088.00	46,088.00
10-3430-000	SALES TAX-ONE HALF CENT-ST-A42	235,000.00	0	235,000.00
10-3440-000	SALES TAX-ONE-HALF CENT-ST-A40	778,000.00	0	778,000.00
10-3450-000	SALES TAX ONE CENT LOCAL	1,100,000.00	0	1,100,000.00
10-3460-000	SALES TAX - REDISTRIBUTION	400,000.00	0	400,000.00
10-3470-020	ABC ALCOHOLISM BOTTLE TAX	3,800.00	0	3,800.00
10-3480-013	RAP LEPC TIER II GRANT	1,000.00	0	1,000.00
10-3480-020	EMERGENCY MANAGEMENT PROG FUND	39,000.00	0	39,000.00
10-3480-023	WEYERHAEUSER GIVING GRANT	0.00	2,000.00	2,000.00
10-3480-029	GRANT-EM CAPACITY BLDG COMPETITIVE GRT	0.00	52,000.00	52,000.00
10-3480-087	ARPA REVENUE REPLACEMENT	0.00	0	0.00
10-3490-000	DSS-ADMINISTRATION REIMBURSE	2,631,729.00	55,763.00	2,687,492.00
10-3490-001	MEDICAID EXPANSION ADMIN COSTS	0.00	0	0.00
10-3500-050	DSS-FOSTER CARE/ADOPTIONRETURN	143,122.00	0	143,122.00
10-3500-080	DSS-COMMUNITY DONATIONS-EMERGENCY RELIEF	0.00	200.00	200.00
10-3500-081	DSS COMMUNITY DONATIONS-CHRISTMAS	0.00	790.00	790.00
10-3500-082	DSS COMMUNITY DONATIONS-FOSTER CHILDREN	0.00	200.00	200.00
10-3500-090	DSS-CERTIFICATION FEES	2,500.00	0	2,500.00
10-3500-120	DSS-TITLE IV-D CHILD SUPPORT	15,400.00	0	15,400.00
10-3500-130	HOME & CC BLOCK GRANT-ALB COMM	78,133.00	0	78,133.00
10-3500-140	DSS-TYRRELL IV-D CONTRACT	60,000.00	0	60,000.00
10-3500-190	DSS-MEDICAID CAP	150,000.00	0	150,000.00
10-3500-191	DSS MODIVCARE & ONECALL CONTRACTS	2,500.00	0	2,500.00
10-3500-200	DOT - ROAP & CTS GRANTS	417,848.00	608.00	418,456.00
10-3500-270	SHIIP-SENIOR HEALTH INS INF	5,129.00	2,689.00	7,818.00
10-3500-280	MIPPA GRANT-MEDICAID IMPROVEMENT FOR PAT	2,500.00	689.00	3,189.00
10-3508-000	ALB COMM NUTRITION SITE DIRECTOR	7,882.00	0	7,882.00
10-3508-001	ALB COMM GENERAL PURPOSE GRANT	10,963.00	0	10,963.00
10-3508-002	ALB COMM TITLE III D GRANT	1,000.00	0	1,000.00
10-3509-000	SENIOR CITIZENS FUNDS	1,500.00	0	1,500.00
10-3509-010	SENIOR CENTER TRIPS	0.00	5,790.00	5,790.00



REVENUE TRANSACTION REPORT - BUDGET AMENDMENTS/TRANSFERS AS OF 4/30/2024

10-3509-020	SENIOR CENTER DONATIONS	0.00	339.00	339.00
10-3509-040	SENIOR CTR STIPEND-COOP EXT SHIIP ADMIN	0.00	999.00	999.00
10-3510-010	COURT COST, FEES AND CHARGES	18,000.00	0	18,000.00
10-3510-020	OFFICERS FEES	9,000.00	0	9,000.00
10-3540-000	SHERIFF FEES	2,500.00	0	2,500.00
10-3540-010	DRUG/DONATIONS/GRANT LEO	0.00	0	0.00
10-3540-020	GUN PERMITS DISCRETIONARY-COUNTY PORTION	0.00	4,695.00	4,695.00
10-3540-030	GUN PERMITS-STATE PORTION	0.00	5,570.00	5,570.00
10-3540-040	FINGER PRINTING	0.00	1,100.00	1,100.00
10-3540-070	DONATIONS-ANIMAL CONTROL	0.00	9.00	9.00
10-3540-083	NC ANIMAL SHELTER SUPPORT FUND GRANT	0.00	12,500.00	12,500.00
10-3541-000	SHERIFF'S SERVICE FEES	10,000.00	0	10,000.00
10-3541-010	SHERIFF-DONATIONS	0.00	25.00	25.00
10-3542-000	SHERIFF-ABC BOARD FUNDING	2,400.00	3,980.00	6,380.00
10-3550-000	BUILDING PERMIT FEES - (GC)	40,500.00	0	40,500.00
10-3550-030	ZONING FEES	3,500.00	0	3,500.00
10-3560-000	REGISTER OF DEEDS FEES	80,000.00	0	80,000.00
10-3560-010	MARRIAGE LICENSES	2,500.00	0	2,500.00
10-3580-000	JAIL FEES/STATE REIMBURSEMENTS	4,000.00	0	4,000.00
10-3590-000	JAIL HOUS/TRANS/CO/US MARSHALL	115,000.00	0	115,000.00
10-3600-001	GRANT-DHHS CORRECTIONS COVID19	0.00	21,190.00	21,190.00
10-3700-000	GRANT-NCDIT WASHINGTON CO RADIO UPGRADE	0.00	100,462.00	100,462.00
10-3830-000	SALE OF FIXED ASSETS	0.00	0	0.00
10-3830-001	SALE OF FORECLOSED PROPERTIES	0.00	0	0.00
10-3970-020	M-T-W COURT COORDINATOR GRANT	89,238.00	0	89,238.00
10-3970-040	JCPC-ROANOKE AREA YOUTH	69,257.00	0	69,257.00
10-3970-041	JCPC-WASHINGTON COUNTY YOUTH	8,773.00	0	8,773.00
10-3970-042	JCPC-ADMINISTRATION	10,910.00	0	10,910.00
10-3970-050	SCHOOL REIMB-WCU/CHS SRO	151,241.00	0	151,241.00
10-3970-060	BALLGAME REIMBURSEMENTS FROM SCHOOLS	0.00	0	0.00
10-3970-090	CONTRI FROM SOIL & WATER DIST	20,000.00	0	20,000.00
10-3970-120	COST ALLOCATION-WATERWORKS	100,000.00	0	100,000.00
10-3980-020	TOURISM DEVELOP AUTHOR 3% ADMIN	4,500.00	0	4,500.00
10-3990-000	APPROPRIATED FUND BALANCE	1,629,931.00	323,391.00	1,953,322.00
10-3999-900	CANCELLED PRIOR YEAR EXPENDITURES	0.00	0	0.00
21-3230-320	SALES TAX-ARTICLE 40 (30%)/\$735,000	320,000.00	0	320,000.00
21-3230-321	SALES TAX-ARTICLE 42 (60%)/\$400,000	335,000.00	0	335,000.00
21-3230-400	GRANT-NEEDS BASED PUBLIC SCHOOL CAP FUND	49,140,219.00	-1,320,077.44	47,820,141.56
21-3230-401	TRUIST PK-12 FINANCING (4.02%)	19,763,500.00	-19,763,500.00	0.00
21-3230-402	TRUIST PK-12 FINANCING-EARNED INCOME	0.00	268,863.32	268,863.32
21-3990-000	APPROPRIATED FUND BALANCE-WC SCHOOLS CO	176,058.00	18,761,462.71	18,937,520.71
30-3920-010	WATERSHED 1972 REFERENDUM TAX-CURRENT YR	87,000.00	0	87,000.00
30-3920-020	WATERSHED 1972 REF TAX-CURR YR DISCOUNT	-750.00	0	-750.00
30-3920-030	WATERSHED 1972 TAX REF-CURR YR PENALTIES	115.00	0	115.00
30-3920-040	WATERSHED 1972 REF TAX-CURR YR INTEREST	750.00	0	750.00
30-3921-010	WATERSHED 1972 REF TAX-1ST PRIOR YR	2,400.00	0	2,400.00
30-3921-020	WATERSHED 1972 REF TAX-OTHER PRIOR YEARS	1,000.00	0	1,000.00
30-3921-030	WATERSHED 1972 REF TAX-PRIOR YR PENALTIE	10.00	0	10.00
30-3921-040	WATERSHED 1972 TAX REF-PRIOR YR INTEREST	3,500.00	0	3,500.00
30-3930-000	DRAINAGE ASSESSMENT-EDDIE SMIT	6,147.00	0	6,147.00
30-3990-000	APPROP WATERSHED RESERVE	22,828.00	0	22,828.00
33-3350-001	CONSTR CONTRACTERS DISPOSAL FEES(BILLED)	75,000.00	0	75,000.00
33-3400-000	METAL/WHITE GOODS REVENUE	5,000.00	0	5,000.00
33-3400-001	NCDENR GRANT	3,500.00	0	3,500.00
33-3501-000	RURAL SOLID WASTE FEE-COUNTY	1,258,099.00	0	1,258,099.00
33-3501-001	RSW FEE MUNICIPAL TIPPING REIMB (BILLED)	50,000.00	0	50,000.00
33-3503-000	WHITE GOODS DISP FEE & GRANTS	6,000.00	0	6,000.00
33-3504-000	SOLID WASTE DISPOSAL TAX	7,200.00	0	7,200.00
33-3670-010	STATE TIRE TAX REVENUES	17,500.00	0	17,500.00

REVENUE TRANSACTION REPORT - BUDGET AMENDMENTS/TRANSFERS AS OF 4/30/2024

33-3670-020	STATE TIRE TAX REVENUES(BILLED)	0.00	0	0.00
33-3795-000	PENALTIES AND INTEREST(BILLED)	0.00	0	0.00
33-3970-075	TOWN SOLID WASTE	125,974.00	0	125,974.00
33-3980-000	TRANSFER FROM GENERAL FUND	50,000.00	0	50,000.00
33-3990-000	FUND BALANCE APPROPRIATION	64,916.00	0	64,916.00
35-3290-000	INTEREST EARNED ON INVESTMENTS	7,500.00	0	7,500.00
35-3710-000	UTILITY BASE CHARGES	900,000.00	0	900,000.00
35-3710-010	UTILITY CONSUMPTION CHARGES	530,000.00	0	530,000.00
35-3730-000	TAP & CONNECTION FEES	8,500.00	0	8,500.00
35-3750-000	RECONNECTION FEES	18,000.00	0	18,000.00
35-3790-000	PENALTIES & INTEREST-UTIL BILL	5,000.00	0	5,000.00
35-3790-020	NCDEQ GRANT-ASSET INVENTORY ASSESSMENT	237,000.00	-237,000.00	0.00
35-3790-021	NCDEQ VUR PEA RIDGE TRANS GRANT	5,472,000.00	-5,457,000.00	15,000.00
35-3790-022	NCDEQ VUR ROPER CONNECTION GRANT	970,000.00	-970,000.00	0.00
35-3790-023	NCDEQ VUR TRAINING GRANT	0.00	2,000.00	2,000.00
35-3810-000	DOT UTILITY RELOCATION REIMBURSEMENTS	0.00	178,090.00	178,090.00
35-3821-000	FEES COLLECTED FOR METER TAMPERING	0.00	0	0.00
35-3990-990	FUND BALANCE APPROPRIATED	394,228.00	0	394,228.00
36-3100-001	NCDEQ GRANT-ASSET INVENTORY ASSESSMENT	0.00	237,000.00	237,000.00
36-3100-002	NCDEQ VUR PEA RIDGE WATER TRANS GRANT	0.00	5,457,000.00	5,457,000.00
36-3100-003	NCDEQ VUR ROPER CONNECTION GRANT	0.00	970,200.00	970,200.00
37-3290-000	INTEREST	0.00	0	0.00
37-3350-000	NCACC WASHINGTON EMS	150,000.00	0	150,000.00
37-3490-000	EMS REVENUE	675,000.00	0	675,000.00
37-3490-010	WEYERHAEUSER GRANT	0.00	1,500.00	1,500.00
37-3490-020	DUKE RACE-CARS GRANT	0.00	6,125.00	6,125.00
37-3490-021	UNC PECC+ PROGRAM GRANT	0.00	2,100.00	2,100.00
37-3500-000	TRANSPORT SERVICE REVENUE	330,000.00	0	330,000.00
37-3901-000	TYRRELL-EMS CONTRACT	675,000.00	0	675,000.00
37-3902-000	FUND BALANCE APPROPRIATED	131,859.00	37,356.00	169,215.00
37-3980-010	TRANSFER FROM GENERAL FUND	398,952.00	0	398,952.00
38-3800-000	APPROPRIATED FUND BALANCE	16,667.00	0	16,667.00
38-3800-083	AIRFIELD LIGHTING REPLACE (CON/CA/RPR)	0.00	2,200,000.00	2,200,000.00
38-3800-091	NPE FEDERAL GRANT-FY 20-21	166,667.00	-197.00	166,470.00
38-3800-092	NPE FEDERAL GRANT-FY 21-22	166,667.00	0	166,667.00
38-3800-093	NPE FEDERAL GRANT-FY 22-23	166,667.00	0	166,667.00
38-3800-094	NPE FEDERAL GRANT-FY 23-24	150,000.00	0	150,000.00
39-3570-000	AIRPORT FUEL SALES	100,000.00	0	100,000.00
39-3600-000	HANGER RENTAL	16,000.00	0	16,000.00
39-3600-001	FARM LAND LEASE	0.00	0	0.00
39-3980-010	TRANSFER FROM GENERAL FUND	99,738.00	0	99,738.00
39-3990-000	APPROPRIATED FUND BALANCE	49,955.00	0	49,955.00
39-3999-900	CANCELLED PRIOR YEAR EXPENDITURES	0.00	0	0.00
40-3290-000	INTEREST EARNED ON INVESTMENTS	0.00	0	0.00
40-3960-000	TRANSFER FROM GENERAL FUND	450,000.00	0	450,000.00
50-3000-001	OPIOID SETTLEMENT DISTRIBUTION	0.00	147,592.97	147,592.97
50-3290-000	INTEREST EARNED	0.00	368.80	368.80
51-3100-001	DSS TRUST FUND ACCOUNTS	180,000.00	0	180,000.00
51-3999-900	CANCELLED PRIOR YEAR REVENUE	0.00	0	0.00
55-3100-001	LOCAL ASSIST & TRIBAL CONSISTENCY(LACTF)	0.00	72,294.14	72,294.14
58-3102-000	DEPT OF COMM - MOTORSPORTS GRANT	179,153.00	20,724.00	199,877.00
58-3103-000	WEYERHAEUSER GIVING GRANT	0.00	2,000.00	2,000.00
58-3290-000	INTEREST EARNED	0.00	9,882.23	9,882.23
58-3300-000	EM BLDG DIRECT APPROP S.L. 2021.180	0.00	3,000,000.00	3,000,000.00
58-3300-001	CAP PROJ DIR APPROP SL 2021-180 SEC 40.8	0.00	250,000.00	250,000.00
58-3300-002	DPS-WCSO DIR APPROP S.L. 2021.180	0.00	84,270.00	84,270.00
58-3300-004	HB103 LPR DIR APPROPRIATION	0.00	44,659.00	44,659.00
58-3980-010	TRANSFER FROM GENERAL FUND	10,000.00	9,226.00	19,226.00
58-3990-000	APPROPRIATED FUND BALANCE	4,284,270.00	-3,344,269.82	940,000.18

REVENUE TRANSACTION REPORT - BUDGET AMENDMENTS/TRANSFERS AS OF 4/30/2024

59-3010-211	PLYMOUTH MOTOR VEHICLE TAX - NCVTS	0.00	0	0.00
59-3010-221	ROPER MOTOR VEHICLE TAX - NCVTS	0.00	0	0.00
59-3010-241	CRESWELL MOTOR VEHICLE TAX - NCVTS	0.00	0	0.00
59-3010-320	CRESWELL TAX LEVY	0.00	0	0.00
59-3010-350	DRAINAGE DISTRICT 5 LEVY	0.00	0	0.00
59-3010-360	ALBEMARLE DRAINAGE DISTRICT	0.00	0	0.00
59-3010-370	PUNGO RIVER DRAINAGE DISTRICT	0.00	0	0.00
63-3270-000	MOTEL OCCUPANCY TAX	160,000.00	0	160,000.00
63-3990-000	TTA-FUND BALANCE APPROPRIATION	118,635.00	0	118,635.00
69-3370-000	E911 TELEPHONE SURCHARGE (1YR)	118,952.00	0	118,952.00
70-3290-000	INTEREST ON INVESTMENTS	0.00	0	0.00
70-3980-010	TRANSFER FROM GENERAL FUND	40,000.00	0	40,000.00
	<b>Final Totals</b>	<b>106,690,514.00</b>	<b>1,374,401.91</b>	<b>108,064,915.91</b>

**WASHINGTON COUNTY BOARD OF COMMISSIONERS**

**AGENDA STATEMENT**

**ITEM NO: 9**

**DATE: May 6, 2024**

**ITEM: Other Items by Commissioners or Staff**

**SUMMARY EXPLANATION:**

- Department Head Reports from April 2024 (see attached)
- Statistic Reports (see attached)

Department Head Reports to the Commissioners  
May 6, 2024  
Board of Commissioners' Meeting

EMS

Jennifer O'Neal

No report submitted.

Recreation

Randy Fulford

Recreation is doing well. Our 10-u basketball team will be going to a tournament this weekend. The other teams are working on going to the State Game tournament. We are signing up for T-ball, softball, baseball, flag football and they have asked he to start some corn hole games.

Elections

Dora Bell

No report submitted.

Library

Brandy Goodwin

Staffing:

Doris Hoggard is scheduled to return May 1<sup>st</sup> after being out since February due to family sickness; Malasia Davenport (Library Volunteer) has been filling in for her and will end her temporary job with us when Doris returns.

**Programming:**

- Grassroots Arts Series has been fully planned; hotels have been booked for all performers – we are now waiting on finalized invoices

Schedule:

May 31<sup>st</sup> – June 1<sup>st</sup>: John Brown Jazz Group on Harbor Town Cruise Boat at Black Bear Festival (Day Program at Library on May 31<sup>st</sup> is in the works)

June 8<sup>th</sup>: Willa Brigham, Storyteller (11:00 AM)

June 10<sup>th</sup>: Tarish Pipkins, Puppeteer

June 17<sup>th</sup>: Sunya Folayan, African American Percussionist

**We will post definitive times to our Grassroots Schedule that will be available online and at the library.**

- Summer Reading is 100% of the way planned!

Schedule (Wednesdays at 1:00 PM):

June 26<sup>th</sup> – Windy Acres Farms Petting Zoo

July 3<sup>rd</sup> – “Slime Adventures” with Washington County Library  
July 10<sup>th</sup> – Nature Out Loud!  
July 17<sup>th</sup> – OBX Lizard Land  
July 24<sup>th</sup> – Gene Galligan, Singing Puppeteer  
July 31<sup>st</sup> – Chowan Beekeepers or Local Author  
August 7<sup>th</sup> – Magician Rob Wescott

**SRP Schedule will be made available online and as a hard copy May 1<sup>st</sup>.**

- Summer Movie Matinee Schedule (Friday’s at 2:00 PM) in the works.

**Library Business and Community Happenings:**

- All of our new shelving units in our Children’s Room have been installed and items have been successfully shifted from Adult Non-Fiction to Juvenile Non-Fiction.
- The library will be undergoing a complete landscaping makeover with all existing plants to be done away with and flower beds to be cleaned; new plants will be put down as well as some neat nature features for the patrons to enjoy (bird bath, bird feeder, etc.) – building will also be pressure washed before installation.

Cooperative Extension

Rebecca Liverman



# APRIL REPORT

**Rebecca Liverman**  
County Extension Director & Family Consumer Sciences

This has been the month of meetings. Here are some of the opportunities I have participated in.

- Title Promotion Committee, two days in Raleigh
- Family & Consumer Sciences Institutes, three days in Greensboro
- Food Distribution in Roper for 200 families

**Ginny Mason**  
4-H Agent



- ✓ April 4-H to the Front Door Kits were delivered to 10 youth in the county
- ✓ Four Washington County Youth have their eligibility cards and will be competing in the Northeast District Horse Show!
- ✓ Lots and lots of behind the scene work do get ready (and our barn) for our 2024 Livestock Show



Tax Office  
Sherri Wilkins

1. We continue to work every day with Zacchaeus Legal Services – sending tax information, verifying balances due, completing tax certifications, adding attorney fees and/or suit cost.

2. Assisted the taxpayers with the Tag & Tax program, handling value adjustments, refunds, releases, address corrections and general questions regarding motor vehicles.
3. Continue to verify PINs for Deed filings, process Tax Certifications and assign addresses in GIS – we had several address requests this month. We have a variation of these daily.
4. Continue to work with the landfill. They call us for verification of ownership of a property, for example, there is a new owner for a property and that person is going into the landfill but before they are allowed to dump their debris or trash, the landfill calls us to make sure they own the property at the address they have given.
5. The Statistical report was submitted.
6. Christal Watkins processed the refunds after the Commissioners approval for them.
7. Sent mapping updates to Joe with Atlas. Had correspondence with Joe several times for assistance with mapping requests.
8. Received the signed payment agreement and first payment from Albemarle Beach Solar, LLC
9. Property Tax Exemption applications continue to be submitted.
10. Overall, very busy with the filing of forms, phone calls, emails, and office visits.
11. Our contracted appraiser is working on the new construction reviews and other appraisal reviews. Once the data entry is complete we will mail the assessment letters to the taxpayers, they will have 30 days to appeal the values.
12. Advertised the delinquent taxpayer list in the Roanoke Beacon.
13. Beer and Wine county license expire April 30<sup>th</sup>, we mailed letters to the vendors in the county last month and continue to receive the requests for the license for 2025.
14. Met with Curtis, Missy, and Jason to discuss the budget for FY25.
15. Darlene Fikes and I contacted a programmer to assist us with the extraction of files needed from our current system to Keystone. An agreement is in place for this assistance. Our next conversation with her will be Thursday, May 2<sup>nd</sup>.
16. Received debt set-off payments this month.
17. Hollie has worked diligently to process the deed transfers. Her next step will also be to work on the estate files.
18. The maintenance department completed the work in our new office. I am working with Darlene Fikes to get the computer set up. I am working to get her office set up.
19. Rosa continues to process the personal property and business personal property listings received and Jerrian is assisting her.
20. I celebrated being with the county 18 years on April 26<sup>th</sup>.

Planning/Inspections/Floodplain Management

Allen Pittman

Permits issued	30
Inspections	60



Does not include the daily reviews and calls regarding reports for the PK-12 school and for Royal Farms, Dollar General from third party inspections; as well as several site visits.

Plan/site reviews	5	
Zoning -special use permit	2	Cemeteries
Zoning Consults	2	
Flood Plain review	3	

Administrative Days:

16, 18          Planning and Zoning course

18              Planning Board meeting

25              School meeting

Fire watch for hospital continues to be monitored.

Confer with Mr. Potter and Mr. Clegg about Tyrrell County Inspections

Confer with Jody Griffin about training level III fire inspector for Martin County.

Emergency Management

Lance Swindell

- April 1<sup>st</sup> -MTW's IPPW
- April 3<sup>rd</sup> - DH Meeting
- April 4<sup>th</sup> -Meeting w/Salamander Tech.
- April 8<sup>th</sup> – Roper Tower Radio work w/ Charlie Broome
- April 9<sup>th</sup> – Safety Committee Mtg.
- April 9<sup>th</sup> – Bear Fest Mtg.
- April 10<sup>th</sup> – Crisis Track/Juvenile Intro
- April 10<sup>th</sup> - Car in river call behind Sound side
- April 12<sup>th</sup> – Tiger Dam virtual intro.
- April 15<sup>th</sup> – Builder Services Mtg. (Lance & J. Squires)
- April 16<sup>th</sup> – County wide SAR Training/ Creswell
- April 18<sup>th</sup> – Rollover accident on Hwy 64 West bound
- April 19<sup>th</sup> – Crisis Track Demo
- April 22<sup>nd</sup> – Public Safety Mtg.
- April 23<sup>rd</sup> – NCEM Sheltering Overview Virtual Mtg.
- April 23<sup>rd</sup> – County wide SAR Training/Plymouth
- April 25<sup>th</sup> – Food Pantry Mtg.
- Also worked on budget, radio programming/ID's and Piedmont Natural Gas Burnoff Awareness messages, Bear Fest ERP, Training, ETC.

Soil and Water

Chris Respass

1. Attended RCCP programs and assisted where needed.
2. Attended CAT meetings.
3. Inspected Kendricks Creek Snag and Clearing and Paid Contractor for completion of work.
4. Attended education committee meetings in Chowan County.
5. Inspected and marked multiple beaver locations (Airport, Beaver Dam Branch, Bakers Swamp, and Reno Rd.)
6. Collected posters from Pocosion Charter School for Annual Poster contest held in Chowan County.
7. Inspected water levels multiple times to gauge average water levels.
8. Showed Chris Hardee (Don Davis Rep) around county and discussed drainage issues.
9. Attended and Presented Soils Tent at Chowan County Enviro-walk to help gather more outside help in education outreach.
10. Signed up for Classes in May for Drone Pilot Part 107 prep through BCCC.
11. Organized pictures to help locate when referencing waterway issues.

Landfill

Mike Gray

No report submitted.

Sheriff's Office/Detention/E911

Chief Deputy Arlo Norman/Clinta Blount/Harley Spruill

Detention:

**DEPARTMENT HEAD AGENDA REPORT**

1. UNIFIRST DROPPED OFF AND BROUGHT LINEN 03/01/2024.
2. UNIFIRST DROPPED OFF AND BROUGHT LINEN 03/08/2024
3. PHYTELL ARRIVED ON 03/06/2024 TO REPAIR PHONE IN A-BLOCK.
4. FIRE EXTINGUISHER PERSONELL CAME UP 03/14/2024.
5. UNIFIRST DROPPED OFF AND BROUGHT LINEN 03/15/2024
6. UNIFIRST DROPPED OFF AND BROUGHT LINEN 03/22/2024
7. PEST CONTROL CAME 03/28/2024.
8. UNIFIRST DROPPED OFF AND BROUGHT LINEN 03/29/2024

1. UNIFIRST DROPPED OFF AND BROUGHT LINEN 04/05/2024.
2. UNIFIRST DROPPED OFF AND BROUGHT LINEN 04/12/2024
3. PEST CONTROL CAME ON 04/18/2024
4. UNIFIRST DROPPED OFF AND BROUGHT LINEN 04/19/2024
5. MAINTENCE CAME TO FIX THE SINK ON B-BLOCK LOCATION 4/23/2024

6. UNIFIRST DROPPED OFF AND BROUGHT LINEN 04/26/2024
7. NCJAA JAIL SYMPOSIUM 4/24-4/26

911:

The only thing we have to report for April is that we have conducted interviews with two new applicants. This process is still ongoing before hiring. We are currently in the process of getting ready for our PSAP Audit as well. The Washington County Sheriff's Office has appointed me, Harley Spruill, as the Interim E911 Director. We are in the process of transitioning to having a new director. We are still looking for applicants for the 911 center. We are experiencing a lack of staff members. Overall, everything is well in the 911 center.

No other reports submitted.

### Information Technology

Darlene Fikes

Summary VoIP Installation: Continue to work with VC3 on items that need to be completed or fixed. VC3 tech called and is making contacts to resolve issues. Submitted ticket to add two VoIP phones at Recreation Center. Discussed possibility of using StarLink with VoIP phones for Airport. VC3 said these phones do not work well with satellite, cellular or wireless service.

IT Move: Office has been moved to basement and continue to work on putting items in place. Server, core switches, patch panel, firewall and onsite backups remain on the first floor Tax office.

Mediacom: Notification of restructuring of courtesy accounts and as a result all free services will be converted to billable services effective March 20, 2024. This could impact individual department budgets that have courtesy accounts – Senior Center, County Manager, 911 Center, Sheriff, Detention, Emergency Management. Mediacom has informed me this does include internet and tv services. Working on Senior Center account – submitted request to cancel the Courtesy account and add basic tv to the office account. SSG has configured a vlan on the switch to separate staff from Senior Guest. We have received no Courtesy account notification for other departments that I am aware of.

911 Grant: Equipment has been ordered by Mobile Communications and waiting for delivery. Emergency Management has established a route of communication between the fire departments and the 911 Center and is currently in place and operational.

Tax Office Software Migration: Agreement received and signed. Working with Cox & Company to setup connection to server in order to convert files for Keystone.

- Perform Windows/Dell updates on new Tax Office pcs.
- Add/Delete users from 911 Digital Door Lock.
- Troubleshoot issue with Missy's VoIP phone-outgoing calls display Forbidden.
- Check Lumen invoice increase for Finance-cost for Fiber+ due to contract expiring.

- Install old Veteran's Office printer in IT. Troubleshoot multiple issues-surplus printer. Quote printer for IT-order and install.
- Add/Delete users from WaterShare folder per Missy.
- Email documentation and instructions for 911 Assessment that is scheduled for June 20 to Michele Simpson and Harley Spruill-review with both.
- Add/Delete email accounts per Sheriff.
- Train Sheriff how to copy/paste multiple budget sheets into one FY25 Request and email to Curtis.
- Reset passwords and authentication for Landfill.
- Troubleshoot issue with Tax Office monitors.
- Check color printer compatibility for Clint's pc & email Jamie.
- Troubleshoot issue with adding debt setoff comments to Tax Collection.
- Register and attend FY2025 PSAP Grant Workshop. Send grant information to Curtis to review for possible use in building facility.
- Get Dell quotes for Elections, Recreation and Curtis-place orders.
- Discuss Peer Review with Jennifer O'Neal-Sheriff assigned to Harley Spruill.
- Complete Cost Allocation Plan and email to Finance.
- Review Solarwinds and O365 licenses and update spreadsheets. Verify billing for FY23-24 and budgeted amount for FY24-25.
- Multiple discussions/emails with Archie Quintana on needs for MDTs in deputy vehicles. Get information needed and email to Archie and the Sheriff. Discuss and have SSG setup vpn access for MDTs on the firewall to allow deputies access to RMS. Get quote and order AV licenses.
- Troubleshoot issue with keyboard in Sheriff's Office.
- Troubleshoot issue with VoIP phones in Detention Center-submit ticket with VC3.
- Update Edmunds code-contact Edmunds issues with download.
- Discuss VoIP phones in Tax Office with Sherri-submit ticket with change to VC3.
- Review VC3 invoice with Missy-not billed correctly-send email to VC3 requesting corrections. Received credit, verify and give to Finance for payment.
- Review/train 911 Grant monthly report with Harley. Must be submitted by the 5<sup>th</sup> of each month.
- Complete FY24-25 IT budget. Review with Curtis, Jason, and Missy
- Review all subscriptions/maintenance that have not be processed for FY23-24. Get quotes and process orders.
- Determine what budget transfers are needed in IT-meet with Missy to review.
- Assist Rob Brickhouse at DSS with connection issue.
- WSI Technologies bought out EdgeOne Solutions. Have all documentation signed by Curtis and tech updated 911 recorder.
- Email MCNC and request pricing for internet connection.
- Troubleshoot issue with access to work orders for Tawana.
- Check battery backup for Arlo. Quote another apc.
- Missy and I review 911 and Communications budget with Harley. Setup Harley in Edmunds per Sheriff.
- Request from Sheriff for emails for Federal case.
- Troubleshoot issue with Tax printing Property Record Cards.
- Discuss Onsite/Offsite backups for BodyCam Server with Sheriff. Request subscription quote from SSG.
- Contact BrightSpeed for quote to install Fiber+ at Board of Elections and was told Fiber+ is

not available at Elections locations. Only options: Mediacom or BrightSpeed dedicated fiber. Emailing BrightSpeed for additional information.  
--Troubleshoot issue with Sheriff Office fax.  
--Submit NCDIT ticket to disconnect Senior Center fax line.

Senior Center  
Renee' Collier

No report submitted.

Airport  
Mary Moscato

**Safety:**

- Installed a 5000W solar light in the parking lot, which proved effective, prompting the acquisition and installation of four (4) additional lights around the terminal building.
- Repainted the windsock segmented circle to aid pilots in assessing wind conditions.
- Continued efforts to address runway/taxiway erosion resulting from rainfall.

**Drainage:** Identified a beaver dam in one of the culverts causing drainage issues. Chris Respass with Soil & Water is collaborating with the contractor to trap and remove the beaver and dismantle the dam.

**Budget:** Successfully completed FY24 purchases ahead of the April 30th deadline. Secured funding for a new 4-seat, 4-wheel-drive RTV with a hydraulic dump bed. As well as a new 280-gal diesel fuel tank.

**Project Update:**

- Obstruction Removal from RPZ: Contractors Withers Ravenel conducted an aerial survey utilizing drones and field crews.
- Submitted a Request For Qualifications (RFQ) for Architectural, Engineering, and Planning Consultant services. We are currently contracting with AVCON, and their contract expires in August.

**Participation in Meetings:**

- Monthly Department Head Meeting
- Participated in the Southern Albemarle Association meeting in Pantego. Becca Gallas, Director of the Department of Aviation, was the guest speaker. Engaged in discussions with various area GA airport managers regarding ongoing projects, engineering firms, and challenges related to state and federal grant funds.

**Revenue Update:**

- April Fuel Sales: \$2,545.87
- Total fuel sales year-to-date: \$53,866.45.

- Hangar Leases: Successfully collected 100% of our hangar lease payments, totaling \$15,600.

Surplus Activity

Debbie Knieper

Real Property with Closing Bid							
Phase	Asset	Price	Bid Amount	End Auct	To County	To Town	Closed
	90 Cumberland St	7,500	No Bid	27-Nov			
	134 Daisy Lane	4,756	No Bid	27-Nov			
Closed Out	403 Hortontown P	7,000	7,900 Bid	27-Nov	\$3,451	\$2,448	3,451
Attorney	203 West Ave	3,344	3,445 Bid	27-Nov	\$1,310	\$2,135	
Attorney	W. Main St	3,000	3,905 Bid	31-Dec	\$3,247.75	\$2,657.25	
Closed Out	519 Jefferson St	8,400	25,000 Bid	30-Dec	\$13,000	\$12,000	13,000
Closed Out	305 Fourth St	7,500	8,300 Bid	29-Dec	\$803.99	\$7,496.01	803.99
Closed Out	411 Brinkley St	6,500	7,200	27-Jan	\$2,016	\$5,184	2016
Closed Out	413 Brinkley Ave	3,720	12,200	27-Jan	\$6,588.00	\$5,612.00	6588
	Total		69,950		\$32,417	\$37,533	27858.99

New total since last meeting

Facility Services

Ricky Young

**Unfinished Business:**

- Started installing parking lot lights at the Airport.

**Maintenance:**

- Completed remodeling former IT office for Tax Department.
- Completed painting at DSS.
- Completed generator repairs at Board of Elections and Water Plant.
- Completed 77 work orders.
- Completed replacing sewer lines in the Courthouse 1<sup>st</sup> and 2<sup>nd</sup> floor bathrooms.
- Completed replacing drain lines in the CMO building.

**Upcoming Projects:**

- Continue PM's.
- Start cleaning HVAC coils.
- Replace furniture in the Finance office.

Register of Deeds

Timothy Esolen

No report submitted.

Washington County Board of Social Services  
Regular Meeting Minutes  
Tuesday, March 19, 2024

Attendance

- Board of Social Services: Julius Walker, Harry White, Wendy Furlough
- By Phone: Rona Norman
- Staff: Clifton Hardison, Cathy Ange, Andrea Alexander and Lynn Swett

Call to Order

The monthly meeting of the Washington County Board of Social Services was held on Tuesday, March 19, 2024 at 9:00 AM. Mr. Walker, Chairman, called the meeting to order and welcomed everyone.

Additions/Deletions to the Agenda

Mr. Walker asked for any additions or deletions to the agenda. None were added.

Public Comments

None were given.

Consent Agenda

Wendy Furlough moved to approve the consent agenda that included the February 20, 2024 regular board meeting minutes. Harry White gave a second to the motion and the vote in favor of the motion was unanimous.

Energy Share presentation

Andrea Alexander presented the Energy Share presentation. The presentation is attached to the minutes.

Director's Report/Informational Items

Administration: We have a Social Worker III position available. It's been posted for about seven months. The Computer IT position is showing as a vacancy on the org chart but we don't really consider it a vacancy because we have it under contract with someone. Caroline Gurganus, who is showing yellow on the org chart turned in her retirement notice. She will be retiring April 30, 2024. She has 36 years in. Her position has been posted. Clifton noted that on the org chart there are three individuals besides Caroline who are eligible for retirement - Lynn Swett, Andrea Alexander and Clifton. Also, on the org chart there are two other management team members, Anne Hathaway and Yolanda White, who are right at 20 years which means they have their insurance and have some flexibility there if they decided to retire early. Out of the management team of nine, there are only two individuals that don't have enough time in to retire. Next budget year we need to come up with the best way to structure the org chart to prepare for movement down the road in order for the organization to stay strong during any kind of transition. It's important to talk about it sooner than later so it doesn't become an organizational crisis. In every position on the org chart that people have acquired experience and knowledge there will be people who are qualified on paper but may not necessarily know the job. We can talk about setting the organization up in such a way that the Board will not be under a lot of pressure in reference to programs not being properly supervised or having the right kind of oversight. The best way to do that is taking time to restructure and build strength from within. Also, in the budget packet Curtis had other strategic type questions in the package about things we foresee in the future and one of the things we mentioned was that we may have to look at organization restructuring but that is something that this Board could talk about and

get some guidance on. It would obviously involve some conversations with the county commissioners especially if you're talking about repositioning positions as far as funding, etc.

Food and Nutrition Services: Food Stamp statistics were reviewed.

Child Care: Child Care statistics were reviewed. We are continuing to pull children off the waiting list. We have 31 children on the waiting list at this time.

Medicaid: Medicaid and Program Integrity statistics were reviewed. Some time ago Commissioner Tracy Johnson sent an email about a function they were having today in Bertie County regarding Medicaid Expansion. She got up with Clifton last week to see if he could send a staff member. Clifton arranged for a staff member to go; the staff person set up a table and was put on the agenda to speak. Then Commissioner Johnson called Clifton again and said it had grown into a bigger event than she had originally expected, the governor was going to be present and secretary of DHHS and she asked if we could send more help. Clifton sent two additional staff members to help. The event is mainly an outreach on Medicaid expansion and we had not initially planned to attend but only because we had already done an outreach in Washington County however when Tracy Johnson reached out we were more than willing to help with this outreach as well.

Children Services: Child Protective Services and Permanency Planning statistics were reviewed. We are currently working with a total of 21 children, all of them are in our custody.

Adult Services: Adult Services and Work First statistics were reviewed.

Energy Program: Energy Programs were reviewed.

Child Support: Child Support statistics were reviewed. The Child Support program was taken over by Young Williams on January 1, 2024.

Riverlight Transit: Riverlight Transit statistics were reviewed.

Director's PowerPoint presentation and spreadsheet reports are attached.

Other items: The next meeting for the Board is April 16, 2024 at 9 a.m.

Adjournment

Mr. White made a motion to adjourn and Ms. Norman gave a second to the motion. There being no further business to come before the Board, Mr. Walker adjourned the meeting.

Respectively submitted,  
Julius Walker, Chairman

Submitted by Cathy Ange



WASHINGTON COUNTY  
BOARD OF SOCIAL SERVICES MEETING  
TUESDAY, APRIL 16, 2024  
9:00 AM

BOARD ROOM  
WASHINGTON COUNTY  
DEPARTMENT OF SOCIAL  
SERVICES  
209 EAST MAIN ST  
PLYMOUTH, NC 27962



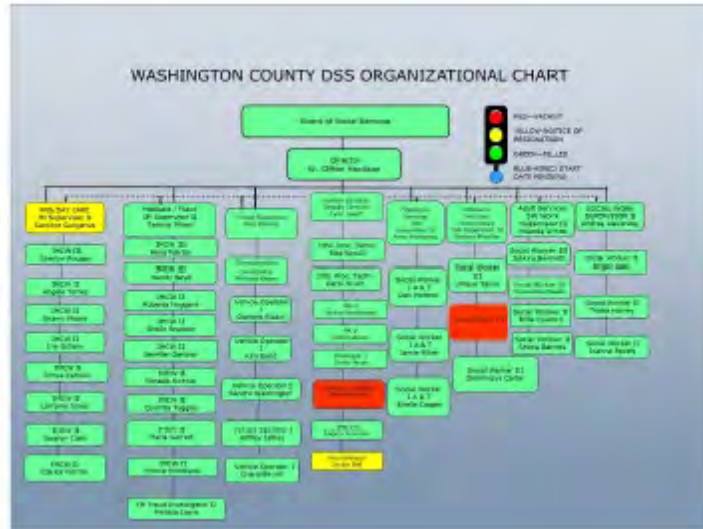
WASHINGTON COUNTY BOARD OF SOCIAL SERVICES MEETING  
AGENDA  
TUESDAY, APRIL 16, 2024  
9:00 AM

1. WELCOME AND CALL TO ORDER – *CHAIR, JULIUS WALKER*
2. ADDITIONS OR DELETIONS TO THE AGENDA  
– *CHAIR, JULIUS WALKER*
3. PUBLIC COMMENTS – *CHAIR, JULIUS WALKER*
4. CONSENT AGENDA – *CHAIR, JULIUS WALKER*
  - A. OPEN MEETING MINUTES – *March 19, 2024*
5. RIVERLIGHT TRANSIT PRESENTATION – *KIM BLEVINS*
6. BUDGET UPDATE – *LYNN SWETT*
7. DIRECTOR'S REPORT – *CLIFTON HARDISON*
8. OTHER ITEMS BY BOARD MEMBERS OR DIRECTOR-  
NEXT MEETING – *TUESDAY, MAY 21, 2024 at 9:00 AM*
9. ADJOURN – *CHAIR, JULIUS WALKER*

**Agenda Item 7: Consent Agenda**

The consent agenda contains items that may be considered at one time and can be approved with one motion. These items may include the minutes of previous open meetings and closed meetings, budget amendments or other items that board members may deem to be approved with little or no discussion.

- Board members may add, delete or change any items that appear on the consent agenda. If any board member desires to discuss or vote separately on any item placed on the consent agenda, the item may be removed and placed on the regular agenda.
- If board members agree with the items placed on the consent agenda and they do not desire to discuss or remove any of the items, all of the items on the consent agenda may be approved with one vote. The consent agenda may be approved as presented with one motion. A second to the motion is required and the board will need to vote on the motion.
- If corrections must be made to Closed Session meeting minutes, a Closed Session will be needed to discuss them. If there are no corrections, the motion approving the minutes of the Regular Session minutes will also include the Closed Session minutes.
- Items on the consent agenda may be acted and voted upon individually also. The board will decide whether or not to consider consent agenda items individually.



- ## DIRECTOR'S REPORT
- \* ADMINISTRATION/FINANCE
  - \* FOOD & NUTRITION SERVICES
  - \* CHILD CARE
  - \* MEDICAID
  - \* PROGRAM INTEGRITY
  - \* CHILD WELFARE
  - \* ADULT PROTECTIVE SERVICES
  - \* IN-HOME SERVICES
  - \* WORK FIRST EMPLOYMENT SERVICES
  - \* WORK FIRST CASH ASSISTANCE
  - \* ENERGY PROGRAMS
  - \* CHILD SUPPORT SERVICES
  - \* RIVERLIGHT TRANSIT

## Upcoming Audits / Monitorings

- \* Fiscal Monitoring scheduled for May 30, 2024

## Audit/Monitoring Findings

- 

COMMENTS? QUESTIONS?



**DIRECTOR'S TRAVEL**

May 15 thru 17 - Director Annual Meeting in Wilmington

ADMIN. Fy		July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
23-24													
Staff Level	58	56	53	53	54	54	50	51	52	52			
Vacancies		2	5	5	4	4	8	2	2	2			
Front Desk Visits		218	279	201	276	229	214	412	264	223			
FINANCIAL													
Expenditures from 1571	\$3,296,343	\$341,011	\$357,539	\$414,133	\$352,260	\$349,118	\$402,265	\$337,933	\$369,056	\$373,027			
Percentage of total budget Remaining		87.00%	80.00%	67.00%	61.00%	53.00%	44.00%	39.00%	32.00%	25.00%			

PNS Fy 23-24	YTD TOTALS	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
Individuals Served		3,002	3,010	3,000	2,954	2,943	2,507	2,707	2,737	2,060			
Benefits	\$4,219,429	\$477,287	\$480,190	\$473,841	\$497,583	\$487,109	\$470,971	\$450,183	\$440,418	\$425,832			
Applications Taken	810	102	104	94	101	85	58	109	71	80			
Reviews Completed	1284	144	101	144	101	137	162	129	135	111			

CHILD CARE Fy 23-24	YTD TOTALS	June Service Month	July Service Month	August Service Month	Sept Service Month	Oct Service Month	Nov Service Month	Dec Service Month	Jan Service Month	Feb Service Month	March Service Month	April Service Month	May Service Month
Children Served		178	184	191	199	217	207	198	192	189	165		
Waiting List		34	31	31	34	41	45	44	27	31	37		
Benefit Amount	\$1,199,118	\$89,948	\$90,927	\$103,667	\$112,180	\$93,035	\$102,078	\$98,229	\$93,599	\$83,970	\$95,822		
Total Benefit Issued	\$ 969,455												
Benefit Remaining	\$229,663												

\*\*NOT CAP WORK MONTHS (PRELIMINARY FIGURES)

<b>MEDICAID FY 23-24</b>	<b>Monthly Totals</b>	<b>July</b>	<b>Aug</b>	<b>Sept</b>	<b>Oct</b>	<b>Nov</b>	<b>Dec</b>	<b>Jan</b>	<b>Feb</b>	<b>Mar</b>	<b>Apr</b>	<b>May</b>	<b>June</b>
Individuals Served		4,307	4,305	4,288	4,287	4,402	4,387	4,428	4,445	4,417			
Applications Taken	513	32	39	53	39	39	126	82	61	42			
Reviews Completed	1,561	137	152	147	201	229	124	196	205	170			

<b>PROGRAM INTEGRITY FY 23-24</b>		<b>July</b>	<b>Aug</b>	<b>Sept</b>	<b>Oct</b>	<b>Nov</b>	<b>Dec</b>	<b>Jan</b>	<b>Feb</b>	<b>Mar</b>	<b>Apr</b>	<b>May</b>	<b>June</b>
Claims-On Going													
	FNS	59	65	73	73	74	76	73	74	71			
	Medicaid	1	1	1	1	0	0	0	0	0			
	WFFA	0	0	0	0	0	1	1	1	1			
	Child Care	12	12	12	12	12	12	12	12	12			

DUE TO COVID-19 PANDEMIC SUSPENSION OF CLAIM COLLECTIONS, CASES HAVE MOVED FROM (CO) PLC IN COLLECTIONS STATUS TO (TE)

CHILD PROTECTIVE SERVICES FY 23-24												
	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
Total Children involved with Foster Care	20	20	21	21	22	28	28	25	25			
Total Children in DSS Custody	19	19	19	19	20	26	26	25	25			
Total Children not in DSS Custody	1	1	2	2	2	2	2	0	0			
Reports Received	13	8	6	4	14	6	7	5	6			
Children in Assessments/ Investigations	47	52	45	47	42	38	38	36	42			

ADULT PROTECTIVE SERVICES FY '23-24												
	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
Reports Received	10	6	8	4	2	4	4	3	6			
Total Active Cases	11	11	8	6	2	3	5	4	9			
Guardianship Cases	5	5	5	5	6	6	6	6	7			

IN HOME SERVICES FY 23-24			July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
In Home Aid Clients			10	9	9	9	9	9	9	10	11			
In Home Aid Inquiry List			24	24	24	25	25	21	21	24	23			
Special Assist In Home Aid Clients			5	5	5	5	5	5	5	5	6			
Community Alternatives Program for Disabled Adult Clients (CAP)														
			53	51	51	51	51	52	52	52	58			

Work First Employment & Cash Assistance FY 23-24	ytd Totals	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
Cash Benefits Issued		\$4,821	\$4,099	\$4,099	\$4,096	\$3,163	\$4,353	\$3,708	\$2,746	\$2,893			
Emergency Assist Issued		\$0	\$0	\$4,090	\$6,070	\$3,350	\$2,419	\$0	\$4,000	\$0			
Employment Assist Issued		\$256	\$0	\$0	\$0	\$0	\$1,169	\$0	\$0	\$0			
Community Med Suppt		\$0	\$2,400	\$0	\$0	\$0	\$0	\$0	\$0	\$0			
Applications Taken		3	6	5	6	4	3	1	2	0			
Single Parent Caseload		8	9	9	7	6	8	7	5	4			
Two Parent Caseload		0	0	0	0	0	0	0	0	0			
Child Only Cases		10	11	12	12	13	12	12	11	12			
200% of Poverty Cases		0	3	3	5	5	5	7	5	4			
TOTAL OPEN CASES		18	24	24	24	24	25	26	21	20			

ENERGY PROGRAMS FY 23-24	Balance	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
CIP Apps	216	5	33	26	67	23	8	35	6	13			
CIP Paid checkwrite	\$5,545	\$159	\$129	\$0	\$511	\$576	\$1,560	\$907	\$1,234	\$469			
CIP Paid direct pay	\$42,246	\$0	\$0	\$0	\$0	\$20,930	\$2,551	\$3,339	\$10,193	\$5,233			
CIP remaining balance	\$ 19,440												
LIEAP Apps		0	0	0	0	0	26	210	37	2			
LIEAP paid checkwrite	\$ 18,800	\$0	\$0	\$0	\$0	\$0	\$1,100	\$15,800	\$3,100	(\$1,200)			
LIEAP paid direct pay	\$ 57,100	\$0	\$0	\$0	\$0	\$0	\$700	\$10,600	\$45,400	\$400			
LIEAP remaining balance	\$ 64,814												
LIHWAP paid	\$ 14,424	\$0	\$0	\$14,424	\$0	\$0	\$0	\$0	\$0	\$0			
LIHWAP remaining balance	\$ -		\$0		\$0	\$0	\$0	\$0	\$0	\$0			

CHILD SUPPORT- WASHINGTON CO. FY 23-24		July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
Caseloads		1,048	1,043	1,028	1,011	1,002	988	986	987	964			
Paternity Established	13	0	2	5	0	0	2	3	0	1			
Total Collections	\$899,973	\$97,790	\$96,666	\$103,622	\$101,799	\$91,921	\$95,215	\$105,399	\$93,200	\$114,361			
Orders Established	12	1	2	2	2	0	3	1	0	1			



RIVERLIGHT TRANSIT FY 23-24	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
Monthly Unduplicated Riders	64	71	73	73	67	59	65	74	76			
Medicaid Transportation	28	36	35	35	35	38	33	31	37			
MODIVCARE	10	4	7	8	3	1	3	8	9			
ONE CALL	0	0	0	0	0	0	0	0	0			
Roanoke Development Center	0	0	0	0	0	0	0	0	0			
Senior Center	10	9	9	8	8	8	10	10	9			
Rural General Public	7	12	10	12	10	8	7	11	7			
Other (DDS, WF, EDTAP)	9	10	12	10	11	9	12	14	14			

RIVERLIGHT TRANSIT FY 23-24	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
Monthly One-Way Passenger Trips	569	600	623	693	564	489	597	696	638			
Roanoke Development Center	0	0	0	0	0	0	0	0	0			
Medicaid Transportation	222	234	249	256	220	201	222	225	233			
MODIVCARE	0	0	0	0	0	0	0	0	0			
ONE CALL	0	0	0	0	0	0	0	0	0			
Senior Center	206	222	228	242	216	165	231	300	242			
Other (DDS, WF, EDTAP)	97	92	96	114	69	72	103	52	122			
Rural General Public	44	52	50	81	59	51	41	119	41			

WASHINGTON COUNTY

# STATISTIC REPORT



Reporting Period:

**APRIL 2024**

## EMERGENCY MEDICAL SERVICES (EMS)

**FY23-24**

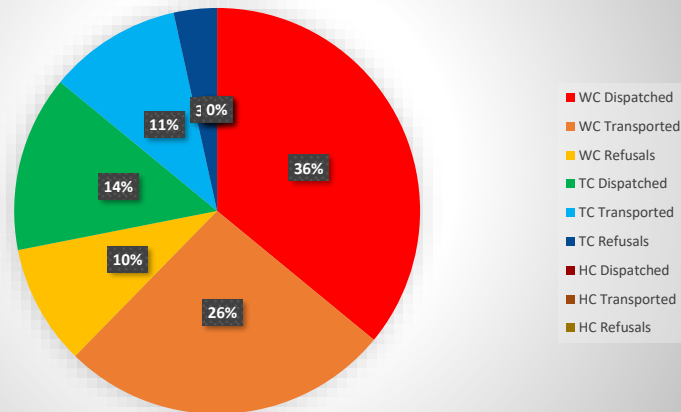
### Washington County

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	YTD Totals
WC Dispatched	164	158	141	150	142	169	133	134	145				<b>1336</b>
WC Transported	109	124	113	113	104	112	106	98	101				<b>980</b>
WC Refusals	55	34	28	37	38	57	27	36	44				<b>356</b>
<b>Transport Washington</b>													
Hospital to Hospitals	0	1	3	1	1	0	1	2	0				<b>9</b>
SNF to Doctors	112	146	137	132	113	111	153	126	114				<b>1144</b>
Hospital Discharges	7	8	8	8	8	10	9	7	6				<b>71</b>
EMS Back Up	0	5	3	5	5	2	5	1	2				<b>28</b>

### Tyrrell County

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	YTD Totals
TC Dispatched	49	51	63	50	74	55	68	62	50				<b>522</b>
TC Transported	31	41	54	38	55	39	51	49	36				<b>394</b>
TC Refusals	18	10	9	12	19	16	17	13	14				<b>128</b>
<b>Mutual Aid Hyde</b>													
HC Dispatched	0	0	0	0	0	0	0	0	0				<b>0</b>
HC Transported	0	0	0	0	0	0	0	0	0				<b>0</b>
HC Refusals	0	0	0	0	0	0	0	0	0				<b>0</b>

**EMS Dispatches for FY23-24  
(Washington, Tyrrell & Hyde Counties)**

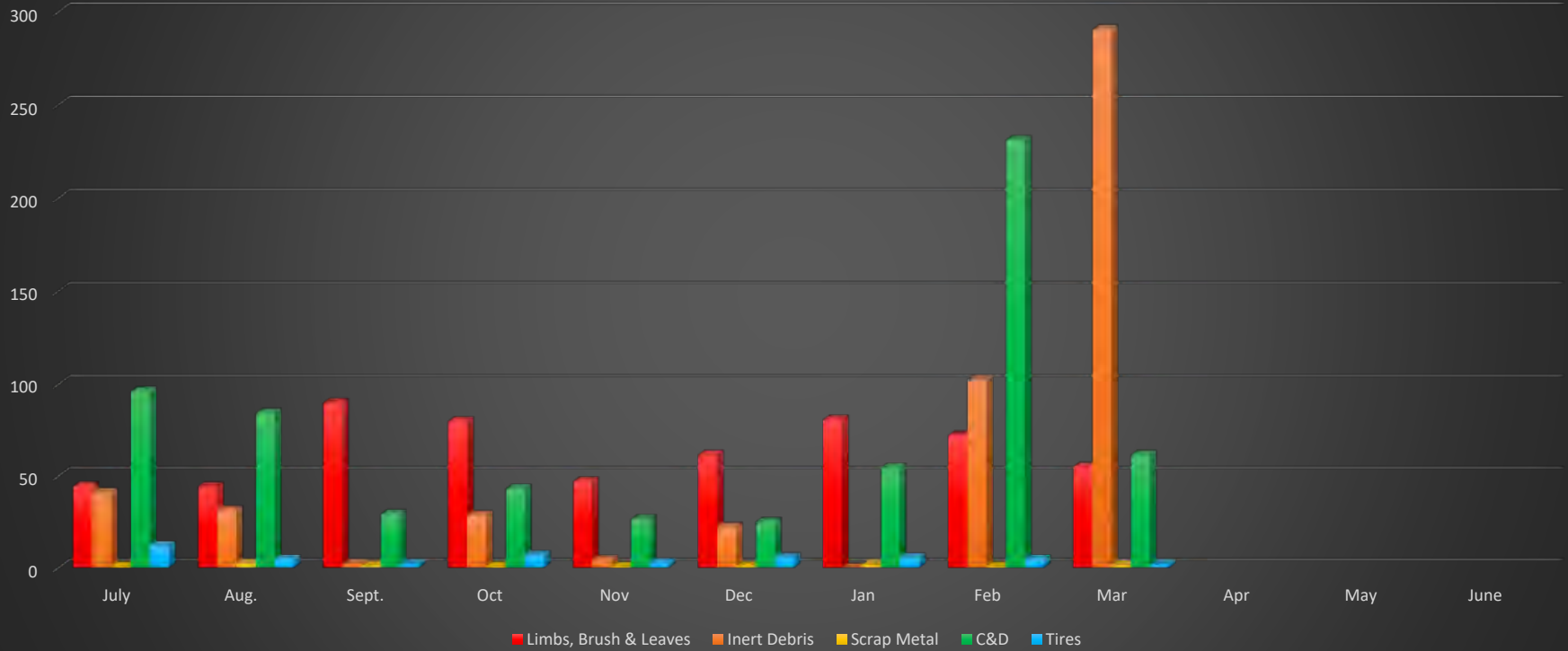


# LANDFILL *(in tons)*

FY 23-24

	July	Aug.	Sept.	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	YTD
Limbs, Brush & Leaves	44.54	44.29	89.90	79.91	47.12	61.53	80.70	72.12	55.02				575.13
Inert Debris	41.06	31.47	1.99	28.62	4.39	22.25	0	102.64	290.52				522.94
Scrap Metal	1.06	2.13	1.24	1.02	0.81	1.12	1.59	0.93	1.46				11.36
C&D	96.28	84.36	29.31	43.11	26.52	25.01	54.47	231.12	61.52				651.70
Tires	12	4.59	1.79	6.87	2.8	5.76	5.55	4.59	1.49				45.44

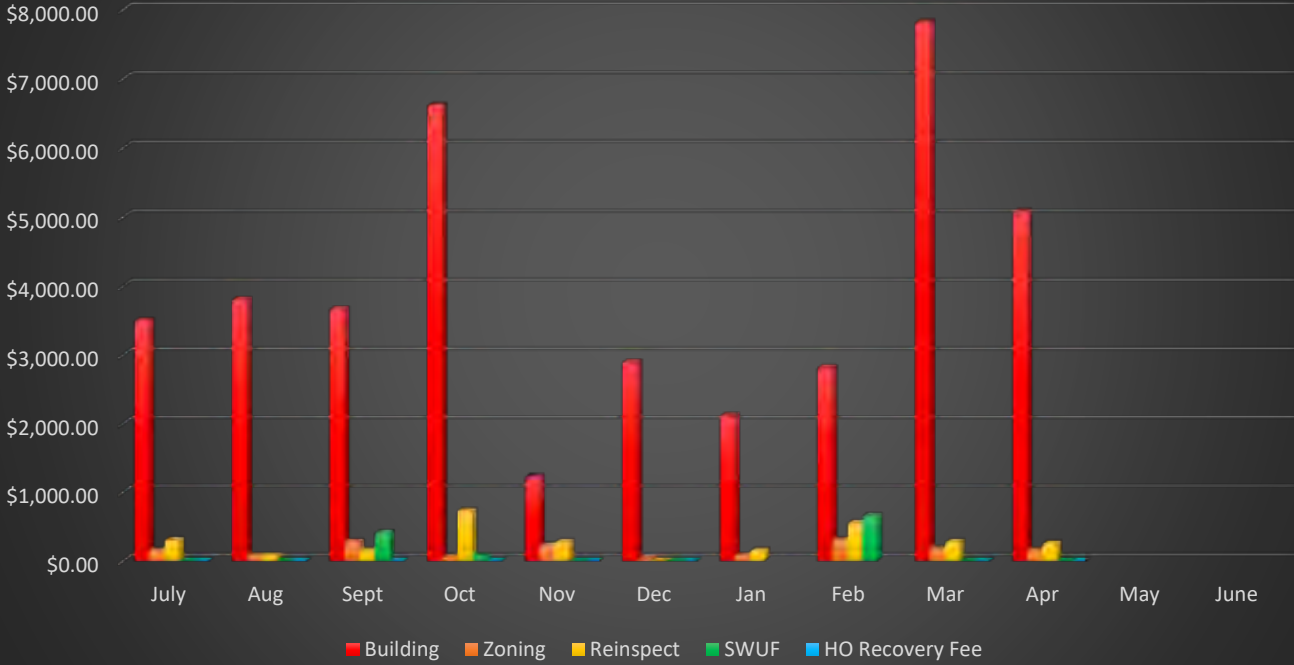
### Landfill Collections in Tons



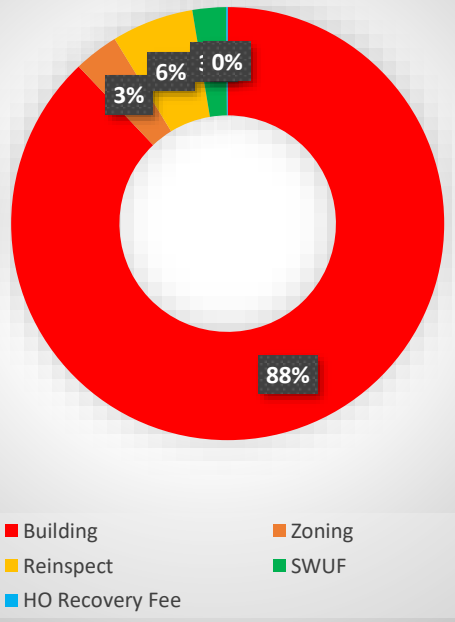
**PLANNING AND ZONING  
FY23-24  
Inspections and Fees**

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	YTD Totals
<b>Building</b>	\$3,495.00	\$ 3,800.46	\$ 3,663.00	\$ 6,607.00	\$ 1,220.00	\$ 2,891.00	\$ 2,111.00	\$ 2,812.50	\$ 7,815.00	\$ 5,071.40			\$39,486.36
<b>Zoning</b>	\$ 150.00	\$ 75.00	\$ 275.00	\$ 50.00	\$ 225.00	\$ 25.00	\$ 75.00	\$ 300.00	\$ 175.00	\$ 150.00			\$1,500.00
<b>Reinspect</b>	\$ 300.00	\$ 75.00	\$ 150.00	\$ 725.00	\$ 275.00	\$ -	\$ 150.00	\$ 550.00	\$ 275.00	\$ 250.00			\$2,750.00
<b>SWUF</b>	\$0.00	\$ -	\$ 406.25	\$ 62.50	\$ -	\$ -		\$ 656.25	\$ -	\$ -			\$1,125.00
<b>HO Recovery Fee</b>	\$0.00	\$ 20.00	\$ 10.00	\$ -	\$ -	\$ -			\$ -	\$ 20.00			\$50.00
<b>Total</b>	<b>\$3,945.00</b>	<b>\$3,970.46</b>	<b>\$4,504.25</b>	<b>\$7,444.50</b>	<b>\$1,720.00</b>	<b>\$2,916.00</b>	<b>\$2,336.00</b>	<b>\$4,318.75</b>	<b>\$8,265.00</b>	<b>\$5,491.40</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$44,911.36</b>

**Planning and Zoning Fees Collected (FY23-24)**



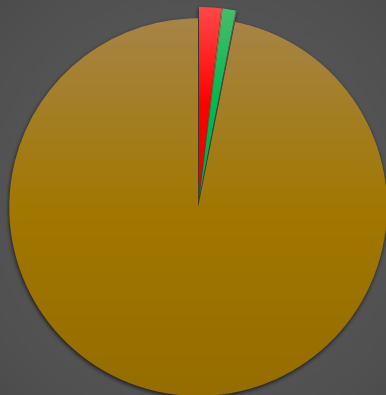
**Fees Collected Percentages**



**TAX  
FY23-24**

	July	Aug.	Sept.	Oct.	Nov.	Dec	Jan	Feb	Mar	Apr	May	June	YTD Totals
<b>Collections</b>													
Amount*													\$ -
Current Year Tax	\$ 1,292,918.24	\$ 1,841,875.98	\$ 327,668.62	\$ 319,355.85	\$ 260,168.47	\$ 1,568,567.71	\$ 826,014.32	\$ 107,468.28	\$ 101,027.01				\$ 6,645,064.48
Current Yr Discount	\$ (25,476.78)	\$ (21,654.99)	\$ (526.19)	\$ 4.54	\$ 2.59	\$ -	\$ -	\$ -	\$ -				\$ (47,650.83)
Current Year Penalty	\$ 787.65	\$ 2,771.65	\$ 1,056.76	\$ 202.13	\$ 200.81	\$ 3,519.82	\$ 1,665.58	\$ 816.67	\$ 299.47				\$ 11,320.54
Current Year Interest		\$ -	\$ -	\$ -	\$ -	\$ 2.59	\$ 3,635.25	\$ 3,478.73	\$ 3,688.36				\$ 10,804.93
Watershed Tax Current Yr	\$ 15,097.27	\$ 21,172.24	\$ 3,795.04	\$ 3,706.23	\$ 3,018.07	\$ 18,412.19	\$ 9,821.04	\$ 1,271.09	\$ 1,110.62				\$ 77,403.79
Watershed Discount	\$ (302.62)	\$ (250.79)	\$ (5.81)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -				\$ (559.22)
Watershed Penalty	\$ 9.16	\$ 31.98	\$ 12.61	\$ 1.77	\$ 2.13	\$ 41.86	\$ 11.63	\$ 9.45	\$ 3.54				\$ 124.13
Watershed Interest		\$ -	\$ -	\$ -	\$ -	\$ -	\$ 41.34	\$ 37.33	\$ 39.04				\$ 117.71
Prior Year Tax	\$ 18,352.43	\$ 36,799.48	\$ 14,030.87	\$ 11,746.94	\$ 13,152.62	\$ 30,868.77	\$ 38,677.46	\$ 15,816.63	\$ 16,594.89				\$ 196,040.09
Prior Year Penalty	\$ 68.78	\$ 417.40	\$ 11.30	\$ 11.32	\$ 8.98	\$ 56.62	\$ 128.45	\$ 18.08	\$ 35.92				\$ 756.85
Prior Year Interest	\$ 2,722.59	\$ 9,883.52	\$ 1,948.27	\$ 1,603.26	\$ 2,701.76	\$ 7,245.98	\$ 7,520.79	\$ 3,937.21	\$ 4,139.65				\$ 41,703.03
Prior Year Watershed	\$ 149.83	\$ 462.06	\$ 82.27	\$ 107.42	\$ 120.87	\$ 178.34	\$ 610.30	\$ 191.08	\$ 100.63				\$ 2,002.80
Prior Year WS Penalty	\$ 0.71	\$ 4.84	\$ 0.13	\$ 0.36	\$ 0.24	\$ 0.67	\$ 1.18	\$ 0.75	\$ 0.44				\$ 9.32
Prior Year WS Interest	\$ 170.91	\$ 532.50	\$ 138.46	\$ 148.78	\$ 136.30	\$ 255.79	\$ 333.98	\$ 226.01	\$ 194.63				\$ 2,137.36
Bad Checks	\$ -	\$ -	\$ -	\$ (173.27)	\$ -	\$ -	\$ -	\$ -	\$ -				\$ (173.27)
Prepayments	\$ 500.95	\$ 5,956.02	\$ 2,762.60	\$ 2,006.00	\$ 2,759.13	\$ 2,763.67	\$ 8,484.73	\$ 7,213.74	\$ 8,714.68				\$ 41,161.52
<b>TOTAL</b>	<b>\$ 1,304,999.12</b>	<b>\$ 1,898,001.89</b>	<b>\$ 350,974.93</b>	<b>\$ 338,721.33</b>	<b>\$ 282,271.97</b>	<b>\$ 1,631,914.01</b>	<b>\$ 896,946.05</b>	<b>\$ 140,485.05</b>	<b>\$ 135,948.88</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 6,980,263.23</b>
<b>Advalorem Garnishments</b>													
Initiated													0
Amount													\$ -
Satisfied/Cancelled													0
Amount													\$ -
* Bank Attachments are usually in/out the same month - the bank either pays or sends a notice that no funds are available.													
<b>Tax and Tag Collections</b>	87966.77	\$ 85,307.73	\$ 77,214.79	\$ 74,163.68	\$ 66,628.89	\$ 74,298.54	83,382.60	80,066.76	\$ 97,719.73				\$ 638,782.72
<b>Solid Waste Fees</b>													
Billed Current Yr	\$ 1,315,210.00												\$ 1,315,210.00
Collected All Years	\$ 273,626.13	\$ 265,537.20	\$ 72,876.02	\$ 61,864.46	\$ 60,475.94	\$ 174,442.14	\$ 119,465.51	\$ 33,731.11	\$ 52,399.37				\$ 1,114,417.88
Bad Checks		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -				\$ -
<b>TOTAL</b>	<b>\$ 273,626.13</b>	<b>\$ 265,537.20</b>	<b>\$ 72,876.02</b>	<b>\$ 61,864.46</b>	<b>\$ 60,475.94</b>	<b>\$ 174,442.14</b>	<b>\$ 119,465.51</b>	<b>\$ 33,731.11</b>	<b>\$ 52,399.37</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,114,417.88</b>
<b>Eddie Smith Drainage</b>													
Billed Current Yr	\$ 6,583.70	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Collected Current Yr	\$ 1,055.97	\$ 1,825.37	\$ 170.37	\$ 618.59	\$ 145.76	\$ 1,604.27	\$ 1,033.69	\$ -	\$ 0.35	\$ -	\$ -	\$ -	\$ 6,454.37
<b>TOTAL</b>	<b>\$ 1,055.97</b>	<b>\$ 1,825.37</b>	<b>\$ 170.37</b>	<b>\$ 618.59</b>	<b>\$ 145.76</b>	<b>\$ 1,604.27</b>	<b>\$ 1,033.69</b>	<b>\$ -</b>	<b>\$ 0.35</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 6,454.37</b>
<b>Drainage Fees - Other</b>													
Collected Current Yr	\$ 13,576.76	\$ 27,943.80	\$ 16,688.19	\$ 21,036.21	\$ 29,251.70	\$ 26,519.82	\$ 47,338.15	\$ 1,358.21	\$ 683.66				\$ 184,396.50
<b>Town Collections</b>													
Creswell Levy	\$ 7,708.14	\$ 19,091.33	\$ 3,106.76	\$ 1,908.22	\$ 3,863.21	\$ 41,771.70	\$ 22,576.08	\$ 319.87	\$ 1,094.96				\$ 101,440.27
<b>TOTAL TAX DEPOSIT</b>	<b>\$ 1,600,966.12</b>	<b>\$ 2,297,707.32</b>	<b>\$ 521,031.06</b>	<b>\$ 498,312.49</b>	<b>\$ 442,637.47</b>	<b>\$ 1,950,550.48</b>	<b>\$ 1,170,742.08</b>	<b>\$ 255,961.00</b>	<b>\$ 287,846.95</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 9,025,754.97</b>

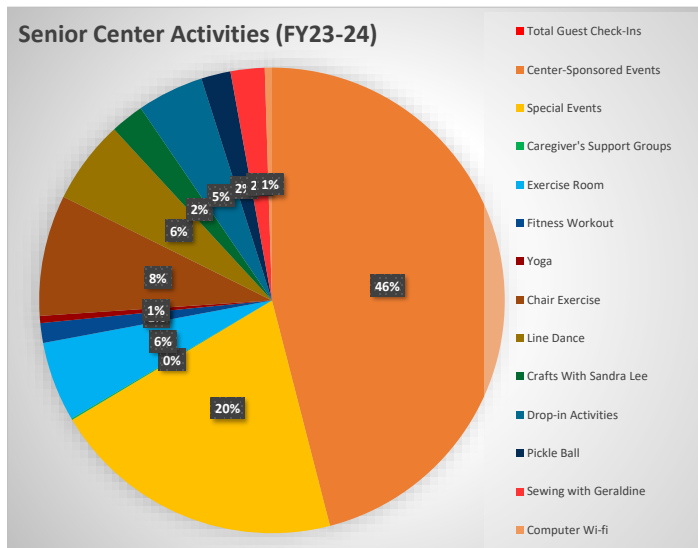
Tax Fees



■ Current Yr Discount  
 ■ Current Year Penalty  
 ■ Current Year Interest  
 ■ Watershed Tax Current Yr  
 ■ Watershed Discount  
 ■ Watershed Penalty  
 ■ Watershed Interest  
 ■ Prepayments  
 ■ TOTAL

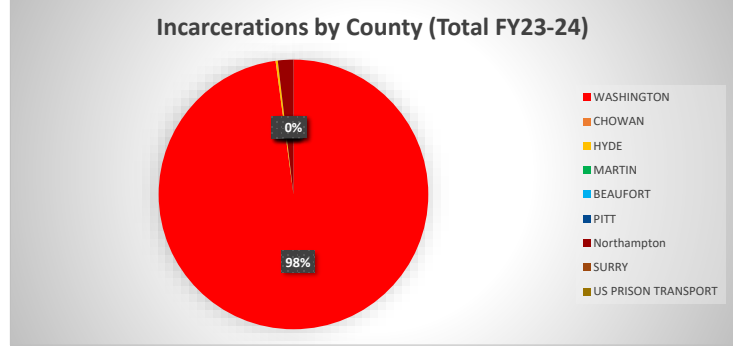
## SENIOR CENTER FY23-24

	July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June	YTD Total
<b>PARTICIPANT DATA</b>													<b>5666</b>
Unduplicated Attendees	69	79	75	83	71	65	80	81					<b>603</b>
Total Guest Check-Ins								48					
New Participants	0	5	1	5	5		11	2					<b>29</b>
Center-Sponsored Events	367	213	292	157	295	218	338	435					<b>2315</b>
Special Events	99	63	112	147	142	145	127	194					<b>1029</b>
Caregiver's Support Groups	5	0	0	0	0	0	0	0					<b>5</b>
Exercise Room	36	40	25	38	26	24	40	50					<b>279</b>
Fitness Workout	13	15	5	6	6	5	5	14					<b>69</b>
Yoga	3	3	1	1	3	2	3	9					<b>25</b>
Chair Exercise	65	64	56	67	51	14	35	71					<b>423</b>
Line Dance	45	49	42	38	28	11	35	44					<b>292</b>
Crafts With Sandra Lee	15	20	13	16	14	12	15	12					<b>117</b>
Drop-in Activities	10	35	36	27	27	29	38	31					<b>233</b>
Pickle Ball	24	10	2	3	2	17	17	28					<b>103</b>
Sewing with Geraldine	19	17	21	17	11	18	6	10					<b>119</b>
Computer Wi-fi	5	11	0	0	1	0	2	6					<b>25</b>
													<b>YTD Total</b>
<b>MEAL DATA</b>	<b>761</b>	<b>865</b>	<b>811</b>	<b>962</b>	<b>777</b>	<b>620</b>	<b>749</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>5545</b>
Congregate Meals Served	162	190	165	195	152	139	142						<b>1145</b>
Home-Delivered Meals Served	599	675	646	767	625	481	607						<b>4400</b>
Congregate Meals-Pick-Ups	0	0	0	0	0	0	0						<b>0</b>
													<b>YTD Total</b>
<b>CONTRIBUTION DATA</b>	<b>\$ 344.00</b>	<b>\$ 232.00</b>	<b>\$ 437.74</b>	<b>\$ 604.62</b>	<b>\$ 378.31</b>	<b>\$464.52</b>	<b>\$ 499.00</b>	<b>\$ 689.84</b>	<b>\$ 447.75</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 4,097.78</b>
Congregate Meals	\$ 46.00	\$ 52.00	\$ 69.00	\$ 44.62	\$ 53.31	\$ -	\$ 44.00	\$156.30	\$96.25				<b>\$ 561.48</b>
Home-Delivered Meals	\$ 140.00	\$ 90.00	\$ 262.00	\$ 450.00	\$ 220.00	\$380.00	\$ 365.00	\$ 240.00	\$ 215.00				<b>\$ 2,362.00</b>
Activity Fees	\$ 155.00	\$ 90.00	\$ 105.00	\$ 110.00	\$ 105.00	\$ 75.00	\$ 60.00	\$ 75.00	\$ 90.00				<b>\$ 865.00</b>
Donations	\$ 3.00	\$ -	\$ 1.74			\$ 9.52	\$ 30.00	\$ 218.54	\$ 46.50				<b>\$ 309.30</b>



**DETENTION**  
**FY23-24**  
**Incarcerations by County**

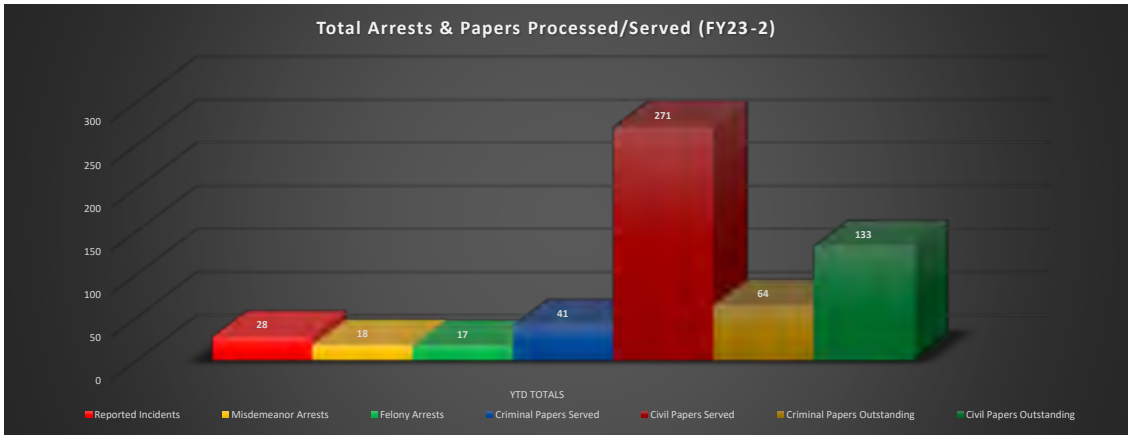
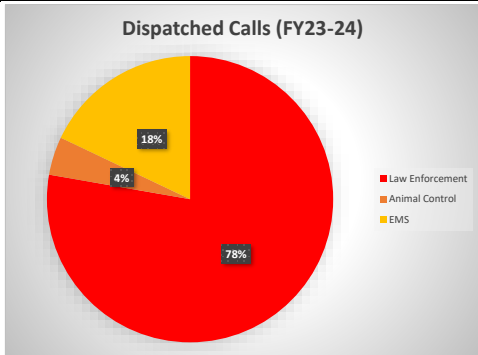
		July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Total (by Gender)	Total Incarcerations
		55	45	53	51	36	48	42	40	57	51	0	0	478	478
WASHINGTON	Male	29	26	33	30	21	29	25	26	37	33			289	368
	Female	11	5	9	5	2	6	8	7	14	12			79	
CHOWAN	Male	0	0	0	0	0	0	0	0	0	0			0	0
	Female	0	0	0	0	0	0	0	0	0	0			0	
HYDE	Male	1	0	0	0	0	0	0	0	0	0			1	1
	Female	0	0	0	0	0	0	0	0	0	0			0	
MARTIN	Male	0	0	0	0	0	0	0	0	0	0			0	0
	Female	0	0	0	0	0	0	0	0	0	0			0	
BEAUFORT	Male	0	0	0	0	0	0	0	0	0	0			0	0
	Female	0	0	0	0	0	0	0	0	0	0			0	
PITT	Male	0	0	0	0	0	0	0	0	0	0			0	0
	Female	0	0	0	0	0	0	0	0	0	0			0	
Northampton	Male	1	1	1	1	1	1	1	0	0	0			7	7
	Female	0	0	0	0	0	0	0	0	0	0			0	
SURRY	Male	0	0	0	0	0	0	0	0	0	0			0	0
	Female	0	0	0	0	0	0	0	0	0	0			0	
SMCP		13	13	10	15	12	12	8	7	6	6			102	102
US PRISON TRANSPORT	Male	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Female	0	0	0	0	0	0	0	0	0	0	0	0	0	





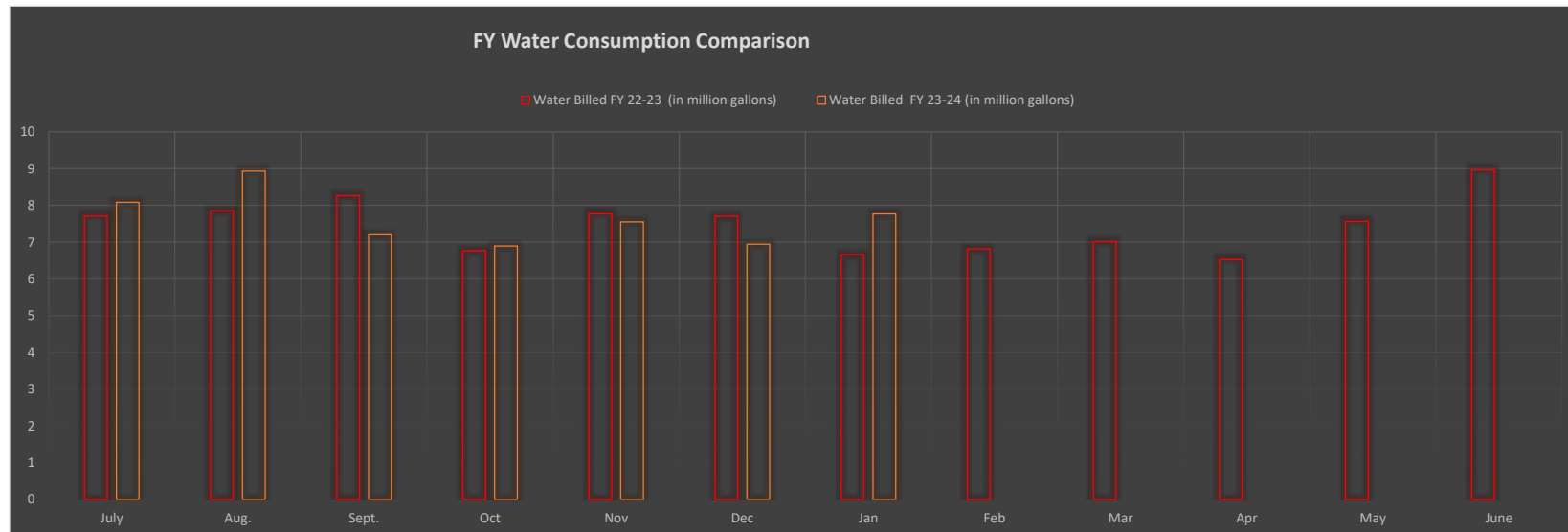
## SHERRIFF FY23-24

	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	YTD TOTALS
<b>Total Number of Dispatched Calls</b>	<b>1045</b>	<b>973</b>	<b>880</b>	<b>993</b>	<b>852</b>	<b>896</b>	<b>882</b>	<b>873</b>	<b>989</b>	<b>943</b>	<b>0</b>	<b>0</b>	<b>9326</b>
Law Enforcement	786	765	697	817	701	678	693	662	688	663			7150
Animal Control	78	39	25	10	0	16	42	59	69	59			397
EMS	181	169	158	166	151	202	147	152	170	154			1650
<b>Reported Incidents</b>	<b>28</b>												<b>28</b>
<b>Total Arrests</b>	<b>5</b>	<b>0</b>	<b>2</b>	<b>5</b>	<b>0</b>	<b>4</b>	<b>6</b>	<b>10</b>	<b>3</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>35</b>
Misdemeanor Arrests	2		1	2	0	3	4	3	3				18
Felony Arrests	3		1	3	0	1	2	7	0				17
<b>Total Papers Served</b>	<b>40</b>	<b>0</b>	<b>50</b>	<b>59</b>	<b>37</b>	<b>36</b>	<b>41</b>	<b>19</b>	<b>30</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>312</b>
Criminal Papers Served	7		15	6	0	7	3	1	2				41
Civil Papers Served	33		35	53	37	29	38	18	28				271
<b>Total Papers Outstanding</b>	<b>31</b>	<b>0</b>	<b>46</b>	<b>12</b>	<b>21</b>	<b>17</b>	<b>25</b>	<b>28</b>	<b>17</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>197</b>
Criminal Papers Outstanding	16		32	6	6	2	0	0	2				64
Civil Papers Outstanding	15		14	6	15	15	25	28	15				133
<b>Gun Permits Issued N/A</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>					<b>0</b>
<b>Conceals Pending N/A</b>	<b>N/A</b>	<b>N/A</b>	<b>7</b>										<b>7</b>
<b>Concealed Permits Issued N/A</b>	<b>N/A</b>	<b>N/A</b>	<b>16</b>	<b>10</b>		<b>12</b>							<b>38</b>



## WATER AND SOLID WASTE FY23-24

	July	Aug.	Sept.	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	YTD Totals
<b>Water Billed FY 22-23</b> (in million gallons)	7.707	7.855	8	6.766	7.766	7.706	6.657	6.814	7.014	6.519	7.56	8.956	90
<b>Water Billed FY 23-24</b> (in million gallons)	8.08	8.93	7.196	6.896	7.547	6.94	7.77						53
<b>Base Charges</b>	\$ 70,623	\$ 71,143	\$ 71,210	\$ 71,106	\$ 71,262	\$ 71,106	\$ 71,158						\$ 497,608
Consumption Charges	\$ 52,884	\$ 62,621	\$ 43,524	\$ 40,859	\$ 47,242	\$ 40,300	\$ 50,921						\$ 338,351
Reconnecton Charges	\$ 1,645	\$ 1,505	\$ 1,575	\$ 1,505	\$ 1,435	\$ 1,575							\$ 9,240
<b>Number of Abatements</b>	<b>13</b>	<b>16</b>	<b>7</b>	<b>20</b>	<b>15</b>	<b>13</b>							<b>84</b>
<b>Dollar Amount of Abatements</b>	<b>\$ 1,161.50</b>	<b>\$ 1,268</b>	<b>\$ 1,814</b>	<b>\$ 2,249</b>	<b>\$ 3,036</b>	<b>\$ 956</b>							<b>\$ 10,483.00</b>
<b>Water Pumped</b> (in million gallons)	19.9	16.22	15.6	15.7	15	15	15	14	15				141.010
<b>Number of Customers</b>	2660	2680	2677	2673	2679	2673	2675						18,717
<b>New taps</b>	5	3	3	3	4	0							18
Water Billed to Roper	\$ 4,844.65	\$ 4,844.65	\$ 4,844.65	\$ 4,844.65	\$ 4,844.65	\$ 4,844.65	\$ 4,844.65	\$ 4,844.65	\$ 4,844.65	\$ 4,844.65			\$ 48,446.50
													0





**WASHINGTON COUNTY BOARD OF COMMISSIONERS**

**AGENDA STATEMENT**

**ITEM NO: 10**

**DATE: May 6, 2024**

**ITEM: Closed Session**

**SUMMARY EXPLANATION:**

A Closed Session has been scheduled pursuant to NCGS§143-318.11(a)(3) (attorney-client privilege) and NCGS §143-318.11(a)(6) (personnel).

April 1, 2024

The Washington County Board of Commissioners met in a regular meeting on Monday, April 1, 2024, at 6:00 PM in the Commissioners' Room, 116 Adams Street, Plymouth, NC. Commissioners Tracey A. Johnson, Ann C. Keyes, Carol V. Phelps, John C. Spruill and Julius Walker, Jr. were in attendance. Also, present were County Manager/County Attorney Curtis S. Potter, Clerk to the Board Julie J. Bennett and County Finance Officer Missy Dixon.

Chair Keyes called the meeting to order. Commissioner Walker gave the invocation. Commissioner Phelps led the Pledge of Allegiance.

ADDITIONS/DELETIONS: Mr. Potter stated that on Consent Item 1g), Section 9 of the Project Ordinance---the last line needs to be removed. It is irrelevant.

**Commissioner Johnson made a motion to approve tonight's agenda. Commissioner Phelps seconded. Motion carried unanimously.**

CONSENT AGENDA:

*Items listed under Consent are generally of a routine nature. The Board may take action to approve/disapprove all items in a single vote. Any item may be withheld from a general action, to be discussed and voted upon separately at the discretion of the Board.*

- a) Regular Session Minutes: March 5, 2024
- b) RESO 2024- 011 Levying an Additional ¼ Cent County Sales & Use Tax
- c) RESO 2024-012 Resolution Re-Authorizing Sale of Real Property, 521 Monroe St. Plymouth
- d) RESO 2024-013 Child Abuse Prevention Month April 2024 Proclamation
- e) RESO 2024-014 To Establish Preference on Boards/Committees
- f) CAPITAL PROJECT ORDINANCE for Roper Interconnection Repairs
- g) CAPITAL PROJECT ORDINANCE for Asset Inventory and Assessment (AIA) and Rate Study
- h) ESFRLP23 Washington County Assistance Policy and Procurement & Disbursement Policy

Commissioners Spruill commended staff on Item e).

**Commissioner Johnson made a motion to approve the Consent Agenda as amended tonight. Commissioner Phelps seconded. Motion carried unanimously.**

PUBLIC FORUM: None.

PUBLIC HEARING: STRATEGIC PLAN: **Commissioner Spruill made a motion to open the public forum. Commissioner Walker seconded. Motion carried unanimously.**

Mr. Potter said the final draft of the Strategic Plan has a couple of changes in it. For instance, on the front he removed the word DRAFT. Also changed some verbiage because of formatting issues.

Mr. Potter said he provided a copy to the school system (Supt. White) but did not get any feedback.

Commissioner Walker congratulated staff for the way they went about doing this. Great process.

Commissioner Johnson asked after this is implemented will it be part of the CIP projects. Mr. Potter said we have about a half dozen adjustments that we can bring to the next meeting regarding the CIP.

Commissioner Spruill said this is a good road map---good plan for us to work from and move forward He, Commissioner Phelps and Chair Keyes said how much they appreciate County staff.

**Commissioner Spruill made a motion to open the public forum. Commissioner Walker seconded. Motion carried unanimously.**

There were no additional comments.

**Commissioner Walker made a motion to close the public forum. Commissioner Phelps seconded. Motion carried unanimously.**

**Commissioner Spruill made a motion to approve the Strategic Plan. Commissioner Walker seconded. Motion carried unanimously.**

DEPARTMENT UPDATE/RUNOFF ELECTION: Ms. Dora Bell, Elections Director spoke to the Board. She said we are getting ready for a second primary for the Republican race between Lt Gov and Auditor. We do not put a possible second primary in the budget. Ms. Bell said that May 14<sup>th</sup> is Election Day. Early voting will start April 25<sup>th</sup> and there will be 13 early voting days. Kennedy Barber is the newest member of the Board of Elections since one of the previous members passed away. Ms. Bell said that Mr. Potter has prepared a budget for this primary.

Commissioner Spruill said he sees where Ms. Bell went over her budget because of printing. Ms. Bell explained that she ordered over 8,000 ballots. Printing costs have increased this year.

Mr. Potter said Ms. Bell only had to order about half the number of ballots for this primary.

Mr. Potter said he and Ms. Bell and Ms. Dixon met and produced the budget amendment #24-094 of between \$17,000-\$20,000.

BOARDS & COMMITTEES: Ms. Bennett, Clerk to the Board, spoke about the Mid-East Regional Housing Authority (MEHRA). They would like to re-appoint Ms. Lunetta Lewis to their Board.

Ms. Lewis has said she would serve if re-appointed.

**Commissioner Johnson made a motion to re-appoint Ms. Luenetta Lewis to the MEHRA Board. Commissioner Walker seconded. Motion carried unanimously.**

FINANCE OFFICER'S REPORT: Ms. Dixon went over the budget transfers and budget amendments that were in the Commissioners' package. Please see below.

Washington County  
BUDGET TRANSFER

To: Board of Commissioners

BT #: 2024 - 084

From: Curtis Potter, County Manager  
Missy Dixon, Finance Officer

Date: March 5, 2024

RE: Managers Office/Register of Deeds/DSS Transit

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-4120-191	Managers Office - UNCSOG LFNG Intern Program	14,000.00	(4,000.00)	10,000.00
10-4120-310	Managers Office - Travel	2,000.00	2,000.00	4,000.00
10-4120-380	Managers Office - Advertising	5,000.00	2,000.00	7,000.00
<b>Managers Office</b>				
10-4180-315	Register of Deeds - Training	2,500.00	(400.00)	2,100.00
10-4180-030	Register of Deeds - Salaries & Wages - Part Time	8,000.00	400.00	8,400.00
<b>Register of Deeds</b>				
10-5400-260	Transit Advertising	5,000.00	(600.00)	4,400.00
10-5400-202	DOT Grant - Cleaning/Other Supplies (85% Reimb)	6,000.00	600.00	6,600.00
<b>DSS Transit</b>				
		<i>m</i> 49,500.00	-	<i>m</i> 42,500.00

Justification:

This budget transfer is to move monies as follows: within the Managers Office Budget to cover unanticipated and unbudgeted travel expenses and higher than anticipated advertising costs associated with countywide vacancy advertisements; within the Register of Deeds Budget to cover the overexpenditure in the part time salary line due to working the staff member more than originally budgeted dollars allowed; and within the DSS Transit Budget to increase the funding for uniforms and larger T-shirts for staff wear as the weather warms up. The T-shirt purchase is an alternative to the hot Unifirst shirts and this has worked very well - they are reimbursable at 85% under the grant.

Budget Officer's Initials *MD*

Approval Date: 3/5/24

Initials:	<i>m</i>
Batch #:	2024-084
Date:	3/6/24



Washington County  
**BUDGET TRANSFER**

To: Board of Commissioners

BT #: 2024 - 085

From: Curtis Potter, County Manager  
 Missy Dixon, Finance Officer

Date: March 7, 2024

RE: Finance

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-4130-010	Finance - Salaries & Wages - Regular	223,029.00	(3,000.00)	220,029.00
10-4130-130	Finance - Unemployment Insurance	1,480.00	(1,480.00)	-
10-4130-181	Finance - Group Insurance	40,034.00	(2,000.00)	38,034.00
10-4130-320	Finance - Communications	2,600.00	(1,000.00)	1,600.00
10-4130-355	Finance - Repair & Maintenance - Vehicle	1,000.00	(1,000.00)	-
10-4130-340	Finance - Capital Outlay - Equipment	5,800.00	(550.00)	5,250.00
10-4130-260	Finance - Departmental Supplies	9,500.00	8,830.00	18,330.00
10-4130-280	Finance - Postage	2,500.00	200.00	2,700.00
<b>Finance</b>		<b>285,943.00</b>	<b>-</b>	<b>285,943.00</b>

**Justification:**

This budget transfer is to move monies from various lines within the Finance Department Budget to purchase new furniture for three staff members (2 chairs, 3 desks, 2 credenzas, 1 lateral file cabinet). These funds will also be used to purchase all other year end supplies that are needed such as a printer (for Grants & Procurement Manager), liner, deposit books, etc.

Budget Officer's Initials MSD

Approval Date: 3/15/24

Initials:	
Batch #:	
Date:	

Washington County  
**BUDGET TRANSFER**

To: Board of Commissioners

BT #: 2024 - 086

From: Curtis Potter, County Manager  
 Missy Dixon, Finance Officer

Date: March 7, 2024

RL: EMS/Transport

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
37-4330-295	EMS - Portable Comm Hardware	2,500.00	(110.00)	2,390.00
37-4376-010	Transport - Salaries & Wages - Regular	104,726.00	(20,000.00)	84,726.00
37-4376-250	Transport - Fuel	15,000.00	(2,000.00)	13,000.00
37-4376-260	Transport - Departmental Supplies	6,000.00	(3,000.00)	3,000.00
37-4330-050	EMS - Longevity	4,384.00	110.00	4,494.00
37-4330-355	EMS - Maintenance & Repair - Equipment	42,000.00	20,000.00	62,000.00
37-4330-610	EMS - Contracts - Billing	39,825.00	5,000.00	44,825.00
<b>EMS/Transport</b>		<b>214,435.00</b>	<b>-</b>	<b>214,435.00</b>

**Justification:**

This budget transfer is to move monies from various lines within the EMS and Transport Budgets. This movement is necessary to cover the overexpenditure in the Longevity Line due to the COLA, to cover the Maintenance & Repair Equipment needs and the Collection Contract needs through fiscal year end.

Budget Officer's Initials CP

Approval Date: 3/8/24

Initials:	<u>MD</u>
Batch #:	<u>2024-086</u>
Date:	<u>3/8/2024</u>

Washington County  
**BUDGET TRANSFER**

To: Board of Commissioners

BT #: 2024 - 087

From: Curtis Potter, County Manager  
Missy Dixon, Finance Officer

Date: March 13, 2024

RE: Emergency Management

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-4330-130	Emergency Mgmt - Unemployment Insurance	296.00	(296.00)	-
10-4330-600	Emergency Mgmt - Contracted Services	11,450.00	(1,900.00)	9,550.00
10-4330-380	Emergency Mgmt - Advertising	350.00	250.00	600.00
10-4330-540	Emergency Mgmt - Capital Outlay-Vehicle	58,989.00	1,946.00	60,935.00
<b>Emergency Management</b>		<b>71,085.00</b>	<b>-</b>	<b>71,085.00</b>

**Justification:**

This budget transfer is to move monies from various lines within the Emergency Management Budget. These monies are needed to pay for the purchase of embroidered uniform shirts, and the install of the electronics and striping/logo for the new EM Truck.

Budget Officer's Initials MD

Approval Date: 3/13/24

Initials: MD  
Batch #: 2024-087  
Date: 3/13/2024

Washington County  
BUDGET TRANSFER

To: Board of Commissioners

BT #: 2024 - 088

From: Curtis Potter, County Manager  
Missy Dixon, Finance Officer

Date: March 15, 2024

RE: TTA

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
63-4970-370	TTA - Marketing & Advertising-Admin	110,100.00	(1,000.00)	109,100.00
63-4970-310	TTA - Travel & Training	-	1,000.00	1,000.00
TTA		110,100.00	-	110,100.00

Justification:

This budget transfer is to move monies within TTA from the Marketing & Advertising Line to the Travel & Training Line in order to pay for travel expenses for Tom to attend the festival conventions. The TTA Board approved this transfer at its March 12th Meeting.

Budget Officer's Initials CEB

Approval Date: 3/15/24

Initials:	<u>ms</u>
Batch #:	<u>2024-088</u>
Date:	<u>3/15/2024</u>

Washington County  
**BUDGET TRANSFER**

To: Board of Commissioners

BT #: 2024 - 089

From: Curtis Potter, County Manager  
Missy Dixon, Finance Officer

Date: March 15, 2024

RE: SS Admin

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-5310-181	SS Admin - Group Insurance	441,869.00	(600.00)	441,269.00
10-5310-013	SS Admin - Salaries & Wages - Longevity	19,351.00	600.00	19,951.00
SS Admin		<b>461,220.00</b>	-	<b>461,220.00</b>

**Justification:**

This budget transfer is to move monies within the DSS budget from Group Insurance to Longevity in order to pay a retiring employee their prorated amount of Longevity per policy.

Budget Officer's Initials *CPD*

Approval Date: *3/15/24*

Initials:	<i>MD</i>
Batch #:	<i>2024-089</i>
Date:	<i>3/15/2024</i>

Washington County  
**BUDGET TRANSFER**

To: Board of Commissioners

BT #: 2024 - 090

From: Curtis Potter, County Manager  
Missy Dixon, Finance Officer

Date: March 25, 2024

RE: SS Transportation

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-5400-315	DOT Grant - Travel/Training (85% Reimbursable)	4,500.00	(2,000.00)	2,500.00
10-5400-320	SS Transportation - Communications	6,500.00	2,000.00	8,500.00
<b>SS Transportation</b>		<b>11,000.00</b>	<b>-</b>	<b>11,000.00</b>

**Justification:**

This transfer is to move monies within the DSS Transportation Budget in order to cover costs through fiscal year end. These lines are reimbursable through two funding sources at the same reimbursement rate therefore there will be no change in revenues.

Budget Officer's Initials MD

Approval Date: 3/25/24

Initials:	<u>MD</u>
Batch #:	<u>2024-090</u>
Date:	<u>3/25/24</u>

Washington County  
BUDGET TRANSFER

To: Board of Commissioners

QT #: 2024 - 091

From: Curtis Potter, County Manager  
Missy Dixon, Finance Officer

Date: March 25, 2024

RE: Airport

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
39-4530-100	Airport - Retirement	11,164.00	(1,040.00)	10,124.00
39-4530-010	Airport - Salaries & Wages-Regular	41,001.00	940.00	41,941.00
39-4530-180	Airport - Group Insurance	7,992.00	100.00	8,092.00
39-4530-390	Airport - Dues & Subscriptions	1,000.00	(175.00)	825.00
39-4530-352	Airport - Maintenance & Repair-Fuelmaster	1,500.00	175.00	1,675.00
39-4530-310	Airport - Travel	2,500.00	(1,000.00)	1,500.00
39-4530-331	Airport - Postage	100.00	(88.00)	12.00
39-4530-320	Airport - Communications	1,750.00	(550.00)	1,200.00
39-4530-350	Airport - Maintenance & Repair-Building	3,000.00	1,638.00	4,638.00
39-4530-190	Airport - Contracted Services	3,000.00	(3,000.00)	-
39-4530-200	Airport - Departmental Supplies	3,000.00	3,000.00	6,000.00
<b>Airport</b>		<b>76,007.00</b>	<b>-</b>	<b>76,007.00</b>

Justification:

This transfer is to move monies within the Airport Budget to accomplish the following: increase the Regular Salaries and Group Insurance lines to cover the increase in these expenses due to the 2.5% COLA; to increase the Fuelmaster line due to additional costs of the maintenance contract for the QT POD; to increase the Maintenance & Repair Building line to purchase needed maintenance supplies; and to increase the Departmental Supplies line to purchase items to bring the Airport up to minimum standards.

Budget Officer's Initials MD

Approval Date: 3/25/24

Initials:	<u>MD</u>
Batch #:	<u>2024-091</u>
Date:	<u>3/25/2024</u>

Washington County  
**BUDGET AMENDMENT**

To: Board of Commissioners

BA #: 2024- 092

From: Curtis Proter, County Manager  
 Missy Blum, Finance Officer

Date: April 1, 2024

RE: Sheriff/Senior Center/DSS/Recreation

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-3540-020	Gun Permits Discretionary -County Portion	(3,960.00)	(735.00)	(4,695.00)
10-4310-611	Gun Permits Discretionary -County Portion	46,390.00	735.00	47,125.00
10-3540-030	Gun Permits-State Portion	(4,680.00)	(890.00)	(5,570.00)
10-4310-612	Gun Permits-State Portion	6,710.00	890.00	7,600.00
10-3540-040	Finger Printing	(960.00)	(140.00)	(1,100.00)
10-4310-613	Finger Printing	6,625.00	140.00	6,765.00
10-3540-083	NC Animal Shelter Support Fund Grant	-	(12,500.00)	(12,500.00)
10-4310-904	NC Animal Shelter Support Fund Grant	-	12,500.00	12,500.00
<b>Sheriff</b>				
10-3509-010	Senior Center Trips	(4,341.00)	(1,449.00)	(5,790.00)
10-5150-380	Senior Center Trips	5,164.00	1,449.00	6,613.00
10-3509-020	Senior Center Donations	(292.00)	(47.00)	(339.00)
10-5150-650	Senior Center Donations	4,906.00	47.00	4,953.00
<b>Senior Center</b>				
10-3500-080	DSS-Community Donations-Emergency Relief	-	(200.00)	(200.00)
10-5180-375	DSS-Community Donations-Emergency Relief	316.00	200.00	516.00
<b>SS Economic Support</b>				
10-3360-000	Recreation-Donations	(1,159.00)	(1,400.00)	(2,559.00)
10-6120-650	Recreation-Donations	4,433.00	1,400.00	5,833.00
<b>Recreation</b>				
		<b>Balance:</b>		
		89,152.00	-	89,152.00

**Justification:**

This amendment is being done for the following: to budget monies in the Sheriff's Office Budget for additional revenues received for gun permitting/finger printing and for an Animal Shelter Grant received from the NC Dept. of Agriculture; to budget monies in the Senior Center for additional revenues collected for the Senior Trips and for additional revenues received for donations; to budget monies for additional revenues received for DSS Emergency Relief donations; and to budget monies for additional revenues received for Recreation donations.

Approval Date: \_\_\_\_\_  
 Bd. Clerk's Init: \_\_\_\_\_

Initials:	
Batch #:	
Date:	



Washington County  
BUDGET AMENDMENT

To: Board of Commissioners

BA #: 2024- 093

From: Curtis Potter, County Manager  
Missy Dixon, Finance Officer

Date: April 1, 2024

RE: SS Admin

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-3490-000	DSS-Administration Reimbursement	(2,672,492.00)	(15,000.00)	(2,687,492.00)
10-5310-605	SS Admin - Security Contract	25,000.00	(15,000.00)	10,000.00
10-5310-260	SS Admin - Departmental Supplies	39,000.00	7,500.00	46,500.00
10-5310-350	SS Admin - Maintenance & Repair-Building	26,550.00	5,000.00	31,550.00
10-5310-351	SS Admin - Repair & Maintenance-Equipment	5,599.00	3,500.00	9,099.00
10-5310-600	SS Admin - Contracted Services	148,960.00	14,000.00	162,960.00
<b>SS Admin</b>				
<b>Balanced:</b>		<b>(2,427,383.00)</b>	<b>-</b>	<b>(2,427,383.00)</b>

Justification:

This amendment is being done after a review of the current lines in the budget and anticipating necessary costs to the agency for contracted services for staff through Vanguard Professional Staffing and Bricthouse Technology. DSS is utilizing two Social Workers through Vanguard to assist the child welfare units in performance of duties due to vacancies and new staff. They are also utilizing two workers that do second party reviews on the Medicaid Program, as well as other eligibility programs to reduce paybacks to the state. With the announcement of retirement of FNS Child Care Supervisor, we will need these services more during transition. These positions are all part-time and provide a tremendous resource for support and training to current staff. This request comes as an amendment as funds from a line not reimbursable to lines that are reimbursable lines at 50% which will now generate additional revenues.

Approval Date: \_\_\_\_\_

Bd. Clerk's Init: \_\_\_\_\_

Initials:
Batch #:
Date:

Washington County  
BUDGET AMENDMENT

To: Board of Commissioners

BA #: 2024- 094

From: Curtis Potter, County Manager  
Missy Dixon, Finance Officer

Date: April 1, 2024

RE: Board of Elections

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-3290-000	Interest Earned on Investments	250,000.00	(20,393.00)	229,607.00
10-3352-000	Elections-Town Reimbursement & Filing	(18,000.00)	(6,107.00)	(24,107.00)
10-4170-310	Elections-Travel	2,600.00	(1,000.00)	1,600.00
10-4170-330	Elections-Postage	2,500.00	(1,500.00)	1,000.00
10-4170-011	Elections-Salaries & Wages - Board	4,480.00	2,200.00	6,680.00
10-4170-030	Elections-Salaries & Wages - Part-time	27,000.00	10,000.00	37,000.00
10-4170-031	Elections-Salaries & Wages - Overtime	6,245.00	4,000.00	10,245.00
10-4170-370	Elections-Printing	11,000.00	12,300.00	23,300.00
10-4170-380	Elections-Advertising	1,000.00	500.00	1,500.00
<b>Board of Elections</b>				
		<b>Balanced:</b>	<b>286,825.00</b>	<b>-</b>
				<b>286,825.00</b>

Justification:

This amendment is being done to budget additional monies needed in the Elections Salary lines, Printing line, and Advertising line. There is currently an overage in the following salary lines: Board, Part-time and Overtime. This is due to the required hours that the State Office placed on local Board of Elections Staff. There will also be a second primary held May 14th that was not anticipated or budgeted for. The additional monies needed in Printing is due to the number of ballots that had to be ordered and in advertising for the additional adds that have to be run for the second primary.

Approval Date: \_\_\_\_\_

Bd. Clerk's Init: \_\_\_\_\_

Initials:	
Batch #:	
Date:	

Washington County  
**BUDGET AMENDMENT**

To: Board of Commissioners

BA #: 2024- 095

From: Curtis Potter, County Manager  
Missy Dixon, Finance Officer

Date: April 1, 2024

RE: EMS

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
37-3490-020	DUKE RACE-CARS Grant	(3,075.00)	(3,050.00)	(6,125.00)
37-4330-652	DUKE RACE-CARS Grant	16,100.00	3,050.00	19,150.00
37-3490-021	UNC PECC+ Program Grant	(1,800.00)	(300.00)	(2,100.00)
37-4330-653	UNC PECC+ Program Grant	8,125.00	300.00	8,425.00
<b>EMS</b>				
<b>Balanced:</b>		<b>19,350.00</b>	<b>-</b>	<b>19,350.00</b>

**Justification:**

This amendment is being done to budget for additional grant revenues received in the DUKE RACE-Cars Grant Line and the UNC PECC+ Program Grant Line.

Approval Date: \_\_\_\_\_

Bd. Clerk's Init: \_\_\_\_\_

Initials:	_____
Batch #:	_____
Date:	_____

Washington County  
**BUDGET AMENDMENT**

**To:** Board of Commissioners

**BA #:** 2024- 096

**From:** Curtis Potter, County Manager  
Missy Dixon, *Finance Officer*

**Date:** April 1, 2024

**RE:** Airport Grant Fund

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
38-3800-083	Airfield Lighting Replace (CON/CA/RPR)	-	(2,200,000.00)	(2,200,000.00)
38-8135-663	Airfield Lighting Replace (CON/CA/RPR)	-	2,200,000.00	2,200,000.00
<b>Airport Grant Fund</b>				
<b>Balanced:</b>		-	-	-

**Justification:**

This amendment is being done to budget for new Grant Funds awarded from NC Department of Transportation for the Airfield Lighting Replacement Project.

**Approval Date:** \_\_\_\_\_

**Bd. Clerk's Init:** \_\_\_\_\_

<b>Initials:</b>
<b>Batch #:</b>
<b>Date:</b>

Washington County  
BUDGET AMENDMENT

To: Board of Commissioners

BA #: 2024- 097

From: Curtis Potter, County Manager  
Missy Dixon, Finance Officer

Date: April 1, 2024

RE: OPIOID Fund/Projects & Grant Fund

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
50-3000-001	Opioid Settlement Distribution	(93,411.84)	(54,181.13)	(147,592.97)
50-3290-000	Opioid - Interest Earned	(324.47)	(44.33)	(368.80)
50-9990-000	Opioid - Contingency	67,506.12	54,225.46	121,731.58
<b>Opioid Fund</b>				
58-3290-000	Projects & Grants - Interest Earned	(8,727.75)	(1,154.48)	(9,882.23)
58-4100-001	Expenditure of Interest Earned	8,727.93	1,154.48	9,882.41
<b>Projects &amp; Grant Fund</b>				
<b>Balanced:</b>		<b>(26,230.01)</b>	<b>-</b>	<b>(26,230.01)</b>

Justification:

This amendment is being done to budget for additional Opioid Settlement Funds received along with Interest Earned on the unspent Opioid Funds and to budget for Interest Earned on the unspent Projects & Grants Funds.

Approval Date: \_\_\_\_\_

Bd. Clerk's Init: \_\_\_\_\_

Initials:	
Batch #:	
Date:	

Washington County  
**BUDGET AMENDMENT**

**To:** Board of Commissioners

**BA #: 2024- 098**

**From:** Curtis Potter, County Manager  
 Missy Dixon, Finance Officer

**Date:** April 1, 2024

**RE:** Waterworks Fund/Waterworks Capital Projects Fund

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
35-3790-020	NCDEQ Grant-Asset Inventory Assessment	(237,000.00)	237,000.00	-
35-3790-021	NCDEQ VUR Pea Ridge Transmission Grant	(5,457,000.00)	5,457,000.00	-
35-3790-022	NCDEQ VUR Roper Connection Grant	(970,200.00)	970,200.00	-
36-3100-001	NCDEQ Grant-Asset Inventory Assessment	-	(237,000.00)	(237,000.00)
36-3100-002	NCDEQ VUR Pea Ridge Water Transmission Grant	-	(5,457,000.00)	(5,457,000.00)
36-3100-003	NCDEQ VUR Roper Connection Grant	-	(970,200.00)	(970,200.00)
35-7130-690	NCDEQ Grant-Asset Inventory Assessment	237,000.00	(237,000.00)	-
35-7130-691	NCDEQ VUR Pea Ridge Transmission Grant	5,457,000.00	(5,457,000.00)	-
35-7130-692	NCDEQ VUR Roper Connection Grant	970,200.00	(970,200.00)	-
36-4100-001	NCDEQ Grant-Asset Inventory Assessment	-	237,000.00	237,000.00
36-4100-002	NCDEQ VUR Pea Ridge Water Transmission Grant	-	5,457,000.00	5,457,000.00
36-4100-003	NCDEQ VUR Roper Connection Grant	-	970,200.00	970,200.00
<b>Waterworks Fund/Waterworks Capital Projects Fund</b>				
		<b>Balanced:</b>	-	-

**Justification:**

This amendment is being done to transfer the budgeted amounts for the VUR Grant Projects from the regular Waterworks Operational Fund (35) to the newly created Waterworks Capital Projects Fund (36). The creation of this new fund was approved by the Board at the March Meeting. We are not moving \$15,000 of the originally approved Pea Ridge Budget as it was expended in a prior fiscal year therefore the revenue and expenditure will be accounted for in the old fund 35.

**Approval Date:** \_\_\_\_\_

**Bd. Clerk's Init:** \_\_\_\_\_

<b>Initials:</b>	
<b>Batch #:</b>	
<b>Date:</b>	

Ms. Dixon noted that on pg. 7 of 16 there is a total that is not showing. She has to add it manually. (on the Expenditure report pg. 134 of 203)

Chair Keyes thanked Ms. Dixon for doing such a great job on these reports.

**Commissioner Spruill made a motion to approve the budget transfers/ amendments #84 - 98 as presented. Commissioner Phelps seconded. Motion carried unanimously.**

**OTHER ITEMS BY COMMISSIONERS OR STAFF:**

Ms. Bennett stated that she is going to the Clerks Annual Conference next week in Cleveland County (Shelby). She will be leaving on Tuesday and returning on Saturday.

Commissioner Spruill thanked the Commissioners for being at the presentation of the check for the new Roper Fire Truck.

Commissioner Walker stated he will be attending the next Beaufort County Community College Board of Trustees meeting.

Commissioner Johnson thanked DSS for assisting with the Medicaid Expansion meeting in March. Chair Keyes, the Governor, and the DHSS Director attended. It was a nice event and she hopes to do a few more of them. She thanked Mr. Potter for attending also.

Chair Keyes congratulated the Roper Volunteer Fire Department on receiving a \$725,000 grant and also congratulated the Plymouth Voluntary Fire Department on receiving a \$325,000 grant.

Chair Keyes said that citizens should appreciate the staff here in the County. She also stated that she has been attending a lot of meetings and she is all about “selling Washington County” wherever she goes.

**Commissioner Johnson made a motion to go into Closed Session pursuant to NCGS§143-318.11(a)(3) (attorney-client privilege and NCGS §143-318.11(a)(6) (personnel). Commissioner Walker seconded. Motion carried unanimously.**

Back in Open Session, Commissioner Spruill asked about the EMTOC building. Mr. Potter said the EMTOC building project is behind. He has handed this project over to Mr. Squires, ACM. Mr. Potter said he had been working with Mr. Lassiter but had not heard from Weyerhaeuser. He also mentioned he has had talks with Golden Leaf about possible grants to apply for. **Commissioner Spruill made a motion to adjourn the meeting. Commissioner Phelps seconded. Motion carried unanimously.**

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Ann C. Keyes  
Chair

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Julie J. Bennett, MMC, NCMCC  
Clerk to the Board