

**Board of Commissioners
Regular Meeting
November 6, 2023**



WASHINGTON COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING AGENDA
MONDAY, NOVEMBER 6, 2023
**COMMISSIONERS' ROOM, 116 ADAMS STREET
PLYMOUTH, NC 27962**

- 6:00 PM Call to Order—Chair Walker
- 6:01 PM Invocation / Pledge
Additions / Deletions
Approval of Meeting Agenda
- Item 1 6:05 PM Consent Agenda:
- a) Regular Session Minutes: August 7, 2023, September 5, 2023, and October 2, 2023;
Special Called Meeting Minutes: August 28, 2023, September 26, 2023, October 24, 2023, and November 1, 2023
Closed Session Minutes: July 5, 2022, August 1, 2022, September 6, 2022, October 3, 2022, November 7, 2022, December 5, 2022, January 2023, February 6, 2023, March 6, 2023, April 3, 2023, May 1, 2023, June 5, 2023, August 2023, and October 23, 2023
 - b) Tax Refunds & Releases & Insolvent Accounts
 - c) RESO 2023-034 Surplus Real Property—519 Jefferson Ave.
 - d) RESO 2023-035 Surplus Real Property—305 E. Fourth St.
 - e) RESO 2023-036 Surplus Real Property—West Main St.
 - f) Proclamation 2023-037: Veterans Day 2023
- Item 2 6:10 PM Public Forum (3–5-minute limit per speaker)
- Item 3 6:20 PM Departmental Information Update— Cooperative Extension’s “Report to the People”: Ms. Rebecca Liverman, Cooperative Extension Director & Staff
- Item 4 6:40 PM 4 Life Training Awareness in Washington County: Ms. Annette Ward, EMS Deputy Director
- Item 5 6:50 PM Update on Center for Family Violence Prevention: Ms. Doretha Garrett, Victim Advocate II
- Item 6 7:00 PM Rezoning Public Hearing: Mr. Allen Pittman, Planning/Inspections/Safety Director
- Item 7 7:20 PM Exempt Flex Time Off Policy, Mr. Curtis Potter, CM/CA
- Item 8 7:30 PM Boards & Committees: Julie J. Bennett, Clerk to the Board
- a) Appoint New Trustee to the Beaufort County Community College Board of Trustees

November 2, 2023 6:45:47 PM

- Item 9 7:40 PM Finance Officer's Report, Budget Amendments/Budget Transfers: Ms. Missy Dixon, Finance Officer
- Item 10 7:50 PM Other Items by Chair, Commissioners: CM/CA, Finance Officer, or Clerk
a) Travel Per Diem Policy, Mr. Curtis Potter
- Item 11 8:00 PM Closed Session has been scheduled according to NCGS§143-318.11(a)(3) (attorney-client privilege and NCGS §143-318.11(a)(6) (personnel)

Recess/Adjourn

WASHINGTON COUNTY BOARD OF COMMISSIONERS
AGENDA STATEMENT

ITEM NO: 1

DATE: November 6, 2023

ITEM: Consent Agenda

SUMMARY EXPLANATION:

- a) Regular Session Minutes: August 7, 2023, September 5, 2023, and October 2, 2023;
Special Called Meeting Minutes: August 28, 2023, September 26, 2023, October 24, 2023, and November 1, 2023
Closed Session Minutes: July 5, 2022, August 1, 2022, September 6, 2022, October 3, 2022, November 7, 2022, December 5, 2022, January 2023, February 6, 2023, March 6, 2023, April 3, 2023, May 1, 2023, June 5, 2023, August 2023, and October 23, 2023
The Regular Session and Special Called Meeting Minutes will be attached at the end of this package. You have already received all of the Closed Session Meeting Minutes and your approval of the Consent Agenda tonight will also include your approval of those minutes.
- b) Tax Refunds & Releases & Insolvent Accounts
See attached.
- c) RESO 2023-034 Surplus Real Property—519 Jefferson Ave.
- d) RESO 2023-035 Surplus Real Property—305 E. Fourth St.
- e) RESO 2023-036 Surplus Real Property—West Main St.
All of these are attached.
- f) Proclamation 2023-037: Veterans Day 2023
See attached.



North Carolina Vehicle Tax System

NCVTS Pending Refund report

Report Date
10/30/2023 10:37:37

Oct-23

Payee Name	Primary Owner	Address 1	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description	Refund Reason	Create Date	Tax Juris	Levy Type	Change	Interest Change	Total Change	
BASNIGHT, LUTRELL JR	BASNIGHT, LUTRELL JR	106 POND PINE DR	PLYMOUTH, NC 27962	Proration	0026488300	CLC3981	PENDING	97324630	Refund Generated due to proration on Bill #0026488300-2022-	Tag Surrender	10/11/2023	W Tax		(\$73.79)	\$0.00	(\$73.79)	
																Refund	\$73.79
BOWEN, DOUGLAS KEITH	BOWEN, DOUGLAS KEITH	134 SHELLY DR	PLYMOUTH, NC 27962	Proration	0019295131	PYX3052	PENDING	97511585	Refund Generated due to proration on Bill #0019295131-2022-	Tag Surrender	10/19/2023	W Tax		(\$8.41)	\$0.00	(\$8.41)	
																Refund	\$8.41
BURNETTE, RODNEY EARL	BURNETTE, RODNEY EARL	10211 HWY 32 N	ROPER, NC 27970	Proration	0073189035	REL9740	PENDING	97481850	Refund Generated due to proration on Bill #0073189035-2022-	Vehicle Sold	10/18/2023	W Tax		(\$8.22)	\$0.00	(\$8.22)	
																Refund	\$8.22
COLEY, VELMARIA MCLEAN	COLEY, VELMARIA MCLEAN	2 OLDE TOWNE APARTMENTS	PLYMOUTH, NC 27962	Proration	0066256056	JDH6250	PENDING	292354113	Refund Generated due to proration on Bill #0066256056-2022-0000-00	Tag Surrender	10/17/2023	W Tax		(\$51.36)	\$0.00	(\$51.36)	
												P Tax		(\$32.62)	\$0.00	(\$32.62)	
												P Vehi cle Fee		\$0.00	\$0.00	\$0.00	
																Refund	\$83.98
FREEMAN, ANGELA	FREEMAN, ANGELA	PO BOX 231	PLYMOUTH, NC 27962	Proration	0074743813	VCC1407	PENDING	97451369	Refund Generated due to proration on Bill #0074743813-2023-0000-00	Tag Surrender	10/17/2023	W Tax		(\$35.70)	\$0.00	(\$35.70)	
																Refund	\$35.70
HILL, THALLETA	HILL, THALLETA	PO BOX 1	PLYMOUTH, NC 27962	Proration	0073111395	KHR2645	PENDING	292534494	Refund Generated due to proration on Bill #0073111395-2022-0000-00	Tag Surrender	10/19/2023	W Tax		(\$5.50)	\$0.00	(\$5.50)	
												P Tax		(\$3.49)	\$0.00	(\$3.49)	
												P Vehi cle Fee		\$0.00	\$0.00	\$0.00	
HILL, THALLETA	HILL, THALLETA	PO BOX 1	PLYMOUTH, NC 27962	Proration	0073854194	HJB1533	PENDING	292534488	Refund Generated due to proration on Bill #0073854194-2023-0000-00	Tag Surrender	10/19/2023	W Tax		(\$26.28)	\$0.00	(\$26.28)	
												R Tax		(\$25.35)	\$0.00	(\$25.35)	
												R Vehi cle Fee		\$0.00	\$0.00	\$0.00	
MUNOZ, MARY MATHIS	MUNOZ, MARY MATHIS	1310 ALBEMARLE BEACH RD	ROPER, NC 27970	Proration	0053933979	FAB9245	PENDING	97620468	Refund Generated due to proration on Bill #0053933979-2022-0000-00	Tag Surrender	10/24/2023	W Tax		(\$17.07)	\$0.00	(\$17.07)	
																Refund	\$17.07
NORMAN, GERALDINE HYMAN	NORMAN, GERALDINE HYMAN	3637 US HIGHWAY 64 E	PLYMOUTH, NC 27962	Adjustment < \$100	0074705163	KLC5983	PENDING	291974151	Refund Generated due to adjustment on Bill #0074705163-2023-0000	Situs error	10/11/2023	W Tax		\$0.00	\$0.00	\$0.00	
												P Tax		(\$77.76)	\$0.00	(\$77.76)	
												P Vehi cle Fee		(\$15.00)	\$0.00	(\$15.00)	
NORMAN, JAMIE ALICIA	NORMAN, JAMIE ALICIA	3637 US HIGHWAY 64 E	PLYMOUTH, NC 27962	Proration	0059719422	JBP6713	PENDING	97324719	Refund Generated due to proration on Bill #0059719422-2022-	Tag Surrender	10/11/2023	W Tax		(\$56.35)	\$0.00	(\$56.35)	
																Refund	\$56.35
PHELPS, PAUL WAYNE	PHELPS, PAUL WAYNE	280 BEASLEY ROAD EXT	ROPER, NC 27970	Adjustment < \$100	0074624312	8Y6651	PENDING	194393374	Refund Generated due to adjustment on Bill #0074624312-2023-0000	Situs error	10/05/2023	W Tax		\$0.00	\$0.00	\$0.00	
												P Tax		(\$48.60)	\$0.00	(\$48.60)	
																Refund	\$48.60



North Carolina Vehicle Tax System

NCVTS Pending Refund report

Report Date
10/30/2023 10:37:37

Oct-23

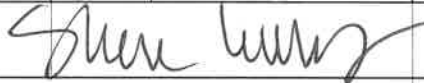
SAWYER, DOROTHY COMBS	SAWYER, DOROTHY COMBS	PO BOX 219	CRESWELL, NC 27928	Proration	0030778250	DHS9566	PENDING	97352388	Refund Generated due to proration on Bill #0030778250-2022-2022-0000-00	Tag Surrender	10/12/2023	W	Tax	(\$97.40)	\$0.00	(\$97.40)				
																Refund	\$97.40			
SIERRA, MARIA LUZIANIA	SIERRA, MARIA LUZIANIA	PO BOX 23	PLYMOUTH, NC 27962	Proration	0047028827	FMX1072	PENDING	97120766	Refund Generated due to proration on Bill #0047028827-2022-	Tag Surrender	10/02/2023	W	Tax	(\$30.39)	\$0.00	(\$30.39)				
																Refund	\$30.39			
VINES, JAVO'N CHRISTOPHER	VINES, JAVO'N CHRISTOPHER	108 PATTON CT	PLYMOUTH, NC 27962	Proration	0066380046	JHV3926	PENDING	292860891	Refund Generated due to proration on Bill #0066380046-2022-2022-0000-00	Tag Surrender	10/24/2023	W	Tax	(\$107.03)	\$0.00	(\$107.03)				
																P	Tax	(\$67.99)	\$0.00	(\$67.99)
																P	Vehi cle Fee	\$0.00	\$0.00	\$0.00
WOODARD, TESSA MARIE	WOODARD, TESSA MARIE	592 ARNOLDS BEACH RD	ROPER, NC 27970	Proration	0070365122	HMT7542	PENDING	97722986	Refund Generated due to proration on Bill #0070365122-2022-2022-0000-00	Tag Surrender	10/27/2023	W	Tax	(\$97.43)	\$0.00	(\$97.43)				
																Refund	\$97.43			
																Refund Total	\$885.74			

 10/31/23
Requested by Tax Administrator Date

"Approved by the Washington County Board of Commissioners meeting held _____, 2023"

Clerk to the Board of Commissioners

WASHINGTON COUNTY
 REAL ESTATE PERSONAL PROPERTY REFUNDS AND RELEASES
 OCTOBER 2023

DATE	NAME	TICKET YEAR	ACCOUNT #	SITUS	PARCEL #	AMOUNT REL	AMOUNT REF	REASON
10/31/23	Lancaster, Elizabeth & Paul	2023 3217	28958	4		\$49.99		Release taxes for over-assessment
10/31/23	Lancaster, Elizabeth & Paul	2023 3217	28958	6		\$0.60		Release taxes for over-assessment
10/31/23	Phelps, Edward	2023 7176	38661	1		\$4.71		Over -assessment on 1986 Trai
10/31/23	Phelps, Edward	2023 7176	38661	6		\$0.06		Over -assessment on 1986 Trai
10/31/23	Smith, Larry	2023 10183	46927	4		\$54.27		Larry is deceased and the personal property was given to his grandson in 2019
10/31/23	Smith, Larry	2023 10183	46927	6		\$0.62		Larry is deceased and the personal property was given to his grandson in 2019
10/31/23	Spear Teresa Voliva	2023 3755	47549	4		\$28.01		Over -assessment on 2021 boat trailer
10/31/23	Spear Teresa Voliva	2023 3755	47549	6		\$0.33		Over-assessment on 2021 boat trailer
10/31/23	Tetterton, Robert Jewel	2023 8145	9780	1		\$58.35		Over-assessment on 2019 road trailer
10/31/23	Tetterton, Robert Jewel	2023 8145	9780	6		\$0.69		Over-assessment on 2019 road trailer
		10/31/23		"Approved by the Washington County Board of				
Requested by Tax Administrator			Date		Commissioners meeting held _____, 2023"			
Clerk to the Board of Commissioners								

SITUS CODES:
 1 - PLYMOUTH
 2 - LEES MILLS, ROPER
 3 - SKINNERSVILLE / CRESWELL
 4 - SCUPPERNONG / CRESWELL
 34- TOWN OF CRESWELL
 06-WATERSHED

COUNTY OF WASHINGTON

BOARD OF COMMISSIONERS

COMMISSIONERS:

JULIUS WALKER, JR., CHAIR
ANN C. KEYES, VICE-CHAIR
TRACEY A. JOHNSON
CAROL V. PHELPS
JOHN C. SPRUILL



POST OFFICE BOX 1007 PLYMOUTH,
NORTH CAROLINA 27962
OFFICE (252) 793-5823

ADMINISTRATION STAFF:

CURTIS S. POTTER
COUNTY MANAGER/COUNTY ATTORNEY
cpotter@washconc.org

CATHERINE "MISSY" DIXON
FINANCE OFFICER
mdixon@washconc.org

JULIE J. BENNETT, MMC, NCMCC
CLERK TO THE BOARD
jbennett@washconc.org

RESOLUTION 2023-034

RESOLUTION AUTHORIZING SALE OF REAL PROPERTY, 519 JEFFERSON ST., BY ELECTRONIC PUBLIC AUCTION PURSUANT TO G.S. 160 A-270

WHEREAS, G.S. 160A-270 authorizes the Board of County Commissioners of Washington County to sell real property at public auction, including electronic public auction, upon adoption of a resolution authorizing the appropriate official to dispose of the property at public auction subject to the Board's acceptance of the highest bid; and

WHEREAS, the Town of Plymouth approved this sale via Resolution; and

WHEREAS, the County Manager has recommended that the property, described below, should be sold at public auction as surplus property;

- 1. 519 Jefferson Street - PLYMOUTH NC; Tax Pin #6767.11-65-8776; Deed Book 295, Page 585;**
- 2. GIS MAP (see Attachment A)**
- 3. Approximate estimated tax value and back taxes owed is \$11,717.78; County = \$6,042.76 & Town = \$5,675.02 (See Attachment B)**

NOW THEREFORE, THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY HEREBY RESOLVES AS FOLLOWS:

- The County Manager or their designee is authorized to sell by electronic auction at www.govdeals.com the surplus property described above; advertising from November 8, 2023 – December 9, 2023, and bidding December 10 – December 30, 2023; following approval of this resolution.
- Electronic advertisements of the sale of real property, described above, shall be posted at least 30 calendar days prior to the date on which bidding for the property opens.

3. Electronic advertisements shall be posted on the Washington County website and, where feasible, by other electronic means through which notice of the electronic auction may be broadly advertised.
4. Electronic advertisements shall identify and provide a general description of the property to be sold, the date and time at which electronic bidding opens, the electronic address where information about the property to be sold can be found, a reference to the resolution authorizing the sale, and any other relevant terms and conditions of sale.
5. After conclusion of the bid process, the results shall be reported to the Board at their next regularly scheduled meeting, and the Board shall accept or reject the bid within 30 days of said report.

Adopted this the _____ of _____, 2023.

Julius Walker, Jr. Chair
Washington County Board of Commissioner

ATTEST:



Julie J. Bennett, MMC, NCMCC
Clerk to the Board

(COUNTY SEAL)

Washington County, NC



10/26/2023, 12:49:30 PM

-  Parcels
-  Centerlines

washington_nc_anno100
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washington_nc_anno400

anno

Washington County Resolution 2023-034

Esri Community Maps Contributors, State of North Carolina DOT, © OpenStreetMap, Microsoft, Esri, HERE, Garmin, SafeGraph, Geotechnologies, Inc., METN/ASA, USGS, EPA, NPS, US Census Bureau, USDA

Attachment B

County and Town Tax

Plymouth Tax

Totals By Revenue:

Revenue Name:	Amount:
Advertising Real	\$70.00
Attorney Fee	\$600.00
Interest Real	\$1,805.55
Late Listing Real	\$50.00
Principle Real	\$2,662.90
Suit Cost	\$311.57
Tax Lien	\$175.00
Total:	\$5,675.02
Total:	\$5,675.02

PIN	County Tax		TAX YEAR	Sep-23	ATTY FEES & SUIT COSTS	ADD'L TAXES & INTEREST	Sep-23
	OWNER NAME						
6767.11-65-8776	[REDACTED]		2011	\$ 449.58	\$ -	\$ -	\$ 449.58
6767.11-65-8776			2012	\$ 430.26	\$ -	\$ -	\$ 430.26
6767.11-65-8776			2013	\$ 478.52	\$ -	\$ -	\$ 478.52
6767.11-65-8776			2014	\$ 455.96	\$ -	\$ -	\$ 455.96
6767.11-65-8776			2015	\$ 597.09	\$ 911.57	\$ -	\$ 1,508.66
6767.11-65-8776			2016	\$ 421.31	\$ -	\$ -	\$ 421.31
6767.11-65-8776			2017	\$ 424.50	\$ -	\$ -	\$ 424.50
6767.11-65-8776			2018	\$ 400.14	\$ -	\$ -	\$ 400.14
6767.11-65-8776			2019	\$ 375.78	\$ -	\$ -	\$ 375.78
6767.11-65-8776			2020	\$ 351.42	\$ -	\$ -	\$ 351.42
6767.11-65-8776			2021	\$ 271.62	\$ -	\$ -	\$ 271.62
6767.11-65-8776			2022	\$ 251.46	\$ -	\$ -	\$ 251.46
6767.11-65-8776			2023	\$ 223.55	\$ -	\$ -	\$ 223.55
	Total Due			\$ 5,131.19	\$ 911.57	\$ -	\$ 6,042.76

COUNTY OF WASHINGTON

BOARD OF COMMISSIONERS

COMMISSIONERS:

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TRACEY A. JOHNSON
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JOHN C. SPRUILL



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JULIE J. BENNETT, MMC, NCMCC
CLERK TO THE BOARD
jbennett@washconc.org

RESOLUTION 2023-035

RESOLUTION AUTHORIZING SALE OF REAL PROPERTY, 305 E. FOURTH ST., BY ELECTRONIC PUBLIC AUCTION PURSUANT TO G.S. 160 A-270

WHEREAS, G.S. 160A-270 authorizes the Board of County Commissioners of Washington County to sell real property at public auction, including electronic public auction, upon adoption of a resolution authorizing the appropriate official to dispose of the property at public auction subject to the Board's acceptance of the highest bid; and

WHEREAS, the Town of Plymouth approved this sale via Resolution; and

WHEREAS, the County Manager has recommended that the property, described below, should be sold at public auction as surplus property;

1. **305 E. Fourth Street - PLYMOUTH NC; Tax Pin #6767.12-87-0328; Deed Book 549, Page 543;**
2. **GIS MAP (see Attachment A)**
3. **Approximate estimated tax value and back taxes owed is \$13,152.20; County = \$803.99 & Town = \$12,348.21(See Attachment B)**

NOW THEREFORE, THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY HEREBY RESOLVES AS FOLLOWS:

1. The County Manager or their designee is authorized to sell by electronic auction at www.govdeals.com the surplus property described above; advertising from November 8, 2023 – December 9, 2023, and bidding December 10 – December 30, 2023; following approval of this resolution.
2. Electronic advertisements of the sale of real property, described above, shall be posted at least 30 calendar days prior to the date on which bidding for the property opens.

3. Electronic advertisements shall be posted on the Washington County website and, where feasible, by other electronic means through which notice of the electronic auction may be broadly advertised.
4. Electronic advertisements shall identify and provide a general description of the property to be sold, the date and time at which electronic bidding opens, the electronic address where information about the property to be sold can be found, a reference to the resolution authorizing the sale, and any other relevant terms and conditions of sale.
5. After conclusion of the bid process, the results shall be reported to the Board at their next regularly scheduled meeting, and the Board shall accept or reject the bid within 30 days of said report.

Adopted this the _____ of _____, 2023.

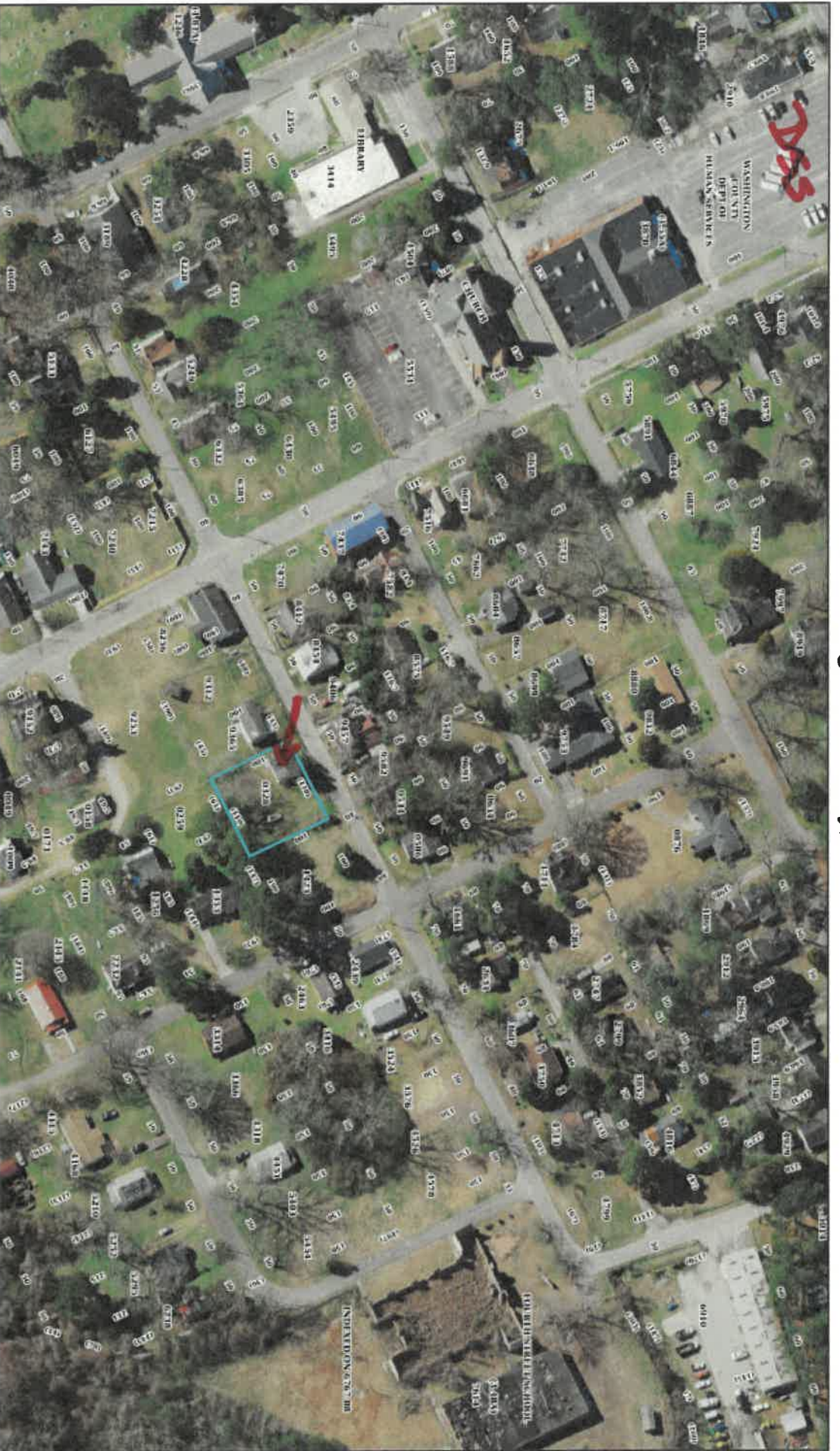
Julius Walker, Jr. Chair
Washington County Board of Commissioner

ATTEST:

Julie J. Bennett, MMC, NCMCC
Clerk to the Board

(COUNTY SEAL)

Washington County, NC



10/26/2023, 4:26:01 PM
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washington_nc_anno2.00
washington_nc_anno4.00

anno

Washington County Resolution 2023-035

Attachment A

305 E. Fourth Street



Eri Community Maps Contributors, State of North Carolina DOT, © OpenStreetMap, Microsoft, Esri, HERE, Garmin, SafeGraph, GeoTechnologies, Inc, METI/USA, USGS, EPA, NPS, US Census Bureau, USDA

Attachment B

Plymouth Tax

Trans ID	Trans Date	Trans Amt	Tax Year	Full Name	Trans Type Desc	Prop Address	Source Date	Prop Pin	Prop Bal
187434	9/6/2023	\$45.90	2023	[REDACTED]	REGULAR BILL	305 E FOURTH	9/6/2023	6767.12-87-032	\$12,348.21
185364	9/11/2023	60.45	2022	[REDACTED]	INTEREST		9/11/2023	6767.12-87-032	\$13,249.71

County Tax

PIN	OWNER NAME	TAX YEAR	Sep-23	ATTY FEES & SUIT COSTS	Payments by Taxpayer	Sep-23
6767.12-87-0328	[REDACTED]	2019	\$ 230.75	\$ 813.73	\$ (949.33)	\$ 230.75
6767.12-87-0328	[REDACTED]	2020	\$ 270.65	\$ -	\$ -	\$ 270.65
6767.12-87-0328	[REDACTED]	2021	\$ 119.37	\$ -	\$ -	\$ 119.37
6767.12-87-0328	[REDACTED]	2022	\$ 110.97	\$ -	\$ -	\$ 110.97
6767.12-87-0328	[REDACTED]	2023	\$ 72.25	\$ -	\$ -	\$ 72.25
Total Due:			\$ 803.99	\$ 813.73	\$ (949.33)	\$ 803.99

COUNTY OF WASHINGTON

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JULIE J. BENNETT, MMC, NCMCC
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jbennett@washconc.org

RESOLUTION 2023-036

RESOLUTION AUTHORIZING SALE OF REAL PROPERTY, WEST MAIN STREET, BY ELECTRONIC PUBLIC AUCTION PURSUANT TO G.S. 160 A-270

WHEREAS, G.S. 160A-270 authorizes the Board of County Commissioners of Washington County to sell real property at public auction, including electronic public auction, upon adoption of a resolution authorizing the appropriate official to dispose of the property at public auction subject to the Board's acceptance of the highest bid; and

WHEREAS, the Town of Plymouth approved this sale via Resolution; and

WHEREAS, the County Manager has recommended that the property, described below, should be sold at public auction as surplus property;

- 1. West Main Street - PLYMOUTH NC; Tax Pin #6767.11-57-2155; Deed Book 176, Page 488;**
- 2. GIS MAP (see Attachment A)**
- 3. Approximate estimated tax value \$3,000 and back taxes owed is \$3,183.08; County = \$1,753.92 & Town = \$1,429.16(See Attachment B)**

NOW THEREFORE, THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY HEREBY RESOLVES AS FOLLOWS:

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3. Electronic advertisements shall be posted on the Washington County website and, where feasible, by other electronic means through which notice of the electronic auction may be broadly advertised.
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5. After conclusion of the bid process, the results shall be reported to the Board at their next regularly scheduled meeting, and the Board shall accept or reject the bid within 30 days of said report.

Adopted this the _____ of _____, 2023.

Julius Walker, Jr. Chair
Washington County Board of Commissioner

ATTEST:

Julie J. Bennett, MMC, NCMCC
Clerk to the Board

(COUNTY SEAL)

Attachment B

West Main Street, Plymouth

Town Tax

Trans ID	Trans Date	Trans Amt	Tax Year	Full Name	Trans Type Desc	Prop Address	Batch ID	Source Date	Prop Pin	Prop Bal
186771	9/6/2023	\$16.20	2023	[REDACTED]	REGULAR BILL	MAIN ST	45079	9/6/2023	6767.11-57-21	\$1,429.16
185615	9/1/2023	\$0.12	2023	MILLAGE						

County Tax

PIN	OWNER NAME	TAX YEAR	Sep-23	ATTY FEES & SUIT COSTS	ADD'L TAXES & INTEREST	BALANCE
6767.11-57-2155	[REDACTED]	2010	\$ 45.62	\$ -	\$ -	\$ 45.62
6767.11-57-2155	[REDACTED]	2011	\$ 43.94	\$ -	\$ -	\$ 43.94
6767.11-57-2155	[REDACTED]	2012	\$ 42.26	\$ -	\$ -	\$ 42.26
6767.11-57-2155	[REDACTED]	2013	\$ 50.05	\$ -	\$ -	\$ 50.05
6767.11-57-2155	[REDACTED]	2014	\$ 199.64	\$ 996.97	\$ -	\$ 1,196.61
6767.11-57-2155	[REDACTED]	2015	\$ 45.73	\$ -	\$ -	\$ 45.73
6767.11-57-2155	[REDACTED]	2016	\$ 44.19	\$ -	\$ -	\$ 44.19
6767.11-57-2155	[REDACTED]	2017	\$ 49.09	\$ -	\$ -	\$ 49.09
6767.11-57-2155	[REDACTED]	2018	\$ 46.81	\$ -	\$ -	\$ 46.81
6767.11-57-2155	[REDACTED]	2019	\$ 44.53	\$ -	\$ -	\$ 44.53
6767.11-57-2155	[REDACTED]	2020	\$ 42.25	\$ -	\$ -	\$ 42.25
6767.11-57-2155	[REDACTED]	2021	\$ 39.81	\$ -	\$ -	\$ 39.81
6767.11-57-2155	[REDACTED]	2022	\$ 37.53	\$ -	\$ -	\$ 37.53
6767.11-57-2155	[REDACTED]	2023	\$ 25.50	\$ -	\$ -	\$ 25.50
	Total Due		\$ 756.95	\$ 996.97	\$ -	\$ 1,753.92

*Confirmation of Sale & Commissioner's Deed Recorded 08/17/2023 DEED 549/262

COUNTY OF WASHINGTON

BOARD OF COMMISSIONERS

COMMISSIONERS:
JULIUS WALKER, JR., CHAIR
ANN C. KEYES, VICE-CHAIR
TRACEY A. JOHNSON
CAROL V. PHELPS
JOHN C. SPRUILL



ADMINISTRATION STAFF:
CURTIS S. POTTER
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JULIE J. BENNETT, MMC, NCMCC
CLERK TO THE BOARD
jbennett@washconc.org

POST OFFICE BOX 1007
PLYMOUTH, NORTH CAROLINA 27962
OFFICE (252) 793-5823

RESOLUTION 2023-037

PROCLAMATION

VETERANS DAY 2023

WHEREAS, the contributions and sacrifices of the people who served in the Armed Forces have been vital in maintaining our freedoms and way of life; and

WHEREAS, tens of millions of Americans have served in the Armed Forces of the United States during the past century; and

WHEREAS, hundreds of thousands of Americans have given their lives while serving in the Armed Forces in the past century; and

WHEREAS, our state is the most military state in the nation and has the third largest military presence in the country, and is home to more than 736,000 veterans, 94,369 Active-Duty military, 11,000 National Guard and Reserves, and their families, and that includes the 745 veterans from Washington County; and

WHEREAS, our veterans are brave and selfless individuals who, when duty called, willingly put themselves in harm's way to defend lives and liberty of others; and

WHEREAS, their abiding patriotism and enduring devotion to the ideals on which the United States is founded can never fail to inspire us; and

WHEREAS, our veterans understand the important task before those American servicemembers now keeping watch; and

WHEREAS, all citizens of Washington County must strive to ensure that ours remains a land worthy of the great love our veterans have shown for it.

NOW, THEREFORE LET IT BE KNOWN, that the Commissioners of Washington County, North Carolina, in keeping with the time honored tradition of recognizing and honoring our veterans, do hereby call upon the citizenry of Washington County to participate in services and to observe the eleventh hour of the eleventh day of the eleventh month with expressions of gratitude to all veterans known to them and to sacrifices of all those who fought so valiantly, on the seas, in the air, and on foreign shores, to preserve our heritage of freedom, and let us re-consecrate ourselves to the task of promoting an enduring peace so that efforts shall not have been in vain; and

THEREFORE, ALSO LET IT BE KNOWN, that the Commissioners of Washington County, North Carolina do hereby proclaim November 11, 2023, as

"Veterans Day"

in Washington County and we urge all citizens in our County to join us in the special observance.

Signed this date: November 6, 2023.

Julius Walker, Jr., Chair
Washington County Board of Commissioners

Attest:

Julie J. Bennett, MMC, NCMCC
Clerk to the Board

WASHINGTON COUNTY BOARD OF COMMISSIONERS

AGENDA STATEMENT

ITEM NO: 2

DATE: November 6, 2023

ITEM: Public Forum (3-5 minute limit per speaker)

SUMMARY EXPLANATION:

As is required by North Carolina General Statute §153A-52.1, time has been allotted for comments from the public.

Public Comment Statements

In December of 2015, the Washington County Board of Commissioners adopted a public comment period. Essentially this policy said that a public comment period shall be set aside at the beginning of each regular monthly Commissioners and it shall be limited to a maximum of thirty (30) minutes.

Additionally, this policy stated that all speakers are required to sign up prior to the meeting at which they wish to speak. The signup sheet must be on the podium 30 mins prior to the meeting. Each speaker shall clearly write their name, address, and the topic upon which they wish to speak on the signup sheet.

This board adopted rules that must be followed. Some of the high points of those rules, which I wish to remind the public is:

1. Speakers shall be acknowledged by the Board Chairperson.
2. Speakers shall address the Board from the lectern at the front of the room, and begin their remarks by stating their name and address.
3. Public comment is not intended to require any Board or staff members to answer any impromptu questions or engage in debate. Speakers shall address all remarks to the Board as a body, and not to any individual board or staff members. Discussions between speakers and members of the audience shall not be allowed.
4. Speakers shall be courteous in their language and presentations, and shall not use profanity, racial slurs, or make any obscene remarks, nor engage in any personal attacks of commissioners.
5. Speakers shall have a maximum of three (3) to five (5) minutes to make their remarks depending on the number of speakers and topics. The Chairperson may limit the number of speakers allowed to make substantially similar comments with respect to the same topic.
6. Speakers who have prepared written remarks or supporting documents are encouraged to leave a copy of such remarks and documents with the County Clerk.
7. Speakers shall not discuss any of the following: matters which are the subject of public hearings set for the same meeting; matters which are closed session matters, including without limitation matters within the attorney-client privilege, anticipated or pending litigation, personnel, property acquisition, and matters which are made confidential by law.

WASHINGTON COUNTY BOARD OF COMMISSIONERS

AGENDA STATEMENT

ITEM NO: 3

DATE: November 6, 2022

ITEM: Departmental Information Update—Cooperative Extension’s “Report to the People”, Ms. Rebecca Liverman, Cooperative Extension Director & Staff

SUMMARY EXPLANATION:

Each year, Cooperative Extension gives the Commissioners a “**Report to the People**”—which is basically a yearly update on activities that have taken place since last November in Cooperative Extension.

WASHINGTON COUNTY BOARD OF COMMISSIONERS

AGENDA STATEMENT

ITEM NO: 4

DATE: November 6, 2023

**ITEM: 4-Life Training Awareness in Washington County, Ms. Annette Ward,
EMS Deputy Director**

SUMMARY EXPLANATION:

Ms. Ward will give the attached presentation to bring awareness to the County and the Commissioners on how to do CPR, use NARCAN if needed, etc.

Please see attached.

RACE CARS Trials

WASHINGTON & TYRRELL COUNTIES



Did you know?

10%

of Cardiac Arrest victims survive.

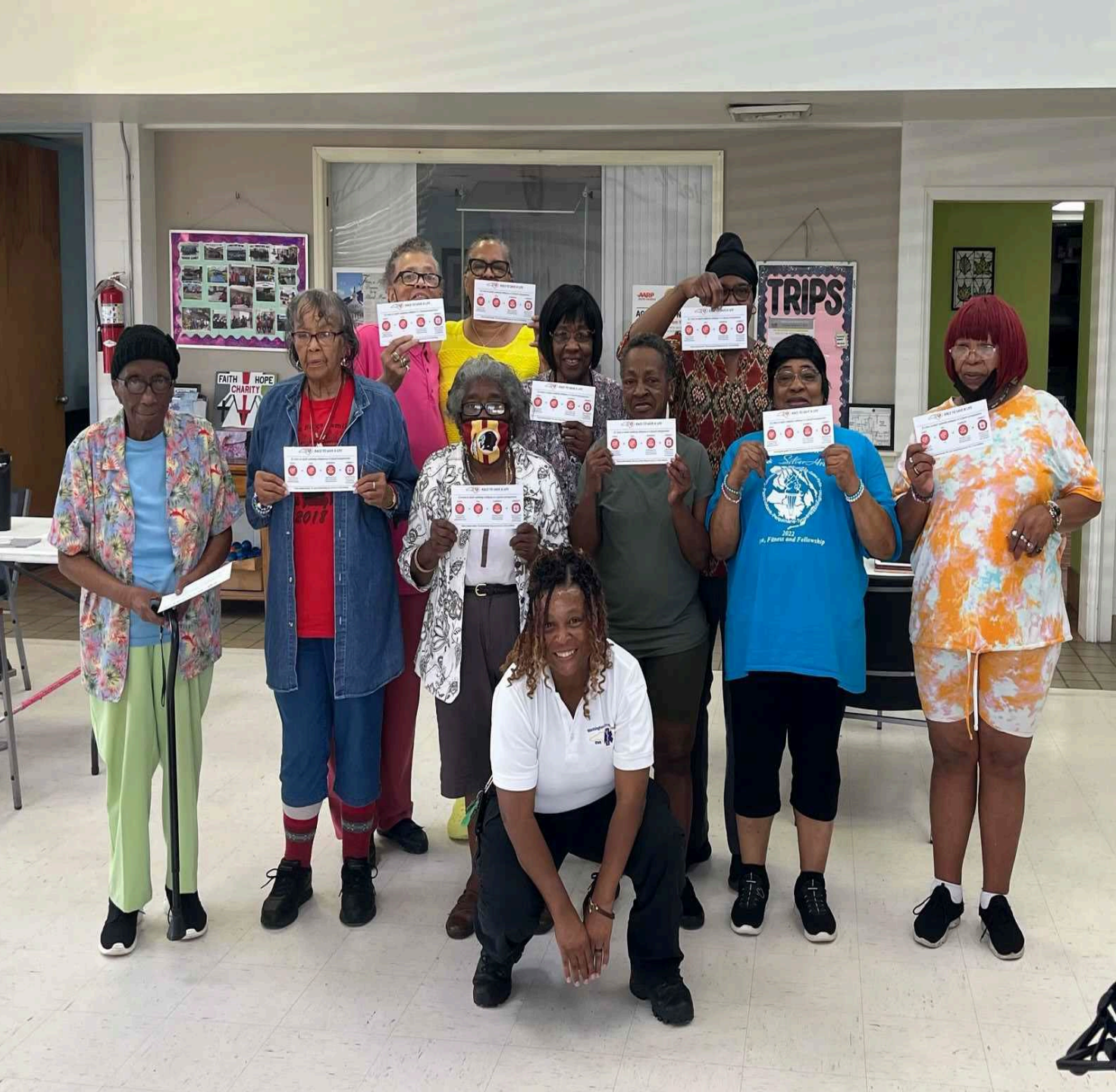
Currently in our communities in 2023 out of 19 dispatched codes 3 have survived

RAndomized Cluster Evaluation of Cardiac ARrest Systems

- A new Duke Clinical Research Institute (DCRI)-led pragmatic cluster-randomized trial will test the implementation of community interventions to improve survival for people with cardiac arrest.
- The trial is one of the most innovative randomized trials to be done in the US. RAndomized Cluster Evaluation of Cardiac ARrest Systems (RACE-CARS) is the first U.S. fully “registry-based” trial.
- The trial builds on a rich history of Duke studies to implement guideline-based treatments in acute cardiovascular care.

Cardiac Arrest

- Approximately 350,000 people suffer out-of-hospital cardiac arrest (OHCA) per year in the US, and only 8% to 10% survive to hospital discharge.
- Nationally, less than 40% of patients receive bystander CPR and 29% have an AED applied prior to paramedic arrival.
- Median time from 911 call to paramedic arrival is more than 7 minutes, and more than 70% of patients do not receive timely defibrillation.
- Little evidence that these statistics have substantially improved despite 30 years of work.



...improved rates of bystander CPR and first responder defibrillation, associated with an observed 37% increase in survival...



CPR

4 Life training “hands on CPR” is designed to make everyone feel more comfortable with doing chest compressions. Everyone can help to save a life; it just takes a little training and confidence.

4-Life Training

We have had many classes and are planning many more!





Roper Vol. Fire Dept.

1d · 🌐



We want to Thank Washington - Tyrell EMS and Firefighter Cliff Everett for working hard and advocating for Fire Departments in Washington County. Tonight Firefighter Cliff Everett presented Chief Spruill with a DONATED AED!

Thank you all for your hard work!!



Median time from 911 call to first CPR is approximately **6 minutes** and time to first defibrillation is approximately **12 minutes**.

AED

The quick ability to apply an AED to a patient has a better chance of shocking their heart into a rhythm.

We have already had 3 donated and working for many more!

Donated AED's

- The first three donated AEDs went to Plymouth FD and Roper FD
- We are working on getting more AEDs through other donations.
- Goal is to put them in all Fire Depts, Law enforcement cars, and in public places such as parks and recreation areas.



Time frames

The faster “hands on CPR” and AEDs are applied the better chance the patient has.

With more people in the community with the ability to assist the better the chances are of life saves.

3 minutes without air to the brain begins cellular damage to the brain. We **MUST** make every second count!



**So, I bet you are asking
“what do you want?”**

WE NEED YOUR SUPPORT! WITH EVERY SECOND COUNTING WE NEED ALL HANDS-ON DECK.

WE ARE ASKING THAT YOU MAKE IT MANDATORY FOR ALL COUNTY EMPLOYEES TO HAVE HANDS ON CPR TRAINING. OF COURSE, WE ARE HAPPY TO TEACH EVERYONE.

Thank you!



WASHINGTON COUNTY BOARD OF COMMISSIONERS

AGENDA STATEMENT

ITEM NO: 5

DATE: November 6, 2023

**ITEM: Update on Center for Family Violence Prevention: Ms. Doretha Garrett,
Victim Advocate II**

SUMMARY EXPLANATION:

Ms. Doretha Garrett will give the Board an update on the abovementioned subject.

WASHINGTON COUNTY BOARD OF COMMISSIONERS

AGENDA STATEMENT

ITEM NO: 6

DATE: November 6, 2023

ITEM: Rezoning Public Hearing, Mr. Allen Pittman, Planning/Inspections

SUMMARY EXPLANATION:

The Planning Board received a Petition for Zoning Change Order/Amendment of Zoning Ordinance from Jernigan Properties, Inc. to rezone an area from RA (Residential) to CC (Commercial) It also requires a hearing by the Commissioners. Tonight is that hearing. After reviewing the documents:

CONDUCT A PUBLIC LEGISLATIVE HEARING ON THIS MATTER

- i. Open the public hearing
 - ii. Announce any rules applicable to public hearing participation (sign up, time limits, etc.)
 - iii. Staff presentation of the Application and Planning Department Recommendation
 - iv. Hearing Participant Comments (in signup sheet order)
 - v. Board Questions & Discussions
- J- Consistency with current plans
K- Reasonableness
- vi. Close the public hearing

B. MOTION TO:

- i. Continue the public hearing to another specific date/time/location if desired;
or
- ii. Deny the application;
or
- iii. Approve the application by adopting the attached Ordinance Amending the Official Zoning Map of Washington County.

(See attached).

COUNTY OF WASHINGTON

BOARD OF COMMISSIONERS

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ANN C. KEYES, VICE-CHAIR
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CAROL V. PHELPS



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JULIE J. BENNETT, MMC, NCMCC
CLERK TO THE BOARD
jbennett@washconc.org

AGENDA ITEM MEMO

MEETING DATE: November 6th, 2023 **MEMO Date:** November 3, 2023
SUBJECT: Rezoning Application Z090723-01 from Jernigan Properties, Inc.
DEPARTMENT: Planning
FROM: Curtis S. Potter, County Manager/County Attorney (CM/CA)

ATTACHMENTS:

- A- Planning Board Recommendation (1pg)
- B- Planning Board Minutes excerpts re 10/19/23 Public Hearing for Rezoning Application (7pgs)
 - Includes Chronological Timeline presented at hearing
 - Includes Statement of Reasonableness and Consistency with the Washington County Land Use Plan presented at hearing
 - Includes full list of current permitted uses of CC zoned property
- C- Published Notice of Hearing verification (1pg)
- D- Mailed Notice of Hearing list and verification (1pg)
- E- Surrounding Landowners List (2pgs)
- F- Article IV, Section B: Applicant's written responses to statements of purpose, feasibility and justification of the proposed amendment (3pgs)
- G- Rezoning – Staff Overlay Map (for illustrative purposes showing proposed rezoning area) (1pg)
- H- Draft Ordinance to Amend the Official Zoning Map (2pgs)
- I- Boundary and Recombination Survey dated 8/16/23 (1pg)

PURPOSE: To conduct a public legislative hearing to consider an application submitted by Jernigan Properties Inc. to rezone 10.427 acres as shown in a plat entitled "Boundary and Recombination Survey for Jernigan Properties Inc." prepared by Paul J. Toti Land Surveying, PC. Dated 8/16/2023 project # 23042, from its current R-A (Residential Area Single Family District) to C-C (Corridor Commercial/Retail Commercial District).

BACKGROUND:

- A. Refer to the Planning Board Public Hearing Minutes (including a staff created timeline and reasonableness statement) along with the other attached materials (including the applicant's written responses to information requested pursuant to Article IV, Section B of the Washington County Zoning Ordinance, and the Survey and staff created Overlay Map illustrating the location of the proposed rezoning.

- B. Adam Lovelady of the UNC School of Government provides a good general overview of the procedures for legislative development decisions in the following Coates' Canons Blog Post:
<https://canons.sog.unc.edu/2021/10/procedures-for-legislative-development-decisions/>

ANALYSIS:

- A. Zoning Map Amendments: A request to rezone certain property is treated the same as a request to amend the zoning ordinance itself, and is considered a legislative decision making process rather than a quasi-judicial decision making process. Such zoning amendments are governed by the applicable provisions of NCGS 160D and the Washington County Zoning Ordinance including without limitation Article IV thereof entitled "Zoning Amendments".
- B. Legislative Public Hearing Procedures: Per NCGS 160D-601 "before adopting, amending, or repealing any ordinance or development regulation... the governing board shall hold a legislative hearing." A legislative hearing is a hearing to solicit public comment on a proposed legislative decision. These hearings have commonly been referred to as public hearings and notably, are different from quasi judicial or other evidentiary hearings.
- i. A formal legislative hearing on a proposed amendment is a chance for citizens to make their views known directly to the governing board. Because a legislative hearing is not an evidentiary hearing, there is no need to have sworn testimony. (Evidentiary hearings are required for appeals, variances, and special use permits).
 - ii. In a legislative hearing, citizens are free to offer their personal opinions and views in the hearing and to lobby board members before and after the hearing. The board need not make any formal findings of fact at the conclusion of the hearing, though a written statement briefly setting out the board's rationale for its decision on any zoning amendment is required.
 - iii. Nevertheless, it is important that these legislative hearings to conducted fairly. Reasonable rules may be established to limit the number of speakers, the amount of time each speaker is given, and the overall length of the hearing. The board is not obligated to allow everyone present to speak. Speakers can also be required to limit their remarks to the subject of the hearing.
- C. Consistency Statement: Per NCGS 160D-605 to amend the zoning ordinance, the governing board must approve a statement describing whether that action is consistent or inconsistent with the jurisdiction's adopted comprehensive or land use plan. That statement need not be long but should briefly describe how the decision is or is not consistent with the plan.
- D. Reasonableness Statement: Per NCGS 160D-605 for zoning map amendments (rezonings), the governing board must also adopt a statement of reasonableness for the rezoning. This statement can be combined with the consistency statement if desired and approved in the same motion as the final decision or action taken or separately. In considering reasonableness, the board may consider, among other factors,
- i. The size, physical conditions, and other attributes of the area proposed to be rezoned,
 - ii. The benefits and detriments to the landowners, the neighbors, and the surrounding community,
 - iii. The relationship between the current actual and permissible development on the tract and adjoining areas and the development that would be permissible under the proposed amendment;
 - iv. Why the action taken is in the public interest; and
 - v. Any changed conditions warranting the amendment.

- E. **Scope of Review & Impact of Decision:** It is also important to remember that although the application for rezoning includes certain site specific information about potential plans for development, the legislative review process should not be focused on any site specific details (which are tentative plans and are not guarantees or conditions), but should instead be focused on the potential impacts of changing the zoning upon the property in question regardless of what its eventual use or site development might actually turn out to be. If the property is rezoned, the current or future owner of the property could ultimately develop it into any other use which is permitted under the new zoning district without recourse. Any further development of the property will remain subject to applicable building permit approval and/or site approval requirements of NCGS 160D and/or the Washington County Zoning Ordinance.

FINANCIAL IMPACT: No known direct financial impacts. Indirectly rezoning of this property to C-C could potentially lead to its commercial development and corresponding property tax base growth.

RECOMMENDATION(S): After reviewing the attached materials, staff recommends:

A. CONDUCT a PUBLIC LEGISLATIVE HEARING ON THIS MATTER

- i. Open the public hearing**
- ii. Announce any rules applicable to public hearing participation (sign up, time limits, etc)**
- iii. Staff presentation of the Application and Planning Department Recommendation**
- iv. Hearing Participant Comments (in signup sheet order)**
- v. Board Questions & Discussions**

J- Consistency with current plans

K- Reasonableness

- vi. Close the public hearing**

B. MOTION TO:

- i. Continue the public hearing to another specific date/time/location if desired;**

or

- ii. Deny the application;**

or

- iii. Approve the application by adopting the attached Ordinance Amending the Official Zoning Map of Washington County**

Planning Board Recommendation by Motion:

Recommend to the Washington County Board of Commissioners to conduct a public hearing and consider **approval** of the request on behalf of Jernigan Properties to change the zoning designation of a 10+ acre parcel from R-A Residential Area Single Family District to C-C Corridor Commercial/Retail Commercial District, based on Article 4 of the Washington County Zoning Ordinance, Reasonableness and Consistency with the Washington County Land Use Plan, and in accordance with NC G.S. 160D.

Members :

Katie Walker, Chair Katie Walker

Mary Barnes, Vice-Chair Mary Barnes

Charles Weathersbee ~~Charles Weathersbee~~

Thomas Patrick Thomas Patrick

Estelle Sanders excused prior to meeting

Keith Davenport Keith Davenport

Marty Swett excused prior to meeting

Allen Pittman, Director Allen Pittman

Ann Keyes, Commissioner Representative _____

October 19, 2023
#Z090723-01
Jernigan Properties, Inc.

Washington County Planning Board
PUBLIC HEARING
MINUTES and NOTES
OCTOBER 19, 2023

Timeline – Zoning Amendment – Planning Board
Z090723-01 Jernigan Properties, Inc.

9/7/2023 Re-zoning application submitted for (c) the zoning district classification of property **Article 4, Section A.3**. Petition of the contract purchaser with the owner's written consent, or the owner's agent with the owner's written consent, or the property which is the subject of the proposed amendment

9-7-2023 9:30am Zoning **Article 4: C** Pre-application Conference Requirement with Planning Coordinator and Staff Review Committee

9-11-2023 **Article 4 Section D.1** Planning Coordinator has 14 days to determine completeness and respond to applicant. Correspondence should outline any deficiencies in application to be corrected. No further action until completed application is approved by Planning Coordinator.

9-18-2023 **Article 4 Section D.2** Planning Coordinator has 30 days from receipt of complete application to prepare a staff report outlining the review findings and other relevant comments and recommendations related to amendment and forward to the Planning Board for review – prior to the first public meeting scheduled.

09-21-2023 10-19-2023 scheduled **Article 4: Section E . 1 – 3**. After a review of a *complete* application on the proposed amendment by Planning Board, set Legislative Public Hearing date on proposed amendment.

10-4-23 and 10-11-2023 Roanoke Beacon **Article 4: Section E.3** Notice of hearing shall be published two consecutive calendar weeks; the first time not less than 10 days prior to the hearing date. Notice shall contain all pertinent information related to the change, indicating the area affected by recognizable landmarks and the exact change being requested and citing the ordinance affected. Mailed first class letter to all adjoining landowners with notice of hearings.

10-5-2023 **Article 4: Section F. 1-3** PUBLIC NOTICE sign indicating zoning case number and other information shall be placed on the property *fourteen (14) days prior to the public hearing* and shall remain until action by the Board of Commissioners

10-19-2023 **Article 4: Section E.3** After the hearing, the Planning Board shall prepare and by motion adopt its recommendation, which may include changes to the original proposal resulting from the hearing and shall report such recommendations, together with any explanatory material to the Board of Commissioners.

cab 10/23/23 **Article 4: Section E.4**. The Planning Board must report to the Commissioners within 35 days (October 26, 2023) of the date of the first Planning Board meeting on this request or it shall be deemed a recommendation for approval, unless the application has been withdrawn.

PUBLIC HEARING
LEGISLATIVE HEARING FOR REZONING APPLICATION

Chair Walker called for a motion to move the Planning Board into a public hearing:

Motion: Mary Barnes

Second: Keith Davenport

****The Board Chair shall call the hearing to order and proceed to allow public input in accordance with adopted rules...**

Chair Walker: The Public Hearing on the matter of a zoning classification change from R-A (residential Area single Family Residential District) to C-C (Corridor Commercial retail Commercial District) is now open. The information this Board can consider in the deliberation can be found in Article 4: Zoning Amendments of the Washington County Zoning Ordinance, and Article 6 of NC GS 160D. The zoning classification is not site plan specific, and follows the land.

The Washington County Planning Board was established to advise the Board of Commissioners on all matters related to the orderly growth and development of Washington County. NC G.S. 160D-301 outlines the duties of the Planning Board to include:

To advise the governing board concerning the implementation of plans, including, but not limited to, review and comment on all zoning text and map amendments as required by G.S. 160D-604.

The Planning Board shall advise and comment in writing on whether the proposed action is consistent with any comprehensive plan or land use plan that has been adopted. This recommendation is not binding upon the governing board(Commissioners).

The hearing mandated prior to the governing board action on a zoning change is a legislative hearing. Public Hearings on legislative zoning decisions must be conducted in a fair and impartial manner designed to receive citizens' comments on the substance of the proposed action. The purpose of the hearing is to secure

broad public comment on the proposed action; the Planning Board is hearing comments, not hearing evidence. This hearing does not require speakers to be sworn in.

Each speaker will, however, sign the sheet provided and provide their name and address. Time for speaking is limited to three minutes or less, and participants are required to act in a fair and reasonable fashion. Has everyone who wishes to speak signed the roster? If not, please do so now. If so, we will begin the hearing.

Chair Walker: Mr. Pittman, will you please read the information pertinent to this request for a zoning amendment?

Mr. Pittman handed the members of the Board a copy of the survey map, the application, and supporting documents to review before he began. These documents were reviewed at the September 21 meeting as a reference before setting the hearing date.

Timeline – Zoning Amendment – Planning Board Z090723-01 Jernigan Properties, Inc.

___9/7/2023___ Re-zoning application submitted for (c) the zoning district classification of property **Article 4, Section A.3.** Petition of the contract purchaser with the owner's written consent, or the owner's agent with the owner's written consent, or the property which is the subject of the proposed amendment

___9-7-2023___ 9:30am___ Zoning **Article 4: C** Pre-application Conference Requirement with Planning Coordinator and Staff Review Committee

___9-11-2023___ **Article 4 Section D.1** Planning Coordinator has 14 days to determine completeness and respond to applicant. Correspondence should outline any deficiencies in application to be corrected. No further action until completed application is approved by Planning Coordinator. **NO DEFICIENCIES -**

___9-18-2023___ **Article 4 Section D.2** Planning Coordinator has 30 days from receipt of complete application to prepare a staff report outlining the review findings and other relevant comments and recommendations related to amendment and forward to the Planning Board for review – prior to the first public meeting scheduled.

___9-21-2023 -10-19-2023 scheduled___ **Article 4: Section E . 1 – 3.** After a review of a *complete* application on the proposed amendment by Planning Board, set Legislative Public Hearing date on proposed amendment.

___10-4-23 and 10-11-2023 Roanoke Beacon___ **Article 4: Section E.3** Notice of hearing shall be published two consecutive calendar weeks; the first time not less than 10 days prior to the hearing date. Notice shall contain all pertinent information related to the change, indicating the area affected by

recognizable landmarks and the exact change being requested and citing the ordinance affected. Mailed first class letter to all adjoining landowners with notice of hearings.

10-5-2023 **Article 4: Section F. 1-3** PUBLIC NOTICE sign indicating zoning case number and other information shall be placed on the property *fourteen (14) days prior to the public hearing* and shall remain until action by the Board of Commissioners

10-19-2023 **Article 4: Section E.3** After the hearing, the Planning Board shall prepare and by motion adopt its recommendation, which may include changes to the original proposal resulting from the hearing and shall report such recommendations, together with any explanatory material to the Board of Commissioners.

10-23-2023 **Article 4: Section E.4.** The Planning Board must report to the Commissioners within 35 days (October 26, 2023) of the date of the first Planning Board meeting on this request or it shall be deemed a recommendation for approval, unless the application has been withdrawn.

Chair Walker: Who represents the application? Please state your name and address. Will you provide comments?

Mr. Pittman stated The Planning Department will represent the application, since rezoning is legislative in nature, and the facts to be considered are found in the zoning ordinance and the General Statutes under 160D. The property, once rezoned for Commercial will be subject to Washington County Zoning Ordinance, and details of a plan for construction, although provided and required for the application, is not to be considered in the outcome of the recommendation for zoning classification. He read the following:

Zoning Change/Amendment Application

#Z090723-01

**Jernigan Properties, Inc.
P.O. Box 688
Ahoskie NC 27910**

Statement of Reasonableness and Consistency with the Washington County Land Use Plan

On September 7, 2023, Jernigan Properties, Inc. presented a Petition of Zoning Change/Amendment of Zoning Ordinance for the purpose of changing the zoning classification of a 10 acre parcel of property located on Highway 45 N from RA (Residential Area Single Family Residential District) to C-C (Corridor Commercial Retail Commercial District).the intent for this property rezoning is to construct and operate a truck stop/gas station/convenience store/food service partner. The application met all the requirements

found in **Article 4: Zoning Amendments** for review by the Planning Board, per the Director of Planning. At their September 21, 2023 meeting, the Planning Board discussed the application and set a public hearing for October 19, 2023. One part of the discussion, and a requirement of 160D-605 was whether the proposed zoning would be consistent with the adopted Land Use Plan.

The Washington County Land Use Plan, adopted in 2021, defines the intent for the commercial corridor as follows:

COMMERCIAL

Corridor Commercial (CC) The Corridor Commercial land use category will designate land areas on heavily traveled County collectors and arterial streets, characterized principally by adjoining commercial and service uses. This category is intended to be applied to existing, stable retail areas, including commercial and neighborhood shopping centers located along the major entry corridors, as well as to areas suitable for future commercial development. This category will be applied mostly to highway commercial uses including convenient stores, country stores, auto-related uses, motels, restaurants and tourism retail uses. This designation should in no way encourage "strip" style development patterns. Land use tools such as shared driveways, limited curb cuts, etc. will prevent strip style development patterns from occurring.

Existing properties in proximity to this 10 acre plot include a regional health department, a Pre-K through 12 School, and a Senior Center. Property directly across US 64 is already zoned as commercial to accommodate small manufacturing, a concrete plant, mechanic shop, and medical office. The C-C designation requested allows both convenience stores (with or without fuel sales) and Fast food restaurants, per **Article 3B. Section B.f, g, and i.**

A stormwater system has been included in the design to ensure there is no negative environmental impact of stormwater run-off. NCDOT will be involved in any design to safely include driveways based on the location of driveways and construction of the new Washington County PK-12 school. Water and sewer connections have been considered for this site. This 10 acre area of requested change is located at a major intersection with a vast number of 18-wheeler vehicles passing by and a heavy volume of tourism traffic, along with activity from the school. A privacy fence is proposed for screening to the adjacent properties so they will not be adversely affected.

It is the opinion of the Planning Board and the Planning Director that this request for rezoning is perfectly consistent with the land use plan and is a reasonable zoning and use for the property to accommodate further commercial/institutional development along the highway corridor in Washington County.

Mrs. Keyes suggested for transparency that Mr. Pittman read the list of permitted uses in the Corridor Commercial zone being discussed. That list follows:

B. Permitted Uses

- a. Automobile and light vehicle dealerships and retail sales establishments (with service and repair facilities as an ancillary use).
 - b. Banks and Financial institutions
 - c. Business services and office supply establishments
 - d. Car Washes
 - e. Churches and places of worship
 - f. Convenience stores (with or without gasoline sales)
 - g. Fast-food restaurants
 - h. Funeral Homes
 - i. Gasoline sales establishments with no repair services and no vehicle storage
 - j. Health club, spa, or fitness center
 - k. Hotels and motels
 - l. Commercial Kennels
 - m. Laundromats/Dry Cleaners
 - n. Light intensity wholesale trade
 - o. Medical office facilities
 - p. Mini-Storage warehouses, with no exterior storage
 - q. Movie theaters
 - r. Offices (general and professional)
 - s. Parking lots (public and private)
 - t. Personal service establishments; i.e. hair salons, barber shops (adult businesses are prohibited)
 - u. Plant nurseries
 - v. Private post office and delivery services
 - w. Public uses
 - x. Repair service
 - y. Restaurants
 - z. Retail sales and leasing establishments aa. Shopping Centers bb. Veterinary Clinics (with no outdoor kennels)
-

C. ~~Special~~ Special Use Permits

- a. Any use incorporating a drive-thru facility
 - b. Auction establishments
 - c. Bed and Breakfast, inn or tourist home
 - d. Communication towers and antennas
 - e. Commercial recreation facilities (indoor and outdoor)
 - f. Conference Centers
 - g. Frozen food lockers
 - h. Hospitals and health care facilities (inpatient and out-patient services)
 - i. Light warehousing
-

- j. Research and Development activities
- k. Daycare (Adult and Child)
- l. Private clubs and lodges
- m. Schools, colleges and universities (public or private)

Chair Walker: May I have the list of speakers? **THERE WERE NO SPEAKERS**

Chair Walker: Does any member of the Board have any comments or questions for the applicant with regard to the request as it pertains to the Washington County Ordinance Section 4 or Section 6 in the General Statute 160D?

NONE STATED

CHAIR WALKER: If there is nothing further, do I hear a motion to close the Public Hearing:

Motion: Mary Barnes

Second: Thomas Patrick

VOTE: all present voted yes; the motion carried

****Chair Walker:** The legislative Public Hearing on the matter of a zoning classification change from R-A to C-C on a 10 + acre tract located at NC 45 N and US 64 E in the Plymouth township is now closed.

Thank you for your comments and questions.

NOTICE OF PUBLIC HEARING:

The Washington County Planning Board will conduct a public hearing on the matter of a request for a change in zoning classification from R-A: Rural Areas Single Family Residential District, to C-C: Corridor Commercial Retail/Commercial District. The Hearing will be conducted on Thursday, October 19, 2023 at 1:00pm in the Washington County Commissioner's Room at 116 Adams Street in Plymouth.

Subject Property is a 10.427 acre tract consisting of a combination of all or parts of multiple parcels in the Plymouth township under the Washington County zoning authority and described as follows:

Beginning at southwest corner of intersection of NC Highway 45 and Us Highway 64. Thence running with and along the northern right of way of Highway 64 in a westerly direction to an iron rod set at the newly established corner of this tract and the Kevil Arnold property. Thence along a newly established line with Arnold in northerly direction 685.54 feet to an existing iron rod on the boundary line of Nancy Ward, thence in an easterly direction with Ward 663.74 feet to an iron rod set on the western right of way of NC Highway 45. Thence in a southerly direction with and along the right of way and its various courses to the point of beginning. The plat entitled "Boundary and Recombination Survey for Jernigan Properties, Inc." prepared by Paul J. Toti Land Surveying, PC dated August 16, 2023 can be viewed in the Washington County Planning and Inspections office.

References for the initial hearing by the Planning Board are found in the Washington County Zoning Ordinance Article 4: Zoning Amendments; Article 3: Zoning Districts; NC G.S. 160D Article 6: Development Regulation.

Pursuant to G.S. 160D-601, and Washington County Zoning Ordinance Article 4, Section G, the Washington County Governing Board (Commissioners) shall hold a Public Hearing in conjunction with their regularly scheduled meeting on Monday, November 6, 2023 at 6:00pm in the Commissioner's Room at 116 Adams Street in Plymouth to determine the outcome of this application requesting a change in zoning classification.

**Verified from Roanoke Beacon on October 4 and again on October 11, 2023
10-4-2023 Mailed to list of adjoining landowners and businesses via first class mail**

**Connie Barnes
Planning Staff**



WASHINGTON COUNTY

PLYMOUTH, NORTH CAROLINA

P.O. BOX 1007
27962

*mailed to adjoining
landowners & selling
parties 10/4/23
cab*

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Equal Opportunity Employer

Adjoining Landowners
45/64 RE-Zoning for Jernigan

*mailed
first class
mail*

*10/4/23
Covine
Barnes*

Charles and Virginia ✓ H. Roberson	2885 2914 2929 Us Hwy 64 East	Plymouth NC	6787.00-29-1956 and 6787.00-29-3851
Maurlio Taxtho-Perez ✓	2940 US Hwy 64 East	Plymouth NC	6787.00-29-4852
3MR LTD Partnership ✓	2640 Old Bailey Hwy	Nashville NC 27856	6787.00-47-0624
Edward Briley ✓	120 Hillard Drive	Plymouth NC 27962	6787.00-29-7758
Dorothy Hawkins Heirs c/o Deborah Brown ✓	2929 US Hwy 64 East	Plymouth NC 27962	6788.00-20-3023
Weyerhaeuser ✓	205 Perry Lane Road	Brunswick GA 31525	6787.00-75-2688
Coast Properties, Inc. ✓	P.O. Box 67	Hertford NC 27944	6787.00-39-0419
Hollingshead Material LLC ✓	1000 Hollingshead Circle	Murfreesboro TN 37129	6767.00-39-3835
Nancy Ward ✓	P.O. Box 67	Plymouth NC 27962	6788.00-11-2278
Wash Co Bd of Education (PK- 12 3177 US Hwy 64 East) ✓	802 Washington Street	Plymouth NC 27962	6788.00-30-4504
Washington County (Health Department 198 NC 45 N)	116 Adams Street	Plymouth NC 27962	6788.00-31-3118
REBA Phelps ✓	2849 US Hwy 64 East	Plymouth NC 27962	6788.00-10-8147
Lisa Johnson ✓	2867 US Hwy 64 E	Plymouth NC 27962	6787.00-29-0975
Washington County ✓	P. O. Box 1007	Plymouth NC 27962	6788.00-51-0563
Nancy B. Ward duplicate	P.O. Box 67	Plymouth NC 27962	6788.00-11-2278
Kevil Arnold ✓	19618 Chaparral Berry Drive	Cypress TX 77433	6788.00-20-4055
Modlin Rentals, LLC ✓	2525 Grey Farm Road	Jamesville NC 27846	6788.00-20-4055

Adjoining Landowners
45/64 RE-Zoning for Jernigan

LANDOWNERS:			
Kevil Arnold ✓	19618 Chaparral Berry Dr	Cypress TX 77433	6788.00-20-3353 and 6788.00-20-8460
Robin Bond ✓	3023 US Hwy 64 East	Plymouth NC 27962	6788.00-20-8460
Nancy Ward ✓	P.O. Box 67	Plymouth NC 27962	6788.00-11-2278
Modlin Rentals, LLC ✓	2525 Grey Farm Road	Jamesville NC 27846	6788.00-20-9194

Article IV, Section B

7. Statement of purpose, feasibility and justification of the proposed amendment, to include:

a. A statement addressing the relationship of the proposed zoning to the Land Use Plan or any adopted Ordinance, land use plan, facility plan or other County document which may be related to the application.

The site is located at a major intersection of Hwy 45 and Hwy 64. A vast number of 18-wheeler traffic travels Hwy 45 South through this intersection to Hwy 64 West in route to Weyerhaeuser each day, year round. During the summer months, there is a heavy volume of traffic traveling Hwy 64 to the Outer Banks. During the winter months, many locals travel through this intersection on the way to the local K-12 school (currently being re-built). As being on a major thoroughfare, this site will utilize the existing Land Use Plan of providing a service to the community and businesses in the area. The development will provide jobs and convenience of fueling and an eating establishment.

b. A statement addressing the physical, transportation, public infrastructure, community facilities, schools and environmental impact of the proposed land use(s) for the property to be rezoning.

The site is proposing two driveways into the site for ease of access and exit onto heavily traveled highways. A turn lane along Hwy 45 into the site is proposed to allow traffic to easily maneuver off Hwy 45 into the site without impeding traffic flow to the intersection. This driveway is currently located adjacent to the existing driveway of the school. With the new school being built, we plan to work with the NCDOT and Planning Board to adjust the driveway location with the new site plan of the school as much as possible. This will help ensure that traffic flowing from the site to the school has easy access. Land area has been set aside on-site for a stormwater system to ensure no negative environmental impacts of stormwater run-off.

c. Description of areas having environmental or historic significance.

Site is outside of any environmental or historic significance.

d. Description of proposed development, including a statement addressing the impact of the development on adjoining properties and neighborhoods.

The proposed commercial development will consist of a convenience store with both gas and diesel fueling stations, a food partner (type to be determined) and 18-wheeler parking. This development will bring a convenience to both the local residents, as well as, the heavy truck traffic and beach traffic traveling along Hwy 45 and US 64. The truck parking will allow an area for truckers to park instead of using local abandoned parking lots and businesses that they should not be parking in within the County and Town of Plymouth. With businesses located both directly across US 64, the new school being built directly across Hwy 45 and the Health Department across Hwy 45, we will blend with the existing developments in place. These businesses will have a place to get gas and food close to their offices as well as school traffic during the year. The use of a 6' high privacy fencing along the western and northern boundary lines that abut residential zoning will provide a nice, clean screening to the adjacent properties so that they will not be adversely affected with the development. Store managers and owners will ensure the property is kept clean and safe for everyone.

e. A statement addressing the adequacy of public services and infrastructure to serve the proposed land uses.

The site is situated amongst existing commercial and institutional developments. There is currently county water available to the site. There is also a sanitary sewer forcemain along Hwy 64 in which we plan to tie into with a pump station on-site.

f. A statement addressing special amenities and improvements to be included with the proposed development.

The site currently plans to have one designated space as an EV charging station. We feel this is very important as more vehicles are electric.

g. A statement setting forth the timing and phasing of the proposed development.

All work will be completed in a single phase of approximately 6 months from start to finish. Planned start will be approximately January 2024.

h. Any conditional elements and additional information that the applicant may desire to proffer in the consideration of the zoning amendment (see Conditional Zoning and Proffers, Article 5). Convenience stores (with or without gasoline sales) and Fast-food restaurants or both permitted uses in the C-C District of the Washington County, North Carolina Zoning Ordinance.

I, J. Michael Harrell, President of Jernigan Properties, Inc., attest that no member of the Planning Board or the County Board of Commissioners has any interest in the land to be rezoned either individually, by ownership of stock in a corporation owning such land, partnership, as the beneficiary of a trust, or the settler of an irrevocable trust or whether any member of their immediate household has any such interest in the outcome of the decision.

Signed: J. Michael Harrell, President
Dated: 8-29-23

State of North Carolina

County of Hertford

I certify that the following person personally appeared before me this day, acknowledging to me that he signed the forgoing document J. Michael Harrell
(Name of Principal)

Date: 8-29-23

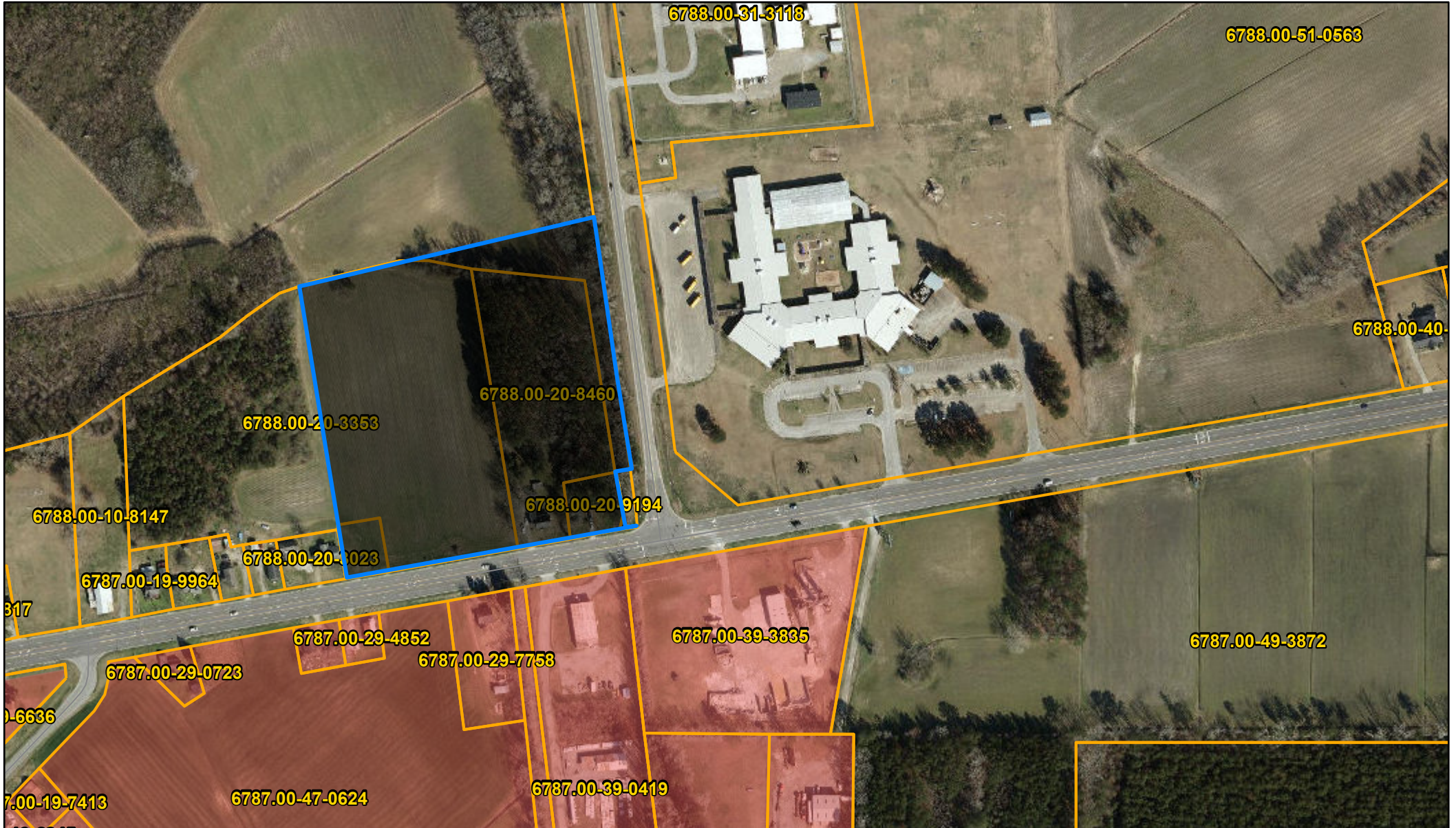
Deborah L Jones
Official Signature of Notary

Deborah L Jones, Notary Public
Notary's printed or typed name

My commission expires: 2-1-25

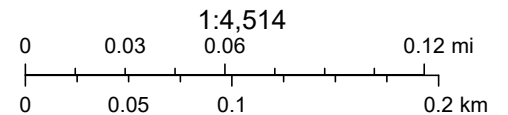


Rezoning - Staff Overlay Map



11/3/2023, 12:45:32 PM

- CI
- Centerlines
- Parcels
- washington_nc_anno100
- washington_nc_anno200
- washington_nc_anno400



Esri Community Maps Contributors, State of North Carolina DOT, © OpenStreetMap, Microsoft, Esri, HERE, Garmin, SafeGraph, GeoTechnologies, Inc, METI/NASA, USGS, EPA, NPS, US Census Bureau, USDA

COUNTY OF WASHINGTON

BOARD OF COMMISSIONERS

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JULIE J. BENNETT, MMC, NCMCC
CLERK TO THE BOARD
jbennett@washconc.org

ORDINANCE 2023-001

TO AMEND THE OFFICIAL ZONING MAP OF WASHINGTON COUNTY TO REZONE MULTIPLE PARCELS AT THE INTERSECTION OF US64 AND NC45

WHEREAS, Jernigan Properties, Inc. requests that the Official Zoning Map of Washington County be amended by rezoning multiple parcels of land, from the R-A (Rural Area Single Family Residential District) to the C-C (Corridor Commercial/Retail Commercial District); and

WHEREAS, the impacted parcels (or portions thereof) include the following: 6788.00-20-8460; 6788.00-11-2278; 6788.00-20-9194; 6788.00-20-3353; and 6788.00-20-4055; and

WHEREAS, a legislative public hearing was conducted on November 6th, 2023 in consideration of this request; and

WHEREAS, the Washington County Planning Board considered this proposed map amendment, identified as Z090723-01 at another legislative public hearing held on October 19th, 2023 and unanimously recommended approval; and

WHEREAS, in accordance with NCGS 160D-605, the Washington County Board of Commissioners finds the following:

1. That the proposed zoning map amendment is consistent with the Washinton County Land Use Plan; and
2. That the proposed zoning map amendment is deemed reasonable in light of the facts and circumstances presented.

WHEREAS, the Washington County Board of Commissioners, after hearing all persons wishing to comment on this request, desires to approve said request.

NOW, THEREOFRE, BE IT ORDAINED BY THE WASHINGTON COUNTY BOARD OF COMMISSIONERS THAT:

1. The Official Zoning Map of Washinton County is hereby amended to rezone all of that property more particularly described within a plat entitled “Boundary and Recombination Survey for Jernigan Properties Inc.” prepared by Paul J. Toti Land Surveying, PC. Dated 8/16/2023 project # 23042 attached hereto and incorporated herein by reference from the R-A (Rural Area Single Family Residential District) to the C-C (Corridor Commercial/Retail Commercial District);
2. This Ordinance shall become effective upon the recordation of a deed actually combining such property into a single parcel by Jernigan Properties Inc. or its successors in interest at any time prior to December 31st, 2025. If no such action has occurred by such date, this Ordinance shall be deemed null and void.

Adopted this ____ day of _____, _____.

Julius Walker, Jr. Chair
Washington County Board of Commissioners

ATTEST:

Julie J. Bennett, MMC, NCCCC
Clerk to the Board

Legal Description

Subject property is in Washinton County , NC. Plymouth Township.

Subject property is a 10.427 acre tract consisting of a combination of all or parts of multiple parcels and is described as follows.

Beginning at southwest corner of intersection of NC Highway 45 and US Highway 64. Thence running with and along the northern right of way of Highway 64 in a westerly direction to an Iron rod set at the newly established corner of this tract and the Kevil Arnold property. Thence along a newly established line with Arnold in northerly direction 684.54' feet to an existing iron rod on the boundary line of Nancy Ward, thence in an easterly direction with Ward 663.74' to an Iron rod set on the western right of way of NC Highway 45. Thence in a southerly direction with and along the right of way and its various courses to the point of beginning. For a more detailed described see plat intitled "Boundary and Recombination Survey for Jernigan Properties Inc." prepared by Paul J. Toti Land Surveying , PC. Dated 8/16/2023 project # 23042.

WASHINGTON COUNTY BOARD OF COMMISSIONERS

AGENDA STATEMENT

ITEM NO: 7

DATE: November 6, 2023

ITEM: Exempt Flex Time Off Policy, Mr. Curtis Potter, CM/CA

SUMMARY EXPLANATION:

Mr. Potter will present a resolution for approval on the abovementioned subject.

Please see attached documentation.

COUNTY OF WASHINGTON

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AGENDA ITEM MEMO

MEETING DATE: November 6th, 2023 **MEMO Date:** October 31, 2023
SUBJECT: Flexible Time Off Policy for Exempt County Employees
DEPARTMENT: Human Resources
FROM: Curtis S. Potter, County Manager/County Attorney (CM/CA)
ATTACHMENTS:
A- Proposed Resolution 2023-038(2pgs)

PURPOSE: To adopt a resolution amending the Washington County Personnel Policy to establish a formal policy permitting exempt employees that regularly work overtime hours, to earn and accumulate a certain number of hours credit for that time, for future use toward time off requests, in a similar manner as compensatory time off is earned and used by non-exempt employees.

BACKGROUND:

- A. Diane Juffras UNC School of Government Blog Post: <https://canons.sog.unc.edu/2013/02/the-mysteries-of-comp-time-revealed/> provides a great broad overview of comp time, including a specific analysis of "Overtime or Comp Time for Exempt Employees" just before its conclusion which may prove useful for background and analysis purposes of this topic.
- B. Overtime (OT) is traditionally measured as the number of hours worked over 40 on a weekly basis.
- C. Compensatory time off ("Comp Time") is an alternative form of compensating non-exempt public employees uniquely available only to public employers. However, many private employers deliberately but mistakenly use this same term to refer to various time off systems which can cause confusion about the term's use and actual legal meaning.
- D. County employees track & report their total time worked using a monthly pay period/timesheet.
 - i. OT is calculated and reflected for each week in each monthly pay period/timesheet.
 - ii. Weeks are frequently split between two monthly pay periods/timesheets requiring constant carryover reconciliation from month to month.

- E. Non-Exempt (Most) Employees: Depending on the department and/or regular work schedule, non-exempt employees are compensated for OT worked by either being paid actual OT wages, or by being paid with Comp Time. Both methods are earned at a 1:1 rate for 37.5 hour employees until they reach 40 hours in a week, and then at a 1.5:1 or “time and a half” rate for all hours worked over 40 each week. Comp Time is also subject to certain legal limitations and regulations such as maximum caps on the amount that can be earned at any one time, reasonable use requirements, and cash out value upon separation.
- F. Exempt Employees: Unlike non-exempt employees, an employer is not legally required to pay any extra compensation to exempt employees for actual OT hours worked, but may do so voluntarily if desired. Due largely to the traditionally monthly format of county timesheets, and the lack of a clear policy about how exactly exempt employees should track and apply any actual OT worked against time off that is taken, different methods for doing so have periodically arisen and caused confusion for employees and the payroll office alike. Trying to determine a fair and consistent method for how many hours of actual time vs. sick or vacation time an exempt employee should be required to apply within each week, month, or year has been a persistent challenge in the absence of clear policy guidance on this matter. This is particularly true for those exempt employees who consistently work excessive amounts of overtime each week or month.

ANALYSIS:

- A. Extensive administrative discussions have been held over the years with HR, Finance, and some of the more frequently impacted departments including Finance, EMS, and DSS. From these discussions three primary alternative policy choices have been identified and further evaluated as follows:
 - i. Weekly Basis: Require exempt employees (and HR) to track, calculate, and apply any OT worked each week toward any other time taken off that same week. Under this method an employee might work sixty or more actual hours of overtime in a monthly pay period, but would still have to apply and use sick or vacation time in a single week in which they did not actually work the full number of hours that week. Not recommended.
 - ii. Monthly Basis: Require exempt employees (and HR) to track, calculate, and apply any OT worked each monthly pay period/timesheet toward any other time taken off during that same monthly pay period/timesheet. This method is much easier to track and account for due primarily to not having to make weekly calculations, and relying instead on monthly calculations which are more readily reflected in the same monthly pay period/timesheet format already in countywide use. It is also more flexible for the employee within an individual monthly pay period, but there may still be occasions when an employee ends up working an excessive amount of OT in their monthly pay period, or over several monthly pay periods, without any real opportunity to apply that time toward any sick or vacation time taken in those same pay periods. This could also result inadvertently from the often unforeseeable timing of illness and OT work schedules.
 - iii. Rollover Basis: Permit exempt employees (and HR) to track, calculate, and apply any OT worked each monthly pay period/timesheet toward any other time taken off in the same pay period/timesheet; and also to carryover the remaining balance of OT hours worked (up to a set limit to limit the value and potential abuse of this policy) to future pay periods/timesheets to be used for the same purpose of offsetting time taken off by the employee. The monthly timesheet format is already well suited to easily track and account for such time, in a similar manner as the county already currently tracks and carries over comp time balances for non-exempt employees.

This approach was also considered by staff to be the most flexible and equitable to balance the employers and employees needs while attempting to sustain employee morale and retention for the most impacted employees who consistently work OT hours every pay period/timesheet without additional compensation. Recommended.

- The proposed Resolution attached to this Memo sets out to establish this third policy by: Permitting exempt employees to accumulate up to one regular work week's worth of time credit (depending upon their regular weekly schedule of 37.5 or 40 hours) to be referred to as "Exempt Flex Time" and earned at a flat 1:1 basis (not 1:1.5 or time and a half). Flex Time will be tracked and useable by exempt employees in the same manner as non-exempt employees currently track and use Comp Time. However, unlike Comp Time, Flex Time shall have no independent monetary value, and shall be forfeited and lost upon an exempt employees separation or termination without any further compensation owed as a result of such loss.

FINANCIAL IMPACT: Nominal indirect expenses associated with potentially higher sick and vacation accrual values for impacted employees is technically possible. However, management believes the risk limitations created by virtue of the one week's worth of time limitation and non-payout provision will limit such risks. Management also believes the potential nominal risks are firmly outweighed by the higher value of maintaining uniformity in overall countywide time off practices and procedures, and in maintaining positive morale among critical exempt employees regularly working long uncompensated OT hours on a repetitive weekly and/or monthly basis.

RECOMMENDATION(S):

- 1. MOTION TO VOTE approving the attached Resolution 2023-038 as presented.**

COUNTY OF WASHINGTON

BOARD OF COMMISSIONERS

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ANN C. KEYES, VICE-CHAIR
TRACEY A. JOHNSON
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mdixon@washconc.org
JULIE J. BENNETT, MMC, NCMCC
CLERK TO THE BOARD
jbennett@washconc.org

RESOLUTION 2023-038

TO AMEND THE WASHINGTON COUNTY PERSONNEL POLICY TO INCLUDE A LIMITED FLEXIBLE TIME OFF POLICY FOR EXEMPT EMPLOYEES

WHEREAS, the County Manager has recently recommended that certain revisions be made by amendment to the current Washington County Personnel Policy (the "policy") to more clearly address and guide employees and administrative staff in uniformly interpreting and implementing the terms and conditions of that policy under certain circumstances; and

WHEREAS, the Board desires to approve and make such recommended amendments to certain portions of the Washington County Personnel Policy as more particularly described below.

NOW THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. That Article IV: Compensation; Section 2: Compensatory Time/Overtime of the Washington County Personnel Policy is hereby amended, revised and restated in its entirety as follows:

Section 2: Overtime, Compensatory Time Off & Exempt Flex Time Off

This policy shall not contravene the provisions of the Federal Fair Labor Standards Act (FLSA).

2. That a new section entitled "Exempt Flex Time" shall be inserted within and become a part of Article IV of the Washington County Personnel Policy as follows:

Section 2D: Exempt Flex Time Off

A regular exempt full time employee may be granted exempt flex time off at the rate of one hour per hour worked over their regularly scheduled number of hours (37.5 or 40) in a single workweek.

Similar to the use of compensatory time off, exempt flex time off may be used by eligible employees in lieu of vacation or sick time in the same pay period. Unused exempt flex time may also accumulate and carry forward for use in future pay periods, up to a maximum balance equal to the same number of regularly scheduled workweek hours for each eligible employee (37.5 or 40).

However, exempt flex time off has no equivalent monetary value, and no employee shall be paid for any unused exempt flex time off upon separation or for any other reason. Exempt flex time off is a voluntarily extended benefit subject to modification or rescission by the County at any time without further compensation.

The County Manager is also hereby authorized to adopt uniformly applicable limits on the maximum amount of exempt flex time off employees may use in any annual period.

3. Except as specifically stated and amended herein, the Washington County Personnel Policy, as previously modified or amended from time to time, and currently in effect as of the date of this Resolution shall remain in full force and effect hereafter.

Adopted this ____ day of _____, _____.

Julius Walker, Jr., Chair
Washington County Board of Commissioners

ATTEST:

Julie J. Bennett, MMC, NCMCC
Clerk to the Board

WASHINGTON COUNTY BOARD OF COMMISSIONERS

AGENDA STATEMENT

ITEM NO: 8

DATE: November 6, 2023

ITEM: Boards & Committees, Ms. Julie Bennett, Clerk to the Board

SUMMARY EXPLANATION:

BEAUFORT COUNTY COMMUNITY COLLEGE (BCCC) BOARD OF TRUSTEES

Mr. Potter will speak about this. The Commissioners need to appoint a new additional trustee to the BCCC Board of Trustees. Currently, Ms. Linda West occupies one seat.

This additional position can be held by a Commissioner.

The Commissioners will be asked to bring forth a name to submit to the BCCC Board of Trustees.

WASHINGTON COUNTY BOARD OF COMMISSIONERS

AGENDA STATEMENT

ITEM NO: 9

DATE: November 6, 2023

ITEM: Finance Officer's Report

SUMMARY EXPLANATION:

Ms. Missy Dixon, Finance Officer, will discuss the enclosed budget transfers and budget amendments for Board's approval/disapproval and information. (See attached.)

Washington County
BUDGET TRANSFER

To: Board of Commissioners
From: Curtis Potter, County Manager
Missy Dixon, Finance Officer
Date: October 2, 2023
RE: Facility Services

BT #: 2024 - 037

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-4265-601	Facility Services-Contracted Services-Security System	3,400.00	(900.00)	2,500.00
10-4265-602	Facility Services-Contracted Services-Exterminating	7,200.00	900.00	8,100.00
Facility Services		10,600.00	-	10,600.00

Justification:

This transfer is to correct the movement of monies on BT# 2024-032 within the Facility Services Department budget. I inadvertently transferred the monies from the Contracted Services Security System line instead of the Exterminating line.

Budget Officer's Initials CSB

Approval Date: 10/2/23

Initials:	<u>CSB</u>
Batch #:	<u>2024-037</u>
Date:	<u>10/2/2023</u>

Washington County
BUDGET TRANSFER

To: Board of Commissioners
From: Curtis Potter, County Manager
Missy Dixon, Finance Officer
Date: October 16, 2023
RE: Airport

BT #: 2024 - 038

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
39-4530-550	Airport - Capital Outlay - Equipment	25,000.00	(422.00)	24,578.00
39-4530-450	Airport - Insurance	4,000.00	422.00	4,422.00
Airport		29,000.00	-	29,000.00

Justification:

This transfer is to move monies from Capital Outlay Equipment to the Insurance line to pay for an unanticipated increase in the Property/Liability Insurance for the Airport.

Budget Officer's Initials CSA

Approval Date: 10/16/23

Initials:	km
Batch #:	2024-058
Date:	10/16/2023

Washington County
BUDGET TRANSFER

To: Board of Commissioners
From: Curtis Potter, County Manager
Missy Dixon, Finance Officer
Date: October 30, 2023
RE: Water Operations/Treatment

BT #: 2024 - 039

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
35-7130-200	Water Operations-Supplies & Materials	25,000.00	(750.00)	24,250.00
35-7130-315	Water Operations-Training	2,000.00	(1,000.00)	1,000.00
35-7135-200	Water Treatment-Supplies & Materials	7,500.00	(750.00)	6,750.00
35-7135-315	Water Treatment-Training	2,500.00	(2,000.00)	500.00
35-7130-540	Water Operations-Capital Outlay-Vehicle	40,000.00	4,500.00	44,500.00
Water Operations/Treatment		77,000.00	-	77,000.00

Justification:

This transfer is to move monies in the Water Department Budget from various lines to Capital Outlay Vehicles to purchase a new truck that was approved during the budget planning process. Once the quotes were obtained, prices came in higher than expected, therefore resulting in this transfer.

Budget Officer's Initials CEP

Approval Date: 10/30/23

Initials:	<u>MD</u>
Batch #:	<u>2024-039</u>
Date:	<u>10/30/2023</u>

Washington County
BUDGET AMENDMENT

To: Board of Commissioners

BA #: 2024- 040

From: Curtis Potter, County Manager
Missy Dixon, Finance Officer

Date: November 6, 2023

RE: Managers Office/Contingency/GF Fund Balance/Facility Services/Sheriff/Senior Center/Cooperative Extension/Recreation

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-3415-000	ABC Profit Distribution	(25,000.00)	(21,088.00)	(46,088.00)
10-3990-000	Appropriated Fund Balance-GF	(1,966,460.00)	13,138.00	(1,953,322.00)
10-4120-381	Managers Office-LOST Ref-Education	-	5,000.00	5,000.00
10-9990-000	Contingency	37,050.00	2,950.00	40,000.00
Managers Office/Contingency/Fund Balance				
10-3353-000	Insurance Proceeds	(14,902.00)	(32,133.00)	(47,035.00)
10-4265-256	Facility Services-Insurance Claims	21,964.00	32,133.00	54,097.00
Facility Services				
10-3540-070	Donations-Animal Control	-	(9.00)	(9.00)
10-4310-601	Donations-Animal Control	3,375.00	9.00	3,384.00
10-3542-000	Sheriff-ABC Board Funding	(2,400.00)	(3,980.00)	(6,380.00)
10-4310-602	Sheriff-ABC Board Funding	22,278.00	3,980.00	26,258.00
10-3540-020	Gun Permits Discretionary-County Portion	(1,430.00)	(680.00)	(2,110.00)
10-4310-611	Gun Permits Discretionary-County Portion	43,860.00	680.00	44,540.00
10-3540-030	Gun Permits-State Portion	(1,670.00)	(785.00)	(2,455.00)
10-4310-612	Gun Permits-State Portion	3,700.00	785.00	4,485.00
10-3540-040	Finger Printing	(340.00)	(130.00)	(470.00)
10-4310-613	Finger Printing	6,005.00	130.00	6,135.00
Sheriff				
10-3509-010	Senior Center Trips	(726.00)	(663.00)	(1,389.00)
10-5150-380	Senior Center Trips	1,549.00	663.00	2,212.00
Senior Center				
10-3500-270	Grant-SHHP-Senior Health Insurance Information	(5,129.00)	(2,689.00)	(7,818.00)
10-6050-999	Grant-SHHP-Senior Health Insurance Information	5,129.00	2,689.00	7,818.00
Cooperative Extension				
10-3360-000	Recreation-Donations	(195.00)	(804.00)	(999.00)
10-6120-650	Recreation-Donations	3,469.00	804.00	4,273.00
Recreation				
		Balanced:	(1,869,873.00)	-
				(1,869,873.00)

Justification:

This amendment is to do the following: increase the budget for the ABC Profit Distribution due to receiving more monies than originally budgeted-in doing this, we are budgeting monies for the Local Option Sales Tax Education not originally budgeted for, bringing our Contingency Budget back up to \$40,000 which was the original budget prior to having to use \$2,950 of those funds and we are reducing the fund balance appropriation with the remaining \$13,138; budget for additional insurance proceeds received for the lightning strike to the landfill scales and the final monies received for the totalled EMI Truck; budget for additional revenues received for Animal Control Donations, ABC Board Funding, Gun Permitting and Finger Printing in the Sheriff's Budget; budget for additional revenues collected for Senior Center Trips; budget additional monies awarded to the Cooperative Extension for the SHHP (Senior Health Insurance Information Program) Grant; and to budget for additional monies received for Recreation Donations.

Approval Date: _____
Bd. Clerk's Init: _____

Initials: _____
Batch #: _____
Date: _____

Washington County
BUDGET AMENDMENT

To: Board of Commissioners

BA #: 2024- 041

From: Curtis Potter, County Manager
Missy Dixon, *Finance Officer*

Date: November 6, 2023

RE: School Capital Outlay/Water/Opioid/Projects and Grants/EMS

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
21-3230-402	Truist PK-12 Financing-Earned Income	(56,791.39)	(47,569.03)	(104,360.42)
21-5912-701	Truist PK-12 Loan-Earned Income	142,970.43	47,569.03	190,539.46
School Capital Outlay				
35-3810-000	DOT Utility Relocation Reimbursements	(176,600.00)	(1,490.00)	(178,090.00)
35-7130-380	DOT Utility Relocation Fees (100% Reimbursable)	176,600.00	1,490.00	178,090.00
Water Operations				
50-3290-000	Opioid-Interest Earned	(213.30)	(35.96)	(249.26)
50-9990-000	Opioid-Contingency	84,907.55	35.96	84,943.51
Opioid				
58-3290-000	Projects and Grants-Interest Earned	(4,491.68)	(755.01)	(5,246.69)
58-4100-001	Expenditure of Interest Earned	4,491.86	755.01	5,246.87
Projects and Grants				
37-3490-021	UNC PECC+ Program Grant	(300.00)	(300.00)	(600.00)
37-4330-653	UNC PECC+ Program Grant	6,625.00	300.00	6,925.00
EMS				
Balanced:		177,198.47	-	177,198.47

Justification:

This amendment is to do the following: increase the budget for additional Earned Income in the School Capital Outlay fund; increase the budgeted amount for the DOT Utility Relocations after receiving a more firm quote from the Engineer; increase the budget for additional Interest Earned in the Opioid Fund and the Projects/Grants Fund; and to increase the budget for the PECC+ Program in EMS after receiving a grant payment.

Approval Date: _____
Bd. Clerk's Init: _____

Initials: _____
Batch #: _____
Date: _____

Washington County

Monthly Financial Summary
as of October 31, 2023

	Budget	YTD Activity
General Fund (10):		
Revenues	18,277,296.00	5,548,583.66
Expenditures	(18,277,296.00)	(4,974,819.37)
Balance:	-	573,764.29
<i>*Fund Balance Appropriation</i>		<i>1,966,460.00</i>
<i>*Transfer from General Fund</i>		<i>-</i>

Capital Outlay-Washington Co Schools (21):		
Revenues	67,469,453.66	10,659,468.86
Expenditures	(67,469,453.66)	(10,497,931.87)
Balance:	-	161,536.99
<i>*Fund Balance Appropriation</i>		<i>18,077,739.49</i>
<i>*Transfer from General Fund</i>		<i>-</i>

Drainage Fund (30):		
Revenues	123,000.00	47,932.11
Expenditures	(123,000.00)	(7,418.08)
Balance:	-	40,514.03
<i>*Fund Balance Appropriation</i>		<i>22,828.00</i>
<i>*Transfer from General Fund</i>		<i>-</i>

Sanitation Fund (33):		
Revenues	1,663,189.00	763,967.27
Expenditures	(1,663,189.00)	(484,511.58)
Balance:	-	279,455.69
<i>*Fund Balance Appropriation</i>		<i>64,916.00</i>
<i>*Transfer from General Fund</i>		<i>-</i>

Water Fund (35):		
Revenues	8,718,828.00	531,420.20
Expenditures	(8,718,828.00)	(350,883.30)
Balance:	-	180,536.90
<i>*Fund Balance Appropriation</i>		<i>394,228.00</i>
<i>*Transfer from General Fund</i>		<i>-</i>

	Budget	YTD Activity
EMS Fund (37):		
Revenues	2,380,989.00	497,546.22
Expenditures	(2,380,989.00)	(661,678.21)
Balance:	-	(164,131.99)
<i>*Fund Balance Appropriation</i>		<i>151,737.00</i>
<i>*Transfer from General Fund</i>		<i>-</i>

Airport TaxiLane Grant Fund (38):		
Revenues	666,668.00	-
Expenditures	(666,668.00)	-
Balance:	-	-
<i>*Fund Balance Appropriation</i>		<i>16,667.00</i>
<i>*Transfer from General Fund</i>		<i>-</i>

Airport Fund (39):		
Revenues	265,693.00	45,283.11
Expenditures	(265,693.00)	(69,734.44)
Balance:	-	(24,451.33)
<i>*Fund Balance Appropriation</i>		<i>49,955.00</i>
<i>*Transfer from General Fund</i>		<i>-</i>

WC Hospital Pension Fund (40):		
Revenues	450,000.00	30,380.56
Expenditures	(450,000.00)	(157,559.00)
Balance:	-	(127,178.44)
<i>*Fund Balance Appropriation</i>		<i>-</i>
<i>*Transfer from General Fund</i>		<i>-</i>

Opioid Settlement Distribution Fund (50):		
Revenues	89,907.55	89,779.44
Expenditures	(89,907.55)	(5,000.00)
Balance:	-	84,779.44
<i>*Fund Balance Appropriation</i>		<i>-</i>
<i>*Transfer from General Fund</i>		<i>-</i>

DSS Trust Fund Accounts (51):

Revenues	180,000.00	59,619.73
Expenditures	(180,000.00)	(70,932.73)
Balance:	-	(11,313.00)

**Fund Balance Appropriation* -

**Transfer from General Fund* -

American Rescue Plan Act (ARPA) of 2021 (55):

Revenues	72,294.14	72,294.14
Expenditures	(72,294.14)	-
Balance:	-	72,294.14

**Fund Balance Appropriation* -

**Transfer from General Fund* -

Projects/Grants Fund (58):

Revenues	4,542,523.86	3,584,051.52
Expenditures	(4,542,523.86)	(109,160.57)
Balance:	-	3,474,890.95

**Fund Balance Appropriation* 940,000.18

**Transfer from General Fund* -

Travel & Tourism Fund (63):

Revenues	278,635.00	48,837.42
Expenditures	(278,635.00)	(48,297.74)
Balance:	-	539.68

**Fund Balance Appropriation* 118,635.00

**Transfer from General Fund* -

E-911 Fund (69):

Revenues	118,952.00	29,738.13
Expenditures	(118,952.00)	(36,771.81)
Balance:	-	(7,033.68)

**Fund Balance Appropriation* -

**Transfer from General Fund* -

Revaluation Fund (70):

Revenues	40,000.00	1,708.48
Expenditures	(40,000.00)	-
Balance:	-	1,708.48

**Fund Balance Appropriation* -

**Transfer from General Fund* -

Revenue Account Range: First
Expend Account Range: First
Print Zero YTD Activity: No

to Last
to Last

Include Non-Anticipated: Yes
Include Non-Budget: No

Year To Date As Of: 10/31/23
Current Period: 10/01/23 to 10/31/23
Prior Year As Of: 10/31/23

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/Deficit	% Real
10-3010-000	TAXES-AD VALOREM CURRENT YEAR	6,925,187.25	7,437,184.00	290,486.85	3,746,483.82	0.00	3,690,700.18-	50
10-3010-010	CURRENT YEAR TAX DISCOUNTS	50,042.26-	55,000.00-	0.00	47,236.76-	0.00	7,763.24	0
10-3011-000	TAXES-AD VALOREM 1ST PRIOR YR	219,989.04	252,000.00	7,561.26	46,706.74	0.00	205,293.26-	19
10-3012-000	TAXES-AD VALOREM ALL PRIOR YRS	115,511.62	132,000.00	2,863.01	15,780.59	0.00	116,219.41-	12
10-3018-000	NCVTS-WASHINGTON CO MOTOR VEH TAX	968,105.77	940,800.00	77,214.79	250,489.29	0.00	690,310.71-	27
10-3018-001	NCVTS-WASH CO BILL/CC CONTRA REV	32,148.19-	30,000.00-	0.00	0.00	0.00	30,000.00	0
10-3018-002	NCVTS-WASH CO REFUNDS-CONTRA REVENUE	4,689.32-	0.00	0.00	0.00	0.00	0.00	0
10-3018-003	NCVTS-WASH CO INTEREST	8,463.02	0.00	0.00	0.00	0.00	0.00	0
10-3030-000	PREPAYMENT-PROPERTY TAXES	80,773.54	52,000.00	1,956.00	10,715.64	0.00	41,284.36-	21
10-3080-000	GROSS TAX REC LEASED VEHICLES	388.68	500.00	82.05	267.57	0.00	232.43-	54
10-3090-000	PAYMENTS IN LIEU OF TAXES	14,216.00	13,500.00	0.00	0.00	0.00	13,500.00-	0
10-3120-000	REFUNDS-AD VALOREM TAXES	591.13-	0.00	0.00	0.00	0.00	0.00	0
10-3170-000	CURRENT YEAR TAX PENALTIES	12,444.60	8,500.00	199.44	4,815.50	0.00	3,684.50-	57
10-3170-010	PRIOR YEAR TAX PENALTIES	2,056.00	1,000.00	11.32	508.80	0.00	491.20-	51
10-3180-000	CURRENT YEAR TAX INTEREST	26,597.38	22,000.00	4.54	4.54	0.00	21,995.46-	0
10-3180-010	PRIOR YEAR TAX INTEREST	68,274.70	70,000.00	1,600.16	16,154.54	0.00	53,845.46-	23
10-3250-000	PRIVILAGE AND BEER LICENSES	865.00	700.00	0.00	0.00	0.00	700.00-	0
10-3260-000	ANIMAL ADOPTION FEES & FINES	80.00	0.00	0.00	0.00	0.00	0.00	0
10-3270-000	MOTEL OCCUPANCY TAX -6%	171,371.36	0.00	0.00	0.00	0.00	0.00	0
10-3280-000	FRANCHISE FEES-CABLE TV	9,229.73	10,000.00	0.00	0.00	0.00	10,000.00-	0
10-3290-000	INTEREST EARNED ON INVESTMENTS	370,877.12	250,000.00	0.01	144,401.59	0.00	105,598.41-	58
10-3310-000	RENTS AND CONCESSIONS	12,924.20	12,300.00	825.00	3,900.00	0.00	8,400.00-	32
10-3312-000	JAIL CONCESSIONS	29,100.86	25,000.00	1,910.24	7,090.44	0.00	17,909.56-	28
10-3350-000	MISCELLANEOUS REVENUES	11,611.14	0.00	0.00	5,706.00	0.00	5,706.00	0
10-3350-001	JURY DUTY PAY	44.00	0.00	0.00	32.00	0.00	32.00	0
10-3352-000	ELECTIONS-TOWN REIMB & FILING	3,313.00	18,000.00	0.00	100.00	0.00	17,900.00-	1
10-3353-000	INSURANCE PROCEEDS	60,553.57	14,902.00	7,030.52	25,224.03	0.00	10,322.03	169
10-3354-000	CRESWELL LEVY ADMINISTRATION FEE	5,485.08	4,000.00	0.00	0.00	0.00	4,000.00-	0
10-3360-000	RECREATION-DONATIONS	2,736.52	195.00	804.00	999.00	0.00	804.00	512
10-3360-013	RECREATION-VENDOR RENTS AND CONCESSIONS	400.00	300.00	100.00	100.00	0.00	200.00-	33
10-3361-013	NCDEQ GRANT-RECREATION-VOLKSWAGON SETTLE	0.00	110,098.00	0.00	0.00	0.00	110,098.00-	0
10-3410-000	WINE AND BEER TAX	31,109.94	35,000.00	0.00	0.00	0.00	35,000.00-	0
10-3415-000	ABC PROFIT DISTRIBUTION	103,117.00	25,000.00	46,088.00	46,088.00	0.00	21,088.00	184
10-3430-000	SALES TAX-ONE HALF CENT-ST-A42	242,747.73	235,000.00	21,797.11	21,797.11	0.00	213,202.89-	9
10-3440-000	SALES TAX-ONE-HALF CENT-ST-A40	770,590.10	778,000.00	67,998.39	67,998.39	0.00	710,001.61-	9
10-3450-000	SALES TAX ONE CENT LOCAL	1,148,681.03	1,100,000.00	104,409.33	104,409.33	0.00	995,590.67-	9

Washington County
Statement of Revenue and Expenditures

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/Deficit	% Real
10-3460-000	SALES TAX - REDISTRIBTUTION	403,779.61	400,000.00	36,638.84	36,638.84	0.00	363,361.16-	9
10-3470-020	ABC ALCOHOLISM BOTTLE TAX	3,884.91	3,800.00	316.48	927.66	0.00	2,872.34-	24
10-3480-013	RAP LEPC TIER II GRANT	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00-	0
10-3480-020	EMERGENCY MANAGEMENT PROG FUND	39,031.77	39,000.00	0.00	0.00	0.00	39,000.00-	0
10-3480-027	HAZARD MITIGATION-GENERATOR GRANT	33,700.00	0.00	0.00	0.00	0.00	0.00	0
10-3480-028	EMPG-ARPA	11,067.51	0.00	0.00	0.00	0.00	0.00	0
10-3480-029	GRANT-EM CAPACITY BLDG COMPETITIVE GRT	76,791.30	52,000.00	0.00	0.00	0.00	52,000.00-	0
10-3480-081	DONATIONS - EMERGENCY MANAGEMENT	1,450.00	0.00	0.00	0.00	0.00	0.00	0
10-3480-087	ARPA REVENUE REPLACEMENT	572,391.11	0.00	0.00	0.00	0.00	0.00	0
10-3490-000	DSS-ADMINISTRATION REIMBURSE	2,278,233.07	2,686,875.00	192,250.44	632,704.24	0.00	2,054,170.76-	24
10-3490-001	MEDICAID EXPANSION ADMIN COSTS	0.00	0.00	0.00	120,680.36	0.00	120,680.36	0
10-3500-050	DSS-FOSTER CARE/ADOPTIONRETURN	128,495.08	143,122.00	4,248.03	17,486.10	0.00	125,635.90-	12
10-3500-081	DSS COMMUNITY DONATIONS-CHRISTMAS	2,065.00	0.00	0.00	0.00	0.00	0.00	0
10-3500-082	DSS COMMUNITY DONATIONS-FOSTER CHILDREN	709.01	0.00	0.00	0.00	0.00	0.00	0
10-3500-090	DSS-CERTIFICATION FEES	0.00	2,500.00	0.00	0.00	0.00	2,500.00-	0
10-3500-120	DSS-TITLE IV-D CHILD SUPPORT	44,638.97	15,400.00	2,857.59	3,915.36	0.00	11,484.64-	25
10-3500-130	HOME & CC BLOCK GRANT-ALB COMM	55,569.17	78,133.00	5,010.64	9,455.45	0.00	68,677.55-	12
10-3500-140	DSS-TYRRELL IV-D CONTRACT	60,000.00	60,000.00	5,000.00	20,000.00	0.00	40,000.00-	33
10-3500-190	DSS-MEDICAID CAP	218,503.25	150,000.00	17,248.00	51,178.00	0.00	98,822.00-	34
10-3500-191	DSS MODIVCARE & ONECALL CONTRACTS	5,599.93	2,500.00	1,104.75	2,578.67	0.00	78.67	103
10-3500-200	DOT - ROAP & CTS GRANTS	186,108.00	417,848.00	7,865.00	14,414.00	0.00	403,434.00-	3
10-3500-270	SHIIP-SENIOR HEALTH INS INF	5,129.00	5,129.00	0.00	0.00	0.00	5,129.00-	0
10-3500-280	MIPPA GRANT-MEDICAID IMPROVEMENT FOR PAT	2,500.00	2,500.00	0.00	0.00	0.00	2,500.00-	0
10-3508-000	ALB COMM NUTRITION SITE DIRECTOR	6,280.44	7,882.00	0.00	0.00	0.00	7,882.00-	0
10-3508-001	ALB COMM GENERAL PURPOSE GRANT	3,676.00	10,963.00	0.00	0.00	0.00	10,963.00-	0
10-3508-002	ALB COMM TITLE III D GRANT	0.00	1,000.00	0.00	0.00	0.00	1,000.00-	0
10-3509-000	SENIOR CITIZENS FUNDS	1,230.00	1,500.00	110.00	465.00	0.00	1,035.00-	31
10-3509-010	SENIOR CENTER TRIPS	216.78	726.00	589.43	1,389.12	0.00	663.12	191
10-3509-020	SENIOR CENTER DONATIONS	751.50	5.00	0.00	4.74	0.00	0.26-	95
10-3510-010	COURT COST, FEES AND CHARGES	17,156.02	18,000.00	945.34	3,769.82	0.00	14,230.18-	21
10-3510-020	OFFICERS FEES	13,576.14	9,000.00	919.00	3,810.81	0.00	5,189.19-	42
10-3540-000	SHERIFF FEES	2,291.22	2,500.00	0.00	87.81	0.00	2,412.19-	4
10-3540-010	DRUG/DONATIONS/GRANT LEO	547.45	0.00	0.00	36.25	0.00	36.25	0
10-3540-020	GUN PERMITS DISCRETIONARY-COUNTY PORTION	7,570.00	1,430.00	680.00	2,110.00	0.00	680.00	148
10-3540-030	GUN PERMITS-STATE PORTION	9,010.00	1,670.00	785.00	2,455.00	0.00	785.00	147
10-3540-040	FINGER PRINTING	1,460.00	340.00	140.00	480.00	0.00	140.00	141
10-3540-061	SHERIFF GRANT - ICAC	18,683.73	0.00	0.00	0.00	0.00	0.00	0
10-3540-070	DONATIONS-ANIMAL CONTROL	2,563.43	0.00	9.00	9.00	0.00	9.00	0
10-3540-081	SHERIFF JAG GRANTS	19,609.95	0.00	0.00	0.00	0.00	0.00	0
10-3541-000	SHERIFF'S SERVICE FEES	11,381.55	10,000.00	2,220.00	4,972.00	0.00	5,028.00-	50

Washington County
Statement of Revenue and Expenditures

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/Deficit	% Real
10-3541-010	SHERIFF-DONATIONS	1,538.35	25.00	0.00	25.00	0.00	0.00	100
10-3542-000	SHERIFF-ABC BOARD FUNDING	6,350.00	2,400.00	3,980.00	4,580.00	0.00	2,180.00	191
10-3550-000	BUILDING PERMIT FEES - (GC)	37,066.04	40,500.00	7,332.60	19,078.16	0.00	21,421.84-	47
10-3550-030	ZONING FEES	1,125.00	3,500.00	50.00	400.00	0.00	3,100.00-	11
10-3560-000	REGISTER OF DEEDS FEES	96,842.30	80,000.00	10,110.20	24,422.30	0.00	55,577.70-	31
10-3560-010	MARRIAGE LICENSES	2,880.00	2,500.00	180.00	960.00	0.00	1,540.00-	38
10-3580-000	JAIL FEES/STATE REIMBURSEMENTS	3,043.41	4,000.00	30.82	165.23	0.00	3,834.77-	4
10-3590-000	JAIL HOUS/TRANS/CO/US MARSHALL	157,773.50	115,000.00	8,200.00	39,140.00	0.00	75,860.00-	34
10-3600-001	GRANT-DHHS CORRECTIONS COVID19	2,865.62	21,190.00	0.00	0.00	0.00	21,190.00-	0
10-3830-000	SALE OF FIXED ASSETS	629,639.13	0.00	1,375.00	1,375.00	0.00	1,375.00	0
10-3830-001	SALE OF FORECLOSED PROPERTIES	12,600.00	0.00	0.00	0.00	0.00	0.00	0
*10-3850-002	OTHER FIN SOURCE: SUBSCRIPTION FINANCING	23,943.14	0.00	0.00	0.00	0.00	0.00	0
10-3970-020	M-T-W COURT COORDINATOR GRANT	64,497.75	89,238.00	12,578.62	19,325.95	0.00	69,912.05-	22
10-3970-030	STATE AID VETERANS OFFICE	2,083.33	0.00	0.00	0.00	0.00	0.00	0
10-3970-040	JCPC-ROANOKE AREA YOUTH	60,151.00	69,257.00	0.00	17,318.00	0.00	51,939.00-	25
10-3970-041	JCPC-WASHINGTON COUNTY YOUTH	4,905.00	8,773.00	0.00	2,194.00	0.00	6,579.00-	25
10-3970-042	JCPC-ADMINISTRATION	3,000.00	10,910.00	0.00	2,729.00	0.00	8,181.00-	25
10-3970-050	SCHOOL REIMB-WCU/CHS SRO	86,269.90	151,241.00	4,049.92	14,362.13	0.00	136,878.87-	10
10-3970-060	BALLGAME REIMBURSEMENTS FROM SCHOOLS	2,716.00	0.00	374.50	374.50	0.00	374.50	0
10-3970-090	CONTRI FROM SOIL & WATER DIST	18,356.90	20,000.00	0.00	0.00	0.00	20,000.00-	0
10-3970-120	COST ALLOCATION-WATERWORKS	108,000.00	100,000.00	0.00	0.00	0.00	100,000.00-	0
10-3980-020	TOURISM DEVELOP AUTHOR 3% ADMN	3,500.00	4,500.00	0.00	0.00	0.00	4,500.00-	0
10-3990-000	APPROPRIATED FUND BALANCE	0.00	1,966,460.00	0.00	0.00	0.00	1,966,460.00-	0
10-3999-900	CANCELLED PRIOR YEAR EXPENDITURES	0.00	0.00	0.00	30.00	0.00	30.00	0
	10 GENERAL FUND Revenue Total	16,905,171.35	18,277,296.00	960,141.22	5,548,583.66	0.00	12,728,712.34-	30

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
10-0000-000	GENERAL FUND:	0.00	0.00	0.00	0.00	0.00	0.00	0
10-4110-000	GOVERNING BOARD:	0.00	0.00	0.00	0.00	0.00	0.00	0
10-4110-010	SALARIES & WAGES-BOARD	35,400.00	35,400.00	2,950.00	11,800.00	0.00	23,600.00	33
10-4110-020	SALARIES & WAGES-BOARD TRAVEL STIPEND	14,100.00	14,100.00	1,175.00	4,700.00	0.00	9,400.00	33
10-4110-030	SALARIES & WAGES-CELLPHONE STIPEND	3,000.00	3,000.00	250.00	1,000.00	0.00	2,000.00	33
10-4110-090	GOVERNING BOARD- FICA TAX EXPENSE	4,057.41	4,016.00	338.13	1,352.51	0.00	2,663.49	34
10-4110-140	GOVERNING BOARD- WORKMAN'S COMP	1,357.00	1,600.00	0.00	1,272.00	0.00	328.00	80
10-4110-200	GOVERNING BOARD- DEPT SUPPLIES	1,701.03	2,000.00	81.40	467.23	0.00	1,532.77	23
10-4110-310	GOVERNING BOARD- TRAVEL	12,392.86	20,000.00	546.44	6,567.06	0.00	13,432.94	33
10-4110-320	GOVERNING BOARD- COMMUNICATIONS	600.00	600.00	50.00	200.00	0.00	400.00	33
10-4110-350	POSTAGE	0.00	100.00	0.00	0.00	0.00	100.00	0
10-4110-370	GOVERNING BOARD- PRINTING	150.00	500.00	0.00	0.00	0.00	500.00	0

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Statement of Revenue and Expenditures

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
10-4110-380	ADVERTISING	867.75	1,000.00	200.00	979.50	0.00	20.50	98
10-4110-390	COMMISSIONERS-SPECIAL SPONSORED	5,016.43	10,350.00	2,836.61	2,886.61	0.00	7,463.39	28
10-4110-391	GOVERNING BOARD- DUES & SUBSCRIPTIONS	5,866.07	6,200.00	0.00	4,995.00	0.00	1,205.00	81
10-4110-392	OTHER COMMUNITY CONTRIBUTIONS	6,000.00	8,000.00	0.00	0.00	0.00	8,000.00	0
10-4110-442	CONTRACTED SERVICES	2,200.00	2,000.00	0.00	2,000.00	0.00	0.00	100
10-4110-443	CONTRACTED SERVICES - LOBBYING	17,006.00	36,506.00	3,000.00	12,000.00	0.00	24,506.00	33
	4110 GOVERNING BOARD:	109,714.55	145,372.00	11,427.58	50,219.91	0.00	95,152.09	35
10-4120-000	MANAGERS OFFICE:	0.00	0.00	0.00	0.00	0.00	0.00	0
10-4120-010	MANAGERS OFFICE- S & W- REGULAR	284,539.39	288,014.00	19,947.09	88,541.46	0.00	199,472.54	31
10-4120-040	SALARIES & WAGES-LONGEVITY	2,324.50	2,259.00	0.00	0.00	0.00	2,259.00	0
10-4120-090	MANAGERS OFFICE- FICA TAX EXPENSE	21,472.38	22,206.00	1,503.72	6,681.04	0.00	15,524.96	30
10-4120-100	MANAGERS OFFICE- RETIREMENT	54,647.53	58,055.00	3,895.67	17,292.16	0.00	40,762.84	30
10-4120-101	MANAGERS OFFICE 401 (K) CONTRIB	8,536.21	8,708.00	598.42	2,656.27	0.00	6,051.73	30
10-4120-130	MANAGERS OFFICE- UNEMPLOYMENT INS.	0.00	1,480.00	0.00	0.00	0.00	1,480.00	0
10-4120-140	MANAGERS OFFICE- WORKMAN'S COMP	1,586.00	1,768.00	0.00	1,499.00	0.00	269.00	85
10-4120-180	MANAGERS OFFICE- GROUP INS.	41,802.88	42,211.00	2,691.49	12,032.74	0.00	30,178.26	29
10-4120-190	LEGAL SERVICES	5,957.00	10,000.00	0.00	2,805.20	0.00	7,194.80	28
10-4120-191	MANAGERS OFFICE-UNCSOG LFNC INTERN PROG	10,000.00	14,000.00	0.00	0.00	0.00	14,000.00	0
10-4120-260	MANAGERS OFFICE- DEPARTMENTAL SUPPLIES	10,880.70	11,000.00	191.81	2,907.48	0.00	8,092.52	26
10-4120-270	MANAGERS OFFICE - SERVICE AWARDS	75.00	0.00	0.00	0.00	0.00	0.00	0
10-4120-310	MANAGERS OFFICE- TRAVEL	670.41	2,000.00	275.00	825.00	0.00	1,175.00	41
10-4120-315	TRAINING	6,985.13	10,000.00	552.24	2,768.23	0.00	7,231.77	28
10-4120-320	MANAGERS OFFICE- COMMUNICATIONS	2,830.71	3,300.00	146.50	641.47	0.00	2,658.53	19
10-4120-330	POSTAGE	32.88	100.00	0.00	2.70	0.00	97.30	3
10-4120-355	MAINT & REPAIR-VEHICLE	253.45	1,500.00	32.54	32.54	0.00	1,467.46	2
10-4120-370	MANAGERS OFFICE- PRINTING	0.00	250.00	0.00	0.00	0.00	250.00	0
10-4120-380	ADVERTISING	3,970.00	5,000.00	704.00	1,843.25	0.00	3,156.75	37
10-4120-390	MANAGERS OFFICE- DUES AND SUBSCRIPTIONS	1,850.85	2,000.00	750.75	1,290.75	0.00	709.25	65
10-4120-440	CONTRACTED SERVICES-ECONOMIC DEVELOPMENT	0.00	8,000.00	0.00	0.00	0.00	8,000.00	0
10-4120-540	MANAGERS OFFICE - CAPITAL OUTLAY-VEHICLE	0.00	29,500.00	0.00	25,958.32	0.00	3,541.68	88
	4120 MANAGERS OFFICE:	458,415.02	521,351.00	31,289.23	167,777.61	0.00	353,573.39	32
10-4130-000	FINANCE OFFICE:	0.00	0.00	0.00	0.00	0.00	0.00	0
10-4130-010	FINANCE OFFICE- S & W- REGULAR	185,065.21	223,029.00	18,534.26	68,491.19	0.00	154,537.81	31
10-4130-040	SALARIES & WAGES-LONGEVITY	2,068.37	2,524.00	0.00	0.00	0.00	2,524.00	0
10-4130-090	FINANCE OFFICE- FICA TAX EXPENSE	13,622.83	17,637.00	1,366.36	5,033.53	0.00	12,603.47	29
10-4130-100	FINANCE OFFICE- RETIREMENT	35,648.92	46,111.00	3,619.74	13,376.32	0.00	32,734.68	29

Washington County
Statement of Revenue and Expenditures

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
10-4130-101	FINANCE OFFICE- 401(K) CONTRIB.	5,552.04	6,917.00	556.04	2,054.78	0.00	4,862.22	30
10-4130-130	FINANCE OFFICE- UNEMPLYMENT INS.	0.00	1,480.00	0.00	0.00	0.00	1,480.00	0
10-4130-140	FINANCE OFFICE- WORKMAN'S COMP	1,060.00	1,404.00	0.00	1,187.00	0.00	217.00	85
10-4130-180	FINANCE OFFICE- PROFESSIONAL SERVICES	74,917.33	101,000.00	9,494.00	42,362.05	0.00	58,637.95	42
10-4130-181	FINANCE OFFICE- GROUP INS.	31,808.67	40,034.00	2,569.49	10,190.10	0.00	29,843.90	25
10-4130-260	FINANCE OFFICE- DEPARTMENTAL SUPPLIES	6,836.31	9,500.00	262.49	2,173.35	0.00	7,326.65	23
10-4130-270	FINANCE OFFICE-SERVICE AWARDS	175.00	50.00	0.00	0.00	0.00	50.00	0
10-4130-280	FINANCE OFFICE- POSTAGE	2,051.15	2,500.00	9.49	408.53	0.00	2,091.47	16
10-4130-310	FINANCE OFFICE- TRAVEL	143.96	500.00	117.27	117.27	0.00	382.73	23
10-4130-315	TRAINING	355.00	5,000.00	0.00	1,740.00	0.00	3,260.00	35
10-4130-320	FINANCE OFFICE- COMMUNICATIONS	1,433.25	2,600.00	118.09	407.82	0.00	2,192.18	16
10-4130-355	REPAIR & MAINTENANCE-VEHICLES	0.00	1,000.00	0.00	0.00	0.00	1,000.00	0
10-4130-390	FINANCE OFFICE- DUES & SUBSCRIPTIONS	678.00	750.00	33.00	223.00	0.00	527.00	30
*10-4130-391	EXPENDITURE: SUBSCRIPTION	22,337.75	0.00	0.00	0.00	0.00	0.00	0
*10-4130-392	EXPENDITURE:SUBSCRIPTION FINAN PRINCIPA	9,750.00	0.00	0.00	0.00	0.00	0.00	0
10-4130-410	FINANCE OFFICE- LEASE EQUIPMENT	555.12	650.00	138.78	138.78	0.00	511.22	21
10-4130-540	FINANCE OFFICE - CAPITAL OUTLAY EQUIP	0.00	5,800.00	0.00	5,250.00	0.00	550.00	91
4130 FINANCE OFFICE:		394,058.91	468,486.00	36,819.01	153,153.72	0.00	315,332.28	33
10-4140-000	TAX ADMIN:	0.00	0.00	0.00	0.00	0.00	0.00	0
10-4140-010	TAX ADMIN.- S & W- REGULAR	182,518.05	254,472.00	12,996.67	56,381.18	0.00	198,090.82	22
10-4140-030	TAX ADMIN.- S & W PARTTIME	1,698.60	5,371.00	0.00	0.00	0.00	5,371.00	0
10-4140-040	SALARIES & WAGES-LONGEVITY	2,070.06	2,074.00	0.00	0.00	0.00	2,074.00	0
10-4140-090	TAX ADMIN.- FICA TAX EXPENSE	13,274.35	20,036.00	922.19	4,021.12	0.00	16,014.88	20
10-4140-100	TAX ADMIN.- RETIREMENT	35,163.99	52,383.00	2,538.25	11,011.24	0.00	41,371.76	21
10-4140-101	TAX ADMIN.- 401(K) CONTRIB.	4,445.05	7,858.00	389.90	1,536.11	0.00	6,321.89	20
10-4140-130	TAX ADMIN.- UNEMPLOYMENT INS.	0.00	1,480.00	0.00	0.00	0.00	1,480.00	0
10-4140-140	TAX ADMIN.- WORKMAN'S COMP	2,946.00	3,616.00	0.00	2,704.00	0.00	912.00	75
10-4140-180	TAX ADMIN.- GROUP INS.	40,292.40	57,881.00	2,684.24	11,366.35	0.00	46,514.65	20
10-4140-260	TAX ADMIN.- OFFICE & DEPTAL SUPPLIES	6,945.47	13,000.00	133.92	1,632.45	0.00	11,367.55	13
10-4140-270	SERVICE AWARDS	0.00	150.00	0.00	0.00	0.00	150.00	0
10-4140-310	TAX ADMIN.- TRAVEL	262.40	500.00	105.00	105.00	0.00	395.00	21
10-4140-315	TRAINING	2,329.04	5,000.00	18.00	838.00	0.00	4,162.00	17
10-4140-320	TAX ADMIN.- COMMUNICATIONS	1,801.76	2,000.00	137.11	444.17	0.00	1,555.83	22
10-4140-325	TAX ADMIN-POSTAGE	9,801.50	15,000.00	0.00	5,469.46	0.00	9,530.54	36
10-4140-341	ADVERTISING	2,776.25	3,000.00	0.00	70.00	0.00	2,930.00	2
10-4140-355	TAX ADMIN-MAINTENANCE & REPAIR-VEHICLE	37.98	0.00	0.00	0.00	0.00	0.00	0
10-4140-370	PRINTING	4,693.59	8,000.00	0.00	1,882.29	0.00	6,117.71	24
10-4140-390	TAX ADMIN.- DUES & SUBSCRIPTIONS	5,173.13	6,500.00	428.43	1,886.67	0.00	4,613.33	29

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Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
10-4140-500	TAX ADMIN - CONTRACTED SERVICES	16,800.00	25,000.00	0.00	0.00	0.00	25,000.00	0
10-4140-510	CONTRACTED SERVICES-ZACCHAEUS	5,824.62	6,500.00	0.00	0.00	0.00	6,500.00	0
10-4140-511	TAX ADMIN - CONTRACTED SERV FILE STORAGE	480.00	480.00	0.00	0.00	0.00	480.00	0
10-4140-550	TAX ADMIN - CAPITAL OUTLAY	65,463.00	168,768.00	0.00	0.00	0.00	168,768.00	0
	4140 TAX ADMIN:	404,797.24	659,069.00	20,353.71	99,348.04	0.00	559,720.96	15
10-4170-000	BOARD OF ELECTIONS:	0.00	0.00	0.00	0.00	0.00	0.00	0
10-4170-010	BOARD OF ELECTIONS- S & W - REGULAR	44,981.25	45,545.00	3,842.17	15,275.01	0.00	30,269.99	34
10-4170-011	SALARIES & WAGES-BOARD	3,880.00	4,480.00	240.00	1,680.00	0.00	2,800.00	38
10-4170-030	BOARD OF ELECTIONS- SALARIES- PART-TIME	18,863.07	27,000.00	2,321.11	5,495.31	0.00	21,504.69	20
10-4170-031	BOARD OF ELECTIONS - S & W-OVERTIME	5,008.03	6,245.00	886.66	886.66	0.00	5,358.34	14
10-4170-040	SALARIES & WAGES-LONGEVITY	899.64	900.00	0.00	0.00	0.00	900.00	0
10-4170-090	BOARD OF ELECTIONS- FICA TAX EXPENSE	5,570.99	6,629.00	552.06	1,762.65	0.00	4,866.35	27
10-4170-100	BOARD OF ELECTIONS- RETIREMENT EXPENSE	9,674.35	17,334.00	923.54	3,156.38	0.00	14,177.62	18
10-4170-101	BOARD OF ELECTIONS- 401(K) CONTRIB.	1,496.57	2,600.00	141.86	484.86	0.00	2,115.14	19
10-4170-130	BOARD OF ELECTIONS- UNEMPLOYMENT INS.	0.00	296.00	0.00	0.00	0.00	296.00	0
10-4170-140	BOARD OF ELECTIONS- WORKMANS COMP	437.00	528.00	0.00	456.00	0.00	72.00	86
10-4170-180	BOARD OF ELECTIONS- GROUP INS. EXPENSE	7,951.29	8,007.00	632.14	2,528.56	0.00	5,478.44	32
10-4170-260	BOARD OF ELECTIONS- DEPART SUPPLIES	15,619.45	5,000.00	24.85	1,613.74	0.00	3,386.26	32
10-4170-310	BOARD OF ELECTIONS- TRAVEL	1,356.37	2,600.00	56.50	264.89	0.00	2,335.11	10
10-4170-315	TRAINING	634.50	10,000.00	0.00	4,303.46	0.00	5,696.54	43
10-4170-320	BOARD OF ELECTIONS- COMMUNICATIONS	2,609.49	4,000.00	188.89	706.08	0.00	3,293.92	18
10-4170-330	POSTAGE	1,247.05	2,500.00	0.00	132.46	0.00	2,367.54	5
10-4170-350	BOARD OF ELECTIONS- MAINT & REPAIR- EQUI	752.20	1,500.00	0.00	387.00	0.00	1,113.00	26
10-4170-360	CONTRACTED SERVICES	16,857.50	19,360.00	0.00	18,523.65	0.00	836.35	96
10-4170-370	BOARD OF ELECTIONS- PRINTING	6,012.51	11,000.00	785.65	785.65	0.00	10,214.35	7
10-4170-380	ADVERTISING	643.50	1,000.00	325.50	325.50	0.00	674.50	33
10-4170-390	BOARD OF ELECTIONS- DUES & SUBSCRIPTIONS	60.00	180.00	0.00	33.00	0.00	147.00	18
	4170 BOARD OF ELECTIONS:	144,554.76	176,704.00	10,920.93	58,800.86	0.00	117,903.14	33
10-4180-000	REGISTER OF DEEDS:	0.00	0.00	0.00	0.00	0.00	0.00	0
10-4180-010	REGISTER- OF- DEEDS- S & W- REGULAR	80,105.98	82,612.00	6,899.50	27,429.73	0.00	55,182.27	33
10-4180-030	REGISTER OF DEEDS- S & W- PART-TIME	5,176.37	8,000.00	880.84	4,208.67	0.00	3,791.33	53
10-4180-040	SALARIES & WAGES-LONGEVITY	1,033.74	1,059.00	0.00	0.00	0.00	1,059.00	0
10-4180-090	REGISTER- OF- DEEDS- FICA TAX EXPENSE	6,371.47	6,914.00	558.95	2,275.38	0.00	4,638.62	33
10-4180-100	REGISTER- OF- DEEDS- RETIREMENT	15,457.08	18,077.00	1,347.48	5,357.03	0.00	12,719.97	30
10-4180-101	REGISTER OF DEEDS- 401(K) CONTRIB.	2,403.20	2,712.00	206.99	822.91	0.00	1,889.09	30
10-4180-102	REGISTER OF DEEDS- REG DS SUPPLEMENTAL R	776.71	1,000.00	51.14	174.64	0.00	825.36	17

Washington County
Statement of Revenue and Expenditures

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
10-4180-130	REGISTER OF DEEDS- UNEMPLOYMENT INS.	0.00	592.00	0.00	0.00	0.00	592.00	0
10-4180-140	REGISTER OF DEEDS- WORKMAN'S COMP	502.00	550.00	0.00	458.00	0.00	92.00	83
10-4180-180	REGISTER- OF- DEEDS- GROUP INS.	15,860.54	15,981.00	1,256.91	5,029.10	0.00	10,951.90	31
10-4180-260	REGISTER-OF-DEEDS-DEPARTMENTAL SUPPLIES	5,565.76	6,000.00	462.75	1,041.95	0.00	4,958.05	17
10-4180-310	REGISTER- OF- DEEDS- TRAVEL	0.00	200.00	0.00	0.00	0.00	200.00	0
10-4180-315	TRAINING	547.00	2,500.00	0.00	0.00	0.00	2,500.00	0
10-4180-320	REGISTER- OF- DEEDS- COMMUNICATIONS	487.91	600.00	44.43	133.64	0.00	466.36	22
10-4180-330	POSTAGE	117.65	200.00	0.00	24.05	0.00	175.95	12
10-4180-350	REGISTER- OF- DEEDS- MAINT AND REPAIR EQ	481.20	2,500.00	0.00	192.50	0.00	2,307.50	8
10-4180-390	REGISTER- OF- DEEDS- DUES AND SUBSCRIPTI	375.00	500.00	0.00	50.00	0.00	450.00	10
10-4180-600	REGISTER OF DEEDS- CONTRACTED SERVICES	12,875.00	13,000.00	0.00	0.00	0.00	13,000.00	0
	4180 REGISTER OF DEEDS:	148,136.61	162,997.00	11,708.99	47,197.60	0.00	115,799.40	29
10-4210-000	INFORMATION TECHNOLOGY:	0.00	0.00	0.00	0.00	0.00	0.00	0
10-4210-010	INFO. TECH- S & W- REGULAR	53,856.17	53,911.00	4,604.92	18,307.34	0.00	35,603.66	34
10-4210-040	SALARIES & WAGES-LONGEVITY	1,617.33	1,617.00	0.00	0.00	0.00	1,617.00	0
10-4210-090	INFO. TECH- FICA TAX EXPENSE	3,622.14	4,248.00	301.05	1,195.60	0.00	3,052.40	28
10-4210-100	INFO. TECH- RETIREMENT	10,567.74	11,106.00	899.34	3,575.42	0.00	7,530.58	32
10-4210-101	INFO. TECH- 401(K) CONTRIB.	1,615.71	1,666.00	138.15	549.23	0.00	1,116.77	33
10-4210-130	INFO. TECH- UNEMPLOYMENT INS.	0.00	296.00	0.00	0.00	0.00	296.00	0
10-4210-140	INFO. TECH- WORKMAN'S COMP	314.00	338.00	0.00	285.00	0.00	53.00	84
10-4210-180	INFO. TECH- CONTRACTED SERVICES	14,094.20	22,000.00	0.00	0.00	0.00	22,000.00	0
10-4210-181	INFO. TECH- GROUP INS.	9,981.91	10,013.00	798.32	3,193.28	0.00	6,819.72	32
10-4210-200	INFO. TECH- DEPARTMENTAL SUPPLIES	1,378.37	1,500.00	0.00	0.00	0.00	1,500.00	0
10-4210-310	INFO. TECH- TRAVEL	91.50	100.00	0.00	0.00	0.00	100.00	0
10-4210-315	TRAINING	948.12	2,000.00	0.00	20.00	0.00	1,980.00	1
10-4210-320	INFO. TECH- COMMUNICATIONS	2,736.76	500.00	27.77	111.18	0.00	388.82	22
10-4210-330	POSTAGE	50.22	100.00	0.00	0.00	0.00	100.00	0
10-4210-350	INFO. TECH- MAINT. & REPAIR- EQUIPMENT	24,395.30	32,000.00	1,114.68	10,414.56	0.00	21,585.44	33
10-4210-550	INFO. TECH- CAPITAL OUTLAY EQUIPMENT	17,502.05	30,000.00	0.00	0.00	0.00	30,000.00	0
	4210 INFORMATION TECHNOLOGY:	142,771.52	171,395.00	7,884.23	37,651.61	0.00	133,743.39	22
10-4260-000	BUILDINGS:	0.00	0.00	0.00	0.00	0.00	0.00	0
10-4260-440	CONTRACT SERVICES-COURTHOUSE SECURITY	65,410.30	74,000.00	7,012.44	20,240.04	0.00	53,759.96	27
10-4260-550	BUILDINGS- PUBLIC DEFENDER HOUSING	4,452.00	4,452.00	0.00	0.00	0.00	4,452.00	0
10-4260-554	PROBATION & PAROLE-FORBES	1,764.33	8,000.00	0.00	5,073.24	0.00	2,926.76	63
10-4260-555	SMART START LEASE ASSISTANCE	4,200.00	4,200.00	1,050.00	1,050.00	0.00	3,150.00	25
10-4260-556	CIP ROOF REPAIRS/REPLACEMENT RESERVE	0.00	120,000.00	0.00	0.00	0.00	120,000.00	0

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Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
10-4260-558	CIP HVAC REPAIRS/REPLACEMENTS RESERVES	0.00	35,000.00	0.00	0.00	0.00	35,000.00	0
10-4260-564	EXPENDITURE: LEASE FINANCING PRINCIPAL	14,854.86	0.00	0.00	0.00	0.00	0.00	0
10-4260-565	EXPENDITURE: INTEREST	70.14	0.00	0.00	0.00	0.00	0.00	0
	4260 BUILDINGS:	90,751.63	245,652.00	8,062.44	26,363.28	0.00	219,288.72	11
10-4265-000	FACILITY SERVICES:	0.00	0.00	0.00	0.00	0.00	0.00	0
10-4265-010	FACILITY SERVICES- S & W- REGULAR	184,250.96	194,952.00	14,613.41	59,792.89	0.00	135,159.11	31
10-4265-040	SALARIES & WAGES-LONGEVITY	2,607.44	0.00	0.00	0.00	0.00	0.00	0
10-4265-090	FACILITY SERVICES- FICA TAX EXPENSE	13,559.73	14,914.00	1,093.70	4,493.01	0.00	10,420.99	30
10-4265-100	FACILITY SERVICES- RETIREMENT	35,596.59	38,990.00	2,854.00	11,677.56	0.00	27,312.44	30
10-4265-101	FACILITY SERVICES- 401(K) CONTRIB.	4,182.95	5,849.00	378.79	1,556.79	0.00	4,292.21	27
10-4265-130	FACILITY SERVICES- UNEMPLOYMENT INS.	0.00	1,776.00	0.00	0.00	0.00	1,776.00	0
10-4265-140	FACILITY SERVICES- WORKMAN'S COMP	9,735.00	15,170.00	0.00	12,810.00	0.00	2,360.00	84
10-4265-181	FACILITY SERVICES- GROUP INS.	46,885.52	47,781.00	3,147.20	13,215.94	0.00	34,565.06	28
10-4265-200	FACILITY SERVICES- DEPT SUPPLIES & MATER	20,793.28	18,000.00	1,506.75	3,334.19	0.00	14,665.81	19
10-4265-201	CLERK OF COURT DEPARTMENTAL SUPPLIES	1,630.69	1,700.00	296.13	815.12	0.00	884.88	48
10-4265-202	CLERK OF COURT-MAINT & REPAIR-BUILDING	0.00	3,000.00	0.00	443.46	0.00	2,556.54	15
10-4265-203	CLERK OF COURT-CAPITAL OUTLAY	7,258.00	0.00	0.00	0.00	0.00	0.00	0
10-4265-215	FACILITY SERVICES- MAINT AND REPAIR BLDG	64,381.31	79,100.00	10,020.14	26,655.72	0.00	52,444.28	34
10-4265-230	FACILITY SERVICES- DEPT SUPPLIES-SAFETY	1,746.05	4,000.00	0.00	1,286.51	0.00	2,713.49	32
10-4265-250	FACILITY SERVICES-SUPPLIES-VEHICLE	2,046.80	4,000.00	159.13	1,040.45	0.00	2,959.55	26
10-4265-256	FACILITY SERVICES- INSURANCE CLAIMS	66,729.55	21,964.00	0.00	6,919.70	0.00	15,044.30	32
10-4265-320	FACILITY SERVICES- COMMUNICATIONS	5,304.01	8,000.00	362.72	1,371.97	0.00	6,628.03	17
10-4265-325	POSTAGE	0.00	100.00	0.00	19.00	0.00	81.00	19
10-4265-330	FACILITY SERVICES- UTILITIES-ELECTRICITY	96,333.96	100,000.00	13,937.46	36,459.79	0.00	63,540.21	36
10-4265-331	UTILITIES-FUEL/GAS	9,408.17	13,000.00	117.27	366.05	0.00	12,633.95	3
10-4265-332	UTILITIES-WATER	38,371.91	35,000.00	3,220.09	7,023.07	0.00	27,976.93	20
10-4265-355	MAINT & REPAIR-VEHICLES	685.37	2,000.00	667.14	667.14	0.00	1,332.86	33
10-4265-440	CONTRACTED SERVICES-MOWING	19,444.50	17,000.00	1,950.00	7,331.75	0.00	9,668.25	43
10-4265-540	FACILITIES- CAPITAL OUTLAY - EQUIPMENT	25,298.00	0.00	0.00	0.00	0.00	0.00	0
10-4265-551	MAINT AGREEMENTS-COMMANDER SOFTWARE	1,533.00	1,800.00	0.00	1,790.00	0.00	10.00	99
10-4265-601	CONTRACTED SERVICES-SECURITY SYSTEM	1,816.39	2,500.00	0.00	914.40	0.00	1,585.60	37
10-4265-602	CONTRACTED SERVICES-EXTERMINATING	7,284.00	8,100.00	6,852.00	6,852.00	0.00	1,248.00	85
10-4265-603	CONTRACTED SERVICES-ELEVATOR	51,143.00	11,218.00	2,654.51	5,309.02	0.00	5,908.98	47
10-4265-604	CONTRACTED SERVICES-REPUBLIC	8,700.11	12,000.00	745.98	2,237.94	0.00	9,762.06	19
10-4265-605	CONTRACTED SERVICES-FIRE EXT	4,177.85	3,500.00	274.00	569.00	0.00	2,931.00	16
	4265 FACILITY SERVICES:	730,904.14	665,414.00	64,850.42	214,952.47	0.00	450,461.53	32

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Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
10-4310-000	SHERIFF:	0.00	0.00	0.00	0.00	0.00	0.00	0
10-4310-010	SHERIFF- S & W- REGULAR	684,017.09	805,286.00	52,771.95	214,890.87	0.00	590,395.13	27
10-4310-030	SHERIFF- SALARIES AND WAGES PART-TIME	12,843.44	43,000.00	1,051.67	4,779.84	0.00	38,220.16	11
10-4310-031	SALARIES & WAGES-OVERTIME	5,697.27	0.00	0.00	0.00	0.00	0.00	0
10-4310-040	SALARIES & WAGES-LONGEVITY	3,384.66	4,566.00	0.00	0.00	0.00	4,566.00	0
10-4310-090	SHERIFF- FICA TAX EXPENSE	51,097.61	64,366.00	3,870.92	15,908.83	0.00	48,457.17	25
10-4310-100	SHERIFF- RETIREMENT	135,327.52	175,543.00	10,648.04	42,712.32	0.00	132,830.68	24
10-4310-101	SHERIFF- 401K CONTRIB.	32,375.14	40,874.00	2,457.60	9,854.26	0.00	31,019.74	24
10-4310-102	SHERIFF-SUPPLEMENTAL PENSION FUND	644.91	1,700.00	0.00	0.00	0.00	1,700.00	0
10-4310-130	SHERIFF- UNEMPLOYMENT INS.	0.00	5,328.00	0.00	0.00	0.00	5,328.00	0
10-4310-140	SHERIFF- WORKMAN'S COMP	44,882.00	54,697.00	0.00	51,478.00	0.00	3,219.00	94
10-4310-180	SHERIFF- PROFESSIONAL SERVICES	7,744.50	10,000.00	1,149.50	3,807.50	0.00	6,192.50	38
10-4310-181	SHERIFF- GROUP INS.	117,012.39	146,079.00	8,344.57	31,483.11	0.00	114,595.89	22
10-4310-210	SHERIFF- UNIFORMS	6,355.84	10,000.00	460.80	2,054.98	0.00	7,945.02	21
10-4310-250	SHERIFF- SUPPLIES-VEHCILE	61,789.54	65,000.00	4,897.38	14,616.58	0.00	50,383.42	22
10-4310-260	SHERIFF- DEPARTMENTAL SUPPLIES	12,970.46	16,500.00	326.08	8,991.20	0.00	7,508.80	54
10-4310-270	SERVICE AWARDS	50.00	235.00	0.00	0.00	0.00	235.00	0
10-4310-310	SHERIFF- TRAVEL	4,907.64	5,500.00	210.74	2,827.80	0.00	2,672.20	51
10-4310-315	TRAINING	1,425.23	3,000.00	0.00	1,800.00	0.00	1,200.00	60
10-4310-320	SHERIFF- COMMUNICATIONS	11,378.09	13,400.00	1,693.24	4,675.11	0.00	8,724.89	35
10-4310-330	POSTAGE	1,858.84	2,000.00	0.00	729.08	0.00	1,270.92	36
10-4310-350	SHERIFF- MAINT. & REPAIR EQUIPMENT	232.16	2,000.00	0.00	0.00	0.00	2,000.00	0
10-4310-355	SHERIFF- MAINT.- VEHICLE	23,821.48	30,000.00	1,175.93	4,185.36	0.00	25,814.64	14
10-4310-370	SHERIFF- PRINTING	0.00	200.00	0.00	0.00	0.00	200.00	0
10-4310-380	ADVERTISING	0.00	200.00	0.00	0.00	0.00	200.00	0
10-4310-390	SHERIFF- DUES & SUBSCRIPTIONS	218.01	400.00	33.00	192.44	0.00	207.56	48
10-4310-392	SHERIFF- UNDERCOVER INVESTIGATIONS	3,000.00	7,000.00	0.00	0.00	0.00	7,000.00	0
10-4310-412	MAINT AGREEMENT-FINGERPRINT MACHINE	3,647.00	3,750.00	0.00	0.00	0.00	3,750.00	0
10-4310-413	LEASE-BUILDING	825.00	840.00	0.00	825.00	0.00	15.00	98
10-4310-414	MAINT AGREEMENTS-HRMS & QTR MASTER	1,298.00	1,310.00	0.00	1,310.00	0.00	0.00	100
10-4310-415	MAINT AGREEMENTS-RMS & RAMBLER	4,878.00	4,878.00	0.00	4,878.00	0.00	0.00	100
10-4310-417	LEASE - ANKLE MONITORING DEVICES	1,611.75	3,000.00	0.00	0.00	0.00	3,000.00	0
10-4310-540	CAPITAL OUTLAY VEHICLES	0.00	197,000.00	3,035.00	92,167.60	0.00	104,832.40	47
10-4310-550	SHERIFF- CAPITAL OUTLAY - EQUIPMENT	165,770.76	29,000.00	0.00	22,978.00	0.00	6,022.00	79
10-4310-600	SHERIFF- ANIMAL CONTROL	8,854.01	11,000.00	492.79	2,256.88	0.00	8,743.12	21
10-4310-601	DONATIONS-ANIMAL CONTROL	0.00	3,375.00	0.00	0.00	0.00	3,375.00	0
10-4310-602	SHERIFF-ABC BOARD FUNDING	960.00	22,278.00	3,623.64	3,623.64	0.00	18,654.36	16
10-4310-603	SHERIFF DONATIONS-PURCHASE OF K-9	2,826.76	774.00	0.00	0.00	0.00	774.00	0
10-4310-604	SHERIFF-COUNTY CONTRIB-PURCHASE OF K-9	1,083.85	1,500.00	254.97	467.96	0.00	1,032.04	31
10-4310-611	GUN PERMITS DISCRETIONARY-COUNTY PORTION	0.00	43,860.00	0.00	0.00	0.00	43,860.00	0

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Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
10-4310-612	GUN PERMITS-STATE PORTION	8,115.00	3,700.00	2,615.00	2,615.00	0.00	1,085.00	71
10-4310-613	FINGERPRINTING	0.00	6,005.00	0.00	0.00	0.00	6,005.00	0
10-4310-650	SHERIFF-DONATIONS	465.25	1,864.00	0.00	0.00	0.00	1,864.00	0
10-4310-899	GRANT - ICAC	18,683.73	0.00	0.00	0.00	0.00	0.00	0
	4310 SHERIFF:	1,442,052.93	1,841,008.00	99,112.82	546,109.36	0.00	1,294,898.64	30
10-4311-000	SRO - WASHINGTON COUNTY UNION:	0.00	0.00	0.00	0.00	0.00	0.00	0
10-4311-010	SRO- WASH CO UNION-S & W- REGULAR	40,470.63	45,123.00	3,807.17	15,135.84	0.00	29,987.16	34
10-4311-040	SRO-UNION-LONGEVITY	0.00	446.00	0.00	0.00	0.00	446.00	0
10-4311-090	SRO- WASH CO UNION- FICA TAX EXPENSE	3,050.10	3,486.00	287.42	1,142.58	0.00	2,343.42	33
10-4311-100	SRO- WASH CO UNION- RETIREMENT EXPENSE	8,065.81	9,537.00	786.56	3,127.06	0.00	6,409.94	33
10-4311-101	SRO- WASH CO UNION- 401(K) CONTRIB.	2,023.53	2,278.00	190.36	756.80	0.00	1,521.20	33
10-4311-130	SRO - WASH CO UNION- UNEMPLOYMENT INS.	0.00	296.00	0.00	0.00	0.00	296.00	0
10-4311-140	SRO- WASH CO UNION- WORKMAN'S COMP EXPEN	2,388.00	3,130.00	0.00	2,643.00	0.00	487.00	84
10-4311-180	SRO- WASH CO UNION- GROUP INS.	7,947.84	8,005.00	632.14	2,528.56	0.00	5,476.44	32
10-4311-210	SRO- WASH CO UNION- UNIFORMS	0.00	500.00	0.00	237.84	0.00	262.16	48
10-4311-250	MAINTENANCE & REPAIR-VEHICLE	2,837.40	3,500.00	215.71	425.44	0.00	3,074.56	12
10-4311-260	SRO- WASH CO UNION-DEPARTMENTAL SUPPLIES	182.86	200.00	0.00	0.00	0.00	200.00	0
10-4311-270	SRO-WAS CO UNION-SERVICE AWARDS	0.00	50.00	0.00	0.00	0.00	50.00	0
10-4311-310	SRO- WASH CO UNION- TRAVEL	2,420.74	2,000.00	0.00	1,467.59	0.00	532.41	73
10-4311-315	TRAINING	0.00	500.00	0.00	0.00	0.00	500.00	0
	4311 SRO - WASHINGTON COUNTY UNION:	69,386.91	79,051.00	5,919.36	27,464.71	0.00	51,586.29	35
10-4313-000	SRO- CRESWELL:	0.00	0.00	0.00	0.00	0.00	0.00	0
10-4313-010	SRO- CRESWELL-S & W- REGULAR	0.00	40,400.00	0.00	0.00	0.00	40,400.00	0
10-4313-090	SRO- CRESWELL- FICA TAX EXPENSE	0.00	3,090.00	0.00	0.00	0.00	3,090.00	0
10-4313-100	SRO- CRESWELL- RETIREMENT	0.00	8,456.00	0.00	0.00	0.00	8,456.00	0
10-4313-101	SRO- CRESWELL- 401K CONTRIB.	0.00	2,020.00	0.00	0.00	0.00	2,020.00	0
10-4313-130	SRO - CRESWELL- UNEMPLOYMENT INS.	0.00	296.00	0.00	0.00	0.00	296.00	0
10-4313-140	SRO- CRESWELL- WORKMAN'S COMP	2,388.00	2,775.00	0.00	2,617.00	0.00	158.00	94
10-4313-180	SRO- CRESWELL- GROUP INS.S	0.00	7,990.00	0.00	0.00	0.00	7,990.00	0
10-4313-210	SRO- CRESWELL- UNIFORMS	0.00	500.00	0.00	0.00	0.00	500.00	0
10-4313-250	MAINTENANCE & REPAIR-VEHICLE	0.00	3,500.00	0.00	0.00	0.00	3,500.00	0
10-4313-260	SRO- CRESWELL- DEPARTMENTAL SUPPLIES	0.00	200.00	0.00	0.00	0.00	200.00	0
10-4313-310	SRO- CRESWELL- TRAVEL	0.00	2,000.00	0.00	0.00	0.00	2,000.00	0
10-4313-315	TRAINING	0.00	500.00	0.00	0.00	0.00	500.00	0
	4313 SRO- CRESWELL:	2,388.00	71,727.00	0.00	2,617.00	0.00	69,110.00	4

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Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
10-4314-000	SRO- PLYMOUTH HIGH:	0.00	0.00	0.00	0.00	0.00	0.00	0
10-4314-010	SRO - PLYMOUTH HIGH-S & W- REGULAR	35,024.55	45,123.00	0.00	0.00	0.00	45,123.00	0
10-4314-090	SRO - PLYMOUTH HIGH- FICA TAX	2,643.04	3,452.00	0.00	0.00	0.00	3,452.00	0
10-4314-100	SRO - PLYMOUTH HIGH- RETIREMENT MATCH	6,980.39	9,444.00	0.00	0.00	0.00	9,444.00	0
10-4314-101	SRO - PLYMOUTH HIGH- 401K CONTRIBUTIONS	1,751.21	2,256.00	0.00	0.00	0.00	2,256.00	0
10-4314-130	SRO - PLYMOUTH HIGH- UNEMPLOYMENT INS.	0.00	296.00	0.00	0.00	0.00	296.00	0
10-4314-140	SRO - PLYMOUTH HIGH- WORKMAN'S COMP	2,189.00	3,099.00	0.00	2,343.00	0.00	756.00	76
10-4314-180	SRO - PLYMOUTH HIGH- GROUP INS.	6,364.67	8,005.00	0.00	0.00	0.00	8,005.00	0
10-4314-210	SRO - PLYMOUTH HIGH- UNIFORMS	0.00	500.00	0.00	0.00	0.00	500.00	0
10-4314-250	MAINT & REPAIR - VEHICLE	1,728.47	3,500.00	0.00	0.00	0.00	3,500.00	0
10-4314-260	DEPARTMENTAL SUPPLIES	167.38	200.00	0.00	0.00	0.00	200.00	0
10-4314-310	SRO- TRAVEL	1,286.48	2,000.00	0.00	0.00	0.00	2,000.00	0
10-4314-315	TRAINING	0.00	500.00	0.00	0.00	0.00	500.00	0
	4314 SRO- PLYMOUTH HIGH:	58,135.19	78,375.00	0.00	2,343.00	0.00	76,032.00	3
10-4320-000	DETENTION CENTER:	0.00	0.00	0.00	0.00	0.00	0.00	0
10-4320-010	DETENTION CENTER- S & W - REGULAR	276,270.09	390,354.00	22,917.35	88,993.00	0.00	301,361.00	23
10-4320-030	SALARIES & WAGE - OVERTIME	65,940.15	50,000.00	7,757.59	30,028.47	0.00	19,971.53	60
10-4320-031	DETENTION CENTER - S&W PARTTIME	28,683.64	31,000.00	5,773.66	20,870.48	0.00	10,129.52	67
10-4320-040	SALARIES & WAGES - LONGEVITY	2,348.65	2,714.00	0.00	0.00	0.00	2,714.00	0
10-4320-090	DETENTION CENTER- FICA TAX EXPENSE	27,428.62	36,266.00	2,710.56	10,405.23	0.00	25,860.77	29
10-4320-100	DETENTION CENTER- RETIREMENT	65,454.58	94,814.00	5,990.82	23,244.92	0.00	71,569.08	25
10-4320-101	DETENTION CENTER- 401(K) CONTRIB.	6,586.18	14,222.00	703.55	2,617.44	0.00	11,604.56	18
10-4320-130	DETENTION CENTER- UNEMPLOYMENT INS.	0.00	3,848.00	0.00	0.00	0.00	3,848.00	0
10-4320-140	DETENTION CENTER- WORKMAN'S COMP	21,634.00	32,559.00	0.00	27,493.00	0.00	5,066.00	84
10-4320-181	DETENTION CENTER- GROUP INS.	68,430.63	103,421.00	5,028.65	19,485.21	0.00	83,935.79	19
10-4320-185	TRAVEL	502.43	2,500.00	0.00	69.50	0.00	2,430.50	3
10-4320-190	DETENTION CENTER- TRAINING	2,462.16	5,000.00	939.84	1,119.84	0.00	3,880.16	22
10-4320-200	DETENTION CENTER- DEPARTMENTAL SUPPLIES	18,562.87	15,000.00	305.84	7,428.19	0.00	7,571.81	50
10-4320-210	DETENTION CENTER- UNIFORMS	1,706.35	7,500.00	0.00	0.00	0.00	7,500.00	0
10-4320-244	CONTRACTED SERVICES-SOUTHERN HEALTH PART	128,944.85	145,000.00	11,053.76	55,498.88	0.00	89,501.12	38
10-4320-247	DETENTION CENTER- FOOD & PROVISIONS	73,214.40	85,000.00	7,478.30	27,130.90	0.00	57,869.10	32
10-4320-270	SERVICE AWARDS	125.00	175.00	0.00	0.00	0.00	175.00	0
10-4320-290	SUPPLIES & MATERIALS-HYGIENE	3,363.73	3,000.00	0.00	687.75	0.00	2,312.25	23
10-4320-299	DETENTION CENTER- LAUNDRY & DRY CLEANING	6,314.42	7,500.00	593.88	1,783.88	0.00	5,716.12	24
10-4320-320	DETENTION CENTER- COMMUNICATIONS	662.77	1,200.00	71.18	213.60	0.00	986.40	18
10-4320-330	POSTAGE	89.49	300.00	0.00	26.29	0.00	273.71	9
10-4320-350	DETENTION CENTER- MAINT & REPAIR- EQUIP	12,960.92	20,000.00	0.00	978.53	0.00	19,021.47	5

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
10-4320-550	DETENTION CENTER- CAPITAL OUTLAY- EQUIPM	19,347.36	50,000.00	0.00	0.00	0.00	50,000.00	0
10-4320-600	DETENTION CENTER- CONTRACTED SERVICES	105,677.18	110,000.00	7,034.86	28,132.61	0.00	81,867.39	26
10-4320-601	CONTRACTED SERVICES-OPTUM	2,937.60	3,700.00	0.00	3,021.84	0.00	678.16	82
10-4320-602	MAINTENANCE AGREEMENTS-SOUTHERN SOFTWARE	3,778.00	3,815.00	0.00	3,815.00	0.00	0.00	100
10-4320-603	MAINTENANCE AGREEMENTS-TOP GUARD	99.00	99.00	0.00	0.00	0.00	99.00	0
10-4320-900	GRANT-DHHS CORRECTIONS COVID19	2,865.62	21,190.00	1,705.42	1,705.42	0.00	19,484.58	8
	4320 DETENTION CENTER:	946,390.69	1,240,177.00	80,065.26	354,749.98	0.00	885,427.02	29
10-4330-000	EMERGENCY MANAGEMENT:	0.00	0.00	0.00	0.00	0.00	0.00	0
10-4330-010	EMERGENCY MGMT - S & W- REGULAR	55,571.54	55,628.00	4,751.58	18,890.41	0.00	36,737.59	34
10-4330-090	EMERGENCY MGMT - FICA TAX EXPENSE	3,502.85	4,255.00	301.71	1,197.96	0.00	3,057.04	28
10-4330-100	EMERGENCY MGMT - RETIREMENT	10,586.43	11,126.00	927.98	3,689.29	0.00	7,436.71	33
10-4330-101	EMERGENCY MGMT - 401(K) CONTRIB.	1,667.15	1,669.00	142.55	566.72	0.00	1,102.28	34
10-4330-130	EMERGENCY MGMT - UNEMPLOYMENT INS.	0.00	296.00	0.00	0.00	0.00	296.00	0
10-4330-140	EMERGENCY MGMT - WORKMAN'S COMP	2,073.00	2,752.00	0.00	2,340.00	0.00	412.00	85
10-4330-180	EMERGENCY MGMT - GROUP INS.	8,002.75	8,040.00	633.39	2,533.56	0.00	5,506.44	32
10-4330-250	MAINTENANCE & REPAIR - VEHICLE	1,096.91	2,000.00	165.00	165.00	0.00	1,835.00	8
10-4330-260	EMERGENCY MGMT - DEPARTMENTAL SUPPLIES	6,763.94	5,000.00	0.00	754.06	0.00	4,245.94	15
10-4330-270	EMERGENCY MGMT - GENERATOR FUEL	2,559.01	2,400.00	0.00	0.00	0.00	2,400.00	0
10-4330-310	EMERGENCY MGMT - TRAVEL	2,720.06	2,500.00	44.55	1,100.74	0.00	1,399.26	44
10-4330-315	TRAINING	780.46	3,000.00	99.50	299.50	0.00	2,700.50	10
10-4330-320	EMERGENCY MGMT - COMMUNICATIONS	2,196.50	4,750.00	147.54	442.85	0.00	4,307.15	9
10-4330-330	POSTAGE	86.90	150.00	0.00	11.97	0.00	138.03	8
10-4330-350	EMERGENCY MGMT - MAINT. & REPAIR- EQUI	4,596.01	9,000.00	40.00	586.24	0.00	8,413.76	7
10-4330-370	EMERGENCY MGMT - PRINTING	235.52	350.00	0.00	208.09	0.00	141.91	59
10-4330-380	ADVERTISING	155.53	350.00	0.00	0.00	0.00	350.00	0
10-4330-390	EMERGENCY MGMT - DUES & SUBSCRIPTIONS	2,142.00	2,200.00	95.00	1,595.00	0.00	605.00	72
10-4330-400	EM DONATIONS-EMERGENCY RESPONSE BANQUET	0.00	1,442.00	0.00	0.00	0.00	1,442.00	0
10-4330-401	DONATIONS - EMERGENCY MANAGEMENT	772.50	4,678.00	0.00	0.00	0.00	4,678.00	0
10-4330-540	EMERGENCY MGMT - CAPITAL OUTLAY- VEHIC	6,515.98	0.00	0.00	0.00	0.00	0.00	0
10-4330-600	EMERGENCY MGMT - CONTRACTED SERVICES	0.00	11,450.00	0.00	2,950.00	0.00	8,500.00	26
10-4330-706	EMPG-ARPA	11,068.00	0.00	0.00	0.00	0.00	0.00	0
10-4330-707	GRANT-EM CAPACITY BLDG COMPETITIVE GRT	76,791.30	52,000.00	11,676.48	48,004.32	0.00	3,995.68	92
10-4330-995	MAINTENANCE AGREEMENTS - HYPER REACH	1,945.00	1,945.00	0.00	1,945.00	0.00	0.00	100
	4330 EMERGENCY MANAGEMENT:	201,829.34	186,981.00	19,025.28	87,280.71	0.00	99,700.29	47
10-4340-000	FIRE PROTECTION:	0.00	0.00	0.00	0.00	0.00	0.00	0
10-4340-991	PLYMOUTH VFD-OPERATIONAL	122,182.00	129,259.00	10,771.58	43,086.32	0.00	86,172.68	33

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10-4340-992	ROPER VFD-OPERATIONAL	78,170.00	81,727.00	6,810.58	27,242.32	0.00	54,484.68	33
10-4340-993	CRESWELL VFD-OPERATIONAL	50,909.00	51,685.00	4,307.08	17,228.32	0.00	34,456.68	33
10-4340-994	MCVFD-OPERATIONAL	58,270.00	58,309.00	4,859.08	19,436.32	0.00	38,872.68	33
10-4340-995	LAKE PHELPS VFD-OPERATIONAL	45,996.00	46,034.00	3,836.16	15,344.64	0.00	30,689.36	33
10-4340-996	PUNGO VFD-OPERATIONAL	20,282.00	23,750.00	1,979.16	7,916.64	0.00	15,833.36	33
10-4340-997	PINETOWN/LONG ACRE VFD	8,178.00	8,188.00	682.33	2,729.32	0.00	5,458.68	33
10-4340-998	CRESWELL VFD-WELL-CIP	0.00	40,000.00	0.00	0.00	0.00	40,000.00	0
	4340 FIRE PROTECTION:	383,987.00	438,952.00	33,245.97	132,983.88	0.00	305,968.12	30
10-4345-000	FORESTRY:	0.00	0.00	0.00	0.00	0.00	0.00	0
10-4345-991	FORESTRY MATCH (35%)	92,260.42	94,891.00	0.00	17,500.98	0.00	77,390.02	18
10-4350-000	INSPECTIONS & PLANNING:	0.00	0.00	0.00	0.00	0.00	0.00	0
10-4350-121	SALARIES & WAGES-REGULAR	100,014.58	100,228.00	8,561.08	34,035.58	0.00	66,192.42	34
10-4350-127	SALARIES & WAGES-LONGEVITY	707.43	707.00	0.00	0.00	0.00	707.00	0
10-4350-181	FICA TAX	6,298.17	7,722.00	535.50	2,134.71	0.00	5,587.29	28
10-4350-182	RETIREMENT	19,187.51	20,187.00	1,671.98	6,647.15	0.00	13,539.85	33
10-4350-183	GROUP INSURANCE	17,870.29	18,023.00	1,423.71	5,694.84	0.00	12,328.16	32
10-4350-184	401(K) CONTRIBUTIONS	3,000.44	3,028.00	256.83	1,021.06	0.00	2,006.94	34
10-4350-185	UNEMPLOYMENT INSURANCE	0.00	592.00	0.00	0.00	0.00	592.00	0
10-4350-186	WORKMAN'S COMP	274.00	4,881.00	0.00	4,121.00	0.00	760.00	84
10-4350-260	DEPARTMENTAL SUPPLIES	3,460.04	4,000.00	47.99	588.13	0.00	3,411.87	15
10-4350-311	TRAVEL	893.57	1,000.00	55.56	159.72	0.00	840.28	16
10-4350-320	COMMUNICATIONS	1,672.78	2,500.00	106.27	319.06	0.00	2,180.94	13
10-4350-330	INSPECTIONS - POSTAGE	0.00	250.00	0.00	0.00	0.00	250.00	0
10-4350-341	PRINTING	577.63	500.00	0.00	0.00	0.00	500.00	0
10-4350-352	MAINT & REPAIR-EQUIPMENT	0.00	1,000.00	0.00	0.00	0.00	1,000.00	0
10-4350-353	MAINT & REPAIR-VEHICLE	72.45	1,000.00	0.00	0.00	0.00	1,000.00	0
10-4350-370	ADVERTISING	315.50	500.00	0.00	189.00	0.00	311.00	38
10-4350-395	TRAINING	2,454.44	2,500.00	0.00	0.00	0.00	2,500.00	0
10-4350-491	DUES & SUBSCRIPTIONS	0.00	500.00	0.00	130.00	0.00	370.00	26
10-4350-500	DECOMMISSIONING BOND-SOLAR FARMS	0.00	50,000.00	0.00	0.00	0.00	50,000.00	0
10-4350-600	CONTRACTED SERV-ABANDONED PROPERTY DEMO	0.00	10,000.00	0.00	0.00	0.00	10,000.00	0
10-4350-602	CONTRACTED SERVICES-LEGAL	0.00	10,000.00	0.00	0.00	0.00	10,000.00	0
	4350 INSPECTIONS & PLANNING:	156,798.83	239,118.00	12,658.92	55,040.25	0.00	184,077.75	23
10-4915-000	GEOGRAPHIC INFORMATION SYSTEMS:	0.00	0.00	0.00	0.00	0.00	0.00	0
10-4915-010	GEOGRAPHIC INFO SYST-S & W- REGULAR	2,222.55	0.00	0.00	0.00	0.00	0.00	0

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10-4915-040	GEOGRAPHIC INFO SYST - LONGEVITY	115.98	0.00	0.00	0.00	0.00	0.00	0
10-4915-090	GEOGRAPHIC INFO SYST- FICA TAX EXPENSE	177.47	0.00	0.00	0.00	0.00	0.00	0
10-4915-100	GEOGRAPHIC INFO SYST- RETIREMENT EXPENSE	450.24	0.00	0.00	0.00	0.00	0.00	0
10-4915-101	GEOGRAPHIC INFO SYST- 401(K) CONTRIB.	70.90	0.00	0.00	0.00	0.00	0.00	0
10-4915-180	GEOGRAPHIC INFO SYST- GROUP INS.	348.81	0.00	0.00	0.00	0.00	0.00	0
10-4915-181	GIS-PROFESSIONAL SERVICES	0.00	9,240.00	0.00	9,240.00	0.00	0.00	100
10-4915-190	GEOGRAPHIC INFO SYST- TRAINING	859.55	0.00	0.00	0.00	0.00	0.00	0
10-4915-260	DEPARTMENTAL SUPPLIES	631.70	0.00	0.00	0.00	0.00	0.00	0
10-4915-320	GIS- COMMUNICATIONS	65.61	0.00	0.00	0.00	0.00	0.00	0
10-4915-350	MAINT AGREEMENTS-ESRI SOFTWARE	1,650.00	1,777.00	0.00	0.00	0.00	1,777.00	0
10-4915-351	MAINT AGREEMENTS-ATLAS DATA WEBSITE	4,800.00	0.00	0.00	0.00	0.00	0.00	0
	4915 GEOGRAPHIC INFORMATION SYSTEMS:	11,392.81	11,017.00	0.00	9,240.00	0.00	1,777.00	84
10-5110-000	DISTRICT HEALTH	0.00	0.00	0.00	0.00	0.00	0.00	0
10-5110-991	MTW HEALTH DEPARTMENT	219,281.00	219,281.00	18,273.41	73,093.64	0.00	146,187.36	33
10-5110-993	2ND DIST DRUG COURT COORDINATOR POSITION	64,497.75	89,238.00	6,240.22	19,325.95	0.00	69,912.05	22
	5110 DISTRICT HEALTH	283,778.75	308,519.00	24,513.63	92,419.59	0.00	216,099.41	30
10-5150-000	SENIOR CITIZENS CENTER:	0.00	0.00	0.00	0.00	0.00	0.00	0
10-5150-010	SENIOR CITIZENS CENT- S & W- REGULAR	95,895.49	93,905.00	7,991.50	38,010.81	0.00	55,894.19	40
10-5150-040	SALARIES & WAGES-LONGEVITY	1,290.70	1,040.00	0.00	461.64	0.00	578.36	44
10-5150-090	SENIOR CITIZENS CENT- FICA TAX EXPENSE	7,173.40	7,263.00	567.29	2,832.03	0.00	4,430.97	39
10-5150-100	SENIOR CITIZENS CENT- RETIREMENT	18,502.10	18,989.00	1,560.74	7,513.68	0.00	11,475.32	40
10-5150-101	SENIOR CITIZENS CENT- 401(K) CONTRIB.	2,874.98	2,848.00	239.74	1,140.31	0.00	1,707.69	40
10-5150-130	SENIOR CITIZENS CTR- WORKMAN'S COMP	1,869.00	1,430.00	0.00	1,233.00	0.00	197.00	86
10-5150-131	SENIOR CENTER- UNEMPLOYMENT INS.	0.00	856.00	0.00	0.00	0.00	856.00	0
10-5150-180	SENIOR CITIZENS CENT- GROUP INS.	23,702.48	23,879.00	1,884.92	8,167.07	0.00	15,711.93	34
10-5150-247	APPROPRIATION-ALBEMARLE NUTRITION	47,807.00	47,807.00	11,951.75	23,903.50	0.00	23,903.50	50
10-5150-257	DEPARTMENT SUPPLIES-CRAFTS/CERAMICS	1,803.29	3,500.00	1,269.45	1,557.06	0.00	1,942.94	44
10-5150-260	DEPARTMENTAL SUPPLIES	1,951.04	3,000.00	72.97	1,731.64	0.00	1,268.36	58
10-5150-280	POSTAGE	86.07	300.00	0.00	3.43	0.00	296.57	1
10-5150-310	SENIOR CITIZENS CTR- TRAVEL	3,364.23	3,000.00	27.31	102.15	0.00	2,897.85	3
10-5150-315	TRAINING	358.95	3,500.00	14.93	1,332.68	0.00	2,167.32	38
10-5150-320	SENIOR CITIZENS CENT- COMMUNICATIONS	858.61	1,000.00	46.91	153.42	0.00	846.58	15
10-5150-330	UTILITIES-GAS	6,492.78	9,000.00	0.00	0.00	0.00	9,000.00	0
10-5150-350	SENIOR CENTER- MAINT & REPAIR- BUILDING	0.00	1,500.00	148.43	424.33	0.00	1,075.67	28
10-5150-351	SENIOR CENTER- MAINT & REPAIR - EQUIP	501.00	1,500.00	0.00	0.00	0.00	1,500.00	0
10-5150-370	TRAVEL-SENIOR GAMES	0.00	300.00	300.00	300.00	0.00	0.00	100

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10-5150-380	SENIOR CENTER TRIPS	3,069.24	1,549.00	0.00	132.00	0.00	1,417.00	9
10-5150-390	SENIOR CENTER-DUES & SUBSCRIPTIONS	3,596.74	2,100.00	0.00	120.00	0.00	1,980.00	6
10-5150-600	SENIOR CITIZENS CTR- CONTRACTED SERVICES	3,415.00	4,000.00	462.00	1,113.00	0.00	2,887.00	28
10-5150-601	CONTRACTED SERVICES - SCHEDULING SYSTEM	900.00	900.00	0.00	0.00	0.00	900.00	0
10-5150-650	SENIOR CENTER DONATIONS	432.57	4,619.00	0.00	0.00	0.00	4,619.00	0
	5150 SENIOR CITIZENS CENTER:	225,944.67	237,785.00	26,537.94	90,231.75	0.00	147,553.25	38
10-5155-000	VETERAN SERVICE:	0.00	0.00	0.00	0.00	0.00	0.00	0
10-5155-140	WORKMAN'S COMP	58.00	0.00	0.00	0.00	0.00	0.00	0
10-5155-320	VETERAN SERVICE OFFC- COMMUNICATIONS	254.16	600.00	9.75	52.11	0.00	547.89	9
	5155 VETERAN SERVICE:	312.16	600.00	9.75	52.11	0.00	547.89	9
10-5310-000	SOCIAL SERVICES- ADMINISTRATION:	0.00	0.00	0.00	0.00	0.00	0.00	0
10-5310-010	SALARIES & WAGES-BOARD	1,300.00	1,500.00	75.00	400.00	0.00	1,100.00	27
10-5310-011	SS ADMIN.- S & W- REGULAR	2,016,433.42	2,174,520.00	171,775.38	687,654.70	0.00	1,486,865.30	32
10-5310-013	SALARIES & WAGES-LONGEVITY	16,846.25	19,351.00	0.00	0.00	0.00	19,351.00	0
10-5310-030	LEGAL - IV-D	18,213.75	25,000.00	2,226.22	3,896.97	0.00	21,103.03	16
10-5310-090	SS ADMIN.- FICA TAX	148,833.93	169,361.00	12,531.54	50,131.00	0.00	119,230.00	30
10-5310-100	SS ADMIN.- RETIREMENT	386,455.27	442,774.00	33,547.70	133,920.38	0.00	308,853.62	30
10-5310-101	SS ADMIN.- 401(K) CONTRIB.	55,373.81	66,416.00	4,893.95	19,540.52	0.00	46,875.48	29
10-5310-130	HUMAN SERVICES- UNEMPLOYMENT INS.	0.00	16,512.00	0.00	0.00	0.00	16,512.00	0
10-5310-140	SS ADMIN.- WORKMAN'S COMP	43,634.00	52,715.00	0.00	44,518.00	0.00	8,197.00	84
10-5310-180	LEGAL-PROTECTIVE SERVICES	29,388.38	43,000.00	4,295.25	8,495.78	0.00	34,504.22	20
10-5310-181	SS ADMIN.- GROUP INS.	410,126.68	466,869.00	31,933.71	128,918.37	0.00	337,950.63	28
10-5310-250	MAINT & REPAIR - VEHICLE	9,747.90	7,500.00	1,544.20	3,323.40	0.00	4,176.60	44
10-5310-257	SS ADMIN.- COUNTY GENERAL ASSISTANCE	9,421.44	5,000.00	1,070.52	1,337.43	0.00	3,662.57	27
10-5310-258	DSS COMMUNITY DONATIONS-CHRISTMAS	1,296.25	1,788.00	0.00	0.00	0.00	1,788.00	0
10-5310-259	DSS COMMUNITY DONATIONS-FOSTER CHILDREN	294.83	612.00	0.00	0.00	0.00	612.00	0
10-5310-260	DEPARTMENTAL SUPPLIES	54,749.24	42,000.00	1,917.64	10,133.33	0.00	31,866.67	24
10-5310-268	FOOD STAMPS DIRECT CHARGE	4,307.38	5,500.00	187.37	729.73	0.00	4,770.27	13
10-5310-270	SERVICE AWARDS	885.00	600.00	0.00	0.00	0.00	600.00	0
10-5310-310	TRAVEL	4,607.12	7,000.00	133.58	965.17	0.00	6,034.83	14
10-5310-311	SS ADMIN - VEHICLE FUEL	8,078.97	9,000.00	932.16	2,892.73	0.00	6,107.27	32
10-5310-315	TRAINING	10,402.64	13,000.00	2,520.74	12,042.60	0.00	957.40	93
10-5310-320	SS ADMIN.- COMMUNICATIONS	20,046.82	25,000.00	1,719.82	6,798.04	0.00	18,201.96	27
10-5310-330	UTILITITES	24,065.18	25,000.00	2,867.35	8,004.39	0.00	16,995.61	32
10-5310-340	SS ADMIN.- POSTAGE	11,714.13	12,000.00	2.62	16.50	0.00	11,983.50	0
10-5310-350	SS ADMIN.- MAINT AND REPAIR- BLDG.	18,651.94	15,000.00	908.25	3,482.24	0.00	11,517.76	23

Washington County
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Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
10-5310-351	SS ADMIN.- REPAIR AND MAINT- EQUIP.	2,243.27	3,500.00	2,059.15	3,192.79	0.00	307.21	91
10-5310-370	SS ADMIN.- ADVERTISING	2,121.49	1,200.00	112.00	211.50	0.00	988.50	18
10-5310-390	SS ADMIN.- DUES AND SUBSCRIPTION	8,823.48	15,000.00	1,176.87	5,464.60	0.00	9,535.40	36
*10-5310-391	EXPENDITURE: SUBSCRIPTION	1,020.39	0.00	0.00	0.00	0.00	0.00	0
*10-5310-392	EXPENDITURE: SUBSCRIPTION FIN PRINCIPAL	1,020.39	0.00	0.00	0.00	0.00	0.00	0
*10-5310-393	EXPENDITURE: INTEREST	2.58	0.00	0.00	0.00	0.00	0.00	0
10-5310-410	LEASE-EQUIPMENT	2,689.60	0.00	0.00	0.00	0.00	0.00	0
10-5310-550	SOCIAL SERVICES- CAPITAL OUTLAY- EQUIPMEN	61,465.12	216,900.00	0.00	80,435.19	0.00	136,464.81	37
10-5310-600	SOCIAL SERVICES- CONTRACTED SERVICES	138,796.31	115,710.00	13,182.35	53,015.39	0.00	62,694.61	46
10-5310-601	MAINT AGREEMENTS-NC CORRELS	0.00	1,300.00	0.00	0.00	0.00	1,300.00	0
10-5310-602	MAINT AGREEMENTS-INFO INC.	4,588.08	4,910.00	1,227.30	2,454.60	0.00	2,455.40	50
10-5310-605	SS ADMIN - SECURITY CONTRACT	7,062.19	25,000.00	476.00	2,716.00	0.00	22,284.00	11
10-5310-610	SS ADMIN.- VENDOR FEES	2,364.00	6,000.00	0.00	0.00	0.00	6,000.00	0
10-5310-611	SS FAMILY REUNIFICATION (PSYCH EVALS)	3,738.50	10,000.00	0.00	0.00	0.00	10,000.00	0
	5310 SOCIAL SERVICES- ADMINISTRATION:	3,540,809.73	4,046,538.00	293,316.67	1,274,691.35	0.00	2,771,846.65	32
10-5380-000	SOCIAL SERVICES-ECONOMIC SUPPORT:	0.00	0.00	0.00	0.00	0.00	0.00	0
10-5380-011	IN-HOME SERVICES (100%)	69,426.50	80,741.00	6,419.50	18,318.64	0.00	62,422.36	23
10-5380-030	SS ECONOMIC SUPPORT- CRISIS INTERVENTION	63,704.88	71,992.00	511.04	799.10	0.00	71,192.90	1
10-5380-190	WF EMPLOYMENT SERVICES	6,417.88	10,000.00	537.25	1,175.71	0.00	8,824.29	12
10-5380-370	TANF-EMERGENCY ASSISTANCE	24,800.00	20,000.00	6,069.53	14,231.40	0.00	5,768.60	71
10-5380-375	DSS COMMUNITY DONATIONS-EMERGENCY RELIEF	63.97	316.00	0.00	0.00	0.00	316.00	0
10-5380-376	TITLE IV-FOSTER CARE	70,186.79	135,000.00	15,472.12	41,663.12	0.00	93,336.88	31
10-5380-377	STATE FOSTER HOME CARE	30,070.62	47,900.00	790.00	963.00	0.00	46,937.00	2
10-5380-379	SS ECONOMIC SUPPORT- SPECIAL ASSISTANCE	78,555.00	97,500.00	6,699.50	27,079.50	0.00	70,420.50	28
10-5380-381	TITLE IV-E ADOPTION	14,915.23	24,150.00	1,768.34	7,420.54	0.00	16,729.46	31
10-5380-383	SPECIAL LINKS (100%)	3,982.40	5,000.00	30.00	30.00	0.00	4,970.00	1
10-5380-384	CHILD CARE (MOE-PART OF &65K MIN)	2,892.00	20,000.00	0.00	0.00	0.00	20,000.00	0
10-5380-403	SS ECONOMIC SUPPORT- BLIND COMMISSION	2,005.16	2,500.00	0.00	0.00	0.00	2,500.00	0
10-5380-404	SS ECONOMIC SUPP-CIP/LIEAP SUPPLEMENTS	0.00	40,000.00	0.00	0.00	0.00	40,000.00	0
10-5380-405	LIHWAP-LOW INCOME HOUSEHLD WATER ASSIST	66,808.00	15,146.00	0.00	14,423.99	0.00	722.01	95
10-5380-406	LIEAP PAYMENTS	43,600.00	50,000.00	0.00	0.00	0.00	50,000.00	0
10-5380-407	ADOPTION PROMOTIONS	1,412.98	72,645.00	0.00	372.30	0.00	72,272.70	1
10-5380-408	SS ECON SUPPORT - MEDICAID PAYBACKS	0.00	12,500.00	0.00	0.00	0.00	12,500.00	0
10-5380-409	SS ECON SUPPORT - STATE PROGRAM RETURNS	0.00	12,500.00	0.00	0.00	0.00	12,500.00	0
10-5380-410	GENERAL ASSISTANCE-FOSTER CARE CHILDREN	0.00	9,500.00	15.83	1,868.62	0.00	7,631.38	20
	5380 SOCIAL SERVICES-ECONOMIC SUPPORT:	478,841.41	727,390.00	38,313.11	128,345.92	0.00	599,044.08	18

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Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
10-5400-000	SOCIAL SERVICES TRANSPORTATION:	0.00	0.00	0.00	0.00	0.00	0.00	0
10-5400-200	DOT GRANT - OFFICE SUPPLIES (85% REIMB)	5,600.27	6,000.00	42.80	491.21	0.00	5,508.79	8
10-5400-202	DOT GRANT-CLEANING/OTHER SUPPLIES (85%)	3,678.79	6,000.00	162.20	4,247.42	0.00	1,752.58	71
10-5400-250	MAINT & REPAIR-VEHICLE	23,929.61	35,000.00	1,774.57	6,583.79	0.00	28,416.21	19
10-5400-260	- TRANSIT ADVERTISING	4,754.18	5,000.00	350.00	2,362.09	0.00	2,637.91	47
10-5400-310	SS TRANSPORTATION- WF TRANSPORTATION	8,958.30	15,000.00	306.60	523.60	0.00	14,476.40	3
10-5400-311	RIVERLIGHT TRANSIT VEHICLE FUEL	33,053.76	37,500.00	3,408.33	10,320.52	0.00	27,179.48	28
10-5400-315	DOT GRANT - TRAVEL/TRAINING (85% REIMB)	1,161.25	4,500.00	129.00	229.00	0.00	4,271.00	5
10-5400-320	SS TRANSPORTATION- COMMUNICATIONS	6,782.75	6,500.00	603.62	2,414.85	0.00	4,085.15	37
10-5400-347	GRANT-RDC TRANSPORTATION	4,948.80	6,000.00	0.00	0.00	0.00	6,000.00	0
10-5400-372	VOLUNTEER TRANSPORTATION-MEDICAID	19,308.28	26,181.00	1,022.21	4,274.42	0.00	21,906.58	16
10-5400-390	DOT-DUES AND SUBSCRIPTIONS (85% REIMB)	580.00	750.00	0.00	440.00	0.00	310.00	59
10-5400-540	CAPITAL OUTLAY-VAN REPLACEMENT	0.00	280,000.00	0.00	0.00	0.00	280,000.00	0
10-5400-600	SS TRANSPORTATION- WORK FIRST DOT	3,354.00	3,354.00	1,337.20	2,076.60	0.00	1,277.40	62
10-5400-601	MAINT AGREEMENTS-CTS SOFTWARE	10,899.00	11,230.00	935.50	3,742.00	0.00	7,488.00	33
10-5400-602	CONTRACTED LABOR - RIVERLIGHT	0.00	10,000.00	1,083.38	1,711.13	0.00	8,288.87	17
10-5400-603	DRUG TEST CONTRACT-SAFETY WORKS	455.00	1,000.00	108.00	108.00	0.00	892.00	11
10-5400-610	SENIOR CENTER TRANSPORTATION	0.00	6,000.00	0.00	0.00	0.00	6,000.00	0
10-5400-998	SS TRANS- PR YR CARES GRANT REIMBURSEMEN	960.00	0.00	0.00	0.00	0.00	0.00	0
	5400 SOCIAL SERVICES TRANSPORTATION:	128,423.99	460,015.00	11,263.41	39,524.63	0.00	420,490.37	9
10-5830-000	JUVENILE SERVICE:	0.00	0.00	0.00	0.00	0.00	0.00	0
10-5830-200	JCPC-WASHINGTON COUNTY YOUTH	5,394.99	9,650.00	0.00	0.00	0.00	9,650.00	0
10-5830-250	JCPC - CBA	3,000.00	10,910.00	0.00	181.05	0.00	10,728.95	2
10-5830-299	JCPC - ROANOKE AREA YOUTH	66,166.08	76,183.00	12,165.57	12,165.57	0.00	64,017.43	16
	5830 JUVENILE SERVICE:	74,561.07	96,743.00	12,165.57	12,346.62	0.00	84,396.38	13
10-5910-000	EDUCATION-SCHOOLS/COMMUNITY COLLEGE:	0.00	0.00	0.00	0.00	0.00	0.00	0
10-5910-991	CURRENT EXPENSE - BOE	1,735,000.00	1,735,000.00	144,583.33	578,333.32	0.00	1,156,666.68	33
10-5910-995	PURCHASE OF EQUIPMENT-COMMUNITY COLLEGE	13,298.40	0.00	0.00	0.00	0.00	0.00	0
	5910 EDUCATION-SCHOOLS/COMMUNITY COLLEGE:	1,748,298.40	1,735,000.00	144,583.33	578,333.32	0.00	1,156,666.68	33
10-5911-000	COMMUNICATIONS:	0.00	0.00	0.00	0.00	0.00	0.00	0
10-5911-010	COMMUNICATIONS-S & W- REGULAR	185,028.24	228,127.00	16,946.25	58,480.26	0.00	169,646.74	26
10-5911-030	SALARIES & WAGES-OVERTIME	53,908.50	65,000.00	5,061.47	14,590.21	0.00	50,409.79	22
10-5911-031	SALARIES & WAGES-PARTTIME	51,234.32	50,000.00	3,809.46	26,823.07	0.00	23,176.93	54
10-5911-040	SALARIES & WAGES-LONGEVITY	307.77	316.00	0.00	0.00	0.00	316.00	0

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10-5911-090	COMMUNICATIONS- FICA TAX	21,960.64	26,272.00	1,896.65	7,465.78	0.00	18,806.22	28
10-5911-100	COMMUNICATIONS- RETIREMENT	48,320.50	68,688.00	4,251.11	15,442.83	0.00	53,245.17	22
10-5911-130	COMMUNICATIONS- 401(K) CONTRIB.	3,501.56	10,303.00	396.84	1,427.01	0.00	8,875.99	14
10-5911-131	COMMUNICATIONS - UNEMPLOYMENT	0.00	2,368.00	0.00	0.00	0.00	2,368.00	0
10-5911-140	COMMUNICATIONS- WORKERS' COMP	1,483.00	2,092.00	0.00	1,769.00	0.00	323.00	85
10-5911-180	COMMUNICATIONS- GROUP INS.	35,558.48	63,604.00	3,226.28	12,237.36	0.00	51,366.64	19
10-5911-210	UNIFORMS	682.76	3,000.00	0.00	0.00	0.00	3,000.00	0
10-5911-260	DEPARTMENTAL SUPPLIES	5,158.00	7,000.00	1,038.23	1,038.23	0.00	5,961.77	15
10-5911-310	TRAVEL	471.00	1,500.00	0.00	201.00	0.00	1,299.00	13
10-5911-315	TRAINING	1,289.71	5,000.00	240.59	270.59	0.00	4,729.41	5
10-5911-320	COMMUNICATIONS	14,078.06	17,000.00	150.42	559.35	0.00	16,440.65	3
10-5911-330	POSTAGE	32.09	100.00	0.00	5.89	0.00	94.11	6
10-5911-412	MAINT AGREEMENTS-DCI/OMINIX	1,500.00	1,500.00	0.00	750.00	0.00	750.00	50
10-5911-413	MAINT AGREEMENTS-SOUTHERN SOFTWARE	2,187.00	2,208.00	0.00	2,208.00	0.00	0.00	100
10-5911-415	MAINTENANCE AGREEMENT - MOTOROLA	0.00	14,551.00	0.00	0.00	0.00	14,551.00	0
10-5911-540	CAPITAL OUTLAY EQUIPMENT-PRIMARY PSAP	57,151.00	9,000.00	0.00	0.00	0.00	9,000.00	0
	5911 COMMUNICATIONS:	483,852.63	577,629.00	37,017.30	143,268.58	0.00	434,360.42	25
10-5940-000	REHABILITATION:	0.00	0.00	0.00	0.00	0.00	0.00	0
10-5940-991	TRILLIUM-LOCAL FUNDING	27,000.00	27,000.00	0.00	6,750.00	0.00	20,250.00	25
10-5940-992	TRILLIUM-ABC BOTTLE TAX	3,000.00	3,000.00	0.00	750.00	0.00	2,250.00	25
10-5940-993	ALBEMARLE TIDELAND RET OPEB	13,239.97	13,240.00	0.00	13,239.97	0.00	0.03	100
	5940 REHABILITATION:	43,239.97	43,240.00	0.00	20,739.97	0.00	22,500.03	48
10-6000-000	MEDICAL EXAMINER:	0.00	0.00	0.00	0.00	0.00	0.00	0
10-6000-180	CONTRACT-MEDICAL EXAMINER	9,800.00	10,000.00	1,950.00	3,900.00	0.00	6,100.00	39
10-6050-000	COOPERATIVE EXT SERVICE:	0.00	0.00	0.00	0.00	0.00	0.00	0
10-6050-010	COOPERATIVE EXT SERV- S & W - REGULAR	86,197.62	95,050.00	7,844.84	23,534.60	0.00	71,515.40	25
10-6050-090	COOPERATIVE EXT SERV- FICA TAX EXPENSE	6,360.61	7,270.00	583.92	1,756.85	0.00	5,513.15	24
10-6050-100	COOPERATIVE EXT SERV- RETIREMENT	21,118.49	25,664.00	1,921.99	5,765.99	0.00	19,898.01	22
10-6050-130	COOPERATIVE EXT SERV- UNEMPLOYMENT INS.	0.00	951.00	0.00	0.00	0.00	951.00	0
10-6050-140	COOPERATIVE EXT SERV- WORKMAN'S COMP	0.00	110.00	0.00	0.00	0.00	110.00	0
10-6050-180	COOPERATIVE EXT SERV- GROUP INS.	12,339.52	17,010.00	1,056.20	3,168.61	0.00	13,841.39	19
10-6050-260	DEPARTMENTAL SUPPLIES	1,914.19	1,800.00	50.99	237.03	0.00	1,562.97	13
10-6050-310	TRAVEL	175.00	1,200.00	0.00	0.00	0.00	1,200.00	0
10-6050-320	COOPERATIVE EXT SERV- COMMUNICATIONS	1,100.92	1,550.00	90.93	274.77	0.00	1,275.23	18
10-6050-340	COOPERATIVE EXT SERV- POSTAGE	22.80	150.00	0.00	0.00	0.00	150.00	0

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10-6050-350	MAINT & REPAIR-EQUIPMENT	250.00	300.00	0.00	0.00	0.00	300.00	0
10-6050-390	DUES & SUBSCRIPTIONS	606.59	995.00	85.00	265.00	0.00	730.00	27
10-6050-410	LEASE-EQUIPMENT	2,125.00	2,125.00	0.00	0.00	0.00	2,125.00	0
10-6050-998	MIPPA GRANT-MEDICAID IMPROVEMENT FOR PAT	2,500.00	2,500.00	0.00	0.00	0.00	2,500.00	0
10-6050-999	GRANT - SHIIP	5,129.00	5,129.00	1,783.51	1,989.52	0.00	3,139.48	39
	6050 COOPERATIVE EXT SERVICE:	139,839.74	161,804.00	13,417.38	36,992.37	0.00	124,811.63	23
10-6060-000	SOIL & WATER:	0.00	0.00	0.00	0.00	0.00	0.00	0
10-6060-030	SALARIES & WAGES-REGULAR	21,284.49	31,251.00	2,669.33	10,612.24	0.00	20,638.76	34
10-6060-031	SALARIES & WAGES-PART TIME	0.00	13,000.00	661.09	661.09	0.00	12,338.91	5
10-6060-090	SOIL & WATER- FICA TAX	1,626.27	3,385.00	254.79	862.43	0.00	2,522.57	25
10-6060-100	SOIL & WATER- RETIREMENT	4,054.69	8,850.00	521.32	2,072.57	0.00	6,777.43	23
10-6060-101	SOIL AND WATER- 401(K) CONTRIB.	638.56	1,328.00	80.08	318.37	0.00	1,009.63	24
10-6060-130	SOIL & WATER- UNEMPLOYMENT INS.	0.00	280.00	0.00	0.00	0.00	280.00	0
10-6060-140	SOIL & WATER- WORKMAN'S COMP	1,309.00	1,248.00	0.00	1,054.00	0.00	194.00	84
10-6060-180	SOIL & WATER CONSERV- GROUP INS.	5,347.35	7,959.00	628.89	2,515.56	0.00	5,443.44	32
10-6060-200	SOIL & WATER- DEPTAL SUPPLIES	2,133.12	1,500.00	33.00	33.00	0.00	1,467.00	2
10-6060-310	SOIL & WATER- TRAVEL	593.86	1,200.00	122.28	306.28	0.00	893.72	26
10-6060-315	TRAINING	464.00	2,400.00	624.99	624.99	0.00	1,775.01	26
10-6060-320	SOIL & WATER- COMMUNICATIONS	1,731.65	2,000.00	50.00	651.81	0.00	1,348.19	33
10-6060-330	SOIL & WATER - POSTAGE	7.10	250.00	0.00	1.20	0.00	248.80	0
10-6060-350	MAINT & REPAIR - EQUIPMENT	96.75	750.00	0.00	190.80	0.00	559.20	25
10-6060-380	SOIL & WATER - ADVERTISING	751.50	350.00	0.00	0.00	0.00	350.00	0
10-6060-390	DUES & SUBSCRIPTIONS	345.03	800.00	0.00	0.00	0.00	800.00	0
	6060 SOIL & WATER:	40,383.37	76,551.00	5,645.77	19,904.34	0.00	56,646.66	26
10-6110-000	CULTURAL/LIBRARY:	0.00	0.00	0.00	0.00	0.00	0.00	0
10-6110-991	REGIONAL LIBRARY	199,183.00	205,000.00	17,083.33	68,333.32	0.00	136,666.68	33
10-6120-000	RECREATION:	0.00	0.00	0.00	0.00	0.00	0.00	0
10-6120-010	RECREATION-S & W- REGULAR	44,728.46	42,638.00	3,864.08	15,362.07	0.00	27,275.93	36
10-6120-030	SALARIES & WAGES-PARTTIME	12,233.25	20,000.00	1,121.00	3,358.00	0.00	16,642.00	17
10-6120-040	SALARIES & WAGES-LONGEVITY	1,103.41	1,131.00	0.00	0.00	0.00	1,131.00	0
10-6120-090	RECREATION- FICA TAX EXPENSE	4,232.89	5,077.00	363.94	1,362.41	0.00	3,714.59	27
10-6120-100	RECREATION- RETIREMENT	8,723.32	13,274.00	754.65	3,000.20	0.00	10,273.80	23
10-6120-101	RECREATION- 401(K) CONTRIB.	1,340.61	1,991.00	115.92	460.85	0.00	1,530.15	23
10-6120-130	RECREATION- UNEMPLOYMENT INS.	0.00	296.00	0.00	0.00	0.00	296.00	0
10-6120-140	RECREATION- WORKMAN'S COMP	3,222.00	3,691.00	0.00	3,238.00	0.00	453.00	88

Washington County
Statement of Revenue and Expenditures

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
10-6120-180	RECREATION- GROUP INS.	7,923.19	8,006.00	628.37	2,513.48	0.00	5,492.52	31
10-6120-200	SUPPLIES & MATERIALS	3,482.70	6,000.00	698.31	1,709.77	0.00	4,290.23	28
10-6120-250	SUPPLIES - VEHICLES	3,284.98	5,000.00	200.39	799.44	0.00	4,200.56	16
10-6120-260	OFFICE SUPPLIES	2,330.32	3,000.00	0.00	1,240.50	0.00	1,759.50	41
10-6120-270	SPORTS EQUIPMENT	6,516.42	9,000.00	2,112.99	2,112.99	0.00	6,887.01	23
10-6120-271	RECREATION-SERVICE AWARDS	0.00	200.00	0.00	0.00	0.00	200.00	0
10-6120-310	TRAVEL	3,278.11	5,000.00	0.00	0.00	0.00	5,000.00	0
10-6120-315	TRAINING	0.00	750.00	0.00	0.00	0.00	750.00	0
10-6120-320	RECREATION- COMMUNICATIONS	3,001.37	3,250.00	336.05	1,341.54	0.00	1,908.46	41
10-6120-325	POSTAGE	17.05	100.00	0.00	0.00	0.00	100.00	0
10-6120-330	RECREATION- COUNTY RECREATION- UTILITIES	14,519.49	16,000.00	4,940.92	6,079.05	0.00	9,920.95	38
10-6120-350	MAINT & REPAIR - BUILDINGS	11,920.52	16,000.00	2,142.75	4,027.86	0.00	11,972.14	25
10-6120-355	MAINT & REPAIR - VEHICLE	1,997.24	5,000.00	467.80	3,003.67	0.00	1,996.33	60
10-6120-390	DEPARTMENTAL SUPPLIES - AWARDS	1,449.38	2,000.00	0.00	0.00	0.00	2,000.00	0
10-6120-450	INSURANCE AND BONDS	2,202.00	2,203.00	0.00	2,202.00	0.00	1.00	100
10-6120-491	DUES & SUBSCRIPTIONS-TOURNAMENT FEES	1,149.00	2,000.00	150.00	335.00	0.00	1,665.00	17
*10-6120-492	EXPENDITURE: SUBSCRIPTION	585.00	0.00	0.00	0.00	0.00	0.00	0
*10-6120-493	EXPENDITURE: SUBSCRIPTION FINAN PRINCIPA	585.00	0.00	0.00	0.00	0.00	0.00	0
10-6120-550	CAPITAL OUTLAY - EQUIPMENT	0.00	46,548.00	0.00	0.00	0.00	46,548.00	0
10-6120-553	MAINTENANCE/EQUIPMENT - SKINNERS	3,850.00	4,000.00	0.00	0.00	0.00	4,000.00	0
10-6120-610	CONTRACTED SERVICES-LEAD/ASST/OFFICIALS	6,463.75	7,500.00	1,650.00	1,705.00	0.00	5,795.00	23
10-6120-650	RECREATION-DONATIONS	2,374.65	3,469.00	131.15	882.68	0.00	2,586.32	25
10-6120-693	NCDEQ GRANT-RECREATION-VOLKSWAGON SETTLE	0.00	110,098.00	0.00	0.00	0.00	110,098.00	0
	6120 RECREATION:	152,514.11	343,222.00	19,678.32	54,734.51	0.00	288,487.49	16
10-6180-000	COMMUNITY ALTERNATIVE:	0.00	0.00	0.00	0.00	0.00	0.00	0
10-6180-600	CONTRACTED SERVICES - IN HOME (100%)	2,884.56	5,000.00	339.36	1,018.08	0.00	3,981.92	20
10-8300-000	CENTRAL SERVICES:	0.00	0.00	0.00	0.00	0.00	0.00	0
10-8300-120	ADDITIONAL SALARY/BENEFIT EXP-COMP STUDY	0.00	260,000.00	0.00	0.00	0.00	260,000.00	0
10-8300-130	ADDITIONAL UNEMPLOYMENT INSURANCE	0.00	5,000.00	0.00	0.00	0.00	5,000.00	0
10-8300-140	TOSHIBA COPIER MAINTENANCE AGREEMENT	9,862.44	10,000.00	245.00	988.25	0.00	9,011.75	10
10-8300-141	COPIER PURCHASE/LEASE	27,194.66	0.00	0.00	0.00	0.00	0.00	0
10-8300-321	CENTRAL SERVICES-COMMUNICATIONS-TELECOM	7,397.99	23,000.00	211.99	847.96	0.00	22,152.04	4
10-8300-391	CENTRAL SERVICES-SOFTWARE LICENSES	17,334.44	16,000.00	53.60	107.20	0.00	15,892.80	1
10-8300-451	INSURANCE-PROPERTY & LIABILITY	210,471.00	310,849.00	2,289.00	296,602.00	0.00	14,247.00	95
10-8300-452	INSURANCE-TRANSPORTATION (15 PASSENGER)	11,420.00	12,500.00	0.00	12,500.00	0.00	0.00	100
10-8300-491	APPROP-ALBEMARLE COMMISSION	9,683.00	12,208.00	22.53	8,142.53	0.00	4,065.47	67

Washington County
Statement of Revenue and Expenditures

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
	8300 CENTRAL SERVICES:	293,363.53	649,557.00	2,822.12	319,187.94	0.00	330,369.06	49
10-9800-000	TRANSFERS:	0.00	0.00	0.00	0.00	0.00	0.00	0
10-9800-033	TRANSFER TO SANITATION	35,000.00	50,000.00	0.00	0.00	0.00	50,000.00	0
10-9800-039	TRANSFER TO AIRPORT FUND	92,016.00	99,738.00	0.00	0.00	0.00	99,738.00	0
10-9800-040	TRANSFER TO WCH PENSION FUND	2,529,112.72	450,000.00	0.00	0.00	0.00	450,000.00	0
10-9800-058	TRANSFER TO PROJECTS/GRANTS FUND	610,000.00	19,226.00	0.00	0.00	0.00	19,226.00	0
10-9800-070	TRANSFER TO RE-VAL FUND	40,000.00	40,000.00	0.00	0.00	0.00	40,000.00	0
10-9800-982	TRANSFER TO WASH CO EMS	468,066.00	398,952.00	0.00	0.00	0.00	398,952.00	0
	9800 TRANSFERS:	3,774,194.72	1,057,916.00	0.00	0.00	0.00	1,057,916.00	0
10-9990-000	CONTINGENCY	0.00	37,050.00	0.00	0.00	0.00	37,050.00	0
10-9999-999	OCCUPANCY TAXES REMITTED TO TTA-EXPEND	171,371.36	0.00	0.00	0.00	0.00	0.00	0
	10 GENERAL FUND Expend Total	17,780,323.67	18,277,296.00	1,102,001.14	4,974,819.37	0.00	13,302,476.63	27

10 GENERAL FUND

	Prior	Current	YTD
Revenues:	16,905,171.35	960,141.22	5,548,583.66
Expended:	17,780,323.67	1,102,001.14	4,974,819.37
Net Income:	875,152.32-	141,859.92-	573,764.29

Washington County
Statement of Revenue and Expenditures

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/Deficit	% Real
21-3230-320	SALES TAX-ARTICLE 40 (30%)/\$735,000	330,252.91	320,000.00	29,142.17	29,142.17	0.00	290,857.83-	9
21-3230-321	SALES TAX-ARTICLE 42 (60%)/\$400,000	364,121.60	335,000.00	32,695.66	32,695.66	0.00	302,304.34-	10
21-3230-400	GRANT-NEEDS BASED PUBLIC SCHOOL CAP FUND	859,781.22	48,679,922.78	8,000,000.00	10,493,270.61	0.00	38,186,652.17-	22
21-3230-401	TRUIST PK-12 FINANCING (4.02%)	19,796,000.00	0.00	0.00	0.00	0.00	0.00	0
21-3230-402	TRUIST PK-12 FINANCING-EARNED INCOME	86,179.04	56,791.39	0.00	104,360.42	0.00	47,569.03	184
21-3990-000	APPROPRIATED FUND BALANCE-WC SCHOOLS CO	0.00	18,077,739.49	0.00	0.00	0.00	18,077,739.49-	0
	21 CAPITAL OUTLAY-WASHINGT Revenue Total	21,436,334.77	67,469,453.66	8,061,837.83	10,659,468.86	0.00	56,809,984.80-	16

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
21-0000-000	CAPITAL OUTLAY-WASHINGTON CO SCHOOLS:	0.00	0.00	0.00	0.00	0.00	0.00	0
21-5912-000	CAPITAL OUTLAY-WASHINGTON CO SCHOOLS:	0.00	0.00	0.00	0.00	0.00	0.00	0
21-5912-690	CAPITAL OUTLAY-LEGAL SERVICES	9,758.00	0.00	0.00	0.00	0.00	0.00	0
21-5912-691	CAPITAL OUTLAY-WASHINGTON COUNTY SCHOOLS	400,000.00	400,000.00	33,333.33	133,333.32	0.00	266,666.68	33
21-5912-693	CAPITAL OUTLAY-ENGINEERING SERVICES	1,426.08	0.00	0.00	0.00	0.00	0.00	0
21-5912-694	CAPITAL OUTLAY-PURCHASE OF PROPERTY/LAND	494,628.03	0.00	0.00	0.00	0.00	0.00	0
21-5912-695	GRANT-NEEDS BASED PUB SC-PLANNING/DESIGN	0.00	2,000,000.00	77,535.93	125,074.84	0.00	1,874,925.16	6
21-5912-696	GRANT-NEEDS BASED PUB SC-CONSTRUCTION	1,214,178.32	46,440,790.78	3,130,617.20	3,130,617.20	0.00	43,310,173.58	7
21-5912-697	GRANT-NEED BASED PUB SC-LEGAL SERV/ADMIN	18,252.50	0.00	0.00	0.00	0.00	0.00	0
21-5912-698	GRANT-NEEDS BASED PUB SC-ENGINEERING	87,646.40	239,132.00	30,907.51	101,033.14	0.00	138,098.86	42
21-5912-700	TRUIST PK12 FUNDED CONSTRUCTION	1,980,497.55	17,815,502.45	0.00	7,007,873.37	0.00	10,807,629.08	39
21-5912-701	TRUIST PK-12 LOAN-EXPENSE-EARNED INCOME	0.00	142,970.43	0.00	0.00	0.00	142,970.43	0
	5912 CAPITAL OUTLAY-WASHINGTON CO SCHOOLS:	4,206,386.88	67,038,395.66	3,272,393.97	10,497,931.87	0.00	56,540,463.79	16
21-9200-001	TRUIST INTERERST (STARTS IN FY 24)	0.00	431,058.00	0.00	0.00	0.00	431,058.00	0
	21 CAPITAL OUTLAY-WASHINGT Expend Total	4,206,386.88	67,469,453.66	3,272,393.97	10,497,931.87	0.00	56,971,521.79	16

21 CAPITAL OUTLAY-WASHINGTON CO SCHOOLS	Prior	Current	YTD
Revenues:	21,436,334.77	8,061,837.83	10,659,468.86
Expended:	4,206,386.88	3,272,393.97	10,497,931.87
Net Income:	17,229,947.89	4,789,443.86	161,536.99

Washington County
Statement of Revenue and Expenditures

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/Deficit	% Real
30-3920-010	WATERSHED 1972 REFERENDUM TAX-CURRENT YR	81,232.57	87,000.00	3,422.78	43,474.84	0.00	43,525.16-	50
30-3920-020	WATERSHED 1972 REF TAX-CURR YR DISCOUNT	597.78-	750.00-	0.00	559.09-	0.00	190.91	0
30-3920-030	WATERSHED 1972 TAX REF-CURR YR PENALTIES	136.30	115.00	1.73	55.48	0.00	59.52-	48
30-3920-040	WATERSHED 1972 REF TAX-CURR YR INTEREST	1,446.70	750.00	0.00	0.00	0.00	750.00-	0
30-3921-010	WATERSHED 1972 REF TAX-1ST PRIOR YR	2,075.39	2,400.00	87.84	628.47	0.00	1,771.53-	26
30-3921-020	WATERSHED 1972 REF TAX-OTHER PRIOR YEARS	1,095.50	1,000.00	19.58	173.11	0.00	826.89-	17
30-3921-030	WATERSHED 1972 REF TAX-PRIOR YR PENALTIE	18.48	10.00	0.36	6.04	0.00	3.96-	60
30-3921-040	WATERSHED 1972 TAX REF-PRIOR YR INTEREST	3,715.88	3,500.00	148.78	990.65	0.00	2,509.35-	28
30-3930-000	DRAINAGE ASSESSMENT-EDDIE SMIT	50.40	6,147.00	110.90	3,162.61	0.00	2,984.39-	51
30-3990-000	APPROP WATERSHED RESERVE	0.00	22,828.00	0.00	0.00	0.00	22,828.00-	0
	30 DRAINAGE Revenue Total	89,173.44	123,000.00	3,791.97	47,932.11	0.00	75,067.89-	39

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
30-0000-000	DRAINAGE FUND:	0.00	0.00	0.00	0.00	0.00	0.00	0
30-7140-000	EDDIE SMITH CANAL:	0.00	0.00	0.00	0.00	0.00	0.00	0
30-7140-040	PROFESSIONAL SERVICES-EDDIE SMITH CANAL	1,260.00	1,800.00	0.00	0.00	0.00	1,800.00	0
30-7140-280	EDDIE SMITH CANAL-POSTAGE	126.59	0.00	0.00	0.00	0.00	0.00	0
30-7140-380	EDDIE SMITH CANAL-ADVERTISING	392.00	200.00	0.00	56.00	0.00	144.00	28
30-7140-600	EDDIE SMITH CANAL- DRAINAGE- CON SVC PR	0.00	15,000.00	0.00	0.00	0.00	15,000.00	0
	7140 EDDIE SMITH CANAL:	1,778.59	17,000.00	0.00	56.00	0.00	16,944.00	0
30-8000-000	WATERSHED IMPROVEMENT:	0.00	0.00	0.00	0.00	0.00	0.00	0
30-8000-340	BEAVER CONTROL	29,560.00	35,000.00	0.00	1,420.00	0.00	33,580.00	4
30-8000-600	AQUATIC WEED SPRAYING	11,827.50	30,000.00	0.00	0.00	0.00	30,000.00	0
30-8000-610	CLEARING & SNAGGING	0.00	30,000.00	0.00	0.00	0.00	30,000.00	0
30-8000-611	MAUL 7 KENDRICKS CREEKS PROJECT	0.00	11,000.00	5,942.08	5,942.08	0.00	5,057.92	54
	8000 WATERSHED IMPROVEMENT:	41,387.50	106,000.00	5,942.08	7,362.08	0.00	98,637.92	7
	30 DRAINAGE Expend Total	43,166.09	123,000.00	5,942.08	7,418.08	0.00	115,581.92	6

30 DRAINAGE

	Prior	Current	YTD
Revenues:	89,173.44	3,791.97	47,932.11
Expended:	43,166.09	5,942.08	7,418.08
Net Income:	46,007.35	2,150.11-	40,514.03

Washington County
Statement of Revenue and Expenditures

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/Deficit	% Real
33-3350-001	CONSTR CONTRACTERS DISPOSAL FEES(BILLED)	161,449.55	75,000.00	5,771.40	28,777.85	0.00	46,222.15-	38
33-3400-000	METAL/WHITE GOODS REVENUE	0.00	5,000.00	0.00	0.00	0.00	5,000.00-	0
33-3400-001	NCDENR GRANT	5,763.49	3,500.00	0.00	0.00	0.00	3,500.00-	0
33-3501-000	RURAL SOLID WASTE FEE-COUNTY	1,130,284.52	1,258,099.00	58,868.82	671,314.42	0.00	586,784.58-	53
33-3501-001	RSW FEE MUNICIPAL TIPPING REIMB (BILLED)	38,465.40	50,000.00	6,794.83	17,743.33	0.00	32,256.67-	35
33-3503-000	WHITE GOODS DISP FEE & GRANTS	5,339.55	6,000.00	0.00	0.00	0.00	6,000.00-	0
33-3504-000	SOLID WASTE DISPOSAL TAX	7,396.04	7,200.00	0.00	0.00	0.00	7,200.00-	0
33-3670-010	STATE TIRE TAX REVENUES	20,357.36	17,500.00	0.00	0.00	0.00	17,500.00-	0
33-3670-020	STATE TIRE TAX REVENUES(BILLED)	6.24	0.00	9.36	185.12	0.00	185.12	0
33-3970-075	TOWN SOLID WASTE	125,973.60	125,974.00	11,816.25	45,946.55	0.00	80,027.45-	36
33-3980-000	TRANSFER FROM GENERAL FUND	35,000.00	50,000.00	0.00	0.00	0.00	50,000.00-	0
33-3990-000	FUND BALANCE APPROPRIATION	0.00	64,916.00	0.00	0.00	0.00	64,916.00-	0
33-3999-900	CANCELLED PRIOR YEAR EXPENDITURES	951.00	0.00	0.00	0.00	0.00	0.00	0
	33 SANITATION Revenue Total	1,530,986.75	1,663,189.00	83,260.66	763,967.27	0.00	899,221.73-	46

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
33-0000-000	SANITATION FUND:	0.00	0.00	0.00	0.00	0.00	0.00	0
33-7400-000	LANDFILL & COLLECTION:	0.00	0.00	0.00	0.00	0.00	0.00	0
33-7400-010	LANDFILL & COLLECT-S & W- REGULAR	53,618.36	58,598.00	4,820.58	16,982.82	0.00	41,615.18	29
33-7400-031	LANDFILL & COLLECT - S & W PARTTIME	3,411.00	4,000.00	0.00	675.00	0.00	3,325.00	17
33-7400-040	LANDFILL & COLLECT- PROFESSIONAL SERVICE	13,101.90	25,000.00	474.60	5,478.10	0.00	19,521.90	22
33-7400-090	LANDFILL & COLLECT- FICA TAX EXPENSE	4,313.33	4,788.00	363.03	1,329.77	0.00	3,458.23	28
33-7400-100	LANDFILL & COLLECT- RETIREMENT EXPENSE	10,232.45	12,520.00	941.46	3,316.75	0.00	9,203.25	26
33-7400-101	LANDFILL & COLLECT- 401(K) CONTRIB.	808.63	1,878.00	144.62	509.49	0.00	1,368.51	27
33-7400-130	LANDFILL & COLLECTIO- UNEMPLOYMENT INS.	0.00	592.00	0.00	0.00	0.00	592.00	0
33-7400-140	LANDFILL & COLLECT- WORKMAN'S COMP	6,146.00	7,435.00	0.00	6,278.00	0.00	1,157.00	84
33-7400-180	LANDFILL & COLLECT- GROUP INS.	8,375.62	15,906.00	1,254.78	4,391.98	0.00	11,514.02	28
33-7400-200	MAINTENANCE SUPPLIES & MATERIALS	727.29	1,500.00	0.00	0.00	0.00	1,500.00	0
33-7400-210	LANDFILL & COLLECT - UNIFORMS	394.93	800.00	0.00	0.00	0.00	800.00	0
33-7400-250	SUPPLIES & MATERIALS-VEHICLE	6,085.46	6,000.00	899.75	1,735.08	0.00	4,264.92	29
33-7400-260	DEPARTMENTAL SUPPLIES	907.99	3,000.00	0.00	194.98	0.00	2,805.02	6
33-7400-310	TRAVEL	0.00	300.00	0.00	0.00	0.00	300.00	0
33-7400-315	TRAINING	0.00	2,500.00	0.00	0.00	0.00	2,500.00	0
33-7400-320	LANDFILL & COLLECT- COMMUNICATIONS	2,493.16	2,300.00	145.13	497.60	0.00	1,802.40	22
33-7400-330	LANDFILL & COLLECT- UTILITIES	1,305.95	2,000.00	267.92	684.89	0.00	1,315.11	34
33-7400-340	LANDFILL & COLLECT- POSTAGE	192.36	250.00	0.00	48.30	0.00	201.70	19
33-7400-350	MAINTENANCE AND REPAIR-EQUIPMENT	8,774.68	15,000.00	9,925.97	12,910.93	0.00	2,089.07	86
33-7400-370	LANDFILL & COLLECT- ADVERTISING	197.24	1,500.00	0.00	0.00	0.00	1,500.00	0
33-7400-390	LANDFILL & COLLECT-DUES & SUBSCRIPTIONS	5,838.00	6,000.00	0.00	5,813.00	0.00	187.00	97

Washington County
Statement of Revenue and Expenditures

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
33-7400-550	CAPITAL OUTLAY-EQUIPMENT	0.00	18,000.00	0.00	9,674.00	0.00	8,326.00	54
33-7400-600	CONTRACTED SERVICES	960.00	75,000.00	0.00	48,500.00	0.00	26,500.00	65
33-7400-991	LANDFILL & COLLECTIO- NC DOR ASSESSMENT	3,908.38	3,000.00	419.90	419.90	0.00	2,580.10	14
33-7400-999	LANDFILL POSTCLOSURE COSTS	260,215.13	50,000.00	0.00	0.00	0.00	50,000.00	0
	7400 LANDFILL & COLLECTION:	392,007.86	317,867.00	19,657.74	119,440.59	0.00	198,426.41	38
33-7401-600	CONTRACT-SCRAP TIRE	116,607.85	130,000.00	8,472.40	34,101.60	0.00	95,898.40	26
33-7402-600	CONTRACT-GARBAGE COLLECTIONS	859,036.80	905,000.00	75,332.20	239,499.20	0.00	665,500.80	26
33-7402-606	ARSWMA ADM FEES	3,877.00	3,974.00	0.00	0.00	0.00	3,974.00	0
33-7402-610	CONTRACT-REGIONAL LANDFILL	268,757.91	300,000.00	38,795.84	91,470.19	0.00	208,529.81	30
	7402 Total	1,131,671.71	1,208,974.00	114,128.04	330,969.39	0.00	878,004.61	27
33-7500-000	LANDFILL - DEPRECIATION	6,348.00	6,348.00	0.00	0.00	0.00	6,348.00	0
	33 SANITATION Expend Total	1,646,635.42	1,663,189.00	142,258.18	484,511.58	0.00	1,178,677.42	29

33 SANITATION

	Prior	Current	YTD
Revenues:	1,530,986.75	83,260.66	763,967.27
Expended:	1,646,635.42	142,258.18	484,511.58
Net Income:	115,648.67-	58,997.52-	279,455.69

Washington County
Statement of Revenue and Expenditures

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/Deficit	% Real
35-3290-000	INTEREST EARNED ON INVESTMENTS	10,614.90	7,500.00	0.00	1,914.92	0.00	5,585.08-	26
35-3710-000	UTILITY BASE CHARGES	846,212.24	900,000.00	76,496.65	298,637.43	0.00	601,362.57-	33
35-3710-010	UTILITY CONSUMPTION CHARGES	525,438.61	530,000.00	41,647.59	211,654.09	0.00	318,345.91-	40
35-3730-000	TAP & CONNECTION FEES	13,526.00	8,500.00	1,016.00	11,473.00	0.00	2,973.00	135
35-3750-000	RECONNECTION FEES	19,565.00	18,000.00	1,505.00	5,600.00	0.00	12,400.00-	31
35-3790-000	PENALTIES & INTEREST-UTIL BILL	5,360.57	5,000.00	630.53	2,140.76	0.00	2,859.24-	43
35-3790-020	NCDEQ GRANT-ASSET INVENTORY ASSESSMENT	0.00	237,000.00	0.00	0.00	0.00	237,000.00-	0
35-3790-021	NCDEQ VUR PEA RIDGE TRANS GRANT	0.00	5,472,000.00	0.00	0.00	0.00	5,472,000.00-	0
35-3790-022	NCDEQ VUR ROPER CONNECTION GRANT	0.00	970,000.00	0.00	0.00	0.00	970,000.00-	0
35-3810-000	DOT UTILITY RELOCATION REIMBURSEMENTS	0.00	176,600.00	0.00	0.00	0.00	176,600.00-	0
35-3821-000	FEES COLLECTED FOR METER TAMPERING	229.34	0.00	0.00	0.00	0.00	0.00	0
35-3830-000	SALE OF SURPLUS PROPERTY	267.00-	0.00	0.00	0.00	0.00	0.00	0
35-3990-990	FUND BALANCE APPROPRIATED	0.00	394,228.00	0.00	0.00	0.00	394,228.00-	0
35-9999-001	OVERPAYMENTS	399.06-	0.00	0.00	0.00	0.00	0.00	0
	35 WATER Revenue Total	1,420,280.60	8,718,828.00	121,295.77	531,420.20	0.00	8,187,407.80-	6

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
35-0000-000	WATER WORKS:	0.00	0.00	0.00	0.00	0.00	0.00	0
35-7130-000	OPERATIONS & MAINTENANCE:	0.00	0.00	0.00	0.00	0.00	0.00	0
35-7130-010	OPERATION&MAINT.-S & W- REGULAR	197,771.06	200,827.00	19,272.17	76,618.84	0.00	124,208.16	38
35-7130-040	OPERATION&MAINT.- PROFESSIONAL SERVICES	35,508.59	56,500.00	2,805.35	8,265.85	0.00	48,234.15	15
35-7130-050	SALARIES & WAGES-LONGEVITY	2,218.41	1,801.00	0.00	0.00	0.00	1,801.00	0
35-7130-090	OPERATION&MAINT.- FICA TAX EXPENSE	14,991.02	15,501.00	1,401.12	5,568.56	0.00	9,932.44	36
35-7130-100	OPERATION&MAINT.- RETIREMENT EXPENSE	39,316.31	40,526.00	3,754.21	14,925.30	0.00	25,600.70	37
35-7130-101	OPERATION- 401(K) CONTRIB.	5,537.15	6,079.00	509.61	2,025.96	0.00	4,053.04	33
35-7130-130	OPERATION&MAINT.- UNEMPLOYMENT INS.	0.00	1,776.00	0.00	0.00	0.00	1,776.00	0
35-7130-140	OPERATION&MAINT.- WORKMAN'S COMP	11,254.00	11,187.00	0.00	9,447.00	0.00	1,740.00	84
35-7130-180	OPERATION&MAINT.- GROUP INS.	45,889.75	49,780.00	3,935.47	15,741.67	0.00	34,038.33	32
35-7130-200	SUPPLIES & MATERIALS	22,840.84	24,250.00	8,823.45	14,134.87	0.00	10,115.13	58
35-7130-210	OPERATION&MAINT.- UNIFORMS	1,616.16	2,200.00	0.00	675.30	0.00	1,524.70	31
35-7130-250	VEHICLE SUPPLIES	20,354.89	17,500.00	1,951.36	7,374.88	0.00	10,125.12	42
35-7130-260	DEPARTMENTAL SUPPLIES	582.30	4,500.00	165.91	1,026.67	0.00	3,473.33	23
35-7130-298	MAINT & REPAIR-TANK	62,761.12	66,000.00	16,082.52	32,165.04	0.00	33,834.96	49
35-7130-315	TRAINING	335.00	1,000.00	0.00	220.00	0.00	780.00	22
35-7130-320	OPERATION&MAINT.- COMMUNICATIONS	1,675.45	3,800.00	121.80	346.40	0.00	3,453.60	9
35-7130-330	UTILITIES-ELECTRICITY	13,224.05	12,500.00	776.70	5,837.71	0.00	6,662.29	47
35-7130-340	OPERATION&MAINT.- POSTAGE	22,055.66	24,000.00	4,723.31	9,176.72	0.00	14,823.28	38
35-7130-350	MAINT & REPAIR-EQUIPMENT	12,213.71	25,000.00	2,276.77	4,075.90	0.00	20,924.10	16
35-7130-370	OPERATION&MAINT.- ADVERTISING	156.00	500.00	0.00	0.00	0.00	500.00	0

Washington County
Statement of Revenue and Expenditures

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
35-7130-380	DOT UTILITY RELOCATION FEES (100% REIM)	0.00	176,600.00	0.00	0.00	0.00	176,600.00	0
35-7130-390	OPERATION&MAINT.- DUES & SUBSCRIPTIONS	5,299.82	6,500.00	138.96	1,606.24	0.00	4,893.76	25
35-7130-410	LEASE COPIER FEES-CUSTOMER SERVICES	896.56	1,000.00	0.00	0.00	0.00	1,000.00	0
35-7130-540	CAPITAL OUTLAY - VEHICLE	0.00	44,500.00	42,925.13	42,925.13	0.00	1,574.87	96
35-7130-550	CAPITAL OUTLAY-EQUIPMENT	0.00	192,085.00	17,041.32	17,041.32	0.00	175,043.68	9
35-7130-580	DEBT SERVICE-NCDENR	0.00	27,993.00	0.00	0.00	0.00	27,993.00	0
35-7130-600	CONTRACTS-MOWING	19,556.00	20,000.00	2,300.00	8,550.00	0.00	11,450.00	43
35-7130-690	NCDEQ GRANT-ASSET INVENTORY ASSESSMENT	0.00	237,000.00	9,976.00	9,976.00	0.00	227,024.00	4
35-7130-691	NCDEQ VUR PEA RIDGE TRANS GRANT	15,000.00	5,472,000.00	0.00	0.00	0.00	5,472,000.00	0
35-7130-692	NCDEQ VUR ROPER CONNECTION GRANT	0.00	970,000.00	0.00	0.00	0.00	970,000.00	0
35-7130-800	DEPRECIATION-OTHER EQUIPMENT	259,189.00	0.00	0.00	0.00	0.00	0.00	0
35-7130-998	COST ALLOCATION-GENERAL FUND	72,000.00	100,000.00	0.00	0.00	0.00	100,000.00	0
	7130 OPERATIONS & MAINTENANCE:	882,242.85	7,812,905.00	138,981.16	287,725.36	0.00	7,525,179.64	4
35-7135-000	TREATMENT PLANT:	0.00	0.00	0.00	0.00	0.00	0.00	0
35-7135-010	TREATMENT PLANT-S & W- REGULAR	43,656.20	69,111.00	3,448.67	13,710.59	0.00	55,400.41	20
35-7135-090	TREATMENT PLANT- FICA TAX EXPENSE	3,335.90	5,287.00	269.10	1,069.94	0.00	4,217.06	20
35-7135-100	TREATMENT PLANT- RETIREMENT EXPENSE	8,415.41	13,822.00	683.19	2,716.09	0.00	11,105.91	20
35-7135-101	TREATMENT PLANT- 401(K) CONTRIB.	1,325.26	2,073.00	104.94	417.24	0.00	1,655.76	20
35-7135-130	TREATMENT PLANT- UNEMPLOYMENT INS.	0.00	592.00	0.00	0.00	0.00	592.00	0
35-7135-140	TREATMENT PLANT- WORKMAN'S COMP	5,426.00	5,167.00	0.00	4,363.00	0.00	804.00	84
35-7135-180	TREATMENT PLANT- GROUP INS.	9,301.84	15,941.00	639.57	2,558.49	0.00	13,382.51	16
35-7135-200	SUPPLIES & MATERIALS	3,236.42	6,750.00	0.00	442.76	0.00	6,307.24	7
35-7135-210	TREATMENT PLANT- UNIFORMS	1,429.22	2,000.00	0.00	1,767.68	0.00	232.32	88
35-7135-250	TREATMENT PLANT- FUEL	2,652.23	4,000.00	205.60	593.36	0.00	3,406.64	15
35-7135-270	SERVICE AWARDS	100.00	0.00	0.00	0.00	0.00	0.00	0
35-7135-298	CONTRACTS	21,525.74	22,000.00	439.17	2,892.68	0.00	19,107.32	13
35-7135-299	WATER TREATMENT CHEMICALS	40,184.19	60,000.00	1,398.00	15,679.78	0.00	44,320.22	26
35-7135-315	TRAINING	1,388.00	500.00	0.00	0.00	0.00	500.00	0
35-7135-320	TREATMENT PLANT- COMMUNICATIONS	2,622.61	2,800.00	229.95	1,124.62	0.00	1,675.38	40
35-7135-330	TREATMENT PLANT- UTILITIES	27,100.68	30,000.00	6,015.10	9,787.61	0.00	20,212.39	33
35-7135-340	TREATMENT PLANT- POSTAGE	0.00	250.00	0.00	0.00	0.00	250.00	0
35-7135-350	MAINT & REPAIR-EQUIPMENT	19,308.47	41,915.00	4,509.75	5,850.24	0.00	36,064.76	14
35-7135-370	TREATMENT PLANT- ADVERTISING	0.00	500.00	0.00	170.46	0.00	329.54	34
35-7135-390	TREATMENT PLANT- DUES & SUBSCRIPTIONS	3,442.10	3,500.00	6.70	13.40	0.00	3,486.60	0
35-7135-541	CAPITAL OUTLAY-EQUIPMENT	0.00	295,000.00	0.00	0.00	0.00	295,000.00	0
35-7135-998	COST ALLOCATION-GENERAL FUND	36,000.00	0.00	0.00	0.00	0.00	0.00	0
	7135 TREATMENT PLANT:	230,450.27	581,208.00	17,949.74	63,157.94	0.00	518,050.06	11

Washington County
Statement of Revenue and Expenditures

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
35-9100-000	DEBT PRINCIPAL	0.00	0.00	0.00	0.00	0.00	0.00	0
35-9100-030	2021 WATER REV REFUNDING BOND-PRINCIPAL	0.00	264,000.00	0.00	0.00	0.00	264,000.00	0
35-9200-000	DEBT INTEREST:	0.00	0.00	0.00	0.00	0.00	0.00	0
35-9200-030	2021 WATER REV REFUNDING BOND-INTEREST	65,697.57	60,715.00	0.00	0.00	0.00	60,715.00	0
35-9200-900	AMORTIZATION ON DEFERRED CHARGES	4,127.87	0.00	0.00	0.00	0.00	0.00	0
	9200 DEBT INTEREST:	<u>69,825.44</u>	<u>60,715.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>60,715.00</u>	<u>0</u>
	35 WATER Expend Total	<u>1,182,518.56</u>	<u>8,718,828.00</u>	<u>156,930.90</u>	<u>350,883.30</u>	<u>0.00</u>	<u>8,367,944.70</u>	<u>4</u>

35 WATER

	<u>Prior</u>	<u>Current</u>	<u>YTD</u>
Revenues:	1,420,280.60	121,295.77	531,420.20
Expended:	<u>1,182,518.56</u>	<u>156,930.90</u>	<u>350,883.30</u>
Net Income:	237,762.04	35,635.13-	180,536.90

Washington County
Statement of Revenue and Expenditures

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/Deficit	% Real
37-3290-000	INTEREST	2,740.85	0.00	0.00	748.78	0.00	748.78	0
37-3350-000	NCACC WASHINGTON EMS	107,197.00	150,000.00	0.00	0.00	0.00	150,000.00-	0
37-3490-000	EMS REVENUE	892,215.54	675,000.00	3,249.88	176,625.41	0.00	498,374.59-	26
37-3490-020	DUKE RACE-CARS GRANT	5,925.00	0.00	0.00	0.00	0.00	0.00	0
37-3490-021	UNC PECC+ PROGRAM GRANT	3,600.00	300.00	300.00	600.00	0.00	300.00	200
37-3500-000	TRANSPORT SERVICE REVENUE	361,784.82	330,000.00	0.00	94,572.03	0.00	235,427.97-	29
37-3833-840	EMS DONATIONS	200.00	0.00	0.00	0.00	0.00	0.00	0
37-3901-000	TYRRELL-EMS CONTRACT	675,000.00	675,000.00	56,250.00	225,000.00	0.00	450,000.00-	33
37-3902-000	FUND BALANCE APPROPRIATED	0.00	151,737.00	0.00	0.00	0.00	151,737.00-	0
37-3980-010	TRANSFER FROM GENERAL FUND	468,066.00	398,952.00	0.00	0.00	0.00	398,952.00-	0
	37 EMS Revenue Total	2,516,729.21	2,380,989.00	59,799.88	497,546.22	0.00	1,883,442.78-	21

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
37-0000-000	WASHINGTON COUNTY EMS:	0.00	0.00	0.00	0.00	0.00	0.00	0
37-4330-000	WASHINGTON COUNTY EMS:	0.00	0.00	0.00	0.00	0.00	0.00	0
37-4330-010	SALARIES & WAGES-REGULAR	654,599.79	714,214.00	55,625.90	218,531.62	0.00	495,682.38	31
37-4330-030	SALARIES & WAGES-OVERTIME	281,660.42	300,000.00	24,951.17	94,913.61	0.00	205,086.39	32
37-4330-040	SALARIES & WAGES-PARTTIME	18,273.68	30,000.00	1,678.41	4,351.95	0.00	25,648.05	15
37-4330-050	SALARIES & WAGES-LONGEVITY	4,395.13	4,384.00	0.00	0.00	0.00	4,384.00	0
37-4330-090	FICA TAXES	69,054.84	80,217.00	6,032.86	23,282.74	0.00	56,934.26	29
37-4330-100	- RETIREMENT EXPENSE	179,191.50	203,720.00	15,298.26	60,777.40	0.00	142,942.60	30
37-4330-101	- 401K CONTRIB.	25,128.76	30,558.00	2,043.60	8,248.83	0.00	22,309.17	27
37-4330-130	EMS OPERATIONS- UNEMPLOYMENT INS.	0.00	5,920.00	0.00	0.00	0.00	5,920.00	0
37-4330-140	- WORKMAN COMP	84,822.00	99,577.00	0.00	84,077.00	0.00	15,500.00	84
37-4330-180	GROUP INSURANCE	124,129.65	159,484.00	10,748.56	41,739.46	0.00	117,744.54	26
37-4330-190	TRAINING	4,386.51	6,000.00	28.52	28.52	0.00	5,971.48	0
37-4330-200	SUPPLIES & MATERIALS	42,880.42	55,000.00	5,499.75	20,882.44	0.00	34,117.56	38
37-4330-210	UNIFORMS	2,867.73	4,000.00	246.00	727.95	0.00	3,272.05	18
37-4330-250	FUEL	72,704.55	75,000.00	5,859.57	18,982.24	0.00	56,017.76	25
37-4330-260	DEPARTMENTAL SUPPLIES	7,318.75	15,000.00	374.72	1,661.94	0.00	13,338.06	11
37-4330-270	SERVICE AWARDS	425.00	75.00	0.00	0.00	0.00	75.00	0
37-4330-295	PORTABLE COMM HARDWARE	0.00	2,500.00	0.00	0.00	0.00	2,500.00	0
37-4330-320	- COMMUNICATIONS	5,084.53	5,100.00	561.65	1,925.66	0.00	3,174.34	38
37-4330-350	POSTAGE	29.64	100.00	0.00	0.00	0.00	100.00	0
37-4330-355	MAINT & REPAIR-EQUIPMENT	34,429.98	42,000.00	4,973.02	15,252.02	0.00	26,747.98	36
37-4330-390	WASH EMS - DUES & SUBSCRIPTIONS	6,588.27	8,100.00	488.68	2,371.11	0.00	5,728.89	29
37-4330-396	EMS-MEDICAID COST REPORT	7,900.00	12,000.00	0.00	0.00	0.00	12,000.00	0
37-4330-399	QUARTERLY INTERGOVERNMENTAL TRANSFER FEE	7,985.20	44,000.00	0.00	0.00	0.00	44,000.00	0
37-4330-540	CAPITAL OUTLAY-VEHICLES	203,791.05	54,000.00	0.00	0.00	0.00	54,000.00	0

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Statement of Revenue and Expenditures

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
37-4330-550	WASH CO EMS- CAPITAL OUTLAY- EQUIPMENT	140,884.04	0.00	0.00	0.00	0.00	0.00	0
37-4330-600	CONTRACTS-MEDICAL DIRECTOR	23,248.00	23,250.00	1,937.50	7,750.00	0.00	15,500.00	33
37-4330-610	CONTRACTS-BILLING	44,295.87	39,825.00	2,200.81	9,081.14	0.00	30,743.86	23
37-4330-611	WASH EMS-CONTRACTS-DRUG SCREENING	0.00	5,180.00	0.00	0.00	0.00	5,180.00	0
37-4330-650	EMS DONATIONS	0.00	528.00	0.00	0.00	0.00	528.00	0
37-4330-652	DUKE RACE-CARS GRANT	0.00	13,025.00	0.00	0.00	0.00	13,025.00	0
37-4330-653	UNC PECC+ PROGRAM GRANT	275.00	6,625.00	0.00	0.00	0.00	6,625.00	0
	4330 WASHINGTON COUNTY EMS:	2,046,350.31	2,039,382.00	138,548.98	614,585.63	0.00	1,424,796.37	30
37-4376-000	TRANSPORT SERVICE:	0.00	0.00	0.00	0.00	0.00	0.00	0
37-4376-010	SALARIES & WAGES-REGULAR	46,651.37	104,726.00	3,003.49	8,236.42	0.00	96,489.58	8
37-4376-030	SALARIES & WAGES-OVERTIME	11,109.17	18,000.00	414.22	1,531.72	0.00	16,468.28	9
37-4376-040	SALARIES & WAGES-PARTTIME	13,580.95	18,000.00	896.71	3,127.22	0.00	14,872.78	17
37-4376-090	FICA TAXES	5,374.64	10,765.00	330.06	986.51	0.00	9,778.49	9
37-4376-100	TRANSPORT SERVICE- RETIREMENT EXPENSE	11,001.66	28,145.00	465.08	1,705.32	0.00	26,439.68	6
37-4376-101	TRANSPORT SERVICE- 401K CONTRIB.	1,719.79	3,682.00	0.00	0.00	0.00	3,682.00	0
37-4376-130	TRANSPORT- UNEMPLOYMENT INS.	0.00	1,184.00	0.00	0.00	0.00	1,184.00	0
37-4376-140	TRANSPORT SERVICE- WORKMAN'S COMP	5,598.00	13,364.00	0.00	11,284.00	0.00	2,080.00	84
37-4376-180	GROUP INSURANCE	13,408.10	31,771.00	42.43	127.29	0.00	31,643.71	0
37-4376-200	SUPPLIES & MATERIALS	15,312.16	20,000.00	749.98	4,484.96	0.00	15,515.04	22
37-4376-210	TRANSPORT SERVICE- UNIFORMS	1,568.62	2,500.00	199.95	549.90	0.00	1,950.10	22
37-4376-250	FUEL	10,457.14	15,000.00	1,017.90	2,892.36	0.00	12,107.64	19
37-4376-260	TRANSPORT - DEPARTMENTAL SUPPLIES	1,142.43	6,000.00	118.00	119.17	0.00	5,880.83	2
37-4376-295	PORTABLE COMM HARDWARE	0.00	985.00	0.00	0.00	0.00	985.00	0
37-4376-320	TRANSPORT SERVICE- COMMUNICATIONS	1,682.31	1,700.00	0.00	0.00	0.00	1,700.00	0
37-4376-355	MAINT & REPAIR-EQUIPMENT	2,346.51	10,000.00	4,120.83	4,406.15	0.00	5,593.85	44
37-4376-370	ADVERTISING	2,000.99	2,500.00	0.00	0.00	0.00	2,500.00	0
37-4376-390	TRANSPORT - DUES & SUBSCRIPTIONS	4,477.62	4,800.00	457.86	1,839.66	0.00	2,960.34	38
37-4376-540	CAPITAL OUTLAY-VEHICLE	110,275.74	0.00	0.00	0.00	0.00	0.00	0
37-4376-550	CAPITAL OUTLAY-EQUIPMENT	0.00	29,015.00	0.00	0.00	0.00	29,015.00	0
37-4376-610	CONTRACTS-BILLING	22,051.80	19,470.00	1,729.20	5,801.90	0.00	13,668.10	30
	4376 TRANSPORT SERVICE:	279,759.00	341,607.00	13,545.71	47,092.58	0.00	294,514.42	14
37-9100-000	DEBT PRINCIPAL:	0.00	0.00	0.00	0.00	0.00	0.00	0
37-9100-003	DEBT PRINC - 2017 HEART MONITORS(LGFCU)	43,215.42	0.00	0.00	0.00	0.00	0.00	0
37-9200-000	DEBT INTEREST:	0.00	0.00	0.00	0.00	0.00	0.00	0
37-9200-003	DEBT INT - 2017 HEART MONITORS (LGFCU)	969.68	0.00	0.00	0.00	0.00	0.00	0

Washington County
Statement of Revenue and Expenditures

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
	37 EMS Expend Total	2,370,294.41	2,380,989.00	152,094.69	661,678.21	0.00	1,719,310.79	28

37 EMS

	Prior	Current	YTD
Revenues:	2,516,729.21	59,799.88	497,546.22
Expended:	2,370,294.41	152,094.69	661,678.21
Net Income:	146,434.80	92,294.81-	164,131.99-

Washington County
Statement of Revenue and Expenditures

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/Deficit	% Real
38-3800-000	APPROPRIATED FUND BALANCE	0.00	16,667.00	0.00	0.00	0.00	16,667.00-	0
38-3800-090	NPE FEDERAL GRANT-FY 19-20	166,666.00	0.00	0.00	0.00	0.00	0.00	0
38-3800-091	NPE FEDERAL GRANT-FY 20-21	197.00	166,667.00	0.00	0.00	0.00	166,667.00-	0
38-3800-092	NPE FEDERAL GRANT-FY 21-22	0.00	166,667.00	0.00	0.00	0.00	166,667.00-	0
38-3800-093	NPE FEDERAL GRANT-FY 22-23	0.00	166,667.00	0.00	0.00	0.00	166,667.00-	0
38-3800-094	NPE FEDERAL GRANT-FY 23-24	0.00	150,000.00	0.00	0.00	0.00	150,000.00-	0
	38 AIRPORT PROJECTS Revenue Total	166,863.00	666,668.00	0.00	0.00	0.00	666,668.00-	0

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
38-8135-000	AIRPORT:	0.00	0.00	0.00	0.00	0.00	0.00	0
38-8135-670	NPE FEDERAL GRANT-FY 19-20	166,666.00	0.00	0.00	0.00	0.00	0.00	0
38-8135-671	NPE FEDERAL GRANT FY 20-21	197.38	166,667.00	0.00	0.00	0.00	166,667.00	0
38-8135-672	NPE FEDERAL GRANT FY 21-22	0.00	166,667.00	0.00	0.00	0.00	166,667.00	0
38-8135-673	NPE FEDERAL GRANT FY 22-23	0.00	166,667.00	0.00	0.00	0.00	166,667.00	0
38-8135-674	NPE FEDERAL GRANT-FY 23-24	0.00	166,667.00	0.00	0.00	0.00	166,667.00	0
	8135 AIRPORT:	166,863.38	666,668.00	0.00	0.00	0.00	666,668.00	0
38-9800-058	TRANSFER TO PROJECTS/GRANT FUND	300,000.00	0.00	0.00	0.00	0.00	0.00	0
	38 AIRPORT PROJECTS Expend Total	466,863.38	666,668.00	0.00	0.00	0.00	666,668.00	0

38 AIRPORT PROJECTS

	<u>Prior</u>	<u>Current</u>	<u>YTD</u>
Revenues:	166,863.00	0.00	0.00
Expended:	466,863.38	0.00	0.00
Net Income:	300,000.38-	0.00	0.00

Washington County
Statement of Revenue and Expenditures

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/Deficit	% Real
39-3300-000	CARES ACT FUNDING - AIRPORT	31,000.00	0.00	0.00	0.00	0.00	0.00	0
39-3570-000	AIRPORT FUEL SALES	72,489.57	100,000.00	5,370.00	28,248.29	0.00	71,751.71-	28
39-3600-000	HANGER RENTAL	15,200.00	16,000.00	0.00	16,800.00	0.00	800.00	105
39-3980-010	TRANSFER FROM GENERAL FUND	92,016.00	99,738.00	0.00	0.00	0.00	99,738.00-	0
39-3990-000	APPROPRIATED FUND BALANCE	0.00	49,955.00	0.00	0.00	0.00	49,955.00-	0
39-3999-900	CANCELLED PRIOR YEAR EXPENDITURES	0.00	0.00	0.00	234.82	0.00	234.82	0
	39 AIRPORT OPERATIONS Revenue Total	210,705.57	265,693.00	5,370.00	45,283.11	0.00	220,409.89-	17

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
39-0000-000	AIRPORT OPERATIONS:	0.00	0.00	0.00	0.00	0.00	0.00	0
39-4530-000	AIRPORT:	0.00	0.00	0.00	0.00	0.00	0.00	0
39-4530-010	AIRPORT-S & W- REGULAR	40,959.34	41,001.00	3,502.17	13,923.26	0.00	27,077.74	34
39-4530-030	SALARIES & WAGES-LONGEVITY	615.02	820.00	0.00	0.00	0.00	820.00	0
39-4530-032	SALARIES & WAGES - PARTTIME	1,579.91	14,000.00	1,144.20	4,794.66	0.00	9,205.34	34
39-4530-090	FICA TAX	3,263.62	4,269.00	353.53	1,424.25	0.00	2,844.75	33
39-4530-100	AIRPORT - RETIREMENT	7,919.91	11,164.00	683.97	2,719.20	0.00	8,444.80	24
39-4530-101	AIRPORT - 401K	1,228.75	1,675.00	105.07	417.71	0.00	1,257.29	25
39-4530-130	AIRPORT- UNEMPLOYMENT INS.	0.00	296.00	0.00	0.00	0.00	296.00	0
39-4530-140	AIRPORT- WORKMAN'S COMP	2,580.00	3,526.00	0.00	2,977.00	0.00	549.00	84
39-4530-180	AIRPORT - GROUP INSURANCE	7,867.20	7,992.00	624.04	2,496.16	0.00	5,495.84	31
39-4530-190	CONTRACTED SERVICES	2,535.00	3,000.00	0.00	0.00	0.00	3,000.00	0
39-4530-200	AIRPORT- DEPARTMENTAL SUPPLIES	358.27	3,000.00	16.45	36.90	0.00	2,963.10	1
39-4530-250	AIRPORT- AV GAS AND JET FUEL	79,420.05	90,000.00	9,919.98	9,919.98	0.00	80,080.02	11
39-4530-270	AIRPORT - SERVICE AWARDS	0.00	100.00	0.00	0.00	0.00	100.00	0
39-4530-310	AIRPORT- TRAVEL	652.00	2,500.00	648.00	648.00	0.00	1,852.00	26
39-4530-320	AIRPORT- COMMUNICATIONS	1,328.81	1,750.00	84.23	277.69	0.00	1,472.31	16
39-4530-330	AIRPORT- UTILITIES	6,682.39	9,000.00	465.47	2,015.20	0.00	6,984.80	22
39-4530-331	POSTAGE	10.20	100.00	0.00	4.38	0.00	95.62	4
39-4530-350	MAINT & REPAIR-BUILDING	1,843.14	3,000.00	144.14	623.79	0.00	2,376.21	21
39-4530-351	MAINT & REPAIR-EQUIPMENT	13,227.10	10,000.00	502.71	2,578.29	0.00	7,421.71	26
39-4530-352	MAINT & REPAIR - FUELMASTER	550.00	1,500.00	0.00	0.00	0.00	1,500.00	0
39-4530-390	AIRPORT- DUES AND SUBSCRIPTIONS	394.20	1,000.00	13.40	101.80	0.00	898.20	10
39-4530-450	INSURANCE	3,850.00	4,422.00	4,422.00	4,422.00	0.00	0.00	100
39-4530-550	AIRPORT- CAPITAL OUTLAY- EQUIPMENT	7,126.33	24,578.00	0.00	18,450.00	0.00	6,128.00	75
39-4530-997	DESIGNATED FOR FUTURE APPROPRIATION	0.00	20,000.00	0.00	0.00	0.00	20,000.00	0
39-4530-998	AIRPORT- SALES TAX ON FUEL	5,577.65	7,000.00	1,444.85	1,904.17	0.00	5,095.83	27
	4530 AIRPORT:	189,568.89	265,693.00	24,074.21	69,734.44	0.00	195,958.56	26
	39 AIRPORT OPERATIONS Expend Total	189,568.89	265,693.00	24,074.21	69,734.44	0.00	195,958.56	26

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
	39 AIRPORT OPERATIONS							
			<u>Prior</u>	<u>Current</u>	<u>YTD</u>			
	Revenues:	210,705.57	5,370.00	45,283.11				
	Expended:	<u>189,568.89</u>	<u>24,074.21</u>	<u>69,734.44</u>				
	Net Income:	21,136.68	18,704.21-	24,451.33-				

Washington County
Statement of Revenue and Expenditures

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/Deficit	% Real
40-3290-000	INTEREST EARNED ON INVESTMENTS	48,099.56	0.00	0.00	30,380.56	0.00	30,380.56	0
40-3960-000	TRANSFER FROM GENERAL FUND	2,529,112.72	450,000.00	0.00	0.00	0.00	450,000.00-	0
	40 WC HOSPITAL PENSION FUN Revenue Total	2,577,212.28	450,000.00	0.00	30,380.56	0.00	419,619.44-	0

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
40-0000-000	WC HOSPITAL PENSION FUND:	0.00	0.00	0.00	0.00	0.00	0.00	0
40-4155-000	WC HOSPITAL PENSION FUND:	0.00	0.00	0.00	0.00	0.00	0.00	0
40-4155-190	PROF SERVICE-HOSPITAL PENSION-LEGAL	0.00	50,000.00	0.00	0.00	0.00	50,000.00	0
40-4155-215	PROFESSIONAL SERVICES-HOSPITAL	28,542.00	30,000.00	6,454.00	7,559.00	0.00	22,441.00	25
40-4155-997	DESIGNATED FOR FUTURE APPROPRIATION	0.00	70,000.00	0.00	0.00	0.00	70,000.00	0
40-4155-999	PROFESSIONAL SERVICE-HOSPITAL PENSION	240,000.00	300,000.00	0.00	150,000.00	0.00	150,000.00	50
	4155 WC HOSPITAL PENSION FUND:	268,542.00	450,000.00	6,454.00	157,559.00	0.00	292,441.00	35
	40 WC HOSPITAL PENSION FUN Expend Total	268,542.00	450,000.00	6,454.00	157,559.00	0.00	292,441.00	35

40 WC HOSPITAL PENSION FUND:		Prior	Current	YTD
Revenues:	2,577,212.28	0.00	30,380.56	
Expended:	268,542.00	6,454.00	157,559.00	
Net Income:	2,308,670.28	6,454.00-	127,178.44-	

Washington County
Statement of Revenue and Expenditures

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/Deficit	% Real
50-3000-001	OPIOID SETTLEMENT DISTRIBUTION	5,000.00	89,694.25	0.00	89,693.58	0.00	0.67-	100
50-3290-000	INTEREST EARNED	164.07	213.30	0.00	85.86	0.00	127.44-	40
	50 OPIOID SETTLEMENT FUND: Revenue Total	5,164.07	89,907.55	0.00	89,779.44	0.00	128.11-	100

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
50-0000-000	OPIOID SETTLEMENT FUND:	0.00	0.00	0.00	0.00	0.00	0.00	0
50-4100-000	OPIOID SETTLEMENT FUND:	0.00	0.00	0.00	0.00	0.00	0.00	0
50-4100-001	2ND JUDICIAL DIST DRUG REC COURT CONTRIB	5,000.00	5,000.00	5,000.00	5,000.00	0.00	0.00	100
50-9990-000	CONTINGENCY	0.00	84,907.55	0.00	0.00	0.00	84,907.55	0
	50 OPIOID SETTLEMENT FUND: Expend Total	5,000.00	89,907.55	5,000.00	5,000.00	0.00	84,907.55	6

50 OPIOID SETTLEMENT FUND:

	Prior	Current	YTD
Revenues:	5,164.07	0.00	89,779.44
Expended:	5,000.00	5,000.00	5,000.00
Net Income:	164.07	5,000.00-	84,779.44

Washington County
Statement of Revenue and Expenditures

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/Deficit	% Real
51-3100-001	DSS TRUST FUND ACCOUNTS	162,392.93	180,000.00	12,379.88	59,434.10	0.00	120,565.90-	33
51-3999-900	CANCELLED PRIOR YEAR REVENUE	0.00	0.00	0.00	185.63	0.00	185.63	0
	51 TRUSTEES Revenue Total	162,392.93	180,000.00	12,379.88	59,619.73	0.00	120,380.27-	33

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
51-0000-000	DSS TRUST FUND ACCOUNTS:	0.00	0.00	0.00	0.00	0.00	0.00	0
51-4000-000	DSS TRUST FUND ACCOUNTS:	0.00	0.00	0.00	0.00	0.00	0.00	0
51-4100-001	DSS TRUST ACCOUNTS	171,019.65	180,000.00	20,547.17	70,932.73	0.00	109,067.27	39
	51 TRUSTEES Expend Total	171,019.65	180,000.00	20,547.17	70,932.73	0.00	109,067.27	39

51 TRUSTEES

	Prior	Current	YTD
Revenues:	162,392.93	12,379.88	59,619.73
Expended:	171,019.65	20,547.17	70,932.73
Net Income:	8,626.72-	8,167.29-	11,313.00-

Washington County
Statement of Revenue and Expenditures

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/Deficit	% Real
52-3100-001	COLLECTIONS ON BEHALF OF INMATES	60,299.37	0.00	0.00	0.00	0.00	0.00	0
	52 Fund 52 Revenue Total	60,299.37	0.00	0.00	0.00	0.00	0.00	0

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
52-4100-000	DETENTION TRUST ACCOUNT:	0.00	0.00	0.00	0.00	0.00	0.00	0
52-4100-001	PAYMENTS ON BEHALF OF INMATES	54,579.67	0.00	0.00	0.00	0.00	0.00	0
	52 Fund 52 Expend Total	54,579.67	0.00	0.00	0.00	0.00	0.00	0

52 Fund

	Prior	Current	YTD
Revenues:	60,299.37	0.00	0.00
Expended:	54,579.67	0.00	0.00
Net Income:	5,719.70	0.00	0.00

Washington County
Statement of Revenue and Expenditures

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/Deficit	% Real
55-3000-001	AMERICAN RESCUE PLAN ACT (ARPA) OF 2021	550,096.97	0.00	0.00	0.00	0.00	0.00	0
55-3100-001	LOCAL ASSIST & TRIBAL CONSISTENCY(LACTF)	72,294.14	72,294.14	0.00	72,294.14	0.00	0.00	100
	55 Fund 55 Revenue Total	622,391.11	72,294.14	0.00	72,294.14	0.00	0.00	100

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
55-4100-000	AMERICAN RESCUE PLAN ACT (ARPA) OF 2021:	0.00	0.00	0.00	0.00	0.00	0.00	0
55-4100-003	GENERAL ADMINISTRATION SERVICES	500,096.97	72,294.14	0.00	0.00	0.00	72,294.14	0
55-4100-004	GREAT GRANT	50,000.00	0.00	0.00	0.00	0.00	0.00	0
	4100 AMERICAN RESCUE PLAN ACT (ARPA) OF 20	550,096.97	72,294.14	0.00	0.00	0.00	72,294.14	0
55-4200-001	LOCAL ASSIST & TRIBAL CONSISTENCY(LACTF)	72,294.14	0.00	0.00	0.00	0.00	0.00	0
	55 Fund 55 Expend Total	622,391.11	72,294.14	0.00	0.00	0.00	72,294.14	0

55 Fund

	Prior	Current	YTD
Revenues:	622,391.11	0.00	72,294.14
Expended:	622,391.11	0.00	0.00
Net Income:	0.00	0.00	72,294.14

Washington County
Statement of Revenue and Expenditures

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/Deficit	% Real
58-3101-000	DEPT OF COMM-AGAPE GRANT #2587	41,230.11	0.00	0.00	0.00	0.00	0.00	0
58-3102-000	DEPT OF COMM - MOTORSPORTS GRANT	73,043.67	199,877.00	179,153.14	199,876.33	0.00	0.67-	100
58-3290-000	INTEREST EARNED	0.00	4,491.68	0.00	5,246.69	0.00	755.01	117
58-3300-000	EM BLDG DIRECT APPROP S.L. 2021.180	0.00	3,000,000.00	0.00	3,000,000.00	0.00	0.00	100
58-3300-001	CAP PROJ DIR APPROP SL 2021-180 SEC 40.8	0.00	250,000.00	0.00	250,000.00	0.00	0.00	100
58-3300-002	DPS-WCSO DIR APPROP S.L. 2021.180	0.00	84,270.00	0.00	84,269.66	0.00	0.34-	100
58-3300-004	HB103 LPR DIR APPROPRIATION	81,341.16	44,659.00	0.00	44,658.84	0.00	0.16-	100
58-3980-010	TRANSFER FROM GENERAL FUND	610,000.00	19,226.00	0.00	0.00	0.00	19,226.00-	0
58-3980-038	TRANSFER FROM AIRPORT GRANTS FUND	300,000.00	0.00	0.00	0.00	0.00	0.00	0
58-3990-000	APPROPRIATED FUND BALANCE	0.00	940,000.18	0.00	0.00	0.00	940,000.18-	0
58 PROJECTS/GRANTS FUND Revenue Total		1,105,614.94	4,542,523.86	179,153.14	3,584,051.52	0.00	958,472.34-	79

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
58-0000-000	PROJECTS/GRANTS FUND:	0.00	0.00	0.00	0.00	0.00	0.00	0
58-4100-001	EXPENDITURE OF INTEREST EARNED	0.00	4,491.86	219.69	219.69	0.00	4,272.17	5
58-4201-002	AGAPE CLINIC PROJECT #2587	41,230.11	0.00	0.00	0.00	0.00	0.00	0
58-4202-000	DEPT OF COMMERCE - MOTORSPORTS GRANT	73,043.67	199,877.00	0.00	15,646.82	0.00	184,230.18	8
58-4300-003	DPS-WCSO DIR APPROP S.L. 2021-180	0.00	84,270.00	0.00	2,635.22	0.00	81,634.78	3
58-4300-004	HB103 LPR DIR APPROPRIATION	81,341.16	44,659.00	4,668.84	44,658.84	0.00	0.16	100
4300 Total		81,341.16	128,929.00	4,668.84	47,294.06	0.00	81,634.94	37
58-4301-001	EM BLDG DIRECT APPROP S.L. 2021.180	0.00	3,900,000.00	0.00	0.00	0.00	3,900,000.00	0
58-4301-002	CAP PROJ DIR APPROP SL 2021-180 SEC 40.8	0.00	250,000.00	9,500.00	46,000.00	0.00	204,000.00	18
4301 Total		0.00	4,150,000.00	9,500.00	46,000.00	0.00	4,104,000.00	1
58-6200-001	PARTF GRANT LOCAL MATCH	0.00	59,226.00	0.00	0.00	0.00	59,226.00	0
58 PROJECTS/GRANTS FUND Expend Total		195,614.94	4,542,523.86	14,388.53	109,160.57	0.00	4,433,363.29	2

58 PROJECTS/GRANTS FUND

	Prior	Current	YTD
Revenues:	1,105,614.94	179,153.14	3,584,051.52
Expended:	195,614.94	14,388.53	109,160.57
Net Income:	910,000.00	164,764.61	3,474,890.95

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
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Washington County
Statement of Revenue and Expenditures

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/Deficit	% Real
59-3010-211	PLYMOUTH MOTOR VEHICLE TAX - NCVTS	160,509.26	0.00	11,518.52	35,897.25	0.00	35,897.25	0
59-3010-212	PLYMOUTH NCVTS CONTRA REVENUE ACCOUNT	7,516.52-	0.00	0.00	0.00	0.00	0.00	0
59-3010-221	ROPER MOTOR VEHICLE TAX - NCVTS	22,213.31	0.00	1,379.64	4,270.08	0.00	4,270.08	0
59-3010-222	ROPER NCVTS CONTRA REVENUE ACCOUNT	834.37-	0.00	0.00	0.00	0.00	0.00	0
59-3010-241	CRESWELL MOTOR VEHICLE TAX - NCVTS	11,645.43	0.00	893.91	3,069.11	0.00	3,069.11	0
59-3010-242	CRESWELL NCVTS CONTRA REVENUE ACCOUNT	413.05-	0.00	0.00	0.00	0.00	0.00	0
59-3010-320	CRESWELL TAX LEVY	100,150.26	0.00	1,908.22	31,814.45	0.00	31,814.45	0
59-3010-350	DRAINAGE DISTRICT 5 LEVY	34,280.68	0.00	19,388.07	22,897.07	0.00	22,897.07	0
59-3010-360	ALBEMARLE DRAINAGE DISTRICT	112,710.86	0.00	423.99	44,641.81	0.00	44,641.81	0
59-3010-370	PUNGO RIVER DRAINAGE DISTRICT	40,503.47	0.00	1,224.15	11,706.08	0.00	11,706.08	0
59 DMV MUNICIPAL TAXES Revenue Total		473,249.33	0.00	36,736.50	154,295.85	0.00	154,295.85	0

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
59-0000-000	FUND 59:	0.00	0.00	0.00	0.00	0.00	0.00	0
59-6900-298	LEVY- DRAINAGE DISTRICT 5 LEVY	34,280.68	0.00	3,506.56	3,509.00	0.00	3,509.00-	0
59-6900-404	CRESWELL TAX LEVY	104,216.47	0.00	2,951.42	28,410.91	0.00	28,410.91-	0
59-6900-411	PLYMOUTH MOTOR VEHICLE TAX - NCVTS	152,992.74	0.00	11,624.56	24,378.73	0.00	24,378.73-	0
59-6900-412	ROPER MOTOR VEHICLE TAX - NCVTS	21,378.94	0.00	1,421.00	2,890.44	0.00	2,890.44-	0
59-6900-413	CRESWELL MOTOR VEHICLE TAX - NCVTS	11,232.38	0.00	1,109.39	2,175.20	0.00	2,175.20-	0
59-6900-414	ALBEMARLE DRAINAGE DISTRICT	112,710.86	0.00	12,938.63	44,217.82	0.00	44,217.82-	0
59-6900-415	PUNGO RIVER DRAINAGE DISTRICT	40,503.47	0.00	243.00	10,481.93	0.00	10,481.93-	0
6900 Total		477,315.54	0.00	33,794.56	116,064.03	0.00	116,064.03-	0
59 DMV MUNICIPAL TAXES Expend Total		477,315.54	0.00	33,794.56	116,064.03	0.00	116,064.03-	0

59 DMV MUNICIPAL TAXES

	Prior	Current	YTD
Revenues:	473,249.33	36,736.50	154,295.85
Expended:	477,315.54	33,794.56	116,064.03
Net Income:	4,066.21-	2,941.94	38,231.82

Washington County
Statement of Revenue and Expenditures

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/Deficit	% Real
63-3270-000	MOTEL OCCUPANCY TAX	171,371.36	160,000.00	15,835.79	48,837.42	0.00	111,162.58-	31
63-3850-000	OTHER FINANCING SOURCE: SUBSCRIP FINANCI	599.98	0.00	0.00	0.00	0.00	0.00	0
63-3990-000	TTA-FUND BALANCE APPROPRIATION	0.00	118,635.00	0.00	0.00	0.00	118,635.00-	0
	63 TRAVEL AND TOURISM Revenue Total	171,971.34	278,635.00	15,835.79	48,837.42	0.00	229,797.58-	18

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
63-0000-000	FUND 63:	0.00	0.00	0.00	0.00	0.00	0.00	0
63-4960-000	TRAVEL & TOURISM:	0.00	0.00	0.00	0.00	0.00	0.00	0
63-4960-010	MUSEUM/HISTORIC SOCIETY	14,000.00	14,000.00	1,166.66	4,666.64	0.00	9,333.36	33
63-4960-020	WASH CO AFRICAN AMERICAN MUSEUM OPER EXP	0.00	6,000.00	500.00	2,000.00	0.00	4,000.00	33
63-4960-100	BILLBOARD ADVERTISEMENTS	20,498.62	32,200.00	1,939.00	5,956.00	0.00	26,244.00	18
63-4960-130	DDA-SIGNAGE, OPEN AIR MARKET, XMAS MKTPL	0.00	3,000.00	0.00	0.00	0.00	3,000.00	0
63-4960-140	CIVIL WAR TRAIL SIGNS MAINTENANCE	1,000.00	1,400.00	0.00	1,000.00	0.00	400.00	71
63-4960-180	HISTORIC ALBEMARLE TOUR DUES	175.00	1,000.00	350.00	350.00	0.00	650.00	35
63-4960-181	ROANOKE RIVER PARTNERS DUES	1,500.00	1,500.00	0.00	1,500.00	0.00	0.00	100
63-4960-200	NORTH CAROLINA BEAR FESTIVAL	30,000.00	30,000.00	0.00	0.00	0.00	30,000.00	0
63-4960-210	HISTORICAL SOCIETY-FALL PADDLE	0.00	2,000.00	0.00	0.00	0.00	2,000.00	0
63-4960-260	HISTORICAL SOCIETY OF WASHINGTON CO	1,575.50	0.00	0.00	0.00	0.00	0.00	0
63-4960-341	MARITIME MUSEUM & LIGHTHOUSE	10,000.00	10,000.00	833.33	3,333.32	0.00	6,666.68	33
63-4960-345	LASER LIGHT SHOW	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	0
63-4960-346	AFRICAN AMERIC EXPERIENCE OF NE NC DUES	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00	0
63-4960-348	REHOBOTH CHURCH PRESERVATION SOCIETY	1,500.00	1,400.00	0.00	0.00	0.00	1,400.00	0
63-4960-349	ROANOKE RIVER LIGHTHOUSE & MARIT MUS GRT	0.00	1,350.00	0.00	0.00	0.00	1,350.00	0
63-4960-350	WASH CO AFRICAN AMERICAN MUSEUM GRANT	0.00	725.00	0.00	0.00	0.00	725.00	0
63-4960-370	CONTRACT-WEBSITE HOST & MAINT	1,200.00	1,200.00	100.00	400.00	0.00	800.00	33
63-4960-401	TRAVEL- BROCHURE REPRINT	8,776.92	0.00	0.00	0.00	0.00	0.00	0
	4960 TRAVEL & TOURISM:	97,226.04	112,775.00	4,888.99	19,205.96	0.00	93,569.04	17
63-4970-000	TRAVEL & TOURISM:	0.00	0.00	0.00	0.00	0.00	0.00	0
63-4970-010	SALARIES & WAGES-DIRECTOR	24,999.97	25,000.00	2,083.33	8,333.32	0.00	16,666.68	33
63-4970-090	TRAVEL- FICA TAX	1,375.17	1,750.00	115.55	462.20	0.00	1,287.80	26
63-4970-100	TRAVEL- RETIREMENT	4,762.44	4,750.00	406.87	1,627.48	0.00	3,122.52	34
63-4970-131	TRAVEL - UNEMPLOYMENT	0.00	250.00	0.00	0.00	0.00	250.00	0
63-4970-140	TRAVEL- WORKER'S COMP	87.00	160.00	0.00	128.00	0.00	32.00	80
63-4970-180	TRAVEL- GROUP INS.S	9,841.08	11,500.00	789.89	3,159.56	0.00	8,340.44	27
63-4970-260	DEPARTMENTAL SUPPLIES	0.00	2,500.00	0.00	2,358.09	0.00	141.91	94
63-4970-370	MARKETING & ADVERTISING-ADMIN	18,021.52	110,300.00	1,510.00	13,023.13	0.00	97,276.87	12
63-4970-390	TRAVEL- DUES & SUBSCRIPTIONS	175.00	500.00	0.00	0.00	0.00	500.00	0

Washington County
Statement of Revenue and Expenditures

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
63-4970-391	EXPENDITURE: SUBSCRIPTION	599.98	0.00	0.00	0.00	0.00	0.00	0
63-4970-392	EXPENDITURE: SUBSCRIPTION FINANCE PRINCI	599.98	0.00	0.00	0.00	0.00	0.00	0
63-4970-600	ADMIN FEE 3%- GENERAL FUND	3,500.00	4,500.00	0.00	0.00	0.00	4,500.00	0
63-4970-602	PROFESSIONAL SERVICES-AUDIT	4,250.00	4,650.00	0.00	0.00	0.00	4,650.00	0
	4970 TRAVEL & TOURISM:	68,212.14	165,860.00	4,905.64	29,091.78	0.00	136,768.22	18
	63 TRAVEL AND TOURISM Expend Total	165,438.18	278,635.00	9,794.63	48,297.74	0.00	230,337.26	17

63 TRAVEL AND TOURISM

	Prior	Current	YTD
Revenues:	171,971.34	15,835.79	48,837.42
Expended:	165,438.18	9,794.63	48,297.74
Net Income:	6,533.16	6,041.16	539.68

Washington County
Statement of Revenue and Expenditures

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/Deficit	% Real
69-3370-000	E911 TELEPHONE SURCHARGE (1YR)	81,197.84	118,952.00	19,825.42	29,738.13	0.00	89,213.87-	25
	69 EMERGENCY TELECOMMUNICA Revenue Total	81,197.84	118,952.00	19,825.42	29,738.13	0.00	89,213.87-	25

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
69-9100-000	911:	0.00	0.00	0.00	0.00	0.00	0.00	0
69-9100-180	PROFESSIONAL SERVICES	0.00	2,760.00	0.00	2,760.00	0.00	0.00	100
69-9100-200	DEPARTMENTAL SUPPLIES	611.02	15,000.00	0.00	202.20	0.00	14,797.80	1
69-9100-310	TRAINING	1,510.00	4,000.00	0.00	365.00	0.00	3,635.00	9
69-9100-320	COMMUNICATIONS	6,933.14	8,000.00	661.92	2,616.65	0.00	5,383.35	33
69-9100-350	MAINT & REPAIR-EQUIPMENT	563.30	2,100.00	0.00	272.16	0.00	1,827.84	13
69-9100-351	CONTRACTED SERVICES-SOUNDSIDE	12,978.00	13,368.00	0.00	13,366.80	0.00	1.20	100
69-9100-352	MAINT AGREEMENT-SOUTHERN SOFTWARE CAD	7,719.00	7,796.00	0.00	7,796.00	0.00	0.00	100
69-9100-354	MAINT AGREEMENT-SOUTHERN SOFT MAPPING	3,248.00	3,280.00	0.00	3,280.00	0.00	0.00	100
69-9100-355	MAINT AGREEMENT-SOUTHERN SOFT PAGING	805.00	813.00	0.00	813.00	0.00	0.00	100
69-9100-356	MAINT AGREEMENT-EDGE ONE RECORDER	5,300.00	5,500.00	0.00	5,300.00	0.00	200.00	96
69-9100-357	MAINT AGREEMENT-WIRELESS COMMUNICATIONS	0.00	15,000.00	0.00	0.00	0.00	15,000.00	0
69-9100-358	MAINT AGREEMENT-ESRI	1,650.00	1,777.00	0.00	0.00	0.00	1,777.00	0
69-9100-361	MAINT AGREEMENT-EMD	3,600.00	3,700.00	0.00	0.00	0.00	3,700.00	0
69-9100-550	- CAPITAL OUTLAY- EQUIPMENT	102,822.80	35,858.00	0.00	0.00	0.00	35,858.00	0
	9100 911:	147,740.26	118,952.00	661.92	36,771.81	0.00	82,180.19	31
	69 EMERGENCY TELECOMMUNICA Expend Total	147,740.26	118,952.00	661.92	36,771.81	0.00	82,180.19	31

69 EMERGENCY TELECOMMUNICATIONS		<u>Prior</u>	<u>Current</u>	<u>YTD</u>
Revenues:	81,197.84	19,825.42	29,738.13	
Expended:	147,740.26	661.92	36,771.81	
Net Income:	66,542.42-	19,163.50	7,033.68-	

Washington County
Statement of Revenue and Expenditures

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/Deficit	% Real
70-3290-000	INTEREST ON INVESTMENTS	4,525.39	0.00	0.00	1,708.48	0.00	1,708.48	0
70-3980-010	TRANSFER FROM GENERAL FUND	40,000.00	40,000.00	0.00	0.00	0.00	40,000.00-	0
	70 REAPPRAISAL Revenue Total	44,525.39	40,000.00	0.00	1,708.48	0.00	38,291.52-	0

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
70-0000-000	FUND 70:	0.00	0.00	0.00	0.00	0.00	0.00	0
70-8600-000	RESERVE FOR REAPPRAISAL	0.00	40,000.00	0.00	0.00	0.00	40,000.00	0
	70 REAPPRAISAL Expend Total	0.00	40,000.00	0.00	0.00	0.00	40,000.00	0

70 REAPPRAISAL		<u>Prior</u>	<u>Current</u>	<u>YTD</u>
	Revenues:	44,525.39	0.00	1,708.48
	Expended:	0.00	0.00	0.00
	Net Income:	44,525.39	0.00	1,708.48

Grand Totals		<u>Prior</u>	<u>Current</u>	<u>YTD</u>
	Revenues:	49,580,263.29	9,559,428.06	22,164,906.70
	Expended:	29,993,398.65	4,946,335.98	17,590,762.73
	Net Income:	19,586,864.64	4,613,092.08	4,574,143.97

WASHINGTON COUNTY BOARD OF COMMISSIONERS

AGENDA STATEMENT

ITEM NO: 10

DATE: November 6, 2023

**ITEM: Other Items by Chairman, Commissioners, County Manager/Attorney,
Finance Officer or Clerk**

SUMMARY EXPLANATION:

- a) Travel Per Diem Policy, Mr. Curtis Potter

- Department Head Reports from September 2023 (see attached)
- Statistic Reports (see attached)

WASHINGTON COUNTY BOARD OF COMMISSIONERS

AGENDA STATEMENT

ITEM NO: 11

DATE: November 6, 2023

ITEM: Closed Session

SUMMARY EXPLANATION:

A Closed Session has been scheduled pursuant to NCGS §143-318.11(a)(3) (attorney-client privilege) and NCGS §143-318.11(a)(6) (personnel).

Department Head Reports to the Commissioners
October 2, 2023
Board of Commissioners' Meeting

EMS

Jennifer O'Neal

EMS STAFFING:

The EMS Division officially has (1) full-time Paramedic position and (1) Basic EMT position available. The Transport Division has two full-time EMT positions available. The full-time offer we made at the time of our last EMS Report was not accepted "*due to the pay being too low compared to what I currently make*" (his words). This young man lives here in the county. Unfortunately, even with the recent adjustments, our starting pay is below our surrounding counties. This is causing great difficulty with recruitment and retainment. We are also accepting applications for part time positions for all levels (EMT, A-EMT, and Paramedic).

SAFETY AND PPE:

COVID seems to have tapered off. We had a total of 5 employees miss work due to COVID symptoms and positive tests. Currently we do not have any employees out of work. Our PPE is at a level to absorb spikes. No issues getting the PPE supplies we need.

OTHER SYSTEM BUSINESS:

UNC PECC+ Program: No new updates.

Duke RACE-CARS Trial Program: Deputy Director Annette Ward and Paramedic Kathryn Williams will be making a presentation at the next regional meeting to showcase our areas of success with the program to other counties participating in the trial.

The Basic EMT class is running well with no loss of students and lots of student participation.

Our seated EMS Continuing Education has been a struggle with classes being cancelled frequently by BCCC due to their lack of instructor availability. This is resulting in our training being offered online only which causes our providers to miss out on the very important aspect of "hands on" training. As you are aware, BCCC is the only community college allowed to teach seated curriculum in this county. If this trend continues as it has for the past 9 months, I would like to discuss the possibility of permitting other local community colleges to assist with seated classes in the county.

Thank you for your continued support of EMS.

Recreation

Randy Fulford

Recreation is good. We played our first football game on 9/16/23. 8u won and 10,12, did not. It rained us out on 9/23 but we are looking forward to playing this Saturday at home. Game time is 10:00 am -- Washington Co. Recreation vs Camden Bears.

Elections
Dora Bell

The Challenge hearing is completed, and early voting will begin on October 19th. I have been testing machines. I have also been taking ID photos. I will be hard at work, doing a Mock Election on October 5th.

Library
Brandy Goodwin

Staffing:
No changes.

Programming:

- We are in the last stages to submit all paperwork to receive Grassroots grant monies on behalf of the NC Arts Council; we will begin brainstorming who we will like to bring in to perform once we receive word that all paperwork has been received.
- WIP (Works in Progress Knitting/Crocheting Group) and Storytime with Miss Brandy are ongoing Wednesday programs; WIP meets at noon and Storytime is at 10:30 (virtual sessions are recorded and posted due to lack of attendance)
- “Nature Out Loud!” with Paul Mazzei program will be performed in December.
- We are still actively planning programs as interest arises from the community.

Library Business/Community Happenings:

- Little Libraries are still being utilized; they are refilled at the end of each month for statistical purposes.
- We received (6) shelving units that will be used in on children’s room to begin migrating Juvenile Non-Fiction back to its proper place.
- The Pettigrew Regional Library Librarians will be attending the NCLA Conference October 16-20th in Winston-Salem.
- We have received a new Board Member applicant; the nominee will brought before Board at next meeting to be discussed and voted for.
- Donations are actively being received and processed.



September Commissioner's Report

Rebecca Liverman



County Extension Director

- ✓ Set up Fair Booth for Chowan County Regional Fair
- ✓ Attended the SHIP Conference in Greensboro, NC
- ✓ Taught the 16 hr. ServSafe class for restaurant workers
- ✓ Worked with the Senior Center Director to pull together a workshop on Customer Service. This was delivered to the Co. Manager's Office as a pilot program. We will host a county-wide training later this fall.



Jalynne Ward
Agriculture Agent

Harvested a corn hybrid trial at Kendrick's Creek Farms. This data will be sent out to growers in an 8-county radius to help them make hybrid selections in 2024.



Corn and soybean yield contest calls are still coming in!



Peanut Pod Blasting is a process that helps farmers determine the optimal time to dig their peanuts. Martin & Washington counties partnered together to host 8 clinics that ran 426 samples total.



Ginny Mason
4-H Agent

- ✓ Attended the North Carolina Association of Extension 4-H Professionals state meeting in New Bern
- ✓ Attended SPARK New 4-H Professionals Training
- ✓ Attended the first meeting of the new fiscal year for Washington County JCPC
- ✓ Met with a teacher at Pocosin Innovative Charter School about starting a new school 4-H Club
- ✓ Registration for the Washington County 4-H Livestock Show & Sale and our Chicken and Rabbit Show have opened!



Tax Office
Sherri Wilkins

1. We remain busy with finishing personal property appeals and other work that was created after the tax bills were mailed.
2. We continue to work every day with Zacchaeus Legal Services.
3. Assisted the taxpayers with the Tag & Tax program, handling adjustments, refunds, releases, address corrections and general questions regarding motor vehicles.
4. Continue to verify PINs for Deed filings, process Tax Certifications and assign addresses in GIS. I have these daily. Darlene Harrison backs me up as needed.

5. Attended the Commissioner's meeting and Darlene Harrison attended the Department Head meeting because I was out of the office.
6. The Statistical report was submitted.
7. Present-Use Value applications continue to come in for newly transferred properties. We continue to receive phone calls or emails regarding the program.
8. Received and processed several applications for motor vehicle exemptions.
9. Continue to receive requests from businesses for "work papers" for their business listings. We get these requests each year after the tax bills are mailed, they want to see what our depreciation schedule is.
10. Interviews are scheduled for September 27th and 28th for open positions in the tax office.
11. Darlene Harrison and Christal Watkins processed the refunds after the Commissioners approval for them.
12. Darlene Harrison and I sat in on a Plat Review Officer Workshop Webex.
13. I had several maps to review and approve as Review Officer.
14. A couple of personnel in the office were out with Covid this month.
15. Resolved printing issues that arose, usually we would have called our programmer about this, but Darlene Fikes and I were able to fix the issue.
16. Sent information to Joe with Atlas in regard to our mapping program.
17. Received the billing information for the Public Utility companies. Their assessment comes from the NC Department of Revenue.

Planning/Inspections/Floodplain Management

Allen Pittman

Permits Issued 27

Inspections completed 34

Additionally, daily inspection report reviews from TerraCon re: WashCo PK-12
With several site visits and telephone consults with contractor and engineer

Map Reviews for surveys 3

Plan Reviews for Commercial: Royal Farms, Quality Oil, Sure Word of Prophecy, Cell Tower
Construction on Hwy 32 S (TowerCom)

Sept 4 Holiday – Labor Day

Sept 7 Pre-application meeting for re-zoning at 64/45 from RA to CC, Customer Service
Training with Rebecca and Renea

Sept 21 Planning Board – Creswell – set Public Hearing for Oct 19 re: rezoning request

Sept 22 Met with EM/Co Manager/Grants Adm/Fellow re: BRIC and Flood Mitigation

Sept 25 Rode flood plain to assess after Hurricane Ophelia (CFM hat

Emergency Management

Lance Swindell

No report submitted.

Soil and Water

Chris Respass

1. Discussed flooding issues with landowners on Hwy 45 due to improper practices of downstream logging operation.
2. Discussed and arranged access to Weyerhaeuser land for contractors to review work for bidding purposes and future access to accomplish the work intended.
3. Visited and discussed BMP options for Spruill Farm Conservation Project in Roper NC.
4. Contacted Cooperators about present applications and intentions for future contracts.
5. Attended Conservation Training in Greensboro NC (9-17-23/9-21-23)
6. Attended Small Farm Fest in Williamston NC for a better understanding of certain farm operations in our area.
7. Reviewed all the Bids for Clearing and Snagging, Aquatic Weed Spraying, and Maul Creek Maintenance.
8. Attended Pocosin Lakes Grassy Ridge Stakeholder Meeting - Tuesday Sept. 26th from 1:00 - 3:00PM
9. Planned to attend Scuppernong Steering Committee Meeting (Monday, October 23 from 5:30-7:30pm at the [4-H Center in Columbia](#))
10. Attempting to create folders for Job Approval Authority in Cover Crop, Residue & Tillage Management, and Land Smoothing BMPs.
11. Created intended duties for Admin Assistant.
12. Planned attendance of Education Committee meeting with assistant in Manteo NC on (9-29-23) from 12pm to 3pm.

Landfill

Mike Gray

No report submitted.

Sheriff's Office/Detention/E911

Chief Deputy Arlo Norman/Clinta Blount/Anna Johnson

No report submitted.

Information Technology

Darlene Fikes

August

1. Review first invoice from CopyPro. Multiple errors found. Contact CopyPo to have corrected. Once corrected turn into Finance to be paid.
2. Issue with voicemail on Co-op Extension phone system. Schedule repair.
3. Complete decommission of MAIL Svr. Remove EXCHANGE Svr and MAIL Svr.
4. Replace docking station on Facilities laptop. Package/Return docking station with issue.
5. Make 20' CAT6 cable for Facilities & 22' CAT6 cable for Co Manager office.
6. Troubleshoot issue with Tax, Finance & Co Manager bypass tray on copiers.
7. Setup profile for Asia Melton, add to AD and email, setup MFA and scanning. Review settings with Asia.
8. Setup AD and email for gpmanager.
9. Clean up AD.
10. Assist Rick and Randall with cable to be run from Magistrate office to IT for cameras.
11. Discussions with Pasquotank and Perquimans Counties concerning tax software.
12. Review MFA accounts.
13. Research retractable ethernet cable. Email to Curtis.
14. Multiple contacts with BrightSpeed concerning internet connections for VoIP. Contact MCNC to see if they have connections needed.
15. Work with Jabari (VC3) on VoIP project.
16. Troubleshoot issue with Jail booking printer.
17. Work with Felicia Reese (Motorola) to schedule time for tech to replace antenna tone adapter and ups & return loaner equipment to Chowan County. Scheduled for 09/05/23.
18. Troubleshoot issue with profile and fix connection to Edmunds and email for Recreation desktop and laptop.
19. Move managementfellow email to pst. Discuss rlivingston email with Mary Moscato. Share cbirtcher email with Asia Melton. Setup profile for gpmanager. Move documents to shared folder.
20. New postage machine installed on 08/14/23. Working with Pitney Bowes and Independent Mailing on issue with Finance and DSS account mix-up.
21. Document instructions for postage machine review with Finance and Tax.
22. Troubleshoot email issue for Phillip Hassell.
23. Review BrightSpeed invoice to verify credit has been applied.
24. Troubleshoot email issue for Michele Simpson.
25. Correct scanning issue on EM/Inspections copier.
26. Troubleshoot issue with incoming emails from support@cloudbadging.com
27. Troubleshoot issue with authentication of email for Recreation Center.
28. Review Onsite/Offsite Backups and Solarwinds Server EDR.
29. Research refund check from BrightSpeed for Finance.
30. Train on O365 issues with Michele Simpson and Linda Dickson.
31. Discuss with Anna changes made by 911 Board that affect eligibility. Send email to Angie Turbeville with 911 Board and suggest best practices. Changes made in August affect
32. counties since they already have budgets in place.
33. Work with Anna and Missy on issue with 911 Revenue Expenditure Report to 911 Board.
34. Attend online class on 08/23: Master Your Records

35. Attend PSAP meeting in Greensboro with Anna 08/24-08/25. Grant awards were voted on... Washington County received granting totaling \$100,461.61 to complete 911 Motorola project... Yay For Our Team!
36. Attend County Manager group meeting.
37. Check postage machine during the month to determine when postage is needed.
38. Stamp, sign & copy invoices & take to Finance.
39. Complete Weekly Activity Report for County Manager
40. Reconcile Budget Statement.

September

1. Troubleshoot issue with Christal Watkins email.
2. Contact 911 Board for information on AT&T PSP updates & 911 assessment. Discuss with Angie SEPSS & annunciator. Create binder with IT part of 911 assessment.
3. Work with Missy and Anna on a \$600 discrepancy on 911 Board Expenditure Revenue Statement.
4. Schedule tech to work on Co-op phone system.
5. Review with Sherri GeoComm updates and AT&T PSP.
6. Discuss with Debbie the process for surplus of electronic equipment.
7. Work with Motorola techs and account representative with equipment that needs to be upgraded/replaced. Create email to explain what has happened up to this point.
8. Assist/Train Anna on surplus. Work in the server room.
9. Pitney Bowes Issue: Finance and DSS account information is added incorrectly. Create multiple emails with documentation and email to Pitney Bowes, Independent Mailing, Missy and Lynn. Independent Mailing tech came onsite to work on postage meter with Pitney Bowes via phone. Accounts were not corrected. Missy and I had meeting via phone to correct accounts with Pitney Bowes. Will check October invoice to verify correct.
10. Troubleshoot and repair issues with Recreation connection to Edmunds. Train Randy how to enter information in Line Item screen. Make changes to his email.
11. Discuss with NCDIT numbers to port for VoIP. Received contact information for person that handles porting and can give me detailed steps.
12. Troubleshoot Connie Barnes desktop phone. Replaced phone line from phone to wall jack.
13. Submit request to NCDIT to disconnect and remove from billing Veterans phone line 793-3197. Email Jamie to check invoice to verify removal. Check NCDIT portal to verify.
14. Anna received award letter for grant from 911 Board. Curtis wrote Letter of Acceptance and emailed to 911 Board. Work with Anna and explain next steps.
15. Attend 911 site visit with Angie Turbeville. Discussed multiple topics.
16. Research information on space with SharePoint and find email concerning airport internet for Curtis.
17. Complete spreadsheet for phone lines to port for VoIP.
18. Review PrintFil information with Sherri so she can call PrintFil reseller to purchase license. Issue resolved.
19. Complete additional items for Laurie Zoll – order laptop power cord, add Laurie permissions to CoManagerShare, set up user account and permissions in Edmunds.
20. Research email received from BrightSpeed concerning request for Board of Elections – there was no request. Cancelled request.
21. Attend NCDIT Local Government Town Hall 09/21.
22. Review and verify CopyPro invoice and submit to Finance.

23. Contact Dell for quotes for longer power cords for 911 CAD monitors. Issue with cords hanging up on adjustable table. Place order. EAD 09/29.
24. Troubleshoot issue with Jail printer. Resolved.
25. Attend Departmental meeting.
26. Attend County Manager group meeting.
27. Attend Commissioners meeting.
28. Check postage machine during the month to determine when postage is needed.
29. Stamp, sign & copy invoices & take to Finance.
30. Complete Weekly Activity Report for County Manager
31. Reconcile Budget Statement.

Senior Center

Renee' Collier

September here at the Center has been a busy for admin staff and me. We began the month taking the seniors on their 2nd trip to spend the USDA Farmer's Market vouchers given to them via the Albemarle Commission. They did not spend the full \$50 in Edenton, so we took them to Pitt Co. where there is more selection.

After the Labor Day closing, we had regularly scheduled programming and Maria and myself both taught our own craft programs for the month. My craft class painted wooden pumpkins for door hangers, then two days later the group painted a pre-drawn canvas with Maria, Activities Coordinator.

After finding out about travel funds through DSS, staff have been actively trying to figure out how to spend the unexpected funds during the allotted time period.

As far as certification is concerned, I attended a Suicide ASSIST training in Wake Forest. This training focused on seeing the signs and intervening when someone is exhibiting signs, they may be contemplating suicide. During COVID, suicide rates skyrocketed and has not really come down, and with our seniors as a more isolated age group it was a wonderful training provided by the Aging Services of NCDHHS.

Martha and Maria both began the Serv-Safe training program through the Cooperative Extension this month and they are going to become certified in October. This makes me feel better because of the Meals for home delivered as well as when we do Center-Sponsored food events.

Staff is closing out September preparing for our Chili Cook-Off (Thursday, September 26, 2023 @ 11:30). We believe it will be a wonderful event and can't wait to inform the Board of how it goes next month!

Airport

Knapp Brabble

- Lighting at the airport caused runway lights to stop working. Have repaired runway lights.
- Continue repairing ground height around duct units.
- Filling in runway/taxiway washouts from rainfalls, lots more this last rainfall!
- Testing water outlets each day for water quality.
- Mowing lots of grass.
- Repairing drainage problem areas.

Future Projects:

- Replace Av/gas hose and jet fuel hose.
- Clean debris around perimeter of airport.
- Clean logging road overgrowth.
- Replace fuel pump nightlight at fueling station, about 20' tall.
- Runway: airport. Will have to remove trees north end and south end of runway RPZ zone to meet FAA safety standards. Remove rocks/stones around taxiway to improve mowing and save wear and tear on airport equipment.
- Repair Beacon
- Repair/replace PAPI lights (precision approach path indicator)
- Repair/replace REIL (runway end identifier lights)
- And other items that are deemed necessary not on this list.

Facility Services

Ricky Young

Unfinished Business:

- We are in the process of converting lights to LED. Started at DSS.
- Scheduling with 911/IT Directors to do repairs in their server room (floor/wall).

Maintenance:

- We have completed 59 work orders.
- The windows for the Board of Elections building have been installed.
- The tinting of the doors and window at the Courthouse entrance has been completed.

Upcoming Projects:

- Work on the leaks on the shop building.
- Remodel the empty space in the Courthouse (Old Maintenance office).

Washington County Board of Social Services
Regular Meeting Minutes
Tuesday, September 19, 2023

Attendance

- Board of Social Services: Julius Walker, Ann Keyes and Harry White
- By Phone: Rona Norman
- Staff: Clifton Hardison and Lynn Swett

Call to Order

The monthly meeting of the Washington County Board of Social Services was held on Tuesday, September 19, 2023 at 9:00 AM. Mr. Walker, Chairman, called the meeting to order and welcomed everyone.

Additions/Deletions to the Agenda

Mr. Walker asked for any additions or deletions to the agenda. None were added.

Public Comments

None were given.

Consent Agenda

Harry White to approve the consent agenda that included the August 15, 2023 regular board meeting minutes. Ann Keyes gave a second to the motion and the vote in favor of the motion was unanimous.

Director's Report/Informational Items

Administration: We have had a lot of internal movements. We have one vacant position in Medicaid in which a person in Food Stamps is probably going to take that position. We still have the Child Support Supervisor position which has been posted continuously for 14 months without an applicant. We have a Social Worker III position vacant in Permanency Planning as well as a Social Worker IA&T position in Children Services. We have filled the new Social Work Supervisor II position which was filled by Andrea Alexander. Andrea's position was posted and that position was filled by Angeli Keel who worked in Food Stamps. Also, the Permanency Planning Supervisor position was filled by Dashae Morales which opened up her position. Several people have moved around in the agency. All the vacant positions have been posted.

Food and Nutrition Services: Food Stamp statistics were reviewed.

Child Care: Child Care statistics were reviewed. We are continuing to pull children off the waiting list. We have 14 children on the waiting list at this time.

Medicaid: Medicaid and Program Integrity statistics were reviewed.

Children Services: Child Protective Services and Permanency Planning statistics were reviewed. We are currently working with a total of 20 children, 19 of them are in our custody.

Adult Services: Adult Services and Work First statistics were reviewed.

Child Support: Child Support statistics were reviewed.

Energy Program: Energy Programs were reviewed.

Riverlight Transit: Riverlight Transit statistics were reviewed.

Director's PowerPoint presentation and spreadsheet reports are attached.

Closed Session:

Ms. Keyes made a motion to go into closed session to discuss the Child Support Program. Ms. Norman made a second to the motion and the vote in favor of the motion was unanimous.

The Board recommended that Clifton make a presentation to the Board of County Commissioners regarding the Child Support Program.

Ms. Norman made a motion to come out of closed session. Ms. Keyes made a second to the motion and the vote in favor of the motion was unanimous.

Other items: The next meeting for the Board is October 17, 2023 at 9 a.m.

Adjournment

Mr. White made a motion to adjourn and Ms. Keyes gave a second to the motion. There being no further business to come before the Board, Mr. Walker adjourned the meeting.

Respectively submitted,
Julius Walker, Chairman

Submitted by Cathy Ange

**WASHINGTON COUNTY
BOARD OF SOCIAL SERVICES MEETING
TUESDAY, OCTOBER 17, 2023
9:00 AM**

BOARD ROOM

**WASHINGTON COUNTY
DEPARTMENT OF SOCIAL
SERVICES**

**209 EAST MAIN ST
PLYMOUTH, NC 27962**



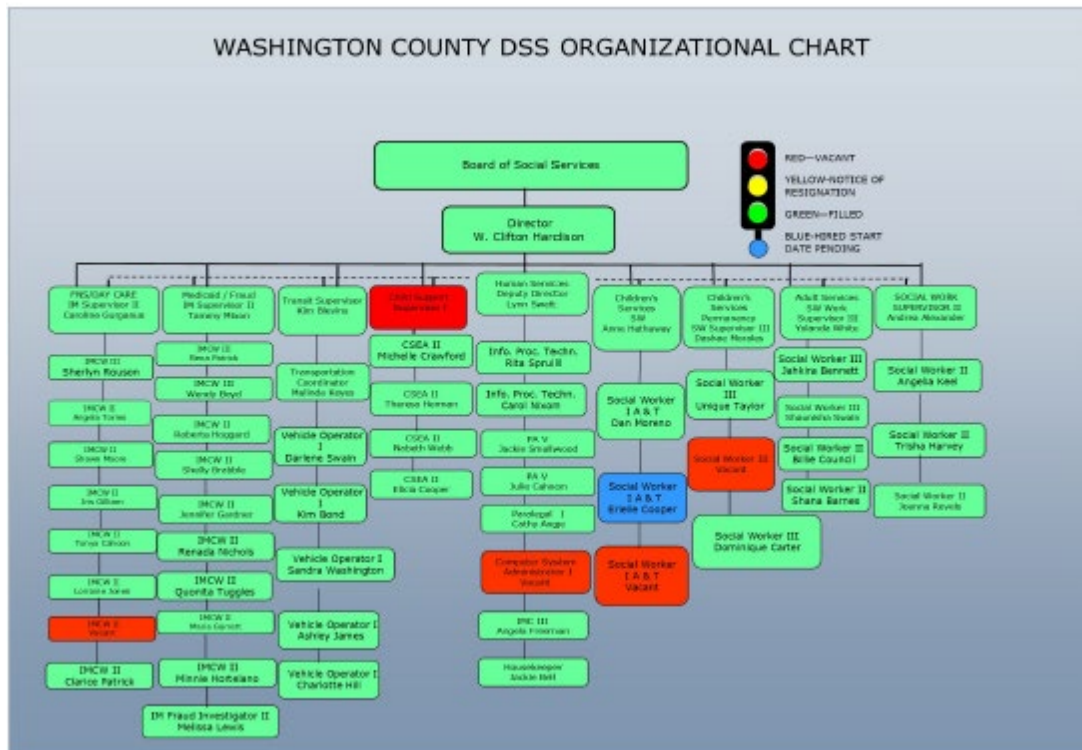
**WASHINGTON COUNTY BOARD OF SOCIAL SERVICES MEETING
AGENDA
TUESDAY, OCTOBER 17, 2023
9:00 AM**

- 1. WELCOME AND CALL TO ORDER –CHAIR, JULIUS WALKER**
- 2. ADDITIONS OR DELETIONS TO THE AGENDA
– CHAIR, JULIUS WALKER**
- 3. PUBLIC COMMENTS – CHAIR, JULIUS WALKER**
- 4. CONSENT AGENDA – CHAIR, JULIUS WALKER**
 - A. OPEN MEETING MINUTES – September 19, 2023**
 - B. Proposed Work First Emergency Assistance Program policy**
- 5. DIRECTOR’S REPORT – CLIFTON HARDISON**
- 6. MEDICAID PRESENTATION – TAMMY MIXON**
- 7. OTHER ITEMS BY BOARD MEMBERS OR DIRECTOR-
NEXT MEETING – TUESDAY, November 21, 2023 at 9:00 AM**
- 8. ADJOURN – CHAIR, JULIUS WALKER**

Agenda Item 7: Consent Agenda

The consent agenda contains items that may be considered at one time and can be approved with one motion. These items may include the minutes of previous open meetings and closed meetings, budget amendments or other items that board members may deem to be approved with little or no discussion.

- Board members may add, delete or change any items that appear on the consent agenda. If any board member desires to discuss or vote separately on any item placed on the consent agenda, the item may be removed and placed on the regular agenda.
- If board members agree with the items placed on the consent agenda and they do not desire to discuss or remove any of the items, all of the items on the consent agenda may be approved with one vote. The consent agenda may be approved as presented with one motion. A second to the motion is required and the board will need to vote on the motion.
- If corrections must be made to Closed Session meeting minutes, a Closed Session will be needed to discuss them. If there are no corrections, the motion approving the minutes of the Regular Session minutes will also include the Closed Session minutes.
- Items on the consent agenda may be acted and voted upon individually also. The board will decide whether or not to consider consent agenda items individually.



DIRECTOR'S REPORT

- * ADMINISTRATION/FINANCE
- * FOOD & NUTRITION SERVICES
- * CHILD CARE
- * MEDICAID
- * PROGRAM INTEGRITY
- * CHILD WELFARE
- * ADULT PROTECTIVE SERVICES
- * IN-HOME SERVICES
- * WORK FIRST EMPLOYMENT SERVICES
- * WORK FIRST CASH ASSISTANCE
- * ENERGY PROGRAMS
- * CHILD SUPPORT SERVICES
- * RIVERLIGHT TRANSIT

Upcoming Audits / Monitorings

- Washington County SCCA (CHILD CARE) Monitoring begins November 22, 2022—an exit interview was held December 13, 2022, and results will not arrive no later than 90 days from that date.
 - Findings for Child Care Monitoring have been received, and rebuttals must be submitted to DCDEE no later than April 2023.
 - Rebuttals have been submitted and accepted. Calculations are now being completed for the Monitoring findings.
- DCDEE is performing a three year Federal Improper Payment Record Review for Child Care for the state of NC. This process began in October of 2014 and is completed at the state level. Three cases in Washington County were pulled by DCDEE this past fiscal year for review for the period of October 2020-September 2021.

Audit/Monitoring Findings

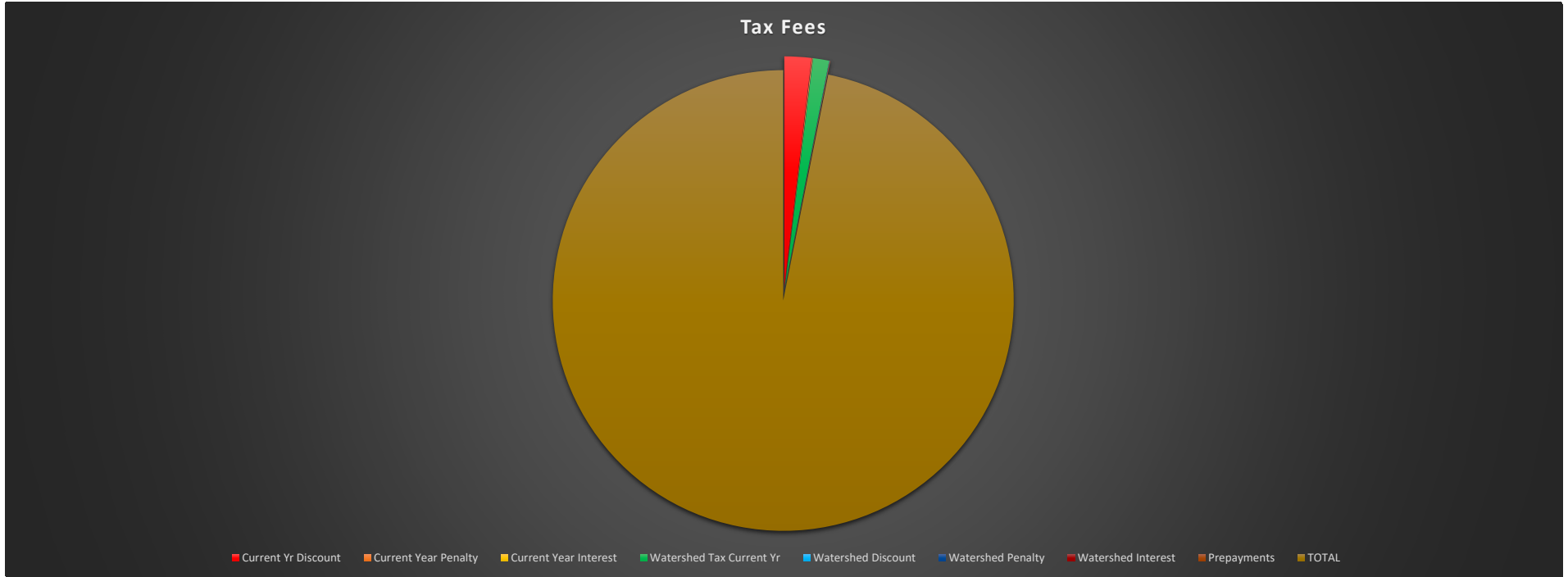
- Attached in packet you will find results from Agency Fiscal Monitoring
- Also in packet you will find Exit document from the Single County Audit.

COMMENTS? QUESTIONS?

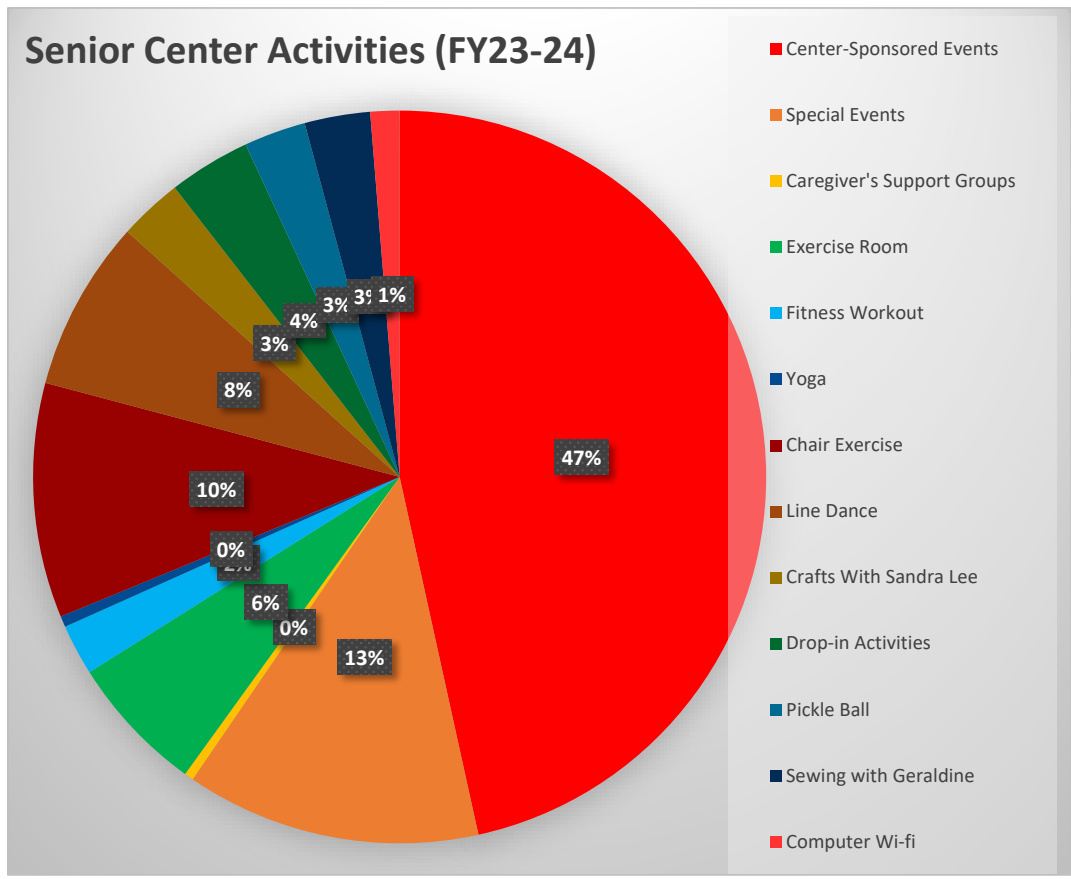
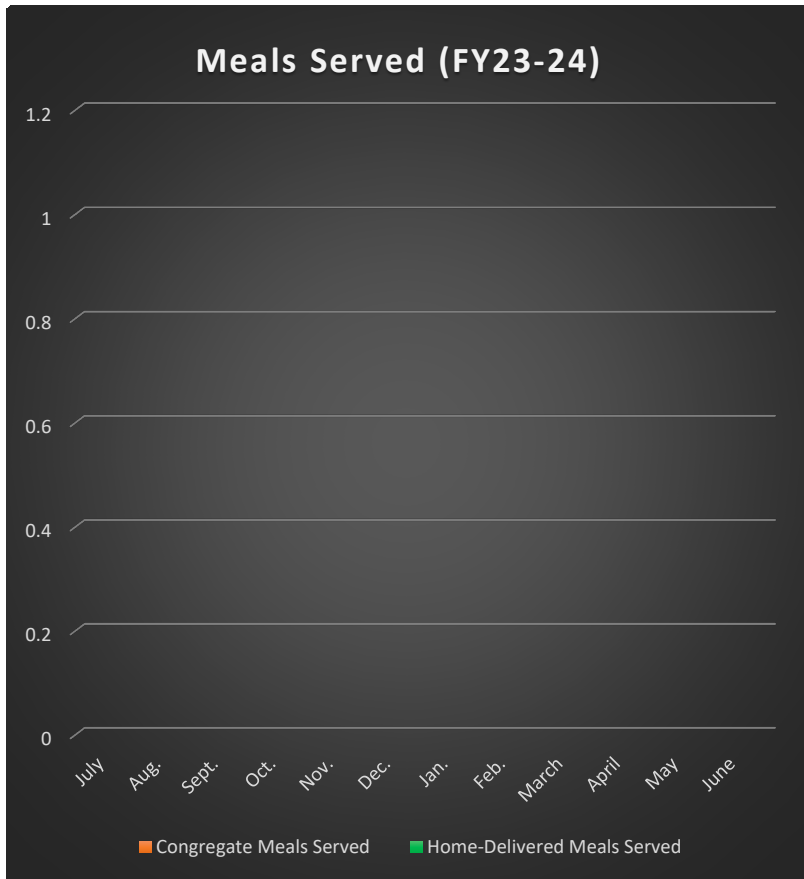


DIRECTOR'S TRAVEL
October 19 & 20 - Leave
Oct 31 thru Nov 3 Eastern Regional Meeting – Atlantic Beach

Drainage Fees - Eddie												
Billed Current Yr	\$ 6,583.70	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Collected Current Yr	\$ 1,055.97	\$ 1,825.37	\$ 170.37	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,051.71
TOTAL	\$ 1,055.97	\$ 1,825.37	\$ 170.37	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,051.71
Drainage Fees - Other												
Collected Current Yr	\$ 13,576.76	\$ 27,943.80	\$ 16,688.19									\$ 58,208.75
Town Collections												
Creswell Levy	\$ 7,708.14	\$ 19,091.33	\$ 3,106.76									\$ 29,906.23
TOTAL TAX DEPOSIT	\$ 1,600,966.12	\$ 2,297,707.32	\$ 521,031.06	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,419,704.50

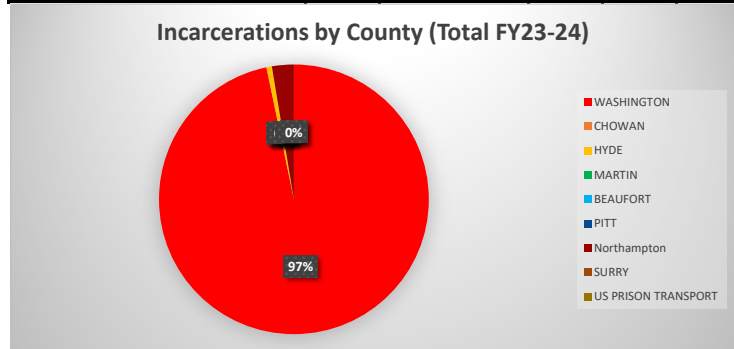


														YTD Total
MEAL DATA	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Congregate Meals Served														0
Home-Delivered Meals Served														0
Congregate Meals-Pick-Ups														0
														YTD Total
CONTRIBUTION DATA	\$ 344.00	\$ 142.00	\$ 331.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 817.00
Congregate Meals	\$ 46.00	\$ 52.00	\$ 69.00											\$ 167.00
Home-Delivered Meals	\$ 140.00	\$ 90.00	\$ 262.00											\$ 492.00
Activity Fees	\$ 155.00													\$ 155.00
Donations	\$ 3.00													\$ 3.00



DETENTION
FY23-24
Incarcerations by County

		July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Total (by Gender)	Total Incarcerations
		55	45	53	51	0	0	0	0	0	0	0	0	204	204
WASHINGTON	Male	29	26	33	30									118	148
	Female	11	5	9	5									30	
CHOWAN	Male	0	0	0	0									0	0
	Female	0	0	0	0									0	
HYDE	Male	1	0	0	0									1	1
	Female	0	0	0	0									0	
MARTIN	Male	0	0	0	0									0	0
	Female	0	0	0	0									0	
BEAUFORT	Male	0	0	0	0									0	0
	Female	0	0	0	0									0	
PITT	Male	0	0	0	0									0	0
	Female	0	0	0	0									0	
Northampton	Male	1	1	1	1									4	4
	Female	0	0	0	0									0	
SURRY	Male	0	0	0	0									0	0
	Female	0	0	0	0									0	
SMCP		13	13	10	15									51	51
US PRISON TRANSPORT	Male	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Female	0	0	0	0	0	0	0	0	0	0	0	0	0	



EMERGENCY MEDICAL SERVICES (EMS)

FY23-24

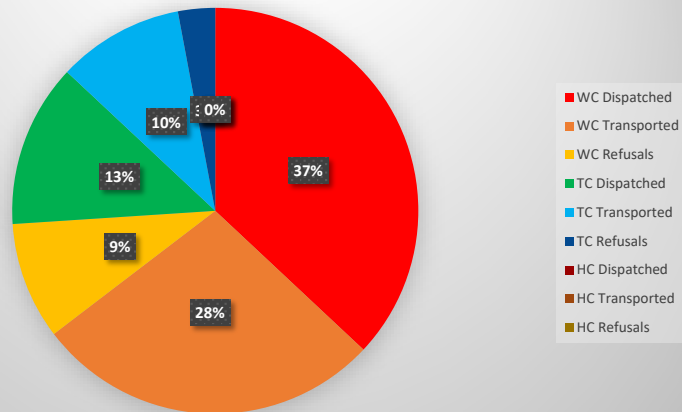
Washington County

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	YTD Totals
WC Dispatched	164	158	141										463
WC Transported	109	124	113										346
WC Refusals	55	34	28										117
Transport Washington													
Hospital to Hospitals	0	1	3										4
SNF to Doctors	112	146	137										395
Hospital Discharges	7	8	8										23
EMS Back Up	0	5	3										8

Tyrrell County

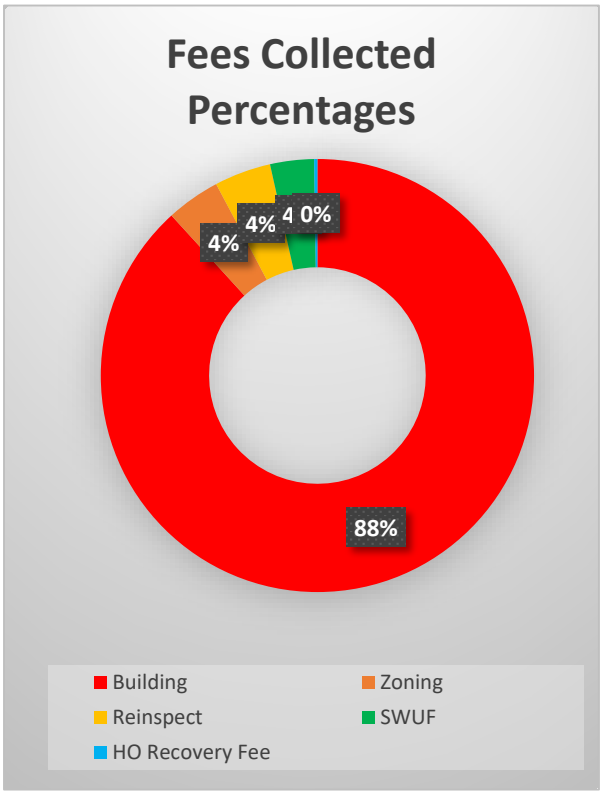
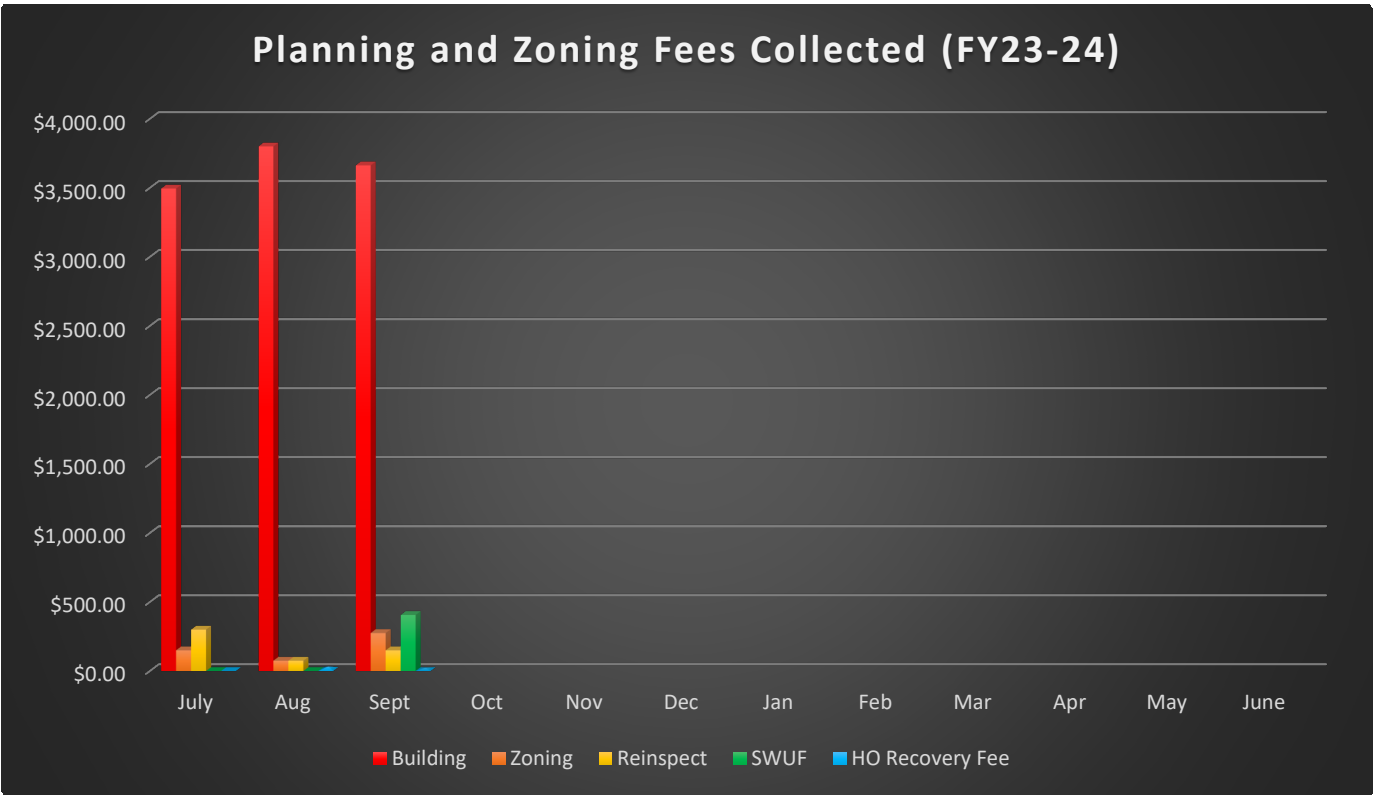
	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	YTD Totals
TC Dispatched	49	51	63										163
TC Transported	31	41	54										126
TC Refusals	18	10	9										37
Mutual Aid Hyde													
HC Dispatched	0	0	0										0
HC Transported	0	0	0										0
HC Refusals	0	0	0										0

**EMS Dispatches for FY23-24
(Washington, Tyrrell & Hyde Counties)**

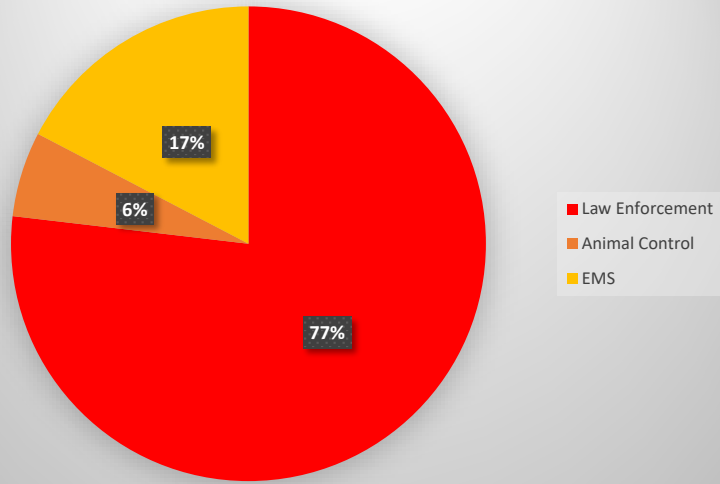


**PLANNING AND ZONING
FY23-24
Inspections and Fees**

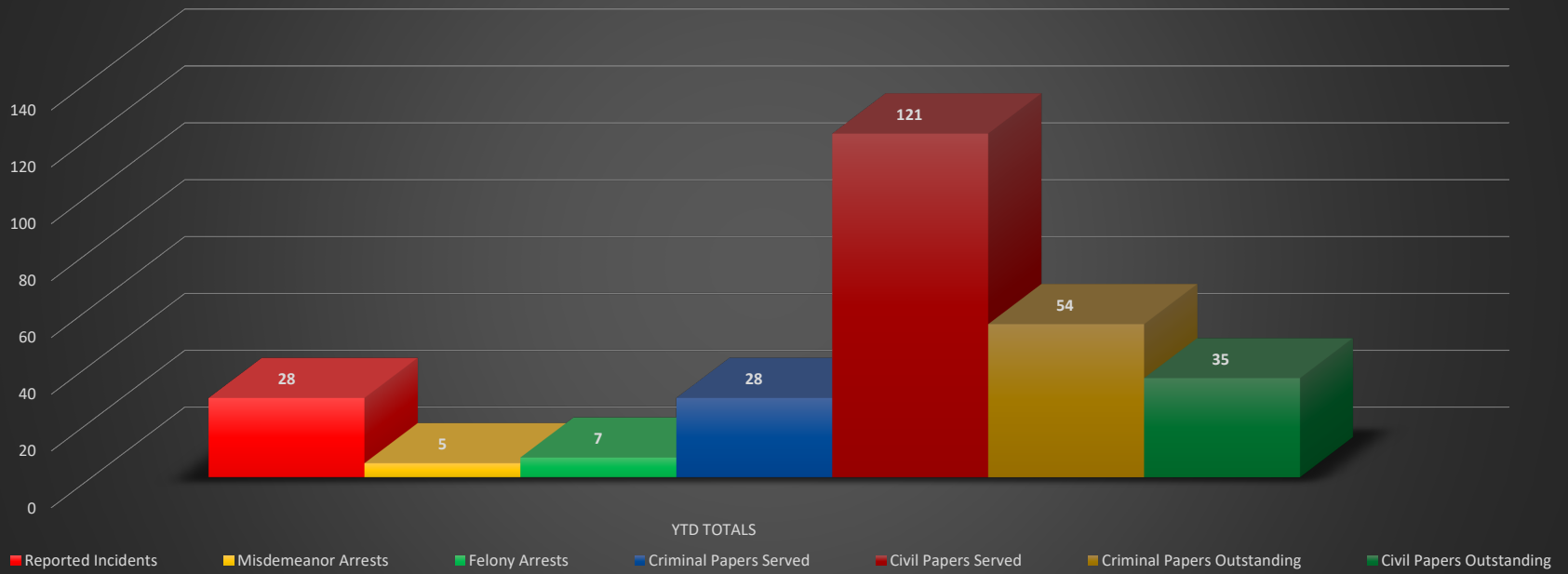
	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	YTD Totals
Building	\$3,495.00	\$ 3,800.46	\$ 3,663.00										\$10,958.46
Zoning	\$ 150.00	\$ 75.00	\$ 275.00										\$500.00
Reinspect	\$ 300.00	\$ 75.00	\$ 150.00										\$525.00
SWUF	\$0.00	\$ -	\$ 406.25										\$406.25
HO Recovery Fee	\$0.00	\$ 20.00	\$ 10.00										\$30.00
Total	\$3,945.00	\$3,970.46	\$4,504.25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$12,419.71



Dispatched Calls (FY23-24)

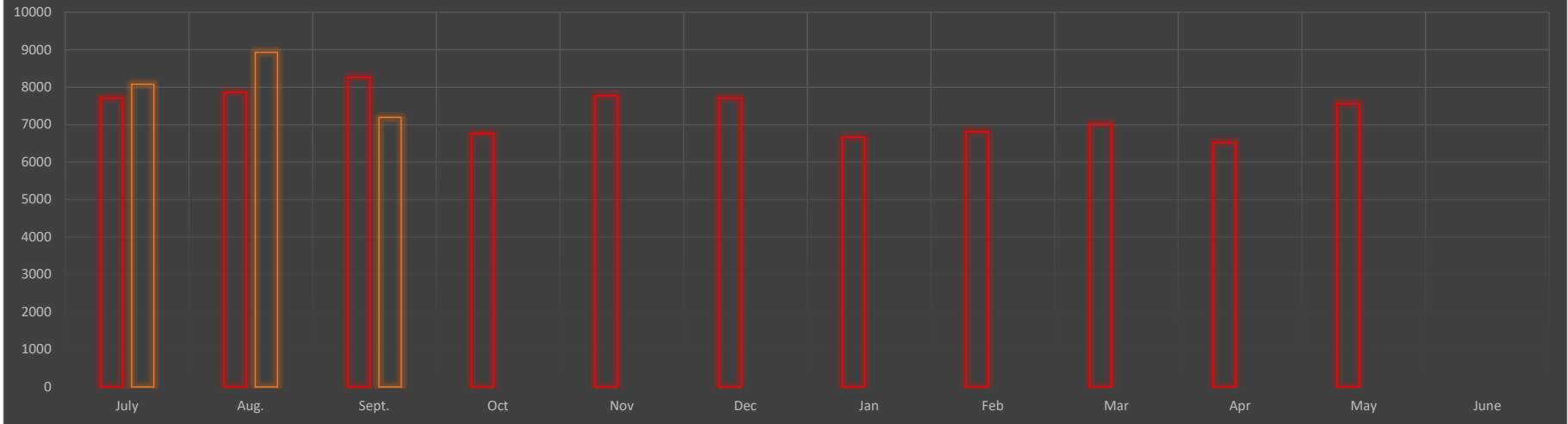


Total Arrests & Papers Processed/Served (FY23-2)



FY Water Consumption Comparison

Water Billed FY 22-23 (in million gallons) Water Billed FY 23-24 (in million gallons)

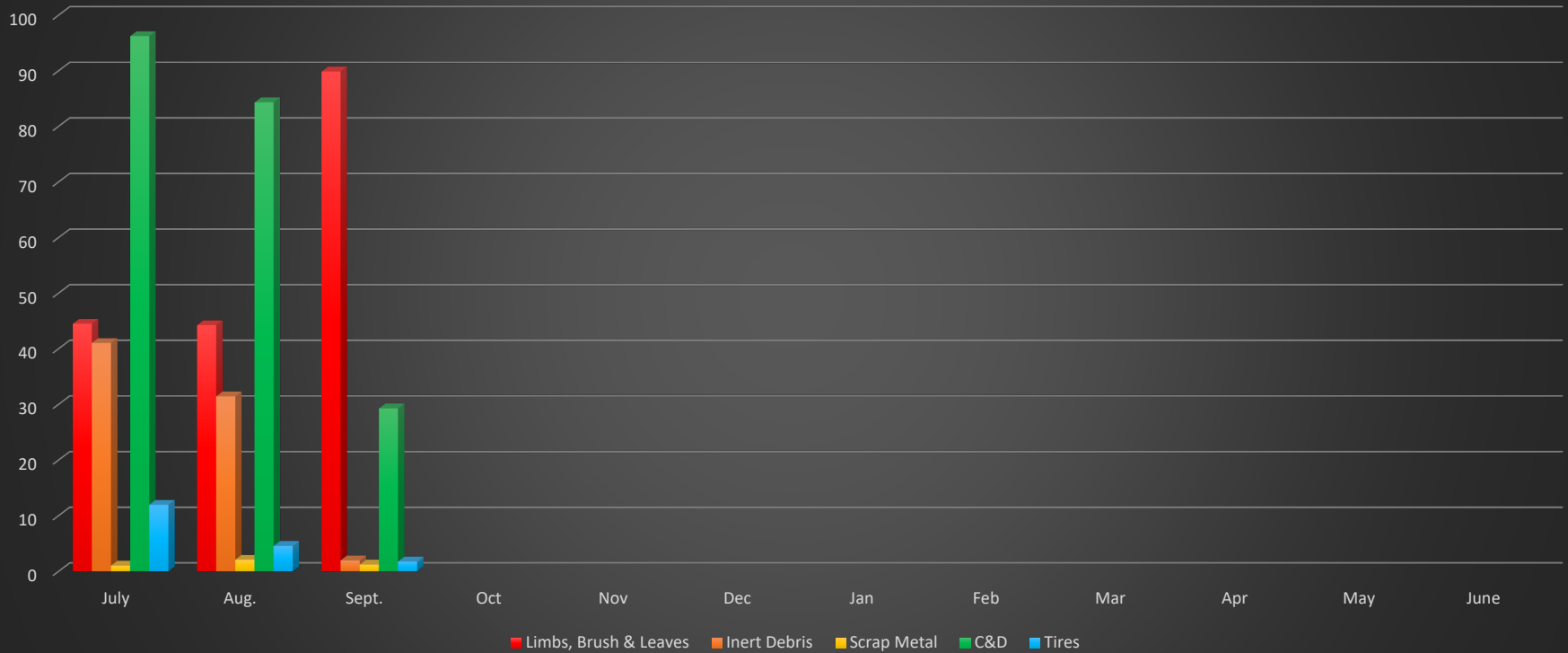


LANDFILL *(in tons)*

FY 23-24

	July	Aug.	Sept.	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	YTD
Limbs, Brush & Leaves	44.54	44.29	89.90										178.73
Inert Debris	41.06	31.47	1.99										74.52
Scrap Metal	1.06	2.13	1.24										4.43
C&D	96.28	84.36	29.31										209.95
Tires	12	4.59	1.79										18.38

Landfill Collections in Tons



August 7, 2023

The Washington County Board of Commissioners met in a regular meeting on Monday, August 7, 2023, at 6:00 PM in person in the Media Center of the Washington County Early College High School. Commissioners Tracey A. Johnson, Ann C. Keyes, Carol V. Phelps, John C. Spruill and Julius Walker, Jr. were present. Also present were County Manager/County Attorney Curtis Potter, Clerk to the Board Julie J. Bennett and County Finance Officer Missy Dixon.

Chair Walker called the meeting to order. Chair Walker gave the invocation and Commissioner Phelps led the pledge of allegiance.

ADDITIONS/DELETIONS: None.

Commissioner Johnson made a motion to approve the Agenda for tonight's meeting as corrected. Commissioner Keyes seconded. Motion carried unanimously.

CONSENT AGENDA:

- a) Approval of Minutes of June 5, 2023
- b) Tax Refunds, Releases & Insolvents
- c) Updated Pay Tables Chart Effective 7/16/23
- d) Position Description: Assistant County Manager, Deputy Tax Administrator & Land Records Coordinator Positions
- e) Lease of 205 East Main St. to NC Dept. of Adult Correction for Probation Offices
- f) RESO 2023-020 ARP Grants for Asset Inventory \$970,200
- g) RESO 2023-021 ARP Grants for Asset Inventory \$5,472,000
- h) Order for Collection of Ad Valorem Taxes
- i) Approval of Retention Schedule
- j) Approval of 2023 Statewide Mutual Aid Agreement with Emergency Management

Commissioner Johnson made a motion to approve the Consent Agenda. Commissioner Phelps seconded. Motion carried unanimously.

PUBLIC FORUM: Ms. Rebecca Liverman, Cooperative Extension Director, 128 E. Water Street, introduced Heather Rogers, the 4-H student going to NCACC Youth Voice at NACC Conference. Washington County will also be sending two additional delegates.

DEPARTMENTAL INFORMATION UPDATE: PLANNING/INSPECITONS DEPARTMENT: Mr. Allen Liverman, Planning/Safety Director gave the following presentation to the Board.



PLANNING AND INSPECTIONS

ALLEN PITTMAN, CFM
DIRECTOR



Washington County Planning Board



Katie Walker, Chair

Mary Barnes

Keith Davenport

Estelle "Bunny" Sanders

Thomas Patrick

Charles Weathersbee

Marty Swett

•The Washington County Board of Commissioners did enact an Ordinance establishing a Planning Board for Washington County effective January 2, 1996.

This Board is a volunteer Board, with no compensation expected.

The Planning Board

7 members

All volunteer.

Meets 1 time per month.

Advise Commissioners on development ordinances

Mission Statement:

•The Planning Board is established to advise the Board of Commissioners on all matters related to the orderly growth and development of Washington County.

The Planning Board has adopted Rules of Procedure

A copy of the approved Board Rules is in The Commissioner's agenda packet

These rules highlight attendance requirements of board members, as well as procedures for meetings and voting at meetings.

The Planning Board continues to work for development and growth in Washington County

EXISTING DEVELOPMENT PROGRAM

Ordinances Under Review

- **Zoning Ordinance**-This Ordinance is intended to promote the health, safety, and general welfare of the public and to implement the County's adopted Land Use Plan for the orderly and controlled development of the County.
 - **Subdivision Ordinance**-This Ordinance establishes procedures and standards for the development and subdivision of land within the limits of the jurisdiction of Washington County.
 - **Mobile Home and Travel Trailer Park Ordinance** – This Ordinance regulates the planning and construction of mobile home and travel trailer parks throughout the County and is enforced by the County Building Inspector.
 - **Flood Damage Prevention Ordinance**-This Ordinance regulates development within identified flood zones to minimize public and private losses due to flood conditions. And is enforced by the Director of Planning and Inspections for the County;
-



Permits and Inspections

WHEN DO I NEED A PERMIT

PER NCG.S. 160D-1110

No person may commence or proceed with:

- The construction, reconstruction, alteration, repair, movement to another site, removal or demolition of any building;
- The installation, extension or general repair of any plumbing system;
- The installation, extension, alteration , or general repair of any heating or cooling equipment system;
- The installation, extension, alteration or general repair of any electrical wiring, devices, appliances or equipment

without first securing from the Inspection Department with jurisdiction over the site of the work each permit required by the North Carolina State Building Codes and other State or local ordinance or regulation applicable to the work.



CERTIFICATIONS Of Building Code Official

- 5 Level 3 Certificates From Code Officials Qualification Board

- Building
- Electrical
- Plumbing
- Mechanical
- Fire Prevention



-
- Certified Floodplain Manager (CFM)
 - Association of State Floodplain Managers

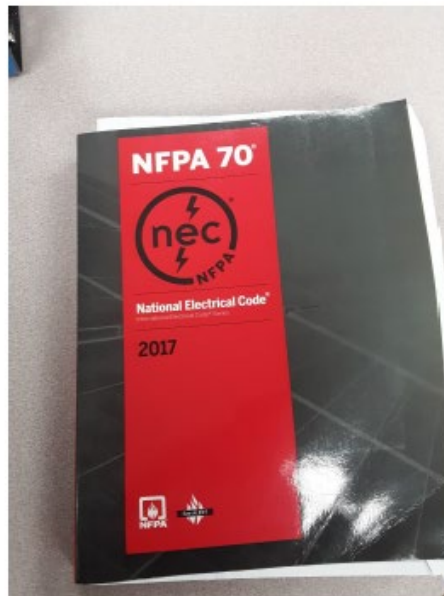


• **State Building and Electrical Codes** – This code is in conformance to County and State regulations. The County has implemented a permitting system to ensure that all structures built within the region are compliant with State requirements

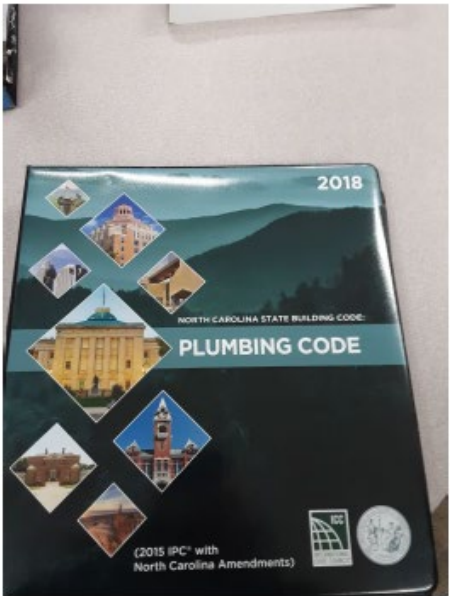
Regulations

- *Laws and Rules for Ground Absorption Sewage Disposal Systems* – These regulations control the use of specified sanitary sewage disposal systems in the County. The regulations are administered by the Washington County Health Department;
 - *Signage Regulations*- This article regulates the size, location, height, and construction of signs in Washington County.
-

SOME OF THE INFORMATION USED

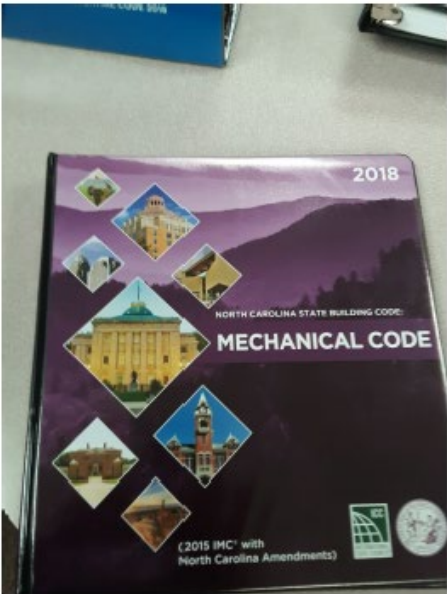


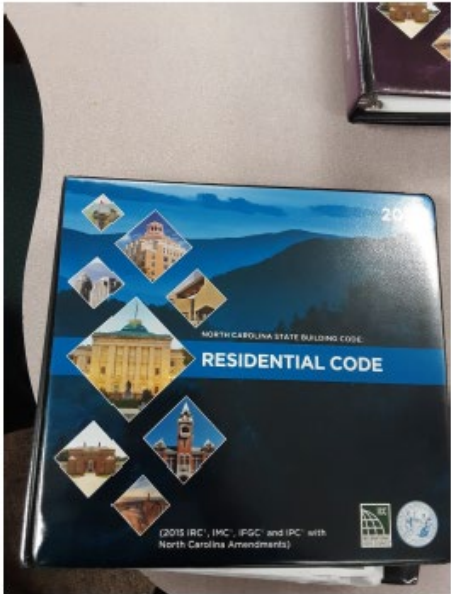
ELECTRICAL

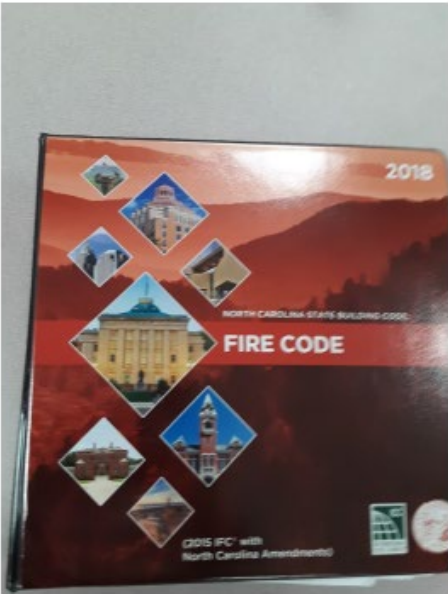




[This photo](#) by Unknown Author is licensed under [CC BY](#)

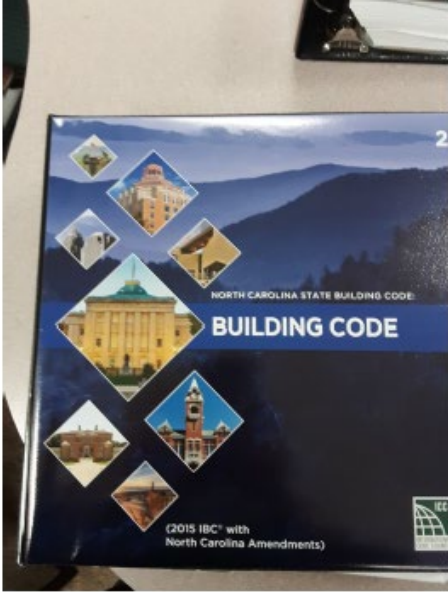


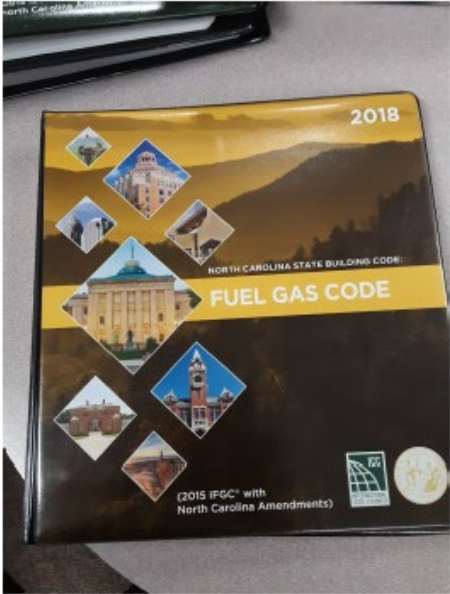




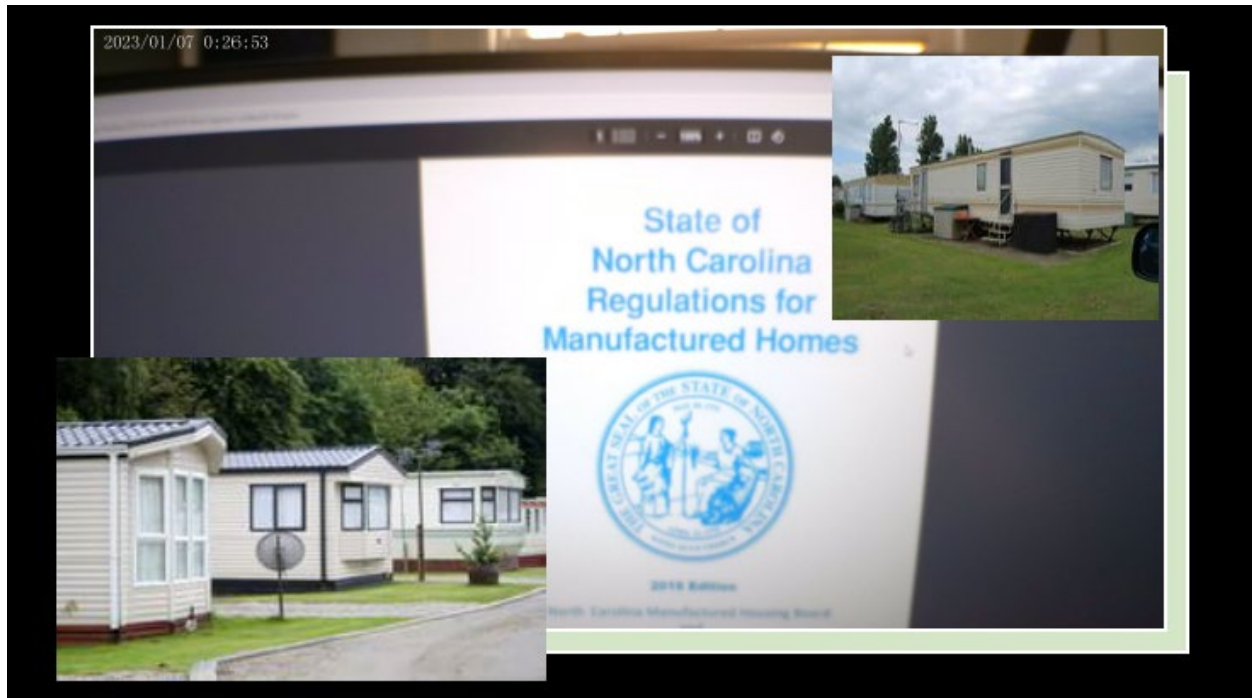


- **NC Fire Code 2018 Section 106** requires local governments to have a periodic inspection schedule for the purpose of identifying activities and conditions in buildings, structures and premises that pose dangers of fire, explosion, or related hazards. The inspection schedule must be approved by the local governing body and submitted to the Office of State Fire Marshal of the Department of Insurance.
 - **NCGS 58-2-95 Commissioner of Insurance to supervise local inspectors.** The Commissioner has general supervision over local fire prevention inspectors and authority to take steps to have all the provisions of the law enforced.
 - **NCGS 143-151.13** states no person shall engage in Fire Code enforcement unless that person possesses a valid standard, probationary or limited certificate issued by the NC Code Officials Qualification Board.
-





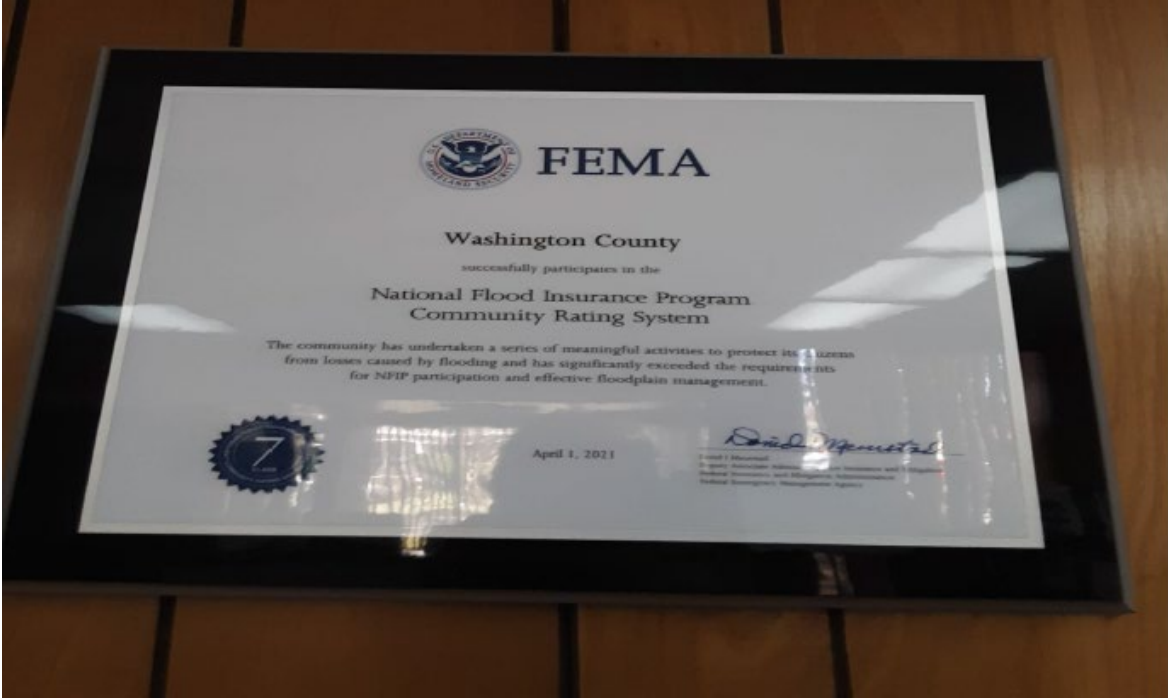
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CRS
COMMUNITY RATING SYSTEM

WASHINGTON COUNTY – CLASS 7 - 15% REDUCTION FLOOD INSURANCE RATES

PLYMOUTH-ROPER-CRESWELL-CLASS 8 – 10% REDUCTION FLOOD INSURANCE RATES



CRS Credit Points, Classes and Premium Discounts

Credit Points	Class	Premium Reduction SFHA*	Premium Reduction Non-SFHA**
4,500+	1	45%	10%
4,000 - 4,499	2	40%	10%
3,500 - 3,999	3	35%	10%
3,000 - 3,499	4	30%	10%
2,500 - 2,999	5	25%	10%
2,000 - 2,499	6	20%	10%
1,500 - 1,999	7	15%	5%
1,000 - 1,499	8	10%	5%
500 - 999	9	5%	5%
0 - 499	10	0	0

The Community Rating System (CRS) is a voluntary incentive program that recognizes and encourages community floodplain management practices that exceed the minimum requirements of the [National Flood Insurance Program \(NFIP\)](#). Over 1,500 communities participate nationwide.

In CRS communities, flood insurance premium rates are discounted to reflect the reduced flood risk resulting from the community's efforts that address the three goals of the program:

1. Reduce and avoid flood damage to insurable property
2. Strengthen and support the insurance aspects of the National Flood Insurance Program
3. Foster comprehensive floodplain management

Community WASHINGTON COUNTY* State NC CID 370247

COMMUNITY RATING SYSTEM ANNUAL RECERTIFICATION

CRS Activity 510
Annual Progress Report on Implementation of Credited Plan

Which Plan is this for (use separate templates for each credited Plan):

Floodplain Management Plan (Hazard Mitigation Plan)

Repetitive Loss Area Analysis

Floodplain Species Plan

Substantial Damage Plan

Name of Community: WASHINGTON COUNTY

Date this Annual Progress Report was prepared (not the date of adoption of the credited Plan):

Name of Plan: NORTHEASTERN NC HAZARD MITIGATION PLAN

Date of Adoption of Plan: 2021

5 Year CRS Expiration Date: 2023

1. How can a copy of the credited Plan be obtained:
VISIT 118 ADAMS STREET PLYMOUTH NC
2. Describe how this annual progress report (not the credited Plan) was prepared and how it was submitted to the governing body, released to the media, and made available to the public: SENT TO ADMIN.
3. Provide a description of the implementation of each recommendation or action item in the action plan or area analysis report, including a statement on how the project was implemented or not implemented during the previous year: SEE DOCUMENTATION
4. Discuss why any objectives were not reached or why implementation is behind schedule: SEE DOCUMENTATION
5. What are the recommendations for new projects or revised recommendations? SEE DOCUMENTATION

Community Certifications CC-213-4 Edition: 2017



Do you have a mortgage?

Homes and businesses in high-risk flood areas with government-backed mortgages are required to have flood insurance.

While flood insurance is not federally required if you live outside of the high-risk area, your lender may still require you to have insurance.



Questions????????????????



Commissioner Keyes said the fire insurance program is voluntary and is glad to see Mr. Pittman continuing with the program.

Commissioner Spruill thanked Mr. Pittman for his presentation and the work he does.

QUASI-JUDICIAL HEARING: Mr. Pittman spoke to the Commissioners about a Special Use Permit that was filed in their office. It has been before the Planning Board and by statute must now come to the Board of Adjustment and have a Quasi-Judicial public hearing.

Commissioner Spruill made a motion to open the public hearing. Commissioner Keyes seconded; motion carried unanimously.

Mr. Potter went over the following procedures for holding a quasi-judicial hearing.

Procedures for Quasi-Judicial Hearing for

Special Use Permit (“SUP”):

- I. MOTION to go into Public Hearing to hold a quasi-judicial hearing on the following case:

SPECIAL USE PERMIT APPLICATION filed by Tillman Infrastructure, LLC on 4/13/23 seeking a Special Use Permit pursuant to Article 3A, Subsection C(L) of the Washington County Zoning Ordinance to: build a new 340’ guyed telecommunication tower on property located at 235 NC Hwy 45 South, Plymouth, NC.

- II. INSTRUCTION RE QUASI-JUDICIAL PROCEDURE (Attorney/Planning Director)
 1. Special Use Permits are governed by NCGS 160D and Article 5 of the Washington County Zoning Ordinance. NCGS 160D-406 and 160D-705 require the use of quasi-judicial procedures during public hearings held to consider such matters.
 2. Quasi-judicial proceedings are different than other public hearings in that not everyone has the right to present evidence before this Board and to become a party to this proceeding. A Quasi-judicial proceeding is much like a court proceeding where an individual’s rights and interests are being decided under specific rules of procedure. Parties to this case have the right to present evidence and cross examine witnesses. The burden of proof in these cases typically lies with the Applicant. The extent to which the Rules of Evidence used in courts apply is up to the discretion of the Board.
 3. Only those who can demonstrate that they will be affected by the outcome of the hearing may become parties. After a description of the person’s interest in this case, the Board will determine whether they will be allowed to present evidence as a party. Please note, you do not have to be a party to testify if someone who is a party calls you as a witness. All parties and witnesses who intend to present evidence or testify before this Board must be sworn in.
 4. As a quasi-judicial hearing, by law it must adhere to certain procedures, as there are legal standards that must be followed. To that end please consider the following:
 - A. The Board must base its decisions only on the evidence presented, including testimony given under oath or affirmation by any parties or witnesses called by a party.
 - B. Please limit testimony to facts relevant to the application and applicable legal standards for the Board’s decision, what you know personally; no opinion testimony or hearsay.
 - C. Parties may cross-examine each testifying party or witness after their testimony if there are any questions. Cross-examination shall be limited to the matters testified about during the original testimony.

- D. If you want the Board to see written evidence such as reports and maps or exhibits, the witness who is familiar with the evidence should ask that it be introduced during or at the end of his/her testimony.
- E. In order for the testimony to be considered as evidence used in making the decision, it can only be given by persons in attendance at the meeting; otherwise, it is considered hearsay.

III. **INSTRUCTION RE SPECIFIC REVIEW STANDARDS:** (Attorney/Planning director)

Article 5 of the Washington County Zoning Ordinance is attached in its entirety for your reference, with certain excerpts of relevant portions pasted below for convenience:

1. Purpose and Intent: Special use permits add flexibility to the Zoning Ordinance by allowing uses which would otherwise be undesirable to be established in designated districts under conditions imposed by the Board of Commissioners. Such permits are authorized under the terms of this article to provide for certain uses which cannot be well adjusted to their environment in particular locations in Washington County with full protection offered to surrounding properties by only the application of the underlying zoning district regulations. Further, special permit uses are those uses which, if not specially regulated, can have an undue impact on or be incompatible with other uses of land within or adjacent to a given zoning district. Based on the recommendation of the Planning Board, and upon the granting of a special use permit by the Board of Commissioners, these uses may be allowed to be located or expanded within given designated zoning districts under the standards, controls, limitations, performance criteria, restrictions and other regulations of this article.
2. General Standards and Criteria for Special Use Permit Review: All applications for special use permit shall be reviewed using the following criteria:
 1. The proposed use shall be:
 - a. In harmony with the adopted Land Use Plan and the Growth Opportunities Plan;
 - b. In harmony with the intent and purpose of the zoning district in which the use is proposed to be located and
 - c. In harmony with the character of adjacent properties and the surrounding neighborhoods and also with existing and proposed development.
 2. The proposed use shall be adequately served by essential public services such as streets, drainage facilities, fire protection and public water, and sewer facilities, where applicable.
 3. The proposed use shall not result in the destruction, loss or damage of any feature determined to be of significant ecological, scenic or historic importance.
 4. The proposed use shall be designed, sited and landscaped so that the use will not hinder or discourage the appropriate development or use of adjacent properties and surrounding neighborhoods.

5. The proposed use does not affect adversely the general plans for the physical development of the County as embodied in these regulations and in any plan or portion thereof adopted by the Planning Board.
 6. The proposed use will not affect adversely the health and safety of residents and workers in the County
 7. The proposed use will not be adversely affected by the existing uses.
 8. The proposed use will be placed on a lot of sufficient size to satisfy the space requirements of said use.
 9. The proposed use will not constitute a nuisance or hazard because of the number of persons who will attend or use said facility, vehicular movement, noise or fume generation or any type of physical activity.
 10. The standards set forth for each particular use for which a permit may be granted have been met.
 11. The Planning Board or Board of Commissioners may impose or require such additional restrictions and conditions as may be necessary to protect the health and safety of workers and residents in the community and to protect the value and use of property in the general neighborhood.
 12. The proposed use will not be contrary to the purposes stated for these regulations.
 13. Whenever the Board of Commissioners shall find in the case of any permit granted pursuant to the provisions of the regulations that any of the terms, conditions or restrictions upon which such permit was granted are not being complied with, said Board shall rescind and revoke such permit after giving due notice to all parties concerned and granting full opportunity for a public hearing.
3. Special Conditions: In granting any special use permit, the Board of Commissioners may impose any conditions necessary to assure that the proposed use will conform with the requirements of this section and will continue to do so. The Board of Commissioners may take all necessary actions to ensure compliance with the conditions imposed.
- Certain specific examples are listed in Article 5(c)(2):
4. Action by Planning Board: No special use permit shall be approved unless the proposal has been reviewed by the Planning Board. The Planning Board shall conduct at least one (1) public hearing in accordance with this Ordinance. Following the public hearing, the Planning Board shall prepare and by motion adopt its recommendations, which may include changes in the applicant's original proposal resulting from the hearing, and shall report such recommendations, together with any explanatory material, to the County Commissioners.
5. Action by Board of Commissioners: Before approving a special use permit, the Board of Commissioners shall hold at least one (1) public hearing in accordance with this Ordinance after which the Board of Commissioners may make appropriate changes to or impose appropriate conditions upon the proposed special use. Nothing herein shall preclude the Board of Commissioners from holding a joint public hearing with the Planning Board.
- A concurring vote of a majority of the members of Board of Commissioners shall be required to approve a special use permit.

IV. BOARD CONFLICTS OF INTEREST: (Board Chair or designated Speaker)

It is also important that the members of the Board of Adjustment consider and make sure that they do not have any conflicts of interest with serving as a member of the decision-making body for purposes of hearing and ruling on this particular case. Therefore, the following questions should be considered by each member and any potential conflicts should be voiced, discussed, and resolved if possible or otherwise result in recusal of any member with such a conflict by the other members of the Board.

1. *does any member of this body have any interest in the property or the application, or do they own property in close proximity to the subject property;*
2. *does any member of this body stand to gain or lose any financial benefit as a result of the outcome of this hearing;*
3. *does any member of this body feel they cannot hear and consider the application in a fair and objective manner;*
4. *has any member of this body engaged in any ex parte communications with either proponents or opponents of the application, and, if so, I ask you to place on the record the substance of any such communications so that interested parties have the opportunity at this hearing to rebut the communications.*
5. *Are there any members of the audience who wish to challenge on appearance of fairness grounds participation in the matter by any member of Council, including the reasons for the request?*

V. PARTY IDENTIFICATION/WITNESSES/OATH: (Board Clerk)

At this time we will identify and swear in or affirm all of the parties and witnesses.

- A. Call for and ID Parties- name, address, for/against applicant
- B. Call for and ID Witnesses- name, address, for/against applicant
- C. All parties and witnesses should now stand and/or come forward to be sworn in or to affirm the truth of their testimony *[Administer the oath to all those who may testify, as a group] ("Do you swear [or affirm] that the evidence you shall give to the board in this action shall be the truth, the whole truth, and nothing but the truth, so help you God?") if anyone refuses to be sworn (or affirm), then inform them their statements must not be treated as evidence on which to base a decision, but merely as arguments]*

VI. PRESENTATION OF CASE/EVIDENCE:

- A. County Staff Presentation of Case: *Will County staff please come forward and describe the application being considered; and share the recommendation provided by staff and/or the Planning Board concerning the proposal?*
 - *[Commissioners should ask questions at this time]*
 - *[Cross Examination if applicable]*
- B. Applicant: *The applicant may come forward at this time and present their testimony and evidence to support the application if so desired. Any specific written documents, surveys, pictures, or other evidence, and/or any expert witness testimony you would like to have considered should also be clearly identified and presented at this time.*

- *[Commissioners should ask questions at this time]*
 - [Cross Examination if applicable]
- C. Other Legitimate Parties with Material Interest in the Case: (if applicable) *may come forward at this time and present their testimony and evidence to support or oppose the application if so desired at this time. Any specific written documents, surveys, pictures, or other evidence, and/or any expert witness testimony you would like to have considered should also be clearly identified and presented at this time.*
- *[Commissioners should ask questions at this time]*
 - [Cross Examination if applicable]
- D. Closing Statements and/or Rebuttals: Are there any closing statements or any last rebuttal comments from:
1. Staff
 2. Applicant
 3. Other Legitimate Parties
- E. Board Q&A: Are there any final questions from the Board for any of the parties before beginning deliberations on a decision?

VII. DELIBERATION & DECISION:

FIRST	Review the applicable specific legal standard(s) again in Article 5(B)	
SECOND	Collectively identify which facts or specific items of evidence (including testimony) were most important to determining whether the proposed special use of property met the applicable legal standard(s). [Specific facts/evidence which impacted your decision should be itemized and described briefly below] - - - - - -	
THIRD	Collectively discuss whether any special conditions upon the proposed use of the property should be required in order for the applicant’s proposed special use to meet or better satisfy the applicable legal standard(s). [Specific conditions, if any, should be itemized and described briefly below] - - -	
FOURTH	VOTE: After careful and deliberate consideration of all the relevant facts and evidence presented in this matter, if you believe that the applicant:	
APPROVE or	Generally met the applicable legal standards (or would meet them under certain conditions)	MOTION TO APPROVE THE PERMIT* *(if applicable, describe any conditions in the motion) or
DENY	Generally does NOT meet the applicable legal standards (or would not meet them even under certain conditions)	MOTION TO DENY THE PERMIT

Unless otherwise directed, staff will prepare a written order within five (5) business days reflecting the relevant findings of fact, conclusions of law, and final decision of the Board in this hearing. The Clerk shall circulate a draft for signature approval by a majority of the Board members voting in this matter to grant or deny the permit. After receiving enough signatures, the Order shall be certified and entered in the Board’s records as its “Final Order” in this matter. The Clerk shall provide notices thereof as required by applicable law.

VIII. MOTION TO ADJOURN THE PUBLIC HEARING

For Section IV, Conflicts, Mr. Potter asked if any of the Commissioners had a conflict of interest. Commissioner Keyes stated that she had heard this previously in the Planning Board meeting. There were no conflicts amongst the Commissioners.

For Section V, Party Identification/Witnesses, Mr. Potter asked the parties to identify themselves and then Ms. Bennett swore them in:

- a. Tillman Infrastructure, LLC (the Applicant)
 - i. Mark Leubier, vendor for Tillman Infrastructure, LLC
- b. Allen Pittman, Director, Washington County Planning & Inspections

Commissioner Johnson asked Mr. Leubier what his interest in this project is. Mr. Leubier said he works for the anchor tenant (Verizon). Commissioner Johnson asked if they have been approached by HarvestBeam. They own the airspace. Mr. Leubier said no he has not, but he is the vendor for Tillman.

Commissioner Spruill asked were proper notifications done. Mr. Pittman said yes, and he listed where posted and mailed and that information is in their package.

Commissioner Keyes made a motion to adjourn the Public Hearing. Commissioner Phelps seconded. Motion carried unanimously.

Commissioner Spruill made a motion to approve the Special Use Permit (with no conditions) submitted by Tillman Infrastructure, LLC. Commissioner Keyes seconded. Motion carried unanimously.

TAX COLLECTOR'S REPORT IN SETTLEMENT:

Ms. Sherri Wilkins, Tax Administrator, spoke to the Board and gave them her Settlement Report below.



WASHINGTON COUNTY

P.O. BOX 1007
Plymouth, North Carolina 27962

August 7, 2023

To: Washington County Board of Commissioners
From: Sherri Wilkins, Tax Administrator
Re: Annual Settlement Statement

In accordance with North Carolina General Statute 105-373, I submit the following report for Fiscal Year 2022 – 2023:

The total tax levy was \$8,981,840. This was the billing for the original scroll, the public utility scroll, discoveries, and penalties. This amount has been adjusted for releases of \$2,835. The discounts taken through payments received in July and August totaled \$52,187. This amount does not include the registered motor vehicle levy, this is billed and collected through NCVTS.

Per the NCVTS Finance Report, the collections for NCVTS totaled \$974,818. The tax office does not handle the collection of motor vehicle taxes. We do process any adjustments to value, the situs issues, refunds and other questions.

The amount of Real and Personal property not collected is \$1,968,776. \$1,681,605 of this total is the balance due from Albemarle Beach Solar. A listing of the delinquent taxpayers and the amounts owed are available in our office for your inspection.

The total amount of collections and credits towards the levy was \$ 6,931,749.

Our collections for prior years' taxes were \$412,250. The amount collected through Debt Setoff was \$19,448, and through wage garnishments and attachments was \$24,636.

This year we billed and collected for the Washington County Ad Valorem Tax, the Watershed 1972 Ref Tax, Town of Creswell Ad Valorem Tax, Solid Waste User Fee, Albemarle Drainage District, and Pungo3 River Drainage District. We collected for Drainage District 5.

The tax office staff has made diligent efforts to collect all taxes due. In addition to our efforts in the office, we also work with Zacchaeus Legal Services in the foreclosure proceedings.

I would like to commend all the tax office staff for their efforts in handling all the issues that arise from the billings and collections mentioned above. I would also like to recognize the Permits office, GIS/Mapping office, Register of Deeds office and the Clerk of Courts office. We work closely with these offices, and I appreciate the outstanding working relationship that we have.

pg. 1

Ms. Wilkins noted that the tax bills were sent out before the end of July for discounts.

Commissioner Johnson asked about the situation with the hospital suit. Ms. Wilkins said she had not heard anything. She also noted that they have not set up an appeal date.

Commissioner Spruill said on the tax page on the website there is a space for comments. Who monitors it for comments? Ms. Wilkins said she does and that she checks it every day.

Commissioner Phelps made a motion to approve the Tax Settlement Report. Commissioner Keyes seconded. Motion carried unanimously.

LATE APPLICATION FOR DISABLED VETERANS EXEMPTION: Ms. Wilkins, Tax Administrator stated the following information below.

Regarding the late application for the disabled veteran's exemption, North Carolina General Statute 105-282.1(a1) requires that the Board of County Commissioners be responsible for approving a late application, if there is a showing of good cause why the application was filed after the deadline. James Anthony Respass submitted his application on July 28, 2023. He was approved for the veterans' disability on October 3, 2022, but it took until July 26th, 2023, to get the Certification for Disabled Veteran's form signed by a representative of the NCDMVA. Ms. Wilkins said she recommends this application be approved.

Commissioner Johnson made a motion to approve the Late Application for Disabled Veterans Exemption. Commissioner Keyes seconded. Motion carried unanimously.

BOARDS & COMMITTEES:

WASHINGTON COUNTY JURY COMMISSION

The Washington County Jury Commission had requested that the Board of Commissioners re-appoint Ms. Syble Spruill to the Washington County Jury Commission.

Ms. Spruill has agreed to serve if re-appointed.

Commissioner Keyes made a motion to approve the re-appointment of Ms. Syble Spruill to the Washington County Jury Commission. Commissioner Phelps seconded. Motion carried unanimously.

FINANCE OFFICER'S REPORT: Ms. Dixon went over the budget transfers and budget amendments that were in the Commissioners' Agenda Package.

Washington County
BUDGET TRANSFER

To: Board of Commissioners
From: Curtis Potter, County Manager
Missy Dixon, Finance Officer
Date: June 2, 2023
RE: Register of Deeds/SS Admin

BT #: 2023 - 167

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-4180-315	Register of Deeds-Training	3,000.00	(300.00)	2,700.00
10-4180-260	Register of Deeds-Departmental Supplies	5,500.00	300.00	5,800.00
Register of Deeds				
10-5310-181	SS Admin-Group Insurance	487,974.00	(26,680.00)	461,294.00
10-5310-600	SS Admin-Contracted Services	118,342.00	26,680.00	145,022.00
SS Admin				
		615,016.00	-	615,016.00

Justification:

This transfer is to move monies within the Register of Deeds Budget to cover costs associated with supplies that were ordered and exceeded the funds available. This transfer is also to move monies within DSS to the Contracted Services line due to the increased demand of services in the area of Child Protective Services and the lack of staff in the vacant positions - DSS is having to use contracted services more at the end of this fiscal year.

Budget Officer's Initials OSP

Approval Date: 6/2/23

Initials:	<u>OSP</u>
Batch #:	<u>2023-167</u>
Date:	<u>6/2/2023</u>

//

Washington County
BUDGET TRANSFER

To: Board of Commissioners

BT #: 2023 - 168

From: Curtis Potter, County Manager
 Missy Dixon, Finance Officer

Date: June 8, 2023

RE: General Fund FB-ARPA/Governing Board/Manager's Office/Tax/Facilities/Water Treatment

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-3480-087	ARPA Revenue Replacement	(450,096.00)	(122,295.00)	(572,391.00)
10-3990-000	Appropriated Fund Balance	(4,246,169.00)	122,295.00	(4,123,874.00)
General Fund FB/ARPA				
10-4110-380	Commissioners-Advertising	1,750.00	(100.00)	1,650.00
10-4110-310	Commissioners-Travel	12,000.00	100.00	12,100.00
Governing Board				
10-4120-355	Manager's Office-Maintenance & Repair-Vehicle	1,500.00	(750.00)	750.00
10-4120-380	Manager's Office-Advertising	3,500.00	750.00	4,250.00
Manager's Office				
10-4140-260	Tax-Office & Departmental Supplies	9,000.00	(234.00)	8,766.00
10-4140-390	Tax-Dues & Subscriptions	5,000.00	234.00	5,234.00
Tax				
10-4265-355	Facilities-Maintenance & Repair-Vehicles	2,000.00	(500.00)	1,500.00
10-4265-602	Facilities-Contracted Services-Exterminating	7,144.00	500.00	7,644.00
Facilities				
35-7135-200	Water Treatment-Supplies & Materials	9,000.00	(1,000.00)	8,000.00
35-7135-390	Water Treatment-Dues & Subscriptions	3,200.00	1,000.00	4,200.00
Water Treatment				
		(4,642,171.00)	-	(4,642,171.00)

Justification:

This transfer is to move monies as follows: To reduce the general fund fund balance appropriation and move those revenues to the ARPA Revenue Replacement line as we are able to use Local Assistance & Tribal Consistency Funds (LACTF) received towards salaries; to transfer monies within the Commissioners budget from advertising to travel to cover the costs associated with the advocacy day travel; to transfer monies within the Managers budget from maintenance & repair vehicles to advertising to cover the higher than anticipated countywide vacancy advertisement costs through year end; to transfer monies within the Tax budget from office supplies to dues & subscriptions for the filing of the Torrens-Registered Estates Delinquent Taxes at the Register of Deeds-this was due to an increase of other fees in that line; to transfer monies within the Facilities budget from maintenance & repair vehicles to contracted services to pay Sentry for the termite inspection at the Beaufort County Center; and to transfer monies within the Water Treatment budget from supplies & materials to the dues & subscriptions line to pay for the cost of the annual treatment plant permit.

Budget Officer's Initials CPD

Approval Date: 6/8/23

Initials: MD
 Batch #: 2023-168
 Date: 6/8/2023

Washington County
BUDGET TRANSFER

To: Board of Commissioners
From: Curtis Potter, County Manager
Missy Dixon, Finance Officer
Date: June 9, 2023
RE: Recreation

BT #: 2023 - 169

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-6120-610	Recreation-Contracted Services-Lead/Asst/Officials	7,500.00	(2.00)	7,498.00
10-6120-320	Recreation-Communications	3,000.00	2.00	3,002.00
Recreation		10,500.00	-	10,500.00

Justification:
This transfer is to move monies within the recreation budget from Contracted Services to Communications in order to pay the final Mediacom bill for the fiscal year. There was not enough monies budgeted due to an increase in the cost of service.

Budget Officer's Initials CSP

Approval Date: 6/9/23

Initials: m
 Batch #: 2023-169
 Date: 6/9/2023

Washington County
BUDGET TRANSFER

To: Board of Commissioners
From: Curtis Potter, County Manager
Missy Dixon, Finance Officer
Date: June 9, 2023
RE: Governing Board

BT #: 2023 - 170

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-4110-380	Governing Board-Advertising	1,650.00	(325.00)	1,325.00
10-4110-310	Governing Board-Travel	12,100.00	325.00	12,425.00
Governing Board		13,750.00	-	13,750.00

Justification:

This transfer is to move monies within the Governing Board Budget from Advertising to Travel. This transfer is needed to pay for the travel of the Senior Tarheel Delegate.

Budget Officer's Initials CBP

Approval Date: 6/9/23

Initials:	<u>MD</u>
Batch #:	<u>2023-170</u>
Date:	<u>6/9/2023</u>

Washington County
BUDGET TRANSFER

To: Board of Commissioners
From: Curtis Potter, County Manager
Missy Dixon, Finance Officer
Date: June 12, 2023
RE: Water

BT #: 2023 - 171

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
35-3990-990	Water-Fund Balance Appropriation	(525,000.00)	20,000.00	(505,000.00)
35-3790-021	NCDEQ VUR Pea Ridge Trans Grant	-	(20,000.00)	(20,000.00)
35-7135-600	Designated for Future Appropriation	36,511.00	(20,000.00)	16,511.00
35-7130-691	NCDEQ VUR Pea Ridge Trans Grant	-	20,000.00	20,000.00
Water		(488,489.00)	-	(488,489.00)

Justification:

This transfer is to move monies within the Water Department Budget for the Pea Ridge Transmission Grant. We are reducing the Fund Balance Appropriation to budget the revenue in the new Grant line item and transferring budgeted expenses from Designated for Future Appropriations to the new grant expenditure line in order to pay an invoice to Rivers and Associates for the Preparation of the Engineering Report.

Budget Officer's Initials CDP

Approval Date: 6/14/23

Initials:	<u>CDP</u>
Batch #:	<u>2023-171</u>
Date:	<u>6/13/2023</u>

Washington County
BUDGET TRANSFER

To: Board of Commissioners
From: Curtis Potter, County Manager
Missy Dixon, Finance Officer
Date: June 12, 2023
RE: Water

BT #: 2023 - 172

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
35-7130-200	Water-Supplies & Materials	27,500.00	(1,000.00)	26,500.00
35-7130-340	Water-Postage	22,000.00	1,000.00	23,000.00
Water		49,500.00	-	49,500.00

Justification:

This transfer is to move monies within the Water Department Budget from Supplies & Materials to the Postage line. This is to cover the costs to pay the May and June Water Billing invoices.

Budget Officer's Initials CEP

Approval Date: 6/12/23

Initials:	<u>MD</u>
Batch #:	<u>2023-172</u>
Date:	<u>6/13/2023</u>

Washington County
BUDGET TRANSFER

To: Board of Commissioners
From: Curtis Potter, County Manager
Missy Dixon, Finance Officer
Date: June 20, 2023
RE: Facilities/SS Admin

BT #: 2023 - 173

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-4265-010	Facility Services - Salaries & Wages-Regular	194,346.00	(3,767.00)	190,579.00
10-4265-215	Facility Services - Maintenance & Repair Building	61,879.00	3,767.00	65,646.00
Facility Services				
10-5310-320	SS Admin-Communications	25,000.00	(500.00)	24,500.00
10-5310-350	SS Admin-Maintenance & Repair Building	37,000.00	500.00	37,500.00
SS Admin				
		318,225.00	-	318,225.00

Justification:

This transfer is to move monies as follows: within the Facilities Department budget from Salaries to Maintenance & Repair Buildings to cover costs to complete the work at the Beaufort Community College Center due to the water leak - staff failed to include the cost of depreciation that has to be covered by the county initially and then recouped from the insurance company when invoices are submitted; also to move monies within the SS Admin budget from Communications to Maintenance & Repair Buildings - this line is going to run short due to the unknown cost of the electrical wiring for the new doors that were installed.

Budget Officer's Initials CPD

Approval Date: 6/20/23

Initials:	<u>CPD</u>
Batch #:	<u>2023-173</u>
Date:	<u>6/20/2023</u>

Washington County
BUDGET TRANSFER

To: Board of Commissioners
From: Curtis Potter, County Manager
Missy Dixon, Finance Officer
Date: June 20, 2023
RE: SS Admin

BT #: 2023 - 174

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-5310-350	SS Admin - Maintenance and Repair Building	37,500.00	(18,600.00)	18,900.00
10-5310-550	SS Admin - Capital Outlay Equipment	108,500.00	18,600.00	127,100.00
SS Admin		146,000.00	-	146,000.00

Justification:

This transfer is to move monies within the DSS budget from Maintenance & Repair Equipment to Capital Outlay Equipment. There were two sets of double doors installed and paid from the Maintenance line that should have been paid for out of the Capital Outlay line as they are over the \$5,000 threshold required for capital purchases. This transfer will move those budgeted funds and once approved, a journal entry will be made to move the expense.

Budget Officer's Initials CP

Approval Date: 6/20/23

Initials:	<u>CP</u>
Batch #:	<u>2023-174</u>
Date:	<u>6/20/2023</u>

Washington County
BUDGET TRANSFER

To: Board of Commissioners
From: Curtis Potter, County Manager
Missy Dixon, Finance Officer
Date: June 26, 2023
RE: TTA

BT #: 2023 - 175

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
63-3850-000	Other Financing Source: Subscription Financing	-	(600.00)	(600.00)
63-3990-000	TTA-Fund Balance Appropriation	(62,504.00)	600.00	(61,904.00)
63-4970-370	Marketing & Advertising-Admin	40,000.00	(2,400.00)	37,600.00
63-4960-100	Billboard Advertising	20,000.00	1,200.00	21,200.00
63-4970-391	Expenditure: Subscription	-	600.00	600.00
63-4970-392	Expenditure: Subscription Financing Principle	-	600.00	600.00
TTA		(2,504.00)	-	(2,504.00)

Justification:

This transfer is to move monies within the TTA Budget to cover the charges of a new billboard at the Research Station for Harbor Town. It is also to move monies needed to book the new GASB 96 entries for the GoDaddy Subscription as required by the General Accounting Standards Board.

Budget Officer's Initials CBP

Approval Date: 6/26/23

Initials: CBP
Batch #: 2023-175
Date: 6/26/2023

Washington County
BUDGET TRANSFER

To: Board of Commissioners

BT #: 2023 - 176

From: Curtis Potter, County Manager
Missy Dixon, Finance Officer

Date: June 26, 2023

RE: Senior Center/Recreation/Treatment

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-5150-350	Senior Center - Maintenance & Repair Building	500.00	(500.00)	-
10-5150-320	Senior Center - Communications	1,000.00	500.00	1,500.00
Senior Center				
10-6120-140	Recreation - Workmans Comp	4,136.00	(500.00)	3,636.00
10-6120-320	Recreation - Communications	3,002.00	500.00	3,502.00
Recreation				
35-7135-350	Treatment - Maintenance & Repair Equipment	28,096.00	(500.00)	27,596.00
35-7135-320	Treatment - Communications	2,700.00	500.00	3,200.00
Treatment				
		39,434.00	-	39,434.00

Justification:

This transfer is to move monies within the Senior Center budget, the Recreation budget and the Water Treatment budget to cover the costs to move all internet services from Mediacom to Brightspeed. There was a need for these departments to have a static ip address for the new VoIP telephones that will be installed. In the process of checking into this, it was learned that we could obtain internet through Brightspeed cheaper than what we are currently paying Mediacom.

Budget Officer's Initials CPD

Approval Date: 6/26/23

Initials:	<u>CPD</u>
Batch #:	<u>2023-176</u>
Date:	<u>6/26/2023</u>

Washington County
BUDGET TRANSFER

To: Board of Commissioners

BT #: 2023 - 177

From: Curtis Potter, County Manager
 Missy Dixon, Finance Officer

Date: June 30, 2023

RE: Manager's Office/Register of Deeds/Sheriff/Detention/Communications/Medical Examiner/EMS/Transport

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-4120-130	Manager's Office - Unemployment Insurance	1,400.00	(100.00)	1,300.00
10-4120-090	Manager's Office - FICA Expense	21,424.00	100.00	21,524.00
Manager's Office				
10-4180-130	Register of Deeds - Unemployment Insurance	560.00	(100.00)	460.00
10-4180-090	Register of Deeds - FICA Expense	6,318.00	100.00	6,418.00
Register of Deeds				
10-4310-181	Sheriff - Group Insurance	177,416.00	(3,687.00)	173,729.00
10-4320-010	Detention - Salaries & Wages - Regular	347,027.00	(12,000.00)	335,027.00
10-4320-030	Detention - Salaries & Wages - Overtime	64,000.00	500.00	64,500.00
10-4320-031	Detention - Salaries & Wages - Part Time	27,000.00	1,500.00	28,500.00
10-4320-200	Detention - Departmental Supplies	15,000.00	3,687.00	18,687.00
10-4320-600	Detention - Contracted Services	127,000.00	10,000.00	137,000.00
Sheriff/Detention				
10-5911-010	Communications - Salaries & Wages - Regular	221,516.00	(10,000.00)	211,516.00
10-6000-180	Contract - Medical Examiner	8,000.00	10,000.00	18,000.00
Communications/Medical Examiner				
37-4330-610	EMS - Contracts-Billing	50,459.00	(3,000.00)	47,459.00
37-4376-610	Transport - Contracts-Billing	20,946.00	3,000.00	23,946.00
EMS/Transport				
		1,088,066.00	-	1,088,066.00

Justification:

This transfer is to move monies as follows: within the Manager's and the Register of Deeds budgets to cover FICA Tax Expense through fiscal year end; from the Sheriff's budget to Detention to cover charges incurred with grant funds that are not allowable and will have to be recoded to Detention supplies; within Detention to cover Overtime and Part-time through fiscal year end and to cover higher than anticipated expenses in the Contracted Services line for Safekeeping; from Communications to the Medical Examiners budget to cover higher than anticipated expenses for autopsies and medical investigations; and from EMS to Transport to cover the higher than expected costs for the billing company due to higher collections on the transport side.

Budget Officer's Initials CSF

Approval Date: 7/6/23
6/27/23
 Initials: MD
 Batch #: 2023-177
 Date: 7/6/2023

Washington County
BUDGET TRANSFER

To: Board of Commissioners
From: Curtis Potter, County Manager
Missy Dixon, Finance Officer
Date: June 30, 2023
RE: Water

BT #: 2023 - 178

Please authorize the finance officer to make the following budgetary adjustments:


Account Code	Description	Old	+ or (-)	New
35-7130-200	Water-Supplies & Materials	26,500.00	(250.00)	26,250.00
35-7130-330	Water-Utilities-Electricity	13,000.00	250.00	13,250.00
Water		39,500.00	-	39,500.00

Justification:

This transfer is to move monies within the Water Department budget to cover the expenses of the June electric bills. Expenses came in higher than anticipated for the fiscal year.

Budget Officer's Initials See Attached
Email approval

Approval Date: _____

Initials:	
Batch #:	2023-178
Date:	7/7/2023

Washington County
BUDGET TRANSFER

To: Board of Commissioners
From: Curtis Potter, County Manager
Missy Dixon, Finance Officer
Date: July 6, 2023
RE: Sheriff's Office

BT #: 2024 - 001

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-4310-600	Sheriff - Animal Control	12,000.00	(1,000.00)	11,000.00
10-4310-550	Sheriff - Capital Outlay-Equipment	28,000.00	1,000.00	29,000.00
Sheriff		40,000.00	-	40,000.00

Justification:

This transfer is to move monies within the Sheriff's Office budget from Animal Control to Capital Outlay in order to purchase fencing for the animal shelter. This was approved in the budget however when the Sheriff called to get an updated price for installation, there was a small increase.

Budget Officer's Initials CBP

Approval Date: 7/6/23

Initials:	<u>MD</u>
Batch #:	<u>2024-001</u>
Date:	<u>7/7/2023</u>

Washington County
BUDGET TRANSFER

To: Board of Commissioners
From: Curtis Potter, County Manager
Missy Dixon, Finance Officer
Date: July 17, 2023
RE: Fire Protection

BT #: 2024 - 002

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-4340-582	Fire Protection - Roper Fire Truck	398,952.00	(398,952.00)	-
10-4340-991	Plymouth VFD - Operational	-	129,259.00	129,259.00
10-4340-992	Roper VFD - Operational	-	81,727.00	81,727.00
10-4340-993	Creswell VFD - Operational	-	51,685.00	51,685.00
10-4340-994	MCVFD - Operational	-	58,309.00	58,309.00
10-4340-995	Lake Phelps VFD - Operational	-	46,034.00	46,034.00
10-4340-996	Pungo VFD - Operational	-	23,750.00	23,750.00
10-4340-997	Pinetown/Long Acre VFD - Operational	-	8,188.00	8,188.00
Fire Protection		398,952.00	-	398,952.00

Justification:

This transfer is to move monies to the appropriate individual Fire Departments as approved by the Fire Commission based on the approved County Budget for FY 23-24. The sum of these monies was originally budgeted in the Roper Fire Truck line.

Budget Officer's Initials CSP

Approval Date: 7/17/23

Initials:	<u>CP</u>
Batch #:	<u>2024-002</u>
Date:	<u>7/17/2023</u>

Washington County
BUDGET TRANSFER

To: Board of Commissioners
From: Curtis Potter, County Manager
Missy Dixon, Finance Officer
Date: July 17, 2023
RE: SS Admin

BT #: 2024 - 003

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-5310-410	SS Admin - Lease - Equipment	3,000.00	(3,000.00)	-
10-5310-351	SS Admin - Repair & Maintenance-Equipment	2,500.00	3,000.00	5,500.00
SS Admin		5,500.00	-	5,500.00

Justification:

This transfer is to move monies within the SS Admin budget from the Equipment Lease line to the Equipment Maintenance & Repair line to cover the costs associated with the Maintenance & Repair Contract for the new copiers. Both lines are reimbursable at 50% so the transfer is not budget impactful.

Budget Officer's Initials CDP

Approval Date: 7/17/23

Initials:	<u>CDP</u>
Batch #:	<u>2024-003</u>
Date:	<u>7/17/2023</u>

Washington County
BUDGET TRANSFER

To: Board of Commissioners
From: Curtis Potter, County Manager
Missy Dixon, Finance Officer
Date: July 17, 2023
RE: TTA

BT #: 2024 - 004

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
63-4970-370	TTA - Marketing & Advertising-Admin	120,000.00	(7,200.00)	112,800.00
63-4960-100	TTA - Billboard Advertisements	25,000.00	7,200.00	32,200.00
TTA		145,000.00	-	145,000.00

Justification:

This transfer is to move monies within the TTA Budget to cover costs of a new Billboard (Harbor Town) at the Research Station in Washington County. This transfer was approved at the June 20th TTA meeting to be effective in the new fiscal year.

Budget Officer's Initials *CSF*

Approval Date: 7/17/23

Initials:	<i>CSF</i>
Batch #:	2024-004
Date:	7/17/2023

Washington County
BUDGET AMENDMENT

To: Board of Commissioners

BA #: 2024- 005

From: Curtis Potter, County Manager
Missy Dixon, Finance Officer

Date: August 7, 2023

RE: Sheriff

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-3990-000	Appropriated Fund Balance-General Fund	(1,629,931.00)	(162,003.00)	(1,791,934.00)
10-4310-540	Sheriff-Capital Outlay Vehicles	108,000.00	89,000.00	197,000.00
10-4310-602	Sheriff-ABC Board Funding	2,400.00	22,878.00	25,278.00
10-3540-020	Gun Permits Discretionary-County Portion	-	(455.00)	(455.00)
10-4310-611	Gun Permits Discretionary-County Portion	-	42,885.00	42,885.00
10-3540-030	Gun Permits-State Portion	-	(550.00)	(550.00)
10-4310-612	Gun Permits-State Portion	-	2,580.00	2,580.00
10-3540-040	Finger Printing	-	(110.00)	(110.00)
10-4310-613	Finger Printing	-	5,775.00	5,775.00
Sheriff				
Balanced:		(1,519,531.00)	-	(1,519,531.00)

Justification:

This amendment is to budget for revenues received prior to the end of FY 23, for current year revenues received to date, and for remaining unspent FY 23 monies for the Sheriff's Office in Donations, ABC Board Funding, Gun Permitting and Finger Printing. To rebudget for Vehicle Capital Outlay expenses for two vehicles, equipment, tax and tags that were ordered but not delivered prior to June 30 due to supply issues.

Approval Date: _____

Bd. Clerk's Init: _____

Initials:

Batch #:

Date:

Washington County
BUDGET AMENDMENT

To: Board of Commissioners

BA #: 2024- 006

From: Curtis Potter, County Manager
Missy Dixon, Finance Officer

Date: August 7, 2023

RE: Social Services

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-3990-000	Appropriated Fund Balance-General Fund	(1,791,934.00)	(142,861.00)	(1,934,795.00)
10-5310-258	DSS Community Donations-Christmas	-	1,788.00	1,788.00
10-5310-259	DSS Community Donations-Foster Children	-	612.00	612.00
10-5310-550	DSS-Capital Outlay-Equipment	128,000.00	67,500.00	195,500.00
10-5380-375	DSS Community Donations-Medical Support	-	316.00	316.00
10-5380-407	DSS-Adoption Promotions	-	72,645.00	72,645.00
Social Services				
		Balanced:		
		(1,663,934.00)	-	(1,663,934.00)

Justification:

This amendment is to budget for remaining unspent FY23 monies for Donations, and Adoption Promotions. This amendment also rebudgets Capital Outlay monies for two vehicles, taxes and tags that were ordered but not delivered prior to June 30 due to supply issues.

Approval Date: _____

Bd. Clerk's Init: _____

Initials:	
Batch #:	
Date:	

Washington County
BUDGET AMENDMENT

To: Board of Commissioners

BA #: 2024- 007

From: Curtis Potter, County Manager
 Missy Dixon, Finance Officer

Date: August 7, 2023

RE: Facilities/Emergency Management/Senior Center/Recreation

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-3990-000	Appropriated Fund Balance-General Fund	(1,934,795.00)	(7,062.00)	(1,941,857.00)
10-3353-000	Insurance Proceeds	-	(14,902.00)	(14,902.00)
10-4265-256	Facilities-Insurance Claims	-	21,964.00	21,964.00
Facilities				
10-3990-000	Appropriated Fund Balance-General Fund	(1,941,857.00)	(678.00)	(1,942,535.00)
10-4330-401	Donations-Emergency Management	-	678.00	678.00
Emergency Management				
10-3990-000	Appropriated Fund Balance-General Fund	(1,942,535.00)	(5,405.00)	(1,947,940.00)
10-3509-010	Senior Center Trips	-	(5.00)	(5.00)
10-3509-020	Senior Center Donations	-	(3.00)	(3.00)
10-5150-380	Senior Center Trips	-	796.00	796.00
10-5150-650	Senior Center Donations	-	4,617.00	4,617.00
Senior Center				
10-3990-000	Appropriated Fund Balance-General Fund	(1,947,940.00)	(3,274.00)	(1,951,214.00)
10-6120-650	Recreation-Donations	-	3,274.00	3,274.00
Recreation				
Balanced:		(7,767,127.00)	-	(7,767,127.00)

Justification:

This amendment will do the following: Facilities-budget for new insurance monies received to repair the Emergency Management Truck and to rebudget for unspent insurance monies for completion of the repair down at the Beaufort Community College Center due to a water leak; Emergency Management-budget for unspent FY 23 Donation monies; Senior Center-budget for new and unspent FY 23 Donation and Trip monies; and Recreation-rebudget for unspent FY 23 Donation monies.

Approval Date: _____

Bd. Clerk's Init: _____

Initials:	
Batch #:	
Date:	

Washington County
BUDGET AMENDMENT

To: Board of Commissioners

BA #: 2024- 008

From: Curtis Potter, County Manager
Missy Dixon, Finance Officer

Date: August 7, 2023

RE: Emergency Management

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-3480-029	Grant-EM Capacity Bldg Competitive Grant	-	(52,000.00)	(52,000.00)
10-4330-707	Grant-EM Capacity Bldg Competitive Grant	-	52,000.00	52,000.00
Emergency Management				
Balanced:		-	-	-

Justification:

This amendment is to budget revenues and expenditures for an Emergency Management Capacity Building Grant that has been awarded to the County from the NC Department of Public Safety. This grant will pay for training and the purchase of a Utility Vehicle and a Trailer.

Approval Date: _____

Bd. Clerk's Init: _____

Initials:	
Batch #:	
Date:	

Washington County
BUDGET AMENDMENT

To: Board of Commissioners

BA #: 2024- 009

From: Curtis Potter, County Manager
Missy Dixon, Finance Officer

Date: August 7, 2023

RE: General Fund/Projects & Grants Fund

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-3990-000	Appropriated Fund Balance-General Fund	(1,951,214.00)	(9,226.00)	(1,960,440.00)
10-9800-058	Transfer to Projects/Grants Fund	10,000.00	9,226.00	19,226.00
				-
58-3980-010	Transfer for General Fund	(10,000.00)	(9,226.00)	(19,226.00)
58-6200-001	PARTF Grant Match	50,000.00	9,226.00	59,226.00
General Fund/Projects & Grants Fund				
Balanced:		(1,901,214.00)	-	(1,901,214.00)

Justification:

This amendment is to budget a transfer from the General Fund to the Projects/Grants Fund. This transfer is being made as a result of the Boards approve to close-out some of the old NC Captial Mangement Trust Accounts. One of the accounts was Recreation Land Reserve. It was agreed that these monies should be transferred and put into the PARTF Match Grant line for Recreation. This is being done as approved by the Board of Commissioners to keep those monies allocated for their original intended purpose.

Approval Date: _____

Bd. Clerk's Init: _____

Initials:
Batch #:
Date:

Washington County
BUDGET AMENDMENT

To: Board of Commissioners

BA #: 2024- 010

From: Curtis Potter, County Manager
Missy Dixon, *Finance Officer*

Date: August 7, 2023

RE: EMS

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
37-3902-000	Fund Balance Appropriation-EMS	(131,859.00)	(6,253.00)	(138,112.00)
37-4330-650	EMS Donations	-	528.00	528.00
37-4330-653	UNC PECC+ Program Grant	-	5,725.00	5,725.00
EMS				
Balanced:		(131,859.00)	-	(131,859.00)

Justification:

This amendment is to budget for revenues received prior to the end of FY 23 and for remaining uspent FY23 monies for Donations and the PECC+ Program Grant.

Approval Date: _____

Bd. Clerk's Init: _____

Initials:
Batch #:
Date:

Washington County
BUDGET AMENDMENT

To: Board of Commissioners

BA #: 2024- 011

From: Curtis Potter, County Manager
Missy Dixon, Finance Officer

Date: August 7, 2023

RE: Detention

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-3600-001	Grant-DHHS Corrections COVID19	-	(21,190.00)	(21,190.00)
10-4320-900	Grant-DHHS Corrections COVID19	-	21,190.00	21,190.00
Detention				
Balanced:		-	-	-

Justification:

This amendment is to budget revenues and expenditures for the second year of an approved Detention COVID Grant awarded to Washington County from the NC Department of Health and Human Services.

Approval Date: _____
 Bd. Clerk's Init: _____
 Initials:

 Batch #:

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 Date:

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Commissioner Keyes thanked Ms. Dixon for all the work she does on her documentation.

Commissioner Spruill made a motion to approve the budget transfers/amendments as presented. Commissioner Keyes seconded. Motion carried unanimously.

OTHER ITEMS BY CHAIR, COMMISSIONERS, COUNTY MANAGER/ COUNTY ATTORNEY OR CLERK:

Commissioner Johnson thanked the Board for the help they have provided while she has been tending to the business of the NCACC. It has been thrilling and rough. Her term is coming to an end after 8/26. She is glad the Commissioners are attending the “passing of the gavel” at the NCACC banquet. She noted that that she spoke of Washington County at every meeting she attended. She also stated that there will be broadband folks at a reception at the conference. She told the Commissioners they will be able to speak to those folks about getting broadband throughout Washington County.

Commissioner Phelps said thank you to the staff for all they do.

Commissioner Keyes attended training in Hickory. She is also working on assisting the residents of the County.

Commissioner Spruill said he attended the Albemarle RC&D in June. They are reorganizing to have just one (1) representative per County. He also stated that he has been staying on top of the work at the new school.

The following items were discussed:

- a) NCACC Voting Delegate Designation
Commissioner Spruill nominated Commissioner Phelps as the County's NCACC Voting Delegate at the upcoming annual NCACC conference. Commissioner Keyes seconded. Motion carried unanimously.

- b) ABC 2023-2024 Proposed Annual Operating Budget –this item was in the package for information only. No action needed.

- c) Agenda for Joint Meeting with the Plymouth Town Council
Mr. Potter said there has been a proposed meeting between the Plymouth Town Council and the Board of Commissioners. Mr. Potter asked what the Commissioners would like to have on that agenda. Commissioner Keyes said she would like to see the three (3) municipalities working together--not to be in conflict and improve the quality of life in the county. Also, the towns and the county need to clean up conflicting ordinances. Commissioner Spruill said the Town should work with them on the Bear Festival. He would just like to see both working together and having an open dialogue. Mr. Potter said asked if they knew of any specific issues. It would help staff in creating an agenda. Commissioner Johnson spoke about obtaining a grant that would bring in a certain type of person that would look for grants for County and Town--so we would all be working toward the same thing. Chair Walker said one item should be about needs and concerns and things both the County and Town are doing well.

- d) Discussion: Legislation on Allowance of Heavier Trucks
The Board did not want to take a stand on this at the present time. Mr. Potter said he would be on the lookout for any resolutions on this and report back to the Board.

- e) Discussion: ¼ cent Sales Tax Referendum
The consensus of the Board is to move forward with putting this on the March primary. This is the third time we have tried it. The staff and Board will work hard at educating our residents on this item.

Mr. Potter said we have some new faces. Mr. Cameron Birtcher and Mr. Braxton Kilby have left us. Mr. Richard Livingston is leaving next Tuesday. Ms. Debbie Kneiper has been hired as the new County Manager Office Assistant while Ms. Renee' Collier takes over as Senior Center Direction. Ms. Asia Melton will be the new LFNC fellow. We expect a new person to join us on August 16 as the Grants and Procurement Director.

Commissioner Spruill made a motion to go into Closed Session pursuant to NCGS §143-318.11(a)(3) (attorney-client privilege) and §143-318.11(a)(6) (personnel). Commissioner Keyes seconded. Motion carried unanimously.

Back in Open Session, **Commissioner Spruill made a motion to approve a 5% salary increase for the County Manager along with a \$275/month travel stipend. This would increase his salary**

from \$110,000 to \$118,800, effective July 16, 2023. Commissioner Keyes seconded. Motion carried unanimously.

Commissioner Spruill made a motion to approve with ¼ cent sales tax increase and for staff to bring a resolution to the September meeting to have this put on the March primary ballot. Commissioner Phelps seconded. Motion passed unanimously.

With no further business to discuss, **Commissioner Phelps made a motion to adjourn. Commissioner Spruill seconded. Motion carried unanimously.**

Julius Walker, Jr.
Chair

Julie J. Bennett, MMC, NCMCC
Clerk to the Board

August 28, 2023

The Washington County Board of Commissioners met in Special Called Joint meeting with the Plymouth Town Council on Monday, August 28, 2023, at 6:00 PM in the Washington County Cooperative Extension Conference Room, 128 E. Water Street, Plymouth, NC. Commissioners Tracey A. Johnson, Ann C. Keyes, Carol V. Phelps, John C. Spruill and Julius Walker, Jr. were present. Also present were County Manager/County Attorney Curtis Potter, Clerk to the Board Julie J. Bennett and County Finance Officer Missy Dixon.

Attendees for the Plymouth Town Council: Mayor Brian Roth, Councilmen/women: Deborah Spencer, Gregory Boston, Mary Ann Byers, John Tharps, Sr., and Kim Williams. Also in attendance was Town Manager Joanne Floyd. Councilman Danny Wobbleton was not in attendance.

Chair Walker called the Board of Commissioners' meeting to order and welcomed all who were in attendance. He then asked the Commissioners to introduce themselves.

Mayor Roth called the Plymouth Town Council meeting to order and asked the Town Council Members to introduce themselves.

Item 1 Items for Discussion

a) Housing: Commissioner Keyes stated we need more housing assistance. Many times, citizens are not aware of what is available to them. Councilwoman Spencer stated that the Town has been busy demolishing several houses.

Mayor Roth asked County Manager Potter if Washington County had an increase in population last year. County Manager Potter said yes—7 people. Population that has been lost over the years due to attrition is being replaced by a younger generation.

Town Manager Floyd stated the Town has several properties that were foreclosed on. They would like to get folks back into their homes and back on the tax books. There are programs that help with this.

County Manager Potter said the County has predominantly been able to push the URP and SFR program grants through NCHFA. Two years ago, the County partnered with the Albemarle Commission to take this over for us. We can help get info to the residents regarding this. Councilman Boston asked how we get the word out about this. County Manager Potter stated information is put in the Beacon, on social media, posted flyers in offices and through the ministerial association. Councilwoman Williams suggested a County newsletter be send to the residents with this information. Town Manager Floyd recommended putting info in the water bills. Councilman Boston said they had a town hall meeting for citizens. He wants to have a town hall meeting for all towns and the county. Chair Walker stated that the County is planning to meet with the Town of Roper and Town of Creswell. Mayor Roth said we need to get more folks to come into the area. He has also talked to the Housing Authorities. Councilwoman Spencer said she feels that whatever happens needs to keep going through generational boards—not stopping because the Board/Council changes.

b) Cleaning Up of Abandoned Buildings:

Commissioner Spruill said the County has a certain amount of money they can use to take down abandoned buildings. There are quite a few on Highway 64 that need to be addressed. He feels the County/Town can do a better job of cleaning things up. Commissioner Keyes said we have all got to sell the County/Town to its people. People want to feel included. We have to work together. Commissioner Phelps said he is on the TTA, and next year's Bear Festival is the NATIONAL Bear Festival, and we are expecting a large crowd. Councilwoman Spencer said she knows the Town has buildings that are falling down and need to get their things in order. Mayor Roth said the firetrucks next door will be moved to Hwy 64 and that area will be made part of the Harbor Town Vision. Rep. Goodwin put in for \$10M for waterfront improvements for all towns involved and we will get \$2M for redoing the police parking lot and redoing the old firehouse building. Mayor Roth also said that Mr. Lou Manring has purchased the block by the Bear Towne Market to refurbish the three buildings for businesses to move in. Also, the gashouse is going to be bulldozed and rebuilt and there is a lot of new construction to come. Councilman Tharps said he is trying to talk to the owners/heirs of several of the rundown houses in town. The consensus of both boards was that more funds need to be allocated to demolishing rundown houses and buildings. Town Manager Floyd mentioned there needs to be more lighting on the ends of the towns and the county. County Manager Potter said there are resources to help with heir property: addressing it in wills is one example. Mayor Roth said the general cost for tearing down a house is \$3-5K or even \$10K-20K for a building.

c) Recreation

Councilwoman Williams stated that physical health is as important as mental health and there are no good places for our citizens to go except the Senior Center. She asked what is going to happen to the Washington County High School building after the new school is built. County Manager Potter said he would like to demolish the old part of the building and bring in the Senior Center, Health Department, Riverlight Transit and possibly other entities and move operations from Washington Street to the old high school. The athletic fields are in great shape. It would be a 3–5-year project. Councilman Boston liked that idea. He said we need to have something open in the evening. Basketball and tennis courts were also discussed. Mayor Roth said they need to re-pave some of the existing courts to be allowed to be used now. Councilman Boston said the citizens need to see something being done and need to get going on project. Discussion ensued about the PARTF grant and the matching dollars that hinder us from getting this grant.

d) Safety in our Community

Councilwoman Byers said they have been meeting to discuss groups of children (gangs) that do break-is, throwing rocks and defacing property. We need to start reaching kids at earlier ages. There is a local program to help kids. She said she helped clean up trash in our community last weekend and needs more help doing this. Town Manager Floyd said the Town's Street Department is working on installing lighting (from a grant they received), hoping that it will help keep crime down. County Manager Potter said the Sherrif's Department is extremely understaffed. The County did a salary adjustment this year, but we are basically just keeping up. Commissioner Keyes wanted to thank the Plymouth Police Department for a program they run for the kids. Discussion ensued.

e) Economic Development

Councilwoman Spencer asked if the County has an Economic Developer. County Manager Potter indicated that he was it. Councilwoman Spencer asked if he could use some help. County Manager Potter said “of course”, however a full-time ED would not have enough to do and not justify the salary for that position. He stated that several buildings are finally inhabited. Site Development through Golden Leaf is working on economic development for the county. The new school will have an impact on economic development. The County is constantly working to find grants to help with economic development (i.e., Agape, Motorsports). County Manager Potter said the County has embraced tourism as its primary economic development. Discussion ensued.

Commissioner Johnson stated that the Albemarle Commission has received substantial funding for Tier 1 counties. The Albemarle Commission is going to send an ED to Plymouth to assist them. Commissioner Phelps talked about the lack of gas stations in Creswell. They need help in getting one there. Mayor Roth said he is close to announcing something coming to Plymouth.

f) Intergovernmental Cooperation Opportunities

Commissioner Keyes said it sounds like we are already working on this item. We all benefit from working together. Mayor Roth mentioned having dinners with the council/board members to get to know each other. Commissioner Walker said he would like to meet with the other two municipalities before planning a dinner meeting. Councilwoman Williams said this meeting has been great, but now she needs to see things happen.

Commissioner Phelps said that there is a program statewide to light up the state GREEN (November 6-12, 2023) by putting green light bulbs in all county buildings to show support for veterans returning to civilian life.

County Manager Potter said he has been asked to bring up finding a way to work together on the pump station that is to support the new school. What can the County do to keep it on the Town’s agenda? Mayor Roth said they are trying for another grant. County Manager Potter said that the County would be glad to write a strong letter of support.

Item 2 Public Forum

County Manager Office Assistant Kneiper stated that Mr. George Swain was the only person signed up for the Public Forum, but he had to leave. He did leave some handouts with County Clerk Bennett to distribute to the Board/Council. After receiving the handouts, Chair Walker and Mayor Roth said the Board/Council will address these questions at a later date.

Chair Walker said he felt this meeting was productive, but citizens want to see them “walk the talk.” Commissioner Keyes agreed with Chair Walker that this is a great start. He thanked everyone for being here tonight and was willing to listen. Commissioner Spruill agreed with Commissioner Keyes.

Commissioner Johnson said she may be speaking too soon, but there are two pilot programs in the works, and she will report on them when she can.

Councilwoman Spencer stated that we all similar opportunities and should work better on them together.

Councilwoman Byers said this has been a productive meeting and that Creswell and Roper have needs too.

Councilman Tharps said he appreciated everyone attending the meeting.

Councilman Williams said she liked hearing ideas from the County and know things are coming down the road. She also appreciated everyone coming to the meeting.

Councilman Boston stated, “together we stand, divided we fall”. He was excited to be here and thanked everyone for their ideas.

Town Manager Floyd thanked everyone for coming and sharing their ideas.

Mayor Roth said he looks forward to having dinner together and is optimistic for the future.

Commissioner Johnson made a motion to adjourn the Board of Commissioners’ meeting. Commissioner Keyes seconded. Motion carried unanimously.

Mayor Roth made a motion to adjourn the Town of Plymouth’s Council meeting. Councilwoman Byers seconded. Motion carried unanimously.

Julius Walker, Jr.
Chair

Julie J. Bennett, MMC, NCMCC
Clerk to the Board

September 5, 2023

The Washington County Board of Commissioners met in a regular meeting on Tuesday, September 5, 2023, at 6:00 PM in person in the Commissioners' Room, 116 Adams Street, Plymouth, NC. Commissioners Tracey A. Johnson, Ann C. Keyes, Carol V. Phelps, John C. Spruill and Julius Walker, Jr. were present. Also present were County Manager/County Attorney Curtis Potter, Clerk to the Board Julie J. Bennett and County Finance Officer Missy Dixon.

Chair Walker called the meeting to order. Commissioner Keyes gave the invocation and Mr. Potter, County Manager/County Attorney led the pledge of allegiance.

ADDITIONS/DELETIONS: None.

Commissioner Keyes made a motion to approve the Agenda for tonight's meeting. Commissioner Spruill seconded. Motion carried unanimously.

CONSENT AGENDA:

- a) Tax Refunds, Releases & Insolvents
- b) RESO 2023-022 ARP Grants for Asset Inventory \$5,472,000
- c) RESO 2023-023 ARP Grants for Asset Inventory \$970,200
- d) RESO 2023-024 Emergency Preparedness Month 2023
- e) RESO 2023-025 Mackey's History Marker
- f) Washington County Southern Albemarle Association Delegates

Commissioner Spruill said he appreciated the Board having the Emergency Preparedness Resolution on the agenda.

Commissioner Spruill made a motion to approve the Consent Agenda. Commissioner Phelps seconded. Motion carried unanimously.

PUBLIC FORUM: Ms. Rebecca Liverman, Cooperative Extension Director. introduced the County's new 4-H agent—Ms. Ginny Mason. She is originally from Washington County. Her dad was the minister at Zion's Chapel. She noted that she had a teaching background.

EMPLOYEE OF THE QUARTER: Chair Walker recognized Ms. Darlene Fikes, IT Director, as Employee of the Quarter for September 2023.

Chair Walker stated that this employee was hired on May 2, 1979, as the IT Systems Operations Trainee which evolved into the IT Director. (Department of ONE!)

During the last quarter, the Tax Office had their fiscal year-end closeout and new fiscal year setup. During this same time frame, the County lost their programmer for the Tax Collection software---he died on July 1st. During the new fiscal year setup, the Tax Office encountered several issues that the programmer would have handled. The IT Director knew what had to be

done – she researched the programming that was in place, studied the layouts of the programs that were causing issues and was able to fix the problems. She could have made excuses, but she didn't, she took control of the situations that were encountered and handled them. She did this while attending to other responsibilities that she had. Other counties that use the same tax collection software we do said they do not have someone on staff that can address any issues and their IT personnel do not have training in the programs. She is a valuable asset to Washington County, and she deserves the recognition of Employee of the Quarter. All present joined Chair Walker in congratulating Ms. Darlene Fikes!

BRIEF REPORT FROM CONGRESSMAN DAVIS' OFFICE TO WASHINGTON COUNTY: Mr. Chris Hardee, representing Congressman Davis's Office, gave the following presentation regarding District 1.



North Carolina's 1st Congressional District

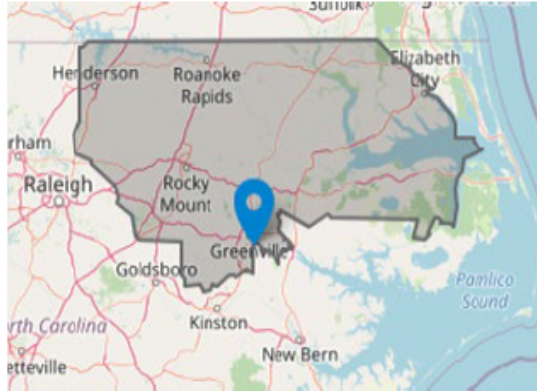
Bertie, Chowan, Edgecombe
Franklin, Gates, Greene, Halifax
Hertford, Martin, Nash
Northampton, Pasquotank
Perquimans, Pitt, Tyrrell, Vance
Washington, Warren
Wilson

Congressional Update

Office of Congressman Don Davis

Presented by: Chris Hardee, Regional Director
September 5, 2023

Working for the East



- Congressional Casework
- Commendations & Greetings
- Official U.S. Flag Requests
- Constituent Outreach
- Congressional Opportunities for Youth
- Federal Grant Assistance
- Constituent Representation in Congress

First Congressional District

Bertie, Chowan, Edgecombe, Franklin, Gates, Greene, Halifax, Hertford, Martin, Nash, Northampton, Pasquotank, Perquimans, Pitt, Tyrrell, Vance, Washington, Warren, Wilson 2



Direct Constituent Contact

- Town Halls
- Telephone Town Hall
(8,200 attended in June)
- Listening Sessions
- Roundtables
- Tours
(Local Schools & Businesses)
- Newsletter
- Community Outreach

Legislative Updates

- Vice Ranking Member of the House Agriculture Committee
- Vice Ranking Member on the House Armed Services Subcommittee on Readiness
- Introduced 8 pieces of legislation (6 of which are bipartisan).
- Cosponsored over 150 pieces of legislation – more than 100 are bipartisan
- Co-led 21 pieces of legislation
- One of most bipartisan Freshman in the House (85% bipartisan record on cosponsorships)
- Democratic Co-Chair of the bipartisan Agriculture Labor Working Group
- Member of the House Armed Services Committee's Quality of Life Panel



Appropriations & Community Project Funding Update

- Congress has set the stage for a chaotic September with the House and Senate on a collision course over appropriations and the risk of a partial government shutdown already being accessed.
- Out of the 12 annual appropriations bills that Congress has to pass every year, the House has only passed one of its bills: the military construction and VA Funding. Because the 12 bills have yet to pass, and members are in their districts until mid-September, there will not be enough time to get all government funding bills passed and negotiated before the end of the Fiscal Year on September 30th.
- This will likely mean consideration of a continuing resolution, which means a continuation of current funding levels- not approving the next year's appropriations bills which contain the community project funding requests.
- With all of this said, the projects are in their respective committee report accompanying appropriation bills. Still, we cannot guarantee that these bills will pass this year because of the political will to decrease overall funding levels.

Full Circle

- Congressman Don Davis visits an outstanding local business
- He highlights the remarkable achievements on the House Floor. Following his speech in the Chamber, it goes live across his social media platforms.
- A Congressional Record is obtained by etching the constituents' names in history and presented to them locally.



Connect with Team Davis

<http://dondavis.house.gov>

Greenville District Office
1710 East Arlington Boulevard
Greenville, NC 27858
Phone: (252) 999-7600

Washington D.C. Office
1123 Longworth Office Building
Washington, D.C. 20515
Phone: (202) 225-3101

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SOCIAL MEDIA

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9

OPIOID SPENDING UPDATE: Mr. Curtis Potter, CM/CA reiterated the following information to the Commissioners (from the agenda package)

Guidance on technical compliance with the Opioid Settlement MOA and related accounting/budgeting compliance has recently been updated by the Department of Justice, UNC School of Government, and LGC.

Whereas previously it was considered advisable to budget these funds utilizing a separate Grant Project Ordinance, that practice is no longer considered in compliance with the recently updated guidance. Therefore, until any further legislative changes or guidance revisions, all settlement funds must now be appropriated via BOTH an authorizing Board Resolution, AND budgeted and accounted for as part of the annual budget ordinance.

All settlement funds will still be maintained separately in a special revenue fund along with all interest generated from such funds which remains subject to the same restrictions as the funds themselves.

The DOJ and the LGC have also provided assurances that any technical auditing issues that are cited in future audits as a result of using a Grant Project Ordinance will not be considered material. It is still necessary to ratify the prior year's allocation of \$5,000 to the Drug Recovery Court (which was previously authorized by the now non-compliant use of a Grant Project Ordinance in order to help resolve potential auditing issues that may otherwise arise as a result of this updated guidance.

The attached Resolution accomplishes three distinct goals as follows:

1. It authorizes the \$5,000 Drug Recovery Court appropriation for the current fiscal year.
2. It ratifies the \$5,000 Drug Recovery Court appropriation for the prior fiscal year (previously authorized by a now non-compliant Grant Project Ordinance)
3. It extends the period to complete the expenditure of the previously authorized/allocated \$23,6_ from 12/31/23 to 6/30/24 to make it consistent with the current fiscal year.

This item also gives the County Board, and any participating municipalities an opportunity to learn about and ask questions or provide input on the current and future appropriations of the Opioid Settlement Funds.

An enormous amount of additional information and guidance is available at: <https://www.ncacc.org/services-for-counties/disaster-preparedness-and-recovery/opioid-litigation-settlement/>

RESOLUTION 2023-026
TO DIRECT THE EXPENDITURE OF OPIOID SETTLEMENT FUNDS

WHEREAS Washington County has joined national settlement agreements with companies engaged in the manufacturing, distribution, and dispensing of opioids.

WHEREAS the allocation, use, and reporting of funds stemming from these national settlement agreements and bankruptcy resolutions (“Opioid Settlement Funds”) are governed by the Memorandum of Agreement Between the State of North Carolina and Local Governments on Proceeds Relating to the Settlement of Opioid Litigation (“MOA”) and the Supplemental Agreement for Additional Funds from Additional Settlements of Opioid Litigation (“SAAF”);

WHEREAS Washington County has received Opioid Settlement Funds pursuant to these national settlement agreements and deposited the Opioid Settlement Funds in a separate special revenue fund as required by section D of the MOA;

WHEREAS section E.6 of the MOA states that, before spending opioid settlement funds, the local government's governing body must adopt a resolution that:

- (i) indicates that it is an authorization for expenditure of opioid settlement funds; and,
- (ii) states the specific strategy or strategies the county or municipality intends to fund pursuant to Option A or Option B, using the item letter and/or number in Exhibit A or Exhibit B to identify each funded strategy; and,
- (iii) states the amount dedicated to each strategy for a specific period of time.

NOW, THEREFORE BE IT RESOLVED, in alignment with the NC MOA and SAAF, Washington County authorizes the expenditure of opioid settlement funds as follows:

1. First strategy authorized:

- a. Name of strategy: Criminal Justice Diversion Programs
- b. Strategy is included in Exhibit A
- c. Item letter and/or number in Exhibit A or Exhibit B to the MOA: 10
- d. Amounted authorized for this strategy: \$5,000.00
- e. Period of time during which expenditure may take place:
Start date July 1, 2023 through End date June 30, 2024
- f. Description of the program, project, or activity: County contribution/match to help fund the Martin-Tyrrell-Washington (MTW) Health Department Grant Funded Drug Recovery Court Program
- g. Provider: Martin-Tyrrell-Washington (MTW) Health Department

2. Second strategy authorized:

- a. Name of strategy: Criminal Justice Diversion Programs
- b. Strategy is included in Exhibit A
- c. Item letter and/or number in Exhibit A or Exhibit B to the MOA: 10
- d. Amounted authorized for this strategy: \$5,000.00
- e. Period of time during which expenditure may take place:
Start date July 1, 2022 through End date June 30, 2023*
*The expenditure of this sum during the prior fiscal year/period stated above (as previously authorized in a Project Grant Ordinance adopted on or about June 6, 2022) is hereby re-approved and ratified by the Board to the extent required by law to comply with recently issued DOJ/LGC Guidance concerning the use of Project Grant Ordinances to account for and expend opioid settlement funds.
- f. Description of the program, project, or activity: County contribution/match to help fund the Martin-Tyrrell-Washington (MTW) Health Department Grant Funded Drug Recovery Court Program
- g. Provider: Martin-Tyrrell-Washington (MTW) Health Department

3. Third authorized strategy

- a. Name of strategy: Naloxone Distribution/Syringe Service Program
- b. Strategy is included in Exhibit A
- c. Item letter and/or number in Exhibit A or Exhibit B to the MOA: 7 & 9
- d. Amounted authorized for this strategy: \$21,230.19
- e. Period of time during which expenditure may take place:
Start date January 1, 2023 through End date June 30, 2024*

*This strategy/appropriation was previously authorized by the Board via Resolution 2023-008. This resolution shall be deemed to amend and extend the original period of time provided for completing this strategy from 12/31/23 to the later date stated above.

- f. Description of the program, project, or activity: County contribution/match to help fund the Martin-Tyrrell-Washington (MTW) Health Department “Hope Exchange” harm reduction program as outlined in a request letter to Washington County from Miranda Keel, Health Education Supervisor, dated 8/29/23
- g. Provider: Martin-Tyrrell-Washington (MTW) Health Department

The total dollar amount of Opioid Settlement Funds appropriated across the above named and authorized strategies is \$5,000.00 for FYE June 30, 2023; and \$26,230.19 for FYE June 30, 2024.

Adopted this the 5th day of September, 2023.

Julius Walker Jr., Chair
Washington County Board of Commissioners

ATTEST:

Julie J. Bennett, NCMCC & MMC
Clerk to the Board

Mr. Wes Gray, MTW Health Department Director, gave the following presentation.

Opioid Settlement Update

9/5/2023



Martin-Tyrrell-Washington

DISTRICT HEALTH

Wes Gray, MPA, MPH, Health Director

252.793.8023 (p) • 252.791.3108 (f) • mtwdistricthealth.org



Public Health

Prevent. Promote. Protect.

Outline

- Overview of opioid indicators and settlement
- Progress in Washington County
- Potential strategies for spending down remaining funds



Measuring Opioid Indicators



North Carolina
 The overdose death rate in NC was 39 out of 100,000 people in 2021. This represents 4,041 people in NC who died from overdose in that year.

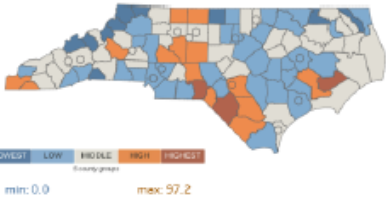
Washington County
 The overdose death rate in Washington County was 52 out of 100,000 people in 2021. This represents 6 people in Washington who died from overdose in that year.

Relative to other counties, Washington falls in this group:

MIDDLE



Overdose Deaths in 2021
Overdose Death (Rate/100k)



Overdose Deaths Trend in Washington



North Carolina

The overdose emergency department visit rate in NC was 161 out of 100,000 people in 2022. This represents 16,901 emergency department visits by NC residents for overdose in that year.

Washington County

The overdose emergency department visit rate in Washington County was 86 out of 100,000 people in 2022. This represents 10 emergency department visits by Washington residents for overdose in that year.

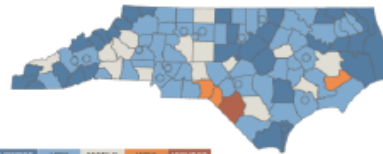
Relative to other counties, Washington falls in this group:

LOWEST

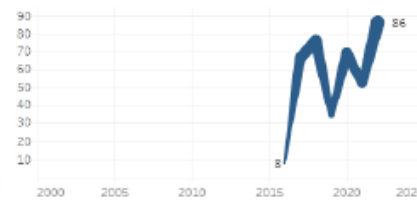


Overdose ED Visits in 2022

Overdose ED Visits (Rate/100k)



Overdose ED Visits Trend in Washington



North Carolina

The overdose death illicit drug involvement rate in NC was 70 out of 100 overdose deaths in 2021. This represents 3,166 people in NC who died from illicit drug overdose in that year.

Washington County

The overdose death illicit drug involvement rate in Washington County was 83 out of 100 overdose deaths in 2021. This represents 5 people in Washington who died from illicit drug overdose in that year.

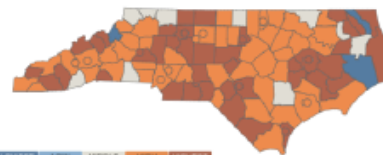
Relative to other counties, Washington falls in this group:

HIGHEST

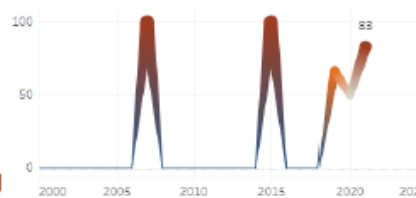


Illicit Drug Overdoses in 2021

Overdose Deaths with Illicit Drug Involvement (%)



Illicit Drug Overdoses Trend in Washington

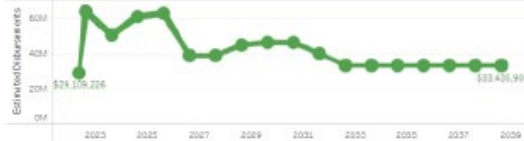


Difference in One Year

18 Year Payment to NC State & Local Governments (Total) during 2022-2038:

\$757,666,411

Payments Over Time - NC State & Local Governments (Total)



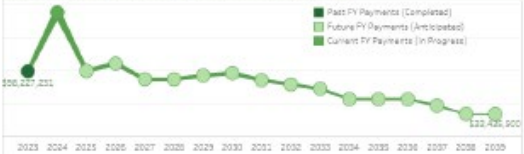
Choose a Place:

NC State & Local Governments (Total)

18 Year Payment to NC State & Local Governments (Total) during 2022-2038:

\$1,369,517,085

Payments Over Time - NC State & Local Governments (Total)



North Carolina

The percent of people prescribed opioids in NC was 13 out of 100 people in 2021. This represents 1,355,132 people in NC with a dispensed opioid prescription in that year.

Washington County

The percent of people prescribed opioids in Washington County was 18 out of 100 people in 2021. This represents 2,081 people in Washington with a dispensed opioid prescription in that year.

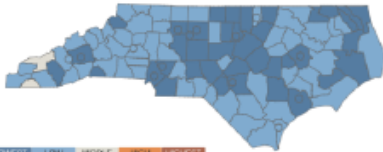
Relative to other counties, Washington falls in this group:

LOW



Prescribed Opioids in 2021

People with Opioid Prescriptions (%)



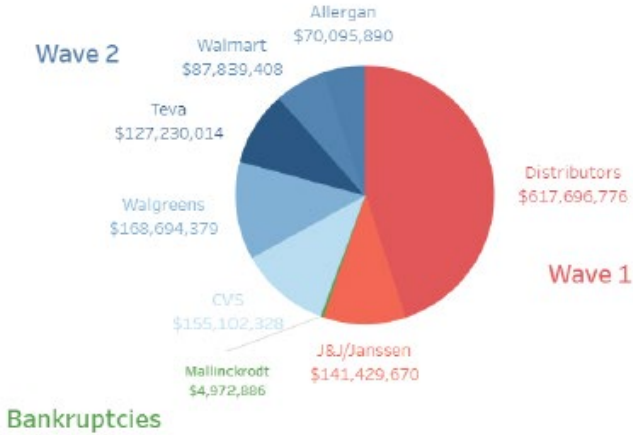
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Prescribed Opioids Trend in Washington





Total NC Payments by Settlement



MOA offers local governments two options:

- Option A: a local government may fund one or more strategies from a shorter list of evidence-based, high-impact strategies to address the epidemic
- Option B: a local government may fund one or more strategies from a longer list of strategies after engaging in a collaborative strategic planning process involving a diverse array of stakeholders

OPTION A – High Impact Opioid Abatement Strategies

- evidence-based addiction treatment
- recovery support services
- recovery housing
- employment-related services
- early intervention programs
- naloxone distribution
- post-overdose response teams
- syringe service programs
- criminal justice diversion programs
- addiction treatment for incarcerated persons
- reentry programs



North Carolina Association of County Commissioners



2017 County Leadership Forum on Opioid Abuse



North Carolina Association of County Commissioners



Creation of 2nd Judicial District Opioid Coalition in late 2017

Covering Martin, Tyrrell, Washington, Beaufort, and Hyde





North Carolina Association
of County Commissioners



Creation of 2nd Judicial District
Opioid Coalition in late 2017

Covering Martin, Tyrrell,
Washington, Beaufort, and Hyde



**2ND JUDICIAL DISTRICT
OPIOID COALITION**
STRATEGIC ACTION PLAN 2019-2023

<p>INCREASE AWARENESS & PREVENTION</p> <p>OBJECTIVE By 2023, increase awareness and knowledge of SUD to 70% of residents.</p> <p>ACTION Implement media campaign (i.e. FB, WordPress, billboards, PSA).</p> <p>ACTION Host annual opioid forums to educate about stigma, impact, signs/how to respond to OD, how to get involved).</p> <p>ACTION Educate youth in schools with evidence-based prevention program.</p> <p>ACTION Teach chronic disease and pain self-management classes.</p>	<p>INCREASE ACCESS TO HALOXONE</p> <p>OBJECTIVE By 2023, distribute 1,000 overdose prevention kits to individuals at risk or post-overdose and lay people.</p> <p>ACTION Host quarterly community overdose prevention trainings and distribute kits.</p> <p>ACTION Establish an EMS 'leave behind' overdose prevention kit program.</p> <p>ACTION Implement overdose prevention kit distribution programs in community organizations (i.e. LHD, LE, MCH, jails).</p> <p>ACTION Expand syringe exchange programs to serve all five counties.</p>
<p>REDUCE DIVERSION & FLOW</p> <p>OBJECTIVE By 2023, increase the percentage of prescription drugs collected at drop-off sites and events by 20%.</p> <p>ACTION Engage community organizations to host bi-annual drug take-back events.</p> <p>ACTION Promote drop-off locations through media, flyers and postcards.</p> <p>OBJECTIVE By 2023, distribute 300 medication lockboxes and 1,000 DisposeRx packets to community members.</p> <p>ACTION Allocate funding to purchase and distribute lockboxes and packets through community organizations.</p>	<p>EXPAND TREATMENT AND RECOVERY</p> <p>OBJECTIVE By 2023, increase linkages to SUD treatment and recovery services by 25%.</p> <p>ACTION Advertise SEPs and link participants to recovery and treatment resources.</p> <p>ACTION Explore options to provide transportation assistance to individuals seeking treatment/recovery services.</p> <p>ACTION Establish a pre-arrest diversion program (i.e. LEAD) and support post-arrest diversion program (i.e. D2RC).</p> <p>ACTION Connect justice-involved individuals to harm reduction, treatment and recovery (i.e. naloxone upon release, recovery group & overdose prevention course in jail).</p> <p>ACTION Develop post-overdose response team.</p>



\$382,652 over 4 years for court operations, full time court coordinator, peer support, transportation, weekly treatment meetings



\$370,145 over 3 years for medium and low risk offender treatment services, peer support, and transportation

Beaufort County	\$10,000
Martin County	\$10,000
Hyde County	\$5,000
Tyrrell County	\$500
Washington County	\$5,000
Martin County ABC Board	\$1,200
United Fund of Washington County	\$500
Pizza Inn Fundraiser (September 2019)	\$430



Family-Centered Justice



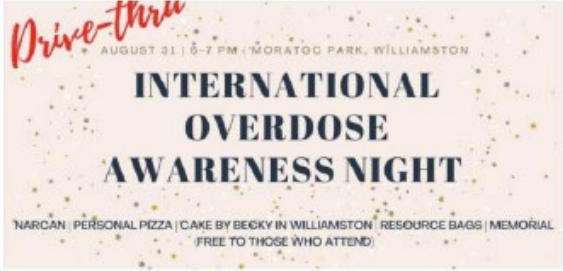
\$200,000 to MTW to address and screening processes and training for family separations due to substance abuse and to pave the way for a family centered recovery court



MTW District Health –
The HOPE Exchange
Opened August 2020
Start – Up funding from NC DHHS

2022 Stats:

- 190 registered participants
- 205 naloxone kits distributed
- 23 overdose reversals using naloxone reported
- Expanded to Washington and Tyrrell in spring 2023



 **Trillium**
HEALTH RESOURCES

 **Martin-Tyrrell-Washington**
DISTRICT HEALTH



PRESENTS

Substance Abuse Prevention Walk

VENDORS | SNACKS | DRINKS

THURSDAY OCTOBER 27TH, 2022
5:00 PM - 7:00 PM

WASHINGTON COUNTY
HEALTH DEPARTMENT TRACK
198 NC HIGHWAY 45 N, PLYMOUTH, NC 27962

FOR MORE INFORMATION PLEASE CONTACT:
MIRANDA KEEL AT (252) 793 - 1663
OR
YERLIN VILLEGAS AT (252) 793 - 1607



NATIONAL OVERDOSE AWARENESS DAY

join us

AUGUST 31, 2023

Moratoc Park | 5:30 pm
102 River Dr. Williamston, NC 27892

EVENT CANCELED

Medication Drop Box

Healing

Syringe Service Program Panel

Memorial Alter

Will be rescheduled for later this fall



NENCPPH

Northeastern North Carolina Partnership for Public Health



FIND A LOCATION FOR SUBSTANCE USE SERVICES

Select a County

or use **Advanced Search** and filter locations by the services provided, payment types, accreditation, population served and any restrictions.

SEARCH FOR SERVICES

THE FIRST STEP BEGINS HERE. FIND OUT HOW.

[LEARN MORE ABOUT NENC CONNECT](#)

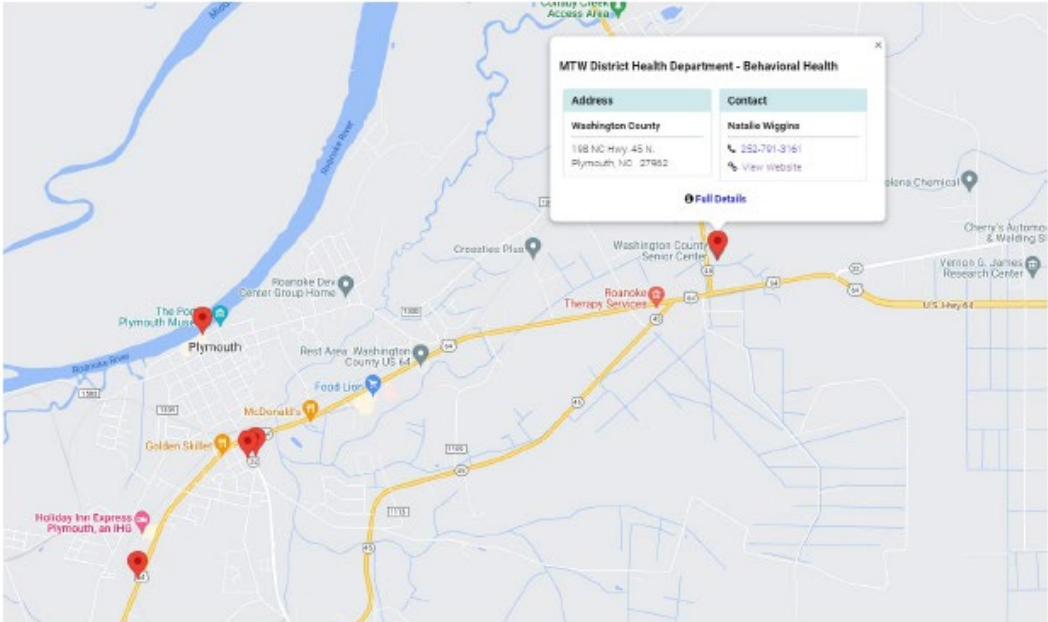
Scan or Call for Local Substance Use Help or Information

NENC CONNECT
Connecting People to Prevention, Treatment & Recovery Services

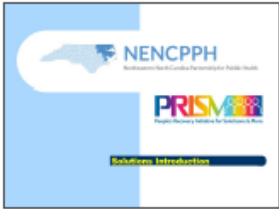
SCAN ME ↑

1-800-939-5911
Free, Confidential, 24/7

www.nencconnect.org



Regional Trainings @ MTW Health Department – Behavioral Health Conference Room



Nov. 2, 2022

NENC HARM REDUCTION TRAINING AND DIALOGUE
 Date: June 27th, 2023
 Time: 10:00a-1:00p
 Location: 19B NC Hwy 45 North, Plymouth, North Carolina

OBJECTIVES

- Gain knowledge of substance use and substance use disorders
- Better understand the foundations and principles of harm reduction
- Recognize and develop ways to provide harm reduction focused, person centered programs


AGENDA

- A brief look at the data
- What are drugs? A look at opioids and other drugs
- A look into the causes of SUD
- SUD Treatment
- The War on Drugs and Harm Reduction

Break

- Community Education and combatting stigma
- Other: OD prevention strategies (PORT, Justice Involved, Etc.)
- Support/Resources from the State or elsewhere
- NENC Connect - what is it? How share? (Julie)
- Questions/Dialogue

Tyler Yates, BSW, CAOC
 Tyler.Yates@dhhs.nc.gov
 Eastern Regional Opioid Prevention and Harm Reduction Coordinator





Harm Reduction Training and Dialogue – Part 2

Tyler Yates will return to Plymouth along with Ashley Wurth, NC Division of Public Health, to lead a second part Training and Dialogue around Harm Reduction (reference of Part 1 is not a prerequisite). Topics to include community education, combatting stigma, OD prevention strategies, use of fentanyl test strips, and Narcan administration.

August 25 9:30 am–12:30 pm
 MTW District Health Conference Room
 19B NC Hwy 45 N, Plymouth

RSVP to julie.yates@nc.gov
 (Please let me know if you will be coming in person. If you cannot come in person a Zoom link will be provided.)

Check State WFO Other


2 payments in 2022 totaling:

Martin: \$184,343

Tyrrell: \$32,804

Washington: \$59,186

Total Funds: \$276,333

You're invited!

MTW District Health is hosting community listening sessions to gather community feedback on ways to spend Opioid Settlement Funds. Please join us to learn more about the funds, the opioid epidemic, current programs, and plans for the future.

12:00pm - 2:00pm Lunch will be served

Locations:

Friday, August 12th Martin County Schools Innovation Campus 411 East Blvd Williamson, NC 27892	Wednesday, August 17th MTW Behavioral Health Conference Room 100 NC Hwy 45 N Plymouth, NC 27962	Monday, August 29th Tyrrell County Public Library 414 Main St. Colesville, NC 27926
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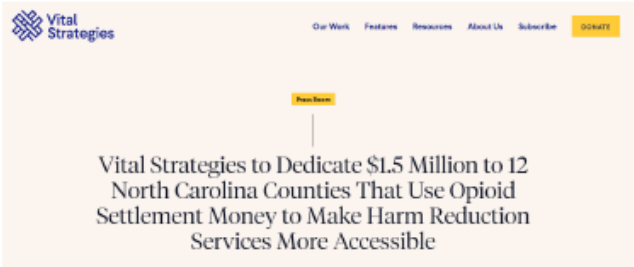
RSVP to Miranda Keel
 252-793-9993
 miranda.keel@mtwhdhi.org

Community Input:
 Mental health / psychiatric liaison located in the local hospital
 Expand mobile delivery for harm reduction / Narcan

Washington County Listening Session

Washington County Listening Session: 08.17.22

- Community attendees representing
 - o County Commissioner
 - o Trillium → (Main office located in Pitt County)
 - o Recovery Court → (primarily housed in Washington County)
 - o Substance abuse program representative (similar to hope exchange)
 - o EMS
- Miranda discussed settlement overview
- Yerlin gave overview of Hope Exchange
- Concerns
 - o Overdose data being underreported from Sheriff's office
 - o Access to Narcan/Narcan distribution
- Ideas
 - o Expansion of mobile delivery service (provided by Hope Exchange) into other counties
 - o Partnership with schools, churches and PTA meetings to provide education on opioids/substance misuse
 - o Developing a small brochure that can be utilized by EMS that explains what happened (during overdose) and the resources that are available → provided during emergency/overdose calls to the patient and/or their support (family, friends, etc.)
 - o Supporting opioid crisis work/efforts by hiring community health workers with opioid settlement funds
- Revisited Idea:
 - o Having a psychiatric liaison for Washington County emergency department as well (same structured idea as Martin County.)



- Cabarrus County & Cabarrus Health Alliance (\$70,000)
- Hoke County & Tia Hart Community Recovery (\$20,000)
- **Martin-Tyrell-Washington Health District & The Hope Exchange (\$70,000)**
- Mecklenburg County & Queen City Harm Reduction (\$70,000)
- Montgomery County & FirstHealth of the Carolinas (\$69,854)
- Rowan County & Rowan County Public Health Department (\$69,995)
- Stanly County & Uwharrie Harm Reduction (\$59,405)
- Watauga, Ashe, & Alleghany Counties & AppHealthCare (\$70,000)

Contribution Breakdown			
	2020 Census	% of District Population	Match Per County
Martin	22031	61%	\$ 42,508.61
Tyrrell	3245	9%	\$ 6,261.20
Washington	11003	30%	\$ 21,230.19
<i>Total</i>	36279	100%	\$ 70,000.00
Grant Award Match	\$ 70,000	per year	

	2022 Settlement	Match Per County	
Martin	\$ 184,343	\$ 42,508.61	\$ 21,254.31
Tyrrell	\$ 32,804	\$ 6,261.20	\$ 3,130.60
Washington	\$ 59,186	\$ 21,230.19	\$ 10,615.09

3 Year Summary				
	Martin	Tyrrell	Washington	Totals
2022 Settlement	\$ 184,343.00	\$ 32,804.00	\$ 59,186.00	\$ 276,333.00
2022 Match Per County	\$ 42,508.61	\$ 6,261.20	\$ 21,230.19	\$ 70,000.00
2022 Remaining	\$ 141,834.39	\$ 26,542.80	\$ 37,955.81	\$ 206,333.00
2023 Settlement	\$ 100,293.00	\$ 17,847.00	\$ 32,201.00	\$ 150,341.00
2023 Match Per County	\$ 42,508.61	\$ 6,261.20	\$ 21,230.19	\$ 70,000.00
2023 Remaining	\$ 57,784.39	\$ 11,585.80	\$ 10,970.81	\$ 80,341.00
2024 Settlement	\$ 120,963.00	\$ 21,525.00	\$ 38,837.00	\$ 181,325.00
2024 Match Per County	\$ 42,508.61	\$ 6,261.20	\$ 21,230.19	\$ 70,000.00
2024 Remaining	\$ 78,454.39	\$ 15,263.80	\$ 17,606.81	\$ 111,325.00

Resolution template provided by the NC Association of County Commissioners to fulfill the requirements of spending Opioid Settlement funds from the special revenue fund outlined in Section D of the MOA between the State of NC and Local Governments.

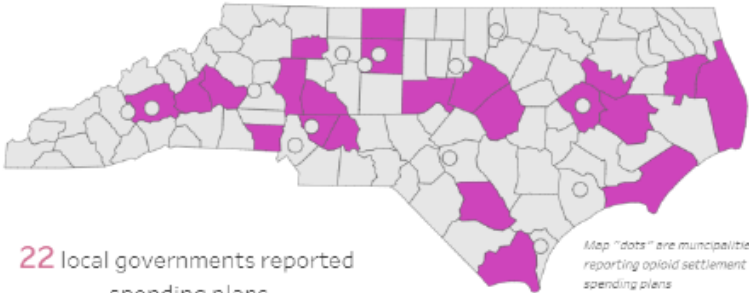
We are requesting a total of \$21,230.19 in settlement funds broken down evenly among these two allowable strategies to fulfill the requirements of the matching grant:

- \$10,615.10 for Exhibit A, Strategy 7 (Naloxone Distribution)
- \$10,615.09 for Exhibit A, Strategy 9 (Harm Reduction)

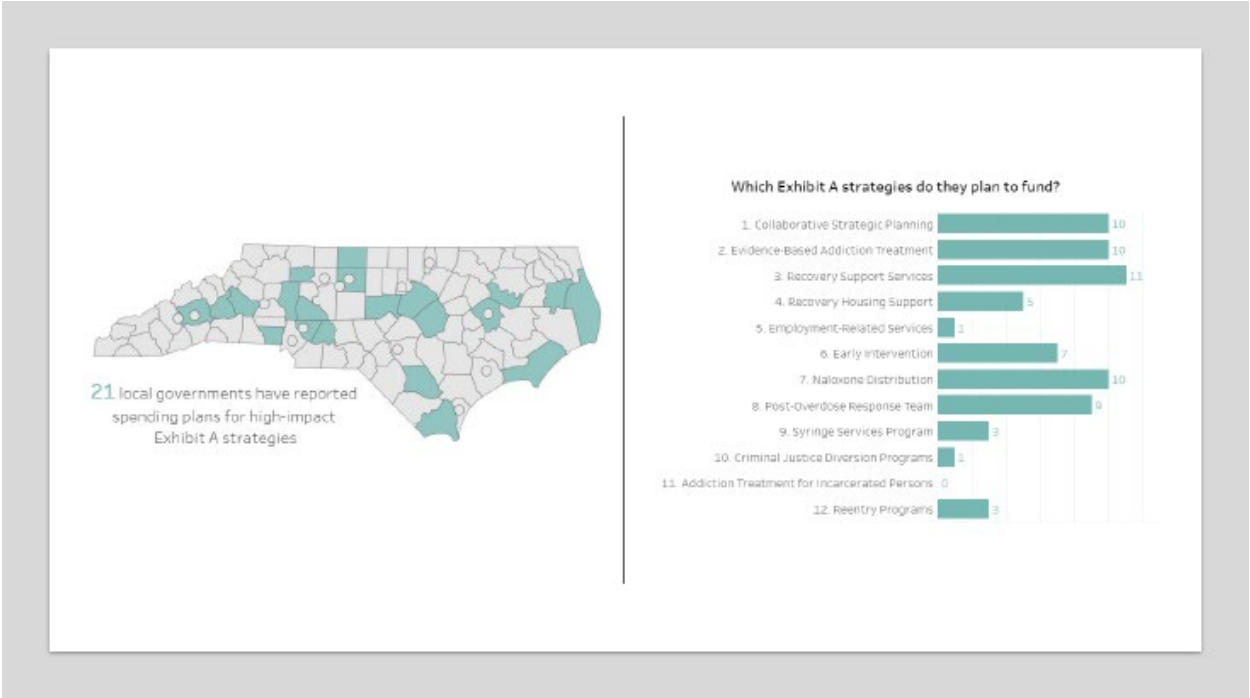
Funding will be used to support the salary of for a Health Educator II position (“Opioid Health Educator”) and our outreach projects

Local Spending Plans

Which local governments have reported plans to spend opioid settlement funds?



22 local governments reported spending plans



Which Exhibit A strategies do they plan to fund?

Strategy	Count
1. Collaborative Strategic Planning	10
2. Evidence-Based Addiction Treatment	10
3. Recovery Support Services	11
4. Recovery Housing Support	5
5. Employment-Related Services	1
6. Early Intervention	7
7. Naloxone Distribution	10
8. Post-Overdose Response Team	9
9. Syringe Services Program	3
10. Criminal Justice Diversion Programs	1
11. Addiction Treatment for Incarcerated Persons	0
12. Reentry Programs	3



2 local governments have reported spending plans for Exhibit B strategies

Which Exhibit B strategies do they plan to fund?

A. Treat Opioid Use Disorder (OUD)	0
B. Treatment & Recovery	0
C. Connections to Care	1
D. Support Criminal Justice-Involved Persons	0
E. Support Women, Families, & Babies	0
F. Appropriate Opioid Prescribing and Dispensing	0
G. Prevent Misuse of Opioids	2
H. Harm Reduction	0
I. First Responders	0
J. Leadership, Planning and Coordination	1
K. Training	0
L. Research	0

Example: Dare County

NOW, THEREFORE BE IT RESOLVED, in alignment with the NC MOA, Dare County authorizes the expenditure of opioid settlement funds as follows:

- First strategy authorized**
 - Name of strategy: Evidence-Based Addiction Treatment
 - Strategy is included in Exhibit A, (Exhibit A, Exhibit B)
 - Item letter and/or number in Exhibit A or Exhibit B to the MOA: #2
 - Amount authorized for this strategy: \$ 504,000
 - Period of time during which expenditures may take place: Start date Oct 1 2022, through End date June 30 2023
 - Description of the program, project, or activity: Tuition for treatment costs
 - Provider: Changing Tides Addiction Center
- Second strategy authorized**
 - Name of strategy: Evidence-Based Addiction Treatment
 - Strategy is included in Exhibit A, (Exhibit A, Exhibit B)
 - Item letter and/or number in Exhibit A or Exhibit B to the MOA: #2
 - Amount authorized for this strategy: \$ 525,000
 - Period of time during which expenditures may take place: Start date Oct 1 2022, through End date June 30 2023
 - Description of the program, project, or activity: Support Capacity for Implementation of Virtual MAT
 - Provider: Community Care Clinic of Dare
- Third authorized strategy**
 - Name of strategy: Recovery Support Services
 - Strategy is included in Exhibit A, (Exhibit A, Exhibit B)
 - Item letter and/or number in Exhibit A or Exhibit B to the MOA: #3
 - Amount authorized for this strategy: \$ 2,000
 - Period of time during which expenditures may take place: Start date Oct 1 2022 through End date June 30 2023
 - Description of the program, project, or activity: Implementation of Yoga recovery classes HRB
 - Provider: OBX Yoga

- Fourth authorized strategy**
 - Name of strategy: Recovery Support Services
 - Strategy is included in Exhibit A, (Exhibit A, Exhibit B)
 - Item letter and/or number in Exhibit A or Exhibit B to the MOA: #3
 - Amount authorized for this strategy: \$ 4,000
 - Period of time during which expenditures may take place: Start date Feb 1 2023, through End date June 30 2023
 - Description of the program, project, or activity: Peer Support Specialist to support recovery Court and recovery program in Dare county Jail
 - Provider: Amicia Lifshin
- Fifth authorized strategy**
 - Name of strategy: Recovery Support Services
 - Strategy is included in Exhibit A, (Exhibit A, Exhibit B)
 - Amount authorized for this strategy: \$11,500
 - Period of time during which expenditures may take place: Start date Oct 1 2022, through End date June 30 2023
 - Description of the program, project, or activity: Support Capacity for expenditure to provide OUD services to include Rehabilitation, transportation, support, shelter
 - Provider: OBX Crossroads
- Sixth authorized strategy**
 - Name of strategy: Recovery Support Services
 - Strategy is included in Exhibit A, (Exhibit A, Exhibit B)
 - Item letter and/or number in Exhibit A or Exhibit B to the MOA: #3
 - Amount authorized for this strategy: \$ 91,100
 - Period of time during which expenditures may take place: Start date Oct 1 2022, through End date June 30 2023
- Seventh authorized strategy**
 - Name of strategy: Recovery Housing Support
 - Strategy is included in Exhibit A, (Exhibit A, Exhibit B)
 - Item letter and/or number in Exhibit A or Exhibit B to the MOA: #4
 - Amount authorized for this strategy: \$ 2,000
 - Period of time during which expenditures may take place: Start date Oct 1 2022, through End date June 30 2023
 - Description of the program, project, or activity: To assist HUD negotiation with Rent, Depreciation, and cost of the Family's expenses
 - Provider: JeanBelle Community Outreach, Inc.
- Eighth authorized strategy**
 - Name of strategy: Employment Related Services
 - Strategy is included in Exhibit A, (Exhibit A, Exhibit B)
 - Item letter and/or number in Exhibit A or Exhibit B to the MOA: #5
 - Amount authorized for this strategy: \$ 15,000
 - Period of time during which expenditures may take place: Start date Oct 1 2022, through End date June 30 2023
 - Description of the program, project, or activity: To assist in supplies and costs in partnership with College of the Albemarle for those in recovery the skills to gain employment upon completion of the recovery program
 - Provider: Dare Challenge SUCC residential program
- Ninth authorized strategy**
 - Name of strategy: Early Intervention
 - Strategy is included in Exhibit A, (Exhibit A, Exhibit B)
 - Item letter and/or number in Exhibit A or Exhibit B to the MOA: #6
 - Amount authorized for this strategy: \$ 10,000
 - Period of time during which expenditures may take place: Start date Oct 1 2022, through End date June 30 2023
 - Description of the program, project, or activity: Send 3 people to LARSA Insurance training
 - Provider: OBX Rescue Is The best
- Tenth authorized strategy**
 - Name of strategy: Tobacco Distribution
 - Strategy is included in Exhibit A, (Exhibit A, Exhibit B)
 - Item letter and/or number in Exhibit A or Exhibit B to the MOA: #7
 - Amount authorized for this strategy: \$ 2,500
 - Period of time during which expenditures may take place: Start date Oct 1 2022, through End date June 30 2023
 - Description of the program, project, or activity: Purchase Native American Smoking Blotches for recovery
 - Provider: Just Ice Care

- Eleventh authorized strategy**
 - Name of strategy: Tobacco Distribution
 - Strategy is included in Exhibit A, (Exhibit A, Exhibit B)
 - Item letter and/or number in Exhibit A or Exhibit B to the MOA: #7
 - Amount authorized for this strategy: \$ 42,000
 - Period of time during which expenditures may take place: Start date Oct 1 2022, through End date June 30 2023
 - Description of the program, project, or activity: Item Distribution supplies-Natives and Tobacco strips
 - Provider: Dare city HRB
- Twelfth authorized strategy**
 - Name of strategy: Criminal Justice Diversion
 - Strategy is included in Exhibit A, (Exhibit A, Exhibit B)
 - Item letter and/or number in Exhibit A or Exhibit B to the MOA: #18
 - Amount authorized for this strategy: \$ 25,000
 - Period of time during which expenditures may take place: Start date Oct 1 2022 through End date June 30 2023
 - Description of the program, project, or activity: To provide counseling services, on pay, transportation to recovery program, probation monitoring to support recovery upon integration back into the community
 - Provider: Dare city Recovery Court program
- Thirteenth authorized strategy**
 - Name of strategy: Criminal Justice Diversion
 - Strategy is included in Exhibit A, (Exhibit A, Exhibit B)
 - Item letter and/or number in Exhibit A or Exhibit B to the MOA: #18
 - Amount authorized for this strategy: \$ 100,000
 - Period of time during which expenditures may take place: Start date Oct 1 2022, through End date June 30 2023
 - Description of the program, project, or activity: Total authorized Diversion Office for Recovery Court
 - Provider: Dare city
- Fourteenth authorized strategy**
 - Name of strategy: Criminal Justice Diversion
 - Strategy is included in Exhibit A, (Exhibit A, Exhibit B)
 - Item letter and/or number in Exhibit A or Exhibit B to the MOA: #18
 - Amount authorized for this strategy: \$ 25,000
 - Period of time during which expenditures may take place: Start date Oct 1 2022, through End date June 30 2023
 - Description of the program, project, or activity: LARSA legal representation tobacco, Rehab, Transportation, Housing, Medical services, food/housing, SORR
 - Provider: Dare county HRB and Red Cross Office
- Fifteenth authorized strategy**
 - Name of strategy: Prevent the misuse of Opioids
 - Item letter and/or number in Exhibit A or Exhibit B to the MOA: Item C
 - Amount authorized for this strategy: \$ 40,000
 - Period of time during which expenditures may take place: Start date Oct 1 2022, through End date June 30 2023
 - Description of the program, project, or activity: Education & Awareness in the community on the impact of Opioid
 - Provider: Dare county HRB

The total dollar amount of Opioid Settlement Funds appropriated across the above named and authorized strategies is \$911,100.

Adopted this 6th Day of March, 2023

[Signature]
Chairman
County Board of Commissioners

ATTEST:

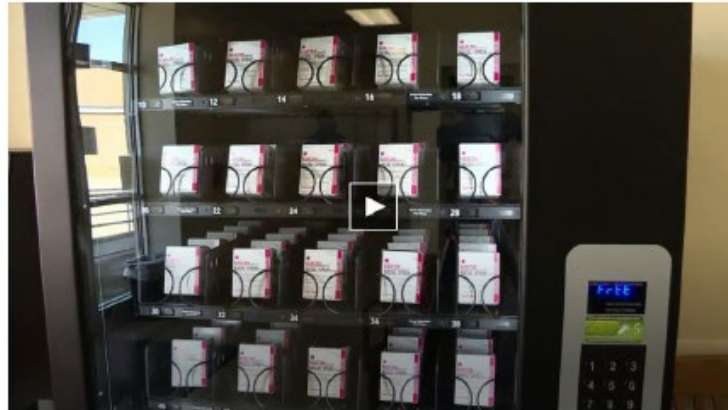
[Signature]
Clerk



Pitt County

Narcan vending machine in Pitt County

by Amanda Denlee, Christopher Fenton | Wed, October 19th 2022, 11:09 AM EDT



Other ideas: Post overdose response teams, naloxone kits supplies, outdoor and emergency boxes, etc....



Commissioner Spruill asked could the Narcan kits be made available to fire departments & educate them on the use of it and what to expect after they administer it to someone. Mr. Gray said they could. People need that as much or more than CPR.

Commissioner Keys said she appreciated all they do.

Mr. Lance Swindell, EM Coordinator, asked have they seen any uptick in cases. Mr. Gray said it all depends on what is reported.

Mr. Potter withdrew resolution in agenda package. He stated that there is new language has come out and the resolution will be re-done and brought back to Commissioners.

PUBLIC HEARING: RIVERLIGHT TRANSIT ADMIN GRANT APPLICATION:

Commissioner Johnson made a motion to open the Public Hearing. Commissioner Phelps seconded; motion passed unanimously.

Ms. Kim Blevins, DSS Riverlight Transit Supervisors told the Board that she was here to seek the Board's approval with submitting the Admin grant application for Riverlight Transit. A public hearing is required. The forms and the Admin Grant for FY25 were in their Agenda Package. *(The documents referenced herein will be attached and become a part of these minutes.)* DSS will not be doing the Capital Grant for FY25 as they have no other vehicles that have reached the threshold of 100,000 miles as of 06/30/2023.

Commissioner Johnson made a motion to close the Public Hearing. Commissioner Keyes seconded; motion passed unanimously.

Commissioner Keyes made a motion to approve the Admin Grant application and the Community Public Transportation Program resolution for FY25. Commissioner Phelps seconded; motion passed unanimously.

Afterwards, Chair Walker asked Ms. Blevins how many buses Riverlight Transit had. Ms. Blevins replied there was a total of eight (8) buses in the fleet.

QUASI-JUDICIAL HEARING: Mr. Pittman, Planning/Inspections Director spoke to the Commissioners about the Special Use Permit his office received. The Planning Board has reviewed it and held a public hearing on it. By statute, it has to come before the Board of Adjustment in a Public Hearing.

Commissioner Phelps made a motion to open the public hearing. Commissioner Keyes seconded; motion carried unanimously.

Mr. Potter, CM/CA went over instructions to Commissioners for this Quasi-Judicial Hearing.

Procedures for Quasi-Judicial Hearing for

Special Use Permit ("SUP"):

- I. MOTION to go into Public Hearing to hold a quasi-judicial hearing on the following case:

SPECIAL USE PERMIT APPLICATION filed by Jonathan L. Yates Attorney/Agent on behalf of TowerCom on 6/29/23 seeking a Special Use Permit pursuant to Article 3A, Subsection C(L) of the Washington County Zoning Ordinance to: build a proposed 280' guyed-style wireless communication tower on property located off NC Hwy 32S, Plymouth NC 27962 (PIN: 6762.00-86-2031 by TowerCom and Verizon Wireless.

- II. INSTRUCTION RE QUASI-JUDICIAL PROCEDURE (Attorney/Planning Director)

1. Special Use Permits are governed by NCGS 160D and Article 5 of the Washington County Zoning Ordinance. NCGS 160D-406 and 160D-705 require the use of quasi-judicial procedures during public hearings held to consider such matters.
2. Quasi-judicial proceedings are different than other public hearings in that not everyone has the right to present evidence before this Board and to become a party to this proceeding. A Quasi-judicial proceeding is much like a court proceeding where an individual's rights and interests are being decided under specific rules of procedure. Parties to this case have the right to present evidence and cross examine witnesses. The burden of proof in these cases typically lies with the Applicant. The extent to which the Rules of Evidence used in courts apply is up to the discretion of the Board.
3. Only those who can demonstrate that they will be affected by the outcome of the hearing may become parties. After a description of the person's interest in this case, the Board will determine whether they will be allowed to present evidence as a party. Please note, you do not have to be a party to testify if someone who is a party calls you as a witness. All parties and witnesses who intend to present evidence or testify before this Board must be sworn in.
4. As a quasi-judicial hearing, by law it must adhere to certain procedures, as there are legal standards that must be followed. To that end please consider the following:
 - A. The Board must base its decisions only on the evidence presented, including testimony given under oath or affirmation by any parties or witnesses called by a party.
 - B. Please limit testimony to facts relevant to the application and applicable legal standards for the Board's decision, what you know personally; no opinion testimony or hearsay.
 - C. Parties may cross-examine each testifying party or witness after their testimony if there are any questions. Cross-examination shall be limited to the matters testified about during the original testimony.

- D. If you want the Board to see written evidence such as reports and maps or exhibits, the witness who is familiar with the evidence should ask that it be introduced during or at the end of his/her testimony.
- E. In order for the testimony to be considered as evidence used in making the decision, it can only be given by persons in attendance at the meeting; otherwise, it is considered hearsay.

III. **INSTRUCTION RE SPECIFIC REVIEW STANDARDS:** (Attorney/Planning director)

Article 5 of the Washington County Zoning Ordinance is attached in its entirety for your reference, with certain excerpts of relevant portions pasted below for convenience:

1. Purpose and Intent: Special use permits add flexibility to the Zoning Ordinance by allowing uses which would otherwise be undesirable to be established in designated districts under conditions imposed by the Board of Commissioners. Such permits are authorized under the terms of this article to provide for certain uses which cannot be well adjusted to their environment in particular locations in Washington County with full protection offered to surrounding properties by only the application of the underlying zoning district regulations. Further, special permit uses are those uses which, if not specially regulated, can have an undue impact on or be incompatible with other uses of land within or adjacent to a given zoning district. Based on the recommendation of the Planning Board, and upon the granting of a special use permit by the Board of Commissioners, these uses may be allowed to be located or expanded within given designated zoning districts under the standards, controls, limitations, performance criteria, restrictions and other regulations of this article.
2. General Standards and Criteria for Special Use Permit Review: **All applications for special use permit shall be reviewed using the following criteria:**
 1. The proposed use shall be:
 - a. In harmony with the adopted Land Use Plan and the Growth Opportunities Plan;
 - b. In harmony with the intent and purpose of the zoning district in which the use is proposed to be located and
 - c. In harmony with the character of adjacent properties and the surrounding neighborhoods and also with existing and proposed development.
 2. The proposed use shall be adequately served by essential public services such as streets, drainage facilities, fire protection and public water, and sewer facilities, where applicable.
 3. The proposed use shall not result in the destruction, loss or damage of any feature determined to be of significant ecological, scenic or historic importance.
 4. The proposed use shall be designed, sited and landscaped so that the use will not hinder or discourage the appropriate development or use of adjacent properties and surrounding neighborhoods.

5. The proposed use does not affect adversely the general plans for the physical development of the County as embodied in these regulations and in any plan or portion thereof adopted by the Planning Board.
 6. The proposed use will not affect adversely the health and safety of residents and workers in the County
 7. The proposed use will not be adversely affected by the existing uses.
 8. The proposed use will be placed on a lot of sufficient size to satisfy the space requirements of said use.
 9. The proposed use will not constitute a nuisance or hazard because of the number of persons who will attend or use said facility, vehicular movement, noise or fume generation or any type of physical activity.
 10. The standards set forth for each particular use for which a permit may be granted have been met.
 11. The Planning Board or Board of Commissioners may impose or require such additional restrictions and conditions as may be necessary to protect the health and safety of workers and residents in the community and to protect the value and use of property in the general neighborhood.
 12. The proposed use will not be contrary to the purposes stated for these regulations.
 13. Whenever the Board of Commissioners shall find in the case of any permit granted pursuant to the provisions of the regulations that any of the terms, conditions or restrictions upon which such permit was granted are not being complied with, said Board shall rescind and revoke such permit after giving due notice to all parties concerned and granting full opportunity for a public hearing.
3. Special Conditions: In granting any special use permit, the Board of Commissioners may impose any conditions necessary to assure that the proposed use will conform with the requirements of this section and will continue to do so. The Board of Commissioners may take all necessary actions to ensure compliance with the conditions imposed.
- Certain specific examples are listed in Article 5(c)(2):
4. Action by Planning Board: No special use permit shall be approved unless the proposal has been reviewed by the Planning Board. The Planning Board shall conduct at least one (1) public hearing in accordance with this Ordinance. Following the public hearing, the Planning Board shall prepare and by motion adopt its recommendations, which may include changes in the applicant's original proposal resulting from the hearing, and shall report such recommendations, together with any explanatory material, to the County Commissioners.
5. Action by Board of Commissioners: Before approving a special use permit, the Board of Commissioners shall hold at least one (1) public hearing in accordance with this Ordinance after which the Board of Commissioners may make appropriate changes to or impose appropriate conditions upon the proposed special use. Nothing herein shall preclude the Board of Commissioners from holding a joint public hearing with the Planning Board.
- A concurring vote of a majority of the members of Board of Commissioners shall be required to approve a special use permit.

IV. **BOARD CONFLICTS OF INTEREST:** (Board Chair or designated Speaker)

It is also important that the members of the Board of Adjustment consider and make sure that they do not have any conflicts of interest with serving as a member of the decision-making body for purposes of hearing and ruling on this particular case. Therefore, the following questions should be considered by each member and any potential conflicts should be voiced, discussed, and resolved if possible or otherwise result in recusal of any member with such a conflict by the other members of the Board.

1. *does any member of this body have any interest in the property or the application, or do they own property in close proximity to the subject property;*
2. *does any member of this body stand to gain or lose any financial benefit as a result of the outcome of this hearing;*
3. *does any member of this body feel they cannot hear and consider the application in a fair and objective manner;*
4. *has any member of this body engaged in any ex parte communications with either proponents or opponents of the application, and, if so, I ask you to place on the record the substance of any such communications so that interested parties have the opportunity at this hearing to rebut the communications.*
5. *Are there any members of the audience who wish to challenge on appearance of fairness grounds participation in the matter by any member of Council, including the reasons for the request?*

V. **PARTY IDENTIFICATION/WITNESSES/OATH:** (Board Clerk)

At this time we will identify and swear in or affirm all of the parties and witnesses.

- A. Call for and ID Parties- name, address, for/against applicant
- B. Call for and ID Witnesses- name, address, for/against applicant
- C. All parties and witnesses should now stand and/or come forward to be sworn in or to affirm the truth of their testimony *[Administer the oath to all those who may testify, as a group] If anyone refuses to be sworn (or affirm), then inform them their statements must not be treated as evidence on which to base a decision, but merely as arguments]*

VI. **PRESENTATION OF CASE/EVIDENCE:**

- A. County Staff Presentation of Case: *County Planning Department staff please come forward and describe the application being considered; and share the facts gathered and recommendation provided by staff and/or the Planning Board re the application.*

- | |
|---|
| <ul style="list-style-type: none">- Planning Department Staff Application Timeline/Summary Info- 6/29/23 Cover Letter and Application from Hellman Yates, PA- Attached: Land Use Plan Compatibility Statement; Overall Parcel Plan (Survey) by David Franklin dated 6/22/23; Property Photographs & Aerial GIS Photo- Planning Board Quasi-Judicial Hearing Instructions & Decision Form 8/17/23- Planning Board Public Hearing Notice & Supporting Materials/Records |
|---|

- *[Commissioners should ask questions at this time]*
 - [Cross Examination if applicable]
- B. Applicant: *The applicant may come forward at this time and present their testimony and evidence to support the application if so desired. Any specific written documents, surveys, pictures, or other evidence, and/or any expert witness testimony you would like to have considered should also be clearly identified and presented at this time.*
- *[Commissioners should ask questions at this time]*
 - [Cross Examination if applicable]
- C. Other Legitimate Parties with Material Interest in the Case: (if applicable) *may come forward at this time and present their testimony and evidence to support or oppose the application if so desired at this time. Any specific written documents, surveys, pictures, or other evidence, and/or any expert witness testimony you would like to have considered should also be clearly identified and presented at this time.*
- *[Commissioners should ask questions at this time]*
 - [Cross Examination if applicable]
- D. Closing Statements and/or Rebuttals: Are there any closing statements or any last rebuttal comments from:
1. Staff
 2. Applicant
 3. Other Legitimate Parties
- E. Board Q&A: Are there any final questions from the Board for any of the parties before beginning deliberations on a decision?

VII. DELIBERATION & DECISION:

FIRST	Review the applicable specific legal standard(s) again in Article 5(B)	
SECOND	Collectively identify which facts or specific items of evidence (including testimony) were most important to determining whether the proposed special use of property met the applicable legal standard(s). [Specific facts/evidence which impacted your decision should be itemized and described briefly below] - - - - - -	
THIRD	Collectively discuss whether any special conditions upon the proposed use of the property should be required in order for the applicant’s proposed special use to meet or better satisfy the applicable legal standard(s). [Specific conditions, if any, should be itemized and described briefly below] - - -	
FOURTH	VOTE: After careful and deliberate consideration of all the relevant facts and evidence presented in this matter, if you believe that the applicant:	
	APPROVE or	Generally met the applicable legal standards (or would meet them under certain conditions)
	DENY	Generally does NOT meet the applicable legal standards (or would not meet them even under certain conditions)
		MOVE TO APPROVE THE PERMIT* *(if applicable, describe any conditions in the motion) or
		MOVE TO DENY THE PERMIT

Unless otherwise directed, staff will prepare a written order within five (5) business days reflecting the relevant findings of fact, conclusions of law, and final decision of the Board in this hearing. The Clerk shall circulate a draft for signature approval by a majority of the Board members voting in this matter to grant or deny the permit. After receiving enough signatures, the Order shall be certified and entered in the Board’s records as its “Final Order” in this matter. The Clerk shall provide notices thereof as required by applicable law.

VIII. MOTION TO ADJOURN THE PUBLIC HEARING

Special Use Permit Application

-1-

Hellman & Yates/Verizon/TowerCom
TMS # 6762.00-86-2031
10180 NC Highway 32 S Plymouth NC

#12318/070323-01

July 3, 2023 Received Special Use Permit Application, supporting documents, and check for application fee of \$150.00 from Hellman & Yates, PA, on behalf of TowerCom and Verizon Wireless. The proposal is a 280-foot guyed-style wireless communication facility to be located at 10180 NC Highway 32 S in Plymouth. The zoning reference for the application is Article 5, Special Use Permit, based on Article 3A: R-A Rural Area Single Family Detached Residential District; Section C.L., Communication towers or antennae are allowed by Special Use Permit. The property is owned by Jesse and Jackie Respass

July 10, 2023 Planning Director Allen Pittman reviewed the packet of information, and determined it to be complete for presentation to the Washington County Planning Board on July 20, 2023, the next scheduled meeting. He discussed application with Julie Bennett, Clerk to the Commissioners, and with Curtis Potter, County Manager/Attorney. They determined if the Planning Board recommends the application for a Public Hearing at the August 17 meeting, The Commissioners can hear it at their September 3 meeting, if both hearings are advertised together. Application was added to the agenda for the July 20 Planning Board meeting for review.

July 20, 2023 The application packet was reviewed by the Washington County Planning Board at their regularly scheduled meeting on July 20, 2023, based on the Washington County Zoning Ordinance Article 5, Special Use Permits, Sections D and E. The applicable fee was received along with the application. The members reviewed the checklist, Special Use Permit Review Requirements. All items were found to the Board's satisfaction. Based on a motion by Marty Swett; seconded by Charles Weathersbee, and approved by a unanimous vote of a quorum of members; the application will be held open to a public hearing and recommendation to the County Commissioners. Staff is charged with advertising the hearing for August 17, 2023 at 1:00pm along with the regularly scheduled meeting of the Planning Board, in Roper at the Beaufort County Community College Washington County annex. Adjacent landowners should be notified of hearing by first class mailing of notice. Staff will refer to Zoning Ordinance Article 5, Special Use Permits, and Article II, Section W.a. Public Hearings. It was noted that the 35th day deadline for responding to the request is August 24, 2023.

July 24, 2023 E-mail notice to Mary Wayt, Roanoke Beacon, to advertise the Public Hearing required for a special use permit – Ad references both the Planning Board (August 17, 2023) and the Commissioners hearing (Tuesday September 5, 2023). Notice will run in the August 2 and again in the August 9 edition of the Roanoke Beacon. E-mail notice to Jonathan Yates, Esquire

TMS # 6762.00-86-2031
10180 NC Highway 32 S Plymouth NC

#12318/070323-01

of Hellman & Yates with hearing information. (Washington County Zoning Ordinance Article II, Section W.2.a.)

July 27, 2023 Adjoining landowners notified of public hearing schedules via first class mail to addresses noted on tax records for Washington County. List was provided by applicant, located in the Overall Aerial Plan Sheet C0 and C1.
(Washington County Zoning Ordinance Article II, Section W.2.b (1)).

July 27, 2023 Mr. Yates called for verify location, date, and time for both hearings.

August 2, 2023 Verified Ad in Roanoke Beacon

August 9, 2023 Verified Ad in Roanoke Beacon

August 14, 2023 Posted notice of hearing on the front door of BCCC Washington County/Roper Annex, and on the door of the Washington County Planning Office

August 17, 2023 Public Hearing conducted as advertised in the Roanoke Beacon. Mr. Jonathan Yates of Hellman & Yates, Robin Clement of TowerCom, applicants, and Mr. and Mrs. Respass, landowners, were present for the hearing. A proper quorum of members of the Planning Board were present (sign in sheet attached). No other speakers were present with comments or evidence to share. Vice-Chair, Mary Barnes presided over the quasi-judicial hearing procedure in accordance with applicable standards of law. After hearing evidence presented by Mr. Yates, and a review of showing competent, relevant, and substantial evidence from the application package presented by Mr. Allen Pittman, Planning Director, the Chair called for a motion. Based on a motion by Thomas Patrick, seconded by Charles Weathersbee, the Planning Board approved with no conditions to recommend to the Board of Commissioners that the Special Use Permit to construct a wireless communication facility located on property at 10180 NC Hwy 32 S. in Plymouth be heard and considered for their approval at their September 5, 2023 meeting to be held at the Washington County Commissioner's room at 116 Adams Street at 6:00pm. Staff will forward information to the Clerk of the Washington County Commissioners to include in the Board packet for consideration. The hearing date, place and time were advertised along with the Planning Board hearing on August 2 and August 9.

HELLMAN YATES

ATTORNEYS AND COUNSELORS AT LAW

JONATHAN L. YATES
DIRECT VOICE 843 414-9754
JLY@HELLMANYATES.COM

HELLMAN YATES, PA
105 BROAD STREET, THIRD FLOOR
CHARLESTON, SOUTH CAROLINA 29401
V 843 266-9099
F 843 266-9188

June 29, 23

VIA FEDERAL EXPRESS

Allen Pittman
Planning & Inspections Director
Washington County Planning & Inspections
116 Adams Street,
Plymouth, NC 27962
(252)793-4114

Re: Proposed 280-foot guyed-style wireless communication facility to be located off of NC Highway 32S, Plymouth, NC 27962 (TMS # 6762.00-86-2031) by TowerCom and Verizon Wireless

Dear Mr. Pittman,

We are pleased to present this application for a 280-foot guyed-style wireless communication facility to be located off of NC Highway 32S, Plymouth, NC 27962 by Verizon Wireless and TowerCom. The underlying property is owned by Jessie and Jackie Repass and is designated by Washington County Tax Map # 6762.00-86-2031. The property is located in the RA zoning district.

The proposed facility will provide the platform for Verizon Wireless and at least two additional broadband carriers to provide effective coverage and capacity for both wireless voice and broadband to the surrounding area. The 44 acre property of Jesse and Jackie Repass provides the perfect location for this facility to meet Verizon's network coverage objectives and allow for incredible setbacks to neighboring properties. After 45-60 day construction period, Verizon will only visit the proposed facility approximately 8-10 times per year. The proposed facility does not require any public facilities except for fire and police protection. The proposed facility will not produce any noise, odor, vibration, fumes, or glare. The proposed facility will simply provide the residents, travelers, and visitors to this area with essential and effective wireless infrastructure. The proposed facility will be developed in compliance with and will meet all Washington County Plans and Ordinances.

Enclosed with this letter, we have also included the following items:

- 1.) Site Plans and Drawings by North Carolina Engineer David Franklin;
- 2.) Design Drawings by North Carolina Engineer Kirk Hall;
- 3.) Site Photos;
- 4.) Photo Simulations by Gould Digital Imaging;
- 5.) Notice of Proposed Construction of Alteration- off Airport and ASAC Site Specific Evaluation;
- 6.) State Historic Preservation Approval

June 29, 23
Page 2

- 7.) Letter of Authorization by Jessie and Jackie Repass;
- 8.) Recorded Deed;
- 9.) Recorded Plat; and
- 10.) RF Emissions Compliance Report.

On behalf of TowerCom and Verizon Wireless, we thank you very much for your time and consideration in the review of this application. If you have any questions or if we can provide any additional information, please call me at my direct line of (843) 414-9754 or (843) 812-0103. We look forward to working with you and your staff on this important project for TowerCom and Verizon Wireless.

Thank you so much for taking a look and for all your help with this.

With warmest regards, I am

Yours very truly,

Jonathan L. Yates

cc: Connie Barnes
Code Enforcement Officer
(252) 793-4114
cbarnes@washconc.org

Washington County Planning and Safety
Application for Variance/Special Use Permit

Date 06/29/23

Applicant Information

Owner Information

Name: Jonathan L. Yates for tower.com
Address: 105 Broad Street, third floor
Charleston, SC 29401
Telephone: (843) 414-9754

Name: Jesse & Jackie Respass
Address: 10180 NC Highway 325
Plymouth, NC 27962
Telephone: (252) 927-2282

1. The building, or land is located at:
Street Address: NC Hwy 325 Town: Plymouth
Zoning District: R. A. Parcel ID: 6762.00-86-2031

2. Application is submitted for a variance/special use permit from Article 5^{SP} Section C.1 of the Zoning Ordinance. 3a

3. The Board is required to read three conclusions before it may issue a variance/special use permit, noted in A, B, and C, below. In the spaces below each conclusion, indicates the Evidence that is shown and the Arguments that are made to convince the Board that it can properly reach these three required conclusions.

A. There are practical difficulties or unnecessary hardships in the way of carrying out the strict letter of the ordinance.

a. What evidence is presented to indicate that you can secure no reasonable return or use the property if the ordinance is not complied with. (Rendering the property less valuable is not sufficient).

Non Applicable. This is a special use application.

b. What evidence is presented to indicate that the hardship results from unique circumstances to the land. (Personal or family hardships are irrelevant.) A variance/special use permit runs with the land.

Non Applicable. This is a special use application

c. What evidence is presented to indicate that the hardship is not a result of your own actions.

non: Applicable. This is a special use application

B. The variance/special use permit is in harmony with the general purpose and intent of the Ordinance and preserves its spirit.

Washington County Planning and Safety
Application for Variance/Special Use Permit

a. What evidence is presented to indicate that the variance/special use requested is the least variation from the ordinance that will allow the reasonable use of property and which will not substantially detract from the character of the neighborhood.

Non applicable. This is a special use application.

C. The granting of the variance/special use permit secures the public and welfare and does substantial justice.

a. What evidence is presented to indicate that if the variance/special use permit is denied the benefit to the public will not substantially outweigh the harm suffered by you.

Non applicable. This is a special use application.

D. I certify that I, the applicant, have the consent of the owner and act in his behalf in applying for this variance/special use permit. I agree that this variance is granted, is authorized on the presentation made herein and may be revoked in the event of any breached of representation or conditions which may be attached. It is further understood that if said variance/special use permit is not exercised within twelve (12) months from the date of approval, it shall become invalid.

Applicant: [Signature] Date: 6.29.23

Fee Paid \$ 150 rec'd 9476 ck 7-3-23 cab Letters to Landowners adjoining 7-27-23

Date Public Hearing Scheduled: Aug 17, 2023 Time: 1:00 pm

Date Public Hearing Advertised: Aug 2, 2023 Aug 9, 2023 ^{verified} Roanoke Beacon

VARIANCE/SPECIAL USE PERMIT

Approved

Denied

Reason:

Approved with the following conditions:

Chairperson: _____

Date: _____

COMPATIBILITY WITH THE WASHINGTON COUNTY LAND USE PLAN


The overall purpose of the LAND USE PLAN is to encourage the development of a safe, healthy, and economically sound living environment for the citizens of Washington County. The wireless communication facility proposed on the property of Jess and Jackie Respass on Highway 32 meets all of these purposes. The proposed facility has been designed for Verizon Wireless, and potentially three additional broadband carriers, to provide adequate and effective wireless voice and broadband to this part of the county. The proposed facility promotes public safety and health by providing effective access to all first responders: fire; police; and EMS. On average nationwide, over 80% of all 911 calls are placed from a wireless device. By being able to provide help where is needed in an expeditious manner, wireless services have proven themselves to be most beneficial to residents and travelers in the areas served by wireless carries.

Wireless infrastructure is now considered by many to be the fourth utility. It is essential for the economic viability of an area. During the recent pandemic, many people were trying to work from home and educate their children from home. This was easy for those with effective wireless infrastructure, but not as easy for those in areas that lacked effective wireless infrastructure. The proposed facility will support the agricultural and forestry uses in the area and would be essential for the future development of any large lot, single family, detached residents in the district.

The citizens of Washington County deserve the same wireless capabilities that other citizens in counties across the state of North Carolina presently enjoy.

WASHINGTON COUNTY
BUILDING PERMIT PAYMENT

DATE	July 3, 2023	
PERMIT NUMBER	12318	07/03/23-01
PERMIT ISSUED TO:	Hellman & Yates PA	
FOR:		
NAME		
ADDRESS	105 Broad St, Third Floor	
ADDRESS	Charleston, SC 29401	
BUILDING:	Elect ___ Plumb ___ Mech ___ Constr ___ Other ___	
INSPECTION		
REINSPECTION		

HELLMAN & YATES, PA OPERATING ACCOUNT 105 BROAD STREET, THIRD FLOOR CHARLESTON, SC 29401		Pinnacle 87-863/640	9476 06/29/2023
PAY TO THE ORDER OF	The Washington County Inspection		\$ **150.00
One hundred fifty and 00/100*****			DOLLARS
The Washington County Inspection		VOID AFTER 180 DAYS	
MEMO	Fee -- 06536		AUTHORIZED SIGNATURE

⑈00009476⑈ ⑆064008637⑆ ⑆1133002061⑈

TOTAL FEES		\$ 150.00
ISSUED BY:	Connie Barnes	

Jonathan Yates for
TowerCom - Hwy 325.
Plymouth NC

Special Use Permit Review Requirements

The application packet shall include all of the following information:

- a. A preliminary site plan in accordance with the Site Plan Regulations outlined in the Washington County Zoning Ordinance, Article 10 *Notebook C1-1*
- b. A description of the proposed use and, where applicable, the hours of operation and the proposed number of employees/patrons *letter of intent*
- c. A written statement of proposed project compatibility with the following:
 - 1- The Land Use Plan *p93 - Letter of intent*
 - 2- The Growth Opportunities Plan
 - 3- The applicable zoning district *R-A -*
 - 4- The surrounding properties *OVERALL AERIAL PLAN C-Q and C.1*
 - 5- Current and future neighborhood conditions - *Rural-agriculture*
 - 6- Pedestrian and vehicular traffic patterns, on-site and off-site *Letter of intent*
 - 7- Adequate public facilities *NONE NEEDED - UN-MANNED C8.2*
- d. Payment of application fee *Rec'd \$150.00 With application 7/3/23*

When requested by the Planning Coordinator, the Planning Board, or the Board of Commissioners, the following information shall be provided by the applicant:

- a. The architectural elevations and floor plans of proposed building(s) *Tab 1 of book with Application is plan*
- b. Traffic impact analysis *NO TRAFFIC*
- c. Fiscal impact analysis *NO IMPACT*
- d. Parking and site circulation analysis *NONE REQUIRED*
- e. Photographs of property and surrounding area *Tab 3 in book*
- f. Environmental impact statement *Tab 10 and C-8*

Action by Planning Board

- 1. No special use permit shall be approved unless the proposal has been reviewed by the Planning Board. The Planning Board shall conduct at least one (1) public hearing in accordance with this Ordinance. Following the public hearing, the Planning Board shall prepare, and by motion, adopt its recommendations, which may include changes in the applicant's original proposal resulting from the hearing, and shall report such recommendations, together with any explanatory material, to the County Commissioners. (who render the decision) *8-17-23 1:00*
- 2. Failure of the Planning Board to report within thirty-five (35) days after the first meeting of the Planning Board after the proposal has been referred to the Planning Board shall be deemed approval, unless the proposed special use permit application has been withdrawn by the applicant prior to the expiration of such time period or the time period has been extended by mutual agreement by the County and the applicant. *8-24-23*

- 1st review by Planning Board is 7/20/23
- Recommended + set public hearing for 8-17-23 1:00 *Bccc Roper*
- Discussed with C. Potter - advertised in Beacon, to include Commissioners hearing, on Aug 2 and on Aug 9
- Letters (copy of ad) to all adjoining landowners. used GIS and 7-27-23 C-Q; C-1 of plan book to identify

To: Allen Pittman
Planning and Inspection Director
Washington County Planning & Inspection
205 E. Main Street,
Plymouth, NC 27962

From: Jessie & Jackie Repass
10180 NC Highway 32 S
Plymouth, NC 27962

Re: Letter of Authorization

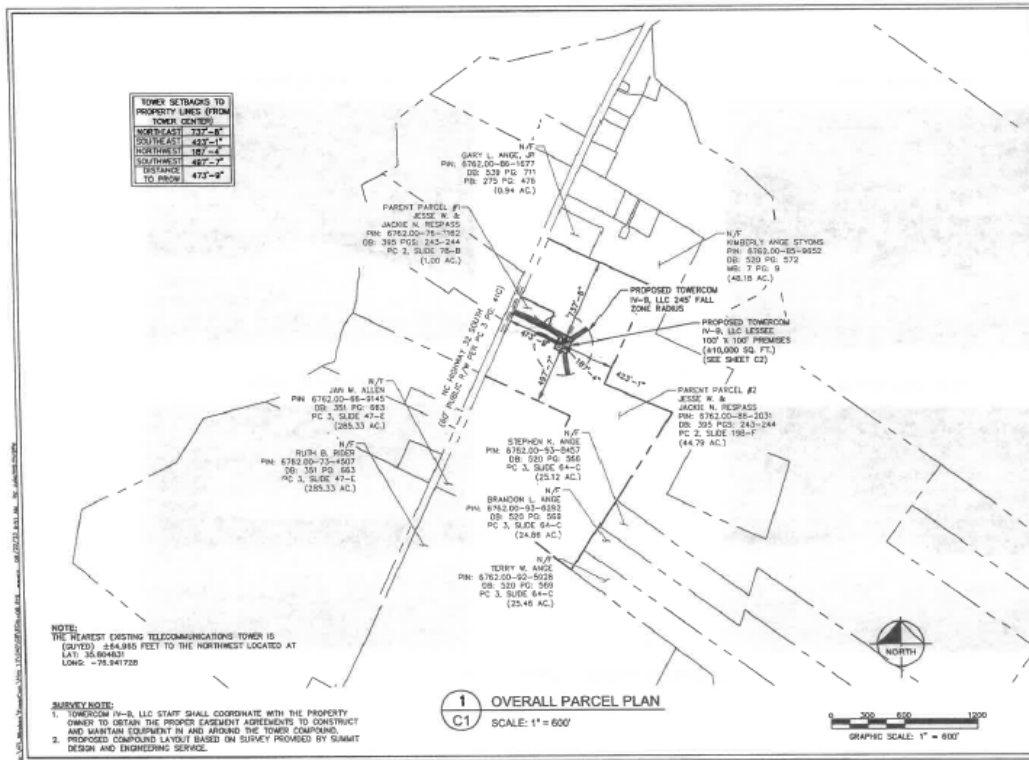
Dear Mr. Pittman,

We, Jesse Repass and Jackie Repass, as owners, hereby give George Davis of TowerCom and his attorney, Jonathan Yates, authorization to apply and sign for all Zoning & Building Permits for Washington County parcel number 6762.00.86-2031 in respect to their proposed communications facility located off of Highway 32 S in Plymouth, NC 27962.

Sincerely,

DocuSigned by:
BY: Jackie Repass
18D57C1FB23314A97812689BF858638EB
Date: 6/22/2023

DocuSigned by:
BY: Jesse Repass
18D57C1FB23314A97812689BF858638EB
Date: 6/23/2023



TOWERCOM

PROJECT INFORMATION:
SITE NAME: INVY 32
SITE NO.: 714180
PROJECT #: 1878960
10 HUNNY 325
BYDOWLE, MS 37802
WASHINGTON COUNTY

PLANS PREPARED BY:
Kimley-Horn
6700 JAMES EARL RAY BLVD, SUITE 600
MEMPHIS, TN 38118
PHONE: 771-255-6588
FAX: 771-255-6589
WWW.KIMLEY-HORN.COM

NO.	DATE	ISSUED FOR
1	08/22/23	CONSTRUCTION DMF
2	09/11/23	CONSTRUCTION DMF

SEAL
042023
VID FRANKLIN
REGISTERED PROFESSIONAL ENGINEER
No. 41,174

DATE PROJECT NUMBER: 07/7703
DRAWN BY: JWD
CHECKED BY: DMF

SHEET TITLE:
OVERALL PARCEL PLAN

SHEET NUMBER:
C1

Washington County, NC



6/6/2023, 2:59:49 PM
Parcels washington_nc_anno100
washington_nc_anno200 anno
Centerlines washington_nc_anno400

1:9,028
0 0.05 0.1 0.2 mi
0 0.1 0.2 0.4 km
Esri Community Maps Contributors, State of North Carolina DOT, © OpenStreetMap contributors, Microsoft, Esri, HERE, Garmin, Swire, GeoTechnology, Inc., METI/NASA, USGS, EPA, NPS, US Census Bureau, USDA

Esri Community Maps Contributors, State of North Carolina DOT, © OpenStreetMap contributors, Microsoft, Esri, HERE, Garmin, Swire, GeoTechnology, Inc., METI/NASA, USGS, EPA, NPS, US Census Bureau, USDA

Hwy 32 - Candidate A - Respass Farm RLNB - SCIP



5. Egress



6. Ingress



7. Telco at the road



8. Road frontage to the south



9. Road frontage to the north

Date: August 17, 2023

Quasi-Judicial Hearing:

CHAIR READS: We now open the evidentiary hearing for ---Jonathan L. Yates for Verizon Wireless and Tower.com—for a 280 foot guyed-style wireless communication facility -, at property located at or near 10180 NC Highway 32 South in Plymouth NC___. The decision of this Board will determine whether there is sufficient evidence to present the case to the Board of Commissioners to decide on the approval of the Special Use Permit.

Today's decision will be made by a simple majority vote of the Planning Board.

This hearing is a quasi-judicial evidentiary hearing. That means it is like a court hearing. State law sets specific procedures and rules concerning how this board must make its decision. These rules are different from other types of land use decisions like rezoning cases.

The board's discretion is limited. The board must base its decision upon competent, relevant, and substantial evidence in the record. A quasi-judicial decision is not a popularity contest. It is a decision constrained by the standards in the Washington County Zoning Ordinance and based on the facts presented. If you will be speaking as a witness, please focus on the facts and standards, not personal preference or opinion.

Participation is limited. This meeting is open to the public. Everyone is welcome to watch. Parties with standing have the right to participate fully. Parties may present evidence, call witnesses, and make legal arguments. Parties are limited to the applicant, the local government, and individuals who can show they will suffer special damages. Other individuals may serve as witnesses when called by the board. General witness testimony is limited to facts, not opinions. For certain topics. This board needs to hear opinion testimony from expert witnesses. These topics include projections about impacts on property values and projections about impacts of increased traffic. Individuals providing expert opinion must be qualified as experts and provide factual evidence upon which they base their expert opinion.

DISCLOSURE:

CHAIR READS:

The parties to this case have rights for any ex-parte communication to be disclosed. Ex parte communication is any communication about the case outside of the hearing. That may include site visits as well as conversations with parties, staff, or the general public.

**Does any board member have any site visits to disclose? (pause for response)

NONE

** Does any board member have any conversations or other communications to disclose? (pause for response) IF NONE, Continue to "Staff Presentation" portion of text

NONE

ONLY IF THERE ARE DISCLOSURES FROM THE BOARD:

Based on the disclosures we've heard from the board concerning partiality and ex parte communications, does any member of the board or any party to this matter have an objection to a board member's participation in this hearing? (Pause for response; if none, proceed with Presentation by Staff.)

Only if there are objections:

" _____ (name of person raising the objection) has objected to _____ (board member) participation the hearing based on _____ (reason for objection) When there in an objection to a board member participating in a quasi-judicial decision, the dispute is resolved by a majority vote of the remaining members of the board. I'll now ask the remaining members of the board for a motion as to whether _____ (board member) may participate in this hearing"

Motion _____

Vote _____

N/A

Based on a motion and majority vote by the Washington County Planning Board, _____ (Board Member) Will _____ Will NOT _____ participate in this hearing.

IF THE APPLICANT CALLS FOR ADDITIONAL WITNESSES, say FOR EACH:

CHAIR: "Before you begin, please state for the record your name, address and relation to the case."

Pause for response

Please confirm that you were worn at the start of the hearing. If not, I will administer the oath now." Administer oath if necessary

Witness called by applicant presents testimony

CHAIR: Does the Board have any questions for this witness?

Does any party have additional questions for the witness?

Pause for responses

CHAIR: "Are there additional witnesses the applicant would like to call?"

If so, repeat above for each witness called. If not, move to Other Parties with Standing

NO
ADDITIONAL

OTHER PARTIES WITH STANDING TESTIMONY AND ARGUMENT:

CHAIR: "In order to act as a party in this case, an individual must have legal standing. The applicant, property owner, and local government have standing. Other individuals may have standing if they will suffer special damages. Evidence of standing may include proximity to the subject property, damage to property values, and secondary impacts from the requested development.

If you wish to act as a party, please provide evidence to establish that you will suffer special damages from the requested development. "

List of registered speakers should be given to Chair; Chair will call from the list provided:

" _____ will now present evidence and legal arguments for or against the request. As a reminder, any evidence and argument must focus upon the applicable standards.

Before you begin, please state for the record your name, address, and relation to the case."

NO
other
parties

RESPONSE:

CHAIR: Parties with standing have an opportunity to offer rebuttal or closing argument. As a reminder, please focus your response on legal arguments and new or clarifying evidence. Please avoid mere repetition of the evidence we already heard. We will begin with the applicant. Then, I will call any other parties with standing.

CALL ON APPLICANT

CALL ON OTHER PARTIES WITH STANDING

NONE

Chair: Is there additional relevant information that has not been presented that would make a continuance in order?

If so, call for a motion, second, discussion and vote. Note the date, time, and place for the continued hearing.

CHAIR: Are there any more questions from the Board for the applicant, parties or witnesses before we close the period for public input and discussion?

If none, the Chair shall close the period for public input/discussion. The Hearing body shall publicly discuss the case without further general input from the public.

NONE

CLOSING:

CHAIR: If there is no further evidence or testimony in the matter of a special use application to construct a cell tower, I will ask for a motion to close the Public Hearing.

Motion: Thomas

Second: Charles VOTE aye

Chair

The Public Hearing portion of the meeting is now closed.

Thank you to everyone attending the hearing. You are welcome to stay for the other agenda items. If you are leaving, you may do so now.

DECISION/CLOSING:

CHAIR: Staff will draft, and I will sign a final written decision to reflect the vote and reasoning for this decision. That written decision will be provided to the applicant and other parties with a right to such notice, and forwarded to the Washington County Board of Commissioners for their consideration of the application for a decision on the Special Use for construction of a wireless communication facility near 10180 NC 32 South in Plymouth NC, which is the basis for this hearing, before August 24, 2023. This will meet the 35 day requirement from the first meeting of the Planning Board after the application was referred to this Board.

Application Type/# Zoning/Special Use # 12318 Dated 7/3/2023

Referred to Planning Board July 20, 2023 35th Day August 24, 2023

Public Hearing Scheduled August 17, 2023 Location BCCC Roper Annex

Approved Denied _____ Conditions none

Voting Body: _____ **Signature** _____

Katie Walker, Chair absent - excused

Mary Barnes, Vice-Chair Mary Barnes

Marty Swett Marty Swett

Charles Weathersbee Charles Weathersbee

Estelle Sanders Estelle Sanders

Keith Davenport absent - excused

Thomas Patrick Thomas Patrick

Staff:

Allen Pittman, Planning Director Allen Pittman

Connie Barnes, Recorder Connie Barnes

Ann Keyes, Commissioner Representative Ann C. Keyes

MOTION and VOTE:

CHAIR: Is there a motion to approve, approve with conditions, or deny the request to recommend to the Board of Commissioners that the _____ Special Use Permit to construct a wireless communication facility _____ located at _____ 10180 NC Hwy 32 S in Plymouth _____ be considered for their approval.

Motion as

Stated/by: Thomas Patrick

I move the Washington County Commissioners hold the request for a special use permit open for public hearing and approval based on a recommendation from the Planning Board. The request is for a wireless second communication tower to be located at 10180 Hwy 32 S.

By: Charles Weathershee

DISCUSSION:

none

VOTE: Approve Approve with Conditions _____ Deny _____
unanimous Yes _____ NO

Any Conditions: none

DATE: August 17, 2023
EVENT: Planning Board/Public Hearing

Time In	Name	Affiliation	Time Out
12:40	Connie Barnes	Washington Co - Planning	
	Allen Pittman	Planning Director	
	Mary Barnes	Planning Board	
	Marty Smith	Planning Board	
	Wille N Barnes	WASH CO Plun Bd.	
	Alan C. Tye	Commissioner	
	Arthur Howell	Rondce Beacon	
	Thom F. [Signature]	Planning Bd.	
	Charles Heathersbee	Planning Board	
	Jackie + Jesse Respass	landowners of record	
	Oscar + Robin from TowerCom	- applicants	
	Jonathan Yates	applicant	

Public Hearing Speaker Roster

Washington County Planning Board

1. Name (please print) JONATHAN VAICS
Representing TOWEN.COM
Address LOS BRAD RD 57 CHARLESTON SC 29401

2. Name (please print) Robin Clemelf
Representing TUWIK.COM
Address 5611 NL Hwy 55 Suite 201 Durham NC 27713

3. Name (please print) _____
Representing _____
Address _____

4. Name (please print) _____
Representing _____
Address _____

5. Name (please print) _____
Representing _____
Address _____

6. Name (please print) _____
Representing _____
Address _____

7. Name (please print) _____
Representing _____
Address _____

8. Name (please print) _____
Representing _____
Address _____



WASHINGTON COUNTY
PLYMOUTH, NORTH CAROLINA

P.O. BOX 1007
27962

PUBLIC HEARING NOTICE

Please be advised the Washington County Planning Board will conduct a public Quasi-Judicial Hearing in the matter of a request for a special use permit to construct a 280-foot guyed-style telecommunication tower at 10180 NC Hwy 32 S in Plymouth. The applicant is Hellman Yates on behalf of Verizon Wireless and TowerCom. The proposed facility will provide the platform for Verizon Wireless and at least two additional broadband carriers to provide effective coverage and capacity for both wireless voice and broadband to the surrounding area. Per Article 3.A., Section C-I, Rural Area Single Family Detached Residential District of the Washington County Zoning Ordinance, communication towers or antennae are allowed by Special Use Permit only.

The hearing will be conducted by the Washington County Planning Board on Thursday, August 17, 2023 at 1:00pm at the Beaufort County Community College, Roper Annex located at 114 Railroad Street in Roper NC.

Per applicable law, a second public Quasi-Judicial Hearing will be conducted by the Washington County Commissioners, in their role as the Board of Adjustments, on Tuesday September 5, 2023 at 6:00pm in the Commissioners' Room at 116 Adams Street in Plymouth 6:00pm.

The entire application and supporting documents can be reviewed in the Washington County Planning and Inspections office at 116 Adams Street in Plymouth. Call 252-793-4114 for more information.

~ Equal Opportunity Employer ~

<u>Name</u>	<u>Tax PIN</u>	<u>Mailing Address</u>
Jackie N. and Jessie W. Respass	6762.00-76-7162	11323 NC Hwy 32 South
parent parcel for TowerCom/Verizon	6762.00-86-2031	Plymouth NC 27962
Jan M. Allen	6762.00-66-9145	401 Cross Lake Drive
	9998 NC 32 S	Fuquay Varina NC 27526
Futh Rider	6762.00-73-4507	5638 Dumfries Road
	10571 NC 32 S	Warrenton VA 20187-7203
Gary L. Ange, Jr.	6762.00-86-1677	9779 NC Hwy 32 S
		Plymouth NC 27962
Kimberly Ange Styons	6762.00-85-9652	60 Dogwood Lane
		Plymouth NC 27962

Stephen K. Ange	6762.00-93-8457	420 Styons Road
		Plymouth NC 27962
Brandon L. Ange	6762.00-93-6292	4821 Lonesome Pine Road
		Whitakers NC 27891
Terry W. Ange	6762.00-92-5928	25131 NC 32 North
		Plymouth NC 27962

For Section IV, Conflicts, Mr. Potter asked did any board members with conflicts of interest. Commissioner Keyes said she has heard the presentation previously at the Planning Board meeting. There were no conflicts amongst the Commissioners.

For Section V, Party Identification/Witnesses, Mr. Potter aske the parties to identify themselves and Ms. Bennett swore them in:

- a) TowerCom representatives:
 - Mr. Frank Longest, attorney representing TowerCom
 - Mr. Jonathan Yates, represent the owner
 - Ms. Robin Clements, with attorney Longest

- b) Mr. Allen Pittman, Director, Planning & Inspections
 - Mr. Pittam spoke to the Commissioners regarding the information below that was in their package.

**Procedures for Quasi-Judicial Hearing for
Special Use Permit (“SUP”):**

I. MOTION to go into Public Hearing to hold a quasi-judicial hearing on the following case:

SPECIAL USE PERMIT APPLICATION filed by Jonathan L. Yates Attorney/Agent on behalf of TowerCom on 6/29/23 seeking a Special Use Permit pursuant to Article 3A, Subsection C(L) of the Washington County Zoning Ordinance to: build a proposed 280’ guyed-style wireless communication tower on property located off NC Hwy 32S, Plymouth NC 27962 (PIN: 6762.00-86-2031 by TowerCom and Verizon Wireless.

II. INSTRUCTION RE QUASI-JUDICIAL PROCEDURE (Attorney/Planning Director)

1. Special Use Permits are governed by NCGS 160D and Article 5 of the Washington County Zoning Ordinance. NCGS 160D-406 and 160D-705 require the use of quasi-judicial procedures during public hearings held to consider such matters.
2. Quasi-judicial proceedings are different than other public hearings in that not everyone has the right to present evidence before this Board and to become a party to this proceeding. A Quasi-judicial proceeding is much like a court proceeding where an individual’s rights and interests are being decided under specific rules of procedure. Parties to this case have the right to present evidence and cross examine witnesses. The burden of proof in these cases typically lies with the Applicant. The extent to which the Rules of Evidence used in courts apply is up to the discretion of the Board.
3. Only those who can demonstrate that they will be affected by the outcome of the hearing may become parties. After a description of the person’s interest in this case, the Board will determine whether they will be allowed to present evidence as a party. Please note, you do not have to be a party to testify if someone who is a party calls you as a witness. All parties and witnesses who intend to present evidence or testify before this Board must be sworn in.
4. As a quasi-judicial hearing, by law it must adhere to certain procedures, as there are legal standards that must be followed. To that end please consider the following:
 - A. The Board must base its decisions only on the evidence presented, including testimony given under oath or affirmation by any parties or witnesses called by a party.
 - B. Please limit testimony to facts relevant to the application and applicable legal standards for the Board’s decision, what you know personally; no opinion testimony or hearsay.
 - C. Parties may cross-examine each testifying party or witness after their testimony if there are any questions. Cross-examination shall be limited to the matters testified about during the original testimony.

- D. If you want the Board to see written evidence such as reports and maps or exhibits, the witness who is familiar with the evidence should ask that it be introduced during or at the end of his/her testimony.
- E. In order for the testimony to be considered as evidence used in making the decision, it can only be given by persons in attendance at the meeting; otherwise, it is considered hearsay.

III. **INSTRUCTION RE SPECIFIC REVIEW STANDARDS:** (Attorney/Planning director)

Article 5 of the Washington County Zoning Ordinance is attached in its entirety for your reference, with certain excerpts of relevant portions pasted below for convenience:

1. Purpose and Intent: Special use permits add flexibility to the Zoning Ordinance by allowing uses which would otherwise be undesirable to be established in designated districts under conditions imposed by the Board of Commissioners. Such permits are authorized under the terms of this article to provide for certain uses which cannot be well adjusted to their environment in particular locations in Washington County with full protection offered to surrounding properties by only the application of the underlying zoning district regulations. Further, special permit uses are those uses which, if not specially regulated, can have an undue impact on or be incompatible with other uses of land within or adjacent to a given zoning district. Based on the recommendation of the Planning Board, and upon the granting of a special use permit by the Board of Commissioners, these uses may be allowed to be located or expanded within given designated zoning districts under the standards, controls, limitations, performance criteria, restrictions and other regulations of this article.
2. General Standards and Criteria for Special Use Permit Review: **All applications for special use permit shall be reviewed using the following criteria:**
 1. The proposed use shall be:
 - a. In harmony with the adopted Land Use Plan and the Growth Opportunities Plan;
 - b. In harmony with the intent and purpose of the zoning district in which the use is proposed to be located and
 - c. In harmony with the character of adjacent properties and the surrounding neighborhoods and also with existing and proposed development.
 2. The proposed use shall be adequately served by essential public services such as streets, drainage facilities, fire protection and public water, and sewer facilities, where applicable.
 3. The proposed use shall not result in the destruction, loss or damage of any feature determined to be of significant ecological, scenic or historic importance.
 4. The proposed use shall be designed, sited and landscaped so that the use will not hinder or discourage the appropriate development or use of adjacent properties and surrounding neighborhoods.

5. The proposed use does not affect adversely the general plans for the physical development of the County as embodied in these regulations and in any plan or portion thereof adopted by the Planning Board.
 6. The proposed use will not affect adversely the health and safety of residents and workers in the County
 7. The proposed use will not be adversely affected by the existing uses.
 8. The proposed use will be placed on a lot of sufficient size to satisfy the space requirements of said use.
 9. The proposed use will not constitute a nuisance or hazard because of the number of persons who will attend or use said facility, vehicular movement, noise or fume generation or any type of physical activity.
 10. The standards set forth for each particular use for which a permit may be granted have been met.
 11. The Planning Board or Board of Commissioners may impose or require such additional restrictions and conditions as may be necessary to protect the health and safety of workers and residents in the community and to protect the value and use of property in the general neighborhood.
 12. The proposed use will not be contrary to the purposes stated for these regulations.
 13. Whenever the Board of Commissioners shall find in the case of any permit granted pursuant to the provisions of the regulations that any of the terms, conditions or restrictions upon which such permit was granted are not being complied with, said Board shall rescind and revoke such permit after giving due notice to all parties concerned and granting full opportunity for a public hearing.
3. Special Conditions: In granting any special use permit, the Board of Commissioners may impose any conditions necessary to assure that the proposed use will conform with the requirements of this section and will continue to do so. The Board of Commissioners may take all necessary actions to ensure compliance with the conditions imposed.
- Certain specific examples are listed in Article 5(c)(2):
4. Action by Planning Board: No special use permit shall be approved unless the proposal has been reviewed by the Planning Board. The Planning Board shall conduct at least one (1) public hearing in accordance with this Ordinance. Following the public hearing, the Planning Board shall prepare and by motion adopt its recommendations, which may include changes in the applicant's original proposal resulting from the hearing, and shall report such recommendations, together with any explanatory material, to the County Commissioners.
5. Action by Board of Commissioners: Before approving a special use permit, the Board of Commissioners shall hold at least one (1) public hearing in accordance with this Ordinance after which the Board of Commissioners may make appropriate changes to or impose appropriate conditions upon the proposed special use. Nothing herein shall preclude the Board of Commissioners from holding a joint public hearing with the Planning Board.
- A concurring vote of a majority of the members of Board of Commissioners shall be required to approve a special use permit.

IV. **BOARD CONFLICTS OF INTEREST:** (Board Chair or designated Speaker)

It is also important that the members of the Board of Adjustment consider and make sure that they do not have any conflicts of interest with serving as a member of the decision-making body for purposes of hearing and ruling on this particular case. Therefore, the following questions should be considered by each member and any potential conflicts should be voiced, discussed, and resolved if possible or otherwise result in recusal of any member with such a conflict by the other members of the Board.

1. *does any member of this body have any interest in the property or the application, or do they own property in close proximity to the subject property;*
2. *does any member of this body stand to gain or lose any financial benefit as a result of the outcome of this hearing;*
3. *does any member of this body feel they cannot hear and consider the application in a fair and objective manner;*
4. *has any member of this body engaged in any ex parte communications with either proponents or opponents of the application, and, if so, I ask you to place on the record the substance of any such communications so that interested parties have the opportunity at this hearing to rebut the communications.*
5. *Are there any members of the audience who wish to challenge on appearance of fairness grounds participation in the matter by any member of Council, including the reasons for the request?*

V. **PARTY IDENTIFICATION/WITNESSES/OATH:** (Board Clerk)

At this time we will identify and swear in or affirm all of the parties and witnesses.

- A. Call for and ID Parties- name, address, for/against applicant
- B. Call for and ID Witnesses- name, address, for/against applicant
- C. All parties and witnesses should now stand and/or come forward to be sworn in or to affirm the truth of their testimony *[Administer the oath to all those who may testify, as a group] If anyone refuses to be sworn (or affirm), then inform them their statements must not be treated as evidence on which to base a decision, but merely as arguments]*

VI. **PRESENTATION OF CASE/EVIDENCE:**

- A. County Staff Presentation of Case: *County Planning Department staff please come forward and describe the application being considered; and share the facts gathered and recommendation provided by staff and/or the Planning Board re the application.*

- | |
|---|
| <ul style="list-style-type: none">- Planning Department Staff Application Timeline/Summary Info- 6/29/23 Cover Letter and Application from Hellman Yates, PA- Attached: Land Use Plan Compatibility Statement; Overall Parcel Plan (Survey) by David Franklin dated 6/22/23; Property Photographs & Aerial GIS Photo- Planning Board Quasi-Judicial Hearing Instructions & Decision Form 8/17/23- Planning Board Public Hearing Notice & Supporting Materials/Records |
|---|

- *[Commissioners should ask questions at this time]*
 - [Cross Examination if applicable]
- B. Applicant: *The applicant may come forward at this time and present their testimony and evidence to support the application if so desired. Any specific written documents, surveys, pictures, or other evidence, and/or any expert witness testimony you would like to have considered should also be clearly identified and presented at this time.*
- *[Commissioners should ask questions at this time]*
 - [Cross Examination if applicable]
- C. Other Legitimate Parties with Material Interest in the Case: (if applicable) *may come forward at this time and present their testimony and evidence to support or oppose the application if so desired at this time. Any specific written documents, surveys, pictures, or other evidence, and/or any expert witness testimony you would like to have considered should also be clearly identified and presented at this time.*
- *[Commissioners should ask questions at this time]*
 - [Cross Examination if applicable]
- D. Closing Statements and/or Rebuttals: Are there any closing statements or any last rebuttal comments from:
1. Staff
 2. Applicant
 3. Other Legitimate Parties
- E. Board Q&A: Are there any final questions from the Board for any of the parties before beginning deliberations on a decision?

VII. DELIBERATION & DECISION:

FIRST	Review the applicable specific legal standard(s) again in Article 5(B)	
SECOND	Collectively identify which facts or specific items of evidence (including testimony) were most important to determining whether the proposed special use of property met the applicable legal standard(s). [Specific facts/evidence which impacted your decision should be itemized and described briefly below] - - - - - -	
THIRD	Collectively discuss whether any special conditions upon the proposed use of the property should be required in order for the applicant’s proposed special use to meet or better satisfy the applicable legal standard(s). [Specific conditions, if any, should be itemized and described briefly below] - - -	
FOURTH	VOTE: After careful and deliberate consideration of all the relevant facts and evidence presented in this matter, if you believe that the applicant:	
	APPROVE or	Generally met the applicable legal standards (or would meet them under certain conditions) MOVE TO APPROVE THE PERMIT* *(if applicable, describe any conditions in the motion) or
	DENY	Generally does NOT meet the applicable legal standards (or would not meet them even under certain conditions) MOVE TO DENY THE PERMIT

Unless otherwise directed, staff will prepare a written order within five (5) business days reflecting the relevant findings of fact, conclusions of law, and final decision of the Board in this hearing. The Clerk shall circulate a draft for signature approval by a majority of the Board members voting in this matter to grant or deny the permit. After receiving enough signatures, the Order shall be certified and entered in the Board’s records as its “Final Order” in this matter. The Clerk shall provide notices thereof as required by applicable law.

VIII. MOTION TO ADJOURN THE PUBLIC HEARING

Special Use Permit Application

-1-

Hellman & Yates/Verizon/TowerCom
TMS # 6762.00-86-2031
10180 NC Highway 32 S Plymouth NC

#12318/070323-01

July 3, 2023 Received Special Use Permit Application, supporting documents, and check for application fee of \$150.00 from Hellman & Yates, PA, on behalf of TowerCom and Verizon Wireless. The proposal is a 280-foot guyed-style wireless communication facility to be located at 10180 NC Highway 32 S in Plymouth. The zoning reference for the application is Article 5, Special Use Permit, based on Article 3A: R-A Rural Area Single Family Detached Residential District; Section C.L., Communication towers or antennae are allowed by Special Use Permit. The property is owned by Jesse and Jackie Respass

July 10, 2023 Planning Director Allen Pittman reviewed the packet of information, and determined it to be complete for presentation to the Washington County Planning Board on July 20, 2023, the next scheduled meeting. He discussed application with Julie Bennett, Clerk to the Commissioners, and with Curtis Potter, County Manager/Attorney. They determined if the Planning Board recommends the application for a Public Hearing at the August 17 meeting, The Commissioners can hear it at their September 3 meeting, if both hearings are advertised together. Application was added to the agenda for the July 20 Planning Board meeting for review.

July 20, 2023 The application packet was reviewed by the Washington County Planning Board at their regularly scheduled meeting on July 20, 2023, based on the Washington County Zoning Ordinance Article 5, Special Use Permits, Sections D and E. The applicable fee was received along with the application. The members reviewed the checklist, Special Use Permit Review Requirements. All items were found to the Board's satisfaction. Based on a motion by Marty Swett; seconded by Charles Weathersbee, and approved by a unanimous vote of a quorum of members; the application will be held open to a public hearing and recommendation to the County Commissioners. Staff is charged with advertising the hearing for August 17, 2023 at 1:00pm along with the regularly scheduled meeting of the Planning Board, in Roper at the Beaufort County Community College Washington County annex. Adjacent landowners should be notified of hearing by first class mailing of notice. Staff will refer to Zoning Ordinance Article 5, Special Use Permits, and Article II, Section W.a. Public Hearings. It was noted that the 35th day deadline for responding to the request is August 24, 2023.

July 24, 2023 E-mail notice to Mary Wayt, Roanoke Beacon, to advertise the Public Hearing required for a special use permit – Ad references both the Planning Board (August 17, 2023) and the Commissioners hearing (Tuesday September 5, 2023). Notice will run in the August 2 and again in the August 9 edition of the Roanoke Beacon. E-mail notice to Jonathan Yates, Esquire

TMS # 6762.00-86-2031
10180 NC Highway 32 S Plymouth NC

#12318/070323-01

of Hellman & Yates with hearing information. (Washington County Zoning Ordinance Article II, Section W.2.a.)

July 27, 2023 Adjoining landowners notified of public hearing schedules via first class mail to addresses noted on tax records for Washington County. List was provided by applicant, located in the Overall Aerial Plan Sheet C0 and C1.
(Washington County Zoning Ordinance Article II, Section W.2.b (1)).

July 27, 2023 Mr. Yates called for verify location, date, and time for both hearings.

August 2, 2023 Verified Ad in Roanoke Beacon

August 9, 2023 Verified Ad in Roanoke Beacon

August 14, 2023 Posted notice of hearing on the front door of BCCC Washington County/Roper Annex, and on the door of the Washington County Planning Office

August 17, 2023 Public Hearing conducted as advertised in the Roanoke Beacon. Mr. Jonathan Yates of Hellman & Yates, Robin Clement of TowerCom, applicants, and Mr. and Mrs. Respass, landowners, were present for the hearing. A proper quorum of members of the Planning Board were present (sign in sheet attached). No other speakers were present with comments or evidence to share. Vice-Chair, Mary Barnes presided over the quasi-judicial hearing procedure in accordance with applicable standards of law. After hearing evidence presented by Mr. Yates, and a review of showing competent, relevant, and substantial evidence from the application package presented by Mr. Allen Pittman, Planning Director, the Chair called for a motion. Based on a motion by Thomas Patrick, seconded by Charles Weathersbee, the Planning Board approved with no conditions to recommend to the Board of Commissioners that the Special Use Permit to construct a wireless communication facility located on property at 10180 NC Hwy 32 S. in Plymouth be heard and considered for their approval at their September 5, 2023 meeting to be held at the Washington County Commissioner's room at 116 Adams Street at 6:00pm. Staff will forward information to the Clerk of the Washington County Commissioners to include in the Board packet for consideration. The hearing date, place and time were advertised along with the Planning Board hearing on August 2 and August 9.

HELLMAN YATES

ATTORNEYS AND COUNSELORS AT LAW

JONATHAN L. YATES
DIRECT VOICE 843 414-9754
JLY@HELLMANYATES.COM

HELLMAN YATES, PA
105 BROAD STREET, THIRD FLOOR
CHARLESTON, SOUTH CAROLINA 29401
Y 843 266-9099
F 843 266-9188

June 29, 23

VIA FEDERAL EXPRESS

Allen Pittman
Planning & Inspections Director
Washington County Planning & Inspections
116 Adams Street,
Plymouth, NC 27962
(252)793-4114

Re: Proposed 280-foot guyed-style wireless communication facility to be located off of NC Highway 32S, Plymouth, NC 27962 (TMS # 6762.00-86-2031) by TowerCom and Verizon Wireless

Dear Mr. Pittman,

We are pleased to present this application for a 280-foot guyed-style wireless communication facility to be located off of NC Highway 32S, Plymouth, NC 27962 by Verizon Wireless and TowerCom. The underlying property is owned by Jessie and Jackie Repass and is designated by Washington County Tax Map # 6762.00-86-2031. The property is located in the RA zoning district.

The proposed facility will provide the platform for Verizon Wireless and at least two additional broadband carriers to provide effective coverage and capacity for both wireless voice and broadband to the surrounding area. The 44 acre property of Jesse and Jackie Repass provides the perfect location for this facility to meet Verizon's network coverage objectives and allow for incredible setbacks to neighboring properties. After 45-60 day construction period, Verizon will only visit the proposed facility approximately 8-10 times per year. The proposed facility does not require any public facilities except for fire and police protection. The proposed facility will not produce any noise, odor, vibration, fumes, or glare. The proposed facility will simply provide the residents, travelers, and visitors to this area with essential and effective wireless infrastructure. The proposed facility will be developed in compliance with and will meet all Washington County Plans and Ordinances.

Enclosed with this letter, we have also included the following items:

- 1.) Site Plans and Drawings by North Carolina Engineer David Franklin;
- 2.) Design Drawings by North Carolina Engineer Kirk Hall;
- 3.) Site Photos;
- 4.) Photo Simulations by Gould Digital Imaging;
- 5.) Notice of Proposed Construction of Alteration- off Airport and ASAC Site Specific Evaluation;
- 6.) State Historic Preservation Approval

June 29, 23
Page 2

- 7.) Letter of Authorization by Jessie and Jackie Repass;
- 8.) Recorded Deed;
- 9.) Recorded Plat; and
- 10.) RF Emissions Compliance Report.

On behalf of TowerCom and Verizon Wireless, we thank you very much for your time and consideration in the review of this application. If you have any questions or if we can provide any additional information, please call me at my direct line of (843) 414-9754 or (843) 812-0103. We look forward to working with you and your staff on this important project for TowerCom and Verizon Wireless.

Thank you so much for taking a look and for all your help with this.

With warmest regards, I am

Yours very truly,

Jonathan L. Yates

cc: Connie Barnes
Code Enforcement Officer
(252) 793-4114
cbarnes@washconc.org

Washington County Planning and Safety
Application for Variance/Special Use Permit

Date 06/29/23

Applicant Information

Owner Information

Name: Jonathan L. Yates for tower.com
Address: 105 Broad Street, third floor
Charleston, SC 29401
Telephone: (843) 414-9754

Name: Jesse & Jackie Respass
Address: 10180 NC Highway 32 S
Plymouth, NC 27962
Telephone: (252) 927-2282

1. The building, or land is located at:
Street Address: NC Hwy 32 S Town: Plymouth
Zoning District: R. A. Parcel ID: 6762.00-86-2031

2. Application is submitted for a variance/special use permit from Article 5^{SP} Section C.1 of the Zoning Ordinance. use 3a

3. The Board is required to read three conclusions before it may issue a variance/special use permit, noted in A, B, and C, below. In the spaces below each conclusion, indicates the Evidence that is shown and the Arguments that are made to convince the Board that it can properly reach these three required conclusions.

- A. There are practical difficulties or unnecessary hardships in the way of carrying out the strict letter of the ordinance.
 - a. What evidence is presented to indicate that you can secure no reasonable return or use the property if the ordinance is not complied with. (Rendering the property less valuable is not sufficient).

Non Applicable This is a special use application.

- b. What evidence is presented to indicate that the hardship results from unique circumstances to the land. (Personal or family hardships are irrelevant.) A variance/special use permit runs with the land.

Non Applicable This is a special use application

- c. What evidence is presented to indicate that the hardship is not a result of your own actions.

non: Applicable This is a special use application

- B. The variance/special use permit is in harmony with the general purpose and intent of the Ordinance and preserves its spirit.

Washington County Planning and Safety
Application for Variance/Special Use Permit

a. What evidence is presented to indicate that the variance/special use requested is the least variation from the ordinance that will allow the reasonable use of property and which will not substantially detract from the character of the neighborhood.

Non applicable. This is a special use application.

C. The granting of the variance/special use permit secures the public and welfare and does substantial justice.

a. What evidence is presented to indicate that if the variance/special use permit is denied the benefit to the public will not substantially outweigh the harm suffered by you.

Non applicable. This is a special use application.

D. I certify that I, the applicant, have the consent of the owner and act in his behalf in applying for this variance/special use permit. I agree that this variance is granted, is authorized on the presentation made herein and may be revoked in the event of any breached of representation or conditions which may be attached. It is further understood that if said variance/special use permit is not exercised within twelve (12) months from the date of approval, it shall become invalid.

Applicant: [Signature] Date: 6-29-23

Fee Paid \$ 150 rec'd 9476 ck 7-3-23 cab Letters to Landowners adjoining 7-27-23

Date Public Hearing Scheduled: Aug 17, 2023 Time: 1:00 pm

Date Public Hearing Advertised: Aug 2, 2023 ^{verified} Aug 9, 2023 Roanoke Beacon

VARIANCE/SPECIAL USE PERMIT

Approved Denied

Reason: _____
Approved with the following conditions:

Chairperson: _____ Date: _____

COMPATIBILITY WITH THE WASHINGTON COUNTY LAND USE PLAN

The overall purpose of the LAND USE PLAN is to encourage the development of a safe, healthy, and economically sound living environment for the citizens of Washington County. The wireless communication facility proposed on the property of Jess and Jackie Respass on Highway 32 meets all of these purposes. The proposed facility has been designed for Verizon Wireless, and potentially three additional broadband carriers, to provide adequate and effective wireless voice and broadband to this part of the county. The proposed facility promotes public safety and health by providing effective access to all first responders: fire; police; and EMS. On average nationwide, over 80% of all 911 calls are placed from a wireless device. By being able to provide help where is needed in an expeditious manner, wireless services have proven themselves to be most beneficial to residents and travelers in the areas served by wireless carriers.

Wireless infrastructure is now considered by many to be the fourth utility. It is essential for the economic viability of an area. During the recent pandemic, many people were trying to work from home and educate their children from home. This was easy for those with effective wireless infrastructure, but not as easy for those in areas that lacked effective wireless infrastructure. The proposed facility will support the agricultural and forestry uses in the area and would be essential for the future development of any large lot, single family, detached residents in the district.

The citizens of Washington County deserve the same wireless capabilities that other citizens in counties across the state of North Carolina presently enjoy.

WASHINGTON COUNTY
BUILDING PERMIT PAYMENT

DATE	July 3, 2023
PERMIT NUMBER	12318 07/03/23-01
PERMIT ISSUED TO:	Hellman & Yates PA
FOR:	
NAME	
ADDRESS	105 Broad St, Third Floor
ADDRESS	Charleston, SC 29401
BUILDING:	Elect Plumb Mech Constr Other
INSPECTION	
REINSPECTION	

9476

HELLMAN & YATES, PA
OPERATING ACCOUNT
105 BROAD STREET, THIRD FLOOR
CHARLESTON, SC 29401

Pinnacle™
87-863/640

06/29/2023

PAY TO THE ORDER OF: The Washington County Inspection \$ **150.00

One hundred fifty and 00/100***** DOLLARS

The Washington County Inspection

VOID AFTER 180 DAYS

MEMO Fee -- 06536

AUTHORIZED SIGNATURE

Security features. Details on back.

⑈00009476⑈ ⑆064008637⑆ ⑈1133002061⑈

TOTAL FEES	\$ 150.00
ISSUED BY:	Connie Barnes

Jonathan Yates for
TowerCom - Hwy 325.
Plymouth NC

Special Use Permit Review Requirements

The application packet shall include all of the following information:

- a. A preliminary site plan in accordance with the Site Plan Regulations outlined in the Washington County Zoning Ordinance, Article 10 *Notebook C1-1*
- b. A description of the proposed use and, where applicable, the hours of operation and the proposed number of employees/patrons *letter of intent*
- c. A written statement of proposed project compatibility with the following:
 - 1- The Land Use Plan *pg 3 - Letter of intent*
 - 2- The Growth Opportunities Plan
 - 3- The applicable zoning district *R-A -*
 - 4- The surrounding properties *OVERALL AERIAL PLAN C-8 and C.1*
 - 5- Current and future neighborhood conditions - *Rural-agriculture*
 - 6- Pedestrian and vehicular traffic patterns, on-site and off-site *Letter of intent*
 - 7- Adequate public facilities *NONE NEEDED - UN-MANNED C8.2*
- d. Payment of application fee *Rec'd \$150.00 With application 7/3/23*

When requested by the Planning Coordinator, the Planning Board, or the Board of Commissioners, the following information shall be provided by the applicant:

- a. The architectural elevations and floor plans of proposed building(s) *Tab 1 of book with Application is plan*
- b. Traffic impact analysis *NO TRAFFIC*
- c. Fiscal impact analysis *NO IMPACT*
- d. Parking and site circulation analysis *NONE REQUIRED*
- e. Photographs of property and surrounding area *Tab 3 in book*
- f. Environmental impact statement *Tab 10 and C-8*

Action by Planning Board

- 1. No special use permit shall be approved unless the proposal has been reviewed by the Planning Board. The Planning Board shall conduct at least one (1) public hearing in accordance with this Ordinance. Following the public hearing, the Planning Board shall prepare, and by motion, adopt its recommendations, which may include changes in the applicant's original proposal resulting from the hearing, and shall report such recommendations, together with any explanatory material, to the County Commissioners. (who render the decision) *8-17-23 1:00*
- 2. Failure of the Planning Board to report within thirty-five (35) days after the first meeting of the Planning Board after the proposal has been referred to the Planning Board shall be deemed approval, unless the proposed special use permit application has been withdrawn by the applicant prior to the expiration of such time period or the time period has been extended by mutual agreement by the County and the applicant. *8-24-23*

- 1st review by Planning Board is 7/20/23
- Recommended + set public hearing for 8-17-23 1:00 *Bccc Roper*
- Discussed with C. Potter - advertised in Beacon, to include Commissioners hearing, on Aug 2 and on Aug 9
- Letters (copy of ad) to all adjoining landowners - used GIS and 7-27-23 C-8; C-1 of plan book to identify

To: Allen Pittman
Planning and Inspection Director
Washington County Planning & Inspection
205 E. Main Street,
Plymouth, NC 27962

From: Jessie & Jackie Repass
10180 NC Highway 32 S
Plymouth, NC 27962

Re: Letter of Authorization

Dear Mr. Pittman,

We, Jesse Repass and Jackie Repass, as owners, hereby give George Davis of TowerCom and his attorney, Jonathan Yates, authorization to apply and sign for all Zoning & Building Permits for Washington County parcel number 6762.00.86-2031 in respect to their proposed communications facility located off of Highway 32 S in Plymouth, NC 27962.

Sincerely,

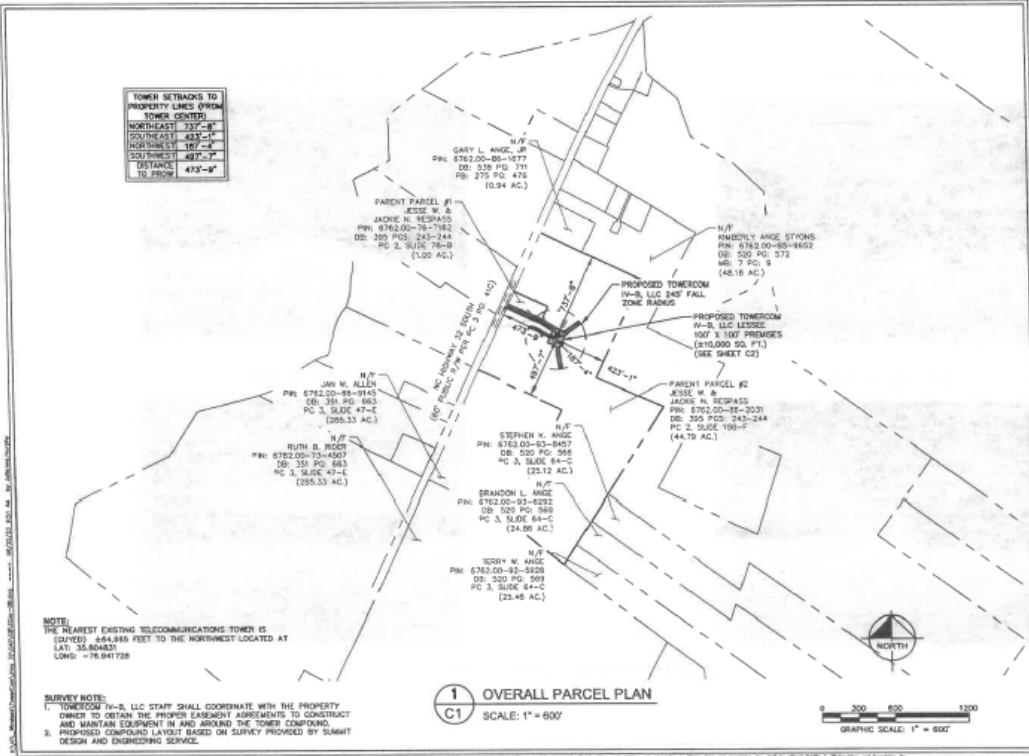
BY: DocuSigned by:
Jackie Repass

Date: 6/22/2023

BY: DocuSigned by:
Jesse Repass

Date: 6/23/2023

TOWER SETBACKS TO PROPERTY LINES FROM TOWER CENTER	
NORTHWEST	433'-0"
NORTHEAST	237'-0"
SOUTHWEST	433'-0"
SOUTHWEST	187'-0"
SOUTH	497'-0"
DISTANCE TO FROM 473'-0"	



NOTE:
THE NEAREST EXISTING TELECOMMUNICATIONS TOWER IS (GATED) 864,886 FEET TO THE NORTHWEST LOCATED AT LAT: 36.804831
LONG: -78.941728

- SURVEY NOTES:**
1. TOWERCOM IV-B, LLC STAFF SHALL COORDINATE WITH THE PROPERTY OWNER TO OBTAIN THE PROPER EASEMENT AGREEMENTS TO CONSTRUCT AND MAINTAIN EQUIPMENT IN AND AROUND THE TOWER COMPOUND.
 2. PROPOSED COMPOUND LAYOUT BASED ON SURVEY PROVIDED BY SUMMIT DESIGN AND ENGINEERING SERVICE.

1 OVERALL PARCEL PLAN
SCALE: 1" = 600'



TOWERCOM

PROJECT INFORMATION:

SITE NAME: HWY 32
 SITE NO.: 714180
 PROJECT #: 4676669
 90 HOWAY DR
 WYOMING, WY 82198
 WASHINGTON COUNTY

PLANS PREPARED BY:
Kimley-Horn
 1728 AVERY PARK DRIVE, SUITE 400
 COLUMBIA, WY 82801
 PHONE: 707-83-0200
 FAX: 707-83-0204
 WY License # 1-0202

NO. OF SHEETS	SHEET NO.
8	1
7	2
6	3
5	4
4	5
3	6
2	7
1	8

DATE PROJECT NUMBER: 07/17/2015

DESIGNED BY: [] CHECKED BY: []

SHEET TITLE: **OVERALL PARCEL PLAN**

SHEET NUMBER: **C1**

Hwy 32 - Candidate A - Respass Farm RLNB - SCIP



5. Egress



6. Ingress



7. Telco at the road



8. Road frontage to the south



9. Road frontage to the north

Date: August 17, 2023

Quasi-Judicial Hearing:

CHAIR READS: We now open the evidentiary hearing for ---Jonathan L. Yates for Verizon Wireless and Tower.com—for a 280 foot guyed-style wireless communication facility -, at property located at or near 10180 NC Highway 32 South in Plymouth NC___. The decision of this Board will determine whether there is sufficient evidence to present the case to the Board of Commissioners to decide on the approval of the Special Use Permit.

Today's decision will be made by a simple majority vote of the Planning Board.

This hearing is a quasi-judicial evidentiary hearing. That means it is like a court hearing. State law sets specific procedures and rules concerning how this board must make its decision. These rules are different from other types of land use decisions like rezoning cases.

The board's discretion is limited. The board must base its decision upon competent, relevant, and substantial evidence in the record. A quasi-judicial decision is not a popularity contest. It is a decision constrained by the standards in the Washington County Zoning Ordinance and based on the facts presented. If you will be speaking as a witness, please focus on the facts and standards, not personal preference or opinion.

Participation is limited. This meeting is open to the public. Everyone is welcome to watch. Parties with standing have the right to participate fully. Parties may present evidence, call witnesses, and make legal arguments. Parties are limited to the applicant, the local government, and individuals who can show they will suffer special damages. Other individuals may serve as witnesses when called by the board. General witness testimony is limited to facts, not opinions. For certain topics. This board needs to hear opinion testimony from expert witnesses. These topics include projections about impacts on property values and projections about impacts of increased traffic. Individuals providing expert opinion must be qualified as experts and provide factual evidence upon which they base their expert opinion.

Date: August 17, 2023

Quasi-Judicial Hearing:

CHAIR READS: We now open the evidentiary hearing for ---Jonathan L. Yates for Verizon Wireless and Tower.com—for a 280 foot guyed-style wireless communication facility -, at property located at or near 10180 NC Highway 32 South in Plymouth NC___. The decision of this Board will determine whether there is sufficient evidence to present the case to the Board of Commissioners to decide on the approval of the Special Use Permit.

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IF THE APPLICANT CALLS FOR ADDITIONAL WITNESSES, say FOR EACH:

CHAIR: "Before you begin, please state for the record your name, address and relation to the case."

Pause for response

Please confirm that you were worn at the start of the hearing. If not, I will administer the oath now." Administer oath if necessary

Witness called by applicant presents testimony

CHAIR: Does the Board have any questions for this witness?

Does any party have additional questions for the witness?

Pause for responses

CHAIR: "Are there additional witnesses the applicant would like to call?"

If so, repeat above for each witness called. If not, move to Other Parties with Standing

NO
ADDITIONAL

OTHER PARTIES WITH STANDING TESTIMONY AND ARGUMENT:

CHAIR: "In order to act as a party in this case, an individual must have legal standing. The applicant, property owner, and local government have standing. Other individuals may have standing if they will suffer special damages. Evidence of standing may include proximity to the subject property, damage to property values, and secondary impacts from the requested development.

If you wish to act as a party, please provide evidence to establish that you will suffer special damages from the requested development. "

List of registered speakers should be given to Chair; Chair will call from the list provided:

" _____ will now present evidence and legal arguments for or against the request. As a reminder, any evidence and argument must focus upon the applicable standards.

Before you begin, please state for the record your name, address, and relation to the case."

NO
other
parties

RESPONSE:

CHAIR: Parties with standing have an opportunity to offer rebuttal or closing argument. As a reminder, please focus your response on legal arguments and new or clarifying evidence. Please avoid mere repetition of the evidence we already heard. We will begin with the applicant. Then, I will call any other parties with standing.

CALL ON APPLICANT

CALL ON OTHER PARTIES WITH STANDING

NONE

Chair: Is there additional relevant information that has not been presented that would make a continuance in order?

If so, call for a motion, second, discussion and vote. Note the date, time, and place for the continued hearing.

CHAIR: Are there any more questions from the Board for the applicant, parties or witnesses before we close the period for public input and discussion?

If none, the Chair shall close the period for public input/discussion. The Hearing body shall publicly discuss the case without further general input from the public.

NONE

CLOSING:

CHAIR: If there is no further evidence or testimony in the matter of a special use application to construct a cell tower, I will ask for a motion to close the Public Hearing.

Motion: Thomas

Second: Charles VOTE aye

Chair

The Public Hearing portion of the meeting is now closed.

Thank you to everyone attending the hearing. You are welcome to stay for the other agenda items. If you are leaving, you may do so now.

DECISION/CLOSING:

CHAIR: Staff will draft, and I will sign a final written decision to reflect the vote and reasoning for this decision. That written decision will be provided to the applicant and other parties with a right to such notice, and forwarded to the Washington County Board of Commissioners for their consideration of the application for a decision on the Special Use for construction of a wireless communication facility near 10180 NC 32 South in Plymouth NC, which is the basis for this hearing, before August 24, 2023. This will meet the 35 day requirement from the first meeting of the Planning Board after the application was referred to this Board.

Application Type/# Zoning/Special Use # 12318 Dated 7/3/2023

Referred to Planning Board July 20, 2023 35th Day August 24, 2023

Public Hearing Scheduled August 17, 2023 Location BCCC Roper Annex

Approved Denied _____ Conditions none

Voting Body: _____ **Signature** _____

Katie Walker, Chair absent - excused

Mary Barnes, Vice-Chair Mary Barnes

Marty Swett Marty Swett

Charles Weathersbee Charles Weathersbee

Estelle Sanders Estelle Sanders

Keith Davenport absent - excused

Thomas Patrick Thomas Patrick

Staff:

Allen Pittman, Planning Director Allen Pittman

Connie Barnes, Recorder Connie Barnes

Ann Keyes, Commissioner Representative Ann C. Keyes

MOTION and VOTE:

CHAIR: Is there a motion to approve, approve with conditions, or deny the request to recommend to the Board of Commissioners that the _____ Special Use Permit to construct a wireless communication facility _____ located at _____ 10180 NC Hwy 32 S in Plymouth _____ be considered for their approval.

Motion as

Stated/by: Thomas Patrick

I move the Washington County Commissioners hold the request for a special use permit open for public hearing and approval based on a recommendation from the Planning Board. The request is for a wireless second communication tower to be located at 10180 Hwy 32 S.

By: Charles Weathershee

DISCUSSION:

none

VOTE: Approve Approve with Conditions _____ Deny _____
unanimous Yes _____ NO

Any Conditions: none

DATE: August 17, 2023
EVENT: Planning Board/Public Hearing

Time In	Name	Affiliation	Time Out
12:40	Connie Barnes	Washington Co - Planning	
	Allen Pittman	Planning Director	
	Mary Barnes	Planning Board	
	Marty Swett	Planning Board	
	Wille N. Barnes	WASH CO PLANNING Bd.	
	Alan C. Feyer	Commissioner	
	Arthur Howell	Roanoke Beacon	
	Thom F. [Signature]	Planning Bd.	
	Charles Weatherbee	Planning Board	
	Jackie + Jesse Respass	landowners of record	
	Oscar + Robin from TowerCom	applicant	
	Jonathan Yates	applicant	

Public Hearing Speaker Roster

Washington County Planning Board

1. Name (please print) JONATHAN VAICS
 Representing TOWEN.COM
 Address 105 ISLAND ST. CHARLESTON SC 29401

2. Name (please print) Robin Clemelf
 Representing TOWEN.COM
 Address 5611 NL Hwy 55 Suite 201 Durham NC 27713

3. Name (please print) _____
 Representing _____
 Address _____

4. Name (please print) _____
 Representing _____
 Address _____

5. Name (please print) _____
 Representing _____
 Address _____

6. Name (please print) _____
 Representing _____
 Address _____

7. Name (please print) _____
 Representing _____
 Address _____

8. Name (please print) _____
 Representing _____
 Address _____



WASHINGTON COUNTY
PLYMOUTH, NORTH CAROLINA

P.O. BOX 1007
27962

PUBLIC HEARING NOTICE

Please be advised the Washington County Planning Board will conduct a public Quasi-Judicial Hearing in the matter of a request for a special use permit to construct a 280-foot guyed-style telecommunication tower at 10180 NC Hwy 32 S in Plymouth. The applicant is Hellman Yates on behalf of Verizon Wireless and TowerCom. The proposed facility will provide the platform for Verizon Wireless and at least two additional broadband carriers to provide effective coverage and capacity for both wireless voice and broadband to the surrounding area. Per Article 3.A., Section C-I, Rural Area Single Family Detached Residential District of the Washington County Zoning Ordinance, communication towers or antennae are allowed by Special Use Permit only.

The hearing will be conducted by the Washington County Planning Board on Thursday, August 17, 2023 at 1:00pm at the Beaufort County Community College, Roper Annex located at 114 Railroad Street in Roper NC.

Per applicable law, a second public Quasi-Judicial Hearing will be conducted by the Washington County Commissioners, in their role as the Board of Adjustments, on Tuesday September 5, 2023 at 6:00pm in the Commissioners' Room at 116 Adams Street in Plymouth 6:00pm.

The entire application and supporting documents can be reviewed in the Washington County Planning and Inspections office at 116 Adams Street in Plymouth. Call 252-793-4114 for more information.

~ Equal Opportunity Employer ~

<u>Name</u>	<u>Tax PIN</u>	<u>Mailing Address</u>
Jackie N. and Jessie W. Respass	6762.00-76-7162	11323 NC Hwy 32 South
parent parcel for TowerCom/Verizon	6762.00-86-2031	Plymouth NC 27962
Jan M. Allen	6762.00-66-9145	401 Cross Lake Drive
	9998 NC 32 S	Fuquay Varina NC 27526
Ruth Rider	6762.00-73-4507	5638 Dumfries Road
	10571 NC 32 S	Warrenton VA 20187-7203
Gary L. Ange, Jr.	6762.00-86-1677	9779 NC Hwy 32 S
		Plymouth NC 27962
Kimberly Ange Styons	6762.00-85-9652	60 Dogwood Lane
		Plymouth NC 27962

Stephen K. Ange	6762.00-93-8457	420 Styons Road
		Plymouth NC 27962
Brandon L. Ange	6762.00-93-6292	4821 Lonesome Pine Road
		Whitakers NC 27891
Terry W. Ange	6762.00-92-5928	25131 NC 32 North
		Plymouth NC 27962

Mr. Yates stated he would like to present a notebook with 10 tabs. *[This document will be incorporated herein by such reference to these minutes and will be located in the County Clerks office.]*

Mr. Yates said he enjoyed working with Mr. Pittman and Ms. Barnes in the Planning/Zoning Office. He also said this is a great piece of property for this project to cover a section of the county that needs it

Questions: Commissioner Johnson said she had no questions but did have a comment about traveling up and down HWY 32 for 29 years and having cell service dropped repeatedly while on that stretch of road. She is looking forward to this tower being put up. Commissioner Keyes said she understands the importance of first responders reliable cell service in that area.

Commissioner Spruill made a motion to approve the Special Use Permit for a new cell tower to be constructed by TowerCom at 10180 HWY 32 S in Plymouth. Commissioner Keyes seconded. Motion carried unanimously.

Commissioner Spruill made a motion to adjourn the Public Hearing. Commissioner Phelps seconded. Motion carried unanimously.

LOCAL OPTION ACTION SALES TAX REFERENDUM: Mr. Potter went over the information below.

**COUNTY OF WASHINGTON
BOARD OF COMMISSIONERS**

COMMISSIONERS:
JULIUS WALKER, JR., CHAIR
ANN C. KEYES, VICE-CHAIR
TRACEY A. JOHNSON
JOHN C. SPRULL
CAROL V. PHELPS



POST OFFICE BOX 1007
PLYMOUTH, NORTH CAROLINA 27962
OFFICE (252) 793-5823

ADMINISTRATION STAFF:
CURTIS S. POTTER
COUNTY MANAGER/COUNTY ATTORNEY
cpotter@washconc.org
CATHERINE "MISSY" DIXON
FINANCE OFFICER
mdixon@washconc.org
JULIE J. BENNETT, MMC, NCMCC
CLERK TO THE BOARD
jbennett@washconc.org

AGENDA ITEM MEMO

MEETING DATE: September 5th, 2023 **MEMO Date:** August 30th, 2023
SUBJECT: ¼ Cent Local Option Sales Tax Referendum
DEPARTMENT: Manager's Office/Finance/Tax
FROM: Curtis S. Potter, County Manager/County Attorney (CM/CA)

ATTACHMENTS:
A- NCACC Local Option Sales Tax Referenda Map (1pg) Info (1pg) & Referendum History (1pg)
B- NCACC FAQ on local option sales tax (4pgs)
C- Resolution Calling for a Special Advisory Referendum... To Be Held On: March 5th, 2024

PURPOSE: To adopt a resolution directing the Washington County Board of Elections to hold a Special Referendum during the upcoming 2024 Primary Election set for March 5th, 2024 to authorize Washington County to levy an additional ¼ cent local option sales tax per NCGS 105-537.

BACKGROUND: In recent years (2016, 2018, & 2020) Washington County along with multiple other jurisdictions (as shown in the attached spreadsheet from the NCGA Fiscal Research Division dated 1/1/23) held referendum votes seeking voter approval of the authority to levy an additional ¼ cent local option sales tax per NCGS 105-537.

During the budget planning workshop in January 2023, staff brought this referenda back before the Board for discussion in anticipation of needing to generate additional revenues to potentially offset anticipated rising debt service expenses associated with the construction of a new consolidated PK12 School. During the FY24 budget approval process the Board further discussed the potential need to consider an ad valorem tax increase by 2024 unless additional revenues (such as those that would be generated by this local sales tax) could be found and used.

After further discussion in the 8/7/23 Board meeting, staff were directed to immediately prepare a resolution for the Board consideration to authorize holding another referendum ahead of the March 2024 primary election filing deadlines, and to provide as much time as possible for staff to prepare and distribute information to the citizens about the potential impacts of this local sales tax if approved.

ANALYSIS: If adopted the ¼ cent Local Option Sales Tax is presently estimated to generate approximately \$340,000 in additional revenue which is equivalent to the revenue generated by approximately 3.5 cents of the ad valorem tax rate at current projections and collections estimates.

The Board cannot hold a special referendum election on this matter (the statutory authority to do so was modified some years ago) and cannot hold a referendum during the general election if one is held in the primary and fails.

Despite the failure of the three previously held referendum votes, staff believes voters have slowly been gaining a better understanding about the actual local impacts of approving or not approving a ¼ cent local option sales tax. Staff believes voters may consider approving the tax in a 2024 referendum if further educational outreach about the impacts is provided.

Staff believes seeking voter approval for the authority to levy the additional ¼ cent optional sales tax in the 2024 primary election represents one of the best and only possible sources of obtaining additional revenues to address the anticipated budgetary shortfalls associated with covering the debt service for the new consolidated PK12 School. As discussed in the FY24 Budget Message to the Board, failure to secure such additional revenues will likely lead to a potential ad-valorem tax increase by 2024.

Even if other additional revenues (such as grant funding or state budgetary appropriations which are being pursued simultaneously) are secured to address the specific budgetary shortfall concern associated with the PK12 School debt service, staff would still recommend pursuing the referendum due to the valuable economic development and public service opportunities which cannot otherwise be pursued without the additional revenues which the adoption of the local option sales tax would bring to Washington County.

Placing a referendum on the 3/5/24 Primary permits this matter to be decided before the preparation of the FY25 budget in May of 2024. The passage or failure of the referendum could be a critical component for setting the eventual ad valorem tax rate for FY25. Alternatively the Board could choose to hold the referendum during the larger 11/5/24 general election, but would practically be unable to rely upon its passage or the potential revenues to be generated therefrom during the balancing process of the FY25 budget which must be approved by June of 2024.

Additional information is contained within the attachments to this MEMO.

FINANCIAL IMPACT: SUBSTANTIAL - If adopted the Local Option Sales Tax is estimated to generate approximately \$340,000 in additional revenues which is equivalent to the revenue generated by approximately 3.5 cents of the ad valorem tax rate.

RECOMMENDATION(S):

1. Discuss any specific uses to which the additional revenues generated from the tax are intended to be applied by the Board, which may impact the content of the educational campaign materials referred to in the suggested motion below.

Staff recommends considering the use of such funds be earmarked for EMS System Stabilization, School Capital Debt Service, Economic Development, or otherwise to use such funds to attempt to avoid needing to consider any further raises in the ad valorem tax rate in the wake of any substantial loss to other tax revenues or substantial increases to other expenses.

2. **MOTION: To approve the attached Resolution directing the Washington County Board of Elections to hold a referendum on the ¼ cent Local Option Sales Tax during the March 5, 2024 primary elections, and direct staff to prepare an educational campaign regarding such referendum.**

Local Option Sales Taxes

This table summarizes the local sales and use taxes available to counties under G.S. 105 Articles 39 through 46.

Article	Rate	Distribution	Restrictions	Shared with Towns	Notes
Article 39	1% (1¢)	Point of Sale	None.	Yes	Jointly called "the first 2¢," these 3 taxes are levied by all 100 counties.
Article 40	0.5% (1/2¢)	Per Capita	Counties must use 30% on school capital.	Yes	
Article 42	0.5% (1/2¢)	Point of Sale	Counties must use 60% on school capital.	Yes	
Article 43	0.25% (1/4¢) or 0.5% (1/2¢)	Point of Sale	100% to Transit.	Yes, if a city runs a transit system.	Rate is 0.5% for Durham, Forsyth, Guilford, Mecklenburg, Orange & Wake; 0.25% in all other counties.
Article 46	0.25% (1/4¢)	Point of Sale	None.	No	

This table summarizes sales tax rates across the state. Including the State's 4.75% tax, total sales taxes range from 6.75% to 7.50%.

Tax Rate	Counties
6.75% 4.75% State 2.00% The First 2¢	51 counties: Alamance, Avery, Beaufort, Bladen, Brunswick, Burke, Caldwell, Camden, Carteret, Caswell, Chowan, Cleveland, Columbus, Craven, Currituck, Dare, Davie, Franklin, Gates, Granville, Guilford, Henderson, Hoke, Hyde, Iredell, Johnston, Lenoir, Macon, McDowell, Mitchell, Nash, Northampton, Pamlico, Pender, Perquimans, Person, Polk, Richmond, Scotland, Stokes, Transylvania, Tyrrell, Union, Vance, Warren, Washington, Watauga, Wayne, Wilson, Yadkin, Yancey
7.00% 4.75% State 2.00% The First 2¢ 0.25% Art. 46	45 counties: Alexander, Alleghany, Anson, Ashe, Bertie, Buncombe, Cabarrus, Catawba, Chatham, Cherokee, Clay, Cumberland, Davidson, Duplin, Edgecombe, Forsyth, Gaston, Graham, Greene, Halifax, Harnett, Haywood, Hertford, Jackson, Jones, Lee, Lincoln, Madison, Martin, Montgomery, Moore, New Hanover, Onslow, Pasquotank, Pitt, Randolph, Robeson, Rockingham, Rowan, Rutherford, Sampson, Stanly, Surry, Swain, Wilkes
7.25% 4.75% State 2.00% The First 2¢ 0.50% Art. 43	Mecklenburg and Wake
7.50% 4.75% State 2.00% The First 2¢ 0.50% Art. 43 0.25% Art. 46	Durham and Orange

Local Option Sales Taxes

This map shows total sales and use tax rates as of July 1, 2023. All counties levy the first 2¢ of local option sales taxes. Some also levy Article 43 (the transit tax) and/or Article 46 (the optional quarter cent).
Data source: North Carolina Department of Revenue.



Rates shown include all State and local sales taxes.

County	Rate	County	Rate	County	Rate	County	Rate	County	Rate
Alamance	6.75%	Chowan	6.75%	Guilford	6.75%	Mitchell	6.75%	Rutherford	7.00%
Alexander	7.00%	Clay	7.00%	Halifax	7.00%	Montgomery	7.00%	Sampson	7.00%
Allegany	7.00%	Cleveland	6.75%	Harnett	7.00%	Moore	7.00%	Scotland	6.75%
Anson	7.00%	Columbus	6.75%	Haywood	7.00%	Nash	6.75%	Stanly	7.00%
Ashe	7.00%	Craven	6.75%	Henderson	6.75%	New Hanover	7.00%	Stokes	6.75%
Avery	6.75%	Cumberland	7.00%	Hertford	7.00%	Northampton	6.75%	Surry	7.00%
Beaufort	6.75%	Currituck	6.75%	Hoke	6.75%	Onslow	7.00%	Swain	7.00%
Bertie	7.00%	Dare	6.75%	Hyde	6.75%	Orange	7.50%	Transylvania	6.75%
Bladen	6.75%	Davidson	7.00%	Iredell	6.75%	Famlico	6.75%	Tyrrell	6.75%
Brunswick	6.75%	Davie	6.75%	Jackson	7.00%	Pasquotank	7.00%	Union	6.75%
Buncombe	7.00%	Duplin	7.00%	Johnston	6.75%	Pender	6.75%	Vance	6.75%
Burke	6.75%	Durham	7.50%	Jones	7.00%	Perquimans	6.75%	Wake	7.25%
Cabarrus	7.00%	Edgecombe	7.00%	Lee	7.00%	Person	6.75%	Warren	6.75%
Caldwell	6.75%	Forsyth	7.00%	Lenoir	6.75%	Pitt	7.00%	Washington	6.75%
Camden	6.75%	Franklin	6.75%	Lincoln	7.00%	Polk	6.75%	Watauga	6.75%
Carteret	6.75%	Gaston	7.00%	Macon	6.75%	Randolph	7.00%	Wayne	6.75%
Caswell	6.75%	Gates	6.75%	Madison	7.00%	Richmond	6.75%	Wilkes	7.00%
Catawba	7.00%	Graham	7.00%	Martin	7.00%	Robeson	7.00%	Wilson	6.75%
Chatham	7.00%	Granville	6.75%	McDowell	6.75%	Rockingham	7.00%	Yadkin	6.75%
Cherokee	7.00%	Greene	7.00%	Mecklenburg	7.25%	Rowan	7.00%	Yancey	6.75%

- 6.75%
- 7.00%
- 7.25%
- 7.50%



North Carolina Association of County Commissioners

Map Scale 1:3,750,000
NCACC County Map Book, 2023

Sales Tax Referenda History

Optional Quarter Cent Sales Tax: If approved by local voters, a county may levy an optional quarter-cent sales tax under G.S. 105, Article 46. To date, 47 counties levy the tax; an additional 31 counties have held unsuccessful referenda.

County	Referenda	County	Referenda	County	Referenda	County	Referenda
Alamance	X X X X	Cumberland	X ✓	Johnston	X	Randolph	X ✓
Alexander	✓	Currituck	None	Jones	X X ✓	Richmond	X
Alleghany	X X X ✓	Dare	None	Lee	X ✓	Robeson	X ✓
Anson	X ✓	Davidson	✓	Lenoir	X X X X	Rockingham	X X X ✓
Ashe	✓	Davie	X X X	Lincoln	X ✓	Rowan	✓
Avery	X	Duplin	X ✓	Macon	X	Rutherford	X X ✓
Beaufort	None	Durham	✓	Madison	X ✓	Sampson	✓
Bertie	X X X X ✓	Edgecombe	X ✓	Martin	✓	Scotland	X X
Bladen	X X X X X X X	Forsyth	X ✓	McDowell	X	Stanly	X X X X ✓
Brunswick	X	Franklin	None	Mecklenburg	X X	Stokes	X X
Buncombe	✓	Gaston	X ✓	Mitchell	X X	Surry	✓
Burke	X	Gates	None	Montgomery	X ✓	Swain	X X ✓
Cabarrus	✓	Graham	X X ✓	Moore	X X ✓	Transylvania	None
Caldwell	X	Granville	None	Nash	X	Tyrrell	None
Camden	None	Greene	X X ✓	New Hanover	✓	Union	None
Carteret	X X X	Guilford	X X X X X X	Northampton	None	Vance	None
Caswell	X X X	Halifax	✓	Onslow	X X ✓	Wake	None
Catawba	✓	Harnett	X X X X ✓	Orange	X ✓	Warren	None
Chatham	✓	Haywood	✓	Pamlico	None	Washington	X X X
Cherokee	X X ✓	Henderson	X X X	Pasquotank	X X ✓	Watauga	X X
Chowan	X X X	Hertford	X X X ✓	Pender	None	Wayne	X X X X
Clay	X X ✓	Hoke	None	Perquimans	None	Wilkes	X ✓
Cleveland	X X X	Hyde	None	Person	X X X	Wilson	X
Columbus	X X X X	Iredell	X	Pitt	✓	Yadkin	X X X
Craven	None	Jackson	✓	Polk	None	Yancey	None

X = unsuccessful referendum; ✓ = successful referendum

Transit Sales Tax: With voter approval, a county may levy a sales tax for transit purposes of either one half cent (Durham, Forsyth, Guilford, Mecklenburg, Orange & Wake counties) or one-quarter cent (all other counties) under G.S. 105, Article 43. To date, four counties have held successful referenda (Durham, Mecklenburg, Orange, and Wake) and New Hanover County has held one unsuccessful referendum.



North Carolina Association of County Commissioners

Last updated 1/1/23

FAQ on local option sales tax

Counties have the option to increase the sales tax by 1-quarter of a penny, (the Article 46 sales tax in N.C. G.S. 105-535) provided the public approves via a referendum.

What are the steps a county needs to consider when scheduling a referendum?

All counties must contact their local board of elections and the State Board of Elections in order to have the advisory referendum included on the ballot during a regularly scheduled election. An advisory referendum may be held only on the same date as a county or statewide general election, the primary election in even-numbered years, or in any other election during which all precincts in a county are open. Under [NCGS 105-537](#), counties are prohibited from holding more than one referendum within a 12-month period.

Must the Board of County Commissioners levy the sales tax if the voters approve the referendum?

A Board of County Commissioners is not obligated to levy the tax even if the majority of those voting in a referendum vote in support of a levy.

Can a county stipulate uses of the monies on the ballot as a part of the

referendum?

A county may not stipulate the use of the money on the ballot. A county Board of Commissioners may adopt a resolution that stipulates how they plan to use the revenues.

Is there a prescribed format for the question of the ballot?

Legislation specifies how the question must be presented on the ballot:

Ballot Question. – The form of the question to be presented on a ballot for a special election concerning the levy of the tax authorized by this Article shall be: [] FOR [] AGAINST

Local sales and use tax at the rate of 1-quarter% (0.25%) in addition to all other State and local sales and use taxes.’

Note: The sale tax amount is set at a rate of .25%.

When is the earliest the sales tax will become effective if the Board of County Commissioners levies the sales tax via resolution following a successful referendum?

The sales tax may become effective on the first day of any calendar quarter so long as the county gives the Secretary of Revenue at least 90 days’ advance notice. For example, if a referendum is held in November during the general election and passes, the earliest a

county could begin collecting the revenue would be April one of the following year, provided it adopts a resolution levying the tax and forwards it to the Department of Revenue prior to December 31.

If the voters pass the referendum for the sales tax, what happens next?

If the Board of Commissioners wishes to levy the tax, it must provide 10 days public notice of its intent to adopt a resolution to levy the tax. After it adopts the resolution, it must send a certified copy of the resolution along with a certified copy of the election results of the referendum to the Department of Revenue. The DoR's address is:

Department of Revenue
P.O. Box 25000
Raleigh, NC 27640

The Association has prepared a [model resolution](#) PDF for a successful sales tax referendum.

Are there restrictions on the use of the revenues?

No. The sales tax is not restricted or earmarked and can therefore be used for any allowed use by counties.

If the referendum fails, can a county hold a subsequent referendum on

the same question?

Yes, however, due to a [new law](#) passed in 2019, the county must wait one year to hold a subsequent referendum.

Can a county spend public money educating citizens on issues related to the referendum?

Yes. Similar to an election for a general obligation bond, a county may spend money to educate the public on issues related to the sales tax referendum. However, a county may not spend money advocating for or against the sales tax.

Can members of a county board of commissioners actively promote the passage of the referendum?

Yes. The board of commissioners may approve resolutions in support of the passage of a referendum for the sales tax. A county commissioner may publicly endorse and support the sales tax. A county may not reimburse any expenses incurred by an elected official while the official is advocating either for or against the tax measure.

Does the sales tax apply to unprepared food or gas?

No. The local-option sales tax does not apply to unprepared food (i.e. groceries) or gas purchases. There is no local sales tax on gas purchases.

COUNTY OF WASHINGTON
BOARD OF COMMISSIONERS

COMMISSIONERS:
JULIUS WALKER, JR., CHAIR
ANN C. KEYES, VICE-CHAIR
TRACEY A. JOHNSON
JOHN C. SPRULL
CAROL V. PHELPS



POST OFFICE BOX 1007
PLYMOUTH, NORTH CAROLINA 27962
OFFICE (252) 793-5823

ADMINISTRATION STAFF:
CURTIS S. POTTER
COUNTY MANAGER/COUNTY ATTORNEY
cpotter@washconc.org

CATHERINE "MISSY" DIXON
FINANCE OFFICER
mdixon@washconc.org

JULIE J. BENNETT, MMC, NCMCC
CLERK TO THE BOARD
jbennett@washconc.org

RESOLUTION 2023-026

**CALLING FOR A SPECIAL ADVISORY REFERENDUM
CONCERNING THE LEVY OF ONE-QUARTER PERCENT SALES AND USE TAX
IN ACCORDANCE WITH N.C. GEN. STAT. § 105-537
TO BE HELD ON: MARCH 5th, 2024**

WHEREAS, in 2007, the North Carolina General Assembly enacted the "One-Quarter Cent County Sales and Use Tax Act", codified as Article 46 of Chapter 105 of the North Carolina General Statutes which authorizes counties to levy an additional sales and use tax; and

WHEREAS, in order to levy such tax, Washington County must conduct a special advisory referendum in accordance with the provisions of N.C. Gen. Stat. § 163-287; and

WHEREAS, the Washington County Board of Commissioners wish to hold the special advisory referendum during the statewide PRIMARY election to be held on the date first stated in the resolution title above, subject to any adjustment thereof directed by the State Board of Elections.

NOW, THEREFORE, BE IT RESOLVED by the Washington County Board of Commissioners as follows:

1. That pursuant to N.C. Gen. Stat. § 105-537, the Washington County Board of Commissioners hereby directs the Washington County Board of Elections to conduct a special advisory referendum as described herein, to be held during the normal time the polls are open on first stated in the resolution title above, in accordance with N.C. Gen. Stat. § 163-287, and to take all necessary steps to that end in accordance with this resolution and applicable law.
2. That pursuant to N.C. Gen. Stat §105-537, the form of the question to appear on the ballots and in the instructions to voters for said referendum shall be as follows:

[] FOR [] AGAINST

Local sales and use tax at the rate of one-quarter percent (0.25%) in addition to all other State and local sales and use taxes.

3. That the Clerk to the Board of Commissioners is hereby authorized and directed to mail or deliver a certified copy of this resolution to the Washington County Board of Elections within three (3) business days after the passage hereof.
4. That this resolution shall take effect upon its passage

Adopted this ____ day of _____, _____.

Julius Walker, Jr., Chair
Washington County Board of Commissioners

ATTEST:

Julie J. Bennett, MMC, NCMCC Clerk
to the Board

Commissioner Keyes said this resolution should be approved to curtail tax increases and we all need to educate the public on the difference in this vs personal property tax.

Mr. Potter said he and Ms. Dixon will bring back a Budget Transfer for education on this. Commissioners Keyes and Phelps said they will try to educate their districts. Commissioner Spruill said he would also.

Commissioner Phelps said it will be important to let folks know that not just the residents will be paying this sales tax. Anyone who passes through and buys something will be subject to paying this tax.

Commissioner Spruill made a motion to approve Resolution 2023 -026 Calling for a Special Advisory Referendum Concerning the Levy of a One-Quarter Percent Sales and Use Tax in Accordance with NCGS 105-537 to be held on March 5th, 2024. Commissioner Keyes seconded. Motion carried unanimously.

BOARDS & COMMITTEES:

ALBEMARLE COMMISSION AREA AGENCY ON AGING REGIONAL ADVISORY COUNCIL

ALBEMARLE COMMISSION AREA AGENCY ON AGING REGIONAL ADVISORY COUNCIL (RAC) has requested that the Board of Commissioners re-appoint Ms. Gail Spiewak and appoint Ms. Renee Collier to the RAC.

Both have agreed to serve if appointed/re-appointed.

Commissioner Keyes made a motion to approve the appointment/re-appointment of Ms. Renee Collier and Ms. Gail Spiewak, respectively to the Albemarle Commission Area Agency on Aging Regional Advisory Council (RAC). Commissioner CP seconded. Motion carried unanimously.

FINANCE OFFICER'S REPORT: Ms. Dixon went over the budget transfers and budget amendments that were in the Commissioners' Agenda Package. *[This document will be incorporated herein by such reference to these minutes.]*

Ms. Dixon said she needed to add one for \$13 for the TTA FICA Tax (BT 2023-182).

Commissioner Spruill made a motion to approve BT #2023-182 & 183 and BT #2024-015, #2024-016, #2024-17, #2024-18, #2024 -19, #2024-020, #2024-21 as presented. Commissioner Phelps seconded. Motion carried unanimously.

OTHER ITEMS BY CHAIR, COMMISSIONERS, COUNTY MANAGER/ COUNTY ATTORNEY OR CLERK:

Commissioner Spruill commented on the NCACC Annual Conference. He received lots of useful information. He stated he is glad we have Ms. Zoll on board now to assist the County with grants. Commissioner Spruill also noted that there were youths from Washington County at the NCACC Conference. He thanked Commissioner Johnson for all she did while she was President of the NCACC.

Commissioner Keyes agreed with Commissioner Spruill on Commissioner Johnson's role and her roles that Commission Johnson appointed her to for the NCACC. She said she is glad to have partnerships within the county. She thanked Mr. Mike Harris, a local farmer, who helped her unload food for the County. She also thanked Ms. Connie Barnes, Planning/Safety/Inspections and EM Office for getting the messages out for her.

Chair Walker piggybacked on kudos for Mr. Harris—he always helps. The also thanked Commissioner Johnson for representing Washington County as the NCACC President. He also noted that he took the ethics course again and learned more.

Mr. Potter thanked Ms. Dixon for holding staff together while he was on vacation. She is going on vacation in October!

Mr. Potter gave an update on Skinnersville. There is some surveying being done on the wood line and acres adjacent to facility. He is working with Ms. Zoll on this on this also. She is also doing procurement. The County is getting a new County Manager vehicle--an energy efficient sedan.

Mr. Potter stated that they will need a need a 2nd meeting in September for a Change Order and grant disbursement for next draw request. Mr. Potter and WCS Supt. White are looking at each of them doing a resolution for their Boards, respectively, to have change order authority between WCS Supt. and the County Manager for smaller dollar items.

With no further business to discuss, **Commissioner Spruill made a motion to adjourn. Commissioner Keyes seconded. Motion carried unanimously.**

Julius Walker, Jr.
Chair

Julie J. Bennett, MMC, NCMCC
Clerk to the Board

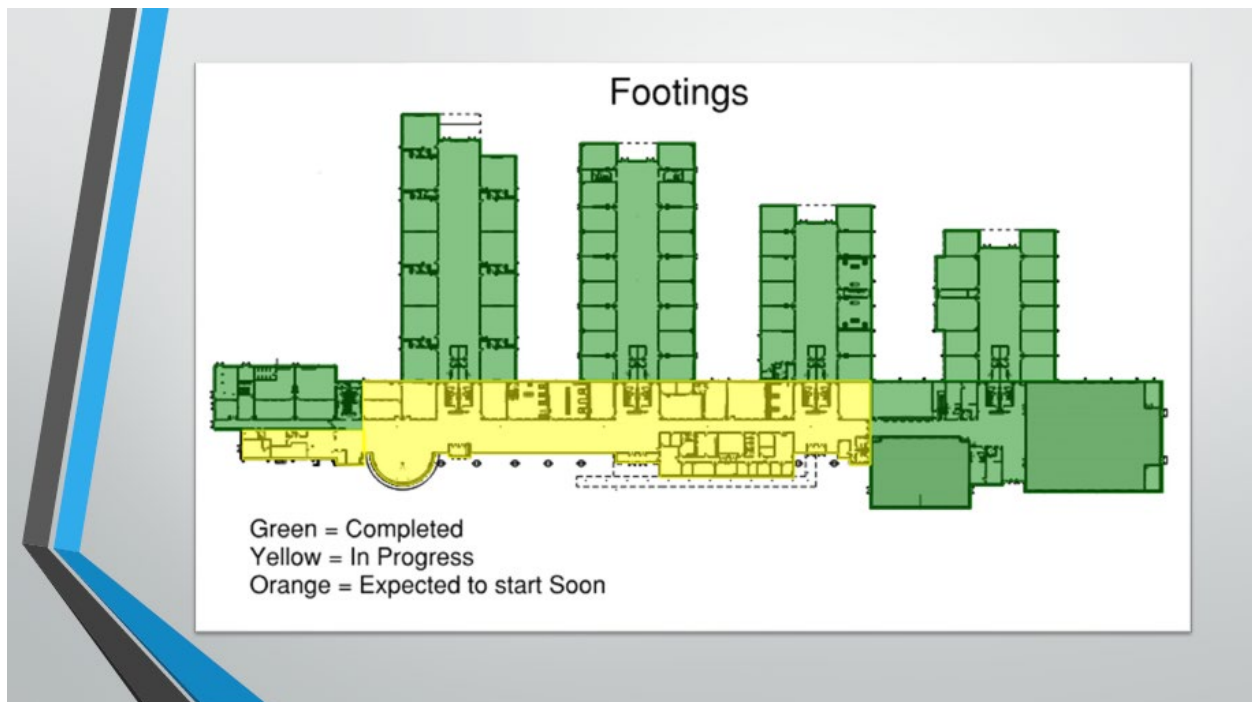
September 26, 2023

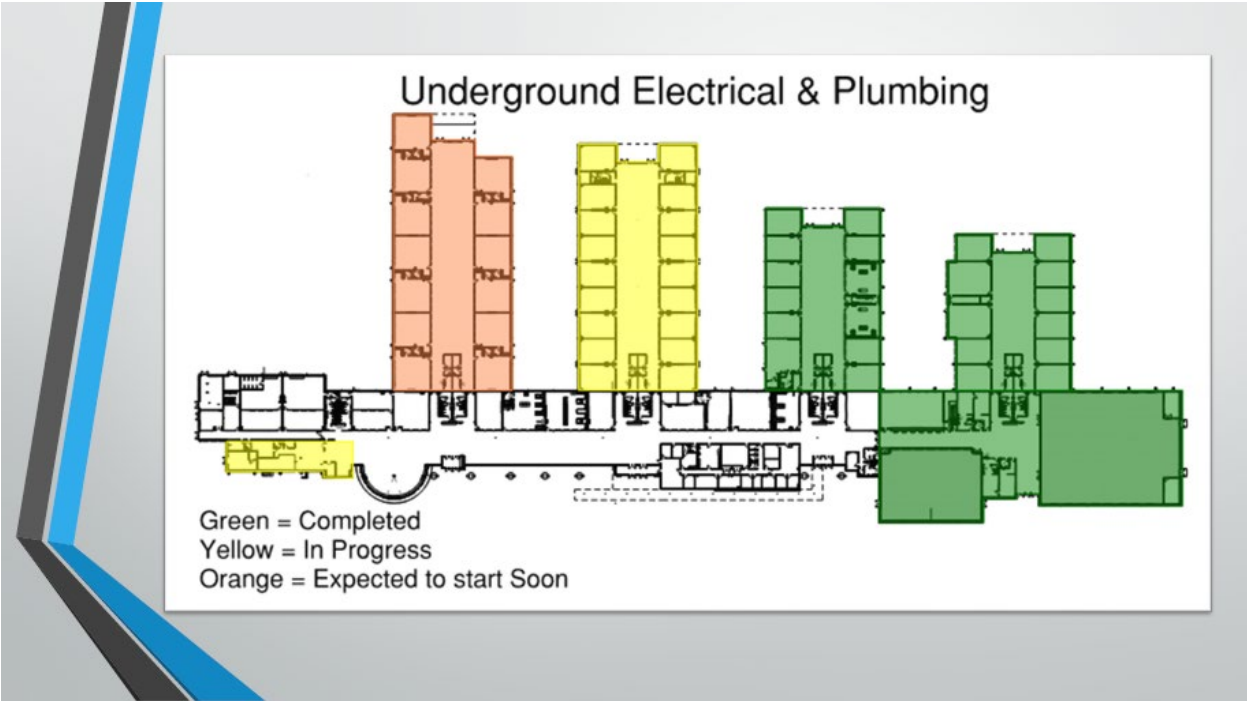
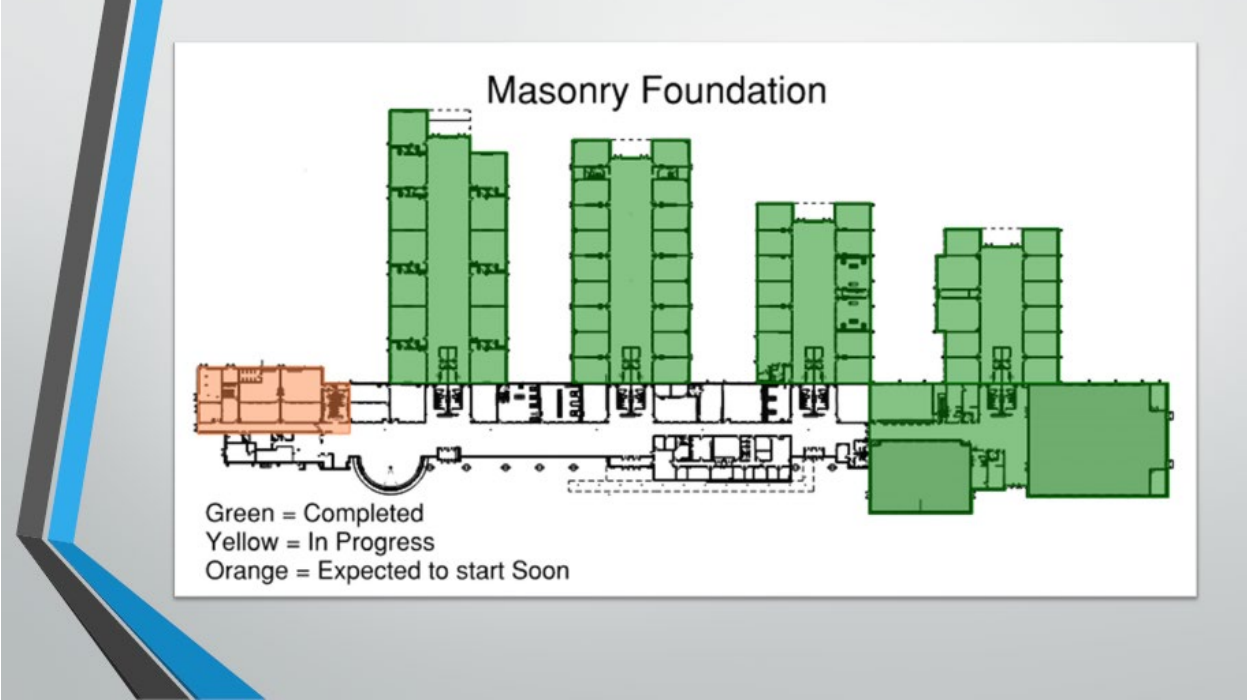
The Washington County Board of Commissioners met in Special Called Joint Meeting with the Washington County School Board on Monday, September 26, 2023, at 6:00 PM in the Washington County High School Early College Media Center, 115 Middle Street, Creswell, NC. Commissioners Tracey A. Johnson, Ann C. Keyes, Carol V. Phelps, John C. Spruill and Julius Walker, Jr. were present. Also present were County Manager/County Attorney Curtis Potter, Clerk to the Board Julie J. Bennett and County Finance Officer Missy Dixon.

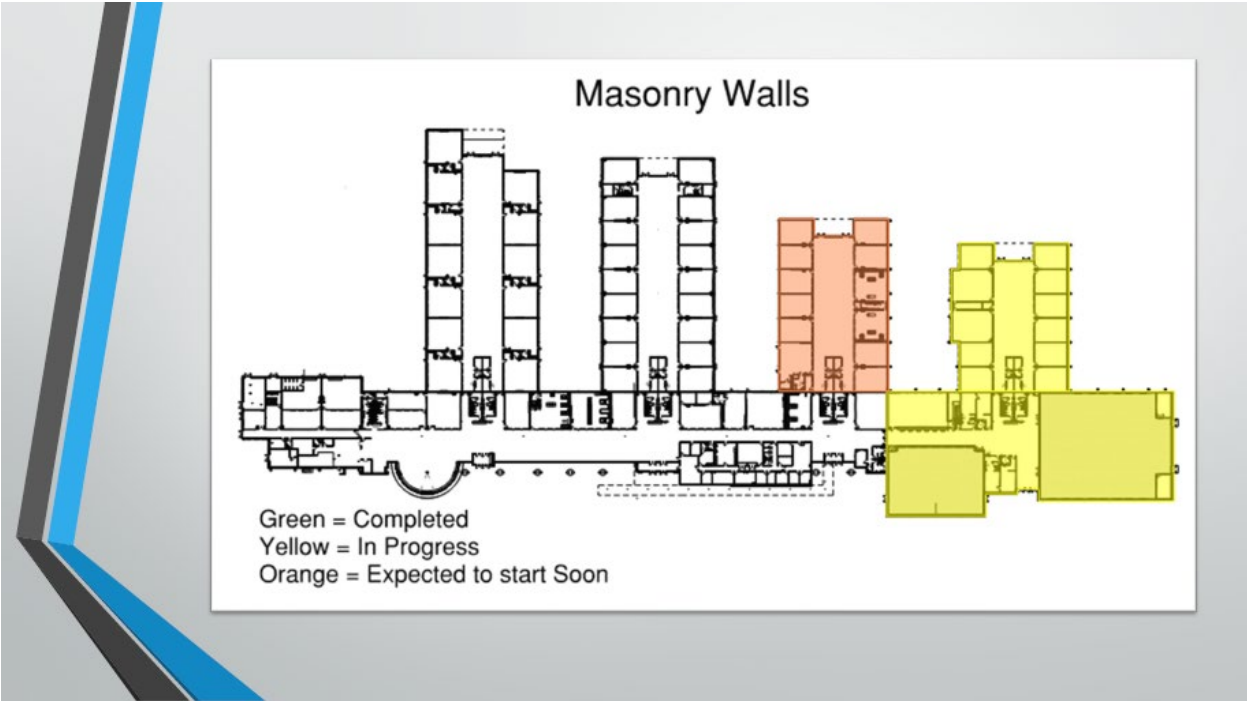
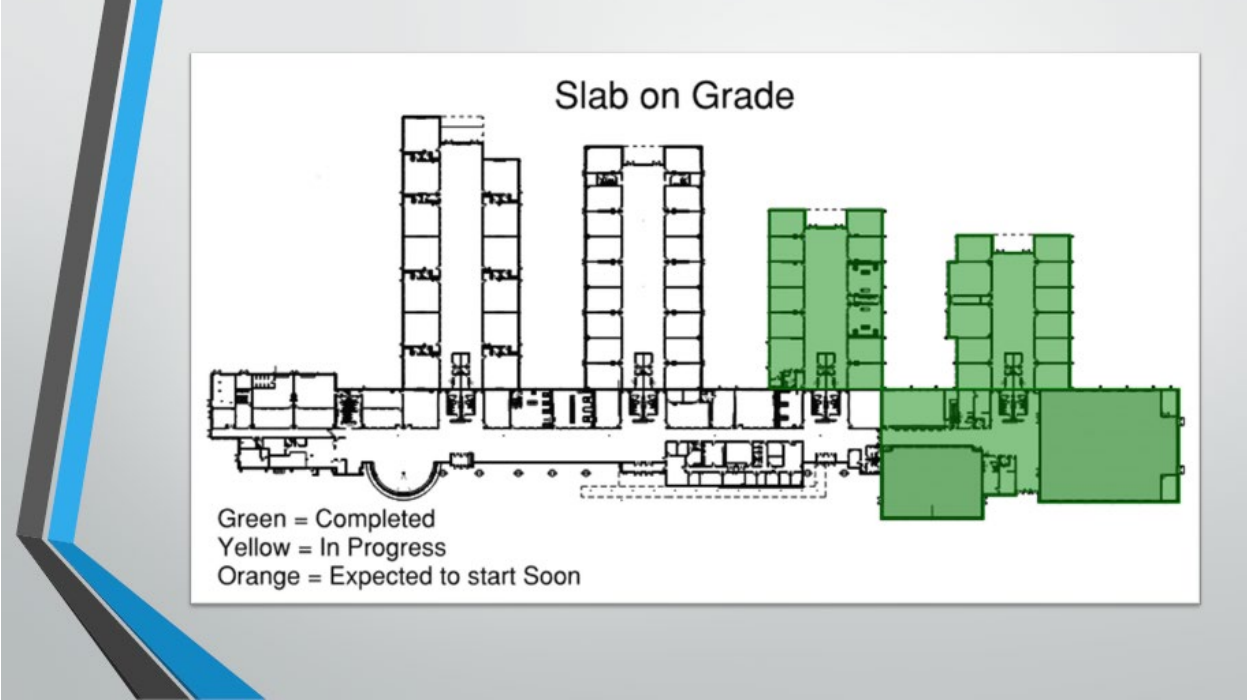
Chair Walker called the Board of Commissioners' meeting to order and welcomed everyone to the meeting. Board of Education Chair Riddick called the Board of Education to order.

Items for Discussion related to the new PK-12 School:

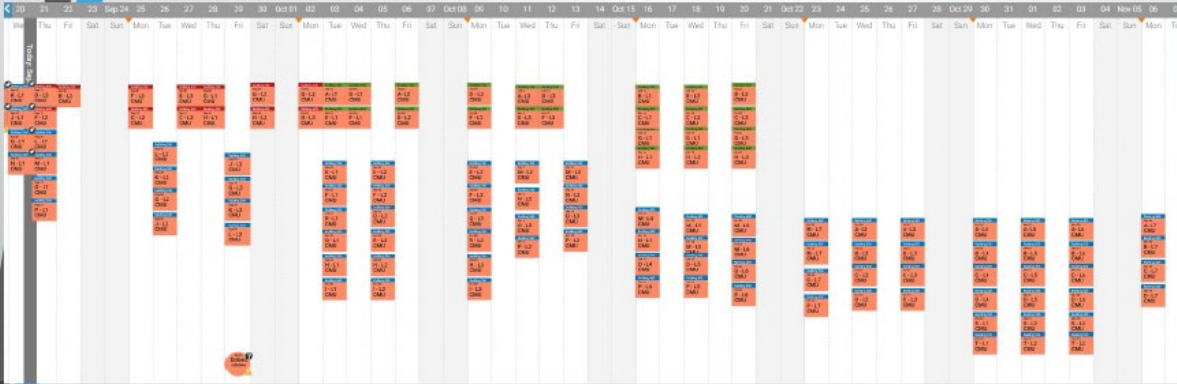
- 1) Status of Project—Mr. Potter gave an overview of the project. He introduced Mr. Mike Konieczka, Project Executive with Metcon who was in attendance, and he gave the following presentation.







Project Schedule – Masonry



Change Orders Status

Allowance No.	Bid Package Number	Description	Allowance Amount	AAI-01	AAI-02	AAI-03	AAI-04	Allowance Amount Remaining
GMP 1 ALLOWANCE								
		Demolition Bid Package carried Allowance for Erosion Control	\$ 30,000	\$ (30,000)				\$ -
		GMP 1 Allowance for Additional Erosion Control	\$ 10,000	\$ (10,000)				\$ -
GMP 1 ALLOWANCE TOTAL			\$ 40,000	\$ (40,000)	\$ -			\$ -
GMP 2 ALLOWANCE								
1	METCON	Window Treatment at Admin & Office	\$ 60,000					\$ 60,000.00
2	BP081000	Doors & Frames	\$ 20,000					\$ 20,000.00
3	BP081000	Hardware Including Door Access	\$ 20,000					\$ 20,000.00
4	BP101000	Signage Allowances	\$ 50,000					\$ 50,000.00
5		Temporary Roads	\$ 40,000					\$ 40,000.00
6		Unsuitable Soil	\$ 75,000	\$ (56,948)				\$ 18,052.00
7		Asphalt Index - Escalation	\$ 45,000					\$ 45,000.00
8		Glass and Glazing - Revisions	\$ 50,000	\$ (50,000)				\$ -
9		Condition Power Due to Switchboard Delay	\$ 75,000					\$ 75,000.00
10		Additional Greenhouse - Additional Size - Install and Slab	\$ 65,000					\$ 65,000.00
11		Metal Panel / Roofing undefined scopes	\$ 50,000	\$ (50,000)				\$ -
12		Landscape Allowance	\$ 175,000					\$ 175,000.00
13		Feature Wall Graphics on CMU Walls	\$ 40,000					\$ 40,000.00
14		Surveying	\$ 15,000					\$ 15,000.00
15		VE Scope Adjustments / Review Comments	\$ 200,000	\$ (200,000)				\$ -
16		Site Utilities / Sitework Unforeseen	\$ 95,000	\$ (6,177)				\$ 88,823.16
17		MEFPF Revisions	\$ 183,000	\$ (183,000)				\$ -
GMP 2 ALLOWANCE TOTAL			\$ 1,258,000	\$ (546,125)	\$ -	\$ -	\$ -	\$ 711,875.16
ALLOWANCE FROM BID PACKAGE								
		Allowance Hold for Sales Tax Glue Lam Beams	\$ 76,764					\$ 76,764
		Allowances for Identified quantities carried within BP Sitework converted to Lump Sum	\$ 62,500	\$ (62,500)				\$ -
ALLOWANCE FROM BID PACKAGE			\$ 139,264	\$ -				\$ 76,764

Total Exposures After Allowances Being Applied

CE- 22 (IFC) + CE - 15 (ASI #2) + CE - 12 (ASI #3) + CE - 26 (Unsuitable Soils) \$	1,314,201.15			
Allowance Deduction \$	(483,000.00)			
Exposures - Allowances \$	831,201.15	\$	59,098.40 (Metcon Fee)	\$ 890,299.55

Change Orders Minus Allowance Breakdown

Change Order #5 Description	Amount	Allowance Deduction	Total After Deduct	Total w/Fee
Cost Event for IFC Drawings (CE - 22)	\$ 761,054.44	\$ 433,000.00	\$ 328,054.44	\$ 351,379.11
Cost Event for ASI #2 - Lab Expansion (CE - 15)	\$ 192,066.05		\$ 192,066.05	\$ 205,721.95
Cost Event for ASI #3 (CE - 12)	\$ 111,772.24	\$ 50,000.00	\$ 61,772.24	\$ 66,164.25
Cost Event for Unsuitable Soils (CE - 26)	\$ 249,308.42		\$ 249,308.42	\$ 267,034.25
Total:	\$ 1,314,201.15	\$ 483,000.00	\$ 831,201.15	\$ 890,299.55

Owner Contingencies After Changes

Owner Contingency	\$ 1,744,545.00
Change Order Request Total (Allowance deduct & Fee):	\$ 890,299.55
Remaining Owner Contingency	\$ 854,245.45

IFC Changes Breakdown

Change Order Request Breakdown for IFC					
Spec Section	Trade	Company Name	IFC (CO \$)	Main changes	Responsible for Change
03 3000	Concrete	Skyrock Construction LLC	\$ 3,500.00	Additional Wall footing Blg 200	Added sheer wall per structural engineer Drawing QA/QC.
04 2000	Masonry	Southeastern	\$ 99,599.68	Added Masonry Scope, Reintroduction of Precast (soldier course), Added brick Color Change.	VE option proposed at GMP could not be achieved, return to original scope.
05 1000	Structural Steel	North State Steel	\$ 91,236.68		Drawing QA/QC.
08 4000	Storefront	A1 Glass and Aluminum	\$ 3,326.66	Opening dimensions changed on few elevations.	Drawing QA/QC
08 1000	Doors, Frames	East Coast Access	\$ 7,792.00		Owner request/DPI change request.
09 2000	Metal Framing	Blizzard Walls Inc	\$ 20,767.14	Changed plywood sheathing to gypsum at metal panel, add bifurcated walls at Areas 100, 200, 300, and 400.	Owner requested change. (Added office)
09 3000	Hard Tile	Concordia Building	\$ 1,496.67	Dry storage and Janitor room enlarged.	DPI change request.
09 6000	LVT, VCT, Rubber	Brock Contract Services	\$ 213.42	Added base cove on Areas 100, 200, 300, and 400.	Owner request change. (Added offices)
10 1000	Signage	AOA Signs, INC	\$ 224.36	Added Room identification Signs.	Owner request change. (Added offices)
10 7300	Canopies	East Coast TVM	\$ 7,330.00	Added canopy over the can wash area.	DPI change request.
11 4000	Food Service Equipment	11400 Food Service Equipment	\$ 5,931.00	Added shelving, rack, and washer/Dryer.	DPI change request.
23 0000	HVAC	Baker Mechanical	\$ 145,719.93	Add dynamic Air filters. Chilled water lines from above ground to below ground.	VE option proposed at GMP could not be achieved, needs to reintroduce part of the scope.
26 0000	Electrical	Triple R	\$ 211,333.48	Switch gear, conduit, electrical boxes, (\$80K materials.)	Modification to VE option was needed to conform to Dominion Power and not to affect switch gear delivery.
31 0000	Sitework, Utilities	Fred Smith Company	\$ 162,583.42	Side walk, sewer, roof drains, erosion control,	DPI change request (Kitchen)/Owner Request (Green house and Portable classroom.)
Total:			\$ 761,054.44		

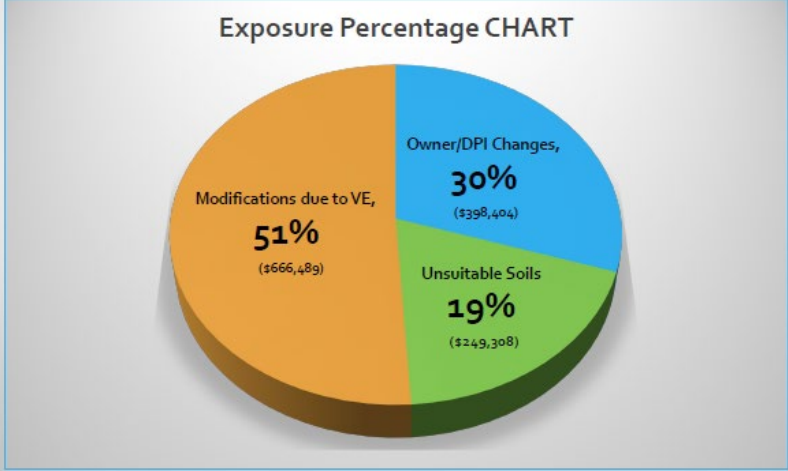
ASI#2 Changes Breakdown

Change Order Request Breakdown for Lab Expansion for Building 400 (ASI#2)				
Spec Section	Trade	Company Name	ASI #2 (CO 6)	Responsible for Change
03 3000	Concrete	Skyrock Construction LLC	\$ 13,980.00	DPI / Owner
03 4100	Pre-cast Concrete	Coreslab Structures	\$ 23,500.00	DPI / Owner
04 2000	Masonry	Southeastern	\$ 18,937.35	DPI / Owner
05 1000	Structural Steel	North State Steel	\$ 983.74	DPI / Owner
07 5000	Turnkey Roofing	AAR of North Carolina	\$ 13,459.22	DPI / Owner
08 4000	Storefront	A1 Glass and Aluminum	\$ 14,013.86	DPI / Owner
09 2000	Metal Framing	Blizzard Walls Inc	\$ 2,617.80	DPI / Owner
09 5000	Acoustical Ceiling	Precision Walls	\$ 5,013.38	DPI / Owner
09 6000	LVT, VCT, Rubber	Brock Contract Services	\$ 2,271.11	DPI / Owner
10 7300	Canopies	East Coast TVM	\$ 5,000.00	DPI / Owner
12 3000	Casework	Blankeship	\$ 1,884.03	DPI / Owner
23 0000	HVAC	Baker Mechanical	\$ 20,786.38	DPI / Owner
26 0000	Electrical	Triple R	\$ 30,701.77	DPI / Owner
31 0000	Sitework,Utilities	Fred Smith Company	\$ 38,917.41	DPI / Owner
Total:			\$ 192,066.05	

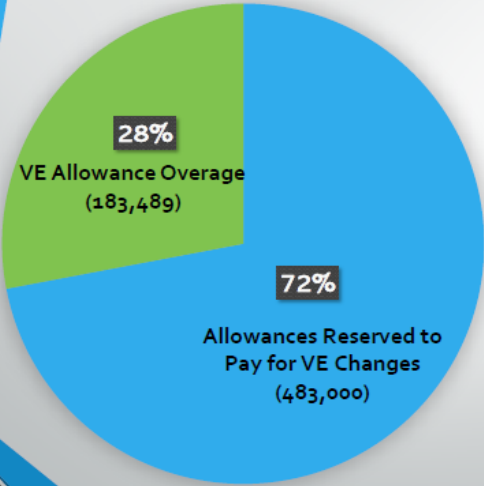
ASI #3 Changes Breakdown

Change Order Request Breakdown for (ASI#3)					
Spec Section	Trade	Company Name	ASI #3	Main changes	Responsible for Change
03 3000	Concrete	Skyrock Construction LLC	\$ 65,280.00	Wire mesh for topping slab. Thickened slab. Conduit Blockout	VE change.
08 1000	Doors, Frames	East Coast Access	\$ 3,956.88	Door frame material change on some doors. Height change. Expedited shipping.	Expedited shipping.
08 4000	Storefront	A1 Glass and Aluminum	\$ 41,735.41	Glazing types changed.	VE change.
26 0000	Electrical	Triple R	\$ 799.95	Changes on some EMT cable.	QA/QC
Total:			\$ 111,772.24		

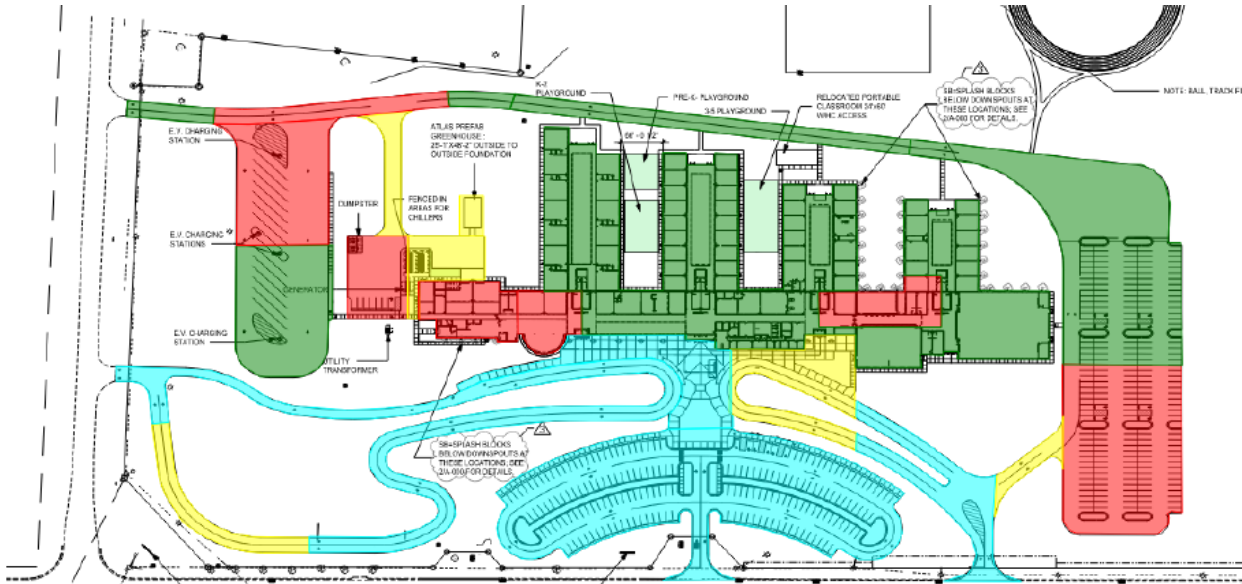
Total Exposures Explained in Percentages



Allowance Variation Report



Window Treatment at Admin & Office	\$	60,000
Doors & Frames	\$	20,000
Hardware Including Door Access	\$	20,000
Signage Allowances	\$	50,000
Temporary Roads	\$	40,000
Unsuitable Soil	\$	75,000
Asphalt Index - Escalation	\$	45,000
Glass and Glazing - Revisions	\$	50,000
Condition Power Due to Switchboard Delay	\$	75,000
Additional Greenhouse - Additional Size - Install and Slab	\$	65,000
Metal Panel / Roofing undefined scopes	\$	50,000
Landscape Allowance	\$	175,000
Feature Wall Graphics on CMU Walls	\$	40,000
Surveying	\$	15,000
VE Scope Adjustments / Review Comments	\$	200,000
Site Utilities / Sitework Unforeseen	\$	95,000
MEPFP Revisions	\$	183,000



Green = Suitable Soils
Red = Known areas with unsuitable materials. Already accounted for in change order
Yellow = Untested but suspected to have unsuitable materials.
Blue = Untested areas

Job Site Photos:



Job Site Photos:



Job Site Photos:



Mr. Konieczka said they plan to be under roof by end of the year.

2) Change Order(s)

There are 4 change orders coming. They could not get the items in their Guaranteed Maximum Price (GMP). This was covered in the presentation above. Mr. Potter did note that the low voltage issue was addressed and put back into Phase I

Mr. Potter also noted that the State budget passed and is waiting for approval by the Governor. We were not granted a direct appropriation from the legislature. They will open a 3rd round of funding.

3) Admin Authority for Change Orders

Mr. Potter reference the information below that he sent to the Commissioners in an email:

- *Increased Change Order Authority for Manager/Superintendent: Dr. White and I intend to seek approval from our respective Boards of the authority to authorize future change orders up to \$100,000 without needing to obtain prior board approval, provided the amount is budgeted for within the county's allowances or contingency funds. This is intended to help keep smaller change order matters from slowing the project to a grind in order to facilitate 2 board meetings prior to authorization. Dr. White and I currently possess this authority up to \$30,000 in general on all other projects, but felt that increasing this amount given the scope and scale of this project was advisable. If approved, we will bring formal resolutions for this authority to our respective boards at their next board meetings.*

Board of Education Member Cherry made a motion for Washington County to approve the current change orders. Commissioner Keyes seconded. All Board of Commissioners approved. Motion passed unanimously.

The Board of Commissioners and the Board of Education agreed to do resolutions from each respective board authorizing Mr. Potter and Dr. White, respectively, to approve future change orders up to \$100,000 without needing to obtain prior board approval, provided the amount is budgeted for within the county's allowances or contingency funds.

4) Funding agreement. Dr. White and Mr. Potter are working on it.

Commissioner Keyes made a motion to adjourn the Board of Commissioners' meeting. Commissioner Johnson seconded. Motion carried unanimously.

Julius Walker, Jr.
Chair

Julie J. Bennett, MMC, NCMCC
Clerk to the Board

October 2, 2023

The Washington County Board of Commissioners met in a regular meeting on Monday, October 2, 2023, at 6:00 PM in the Commissioners' Room, 116 Adams Street, Plymouth, NC. Commissioners Tracey A. Johnson, Ann C. Keyes, Carol V. Phelps, John C. Spruill and Julius Walker, Jr. were present. Also present were County Manager/County Attorney Curtis Potter, Clerk to the Board Julie J. Bennett and County Finance Officer Missy Dixon.

Chair Walker called the meeting to order. Mr. Lloyd Jones, Roper citizen, gave the invocation and Commissioner Phelps led the pledge of allegiance.

ADDITIONS/DELETIONS: Change # of resolution of 2023-026 to 2023-033!

CONSENT AGENDA:

- a) RESO 2023-023 To Direct the Expenditure of Opioid Settlement Funds
- b) RESO 2023-027 Operation Green Light
- c) RESO 2023-028 Increase in PK-12 School Project Change Order Authority
- d) RESO 2023-029 Surplus Real Property—134 Daisy Lane
- e) RESO 2023-030 Surplus Real Property—90 Cumberland Drive
- f) RESO 2023-031 Surplus Real Property—203 West Avenue
- g) RESO 2023-032 Surplus Real Property—403 Hortontown Road
- h) SCADA System Bids

Commissioner Keyes made a motion to approve the Consent Agenda. Commissioner Phelps seconded. Motion carried unanimously.

PUBLIC FORUM: Ms. Sandra Floyd, 30 Golden Lane, Roper, told the Board that the Animal Shelter director is injured and unable to perform his duties, so basically the shelter is closed. She thought there was something in the works for him to have an assistant. The Animal Shelter shouldn't have to rely on volunteers.

DEPARTMENTAL INFORMATION UPDATE: EMS: Ms. Jennifer O'Neal, EMS Director gave a presentation to the Board. *[This presentation will be attached to these minutes and herein incorporated by such reference.]*

Commissioner Keyes said she has seen EMS in action. She commended Ms. O'Neal and her Deputy Director Ward for going above and beyond. She said that all EMS staff go above and beyond.

Commissioner Johnson thanked Ms. O'Neal for all EMS does.

Commissioner Spruill asked when EMS would be fully staffed. Ms. O'Neal said hopefully in three weeks. Commissioner Spruill asked if Transport was supporting itself. Ms. O'Neal said yes for the most part. They are usually waiting for reimbursement from Medicare. Mr. Potter stated the numbers for the past few years.

Commissioner Spruill said EMS continues to lose money. What is the main cause of that, he asked. Ms. O'Neal said he would be hard pressed to find a county that didn't lose money. Washington County tries to reclaim losses through Debt Set-Off.

Chair Walker thanked Ms. O'Neal and her staff for what they are doing for the citizens of Washington County.

DSS CHILD SUPPORT PROGRAM STAFFING: Mr. Clifton Hardison, DSS Director, spoke to the Board and made a presentation to the Board. *[This presentation will be attached to these minutes and herein incorporated by such reference.]*

Commissioner Johnson asked does this include children that they don't have anywhere to place them. Mr. Hardison and Ms. Swett both replied that is a separate program.

Commissioner Keyes said she worked in that department years ago, so she supports DSS.

Commissioner Johnson said what you are saying is that you would like to go out and hire outside contractors for this service.

Mr. Potter asked the Commissioners to authorize staff to work with DSS to bring back a solution to the Board.

EMERGENCY MANGEMENT BUILDING/GOVERNMENT CENTER: Mr. Curtis Potter, CM/CA spoke to the Board.

Mr. Potter said the Emergency Management Building Government Center is the 2nd largest capital project we have. There is \$3.2M SCIF funding and \$1M local funding for a joint EM and aviation terminal. This has moved slowly due to the PK12 school project. We are now trying to catch up on this project; however, we are running into roadblocks from the aviation side. We may need to go at this from a different side.

Mr. Potter asked the Board to authorize staff to work with advisory Facilities Committee to look for alternative sites to be able to move forward with this. Staff has talked to Commissioners Spruill and Keyes at length. Would like to bring back something at a future Commissioners' meeting.

EMPLOYEE APPRECIATION EVENTS & SCHEDULE: Ms. Julie Bennett, Clerk to the Board spoke to the Commissioners.

The Clerk to the Board discussed the upcoming employee appreciation event schedule recommended by the Employee Appreciation Committee summarized as follows:

1. Fall Fling Employee Appreciation Event: October 20th, 2023, 12PM to 3PM (*change to 5PM)
 - a. Catered lunch meal
2. Holiday Meal - Employee Appreciation Event: December 15, 2023
 - a. Either a breakfast from 930AM to 12PM; or
 - b. Lunch from 12PM to 230PM

Ms. Bennett asked that the Board authorize staff to conduct the proposed employee appreciation events according to the schedule indicated, and to close all non-essential government offices to permit employees to participate during regularly scheduled work hours.

Mr. Potter said that the Department Head survey showed that the Fall Fling was well received and asked for the Board to authorize the Fall Fling on October 20, 2023, from 12:00 noon – 5:00 PM at Flower’s Park in Plymouth.

Mr. Potter also asked the Board if they would agree to an Employee Christmas Breakfast this year from 9:30 am – 11:30 am. This event will still be held at the Plymouth Church of Christ Family Learning Center. The Service Awards will be presented, as usual, at this employee event.

Commissioner Keyes made a motion to approve the Employee Appreciation Committee events and closing of offices as presented. Commissioner Johnson seconded; motion carried unanimously.

BOARDS & COMMITTEES:

SENIOR CENTER ADVISORY COMMITTEE

Ms. Bennett noted that the Senior Center Director has requested that the Board of Commissioners appoint the following citizens to serve on the Senior Center Advisory Committee.

Sandra Purrington
Janet Norman
Ora Rowson
Geraldine Davenport
Karen Clay-Respass
Marva Redd

All have agreed to serve.

Commissioner Keyes made a motion to approve the appointments as listed above to the Senior Center Advisory Committee. Commissioner Phelps seconded. Motion carried unanimously.

FINANCE OFFICER’S REPORT: Ms. Dixon went over the budget transfers and budget amendments that were in the Commissioners’ Agenda Package. *[The Budget Amendments /Budget Transfers will be attached to these minutes and herein incorporated by such reference.]*

Commissioner Spruill made a motion to approve BT# 2023-157, # 2023-158, #2023-159, #2023-159, #2023-160, #2023-161, #2023-162, #2023-163, BA# 2023-164, #2023-165, #2023-166 as presented. Commissioner Phelps seconded. Motion carried unanimously.

Ms. Dixon gave a handout to Commissioners which shows the initial adopted budget and any changes the Finance Officer has made and what the budget looks like now. She can add this report to her monthly reports if the Commissioners would like to have it. The consensus of the Board was for it to be included in the agenda package each month.

OTHER ITEMS BY CHAIR, COMMISSIONERS, COUNTY MANAGER/ COUNTY ATTORNEY OR CLERK:

Commissioner Phelps thanked Mr. Potter for keeping the Board straight.

Commissioner Keyes said she continues to attend NCACC meetings.

Ms. Bennett mentioned that “parade season” will soon be upon us and she will keep the Commissioners informed as to what they are invited to participate in.

Mr. Potter mentioned the Faith in Blue event on October 7th and also a listening party on October 23rd @ 4H Center , Columbia, NC @ 5:30 – 7:30 pm.

Commissioner Spruill asked about the joint Town meetings with Roper and Creswell. Ms. Bennett said she reached out to both mayors and clerks and has only heard from Creswell. Mr. Potter said he is working with the Roper Mayor on another issues and will mention it to her.

Commissioner Spruill made a motion to go into Closed Session. Commissioner Keyes seconded; motion carried unanimously.

Back in Open Session, Mr. Potter said he will be working on a policy regarding exempt employees and overtime. He will bring it back to the next meeting.

Ms. Bennett said she will make sure to have the correct resolution numbers in the minutes for the resolutions that were in the Consent Agenda tonight. She apologized for any confusion.

Commissioner Spruill made a motion to adjourn. Commissioner Keyes seconded. Motion carried unanimously.

Julius Walker, Jr.
Chair

Julie J. Bennett, MMC, NCMCC
Clerk to the Board

October 24, 2023

The Washington County Board of Commissioners met in a Special Called Joint Meeting with the Creswell Town Council on Tuesday, October 24, 2023, at 6:00 PM in the Creswell Town Council Room, 109 W. Main Street, Creswell, NC. Commissioners Ann C. Keyes, Carol V. Phelps, John C. Spruill and Julius Walker, Jr. were present. Also present were County Manager/County Attorney Curtis Potter, and Clerk to the Board Julie J. Bennett. Commissioner Tracey A. Johnson was unable to attend.

Attendees for the Creswell Town Council: Joel Harris, Ron Ambrose, Mayor E. Ray Blount, Syble Spruill, Brenda Logan, Town Clerk Penny Chapman.

Chair Walker called the Board of Commissioners' meeting to order and welcomed all who were in attendance. He then asked the Commissioners to introduce themselves.

Mayor Blount called the Creswell Town Council meeting to order and asked the Town Council Members to introduce themselves.

Item 1 Items for Discussion

- a) **Grant Writing:** Mr. Harris said he understands that Washington County has hired a grant writer and asked what they can do for Creswell. Mr. Potter said yes, we hired someone and are in the process of training her. Ms. Laurie Zoll is the new Grants & Procurement Manager. She is also making a list of all the grants the County is involved in, She is also doing Procurement. She cannot write all grants for everyone but can facilitate working with others to train them. He said he talked with Ms. Zoll today about holding a training meeting for the Town's folks. Mr. Harris said it would be nice to be able to use her. Creswell needs a grant for repairing their streets. Mr. Potter said he just received an email from Mr. Lou Manring of the Plymouth Downtown Development Association (DDA) with 17 pages of available grants. He will ask the County Clerk to send the list to the Creswell Town Clerk.
- b) **Law Enforcement:** Mayor Blount thanked Deputy Chief Arlo Norman for attending tonight's meeting. Mr. Harris thanked Deputy Chief Norman for all the Sheriff's Department does and knows that they have a lot to do. He states that they need more enforcement on Main Street whenever possible. Mr. Harris said he appreciates all they do for Creswell. Deputy Chief Norman said the Sheriff's Office is working on hiring more deputies but will have to send them to train first to become certified. He also said it is a slow process so please bear with them. He hopes to have a better presence in the town. Mr. Harris asked if there were any areas of crime he would like to address. Deputy Chief Norman said there are some things that are being worked on which he cannot elaborate.
- c) **Intergovernmental Cooperation Opportunities:** Mr. Harris said he would like to see more meetings with the Board of Commissioners--maybe once a quarter or twice a year. Commissioner Keyes said we are all in this together and want to enhance the lives of all our citizens. Commissioner Spruill said we need to do a better job of working together. There seems to have been a separation of the towns and the County over the years. We all need to

pull together. Commissioner Phelps said he enjoys coming to the Town meetings. He told the Town Council to get up with him if there is anything he can do. Chair Walker said we will put everything from all the agendas to see how we can work together and pull together. We are not meeting just to be meeting. Ms. Logan said thanks for listening to their needs. Sometimes they do feel left out and thanked the Commissioners for coming tonight. Ms. Spruill stated that the more active you are in the community the more active you are in the County. She said she appreciates the Commissioners. Mayor Blount said he appreciates the Commissioners and wants us all to work together. Commissioner Keyes said that if they know what to expect from each other we are not working against each other. She cited the Ordinances as an example of something that could be improved on together. We all need to share resources. Mr. Harris thinks that keeping the lines of communication open now and, in the future, and identifying resources is a good start. Commissioner Keyes said that we need a resource database from all towns. Mr. Harris said maybe they could borrow a backhoe or dump truck, as an example, if needed for wastewater activities.

Commissioner Spruill asked what their #1 need is. Mr. Harris said 8th Street and Palmetto Street need the most repair. They have tried repairing potholes. He also mentioned 6th Street and Main street are mostly handled by the State. New businesses need parking areas marked. All streets need something. Commissioner Spruill asked if there were any other pressing issues. Ms. Logan stated WATER! Mr. Harris said he does not know if the County can help with that. She also said it would be nice to have a park area in town. Maybe there is a grant for that? Mr. Harris said he would also like to see their schools utilized after the new school is built. Mr. Ambrose asked has if there is a designated area for an LZ helicopter landing in Creswell. Mr. Potter said there may be something in the Motorsports Grant (at the OBX Speedway in Creswell). It is in the planning process. Mr. Potter said there is a well for Creswell in the County's Capital Improvement Plan (CIP). Mr. Ambrose thanked the Commissioners for all they do. He said he knows there is only so much you can do with the money available. The Commissioners do a good job of keeping the public informed and believes in communication. These meetings are a good way to let our citizens know we are working together. We need prayers for the Town of Creswell's water situation. A lightning strike took out some of their system. Mr. Potter said we need to send Creswell information on the well and the LZ landing zone. The County now has a CIP to try and fund major projects for the County. It is a two-year plan. There is a community action board that has started in Skinnersville. Remember to work with your Commissioner and the County Manager.

Commissioner Keyes told the Creswell Town Council that when you have a solar farm in your area, sometimes they will help the areas they are in, for example, they may give a donation of some kind.

Commissioner Walker thanked the Creswell Town Council for their reception of wanting to have this meeting. The Commissioners will get together after all these Town meetings to see where to go from here.

Commissioner Phelps noted that the County's Veterans Day Service will be on 11/11 @ 11:00 AM and will be on Main Street in Creswell. He also noted there was a Fall Festival on 10/27 from 4:00-7:00 PM and the Christmas Parade is on 12/9 at 11:00 AM. Line-up is at 10:00 AM.

Mr. Ambrose said the County's Veterans Day event is a big deal. There needs to be an area set up to be able to move the monument to and have a nicer area that is more accessible to folks with disabilities.

Item 2 Public Forum—no comments.

Mayor Blount again thanked the Commissioners for coming tonight. Mr. Ambrose said it does him good to see this participation.

Mr. Harris noted that Creswell also needs a gas station. Mr. Potter asked if the Dollar General in Creswell is owned by a local person. No one knew. Mr. Potter said that some Dollar Generals have gas tanks. One citizen said he has looked into it and it would not make any money. A gas station would need a convenience store too.

Mr. Potter said maybe they could look into an electrical vehicle charging station for Creswell due to the number of travelers going through the town to the Outer Banks.

Mr. Harris said it is having the connections--knowing who to talk to.

One citizen noted that Creswell needs more vegetable stands in the area.

Commissioner Keyes said it may be easier to get grants if we all work together.

Mayor Blount dismissed everyone at the meeting.

Julius Walker, Jr.
Chair

Julie J. Bennett, MMC, NCMCC
Clerk to the Board

November 1, 2023

The Washington County Board of Commissioners met in a Special Called Joint Meeting with the Roper Town Council on Wednesday, November 1, 2023, at 6:00 PM in the Roper Annex Building, 114 N. Railroad Street, Roper, NC. Commissioners Ann C. Keyes, Carol V. Phelps, John C. Spruill and Julius Walker, Jr. were present. Also present were County Manager/County Attorney Curtis Potter, and Clerk to the Board Julie J. Bennett. Commissioner Tracey A. Johnson was unable to attend.

Attendees for the Roper Town Council: Mayor Denise Blount; Councilmen: Rona Norman, Charles Sharpe, Melvin Norman, and Roper Town Clerk Stacy Chesson. Councilman Ramona Jackson was unable to attend.

Chair Walker called the Board of Commissioners' meeting to order and welcomed all who were in attendance. He then asked the Commissioners & staff to introduce themselves.

Mayor Blount called the Roper Town Council meeting to order and asked the Town Council Members to introduce themselves.

Item 1 Items for Discussion:

- a) Water: Mayor Blount spoke about interconnections. Mr. Potter said the connections are working but the meters are broken; they are not working the way they were initially designed. The County did get a grant to fix those 3 connections. Mayor Blount said 2 connections have been turned off that are on the County side. She asked why they would be turned back on if they hadn't been using them. Mr. Lee Sasser, Public Utilities Director, addressed the issue. Those connections only allow water out (one way). With the new meters, the County can open those lines if one of the other lines/meters has a problem. Mr. Potter said the grant gives the County more flexibility to fix more issues. We need to fix what is broken. Mr. Potter went on to say there will be a trial by the engineers to tell us what will work best. The Mayor said she doesn't want water bills shooting up for the residents (mostly who are elderly). Mr. Potter said we will be looking out for that, so it doesn't happen.
- b) Garbage: Mayor Blount said they have 203 customers that pay \$22.95 a month for garbage (SWUF). The rates changed after their budget was done and the Town had to pay the difference. Mayor Blount asked if the County can they charge the residents instead of charging the Town. Mr. Potter said the County bills the Town and the Town bills the citizen. Mr. Potter said the County could send the bills to the citizens like we do for Creswell. The County would need a request from the Town Council of Roper to do this. Mr. Potter said that the County can't add it to the Roper citizen's tax bill until July 1. Mayor Blount asked how they can get the broken trash cans picked up. Mr. Mike Gray, Landfill Director, said to call the Landfill and they will make a request to Republic to pick them up. Discussion turned to how citizens are charged for taking items to the landfill. Mr. Gray said the first 2000 lbs. (1 ton) is free then the customer pays \$60 for the next ton.

- c) Zoning: Mayor Blount discussed being contacted by Mr. Richard Livingston, former Sr. Project Manager, regarding zoning in Roper. Town Clerk, Ms. Stacy Chesson, said he led them to believe that Washington County was going to take over zoning for the Town of Roper. Mr. Potter said there was a change in the general statutes regarding Land Use Plans for the towns and the counties. The Mayor said they adopted a Land Use Plan. Mr. Potter said if that is the case then they are in charge of their zoning. The County can issue building permits when needed. Commissioner Keyes said that Mr. Pittman (Planning/ Inspection/ Zoning Director) will be able to give Mayor Blount some resources. Mr. Potter said he would send Mayor Blount some high-level documents to look at – including 160D which is what they should look at first. Then the Town of Roper will need to have a Zoning Ordinance. Discussion ensued regarding getting approvals from the Building Inspector.
- d) Intergovernmental Cooperation Opportunities: Mayor Blount said there needs to be better communication between the Town and County. Mr. Potter said he feels we should have some meetings with the Departments that they deal with the most (such as Planning). Mr. Potter said if the person (Department Head) is busy maybe they can still give the Town the resources they need to help them. Mr. Potter said the Town should contact the Department Heads, then himself, then the Commissioners.

Council Sharpe asked if the school in Roper will still be needed after the new school is built. Mr. Potter said there is an agreement to move the Early College to Roper.

Mr. Sharpe asked if Roper could get a gas station (near Mill Pond). It would be a great economic opportunity.

Commissioner Keyes addressed how the Inspector/Planning Office works—speaking as a retired planner. She also went over how citizens can put their numbers in Hyper-Reach so citizens will get important information.

Chair Walker thanked the Town Council for their concerns and comments and said the Commissioners are not meeting just to be meeting. The Board will take all this feedback from the three (3) towns and see what we can do together.

Mayor Blount thanked the Board for taking the time to meet. She said she learned a lot tonight. Mayor Blount asked Mr. Sasser if there is a problem with something in Roper, that as a courtesy, would he please let the Town know (relating to 811 locate requests). Mr. Potter will work with Mr. Sasser on the best way to do this.

Item 2 Public Forum: no comments.

Commissioner Phelps made a motion to adjourn the meeting. Commissioner Keyes seconded. Motion carried unanimously.

Julius Walker, Jr.
Chair

Julie J. Bennett, MMC, NCMCC
Clerk to the Board