

**Board of Commissioners  
Meeting  
March 4, 2024**



WASHINGTON COUNTY BOARD OF COMMISSIONERS  
REGULAR MEETING AGENDA  
MONDAY, MARCH 4, 2024  
**COMMISSIONERS' ROOM, 116 ADAMS STREET  
PLYMOUTH, NC 27962**

- 6:00 PM Call to Order—Chair Keys  
6:01 PM Invocation / Pledge  
Additions / Deletions  
Approval of Meeting Agenda
- Item 1 6:05 PM Consent Agenda  
a) Regular Session Minutes: February 5, 2024 & January 22, 2024 Budget Work Session  
b) Tax Refunds & Releases & Insolvent Account  
c) RESO 2024-008 Authorizing Sale of Real Property, 521 Monroe St., Plymouth  
d) RESO 2024-009 Severe Weather Preparedness Week 2024  
e) RESO 2024-010 Establishing Waterworks Capital Fund for WCPF  
f) Amendment to Capital Project Ordinance for Pea Ridge Water Transmission Main Project  
g) SCADA Contract  
h) PMZ – Obstruction Removal Scope and Fee  
i) PMZ – Runway Lighting
- Item 2 6:10 PM Public Forum (3–5-minute limit per speaker)
- Item 3 6:20 PM Employee of the Quarter, Chair Keys
- Item 4 6:30 PM Public Hearing: Strategic Plan, Mr. Curtis Potter, CM/CA
- Item 5 6:40 PM Albemarle Commission Update: Ms. Sharon Smith, Special Projects Administrator
- Item 6 6:55 PM ¼ Sales Tax Referendum Update, Ms. Asia Melton, Management Fellow
- Item 7 7:05 PM County Broadband Update: Commissioner Tracey A. Johnson
- Item 8 7:20 PM EMTOC Building, Mr. Curtis Potter, CM/CA
- Item 9 7:30 PM EM Grant, Mr. Curtis Potter, CM/CA
- Item 10 7:40 PM Boards & Committees, Ms. Julie J. Bennett, Clerk to the Board  
**ABC Board, Planning Board**
- Item 11 7:50 PM Finance Officer's Report, Budget Amendments/Budget Transfers: Ms. Missy Dixon, Finance Officer
- Item 12 8:00 PM Other Items by Chair, Commissioners: CM/CA, Finance Officer, or Clerk  
a) BreezyBanks information from Planning Board
- Item 13 8:05 PM Closed Session has been scheduled according to NCGS§143-318.11(a)(3) (attorney-client privilege and NCGS §143-318.11(a)(6) (personnel)  
Adjourn

**WASHINGTON COUNTY BOARD OF COMMISSIONERS**  
**AGENDA STATEMENT**

**ITEM NO: 1**

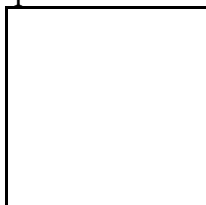
**DATE: March 4, 2024**

**ITEM: Consent Agenda**

**SUMMARY EXPLANATION:**

- a) Regular Session Minutes: February 5, 2024 & January 22, 2024 Budget Workshop Minutes  
See attached at the very end of this package.
- b) Tax Refunds & Releases & Insolvent Account  
See attached
- c) RESO 2024-008 Authorizing Sale of Real Property, 521 Monroe St., Plymouth  
See attached.
- d) RESO 2024-009 Severe Weather Preparedness Week 2024  
See attached.
- e) RESO 2024-010 Establishing Waterworks Capital Fund for WCPF  
See attached.
- f) Amendment to Capital Project Ordinance for Pea Ridge Water Transmission Main Project  
See attached.
- g) SCADA Contract  
Staff is asking for approval of the Scada Improvement Contract with Custom Controls Unlimited, LLC

Follow the link below to the 244pg contract for the proposed SCADA improvements contract.



[240122\\_Washington Co. SCADA\\_FRC\\_Partial Executed.pdf](#)

This is to facilitate the long overdue upgrade of our automated water management system which we have been working toward for some time now. The Board accepted the bid from Custom Controls Unlimited LLC last fall and we just received the contract in early February. Staff recommends the Board approve the proposed contract along with any final modifications recommended by staff that would result in more favorable terms for the County and authorize staff to execute the contract once finalized.

- h) PMZ – Obstruction Removal Scope and Fee  
Please see attached.

The Board will be asked to approve the proposed Task Order 2024-1 which is for the initial design services associated with this project only (not the entire scope of construction yet which is intended to be funded with state grant funding). Subsequent approval will be required to authorize that larger scope of work.

This project is number 2 in priority for the Aviation Advisory Committee, and will eventually clear and grubbing and replant as mowable grass approximately 15+ acres at each end of the main runway of the Plymouth Municipal Airport to keep the approach zones permanently clear of potential obstructions/obstacles most commonly associated with trees which grow into the areas which the FAA requires to be maintained free of such obstacles. State funding will pay for this process once, only if it is done to the extent required by NC DOT which involves a number of additional steps beyond simple clearing and thus results in a higher project cost than might otherwise result if the County as the Airport sponsor were to fund this from local funding without going through all the additional required procedures and extensive scope of work.

Staff recommends that the Board approve this Task Order and authorize staff to execute and return it to AVCON.

- i) PMZ - Runway Lighting  
Please see attached.

We are asking the Board to approve the Contract Agreement with Southeast Site Services, LLC for the Airfield Electrical Rehabilitation project. Funding has been approved as stated in the attached Notification of Award (also included in the package).

This is considered a safety project, and the Agreement includes the removal of existing electrical, replacement of runway edge and runway threshold/end lighting, PAPI installation, REIL installation, beacon replacement, vault modification, electrical improvements, and sodding.

Staff recommends that the Board approve this Contract Agreement and authorize staff to execute and return it to AVCON.

**WASHINGTON COUNTY**  
**REAL ESTATE, PERSONAL PROPERTY AND MOTOR VEHICLE REFUNDS AND RELEASES**  
 February 2024

DATE	NAME	TICKET YEAR	ACCOUNT #	SITUS	PARCEL #	AMOUNT REL	AMOUNT REF	REASON
2/29/24	Fuller, Teresa Faye Spencer	2014 2599	18598	4	3446	\$215.00		There were no utilities at the residence, there shouldn't have been a SWUF
2/29/24	Fuller, Teresa Faye Spencer	2015 2658	18598	4	6172	\$215.00		There were no utilities at the residence, there shouldn't have been a SWUF
2/29/24	Fuller, Teresa Faye Spencer	2016 2658	18598	4	2150	\$215.00		There were no utilities at the residence, there shouldn't have been a SWUF
2/29/24	Fuller, Teresa Faye Spencer	2017 2743	18598	4	6172	\$250.00		There were no utilities at the residence, there shouldn't have been a SWUF
2/29/24	Fuller, Teresa Faye Spencer	2018 2717	18598	4	858	\$275.00		There were no utilities at the residence, there shouldn't have been a SWUF
2/29/24	Fuller, Teresa Faye Spencer	2019 2772	18598	4	6168	\$275.00		There were no utilities at the residence, there shouldn't have been a SWUF
2/29/24	Fuller, Teresa Faye Spencer	2020 2784	18598	4	6172	\$275.00		There were no utilities at the residence, there shouldn't have been a SWUF
2/29/24	Fuller, Teresa Faye Spencer	2022 2821	18598	4	6172	\$300.00		There were no utilities at the residence, there shouldn't have been a SWUF
2/29/24	Phelps, Edward	2023 7176	38661	1		\$4.83		Over-Assessment on 1986 Trai
2/29/24	Phelps, Edward	2023 7177	38661	6	4615	\$0.06		Over-Assessment on 1986 Trai
<i>Darlene Hanison 2-29-24</i>								
Requested by Deputy Tax Administrator		Date		"Approved by the Washington County Board of				
				Commissioners meeting held _____, 2024"				
				Clerk to the Board of Commissioners				

SITUS CODES:  
 1 - PLYMOUTH  
 2 - LEES MILLS, ROPER  
 3 - SKINNERSVILLE / CRESWELL  
 4 - SCUPPERNONG / CRESWELL  
 6- WATERSHED



North Carolina Vehicle Tax System

NCVTS Pending Refund report

Report Date 2/29/2024 11:35:15 AM

24-Feb

Payee Name	Primary Owner	Secondary Owner	Address 1	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description	Refund Reason	Create Date	Tax Jurisdiction	Levy Type	Change	Interest Change	Total Change	
ANGE, ALONZA JORDON	ANGE, ALONZA JORDON		9611 NC HIGHWAY 32 S	PLYMOUTH, NC 27962	Proration	0016920484	HLF6352	PENDING	100620563	Refund Generated due to proration on Bill #0016920484-2023-2023-0000-00	Tag Surrender	02/27/2024	W	Tax	(\$7.91)	\$0.00	(\$7.91)	
																	Refund	\$7.91
CLARK, JOSEPH ADAM	CLARK, JOSEPH ADAM		8078 MACKEYS RD	ROPER, NC 27970	Proration	0071850832	JDH8745	AUTHORIZED	100128815	Refund Generated due to proration on Bill #0071850832-2022-2022-0000-00	Tag Surrender	02/01/2024	W	Tax	(\$17.45)	(\$0.87)	(\$18.32)	
																	Refund	\$18.32
HAYES, CHENARA ANE'	HAYES, CHENARA ANE'		PO BOX 595	ROPER, NC 27970	Proration	0076184467	LAJ9024	PENDING	301966815	Refund Generated due to proration on Bill #0076184467-2023-2023-0000-00	Tag Surrender	02/21/2024	W	Tax	(\$18.96)	\$0.00	(\$18.96)	
													P	Tax	(\$12.04)	\$0.00	(\$12.04)	
													P	Vehicle	(\$15.00)	\$0.00	(\$15.00)	
																	Refund	\$48.00
HEDGEPEETH, KATRINA TETTERTON	HEDGEPEETH, KATRINA TETTERTON		83 OLD ROPER ROAD LOOP	PLYMOUTH, NC 27962	Proration	0063980655	JCA4065	PENDING	100129201	Refund Generated due to proration on Bill #0063980655-2022-2022-0000-00	Tag Surrender	02/02/2024	W	Tax	(\$39.99)	\$0.00	(\$39.99)	
																	Refund	\$39.99
NORTH SLOPE GRAIN.LLC	NORTH SLOPE GRAIN.LLC		1334 A CANAL RD	PANTEGO, NC 27860	Adjustment < \$100	0069708192	YV6575	PENDING	300655050	Refund Generated due to adjustment on Bill #0069708192-2023-2023-0000	Situs error	02/06/2024	W	Tax	\$0.00	\$0.00	\$0.00	
													P	Tax	(\$68.80)	\$0.00	(\$68.80)	
													P	Vehicle	(\$15.00)	\$0.00	(\$15.00)	
																	Refund	\$83.80
RESPASS, ANDREW SCOTT	RESPASS, ANDREW SCOTT		185 LILY OF THE VALLEY RD	PLYMOUTH, NC 27962	Adjustment < \$100	0078452961	8Y6576	PENDING	201311052	Refund Generated due to adjustment on Bill #0078452961-2023-2023-0000	Situs error	02/21/2024	W	Tax	\$0.00	\$0.00	\$0.00	
													P	Tax	(\$19.12)	\$0.00	(\$19.12)	
																	Refund	\$19.12
WEST, KERRY BRANT	WEST, KERRY BRANT	WEST, JOSHUA STUART	105 HAZEL ST	PLYMOUTH, NC 27962	Proration	0057352202	JF1071	AUTHORIZED	300388077	Refund Generated due to proration on Bill #0057352202-2022-2022-0000-00	Tag Surrender	02/02/2024	W	Tax	(\$30.53)	(\$1.53)	(\$32.06)	
													P	Tax	(\$19.39)	(\$0.97)	(\$20.36)	
													P	Vehicle	\$0.00	\$0.00	\$0.00	
																	Refund	\$52.42
WRIGHT, KIM CLARK	WRIGHT, KIM CLARK	CARTER, ZYQUAN ONITERRIO	PO BOX 286	ROPER, NC 27970	Proration	0058215183	HES7410	PENDING	301545759	Refund Generated due to proration on Bill #0058215183-2022-2022-0000-00	Tag Surrender	02/15/2024	W	Tax	(\$15.70)	\$0.00	(\$15.70)	
													R	Tax	(\$15.14)	\$0.00	(\$15.14)	
													R	Vehicle	\$0.00	\$0.00	\$0.00	
																	Refund	\$30.84
																	Refund Total	\$298.40

*D. Hamilton* 2/29/24  
Requested by Deputy Tax Administrator Date

"Approved by the Washington County Board of Commissioners meeting held \_\_\_\_\_, 2024"

Clerk to the Board of Commissioners

# COUNTY OF WASHINGTON

## BOARD OF COMMISSIONERS

COMMISSIONERS:  
ANN C. KEYES, CHAIR  
CAROL V. PHELPS, VICE-CHAIR  
TRACEY A. JOHNSON  
JOHN C. SPRUILL  
JULIUS WALKER, JR



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CATHERINE "MISSY" DIXON  
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JULIE J. BENNETT, MMC, NCMCC  
CLERK TO THE BOARD  
jbennett@washconc.org

## RESOLUTION 2024-008

### RESOLUTION AUTHORIZING SALE OF REAL PROPERTY, 521 MONROE ST., PLYMOUTH, TAX PIN# 6767.11-65-4496 BY ELECTRONIC PUBLIC AUCTION PURSUANT TO G.S. 160 A-270

**WHEREAS**, G.S. 160A-270 authorizes the Board of County Commissioners of Washington County to sell real property at public auction, including electronic public auction, upon adoption of a resolution authorizing the appropriate official to dispose of the property at public auction subject to the Board's acceptance of the highest bid; and

**WHEREAS**, the Town of Plymouth approved this sale via Resolution; and

**WHEREAS**, the County Manager has recommended that the property, described below, should be sold at public auction as surplus property;

1. 521 Monroe St - PLYMOUTH NC; Tax Pin #6767.11-65-4496; Deed Book 540, Page 239;
2. GIS MAP (see Attachment A)
3. Approximate estimated tax value and back taxes owed is \$6,662.88; County = \$2,988.24 & Town = \$3,674.64 (See Attachment B)

**NOW THEREFORE, THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY HEREBY RESOLVES AS FOLLOWS:**

1. The County Manager or their designee is authorized to sell by electronic auction at [www.govdeals.com](http://www.govdeals.com) the surplus property described above; advertising from March 13, 2024 – April 12, 2024, and bidding April, 13 – April 23, 2024; following approval of this resolution.
2. Electronic advertisements of the sale of real property, described above, shall be posted at least 30 calendar days prior to the date on which bidding for the property opens.
3. Electronic advertisements shall be posted on the Washington County website and, where feasible, by other electronic means through which notice of the electronic auction may be broadly advertised.

4. Electronic advertisements shall identify and provide a general description of the property to be sold, the date and time at which electronic bidding opens, the electronic address where information about the property to be sold can be found, a reference to the resolution authorizing the sale, and any other relevant terms and conditions of sale.
5. After conclusion of the bid process, the results shall be reported to the Board at their next regularly scheduled meeting, and the Board shall accept or reject the bid within 30 days of said report.

Adopted this the \_\_\_\_\_ of \_\_\_\_\_, 2024.

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Ann Keyes, Chair  
Washington County Board of Commissioner

ATTEST:

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Julie J. Bennett, MMC, NCMCC  
Clerk to the Board

(COUNTY SEAL)



# Washington County, NC



2/15/2024, 3:01:23 PM



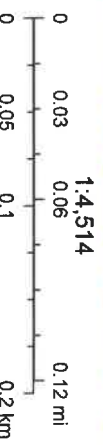
Parcels Roads

## 521 Monroe St. Plymouth

### Attachment A

Washington County RESO2024 - 008

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Esri Community Maps Contributors, State of North Carolina DOT, © OpenStreetMap, Microsoft, Esri, TomTom, Garmin, Satelgraph, GeoTechnologies, Inc, METI/INASA, USGS, EPA, NPS, US Census Bureau, USDA, USFWS

## ATTACHMENT B (Property Card)

PIN	OWNER NAME	TAX YEAR	BALANCE DUE		ATTY FEES & INTEREST		BALANCE
			January 2023	SUIT COSTS	January 2023		
6767.11-65-4496		2007	\$ 176.54	\$ -	\$ -	\$ 176.54	
6767.11-65-4496		2008	\$ 174.82	\$ -	\$ -	\$ 174.82	
6767.11-65-4496		2009	\$ 168.10	\$ -	\$ -	\$ 168.10	
6767.11-65-4496		2010	\$ 161.38	\$ -	\$ -	\$ 161.38	
6767.11-65-4496		2011	\$ 106.73	\$ -	\$ -	\$ 106.73	
6767.11-65-4496		2012	\$ 102.17	\$ -	\$ -	\$ 102.17	
6767.11-65-4496		2013	\$ 109.46	\$ -	\$ -	\$ 109.46	
6767.11-65-4496		2014	\$ 104.30	\$ -	\$ -	\$ 104.30	
6767.11-65-4496		2015	\$ 454.53	\$ 823.56	\$ -	\$ 1,278.09	
6767.11-65-4496		2016	\$ 96.17	\$ -	\$ -	\$ 96.17	
6767.11-65-4496		2017	\$ 100.99	\$ -	\$ -	\$ 100.99	
6767.11-65-4496		2018	\$ 95.35	\$ -	\$ -	\$ 95.35	
6767.11-65-4496		2019	\$ 89.71	\$ -	\$ -	\$ 89.71	
6767.11-65-4496		2020	\$ 84.07	\$ -	\$ -	\$ 84.07	
6767.11-65-4496		2021	\$ 77.94	\$ -	\$ -	\$ 77.94	
6767.11-65-4496	Washington County & Town of Plymouth	2022	\$	\$	\$ 62.42	\$ 62.42	
<b>Total Due</b>			\$ 2,102.26	\$ 823.56	\$ 62.42	\$ 2,988.24	

<b>Account</b>	<b>875</b>
<b>Status</b>	<b>InActive</b>
<b>Balance</b>	<b>\$3,674.64</b>

MAP 25A2-14-3  
TOWN OF PLYMOUTH  
ACCOUNT # 79045

PROPERTY LOCATION  
531 HARCOT ST  
Bldg one two

OWNER: [Redacted]

ADDRESS: [Redacted]

PROPERTY CLASS 30  
NEW CONSTR. CT. OV  
PIN 6767.11-65-4496  
HP4386-0100  
NO. LOTS 200/212/213/214/215/216/217/218  
WASHINGTON COUNTY

**OWNER CONTROL FIELDS**

Dist	Principal Building	Assoc Id	Sub-Parcel	Phase	Sub-Parcel Value
	Address Building	Code			

LISTED: 9 GP  
DATE: 6/11/2020  
REASONED: 65  
PURCHASE: 01/11/2021  
REVAL YEAR: 2021

Grade: 1st Flr  
Mun Type: Me Car  
App Level: App 1st

ASSESSMENT CONTROL AND CONTROL

Sale Price: [Redacted]  
Year Built: [Redacted]  
Tran Date: 03/24/2022  
Adm: Title Transfct, Foreclosure sale  
Case Ref: 16836.1 - 27511 - 3/24/22 Intec2022020 6430 849/218

Year Built: [Redacted]  
Address: [Redacted]  
Municipality: [Redacted]  
No. of Rooms: [Redacted]  
Units: [Redacted]  
Direct: [Redacted]  
Type of Use: [Redacted]  
Rate: [Redacted]  
Sub-Parcel Value: [Redacted]

875 79

Bldg Area: [Redacted]

**PRIOR VALUES**

Code	Description	Ass	Reval Value	Description	App. Value
LAND			7200		
BUILDING			0		
CUTS DS			0		
			7200		

CLASS	Area	Rate	Value	Area	Rate	Value	Area	Rate	Value	Area	Rate	Value	Area	Rate	Value
Plymouth 141	LC	200	1.00	83	90	7200									
<b>TOTAL LAND VALUE</b>															

# COUNTY OF WASHINGTON

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## PROCLAMATION 2024-009

### SEVERE WEATHER PREPAREDNESS WEEK 2024 BY THE COMMISSIONERS OF WASHINGTON COUNTY

**WHEREAS**, North Carolina is traditionally an active area for tornados and severe thunderstorms; and

**WHEREAS**, in 2023 North Carolina experienced 24 tornado touchdowns and the National Weather Service (NWS) in North Carolina issued 51 tornado warnings; and

**WHEREAS**, last year the National Weather Service in North Carolina issued 751 severe thunderstorm warnings and recorded 127 large hail events and 844 damaging thunderstorm wind events; and

**WHEREAS**, the average warning lead time for tornadoes was 6-11 minutes and 57 minutes for flash floods; and

**WHEREAS**, severe thunderstorms produce hail at least an inch in diameter, 58 mph + winds or can produce a tornado; and

**WHEREAS**, all thunderstorms produce lightning and strikes are a significant threat in North Carolina. Remember, if you hear thunder roar, go indoors!

**WHEREAS**, Washington County residents should listen to local radio, television, a weather channel or a National Oceanic and Atmospheric Administration (NOAA) weather radio for information on severe weather; and

**WHEREAS**, residents should make a family emergency plan with details on how to get to a safe location, contact each other and get back together. Include in the plan the safest locations on their regularly traveled routes; and

**WHEREAS**, residents should have an emergency supply kit in their homes and vehicles that include a first aid kit, battery-powered radio, flashlight and non-perishable foods, bottled water, sturdy shoes, and gloves; and

**WHEREAS**, Washington County residents, businesses and schools are urged to participate in the statewide tornado drill on Wednesday, March 6<sup>th</sup> at 9:30 a.m.; and

**WHEREAS**, Washington County Emergency Management works to inform and educate residents about staying safe when severe weather strikes and ReadyNC.gov is available to provide current weather and traffic conditions; and

**NOW, THEREFORE**, the Washington County Board of Commissioners, do hereby support the statewide **"SEVERE WEATHER PREPAREDNESS WEEK" MARCH 3 – 9, 2024** in Washington County, and call upon our residents to observe the week with appropriate activities that promote awareness of severe weather and how to stay safe.

**ADOPTED** this 4<sup>th</sup> day of March 2024.

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Ann C. Keyes, Chair  
Washington County Board of Commissioners

ATTEST:

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Julie J. Bennett, MMC, NCMCC  
Clerk to the Board

# COUNTY OF WASHINGTON

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jbennett@washconc.org

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## RESOLUTION 2024-010

### TO ESTABLISH A SEPARATE WATERWORKS CAPITAL PROJECTS FUND

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**WHEREAS**, Washington County's waterworks system is currently pursuing several large multi-year capital projects including without limitation the AIA/Rate Study Project (VUR-AIA-D-ARP-0008), the Roper Interconnection Repairs Project (VUR-D-ARP-0103), and the Pea Ridge Water Transmission Main Project (VUR-D-ARP-0104); and

**WHEREAS**, Washington County previously included the revenues and expenditures associated with these capital projects in its annual budget ordinance as part of the same fund established and used for all other annual water system revenues and expenditures for the fiscal years ending June 30<sup>th</sup>, 2023 and/or June 30<sup>th</sup>, 2024 respectively; and

**WHEREAS**, the County Manager and County Finance Officer in recent consultation with the County auditors have determined that pursuant to NCGS 159-26(b)(6), a separate capital project fund should now be created to more efficiently and effectively account for the revenues and expenditures associated with these and other potential capital projects of the Washington County Waterworks System which may be budgeted through capital project ordinances adopted in accordance with NCGS 159-13.2 from time to time.

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS AS FOLLOWS:**

1. The Board hereby directs the Finance Officer to establish a new Waterworks Capital Projects Fund (the "WCPF") for the purpose of accounting for and reporting on any, and all capital projects of the Washington County Waterworks System which are budgeted through

specifically adopted capital project ordinances that direct the Finance Officer to maintain the accounting for such project(s) within the newly established WCPF.

2. The Finance Officer will maintain within the WCPF sufficient detailed accounting records to satisfy the requirements of any applicable funding agency; funding, grant or loan agreements; and any other state or federal regulations applicable to such funding.

**ADOPTED** this \_\_\_\_\_ day of \_\_\_\_\_ 2024.

---

Ann C. Keyes, Chair  
Washington County Board of Commissioners

ATTEST:

---

Julie J. Bennett, MMC, NCMCC  
Clerk to the Board

# COUNTY OF WASHINGTON

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### CAPITAL PROJECT ORDINANCE - AMENDMENT

### FOR PEA RIDGE WATER TRANSMISSION MAIN PROJECT

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**BE IT ORDAINED**, by the Board of Commissioners of Washington County, North Carolina that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance, originally adopted February 5<sup>th</sup>, 2024, is hereby amended, and adopted as follows:

Section 1: The Project authorized is the construction of the Pea Ridge Water Transmission Main to be financed by a Viable Utility Reserve (VUR) grant from the American Rescue Plan Act (ARPA).

Section 2: The officers of this unit are hereby directed to proceed with the capital project within the terms of the board resolution, grant documents and the budget contained herein.

Section 3: The following amounts are appropriated for the project:

Engineering	\$ 554,000
Permit Fees	\$ 10,000
Easement Acquisition	\$ 30,000
Legal	\$ 10,000
Construction	<u>\$4,868,000</u>
	\$5,472,000

Section 4: The following revenues are anticipated to be available to complete this project:

ARP State Fiscal Recovery Fund	\$5,472,000
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Section 5: The Finance Officer is hereby directed to maintain within the Waterworks Capital Projects Fund (Fund 36) created by Board Resolution 2024-010 adopted March 4<sup>th</sup>, 2024 sufficient specific detailed accounting records to satisfy the requirements of the grantor agency, the grant agreements, and federal regulations.

Section 6: Funds may be advanced from the General Fund for the purpose of making payments as due. Reimbursement requests should be made to the grantor agency in an orderly and timely manner.

Section 7: The Finance Officer is directed to report, on a quarterly basis, on the financial status of each project element in section 3 and on the total grant revenues received or claimed.

Section 8: The Budget Officer is directed to include a detailed analysis of past and future costs and revenues on this capital project in every budget submission made to this board.

Section 9: Copies of this Capital Project Ordinance shall be furnished to the Clerk to the Board of Commissioners, and to the Budget Officer and the Finance officer for direction in carrying out this project. human rights for all citizens.

Section 10: Any previously incurred expenses associated with this project which were properly budgeted within the County’s previous or current annual Budget Ordinances, and which are included within the total allocated expenses shown above, shall be deemed to the fullest extent permitted by law to be ratified and reauthorized pursuant to this Capital Project Ordinance.

**ADOPTED** this \_\_\_\_ day of \_\_\_\_\_ 2024.

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Ann C. Keyes, Chair  
Washington County Board of Commissioners

ATTEST:

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Julie J. Bennett, MMC, NCMCC  
Clerk to the Board



**TASK ORDER 2024-1**

**DESIGN, PERMITTING AND BIDDING FOR  
OBSTRUCTION REMOVAL PROJECT**

**(Grant #: TBD)**

**(NPE Funding)**

**AT**

**PLYMOUTH MUNICIPAL AIRPORT (PMZ)**

**WASHINGTON COUNTY, NC**

Describing a specific agreement between the County of Washington (CLIENT) and AVCON, INC. (CONSULTANT), in accordance with the terms of the Master Agreement for Continuing Services dated September 5, 2019, and expiring September 4<sup>th</sup>, 2024.

**IDENTIFICATION OF PROJECT:**

The Obstruction Removal Project at the Plymouth Municipal Airport (PMZ) located in Plymouth North Carolina consists of clearing approximately 33 acres of trees from the approach areas of Runway 3 and 21. The project includes design, permitting, bidding, CATEX, and grant assistance services. This Project may include, but is not limited to, such construction elements as clearing, clearing and grubbing, erosion and sediment control, construction safety and phasing plans, turf restoration, and other similar construction items. It is not anticipated that any permanent physical features will be constructed as a part of this Project.

Project Description: The intent of this project is to clear and grub the entire project limits, grade the project area to provide positive drainage, and establish ground cover for ease of future maintenance.

Project limits are shown on the attached exhibits.

**SPECIFIC SCOPE OF SERVICES:**

AVCON will provide design, permitting, bidding, CATEX, and grant assistance services for the Obstruction Removal Project as described above. Meetings and coordination with the CLIENT and various funding and review agencies is an important part of the design phase and will be scheduled during this phase.

The **Scope of Services** is outlined below and more fully described following the outline.

Basic Services

1. Pre-Design – Pre-Design will include project scoping and review of environmental documentation.
2. Design – Develop and prepare 90% and 100% (As-Bid) Plans and Specifications.
3. Bidding Phase

Special Services

1. Pre-Design Categorical Exclusion (CATEX) will be completed via subconsultant and include review of the existing parcel for any environmental issues that may be present.
2. Grant Administration and Support Services

### 3. Site Survey

The CONSULTANT will obtain and provide via subconsultant the necessary CATEX. The CONSULTANT will utilize, to the greatest extent possible, any materials, digital files, project documents or specifications provided by the CLIENT.

After acceptance by the CLIENT of this Task Order (TO #2023-1), and indication of any specific modifications or changes in the scope, extent, character, or design requirements of the project desired by the CLIENT, and upon written authorization from the CLIENT, CONSULTANT shall proceed with the following project tasks:

#### **Basic Services**

##### **Task 1: Pre-Design Phase**

CONSULTANT, under Pre-Design Phase, shall:

1. Project scope and fee development.
2. General project management and coordination.
3. Arrange and conduct a “project kickoff meeting” with the CLIENT to discuss project scoping and goals. It is anticipated that one meeting will be held at the AIRPORT. Minutes and attendance will be completed and distributed to all participants.
4. Site survey subcontractor coordination and review of data.
5. Site Survey: A site survey will be prepared for this project. This survey consists of creating a 3D digital surface via UAS-based LiDAR for the purpose of a topographic survey. This survey will be tied to NC grid coordinates with the use of GNSS survey ground control.
6. Categorical Exclusion subcontractor coordination.
7. Categorical Exclusion Documentation (CatEx): A categorical exclusion document (CatEx) will be prepared for this project. Information provided by CLIENT will serve as the basis of the CatEx. If more than a CatEx is required for this project, a contract amendment for the additional services will be prepared. AVCON to aid CatEx document with preparing exhibits, coordination of the stream setback requirements with the Washington County, and for QC of the final documents.

##### **Task 2: 90% Design Phase Services**

CONSULTANT, under Design Phase, shall:

1. Conduct site visit and field review.
2. Prepare 90% design and construction drawings for the Project, indicating the scope, extent, and character of the work to be constructed under this project. Technical specifications and Project Manual will be prepared in general conformance with FAA requirements and standards, and as necessary, NCDOT or NCDEQ format.

2. Provide technical criteria, written descriptions, and design data for CLIENT's use in filing applications for permits from or approvals of governmental authorities having jurisdiction to review or approve the final design of the Project and assist CLIENT in consultations with appropriate authorities.
3. Prepare opinion of probable construction cost at the 90% design level.
4. Perform or provide, in general, the following 90% Design Phase tasks:

Associated drawings and specifications necessary to define limits of the Project including:

- geometrics (horizontal control and vertical/profile information)
  - grading and drainage as required to improve site conditions
  - erosion and sediment control
  - details, notes and information regarding safety plans, construction phasing and sequencing to minimize airport operational impacts, and other similar documentation.
5. Prepare Construction Safety and Phasing Plans and submit to the CLIENT, NCDOT and FAA for review.
  6. Prepare 7460 forms for proposed construction activities and submit to the CLIENT, NCDOT and FAA for review.
  8. Conduct one (1) project 90% design meetings with the CLIENT, NCDOA, and tenants (including environmental agencies or groups as required). Working and coordinating with the CLIENT, attempt to schedule project meetings such that involved agencies and groups could attend. Minutes and attendance will be completed and distributed to all participants.
  7. Coordinate with NCDOA for minority goals to be included in the contract provisions.
  8. Prepare and submit construction plans, specifications, project manual, engineer's report, and cost estimates.
  9. CONSULTANT's services under the 90% Design Phase will be considered complete on the date when the 90% Design Documents for the Project have been delivered to CLIENT.
  10. A list of anticipated project drawings is as follows:
    - Cover Sheet
    - Index of Drawings, Legend, Summary of Quantities, General Notes
    - Legend and Abbreviations, General Notes
    - Survey Control Plan
    - Access Control Plan/Staging Area/Haul Routes/Notes
    - Construction Safety and Security Notes
    - Construction Safety Plan
    - Construction Phasing Plans and Notes
    - Clearing, Grubbing and Demolition Plans and Details
    - Grading Plans, Notes, and Details
    - Erosion and Sediment Control Plans
    - Erosion and Sediment Control Notes and Details

11. Provide technical criteria, written descriptions, and design data for CLIENT's use in filing applications for permits from or approvals of governmental authorities having jurisdiction to review or approve the final design of the Project and assist CLIENT in consultations with appropriate authorities.

The 90% Design Phase will be considered complete upon the submittal of the 90% Design documents to the CLIENT.

### **Task 3: 100% Design Phase Services**

CONSULTANT, under Design Phase, shall:

1. Conduct site visit and field review. It is anticipated that the field review will be conducted concurrent with 90% Design Review Meeting.
2. Prepare final design and construction drawings for the Project, indicating the scope, extent, and character of the work to be constructed under this project. Technical specifications and Project Manual will be prepared in general conformance with FAA requirements and standards, and as necessary, NCDOT or NCDEQ format.
3. Provide technical criteria, written descriptions, and design data for CLIENT's use in filing applications for permits from or approvals of governmental authorities having jurisdiction to review or approve the final design of the Project and assist CLIENT in consultations with appropriate authorities.
4. Prepare opinion of probable construction cost at the 100%/final design levels.
5. Perform or provide, in general, the following Design Phase tasks:  
  
Associated drawings and specifications necessary to define limits of the Project including:
  - geometrics (horizontal control and vertical/profile information)
  - grading and drainage as required to improve site conditions
  - erosion and sediment control details, notes and information regarding safety plans
  - construction phasing and sequencing to minimize airport operational impacts, and other similar documentation.
6. Address comments received for review agencies into a final Construction Safety and Phasing Plan to be included in the Project Manual.
7. Conduct one (1) project design meetings with the CLIENT, NCDOA, and tenants (including environmental agencies or groups as required). Working and coordinating with the CLIENT, attempt to schedule project meetings such that involved agencies and groups could attend. Minutes and attendance will be completed and distributed to all participants.
8. Coordinate with NCDOA for minority goals to be included in the contract provisions prior to the 100% submittal for inclusion in the 100% project submittal.
9. Prepare and submit construction plans, specifications, project manual, engineer's report, and cost estimates at 100% final level of completion (One set to CLIENT, and pdf sets to CLIENT and NCDOA).

10. Prepare and furnish Bidding Documents for review and approval by CLIENT and assist CLIENT in the preparation of other related documents.
11. Submit two (2) final copies of the Bidding Documents and opinion of probable construction cost to CLIENT and a pdf copy to the CLIENT and NCDOA.
12. CONSULTANT's services under the 100% Design Phase will be considered complete on the date when the final Bid Documents for the Project have been delivered to CLIENT.
13. A list of anticipated project drawings is as follows:
  - Cover Sheet
  - Index of Drawings, Legend, Summary of Quantities, General Notes
  - Legend and Abbreviations, General Notes
  - Survey Control Plan
  - Access Control Plan/Staging Area/Haul Routes/Notes
  - Construction Safety and Security Notes
  - Construction Safety Plan
  - Construction Phasing Plans and Notes
  - Clearing, Grubbing and Demolition Plans and Details
  - Grading Plans, Notes, and Details
  - Erosion and Sediment Control Plans
  - Erosion and Sediment Control Notes and Details
14. Provide technical criteria, written descriptions, and design data for CLIENT's use in filing applications for permits from or approvals of governmental authorities having jurisdiction to review or approve the final design of the Project and assist CLIENT in consultations with appropriate authorities.

The 100% Design Phase will be considered complete upon the submittal of the bid documents to the CLIENT.

**Task 4: Bidding Phase Services:**

The CONSULTANT shall provide Bid Phase services as set forth below:

1. CONSULTANT will contact prequalified contractors per the NCDOT prequalification list.
2. CONSULTANT will assist OWNER with preparation of advertisement to bid.
3. The CONSULTANT shall conduct one (1) Pre-Bid meeting for this project. Contractors will be allowed to visit the site after the Pre-Bid meeting and submit questions in writing. CONSULTANT shall issue addenda as appropriate to answer questions presented to the CONSULTANT, clarify, correct, or revise the Bidding Documents and issuance of pre-bid notes and attendance.
4. Preparation of Addenda – CONSULTANT shall assist the OWNER with preparation of all required technical related addenda to revise plans and specifications and/or respond to questions in order to provide necessary clarification or to correct discrepancies. The CONSULTANT shall issue all addenda to the prospective Bidders.
5. Bid Opening - Attend and conduct (1) Bid Opening.

6. Bid Tabulation and Recommendation of Award – CONSULTANT shall develop a tabulation of all bids received and conduct an evaluation, which will check for correctness of the bid schedule and identify the lowest responsive bidder. Upon completion of the evaluation process, CONSULTANT shall make a written recommendation of award to the OWNER in accordance with General Statute 143-129.

The Bidding Phase services shall be considered complete upon CONSULTANT's issuance of the conformed documents to the OWNER to award of a construction contract.

#### **Task 5: Grant Administration Support**

The CONSULTANT will assist and support the CLIENT in the preparation of required and mandated grant related applications and forms (in accordance with current DoA checklists), documents and documentation, such as developing, updating and maintain project schedules and cash flow, progress reports, requests for interim payments and other related documents, submissions, and grant processes required in accordance with current OWNER rules and procedures for compliance with grant requirements.

**SCHEDULE:** A detailed design and bidding schedule will be developed based on the execution of this Task Order and the project kick off. Consideration will be given to funding availability and scheduling once confirmed.

#### **DELIVERABLES TO INCLUDE:**

**(All deliverables for design and bidding will meet the requirements of AV-101 Checklist dated October 2020.)**

1. Prepare evaluation report based on finding from initial site visit. Evaluation report to be submitted to all parties via email and PDF.
2. Prepare and submit construction plans, specifications, and cost estimates at 90%, and 100% levels of completion for each submission (1 set of plans for each submission to the CLIENT (hard copy) and NCDOA (digital).
3. Prepare and submit to CLIENT and NCDOA for review and comments, the Construction Safety and Phasing Plan (CSPP) and 7460 Form. CONSULTANT to provide NCDOA the NRA number after submitting so they can inform the ADO the case has been submitted and ready for review. A copy of a completed CSPP Checklist will be submitted for review, with NCDOA comments uploaded with the plans into OE/AAA for FAA review and comments.
4. Submit 1 final hard copy of the Final Documents to the CLIENT and opinion of probable construction cost to CLIENT. Submit a PDF of the Final Documents to NCDOA.

#### **ASSUMPTIONS**

1. Any permitting fees associated with the project will be paid separately by CLIENT.
2. The engineer's opinion of probable construction cost will be provided to the CLIENT as part of the Engineer's Design Report accompanying each interim submittal.

- 3. A CATEX will be the form of environmental documentation and approval for this project. It is understood that the CATEX will be completed through AVCON by a third-party environmental firm.
- 4. Meetings will be as follows (CONSULTANT to provide meeting minutes and attendance):
  - A. Kick Office Meeting and Site Visit (1)
  - B. Project Design Review Meeting (3) (VIRTUAL)
- 5. Construction plans will be prepared assuming one prime construction contractor. The timing for construction will be closely coordinated with the CLIENT and NCDOA and funding agencies.

**METHOD OF COMPENSATION:**

For the Obstruction Removal Project at the Plymouth Municipal Airport (PMZ) consisting of the Scoping and Project Development, preliminary design, design, bidding, and grant administration for Obstruction Removal. as previously described a total project fee of \$163,616.00 as shown and distributed below:

Basic Services

- TASK 1 – Pre-Design Phase Services – a Lump Sum fee of \$14,070.00
- TASK 2 – 90% Design Phase Services – a Lump Sum fee of \$68,910.00
- TASK 3 – 100% Design Phase Services – a Lump Sum fee of \$30,755.00
- TASK 4 - Bid Phase Services – a Lump Sum fee of \$13,242.00
- TASK 4 – Grant Administration – a Lump Sum fee of \$9,293.00

Special Services

- CATEX – a Lump Sum fee of \$17,826.00
- Survey – a Lump Sum fee of \$9,520.00

CONSULTANT shall be compensated based on the completion of work, submission of design and bid documents and the information presented above and in the fee spreadsheet workups. Progress payments shall be made monthly.

IN WITNESS WHEREOF, the parties hereto have made and executed this Agreement as of the day and year first above written.

CLIENT:  
COUNTY OF WASHINGTON

BY: \_\_\_\_\_

ITS: \_\_\_\_\_

ATTEST: \_\_\_\_\_

CONSULTANT:  
AVCON ENGINEERS & PLANNERS, INC., d/b/a AVCON, INC.

BY:  \_\_\_\_\_

ITS: Sr. Vice President

ATTEST: Thomas McDonnell



**PROGRAM BUDGET**  
**DESIGN AND BIDDING PHASE SERVICES**  
**FOR**  
**OBSTRUCTION REMOVAL PROJECT**  
**WASHINGTON COUNTY, NC**

AVCON Project No. 2023.0317.01

DATE:

1/29/2024

NCDOA Code	Item	DESIGN AND BIDDING PHASE SERVICES (Prel. And Final Design) Grant # _____
<b>A101</b>	<b>SPONSOR ADMINISTRATIVE EXPENSE</b>	
	Legal Fees	\$0.00
	Bid Advertisement	\$0.00
	Postage & Reproduction	\$0.00
	Independent Fee Estimate	\$0.00
	Permitting	\$4,000.00
	DBE	\$0.00
	<b>SUBTOTAL</b>	<b>\$4,000.00</b>
<b>A102</b>	<b>PRELIMINARY ENGINEERING, PLANNING, TESTING, AND PERMITTING</b>	
	Preliminary Design and Project Coordination	\$14,070
	Planning (ALP / Feasibility Studies)	\$0
	Environmental Documentation	\$17,826
	Topographic Survey	\$9,520
	Subsurface Investigation	\$0
	<b>SUBTOTAL</b>	<b>\$41,416</b>
<b>A103</b>	<b>LAND ACQUISITION &amp; EASEMENTS</b>	
	<b>SUBTOTAL</b>	<b>\$0</b>
<b>A104</b>	<b>ENGINEERING SERVICES</b>	
	Final Design and Project Coordination	\$99,665
	Bidding	\$13,242
	Construction Administration	
	As-built surveying	
	Grant Administration	\$9,293
	<b>SUBTOTAL</b>	<b>\$122,200</b>
<b>A105</b>	<b>PROJECT INSPECTION, QUALITY ASSURANCE, TESTING</b>	
	Resident Project Representative	\$0
	Erosion Control Inspection	\$0
	Quality Assurance Testing	\$0
	<b>SUBTOTAL</b>	<b>\$0</b>
<b>A106</b>	<b>CONSTRUCTION AND PROJECT IMPROVEMENT COST</b>	
	Construction Cost	\$0
		\$0
	<b>SUBTOTAL</b>	<b>\$0</b>
<b>A107</b>	<b>EQUIPMENT</b>	
	<b>SUBTOTAL</b>	<b>\$0</b>
<b>A108</b>	<b>MISCELLANEOUS EXPENSES</b>	
	<b>SUBTOTAL</b>	<b>\$0</b>
<b>A109</b>	<b>IN KIND MATCH</b>	
	<b>SUBTOTAL</b>	<b>\$0</b>
<b>GRAND TOTAL</b>		<b>\$167,616</b>
	FUNDING:	\$167,616
	Federal Grant	\$150,854
	State Grant	\$16,762
	Local Match	\$0



**PROFESSIONAL FEE SUMMARY**  
**DESIGN AND BIDDING PHASE SERVICES**  
**FOR**  
**OBSTRUCTION REMOVAL PROJECT**  
**WASHINGTON COUNTY, NC**

<b>AVCON Project Number</b>	<b>2023.0317.01</b>	<b>DATE:</b>	<b>1/15/2024</b>
<u>Item Description</u>	<u>Amount</u>	<u>Method</u>	<u>NCDOA Code</u>
<b>Task 1 <u>Pre-Design Phase Services</u></b>			<b>A104</b>
Direct Labor Costs and Expenses	\$14,070.00		
Subs-CATEX (Withers)	\$17,826.00		
Subs-Survey (Withers)	\$9,520.00		
Pre-Design Phase Total	\$41,416.00	LS	
<b>Task 2 <u>90% Design Phase Services</u></b>			
90% Design Phase Services			
Direct Labor Costs and Expenses	\$68,910.00		
90% Design Phase Total	\$68,910.00	LS	<b>A104</b>
<b>Task 3 <u>100% Design Phase Services</u></b>			
100% Design Phase Services			
Direct Labor Costs and Expenses	\$30,755.00		
100% Design Phase Total	\$30,755.00	LS	<b>A104</b>
<b>Task 4 <u>Bidding Phase Services</u></b>			
Direct Labor Costs and Expenses	\$13,242.00		
Bid Phase Services Total	\$13,242.00	LS	<b>A104</b>
<b>Task 5 <u>Grant Administration Services</u></b>			
Direct Labor Costs and Expenses	\$9,293.00		
Grant Administration Services Total	\$9,293.00	LS	<b>A104</b>
<b>Total</b>	<b>\$163,616.00</b>		







ENGINEERING FEE COMPUTATION FOR PLYMOUTH MUNICIPAL AIRPORT  
OBSTRUCTION REMOVAL PROJECT

TASK 4: BIDDING PHASE SERVICES

ITEMS OF WORK	No. Mtgs/ frequency	Hrs/mtg or visit and # staff	Trips	Principal	Regional Manager	Sr. Project Manager	Engineer / Planner	Engineer / Planner	Designer/CAD Tech	Admin / Clerical	TOTAL HOURS
<b>Task 4 - Bidding Phase Services</b>											
Coordinate Bid Advertisement and Print/Distribute Bid Docs						2				2	4
Arrange/Attend/Conduct Pre-Bid Meeting	1	8	1			8	8				16
Respond to Questions from Bidders and Issue Addenda						2	4	4		2	12
Arrange/Attend/Conduct Bid Opening and Tabulate Bids	1	8	1			8					8
Tabulate Bids and CreateCertifed Bid Tab							2	2			4
Review Bid Packages for Compliance with Project Requirements							2	2			4
Recommend Award to Airport Staff and NCDOA						2					2
Prepare/Review Construction Contract Documents for Airport Staff						2				2	4
Issue Released for Construction Documents						2	8	8		4	22
Total Trips			2								
Total Manhours By Category				0	0	26	24	16	0	10	76
Hourly Salary Rate				\$88.46	\$84.13	\$70.67	\$43.75	\$43.03	\$40.00	\$26.00	
Payroll Burden				\$0.00	\$0.00	\$1,837.50	\$1,050.00	\$688.48	\$0.00	\$260.00	
Total Payroll Burden		\$3,835.98									
General Overhead	180.38%	\$6,919.34									
Subtotal		\$10,755.32									
Profit	11.00%	\$1,183.09									
Facilities Cost of Capital	3.2136%	\$123.27									
Total		\$12,061.68									
Direct Expenses (see below)		\$1,179.60									
Total - Bidding		\$13,242.00									

DIRECT COSTS	UNIT	QUANTITY	MILES	UNIT COST	TOTAL
TRIPS/TRAVEL (round trip: Huntersville - PMZ (580 miles/trip avg.))	Trips	0	580	\$0.670	\$0.00
TRIPS/TRAVEL (round trip: Wilmington - PMZ (340 miles/trip avg.))		2	340	\$0.670	\$455.60
PER DIEM	Each	0		\$46.50	\$0.00
LODGING	Each	0		\$95.00	\$0.00
PRINTING/REPRODUCTIONS - <b>SEE DETAILED REPRODUCTION EXPENSES BACKUP SHEET</b>	LS	1		\$724.00	\$724.00
POSTAGE/OVERNIGHT DELIVERIES	LS	0		\$0.00	\$0.00
<b>SUBTOTAL DIRECT COSTS</b>					<b>\$1,179.60</b>

ENGINEERING FEE COMPUTATION FOR PLYMOUTH MUNICIPAL AIRPORT  
OBSTRUCTION REMOVAL PROJECT

TASK 5: GRANT ADMINISTRATION

ITEMS OF WORK	No. Mtgs/ frequency	Hrs/mtg or visit and # staff	Trips	Principal	Regional Manager	Sr. Project Manager	Sr. Project Manager	Engineer / Planner	Designer/CAD Tech	Admin / Clerical	TOTAL HOURS
<b>Task 5 - Grants Administration Services</b>											
Assist Client with Funding Agency Request for Aid, Requests for Reimbursements and Grant Administration/Compliance Including:											
Grant Applications, Forms and Support Documents					4					8	12
Project Schedule and Cash Flow					2					1	3
QSR Progress Reports					2					2	4
Interim Reimbursements (5)					10					15	25
Grant Closeout					2					6	8
Other Related Documents, Submissions, and Grant Processes Required by NCDOA and County					4					4	8
Total Manhours By Category				0	24	0	0	0	0	36	60
Hourly Salary Rate				\$88.46	\$84.13	\$70.67	\$43.75	\$43.03	\$40.00	\$26.00	
Payroll Burden				\$0.00	\$2,019.23	\$0.00	\$0.00	\$0.00	\$0.00	\$936.00	
Total Payroll Burden											\$2,955.23
General Overhead				180.38%							\$5,330.65
Subtotal											\$8,285.88
Profit				11.00%							\$911.45
Facilities Cost of Capital				3.2136%							\$94.97
Total											\$9,292.29
Direct Expenses (see below)											\$0.00
Total - Grants Administration Services											\$9,293.00

DIRECT COSTS	UNIT	QUANTITY	MILES	UNIT COST	TOTAL
TRIPS/TRAVEL (round trip: Huntersville - PMZ (580 miles/trip avg.))	Trips	0	580	\$0.670	\$0.00
TRIPS/TRAVEL (round trip: Wilmington - PMZ (340 miles/trip avg.))		0	340	\$0.670	\$0.00
PER DIEM	Each	0		\$46.50	\$0.00
LODGING	Each	0		\$95.00	\$0.00
PRINTING/REPRODUCTIONS - SEE DETAILED REPRODUCTION EXPENSES BACKUP SHEET	LS	0		\$0.00	\$0.00
POSTAGE/OVERNIGHT DELIVERIES	LS	0		\$0.00	\$0.00
SUBTOTAL DIRECT COSTS					\$0.00



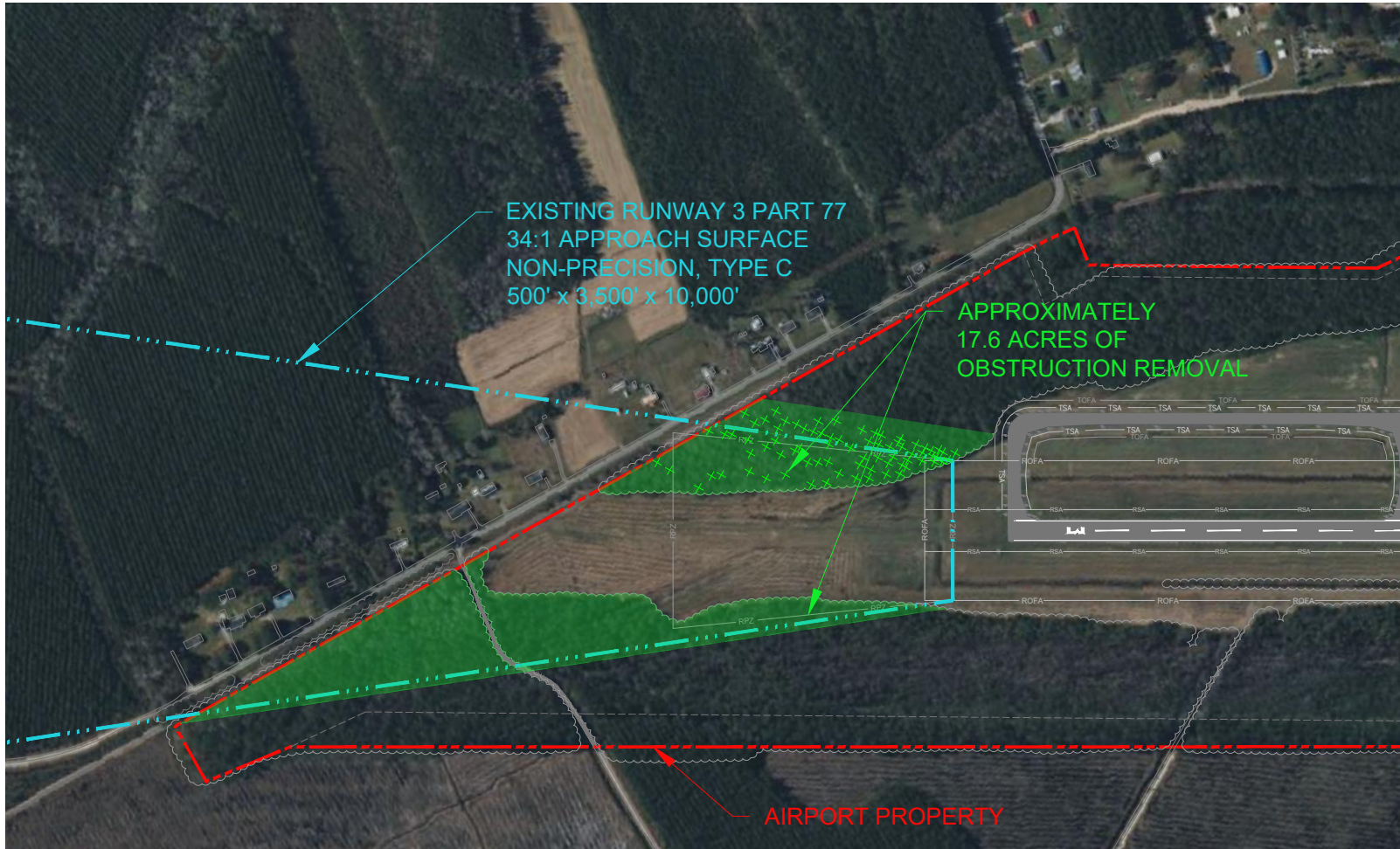
**PLYMOUTH MUNICIPAL AIRPORT  
DESIGN AND BIDDING PHASE SERVICES**

**Preparation of Construction Drawings**

List of Drawings/Plans Sheets	Total	Submittals		Senior Project Manager	Project Manager	Engineer / Planner	Designer/CAD Tech	Admin / Clerical	Total MHs
		90%	100%						
Cover Sheet	1	1	1			1	1		2
Index of Drawings, Bid Schedules and/or Summary of Quantities	1	1	1			1	2		3
Legend and Abbreviations, General Notes	1	1	1			1	2		3
Survey Control Plan	1	1	1			2	4		6
Access Control Plan/Staging Area/Haul Routes/Notes	1	1	1			2	6		8
Safety and Security Notes	1	1	1			2	2		4
Safety Plans, Notes & Details	1	1	1			2	4		6
Construction Phasing Plan Overview	1	1	1			4	8		12
Clearing and Grubbing (6 Sheets)	6	6	6			18	24		42
Grading Plans (6 Sheets)	6	6	6			18	24		42
Grading Notes and Details	1	1	1			2	2		4
Erosion and Sediment Notes (2 Sheets)	2	2	2			2	4		6
Erosion and Sediment Control Plan (6 sheets)	6	6	6			18	24		42
Erosion and Sediment Control Details (4)	4	4	4			4	8		12
<b>TOTAL PLAN SHEETS</b>	<b>33</b>	<b>33</b>	<b>33</b>	<b>0</b>	<b>0</b>	<b>77</b>	<b>115</b>	<b>0</b>	<b>192</b>
90% Design Submittal (rounded) - 85% effort				0	0	65	98	0	163
100% / Final Submittal (rounded) - 15% effort				0	0	12	17	0	29



PA 2023\2023.0317.01 - P1Z\_Runway\_3\_Obstruction\_Removal\2023.0317.01 Preliminary\Runway\_3\_Obstruction\_Removal\_Limits\_Exhibit.dwg Aug 17, 2023 - 2:30pm



EXISTING RUNWAY 3 PART 77  
34:1 APPROACH SURFACE  
NON-PRECISION, TYPE C  
500' x 3,500' x 10,000'

APPROXIMATELY  
17.6 ACRES OF  
OBSTRUCTION REMOVAL

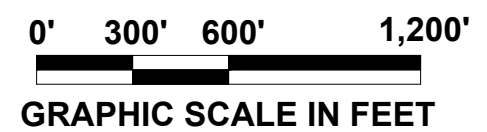
AIRPORT PROPERTY



North

**LEGEND**

- EXISTING 34:1 APPROACH SURFACE
- PROPOSED OBSTRUCTION REMOVAL
- OBSTACLE (TREE) ×



**AVCON, INC.**  
ENGINEERS & PLANNERS  
6230 CAROLINA BEACH ROAD  
WILMINGTON, NC 28412  
OFFICE: (704) 954-9008

www.avconinc.com

**RUNWAY 3 OBSTRUCTION REMOVAL - PROJECT LIMITS**  
PLYMOUTH MUNICIPAL AIRPORT

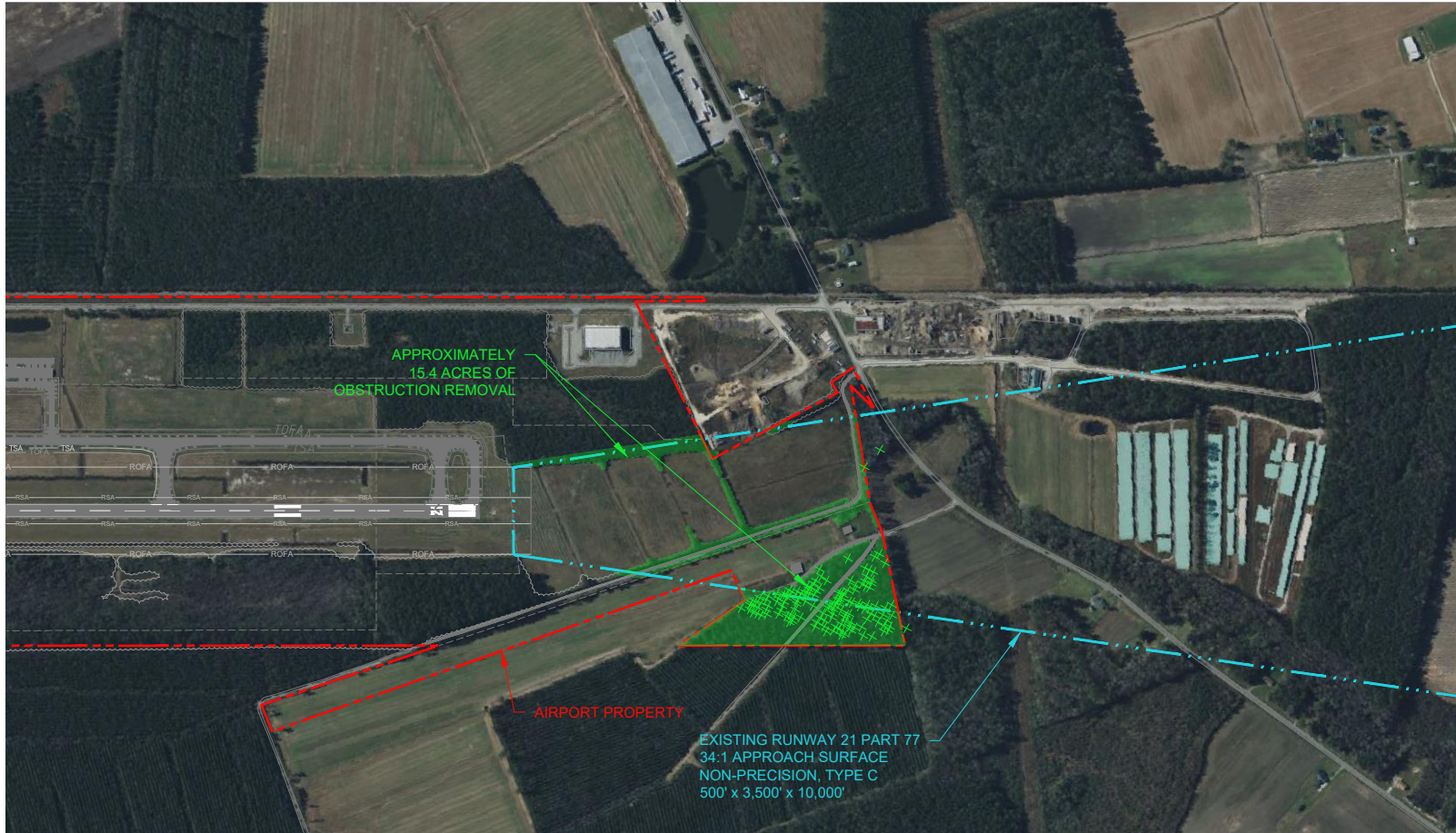
**EXHIBIT**  
**1**

AIRPORT: PLYMOUTH MUNICIPAL AIRPORT

PROJECT NO: 2023.0317.01

DATE: 08/17/2023

PA:2023\2023.0317.01 - P1MZ\_Runway\_3\_Obstruction\_Removal\3\_Obstruction\_Removal\_Limits\_Exhibit.dwg Aug 17, 2023 - 2:47pm

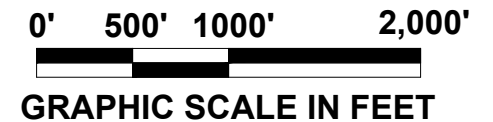


### LEGEND

- EXISTING 34:1 APPROACH SURFACE
- PROPOSED OBSTRUCTION REMOVAL
- OBSTACLE (TREE)



North



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## RUNWAY 21 OBSTRUCTION REMOVAL - PROJECT LIMITS

### PLYMOUTH MUNICIPAL AIRPORT

**EXHIBIT**  
**1**

AIRPORT: PLYMOUTH MUNICIPAL AIRPORT

PROJECT NO: 2023.0317.01

DATE: 08/17/2023



October 3, 2023

Marty Wynn, PE  
AVCON, INC  
630 Carolina Beach Road  
Wilmington, NC 28412  
Direct: 910.685.7113

RE: PMZ LiDAR Survey, Plymouth, NC

Dear: Mr. Wynn,

WithersRavenel (WR) is pleased to present this Proposal for Professional Services to AVCON (CLIENT) for providing Unmanned Aerial Systems (UAS) professional surveying services.

It is proposed that this project consist of creating a 3D digital surface via UAS-based LiDAR for the purpose of a topographic survey within the limits shown in Image 1. The project deliverables will be tied to NC grid coordinates with the use of GNSS survey ground control.

We look forward to working with you on this project. Please feel free to contact me should you require any clarification regarding this proposal.

Sincerely,  
WithersRavenel

A handwritten signature in blue ink that reads "Seth E. Swaim".

Seth E. Swaim, PLS, GISP  
Remote Sensing Group Director

Attachment

**Plymouth Municipal Airport(PMZ) LiDAR Survey  
Plymouth, NC  
Proposal for Professional Services**

**A. PROJECT DESCRIPTION**

WithersRavenel is proposing to fly UAS based LiDAR of approximately 33 acres located at Plymouth Municipal Airport in Plymouth, NC. The LiDAR and/or Photogrammetry mapping will be collected and processed by WithersRavenel via Unmanned Aircraft Systems (UAS), and associated software technology. Project control will be established via survey grade GPS/GNSS and/or local control if provided by client. The project area for this scope will include a 17.6 ac. area off Runway 3 and 15.4 ac. area off Runway 21 as shown in Image 1 below.

**B. SCOPE OF SERVICES**

***Task 1- UAS LiDAR Topographic Mapping***

- Flight plan scheduling with the CLIENT and Airport staff as necessary
- Coordination with Airport for NOTAM release
- UAS Flight Standards
  - UAS flight crew may consist of a 2-man crew, one Pilot in Command (PIC) and one Visual Observer (VO)
  - Take-off and recovery of the aircraft will be completed on the CLIENTS property and the UAS will never leave subject property
  - All flights are limited to maximum of 400 feet above ground level (AGL) or below, and within visual line of sight (VLOS) of the UAS flight crew
  - Flight altitude could be as low as 50 feet AGL depending on site conditions
  - For safety and adherence to FAA regulations, each project area may be broken into multiple flight missions, with multiple launch and recovery sites
- GPS/GNSS control, and utilize control established via NC licensed PLS, or CLIENT, as directed;
- Datum: NAD 83 (2011) horizontal, NAVD88 vertical
- Flight planning to include obstruction identification, proximity to landmarks and local airports;
- Coordination with Air Traffic Control (ATC) as necessary;
- All post-processing will be completed by WithersRavenel staff in-house
- Anticipated point density: 50 ppsm
- Accuracy expectation: Vertical accuracy will be to achieve a 1 foot contour interval and will meet +/- 0.30 feet for spot elevations and relative horizontal accuracy of +/- 0.20 feet.
- **Deliverable: XML and CAD/DWG ground surface with 1ft contours, Orthophoto (SID), NC PLS Survey Report \*\*\***

Note: acceptance of this proposal signifies the approval by Client to fly aircraft over the property

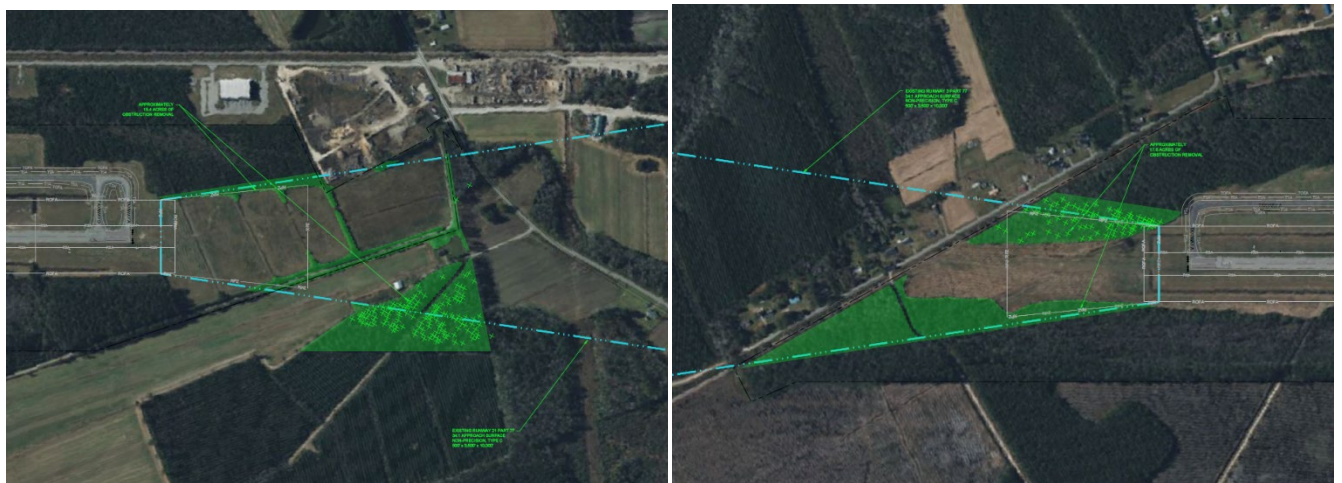
**\*\*\*Areas of the project site heavily vegetated or otherwise obscure to where the ground is not visible by the LiDAR scanner will be classified and delivered as obscure with unverified accuracy.\*\*\***

### ***Not Included Items***

- Planimetrics, streets, roads, driveways (outside of project area)
- Additional existing conditions
- Boundary survey
- Building footprints
- Tree lines
- Below ground utilities
- Utility Inverts
- Hard copy mapping products

### ***Project Management***

Project management is a necessity on every project and ensures the coordination of the project runs smoothly as a whole and the deliverables meet the CLIENTS needs. This time allows for critical communication between the CLIENT and WR such that all tasks and unforeseen issues are resolved quickly and efficiently. Delivery of the data to the CLIENT is included in this task as well.



**Image 1**

## **C. ADDITIONAL SERVICES**

Any service not contained within the scope can be provided on an hourly basis. Our hourly rates are as indicated on the attached fee and expense schedule.

**D. EXPENSES**

The following costs shall be paid by the CLIENT or be considered reimbursable and include but are not limited to the following:

- None

**E. COMPENSATION FOR SERVICES**

WithersRavenel proposes to provide the services outlined in Section B on a lump sum basis as defined below. Reimbursable expenses shall be billed in accordance with Exhibit 2.

Task Number	Task Name	Cost
Task 1	PMZ LiDAR Survey	\$9,520

**F. TIMELINE FOR SERVICES**

WithersRavenel will commence work within 10 days of written notice to proceed from the CLIENT. Deliverables will be provided within 10 days of completion of data collection.

**G. ACCEPTANCE**

Receipt of an executed copy of this proposal will serve as the written proposal between WithersRavenel, Inc. and CLIENT for the basic services outlined in Section B of this document. The terms outlined in the attached Exhibits – Standard Terms and Conditions (Exhibit 1), Fee and Expense Schedule (Exhibit 2) shall be considered a part of this proposal.

WithersRavenel



Seth E. Swaim, PLS, GISP  
Remote Sensing Group Director

AVCON, INC

Marty Wynn, PE

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Exhibit 1 - Standard Terms and Conditions  
Exhibit 2 - Fee & Expense Schedule

## EXHIBIT I

### Standard Terms and Conditions

WithersRavenel, Inc.

The proposal submitted by WithersRavenel, INC. ("CONSULTANT") is subject to the following terms and conditions, which form an integral part of the Agreement. By accepting the proposal, the services, or any part thereof, the CLIENT agrees and accepts the terms and conditions outlined below:

**1. Payment:**

- a) The CLIENT will pay CONSULTANT for services and expenses in accordance with periodic invoices to CLIENT and a final invoice upon completion of the services. Each invoice is due and payable in full upon presentation to CLIENT. Invoices are past due after 30 days. Past due amounts are subject to interest at a rate of one and one-half percent per month (18% per annum) on the outstanding balance from the date of the invoice.
- b) If the CLIENT fails to make payment to the CONSULTANT within 45 days after the transmittal of an invoice, the CONSULTANT may, after giving 7 days written notice to the CLIENT, suspend services under this Agreement until all amounts due hereunder are paid in full. If an invoice remains unpaid after 90 days from invoice date, the CONSULTANT may terminate the Agreement. If Consultant initiates legal proceedings to collect the fees owed, Consultant shall also be entitled to recover the reasonable expenses of collection including attorney's fees.

**2. Notification of Breach or Default:** The CLIENT shall provide prompt written notice to the CONSULTANT if CLIENT becomes aware of any breach, error, omission, or inconsistency arising out of CONSULTANT's services or any other alleged breach of contract or negligence by the CONSULTANT. The failure of CLIENT to provide such written notice within ten (10) days from the time CLIENT became aware of the fault, defect, error, omission, inconsistency or breach, shall constitute a waiver by CLIENT of any and all claims against the CONSULTANT arising out of such fault, defect, error, omission, inconsistency or breach. Emails shall be considered adequate written notice for purposes of this Agreement.

**3. Standard of Care:** CONSULTANT shall perform its services in a professional manner, using that degree of care and skill ordinarily exercised by and consistent with the standards of professionals providing the same services in the same or a similar locality as the Project. THERE ARE NO OTHER WARRANTIES, EXPRESSED OR IMPLIED, INCLUDING WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE THAT WILL OR CAN ARISE OUT OF THE SERVICES PROVIDED BY CONSULTANT OR THIS AGREEMENT.

**4. Waiver of Consequential Damages/Limitation of Liability:** CLIENT agrees that CONSULTANT's aggregate liability for any and all claims that may be asserted by CLIENT is limited to \$50,000 or to the fee paid to CONSULTANT under this Agreement, whichever is greater. Both CLIENT and CONSULTANT hereby waive any right to pursue claims for consequential damages against one another, including any claims for lost profits.

**5. Representations of CLIENT:** CLIENT warrants and covenants that sufficient funds are available or will be available upon receipt of CONSULTANT's invoice to make payment in full for the services rendered by CONSULTANT.

**6. Ownership of Instruments of Service:** All reports, plans, specifications, field data and notes and other documents, including all documents on electronic media, prepared by the CONSULTANT as instrument of service, shall remain the property of the CONSULTANT. The CONSULTANT shall retain all common law, statutory and other rights, including the copyright thereto. In the event of termination of this Agreement and upon full payment of fees owed to CONSULTANT,

CONSULTANT shall make available to CLIENT copies of all plans and specifications.

**7. Change Orders:** CONSULTANT will treat as a proposed change order any written or oral order (including directions, instructions, interpretations, or determinations) from CLIENT which requests changes in the Agreement or CONSULTANT's Scope of Services. If CONSULTANT accepts the proposed change order, CONSULTANT will give CLIENT written notice within ten (10) days of acceptance of any resulting increase in CONSULTANT's fees.

**8. Opinion of Cost/Cost Estimates:** Since the CONSULTANT has no control over the cost of labor, materials, equipment or services furnished by others, or over methods of determining prices, or over competitive bidding or market conditions, any and all opinions as to costs rendered hereunder, including but not limited to opinions as to the costs of construction and materials, shall be made on the basis of CONSULTANT'S experience and qualifications and represent its reasonable judgment as an experienced and qualified professional familiar with the construction industry; but the CONSULTANT cannot and does not guarantee the proposals, bids or actual costs will not vary significantly from opinions of probable costs prepared by it. If at any time the CLIENT wishes assurances as to the amount of any costs, CLIENT shall employ an independent cost estimator to make such determination.

**9. Assignment and Third Parties:** Nothing under this Agreement shall be construed to give any rights or benefits in this Agreement to anyone other than the CLIENT and CONSULTANT, and all duties and responsibilities undertaken pursuant to this Agreement will be for the sole and exclusive benefit of the CLIENT and the CONSULTANT and not for the benefit of any other party. Neither the CLIENT nor the CONSULTANT shall assign, sublet, or transfer any rights under or interests in this Agreement without the written consent of the other, which shall not be unreasonably withheld. However, nothing contained herein shall prevent or restrict the CONSULTANT from employing independent subconsultants as the CONSULTANT may deem appropriate to assist in the performance of services hereunder.

**10. Project Site:** Should CLIENT not be owner of the Project site, then CLIENT agrees to notify the site owner of the possibility of unavoidable alteration and damage to the site. CLIENT further agrees to indemnify, defend, and hold harmless CONSULTANT against any claims by the CLIENT, the owner of the site, or persons having possession of the site which are related to such alteration or damage.

**11. Access to Site:** CLIENT is responsible for providing legal and unencumbered access to site, including securing all necessary site access agreements or easements, to the extent necessary for the CONSULTANT to carry out its services.

**12. Survival:** All of CLIENT's obligations and liabilities, including but not limited to, its indemnification obligations and limitations of liability, and CONSULTANT's rights and remedies with respect thereto, shall survive completion, expiration or termination of this Agreement.

**13. Termination:** Either party may terminate the Agreement with or without cause upon ten (10) days advance written notice, if the other party has not cured or taken reasonable steps to cure the breach giving rise to termination within the ten (10) day notice period. If CLIENT terminates without cause or if CONSULTANT terminates for cause, CLIENT will pay CONSULTANT for all costs incurred, non-cancelable commitments, and fees earned to the date of termination and through demobilization, including any cancellation charges of vendors and subcontractors, as well as demobilization costs.

14. **Severability:** If any provision of this Agreement, or application thereof to any person or circumstance, is found to be invalid then such provision shall be modified if possible, to fulfill the intent of the parties as reflected in the original provision. The remainder of this Agreement, or the application of such provision to persons or circumstances other than those as to which it is held invalid, shall not be affected thereby, and each provision of this Agreement shall be valid and enforced to the fullest extent permitted by applicable law.

15. **No Waiver:** No waiver by either party of any default by the other party in the performance of any provision of this Agreement shall operate as or be construed as a waiver of any future default, whether like or different in character.

16. **Merger, Amendment:** This Agreement constitutes the entire Agreement between the CONSULTANT and the CLIENT and all negotiations, written and oral understandings between the parties are integrated and merged herein. This Agreement can be supplemented and/or amended only by a written document executed by both the CONSULTANT and the CLIENT.

17. **Unforeseen Occurrences:** If, during the performance of services hereunder, any unforeseen hazardous substance, material, element of constituent or other unforeseen conditions or occurrences are encountered which affects or may affect the services, the risk involved in providing the service, or the recommended scope of services, CONSULTANT will promptly notify CLIENT thereof. Subsequent to that notification, CONSULTANT may: (a) if practicable, in CONSULTANT's sole judgment and with approval of CLIENT, complete the original Scope of Services in accordance with the procedures originally intended in the Proposal; (b) Agree with CLIENT to modify the Scope of Services and the estimate of charges to include study of the previously unforeseen conditions or occurrences, such revision to be in writing and signed by the parties and incorporated herein; or (c) Terminate the services effective on the date of notification pursuant to the terms of the Agreement.

18. **Force Majeure:** Should completion of any portion of the Agreement be delayed for causes beyond the control of or without the fault or negligence of CONSULTANT, including force majeure, the reasonable time for performance shall be extended for a period at least equal to the delay and the parties shall mutually agree on the terms and conditions upon which Agreement may be continued. Force majeure includes but is not restricted to acts of God, acts or failures of governmental authorities, acts of CLIENT's contractors or agents, fire, floods, epidemics, pandemics, riots, quarantine restrictions, strikes, civil insurrections, freight embargoes, and unusually severe weather.

19. **Safety:** CONSULTANT is not responsible for site safety or compliance with the Occupational Safety and Health Act of 1970 ("OSHA"). Job site safety remains the sole exclusive responsibility of CLIENT or CLIENT's contractors, except with respect to CONSULTANT'S own employees. Likewise, CONSULTANT shall have no right to direct or stop the work of CLIENT's contractors, agents, or employees.

20. **Dispute Resolution/Arbitration:** Any claim or other dispute arising out of or related to this Agreement shall first be subject to non-binding mediation in accordance with the then-current Construction Industry Mediation Procedures of the American Arbitration Association ("AAA"). If mediation is unsuccessful, such claim or other dispute shall be subject to arbitration in accordance with the AAA's then-current Construction Industry Arbitration Rules. Any demand for arbitration shall be filed in writing with the other party and with the American Arbitration Association. CLIENT agrees to the inclusion in such arbitration (whether by initial filing, by joinder or by consolidation) of any other parties and of any other claims arising out of or relating to the Project or to the transaction or occurrence giving rise to the claim or other dispute between CLIENT and CONSULTANT.

21. **Independent Contractor:** In carrying out its obligations, CONSULTANT shall always be acting as an independent contractor and not an employee, agent, partner or joint venturer of CLIENT. CONSULTANT's work does not include any supervision or direction of the work of other contractors, their employees or agents, and

CONSULTANT's presence shall in no way create any liability on behalf of CONSULTANT for failure of other contractors, their employees or agents to properly or correctly perform their work

22. **Hazardous Substances:** CLIENT agrees to advise CONSULTANT upon execution of this Agreement of any hazardous substances or any condition existing in, on or near the Project Site presenting a potential danger to human health, the environment or equipment. By virtue of entering into the Agreement or of providing services, CONSULTANT does not assume control of, or responsibility for, the Project site or the person in charge of the Project site or undertake responsibility for reporting to any federal, state or local public agencies, any conditions at the Project site that may present a potential danger to the public, health, safety or environment except where required of CONSULTANT by applicable law. In the event CONSULTANT encounters hazardous or toxic substances or contamination significantly beyond that originally represented by CLIENT, CONSULTANT may suspend or terminate the Agreement. CLIENT acknowledges that CONSULTANT has no responsibility as a generator, treater, storer, or disposer of hazardous or toxic substances found or identified at a site. Except to the extent that CONSULTANT has negligently caused such pollution or contamination, CLIENT agrees to defend, indemnify, and hold harmless CONSULTANT, from any claim or liability, arising out of CONSULTANT's performance of services under the Agreement and made or brought against CONSULTANT for any actual or threatened environmental pollution or contamination if the fault (as defined in N.C.G.S. 22B-1(f)(7)) of CLIENT or its derivative parties (as defined in N.C.G.S. 22B-1(f)(3)) is a proximate cause of such claim or liability.

23. **Choice of Law:** The validity, interpretation, and performance of this Agreement shall be governed by and construed in accordance with the law of the State of North Carolina, excluding only its conflicts of laws principles.

24. **Construction Services:** If construction administration and review services are requested by the CLIENT, CLIENT agrees that such administration, review, or interpretation of construction work or documents by CONSULTANT shall not relieve any contractor from liability in regard to its duty to comply with the applicable plans, specifications, and standards for the Project, and shall not give rise to a claim against CONSULTANT for contractor's failure to perform in accordance with the applicable plans, specifications or standards.

25. **Field Representative:** If CONSULTANT provides field services or construction observation services, the presence of the CONSULTANT's field personnel will only be for the purpose of providing observation and field testing of specific aspects of the Project. Should a contractor be involved in the Project, the CONSULTANT's responsibility does not include the supervision or direction of the actual work of any contractor, its employees, or agents. All contractors should be so advised. Contractors should also be informed that neither the presence of the CONSULTANT's field representative nor the observation and testing by the CONSULTANT shall excuse contractor in any way for defects in contractor's work. It is agreed that the CONSULTANT will not be responsible for job or site safety on the Project and that the CONSULTANT does not have the right to stop the work of any contractor.

26. **Submittals:** CONSULTANT's review of shop drawings and other submittals is to determine conformity with the design concept only. Review of shop drawings and submittals does not include means, methods, techniques, or procedures of construction, including but not limited to, safety requirements.





## EXHIBIT II

### Fee & Expense Schedule Geomatics Only

Description	Rate
<b>Administrative</b>	
Administrative Assistant	\$ 65
Administrative Assistant I	\$ 80
Administrative Assistant II	\$ 90
Administrative Assistant III	\$ 100
Marketing Administration I	\$ 90
Marketing Administration II	\$ 115
Director of Marketing	\$ 145
Office Administration	\$ 70
Office Administrator I	\$ 115
Office Administrator II	\$ 120
Office Administrator III	\$ 125
<b>Other</b>	
Expert Witness	\$ 400
<b>Expenses</b>	
Bond Prints (Per Sheet)	\$ 1.75
Mylar Prints (Per Sheet)	\$11.00
Mileage	Per IRS
Delivery - Project Specific (Distance & Priority)	
Subcontractor Fees (Markup)	1.15
Expenses / Reprod. / Permits (Markup)	1.15
<b>Geomatics</b>	
Geomatics CAD I	\$ 100
Geomatics CAD II	\$ 115
Geomatics CAD III	\$ 130
Geomatics Project Manager I	\$ 165
Geomatics Project Manager II	\$ 175
Geomatics Project Manager III	\$ 185
Geomatics Project Professional I	\$ 145
Geomatics Project Professional II	\$ 170
Geomatics Principal	\$ 235
Geomatics Remote Sensing Crew I	\$ 210
Geomatics Remote Sensing Crew II	\$ 295
Geomatics Survey Crew I	\$ 150
Geomatics Survey Crew II (2 Man)	\$ 190
Geomatics Survey Crew III (3 Man)	\$ 225
Geomatics Senior Manager	\$ 210
Geomatics Survey Tech I	\$ 60
Geomatics Survey Tech II	\$ 90
Geomatics Survey Tech III	\$ 115
Geomatics Survey Tech IV	\$ 125
Geomatics Sr. Technical Consultant	\$ 210
Geomatics SUE Crew 1	\$ 190
Geomatics SUE Crew 2	\$ 260

Effective January 1, 2023 – Schedule is subject to change



September 25, 2023

Marty Wynn, PE  
AVCON, INC.  
6230 Carolina Beach Road  
Wilmington, NC 28412

RE: Proposal for Professional Services  
Plymouth Municipal Airport (PMZ) – Approach Clearing  
Plymouth, Washington County, North Carolina  
WR Project No.: 23-1093

Dear Mr. Wynn:

WithersRavenel is pleased to present this proposal for Professional Services to AVCON, INC., our “Client”. This Proposal for Professional Services is for the Approach Clearing project at the Plymouth Municipal Airport (PMZ), located at 1069 Plymouth Airport Road in Plymouth, Washington County, North Carolina. The project limits are specified in the attached exhibit provided by AVCON.

The Scope of Services contained herein includes project administration, wetland delineation, threatened & endangered species survey, preparation of a site report of findings, and preparation of the Documented CATEX.

We will be able to start this work within 30 days following the return of the fully executed agreement.

If you have any questions or concerns, please let us know. We look forward to the opportunity to work together on this project.

Sincerely

WithersRavenel

Gary Kreiser  
NEPA Specialist

Attachment

**Plymouth Municipal Airport (PMZ)  
Approach Clearing Project  
Plymouth, Washington County, NC  
Proposal for Professional Services**

**A. PROJECT DESCRIPTION**

This Proposal for Professional service is for the Approach Clearing project at the Plymouth Municipal Airport (PMZ), located at 1069 Plymouth Airport Road in Plymouth, Washington County, North Carolina. The project limits are specified in the attached exhibit provided by AVCON. The Scope of Services contained herein includes project administration, wetland delineation, threatened & endangered species survey, preparation of a site report of findings, and preparation the Documented CATEX.

**B. SCOPE OF SERVICES**

*Task 1- Project Management and Administration*

- ▶ Coordinate with Client's project team throughout the course of the project;
- ▶ Coordinate submittals with the Client;
- ▶ Participate in conference calls, coordination meetings and review meetings with the Client regarding findings of site review, report preparation, submittals, and permitting requirements. It is anticipated that WR will attend up to two meetings.
- ▶ Manage internal project processes, communication, and resources.

*Task 2 – Environmental Site Review*

**Wetland Delineation**

- ▶ Obtain preliminary site information, including aerial photos, USGS Quadrangle Maps, Washington County Soil Survey, Washington County GIS data, prior to conducting site visit.
- ▶ Conduct site review to determine if the project site contains jurisdictional wetlands, streams and riparian buffers. Jurisdictional wetlands will be determined using criteria set forth in the 1987 US Army Corps of Engineers (USACE) Wetlands Delineation Manual and applicable Regional Supplement. Streams will be assessed using criteria set forth in the NC Division of Water Quality Identification Methods for the Origins of Intermittent and Perennial Streams (2010). WR will delineate all jurisdictional wetlands and starting point of streams in the field using sequentially numbered Wetland Delineation flagging.
- ▶ Locate wetland flags and stream start point flags using Trimble GPS unit. GPS data will be used to prepare exhibits for wetland report.

**Field Survey for Federal and State Listed Threatened & Endangered Species**

- ▶ Complete a review of literature and data from the NC DEQ, USFWS and NCNHP to determine listed species known to have ranges extending into Washington County that are likely to occur within the project.
- ▶ Conduct a pedestrian survey of the project study area to document vegetative communities and determine presence/absence of potential habitat for listed species.
- ▶ Conduct a pedestrian survey of the potential habitat within the project study area to determine the presence of protected species and/or potential habitat in which protected species may occur.
- ▶ Use GPS to locate any occurrences of listed species observed during the pedestrian survey.
- ▶ Prepare brief letter report documenting the results of threatened & endangered species survey and submit to USFWS for concurrence.

**Task 3 – Site Report**

- ▶ Upon completion of the delineation and threatened & endangered species survey, WR will prepare a letter report documenting the findings of the field review, as well as provide Biological Opinions on the likelihood for the project to affect federal and state listed threatened and/or endangered species.

**Task 4 – Preparation of Responses to Specific Sections of Documented CATEX**

- ▶ WR will prepare responses to the CATEX sections/subsections.
- ▶ WR will assist Client with preparation of description of project and project area.
- ▶ WR will provide an electronic copy of the prepared responses to Client for incorporation in the final Documented CATEX document.
- ▶ In the event that the NCDOA issues a Request for More Information specific to the sections of the Documented CATEX prepared by WR, WR will prepare a response to one (1) Request for More Information and provide in electronic format to Client for submittal to the NCDOA.

**Task 5 – Expenses**

Expenses directly related to fieldwork and production including but not limited to:

- ▶ Mileage

Estimated Reimbursable Expenses				
Type	Reason for Expense	Amount	Reimbursement Rate	Total
Mileage	Environmental Site Report	260 miles (round trip)	\$0.655/mile	\$170.30
			<b>TOTAL</b>	<b>\$170.30</b>
			<b>Proposal Amount</b>	<b>\$170.00</b>

**C. EXCLUSIONS**

This proposal does not include the following:

- ▶ 404/401 Permitting
- ▶ Site Design and/or Engineering Services
- ▶ Section 7 Consultation with USFWS
- ▶ Surveying
- ▶ Legal representation

**D. ADDITIONAL SERVICES**

Additional requested progress meetings or excluded tasks that are not included in the above listed scope of services are considered additional services. Should WithersRavenel be requested to assist with other services, the services will be provided under a contract amendment.

**E. CLIENT RESPONSIBILITIES**

The following items will be provided by the Client and WithersRavenel will rely upon the accuracy and completeness of this information:

- ▶ Access to property described
- ▶ Any legal representation requiring an attorney of law
- ▶ Submittal/Application Fees

## F. COMPENSATION FOR SERVICES

WithersRavenel proposes to provide the services outlined above on a fixed fee (lump sum) basis as shown below, plus reimbursable expenses. **Client will only be charged for tasks provided.**

Task Number	Task Name	Cost
Task 1	Project Management and Administration	\$729.00
Task 2	Environmental Site Review	\$3,965.00
Task 3	Site Report	\$2,600.00
Task 4	Documented CATEX	\$10,362.00
Task 5	Expenses	\$170.00
	<b>TOTAL</b>	<b>\$17,826.00</b>

Invoices will be based on the percentage of the project accomplished during the billing period. Payment is due upon receipt of invoice.

## G. TIMELINE FOR SERVICES

WR will begin work within 30 days upon receipt of executed contract.

## H. ACCEPTANCE

Receipt of an executed copy of this agreement will serve as the written agreement between WithersRavenel and Talbert & Bright for the basic services outlined in Section B of this document.

WithersRavenel

**AVCON, INC.**



Gary Kreiser  
NEPA Specialist

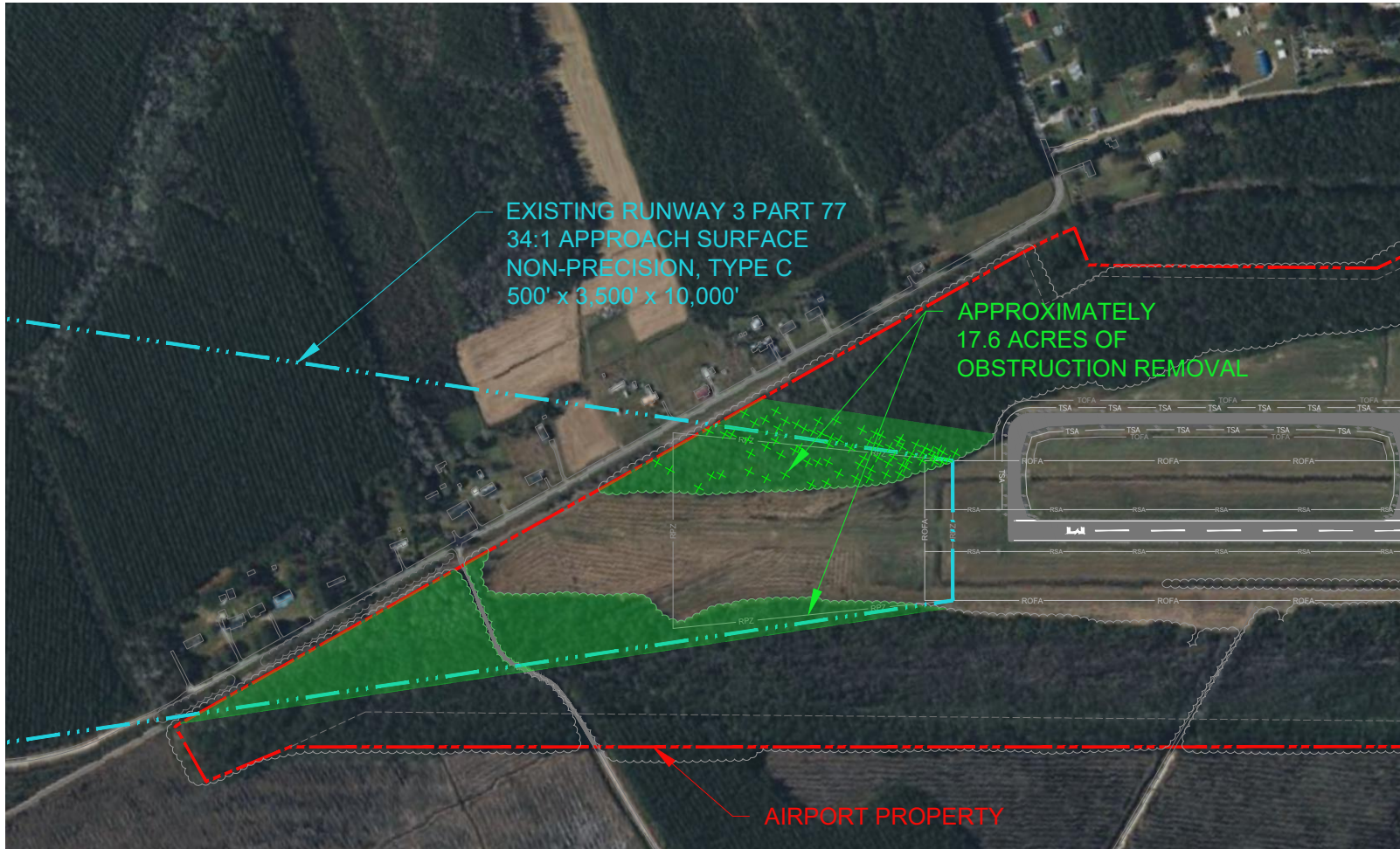
By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Exhibit I – Project Area Exhibit  
Exhibit II – NCDOT Approved Rate Sheets

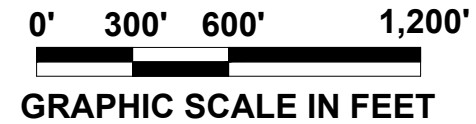
PA 2023\2023.0317.01 - P1Z\_Runway\_3\_Obstruction\_Removal\2023.0317.01 Preliminary\Runway\_3\_Obstruction\_Removal\_Limits\_Exhibit.dwg Aug 17, 2023 - 2:30pm



North

### LEGEND

- EXISTING 34:1 APPROACH SURFACE
- PROPOSED OBSTRUCTION REMOVAL
- OBSTACLE (TREE) ×



**AVCON, INC.**  
 ENGINEERS & PLANNERS  
 6230 CAROLINA BEACH ROAD  
 WILMINGTON, NC 28412  
 OFFICE: (704) 954-9008

www.avconinc.com

## RUNWAY 3 OBSTRUCTION REMOVAL - PROJECT LIMITS

### PLYMOUTH MUNICIPAL AIRPORT

**EXHIBIT**  
**1**

AIRPORT: PLYMOUTH MUNICIPAL AIRPORT

PROJECT NO: 2023.0317.01

DATE: 08/17/2023



Task 1 - Project Admin (EVSPS Only)			
Meeting	Number of meetings	Hours	Total Hours
AVCON	2	1	2.0
Phone calls	6	0.5	3.0
		<b>Total</b>	<b>5.0</b>

Labor Expenses

Classification	Rate	Estimated Manhours	Estimated Costs
EVSTC	\$59.00		\$0.00
EVSPS	\$48.25	5.0	\$241.25
EVS03	\$36.25		\$0.00
EVS02	\$34.25		\$0.00
EVS01	\$23.25		\$0.00
Subtotal - Labor Expenses (without Multiplier)			\$241.25
State Audited Overhead Rates	Overhead Rate	172.15%	+
	Overhead Subtotal		\$415.31
			\$656.56

Profit	11.00%	+	\$72.22
Capital Costs	0.27%	+	\$0.65
Subtotal - Labor Expenses			\$729.44

Total - Task 1 - Project Admin	Lump Sum	\$729.44
	<b>USE</b>	<b>\$729.00</b>

EVSTC - Environmental Senior Technical Consultant
EVSPS - Environmental Senior Project Scientist/NEPA Specialist
EVS03 - Environmental Scientist 3
EVS02 - Environmental Scientist 2
EVS01 - Environmental Scientist 1



Task 2 - Environmental Site Review (Delineation & T&E Survey)					
Task	EVSTC	EVSPS	EVS03	EVS02	EVS01
Office/CAD		2		2	4
Travel Time		4		4	
Fieldwork		4		4	
Mapping		1		6	6
<b>Totals</b>	<b>0</b>	<b>11</b>	<b>0</b>	<b>16</b>	<b>10</b>

Labor Expenses

Classification	Rate	Estimated Manhours	Estimated Costs
EVSTC	\$59.00	0	\$0.00
EVSPS	\$48.25	11	\$530.75
EVS03	\$36.25	0	\$0.00
EVS02	\$34.25	16	\$548.00
EVS01	\$23.25	10	\$232.50
Subtotal - Labor Expenses (without Multiplier)			\$1,311.25
State Audited Overhead Rates	Overhead Rate	172.15%	+
	Overhead Subtotal		\$2,257.32
			\$3,568.57

Profit	11.00%	+	\$392.54
Capital Costs	0.27%	+	\$3.54
Subtotal - Labor Expenses			\$3,964.65

Total - Task 2 - Enviro Site Review	Lump Sum	\$3,964.65
	<b>USE</b>	<b>\$3,965.00</b>

EVSTC - Environmental Senior Technical Consultant
EVSPS - Environmental Senior Project Scientist/NEPA Specialist
EVS03 - Environmental Scientist 3
EVS02 - Environmental Scientist 2

Task 3 - Site Report					
Task	EVSTC	EVSPS	EVS03	EVS02	EVS01
Office/CAD		1	4		4
Report Prep		2	8		8
<b>Totals</b>	<b>0</b>	<b>3</b>	<b>12</b>	<b>0</b>	<b>12</b>

Labor Expenses

Classification	Rate	Estimated Manhours	Estimated Costs	
EVSTC	\$59.00	0	\$0.00	
EVSPS	\$48.25	3	\$144.75	
EVS03	\$36.25	12	\$435.00	
EVS02	\$34.25	0	\$0.00	
EVS01	\$23.25	12	\$279.00	
Subtotal - Labor Expenses (without Multiplier)			\$858.75	
State Audited Overhead Rates	Overhead Rate	172.15%	+	\$1,478.34
Overhead Subtotal			\$2,337.09	

Profit	11.00%	+	\$257.08
Capital Costs	0.27%	+	\$2.32
Subtotal - Labor Expenses			\$2,596.49

Total - Task 3 - Site Report	Lump Sum	\$2,596.49
	<b>USE</b>	<b>\$2,600.00</b>

EVSTC - Environmental Senior Technical Consultant
EVSPS - Environmental Senior Project Scientist/NEPA Specialist
EVS03 - Environmental Scientist 3

Task 4 - CATEX Prep					
Task	EVSTC	EVSPS	EVS03	EVS02	EVS01
Office/CAD		4		8	8
CATEX Prep	4	24		24	24
<b>Totals</b>	<b>4</b>	<b>28</b>	<b>0</b>	<b>32</b>	<b>32</b>

Labor Expenses

Classification	Rate	Estimated Manhours	Estimated Costs
EVSTC	\$59.00	4	\$236.00
EVSPS	\$48.25	28	\$1,351.00
EVS03	\$36.25	0	\$0.00
EVS02	\$34.25	32	\$1,096.00
EVS01	\$23.25	32	\$744.00
Subtotal - Labor Expenses (without Multiplier)			\$3,427.00
State Audited Overhead Rates	Overhead Rate	172.15%	+
Overhead Subtotal			\$5,899.58
			\$9,326.58

Profit	11.00%	+	\$1,025.92
Capital Costs	0.27%	+	\$9.25
Subtotal - Labor Expenses			\$10,361.76

Total - Task 5 - CATEX Prep	Lump Sum	\$10,361.76
	<b>USE</b>	<b>\$10,362.00</b>

EVSTC - Environmental Senior Technical Consultant
EVSPC - Environmental Senior Project Scientist/NEPA Specialist
EVS03 - Environmental Scientist 3

Task 5 - Expenses - Mileage			
Employee	Mileage - RT \$0.655	No. of Trips	
Enviro Site Review	260	1	\$170.30
Agency Site Meeting			\$0.00
		<b>Total</b>	<b>\$170.30</b>

Total - Task 8 - Expenses	Lump Sum	\$170.30
	<b>USE</b>	<b>\$170.00</b>

**PROFESSIONAL FEE SUMMARY**  
**DESIGN AND BIDDING PHASE SERVICES**  
**FOR**  
**OBSTRUCTION REMOVAL PROJECT**  
**WASHINGTON COUNTY, NC**

<b>AVCON Project Number</b>	<b>2023.0317.01</b>	<b>DATE:</b>	<b>1/15/2024</b>
<u>Item Description</u>	<u>Amount</u>	<u>Method</u>	<u>NCDOA Code</u>
<b>Task 1 <u>Pre-Design Phase Services</u></b>			<b>A104</b>
Direct Labor Costs and Expenses	\$14,070.00		
Subs-CATEX (Withers)	\$17,826.00		
Subs-Survey (Withers)	\$9,520.00		
Pre-Design Phase Total	\$41,416.00	LS	
<b>Task 2 <u>90% Design Phase Services</u></b>			
90% Design Phase Services			
Direct Labor Costs and Expenses	\$68,910.00		
90% Design Phase Total	\$68,910.00	LS	<b>A104</b>
<b>Task 3 <u>100% Design Phase Services</u></b>			
100% Design Phase Services			
Direct Labor Costs and Expenses	\$30,755.00		
100% Design Phase Total	\$30,755.00	LS	<b>A104</b>
<b>Task 4 <u>Bidding Phase Services</u></b>			
Direct Labor Costs and Expenses	\$13,242.00		
Bid Phase Services Total	\$13,242.00	LS	<b>A104</b>
<b>Task 5 <u>Grant Administration Services</u></b>			
Direct Labor Costs and Expenses	\$9,293.00		
Grant Administration Services Total	\$9,293.00	LS	<b>A104</b>
<b>Total</b>	<b>\$163,616.00</b>		









ENGINEERING FEE COMPUTATION FOR PLYMOUTH MUNICIPAL AIRPORT  
OBSTRUCTION REMOVAL PROJECT

TASK 4: BIDDING PHASE SERVICES

ITEMS OF WORK	No. Mtgs/ frequency	Hrs/mtg or visit and # staff	Trips	Principal	Regional Manager	Sr. Project Manager	Engineer / Planner	Engineer / Planner	Designer/CAD Tech	Admin / Clerical	TOTAL HOURS
<b>Task 4 - Bidding Phase Services</b>											
Coordinate Bid Advertisement and Print/Distribute Bid Docs						2				2	4
Arrange/Attend/Conduct Pre-Bid Meeting	1	8	1			8	8				16
Respond to Questions from Bidders and Issue Addenda						2	4	4		2	12
Arrange/Attend/Conduct Bid Opening and Tabulate Bids	1	8	1			8					8
Tabulate Bids and CreateCertifed Bid Tab							2	2			4
Review Bid Packages for Compliance with Project Requirements							2	2			4
Recommend Award to Airport Staff and NCDOA						2					2
Prepare/Review Construction Contract Documents for Airport Staff						2				2	4
Issue Released for Construction Documents						2	8	8		4	22
Total Trips			2								
Total Manhours By Category				0	0	26	24	16	0	10	76
Hourly Salary Rate				\$88.46	\$84.13	\$70.67	\$43.75	\$43.03	\$40.00	\$26.00	
Payroll Burden				\$0.00	\$0.00	\$1,837.50	\$1,050.00	\$688.48	\$0.00	\$260.00	
Total Payroll Burden		\$3,835.98									
General Overhead	180.38%	\$6,919.34									
Subtotal		\$10,755.32									
Profit	11.00%	\$1,183.09									
Facilities Cost of Capital	3.2136%	\$123.27									
Total		\$12,061.68									
Direct Expenses (see below)		\$1,179.60									
Total - Bidding		\$13,242.00									

DIRECT COSTS	UNIT	QUANTITY	MILES	UNIT COST	TOTAL
TRIPS/TRAVEL (round trip: Huntersville - PMZ (580 miles/trip avg.))	Trips	0	580	\$0.670	\$0.00
TRIPS/TRAVEL (round trip: Wilmington - PMZ (340 miles/trip avg.))		2	340	\$0.670	\$455.60
PER DIEM	Each	0		\$46.50	\$0.00
LODGING	Each	0		\$95.00	\$0.00
PRINTING/REPRODUCTIONS - <b>SEE DETAILED REPRODUCTION EXPENSES BACKUP SHEET</b>	LS	1		\$724.00	\$724.00
POSTAGE/OVERNIGHT DELIVERIES	LS	0		\$0.00	\$0.00
<b>SUBTOTAL DIRECT COSTS</b>					<b>\$1,179.60</b>

ENGINEERING FEE COMPUTATION FOR PLYMOUTH MUNICIPAL AIRPORT  
OBSTRUCTION REMOVAL PROJECT

TASK 5: GRANT ADMINISTRATION

ITEMS OF WORK	No. Mtgs/ frequency	Hrs/mtg or visit and # staff	Trips	Principal	Regional Manager	Sr. Project Manager	Sr. Project Manager	Engineer / Planner	Designer/CAD Tech	Admin / Clerical	TOTAL HOURS
<b>Task 5 - Grants Administration Services</b>											
Assist Client with Funding Agency Request for Aid, Requests for Reimbursements and Grant Administration/Compliance Including:											
Grant Applications, Forms and Support Documents					4					8	12
Project Schedule and Cash Flow					2					1	3
QSR Progress Reports					2					2	4
Interim Reimbursements (5)					10					15	25
Grant Closeout					2					6	8
Other Related Documents, Submissions, and Grant Processes Required by NCDOA and County					4					4	8
Total Manhours By Category				0	24	0	0	0	0	36	60
Hourly Salary Rate				\$88.46	\$84.13	\$70.67	\$43.75	\$43.03	\$40.00	\$26.00	
Payroll Burden				\$0.00	\$2,019.23	\$0.00	\$0.00	\$0.00	\$0.00	\$936.00	
Total Payroll Burden											\$2,955.23
General Overhead				180.38%							\$5,330.65
Subtotal											\$8,285.88
Profit				11.00%							\$911.45
Facilities Cost of Capital				3.2136%							\$94.97
Total											\$9,292.29
Direct Expenses (see below)											\$0.00
Total - Grants Administration Services											\$9,293.00

DIRECT COSTS	UNIT	QUANTITY	MILES	UNIT COST	TOTAL
TRIPS/TRAVEL (round trip: Huntersville - PMZ (580 miles/trip avg.))	Trips	0	580	\$0.670	\$0.00
TRIPS/TRAVEL (round trip: Wilmington - PMZ (340 miles/trip avg.))		0	340	\$0.670	\$0.00
PER DIEM	Each	0		\$46.50	\$0.00
LODGING	Each	0		\$95.00	\$0.00
PRINTING/REPRODUCTIONS - <b>SEE DETAILED REPRODUCTION EXPENSES BACKUP SHEET</b>	LS	0		\$0.00	\$0.00
POSTAGE/OVERNIGHT DELIVERIES	LS	0		\$0.00	\$0.00
SUBTOTAL DIRECT COSTS					\$0.00



**PLYMOUTH MUNICIPAL AIRPORT  
DESIGN AND BIDDING PHASE SERVICES**

**Preparation of Construction Drawings**

List of Drawings/Plans Sheets	Total	Submittals		Senior Project Manager	Project Manager	Engineer / Planner	Designer/CAD Tech	Admin / Clerical	Total MHs
		90%	100%						
Cover Sheet	1	1	1			1	1		2
Index of Drawings, Bid Schedules and/or Summary of Quantities	1	1	1			1	2		3
Legend and Abbreviations, General Notes	1	1	1			1	2		3
Survey Control Plan	1	1	1			2	4		6
Access Control Plan/Staging Area/Haul Routes/Notes	1	1	1			2	6		8
Safety and Security Notes	1	1	1			2	2		4
Safety Plans, Notes & Details	1	1	1			2	4		6
Construction Phasing Plan Overview	1	1	1			4	8		12
Clearing and Grubbing (6 Sheets)	6	6	6			18	24		42
Grading Plans (6 Sheets)	6	6	6			18	24		42
Grading Notes and Details	1	1	1			2	2		4
Erosion and Sediment Notes (2 Sheets)	2	2	2			2	4		6
Erosion and Sediment Control Plan (6 sheets)	6	6	6			18	24		42
Erosion and Sediment Control Details (4)	4	4	4			4	8		12
<b>TOTAL PLAN SHEETS</b>	<b>33</b>	<b>33</b>	<b>33</b>	<b>0</b>	<b>0</b>	<b>77</b>	<b>115</b>	<b>0</b>	<b>192</b>
90% Design Submittal (rounded) - 85% effort				0	0	65	98	0	163
100% / Final Submittal (rounded) - 15% effort				0	0	12	17	0	29

Scan - email to CSP, MM, PMZ



STATE OF NORTH CAROLINA  
DEPARTMENT OF TRANSPORTATION

ROY COOPER  
GOVERNOR

J.R. "JOEY" HOPKINS  
SECRETARY

01/09/2024

Mr. Curtis S. Potter, County Manager  
Washington County  
P.O. Box 1007  
Plymouth, NC 27962

**RE: NOTIFICATION OF AWARD**

Dear Mr. Potter:

On behalf of N.C. Governor Roy Cooper, Transportation Secretary J.R. "Joey" Hopkins, and the NC Board of Transportation, this Notification of Award serves as official verification that State Safety Enhancement funds have been programmed for **Plymouth Municipal Airport**, Project Request No. 4746 for state fiscal year (SFY) 2024 and were approved at the January 4, 2024 Board of Transportation meeting.

Any disbursement of funds described or contemplated herein is subject to appropriation by the N.C. General Assembly and appropriate approval or authorization from the N.C. Department of Transportation and/or Board of Transportation.

The specific work elements and funding allocation is noted below:

<b>Award ID</b>	<b>Description</b>	<b>State Funds</b>	<b>State Safety Enhancement Funds</b>
36244.53.7.1	Airfield Lighting Replacement (CON/CA/RPR)	\$1,980,000	\$220,000

Upon receipt of this award letter, the Division of Aviation requires that you submit a Request for Aid within 120 days of receipt. Please visit the NCDOT Connect website for links to detailed grant and development resources.

The Division of Aviation requires effective project management for all projects to ensure that funds needed to complete this project are expended within two years from the date of this letter.

After the project is completed and the final reimbursement request has been processed, the Division has the authority to rescind any remaining unused funds (with the exception of nonprimary entitlement and discretionary funds) for use toward other projects.

The NCDOT Division of Aviation appreciates your commitment and contribution to our state aviation system, and we are excited to partner with you on this grant.


*Mailing Address:*  
NC DEPARTMENT OF TRANSPORTATION  
DIVISION OF AVIATION  
1560 MAIL SERVICE CENTER  
RALEIGH, NC 27699-1560

*Telephone:* 919-814-0550  
*Fax:* 919-840-9267

*Location:*  
1050 MERIDIAN DRIVE  
MORRISVILLE, NC 27560

*Website:* [ncdot.gov/aviation](http://ncdot.gov/aviation)

Sincerely,

DocuSigned by:  
  
C1CE8F0E9F7A430...  
Rebecca Gallas, P.E.  
Director of Aviation

RJG/ah

cc: N.C. Governor Roy Cooper  
J.R. "Joey" Hopkins, Secretary, NCDOT  
Julie A. White, Deputy Secretary for Multi-Modal Transportation, NCDOT  
Ted Budd, United States Senate  
Thom Tillis, United States Senate  
Don Davis, United States Congress  
Allen Moran, Board of Transportation Representative  
Knapp Brabble, Airport Manager, Plymouth Municipal Airport  
C.W. "Win" Bridgers, P.E., Division 1 Engineer, NCDOT  
Robin Peele, Airport Project Manager, NCDOT

**CONTRACT FORM**

THIS AGREEMENT is dated the \_\_\_\_\_ day of \_\_\_\_\_ in the year 2024 by and between WASHINGTON COUNTY (hereinafter called Owner) and **SOUTHEAST SITE SERVICES, LLC** (hereinafter called Contractor). Owner and Contractor, in consideration of the mutual covenants hereinafter set forth, agree as follows:

**Article 1. NOTICE.**

**TAKE NOTICE: THIS CONTRACT IS SUBJECT TO ARBITRATION PURSUANT TO THE LAWS OF THE STATE OF NORTH CAROLINA.**

**This same Notice shall be placed on all contracts, subcontracts, purchase orders, agreements and bonds relating to this Project or the Work.**

**Article 2. WORK.**

Contractor shall complete all Work as specified or indicated in the Contract Documents. The Work is generally described as the **AIRFIELD ELECTRICAL REHABILITATION** project and includes removal of existing electrical, replacement of runway edge and runway threshold/end lighting, PAPI installation, REIL installation, beacon replacement, vault modifications, electrical improvements, and sodding.

**Article 3. ENGINEER.**

The Project has been designed by:

**AVCON, Inc**  
6230 Carolina Beach Road  
Wilmington, NC 28412

who is hereinafter called Engineer and who is to act as Owner's representative, assume all duties and responsibilities and have the rights and authority assigned to Engineer in the Contract Documents in connection with completion of the Work in accordance with the Contract Documents.

**Article 4. CONTRACT TIME.**

4.1 The Work will be completed and ready for final payment within the time specified in General Contract Provisions Section 80 as described in Contract Drawings for Final Acceptance in accordance with General Contract Provisions, Paragraph 50-15.

4.2 Liquidated Damages. Owner and Contractor recognize that time is of the essence of this Agreement and that Owner will suffer financial loss if the Work is not substantially complete within the time and phases described in these Contract documents. They also recognize the delays, expense and difficulties involved in proving in a legal or arbitration proceeding, the actual loss suffered by the Owner if the Work is not completed on time. Accordingly, instead of requiring any such proof, Owner and Contractor agree that as liquidated damages for delay (but not as a penalty) Contractor shall pay Owner the amounts stipulated in General Contract Provisions Section 80 for each calendar day that expires after the time specified.

4.3 Contractor further understands and hereby expressly agrees that in addition to liquidated damages specified in Article 4.2 above, to pay Owner the actual costs to Owner for any inspector or

inspectors necessarily employed by OWNER on the Work and the actual costs to Owner for Engineer's observation of construction and project representative services including all travel and subsistence expenses after the date specified for the project completion until the Work is completed and ready for final payment. Further, Contractor agrees that the sums to be paid Owner may be deducted from the sum due Contractor for work performed as provided in Section 90 of the General Provisions.

**Article 5. CONTRACT PRICE.**

5.1 Owner shall pay Contractor for completion of the Work in accordance with the Contract Documents, Unit Prices submitted on **FEBRUARY 15, 2024** and per Unit Bid Prices times the actual approved and accepted quantities with initial contract amount of **\$1,025,250.00**.

**Article 6. PAYMENT PROCEDURES.**

Contractor shall submit Applications for Payment in accordance with Section 90 of the General Provisions but in no case shall submit more than one (1) Application for Payment per month. Applications for Payment will be processed by Engineer as provided in the General Provisions.

6.1 Progress Payments. Owner shall make progress payments on account of the Contract Price on the basis of Contractor's Applications for Payment as recommended by Engineer, within thirty (30) days after receipt of Contractor's verified and approved Application for Payment. All progress payments will be on the basis of the progress of the Work based on the number of units completed as determined by Engineer.

6.1.1. Progress payments will be made in an amount equal to the percentage indicated below, but, in each case, less the aggregate of payments previously made and less such amounts as Engineer shall determine, or Owner may withhold, in accordance with Section 90 of the General Provisions.

90% of Work completed as determined by Engineer.

90% of materials and equipment not incorporated in the Work (but delivered, suitably stored and accompanied by documentation satisfactory to Owner as provided in paragraph 90-07 of the General Provisions).

6.1.2 With each application (excluding the first pay application) for payment, Contractor shall submit a certified report stating that each Subcontractor has been paid for 90% of the bid item quantities and/or any stored materials as approved for payment by Engineer in all previous applications for payment.

6.1.3 With each application for payment, Contractor shall submit an updated CPM schedule delineating activities completed and those remaining to be completed. Additionally, he needs to identify any logic changes made since submission of his first (baseline) CPM schedule. Detailed Bar Chart, Network Diagram and Standard Report for all activities are required and shall be submitted.

6.1.4 With each application for payment, Contractor shall submit a Certified Sales Tax Report. This report must be current within 14 days of the requested Application for Payment.



- 6.1.5 With each application for payment Contractor shall submit the Certified Payroll Report for his organization as well as all of his Subcontractors. This Report must be current within 14 days of the requested Application for Payment.
- 6.2 Final Payment. Upon final completion and acceptance of the Work in accordance with Section 50 of the General Provisions, Owner shall pay the remainder of the Contract Price as recommended by Engineer as provided in Paragraph 90-08 of the General Provisions.

**Article 7. CONTRACTOR'S REPRESENTATIONS.**

In order to induce Owner to enter into this Agreement, Contractor makes the following representations:

- 7.1 Contractor has familiarized itself with the nature and extent of the Contract Documents, Work, site, locality, and all local conditions and Laws and Regulations that in any manner may affect cost, progress, performance or furnishing of the Work.
- 7.2 Contractor has obtained and carefully studied (or assumes responsibility for obtaining and carefully studying) all such examinations, investigations, explorations, tests, reports and studies which pertain to the subsurface or physical conditions at or contiguous to the site or otherwise may affect the cost, progress, performance or furnishing of the Work as Contractor considers necessary for the performance or furnishing of the Work at the Contract Price, within the Contract Time and in accordance with the other terms and conditions of the Contract Documents, including the General Provisions; and no additional examinations, investigations, explorations, tests, reports, studies or similar information or data are or will be required by Contractor for such purposes.
- 7.3 Contractor has reviewed and checked all information and data shown or indicated on the Contract Documents with respect to existing Underground Facilities at or contiguous to the site and assumes responsibility for the accurate location of said Underground Facilities. No additional examinations, investigations, explorations, tests, reports, studies or similar information or data in respect of said Underground Facilities are or will be required by Contractor in order to perform and furnish the Work at the Contract Price, within the Contract Time and in accordance with the other terms and conditions of the Contract Documents.
- 7.4 Contractor has correlated the results of all such observations, examinations, investigations, explorations, tests, reports and studies with the terms and conditions of the Contract Documents.
- 7.5 Contractor has given Engineer written notice of all conflicts, error or discrepancies that he has discovered in the Contract Documents and the written resolution thereof by Engineer is acceptable to Contractor.

**Article 8. CONTRACT DOCUMENTS.**

The Contract Documents which comprise the entire agreement between Owner and Contractor concerning the Work consist of the following:

- 8.1 This Agreement (pages C-1 to C-5, inclusive).
- 8.2 Performance, Payment and other Bonds consisting of pages PB-1&2 and LB 1&2, inclusive.

- 8.3 General Contract Provisions, FAA Required Bid and Contract Provisions.
- 8.4 Technical Specifications as listed in table of contents of the Project Manual.
- 8.5 Drawings, with each sheet bearing the following general title: **AIRFIELD ELECTRICAL REHABILITATION.**
- 8.6 Addendum Number **1** to **1**.
- 8.7 Contractor's Bid (pages **BS-1 to BS-4**, inclusive).
- 8.8 Documentation submitted by Contractor prior to Notice of Award consisting of:
- 
- 

There are no Contract Documents other than those listed in this Article 8. The Contract Documents may only be amended, modified or supplemented as provided in Section 40 of the General Provisions.

**Article 9. Miscellaneous.**

- 9.1 Terms used in this Agreement, which are defined in Section 10 of the General Provisions will have the meanings indicated in the General Provisions.
- 9.2 No assignment by a party hereto of any rights under or interests in the Contract Documents will be binding on another party hereto without the written consent of the party sought to be bound; and specifically but without limitation monies that may become due and monies that are due may not be assigned without such consent (except to the extent that the effect of this restriction may be limited by law), and unless specifically stated to the contrary in any written consent to an assignment no assignment will release or discharge the assignor from any duty or responsibility under the Contract Documents.
- 9.3 Owner and Contractor each binds itself, its partners, successors, assigns and legal representatives to the other party hereto, its partners, successors, assigns and legal representatives in respect of all covenants, agreements and obligations contained in the Contract Documents.

**Article 10**    **OTHER PROVISIONS.**

IN WITNESS WHEREOF, Owner and Contractor have signed this Agreement in five counterparts. All portions of the Contract Documents have been signed or identified by Owner and Contractor or by Engineer on their behalf.

This agreement will be effective on \_\_\_\_\_.

OWNER

CONTRACTOR

WASHINGTON COUNTY

Southeast Site Services, LLC

By: \_\_\_\_\_

By: Matt Bragg Matt Bragg

(Corporate Seal)

ATTEST: \_\_\_\_\_

ATTEST: W. Reed

Address for giving notices:

Address for giving notices:

PO Box 1315  
Gray GA 31032  
\_\_\_\_\_  
\_\_\_\_\_

Approved as to Form:

By: \_\_\_\_\_

**CERTIFICATE OF SECRETARY OF**

**SOUTHEAST SITE SERVICES, LLC**

AS TO RESOLUTION ADOPTED BY BOARD OF DIRECTORS ON: May 15, 2006

I, Nate Berkman, hereby certify that I am the duly authorized Secretary of Southeast Site Services, LLC charged with keeping the records and the seal of said Corporation, and that the following is a true and correct copy of a resolution adopted at a meeting of the Board of Directors of the Corporation duly held on \_\_\_\_\_, which resolution is now in full force and effect.

RESOLVED, that Matt Bragg, (President, Vice President) of Southeast Site Services, LLC, is hereby authorized to execute contracts, performance bonds and labor and materials bonds on behalf of the Corporation.

WITNESS my hand as Secretary, and the seal of the Corporation this 26<sup>th</sup> day of February, 2024.

[Signature]

Secretary

Sworn to before me this 26<sup>th</sup> day of February, 2024.

Notary Public for Putnam County.

My Commission Expires: April 24, 2026



**PERFORMANCE BOND**

**KNOW ALL MEN BY THESE PRESENTS:** that SOUTHEAST SITE SERVICES, LLC, as Principal, hereinafter called Contractor, and Nationwide Mutual Insurance Company, as Surety, hereinafter called Surety are held and firmly bound unto WASHINGTON COUNTY, as Obligee, hereinafter called Owner, in the amount of ONE MILLION TWENTY FIVE, TWO HUNDRED FIFTY DOLLARS AND ZERO CENTS (\$1,025,250.00) for the payment whereof Contractor and Surety bind themselves, their heirs, executors, administrators, and successors and assigns, jointly and severally, firmly by these presents.

**WHEREAS**, Contractor has, by written agreement dated \_\_\_\_\_, entered into a contract with Owner for the **AIRFIELD ELECTRICAL REHABILITATION** project at **PLYMOUTH MUNICIPAL AIRPORT**, in accordance with Drawings and Specifications prepared by AVCON, INC., which contract is by reference made a part hereof, and is hereinafter referred to as the Contract.

**NOW, THEREFORE, THE CONDITION OF THIS OBLIGATION** is such that if Contractor shall promptly and faithfully perform said Contract, then the obligation shall be null and void, otherwise, it shall remain in full force and effect.

The Surety hereby waives notice of any alteration or extension of time made by the Owner.

Whenever Contractor shall be, and declared by Owner to be, in default under the Contract, the Owner having performed Owner's obligations thereunder, the Surety may promptly remedy the default, or shall promptly:

- (1) Complete the Contract in accordance with its terms and conditions or
- (2) Obtain a bid for completing the Contract in accordance with its terms and conditions, upon determinations by Surety of the lowest responsible bidder, arrange for a contract between such bidder and Owner, and make available as work progresses (even though there should be a default or a succession of defaults under the contract or contracts of completion arranged under this paragraph) sufficient funds to pay the cost of completion less the balance of the contract price; but not exceeding, including other costs and damages for which the Surety may be liable hereunder, the amount set forth in the first paragraph hereof. The term "balance of the contract price," as used in this paragraph shall mean the total amount payable by Owner to Contractor under the Contract and any amendments thereto, less the amount properly paid by Owner to Contractor.

Any suit under this bond must be instituted before the expiration of two (2) years from the date on which final payment under the contract falls due.

No right or action shall accrue on this bond to or for the use of any person or corporation other than the Owner named herein or the heirs, executors, administrators, or successors of the Owner.

Signed and sealed this 26<sup>th</sup> date of February, 2024.

Kalred  
(Witness)

Southeast Site Services, LLC  
(Principal) (Seal)

Matt Brown  
(Name)

Operations Manager  
(Title)

Haley Rhoads  
(Witness) Haley Rhoads, GA Resident Agent

Nationwide Mutual Insurance Company  
(Surety) (Seal)

Edward P. Mooney  
(Name)

Attorney-in-Fact  
(Title)



**Power of Attorney**

KNOW ALL MEN BY THESE PRESENTS THAT:

Nationwide Mutual Insurance Company, an Ohio corporation

hereinafter referred to severally as the "Company" and collectively as "the Companies" does hereby make, constitute and appoint:

ANNETTE WISONG; EDWARD P MOONEY; HALEY D RHOADS; JOSEPH R WILLIAMS; LINDA ADAMS ROBERTS; REBECCA E HOWARD;  
SARAH HACOCK; TIFFANY SOTO;

each in their individual capacity, its true and lawful attorney-in-fact, with full power and authority to sign, seal, and execute on its behalf any and all bonds and undertakings, and other obligatory instruments of similar nature, in penalties not exceeding the sum of

**UNLIMITED**

and to bind the Company thereby, as fully and to the same extent as if such instruments were signed by the duly authorized officers of the Company; and all acts of said Attorney pursuant to the authority given are hereby ratified and confirmed.

This power of attorney is made and executed pursuant to and by authority of the following resolution duly adopted by the board of directors of the Company:

"RESOLVED, that the president, or any vice president be, and each hereby is, authorized and empowered to appoint attorneys-in-fact of the Company, and to authorize them to execute and deliver on behalf of the Company any and all bonds, forms, applications, memorandums, undertakings, recognizances, transfers, contracts of indemnity, policies, contracts guaranteeing the fidelity of persons holding positions of public or private trust, and other writings obligatory in nature that the business of the Company may require; and to modify or revoke, with or without cause, any such appointment or authority; provided, however, that the authority granted hereby shall in no way limit the authority of other duly authorized agents to sign and countersign any of said documents on behalf of the Company."

"RESOLVED FURTHER, that such attorneys-in-fact shall have full power and authority to execute and deliver any and all such documents and to bind the Company subject to the terms and limitations of the power of attorney issued to them, and to affix the seal of the Company thereto; provided, however, that said seal shall not be necessary for the validity of any such documents."

This power of attorney is signed and sealed under and by the following bylaws duly adopted by the board of directors of the Company.

Execution of Instruments. Any vice president, any assistant secretary or any assistant treasurer shall have the power and authority to sign or attest all approved documents, instruments, contracts, or other papers in connection with the operation of the business of the company in addition to the chairman of the board, the chief executive officer, president, treasurer or secretary; provided, however, the signature of any of them may be printed, engraved, or stamped on any approved document, contract, instrument, or other papers of the Company.

IN WITNESS WHEREOF, the Company has caused this instrument to be sealed and duly attested by the signature of its officer the 20th day of August, 2021.



Antonio C. Albanese, **Vice President** of Nationwide Mutual Insurance Company

**ACKNOWLEDGMENT**

STATE OF NEW YORK COUNTY OF NEW YORK: ss

On this 20th day of August, 2021, before me came the above-named officer for the Company aforesaid, to me personally known to be the officer described in and who executed the preceding instrument, and he acknowledged the execution of the same, and being by me duly sworn, deposes and says, that he is the officer of the Company aforesaid, that the seal affixed hereto is the corporate seal of said Company, and the said corporate seal and his signature were duly affixed and subscribed to said instrument by the authority and direction of said Company.



Stephanie Rubino McArthur  
Notary Public, State of New York  
No. 02MC6270117  
Qualified in New York County  
Commission Expires October 19, 2024

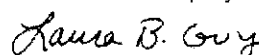


Notary Public  
My Commission Expires  
October 19, 2024

**CERTIFICATE**

I, Laura B. Guy, Assistant Secretary of the Company, do hereby certify that the foregoing is a full, true and correct copy of the original power of attorney issued by the Company; that the resolution included therein is a true and correct transcript from the minutes of the meetings of the boards of directors and the same has not been revoked or amended in any manner; that said Antonio C. Albanese was on the date of the execution of the foregoing power of attorney the duly elected officer of the Company, and the corporate seal and his signature as officer were duly affixed and subscribed to the said instrument by the authority of said board of directors; and the foregoing power of attorney is still in full force and effect.

IN WITNESS WHEREOF, I have hereunto subscribed my name as Assistant Secretary, and affixed the corporate seal of said Company this \_\_\_\_\_ day of \_\_\_\_\_



Assistant Secretary

**LABOR AND MATERIAL PAYMENT BOND**

**KNOW ALL MEN BY THESE PRESENTS:** that **SOUTHEAST SITE SERVICES, LLC**, as Principal, hereinafter called Principal, and Nationwide Mutual Insurance Company, as Surety, hereinafter called Surety are held and firmly bound unto **WASHINGTON COUNTY** as Obligee, hereinafter called Owner, for the use and benefit of claimants as hereinbelow defined, in the amount of **ONE MILLION TWENTY FIVE, TWO HUNDRED FIFTY DOLLARS AND ZERO CENTS (\$1,025,250.00)** for the payment whereof Principal and Surety bind themselves, their heirs, executors, administrators, and successors and assigns, jointly and severally, firmly by these presents.

**WHEREAS**, Principal has, by written agreement dated \_\_\_\_\_, entered a contract with Owner for the **AIRFIELD ELECTRICAL REHABILITATION** project at **WASHINGTON COUNTY**, in accordance with Drawings and Specifications prepared by AVCON, INC., which contract is by reference made a part hereof, and is hereinafter referred to as the Contract.

**NOW, THEREFORE, THE CONDITION OF THIS OBLIGATION** is such that if Principal shall promptly make payments to all claimants as hereinafter defined, for all labor and material used or reasonably required for use in the performance of the Contract, then this obligation shall be void, otherwise, it shall remain in full force and effect, subject to the following conditions:

- (1) A Claimant is defined as one having a direct contract with the Principal or with a Subcontractor of the Principal for labor, material, or both, used or reasonably required for use in the performance of the Contract, Labor and material being construed to include that part of water and gas, power, light, heat, oil, gasoline, telephone service, or rental of equipment directly applicable to the Contract.
- (2) The above-named Principal and Surety hereby jointly and severally agree with the Owner that every claimant, as herein defined, who has not been paid in full before the expiration of a period of ninety (90) days after the date on which the last such claimant's work or labor was done or performed, or materials were furnished by such claimant, may sue on this bond for the use of such claimant, prosecute the suit to final judgment for such sum or sums as may be justly due claimant, and have execution thereon. The Owner shall not be liable for the payment of any cost or expenses of any such suit.
- (3) No suit or action shall be commenced hereunder by any claimant.
  - a. Unless claimant, other than one having a direct contract with the principal, shall be given written notice to any two of the following: the Principal, the Owner, or the Surety above-named, within ninety (90) days after such claimant did or performed the last of the work or labor, or furnish the last of the materials for which said claim is made, stating with substantial accuracy the amount claimed and the name of the party to whom the materials were furnished, or for whom the work or labor was done or performed. Such notice shall be served by mailing the same by registered mail or certified mail, postage prepaid, in an envelope addressed to the Principal, Owner, or Surety, at any place where an office is regularly maintained for the transaction of business, or served in any manner in which legal process may be served in the state in which the aforesaid project is located, save that such service need not be made by a public officer.



- b. After the expiration of one (1) year following the date on which the Principal ceased work on said Contract, it being understood; however, that if any limitation embodied in this bond is prohibited by any law controlling the construction hereof, such limitation shall be deemed to be amended so as to be equal to the minimum period of limitation permitted by such law.
  - c. Other than in a state court of competent jurisdiction in and for the county or other political subdivision of the state in which the Project, or any part thereof, is situated, or in the United States District Court for the district in which the Project, or any part thereof, is situated, and not elsewhere.
- (4) The amount of this bond shall be reduced by and to the extent of any payment or payments made in good faith hereunder, inclusive of the payment by Surety of mechanics' liens which may be filed of record against said improvement, whether or not claim for the amount of such lien be presented under and against this bond.

Signed and sealed this 26<sup>th</sup> date of February, 2024.

Kalred  
(Witness)

Southeast Site Services, LLC  
(Principal) (Seal)

Matt Bragg  
(Name)

Operations Manager  
(Title)

Haley Rhoads  
(Witness) Haley Rhoads, GA Resident Agent (Surety) (Seal)



Edward P. Mooney  
(Name)

Attorney-in-Fact  
(Title)

**Power of Attorney**

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Nationwide Mutual Insurance Company, an Ohio corporation

hereinafter referred to severally as the "Company" and collectively as "the Companies" does hereby make, constitute and appoint:

ANNETTE WISONG; EDWARD P MOONEY; HALEY D RHOADS; JOSEPH R WILLIAMS; LINDA ADAMS ROBERTS; REBECCA E HOWARD;  
SARAH HACOCC; TIFFANY SOTO;

each in their individual capacity, its true and lawful attorney-in-fact, with full power and authority to sign, seal, and execute on its behalf any and all bonds and undertakings, and other obligatory instruments of similar nature, in penalties not exceeding the sum of

**UNLIMITED**

and to bind the Company thereby, as fully and to the same extent as if such instruments were signed by the duly authorized officers of the Company; and all acts of said Attorney pursuant to the authority given are hereby ratified and confirmed.

This power of attorney is made and executed pursuant to and by authority of the following resolution duly adopted by the board of directors of the Company:

"RESOLVED, that the president, or any vice president be, and each hereby is, authorized and empowered to appoint attorneys-in-fact of the Company, and to authorize them to execute and deliver on behalf of the Company any and all bonds, forms, applications, memorandums, undertakings, recognizances, transfers, contracts of indemnity, policies, contracts guaranteeing the fidelity of persons holding positions of public or private trust, and other writings obligatory in nature that the business of the Company may require; and to modify or revoke, with or without cause, any such appointment or authority; provided, however, that the authority granted hereby shall in no way limit the authority of other duly authorized agents to sign and countersign any of said documents on behalf of the Company."

"RESOLVED FURTHER, that such attorneys-in-fact shall have full power and authority to execute and deliver any and all such documents and to bind the Company subject to the terms and limitations of the power of attorney issued to them, and to affix the seal of the Company thereto; provided, however, that said seal shall not be necessary for the validity of any such documents."

This power of attorney is signed and sealed under and by the following bylaws duly adopted by the board of directors of the Company.

Execution of Instruments. Any vice president, any assistant secretary or any assistant treasurer shall have the power and authority to sign or attest all approved documents, instruments, contracts, or other papers in connection with the operation of the business of the company in addition to the chairman of the board, the chief executive officer, president, treasurer or secretary; provided, however, the signature of any of them may be printed, engraved, or stamped on any approved document, contract, instrument, or other papers of the Company.

IN WITNESS WHEREOF, the Company has caused this instrument to be sealed and duly attested by the signature of its officer the 20th day of August, 2021.



Antonio C. Albanese, **Vice President** of Nationwide Mutual Insurance Company

**ACKNOWLEDGMENT**

STATE OF NEW YORK COUNTY OF NEW YORK: ss

On this 20th day of August, 2021, before me came the above-named officer for the Company aforesaid, to me personally known to be the officer described in and who executed the preceding instrument, and he acknowledged the execution of the same, and being by me duly sworn, deposes and says, that he is the officer of the Company aforesaid, that the seal affixed hereto is the corporate seal of said Company, and the said corporate seal and his signature were duly affixed and subscribed to said instrument by the authority and direction of said Company.



Stephanie Rubino McArthur  
Notary Public, State of New York  
No. 02MC6270117  
Qualified in New York County  
Commission Expires October 19, 2024

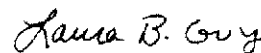


Notary Public  
My Commission Expires  
October 19, 2024

**CERTIFICATE**

I, Laura B. Guy, Assistant Secretary of the Company, do hereby certify that the foregoing is a full, true and correct copy of the original power of attorney issued by the Company; that the resolution included therein is a true and correct transcript from the minutes of the meetings of the boards of directors and the same has not been revoked or amended in any manner; that said Antonio C. Albanese was on the date of the execution of the foregoing power of attorney the duly elected officer of the Company, and the corporate seal and his signature as officer were duly affixed and subscribed to the said instrument by the authority of said board of directors; and the foregoing power of attorney is still in full force and effect.

IN WITNESS WHEREOF, I have hereunto subscribed my name as Assistant Secretary, and affixed the corporate seal of said Company this \_\_\_\_ day of



Assistant Secretary

# WASHINGTON COUNTY BOARD OF COMMISSIONERS

## AGENDA STATEMENT

**ITEM NO: 2**

**DATE: March 4, 2024**

**ITEM: Public Forum (3-5 minute limit per speaker)**

### **SUMMARY EXPLANATION:**

As is required by North Carolina General Statute §153A-52.1, time has been allotted for comments from the public.

#### Public Comment Statements

In December of 2015, the Washington County Board of Commissioners adopted a public comment period. Essentially this policy said that a public comment period shall be set aside at the beginning of each regular monthly Commissioners and it shall be limited to a maximum of thirty (30) minutes.

Additionally, this policy stated that all speakers are required to sign up prior to the meeting at which they wish to speak. The signup sheet must be on the podium 30 mins prior to the meeting. Each speaker shall clearly write their name, address, and the topic upon which they wish to speak on the signup sheet. This board adopted rules that must be followed. Some of the high points of those rules, which I wish to remind the public is:

1. Speakers shall be acknowledged by the Board Chairperson.
2. Speakers shall address the Board from the lectern at the front of the room, and begin their remarks by stating their name and address.
3. Public comment is not intended to require any Board or staff members to answer any impromptu questions or engage in debate. Speakers shall address all remarks to the Board as a body, and not to any individual board or staff members. Discussions between speakers and members of the audience shall not be allowed.
4. Speakers shall be courteous in their language and presentations, and shall not use profanity, racial slurs, or make any obscene remarks, nor engage in any personal attacks of commissioners.
5. Speakers shall have a maximum of three (3) to five (5) minutes to make their remarks depending on the number of speakers and topics. The Chairperson may limit the number of speakers allowed to make substantially similar comments with respect to the same topic.
6. Speakers who have prepared written remarks or supporting documents are encouraged to leave a copy of such remarks and documents with the County Clerk.
7. Speakers shall not discuss any of the following: matters which are the subject of public hearings set for the same meeting; matters which are closed session matters, including without limitation matters within the attorney-client privilege, anticipated or pending litigation, personnel, property acquisition, and matters which are made confidential by law.

**WASHINGTON COUNTY BOARD OF COMMISSIONERS**

**AGENDA STATEMENT**

**ITEM NO: 3**

**DATE: March 4, 2024**

**ITEM: Employee of the Year, Chair Keyes**

**SUMMARY EXPLANATION:**

The Board Chair will announce the Employee of the Quarter and present them with a certificate. They will also receive a check for \$50.00. Ms. Kneiper will take their picture which will be printed and displayed on the wall in the foyer of the Administration Building the following day.

**WASHINGTON COUNTY BOARD OF COMMISSIONERS**

**AGENDA STATEMENT**

**ITEM NO: 4**

**DATE: March 4, 2024**

**ITEM: Public Hearing: Strategic Plan, Mr. Curtis Potter, CM/CA**

**SUMMARY EXPLANATION:**

Mr. Potter will discuss the County's Strategic Plan. He has scheduled a public hearing on this to hear from the community on it.

See attached.



2024-2028

# STRATEGIC PLAN

## DRAFT

Presented January 8, 2024

**Adoption Estimate:**  
**March 4, 2024**

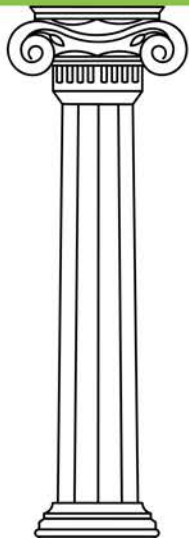


“Where traffic ends,  
and adventure  
begins.”



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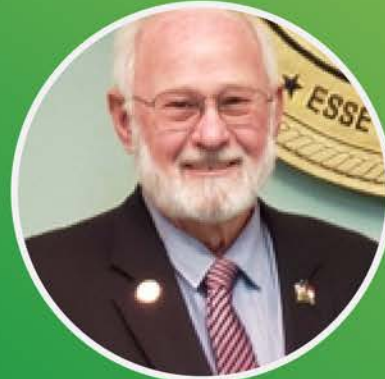


# Board of County Commissioners



Ann C. Keyes

Chair



Carol V. Phelps

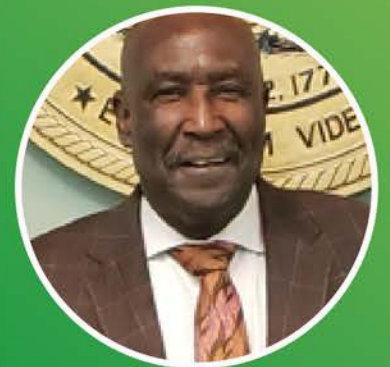
Vice-Chair



John C. Spruil



Tracey A. Johnson



Julius Walker, Jr.



# County Manager's Message



Curtis S. Potter  
County Manager  
ICMA-CM  
& County Attorney

I am pleased to present this Strategic Plan for Washington County aimed toward steering our county government to heightened efficacy and superior performance over the next five years.

Strategic planning is the cornerstone of effective accountable governance, and provides a crucial roadmap intended to align our organizational values and primary goals with the public service needs and expectations of our community and its citizens.

By defining and outlining our primary goals together with specific supporting action items intended to pursue those goals in the immediate future, this strategic plan serves as a guiding compass.

It should enable us to make more informed and effective decisions about allocating our valuable resources in a manner that will more efficiently accomplish our primary goals. Just as importantly, it will enable us to transparently measure and track our progress in doing so to insure better accountability both within our organization, as well as to our community and its citizens which we are here to serve.

Used properly, this strategic plan is not merely just another static documentary resource, but should instead be viewed and used as a dynamic powerful tool capable of fostering adaptability in the constant face of evolving organizational priorities and resource opportunities and challenges.

It is designed to be capable of empowering our organization to better capitalize on available opportunities to improve the transparency, accountability, and effectiveness of our government. The specific action items are intended to be tracked and annually evaluated and updated by County leadership to maintain flexibility.

By recognizing the longer term value of strategic planning, and embracing its cyclical self evolving nature, Washington County will position itself to unlock our full potential to maximize our organizational efficiency, efficacy, value, and impact on our community and the citizens we strive to serve.

In conclusion, strategic planning is not merely a bureaucratic exercise; it is the cornerstone of our collective governmental aspirations. Through this strategic plan, we embark on a journey of transformation, ensuring that our county remains a beacon of progress, efficiency, and prosperity. Together, let us commit to this roadmap, driven by a shared vision for a thriving future for our community.

# CORE VALUES

OUR CORE VALUES IMPACT HOW WE WILL MAKE DECISIONS AND FULFILL OUR MISSION TO BETTER SERVE THE PUBLIC. THEY DEFINE OUR EXPECTATIONS AND ACCEPTABLE STANDARDS OF BEHAVIOR. WASHINGTON COUNTY EMPLOYEES ARE PUBLIC SERVANTS WHOSE CORE PURPOSE IS TO C.R.E.A.T.E A MORE I.D.E.A.L WASHINGTON COUNTY.



## Customer Service

TO PROVIDE CITIZENS AND COWORKERS WITH THE HIGHEST LEVEL OF SERVICE POSSIBLE TAKING THE TIME TO LISTEN AND RESPOND TO THEIR NEEDS AND ENGAGING IN PROBLEM SOLVING.



## Respect

VALUING OTHER PEOPLES BELIEFS AND TREATING THEM WITH KINDNESS, COURTESY, AND RESPECT.



## Ethical & Fair Treatment

DOING WHAT IS RIGHT EVEN WHEN NO ONE IS WATCHING, HAVING CONCERN FOR OTHERS, AND SERVING WITH INTEGRITY, HONESTY, AND CONSISTENCY.



## Accountability

RECOGNIZING YOUR ACTIONS AND BEHAVIORS REFLECT ON THE ORGANIZATION, TAKING RESPONSIBILITY WHEN THINGS DO NOT GO AS PLANNED, DOING WHAT YOU SAY YOU WILL DO, AND BEING GOOD STEWARDS OF THE PUBLIC TRUST.



## Teamwork

WORKING TOGETHER TO GET THE JOB DONE, COMMUNICATING CLEARLY AND PROACTIVELY, ENGAGING COMMUNITY PARTNERS AND STAKEHOLDERS, AND RECOGNIZING THE BENEFITS OF DIVERSE VIEWS AND OPINIONS IN DECISION MAKING.



## Excellence

COMMITTING TO MAKING PROCESSES MORE EFFICIENT AND EFFECTIVE, ASKING HOW CAN WE MAKE THINGS BETTER, AND SEEKING CONTINUED PROFESSIONAL DEVELOPMENT.

### **Integrity**

We will strive to be honest and transparent in all we do. We will provide accurate information and guidance to build up positive relationships between our county government, its employees, and our community members.

### **Diversity**

We will strive to signal care and attention to persons of all backgrounds and origins. We support all people's sense of belonging and their right to be included in our community and to express their ideas and opinions.

### **Excellence**

We are committed to making all processes more efficient and effective. We will continue to pursue innovative ideas, best practices and professional development in all relevant areas of our organization for the betterment of our community which it serves.

### **Accountability**

We honor the authority entrusted to serve and protect our residents. Measuring and taking responsibility for the impact and effect of our actions and behavior, and following through on the pursuit of our goals and our commitments, reflects good stewardship within our county.

### **Leadership**

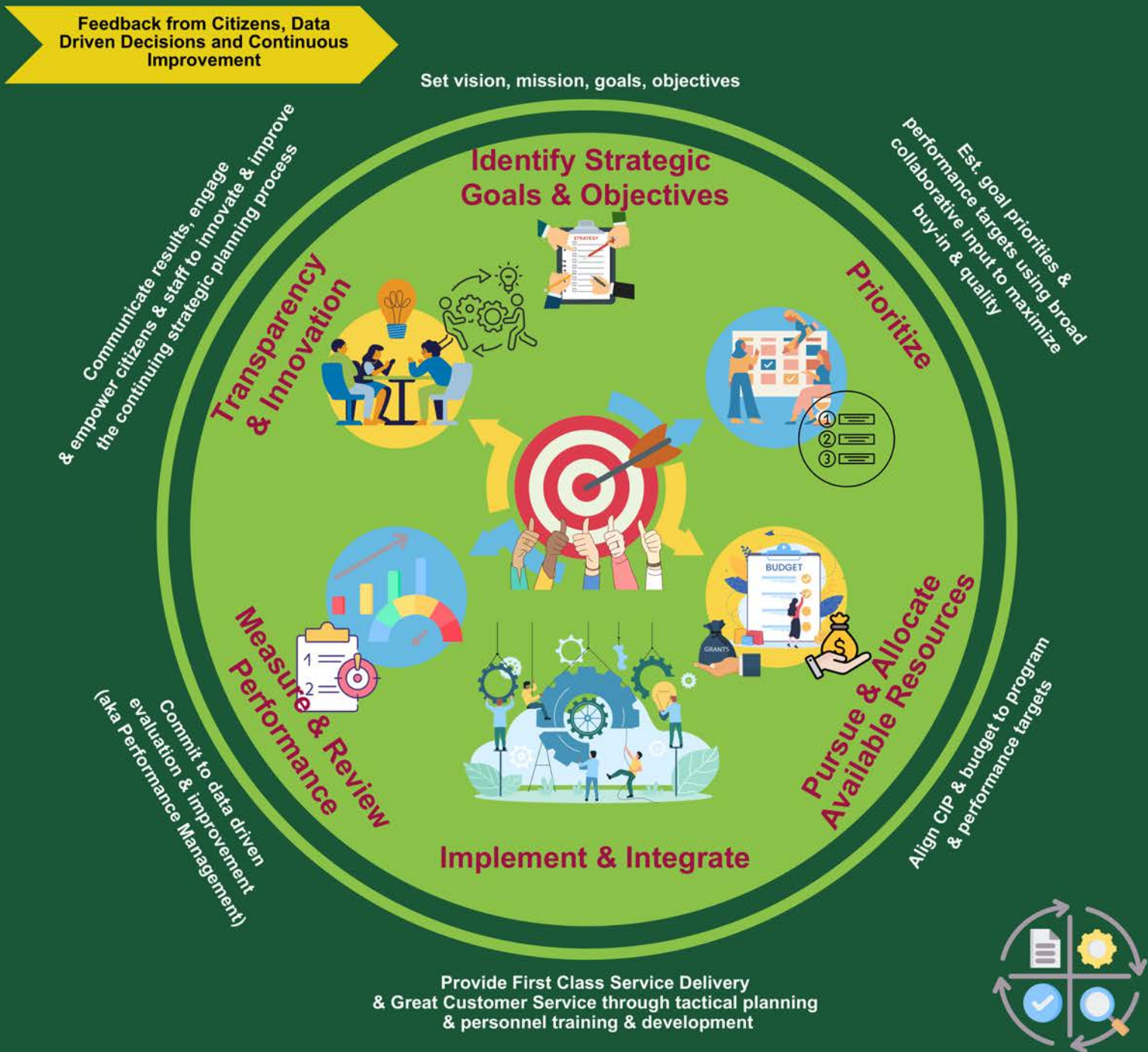
Promoting transparent and accountable leadership, fostering trust through open communication, ethical decision-making, and responsible stewardship of resources, ensuring the county's sustained integrity and public confidence in governance.

# Strategic Planning

## A Constant Process



Strategic plans improve transparency and accountability. They align community values with strategies and priorities, transforming ideas into action. This Plan will provide clarity to our organization and the community. It will guide our efforts and help make sure resources are allocated more efficiently. Strategic plans lay a foundation for engaging employees and citizens with clear communication, and they provide a basis for performance management.



# Strategic Planning For Higher Performance



Understanding what the County wishes to achieve by having a clear focus is foundational for building a culture of high performance and essential for making a positive impact in the community. That is what a strategic plan provides. Once a strategic plan is in place, it is not meant to be a static document that sits on a shelf. It is a living document that must be evaluated and updated as priorities and needs change. Long-term strategic planning provides direction, identifies desired outcomes, and is the basis for performance analysis.



- **Vision:** What do we want our community to be like for future generations?
- **Mission:** What is our purpose for existence?
- **Core Values:** What are our beliefs and attitudes that guide behavior and our relationships with others?
- **Strategy:** What are our goals, objectives and priorities?
- **Performance:** What are our 1/2/3 year plans and how will we track our progress and make adjustments if needed?



# OUR VISION

(OF WHO WE ASPIRE TO BE)

Describes where we are trying to go as an ideal organization to best serve our community and its citizens in 5 to 10 years.

## VISION STATEMENT:

*Washington County will become the preferred destination to live, learn, work, and play in Northeast NC.*



(WHO WE ARE & WHAT WE DO)

Our **MISSION** describes our organization's purpose for existing, and helps define our role in pursuing the successful implementation of our **VISION**.

## MISSION STATEMENT:

*Washington County will improve, promote and protect the health and welfare of our citizens. Our mission is to provide exceptional public services in a fiscally responsible manner, to meet the diverse needs of our residents, visitors & business community.*



# Strategic Goals



Washington County's Strategic Plan is designed to provide a clear vision for the future along with direction for turning that vision into a reality. The Plan includes five Strategic Goals that reflect the County's priorities for the next three years. Goal statements define what the organization intends to accomplish and lays out a path to follow in order to realize the vision. Each Goal includes a set of Objectives that further define the Goal, along with Key Strategic Actions that should be undertaken in the coming year to make progress toward the County's Objectives. Key Performance Indicators (KPIs) will also be developed following Strategic Plan adoption that will assist the County in tracking progress toward accomplishing each Goal.



## Strong Educational Opportunities



## Sustainable Economic Growth & Development



## Safe Healthy Communities



## Organizational Excellence





# Strong Educational Opportunities



- Education is an essential component of human development and progress. It plays a crucial role in shaping and improving individual lives which inevitably shape and improve our larger society.
- A strong public school system is absolutely essential for supporting the successful development of our children into productive adults capable and willing of contributing to the overall strength and success of our community.
- The County will partner with the Washington County School System and other educational partners to ensure all students are provided an opportunity to receive a high quality education.

## PRIMARY GOALS/OBJECTIVES & Key 2024 Strategic Actions

**Goal 1:** Establish and maintain collaborative partnerships with Washington County Schools to pro-actively and more efficiently coordinate annual budgeting; plan for and complete long term capital projects; and pursue and accomplish other mutually beneficial initiatives.

- **Action Ed2024.1:** Monitor and support the successful completion of the new PK-12 School at US64/NC45. Work with the Town of Plymouth to prepare lift station capacity for new facility.
- **Action Ed2024.2:** Identify and pursue additional funding sources such as legislative appropriations, grants, and additional local option sales tax to raise additional revenues to offset the local costs associated with the PK-12 Construction and Consolidation Project.
- **Action Ed2024.3:** Conduct an effective Local Option Sales Tax public information campaign highlighting the need to raise additional revenues to offset additional debt service associated with the PK-12 School.
- **Action Ed2024.4:** Work with School Officials to update and revise the current Funding Agreement between both parties updating its financial terms by replacing previously projected cost estimates with actual current financial data, and to further address how to resolve any current or future budgetary shortfalls and the longer term plans for the early college and other school facilities.

**Goal 2:** Collaborate with all educational partners to increase and more efficiently provide collaborative educational and other public service related opportunities.

- **Action Ed2024.5:** Work with Beaufort County Community College to increase programming available at the Washington County Center/Roper Annex Building.
- **Action Ed2024.6:** Work with BCCC, Washington County Schools, and Pocosin Innovative Charter School to identify and increase joint recreational and economic development programming opportunities (including reviving regular meetings of the Collaborative Business & Industry Innovation Council).

**Goal 3:** Support the recruitment and retention of highly qualified and experienced public school teachers and staff to improve academic achievement and quality.

- **Action Ed2024.7:** Review teacher supplement use, effectiveness, and funding during FY25 budget process to increase or maintain regional competitiveness.

**Goal 4:** Advocate for appropriate allocation of school funding from federal and state sources.

- **Action Ed2024.8:** Engage lobbyist to pursue this objective during upcoming state legislative sessions.

# Sustainable Economic Growth & Development



Washington County is committed to creating economic development opportunities for our residents. Economic development refers to the process through which Washington County improves its overall economic well-being and quality of life for its residents. This process involves a variety of strategies and policies aimed at creating job opportunities, increasing income levels, attracting investments, and fostering an ideal environment for natural sustainable growth in different sectors. The County is working to strengthen its economic development programs.

## PRIMARY GOALS/OBJECTIVES & Key 2024 Strategic Actions

- Goal 1:** Collaborate with educational and industrial partners to develop and deliver a more formally organized, proactive and effective economic development program.
- Goal 2:** Provide well planned and strategically placed infrastructure to attract and support continued economic development and growth, particularly for private business and industry.
- Goal 3:** Leverage partners and stakeholders to enhance economic development capacity and opportunities.
- Goal 4:** Attract, retain, and increase a diverse and sustainable tax base.

- **Action EgD2024.1:** Re-establish an Economic Development Committee or other similar body to meet regularly and begin developing and coordinating a more formalized county economic development program.
- **Action EgD2024.2:** Designate a primary staff person to attend and regularly report information gathered from North-Eastern Economic Development (NEED) meetings and other key regional economic development meetings.
- **Action EgD2024.3:** Create and adopt a standing economic development incentive policy designed to attract additional and/or outside economic investment opportunities.
- **Action EgD2024.4:** Work with the GoldenLEAF SITE program to identify and create a countywide database and future development plan for future targeted economic development.
- **Action EgD2024.5:** Engage lobbyist to pursue targeted economic development funding opportunities during upcoming legislative sessions.
- **Action EgD2024.6:** Work with the Washington County Travel & Tourism Authority (TTA) to continue supporting and to better measure and understand the economic impact of tourism development (approved as the primary economic development pursuit by the Board of Commissioners).
- **Action EgD2024.7:** Hold recurring collaborative discussions with municipal partners to identify and pursue mutually beneficial economic development strategies and opportunities including community development.
- **Action EgD2024.8:** Re-establish and hold regular meetings of the Collaborative Business & Industry Innovation Council.
- **Action EgD2024.9:** Complete the dedication of the Morratock Rd Sewer Line to the Town of Plymouth, and begin construction on major VUR/Utility grant funded utility projects to increase water capacity and efficiencies.
- **Action EgD2024.10:** Continue pursuing opportunities to expand affordable broadband access countywide.



# Safe Healthy Communities



Washington County is committed to ensuring that all residents have opportunities to live healthy and productive lives, and that they feel safe. This commitment is shown through the provision of services and programs that enhance residents' lives and promote healthy behaviors and lifestyles. The County is also committed to providing strong public safety and emergency response service.

## PRIMARY GOALS/OBJECTIVES & Key 2024 Strategic Actions

- Goal 1:** Provide high quality emergency response and public safety.
- Goal 2:** Improve access to affordable healthcare and nutrition opportunities.
- Goal 3:** Enhance residential quality of life by supporting recreational opportunities including physical exercise, sports activities, and arts and cultural experience opportunities.
- Goal 4:** Decrease substance abuse and dependence.

- **Action SH2024.1:** Finalize the design and site selection for the new Emergency Management & Training Operations Center (EMTOC) facility and begin construction to be completed by mid-2025.
- **Action SHD2024.2:** Develop transition plans and rough timelines for EM, E911 and Plymouth EMS to move into new EMTOC facility once completed.
- **Action SHD2024.3:** Establish countywide healthcare provider meetings to discuss ways to collaborate in order to increase overall service quality for citizens while improving operational efficiencies/reducing overhead costs.
- **Action SHD2024.4:** Complete the development of a new firefighting well and construction of a new dedicated helicopter pad for life flight operations in Creswell.
- **Action SHD2024.5:** Establish regular collaborative meetings between Recreation, Senior Center, Library, Cooperative Extension, TTA, and other partners for recreation including arts and culture partners to jointly discuss how to improve overall service quality for citizens while improving operational efficiencies. Consider establishing a new Arts, Tourism, and Recreation Advisory Committee for this purpose.
- **Action SHD2024.6:** Work with MTW Health Department with municipal input to develop a longer term plan for the expenditure of opioid settlement funds toward mitigating opioid related issues through eligible programs.
- **Action SHD2024.7:** Support the continued operation of the Washington Regional Medical Center. Work with hospital leadership to identify mutually beneficial ways to increase public information and transparency to improve public relations and increase hospital utilization.
- **Action SHD2024.8:** Complete the comprehensive revision of the County Emergency Operation Plan and educated involved parties on their roles.



# Organizational Excellence



## Washington County

North Carolina

Washington County’s greatest asset is its employees without whom no services could be provided to the public. The County desires to become an employer of choice, growing a culture that values high performance and embraces diversity. A positive workplace environment increases productivity and reduces employee stress and turnover levels, empowering staff to perform at their peak and provide top-notch service to residents. The County seeks to implement a culture of accountability where staff at every level look for ways to improve and innovate operations and service delivery.

## PRIMARY GOALS/OBJECTIVES & Key 2024 Strategic Actions

- Goal 1:** Attract, retain and grow high performing employees.
- Goal 2:** Foster a culture of transparent accountability through performance measures and adherence to established processes.
- Goal 3:** Seek new and best practice technology to improve processes in all county operations.
- Goal 4:** Improve resident and customer service experiences through efficient, high quality service delivery and continuous innovation and improvement.

- **Action Org2024.1:** Review and revise employee performance evaluation process to encourage culture based on an expectation of constant personal and departmental improvement and transparent accountability.
- **Action Org2024.2:** Engage employees to improve internal processes, and provide regular adherence training.
- **Action Org2024.3:** Develop and implement an organizational training and development program including intentional onboarding and promotion transition training.
- **Action Org2024.4:** Complete comparative analysis of current pay plan and make grade adjustments where justified to maintain regional competitiveness for recruitment and retention of high quality employees.
- **Action Org2024.5:** Implement new processes (including a formal social media outreach and engagement program) for seeking and obtaining greater citizen feedback on service provision to aid in developing culture of transparent accountability and to help improve overall service delivery.
- **Action Org2024.6:** Increase substantive value and attendance of safety committee meetings and expand outreach to employees to increase the amount of safety related information shared.
- **Action Org2024.7:** Increase the efficiency of the County’s grant procurement and management systems to improve overall effectiveness and maximize our capacity to obtain and utilize grant funding to fullest extent possible.
- **Action Org2024.8:** Consolidate the Assistant County Manager position into the formal organizational chart, and Identify and evaluate opportunities for restructuring of certain departments where current or potential operational changes may lead to increased operational efficiency and overall effectiveness.

**WASHINGTON COUNTY BOARD OF COMMISSIONERS**

**AGENDA STATEMENT**

**ITEM NO: 5**

**DATE: March 4, 2024**

**ITEM: Albemarle Commission Update, Ms. Sharon Smith, Special Projects Administrator**

**SUMMARY EXPLANATION:** Ms. Smith will speak to the Board regarding how the Albemarle Commission is handling housing grant for Washington County.

**WASHINGTON COUNTY BOARD OF COMMISSIONERS**

**AGENDA STATEMENT**

**ITEM NO: 6**

**DATE: March 4, 2024**

**ITEM: ¼ Cent Sales Tax Referendum Update, Ms. Asia Melton, Fellow**

**SUMMARY EXPLANATION:**

Ms. Melton will give an update on the ¼ Cent Sales Tax Referendum education push.

**WASHINGTON COUNTY BOARD OF COMMISSIONERS**

**AGENDA STATEMENT**

**ITEM NO: 7**

**DATE: March 4, 2024**

**ITEM: County Broadband Update, Commissioner Tracey A. Johnson**

**SUMMARY EXPLANATION:**

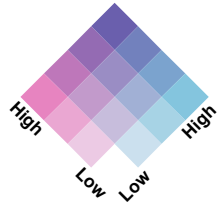
Commissioner Johnson will give an update on the County's broadband situation. A profile map is attached.

# WASHINGTON COUNTY BROADBAND PROFILE

Summary of broadband service in the county based on FCC reported unserved areas compared with current funding programs focusing on improving broadband in the county.

## FCC Reported Unserved Locations

- Count of Unserved
- Percent Unserved



Unserved Locations from the FCC Broadband Data Collection have been aggregated into hexagon-shaped bins to show both the count and percent of unserved locations within each bin. Darker shades of pink indicate higher total counts of unserved locations. Darker shades of blue indicate a higher percentage of locations within a bin are unserved. Darker shades of purple indicate both a higher total of unserved locations and a higher percentage of total locations within a bin are unserved.

Unserved locations for American Rescue Plan Act (ARPA) funded programs in NC are defined as locations without access to fixed terrestrial internet service, through Fiber, Cable, or non-mobile Licensed Fixed Wireless technologies, of at least 25mb/s Download and 3mb/s Upload speeds.

- ▲ NC Broadband Survey - Unserved Responses
- GREAT Award Locations (ARPA Funded) - Contracted
- GREAT Award Locations (ARPA Funded) - Contingent
- CAB Award Locations (ARPA Funded) - Contingent
- GREAT Award Locations (State Funded)
- GREAT Award Areas (State Funded)
- ▨ FCC Rural Digital Opportunity Fund Grant
- ▨ Other Federal Grants

## WASHINGTON COUNTY ESTIMATES

**Percent Unserved \***  
(No Service 25mb/s Download and 3mb/s Upload or Greater)

**33.45%** 2,317 Total Locations

**Percent Underserved \***  
(No Service 100mb/s Download and 20mb/s Upload or Greater)

**2.82%** 195 Total Locations

**Percent with Fiber Broadband Available \***

**0.04%** 3 Total Locations

**Percent with DSL Only \***

**29.74%** 2,060 Total Locations

**Percent with Broadband Subscription \*\***

**44.57%**

**Percent with No Internet Access \*\***

**31.57%**

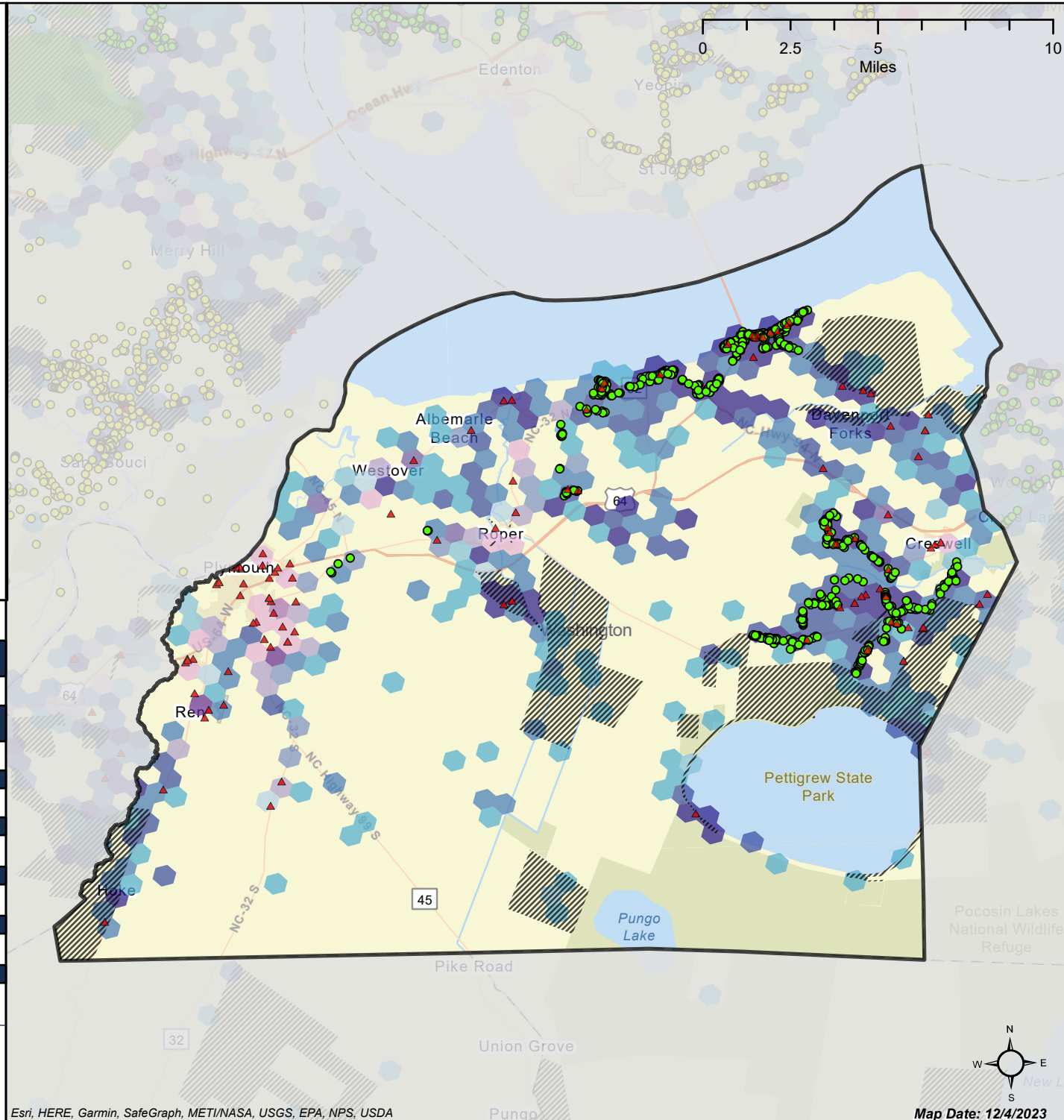
**Percent with No Internet Devices \*\***

**24.71%**

**DATA SOURCES:**

\*FCC BDC - Federal Communication Commission Broadband Data Collection Version 3 Published November 2023 (Provider Reported as of June 30, 2023)

\*\*ACS - U.S. Census Bureau American Community Survey 2017-2021 5-Year Estimates



**WASHINGTON COUNTY BOARD OF COMMISSIONERS**

**AGENDA STATEMENT**

**ITEM NO: 8**

**DATE: March 4, 2024**

**ITEM: EMTOC Building, Mr. Curtis Potter, CM/CA**

**SUMMARY EXPLANATION:**

Mr. Potter will speak to the Board about the EMTOC Building and documents received from Oakley Collier Architects. See attached.

Also, an answer to Chair Keyes question about a generator. “The approximate cost of the whole building generator is \$120,000. That would be for a 150kw generator fueled with Diesel or natural gas. Natural gas would be the preferred if it is available.”

**PROJECT BUDGET ESTIMATE**  
**Washington County**  
*Emergency Operation Center/EMS Proj. 23010*



February 27, 2024

1 Development and Construction:		Cost per unit		
	Site Development	2 AC	400,000	\$800,000.00
	New Construction	12,030 SF	\$385	\$4,631,550.00
	Delete Bays	3,100 SF	-\$275	-\$852,500.00
<b><i>SUBTOTAL</i></b>				<b><i>\$4,579,050.00</i></b>
2 Land and Rights			TBD	\$0.00
<b><i>SUBTOTAL</i></b>				<b><i>\$0.00</i></b>
3 Legal Fees			TBD	\$0.00
<b><i>SUBTOTAL</i></b>				<b><i>\$0.00</i></b>
4 Other Costs:				
	Feasibility Study	1 LS		NA
	Appraisal	1 LS		\$2,500.00
	Site Survey	1 LS		\$8,250.00
	Geotechnical Testing	1 LS		\$8,750.00
	Permits & Application Fees	1 LS		\$1,800.00
	Bid Advertising	1 LS		\$1,200.00
	Special Inspections	1 LS		\$45,000.00
<b><i>SUBTOTAL</i></b>				<b><i>\$67,500.00</i></b>
5 Design Fees:		9%	LS	\$469,810.53
<b><i>SUBTOTAL</i></b>				<b><i>\$557,277.00</i></b>
6 Equipment				
	Technology Wiring	4%	LS	\$183,162.00
	Equipment and Furnishings	10%	LS	\$457,905.00
<b><i>SUBTOTAL</i></b>				<b><i>\$641,067.00</i></b>
7 Contingencies				
	Construction Contingency	1 5%		\$228,952.50
<b><i>SUBTOTAL</i></b>				<b><i>\$228,952.50</i></b>
8 Financing		1 LS	TBD	
<b><i>SUBTOTAL</i></b>				<b><i>\$0.00</i></b>
<b>Total</b>				<b>\$6,073,846.50</b>

In providing this opinion of probable cost, it must be understood that we have no control over costs or the price of labor, equipment or materials, contractors' methods of determining bid prices, competitive bidding, market or negotiating conditions. Accordingly, we cannot and do not warrant that bids or negotiated prices will not vary from our opinion. We make no warranty, express, or implied, as to the accuracy of any opinion we may give as compared to bid or actual cost.



109 Candlewood Road, Rocky Mount, NC 27804







EOC / E911 = 6,685 SF  
 EMS STATION = 5,345 SF  
 BUILDING AREA = 12,030 SF

# CONCEPTUAL FLOOR PLAN

## WASHINGTON COUNTY TERMINAL/EOC

SCALE: 1/16" = 1'-0"  
 DATE: 02-16-2024

**WASHINGTON COUNTY BOARD OF COMMISSIONERS**

**AGENDA STATEMENT**

**ITEM NO: 9**

**DATE: March 4, 2024**

**ITEM: EM Grant, Mr. Curtis Potter, CM/CA**

**SUMMARY EXPLANATION:** Mr. Potter will discuss the EM Grant attached in their package.

The Board is being asked to approve EM's request to apply for the grant funding to purchase the boat and improve the rescue equipment trailer as shown in the summary.



## **Washington County Emergency Management**

### **Search and Rescue Expansion Project**

#### **Water Rescue/Response Boat**

##### **What do we need?**

This project is to put a rescue boat under the umbrella of Emergency Management based on largely expanded traffic and activities on Lake Phelps as well as in the Albemarle Sound/Roanoke River/Pungo River which border Washington County. We share borders with and have local emergency response agreements with Chowan, Bertie, Tyrrell, and Martin Counties, most of which have a large water presence as well. The most cost-effective option identified at present is to purchase a new boat on a state contract with Carolina Yachts created by NC Marine Patrol. The resource is not a yacht, it is a 22 -foot-long x 8 ft wide V hull with a shallow rear draft boat. The boat will be powered by a 250hp Suzuki 4 Cylinder inline 4 stroke engine and is designed specifically for water rescue.

##### **Why do we need it?**

We are fortunate enough to have a waterfront and boat ramps to attract visitors and host multiple Bass Tournaments, The National Black Bear Festival, Harbor Town Ferry rides, Dinner cruises and many other recreational activities that are sponsored by private groups outside of county or municipality expense that bring revenue to our county every year. The Harbor Town Cruises which are open passenger ferries will increase traffic in the Albemarle Sound portions of our borders greatly. The possibility of accidents does exist, and Washington County has many miles of waterfront property that these ferries will pass by. Our volunteer responders have shared concerns about the availability and the trained responses to any incident that may occur, as they feel it is a responsibility of the County to provide rescue timely, to avoid the recovery which may be inevitable due to a lag in response time.

Currently, there are no rescue boats or organized water rescue teams in the County. Our efforts have depended largely on good Samaritans and regional resources that take hours

to arrive. While this has been a local asset, it has also lent itself to confusion due to no real organization. Currently, we are at the mercy of the availability of State, and neighboring county resources to respond to incidents on the water. Privately owned crafts are a liability to the county when an incident occurs.

It has been brought to the attention of Emergency Management, through the local fire departments, that they would appreciate an organized team, still utilizing some trained local boat owners, to rescue stranded, injured, or worst-case recoveries. The only rescue boat assigned to any department was the Plymouth Fire Department, which has been out of service for two years. (1980's model which now needs repairs with an estimated cost of \$40,000.00, which is not affordable and cannot be completed with a grant).

#### How will we get it?

##### Capacity Building Competitive Grant 2024(NOFO Attached)

For the past 2 years Emergency Management has applied for this grant and received funding to acquire much needed assets for EM and other responders. Items such as EOC IT/computers and Tablets, Monitors and charging kiosk for all, Field operation equipment including State mandated and updated P-25 800 MHz Radios, 1 UTV, 24 foot Enclosed trailer, Rescue skid for Search and Rescue Team. Search and Rescue Team to consist of Emergency Management, EMS, Sheriff's Dept., Volunteer Fire, CERT and Ham Radio Operators. This not only benefits EM it affects all responders in the county to respond to incidents to the best of their ability and provide equipment and capability for life safety. It also affects the citizens of Washington County and its visitors in an emergency response capacity that they have the peace of mind their responders are equipped and trained properly to protect them and their family. This grant is a 100% reimbursable State Grant up to \$200,000 if awarded. We must stay in the scope of Search and Rescue Expansion Project.

EM has been encouraged to add this project to the CIP list for budgeting, but we feel this is a more immediate need due to the expansion of water traffic and the identification of "tourism" as a main means of economic development – our water resources are a vital part of that plan.

#### How will we keep and maintain it?

Water rescue will be added to our, already in progress, Search and Rescue Team. NC Marine Patrol and NC Wildlife are prepared and stand ready to assist us in yearly inspections and Boater's Safety Training which many on the Search and Rescue Team have already had before. We already have a policy and procedure in place for training including 4 training courses scheduled in March and April 2024. We will continue to add training as needed to carry out our mission professionally every time. The boat will be trailered and kept at the EMTOC building or one of the counties cooperating Vol. Fire Depts close to a

water access such as Plymouth is. Washington County Emergency Responders are the best in the business and to carry out their duty they must be equipped to carry out their duty.

What will it cost?

Boat/Motor/Trailer- \$67,140

Electronics/Equipment for Search and Safety to include navigation, Sonar/live scope, Thermal imaging camera,800mhz radio, marine radio, search lights and installation- \$13,500.

**Total: \$80,640**

**Upfit SAR Incident Command Transport Trailer**

What do we need?

Upfitting of current 24' Enclosed trailer purchased last grant cycle to dual purpose UTV Transport/Command-Rehab trailer for any incident or field operations. With electrical/power capabilities and generator for field power supply.

Why do we need it?

This project would expand our capability and allow responders to commit time on scene and less transporting and shuffling equipment. Also limiting the number of tow vehicles which we do not have and drivers for deploying multiple trailers to an expanding incident. The project will also replace our current command trailer which is around 25 years old and in need of costly repair or complete replacement.

How will we get it?

Capacity Building Competitive Grant 2024(NOFO Attached)

Quote received from Advantage RV for completion of this project. \$ 12,396.74

Portable Generator for 30-amp service \$ 1,200.00

**Total: \$13,596.74**

\*The dealer we bought the trailer from was also contacted and said because of production priorities they cannot complete the same project.

**Grant request and Project Total(current pricing): \$94,236.74**





**North Carolina Emergency Management (NCEM)**

**FY 2024 Capacity Building Competitive Grant (CBCG)**

**Notice of Funding Opportunity (NOFO)**

<b>Application Period:</b>	<b>January 30, 2024 – March 06, 2024</b>
<b>Application Deadline:</b>	<b>March 06, 2024, by 11:59PM</b>
<b>Grant Project Period of Performance:</b>	<b>July 01, 2024 – June 30, 2025</b>
<b>Grant Award:</b>	<b>NLT July 01, 2024 (projected)</b>

**Funded Through:**

- 1.) FY 2024 Emergency Management Capacity Building Competitive Grant (CBCG), NC Appropriations Act of 2023, Session Law 2023-134, Section 191.2.(a), page 507

**State Administrative Agency:**

North Carolina Department of Public Safety  
Division of Emergency Management 1636  
Gold Star Drive, Raleigh, NC 27607  
[www.ncdps.gov/ncem](http://www.ncdps.gov/ncem)

- 2.) Joint Conference Committee Report on the Current Operations Appropriations Act of 2023, page E39, number 79

**Eligibility:**

Eligibility is limited to County Emergency Management agencies established in accordance with G.S. 166A-19.15 located in counties with a population of 230,000 or fewer, based upon the 2021 Certified County Population Estimates from the State Demographer in the Office of State Budget and Management.

**1. AVAILABILITY OF FUNDS ANNOUNCEMENT**

The Division of Emergency Management is pleased to announce the availability of FY 2024 State Appropriated Capacity Building Competitive Grant (CBCG) funds. The total amount of non-recurring funding is \$1,925,578.00.

Applicants are encouraged to read this entire Notice of Funding Opportunity (NOFO) document thoroughly before applying. The NOFO is open to all applicants meeting eligibility requirements.

**A. Availability of Funds**

All awards are contingent upon the Division of Emergency Management receiving the specified grant funds from North Carolina at the expected level and are subject to any modifications or additional requirements that may be imposed.

**B. CBCG Application Limitations and Funding Cap**

**Application Submission Limits:** Agencies may only submit one application for this grant. Applications may consist of only one project. A project may include multiple items or categories of items. Each project will be independently scored by the review committee.

**Funding Cap:** A single award cap of \$200,000 will be in place. As this is a competitive program, there will not be a blanket award given to the 90 eligible county emergency management agencies.

**C. CBCG Funding Allocations and Projected Funding Availability**

This funding opportunity consists of \$1,925,578 in non-recurring funding with a projected period of performance (POP) July 01, 2024 through June 30, 2025.

**D. CBCG Award Period**

Awards will be made for up to a twelve (12) month POP, from July 01, 2024, through June 30, 2025. The project start and end dates on your application must align with the period of performance.

**E. CBCG Application Deadline**

Applications must be submitted in Salesforce by 11:59PM on Wednesday, March 06, 2024. Applicants must complete and submit the CBCG application and any supporting documentation in Salesforce by the application deadline.

**2. ELIGIBILITY INFORMATION**

**A. Eligible Entities**

County emergency management agencies established in accordance with G.S. 166A-19.15 located in counties with a population of 230,000 or fewer, based upon the 2021 Certified County Population Estimates from the State Demographer in the Office of State Budget and Management.

*Ineligible* county emergency management agencies are:

Buncombe	Cabarrus
Cumberland	Durham
Forsyth	Gaston
Guilford	Mecklenburg
Union	Wake

**B. Compliance with State Criteria**

The following five documents must be on file for all grantees prior to or upon selection for an award. These documents are not required to apply for this grant program. These documents must be uploaded in Salesforce

upon execution of the Memorandum of Agreement (MOA) if awarded funds and if not already on file. If these documents are already on file in *Salesforce*, they are not required to be resubmitted unless grantee needs to update the forms on file.

1. W-9 (09 NCAC 03M .0202)
2. Electronic Payment / Vendor Verification Form (09 NCAC 03M .0202)
3. Conflict of Interest Policy (G.S. 143C-6-23.(b))
4. Sworn (Notarized) No Overdue Tax Debt Certification (G.S. 143C-6-23.(c))
5. Copy of Sub-Grantee Procurement Policy

In addition to these forms, once grant funds have been disbursed, each recipient should be prepared to submit reporting documentation (09 NCAC 03M .0401) pursuant to the grant agreement, in addition to any required audits.

Agencies must abide by any additional eligibility or service criteria as established by the North Carolina Department of Public Safety, as well as all specific requirements as provided in the MOA.

### C. Cost Sharing or Match Requirement

There is a no match requirement imposed on grant funds provided under this program. Applicants may list match funds on their application, if desired, but they are not required, and it is not a scoring criterion.

## 3. PROGRAM DESCRIPTION

The North Carolina Emergency Management Capacity Building Competitive Grant (CBCG) was initially enacted by North Carolina State Legislature (NCSL) in state fiscal year (SFY) 2021-2022. A second round of CBCG funding was enacted by NCSL in SFY 2022-2023. This round of funding was enacted by NCSL in SFY 2024-2025.

Grants shall be used to ensure local emergency management offices are adequately equipped, trained, and prepared for all hazards and emergencies.

### A. Funding Priorities

NCEM is interested in supporting the target priority areas identified below. NCEM encourages programs that build on capabilities, close gaps and include best practices to meet the needs of emergency management offices across the state.

#### FY2024 Target Priorities:

- Increasing local mass care and human services capacity
- Preparedness initiatives
- Improving incident management/coordination capacity
- Improving EOC capabilities, to include technology initiatives for continuity of operations purposes
- Resiliency initiatives
- Other items supported by a documented local or regional risk assessment/THIRA

**Note: Applicants are not limited solely to projects that address the FY2024 Target Priorities. Applications addressing other locally identified priorities may be awarded, based on scoring and funds availability.**

### B. CBCG Unallowable and Conditionally Allowable Activities

The activities listed below are unallowable, and costs for them will not be supported with grant

funds. NOTE: This is not an exhaustive list.

- 1) Lobbying, except with explicit statutory authorization
- 2) Fundraising
- 3) Management & Administration

Special Note: Communications equipment is allowable, however it must be pre-approved by the NCEM Communications Branch Manager prior to purchase to ensure interoperability standards are met.

#### **C. Pre-Award Costs**

NCEM does not allow pre-award costs. Expenditures incurred prior to the start date of the award may not be charged to the project.

### **4. CBCG APPLICATION SUBMISSION INFORMATION**

**A. Application Submission: Applications must be submitted electronically to Salesforce. Questions can be submitted to CBCG@ncdps.gov**

#### **B. NCEM Grants Policy on Late Submissions**

Applications must be submitted in Salesforce by 11:59 PM on Wednesday, March 06, 2024. Applicants must complete and submit the CBCG application and any supporting documentation in Salesforce by the application deadline. Late submissions will not be accepted.

#### **C. Education and Q&A Process**

Because this is a competitive grant program, NCEM staff will not be able to provide direct assistance with application development or project formulation. All questions regarding the application process should be directed to the CBCG@ncdps.gov mailbox.

Questions regarding CBCG and the application process should be submitted to CBCG@ncdps.gov, subject line "CBCG Question", by February 21, 2024. Q&A's will be posted on the CBCG website at least 1 week prior to the application deadline.

#### **Salesforce Training, Office Hours & Technical Assistance**

- 02/05/2024 @10AM -11AM- Virtual Session for Account/Contact Creation
- 02/12/2024, 02/19/2024 & 02/26/2024 @10AM -11AM – Virtual Sessions for FY24 CBCG Application Assistance (Covers Salesforce & Programmatic Questions)
- Open virtual office hours weekly on Thursday's 10AM-12PM, 02/08/24 - 02/29/24, and special session 03/06/24 @ 12PM – 4PM
- 06/19/2024 @10AM -11AM - Virtual Session for Post Award Questions & Support (Covers Salesforce & Programmatic Questions)
- Post Award Office Hours – TBD
- Programmatic and technical support offered during office hours.

The purpose of the virtual sessions is to provide information about the 2024 CBCG program and application process in Salesforce, and answer questions from applicants. Session information will be posted on the CBCG website. These sessions will be recorded for those who do not attend, and the recording will be posted on the CBCG website. The purpose of the virtual office hours is to assist with any individual questions and concerns regarding FY24 CBCG and Salesforce. Drop-in anytime that is convenient during office hours.

## 5. CBCG APPLICATION CONTENT

Only the CBCG application form in Salesforce will be accepted.

### A. Project Information

**Project Abstract:** Briefly describe the project's purpose, identify target population, and discuss program components which address the identified problem.

**Project Narrative:** Provide additional information about your project application.

**Project Timeline of Activities:** Provide a timeline for the implementation of the project.

**Project Sustainability Plan:** Describe your formal, working sustainability plan for the project and how the project will be sustained using jurisdictional resources once this grant ends.

### B. Project Budget

Your budget should justify all expenses and be consistent with the program narrative. Budgets must be clear and specific. Budgets are required to reflect all project spending throughout the entire duration of the period of performance of the grant.

While NCEM will attempt to fund projects as originally budgeted, the Division reserves the right to adjust/reduce funding amounts pre-award based on funds availability. If a reduction is required to fund a project, the Grants Management Branch will contact the potential awardee prior to award to verify project viability at reduced funding level.

**Equipment Budget:** Provide an explanation about how items listed in the equipment category in the budget are required for the project. For purposes of the CBCG application, equipment is any tangible personal property (including information technology systems) having a useful life of more than one year purchased for project use.

### C. Supplanting

Grant funds must be used to supplement existing federal, state and local funds for program activities and must not replace (supplant) those funds that have been appropriated for the same purpose. Jurisdictions must provide assurances and certifications as to non-supplanting and the existence of proper administrative/financial procedures as requested.

### D. Budget Line Items

Clearly outline the amount of funding requested for each type of funding sought (e.g., amount for salaries, consultants, supplies, travel, and/or equipment). Each individual cost requested is required to have its own line item. Each staff member, consultant and/or volunteer position requires separate budget lines.

### E. Indirect Cost Rates

Indirect cost rates are not allowed.

## 6. CBCG APPLICATION REVIEW

CBCG is a competitive application process and the NCEM Review Committee will assess each application based on the following criteria:

- Identification of Gap or Priority to be addressed (10 Points)

- Methodology to address Gap or Priority (25 Points)
- Project Sustainability (10 Points)
- FY2024 Target Priorities addressed (25 Points)
- Timeline of Activities/ Milestones (20 Points)
- Budget (10 Points)

No application or proposal is guaranteed award at any time during the time of grant review or the recommendation process. Funding is subject to the availability of funds and the project’s adherence to funding guidelines.

Funding recommendations are made by the members of the CBCG review committee appointed by the NCEM Director to review and score applications and to provide recommendations on suggested approvals and award amounts.

Final determination of all awards is made by the NCEM Director. All fields on the application must be fully completed by applicants and will be reviewed and scored by the CBCG review committee as appropriate.

The committee will include representation from designated stakeholders, to include:

- (1) Chairperson to be designated by the Director of Emergency Management
- (1) NCEM Operations Section
- (1) Recovery
- (1) NCEM Homeland Security Section
- (1) NCEMA Designee from an ineligible (+230,000) or non-participating jurisdiction
- (2) Local Emergency Management Representatives of ineligible (+230,000) or non-participating jurisdictions

A scoring rubric will be posted on the CBCG website to help applicants understand how their applications will be scored by the CBCG review committee.

**7. POST AWARD REQUIREMENTS**

**A. Project Reimbursement**

NCEM will distribute awarded funds to recipients by reimbursement of eligible expenditures.

The NCEM Multi-Hazard Field Planners will serve as programmatic leads for this grant program. The NCEM Multi-Hazard Field Planner can assist recipients with collating and submitting reimbursement requests to include reimbursement request forms, proof of payment, and supporting documentation submitted in *Salesforce*.

For FY24 CBCG related grant questions, submit via email to: [CBCG@ncdps.gov](mailto:CBCG@ncdps.gov)

For *Salesforce* related questions, submit via email to: [ncemsalesforce@ncdps.gov](mailto:ncemsalesforce@ncdps.gov)

Reimbursement Requests will consist of:

- a. Request for reimbursement (RFR) form in *Salesforce*
- b. Invoices. Highlight all charges to be reimbursed, only allowable expenditures in the approved budget and scope of work. Invoices must be dated within the period of performance.
- c. Proof of payment. Acceptable proofs are:
  - Cancelled checks
  - Agency financial ledger
  - Pay Statements (for salary)

- Bank statements
  - Credit card statements
  - Travel/employee reimbursement forms
- d. Summary of expenditure. On a single document for each invoice show:
- Name of the company
  - Invoice number or other identifying number
  - Invoice date
  - The approved reimbursable amount of the invoice

# WASHINGTON COUNTY BOARD OF COMMISSIONERS

## AGENDA STATEMENT

**ITEM NO: 10**

**DATE: March 4, 2024**

**ITEM: Boards & Committees, Ms. Julie Bennett, Clerk to the Board**

### **SUMMARY EXPLANATION:**

#### **ABC BOARD:**

*\*Note: The following was discussed at the February 5, 2024 Board Meeting and it was tabled, so it is being brought back again.*

Mr. Jack Faulk's term expired December 31, 2023. He is the Chairman of the ABC Board. He has done a fine job as the Board's leader and they would like to see him continue to serve.

Mr. Faulk has said he would like to continue to serve if re-appointed.

The Clerk was also asked by the Washington County ABC Board to bring the following request to the Commissioners. They are asking to make a few changes to the terms on their board so they would have more staggered terms.

They proposed to change Tim Spear's term from June 2025 to December 2025.

They proposed to change the re-appointment of Jack Faulk to a one-time, 4-year term, to expire, December 2027.

#### **PLANNING BOARD**

The Planning Board has two seats expiring March 31, 2024 which are the Creswell seat held by Thomas Patrick, and the Scuppernong seat held by Marty Swett. Both gentlemen have agreed to remain on the Board for an additional three-year term to end on March 31, 2027.



By a motion, duly seconded, and approved unanimously, the Washington County Planning Board wishes to recommend that the Washington County Commissioners re-appoint Thomas Patrick to the Creswell Municipal seat and Marty Swett to the Scuppernong township seat with the Planning Board, each to serve a three-year term ending March 31, 2027.

This request for appointments is in compliance with *the Rules of Procedure for the Washington County Planning Board, Article II, Board Members*; and *the Washington County Zoning Ordinance, Article 9: Administration and Adjustment; Section C: Membership of the Planning Board*, and *Section D: Planning Board Terms of Service*.

**WASHINGTON COUNTY BOARD OF COMMISSIONERS**

**AGENDA STATEMENT**

**ITEM NO: 11**

**DATE: March 4, 2024**

**ITEM: Finance Officer's Report**

**SUMMARY EXPLANATION:**

Ms. Missy Dixon, Finance Officer, will discuss the enclosed budget transfers and budget amendments for Board's approval/disapproval and information. (See attached.)

Washington County  
**BUDGET TRANSFER**

**To:** Board of Commissioners  
**From:** Curtis Potter, County Manager  
Missy Dixon, Finance Officer

**BT #: 2024 - 073**

**Date:** February 12, 2024

**RE:** Senior Center/SS Admin/Soil & Water

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-5150-310	Senior Center - Travel	3,000.00	(1,000.00)	2,000.00
10-5150-260	Senior Center - Departmental Supplies	3,000.00	1,000.00	4,000.00
<b>Senior Center</b>				
10-5310-181	SS Admin - Group Insurance	456,869.00	(15,000.00)	441,869.00
10-5310-600	SS Admin - Contracted Services	115,710.00	15,000.00	130,710.00
<b>SS Admin</b>				
10-6060-390	Soil & Water - Dues & Subscriptions	800.00	(500.00)	300.00
10-6060-310	Soil & Water - Travel	1,200.00	500.00	1,700.00
<b>Soil &amp; Water</b>				
		<b>580,579.00</b>	<b>-</b>	<b>580,579.00</b>

**Justification:**

This budget transfer is to move money as follows: Senior Center - from Travel to Departmental Supplies to purchase needed toner cartridges for the color printer; SS Admin - from Group Insurance to Contracted Services due to being unable to fill the IT Director Position that has been vacant for some time now. Since there has been full-time staff vacancies, there is enough to take this needed amount from the insurance line. Both lines are 50% reimbursable; and Soil & Water - from Dues & Subscriptions to Travel due to that amount of field work having to be done this year in general and related to contract work.

**Budget Officer's Initials** CBP

**Approval Date:** 2/12/24

**Initials:** mm  
**Batch #:** 2024-067  
**Date:** 2/12/2024

Washington County  
**BUDGET TRANSFER**

**To:** Board of Commissioners  
**From:** Curtis Potter, County Manager  
Missy Dixon, Finance Officer  
**Date:** February 12, 2024  
**RE:** Emergency Management

**BT #: 2024 - 074**

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-4330-260	Emergency Management - Departmental Supplies	3,000.00	(982.00)	2,018.00
10-4330-350	Emergency Management - Maintenance & Repair-Equipment	3,200.00	(1,207.00)	1,993.00
10-4330-540	Emergency Management - Capital Outlay - Vehicle	56,800.00	2,189.00	58,989.00
<b>Emergency Management</b>		<b>63,000.00</b>	<b>-</b>	<b>63,000.00</b>

**Justification:**

This budget transfer is to move monies within the Emergency Management Department Budget. This transfer is needed to pay non-refundable South Carolina sales tax for the Can Am Defender which is not covered by the grant.

**Budget Officer's Initials** CP

**Approval Date:** 2/13/24

<b>Initials:</b>	CP
<b>Batch #:</b>	2024-074
<b>Date:</b>	2/13/24

Washington County  
**BUDGET TRANSFER**

**To:** Board of Commissioners  
**From:** Curtis Potter, County Manager  
Missy Dixon, Finance Officer  
**Date:** February 14, 2024  
**RE:** Contingency/Manager's Office

**BT #: 2024 - 075**

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-9990-000	Contingency	39,544.00	(2,000.00)	37,544.00
10-4120-381	Manager's Office - LOST Ref-Education	5,000.00	2,000.00	7,000.00
<b>Contingency/County Manager's Office</b>		<b>44,544.00</b>	<b>-</b>	<b>44,544.00</b>

**Justification:**

This budget transfer is to move monies from Contingency to the Local Option Sales Tax Education line. This will allow the printing and mailing of Post Cards to registered voters in the County.

**Budget Officer's Initials** CP

**Approval Date:** 2/14/24

<b>Initials:</b>	CP
<b>Batch #:</b>	2024-075
<b>Date:</b>	2/14/2024

Washington County  
**BUDGET TRANSFER**

**To:** Board of Commissioners  
**From:** Curtis Potter, County Manager  
Missy Dixon, Finance Officer  
**Date:** February 20, 2024  
**RE:** Contingency/Manager's Office

**BT #: 2024 - 076**

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-4310-210	Sheriff - Uniforms	10,000.00	(400.00)	9,600.00
10-4310-412	Sheriff - Maintenance Agreement-FingerPrint Machine	3,750.00	400.00	4,150.00
<b>Sheriff</b>				
63-4970-180	TTA - Group Insurance	11,500.00	(265.00)	11,235.00
63-4970-100	TTA - Retirement	4,750.00	265.00	5,015.00
<b>TTA</b>				
		<b>30,000.00</b>	<b>-</b>	<b>30,000.00</b>

**Justification:**

This budget transfer is to move monies from the Sheriff's Uniform Line to the FingerPrint Machine Maintenance Line due to an increase in the Maintenance Contract that was not anticipated. To also transfer monies from the TTA Insurance Line to the Retirement Line due to a larger than anticipated increase in the Retirement costs to Counties.

**Budget Officer's Initials** CSJ

**Approval Date:** 2/21/24

**Initials:** mn  
**Batch #:** 2024-076  
**Date:** 2/22/2024

Washington County  
**BUDGET TRANSFER**

**To:** Board of Commissioners  
**From:** Curtis Potter, County Manager  
Missy Dixon, Finance Officer  
**Date:** February 26, 2024  
**RE:** Landfill

**BT #: 2024 - 077**

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
33-7400-010	Landfill - Salaries & Wages-Regular	58,598.00	(1,000.00)	57,598.00
33-7400-031	Landfill - Salaries & Wages-Part Time	4,000.00	1,000.00	5,000.00
<b>Landfill</b>		<b>62,598.00</b>	<b>-</b>	<b>62,598.00</b>

**Justification:**

This budget transfer is to move monies from the Landfill Regular Salaries Line to the Part Time Salaries Line. This movement is necessary due to not having a second full-time staff member for 4 months and needing to use the part time staff member more due to this vacancy.

**Budget Officer's Initials**     *CDP*    

**Approval Date:**     2/26/24    

<b>Initials:</b>	<i>MP</i>
<b>Batch #:</b>	2024-077
<b>Date:</b>	2/28/24

Washington County  
**BUDGET TRANSFER**

**To:** Board of Commissioners  
**From:** Curtis Potter, County Manager  
Missy Dixon, Finance Officer  
**Date:** February 26, 2024  
**RE:** E911

**BT #: 2024 - 078**

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
69-9100-200	911 - Departmental Supplies	15,000.00	(140.00)	14,860.00
69-9100-361	911 - Maintenance Agreement-EMD	3,700.00	140.00	3,840.00
<b>E911</b>		<b>18,700.00</b>	<b>-</b>	<b>18,700.00</b>

**Justification:**

This budget transfer is to move monies within the 911 Budget to cover an unanticipated increase in the cost of the EMD Maintenance Agreement Renewal.

**Budget Officer's Initials** CP

**Approval Date:** 2/26/24

**Initials:** MD  
**Batch #:** 2024-078  
**Date:** 2/28/2024



Washington County  
**BUDGET TRANSFER**

**To:** Board of Commissioners  
**From:** Curtis Potter, County Manager  
Missy Dixon, Finance Officer  
**Date:** February 26, 2024  
**RE:** SS Economic Support

**BT #: 2024 - 079**

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-5380-409	SS Economic Support-State Program Returns	27,500.00	(7,340.00)	20,160.00
10-5380-370	SS Economic Support-TANF-Emergency Assistance	24,000.00	7,340.00	31,340.00
<b>SS Economic Support</b>		<b>51,500.00</b>	<b>-</b>	<b>51,500.00</b>

**Justification:**

This budget transfer is to move monies within the SS Economic Support budget from the State Program Returns line to the TANF Emergency Assistance line. This increase is needed due to the demands from the Community. The Emergency Assistance line is for families in crisis that must meet eligibility criteria under the Work First Program and the Policy set by the DSS Board. DSS has seen an uptick in applications, these payments are applied towards the required MOE amounts as stated in the Statutes.

**Budget Officer's Initials**           CSP          

**Approval Date:**           2/26/24          

<b>Initials:</b>	<u>          CSP          </u>
<b>Batch #:</b>	<u>          2024.079          </u>
<b>Date:</b>	<u>          2/26/24          </u>

Washington County  
**BUDGET AMENDMENT**

**To:** Board of Commissioners

**BA #: 2024- 080**

**From:** Curtis Potter, County Manager  
Missy Dixon, *Finance Officer*

**Date:** March 4, 2024

**RE:** Sheriff/Senior Center/Recreation

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-3540-020	Gun Permits Discretionary-County Portion	(3,490.00)	(470.00)	(3,960.00)
10-4310-611	Gun Permits Discretionary-County Portion	45,920.00	470.00	46,390.00
10-3540-030	Gun Permits-State Portion	(4,130.00)	(550.00)	(4,680.00)
10-4310-612	Gun Permits-State Portion	6,160.00	550.00	6,710.00
10-3540-040	Finger Printing	(800.00)	(160.00)	(960.00)
10-4310-613	Finger Printing	6,465.00	160.00	6,625.00
<b>Sheriff</b>				
10-3509-010	Senior Center Trips	(6,824.00)	2,483.00	(4,341.00)
10-5150-380	Senior Center Trips	7,647.00	(2,483.00)	5,164.00
10-3509-020	Senior Center Donations	(45.00)	(247.00)	(292.00)
10-5150-650	Senior Center Donations	4,659.00	247.00	4,906.00
<b>Senior Center</b>				
10-3360-000	Recreation-Donations	(999.00)	(160.00)	(1,159.00)
10-6120-650	Recreation-Donations	4,273.00	160.00	4,433.00
<b>Recreation</b>				
<b>Balanced:</b>		<b>58,836.00</b>	<b>-</b>	<b>58,836.00</b>

**Justification:**

This amendment is being done for the following: to budget additional monies received for the Gun Permitting/Finger Printing lines, to budget for additional monies received for Senior Center and Recreation Donations, and to reduce the budgeted monies for the Senior Center Trips line due to refunds being made to participants for cancelled trips.

**Approval Date:** \_\_\_\_\_

**Bd. Clerk's Init:** \_\_\_\_\_

**Initials:**

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**Batch #:**

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**Date:**

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Washington County  
**BUDGET AMENDMENT**

**To:** Board of Commissioners

**BA #: 2024- 081**

**From:** Curtis Potter, County Manager  
Missy Dixon, *Finance Officer*

**Date:** March 4, 2024

**RE:** Senior Center/EMS

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-3509-040	Senior Center Stipend-Coop Ext SHIIP Admin	-	(999.00)	(999.00)
10-5150-260	Senior Center-Departmental Supplies	4,000.00	999.00	4,999.00
<b>Senior Center</b>				
37-3490-021	UNC PECC+ Program Grant	(1,500.00)	(300.00)	(1,800.00)
37-4330-653	UNC PECC+ Program Grant	7,825.00	300.00	8,125.00
<b>EMS</b>				
<b>Balanced:</b>		<b>10,325.00</b>	<b>-</b>	<b>10,325.00</b>

**Justification:**

This amendment is being done for the following: to budget monies in the Senior Center Budget that will be received from Cooperative Extension in order to become a SHIIP Counseling Center; to budget for additional monies being received from the UNC PECC+ Grant.

**Approval Date:** \_\_\_\_\_

**Bd. Clerk's Init:** \_\_\_\_\_

<b>Initials:</b>	
<b>Batch #:</b>	
<b>Date:</b>	

Washington County  
**BUDGET AMENDMENT**

**To:** Board of Commissioners

**BA #: 2024- 082**

**From:** Curtis Potter, County Manager  
Missy Dixon, *Finance Officer*

**Date:** March 4, 2024

**RE:** DSS Administration/DSS Economic Support/ DSS Transportation

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-3490-000	DSS Administration Reimbursement	(2,668,035.00)	(4,250.00)	(2,672,285.00)
10-5310-180	Legal-Protective Services	43,000.00	(2,500.00)	40,500.00
10-5310-610	SS Admin-Vendor Fees	6,000.00	(3,000.00)	3,000.00
10-5380-410	General Assistance-Foster Care Children	9,500.00	(2,000.00)	7,500.00
10-5380-408	SS Economic Support - Medicaid Paybacks	5,000.00	(4,000.00)	1,000.00
10-5400-310	SS Transportation-WF Transportation	13,000.00	(2,500.00)	10,500.00
10-5310-600	SS Admin - Contracted Services	130,710.00	18,250.00	148,960.00
				-
10-3490-000	DSS Administration Reimbursement	(2,672,285.00)	(207.00)	(2,672,492.00)
10-5310-030	Legal - IVD	11,500.00	(3,392.00)	8,108.00
10-5310-268	Food Stamps Direct Charge	4,300.00	(500.00)	3,800.00
10-5310-250	SS Admin - Maintenance & Repair-Vehicle	7,500.00	3,000.00	10,500.00
10-5310-350	SS Admin - Maintenance & Repair-Building	25,050.00	1,500.00	26,550.00
10-5400-310	SS Transportation-WF Transportation	10,500.00	(1,500.00)	9,000.00
10-5310-351	SS Admin - Maintenance & Repair Equipment	4,500.00	1,099.00	5,599.00
<b>DSS Administration/DSS Economic Support/DSS Transportation</b>				
<b>Balanced:</b>		<b>(5,069,760.00)</b>	<b>-</b>	<b>(5,069,760.00)</b>

**Justification:**

This amendment is being done to move monies from various lines as listed above to the Contracted Services Line, the Maintenance & Repair Vehicle Line, the Maintenance & Repair Building Line and the Maintenance & Repair Equipment Line. The movement to Contracted Services is needed as a result of having to use two Social Workers through Vanguard to assist the child welfare units in performance of duties due to vacancies and new staff. DSS also utilizes two workers to do second party reviews on the Medicaid Program as well as other eligibility programs to reduce error and paybacks to the state. The movement is also needed due to anticipating necessary maintenance to the agency vehicles, continuation of repairs and upgrades to the building and equipment repairs. These movements will generate an additional net revenue of \$4,457.

**Approval Date:** \_\_\_\_\_

**Bd. Clerk's Init:** \_\_\_\_\_

**Initials:**

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**Batch #:**

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**Date:**

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Washington County  
**BUDGET AMENDMENT**

**To:** Board of Commissioners

**BA #: 2024- 083**

**From:** Curtis Potter, County Manager  
Missy Dixon, *Finance Officer*

**Date:** March 4, 2024

**RE:** Facility Services/School Capital Outlay/Opioid/Projects & Grants

Please authorize the finance officer to make the following budgetary adjustments:

Account Code		Description	Old	+ or (-)	New
10-3353-000		Insurance Proceeds	(50,402.00)	(8,194.00)	(58,596.00)
10-4265-256		Facility Services - Insurance Claims	17,461.00	8,194.00	25,655.00
<b>Facility Services</b>					
21-3230-402		Truist PK-12 Financing-Earned Income	(235,406.15)	(33,457.17)	(268,863.32)
21-5912-701		Truist PK-12 Financing-Earned Income	321,585.19	33,457.17	355,042.36
<b>School Capital Outlay</b>					
50-3290-000		Opioid-Interest Earned	(300.00)	(23.67)	(323.67)
50-9990-000		Opioid-Contingency	67,482.45	23.67	67,506.12
<b>Opioid</b>					
58-3290-000		Projects & Grants-Interest Earned	(7,671.69)	(1,056.06)	(8,727.75)
58-4100-001		Projects & Grants-Expenditure of Interest Earned	7,671.87	1,056.06	8,727.93
<b>Projects &amp; Grants</b>					
<b>Balanced:</b>			<b>120,420.67</b>	<b>-</b>	<b>120,420.67</b>

**Justification:**

This amendment is being done for the following: to budget for insurance proceeds received to repair a wrecked Sheriff's Vehicle and to budget for interest earned on the School Capital Outlay Loan Funds, the Opioid Funds and the Projects & Grants Funds held in the Bank.

**Approval Date:** \_\_\_\_\_

**Bd. Clerk's Init:** \_\_\_\_\_

<b>Initials:</b>	
<b>Batch #:</b>	
<b>Date:</b>	

**Expenditure Transaction Report - Budget Amendments/Transfers as of 2/28/2024**

<b>Account Id</b>	<b>Description</b>	<b>Adopted Budget</b>	<b>Amended Budget</b>	<b>New Budget</b>
10-0000-000	GENERAL FUND:	0	0	0
10-4110-000	GOVERNING BOARD:	0	0	0
10-4110-010	SALARIES & WAGES-BOARD	35,400.00	0	35,400
10-4110-020	SALARIES & WAGES-BOARD TRAVEL STIPEND	14,100.00	0	14,100
10-4110-030	SALARIES & WAGES-CELLPHONE STIPEND	3,000.00	0	3,000
10-4110-090	GOVERNING BOARD- FICA TAX EXPENSE	4,016.00	0	4,016
10-4110-140	GOVERNING BOARD- WORKMAN'S COMP	1,600.00	0	1,600
10-4110-200	GOVERNING BOARD- DEPT SUPPLIES	2,000.00	0	2,000
10-4110-310	GOVERNING BOARD- TRAVEL	20,000.00	-1,500.00	18,500
10-4110-320	GOVERNING BOARD- COMMUNICATIONS	600.00	0	600
10-4110-350	POSTAGE	100.00	0	100
10-4110-370	GOVERNING BOARD- PRINTING	500.00	0	500
10-4110-380	ADVERTISING	1,000.00	1,500.00	2,500
10-4110-390	COMMISSIONERS-SPECIAL SPONSORED	10,350.00	0	10,350
10-4110-391	GOVERNING BOARD- DUES & SUBSCRIPTIONS	6,200.00	0	6,200
10-4110-392	OTHER COMMUNITY CONTRIBUTIONS	8,000.00	0	8,000
10-4110-442	CONTRACTED SERVICES	2,000.00	0	2,000
10-4110-443	CONTRACTED SERVICES - LOBBYING	36,506.00	0	36,506
	<b>Control Total</b>	<b>145,372.00</b>	<b>0.00</b>	<b>145,372.00</b>
10-4120-000	MANAGERS OFFICE:	0	0	0
10-4120-010	MANAGERS OFFICE- S & W- REGULAR	288,014.00	0	288,014
10-4120-040	SALARIES & WAGES-LONGEVITY	2,259.00	0	2,259
10-4120-090	MANAGERS OFFICE- FICA TAX EXPENSE	22,206.00	0	22,206
10-4120-100	MANAGERS OFFICE- RETIREMENT	58,055.00	0	58,055
10-4120-101	MANAGERS OFFICE 401 (K) CONTRIB	8,708.00	0	8,708
10-4120-130	MANAGERS OFFICE- UNEMPLOYMENT INS.	1,480.00	0	1,480
10-4120-140	MANAGERS OFFICE- WORKMAN'S COMP	1,768.00	0	1,768
10-4120-180	MANAGERS OFFICE- GROUP INS.	42,211.00	0	42,211
10-4120-190	LEGAL SERVICES	10,000.00	0	10,000
10-4120-191	MANAGERS OFFICE-UNC SOG LFNC INTERN PROG	14,000.00	0	14,000
10-4120-260	MANAGERS OFFICE- DEPARTMENTAL SUPPLIES	11,000.00	0	11,000
10-4120-310	MANAGERS OFFICE- TRAVEL	2,000.00	0	2,000
10-4120-315	TRAINING	10,000.00	0	10,000
10-4120-320	MANAGERS OFFICE- COMMUNICATIONS	3,300.00	0	3,300
10-4120-330	POSTAGE	100.00	0	100
10-4120-355	MAINT & REPAIR-VEHICLE	1,500.00	0	1,500
10-4120-370	MANAGERS OFFICE- PRINTING	250.00	0	250
10-4120-380	ADVERTISING	5,000.00	0	5,000
10-4120-381	MANAGERS OFFICE-LOST REF-EDUCATION	0.00	7,000.00	7,000
10-4120-390	MANAGERS OFFICE- DUES AND SUBSCRIPTIONS	2,000.00	0	2,000
10-4120-440	CONTRACTED SERVICES-ECONOMIC DEVELOPMENT	8,000.00	0	8,000
10-4120-540	MANAGERS OFFICE - CAPITAL OUTLAY-VEHICLE	35,000.00	-9,041.00	25,959
	<b>Control Total</b>	<b>526,851.00</b>	<b>-2,041.00</b>	<b>524,810.00</b>
10-4130-000	FINANCE OFFICE:	0	0	0
10-4130-010	FINANCE OFFICE- S & W- REGULAR	228,029.00	-5,000.00	223,029
10-4130-040	SALARIES & WAGES-LONGEVITY	2,524.00	64.00	2,588
10-4130-090	FINANCE OFFICE- FICA TAX EXPENSE	17,637.00	0	17,637
10-4130-100	FINANCE OFFICE- RETIREMENT	46,111.00	0	46,111
10-4130-101	FINANCE OFFICE- 401(K) CONTRIB.	6,917.00	0	6,917

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10-4130-130	FINANCE OFFICE- UNEMPLMNT INS.	1,480.00	0	1,480
10-4130-140	FINANCE OFFICE- WORKMAN'S COMP	1,404.00	0	1,404
10-4130-180	FINANCE OFFICE- PROFESSIONAL SERVICES	101,000.00	0	101,000
10-4130-181	FINANCE OFFICE- GROUP INS.	40,034.00	0	40,034
10-4130-260	FINANCE OFFICE- DEPARTMENTAL SUPPLIES	7,500.00	2,000.00	9,500
10-4130-270	FINANCE OFFICE-SERVICE AWARDS	50.00	0	50
10-4130-280	FINANCE OFFICE- POSTAGE	2,500.00	0	2,500
10-4130-310	FINANCE OFFICE- TRAVEL	500.00	0	500
10-4130-315	TRAINING	2,000.00	3,000.00	5,000
10-4130-320	FINANCE OFFICE- COMMUNICATIONS	2,600.00	0	2,600
10-4130-355	REPAIR & MAINTENANCE-VEHICLES	1,000.00	0	1,000
10-4130-390	FINANCE OFFICE- DUES & SUBSCRIPTIONS	750.00	0	750
10-4130-410	FINANCE OFFICE- LEASE EQUIPMENT	650.00	0	650
10-4130-540	FINANCE OFFICE - CAPITAL OUTLAY EQUIP	5,800.00	0	5,800
	<b>Control Total</b>	<b>468,486.00</b>	<b>64.00</b>	<b>468,550.00</b>
10-4140-000	TAX ADMIN:	0	0	0
10-4140-010	TAX ADMIN.- S & W- REGULAR	254,472.00	0	254,472
10-4140-030	TAX ADMIN.- S & W PARTTIME	5,371.00	0	5,371
10-4140-040	SALARIES & WAGES-LONGEVITY	2,074.00	0	2,074
10-4140-090	TAX ADMIN.- FICA TAX EXPENSE	20,036.00	0	20,036
10-4140-100	TAX ADMIN.- RETIREMENT	52,383.00	0	52,383
10-4140-101	TAX ADMIN.- 401(K) CONTRIB.	7,858.00	0	7,858
10-4140-130	TAX ADMIN.- UNEMPLOYMENT INS.	1,480.00	0	1,480
10-4140-140	TAX ADMIN.- WORKMAN'S COMP	3,616.00	0	3,616
10-4140-180	TAX ADMIN.- GROUP INS.	57,881.00	0	57,881
10-4140-260	TAX ADMIN.- OFFICE & DEPTAL SUPPLIES	13,000.00	0	13,000
10-4140-270	SERVICE AWARDS	150.00	0	150
10-4140-310	TAX ADMIN.- TRAVEL	500.00	0	500
10-4140-315	TRAINING	5,000.00	0	5,000
10-4140-320	TAX ADMIN.- COMMUNICATIONS	2,000.00	0	2,000
10-4140-325	TAX ADMIN-POSTAGE	15,000.00	0	15,000
10-4140-341	ADVERTISING	3,000.00	0	3,000
10-4140-370	PRINTING	8,000.00	0	8,000
10-4140-390	TAX ADMIN.- DUES & SUBSCRIPTIONS	6,500.00	0	6,500
10-4140-500	TAX ADMIN - CONTRACTED SERVICES	25,000.00	0	25,000
10-4140-510	CONTRACTED SERVICES-ZACCHAEUS	6,500.00	0	6,500
10-4140-511	TAX ADMIN - CONTRACTED SERV FILE STORAGE	480.00	0	480
10-4140-550	TAX ADMIN - CAPITAL OUTLAY	168,768.00	0	168,768
	<b>Control Total</b>	<b>659,069.00</b>	<b>0.00</b>	<b>659,069.00</b>
10-4170-000	BOARD OF ELECTIONS:	0	0	0
10-4170-010	BOARD OF ELECTIONS- S & W - REGULAR	45,545.00	0	45,545
10-4170-011	SALARIES & WAGES-BOARD	4,480.00	0	4,480
10-4170-030	BOARD OF ELECTIONS- SALARIES- PART-TIME	27,000.00	0	27,000
10-4170-031	BOARD OF ELECTIONS - S & W-OVERTIME	6,245.00	0	6,245
10-4170-040	SALARIES & WAGES-LONGEVITY	900.00	23.00	923
10-4170-090	BOARD OF ELECTIONS- FICA TAX EXPENSE	6,629.00	0	6,629
10-4170-100	BOARD OF ELECTIONS- RETIREMENT EXPENSE	17,334.00	0	17,334
10-4170-101	BOARD OF ELECTIONS- 401(K) CONTRIB.	2,600.00	0	2,600
10-4170-130	BOARD OF ELECTIONS- UNEMPLOYMENT INS.	296.00	0	296
10-4170-140	BOARD OF ELECTIONS- WORKMANS COMP	528.00	0	528

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10-4170-180	BOARD OF ELECTIONS- GROUP INS. EXPENSE	8,007.00	0	8,007
10-4170-260	BOARD OF ELECTIONS- DEPART SUPPLIES	5,000.00	0	5,000
10-4170-310	BOARD OF ELECTIONS- TRAVEL	2,600.00	0	2,600
10-4170-315	TRAINING	10,000.00	0	10,000
10-4170-320	BOARD OF ELECTIONS- COMMUNICATIONS	4,000.00	0	4,000
10-4170-330	POSTAGE	2,500.00	0	2,500
10-4170-350	BOARD OF ELECTIONS- MAINT & REPAIR- EQUI	1,500.00	0	1,500
10-4170-360	CONTRACTED SERVICES	19,360.00	0	19,360
10-4170-370	BOARD OF ELECTIONS- PRINTING	11,000.00	0	11,000
10-4170-380	ADVERTISING	1,000.00	0	1,000
10-4170-390	BOARD OF ELECTIONS- DUES & SUBSCRIPTIONS	180.00	0	180
	<b>Control Total</b>	<b>176,704.00</b>	<b>23.00</b>	<b>176,727.00</b>
10-4180-000	REGISTER OF DEEDS:	0	0	0
10-4180-010	REGISTER- OF- DEEDS- S & W- REGULAR	82,612.00	0	82,612
10-4180-030	REGISTER OF DEEDS- S & W- PART-TIME	8,000.00	0	8,000
10-4180-040	SALARIES & WAGES-LONGEVITY	1,059.00	27.00	1,086
10-4180-090	REGISTER- OF- DEEDS- FICA TAX EXPENSE	6,914.00	0	6,914
10-4180-100	REGISTER- OF- DEEDS- RETIREMENT	18,077.00	0	18,077
10-4180-101	REGISTER OF DEEDS- 401(K) CONTRIB.	2,712.00	0	2,712
10-4180-102	REGISTER OF DEEDS- REG DS SUPPLEMENTAL R	1,000.00	0	1,000
10-4180-130	REGISTER OF DEEDS- UNEMPLOYMENT INS.	592.00	0	592
10-4180-140	REGISTER OF DEEDS- WORKMAN'S COMP	550.00	0	550
10-4180-180	REGISTER- OF- DEEDS- GROUP INS.	15,981.00	0	15,981
10-4180-260	REGISTER-OF-DEEDS-DEPARTMENTAL SUPPLIES	6,000.00	0	6,000
10-4180-310	REGISTER- OF- DEEDS- TRAVEL	200.00	0	200
10-4180-315	TRAINING	2,500.00	0	2,500
10-4180-320	REGISTER- OF- DEEDS- COMMUNICATIONS	600.00	0	600
10-4180-330	POSTAGE	200.00	0	200
10-4180-350	REGISTER- OF- DEEDS- MAINT AND REPAIR EQ	2,500.00	0	2,500
10-4180-390	REGISTER- OF- DEEDS- DUES AND SUBSCRIPTI	500.00	0	500
10-4180-600	REGISTER OF DEEDS- CONTRACTED SERVICES	13,000.00	0	13,000
	<b>Control Total</b>	<b>162,997.00</b>	<b>27.00</b>	<b>163,024.00</b>
10-4210-000	INFORMATION TECHNOLOGY:	0	0	0
10-4210-010	INFO. TECH- S & W- REGULAR	53,911.00	0	53,911
10-4210-040	SALARIES & WAGES-LONGEVITY	1,617.00	41.00	1,658
10-4210-090	INFO. TECH- FICA TAX EXPENSE	4,248.00	0	4,248
10-4210-100	INFO. TECH- RETIREMENT	11,106.00	0	11,106
10-4210-101	INFO. TECH- 401(K) CONTRIB.	1,666.00	0	1,666
10-4210-130	INFO. TECH- UNEMPLOYMENT INS.	296.00	0	296
10-4210-140	INFO. TECH- WORKMAN'S COMP	338.00	0	338
10-4210-180	INFO. TECH- CONTRACTED SERVICES	22,000.00	0	22,000
10-4210-181	INFO. TECH- GROUP INS.	10,013.00	0	10,013
10-4210-200	INFO. TECH- DEPARTMENTAL SUPPLIES	1,500.00	0	1,500
10-4210-310	INFO. TECH- TRAVEL	100.00	0	100
10-4210-315	TRAINING	2,000.00	0	2,000
10-4210-320	INFO. TECH- COMMUNICATIONS	500.00	0	500
10-4210-330	POSTAGE	100.00	0	100
10-4210-350	INFO. TECH- MAINT. & REPAIR- EQUIPMENT	32,000.00	0	32,000
10-4210-550	INFO. TECH- CAPITAL OUTLAY EQUIPMENT	30,000.00	0	30,000
	<b>Control Total</b>	<b>171,395.00</b>	<b>41.00</b>	<b>171,436.00</b>



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10-4260-000	BUILDINGS:	0	0	0
10-4260-440	CONTRACT SERVICES-COURTHOUSE SECURITY	74,000.00	0	74,000
10-4260-550	BUILDINGS- PUBLIC DEFENDER HOUSING	4,452.00	0	4,452
10-4260-554	PROBATION & PAROLE-FORBES	8,000.00	0	8,000
10-4260-555	SMART START LEASE ASSISTANCE	4,200.00	0	4,200
10-4260-556	CIP ROOF REPAIRS/REPLACEMENT RESERVE	120,000.00	0	120,000
10-4260-558	CIP HVAC REPAIRS/REPALCEMENTS RESERVES	35,000.00	0	35,000
	<b>Control Total</b>	<b>245,652.00</b>	<b>0.00</b>	<b>245,652.00</b>
10-4265-000	FACILITY SERVICES:	0	0	0
10-4265-010	FACILITY SERVICES- S & W- REGULAR	194,952.00	0	194,952
10-4265-090	FACILITY SERVICES- FICA TAX EXPENSE	14,914.00	0	14,914
10-4265-100	FACILITY SERVICES- RETIREMENT	38,990.00	0	38,990
10-4265-101	FACILITY SERVICES- 401(K) CONTRIB.	5,849.00	0	5,849
10-4265-130	FACILITY SERVICES- UNEMPLOYMENT INS.	1,776.00	0	1,776
10-4265-140	FACILITY SERVICES- WORKMAN'S COMP	15,170.00	0	15,170
10-4265-181	FACILITY SERVICES- GROUP INS.	47,781.00	0	47,781
10-4265-200	FACILITY SERVICES- DEPT SUPPLIES & MATER	18,000.00	0	18,000
10-4265-201	CLERK OF COURT DEPARTMENTAL SUPPLIES	1,700.00	1,100.00	2,800
10-4265-202	CLERK OF COURT-MAINT & REPAIR-BUILDING	3,000.00	-1,100.00	1,900
10-4265-215	FACILITY SERVICES- MAINT AND REPAIR BLDG	80,000.00	-900.00	79,100
10-4265-230	FACILITY SERVICES- DEPT SUPPLIES-SAFETY	4,000.00	0	4,000
10-4265-250	FACILITY SERVICES-SUPPLIES-VEHICLE	4,000.00	0	4,000
10-4265-256	FACILITY SERVICES- INSURANCE CLAIMS	0.00	17,461.00	17,461
10-4265-320	FACILITY SERVICES- COMMUNICATIONS	8,000.00	0	8,000
10-4265-325	POSTAGE	100.00	0	100
10-4265-330	FACILITY SERVICES- UTILITIES-ELECTRICITY	100,000.00	0	100,000
10-4265-331	UTILITIES-FUEL/GAS	13,000.00	0	13,000
10-4265-332	UTILITIES-WATER	35,000.00	0	35,000
10-4265-355	MAINT & REPAIR-VEHICLES	2,000.00	0	2,000
10-4265-440	CONTRACTED SERVICES-MOWING	17,000.00	0	17,000
10-4265-551	MAINT AGREEMENTS-COMMANDER SOFTWARE	1,800.00	0	1,800
10-4265-601	CONTRACTED SERVICES-SECURITY SYSTEM	2,500.00	0.00	2,500
10-4265-602	CONTRACTED SERVICES-EXTERMINATING	7,200.00	900.00	8,100
10-4265-603	CONTRACTED SERVICES-ELEVATOR	11,218.00	0	11,218
10-4265-604	CONTRACTED SERVICES-REPUBLIC	12,000.00	0	12,000
10-4265-605	CONTRACTED SERVICES-FIRE EXT	3,500.00	0	3,500
	<b>Control Total</b>	<b>643,450.00</b>	<b>17,461.00</b>	<b>660,911.00</b>
10-4310-000	SHERIFF:	0	0	0
10-4310-010	SHERIFF- S & W- REGULAR	825,286.00	-20,041.00	805,245
10-4310-030	SHERIFF- SALARIES AND WAGES PART-TIME	23,000.00	20,000.00	43,000
10-4310-040	SALARIES & WAGES-LONGEVITY	4,566.00	156.00	4,722
10-4310-090	SHERIFF- FICA TAX EXPENSE	64,366.00	0	64,366
10-4310-100	SHERIFF- RETIREMENT	175,543.00	0	175,543
10-4310-101	SHERIFF- 401K CONTRIB.	40,874.00	0	40,874
10-4310-102	SHERIFF-SUPPLEMENTAL PENSION FUND	1,700.00	0	1,700
10-4310-130	SHERIFF- UNEMPLOYMENT INS.	5,328.00	0	5,328
10-4310-140	SHERIFF- WORKMAN'S COMP	54,697.00	0	54,697
10-4310-180	SHERIFF- PROFESSIONAL SERVICES	10,000.00	0	10,000
10-4310-181	SHERIFF- GROUP INS.	146,079.00	0	146,079
10-4310-210	SHERIFF- UNIFORMS	10,000.00	-400.00	9,600

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10-4310-250	SHERIFF- SUPPLIES-VEHCILE	65,000.00	0	65,000
10-4310-260	SHERIFF- DEPARTMENTAL SUPPLIES	16,500.00	0	16,500
10-4310-270	SERVICE AWARDS	235.00	0	235
10-4310-310	SHERIFF- TRAVEL	2,500.00	3,000.00	5,500
10-4310-315	TRAINING	3,000.00	0	3,000
10-4310-320	SHERIFF- COMMUNICATIONS	13,400.00	0	13,400
10-4310-330	POSTAGE	2,000.00	0	2,000
10-4310-350	SHERIFF- MAINT. & REPAIR EQUIPMENT	2,000.00	0	2,000
10-4310-355	SHERIFF- MAINT.- VEHICLE	30,000.00	0	30,000
10-4310-370	SHERIFF- PRINTING	200.00	0	200
10-4310-380	ADVERTISING	200.00	0	200
10-4310-390	SHERIFF- DUES & SUBSCRIPTIONS	400.00	0	400
10-4310-392	SHERIFF- UNDERCOVER INVESTIGATIONS	7,000.00	0	7,000
10-4310-412	MAINT AGREEMENT-FINGERPRINT MACHINE	3,750.00	400.00	4,150
10-4310-413	LEASE-BUILDING	840.00	0	840
10-4310-414	MAINT AGREEMENTS-HRMS & QTR MASTER	1,310.00	0	1,310
10-4310-415	MAINT AGREEMENTS-RMS & RAMBLER	4,878.00	0	4,878
10-4310-417	LEASE - ANKLE MONITORING DEVICES	3,000.00	0	3,000
10-4310-540	CAPITAL OUTLAY VEHICLES	108,000.00	89,000.00	197,000
10-4310-550	SHERIFF- CAPITAL OUTLAY - EQUIPMENT	28,000.00	1,000.00	29,000
10-4310-600	SHERIFF- ANIMAL CONTROL	12,000.00	-1,000.00	11,000
10-4310-601	DONATIONS-ANIMAL CONTROL	0.00	3,384.00	3,384
10-4310-602	SHERIFF-ABC BOARD FUNDING	2,400.00	23,858.00	26,258
10-4310-603	SHERIFF DONATIONS-PURCHASE OF K-9	0.00	774.00	774
10-4310-604	SHERIFF-COUNTY CONTRIB-PURCHASE OF K-9	1,500.00	0	1,500
10-4310-611	GUN PERMITS DISCRETIONARY-COUNTY PORTION	0.00	45,920.00	45,920
10-4310-612	GUN PERMITS-STATE PORTION	0.00	6,160.00	6,160
10-4310-613	FINGERPRINTING	0.00	6,465.00	6,465
10-4310-650	SHERIFF-DONATIONS	0.00	1,864.00	1,864
	<b>Control Total</b>	<b>1,669,552.00</b>	<b>180,540.00</b>	<b>1,850,092.00</b>
10-4311-000	SRO - WASHINGTON COUNTY UNION:	0	0	0
10-4311-010	SRO- WASH CO UNION-S & W- REGULAR	45,123.00	0	45,123
10-4311-040	SRO-UNION-LONGEVITY	446.00	11.00	457
10-4311-090	SRO- WASH CO UNION- FICA TAX EXPENSE	3,486.00	0	3,486
10-4311-100	SRO- WASH CO UNION- RETIREMENT EXPENSE	9,537.00	0	9,537
10-4311-101	SRO- WASH CO UNION- 401(K) CONTRIB.	2,278.00	0	2,278
10-4311-130	SRO - WASH CO UNION- UNEMPLOYMENT INS.	296.00	0	296
10-4311-140	SRO- WASH CO UNION- WORKMAN'S COMP EXPEN	3,130.00	0	3,130
10-4311-180	SRO- WASH CO UNION- GROUP INS.	8,005.00	0	8,005
10-4311-210	SRO- WASH CO UNION- UNIFORMS	500.00	0	500
10-4311-250	MAINTENANCE & REPAIR-VEHICLE	3,500.00	0	3,500
10-4311-260	SRO- WASH CO UNION-DEPARTMENTAL SUPPLIES	200.00	0	200
10-4311-270	SRO-WAS CO UNION-SERVICE AWARDS	50.00	0	50
10-4311-310	SRO- WASH CO UNION- TRAVEL	2,000.00	0	2,000
10-4311-315	TRAINING	500.00	0	500
	<b>Control Total</b>	<b>79,051.00</b>	<b>11.00</b>	<b>79,062.00</b>
10-4313-000	SRO- CRESWELL:	0	0	0
10-4313-010	SRO- CRESWELL-S & W- REGULAR	40,400.00	0	40,400
10-4313-090	SRO- CRESWELL- FICA TAX EXPENSE	3,090.00	0	3,090
10-4313-100	SRO- CRESWELL- RETIREMENT	8,456.00	0	8,456

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10-4313-101	SRO- CRESWELL- 401K CONTRIB.	2,020.00	0	2,020
10-4313-130	SRO - CRESWELL- UNEMPLOYMENT INS.	296.00	0	296
10-4313-140	SRO- CRESWELL- WORKMAN'S COMP	2,775.00	0	2,775
10-4313-180	SRO- CRESWELL- GROUP INS.S	7,990.00	0	7,990
10-4313-210	SRO- CRESWELL- UNIFORMS	500.00	0	500
10-4313-250	MAINTENANCE & REPAIR-VEHICLE	3,500.00	0	3,500
10-4313-260	SRO- CRESWELL- DEPARTMENTAL SUPPLIES	200.00	0	200
10-4313-310	SRO- CRESWELL- TRAVEL	2,000.00	0	2,000
10-4313-315	TRAINING	500.00	0	500
	<b>Control Total</b>	<b>71,727.00</b>	<b>0.00</b>	<b>71,727.00</b>
10-4314-000	SRO- PLYMOUTH HIGH:	0	0	0
10-4314-010	SRO - PLYMOUTH HIGH-S & W- REGULAR	45,123.00	0	45,123
10-4314-090	SRO - PLYMOUTH HIGH- FICA TAX	3,452.00	0	3,452
10-4314-100	SRO - PLYMOUTH HIGH- RETIREMENT MATCH	9,444.00	0	9,444
10-4314-101	SRO - PLYMOUTH HIGH- 401K CONTRIBUTIONS	2,256.00	0	2,256
10-4314-130	SRO - PLYMOUTH HIGH- UNEMPLOYMENT INS.	296.00	0	296
10-4314-140	SRO - PLYMOUTH HIGH- WORKMAN'S COMP	3,099.00	0	3,099
10-4314-180	SRO - PLYMOUTH HIGH- GROUP INS.	8,005.00	0	8,005
10-4314-210	SRO - PLYMOUTH HIGH- UNIFORMS	500.00	0	500
10-4314-250	MAINT & REPAIR - VEHICLE	3,500.00	0	3,500
10-4314-260	DEPARTMENTAL SUPPLIES	200.00	0	200
10-4314-310	SRO- TRAVEL	2,000.00	0	2,000
10-4314-315	TRAINING	500.00	0	500
	<b>Control Total</b>	<b>78,375.00</b>	<b>0.00</b>	<b>78,375.00</b>
10-4320-000	DETENTION CENTER:	0	0	0
10-4320-010	DETENTION CENTER- S & W - REGULAR	390,354.00	-40,000.00	350,354
10-4320-030	SALARIES & WAGE - OVERTIME	50,000.00	30,000.00	80,000
10-4320-031	DETENTION CENTER - S&W PARTTIME	31,000.00	10,000.00	41,000
10-4320-040	SALARIES & WAGES - LONGEVITY	2,714.00	194.00	2,908
10-4320-090	DETENTION CENTER- FICA TAX EXPENSE	36,266.00	0	36,266
10-4320-100	DETENTION CENTER- RETIREMENT	94,814.00	0	94,814
10-4320-101	DETENTION CENTER- 401(K) CONTRIB.	14,222.00	0	14,222
10-4320-130	DETENTION CENTER- UNEMPLOYMENT INS.	3,848.00	0	3,848
10-4320-140	DETENTION CENTER- WORKMAN'S COMP	32,559.00	0	32,559
10-4320-181	DETENTION CENTER- GROUP INS.	103,421.00	0	103,421
10-4320-185	TRAVEL	2,500.00	0	2,500
10-4320-190	DETENTION CENTER- TRAINING	5,000.00	0	5,000
10-4320-200	DETENTION CENTER- DEPARTMENTAL SUPPLIES	15,000.00	0	15,000
10-4320-210	DETENTION CENTER- UNIFORMS	7,500.00	0	7,500
10-4320-244	CONTRACTED SERVICES-SOUTHERN HEALTH PART	145,000.00	0	145,000
10-4320-247	DETENTION CENTER- FOOD & PROVISIONS	85,000.00	0	85,000
10-4320-270	SERVICE AWARDS	175.00	0	175
10-4320-290	SUPPLIES & MATERIALS-HYGIENE	3,000.00	0	3,000
10-4320-299	DETENTION CENTER- LAUNDRY & DRY CLEANING	7,500.00	0	7,500
10-4320-320	DETENTION CENTER- COMMUNICATIONS	1,200.00	0	1,200
10-4320-330	POSTAGE	300.00	0	300
10-4320-350	DETENTION CENTER- MAINT & REPAIR- EQUIP	20,000.00	0	20,000
10-4320-550	DETENTION CENTER- CAPITAL OUTLAY- EQUIPM	50,000.00	0	50,000
10-4320-600	DETENTION CENTER- CONTRACTED SERVICES	110,000.00	0	110,000
10-4320-601	CONTRACTED SERVICES-OPTUM	3,700.00	0	3,700

**Expenditure Transaction Report - Budget Amendments/Transfers as of 2/28/2024**

10-4320-602	MAINTENANCE AGREEMENTS-SOUTHERN SOFTWARE	3,815.00	0	3,815
10-4320-603	MAINTENANCE AGREEMENTS-TOP GUARD	99.00	0	99
10-4320-900	GRANT-DHHS CORRECTIONS COVID19	0.00	21,190.00	21,190
	<b>Control Total</b>	<b>1,218,987.00</b>	<b>21,384.00</b>	<b>1,240,371.00</b>
10-4330-000	EMERGENCY MANAGEMENT:	0	0	0
10-4330-010	EMERGENCY MGMT - S & W- REGULAR	55,628.00	0	55,628
10-4330-090	EMERGENCY MGMT - FICA TAX EXPENSE	4,255.00	0	4,255
10-4330-100	EMERGENCY MGMT - RETIREMENT	11,126.00	0	11,126
10-4330-101	EMERGENCY MGMT - 401(K) CONTRIB.	1,669.00	0	1,669
10-4330-130	EMERGENCY MGMT - UNEMPLOYMENT INS.	296.00	0	296
10-4330-140	EMERGENCY MGMT - WORKMAN'S COMP	2,752.00	0	2,752
10-4330-180	EMERGENCY MGMT - GROUP INS.	8,040.00	0	8,040
10-4330-250	MAINTENANCE & REPAIR - VEHICLE	2,000.00	-1,200.00	800
10-4330-260	EMERGENCY MGMT - DEPARTMENTAL SUPPLIES	5,000.00	-2,982.00	2,018
10-4330-270	EMERGENCY MGMT - GENERATOR FUEL	2,400.00	0	2,400
10-4330-310	EMERGENCY MGMT - TRAVEL	2,500.00	0	2,500
10-4330-315	TRAINING	3,000.00	0	3,000
10-4330-320	EMERGENCY MGMT - COMMUNICATIONS	4,750.00	0	4,750
10-4330-330	POSTAGE	150.00	0	150
10-4330-350	EMERGENCY MGMT - MAINT. & REPAIR- EQUI	9,000.00	-7,007.00	1,993
10-4330-370	EMERGENCY MGMT - PRINTING	350.00	0	350
10-4330-380	ADVERTISING	350.00	0	350
10-4330-390	EMERGENCY MGMT - DUES & SUBSCRIPTIONS	2,200.00	0	2,200
10-4330-400	EM DONATIONS-EMERGENCY RESPONSE BANQUET	5,442.00	-4,000.00	1,442
10-4330-401	DONATIONS - EMERGENCY MANAGEMENT	0.00	878.00	878
10-4330-540	EMERGENCY MGMT - CAPITAL OUTLAY- VEHIC	0.00	58,989.00	58,989
10-4330-600	EMERGENCY MGMT - CONTRACTED SERVICES	8,500.00	2,950.00	11,450
10-4330-703	WEYERHAEUSER GIVING GRANT	0.00	2,000.00	2,000
10-4330-707	GRANT-EM CAPACITY BLDG COMPETITIVE GRT	0.00	52,000.00	52,000
10-4330-995	MAINTENANCE AGREEMENTS - HYPER REACH	1,945.00	0	1,945
	<b>Control Total</b>	<b>131,353.00</b>	<b>101,628.00</b>	<b>232,981.00</b>
10-4340-000	FIRE PROTECTION:	0	0	0
10-4340-582	FIRE PROTECTION - ROPER FIRE TRUCK	398,952.00	-398,952.00	0
10-4340-991	PLYMOUTH VFD-OPERATIONAL	0.00	129,259.00	129,259
10-4340-992	ROPER VFD-OPERATIONAL	0.00	81,727.00	81,727
10-4340-993	CRESWELL VFD-OPERATIONAL	0.00	51,685.00	51,685
10-4340-994	MCVFD-OPERATIONAL	0.00	58,309.00	58,309
10-4340-995	LAKE PHELPS VFD-OPERATIONAL	0.00	46,034.00	46,034
10-4340-996	PUNGO VFD-OPERATIONAL	0.00	23,750.00	23,750
10-4340-997	PINETOWN/LONG ACRE VFD	0.00	8,188.00	8,188
10-4340-998	CRESWELL VFD-WELL-CIP	40,000.00	0	40,000
	<b>Control Total</b>	<b>438,952.00</b>	<b>0.00</b>	<b>438,952.00</b>
10-4345-000	FORESTRY:	0	0	0
10-4345-991	FORESTRY MATCH (35%)	94,891.00	0	94,891
	<b>Control Total</b>	<b>94,891.00</b>	<b>0.00</b>	<b>94,891.00</b>
10-4350-000	INSPECTIONS & PLANNING:	0	0	0
10-4350-121	SALARIES & WAGES-REGULAR	100,228.00	0	100,228
10-4350-127	SALARIES & WAGES-LONGEVITY	707.00	19.00	726
10-4350-181	FICA TAX	7,722.00	0	7,722
10-4350-182	RETIREMENT	20,187.00	0	20,187

**Expenditure Transaction Report - Budget Amendments/Transfers as of 2/28/2024**

10-4350-183	GROUP INSURANCE	18,023.00	0	18,023
10-4350-184	401(K) CONTRIBUTIONS	3,028.00	0	3,028
10-4350-185	UNEMPLOYMENT INSURANCE	592.00	0	592
10-4350-186	WORKMAN'S COMP	4,881.00	0	4,881
10-4350-260	DEPARTMENTAL SUPPLIES	4,000.00	0	4,000
10-4350-311	TRAVEL	1,000.00	0	1,000
10-4350-320	COMMUNICATIONS	2,500.00	0	2,500
10-4350-330	INSPECTIONS - POSTAGE	250.00	0	250
10-4350-341	PRINTING	500.00	0	500
10-4350-352	MAINT & REPAIR-EQUIPMENT	1,000.00	0	1,000
10-4350-353	MAINT & REPAIR-VEHICLE	1,000.00	0	1,000
10-4350-370	ADVERTISING	500.00	0	500
10-4350-395	TRAINING	2,500.00	0	2,500
10-4350-491	DUES & SUBSCRIPTIONS	500.00	0	500
10-4350-500	DECOMMISSIONING BOND-SOLAR FARMS	50,000.00	0	50,000
10-4350-600	CONTRACTED SERV-ABANDONED PROPERTY DEMO	10,000.00	0	10,000
10-4350-602	CONTRACTED SERVICES-LEGAL	10,000.00	0	10,000
	<b>Control Total</b>	<b>239,118.00</b>	<b>19.00</b>	<b>239,137.00</b>
10-4915-000	GEOGRAPHIC INFORMATION SYSTEMS:	0	0	0
10-4915-181	GIS-PROFESSIONAL SERVICES	9,240.00	0	9,240
10-4915-350	MAINT AGREEMENTS-ESRI SOFTWARE	1,777.00	0	1,777
	<b>Control Total</b>	<b>11,017.00</b>	<b>0.00</b>	<b>0.00</b>
10-5110-000	DISTRICT HEALTH	0	0	0
10-5110-991	MTW HEALTH DEPARTMENT	219,281.00	0	219,281
10-5110-993	2ND DIST DRUG COURT COORDINATOR POSITION	89,238.00	0	89,238
	<b>Control Total</b>	<b>308,519.00</b>	<b>0.00</b>	<b>319,536.00</b>
10-5150-000	SENIOR CITIZENS CENTER:	0	0	0
10-5150-010	SENIOR CITIZENS CENT- S & W- REGULAR	93,905.00	0	93,905
10-5150-040	SALARIES & WAGES-LONGEVITY	1,040.00	295.00	1,335
10-5150-090	SENIOR CITIZENS CENT- FICA TAX EXPENSE	7,263.00	0	7,263
10-5150-100	SENIOR CITIZENS CENT- RETIREMENT	18,989.00	0	18,989
10-5150-101	SENIOR CITIZENS CENT- 401(K) CONTRIB.	2,848.00	0	2,848
10-5150-130	SENIOR CITIZENS CTR- WORKMAN'S COMP	1,430.00	0	1,430
10-5150-131	SENIOR CENTER- UNEMPLOYMENT INS.	856.00	0	856
10-5150-180	SENIOR CITIZENS CENT- GROUP INS.	23,879.00	0	23,879
10-5150-247	APPROPRIATION-ALBEMARLE NUTRITION	47,807.00	0	47,807
10-5150-257	DEPARTMENT SUPPLIES-CRAFTS/CERAMICS	3,500.00	0	3,500
10-5150-260	DEPARTMENTAL SUPPLIES	3,000.00	1,000.00	4,000
10-5150-280	POSTAGE	300.00	0	300
10-5150-310	SENIOR CITIZENS CTR- TRAVEL	3,000.00	-1,000.00	2,000
10-5150-315	TRAINING	3,500.00	0	3,500
10-5150-320	SENIOR CITIZENS CENT- COMMUNICATIONS	1,000.00	800.00	1,800
10-5150-330	UTILITIES-GAS	9,000.00	0	9,000
10-5150-350	SENIOR CENTER- MAINT & REPAIR- BUILDING	1,500.00	0	1,500
10-5150-351	SENIOR CENTER- MAINT & REPAIR - EQUIP	1,500.00	-800.00	700
10-5150-370	TRAVEL-SENIOR GAMES	300.00	0	300
10-5150-380	SENIOR CENTER TRIPS	0.00	7,647.00	7,647
10-5150-390	SENIOR CENTER-DUES & SUBSCRIPTIONS	2,100.00	0	2,100
10-5150-600	SENIOR CITIZENS CTR- CONTRACTED SERVICES	4,000.00	0	4,000
10-5150-601	CONTRACTED SERVICES - SCHEDULING SYSTEM	900.00	0	900

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10-5150-650	SENIOR CENTER DONATIONS	0.00	4,659.00	4,659
	<b>Control Total</b>	<b>231,617.00</b>	<b>12,601.00</b>	<b>244,218.00</b>
10-5155-000	VETERAN SERVICE:	0	0	0
10-5155-320	VETERAN SERVICE OFFC- COMMUNICATIONS	600.00	0	600
	<b>Control Total</b>	<b>600.00</b>	<b>0.00</b>	<b>600.00</b>
10-5310-000	SOCIAL SERVICES- ADMINISTRATION:	0	0	0
10-5310-010	SALARIES & WAGES-BOARD	1,500.00	0	1,500
10-5310-011	SS ADMIN.- S & W- REGULAR	2,194,520.00	-108,443.00	2,086,077
10-5310-013	SALARIES & WAGES-LONGEVITY	19,351.00	0	19,351
10-5310-030	LEGAL - IV-D	25,000.00	-13,500.00	11,500
10-5310-031	CHILD SUPPORT CONTRACT	0.00	135,000.00	135,000
10-5310-090	SS ADMIN.- FICA TAX	169,361.00	-6,877.00	162,484
10-5310-100	SS ADMIN.- RETIREMENT	442,774.00	-16,180.00	426,594
10-5310-101	SS ADMIN.- 401(K) CONTRIB.	66,416.00	0	66,416
10-5310-130	HUMAN SERVICES- UNEMPLOYMENT INS.	16,512.00	0	16,512
10-5310-140	SS ADMIN.- WORKMAN'S COMP	52,715.00	0	52,715
10-5310-180	LEGAL-PROTECTIVE SERVICES	45,000.00	-2,000.00	43,000
10-5310-181	SS ADMIN.- GROUP INS.	466,869.00	-25,000.00	441,869
10-5310-250	MAINT & REPAIR - VEHICLE	7,500.00	0	7,500
10-5310-257	SS ADMIN.- COUNTY GENERAL ASSISTANCE	5,000.00	7,500.00	12,500
10-5310-258	DSS COMMUNITY DONATIONS-CHRISTMAS	0.00	2,578.00	2,578
10-5310-259	DSS COMMUNITY DONATIONS-FOSTER CHILDREN	0.00	812.00	812
10-5310-260	DEPARTMENTAL SUPPLIES	45,000.00	-6,000.00	39,000
10-5310-268	FOOD STAMPS DIRECT CHARGE	5,500.00	-1,200.00	4,300
10-5310-270	SERVICE AWARDS	600.00	0	600
10-5310-310	TRAVEL	8,000.00	4,000.00	12,000
10-5310-311	SS ADMIN - VEHICLE FUEL	9,000.00	0	9,000
10-5310-315	TRAINING	15,000.00	11,000.00	26,000
10-5310-320	SS ADMIN.- COMMUNICATIONS	25,000.00	0	25,000
10-5310-330	UTILITITES	25,000.00	0	25,000
10-5310-340	SS ADMIN.- POSTAGE	12,000.00	-1,500.00	10,500
10-5310-350	SS ADMIN.- MAINT AND REPAIR- BLDG.	15,000.00	10,050.00	25,050
10-5310-351	SS ADMIN.- REPAIR AND MAINT- EQUIP.	2,500.00	2,000.00	4,500
10-5310-370	SS ADMIN.- ADVERTISING	2,000.00	-800.00	1,200
10-5310-390	SS ADMIN.- DUES AND SUBSCRIPTION	15,000.00	0	15,000
10-5310-410	LEASE-EQUIPMENT	3,000.00	-3,000.00	0
10-5310-550	SOCIAL SERVICES- CAPITAL OUTLAY- EQUIPMEN	128,000.00	86,900.00	214,900
10-5310-600	SOCIAL SERVICES- CONTRACTED SERVICES	95,710.00	35,000.00	130,710
10-5310-601	MAINT AGREEMENTS-NC CORRELS	1,300.00	0	1,300
10-5310-602	MAINT AGREEMENTS-INFO INC.	4,910.00	0	4,910
10-5310-605	SS ADMIN - SECURITY CONTRACT	25,000.00	0	25,000
10-5310-610	SS ADMIN.- VENDOR FEES	9,000.00	-3,000.00	6,000
10-5310-611	SS FAMILY REUNIFICATION (PSYCH EVALS)	10,000.00	0	10,000
	<b>Control Total</b>	<b>3,969,038.00</b>	<b>107,340.00</b>	<b>4,076,378.00</b>
10-5380-000	SOCIAL SERVICES-ECONOMIC SUPPORT:	0	0	0
10-5380-011	IN-HOME SERVICES (100%)	81,922.00	-1,181.00	80,741
10-5380-030	SS ECONOMIC SUPPORT- CRISIS INTERVENTION	71,992.00	0	71,992
10-5380-190	WF EMPLOYMENT SERVICES	10,000.00	0	10,000
10-5380-370	TANF-EMERGENCY ASSISTANCE	20,000.00	11,340.00	31,340
10-5380-375	DSS COMMUNITY DONATIONS-EMERGENCY RELIEF	0.00	316.00	316

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10-5380-376	TITLE IV-FOSTER CARE	135,000.00	0	135,000
10-5380-377	STATE FOSTER HOME CARE	50,000.00	-8,100.00	41,900
10-5380-379	SS ECONOMIC SUPPORT- SPECIAL ASSISTANCE	97,500.00	-12,500.00	85,000
10-5380-381	TITLE IV-E ADOPTION	24,150.00	-2,500.00	21,650
10-5380-383	SPECIAL LINKS (100%)	5,000.00	0	5,000
10-5380-384	CHILD CARE (MOE-PART OF &65K MIN)	20,000.00	-9,500.00	10,500
10-5380-403	SS ECONOMIC SUPPORT- BLIND COMMISSION	2,500.00	-350.00	2,150
10-5380-404	SS ECONOMIC SUPP-CIP/LIEAP SUPPLEMENTS	0.00	14,382.00	14,382
10-5380-405	LIHWAP-LOW INCOME HOUSEHLD WATER ASSIST	0.00	14,424.00	14,424
10-5380-406	LIEAP PAYMENTS	50,000.00	0	50,000
10-5380-407	ADOPTION PROMOTIONS	0.00	72,645.00	72,645
10-5380-408	SS ECON SUPPORT - MEDICAID PAYBACKS	12,500.00	-7,500.00	5,000
10-5380-409	SS ECON SUPPORT - STATE PROGRAM RETURNS	12,500.00	7,660.00	20,160
10-5380-410	GENERAL ASSISTANCE-FOSTER CARE CHILDREN	9,500.00	0	9,500
	<b>Control Total</b>	<b>602,564.00</b>	<b>79,136.00</b>	<b>681,700.00</b>
10-5400-000	SOCIAL SERVICES TRANSPORTATION:	0	0	0
10-5400-200	DOT GRANT - OFFICE SUPPLIES (85% REIMB)	6,000.00	-500.00	5,500
10-5400-202	DOT GRANT-CLEANING/OTHER SUPPLIES (85%)	6,000.00	0	6,000
10-5400-250	MAINT & REPAIR-VEHICLE	35,000.00	0	35,000
10-5400-260	- TRANSIT ADVERTISING	5,000.00	0	5,000
10-5400-310	SS TRANSPORTATION- WF TRANSPORTATION	15,000.00	-2,000.00	13,000
10-5400-311	RIVERLIGHT TRANSIT VEHICLE FUEL	37,500.00	0	37,500
10-5400-315	DOT GRANT - TRAVEL/TRAINING (85% REIMB)	4,500.00	0	4,500
10-5400-320	SS TRANSPORTATION- COMMUNICATIONS	6,500.00	0	6,500
10-5400-347	GRANT-RDC TRANSPORTATION	6,000.00	0	6,000
10-5400-372	VOLUNTEER TRANSPORTATION-MEDICAID	35,000.00	-8,819.00	26,181
10-5400-390	DOT-DUES AND SUBSCRIPTIONS (85% REIMB)	750.00	500.00	1,250
10-5400-540	CAPITAL OUTLAY-VAN REPLACEMENT	280,000.00	0	280,000
10-5400-600	SS TRANSPORTATION- WORK FIRST DOT	3,354.00	608.00	3,962
10-5400-601	MAINT AGREEMENTS-CTS SOFTWARE	11,230.00	0	11,230
10-5400-602	CONTRACTED LABOR - RIVERLIGHT	0.00	10,000.00	10,000
10-5400-603	DRUG TEST CONTRACT-SAFETY WORKS	1,000.00	0	1,000
10-5400-610	SENIOR CENTER TRANSPORTATION	6,000.00	0	6,000
	<b>Control Total</b>	<b>458,834.00</b>	<b>-211.00</b>	<b>458,623.00</b>
10-5830-000	JUVENILE SERVICE:	0	0	0
10-5830-200	JCPC-WASHINGTON COUNTY YOUTH	9,650.00	0	9,650
10-5830-250	JCPC - CBA	10,910.00	0	10,910
10-5830-299	JCPC - ROANOKE AREA YOUTH	76,183.00	0	76,183
	<b>Control Total</b>	<b>96,743.00</b>	<b>0.00</b>	<b>96,743.00</b>
10-5910-000	EDUCATION-SCHOOLS/COMMUNITY COLLEGE:	0	0	0
10-5910-991	CURRENT EXPENSE - BOE	1,735,000.00	0	1,735,000
	<b>Control Total</b>	<b>1,735,000.00</b>	<b>0.00</b>	<b>1,735,000.00</b>
10-5911-000	COMMUNICATIONS:	0	0	0
10-5911-010	COMMUNICATIONS-S & W- REGULAR	228,127.00	0	228,127
10-5911-030	SALARIES & WAGES-OVERTIME	65,000.00	0	65,000
10-5911-031	SALARIES & WAGES-PARTTIME	50,000.00	0	50,000
10-5911-040	SALARIES & WAGES-LONGEVITY	316.00	8.00	324
10-5911-090	COMMUNICATIONS- FICA TAX	26,272.00	0	26,272
10-5911-100	COMMUNICATIONS- RETIREMENT	68,688.00	0	68,688
10-5911-130	COMMUNICATIONS- 401(K) CONTRIB.	10,303.00	0	10,303

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10-5911-131	COMMUNICATIONS - UNEMPLOYMENT	2,368.00	0	2,368
10-5911-140	COMMUNICATIONS- WORKERS' COMP	2,092.00	0	2,092
10-5911-180	COMMUNICATIONS- GROUP INS.	63,604.00	0	63,604
10-5911-210	UNIFORMS	3,000.00	0	3,000
10-5911-260	DEPARTMENTAL SUPPLIES	7,000.00	0	7,000
10-5911-310	TRAVEL	1,500.00	0	1,500
10-5911-315	TRAINING	5,000.00	0	5,000
10-5911-320	COMMUNICATIONS	17,000.00	0	17,000
10-5911-330	POSTAGE	100.00	0	100
10-5911-412	MAINT AGREEMENTS-DCI/OMINIX	1,500.00	0	1,500
10-5911-413	MAINT AGREEMENTS-SOUTHERN SOFTWARE	2,208.00	0	2,208
10-5911-415	MAINTENANCE AGREEMENT - MOTOROLA	14,551.00	0	14,551
10-5911-540	CAPITAL OUTLAY EQUIPMENT-PRIMARY PSAP	9,000.00	0	9,000
10-5911-610	GRANT-NCDIT WASHINGTON CO RADIO UPGRADE	0.00	100,462.00	100,462
	<b>Control Total</b>	<b>577,629.00</b>	<b>100,470.00</b>	<b>678,099.00</b>
10-5940-000	REHABILITATION:	0	0	0
10-5940-991	TRILLIUM-LOCAL FUNDING	27,000.00	0	27,000
10-5940-992	TRILLIUM-ABC BOTTLE TAX	3,000.00	0	3,000
10-5940-993	ALBEMARLE TIDELAND RET OPEB	13,240.00	0	13,240
	<b>Control Total</b>	<b>43,240.00</b>	<b>0.00</b>	<b>43,240.00</b>
10-6000-000	MEDICAL EXAMINER:	0	0	0
10-6000-180	CONTRACT-MEDICAL EXAMINER	10,000.00	0	10,000
	<b>Control Total</b>	<b>10,000.00</b>	<b>0.00</b>	<b>10,000.00</b>
10-6050-000	COOPERATIVE EXT SERVICE:	0	0	0
10-6050-010	COOPERATIVE EXT SERV- S & W - REGULAR	95,050.00	0	95,050
10-6050-090	COOPERATIVE EXT SERV- FICA TAX EXPENSE	7,270.00	0	7,270
10-6050-100	COOPERATIVE EXT SERV- RETIREMENT	25,664.00	0	25,664
10-6050-130	COOPERATIVE EXT SERV- UNEMPLOYMENT INS.	951.00	0	951
10-6050-140	COOPERATIVE EXT SERV- WORKMAN'S COMP	110.00	0	110
10-6050-180	COOPERATIVE EXT SERV- GROUP INS.	17,010.00	0	17,010
10-6050-260	DEPARTMENTAL SUPPLIES	1,800.00	0	1,800
10-6050-310	TRAVEL	1,200.00	0	1,200
10-6050-320	COOPERATIVE EXT SERV- COMMUNICATIONS	1,550.00	0	1,550
10-6050-340	COOPERATIVE EXT SERV- POSTAGE	150.00	0	150
10-6050-350	MAINT & REPAIR-EQUIPMENT	300.00	0	300
10-6050-390	DUES & SUBSCRIPTIONS	995.00	0	995
10-6050-410	LEASE-EQUIPMENT	2,125.00	0	2,125
10-6050-998	MIPPA GRANT-MEDICAID IMPROVEMENT FOR PAT	2,500.00	689.00	3,189
10-6050-999	GRANT - SHIIP	5,129.00	2,689.00	7,818
	<b>Control Total</b>	<b>161,804.00</b>	<b>3,378.00</b>	<b>165,182.00</b>
10-6060-000	SOIL & WATER:	0	0	0
10-6060-030	SALARIES & WAGES-REGULAR	31,251.00	0	31,251
10-6060-031	SALARIES & WAGES-PART TIME	13,000.00	0	13,000
10-6060-090	SOIL & WATER- FICA TAX	3,385.00	0	3,385
10-6060-100	SOIL & WATER- RETIREMENT	8,850.00	0	8,850
10-6060-101	SOIL AND WATER- 401(K) CONTRIB.	1,328.00	0	1,328
10-6060-130	SOIL & WATER- UNEMPLOYMENT INS.	280.00	0	280
10-6060-140	SOIL & WATER- WORKMAN'S COMP	1,248.00	0	1,248
10-6060-180	SOIL & WATER CONSERV- GROUP INS.	7,959.00	0	7,959
10-6060-200	SOIL & WATER- DEPTAL SUPPLIES	1,500.00	-300.00	1,200



**Expenditure Transaction Report - Budget Amendments/Transfers as of 2/28/2024**

10-6060-310	SOIL & WATER- TRAVEL	1,200.00	500.00	1,700
10-6060-315	TRAINING	2,400.00	0	2,400
10-6060-320	SOIL & WATER- COMMUNICATIONS	2,000.00	0	2,000
10-6060-330	SOIL & WATER - POSTAGE	250.00	0	250
10-6060-350	MAINT & REPAIR - EQUIPMENT	750.00	300.00	1,050
10-6060-380	SOIL & WATER - ADVERTISING	350.00	0	350
10-6060-390	DUES & SUBSCRIPTIONS	800.00	-500.00	300
	<b>Control Total</b>	<b>76,551.00</b>	<b>0.00</b>	<b>76,551.00</b>
10-6110-000	CULTURAL/LIBRARY:	0	0	0
10-6110-991	REGIONAL LIBRARY	205,000.00	0	205,000
	<b>Control Total</b>	<b>205,000.00</b>	<b>0.00</b>	<b>205,000.00</b>
10-6120-000	RECREATION:	0	0	0
10-6120-010	RECREATION-S & W- REGULAR	42,638.00	0	42,638
10-6120-030	SALARIES & WAGES-PARTTIME	20,000.00	0	20,000
10-6120-040	SALARIES & WAGES-LONGEVITY	1,131.00	29.00	1,160
10-6120-090	RECREATION- FICA TAX EXPENSE	5,077.00	0	5,077
10-6120-100	RECREATION- RETIREMENT	13,274.00	0	13,274
10-6120-101	RECREATION- 401(K) CONTRIB.	1,991.00	0	1,991
10-6120-130	RECREATION- UNEMPLOYMENT INS.	296.00	0	296
10-6120-140	RECREATION- WORKMAN'S COMP	3,691.00	0	3,691
10-6120-180	RECREATION- GROUP INS.	8,006.00	0	8,006
10-6120-200	SUPPLIES & MATERIALS	6,000.00	0	6,000
10-6120-250	SUPPLIES - VEHICLES	5,000.00	0	5,000
10-6120-260	OFFICE SUPPLIES	3,000.00	0	3,000
10-6120-270	SPORTS EQUIPMENT	9,000.00	0	9,000
10-6120-271	RECREATION-SERVICE AWARDS	200.00	0	200
10-6120-310	TRAVEL	5,000.00	0	5,000
10-6120-315	TRAINING	750.00	0	750
10-6120-320	RECREATION- COMMUNICATIONS	3,250.00	800.00	4,050
10-6120-325	POSTAGE	100.00	0	100
10-6120-330	RECREATION- COUNTY RECREATION- UTILITIES	16,000.00	0	16,000
10-6120-350	MAINT & REPAIR - BUILDINGS	16,000.00	0	16,000
10-6120-355	MAINT & REPAIR - VEHICLE	5,000.00	0	5,000
10-6120-390	DEPARTMENTAL SUPPLIES - AWARDS	2,000.00	0	2,000
10-6120-450	INSURANCE AND BONDS	2,203.00	0	2,203
10-6120-491	DUES & SUBSCRIPTIONS-TOURNAMENT FEES	2,000.00	0	2,000
10-6120-550	CAPITAL OUTLAY - EQUIPMENT	46,548.00	0	46,548
10-6120-553	MAINTENANCE/EQUIPMENT - SKINNERS	4,000.00	0	4,000
10-6120-610	CONTRACTED SERVICES-LEAD/ASST/OFFICIALS	7,500.00	-800.00	6,700
10-6120-650	RECREATION-DONATIONS	0.00	4,273.00	4,273
10-6120-693	NCDEQ GRANT-RECREATION-VOLKSWAGON SETTLE	110,098.00	0	110,098
	<b>Control Total</b>	<b>339,753.00</b>	<b>4,302.00</b>	<b>344,055.00</b>
10-6180-000	COMMUNITY ALTERNATIVE:	0	0	0
10-6180-600	CONTRACTED SERVICES - IN HOME (100%)	5,000.00	0	5,000
	<b>Control Total</b>	<b>5,000.00</b>	<b>0.00</b>	<b>5,000.00</b>
10-8300-000	CENTRAL SERVICES:	0	0	0
10-8300-120	ADDITIONAL SALARY/BENEFIT EXP-COMP STUDY	260,000.00	-826.00	259,174
10-8300-130	ADDITIONAL UNEMPLOYMENT INSURANCE	5,000.00	0	5,000
10-8300-140	TOSHIBA COPIER MAINTENANCE AGREEMENT	10,000.00	0	10,000
10-8300-321	CENTRAL SERVICES-COMMUNICATIONS-TELECOM	23,000.00	0	23,000

**Expenditure Transaction Report - Budget Amendments/Transfers as of 2/28/2024**

10-8300-391	CENTRAL SERVICES-SOFTWARE LICENSES	16,000.00	0	16,000
10-8300-451	INSURANCE-PROPERTY & LIABILITY	310,849.00	0	310,849
10-8300-452	INSURANCE-TRANSPORTATION (15 PASSENGER)	12,500.00	0	12,500
10-8300-491	APPROP-ALBEMARLE COMMISSION	12,208.00	0	12,208
	<b>Control Total</b>	<b>649,557.00</b>	<b>-826.00</b>	<b>648,731.00</b>
10-9800-000	TRANSFERS:	0	0	0
10-9800-033	TRANSFER TO SANITATION	50,000.00	0	50,000
10-9800-039	TRANSFER TO AIRPORT FUND	99,738.00	0	99,738
10-9800-040	TRANSFER TO WCH PENSION FUND	450,000.00	0	450,000
10-9800-058	TRANSFER TO PROJECTS/GRANTS FUND	10,000.00	9,226.00	19,226
10-9800-070	TRANSFER TO RE-VAL FUND	40,000.00	0	40,000
10-9800-982	TRANSFER TO WASH CO EMS	398,952.00	0	398,952
	<b>Control Total</b>	<b>1,048,690.00</b>	<b>9,226.00</b>	<b>1,057,916.00</b>
10-9990-000	CONTINGENCY	40,000.00	-2,456.00	37,544.00
21-0000-000	CAPITAL OUTLAY-WASHINGTON CO SCHOOLS:	0	0	0.00
21-5912-000	CAPITAL OUTLAY-WASHINGTON CO SCHOOLS:	0	0	0.00
21-5912-691	CAPITAL OUTLAY-WASHINGTON COUNTY SCHOOLS	400,000.00	0	400,000.00
21-5912-695	GRANT-NEEDS BASED PUB SC-PLANNING/DESIGN	2,000,000.00	0	2,000,000.00
21-5912-696	GRANT-NEEDS BASED PUB SC-CONSTRUCTION	47,000,000.00	-569,709.22	46,430,290.78
21-5912-698	GRANT-NEEDS BASED PUB SC-ENGINEERING	140,219.00	109,413.00	249,632.00
21-5912-700	TRUIST PK12 FUNDED CONSTRUCTION	0.00	17,815,502.45	17,815,502.45
21-5912-701	TRUIST PK-12 LOAN-EXPENSE-EARNED INCOME	0.00	321,585.19	321,585.19
21-8000-600	DESIGNATED FOR FUTURE APPROP-BOE CO	19,763,500.00	-19,763,500.00	0.00
21-9200-001	TRUIST INTERERST (STARTS IN FY 24)	431,058.00	0	431,058.00
	<b>Control Total</b>	<b>69,734,777.00</b>	<b>-2,086,708.58</b>	<b>67,685,612.42</b>
30-0000-000	DRAINAGE FUND:	0	0	0
30-7140-000	EDDIE SMITH CANAL:	0	0	0
30-7140-040	PROFESSIONAL SERVICES-EDDIE SMITH CANAL	2,000.00	-200.00	1,800
30-7140-380	EDDIE SMITH CANAL-ADVERTISING	0.00	200.00	200
30-7140-600	EDDIE SMITH CANAL- DRAINAGE- CON SVC PR	15,000.00	0	15,000
	<b>Control Total</b>	<b>17,000.00</b>	<b>0.00</b>	<b>17,000.00</b>
30-8000-000	WATERSHED IMPROVEMENT:	0	0	0
30-8000-340	BEAVER CONTROL	35,000.00	0	35,000
30-8000-600	AQUATIC WEED SPRAYING	30,000.00	0	30,000
30-8000-610	CLEARING & SNAGGING	30,000.00	0	30,000
30-8000-611	MAUL 7 KENDRICKS CREEKS PROJECT	11,000.00	0	11,000
	<b>Control Total</b>	<b>106,000.00</b>	<b>0.00</b>	<b>106,000.00</b>
33-0000-000	SANITATION FUND:	0	0	0
33-7400-000	LANDFILL & COLLECTION:	0	0	0
33-7400-010	LANDFILL & COLLECT-S & W- REGULAR	58,598.00	-1,000.00	57,598
33-7400-031	LANDFILL & COLLECT - S & W PARTTIME	4,000.00	1,000.00	5,000
33-7400-040	LANDFILL & COLLECT- PROFESSIONAL SERVICE	25,000.00	0	25,000
33-7400-090	LANDFILL & COLLECT- FICA TAX EXPENSE	4,788.00	0	4,788
33-7400-100	LANDFILL & COLLECT- RETIREMENT EXPENSE	12,520.00	0	12,520
33-7400-101	LANDFILL & COLLECT- 401(K) CONTRIB.	1,878.00	0	1,878
33-7400-130	LANDFILL & COLLECTIO- UNEMPLOYMENT INS.	592.00	0	592
33-7400-140	LANDFILL & COLLECT- WORKMAN'S COMP	7,435.00	0	7,435
33-7400-180	LANDFILL & COLLECT- GROUP INS.	15,906.00	0	15,906
33-7400-200	MAINTENANCE SUPPLIES & MATERIALS	1,500.00	0	1,500
33-7400-210	LANDFILL & COLLECT - UNIFORMS	800.00	0	800

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33-7400-250	SUPPLIES & MATERIALS-VEHICLE	6,000.00	0	6,000
33-7400-260	DEPARTMENTAL SUPPLIES	3,000.00	0	3,000
33-7400-310	TRAVEL	300.00	0	300
33-7400-315	TRAINING	2,500.00	0	2,500
33-7400-320	LANDFILL & COLLECT- COMMUNICATIONS	2,300.00	0	2,300
33-7400-330	LANDFILL & COLLECT- UTILITIES	2,000.00	0	2,000
33-7400-340	LANDFILL & COLLECT- POSTAGE	250.00	0	250
33-7400-350	MAINTENANCE AND REPAIR-EQUIPMENT	15,000.00	0	15,000
33-7400-370	LANDFILL & COLLECT- ADVERTISING	1,500.00	0	1,500
33-7400-390	LANDFILL & COLLECT-DUES & SUBSCRIPTIONS	6,000.00	0	6,000
33-7400-550	CAPITAL OUTLAY-EQUIPMENT	18,000.00	0	18,000
33-7400-600	CONTRACTED SERVICES	75,000.00	0	75,000
33-7400-991	LANDFILL & COLLECTIO- NC DOR ASSESSMENT	3,000.00	0	3,000
33-7400-999	LANDFILL POSTCLOSURE COSTS	50,000.00	0	50,000
33-7401-600	CONTRACT-SCRAP TIRE	130,000.00	0	130,000
33-7402-600	CONTRACT-GARBAGE COLLECTIONS	905,000.00	0	905,000
33-7402-606	ARSWMA ADM FEES	3,974.00	0	3,974
33-7402-610	CONTRACT-REGIONAL LANDFILL	300,000.00	0	300,000
33-7500-000	LANDFILL - DEPRECIATION	6,348.00	0	6,348
	<b>Control Total</b>	<b>1,663,189.00</b>	<b>0.00</b>	<b>1,663,189.00</b>
35-0000-000	WATER WORKS:	0	0	0
35-7130-000	OPERATIONS & MAINTENANCE:	0	0	0
35-7130-010	OPERATION&MAINT.-S & W- REGULAR	200,827.00	0	200,827
35-7130-040	OPERATION&MAINT.- PROFESSIONAL SERVICES	56,500.00	0	56,500
35-7130-050	SALARIES & WAGES-LONGEVITY	1,801.00	46.00	1,847
35-7130-090	OPERATION&MAINT.- FICA TAX EXPENSE	15,501.00	0	15,501
35-7130-100	OPERATION&MAINT.- RETIREMENT EXPENSE	40,526.00	0	40,526
35-7130-101	OPERATION- 401(K) CONTRIB.	6,079.00	0	6,079
35-7130-130	OPERATION&MAINT.- UNEMPLOYMENT INS.	1,776.00	-46.00	1,730
35-7130-140	OPERATION&MAINT.- WORKMAN'S COMP	11,187.00	0	11,187
35-7130-180	OPERATION&MAINT.- GROUP INS.	49,780.00	0	49,780
35-7130-200	SUPPLIES & MATERIALS	25,000.00	4,250.00	29,250
35-7130-210	OPERATION&MAINT.- UNIFORMS	2,200.00	0	2,200
35-7130-250	VEHICLE SUPPLIES	17,500.00	0	17,500
35-7130-260	DEPARTMENTAL SUPPLIES	4,500.00	0	4,500
35-7130-298	MAINT & REPAIR-TANK	66,000.00	0	66,000
35-7130-315	TRAINING	4,000.00	-3,000.00	1,000
35-7130-320	OPERATION&MAINT.- COMMUNICATIONS	3,800.00	0	3,800
35-7130-330	UTILITIES-ELECTRICITY	12,500.00	0	12,500
35-7130-340	OPERATION&MAINT.- POSTAGE	24,000.00	0	24,000
35-7130-350	MAINT & REPAIR-EQUIPMENT	25,000.00	0	25,000
35-7130-370	OPERATION&MAINT.- ADVERTISING	500.00	0	500
35-7130-380	DOT UTILITY RELOCATION FEES (100% REIM)	0.00	178,090.00	178,090
35-7130-390	OPERATION&MAINT.- DUES & SUBSCRIPTIONS	8,500.00	-2,000.00	6,500
35-7130-410	LEASE COPIER FEES-CUSTOMER SERVICES	1,000.00	0	1,000
35-7130-540	CAPITAL OUTLAY - VEHICLE	40,000.00	4,500.00	44,500
35-7130-550	CAPITAL OUTLAY-EQUIPMENT	184,000.00	8,085.00	192,085
35-7130-580	DEBT SERVICE-NC DENR	27,993.00	0	27,993
35-7130-600	CONTRACTS-MOWING	20,000.00	0	20,000
35-7130-690	NCDEQ GRANT-ASSET INVENTORY ASSESSMENT	237,000.00	0	237,000

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35-7130-691	NCDEQ VUR PEA RIDGE TRANS GRANT	5,472,000.00	0	5,472,000
35-7130-692	NCDEQ VUR ROPER CONNECTION GRANT	970,000.00	200.00	970,200
35-7130-693	NCDEQ VUR TRAINING GRANT	0.00	2,000.00	2,000
35-7130-998	COST ALLOCATION-GENERAL FUND	100,000.00	0	100,000
	<b>Control Total</b>	<b>7,629,470.00</b>	<b>192,125.00</b>	<b>7,821,595.00</b>
35-7135-000	TREATMENT PLANT:	0	0	0
35-7135-010	TREATMENT PLANT-S & W- REGULAR	69,111.00	0	69,111
35-7135-090	TREATMENT PLANT- FICA TAX EXPENSE	5,287.00	0	5,287
35-7135-100	TREATMENT PLANT- RETIREMENT EXPENSE	13,822.00	0	13,822
35-7135-101	TREATMENT PLANT- 401(K) CONTRIB.	2,073.00	0	2,073
35-7135-130	TREATMENT PLANT- UNEMPLOYMENT INS.	592.00	0	592
35-7135-140	TREATMENT PLANT- WORKMAN'S COMP	5,167.00	0	5,167
35-7135-180	TREATMENT PLANT- GROUP INS.	15,941.00	0	15,941
35-7135-200	SUPPLIES & MATERIALS	7,500.00	-750.00	6,750
35-7135-210	TREATMENT PLANT- UNIFORMS	2,000.00	0	2,000
35-7135-250	TREATMENT PLANT- FUEL	5,000.00	-1,000.00	4,000
35-7135-298	CONTRACTS	22,000.00	0	22,000
35-7135-299	WATER TREATMENT CHEMICALS	60,000.00	0	60,000
35-7135-315	TRAINING	2,500.00	-2,000.00	500
35-7135-320	TREATMENT PLANT- COMMUNICATIONS	2,800.00	1,000.00	3,800
35-7135-330	TREATMENT PLANT- UTILITIES	30,000.00	0	30,000
35-7135-340	TREATMENT PLANT- POSTAGE	250.00	0	250
35-7135-350	MAINT & REPAIR-EQUIPMENT	45,000.00	-9,085.00	35,915
35-7135-370	TREATMENT PLANT- ADVERTISING	500.00	0	500
35-7135-390	TREATMENT PLANT- DUES & SUBSCRIPTIONS	3,500.00	0	3,500
35-7135-541	CAPITAL OUTLAY-EQUIPMENT	295,000.00	0	295,000
	<b>Control Total</b>	<b>588,043.00</b>	<b>-11,835.00</b>	<b>576,208.00</b>
35-9100-000	DEBT PRINCIPAL	0	0	0
35-9100-030	2021 WATER REV REFUNDING BOND-PRINCIPAL	264,000.00	0	264,000
	<b>Control Total</b>	<b>264,000.00</b>	<b>0.00</b>	<b>264,000.00</b>
35-9200-000	DEBT INTEREST:	0	0	0
35-9200-030	2021 WATER REV REFUNDING BOND-INTEREST	60,715.00	0	60,715
	<b>Control Total</b>	<b>60,715.00</b>	<b>0.00</b>	<b>60,715.00</b>
37-0000-000	WASHINGTON COUNTY EMS:	0	0	0
37-4330-000	WASHINGTON COUNTY EMS:	0	0	0
37-4330-010	SALARIES & WAGES-REGULAR	714,214.00	0	714,214
37-4330-030	SALARIES & WAGES-OVERTIME	300,000.00	0	300,000
37-4330-040	SALARIES & WAGES-PARTTIME	30,000.00	0	30,000
37-4330-050	SALARIES & WAGES-LONGEVITY	4,384.00	0	4,384
37-4330-090	FICA TAXES	80,217.00	0	80,217
37-4330-100	- RETIREMENT EXPENSE	203,720.00	0	203,720
37-4330-101	- 401K CONTRIB.	30,558.00	0	30,558
37-4330-130	EMS OPERATIONS- UNEMPLOYMENT INS.	5,920.00	0	5,920
37-4330-140	- WORKMAN COMP	99,577.00	0	99,577
37-4330-180	GROUP INSURANCE	159,484.00	0	159,484
37-4330-190	TRAINING	6,000.00	0	6,000
37-4330-200	SUPPLIES & MATERIALS	55,000.00	0	55,000
37-4330-210	UNIFORMS	4,000.00	0	4,000
37-4330-250	FUEL	75,000.00	0	75,000
37-4330-260	DEPARTMENTAL SUPPLIES	15,000.00	0	15,000

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37-4330-270	SERVICE AWARDS	75.00	0	75
37-4330-295	PORTABLE COMM HARDWARE	2,500.00	0	2,500
37-4330-320	- COMMUNICATIONS	5,100.00	0	5,100
37-4330-350	POSTAGE	100.00	0	100
37-4330-355	MAINT & REPAIR-EQUIPMENT	42,000.00	0	42,000
37-4330-390	WASH EMS - DUES & SUBSCRIPTIONS	8,100.00	0	8,100
37-4330-396	EMS-MEDICAID COST REPORT	12,000.00	0	12,000
37-4330-399	QUARTERLY INTERGOVERNMENTAL TRANSFER FEE	44,000.00	0	44,000
37-4330-540	CAPITAL OUTLAY-VEHICLES	54,000.00	0	54,000
37-4330-550	WASH CO EMS- CAPITAL OUTLAY- EQUIPMENT	0.00	17,478.00	17,478
37-4330-600	CONTRACTS-MEDICAL DIRECTOR	23,250.00	0	23,250
37-4330-610	CONTRACTS-BILLING	39,825.00	0	39,825
37-4330-611	WASH EMS-CONTRACTS-DRUG SCREENING	5,180.00	0	5,180
37-4330-650	EMS DONATIONS	0.00	528.00	528
37-4330-652	DUKE RACE-CARS GRANT	0.00	16,100.00	16,100
37-4330-653	UNC PECC+ PROGRAM GRANT	0.00	7,825.00	7,825
37-4330-654	WEYERHAEUSER GIVING GRANT	0.00	1,500.00	1,500
	<b>Control Total</b>	<b>2,019,204.00</b>	<b>43,431.00</b>	<b>2,062,635.00</b>
37-4376-000	TRANSPORT SERVICE:	0	0	0
37-4376-010	SALARIES & WAGES-REGULAR	104,726.00	0	104,726
37-4376-030	SALARIES & WAGES-OVERTIME	18,000.00	0	18,000
37-4376-040	SALARIES & WAGES-PARTTIME	18,000.00	0	18,000
37-4376-090	FICA TAXES	10,765.00	0	10,765
37-4376-100	TRANSPORT SERVICE- RETIREMENT EXPENSE	28,145.00	0	28,145
37-4376-101	TRANSPORT SERVICE- 401K CONTRIB.	3,682.00	0	3,682
37-4376-130	TRANSPORT- UNEMPLOYMENT INS.	1,184.00	0	1,184
37-4376-140	TRANSPORT SERVICE- WORKMAN'S COMP	13,364.00	0	13,364
37-4376-180	GROUP INSURANCE	31,771.00	0	31,771
37-4376-200	SUPPLIES & MATERIALS	20,000.00	0	20,000
37-4376-210	TRANSPORT SERVICE- UNIFORMS	2,500.00	0	2,500
37-4376-250	FUEL	15,000.00	0	15,000
37-4376-260	TRANSPORT - DEPARTMENTAL SUPPLIES	6,000.00	0	6,000
37-4376-295	PORTABLE COMM HARDWARE	1,500.00	-515.00	985
37-4376-320	TRANSPORT SERVICE- COMMUNICATIONS	1,700.00	0	1,700
37-4376-355	MAINT & REPAIR-EQUIPMENT	10,000.00	0	10,000
37-4376-370	ADVERTISING	2,500.00	0	2,500
37-4376-390	TRANSPORT - DUES & SUBSCRIPTIONS	4,800.00	0	4,800
37-4376-550	CAPITAL OUTLAY-EQUIPMENT	28,500.00	515.00	29,015
37-4376-610	CONTRACTS-BILLING	19,470.00	0	19,470
	<b>Control Total</b>	<b>341,607.00</b>	<b>0.00</b>	<b>341,607.00</b>
38-8135-000	AIRPORT:	0	0	0
38-8135-671	NPE FEDERAL GRANT FY 20-21	166,667.00	-197.00	166,470
38-8135-672	NPE FEDERAL GRANT FY 21-22	166,667.00	0	166,667
38-8135-673	NPE FEDERAL GRANT FY 22-23	166,667.00	0	166,667
38-8135-674	NPE FEDERAL GRANT-FY 23-24	166,667.00	0	166,667
	<b>Control Total</b>	<b>666,668.00</b>	<b>-197.00</b>	<b>666,471.00</b>
39-0000-000	AIRPORT OPERATIONS:	0	0	0
39-4530-000	AIRPORT:	0	0	0
39-4530-010	AIRPORT-S & W- REGULAR	41,001.00	0	41,001
39-4530-030	SALARIES & WAGES-LONGEVITY	820.00	21.00	841

**Expenditure Transaction Report - Budget Amendments/Transfers as of 2/28/2024**

39-4530-032	SALARIES & WAGES - PARTTIME	14,000.00	0	14,000
39-4530-090	FICA TAX	4,269.00	0	4,269
39-4530-100	AIRPORT - RETIREMENT	11,164.00	0	11,164
39-4530-101	AIRPORT - 401K	1,675.00	0	1,675
39-4530-130	AIRPORT- UNEMPLOYMENT INS.	296.00	-21.00	275
39-4530-140	AIRPORT- WORKMAN'S COMP	3,526.00	0	3,526
39-4530-180	AIRPORT - GROUP INSURANCE	7,992.00	0	7,992
39-4530-190	CONTRACTED SERVICES	3,000.00	0	3,000
39-4530-200	AIRPORT- DEPARTMENTAL SUPPLIES	3,000.00	0	3,000
39-4530-250	AIRPORT- AV GAS AND JET FUEL	90,000.00	0	90,000
39-4530-270	AIRPORT - SERVICE AWARDS	100.00	0	100
39-4530-310	AIRPORT- TRAVEL	2,500.00	0	2,500
39-4530-320	AIRPORT- COMMUNICATIONS	1,750.00	0	1,750
39-4530-330	AIRPORT- UTILITIES	9,000.00	0	9,000
39-4530-331	POSTAGE	100.00	0	100
39-4530-350	MAINT & REPAIR-BUILDING	3,000.00	0	3,000
39-4530-351	MAINT & REPAIR-EQUIPMENT	10,000.00	0	10,000
39-4530-352	MAINT & REPAIR - FUELMASTER	1,500.00	0	1,500
39-4530-390	AIRPORT- DUES AND SUBSCRIPTIONS	1,000.00	0	1,000
39-4530-450	INSURANCE	4,000.00	422.00	4,422
39-4530-550	AIRPORT- CAPITAL OUTLAY- EQUIPMENT	25,000.00	-422.00	24,578
39-4530-997	DESIGNATED FOR FUTURE APPROPRIATION	20,000.00	0	20,000
39-4530-998	AIRPORT- SALES TAX ON FUEL	7,000.00	0	7,000
	<b>Control Total</b>	<b>265,693.00</b>	<b>0.00</b>	<b>265,693.00</b>
40-0000-000	WC HOSPITAL PENSION FUND:	0	0	0
40-4155-000	WC HOSPITAL PENSION FUND:	0	0	0
40-4155-190	PROF SERVICE-HOSPITAL PENSION-LEGAL	50,000.00	0	50,000
40-4155-215	PROFESSIONAL SERVICES-HOSPITAL	30,000.00	0	30,000
40-4155-997	DESIGNATED FOR FUTURE APPROPRIATION	70,000.00	0	70,000
40-4155-999	PROFESSIONAL SERVICE-HOSPITAL PENSION	300,000.00	0	300,000
	<b>Control Total</b>	<b>450,000.00</b>	<b>0.00</b>	<b>450,000.00</b>
50-0000-000	OPIOID SETTLEMENT FUND:	0	0	0
50-4100-000	OPIOID SETTLEMENT FUND:	0	0	0
50-4100-001	2ND JUDICIAL DIST DRUG REC COURT CONTRIB	0.00	5,000.00	5,000
50-4200-001	STRATEGY 7- NALOXONE DISTRIBUTION	0.00	10,615.10	10,615
50-4200-002	STRATEGY 9 - HARM REDUCTION SSP	0.00	10,615.09	10,615
	<b>Control Total</b>	<b>0.00</b>	<b>26,230.19</b>	<b>26,230.19</b>
50-9990-000	CONTINGENCY	0.00	67,482.45	67,482.45
51-0000-000	DSS TRUST FUND ACCOUNTS:	0	0	0.00
51-4000-000	DSS TRUST FUND ACCOUNTS:	0	0	0.00
51-4100-001	DSS TRUST ACCOUNTS	180,000.00	0	180,000.00
	<b>Control Total</b>	<b>180,000.00</b>	<b>0.00</b>	<b>247,482.45</b>
55-4100-000	AMERICAN RESCUE PLAN ACT (ARPA) OF 2021:	0	0	0
55-4200-001	LOCAL ASSIST & TRIBAL CONSISTENCY(LACTF)	0.00	72,294.14	72,294
	<b>Control Total</b>	<b>0.00</b>	<b>72,294.14</b>	<b>72,294.14</b>
58-0000-000	PROJECTS/GRANTS FUND:	0	0	0
58-4100-001	EXPENDITURE OF INTEREST EARNED	0.00	7,671.87	7,672
58-4202-000	DEPT OF COMMERCE - MOTORSPORTS GRANT	179,153.00	20,724.00	199,877
58-4203-000	WEYERHAEUSER GIVING GRANT	0.00	2,000.00	2,000
58-4300-003	DPS-WCSO DIR APPROP S.L. 2021-180	84,270.00	0	84,270

**Expenditure Transaction Report - Budget Amendments/Transfers as of 2/28/2024**

58-4300-004	HB103 LPR DIR APPROPRIATION	10,000.00	34,659.00	44,659
58-4301-001	EM BLDG DIRECT APPROP S.L. 2021.180	3,900,000.00	0	3,900,000
58-4301-002	CAP PROJ DIR APPROP SL 2021-180 SEC 40.8	250,000.00	0	250,000
58-6200-001	PARTF GRANT LOCAL MATCH	50,000.00	9,226.00	59,226
	<b>Control Total</b>	<b>4,473,423.00</b>	<b>74,280.87</b>	<b>4,547,703.87</b>
59-0000-000	FUND 59:	0	0	0
59-6900-298	LEVY- DRAINAGE DISTRICT 5 LEVY	0.00	0	0
59-6900-404	CRESWELL TAX LEVY	0.00	0	0
59-6900-411	PLYMOUTH MOTOR VEHICLE TAX - NCVTS	0.00	0	0
59-6900-412	ROPER MOTOR VEHICLE TAX - NCVTS	0.00	0	0
59-6900-413	CRESWELL MOTOR VEHICLE TAX - NCVTS	0.00	0	0
59-6900-414	ALBEMARLE DRAINAGE DISTRICT	0.00	0	0
59-6900-415	PUNGO RIVER DRAINAGE DISTRICT	0.00	0	0
	<b>Control Total</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
63-0000-000	FUND 63:	0	0	0
63-4960-000	TRAVEL & TOURISM:	0	0	0
63-4960-010	MUSEUM/HISTORIC SOCIETY	14,000.00	0	14,000
63-4960-020	WASH CO AFRICAN AMERICAN MUSEUM OPER EXP	6,000.00	0	6,000
63-4960-100	BILLBOARD ADVERTISEMENTS	25,000.00	7,200.00	32,200
63-4960-130	DDA-SIGNAGE, OPEN AIR MARKET, XMAS MKTPL	3,000.00	0	3,000
63-4960-140	CIVIL WAR TRAIL SIGNS MAINTENANCE	1,400.00	0	1,400
63-4960-180	HISTORIC ALBEMARLE TOUR DUES	1,000.00	0	1,000
63-4960-181	ROANOKE RIVER PARTNERS DUES	1,500.00	0	1,500
63-4960-200	NORTH CAROLINA BEAR FESTIVAL	30,000.00	0	30,000
63-4960-210	HISTORICAL SOCIETY-FALL PADDLE	2,000.00	0	2,000
63-4960-220	SPONSORSHIPS & VENDOR FEES-BEAR FEST	0.00	0	0
63-4960-341	MARITIME MUSEUM & LIGHTHOUSE	10,000.00	0	10,000
63-4960-345	LASER LIGHT SHOW	5,000.00	0	5,000
63-4960-346	AFRICAN AMERIC EXPERIENCE OF NE NC DUES	2,000.00	0	2,000
63-4960-348	REHOBOTH CHURCH PRESERVATION SOCIETY	1,400.00	0	1,400
63-4960-349	ROANOKE RIVER LIGHTHOUSE & MARIT MUS GRT	1,350.00	0	1,350
63-4960-350	WASH CO AFRICAN AMERICAN MUSEUM GRANT	725.00	0	725
63-4960-370	CONTRACT-WEBSITE HOST & MAINT	1,200.00	200.00	1,400
	<b>Control Total</b>	<b>105,575.00</b>	<b>7,400.00</b>	<b>112,975.00</b>
63-4970-000	TRAVEL & TOURISM:	0	0	0
63-4970-010	SALARIES & WAGES-DIRECTOR	25,000.00	0	25,000
63-4970-090	TRAVEL- FICA TAX	1,750.00	0	1,750
63-4970-100	TRAVEL- RETIREMENT	4,750.00	265.00	5,015
63-4970-131	TRAVEL - UNEMPLOYMENT	250.00	0	250
63-4970-140	TRAVEL- WORKER'S COMP	160.00	0	160
63-4970-180	TRAVEL- GROUP INS.S	11,500.00	-265.00	11,235
63-4970-260	DEPARTMENTAL SUPPLIES	0.00	2,500.00	2,500
63-4970-370	MARKETING & ADVERTISING-ADMIN	120,000.00	-9,900.00	110,100
63-4970-390	TRAVEL- DUES & SUBSCRIPTIONS	500.00	0	500
63-4970-600	ADMIN FEE 3%- GENERAL FUND	4,500.00	0	4,500
63-4970-602	PROFESSIONAL SERVICES-AUDIT	4,650.00	0	4,650
	<b>Control Total</b>	<b>173,060.00</b>	<b>-7,400.00</b>	<b>165,660.00</b>
69-9100-000	911:	0	0	0
69-9100-180	PROFESSIONAL SERVICES	2,760.00	0	2,760
69-9100-200	DEPARTMENTAL SUPPLIES	15,000.00	-140.00	14,860

**Expenditure Transaction Report - Budget Amendments/Transfers as of 2/28/2024**

69-9100-310	TRAINING	4,000.00	0	4,000
69-9100-320	COMMUNICATIONS	8,000.00	0	8,000
69-9100-350	MAINT & REPAIR-EQUIPMENT	2,100.00	0	2,100
69-9100-351	CONTRACTED SERVICES-SOUNDSIDE	13,368.00	0	13,368
69-9100-352	MAINT AGREEMENT-SOUTHERN SOFTWARE CAD	7,796.00	0	7,796
69-9100-354	MAINT AGREEMENT-SOUTHERN SOFT MAPPING	3,280.00	0	3,280
69-9100-355	MAINT AGREEMENT-SOUTHERN SOFT PAGING	813.00	0	813
69-9100-356	MAINT AGREEMENT-EDGE ONE RECORDER	5,500.00	0	5,500
69-9100-357	MAINT AGREEMENT-WIRELESS COMMUNICATIONS	15,000.00	0	15,000
69-9100-358	MAINT AGREEMENT-ESRI	1,777.00	0	1,777
69-9100-361	MAINT AGREEMENT-EMD	3,700.00	140.00	3,840
69-9100-550	- CAPITAL OUTLAY- EQUIPMENT	35,858.00	0	35,858
	<b>Control Total</b>	<b>118,952.00</b>	<b>0.00</b>	<b>118,952.00</b>
70-0000-000	FUND 70:	0	0	0
70-8600-000	RESERVE FOR REAPPRAISAL	40,000.00	0	40,000
	<b>Final Totals</b>	<b>106,690,514.00</b>	<b>-990,779.93</b>	<b>105,699,734.07</b>



Washington County

**Monthly Financial Summary**  
as of February 28, 2024

	<u>Budget</u>	<u>YTD Activity</u>
<b>General Fund (10):</b>		
Revenues	18,425,255.00	11,387,077.55
Expenditures	(18,425,255.00)	(10,980,955.58)
<b>Balance:</b>	<b>-</b>	<b>406,121.97</b>
<i>*Fund Balance Appropriation</i>		<i>1,953,322.00</i>
<i>*Transfer from General Fund</i>		<i>-</i>

	<u>Budget</u>	<u>YTD Activity</u>
<b>Capital Outlay-Washington Co Schools (21):</b>		
Revenues	67,648,068.42	29,733,515.47
Expenditures	(67,648,068.42)	(27,213,897.79)
<b>Balance:</b>	<b>-</b>	<b>2,519,617.68</b>
<i>*Fund Balance Appropriation</i>		<i>18,937,520.71</i>
<i>*Transfer from General Fund</i>		<i>-</i>

	<u>Budget</u>	<u>YTD Activity</u>
<b>Drainage Fund (30):</b>		
Revenues	123,000.00	85,835.25
Expenditures	(123,000.00)	(40,237.99)
<b>Balance:</b>	<b>-</b>	<b>45,597.26</b>
<i>*Fund Balance Appropriation</i>		<i>22,828.00</i>
<i>*Transfer from General Fund</i>		<i>-</i>

	<u>Budget</u>	<u>YTD Activity</u>
<b>Sanitation Fund (33):</b>		
Revenues	1,663,189.00	1,307,996.19
Expenditures	(1,663,189.00)	(947,812.59)
<b>Balance:</b>	<b>-</b>	<b>360,183.60</b>
<i>*Fund Balance Appropriation</i>		<i>64,916.00</i>
<i>*Transfer from General Fund</i>		<i>50,000.00</i>

	<u>Budget</u>	<u>YTD Activity</u>
<b>Water Fund (35):</b>		
Revenues	8,722,518.00	893,744.08
Expenditures	(8,722,518.00)	(988,186.94)
<b>Balance:</b>	<b>-</b>	<b>(94,442.86)</b>
<i>*Fund Balance Appropriation</i>		<i>394,228.00</i>
<i>*Transfer from General Fund</i>		<i>-</i>

	<u>Budget</u>	<u>YTD Activity</u>
<b>EMS Fund (37):</b>		
Revenues	2,404,242.00	1,494,904.65
Expenditures	(2,404,242.00)	(1,308,390.29)
<b>Balance:</b>	<b>-</b>	<b>186,514.36</b>
<i>*Fund Balance Appropriation</i>		<i>169,215.00</i>
<i>*Transfer from General Fund</i>		<i>398,952.00</i>

	<u>Budget</u>	<u>YTD Activity</u>
<b>Airport TaxiLane Grant Fund (38):</b>		
Revenues	666,471.00	26,991.00
Expenditures	(666,471.00)	(26,990.32)
<b>Balance:</b>	<b>-</b>	<b>0.68</b>
<i>*Fund Balance Appropriation</i>		<i>16,667.00</i>
<i>*Transfer from General Fund</i>		<i>-</i>

	<u>Budget</u>	<u>YTD Activity</u>
<b>Airport Fund (39):</b>		
Revenues	265,693.00	167,490.51
Expenditures	(265,693.00)	(132,196.32)
<b>Balance:</b>	<b>-</b>	<b>35,294.19</b>
<i>*Fund Balance Appropriation</i>		<i>49,955.00</i>
<i>*Transfer from General Fund</i>		<i>99,738.00</i>

	<u>Budget</u>	<u>YTD Activity</u>
<b>WC Hospital Pension Fund (40):</b>		
Revenues	450,000.00	522,238.81
Expenditures	(450,000.00)	(318,071.00)
<b>Balance:</b>	<b>-</b>	<b>204,167.81</b>
<i>*Fund Balance Appropriation</i>		<i>-</i>
<i>*Transfer from General Fund</i>		<i>450,000.00</i>

	<u>Budget</u>	<u>YTD Activity</u>
<b>Opioid Settlement Distribution Fund (50):</b>		
Revenues	93,712.64	147,754.04
Expenditures	(93,712.64)	(26,230.19)
<b>Balance:</b>	<b>-</b>	<b>121,523.85</b>
<i>*Fund Balance Appropriation</i>		<i>-</i>
<i>*Transfer from General Fund</i>		<i>-</i>

**DSS Trust Fund Accounts (51):**

Revenues	180,000.00	127,981.43
Expenditures	(180,000.00)	(130,337.36)
<b>Balance:</b>	<b>-</b>	<b>(2,355.93)</b>

*\*Fund Balance Appropriation* -

*\*Transfer from General Fund* -

**American Rescue Plan Act (ARPA) of 2021 (55):**

Revenues	72,294.14	72,294.14
Expenditures	(72,294.14)	(72,294.14)
<b>Balance:</b>	<b>-</b>	<b>-</b>

*\*Fund Balance Appropriation* -

*\*Transfer from General Fund* -

**Projects/Grants Fund (58):**

Revenues	4,547,703.87	3,608,758.58
Expenditures	(4,547,703.87)	(201,543.20)
<b>Balance:</b>	<b>-</b>	<b>3,407,215.38</b>

*\*Fund Balance Appropriation* 940,000.18

*\*Transfer from General Fund* 19,226.00

**Travel & Tourism Fund (63):**

Revenues	278,635.00	93,549.92
Expenditures	(278,635.00)	(100,471.03)
<b>Balance:</b>	<b>-</b>	<b>(6,921.11)</b>

*\*Fund Balance Appropriation* 118,635.00

*\*Transfer from General Fund* -

**E-911 Fund (69):**

Revenues	118,952.00	69,388.97
Expenditures	(118,952.00)	(42,475.46)
<b>Balance:</b>	<b>-</b>	<b>26,913.51</b>

*\*Fund Balance Appropriation* -

*\*Transfer from General Fund* -

**Revaluation Fund (70):**

Revenues	40,000.00	44,068.18
Expenditures	(40,000.00)	-
<b>Balance:</b>	<b>-</b>	<b>44,068.18</b>

*\*Fund Balance Appropriation* -

*\*Transfer from General Fund* 40,000.00

**Washington County**  
Statement of Revenue and Expenditures - Standard

**Revenue Account Range:** First to Last  
**Expend Account Range:** First to Last  
**Print Zero YTD Activity:** No

**Include Non-Anticipated:** Yes  
**Include Non-Budget:** No

**Year To Date As Of:** 02/28/24  
**Current Period:** 02/01/24 to 02/28/24  
**Prior Year:** Thru 06/30/23

<u>Revenue Account</u>	<u>Description</u>	<u>Prior Yr Rev</u>	<u>Anticipated</u>	<u>Curr Rev</u>	<u>YTD Rev</u>	<u>Excess/Deficit</u>	<u>% Real</u>
10-3010-000	TAXES-AD VALOREM CURRENT YEAR	6,925,187.25	7,437,184.00	87,548.49	6,507,300.54	929,883.46 -	88
10-3010-010	CURRENT YEAR TAX DISCOUNTS	50,042.26 -	55,000.00 -	0.00	47,231.56 -	7,768.44	0
10-3011-000	TAXES-AD VALOREM 1ST PRIOR YR	219,989.04	252,000.00	5,950.92	100,292.93	151,707.07 -	40
10-3012-000	TAXES-AD VALOREM ALL PRIOR YRS	115,511.62	132,000.00	4,668.03	49,122.37	82,877.63 -	37
10-3018-000	NCVTS-WASHINGTON CO MOTOR VEH TAX	968,105.77	940,800.00	83,382.60	548,963.00	391,837.00 -	58
10-3018-001	NCVTS-WASH CO BILL/CC CONTRA REV	32,148.19 -	30,000.00 -	0.00	0.00	30,000.00	0
10-3018-002	NCVTS-WASH CO REFUNDS-CONTRA REVEN	4,689.32 -	0.00	0.00	0.00	0.00	0
10-3018-003	NCVTS-WASH CO INTEREST	8,463.02	0.00	0.00	0.00	0.00	0
10-3030-000	PREPAYMENT-PROPERTY TAXES	80,773.54	52,000.00	6,018.94	30,792.11	21,207.89 -	59
10-3080-000	GROSS TAX REC LEASED VEHICLES	388.68	500.00	46.99	534.66	34.66	107
10-3090-000	PAYMENTS IN LIEU OF TAXES	14,216.00	13,500.00	0.00	0.00	13,500.00 -	0
10-3120-000	REFUNDS-AD VALOREM TAXES	591.13 -	0.00	0.00	0.00	0.00	0
10-3170-000	CURRENT YEAR TAX PENALTIES	12,444.60	8,500.00	782.74	10,937.86	2,437.86	129
10-3170-010	PRIOR YEAR TAX PENALTIES	2,056.00	1,000.00	18.08	720.93	279.07 -	72
10-3180-000	CURRENT YEAR TAX INTEREST	26,597.38	22,000.00	2,635.30	6,273.14	15,726.86 -	29
10-3180-010	PRIOR YEAR TAX INTEREST	68,274.70	70,000.00	3,084.25	36,710.42	33,289.58 -	52
10-3250-000	PRIVILEGE AND BEER LICENSES	865.00	700.00	0.00	0.00	700.00 -	0
10-3260-000	ANIMAL ADOPTION FEES & FINES	80.00	0.00	0.00	0.00	0.00	0
10-3270-000	MOTEL OCCUPANCY TAX -6%	171,371.36	0.00	0.00	0.00	0.00	0
10-3280-000	FRANCHISE FEES-CABLE TV	9,229.73	10,000.00	0.00	2,186.53	7,813.47 -	22
10-3290-000	INTEREST EARNED ON INVESTMENTS	370,877.12	250,000.00	0.00	475,997.89	225,997.89	190
10-3310-000	RENTS AND CONCESSIONS	12,924.20	12,300.00	925.00	7,600.00	4,700.00 -	62
10-3312-000	JAIL CONCESSIONS	29,100.86	25,000.00	0.00	12,328.24	12,671.76 -	49
10-3350-000	MISCELLANEOUS REVENUES	11,611.14	0.00	0.00	10,706.10	10,706.10	0
10-3350-001	JURY DUTY PAY	44.00	0.00	0.00	52.00	52.00	0

**Washington County**  
Statement of Revenue and Expenditures

02/28/2024  
12:46 PM

<u>Revenue Account</u>	<u>Description</u>	<u>Prior Yr Rev</u>	<u>Anticipated</u>	<u>Curr Rev</u>	<u>YTD Rev</u>	<u>Excess/Deficit</u>	<u>% Real</u>
10-3352-000	ELECTIONS-TOWN REIMB & FILING	3,313.00	18,000.00	14,035.45	26,913.09	8,913.09	150
10-3353-000	INSURANCE PROCEEDS	60,553.57	50,402.00	0.00	53,693.79	3,291.79	107
10-3354-000	CRESWELL LEVY ADMINISTRATION FEE	5,485.08	4,000.00	0.00	0.00	4,000.00 -	0
10-3360-000	RECREATION-DONATIONS	2,736.52	999.00	160.00	1,159.00	160.00	116
10-3360-013	RECREATION-VENDOR RENTS AND CONCES	400.00	300.00	100.00	350.00	50.00	117
10-3361-013	NCDEQ GRANT-RECREATION-VOLKSWAGON	0.00	110,098.00	0.00	0.00	110,098.00 -	0
10-3410-000	WINE AND BEER TAX	31,109.94	35,000.00	0.00	0.00	35,000.00 -	0
10-3415-000	ABC PROFIT DISTRIBUTION	103,117.00	46,088.00	0.00	46,088.00	0.00	100
10-3430-000	SALES TAX-ONE HALF CENT-ST-A42	242,747.73	235,000.00	20,941.20	102,188.68	132,811.32 -	43
10-3440-000	SALES TAX-ONE-HALF CENT-ST-A40	770,590.10	778,000.00	64,569.25	322,410.07	455,589.93 -	41
10-3450-000	SALES TAX ONE CENT LOCAL	1,148,681.03	1,100,000.00	101,729.59	494,269.50	605,730.50 -	45
10-3460-000	SALES TAX - REDISTRIBTUTION	403,779.61	400,000.00	36,657.94	183,213.30	216,786.70 -	46
10-3470-020	ABC ALCOHOLISM BOTTLE TAX	3,884.91	3,800.00	280.15	2,219.94	1,580.06 -	58
10-3480-013	RAP LEPC TIER II GRANT	1,000.00	1,000.00	0.00	0.00	1,000.00 -	0
10-3480-020	EMERGENCY MANAGEMENT PROG FUND	39,031.77	39,000.00	20,625.00	20,625.00	18,375.00 -	53
10-3480-023	WEYERHAEUSER GIVING GRANT	0.00	2,000.00	0.00	2,000.00	0.00	100
10-3480-027	HAZARD MITIGATION-GENERATOR GRANT	33,700.00	0.00	0.00	0.00	0.00	0
10-3480-028	EMPG-ARPA	11,067.51	0.00	0.00	0.00	0.00	0
10-3480-029	GRANT-EM CAPACITY BLDG COMPETITIVE G	76,791.30	52,000.00	0.00	0.00	52,000.00 -	0
10-3480-081	DONATIONS - EMERGENCY MANAGEMENT	1,450.00	0.00	0.00	0.00	0.00	0
10-3480-087	ARPA REVENUE REPLACEMENT	572,391.11	0.00	72,294.14	72,294.14	72,294.14	0
10-3490-000	DSS-ADMINISTRATION REIMBURSE	2,278,233.07	2,668,035.00	190,750.01	1,319,929.25	1,348,105.75 -	49
10-3490-001	MEDICAID EXPANSION ADMIN COSTS	0.00	0.00	0.00	120,680.36	120,680.36	0
10-3500-050	DSS-FOSTER CARE/ADOPTIONRETURN	128,495.08	143,122.00	0.00	32,321.59	110,800.41 -	23
10-3500-081	DSS COMMUNITY DONATIONS-CHRISTMAS	2,065.00	790.00	0.00	790.00	0.00	100
10-3500-082	DSS COMMUNITY DONATIONS-FOSTER CHIL	709.01	200.00	0.00	200.00	0.00	100
10-3500-090	DSS-CERTIFICATION FEES	0.00	2,500.00	0.00	0.00	2,500.00 -	0
10-3500-120	DSS-TITLE IV-D CHILD SUPPORT	44,638.97	15,400.00	2,482.77	14,693.46	706.54 -	95

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<i>Revenue Account</i>	<i>Description</i>	<i>Prior Yr Rev</i>	<i>Anticipated</i>	<i>Curr Rev</i>	<i>YTD Rev</i>	<i>Excess/Deficit</i>	<i>% Real</i>
10-3500-130	HOME & CC BLOCK GRANT-ALB COMM	55,569.17	78,133.00	4,610.64	33,999.48	44,133.52 -	44
10-3500-140	DSS-TYRRELL IV-D CONTRACT	60,000.00	60,000.00	0.00	30,000.00	30,000.00 -	50
10-3500-190	DSS-MEDICAID CAP	218,503.25	150,000.00	9,048.00	109,613.00	40,387.00 -	73
10-3500-191	DSS MODIVCARE & ONECALL CONTRACTS	5,599.93	2,500.00	163.60	3,549.27	1,049.27	142
10-3500-200	DOT - ROAP & CTS GRANTS	186,108.00	418,456.00	5,536.00	162,212.00	256,244.00 -	39
10-3500-270	SHIIP-SENIOR HEALTH INS INF	5,129.00	7,818.00	0.00	7,818.00	0.00	100
10-3500-280	MIPPA GRANT-MEDICAID IMPROVEMENT FOF	2,500.00	3,189.00	3,189.00	3,189.00	0.00	100
10-3508-000	ALB COMM NUTRITION SITE DIRECTOR	6,280.44	7,882.00	0.00	0.00	7,882.00 -	0
10-3508-001	ALB COMM GENERAL PURPOSE GRANT	3,676.00	10,963.00	0.00	0.00	10,963.00 -	0
10-3508-002	ALB COMM TITLE III D GRANT	0.00	1,000.00	0.00	0.00	1,000.00 -	0
10-3509-000	SENIOR CITIZENS FUNDS	1,230.00	1,500.00	75.00	780.00	720.00 -	52
10-3509-010	SENIOR CENTER TRIPS	216.78	6,824.00	2,482.70 -	4,341.19	2,482.81 -	64
10-3509-020	SENIOR CENTER DONATIONS	751.50	45.00	248.54	292.80	247.80	651
10-3510-010	COURT COST, FEES AND CHARGES	17,156.02	18,000.00	1,101.38	9,637.44	8,362.56 -	54
10-3510-020	OFFICERS FEES	13,576.14	9,000.00	961.33	7,289.75	1,710.25 -	81
10-3540-000	SHERIFF FEES	2,291.22	2,500.00	0.00	268.20	2,231.80 -	11
10-3540-010	DRUG/DONATIONS/GRANT LEO	547.45	0.00	0.00	36.25	36.25	0
10-3540-020	GUN PERMITS DISCRETIONARY-COUNTY PO	7,570.00	3,490.00	470.00	3,960.00	470.00	113
10-3540-030	GUN PERMITS-STATE PORTION	9,010.00	4,130.00	550.00	4,680.00	550.00	113
10-3540-040	FINGER PRINTING	1,460.00	800.00	160.00	960.00	160.00	120
10-3540-061	SHERIFF GRANT - ICAC	18,683.73	0.00	0.00	0.00	0.00	0
10-3540-070	DONATIONS-ANIMAL CONTROL	2,563.43	9.00	0.00	9.00	0.00	100
10-3540-081	SHERIFF JAG GRANTS	19,609.95	0.00	0.00	0.00	0.00	0
10-3541-000	SHERIFF'S SERVICE FEES	11,381.55	10,000.00	1,350.00	8,276.00	1,724.00 -	83
10-3541-010	SHERIFF-DONATIONS	1,538.35	25.00	0.00	25.00	0.00	100
10-3542-000	SHERIFF-ABC BOARD FUNDING	6,350.00	6,380.00	0.00	5,180.00	1,200.00 -	81
10-3550-000	BUILDING PERMIT FEES - (GC)	37,066.04	40,500.00	3,137.50	28,715.66	11,784.34 -	71
10-3550-030	ZONING FEES	1,125.00	3,500.00	300.00	1,025.00	2,475.00 -	29

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<u>Revenue Account</u>	<u>Description</u>	<u>Prior Yr Rev</u>	<u>Anticipated</u>	<u>Curr Rev</u>	<u>YTD Rev</u>	<u>Excess/Deficit</u>	<u>% Real</u>
10-3560-000	REGISTER OF DEEDS FEES	96,842.30	80,000.00	8,567.60	44,407.60	35,592.40 -	56
10-3560-010	MARRIAGE LICENSES	2,880.00	2,500.00	120.00	1,440.00	1,060.00 -	58
10-3580-000	JAIL FEES/STATE REIMBURSEMENTS	3,043.41	4,000.00	70.10	423.96	3,576.04 -	11
10-3590-000	JAIL HOUS/TRANS/CO/US MARSHALL	157,773.50	115,000.00	0.00	76,898.53	38,101.47 -	67
10-3600-001	GRANT-DHHS CORRECTIONS COVID19	2,865.62	21,190.00	0.00	0.00	21,190.00 -	0
10-3700-000	GRANT-NCDIT WASHINGTON CO RADIO UPG	0.00	100,462.00	0.00	0.00	100,462.00 -	0
10-3830-000	SALE OF FIXED ASSETS	629,639.13	0.00	827.60	8,417.72	8,417.72	0
10-3830-001	SALE OF FORECLOSED PROPERTIES	12,600.00	0.00	19,254.99	19,254.99	19,254.99	0
10-3970-020	M-T-W COURT COORDINATOR GRANT	64,497.75	89,238.00	6,642.66	40,650.72	48,587.28 -	46
10-3970-030	STATE AID VETERANS OFFICE	2,083.33	0.00	0.00	0.00	0.00	0
10-3970-040	JCPC-ROANOKE AREA YOUTH	60,151.00	69,257.00	5,771.00	46,173.00	23,084.00 -	67
10-3970-041	JCPC-WASHINGTON COUNTY YOUTH	4,905.00	8,773.00	731.00	5,849.00	2,924.00 -	67
10-3970-042	JCPC-ADMINISTRATION	3,000.00	10,910.00	909.00	7,274.00	3,636.00 -	67
10-3970-050	SCHOOL REIMB-WCU/CHS SRO	86,269.90	151,241.00	0.00	22,672.21	128,568.79 -	15
10-3970-060	BALLGAME REIMBURSEMENTS FROM SCHO	2,716.00	0.00	564.35	1,064.85	1,064.85	0
10-3970-090	CONTRI FROM SOIL & WATER DIST	18,356.90	20,000.00	6,197.22	12,837.60	7,162.40 -	64
10-3970-120	COST ALLOCATION-WATERWORKS	108,000.00	100,000.00	0.00	100,000.00	0.00	100
10-3980-020	TOURISM DEVELOP AUTHOR 3% ADMN	3,500.00	4,500.00	0.00	4,500.00	0.00	100
10-3990-000	APPROPRIATED FUND BALANCE	0.00	1,953,322.00	0.00	0.00	1,953,322.00 -	0
10-3999-900	CANCELLED PRIOR YEAR EXPENDITURES	0.00	0.00	0.00	30.00	30.00	0
	<b>GENERAL FUND Revenue Totals</b>	<b>16,881,228.21</b>	<b>18,425,255.00</b>	<b>797,760.65</b>	<b>11,387,077.55</b>	<b>7,038,177.45 -</b>	<b>61</b>

<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>Current Expd</u>	<u>YTD Expended</u>	<u>Unexpended</u>	<u>% Expd</u>
10-0000-000	GENERAL FUND:	0.00	0.00	0.00	0.00	0.00	0
10-4110-000	GOVERNING BOARD:	0.00	0.00	0.00	0.00	0.00	0
10-4110-010	SALARIES & WAGES-BOARD	35,400.00	35,400.00	2,950.00	23,600.00	11,800.00	67
10-4110-020	SALARIES & WAGES-BOARD TRAVEL STIPEN	14,100.00	14,100.00	1,175.00	9,400.00	4,700.00	67
10-4110-030	SALARIES & WAGES-CELLPHONE STIPEND	3,000.00	3,000.00	250.00	2,000.00	1,000.00	67

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<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>Current Expd</u>	<u>YTD Expended</u>	<u>Unexpended</u>	<u>% Expd</u>
10-4110-090	GOVERNING BOARD- FICA TAX EXPENSE	4,057.41	4,016.00	338.13	2,705.03	1,310.97	67
10-4110-140	GOVERNING BOARD- WORKMAN'S COMP	1,357.00	1,600.00	0.00	1,272.00	328.00	80
10-4110-200	GOVERNING BOARD- DEPT SUPPLIES	1,701.03	2,000.00	0.00	839.80	1,160.20	42
10-4110-310	GOVERNING BOARD- TRAVEL	12,392.86	18,500.00	654.68	8,898.00	9,602.00	48
10-4110-320	GOVERNING BOARD- COMMUNICATIONS	600.00	600.00	50.00	400.00	200.00	67
10-4110-350	POSTAGE	0.00	100.00	0.00	0.00	100.00	0
10-4110-370	GOVERNING BOARD- PRINTING	150.00	500.00	0.00	0.00	500.00	0
10-4110-380	ADVERTISING	867.75	2,500.00	0.00	1,231.50	1,268.50	49
10-4110-390	COMMISSIONERS-SPECIAL SPONSORED	5,016.43	10,350.00	0.00	8,171.00	2,179.00	79
10-4110-391	GOVERNING BOARD- DUES & SUBSCRIPTION	5,866.07	6,200.00	0.00	5,445.00	755.00	88
10-4110-392	OTHER COMMUNITY CONTRIBUTIONS	6,000.00	8,000.00	0.00	0.00	8,000.00	0
10-4110-442	CONTRACTED SERVICES	2,200.00	2,000.00	0.00	2,000.00	0.00	100
10-4110-443	CONTRACTED SERVICES - LOBBYING	17,006.00	36,506.00	3,000.00	24,000.00	12,506.00	66
	<b>4110 GOVERNING BOARD:</b>	<b>109,714.55</b>	<b>145,372.00</b>	<b>8,417.81</b>	<b>89,962.33</b>	<b>55,409.67</b>	<b>62</b>
10-4120-000	MANAGERS OFFICE:	0.00	0.00	0.00	0.00	0.00	0
10-4120-010	MANAGERS OFFICE- S & W- REGULAR	284,539.39	288,014.00	25,795.01	185,873.58	102,140.42	65
10-4120-040	SALARIES & WAGES-LONGEVITY	2,324.50	2,259.00	0.00	1,924.71	334.29	85
10-4120-090	MANAGERS OFFICE- FICA TAX EXPENSE	21,472.38	22,206.00	1,951.08	14,185.24	8,020.76	64
10-4120-100	MANAGERS OFFICE- RETIREMENT	54,647.53	58,055.00	5,171.90	37,653.85	20,401.15	65
10-4120-101	MANAGERS OFFICE 401 (K) CONTRIB	8,536.21	8,708.00	773.86	5,576.27	3,131.73	64
10-4120-130	MANAGERS OFFICE- UNEMPLOYMENT INS.	0.00	1,480.00	0.00	0.00	1,480.00	0
10-4120-140	MANAGERS OFFICE- WORKMAN'S COMP	1,586.00	1,768.00	0.00	1,499.00	269.00	85
10-4120-180	MANAGERS OFFICE- GROUP INS.	41,802.88	42,211.00	3,772.78	25,594.67	16,616.33	61
10-4120-190	LEGAL SERVICES	5,957.00	10,000.00	0.00	2,805.20	7,194.80	28
10-4120-191	MANAGERS OFFICE-UNC SOG LFNC INTERN I	10,000.00	14,000.00	0.00	5,000.00	9,000.00	36
10-4120-260	MANAGERS OFFICE- DEPARTMENTAL SUPPL	10,880.70	11,000.00	0.00	7,831.82	3,168.18	71
10-4120-270	MANAGERS OFFICE - SERVICE AWARDS	75.00	0.00	0.00	0.00	0.00	0

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<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>Current Expd</u>	<u>YTD Expended</u>	<u>Unexpended</u>	<u>% Expd</u>
10-4120-310	MANAGERS OFFICE- TRAVEL	670.41	2,000.00	358.66	2,113.76	113.76 -	106
10-4120-315	TRAINING	6,985.13	10,000.00	1,085.53	5,549.67	4,450.33	56
10-4120-320	MANAGERS OFFICE- COMMUNICATIONS	2,830.71	3,300.00	342.42	1,550.74	1,749.26	47
10-4120-330	POSTAGE	32.88	100.00	17.03	51.31	48.69	51
10-4120-355	MAINT & REPAIR-VEHICLE	253.45	1,500.00	0.00	1,172.39	327.61	78
10-4120-370	MANAGERS OFFICE- PRINTING	0.00	250.00	0.00	0.00	250.00	0
10-4120-380	ADVERTISING	3,970.00	5,000.00	378.00	4,286.75	713.25	86
10-4120-381	MANAGERS OFFICE-LOST REF-EDUCATION	0.00	7,000.00	1,285.00	2,019.77	4,980.23	29
10-4120-390	MANAGERS OFFICE- DUES AND SUBSCRIPTI	1,850.85	2,000.00	0.00	1,816.23	183.77	91
10-4120-440	CONTRACTED SERVICES-ECONOMIC DEVEL	0.00	8,000.00	0.00	0.00	8,000.00	0
10-4120-540	MANAGERS OFFICE - CAPITAL OUTLAY-VEHI	0.00	25,959.00	0.00	25,958.32	0.68	100
	<b>4120 MANAGERS OFFICE:</b>	<b>458,415.02</b>	<b>524,810.00</b>	<b>40,931.27</b>	<b>332,463.28</b>	<b>192,346.72</b>	<b>63</b>
10-4130-000	FINANCE OFFICE:	0.00	0.00	0.00	0.00	0.00	0
10-4130-010	FINANCE OFFICE- S & W- REGULAR	185,065.21	223,029.00	18,777.01	142,992.38	80,036.62	64
10-4130-040	SALARIES & WAGES-LONGEVITY	2,068.37	2,588.00	0.00	2,587.45	0.55	100
10-4130-090	FINANCE OFFICE- FICA TAX EXPENSE	13,622.83	17,637.00	1,332.47	10,619.85	7,017.15	60
10-4130-100	FINANCE OFFICE- RETIREMENT	35,648.92	46,111.00	3,764.79	29,189.09	16,921.91	63
10-4130-101	FINANCE OFFICE- 401(K) CONTRIB.	5,552.04	6,917.00	563.32	4,289.86	2,627.14	62
10-4130-130	FINANCE OFFICE- UNEMPLOYMENT INS.	0.00	1,480.00	0.00	0.00	1,480.00	0
10-4130-140	FINANCE OFFICE- WORKMAN'S COMP	1,060.00	1,404.00	0.00	1,187.00	217.00	85
10-4130-180	FINANCE OFFICE- PROFESSIONAL SERVICES	74,917.33	101,000.00	12,994.00	82,099.35	18,900.65	81
10-4130-181	FINANCE OFFICE- GROUP INS.	31,808.67	40,034.00	3,602.35	22,533.78	17,500.22	56
10-4130-260	FINANCE OFFICE- DEPARTMENTAL SUPPLIES	6,836.31	9,500.00	403.35	5,861.68	3,638.32	62
10-4130-270	FINANCE OFFICE-SERVICE AWARDS	175.00	50.00	0.00	50.00	0.00	100
10-4130-280	FINANCE OFFICE- POSTAGE	2,051.15	2,500.00	313.99	1,523.54	976.46	61
10-4130-310	FINANCE OFFICE- TRAVEL	143.96	500.00	0.00	117.27	382.73	23
10-4130-315	TRAINING	355.00	5,000.00	290.00	2,201.50	2,798.50	44



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<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>Current Expd</u>	<u>YTD Expended</u>	<u>Unexpended</u>	<u>% Expd</u>
10-4130-320	FINANCE OFFICE- COMMUNICATIONS	1,433.25	2,600.00	135.78	921.61	1,678.39	35
10-4130-355	REPAIR & MAINTENANCE-VEHICLES	0.00	1,000.00	0.00	0.00	1,000.00	0
10-4130-390	FINANCE OFFICE- DUES & SUBSCRIPTIONS	678.00	750.00	0.00	467.00	283.00	62
10-4130-410	FINANCE OFFICE- LEASE EQUIPMENT	555.12	650.00	0.00	242.63	407.37	37
10-4130-540	FINANCE OFFICE - CAPITAL OUTLAY EQUIP	0.00	5,800.00	0.00	5,250.00	550.00	91
	<b>4130 FINANCE OFFICE:</b>	<b>361,971.16</b>	<b>468,550.00</b>	<b>42,177.06</b>	<b>312,133.99</b>	<b>156,416.01</b>	<b>67</b>
10-4140-000	TAX ADMIN:	0.00	0.00	0.00	0.00	0.00	0
10-4140-010	TAX ADMIN.- S & W- REGULAR	182,518.05	254,472.00	19,141.68	124,458.10	130,013.90	49
10-4140-030	TAX ADMIN.- S & W PARTTIME	1,698.60	5,371.00	0.00	0.00	5,371.00	0
10-4140-040	SALARIES & WAGES-LONGEVITY	2,070.06	2,074.00	0.00	1,820.89	253.11	88
10-4140-090	TAX ADMIN.- FICA TAX EXPENSE	13,274.35	20,036.00	1,341.40	8,974.49	11,061.51	45
10-4140-100	TAX ADMIN.- RETIREMENT	35,163.99	52,383.00	3,837.91	25,319.20	27,063.80	48
10-4140-101	TAX ADMIN.- 401(K) CONTRIB.	4,445.05	7,858.00	428.28	3,207.10	4,650.90	41
10-4140-130	TAX ADMIN.- UNEMPLOYMENT INS.	0.00	1,480.00	0.00	0.00	1,480.00	0
10-4140-140	TAX ADMIN.- WORKMAN'S COMP	2,946.00	3,616.00	0.00	2,704.00	912.00	75
10-4140-180	TAX ADMIN.- GROUP INS.	40,292.40	57,881.00	4,478.75	26,319.97	31,561.03	45
10-4140-260	TAX ADMIN.- OFFICE & DEPTAL SUPPLIES	6,945.47	13,000.00	377.82	8,410.69	4,589.31	65
10-4140-270	SERVICE AWARDS	0.00	150.00	0.00	100.00	50.00	67
10-4140-310	TAX ADMIN.- TRAVEL	262.40	500.00	0.00	105.00	395.00	21
10-4140-315	TRAINING	2,329.04	5,000.00	0.00	1,334.00	3,666.00	27
10-4140-320	TAX ADMIN.- COMMUNICATIONS	1,801.76	2,000.00	25.00	885.80	1,114.20	44
10-4140-325	TAX ADMIN-POSTAGE	9,801.50	15,000.00	134.20	8,284.97	6,715.03	55
10-4140-341	ADVERTISING	2,776.25	3,000.00	0.00	959.00	2,041.00	32
10-4140-355	TAX ADMIN-MAINTENANCE & REPAIR-VEHICL	37.98	0.00	0.00	0.00	0.00	0
10-4140-370	PRINTING	4,693.59	8,000.00	2,709.29	4,591.58	3,408.42	57
10-4140-390	TAX ADMIN.- DUES & SUBSCRIPTIONS	5,173.13	6,500.00	849.60	5,671.54	828.46	87
10-4140-500	TAX ADMIN - CONTRACTED SERVICES	16,800.00	25,000.00	600.00	600.00	24,400.00	2

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<i>Expenditure Account</i>	<i>Description</i>	<i>Prior Yr Expd</i>	<i>Budgeted</i>	<i>Current Expd</i>	<i>YTD Expended</i>	<i>Unexpended</i>	<i>% Expd</i>
10-4140-510	CONTRACTED SERVICES-ZACCHAEUS	5,824.62	6,500.00	0.00	2,855.17	3,644.83	44
10-4140-511	TAX ADMIN - CONTRACTED SERV FILE STOR	480.00	480.00	0.00	120.00	360.00	25
10-4140-550	TAX ADMIN - CAPITAL OUTLAY	65,463.00	168,768.00	83,618.50	109,501.57	59,266.43	65
	<b>4140 TAX ADMIN:</b>	<b>404,797.24</b>	<b>659,069.00</b>	<b>117,542.43</b>	<b>336,223.07</b>	<b>322,845.93</b>	<b>51</b>
10-4170-000	BOARD OF ELECTIONS:	0.00	0.00	0.00	0.00	0.00	0
10-4170-010	BOARD OF ELECTIONS- S & W - REGULAR	44,981.25	45,545.00	3,938.33	30,836.01	14,708.99	68
10-4170-011	SALARIES & WAGES-BOARD	3,880.00	4,480.00	440.00	3,880.00	600.00	87
10-4170-030	BOARD OF ELECTIONS- SALARIES- PART-TIM	18,863.07	27,000.00	2,687.34	18,788.99	8,211.01	70
10-4170-031	BOARD OF ELECTIONS - S & W-OVERTIME	5,008.03	6,245.00	1,817.70	5,541.66	703.34	89
10-4170-040	SALARIES & WAGES-LONGEVITY	899.64	923.00	0.00	922.12	0.88	100
10-4170-090	BOARD OF ELECTIONS- FICA TAX EXPENSE	5,570.99	6,629.00	675.92	4,555.82	2,073.18	69
10-4170-100	BOARD OF ELECTIONS- RETIREMENT EXPEN	9,674.35	17,334.00	1,154.08	7,478.57	9,855.43	43
10-4170-101	BOARD OF ELECTIONS- 401(K) CONTRIB.	1,496.57	2,600.00	172.68	1,091.34	1,508.66	42
10-4170-130	BOARD OF ELECTIONS- UNEMPLOYMENT IN:	0.00	296.00	0.00	0.00	296.00	0
10-4170-140	BOARD OF ELECTIONS- WORKMANS COMP	437.00	528.00	0.00	456.00	72.00	86
10-4170-180	BOARD OF ELECTIONS- GROUP INS. EXPENSE	7,951.29	8,007.00	721.72	5,236.28	2,770.72	65
10-4170-260	BOARD OF ELECTIONS- DEPART SUPPLIES	15,619.45	5,000.00	0.00	2,690.17	2,309.83	54
10-4170-310	BOARD OF ELECTIONS- TRAVEL	1,356.37	2,600.00	45.30	768.79	1,831.21	30
10-4170-315	TRAINING	634.50	10,000.00	2,173.36	7,291.82	2,708.18	73
10-4170-320	BOARD OF ELECTIONS- COMMUNICATIONS	2,609.49	4,000.00	207.88	1,679.22	2,320.78	42
10-4170-330	POSTAGE	1,247.05	2,500.00	68.44	447.05	2,052.95	18
10-4170-350	BOARD OF ELECTIONS- MAINT & REPAIR- EC	752.20	1,500.00	193.50	774.00	726.00	52
10-4170-360	CONTRACTED SERVICES	16,857.50	19,360.00	0.00	18,523.65	836.35	96
10-4170-370	BOARD OF ELECTIONS- PRINTING	6,012.51	11,000.00	2,507.02	7,240.11	3,759.89	66
10-4170-380	ADVERTISING	643.50	1,000.00	325.50	766.50	233.50	77
10-4170-390	BOARD OF ELECTIONS- DUES & SUBSCRIPTI	60.00	180.00	0.00	33.00	147.00	18
	<b>4170 BOARD OF ELECTIONS:</b>	<b>144,554.76</b>	<b>176,727.00</b>	<b>17,128.77</b>	<b>119,001.10</b>	<b>57,725.90</b>	<b>67</b>

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10-4180-000	REGISTER OF DEEDS:	0.00	0.00	0.00	0.00	0.00	0
10-4180-010	REGISTER- OF- DEEDS- S & W- REGULAR	80,105.98	82,612.00	6,935.58	55,099.89	27,512.11	67
10-4180-030	REGISTER OF DEEDS- S & W- PART-TIME	5,176.37	8,000.00	1,087.28	8,144.90	144.90 -	102
10-4180-040	SALARIES & WAGES-LONGEVITY	1,033.74	1,086.00	0.00	1,085.82	0.18	100
10-4180-090	REGISTER- OF- DEEDS- FICA TAX EXPENSE	6,371.47	6,914.00	577.51	4,631.37	2,282.63	67
10-4180-100	REGISTER- OF- DEEDS- RETIREMENT	15,457.08	18,077.00	1,390.58	11,265.23	6,811.77	62
10-4180-101	REGISTER OF DEEDS- 401(K) CONTRIB.	2,403.20	2,712.00	208.07	1,653.03	1,058.97	61
10-4180-102	REGISTER OF DEEDS- REG DS SUPPLEMEN1	776.71	1,000.00	60.18	377.10	622.90	38
10-4180-130	REGISTER OF DEEDS- UNEMPLOYMENT INS.	0.00	592.00	0.00	0.00	592.00	0
10-4180-140	REGISTER OF DEEDS- WORKMAN'S COMP	502.00	550.00	0.00	458.00	92.00	83
10-4180-180	REGISTER- OF- DEEDS- GROUP INS.	15,860.54	15,981.00	1,436.07	10,415.06	5,565.94	65
10-4180-260	REGISTER-OF-DEEDS-DEPARTMENTAL SUPP	5,565.76	6,000.00	727.05	2,728.98	3,271.02	45
10-4180-310	REGISTER- OF- DEEDS- TRAVEL	0.00	200.00	0.00	0.00	200.00	0
10-4180-315	TRAINING	547.00	2,500.00	0.00	364.00	2,136.00	15
10-4180-320	REGISTER- OF- DEEDS- COMMUNICATIONS	487.91	600.00	63.75	356.36	243.64	59
10-4180-330	POSTAGE	117.65	200.00	4.77	54.92	145.08	27
10-4180-350	REGISTER- OF- DEEDS- MAINT AND REPAIR I	481.20	2,500.00	96.25	385.00	2,115.00	15
10-4180-390	REGISTER- OF- DEEDS- DUES AND SUBSCRI	375.00	500.00	0.00	375.00	125.00	75
10-4180-600	REGISTER OF DEEDS- CONTRACTED SERVIC	12,875.00	13,000.00	12,875.00	12,875.00	125.00	99
	<b>4180 REGISTER OF DEEDS:</b>	<b>148,136.61</b>	<b>163,024.00</b>	<b>25,462.09</b>	<b>110,269.66</b>	<b>52,754.34</b>	<b>68</b>
10-4210-000	INFORMATION TECHNOLOGY:	0.00	0.00	0.00	0.00	0.00	0
10-4210-010	INFO. TECH- S & W- REGULAR	53,856.17	53,911.00	4,604.92	36,727.02	17,183.98	68
10-4210-040	SALARIES & WAGES-LONGEVITY	1,617.33	1,658.00	0.00	1,657.77	0.23	100
10-4210-090	INFO. TECH- FICA TAX EXPENSE	3,622.14	4,248.00	301.05	2,526.62	1,721.38	59
10-4210-100	INFO. TECH- RETIREMENT	10,567.74	11,106.00	923.29	7,696.25	3,409.75	69
10-4210-101	INFO. TECH- 401(K) CONTRIB.	1,615.71	1,666.00	138.15	1,101.83	564.17	66
10-4210-130	INFO. TECH- UNEMPLOYMENT INS.	0.00	296.00	0.00	0.00	296.00	0

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10-4210-140	INFO. TECH- WORKMAN'S COMP	314.00	338.00	0.00	285.00	53.00	84
10-4210-180	INFO. TECH- CONTRACTED SERVICES	14,094.20	22,000.00	0.00	0.00	22,000.00	0
10-4210-181	INFO. TECH- GROUP INS.	9,981.91	10,013.00	887.90	6,565.72	3,447.28	66
10-4210-200	INFO. TECH- DEPARTMENTAL SUPPLIES	1,378.37	1,500.00	299.99	627.71	872.29	42
10-4210-310	INFO. TECH- TRAVEL	91.50	100.00	0.00	0.00	100.00	0
10-4210-315	TRAINING	948.12	2,000.00	0.00	20.00	1,980.00	1
10-4210-320	INFO. TECH- COMMUNICATIONS	2,736.76	500.00	26.59	221.76	278.24	44
10-4210-330	POSTAGE	50.22	100.00	0.00	0.00	100.00	0
10-4210-350	INFO. TECH- MAINT. & REPAIR- EQUIPMENT	24,395.30	32,000.00	1,459.68	16,899.26	15,100.74	53
10-4210-550	INFO. TECH- CAPITAL OUTLAY EQUIPMENT	17,502.05	30,000.00	0.00	0.00	30,000.00	0
	<b>4210 INFORMATION TECHNOLOGY:</b>	<b>142,771.52</b>	<b>171,436.00</b>	<b>8,641.57</b>	<b>74,328.94</b>	<b>97,107.06</b>	<b>43</b>
10-4260-000	BUILDINGS:	0.00	0.00	0.00	0.00	0.00	0
10-4260-440	CONTRACT SERVICES-COURTHOUSE SECUF	65,410.30	74,000.00	5,327.28	43,189.02	30,810.98	58
10-4260-550	BUILDINGS- PUBLIC DEFENDER HOUSING	4,452.00	4,452.00	0.00	0.00	4,452.00	0
10-4260-554	PROBATION & PAROLE-FORBES	1,764.33	8,000.00	0.00	5,073.24	2,926.76	63
10-4260-555	SMART START LEASE ASSISTANCE	4,200.00	4,200.00	0.00	2,100.00	2,100.00	50
10-4260-556	CIP ROOF REPAIRS/REPLACEMENT RESERV	0.00	120,000.00	0.00	0.00	120,000.00	0
10-4260-558	CIP HVAC REPAIRS/REPALCEMENTS RESERV	0.00	35,000.00	0.00	0.00	35,000.00	0
10-4260-564	EXPENDITURE: LEASE FINANCING PRINCIPA	14,854.86	0.00	0.00	0.00	0.00	0
10-4260-565	EXPENDITURE: INTEREST	70.14	0.00	0.00	0.00	0.00	0
	<b>4260 BUILDINGS:</b>	<b>90,751.63</b>	<b>245,652.00</b>	<b>5,327.28</b>	<b>50,362.26</b>	<b>195,289.74</b>	<b>20</b>
10-4265-000	FACILITY SERVICES:	0.00	0.00	0.00	0.00	0.00	0
10-4265-010	FACILITY SERVICES- S & W- REGULAR	184,250.96	194,952.00	16,779.83	126,711.21	68,240.79	65
10-4265-040	SALARIES & WAGES-LONGEVITY	2,607.44	0.00	0.00	0.00	0.00	0
10-4265-090	FACILITY SERVICES- FICA TAX EXPENSE	13,559.73	14,914.00	1,255.62	9,500.09	5,413.91	64
10-4265-100	FACILITY SERVICES- RETIREMENT	35,596.59	38,990.00	3,364.36	25,394.87	13,595.13	65

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10-4265-101	FACILITY SERVICES- 401(K) CONTRIB.	4,182.95	5,849.00	442.28	3,322.89	2,526.11	57
10-4265-130	FACILITY SERVICES- UNEMPLOYMENT INS.	0.00	1,776.00	0.00	0.00	1,776.00	0
10-4265-140	FACILITY SERVICES- WORKMAN'S COMP	9,735.00	15,170.00	0.00	12,810.00	2,360.00	84
10-4265-181	FACILITY SERVICES- GROUP INS.	46,885.52	47,781.00	4,311.82	29,388.26	18,392.74	62
10-4265-200	FACILITY SERVICES- DEPT SUPPLIES & MATE	20,793.28	18,000.00	1,962.34	10,998.06	7,001.94	61
10-4265-201	CLERK OF COURT DEPARTMENTAL SUPPLIE:	1,630.69	2,800.00	400.29	2,302.90	497.10	82
10-4265-202	CLERK OF COURT-MAINT & REPAIR-BUILDING	0.00	1,900.00	0.00	443.46	1,456.54	23
10-4265-203	CLERK OF COURT-CAPITAL OUTLAY	7,258.00	0.00	0.00	0.00	0.00	0
10-4265-215	FACILITY SERVICES- MAINT AND REPAIR BLE	64,381.31	79,100.00	6,557.10	43,786.07	35,313.93	55
10-4265-230	FACILITY SERVICES- DEPT SUPPLIES-SAFET	1,746.05	4,000.00	339.95	2,148.88	1,851.12	54
10-4265-250	FACILITY SERVICES-SUPPLIES-VEHICLE	2,046.80	4,000.00	613.34	2,540.05	1,459.95	64
10-4265-256	FACILITY SERVICES- INSURANCE CLAIMS	66,729.55	17,461.00	0.00	13,950.22	3,510.78	80
10-4265-320	FACILITY SERVICES- COMMUNICATIONS	5,304.01	8,000.00	444.62	3,043.07	4,956.93	38
10-4265-325	POSTAGE	0.00	100.00	0.00	19.00	81.00	19
10-4265-330	FACILITY SERVICES- UTILITIES-ELECTRICITY	96,333.96	100,000.00	14,553.05	68,485.46	31,514.54	68
10-4265-331	UTILITIES-FUEL/GAS	9,408.17	13,000.00	1,944.89	5,983.20	7,016.80	46
10-4265-332	UTILITIES-WATER	38,371.91	35,000.00	2,297.91	15,359.16	19,640.84	44
10-4265-355	MAINT & REPAIR-VEHICLES	685.37	2,000.00	0.00	694.02	1,305.98	35
10-4265-440	CONTRACTED SERVICES-MOWING	19,444.50	17,000.00	0.00	7,563.50	9,436.50	44
10-4265-540	FACILITIES- CAPITAL OUTLAY - EQUIPMENT	25,298.00	0.00	0.00	0.00	0.00	0
10-4265-551	MAINT AGREEMENTS-COMMANDER SOFTWARE	1,533.00	1,800.00	0.00	1,790.00	10.00	99
10-4265-601	CONTRACTED SERVICES-SECURITY SYSTEM	1,816.39	2,500.00	198.57	1,836.18	663.82	73
10-4265-602	CONTRACTED SERVICES-EXTERMINATING	7,284.00	8,100.00	0.00	7,102.00	998.00	88
10-4265-603	CONTRACTED SERVICES-ELEVATOR	51,143.00	11,218.00	0.00	7,963.53	3,254.47	71
10-4265-604	CONTRACTED SERVICES-REPUBLIC	8,700.11	12,000.00	745.98	5,221.86	6,778.14	44
10-4265-605	CONTRACTED SERVICES-FIRE EXT	4,177.85	3,500.00	124.75	991.25	2,508.75	28
	<b>4265 FACILITY SERVICES:</b>	<b>730,904.14</b>	<b>660,911.00</b>	<b>56,336.70</b>	<b>409,349.19</b>	<b>251,561.81</b>	<b>62</b>

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10-4310-000	SHERIFF:	0.00	0.00	0.00	0.00	0.00	0
10-4310-010	SHERIFF- S & W- REGULAR	684,017.09	805,245.00	62,694.07	458,444.46	346,800.54	57
10-4310-030	SHERIFF- SALARIES AND WAGES PART-TIME	12,843.44	43,000.00	3,174.96	12,558.19	30,441.81	29
10-4310-031	SALARIES & WAGES-OVERTIME	5,697.27	0.00	0.00	0.00	0.00	0
10-4310-040	SALARIES & WAGES-LONGEVITY	3,384.66	4,722.00	0.00	4,721.28	0.72	100
10-4310-090	SHERIFF- FICA TAX EXPENSE	51,097.61	64,366.00	4,784.35	34,490.97	29,875.03	54
10-4310-100	SHERIFF- RETIREMENT	135,327.52	175,543.00	12,807.72	95,153.86	80,389.14	54
10-4310-101	SHERIFF- 401K CONTRIB.	32,375.14	40,874.00	2,813.24	21,040.48	19,833.52	51
10-4310-102	SHERIFF-SUPPLEMENTAL PENSION FUND	644.91	1,700.00	0.00	0.00	1,700.00	0
10-4310-130	SHERIFF- UNEMPLOYMENT INS.	0.00	5,328.00	0.00	1,500.77	3,827.23	28
10-4310-140	SHERIFF- WORKMAN'S COMP	44,882.00	54,697.00	0.00	51,478.00	3,219.00	94
10-4310-180	SHERIFF- PROFESSIONAL SERVICES	7,744.50	10,000.00	1,564.98	8,389.48	1,610.52	84
10-4310-181	SHERIFF- GROUP INS.	117,012.39	146,079.00	10,951.05	70,796.82	75,282.18	48
10-4310-210	SHERIFF- UNIFORMS	6,355.84	9,600.00	1,264.65	4,879.43	4,720.57	51
10-4310-250	SHERIFF- SUPPLIES-VEHCILE	61,789.54	65,000.00	4,737.75	33,380.80	31,619.20	51
10-4310-260	SHERIFF- DEPARTMENTAL SUPPLIES	12,970.46	16,500.00	3,280.91	14,619.19	1,880.81	89
10-4310-270	SERVICE AWARDS	50.00	235.00	0.00	235.00	0.00	100
10-4310-310	SHERIFF- TRAVEL	4,907.64	5,500.00	0.00	4,842.24	657.76	88
10-4310-315	TRAINING	1,425.23	3,000.00	0.00	1,800.00	1,200.00	60
10-4310-320	SHERIFF- COMMUNICATIONS	11,378.09	13,400.00	1,402.95	8,473.41	4,926.59	63
10-4310-330	POSTAGE	1,858.84	2,000.00	14.02	1,502.39	497.61	75
10-4310-350	SHERIFF- MAINT. & REPAIR EQUIPMENT	232.16	2,000.00	200.00	350.00	1,650.00	18
10-4310-355	SHERIFF- MAINT.- VEHICLE	23,821.48	30,000.00	2,125.17	8,967.55	21,032.45	30
10-4310-370	SHERIFF- PRINTING	0.00	200.00	0.00	0.00	200.00	0
10-4310-380	ADVERTISING	0.00	200.00	0.00	0.00	200.00	0
10-4310-390	SHERIFF- DUES & SUBSCRIPTIONS	218.01	400.00	0.00	192.44	207.56	48
10-4310-392	SHERIFF- UNDERCOVER INVESTIGATIONS	3,000.00	7,000.00	4,000.00	4,000.00	3,000.00	57
10-4310-412	MAINT AGREEMENT-FINGERPRINT MACHINE	3,647.00	4,150.00	0.00	0.00	4,150.00	0

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10-4310-413	LEASE-BUILDING	825.00	840.00	0.00	825.00	15.00	98
10-4310-414	MAINT AGREEMENTS-HRMS & QTR MASTER	1,298.00	1,310.00	0.00	1,310.00	0.00	100
10-4310-415	MAINT AGREEMENTS-RMS & RAMBLER	4,878.00	4,878.00	0.00	4,878.00	0.00	100
10-4310-417	LEASE - ANKLE MONITORING DEVICES	1,611.75	3,000.00	0.00	0.00	3,000.00	0
10-4310-540	CAPITAL OUTLAY VEHICLES	0.00	197,000.00	0.00	166,003.82	30,996.18	84
10-4310-550	SHERIFF- CAPITAL OUTLAY - EQUIPMENT	165,770.76	29,000.00	0.00	22,978.00	6,022.00	79
10-4310-600	SHERIFF- ANIMAL CONTROL	8,854.01	11,000.00	645.90	5,558.22	5,441.78	51
10-4310-601	DONATIONS-ANIMAL CONTROL	0.00	3,384.00	0.00	0.00	3,384.00	0
10-4310-602	SHERIFF-ABC BOARD FUNDING	960.00	26,258.00	0.00	6,470.99	19,787.01	25
10-4310-603	SHERIFF DONATIONS-PURCHASE OF K-9	2,826.76	774.00	0.00	0.00	774.00	0
10-4310-604	SHERIFF-COUNTY CONTRIB-PURCHASE OF I	1,083.85	1,500.00	265.98	903.92	596.08	60
10-4310-611	GUN PERMITS DISCRETIONARY-COUNTY PO	0.00	45,920.00	0.00	0.00	45,920.00	0
10-4310-612	GUN PERMITS-STATE PORTION	8,115.00	6,160.00	1,035.00	5,115.00	1,045.00	83
10-4310-613	FINGERPRINTING	0.00	6,465.00	0.00	0.00	6,465.00	0
10-4310-650	SHERIFF-DONATIONS	465.25	1,864.00	0.00	0.00	1,864.00	0
10-4310-899	GRANT - ICAC	18,683.73	0.00	0.00	0.00	0.00	0
	<b>4310 SHERIFF:</b>	<b>1,442,052.93</b>	<b>1,850,092.00</b>	<b>117,762.70</b>	<b>1,055,859.71</b>	<b>794,232.29</b>	<b>57</b>
10-4311-000	SRO - WASHINGTON COUNTY UNION:	0.00	0.00	0.00	0.00	0.00	0
10-4311-010	SRO- WASH CO UNION-S & W- REGULAR	40,470.63	45,123.00	3,901.17	30,552.52	14,570.48	68
10-4311-040	SRO-UNION-LONGEVITY	0.00	457.00	0.00	456.86	0.14	100
10-4311-090	SRO- WASH CO UNION- FICA TAX EXPENSE	3,050.10	3,486.00	294.61	2,341.59	1,144.41	67
10-4311-100	SRO- WASH CO UNION- RETIREMENT EXPEN	8,065.81	9,537.00	826.27	6,567.78	2,969.22	69
10-4311-101	SRO- WASH CO UNION- 401(K) CONTRIB.	2,023.53	2,278.00	195.06	1,527.64	750.36	67
10-4311-130	SRO - WASH CO UNION- UNEMPLOYMENT IN	0.00	296.00	0.00	0.00	296.00	0
10-4311-140	SRO- WASH CO UNION- WORKMAN'S COMP E	2,388.00	3,130.00	0.00	2,643.00	487.00	84
10-4311-180	SRO- WASH CO UNION- GROUP INS.	7,947.84	8,005.00	721.72	5,236.28	2,768.72	65
10-4311-210	SRO- WASH CO UNION- UNIFORMS	0.00	500.00	0.00	237.84	262.16	48

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10-4311-250	MAINTENANCE & REPAIR-VEHICLE	2,837.40	3,500.00	0.00	814.33	2,685.67	23
10-4311-260	SRO- WASH CO UNION-DEPARTMENTAL SUP	182.86	200.00	0.00	0.00	200.00	0
10-4311-270	SRO-WAS CO UNION-SERVICE AWARDS	0.00	50.00	0.00	50.00	0.00	100
10-4311-310	SRO- WASH CO UNION- TRAVEL	2,420.74	2,000.00	0.00	1,467.59	532.41	73
10-4311-315	TRAINING	0.00	500.00	0.00	0.00	500.00	0
	<b>4311 SRO - WASHINGTON COUNTY UNION:</b>	<b>69,386.91</b>	<b>79,062.00</b>	<b>5,938.83</b>	<b>51,895.43</b>	<b>27,166.57</b>	<b>66</b>
10-4313-000	SRO- CRESWELL:	0.00	0.00	0.00	0.00	0.00	0
10-4313-010	SRO- CRESWELL-S & W- REGULAR	0.00	40,400.00	0.00	0.00	40,400.00	0
10-4313-090	SRO- CRESWELL- FICA TAX EXPENSE	0.00	3,090.00	0.00	0.00	3,090.00	0
10-4313-100	SRO- CRESWELL- RETIREMENT	0.00	8,456.00	0.00	0.00	8,456.00	0
10-4313-101	SRO- CRESWELL- 401K CONTRIB.	0.00	2,020.00	0.00	0.00	2,020.00	0
10-4313-130	SRO - CRESWELL- UNEMPLOYMENT INS.	0.00	296.00	0.00	0.00	296.00	0
10-4313-140	SRO- CRESWELL- WORKMAN'S COMP	2,388.00	2,775.00	0.00	2,617.00	158.00	94
10-4313-180	SRO- CRESWELL- GROUP INS.S	0.00	7,990.00	0.00	0.00	7,990.00	0
10-4313-210	SRO- CRESWELL- UNIFORMS	0.00	500.00	0.00	0.00	500.00	0
10-4313-250	MAINTENANCE & REPAIR-VEHICLE	0.00	3,500.00	0.00	0.00	3,500.00	0
10-4313-260	SRO- CRESWELL- DEPARTMENTAL SUPPLIES	0.00	200.00	0.00	0.00	200.00	0
10-4313-310	SRO- CRESWELL- TRAVEL	0.00	2,000.00	0.00	0.00	2,000.00	0
10-4313-315	TRAINING	0.00	500.00	0.00	0.00	500.00	0
	<b>4313 SRO- CRESWELL:</b>	<b>2,388.00</b>	<b>71,727.00</b>	<b>0.00</b>	<b>2,617.00</b>	<b>69,110.00</b>	<b>4</b>
10-4314-000	SRO- PLYMOUTH HIGH:	0.00	0.00	0.00	0.00	0.00	0
10-4314-010	SRO - PLYMOUTH HIGH-S & W- REGULAR	35,024.55	45,123.00	0.00	0.00	45,123.00	0
10-4314-090	SRO - PLYMOUTH HIGH- FICA TAX	2,643.04	3,452.00	0.00	0.00	3,452.00	0
10-4314-100	SRO - PLYMOUTH HIGH- RETIREMENT MATC	6,980.39	9,444.00	0.00	0.00	9,444.00	0
10-4314-101	SRO - PLYMOUTH HIGH- 401K CONTRIBUTIO	1,751.21	2,256.00	0.00	0.00	2,256.00	0
10-4314-130	SRO - PLYMOUTH HIGH- UNEMPLOYMENT IN	0.00	296.00	0.00	0.00	296.00	0



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10-4314-140	SRO - PLYMOUTH HIGH- WORKMAN'S COMF	2,189.00	3,099.00	0.00	2,343.00	756.00	76
10-4314-180	SRO - PLYMOUTH HIGH- GROUP INS.	6,364.67	8,005.00	0.00	0.00	8,005.00	0
10-4314-210	SRO - PLYMOUTH HIGH- UNIFORMS	0.00	500.00	0.00	0.00	500.00	0
10-4314-250	MAINT & REPAIR - VEHICLE	1,728.47	3,500.00	0.00	0.00	3,500.00	0
10-4314-260	DEPARTMENTAL SUPPLIES	167.38	200.00	0.00	0.00	200.00	0
10-4314-310	SRO- TRAVEL	1,286.48	2,000.00	0.00	0.00	2,000.00	0
10-4314-315	TRAINING	0.00	500.00	0.00	0.00	500.00	0
	<b>4314 SRO- PLYMOUTH HIGH:</b>	<b>58,135.19</b>	<b>78,375.00</b>	<b>0.00</b>	<b>2,343.00</b>	<b>76,032.00</b>	<b>3</b>
10-4320-000	DETENTION CENTER:	0.00	0.00	0.00	0.00	0.00	0
10-4320-010	DETENTION CENTER- S & W - REGULAR	276,270.09	350,354.00	22,187.84	180,218.29	170,135.71	51
10-4320-030	SALARIES & WAGE - OVERTIME	65,940.15	80,000.00	7,937.20	76,511.18	3,488.82	96
10-4320-031	DETENTION CENTER - S&W PARTTIME	28,683.64	41,000.00	3,719.30	38,234.83	2,765.17	93
10-4320-040	SALARIES & WAGES - LONGEVITY	2,348.65	2,908.00	0.00	2,907.15	0.85	100
10-4320-090	DETENTION CENTER- FICA TAX EXPENSE	27,428.62	36,266.00	2,515.18	22,187.34	14,078.66	61
10-4320-100	DETENTION CENTER- RETIREMENT	65,454.58	94,814.00	6,040.06	52,057.14	42,756.86	55
10-4320-101	DETENTION CENTER- 401(K) CONTRIB.	6,586.18	14,222.00	627.53	5,630.03	8,591.97	40
10-4320-130	DETENTION CENTER- UNEMPLOYMENT INS.	0.00	3,848.00	0.00	0.00	3,848.00	0
10-4320-140	DETENTION CENTER- WORKMAN'S COMP	21,634.00	32,559.00	0.00	27,493.00	5,066.00	84
10-4320-181	DETENTION CENTER- GROUP INS.	68,430.63	103,421.00	5,027.32	39,597.15	63,823.85	38
10-4320-185	TRAVEL	502.43	2,500.00	0.00	69.50	2,430.50	3
10-4320-190	DETENTION CENTER- TRAINING	2,462.16	5,000.00	0.00	2,556.62	2,443.38	51
10-4320-200	DETENTION CENTER- DEPARTMENTAL SUPP	18,562.87	15,000.00	768.46	12,622.46	2,377.54	84
10-4320-210	DETENTION CENTER- UNIFORMS	1,706.35	7,500.00	0.00	458.93	7,041.07	6
10-4320-244	CONTRACTED SERVICES-SOUTHERN HEALT	128,944.85	145,000.00	11,053.76	99,713.92	45,286.08	69
10-4320-247	DETENTION CENTER- FOOD & PROVISIONS	73,214.40	85,000.00	5,713.60	50,670.75	34,329.25	60
10-4320-270	SERVICE AWARDS	125.00	175.00	0.00	175.00	0.00	100
10-4320-290	SUPPLIES & MATERIALS-HYGIENE	3,363.73	3,000.00	0.00	687.75	2,312.25	23

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10-4320-299	DETENTION CENTER- LAUNDRY & DRY CLEA	6,314.42	7,500.00	595.00	4,044.88	3,455.12	54
10-4320-320	DETENTION CENTER- COMMUNICATIONS	662.77	1,200.00	92.11	554.70	645.30	46
10-4320-330	POSTAGE	89.49	300.00	8.76	77.97	222.03	26
10-4320-350	DETENTION CENTER- MAINT & REPAIR- EQUI	12,960.92	20,000.00	0.00	978.53	19,021.47	5
10-4320-550	DETENTION CENTER- CAPITAL OUTLAY- EQU	19,347.36	50,000.00	0.00	0.00	50,000.00	0
10-4320-600	DETENTION CENTER- CONTRACTED SERVIC	105,677.18	110,000.00	4,640.00	50,507.63	59,492.37	46
10-4320-601	CONTRACTED SERVICES-OPTUM	2,937.60	3,700.00	0.00	3,021.84	678.16	82
10-4320-602	MAINTENANCE AGREEMENTS-SOUTHERN S	3,778.00	3,815.00	0.00	3,815.00	0.00	100
10-4320-603	MAINTENANCE AGREEMENTS-TOP GUARD	99.00	99.00	0.00	0.00	99.00	0
10-4320-900	GRANT-DHHS CORRECTIONS COVID19	2,865.62	21,190.00	0.00	4,063.42	17,126.58	19
	<b>4320 DETENTION CENTER:</b>	<b>946,390.69</b>	<b>1,240,371.00</b>	<b>70,926.12</b>	<b>678,855.01</b>	<b>561,515.99</b>	<b>55</b>
10-4330-000	EMERGENCY MANAGEMENT:	0.00	0.00	0.00	0.00	0.00	0
10-4330-010	EMERGENCY MGMT - S & W- REGULAR	55,571.54	55,628.00	4,751.58	37,896.73	17,731.27	68
10-4330-090	EMERGENCY MGMT - FICA TAX EXPENSE	3,502.85	4,255.00	301.71	2,404.80	1,850.20	57
10-4330-100	EMERGENCY MGMT - RETIREMENT	10,586.43	11,126.00	952.69	7,598.29	3,527.71	68
10-4330-101	EMERGENCY MGMT - 401(K) CONTRIB.	1,667.15	1,669.00	142.55	1,136.92	532.08	68
10-4330-130	EMERGENCY MGMT - UNEMPLOYMENT INS.	0.00	296.00	0.00	0.00	296.00	0
10-4330-140	EMERGENCY MGMT - WORKMAN'S COMP	2,073.00	2,752.00	0.00	2,340.00	412.00	85
10-4330-180	EMERGENCY MGMT - GROUP INS.	8,002.75	8,040.00	722.97	5,246.28	2,793.72	65
10-4330-250	MAINTENANCE & REPAIR - VEHICLE	1,096.91	800.00	0.00	279.92	520.08	35
10-4330-260	EMERGENCY MGMT - DEPARTMENTAL SUPP	6,763.94	2,018.00	0.00	1,818.12	199.88	90
10-4330-270	EMERGENCY MGMT - GENERATOR FUEL	2,559.01	2,400.00	0.00	0.00	2,400.00	0
10-4330-310	EMERGENCY MGMT - TRAVEL	2,720.06	2,500.00	159.94	1,466.06	1,033.94	59
10-4330-315	TRAINING	780.46	3,000.00	200.00	1,027.50	1,972.50	34
10-4330-320	EMERGENCY MGMT - COMMUNICATIONS	2,196.50	4,750.00	156.99	1,054.72	3,695.28	22
10-4330-330	POSTAGE	86.90	150.00	0.00	31.59	118.41	21
10-4330-350	EMERGENCY MGMT - MAINT. & REPAIR- EQU	4,596.01	1,993.00	0.00	1,793.07	199.93	90

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10-4330-370	EMERGENCY MGMT - PRINTING	235.52	350.00	0.00	208.09	141.91	59
10-4330-380	ADVERTISING	155.53	350.00	0.00	344.26	5.74	98
10-4330-390	EMERGENCY MGMT - DUES & SUBSCRIPTION	2,142.00	2,200.00	200.00	1,795.00	405.00	82
10-4330-400	EM DONATIONS-EMERGENCY RESPONSE BA	0.00	1,442.00	0.00	0.00	1,442.00	0
10-4330-401	DONATIONS - EMERGENCY MANAGEMENT	772.50	878.00	0.00	0.00	878.00	0
10-4330-540	EMERGENCY MGMT - CAPITAL OUTLAY- VEHI	6,515.98	58,989.00	2,966.82	51,382.82	7,606.18	87
10-4330-600	EMERGENCY MGMT - CONTRACTED SERVIC	0.00	11,450.00	0.00	2,950.00	8,500.00	26
10-4330-703	WEYERHAEUSER GIVING GRANT	0.00	2,000.00	0.00	1,964.94	35.06	98
10-4330-706	EMPG-ARPA	11,068.00	0.00	0.00	0.00	0.00	0
10-4330-707	GRANT-EM CAPACITY BLDG COMPETITIVE G	76,791.30	52,000.00	2,709.32	47,690.00	4,310.00	92
10-4330-995	MAINTENANCE AGREEMENTS - HYPER REAC	1,945.00	1,945.00	0.00	1,945.00	0.00	100
	<b>4330 EMERGENCY MANAGEMENT:</b>	<b>201,829.34</b>	<b>232,981.00</b>	<b>7,845.93</b>	<b>172,374.11</b>	<b>60,606.89</b>	<b>74</b>
10-4340-000	FIRE PROTECTION:	0.00	0.00	0.00	0.00	0.00	0
10-4340-991	PLYMOUTH VFD-OPERATIONAL	122,182.00	129,259.00	10,771.58	86,172.64	43,086.36	67
10-4340-992	ROPER VFD-OPERATIONAL	78,170.00	81,727.00	6,810.58	54,484.64	27,242.36	67
10-4340-993	CRESWELL VFD-OPERATIONAL	50,909.00	51,685.00	4,307.08	34,456.64	17,228.36	67
10-4340-994	MCVFD-OPERATIONAL	58,270.00	58,309.00	4,859.08	38,872.64	19,436.36	67
10-4340-995	LAKE PHELPS VFD-OPERATIONAL	45,996.00	46,034.00	3,836.16	30,689.28	15,344.72	67
10-4340-996	PUNGO VFD-OPERATIONAL	20,282.00	23,750.00	1,979.16	15,833.28	7,916.72	67
10-4340-997	PINETOWN/LONG ACRE VFD	8,178.00	8,188.00	682.33	5,458.64	2,729.36	67
10-4340-998	CRESWELL VFD-WELL-CIP	0.00	40,000.00	0.00	0.00	40,000.00	0
	<b>4340 FIRE PROTECTION:</b>	<b>383,987.00</b>	<b>438,952.00</b>	<b>33,245.97</b>	<b>265,967.76</b>	<b>172,984.24</b>	<b>61</b>
10-4345-000	FORESTRY:	0.00	0.00	0.00	0.00	0.00	0
10-4345-991	FORESTRY MATCH (35%)	92,260.42	94,891.00	6,231.23	41,493.72	53,397.28	44
10-4350-000	INSPECTIONS & PLANNING:	0.00	0.00	0.00	0.00	0.00	0

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10-4350-121	SALARIES & WAGES-REGULAR	100,014.58	100,228.00	8,561.08	68,279.90	31,948.10	68
10-4350-127	SALARIES & WAGES-LONGEVITY	707.43	726.00	0.00	725.12	0.88	100
10-4350-181	FICA TAX	6,298.17	7,722.00	537.67	4,340.86	3,381.14	56
10-4350-182	RETIREMENT	19,187.51	20,187.00	1,716.50	13,835.53	6,351.47	69
10-4350-183	GROUP INSURANCE	17,870.29	18,023.00	1,602.87	11,748.00	6,275.00	65
10-4350-184	401(K) CONTRIBUTIONS	3,000.44	3,028.00	256.83	2,048.38	979.62	68
10-4350-185	UNEMPLOYMENT INSURANCE	0.00	592.00	0.00	0.00	592.00	0
10-4350-186	WORKMAN'S COMP	274.00	4,881.00	0.00	4,121.00	760.00	84
10-4350-260	DEPARTMENTAL SUPPLIES	3,460.04	4,000.00	88.64	1,164.06	2,835.94	29
10-4350-311	TRAVEL	893.57	1,000.00	27.48	336.58	663.42	34
10-4350-320	COMMUNICATIONS	1,672.78	2,500.00	115.73	765.86	1,734.14	31
10-4350-330	INSPECTIONS - POSTAGE	0.00	250.00	0.00	0.00	250.00	0
10-4350-341	PRINTING	577.63	500.00	0.00	58.29	441.71	12
10-4350-352	MAINT & REPAIR-EQUIPMENT	0.00	1,000.00	0.00	0.00	1,000.00	0
10-4350-353	MAINT & REPAIR-VEHICLE	72.45	1,000.00	0.00	132.11	867.89	13
10-4350-370	ADVERTISING	315.50	500.00	0.00	325.50	174.50	65
10-4350-395	TRAINING	2,454.44	2,500.00	0.00	395.00	2,105.00	16
10-4350-491	DUES & SUBSCRIPTIONS	0.00	500.00	0.00	370.00	130.00	74
10-4350-500	DECOMMISSIONING BOND-SOLAR FARMS	0.00	50,000.00	0.00	0.00	50,000.00	0
10-4350-600	CONTRACTED SERV-ABANDONED PROPERT	0.00	10,000.00	0.00	0.00	10,000.00	0
10-4350-602	CONTRACTED SERVICES-LEGAL	0.00	10,000.00	0.00	0.00	10,000.00	0
	<b>4350 INSPECTIONS &amp; PLANNING:</b>	<b>156,798.83</b>	<b>239,137.00</b>	<b>12,906.80</b>	<b>108,646.19</b>	<b>130,490.81</b>	<b>45</b>
10-4915-000	GEOGRAPHIC INFORMATION SYSTEMS:	0.00	0.00	0.00	0.00	0.00	0
10-4915-010	GEOGRAPHIC INFO SYST-S & W- REGULAR	2,222.55	0.00	0.00	0.00	0.00	0
10-4915-040	GEOGRAPHIC INFO SYST - LONGEVITY	115.98	0.00	0.00	0.00	0.00	0
10-4915-090	GEOGRAPHIC INFO SYST- FICA TAX EXPENS	177.47	0.00	0.00	0.00	0.00	0
10-4915-100	GEOGRAPHIC INFO SYST- RETIREMENT EXP	450.24	0.00	0.00	0.00	0.00	0

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10-4915-101	GEOGRAPHIC INFO SYST- 401(K) CONTRIB.	70.90	0.00	0.00	0.00	0.00	0
10-4915-180	GEOGRAPHIC INFO SYST- GROUP INS.	348.81	0.00	0.00	0.00	0.00	0
10-4915-181	GIS-PROFESSIONAL SERVICES	0.00	9,240.00	0.00	9,240.00	0.00	100
10-4915-190	GEOGRAPHIC INFO SYST- TRAINING	859.55	0.00	0.00	0.00	0.00	0
10-4915-260	DEPARTMENTAL SUPPLIES	631.70	0.00	0.00	0.00	0.00	0
10-4915-320	GIS- COMMUNICATIONS	65.61	0.00	0.00	0.00	0.00	0
10-4915-350	MAINT AGREEMENTS-ESRI SOFTWARE	1,650.00	1,777.00	0.00	0.00	1,777.00	0
10-4915-351	MAINT AGREEMENTS-ATLAS DATA WEBSITE	4,800.00	0.00	0.00	0.00	0.00	0
	<b>4915 GEOGRAPHIC INFORMATION SYSTEMS</b>	<b>11,392.81</b>	<b>11,017.00</b>	<b>0.00</b>	<b>9,240.00</b>	<b>1,777.00</b>	<b>84</b>
10-5110-000	DISTRICT HEALTH	0.00	0.00	0.00	0.00	0.00	0
10-5110-991	MTW HEALTH DEPARTMENT	219,281.00	219,281.00	18,273.41	146,187.28	73,093.72	67
10-5110-993	2ND DIST DRUG COURT COORDINATOR POS	64,497.75	89,238.00	0.00	40,650.72	48,587.28	46
	<b>5110 DISTRICT HEALTH</b>	<b>283,778.75</b>	<b>308,519.00</b>	<b>18,273.41</b>	<b>186,838.00</b>	<b>121,681.00</b>	<b>61</b>
10-5150-000	SENIOR CITIZENS CENTER:	0.00	0.00	0.00	0.00	0.00	0
10-5150-010	SENIOR CITIZENS CENT- S & W- REGULAR	95,895.49	93,905.00	8,050.58	70,094.97	23,810.03	75
10-5150-040	SALARIES & WAGES-LONGEVITY	1,290.70	1,335.00	0.00	1,334.71	0.29	100
10-5150-090	SENIOR CITIZENS CENT- FICA TAX EXPENSE	7,173.40	7,263.00	571.81	5,177.02	2,085.98	71
10-5150-100	SENIOR CITIZENS CENT- RETIREMENT	18,502.10	18,989.00	1,614.14	14,321.66	4,667.34	75
10-5150-101	SENIOR CITIZENS CENT- 401(K) CONTRIB.	2,874.98	2,848.00	241.51	2,102.81	745.19	74
10-5150-130	SENIOR CITIZENS CTR- WORKMAN'S COMP	1,869.00	1,430.00	0.00	1,233.00	197.00	86
10-5150-131	SENIOR CENTER- UNEMPLOYMENT INS.	0.00	856.00	0.00	0.00	856.00	0
10-5150-180	SENIOR CITIZENS CENT- GROUP INS.	23,702.48	23,879.00	2,153.66	16,244.23	7,634.77	68
10-5150-247	APPROPRIATION-ALBEMARLE NUTRITION	47,807.00	47,807.00	0.00	35,855.25	11,951.75	75
10-5150-257	DEPARTMENT SUPPLIES-CRAFTS/CERAMICS	1,803.29	3,500.00	26.97	2,963.70	536.30	85
10-5150-260	DEPARTMENTAL SUPPLIES	1,951.04	4,000.00	132.96	2,731.88	1,268.12	68
10-5150-280	POSTAGE	86.07	300.00	0.63	14.63	285.37	5

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<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>Current Expd</u>	<u>YTD Expended</u>	<u>Unexpended</u>	<u>% Expd</u>
10-5150-310	SENIOR CITIZENS CTR- TRAVEL	3,364.23	2,000.00	129.22	713.61	1,286.39	36
10-5150-315	TRAINING	358.95	3,500.00	520.00	2,292.11	1,207.89	65
10-5150-320	SENIOR CITIZENS CENT- COMMUNICATIONS	858.61	1,800.00	223.01	872.22	927.78	48
10-5150-330	UTILTITIES-GAS	6,492.78	9,000.00	789.05	2,949.80	6,050.20	33
10-5150-350	SENIOR CENTER- MAINT & REPAIR- BUILDING	0.00	1,500.00	0.00	645.13	854.87	43
10-5150-351	SENIOR CENTER- MAINT & REPAIR - EQUIP	501.00	700.00	0.00	0.00	700.00	0
10-5150-370	TRAVEL-SENIOR GAMES	0.00	300.00	0.00	300.00	0.00	100
10-5150-380	SENIOR CENTER TRIPS	3,069.24	7,647.00	0.00	1,656.00	5,991.00	22
10-5150-390	SENIOR CENTER-DUES & SUBSCRIPTIONS	3,596.74	2,100.00	0.00	339.88	1,760.12	16
10-5150-600	SENIOR CITIZENS CTR- CONTRACTED SERVI	3,415.00	4,000.00	306.00	2,142.00	1,858.00	54
10-5150-601	CONTRACTED SERVICES - SCHEDULING SYE	900.00	900.00	0.00	0.00	900.00	0
10-5150-650	SENIOR CENTER DONATIONS	432.57	4,659.00	0.00	2,923.47	1,735.53	63
	<b>5150 SENIOR CITIZENS CENTER:</b>	<b>225,944.67</b>	<b>244,218.00</b>	<b>14,759.54</b>	<b>166,908.08</b>	<b>77,309.92</b>	<b>68</b>
10-5155-000	VETERAN SERVICE:	0.00	0.00	0.00	0.00	0.00	0
10-5155-140	WORKMAN'S COMP	58.00	0.00	0.00	0.00	0.00	0
10-5155-320	VETERAN SERVICE OFFC- COMMUNICATION.	254.16	600.00	0.00	80.43	519.57	13
	<b>5155 VETERAN SERVICE:</b>	<b>312.16</b>	<b>600.00</b>	<b>0.00</b>	<b>80.43</b>	<b>519.57</b>	<b>13</b>
10-5310-000	SOCIAL SERVICES- ADMINISTRATION:	0.00	0.00	0.00	0.00	0.00	0
10-5310-010	SALARIES & WAGES-BOARD	1,300.00	1,500.00	100.00	750.00	750.00	50
10-5310-011	SS ADMIN.- S & W- REGULAR	2,016,433.42	2,086,077.00	165,551.09	1,374,178.81	711,898.19	66
10-5310-013	SALARIES & WAGES-LONGEVITY	16,846.25	19,351.00	0.00	19,292.76	58.24	100
10-5310-030	LEGAL - IV-D	18,213.75	11,500.00	0.00	7,107.97	4,392.03	62
10-5310-031	CHILD SUPPORT CONTRACT	0.00	135,000.00	22,412.83	22,412.83	112,587.17	17
10-5310-090	SS ADMIN.- FICA TAX	148,833.93	162,484.00	12,134.96	101,904.59	60,579.41	63
10-5310-100	SS ADMIN.- RETIREMENT	386,455.27	426,594.00	33,193.04	279,002.59	147,591.41	65
10-5310-101	SS ADMIN.- 401(K) CONTRIB.	55,373.81	66,416.00	4,877.98	39,377.92	27,038.08	59

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10-5310-130	HUMAN SERVICES- UNEMPLOYMENT INS.	0.00	16,512.00	0.00	0.00	16,512.00	0
10-5310-140	SS ADMIN.- WORKMAN'S COMP	43,634.00	52,715.00	0.00	44,518.00	8,197.00	84
10-5310-180	LEGAL-PROTECTIVE SERVICES	29,388.38	43,000.00	995.00	13,018.78	29,981.22	30
10-5310-181	SS ADMIN.- GROUP INS.	410,126.68	441,869.00	32,701.11	256,341.93	185,527.07	58
10-5310-250	MAINT & REPAIR - VEHICLE	9,747.90	7,500.00	2,097.37	7,498.84	1.16	100
10-5310-257	SS ADMIN.- COUNTY GENERAL ASSISTANCE	9,421.44	12,500.00	515.00	8,772.00	3,728.00	70
10-5310-258	DSS COMMUNITY DONATIONS-CHRISTMAS	1,296.25	2,578.00	0.00	1,595.00	983.00	62
10-5310-259	DSS COMMUNITY DONATIONS-FOSTER CHIL	294.83	812.00	0.00	490.34	321.66	60
10-5310-260	DEPARTMENTAL SUPPLIES	54,749.24	39,000.00	3,805.13	30,239.61	8,760.39	78
10-5310-268	FOOD STAMPS DIRECT CHARGE	4,307.38	4,300.00	173.87	1,255.22	3,044.78	29
10-5310-270	SERVICE AWARDS	885.00	600.00	0.00	600.00	0.00	100
10-5310-310	TRAVEL	4,607.12	12,000.00	701.88	3,954.41	8,045.59	33
10-5310-311	SS ADMIN - VEHICLE FUEL	8,078.97	9,000.00	803.48	6,043.80	2,956.20	67
10-5310-315	TRAINING	10,402.64	26,000.00	2,598.95	16,687.93	9,312.07	64
10-5310-320	SS ADMIN.- COMMUNICATIONS	20,046.82	25,000.00	1,687.87	13,610.70	11,389.30	54
10-5310-330	UTILITITES	24,065.18	25,000.00	2,174.45	17,472.38	7,527.62	70
10-5310-340	SS ADMIN.- POSTAGE	11,714.13	10,500.00	752.50	5,124.70	5,375.30	49
10-5310-350	SS ADMIN.- MAINT AND REPAIR- BLDG.	18,651.94	25,050.00	1,607.28	14,221.15	10,828.85	57
10-5310-351	SS ADMIN.- REPAIR AND MAINT- EQUIP.	2,243.27	4,500.00	120.35	4,318.28	181.72	96
10-5310-370	SS ADMIN.- ADVERTISING	2,121.49	1,200.00	21.00	330.50	869.50	28
10-5310-390	SS ADMIN.- DUES AND SUBSCRIPTION	8,823.48	15,000.00	66.67	7,464.07	7,535.93	50
10-5310-410	LEASE-EQUIPMENT	2,689.60	0.00	0.00	0.00	0.00	0
10-5310-550	SOCIAL SERVICES- CAPITAL OUTLAY- EQUIP	61,465.12	214,900.00	27,757.25	185,700.04	29,199.96	86
10-5310-600	SOCIAL SERVICES- CONTRACTED SERVICES	138,796.31	130,710.00	7,712.85	93,728.89	36,981.11	72
10-5310-601	MAINT AGREEMENTS-NC CORRELS	0.00	1,300.00	0.00	0.00	1,300.00	0
10-5310-602	MAINT AGREEMENTS-INFO INC.	4,588.08	4,910.00	0.00	3,681.90	1,228.10	75
10-5310-605	SS ADMIN - SECURITY CONTRACT	7,062.19	25,000.00	0.00	2,716.00	22,284.00	11
10-5310-610	SS ADMIN.- VENDOR FEES	2,364.00	6,000.00	297.00	396.00	5,604.00	7

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10-5310-611	SS FAMILY REUNIFICATION (PSYCH EVALS)	3,738.50	10,000.00	3,150.00	6,177.00	3,823.00	62
	<b>5310 SOCIAL SERVICES- ADMINISTRATION:</b>	<b>3,538,766.37</b>	<b>4,076,378.00</b>	<b>328,008.91</b>	<b>2,589,984.94</b>	<b>1,486,393.06</b>	<b>64</b>
10-5380-000	SOCIAL SERVICES-ECONOMIC SUPPORT:	0.00	0.00	0.00	0.00	0.00	0
10-5380-011	IN-HOME SERVICES (100%)	69,426.50	80,741.00	6,488.88	43,159.54	37,581.46	53
10-5380-030	SS ECONOMIC SUPPORT- CRISIS INTERVEN	63,704.88	71,992.00	1,234.14	5,076.14	66,915.86	7
10-5380-190	WF EMPLOYMENT SERVICES	6,417.88	10,000.00	0.00	3,067.11	6,932.89	31
10-5380-370	TANF-EMERGENCY ASSISTANCE	24,800.00	31,340.00	4,000.00	24,000.00	7,340.00	77
10-5380-375	DSS COMMUNITY DONATIONS-EMERGENCY	63.97	316.00	0.00	0.00	316.00	0
10-5380-376	TITLE IV-FOSTER CARE	70,186.79	135,000.00	12,876.00	93,601.72	41,398.28	69
10-5380-377	STATE FOSTER HOME CARE	30,070.62	41,900.00	3,314.00	16,464.00	25,436.00	39
10-5380-379	SS ECONOMIC SUPPORT- SPECIAL ASSISTAN	78,555.00	85,000.00	5,679.50	52,115.50	32,884.50	61
10-5380-381	TITLE IV-E ADOPTION	14,915.23	21,650.00	1,711.62	14,248.47	7,401.53	66
10-5380-383	SPECIAL LINKS (100%)	3,982.40	5,000.00	0.00	30.00	4,970.00	1
10-5380-384	CHILD CARE (MOE-PART OF &65K MIN)	2,892.00	10,500.00	546.10	546.10	9,953.90	5
10-5380-403	SS ECONOMIC SUPPORT- BLIND COMMISSIC	2,005.16	2,150.00	0.00	2,134.34	15.66	99
10-5380-404	SS ECONOMIC SUPP-CIP/LIEAP SUPPLEMEN	0.00	14,382.00	0.00	14,382.00	0.00	100
10-5380-405	LIHWAP-LOW INCOME HOUSEHLD WATER AS	66,808.00	14,424.00	0.00	14,423.99	0.01	100
10-5380-406	LIEAP PAYMENTS	43,600.00	50,000.00	3,100.00	20,000.00	30,000.00	40
10-5380-407	ADOPTION PROMOTIONS	1,412.98	72,645.00	517.50	889.80	71,755.20	1
10-5380-408	SS ECON SUPPORT - MEDICAID PAYBACKS	0.00	5,000.00	0.00	0.00	5,000.00	0
10-5380-409	SS ECON SUPPORT - STATE PROGRAM RETL	0.00	20,160.00	0.00	7,160.00	13,000.00	36
10-5380-410	GENERAL ASSISTANCE-FOSTER CARE CHIL	0.00	9,500.00	26.38	2,340.83	7,159.17	25
	<b>5380 SOCIAL SERVICES-ECONOMIC SUPPOF</b>	<b>478,841.41</b>	<b>681,700.00</b>	<b>39,494.12</b>	<b>313,639.54</b>	<b>368,060.46</b>	<b>46</b>
10-5400-000	SOCIAL SERVICES TRANSPORTATION:	0.00	0.00	0.00	0.00	0.00	0
10-5400-200	DOT GRANT - OFFICE SUPPLIES (85% REIMB	5,600.27	5,500.00	0.00	1,857.77	3,642.23	34
10-5400-202	DOT GRANT-CLEANING/OTHER SUPPLIES (8	3,678.79	6,000.00	0.00	4,825.72	1,174.28	80



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10-5400-250	MAINT & REPAIR-VEHICLE	23,929.61	35,000.00	3,754.82	14,405.71	20,594.29	41
10-5400-260	- TRANSIT ADVERTISING	4,754.18	5,000.00	0.00	3,562.09	1,437.91	71
10-5400-310	SS TRANSPORTATION- WF TRANSPORTATIOI	8,958.30	13,000.00	483.00	3,713.10	9,286.90	29
10-5400-311	RIVERLIGHT TRANSIT VEHICLE FUEL	33,053.76	37,500.00	2,336.53	20,467.42	17,032.58	55
10-5400-315	DOT GRANT - TRAVEL/TRAINING (85% REIMB	1,161.25	4,500.00	540.00	1,072.00	3,428.00	24
10-5400-320	SS TRANSPORTATION- COMMUNICATIONS	6,782.75	6,500.00	646.38	4,937.16	1,562.84	76
10-5400-347	GRANT-RDC TRANSPORTATION	4,948.80	6,000.00	0.00	0.00	6,000.00	0
10-5400-372	VOLUNTEER TRANSPORATION-MEDICAID	19,308.28	26,181.00	2,085.00	15,892.91	10,288.09	61
10-5400-390	DOT-DUES AND SUBSCRIPTIONS (85% REIME	580.00	1,250.00	0.00	920.00	330.00	74
10-5400-540	CAPITAL OUTLAY-VAN REPLACEMENT	0.00	280,000.00	0.00	0.00	280,000.00	0
10-5400-600	SS TRANSPORTATION- WORK FIRST DOT	3,354.00	3,962.00	0.00	3,962.00	0.00	100
10-5400-601	MAINT AGREEMENTS-CTS SOFTWARE	10,899.00	11,230.00	935.50	7,484.00	3,746.00	67
10-5400-602	CONTRACTED LABOR - RIVERLIGHT	0.00	10,000.00	40.50	3,290.63	6,709.37	33
10-5400-603	DRUG TEST CONTRACT-SAFETY WORKS	455.00	1,000.00	50.00	212.00	788.00	21
10-5400-610	SENIOR CENTER TRANSPORTATION	0.00	6,000.00	0.00	0.00	6,000.00	0
10-5400-998	SS TRANS- PR YR CARES GRANT REIMBURS	960.00	0.00	0.00	0.00	0.00	0
	<b>5400 SOCIAL SERVICES TRANSPORTATION:</b>	<b>128,423.99</b>	<b>458,623.00</b>	<b>10,871.73</b>	<b>86,602.51</b>	<b>372,020.49</b>	<b>19</b>
10-5830-000	JUVENILE SERVICE:	0.00	0.00	0.00	0.00	0.00	0
10-5830-200	JCPC-WASHINGTON COUNTY YOUTH	5,394.99	9,650.00	38.22	561.17	9,088.83	6
10-5830-250	JCPC - CBA	3,000.00	10,910.00	0.00	538.89	10,371.11	5
10-5830-299	JCPC - ROANOKE AREA YOUTH	66,166.08	76,183.00	0.00	33,572.49	42,610.51	44
	<b>5830 JUVENILE SERVICE:</b>	<b>74,561.07</b>	<b>96,743.00</b>	<b>38.22</b>	<b>34,672.55</b>	<b>62,070.45</b>	<b>36</b>
10-5910-000	EDUCATION-SCHOOLS/COMMUNITY COLLEG	0.00	0.00	0.00	0.00	0.00	0
10-5910-991	CURRENT EXPENSE - BOE	1,735,000.00	1,735,000.00	144,583.33	1,156,666.64	578,333.36	67
10-5910-995	PURCHASE OF EQUIPMENT-COMMUNITY CO	13,298.40	0.00	0.00	0.00	0.00	0
	<b>5910 EDUCATION-SCHOOLS/COMMUNITY CC</b>	<b>1,748,298.40</b>	<b>1,735,000.00</b>	<b>144,583.33</b>	<b>1,156,666.64</b>	<b>578,333.36</b>	<b>67</b>

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10-5911-000	COMMUNICATIONS:	0.00	0.00	0.00	0.00	0.00	0
10-5911-010	COMMUNICATIONS-S & W- REGULAR	185,028.24	228,127.00	14,110.68	116,511.92	111,615.08	51
10-5911-030	SALARIES & WAGES-OVERTIME	53,908.50	65,000.00	6,808.76	40,492.49	24,507.51	62
10-5911-031	SALARIES & WAGES-PARTTIME	51,234.32	50,000.00	3,504.22	39,198.39	10,801.61	78
10-5911-040	SALARIES & WAGES-LONGEVITY	307.77	324.00	0.00	323.60	0.40	100
10-5911-090	COMMUNICATIONS- FICA TAX	21,960.64	26,272.00	1,799.90	14,602.97	11,669.03	56
10-5911-100	COMMUNICATIONS- RETIREMENT	48,320.50	68,688.00	4,252.12	32,940.38	35,747.62	48
10-5911-130	COMMUNICATIONS- 401(K) CONTRIB.	3,501.56	10,303.00	331.62	2,841.05	7,461.95	28
10-5911-131	COMMUNICATIONS - UNEMPLOYMENT	0.00	2,368.00	0.00	0.00	2,368.00	0
10-5911-140	COMMUNICATIONS- WORKERS' COMP	1,483.00	2,092.00	0.00	1,769.00	323.00	85
10-5911-180	COMMUNICATIONS- GROUP INS.	35,558.48	63,604.00	3,589.60	24,615.90	38,988.10	39
10-5911-210	UNIFORMS	682.76	3,000.00	0.00	0.00	3,000.00	0
10-5911-260	DEPARTMENTAL SUPPLIES	5,158.00	7,000.00	0.00	1,586.57	5,413.43	23
10-5911-310	TRAVEL	471.00	1,500.00	0.00	470.24	1,029.76	31
10-5911-315	TRAINING	1,289.71	5,000.00	134.43	405.02	4,594.98	8
10-5911-320	COMMUNICATIONS	14,078.06	17,000.00	159.89	1,167.51	15,832.49	7
10-5911-330	POSTAGE	32.09	100.00	0.00	10.31	89.69	10
10-5911-412	MAINT AGREEMENTS-DCI/OMINIX	1,500.00	1,500.00	0.00	1,500.00	0.00	100
10-5911-413	MAINT AGREEMENTS-SOUTHERN SOFTWARE	2,187.00	2,208.00	0.00	2,208.00	0.00	100
10-5911-415	MAINTENANCE AGREEMENT - MOTOROLA	0.00	14,551.00	0.00	14,550.20	0.80	100
10-5911-540	CAPITAL OUTLAY EQUIPMENT-PRIMARY PSA	57,151.00	9,000.00	0.00	0.00	9,000.00	0
10-5911-610	GRANT-NCDIT WASHINGTON CO RADIO UPG	0.00	100,462.00	0.00	0.00	100,462.00	0
	<b>5911 COMMUNICATIONS:</b>	<b>483,852.63</b>	<b>678,099.00</b>	<b>34,691.22</b>	<b>295,193.55</b>	<b>382,905.45</b>	<b>44</b>
10-5940-000	REHABILITATION:	0.00	0.00	0.00	0.00	0.00	0
10-5940-991	TRILLIUM-LOCAL FUNDING	27,000.00	27,000.00	0.00	13,500.00	13,500.00	50
10-5940-992	TRILLIUM-ABC BOTTLE TAX	3,000.00	3,000.00	0.00	1,500.00	1,500.00	50
10-5940-993	ALBEMARLE TIDELAND RET OPEB	13,239.97	13,240.00	0.00	13,239.97	0.03	100

**Washington County**  
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<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>Current Expd</u>	<u>YTD Expended</u>	<u>Unexpended</u>	<u>% Expd</u>
	<b>5940 REHABILITATION:</b>	<b>43,239.97</b>	<b>43,240.00</b>	<b>0.00</b>	<b>28,239.97</b>	<b>15,000.03</b>	<b>65</b>
10-6000-000	MEDICAL EXAMINER:	0.00	0.00	0.00	0.00	0.00	0
10-6000-180	CONTRACT-MEDICAL EXAMINER	9,800.00	10,000.00	1,950.00	6,050.00	3,950.00	60
10-6050-000	COOPERATIVE EXT SERVICE:	0.00	0.00	0.00	0.00	0.00	0
10-6050-010	COOPERATIVE EXT SERV- S & W - REGULAR	86,197.62	95,050.00	7,844.86	55,012.70	40,037.30	58
10-6050-090	COOPERATIVE EXT SERV- FICA TAX EXPENS	6,360.61	7,270.00	577.82	4,094.21	3,175.79	56
10-6050-100	COOPERATIVE EXT SERV- RETIREMENT	21,118.49	25,664.00	1,962.80	13,762.40	11,901.60	54
10-6050-130	COOPERATIVE EXT SERV- UNEMPLOYMENT	0.00	951.00	0.00	0.00	951.00	0
10-6050-140	COOPERATIVE EXT SERV- WORKMAN'S COM	0.00	110.00	0.00	0.00	110.00	0
10-6050-180	COOPERATIVE EXT SERV- GROUP INS.	12,339.52	17,010.00	1,199.52	7,648.14	9,361.86	45
10-6050-260	DEPARTMENTAL SUPPLIES	1,914.19	1,800.00	88.64	927.49	872.51	52
10-6050-310	TRAVEL	175.00	1,200.00	0.00	0.00	1,200.00	0
10-6050-320	COOPERATIVE EXT SERV- COMMUNICATION:	1,100.92	1,550.00	107.03	663.72	886.28	43
10-6050-340	COOPERATIVE EXT SERV- POSTAGE	22.80	150.00	0.00	0.00	150.00	0
10-6050-350	MAINT & REPAIR-EQUIPMENT	250.00	300.00	0.00	0.00	300.00	0
10-6050-390	DUES & SUBSCRIPTIONS	606.59	995.00	0.00	523.00	472.00	53
10-6050-410	LEASE-EQUIPMENT	2,125.00	2,125.00	2,125.00	2,125.00	0.00	100
10-6050-998	MIPPA GRANT-MEDICAID IMRPOVEMENT FOF	2,500.00	3,189.00	999.00	999.00	2,190.00	31
10-6050-999	GRANT - SHIIP	5,129.00	7,818.00	710.23	7,123.49	694.51	91
	<b>6050 COOPERATIVE EXT SERVICE:</b>	<b>139,839.74</b>	<b>165,182.00</b>	<b>15,614.90</b>	<b>92,879.15</b>	<b>72,302.85</b>	<b>56</b>
10-6060-000	SOIL & WATER:	0.00	0.00	0.00	0.00	0.00	0
10-6060-030	SALARIES & WAGES-REGULAR	21,284.49	31,251.00	2,669.33	21,289.56	9,961.44	68
10-6060-031	SALARIES & WAGES-PART TIME	0.00	13,000.00	0.00	1,186.39	11,813.61	9
10-6060-090	SOIL & WATER- FICA TAX	1,626.27	3,385.00	204.21	1,719.46	1,665.54	51
10-6060-100	SOIL & WATER- RETIREMENT	4,054.69	8,850.00	535.20	4,268.55	4,581.45	48

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<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>Current Expd</u>	<u>YTD Expended</u>	<u>Unexpended</u>	<u>% Expd</u>
10-6060-101	SOIL AND WATER- 401(K) CONTRIB.	638.56	1,328.00	80.08	638.69	689.31	48
10-6060-130	SOIL & WATER- UNEMPLOYMENT INS.	0.00	280.00	0.00	0.00	280.00	0
10-6060-140	SOIL & WATER- WORKMAN'S COMP	1,309.00	1,248.00	0.00	1,054.00	194.00	84
10-6060-180	SOIL & WATER CONSERV- GROUP INS.	5,347.35	7,959.00	718.47	5,210.28	2,748.72	65
10-6060-200	SOIL & WATER- DEPTAL SUPPLIES	2,133.12	1,200.00	0.00	107.99	1,092.01	9
10-6060-310	SOIL & WATER- TRAVEL	593.86	1,700.00	115.49	952.17	747.83	56
10-6060-315	TRAINING	464.00	2,400.00	0.00	624.99	1,775.01	26
10-6060-320	SOIL & WATER- COMMUNICATIONS	1,731.65	2,000.00	50.00	1,307.68	692.32	65
10-6060-330	SOIL & WATER - POSTAGE	7.10	250.00	0.63	3.96	246.04	2
10-6060-350	MAINT & REPAIR - EQUIPMENT	96.75	1,050.00	23.40	383.43	666.57	37
10-6060-380	SOIL & WATER - ADVERTISING	751.50	350.00	0.00	0.00	350.00	0
10-6060-390	DUES & SUBSCRIPTIONS	345.03	300.00	0.00	99.99	200.01	33
	<b>6060 SOIL &amp; WATER:</b>	<b>40,383.37</b>	<b>76,551.00</b>	<b>4,396.81</b>	<b>38,847.14</b>	<b>37,703.86</b>	<b>51</b>
10-6110-000	CULTURAL/LIBRARY:	0.00	0.00	0.00	0.00	0.00	0
10-6110-991	REGIONAL LIBRARY	199,183.00	205,000.00	17,083.33	136,666.64	68,333.36	67
10-6120-000	RECREATION:	0.00	0.00	0.00	0.00	0.00	0
10-6120-010	RECREATION-S & W- REGULAR	44,728.46	42,638.00	3,864.08	30,818.39	11,819.61	72
10-6120-030	SALARIES & WAGES-PARTTIME	12,233.25	20,000.00	2,228.25	8,993.25	11,006.75	45
10-6120-040	SALARIES & WAGES-LONGEVITY	1,103.41	1,160.00	0.00	1,159.23	0.77	100
10-6120-090	RECREATION- FICA TAX EXPENSE	4,232.89	5,077.00	448.64	2,994.90	2,082.10	59
10-6120-100	RECREATION- RETIREMENT	8,723.32	13,274.00	774.75	6,411.51	6,862.49	48
10-6120-101	RECREATION- 401(K) CONTRIB.	1,340.61	1,991.00	115.92	924.53	1,066.47	46
10-6120-130	RECREATION- UNEMPLOYMENT INS.	0.00	296.00	0.00	0.00	296.00	0
10-6120-140	RECREATION- WORKMAN'S COMP	3,222.00	3,691.00	0.00	3,238.00	453.00	88
10-6120-180	RECREATION- GROUP INS.	7,923.19	8,006.00	716.22	5,204.39	2,801.61	65
10-6120-200	SUPPLIES & MATERIALS	3,482.70	6,000.00	62.50	3,145.91	2,854.09	52

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<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>Current Expd</u>	<u>YTD Expended</u>	<u>Unexpended</u>	<u>% Expd</u>
10-6120-250	SUPPLIES - VEHICLES	3,284.98	5,000.00	82.30	1,523.23	3,476.77	30
10-6120-260	OFFICE SUPPLIES	2,330.32	3,000.00	0.00	1,583.10	1,416.90	53
10-6120-270	SPORTS EQUIPMENT	6,516.42	9,000.00	0.00	2,541.88	6,458.12	28
10-6120-271	RECREATION-SERVICE AWARDS	0.00	200.00	0.00	0.00	200.00	0
10-6120-310	TRAVEL	3,278.11	5,000.00	0.00	0.00	5,000.00	0
10-6120-315	TRAINING	0.00	750.00	0.00	0.00	750.00	0
10-6120-320	RECREATION- COMMUNICATIONS	3,001.37	4,050.00	340.78	2,402.31	1,647.69	59
10-6120-325	POSTAGE	17.05	100.00	0.00	0.00	100.00	0
10-6120-330	RECREATION- COUNTY RECREATION- UTILIT	14,519.49	16,000.00	4,402.32	12,409.74	3,590.26	78
10-6120-350	MAINT & REPAIR - BUILDINGS	11,920.52	16,000.00	16.00	12,300.91	3,699.09	77
10-6120-355	MAINT & REPAIR - VEHICLE	1,997.24	5,000.00	65.00	3,125.31	1,874.69	63
10-6120-390	DEPARTMENTAL SUPPLIES - AWARDS	1,449.38	2,000.00	0.00	0.00	2,000.00	0
10-6120-450	INSURANCE AND BONDS	2,202.00	2,203.00	0.00	2,202.00	1.00	100
10-6120-491	DUES & SUBSCRIPTIONS-TOURNAMENT FEE	1,149.00	2,000.00	0.00	335.00	1,665.00	17
10-6120-550	CAPITAL OUTLAY - EQUIPMENT	0.00	46,548.00	0.00	18,553.20	27,994.80	40
10-6120-553	MAINTENANCE/EQUIPMENT - SKINNERS	3,850.00	4,000.00	0.00	0.00	4,000.00	0
10-6120-610	CONTRACTED SERVICES-LEAD/ASST/OFFICI	6,463.75	6,700.00	710.00	4,515.00	2,185.00	67
10-6120-650	RECREATION-DONATIONS	2,374.65	4,273.00	0.00	882.68	3,390.32	21
10-6120-693	NCDEQ GRANT-RECREATION-VOLKSWAGON	0.00	110,098.00	0.00	110,098.00	0.00	100
	<b>6120 RECREATION:</b>	<b>151,344.11</b>	<b>344,055.00</b>	<b>13,826.76</b>	<b>235,362.47</b>	<b>108,692.53</b>	<b>68</b>
10-6180-000	COMMUNITY ALTERNATIVE:	0.00	0.00	0.00	0.00	0.00	0
10-6180-600	CONTRACTED SERVICES - IN HOME (100%)	2,884.56	5,000.00	113.12	1,809.92	3,190.08	36
10-8300-000	CENTRAL SERVICES:	0.00	0.00	0.00	0.00	0.00	0
10-8300-120	ADDITIONAL SALARY/BENEFIT EXP-COMP ST	0.00	259,174.00	0.00	0.00	259,174.00	0
10-8300-130	ADDITIONAL UNEMPLOYMENT INSURANCE	0.00	5,000.00	0.00	0.00	5,000.00	0
10-8300-140	TOSHIBA COPIER MAINTENANCE AGREEMEN	9,862.44	10,000.00	0.00	1,662.82	8,337.18	17

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<i>Expenditure Account</i>	<i>Description</i>	<i>Prior Yr Expd</i>	<i>Budgeted</i>	<i>Current Expd</i>	<i>YTD Expended</i>	<i>Unexpended</i>	<i>% Expd</i>
10-8300-141	COPIER PURCHASE/LEASE	27,194.66	0.00	0.00	0.00	0.00	0
10-8300-321	CENTRAL SERVICES-COMMUNICATIONS-TEL	7,397.99	23,000.00	211.99	1,695.92	21,304.08	7
10-8300-391	CENTRAL SERVICES-SOFTWARE LICENSES	17,334.44	16,000.00	0.00	6,016.82	9,983.18	38
10-8300-451	INSURANCE-PROPERTY & LIABILITY	210,471.00	310,849.00	0.00	298,929.00	11,920.00	96
10-8300-452	INSURANCE-TRANSPORTATION (15 PASSENGER)	11,420.00	12,500.00	0.00	12,500.00	0.00	100
10-8300-491	APPROP-ALBEMARLE COMMISSION	9,683.00	12,208.00	80.33	8,407.74	3,800.26	69
	<b>8300 CENTRAL SERVICES:</b>	<b>293,363.53</b>	<b>648,731.00</b>	<b>292.32</b>	<b>329,212.30</b>	<b>319,518.70</b>	<b>51</b>
10-9800-000	TRANSFERS:	0.00	0.00	0.00	0.00	0.00	0
10-9800-033	TRANSFER TO SANITATION	35,000.00	50,000.00	0.00	50,000.00	0.00	100
10-9800-039	TRANSFER TO AIRPORT FUND	92,016.00	99,738.00	0.00	99,738.00	0.00	100
10-9800-040	TRANSFER TO WCH PENSION FUND	2,529,112.72	450,000.00	0.00	450,000.00	0.00	100
10-9800-058	TRANSFER TO PROJECTS/GRANTS FUND	610,000.00	19,226.00	0.00	19,226.00	0.00	100
10-9800-070	TRANSFER TO RE-VAL FUND	40,000.00	40,000.00	0.00	40,000.00	0.00	100
10-9800-982	TRANSFER TO WASH CO EMS	468,066.00	398,952.00	0.00	398,952.00	0.00	100
	<b>9800 TRANSFERS:</b>	<b>3,774,194.72</b>	<b>1,057,916.00</b>	<b>0.00</b>	<b>1,057,916.00</b>	<b>0.00</b>	<b>100</b>
10-9990-000	CONTINGENCY	0.00	37,544.00	0.00	0.00	37,544.00	0
10-9999-999	OCCUPANCY TAXES REMITTED TO TTA-EXPE	171,371.36	0.00	0.00	0.00	0.00	0
	<b>GENERAL FUND Expenditure Totals</b>	<b>17,745,022.56</b>	<b>18,425,255.00</b>	<b>1,220,820.28</b>	<b>10,980,955.58</b>	<b>7,444,299.42</b>	<b>60</b>

<b>10 GENERAL FUND</b>	<b>Prior</b>	<b>Current</b>	<b>YTD</b>
<b>Revenues:</b>	<b>16,881,228.21</b>	<b>797,760.65</b>	<b>11,387,077.55</b>
<b>Expenditures:</b>	<b>17,745,022.56</b>	<b>1,220,820.28</b>	<b>10,980,955.58</b>
<b>Net Income:</b>	<b>863,794.35 -</b>	<b>423,059.63 -</b>	<b>406,121.97</b>

**Washington County**  
Statement of Revenue and Expenditures

<u>Revenue Account</u>	<u>Description</u>	<u>Prior Yr Rev</u>	<u>Anticipated</u>	<u>Curr Rev</u>	<u>YTD Rev</u>	<u>Excess/Deficit</u>	<u>% Real</u>
21-3230-320	SALES TAX-ARTICLE 40 (30%)/\$735,000	330,252.91	320,000.00	27,672.53	138,175.75	181,824.25 -	43
21-3230-321	SALES TAX-ARTICLE 42 (60%)/\$400,000	364,121.60	335,000.00	31,411.79	153,283.01	181,716.99 -	46
21-3230-400	GRANT-NEEDS BASED PUBLIC SCHOOL CAP	2,179,858.44	47,820,141.56	10,000,000.00	29,173,193.39	18,646,948.17 -	61
21-3230-401	TRUIST PK-12 FINANCING (4.02%)	19,796,000.00	0.00	0.00	0.00	0.00	0
21-3230-402	TRUIST PK-12 FINANCING-EARNED INCOME	86,179.04	235,406.15	33,457.17	268,863.32	33,457.17	114
21-3990-000	APPROPRIATED FUND BALANCE-WC SCHOO	0.00	18,937,520.71	0.00	0.00	18,937,520.71 -	0
	<b>CAPITAL OUTLAY-WASHINGTON CO SCHOOI</b>	<b>22,756,411.99</b>	<b>67,648,068.42</b>	<b>10,092,541.49</b>	<b>29,733,515.47</b>	<b>37,914,552.95 -</b>	<b>43</b>

<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>Current Expd</u>	<u>YTD Expended</u>	<u>Unexpended</u>	<u>% Expd</u>
21-0000-000	CAPITAL OUTLAY-WASHINGTON CO SCHOOL	0.00	0.00	0.00	0.00	0.00	0
21-5912-000	CAPITAL OUTLAY-WASHINGTON CO SCHOOL	0.00	0.00	0.00	0.00	0.00	0
21-5912-690	CAPITAL OUTLAY-LEGAL SERVICES	9,758.00	0.00	0.00	0.00	0.00	0
21-5912-691	CAPITAL OUTLAY-WASHINGTON COUNTY SCI	400,000.00	400,000.00	33,333.33	266,666.64	133,333.36	67
21-5912-693	CAPITAL OUTLAY-ENGINEERING SERVICES	1,426.08	0.00	0.00	0.00	0.00	0
21-5912-694	CAPITAL OUTLAY-PURCHASE OF PROPERTY,	494,628.03	0.00	0.00	0.00	0.00	0
21-5912-695	GRANT-NEEDS BASED PUB SC-PLANNING/DE	0.00	2,000,000.00	34,890.89	307,283.46	1,692,716.54	15
21-5912-696	GRANT-NEEDS BASED PUB SC-CONSTRUCTI	1,214,178.32	46,430,290.78	2,048,888.75	18,992,477.01	27,437,813.77	41
21-5912-697	GRANT-NEED BASED PUB SC-LEGAL SERV/A	18,252.50	0.00	0.00	0.00	0.00	0
21-5912-698	GRANT-NEEDS BASED PUB SC-ENGINEERIN	87,646.40	249,632.00	50,620.00	208,539.41	41,092.59	84
21-5912-700	TRUIST PK12 FUNDED CONSTRUCTION	1,980,497.55	17,815,502.45	0.00	7,007,873.37	10,807,629.08	39
21-5912-701	TRUIST PK-12 LOAN-EXPENSE-EARNED INCC	0.00	321,585.19	0.00	0.00	321,585.19	0
	<b>5912 CAPITAL OUTLAY-WASHINGTON CO SC</b>	<b>4,206,386.88</b>	<b>67,217,010.42</b>	<b>2,167,732.97</b>	<b>26,782,839.89</b>	<b>40,434,170.53</b>	<b>40</b>
21-9200-001	TRUIST INTERERST (STARTS IN FY 24)	0.00	431,058.00	0.00	431,057.90	0.10	100
	<b>CAPITAL OUTLAY-WASHINGT Expenditure To</b>	<b>4,206,386.88</b>	<b>67,648,068.42</b>	<b>2,167,732.97</b>	<b>27,213,897.79</b>	<b>40,434,170.63</b>	<b>40</b>

**21 CAPITAL OUTLAY-WASHINGTON CO SCHC**

Prior

Current

YTD

**Washington County**  
Statement of Revenue and Expenditures

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<b>Revenues:</b>	<b>22,756,411.99</b>	<b>10,092,541.49</b>	<b>29,733,515.47</b>
<b>Expenditures:</b>	<b>4,206,386.88</b>	<b>2,167,732.97</b>	<b>27,213,897.79</b>
<b>Net Income:</b>	<b>18,550,025.11</b>	<b>7,924,808.52</b>	<b>2,519,617.68</b>



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<u>Revenue Account</u>	<u>Description</u>	<u>Prior Yr Rev</u>	<u>Anticipated</u>	<u>Curr Rev</u>	<u>YTD Rev</u>	<u>Excess/Deficit</u>	<u>% Real</u>
30-3920-010	WATERSHED 1972 REFERENDUM TAX-CURRI	81,232.57	87,000.00	1,044.55	76,016.60	10,983.40 -	87
30-3920-020	WATERSHED 1972 REF TAX-CURR YR DISCOI	597.78 -	750.00 -	0.00	559.08 -	190.92	0
30-3920-030	WATERSHED 1972 TAX REF-CURR YR PENAL	136.30	115.00	9.36	120.37	5.37	105
30-3920-040	WATERSHED 1972 REF TAX-CURR YR INTERE	1,446.70	750.00	28.21	69.55	680.45 -	9
30-3921-010	WATERSHED 1972 REF TAX-1ST PRIOR YR	2,075.39	2,400.00	97.32	1,308.95	1,091.05 -	55
30-3921-020	WATERSHED 1972 REF TAX-OTHER PRIOR YI	1,095.50	1,000.00	38.43	537.89	462.11 -	54
30-3921-030	WATERSHED 1972 REF TAX-PRIOR YR PENAL	18.48	10.00	0.75	8.88	1.12 -	89
30-3921-040	WATERSHED 1972 TAX REF-PRIOR YR INTER	3,715.88	3,500.00	161.35	1,878.07	1,621.93 -	54
30-3930-000	DRAINAGE ASSESSMENT-EDDIE SMIT	50.40	6,147.00	0.00	6,454.02	307.02	105
30-3990-000	APPROP WATERSHED RESERVE	0.00	22,828.00	0.00	0.00	22,828.00 -	0
	<b>DRAINAGE Revenue Totals</b>	<b>89,173.44</b>	<b>123,000.00</b>	<b>1,379.97</b>	<b>85,835.25</b>	<b>37,164.75 -</b>	<b>69</b>

<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>Current Expd</u>	<u>YTD Expended</u>	<u>Unexpended</u>	<u>% Expd</u>
30-0000-000	DRAINAGE FUND:	0.00	0.00	0.00	0.00	0.00	0
30-7140-000	EDDIE SMITH CANAL:	0.00	0.00	0.00	0.00	0.00	0
30-7140-040	PROFESSIONAL SERVICES-EDDIE SMITH CAI	1,260.00	1,800.00	0.00	0.00	1,800.00	0
30-7140-280	EDDIE SMITH CANAL-POSTAGE	126.59	0.00	0.00	0.00	0.00	0
30-7140-380	EDDIE SMITH CANAL-ADVERTISING	392.00	200.00	0.00	56.00	144.00	28
30-7140-600	EDDIE SMITH CANAL- DRAINAGE- CON SVC F	0.00	15,000.00	0.00	0.00	15,000.00	0
	<b>7140 EDDIE SMITH CANAL:</b>	<b>1,778.59</b>	<b>17,000.00</b>	<b>0.00</b>	<b>56.00</b>	<b>16,944.00</b>	<b>0</b>
30-8000-000	WATERSHED IMPROVEMENT:	0.00	0.00	0.00	0.00	0.00	0
30-8000-340	BEAVER CONTROL	29,560.00	35,000.00	5,750.00	16,520.00	18,480.00	47
30-8000-600	AQUATIC WEED SPRAYING	11,827.50	30,000.00	0.00	0.00	30,000.00	0
30-8000-610	CLEARING & SNAGGING	0.00	30,000.00	8,100.00	12,720.00	17,280.00	42
30-8000-611	MAUL 7 KENDRICKS CREEKS PROJECT	0.00	11,000.00	0.00	10,941.99	58.01	99
	<b>8000 WATERSHED IMPROVEMENT:</b>	<b>41,387.50</b>	<b>106,000.00</b>	<b>13,850.00</b>	<b>40,181.99</b>	<b>65,818.01</b>	<b>38</b>

**Washington County**  
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<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>Current Expd</u>	<u>YTD Expended</u>	<u>Unexpended</u>	<u>% Expd</u>
	<b>DRAINAGE Expenditure Totals</b>	<b>43,166.09</b>	<b>123,000.00</b>	<b>13,850.00</b>	<b>40,237.99</b>	<b>82,762.01</b>	<b>33</b>

<b>30 DRAINAGE</b>	<u>Prior</u>	<u>Current</u>	<u>YTD</u>
<b>Revenues:</b>	89,173.44	1,379.97	85,835.25
<b>Expenditures:</b>	43,166.09	13,850.00	40,237.99
<b>Net Income:</b>	46,007.35	12,470.03 -	45,597.26

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<u>Revenue Account</u>	<u>Description</u>	<u>Prior Yr Rev</u>	<u>Anticipated</u>	<u>Curr Rev</u>	<u>YTD Rev</u>	<u>Excess/Deficit</u>	<u>% Real</u>
33-3350-001	CONSTR CONTRACTERS DISPOSAL FEES(BII	161,449.55	75,000.00	5,896.40	49,802.61	25,197.39 -	66
33-3400-000	METAL/WHITE GOODS REVENUE	0.00	5,000.00	0.00	4,980.53	19.47 -	100
33-3400-001	NCDENR GRANT	5,763.49	3,500.00	0.00	0.00	3,500.00 -	0
33-3501-000	RURAL SOLID WASTE FEE-COUNTY	1,130,284.52	1,258,099.00	23,783.36	1,051,368.64	206,730.36 -	84
33-3501-001	RSW FEE MUNICIPAL TIPPING REIMB (BILLE	38,465.40	50,000.00	7,461.01	41,109.51	8,890.49 -	82
33-3503-000	WHITE GOODS DISP FEE & GRANTS	5,339.55	6,000.00	2,028.82	3,572.73	2,427.27 -	60
33-3504-000	SOLID WASTE DISPOSAL TAX	7,396.04	7,200.00	1,827.77	3,652.83	3,547.17 -	51
33-3670-010	STATE TIRE TAX REVENUES	20,357.36	17,500.00	5,057.66	10,112.67	7,387.33 -	58
33-3670-020	STATE TIRE TAX REVENUES(BILLED)	6.24	0.00	0.00	185.12	185.12	0
33-3970-075	TOWN SOLID WASTE	125,973.60	125,974.00	11,816.25	93,211.55	32,762.45 -	74
33-3980-000	TRANSFER FROM GENERAL FUND	35,000.00	50,000.00	0.00	50,000.00	0.00	100
33-3990-000	FUND BALANCE APPROPRIATION	0.00	64,916.00	0.00	0.00	64,916.00 -	0
33-3999-900	CANCELLED PRIOR YEAR EXPENDITURES	951.00	0.00	0.00	0.00	0.00	0
	<b>SANITATION Revenue Totals</b>	<b>1,530,986.75</b>	<b>1,663,189.00</b>	<b>57,871.27</b>	<b>1,307,996.19</b>	<b>355,192.81 -</b>	<b>78</b>

<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>Current Expd</u>	<u>YTD Expended</u>	<u>Unexpended</u>	<u>% Expd</u>
33-0000-000	SANITATION FUND:	0.00	0.00	0.00	0.00	0.00	0
33-7400-000	LANDFILL & COLLECTION:	0.00	0.00	0.00	0.00	0.00	0
33-7400-010	LANDFILL & COLLECT-S & W- REGULAR	53,618.36	57,598.00	2,649.58	27,450.14	30,147.86	48
33-7400-031	LANDFILL & COLLECT - S & W PARTTIME	3,411.00	5,000.00	495.00	2,709.00	2,291.00	54
33-7400-040	LANDFILL & COLLECT- PROFESSIONAL SERV	13,101.90	25,000.00	0.00	5,478.10	19,521.90	22
33-7400-090	LANDFILL & COLLECT- FICA TAX EXPENSE	4,313.33	4,788.00	236.73	2,270.80	2,517.20	47
33-7400-100	LANDFILL & COLLECT- RETIREMENT EXPENS	2,073.90	12,520.00	531.24	5,514.51	7,005.49	44
33-7400-101	LANDFILL & COLLECT- 401(K) CONTRIB.	808.63	1,878.00	79.49	823.51	1,054.49	44
33-7400-130	LANDFILL & COLLECTIO- UNEMPLOYMENT IN	0.00	592.00	0.00	0.00	592.00	0
33-7400-140	LANDFILL & COLLECT- WORKMAN'S COMP	6,146.00	7,435.00	0.00	6,278.00	1,157.00	84
33-7400-180	LANDFILL & COLLECT- GROUP INS.	8,375.62	15,906.00	717.22	7,081.70	8,824.30	45
33-7400-200	MAINTENANCE SUPPLIES & MATERIALS	727.29	1,500.00	94.50	94.50	1,405.50	6

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<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>Current Expd</u>	<u>YTD Expended</u>	<u>Unexpended</u>	<u>% Expd</u>
33-7400-210	LANDFILL & COLLECT - UNIFORMS	394.93	800.00	0.00	0.00	800.00	0
33-7400-250	SUPPLIES & MATERIALS-VEHICLE	6,085.46	6,000.00	0.00	1,948.24	4,051.76	32
33-7400-260	DEPARTMENTAL SUPPLIES	907.99	3,000.00	0.00	220.97	2,779.03	7
33-7400-310	TRAVEL	0.00	300.00	0.00	0.00	300.00	0
33-7400-315	TRAINING	0.00	2,500.00	0.00	1,314.73	1,185.27	53
33-7400-320	LANDFILL & COLLECT- COMMUNICATIONS	2,493.16	2,300.00	146.34	1,082.21	1,217.79	47
33-7400-330	LANDFILL & COLLECT- UTILITIES	1,305.95	2,000.00	86.49	916.14	1,083.86	46
33-7400-340	LANDFILL & COLLECT- POSTAGE	192.36	250.00	8.62	102.52	147.48	41
33-7400-350	MAINTENANCE AND REPAIR-EQUIPMENT	8,774.68	15,000.00	1,686.89	7,646.30	7,353.70	51
33-7400-370	LANDFILL & COLLECT- ADVERTISING	197.24	1,500.00	0.00	0.00	1,500.00	0
33-7400-390	LANDFILL & COLLECT-DUES & SUBSCRIPTIOI	5,838.00	6,000.00	0.00	5,933.00	67.00	99
33-7400-550	CAPITAL OUTLAY-EQUIPMENT	0.00	18,000.00	0.00	9,674.00	8,326.00	54
33-7400-600	CONTRACTED SERVICES	960.00	75,000.00	550.00	49,050.00	25,950.00	65
33-7400-991	LANDFILL & COLLECTIO- NC DOR ASSESSME	3,908.38	3,000.00	0.00	609.18	2,390.82	20
33-7400-999	LANDFILL POSTCLOSURE COSTS	260,215.13	50,000.00	0.00	0.00	50,000.00	0
	<b>7400 LANDFILL &amp; COLLECTION:</b>	<b>383,849.31</b>	<b>317,867.00</b>	<b>7,282.10</b>	<b>136,197.55</b>	<b>181,669.45</b>	<b>43</b>
33-7401-600	CONTRACT-SCRAP TIRE	116,607.85	130,000.00	7,871.70	70,641.60	59,358.40	54
33-7402-600	CONTRACT-GARBAGE COLLECTIONS	859,036.80	905,000.00	75,332.20	540,828.00	364,172.00	60
33-7402-606	ARSWMA ADM FEES	3,877.00	3,974.00	0.00	0.00	3,974.00	0
33-7402-610	CONTRACT-REGIONAL LANDFILL	268,757.91	300,000.00	26,231.83	200,145.44	99,854.56	67
	<b>7402 Total</b>	<b>1,131,671.71</b>	<b>1,208,974.00</b>	<b>101,564.03</b>	<b>740,973.44</b>	<b>468,000.56</b>	<b>61</b>
33-7500-000	LANDFILL - DEPRECIATION	6,348.00	6,348.00	0.00	0.00	6,348.00	0
	<b>SANITATION Expenditure Totals</b>	<b>1,638,476.87</b>	<b>1,663,189.00</b>	<b>116,717.83</b>	<b>947,812.59</b>	<b>715,376.41</b>	<b>57</b>

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<b>33 SANITATION</b>	<b>Prior</b>	<b>Current</b>	<b>YTD</b>
Revenues:	1,530,986.75	57,871.27	1,307,996.19
Expenditures:	1,638,476.87	116,717.83	947,812.59
Net Income:	107,490.12 -	58,846.56 -	360,183.60

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<u>Revenue Account</u>	<u>Description</u>	<u>Prior Yr Rev</u>	<u>Anticipated</u>	<u>Curr Rev</u>	<u>YTD Rev</u>	<u>Excess/Deficit</u>	<u>% Real</u>
35-3290-000	INTEREST EARNED ON INVESTMENTS	10,614.90	7,500.00	0.00	4,691.42	2,808.58 -	63
35-3710-000	UTILITY BASE CHARGES	846,212.24	900,000.00	0.00	527,061.77	372,938.23 -	59
35-3710-010	UTILITY CONSUMPTION CHARGES	525,438.61	530,000.00	0.00	334,641.50	195,358.50 -	63
35-3730-000	TAP & CONNECTION FEES	13,526.00	8,500.00	0.00	13,278.00	4,778.00	156
35-3750-000	RECONNECTION FEES	19,565.00	18,000.00	0.00	10,115.00	7,885.00 -	56
35-3790-000	PENALTIES & INTEREST-UTIL BILL	5,360.57	5,000.00	0.00	3,677.39	1,322.61 -	74
35-3790-020	NCDEQ GRANT-ASSET INVENTORY ASSESSM	0.00	237,000.00	0.00	0.00	237,000.00 -	0
35-3790-021	NCDEQ VUR PEA RIDGE TRANS GRANT	0.00	5,472,000.00	0.00	0.00	5,472,000.00 -	0
35-3790-022	NCDEQ VUR ROPER CONNECTION GRANT	0.00	970,200.00	0.00	0.00	970,200.00 -	0
35-3790-023	NCDEQ VUR TRAINING GRANT	0.00	2,000.00	0.00	0.00	2,000.00 -	0
35-3810-000	DOT UTILITY RELOCATION REIMBURSEMENT	0.00	178,090.00	0.00	0.00	178,090.00 -	0
35-3821-000	FEES COLLECTED FOR METER TAMPERING	229.34	0.00	0.00	279.00	279.00	0
35-3830-000	SALE OF SURPLUS PROPERTY	267.00 -	0.00	0.00	0.00	0.00	0
35-3990-990	FUND BALANCE APPROPRIATED	0.00	394,228.00	0.00	0.00	394,228.00 -	0
35-9999-001	OVERPAYMENTS	399.06 -	0.00	0.00	0.00	0.00	0
	<b>WATER Revenue Totals</b>	<b>1,420,280.60</b>	<b>8,722,518.00</b>	<b>0.00</b>	<b>893,744.08</b>	<b>7,828,773.92 -</b>	<b>10</b>

<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>Current Expd</u>	<u>YTD Expended</u>	<u>Unexpended</u>	<u>% Expd</u>
35-0000-000	WATER WORKS:	0.00	0.00	0.00	0.00	0.00	0
35-7130-000	OPERATIONS & MAINTENANCE:	0.00	0.00	0.00	0.00	0.00	0
35-7130-010	OPERATION&MAINT.-S & W- REGULAR	197,771.06	200,827.00	16,953.92	150,755.10	50,071.90	75
35-7130-040	OPERATION&MAINT.- PROFESSIONAL SERVI	35,508.59	56,500.00	940.00	10,033.85	46,466.15	18
35-7130-050	SALARIES & WAGES-LONGEVITY	2,218.41	1,847.00	0.00	1,846.06	0.94	100
35-7130-090	OPERATION&MAINT.- FICA TAX EXPENSE	14,991.02	15,501.00	1,255.05	11,135.98	4,365.02	72
35-7130-100	OPERATION&MAINT.- RETIREMENT EXPENSE	5,191.98	40,526.00	3,389.35	30,518.52	10,007.48	75
35-7130-101	OPERATION- 401(K) CONTRIB.	5,537.15	6,079.00	440.06	3,975.82	2,103.18	65
35-7130-130	OPERATION&MAINT.- UNEMPLOYMENT INS.	0.00	1,730.00	0.00	0.00	1,730.00	0
35-7130-140	OPERATION&MAINT.- WORKMAN'S COMP	11,254.00	11,187.00	0.00	9,447.00	1,740.00	84

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<i>Expenditure Account</i>	<i>Description</i>	<i>Prior Yr Expd</i>	<i>Budgeted</i>	<i>Current Expd</i>	<i>YTD Expended</i>	<i>Unexpended</i>	<i>% Expd</i>
35-7130-180	OPERATION&MAINT.- GROUP INS.	45,889.75	49,780.00	3,593.65	31,515.26	18,264.74	63
35-7130-200	SUPPLIES & MATERIALS	22,840.84	29,250.00	455.86	27,903.97	1,346.03	95
35-7130-210	OPERATION&MAINT.- UNIFORMS	1,616.16	2,200.00	0.00	1,030.70	1,169.30	47
35-7130-250	VEHICLE SUPPLIES	20,354.89	17,500.00	1,554.17	13,679.97	3,820.03	78
35-7130-260	DEPARTMENTAL SUPPLIES	582.30	4,500.00	88.64	1,249.33	3,250.67	28
35-7130-298	MAINT & REPAIR-TANK	62,761.12	66,000.00	0.00	48,247.56	17,752.44	73
35-7130-315	TRAINING	335.00	1,000.00	0.00	220.00	780.00	22
35-7130-320	OPERATION&MAINT.- COMMUNICATIONS	1,675.45	3,800.00	139.23	732.80	3,067.20	19
35-7130-330	UTILITIES-ELECTRICITY	13,224.05	12,500.00	765.07	6,775.26	5,724.74	54
35-7130-340	OPERATION&MAINT.- POSTAGE	22,055.66	24,000.00	3,181.15	15,499.35	8,500.65	65
35-7130-350	MAINT & REPAIR-EQUIPMENT	12,213.71	25,000.00	0.00	18,585.46	6,414.54	74
35-7130-370	OPERATION&MAINT.- ADVERTISING	156.00	500.00	0.00	0.00	500.00	0
35-7130-380	DOT UTILITY RELOCATION FEES (100% REIM	0.00	178,090.00	0.00	0.00	178,090.00	0
35-7130-390	OPERATION&MAINT.- DUES & SUBSCRIPTION	5,299.82	6,500.00	202.76	2,420.19	4,079.81	37
35-7130-410	LEASE COPIER FEES-CUSTOMER SERVICES	896.56	1,000.00	0.00	0.00	1,000.00	0
35-7130-540	CAPITAL OUTLAY - VEHICLE	0.00	44,500.00	0.00	44,278.82	221.18	100
35-7130-550	CAPITAL OUTLAY-EQUIPMENT	0.00	192,085.00	174,985.00	192,026.32	58.68	100
35-7130-580	DEBT SERVICE-NCDENR	0.00	27,993.00	0.00	0.00	27,993.00	0
35-7130-600	CONTRACTS-MOWING	19,556.00	20,000.00	0.00	8,550.00	11,450.00	43
35-7130-690	NCDEQ GRANT-ASSET INVENTORY ASSESSM	0.00	237,000.00	3,085.00	93,282.00	143,718.00	39
35-7130-691	NCDEQ VUR PEA RIDGE TRANS GRANT	15,000.00	5,472,000.00	5,000.00	5,000.00	5,467,000.00	0
35-7130-692	NCDEQ VUR ROPER CONNECTION GRANT	0.00	970,200.00	10,000.00	25,000.00	945,200.00	3
35-7130-693	NCDEQ VUR TRAINING GRANT	0.00	2,000.00	0.00	1,650.00	350.00	82
35-7130-800	DEPRECIATION-OTHER EQUIPMENT	259,189.00	0.00	0.00	0.00	0.00	0
35-7130-998	COST ALLOCATION-GENERAL FUND	72,000.00	100,000.00	0.00	100,000.00	0.00	100
	<b>7130 OPERATIONS &amp; MAINTENANCE:</b>	<b>848,118.52</b>	<b>7,821,595.00</b>	<b>226,028.91</b>	<b>855,359.32</b>	<b>6,966,235.68</b>	<b>11</b>
35-7135-000	TREATMENT PLANT:	0.00	0.00	0.00	0.00	0.00	0

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35-7135-010	TREATMENT PLANT-S & W- REGULAR	43,656.20	69,111.00	3,532.83	27,673.59	41,437.41	40
35-7135-090	TREATMENT PLANT- FICA TAX EXPENSE	3,335.90	5,287.00	275.72	2,159.58	3,127.42	41
35-7135-100	TREATMENT PLANT- RETIREMENT EXPENSE	8,415.41	13,822.00	718.25	5,625.59	8,196.41	41
35-7135-101	TREATMENT PLANT- 401(K) CONTRIB.	1,325.26	2,073.00	107.46	842.04	1,230.96	41
35-7135-130	TREATMENT PLANT- UNEMPLOYMENT INS.	0.00	592.00	0.00	0.00	592.00	0
35-7135-140	TREATMENT PLANT- WORKMAN'S COMP	5,426.00	5,167.00	0.00	4,363.00	804.00	84
35-7135-180	TREATMENT PLANT- GROUP INS.	9,301.84	15,941.00	728.17	5,293.97	10,647.03	33
35-7135-200	SUPPLIES & MATERIALS	3,236.42	6,750.00	44.32	739.00	6,011.00	11
35-7135-210	TREATMENT PLANT- UNIFORMS	1,429.22	2,000.00	0.00	1,767.68	232.32	88
35-7135-250	TREATMENT PLANT- FUEL	2,652.23	4,000.00	185.33	1,262.95	2,737.05	32
35-7135-270	SERVICE AWARDS	100.00	0.00	0.00	0.00	0.00	0
35-7135-298	CONTRACTS	21,525.74	22,000.00	439.17	14,875.99	7,124.01	68
35-7135-299	WATER TREATMENT CHEMICALS	40,184.19	60,000.00	3,660.94	31,113.12	28,886.88	52
35-7135-315	TRAINING	1,388.00	500.00	0.00	0.00	500.00	0
35-7135-320	TREATMENT PLANT- COMMUNICATIONS	2,622.61	3,800.00	356.94	2,746.92	1,053.08	72
35-7135-330	TREATMENT PLANT- UTILITIES	27,100.68	30,000.00	4,050.60	25,166.76	4,833.24	84
35-7135-340	TREATMENT PLANT- POSTAGE	0.00	250.00	0.00	17.03	232.97	7
35-7135-350	MAINT & REPAIR-EQUIPMENT	19,308.47	35,915.00	28.00	5,988.74	29,926.26	17
35-7135-370	TREATMENT PLANT- ADVERTISING	0.00	500.00	0.00	170.46	329.54	34
35-7135-390	TREATMENT PLANT- DUES & SUBSCRIPTION	3,442.10	3,500.00	0.00	3,021.20	478.80	86
35-7135-541	CAPITAL OUTLAY-EQUIPMENT	0.00	295,000.00	0.00	0.00	295,000.00	0
35-7135-998	COST ALLOCATION-GENERAL FUND	36,000.00	0.00	0.00	0.00	0.00	0
	<b>7135 TREATMENT PLANT:</b>	<b>230,450.27</b>	<b>576,208.00</b>	<b>14,127.73</b>	<b>132,827.62</b>	<b>443,380.38</b>	<b>23</b>
35-9100-000	DEBT PRINCIPAL	0.00	0.00	0.00	0.00	0.00	0
35-9100-030	2021 WATER REV REFUNDING BOND-PRINCIPAL	0.00	264,000.00	0.00	0.00	264,000.00	0
35-9200-000	DEBT INTEREST:	0.00	0.00	0.00	0.00	0.00	0



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<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>Current Expd</u>	<u>YTD Expended</u>	<u>Unexpended</u>	<u>% Expd</u>
35-9200-030	2021 WATER REV REFUNDING BOND-INTERE	65,697.57	60,715.00	0.00	0.00	60,715.00	0
35-9200-900	AMORTIZATION ON DEFERRED CHARGES	4,127.87	0.00	0.00	0.00	0.00	0
	<b>9200 DEBT INTEREST:</b>	<b>69,825.44</b>	<b>60,715.00</b>	<b>0.00</b>	<b>0.00</b>	<b>60,715.00</b>	<b>0</b>
	<b>WATER Expenditure Totals</b>	<b>1,148,394.23</b>	<b>8,722,518.00</b>	<b>240,156.64</b>	<b>988,186.94</b>	<b>7,734,331.06</b>	<b>11</b>

<b>35 WATER</b>	<u>Prior</u>	<u>Current</u>	<u>YTD</u>
<b>Revenues:</b>	<b>1,420,280.60</b>	<b>0.00</b>	<b>893,744.08</b>
<b>Expenditures:</b>	<b>1,148,394.23</b>	<b>240,156.64</b>	<b>988,186.94</b>
<b>Net Income:</b>	<b>271,886.37</b>	<b>240,156.64 -</b>	<b>94,442.86 -</b>

**Washington County**  
Statement of Revenue and Expenditures

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<u>Revenue Account</u>	<u>Description</u>	<u>Prior Yr Rev</u>	<u>Anticipated</u>	<u>Curr Rev</u>	<u>YTD Rev</u>	<u>Excess/Deficit</u>	<u>% Real</u>
37-3290-000	INTEREST	2,740.85	0.00	0.00	1,668.00	1,668.00	0
37-3350-000	NCACC WASHINGTON EMS	107,197.00	150,000.00	0.00	0.00	150,000.00 -	0
37-3490-000	EMS REVENUE	892,215.54	675,000.00	826.82	448,108.39	226,891.61 -	66
37-3490-010	WEYERHAEUSER GRANT	0.00	1,500.00	0.00	1,500.00	0.00	100
37-3490-020	DUKE RACE-CARS GRANT	5,925.00	3,075.00	0.00	3,075.00	0.00	100
37-3490-021	UNC PECC+ PROGRAM GRANT	3,600.00	1,500.00	300.00	1,800.00	300.00	120
37-3500-000	TRANSPORT SERVICE REVENUE	361,784.82	330,000.00	0.00	189,801.26	140,198.74 -	58
37-3833-840	EMS DONATIONS	200.00	0.00	0.00	0.00	0.00	0
37-3901-000	TYRRELL-EMS CONTRACT	675,000.00	675,000.00	56,250.00	450,000.00	225,000.00 -	67
37-3902-000	FUND BALANCE APPROPRIATED	0.00	169,215.00	0.00	0.00	169,215.00 -	0
37-3980-010	TRANSFER FROM GENERAL FUND	468,066.00	398,952.00	0.00	398,952.00	0.00	100
	<b>EMS Revenue Totals</b>	<b>2,516,729.21</b>	<b>2,404,242.00</b>	<b>57,376.82</b>	<b>1,494,904.65</b>	<b>909,337.35 -</b>	<b>62</b>

<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>Current Expd</u>	<u>YTD Expended</u>	<u>Unexpended</u>	<u>% Expd</u>
37-0000-000	WASHINGTON COUNTY EMS:	0.00	0.00	0.00	0.00	0.00	0
37-4330-000	WASHINGTON COUNTY EMS:	0.00	0.00	0.00	0.00	0.00	0
37-4330-010	SALARIES & WAGES-REGULAR	654,599.79	714,214.00	55,610.96	454,128.10	260,085.90	64
37-4330-030	SALARIES & WAGES-OVERTIME	281,660.42	300,000.00	23,268.26	190,144.92	109,855.08	63
37-4330-040	SALARIES & WAGES-PARTTIME	18,273.68	30,000.00	2,030.63	9,471.07	20,528.93	32
37-4330-050	SALARIES & WAGES-LONGEVITY	4,395.13	4,384.00	0.00	4,493.25	109.25 -	102
37-4330-090	FICA TAXES	69,054.84	80,217.00	5,888.91	48,087.68	32,129.32	60
37-4330-100	- RETIREMENT EXPENSE	179,191.50	203,720.00	15,815.31	129,627.56	74,092.44	64
37-4330-101	- 401K CONTRIB.	25,128.76	30,558.00	1,914.46	16,158.04	14,399.96	53
37-4330-130	EMS OPERATIONS- UNEMPLOYMENT INS.	0.00	5,920.00	0.00	0.00	5,920.00	0
37-4330-140	- WORKMAN COMP	84,822.00	99,577.00	0.00	84,077.00	15,500.00	84
37-4330-180	GROUP INSURANCE	124,129.65	159,484.00	12,230.24	88,329.70	71,154.30	55
37-4330-190	TRAINING	4,386.51	6,000.00	0.00	78.52	5,921.48	1
37-4330-200	SUPPLIES & MATERIALS	42,880.42	55,000.00	7,543.78	42,218.75	12,781.25	77

**Washington County**  
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<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>Current Expd</u>	<u>YTD Expended</u>	<u>Unexpended</u>	<u>% Expd</u>
37-4330-210	UNIFORMS	2,867.73	4,000.00	188.95	2,460.43	1,539.57	62
37-4330-250	FUEL	72,704.55	75,000.00	5,586.67	41,461.27	33,538.73	55
37-4330-260	DEPARTMENTAL SUPPLIES	7,318.75	15,000.00	2,794.89	5,730.65	9,269.35	38
37-4330-270	SERVICE AWARDS	425.00	75.00	0.00	75.00	0.00	100
37-4330-295	PORTABLE COMM HARDWARE	0.00	2,500.00	0.00	0.00	2,500.00	0
37-4330-320	- COMMUNICATIONS	5,084.53	5,100.00	42.11	3,209.10	1,890.90	63
37-4330-350	POSTAGE	29.64	100.00	0.00	0.00	100.00	0
37-4330-355	MAINT & REPAIR-EQUIPMENT	34,429.98	42,000.00	4,532.60	38,768.86	3,231.14	92
37-4330-390	WASH EMS - DUES & SUBSCRIPTIONS	6,588.27	8,100.00	699.70	4,190.94	3,909.06	52
37-4330-396	EMS-MEDICAID COST REPORT	7,900.00	12,000.00	0.00	1,000.00	11,000.00	8
37-4330-399	QUARTERLY INTERGOVERNMENTAL TRANSF	7,985.20	44,000.00	0.00	7,231.91	36,768.09	16
37-4330-540	CAPITAL OUTLAY-VEHICLES	203,791.05	54,000.00	0.00	0.00	54,000.00	0
37-4330-550	WASH CO EMS- CAPITAL OUTLAY- EQUIPMEN	140,884.04	17,478.00	0.00	0.00	17,478.00	0
37-4330-600	CONTRACTS-MEDICAL DIRECTOR	23,248.00	23,250.00	1,937.50	15,500.00	7,750.00	67
37-4330-610	CONTRACTS-BILLING	44,295.87	39,825.00	3,836.59	23,197.67	16,627.33	58
37-4330-611	WASH EMS-CONTRACTS-DRUG SCREENING	0.00	5,180.00	0.00	0.00	5,180.00	0
37-4330-650	EMS DONATIONS	0.00	528.00	0.00	0.00	528.00	0
37-4330-652	DUKE RACE-CARS GRANT	0.00	16,100.00	0.00	0.00	16,100.00	0
37-4330-653	UNC PECC+ PROGRAM GRANT	275.00	7,825.00	0.00	0.00	7,825.00	0
37-4330-654	WEYERHAEUSER GIVING GRANT	0.00	1,500.00	0.00	0.00	1,500.00	0
	<b>4330 WASHINGTON COUNTY EMS:</b>	<b>2,046,350.31</b>	<b>2,062,635.00</b>	<b>143,921.56</b>	<b>1,209,640.42</b>	<b>852,994.58</b>	<b>59</b>
37-4376-000	TRANSPORT SERVICE:	0.00	0.00	0.00	0.00	0.00	0
37-4376-010	SALARIES & WAGES-REGULAR	46,651.37	104,726.00	2,463.35	22,915.40	81,810.60	22
37-4376-030	SALARIES & WAGES-OVERTIME	11,109.17	18,000.00	232.71	3,458.54	14,541.46	19
37-4376-040	SALARIES & WAGES-PARTTIME	13,580.95	18,000.00	648.48	6,295.15	11,704.85	35
37-4376-090	FICA TAXES	5,374.64	10,765.00	252.04	2,434.82	8,330.18	23
37-4376-100	TRANSPORT SERVICE- RETIREMENT EXPEN.	11,001.66	28,145.00	540.56	5,080.21	23,064.79	18

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<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>Current Expd</u>	<u>YTD Expended</u>	<u>Unexpended</u>	<u>% Expd</u>
37-4376-101	TRANSPORT SERVICE- 401K CONTRIB.	1,719.79	3,682.00	0.00	178.35	3,503.65	5
37-4376-130	TRANSPORT- UNEMPLOYMENT INS.	0.00	1,184.00	0.00	0.00	1,184.00	0
37-4376-140	TRANSPORT SERVICE- WORKMAN'S COMP	5,598.00	13,364.00	0.00	11,284.00	2,080.00	84
37-4376-180	GROUP INSURANCE	13,408.10	31,771.00	716.97	3,617.84	28,153.16	11
37-4376-200	SUPPLIES & MATERIALS	15,312.16	20,000.00	1,363.36	11,472.68	8,527.32	57
37-4376-210	TRANSPORT SERVICE- UNIFORMS	1,568.62	2,500.00	0.00	963.47	1,536.53	39
37-4376-250	FUEL	10,457.14	15,000.00	440.84	4,916.40	10,083.60	33
37-4376-260	TRANSPORT - DEPARTMENTAL SUPPLIES	1,142.43	6,000.00	0.00	128.16	5,871.84	2
37-4376-295	PORTABLE COMM HARDWARE	0.00	985.00	0.00	0.00	985.00	0
37-4376-320	TRANSPORT SERVICE- COMMUNICATIONS	1,682.31	1,700.00	552.17	1,076.49	623.51	63
37-4376-355	MAINT & REPAIR-EQUIPMENT	2,346.51	10,000.00	0.00	4,566.15	5,433.85	46
37-4376-370	ADVERTISING	2,000.99	2,500.00	0.00	793.60	1,706.40	32
37-4376-390	TRANSPORT - DUES & SUBSCRIPTIONS	4,477.62	4,800.00	352.83	3,545.75	1,254.25	74
37-4376-540	CAPITAL OUTLAY-VEHICLE	110,275.74	0.00	0.00	0.00	0.00	0
37-4376-550	CAPITAL OUTLAY-EQUIPMENT	0.00	29,015.00	0.00	4,316.32	24,698.68	15
37-4376-610	CONTRACTS-BILLING	22,051.80	19,470.00	730.78	11,706.54	7,763.46	60
	<b>4376 TRANSPORT SERVICE:</b>	<b>279,759.00</b>	<b>341,607.00</b>	<b>8,294.09</b>	<b>98,749.87</b>	<b>242,857.13</b>	<b>29</b>
37-9100-000	DEBT PRINCIPAL:	0.00	0.00	0.00	0.00	0.00	0
37-9100-003	DEBT PRINC - 2017 HEART MONITORS(LGFCI	43,215.42	0.00	0.00	0.00	0.00	0
37-9200-000	DEBT INTEREST:	0.00	0.00	0.00	0.00	0.00	0
37-9200-003	DEBT INT - 2017 HEART MONITORS (LGFCU)	969.68	0.00	0.00	0.00	0.00	0
	<b>EMS Expenditure Totals</b>	<b>2,370,294.41</b>	<b>2,404,242.00</b>	<b>152,215.65</b>	<b>1,308,390.29</b>	<b>1,095,851.71</b>	<b>54</b>

<b>37 EMS</b>	<b>Prior</b>	<b>Current</b>	<b>YTD</b>
<b>Revenues:</b>	<b>2,516,729.21</b>	<b>57,376.82</b>	<b>1,494,904.65</b>

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<b>Expenditures:</b>	<b>2,370,294.41</b>	<b>152,215.65</b>	<b>1,308,390.29</b>
<b>Net Income:</b>	<b>146,434.80</b>	<b>94,838.83 -</b>	<b>186,514.36</b>

**Washington County**  
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<u>Revenue Account</u>	<u>Description</u>	<u>Prior Yr Rev</u>	<u>Anticipated</u>	<u>Curr Rev</u>	<u>YTD Rev</u>	<u>Excess/Deficit</u>	<u>% Real</u>
38-3800-000	APPROPRIATED FUND BALANCE	0.00	16,667.00	0.00	0.00	16,667.00 -	0
38-3800-090	NPE FEDERAL GRANT-FY 19-20	166,666.00	0.00	0.00	0.00	0.00	0
38-3800-091	NPE FEDERAL GRANT-FY 20-21	197.00	166,470.00	7,175.00	26,991.00	139,479.00 -	16
38-3800-092	NPE FEDERAL GRANT-FY 21-22	0.00	166,667.00	0.00	0.00	166,667.00 -	0
38-3800-093	NPE FEDERAL GRANT-FY 22-23	0.00	166,667.00	0.00	0.00	166,667.00 -	0
38-3800-094	NPE FEDERAL GRANT-FY 23-24	0.00	150,000.00	0.00	0.00	150,000.00 -	0
	<b>AIRPORT PROJECTS Revenue Totals</b>	<b>166,863.00</b>	<b>666,471.00</b>	<b>7,175.00</b>	<b>26,991.00</b>	<b>639,480.00 -</b>	<b>4</b>

<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>Current Expd</u>	<u>YTD Expended</u>	<u>Unexpended</u>	<u>% Expd</u>
38-8135-000	AIRPORT:	0.00	0.00	0.00	0.00	0.00	0
38-8135-670	NPE FEDERAL GRANT-FY 19-20	166,666.00	0.00	0.00	0.00	0.00	0
38-8135-671	NPE FEDERAL GRANT FY 20-21	197.38	166,470.00	7,174.70	26,990.32	139,479.68	16
38-8135-672	NPE FEDERAL GRANT FY 21-22	0.00	166,667.00	0.00	0.00	166,667.00	0
38-8135-673	NPE FEDERAL GRANT FY 22-23	0.00	166,667.00	0.00	0.00	166,667.00	0
38-8135-674	NPE FEDERAL GRANT-FY 23-24	0.00	166,667.00	0.00	0.00	166,667.00	0
	<b>8135 AIRPORT:</b>	<b>166,863.38</b>	<b>666,471.00</b>	<b>7,174.70</b>	<b>26,990.32</b>	<b>639,480.68</b>	<b>4</b>
38-9800-058	TRANSFER TO PROJECTS/GRANT FUND	300,000.00	0.00	0.00	0.00	0.00	0
	<b>AIRPORT PROJECTS Expenditure Totals</b>	<b>466,863.38</b>	<b>666,471.00</b>	<b>7,174.70</b>	<b>26,990.32</b>	<b>639,480.68</b>	<b>4</b>

<b>38 AIRPORT PROJECTS</b>	<u>Prior</u>	<u>Current</u>	<u>YTD</u>
<b>Revenues:</b>	<b>166,863.00</b>	<b>7,175.00</b>	<b>26,991.00</b>
<b>Expenditures:</b>	<b>466,863.38</b>	<b>7,174.70</b>	<b>26,990.32</b>
<b>Net Income:</b>	<b>300,000.38 -</b>	<b>0.30</b>	<b>0.68</b>

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<u>Revenue Account</u>	<u>Description</u>	<u>Prior Yr Rev</u>	<u>Anticipated</u>	<u>Curr Rev</u>	<u>YTD Rev</u>	<u>Excess/Deficit</u>	<u>% Real</u>
39-3300-000	CARES ACT FUNDING - AIRPORT	31,000.00	0.00	0.00	0.00	0.00	0
39-3570-000	AIRPORT FUEL SALES	72,489.57	100,000.00	4,903.43	49,465.69	50,534.31 -	49
39-3600-000	HANGER RENTAL	15,200.00	16,000.00	0.00	16,800.00	800.00	105
39-3600-001	FARM LAND LEASE	0.00	0.00	0.00	1,252.00	1,252.00	0
39-3980-010	TRANSFER FROM GENERAL FUND	92,016.00	99,738.00	0.00	99,738.00	0.00	100
39-3990-000	APPROPRIATED FUND BALANCE	0.00	49,955.00	0.00	0.00	49,955.00 -	0
39-3999-900	CANCELLED PRIOR YEAR EXPENDITURES	0.00	0.00	0.00	234.82	234.82	0
	<b>AIRPORT OPERATIONS Revenue Totals</b>	<b>210,705.57</b>	<b>265,693.00</b>	<b>4,903.43</b>	<b>167,490.51</b>	<b>98,202.49 -</b>	<b>63</b>

<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>Current Expd</u>	<u>YTD Expended</u>	<u>Unexpended</u>	<u>% Expd</u>
39-0000-000	AIRPORT OPERATIONS:	0.00	0.00	0.00	0.00	0.00	0
39-4530-000	AIRPORT:	0.00	0.00	0.00	0.00	0.00	0
39-4530-010	AIRPORT-S & W- REGULAR	40,959.34	41,001.00	3,502.17	27,931.94	13,069.06	68
39-4530-030	SALARIES & WAGES-LONGEVITY	615.02	841.00	0.00	840.52	0.48	100
39-4530-032	SALARIES & WAGES - PARTTIME	1,579.91	14,000.00	931.25	9,288.82	4,711.18	66
39-4530-090	FICA TAX	3,263.62	4,269.00	337.24	2,896.36	1,372.64	68
39-4530-100	AIRPORT - RETIREMENT	7,919.91	11,164.00	702.19	5,768.88	5,395.12	52
39-4530-101	AIRPORT - 401K	1,228.75	1,675.00	105.07	837.99	837.01	50
39-4530-130	AIRPORT- UNEMPLOYMENT INS.	0.00	275.00	0.00	0.00	275.00	0
39-4530-140	AIRPORT- WORKMAN'S COMP	2,580.00	3,526.00	0.00	2,977.00	549.00	84
39-4530-180	AIRPORT - GROUP INSURANCE	7,867.20	7,992.00	713.62	5,171.48	2,820.52	65
39-4530-190	CONTRACTED SERVICES	2,535.00	3,000.00	0.00	0.00	3,000.00	0
39-4530-200	AIRPORT- DEPARTMENTAL SUPPLIES	358.27	3,000.00	0.00	572.22	2,427.78	19
39-4530-250	AIRPORT- AV GAS AND JET FUEL	79,420.05	90,000.00	0.00	36,750.45	53,249.55	41
39-4530-270	AIRPORT - SERVICE AWARDS	0.00	100.00	0.00	100.00	0.00	100
39-4530-310	AIRPORT- TRAVEL	652.00	2,500.00	0.00	1,067.00	1,433.00	43
39-4530-320	AIRPORT- COMMUNICATIONS	1,328.81	1,750.00	105.16	670.44	1,079.56	38
39-4530-330	AIRPORT- UTILITIES	6,682.39	9,000.00	817.63	4,938.14	4,061.86	55

**Washington County**  
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<i>Expenditure Account</i>	<i>Description</i>	<i>Prior Yr Expd</i>	<i>Budgeted</i>	<i>Current Expd</i>	<i>YTD Expended</i>	<i>Unexpended</i>	<i>% Expd</i>
39-4530-331	POSTAGE	10.20	100.00	0.64	11.14	88.86	11
39-4530-350	MAINT & REPAIR-BUILDING	1,843.14	3,000.00	247.23	2,008.78	991.22	67
39-4530-351	MAINT & REPAIR-EQUIPMENT	13,227.10	10,000.00	0.00	3,465.59	6,534.41	35
39-4530-352	MAINT & REPAIR - FUELMASTER	550.00	1,500.00	0.00	0.00	1,500.00	0
39-4530-390	AIRPORT- DUES AND SUBSCRIPTIONS	394.20	1,000.00	0.00	706.30	293.70	71
39-4530-450	INSURANCE	3,850.00	4,422.00	0.00	4,422.00	0.00	100
39-4530-550	AIRPORT- CAPITAL OUTLAY- EQUIPMENT	7,126.33	24,578.00	0.00	18,450.00	6,128.00	75
39-4530-997	DESIGNATED FOR FUTURE APPROPRIATION	0.00	20,000.00	0.00	0.00	20,000.00	0
39-4530-998	AIRPORT- SALES TAX ON FUEL	5,577.65	7,000.00	143.54	3,321.27	3,678.73	47
	<b>4530 AIRPORT:</b>	<b>189,568.89</b>	<b>265,693.00</b>	<b>7,605.74</b>	<b>132,196.32</b>	<b>133,496.68</b>	<b>50</b>
	<b>AIRPORT OPERATIONS Expenditure Totals</b>	<b>189,568.89</b>	<b>265,693.00</b>	<b>7,605.74</b>	<b>132,196.32</b>	<b>133,496.68</b>	<b>50</b>

<b>39 AIRPORT OPERATIONS</b>	<b>Prior</b>	<b>Current</b>	<b>YTD</b>
<b>Revenues:</b>	<b>210,705.57</b>	<b>4,903.43</b>	<b>167,490.51</b>
<b>Expenditures:</b>	<b>189,568.89</b>	<b>7,605.74</b>	<b>132,196.32</b>
<b>Net Income:</b>	<b>21,136.68</b>	<b>2,702.31 -</b>	<b>35,294.19</b>



**Washington County**  
Statement of Revenue and Expenditures

<u>Revenue Account</u>	<u>Description</u>	<u>Prior Yr Rev</u>	<u>Anticipated</u>	<u>Curr Rev</u>	<u>YTD Rev</u>	<u>Excess/Deficit</u>	<u>% Real</u>
40-3290-000	INTEREST EARNED ON INVESTMENTS	48,099.56	0.00	0.00	72,238.81	72,238.81	0
40-3960-000	TRANSFER FROM GENERAL FUND	2,529,112.72	450,000.00	0.00	450,000.00	0.00	100
	<b>WC HOSPITAL PENSION FUND: Revenue Total</b>	<b>2,577,212.28</b>	<b>450,000.00</b>	<b>0.00</b>	<b>522,238.81</b>	<b>72,238.81</b>	<b>116</b>

<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>Current Expd</u>	<u>YTD Expended</u>	<u>Unexpended</u>	<u>% Expd</u>
40-0000-000	WC HOSPITAL PENSION FUND:	0.00	0.00	0.00	0.00	0.00	0
40-4155-000	WC HOSPITAL PENSION FUND:	0.00	0.00	0.00	0.00	0.00	0
40-4155-190	PROF SERVICE-HOSPITAL PENSION-LEGAL	0.00	50,000.00	0.00	0.00	50,000.00	0
40-4155-215	PROFESSIONAL SERVICES-HOSPITAL	28,542.00	30,000.00	8,150.00	18,071.00	11,929.00	60
40-4155-997	DESIGNATED FOR FUTURE APPROPRIATION	0.00	70,000.00	0.00	0.00	70,000.00	0
40-4155-999	PROFESSIONAL SERVICE-HOSPITAL PENSIO	240,000.00	300,000.00	75,000.00	300,000.00	0.00	100
	<b>4155 WC HOSPITAL PENSION FUND:</b>	<b>268,542.00</b>	<b>450,000.00</b>	<b>83,150.00</b>	<b>318,071.00</b>	<b>131,929.00</b>	<b>71</b>
	<b>WC HOSPITAL PENSION FUN Expenditure Total</b>	<b>268,542.00</b>	<b>450,000.00</b>	<b>83,150.00</b>	<b>318,071.00</b>	<b>131,929.00</b>	<b>71</b>

<b>40 WC HOSPITAL PENSION FUND:</b>	<u>Prior</u>	<u>Current</u>	<u>YTD</u>
<b>Revenues:</b>	<b>2,577,212.28</b>	<b>0.00</b>	<b>522,238.81</b>
<b>Expenditures:</b>	<b>268,542.00</b>	<b>83,150.00</b>	<b>318,071.00</b>
<b>Net Income:</b>	<b>2,308,670.28</b>	<b>83,150.00 -</b>	<b>204,167.81</b>

**Washington County**  
Statement of Revenue and Expenditures

<u>Revenue Account</u>	<u>Description</u>	<u>Prior Yr Rev</u>	<u>Anticipated</u>	<u>Curr Rev</u>	<u>YTD Rev</u>	<u>Excess/Deficit</u>	<u>% Real</u>
50-3000-001	OPIOID SETTLEMENT DISTRIBUTION	5,000.00	93,411.84	54,181.13	147,592.97	54,181.13	158
50-3290-000	INTEREST EARNED	164.07	300.80	0.00	161.07	139.73 -	54
	<b>OPIOID SETTLEMENT FUND: Revenue Totals</b>	<b>5,164.07</b>	<b>93,712.64</b>	<b>54,181.13</b>	<b>147,754.04</b>	<b>54,041.40</b>	<b>157</b>

<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>Current Expd</u>	<u>YTD Expended</u>	<u>Unexpended</u>	<u>% Expd</u>
50-0000-000	OPIOID SETTLEMENT FUND:	0.00	0.00	0.00	0.00	0.00	0
50-4100-000	OPIOID SETTLEMENT FUND:	0.00	0.00	0.00	0.00	0.00	0
50-4100-001	2ND JUDICIAL DIST DRUG REC COURT CONT	5,000.00	5,000.00	0.00	5,000.00	0.00	100
50-4200-001	STRATEGY 7- NALOXONE DISTRIBUTION	0.00	10,615.10	0.00	10,615.10	0.00	100
50-4200-002	STRATEGY 9 - HARM REDUCTION SSP	0.00	10,615.09	0.00	10,615.09	0.00	100
	<b>4200 Total</b>	<b>0.00</b>	<b>21,230.19</b>	<b>0.00</b>	<b>21,230.19</b>	<b>0.00</b>	<b>100</b>
50-9990-000	CONTINGENCY	0.00	67,482.45	0.00	0.00	67,482.45	0
	<b>OPIOID SETTLEMENT FUND: Expenditure Tot</b>	<b>5,000.00</b>	<b>93,712.64</b>	<b>0.00</b>	<b>26,230.19</b>	<b>67,482.45</b>	<b>28</b>

<b>50 OPIOID SETTLEMENT FUND:</b>	<u>Prior</u>	<u>Current</u>	<u>YTD</u>
<b>Revenues:</b>	<b>5,164.07</b>	<b>54,181.13</b>	<b>147,754.04</b>
<b>Expenditures:</b>	<b>5,000.00</b>	<b>0.00</b>	<b>26,230.19</b>
<b>Net Income:</b>	<b>164.07</b>	<b>54,181.13</b>	<b>121,523.85</b>

**Washington County**  
Statement of Revenue and Expenditures

<u>Revenue Account</u>	<u>Description</u>	<u>Prior Yr Rev</u>	<u>Anticipated</u>	<u>Curr Rev</u>	<u>YTD Rev</u>	<u>Excess/Deficit</u>	<u>% Real</u>
51-3100-001	DSS TRUST FUND ACCOUNTS	162,392.93	180,000.00	17,195.40	127,795.80	52,204.20 -	71
51-3999-900	CANCELLED PRIOR YEAR REVENUE	0.00	0.00	0.00	185.63	185.63	0
	<b>TRUSTEES Revenue Totals</b>	<b>162,392.93</b>	<b>180,000.00</b>	<b>17,195.40</b>	<b>127,981.43</b>	<b>52,018.57 -</b>	<b>71</b>

<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>Current Expd</u>	<u>YTD Expended</u>	<u>Unexpended</u>	<u>% Expd</u>
51-0000-000	DSS TRUST FUND ACCOUNTS:	0.00	0.00	0.00	0.00	0.00	0
51-4000-000	DSS TRUST FUND ACCOUNTS:	0.00	0.00	0.00	0.00	0.00	0
51-4100-001	DSS TRUST ACCOUNTS	171,019.65	180,000.00	15,245.71	130,337.36	49,662.64	72
	<b>TRUSTEES Expenditure Totals</b>	<b>171,019.65</b>	<b>180,000.00</b>	<b>15,245.71</b>	<b>130,337.36</b>	<b>49,662.64</b>	<b>72</b>

<b>51 TRUSTEES</b>	<u>Prior</u>	<u>Current</u>	<u>YTD</u>
<b>Revenues:</b>	<b>162,392.93</b>	<b>17,195.40</b>	<b>127,981.43</b>
<b>Expenditures:</b>	<b>171,019.65</b>	<b>15,245.71</b>	<b>130,337.36</b>
<b>Net Income:</b>	<b>8,626.72 -</b>	<b>1,949.69</b>	<b>2,355.93 -</b>

**Washington County**  
Statement of Revenue and Expenditures

<u>Revenue Account</u>	<u>Description</u>	<u>Prior Yr Rev</u>	<u>Anticipated</u>	<u>Curr Rev</u>	<u>YTD Rev</u>	<u>Excess/Deficit</u>	<u>% Real</u>
52-3100-001	COLLECTIONS ON BEHALF OF INMATES	60,299.37	0.00	0.00	0.00	0.00	0
	<b>Fund 52 Revenue Totals</b>	<b>60,299.37</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0</b>

<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>Current Expd</u>	<u>YTD Expended</u>	<u>Unexpended</u>	<u>% Expd</u>
52-4100-000	DETENTION TRUST ACCOUNT:	0.00	0.00	0.00	0.00	0.00	0
52-4100-001	PAYMENTS ON BEHALF OF INMATES	54,579.67	0.00	0.00	0.00	0.00	0
	<b>Fund 52 Expenditure Totals</b>	<b>54,579.67</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0</b>

<b>52 Fund</b>	<u>Prior</u>	<u>Current</u>	<u>YTD</u>
<b>Revenues:</b>	<b>60,299.37</b>	<b>0.00</b>	<b>0.00</b>
<b>Expenditures:</b>	<b>54,579.67</b>	<b>0.00</b>	<b>0.00</b>
<b>Net Income:</b>	<b>5,719.70</b>	<b>0.00</b>	<b>0.00</b>

**Washington County**  
Statement of Revenue and Expenditures

<u>Revenue Account</u>	<u>Description</u>	<u>Prior Yr Rev</u>	<u>Anticipated</u>	<u>Curr Rev</u>	<u>YTD Rev</u>	<u>Excess/Deficit</u>	<u>% Real</u>
55-3000-001	AMERICAN RESCUE PLAN ACT (ARPA) OF 20:	550,096.97	0.00	0.00	0.00	0.00	0
55-3100-001	LOCAL ASSIST & TRIBAL CONSISTENCY(LAC	72,294.14	72,294.14	0.00	72,294.14	0.00	100
<b>Fund 55 Revenue Totals</b>		<b>622,391.11</b>	<b>72,294.14</b>	<b>0.00</b>	<b>72,294.14</b>	<b>0.00</b>	<b>100</b>

<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>Current Expd</u>	<u>YTD Expended</u>	<u>Unexpended</u>	<u>% Expd</u>
55-4100-000	AMERICAN RESCUE PLAN ACT (ARPA) OF 20:	0.00	0.00	0.00	0.00	0.00	0
55-4100-003	GENERAL ADMINISTRATION SERVICES	500,096.97	0.00	0.00	0.00	0.00	0
55-4100-004	GREAT GRANT	50,000.00	0.00	0.00	0.00	0.00	0
<b>4100 AMERICAN RESCUE PLAN ACT (ARPA)</b>		<b>550,096.97</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0</b>
55-4200-001	LOCAL ASSIST & TRIBAL CONSISTENCY(LAC	72,294.14	72,294.14	72,294.14	72,294.14	0.00	100
<b>Fund 55 Expenditure Totals</b>		<b>622,391.11</b>	<b>72,294.14</b>	<b>72,294.14</b>	<b>72,294.14</b>	<b>0.00</b>	<b>100</b>

<b>55 Fund</b>	<b>Prior</b>	<b>Current</b>	<b>YTD</b>
<b>Revenues:</b>	<b>622,391.11</b>	<b>0.00</b>	<b>72,294.14</b>
<b>Expenditures:</b>	<b>622,391.11</b>	<b>72,294.14</b>	<b>72,294.14</b>
<b>Net Income:</b>	<b>0.00</b>	<b>72,294.14 -</b>	<b>0.00</b>

**Washington County**  
Statement of Revenue and Expenditures

<u>Revenue Account</u>	<u>Description</u>	<u>Prior Yr Rev</u>	<u>Anticipated</u>	<u>Curr Rev</u>	<u>YTD Rev</u>	<u>Excess/Deficit</u>	<u>% Real</u>
58-3101-000	DEPT OF COMM-AGAPE GRANT #2587	41,230.11	0.00	0.00	0.00	0.00	0
58-3102-000	DEPT OF COMM - MOTORSPORTS GRANT	73,043.67	199,877.00	0.00	199,876.33	0.67 -	100
58-3103-000	WEYERHAEUSER GIVING GRANT	0.00	2,000.00	0.00	2,000.00	0.00	100
58-3290-000	INTEREST EARNED	0.00	7,671.69	0.00	8,727.75	1,056.06	114
58-3300-000	EM BLDG DIRECT APPROP S.L. 2021.180	0.00	3,000,000.00	0.00	3,000,000.00	0.00	100
58-3300-001	CAP PROJ DIR APPROP SL 2021-180 SEC 40.8	0.00	250,000.00	0.00	250,000.00	0.00	100
58-3300-002	DPS-WCSO DIR APPROP S.L. 2021.180	0.00	84,270.00	0.00	84,269.66	0.34 -	100
58-3300-004	HB103 LPR DIR APPROPRIATION	81,341.16	44,659.00	0.00	44,658.84	0.16 -	100
58-3980-010	TRANSFER FROM GENERAL FUND	610,000.00	19,226.00	0.00	19,226.00	0.00	100
58-3980-038	TRANSFER FROM AIRPORT GRANTS FUND	300,000.00	0.00	0.00	0.00	0.00	0
58-3990-000	APPROPRIATED FUND BALANCE	0.00	940,000.18	0.00	0.00	940,000.18 -	0
	<b>PROJECTS/GRANTS FUND Revenue Totals</b>	<b>1,105,614.94</b>	<b>4,547,703.87</b>	<b>0.00</b>	<b>3,608,758.58</b>	<b>938,945.29 -</b>	<b>79</b>

<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>Current Expd</u>	<u>YTD Expended</u>	<u>Unexpended</u>	<u>% Expd</u>
58-0000-000	PROJECTS/GRANTS FUND:	0.00	0.00	0.00	0.00	0.00	0
58-4100-001	EXPENDITURE OF INTEREST EARNED	0.00	7,671.87	0.00	219.69	7,452.18	3
58-4201-002	AGAPE CLINIC PROJECT #2587	41,230.11	0.00	0.00	0.00	0.00	0
58-4202-000	DEPT OF COMMERCE - MOTORSPORTS GRA	73,043.67	199,877.00	0.00	40,997.90	158,879.10	21
58-4203-000	WEYERHAEUSER GIVING GRANT	0.00	2,000.00	0.00	0.00	2,000.00	0
58-4300-003	DPS-WCSO DIR APPROP S.L. 2021-180	0.00	84,270.00	4,164.50	69,666.77	14,603.23	83
58-4300-004	HB103 LPR DIR APPROPRIATION	81,341.16	44,659.00	0.00	44,658.84	0.16	100
	<b>4300 Total</b>	<b>81,341.16</b>	<b>128,929.00</b>	<b>4,164.50</b>	<b>114,325.61</b>	<b>14,603.39</b>	<b>89</b>
58-4301-001	EM BLDG DIRECT APPROP S.L. 2021.180	0.00	3,900,000.00	0.00	0.00	3,900,000.00	0

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<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>Current Expd</u>	<u>YTD Expended</u>	<u>Unexpended</u>	<u>% Expd</u>
58-4301-002	CAP PROJ DIR APPROP SL 2021-180 SEC 40.1	0.00	250,000.00	0.00	46,000.00	204,000.00	18
	<b>4301 Total</b>	<b>0.00</b>	<b>4,150,000.00</b>	<b>0.00</b>	<b>46,000.00</b>	<b>4,104,000.00</b>	<b>1</b>
58-6200-001	PARTF GRANT LOCAL MATCH	0.00	59,226.00	0.00	0.00	59,226.00	0
	<b>PROJECTS/GRANTS FUND Expenditure Total</b>	<b>195,614.94</b>	<b>4,547,703.87</b>	<b>4,164.50</b>	<b>201,543.20</b>	<b>4,346,160.67</b>	<b>4</b>

<b>58 PROJECTS/GRANTS FUND</b>	<u>Prior</u>	<u>Current</u>	<u>YTD</u>
<b>Revenues:</b>	<b>1,105,614.94</b>	<b>0.00</b>	<b>3,608,758.58</b>
<b>Expenditures:</b>	<b>195,614.94</b>	<b>4,164.50</b>	<b>201,543.20</b>
<b>Net Income:</b>	<b>910,000.00</b>	<b>4,164.50 -</b>	<b>3,407,215.38</b>

**Washington County**  
Statement of Revenue and Expenditures

<u>Revenue Account</u>	<u>Description</u>	<u>Prior Yr Rev</u>	<u>Anticipated</u>	<u>Curr Rev</u>	<u>YTD Rev</u>	<u>Excess/Deficit</u>	<u>% Real</u>
59-3010-211	PLYMOUTH MOTOR VEHICLE TAX - NCVTS	160,509.26	0.00	12,557.80	87,892.49	87,892.49	0
59-3010-212	PLYMOUTH NCVTS CONTRA REVENUE ACCC	7,516.52 -	0.00	0.00	0.00	0.00	0
59-3010-221	ROPER MOTOR VEHICLE TAX - NCVTS	22,213.31	0.00	1,889.91	10,094.22	10,094.22	0
59-3010-222	ROPER NCVTS CONTRA REVENUE ACCOUN	834.37 -	0.00	0.00	0.00	0.00	0
59-3010-241	CRESWELL MOTOR VEHICLE TAX - NCVTS	11,645.43	0.00	679.90	6,760.50	6,760.50	0
59-3010-242	CRESWELL NCVTS CONTRA REVENUE ACCC	413.05 -	0.00	0.00	0.00	0.00	0
59-3010-320	CRESWELL TAX LEVY	100,150.26	0.00	319.87	100,345.31	100,345.31	0
59-3010-350	DRAINAGE DISTRICT 5 LEVY	34,280.68	0.00	0.00	33,199.86	33,199.86	0
59-3010-360	ALBEMARLE DRAINAGE DISTRICT	112,710.86	0.00	373.70	110,489.77	110,489.77	0
59-3010-370	PUNGO RIVER DRAINAGE DISTRICT	40,503.47	0.00	974.07	40,012.77	40,012.77	0
	<b>DMV MUNICIPAL TAXES Revenue Totals</b>	<b>473,249.33</b>	<b>0.00</b>	<b>16,795.25</b>	<b>388,794.92</b>	<b>388,794.92</b>	<b>0</b>

<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>Current Expd</u>	<u>YTD Expended</u>	<u>Unexpended</u>	<u>% Expd</u>
59-0000-000	FUND 59:	0.00	0.00	0.00	0.00	0.00	0
59-6900-298	LEVY- DRAINAGE DISTRICT 5 LEVY	34,280.68	0.00	1,136.79	33,199.86	33,199.86 -	0
59-6900-404	CRESWELL TAX LEVY	104,216.47	0.00	21,447.28	95,024.16	95,024.16 -	0
59-6900-411	PLYMOUTH MOTOR VEHICLE TAX - NCVTS	152,992.74	0.00	13,957.83	75,334.69	75,334.69 -	0
59-6900-412	ROPER MOTOR VEHICLE TAX - NCVTS	21,378.94	0.00	1,312.00	8,204.31	8,204.31 -	0
59-6900-413	CRESWELL MOTOR VEHICLE TAX - NCVTS	11,232.38	0.00	1,231.78	6,080.60	6,080.60 -	0
59-6900-414	ALBEMARLE DRAINAGE DISTRICT	112,710.86	0.00	35,055.03	110,116.07	110,116.07 -	0
59-6900-415	PUNGO RIVER DRAINAGE DISTRICT	40,503.47	0.00	11,146.33	39,038.70	39,038.70 -	0
	<b>6900 Total</b>	<b>477,315.54</b>	<b>0.00</b>	<b>85,287.04</b>	<b>366,998.39</b>	<b>366,998.39 -</b>	<b>0</b>
	<b>DMV MUNICIPAL TAXES Expenditure Totals</b>	<b>477,315.54</b>	<b>0.00</b>	<b>85,287.04</b>	<b>366,998.39</b>	<b>366,998.39 -</b>	<b>0</b>

<b>59 DMV MUNICIPAL TAXES</b>	<b>Prior</b>	<b>Current</b>	<b>YTD</b>
<b>Revenues:</b>	<b>473,249.33</b>	<b>16,795.25</b>	<b>388,794.92</b>
<b>Expenditures:</b>	<b>477,315.54</b>	<b>85,287.04</b>	<b>366,998.39</b>



**Washington County**  
Statement of Revenue and Expenditures

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<b>Net Income:</b>	<b>4,066.21 -</b>	<b>68,491.79 -</b>	<b>21,796.53</b>
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**Washington County**  
Statement of Revenue and Expenditures

<u>Revenue Account</u>	<u>Description</u>	<u>Prior Yr Rev</u>	<u>Anticipated</u>	<u>Curr Rev</u>	<u>YTD Rev</u>	<u>Excess/Deficit</u>	<u>% Real</u>
63-3270-000	MOTEL OCCUPANCY TAX	171,371.36	160,000.00	10,302.28	93,549.92	66,450.08 -	58
63-3850-000	OTHER FINANCING SOURCE: SUBSCRIP FIN/	599.98	0.00	0.00	0.00	0.00	0
63-3990-000	TTA-FUND BALANCE APPROPRIATION	0.00	118,635.00	0.00	0.00	118,635.00 -	0
	<b>TRAVEL AND TOURISM Revenue Totals</b>	<b>171,971.34</b>	<b>278,635.00</b>	<b>10,302.28</b>	<b>93,549.92</b>	<b>185,085.08 -</b>	<b>33</b>

<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>Current Expd</u>	<u>YTD Expended</u>	<u>Unexpended</u>	<u>% Expd</u>
63-0000-000	FUND 63:	0.00	0.00	0.00	0.00	0.00	0
63-4960-000	TRAVEL & TOURISM:	0.00	0.00	0.00	0.00	0.00	0
63-4960-010	MUSEUM/HISTORIC SOCIETY	14,000.00	14,000.00	1,166.66	9,333.28	4,666.72	67
63-4960-020	WASH CO AFRICAN AMERICAN MUSEUM OPE	0.00	6,000.00	500.00	4,000.00	2,000.00	67
63-4960-100	BILLBOARD ADVERTISEMENTS	20,498.62	32,200.00	1,339.00	14,807.00	17,393.00	46
63-4960-130	DDA-SIGNAGE, OPEN AIR MARKET, XMAS MK	0.00	3,000.00	0.00	0.00	3,000.00	0
63-4960-140	CIVIL WAR TRAIL SIGNS MAINTENANCE	1,000.00	1,400.00	0.00	1,000.00	400.00	71
63-4960-180	HISTORIC ALBEMARLE TOUR DUES	175.00	1,000.00	0.00	350.00	650.00	35
63-4960-181	ROANOKE RIVER PARTNERS DUES	1,500.00	1,500.00	0.00	1,500.00	0.00	100
63-4960-200	NORTH CAROLINA BEAR FESTIVAL	30,000.00	30,000.00	0.00	0.00	30,000.00	0
63-4960-210	HISTORICAL SOCIETY-FALL PADDLE	0.00	2,000.00	0.00	0.00	2,000.00	0
63-4960-260	HISTORICAL SOCIETY OF WASHINGTON CO	1,575.50	0.00	0.00	0.00	0.00	0
63-4960-341	MARITIME MUSEUM & LIGHTHOUSE	10,000.00	10,000.00	833.33	6,666.64	3,333.36	67
63-4960-345	LASER LIGHT SHOW	5,000.00	5,000.00	0.00	5,000.00	0.00	100
63-4960-346	AFRICAN AMERIC EXPERIENCE OF NE NC DL	2,000.00	2,000.00	0.00	0.00	2,000.00	0
63-4960-348	REHOBOTH CHURCH PRESERVATION SOCIE	1,500.00	1,400.00	0.00	0.00	1,400.00	0
63-4960-349	ROANOKE RIVER LIGHTHOUSE & MARIT MUSE	0.00	1,350.00	0.00	0.00	1,350.00	0
63-4960-350	WASH CO AFRICAN AMERICAN MUSEUM GR/	0.00	725.00	0.00	0.00	725.00	0
63-4960-370	CONTRACT-WEBSITE HOST & MAINT	1,200.00	1,400.00	0.00	667.88	732.12	48
63-4960-401	TRAVEL- BROCHURE REPRINT	8,776.92	0.00	0.00	0.00	0.00	0
	<b>4960 TRAVEL &amp; TOURISM:</b>	<b>97,226.04</b>	<b>112,975.00</b>	<b>3,838.99</b>	<b>43,324.80</b>	<b>69,650.20</b>	<b>38</b>

**Washington County**  
Statement of Revenue and Expenditures

<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>Current Expd</u>	<u>YTD Expended</u>	<u>Unexpended</u>	<u>% Expd</u>
63-4970-000	TRAVEL & TOURISM:	0.00	0.00	0.00	0.00	0.00	0
63-4970-010	SALARIES & WAGES-DIRECTOR	24,999.97	25,000.00	2,083.33	16,666.64	8,333.36	67
63-4970-090	TRAVEL- FICA TAX	1,375.17	1,750.00	119.56	940.44	809.56	54
63-4970-100	TRAVEL- RETIREMENT	4,762.44	5,015.00	417.71	3,341.65	1,673.35	67
63-4970-131	TRAVEL - UNEMPLOYMENT	0.00	250.00	0.00	0.00	250.00	0
63-4970-140	TRAVEL- WORKER'S COMP	87.00	160.00	0.00	128.00	32.00	80
63-4970-180	TRAVEL- GROUP INS.S	9,841.08	11,235.00	879.47	6,498.28	4,736.72	58
63-4970-260	DEPARTMENTAL SUPPLIES	0.00	2,500.00	0.00	2,358.09	141.91	94
63-4970-370	MARKETING & ADVERTISING-ADMIN	18,021.52	110,100.00	450.00	17,800.13	92,299.87	16
63-4970-390	TRAVEL- DUES & SUBSCRIPTIONS	175.00	500.00	0.00	263.00	237.00	53
63-4970-391	EXPENDITURE: SUBSCRIPTION	599.98	0.00	0.00	0.00	0.00	0
63-4970-392	EXPENDITURE: SUBSCRIPTION FINANCE PRI	599.98	0.00	0.00	0.00	0.00	0
63-4970-600	ADMIN FEE 3%- GENERAL FUND	3,500.00	4,500.00	0.00	4,500.00	0.00	100
63-4970-602	PROFESSIONAL SERVICES-AUDIT	4,250.00	4,650.00	0.00	4,650.00	0.00	100
	<b>4970 TRAVEL &amp; TOURISM:</b>	<b>68,212.14</b>	<b>165,660.00</b>	<b>3,950.07</b>	<b>57,146.23</b>	<b>108,513.77</b>	<b>34</b>
	<b>TRAVEL AND TOURISM Expenditure Totals</b>	<b>165,438.18</b>	<b>278,635.00</b>	<b>7,789.06</b>	<b>100,471.03</b>	<b>178,163.97</b>	<b>36</b>

<b>63 TRAVEL AND TOURISM</b>	<b>Prior</b>	<b>Current</b>	<b>YTD</b>
<b>Revenues:</b>	<b>171,971.34</b>	<b>10,302.28</b>	<b>93,549.92</b>
<b>Expenditures:</b>	<b>165,438.18</b>	<b>7,789.06</b>	<b>100,471.03</b>
<b>Net Income:</b>	<b>6,533.16</b>	<b>2,513.22</b>	<b>6,921.11 -</b>

**Washington County**  
Statement of Revenue and Expenditures

<u>Revenue Account</u>	<u>Description</u>	<u>Prior Yr Rev</u>	<u>Anticipated</u>	<u>Curr Rev</u>	<u>YTD Rev</u>	<u>Excess/Deficit</u>	<u>% Real</u>
69-3370-000	E911 TELEPHONE SURCHARGE (1YR)	81,197.84	118,952.00	9,912.71	69,388.97	49,563.03 -	58
	<b>EMERGENCY TELECOMMUNICATIONS Rever</b>	<b>81,197.84</b>	<b>118,952.00</b>	<b>9,912.71</b>	<b>69,388.97</b>	<b>49,563.03 -</b>	<b>58</b>

<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>Current Expd</u>	<u>YTD Expended</u>	<u>Unexpended</u>	<u>% Expd</u>
69-9100-000	911:	0.00	0.00	0.00	0.00	0.00	0
69-9100-180	PROFESSIONAL SERVICES	0.00	2,760.00	0.00	2,760.00	0.00	100
69-9100-200	DEPARTMENTAL SUPPLIES	611.02	14,860.00	0.00	2,092.91	12,767.09	14
69-9100-310	TRAINING	1,510.00	4,000.00	655.00	1,495.00	2,505.00	37
69-9100-320	COMMUNICATIONS	6,933.14	8,000.00	672.25	5,299.59	2,700.41	66
69-9100-350	MAINT & REPAIR-EQUIPMENT	563.30	2,100.00	0.00	272.16	1,827.84	13
69-9100-351	CONTRACTED SERVICES-SOUNDSIDE	12,978.00	13,368.00	0.00	13,366.80	1.20	100
69-9100-352	MAINT AGREEMENT-SOUTHERN SOFTWARE	7,719.00	7,796.00	0.00	7,796.00	0.00	100
69-9100-354	MAINT AGREEMENT-SOUTHERN SOFT MAPP	3,248.00	3,280.00	0.00	3,280.00	0.00	100
69-9100-355	MAINT AGREEMENT-SOUTHERN SOFT PAGIN	805.00	813.00	0.00	813.00	0.00	100
69-9100-356	MAINT AGREEMENT-EDGE ONE RECORDER	5,300.00	5,500.00	0.00	5,300.00	200.00	96
69-9100-357	MAINT AGREEMENT-WIRELESS COMMUNICA	0.00	15,000.00	0.00	0.00	15,000.00	0
69-9100-358	MAINT AGREEMENT-ESRI	1,650.00	1,777.00	0.00	0.00	1,777.00	0
69-9100-361	MAINT AGREEMENT-EMD	3,600.00	3,840.00	0.00	0.00	3,840.00	0
69-9100-550	- CAPITAL OUTLAY- EQUIPMENT	102,822.80	35,858.00	0.00	0.00	35,858.00	0
	<b>9100 911:</b>	<b>147,740.26</b>	<b>118,952.00</b>	<b>1,327.25</b>	<b>42,475.46</b>	<b>76,476.54</b>	<b>36</b>
	<b>EMERGENCY TELECOMMUNICA Expenditure</b>	<b>147,740.26</b>	<b>118,952.00</b>	<b>1,327.25</b>	<b>42,475.46</b>	<b>76,476.54</b>	<b>36</b>

<b>69 EMERGENCY TELECOMMUNICATIONS</b>	<u>Prior</u>	<u>Current</u>	<u>YTD</u>
<b>Revenues:</b>	<b>81,197.84</b>	<b>9,912.71</b>	<b>69,388.97</b>
<b>Expenditures:</b>	<b>147,740.26</b>	<b>1,327.25</b>	<b>42,475.46</b>
<b>Net Income:</b>	<b>66,542.42 -</b>	<b>8,585.46</b>	<b>26,913.51</b>

**Washington County**  
Statement of Revenue and Expenditures

<u>Revenue Account</u>	<u>Description</u>	<u>Prior Yr Rev</u>	<u>Anticipated</u>	<u>Curr Rev</u>	<u>YTD Rev</u>	<u>Excess/Deficit</u>	<u>% Real</u>
70-3290-000	INTEREST ON INVESTMENTS	4,525.39	0.00	0.00	4,068.18	4,068.18	0
70-3980-010	TRANSFER FROM GENERAL FUND	40,000.00	40,000.00	0.00	40,000.00	0.00	100
	<b>REAPPRAISAL Revenue Totals</b>	<b>44,525.39</b>	<b>40,000.00</b>	<b>0.00</b>	<b>44,068.18</b>	<b>4,068.18</b>	<b>110</b>

<u>Expenditure Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>Current Expd</u>	<u>YTD Expended</u>	<u>Unexpended</u>	<u>% Expd</u>
70-0000-000	FUND 70:	0.00	0.00	0.00	0.00	0.00	0
70-8600-000	RESERVE FOR REAPPRAISAL	0.00	40,000.00	0.00	0.00	40,000.00	0
	<b>REAPPRAISAL Expenditure Totals</b>	<b>0.00</b>	<b>40,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>40,000.00</b>	<b>0</b>

70 REAPPRAISAL	<u>Prior</u>	<u>Current</u>	<u>YTD</u>
<b>Revenues:</b>	<b>44,525.39</b>	<b>0.00</b>	<b>44,068.18</b>
<b>Expenditures:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Net Income:</b>	<b>44,525.39</b>	<b>0.00</b>	<b>44,068.18</b>

**Washington County**  
Statement of Revenue and Expenditures

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<b>Grand Totals</b>	<b>Prior</b>	<b>Current</b>	<b>YTD</b>
<b>Revenues:</b>	<b>50,876,397.37</b>	<b>11,127,395.40</b>	<b>50,172,383.69</b>
<b>Expenditures:</b>	<b>29,915,814.66</b>	<b>4,195,531.51</b>	<b>42,897,088.59</b>
<b>Net Income:</b>	<b>20,960,582.71</b>	<b>6,931,863.89</b>	<b>7,275,295.10</b>

**Revenue Transaction Report - Budget Amendments/Transfers as of 2/28/2024**

<b>Account Id</b>	<b>Description</b>	<b>Adopted</b>	<b>Amended</b>	<b>Amended</b>
10-3010-000	TAXES-AD VALOREM CURRENT YEAR	7,437,184.00	0	7,437,184.00
10-3010-010	CURRENT YEAR TAX DISCOUNTS	-55,000.00	0	-55,000.00
10-3011-000	TAXES-AD VALOREM 1ST PRIOR YR	252,000.00	0	252,000.00
10-3012-000	TAXES-AD VALOREM ALL PRIOR YRS	132,000.00	0	132,000.00
10-3018-000	NCVTS-WASHINGTON CO MOTOR VEH TAX	940,800.00	0	940,800.00
10-3018-001	NCVTS-WASH CO BILL/CC CONTRA REV	-30,000.00	0	-30,000.00
10-3030-000	PREPAYMENT-PROPERTY TAXES	52,000.00	0	52,000.00
10-3080-000	GROSS TAX REC LEASED VEHICLES	500.00	0	500.00
10-3090-000	PAYMENTS IN LIEU OF TAXES	13,500.00	0	13,500.00
10-3170-000	CURRENT YEAR TAX PENALTIES	8,500.00	0	8,500.00
10-3170-010	PRIOR YEAR TAX PENALTIES	1,000.00	0	1,000.00
10-3180-000	CURRENT YEAR TAX INTEREST	22,000.00	0	22,000.00
10-3180-010	PRIOR YEAR TAX INTEREST	70,000.00	0	70,000.00
10-3250-000	PRIVILAGE AND BEER LICENSES	700.00	0	700.00
10-3280-000	FRANCHISE FEES-CABLE TV	10,000.00	0	10,000.00
10-3290-000	INTEREST EARNED ON INVESTMENTS	250,000.00	0	250,000.00
10-3310-000	RENTS AND CONCESSIONS	12,300.00	0	12,300.00
10-3312-000	JAIL CONCESSIONS	25,000.00	0	25,000.00
10-3350-000	MISCELLANEOUS REVENUES	0.00	0	0.00
10-3350-001	JURY DUTY PAY	0.00	0	0.00
10-3352-000	ELECTIONS-TOWN REIMB & FILING	18,000.00	0	18,000.00
10-3353-000	INSURANCE PROCEEDS	0.00	50,402.00	50,402.00
10-3354-000	CRESWELL LEVY ADMINISTRATION FEE	4,000.00	0	4,000.00
10-3360-000	RECREATION-DONATIONS	0.00	999.00	999.00
10-3360-013	RECREATION-VENDOR RENTS AND CONCESSIONS	300.00	0	300.00
10-3361-013	NCDEQ GRANT-RECREATION-VOLKSWAGON SETTLE	110,098.00	0	110,098.00
10-3410-000	WINE AND BEER TAX	35,000.00	0	35,000.00
10-3415-000	ABC PROFIT DISTRIBUTION	25,000.00	21,088.00	46,088.00
10-3430-000	SALES TAX-ONE HALF CENT-ST-A42	235,000.00	0	235,000.00
10-3440-000	SALES TAX-ONE-HALF CENT-ST-A40	778,000.00	0	778,000.00
10-3450-000	SALES TAX ONE CENT LOCAL	1,100,000.00	0	1,100,000.00
10-3460-000	SALES TAX - REDISTRIBTUTION	400,000.00	0	400,000.00
10-3470-020	ABC ALCOHOLISM BOTTLE TAX	3,800.00	0	3,800.00
10-3480-013	RAP LEPC TIER II GRANT	1,000.00	0	1,000.00
10-3480-020	EMERGENCY MANAGEMENT PROG FUND	39,000.00	0	39,000.00
10-3480-023	WEYERHAEUSER GIVING GRANT	0.00	2,000.00	2,000.00
10-3480-029	GRANT-EM CAPACITY BLDG COMPETITIVE GRT	0.00	52,000.00	52,000.00
10-3480-087	ARPA REVENUE REPLACEMENT	0.00	0	0.00
10-3490-000	DSS-ADMINISTRATION REIMBURSE	2,631,729.00	36,306.00	2,668,035.00
10-3490-001	MEDICAID EXPANSION ADMIN COSTS	0.00	0	0.00
10-3500-050	DSS-FOSTER CARE/ADOPTIONRETURN	143,122.00	0	143,122.00
10-3500-081	DSS COMMUNITY DONATIONS-CHRISTMAS	0.00	790.00	790.00
10-3500-082	DSS COMMUNITY DONATIONS-FOSTER CHILDREN	0.00	200.00	200.00
10-3500-090	DSS-CERTIFICATION FEES	2,500.00	0	2,500.00
10-3500-120	DSS-TITLE IV-D CHILD SUPPORT	15,400.00	0	15,400.00
10-3500-130	HOME & CC BLOCK GRANT-ALB COMM	78,133.00	0	78,133.00
10-3500-140	DSS-TYRRELL IV-D CONTRACT	60,000.00	0	60,000.00
10-3500-190	DSS-MEDICAID CAP	150,000.00	0	150,000.00

**Revenue Transaction Report - Budget Amendments/Transfers as of 2/28/2024**

10-3500-191	DSS MODIVCARE & ONECALL CONTRACTS	2,500.00	0	2,500.00
10-3500-200	DOT - ROAP & CTS GRANTS	417,848.00	608.00	418,456.00
10-3500-270	SHIIP-SENIOR HEALTH INS INF	5,129.00	2,689.00	7,818.00
10-3500-280	MIPPA GRANT-MEDICAID IMPROVEMENT FOR PAT	2,500.00	689.00	3,189.00
10-3508-000	ALB COMM NUTRITION SITE DIRECTOR	7,882.00	0	7,882.00
10-3508-001	ALB COMM GENERAL PURPOSE GRANT	10,963.00	0	10,963.00
10-3508-002	ALB COMM TITLE III D GRANT	1,000.00	0	1,000.00
10-3509-000	SENIOR CITIZENS FUNDS	1,500.00	0	1,500.00
10-3509-010	SENIOR CENTER TRIPS	0.00	6,824.00	6,824.00
10-3509-020	SENIOR CENTER DONATIONS	0.00	45.00	45.00
10-3510-010	COURT COST, FEES AND CHARGES	18,000.00	0	18,000.00
10-3510-020	OFFICERS FEES	9,000.00	0	9,000.00
10-3540-000	SHERIFF FEES	2,500.00	0	2,500.00
10-3540-010	DRUG/DONATIONS/GRANT LEO	0.00	0	0.00
10-3540-020	GUN PERMITS DISCRETIONARY-COUNTY PORTION	0.00	3,490.00	3,490.00
10-3540-030	GUN PERMITS-STATE PORTION	0.00	4,130.00	4,130.00
10-3540-040	FINGER PRINTING	0.00	800.00	800.00
10-3540-070	DONATIONS-ANIMAL CONTROL	0.00	9.00	9.00
10-3541-000	SHERIFF'S SERVICE FEES	10,000.00	0	10,000.00
10-3541-010	SHERIFF-DONATIONS	0.00	25.00	25.00
10-3542-000	SHERIFF-ABC BOARD FUNDING	2,400.00	3,980.00	6,380.00
10-3550-000	BUILDING PERMIT FEES - (GC)	40,500.00	0	40,500.00
10-3550-030	ZONING FEES	3,500.00	0	3,500.00
10-3560-000	REGISTER OF DEEDS FEES	80,000.00	0	80,000.00
10-3560-010	MARRIAGE LICENSES	2,500.00	0	2,500.00
10-3580-000	JAIL FEES/STATE REIMBURSEMENTS	4,000.00	0	4,000.00
10-3590-000	JAIL HOUS/TRANS/CO/US MARSHALL	115,000.00	0	115,000.00
10-3600-001	GRANT-DHHS CORRECTIONS COVID19	0.00	21,190.00	21,190.00
10-3700-000	GRANT-NCDIT WASHINGTON CO RADIO UPGRADE	0.00	100,462.00	100,462.00
10-3830-000	SALE OF FIXED ASSETS	0.00	0	0.00
10-3830-001	SALE OF FORECLOSED PROPERTIES	0.00	0	0.00
10-3970-020	M-T-W COURT COORDINATOR GRANT	89,238.00	0	89,238.00
10-3970-040	JCPC-ROANOKE AREA YOUTH	69,257.00	0	69,257.00
10-3970-041	JCPC-WASHINGTON COUNTY YOUTH	8,773.00	0	8,773.00
10-3970-042	JCPC-ADMINISTRATION	10,910.00	0	10,910.00
10-3970-050	SCHOOL REIMB-WCU/CHS SRO	151,241.00	0	151,241.00
10-3970-060	BALLGAME REIMBURSEMENTS FROM SCHOOLS	0.00	0	0.00
10-3970-090	CONTRI FROM SOIL & WATER DIST	20,000.00	0	20,000.00
10-3970-120	COST ALLOCATION-WATERWORKS	100,000.00	0	100,000.00
10-3980-020	TOURISM DEVELOP AUTHOR 3% ADMN	4,500.00	0	4,500.00
10-3990-000	APPROPRIATED FUND BALANCE	1,629,931.00	323,391.00	1,953,322.00
10-3999-900	CANCELLED PRIOR YEAR EXPENDITURES	0.00	0	0.00
21-3230-320	SALES TAX-ARTICLE 40 (30%)/\$735,000	320,000.00	0	320,000.00
21-3230-321	SALES TAX-ARTICLE 42 (60%)/\$400,000	335,000.00	0	335,000.00
21-3230-400	GRANT-NEEDS BASED PUBLIC SCHOOL CAP FUND	49,140,219.00	-1,320,077.44	47,820,141.56
21-3230-401	TRUIST PK-12 FINANCING (4.02%)	19,763,500.00	-19,763,500.00	0.00
21-3230-402	TRUIST PK-12 FINANCING-EARNED INCOME	0.00	235,406.15	235,406.15
21-3990-000	APPROPRIATED FUND BALANCE-WC SCHOOLS CO	176,058.00	18,761,462.71	18,937,520.71
30-3920-010	WATERSHED 1972 REFERENDUM TAX-CURRENT YR	87,000.00	0	87,000.00



**Revenue Transaction Report - Budget Amendments/Transfers as of 2/28/2024**

30-3920-020	WATERSHED 1972 REF TAX-CURR YR DISCOUNT	-750.00	0	-750.00
30-3920-030	WATERSHED 1972 TAX REF-CURR YR PENALTIES	115.00	0	115.00
30-3920-040	WATERSHED 1972 REF TAX-CURR YR INTEREST	750.00	0	750.00
30-3921-010	WATERSHED 1972 REF TAX-1ST PRIOR YR	2,400.00	0	2,400.00
30-3921-020	WATERSHED 1972 REF TAX-OTHER PRIOR YEARS	1,000.00	0	1,000.00
30-3921-030	WATERSHED 1972 REF TAX-PRIOR YR PENALTIE	10.00	0	10.00
30-3921-040	WATERSHED 1972 TAX REF-PRIOR YR INTEREST	3,500.00	0	3,500.00
30-3930-000	DRAINAGE ASSESSMENT-EDDIE SMIT	6,147.00	0	6,147.00
30-3990-000	APPROP WATERSHED RESERVE	22,828.00	0	22,828.00
33-3350-001	CONSTR CONTRACTORS DISPOSAL FEES(BILLED)	75,000.00	0	75,000.00
33-3400-000	METAL/WHITE GOODS REVENUE	5,000.00	0	5,000.00
33-3400-001	NCDENR GRANT	3,500.00	0	3,500.00
33-3501-000	RURAL SOLID WASTE FEE-COUNTY	1,258,099.00	0	1,258,099.00
33-3501-001	RSW FEE MUNICIPAL TIPPING REIMB (BILLED)	50,000.00	0	50,000.00
33-3503-000	WHITE GOODS DISP FEE & GRANTS	6,000.00	0	6,000.00
33-3504-000	SOLID WASTE DISPOSAL TAX	7,200.00	0	7,200.00
33-3670-010	STATE TIRE TAX REVENUES	17,500.00	0	17,500.00
33-3670-020	STATE TIRE TAX REVENUES(BILLED)	0.00	0	0.00
33-3795-000	PENALTIES AND INTEREST(BILLED)	0.00	0	0.00
33-3970-075	TOWN SOLID WASTE	125,974.00	0	125,974.00
33-3980-000	TRANSFER FROM GENERAL FUND	50,000.00	0	50,000.00
33-3990-000	FUND BALANCE APPROPRIATION	64,916.00	0	64,916.00
35-3290-000	INTEREST EARNED ON INVESTMENTS	7,500.00	0	7,500.00
35-3710-000	UTILITY BASE CHARGES	900,000.00	0	900,000.00
35-3710-010	UTILITY CONSUMPTION CHARGES	530,000.00	0	530,000.00
35-3730-000	TAP & CONNECTION FEES	8,500.00	0	8,500.00
35-3750-000	RECONNECTION FEES	18,000.00	0	18,000.00
35-3790-000	PENALTIES & INTEREST-UTIL BILL	5,000.00	0	5,000.00
35-3790-020	NCDEQ GRANT-ASSET INVENTORY ASSESSMENT	237,000.00	0	237,000.00
35-3790-021	NCDEQ VUR PEA RIDGE TRANS GRANT	5,472,000.00	0	5,472,000.00
35-3790-022	NCDEQ VUR ROPER CONNECTION GRANT	970,000.00	200.00	970,200.00
35-3790-023	NCDEQ VUR TRAINING GRANT	0.00	2,000.00	2,000.00
35-3810-000	DOT UTILITY RELOCATION REIMBURSEMENTS	0.00	178,090.00	178,090.00
35-3821-000	FEES COLLECTED FOR METER TAMPERING	0.00	0	0.00
35-3990-990	FUND BALANCE APPROPRIATED	394,228.00	0	394,228.00
37-3290-000	INTEREST	0.00	0	0.00
37-3350-000	NCACC WASHINGTON EMS	150,000.00	0	150,000.00
37-3490-000	EMS REVENUE	675,000.00	0	675,000.00
37-3490-010	WEYERHAEUSER GRANT	0.00	1,500.00	1,500.00
37-3490-020	DUKE RACE-CARS GRANT	0.00	3,075.00	3,075.00
37-3490-021	UNC PECC+ PROGRAM GRANT	0.00	1,500.00	1,500.00
37-3500-000	TRANSPORT SERVICE REVENUE	330,000.00	0	330,000.00
37-3901-000	TYRRELL-EMS CONTRACT	675,000.00	0	675,000.00
37-3902-000	FUND BALANCE APPROPRIATED	131,859.00	37,356.00	169,215.00
37-3980-010	TRANSFER FROM GENERAL FUND	398,952.00	0	398,952.00
38-3800-000	APPROPRIATED FUND BALANCE	16,667.00	0	16,667.00
38-3800-091	NPE FEDERAL GRANT-FY 20-21	166,667.00	-197.00	166,470.00
38-3800-092	NPE FEDERAL GRANT-FY 21-22	166,667.00	0	166,667.00
38-3800-093	NPE FEDERAL GRANT-FY 22-23	166,667.00	0	166,667.00

**Revenue Transaction Report - Budget Amendments/Transfers as of 2/28/2024**

38-3800-094	NPE FEDERAL GRANT-FY 23-24	150,000.00	0	150,000.00
39-3570-000	AIRPORT FUEL SALES	100,000.00	0	100,000.00
39-3600-000	HANGER RENTAL	16,000.00	0	16,000.00
39-3600-001	FARM LAND LEASE	0.00	0	0.00
39-3980-010	TRANSFER FROM GENERAL FUND	99,738.00	0	99,738.00
39-3990-000	APPROPRIATED FUND BALANCE	49,955.00	0	49,955.00
39-3999-900	CANCELLED PRIOR YEAR EXPENDITURES	0.00	0	0.00
40-3290-000	INTEREST EARNED ON INVESTMENTS	0.00	0	0.00
40-3960-000	TRANSFER FROM GENERAL FUND	450,000.00	0	450,000.00
50-3000-001	OPIOID SETTLEMENT DISTRIBUTION	0.00	93,411.84	93,411.84
50-3290-000	INTEREST EARNED	0.00	300.80	300.80
51-3100-001	DSS TRUST FUND ACCOUNTS	180,000.00	0	180,000.00
51-3999-900	CANCELLED PRIOR YEAR REVENUE	0.00	0	0.00
55-3100-001	LOCAL ASSIST & TRIBAL CONSISTENCY(LACTF)	0.00	72,294.14	72,294.14
58-3102-000	DEPT OF COMM - MOTORSPORTS GRANT	179,153.00	20,724.00	199,877.00
58-3103-000	WEYERHAEUSER GIVING GRANT	0.00	2,000.00	2,000.00
58-3290-000	INTEREST EARNED	0.00	7,671.69	7,671.69
58-3300-000	EM BLDG DIRECT APPROP S.L. 2021.180	0.00	3,000,000.00	3,000,000.00
58-3300-001	CAP PROJ DIR APPROP SL 2021-180 SEC 40.8	0.00	250,000.00	250,000.00
58-3300-002	DPS-WCSO DIR APPROP S.L. 2021.180	0.00	84,270.00	84,270.00
58-3300-004	HB103 LPR DIR APPROPRIATION	0.00	44,659.00	44,659.00
58-3980-010	TRANSFER FROM GENERAL FUND	10,000.00	9,226.00	19,226.00
58-3990-000	APPROPRIATED FUND BALANCE	4,284,270.00	-3,344,269.82	940,000.18
59-3010-211	PLYMOUTH MOTOR VEHICLE TAX - NCVTS	0.00	0	0.00
59-3010-221	ROPER MOTOR VEHICLE TAX - NCVTS	0.00	0	0.00
59-3010-241	CRESWELL MOTOR VEHICLE TAX - NCVTS	0.00	0	0.00
59-3010-320	CRESWELL TAX LEVY	0.00	0	0.00
59-3010-350	DRAINAGE DISTRICT 5 LEVY	0.00	0	0.00
59-3010-360	ALBEMARLE DRAINAGE DISTRICT	0.00	0	0.00
59-3010-370	PUNGO RIVER DRAINAGE DISTRICT	0.00	0	0.00
63-3270-000	MOTEL OCCUPANCY TAX	160,000.00	0	160,000.00
63-3990-000	TTA-FUND BALANCE APPROPRIATION	118,635.00	0	118,635.00
69-3370-000	E911 TELEPHONE SURCHARGE (1YR)	118,952.00	0	118,952.00
70-3290-000	INTEREST ON INVESTMENTS	0.00	0	0.00
70-3980-010	TRANSFER FROM GENERAL FUND	40,000.00	0	40,000.00
<b>Final Totals</b>		<b>106,690,514.00</b>	<b>-990,779.93</b>	<b>105,699,734.07</b>

# WASHINGTON COUNTY BOARD OF COMMISSIONERS

## AGENDA STATEMENT

**ITEM NO: 12**

**DATE: March 4, 2024**

**ITEM: Other Items by Chairman, Commissioners, County Manager/Attorney,  
Finance Officer or Clerk**

### **SUMMARY EXPLANATION:**

- BreezyBanks information from the Planning Board

Please see the information attached regarding a subdivision approval from the Planning Board.

Per the Washington County Zoning Ordinance, on January 30, 2024 the Planning Director, Planning Staff, Owner/developer, surveyor, and the NC DOT regional engineer met and reviewed the preliminary plat for a previously approved subdivision which needed a new application and review due to movement of a roadway. He determined the plat was in accordance with the Subdivision Ordinance. An application, payment of appropriate fee, and the final plat was presented to the Planning Coordinator on February 8, 2024 who reviewed it, and placed on the next Agenda of the Planning Board, which was February 15, 2024.

At their meeting on February 15, the Planning Board reviewed the plat, the information provided by the surveyor, and the Planning Director. The Planning Director stated this subdivision meets the intent of the Land Use Plan. After some discussion regarding the history of the project, the DOT review for road to remain private, infrastructure (already in place), Charles Weathersbee offered a motion to approve the plat and authorize Mary Barnes, as Chair of the Planning Board, to sign the plat for recording, per Section 3.3c, of the Subdivision Ordinance. Greg Snyder seconded the motion, which was approved by unanimous vote of members present.

The Washington County Planning Board must share, for informational purposes, their decision with the Board of Commissioners in case of appeal.

- Department Head Reports from February 2024 (see attached)
- Statistic Reports (see attached)

**From:** [Connie Barnes](#)  
**To:** [Julie Bennett](#)  
**Cc:** [Allen Pittman](#); [Mary Barnes](#)  
**Subject:** Approval - FYI - Breezy Banks Subdivision  
**Date:** Friday, February 16, 2024 3:19:37 PM  
**Attachments:** [BreezyBanks Estates subdivision.pdf](#)

---

Please see the information attached regarding a subdivision approval from the Planning Board.

Per the Washington County Zoning Ordinance, on January 30, 2024 the Planning Director, Planning Staff, Owner/developer, surveyor, and the NC DOT regional engineer met and reviewed the preliminary plat for a previously approved subdivision which needed a new application and review due to movement of a roadway. He determined the plat was in accordance with the Subdivision Ordinance. An application, payment of appropriate fee, and the final plat was presented to the Planning Coordinator on February 8, 2024 who reviewed it, and placed on the next Agenda of the Planning Board, which was February 15, 2024.

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The Washington County Planning Board must share, for informational purposes, their decision with the Board of Commissioners in case of appeal.

**Connie Barnes**  
**Administrative Assistant**  
Washington County  
Emergency Management  
Inspections, Permits, Planning  
116 Adams Street  
Plymouth NC 27962

252-793-4114  
[cbarnes@washconc.org](mailto:cbarnes@washconc.org)



# Subdivision Application

Planning and Inspections Department  
116 Adams Street

Plymouth NC 27962

[planningdirector@washconc.org](mailto:planningdirector@washconc.org)

252-793-4114

## PROJECT AND PROPERTY INFORMATION

Date Submitted FEB 6, 2024 Current Zoning District Code RESIDENTIAL

Proposed Subdivision Name BREEZY BANKS ESTATES

Proposed Phase/Section N/A

Property Address or Location BREEZY BANKS ROAD, 1000 FT N OF PEA RIDGE RD

Tax PIN 7841.04-62-6695 Township SKINNERSVILLE

### Type of Plan:

- Preliminary Plan
- Major Final Plat
- Minor Final Plat
- Special Purpose:

### Type of Development:

- Single-family
- Planned Residential Development
- Commercial
- Special Purpose

### Site Data:

- Total Acreage 19.07
- Number of Lots 28
- Smallest lot size 20,001.57 SQ.FT. (LOT 17)
- Average lot size 23,000 SQ. FT.
- Linear Feet in Streets 1,920

### Infrastructure: Water supply

- Individual Well
- County System
- Municipal System

### Streets:

- Public/State
- Private

### Infrastructure: Wastewater

- Individual Septic (attach permits)
- County system
- Municipal system

**APPLICANT**

Name William Comiva  
Mailing Address: 191 Bushmore Rd. Stormville, NY 12582

Telephone 845-234-3760 Alternate Phone \_\_\_\_\_

Email Address Bmkhomecorp@gmail.com

**PROPERTY OWNER INFORMATION:**

Name TBUC Beality Enterprises LLC  
Mailing Address: 3019 Rt 52, Stormville, NY 12582

Telephone 845-234-3760 Alternate Phone \_\_\_\_\_

Email Address Bmkhomecorp@gmail.com

**DEVELOPER INFORMATION:**

Name TBUC Beality Enterprises LLC  
Mailing Address: 3019 Rt. 52, Stormville, NY 12582

Telephone 845-234-3760 Alternate Phone \_\_\_\_\_

Email Address Bmkhomecorp@gmail.com

**SURVEYOR INFORMATION:**

Name Timothy J. Esolen

Mailing Address: 105 Hillard Drive  
Plymouth, NC 27962

Telephone 252-793-1349 Alternate Phone 252-809-2705

Email Address lindaesolen@gmail.com

Property Owner's Signature/Date:

Applicant's Signature/Date:

William Comiva 2/5/24

William Comiva 2/5/24

SECURITY FEATURES INCLUDE TRUE WATERMARK PAPER, HEAT SENSITIVE ICON AND FOIL HOLOGRAM.

**B. M. K. HOME IMPROVEMENT CORP.**

21 LAKE WALTON RD  
WAPPINGERS FALLS, NY 12590

5973

1-1288/260 8994

DATE 2/5/24

PAY  
TO THE  
ORDER OF

Washington County Inspections

\$ 200 <sup>00</sup>/<sub>100</sub>

Two Hundred <sup>00</sup>/<sub>100</sub>

DOLLARS



Wells Fargo Bank, N.A.  
New York  
wellsfargo.com



FOR Breezy Banks Estates

W.A. Val



⑈0000005973⑈ ⑆026012881⑆ 2000018563427⑈

Details on Back.

Security Features Included

# Timothy J. ESOLEN

Professional Land Surveyor L-3365  
105 Hillard Drive, Plymouth, NC 27962  
Phone: 252-793-1349  
Email: [lindaesolen@gmail.com](mailto:lindaesolen@gmail.com)

January 12, 2024

To: Washington County Planning Board

**Subj: NARRATIVE FOR BREEZY BANKS ESTATES**

This subdivision is a partial revision of a previously approved and recorded subdivision in Plat Cabinet 3 Slide 16 B that was revised and recorded in Plat Cabinet 3, Slide 25 F July 3, 2008. The paved roads were built with given names and tied into and accessed by Cedar Shores Drive (the main road in Phase 1). The current owner of Phase 2, TBUC Realty Enterprises, LLC desires to change the access from Cedar Shores Drive, as shown on Phase 1 to directly off Breezy Banks Road. This requires closing the current Secotan Drive, building the proposed access to Breezy Banks Road (Blustery Drive) and redesigning a few of the lots to reflect this. The interior lots within the circled road (Windswept Way) are also changed from a planned community to single residential lots.

**History:** This parcel was first divided into Cedar Shores Subdivision in 1991 which included all lots connecting to the Albemarle Sound, as shown on a map by Clifton L. Brown, Surveyor, entitled: Cedar Shores Subdivision and recorded in Plat Cabinet 2 Slide 26 A. The map shows Phase 1 (lots numbered 1 through 18) and a Phase 2 (lots numbered 19 through 38). Phase 2 lots were not field surveyed at that time. Phase 1 lots were put on the market for sale and most of the lots are owned by various people, who belong to the Cedar Shores Homeowners Association. No lots were surveyed or sold in the original Phase 2 which was purchased as a whole and re-divided into Cedar Shores Subdivision, Phase Two (Plat Cabinet 3 Slide 25 F). The roads were built (paved), and the subdivision parcels were ready to be put on the market. Before any lots were sold, the market crashed in 2008 (the date of the approved map). TBUC Realty Enterprises, LLC purchased the entire Phase 2 in 2022 and was approached by the Cedar Shores Homeowners Association who stated that to use the access road, "Secotan Dr", Phase 2 would have to become part of the Homeowners Association. This proposal was unacceptable which leads to the new design and total change of subdivision and road names. The paved roads exist apart from the new access "Blustery Drive".

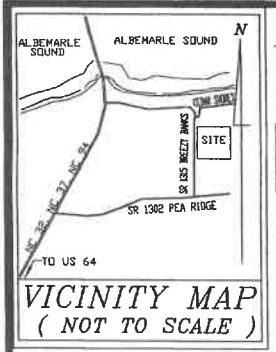
Respectfully Submitted:

  
Timothy J. Esolen

Professional Land Surveyor L-3365







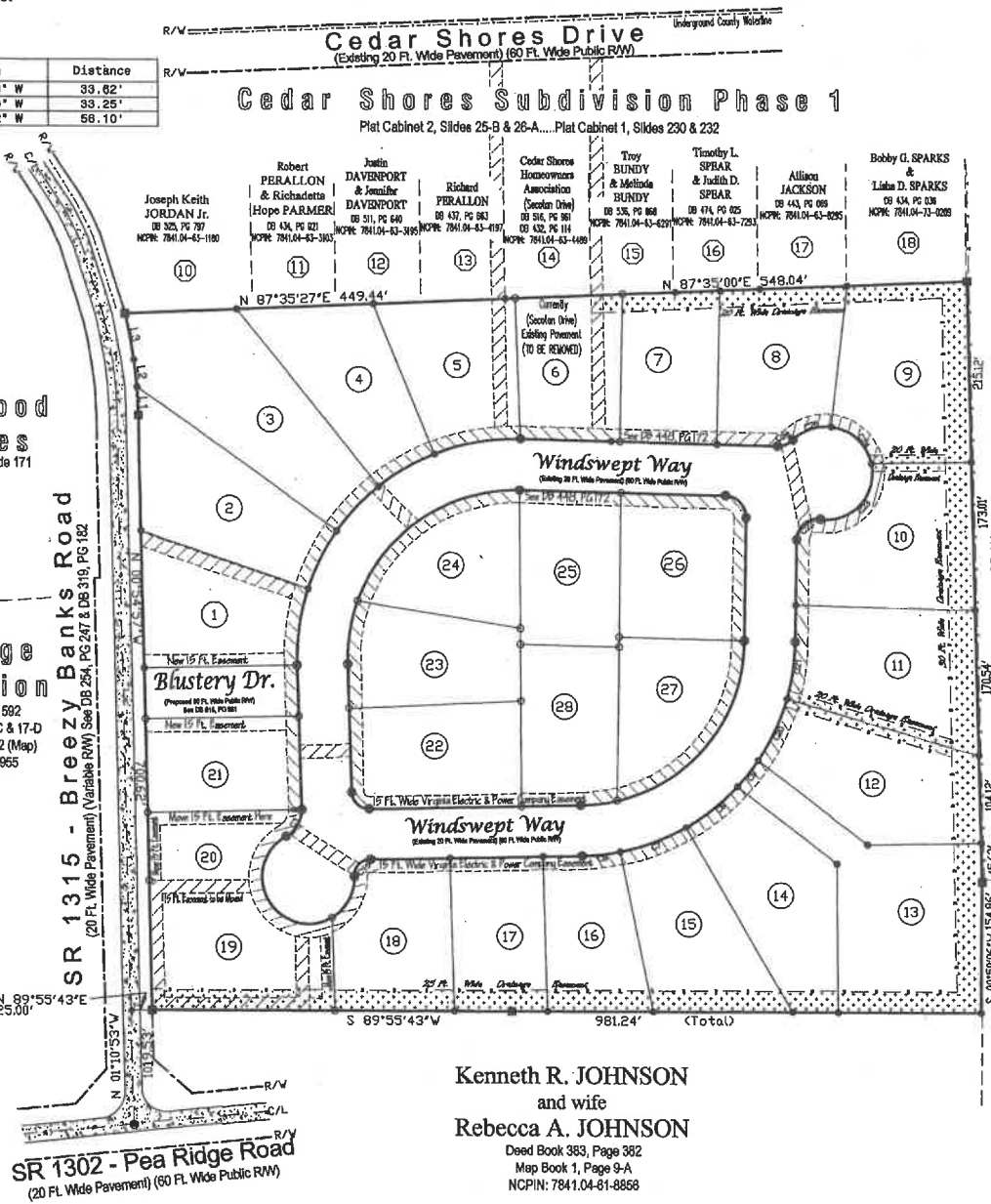
**Total Perimeter Area By DMD**  
 830,713 +/- Square Feet  
 19.07 +/- Acres

Course	Bearing	Distance
L1	N 02°38'13" W	33.62'
L2	N 05°57'40" W	33.25'
L3	N 10°28'52" W	56.10'

- Legend**
- R/W RIGHT OF WAY
  - C/L CENTERLINE
  - IPF IRON PIPE SET
  - EPF EXISTING IRON PIPE FOUND
  - ER EXISTING RAILROAD FOUND
  - EQM EXISTING CONCRETE MONUMENT FOUND
  - EPM EXISTING PK NAIL FOUND
  - EMN EXISTING MAG NAIL FOUND
  - ERRS EXISTING RAILROAD SPIKE FOUND
  - DB DEED BOOK
  - MB MAP BOOK
  - PC PLAT CABINET
  - PG PAGE
  - W WARRANTY DEED
  - QC QUITCLAIM DEED
  - TR TRUSTEE'S DEED
  - NCPIN NORTH CAROLINA PARCEL IDENTIFIER NUMBER
  - NAD NORTH AMERICAN DATUM
  - DMD DOUBLE MERIDIAN DISTANCE
  - VEPCO VIRGINIA ELECTRIC & POWER COMPANY
  - 15 FT WIDE UTILITY EASEMENT PER DB 448, PG 142 (NOTE: PC 3, SLIDE 25-F SHOWS 10 FT ELECTRICAL EASEMENT)
  - DRAINAGE EASEMENTS PC 3, SLIDE 25-F
  - POINT OF CURVATURE/TANGENCY/ REVERSED CURVATURE
  - EXISTING IRON MARKERS SEE PC 3, SLIDE 24F
  - NEW IRON PIPE SET, 3/4" DIAMETER X FLUSH WITH CAP STAMPED "ESOLEN L-3365"
  - FOUND RAILROAD SPIKE
  - FOUND MAG NAIL
  - FOUND CONCRETE MONUMENT

**Driftwood Estates**  
 Plat Cabinet 1, Slide 171

**Sandridge Subdivision**  
 Deed Book 442, Page 592  
 Plat Cabinet 3, Slides 17-C & 17-D  
 Deed Book 382, Page 472 (Map)  
 NCPIN: 7841.04-51-9955



**Notes**

- SUBJECT TO ALL ZONING, EASEMENTS, ZONING REGULATIONS, AND ALL RESTRICTIVE COVENANTS OF RECORD.
- UNDERGROUND UTILITIES TO BE LOCATED BY OWNERS BEFORE ANY LAND DEVELOPING ACTIVITIES.
- THIS IS A FINAL RECORD OF AN EXISTING SUBDIVISION EXISTING IN THE NAME OF CEDAR SHORES SUBDIVISION PHASE 2 AND RECORDED IN PLAT CABINET 1, SLIDE 25-F.
- THERE WERE NO NORTH CAROLINA RECORDING SURVEY HORIZONTAL CONTROL MONUMENTS FOUND WITHIN 200 FEET OF THIS SURVEY.

**State Highway Commission**  
 State of North Carolina  
 Department of Transportation  
 Deed Book 237, Page 154  
 Deed Book 233, Page 781  
 Deed Book 197, Page 173 (Map)  
 Map Book 1, Page 8-A  
 NCPIN: 7841.04-73-6121

- References**
- DB 544, PG 416 - 2022 NOV 15 - BULLS BAY FARMS, INC. TO TRAC REALTY ENTERPRISES, LLC
  - DB 524, PG 161 - 2019 OCT 28 - Elizabeth & Jordan SHEK TO BULLS BAY FARMS, INC. (C)
  - DB 524, PG 158 - 2019 OCT 28 - Elizabeth & Jordan SHEK TO BULLS BAY FARMS, INC. (M)
  - DB 516, PG 858 - 2016 JUN 21 - CEDAR SHORES HOMEOWNERS ASSOC. TO Elizabeth SHEK (CC)
  - DB 516, PG 855 - 2016 JUN 21 - BULLS BAY FARMS, INC. TO Elizabeth Noelle SHEK (C)
  - DB 516, PG 852 - 2016 JUN 21 - BULLS BAY FARMS, INC. TO Elizabeth Noelle SHEK (M)
  - DB 516, PG 849 - 2016 JUN 21 - Justin & Jennie SPRAWL TO BULLS BAY FARMS, INC. (C)
  - DB 516, PG 847 - 2016 JUN 21 - Justin & Jennie SPRAWL TO BULLS BAY FARMS, INC. (M)
  - DB 478, PG 332 - 2012 DEC 27 - GATEWAY BANK & TRUST CO TO BULLS BAY FARMS, INC & Justin & Jennie SPRAWL (CC)
  - DB 478, PG 349 - 2012 DEC 27 - GATEWAY BANK & TRUST CO TO BULLS BAY FARMS, INC & Justin & Jennie SPRAWL (SM)
  - DB 457, PG 690 - 2010 SEP 02 - Arthur GOODRELL, JR & BLUE SUN DEVELOPMENT TO GATEWAY BANK, PC 2, SLIDE 25F - 2008 JUL 03 - CEDAR SHORES SUBDIVISION PHASE 2 RECORD BY H.C. HARRIS JR.
  - DB 448, PG 172 - 2007 JUL 24 - BLUE SUN DEVELOPMENT TO WINDHAM ELECTRIC & POWER, 15 FT WIDE UTILITY EASEMENT ALONG ROADWAYS, SEE SECTION DB 448, PG 177
  - DB 431, PG 493 - 2005 OCT 20 - Kenneth & Rebecca JOHNSON & Harvey & Lucy JOHNSON TO BLUE SUN DEVELOPMENT GROUP, LLC
  - DB 383, PG 382 - 1999 DEC 30 - Harvey & Lucy JOHNSON TO Kenneth & Rebecca JOHNSON PC 2, SLIDE 25A - 1992 JUL 20 - CEDAR SHORES SUBDIV. MAP BY GUYTON BROWN
  - DB 335, PG 063 - 1992 JUL 02 - Arthur GOODRELL, JR & Harlan & Mary PATRICK TO Harvey & Lucy JOHNSON (LOTS 7 & 6, MB 1, PG 9-A)
  - PC 2, SLIDE 25B - 1991 AUG 21 - CEDAR SHORES SUBDIV. MAP BY GUYTON BROWN
  - DB 323, PG 359 - 1989 OCT 20 - Bailey & J. Lorin LITTLE TO Harvey & Lucy JOHNSON
  - DB 323, PG 356 - 1989 OCT 20 - CROWNELL ENTERPRISES (Bailey & J. Lorin LITTLE) TO Bailey & J. Lorin LITTLE
  - DB 306, PG 506 - 1986 JAN 07 - Harlan & Mary PATRICK TO CROWNELL ENTERPRISES
  - PC 1, SLIDES 230 & 232 - 1985 DEC 23 - MAP FOR CROWNELL ENTERPRISES BY B.E. WHITE
  - DB 240, PG 196 - 1969 OCT 08 - Suelan PATRICK TO Harlan PATRICK (LOTS 2 & 4, MB 1, PG 9-A)
  - DB 166, PG 035 - 1952 JAN 28 - W. P. PATRICK (widow) to Suelan PATRICK (LOT 1, MB 1, PG 9-A)
  - DB 123, PG 363 - 1937 AUG 09 - W. P. & Jennie PATRICK to Harlan W. PATRICK (LOT 5)
  - DB 123, PG 362 - 1937 AUG 09 - W. P. & Jennie PATRICK to Suelan PATRICK (LOTS 2 & 4)
  - DB 078, PG 415 - 1920 SEP 15 - S. D. & Elm DAVIS TO W. P. PATRICK (1,2,5, & 6, MB 1, PG 9-A)
  - MB 1, PG 9A - 1920 SEP 07 - MAP OF MR. BARNHAM FARM FOR WASHINGTON DEAMFORD LAND CO.

WASHINGTON COUNTY, NC  
 PARCEL IDENTIFIER NO. 7841.04-82-6625  
 AMENDED OR REVISED BY:  
 ON THE \_\_\_\_\_ DAY OF \_\_\_\_\_, 2024

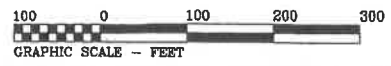
1. This survey is a REVISION of a subdivision of land which has been approved by the State of North Carolina and is subject to the provisions of the laws of this State.  
 2. This survey is limited to a portion of a survey or subdivision that is SUPERSEDED by an earlier survey that supersedes this survey.  
 3. This survey is an AMENDED or REVISED survey of land and does not create a new survey or change an existing one.  
 4. This survey is of an EXISTING building or other structure, or natural feature, such as an enclosure.  
 5. This survey is a revised survey.  
 6. This survey is an AMENDED or REVISED survey, such as the reestablishment of existing points, a new corner survey, or the OCCUPATION by the subdivision of a subdivision.  
 7. The information available to the surveyor to make this survey is limited to the information on file with the State of North Carolina and the professional skills of the surveyor as shown on the plat.  
 This survey is a printed revision of a previously approved subdivision.  
 Timothy J. ESOLEN, Professional Land Surveyor License No. 13365  
 STATE OF NORTH CAROLINA  
 Timothy J. ESOLEN, Professional Land Surveyor - License Number L-3365



SR 1302 - Pea Ridge Road  
 (20 Ft. Wide Pavement) (60 Ft. Wide Public R/W)

**Kenneth R. JOHNSON**  
 and wife  
**Rebecca A. JOHNSON**  
 Deed Book 383, Page 382  
 Map Book 1, Page 9-A  
 NCPIN: 7841.04-81-8858

State of North Carolina  
 County of Washington  
 Timothy J. ESOLEN, Professional Land Surveyor - License Number L-3365  
 Date \_\_\_\_\_

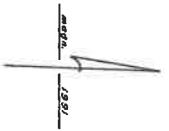
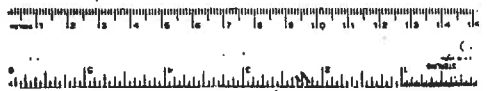


**G. R. Pennington**  
 (George Richard Pennington)  
**Shadberry Landing**  
 Deed Book 484, Page 772  
 Plat Cabinet 3, Slides 6-C & 34-E  
 NCPIN: 7841.04-71-7989

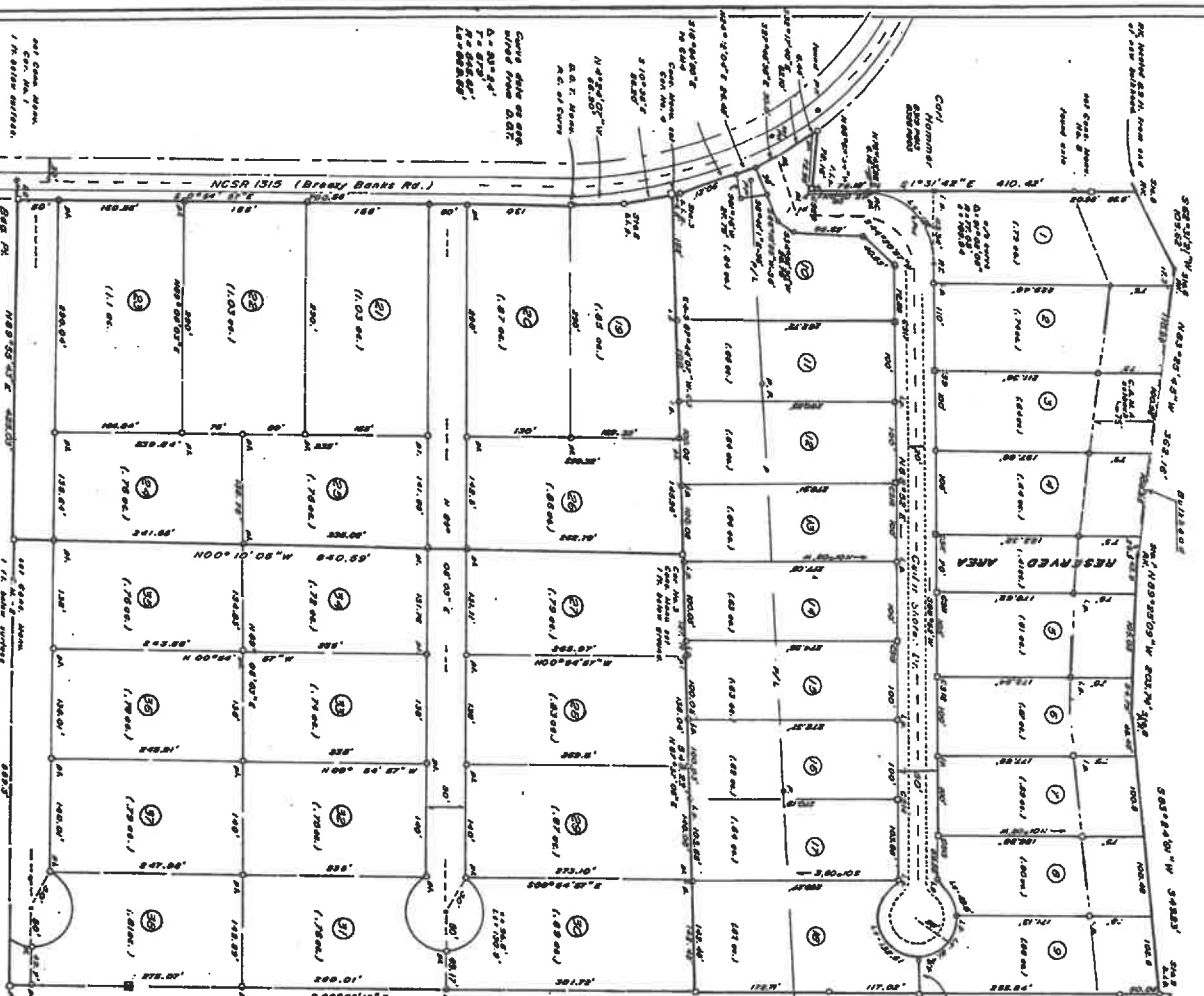
Revised: January 11, 2024 (Add New Road Information & Change Font On Page 2 of 2 Pages)  
 June 08, 2023  
 Scale: 1 Inch = 100 Feet

Re-Design Survey Showing Existing Features & Easements For:  
**Breezy Banks Estates**  
 Formerly: Cedar Shores Subdivision Phase 2  
 Last Revised: Plat Cabinet 1, Slide 25-F  
 Currently Standing in the Name of:  
**TBUC REALTY ENTERPRISES, LLC**  
 Page One (1) of Two (2) Pages  
 Skippersville Township - Washington County, North Carolina  
**TIMOTHY J. ESOLEN**  
 PROFESSIONAL LAND SURVEYOR L-3365  
 105 HILLARD DRIVE  
 PLYMOUTH, NORTH CAROLINA 27962  
 PHONE: (262) 793-1349 2023-19Rev2





ALBIONIC SOUND



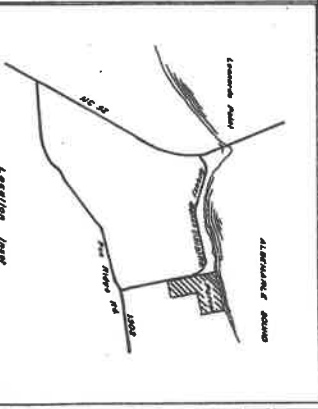
**CEDAR SHORES SUBDIVISION**  
AREA = 36.8 AC  
SHINERSVILLE TWP - WASHINGTON CO. NC

Phase 1 - Lots 1 through 18  
Phase 2 - Lots 19 through 36  
Scale 1 in. = 100 ft.  
Field survey on Phase 1 - Aug. 21, 1991  
Computations and mapping for Phase 2 - July 20, 1992



Surveyed and mapped by  
**SHINER, C. BROWN**  
Surveyor General  
No. 1720  
3/21/93

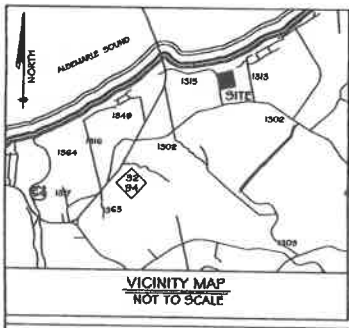
*Clifford B. Bridges*  
Surveyor General  
No. 1720  
3/21/93



STATE OF NORTH CAROLINA, COUNTY OF WASHINGTON  
The foregoing or amended certificate (s) of Shiner, C. Brown

is (are) certified to be correct. This instrument was presented for registration and recorded in this office in Book 224, Page 5274, This 24 day of July, 1992 at 1:30 o'clock P.M.

*J. Porter, Jr.*  
Register of Deeds  
Asst.



**SUMMARY SITE DATA:**  
 OWNER/DEVELOPER:  
 BLUE SUN DEVELOPMENT GROUP, LLC - C/O JEREMY PEACOCK-MEYER  
 626 WEST MAIN STREET WASHINGTON, NC 27809  
 PHONE: (252) 945-9975 DB: 431; PG: 493

NUMBER OF LOTS: 32  
 TOTAL ACRES OF LOTS: 15.95 ACRES  
 AREA WITHIN STREET R/W: 830,775 SQ FT  
 TOTAL AREA OF TRACT: 19.07 ACRES

LINEAR FEET OF STREETS: 2,344 LF  
 COMMON AREA TOTAL: 126,451 SQ FT  
 2.92 ACRES

THIS PROPERTY IS NOT LOCATED IN A FLOOD HAZARD AREA PER FEMA PANEL NUMBER 37207640001, EFFECTIVE JANUARY 2, 2004.

PRESENT LAND USE: 300 FIELD; PRESENT ZONING: RA

MINIMUM BUILDING SETBACKS FOR LOTS 19-27 (AS SHOWN UNLESS OTHERWISE NOTED): ROAD FRONTAGE: 30' SIDE: 10' REAR: 10'

MINIMUM BUILDING SETBACKS FOR LOTS 28-47 (AS SHOWN UNLESS OTHERWISE NOTED): ROAD FRONTAGE: 20' SIDE: 10' REAR: 15'

ALL POINTS ARE RE-BAR SET UNLESS OTHERWISE NOTED.

THERE IS AN EXISTING VEPCO BASEMENT LOCATED IN CEDAR SHORES SUBDIVISION, PHASE I AS SHOWN.

THERE ARE NO SECTION 404 WETLAND AREAS ON THESE PROPOSED LOTS.

ALL LOTS SHALL BE SERVED BY PRIVATE SEPTIC SYSTEMS.

I HEREBY CERTIFY THAT THE SUBDIVISION PLAT SHOWN HEREON HAS BEEN FOUND TO CONFORM WITH THE SUBDIVISION REGULATIONS OF WASHINGTON COUNTY BY THE WASHINGTON COUNTY PLANNING BOARD AND/OR SUBDIVISION REVIEW COMMITTEE AND THAT IT HAS BEEN APPROVED FOR RECORDING IN THE OFFICE OF THE REGISTER OF DEEDS.

DATE: 7-3-08  
 CHAIRMAN, WASHINGTON COUNTY PLANNING BOARD  
 MEMBER, SUBDIVISION REVIEW COMMITTEE

THE AREA DESIGNATED HEREON IS IN PART LOCATED WITHIN, IS IN TOTALITY LOCATED WITHIN, IS ENTIRELY LOCATED WITHIN, AN AREA OF ENVIRONMENTAL CONCERN, AND APPROPRIATE PERMITS HAVE, HAVE NOT BEEN ACQUIRED BY THE SUBDIVIDER.

DATE: 4/19/2008  
 COASTAL AREA MANAGEMENT ACT

THE PUBLIC STREETS DESIGNATED HEREON ARE IN ACCORDANCE WITH THE MINIMUM STANDARDS OF THE DEPARTMENT OF TRANSPORTATION FOR ACCEPTANCE OF THE SUBDIVISION STREET ON THE STATE HIGHWAY SYSTEM FOR MAINTENANCE OF THE DEDICATION OF SUCH STREETS DESIGNATED HEREON.

DATE: 4/27/08  
 DISTRICT ENGINEER DIVISION OF HIGHWAYS

I CERTIFY THAT THE LAND AS SHOWN HEREON IS WITHIN THE SUBDIVISION REGULATIONS JURISDICTION OF THE COUNTY OF WASHINGTON.

DATE: 4/27/08  
 OWNER OR AUTHORIZED AGENT

CURVE	BEARING	CURVE TABLE	CHORD	LENGTH	RADIUS	TANGENT	DELTA
C1	N 05°31'30" W	133.65	33.65	370.67	18.62	18.62	18.62
C2	S 89°52'30" E	133.65	33.65	370.67	18.62	18.62	18.62
C3	N 05°31'30" W	133.65	33.65	370.67	18.62	18.62	18.62
C4	S 89°52'30" E	133.65	33.65	370.67	18.62	18.62	18.62
C5	N 05°31'30" W	133.65	33.65	370.67	18.62	18.62	18.62
C6	S 89°52'30" E	133.65	33.65	370.67	18.62	18.62	18.62
C7	N 05°31'30" W	133.65	33.65	370.67	18.62	18.62	18.62
C8	S 89°52'30" E	133.65	33.65	370.67	18.62	18.62	18.62
C9	N 05°31'30" W	133.65	33.65	370.67	18.62	18.62	18.62
C10	S 89°52'30" E	133.65	33.65	370.67	18.62	18.62	18.62
C11	N 05°31'30" W	133.65	33.65	370.67	18.62	18.62	18.62
C12	S 89°52'30" E	133.65	33.65	370.67	18.62	18.62	18.62
C13	N 05°31'30" W	133.65	33.65	370.67	18.62	18.62	18.62
C14	S 89°52'30" E	133.65	33.65	370.67	18.62	18.62	18.62
C15	N 05°31'30" W	133.65	33.65	370.67	18.62	18.62	18.62
C16	S 89°52'30" E	133.65	33.65	370.67	18.62	18.62	18.62
C17	N 05°31'30" W	133.65	33.65	370.67	18.62	18.62	18.62
C18	S 89°52'30" E	133.65	33.65	370.67	18.62	18.62	18.62
C19	N 05°31'30" W	133.65	33.65	370.67	18.62	18.62	18.62
C20	S 89°52'30" E	133.65	33.65	370.67	18.62	18.62	18.62
C21	N 05°31'30" W	133.65	33.65	370.67	18.62	18.62	18.62
C22	S 89°52'30" E	133.65	33.65	370.67	18.62	18.62	18.62
C23	N 05°31'30" W	133.65	33.65	370.67	18.62	18.62	18.62
C24	S 89°52'30" E	133.65	33.65	370.67	18.62	18.62	18.62
C25	N 05°31'30" W	133.65	33.65	370.67	18.62	18.62	18.62
C26	S 89°52'30" E	133.65	33.65	370.67	18.62	18.62	18.62
C27	N 05°31'30" W	133.65	33.65	370.67	18.62	18.62	18.62
C28	S 89°52'30" E	133.65	33.65	370.67	18.62	18.62	18.62
C29	N 05°31'30" W	133.65	33.65	370.67	18.62	18.62	18.62
C30	S 89°52'30" E	133.65	33.65	370.67	18.62	18.62	18.62
C31	N 05°31'30" W	133.65	33.65	370.67	18.62	18.62	18.62
C32	S 89°52'30" E	133.65	33.65	370.67	18.62	18.62	18.62
C33	N 05°31'30" W	133.65	33.65	370.67	18.62	18.62	18.62
C34	S 89°52'30" E	133.65	33.65	370.67	18.62	18.62	18.62
C35	N 05°31'30" W	133.65	33.65	370.67	18.62	18.62	18.62
C36	S 89°52'30" E	133.65	33.65	370.67	18.62	18.62	18.62
C37	N 05°31'30" W	133.65	33.65	370.67	18.62	18.62	18.62
C38	S 89°52'30" E	133.65	33.65	370.67	18.62	18.62	18.62
C39	N 05°31'30" W	133.65	33.65	370.67	18.62	18.62	18.62
C40	S 89°52'30" E	133.65	33.65	370.67	18.62	18.62	18.62
C41	N 05°31'30" W	133.65	33.65	370.67	18.62	18.62	18.62
C42	S 89°52'30" E	133.65	33.65	370.67	18.62	18.62	18.62
C43	N 05°31'30" W	133.65	33.65	370.67	18.62	18.62	18.62
C44	S 89°52'30" E	133.65	33.65	370.67	18.62	18.62	18.62
C45	N 05°31'30" W	133.65	33.65	370.67	18.62	18.62	18.62
C46	S 89°52'30" E	133.65	33.65	370.67	18.62	18.62	18.62
C47	N 05°31'30" W	133.65	33.65	370.67	18.62	18.62	18.62
C48	S 89°52'30" E	133.65	33.65	370.67	18.62	18.62	18.62
C49	N 05°31'30" W	133.65	33.65	370.67	18.62	18.62	18.62
C50	S 89°52'30" E	133.65	33.65	370.67	18.62	18.62	18.62

I, H.C. HARRIS, JR., REGISTERED LAND SURVEYOR, NO. 153412, CERTIFY THAT THE SURVEY CREATES A SUBDIVISION OF LAND WITHIN THE AREA OF A COUNTY OR MUNICIPALITY THAT HAS AN ORDINANCE THAT REGULATED PARCELS OF LAND.

PATIO LOT AREAS:

LOT#	SQUARE FEET	ACRES
38	7365	0.17
39	7955	0.18
40	6436	0.15
41	6436	0.15
42	6544	0.15
43	6525	0.15
44	7463	0.17
45	6459	0.15
46	6554	0.15
47	7365	0.17

LINE TABLE

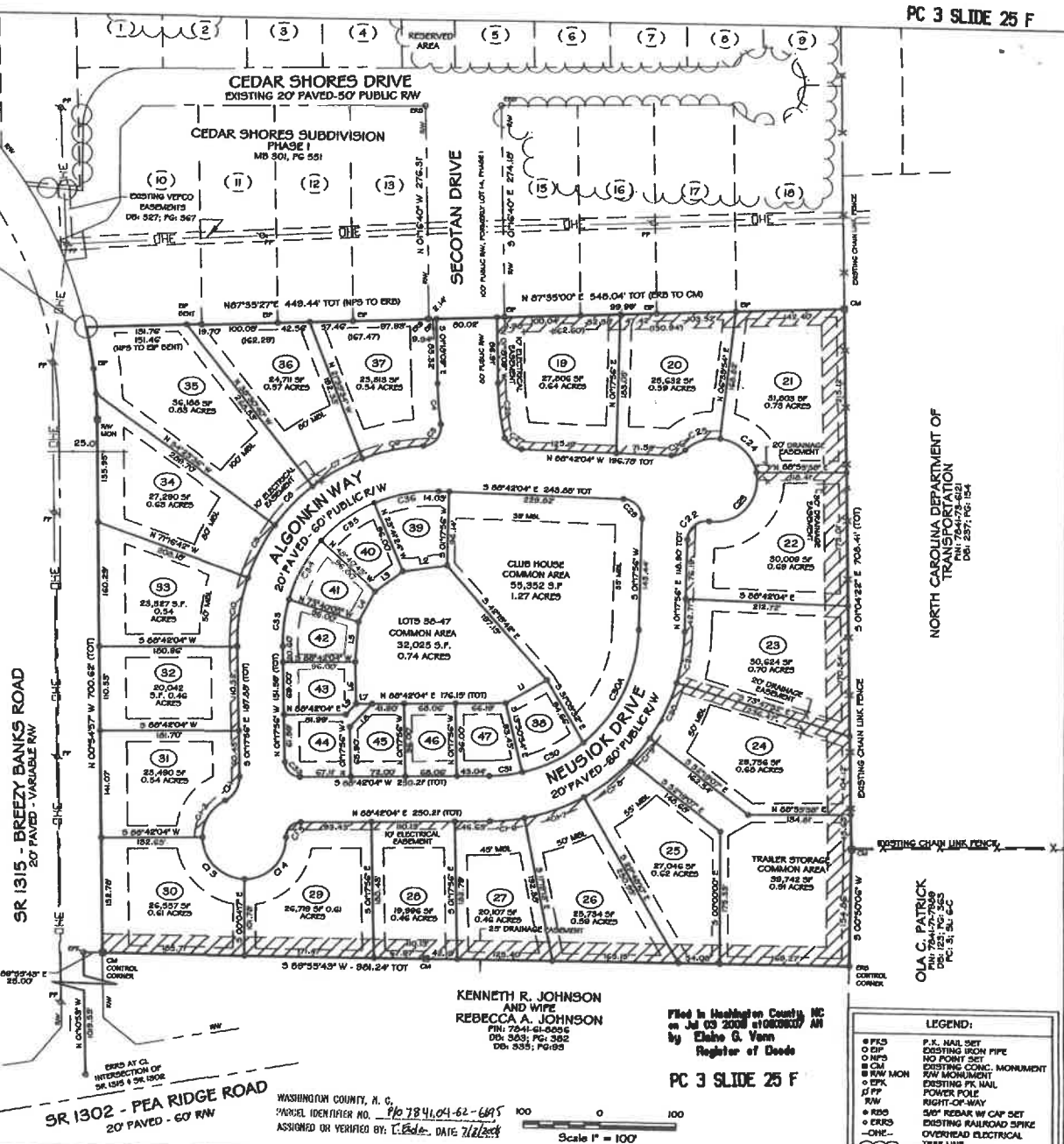
LINE	BEARING	LENGTH
11	N 60°53'27" E	62.42
12	N 61°53'26" E	58.72
13	S 53°40'56" W	45.02
14	S 52°45'30" W	45.02
15	S 60°40'26" W	52.33
16	N 60°40'26" E	54.29
17	N 60°40'26" E	54.29
18	N 61°40'24" E	42.57
19	S 43°42'04" W	18.27

**CERTIFICATE**  
 I, H.C. HARRIS, JR., CERTIFY THAT THIS PLAT WAS DRAWN UNDER SUPERVISION FROM AN ACTUAL SURVEY MADE UNDER MY SUPERVISION AND ACCORDING TO RECORD IN BOOK PAGE 111, P.111 OTHERS, THAT THE BOUNDARIES NOT SHOWN ARE CORRECTLY INDICATED AS SHOWN FROM INFORMATION FOUND IN BOOK 111, PAGE 111, THAT THE PLAT WAS PREPARED IN ACCORDANCE WITH G.S. 47-40 AS AMENDED, WITHIN MY ORIGINAL JURISDICTION, REGISTRATION NUMBER AND DEAL TRO 326, DAY OF JULY, A.D. 2008.

H.C. HARRIS, JR.  
 SURVEYOR  
 REGISTRATION NUMBER: 153412

STATE OF NORTH CAROLINA  
 COUNTY OF WASHINGTON  
 I, Timothy D. Dalton, REVIEW OFFICER OF WASHINGTON COUNTY, CERTIFY THAT THE MAP OR PLAT TO WHICH THIS CERTIFICATION IS APPLIED MEETS ALL STATUTORY REQUIREMENTS FOR RECORDING.

Timothy D. Dalton  
 REVIEW OFFICER  
 DATE: 7/3/2008



ISSUE DATE: 07/18/08  
 DRAWN BY: CLM  
 CHKD. BY: HCH  
 JOB NO. 05115  
 SCALE: 1" = 100'  
 SURVEYED BY: CSJ  
 REVISIONS:  
 SHEET 1 OF 1

REVISED FINAL PLAT OF:  
**CEDAR SHORES SUBDIVISION  
 PHASE 2**  
 SKINNERSVILLE TOWNSHIP  
 WASHINGTON COUNTY, NORTH CAROLINA

H.C. HARRIS, JR.  
 ENGINEERING & SURVEYING, P.A.  
 216 MAIN STREET  
 WINTERSVILLE, N.C. 28590  
 (252) 321-5607 OR 321-1704  
 FAX (252) 321-6208  
 EMAIL hcharris@hcharris.net

**LEGEND:**  
 P.K. NAIL SET  
 EXISTING IRON PIPE  
 NO POINT SET  
 EXISTING CONC. MONUMENT  
 EXISTING PK NAIL  
 POWER POLE  
 RIGHT-OF-WAY  
 SAW BEAR W/ CAP SET  
 EXISTING RAILROAD SPIKE  
 OVERHEAD ELECTRICAL  
 TREE LINE



NORTH CAROLINA DEPARTMENT OF TRANSPORTATION  
 PIN: 784-773-6221  
 DB: 257; PG: 154

OIA C. PATRICK  
 PIN: 784-773-6221  
 DB: 257; PG: 154

Filed in Washington County, NC on Jul 03 2008 at 08:00:07 AM by Elaine G. Vann Register of Deeds

PC 3 SLIDE 25 F

Scale 1" = 100'

Department Head Reports to the Commissioners  
March 4, 2024  
Board of Commissioners' Meeting

EMS

Jennifer O'Neal

No report submitted.

Recreation

Randy Fulford

All is well at Recreation . We will be playing in the EAC or SWAC tournament on March 9-10, 2024. Games will be played in Greene County and Washington, NC. We will be sending 3 teams this year if all goes well.

Elections

Dora Bell

Early voting has begun but very few voters have voted. It will end on Saturday, March 2, at 3:00 PM. Election Day is Tuesday, March 5<sup>th</sup>. The county canvass will be March 15<sup>th</sup>.

Library

Brandy Goodwin

No report submitted.

Cooperative Extension

Rebecca Liverman

## February Commissioner's Report

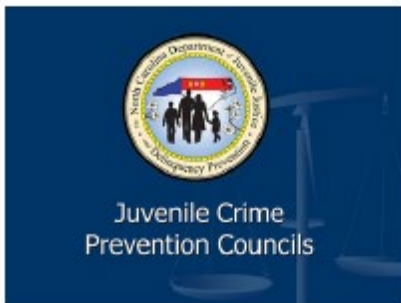
- **I taught an artisan bread & butter class for 15 participants.** Each participant made two loaves of bread to take home and learned the effortless art of making butter.
- I hosted a County Director and administrative assistant meeting at the Vernon James Center for **50 people.**
- We completed our budget!
- **We were awarded the MIPPA Grant** and will start running local newspaper ads this month.

Rebecca Liverman



## Ginny Mason 4-H Agent

- ✓ Our Horselife 4-H Club placed 3rd at the Northeast Horsebowl competition Feb 10
- ✓ February 4-H to the Front Door Kits were delivered to 10 youth in the county
- ✓ Helped plan and facilitate Kitchen Tool ID activity at Pocosin Innovative Charter School
- ✓ Held our first Livestock Executive Committee Meeting of the year!
- ✓ Completed JCPC Monitoring Review



Tax Office  
Sherri Wilkins

(SW is out of the office on a family emergency and will double up on report next month.)

Planning/Inspections/Floodplain Management  
Allen Pittman

- Permits issued 39
- Inspections Completed 29  
This number does NOT include daily review of third-party reports from TerraCon for Washington County School PK-12 Project or ECS Solutions, Inc for Royal Farms project
- Flood Reviews 3
- Map/Plat reviews 2 – not subject to subdivision
- Continue to work on budget package
- --Meeting with Flood Resiliency study group (CAT)
- --Followed up with Fire Watch at Washington Regional Medical Center
- --Discuss Fire alarm and evacuation procedure with Creswell Elementary School principal and Superintendent White after call to school
- --Consult with client about bona-fide agriculture use of building
- --Consult with Engineer @ Wash Co School project scheduled – no show
- --Review plans for tiny home construction on Alligood Road
- --Consult with owner for Mobile Home permit requirements at Lake Phelps
- --Map Review for Attorney
- --Reviewed application and final plat for Breezy Banks Estates for Planning Board review and approval at February meeting – existing infrastructure; formerly approved subdivision; moved road so needed a new application – Planning Board approved.
- --Consulted with Dennis Brown from the Town of Plymouth – plan and application for Dollar General Store on Hwy 64 West beside Pizza Hut – per Mr. Brown, zoning was incorrectly referenced; need property divided and recorded so 9-1-1 address and PIN can be assigned

Emergency Management  
Lance Swindell

(Jan & Feb)

- Jan. 5<sup>th</sup>- NEOGOV Training, County College
- Jan. 8<sup>th</sup> -Weather Brfg
- Jan. 9<sup>th</sup> -Brfg, Weather
- Jan. 10<sup>th</sup> -Damage Assessment /Strong Coldfront
- Jan. 16<sup>th</sup>. -Department Budget Discussion, Comm.Rm
- Jan. 17<sup>th</sup>. -Mtg. Health Dept. Reps/OnTarget
- Jan. 23<sup>rd</sup> – Mtg. w/EMS/911/CM on EMTOC bldg.



- Jan.24<sup>th</sup> – NEOGOV work
- Jan. 26<sup>th</sup> – Grant/Salesforce Trng
- Feb. 5<sup>th</sup> -Helipad mtg.
- Feb.6<sup>th</sup>- Bearfest Mtg.
- Feb.7<sup>th</sup> -DHM/Mtg. w/BCEM
- Feb.9<sup>th</sup>. -D-7/D-13 NCFS Cooperators mtg /Comm.Struct.Fire W.Water St.
- Feb 12<sup>th</sup>- CAT Team Meeting
- Feb.13<sup>th</sup> Employee Safety Comm.Mtg
- Feb14<sup>th</sup> – Budget
- Feb 16<sup>th</sup> -Carolina Yachts
- Feb.18<sup>th</sup> Fire in storage cont. @ Pines Building site
- Feb. 19<sup>th</sup> -Grant/Salesforce Trng
- Feb. 21<sup>st</sup> – Meetings/Fire on RR tracks-Airport Rd.
- Feb. 26<sup>th</sup> – Fire Chiefs Meeting
- Feb. 27<sup>th</sup> – Quotes/Budget request finalizing
  
- EM has been working on Budget for FY25/FY24 Grant training and quotes/FY 23 CBCG Reimbursement/SAR Training for March and April(4 trng dates) for all SAR responders/Radio Programming schedule for Feb. 28<sup>th</sup>/Meetings-minutes and content for Employee Safety Committee and Fire Chiefs and Public Safety Team/Coordinating with all Responding Depts. For SAR/Grant and other response needs/Various others such as RCCP/CAT Team

### Soil and Water

Chris Respass

(Jan & Feb)

1. Completed Pre-Surveys for multiple cost share contracts.
2. Met with multiple personnel about drainage infrastructure around the county.
3. Filed Coll91/LGC203 Reports for tax purposes for the district.
4. Attended the department head meeting that kicks off budget season for the county departments.
5. Replaced the fuel pump and injector on four-wheeler used for surveying.
6. Attended the Annual Drainage Meeting and presented.
7. Created a power-point for drainage plan 2024-2034.
8. Attended a RCCP meeting with the county.
9. Hosted the County Safety Committee meeting in the conference room of the FSA building.
10. Attended a budget 101 meeting with the county to ask questions about the budget form.
11. Attended a SWOT analysis meeting with the county department heads.
12. Met with Tyrell County representatives to fill out survey for Scuppernong Steering Committee.

13. Paid contractors for completion of Old Mill Creek.
14. Finished multiple post surveys.
15. Received JAA signatures of multiple cost share contracts.

### Landfill

Mike Gray

No report submitted.

### Sheriff's Office/Detention/E911

Chief Deputy Arlo Norman/Clinta Blount/Anna Johnson

#### Detention:

1. ON 02/02/2024 JOHNSON CONTROL FIRE CAME TO INSPECT ALARMS.
  2. UNFIRST ARRIVED T 11:38am TO PICK UP AND DROP OFF LINEN ON 02/02/2024.
  3. UNFIRST CAME TO PICK UP AND DROP OFF LINEN ON 02/09/2024.
  4. ON 02/12/2024 MAINTENANCE CAME TO REPLACE THE LIGHT BULBS IN B-BLOCK.
  5. UNFIRST CAME TO PICK UP AND DROP OFF LINEN ON 02/16/2024.
  6. ON 02/14/2024 MRS. FIKE FROM IT CAME TO REPLACE PHONE CORDS INSIDE OF THE JAIL.
  7. PHONES WAS PUT IN 02/20/2024
  8. UNFIRST CAME TO BRING AND DROP OFF LIEN 02/24/2024
- 

### Information Technology

Darlene Fikes

Summary VoIP Installation: Cutover to new VoIP phone system took place February 20 at 6:30pm. Work with VC3 February 20-21. I am currently working to verify Auto Attendant was set up correctly for each department and to resolve any issues. Submitted TO5 to NCDIT to disconnect and remove from billing all ported phone lines.

1. Discuss with Lumen contract pricing and Fiber connection.
2. Walk Ricky through cable run for Jail to 2<sup>nd</sup> floor.
3. Discuss with Dora issue with VoIP installation during election period & review with Mary.
4. Pull dtawes pst file & search for emails for Curtis.
5. Troubleshoot issue with SVR01 & Elite. Delete files & reinstall from backup.
6. Review with Martin updated Motorola quotes for 911 Grant.
7. Discuss 911 Grant with Anna & assist with submitting January report to 911 Board.
8. Review VoIP documentation, verify amount due & review with Missy. Submit additional Change Order.
9. Work on making patch cables for VoIP phones. Work with VC3 to on additional information needed. Keep spreadsheet update.
10. Discuss with Missy 365 authentication on wwestbrook account.
11. Add/Delete employees on 911 digital door lock.
12. Review EMAG documentation with Anna. Work with Southern Software on text to CAD issue.
13. Troubleshoot issue with Michele's phone – Not In Service.

14. Put together FY24-25 Budget Book. Reconcile FY23-24 Budget purchases.
15. Create shared folder for Missy & Tina.
16. Troubleshoot issue with SVR01 links – assign to SSG.
17. Request Dell Quote for Senior Center & receive – forward to Renee.
18. Review timeline with Motorola for 911 Grant & review with Anna.
19. Get log in credentials to GeoComm for Sherri.
20. Issue with map address in 911. Maps have not been updated. Discuss with Sherri & contact Atlas. Atlas is supposed to contact Southern Software to determine what needs to be done.
21. Discuss with Lance backup communications with fire departments when antenna is being replaced.
22. Troubleshoot issue with cable in Jail & Investigators office. Contact Mediacom – modems replaced.
23. FY25 Budget: Email vendors for updated pricing on contracts. Contact departments to verify Specialty Underwriters equipment.
24. Request Dell Quote for Tax Office & receive – forward to Sherri.
25. Assist Mediacom with route to run cable from Clerk of Court to Hwy Patrol office.
26. Mike Gray cannot access Property Tax Records – Troubleshoot & assign to SSG.
27. Troubleshoot scanning issue with Laurie’s computer.
28. Troubleshoot issue with selecting cells in Excel for Tax Office.
29. Attend Budget meeting 02/22/24.
30. Attend Commissioners meeting.
31. Attend Departmental meeting.
32. Attend County Manager group meeting.
33. Check postage machine during the month to determine when postage is needed.
34. Stamp, sign & copy invoices & take to Finance.
35. Complete Weekly Activity Report for County Manager
36. Reconcile Budget Statement.

Senior Center

Renee’ Collier

No report submitted.

Airport

Knapp Brabble

1. Held a pre-bid meeting Jan 30 on updating airfield lighting, beacon, papi’s, and reil’s with AVCON and NCDOA.
2. Bid openings (5 bids) held on Feb.15<sup>th</sup> with low bid of \$1,025,250.00 by Southeast Site Services and high bid by Baynor Construction of \$4,977,911.77 on project.
3. Maintenance has completed on conversion of kitchen area to a pilot’s lounge. County maintenance did a nice job. Pilot’s lounge is now available for use.
4. Continue working on ditch banks as time allows with pole saw to remove larger growth.
5. Filling in runway/taxiway washouts from rainfalls, more this last rainfall!
6. Testing water outlets each day for water quality.

7. Repairing drainage problem areas.

8. Future Projects:

- Clean debris around perimeter of airport.
- Clean logging road overgrowth.
- Replace fuel pump night light at fueling station, about 20' tall.
- Runway: airport. Will have to remove trees north end and south end of runway 3/21 RPZ zone to meet FAA safety standards.
- Remove rocks/stones around taxiway to improve mowing and save wear and tear on airport/county equipment.
- And other items that are deemed necessary not on this list.

Surplus Activity

Debbie Knieper

Real Property with Closing Bid								0
Phase	Asset	Price	Bid Amount	End Auct	To County	To Town	Closed	
	90 Cumberland St	7,500	No Bid	27-Nov				
	134 Daisy Lane	4,756	No Bid	27-Nov				
Closed Out	403 Hortontown I	7,000	7,900 Bid	27-Nov	\$5,451	\$2,449	5,451	
Attorney	203 West Ave	3,344	3,445 Bid	27-Nov	\$1,310	\$2,135		
Attorney	W. Main St	3,000	5,905 Bid	31-Dec	\$3,247.75	\$2,657.25		
Closed Out	519 Jefferson St	8,400	25,000 Bid	30-Dec	\$13,000	\$12,000	13,000	
Closed Out	305 Fourth St	7,500	8,300 Bid	29-Dec	\$803.99	\$7,496.01	803.99	
Attorney	411 Brinkley St	6,500	7,200	27-Jan	\$2,016	\$5,184		
Attorney	413 Brinkley Ave	3,720	12,200	27-Jan	\$6,588.00	\$5,612.00		
	Total		69,950		\$32,417	\$37,533	19254.99	

↑  
County has received

Facility Services

Ricky Young

**Unfinished Business:**

- 90% finished with painting at DSS.
- Continue landscaping around County buildings.

**Maintenance:**

- Completed 59 work orders.

- Completed the renovations at the Airport.
- Completed running cables for the VoIP project.
- Completed the minor repairs on the Courtroom roof.

**Upcoming Projects:**

- Mowing season has started.
- Replacing outside lighting on County buildings.
- Continue with the PM's and work orders.

DSS

Clifton Hardison

Washington County Board of Social Services  
Regular Meeting Minutes  
Tuesday, January 30, 2024

Attendance

- Board of Social Services: Harry White
- By Phone: Julius Walker and Rona Norman
- By Zoom: Wendy Furlough
- Staff: Clifton Hardison, Cathy Ange, Yolanda White and Lynn Swett

Call to Order

The monthly meeting of the Washington County Board of Social Services was held on Tuesday, January 30, 2024 at 9:00 AM. Mr. Walker, Chairman, called the meeting to order and welcomed everyone.

Additions/Deletions to the Agenda

Mr. Walker asked for any additions or deletions to the agenda. None were added.

Public Comments

None were given.

Consent Agenda

Harry White moved to approve the consent agenda that included the December 19, 2023 regular board meeting minutes. Rona Norman gave a second to the motion and the vote in favor of the motion was unanimous.

Adult Services Presentation

Yolanda White presented the Adult Services presentation. Ms. White presented the Board with Adult Services Brochures. In Washington County last year, we received 78 APS reports and 65 reports were screened in. Ms. White explained the process of receiving and screening APS reports.

Director's Report/Informational Items

Administration: We have one vacancy in Children Services and the IT position in Administration. All the vacant positions have been posted. We are in the process of hiring someone for the Social Worker IA&T position. As to the IT position we are contracting with someone to do the work.

Food and Nutrition Services: Food Stamp statistics were reviewed.

Child Care: Child Care statistics were reviewed. We are continuing to pull children off the waiting list. We have 44 children on the waiting list at this time.

Medicaid: Medicaid and Program Integrity statistics were reviewed.

Children Services: Child Protective Services and Permanency Planning statistics were reviewed. We are currently working with a total of 28 children, 26 of them are in our custody.

Adult Services: Adult Services and Work First statistics were reviewed.

Energy Program: Energy Programs were reviewed.

Child Support: Child Support statistics were reviewed. The Child Support program was taken over by Young Williams on January 1, 2024.

Riverlight Transit: Riverlight Transit statistics were reviewed.

Director's PowerPoint presentation and spreadsheet reports are attached.

Other items: The next meeting for the Board is February 20, 2024 at 9 a.m.

Adjournment

Ms. Norman made a motion to adjourn and Ms. Furlough gave a second to the motion. There being no further business to come before the Board, Mr. Walker adjourned the meeting.

Respectively submitted,  
Julius Walker, Chairman

Submitted by Cathy Ange

**WASHINGTON COUNTY  
BOARD OF SOCIAL SERVICES MEETING  
TUESDAY, FEBRUARY 20, 2024  
9:00 AM**

**BOARD ROOM**

**WASHINGTON COUNTY  
DEPARTMENT OF SOCIAL  
SERVICES**

**209 EAST MAIN ST  
PLYMOUTH, NC 27962**



WASHINGTON COUNTY BOARD OF SOCIAL SERVICES MEETING  
AGENDA  
TUESDAY, FEBRUARY 20, 2024  
9:00 AM

1. **WELCOME AND CALL TO ORDER –CHAIR, JULIUS WALKER**
2. **ADDITIONS OR DELETIONS TO THE AGENDA**  
– CHAIR, JULIUS WALKER
3. **INTRODUCTION OF NEW STAFF**
4. **PUBLIC COMMENTS – CHAIR, JULIUS WALKER**
5. **CONSENT AGENDA – CHAIR, JULIUS WALKER**
  - A. **OPEN MEETING MINUTES – January 30, 2024**
6. **BUDGET PRESENTATION – LYNN SWETT**
7. **DIRECTOR’S REPORT – CLIFTON HARDISON**
8. **OTHER ITEMS BY BOARD MEMBERS OR DIRECTOR-**  
**NEXT MEETING – TUESDAY, MARCH 19, 2024 at 9:00 AM**
9. **ADJOURN – CHAIR, JULIUS WALKER**

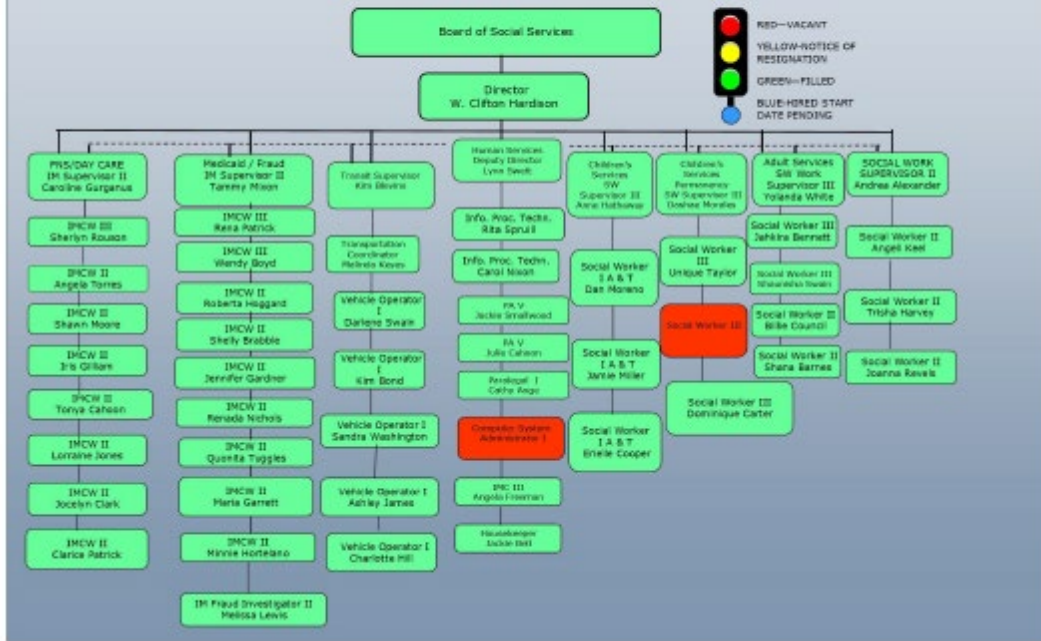
### Agenda Item 7: Consent Agenda

The consent agenda contains items that may be considered at one time and can be approved with one motion. These items may include the minutes of previous open meetings and closed meetings, budget amendments or other items that board members may deem to be approved with little or no discussion.

- Board members may add, delete or change any items that appear on the consent agenda. If any board member desires to discuss or vote separately on any item placed on the consent agenda, the item may be removed and placed on the regular agenda.
- If board members agree with the items placed on the consent agenda and they do not desire to discuss or remove any of the items, all of the items on the consent agenda may be approved with one vote. The consent agenda may be approved as presented with one motion. A second to the motion is required and the board will need to vote on the motion.
- If corrections must be made to Closed Session meeting minutes, a Closed Session will be needed to discuss them. If there are no corrections, the motion approving the minutes of the Regular Session minutes will also include the Closed Session minutes.
- Items on the consent agenda may be acted and voted upon individually also. The board will decide whether or not to consider consent agenda items individually.



## WASHINGTON COUNTY DSS ORGANIZATIONAL CHART



## DIRECTOR'S REPORT

- \* ADMINISTRATION/FINANCE
- \* FOOD & NUTRITION SERVICES
- \* CHILD CARE
- \* MEDICAID
- \* PROGRAM INTEGRITY
- \* CHILD WELFARE
- \* ADULT PROTECTIVE SERVICES
- \* IN-HOME SERVICES
- \* WORK FIRST EMPLOYMENT SERVICES
- \* WORK FIRST CASH ASSISTANCE
- \* ENERGY PROGRAMS
- \* CHILD SUPPORT SERVICES
- \* RIVERLIGHT TRANSIT

## Upcoming Audits / Monitorings

- December 18, 2023 the State conducted a Title IV-E Adoption Assistance, Family Reunification and Social Services Block Grant Monitoring on select cases in the Permanency Planning Unit.

## Audit/Monitoring Findings

- The results of the Permanency Planning Monitoring have been received back by the Agency and we have now appealed some of the findings. This Monitoring will remain open until the Appeal is dispositioned by the State.

# COMMENTS? QUESTIONS?



## DIRECTOR'S TRAVEL

Feb 21 – 23 - Eastern Director Regional Meeting – Atlantic Beach  
 March 4-6 - Human Services Legal Conference – School of Government – Chapel Hill  
 March 14 - Statewide Director/State Meeting – Raleigh

ADMIN. Fy	23-24	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
Staff Level	58	56	53	53	54	54	50	56					
Vacancies		2	5	5	4	4	8	2					
Front Desk Visits		218	279	201	276	229	214	412					
FINANCIAL Expenditures from 1571	\$2,554,260	\$341,011	\$357,539	\$414,133	\$352,260	\$349,118	\$402,265	\$337,933					
Percentage of total budget Remaining		87.00%	80.00%	67.00%	61.00%	53.00%	44.00%	39.00%					

FNS FY 23-24	YTD TOTALS	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
Individuals Served		3,002	3,016	3,006	2,954	2,943	2,867	2,767					
Benefits	\$3,353,159	\$477,287	\$480,180	\$473,841	\$497,588	\$497,109	\$476,971	\$450,183					
Applications Taken	653	102	104	94	101	85	58	109					
Reviews Completed	1038	144	161	144	161	137	162	129					

CHILD CARE FY 23-24	YTD TOTALS	June Service Month	July Service Month	August Service Month	Sept Service Month	Oct Service Month	Nov Service Month	Dec Service Month	Jan Service Month	Feb Service Month	March Service Month	April Service Month	May Service Month
Children Served		184	191	199	217	207	198	192					
Waiting List		31	31	34	41	45	44	27					
Benefit Amount	\$1,189,118	\$89,948	\$90,927	\$103,667	\$112,180	\$99,035	\$102,078	\$98,229					
Total Benefit Issued	\$ 696,064												
Benefit Remaining	\$493,054												

\*\*DAY CARE FOR NOV. IS PRELIMINARY FIGURES

MEDICAID FY 23-24	Monthly Totals	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
Individuals Served		4,307	4,305	4,288	4,287	4,402	4,387	4,428					
Applications Taken	410	32	39	53	39	39	126	82					
Reviews Completed	1,186	137	152	147	201	229	124	196					

PROGRAM INTEGRITY FY 23-24		July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
Claims-On Going													
	FNS	59	65	73	73	74	76	73					
	Medicaid	1	1	1	1	0	0	0					
	WFFA	0	0	0	0	0	1	1					
	Child Care	12	12	12	12	12	12	12					

DUE TO COVID-19 PANDEMIC SUSPENSION OF CLAIM COLLECTIONS, CASES HAVE MOVED FROM (CO) PLC IN COLLECTIONS STATUS TO (TE)

CHILD PROTECTIVE SERVICES FY 23-24													
		July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
Total Children involved with Foster Care		20	20	21	21	22	28	28					
Total Children in DSS Custody		19	19	19	19	20	26	26					
Total Children not in DSS Custody		1	1	2	2	2	2	2					
Reports Received		13	8	6	4	14	6	7					
Children in Assessments/ Investigations		47	52	45	47	42	38	38					

ADULT PROTECTIVE SERVICES FY '23-24													
		July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
Reports Received		10	6	8	4	2	4	4					
Total Active Cases		11	11	8	6	2	3	5					
Guardianship Cases		5	5	5	5	6	6	6					

IN HOME SERVICES FY 23-24			July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
In Home Aid Clients			10	9	9	9	9	9	9					
In Home Aid Inquiry List			24	24	24	25	25	21	21					
Special Assist In Home Aid Clients			5	5	5	5	5	5	5					
<b>Community Alternatives Program for Disabled Adult Clients (CAP)</b>														
			53	51	51	51	51	52	52					

Work First Employment & Cash Assistance FY 23-24	ytd Totals	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
Cash Benefits Issued		\$4,821	\$4,099	\$4,099	\$4,096	\$3,163	\$4,353	\$3,708					
Emergency Assist Issued		\$0	\$0	\$4,090	\$6,070	\$3,350	\$2,419	\$0					
Employment Assist Issued		\$256	\$0	\$0	\$0	\$0	\$1,169	\$0					
Community Med Suppt		\$0	\$2,400	\$0	\$0	\$0	\$0	\$0					
Applications Taken		3	6	5	6	4	3	1					
Single Parent Caseload		8	9	9	7	6	8	7					
Two Parent Caseload		0	0	0	0	0	0	0					
Child Only Cases		10	11	12	12	13	12	12					
200% of Poverty Cases		0	3	3	5	5	5	7					
TOTAL OPEN CASES		18	24	24	24	24	25	26					

ENERGY PROGRAMS FY 23-24	Balance	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
CIP Apps	197	5	33	26	67	23	8	35					
CIP Paid checkwrite	\$3,843	\$159	\$129	\$0	\$511	\$576	\$1,560	\$907					
CIP Paid direct pay	\$26,820	\$0	\$0	\$0	\$0	\$20,930	\$2,551	\$3,339					
CIP remaining balance	\$ 36,568												
LIEAP Apps		0	0	0	0	0	26	210					
LIEAP paid checkwrite	\$ 16,900	\$0	\$0	\$0	\$0	\$0	\$1,100	\$15,800					
LIEAP paid direct pay	\$ 11,300	\$0	\$0	\$0	\$0	\$0	\$700	\$10,600					
LIEAP remaining balance	\$ 112,514												
LIHWAP paid	\$ 14,424	\$0	\$0	\$14,424	\$0	\$0	\$0	\$0					
LIHWAP remaining balance	\$ -		\$0		\$0	\$0	\$0	\$0					

CHILD SUPPORT- WASHINGTON CO. FY 23-24	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
Caseloads	1,048	1,043	1,028	1,011	1,002	988	986					
Paternity Established	12	0	2	5	0	0	2	3				
Total Collections	\$692,412	\$97,790	\$96,666	\$103,622	\$101,799	\$91,921	\$95,215	\$105,399				
Orders Established	11	1	2	2	2	0	3	1				

RIVERLIGHT TRANSIT FY 23-24	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
Monthly Unduplicated Riders	64	71	73	73	67	59	65					
Medicaid Transportation	28	36	35	35	35	38	33					
MODIVCARE	10	4	7	8	3	1	3					
ONE CALL	0	0	0	0	0	0	0					
Roanoke Development Center	0	0	0	0	0	0	0					
Senior Center	10	9	9	8	8	8	10					
Rural General Public	7	12	10	12	10	8	7					
Other (DDS, WF, EDTAP)	9	10	12	10	11	9	12					

RIVERLIGHT TRANSIT FY 23-24	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
Monthly One-Way Passenger Trips	569	600	623	693	564	489	597					
Roanoke Development Center	0	0	0	0	0	0	0					
Medicaid Transportation	222	234	249	256	220	201	222					
MODIVCARE	0	0	0	0	0	0	0					
ONE CALL	0	0	0	0	0	0	0					
Senior Center	206	222	228	242	216	165	231					
Other (DDS, WF, EDTAP)	97	92	96	114	69	72	103					
Rural General Public	44	52	50	81	59	51	41					



WASHINGTON COUNTY

# STATISTIC REPORT



Reporting Period:

**FEBRUARY 2024**

## EMERGENCY MEDICAL SERVICES (EMS)

**FY23-24**

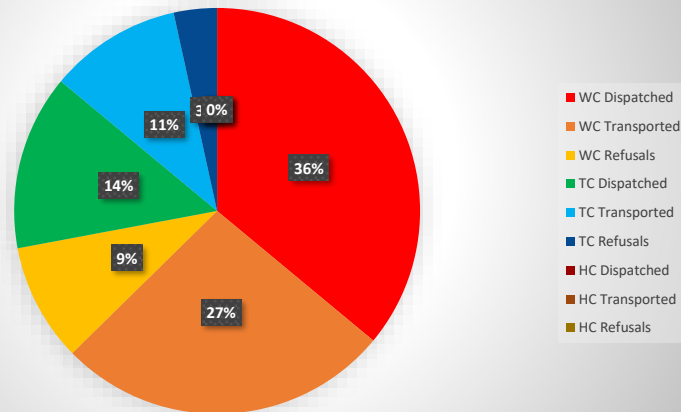
### Washington County

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	YTD Totals
WC Dispatched	164	158	141	150	142	169	133						<b>1057</b>
WC Transported	109	124	113	113	104	112	106						<b>781</b>
WC Refusals	55	34	28	37	38	57	27						<b>276</b>
<b>Transport Washington</b>													
Hospital to Hospitals	0	1	3	1	1	0	1						<b>7</b>
SNF to Doctors	112	146	137	132	113	111	153						<b>904</b>
Hospital Discharges	7	8	8	8	8	10	9						<b>58</b>
EMS Back Up	0	5	3	5	5	2	5						<b>25</b>

### Tyrrell County

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	YTD Totals
TC Dispatched	49	51	63	50	74	55	68						<b>410</b>
TC Transported	31	41	54	38	55	39	51						<b>309</b>
TC Refusals	18	10	9	12	19	16	17						<b>101</b>
<b>Mutual Aid Hyde</b>													
HC Dispatched	0	0	0	0	0	0	0						<b>0</b>
HC Transported	0	0	0	0	0	0	0						<b>0</b>
HC Refusals	0	0	0	0	0	0	0						<b>0</b>

**EMS Dispatches for FY23-24  
(Washington, Tyrrell & Hyde Counties)**

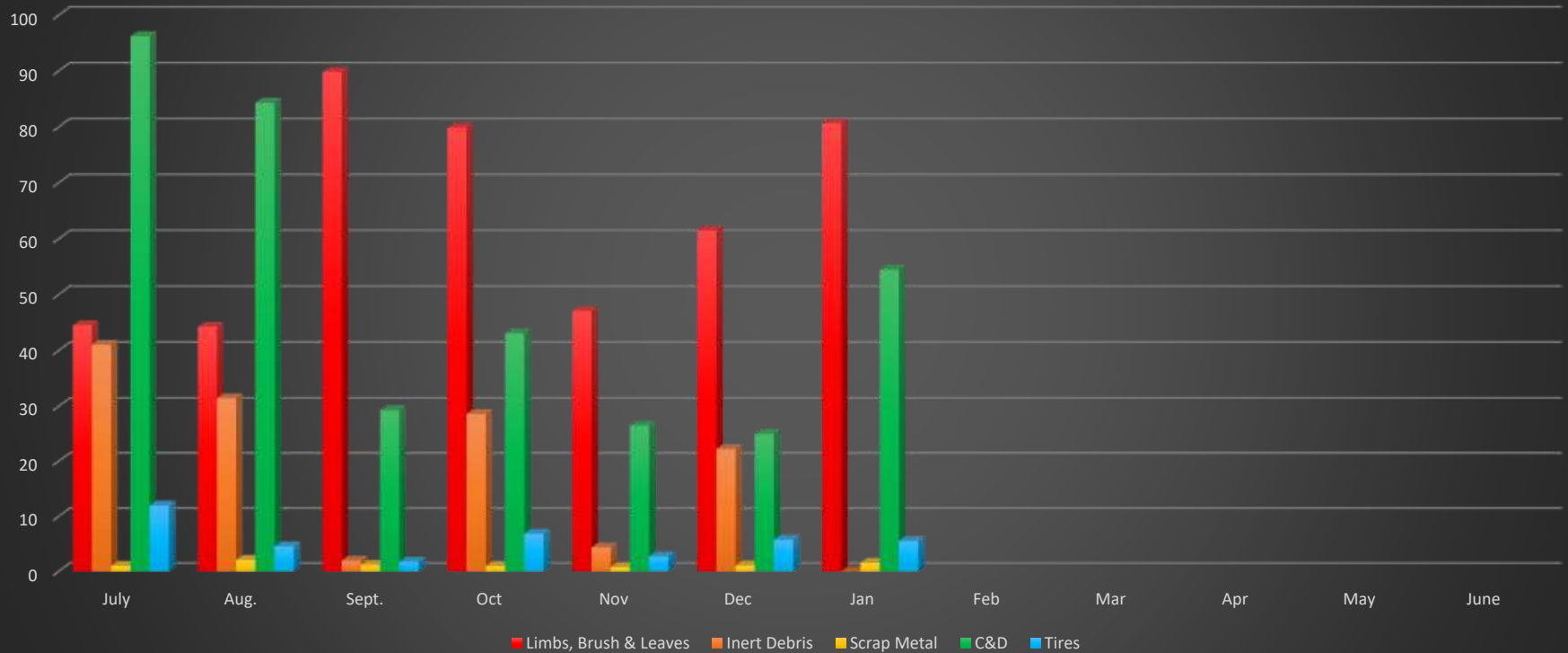


# LANDFILL *(in tons)*

FY 23-24

	July	Aug.	Sept.	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	YTD
Limbs, Brush & Leaves	44.54	44.29	89.90	79.91	47.12	61.53	80.70						447.99
Inert Debris	41.06	31.47	1.99	28.62	4.39	22.25	0						129.78
Scrap Metal	1.06	2.13	1.24	1.02	0.81	1.12	1.59						8.97
C&D	96.28	84.36	29.31	43.11	26.52	25.01	54.47						359.06
Tires	12	4.59	1.79	6.87	2.8	5.76	5.55						39.36

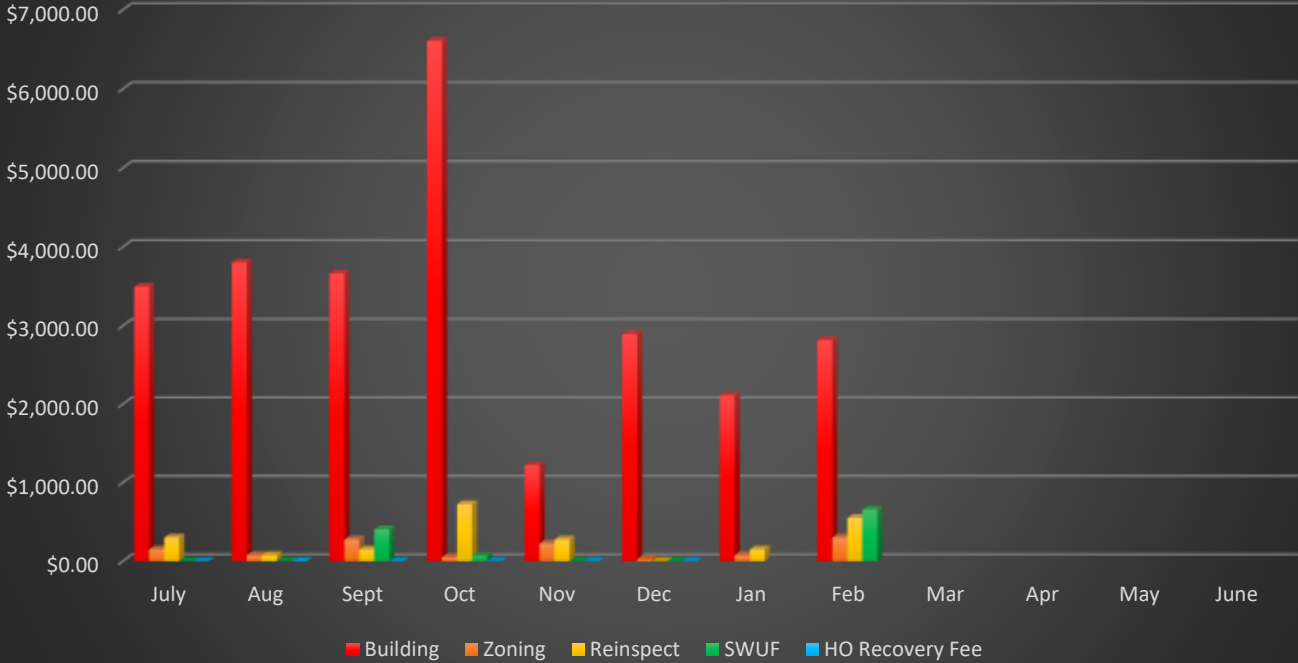
### Landfill Collections in Tons



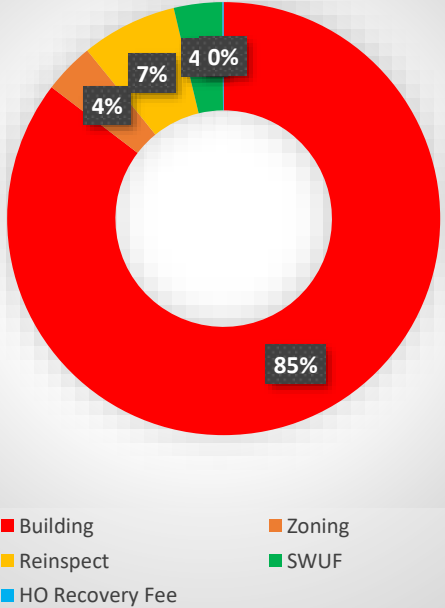
**PLANNING AND ZONING  
FY23-24  
Inspections and Fees**

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	YTD Totals
<b>Building</b>	\$3,495.00	\$ 3,800.46	\$ 3,663.00	\$ 6,607.00	\$ 1,220.00	\$ 2,891.00	\$ 2,111.00	\$ 2,812.50					\$26,599.96
<b>Zoning</b>	\$ 150.00	\$ 75.00	\$ 275.00	\$ 50.00	\$ 225.00	\$ 25.00	\$ 75.00	\$ 300.00					\$1,175.00
<b>Reinspect</b>	\$ 300.00	\$ 75.00	\$ 150.00	\$ 725.00	\$ 275.00	\$ -	\$ 150.00	\$ 550.00					\$2,225.00
<b>SWUF</b>	\$0.00	\$ -	\$ 406.25	\$ 62.50	\$ -	\$ -		\$ 656.25					\$1,125.00
<b>HO Recovery Fee</b>	\$0.00	\$ 20.00	\$ 10.00	\$ -	\$ -	\$ -							\$30.00
<b>Total</b>	<b>\$3,945.00</b>	<b>\$3,970.46</b>	<b>\$4,504.25</b>	<b>\$7,444.50</b>	<b>\$1,720.00</b>	<b>\$2,916.00</b>	<b>\$2,336.00</b>	<b>\$4,318.75</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$31,154.96</b>

**Planning and Zoning Fees Collected (FY23-24)**



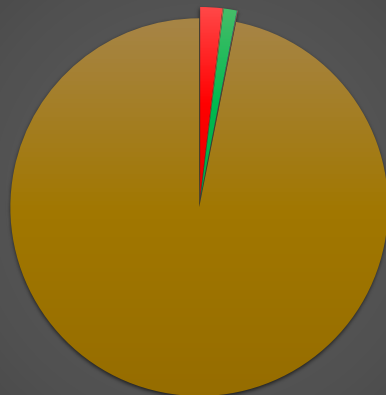
**Fees Collected Percentages**



**TAX  
FY23-24**

	July	Aug.	Sept.	Oct.	Nov.	Dec	Jan	Feb	Mar	Apr	May	June	YTD Totals
<b>Collections</b>													
Amount*													\$ -
Current Year Tax	\$ 1,292,918.24	\$ 1,841,875.98	\$ 327,668.62	\$ 319,355.85	\$ 260,168.47	\$ 1,568,567.71	\$ 826,014.32						\$ 6,436,569.19
Current Yr Discount	\$ (25,476.78)	\$ (21,654.99)	\$ (526.19)	\$ 4.54	\$ 2.59	\$ -	\$ -						\$ (47,650.83)
Current Year Penalty	\$ 787.65	\$ 2,771.65	\$ 1,056.76	\$ 202.13	\$ 200.81	\$ 3,519.82	\$ 1,665.58						\$ 10,204.40
Current Year Interest		\$ -	\$ -	\$ -	\$ -	\$ 2.59	\$ 3,635.25						\$ 3,637.84
Watershed Tax Current Yr	\$ 15,097.27	\$ 21,172.24	\$ 3,795.04	\$ 3,706.23	\$ 3,018.07	\$ 18,412.19	\$ 9,821.04						\$ 75,022.08
Watershed Discount	\$ (302.62)	\$ (250.79)	\$ (5.81)	\$ -	\$ -	\$ -	\$ -						\$ (559.22)
Watershed Penalty	\$ 9.16	\$ 31.98	\$ 12.61	\$ 1.77	\$ 2.13	\$ 41.86	\$ 11.63						\$ 111.14
Watershed Interest		\$ -	\$ -	\$ -	\$ -	\$ -	\$ 41.34						\$ 41.34
Prior Year Tax	\$ 18,352.43	\$ 36,799.48	\$ 14,030.87	\$ 11,746.94	\$ 13,152.62	\$ 30,868.77	\$ 38,677.46						\$ 163,628.57
Prior Year Penalty	\$ 68.78	\$ 417.40	\$ 11.30	\$ 11.32	\$ 8.98	\$ 56.62	\$ 128.45						\$ 702.85
Prior Year Interest	\$ 2,722.59	\$ 9,883.52	\$ 1,948.27	\$ 1,603.26	\$ 2,701.76	\$ 7,245.98	\$ 7,520.79						\$ 33,626.17
Prior Year Watershed	\$ 149.83	\$ 462.06	\$ 82.27	\$ 107.42	\$ 120.87	\$ 178.34	\$ 610.30						\$ 1,711.09
Prior Year WS Penalty	\$ 0.71	\$ 4.84	\$ 0.13	\$ 0.36	\$ 0.24	\$ 0.67	\$ 1.18						\$ 8.13
Prior Year WS Interest	\$ 170.91	\$ 532.50	\$ 138.46	\$ 148.78	\$ 136.30	\$ 255.79	\$ 333.98						\$ 1,716.72
Bad Checks	\$ -	\$ -	\$ -	\$ (173.27)	\$ -	\$ -	\$ -						\$ (173.27)
Prepayments	\$ 500.95	\$ 5,956.02	\$ 2,762.60	\$ 2,006.00	\$ 2,759.13	\$ 2,763.67	\$ 8,484.73						\$ 25,233.10
<b>TOTAL</b>	<b>\$ 1,304,999.12</b>	<b>\$ 1,898,001.89</b>	<b>\$ 350,974.93</b>	<b>\$ 338,721.33</b>	<b>\$ 282,271.97</b>	<b>\$ 1,631,914.01</b>	<b>\$ 896,946.05</b>	\$ -	\$ -	\$ -	\$ -	\$ -	<b>\$ 6,703,829.30</b>
<b>Advalorem Garnishments</b>													
Initiated													0
Amount													\$ -
Satisfied/Cancelled													0
Amount													\$ -
* Bank Attachments are usually in/out the same month - the bank either pays or sends a notice that no funds are available.													
<b>Tax and Tag Collections</b>	87966.77	\$ 85,307.73	\$ 77,214.79	\$ 74,163.68	\$ 66,628.89	\$ 74,298.54	83,382.60						\$ 460,996.23
<b>Solid Waste Fees</b>													
Billed Current Yr	\$ 1,315,210.00												\$ 1,315,210.00
Collected All Years	\$ 273,626.13	\$ 265,537.20	\$ 72,876.02	\$ 61,864.46	\$ 60,475.94	\$ 174,442.14	\$ 119,465.51						\$ 1,028,287.40
Bad Checks		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						\$ -
<b>TOTAL</b>	<b>\$ 273,626.13</b>	<b>\$ 265,537.20</b>	<b>\$ 72,876.02</b>	<b>\$ 61,864.46</b>	<b>\$ 60,475.94</b>	<b>\$ 174,442.14</b>	<b>\$ 119,465.51</b>	\$ -	\$ -	\$ -	\$ -	\$ -	<b>\$ 1,028,287.40</b>
<b>Eddie Smith Drainage</b>													
Billed Current Yr	\$ 6,583.70	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Collected Current Yr	\$ 1,055.97	\$ 1,825.37	\$ 170.37	\$ 618.59	\$ 145.76	\$ 1,604.27	\$ 1,033.69	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,454.02
<b>TOTAL</b>	<b>\$ 1,055.97</b>	<b>\$ 1,825.37</b>	<b>\$ 170.37</b>	<b>\$ 618.59</b>	<b>\$ 145.76</b>	<b>\$ 1,604.27</b>	<b>\$ 1,033.69</b>	\$ -	\$ -	\$ -	\$ -	\$ -	<b>\$ 6,454.02</b>
<b>Drainage Fees - Other</b>													
Collected Current Yr	\$ 13,576.76	\$ 27,943.80	\$ 16,688.19	\$ 21,036.21	\$ 29,251.70	\$ 26,519.82	\$ 47,338.15						\$ 182,354.63
<b>Town Collections</b>													
Creswell Levy	\$ 7,708.14	\$ 19,091.33	\$ 3,106.76	\$ 1,908.22	\$ 3,863.21	\$ 41,771.70	\$ 22,576.08						\$ 100,025.44
<b>TOTAL TAX DEPOSIT</b>	<b>\$ 1,600,966.12</b>	<b>\$ 2,297,707.32</b>	<b>\$ 521,031.06</b>	<b>\$ 498,312.49</b>	<b>\$ 442,637.47</b>	<b>\$ 1,950,550.48</b>	<b>\$ 1,170,742.08</b>	\$ -	\$ -	\$ -	\$ -	\$ -	<b>\$ 8,481,947.02</b>

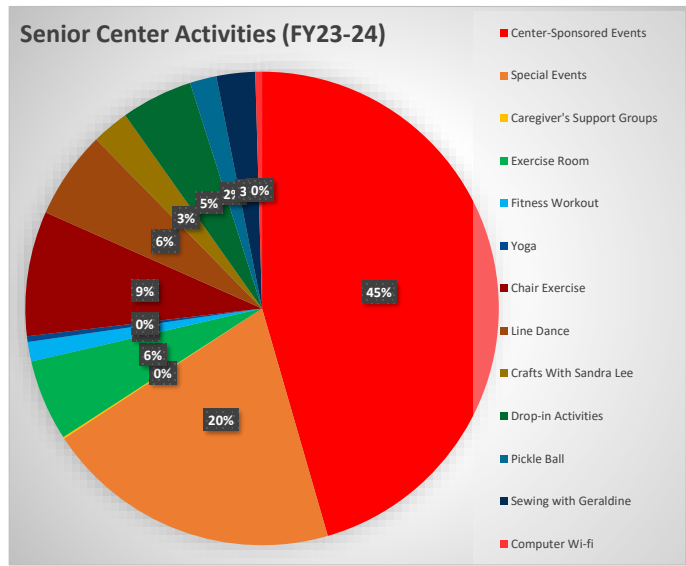
Tax Fees



■ Current Yr Discount  
 ■ Current Year Penalty  
 ■ Current Year Interest  
 ■ Watershed Tax Current Yr  
 ■ Watershed Discount  
 ■ Watershed Penalty  
 ■ Watershed Interest  
 ■ Prepayments  
 ■ TOTAL

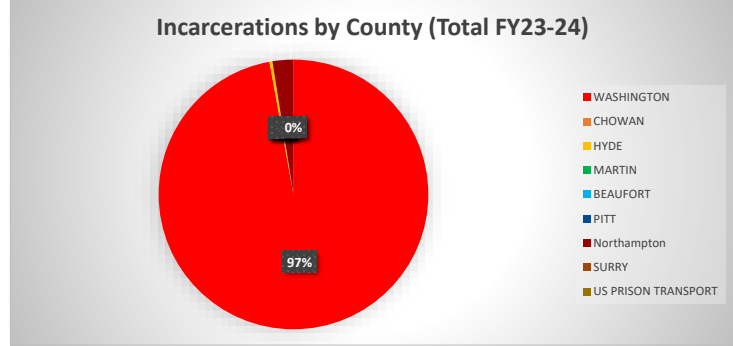
## SENIOR CENTER FY23-24

	July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June	YTD Total
<b>PARTICIPANT DATA</b>													<b>4679</b>
Unduplicated Attendees	69	79	75	83	71	65	80						<b>522</b>
New Participants	0	5	1	5	5		11						<b>27</b>
Center-Sponsored Events	367	213	292	157	295	218	338						<b>1880</b>
Special Events	99	63	112	147	142	145	127						<b>835</b>
Caregiver's Support Groups	5	0	0	0	0	0	0						<b>5</b>
Exercise Room	36	40	25	38	26	24	40						<b>229</b>
Fitness Workout	13	15	5	6	6	5	5						<b>55</b>
Yoga	3	3	1	1	3	2	3						<b>16</b>
Chair Exercise	65	64	56	67	51	14	35						<b>352</b>
Line Dance	45	49	42	38	28	11	35						<b>248</b>
Crafts With Sandra Lee	15	20	13	16	14	12	15						<b>105</b>
Drop-in Activities	10	35	36	27	27	29	38						<b>202</b>
Pickle Ball	24	10	2	3	2	17	17						<b>75</b>
Sewing with Geraldine	19	17	21	17	11	18	6						<b>109</b>
Computer Wi-fi	5	11	0	0	1	0	2						<b>19</b>
													<b>YTD Total</b>
<b>MEAL DATA</b>	<b>761</b>	<b>865</b>	<b>811</b>	<b>962</b>	<b>777</b>	<b>620</b>	<b>749</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>5545</b>
Congregate Meals Served	162	190	165	195	152	139	142						<b>1145</b>
Home-Delivered Meals Served	599	675	646	767	625	481	607						<b>4400</b>
Congregate Meals-Pick-Ups	0	0	0	0	0	0	0						<b>0</b>
													<b>YTD Total</b>
<b>CONTRIBUTION DATA</b>	<b>\$ 344.00</b>	<b>\$ 232.00</b>	<b>\$ 437.74</b>	<b>\$ 604.62</b>	<b>\$ 378.31</b>	<b>\$464.52</b>	<b>\$ 499.00</b>	<b>\$ -</b>	<b>\$-</b>	<b>\$-</b>	<b>\$-</b>	<b>\$-</b>	<b>\$ 2,960.19</b>
Congregate Meals	\$ 46.00	\$ 52.00	\$ 69.00	\$ 44.62	\$ 53.31	\$ -	\$ 44.00						<b>\$ 308.93</b>
Home-Delivered Meals	\$ 140.00	\$ 90.00	\$ 262.00	\$ 450.00	\$ 220.00	\$380.00	\$ 365.00						<b>\$ 1,907.00</b>
Activity Fees	\$ 155.00	\$ 90.00	\$ 105.00	\$ 110.00	\$ 105.00	\$ 75.00	\$ 60.00						<b>\$ 700.00</b>
Donations	\$ 3.00	\$ -	\$ 1.74			\$ 9.52	\$ 30.00						<b>\$ 44.26</b>



**DETENTION**  
**FY23-24**  
**Incarcerations by County**

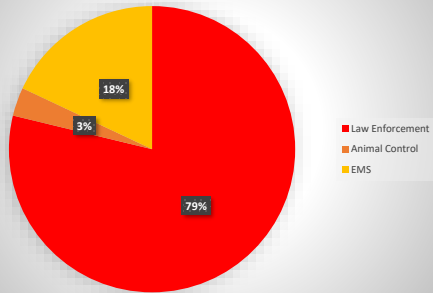
		July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Total (by Gender)	Total Incarcerations
		55	45	53	51	36	48	42	40	0	0	0	0	370	370
WASHINGTON	Male	29	26	33	30	21	29	25	26					219	272
	Female	11	5	9	5	2	6	8	7					53	
CHOWAN	Male	0	0	0	0	0	0	0	0					0	0
	Female	0	0	0	0	0	0	0	0					0	
HYDE	Male	1	0	0	0	0	0	0	0					1	1
	Female	0	0	0	0	0	0	0	0					0	
MARTIN	Male	0	0	0	0	0	0	0	0					0	0
	Female	0	0	0	0	0	0	0	0					0	
BEAUFORT	Male	0	0	0	0	0	0	0	0					0	0
	Female	0	0	0	0	0	0	0	0					0	
PITT	Male	0	0	0	0	0	0	0	0					0	0
	Female	0	0	0	0	0	0	0	0					0	
Northampton	Male	1	1	1	1	1	1	1	0					7	7
	Female	0	0	0	0	0	0	0	0					0	
SURRY	Male	0	0	0	0	0	0	0	0					0	0
	Female	0	0	0	0	0	0	0	0					0	
SMCP		13	13	10	15	12	12	8	7					90	90
US PRISON TRANSPORT	Male	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Female	0	0	0	0	0	0	0	0	0	0	0	0	0	



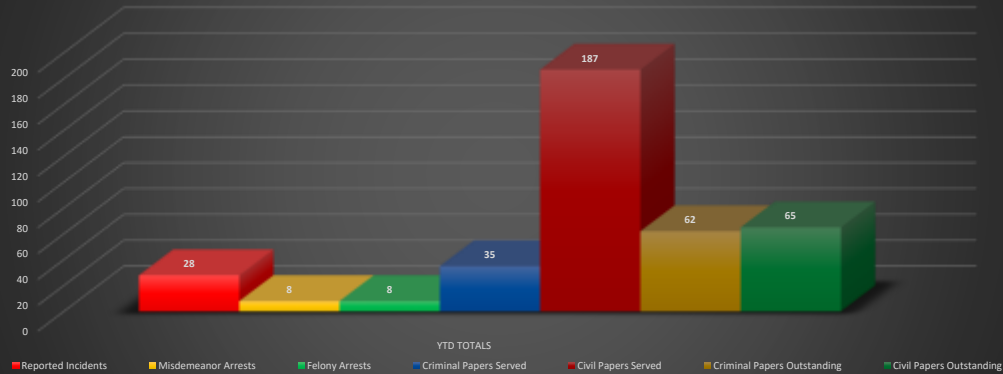
## SHERRIFF FY23-24

	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	YTD TOTALS
<b>Total Number of Dispatched Calls</b>	<b>1045</b>	<b>973</b>	<b>880</b>	<b>993</b>	<b>852</b>	<b>896</b>	<b>882</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>6521</b>
Law Enforcement	786	765	697	817	701	678	693						5137
Animal Control	78	39	25	10	0	16	42						210
EMS	181	169	158	166	151	202	147						1174
<b>Reported Incidents</b>	<b>28</b>												<b>28</b>
<b>Total Arrests</b>	<b>5</b>	<b>0</b>	<b>2</b>	<b>5</b>	<b>0</b>	<b>4</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>16</b>
Misdemeanor Arrests	2		1	2	0	3							8
Felony Arrests	3		1	3	0	1							8
<b>Total Papers Served</b>	<b>40</b>	<b>0</b>	<b>50</b>	<b>59</b>	<b>37</b>	<b>36</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>222</b>
Criminal Papers Served	7		15	6	0	7							35
Civil Papers Served	33		35	53	37	29							187
<b>Total Papers Outstanding</b>	<b>31</b>	<b>0</b>	<b>46</b>	<b>12</b>	<b>21</b>	<b>17</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>127</b>
Criminal Papers Outstanding	16		32	6	6	2							62
Civil Papers Outstanding	15		14	6	15	15							65
<b>Gun Permits Issued N/A</b>													<b>0</b>
<b>Conceals Pending N/A</b>			7										<b>7</b>
<b>Concealed Permits Issued N/A</b>			16	10		12							<b>38</b>

Dispatched Calls (FY23-24)



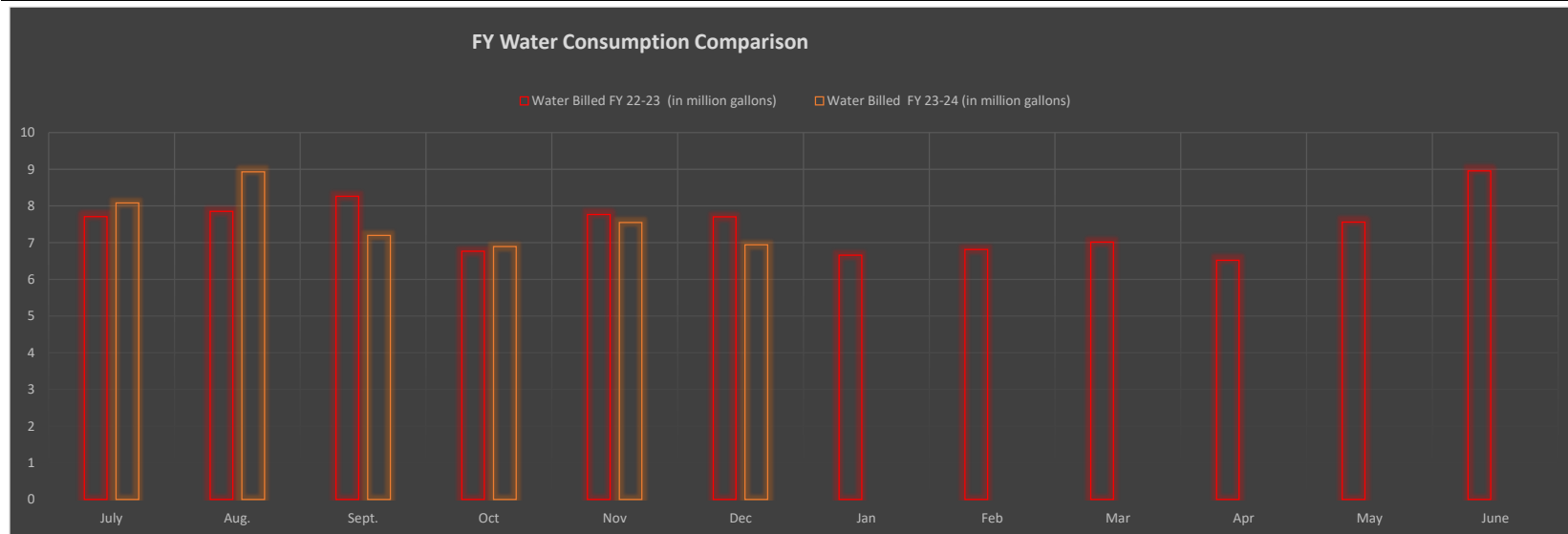
Total Arrests & Papers Processed/Served (FY23-2)





## WATER AND SOLID WASTE FY23-24

	July	Aug.	Sept.	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	YTD Totals
<b>Water Billed FY 22-23</b> (in million gallons)	7.707	7.855	8	6.766	7.766	7.706	6.657	6.814	7.014	6.519	7.56	8.956	90
<b>Water Billed FY 23-24</b> (in million gallons)	8.08	8.93	7.196	6.896	7.547	6.94							46
<b>Base Charges</b>	\$ 70,623	\$ 71,143	\$ 71,210	\$ 71,106	\$ 71,262	\$ 71,106							\$ 426,450
Consumption Charges	\$ 52,884	\$ 62,621	\$ 43,524	\$ 40,859	\$ 47,242	\$ 40,300							\$ 287,430
Reconnecton Charges	\$ 1,645	\$ 1,505	\$ 1,575	\$ 1,505	\$ 1,435	\$ 1,575							\$ 9,240
<b>Number of Abatements</b>	<b>13</b>	<b>16</b>	<b>7</b>	<b>20</b>	<b>15</b>	<b>13</b>							<b>84</b>
<b>Dollar Amount of Abatements</b>	<b>\$ 1,161.50</b>	<b>\$ 1,268</b>	<b>\$ 1,814</b>	<b>\$ 2,249</b>	<b>\$ 3,036</b>	<b>\$ 956</b>							<b>\$ 10,483.00</b>
<b>Water Pumped</b> (in million gallons)	19.9	16.22	15.6	15.7	15	15	15						112.810
<b>Number of Customers</b>	2660	2680	2677	2673	2679	2673							16,042
<b>New taps</b>	5	3	3	3	4	0							18
Water Billed to Roper	\$ 4,844.65	\$ 4,844.65	\$ 4,844.65	\$ 4,844.65	\$ 4,844.65	\$ 4,844.65	\$ 4,844.65						\$ 33,912.55
													0





**WASHINGTON COUNTY BOARD OF COMMISSIONERS**

**AGENDA STATEMENT**

**ITEM NO: 13**

**DATE: March 4, 2024**

**ITEM: Closed Session**

**SUMMARY EXPLANATION:**

A Closed Session has been scheduled pursuant to NCGS§143-318.11(a)(3) (attorney-client privilege, and NCGS §143-318.11(a)(6) (personnel).

January 22, 2024

The Washington County Board of Commissioners met in a recessed meeting on Monday, January 22, 2024, at 8:00 AM in the Commissioner's Room, 116 Adams Street, Plymouth, NC. Commissioners Tracey A. Johnson, Ann C. Keyes, Carol V. Phelps, John C. Spruill and Julius Walker, Jr. were present. Also, present were County Manager/County Attorney Curtis Potter, Clerk to the Board Julie J. Bennett, Finance Officer Missy Dixon, and Assistant County Manager Jason Squires.

Chair Keyes called the recessed meeting to order. This portion of the Budget Workshop will consist of presentations/discussions from Department Heads.

Departmental Presentations:

Finance Office, Ms. Missy Dixon, Finance Officer

Ms. Dixon gave the Commissioner's an overview of the basics of what the Finance Department does. She is also the Finance Officer of the TTA and JCPC.

The things that she is asking for are as follows:

- Would like the Finance Department offices painted
- Would like to have new furniture
- Would like to have a part-time HR employee. Ms. Moore needs help. She does all payroll & benefits. Ms. Dixon is usually the one who helps her. She does not think full-time person is needed. Commissioner Phelps asked how many hours would be needed. Ms. Dixon said she would like to tie down the numbers better for time and salary. Mr. Potter said they may need them 2 days a week to help with recruitment announcements, position descriptions, setting up interviews. Mr. Squires, ACM, asked would it be possible to contract out such a position. Mr. Potter said maybe for the repetitive tasks but not our convoluted payroll over the different departments. Commissioner Phelps asked if any of the furniture would be usable. Ms. Dixon said some of it may be re-used. Mr. Potter said if a department gets new furniture, then they usually offer it up to other departments or surplus it.

The Commissioners said they appreciate all that Ms. Dixon and her staff do.

Senior Center, Ms. Renee' Collier, Senior Center Director

Ms. Collier said when she started as Senior Center Director, her goal was to clean everything up.

SENIOR CENTER

**FY25 BUDGET**

January 22, 2024



**“ Helping seniors stay mentally alert, socially involved and physically active.”**

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## CERTIFICATION QUALIFICATIONS

- Offer at least 27 of 31 services listed by the State (DAAS)
- General Publicity for the Center
- Marketing to Special Populations
- Aging Related Training
- Volunteer Plan and Implementation
- Certain amount of reoccurring activities a week and a month
- Special Events
- \*NEW\* VIRTUAL PROGRAMMING
- Drop-In Activities
- Diversity Requirements
- Advocacy for Older Adults (DOCUMENTED AND SPECIFIC)
- Transportation
- Advisory Council and Training
- Input from Participants
- Input from Non-Participants
- Create Goals
- Training and Training Plans
- Community Collaboration (MOA/MOU)
- Signage
- Building Space Utilization

## Changes @ Senior Center-FY24

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### Building Updates

- Benches
- Garden Beds
- Spot Painting
- Art Gallery
- Pool Table

### Cleanliness

- Staff regularly cleaning
- Housekeeping now coming once a week

### Operation

- New Policies and Procedures
- New use for attendance software
- Back on track for Certification
- Increase in attendance and participation

# Plans for Changes in FY25



## New Programs

- New Craft Programs
- Less structured programming- more independent programs
- Caregiver Support Program



## Staff Development

- Training Plans
- Staff Evaluations



## Facilities Beautification

- Painting by Maintenance
- Floor Wax

## NEEDS FOR FY25:

- Change in Fee Schedule
  - Programs current and NEW
- Increase to Departmental Supplies
  - Plotter
  - Vehicle Maintenance
  - Staff Computers
- Increase to Training
  - STHL
  - Safety
- Increase to Communications
  - Now have paid internet service due to VOiP Phone System
- Increase to Contracted Services
  - Change in General Purpose Grant
  - Create contract for CAREGIVER SUPPORT LIAISON
    - \$1328 broken between hourly rate (max amount per month) and Travel if needed

## Changes in FY25 Budget

- Changes to Fee Schedule & Donations for Supplies
- 10-5150-257 increase \$200 for Craft Programs
- 10-5150-260 increase by \$7600 Departmental Supplies
- 10-5150-310 decrease by \$1000 for Senior Travel
- 10-5150-315 increase by \$2000 for Training
- 10-5150-320 increase by \$876 for Communications
- 10-5150-390 decrease by \$830 for Subscriptions
- 10-5150-600 increase by \$1000 for Contracted Services

Ms. Collier said there may be some changes needed in the Sr. Center fee schedule for new programs. She also noted the following items that were in her presentation:

- Increase supply budget---has the plotter and now prints for any departments. Chair Keyes asked about printing for the public. Mr. Potter said that would need more discussion.
- May need a new van...now using one given to them from DSS
- Need new computers...still running on Windows 7
- Will be needing to increase training budget

Chair Keyes said she appreciates all that she does for the Senior Center, especially the new classes and a caregiver support person is definitely needed.

Commissioner Spruill said he appreciated Ms. Collier's presentation.

Commissioner Walker said he has been to the Sr. Center, and it is well organized.

Commissioner Phelps said he knows when he calls the Sr. Center, he can find out what he needs.

Commissioner Johnson said she will come out to the Sr. Center when she retires!

Chair Keyes asked Ms. Collier would she be interested in speaking to the area churches. Ms. Collier said yes. Chair Keyes said she would make herself available.



Recreation, Mr. Randy Fulford, Director

Mr. Fulford said he was not here to ask for anything. He brought the new bus here for them to see. It is a 2024! He thanked the Commissioners for their support. Mr. Fulford said he will be glad when the new school is built and the County will be pulling in the High School athletic fields which will allow the County to host more tournaments.

The Board and staff toured the new bus. Very nice!!

Back in discussion, Mr. Potter asked how the condition of the Roper Gym was. Mr. Fulford said he has not been to it in about 5 years. Mr. Potter said he will ask the new WCS Supt. to take a peek. Mr. Potter asked about the handicapped park here in Plymouth. Mr. Fulford said some items need repair. Mr. Potter asked Mr. Squires to follow up on this. Chair Keyes asked about the Skinnersville fields. Mr. Fulford said they are holding up fairly well.

While waiting for the Tax Department to arrive, Mr. Potter went over the Strategic Plan: Safe Healthy Communities Primary Goals/Objectives & Key 2024 Strategic Actions. *[This document is incorporated herein by reference and will be made a part of these minutes.]*

Tax Office, Ms. Sherri Wilkins, Tax Administrator

Ms. Wilkins stated there are two new employees in the Tax Office who started in December 2023. They are getting some training. Ms. Wilkins said she hopes that the new software talks to Finance and goes live in September. Ms. Darlene Fikes, IT Director, is moving downstairs and making room for the new employees.

Mr. Potter said he reached out to the NCACC for their team to come back and finish their evaluation of the Tax Office. They will hopefully be here in the spring.

Chair Keyes asked about Albemarle Solar project discovery. Ms. Wilkins said she would be talking to them today and sending them some information they had requested. Discussion ensued regarding the farmland that solar farms are on.

Soil & Water, Mr. Chris Respass, Technician

Mr. Respass presented the following information.

[https://vimeo.com/902786091/5dbb\\_bfd1c4](https://vimeo.com/902786091/5dbb_bfd1c4)

Partnering with Albemarle Commission and Eye Candy Drone Pilots to show the effects of flooding on communities and what can be done to help by the citizens.



## 2024 County Budget Meeting

- **Intentions for Fiscal year 24-25 Funds**
  - S.t.r.a.p funds request through the county.(\$500,000 cap) Reimbursement grant for stream restoration efforts. It will be awarded May 14,or 15. Applications due February 23,2024 by 5PM. [STBAP Funds Grade Sheet.xlsx](#). Requesting a total of **50,600 feet of Vegetative Debris Removal** within key waterways of Plymouth, Roper, & Creswell. On average Coastal Plain price is **\$10.86 per foot**.
  - The request being made to the S.t.r.a.p. program is for **\$549,516**. **Sending out bid opportunities in March due in June.**
  - **Work starts in F/Y 24-25. Funds reimbursed as work is completed and inspected by state inspector.**
  - Designating line item **30-8000-350:Stream Debris Removal ALLOC. From State to hold funds.**
- Creating a full-time admin assistant for duties such as cost share program, grant procurement ,document retention, and other clerical duties to assist the technician in office. No field work intended pertaining to cost share only county duties.





## Intentions Extended

3. Creating a roll over budget line item labeled **Vegetative Debris Removal**. The intent with this line item is to accrue funds to purchase equipment for drainage maintenance and revitalization on a small scale around the county. There are numerous areas that D.O.T. does not maintain and are major drains of homes and farmland. Coupled with Aquatic Weed Spraying putting more pressure on these areas. The goal is to put a plan in place within the next year to identify and maintain these pressure points within the county. The spreadsheet shown before helps identify and grade these areas. This **line item** is not intended to stay a **roll-over fund** for more than **7-10** years. By then equipment should be purchased and pro-active maintenance should be the main consumer of line item.



## Goals:

1. To have an **effective and efficient drainage infrastructure plan** put in place **with in 5 years**.
2. A lifelong maintenance plan for this infrastructure and equipment as well.
3. Reduction to all Drainage Line items due to routine pro-active maintenance and Planning.



# Excavator and Attachments

60P-Excavator-2024:\$115,000

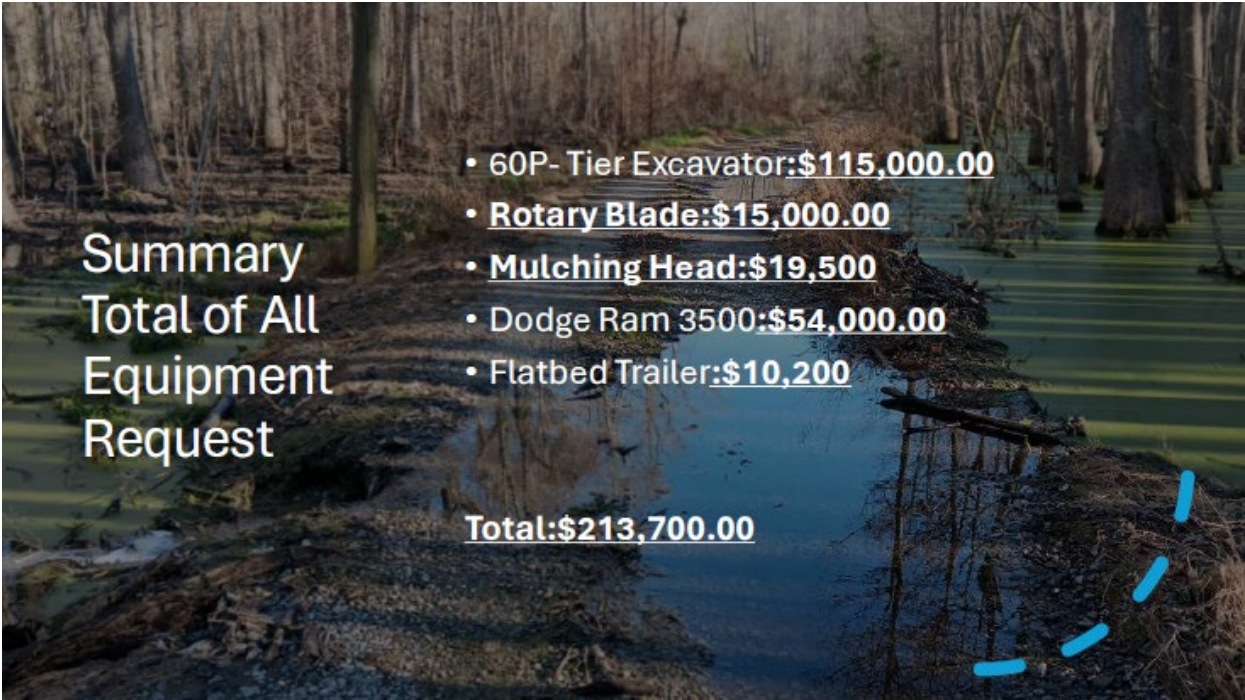
RE 50- Rotary Blade-\$15,000

Mulching Head-2023:\$19,500-23 PRINOTH M450E-900

# Truck for Hauling Excavator

\$ 53,100.25 (2024 Ram 3500 Crew 4x4)







Mr. Respass explained most of the grants he receives are “Reimbursement Grants.” The County pays up front and then we are reimbursed

Mr. Respass said he would like to create a full-time administrative support position. He is usually not in the office and needs help with the cost share program. This new position would not require fieldwork.

He discussed a rollover budget for debris management. There are many places that DOT does not take care of and the County could if he had the equipment. Grants will buy equipment. This budget will be for maintenance of this equipment. Mr. Respass said he wants the Board to think about this for the future--not this year’s budget.

Mr. Potter asked Mr. Respass to talk about the need for converting the current part-time position to a full-time position. Mr. Respass said he currently budgeted \$13,000 for a part-time person but have had problems hiring someone. He is out in the field most of the time and needs someone in the office while he is out.

Discussion ensued regarding wells.

Mr. Respass also discussed beaver dams.

**Commissioner Walker made a motion to recess to 1:00 PM. Commissioner Spruill seconded. Motion carried unanimously.**

Chair Keyes reconvened the budget workshop @ 1:00 PM.

Mr. Ed Goodwin, Representative, stopped by to see the Commissioners. He said he was on the road today visiting counties that he represents. He spoke about various things that went on in the last session.

Facilities, Mr. Ricky Young, Supervisor

Mr. Young said he has had some pretty big projects--some a year long, He hopes to be done with the remodeling at the Airport this week. He would like to see Housekeeping doing all departments. The County needs a Courtroom roof. He found 27 holes in the roof where areas have just been patched over 3 years ago. Mr. Potter asked about the Courthouse elevator. Mr. Young said it has been doing well for the last 3 months since the last repairs. Mr. Potter asked more about the Courtroom roof leaks. Mr. Potter said the roof needs to be looked at. Mr. Potter asked Housekeeping has to do all departments, is additional staff needed. Mr. Young said no, he thinks his girls could handle it.

Commissioner Spruill asked how old the roof on the courthouse is. Mr. Young said he had no idea. Some holes he has found looks like termite holes.

Chair Keyes said to Mr. Young that the Board has heard a lot of positive things about his work.

Commissioner Phelps asked about putting a metal building on the Creswell EMS lot with a roll-up door to be able to drive in so the ambulance would be covered in frost/snow/bad weather. Mr. Potter said their might not be enough room on the lot but will check.

DSS, Clifton Hardison, Director & Lynn Swett, Deputy Director

Ms. Swett mentioned that they are meeting with the DSS Board at the end of this month.

Highlights:

Server maintenance and security runs out in May 2024. Quote from Dell on one model down, \$9,300 and add software needed and it will be about \$10,000. It is 50% reimbursable.

Travel/Training: will have an increase in this based on changes coming into the agency.

Would like to purchase a new vehicle for \$28,000. Could be reimbursed at 50%.

Increase on MOU line: a lot of citizens have had needs this year

Medicaid expansion staff is adequate but may need to convert another position into one for Medicaid expansion.

Hyde Co DSS Director is talking about a facility in Engelhard. They want to lease it to a non-profit and asked would Washington County DSS be able to spend \$35,000 each year to be a part of this consortium for foster care, to have a place for children with behavioral issues. They are not asking for money now. Discussion ensued.

Chair Keyes mentioned the positive comments she has heard in the community on Riverlight Transit.

IT Department, Ms. Darlene Fikes, IT Director

Ms. Fikes spoke about the following items:

- Getting Keystone migration software in Tax in September
- VOIP to be installed at 2:30 PM on Jan 31, 2024
- Moving her office to the basement—a very sizeable move. Has expressed her concerns on humidity for the equipment. Also, would have to rewire the whole courthouse with CAT5 cable. Does not feel it is feasible. Mr. Potter said the decision has already been made...she is moving.
- Planning for her retirement in 5 or 6 years. Trying to get someone in here to do what she does is going to be difficult.

Cooperative Extension Office, Ms. Rebecca Liverman, Director

Ms. Liverman showed her Citizen's Academy video on what Cooperative Extension does. She also showed their SWOT analysis. The Board will see this more in their budget.

Last year, in their travel line, it was for fuel, but a vehicle (truck) was not available to them so please do not take that line item away from them.

Mr. Potter mentioned that Ms. Liverman should look at the Strategic Plan under Safe Healthy Communities at Action SHD2024.5

Commissioner Spruill asked about public beach access for Washington County and would like us to look into that.

**Commissioner Phelps made a motion to adjourn. Commissioner Spruill seconded. Motion carried unanimously.**



February 5, 2024

The Washington County Board of Commissioners met in a regular meeting on Monday, February 5, 2024, at 6:00 PM in the Commissioners' Room, 116 Adams Street, Plymouth, NC. Commissioners Tracey A. Johnson, Ann C. Keyes, Carol V. Phelps, John C. Spruill and Julius Walker, Jr. Also, present were County Manager/ County Attorney Curtis S. Potter, Clerk to the Board Julie J. Bennett and County Finance Officer Missy Dixon.

Chair Keyes called the meeting to order. Commissioner Walker gave the invocation. Commissioner Phelps led the Pledge of Allegiance.

ADDITIONS/DELETIONS: None.

**Commissioner Johnson made a motion to approve tonight's agenda. Commissioner Phelps seconded; motion carried unanimously.**

CONSENT AGENDA:

*Items listed under Consent are generally of a routine nature. The Board may take action to approve/disapprove all items in a single vote. Any item may be withheld from a general action, to be discussed and voted upon separately at the discretion of the Board.*

- a) Regular Session Minutes: January 8, 2024 & January 16, 2024, Budget Workshop Minutes
- b) Tax Refunds & Releases & Insolvent Account
- c) Revised Drug and Alcohol Testing Policy for Riverlight Transit
- d) RESO 2024-005 Approving & Accepting Sale of Real Property at 413 Brinkley Ave., Plymouth
- e) RESO 2024-006 Approving & Accepting Sale of Real Property at 411 Brinkley Ave., Plymouth
- f) Capital Project Ordinance for Pea Ridge Extension
- g) RESO 2024-007 Proclamation: Black History Month
- h) Approval of FY2025 Budget Guidelines

Commissioner Spruill asked for a change to be made on pages 274-275 of the January 16, 2024, Budget Session minutes that were in the Agenda Package. He would like those pages to note he was talking about all fire departments, not just Roper. (The Clerk said those changes would be made.)

**Commissioner Phelps made a motion to approve the Consent Agenda as amended tonight. Commissioner Walker seconded; motion carried unanimously.**

PUBLIC FORUM: No one.

DEPARTMENTAL INFORMATION UPDATE: Deputy Chief Arlo Norman spoke to the Board. He gave them information on new hires:  
\*\*New hires for Patrol

9-1 Garry Kounce/Lives in Pantego/in BLET now  
12-1 Dan Baker/from Illinois/lives in Pea Ridge/in BLET now  
12-19 Kevin Jarvis/Lives in Pantego/in BLET now  
12-29 James M. Patterson/Lives in Plymouth/BLET certified  
2-1 Elizabeth Topliss/Lives in Moyock/BLET certified

**\*\*New hire for Detention**

2-5 Lajuana N. Brown/Lives in Plymouth/uncertified

**\*\*New hires for E911**

6-19 Bryanna Bland/Lives in Jamesville/certified now but after being hired  
2-1 Allie Hufton/Lives in Pea Ridge/uncertified  
3-1-24 (will start) Jessica Boyd/Lives in Plymouth/uncertified

**\*\*2-5 Animal Control Officer Wayne Wisner returned to work after being out several months with a foot injury.**

**\*\*1-23 Hired the first Animal Shelter tech. They were terminated on 2-5 due to job performance and not telling the truth about being at the job site when they actually never showed up.**

**\*\*2-1 hired the second Animal Shelter tech and they worked for 15 minutes and said that this job was not for them because it had their anxiety through the roof because of all of the loud barking and some of the animals not being cooperative**

**\*\*June 2023 Chief Deputy Norman said he started the first ever Chief Deputies Leadership Institute. The training is broken down into 3 one-week training periods. The first week of training had 60 Chief Deputies attending. I attended the second week of CDLI in January 2024 and there was a total of 55 Chief Deputies that attended. I will attend week 3 of CDLI in June 2024 and once completed will graduate from the program and receive a certificate. This training teaches a wide variety of topics such as leadership, managing staff, budgets, new laws and overseeing an effective Sheriff's Office.**

**\*\*Paper service Data**

2023 Civil papers handled—759  
2024 through February—37  
2023 Criminal papers handled—193  
2024 through February—21

**\*\*Criminal offenses that were documented and investigated**

2023—146 offenses  
2024—4 sexual assaults involving minors

**\*\*Also note that Investigators are actively working on drug cases involving Cocaine and Fentanyl.**

Chief Deputy Norman noted that training officers takes 6 months of going to school at night to get certified at Beaufort County Community College.

Commissioner Spruill asked if they are seeing an increase in fentanyl. Chief Deputy Norman replied yes, but not just here. He feels the main reasons are that people are jobless, they have no home training, and there is no leadership in their life.

Commissioner Spruill asked if there is an increase in violent crimes. Chief Deputy Norman stated it is usually around Christmas and summertime.

Commissioner Spruill asked what the Commissioners can do to help. Chief Deputy Norman said he feels that the relationship between the Board and the Sheriff's Office is good.

Mr. Potter asked about increasing certification requirements for deputies and telecommunicators. Chief Deputy Norman said yes that the new certification requirements apply to all of them, and it will hurt us because we have such a problem with hiring. Mr. Potter asked if the Sheriff's Office would like help in pushing back on this with the legislatures. Chief Deputy Norman said yes. Commissioner Johnson said that she is getting ready to attend a legislative goals conference so she might be able to get it on their radar.

Sheriff Barnes spoke up and said increasing the certifications has already been through the process in the Sheriff's Association and its pretty much set in stone to have people certified before starting work. He is not sure any good would come of taking it to our legislatures.

Sheriff John Barnes then talked with the Board about the Sheriff's Office budget for FY25. He said his Office is doing reasonably well. He is not asking for any big-ticket items other than the usual—vehicles. Fuel may be an issue with a full crew. They finally have the radios required. A new software system went live today for law enforcement. There will be no more paper citations. They will now be done on the computer and printed out in the vehicles. Sheriff Barnes noted that they have replaced some of their weapons. He also noted that Ford, Chevy, and Dodge are not making any cars for law enforcement, just SUV's and they will be ~\$5,000 more than a car would be. The Sheriff said since they have a replacement rotation they are doing well with vehicles.

Commissioner Johnson asked what RMS is. Sheriff Barnes said it is their computer system.

Chair Keyes thanked law enforcement for what they do and said she appreciates what they do.

TAX COLLECTOR'S REPORT: Ms. Sherri Wilkins, Tax Administrator, was unable to attend tonight's meeting; however, she did provide her notes for the Tax Collector's report. Ms. Bennett, Clerk to the Board, read the following information.

In accordance with NCGS 105-369(a) the following represents the total of unpaid 2023 taxes that are liens on Real Property as of January 31, 2024 - \$726,487.29.

In accordance with NCGS 105-369 (b1) letters will be mailed the week of March 11<sup>th</sup> to notify the taxpayers of their delinquencies and that the delinquent taxes will be advertised in April. The letters will include the Debt Set-off information and the Notice of Lien Advertisement information (also referred to as the 2<sup>nd</sup> Notice letter). The taxes have to be delinquent 60 days to send the Debt Set-off letter (the date of delinquency is January 6<sup>th</sup>), that is why the letters will be mailed in March. After 30 days from the date of the letter we will advertise the delinquent taxes in April.

Washington County's Delinquent Tax Coordinator, Ms. Christal Watkins, has sent employer letters to area employers requesting a list of their employees, and she will use this information to process wage garnishments. She will also be processing bank attachments. These enforced collections can begin on the date of delinquency.

Taxpayers are contacting the Tax Office to set up monthly payments. They are setting up payment agreements to have the taxes paid by June 2024. If they default on their monthly payment the Tax Office will enforce collections through the wage garnishment, bank attachment or foreclosure.

**Commissioner Spruill made a motion to approve advertising the Tax Collector's Report for the 2023 Tax Liens. Commissioner Phelps seconded. Motion carried unanimously.**

**¼ CENT SALES TAX REFERENDUM:** Ms. Asia Melton, Lead For North Carolina (LFNC) Fellow, spoke to the Board regarding the ¼ cent sales tax referendum that will be on the ballot March 5, 2024. She also gave the following presentation.



# What is the local option sales tax referenda?

- Counties have the option to increase the sales tax by **1-quarter of a penny**
- This must be approved by a public referendum (Being held **March 5th** during the primary election)
- This will bring in an additional local revenue (about **\$300,000**)
- This tax is about **1 penny to most 4-dollar purchases**
- **Tourists and other non-residents will contribute their share if approved**



**FYI:** There are certain categories of commonly purchased items that are exempt including: groceries, gas, prescriptions, and motor vehicles.

## Counties that passed local option sales tax

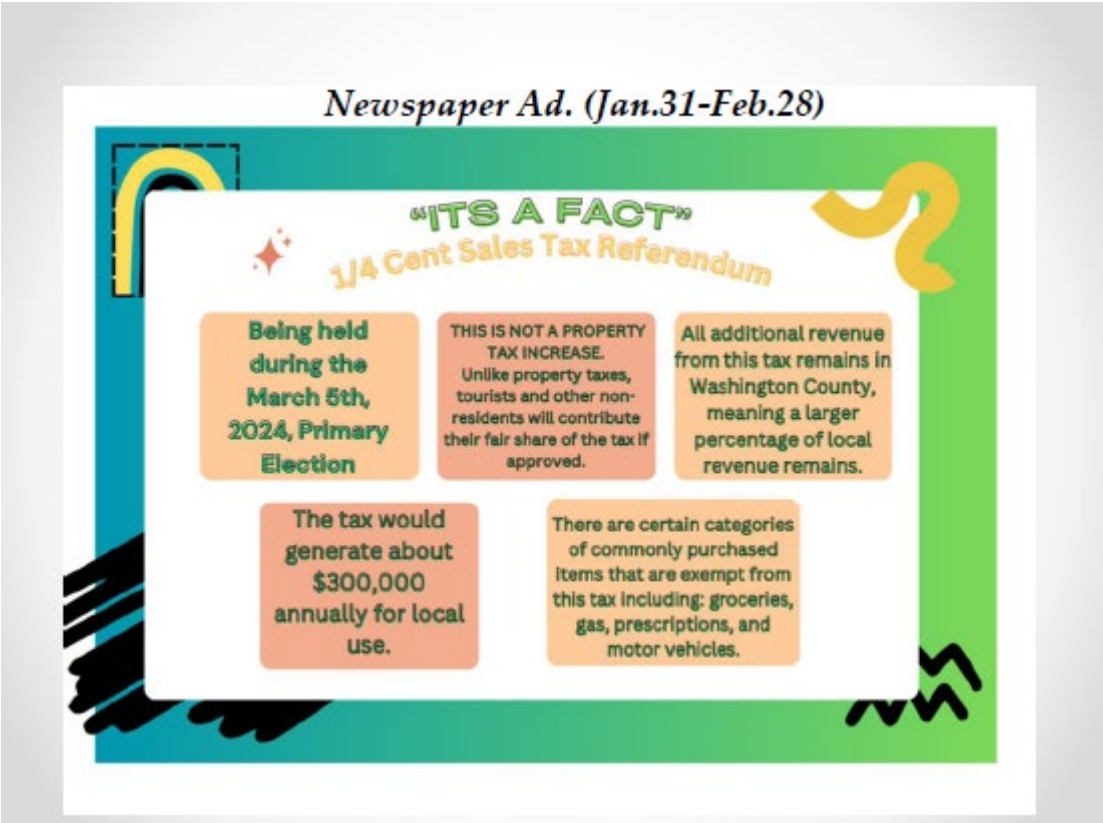
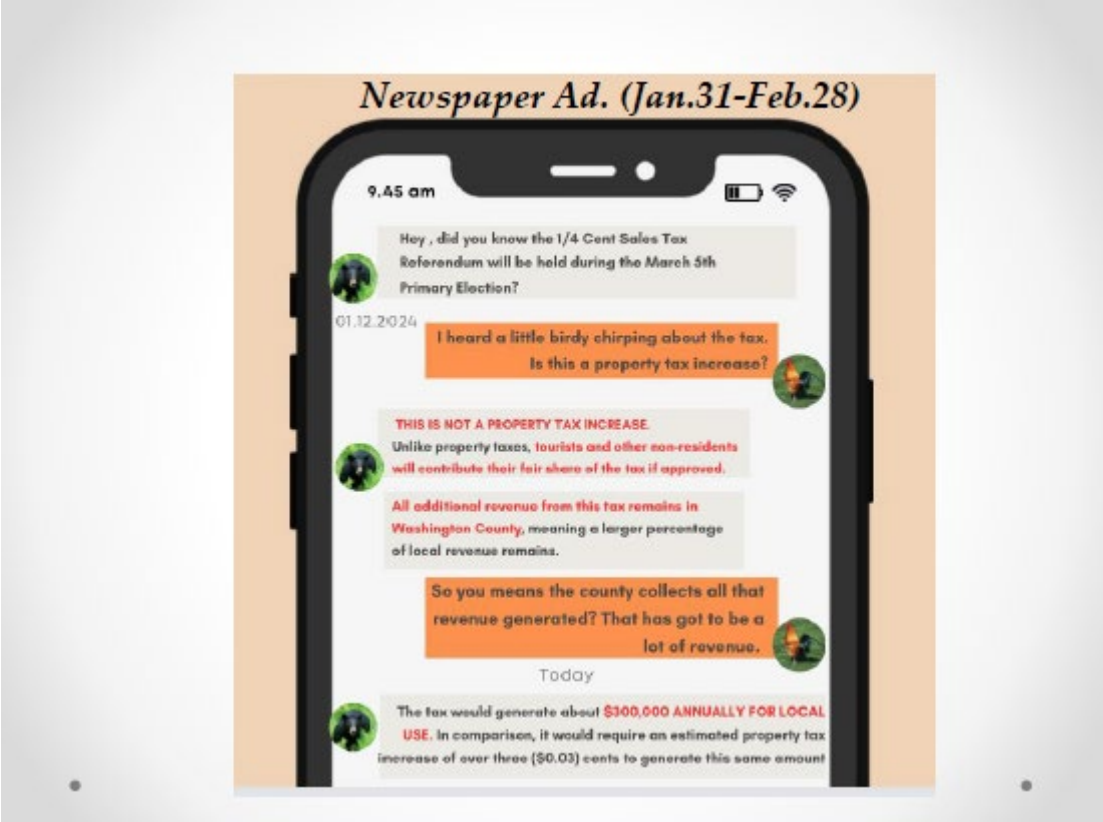
- Voters in at least **31 other counties** have approved this tax to help generate local revenue for local needs
- **Examples of counties**
  - Pasquotank
  - Martin
  - Edgecombe
  - Halifax
  - Hertford
  - & many more

# Educational Campaign Methods

- Methods used
  - Committee formed independently of the county to educate citizens on tax
  - Flyers sent to local business/schools
  - Post Cards handed out throughout county
  - Radio Announcements
  - Newspaper ads (Jan.31-Feb.28)
  - Yard signs at voting sites and frequently passed places throughout county
  - Commissioner Ann Keyes speaking to churches
  - "A-Sign"
    - CMO lobby, Courthouse lobby, Cooperative Extension "Water Street"
  - Present at Senior Center (Feb. 20th)



What is being used in our educational campaign?



# Post Card With QR Code

**MARCH 5TH PRIMARY ELECTION**

## 1/4 CENT LOCAL SALES TAX



- ✔ **THIS IS NOT A PROPERTY TAX INCREASE.** Tourists and other non-residents will contribute their fair share of the tax if approved.
- ✔ **About \$300,000 generated revenue from this tax remains in Washington County.**
- ✔ This tax is only one additional penny (\$0.01) on most four-dollar (\$4.00) purchases.

**SCAN HERE FOR MORE INFORMATION**



For more information on voting contact the Elections Director Dora Bell via phone at (252) 793-6017 or via email at [elections@washcount.org](mailto:elections@washcount.org)

# Campaign Yard Signs & "A"-Sign (see products on hand)





## Methods Used Not Listed

- Radio
  - Renee Collier and Asia Melton have recorded a radio ad that has begun its airing now-election.
- Mail
  - Debbie Knieper and Asia Melton have sent off many "Public Facing Documents" to local business to ensure everyone was aware of the tax facts.
- Community Speaking
  - Commissioner Ann Keyes has spoken to the congregation of many churches to inform those of the facts.
- Campaign County Video
  - Rebecca Liverman, Julie Bennett, and Asia Melton are putting together a short campaign video filled of pictures of citizens in our county spending money in local businesses.

## What can Local Option Sales Tax do for Washington County?

- Avoid a potential rise in property taxes
- Bring in an estimated \$300,000.00 in additional revenue for the county

## FAQ on Local Option Sales Tax

- **Can a county spend public money educating citizens on issues related to the referendum?**
  - Answer: Yes, similar to an election for a general obligation bond, a county may spend money to educate the public on issues related to the sales tax referendum. However, a county may not spend money advocating for or against the sales tax.

## FAQ

- **Can members of a county board of commissioners actively promote the passage of the referendum?**
  - Yes. The board of commissioners may approve resolutions in support of the passage of a referendum for the sales tax. A county commissioner may publicly endorse and support the sales tax. A county may not reimburse any expenses incurred by an elected official while the official is advocating either for or against the tax measure.

## FAQ

- **Are there restrictions on the use of the revenues?**
  - No. The sales tax is not restricted or earmarked and therefore be used for any allowed use by counties.

## FAQ

- **Is there a prescribed format for the question on the ballot?**
  - Yes. Legislation specifies how the question must be presented on the ballot:
    - Ballot Question. - The form of the question to be presented on a ballot for a special election concerning the levy of the tax authorized by this Article shall be: '[ ] FOR [ ] AGAINST Local sales and use tax at the rate of 1-quarter% (0.25%) in addition to all other State and local sales and use taxes.'

Note: The sale tax amount is set at a rate of .25%.



Thank you for your time!  
...

Commissioner Phelps told Ms. Melton that she did a great job!

Chair Keyes said she loved her enthusiasm!

Mr. Potter said that the funds for this educational project are running short to get the postcards out. He will be getting a BA/BT to the Commissioners for the additional funds (from Contingency).

STRATEGIC PLAN DISCUSSION: Mr. Curtis Potter, CM/CA, went over the Strategic Plan again with the Board. *[This document is incorporated herein by reference and will be made a part of these minutes.]*

Mr. Potter said the County will be soliciting feedback from partners and the community. There will be a Public Hearing at the next Commissioners' meeting.

BOARDS & COMMITTEES: Ms. Bennett, Clerk to the Board, spoke to the Commissioners.

**WASHINGTON COUNTY ABC BOARD:**

The Clerk stated that she put the following information in the package regarding the re-appointment of Mr. Jack Faulk.

Mr. Jack Faulk's term expired December 31, 2023. He is the Chairman of the ABC Board. He has done a fine job as the Board's leader, and they would like to see him continue to serve.

Mr. Faulk has said he would like to continue to serve if re-appointed.

The Clerk was contacted on Friday by the Washington County ABC Board, and they asked to make a few changes to the terms on their board so they would have more staggered terms.

They proposed to change Tim Spear's term from June 2025 to December 2025.

They proposed to change the re-appointment of Jack Faulk to a one-time, 4-year term, to expire, December 2027.

Discussion ensued and then the item was tabled.

FINANCE OFFICER'S REPORT: Ms. Dixon went over the budget transfers and budget amendments that were in the Commissioners' package.

Washington County  
**BUDGET TRANSFER**

**To:** Board of Commissioners

**BT #: 2024 - 061**

**From:** Curtis Potter, County Manager  
Missy Dixon, Finance Officer

**Date:** January 4, 2024

**RE:** Soil & Water

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-6060-200	Soil & Water - Departmental Supplies	1,500.00	(300.00)	1,200.00
10-6060-350	Soil & Water - Maintenance & Repair-Equipment	750.00	300.00	1,050.00
<b>Soil &amp; Water</b>		<b>2,250.00</b>	<b>-</b>	<b>2,250.00</b>

**Justification:**

This budget transfer is to move monies within the Soil & Water Budget to cover the costs of repairs needed for the boat motor and the fourwheeler.

Budget Officer's Initials CSB

Approval Date: 1/5/24

Initials:	<u>CSB</u>
Batch #:	<u>2024-061</u>
Date:	<u>1/5/2024</u>

Washington County  
**BUDGET TRANSFER**

**To:** Board of Commissioners

**BT #:** 2024 - 062

**From:** Curtis Potter, County Manager  
Missy Dixon, Finance Officer

**Date:** January 8, 2024

**RE:** Buildings-Clerk of Court

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-4265-202	Clerk of Court - Maintenance & Repair-Building	3,000.00	(1,100.00)	1,900.00
10-4265-201	Clerk of Court - Departmental Supplies	1,700.00	1,100.00	2,800.00
<b>Buildings- Clerk of Court</b>		<b>4,700.00</b>	<b>-</b>	<b>4,700.00</b>

**Justification:**

This budget transfer is to move monies within the Buildings-Clerk of Court Budget to pay for Law Books received in the Clerk of Court's Office. There was not enough monies originally budgeted to cover these costs.

**Budget Officer's Initials**                     

**Approval Date:** 1/8/24

<b>Initials:</b>	<u>                    </u>
<b>Batch #:</b>	<u>2024-062</u>
<b>Date:</b>	<u>1/9/2024</u>

Washington County  
**BUDGET TRANSFER**

**To:** Board of Commissioners

**BT #:** 2024 - 062

**From:** Curtis Potter, County Manager  
Missy Dixon, Finance Officer

**Date:** January 8, 2024

**RE:** Buildings-Clerk of Court

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-4265-202	Clerk of Court - Maintenance & Repair-Building	3,000.00	(1,100.00)	1,900.00
10-4265-201	Clerk of Court - Departmental Supplies	1,700.00	1,100.00	2,800.00
<b>Buildings- Clerk of Court</b>		<b>4,700.00</b>	<b>-</b>	<b>4,700.00</b>

**Justification:**

This budget transfer is to move monies within the Buildings-Clerk of Court Budget to pay for Law Books received in the Clerk of Court's Office. There was not enough monies originally budgeted to cover these costs.

**Budget Officer's Initials**                     

**Approval Date:** 1/8/24

<b>Initials:</b>	<u>                    </u>
<b>Batch #:</b>	<u>2024-062</u>
<b>Date:</b>	<u>1/9/2024</u>



Washington County  
**BUDGET TRANSFER**

**To:** Board of Commissioners

**BT #: 2024 - 064**

**From:** Curtis Potter, County Manager  
Missy Dixon, Finance Officer

**Date:** January 16, 2024

**RE:** Water Operations/Water Treatment

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
35-7135-350	Water Treatment-Maintenance & Repair-Equipment	40,915.00	(5,000.00)	35,915.00
35-7130-200	Water Operations-Supplies & Materials	24,250.00	5,000.00	29,250.00
<b>Water Operations/Water Treatment</b>		<b>65,165.00</b>	<b>-</b>	<b>65,165.00</b>

**Justification:**

This budget transfer is to move monies within the two Water Budgets from Treatment to Operations. This transfer is needed so that the Utilities Director can purchase needed Setters and miscellaneous parts.

**Budget Officer's Initials** CSP 1/16/24

**Approval Date:** 1/16/2024

<b>Initials:</b>	<u>MD</u>
<b>Batch #:</b>	<u>2024-064</u>
<b>Date:</b>	<u>1/17/2024</u>

Washington County  
**BUDGET TRANSFER**

To: Board of Commissioners

BT #: 2024 - 065

From: Curtis Potter, County Manager  
Missy Dixon, Finance Officer

Date: January 30, 2024

RE: Sheriff

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-4310-010	Sheriff-Salaries & Wages-Regular	805,286.00	(41.00)	805,245.00
10-4310-040	Sheriff-Salaries & Wages-Longevity	4,681.00	41.00	4,722.00
<b>Sheriff</b>		<b>809,967.00</b>	<b>-</b>	<b>809,967.00</b>

**Justification:**

This budget transfer is to move monies within the Sheriff's budget from Regular Salaries to Longevity. This transfer is needed due to a payout of prorated longevity to a retiree per the County Policy.

Budget Officer's Initials CEP

Approval Date: 1/30/24

Initials:	<u>MD</u>
Batch #:	<u>2024-065</u>
Date:	<u>1/31/2024</u>

Washington County  
**BUDGET TRANSFER**

**To:** Board of Commissioners

**BT #: 2024 - 066**

**From:** Curtis Potter, County Manager  
Missy Dixon, Finance Officer

**Date:** January 30, 2024

**RE:** SS Admin/SS Economic Support

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-5310-268	SS Admin-Food Stamps Direct Charge	5,500.00	(1,200.00)	4,300.00
10-5310-340	SS Admin-Postage	12,000.00	(1,500.00)	10,500.00
10-5310-550	SS Admin-Capital Outlay Equipment	216,900.00	(2,000.00)	214,900.00
10-5380-403	SS Economic Support-Blind Commission	2,500.00	(350.00)	2,150.00
10-5310-350	SS Admin-Maintenance & Repair-Building	20,000.00	5,050.00	25,050.00
<b>SS Admin/SS Economic Support</b>		<b>256,900.00</b>	<b>-</b>	<b>256,900.00</b>

**Justification:**

This budget transfer is to move monies within the DSS Budgets. The request is to increase the Building Repair & Maintenance Line. With the change in flooring, DSS has run into a moisture problem that will require painting the floors with DRYLOC prior to putting flooring down to avoid issues related to moisture. Additionally, DSS has worked with Maintenance to identify the need to seal the remaining copula area on the roof to protect the new roofing project and mitigate leaks. In order to maintain the warranty on the roof, Centimark will be covering the remaining copula area with rubber membrane at a cost of \$4,000.

Budget Officer's Initials CPD

Approval Date: 1/30/24

Initials:	CPD
Batch #:	2024-066
Date:	1/31/2024

Washington County  
BUDGET AMENDMENT

To: Board of Commissioners

BA #: 2024- 067

From: Curtis Potter, County Manager  
Missy Dixon, Finance Officer

Date: February 5, 2024

RE: Facilities/Sheriff/Senior Center/Cooperative Extension

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-3353-000	Insurance Proceeds	(47,035.00)	(3,367.00)	(50,402.00)
10-4265-256	Facilities-Insurance Claims	14,094.00	3,367.00	17,461.00
<b>Facilities</b>				
10-3540-020	Gun Permits Discretionary-County Portion	(2,670.00)	(820.00)	(3,490.00)
10-4310-611	Gun Permits Discretionary-County Portion	45,100.00	820.00	45,920.00
10-3540-030	Gun Permits-State Portion	(3,135.00)	(995.00)	(4,130.00)
10-4310-612	Gun Permits-State Portion	5,165.00	995.00	6,160.00
10-3540-040	Finger Printing	(680.00)	(120.00)	(800.00)
10-4310-613	Finger Printing	6,345.00	120.00	6,465.00
<b>Sheriff</b>				
10-3509-010	Senior Center Trips	(3,881.00)	(2,943.00)	(6,824.00)
10-5150-380	Senior Center Trips	4,704.00	2,943.00	7,647.00
10-3509-020	Senior Center Donations	(5.00)	(40.00)	(45.00)
10-5150-650	Senior Center Donations	4,619.00	40.00	4,659.00
<b>Senior Center</b>				
10-3500-280	MIPPA Grant-Medicaid Improvement for Patients	(2,500.00)	(689.00)	(3,189.00)
10-6050-998	MIPPA Grant-Medicaid Improvement for Patients	2,500.00	689.00	3,189.00
<b>Cooperative Extension</b>				
<b>Balanced:</b>		<b>22,621.00</b>	<b>-</b>	<b>22,621.00</b>

Justification:

This amendment is being done for the following: to budget for insurance monies received for the repair of a Sheriff's Charger that hit a bear, to budget additional revenue received for gun permits and finger printing, to budget for additional monies received for Senior Center trips and donations, and to budget for additional monies in the MIPPA Grant line as we have been notified that we are receiving more funding this fiscal year than originally thought.

Approval Date: \_\_\_\_\_

Bd. Clerk's Init: \_\_\_\_\_

Initials:	
Batch #:	
Date:	

Washington County  
**BUDGET AMENDMENT**

To: Board of Commissioners

BA #: 2024- 068

From: Curtis Potter, County Manager  
Missy Dixon, Finance Officer

Date: February 5, 2024

RE: School Capital Outlay/Opioid/Projects & Grants

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
21-3230-402	Truist PK-12 Financing-Earned Income	(169,683.15)	(65,723.00)	(235,406.15)
21-5912-701	Truist PK-12 Loan-Expense-Earned Income	255,862.19	65,723.00	321,585.19
<b>School Capital Outlay</b>				
50-3290-000	Interest Earned	(284.27)	(16.53)	(300.80)
50-9990-000	Contingency	67,465.92	16.53	67,482.45
<b>Opioid</b>				
58-3290-000	Interest Earned	(6,921.95)	(749.74)	(7,671.69)
58-4100-001	Expenditure of Interest Earned	6,922.13	749.74	7,671.87
<b>Projects &amp; Grants</b>				
<b>Balanced:</b>		<b>153,360.87</b>	<b>-</b>	<b>153,360.87</b>

**Justification:**

This amendment is being done to budget for interest earned on the School Capital Outlay Loan Funds, the Opioid Funds and the Projects & Grants Funds held in the bank.

Approval Date: \_\_\_\_\_

Bd. Clerk's Init: \_\_\_\_\_

Initials:
Batch #:
Date:

Washington County  
BUDGET AMENDMENT

To: Board of Commissioners

BA #: 2024- 069

From: Curtis Potter, County Manager  
Missy Dixon, Finance Officer

Date: February 5, 2024

RE: SS Admin/SS Economic Support

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-3490-000	DSS-Administrative Reimbursement	(2,686,875.00)	26,340.00	(2,660,535.00)
10-5380-404	SS Economic Support - CIP/LIEAP Supplements	40,000.00	(25,618.00)	14,382.00
10-5380-405	SS Economic Support - LIHWAP-Low Income Housing Water Assist	15,146.00	(722.00)	14,424.00
<b>SS Admin/SS Economic Support</b>				
<b>Balanced:</b>		<b>(2,631,729.00)</b>	<b>-</b>	<b>(2,631,729.00)</b>

Justification:

This amendment is being done to reduce the budgets for the CIP/LIEAP Supplement Line and the Low Income Housing Water Assistance Line as both of these programs have come to an end and the remaining funds will not be allocated from the state.

Approval Date: \_\_\_\_\_

Bd. Clerk's Init: \_\_\_\_\_

Initials:
Batch #:
Date:

Washington County  
BUDGET AMENDMENT

To: Board of Commissioners

BA #: 2024- 070

From: Curtis Potter, County Manager  
Missy Dixon, Finance Officer

Date: February 5, 2024

RE: SS Admin/SS Economic Support

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-3490-000	DSS-Administrative Reimbursement	(2,660,535.00)	(7,500.00)	(2,668,035.00)
10-5380-379	SS Economic Support-Special Assistance	90,000.00	(5,000.00)	85,000.00
10-5380-381	SS Economic Support-Title IV-E Adoption	24,150.00	(2,500.00)	21,650.00
10-5310-310	SS Admin-Travel	7,000.00	5,000.00	12,000.00
10-5310-315	SS Admin-Training	16,000.00	10,000.00	26,000.00
<b>SS Admin/SS Economic Support</b>				
<b>Balanced:</b>		<b>(2,523,385.00)</b>	<b>-</b>	<b>(2,523,385.00)</b>

Justification:

This amendment is being done as a result of the State opening up in person trainings since COVID and with all of the changes evolving from Medicaid Expansion, Child Welfare Scrutiny and overall Personnel Management. The Agency is in need of a larger amount of funds than originally budgeted for training and meeting expenses to address the areas of change. With this amendment, funds are being moved from lines which are non-reimbursable to lines that are approximately 50% reimbursable by the state therefore generating some additional revenue.

Approval Date: \_\_\_\_\_

Bd. Clerk's Init: \_\_\_\_\_

Initials:
Batch #:
Date:

Washington County  
**BUDGET AMENDMENT**

To: Board of Commissioners

BA #: 2024- 071

From: Curtis Potter, County Manager  
Missy Dixon, Finance Officer

Date: February 5, 2024

RE: School Capital Outlay

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
21-3230-400	Grant-Needs Based Public School Capital Fund	(48,679,922.78)	859,781.22	(47,820,141.56)
21-3990-000	Appropriated Fund Balance	(18,077,739.49)	(859,781.22)	(18,937,520.71)
<b>School Capital Outlay</b>				
<b>Balanced:</b>		<b>(66,757,662.27)</b>	<b>-</b>	<b>(66,757,662.27)</b>

**Justification:**

This amendment is being done to reduce the budgeted amount in the Needs Based Grant Revenue line and increase the appropriated Fund Balance. After making the revenue correction that was discussed at last months meeting, it was noted that the grant line was overbudgeted by the amount of monies that the County had already received from NCDPI. These unspent funds had closed to fund balance at 6/30/23 and therefore should have been allocated back out of fund balance in the new fiscal year.

Approval Date: \_\_\_\_\_

Bd. Clerk's Init: \_\_\_\_\_

Initials:

Batch #:

Date:

Washington County  
**BUDGET AMENDMENT**

To: Board of Commissioners

BA #: 2024- 072

From: Curtis Potter, County Manager  
Missy Dixon, Finance Officer

Date: February 5, 2024

RE: EMS

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
37-3902-000	Appropriated Fund Balance-EMS	(151,737.00)	(17,478.00)	(169,215.00)
37-4330-550	EMS-Capital Outlay-Equipment	-	17,478.00	17,478.00
<b>EMS</b>				
<b>Balanced:</b>		<b>(151,737.00)</b>	<b>-</b>	<b>(151,737.00)</b>

**Justification:**

This amendment is being done to allocate \$17,478 from the EMS Fund Balance to purchase 2 Lucas Devices. This was the device that was demonstrated to you by the EMS Director during our budget meetings. The total purchase price is currently \$35,078 for both devices. We were able to get written consent to use our funding of \$16,100 from the DUKE RACE-CARS Grant towards this purchase. That along with the \$1,500 Weyerhaeuser Giving Grant and the appropriated fund balance will allow us to obtain this life saving equipment.

Approval Date: \_\_\_\_\_

Bd. Clerk's Init: \_\_\_\_\_

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**Commissioner Phelps made a motion to approve the budget transfers/ amendments #2024-61 - #2024-72 as presented. Commissioner Walker seconded. Motion carried unanimously.**

**OTHER ITEMS BY CHAIR, COMMISSIONERS, COUNTY MANAGER/ COUNTY ATTORNEY OR CLERK:**

Ms. Bennett, Clerk to the Board, stated that the Board needed to nominate a Voting Delegate for the upcoming NACo Legislative Conference. Commissioner Johnson is attending that conference. Commissioner Johnson stated that no Washington County taxpayer money is funding this trip.

**Commissioner Spruill made a motion to nominate Commissioner Johnson as Washington County's NACo Voting Delegate. Commissioner CP seconded. Motion carried unanimously.**

Commissioner Spruill will be attending a Coastal Resources meeting in Wilmington, February 21-22, 2024.

Commissioner Johnson will be attending a NC Leadership Class. She will also be at UNC SOG handing out certificates for graduates of a leadership class.

Mr. Potter stated that the Department Head Meeting being held on Feb 7 will be for the Budget Kickoff. Other items/meetings he noted are:

- E-courts went live today.
- Drainage Advisory Mtg Friday, Feb 9 @ 8:30 AM @ Cooperative Extension
- Feb 20 is the "go live" date for our new phone system (VoIP)
- Feb 15 hybrid mtg @ 2:00 PM NC resources for 250<sup>th</sup> celebration of the US
- Feb 19 Airport Advisory Committee Mtg
- Feb 20 Golden Leaf will be here
- Early voting starts on Feb 15
- Ribbon cutting for Agape on Feb 8 @ 1:00 PM

Mr. Potter said he is still hammering out details on the change order for school construction contract. He is putting the joint meeting off with the BoE until the Feb 27 (or 20 if need be) or wait till our March 4 Commissioners' mtg.

Ms. Bennett noted that the Board meeting for March, which is usually held in Roper, will be held in the Commissioners' Room due to voting at BCCC/WCC.

Chair Keyes said she was teaching at 100 Counties Be Prepared meeting last week in Asheville. She also mentioned there will be a documentary on the Town of Roper later in Feb.



Commissioner Spruill said the Plymouth Volunteer Fire Department will be having a pancake supper Tues. Feb 6 and the Roper Volunteer Fire Department will be selling BBQ plates on Feb. 16.

**Commissioner Johnson made a motion to go into Closed Session pursuant to NCGS§143-318.11(a)(3) (attorney-client privilege and NCGS §143-318.11(a)(6) (personnel). Commissioner Phelps seconded. Motion carried unanimously.**

Back in Open Session, with no further business to discuss, **Commissioner Spruill made a motion to adjourn the meeting. Commissioner Phelps seconded. Motion carried unanimously.**

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Ann C. Keyes  
Chair

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Julie J. Bennett, MMC, NCMCC  
Clerk to the Board