

November 7, 2022

The Washington County Board of Commissioners met in a regular meeting on Monday, November 7, 2022 at 6:00 PM by using ZOOM—virtual meeting software (due to the COVID-19 pandemic) for Facebook Live Streaming and in person in the Commissioners’ Room, 116 Adams Street, Plymouth, NC. Commissioners Tracey Johnson, Ann Keyes, Carol Phelps, Bill Sexton and Julius Walker, Jr. were present. Also present were County Manager/County Attorney Curtis Potter, Clerk to the Board Julie J. Bennett and Finance Officer Missy Dixon.

Chair Johnson called the meeting to order. Commissioner Sexton gave the invocation; Commissioner Phelps led the Pledge of Allegiance.

ADDITIONS/DELETIONS: Mrs. Bennett, Clerk to the Board said a request was made from the Planning Director to pull the public hearing and approval of the amendment of the Manufactured Home Ordinance.

CONSENT AGENDA: **Commissioner Keyes made a motion to approve the Consent Agenda:**

Items listed under the Consent Agenda are generally of a routine nature. The Board may take action to approve/disapprove all items in a single vote. Any item may be withheld from a general action, to be discussed and voted upon separately at the discretion of the Board.

- a) Approval of Minutes for October 3, 2022
- b) Tax Refunds & Releases & Insolvent Accounts
- c) Letter of Support for Ramsar/Pocosin Refuge
- d) Tax (Foreclosures) Contract
- e) Fee schedule amendment: Landfill
- f) RESO 2022-045 Approving and Accepting Sale of Real Property at 272 North Street, Plymouth, NC

Commissioner Phelps seconded. Motion carried unanimously.

PUBLIC FORUM: Ms. Teresa Yates Spear of Spruill Loop Road stated she has been here since 2019 and was in Johnston County before that. She worked in EMS. She talked to the Commissioners about a program they had there where they had a subscription drive that pays \$60/yr. for transport. Ms. Spear said she would be glad to assist Washington County with such a program. Chair Johnson said she will give the information to our EMS Director to see if we could benefit from this type of program.

Mr. Lloyd Jones, Roper, stated that he has been here since 1936. Tomorrow is voting day. Polls are open from 7:00 AM - 7:00 PM. If we don’t vote we could lose that privilege.

PUBLIC HEARING: FUNDING FOR A NEW SCHOOL: Mr. Potter read the following Resolution:

COUNTY OF WASHINGTON

BOARD OF COMMISSIONERS

COMMISSIONERS:

TRACEY A. JOHNSON, CHAIR
JULIUS WALKER, JR., VICE-CHAIR
ANN C. KEYES
CAROL V. PHELPS
WILLIAM "BILL" R. SEXTON, JR.



POST OFFICE BOX 1007
PLYMOUTH, NORTH CAROLINA 27962
OFFICE (252) 793-5823

ADMINISTRATION STAFF:

CURTIS S. POTTER
COUNTY MANAGER/COUNTY ATTORNEY
cpotter@washconc.org

CATHERINE "MISSY" DIXON
FINANCE OFFICER
mdixon@washconc.org

JULIE J. BENNETT, MMC, NCMCC
CLERK TO THE BOARD
jbennett@washconc.org

RESOLUTION 2022-044

RESOLUTION SUPPORTING AN APPLICATION TO THE LOCAL GOVERNMENT COMMISSION FOR ITS APPROVAL OF A COUNTY FINANCING AGREEMENT FINANCING FOR THE NEW COUNTY SCHOOL

Introduction --

The Washington County Board of Commissioners has previously determined to acquire, construct, equip and finance a new preK-12 school for the County.

The Board has also made a preliminary determination to finance this project through an installment financing, as authorized under Section 160A-20 of the North Carolina General Statutes. In an installment financing, the County's repayment obligation is secured by a mortgage-type interest in all or part of the property being financed, but not by any pledge of the County's taxing power or any specific revenue stream. In this case, the County expects that the new school will serve as the collateral.

State law requires that the County's financing be approved by the North Carolina Local Government Commission, a division of the North Carolina State Treasurer's office. Under the LGC's guidelines, this governing body must make certain findings of fact to support the County's application for the LGC's approval of the County's financing arrangements.

1. The Washington County Board of Commissioners RESOLVES, as follows:

(a) The County makes a preliminary determination to finance approximately \$20,000,000 to pay project costs.

(b) The Board will determine the final amount to be financed by a later resolution. The final amount financed may be slightly lower or slightly higher than \$20,000,000. Some of the financing proceeds may represent reimbursement to the County for prior expenditures on project costs, and some proceeds may be used to pay financing expenses or to provide any appropriate reserves.

2. The Board makes the following findings of fact in support of the County's application to the LGC:

(a) The proposed project is necessary and appropriate for the County under all the circumstances.

(b) The proposed installment financing is preferable to a bond issue for the same purposes. This financing is for a discrete facility and is therefore particularly suitable for installment financing. Installment financing also allows the County to move the project ahead more quickly.

The County has no meaningful ability to issue non-voted general obligation bonds for this project. This project will produce no revenues that could be used to support a self-liquidating financing. The County expects that in the current interest rate environment for municipal securities there would be no material difference in the overall financing costs between general obligation bonds and installment financings for this project.

(c) The estimated sums to fall due under the proposed financing contract are adequate and not excessive for the proposed purpose. The County will closely review proposed financing rates against market rates with guidance from the LGC and the County's financial adviser. All amounts financed will reflect either approved contracts, previous actual expenditures, or professional estimates.

(d) As confirmed by the County's Finance Officer, (i) the County's debt management procedures and policies are sound and in compliance with law, and (ii) the County is not in default under any of its debt service obligations.

(e) Given the County's need for the project, the Board believes that the effect on the County's budget and the tax rate from repaying the borrowed money will be reasonable under all the circumstances. The Board will work to minimize the tax rate impact in a manner consistent with moving forward with the project and addressing the full range of County needs.

(f) The County Attorney is of the opinion that the proposed project is authorized by law and is a purpose for which public funds of the County may be expended pursuant to the Constitution and laws of North Carolina.

3. Additionally, the Board resolves as follows:

(a) The County intends that the adoption of this resolution will be a declaration of the County's official intent to reimburse project expenditures from financing proceeds. The County intends that funds that have been advanced for project costs, or which may be so advanced, from the County's general fund or any other County fund, may be reimbursed from the financing proceeds.

(b) The Board directs the County Manager and the Finance Officer to take all appropriate steps toward the completion of the financing, including (i) completing an application to the LGC for its approval of the proposed financing, and (ii) soliciting one or more proposals from financial institutions to provide the financing. The Board ratifies all prior actions of County representatives in this regard.

(c) This resolution takes effect immediately.

I certify as follows: that the foregoing resolution was properly adopted at a meeting of the Board of Commissioners of Washington County, North Carolina; that this meeting was properly called and held on November 7, 2022; that a quorum was present and acting throughout this meeting; and that this resolution has not been modified or amended, and remains in full effect as of today.

Dated this ____ day of November, 2022.

(SEAL)

Julie Bennett, MMC, NCMCC
Clerk, Board of Commissioners
Washington County, North Carolina

Mr. Potter stated that the project is a 165,000 sq. ft. building and will facilitate all Washington County schools into one. Project timelines are moving forward in different steps and all parts are being reviewed by various teams. We are in pre-construction phase. The County is on pace to complete its audit to have it in the hands of the LGC for their meeting the first part of February. This Sunday the construction package was submitted for publication. As we get into December (the last week) and the first week in January there will be a whirlwind of decisions to be made. There is going to be a joint meeting January 10, 2023 of the Board of Commissioners and Board of Education.

Commissioner Keyes made a motion to open the public hearing on funding for a new school. Commissioner Walker seconded. Motion carried unanimously.

Mr. Lloyd Jones asked about the timeframe of the project. Dr. Carr said they are revisiting timelines. They had hoped to demolish the Pines Elementary School building in October but got behind on that. They are now looking for some rebates. Demolition hopefully will happen in January. METCON has indicated that will look to hire locals from Workforce Development. The Board of Education would like to be completed by Fall 2024; however, they are at the mercy of if/when items can be obtained. Both the Board of Education and Board of Commissioners are cooperating and she appreciates the support.

Mr. Potter said if the County has to borrow the whole \$20M, we would be at the limit of what the County can borrow--that's why we are looking for rebates. We have \$50M from the State and need to spend it wisely.

Mr. George Swain, Hwy 45, asked if DOT will be putting in turn lanes. Dr. Carr said there is a grade configuration to determine how buses will enter the school and that will help DOT determine what will be done. DOT is heavily involved. The community can vote on the grade configuration at the Washington County Schools website. Chair Johnson suggested that the County put it on our website also.

Mr. Potter said the County is also looking at our landfill to be able to accommodate the debris from the demolition.

Commissioner Keyes commended Dr. Carr and Mr. Potter for their willingness to work together to do what is best for this County.

Commissioner Walker made a motion to close the public hearing on funding for a new school. Commissioner Phelps seconded. Motion carried unanimously.

Mr. Potter asked the Board for a motion to approve RESO 2022-044 Supporting an Application to the Local Government Commission for its Approval of a County Financing Agreement – Financing for the New School.

Commissioner Walker made a motion approve RESO 2022-044 Supporting an Application to the Local Government Commission for its Approval of a County Financing Agreement – Financing for the New School. Commissioner Keyes seconded. Motion carried unanimously.

DEPARTMENT INFORMATION UPDATE: Every November, Ms. Rebecca Liverman, Cooperative Extension Director and her staff, Beth Jackson, Jalyne Ward and Gene Fox give a “Report to the People” by telling the Commissioners what Cooperative Extension has worked on this year. Tonight is no different.

Cooperative Extension Staff handed out box dinners to the Commissioners and staff. Staff used each element of the box dinner to tell what’s been happening in their department this year. Ms. Liverman stated that everyone needed to “think outside the box”. Ms. Liverman said she has been with the County for 23 years and Cooperative Extension Director for 12. She said she works with great people! The box represented the Strader Building.

Next Ms. Jalyne Ward, Ag Extension Agent, said she has been here for three (3) years and asked everyone to look at their sandwich—wheat is grown here for the bread. Washington County has great agricultural resources: corn, soybeans, cotton and peanuts. She also mentioned that Commissioner Sexton contributes to them all. Ms. Ward said that in 2022, we had 37 inches of rain. The yearly average is 51”. She also helps the farmers meet/increase their yield of their crops.

Mr. Gene Fox, Horticulture Agent, asked everyone to look at their lettuce & tomato. He is responsible for anything that can grow around your home landscape and also bugs!! He said there are 46 commercial pest applicators in the County. Currently he has weed trials going on in Beaufort County. (Mr. Fox is an area agent for quite a few counties.) He diagnoses problems.

Ms. Beth Jackson is the County's 4H agent. She said she helps grow our youth 5-18 yrs. old. She said she was responsible for the ham & cheese on the sandwich. She said the livestock show (where they show hogs among other livestock) and the program will be celebrating 65 years next year. This year she said she was able to get a mobile dairy unit to visit the schools. Over 900 students got to see the Southland Mobile Dairy Unit and were able to see a milking parlor on wheels. The kids were amazed and it was a great experience.

Mr. Ward also mentioned the bag of chips in the box dinner. She said the County receives funding from JCPC that allows opportunities like 4-H summer camp or a 4-H conference. Ms. Ward said she wanted to share a story with everyone. She said she she got a call from a farmer who said a child attempted to take her life (from the Midwest) and said kids should be taught some mental health. Ms. Ward said that next Thursday night, there is going to a farm theater—a skit—talking about stress and mental health—it's for families that are in our County.

Ms. Liverman asked everyone to look at the bottle of water. She said drinking water is a healthy habit. Then she asked everyone to look at the Tic Tacs in the box dinner. They represent the SHIPP program which is run by Cooperative Extension. \$200,000 is what they can help folks in our County save. Volunteers help them also.

Chair Johnson said she looks forward to this "Report to the People" every year from Cooperative Extension. Commissioner Keyes said that Ms. Liverman helps her whole family. Commissioner Phelps said they do a great job and Commissioner Walker agreed.

BOARDS & COMMITTEES: Ms. Bennett stated that the Albemarle Commission's current At-Large Delegate's term will expire on December 31, 2022. The At-Large Delegate position for the 2023-2024 term now rotates to Washington County. The Commissioners are tasked with appointing an At-Large Delegate to serve for our county. This appointee is not to be an elected official, but someone in the community who shares the same mission of the Albemarle Commission which is to enhance the quality of the lives of our citizens in the Albemarle Region through direct services and assistance in planning, program development and management, public-private partnerships and leadership.

Ms. Bennett asked the Commissioners to please bring the name of an appointee to the December 5, 2022 Board of Commissioners meeting to be voted on at that meeting.

FINANCE OFFICER'S REPORT: Ms. Dixon said the budget transfers; budget amendments and the financial report were in the Commissioners' package. Ms. Dixon noted that BA#2023-50 was voided due to various changes

Washington County
BUDGET TRANSFER

To: Board of Commissioners
From: Curtis Potter, County Manager
Missy Dixon, Finance Officer
Date: September 29, 2022
RE: School Capital Outlay

BT #: 2023 - 042

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
21-8000-600	Designated for Future Appropriation	680,000.00	(5,029.00)	674,971.00
21-5912-694	Capital Outlay-Purchase of Property/Land	489,600.00	5,029.00	494,629.00
School Capital Outlay		1,169,600.00	-	1,169,600.00

Justification:

This transfer is to move budget dollars from within the school capital outlay fund from Designated for Future Appropriation to Capital Outlay-Purchase of Property/Land in order to complete the closing on the land needed for the new PreK-12 School.

Budget Officer's Initials Cal

Approval Date: 9/30/22

Initials: MP
Batch #: 2023-042
Date: 10/30/2022

Washington County
BUDGET TRANSFER

To: Board of Commissioners
From: Curtis Potter, County Manager
Missy Dixon, Finance Officer
Date: October 11, 2022
RE: Emergency Management

BT #: 2023 - 043

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-4330-260	Emergency Mgmt - Departmental Supplies	9,500.00	(2,084.00)	7,416.00
10-4330-270	Emergency Mgmt - Generator Fuel	-	2,084.00	2,084.00
Emergency Management		9,500.00	-	9,500.00

Justification:

This transfer is to move budget dollars from within Emergency Management from Departmental Supplies to the Generator Fuel Line to cover the costs to fuel up the generators at the Radio Station and the towers. This initial fuel was needed to be able to test the newly hooked up generators to make sure they were running correctly and there were no issues.

RECEIVED
OCT 11 2022
Washington County Manager's Office

Budget Officer's Initials: CBP
Approval Date: 10/11/22

Initials: [Signature]
Batch #: 2023-043
Date: 10/11/2022

Washington County
BUDGET TRANSFER

To: Board of Commissioners
From: Curtis Potter, County Manager
Missy Dixon, Finance Officer
Date: October 13, 2022
RE: Senior Center

BT #: 2023 - 044

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-5150-315	Senior Center - Training	3,000.00	(2,000.00)	1,000.00
10-5150-310	Senior Center - Travel	2,000.00	2,000.00	4,000.00
Senior Center		5,000.00	-	5,000.00

Justification:

This transfer is to move budget dollars from within the Senior Center from Training to Travel. This movement is needed to pay for fuel as the Senior Center Staff has been transporting Seniors to and from the Center due to staffing shortages in Riverlight Transit which would normally be their mode of transportation.

Budget Officer's Initials CPD

Approval Date: 10/17/22

Initials: MD
Batch #: 2023-044
Date: 10/17/2022

Washington County
BUDGET TRANSFER

To: Board of Commissioners
From: Curtis Potter, County Manager
Missy Dixon, Finance Officer
Date: October 20, 2022
RE: Facility Services

BT #: 2023 - 045

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-4265-215	Facility Services-Maintenance & Repair Bldg	66,788.00	(500.00)	66,288.00
10-4265-601	Facility Services-Contracted Services-Security System	1,800.00	500.00	2,300.00
Facility Services		68,588.00	-	68,588.00

Justification:

This transfer is to move budget dollars from within the Facility Services budget from Maintenance & Repair to Security System Contracted Services. These monies are needed to pay for a new annual monitoring fee for the fire panel at the Roper Annex which was not originally budgeted. This transfer will also cover the increase in the cost of the ADT monitoring services.

Digitally signed by
Curtis S. Potter
DN: cn=Curtis S. Potter, o=Washington County

Approval Date: 10/20/2022

Initials: CP
Batch #: 2023-045
Date: 10/20/2022

Washington County
BUDGET TRANSFER

To: Board of Commissioners
From: Curtis Potter, County Manager
Missy Dixon, Finance Officer
Date: October 20, 2022
RE: SS Transportation

BT #: 2023 - 046

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-5400-310	SS Transportation-WF Transportation	10,000.00	(960.00)	9,040.00
10-5400-998	SS Transportation-PR YR CARES Grant Reimbursement	-	960.00	960.00
SS Transportation		10,000.00	-	10,000.00

Justification:

This transfer is to move budget control from within the SS Transportation budget from the WF Transportation line to the Prior Year CARES Grant Reimbursement line. The County has to make a repayment of CARES Grant Funding that was received in error. After an audit conducted by the Office of Inspector General to the NCDOT, Washington County Riverlight Transit was notified of a mathematical error in a claim, resulting in an overpayment of \$960.00 from FY 19-20.

DocuSigned by:
Curtis S. Potter
04328801081420

Budget Officer's Initials _____

10/20/2022

Approval Date: _____

Initials: CP
Batch #: 2023-046
Date: 10/20/2022

Washington County
BUDGET TRANSFER

To: Board of Commissioners
From: Curtis Potter, County Manager
Missy Dixon, Finance Officer
Date: October 20, 2022
RE: School Capital Outlay

BT #: 2023 - 047

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
21-8000-600	Designated for Future Appropriation	674,971.00	(31,085.00)	643,886.00
21-5912-693	Capital Outlay-Engineering Services	10,400.00	31,085.00	41,485.00
School Capital Outlay		685,371.00	-	685,371.00

Justification:

This transfer is to move budget dollars from within the School Capital Outlay Fund 21 from the Designated for Future Appropriations line to the Capital Outlay-Engineering Services line to make a payment for GeoTechnical Engineering Services provided by Terracon.

Digitized by:
Curtis S. Potter

Budget Officer's Initials _____

10/20/2022

Approval Date: _____

Initials:	<i>CP</i>
Batch #:	2023.047
Date:	10/20/2022

Washington County
BUDGET TRANSFER

To: Board of Commissioners
From: Curtis Potter, County Manager
Missy Dixon, Finance Officer
Date: October 24, 2022
RE: TTA

BT #: 2023 - 048

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
63-4970-370	TTA - Marketing and Advertising-Admin	45,000.00	(5,000.00)	40,000.00
63-4960-100	TTA - Billboard Advertising	15,000.00	5,000.00	20,000.00
TTA		60,000.00	-	60,000.00

Justification:

This transfer is to move budget dollars from within the TTA budget from Marketing and Advertising to Billboard Advertising to pay for bills that were incurred but not originally budgeted for. This transfer was approved by the TTA Board at a special call meeting on 10/14/2022.

Budget Officer's Initials CBP

Approval Date: 10/24/22

Initials: MD
Batch #: 2023-048
Date: 10/24/2022

Washington County
BUDGET TRANSFER

To: Board of Commissioners
From: Curtis Potter, County Manager
Missy Dixon, Finance Officer
Date: November 7, 2022
RE: Facility Services

BA #: 2023 - 049

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-3542-000	Sheriff - ABC Board Funding	(2,400.00)	(1,400.00)	(3,800.00)
10-4310-602	Sheriff - ABC Board Funding	19,888.00	1,400.00	21,288.00
10-3540-020	Gun Permitting Discretionary-County Portion	(1,680.00)	(735.00)	(2,415.00)
10-4310-611	Gun Permitting Discretionary-County Portion	36,540.00	735.00	37,275.00
10-3540-030	Gun Permits-State Portion	(2,030.00)	(895.00)	(2,925.00)
10-4310-612	Gun Permits-State Portion	3,165.00	895.00	4,060.00
10-3540-040	Finger Printing	(370.00)	(180.00)	(550.00)
10-4310-613	Finger Printing	4,575.00	180.00	4,755.00
10-3541-010	Sheriff-Donations	(5.00)	(1,500.00)	(1,505.00)
10-4310-650	Sheriff-Donations	771.00	1,500.00	2,271.00
Sheriff				
10-3500-081	DSS Community Donations-Christmas	-	(25.00)	(25.00)
10-5310-258	DSS Community Donations-Christmas	1,019.00	25.00	1,044.00
SS Admin				
10-3360-000	Recreation-Donations	(200.00)	(575.00)	(775.00)
10-6120-650	Recreation-Donations	3,112.00	575.00	3,687.00
Recreation				
		62,385.00	-	62,385.00

Justification:

This amendment is to budget for additional monies received for the Sheriff's Office for ABC Board Funding (alcohol education and law enforcement), gun permitting, finger printing and donations. It is also budgeting for Christmas donation monies received through DSS and donation monies received for Recreation.

Budget Officer's Initials _____

Approval Date: _____

Initials:	
Batch #:	
Date:	

Washington County
BUDGET TRANSFER

To: Board of Commissioners
From: Curtis Potter, County Manager
Missy Dixon, Finance Officer
Date: November 7, 2022
RE: Contingency/Tax Admin

BA #: 2023 - 051

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-9990-000	Contingency	21,866.00	(6,500.00)	15,366.00
10-4140-030	Tax Admin - Salaries & Wages Part-time	-	6,031.00	6,031.00
10-4140-090	Tax Admin - FICA Tax Expense	14,338.00	469.00	14,807.00
Contingency/Tax Admin		36,204.00	-	36,204.00

Justification:

This amendment is to budget for part-time salary monies for the Tax Department. The Tax Office has recently lost one of its long-time employees to retirement. There is a current need to have that individual come in on a part-time basis to help during this transition and the training of a newly hired employee. We are also approaching one of the busiest times of the year for tax collections and the additional help will be needed for continuity of services during this time.

Budget Officer's Initials _____

Approval Date: _____

Initials:	
Batch #:	
Date:	

Washington County
BUDGET TRANSFER

To: Board of Commissioners

BA #: 2023 - 052

From: Curtis Potter, County Manager
Missy Dixon, Finance Officer

Date: November 7, 2022

RE: ARPA Revenue Replacement/Appropriated Fund Balance

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-3480-087	ARPA Revenue Replacement	(682,896.00)	232,800.00	(450,096.00)
10-3990-000	Appropriated Fund Balance - GF	(3,986,954.00)	(232,800.00)	(4,219,754.00)
ARPA Revenue Replacement/Appropriated Fund Balance		(4,669,850.00)	-	(4,669,850.00)

Justification:

This amendment is to reduce the originally budgeted ARPA Revenue Replacement figure and increase Appropriated General Fund-Fund Balance. During the preparation of the FY 2022-2023 Budget, there was an estimate made of the remaining ARPA monies to be brought back in to the General Fund as revenue replacement. In making this estimate, we were still awaiting additional information on the Great Grant and trying to finalize certification of the Individual Time and Effort Forms. These certification forms had to be completed by each employee stating that they worked for the county during the performance period being used to replace salaries. During the certification process, we encountered several employees that would not sign the certification therefore requiring Finance and Administration Staff to go back and refigure our revenue replacement. As a result, the amount originally budgeted needs to be updated.

Budget Officer's Initials _____

Approval Date: _____

Initials:	
Batch #:	
Date:	

Washington County
BUDGET TRANSFER

To: Board of Commissioners
From: Curtis Potter, County Manager
Missy Dixon, Finance Officer
Date: November 7, 2022
RE: EMS

BA #: 2023 - 053

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
37-3490-020	DUKE RACE-CARS Grant	-	(2,800.00)	(2,800.00)
37-4330-652	DUKE RACE-CARS Grant	7,100.00	2,800.00	9,900.00
37-3490-021	UNC PECC+ Program Grant	-	(600.00)	(600.00)
37-4330-653	UNC PECC+ Program Grant	3,000.00	600.00	3,600.00
EMS		10,100.00	-	10,100.00

Justification:

This amendment is to budget for additional grant revenue that has been received by EMS. Staff continues to work with DUKE and UNC to participate in these two grant programs that are of great benefit to the citizens of the county.

Budget Officer's Initials _____

Approval Date: _____

Initials:	
Batch #:	
Date:	

Washington County
BUDGET TRANSFER

To: Board of Commissioners
From: Curtis Potter, County Manager
Missy Dixon, Finance Officer
Date: November 7, 2022
RE: EMS

BA #: 2023 - 053

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
37-3490-020	DUKE RACE-CARS Grant	-	(2,800.00)	(2,800.00)
37-4330-652	DUKE RACE-CARS Grant	7,100.00	2,800.00	9,900.00
37-3490-021	UNC PECC+ Program Grant	-	(600.00)	(600.00)
37-4330-653	UNC PECC+ Program Grant	3,000.00	600.00	3,600.00
EMS		10,100.00	-	10,100.00

Justification:

This amendment is to budget for additional grant revenue that has been received by EMS. Staff continues to work with DUKE and UNC to participate in these two grant programs that are of great benefit to the citizens of the county.

Budget Officer's Initials _____

Approval Date: _____

Initials:	
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Date:	

Ms. Dixon stated that the County may possibly be getting back \$13,000 from the Medicaid audit. Mr. Potter said he feels that it's the hard work of the County staff on these years' worth of expenses that allows the County such a collection.

Commissioner Sexton made a motion to approve the budget amendments/ transfers as presented above. Commissioner Walker seconded. Motion carried unanimously.

RECOGNITION: Chair Johnson recognized Commissioner Bill Sexton as he is coming off of the Board, thanked him for his service and presented him with a plaque from the Board. Chair Johnson spoke about her time working with him and said she wants to be like him. Commissioner Sexton said he has worked with her for a lot of years. He said he first ran in 1998, and then laid out 1.5 years after the OLF. He said he feels like the Board has done a lot of good things and fixed a lot of things and this is one of the better boards he has worked with that accomplished a lot.

Commissioner Keyes said she worked with his Commissioner Sexton's dad when he was a Commissioner and said that he (current Commissioner Sexton) is one of the finest folks she has ever worked with.

Commissioner Walker said he was Commissioner Sexton's 7th & 8th grade teacher! At that time, he would have not dreamed that they would be working together. Commissioner Walker said he feels they worked well together.

OTHER ITEMS BY CHAIR, COMMISSIONERS, COUNTY MANAGER/ COUNTY ATTORNEY OR CLERK:

Chair Johnson thanked everyone for their concern about her health. She said she received a good report from the heart doctor and is good for another year.

Commissioner Phelps stated he would like staff to work on a a resolution of support for child abuse in Washington County.

Commissioner Sexton wished the Board "Good Luck"!

Commissioner Sexton made a motion go into Closed Session pursuant to NCGS§143-318.11(a)(3)--attorney-client privilege and NCGS 143-318.11(a)(6) to discuss personnel. Commissioner Walker seconded. Motion carried unanimously.

Back in Open Session, **Commissioner Keyes made a motion to approve BA #2023-055 and the lobbying contract with Bob Steinburg and Jackson Stancil. Commissioner Phelps seconded. Motion carried unanimously.**

Washington County
BUDGET TRANSFER
AMENDMENT

BA #: 2023 - 055

To: Board of Commissioners
From: Curtis Potter, County Manager
 Missy Dixon, Finance Officer
Date: November 7, 2022
RE: Fund Balance/Commissioners

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-3990-000	Fund Balance - General Fund	(4,219,754.00)	(17,004.00)	(4,236,758.00)
10-4110-443	Commissioners-Contracted Services-Lobbying	-	17,004.00	17,004.00
Fund Balance/Commissioners		(4,219,754.00)	-	(4,219,754.00)

Justification:

This amendment is to budget for the services of two paid professional lobbyist to work on behalf of the needs of Washington County. This has been discussed previously with the Board of Commissioners. This figure makes up a total of \$16,500 for the two lobbying contracts, and \$504 for a one-time lobbying registration fee of \$252 per lobbyist that has to be paid to the state.

Clerks Initials *JJB*

Approval Date: 11/7/2022

Initials:	
Batch #:	
Date:	

With no further business to discuss, **Commissioner Phelps made a motion to adjourn the meeting. Commissioner Walker seconded. Motion carried unanimously.**

 Tracey A. Johnson
 Chair

 Julie J. Bennett, MMC, NCMCC
 Clerk to the Board