

**Board of Commissioners
Meeting
April 3, 2023**



WASHINGTON COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING AGENDA
APRIL 3, 2023

**COMMISSIONERS' ROOM, 116 ADAMS STREET, PLYMOUTH, NC
LIVESTREAMED ON FACEBOOK AND
AVAILABLE OVERFLOW ROOM AT COOPERATIVE EXT, 128 E. WATER STREET,
PLYMOUTH, NC**

- 6:00 PM Call to Order—Chair Walker
6:01 PM Invocation / Pledge
Additions / Deletions
Approval of Meeting Agenda
- Item 1 6:05 PM Consent Agenda
- a) Approval of Minutes from January 23 & 24, 2023 Budget Work Sessions and March 6, 2023 Regular Meeting
 - b) Tax Refunds, Releases & Insolvents (March 2023)
 - c) RESO 2023-001 Authorizing Sale of Real Property – 521 Monroe Street
 - d) RESO 2023-002 Authorizing Sale of Real Property – Park Avenue
 - e) RESO 2023-003 Authorizing Sale of Real Property – 411 Brinkley Avenue
 - f) RESO 2023-012 Authorizing Sale of Small Item: ARGO Conquest 8x8
 - g) RESO 2023-013 Resolution by Governing Body of Recipient
Acceptance of ARP Funds for An Asset Inventory and Assessment Study
 - h) Approval of Grant and Procurement Manager Position and Advertisement
- Item 2 6:10 PM Public Forum (3-minute limit per speaker)
- Item 3 6:20 PM Trillium Update Presentation, Mr. Dave Peterson, Trillium Senior Regional Director
- Item 4 6:40 PM AVEOC Design Proposal Selection, Mr. Curtis Potter, CM/CA
- Item 5 6:50 PM Pre-K – 12 New School Update & LGC Application Approval, Mr. Curtis Potter, CM/CA
- Item 6 7:00 PM Finance Officer's Report, Budget Amendments/Budget Transfers, Ms. Missy Dixon, Finance Officer
- Item 7 7:10 PM Other Items by Chair, Commissioners, CM/CA, Finance Officer or Clerk
- Item 8 7:55 PM Closed Session has been scheduled according to NCGS§143-318.11(a)(3) (attorney-client privilege and NCGS §143-318.11(a)(6) (personnel)

Recess/Adjourn

WASHINGTON COUNTY BOARD OF COMMISSIONERS
AGENDA STATEMENT

ITEM NO: 1

DATE: April 3, 2023

ITEM: Consent Agenda

SUMMARY EXPLANATION:

- a) Approval of Minutes for January 23 & 24, 2023 Budget Workshops and March 6, 2023 Regular Meeting (located at the end of the Agenda Package). See attached.
- b) Tax Refunds, Releases & Insolvents (March 2023). See attached.
- c) RESO 2023-001 Authorizing Sale of Real Property – 521 Monroe Street. See attached.
- d) RESO 2023-002 Authorizing Sale of Real Property – Park Avenue. See attached.
- e) RESO 2023-003 Authorizing Sale of Real Property – 411 Brinkley Avenue. See attached.
- f) RESO 2023-012 Authorizing Sale of Small Item: ARGO Conquest 8x8. See attached.
- g) RESO 2023-013 Resolution by Governing Body of Recipient Acceptance of ARP Funds for An Asset Inventory and Assessment Study. See attached.
- h) Approval of Grant and Procurement Manager Position and Advertisement. See attached.

**WASHINGTON COUNTY
PERSONAL PROPERTY INSOLVENT AMOUNTS**

March 2023

DATE	NAME	TICKET YEAR	ACCOUNT #	SITUS	PARCEL #	AMOUNT REL	AMOUNT REF	REASON
3/1/23	Alexander, Eyvonne Rawls	2270 2017	465	4		\$270.43		
3/1/23	Alexander, Eyvonne Rawls	2270 2017	465	6		\$0.17		
3/1/23	Alexander, Franks Heirs	2271 2017	463	4		\$296.11		
3/1/23	Alexander, Franks Heirs	2271 2017	463	6		\$0.38		
3/1/23	Ambose,,Gregory Heirs	3754 2017	1331	1		\$71.01		
3/1/23	Ambose,,Gregory Heirs	3754 2017	1331	6		\$0.58		
3/1/23	Ambrose,Luther M. Jr, Heirs	3899 2017	1505	1		\$41.65		
3/1/23	Ambrose,Luther M. Jr, Heirs	3899 2017	1505	6		\$0.34		
3/1/23	Ayers, Edward	7815 2017	3034	2		\$8.17		
3/1/23	Ayers, Edward	7815 2017	3034	6		\$0.07		
3/1/23	Barber, Judy Wells	4033 2017	5555	2		\$90.41		

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March 2023**

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3/1/23	Barber, Judy Wells	4033 2017	5555	6		\$1.35		
3/1/23	Barrow, Shakeya Montchell	4090 2017	4086	1		\$269.13		
3/1/23	Barrow, Shakeya Montchell	4090 2017	4086	6		\$0.15		
3/1/23	Blount, Gail	4243 2017	6318	1		\$270.43		
3/1/23	Blount, Gail	4243 2017	6318	6		\$0.17		
3/1/23	Blount, Willie Heirs	2432 2017	6568	4		\$30.07		
3/1/23	Blount, Willie Heirs	2432 2017	6568	6		\$0.24		
3/1/23	Bryant, Milton Heirs	2469 2017	8837	4		\$20.43		
3/1/23	Bryant, Milton Heirs	2469 2017	8837	6		\$0.17		
3/1/23	Burrus, Grover Michaner	4460 2017	9162	1		\$15.90		
3/1/23	Byrum, Gene Heirs	2132 2017	9221	2		\$54.93		

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3/1/23	Byrum, Gene Heirs	2132 2017	9221	6		\$0.45		
3/1/23	C&C Trucking of Creswell, NC INC	10427 2017	9219	4		\$22.14		
3/1/23	C&C Trucking of Creswell, NC INC	10427 2017	9219	6		\$0.18		
3/1/23	Carter, Charles Henry Jr,	4551 2017	9815	1		\$4.09		
3/1/23	Carter, Charles Henry Jr,	4551 2017	9815	6		\$0.03		
3/1/23	Carter, David Jr,	4552 2017	9824	2		\$250.00		
3/1/23	Carter, David Jr,	4552 2017	9824	6		\$0.17		
3/1/23	Chesson, Jennifer	8097 2017	10589	2		\$88.86		
3/1/23	Chesson, Jennifer	8097 2017	10589	6		\$1.33		
3/1/23	Chesson, Robert Lee	4616 2017	10783	1		\$270.43		
3/1/23	Chesson, Robert Lee	4616 2017	10783	6		\$0.17		

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DATE	NAME	TICKET YEAR	ACCOUNT #	SITUS	PARCEL #	AMOUNT REL	AMOUNT REF	REASON
3/1/23	Chesson, Simon Peter	8108 2017	10838	2		\$287.20		
3/1/23	Chesson, Simon Peter	8108 2017	10838	6		\$0.31		
3/1/23	Clagon, Andrew Sr,	8119 2017	11040	2		\$250.00		
3/1/23	Clagon, Yolanda & Riddick, Jennifer	4647 2027	11083	1		\$1,866.00		
3/1/23	Clagon, Yolanda & Riddick, Jennifer	4647 2027	11083	6		\$26.95		
3/1/23	Clark, Michael & Ally Dickerson	4652 1172	11248	1		\$270.43		
3/1/23	Clark, Michael & Ally Dickerson	4652 1172	11248	6		\$0.17		
3/1/23	Cooper, Elmer Jr.	4714 2017	12387	1		\$52.06		
3/1/23	Cooper, Elmer Jr.	4714 2017	12387	1		\$0.43		
3/1/23	Corey, Richard G. Jr.	4756 2017	12566	1		\$347.51		
3/1/23	Corey, Richard G. Jr.	4756 2017	12566	6		\$1.42		

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3/1/23	Cortez, Adalberto Aguilar	4758 2017	12564	1		\$289.72		
3/1/23	Cortez, Adalberto Aguilar	4758 2017	12564	6		\$0.41		
3/1/23	Curlings, Phillip	8226 2017	13251	1		\$438.13		
3/1/23	Curlings, Phillip	8226 2017	13251	6		\$0.17		
3/1/23	Dozier, Casey Andrew	8338 2017	53671	1		\$6.60		
3/1/23	Dozier, Casey Andrew	8338 2017	53671	1		\$0.06		
3/1/23	Dunbar, Bernetta Roulhac	8342 2017	16788	2		\$20.04		
3/1/23	Dunbar, Bernetta Roulhac	8342 2017	16788	6		\$0.17		
3/1/23	Fields, Carlton	5057 2017	17976	2		\$270.43		
3/1/23	Fields, Carlton	5057 2017	17976	6		\$0.17		
3/1/23	Freeman, Clinton	1464 2017	18402	1		\$3.32		

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3/1/23	Freeman, Clinton	1464 2017	18402	6		\$0.02		
3/1/23	Freeman, Dan Heirs	5128 2017	18290	1		\$284.24		
3/1/23	Freeman, Dan Heirs	5128 2017	18290	6		\$0.29		
3/1/23	Furlough Trucking, Inc.	8452 2017	18691	1		\$53.41		
3/1/23	Furlough Trucking, Inc.	8452 2017	18691	6		\$0.45		
3/1/23	Furlough Trucking, Inc.	8453 2017	18697	1		\$12.34		
3/1/23	Furlough Trucking, Inc.	8453 2017	18697	6		\$0.10		
3/1/23	Furlough Christopher Taylor	8456 2017	18737	2		\$950.73		
3/1/23	Furlough Christopher Taylor	8456 2017	18737	6		\$11.45		
3/1/23	Gills, Shelia Arnold	777 2017	19998	2		\$6.60		
3/1/23	Gills, Shelia Arnold	777 2017	19998	6		\$0.06		

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3/1/23	Hardie, Sandra	2800 2017	21552	4		\$250.00		
3/1/23	Howard, Earnest Bernard	2865 2017	25216	4		\$4.09		
3/1/23	Howard, Earnest Bernard	2865 2017	25216	6		\$0.03		
3/1/23	Viola Hyman	5626 2017	26072	1		\$15.76		
3/1/23	Viola Hyman	5026 2017	26072	6		\$0.12		
3/1/23	Mike and Jenifer Lamb	5644 2017	26134	1		\$327.72		
3/1/23	Mike and Jenifer Lamb	5644 2017	26134	6		\$13.51		
3/1/23	Jackson III, Oscar Sherman	8739 2017	26470	2		\$6.60		
3/1/23	Jackson III, Oscar Sherman	8739 2017	26470	6		\$0.06		
3/1/23	Johnson, Clarice Ruth	5720 2017	27065	1		\$64.76		
3/1/23	Johnson, Clarice Ruth	5720 2017	27065	6		\$0.52		

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3/1/23	Johnson, Oconel	8776 2017	27366	2		\$305.09		
3/1/23	Johnson, Oconel	8776 2017	27366	6		\$0.45		
3/1/23	Lassiter, Esther	1327 2017	29092	2		\$270.43		
3/1/23	Lassiter, Esther	1327 2017	29092	6		\$0.17		
3/1/23	Lefever Trucking. LLC	1644 2017	29400	2		\$11.22		
3/1/23	Lefever Trucking. LLC	1644 2017	29400	6		\$0.09		
3/1/23	Lewis, David Jerome	2944 2017	29603	4		\$237.73		
3/1/23	Liverman, Pollie & Timothy	2947 2017	30070	4		\$311.03		
3/1/23	Liverman, Pollie & Timothy	2947 2017	30070	6		\$0.49		
3/1/23	Macedo, Artemio Gutierrez	2962 2017	2598	4		\$1.88		
3/1/23	Macedo, Artemio Gutierrez	2962 2017	2598	6		\$0.01		

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3/1/23	Macedo, Artemio Gutierrez	2962 2017	2598	34		\$1.37		
3/1/23	Martinez, Rolando	5964 2017	31276	1		\$270.43		
3/1/23	Martinez, Rolando	5964 2017	31276	6		\$0.17		
3/1/23	Martinez, Kendell Danielle	2980 2017	31279	4		\$263.34		
3/1/23	Martinez, Kendell Danielle	2980 2017	31279	6		\$0.44		
3/1/23	Wrighton, Karen	6000 2017	31681	1		\$20.43		
3/1/23	Wrighton, Karen	6000 2017	31681	6		\$0.17		
3/1/23	McCray, Herbert	8954 2017	31712	2		\$99.24		
3/1/23	McCray, Herbert	8954 2017	31712	6		\$1.43		
3/1/23	McCray, Frankie	6001 2017	31713	1		\$299.54		
3/1/23	McCray, Frankie	6001 2017	31713	6		\$0.41		

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3/1/23	McCray, Kenneth	6002 2017	31727	1		\$17.91		
3/1/23	McCray, Kenneth	6002 2017	31727	6		\$0.14		
3/1/23	Moore, Ernest Lee Heirs	9012 2017	33726	2		\$6.60		
3/1/23	Moore, Ernest Lee Heirs	9012 2017	33726	6		\$0.06		
3/1/23	Nixon, James Osbert	9066 2017	34881	2		\$4.09		
3/1/23	Nixon, James Osbert	9066 2017	34881	6		\$0.03		
3/1/23	Norman, Annie Louise Heirs	9089 2017	35212	2		\$250.00		
3/1/23	Norman, Debra	9108 2017	35362	2		\$270.43		
3/1/23	Norman, Debra	9108 2017	35362	6		\$0.17		
3/1/23	Norman, Mary	9153 2017	36193	2		\$270.43		
3/1/23	Norman, Mary	9153 2017	36193	6		\$0.17		

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3/1/23	Olds, Rosa Mae & William	2713 2016	36480	1		\$118.34		
3/1/23	Olds, Rosa Mae & William	2225 2017	36480	1		\$308.80		
3/1/23	Olds, Rosa Mae & William	2225 2017	36480	6		\$0.47		
3/1/23	Palin, Bobby	9224 2017	37221	2		\$15.39		
3/1/23	Palin, Bobby	9224 2017	37221	6		\$0.12		
3/1/23	Patrick, Samuel & Geraldine B.	9256 2017	37788	3		\$21.61		
3/1/23	Patrick, Samuel & Geraldine B.	9256 2017	37788	6		\$0.18		
3/1/23	Pea Ridge Convenience, LLC	9264 2017	38055	3		\$48.16		
3/1/23	Pea Ridge Convenience, LLC	9264 2017	38055	6		\$0.40		
3/1/23	Perez, Ani Judith Hinojosa	3116 2017	38360	4		\$342.76		
3/1/23	Perez, Ani Judith Hinojosa	3116 2017	38360	6		\$1.37		

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3/1/23	Person, Larry	6435 2017	38490	1		\$67.03		
3/1/23	Phelps, Elvis Lee and Phelps, Betty Heirs	9232 2016	38998	2		\$389.07		
3/1/23	Phelps, Elvis Lee and Phelps, Betty Heirs	9292 2017	38998	2		\$412.35		
3/1/23	Phelps, Elvis Lee and Phelps, Betty Heirs	9292 2017	38998	2		\$0.62		
3/1/23	Privott, Latasha Laverne	9353 2017	41050	2		\$18.66		
3/1/23	Privott, Latasha Laverne	9353 2017	41050	6		\$0.41		
3/1/23	Ramirez, Ofelia	6684 2017	41403	1		\$553.43		
3/1/23	Ramirez, Ofelia	6684 2017	41403	6		\$0.44		
3/1/23	Rawls, Shepherd Jr.	3255 2017	41601	4		\$313.55		
3/1/23	Rawls, Shepherd Jr.	3255 2017	41601	6		\$0.52		
3/1/23	Risko, Joseph Kennedy Sr	6768 2017	42831	1		\$8.17		

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3/1/23	Risko, Joseph Kennedy Sr	6768 2017	42831	6		\$0.07		
3/1/23	Rochelle, Ruben Ray Jr. Heirs	10289 2017	43282	2		\$6.60		
3/1/23	Rochelle, Ruben Ray Jr. Heirs	10289 2017	43282	6		\$0.06		
3/1/23	Sanchez, Alberto	6858 2017	43975	1		\$361.33		
3/1/23	Sanchez, Alberto	6858 2017	43975	6		\$1.53		
3/1/23	Sanders, Larry	6862 2017	43989	1		\$346.63		
3/1/23	Sanders, Larry	6862 2017	43989	6		\$0.17		
3/1/23	Sawyer, James Franklin & Joyce H	3303 2017	44334	4		\$333.12		
3/1/23	Sawyer, James Franklin & Joyce H	3303 2017	44334	6		\$0.67		
3/1/23	Shelton, Elisha	6967 2017	45305	1		\$270.43		
3/1/23	Shelton, Elisha	6967 2017	45305	6		\$0.17		

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3/1/23	Sing, Dale T.	9536 2017	46009	2		\$3.78		
3/1/23	Sing, Dale T.	9536 2017	46009	6		\$0.03		
3/1/23	Snell, Benjamin	7065 2017	47201	1		\$270.43		
3/1/23	Snell, Benjamin	7065 2017	47201	6		\$0.17		
3/1/23	Spear, James	3358 2017	47518	4		\$139.43		
3/1/23	Spear, James	3358 2017	47518	6		\$1.35		
3/1/23	Spear, Timothy I. Jr.	3376 2017	47625	4		\$53.53		
3/1/23	Spear, Timothy I. Jr.	3376 2017	47625	6		\$0.44		
3/1/23	Spruill, Betty	9596 2017	47965	2		\$270.43		
3/1/23	Spruill, Betty	9596 2017	47965	6		\$0.17		
3/1/23	Spruill, Christina Carter	9598 2017	48096	2		\$308.52		

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3/1/23	Spruill, Christina Carter	9598 2017	48096	6		\$3.74		
3/1/23	Spruill, Harry Albert	7124 2017	48494	1		\$6.60		
3/1/23	Spruill, Harry Albert	7124 2017	48494	6		\$0.06		
3/1/23	Spruill, Lathan Howard	9644 2017	48855	3		\$270.43		
3/1/23	Spruill, Lathan Howard	9644 2017	48855	6		\$0.17		
3/1/23	Styons, Michael E.	7204 2017	50486	1		\$8.17		
3/1/23	Styons, Michael E.	7204 2017	50486	6		\$0.07		
3/1/23	Swain, Cornelius	9713 2017	51221	2		\$291.85		
3/1/23	Swain, Cornelius	9713 2017	51221	6		\$0.34		
3/1/23	Swain, Geraldine	7238 2017	50856	2		\$325.45		
3/1/23	Swain, Geraldine	7238 2017	50856	6		\$0.61		

SITUS CODES:

1 - PLYMOUTH	20 - COUNTY
2 - LEES MILLS, ROPER	21 - PLYMOUTH
3 - SKINNERSVILLE / CRESWELL	22 - ROPER
4 - SCUPPERNONG / CRESWELL	24 - CRESWELL
31-Town of Plymouth	

**WASHINGTON COUNTY
PERSONAL PROPERTY INSOLVENT AMOUNTS
March 2023**

DATE	NAME	TICKET YEAR	ACCOUNT #	SITUS	PARCEL #	AMOUNT REL	AMOUNT REF	REASON
3/1/23	Swain, Joshua R.	7242 2017	50948	1		\$25.51		
3/1/23	Swain, Joshua R.	7242 2017	50948	6		\$0.20		
3/1/23	Tarkington, Jimmy & Kathy M.	9770 2017	51528	3		\$270.43		
3/1/23	Tarkington, Jimmy & Kathy M.	9770 2017	51528	6		\$0.17		
3/1/23	Torres, Jose'	7316 2016	52667	1		\$74.42		
3/1/23	Torres, Jose'	7356 2017	52667	1		\$270.43		
3/1/23	Torres, Jose'	7356 2017	52667	6		\$0.17		
3/1/23	Torres, Miguel	3459 2016	52668	4		\$254.97		
3/1/23	Torres, Miguel	3505 2017	52668	4		\$287.20		
3/1/23	Torres, Miguel	3505 2017	52668	6		\$0.31		
3/1/23	Tyson, Gladys & Marvin Heirs	1701 2016	53071	3		\$21.04		

SITUS CODES:

1 - PLYMOUTH	20 - COUNTY
2 - LEES MILLS, ROPER	21 - PLYMOUTH
3 - SKINNERSVILLE / CRESWELL	22 - ROPER
4 - SCUPPERNONG / CRESWELL	24 - CRESWELL
31-Town of Plymouth	

**WASHINGTON COUNTY
PERSONAL PROPERTY INSOLVENT AMOUNTS
March 2023**

DATE	NAME	TICKET YEAR	ACCOUNT #	SITUS	PARCEL #	AMOUNT REL	AMOUNT REF	REASON
3/1/23	Tyson, Gladys & Marvin Heirs	1759 2017	53071	3		\$20.43		
3/1/23	Tyson, Gladys & Marvin Heirs	1759 2017	53071	3		\$0.17		
3/1/23	Vanhorn, James	7377 2017	53231	1		\$4.09		
3/1/23	Vanhorn, James	7377 2017	53231	6		\$0.03		
3/1/23	Veloz, Braulio Sanchez	3522 2017	53254	4		\$270.43		
3/1/23	Veloz, Braulio Sanchez	3522 2017	53254	6		\$0.17		
3/1/23	Villanveua, Gabino	3478 2016	53287	4		\$315.50		
3/1/23	White, John Henry Heirs	3510 2016	55479	4		\$265.64		
3/1/23	White, John Henry Heirs	3560 2017	55479	4		\$297.11		
3/1/23	White, John Henry Heirs	3560 2017	55479	6		\$0.38		
3/1/23	White, Lillian Inelle	1146 2016	55494	2		\$6.77		

SITUS CODES:

1 - PLYMOUTH	20 - COUNTY
2 - LEES MILLS, ROPER	21 - PLYMOUTH
3 - SKINNERSVILLE / CRESWELL	22 - ROPER
4 - SCUPPERNONG / CRESWELL	24 - CRESWELL
31-Town of Plymouth	

**WASHINGTON COUNTY
PERSONAL PROPERTY INSOLVENT AMOUNTS
March 2023**

DATE	NAME	TICKET YEAR	ACCOUNT #	SITUS	PARCEL #	AMOUNT REL	AMOUNT REF	REASON
3/1/23	White, Lillian Inelle	1189 2017	55494	2		\$6.60		
3/1/23	White, Lillian Inelle	1189 2017	55494	6		\$0.06		
3/1/23	Whitley, Fedroe	7528 2016	55829	1		\$180.49		
3/1/23	Whitley, Fedroe	7573 2017	55829	1		\$283.10		
3/1/23	Whitley, Fedroe	7573 2017	55829	6		\$0.27		
3/1/23	Williams, Christopher Wade	1459 2017	56215	1		\$6.60		
3/1/23	Williams, Christopher Wade	1459 2017	56215	6		\$0.06		
3/1/23	Wrighton, Karen A	7686 2017	57904	1		\$18.07		
3/1/23	Wrighton, Karen A	7686 2017	57904	6		\$0.17		

SITUS CODES:

- | | |
|------------------------------|---------------|
| 1 - PLYMOUTH | 20 - COUNTY |
| 2 - LEES MILLS, ROPER | 21 - PLYMOUTH |
| 3 - SKINNERSVILLE / CRESWELL | 22 - ROPER |
| 4 - SCUPPERNONG / CRESWELL | 24 - CRESWELL |
| 31-Town of Plymouth | |

**WASHINGTON COUNTY
PERSONAL PROPERTY INSOLVENT AMOUNTS
March 2023**

DATE	NAME	TICKET YEAR	ACCOUNT #	SITUS	PARCEL #	AMOUNT REL	AMOUNT REF	REASON
	<i>Don King</i>		<i>3/29/23</i>					
	Requested by Tax Administrator		Date					"Approved by the Washington County Board of Commissioners meeting held _____, 2023"
								Clerk to the Board of Commissioners

SITUS CODES:

- | | |
|------------------------------|---------------|
| 1 - PLYMOUTH | 20 - COUNTY |
| 2 - LEES MILLS, ROPER | 21 - PLYMOUTH |
| 3 - SKINNERSVILLE / CRESWELL | 22 - ROPER |
| 4 - SCUPPERNONG / CRESWELL | 24 - CRESWELL |
| 31-Town of Plymouth | |



North Carolina Vehicle Tax System

Mar-23

NCVTS Pending Refund report

Report Date
3/29/2023
11:53:56 AM

Payee Name	Primary Owner	Address 1	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description	Refund Reason	Create Date	Tax	Levy Type	Change	Interest Change	Total Change
ARMOND, JOSHUA JERMAINE	ARMOND, JOSHUA JERMAINE	95 RENO RD	PLYMOUTH, NC 27962	Adjustment >= \$100	0069354402	KCV7505	PENDING	272864322	Refund Generated due to adjustment on Bill #0069354402-2022-2022-0000	Situs error	03/06/2023	W	Tax	\$0.00	\$0.00	\$0.00
												P	Tax	(\$129.59)	(\$7.45)	(\$137.04)
												P	Vehicle	(\$15.00)	\$0.00	(\$15.00)
														Refund	\$152.04	
BASNIGHT, LUTRELL JR	BASNIGHT, LUTRELL JR	106 POND PINE DR	PLYMOUTH, NC 27962	Proration	0016920318	JDH5978	PENDING	90768766	Refund Generated due to proration on Bill #0016920318-2021-2021-0000-00	Tag Surrender	03/01/2023	W	Tax	(\$35.36)	\$0.00	(\$35.36)
BLADOW, KEVIN WAYNE	BLADOW, KEVIN WAYNE	1959 ALBEMARLE BEACH RD	ROPER, NC 27970	Proration	0063645985	JAA4605	PENDING	91148918	Refund Generated due to proration on Bill #0063645985-2022-2022-0000-00	Tag Surrender	03/14/2023	W	Tax	(\$68.53)	\$0.00	(\$68.53)
HOLMES, GEORGE WALTERS	HOLMES, GEORGE WALTERS	2773 AMBROSE RD	CRESWELL, NC 27928	Proration	0045738153	TPJ5044	PENDING	91070104	Refund Generated due to proration on Bill #0045738153-2021-2021-0000-00	Tag Surrender	03/10/2023	W	Tax	(\$53.25)	\$0.00	(\$53.25)
														Refund	\$309.18	



North Carolina Vehicle Tax System

Mar-23

NCVTS Pending Refund report

Report Date
3/29/2023
11:53:56 AM

A handwritten signature in black ink, appearing to read "John L. [unclear]".

Requested Tax Administrator

3/29/23

Date

"Approved by the Washington County Board of
Commissioners Meeting held _____, 2023"

Clerk to the Board of Commissioners

WASHINGTON COUNTY
 REAL ESTATE, PERSONAL PROPERTY AND MOTOR VEHICLE REFUNDS AND RELEASES
 March 2023

DATE	NAME	TICKET YEAR	ACCOUNT #	SITUS	PARCEL #	AMOUNT REL	AMOUNT REF	REASON
3/1/23	Lucas, Demetrius Antonio	6046 2022	30397	1	2292	\$300.00		No Utilities at MH-Release \$300 SWUF (2022)
3/1/23	Hardie, Sandra D.	2848 2020	21552	4		\$2.68		Have EE-Late Fee Should Not Have Been Charged; Release \$2.68 (Tax=\$2.65; WS=\$03) (2020)
3/1/23	Hardie, Sandra D.	2881 2021	21552	4		\$2.19		Have EE-Late Fee Should Not Have Been Charged; Release \$2.19 (Tax=\$2.17;WS=\$.02) (2021)
3/1/23	Johnson, Dempsey Heirs	5178 2018	27103	1		\$12.83		MH Double Billed; Requesting release of \$12.83 (Tax=\$12.68;WS=\$.15) (2018)
3/1/23	Johnson, Dempsey Heirs	5776 2019	27103	1		\$12.83		MH Double Billed; Requesting release of \$12.83 (Tax=\$12.68;WS=\$.15) (2019)
3/1/23	Johnson, Dempsey Heirs	5776 2020	27103	1		\$15.68		MH Double Billed; Requesting release of \$15.68 (Tax=\$12.68;Int=\$2.85;WS=\$.15) (2020)
3/1/23	Johnson, Dempsey Heirs	5839 2021	27103	1		\$14.26		MH Double Billed; Requesting release of \$14.26 (Tax=\$12.60;Int=\$1.51;WS=\$.15) (2021)
3/1/23	Johnson, Dempsey Heirs	5861 2022	27103	1		\$13.18		MH Double Billed; Requesting release of \$13.18 (Tax=\$12.60;Int=\$.43;WS=\$.15) (2022)

SITUS CODES:
 1 - PLYMOUTH
 2 - LEES MILLS, ROPER
 3 - SKINNERSVILLE / CRESWELL
 4 - SCUPPERNONG / CRESWELL
 31-Town of Plymouth
 20 - COUNTY
 21 - PLYMOUTH
 22 - ROPER
 24 - CRESWELL

COUNTY OF WASHINGTON

BOARD OF COMMISSIONERS

COMMISSIONERS:
JULIUS WALKER, JR., CHAIR
ANN C. KEYES, VICE-CHAIR
TRACEY A. JOHNSON
CAROL V. PHELPS
JOHN C. SPRUILL



POST OFFICE BOX 1007
PLYMOUTH, NORTH CAROLINA 27962
OFFICE (252) 793-5823

ADMINISTRATION STAFF:
CURTIS S. POTTER
COUNTY MANAGER/COUNTY ATTORNEY
cpotter@washconc.org

CATHERINE "MISSY" DIXON
FINANCE OFFICER
mdixon@washconc.org

JULIE J. BENNETT, MMC, NCMCC
CLERK TO THE BOARD
jbennett@washconc.org

RESOLUTION 2023-001

RESOLUTION AUTHORIZING SALE OF REAL PROPERTY, 521 MONROE ST, BY ELECTRONIC PUBLIC AUCTION PURSUANT TO G.S. 160 A-270

WHEREAS, G.S. 160A-270 authorizes the Board of County Commissioners of Washington County to sell real property at public auction, including electronic public auction, upon adoption of a resolution authorizing the appropriate official to dispose of the property at public auction subject to the Board's acceptance of the highest bid; and

WHEREAS, the Town of Plymouth approved this sale via Resolution; and

WHEREAS, the County Manager has recommended that the property, described below, should be sold at public auction as surplus property;

1. 521 MONROE ST. - PLYMOUTH NC; Tax Pin #6767.11-65-4496; Deed Book 540, Page 239-240;
2. GIS MAP (see Attachment A)
3. Approximate estimated tax value and back taxes owed is \$6,662.88; County = \$2,988.24 & Town = \$3,674.64 (See Attachment B)

NOW THEREFORE, THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY HEREBY RESOLVES AS FOLLOWS:

1. The County Manager or their designee is authorized to sell by electronic auction at www.govdeals.com the surplus property described above; advertising from April 5 – May 7, 2023 and bidding May 8 - May 26, 2023; following approval of this resolution.
2. Electronic advertisements of the sale of real property, described above, shall be posted at least 30 calendar days prior to the date on which bidding for the property opens.
3. Electronic advertisements shall be posted on the Washington County website and, where feasible, by other electronic means through which notice of the electronic auction may be broadly advertised.

4. Electronic advertisements shall identify and provide a general description of the property to be sold, the date and time at which electronic bidding opens, the electronic address where information about the property to be sold can be found, a reference to the resolution authorizing the sale, and any other relevant terms and conditions of sale.
5. After conclusion of the bid process, the results shall be reported to the Board at their next regularly scheduled meeting, and the Board shall accept or reject the bid within 30 days of said report.

Adopted this the _____ of _____, 2023.

Julius Walker, Jr. Chair
Washington County Board of Commissioner

ATTEST:

Julie J. Bennett, MMC, NCMCC
Clerk to the Board

(COUNTY SEAL)

ATTACHMENT A (GIS Map)

521 Monroe St - Plymouth : 6767.11-65-4496



1/11/2023, 9:44:25 AM

Parcels
 Centerlines
 Aerial Photos
 Green: Band_2
 Blue: Band_3
 Red: Band_1

washington_nc_anno100
 washington_nc_anno200
 washington_nc_anno400
 washington_nc_anno100
 washington_nc_anno200
 washington_nc_anno400

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NC OneMap, NC Center for Geographic Information and Analysis, NC 911
 Board, Esri Community Maps Contributors, State of North Carolina DOT, ©

0 0 0 0.01 0.01 0.01 0.01 0.01 mi
 1:564
 0 0.01 0.01 0.02 km

ATTACHMENT B (Property Card)

PIN	OWNER NAME	TAX YEAR	BALANCE DUE	ATTY FEES &	ADD'L TAXES &	BALANCE
			January 2023	SUIT COSTS	INTEREST	
6767.11-65-4496		2007	\$ 176.54	\$ -	\$ -	\$ 176.54
6767.11-65-4496		2008	\$ 174.82	\$ -	\$ -	\$ 174.82
6767.11-65-4496		2009	\$ 168.10	\$ -	\$ -	\$ 168.10
6767.11-65-4496		2010	\$ 161.38	\$ -	\$ -	\$ 161.38
6767.11-65-4496		2011	\$ 106.73	\$ -	\$ -	\$ 106.73
6767.11-65-4496		2012	\$ 102.17	\$ -	\$ -	\$ 102.17
6767.11-65-4496		2013	\$ 109.46	\$ -	\$ -	\$ 109.46
6767.11-65-4496		2014	\$ 104.30	\$ -	\$ -	\$ 104.30
6767.11-65-4496		2015	\$ 454.53	\$ 823.56	\$ -	\$ 1,278.09
6767.11-65-4496		2016	\$ 96.17	\$ -	\$ -	\$ 96.17
6767.11-65-4496		2017	\$ 100.99	\$ -	\$ -	\$ 100.99
6767.11-65-4496		2018	\$ 95.35	\$ -	\$ -	\$ 95.35
6767.11-65-4496		2019	\$ 89.71	\$ -	\$ -	\$ 89.71
6767.11-65-4496		2020	\$ 84.07	\$ -	\$ -	\$ 84.07
6767.11-65-4496		2021	\$ 77.94	\$ -	\$ -	\$ 77.94
6767.11-65-4496	Washington County & Town of Plymouth	2022	\$ -	\$ -	\$ 62.42	\$ 62.42
Total Due			\$ 2,102.26	\$ 823.56	\$ 62.42	\$ 2,988.24

Account	875
Status	InActive
Balance	\$3,674.64

MAP 25A2-14-3 TWP/RURAL # ACCOUNT #	1 DIST 98015	IO I DIST	WASHINGTON COUNTY & TOWN OF PLYMOUTH EXEMPT PO BOX 1007 PLYMOUTH, NC 27962	BLDG AREA PER WR	CL BP CF SV	PROPERTY CLASS 10 NEW CONSTRUCTION PIN 6767.11-65-4496 HEARING CODE NEIGHBORHOOD 001G ROUTE 072	PARCEL # 5309									
PROPERTY LOCATION 521 MONROE ST			OWNER	COMPUTER CONTROL FIELDS		WASHINGTON COUNTY										
Bldg and Use	Sty.	Principal Building	AddDed	Sq Ft Area	Price	Schedule Value										
Story Height	Addition Building			Code												
Design/Style																
Fd. or Bsmt.																
Exterior Wall																
Common Wall	Listed	V GP	COST/MARKET/INCOME/CORRELATIVES													
Roof Type	Date	6/11/2020	Grade													
Rt/Fir. Syst.	Reviewed	55	Norm Cond													
Int. Floor Finish	Run Date	01/11/2023	Mkt. Cor													
Int. Wall Finish	Reval Year	2021	Asst Cond													
Heating System	ASSESSMENT CONTROL INFORMATION			PERSPECTUS												
Air Cond. System	Sale Price	Date					Year Built									
Bth Rm. Fixtures	Trans. Date	03/24/2022	No.	540-239	T	Additions										
Bth/Ins/Other	Action	Title Transfer, foreclosure sale				Modernized										
	Comments	388061; 197313; 3/24/22 foreclosure sale 540/239				Effective Year										
						No. of Units										
						No. of Rooms										
						Utilities										
						Street										
						Topography										
						Income										
						Rate										
						Indicated Value										
						Land Value										
						Bldg Residual										
						DETACHED GARAGES, OUTBUILDINGS, ALL OTHER & MISC. ITEMS										
			Description	Size	Repl Value	Depreciation	Appr Value									
			LAND		7200											
			BUILDING		0											
			OUTBLDG		0											
			TOTAL		7200											
CLASS	LAND SCHEDULE	Frontage Fgr	Avg. Depth	Depth Factor	Equip. Fmty	Acres or Units	Rate	Sched. Value	Cond. %	Inf. %	Mkt Cor %	Land Value	Market Value	Item	Use Value	
Residential	ZONE	80	200	1.00	80	90	7200					7200	7200	HOMESITE CLEARED WOODED BUILDING OUTBLDG TOB ALLOTMENT PEA ALLOTMENT		
TOTAL LAND VALUE												7200	7200	7200	TOTALS	

COUNTY OF WASHINGTON

BOARD OF COMMISSIONERS

COMMISSIONERS:
JULIUS WALKER, JR., CHAIR
ANN C. KEYES, VICE-CHAIR
TRACEY A. JOHNSON
CAROL V. PHELPS
JOHN C. SPRUILL



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cpotter@washconc.org

CATHERINE "MISSY" DIXON
FINANCE OFFICER
mdixon@washconc.org

JULIE J. BENNETT, MMC, NCMCC
CLERK TO THE BOARD
jbennett@washconc.org

RESOLUTION 2023-002

RESOLUTION AUTHORIZING SALE OF REAL PROPERTY, PARK AVE, BY ELECTRONIC PUBLIC AUCTION PURSUANT TO G.S. 160 A-270

WHEREAS, G.S. 160A-270 authorizes the Board of County Commissioners of Washington County to sell real property at public auction, including electronic public auction, upon adoption of a resolution authorizing the appropriate official to dispose of the property at public auction subject to the Board's acceptance of the highest bid; and

WHEREAS, the Town of Plymouth approved this sale via Resolution; and

WHEREAS, the County Manager has recommended that the property, described below, should be sold at public auction as surplus property;

1. **PARK AVE. - PLYMOUTH NC; Tax Pin #6767.18-21-5355; Deed Book 540, Page 237-238;**
2. **GIS MAP (see Attachment A)**
3. **Approximate estimated tax value and back taxes owed is \$4,984.83; County = \$2,145.67 & Town = \$2,839.16 (See Attachment B)**

NOW THEREFORE, THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY HEREBY RESOLVES AS FOLLOWS:

1. The County Manager or their designee is authorized to sell by electronic auction at www.govdeals.com the surplus property described above; advertising from April 5 – May 7, 2023 and bidding May 8 - May 26, 2023; following approval of this resolution.
2. Electronic advertisements of the sale of real property, described above, shall be posted at least 30 calendar days prior to the date on which bidding for the property opens.
3. Electronic advertisements shall be posted on the Washington County website and, where feasible, by other electronic means through which notice of the electronic auction may be broadly advertised.

4. Electronic advertisements shall identify and provide a general description of the property to be sold, the date and time at which electronic bidding opens, the electronic address where information about the property to be sold can be found, a reference to the resolution authorizing the sale, and any other relevant terms and conditions of sale.
5. After conclusion of the bid process, the results shall be reported to the Board at their next regularly scheduled meeting, and the Board shall accept or reject the bid within 30 days of said report.

Adopted this the _____ of _____, 2023.

Julius Walker, Jr. Chair
Washington County Board of Commissioner

ATTEST:

Julie J. Bennett, MMC, NCMCC
Clerk to the Board

(COUNTY SEAL)

ATTACHMENT A (GIS Map)

Park Ave/Cranberry - Plymouth : 6767.18-21-5355



1/11/2023, 9:11:46 AM

 Parcels	washington_nc_anno100	 Green: Band_2
	washington_nc_anno200	 Blue: Band_3
 Centerlines	washington_nc_anno400	
 Aerial Photos		
		 Red: Band_1

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0 0 0.01 0.01 0.02 km

0 0 0.01 0.01 0.01 mi

1:564

NC OneMap, NC Center for Geographic Information and Analysis, NC 011
 Board, Esri Community Maps Contributors, State of North Carolina DOT, ©

ATTACHMENT B (Property Card)

PIN	OWNER NAME	TAX YEAR	BALANCE DUE	ATTY FEES &	ADD'L TAXES &	BALANCE
			January 2023	SUIT COSTS	INTEREST	
6767.18-21-5355		2010	\$ 48.02	\$ -	\$ -	\$ 48.02
6767.18-21-5355		2011	\$ 55.87	\$ -	\$ -	\$ 55.87
6767.18-21-5355		2012	\$ 53.59	\$ -	\$ -	\$ 53.59
6767.18-21-5355		2013	\$ 87.65	\$ -	\$ -	\$ 87.65
6767.18-21-5355		2014	\$ 544.69	\$ 786.60	\$ -	\$ 1,331.29
6767.18-21-5355		2015	\$ 79.49	\$ -	\$ -	\$ 79.49
6767.18-21-5355		2016	\$ 77.29	\$ -	\$ -	\$ 77.29
6767.18-21-5355		2017	\$ 81.31	\$ -	\$ -	\$ 81.31
6767.18-21-5355		2018	\$ 76.99	\$ -	\$ -	\$ 76.99
6767.18-21-5355		2019	\$ 72.67	\$ -	\$ -	\$ 72.67
6767.18-21-5355		2020	\$ 68.35	\$ -	\$ -	\$ 68.35
6767.18-21-5355		2021	\$ 63.74	\$ -	\$ -	\$ 63.74
6767.18-21-5355	Washington County & Town of Plymouth	2022	\$ -	\$ -	\$ 49.41	\$ 49.41
	Total Due		\$ 1,309.66	\$ 786.60	\$ 49.41	\$ 2,145.67

Account	149
Status	InActive
Balance	\$2,839.16

MAP 25A5-15-36		VO I	WASHINGTON COUNTY & TOWN OF PLYMOUTH		BLDG AREA	CL BP	PROPERTY CLASS 10	PARCEL #					
TWP/RURAL #	1	DIST	EXEMPT	PO BOX 1007	PER	CF	NEW CONSTRUCTION	4860					
ACCOUNT #	98015		PLYMOUTH, NC 27962		WR	SV	PIN 6767.18-21-5355						
PROPERTY LOCATION	PARK AVE	OWNER	COMPUTER CONTROL FIELDS		WASHINGTON COUNTY		HEARING CODE						
Bldg. and Use		Sty.	Principal Building	AddDed	Sq Ft Area	Price	NEIGHBORHOOD 001G ROUTE 073	Schedule Value					
Story Height		Addition Building		Code									
Design/Style													
Fd. or Bsmt.													
Exterior Wall													
Common Wall		Listed	V	COST/MARKET/INCOME/CORRELATIVES									
Roof Type		Date	1/13/2021	Grade		Repl. Val.							
Rt./Fir. Syst.		Reviewed	55	Norm Cond		Cost Conv.							
		Run Date	01/11/2023	Mkt. Cor.		Repl. Val.							
		Reval Year	2021	Accr. Cond		Appr. Val.							
		ASSESSMENT CONTROL INFORMATION			PERSPECTUS								
Int. Floor Finish		Sale Price		Date		Year Built							
Int. Wall Finish		Trans. Date	03/24/2022	No.	540-237 T	Additions							
		Action	Title Transfer, foreclosure sale			Modernized							
		Comments	LOCATION LITTLE RICHWOOD SBE ALSO 372 770; foreclosure sale 3/24/22 540/237			Effective Year							
Heating System						No. of Units							
						No. of Rooms							
Air Cond. System						Utilities							
Bth. Rm. Fixtures						Street							
Bit-Ins/Other						Topography	Good						
						Income							
						Rate							
						Indicated Value							
						Land Value							
						Bldg Residual							
		DETACHED GARAGES, OUTBUILDINGS, ALL OTHER & MISC. ITEMS											
		Code	Description	Size	Repl. Value	Depreciation	Appr. Value						
		PRIOR VALUES											
			LAND	5700									
			BUILDING	0									
			OUTBLDG	0									
			TOTAL	5700									
LAND SCHEDULE	Frontage Fgr	Avg. Depth	Depth Factor	Equiv. Frntg	Rate	Sched. Value	Cond. %	Inf. %	Mld Cor %	Land Value	Market Value	Item	Use Value
CLASS ZONE	Frontage Ref	Classification	Acres or Units										
Vacant		75	140	0.84	63	90	5670			5670	5700	HOMESITE CLEARED WOODED BUILDING OUTBLDG TOB. ALLOTMENT PEA. ALLOTMENT	
TOTAL LAND VALUE							5670			5670	5700	TOTALS	

COUNTY OF WASHINGTON

BOARD OF COMMISSIONERS

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CAROL V. PHELPS
JOHN C. SPRUILL



ADMINISTRATION STAFF:
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POST OFFICE BOX 1007
PLYMOUTH, NORTH CAROLINA 27962
OFFICE (252) 793-5823

RESOLUTION 2023-003

RESOLUTION AUTHORIZING SALE OF REAL PROPERTY, 411 BRINKLEY AVENUE, BY ELECTRONIC PUBLIC AUCTION PURSUANT TO G.S. 160 A-270

WHEREAS, G.S. 160A-270 authorizes the Board of County Commissioners of Washington County to sell real property at public auction, including electronic public auction, upon adoption of a resolution authorizing the appropriate official to dispose of the property at public auction subject to the Board's acceptance of the highest bid; and

WHEREAS, the Town of Plymouth approved this sale via Resolution; and

WHEREAS, the County Manager has recommended that the property, described below, should be sold at public auction as surplus property;

1. 411 BRINKLEY AVENUE - PLYMOUTH NC; Tax Pin #6767.11-55-9027; Deed Book 540, Page 241-242;
2. GIS MAP (see Attachment A)
3. Approximate estimated tax value and back taxes owed is \$14,987.50; County = \$4,214.26 & Town = \$10,773.24 (See Attachment B)

NOW THEREFORE, THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY HEREBY RESOLVES AS FOLLOWS:

1. The County Manager or their designee is authorized to sell by electronic auction at www.govdeals.com the surplus property described above; advertising from April 5 – May 7, 2023 and bidding May 8 - May 26, 2023; following approval of this resolution.
2. Electronic advertisements of the sale of real property, described above, shall be posted at least 30 calendar days prior to the date on which bidding for the property opens.
3. Electronic advertisements shall be posted on the Washington County website and, where feasible, by other electronic means through which notice of the electronic auction may be broadly advertised.

4. Electronic advertisements shall identify and provide a general description of the property to be sold, the date and time at which electronic bidding opens, the electronic address where information about the property to be sold can be found, a reference to the resolution authorizing the sale, and any other relevant terms and conditions of sale.
5. After conclusion of the bid process, the results shall be reported to the Board at their next regularly scheduled meeting, and the Board shall accept or reject the bid within 30 days of said report.

Adopted this the _____ of _____, 2023.

Julius Walker, Jr. Chair
Washington County Board of Commissioner

ATTEST:

(COUNTY SEAL)

Julie J. Bennett, MMC, NCMCC
Clerk to the Board

ATTACHMENT A (GIS Map)

411 Brinkley Ave - Plymouth : 6767.11-55-9027



ATTACHMENT B (Property Card)

Account	576
Status	InActive
Balance	\$10,773.24

PIN	OWNER NAME	TAX YEAR	BALANCE DUE		ATTY FEES & SUIT COSTS		ADD'L TAXES & INTEREST		BALANCE
			January 2023				January 2023		
6767.11-55-9027		2010	\$ 318.58	\$ -	\$ -	\$ -	\$ -	\$ 318.58	
6767.11-55-9027		2011	\$ 305.14	\$ -	\$ -	\$ -	\$ -	\$ 305.14	
6767.11-55-9027		2012	\$ 291.70	\$ -	\$ -	\$ -	\$ -	\$ 291.70	
6767.11-55-9027		2013	\$ 265.60	\$ -	\$ -	\$ -	\$ -	\$ 265.60	
6767.11-55-9027		2014	\$ 252.76	\$ -	\$ -	\$ -	\$ -	\$ 252.76	
6767.11-55-9027		2015	\$ 586.23	\$ 810.29	\$ -	\$ -	\$ -	\$ 1,396.52	
6767.11-55-9027		2016	\$ 232.20	\$ -	\$ -	\$ -	\$ -	\$ 232.20	
6767.11-55-9027		2017	\$ 235.98	\$ -	\$ -	\$ -	\$ -	\$ 235.98	
6767.11-55-9027		2018	\$ 222.18	\$ -	\$ -	\$ -	\$ -	\$ 222.18	
6767.11-55-9027		2019	\$ 208.38	\$ -	\$ -	\$ -	\$ -	\$ 208.38	
6767.11-55-9027		2020	\$ 194.58	\$ -	\$ -	\$ -	\$ -	\$ 194.58	
6767.11-55-9027		2021	\$ 156.26	\$ -	\$ -	\$ -	\$ -	\$ 156.26	
6767.11-55-9027	Washington County & Town of Plymouth	2022	\$ -	\$ -	\$ 134.38	\$ -	\$ -	\$ 134.38	
Total Due			\$ 3,269.59	\$ 810.29	\$ 134.38	\$ -	\$ -	\$ 4,214.26	

MAP 25A2-6-A-3 TWP/RURAL # 1 ACCOUNT # 94015	ID I DIST	WASHINGTON COUNTY & TOWN OF PLYMOUTH BSMRPT PO BOX 1007 PLYMOUTH, NC 27962	BLDG SOL FRM CL R AREA 1032.0 BP 99.48 PER 140.0 CF 1.00 WR 7.37 SV 99.48	PROPERTY CLASS 11 NEW CONSTRUCTION HEARING CODE NEIGHBORHOOD 0039 ROUTE 114 WASHINGTON COUNTY	PARCEL # 5231
PROPERTY LOCATION 411 BETHLEHEM AVE		OWNER COMPUTER CONTROL FIELDS Sh Principal Building Add'd Sh Ft Area Price Schedule Value 19/FR -23.88 1032.0 75.60 78019 Code Addition Building 12*6*12*6 A 10P SP24 72.0 24.52 1745 6*10*6*10 B 10P SP30 60.0 32.69 1961 6*10*6*10 C 10P SP24 60.0 26.15 1569			
Strip and Use SOL FRM Story Height 1 STORY Design/Style CONVENTL Fd. or Bsmnt. NO BSMNT/CRKBL Elevation Wall FRAME/VINYL Common Wall Roof Type GABLE RI/Fl. Syst. MD JOIST IN Floor Finish WARE HD IN Wall Finish PL CR RQ Heating System NONE Air Cond. System NONE Bth. Rm. Fixtures 1 BATH Bth. in Other		Total Schedule Value 83314 Listed V. GP COST/MARKET/INCOME/CORRELATIVES Date 6/11/2020 Grade E Repl. Val. 50180 Reviewed \$5 Num. Cond. C 35% Cost. Cond. 1.00 Run Date 01/11/2023 Mkt. Det. O 65% 2021 Repl. Val. 50180 Reval. Year 2021 Accr. Cond. 23% Appr. Val. 11541 ASSESSMENT CONTROL INFORMATION PERSPECTIVE Sale Price 040 Year Built 1920 Trans. Date 03/24/2022 No. 540-241 T Additions Action Title Transfer, Foreclosure sale Modernized Comments Effective Year 1965 360486, 273341, HOUSE IS IN POOR CONDITION 2020. No. of Units 1 3/24/2022 Foreclosure sale 540/241. No. of Rooms 5 Street ALL Utilities Street Topography GOOD Rate Indexed Value Land Value Eddy Detail			
Add/Deduct Total -23.88		DETACHED GARAGES, OUTBUILDINGS, ALL OTHER & MISC. ITEMS Code Description Size Repl. Value Depreciation Appr. Value LAND 4000 BUILDING 14000 OUTBLDG 0 TOTAL 18000			
CLASS LAND SCHEDULE Residential ZONE Frontage/Ft. 50 Classification 151 Depth/Factor 0.87 Acres or Units 44 Rate 90 Sched. Value 3960 Cont. % Int. % Mkt. Cor. % Land Value 3960 Market Value 4000 Item HOMESITE CLEARED WOODED BUILDING OUTBLDG TOB ALLOTMENT PEA ALLOTMENT TOTALS Land Value 3960 Market Value 15500					

COUNTY OF WASHINGTON

BOARD OF COMMISSIONERS

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RESOLUTION 2023-012

RESOLUTION AUTHORIZING SALE OF SMALL ITEM: ARGO CONQUEST 8X8, BY ELECTRONIC PUBLIC AUCTION PURSUANT TO G.S. 160 A-270

WHEREAS, G.S. 160A-270 authorizes the Board of County Commissioners of Washington County to sell small property valued at less than \$30,000 at public auction, including electronic public auction, upon adoption of a resolution authorizing the appropriate official to dispose of the property at public auction.

WHEREAS, the Emergency Management Coordinator has recommended selling as surplus, the property described below, in conjunction with the sale of other surplus property, in order to use the proceeds of such sales toward offsetting the purchase of a newer side by side utility terrain vehicle "UTV" deemed to be safer, more reliable, and more mission appropriate for emergency management operations than the older property recommended to be sold as surplus, including the property specifically described hereinbelow; and

WHEREAS, the Board has reserved unto itself, the right to pre-approve the sale of surplus personal property items such as the property described herein, which management considers to potentially have a surplus value exceeding \$5,000; and

WHEREAS, the County Manager has recommended that the property, described below, should be sold as public auction as surplus property with a minimum reserve bid amount of \$5,000; and

1. Surplus ID: 2023-022: ARGO CONQUEST 8X8 (ATV)
2. *Images (see Attachment A)*

NOW THEREFORE, THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY HEREBY RESOLVES AS FOLLOWS:

1. The County Manager or their designee is authorized to sell by electronic auction at www.govdeals.com the surplus property described above; advertising from April 5, 2023 until April 16, 2023. Bidding will begin April 17, 2023 and will end May 31, 2023.
2. Electronic advertisements of the sale of surplus property, described above, shall be posted at least 10 calendar days prior to the date on which bidding for the property opens.

3. Electronic advertisements shall be posted on the Washington County website and, where feasible, by other electronic means through which notice of the electronic auction may be broadly advertised.
4. Electronic advertisements shall identify and provide a general description of the property to be sold, the date and time at which electronic bidding opens, the electronic address where information about the property to be sold can be found, a reference to the resolution authorizing the sale, and any other relevant terms and conditions of sale.
5. Upon the completion of the sale, the County Manager is authorized to complete the transfer of the auctioned property without further action or consent by the Board.

Adopted this the _____ of _____, 2023.

Julius Walker, Jr. Chair
Washington County Board of Commissioner

ATTEST:

(COUNTY SEAL)

Julie J. Bennett, MMC, NCMCC
Clerk to the Board

ATTACHMENT A
(3 photos)







COUNTY OF WASHINGTON
BOARD OF COMMISSIONERS

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RESOLUTION 2023-013

**RESOLUTION BY GOVERNING BODY OF RECIPIENT
ACCEPTANCE OF ARP FUNDS FOR AN ASSET INVENTORY AND ASSESSMENT
STUDY**

WHEREAS, the County of Washington has qualified for the Viability Utility Reserve (VUR) designation associated with the American Rescue Plan (ARP) funded from the State Fiscal Recovery Fund established in S.L. 2021-180 to assist eligible units of government with meeting their water/wastewater infrastructure needs, and

WHEREAS, the North Carolina Department of Environmental Quality has offered American Rescue Plan (ARP) funding in the amount of \$237,000 to perform an Asset Inventory and Assessment Study detailed in the submitted application, and

WHEREAS, the County of Washington intends to perform said project in accordance with the agreed scope of work.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF WASHINGTON COUNTY,

1. That the County of Washington does hereby accept the American Rescue Plan Grant offer of \$237,000.
2. That the County of Washington does hereby give assurance to the North Carolina Department of Environmental Quality that any Conditions or Assurances contained in the Award Offer will be adhered to.
3. That Curtis Potter, County Manager/County Attorney and successors so titled, is hereby authorized and directed to furnish such information as the appropriate State agency may request in connection with this project; to make the assurances as contained above; and to execute such other documents as may be required by the Division of Water Infrastructure.

Adopted this the _____ of _____, 2023 at Plymouth, North Carolina.

Julius Walker, Jr. Chair
Washington County Board of Commissioner

ATTEST:

Julie J. Bennett, MMC, NCMCC
Clerk to the Board

(COUNTY SEAL)

COUNTY OF WASHINGTON

BOARD OF COMMISSIONERS

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AGENDA ITEM MEMO

MEETING DATE: April 3rd, 2023 **MEMO Date:** March 31, 2023 **ITEM:**

SUBJECT: Approval of Grant & Procurement Manager Position & Advertisement

DEPARTMENT: Admin/Finance

FROM: Curtis S. Potter, County Manager/County Attorney (CM/CA)

ATTACHMENTS:

A- Position Description/Advertisement (2 pages)

PURPOSE: To approve the addition of a Grant & Procurement Manager position, and to authorize staff to begin recruitment for this position upon approval.

BACKGROUND/STAFF DISCUSSION & ANALYSIS:

- At the County FY24 Budget Planning Workshop meetings, the County Manager proposed the potential addition of a new position (restoring a previously removed position from Finance) to serve as a Grant & Procurement Manager.
- With the anticipated departure in August of two key staff members currently working on a variety of grants in the County Manager's Office, along with a growing volume of grant and procurement related work, the County Manager recommends moving forward immediately with the addition of this position to be added to the County Salary Schedule at Grade 26 in order to begin recruitment to better facilitate a potential overlap period between the new employee and departing staff presently working on grants, and to assist with the increasing grant/procurement work load.
- A more complete description of the intended position is attached to this Memo

RECOMMENDED ACTION(S) BY STAFF:

- **VOTE:** to approve the addition and advertisement to fill the new position described above.



Job Title: Grant and Procurement Manager

Location: Washington County, North Carolina

About Washington County: Washington County is a small county located in northeastern North Carolina. With a population of just over 12,000 residents, our county is known for its tight-knit community, beautiful natural scenery, and rich history. Working with Washington County offers a unique opportunity to make a positive impact on the community and contribute to the growth and development of the area. As a member of our team, you will have the opportunity to work with dedicated and passionate individuals who are committed to providing high-quality services to our residents. In addition to a fulfilling work environment, Washington County offers competitive salaries, excellent benefits, and a range of professional development opportunities. Our employees enjoy a comprehensive benefits package that includes health, dental, and vision insurance, 401k contribution, pension, paid vacation and sick leave, and more. Washington County is a great place to live, work, and raise a family. With its close proximity to the coast and its vibrant small-town community, our county offers a high quality of life that is unmatched. Whether you enjoy outdoor activities, cultural events, or simply relaxing with friends and family, you will find everything you need in Washington County. We welcome all qualified individuals to apply for our Grant and Procurement Manager position and join us in serving the residents of Washington County.

Job Type: Full-time

Salary: \$40,400 – \$59,906 dependent on experience

Job Description:

Our county is seeking a highly motivated and experienced Grant and Procurement Manager to join our team. As the Grant and Procurement Manager, you will be responsible for identifying and securing grants, managing the procurement process, and ensuring compliance with all applicable regulations, including and especially ARPA and federal uniform guidance.

Responsibilities:

- Identify and pursue grant opportunities that align with the county's goals and objectives.
- Develop grant proposals and manage the grant application process.
- Manage the procurement process, including preparing bid documents, soliciting bids, and evaluating proposals.
- Ensure compliance with all applicable laws and regulations related to procurement and grant management.
- Maintain accurate records of grants and procurement activities.
- Collaborate with county departments to identify procurement needs and develop procurement strategies.
- Develop and maintain relationships with vendors and grantors.

Monitor grant performance and ensure compliance with grant requirements.
Prepare regular reports on grant and procurement activities for county officials.

Requirements:

Bachelor's degree in business administration, public administration, or a related field.
At least 1 year of experience in grant writing and procurement management.
Knowledge of federal and state regulations related to grant and procurement management.
Excellent written and verbal communication skills.
Strong analytical and problem-solving skills.
Ability to work collaboratively with county officials, department heads, vendors, and grantors.
Detail-oriented and organized.

To apply, please submit a cover letter, resume, and completed [job application](#) highlighting your experience and qualifications for this position. We are an equal opportunity employer and welcome applications from all qualified individuals.

WASHINGTON COUNTY BOARD OF COMMISSIONERS

AGENDA STATEMENT

ITEM NO: 2

DATE: April 3, 2023

ITEM: Public Forum (3-5 minute limit per speaker)

SUMMARY EXPLANATION:

As is required by North Carolina General Statute §153A-52.1, time has been allotted for comments from the public.

Public Comment Statements

In December of 2015, the Washington County Board of Commissioners adopted a public comment period. Essentially this policy said that a public comment period shall be set aside at the beginning of each regular monthly Commissioners and it shall be limited to a maximum of thirty (30) minutes.

Additionally, this policy stated that all speakers are required to sign up prior to the meeting at which they wish to speak. The signup sheet must be on the podium 30 mins prior to the meeting. Each speaker shall clearly write their name, address, and the topic upon which they wish to speak on the signup sheet.

This board adopted rules that must be followed. Some of the high points of those rules, which I wish to remind the public is:

1. Speakers shall be acknowledged by the Board Chairperson.
2. Speakers shall address the Board from the lectern at the front of the room, and begin their remarks by stating their name and address.
3. Public comment is not intended to require any Board or staff members to answer any impromptu questions or engage in debate. Speakers shall address all remarks to the Board as a body, and not to any individual board or staff members. Discussions between speakers and members of the audience shall not be allowed.
4. Speakers shall be courteous in their language and presentations, and shall not use profanity, racial slurs, or make any obscene remarks, nor engage in any personal attacks of commissioners.
5. Speakers shall have a maximum of three (3) to five (5) minutes to make their remarks depending on the number of speakers and topics. The Chairperson may limit the number of speakers allowed to make substantially similar comments with respect to the same topic.
6. Speakers who have prepared written remarks or supporting documents are encouraged to leave a copy of such remarks and documents with the County Clerk.
7. Speakers shall not discuss any of the following: matters which are the subject of public hearings set for the same meeting; matters which are closed session matters, including without limitation matters within the attorney-client privilege, anticipated or pending litigation, personnel, property acquisition, and matters which are made confidential by law.

WASHINGTON COUNTY BOARD OF COMMISSIONERS

AGENDA STATEMENT

ITEM NO: 3

DATE: April 3, 2022

ITEM: Trillium Update, Mr. Dave Peterson, Trillium Senior Regional Director

SUMMARY EXPLANATION:

Each year Mr. Peterson comes to speak to the Board and gives an update on Trillium. See attached.

TRILLIUM HEALTH RESOURCES ANNUAL REPORT WASHINGTON COUNTY

DAVE PETERSON, MA
SENIOR REGIONAL DIRECTOR

Transforming Lives



TRILLIUM UPDATE

Trillium's mission: Transforming lives and building community well-being through partnership and proven solutions.

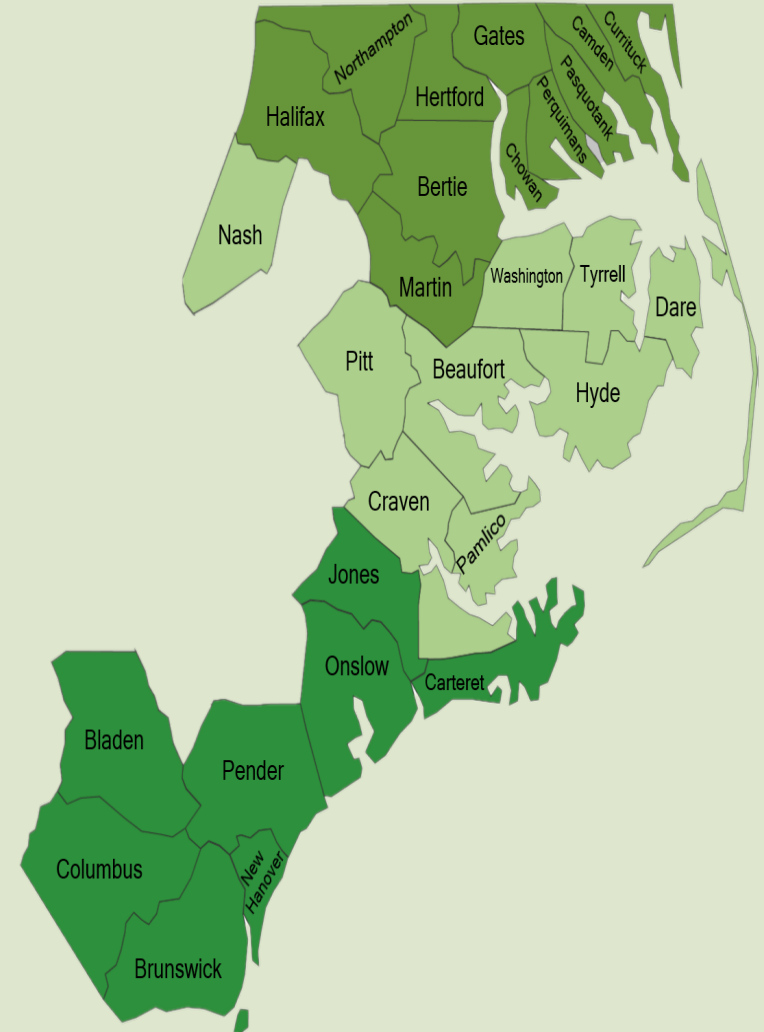
- Who We Are
- Medicaid Transformation Changes
- Organizational changes
- County Data

Who We Are - Numbers

- 28 Counties, adding Halifax and Bladen counties
- Total population is 1,534,885
- Served 45,988 individuals with severe behavioral health needs
 - 70% with MH needs
 - 20% with SUD
 - 10% with IDD
- Approximately 550 Behavioral Health and I/DD Providers
- \$520,839,592 spent on services last year
- Smallest County- Tyrrell 3,254- Largest County -New Hanover 229,018
- Cover over 13,000 square miles

Three Regions

REGION	POPULATION	SQUARE MILES	# OF COUNTIES
Northern	252,211	4,235	11
Central	494,312	4,717	9
Southern	797,086	5,063	8



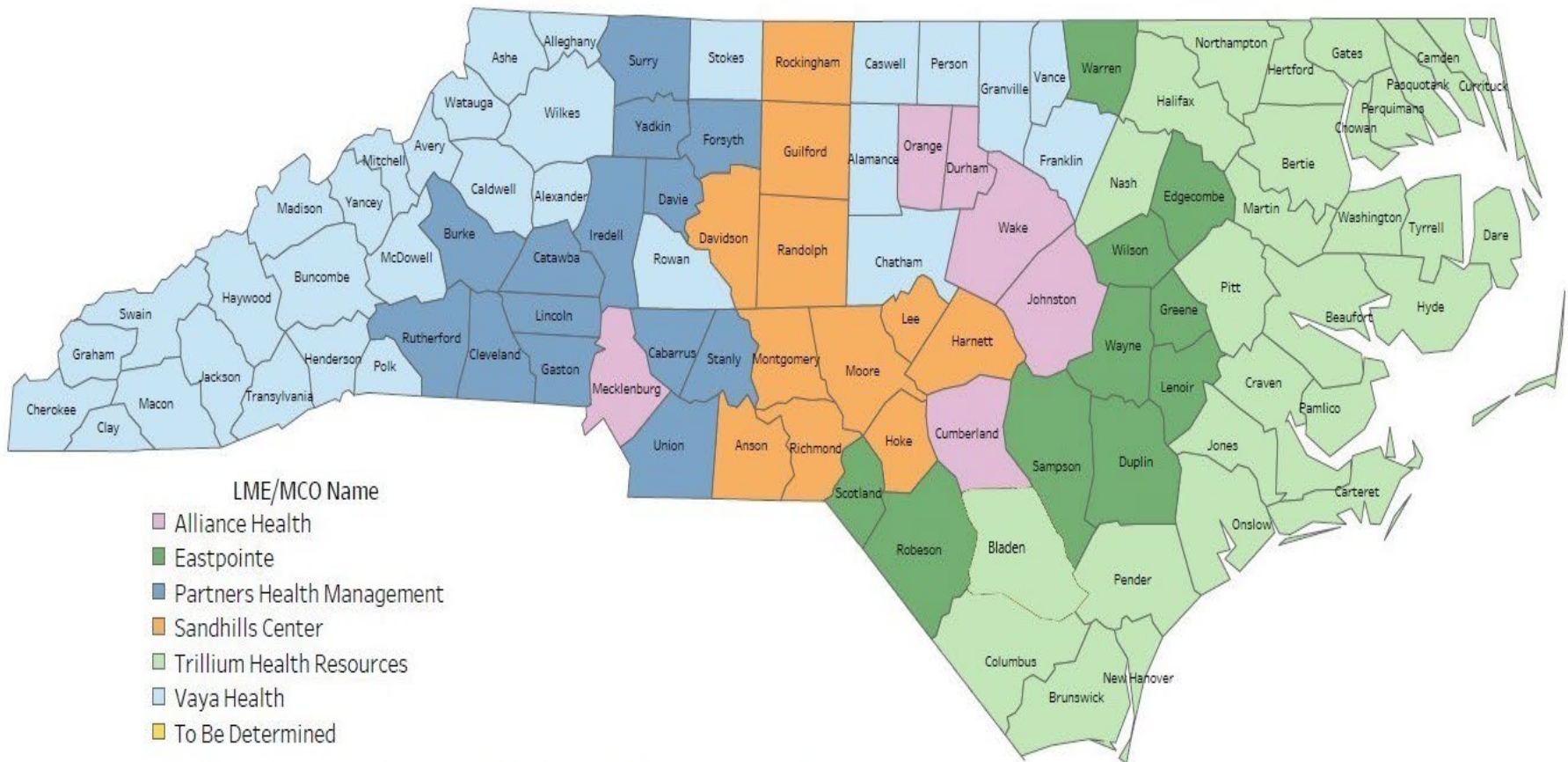
Medicaid Transformation- Standard Plans

- **Standard Plan- 5 companies were awarded**
 - Amerihealth Caritas NC Inc.
 - Blue Cross Blue Shield of NC
 - UnitedHealthcare of NC Inc.
 - WellCare of NC Inc.
 - Carolina Complete Health- covers regions 3, 4 and 5
 - ❖ **These Plans are managing the mild to moderate Medicaid behavioral health recipients**
- They started on July 1st 2021**
- **Trillium has partnered with Carolina Complete Health to assist in managing the physical health**

Medicaid Transformation Tailored Plan:

- 6 LME/MCO's will be fully operational Tailored Plans serving the Severe Mental Health, Substance Use, and I/DD population
- Original date to go live with the Tailored Plan was moved from July 1st, 2022 to December 1st 2022, then to April 1st, 2023.
- The state recently moved the date to now October 1st, 2023
- Soft launch of Care Management began December 1st, 2022

Behavioral Health I/DD Tailored Plan Regions



Note: This map shows projected county assignments based on disengagements requested or approved as of 9/15/21. County realignment and disengagement requests must go through the process identified in law and rule which ultimately require approval by the DHHS Secretary.

Medicaid Transformation Tailored Plan Continued

- Dec. 1st 2022- Began the Care Management Services for individuals with Severe Behavioral Health, Substance Use and I/DD population including their physical health
- We are contracting with a Pharmacy Benefits Manager to oversee contract with approximately 2000 pharmacies
- We are also contracting with all Primary care agencies that serve individuals on Medicaid

Organizational Changes

- System of Care Staff moved over to Care Management
- We hired Community Liaison Coordinators
- Care Management includes Population Health
- Contract with Carolina Complete Health (CCH) to contract with all of our hospitals and physical health agencies including Local Health Departments
- Q&A
<https://www.trilliumhealthresources.org/sites/default/files/docs/Medicaid-Transformation-Provider/CCH-Trillium-QA.pdf>

Organizational changes continued:

Call Centers

- Pharmacy
- Provider
- Nurse
- Member & Recipient Service Line (main call center)
- Behavioral Health Crisis Line

Care Management

- Whole Person Care
- Specialty CM Teams
 - ED Disposition Team
 - DJJ Care Management Team
 - Rapid Access Care Coordination

Project Updates

- Opioid Settlement Projects
 - Naloxone kits
- Mobile Clinics
- Tribal Engagement
- Co-Responder Pilots
- CFAC adding a representative with TBI
- Healing Place in New Hanover

Consumers served in Washington County

Total Consumers served - 460

- **Mental Health - 376**
- **Substance Use - 81**
- **I/DD - 73**

Total is unduplicated, since a single individual may receive services in more than one category

QUESTIONS?

Transforming Lives



WASHINGTON COUNTY BOARD OF COMMISSIONERS

AGENDA STATEMENT

ITEM NO: 4

DATE: April 3, 2022

**ITEM: Aviation/Emergency Operations Center (AVEOC) Design
Proposal Selection, Mr. Curtis Potter**

SUMMARY EXPLANATION:

See attached.

COUNTY OF WASHINGTON

BOARD OF COMMISSIONERS

COMMISSIONERS:
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AGENDA ITEM MEMO

MEETING DATE: April 3rd, 2023 **MEMO Date:** March 31, 2023 **ITEM:**

SUBJECT: AV/EOC Building Design RFQ Proposal Selection

DEPARTMENT: Multiple (Aviation; Emergency Management)

FROM: Curtis S. Potter, County Manager/County Attorney (CM/CA)

ATTACHMENTS:
A- Firm Scoring Results Sheet (1 page)

PURPOSE: To approve the proposal review committee's recommendation to select Oakley Collier as the most qualified firm to design the new AV/EOC facility at the Airport.

BACKGROUND/STAFF DISCUSSION & ANALYSIS:

- The County applied for and received \$3.25M in SCIF Funds from the State of North Carolina to use with \$1M in local match to build a new emergency management facility at the airport which will also replace the current aging terminal building.
- An RFQ for design services was issued 1/26/23 and five proposals were received by the 3/3/23 deadline.
- A proposal review committee consisting of County Commissioner John Spruill, County Manager Curtis S. Potter, County Finance Officer Missy Dixon, Senior Project Managers Mary Moscato and Richard Livingston reviewed and independently scored the proposals as shown in the attached scoring sheet.
- The same committee interviewed the top two scoring firms on 3/22/23, after discussions about the initial scores at the March 3rd, 2023 regular Board meeting.
- Pursuant to state law, once the most qualified firm is selected by the Board, the County can then enter into negotiations to contract for design services at an agreeable fee. The Board can require its pre-approval of any final contract, or delegate final approval to its County Manager based on any conditions it may impose.

RECOMMENDED ACTION(S) BY STAFF:

- **VOTE: to approve the committee's recommendation to select Oakley Collier Architects out of Rocky Mount, NC as the most qualified firm to design the AV/EOC building based on their proposal and interview; and authorize staff to begin negotiating an agreeable contract to procure such services, or if necessary to negotiate with the next highest scoring firm(s) shown in the attached scoring sheet, if such negotiations are not successful.**

Category	Total Points Possible	Lindsey						Germano						Oakley Collier Architects						Intrepid Architecture						LS3P					
		Livingston	Dixon	Spruill	Potter	Moscato	Variable Average	Livingston	Dixon	Spruill	Potter	Moscato	Variable Average	Livingston	Dixon	Spruill	Potter	Moscato	Variable Average	Livingston	Dixon	Spruill	Potter	Moscato	Variable Average	Livingston	Dixon	Spruill	Potter	Moscato	Variable Average
Specialized or appropriate expertise in the type of project.	0-3	3.0	2.7	1.7	2.1	2.7	2.4	1.8	2.4	1.5	1.5	0.3	1.5	2.4	2.7	2.4	2.1	2.1	2.3	2.1	3.0	1.2	1.8	2.1	2.0	1.8	3.0	3.0	2.1	2.7	2.5
Past performance on similar projects.	0-2	1.8	1.8	1.1	1.4	1.4	1.5	1.0	1.0	1.0	1.0	0.2	0.8	1.6	1.6	1.4	1.6	1.4	1.5	1.3	2.0	1.2	1.4	1.4	1.5	1.4	2.0	1.9	1.4	1.4	1.6
Recent experience with project costs and schedules	0-2	1.0	1.8	1.2	1.0	0.0	1.0	1.0	1.0	0.4	1.0	0.0	0.7	1.6	1.8	1.6	1.0	1.8	1.6	2.0	1.8	1.2	1.0	1.6	1.5	1.3	1.8	1.7	1.0	1.6	1.5
Proximity to and familiarity with the area where the project is located	0-1	0.8	0.7	0.5	0.5	0.2	0.5	0.3	0.9	0.7	0.6	0.5	0.6	1.0	1.0	0.9	1.0	0.8	0.9	1.0	1.0	0.9	0.8	1.0	0.9	0.5	0.7	0.7	0.5	0.1	0.5
Record of successfully completed projects without major legal or technical problems	0-1	0.7	0.6	0.4	1.0	0.5	0.6	0.0	1.0	0.9	0.3	0.0	0.4	1.0	1.0	0.9	1.0	1.0	1.0	0.0	0.9	0.9	0.3	0.0	0.4	0.8	0.7	0.9	0.7	0.2	0.7
Workload	0-1	0.8	0.7	0.6	0.8	0.7	0.7	0.7	0.6	0.6	0.7	0.3	0.6	1.0	0.9	0.8	1.0	0.8	0.9	0.8	0.9	0.5	0.8	0.7	0.7	0.7	0.9	0.9	0.7	0.7	0.8
	Individual Score	81.0	83.0	54.5	68.0	55.0		48.0	69.0	51.0	51.0	13.0		86.0	90.0	80.0	77.0	79.0		72.0	96.0	59.0	61.0	68.0		65.0	91.0	91.0	64.0	67.0	
		Aggregated Score						Aggregated Score						Aggregated Score						Aggregated Score											
		68.30						46.40						82.40						71.20						75.60					



WASHINGTON COUNTY AVEOC TERMINAL PROJECT

Response to RFQ



March 3, 2023

March 2, 2023



Mr. Curtis S. Potter, County Manager

Washington County
116 Adams Street
Plymouth, North Carolina 27962

Re: New Airport Terminal Building with Consolidated Emergency Operations/Training Center

Dear Mr. Potter,

We are delighted to present you with our qualifications for new **Airport Terminal Building with Consolidated Emergency Operations/Training Center** for Washington County! We understand the County will require a team with expertise in public safety and aviation facilities, a commitment to providing cost effective solutions, and a genuine concern for working together with your staff to meet the outlined project goals. All of which, Oakley Collier Architects can successfully deliver. We offer the following:

- **extensive design services for municipal projects** - Our team has worked on over 175 public facility projects across North Carolina;
- **understanding of new construction challenges for local governments**– Successfully completed projects for Town of Swansboro, Town of Princeville, Town of Kure Beach, City of Havelock, City of Greenville, City of Rocky Mount, City of Whiteville, Town of Nashville, Town of Garysburg, Town of Liberty, Town of Seaboard, Town of Williamston, Nash County, Dare County, Hyde County, Edgecombe County, Franklin County, Greene County, & many others;
- **thorough knowledge of cost effective and durable building materials to maintain strict budgets** – Construction cost estimates within 2% during the last five years and project construction bids on budget.

Our job is to ensure that your goals and objectives are met or exceeded, including your goal of coming in *on budget and on time*. Our passion for detail is your assurance that construction estimates are accurate and project schedules are realistic. The decisions you make in the next few months will have a lasting impact on your staff and citizens, and we want you to know that we take that responsibility just as seriously as you do. Simply put, we want to be a part of your team and look forward to working with Washington County again in the near future. Please do not hesitate to contact us if you would like any additional information.

Sincerely,

A handwritten signature in black ink, appearing to read "Timothy D. Oakley", written over a white background.

Timothy D. Oakley, AIA, LEED® AP

toakley@oakleycollier.com

OAKLEY COLLIER ARCHITECTS

1111 HAYNES STREET, SUITE 109 RALEIGH, NC 27604 919.985.7700
109 CANDLEWOOD ROAD ROCKY MOUNT, NC 27804 252.937.2500
WWW.OAKLEYCOLLIER.COM

1. Firm Profile

Oakley Collier Architects, PA

109 Candlewood Road
Rocky Mount, NC 27804
(252) 937-2500
oakleycollier.com

205 West Martin Street
Raleigh, NC 27601
(919) 985-7700



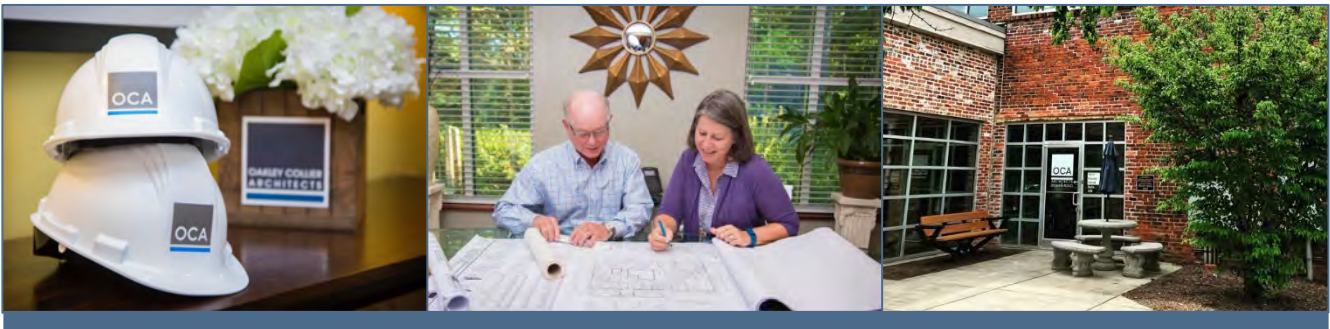
Authorized Contact: Timothy D. Oakley, AIA, LEED® AP - toakley@oakleycollier.com

BACKGROUND

Founded in **1988**, Oakley Collier Architects is a company of architectural designers and planners dedicated to a common goal: to create distinctive architectural designs that are people, construction, and budget friendly. We consider each project a new and exciting challenge. OCA welcomes opportunities to bring creative solutions to our clients that result in successful project completions. Oakley Collier Architects principals are Timothy D. Oakley, AIA, LEED® AP; and Ann W. Collier, AIA, LEED® AP; who have a combined experience of over seventy years registered in North Carolina. **Our staff of sixteen which includes five registered architects**, is highly skilled in the production of competent and comprehensive construction documents of all scopes and sizes. Our thirty-four-year history of project experience includes additions, renovations, and new construction in the local government design market. We are a corporation and registered **Small Business Enterprise (SBE)**. We have completed EOC and Aviation work in one state.

WHAT WE DO

- Site Evaluation
- Feasibility Studies
- Land Use Studies
- Regulatory Code Compliance Studies
- Programming
- Interior Space Planning
- Spatial Needs Analysis
- Detailed Cost Analysis
- Master Planning
- Schematic Design
- Design Development
- Construction Documents
- Specification Preparation & Review
- Bidding & Negotiation
- Construction Administration
- Project Close-Out
- Record Drawings



2. Resumes



Timothy D. Oakley, AIA, LEED® AP

Architect of Record / President

Timothy D. Oakley is the founding principal of Oakley Collier Architects, PA. He is responsible for the oversight of the firm. He has developed expertise in coordinating in-house staff, consultants, contractors / construction managers, and regulatory agencies. He enjoys technical aspects of architecture including design, management, and construction techniques. He graduated from Nash Community College.

Registrations: Architect - NC #5967, American Institute of Architects, LEED® 2.0 Accredited Professional

Experience: Global TransPark Building, Triangle North Executive Airport Hanger, Nash County Emergency Services, Red Oak Volunteer Fire Department, Nash County Salem Fire Department, Kure Beach Fire Department, Kure Beach Town Hall & Police Department Renovation, Red Oak Volunteer Fire Department, Garysburg Fire Department, Rocky Mount Fire Stations #4 & 5 Renovations, Rocky Mount Fire Station #7 PSAP Upgrade, Winterville Community Rural Fire Station, Nashville Police Department and Fire Department Renovation, Atlantic Beach Boardwalk



Ann W. Collier, AIA, LEED® AP

Managing Architect / Vice-President

Ann W. Collier is a partner and principal with Oakley Collier Architects, PA. She is responsible for daily operations within the firm. With over 30 years of experience in the design profession, she has provided specialized programming, planning, and design knowledge for many K-12 educational projects. She graduated from NC State University.

Registrations: Architect - NC #6886, American Institute of Architects, LEED® 2.0 Accredited Professional

Experience: Kure Beach Fire Department, Ahoskie Fire Department, Red Oak Volunteer Fire Department, Nashville Police Department and Fire Department Renovation, Seaboard Fire Department, Warren County Emergency Services Facility, Kure Beach Town Hall & Police Department Renovation, Seaboard Fire Department, Warren County Emergency Services Facility, Fayetteville Public Works Commission Space Needs Study, Seaboard Volunteer Fire Department, Dare County EMS Stations Facilities Conditions Assessment



David A. Griffin, LEED® AP

Senior Project Manager

David Griffin has more than 25 years of experience serving the private and public sectors as a Design Project Manager for Oakley Collier Architects. David is responsible for managing educational, municipal, recreational, industrial, healthcare and commercial projects. He attended NC State University & Nash Community College.

Registrations: LEED® 2.0 Accredited Professional

Experience: Global TransPark Building, Triangle North Executive Airport Hanger, Red Oak Volunteer Fire Department, Nash County Salem Fire Department, Princeville Senior Center, Princeville Museum, Ahoskie Fire Department, Kure Beach Fire Department, Kure Beach Town Hall & Police Department Renovation, Nash County Water Operations Facility, Garysburg Fire Department, Rocky Mount Fire Stations #4 & 5 Renovations, Rocky Mount Fire Station #7 PSAP Upgrade, Nash County Emergency Services, Havelock East End Fire Station Annex, Nashville Police Department and Fire Department Renovation, Atlantic Beach Boardwalk



Matthew R. Oakley

Construction Administrator

Matt has been involved in construction administration services since he joined the firm in 2010 and provides attentive and responsive service during the construction phase of the project. He has a BS in Construction Management from East Carolina University & also holds a NC General Contractors license.

Registrations: NC General Contractor #73302

Experience: Global TransPark Building, Triangle North Executive Airport Hanger, Red Oak Volunteer Fire Department, Nash County Salem Fire Department, Princeville Senior Center, Princeville Museum, Ahoskie Fire Department, Kure Beach Fire Department, Kure Beach Town Hall & Police Department Renovation, Seaboard Fire Department, Nash County Water Operations Facility, Garysburg Fire Department, Rocky Mount Fire Stations #4 & 5 Renovations, Rocky Mount Fire Station #7 PSAP Upgrade, Nash County Emergency Services, Havelock East End Fire Station Annex, Carteret County General Services Operations Facility, West Mount Volunteer Fire Department, Salem Volunteer Fire Department, Nashville Police Department and Fire Department Renovation

Structural Engineer

Stewart, Inc.

421 Fayetteville Street, Suite 400
Raleigh, NC 27601
(919) 380-8750
www.stewartinc.com



STEWART

Stewart, Inc. is a multi-discipline design firm that specializes in structural, geotechnical, land development, and transportation engineering, surveying / geomatics and construction services. Founded in 1994 by Willy E. Stewart, PE, the firm has 110 employees located in offices in Raleigh, Durham, and Charlotte, NC. Stewart has one of the largest and most experienced structural departments in North Carolina, giving it the expertise and manpower necessary to successfully complete projects of all sizes. Stewart's structural projects are executed using BIM technology, specifically Revit Structure. Oakley Collier has worked with Stewart on over 90% of our projects since their inception 28 years ago, and they are also working with us on all of our current projects requiring structural engineering. The firm is a minority-owned and certified **Historically Underutilized Business (HUB)** with the State of North Carolina through the Statewide Uniform Certification (SWUC) program.



Charley Lewis, PE

Structural Engineer

Charley has 25 years of experience, including 22 with Stewart, in a wide range of building structures. He has experience designing and managing the following project types: medical facilities, lab facilities, biomedical production facilities, light industrial facilities, university (classroom, labs, research, dorms), government, multi-family, parking decks, pedestrian bridges, commercial and renovations.

Registrations: Professional Engineer NC #025934



Dennis L. Folmar, Jr., PE

Civil Engineer

With over 13 years of engineering experience, Denny is responsible for overall project management as well as

the design of structural systems for commercial, institutional, educational and industrial buildings involving the use of steel, concrete, masonry, and wood.

Registrations: Professional Engineer NC #029410

Related Experience: **Dare County Eight EMS Station & Fire Department Renovations/Replacements, Nash County Red Oak Volunteer Fire Department, Kure Beach Town Hall/Police Department Renovation & New Fire Department, Edenton Police Department, Havelock East End Fire Annex, Carteret County General Services Operations Facility, Havelock City Hall, Dare County DHHS Feasibility Study & Relocation, Garysburg New Town Hall/Police Department & Fire Station, Dare County DHHS Building Addition & Renovation, Havelock City Hall, Liberty Police Department, River Bend Town Hall & Police Department Study, Nashville Town Hall, Nashville Police Department** Morrisville Public Safety Facility, Waynesville Town Hall & Fire Station #1, Durham Police Headquarters Complex,

*projects in bold were completed with Oakley Collier Architects

MEP Engineer

Atlantec Engineers, PA

3221 Blue Ridge Road #113

Raleigh, NC 27612

(919) 571-1111

atlantecengineers.com



Atlantec Engineers, PA is a professional engineering firm with offices in Kinston, North Carolina and in Raleigh, North Carolina, providing plumbing, mechanical, fire-protection, and electrical engineering services. Their clients include architects, contractors, and local governments from Raleigh to the coast. Atlantec Engineers, PA was developed from James B. DelPapa, Consulting Engineer, established in 1985, and has experience in the design of schools, office buildings, retail facilities, healthcare facilities, and churches throughout the eastern part of the United States. Atlantec Engineers, PA provides efficient and economical designs to its clients, and is committed to providing quality-engineering services in a timely manner.



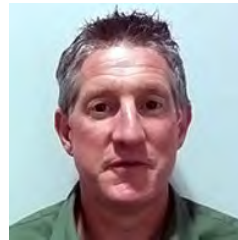
James B. DelPapa, Jr., PE

Mechanical Engineer

Jim, part owner of Atlantec Engineers, graduated from North Carolina State University with a Bachelor of Science degree in Mechanical

Engineering. The plumbing, mechanical, and fire sprinkler designs are prepared under his direction. Jim also has management responsibilities including client relations, project scheduling and coordination, accounting, etc. He has been working in the construction field since 1978 and in the engineering field since 1983.

Registrations: Professional Engineer NC #022035



David J. Whitney, PE

Electrical Engineer

David is the president of Atlantec Engineers. David joined Jim DelPapa Jr. and his father James DelPapa Sr. in 1992 to form Atlantec Engineers. David and

Jim Jr. share the management responsibilities for the day-to-day operation of Atlantec. David's primary role is the supervision of the electrical design. David has a bachelor's degree in electrical engineering from Georgia Tech and a Master's degree in Electrical Engineering from Syracuse University.

Registrations: Professional Engineer NC #017382

Selected Experience: **Dare County Eight EMS Station & Fire Department Renovations/Replacements, Kure Beach Town Hall/Police Department Renovation & New Fire Department, Warren County Emergency Services Facility, Franklin County Plaza Fitup, Edenton Police Department, Williamston Fire Department Addition, Williamston Police Department, River Bend Town Hall & Police Department Study, Liberty Police Department, Selma Town Hall Fitup, Fuquay-Varina Fire Station #2 Addition, Kinston Fire Station #1, Kinston Fire Station #2, Kinston Fire Station #3, Raleigh Police Department Training Facility HVAC, Raleigh City Hall Renovations, Raleigh Police Headquarters Renovations, Raleigh Fire Stations #2-5-15 Renovations, Raleigh New Fire Station #22, Carolina Beach Bathhouse & Ocean Rescue Facility**

* projects in bold were completed with Oakley Collier Architects

Civil Engineer

The Wooten Company

120 North Boylan Avenue
Raleigh, NC 27603
(919) 828-0531
thewootencompany.com



The Wooten Company is a privately held, multi-disciplinary firm with 92 employees focused on providing municipal engineering and architectural services. Founded in 1936 and incorporated in 1949 in North Carolina, L.E. Wooten and Company (dba The Wooten Company) is now in its 85th year of continuous operation and is licensed by the State of North Carolina to practice engineering and surveying (NC Certificate of Registration F-0115). Their recent project history across the company, and particularly in their Eastern Division have encountered many pump station projects including new designs as well as retrofits. Team members include:



Lester Lowe, PE

Civil Project Manager

Lester Lowe brings over 35 years of experience on a variety of public and private sector civil engineering projects. A seasoned leader in

the industry, he has successfully developed and managed teams through complex, full-service projects consisting of pre-design analysis phases (i.e. due diligence, alternatives analysis, stormwater management pavement assessment, and environmental assessments) through complete design fulfillment and construction administration support. Additionally, he is well versed in all aspects of full site civil design, permitting and construction phase services for institutional, commercial, industrial and residential projects. Lester leads the Civil/Site Development Practice.

Registrations: Professional Engineer NC #018511



Ana Wadsworth, PE

Civil Project Engineer

Ana Wadsworth is a Project Manager/Engineer for the Site Development Group at The Wooten Company located in Raleigh, NC. Ms. Wadsworth

has almost thirteen years of experience in the site/land development industry and continues to expand her knowledge for both public and private sector projects in the area. Her background mainly includes project site design, permitting & construction administration for residential, commercial, and industrial projects. Ms. Wadsworth is responsible for site layout, grading and earthwork analysis, erosion and sediment control design, stormwater management, storm drainage and wastewater system design, water distribution, & roadway design.

Registrations: Professional Engineer NC #042389

Selected Experience: **Town of Angier Town Hall, Princeville Fire Station, Princeville Public Works Facility,** NCDOT Winfall Maintenance Office Building & Site Design, Weitron Inc. Building Upfit, Green Mill Run Watershed (Greenville), Sunset Avenue Road & Utilities Repairs (Tarboro), WCPSS Bryan Road Elementary School, WCPSS Fuquay-Varina High School Renovation, WCPSS Willow Spring High School, Novo Nordisk Site Design (Clayton)

*projects in bold were completed with Oakley Collier Architects

3. Experience

Global TransPark Aviation Industrial Shell Building

Kinston, NC

Global Transpark is multimodal industrial park & airport strategically located on the east coast of the United States to support the manufacturing and logistics needs of the *aviation, aerospace, defense, emergency response, and advanced materials industries*. OCA completed the 100,800 SF industrial aviation shell building #7 on the GTP campus in collaboration with Shelco, LLC as a design-build project. The building includes three large roll-up doors, 8 loading docks, and 4 storefront entrances which provides flexibility for future tenants. We recently completed repairs & renovations to the 8,686 SF office portion of the 306,895 GSF Pactiv LLC manufacturing facility on the GTP campus.

Project Reference: Hunter Burnette, *Senior Vice President*, Shelco, LLC, 3201 Beechleak Court, Suite 401, Raleigh, NC 27604, (919) 877-2600, hburnette@shelcoinc.com



Greenville Emergency Operations Center Greenville, NC

Oakley Collier designed a new 4,116 SF emergency operations center with multipurpose classroom, break room, offices, storage, conference room, server room with UPS backup system, and specialized communication & security systems. The large classroom can be split into a conference room, debriefing room, & command area for use during an emergency. The facility complies with FEMA regulations for high wind & terrorism stand-off requirements. The complex is surrounded by dense multifamily buildings, which required special consideration for building placement & access. It is also located on the same parcel with Fire Station No. 6 and the Fire/Rescue Department Training Center. It was completed in 2013.

Project Reference: Lisa Kirby, City Engineer, PO Box 7207, Greenville, NC 27834, (252) 329-4683, lkirby@greenvillenc.gov



Warren County Emergency Services & Operations Facility Warrenton, NC

New 14,300 SF emergency services facility to house a primary EMS station; Emergency Services Command Center; Emergency Operations Center; Back-up E-911 PSAP; Emergency Personnel Training Center; and Sheriff's Department satellite office. The new facility includes 8 vehicle bays, 6 sleep rooms, back-up 911, EMS offices, Sheriff's offices, large training/EOC room, conference rooms, laundry, central supply, copy/work room, press room, storage, dayroom, kitchen, & restrooms. Completed in 2019.

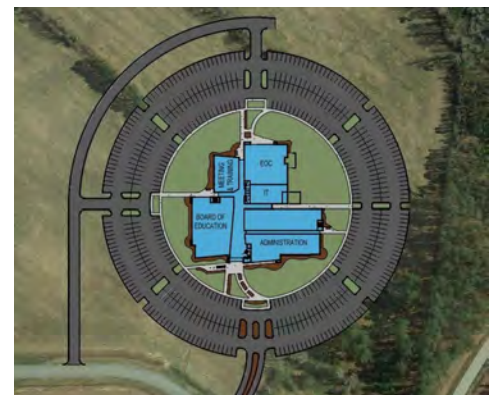
Project Reference: Terrance Williams, Facilities / Buildings & Grounds Director, Warren County, 710 US Highway 158 Business West, Warrenton, NC 27589, (252) 257-5555, terrancewilliams@warrencountync.gov



Craven County Administration & EOC/911 Facility Rocky Mount, NC

Oakley Collier is currently designing the new 9,040 SF administrative building for Craven County to replace existing facilities damaged by hurricane Florence and subsequent flooding in September 2018. The facility will house the Craven County Board of Education, Administration, Tax Department, Development Services, Information Technology, joint meeting spaces, and the Emergency Management Center. The Craven County Emergency Management Center includes their Emergency Operations Center and E-911 Center. This project is on hold.

Project Reference: Gene Hodges, Assistant County Manager, Craven County, 406 Craven Street, New Bern, NC 28560, (252) 636-6600, mhodges@cravencountync.gov



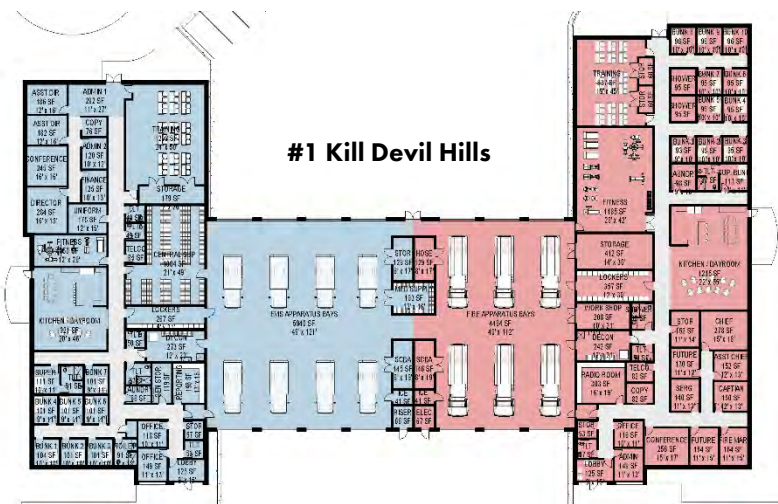
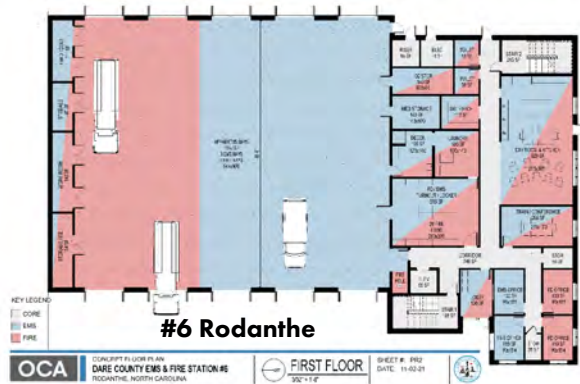
Dare County Eight EMS Station Renovations/Replacements

Dare County, NC

This project started as a conditions assessment in 2017 that helped determine the current and future needs of the existing eight EMS stations throughout the county. Site, architectural, structural, plumbing, HVAC, and electrical systems were all evaluated. This study identified four of the eight facilities that were functionally obsolete, along with many stations that have inadequate ambulance bays, building components that have well-exceeded their life expectancy, the need for additional space, inadequate site conditions, a lack of preventative maintenance, and no controlled access systems.

In 2021, the County issued the service order under the Capital Improvement Plan to replace and/or renovate all eight EMS stations. Stations #1-Kill Devil Hills, #4-Southern Shores, #5-Southern Shores, and #6-Rodanthe will be replaced with a joint-use EMS & Fire Department. Stations #2-Manteo and #3-Frisco will be renovated & expanded for a public meeting area & additional sleeping rooms. Station #7-Med Flight will include new crew quarters and expansion of the Med Flight Hanger. Station #8-Manns Harbor includes an expansion & renovation of the existing fire station bays, a new separate EMS station with 2 bays, and possible renovation of the on-site community center. These projects are currently under design.

Project Reference: Dave Clawson, Finance Director, Dare County, 954 Marshall C Collins Drive, Room 215, Manteo, NC 27954, (252) 475-5730, davec@darenc.com



Kure Beach Town Hall & Police Department Renovation Kure Beach, NC

Oakley Collier provided plans for an expansion of the existing town hall building, renovation of the existing fire department for use by the police department, and construction of a new fire department on adjacent land. Redesign of site circulation and traffic flow had to be creative to accommodate the restrictive site. The project was completed in 2 phases, with phase 1 started as a feasibility study in 2016. The existing Town Hall/Police Department is 15,128 SF with a 4,320 SF addition. The new fire department is 9,214 SF and includes 4 apparatus bays, training room, wellness/workout room, day room, sleep rooms, apparatus support & laundry/decontamination room, kitchen, offices, and storage. Additional parking and driveway for the fire department was also added. Completed in 2019.

Project Reference: Allen Oliver, Town Commissioner, Town of Kure Beach, 117 Settlers Lane, Kure Beach, NC 28449, (910) 458-8216, a.oliver@tokb.org

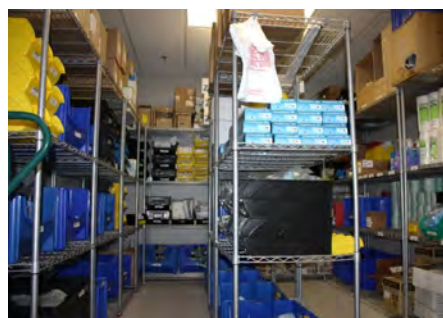
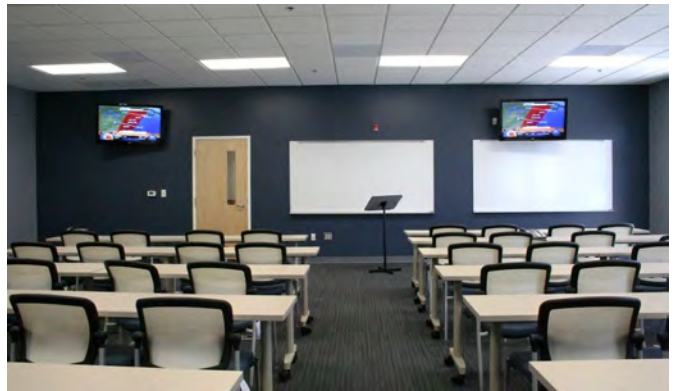


Nash County Emergency Services & Auxiliary PSAP Facility Rocky Mount, NC

The facility was designed to serve as a central command center for the County in the event of a natural disaster. This new 12,527 square foot Emergency Services building includes a kitchen, day room, meeting room, sleeping rooms with showers, offices, fitness room, auxiliary PSAP & 911 telecom, utility, storage, and laundry. It also includes 4 truck bays with 8 roll up doors. The facility includes storm-resistant windows, generators with battery backups, 2-way radios, and complies with regulations included in 09 NCAC 06C. Completed in 2011.



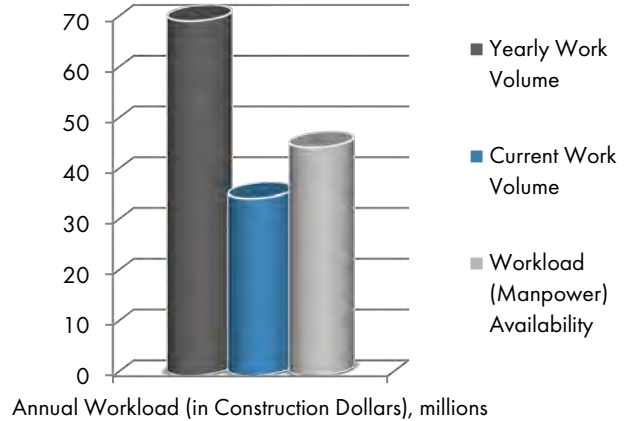
Project Reference: Brian Brantley, Emergency Services Director, Nash County, 120 West Washington Street, Suite 1102, Nashville, NC 27856, (252) 459-9805, brian.brantley@nashcountync.gov



4. Workload

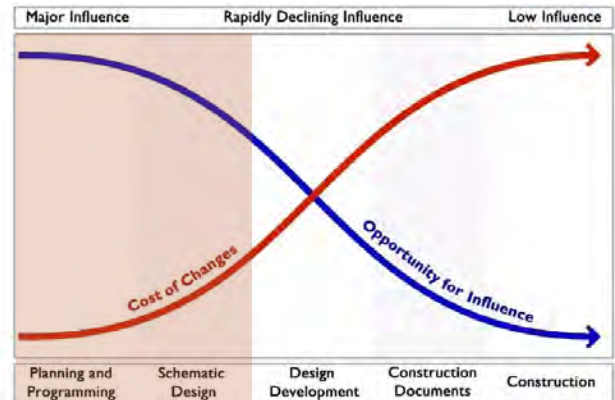
The level of staffing maintained at Oakley Collier Architects allows us to manage millions of dollars in our construction workload. Our management and production staff handles multiple design and construction projects simultaneously, totaling more than \$70 million in construction dollar volume annually.

Currently, we have ample availability within our staff and workload to handle your project.



5. Design Approach

A successful creative design process starts with understanding your expectations for the total project. The beginning phases of the process - **Programming, Schematic Design & Design Development** - usually have the most significant impact on the budget & rest of the design. It is within these phases that major choices are made on project priorities, as well as the basic design decisions that will create a basis for specific details later in the project. Establishing the project goals & objectives is the first step in the organizational format of the design process.



Typically, the programming process begins by conducting an initial goal and visioning session with Town leadership, where the design team can learn and understand the history and leadership's expectations for the overall project. From that goal-setting session, a timeline for staff / department head interviews is established and those interviews are usually conducted over a period of two to three days. The result of those individual department interviews begins to create a priority list for space recommendations, as well as form the groundwork (i.e., square footage) for establishing a project budget. In addition, the understanding of 'how big is big' takes shape and an overall building size is determined. The list of priorities is typically catalogued by the following categories:

- 1. Absolute needs:** Regulatory requirements, Building Code/ADA compliance, schedule goals, budget management, management goals, etc.
- 2. Specific wants:** Efficiency upgrades, workflow organization, image & design priorities, desired expansion, etc.
- 3. Future goals:** including proposed expansion - or other items the Town would like to address.

Our #1 priority is to identify your goals and then work diligently to meet or exceed your expectations. Being available to you will not only provide the necessary communication needed, but will also ensure the success of the project!

For the project such as yours, Oakley Collier Architects follows the conventional five design phases. The work in each of these phases builds upon the one before, with all design work coming together in the successful construction of the building.



6. Litigation/Arbitration

Oakley Collier Architects has **no** previous litigation or arbitration in which we have been involved in the past ten years.

7. References

Oakley Collier Architects and our team members have successfully completed projects without major legal or technical problems. Please feel free to contact the following Oakley Collier clients listed in the project experience and below for a reference on our performance.

Craven County

Gene Hodges, *Assistant County Manager*

406 Craven Street

New Bern, NC 28560

(252) 636-6600

mhodges@cravencountync.gov

Dare County

Dave Clawson, *Finance Director*

954 Marshall C. Collins Drive, Room 215

Manteo, NC 27954

(252) 475-5730

davec@darenc.com

Vance County

Jorden McMillen, *Deputy County Manager*

156 Church Street, Suite 3

Henderson, NC 27536

(252) 738-2091

jmcmillen@vancecounty.org

Town of Kure Beach

Allen Oliver, *Town Commissioner*

117 Settlers Lane

Kure Beach, NC 28449

(910) 458-8216

a.oliver@tokb.org

City of Rocky Mount

Michael Baughn, *Property & Risk Division Mgr.*

PO Box 1180

Rocky Mount, NC 27802

(252) 972-1202

michael.baughn@rockymountnc.gov

Carteret County

Gene Foxworth, *Planning Director*

210 Turner Street

Beaufort, NC 28516

(252) 728-8545

eugene.foxworth@carteretcountync.gov

WASHINGTON COUNTY BOARD OF COMMISSIONERS

AGENDA STATEMENT

ITEM NO: 5

DATE: April 3, 2022

ITEM: Pre-K – 12 New School Update, Mr. Curtis Potter, CM/CA

SUMMARY EXPLANATION:

Mr. Potter will speak to the Board on the abovementioned subject.

See attached.

COUNTY OF WASHINGTON

BOARD OF COMMISSIONERS

COMMISSIONERS:

JULIUS WALKER, JR., CHAIR
ANN C. KEYES, VICE-CHAIR
TRACEY A. JOHNSON
JOHN C. SPRULL
CAROL V. PHELPS



POST OFFICE BOX 1007
PLYMOUTH, NORTH CAROLINA 27962
OFFICE (252) 793-5823

ADMINISTRATION STAFF:

CURTIS S. POTTER
COUNTY MANAGER/COUNTY ATTORNEY
cpotter@washconc.org
CATHERINE "MISSY" DIXON
FINANCE OFFICER
mdixon@washconc.org
JULIE J. BENNETT, MMC, NCMCC
CLERK TO THE BOARD
jbennett@washconc.org

AGENDA ITEM MEMO

MEETING DATE: April 3rd, 2023 **MEMO Date:** March 31, 2023 **ITEM:**

SUBJECT: PK12 School Update & LGC Application Approval

DEPARTMENT: Multiple (Aviation; Emergency Management)

FROM: Curtis S. Potter, County Manager/County Attorney (CM/CA)

ATTACHMENTS:

- A- Davenport School Project Funding Discussion Materials (dated 3/27/23) (13 pages)
- B- Project Budget Comparisons Spreadsheet (dated 3/30/23) (1 page)

PURPOSE: To discuss the latest updates on the PK12 school project, including ongoing efforts to reduce its final estimated guaranteed maximum price ("GMP") shown as \$72,016,519 in the attached Project Budget Comparisons Spreadsheet, and to discuss and approve the submission by staff of an application to the Local Government Commission "LGC" of the State of North Carolina, seeking approval to move forward with borrowing approximately \$22,698,000 to be financed over a 20 year period as shown within the attached Davenport Materials dated 3/27/23 (based on a GMP estimate of \$70,700,000).

BACKGROUND/STAFF DISCUSSION & ANALYSIS:

- The County and School System have been discussing the need to upgrade outdated and inefficient school facilities going back many years, as well as discussing the need to consider consolidation of its facilities in more recent years due to a shrinking public student body and overall funding constraints.
- In early 2022 the County and School System agreed to apply for, and subsequently received a total of \$50M (in 2 separate installments of \$40M and \$10M each) from the NC Needs Based Public School Capital Fund ("NBPSCF") Grant program based on an application outlining the construction of a new consolidated PK12 facility intended to house all public school children in the county (except early college) on one site partially located where Pines Elementary School existed at that time.
- A steering committee consisting of representatives from both the County and School System, along with a variety of outside consultants and representatives was formed, and has met continuously to take the lead on developing a project timeline and plan of action to complete major tasks, and advise the respective Boards of County Commissioners and Education related to their respective project decisions.

- Initial project action items including the following:
 - o Procuring Sfl+a Architects as the project designer
 - o Developing and mutually adopting a Funding Agreement between the respective Boards
 - o Procuring Metcon Buildings & Infrastructure as the prime construction manager at risk
 - o Procuring additional land/acreage at the project site by the County
 - o Preliminary surveying and engineering
 - o Demolition of Pines Elementary School, which had recently been vacated due to long standing air quality concerns, and to expedite the overall project timeline/logistics to save time and associated costs of delays

- Due to an unanticipated 30-60 day delay in the completion of the final designs; unforeseen extreme inflationary pressures during the overall project development period (experienced across virtually all sectors of the local, state, and federal economy including construction trades specifically); and rising loan interest rates caused by Federal Reserve efforts to calm the extreme inflationary pressure through interest rate hikes, the overall estimated project budget has gradually and steadily increased over the last eight months to its currently projected GMP.

- This increase (the full scale of which was not known until the completion of the recent bidding phase of the project in mid-March) also led to an unexpected increase in the amount of the locally funded loan required to be borrowed by the County to ultimately meet the funding difference between the final GMP to pay for and undertake the project, and the grant funding already secured to pay for a large part of those cost, as more particularly shown within the attached Project Budget Comparisons Spreadsheet.

- The steering committee also met continuously to discuss revisions to the overall scope of the designed project.
 - o The County's focus has been, and remains to insure an appropriate balance is struck between removing all unnecessary or optional upgrades or design features, while retaining all critically essential components.

 - o Initial project planning called for the originally projected debt service (based on a much lower projected GMP) to be managed with restricted sales tax revenues already received by the County which would be committed toward payment of the debt service, along with an additional revenue stream of \$400K per year to be paid by the School System to the County to lease the new PK12 facility with such payments also going toward the debt service obligations.
 - It was not originally intended, or considered necessary to consider a potential tax rate increase in order to generate additional revenues to use in order to meet the debt service obligations projected at that time.

 - Unfortunately, due to the substantially increased debt service projections, a tax rate increase may now need to be seriously considered in order to meet these higher obligation amounts, unless additional revenues are received, or unless extreme changes are made to some other County services to produce a substantial offsetting expenditure reduction.

- Although a variety of alternate upgrades were initially designed and intended to produce long term savings in exchange for higher upfront costs, due to increasing budgetary pressure, an additional effort to remove all non-essential design elements was recently undertaken by staff, the architect and builder in an effort to minimize the final GMP.
 - The County and School System are working together to seek and secure additional grant and legislative funding to offset the higher than anticipated final GMP and associated debt service amounts in an effort to mitigate potential impacts to tax rate considerations as originally intended.
 - It should also be noted that as of 3/31/23, both the architect and builder have voluntarily agreed to take a reduction in their originally contracted profit margins to assist in further lowering the final GMP.
 - If additional funding is secured, it could reduce the higher than anticipated debt service obligation pressure facing the County in these latest projections, and may even permit the reinstatement of certain desired alternatives and upgrades through a change order process depending on the amount, timing, and availability of such funding in relation to the project schedule.
 - Ideally, the County could wait until additional funding is actually secured, but in the current inflationary market, time equates to money, and staff feels that not moving forward at this point risks substantial further increased costs as a result of continuing inflation, rising loan interest rates, and further time delays to restructure and rebid the project.
- The County also procured the services of Davenport Public Finance of Davenport & Company, LLC to advise it in regard to the anticipated debt service projections, and to assist it in applying to the LGC for pre-approval of the subject loan as required by law for most similar projects undertaken by local governments in this state. Sanford Holshouser was also engaged to provide legal and loan closing services.
 - The County issued an RFP for lending proposals related to the anticipated loan and received two proposals for financing with the lowest interest rate option being 4.02% contingent upon a loan closing taking place before mid-May, 2023.
 - The LGC Application will incur a onetime \$1,250 charge payable to the State Treasurer to offset their cost of reviewing and processing the application.

- The following represents a rough outline of the remaining action items staff believes are reasonably necessary to keep the project moving forward and on track in the short term:
 - o 4/3/23(Regular BOCC Mtg)
 - Review the final GMP provided by Metcon
 - Consider the estimated impact of this GMP on the projected final debt service
 - Authorize staff to proceed with submitting the loan approval application to the LGC based on these same projections
 - o 4/4/23 Staff submits the LGC Application to be heard at the 5/3/23 LGC Meeting
 - o 4/3/23-5/2/23
 - Hold any additional meetings required of the steering committee and/or between the County and School System to:
 - review and approve any final scope changes
 - make final changes to the current preliminary funding agreement
 - review and approve any updated construction timelines/changes
 - finalize any remaining action items before the 5/1/23 BOCC Mtg
 - o 5/1/23 (Regular BOCC Mtg)
 - Vote on a Resolution to give final approval for the financing and to approve the following:
 - Installment Financing Contract
 - Deed of Trust to provide the lender with a collateral interest in the project site
 - Disbursement Agent Agreement
 - o 5/3/23 LGC approval of loan application
 - o 5/4-5/12 Loan Closing

RECOMMENDED ACTION(S) BY STAFF:

- **Discuss the latest projected GMP figures for the PK12 school, and anticipated debt service obligations associated with the final estimated loan amount.**
- **VOTE: to direct staff to move forward with submitting the loan approval application due on 4/4/23 to the LGC based on the latest estimated debt service projections.**

School Project Funding Discussion Materials

Washington County, North Carolina



March 27, 2023

PreK-12 School Project Schedule and Budget Overview



PreK-12 School Project

- The current estimated total project cost is \$78,442,500 as shown in the table to the right.
 - The County and Schools have been awarded two grants that will pay a portion of the total project cost:
 1. Needs Based Public School Capital Fund (“NBPSCF”) Grant of \$50,000,000
 2. DOT and Energy Conservation Grant of \$150,000.
 - The Board of Education anticipates utilizing \$3,500,000 of Elementary and Secondary School Emergency Relief Funding (“ESSER”) for this project.
 - Additionally, there is \$1,500,000 of School Capital outlay Funds that are anticipated to be available for project funding.
 - \$500,000 of these available School Reserves are assumed to be applied to project costs and the remaining \$1,000,000 will be applied to debt service costs.

Budget Overview

A	B
Description	Amount
1 Project Costs	
2 Pre-Construction	1,654,519
3 Construction	68,345,481
4 Architect	5,600,000
5 <u>Contingency</u>	2,100,000
6 Subtotal	77,700,000
7 Soft Costs	
8 Land	500,000
9 Technology ¹	-
10 FF&E ²	-
11 <u>Cost of Issuance Estimate</u>	242,500
12 Subtotal	742,500
13 Grand Total Project Cost Estimate	78,442,500
14 Less: Federal/State Grants and Appropriations	
15 NBPSCF Grant	(50,000,000)
16 DOT / Energy Conservation Grant	(150,000)
17 <u>ESSER</u>	(3,500,000)
18 Subtotal	(53,650,000)
19 Less: Sales Tax Reimbursement (Estimate)	(1,595,009)
20 Net Funding Requirement	23,197,491
21 Less: School Capital Outlay Fund Balance	
22 FY 2022 Balance	(1,246,258)
23 FY 2023 Surplus ³	(253,742)
24 <u>Reserve For Debt Service</u>	1,000,000
25 Subtotal	(500,000)
26 Net Borrowing Requirement	22,697,491

¹ Board of Education is providing Technology.

² Board of Education is using existing FF&E.

³ Restricted Sales tax of \$653,742 less annual capital funding of \$400,000.

Estimated Amortization Schedule



Financing Assumptions and Amortization Schedule

Financing Assumptions:	
Closing Date:	Mid-May
Truist Acceptance Deadline:	March 28th
Truist Closing Deadline:	May 19th
First Interest Payment:	12/1/2023
First Principal Payment:	12/1/2024
Final Maturity:	12/1/2042

1-Year Interest Only Period

Fiscal Year	Interest Rate	Principal	Interest	Total
2024	4.02%	-	491,714	491,714
2025	4.02%	1,195,000	912,460	2,107,460
2026	4.02%	1,195,000	864,421	2,059,421
2027	4.02%	1,195,000	816,382	2,011,382
2028	4.02%	1,195,000	768,343	1,963,343
2029	4.02%	1,195,000	720,304	1,915,304
2030	4.02%	1,195,000	672,265	1,867,265
2031	4.02%	1,195,000	624,226	1,819,226
2032	4.02%	1,195,000	576,187	1,771,187
2033	4.02%	1,195,000	528,148	1,723,148
2034	4.02%	1,195,000	480,109	1,675,109
2035	4.02%	1,195,000	432,070	1,627,070
2036	4.02%	1,195,000	384,031	1,579,031
2037	4.02%	1,194,000	335,992	1,529,992
2038	4.02%	1,194,000	287,993	1,481,993
2039	4.02%	1,194,000	239,994	1,433,994
2040	4.02%	1,194,000	191,995	1,385,995
2041	4.02%	1,194,000	143,996	1,337,996
2042	4.02%	1,194,000	95,998	1,289,998
2043	4.02%	1,194,000	47,999	1,241,999
Total		22,698,000	9,614,622	32,312,622

Note: Assumes Truist 10-Year Par Call interest rate of 4.02%.

Note: Cost of Issuance Expenses would be deducted from loan proceeds.

Sources and Uses Summary

Description	Amount
1 Sources:	
2 Par Amount	22,698,000
3 Total Sources	22,698,000
4 Uses:	
5 Capital Project Fund	22,454,991
6 <u>Cost of Issuance</u>	<u>242,500</u>
7 Subtotal Project Funding	22,697,491
8 Rounding	509
9 Total Uses	22,698,000

Annual Debt Service Payments





Debt Affordability Analysis

School Capital Outlay Fund

\$22,698,000 Financing – 1-Year Interest Only Period

No Tax Impact

Debt Service Cash Flow Surplus (Deficit)														
A	B	C	D	E	F	G	H	I	J	K	L	M	N	O
FY	Proposed Debt Service	Annual Capital Contribution ¹	Project Equity Contribution ²	Total	Restricted Schools Tax ³	Lease Payments from School Board ⁴	General Fund Contribution	Total Revenues Available	Surplus/ (Deficit)	Revenue From Prior Tax Impact	General Capital Reserve Utilized	Adjusted Surplus/ (Deficit)	Estimated Incremental Tax Equivalent	School Capital Outlay Fund Reserve Balance ⁵
2023	-	400,000	500,000	900,000	653,742	-	-	653,742	(246,258)	-	(246,258)	-	-	1,246,258
2024	491,714	400,000	-	891,714	640,000	-	-	640,000	(251,714)	-	(251,714)	-	-	1,000,000
2025	2,107,460	100,000	-	2,207,460	640,000	400,000	419,174	1,459,174	(748,286)	-	(748,286)	-	-	748,286
2026	2,059,421	100,000	-	2,159,421	640,000	400,000	1,119,421	2,159,421	-	-	-	-	-	-
2027	2,011,382	100,000	-	2,111,382	640,000	400,000	1,071,382	2,111,382	-	-	-	-	-	-
2028	1,963,343	100,000	-	2,063,343	640,000	400,000	1,023,343	2,063,343	-	-	-	-	-	-
2029	1,915,304	100,000	-	2,015,304	640,000	400,000	975,304	2,015,304	-	-	-	-	-	-
2030	1,867,265	100,000	-	1,967,265	640,000	400,000	927,265	1,967,265	-	-	-	-	-	-
2031	1,819,226	100,000	-	1,919,226	640,000	400,000	879,226	1,919,226	-	-	-	-	-	-
2032	1,771,187	100,000	-	1,871,187	640,000	400,000	831,187	1,871,187	-	-	-	-	-	-
2033	1,723,148	100,000	-	1,823,148	640,000	400,000	783,148	1,823,148	-	-	-	-	-	-
2034	1,675,109	100,000	-	1,775,109	640,000	400,000	735,109	1,775,109	-	-	-	-	-	-
2035	1,627,070	100,000	-	1,727,070	640,000	400,000	687,070	1,727,070	-	-	-	-	-	-
2036	1,579,031	100,000	-	1,679,031	640,000	400,000	639,031	1,679,031	-	-	-	-	-	-
2037	1,529,992	100,000	-	1,629,992	640,000	400,000	589,992	1,629,992	-	-	-	-	-	-
2038	1,481,993	100,000	-	1,581,993	640,000	400,000	541,993	1,581,993	-	-	-	-	-	-
2039	1,433,994	100,000	-	1,533,994	640,000	400,000	493,994	1,533,994	-	-	-	-	-	-
2040	1,385,995	100,000	-	1,485,995	640,000	400,000	445,995	1,485,995	-	-	-	-	-	-
2041	1,337,996	100,000	-	1,437,996	640,000	400,000	397,996	1,437,996	-	-	-	-	-	-
2042	1,289,998	100,000	-	1,389,998	640,000	400,000	349,998	1,389,998	-	-	-	-	-	-
2043	1,241,999	100,000	-	1,341,999	640,000	400,000	301,999	1,341,999	-	-	-	-	-	-
												Total Tax Effect	0.00¢	
Total	32,312,622	6,400,000	500,000	39,212,622			13,212,622		Total		-			

¹ Includes \$400,000 annual funding in FY 2023 and FY 2024 and \$100,000 thereafter per the Washington County School Funding agreement. Note, capital funding shown does not include annual accumulated lottery funding available to fund school capital and debt service that is currently planned to be made available for capital maintenance at other schools.

² FY 2023 includes \$500,000 for a land purchase and FY 2024 includes a \$1,000,000 County Contribution to the Project.

³ FY 2023 Estimated Article 40 and 42 1/2 Cent Restricted Sales Tax was \$653,742. Assumes \$640,000 thereafter.

⁴ County School Board has agreed to make lease payments to the County of \$400,000 per year to pay for for 30 years beginning in FY 2025.

⁵ FYE 2022 estimated School Capital Outlay Fund Balance per County Audit.

■ In addition to the capital outlay funding shown above, the County will provide an annual operating supplement funding of \$1,735,000 from General Fund Revenues.



Debt Affordability Analysis

School Capital Outlay Fund

\$22,698,000 Financing – 1-Year Interest Only Period

Equivalent Tax Impact as Needed

Debt Service Cash Flow Surplus (Deficit)														
FY	Proposed Debt Service	Annual Capital Contribution ¹	Project Equity Contribution ²	Total	Restricted Schools Tax ³	Lease Payments from School Board ⁴	General Fund Contribution	Total Revenues Available	Surplus/ (Deficit)	Revenue From Prior Tax Impact	General Capital Reserve Utilized	Adjusted Surplus/ (Deficit)	Estimated Incremental Tax Equivalent	School Capital Outlay Fund Reserve Balance ⁵
2023	-	400,000	500,000	900,000	653,742	-	-	653,742	(246,258)	-	(246,258)	-	-	1,246,258
2024	491,714	400,000	-	891,714	640,000	-	-	640,000	(251,714)	-	(251,714)	-	-	1,000,000
2025	2,107,460	100,000	-	2,207,460	640,000	400,000	-	1,040,000	(1,167,460)	-	(748,286)	(419,174)	4.42¢	-
2026	2,059,421	100,000	-	2,159,421	640,000	400,000	-	1,040,000	(1,119,421)	423,366	-	(696,055)	7.26¢	-
2027	2,011,382	100,000	-	2,111,382	640,000	400,000	-	1,040,000	(1,071,382)	1,130,615	-	59,233	-	59,233
2028	1,963,343	100,000	-	2,063,343	640,000	400,000	-	1,040,000	(1,023,343)	1,141,921	-	118,578	-	177,812
2029	1,915,304	100,000	-	2,015,304	640,000	400,000	-	1,040,000	(975,304)	1,153,340	-	178,037	-	355,848
2030	1,867,265	100,000	-	1,967,265	640,000	400,000	-	1,040,000	(927,265)	1,164,874	-	237,609	-	593,457
2031	1,819,226	100,000	-	1,919,226	640,000	400,000	-	1,040,000	(879,226)	1,176,522	-	297,297	-	890,754
2032	1,771,187	100,000	-	1,871,187	640,000	400,000	-	1,040,000	(831,187)	1,188,288	-	357,101	-	1,247,855
2033	1,723,148	100,000	-	1,823,148	640,000	400,000	-	1,040,000	(783,148)	1,200,170	-	417,023	-	1,664,878
2034	1,675,109	100,000	-	1,775,109	640,000	400,000	-	1,040,000	(735,109)	1,212,172	-	477,064	-	2,141,941
2035	1,627,070	100,000	-	1,727,070	640,000	400,000	-	1,040,000	(687,070)	1,224,294	-	537,224	-	2,679,165
2036	1,579,031	100,000	-	1,679,031	640,000	400,000	-	1,040,000	(639,031)	1,236,537	-	597,506	-	3,276,671
2037	1,529,992	100,000	-	1,629,992	640,000	400,000	-	1,040,000	(589,992)	1,248,902	-	658,911	-	3,935,582
2038	1,481,993	100,000	-	1,581,993	640,000	400,000	-	1,040,000	(541,993)	1,261,391	-	719,398	-	4,654,980
2039	1,433,994	100,000	-	1,533,994	640,000	400,000	-	1,040,000	(493,994)	1,274,005	-	780,011	-	5,434,991
2040	1,385,995	100,000	-	1,485,995	640,000	400,000	-	1,040,000	(445,995)	1,286,745	-	840,750	-	6,275,741
2041	1,337,996	100,000	-	1,437,996	640,000	400,000	-	1,040,000	(397,996)	1,299,613	-	901,616	-	7,177,357
2042	1,289,998	100,000	-	1,389,998	640,000	400,000	-	1,040,000	(349,998)	1,312,609	-	962,611	-	8,139,969
2043	1,241,999	100,000	-	1,341,999	640,000	400,000	-	1,040,000	(301,999)	1,325,735	-	1,023,736	-	9,163,704
												Total Tax Effect	11.67¢	
Total	32,312,622	6,400,000	500,000	39,212,622										

¹ Includes \$400,000 annual funding in FY 2023 and FY 2024 and \$100,000 thereafter per the Washington County School Funding agreement. Note, capital funding shown does not include annual accumulated lottery funding available to fund school capital and debt service that is currently planned to be made available for capital maintenance at other schools.

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⁵ FYE 2022 estimated School Capital Outlay Fund Balance per County Audit.

■ In addition to the capital outlay funding shown above, the County will provide an annual operating supplement funding of \$1,735,000 from General Fund Revenues.



Debt Affordability Analysis

School Capital Outlay Fund

\$22,698,000 Financing – 1-Year Interest Only Period

Equivalent FY 2024 Upfront Tax Impact

Debt Service Cash Flow Surplus (Deficit)														
A	B	C	D	E	F	G	H	I	J	K	L	M	N	O
FY	Proposed Debt Service	Annual Capital Contribution ¹	Project Equity Contribution ²	Total	Restricted Schools Tax ³	Lease Payments from School Board ⁴	General Fund Contribution	Total Revenues Available	Surplus/ (Deficit)	Revenue From Prior Tax Impact	General Capital Reserve Utilized	Adjusted Surplus/ (Deficit)	Estimated Incremental Tax Equivalent	School Capital Outlay Fund Reserve Balance ⁵
2023	-	400,000	500,000	900,000	653,742	-	-	653,742	(246,258)	-	(246,258)	-	-	1,246,258
2024	491,714	400,000	-	891,714	640,000	-	-	640,000	(251,714)	775,500	-	523,786	8.25¢	1,523,786
2025	2,107,460	100,000	-	2,207,460	640,000	400,000	-	1,040,000	(1,167,460)	783,255	(384,205)	-	-	1,139,581
2026	2,059,421	100,000	-	2,159,421	640,000	400,000	-	1,040,000	(1,119,421)	791,088	(328,333)	-	-	811,248
2027	2,011,382	100,000	-	2,111,382	640,000	400,000	-	1,040,000	(1,071,382)	798,998	(272,383)	-	-	538,865
2028	1,963,343	100,000	-	2,063,343	640,000	400,000	-	1,040,000	(1,023,343)	806,988	(216,354)	-	-	322,511
2029	1,915,304	100,000	-	2,015,304	640,000	400,000	-	1,040,000	(975,304)	815,058	(160,245)	-	-	162,265
2030	1,867,265	100,000	-	1,967,265	640,000	400,000	-	1,040,000	(927,265)	823,209	(104,056)	-	-	58,210
2031	1,819,226	100,000	-	1,919,226	640,000	400,000	-	1,040,000	(879,226)	831,441	(47,785)	-	-	10,425
2032	1,771,187	100,000	-	1,871,187	640,000	400,000	-	1,040,000	(831,187)	839,755	-	8,569	-	18,994
2033	1,723,148	100,000	-	1,823,148	640,000	400,000	-	1,040,000	(783,148)	848,153	-	65,005	-	83,999
2034	1,675,109	100,000	-	1,775,109	640,000	400,000	-	1,040,000	(735,109)	856,634	-	121,526	-	205,525
2035	1,627,070	100,000	-	1,727,070	640,000	400,000	-	1,040,000	(687,070)	865,201	-	178,131	-	383,656
2036	1,579,031	100,000	-	1,679,031	640,000	400,000	-	1,040,000	(639,031)	873,853	-	234,822	-	618,478
2037	1,529,992	100,000	-	1,629,992	640,000	400,000	-	1,040,000	(589,992)	882,591	-	292,600	-	911,078
2038	1,481,993	100,000	-	1,581,993	640,000	400,000	-	1,040,000	(541,993)	891,417	-	349,424	-	1,260,503
2039	1,433,994	100,000	-	1,533,994	640,000	400,000	-	1,040,000	(493,994)	900,331	-	406,337	-	1,666,840
2040	1,385,995	100,000	-	1,485,995	640,000	400,000	-	1,040,000	(445,995)	909,335	-	463,340	-	2,130,180
2041	1,337,996	100,000	-	1,437,996	640,000	400,000	-	1,040,000	(397,996)	918,428	-	520,432	-	2,650,611
2042	1,289,998	100,000	-	1,389,998	640,000	400,000	-	1,040,000	(349,998)	927,612	-	577,615	-	3,228,226
2043	1,241,999	100,000	-	1,341,999	640,000	400,000	-	1,040,000	(301,999)	936,888	-	634,890	-	3,863,116
												Total Tax Effect	8.25¢	
Total	32,312,622	6,400,000	500,000	39,212,622					Total					

¹ Includes \$400,000 annual funding in FY 2023 and FY 2024 and \$100,000 thereafter per the Washington County School Funding agreement. Note, capital funding shown does not include annual accumulated lottery funding available to fund school capital and debt service that is currently planned to be made available for capital maintenance at other schools.

² FY 2023 includes \$500,000 for a land purchase and FY 2024 includes a \$1,000,000 County Contribution to the Project.

³ FY 2023 Estimated Article 40 and 42 1/2 Cent Restricted Sales Tax was \$653,742. Assumes \$640,000 thereafter.

⁴ County School Board has agreed to make lease payments to the County of \$400,000 per year to pay for for 30 years beginning in FY 2025.

⁵ FYE 2022 estimated School Capital Outlay Fund Balance per County Audit.

■ In addition to the capital outlay funding shown above, the County will provide an annual operating supplement funding of \$1,735,000 from General Fund Revenues.



Debt Affordability Analysis

School Capital Outlay Fund

\$22,698,000 Financing – 1-Year Interest Only Period

Assumes a 4 Cent Tax Impact in FY 2024

										Debt Service Cash Flow Surplus (Deficit)				
FY	Proposed Debt Service	Annual Capital Contribution ¹	Project Equity Contribution ²	Total	Restricted Schools Tax ³	Lease Payments from School Board ⁴	General Fund Contribution	Total Revenues Available	Surplus/ (Deficit)	Revenue From Prior Tax Impact	General Capital Reserve Utilized	Adjusted Surplus/ (Deficit)	Estimated Incremental Tax Equivalent	School Capital Outlay Fund Reserve Balance ⁵
2023	-	400,000	500,000	900,000	653,742	-	-	653,742	(246,258)	-	(246,258)	-	-	1,246,258
2024	491,714	400,000	-	891,714	640,000	-	-	640,000	(251,714)	376,000	-	124,286	4.00¢	1,124,286
2025	2,107,460	100,000	-	2,207,460	640,000	400,000	-	1,040,000	(1,167,460)	379,760	(787,700)	-	-	336,586
2026	2,059,421	100,000	-	2,159,421	640,000	400,000	399,277	1,439,277	(720,144)	383,558	(336,586)	0	-	-
2027	2,011,382	100,000	-	2,111,382	640,000	400,000	683,988	1,723,988	(387,393)	387,393	-	-	-	-
2028	1,963,343	100,000	-	2,063,343	640,000	400,000	632,075	1,672,075	(391,267)	391,267	-	-	-	-
2029	1,915,304	100,000	-	2,015,304	640,000	400,000	580,124	1,620,124	(395,180)	395,180	-	-	-	-
2030	1,867,265	100,000	-	1,967,265	640,000	400,000	528,133	1,568,133	(399,132)	399,132	-	-	-	-
2031	1,819,226	100,000	-	1,919,226	640,000	400,000	476,103	1,516,103	(403,123)	403,123	-	-	-	-
2032	1,771,187	100,000	-	1,871,187	640,000	400,000	424,032	1,464,032	(407,154)	407,154	-	-	-	-
2033	1,723,148	100,000	-	1,823,148	640,000	400,000	371,922	1,411,922	(411,226)	411,226	-	-	-	-
2034	1,675,109	100,000	-	1,775,109	640,000	400,000	319,771	1,359,771	(415,338)	415,338	-	-	-	-
2035	1,627,070	100,000	-	1,727,070	640,000	400,000	267,578	1,307,578	(419,491)	419,491	-	-	-	-
2036	1,579,031	100,000	-	1,679,031	640,000	400,000	215,344	1,255,344	(423,686)	423,686	-	-	-	-
2037	1,529,992	100,000	-	1,629,992	640,000	400,000	162,069	1,202,069	(427,923)	427,923	-	-	-	-
2038	1,481,993	100,000	-	1,581,993	640,000	400,000	109,790	1,149,790	(432,202)	432,202	-	-	-	-
2039	1,433,994	100,000	-	1,533,994	640,000	400,000	57,470	1,097,470	(436,524)	436,524	-	-	-	-
2040	1,385,995	100,000	-	1,485,995	640,000	400,000	5,106	1,045,106	(440,890)	440,890	-	-	-	-
2041	1,337,996	100,000	-	1,437,996	640,000	400,000	-	1,040,000	(397,996)	445,298	-	47,302	-	47,302
2042	1,289,998	100,000	-	1,389,998	640,000	400,000	-	1,040,000	(349,998)	449,751	-	99,754	-	147,056
2043	1,241,999	100,000	-	1,341,999	640,000	400,000	-	1,040,000	(301,999)	454,249	-	152,250	-	299,306
												Total Tax Effect	4.00¢	
Total	32,312,622	6,400,000	500,000	39,212,622				5,232,783	Total			-		

¹ Includes \$400,000 annual funding in FY 2023 and FY 2024 and \$100,000 thereafter per the Washington County School Funding agreement. Note, capital funding shown does not include annual accumulated lottery funding available to fund school capital and debt service that is currently planned to be made available for capital maintenance at other schools.

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⁵ FYE 2022 estimated School Capital Outlay Fund Balance per County Audit.

■ In addition to the capital outlay funding shown above, the County will provide an annual operating supplement funding of \$1,735,000 from General Fund Revenues.



Debt Affordability Analysis

School Capital Outlay Fund

\$22,698,000 Financing – 1-Year Interest Only Period

Assumes a 5 Cent Tax Impact in FY 2024

										Debt Service Cash Flow Surplus (Deficit)				
FY	Proposed Debt Service	Annual Capital Contribution ¹	Project Equity Contribution ²	Total	Lease Payments				Surplus/ (Deficit)	General Capital			Estimated Incremental Tax Equivalent	School Capital Outlay Fund Reserve Balance ⁵
					Restricted Schools Tax ³	from School Board ⁴	General Fund Contribution	Total Revenues Available		Revenue From Prior Tax Impact	Reserve Utilized	Adjusted Surplus/ (Deficit)		
2023	-	400,000	500,000	900,000	653,742	-	-	653,742	(246,258)	-	(246,258)	-	-	1,246,258
2024	491,714	400,000	-	891,714	640,000	-	-	640,000	(251,714)	470,000	-	218,286	5.00¢	1,218,286
2025	2,107,460	100,000	-	2,207,460	640,000	400,000	-	1,040,000	(1,167,460)	474,700	(692,760)	-	-	525,526
2026	2,059,421	100,000	-	2,159,421	640,000	400,000	114,448	1,154,448	(1,004,973)	479,447	(525,526)	-	-	-
2027	2,011,382	100,000	-	2,111,382	640,000	400,000	587,140	1,627,140	(484,241)	484,241	-	-	-	-
2028	1,963,343	100,000	-	2,063,343	640,000	400,000	534,259	1,574,259	(489,084)	489,084	-	-	-	-
2029	1,915,304	100,000	-	2,015,304	640,000	400,000	481,329	1,521,329	(493,975)	493,975	-	-	-	-
2030	1,867,265	100,000	-	1,967,265	640,000	400,000	428,350	1,468,350	(498,914)	498,914	-	-	-	-
2031	1,819,226	100,000	-	1,919,226	640,000	400,000	375,322	1,415,322	(503,904)	503,904	-	-	-	-
2032	1,771,187	100,000	-	1,871,187	640,000	400,000	322,244	1,362,244	(508,943)	508,943	-	-	-	-
2033	1,723,148	100,000	-	1,823,148	640,000	400,000	269,116	1,309,116	(514,032)	514,032	-	-	-	-
2034	1,675,109	100,000	-	1,775,109	640,000	400,000	215,936	1,255,936	(519,172)	519,172	-	-	-	-
2035	1,627,070	100,000	-	1,727,070	640,000	400,000	162,705	1,202,705	(524,364)	524,364	-	-	-	-
2036	1,579,031	100,000	-	1,679,031	640,000	400,000	109,423	1,149,423	(529,608)	529,608	-	-	-	-
2037	1,529,992	100,000	-	1,629,992	640,000	400,000	55,088	1,095,088	(534,904)	534,904	-	-	-	-
2038	1,481,993	100,000	-	1,581,993	640,000	400,000	1,740	1,041,740	(540,253)	540,253	-	-	-	-
2039	1,433,994	100,000	-	1,533,994	640,000	400,000	-	1,040,000	(493,994)	545,655	-	51,661	-	51,661
2040	1,385,995	100,000	-	1,485,995	640,000	400,000	-	1,040,000	(445,995)	551,112	-	105,117	-	156,778
2041	1,337,996	100,000	-	1,437,996	640,000	400,000	-	1,040,000	(397,996)	556,623	-	158,627	-	315,405
2042	1,289,998	100,000	-	1,389,998	640,000	400,000	-	1,040,000	(349,998)	562,189	-	212,192	-	527,597
2043	1,241,999	100,000	-	1,341,999	640,000	400,000	-	1,040,000	(301,999)	567,811	-	265,812	-	793,409
												Total Tax Effect	5.00¢	
Total	32,312,622	6,400,000	500,000	39,212,622					3,657,099	Total				-

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Appendix

Summary of Bank Proposals

Summary of Bids Received



Lender	A	B	Option 1	Option 2
	Prepayment Provisions		Option 1	Option 2
1 Capital One Public Funding, LLC	No call until 12/01/2032, callable thereafter at par in whole or in part, prepayments applied in inverse order of maturity.		4.67% ¹	4.68% ¹
2 Truist Bank	Prepayment A: Prepayable in whole or in part subject to a "Make Whole Call" Prepayment B: Prepayable in whole or in part at any time after 9 years without penalty; subject to a "Make Whole Call" prior to 9 years Prepayment C: Prepayable in whole or in part at any time after 10 years without penalty; subject to a "Make Whole Call" prior to 10 years		Prepayment A: 3.95% Prepayment B: 4.07% Prepayment C: 4.02%	Prepayment A: 3.95% Prepayment B: 4.07% Prepayment C: 4.02%
3 Public Sale (TIC)	Prepayable in whole or in part at any time after 10 years.		3.91% ²	3.91% ²


¹ COPF shall lock the rate when the Borrower provides a final debt service schedule and firm closing date. On such date (the "Lock Date"), the final interest rate on the Loan shall be determined by observing the then-yielding 10-year U.S. Treasury note (ticker USGG10YR on Bloomberg, the "Benchmark Rate") and comparing it to its yield of 3.95% (the "Base Date Rate") on February 28, 2023 (the "Base Date"). On the Lock Date, if the Benchmark Rate remains between 3.80% and 4.10% (i.e. within the "Collar"), there shall be no changes to the Loan rates quoted above. However, if the Benchmark Rate is above 4.10% or below 3.80% on the Lock Date, the Loan rate shall be adjusted by one basis point up or down for every basis point the Benchmark Rate is outside the Collar.

² Current market interest rates as of 2/28/2023. Preliminary and subject to change.

Summary of Proposals

Truist Bank Proposal



A Lender	B Truist Bank	C
		Public Sale
	Option 1 & 2 A: 3.95% B: 4.07% C: 4.02%	Option 1 & 2 3.91% (TIC)
1 Tax-Exempt Interest Rate		
2 Prepayment Language	Prepayment A: Prepayable in whole or in part subject to a "Make Whole Call" Prepayment B: Prepayable in whole or in part at any time after 9 years without penalty; subject to a "Make Whole Call" prior to 9 years Prepayment C: Prepayable in whole or in part at any time after 10 years without penalty; subject to a "Make Whole Call" prior to 10 years	Prepayable in whole or in part at any time after 10 years.
3 Acceptance / Rate Expiration	March 28th / May 19th	Mid-May / Late May
4 Escrow / Project Fund	-Truist will require that all proceeds be deposited in a Project Fund with Truist. The borrower will be required to submit a requisition request for each draw from the project fund. - The current earnings rate on the Truist Project Fund is 3.50%; subject to change based on market condition.	- A Project Fund will be established by the Trustee and will be invested as directed by the County. - The current NCCMT rate is 4.50%; subject to change based on market condition.
5 Bank Fees	Not-to-exceed \$10,000	Additional fees associated with Bond Underwriting, Official Statement, Bond Documents, Credit Ratings, etc.
6 Credit Approval	Fully Approved	n/a - Credit Ratings Required
7 Lender's Counsel	Pope Flynn, LLP (Matt Davis)	TBD
8 Other Considerations	-The Bank will require a security interest on the PreK-12 School Facility. -The Bank will require a flood certification and Title Search. The Bank will NOT require a Title Opinion or Title Insurance Policy.	- The Public Sale approach will require a Trustee and compliance with continuing disclosure requirements. - Typically a Title Insurance Policy will be obtained for a Public Sale. - A Public Sale will require annual principal payments and semi-annual interest payments.



Preliminary Financing Schedule

Direct Bank Loan Approach

Recommendation

- Based upon our review of the proposals, related analyses and discussions with County Staff and Bond Counsel, Davenport recommends that the County select the Truist 10-year par call prepayment option with a 4.02% interest rate. Additional details regarding the loan, including a recommended amortization option, will be determined following the establishment of a final GMP.

Next Steps

Date	Task
March 28 th	Truist Proposal Acceptance Deadline
April 3 rd at 6:00pm	County Board of Commissioners Meeting <ul style="list-style-type: none">County Board selects a winning bank lender, if applicable
April 4 th	LGC Application Deadline
April 24 th	Agenda Deadline for May 1 st Board Meeting
May 1 st at 6:00pm	County Board of Commissioners Meeting <ul style="list-style-type: none">County Board considers adopting a Final Resolution
May 2 nd	LGC considers approving the financing
By May 19 th	Close on Direct Bank Loan



Municipal Advisor Disclosure

The enclosed information relates to an existing or potential municipal advisor engagement.

The U.S. Securities and Exchange Commission (the "SEC") has clarified that a broker, dealer or municipal securities dealer engaging in municipal advisory activities outside the scope of underwriting a particular issuance of municipal securities should be subject to municipal advisor registration. Davenport & Company LLC ("Davenport") has registered as a municipal advisor with the SEC. As a registered municipal advisor Davenport may provide advice to a municipal entity or obligated person. An obligated person is an entity other than a municipal entity, such as a not for profit corporation, that has commenced an application or negotiation with an entity to issue municipal securities on its behalf and for which it will provide support. If and when an issuer engages Davenport to provide financial advisory or consultant services with respect to the issuance of municipal securities, Davenport is obligated to evidence such a financial advisory relationship with a written agreement.

When acting as a registered municipal advisor Davenport is a fiduciary required by federal law to act in the best interest of a municipal entity without regard to its own financial or other interests. Davenport is not a fiduciary when it acts as a registered investment advisor, when advising an obligated person, or when acting as an underwriter, though it is required to deal fairly with such persons.

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The value of and income from investments and the cost of borrowing may vary because of changes in interest rates, foreign exchange rates, default rates, prepayment rates, securities/instruments prices, market indexes, operational or financial conditions or companies or other factors. There may be time limitations on the exercise of options or other rights in securities/instruments transactions. Past performance is not necessarily a guide to future performance and estimates of future performance are based on assumptions that may not be realized. Actual events may differ from those assumed and changes to any assumptions may have a material impact on any projections or estimates. Other events not taken into account may occur and may significantly affect the projections or estimates. Certain assumptions may have been made for modeling purposes or to simplify the presentation and/or calculation of any projections or estimates, and Davenport does not represent that any such assumptions will reflect actual future events. Accordingly, there can be no assurance that estimated returns or projections will be realized or that actual returns or performance results will not materially differ from those estimated herein. This material may not be sold or redistributed without the prior written consent of Davenport.

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Washington County School - Washington PK-12 School
Plymouth, NC



Thursday, March 30, 2023

Project Budget Comparisons

	COST 8/12/2022	Board Approved Construction Budget	Current GMP PHASE I	GMP BUDGET PHASE II
Surveys / Borings			\$ 59,681	
Special Inspections			\$ 275,000	\$ 30,000
Specialty Consultants				
Land				
	\$ 190,000	\$ -	\$ 334,681	\$ 30,000
Construction Cost				
New Construction		\$ 68,111,702	\$ 77,872,253	
Basic building including and basic site				
Additional Elementary school classrooms				
New Gym and Aux Gym in base bid now				
Solar Generation will be an alternate			Excluded	
Ballfields and Fieldhouse will be an alternate				
Scope reductions / Value Engineering			\$ (7,785,760)	
Added space in the kitchen				
Geothermal			Excluded	
Electrochromic Glazing			Excluded	
Renovations- Phase 2				
Early College Renovations				\$ 1,000,000
Ballfields, Grading, Sitework, Bleachers, Fencing, Concessions/Fieldhouse				\$ 8,000,000
Selective demolition at Creswell and WCHS				\$ 1,200,000
Furniture and Equipment - Phase 2				
Technology				\$ 2,087,500
Furniture				\$ 4,620,000
Pines Elementary School - Demo/ Fencing/ General Conditions 3 Months		\$ 896,479	\$ 1,247,764	
Change Order #2			\$ 26,074	
Change Order #3			\$ 321,508	
Construction/Renovation/Demo Cost Total Cost Total				
Inflation (12% per year)Included in cost per sf				<i>Included Above</i>
Inflated Construction Cost Total				
Owner Construction Contingency From Soft Cost				
Total Construction Cost	\$ 58,151,487	\$ 69,008,181	\$ 72,016,519	\$ 16,967,500
Soft Cost @8%				
Owner's Contingency 3% (2.54%)	\$ 4,652,119		\$ 5,761,322	\$ 1,357,400
	\$1,744,545	\$ 1,744,545	\$ 1,744,545	\$ 509,025
TOTAL ESTIMATED PROJECT COST	\$ 64,738,150	\$ 70,752,726	\$ 79,522,386	\$ 18,833,925
**Budget does not include instructional materials				
Plus: Estimated Cost of Issuance	\$ 240,000		\$ 240,000	
Less: Needs Based Grant	\$ (50,000,000)		\$ (50,000,000)	
Less: ESSER Funding	\$ (3,500,000)		\$ (3,500,000)	
Less: Assumed Cash Contribution By County	\$ (1,000,000)		\$ (1,000,000)	
Less: DOT Grant and Energy Conservation Grant	\$ (150,000)		\$ (150,000)	
Total Estimated Amount Financed by County Before Rebate	\$ 10,328,150	\$ 70,752,726	\$ 25,112,386	\$ 18,833,925
Inflation Reduction Act Tax Rebate	\$ -			
Sales Tax Reimbursement*			\$ (1,595,009)	
Total Estimated Amount Financed by County	\$ 10,328,150	\$ 70,752,726	\$ 23,517,377	\$ 18,833,925

\$ 3,008,338 4.18%

\$ 20,000,000.00

\$ 3,517,376.65

* Sales Tax Reimbursement is calculated at 35% of cost of work with 6.75% sales tax

WASHINGTON COUNTY BOARD OF COMMISSIONERS

AGENDA STATEMENT

ITEM NO: 6

DATE: April 3, 2023

ITEM: Finance Officer's Report

SUMMARY EXPLANATION:

Ms. Missy Dixon, Finance Officer will discuss the enclosed budget amendments/transfers to the Board for approval/disapproval and information.

See attached.

Monthly Financial Summary

as of March 29, 2023

	Budget	YTD Activity
General Fund (10):		
Revenues	20,499,453.00	12,856,427.31
Expenditures	(20,499,453.00)	(12,120,623.22)
Balance:	-	735,804.09
<i>*Fund Balance Appropriation</i>		<i>4,235,498.00</i>
Capital Outlay-Washington Co Schools (21):		
Revenues	51,620,000.00	1,202,891.34
Expenditures	(51,620,000.00)	(1,506,383.01)
Balance:	-	(303,491.67)
<i>*Fund Balance Appropriation</i>		<i>1,000,000.00</i>
Drainage Fund (30):		
Revenues	124,161.00	82,934.05
Expenditures	(124,161.00)	(30,437.50)
Balance:	-	52,496.55
<i>*Fund Balance Appropriation</i>		<i>18,733.00</i>
Sanitation Fund (33):		
Revenues	1,431,906.00	1,323,197.45
Expenditures	(1,431,906.00)	(964,543.20)
Balance:	-	358,654.25
<i>*Fund Balance Appropriation</i>		<i>-</i>
<i>*Transfer from General Fund</i>		<i>-</i>
Water Fund (35):		
Revenues	2,163,700.00	1,489,550.14
Expenditures	(2,163,700.00)	(724,490.08)
Balance:	-	765,060.06
<i>*Transfer from General Fund</i>		<i>525,000.00</i>
EMS Fund (37):		
Revenues	2,781,002.00	1,737,194.64
Expenditures	(2,781,002.00)	(1,921,912.31)
Balance:	-	(184,717.67)
<i>*Fund Balance Appropriation</i>		<i>524,336.00</i>
<i>*Transfer from General Fund</i>		<i>468,066.00</i>
Airport TaxiLane Grant Fund (38):		
Revenues	945,000.00	-
Expenditures	(945,000.00)	(300,000.00)
Balance:	-	(300,000.00)
<i>*Fund Balance Appropriation</i>		<i>345,000.00</i>

	Budget	YTD Activity
Airport Fund (39):		
Revenues	209,976.00	190,507.11
Expenditures	(209,976.00)	(105,536.50)
Balance:	-	84,970.61
<i>*Fund Balance Appropriation</i>		<i>40,000.00</i>
<i>*Transfer from General Fund</i>		<i>92,016.00</i>
Opioid Settlement Distribution Fund (50):		
Revenues	62,429.10	62,429.30
Expenditures	(62,429.10)	(5,000.00)
Balance:	-	57,429.30
DSS Trust Fund Accounts (51):		
Revenues	130,000.00	116,563.41
Expenditures	(130,000.00)	(123,600.33)
Balance:	-	(7,036.92)
<i>*Fund Balance Appropriation</i>		<i>-</i>
American Rescue Plan Act (ARPA) of 2021 (55):		
Revenues	622,391.11	622,391.11
Expenditures	(622,391.11)	(450,096.97)
Balance:	-	172,294.14
Projects/Grants Fund (58):		
Revenues	4,734,357.00	1,255,269.70
Expenditures	(4,734,357.00)	(102,221.27)
Balance:	-	1,153,048.43
<i>*Fund Balance Appropriation</i>		<i>49,936.00</i>
<i>*Transfer from General Fund</i>		<i>610,000.00</i>
<i>*Transfer from Airport Fund</i>		<i>300,000.00</i>
Travel & Tourism Fund (63):		
Revenues	207,504.00	107,363.63
Expenditures	(207,504.00)	(132,504.87)
Balance:	-	(25,141.24)
<i>*Fund Balance Appropriation</i>		<i>62,504.00</i>
E-911 Fund (69):		
Revenues	209,020.00	54,131.92
Expenditures	(209,020.00)	(144,438.20)
Balance:	-	(90,306.28)
<i>*Fund Balance Appropriation</i>		<i>127,823.00</i>
Revaluation Fund (70):		
Revenues	40,000.00	42,449.55
Expenditures	(40,000.00)	-
Balance:	-	42,449.55
<i>*Transfer from General Fund</i>		<i>40,000.00</i>

Washington County
Statement of Revenue and Expenditures

Revenue Account Range: First to Last Include Non-Anticipated: Yes
 Expend Account Range: First to Last Include Non-Budget: No
 Print Zero YTD Activity: No Year To Date As Of: 03/29/23
 Current Period: 03/01/23 to 03/29/23
 Prior Year As Of: 03/29/23

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/Deficit	% Real
10-3010-000	TAXES-AD VALOREM CURRENT YEAR	7,164,743.05	6,889,383.00	145,897.77	6,595,686.92	0.00	293,696.08-	96
10-3010-010	CURRENT YEAR TAX DISCOUNTS	63,252.11-	62,000.00-	0.00	50,042.26-	0.00	11,957.74	0
10-3011-000	TAXES-AD VALOREM 1ST PRIOR YR	168,147.12	210,000.00	13,600.09	220,504.78	0.00	10,504.78	105
10-3012-000	TAXES-AD VALOREM ALL PRIOR YRS	142,270.79	133,596.00	3,224.57	95,264.75	0.00	38,331.25-	71
10-3018-000	NCVTS-WASHINGTON CO MOTOR VEH TAX	952,972.37	840,000.00	75,848.82	605,185.79	0.00	234,814.21-	72
10-3018-001	NCVTS-WASH CO BILL/CC CONTRA REV	31,858.11-	30,000.00-	0.00	0.00	0.00	30,000.00	0
10-3018-002	NCVTS-WASH CO REFUNDS-CONTRA REVENUE	5,502.45-	0.00	0.00	0.00	0.00	0.00	0
10-3018-003	NCVTS-WASH CO INTEREST	7,226.74	0.00	0.00	0.00	0.00	0.00	0
10-3030-000	PREPAYMENT-PROPERTY TAXES	78,479.33	42,000.00	7,058.67	31,794.88	0.00	10,205.12-	76
10-3080-000	GROSS TAX REC LEASED VEHICLES	688.69	800.00	0.00	352.73	0.00	447.27-	44
10-3090-000	PAYMENTS IN LIEU OF TAXES	12,704.00	13,000.00	0.00	0.00	0.00	13,000.00-	0
10-3120-000	REFUNDS-AD VALOREM TAXES	13,046.59-	0.00	0.00	591.13-	0.00	591.13-	0
10-3170-000	CURRENT YEAR TAX PENALTIES	7,540.44	7,500.00	362.46	9,419.96	0.00	1,919.96	126
10-3170-010	PRIOR YEAR TAX PENALTIES	747.78	1,000.00	65.62	1,570.11	0.00	570.11	157
10-3180-000	CURRENT YEAR TAX INTEREST	24,926.64	22,000.00	5,254.44	11,999.79	0.00	10,000.21-	55
10-3180-010	PRIOR YEAR TAX INTEREST	76,889.66	70,000.00	3,364.87	53,808.46	0.00	16,191.54-	77
10-3250-000	PRIVILAGE AND BEER LICENSES	705.00	600.00	0.00	110.00	0.00	490.00-	18
10-3260-000	ANIMAL ADOPTION FEES & FINES	53.00	0.00	0.00	80.00	0.00	80.00	0
10-3270-000	MOTEL OCCUPANCY TAX -6%	162,692.60	0.00	0.00	0.00	0.00	0.00	0
10-3280-000	FRANCHISE FEES-CABLE TV	10,198.03	10,000.00	2,309.87	4,648.09	0.00	5,351.91-	46
10-3290-000	INTEREST EARNED ON INVESTMENTS	29,797.13	149,852.00	0.37	198,571.20	0.00	48,719.20	133
10-3310-000	RENTS AND CONCESSIONS	12,499.20	12,000.00	985.00	9,929.20	0.00	2,070.80-	83
10-3312-000	JAIL CONCESSIONS	37,708.49	25,000.00	2,390.25	12,782.42	0.00	12,217.58-	51
10-3350-000	MISCELLANEOUS REVENUES	64,777.78	11,385.00	0.25	11,609.14	0.00	224.14	102
10-3350-001	JURY DUTY PAY	138.00	0.00	0.00	32.00	0.00	32.00	0
10-3352-000	ELECTIONS-TOWN REIMB & FILING	20,330.78	0.00	0.00	0.00	0.00	0.00	0
10-3352-004	2020 HAVA FUNDS-NC CFDA# 90-404	34,574.00	0.00	0.00	0.00	0.00	0.00	0
10-3353-000	INSURANCE PROCEEDS	19,128.01	58,319.00	22,914.31	60,553.57	0.00	2,234.57	104
10-3354-000	CRESWELL LEVY ADMINISTRATION FEE	4,037.48	4,000.00	0.00	0.00	0.00	4,000.00-	0
10-3360-000	RECREATION-DONATIONS	2,072.34	1,275.00	0.00	1,275.00	0.00	0.00	100
10-3360-013	RECREATION-VENDOR RENTS AND CONCESSIONS	200.00	250.00	50.00	400.00	0.00	150.00	160
10-3361-013	NCDEQ GRANT-RECREATION-VOLKSWAGON SETTLE	0.00	110,098.00	0.00	0.00	0.00	110,098.00-	0
10-3410-000	WINE AND BEER TAX	27,567.28	40,000.00	0.00	0.00	0.00	40,000.00-	0
10-3415-000	ABC PROFIT DISTRIBUTION	0.00	25,000.00	103,117.00	103,117.00	0.00	78,117.00	412
10-3420-000	SALES TAX-ONE HALF CENT-ART 44	46.31-	0.00	0.00	0.00	0.00	0.00	0
10-3430-000	SALES TAX-ONE HALF CENT-ST-A42	229,332.86	220,000.00	22,327.20	116,325.13	0.00	103,674.87-	53

Washington County
Statement of Revenue and Expenditures

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/Deficit	% Real
10-3440-000	SALES TAX-ONE-HALF CENT-ST-A40	733,471.73	700,000.00	72,033.91	393,452.32	0.00	306,547.68-	56
10-3450-000	SALES TAX ONE CENT LOCAL	1,070,649.43	1,020,000.00	105,361.83	543,493.82	0.00	476,506.18-	53
10-3460-000	SALES TAX - REDISTRIBTUION	350,720.55	345,000.00	33,349.98	200,077.08	0.00	144,922.92-	58
10-3470-020	ABC ALCOHOLISM BOTTLE TAX	3,867.22	3,800.00	102,828.06-	2,596.22	0.00	1,203.78-	68
10-3480-013	RAP LEPC TIER II GRANT	1,000.00	0.00	0.00	0.00	0.00	0.00	0
10-3480-020	EMERGENCY MANAGEMENT PROG FUND	39,285.88	39,000.00	0.00	20,625.00	0.00	18,375.00-	53
10-3480-028	EMPG-ARPA	0.00	11,068.00	0.00	11,067.51	0.00	0.49-	100
10-3480-029	GRANT-EM CAPACITY BLDG COMPETITIVE GRT	0.00	77,812.00	0.00	0.00	0.00	77,812.00-	0
10-3480-081	DONATIONS - EMERGENCY MANAGEMENT	0.00	1,000.00	0.00	1,000.00	0.00	0.00	100
10-3480-087	ARPA REVENUE REPLACEMENT	1,361,099.67	450,096.00	0.00	450,096.97	0.00	0.97	100
10-3490-000	DSS-ADMINISTRATION REIMBURSE	2,640,199.34	2,804,702.00	168,837.82	1,563,441.27	0.00	1,241,260.73-	56
10-3500-050	DSS-FOSTER CARE/ADOPTIONRETURN	102,972.71	146,128.00	12,022.61	86,819.93	0.00	59,308.07-	59
10-3500-080	DSS-COMMUNITY DONATIONS-MEDICAL	188.00	0.00	0.00	0.00	0.00	0.00	0
10-3500-081	DSS COMMUNITY DONATIONS-CHRISTMAS	942.00	2,065.00	0.00	2,065.00	0.00	0.00	100
10-3500-082	DSS COMMUNITY DONATIONS-FOSTER CHILDREN	0.00	109.00	200.00	309.01	0.00	200.01	284
10-3500-090	DSS-CERTIFICATION FEES	0.00	2,500.00	0.00	0.00	0.00	2,500.00-	0
10-3500-120	DSS-TITLE IV-D CHILD SUPPORT	45,350.46	19,593.00	2,560.93	22,435.22	0.00	2,842.22	115
10-3500-130	HOME & CC BLOCK GRANT-ALB COMM	48,237.87	78,133.00	5,117.47	32,910.97	0.00	45,222.03-	42
10-3500-140	DSS-TYRRELL IV-D CONTRACT	60,000.00	60,000.00	5,000.00	45,000.00	0.00	15,000.00-	75
10-3500-190	DSS-MEDICAID CAP	234,828.00	150,000.00	0.00	128,700.00	0.00	21,300.00-	86
10-3500-191	DSS MODIVCARE & ONECALL CONTRACTS	3,436.14	3,600.00	560.54	3,076.97	0.00	523.03-	85
10-3500-200	DOT - ROAP & CTS GRANTS	160,190.00	117,288.00	70.00	157,417.00	0.00	40,129.00	134
10-3500-202	DSS-RDC CONTRACT/TRANSPORTATION	0.00	500.00	0.00	0.00	0.00	500.00-	0
10-3500-270	SHIIP-SENIOR HEALTH INS INF	3,700.00	5,129.00	0.00	5,129.00	0.00	0.00	100
10-3500-271	SHIIP-SEN HLTH INS-PROG INC/SERV DELIV	100.00	0.00	0.00	0.00	0.00	0.00	0
10-3500-280	MIPPA GRANT-MEDICAID IMPROVEMENT FOR PAT	3,106.00	2,500.00	0.00	0.00	0.00	2,500.00-	0
10-3508-000	ALB COMM NUTRITION SITE DIRECTOR	0.00	7,882.00	0.00	0.00	0.00	7,882.00-	0
10-3508-001	ALB COMM GENERAL PURPOSE GRANT	10,693.00	10,963.00	0.00	0.00	0.00	10,963.00-	0
10-3508-002	ALB COMM TITLE III D GRANT	482.00	2,421.00	0.00	0.00	0.00	2,421.00-	0
10-3509-000	SENIOR CITIZENS FUNDS	1,648.50	1,500.00	105.00	810.00	0.00	690.00-	54
10-3509-010	SENIOR CENTER TRIPS	3,347.00	185.00	0.00	184.78	0.00	0.22-	100
10-3509-020	SENIOR CENTER DONATIONS	1,989.00	751.00	0.00	751.50	0.00	0.50	100
10-3510-010	COURT COST, FEES AND CHARGES	15,367.61	20,000.00	1,157.23	11,372.19	0.00	8,627.81-	57
10-3510-020	OFFICERS FEES	7,842.45	9,000.00	1,096.20	9,110.11	0.00	110.11	101
10-3540-000	SHERIFF FEES	2,447.64	3,500.00	261.81	1,915.93	0.00	1,584.07-	55
10-3540-010	DRUG/DONATIONS/GRANT LEO	807.51	0.00	20.79	419.59	0.00	419.59	0
10-3540-020	GUN PERMITS DISCRETIONARY-COUNTY PORTION	7,790.00	5,090.00	1,065.00	6,155.00	0.00	1,065.00	121
10-3540-030	GUN PERMITS-STATE PORTION	9,430.00	6,090.00	1,280.00	7,370.00	0.00	1,280.00	121
10-3540-040	FINGER PRINTING	2,170.00	980.00	200.00	1,200.00	0.00	220.00	122
10-3540-061	SHERIFF GRANT - ICAC	0.00	19,286.00	0.00	18,683.73	0.00	602.27-	97

Washington County
Statement of Revenue and Expenditures

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/Deficit	% Real
10-3540-070	DONATIONS-ANIMAL CONTROL	122.00	580.00	1,958.43	2,563.43	0.00	1,983.43	442
10-3540-080	SHERIFF GRANT - BODY CAMS	21,326.44	0.00	0.00	0.00	0.00	0.00	0
10-3540-081	SHERIFF JAG GRANTS	0.00	0.00	0.00	19,609.95	0.00	19,609.95	0
10-3540-082	SHERIFF ANKLE MONITORING FEES	1,037.25	0.00	0.00	0.00	0.00	0.00	0
10-3541-000	SHERIFF'S SERVICE FEES	13,803.19	12,000.00	870.00	7,597.55	0.00	4,402.45-	63
10-3541-010	SHERIFF-DONATIONS	1,547.50	1,505.00	4.50	1,511.35	0.00	6.35	100
10-3542-000	SHERIFF-ABC BOARD FUNDING	12,360.00	3,800.00	600.00	3,200.00	0.00	600.00-	84
10-3550-000	BUILDING PERMIT FEES - (GC)	42,401.42	42,500.00	2,320.00	22,154.50	0.00	20,345.50-	52
10-3550-010	PLANNING CONTRACTED SERVICES-BLDG INSP	8,294.50	0.00	0.00	0.00	0.00	0.00	0
10-3550-030	ZONING FEES	1,225.00	1,500.00	0.00	675.00	0.00	825.00-	45
10-3560-000	REGISTER OF DEEDS FEES	74,986.89	70,000.00	15,227.20	75,473.50	0.00	5,473.50	108
10-3560-010	MARRIAGE LICENSES	2,640.00	2,500.00	180.00	2,100.00	0.00	400.00-	84
10-3580-000	JAIL FEES/STATE REIMBURSEMENTS	6,229.31	5,000.00	0.00	2,426.15	0.00	2,573.85-	49
10-3590-000	JAIL HOUS/TRANS/CO/US MARSHALL	87,218.84	50,000.00	800.00	85,645.83	0.00	35,645.83	171
10-3600-001	GRANT-DHHS CORRECTIONS COVID19	0.00	85,564.00	0.00	0.00	0.00	85,564.00-	0
10-3830-000	SALE OF FIXED ASSETS	53,252.34	625,000.00	77.00	533,954.11	0.00	91,045.89-	85
10-3830-001	SALE OF FORECLOSED PROPERTIES	40,237.39	0.00	4,391.25	4,550.00	0.00	4,550.00	0
10-3850-001	OTHER FINANCING SOURCE: LEASE FINANCING	33,085.51	0.00	0.00	0.00	0.00	0.00	0
10-3970-020	M-T-W COURT COORDINATOR GRANT	69,390.72	87,011.00	0.00	31,454.05	0.00	55,556.95-	36
10-3970-030	STATE AID VETERANS OFFICE	2,108.69	2,000.00	0.00	2,083.33	0.00	83.33	104
10-3970-040	JCPC-ROANOKE AREA YOUTH	53,124.00	66,816.00	5,568.00	50,112.00	0.00	16,704.00-	75
10-3970-041	JCPC-WASHINGTON COUNTY YOUTH	23,182.00	19,124.00	1,593.00	14,345.00	0.00	4,779.00-	75
10-3970-042	JCPC-ADMINISTRATION	3,188.00	3,000.00	250.00	2,250.00	0.00	750.00-	75
10-3970-050	SCHOOL REIMB-WCU/CHS SRO	77,914.87	120,590.00	7,643.23	58,557.91	0.00	62,032.09-	49
10-3970-060	BALLGAME REIMBURSEMENTS FROM SCHOOLS	2,023.00	0.00	1,046.50	2,590.00	0.00	2,590.00	0
10-3970-090	CONTRI FROM SOIL & WATER DIST	23,562.00	21,136.00	0.00	0.00	0.00	21,136.00-	0
10-3970-120	COST ALLOCATION-WATERWORKS	90,000.00	108,000.00	0.00	108,000.00	0.00	0.00	100
10-3980-020	TOURISM DEVELOP AUTHOR 3% ADMN	3,500.00	3,500.00	0.00	3,500.00	0.00	0.00	100
10-3980-061	TRANSFER FROM SINGLE FAMILY REHAB (SFR)	25,293.12	0.00	0.00	0.00	0.00	0.00	0
10-3990-000	APPROPRIATED FUND BALANCE	0.00	4,235,598.00	0.00	0.00	0.00	4,235,598.00-	0
10-3999-900	CANCELLED PRIOR YEAR EXPENDITURES	1,393.00	0.00	0.00	0.00	0.00	0.00	0
	10 GENERAL FUND Revenue Total	16,881,249.71	20,499,453.00	758,773.73	12,856,427.31	0.00	7,643,025.69-	63

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
10-0000-000	GENERAL FUND:	0.00	0.00	0.00	0.00	0.00	0.00	0
10-4110-000	GOVERNING BOARD:	0.00	0.00	0.00	0.00	0.00	0.00	0
10-4110-010	SALARIES & WAGES-BOARD	35,399.60	35,400.00	2,950.00	26,550.00	0.00	8,850.00	75
10-4110-020	SALARIES & WAGES-BOARD TRAVEL STIPEND	14,099.80	14,100.00	1,175.00	10,575.00	0.00	3,525.00	75
10-4110-030	SALARIES & WAGES-CELLPHONE STIPEND	3,000.00	3,000.00	250.00	2,250.00	0.00	750.00	75

Washington County
Statement of Revenue and Expenditures

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
10-4110-090	GOVERNING BOARD- FICA TAX EXPENSE	4,059.38	4,076.00	338.12	3,043.04	0.00	1,032.96	75
10-4110-140	GOVERNING BOARD- WORKMAN'S COMP	1,360.00	1,540.00	0.00	1,357.00	0.00	183.00	88
10-4110-200	GOVERNING BOARD- DEPT SUPPLIES	5,551.94	2,000.00	0.00	905.76	0.00	1,094.24	45
10-4110-310	GOVERNING BOARD- TRAVEL	7,646.17	12,000.00	1,739.40	8,454.65	0.00	3,545.35	70
10-4110-320	GOVERNING BOARD- COMMUNICATIONS	600.00	600.00	50.00	450.00	0.00	150.00	75
10-4110-350	POSTAGE	0.00	50.00	0.00	0.00	0.00	50.00	0
10-4110-370	GOVERNING BOARD- PRINTING	75.00	500.00	0.00	150.00	0.00	350.00	30
10-4110-380	ADVERTISING	757.50	1,750.00	0.00	755.75	0.00	994.25	43
10-4110-390	COMMISSIONERS-SPECIAL SPONSORED	4,043.58	10,000.00	50.00	5,341.43	0.00	4,658.57	53
10-4110-391	GOVERNING BOARD- DUES & SUBSCRIPTIONS	5,773.00	6,000.00	0.00	5,866.07	0.00	133.93	98
10-4110-392	OTHER COMMUNITY CONTRIBUTIONS	4,000.00	8,000.00	0.00	2,000.00	0.00	6,000.00	25
10-4110-442	CONTRACTED SERVICES	5,495.52	2,200.00	0.00	2,200.00	0.00	0.00	100
10-4110-443	CONTRACTED SERVICES - LOBBYING	0.00	17,004.00	0.00	1,753.00	0.00	15,251.00	10
4110 GOVERNING BOARD:		91,861.49	118,220.00	6,552.52	71,651.70	0.00	46,568.30	61
10-4120-000	MANAGERS OFFICE:	0.00	0.00	0.00	0.00	0.00	0.00	0
10-4120-010	MANAGERS OFFICE- S & W- REGULAR	217,455.50	284,135.00	23,995.50	212,057.35	0.00	72,077.65	75
10-4120-040	SALARIES & WAGES-LONGEVITY	2,065.63	2,325.00	0.00	2,324.50	0.00	0.50	100
10-4120-090	MANAGERS OFFICE- FICA TAX EXPENSE	16,427.24	21,424.00	1,795.99	16,035.61	0.00	5,388.39	75
10-4120-100	MANAGERS OFFICE- RETIREMENT	39,179.87	54,558.00	4,571.14	40,839.71	0.00	13,718.29	75
10-4120-101	MANAGERS OFFICE 401 (K) CONTRIB	6,523.75	8,524.00	719.87	6,361.73	0.00	2,162.27	75
10-4120-130	MANAGERS OFFICE- UNEMPLOYMENT INS.	0.00	1,400.00	0.00	0.00	0.00	1,400.00	0
10-4120-140	MANAGERS OFFICE- WORKMAN'S COMP	680.00	1,586.00	0.00	1,586.00	0.00	0.00	100
10-4120-180	MANAGERS OFFICE- GROUP INS.	32,014.20	43,014.00	3,340.06	31,947.54	0.00	11,066.46	74
10-4120-190	LEGAL SERVICES	26.00	10,000.00	4,073.50	4,994.50	0.00	5,005.50	50
10-4120-191	MANAGERS OFFICE-UNCSOG LFNC INTERN PROG	12,100.00	10,000.00	0.00	5,000.00	0.00	5,000.00	50
10-4120-260	MANAGERS OFFICE- DEPARTMENTAL SUPPLIES	9,597.79	11,500.00	854.88	8,227.30	0.00	3,272.70	72
10-4120-270	MANAGERS OFFICE - SERVICE AWARDS	0.00	75.00	0.00	75.00	0.00	0.00	100
10-4120-310	MANAGERS OFFICE- TRAVEL	678.19	2,500.00	0.00	383.05	0.00	2,116.95	15
10-4120-315	TRAINING	2,813.68	9,140.00	819.54	5,933.13	0.00	3,206.87	65
10-4120-320	MANAGERS OFFICE- COMMUNICATIONS	1,321.97	3,500.00	197.06	1,670.00	0.00	1,830.00	48
10-4120-330	POSTAGE	29.78	100.00	8.13	26.20	0.00	73.80	26
10-4120-355	MAINT & REPAIR-VEHICLE	260.69	1,500.00	0.00	177.50	0.00	1,322.50	12
10-4120-370	MANAGERS OFFICE- PRINTING	0.00	250.00	0.00	0.00	0.00	250.00	0
10-4120-380	ADVERTISING	3,015.50	3,500.00	426.75	1,564.75	0.00	1,935.25	45
10-4120-390	MANAGERS OFFICE- DUES AND SUBSCRIPTIONS	5,497.22	2,000.00	0.00	1,575.85	0.00	424.15	79
10-4120-440	CONTRACTED SERVICES-ECONOMIC DEVELOPMENT	0.00	10,000.00	0.00	0.00	0.00	10,000.00	0
4120 MANAGERS OFFICE:		349,687.01	481,031.00	40,802.42	340,779.72	0.00	140,251.28	71

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Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
10-4130-000	FINANCE OFFICE:	0.00	0.00	0.00	0.00	0.00	0.00	0
10-4130-010	FINANCE OFFICE- S & W- REGULAR	178,370.21	181,800.00	15,517.33	138,239.22	0.00	43,560.78	76
10-4130-040	SALARIES & WAGES-LONGEVITY	1,506.68	2,069.00	0.00	2,068.37	0.00	0.63	100
10-4130-090	FINANCE OFFICE- FICA TAX EXPENSE	13,001.66	13,973.00	1,132.60	10,198.21	0.00	3,774.79	73
10-4130-100	FINANCE OFFICE- RETIREMENT	32,079.44	35,604.00	2,956.05	26,728.57	0.00	8,875.43	75
10-4130-101	FINANCE OFFICE- 401(K) CONTRIB.	5,351.12	5,545.00	465.53	4,147.22	0.00	1,397.78	75
10-4130-130	FINANCE OFFICE- UNEMPLOYMENT INS.	0.00	1,120.00	0.00	0.00	0.00	1,120.00	0
10-4130-140	FINANCE OFFICE- WORKMAN'S COMP	1,044.00	1,060.00	0.00	1,060.00	0.00	0.00	100
10-4130-150	FINANCE OFFICE-BANK FEES	8,113.69	0.00	0.00	0.00	0.00	0.00	0
10-4130-180	FINANCE OFFICE- PROFESSIONAL SERVICES	81,989.96	94,175.00	787.00	79,024.21	0.00	15,150.79	84
10-4130-181	FINANCE OFFICE- GROUP INS.	30,620.29	32,646.00	2,532.18	24,345.06	0.00	8,300.94	75
10-4130-260	FINANCE OFFICE- DEPARTMENTAL SUPPLIES	4,860.45	7,500.00	132.96	4,917.00	0.00	2,583.00	66
10-4130-270	FINANCE OFFICE-SERVICE AWARDS	50.00	175.00	0.00	175.00	0.00	0.00	100
10-4130-280	FINANCE OFFICE- POSTAGE	1,849.36	2,500.00	219.55	1,535.72	0.00	964.28	61
10-4130-310	FINANCE OFFICE- TRAVEL	28.00	1,200.00	30.00	88.50	0.00	1,111.50	7
10-4130-315	TRAINING	1,018.08	2,000.00	0.00	355.00	0.00	1,645.00	18
10-4130-320	FINANCE OFFICE- COMMUNICATIONS	1,497.70	2,500.00	118.37	1,002.16	0.00	1,497.84	40
10-4130-390	FINANCE OFFICE- DUES & SUBSCRIPTIONS	1,047.76	700.00	0.00	444.00	0.00	256.00	63
10-4130-410	FINANCE OFFICE- LEASE EQUIPMENT	554.76	600.00	0.00	277.56	0.00	322.44	46
	4130 FINANCE OFFICE:	362,983.16	385,167.00	23,891.57	294,605.80	0.00	90,561.20	76
10-4140-000	TAX ADMIN:	0.00	0.00	0.00	0.00	0.00	0.00	0
10-4140-010	TAX ADMIN.- S & W- REGULAR	182,741.24	185,245.00	15,275.58	135,565.84	0.00	49,679.16	73
10-4140-030	TAX ADMIN.- S & W PARTTIME	0.00	6,031.00	349.12	1,483.76	0.00	4,547.24	25
10-4140-040	SALARIES & WAGES-LONGEVITY	2,130.18	2,071.00	0.00	2,070.06	0.00	0.94	100
10-4140-090	TAX ADMIN.- FICA TAX EXPENSE	13,071.63	14,807.00	1,114.66	9,900.48	0.00	4,906.52	67
10-4140-100	TAX ADMIN.- RETIREMENT	32,970.46	35,000.00	2,909.99	26,219.62	0.00	8,780.38	75
10-4140-101	TAX ADMIN.- 401(K) CONTRIB.	4,524.40	4,860.00	373.49	3,328.10	0.00	1,531.90	68
10-4140-130	TAX ADMIN.- UNEMPLOYMENT INS.	0.00	1,400.00	0.00	0.00	0.00	1,400.00	0
10-4140-140	TAX ADMIN.- WORKMAN'S COMP	6,285.00	3,349.00	0.00	2,946.00	0.00	403.00	88
10-4140-180	TAX ADMIN.- GROUP INS.	40,137.00	45,835.00	3,330.33	30,465.61	0.00	15,369.39	66
10-4140-260	TAX ADMIN.- OFFICE & DEPTAL SUPPLIES	7,356.27	9,000.00	541.25	5,184.10	0.00	3,815.90	58
10-4140-270	SERVICE AWARDS	100.00	0.00	0.00	0.00	0.00	0.00	0
10-4140-310	TAX ADMIN.- TRAVEL	0.00	500.00	0.00	112.40	0.00	387.60	22
10-4140-315	TRAINING	1,052.44	4,000.00	0.00	974.00	0.00	3,026.00	24
10-4140-320	TAX ADMIN.- COMMUNICATIONS	1,905.74	2,000.00	140.70	1,235.10	0.00	764.90	62
10-4140-325	TAX ADMIN-POSTAGE	9,328.42	13,000.00	1,219.11	8,682.94	0.00	4,317.06	67
10-4140-341	ADVERTISING	2,452.50	3,000.00	0.00	1,035.00	0.00	1,965.00	34

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Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
10-4170-700	2020 HAVA FUNDS-NC CFDA# 90-404	34,574.00	0.00	0.00	0.00	0.00	0.00	0
	4170 BOARD OF ELECTIONS:	228,766.83	156,020.00	6,715.82	119,869.98	0.00	36,150.02	77
10-4180-000	REGISTER OF DEEDS:	0.00	0.00	0.00	0.00	0.00	0.00	0
10-4180-010	REGISTER- OF- DEEDS- S & W- REGULAR	77,518.92	79,971.00	6,731.25	59,776.56	0.00	20,194.44	75
10-4180-030	REGISTER OF DEEDS- S & W- PART-TIME	0.00	8,000.00	349.12	3,497.91	0.00	4,502.09	44
10-4180-040	SALARIES & WAGES-LONGEVITY	1,007.78	1,034.00	0.00	1,033.74	0.00	0.26	100
10-4180-090	REGISTER- OF- DEEDS- FICA TAX EXPENSE	5,790.07	6,318.00	524.77	4,767.68	0.00	1,550.32	75
10-4180-100	REGISTER- OF- DEEDS- RETIREMENT	14,007.11	15,432.00	1,282.30	11,584.34	0.00	3,847.66	75
10-4180-101	REGISTER OF DEEDS- 401(K) CONTRIB.	2,325.48	2,406.00	201.94	1,793.31	0.00	612.69	75
10-4180-102	REGISTER OF DEEDS- REG DS SUPPLEMENTAL R	744.78	1,000.00	72.87	542.28	0.00	457.72	54
10-4180-130	REGISTER OF DEEDS- UNEMPLOYMENT INS.	0.00	560.00	0.00	0.00	0.00	560.00	0
10-4180-140	REGISTER OF DEEDS- WORKMAN'S COMP	503.00	502.00	0.00	502.00	0.00	0.00	100
10-4180-180	REGISTER- OF- DEEDS- GROUP INS.	15,255.93	16,029.00	1,264.30	12,133.50	0.00	3,895.50	76
10-4180-260	REGISTER-OF-DEEDS-DEPARTMENTAL SUPPLIES	2,625.63	5,500.00	666.96	4,189.70	0.00	1,310.30	76
10-4180-310	REGISTER- OF- DEEDS- TRAVEL	0.00	200.00	0.00	0.00	0.00	200.00	0
10-4180-315	TRAINING	1,039.21	3,000.00	0.00	522.00	0.00	2,478.00	17
10-4180-320	REGISTER- OF- DEEDS- COMMUNICATIONS	525.32	600.00	44.59	309.83	0.00	290.17	52
10-4180-330	POSTAGE	59.37	200.00	21.75	90.97	0.00	109.03	45
10-4180-350	REGISTER- OF- DEEDS- MAINT AND REPAIR EQ	203.38	2,500.00	0.00	360.90	0.00	2,139.10	14
10-4180-390	REGISTER- OF- DEEDS- DUES AND SUBSCRIPTI	422.68	425.00	0.00	375.00	0.00	50.00	88
10-4180-600	REGISTER OF DEEDS- CONTRACTED SERVICES	11,500.00	13,000.00	0.00	0.00	0.00	13,000.00	0
10-4180-611	ROD AUTOMATION FUND - CAPITAL OUTLAY	6,209.00	0.00	0.00	0.00	0.00	0.00	0
	4180 REGISTER OF DEEDS:	139,737.66	156,677.00	11,159.85	101,479.72	0.00	55,197.28	65
10-4210-000	INFORMATION TECHNOLOGY:	0.00	0.00	0.00	0.00	0.00	0.00	0
10-4210-010	INFO. TECH- S & W- REGULAR	52,596.00	53,896.00	4,492.58	40,323.64	0.00	13,572.36	75
10-4210-040	SALARIES & WAGES-LONGEVITY	1,577.88	1,618.00	0.00	1,617.33	0.00	0.67	100
10-4210-090	INFO. TECH- FICA TAX EXPENSE	3,522.35	3,645.00	291.86	2,742.07	0.00	902.93	75
10-4210-100	INFO. TECH- RETIREMENT	9,665.74	10,563.00	855.84	7,989.78	0.00	2,573.22	76
10-4210-101	INFO. TECH- 401(K) CONTRIB.	1,577.88	1,625.00	134.78	1,209.73	0.00	415.27	74
10-4210-130	INFO. TECH- UNEMPLOYMENT INS.	0.00	280.00	0.00	0.00	0.00	280.00	0
10-4210-140	INFO. TECH- WORKMAN'S COMP	314.00	314.00	0.00	314.00	0.00	0.00	100
10-4210-180	INFO. TECH- CONTRACTED SERVICES	0.00	22,471.00	0.00	1,179.20	0.00	21,291.80	5
10-4210-181	INFO. TECH- GROUP INS.	9,666.25	10,062.00	803.20	7,606.20	0.00	2,455.80	76
10-4210-200	INFO. TECH- DEPARTMENTAL SUPPLIES	1,326.96	1,500.00	0.00	359.96	0.00	1,140.04	24
10-4210-310	INFO. TECH- TRAVEL	36.50	100.00	0.00	0.00	0.00	100.00	0
10-4210-315	TRAINING	0.00	2,000.00	0.00	0.00	0.00	2,000.00	0

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10-4210-320	INFO. TECH- COMMUNICATIONS	2,865.01	3,200.00	239.92	2,161.36	0.00	1,038.64	68
10-4210-330	POSTAGE	46.00	100.00	0.00	46.00	0.00	54.00	46
10-4210-350	INFO. TECH- MAINT. & REPAIR- EQUIPMENT	24,577.70	32,000.00	1,082.12	21,657.16	0.00	10,342.84	68
10-4210-550	INFO. TECH- CAPITAL OUTLAY EQUIPMENT	48,816.50	25,608.00	0.00	14,622.04	0.00	10,985.96	57
4210 INFORMATION TECHNOLOGY:		156,588.77	168,982.00	7,900.30	101,828.47	0.00	67,153.53	60
10-4260-000	BUILDINGS:	0.00	0.00	0.00	0.00	0.00	0.00	0
10-4260-440	CONTRACT SERVICES-COURTHOUSE SECURITY	63,009.14	62,000.00	3,842.00	43,161.55	0.00	18,838.45	70
10-4260-550	BUILDINGS- PUBLIC DEFENDER HOUSING	4,452.00	4,452.00	0.00	0.00	0.00	4,452.00	0
10-4260-554	PROBATION & PAROLE-FORBES	1,753.93	16,900.00	1,250.00	14,189.33	0.00	2,710.67	84
10-4260-555	SMART START LEASE ASSISTANCE	4,200.00	4,200.00	1,050.00	3,150.00	0.00	1,050.00	75
10-4260-556	CIP ROOF REPAIRS/REPLACEMENT RESERVE	0.00	80,000.00	0.00	0.00	0.00	80,000.00	0
10-4260-557	CAPITAL OUTLAY-ROOF REPAIRS/REPLACEMENT	166,534.41	0.00	0.00	0.00	0.00	0.00	0
10-4260-558	CIP HVAC REPAIRS/REPLACEMENTS RESERVES	0.00	40,000.00	0.00	0.00	0.00	40,000.00	0
10-4260-560	CAPITAL OUTLAY - PAVING	0.00	90,000.00	0.00	0.00	0.00	90,000.00	0
10-4260-561	CAPITAL OUTLAY - GENERATORS	0.00	34,474.00	0.00	0.00	0.00	34,474.00	0
10-4260-563	EXPENDITURE: LEASE	33,085.51	0.00	0.00	0.00	0.00	0.00	0
10-4260-564	EXPENDITURE: LEASE FINANCING PRINCIPAL	14,484.36	0.00	0.00	0.00	0.00	0.00	0
10-4260-565	EXPENDITURE: INTEREST	140.64	0.00	0.00	0.00	0.00	0.00	0
4260 BUILDINGS:		287,659.99	332,026.00	6,142.00	60,500.88	0.00	271,525.12	18
10-4265-000	FACILITY SERVICES:	0.00	0.00	0.00	0.00	0.00	0.00	0
10-4265-010	FACILITY SERVICES- S & W- REGULAR	161,858.50	194,346.00	9,065.74	134,848.93	0.00	59,497.07	69
10-4265-040	SALARIES & WAGES-LONGEVITY	2,127.55	2,608.00	0.00	2,607.44	0.00	0.56	100
10-4265-090	FACILITY SERVICES- FICA TAX EXPENSE	11,248.80	13,504.00	674.42	9,802.74	0.00	3,701.26	73
10-4265-100	FACILITY SERVICES- RETIREMENT	29,219.85	37,067.00	1,727.03	26,185.49	0.00	10,881.51	71
10-4265-101	FACILITY SERVICES- 401(K) CONTRIB.	3,601.85	5,296.00	155.65	3,028.58	0.00	2,267.42	57
10-4265-130	FACILITY SERVICES- UNEMPLOYMENT INS.	0.00	1,446.00	0.00	0.00	0.00	1,446.00	0
10-4265-140	FACILITY SERVICES- WORKMAN'S COMP	6,804.00	12,467.00	0.00	9,735.00	0.00	2,732.00	78
10-4265-181	FACILITY SERVICES- GROUP INS.	45,165.04	50,393.00	2,524.17	35,773.41	0.00	14,619.59	71
10-4265-200	FACILITY SERVICES- DEPT SUPPLIES & MATER	17,192.16	20,000.00	2,152.52	15,826.73	0.00	4,173.27	79
10-4265-201	CLERK OF COURT DEPARTMENTAL SUPPLIES	2,016.98	1,700.00	379.98	1,554.11	0.00	145.89	91
10-4265-202	CLERK OF COURT-MAINT & REPAIR-BUILDING	354.49	2,500.00	0.00	0.00	0.00	2,500.00	0
10-4265-203	CLERK OF COURT-CAPITAL OUTLAY	0.00	7,647.00	0.00	7,258.00	0.00	389.00	95
10-4265-215	FACILITY SERVICES- MAINT AND REPAIR BLDG	82,258.65	53,193.00	10,689.42	43,751.95	0.00	9,441.05	82
10-4265-230	FACILITY SERVICES- DEPT SUPPLIES-SAFETY	1,441.50	4,000.00	33.00	1,305.05	0.00	2,694.95	33
10-4265-250	FACILITY SERVICES-SUPPLIES-VEHICLE	2,765.55	4,000.00	110.40	1,405.79	0.00	2,594.21	35
10-4265-256	FACILITY SERVICES- INSURANCE CLAIMS	4,995.69	71,952.00	0.00	40,796.24	0.00	31,155.76	57

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10-4265-270	SERVICE AWARDS	100.00	0.00	0.00	0.00	0.00	0.00	0
10-4265-320	FACILITY SERVICES- COMMUNICATIONS	7,560.74	8,000.00	422.12	3,989.16	0.00	4,010.84	50
10-4265-325	POSTAGE	0.00	50.00	0.00	0.00	0.00	50.00	0
10-4265-330	FACILITY SERVICES- UTILITIES-ELECTRICITY	95,262.80	110,000.00	11,221.03	72,011.58	0.00	37,988.42	65
10-4265-331	UTILITIES-FUEL/GAS	11,861.30	16,000.00	1,527.67	8,329.34	0.00	7,670.66	52
10-4265-332	UTILITIES-WATER	29,748.24	30,000.00	2,933.70	24,311.24	0.00	5,688.76	81
10-4265-355	MAINT & REPAIR-VEHICLES	197.40	2,000.00	0.00	685.37	0.00	1,314.63	34
10-4265-390	FACILITY SERVICES- DUES AND SUBSCRIPTION	201.00	0.00	0.00	0.00	0.00	0.00	0
10-4265-440	CONTRACTED SERVICES-MOWING	22,987.00	26,500.00	0.00	10,856.00	0.00	15,644.00	41
10-4265-540	FACILITIES- CAPITAL OUTLAY - EQUIPMENT	22,834.44	18,240.00	0.00	18,240.00	0.00	0.00	100
10-4265-551	MAINT AGREEMENTS-COMMANDER SOFTWARE	1,533.00	1,533.00	0.00	1,533.00	0.00	0.00	100
10-4265-601	CONTRACTED SERVICES-SECURITY SYSTEM	1,895.19	2,300.00	0.00	1,630.99	0.00	669.01	71
10-4265-602	CONTRACTED SERVICES-EXTERMINATING	6,684.80	7,144.00	0.00	6,859.00	0.00	285.00	96
10-4265-603	CONTRACTED SERVICES-ELEVATOR	12,625.00	51,146.00	0.00	48,638.75	0.00	2,507.25	95
10-4265-604	CONTRACTED SERVICES-REPUBLIC	9,083.70	11,571.00	708.77	5,798.53	0.00	5,772.47	50
10-4265-605	CONTRACTED SERVICES-FIRE EXT	3,126.85	5,709.00	135.25	1,257.75	0.00	4,451.25	22
10-4265-606	CONTRACTED SERVICES-HOUSE KEEPING	1,675.00	0.00	0.00	0.00	0.00	0.00	0
4265 FACILITY SERVICES:		598,427.07	772,312.00	44,460.87	538,020.17	0.00	234,291.83	70
10-4310-000	SHERIFF:	0.00	0.00	0.00	0.00	0.00	0.00	0
10-4310-010	SHERIFF- S & W- REGULAR	699,757.77	776,213.00	48,128.97	544,491.73	0.00	231,721.27	70
10-4310-030	SHERIFF- SALARIES AND WAGES PART-TIME	6,399.25	13,000.00	1,199.25	9,643.56	0.00	3,356.44	74
10-4310-031	SALARIES & WAGES-OVERTIME	128.30	6,500.00	0.00	5,825.57	0.00	674.43	90
10-4310-040	SALARIES & WAGES-LONGEVITY	2,870.04	3,403.00	0.00	3,384.66	0.00	18.34	99
10-4310-090	SHERIFF- FICA TAX EXPENSE	50,833.78	61,012.00	3,562.12	40,795.43	0.00	20,216.57	67
10-4310-100	SHERIFF- RETIREMENT	127,126.63	145,257.00	9,358.14	108,248.15	0.00	37,008.85	75
10-4310-101	SHERIFF- 401K CONTRIB.	32,534.86	37,501.00	2,214.59	25,913.06	0.00	11,587.94	69
10-4310-102	SHERIFF-SUPPLEMENTAL PENSION FUND	1,745.93	2,400.00	0.00	644.91	0.00	1,755.09	27
10-4310-130	SHERIFF- UNEMPLOYMENT INS.	4,988.12	5,600.00	0.00	0.00	0.00	5,600.00	0
10-4310-140	SHERIFF- WORKMAN'S COMP	41,262.00	50,996.00	0.00	44,882.00	0.00	6,114.00	88
10-4310-180	SHERIFF- PROFESSIONAL SERVICES	4,296.76	12,000.00	0.00	4,047.50	0.00	7,952.50	34
10-4310-181	SHERIFF- GROUP INS.	144,261.55	177,416.00	7,727.51	95,630.56	0.00	81,785.44	54
10-4310-210	SHERIFF- UNIFORMS	12,329.00	8,740.00	228.26	5,083.56	0.00	3,656.44	58
10-4310-250	SHERIFF- SUPPLIES-VEHCILE	72,114.24	65,000.00	3,418.03	45,296.03	0.00	19,703.97	70
10-4310-260	SHERIFF- DEPARTMENTAL SUPPLIES	37,312.32	12,000.00	670.70	11,018.34	0.00	981.66	92
10-4310-270	SERVICE AWARDS	50.00	50.00	0.00	50.00	0.00	0.00	100
10-4310-310	SHERIFF- TRAVEL	6,654.41	5,074.00	0.00	2,240.80	0.00	2,833.20	44
10-4310-315	TRAINING	911.00	1,426.00	0.00	1,425.23	0.00	0.77	100
10-4310-320	SHERIFF- COMMUNICATIONS	11,752.76	13,400.00	982.37	8,208.52	0.00	5,191.48	61

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Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
10-4310-330	POSTAGE	1,644.23	2,500.00	74.16	1,406.00	0.00	1,094.00	56
10-4310-350	SHERIFF- MAINT. & REPAIR EQUIPMENT	1,076.36	1,000.00	0.00	205.37	0.00	794.63	21
10-4310-355	SHERIFF- MAINT.- VEHICLE	30,815.92	30,000.00	829.83	15,817.28	0.00	14,182.72	53
10-4310-370	SHERIFF- PRINTING	0.00	200.00	0.00	0.00	0.00	200.00	0
10-4310-380	ADVERTISING	0.00	200.00	0.00	0.00	0.00	200.00	0
10-4310-390	SHERIFF- DUES & SUBSCRIPTIONS	370.07	400.00	0.00	218.01	0.00	181.99	54
10-4310-392	SHERIFF- UNDERCOVER INVESTIGATIONS	0.00	4,000.00	0.00	3,000.00	0.00	1,000.00	75
10-4310-412	MAINT AGREEMENT-FINGERPRINT MACHINE	3,473.00	3,750.00	0.00	3,647.00	0.00	103.00	97
10-4310-413	LEASE-BUILDING	825.00	840.00	0.00	825.00	0.00	15.00	98
10-4310-414	MAINT AGREEMENTS-HRMS & QTR MASTER	1,298.00	1,298.00	0.00	1,298.00	0.00	0.00	100
10-4310-415	MAINT AGREEMENTS-RMS & RAMBLER	4,878.00	4,878.00	0.00	4,878.00	0.00	0.00	100
10-4310-417	LEASE - ANKLE MONITORING DEVICES	3,968.50	3,000.00	109.75	1,011.00	0.00	1,989.00	34
10-4310-540	CAPITAL OUTLAY VEHICLES	195,429.12	125,000.00	0.00	0.00	0.00	125,000.00	0
10-4310-550	SHERIFF- CAPITAL OUTLAY - EQUIPMENT	9,224.64	172,400.00	0.00	0.00	0.00	172,400.00	0
10-4310-600	SHERIFF- ANIMAL CONTROL	3,351.72	8,000.00	333.33	6,045.12	0.00	1,954.88	76
10-4310-601	DONATIONS-ANIMAL CONTROL	0.00	1,391.00	0.00	0.00	0.00	1,391.00	0
10-4310-602	SHERIFF-ABC BOARD FUNDING	0.00	21,288.00	0.00	0.00	0.00	21,288.00	0
10-4310-603	SHERIFF DONATIONS-PURCHASE OF K-9	0.00	3,601.00	0.00	2,826.76	0.00	774.24	78
10-4310-604	SHERIFF-COUNTY CONTRIB-PURCHASE OF K-9	874.90	1,500.00	0.00	375.29	0.00	1,124.71	25
10-4310-611	GUN PERMITS DISCRETIONARY-COUNTY PORTION	0.00	39,950.00	0.00	0.00	0.00	39,950.00	0
10-4310-612	GUN PERMITS-STATE PORTION	9,565.00	7,225.00	1,210.00	6,220.00	0.00	1,005.00	86
10-4310-613	FINGERPRINTING	0.00	5,185.00	0.00	0.00	0.00	5,185.00	0
10-4310-650	SHERIFF-DONATIONS	3,412.00	2,271.00	0.00	465.25	0.00	1,805.75	20
10-4310-899	GRANT - ICAC	0.00	19,286.00	0.00	18,683.73	0.00	602.27	97
10-4310-902	FY 22 SHERIFF JAG GRANT	20,869.94	0.00	0.00	0.00	0.00	0.00	0
4310 SHERIFF:		1,548,405.12	1,856,151.00	80,047.01	1,023,751.42	0.00	832,399.58	55
10-4311-000	SRO - WASHINGTON COUNTY UNION:	0.00	0.00	0.00	0.00	0.00	0.00	0
10-4311-010	SRO- WASH CO UNION-S & W- REGULAR	35,618.39	40,194.00	3,714.33	28,971.26	0.00	11,222.74	72
10-4311-090	SRO- WASH CO UNION- FICA TAX EXPENSE	2,678.91	3,091.00	280.32	2,181.88	0.00	909.12	71
10-4311-100	SRO- WASH CO UNION- RETIREMENT EXPENSE	6,568.84	8,024.00	740.27	5,773.97	0.00	2,250.03	72
10-4311-101	SRO- WASH CO UNION- 401(K) CONTRIB.	1,780.94	2,025.00	185.72	1,448.55	0.00	576.45	72
10-4311-130	SRO - WASH CO UNION- UNEMPLOYMENT INS.	0.00	280.00	0.00	0.00	0.00	280.00	0
10-4311-140	SRO- WASH CO UNION- WORKMAN'S COMP EXPEN	2,330.00	2,388.00	0.00	2,388.00	0.00	0.00	100
10-4311-180	SRO- WASH CO UNION- GROUP INS.	7,641.49	8,069.00	633.55	6,079.35	0.00	1,989.65	75
10-4311-210	SRO- WASH CO UNION- UNIFORMS	275.56	500.00	0.00	0.00	0.00	500.00	0
10-4311-250	MAINTENANCE & REPAIR-VEHICLE	3,516.10	3,500.00	220.74	1,873.26	0.00	1,626.74	54
10-4311-260	SRO- WASH CO UNION-DEPARTMENTAL SUPPLIES	0.00	200.00	182.86	182.86	0.00	17.14	91
10-4311-310	SRO- WASH CO UNION- TRAVEL	0.00	2,552.00	150.00	1,400.84	0.00	1,151.16	55

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Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
10-4311-315	TRAINING	0.00	33.00	0.00	0.00	0.00	33.00	0
4311 SRO - WASHINGTON COUNTY UNION:		60,410.23	70,856.00	6,107.79	50,299.97	0.00	20,556.03	71
10-4313-000	SRO- CRESWELL:	0.00	0.00	0.00	0.00	0.00	0.00	0
10-4313-010	SRO- CRESWELL-S & W- REGULAR	0.00	33,460.00	0.00	0.00	0.00	33,460.00	0
10-4313-090	SRO- CRESWELL- FICA TAX EXPENSE	0.00	2,560.00	0.00	0.00	0.00	2,560.00	0
10-4313-100	SRO- CRESWELL- RETIREMENT	0.00	6,303.00	0.00	0.00	0.00	6,303.00	0
10-4313-101	SRO- CRESWELL- 401K CONTRIB.	0.00	1,673.00	0.00	0.00	0.00	1,673.00	0
10-4313-130	SRO - CRESWELL- UNEMPLOYMENT INS.	0.00	280.00	0.00	0.00	0.00	280.00	0
10-4313-140	SRO- CRESWELL- WORKMAN'S COMP	2,390.00	2,487.00	0.00	2,388.00	0.00	99.00	96
10-4313-180	SRO- CRESWELL- GROUP INS.S	0.00	8,759.00	0.00	0.00	0.00	8,759.00	0
10-4313-210	SRO- CRESWELL- UNIFORMS	0.00	500.00	0.00	0.00	0.00	500.00	0
10-4313-250	MAINTENANCE & REPAIR-VEHICLE	0.00	3,500.00	0.00	0.00	0.00	3,500.00	0
10-4313-260	SRO- CRESWELL- DEPARTMENTAL SUPPLIES	0.00	200.00	0.00	0.00	0.00	200.00	0
10-4313-310	SRO- CRESWELL- TRAVEL	0.00	500.00	0.00	0.00	0.00	500.00	0
10-4313-315	TRAINING	0.00	500.00	0.00	0.00	0.00	500.00	0
4313 SRO- CRESWELL:		2,390.00	60,722.00	0.00	2,388.00	0.00	58,334.00	4
10-4314-000	SRO- PLYMOUTH HIGH:	0.00	0.00	0.00	0.00	0.00	0.00	0
10-4314-010	SRO - PLYMOUTH HIGH-S & W- REGULAR	31,807.75	40,194.00	3,714.33	28,971.26	0.00	11,222.74	72
10-4314-090	SRO - PLYMOUTH HIGH- FICA TAX	2,384.56	3,091.00	280.32	2,181.88	0.00	909.12	71
10-4314-100	SRO - PLYMOUTH HIGH- RETIREMENT MATCH	5,855.51	8,024.00	740.27	5,773.97	0.00	2,250.03	72
10-4314-101	SRO - PLYMOUTH HIGH- 401K CONTRIBUTIONS	1,590.40	2,025.00	185.72	1,448.55	0.00	576.45	72
10-4314-130	SRO - PLYMOUTH HIGH- UNEMPLOYMENT INS.	0.00	280.00	0.00	0.00	0.00	280.00	0
10-4314-140	SRO - PLYMOUTH HIGH- WORKMAN'S COMP	2,274.00	2,189.00	0.00	2,189.00	0.00	0.00	100
10-4314-180	SRO - PLYMOUTH HIGH- GROUP INS.	7,075.82	8,069.00	633.55	6,079.35	0.00	1,989.65	75
10-4314-210	SRO - PLYMOUTH HIGH- UNIFORMS	0.00	500.00	0.00	0.00	0.00	500.00	0
10-4314-250	MAINT & REPAIR - VEHICLE	3,356.65	3,500.00	166.19	1,443.39	0.00	2,056.61	41
10-4314-260	DEPARTMENTAL SUPPLIES	0.00	190.00	156.49	156.49	0.00	33.51	82
10-4314-310	SRO- TRAVEL	0.00	2,595.00	150.00	1,436.48	0.00	1,158.52	55
4314 SRO- PLYMOUTH HIGH:		54,344.69	70,657.00	6,026.87	49,680.37	0.00	20,976.63	70
10-4320-000	DETENTION CENTER:	0.00	0.00	0.00	0.00	0.00	0.00	0
10-4320-010	DETENTION CENTER- S & W - REGULAR	283,250.41	357,027.00	26,511.83	212,553.31	0.00	144,473.69	60
10-4320-030	SALARIES & WAGE - OVERTIME	50,061.91	50,000.00	3,048.85	44,998.51	0.00	5,001.49	90
10-4320-031	DETENTION CENTER - S&W PARTTIME	34,343.21	31,000.00	1,878.90	17,959.83	0.00	13,040.17	58
10-4320-040	SALARIES & WAGES - LONGEVITY	1,807.25	2,349.00	0.00	2,348.65	0.00	0.35	100

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Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
10-4320-090	DETENTION CENTER- FICA TAX EXPENSE	27,233.99	32,834.00	2,298.57	20,401.68	0.00	12,432.32	62
10-4320-100	DETENTION CENTER- RETIREMENT	58,885.65	72,261.00	5,631.31	49,511.04	0.00	22,749.96	69
10-4320-101	DETENTION CENTER- 401(K) CONTRIB.	6,085.93	10,730.00	600.45	5,031.56	0.00	5,698.44	47
10-4320-130	DETENTION CENTER- UNEMPLOYMENT INS.	368.64	3,640.00	0.00	0.00	0.00	3,640.00	0
10-4320-140	DETENTION CENTER- WORKMAN'S COMP	29,931.00	29,846.00	0.00	21,634.00	0.00	8,212.00	72
10-4320-181	DETENTION CENTER- GROUP INS.	71,607.58	103,633.00	5,679.34	54,526.14	0.00	49,106.86	53
10-4320-185	TRAVEL	0.00	1,000.00	0.00	388.93	0.00	611.07	39
10-4320-190	DETENTION CENTER- TRAINING	936.65	7,000.00	170.03	2,196.89	0.00	4,803.11	31
10-4320-200	DETENTION CENTER- DEPARTMENTAL SUPPLIES	11,039.31	15,000.00	944.07	10,940.67	0.00	4,059.33	73
10-4320-210	DETENTION CENTER- UNIFORMS	5,600.24	3,500.00	0.00	0.00	0.00	3,500.00	0
10-4320-244	CONTRACTED SERVICES-SOUTHERN HEALTH PART	125,030.76	140,000.00	10,731.81	107,318.10	0.00	32,681.90	77
10-4320-247	DETENTION CENTER- FOOD & PROVISIONS	74,495.85	85,000.00	4,985.52	50,074.05	0.00	34,925.95	59
10-4320-270	SERVICE AWARDS	0.00	125.00	0.00	125.00	0.00	0.00	100
10-4320-290	SUPPLIES & MATERIALS-HYGIENE	1,090.58	3,000.00	1,116.47	2,288.37	0.00	711.63	76
10-4320-299	DETENTION CENTER- LAUNDRY & DRY CLEANING	6,344.00	6,500.00	476.00	4,648.42	0.00	1,851.58	72
10-4320-320	DETENTION CENTER- COMMUNICATIONS	681.45	1,000.00	46.34	476.12	0.00	523.88	48
10-4320-330	POSTAGE	121.06	200.00	7.21	68.59	0.00	131.41	34
10-4320-350	DETENTION CENTER- MAINT & REPAIR- EQUIP	5,733.50	20,000.00	380.56	6,929.70	0.00	13,070.30	35
10-4320-550	DETENTION CENTER- CAPITAL OUTLAY- EQUIPM	0.00	70,000.00	0.00	19,347.36	0.00	50,652.64	28
10-4320-600	DETENTION CENTER- CONTRACTED SERVICES	58,498.40	92,000.00	59,135.46	85,495.87	0.00	6,504.13	93
10-4320-601	CONTRACTED SERVICES-OPTUM	3,199.68	2,938.00	0.00	2,937.60	0.00	0.40	100
10-4320-602	MAINTENANCE AGREEMENTS-SOUTHERN SOFTWARE	3,742.00	3,800.00	0.00	3,778.00	0.00	22.00	99
10-4320-603	MAINTENANCE AGREEMENTS-TOP GUARD	99.00	100.00	0.00	99.00	0.00	1.00	99
10-4320-900	GRANT-DHHS CORRECTIONS COVID19	0.00	85,564.00	5,932.75	5,932.75	0.00	79,631.25	7
4320 DETENTION CENTER:		860,188.05	1,230,047.00	128,814.35	732,010.14	0.00	498,036.86	60
10-4330-000	EMERGENCY MANAGEMENT:	0.00	0.00	0.00	0.00	0.00	0.00	0
10-4330-010	EMERGENCY MGMT - S & W- REGULAR	54,272.04	55,522.00	4,635.67	41,608.03	0.00	13,913.97	75
10-4330-090	EMERGENCY MGMT - FICA TAX EXPENSE	3,403.08	3,652.00	292.24	2,621.51	0.00	1,030.49	72
10-4330-100	EMERGENCY MGMT - RETIREMENT	9,678.75	10,601.00	883.10	7,926.37	0.00	2,674.63	75
10-4330-101	EMERGENCY MGMT - 401(K) CONTRIB.	1,628.16	1,578.00	139.07	1,248.24	0.00	329.76	79
10-4330-130	EMERGENCY MGMT - UNEMPLOYMENT INS.	0.00	280.00	0.00	0.00	0.00	280.00	0
10-4330-140	EMERGENCY MGMT - WORKMAN'S COMP	2,596.00	2,741.00	0.00	2,073.00	0.00	668.00	76
10-4330-180	EMERGENCY MGMT - GROUP INS.	7,687.09	8,128.00	638.27	6,121.83	0.00	2,006.17	75
10-4330-250	MAINTENANCE & REPAIR - VEHICLE	238.10	1,300.00	328.97	1,011.31	0.00	288.69	78
10-4330-260	EMERGENCY MGMT - DEPARTMENTAL SUPPLIES	7,571.78	7,000.00	371.84	1,815.55	0.00	5,184.45	26
10-4330-270	EMERGENCY MGMT - GENERATOR FUEL	0.00	2,584.00	0.00	2,559.01	0.00	24.99	99
10-4330-310	EMERGENCY MGMT - TRAVEL	3,354.64	2,500.00	142.44	2,022.73	0.00	477.27	81
10-4330-315	TRAINING	1,258.77	3,000.00	88.98	528.46	0.00	2,471.54	18

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10-4330-320	EMERGENCY MGMT - COMMUNICATIONS	2,686.93	3,100.00	147.81	1,462.29	0.00	1,637.71	47
10-4330-330	POSTAGE	93.53	150.00	19.83	36.39	0.00	113.61	24
10-4330-350	EMERGENCY MGMT - MAINT. & REPAIR- EQUI	3,121.12	4,700.00	0.00	4,371.14	0.00	328.86	93
10-4330-370	EMERGENCY MGMT - PRINTING	297.54	300.00	0.00	235.52	0.00	64.48	79
10-4330-380	ADVERTISING	220.41	300.00	0.00	155.53	0.00	144.47	52
10-4330-390	EMERGENCY MGMT - DUES & SUBSCRIPTIONS	2,083.53	2,800.00	442.00	2,142.00	0.00	658.00	76
10-4330-400	EM DONATIONS-EMERGENCY RESPONSE BANQUET	0.00	5,442.00	0.00	0.00	0.00	5,442.00	0
10-4330-401	DONATIONS - EMERGENCY MANAGEMENT	0.00	1,000.00	0.00	0.00	0.00	1,000.00	0
10-4330-540	EMERGENCY MGMT - CAPITAL OUTLAY- VEHIC	0.00	5,000.00	0.00	0.00	0.00	5,000.00	0
10-4330-600	EMERGENCY MGMT - CONTRACTED SERVICES	0.00	1,200.00	0.00	0.00	0.00	1,200.00	0
10-4330-705	HAZARD MITIGATION - GENERATOR GRANT	33,700.00	0.00	0.00	0.00	0.00	0.00	0
10-4330-706	EMPG-ARPA	0.00	11,068.00	0.00	0.00	0.00	11,068.00	0
10-4330-707	GRANT-EM CAPACITY BLDG COMPETITIVE GRT	0.00	77,812.00	798.00	798.00	0.00	77,014.00	1
10-4330-995	MAINTENANCE AGREEMENTS - HYPER REACH	1,945.00	1,945.00	0.00	1,945.00	0.00	0.00	100
10-4330-996	MAINT AGREEMENTS - GENERATOR	852.87	875.00	0.00	0.00	0.00	875.00	0
4330 EMERGENCY MANAGEMENT:		136,689.34	214,578.00	8,928.22	80,681.91	0.00	133,896.09	38
10-4340-000	FIRE PROTECTION:	0.00	0.00	0.00	0.00	0.00	0.00	0
10-4340-991	PLYMOUTH VFD-OPERATIONAL	122,182.00	122,182.00	10,181.83	91,636.47	0.00	30,545.53	75
10-4340-992	ROPER VFD-OPERATIONAL	78,170.00	78,170.00	6,514.17	58,627.53	0.00	19,542.47	75
10-4340-993	CRESWELL VFD-OPERATIONAL	50,909.00	50,909.00	4,242.42	38,181.78	0.00	12,727.22	75
10-4340-994	MCVFD-OPERATIONAL	58,270.00	58,270.00	4,855.83	43,702.47	0.00	14,567.53	75
10-4340-995	LAKE PHELPS VFD-OPERATIONAL	45,996.00	45,996.00	3,833.00	34,497.00	0.00	11,499.00	75
10-4340-996	PUNGO VFD-OPERATIONAL	20,282.00	20,282.00	1,690.17	15,211.53	0.00	5,070.47	75
10-4340-997	PINETOWN/LONG ACRE VFD	8,178.00	8,178.00	681.50	6,133.50	0.00	2,044.50	75
10-4340-998	CRESWELL VFD-WELL-CIP	0.00	40,000.00	0.00	0.00	0.00	40,000.00	0
4340 FIRE PROTECTION:		383,987.00	423,987.00	31,998.92	287,990.28	0.00	135,996.72	68
10-4345-000	FORESTRY:	0.00	0.00	0.00	0.00	0.00	0.00	0
10-4345-991	FORESTRY MATCH (35%)	77,015.53	107,700.00	6,450.81	73,058.43	0.00	34,641.57	68
10-4350-000	INSPECTIONS & PLANNING:	0.00	0.00	0.00	0.00	0.00	0.00	0
10-4350-121	SALARIES & WAGES-REGULAR	97,545.00	99,950.00	8,352.34	74,845.77	0.00	25,104.23	75
10-4350-127	SALARIES & WAGES-LONGEVITY	690.18	708.00	0.00	707.43	0.00	0.57	100
10-4350-181	FICA TAX	6,101.88	6,515.00	521.77	4,723.50	0.00	1,791.50	72
10-4350-182	RETIREMENT	17,521.02	19,286.00	1,591.12	14,392.86	0.00	4,893.14	75
10-4350-183	GROUP INSURANCE	17,270.14	18,599.00	1,431.44	13,643.44	0.00	4,955.56	73
10-4350-184	401(K) CONTRIBUTIONS	2,926.32	3,000.00	250.57	2,245.37	0.00	754.63	75

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Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
10-4350-185	UNEMPLOYMENT INSURANCE	0.00	560.00	0.00	0.00	0.00	560.00	0
10-4350-186	WORKMAN'S COMP	4,183.00	4,520.00	0.00	274.00	0.00	4,246.00	6
10-4350-260	DEPARTMENTAL SUPPLIES	8,178.37	4,000.00	429.31	2,202.56	0.00	1,797.44	55
10-4350-311	TRAVEL	904.54	1,000.00	50.75	514.07	0.00	485.93	51
10-4350-320	COMMUNICATIONS	1,817.96	2,500.00	25.79	1,297.86	0.00	1,202.14	52
10-4350-330	INSPECTIONS - POSTAGE	0.00	250.00	0.00	0.00	0.00	250.00	0
10-4350-341	PRINTING	434.98	800.00	174.00	174.00	0.00	626.00	22
10-4350-352	MAINT & REPAIR-EQUIPMENT	0.00	700.00	0.00	0.00	0.00	700.00	0
10-4350-353	MAINT & REPAIR-VEHICLE	70.14	1,000.00	0.00	0.00	0.00	1,000.00	0
10-4350-370	ADVERTISING	183.00	1,000.00	0.00	175.50	0.00	824.50	18
10-4350-395	TRAINING	932.00	3,000.00	60.00	1,549.44	0.00	1,450.56	52
10-4350-491	DUES & SUBSCRIPTIONS	822.41	0.00	0.00	0.00	0.00	0.00	0
10-4350-500	DECOMMISSIONING BOND-SOLAR FARMS	0.00	50,000.00	0.00	0.00	0.00	50,000.00	0
10-4350-540	CAPITAL OUTLAY-VEHICLE	0.00	10,000.00	0.00	0.00	0.00	10,000.00	0
10-4350-600	CONTRACTED SERV-ABANDONED PROPERTY DEMO	0.00	5,000.00	0.00	0.00	0.00	5,000.00	0
10-4350-601	CONTRACTED SERVICES-BUILDING INSPECTOR	0.00	1,000.00	0.00	0.00	0.00	1,000.00	0
10-4350-602	CONTRACTED SERVICES-LEGAL	0.00	10,000.00	0.00	0.00	0.00	10,000.00	0
4350 INSPECTIONS & PLANNING:		159,580.94	243,388.00	12,767.09	116,745.80	0.00	126,642.20	48
10-4915-000	GEOGRAPHIC INFORMATION SYSTEMS:	0.00	0.00	0.00	0.00	0.00	0.00	0
10-4915-010	GEOGRAPHIC INFO SYST-S & W- REGULAR	40,101.50	4,446.00	0.00	4,445.11	0.00	0.89	100
10-4915-040	GEOGRAPHIC INFO SYST - LONGEVITY	508.63	232.00	0.00	231.96	0.00	0.04	100
10-4915-090	GEOGRAPHIC INFO SYST- FICA TAX EXPENSE	3,052.75	355.00	0.00	354.95	0.00	0.05	100
10-4915-100	GEOGRAPHIC INFO SYST- RETIREMENT EXPENSE	7,295.39	896.00	0.00	895.74	0.00	0.26	100
10-4915-101	GEOGRAPHIC INFO SYST- 401(K) CONTRIB.	1,214.00	142.00	0.00	141.06	0.00	0.94	99
10-4915-140	GEOGRAPHIC INFO SYST- WORKMAN'S COMP	1,519.00	0.00	0.00	0.00	0.00	0.00	0
10-4915-180	GEOGRAPHIC INFO SYST- GROUP INS.	7,649.89	698.00	0.00	697.63	0.00	0.37	100
10-4915-190	GEOGRAPHIC INFO SYST- TRAINING	94.41	860.00	0.00	859.55	0.00	0.45	100
10-4915-260	DEPARTMENTAL SUPPLIES	123.82	1,000.00	0.00	484.91	0.00	515.09	48
10-4915-320	GIS- COMMUNICATIONS	603.43	630.00	0.00	78.11	0.00	551.89	12
10-4915-350	MAINT AGREEMENTS-ESRI SOFTWARE	1,500.00	2,500.00	0.00	0.00	0.00	2,500.00	0
10-4915-351	MAINT AGREEMENTS-ATLAS DATA WEBSITE	4,800.00	4,800.00	0.00	4,800.00	0.00	0.00	100
4915 GEOGRAPHIC INFORMATION SYSTEMS:		68,462.82	16,559.00	0.00	12,989.02	0.00	3,569.98	78
10-5110-000	DISTRICT HEALTH	0.00	0.00	0.00	0.00	0.00	0.00	0
10-5110-990	2ND JUDICIAL DIST DRUG RECOVERY COURT	5,000.00	0.00	0.00	0.00	0.00	0.00	0
10-5110-991	MTW HEALTH DEPARTMENT	219,281.00	219,281.00	18,273.42	164,460.78	0.00	54,820.22	75
10-5110-993	2ND DIST DRUG COURT COORDINATOR POSITION	69,390.72	87,011.00	6,348.24	37,802.29	0.00	49,208.71	43

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Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
5110 DISTRICT HEALTH		293,671.72	306,292.00	24,621.66	202,263.07	0.00	104,028.93	66
10-5150-000	SENIOR CITIZENS CENTER:	0.00	0.00	0.00	0.00	0.00	0.00	0
10-5150-010	SENIOR CITIZENS CENT- S & W- REGULAR	84,214.07	91,011.00	7,958.75	67,566.71	0.00	23,444.29	74
10-5150-040	SALARIES & WAGES-LONGEVITY	1,005.19	1,060.00	0.00	1,059.88	0.00	0.12	100
10-5150-090	SENIOR CITIZENS CENT- FICA TAX EXPENSE	6,290.88	6,979.00	587.50	5,061.65	0.00	1,917.35	73
10-5150-100	SENIOR CITIZENS CENT- RETIREMENT	15,206.23	18,010.00	1,516.15	13,073.37	0.00	4,936.63	73
10-5150-101	SENIOR CITIZENS CENT- 401(K) CONTRIB.	2,526.44	2,737.00	238.76	2,027.00	0.00	710.00	74
10-5150-130	SENIOR CITIZENS CTR- WORKMAN'S COMP	472.00-	2,004.00	0.00	1,869.00	0.00	135.00	93
10-5150-131	SENIOR CENTER- UNEMPLOYMENT INS.	0.00	699.00	0.00	0.00	0.00	699.00	0
10-5150-180	SENIOR CITIZENS CENT- GROUP INS.	21,103.57	25,004.00	1,891.81	17,463.81	0.00	7,540.19	70
10-5150-247	APPROPRIATION-ALBEMARLE NUTRITION	47,807.00	47,807.00	0.00	35,855.25	0.00	11,951.75	75
10-5150-257	DEPARTMENT SUPPLIES-CRAFTS/CERAMICS	998.92	2,106.00	164.84	1,253.31	0.00	852.69	60
10-5150-260	DEPARTMENTAL SUPPLIES	1,474.33	2,200.00	99.62	1,695.08	0.00	504.92	77
10-5150-280	POSTAGE	56.54	300.00	0.00	86.07	0.00	213.93	29
10-5150-310	SENIOR CITIZENS CTR- TRAVEL	1,117.67	4,000.00	0.00	3,145.39	0.00	854.61	79
10-5150-315	TRAINING	411.06	1,000.00	0.00	150.00	0.00	850.00	15
10-5150-320	SENIOR CITIZENS CENT- COMMUNICATIONS	906.07	1,000.00	71.97	601.98	0.00	398.02	60
10-5150-330	UTILITIES-GAS	7,710.72	8,500.00	1,150.25	4,534.13	0.00	3,965.87	53
10-5150-350	SENIOR CENTER- MAINT & REPAIR- BUILDING	153.00	500.00	0.00	0.00	0.00	500.00	0
10-5150-351	SENIOR CENTER- MAINT & REPAIR - EQUIP	1,295.90	1,000.00	0.00	501.00	0.00	499.00	50
10-5150-370	TRAVEL-SENIOR GAMES	300.00	300.00	0.00	0.00	0.00	300.00	0
10-5150-380	SENIOR CENTER TRIPS	493.94	3,861.00	0.00	3,069.24	0.00	791.76	79
10-5150-390	SENIOR CENTER-DUES & SUBSCRIPTIONS	1,343.65	4,094.00	0.00	3,596.74	0.00	497.26	88
10-5150-550	CAPITAL OUTLAY-EQUIPMENT	0.00	8,500.00	0.00	0.00	0.00	8,500.00	0
10-5150-600	SENIOR CITIZENS CTR- CONTRACTED SERVICES	3,378.50	4,300.00	306.00	2,113.00	0.00	2,187.00	49
10-5150-601	CONTRACTED SERVICES - SCHEDULING SYSTEM	0.00	900.00	0.00	0.00	0.00	900.00	0
10-5150-650	SENIOR CENTER DONATIONS	0.00	5,046.00	0.00	432.57	0.00	4,613.43	9
10-5150-651	SUBARU DONATIONS-MEALS ON WHEELS	2,248.00	0.00	0.00	0.00	0.00	0.00	0
5150 SENIOR CITIZENS CENTER:		199,569.68	242,918.00	13,985.65	165,155.18	0.00	77,762.82	68
10-5155-000	VETERAN SERVICE:	0.00	0.00	0.00	0.00	0.00	0.00	0
10-5155-030	SALARIES & WAGES-PARTTIME	7,887.37	9,963.00	0.00	0.00	0.00	9,963.00	0
10-5155-090	VETERAN SERVICE OFFC- FICA TAX EXPENSE	621.58	750.00	0.00	0.00	0.00	750.00	0
10-5155-130	VETERAN SERVICE OFF- UNEMPLOYMENT INS.	0.00	100.00	0.00	0.00	0.00	100.00	0
10-5155-140	WORKMAN'S COMP	58.00	75.00	0.00	58.00	0.00	17.00	77
10-5155-260	DEPARTMENTAL SUPPLIES	61.04	500.00	0.00	0.00	0.00	500.00	0
10-5155-310	VETERAN SERVICE OFFC- TRAVEL	50.00	600.00	0.00	0.00	0.00	600.00	0

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Statement of Revenue and Expenditures

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
10-5155-320	VETERAN SERVICE OFFC- COMMUNICATIONS	677.69	900.00	21.18	169.44	0.00	730.56	19
	5155 VETERAN SERVICE:	9,355.68	12,888.00	21.18	227.44	0.00	12,660.56	2
10-5310-000	SOCIAL SERVICES- ADMINISTRATION:	0.00	0.00	0.00	0.00	0.00	0.00	0
10-5310-010	SALARIES & WAGES-BOARD	1,250.00	1,500.00	100.00	950.00	0.00	550.00	63
10-5310-011	SS ADMIN.- S & W- REGULAR	2,002,383.39	2,129,479.00	166,901.83	1,527,348.86	0.00	602,130.14	72
10-5310-013	SALARIES & WAGES-LONGEVITY	16,237.13	16,847.00	0.00	16,846.25	0.00	0.75	100
10-5310-030	LEGAL - IV-D	21,785.41	25,000.00	615.00	10,873.25	0.00	14,126.75	43
10-5310-090	SS ADMIN.- FICA TAX	147,372.51	164,430.00	12,215.99	113,081.88	0.00	51,348.12	69
10-5310-100	SS ADMIN.- RETIREMENT	358,727.43	391,064.00	31,794.81	294,108.37	0.00	96,955.63	75
10-5310-101	SS ADMIN.- 401(K) CONTRIB.	50,658.99	64,271.00	4,639.55	41,400.09	0.00	22,870.91	64
10-5310-130	HUMAN SERVICES- UNEMPLOYMENT INS.	0.00	15,944.00	0.00	0.00	0.00	15,944.00	0
10-5310-140	SS ADMIN.- WORKMAN'S COMP	48,907.00	50,705.00	0.00	43,634.00	0.00	7,071.00	86
10-5310-180	LEGAL-PROTECTIVE SERVICES	46,986.91	45,000.00	2,562.50	20,075.88	0.00	24,924.12	45
10-5310-181	SS ADMIN.- GROUP INS.	407,133.43	491,974.00	31,422.87	317,602.98	0.00	174,371.02	65
10-5310-250	MAINT & REPAIR - VEHICLE	12,852.66	9,500.00	1,242.00	6,302.60	0.00	3,197.40	66
10-5310-257	SS ADMIN.- COUNTY GENERAL ASSISTANCE	8,603.75	15,000.00	1,130.34	7,444.16	0.00	7,555.84	50
10-5310-258	DSS COMMUNITY DONATIONS-CHRISTMAS	2,050.88	3,084.00	0.00	1,296.25	0.00	1,787.75	42
10-5310-259	DSS COMMUNITY DONATIONS-FOSTER CHILDREN	36.00	307.00	96.83	294.83	0.00	12.17	96
10-5310-260	DEPARTMENTAL SUPPLIES	53,681.96	47,182.00	3,188.89	40,003.65	0.00	7,178.35	85
10-5310-268	FOOD STAMPS DIRECT CHARGE	2,463.73	5,500.00	374.40	2,680.38	0.00	2,819.62	49
10-5310-270	SERVICE AWARDS	670.00	885.00	0.00	885.00	0.00	0.00	100
10-5310-310	TRAVEL	5,394.68	8,500.00	1,039.50	3,146.11	0.00	5,353.89	37
10-5310-311	SS ADMIN - VEHICLE FUEL	7,725.78	10,000.00	657.67	5,561.43	0.00	4,438.57	56
10-5310-315	TRAINING	5,162.30	15,000.00	364.68	8,902.82	0.00	6,097.18	59
10-5310-320	SS ADMIN.- COMMUNICATIONS	21,128.28	25,000.00	1,721.75	14,794.35	0.00	10,205.65	59
10-5310-330	UTILITITES	23,063.40	25,000.00	2,611.63	18,046.88	0.00	6,953.12	72
10-5310-340	SS ADMIN.- POSTAGE	9,741.76	12,000.00	1.06	11,612.68	0.00	387.32	97
10-5310-350	SS ADMIN.- MAINT AND REPAIR- BLDG.	38,464.99	37,000.00	269.83	10,344.51	0.00	26,655.49	28
10-5310-351	SS ADMIN.- REPAIR AND MAINT- EQUIP.	2,260.15	2,500.00	338.16	538.16	0.00	1,961.84	22
10-5310-370	SS ADMIN.- ADVERTISING	2,718.30	3,250.00	28.00	1,186.41	0.00	2,063.59	36
10-5310-390	SS ADMIN.- DUES AND SUBSCRIPTION	16,143.69	14,500.00	66.66	5,633.62	0.00	8,866.38	39
10-5310-410	LEASE-EQUIPMENT	2,338.80	3,000.00	234.32	1,986.64	0.00	1,013.36	66
10-5310-550	SOCIAL SERVICES- CAPITAL OUTLAY- EQUIPMEN	0.00	106,500.00	0.00	18,400.70	0.00	88,099.30	17
10-5310-600	SOCIAL SERVICES- CONTRACTED SERVICES	101,208.23	118,542.00	6,859.90	86,608.32	0.00	31,933.68	73
10-5310-601	MAINT AGREEMENTS-NC CORRELS	1,217.00	1,300.00	0.00	0.00	0.00	1,300.00	0
10-5310-602	MAINT AGREEMENTS-INFO INC.	4,328.40	4,589.00	0.00	3,441.06	0.00	1,147.94	75
10-5310-605	SS ADMIN - SECURITY CONTRACT	0.00	25,000.00	0.00	4,202.19	0.00	20,797.81	17
10-5310-610	SS ADMIN.- VENDOR FEES	2,039.00	8,000.00	0.00	2,067.00	0.00	5,933.00	26

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Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
10-5310-611	SS FAMILY REUNIFICATION (PSYCH EVALS)	4,280.66	10,000.00	0.00	3,738.50	0.00	6,261.50	37
	5310 SOCIAL SERVICES- ADMINISTRATION:	3,429,016.60	3,907,353.00	270,478.17	2,645,039.81	0.00	1,262,313.19	68
10-5380-000	SOCIAL SERVICES-ECONOMIC SUPPORT:	0.00	0.00	0.00	0.00	0.00	0.00	0
10-5380-011	IN-HOME SERVICES (100%)	57,544.00	81,922.00	5,881.50	47,444.00	0.00	34,478.00	58
10-5380-030	SS ECONOMIC SUPPORT- CRISIS INTERVENTION	30,945.66	68,837.00	0.00	63,704.88	0.00	5,132.12	93
10-5380-190	WF EMPLOYMENT SERVICES	1,601.22	20,000.00	483.13	5,007.14	0.00	14,992.86	25
10-5380-370	TANF-EMERGENCY ASSISTANCE	14,794.70	25,000.00	0.00	20,600.00	0.00	4,400.00	82
10-5380-375	DSS COMMUNITY DONATIONS-MEDICAL SUPPORT	689.95	380.00	0.00	63.97	0.00	316.03	17
10-5380-376	TITLE IV-FOSTER CARE	107,339.58	140,385.00	6,823.67	43,727.60	0.00	96,657.40	31
10-5380-377	STATE FOSTER HOME CARE	42,782.08	50,000.00	210.00	13,935.62	0.00	36,064.38	28
10-5380-379	SS ECONOMIC SUPPORT- SPECIAL ASSISTANCE	71,280.50	80,000.00	5,848.50	56,053.50	0.00	23,946.50	70
10-5380-381	TITLE IV-E ADOPTION	14,774.39	17,876.00	1,203.74	11,137.75	0.00	6,738.25	62
10-5380-383	SPECIAL LINKS (100%)	40,706.17	5,500.00	762.91	3,328.46	0.00	2,171.54	61
10-5380-384	CHILD CARE (MOE-PART OF &65K MIN)	18,736.69	5,000.00	380.00	2,512.00	0.00	2,488.00	50
10-5380-403	SS ECONOMIC SUPPORT- BLIND COMMISSION	1,902.51	2,100.00	0.00	2,005.16	0.00	94.84	95
10-5380-405	LIHWAP-LOW INCOME HOUSEHLD WATER ASSIST	49,267.38	66,808.00	7,325.02	40,801.46	0.00	26,006.54	61
10-5380-406	LIEAP PAYMENTS	356,929.54	52,745.00	600.00	24,500.00	0.00	28,245.00	46
10-5380-407	ADOPTION PROMOTIONS	10.00	74,057.00	135.00	1,086.88	0.00	72,970.12	1
10-5380-408	SS ECON SUPPORT - MEDICAID PAYBACKS	0.00	12,500.00	0.00	0.00	0.00	12,500.00	0
10-5380-409	SS ECON SUPPORT - STATE PROGRAM RETURNS	0.00	12,500.00	0.00	0.00	0.00	12,500.00	0
	5380 SOCIAL SERVICES-ECONOMIC SUPPORT:	809,304.37	715,610.00	29,653.47	335,908.42	0.00	379,701.58	47
10-5400-000	SOCIAL SERVICES TRANSPORTATION:	0.00	0.00	0.00	0.00	0.00	0.00	0
10-5400-200	DOT GRANT - OFFICE SUPPLIES (85% REIMB)	3,688.38	13,171.00	91.43	4,728.22	0.00	8,442.78	36
10-5400-202	DOT GRANT-CLEANING/OTHER SUPPLIES (85%)	4,215.04	7,500.00	305.06	2,670.92	0.00	4,829.08	36
10-5400-250	MAINT & REPAIR-VEHICLE	29,230.37	35,000.00	343.14	5,230.12	0.00	29,769.88	15
10-5400-260	- TRANSIT ADVERTISING	3,082.13	6,248.00	100.00	4,054.18	0.00	2,193.82	65
10-5400-310	SS TRANSPORTATION- WF TRANSPORTATION	2,037.00	9,040.00	0.00	8,958.30	0.00	81.70	99
10-5400-311	RIVERLIGHT TRANSIT VEHICLE FUEL	39,899.47	34,000.00	2,827.95	20,681.61	0.00	13,318.39	61
10-5400-315	DOT GRANT - TRAVEL/TRAINING (85% REIMB)	2,093.96	3,250.00	119.00	1,161.25	0.00	2,088.75	36
10-5400-320	SS TRANSPORTATION- COMMUNICATIONS	10,854.38	7,700.00	604.28	4,970.69	0.00	2,729.31	65
10-5400-347	GRANT-RDC TRANSPORTATION	3,941.00	6,000.00	0.00	0.00	0.00	6,000.00	0
10-5400-372	VOLUNTEER TRANSPORTATION-MEDICAID	30,214.89	40,000.00	1,494.72	13,341.65	0.00	26,658.35	33
10-5400-390	DOT-DUES AND SUBSCRIPTIONS (85% REIMB)	400.00	750.00	0.00	400.00	0.00	350.00	53
10-5400-600	SS TRANSPORTATION- WORK FIRST DOT	1,995.98	3,354.00	0.00	3,354.00	0.00	0.00	100
10-5400-601	MAINT AGREEMENTS-CTS SOFTWARE	10,095.00	10,930.00	908.25	8,174.25	0.00	2,755.75	75
10-5400-603	DRUG TEST CONTRACT-SAFETY WORKS	0.00	1,000.00	51.00	266.00	0.00	734.00	27

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Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
10-5400-610	SENIOR CENTER TRANSPORTATION	0.00	6,000.00	0.00	0.00	0.00	6,000.00	0
10-5400-998	SS TRANS- PR YR CARES GRANT REIMBURSEMEN	14,635.00	960.00	0.00	960.00	0.00	0.00	100
5400 SOCIAL SERVICES TRANSPORTATION:		156,382.60	184,903.00	6,844.83	78,951.19	0.00	105,951.81	43
10-5830-000	JUVENILE SERVICE:	0.00	0.00	0.00	0.00	0.00	0.00	0
10-5830-200	JCPC-WASHINGTON COUNTY YOUTH	24,997.11	21,036.00	0.00	2,675.66	0.00	18,360.34	13
10-5830-250	JCPC - CBA	3,188.00	3,000.00	168.11	434.44	0.00	2,565.56	14
10-5830-299	JCPC - ROANOKE AREA YOUTH	58,436.14	73,498.00	5,616.84	44,859.95	0.00	28,638.05	61
5830 JUVENILE SERVICE:		86,621.25	97,534.00	5,784.95	47,970.05	0.00	49,563.95	49
10-5910-000	EDUCATION-SCHOOLS/COMMUNITY COLLEGE:	0.00	0.00	0.00	0.00	0.00	0.00	0
10-5910-991	CURRENT EXPENSE - BOE	1,735,000.00	1,735,000.00	144,583.33	1,301,249.97	0.00	433,750.03	75
10-5910-995	PURCHASE OF EQUIPMENT-COMMUNITY COLLEGE	0.00	13,299.00	0.00	13,298.40	0.00	0.60	100
5910 EDUCATION-SCHOOLS/COMMUNITY COLLEGE:		1,735,000.00	1,748,299.00	144,583.33	1,314,548.37	0.00	433,750.63	75
10-5911-000	COMMUNICATIONS:	0.00	0.00	0.00	0.00	0.00	0.00	0
10-5911-010	COMMUNICATIONS-S & W- REGULAR	186,267.32	223,516.00	14,434.08	145,640.36	0.00	77,875.64	65
10-5911-030	SALARIES & WAGES-OVERTIME	47,587.38	40,000.00	2,847.34	38,491.23	0.00	1,508.77	96
10-5911-031	SALARIES & WAGES-PARTTIME	47,019.30	70,000.00	4,216.67	30,782.56	0.00	39,217.44	44
10-5911-040	SALARIES & WAGES-LONGEVITY	292.90	308.00	0.00	307.77	0.00	0.23	100
10-5911-090	COMMUNICATIONS- FICA TAX	21,116.95	25,537.00	1,627.41	16,252.21	0.00	9,284.79	64
10-5911-100	COMMUNICATIONS- RETIREMENT	42,168.67	48,034.00	3,736.74	36,151.28	0.00	11,882.72	75
10-5911-130	COMMUNICATIONS- 401(K) CONTRIB.	3,893.42	7,915.00	324.69	2,483.31	0.00	5,431.69	31
10-5911-131	COMMUNICATIONS - UNEMPLOYMENT	2,016.00	2,240.00	0.00	0.00	0.00	2,240.00	0
10-5911-140	COMMUNICATIONS- WORKERS' COMP	1,910.00	2,201.00	0.00	1,483.00	0.00	718.00	67
10-5911-180	COMMUNICATIONS- GROUP INS.	36,153.16	69,925.00	2,665.83	27,777.69	0.00	42,147.31	40
10-5911-210	UNIFORMS	2,414.23	1,500.00	350.26	350.26	0.00	1,149.74	23
10-5911-260	DEPARTMENTAL SUPPLIES	5,833.54	10,000.00	0.00	4,234.80	0.00	5,765.20	42
10-5911-270	SERVICE AWARDS	50.00	0.00	0.00	0.00	0.00	0.00	0
10-5911-310	TRAVEL	0.00	2,000.00	0.00	201.00	0.00	1,799.00	10
10-5911-315	TRAINING	567.58	5,000.00	0.00	367.50	0.00	4,632.50	7
10-5911-320	COMMUNICATIONS	14,576.10	17,000.00	259.18	1,416.36	0.00	15,583.64	8
10-5911-330	POSTAGE	29.54	100.00	2.40	19.67	0.00	80.33	20
10-5911-412	MAINT AGREEMENTS-DCI/OMINIX	1,500.00	1,500.00	0.00	1,500.00	0.00	0.00	100
10-5911-413	MAINT AGREEMENTS-SOUTHERN SOFTWARE	2,166.00	2,187.00	0.00	2,187.00	0.00	0.00	100
10-5911-414	MAINT & REPAIR-EQUIPMENT	10,921.47	0.00	0.00	0.00	0.00	0.00	0
10-5911-415	MAINTENANCE AGREEMENT - MOTOROLA	0.00	15,000.00	0.00	0.00	0.00	15,000.00	0

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Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
10-5911-540	CAPITAL OUTLAY EQUIPMENT-PRIMARY PSAP	57,151.00	57,151.00	0.00	57,151.00	0.00	0.00	100
	5911 COMMUNICATIONS:	483,634.56	601,114.00	30,464.60	366,797.00	0.00	234,317.00	61
10-5940-000	REHABILITATION:	0.00	0.00	0.00	0.00	0.00	0.00	0
10-5940-991	TRILLIUM-LOCAL FUNDING	27,000.00	27,000.00	6,750.00	20,250.00	0.00	6,750.00	75
10-5940-992	TRILLIUM-ABC BOTTLE TAX	3,000.00	3,000.00	750.00	2,250.00	0.00	750.00	75
10-5940-993	ALBEMARLE TIDELAND RET OPEB	0.00	13,240.00	0.00	13,239.97	0.00	0.03	100
	5940 REHABILITATION:	30,000.00	43,240.00	7,500.00	35,739.97	0.00	7,500.03	83
10-6000-000	MEDICAL EXAMINER:	0.00	0.00	0.00	0.00	0.00	0.00	0
10-6000-180	CONTRACT-MEDICAL EXAMINER	15,500.00	8,000.00	200.00	2,950.00	0.00	5,050.00	37
10-6050-000	COOPERATIVE EXT SERVICE:	0.00	0.00	0.00	0.00	0.00	0.00	0
10-6050-010	COOPERATIVE EXT SERV- S & W - REGULAR	88,680.45	92,050.00	6,969.69	60,367.06	0.00	31,682.94	66
10-6050-090	COOPERATIVE EXT SERV- FICA TAX EXPENSE	6,481.43	7,042.00	507.73	4,422.07	0.00	2,619.93	63
10-6050-100	COOPERATIVE EXT SERV- RETIREMENT	20,297.80	24,855.00	1,707.57	14,789.99	0.00	10,065.01	60
10-6050-130	COOPERATIVE EXT SERV- UNEMPLOYMENT INS.	0.00	922.00	0.00	0.00	0.00	922.00	0
10-6050-140	COOPERATIVE EXT SERV- WORKMAN'S COMP	0.00	110.00	0.00	0.00	0.00	110.00	0
10-6050-180	COOPERATIVE EXT SERV- GROUP INS.	13,413.76	16,200.00	1,074.15	9,186.91	0.00	7,013.09	57
10-6050-260	DEPARTMENTAL SUPPLIES	1,775.50	1,927.00	479.47	1,371.99	0.00	555.01	71
10-6050-310	TRAVEL	0.00	200.00	0.00	175.00	0.00	25.00	88
10-6050-320	COOPERATIVE EXT SERV- COMMUNICATIONS	1,182.29	1,550.00	92.19	735.19	0.00	814.81	47
10-6050-340	COOPERATIVE EXT SERV- POSTAGE	75.00	23.00	0.00	22.80	0.00	0.20	99
10-6050-350	MAINT & REPAIR-EQUIPMENT	39.97	250.00	0.00	250.00	0.00	0.00	100
10-6050-390	DUES & SUBSCRIPTIONS	440.75	875.00	0.00	578.49	0.00	296.51	66
10-6050-410	LEASE-EQUIPMENT	2,125.00	2,125.00	0.00	2,125.00	0.00	0.00	100
10-6050-996	SHIIP-SEN HLTH INS-PROG INC/SERV DELIV	100.00	0.00	0.00	0.00	0.00	0.00	0
10-6050-998	MIPPA GRANT-MEDICAID IMPROVEMENT FOR PAT	3,106.00	2,500.00	885.00	885.00	0.00	1,615.00	35
10-6050-999	GRANT - SHIIP	3,700.00	5,129.00	42.36	5,129.00	0.00	0.00	100
	6050 COOPERATIVE EXT SERVICE:	141,417.95	155,758.00	11,758.16	100,038.50	0.00	55,719.50	64
10-6060-000	SOIL & WATER:	0.00	0.00	0.00	0.00	0.00	0.00	0
10-6060-030	SALARIES & WAGES-REGULAR	33,660.00	34,085.00	0.00	13,572.11	0.00	20,512.89	40
10-6060-090	SOIL & WATER- FICA TAX	2,574.96	2,633.00	0.00	1,036.29	0.00	1,596.71	39
10-6060-100	SOIL & WATER- RETIREMENT	6,002.88	6,268.00	0.00	2,585.48	0.00	3,682.52	41
10-6060-101	SOIL AND WATER- 401(K) CONTRIB.	1,009.80	1,033.00	0.00	407.18	0.00	625.82	39
10-6060-130	SOIL & WATER- UNEMPLOYMENT INS.	0.00	280.00	0.00	0.00	0.00	280.00	0

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10-6060-140	SOIL & WATER- WORKMAN'S COMP	1,281.00	1,487.00	0.00	1,309.00	0.00	178.00	88
10-6060-180	SOIL & WATER CONSERV- GROUP INS.	7,641.49	8,761.00	0.00	3,482.25	0.00	5,278.75	40
10-6060-200	SOIL & WATER- DEPTAL SUPPLIES	1,101.28	1,000.00	0.00	19.05	0.00	980.95	2
10-6060-310	SOIL & WATER- TRAVEL	730.63	1,200.00	0.00	47.16	0.00	1,152.84	4
10-6060-315	TRAINING	220.00	2,400.00	0.00	0.00	0.00	2,400.00	0
10-6060-320	SOIL & WATER- COMMUNICATIONS	1,918.42	1,900.00	226.60	1,355.65	0.00	544.35	71
10-6060-330	SOIL & WATER - POSTAGE	8.61	250.00	0.00	1.69	0.00	248.31	1
10-6060-350	MAINT & REPAIR - EQUIPMENT	433.16	750.00	0.00	0.00	0.00	750.00	0
10-6060-380	SOIL & WATER - ADVERTISING	91.00	741.00	0.00	591.50	0.00	149.50	80
10-6060-390	DUES & SUBSCRIPTIONS	761.00	800.00	94.00	294.00	0.00	506.00	37
	6060 SOIL & WATER:	57,434.23	63,588.00	320.60	24,701.36	0.00	38,886.64	39
10-6110-000	CULTURAL/LIBRARY:	0.00	0.00	0.00	0.00	0.00	0.00	0
10-6110-991	REGIONAL LIBRARY	192,479.00	199,183.00	16,598.58	149,387.22	0.00	49,795.78	75
10-6120-000	RECREATION:	0.00	0.00	0.00	0.00	0.00	0.00	0
10-6120-010	RECREATION-S & W- REGULAR	43,059.96	44,722.00	3,769.83	33,328.22	0.00	11,393.78	75
10-6120-030	SALARIES & WAGES-PARTTIME	12,442.63	14,400.00	1,274.25	9,828.25	0.00	4,571.75	68
10-6120-040	SALARIES & WAGES-LONGEVITY	1,076.50	1,104.00	0.00	1,103.41	0.00	0.59	100
10-6120-090	RECREATION- FICA TAX EXPENSE	4,119.20	4,520.00	368.44	3,229.07	0.00	1,290.93	71
10-6120-100	RECREATION- RETIREMENT	7,874.31	8,716.00	718.15	6,551.58	0.00	2,164.42	75
10-6120-101	RECREATION- 401(K) CONTRIB.	1,291.80	1,341.00	113.09	998.62	0.00	342.38	74
10-6120-130	RECREATION- UNEMPLOYMENT INS.	0.00	280.00	0.00	0.00	0.00	280.00	0
10-6120-140	RECREATION- WORKMAN'S COMP	30.00	4,136.00	0.00	3,222.00	0.00	914.00	78
10-6120-180	RECREATION- GROUP INS.	7,622.33	8,079.00	631.57	6,061.53	0.00	2,017.47	75
10-6120-200	SUPPLIES & MATERIALS	4,957.48	5,000.00	0.00	3,298.79	0.00	1,701.21	66
10-6120-250	SUPPLIES - VEHICLES	3,216.26	5,000.00	91.14	1,577.68	0.00	3,422.32	32
10-6120-260	OFFICE SUPPLIES	2,543.93	2,500.00	88.64	1,746.75	0.00	753.25	70
10-6120-270	SPORTS EQUIPMENT	6,856.30	7,500.00	414.20	919.15	0.00	6,580.85	12
10-6120-310	TRAVEL	5,890.79	5,000.00	0.00	0.00	0.00	5,000.00	0
10-6120-315	TRAINING	0.00	500.00	0.00	0.00	0.00	500.00	0
10-6120-320	RECREATION- COMMUNICATIONS	2,416.62	3,000.00	256.11	2,048.39	0.00	951.61	68
10-6120-325	POSTAGE	48.52	100.00	0.00	17.05	0.00	82.95	17
10-6120-330	RECREATION- COUNTY RECREATION- UTILITIES	14,633.21	15,000.00	2,214.68	12,679.88	0.00	2,320.12	85
10-6120-350	MAINT & REPAIR - BUILDINGS	7,398.77	16,000.00	826.92	10,307.93	0.00	5,692.07	64
10-6120-355	MAINT & REPAIR - VEHICLE	1,814.36	4,000.00	0.00	1,397.40	0.00	2,602.60	35
10-6120-390	DEPARTMENTAL SUPPLIES - AWARDS	1,406.38	1,500.00	0.00	79.41	0.00	1,420.59	5
10-6120-450	INSURANCE AND BONDS	2,202.00	2,202.00	0.00	2,202.00	0.00	0.00	100
10-6120-491	DUES & SUBSCRIPTIONS-TOURNAMENT FEES	1,458.70	1,500.00	0.00	390.00	0.00	1,110.00	26

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Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
10-6120-550	CAPITAL OUTLAY - EQUIPMENT	0.00	80,000.00	0.00	0.00	0.00	80,000.00	0
10-6120-553	MAINTENANCE/EQUIPMENT - SKINNERS	3,900.00	4,000.00	0.00	0.00	0.00	4,000.00	0
10-6120-610	CONTRACTED SERVICES-LEAD/ASST/OFFICIALS	3,100.00	7,500.00	1,015.00	5,650.00	0.00	1,850.00	75
10-6120-650	RECREATION-DONATIONS	696.43	4,187.00	0.00	532.79	0.00	3,654.21	13
10-6120-693	NCDEQ GRANT-RECREATION-VOLKSWAGON SETTLE	0.00	110,098.00	0.00	0.00	0.00	110,098.00	0
	6120 RECREATION:	140,056.48	361,885.00	11,782.02	107,169.90	0.00	254,715.10	30
10-6180-000	COMMUNITY ALTERNATIVE:	0.00	0.00	0.00	0.00	0.00	0.00	0
10-6180-600	CONTRACTED SERVICES - IN HOME (100%)	2,714.88	5,000.00	226.24	1,979.60	0.00	3,020.40	40
10-8300-000	CENTRAL SERVICES:	0.00	0.00	0.00	0.00	0.00	0.00	0
10-8300-120	ADDITIONAL SALARY/BENEFIT EXP-COMP STUDY	0.00	196,802.00	0.00	0.00	0.00	196,802.00	0
10-8300-130	ADDITIONAL UNEMPLOYMENT INSURANCE	0.00	4,550.00	0.00	0.00	0.00	4,550.00	0
10-8300-140	TOSHIBA COPIER MAINTENANCE AGREEMENT	8,576.00	9,900.00	859.23	7,284.75	0.00	2,615.25	74
10-8300-141	COPIER PURCHASE/LEASE	0.00	20,000.00	0.00	0.00	0.00	20,000.00	0
10-8300-321	CENTRAL SERVICES-COMMUNICATIONS-TELECOM	0.00	23,921.00	0.00	0.00	0.00	23,921.00	0
10-8300-391	CENTRAL SERVICES-SOFTWARE LICENSES	0.00	5,900.00	46.90	4,373.60	0.00	1,526.40	74
10-8300-451	INSURANCE-PROPERTY & LIABILITY	183,660.00	212,950.00	0.00	210,471.00	0.00	2,479.00	99
10-8300-452	INSURANCE-TRANSPORTATION (15 PASSENGER)	9,504.00	11,420.00	0.00	11,420.00	0.00	0.00	100
10-8300-491	APPROP-ALBEMARLE COMMISSION	11,513.30	12,487.00	0.00	9,683.00	0.00	2,804.00	78
	8300 CENTRAL SERVICES:	213,253.30	497,930.00	906.13	243,232.35	0.00	254,697.65	49
10-9800-000	TRANSFERS:	0.00	0.00	0.00	0.00	0.00	0.00	0
10-9800-035	TRANSFER TO WATER	0.00	525,000.00	0.00	525,000.00	0.00	0.00	100
10-9800-039	TRANSFER TO AIRPORT FUND	95,997.00	92,016.00	0.00	92,016.00	0.00	0.00	100
10-9800-058	TRANSFER TO PROJECTS/GRANTS FUND	30,000.00	610,000.00	0.00	610,000.00	0.00	0.00	100
10-9800-070	TRANSFER TO RE-VAL FUND	40,000.00	40,000.00	0.00	40,000.00	0.00	0.00	100
10-9800-982	TRANSFER TO WASH CO EMS	45,904.64	468,066.00	0.00	468,066.00	0.00	0.00	100
	9800 TRANSFERS:	211,901.64	1,735,082.00	0.00	1,735,082.00	0.00	0.00	100
10-9990-000	CONTINGENCY	0.00	127,218.00	0.00	0.00	0.00	127,218.00	0
10-9999-999	OCCUPANCY TAXES REMITTED TO TTA-EXPEND	162,692.60	0.00	0.00	0.00	0.00	0.00	0
	10 GENERAL FUND Expend Total	14,609,717.10	20,499,453.00	1,032,827.76	12,120,623.22	0.00	8,378,829.78	59

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Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
	10 GENERAL FUND							
		<u>Prior</u>	<u>Current</u>	<u>YTD</u>				
	Revenues:	16,881,249.71	758,773.73	12,856,427.31				
	Expended:	<u>14,609,717.10</u>	<u>1,032,827.76</u>	<u>12,120,623.22</u>				
	Net Income:	2,271,532.61	274,054.03-	735,804.09				

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Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/Deficit	% Real
21-3230-320	SALES TAX-ARTICLE 40 (30%)/\$735,000	314,345.03	300,000.00	30,871.68	168,622.43	0.00	131,377.57-	56
21-3230-321	SALES TAX-ARTICLE 42 (60%)/\$400,000	343,999.29	320,000.00	33,490.81	174,487.69	0.00	145,512.31-	55
21-3230-400	GRANT-NEEDS BASED PUBLIC SCHOOL CAP FUND	0.00	50,000,000.00	0.00	859,781.22	0.00	49,140,218.78-	2
21-3990-000	APPROPRIATED FUND BALANCE-WC SCHOOLS CO	0.00	1,000,000.00	0.00	0.00	0.00	1,000,000.00-	0
	21 CAPITAL OUTLAY-WASHINGT Revenue Total	658,344.32	51,620,000.00	64,362.49	1,202,891.34	0.00	50,417,108.66-	2

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
21-0000-000	CAPITAL OUTLAY-WASHINGTON CO SCHOOLS:	0.00	0.00	0.00	0.00	0.00	0.00	0
21-5912-000	CAPITAL OUTLAY-WASHINGTON CO SCHOOLS:	0.00	0.00	0.00	0.00	0.00	0.00	0
21-5912-690	CAPITAL OUTLAY-LEGAL SERVICES	4,905.50	55,000.00	19,381.50-	7,060.50	0.00	47,939.50	13
21-5912-691	CAPITAL OUTLAY-WASHINGTON COUNTY SCHOOLS	400,000.00	400,000.00	33,333.33	299,999.97	0.00	100,000.03	75
21-5912-693	CAPITAL OUTLAY-ENGINEERING SERVICES	83,150.00	49,993.00	58,255.00-	1,426.08	0.00	48,566.92	3
21-5912-694	CAPITAL OUTLAY-PURCHASE OF PROPERTY/LAND	0.00	494,629.00	0.00	494,628.03	0.00	0.97	100
21-5912-695	GRANT-NEEDS BASED PUB SC-PLANNING/DESIGN	0.00	5,238,128.00	0.00	0.00	0.00	5,238,128.00	0
21-5912-696	GRANT-NEEDS BASED PUB SC-CONSTRUCTION	0.00	44,661,417.00	0.00	625,313.43	0.00	44,036,103.57	1
21-5912-697	GRANT-NEEDS BASED PUB SC-LEGAL SERVICES	0.00	42,200.00	19,700.00	19,700.00	0.00	22,500.00	47
21-5912-698	GRANT-NEEDS BASED PUB SC-ENGINEERING	0.00	58,255.00	58,255.00	58,255.00	0.00	0.00	100
	5912 CAPITAL OUTLAY-WASHINGTON CO SCHOOLS:	488,055.50	50,999,622.00	33,651.83	1,506,383.01	0.00	49,493,238.99	3
21-8000-600	DESIGNATED FOR FUTURE APPROP-BOE CO	0.00	620,378.00	0.00	0.00	0.00	620,378.00	0
	21 CAPITAL OUTLAY-WASHINGT Expend Total	488,055.50	51,620,000.00	33,651.83	1,506,383.01	0.00	50,113,616.99	3

21 CAPITAL OUTLAY-WASHINGTON CO SCHOOLS	Prior	Current	YTD
Revenues:	658,344.32	64,362.49	1,202,891.34
Expended:	488,055.50	33,651.83	1,506,383.01
Net Income:	170,288.82	30,710.66	303,491.67-

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Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/Deficit	% Real
30-3920-010	WATERSHED 1972 REFERENDUM TAX-CURRENT YR	84,739.59	92,016.00	1,810.31	77,861.11	0.00	14,154.89-	85
30-3920-020	WATERSHED 1972 REF TAX-CURR YR DISCOUNT	744.39-	725.00-	0.00	597.78-	0.00	127.22	0
30-3920-030	WATERSHED 1972 TAX REF-CURR YR PENALTIES	86.27	80.00	3.68	102.71	0.00	22.71	128
30-3920-040	WATERSHED 1972 REF TAX-CURR YR INTEREST	1,248.13	1,000.00	61.95	136.04	0.00	863.96-	14
30-3921-010	WATERSHED 1972 REF TAX-1ST PRIOR YR	2,156.50	2,400.00	119.67	1,742.55	0.00	657.45-	73
30-3921-020	WATERSHED 1972 REF TAX-OTHER PRIOR YEARS	949.02	1,000.00	63.64	821.30	0.00	178.70-	82
30-3921-030	WATERSHED 1972 REF TAX-PRIOR YR PENALTIE	8.12	10.00	0.82	6.77	0.00	3.23-	68
30-3921-040	WATERSHED 1972 TAX REF-PRIOR YR INTEREST	3,850.29	3,500.00	323.26	2,861.35	0.00	638.65-	82
30-3930-000	DRAINAGE ASSESSMENT-EDDIE SMIT	0.00	6,147.00	0.00	0.00	0.00	6,147.00-	0
30-3990-000	APPROP WATERSHED RESERVE	0.00	18,733.00	0.00	0.00	0.00	18,733.00-	0
30 DRAINAGE Revenue Total		92,293.53	124,161.00	2,383.33	82,934.05	0.00	41,226.95-	67

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
30-0000-000	DRAINAGE FUND:	0.00	0.00	0.00	0.00	0.00	0.00	0
30-7140-000	EDDIE SMITH CANAL:	0.00	0.00	0.00	0.00	0.00	0.00	0
30-7140-040	PROFESSIONAL SERVICES-EDDIE SMITH CANAL	0.00	2,000.00	0.00	0.00	0.00	2,000.00	0
30-7140-600	EDDIE SMITH CANAL- DRAINAGE- CON SVC PR	260.00	15,000.00	0.00	0.00	0.00	15,000.00	0
30-7140-995	DESIGNATED FOR FUTURE APPR-EDDIE SMITH	0.00	6,161.00	0.00	0.00	0.00	6,161.00	0
7140 EDDIE SMITH CANAL:		260.00	23,161.00	0.00	0.00	0.00	23,161.00	0
30-8000-000	WATERSHED IMPROVEMENT:	0.00	0.00	0.00	0.00	0.00	0.00	0
30-8000-340	BEAVER CONTROL	27,070.00	30,000.00	0.00	18,610.00	0.00	11,390.00	62
30-8000-600	AQUATIC WEED SPRAYING	11,970.00	30,000.00	0.00	11,827.50	0.00	18,172.50	39
30-8000-610	CLEARING & SNAGGING	0.00	30,000.00	0.00	0.00	0.00	30,000.00	0
30-8000-611	MAUL 7 KENDRICKS CREEKS PROJECT	0.00	11,000.00	0.00	0.00	0.00	11,000.00	0
8000 WATERSHED IMPROVEMENT:		39,040.00	101,000.00	0.00	30,437.50	0.00	70,562.50	30
30 DRAINAGE Expend Total		39,300.00	124,161.00	0.00	30,437.50	0.00	93,723.50	25

30 DRAINAGE

	<u>Prior</u>	<u>Current</u>	<u>YTD</u>
Revenues:	92,293.53	2,383.33	82,934.05
Expended:	39,300.00	0.00	30,437.50
Net Income:	52,993.53	2,383.33	52,496.55

Washington County
Statement of Revenue and Expenditures

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/Deficit	% Real
33-3350-001	CONSTR CONTRACTERS DISPOSAL FEES(BILLED)	61,040.36	75,000.00	56,557.70	128,375.02	0.00	53,375.02	171
33-3400-000	METAL/WHITE GOODS REVENUE	0.00	5,000.00	0.00	0.00	0.00	5,000.00-	0
33-3400-001	NC DENR GRANT	3,723.00	2,500.00	0.00	1,423.08	0.00	1,076.92-	57
33-3501-000	RURAL SOLID WASTE FEE-COUNTY	1,151,358.68	1,127,232.00	54,300.08	1,050,219.23	0.00	77,012.77-	93
33-3501-001	RURAL SOLID WASTE FEE COUNTY(BILLED)	57,815.71	65,000.00	3,034.94	30,541.39	0.00	34,458.61-	47
33-3503-000	WHITE GOODS DISP FEE & GRANTS	5,772.44	6,000.00	0.00	2,912.80	0.00	3,087.20-	49
33-3504-000	SOLID WASTE DISPOSAL TAX	6,968.89	7,200.00	0.00	3,803.39	0.00	3,396.61-	53
33-3670-010	STATE TIRE TAX REVENUES	18,284.68	17,500.00	0.00	10,491.34	0.00	7,008.66-	60
33-3670-020	STATE TIRE TAX REVENUES(BILLED)	0.00	500.00	0.00	0.00	0.00	500.00-	0
33-3970-075	TOWN SOLID WASTE	125,973.63	125,974.00	10,497.80	94,480.20	0.00	31,493.80-	75
33-3999-900	CANCELLED PRIOR YEAR EXPENDITURES	0.00	0.00	0.00	951.00	0.00	951.00	0
	33 SANITATION Revenue Total	1,430,937.39	1,431,906.00	124,390.52	1,323,197.45	0.00	108,708.55-	92

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
33-0000-000	SANITATION FUND:	0.00	0.00	0.00	0.00	0.00	0.00	0
33-7400-000	LANDFILL & COLLECTION:	0.00	0.00	0.00	0.00	0.00	0.00	0
33-7400-010	LANDFILL & COLLECT-S & W- REGULAR	41,603.31	59,634.00	4,824.50	42,577.23	0.00	17,056.77	71
33-7400-031	LANDFILL & COLLECT - S & W PARTTIME	11,935.20	7,000.00	387.00	2,403.00	0.00	4,597.00	34
33-7400-040	LANDFILL & COLLECT- PROFESSIONAL SERVICE	15,725.75	22,500.00	457.50	13,101.90	0.00	9,398.10	58
33-7400-090	LANDFILL & COLLECT- FICA TAX EXPENSE	4,039.75	4,776.00	393.94	3,395.94	0.00	1,380.06	71
33-7400-100	LANDFILL & COLLECT- RETIREMENT EXPENSE	5,087.83-	10,993.00	919.06	8,110.96	0.00	2,882.04	74
33-7400-101	LANDFILL & COLLECT- 401(K) CONTRIB.	351.23	1,263.00	67.19	592.73	0.00	670.27	47
33-7400-130	LANDFILL & COLLECTIO- UNEMPLOYMENT INS.	0.00	560.00	0.00	0.00	0.00	560.00	0
33-7400-140	LANDFILL & COLLECT- WORKMAN'S COMP	3,178.00	7,062.00	0.00	6,146.00	0.00	916.00	87
33-7400-180	LANDFILL & COLLECT- GROUP INS.	4,320.56	13,481.00	674.73	6,449.97	0.00	7,031.03	48
33-7400-200	SUPPLIES & MATERIALS	4,030.34	1,700.00	91.76	727.29	0.00	972.71	43
33-7400-210	LANDFILL & COLLECT - UNIFORMS	0.00	900.00	0.00	394.93	0.00	505.07	44
33-7400-250	SUPPLIES & MATERIALS-VEHICLE	4,103.84	9,000.00	0.00	4,677.35	0.00	4,322.65	52
33-7400-260	DEPARTMENTAL SUPPLIES	1,455.77	1,200.00	0.00	511.06	0.00	688.94	43
33-7400-310	TRAVEL	109.29	250.00	0.00	0.00	0.00	250.00	0
33-7400-315	TRAINING	563.00	0.00	0.00	0.00	0.00	0.00	0
33-7400-320	LANDFILL & COLLECT- COMMUNICATIONS	1,722.32	3,000.00	210.41	1,885.17	0.00	1,114.83	63
33-7400-330	LANDFILL & COLLECT- UTILITIES	1,323.46	1,800.00	76.86	984.32	0.00	815.68	55
33-7400-340	LANDFILL & COLLECT- POSTAGE	133.96	225.00	17.97	134.70	0.00	90.30	60
33-7400-350	MAINTENANCE AND REPAIR-EQUIPMENT	11,803.40	15,000.00	427.72	7,002.36	0.00	7,997.64	47
33-7400-370	LANDFILL & COLLECT- ADVERTISING	26.00	1,500.00	0.00	197.24	0.00	1,302.76	13
33-7400-390	LANDFILL & COLLECT-DUES & SUBSCRIPTIONS	0.00	6,000.00	0.00	5,813.00	0.00	187.00	97
33-7400-600	CONTRACTED SERVICES	74,850.16	17,188.00	0.00	960.00	0.00	16,228.00	6
33-7400-991	LANDFILL & COLLECTIO- NC DOR ASSESSMENT	1,772.12	2,600.00	0.00	856.00	0.00	1,744.00	33

Washington County
Statement of Revenue and Expenditures

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
33-7400-999	LANDFILL POSTCLOSURE COSTS	151,720.53	0.00	0.00	0.00	0.00	0.00	0
	7400 LANDFILL & COLLECTION:	329,680.16	187,632.00	8,548.64	106,921.15	0.00	80,710.85	57
33-7401-600	CONTRACT-SCRAP TIRE	50,662.37	81,077.00	14,978.80	79,777.15	0.00	1,299.85	98
33-7402-600	CONTRACT-GARBAGE COLLECTIONS	824,575.44	859,320.00	71,586.40	585,522.40	0.00	273,797.60	68
33-7402-606	ARSWMA ADM FEES	3,782.00	3,877.00	0.00	3,877.00	0.00	0.00	100
33-7402-610	CONTRACT-REGIONAL LANDFILL	278,662.01	300,000.00	19,281.17	188,445.50	0.00	111,554.50	63
	7402 Total	1,107,019.45	1,163,197.00	90,867.57	777,844.90	0.00	385,352.10	67
33-7500-000	LANDFILL - DEPRECIATION	6,348.00	0.00	0.00	0.00	0.00	0.00	0
	33 SANITATION Expend Total	1,493,709.98	1,431,906.00	114,395.01	964,543.20	0.00	467,362.80	67

33 SANITATION

	<u>Prior</u>	<u>Current</u>	<u>YTD</u>
Revenues:	1,430,937.39	124,390.52	1,323,197.45
Expended:	1,493,709.98	114,395.01	964,543.20
Net Income:	62,772.59-	9,995.51	358,654.25

Washington County
Statement of Revenue and Expenditures

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/Deficit	% Real
35-3290-000	INTEREST EARNED ON INVESTMENTS	7,223.50	2,000.00	0.00	6,725.90	0.00	4,725.90	336
35-3710-000	UTILITY BASE CHARGES	843,203.23	835,000.00	0.00	562,815.70	0.00	272,184.30-	67
35-3710-010	UTILITY CONSUMPTION CHARGES	521,408.30	535,000.00	1.00	370,855.81	0.00	164,144.19-	69
35-3730-000	TAP & CONNECTION FEES	10,478.00	7,200.00	0.00	6,846.00	0.00	354.00-	95
35-3750-000	RECONNECTION FEES	18,340.00	18,000.00	0.00	13,510.00	0.00	4,490.00-	75
35-3790-000	PENALTIES & INTEREST-UTIL BILL	5,250.49	4,500.00	0.00	3,768.89	0.00	731.11-	84
35-3790-020	NCDEQ GRANT-ASSET INVENTORY ASSESSMENT	0.00	237,000.00	0.00	0.00	0.00	237,000.00-	0
35-3821-000	FEES COLLECTED FOR METER TAMPERING	10.00	0.00	0.00	0.00	0.00	0.00	0
35-3830-000	SALE OF SURPLUS PROPERTY	0.00	0.00	0.00	450.00	0.00	450.00	0
35-3980-000	TRANSFER FROM GENERAL FUND	0.00	525,000.00	0.00	525,000.00	0.00	0.00	100
35-9999-001	OVERPAYMENTS	0.56	0.00	0.00	422.16-	0.00	422.16-	0
	35 WATER Revenue Total	1,405,914.08	2,163,700.00	1.00	1,489,550.14	0.00	674,149.86-	69

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
35-0000-000	WATER WORKS:	0.00	0.00	0.00	0.00	0.00	0.00	0
35-7130-000	OPERATIONS & MAINTENANCE:	0.00	0.00	0.00	0.00	0.00	0.00	0
35-7130-010	OPERATION&MAINT.-S & W- REGULAR	205,378.10	216,670.00	16,620.33	151,760.16	0.00	64,909.84	70
35-7130-040	OPERATION&MAINT.- PROFESSIONAL SERVICES	3,346.66	82,000.00	12,950.00	23,287.81	0.00	58,712.19	28
35-7130-050	SALARIES & WAGES-LONGEVITY	1,290.31	1,122.00	0.00	1,121.19	0.00	0.81	100
35-7130-090	OPERATION&MAINT.- FICA TAX EXPENSE	14,898.11	15,912.00	1,197.95	11,176.72	0.00	4,735.28	70
35-7130-100	OPERATION&MAINT.- RETIREMENT EXPENSE	15,669.69-	40,400.00	3,156.75	29,266.96	0.00	11,133.04	72
35-7130-101	OPERATION- 401(K) CONTRIB.	5,253.57	5,740.00	497.13	4,019.17	0.00	1,720.83	70
35-7130-130	OPERATION&MAINT.- UNEMPLOYMENT INS.	0.00	1,680.00	0.00	0.00	0.00	1,680.00	0
35-7130-140	OPERATION&MAINT.- WORKMAN'S COMP	13,281.00	11,254.00	0.00	11,254.00	0.00	0.00	100
35-7130-180	OPERATION&MAINT.- GROUP INS.	44,925.59	50,575.00	3,944.59	34,162.56	0.00	16,412.44	68
35-7130-200	SUPPLIES & MATERIALS	9,968.47	27,500.00	415.46	10,818.01	0.00	16,681.99	39
35-7130-210	OPERATION&MAINT.- UNIFORMS	1,323.07	2,000.00	670.07	1,616.16	0.00	383.84	81
35-7130-250	VEHICLE SUPPLIES	15,672.86	16,500.00	2,562.96	14,118.41	0.00	2,381.59	86
35-7130-260	DEPARTMENTAL SUPPLIES	945.98	1,400.00	44.32	272.15	0.00	1,127.85	19
35-7130-298	MAINT & REPAIR-TANK	61,230.36	64,300.00	0.00	47,070.84	0.00	17,229.16	73
35-7130-315	TRAINING	526.48	4,000.00	0.00	335.00	0.00	3,665.00	8
35-7130-320	OPERATION&MAINT.- COMMUNICATIONS	2,719.50	3,800.00	124.83	1,339.03	0.00	2,460.97	35
35-7130-330	UTILITIES-ELECTRICITY	9,964.36	13,000.00	901.33	7,952.88	0.00	5,047.12	61
35-7130-340	OPERATION&MAINT.- POSTAGE	19,533.14	22,000.00	3,294.79	17,579.40	0.00	4,420.60	80
35-7130-350	MAINT & REPAIR-EQUIPMENT	17,814.64	19,900.00	112.72	5,539.68	0.00	14,360.32	28
35-7130-370	OPERATION&MAINT.- ADVERTISING	208.00	800.00	0.00	52.00	0.00	748.00	6
35-7130-390	OPERATION&MAINT.- DUES & SUBSCRIPTIONS	1,047.98	8,250.00	100.17	4,865.67	0.00	3,384.33	59
35-7130-410	LEASE COPIER FEES-CUSTOMER SERVICES	779.60	900.00	78.11	662.23	0.00	237.77	74
35-7130-550	CAPITAL OUTLAY-EQUIPMENT	0.00	250,000.00	0.00	0.00	0.00	250,000.00	0

Washington County
Statement of Revenue and Expenditures

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
35-9200-020	OPERATION&MAINT.- '00 REV BOND INT	10,113.69	0.00	0.00	0.00	0.00	0.00	0
35-9200-030	2021 WATER REV REFUNDING BOND-INTEREST	63,268.13	66,128.00	0.00	0.00	0.00	66,128.00	0
35-9200-900	AMORTIZATION ON DEFERRED CHARGES	4,127.87	0.00	0.00	0.00	0.00	0.00	0
	9200 DEBT INTEREST:	77,509.69	66,128.00	0.00	0.00	0.00	66,128.00	0
	35 WATER Expend Total	1,086,134.31	2,163,700.00	60,779.33	724,490.08	0.00	1,439,209.92	33

35 WATER

	<u>Prior</u>	<u>Current</u>	<u>YTD</u>
Revenues:	1,405,914.08	1.00	1,489,550.14
Expended:	1,086,134.31	60,779.33	724,490.08
Net Income:	319,779.77	60,778.33-	765,060.06

Washington County
Statement of Revenue and Expenditures

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/Deficit	% Real
37-3290-000	INTEREST	2,072.85	0.00	0.00	1,907.05	0.00	1,907.05	0
37-3350-000	NCACC WASHINGTON EMS	0.00	150,000.00	0.00	13,341.00	0.00	136,659.00-	9
37-3490-000	EMS REVENUE	640,952.63	601,000.00	4,070.02	529,862.86	0.00	71,137.14-	88
37-3490-020	DUKE RACE-CARS GRANT	7,100.00	5,800.00	0.00	5,800.00	0.00	0.00	100
37-3490-021	UNC PECC+ PROGRAM GRANT	3,000.00	1,800.00	600.00	2,400.00	0.00	600.00	133
37-3491-001	ARPA REVENUE REPLACEMENT	338,082.36	0.00	0.00	0.00	0.00	0.00	0
37-3500-000	TRANSPORT SERVICE REVENUE	384,490.20	355,000.00	0.00	209,567.73	0.00	145,432.27-	59
37-3833-840	EMS DONATIONS	200.00	0.00	0.00	0.00	0.00	0.00	0
37-3901-000	TYRRELL-EMS CONTRACT	675,000.00	675,000.00	56,250.00	506,250.00	0.00	168,750.00-	75
37-3902-000	FUND BALANCE APPROPRIATED	0.00	524,336.00	0.00	0.00	0.00	524,336.00-	0
37-3980-010	TRANSFER FROM GENERAL FUND	45,904.64	468,066.00	0.00	468,066.00	0.00	0.00	100
	37 EMS Revenue Total	2,096,802.68	2,781,002.00	60,920.02	1,737,194.64	0.00	1,043,807.36-	62

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
37-0000-000	WASHINGTON COUNTY EMS:	0.00	0.00	0.00	0.00	0.00	0.00	0
37-4330-000	WASHINGTON COUNTY EMS:	0.00	0.00	0.00	0.00	0.00	0.00	0
37-4330-010	SALARIES & WAGES-REGULAR	704,007.29	697,144.00	48,494.99	493,587.73	0.00	203,556.27	71
37-4330-030	SALARIES & WAGES-OVERTIME	309,305.26	300,000.00	21,119.23	209,880.56	0.00	90,119.44	70
37-4330-040	SALARIES & WAGES-PARTTIME	32,128.31	36,000.00	1,975.77	16,118.25	0.00	19,881.75	45
37-4330-050	SALARIES & WAGES-LONGEVITY	3,512.12	4,396.00	0.00	4,395.13	0.00	0.87	100
37-4330-090	FICA TAXES	74,483.03	79,364.00	5,206.79	51,843.36	0.00	27,520.64	65
37-4330-100	- RETIREMENT EXPENSE	181,069.28	182,333.00	13,261.53	134,841.35	0.00	47,491.65	74
37-4330-101	- 401K CONTRIB.	25,407.87	30,043.00	1,908.72	18,709.98	0.00	11,333.02	62
37-4330-130	EMS OPERATIONS- UNEMPLOYMENT INS.	0.00	5,600.00	0.00	0.00	0.00	5,600.00	0
37-4330-140	- WORKMAN COMP	75,865.00	98,030.00	0.00	84,822.00	0.00	13,208.00	87
37-4330-180	GROUP INSURANCE	147,920.60	177,162.00	9,586.61	94,405.84	0.00	82,756.16	53
37-4330-190	TRAINING	3,945.20	6,000.00	2,135.24	3,391.72	0.00	2,608.28	57
37-4330-200	SUPPLIES & MATERIALS	44,956.76	55,000.00	4,470.61	34,313.49	0.00	20,686.51	62
37-4330-210	UNIFORMS	4,616.63	4,000.00	224.68	2,376.89	0.00	1,623.11	59
37-4330-250	FUEL	66,130.37	85,000.00	5,438.02	51,447.55	0.00	33,552.45	61
37-4330-260	DEPARTMENTAL SUPPLIES	9,949.51	15,000.00	2,363.45	5,564.89	0.00	9,435.11	37
37-4330-270	SERVICE AWARDS	0.00	425.00	0.00	425.00	0.00	0.00	100
37-4330-295	PORTABLE COMM HARDWARE	430.73	5,000.00	0.00	0.00	0.00	5,000.00	0
37-4330-320	- COMMUNICATIONS	5,244.69	5,100.00	411.75	3,904.27	0.00	1,195.73	77
37-4330-350	POSTAGE	24.17	100.00	0.00	28.20	0.00	71.80	28
37-4330-355	MAINT & REPAIR-EQUIPMENT	26,495.52	43,670.00	344.85-	25,896.50	0.00	17,773.50	59
37-4330-390	WASH EMS - DUES & SUBSCRIPTIONS	6,786.40	8,000.00	371.70	5,347.30	0.00	2,652.70	67
37-4330-396	EMS-MEDICAID COST REPORT	21,820.00	12,000.00	0.00	1,000.00	0.00	11,000.00	8
37-4330-399	QUARTERLY INTERGOVERNMENTAL TRANSFER FEE	0.00	44,000.00	0.00	3,417.80	0.00	40,582.20	8

Washington County
Statement of Revenue and Expenditures

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
37-4330-540	CAPITAL OUTLAY-VEHICLES	0.00	203,792.00	0.00	203,791.05	0.00	0.95	100
37-4330-550	WASH CO EMS- CAPITAL OUTLAY- EQUIPMENT	0.00	140,885.00	0.00	137,907.74	0.00	2,977.26	98
37-4330-600	CONTRACTS-MEDICAL DIRECTOR	23,248.00	23,250.00	1,937.50	17,437.50	0.00	5,812.50	75
37-4330-610	CONTRACTS-BILLING	36,349.98	35,459.00	4,394.91	29,208.70	0.00	6,250.30	82
37-4330-611	WASH EMS-CONTRACTS-DRUG SCREENING	0.00	5,180.00	0.00	0.00	0.00	5,180.00	0
37-4330-650	EMS DONATIONS	22.00	328.00	0.00	0.00	0.00	328.00	0
37-4330-652	DUKE RACE-CARS GRANT	0.00	12,900.00	0.00	0.00	0.00	12,900.00	0
37-4330-653	UNC PECC+ PROGRAM GRANT	0.00	4,800.00	275.00	275.00	0.00	4,525.00	6
4330 WASHINGTON COUNTY EMS:		1,803,718.72	2,319,961.00	123,231.65	1,634,337.80	0.00	685,623.20	70
37-4376-000	TRANSPORT SERVICE:	0.00	0.00	0.00	0.00	0.00	0.00	0
37-4376-010	SALARIES & WAGES-REGULAR	67,897.46	102,472.00	4,515.68	41,451.52	0.00	61,020.48	40
37-4376-030	SALARIES & WAGES-OVERTIME	14,418.30	18,000.00	883.32	10,691.14	0.00	7,308.86	59
37-4376-040	SALARIES & WAGES-PARTTIME	20,738.80	18,000.00	1,168.44	10,416.99	0.00	7,583.01	58
37-4376-090	FICA TAXES	7,560.51	10,593.00	494.29	4,710.48	0.00	5,882.52	44
37-4376-100	TRANSPORT SERVICE- RETIREMENT EXPENSE	14,387.58	21,934.00	1,028.51	9,931.46	0.00	12,002.54	45
37-4376-101	TRANSPORT SERVICE- 401K CONTRIB.	2,424.24	3,614.00	161.97	1,564.00	0.00	2,050.00	43
37-4376-130	TRANSPORT- UNEMPLOYMENT INS.	0.00	1,120.00	0.00	0.00	0.00	1,120.00	0
37-4376-140	TRANSPORT SERVICE- WORKMAN'S COMP	12,478.00	14,230.00	0.00	5,598.00	0.00	8,632.00	39
37-4376-180	GROUP INSURANCE	22,240.27	34,934.00	1,262.68	12,295.09	0.00	22,638.91	35
37-4376-200	SUPPLIES & MATERIALS	17,363.33	20,000.00	908.64	12,261.15	0.00	7,738.85	61
37-4376-210	TRANSPORT SERVICE- UNIFORMS	1,347.60	2,000.00	162.10	620.23	0.00	1,379.77	31
37-4376-250	FUEL	14,657.65	15,000.00	694.70	6,811.11	0.00	8,188.89	45
37-4376-260	TRANSPORT - DEPARTMENTAL SUPPLIES	2,471.72	6,000.00	0.00	167.63	0.00	5,832.37	3
37-4376-295	PORTABLE COMM HARDWARE	0.00	2,500.00	0.00	0.00	0.00	2,500.00	0
37-4376-320	TRANSPORT SERVICE- COMMUNICATIONS	1,663.79	1,700.00	183.60	988.91	0.00	711.09	58
37-4376-355	MAINT & REPAIR-EQUIPMENT	9,612.62	6,330.00	20.02	1,349.70	0.00	4,980.30	21
37-4376-370	ADVERTISING	0.00	2,500.00	0.00	1,303.74	0.00	1,196.26	52
37-4376-390	TRANSPORT - DUES & SUBSCRIPTIONS	4,575.60	4,700.00	349.77	3,413.28	0.00	1,286.72	73
37-4376-540	CAPITAL OUTLAY-VEHICLE	0.00	110,276.00	107,058.00	107,058.00	0.00	3,218.00	97
37-4376-610	CONTRACTS-BILLING	23,168.70	20,946.00	1,795.11	12,756.98	0.00	8,189.02	61
4376 TRANSPORT SERVICE:		237,006.17	416,849.00	120,686.83	243,389.41	0.00	173,459.59	58
37-9100-000	DEBT PRINCIPAL:	0.00	0.00	0.00	0.00	0.00	0.00	0
37-9100-002	DEBT PRINCIPLE - 2017 BB&T AMBULANCES	28,983.61	0.00	0.00	0.00	0.00	0.00	0
37-9100-003	DEBT PRINC - 2017 HEART MONITORS(LGFCU)	42,261.52	43,216.00	0.00	43,215.42	0.00	0.58	100
9100 DEBT PRINCIPAL:		71,245.13	43,216.00	0.00	43,215.42	0.00	0.58	100

Washington County
Statement of Revenue and Expenditures

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
37-9200-000	DEBT INTEREST:	0.00	0.00	0.00	0.00	0.00	0.00	0
37-9200-002	DEBT INTEREST - 2017 BB&T AMBULANCES	657.92	0.00	0.00	0.00	0.00	0.00	0
37-9200-003	DEBT INT - 2017 HEART MONITORS (LGFCU)	1,923.16	976.00	0.00	969.68	0.00	6.32	99
	9200 DEBT INTEREST:	2,581.08	976.00	0.00	969.68	0.00	6.32	99
	37 EMS Expend Total	2,114,551.10	2,781,002.00	243,918.48	1,921,912.31	0.00	859,089.69	69

37 EMS

	<u>Prior</u>	<u>Current</u>	<u>YTD</u>
Revenues:	2,096,802.68	60,920.02	1,737,194.64
Expended:	<u>2,114,551.10</u>	<u>243,918.48</u>	<u>1,921,912.31</u>
Net Income:	17,748.42-	182,998.46-	184,717.67-

Washington County
Statement of Revenue and Expenditures

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/Deficit	% Real
38-3800-000	APPROPRIATED FUND BALANCE	0.00	345,000.00	0.00	0.00	0.00	345,000.00-	0
38-3800-082	PARALLEL TAXIWAY CA/RPR PROJ 4313	0.13	0.00	0.00	0.00	0.00	0.00	0
38-3800-090	NPE FEDERAL GRANT-FY 19-20	0.00	150,000.00	0.00	0.00	0.00	150,000.00-	0
38-3800-091	NPE FEDERAL GRANT-FY 20-21	0.00	150,000.00	0.00	0.00	0.00	150,000.00-	0
38-3800-092	NPE FEDERAL GRANT-FY 21-22	0.00	150,000.00	0.00	0.00	0.00	150,000.00-	0
38-3800-093	NPE FEDERAL GRANT-FY 22-23	0.00	150,000.00	0.00	0.00	0.00	150,000.00-	0
	38 AIRPORT PROJECTS Revenue Total	0.13	945,000.00	0.00	0.00	0.00	945,000.00-	0

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
38-8135-000	AIRPORT:	0.00	0.00	0.00	0.00	0.00	0.00	0
38-8135-670	NPE FEDERAL GRANT-FY 19-20	0.00	150,000.00	0.00	0.00	0.00	150,000.00	0
38-8135-671	NPE FEDERAL GRANT FY 20-21	0.00	165,000.00	0.00	0.00	0.00	165,000.00	0
38-8135-672	NPE FEDERAL GRANT FY 21-22	0.00	165,000.00	0.00	0.00	0.00	165,000.00	0
38-8135-673	NPE FEDERAL GRANT FY 22-23	0.00	165,000.00	0.00	0.00	0.00	165,000.00	0
	8135 AIRPORT:	0.00	645,000.00	0.00	0.00	0.00	645,000.00	0
38-9800-058	TRANSFER TO PROJECTS/GRANT FUND	0.00	300,000.00	0.00	300,000.00	0.00	0.00	100
	38 AIRPORT PROJECTS Expend Total	0.00	945,000.00	0.00	300,000.00	0.00	645,000.00	32

38 AIRPORT PROJECTS

	Prior	Current	YTD
Revenues:	0.13	0.00	0.00
Expended:	0.00	0.00	300,000.00
Net Income:	0.13	0.00	300,000.00-

Washington County
Statement of Revenue and Expenditures

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/Deficit	% Real
39-3300-000	CARES ACT FUNDING - AIRPORT	0.00	0.00	0.00	31,000.00	0.00	31,000.00	0
39-3310-000	TIMBER SALES-AVIATION FUNDS	0.00	10,000.00	0.00	0.00	0.00	10,000.00-	0
39-3570-000	AIRPORT FUEL SALES	53,014.70	55,000.00	2,899.82	52,291.11	0.00	2,708.89-	95
39-3600-000	HANGER RENTAL	12,000.00	12,960.00	0.00	15,200.00	0.00	2,240.00	117
39-3980-010	TRANSFER FROM GENERAL FUND	95,997.00	92,016.00	0.00	92,016.00	0.00	0.00	100
39-3990-000	APPROPRIATED FUND BALANCE	0.00	40,000.00	0.00	0.00	0.00	40,000.00-	0
39	AIRPORT OPERATIONS Revenue Total	161,011.70	209,976.00	2,899.82	190,507.11	0.00	19,468.89-	76

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
39-0000-000	AIRPORT OPERATIONS:	0.00	0.00	0.00	0.00	0.00	0.00	0
39-4530-000	AIRPORT:	0.00	0.00	0.00	0.00	0.00	0.00	0
39-4530-010	AIRPORT-S & W- REGULAR	40,001.04	41,001.00	3,416.75	30,667.42	0.00	10,333.58	75
39-4530-030	SALARIES & WAGES-LONGEVITY	600.02	616.00	0.00	615.02	0.00	0.98	100
39-4530-031	SALARIES & WAGES - OVERTIME	600.00	0.00	0.00	0.00	0.00	0.00	0
39-4530-032	SALARIES & WAGES - PARTTIME	5,000.00	4,382.00	0.00	0.00	0.00	4,382.00	0
39-4530-090	FICA TAX	3,504.47	4,023.00	259.47	2,359.82	0.00	1,663.18	59
39-4530-100	AIRPORT - RETIREMENT	7,242.46	8,442.00	650.89	5,959.30	0.00	2,482.70	71
39-4530-101	AIRPORT - 401K	1,200.00	1,293.00	102.50	920.00	0.00	373.00	71
39-4530-130	AIRPORT- UNEMPLOYMENT INS.	0.00	280.00	0.00	0.00	0.00	280.00	0
39-4530-140	AIRPORT- WORKMAN'S COMP	3,382.00	3,596.00	0.00	2,580.00	0.00	1,016.00	72
39-4530-180	AIRPORT - GROUP INSURANCE	7,577.10	8,781.00	626.89	6,019.41	0.00	2,761.59	69
39-4530-190	CONTRACTED SERVICES	0.00	2,535.00	0.00	2,535.00	0.00	0.00	100
39-4530-200	AIRPORT- DEPARTMENTAL SUPPLIES	1,488.68	2,869.00	0.00	259.47	0.00	2,609.53	9
39-4530-250	AIRPORT- AV GAS AND JET FUEL	48,479.75	90,000.00	0.00	31,778.35	0.00	58,221.65	35
39-4530-310	AIRPORT- TRAVEL	1,620.60	2,500.00	0.00	602.00	0.00	1,898.00	24
39-4530-320	AIRPORT- COMMUNICATIONS	1,539.51	1,700.00	105.41	981.78	0.00	718.22	58
39-4530-330	AIRPORT- UTILITIES	6,912.32	9,000.00	0.00	4,554.18	0.00	4,445.82	51
39-4530-331	POSTAGE	0.00	50.00	0.00	10.20	0.00	39.80	20
39-4530-350	MAINT & REPAIR-BUILDING	1,862.75	3,000.00	0.00	1,429.14	0.00	1,570.86	48
39-4530-351	MAINT & REPAIR-EQUIPMENT	4,950.10	7,000.00	35.23	5,927.95	0.00	1,072.05	85
39-4530-352	MAINT & REPAIR - FUELMASTER	550.00	550.00	0.00	550.00	0.00	0.00	100
39-4530-390	AIRPORT- DUES AND SUBSCRIPTIONS	279.32	381.00	13.40	327.20	0.00	53.80	86
39-4530-450	INSURANCE	3,850.00	3,850.00	0.00	3,850.00	0.00	0.00	100
39-4530-550	AIRPORT- CAPITAL OUTLAY- EQUIPMENT	0.00	7,127.00	0.00	0.00	0.00	7,127.00	0
39-4530-998	AIRPORT- SALES TAX ON FUEL	2,949.69	7,000.00	397.55	3,610.26	0.00	3,389.74	52
4530	AIRPORT:	143,589.81	209,976.00	5,608.09	105,536.50	0.00	104,439.50	50
39	AIRPORT OPERATIONS Expend Total	143,589.81	209,976.00	5,608.09	105,536.50	0.00	104,439.50	50

Washington County
Statement of Revenue and Expenditures

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
	39 AIRPORT OPERATIONS							
		<u>Prior</u>	<u>Current</u>	<u>YTD</u>				
	Revenues:	161,011.70	2,899.82	190,507.11				
	Expended:	143,589.81	5,608.09	105,536.50				
	Net Income:	17,421.89	2,708.27-	84,970.61				

Washington County
Statement of Revenue and Expenditures

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/Deficit	% Real
50-3000-001	OPIOID SETTLEMENT DISTRIBUTION	0.00	62,428.43	0.00	62,428.43	0.00	0.00	100
50-3290-000	INTEREST EARNED	0.00	0.67	0.00	0.87	0.00	0.20	130
	50 OPIOID SETTLEMENT FUND: Revenue Total	0.00	62,429.10	0.00	62,429.30	0.00	0.20	100

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
50-0000-000	OPIOID SETTLEMENT FUND:	0.00	0.00	0.00	0.00	0.00	0.00	0
50-4100-000	OPIOID SETTLEMENT FUND:	0.00	0.00	0.00	0.00	0.00	0.00	0
50-4100-001	2ND JUDICIAL DIST DRUG REC COURT CONTRIB	0.00	5,000.00	0.00	5,000.00	0.00	0.00	100
50-9990-000	CONTINGENCY	0.00	57,429.10	0.00	0.00	0.00	57,429.10	0
	50 OPIOID SETTLEMENT FUND: Expend Total	0.00	62,429.10	0.00	5,000.00	0.00	57,429.10	8

50 OPIOID SETTLEMENT FUND:

	<u>Prior</u>	<u>Current</u>	<u>YTD</u>
Revenues:	0.00	0.00	62,429.30
Expended:	0.00	0.00	5,000.00
Net Income:	0.00	0.00	57,429.30

Washington County
Statement of Revenue and Expenditures

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/Deficit	% Real
51-3100-001	DSS TRUST FUND ACCOUNTS	257,102.67	130,000.00	11,531.00	116,563.41	0.00	13,436.59-	90
	51 TRUSTEES Revenue Total	<u>257,102.67</u>	<u>130,000.00</u>	<u>11,531.00</u>	<u>116,563.41</u>	<u>0.00</u>	<u>13,436.59-</u>	<u>90</u>
Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
51-0000-000	DSS TRUST FUND ACCOUNTS:	0.00	0.00	0.00	0.00	0.00	0.00	0
51-4000-000	DSS TRUST FUND ACCOUNTS:	0.00	0.00	0.00	0.00	0.00	0.00	0
51-4100-001	DSS TRUST ACCOUNTS	183,573.18	130,000.00	14,519.14	123,600.33	0.00	6,399.67	95
	51 TRUSTEES Expend Total	<u>183,573.18</u>	<u>130,000.00</u>	<u>14,519.14</u>	<u>123,600.33</u>	<u>0.00</u>	<u>6,399.67</u>	<u>95</u>

51 TRUSTEES

	<u>Prior</u>	<u>Current</u>	<u>YTD</u>
Revenues:	257,102.67	11,531.00	116,563.41
Expended:	183,573.18	14,519.14	123,600.33
Net Income:	73,529.49	2,988.14-	7,036.92-

Washington County
Statement of Revenue and Expenditures

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/Deficit	% Real
52-3100-001	COLLECTIONS ON BEHALF OF INMATES	<u>77,103.32</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0</u>
	52 Fund 52 Revenue Total	<u>77,103.32</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0</u>
Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
52-4100-000	DETENTION TRUST ACCOUNT:	0.00	0.00	0.00	0.00	0.00	0.00	0
52-4100-001	PAYMENTS ON BEHALF OF INMATES	<u>83,009.28</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0</u>
	52 Fund 52 Expend Total	<u>83,009.28</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0</u>

52 Fund

	<u>Prior</u>	<u>Current</u>	<u>YTD</u>
Revenues:	<u>77,103.32</u>	<u>0.00</u>	<u>0.00</u>
Expended:	<u>83,009.28</u>	<u>0.00</u>	<u>0.00</u>
Net Income:	<u>5,905.96-</u>	<u>0.00</u>	<u>0.00</u>

Washington County
Statement of Revenue and Expenditures

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/Deficit	% Real
55-3000-001	AMERICAN RESCUE PLAN ACT (ARPA) OF 2021	1,699,182.03	550,096.97	0.00	550,096.97	0.00	0.00	100
55-3100-001	LOCAL ASSIST & TRIBAL CONSISTENCY(LACTF)	0.00	72,294.14	0.00	72,294.14	0.00	0.00	100
	55 Fund 55 Revenue Total	1,699,182.03	622,391.11	0.00	622,391.11	0.00	0.00	100

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
55-4100-000	AMERICAN RESCUE PLAN ACT (ARPA) OF 2021:	0.00	0.00	0.00	0.00	0.00	0.00	0
55-4100-002	FIRST RESPONDER SERVICES	401,737.10	0.00	0.00	0.00	0.00	0.00	0
55-4100-003	GENERAL ADMINISTRATION SERVICES	1,297,444.93	450,096.97	0.00	450,096.97	0.00	0.00	100
55-4100-004	GREAT GRANT	0.00	100,000.00	0.00	0.00	0.00	100,000.00	0
	4100 AMERICAN RESCUE PLAN ACT (ARPA) OF 20	1,699,182.03	550,096.97	0.00	450,096.97	0.00	100,000.00	82
55-4200-001	LOCAL ASSIST & TRIBAL CONSISTENCY(LACTF)	0.00	72,294.14	0.00	0.00	0.00	72,294.14	0
	55 Fund 55 Expend Total	1,699,182.03	622,391.11	0.00	450,096.97	0.00	172,294.14	72

55 Fund

	Prior	Current	YTD
Revenues:	1,699,182.03	0.00	622,391.11
Expended:	1,699,182.03	0.00	450,096.97
Net Income:	0.00	0.00	172,294.14

Washington County
Statement of Revenue and Expenditures

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/Deficit	% Real
58-3101-000	DEPT OF COMM-AGAPE GRANT #2587	358,769.89	41,231.00	0.00	41,230.11	0.00	0.89-	100
58-3102-000	DEPT OF COMM - MOTORSPORTS GRANT	0.00	272,920.00	0.00	93,766.86	0.00	179,153.14-	34
58-3290-000	INTEREST EARNED	0.18	0.00	0.00	3.07	0.00	3.07	0
58-3300-000	EM BLDG DIRECT APPROP S.L. 2021.180	0.00	3,000,000.00	0.00	0.00	0.00	3,000,000.00-	0
58-3300-001	CAP PROJ DIR APPROP SL 2021-180 SEC 40.8	0.00	250,000.00	0.00	0.00	0.00	250,000.00-	0
58-3300-002	DPS-WCSO DIR APPROP S.L. 2021.180	0.00	84,270.00	0.00	84,269.66	0.00	0.34-	100
58-3300-004	HB103 LPR DIR APPROPRIATION	0.00	126,000.00	0.00	126,000.00	0.00	0.00	100
58-3980-010	TRANSFER FROM GENERAL FUND	30,000.00	610,000.00	0.00	610,000.00	0.00	0.00	100
58-3980-038	TRANSFER FROM AIRPORT GRANTS FUND	0.00	300,000.00	0.00	300,000.00	0.00	0.00	100
58-3990-000	APPROPRIATED FUND BALANCE	0.00	49,936.00	0.00	0.00	0.00	49,936.00-	0
58 PROJECTS/GRANTS FUND Revenue Total		388,770.07	4,734,357.00	0.00	1,255,269.70	0.00	3,479,087.30-	27

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
58-0000-000	PROJECTS/GRANTS FUND:	0.00	0.00	0.00	0.00	0.00	0.00	0
58-4201-001	AGAPE - LOCAL MATCH	64.00	19,936.00	0.00	0.00	0.00	19,936.00	0
58-4201-002	AGAPE CLINIC PROJECT #2587	358,769.89	41,231.00	0.00	41,230.11	0.00	0.89	100
4201 Total		358,833.89	61,167.00	0.00	41,230.11	0.00	19,936.89	67
58-4202-000	DEPT OF COMMERCE - MOTORSPORTS GRANT	0.00	272,920.00	0.00	0.00	0.00	272,920.00	0
58-4300-001	EM BLDG DIRECT APPROP S.L. 2021.180	0.00	3,900,000.00	0.00	0.00	0.00	3,900,000.00	0
58-4300-002	CAP PROJ DIR APPROP SL 2021-180 SEC 40.8	0.00	250,000.00	0.00	0.00	0.00	250,000.00	0
58-4300-003	DPS-WCSO DIR APPROP S.L. 2021-180	0.00	84,270.00	0.00	0.00	0.00	84,270.00	0
58-4300-004	HB103 LPR DIR APPROPRIATION	0.00	126,000.00	43,745.00	60,991.16	0.00	65,008.84	48
4300 Total		0.00	4,360,270.00	43,745.00	60,991.16	0.00	4,299,278.84	1
58-6200-001	PARTF GRANT LOCAL MATCH	0.00	40,000.00	0.00	0.00	0.00	40,000.00	0
58 PROJECTS/GRANTS FUND Expend Total		358,833.89	4,734,357.00	43,745.00	102,221.27	0.00	4,632,135.73	2

58 PROJECTS/GRANTS FUND

	Prior	Current	YTD
Revenues:	388,770.07	0.00	1,255,269.70
Expended:	358,833.89	43,745.00	102,221.27
Net Income:	29,936.18	43,745.00-	1,153,048.43

Washington County
Statement of Revenue and Expenditures

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/Deficit	% Real
59-3010-211	PLYMOUTH MOTOR VEHICLE TAX - NCVTS	169,192.77	0.00	12,790.99	98,308.34	0.00	98,308.34	0
59-3010-212	PLYMOUTH NCVTS CONTRA REVENUE ACCOUNT	8,284.13-	0.00	0.00	0.00	0.00	0.00	0
59-3010-221	ROPER MOTOR VEHICLE TAX - NCVTS	20,770.79	0.00	746.71	13,125.62	0.00	13,125.62	0
59-3010-222	ROPER NCVTS CONTRA REVENUE ACCOUNT	711.56-	0.00	0.00	0.00	0.00	0.00	0
59-3010-241	CRESWELL MOTOR VEHICLE TAX - NCVTS	12,153.61	0.00	598.22	7,307.22	0.00	7,307.22	0
59-3010-242	CRESWELL NCVTS CONTRA REVENUE ACCOUNT	599.72-	0.00	0.00	0.00	0.00	0.00	0
59-3010-320	CRESWELL TAX LEVY	82,282.26	0.00	1,910.01	104,601.19	0.00	104,601.19	0
59-3010-350	DRAINAGE DISTRICT 5 LEVY	35,782.98	0.00	294.35	34,240.25	0.00	34,240.25	0
59-3010-360	ALBEMARLE DRAINAGE DISTRICT	114,086.96	0.00	3,312.48	111,505.08	0.00	111,505.08	0
59-3010-370	PUNGO RIVER DRAINAGE DISTRICT	40,613.01	0.00	443.36	39,515.71	0.00	39,515.71	0
59 DMV MUNICIPAL TAXES Revenue Total		465,286.97	0.00	20,096.12	408,603.41	0.00	408,603.41	0

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
59-0000-000	FUND 59:	0.00	0.00	0.00	0.00	0.00	0.00	0
59-6900-298	LEVY- DRAINAGE DISTRICT 5 LEVY	35,782.98	0.00	310.60	33,945.90	0.00	33,945.90-	0
59-6900-404	CRESWELL TAX LEVY	76,711.92	0.00	1,672.22	97,556.62	0.00	97,556.62-	0
59-6900-411	PLYMOUTH MOTOR VEHICLE TAX - NCVTS	160,908.64	0.00	11,172.84	85,517.35	0.00	85,517.35-	0
59-6900-412	ROPER MOTOR VEHICLE TAX - NCVTS	20,059.23	0.00	1,836.37	12,378.91	0.00	12,378.91-	0
59-6900-413	CRESWELL MOTOR VEHICLE TAX - NCVTS	11,553.89	0.00	381.91	6,709.00	0.00	6,709.00-	0
59-6900-414	ALBEMARLE DRAINAGE DISTRICT	114,086.96	0.00	7.17	108,192.60	0.00	108,192.60-	0
59-6900-415	PUNGO RIVER DRAINAGE DISTRICT	40,613.01	0.00	788.46	39,072.35	0.00	39,072.35-	0
6900 Total		459,716.63	0.00	16,169.57	383,372.73	0.00	383,372.73-	0
59 DMV MUNICIPAL TAXES Expend Total		459,716.63	0.00	16,169.57	383,372.73	0.00	383,372.73-	0

59 DMV MUNICIPAL TAXES

	<u>Prior</u>	<u>Current</u>	<u>YTD</u>
Revenues:	465,286.97	20,096.12	408,603.41
Expended:	459,716.63	16,169.57	383,372.73
Net Income:	5,570.34	3,926.55	25,230.68

Washington County
Statement of Revenue and Expenditures

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/Deficit	% Real
60-3000-001	CRF FUNDS FROM SL 2020-4	419.53	0.00	0.00	0.00	0.00	0.00	0
	60 CRF PANDEMIC RECOVERY Revenue Total	419.53	0.00	0.00	0.00	0.00	0.00	0
Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
60-0000-000	CRF PANDEMIC RECOVERY:	0.00	0.00	0.00	0.00	0.00	0.00	0
60-4000-000	CRF PANDEMIC RECOVERY:	0.00	0.00	0.00	0.00	0.00	0.00	0
60-4000-003	PUBLIC HEALTH EXPENSES	419.53	0.00	0.00	0.00	0.00	0.00	0
	60 CRF PANDEMIC RECOVERY Expend Total	419.53	0.00	0.00	0.00	0.00	0.00	0

60 CRF PANDEMIC RECOVERY

	Prior	Current	YTD
Revenues:	419.53	0.00	0.00
Expended:	419.53	0.00	0.00
Net Income:	0.00	0.00	0.00

Washington County
Statement of Revenue and Expenditures

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
61-8300-000	SFR:	0.00	0.00	0.00	0.00	0.00	0.00	0
61-8300-900	TRANSFER TO GENERAL FUND	25,293.12	0.00	0.00	0.00	0.00	0.00	0
	61 COMMUNITY DEVELOPMENT B Expend Total	<u>25,293.12</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0</u>

61 COMMUNITY DEVELOPMENT BLOCK GRANTS		Prior	Current	YTD
	Revenues:	0.00	0.00	0.00
	Expended:	25,293.12	0.00	0.00
	Net Income:	25,293.12-	0.00	0.00

Washington County
Statement of Revenue and Expenditures

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/Deficit	% Real
63-3270-000	MOTEL OCCUPANCY TAX	162,692.60	145,000.00	8,571.26	107,363.63	0.00	37,636.37-	74
63-3990-000	TTA-FUND BALANCE APPROPRIATION	0.00	62,504.00	0.00	0.00	0.00	62,504.00-	0
63 TRAVEL AND TOURISM Revenue Total		162,692.60	207,504.00	8,571.26	107,363.63	0.00	100,140.37-	52

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
63-0000-000	FUND 63:	0.00	0.00	0.00	0.00	0.00	0.00	0
63-4960-000	TRAVEL & TOURISM:	0.00	0.00	0.00	0.00	0.00	0.00	0
63-4960-010	MUSEUM/HISTORIC SOCIETY	14,000.00	14,000.00	1,166.67	10,500.03	0.00	3,499.97	75
63-4960-040	LIVING HISTORY	0.00	3,500.00	0.00	0.00	0.00	3,500.00	0
63-4960-100	BILLBOARD ADVERTISEMENTS	17,297.88	20,000.00	1,340.00	13,206.62	0.00	6,793.38	66
63-4960-140	CIVIL WAR TRAIL SIGNS MAINTENANCE	1,000.00	1,400.00	0.00	1,000.00	0.00	400.00	71
63-4960-180	HISTORIC ALBEMARLE TOUR DUES	0.00	1,000.00	0.00	175.00	0.00	825.00	18
63-4960-181	ROANOKE RIVER PARTNERS DUES	1,500.00	1,500.00	0.00	1,500.00	0.00	0.00	100
63-4960-200	NORTH CAROLINA BEAR FESTIVAL	25,000.00	30,000.00	30,000.00	30,000.00	0.00	0.00	100
63-4960-260	HISTORICAL SOCIETY OF WASHINGTON CO	0.00	2,244.00	1,575.50	1,575.50	0.00	668.50	70
63-4960-341	MARITIME MUSEUM & LIGHTHOUSE	10,000.00	10,000.00	833.33	7,499.97	0.00	2,500.03	75
63-4960-343	TOWN OF PLYMOUTH BOAT RACES	0.00	10,000.00	0.00	0.00	0.00	10,000.00	0
63-4960-344	RUMBLE ON THE ROANOKE	16,553.70	0.00	0.00	0.00	0.00	0.00	0
63-4960-345	LASER LIGHT SHOW	3,630.47	5,000.00	0.00	5,000.00	0.00	0.00	100
63-4960-346	AFRICAN AMERIC EXPERIENCE OF NE NC DUES	0.00	2,000.00	0.00	0.00	0.00	2,000.00	0
63-4960-348	REHOBOTH CHURCH PRESERVATION SOCIETY	0.00	2,000.00	0.00	1,500.00	0.00	500.00	75
63-4960-370	CONTRACT-WEBSITE HOST & MAINT	1,200.00	1,200.00	100.00	900.00	0.00	300.00	75
63-4960-401	TRAVEL- BROCHURE REPRINT	0.00	10,000.00	0.00	8,776.92	0.00	1,223.08	88
4960 TRAVEL & TOURISM:		90,182.05	113,844.00	35,015.50	81,634.04	0.00	32,209.96	72

63-4970-000	TRAVEL & TOURISM:	0.00	0.00	0.00	0.00	0.00	0.00	0
63-4970-010	SALARIES & WAGES-DIRECTOR	15,000.00	25,000.00	2,083.33	18,333.31	0.00	6,666.69	73
63-4970-090	TRAVEL- FICA TAX	607.08	1,750.00	114.96	997.81	0.00	752.19	57
63-4970-100	TRAVEL- RETIREMENT	2,675.07	4,750.00	396.87	3,492.46	0.00	1,257.54	74
63-4970-131	TRAVEL - UNEMPLOYMENT	0.00	250.00	0.00	0.00	0.00	250.00	0
63-4970-140	TRAVEL- WORKER'S COMP	87.00	160.00	0.00	87.00	0.00	73.00	54
63-4970-180	TRAVEL- GROUP INS.S	9,562.06	11,500.00	791.32	7,499.28	0.00	4,000.72	65
63-4970-310	TRAVEL- TRAVEL & TRAINING	0.00	1,300.00	0.00	0.00	0.00	1,300.00	0
63-4970-340	TRAVEL- POSTAGE	0.00	200.00	0.00	0.00	0.00	200.00	0
63-4970-370	MARKETING & ADVERTISING-ADMIN	19,335.79	40,000.00	833.81	12,535.97	0.00	27,464.03	31
63-4970-390	TRAVEL- DUES & SUBSCRIPTIONS	175.00	1,000.00	0.00	175.00	0.00	825.00	18
63-4970-600	ADMIN FEE 3%- GENERAL FUND	3,500.00	3,500.00	0.00	3,500.00	0.00	0.00	100
63-4970-602	PROFESSIONAL SERVICES-AUDIT	4,250.00	4,250.00	0.00	4,250.00	0.00	0.00	100

Washington County
Statement of Revenue and Expenditures

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
	4970 TRAVEL & TOURISM:	<u>55,192.00</u>	<u>93,660.00</u>	<u>4,220.29</u>	<u>50,870.83</u>	<u>0.00</u>	<u>42,789.17</u>	<u>54</u>
	63 TRAVEL AND TOURISM Expend Total	<u>145,374.05</u>	<u>207,504.00</u>	<u>39,235.79</u>	<u>132,504.87</u>	<u>0.00</u>	<u>74,999.13</u>	<u>64</u>

63 TRAVEL AND TOURISM

	<u>Prior</u>	<u>Current</u>	<u>YTD</u>
Revenues:	162,692.60	8,571.26	107,363.63
Expended:	<u>145,374.05</u>	<u>39,235.79</u>	<u>132,504.87</u>
Net Income:	17,318.55	30,664.53-	25,141.24-

Washington County
Statement of Revenue and Expenditures

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/Deficit	% Real
69-3370-000	E911 TELEPHONE SURCHARGE (1YR)	93,614.23	81,197.00	6,766.49	54,131.92	0.00	27,065.08-	67
69-3990-000	APPROPRIATED PRIOR YR BALANCE	0.00	127,823.00	0.00	0.00	0.00	127,823.00-	0
	69 EMERGENCY TELECOMMUNICA Revenue Total	93,614.23	209,020.00	6,766.49	54,131.92	0.00	154,888.08-	26

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
69-9100-000	911:	0.00	0.00	0.00	0.00	0.00	0.00	0
69-9100-200	DEPARTMENTAL SUPPLIES	22,835.31	15,675.00	0.00	449.05	0.00	15,225.95	3
69-9100-310	TRAINING	1,800.00	4,100.00	0.00	1,510.00	0.00	2,590.00	37
69-9100-320	COMMUNICATIONS	8,110.06	12,000.00	1,108.56	5,554.35	0.00	6,445.65	46
69-9100-350	MAINT & REPAIR-EQUIPMENT	153.00	2,100.00	0.00	452.00	0.00	1,648.00	22
69-9100-351	CONTRACTED SERVICES-SOUNDSIDE	12,600.00	13,000.00	0.00	12,978.00	0.00	22.00	100
69-9100-352	MAINT AGREEMENT-SOUTHERN SOFTWARE CAD	7,643.00	7,719.00	0.00	7,719.00	0.00	0.00	100
69-9100-354	MAINT AGREEMENT-SOUTHERN SOFT MAPPING	3,216.00	3,248.00	0.00	3,248.00	0.00	0.00	100
69-9100-355	MAINT AGREEMENT-SOUTHERN SOFT PAGING	798.00	805.00	0.00	805.00	0.00	0.00	100
69-9100-356	MAINT AGREEMENT-EDGE ONE RECORDER	0.00	5,500.00	0.00	5,300.00	0.00	200.00	96
69-9100-357	MAINT AGREEMENT-WIRELESS COMMUNICATIONS	14,603.78	15,000.00	0.00	0.00	0.00	15,000.00	0
69-9100-358	MAINT AGREEMENT-ESRI	1,500.00	2,800.00	0.00	0.00	0.00	2,800.00	0
69-9100-361	MAINT AGREEMENT-EMD	3,600.00	3,700.00	0.00	3,600.00	0.00	100.00	97
69-9100-550	- CAPITAL OUTLAY- EQUIPMENT	168,169.80	123,373.00	0.00	102,822.80	0.00	20,550.20	83
	9100 911:	245,028.95	209,020.00	1,108.56	144,438.20	0.00	64,581.80	69
	69 EMERGENCY TELECOMMUNICA Expend Total	245,028.95	209,020.00	1,108.56	144,438.20	0.00	64,581.80	69

69 EMERGENCY TELECOMMUNICATIONS		<u>Prior</u>	<u>Current</u>	<u>YTD</u>
Revenues:	93,614.23	6,766.49	54,131.92	
Expended:	<u>245,028.95</u>	<u>1,108.56</u>	<u>144,438.20</u>	
Net Income:	151,414.72-	5,657.93	90,306.28-	

Washington County
Statement of Revenue and Expenditures

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/Deficit	% Real
70-3290-000	INTEREST ON INVESTMENTS	135.26	0.00	0.00	2,449.55	0.00	2,449.55	0
70-3980-010	TRANSFER FROM GENERAL FUND	40,000.00	40,000.00	0.00	40,000.00	0.00	0.00	100
	70 REAPPRAISAL Revenue Total	40,135.26	40,000.00	0.00	42,449.55	0.00	2,449.55	100

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
70-0000-000	FUND 70:	0.00	0.00	0.00	0.00	0.00	0.00	0
70-8600-000	RESERVE FOR REAPPRAISAL	0.00	40,000.00	0.00	0.00	0.00	40,000.00	0
	70 REAPPRAISAL Expend Total	0.00	40,000.00	0.00	0.00	0.00	40,000.00	0

70 REAPPRAISAL

	<u>Prior</u>	<u>Current</u>	<u>YTD</u>
Revenues:	40,135.26	0.00	42,449.55
Expended:	0.00	0.00	0.00
Net Income:	40,135.26	0.00	42,449.55

Grand Totals

	<u>Prior</u>	<u>Current</u>	<u>YTD</u>
Revenues:	25,910,860.22	1,060,695.78	21,551,904.07
Expended:	23,175,488.46	1,605,958.56	19,015,160.19
Net Income:	2,735,371.76	545,262.78	2,536,743.88

Washington County
BUDGET TRANSFER

To: Board of Commissioners
From: Curtis Potter, County Manager
Missy Dixon, Finance Officer
Date: March 6, 2023
RE: SS Admin/SS Economic Assist

BT #: 2023 - 114

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-5310-013	SS Admin-Salaries & Wages-Longevity	19,029.00	(2,182.00)	16,847.00
10-5310-260	SS Admin-Departmental Supplies	45,000.00	2,182.00	47,182.00
10-5310-310	SS Admin-Travel	12,500.00	(2,000.00)	10,500.00
10-5310-370	SS Admin-Advertising	1,250.00	2,000.00	3,250.00
10-5380-384	SS Economic Assist-Child Care (MOE-Part of \$65K Min)	10,000.00	(5,000.00)	5,000.00
10-5310-257	SS Admin-County General Assistance	10,000.00	5,000.00	15,000.00
SS Admin/SS Economic Assist		97,779.00	-	97,779.00

Justification:

This transfer is to move monies within the DSS Budgets as follows: to move the remaining funds from Longevity to Departmental Supplies - DSS is attempting to purchase LED Lights for the agency to replace the current bulbs in an effort to save money on power bills; to move monies from Travel to Advertising - due to the lack of applicants and multiple postings of the same positions in several sources, funds budgeted in advertising have been depleted (all four prior lines are 50% reimbursable so there is no change in revenue); and to move monies from the Child Care MOE line to the General Assistance line due to the rising number of children in care, their lack of clothing, changes in placement and the need to support families with kinship placements monies in this line are running out (neither of these two lines are reimbursable so there is no change in revenue).

Budget Officer's Initials CSP

Approval Date: 3/6/23

Initials: CSP
Batch #: 2023-114
Date: 3/6/2023

Washington County
BUDGET TRANSFER

To: Board of Commissioners

BT #: 2023 - 115

From: Curtis Potter, County Manager
Missy Dixon, Finance Officer

Date: March 6, 2023

RE: Recreation

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-6120-030	Recreation-Salaries & Wages-Part Time	11,900.00	2,500.00	14,400.00
10-6120-315	Recreation-Training	1,500.00	(1,000.00)	500.00
10-6120-270	Recreation-Sports Equipment	9,000.00	(1,500.00)	7,500.00
Recreation		22,400.00	-	22,400.00

Justification:

This transfer is to move monies within the Recreation budget from Training and Sports Equipment to Part Time Salaries.

There are additional monies needed in the Part Time line for expenses through the remainder of the year and during tournament play in June. This movement will leave enough money for the Director to get the required Pesticide training that is needed. There will also not be a delay in purchasing needed sports equipment due to a significant donation that was received, the needed sports equipment will be purchased from the donation line.

Budget Officer's Initials CSP

Approval Date: 3/6/23

Initials: [Signature]
Batch #: 2023-115
Date: 3/6/2023

Washington County
BUDGET TRANSFER

To: Board of Commissioners

BT #: 2023 - 116

From: Curtis Potter, County Manager
Missy Dixon, Finance Officer

Date: March 6, 2023

RE: Water

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
35-7135-600	Designated for Future Appropriation	50,303.00	(3,792.00)	46,511.00
35-7130-600	Contracted Services-Mowing	21,750.00	3,792.00	25,542.00
Water		72,053.00	-	72,053.00

Justification:

This transfer is to move monies within the the Water Budget from Designated for Future Appropriation to the Mowing line. There is a need to move these funds due to the fact that we had to prolong our mowing season in the summer and add an additional week therefore resulting in the need to increase these monies to begin the new mowing season.

Budget Officer's Initials CSF

Approval Date: 3/6/23

Initials:	<u>CSF</u>
Batch #:	<u>2023-116</u>
Date:	<u>3/6/2023</u>

Washington County
BUDGET AMENDMENT

To: Board of Commissioners

BA #: 2023- 117

From: Curtis Potter, County Manager
Missy Dixon, *Finance Officer*

Date: March 6, 2023

RE: Facility Services

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-3353-000	Insurance Proceeds	(42,096.00)	(16,223.00)	(58,319.00)
10-4265-256	Facility Services - Insurance Claims	55,729.00	16,223.00	71,952.00
Facility Services				
Balanced:		13,633.00	-	13,633.00

Justification:

This amendment is to increase the revenues and expenditures in the Insurance Claims line. A check has been received from our Insurance Carrier for additional repair work needed down at the Beaufort Community College Center in Roper due to the water leak that occurred on 12/30/22. These repairs were initially left out of the original estimate.

Approval Date: 3/6/2023

Bd. Clerk's Init: MD

Initials:

Batch #:

Date:

This budget amendment was already approved at the march 6th Boc meeting. I am just re-inserting it in your package so that you can see everything in number order.
missy



Washington County
BUDGET TRANSFER

To: Board of Commissioners
From: Curtis Potter, County Manager
Missy Dixon, Finance Officer
Date: March 8, 2023
RE: Sheriff/SRO

BT #: 2023 - 118

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-4310-315	Sheriff-Training	3,000.00	(1,574.00)	1,426.00
10-4310-350	Sheriff-Maintenance & Repair-Equipment	2,000.00	(1,000.00)	1,000.00
10-4310-550	Sheriff-Capital Outlay-Equipment	175,000.00	(2,600.00)	172,400.00
10-4310-310	Sheriff-Travel	2,500.00	2,574.00	5,074.00
10-4311-310	SRO Union-Travel	1,252.00	1,300.00	2,552.00
10-4314-310	SRO High School-Travel	1,295.00	1,300.00	2,595.00
Sheriff/SRO		185,047.00	-	185,047.00

Justification:

This transfer is to move monies within the Sheriff's Office Regular and SRO budgets as follows: monies are being transferred from the Sheriff's Training and Maintenance & Repair Equipment lines to the Sheriff Travel line to cover the costs for the Chief Deputy to attend the Sheriff's Conference; there is also monies being moved from the Sheriff's Maintenance & Repair line to the SRO Union and High School Travel lines to cover the costs for the two SRO Officer's to attend the Juvenile Conference.

Budget Officer's Initials CSF

Approval Date: 3/8/23

Initials:	<u>CSF</u>
Batch #:	<u>2023-118</u>
Date:	<u>3/9/2023</u>

Washington County
BUDGET TRANSFER

To: Board of Commissioners
From: Curtis Potter, County Manager
Missy Dixon, Finance Officer
Date: March 8, 2023
RE: Landfill

BT #: 2023 - 119

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
33-7400-140	Landfill-Workmans Comp	7,325.00	(263.00)	7,062.00
33-7400-600	Landfill-Contracted Services	20,000.00	(2,812.00)	17,188.00
33-7400-250	Landfill-Supplies & Materials Vehicle	6,000.00	3,000.00	9,000.00
33-7400-340	Landfill-Postage	150.00	75.00	225.00
Landfill		33,475.00	-	33,475.00

Justification:

This transfer is to move monies within the Landfill budget. There is additional funds needed in the vehicle supplies & materials line to cover off road diesel fuel and other needed supplies for repair. There is also additional funds needed in the postage line - these funds are used to mail monthly landfill bills to customers.

Budget Officer's Initials CD

Approval Date: 3/8/23

Initials:	<u>MP</u>
Batch #:	<u>2023-119</u>
Date:	<u>3/9/2023</u>

Washington County
BUDGET TRANSFER

To: Board of Commissioners
From: Curtis Potter, County Manager
Missy Dixon, Finance Officer
Date: March 10, 2023
RE: Detention

BT #: 2023 - 120

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-4320-010	Detention-Salaries & Wages-Regular	372,027.00	(15,000.00)	357,027.00
10-4320-090	Detention-FICA Tax Expense	34,834.00	(2,000.00)	32,834.00
10-4320-100	Detention-Retirement	77,261.00	(5,000.00)	72,261.00
10-4320-101	Detention-401(K) Contribution	12,730.00	(2,000.00)	10,730.00
10-4320-140	Detention-Workmans Comp	33,846.00	(4,000.00)	29,846.00
10-4320-181	Detention-Group Insurance	113,633.00	(10,000.00)	103,633.00
10-4320-210	Detention-Uniforms	7,500.00	(4,000.00)	3,500.00
10-4320-600	Detention-Contracted Services	50,000.00	42,000.00	92,000.00
Detention		701,831.00	-	701,831.00

Justification:

This transfer is to move monies within the Detention Budget. There are funds needed in the Contracted Services line due to several ongoing issues. There have been increased costs to house juveniles this fiscal year due to the implementation of Raise the Age. Expenses have increased for housing costs to the County for inmate Safekeeping due to the need to house certain inmates in Raleigh due to health issues. The County currently has medical bills in hand through December 22nd for some of the Safekeeping Inmates that total \$44,486.95 after statutorily required discounts and reductions have been applied. These bills have to be paid now and there are probably more bills on the way.

Budget Officer's Initials CEP

Approval Date: 3/10/23

Initials: MP
Batch #: 2023-120
Date: 3/10/2023

Washington County
BUDGET TRANSFER

To: Board of Commissioners
From: Curtis Potter, County Manager
Missy Dixon, Finance Officer
Date: March 10, 2023
RE: Emergency Management

BT #: 2023 - 121

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-4330-260	Emergency Management-Departmental Supplies	7,500.00	(500.00)	7,000.00
10-4330-250	Emergency Management-Maintenance & Repair-Vehicle	1,000.00	300.00	1,300.00
10-4330-350	Emergency Management-Maintenance & Repair-Equipment	4,500.00	200.00	4,700.00
Emergency Management		13,000.00	-	13,000.00

Justification:

This transfer is to move monies within the Emergency Management Budget. There are funds needed as follows: In the Maintenance & Repair Vehicle line for an expense from Leonard and a tire repair at J&J and in the Maintenance & Repair Equipment line to cover a light tower repair.

Budget Officer's Initials CPD

Approval Date: 3/13/23

Initials:	<u>CPD</u>
Batch #:	<u>2023121</u>
Date:	<u>3/13/2023</u>

Washington County
BUDGET TRANSFER

To: Board of Commissioners

BT #: 2023 - 122

From: Curtis Potter, County Manager
Missy Dixon, Finance Officer

Date: March 20, 2023

RE: Transport/EMS

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
37-4376-355	Transport-Maintenance & Repair-Equipment	15,000.00	(8,670.00)	6,330.00
37-4330-355	EMS-Maintenance & Repair-Equipment	35,000.00	8,670.00	43,670.00
Tranport/EMS		50,000.00	-	50,000.00

Justification:

This transfer is to move monies from the Transport Maintenance & Repair-Equipment line to the EMS Maintenance & Repair-Equipment line. These monies are needed due to the increased maintenance work and deductibles for repair of EMS Ambulances this fiscal year. We hope this increase covers us through fiscal year end.

Budget Officer's Initials CP

Approval Date: 3/20/23

Initials:	<u>CP</u>
Batch #:	<u>2023-122</u>
Date:	<u>3/21/2023</u>

Washington County
BUDGET TRANSFER

To: Board of Commissioners

BT #: 2023 - 123

From: Curtis Potter, County Manager
Missy Dixon, Finance Officer

Date: March 22, 2023

RE: SS Admin

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-5310-181	SS Admin - Group Insurance	511,974.00	(20,000.00)	491,974.00
10-5310-600	SS Admin - Contracted Services	98,542.00	20,000.00	118,542.00
SS Admin		610,516.00	-	610,516.00

Justification:

This transfer is to move monies within DSS from the Group Insurance line to the Contracted Services line. This transfer is needed due to the lack of staff in the Child Welfare Unit and the lack of applicants even after being posted several times in various sources. DSS is in need of contracted staff to act as oversight to the permanency program as well as to do case management services to insure the agency meets all statutory requirements in the protection of children. Due to the multiple vacancies, there are available funds in the Group Insurance line.

Budget Officer's Initials CSP

Approval Date: 3/22/23

Initials:	<u>MD</u>
Batch #:	<u>2023-123</u>
Date:	<u>3/23/2023</u>

Washington County
BUDGET TRANSFER

To: Board of Commissioners

BT #: 2023 - 124

From: Curtis Potter, County Manager
Missy Dixon, Finance Officer

Date: March 24, 2023

RE: SS Admin

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-5310-310	SS Admin - Travel	10,500.00	(2,000.00)	8,500.00
10-5310-250	SS Admin - Maintenance & Repair-Vehicle	7,500.00	2,000.00	9,500.00
SS Admin		18,000.00	-	18,000.00

Justification:

This transfer is to move monies within DSS from the Travel line to the Maintenance & Repair-Vehicle line. Due to increase use of the agency vehicles and the cost associated with cleaning and maintenance of those vehicles, it is necessary to move funds to cover anticipated costs through fiscal year end. Both lines are 50% reimbursable so this transfer is not budget impactive.

Budget Officer's Initials CD

Approval Date: 3/27/23

Initials:	<u>MP</u>
Batch #:	<u>2023-124</u>
Date:	<u>3/27/2023</u>

Washington County
BUDGET TRANSFER

To: Board of Commissioners
From: Curtis Potter, County Manager
Missy Dixon, Finance Officer
Date: March 24, 2023
RE: Water

BT #: 2023 - 125

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
35-7130-200	Water Operations-Supplies & Materials	32,500.00	(5,000.00)	27,500.00
35-7130-350	Water Operations-Maintenance & Repair-Equipment	24,900.00	(5,000.00)	19,900.00
35-7135-299	Water Treatment-Water Treatment Chemicals	35,000.00	10,000.00	45,000.00
Water		92,400.00	-	92,400.00

Justification:

This transfer is to move monies within the Water Operations and Water Treatment Plant budgets. This transfer is needed to ensure that there is enough monies to purchase water treatment chemicals through fiscal year end.

Budget Officer's Initials CP

Approval Date: 3/27/23

Initials: MD
Batch #: 2023-125
Date: 3/27/2023

Washington County
BUDGET TRANSFER

To: Board of Commissioners
From: Curtis Potter, County Manager
Missy Dixon, Finance Officer
Date: March 24, 2023
RE: SS Transportation

BT #: 2023 - 126

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-5400-315	DOT Grant - Travel/Training	5,000.00	(1,750.00)	3,250.00
10-5400-320	SS Transportation - Communications	5,950.00	1,750.00	7,700.00
SS Transportation		10,950.00	-	10,950.00

Justification:

This transfer is to move monies within the SS Transportation budget. Due to increased usage, there is a need to move funds to cover the remaining payments through fiscal year end. This transfer is not budget impactful.

US Cellular data usage by full staff

Budget Officer's Initials CDP

Approval Date: 3/27/23

Initials:	<u>CDP</u>
Batch #:	<u>2023-126</u>
Date:	<u>3/27/2023</u>

Washington County
BUDGET TRANSFER

To: Board of Commissioners
From: Curtis Potter, County Manager
Missy Dixon, Finance Officer
Date: March 24, 2023
RE: School Capital Outlay

BT #: 2023 - 127

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
21-5912-693	Capital Outlay-Engineering Services	59,913.00	(9,920.00)	49,993.00
21-5912-695	Grant-Needs Based Pub Sc-Planning/Design	5,328,663.00	(90,535.00)	5,238,128.00
21-5912-697	Grant-Needs Based Pub Sc-Legal Services	-	42,200.00	42,200.00
21-5912-698	Grant-Needs Based Pub Sc-Engineering	-	58,255.00	58,255.00
School Capital Outlay		5,388,576.00	-	5,388,576.00

Justification:

This transfer is to move monies within the School Capital Outlay Budget. There were budgets and payments initially set up under the general capital outlay lines that should have been in a Needs Based Grant line. This transfer is to move budgets into the appropriately set up lines and then the charges will be moved accordingly.

Budget Officer's Initials CEP

Approval Date: 3/27/23

Initials: CEP
Batch #: 2023-127
Date: 3/27/2023

Washington County
BUDGET TRANSFER

To: Board of Commissioners
From: Curtis Potter, County Manager
Missy Dixon, Finance Officer
Date: March 27, 2023
RE: Cooperative Extension

BT #: 2023 - 128

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-6050-340	Cooperative Ext-Postage	150.00	(127.00)	23.00
10-6050-260	Cooperative Ext-Departmental Supplies	1,800.00	127.00	1,927.00
Cooperative Extension		1,950.00	-	1,950.00

Justification:

This transfer is to move monies within the Cooperative Extension budget from the Postage line to the Departmental Supplies line in order to purchase a desk for the new employee that will be coming in. The former employee provided their own desk.

Budget Officer's Initials CP

Approval Date: 3/27/23

Initials:	CP
Batch #:	2023-128
Date:	3/27/2023

Washington County
BUDGET TRANSFER

To: Board of Commissioners
From: Curtis Potter, County Manager
Missy Dixon, Finance Officer
Date: March 27, 2023
RE: Inspections & Planning

BT #: 2023 - 129

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-4350-352	Inspections & Planning-Maintenance & Repair-Equipment	1,000.00	(300.00)	700.00
10-4350-341	Inspections & Planning-Printing	500.00	300.00	800.00
Inspections & Planning		1,500.00	-	1,500.00

Justification:

This transfer is to move monies within the Inspections & Planning Budget. These monies are needed in the Printing line to allow staff to revamp and reprint some of the existing brochures.

Budget Officer's Initials CP

Approval Date: 3/27/23

Initials: em
Batch #: 2023-129
Date: 3/28/2023

Washington County
BUDGET AMENDMENT

To: Board of Commissioners

BA #: 2023- 130

From: Curtis Potter, County Manager
Missy Dixon, *Finance Officer*

Date: April 3, 2023

RE: Facility Services

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-3353-000	Insurance Proceeds	(58,319.00)	(2,235.00)	(60,554.00)
10-4265-256	Facility Services - Insurance Claims	71,952.00	2,235.00	74,187.00
Facility Services				
Balanced:		13,633.00	-	13,633.00

Justification:

This amendment is to increase the revenues and expenditures in the Insurance Claims line. A check has been received from our Insurance Carrier for repair work needed on an ambulance that backed into a light pole.

Approval Date: _____

Bd. Clerk's Init: _____

Initials:	
Batch #:	
Date:	

Washington County
BUDGET AMENDMENT

To: Board of Commissioners

BA #: 2023- 131

From: Curtis Potter, County Manager
Missy Dixon, Finance Officer

Date: April 3, 2023

RE: Sheriff

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-3540-070	Donations - Animal Control	(580.00)	(1,984.00)	(2,564.00)
10-4310-601	Donations - Animal Control	1,391.00	1,984.00	3,375.00
10-3540-020	Gun Permits Discretionary-County Portion	(5,090.00)	(1,030.00)	(6,120.00)
10-4310-611	Gun Permits Discretionary-County Portion	39,950.00	1,030.00	40,980.00
10-3540-030	Gun Permits-State Portion	(6,090.00)	(1,240.00)	(7,330.00)
10-4310-612	Gun Permits-State Portion	7,225.00	1,240.00	8,465.00
10-3540-040	Finger Printing	(980.00)	(220.00)	(1,200.00)
10-4310-613	Finger Printing	5,185.00	220.00	5,405.00
10-3541-010	Sheriff-Donations	(1,505.00)	(6.00)	(1,511.00)
10-4310-650	Sheriff-Donations	2,271.00	6.00	2,277.00
Sheriff				
Balanced:		41,777.00	-	41,777.00

Justification:

This amendment is to increase the revenues and expenditures in the Sheriff's budget for Gun Permitting, Finger Printing and Donations due to additional funds being collected.

Approval Date: _____

Bd. Clerk's Init: _____

Initials:	
Batch #:	
Date:	

Washington County
BUDGET AMENDMENT

To: Board of Commissioners

BA #: 2023- 132

From: Curtis Potter, County Manager
Missy Dixon, *Finance Officer*

Date: April 3, 2023

RE: Contingency/Detention

Please authorize the finance officer to make the following budgetary adjustments:

Account Code		Description	Old	+ or (-)	New
10-9990-000		Contingency	127,218.00	(35,000.00)	92,218.00
10-4320-600		Detention-Contracted Services	92,000.00	35,000.00	127,000.00
Contingency/Detention					
Balanced:			219,218.00	-	219,218.00

Justification:

This amendment is move monies from Contingency to the Contracted Services line in Detention. There has already been one increase to this line to cover unexpected medical charges for inmates in safekeeping and the housing of juveniles. Those costs continue to increase and we have just been made aware that there are several bills for juvenile housing that we have not received yet. Therefore, requiring this line to be increased again. We will continue to have to re-evaluate this line through fiscal year end.

Approval Date: _____

Bd. Clerk's Init: _____

Initials:	
Batch #:	
Date:	

Washington County
BUDGET AMENDMENT

To: Board of Commissioners

BA #: 2023- 133

From: Curtis Potter, County Manager
Missy Dixon, *Finance Officer*

Date: April 3, 2023

RE: Contingency

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-9990-000	Contingency	92,218.00	48,719.00	140,937.00
10-3290-000	Interest Earned on Investments	(149,852.00)	(48,719.00)	(198,571.00)
Contingency/Defention				
Balanced:		(57,634.00)	-	(57,634.00)

Justification:

This amendment is to increase the revenues in the Interest Earned line and to budget that increase in the Contingency line to be used to close any gaps as needed prior to year end. We have the new GASB requirements that we are currently putting in place and are not sure how that will impact our financials. We are also dealing with increased costs associated with inmate medical and juvenile housing. We want to be prepared to cover these and other unexpected issues that may come up prior to year end. There will more than likely be an amendment to increase these lines at each monthly meeting through fiscal year end as we continue to receive higher than projected interest earnings.

Approval Date: _____

Bd. Clerk's Init: _____

Initials:	
Batch #:	
Date:	

Washington County
BUDGET AMENDMENT

To: Board of Commissioners

BA #: 2023- 134

From: Curtis Potter, County Manager
Missy Dixon, *Finance Officer*

Date: April 3, 2023

RE: SS Admin

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-3500-082	DSS Community Donations-Foster Children	(109.00)	(200.00)	(309.00)
10-5310-259	DSS Community Donations-Foster Children	307.00	200.00	507.00
SS Admin				
Balanced:		198.00	-	198.00

Justification:

This amendment is to increase the revenues in the and expenditures in the DSS Community Donations-Foster Children line. This request is being made as a result of additional donation monies being received.

Approval Date: _____

Bd. Clerk's Init: _____

Initials:	
Batch #:	
Date:	

Washington County
BUDGET AMENDMENT

To: Board of Commissioners

BA #: 2023- 135

From: Curtis Potter, County Manager
Missy Dixon, *Finance Officer*

Date: April 3, 2023

RE: Landfill

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
33-3350-001	Constr Contractors Disposal Fees (Billed)	(75,000.00)	(50,000.00)	(125,000.00)
33-7401-600	Landfill-Contract-Scrap Tire	81,077.00	50,000.00	131,077.00
Landfill				
Balanced:		6,077.00	-	6,077.00

Justification:

This amendment is to increase the Construction Contractors Disposal Fees revenue line and increase the Scrap Tire Contract expenses line. We have currently collected more revenues in this line than originally anticipated and budgeted. Due to the increased costs associated with the Scrap Tire Contract, we have a need to budget these additional monies to use to pay the ever growing costs associated with Scrap Tires. We do not have enough monies left in the contract line to pay the invoice that will be coming for the month. The hope is that this increase will get us through fiscal year end however, it will have to be closely monitored.

Approval Date: _____

Bd. Clerk's Init: _____

Initials:	
Batch #:	
Date:	

Washington County
BUDGET AMENDMENT

To: Board of Commissioners

BA #: 2023- 136

From: Curtis Potter, County Manager
Missy Dixon, *Finance Officer*

Date: April 3, 2023

RE: EMS

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
37-3490-021	UNC PECC+ Program Grant	(1,800.00)	(600.00)	(2,400.00)
37-4330-653	UNC PECC+ Program Grant	4,800.00	600.00	5,400.00
EMS				
Balanced:		3,000.00	-	3,000.00

Justification:

This amendment is to increase the UNC PECC+ Grant Revenue and Expenditure lines. This request is being made as a result of receiving additional revenues.

Approval Date: _____

Bd. Clerk's Init: _____

Initials:	
Batch #:	
Date:	

Washington County
BUDGET AMENDMENT

To: Board of Commissioners

BA #: 2023- 137

From: Curtis Potter, County Manager
Missy Dixon, *Finance Officer*

Date: April 3, 2023

RE: DSS Trust Fund Accounts

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
51-3100-001	DSS Trust Fund Accounts	(130,000.00)	(50,000.00)	(180,000.00)
51-4100-001	DSS Trust Fund Accounts	130,000.00	50,000.00	180,000.00
DSS Trust Fund Accounts				
Balanced:		-	-	-

Justification:

This amendment is to increase the DSS Trust Fund Accounts Revenue and Expenditure lines. This request is being made due to the increased number of children and adults that DSS has the responsibility of overseeing their funds/care. This has caused an increase in monies received and being paid out on their behalf.

Approval Date: _____

Bd. Clerk's Init: _____

Initials:	
Batch #:	
Date:	

WASHINGTON COUNTY BOARD OF COMMISSIONERS

AGENDA STATEMENT

ITEM NO: 7

DATE: April 3, 2023

**ITEM: Other Items by Chairman, Commissioners, County Manager/Attorney,
Finance Officer or Clerk**

SUMMARY EXPLANATION:

- Department Head Reports from March 2023 (see attached)
- Statistics Reports from March 2023 (see attached)

Department Head Reports to the Commissioners
April 3, 2023
Board of Commissioners' In Person & Facebook Livestreamed Meeting

Geographic Information Systems & Other Projects

Richard Livingston

The GIS office has been completing its traditional set of roles and responsibilities in addition to several special projects including an MSW route audit, transition preparations, and AMI propagation studies, and the creation of a lead service line monitoring/inventory system.

Thank you for the time you took to read this update and I look forward to continued service to the people of Washington County.

EMS

Jennifer O'Neal

EMS STAFFING: The EMS Division has (2) Full Time Paramedic positions and (1) Basic EMT position available. The Transport Division has two Full Time EMT positions available. We are also accepting applications for part time positions.

EMPLOYEE SAFETY: PPE remains at a comfortable level and is sufficient to absorb a peak in call volume for approximately 45 days. EMS and Transport Providers continue to manage the daily disinfecting practices inside the bases and ambulances with intermittent deep decon of EMS units. We are seeing a downward trend in COVID positive patients.

OTHER SYSTEM BUSINESS: UNC PECC+ Program : PECC Coordinator Jessica Howery attended and completed the Field Training and Evaluation Program (FTEP) at the NC EMS Administrators Conference in Wilmington.

Duke RACE-CARS Trial Program: EMS had a patient experience sudden cardiac arrest with a return of spontaneous circulation and respirations after CPR. The patient was transported to ECU Health Greenville where she was treated and discharged a few days later at her normal neurological state.

Deputy Director Ward attended EMS Officer II Safety training at the NC EMS Administrators Conference in Wilmington. Also, she and EMT Jessica Barnes attended EMS Officer II Operations training at the COA Dare Campus this past month.

APPARATUS: Currently we have 2 EMS ambulances out of service for damage repairs. This leaves no spare for an unexpected breakdown which we had when a 3rd unit experienced damage following routine maintenance. We have one of the original 2 ambulances back after approximately a week and a half with three out. Very stressful indeed. We are anticipating repairs to be completed over the next couple of weeks. New Transit Van for Transport Division has left the factory and should be shipped to NC by flatbed this week.

HOSPITAL: WRMC continues to be on very frequent CT/X-Ray diversion, with the highest percentage of time after 5pm and on weekends and holidays. This is significantly impacting our units turn-around time, fuel consumption and maintenance costs. Most concerning is the increase in hours that our units are outside of the county and not available or delayed from answering calls for service by our citizens.

Thank you for your continued support of EMS.

Recreation

Randy Fulford

Recreation is good. We will start having our tournament games on this Sat. Sign up for T-ball, baseball, softball, flag football, pickle ball, and blitzball start this Sat. also.

Elections

Dora Bell

I have been busy this month running back and forth to work and home due to the reconstruction of the kitchen and bathrooms.

Library

Brandy Goodwin

Staffing:

- We have an opening for a twelve-hour PT Library Technician; it has been posted on Indeed.

Programming:

Grassroots Schedule:

- Tuesday, April 4th: Jacki Shelton Green, NC Poet Laureate will do a reading at WCHS (10:00 AM) and at Washington County Library (5:00 PM)
- June 2nd and 3rd: John Brown Entertainment Group (Jazz Ensemble) will perform at “First Fridays” and The Plymouth Black Bear Festival (~ 5:00 PM)
- June 16th: Willa Brigham, Storyteller will perform at Washington County Library (1:00 PM)
- June 22nd: Tarish Pipkins, Puppeteer will perform at Washington County Library (Time TBA)
- We are waiting for word from Diali Cissokho, AA Percussionist on if he would like to perform.

Summer Reading:

- June 21st: ecoExplore with Poquoson Wildlife Refuge
- June 28th: Cooperative Extension

- July 5th: Police Department? (I have not heard back)
- July 12th: Rhana Paris from NC Aquariums will be hosting a program about being kind to ocean animals at 1:00 PM
- July 19th OR 26th: Fire Department

August 2nd: Gary Shelton, Magician will host a magic show for our End of Summer Reading Celebration at 2:00 PM.

Grace Wise and Alex Barr: Craft Program (July 5th maybe?)

***Hardcopy Schedules and Virtual Schedules will be posted once lineup finalized**

Library Business:

- We have completed our weeding of the collection for TLC Migration.
- Weeded items are being sold as part of our ongoing Book Sale; Hardcover: \$1.00, Softcovers: \$0.25, and Small Paperbacks (ex. Harlequin Romances): FREE
- We are in the process of setting up a Makerspace for patrons to use; we have a 3D Printer, Sewing Machine, Mug/T-Shirt Press, and (2) Cricuts – staff is training themselves on how to operate these items.

Community Happenings:

We have found homes for ALL of our “Little Libraries.” They will be located at the following spots:

- Washington County Health Department (Senior Center)
- Washington County African American Museum and Cultural Center
- Barnyard Betsy’s
- Downtown Mini Park

Cooperative Extension
Rebecca Liverman

March 2023 Commissioner Report

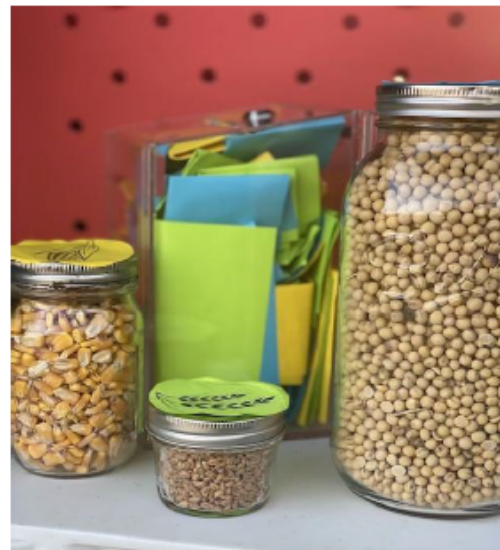
Rebecca Liverman
County Extension Director

1. I taught ServSafe to food service workers. I had 12 students from four counties in attendance.
2. In the absence of a 4-H agent, I did farm checks for all the exhibitors in the Livestock Show.
3. My Budget for Cooperative Extension was submitted on time!
4. I attended Influencer Leadership Training for County Directors in Manteo.
5. Jalyne and I sprouted zinnias for the Agriculture Night that Pocosin Innovative Charter is hosting at the end of March. We have 200 growing in the front window.
6. Our 4-H Agent position has been posted, and interviews are scheduled for the end of April.



Jalyne Ward
Agriculture Agent

1. Applied to be a part of the NC Plant Science Initiative's Agent Network to bring new software and hardware to Washington County for beta-testing
2. Applied to The Graduate School at NC State
3. Applied for a \$1,000 grant for a soybean research project to be done in Washington County
4. Attended a two-day cotton crash course and was able to tour Cotton Inc.
5. Met with farmers, specialists, and ag agents in surrounding counties to plan:
 - a. 2023 research trials
 - b. The Blackland Farm Managers Tour
 - c. A field day at the Tidewater Research Station





These pictures are from the Pocosion Innovative Charter Ag Night. We had youth and adults guessing how many seeds or kernels we brought from different commodities. Eight lucky winners were awarded book bags.

Veteran's Service Officers Report

Vacant

No report submitted

Tax Office

Sherri Wilkins

1. The staff is working on the Business Personal Property and Personal Property listings, each one is reviewed, additions and deletions are made and values are added.
2. The tax clerks – Christal and Hollie - are handling the day to day processing of payments, handling phone calls and emails as they can but also work is being delegated to them as it can be.
3. Hollie is assisting with the processing of the Personal Property listings.
4. Felesha and Darlene Harrison continue to review and enter the data from the BPP forms.
5. We continue to work every day with Zacchaeus Legal Services.
6. Assisted the taxpayers with the Tag & Tax program, handling adjustments, refunds, releases, and general questions in regards to motor vehicles.

7. Continue to verify PINs for various reasons – usually for the filing of deeds – if Richard is out of the office. Corresponding with him, as needed, if there is a question or issue with a property or properties that includes GIS.
8. We continue to get calls for Republic Services, we direct the taxpayer to the county’s website and Landfill.
9. Christal is assisting Darlene with the Employer Letters.
10. Denise continues to work part-time to assist our office with NCVTS reports and estate files.
11. I submitted the Statistical Report for February.
12. The monthly Safety Report was submitted.
13. The Notice of Lien Advertisement / DSO letters were mailed this month, we have had a flood of calls and visits due to their mailing.
14. Our county hosted the Albemarle Ad Valorem Tax Association meeting this month.
15. I made a presentation at the Citizen’s Academy meeting this month.
16. I met with Richard over the move for GIS for next fiscal year.
17. I worked on the budget.

Planning/Inspections/Floodplain Management

Allen Pittman

Activity Report

Permits Issued	24
Inspections Completed	29
Flood Plain Reviews	5
Plan/Application Reviews	5

Consult – Town of Plymouth re: public vs private nuisance at Garrett’s Island
 Pre-plan with contractor for demolition and rebuilding of home
 DOI regarding hood system requirements in restaurants/coffee shops
 Mary and Lance regarding final cleanout of 205 E Main St – has been completed

Julia Townsend regarding primitive campground on Spruill Farm

- 8th - Floodplain Administrator Workshop (4 hours)
- 13th - Budget Conference with Admin
- 16th - Planning Board Meeting in Creswell
- 21st – Connie and Allen CRS – Preparing for the Inspection
- 7th – Connie – CERT Effective mutual aid program
- 15th Connie – SERT quarterly exercise with EM

Connie out of office 6, 24,27,28,31

Initiated Fire Marshal Inspection rotation for restaurants (3 year inspection required by the NC Fire Prevention Code). COVID restrictions prevented this service during the past 3 years.

Emergency Management

Lance Swindell

No report submitted.

Soil and Water

Chris Respass

Here is a list of things accomplished from the date of hire 3/16/23 to 3/27/23:

1. Organized files
2. Attempted to register with all job portals and websites
3. Reached out to local techs in the area
4. Inspected John Griffin, Eric Stallings, and Nevis Leary beaver dams
5. Set up printer in office
6. Registered for trainings
7. Read about and dismantled drone and put back in case
8. Delivered poster to Chowan County for contest
9. Took a JAA Land Smoothing Training in Tyrell County
10. Cleaned barn that stores four-wheeler and boat
11. Inspected David Davenports suspected location for well with Nathan
12. Still attempting to get registered with state and federal websites
13. Maintenance on trailers
14. Contacted the Mannings about post work images for land smoothing
15. Organized office

Register of Deeds

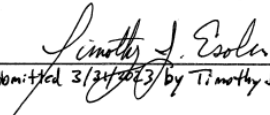
Tim Esolen

Ledger Summary Report - Roll-up

Printed 03/31/2023

Timothy J. Esolen, REGISTER OF DEEDS
Washington, NC
30888-31055

Category	Receipt Code	Count	Total	Recording	Special	Floodplain Mapping	Excise Tax	Land Transfer	Dept Cultural Res	Pension Fund	Automation Fund	State General Fund	State Treasurer Amt	County Receipts
DEED														
	AFFT AFFIDAVIT	1	\$26.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.39	\$1.94	\$0.00	\$6.20	\$17.47
	AMEND AMENDMENT	1	\$26.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.39	\$1.94	\$0.00	\$6.20	\$17.47
	ASGMT ASSIGNMENT	14	\$539.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$8.12	\$44.38	\$0.00	\$86.80	\$399.70
	C/D CORRECTION DEED	1	\$26.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.39	\$1.94	\$0.00	\$6.20	\$17.47
	CAN CANCELLATION	15	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	CERT CERTIFICATION	1	\$26.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.39	\$1.94	\$0.00	\$6.20	\$17.47
	D/T DEED OF TRUST	9	\$576.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$8.64	\$55.80	\$0.00	\$55.80	\$455.76
	DEED DEED	39	\$19,350.00	\$0.00	\$0.00	\$0.00	\$18,336.00	\$0.00	\$0.00	\$15.21	\$75.66	\$0.00	\$241.80	\$681.33
	ESMT EASEMENT	2	\$52.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.78	\$3.88	\$0.00	\$12.40	\$34.94
	GIFT/D DEED OF GIFT	3	\$78.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1.17	\$5.82	\$0.00	\$18.60	\$52.41
	MEMO MEMORANDUM	2	\$52.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.78	\$3.88	\$0.00	\$12.40	\$34.94
	MOD/A MODIFICATION AGREMT	2	\$52.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.78	\$3.88	\$0.00	\$12.40	\$34.94
	P/A POWER OF ATTORNEY	7	\$182.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2.73	\$13.58	\$0.00	\$43.40	\$122.29
	QCD QUITCLAIM DEED	2	\$64.00	\$0.00	\$0.00	\$0.00	\$12.00	\$0.00	\$0.00	\$0.78	\$3.88	\$0.00	\$12.40	\$34.94
	S/TR SUBSTITUTION TRUSTEE	5	\$130.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1.95	\$9.70	\$0.00	\$31.00	\$87.35
	UCC UCC 3 OR MORE PAGES	2	\$90.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1.34	\$8.86	\$0.00	\$0.00	\$79.80
	Category Totals	106	\$21,269.00	\$0.00	\$0.00	\$0.00	\$18,348.00	\$0.00	\$0.00	\$43.84	\$237.08	\$0.00	\$551.80	\$2,088.28
MARR				Fee	NCCTF	DVCF	Pension Fund	Automation Fund	County Receipts					
	ML MARRIAGE LICENSE	3	\$180.00	\$0.00	\$15.00	\$90.00	\$2.70	\$7.23	\$85.07					
	Category Totals	3	\$180.00	\$0.00	\$15.00	\$90.00	\$2.70	\$7.23	\$85.07					
NO BOOK				Fee	Special	Pension Fund	Automation Fund	County Receipts						
	B BIRTH CERTIFICATE	21	\$210.00	\$0.00	\$0.00	\$3.15	\$20.77	\$186.08						
	DC DEATH CERTIFICATE	19	\$860.00	\$0.00	\$0.00	\$12.90	\$84.74	\$762.36						
	LM LARGE MAP	1	\$3.00	\$0.00	\$0.00	\$0.04	\$0.30	\$2.66						
	MC MARRIAGE CERTIFICATE	11	\$130.00	\$0.00	\$0.00	\$1.95	\$12.85	\$115.20						
	Category Totals	52	\$1,203.00	\$0.00	\$0.00	\$18.04	\$118.66	\$1,066.30						


 Submitted 3/31/2023 by Timothy J. Esolen
 Reg of Deeds

Ledger Summary Report - Roll-up

Printed 03/31/2023

Timothy J. Esolen, REGISTER OF DEEDS
Washington, NC
30889-31055

Category	Receipt Code	Count	Total	Recording	Special	Floodplain Mapping	Excise Tax	Land Transfer	Dept Cultural Res	Pension Fund	Automation Fund	State General Fund	State Treasurer Amt	County Receipts
NOTARY														
	NOTARY NOTARY	2	\$20.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.30	\$1.98	\$0.00	\$0.00	\$17.72
Category Totals		2	\$20.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.30	\$1.98	\$0.00	\$0.00	\$17.72
PLAT CABINET														
	MAP MAP	4	\$84.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1.28	\$8.28	\$0.00	\$0.00	\$74.44
Category Totals		4	\$84.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1.28	\$8.28	\$0.00	\$0.00	\$74.44
Report Totals		167	\$22,756.00											
Automation Fund Total:			\$373.23											
County Receipts Total:			\$3,311.81											
DVCF Total:			\$90.00											
Excise Tax Total:			\$18,348.00											
NCCTF Total:			\$15.00											
Pension Fund Total:			\$66.16											
State Treasurer Amount Total:			\$551.80											
Cash Total:			\$1,032.00											
Check Total:			\$21,724.00											
ACH Total:			\$0.00											
Card Total:			\$0.00											
Escrow Account Total:			\$0.00											
Overpayment Total:			\$0.00											

Public Utilities

Lee Sasser

No report submitted.

Sheriff's Office/Detention/E911

Chief Deputy Arlo Norman/Clinta Blount/Anna Johnson

Detention:

MARCH, 2023

DEPARTMENT HEAD AGENDA REPORT

1. UNIFIRST LINEN DROPPED OFF AND PICKED UP LINEN ON 03/03/2023.
2. MAINTENANCE BROUGHT UP CLEANING SUPPLIES.
3. DR. DEVAUL ARRIVED ON 03/08/2023.
4. UNIFIRST LINEN DROPPED OFF AND PICKED UP LINEN ON 03/17/2023.
5. MAINTENANCE WORKED ON SHOWERS, TOILETS AND SINKS 03/17/2023

No other reports submitted.

Information Technology

Darlene Fikes

1. Receive quote for O365 and forward to Curtis.
2. Create email for MaintenanceStaff and change Maintenance for Facilities Director use. Move emails from Maintenance to MaintenanceStaff.
3. Multiple conversations with Motorola. Tech support called to work on Law Enforcement Radio in server room and discovered consoles in server room have not been upgraded. Martin stated they were not included in the quote and really not sure why.
4. Complete Cost Allocation Plan and submit to Finance.
5. Troubleshoot issue with SCADA server not connecting to network at Water Plant.
6. Troubleshoot issue with Julie not being able to receive emails from Cathy Ange at WCCHS. Exchange logs reflect emails received.
7. Discussion with Lance concerning new laptops/tablets ordered for EM. Need to have antivirus license before setting up. Get quote and send to Lance to verify funds available to purchase.
8. Complete FY23-24 Budget Request and submit to Curtis and Missy. Organize an IT budget book for FY23-24. Attend IT budget meeting with Curtis and Missy on 03/22/23.
9. Attend online meeting with NCLGISA concerning new subscription fee being charged by NCDIT. Submit notes to Curtis and Missy.
10. Troubleshoot issue with Danny at Landfill logging in computer.
11. Request from AOC to run two ethernet drops to cash registers in Clerk of Court for credit card machines. Daniel and I checked available openings in walls to run cable. Facilities staff ran cable.
12. Work with Southern Software: apply updates to CAD and MDS.
13. Meet with SSG and Facilities to run ethernet cable from EMS to Facilities Shop.
14. Assist Sheriff with organizing FY23-24 Budget excel sheet to submit to County Manager.
15. Troubleshoot issues with Clint connecting to Edmunds. Computer is 10 years old, so I refurbished a newer computer that was used in Planning office to use for Edmunds.
16. Setup computer for Facilities Director. Apply all security updates, create profiles & configurations, install antivirus, setup Office/email/sync folder with server, setup Edmunds with permissions.
17. Setup printers for Maintenance and MaintenanceStaff computers.
18. Review 2021 copier request and make necessary changes. Review copier RFP that was used in 2021 and revise. Send updated copier RFP to Curtis to review. RFP has been added to washconc website. Estimated Timeline:

Schedule

Item	Date/Time
Issue Date	March 17, 2023
Pre-Proposal Meeting?	No
Question Submittal Deadline	March 31, 2023 at 5:00 PM EDT
Answers Posted Date	April 6, 2023 at 5:00 PM EDT
Submission Deadline	April 17, 2023 at 5:00 PM EDT
Award Date	May 1, 2023 (est)
Project Completion Date	August 17, 2023 (est)

19. Update 911 5-Year Technology Plan. Add equipment updated, including dates, costs, and scheduled replacement dates. Review with Anna.
20. Work with Tina on GASB96.
21. Setup Chris Respass with Soil & Water in Edmunds.
22. Request from Jennifer to disconnect BrightSpeed EMS Circuit. Need verification from Jennifer first that the disconnection with not disrupt any other EMS services.
23. Attend VC3 Kickoff meeting for installation of VoIP phones. There will be 2 Phases. Phase 1: Network Updates (estimated to be completed by the week of May 15) and Phase 2: Installation of Phones (will be reviewed after Phase 1 is completed). Review all documentation and make necessary changes. In coming weeks will be working on additional items that need to be completed by IT and ethernet cable runs.
24. Attend Departmental meeting.
25. Attend County Manager group meeting.
26. Attend Commissioners meeting.
27. Check postage machine during the month to determine when postage is needed.
28. Stamp, sign & copy invoices & take to Finance.
29. Reconcile Budget Statement.



Senior Center

Vanessa Joyner

1. **Overall** - February we had a fun filled month of activities for the seniors
2. **DYI with Staff** – February 1-2, 2023 – Maria had the seniors to make a valentine wreath and they made tissue paper flowers to put on the wreath. They had fun making the wreaths and were proud of their work.
3. **Beyond the Basics Computer Class** – February 1, 2023 – Vanessa is finishing the Beyond the Basics Computer class with the seniors. The classes are on Monday and Wednesday. The class has taught the seniors how to use their tablets or smartphones safely, to use their calendars, to share documents, using YouTube, streaming music and using Canva. They really enjoyed the class and learned a lot.
4. **Inspirational Studies** – February 1, 2023 – Ms. Teresa McNair has volunteered to share inspirational information with the seniors. This is the first time we had an outsider to come and share with the seniors in a while. She comes weekly with the seniors. They have enjoyed her sharing.
5. **Pickleball** – February 1, 2023 – We have seven seniors that play pickleball. Recreation has graciously allowed the seniors to use the Washington Street Gym to play pickleball. We play on Mondays and Wednesdays from 1:00-2:30. They really enjoy playing and are faithful in coming. We have two teams playing in the Senior Games this spring.
6. **Computer Basic for Older Adults Class** – February 2, 2023 - This is the second time offering the Basic Computer Class. They are finishing this class. They meet on Tuesday and Thursday. The seniors have learned the basic of using a tablet or their smartphone, how to use a desktop, how to sign up for an Email account, how to email, send attachments, and searching the web safely. They really enjoyed the class
7. **Police Department** – February 7, 2023 – the Police Department came to talk to the seniors about medication safety. They shared the proper way to dispose of medications. It was very informative.
8. **Senior Game Practice** – February 10, 2023 – We are practicing the events as shot put, discus throwing, football throw and softball toss. We want the seniors to be used to using these items when they attend the senior games. We hope they will bring back the gold.
9. **History Walk** – February 14m 2023 – Maria has been sharing different history facts with the seniors. This activity was testing their memory of what they had retained. She had numbers on the floor and we did similar to musical chairs, when the music stopped she pulled a number and that person had to answer the question. If they answered correctly, they received a prize and set down. It was a lot of fun and they were able to remember the facts.
10. **Black History Program** – February 15, 2023 – We invited several community seniors to participate in the program. They shared different aspects of Black History to the seniors. They gave inspiring speeches. Each attendant was given a small replica of the African American Flag.
11. **Bingo with Annette** – February 16, 2023 – The seniors were glad to have Annette come back to play bingo with them. We have missed having her come. They love to play bingo.
12. **Memory Games** – February 21, 2023 - Ms. Lois Davis does a wonderful job with the seniors. She plays different games with the seniors to test their memory. Each month is different. She gives out prizes as well. They really love that.

13. **Washington County African Museum** – February 28, 2023 –The seniors had their first trip of the year to the big town of Roper to the African American Museum. Ms. Rosa Brown explained the process of opening this museum and what it meant to her. They were able to look around and travel down memory lane. They saw items they hadn't seen in years. They also learned new things about Roper's and Washington County's history. It was a good trip.

14. **Exercise Classes offered at the Center:**

Yoga – Monday 6:00 p.m. cost \$5.00 monthly

Chair Exercise – Tuesday/Thursday 1:00 – 2:00 cost \$5.00 monthly

Beginner's Line Dance – Tues 5:30 with Linda Brannon cost \$5.00 a month

Line Dancing – Thursday 5:30 with Linda Brannon cost \$5.00 a month

Classes after 5:00 are opened to citizens of all ages.

Airport

Knapp Brabble

1. Waiting on jet fuel pump motor, may be here Wednesday 29 and install the new pump motor. Will be able to sell jet fuel with pump motor working.
2. Replaced 31 runway light.
3. Woods 20 foot batwing mower delivered March 24. Will get old motor ready for surplus.
4. Installers for QT POD came today (March 28, 2023) and have started installing QT unit.
5. Runway lighting surveyors have completed their survey for Runway led lights.
6. Future Projects:
 - Replace Av/gas hose and jet fuel hose.
 - Clean debris around perimeter of airport.
 - Clean logging road overgrowth.
 - Replace fuel pump night light at fueling station, about 20' tall.
 - Have to add fill dirt in spots around runway lights, and fixtures that has sunken in or washed away to meet FAA safety standards.
 - Runway: Need to put weed killer in cracks on runway and taxiway.
Need to cut grass north end, south end of runway, entire airport.
Need to cut around runway and taxiway lights. Will have to remove trees north end and south end of runway RPZ zone to meet FAA safety standards. Remove rocks/stones around taxiway to improve mowing and save wear and tear on airport equipment.
Repair Beacon
Repair/replace PAPI lights (precision approach path indicator)
Repair/replace REIL (runway end identifier lights)
Replace underground phone line to FMU at refueling station.

And other items that are not on this list.

Facility Services
Ricky Young

Unfinished Business:

- Williamston Glass: No update on the Strader building 2ND story windows.
- Following up on the mowing contract
- The PO# that had been issued for window replacement has been cancelled, this will be done by the maintenance dept.
- The three HVAC units have been repaired by Roberson Heating & Air.
- Following up on the Sheriff's Office renovations.
- Following up with Arborist John Sugg on the courthouse tree.

Maintenance:

- We have completed 110 work orders.
- Compiling an inventory of supplies/parts.
- Compiling a tool inventory register.
- Cleaning and organizing the maintenance shop.

Upcoming Projects:

- Demolish old barn and remove debris at the Stotesberry farm.
- Remodel the old EM bldg. to house probation/parole.
- Implement the life safety standards.
- Compile/implement a preventive maintenance schedule.

MTW Health District
Wes Gray

(Sends COVID-19 updates throughout the month when necessary)

Surplus Report
Renee' Collier

Surplus Update

Currently At Auction or Advertising

Asset	List Price	End Date
Lot of Wooden Desks	\$30.00	21 Apr 2023 12:35 PM ET
Proxima Projector PROAV9500 (condition unkown)	\$75.00	21 Apr 2023 12:50 PM ET

Lot of 3 File Cabinets	\$21.00	21 Apr 2023 01:26 PM ET
PVC Plastic Desk (missing pieces)	\$20.00	21 Apr 2023 01:58 PM ET
Lot of 11 Hexagonal Desks	\$88.00	21 Apr 2023 02:40 PM ET
Lot of 3 File Cabinets	\$12.00	21 Apr 2023 08:34 AM ET
Lot of 4 file cabinets	\$28.00	21 Apr 2023 08:54 AM ET
Lot of Air Filters	\$1.00	21 Apr 2023 09:01 AM ET
Storage Building Panel and Doors (Missing Pieces)	\$400.00	21 Apr 2023 01:01 PM ET
InFocus Projector	\$45.00	28 Apr 2023 12:53 PM ET
2 Vintage Projectors and 7 boxes of slide trays	\$20.00	28 Apr 2023 01:45 PM ET
2004 Polaris 330 Magnum 4x4 Four Wheeler	\$1,200.00	24 Apr 2023 09:35 AM ET

Sold (or pending sale)

Asset	Price	Status
758 Spruill Bridge Rd-Creswell	\$15,600	Pending
ID Badge Machine-Condition Unknown	\$20.00	Sold and PU
Zebra ID Printer-Condition Unknown	\$30.00	Sold and PU

Preparing to be Listed

Asset	Status
IT Items	Documenting

DSS
Clifton Hardison

Washington County Board of Social Services
Regular Meeting Minutes
Tuesday, February 21, 2023

Attendance

- Board of Social Services: Julius Walker and Harry White
- By Phone: Rona Norman and Wendy Furlough
- Staff: Clifton Hardison, Cathy Ange, Caroline Gurganus and Lynn Swett

Call to Order

The monthly meeting of the Washington County Board of Social Services was held on Tuesday, February 21, 2023 at 9:00 AM. Mr. Walker, Chairman, called the meeting to order and welcomed everyone.

Additions/Deletions to the Agenda

Mr. Walker asked for any additions or deletions to the agenda. Mr. Walker added a closed session to the agenda.

Public Comments

None were given.

Consent Agenda

Rona Norman moved to approve the consent agenda that included the January 17, 2023 regular board meeting minutes. Mr. White gave a second to the motion and the vote in favor of the motion was unanimous.

Food and Nutrition Services/Child Care presentation: Caroline Gurganus made a presentation to the Board regarding FNS. The emergency allotment which is the Covid benefits is ending this month. Recipients have been receiving this allotment since April of 2020. To make sure recipients are prepared, North Carolina has been doing tv announcements, materials have been sent to recipients, flyers have been put in public areas and the announcement has been put in the newspaper. Staff have received multiple phone calls as a result of the news release. There will be no appeal process for the ending of the FNS emergency allotment benefits. This was instructed by the federal government in regards to ending the allotments February 28, 2023. Recipients can still request a fair hearing on the regular allotments issued. They will have 90 days from March 1, 2023 through May 30, 2023 to request the hearing. When clients call we suggest resources such as the local food banks and churches for additional assistance. The presentation can be found with the minutes.

Director's Report/Informational Items

Administration: We have four vacancies at this time, Child Support Supervisor I, Permanency Planning Supervisor III, Social Worker III and Income Maintenance Caseworker I. Those positions have been posted. We have one resignation, Social Worker IA&T and that has also been posted.

Food and Nutrition Services: Food Stamp statistics were reviewed.

Child Care: Child Care statistics were reviewed. We are continuing to pull children off the waiting list. We have 18 children on the waiting list at the time.

Medicaid: Medicaid and Program Integrity statistics were reviewed.

Children Services: Child Protective Services and Foster Care statistics were reviewed. We are currently working with a total of 23 children, 22 of them are in our custody. We had one child in our custody who was involuntarily committed this past weekend. He is currently being evaluated at the hospital to try to place him in a higher-level of care.

Adult Services: Adult Services and Work First statistics were reviewed.

Child Support: Child Support statistics were reviewed. Lynn continues to manage the unit until we can get a new Child Support Supervisor hired.

Energy Program: Energy Programs were reviewed.

Riverlight Transit: Riverlight Transit statistics were reviewed.

Clifton reported they had the Citizens Academy meeting last night. It was an opportunity to talk about the mission of DSS. Trillium is coming today to present the agency with gunlocks. These are donated to the agency to give to families and gives us an opportunity to talk to them about gun safety.

Director's PowerPoint presentation and spreadsheet reports are attached.

Closed Meeting

Mr. White made a motion to go into closed session to discuss a personnel matter. Ms. Norman gave a second to the motion and the vote in favor of the motion was unanimous.

Mr. White made a motion to come out of closed session. Ms. Furlough gave a second to the motion and the vote in favor of the motion was unanimous.

Other items: The next meeting for the Board is March 21, 2023 at 9 a.m.

Adjournment

Ms. Furlough made a motion to adjourn and Mr. White gave a second to the motion. There being no further business to come before the Board, Mr. Walker adjourned the meeting.

Respectively submitted,
Julius Walker, Chairman

Submitted by Cathy Ange

WASHINGTON COUNTY
BOARD OF SOCIAL SERVICES MEETING
TUESDAY, MARCH 21, 2023
9:00 AM

BOARD ROOM
WASHINGTON COUNTY
DEPARTMENT OF SOCIAL
SERVICES
209 EAST MAIN ST
PLYMOUTH, NC 27962



WASHINGTON COUNTY BOARD OF SOCIAL SERVICES MEETING
AGENDA
TUESDAY, MARCH 21, 2023
9:00 AM

1. WELCOME AND CALL TO ORDER – *CHAIR, JULIUS WALKER*
2. ADDITIONS OR DELETIONS TO THE AGENDA
– *CHAIR, JULIUS WALKER*
3. PUBLIC COMMENTS – *CHAIR, JULIUS WALKER*
4. CONSENT AGENDA – *CHAIR, JULIUS WALKER*
 - A. OPEN MEETING MINUTES – February 21, 2023
 - B. CLOSED MEETING MINUTES – February 21, 2023
5. CHILDREN SERVICES PRESENTATION – *ANNE HATHAWAY*
6. DIRECTOR'S REPORT – *CLIFTON HARDISON*
7. OTHER ITEMS BY BOARD MEMBERS OR DIRECTOR-
NEXT MEETING – Tuesday, April 18, 2023 at 9:00 AM
8. ADJOURN – *CHAIR, JULIUS WALKER*

Agenda Item 7: Consent Agenda

The consent agenda contains items that may be considered at one time and can be approved with one motion. These items may include the minutes of previous open meetings and closed meetings, budget amendments or other items that board members may deem to be approved with little or no discussion.

- Board members may add, delete or change any items that appear on the consent agenda. If any board member desires to discuss or vote separately on any item placed on the consent agenda, the item may be removed and placed on the regular agenda.
- If board members agree with the items placed on the consent agenda and they do not desire to discuss or remove any of the items, all of the items on the consent agenda may be approved with one vote. The consent agenda may be approved as presented with one motion. A second to the motion is required and the board will need to vote on the motion.
- If corrections must be made to Closed Session meeting minutes, a Closed Session will be needed to discuss them. If there are no corrections, the motion approving the minutes of the Regular Session minutes will also include the Closed Session minutes.
- Items on the consent agenda may be acted and voted upon individually also. The board will decide whether or not to consider consent agenda items individually.

Audit/Monitoring Findings

COMMENTS? QUESTIONS?



DIRECTOR'S TRAVEL

March 24th, March 27th, March 31st - Vacation
 April 10th through April 14th - Vacation

ADMIN.	Fy	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
22-23													
Staff Level	58	56	55	55	55	56	57	53	52				
Vacancies		2	3	3	3	2	1	5	6				
Front Desk Visits		246	213	201	236	193	195	456	229				
FINANCIAL													
Expenditures from 1571	\$2,736,148	\$381,904	\$342,334	\$316,642	\$342,939	\$356,643	\$321,315	\$324,032	\$350,339				
Percentage of total budget Remaining		86.00%	79.00%	72.00%	65.00%	57.00%	50.00%	43.00%	37.00%				

FNS FY 22-23	YTD TOTALS	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
Individuals Served		3,054	3,087	3,094	3,131	3,101	3,198	3,242	3,200				
Benefits	\$6,009,900	\$812,555	\$740,429	\$748,065	\$845,114	\$850,037	\$870,055	\$872,337	\$864,194				
Applications Taken	563	97	84	59	81	68	53	69	52				
Reviews Completed	544	142	55	55	39	42	43	41	127				

CHILD CARE FY 22-23	YTD TOTALS	June Service Month	July Service Month	August Service Month	Sept Service Month	Oct Service Month	Nov Service Month	Dec Service Month	Jan Service Month	Feb Service Month	March Service Month	April Service Month	May Service Month
Children Served		197	197	194	194	186	186	184	192	198			
Waiting List		25	25	27	36	39	19	25	18	18			
Benefit Amount	\$1,048,860	\$82,773	\$83,989	\$78,962	\$74,082	\$71,116	\$70,333	\$102,845	\$89,670	\$90,658			
Total Benefit Issued	\$ 744,428												
Benefit Remaining	\$966,087												

** February figures are Preliminary

MEDICAID FY 22-23	Monthly Totals	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
Individuals Served		4,281	4,294	4,320	4,336	4,326	4,380	4,425	4,415				
Applications Taken		329	28	28	49	34	49	54	40	47			
Reviews Completed		1,694	216	225	184	241	168	206	250	204			

PROGRAM INTEGRITY FY 22-23		July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
Claims-On Going													
	FNS	21	21	23	21	21	7	9	12				
	Medicaid	2	2	2	2	3	1	1	1				
	WFFA	0	0	0	0	0	0	0	0				
	Child Care	12	12	12	12	12	12	12	12				

DUE TO COVID-19 PANDEMIC SUSPENSION OF CLAIM COLLECTIONS, CASES HAVE MOVED FROM (CO) PLC IN COLLECTIONS STATUS TO (TE)

CHILD PROTECTIVE SERVICES FY 22-23	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
Total Children involved with Foster Care	30	29	28	19	19	17	23	23				
Total Children in DSS Custody	23	23	22	19	19	17	22	22				
Total Children not in DSS Custody	7	6	6	0	0	0	1	1				
Reports Received	13	8	6	4	3	3	6	5				
Children in Assessments/ Investigations	28	33	28	27	26	44	23	25				

ADULT PROTECTIVE SERVICES FY '22-23	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
Reports Received	5	5	5	6	11	5	5	3				
Total Active Cases	10	6	10	7	10	8	5	3				
Guardianship Cases	5	5	5	5	5	5	5	5				

IN HOME SERVICES FY 22-23	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
In Home Aid Clients	10	10	10	9	9	10	10	10				
In Home Aid Inquiry List	0	22	22	20	22	22	22	18				
Special Assist In Home Aid Clients	0	1	1	1	1	1	1	1				
Community Alternatives Program for Disabled Adult Clients (CAP)	52	54	51	50	50	50	49	49				
CAP Waiting List	0	0	0	0	0	0	0	0				

Work First Employment & Cash Assistance FY 22-23	ytd Totals	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
Cash Benefits Issued		\$4,822	\$30,225	\$5,303	\$4,734	\$4,650	\$5,079	\$5,461	\$5,274				
Emergency Assist Issued		\$964	\$0	\$1,983	\$6,404	\$5,862	\$3,432	\$1,355	\$600				
Employment Assist Issued		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0				
Community Med Suppt		\$0	\$0	\$0	\$64	\$0	\$0	\$0	\$0				
Applications Taken		1	0	0	2	2	1	5	0				
Single Parent Caseload		11	11	12	12	12	13	14	12				
Two Parent Caseload		0	0	0	0	0	0	0	1				
Child Only Cases		13	13	11	11	11	12	12	13				
200% of Poverty Cases		4	4	4	4	5	4	7	6				
TOTAL OPEN CASES		29	29	29	28	28	28	34	30				

ENERGY PROGRAMS FY 22-23	Balance	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
CIP Apps	303	20	35	49	57	48	49	42	3				
CIP Paid	\$63,712	\$2,975	\$10,248	\$8,760	\$13,479	\$13,102	\$12,220	\$743	\$2,184				
CIP remaining balance	\$5,125												
UEAP Apps		0	0	0	0	0	35	189	67				
LIEAP paid	\$23,900	\$0	\$0	\$0	\$0	\$0	\$3,100	\$6,000	\$14,800				
LIEAP remaining balance	\$28,845												
LIHWAP Apps		15	17	22	17	18	12	19	10				
LIHWAP paid	\$33,476	\$2,499	\$7,324	\$9,466	\$7,016	\$3,409	\$827	\$-	\$2,936				
LIHWAP remaining balance	\$33,332												

CHILD SUPPORT- WASHINGTON CO. FY 22-23	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
Caseloads	1,140	1,136	1,128	1,131	1,114	1,109	1,052	1,063				
Paternity Established	31	4	1	8	0	4	8	3	3			
Total Collections	\$859,801	\$125,060	\$116,925	\$120,670	\$106,259	\$104,828	\$97,524	\$102,440	\$86,095			
Orders Established	26	6	1	5	3	2	6	2	1			
CHILD SUPPORT- TYRRELL CO.												
Total Caseload	190	189	187	186	188	190	190	188				
Paternity Tests Performed	2	0	0	0	1	0	0	0	1			
Total Collections	\$228,837	\$29,253	\$30,800	\$29,684	\$28,331	\$27,856	\$30,092	\$26,175	\$26,646			

RIVERLIGHT TRANSIT FY 22-23	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
Monthly Unduplicated Riders	70	72	57	66	67	62	70	93				
Medicaid Transportation	39	41	36	41	35	31	29	44				
MODIVCARE	10	8	4	5	3	3	6	7				
ONE CALL	0	0	0	0	0	0	0	0				
Roanoke Development Center	0	0	0	0	0	0	0	0				
Senior Center	6	0	0	8	9	8	9	8				
Rural General Public	9	12	10	8	12	8	15	19				
Other (DDS, WF, EDTAP)	6	11	7	4	8	12	11	15				

RIVERLIGHT TRANSIT FY 22-23	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
Monthly One-Way Passenger Trips	311	376	290	423	406	311	469	582				
Roanoke Development Center	0	0	0	0	0	0	0	0				
Medicaid Transportation	205	265	207	236	189	135	159	205				
MODIVCARE	0	0	0	0	0	0	0	0				
ONE CALL	0	0	0	0	0	0	0	0				
Senior Center	12	0	0	102	105	71	156	205				
Other (DDS, WF, EDTAP)	45	70	48	58	76	85	98	92				
Rural General Public	49	41	35	27	36	20	56	80				

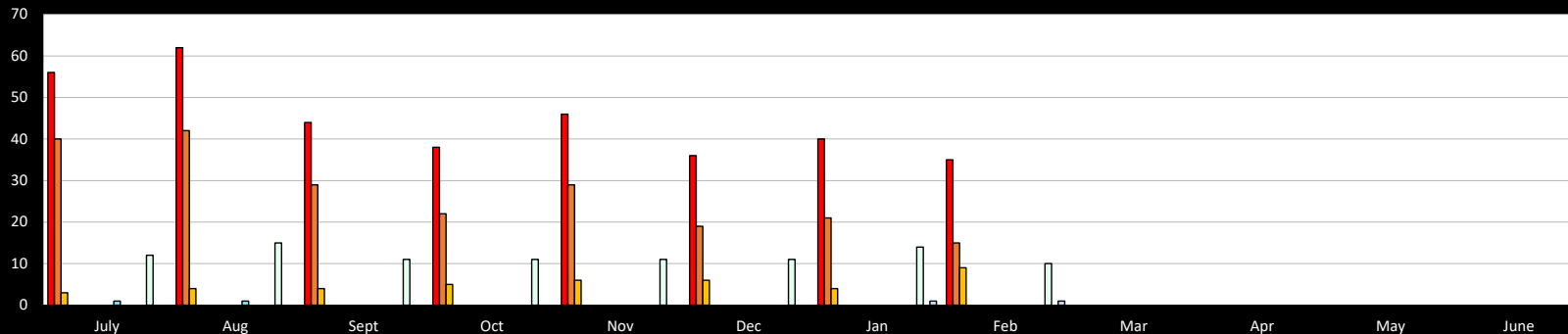
DETENTION

FY22-23

Incarcerations by County

		July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Total (by Gender)	Total Incarcerations
		56	62	44	38	46	36	40	35	0	0	0	0	357	357
WASHINGTON	Male	40	42	29	22	29	19	21	15					217	258
	Female	3	4	4	5	6	6	4	9					41	
CHOWAN	Male	0	0	0	0	0	0	0	0					0	0
	Female	0	0	0	0	0	0	0	0					0	
HYDE	Male	0	0	0	0	0	0	0	0					0	0
	Female	0	0	0	0	0	0	0	0					0	
MARTIN	Male	0	0	0	0	0	0	0	0					0	0
	Female	0	0	0	0	0	0	0	0					0	
BEAUFORT	Male	0	0	0	0	0	0	0	0					0	2
	Female	1	1	0	0	0	0	0	0					2	
PITT	Male	0	0	0	0	0	0	0	0					0	0
	Female	0	0	0	0	0	0	0	0					0	
HERTFORD	Male	0	0	0	0	0	0	0	0					0	0
	Female	0	0	0	0	0	0	0	0					0	
SMCP	Male	12	15	11	11	11	11	14	10					95	95
	Female	0	0	0	0	0	0	0	0					0	
NORTHAMPTON	Male	0	0	0	0	0	0	1	1						2
US PRISON TRANSPORT	Male	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Female	0	0	0	0	0	0	0	0	0	0	0	0	0	

**Total Incarcerations in FY
(includes all Counties)**



EMERGENCY MEDICAL SERVICES (EMS)

FY22-23

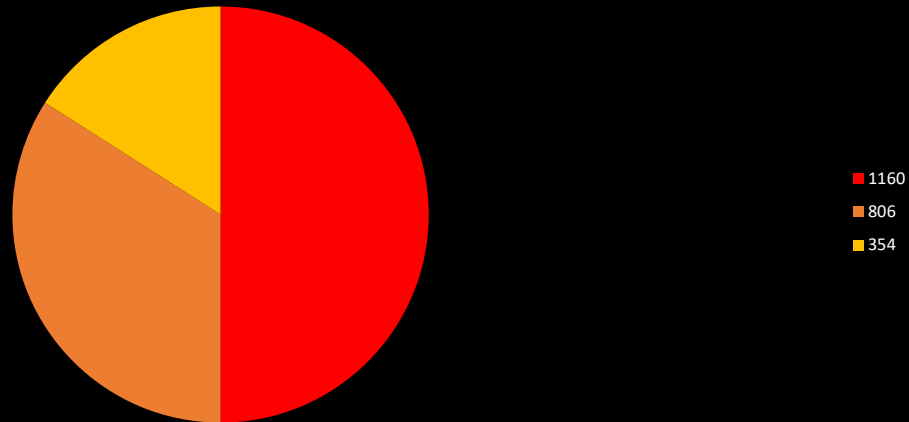
Washington County

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	YTD Totals
WC Dispatched	138	134	130	151	144	166	151	146					1160
WC Transported	98	101	91	106	98	104	113	95					806
WC Refusals	40	33	39	45	46	62	38	51					354
Transport Washington													
Hospital to Hospitals	6	2	3	1	1	0	0	1					14
SNF to Doctors	85	65	98	136	88	95	87	108					762
Hospital Discharges	10	21	12	19	10	6	14	7					99
EMS Back Up	1	6	6	3	1	7	10	3					37

Tyrrell County

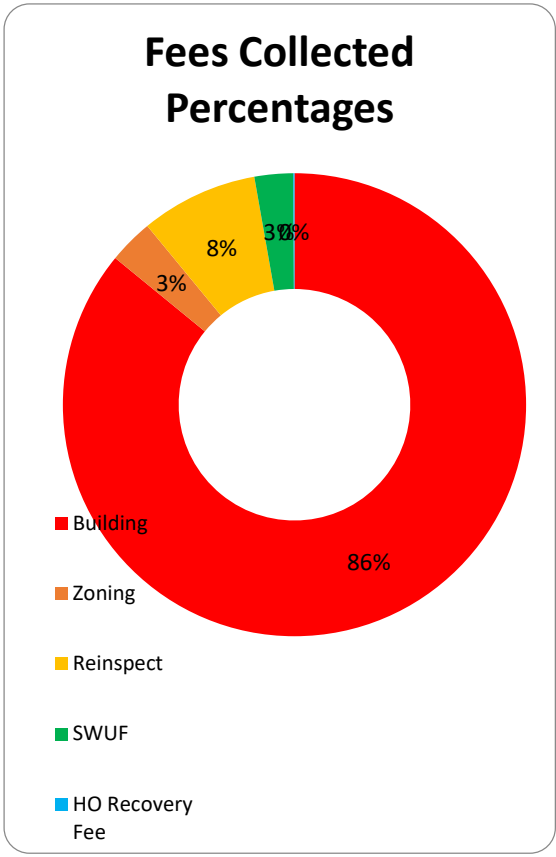
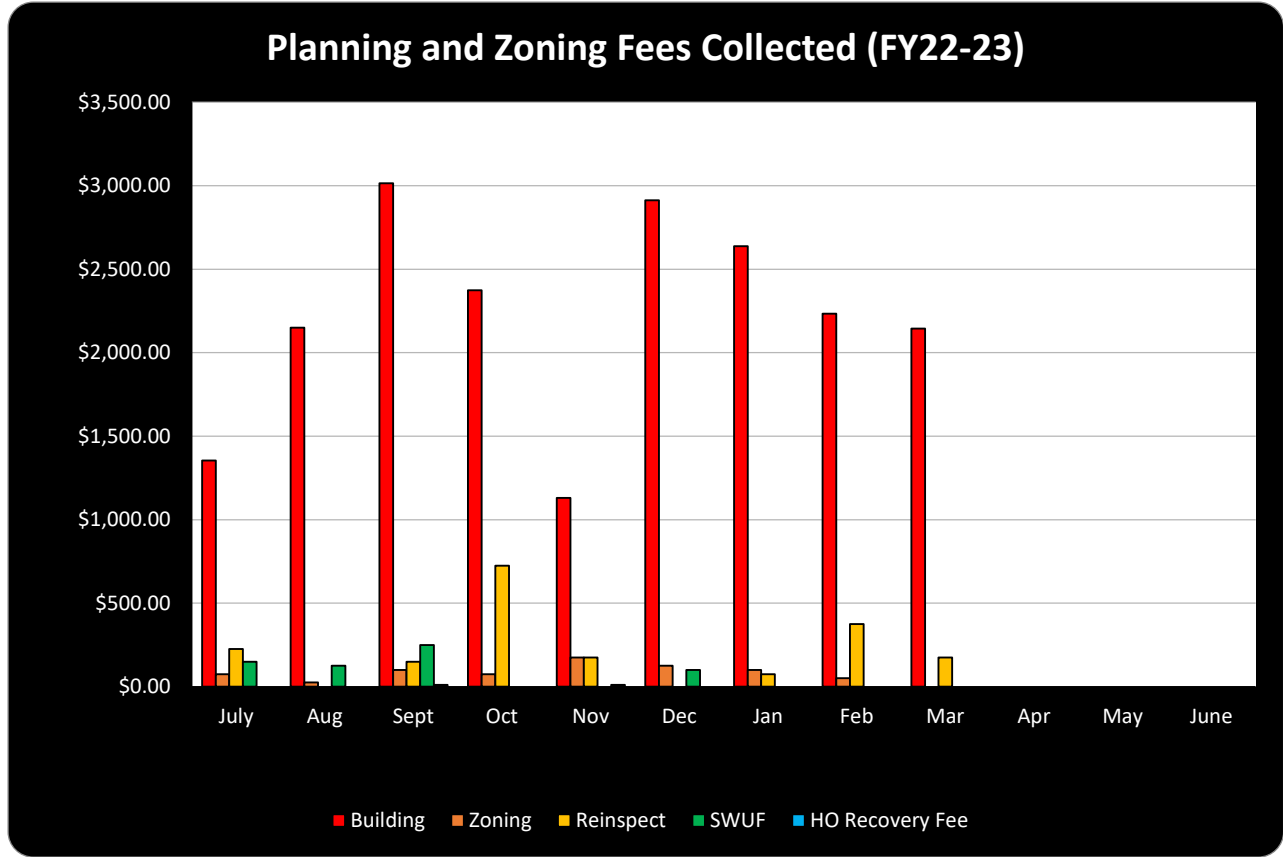
	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	YTD Totals
TC Dispatched	60	61	69	71	54	50	62	49					476
TC Transported	49	41	48	44	36	38	43	25					324
TC Refusals	11	20	21	27	18	12	19	24					152
Mutual Aid Hyde													
HC Dispatched	0	0	0	2	0	0	0	0					2
HC Transported	0	0	0	0	0	0	0	0					0
HC Refusals	0	0	0	2	0	0	0	0					2

EMS Pickups FY23



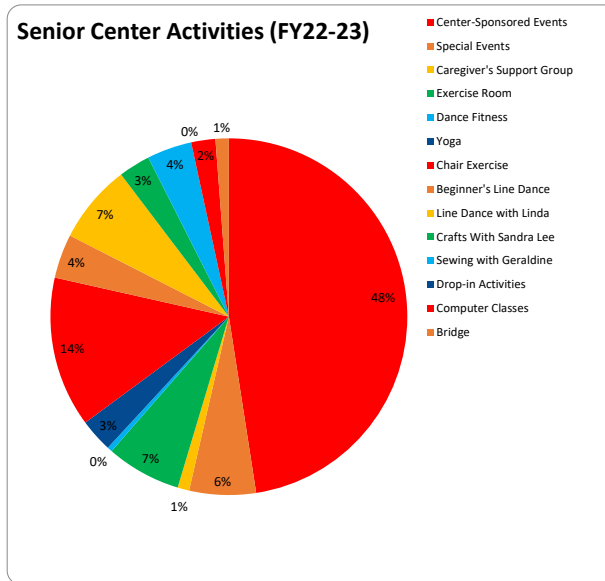
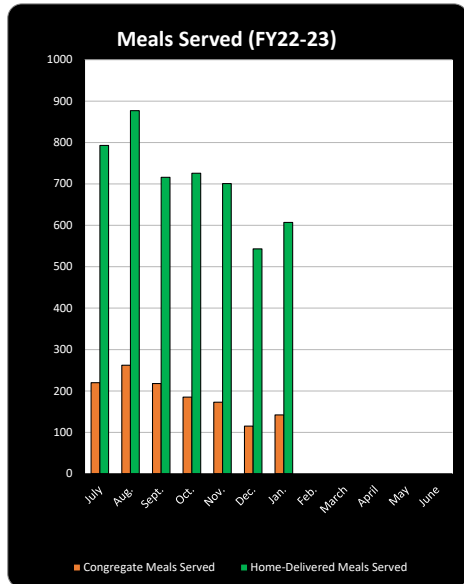
**PLANNING AND ZONING
FY22-23
Inspections and Fees**

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	YTD Totals
Building	\$1,355.00	\$ 2,150.00	\$ 3,014.54	\$ 2,374.60	\$ 1,130.00	\$ 2,912.12	\$ 2,638.24	\$ 2,233.00	\$ 2,145.00				\$19,952.50
Zoning	\$ 75.00	\$ 25.00	\$ 100.00	\$ 75.00	\$ 175.00	\$ 125.00	\$ 100.00	\$ 50.00					\$725.00
Reinspect	\$ 225.00	\$ -	\$ 150.00	\$ 725.00	\$ 175.00	\$ -	\$ 75.00	\$ 375.00	\$ 175.00				\$1,900.00
SWUF	\$150.00	\$ 125.00	\$ 250.00	\$ -	\$ -	\$ 100.00	\$ -	\$ -					\$625.00
HO Recovery Fee	\$0.00		\$ 10.00	\$ -	\$ 10.00	\$ -	\$ -	\$ -					\$20.00
Total	\$1,805.00	\$2,300.00	\$3,524.54	\$3,174.60	\$1,490.00	\$3,137.12	\$2,813.24	\$2,658.00	\$2,320.00	\$0.00	\$0.00	\$0.00	\$23,222.50



SENIOR CENTER FY22-23

	July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June	YTD Total
PARTICIPANT DATA													1504
Unduplicated Attendees	54	68					50						172
New Participants	2	2					1						5
Center-Sponsored Events	265	261					105						631
Special Events	26	40					14						80
Caregiver's Support Group	5	5					4						14
Exercise Room	24	51					15						90
Dance Fitness	6												6
Yoga	16	12					12						40
Chair Exercise	65	70					46						181
Beginner's Line Dance	14	21					18						53
Line Dance with Linda	27	31					37						95
Crafts With Sandra Lee	14	12					12						38
Sewing with Geraldine	16	22					16						54
Drop-in Activities													0
Computer Classes							29						29
Bridge							16						16
													YTD Total
MEAL DATA	1013	1139	934	911	874	658	749	0	0	0	0	0	6278
Congregate Meals Served	220	262	218	185	173	115	142						1315
Home-Delivered Meals Served	793	877	716	726	701	543	607						4963
Congregate Meals-Pick-Ups													0
													YTD Total
CONTRIBUTION DATA	\$ 438.50	\$ 532.19	\$ 309.05	\$ 54.65	\$ 216.90	#####	\$ 289.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,650.29
Congregate Meals	\$ 148.50	\$ 132.19	\$ 39.05	\$ 54.65	\$ 91.90		\$ 70.00						\$ 536.29
Home-Delivered Meals	\$ 155.00	\$ 215.00	\$ 270.00	225.00	\$ 125.00	#####	\$ 129.00						\$ 1,704.00
Activity Fees	\$ 125.00	\$ 85.00					\$ 90.00						\$ 300.00
Donations	\$ 10.00	\$ 100.00											\$ 110.00



**TAX
FY22-23**

	July	Aug.	Sept.	Oct.	Nov.	Dec	Jan	Feb	Mar	Apr	May	June	YTD Totals
Collections													
Amount*													\$ -
Current Year Tax	\$ 898,210.32	\$ 2,292,012.84	\$ 404,187.42	\$ 223,827.03	\$ 361,823.03	\$ 1,110,348.78	\$ 1,091,162.57						\$ 6,381,571.99
Current Yr Discount	\$ (16,983.97)	\$ (32,457.61)	\$ (600.68)	\$ -	\$ -	\$ -	\$ -						\$ (50,042.26)
Current Year Penalty	\$ 107.78	\$ 2,564.03	\$ 516.33	\$ 218.50	\$ 127.82	\$ 3,821.16	\$ 1,645.99						\$ 9,001.61
Current Year Interest	\$ -	\$ -	\$ -	\$ 554.41	\$ -	\$ -	\$ 3,831.19						\$ 4,385.60
Watershed Tax Current Yr	\$ 10,162.47	\$ 27,388.25	\$ 4,764.97	\$ 2,666.75	\$ 3,961.14	\$ 13,162.78	\$ 12,982.50						\$ 75,088.86
Watershed Discount	\$ (203.16)	\$ (387.62)	\$ (7.00)	\$ -	\$ -	\$ -	\$ -						\$ (597.78)
Watershed Penalty	\$ 1.24	\$ 30.56	\$ 6.09	\$ 1.11	\$ 1.17	\$ 40.09	\$ 18.08						\$ 98.34
Watershed Interest	\$ -	\$ -	\$ -	\$ 6.41	\$ -	\$ -	\$ 40.19						\$ 46.60
Prior Year Tax	\$ 44,247.58	\$ 89,391.99	\$ 42,863.52	\$ 33,593.45	\$ 42,599.81	\$ 25,468.87	\$ 46,974.51						\$ 325,139.73
Prior Year Penalty	\$ 154.44	\$ 72.04	\$ 12.85	\$ 58.08	\$ 33.73	\$ 70.85	\$ 1,149.64						\$ 1,551.63
Prior Year Interest	\$ 4,028.32	\$ 8,724.90	\$ 5,215.11	\$ 3,961.82	\$ 13,239.58	\$ 3,192.96	\$ 6,444.00						\$ 44,806.69
Prior Year Watershed	\$ 378.70	\$ 590.37	\$ 306.97	\$ 265.82	\$ 245.71	\$ 111.99	\$ 460.53						\$ 2,360.09
Prior Year WS Penalty	\$ 1.69	\$ 0.91	\$ 0.33	\$ 0.88	\$ 0.44	\$ 0.53	\$ 1.72						\$ 6.50
Prior Year WS Interest	\$ 333.37	\$ 468.29	\$ 271.88	\$ 289.19	\$ 364.36	\$ 177.76	\$ 390.63						\$ 2,295.48
Bad Checks	\$ -	\$ -	\$ (538.54)	\$ (1,425.85)	\$ -	\$ -	\$ (16,503.95)						\$ (18,468.34)
Prepayments	\$ 520.18	\$ 3,572.47	\$ 3,255.73	\$ 3,081.94	\$ 2,834.72	\$ 2,578.00	\$ 4,024.04						\$ 19,867.08
TOTAL	\$ 940,958.96	\$ 2,391,971.42	\$ 460,254.98	\$ 267,099.54	\$ 425,231.51	\$ 1,158,973.77	\$ 1,152,621.64	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,797,111.83
Advalorem Garnishments													
Initiated	1	5	0	9	10	0	0						25
Amount	\$ 1,338.48	\$ 3,763.76	\$ -	\$ 4,187.72	\$ 8,832.11	\$ -	\$ -						\$ 16,783.59
Satisfied/Cancelled	0	0	0	2	7	0	0						9
Amount	\$ -	\$ -	\$ -	\$ 787.64	\$ 4,174.69	\$ -	\$ -						\$ 4,962.33
* Bank Attachments are usually in/out the same month - the bank either pays or sends a notice that no funds are available.													
Tax and Tag		76,269.23	\$ 93,475.19	\$ 77,088.65	65,226.07	\$ 76,396.96	72,306.44	75,682.14					\$ 536,444.68
Solid Waste Fees													
Billed Current Yr	\$ 1,173,600.00												\$ 1,173,600.00
Collected Current Yr	\$ 171,230.20	\$ 329,298.44	\$ 73,561.83	\$ 54,369.74	\$ 69,541.33	\$ 164,851.90	\$ 105,240.78						\$ 968,094.22
Bad Checks	\$ -	\$ -	\$ (300.00)	\$ (340.00)	\$ -	\$ -	\$ (903.57)						\$ (1,543.57)
TOTAL	\$ 171,230.20	\$ 329,298.44	\$ 73,261.83	\$ 54,029.74	\$ 69,541.33	\$ 164,851.90	\$ 104,337.21	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 966,550.65
Drainage Fees -													
Billed Current Yr	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Collected Current Yr	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Prior Yrs Collected	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Drainage Fees - Other													
Collected Current Yr	\$ 8,733.79	\$ 62,366.75	\$ 20,645.48	\$ 11,311.92	\$ 15,122.66	\$ 47,021.58	\$ 15,204.97						\$ 180,407.15
Town Collections													
Creswell Levy	\$ 3,564.64	\$ 22,463.38	\$ 14,258.93	\$ 1,581.06	\$ 3,605.24	\$ 34,264.36	\$ 21,193.34						\$ 100,930.95
TOTAL TAX DEPOSIT	\$ 1,124,487.59	\$ 2,899,575.18	\$ 661,896.41	\$ 411,110.91	\$ 578,726.81	\$ 1,481,508.57	\$ 1,365,663.60	\$ 75,682.14	\$ -	\$ -	\$ -	\$ -	\$ 8,598,651.22

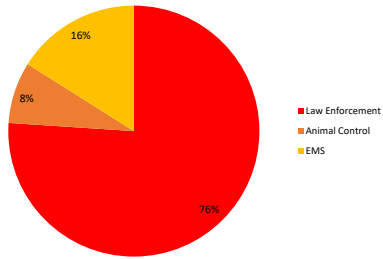
Oct Int - Def Tax Pmt

Oct Int - Def Tax Pmt

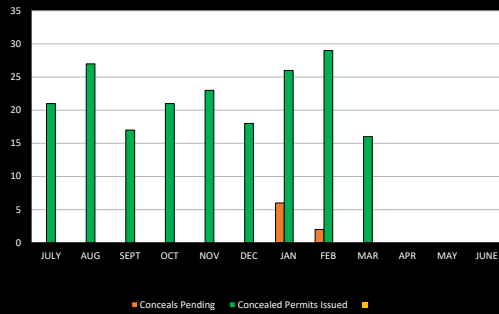
SHERRIFF FY22-23

	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	YTD TOTALS
Total Number of Dispatched Calls	0	1187	1165	1129	1039	1062	982	935	0	0	0	0	7499
Law Enforcement		927	894	874	796	801	725	685					5702
Animal Control		88	126	79	71	63	86	81					594
EMS		172	145	176	172	198	171	169					1203
Reported Incidents	62	54	50	52	57	47	45	34	21				422
Total Arrests	14	16	11	10	11	5	13	0	3	0	0	0	83
Misdemeanor Arrests	5	6	9	8	5	4	4	0	3				44
Felony Arrests	9	10	2	2	6	1	9	0	0				39
Total Papers Served	64	79	66	75	48	36	70	46	81	0	0	0	565
Criminal Papers Served	10	2	0	3	3	1	3	4	21				47
Civil Papers Served	54	77	66	72	45	35	67	42	60				518
Total Papers Outstanding	15	27	32	16	20	16	53	40	34	0	0	0	253
Criminal Papers Outstanding	7	0	0	2	2	2	1	0	3				17
Civil Papers Outstanding	8	27	32	14	18	14	52	40	31				236
Gun Permits Issued	23	18	16	18	39	29	22	11	20				196
Conceals Pending	0	0	0	0	0	0	6	2	0				8
Concealed Permits Issued	21	27	17	21	23	18	26	29	16				198

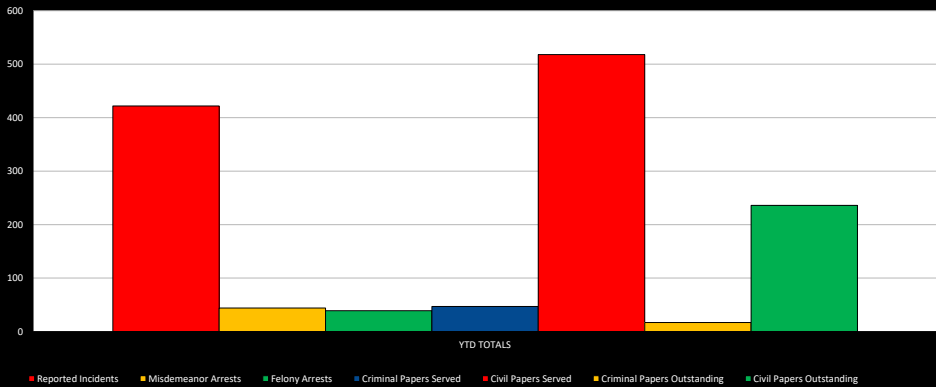
Dispatched Calls (FY22-23)



Gun Permits (FY22-23)

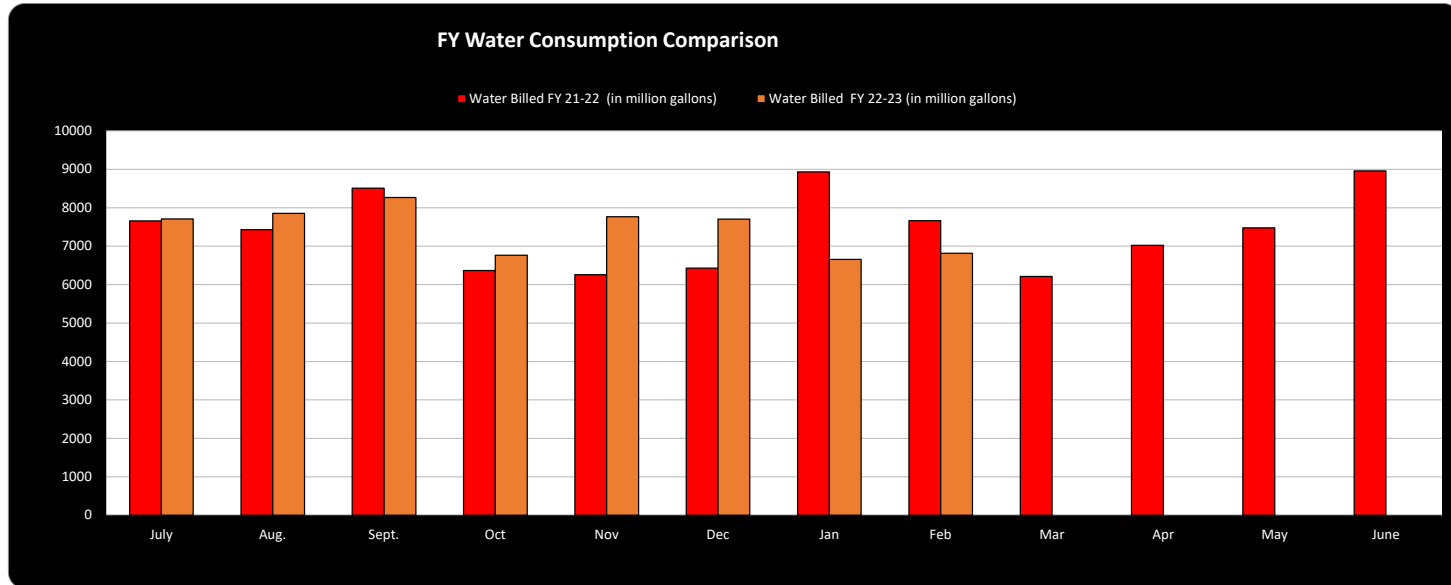


Total Arrests & Papers Processed/Served (FY22-23)



WATER AND SOLID WASTE FY22-23

	July	Aug.	Sept.	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	YTD Totals
Water Billed FY 21-22 (in million gallons)	7656	7432	8508	6369	6257	6428	8930	7660	6210	7022	7477	8956	88,905
Water Billed FY 22-23 (in million gallons)	7707	7855	8266	6766	7766	7706	6657	6814					59,537
Base Charges	\$ 65,364	\$ 65,388	\$ 65,292	\$ 65,292	\$ 65,268	\$ 65,316	\$ 65,099	\$ 65,147					\$ 522,166
Consumption Charges	\$ 48,516	\$ 50,505	\$ 55,159	\$ 38,779	\$ 48,932	\$ 49,049	\$ 37,856	\$ 39,481					\$ 368,277
Reconnecton Charges	\$ 1,785	\$ 2,205	\$ 1,645	\$ 1,715	\$ 1,470	\$ 1,365	\$ 1,785	\$ 1,575					\$ 13,545
Number of Abatements	13	21	23	21	14	15	27	8					142
Dollar Amount of Abatements	\$ 1,547.00	\$ 2,697	\$ 3,146	\$ 3,452	\$ 1,794	\$ 1,274	\$ 3,874	\$ 566					\$ 18,349.50
Water Pumped (in million gallons)	13.9	15.6	14.5	14.5	12	12	12	11					105.359
Number of Customers	2657	2658	2654	2654	2653	2655	2652	2654					21,237
New taps	0	0	2	0	0	0	0	3					5
Water Billed to Roper	\$ 4,844.65	\$ 4,844.65	\$ 4,844.65	\$ 4,844.65	\$ 4,844.65	\$ 4,844.65	\$ 4,844.65	\$ 4,844.65					\$ 38,757.20
													0

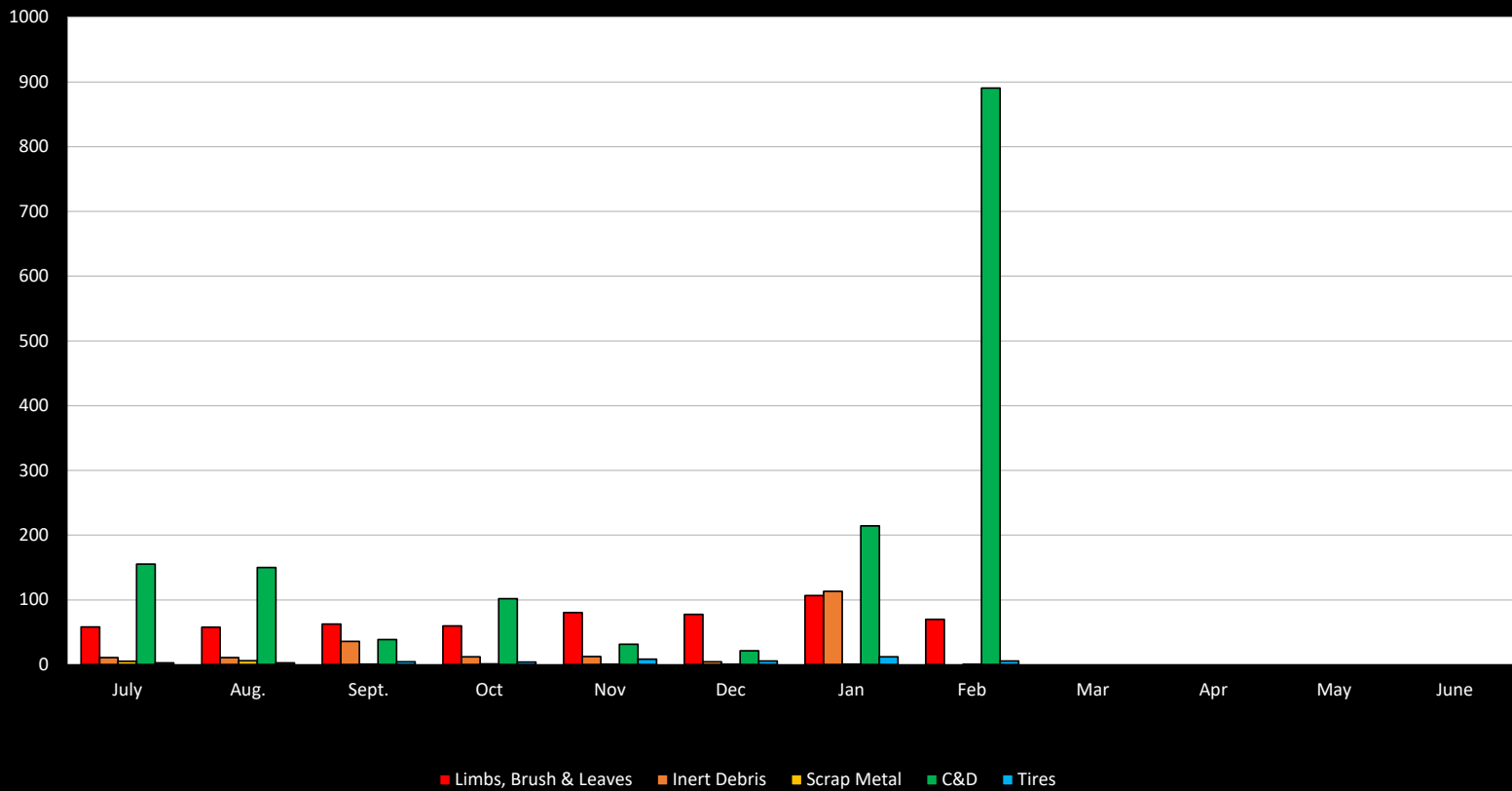


LANDFILL *(in tons)*

FY 22-23

	July	Aug.	Sept.	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	YTD
Limbs, Brush & Leaves	58.36	57.92	62.47	59.7	80.46	77.68	106.63	69.86					573.08
Inert Debris	10.77	11	35.74	11.96	12.35	4.35	113.24	0					199.41
Scrap Metal	5.27	5.97	0.77	0.96	0.13	0.13	0.80	0.22					14.25
C&D	155.3	150.13	38.92	101.80	31.55	21.43	214.27	890.59					#####
Tires	2.9	2.90	4.54	4.18	8.6	5.68	12.19	5.43					46.42

Landfill Collections in Tons



WASHINGTON COUNTY BOARD OF COMMISSIONERS
AGENDA STATEMENT

ITEM NO: 8

DATE: April 3, 2023

ITEM: Closed Session

SUMMARY EXPLANATION:

A Closed Session has been scheduled pursuant to NCGS §143-318.11(a)(3) (attorney-client privilege) and NCGS §143-318.11(a)(6) (personnel).

March 6, 2023

The Washington County Board of Commissioners met in a regular meeting on Monday, March 6, 2023 at 6:00 PM by in person and using ZOOM for Facebook Live Streaming in the Commissioners' Room, 116 Adams Street, Plymouth, NC. Commissioners Tracey A. Johnson, Ann C. Keyes, Carol V. Phelps, John C. Spruill and Julius Walker, Jr. were present. Also present were County Manager/County Attorney Curtis Potter, Clerk to the Board Julie J. Bennett and County Finance Officer Missy Dixon.

Chair Walker called the meeting to order. Mr. Lloyd Jones gave the invocation and Commissioner Spruill led the pledge of allegiance.

ADDITIONS/DELETIONS: Ms. Bennett asked to add BA#2023-117 for Ms. Dixon, Finance Officer.

Commissioner Keyes made a motion to approve the Agenda for tonight's meeting. Commissioner Johnson seconded. Motion carried unanimously.

CONSENT AGENDA:

- a) Approval of Minutes from February 6, 2023 Regular Meeting
- b) Tax Refunds, Releases & Insolvents (Jan & Feb 2023)
- c) RESO 2023-006 A Proclamation Proclaiming March 2023 as the 21st Annual March for Meals Month
- d) RESO 2023-009 Authorizing Execution of Opioid Settlements and Approving the Supplemental Agreement for Additional Funds Between the State of NC and Local Governments on Proceeds Relating to the Settlement of Opioid Litigation
- e) RESO 2023-010 Re-Authorizing the Increase in the Federal Procurement Policy Micro-Purchase Threshold
- f) RESO 2023-011 Preliminary Assessment Resolution and Approval of May 1, 2023 Public Hearing for Eddie Smith Assessment District

Discussion ensued between Commissioner Phelps and Mr. Potter on Item f).

Commissioner Keyes made a motion to approve the Consent Agenda. Commissioner Phelps seconded. Motion carried unanimously.

PUBLIC FORUM: Mr. Lloyd Jones, Jr. Gourd Neck Road, Roper, ants elected officials to check into having this ban lifted on being catching herrings.

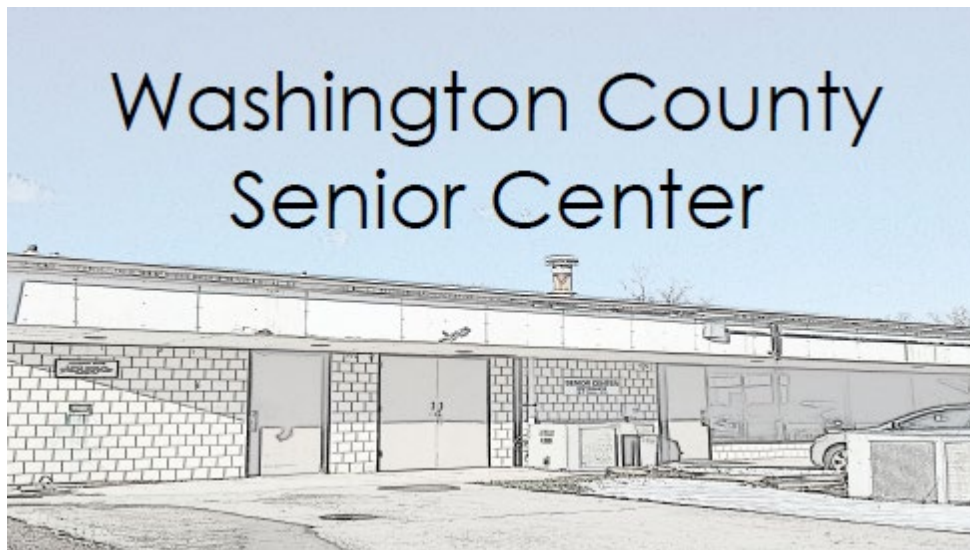
Ms. Sandra Floyd, 30 Golden Lane in Roper, wants someone to care about the animal shelter. She said she wants just one (1) person to give 15 minutes of their time to walk one of the dogs. There were ten (10) dogs at the shelter today. She walked them all. There is a walking trail that makes a loop that goes behind the shelter. She said she is not a dog person, but a cat person, but loves animals. The shelter needs someone coming in once a week or once a month to walk the dogs. Ms. Floyd passed out

flyer of a dog that has been at the shelter for seven (7) months. She hopes that just hopes one (1) person will volunteer their time.

EMPLOYEE OF THE QUARTER: Chair Walker recognized Mr. Daniel Daw, Maintenance Worker I of Facilities as Employee of the Quarter for March 2023. Chair Walker said the 2023 Employee of the Quarter was hired on October 8, 2018. He was initially hired as a Part-Time Airport Assistant. On October 16, 2021, he was hired Full-Time as a Maintenance Worker I in Facilities. Ms. Renee' Collier, County Manager Office Assistant nominated him said he has handled being the ONLY worker in his Department during vacancies. He has been on top of all the work orders within his ability and is always looking for a way to do more! Ms. Collier also said he has been extremely helpful with surplus and helping her get organized. He deserves this award!!

Chair Walker said Mr. Daw will receive a Certificate and a check for \$50 along with having his picture in the County Administration Building.

DEPARTMENT INFORMATION UPDATE: SENIOR CENTER: Ms. Vanessa Joyner, Senior Center Director gave the following presentation to the Board showing all that has been happening at the Senior Center in the past year and upcoming events as well. Put in presentation.



Mission Statement

“To Help Seniors Stay Mentally Alert, Remain Socially Involved and Stay Physically Active”

Washington County Senior Center

- ▶ Hours: 8:00 am – 7:00 pm
- ▶ 50 years or older to join
- ▶ Fitness Workout
- ▶ Yoga
- ▶ Chair Exercise
- ▶ Line Dancing (Beginners/Advanced)
- ▶ Sewing, Craft and Bridge
- ▶ Caregiver's Support Group

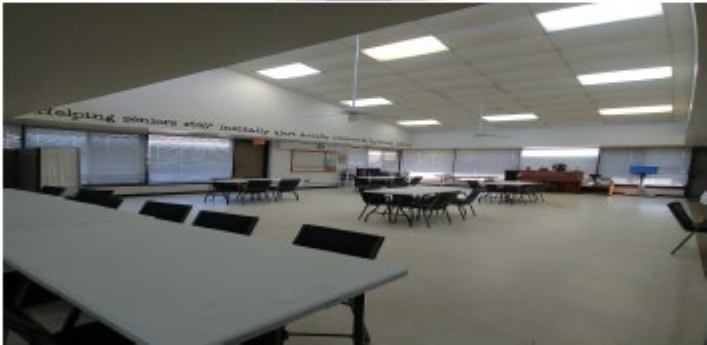
Senior Center Staff

- ▶ Director
- ▶ Administrative Assistant
- ▶ Nutrition Site Manager
- ▶ Volunteers

Parking Area for Center



The Multi-Purpose Room



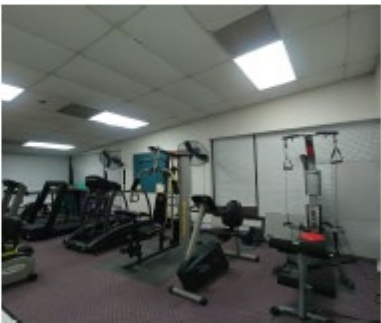
The Reception/Lobby Area



Craft Room



Exercise Room



Conference Room



The Kitchen



Information Center



Meals-On-Wheels



Preparing the Boxes



Food Boxes for Seniors



Delivering Meals



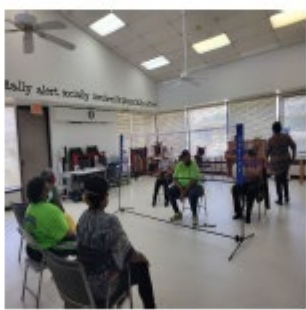
Events – Prom



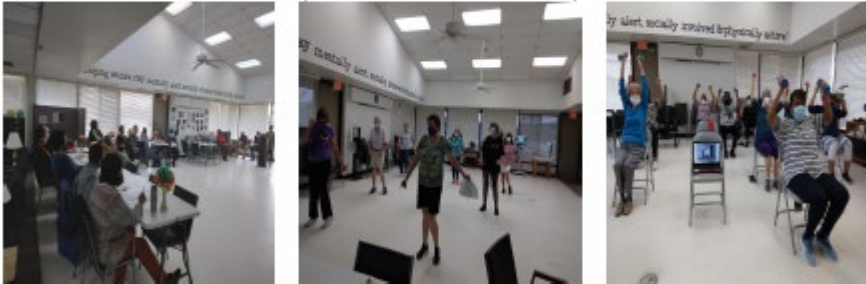
Events



Activities



Activities



Activities



Activities



Activities



Outreach



Outreach



Day Trips



Day Trips



Day Trip - Senior Games



Day Trip – Pines Elementary School



Certification Requirements



Improvements



Building



Parking



DRAFT

Ms. Joyner noted that Meals on Wheels needs 40 volunteers and she only has 13. They may go to 5 meals a week if they can get the volunteers. If you would like to volunteer, please contact the Senior Center.

Commissioner Spruill said he appreciates what they do at the Sr. Center and what Ms. Joyner does for the community. He asked her how many folks per month participate. Ms. Joyner said at least 100 people. Commissioner Spruill asked how many Meals on Wheels does the Senior Center serve. Ms. Joyner said about 40 people. Ms. Joyner said if any of the Commissioners would like to volunteer with Meals on Wheels, please sign up with the Senior Center. Chair Walker asked what time are the Meals on Wheels deliveries made. Ms. Joyner said between 10:30 – 11:30 am.

The Commissioners thanked Ms. Joyner for her presentation.

KEYSTONE TAX SOFTWARE APPROVAL: Mr. Curtis Potter spoke to the Board on this subject. *[The Keystone Contract is attached to and referenced herein as a part of these minutes.]*

COUNTY OF WASHINGTON
BOARD OF COMMISSIONERS

COMMISSIONERS:
 JULIUS WALKER, JR., CHAIR
 ANN C. KEYES, VICE-CHAIR
 TRACEY A. JOHNSON
 CAROL V. PHELPS
 JOHN C. SPRUILL



POST OFFICE BOX 1007
 PLYMOUTH, NORTH CAROLINA 27962
 OFFICE (252) 793-5823

ADMINISTRATION STAFF:
 CURTIS S. POTTER
 COUNTY MANAGER/COUNTY ATTORNEY
 cpotter@washconc.org

CATHERINE "MISSY" DIXON
 FINANCE OFFICER
 mdixon@washconc.org

JULIE J. BENNETT, MMC, NCMCC
 CLERK TO THE BOARD
 jbennett@washconc.org

AGENDA ITEM MEMO

MEETING DATE:	March 6 th , 2023	MEMO Date:	March 2, 2023	ITEM:
SUBJECT:	Keystone Tax Software Approval			
DEPARTMENT:	Tax			
FROM:	Curtis S. Potter, County Manager/County Attorney (CM/CA)			
ATTACHMENTS:				
A- Tax Software Scoring Committee Metric & Results (1 page)				
B- Draft Contract (33 pages)				

PURPOSE: To approve the staff recommendation to select Keystone Information Systems, Inc. as the preferred vendor to supply an updated comprehensive tax software system to Washington County, and to authorize the execution of the attached contract to initiate this project.

BACKGROUND/STAFF DISCUSSION & ANALYSIS: Washington County currently utilizes two separate and extremely outdated legacy software systems in conjunction with each other to administer county tax assessment and collections. Information from the collection system is then required to be manually entered into the Finance Office's system.

Staff have advocated for the replacement of this software as a means to improve operational flexibility and continuity for the foreseeable future as well as to increase overall work efficiencies and data security.

More recently this upgrade was put on hold from 2020 until after the revaluation cycle was completed in 2021. This project was included and scored as a priority project in the original CIP plan in 2022, and \$195,000 was allocated for this project in the FY23 budget.

In FY23 after several back and forth discussions between staff and vendors including NCPTS and Keystone which had previously provided quotes, an RFP was published soliciting formal proposals from interested firms. A committee consisting of the Tax Administrator, IT Director, Delinquent Tax Coordinator, Special Projects Manager, County Finance Officer and County Manager carefully reviewed and scored the proposals received from three firms.

The scoring metric and results are attached for your information and reference. You can see from the scoring that Keystone was overwhelmingly considered the top choice by the collective review committee.

Keystone was also considered to be the most cost-effective proposal long term, when considering both the initial startup costs of (\$240k to \$272k including contingencies) together with the anticipated annual maintenance costs (\$42k). Although the initial startup cost is higher than previously budgeted, there is still room for some cost reduction negotiations, and the substantially lower annual maintenance cost creates an overall breakeven of only 1 year when based on the highest estimated startup cost. The payments will also be broken down over 2 to 3 fiscal years naturally under the terms of the proposed contract.

In a follow up discussion with Keystone about next steps to proceed, the attached draft contract was presented to the county for review and potential approval. Staff have preliminarily reviewed this instrument and believe that with a few minor modifications it represents an agreeable contract that could be entered into to commit to and formally initiate this software project.

The estimated go-live date for the new software is expected to be with the start of FY25 (July 2024).

RECOMMENDED ACTION(S) BY STAFF:

- **Approve the recommendation to select Keystone Information Systems, Inc. as the preferred vendor to supply an updated comprehensive tax software system; and**
- **Authorize staff to execute the attached contract after finalizing any negotiations to include any additional, more favorable terms or conditions recommended by the County Attorney.**

Category	Total Points Possible	Keystone						NCPTS						Tyler Tech					
		Curtis	Missy	Darlene H.	Darlene F.	Sherri	Richard	Curtis	Missy	Darlene H.	Darlene F.	Sherri	Richard	Curtis	Missy	Darlene H.	Darlene F.	Sherri	Richard
Ability of Proposed Tax Software Product to Meet County's Requirements	0-3	2.7	3	3	3	2.1	2.4	3	2.4	3	2.7	1.5	2.7	2.4	2.7	2.7	2.7	1.5	3
Vendor familiarity and proximity of office locations or support staff to the County	0-1	1	0.9	0.9	0.8	0.8	0.7	1	1	0.8	0.7	0.6	0.75	0.2	0.9	0.9	0.7	0.5	0.8
Vendor Key Staff Experience/Credentials	0-1	0.9	0.9	1	1	0.8	0.7	1	0.9	0.9	1	0.8	0.7	1	0.9	0.9	0.9	0.6	0.9
Experience Facilitating Tax Software Upgrades/Conversions	0-1	1	1	1	0.9	0.8	1	1	0.9	1	0.9	0.8	1	1	1	1	0.9	0.6	0.8
Proposed Timeline	0-1	0.5	0.7	1	0.8	0.8	0.5	1	0.8	0.9	0.8	0.8	0.5	1	0.6	1	0.7	0.7	0.3
Proposed Cost	0-3	2.1	2.4	2.7	3	2.1	2.4	1.5	2.7	0.6	2.1	2.1	1.8	0.3	2.7	0.3	0.3	1.5	0.6
Individual Scores		82	89	96	95	74	77	85	87	72	82	66	74.5	59	88	68	62	54	64
		Aggregated Score						Aggregated Score						Aggregated Score					
		85.50						77.75						65.83					

Mr. Potter said that Ms. Wilkins has looked at this software at another county's office.

Commissioner Keyes made a motion to approve staff recommendation to select Keystone Information Systems, Inc. as the preferred vendor to supply an updated comprehensive tax software system and authorize staff to execute the attached contract after finalizing any negotiations to include any additional, more favorable terms or conditions recommended by the County Attorney. Commissioner Spruill seconded. Motion carried unanimously.

RURAL TRANSFORMATION GRANT: The Skinnersville Civic Center Board (SCCB), Mr. Richard Livingston, Sr. Project Manager/GIS and Mr. Cameron Birtcher, Lead for

NC Fellow all spoke to the Board. After numerous meetings between County staff and various representatives of the SCCB of Directors over the past several months, the letter below dated February 20, 2023 was recently received by the Chair and County Manager.

The SCCB representatives were invited to attend the Board of Commissioners meeting to discuss this request along with a request for the County to issue a letter of support to the SCCB to apply for grant funding under the recurring NC DOC Rural Transformation Grant process.

Staff have been reviewing this grant for several months to consider its highest and best use for the County including a possible inclusion from the three (3) towns.

Mr. Jack Webb, Vice-Chair of SCCB, said the Civic Center is located at south of the Albemarle Sound Bridge said the building was deeded to the community by stakeholders.

Mr. Larry Norman, grant writer for the Civic Center, said it hosts activities and services and is a place for community meetings, social and political events, a voting site, celebrations, banquets, computer classes, and health fairs with MTW. He said the Albemarle Commission donated funds for the HVAC. The building has not been used since 2019 due to Covid. He said members have been making repairs. In the future they would like to have cultural celebrations, internet hub, computer training class, movie night, after school programs, educational programs for adults, healthcare programs by ZOOM, exercises by ZOOM, substance abuse programs, incorporate the performing arts, electrical, bricklaying, sports, Boy Scouts/Girls Scouts/4-H programs.

Mr. Chester McDowell, Jones White Road, presented a handout. He wanted to show how grant funds would be used. Some renovations that were discussed equal ~\$320,000:

Add a 20 x 40 shelter

Kitchen expansion 350sq ft

Front porch and drainage

Hard surface of parking lot, lights, (sewage upgrade—\$\$ not determined yet)

Mr. McDowell said they needed a map for inclusion with the grant paperwork and went to the Register of Deeds for the map. They are not asking the Board to correct the map or the deed. They are asking for land for the start and completion of the Skinnerville Civic Center.

Commissioner Keyes thanked the SCCB for their presentation. She went on to say that the intent when the land was deeded in 1978 was for enhancing the community.

Mr. Cameron Birtcher & Mr. Richard Livingston were in attendance to answer any questions. Mr. Livingston said that \$950,000 is what the SCCB is asking for. Most awardees have gotten \$800,000 – \$900,000 and there is no match and fairly open ended. This is one cycle for this grant (no additional funds).

Mr. Birtcher said that the County has to actually apply for the grant with the input from the SCCB. He also mentioned that the land has to be owned by who has the work being done.

Mr. Potter said the County knew about this grant in November. It was sent to all three towns at that time. Only one project can be chosen.

DRAFT

Mr. Birtcher said other projects that the grant could be used for is updates to various County buildings/areas (i.e. paving of the Senior Center parking area).

Mr. Potter said there could be a possible collaboration with SCCB and the recreation area for the parking area (so folks don't park on the basketball court).

Mr. Potter said some Commissioners asked could this be used for the elevator project in the Courthouse; however, it can not be used for that.

Commissioner Johnson asked if the County could apply for the \$950,000 and give \$850,000 needed by SCCB, which included the parking and lighting. Mr. Potter said the County is not guaranteed that the \$950,000 gets awarded. It has also been discussed trying to amplify this grant for the PARTF grant.

Mr. Livingston stated that March 23 – May 7 is window for submitting the grant.

Chair Walker thanked the SCCB for their presentation and said the County will get back with them.

Skiddersville Civic Center
P.O. Box 265
Roper, N.C. 27970

Date: February 20, 2023

To: County Commissioner Chair Person, Mr. Julius Walker
County Manager, Mr. Curtis Potter
On-Line GIS, Mr. Richard Livingston

Fm: The Skiddersville Civic Center Board of Directors

Subject: Land Transfer to The Skiddersville Community Civic Center Corporation

The Skiddersville Civic Board of Directors and committee members are in the process of trying to secure grant funding to renovate and update the Skiddersville Civic Center to provide educational afterschool services, health care services, mental health services, substances abuse services, and other social program services to the residences of Skiddersville and other surrounding communities.

However, in our investigations, we found that the civic center has no real property attached to undergo renovations or improvements (See Map 1, Map 2). Property Deed dated 12/1/1964, Book 203 - Page 439; Property Deed dated 9/12/1978, Book 296 – Page 353; and Property Deed dated 6/17/1979, Book 273 – Page 637 shows that all properties surrounding the Skiddersville Center are owned by Washington County. The maps proves that there are only about four parking spaces allotted in front of the building and absolutely no access to the back of the building on either side of the building. We pay the monthly water bill but access to the water turn on/off vale is on county property. We have maintained the grounds east and west of the civic center for the county since 12/1/1964 or before. Recently, a county tree limb fell on the roof causing extensive damage which were repaired by and at the cost of Skiddersville community members. As a result, the community members cut down the county tree to preserve and prevent further damages to the civic center. At this time, board members and community members were under the impression that the tree was on civic center property, we apologize for the error.

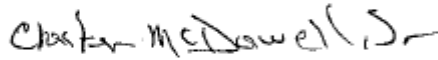
It is highly improbable that funding sources of any kind will ever award the Skiddersville Civic Center with funding because the civic center has no real land or property in order to expand or renovate the center. Please be mindful that the Deed of 1964, Book No. 203, Page No. 439 awarded all properties to the Skiddersville Civic Center and the Deed of 1978, Book No.269, Page No. 354 transferred the property to Washington County. Therefore, we are requesting that

the county return to the civic center the land from the ditch on the east side of the center and follow that ditch around the back of the center to the adjacent property line on the west side of the center (See the attached maps labeled Land Request 1 and Land Request 2). If we have misinterpreted the readings and the visuals of the attached maps and there is evidence that Skinnersville Civic Center has more land attached to the center than we projected, we apologize for any inconvenience caused and would like you to disregard this request.

We sincerely hope that you will partner with us to help the Skinnersville Civic Center Board of Directors and its committee members develop a safe and viable place for our community to commune and disseminate needed program services.

Signed:

Chester McDowell, Chairperson

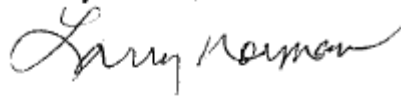


Roger Aycock, Assist Treasurer



Helga Herman, Assist. Secretary

Larry Norman, Member





Coordinate System: NAD 1983 HARN StatePlane North Carolina FIPS 3200 Feet



MAP 1

Richard Livingston
Senior Project Manager
Washington County GIS
2/15/2023



Washington County, NC

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NCPIN:	7830747435
OWNER_s:	SKINNERSVILLE CMC CENTER
OwnerAdd1:	16771 NC HWY 32N
OwnerAdd2:	
AreaAC:	0.279212414333769
CITY:	ROPER
STATE:	NC
ZIP:	27970
PropLoc:	16771 NC HWY 32N
DB_PG:	269/353 (EXCEPTION)
MapRef1:	
MapRef2:	
MapRef3:	

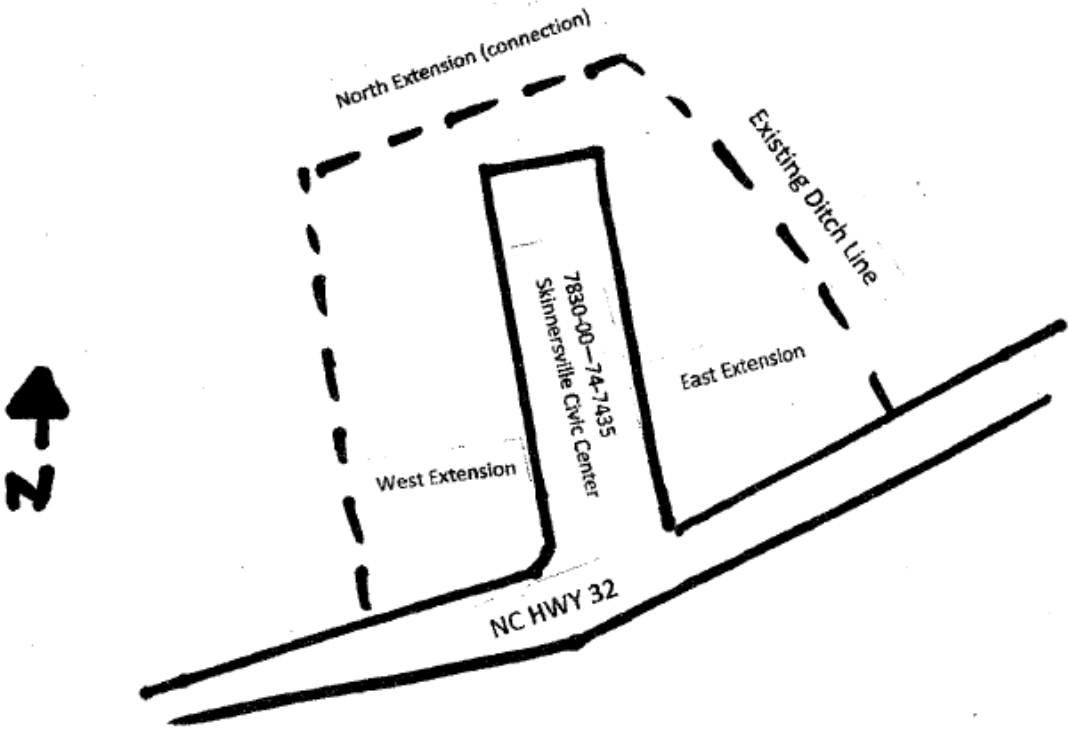
MAP 2



Sherri Wilkins
Tax Administrator/Assessor
swilkins@washconc.org

Date Printed: 2/7/2023

Skinersville Civic Center, Inc
Requested Land Extension
For Existing Building Expansion and Area Development



----- Requested Extension

See Attached Washington County Map for Explanation

West Extension Acres Requested _____

LAND REQUEST 1



AVIATION/EMERGENCY OPERATIONS CENTER (AVEOC) DESIGN FIRM PROPOSAL: Mr. Potter spoke to the Board and said the County received five (5) responses for an RFQ on the design of the Aviation/Emergency Operations Center (AVEOC). Mr. Potter, Mr. Richard Livingston, Ms. Mary Moscato, Ms. Missy Dixon and Commissioner John Spruill were

on the Review Committee. Mr. Potter stated that tonight, this is more of an informational update. If there is consensus from the Board once the review committee interviews the top two firms, the Review Committee can choose one and bring their choice back to the Board or the Board could participate in the interview process.

The two firms being interviewed are Oakley Architect out of Rocky Mount and LS3P which has an office in Raleigh.

Commissioner Keyes said Hurricane Isabel showed the County what issues we have during a storm and why we need a bigger place for Emergency Management and that they have been partnered with the Airport.

Commissioner Phelps made a motion allow the Review Committee to interview the firms and bring their choice back to the Board for approval. Commissioner Keyes seconded. Motion carried unanimously.

BOARDS & COMMITTEES: Ms. Bennett, Clerk to the Board spoke to the Commissioners.

WASHINGTON COUNTY PLANNING BOARD

The Washington County Planning Board is recommending that Mr. Marty Swett fill the unexpired seat of Mr. Steve Barnes. The seat expires March 31, 2024.

Mr. Swett has agreed to serve if appointed.

Commissioner Keyes made a motion to appoint Mr. Marty Swett to fill the unexpired term of Mr. Steve Barnes on the Washington County Planning Board. Commissioner Phelps seconded. Motion carried unanimously.

TRAVEL & TOURISM AUTHORITY (TTA) BOARD

At its March 2, 2023 meeting, the TTA Board unanimously recommended that Mr. Marcus Williams be removed from the TTA Board for perpetual absences from Board meetings and for failure to keep current with local occupancy tax returns.

In the same motion, the TTA Board also recommended that the Board of Commissioners appoint Mr. Amar Patel, who is the new owner of the Rodeway Inn & Suites, to fill this vacancy.

Commissioner Keyes made a motion to approve the TTA's recommendation to remove Mr. Marcus Williams from the TTA Board for perpetual absences from Board meetings and for failure to keep current with local occupancy tax returns and to appoint Mr. Amar Patel, new owner of the Rodeway Inn & Suites, to fill Mr. Williams' unexpired term on the TTA Board. Commissioner Phelps seconded. Motion carried unanimously.

FINANCE OFFICER'S REPORT: Ms. Dixon went over the budget transfers and budget amendments that were in the Commissioners' Agenda Package .

Washington County
BUDGET TRANSFER

To: Board of Commissioners
From: Curtis Potter, County Manager
Missy Dixon, Finance Officer
Date: February 9, 2023
RE: TTA

BT #: 2023 - 096

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
63-4970-090	TTA - FICA Tax	2,000.00	(250.00)	1,750.00
63-4970-100	TTA - Retirement	4,500.00	250.00	4,750.00
TTA		6,500.00	-	6,500.00

Justification:

This transfer is to move monies within the TTA Budget from FICA to Retirement due to a rate increase after the initial budget was planned. This transfer was approved by the TTA Board at their February 7 Meeting.

Budget Officer's Initials CSP

Approval Date: 2/14/23

Initials:	<u>CP</u>
Batch #:	<u>2023-096</u>
Date:	<u>2/10/2023</u>

Washington County
BUDGET TRANSFER

To: Board of Commissioners

BT #: 2023 - 097

From: Curtis Potter, County Manager
Missy Dixon, Finance Officer

Date: February 9, 2023

RE: Airport

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
39-4530-032	Airport - Salaries & Wages - Part time	12,000.00	(4,625.00)	7,375.00
39-4530-100	Airport - Retirement	7,392.00	1,050.00	8,442.00
39-4530-101	Airport - 401K	1,218.00	75.00	1,293.00
39-4530-998	Airport - Sales Tax on Fuel	3,500.00	3,500.00	7,000.00
Airport		24,110.00	-	24,110.00

Justification:

This transfer is to move monies within the Airport Budget from the Part Time line to various other line items. The PT Airport Position is still vacant therefore leaving monies to be used in lines that are running short. Monies are needed in both the retirement and 401K lines due to the 2.5% COLA that was given back in August. This had previously been approved by the Board and was budgeted within the General Fund however we are shifting monies to cover this within the Airport Fund itself. There is also additional monies needed in the sales tax on fuel line. This figure is always an estimate based on previous years expenses. Due to the price of fuel and the amount being sold, we are running short in this line.

Budget Officer's Initials OSP

Approval Date: 2/9/23

Initials:	<u>HO</u>
Batch #:	<u>2023-097</u>
Date:	<u>2/10/2023</u>

Washington County
BUDGET TRANSFER

To: Board of Commissioners
From: Curtis Potter, County Manager
Missy Dixon, Finance Officer
Date: February 9, 2023
RE: Sheriff

BT #: 2023 - 098

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-4310-392	Sheriff - Undercover Investigations	7,000.00	(3,000.00)	4,000.00
10-4310-260	Sheriff - Departmental Supplies	10,000.00	2,000.00	12,000.00
10-4310-330	Sheriff - Postage	1,500.00	1,000.00	2,500.00
Sheriff		18,500.00	-	18,500.00

Justification:

This transfer is to move monies within the Sheriff's Office Budget. These funds are being moved from undercover investigations to departmental supplies and postage. Expenses in these lines have ended up being greater than originally anticipated during the budget preparation.

Budget Officer's Initials CPD

Approval Date: 2/9/23

Initials: CPD
 Batch #: 2023-098
 Date: 2/10/2023

Washington County
BUDGET TRANSFER

To: Board of Commissioners

BT #: 2023 - 099

From: Curtis Potter, County Manager
 Missy Dixon, Finance Officer

Date: February 10, 2023

RE: Elections

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-4170-140	Elections - Workmans Comp	497.00	(60.00)	437.00
10-4170-180	Elections - Group Insurance Expense	8,772.00	(500.00)	8,272.00
10-4170-315	Elections - Training	6,130.00	(320.00)	5,810.00
10-4170-100	Elections - Retirement Expense	9,051.00	620.00	9,671.00
10-4170-101	Elections - 401K	1,491.00	5.00	1,496.00
10-4170-320	Elections - Communications	2,355.00	255.00	2,610.00
Elections		28,296.00	-	28,296.00

Justification:

This transfer is to move monies within the Elections Office Budget. These funds are being moved to Retirement Expense, 401K and Communications. The benefit lines are being increased due to the 2.5% COLA originally approved by the Board and budgeted in Central Services however this increase can be absorbed within the department. The communications line is being increased due to additional monthly expenses incurred as a result of the move to Roper.

Budget Officer's Initials CSJ

Approval Date: 2/10/23

Initials: MD
 Batch #: 2023-099
 Date: 2/14/2023

Washington County
BUDGET TRANSFER

To: Board of Commissioners

BT #: 2023 - 100

From: Curtis Potter, County Manager
Missy Dixon, Finance Officer

Date: February 10, 2023

RE: Manager's Office/Airport

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-4120-191	Manager's Office-UNC SOG LFNC Intern Program	14,000.00	(4,000.00)	10,000.00
10-4120-260	Manager's Office-Departmental Supplies	8,500.00	3,000.00	11,500.00
10-4120-380	Manager's Office-Advertising	2,500.00	1,000.00	3,500.00
Manager's Office				
39-4530-999	Airport-Contingency	4,134.00	(4,134.00)	-
39-4530-032	Airport-Salaries & Wages Part Time	7,375.00	(2,993.00)	4,382.00
39-4530-550	Airport-Capital Outlay Equipment	-	7,127.00	7,127.00
Airport				
		36,509.00	-	36,509.00

Justification:

This transfer is to move monies within the Manager's Office Budget to Advertising and Departmental Supplies. There is additional funds needed to cover the higher than expected number of advertisements being paid for by the County Manager's Office due to the large number of county vacancies. Additional funding is needed to cover year-end office supplies and equipment to continue supporting County Manager Office Staff and Operations. This transfer will also move monies within the Airport Budget to Capital Equipment Outlay to make an emergency purchase of a Motor for the Jet Fuel Farm that has gone bad.

Budget Officer's Initials CSF

Approval Date: 2/13/23

Initials:	<u>CSF</u>
Batch #:	<u>2023-100</u>
Date:	<u>2/13/2023</u>

Washington County
BUDGET TRANSFER

To: Board of Commissioners
From: Curtis Potter, County Manager
Missy Dixon, Finance Officer

BT #: 2023 - 101

Date: February 20, 2022

RE: Water Operations/Water Treatment

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
35-7130-050	Water Operations-Salaries & Wages-Longevity	2,219.00	(1,097.00)	1,122.00
35-7130-101	Water Operations-401(K) Contribution	6,240.00	(500.00)	5,740.00
35-7130-140	Water Operations-Workman's Comp	12,721.00	(1,467.00)	11,254.00
35-7130-180	Water Operations-Group Insurance	52,575.00	(2,000.00)	50,575.00
35-7135-010	Water Treatment-Salaries & Wages-Regular	75,284.00	(6,727.00)	68,557.00
35-7135-140	Water Treatment-Workman's Comp	6,166.00	(740.00)	5,426.00
35-7130-010	Water Operations-Salaries & Wages-Regular	206,670.00	10,000.00	216,670.00
35-7130-100	Water Operations-Retirement Expense	37,869.00	2,531.00	40,400.00
Water Operations/Water Treatment		399,744.00	-	399,744.00

Justification:

This transfer is to move monies within the Water Operations and Water Treatment Budgets. This movement of monies needed to increase certain salary and benefit line items due to the 2.5% COLA that was approved by the Board to be effective in August. These monies were originally budgeted in the General Fund Central Services line however we are going to be able to cover the shortage in these lines within the same fund therefore a transfer from the General Fund will not be needed at this time.

Budget Officer's Initials CPD

Approval Date: 2/20/23

Initials:	<u>MD</u>
Batch #:	<u>2023-101</u>
Date:	<u>2/20/2023</u>

Washington County
BUDGET TRANSFER

To: Board of Commissioners

BT #: 2023 - 102

From: Curtis Potter, County Manager
Missy Dixon, Finance Officer

Date: February 20, 2022

RE: Facility Services/Water Treatment

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-4265-215	Facility Services-Maintenance & Repair-Building	65,868.00	(12,675.00)	53,193.00
10-4265-540	Facility Services-Capital Outlay-Equipment	5,565.00	12,675.00	18,240.00
Facility Services				
35-7135-350	Water Treatment-Maintenance & Repair-Equipment	50,000.00	(21,904.00)	28,096.00
35-7135-541	Water Treatment-Capital Outlay-Equipment	250,000.00	21,904.00	271,904.00
Water Treatment				
		371,433.00	-	371,433.00

Justification:

This transfer is to move monies within the Facility Services Budget and the Water Treatment Budget. The monies are being moved in both departments from Maintenance & Repair to Capital Outlay. This movement is necessary because these items meet the auditor's required capital outlay threshold and should have been paid for out of the appropriate line. Once the budget has been transferred, there will be an entry made to move the charges to the capital outlay line.

2 makes + 1 MWAC

Budget Officer's Initials CEP

Approval Date: 2/20/23

Initials: CEP
 Batch #: 2023-102
 Date: 2/20/2023

Washington County
BUDGET TRANSFER

To: Board of Commissioners
From: Curtis Potter, County Manager
Missy Dixon, Finance Officer
Date: February 20, 2022
RE: Finance

BT #: 2023 - 103

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-4130-181	Finance Office - Group Insurance	35,146.00	(2,500.00)	32,646.00
10-4130-260	Finance Office - Departmental Supplies	5,000.00	2,500.00	7,500.00
Finance		40,146.00	-	40,146.00

Justification:

This transfer is to move monies within the Finance Office Budget from Group Insurance to Departmental Supplies. These monies are being moved to cover purchases of supplies through to fiscal year end. Together with the increase in pricing and several unexpected purchases that have had to be made this year, there are additional funds needed in this line.

Budget Officer's Initials esf

Approval Date: 2/20/23

Initials:	<u>esf</u>
Batch #:	<u>2023-103</u>
Date:	<u>2/20/2023</u>

Washington County
BUDGET TRANSFER

To: Board of Commissioners
From: Curtis Potter, County Manager
Missy Dixon, Finance Officer
Date: February 17, 2023
RE: Senior Center

BT #: 2023 - 104

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-5150-257	Senior Center-Departmental Supplies-Crafts/Ceramics	2,700.00	(594.00)	2,106.00
10-5150-390	Senior Center-Dues & Subscriptions	3,500.00	594.00	4,094.00
Senior Center		6,200.00	-	6,200.00

Justification:

This transfer is to move monies within the Senior Center Budget to cover payment of subscriptions through fiscal year end. This line needs to be increased due to the fact that an invoice from last fiscal year was not turned in and paid until this fiscal year therefore causing a shortage in this line.

Budget Officer's Initials CEP

Approval Date: 2/20/23

Initials:	<u>CEP</u>
Batch #:	<u>2023-104</u>
Date:	<u>2/20/2023</u>

Washington County
BUDGET TRANSFER

To: Board of Commissioners

BT #: 2023 - 105

From: Curtis Potter, County Manager
 Missy Dixon, Finance Officer

Date: February 22, 2023

RE: Contingency/Finance

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-9990-000	Contingency	8,266.00	(900.00)	7,366.00
10-4130-320	Finance - Communications	1,600.00	900.00	2,500.00
Contingency/Finance		9,866.00	-	9,866.00

Justification:

This transfer is to move monies from Contingency to the Finance Communications line. This increase is requested due to the recent receipt of an invoice for Subscription Charges from NCDIT for their Administration Fees. The County was not notified of this until the arrival of the bill. Both the Finance Office and the County Manager requested more information about this fee and why there was no notification given. It appears that this was a fee enacted way back in 2016 but was not fully implemented to all users at that time. It is now being billed to all remaining entities therefore resulting in the need to increase the Finance Communications budget to cover this new fee.

Budget Officer's Initials CEL

Approval Date: 2/24/23

Initials:	<u>CEL</u>
Batch #:	<u>2023-105</u>
Date:	<u>2/23/2023</u>

Washington County
BUDGET TRANSFER

To: Board of Commissioners

BT #: 2023 - 106

From: Curtis Potter, County Manager
Missy Dixon, Finance Officer

Date: February 22, 2023

RE: Landfill

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
33-7400-315	Landfill - Training	2,000.00	(2,000.00)	-
33-7400-250	Landfill - Supplies & Materials Vehicle	4,000.00	2,000.00	6,000.00
Landfill		6,000.00	-	6,000.00

Justification:

This transfer is to move monies within the Landfill Budget from Training to Vehicle Supplies. This transfer is needed to cover the cost of fuel through fiscal year end.

Budget Officer's Initials CP

Approval Date: 2/24/23

Initials:	<u>CP</u>
Batch #:	<u>2023-106</u>
Date:	<u>2/23/2023</u>

Washington County
BUDGET TRANSFER

To: Board of Commissioners

BT #: 2023 - 107

From: Curtis Potter, County Manager
Missy Dixon, Finance Officer

Date: February 23, 2023

RE: ARPA Fund

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
55-4100-001	American Rescue Plan Act (ARPA) of 2021	550,096.97	(550,096.97)	-
55-4100-003	General Administration	-	450,096.97	450,096.97
55-4100-004	Great Grant	-	100,000.00	100,000.00
ARPA Fund		550,096.97	-	550,096.97

Justification:

This transfer is to move monies within the ARPA Fund. Monies were originally budgeted in a general ARPA expenditure line until the County could determine exactly how those dollars would be used. This transfer is to move all remaining funds to the lines that they are intended to be spent from. The county will use \$450,096.97 of the remaining funds for revenue replacement as we did last fiscal year with the first expenditure and \$100,000.00 as our match to the Great Grant. The Revenue Replacement will be expended once this transfer is approved and the Great Grant monies will be spent at a later date once we are invoiced by the vendor.

Budget Officer's Initials CPD

Approval Date: 2/24/23

Initials:	<u>MD</u>
Batch #:	<u>2023-107</u>
Date:	<u>2/23/2023</u>

Washington County
BUDGET AMENDMENT

To: Board of Commissioners

BA #: 2023- 108

From: Curtis Potter, County Manager
 Missy Dixon, Finance Officer

Date: March 6, 2023

RE: Various Departments

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-4110-140	Governing Board - Workman's Comp	1,600.00	(60.00)	1,540.00
10-4110-090	Governing Board - FICA Tax Expense	4,016.00	60.00	4,076.00
10-4120-140	Managers Office - Workmans Comp	1,803.00	(217.00)	1,586.00
10-4120-180	Managers Office - Group Insurance	46,014.00	(3,000.00)	43,014.00
10-4120-010	Managers Office - Salaries & Wages - Regular	271,235.00	12,900.00	284,135.00
10-4120-090	Managers Office - FICA Tax Expense	20,918.00	506.00	21,424.00
10-4120-100	Managers Office - Retirement	49,788.00	4,770.00	54,558.00
10-4120-101	Managers Office - 401K Contribution	8,204.00	320.00	8,524.00
10-4130-140	Finance Office - Workmans Comp	1,205.00	(145.00)	1,060.00
10-4130-010	Finance Office - Salaries & Wages - Regular	180,650.00	1,150.00	181,800.00
10-4130-100	Finance Office - Retirement	33,259.00	2,345.00	35,604.00
10-4130-101	Finance Office - 401K Contribution	5,480.00	65.00	5,545.00
10-4140-040	Tax Admin - Salaries & Wages - Longevity	2,183.00	(112.00)	2,071.00
10-4140-101	Tax Admin - 401K Contribution	5,623.00	(763.00)	4,860.00
10-4140-100	Tax Admin - Retirement	34,125.00	875.00	35,000.00
10-4170-010	Board of Elections - Salaries & Wages - Regular	43,884.00	1,016.00	44,900.00
10-4170-011	Board of Elections - Salaries & Wages - Board	4,240.00	120.00	4,360.00
10-4180-090	Register of Deeds - FICA Tax Expense	6,618.00	(300.00)	6,318.00
10-4180-140	Register of Deeds - Workmans Comp	570.00	(68.00)	502.00
10-4180-180	Register of Deeds - Group Insurance	17,529.00	(1,500.00)	16,029.00
10-4180-010	Register of Deeds - Salaries & Wages - Regular	77,519.00	2,452.00	79,971.00
10-4180-100	Register of Deeds - Retirement	14,297.00	1,155.00	15,452.00
10-4180-101	Register of Deeds - 401K Contribution	2,356.00	50.00	2,406.00
10-4210-090	Information Technology - FICA Tax Expense	4,145.00	(500.00)	3,645.00
10-4210-140	Information Technology - Workmans Comp	357.00	(43.00)	314.00
10-4210-181	Information Technology - Group Insurance	10,762.00	(700.00)	10,062.00
10-4210-010	Information Technology - Salaries & Wages - Regular	52,596.00	1,300.00	53,896.00
10-4210-100	Information Technology - Retirement	9,863.00	700.00	10,563.00
10-4265-140	Facility Services - Workmans Comp	12,967.00	(500.00)	12,467.00
10-4265-181	Facility Services - Group Insurance	54,393.00	(4,000.00)	50,393.00
10-4265-010	Facility Services - Salaries & Wages - Regular	174,346.00	20,000.00	194,346.00
10-4265-040	Facility Services - Salaries & Wages - Longevity	2,235.00	373.00	2,608.00
10-4265-100	Facility Services - Retirement	32,140.00	4,927.00	37,067.00
10-8300-120	Central Services - Additional Salary/Benefit Exp-Comp Study	250,430.00	(43,156.00)	207,274.00
Various Departments				
		Balanced:	1,437,350.00	-
				1,437,350.00

Justification:

This amendment is to move monies from the Central Services Additional Salary/Benefit Ex-Comp Study Line to various other departments Salaries & Benefits lines. Due to time constraints, monies for the approved 2 1/2 percent COLA were budgeted as a lump sum in the Central Services line at budget time. These monies are now being moved to the appropriate departments to cover the COLA. The departments above will have to be re-evaluated again in several months. DSS, Sheriff, Detention and 911 are not included at this time. These departments have had a large amount of turnover and continue to have vacancies so it is hard at this time to determine what they will need thru fiscal year-end.

Approval Date: _____

Bd. Clerk's Init: _____

Initials: _____

Batch #: _____

Date: _____

Washington County
BUDGET AMENDMENT

To: Board of Commissioners

BA #: 2023- 109

From: Curtis Potter, County Manager
 Missy Dixon, Finance Officer

Date: March 6, 2023

RE: Various Departments

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-4311-140	SRO-Wash Co Union-Workmans Comp Expense	2,428.00	(40.00)	2,388.00
10-4311-180	SRO-Wash Co Union-Group Insurance	8,769.00	(700.00)	8,069.00
10-4311-010	SRO-Wash Co Union-Salaries & Wages-Regular	36,494.00	3,700.00	40,194.00
10-4311-090	SRO-Wash Co Union-FICA Tax Expense	2,791.00	300.00	3,091.00
10-4311-100	SRO-Wash Co Union-Retirement Expense	6,874.00	1,150.00	8,024.00
10-4311-101	SRO-Wash Co Union-401K Contribution	1,825.00	200.00	2,025.00
10-4314-140	SRO-Plymouth High-Workmans Comp Expense	2,428.00	(239.00)	2,189.00
10-4314-180	SRO-Plymouth High-Group Insurance	8,769.00	(700.00)	8,069.00
10-4314-010	SRO-Plymouth High-Salaries & Wages-Regular	36,494.00	3,700.00	40,194.00
10-4314-090	SRO-Plymouth High-FICA Tax Expense	2,791.00	300.00	3,091.00
10-4314-100	SRO-Plymouth High-Retirement Expense	6,874.00	1,150.00	8,024.00
10-4314-101	SRO-Plymouth High-401K Contribution	1,825.00	200.00	2,025.00
10-4330-090	Emergency Mgmt-FICA Tax Expense	4,152.00	(500.00)	3,652.00
10-4330-101	Emergency Mgmt-401K Contribution	1,628.00	(50.00)	1,578.00
10-4330-140	Emergency Mgmt-Workmans Comp	2,941.00	(200.00)	2,741.00
10-4330-180	Emergency Mgmt-Group Insurance	8,828.00	(700.00)	8,128.00
10-4330-010	Emergency Mgmt-Salaries & Wages-Regular	54,272.00	1,250.00	55,522.00
10-4330-100	Emergency Mgmt-Retirement	9,881.00	720.00	10,601.00
10-4350-127	Inspections-Longevity	1,020.00	(312.00)	708.00
10-4350-181	Inspections-FICA Tax Expense	7,515.00	(1,000.00)	6,515.00
10-4350-183	Inspections-Group Insurance	19,599.00	(1,000.00)	18,599.00
10-4350-186	Inspections-Workmans Comp	5,135.00	(615.00)	4,520.00
10-4350-121	Inspections-Salaries & Wages-Regular	97,545.00	2,405.00	99,950.00
10-4350-182	Inspections-Retirement	17,886.00	1,400.00	19,286.00
10-4350-184	Inspections-401K Contributions	2,947.00	53.00	3,000.00
10-5150-130	Senior Center-Workmans Comp	3,004.00	(1,000.00)	2,004.00
10-5150-180	Senior Center-Group Insurance	26,204.00	(1,200.00)	25,004.00
10-5150-010	Senior Center-Salaries & Wages-Regular	90,211.00	800.00	91,011.00
10-5150-100	Senior Center-Retirement	16,610.00	1,400.00	18,010.00
10-6120-140	Recreation-Workmans Comp	5,141.00	(1,005.00)	4,136.00
10-6120-180	Recreation-Group Insurance	8,779.00	(700.00)	8,079.00
10-6120-010	Recreation-Salaries & Wages-Regular	43,597.00	1,125.00	44,722.00
10-6120-100	Recreation-Retirement	8,136.00	580.00	8,716.00
10-8300-120	Central Services - Additional Salary/Benefit Exp-Comp Study	207,274.00	(10,472.00)	196,802.00
Various Departments				
		Balanced:	760,667.00	-
				760,667.00

Justification:

This amendment is to move monies from the Central Services Additional Salary/Benefit Ex-Comp Study Line to various other departments Salaries & Benefits lines. Due to time constraints, monies for the approved 2 1/2 percent COLA were budgeted as a lump sum in the Central Services line at budget time. These monies are now being moved to the appropriate departments to cover the COLA. The departments above will have to be re-evaluated again in several months. DSS, Sheriff, Detention and 911 are not included at this time. These departments have had a large amount of turnover and continue to have vacancies so it is hard at this time to determine what they will need thru fiscal year-end.

Approval Date: _____

Bd. Clerk's Init: _____

Initials:

Batch #:

Date:

Washington County
BUDGET AMENDMENT

To: Board of Commissioners

BA #: 2023- 110

From: Curtis Potter, County Manager
Missy Dixon, Finance Officer

Date: March 6, 2023

RE: SS Economic Support

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-3490-000	DSS - Administration Reimbursement	(2,771,375.00)	(33,327.00)	(2,804,702.00)
10-5380-405	LIHWAP-Low Income Household Water Assistance	33,481.00	33,327.00	66,808.00
SS Economic Support				
Balanced:		(2,737,894.00)	-	(2,737,894.00)

Justification:

This amendment is to increase budgeted revenue and expenditures for the Low Income Household Water Assistance (LIHWAP) line. The state has provided the County with a funding authorization that shows Washington County has been allocated an additional \$33,327 for assistance to qualified participants that apply for this program.

Approval Date: _____

Bd. Clerk's Init: _____

Initials:
Batch #:
Date:

Washington County
BUDGET AMENDMENT

To: Board of Commissioners

BA #: 2023- 111

From: Curtis Potter, County Manager
Missy Dixon, Finance Officer

Date: March 6, 2023

RE: Cooperative Extension

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-3500-280	MIPPA Grant-Medicaid Improvement for Patients	(3,106.00)	606.00	(2,500.00)
10-6050-998	MIPPA Grant-Medicaid Improvement for Patients	3,106.00	(606.00)	2,500.00
Cooperative Extension				
Balanced:		-	-	-

Justification:

This amendment is to reduce budgeted revenue and expenditures for the MIPPA Grant. The original budgeted amount was an estimate based on the previous year however we have been notified that the actual grant will be lower than previously budgeted therefore requiring a budget amendment to correct.

Approval Date: _____

Bd. Clerk's Init: _____

Initials:
Batch #:
Date:

Washington County
BUDGET AMENDMENT

To: Board of Commissioners

BA #: 2023- 112

From: Curtis Potter, County Manager
 Missy Dixon, Finance Officer

Date: March 6, 2023

RE: Sheriff/Senior Center/Contingency/EMS/Opioid/

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-3540-020	Gun Permits Discretionary-County Portion	(4,130.00)	(960.00)	(5,090.00)
10-4310-611	Gun Permits Discretionary-County Portion	38,990.00	960.00	39,950.00
10-3540-030	Gun Permits-State Portion	(4,960.00)	(1,130.00)	(6,090.00)
10-4310-612	Gun Permits-State Portion	6,095.00	1,130.00	7,225.00
10-3540-040	Finger Printing	(780.00)	(200.00)	(980.00)
10-4310-613	Finger Printing	4,985.00	200.00	5,185.00
Sheriff				
10-3290-000	Interest Earned on Investments	(30,000.00)	(119,852.00)	(149,852.00)
10-9990-000	Contingency	7,366.00	119,852.00	127,218.00
Contingency				
10-3509-010	Senior Center Trips	(426.00)	241.00	(185.00)
10-5150-380	Senior Center Trips	4,102.00	(241.00)	3,861.00
Senior Center				
37-3490-020	DUKE Race-Cars Grant	(2,900.00)	(2,900.00)	(5,800.00)
37-4330-652	DUKE Race-Cars Grant	10,000.00	2,900.00	12,900.00
37-3490-021	UNC PECC+ Program Grant	(600.00)	(1,200.00)	(1,800.00)
37-4330-653	UNC PECC+ Program Grant	3,600.00	1,200.00	4,800.00
EMS				
50-3000-001	Opioid Settlement Distribution	(59,186.00)	(3,242.43)	(62,428.43)
50-3290-000	Interest Earned	-	(0.67)	(0.67)
50-9990-000	Contingency	54,186.00	3,243.10	57,429.10
Opioid Settlement				
Balanced:		26,342.00	-	26,342.00

Justification:

This amendment is to do the following: increase the revenues and expenditures in the Sheriff's Office budget for Gun Permitting & Fingerprinting; increase revenues in the interest earned line and budget that increase in the contingency line for use IF needed for GASB Entries and closing out the fiscal year end; decrease the revenues and expenditures in the Senior Center Trip line due to a refund given to a Senior Participant for a cancelled trip that had previously been paid for; increase the revenues and expenditures in the EMS Duke and UNC Grant lines as we have received additional monies; increase the Opioid Settlement revenues and expenditures due to additional monies coming in and interest earned.

Approval Date: _____

Bd. Clerk's Init: _____

Initials:	
Batch #:	
Date:	

Washington County
BUDGET AMENDMENT

To: Board of Commissioners

BA #: 2023- 113

From: Curtis Potter, County Manager
Missy Dixon, Finance Officer

Date: March 6, 2023

RE: Facility Services

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-3353-000	Insurance Proceeds	(37,639.00)	(4,457.00)	(42,096.00)
10-4265-256	Facility Services - Insurance Claims	51,272.00	4,457.00	55,729.00
Facility Services				
Balanced:		13,633.00	-	13,633.00

Justification:

This amendment is to increase the revenues and expenditures in the Insurance Claims line. A check has been mailed from our Insurance Carrier for the repair of an ambulance that was in an accident.

Approval Date: _____

Bd. Clerk's Init: _____

Initials:
Batch #:
Date:

Washington County
BUDGET AMENDMENT

To: Board of Commissioners

BA #: 2023- 117

From: Curtis Potter, County Manager
 Missy Dixon, Finance Officer

Date: March 6, 2023

RE: Facility Services

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-3353-000	Insurance Proceeds	(42,096.00)	(16,223.00)	(58,319.00)
10-4265-256	Facility Services - Insurance Claims	55,729.00	16,223.00	71,952.00
Facility Services				
		Balanced:	13,633.00	-
				13,633.00

Justification:

This amendment is to increase the revenues and expenditures in the Insurance Claims line. A check has been received from our Insurance Carrier for additional repair work needed down at the Beaufort Community College Center in Roper due to the water leak that occurred on 12/30/22. These repairs were initially left out of the original estimate.

Approval Date: _____

Bd. Clerk's Init: _____

Initials:	
Batch #:	
Date:	

Commissioner Johnson made a motion to approve the budget transfers/amendments as presented. Commissioner Keyes seconded. Motion carried unanimously.

OTHER ITEMS BY CHAIR, COMMISSIONERS, COUNTY MANAGER/ COUNTY ATTORNEY OR CLERK:

Commissioner Johnson stated that tomorrow she will speak at a rural summit about broadband and internet access. This is the biggest task she has ever undertaken. Even though there is a lot of money out there for broadband, there is a lot of red tape and a lot of people wanting the same money. It's hard to follow the mapping that the Census provided. Trying to find a business that delivers what they promise and be affordable is going to be difficult. NC DIT is having the meeting at the Hilton in Raleigh.

Commissioner Spruill stated that at the last school board meeting, he and Mr. Potter received a donation of about \$1900 for Pennies for Paws. Helena Ag was there that night and they made a donation to the County's Animal Shelter. Commissioner Spruill challenged other businesses to do the same.

Commissioner Phelps said someone asked about the fence at that the new school and could the County keep it up after the new school is completed. Mr. Potter said he will check on it.

Commissioner Keyes said she chaired steering committee for the NCACC. She thanked Commissioner Johnson (and current NCACC President) for having her on that committee. She said she also had a meeting with the Planning Board and the Fire Chiefs. She said all the Commissioners have their areas of expertise and working together.

Commissioner Walker said he recently visited the Animal Shelter but the Animal Control Officer had just left so he will be going back.

1) Travel Approval, Ms. Julie Bennett, Clerk to the Board

Ms. Bennett stated that each year while creating the Governing Board's budget, money is allocated for travel/training and in a sense, is earmarked for certain conferences, courses, and meetings that are repeated yearly. Every now and then, new and/or different opportunities come available for the Clerk and Commissioners and in an effort to be transparent, she wanted to bring these items to the Board for approval since they will be coming out of the current year's budget. Listed below are two such items. [Note: There are funds available for these requests.]

- a) 17th Annual NC Black Summit on April 27-28 in Raleigh. Early Bird Registration is \$189 and the hotel room discounted rate is \$151/night x2=\$302 (excludes taxes) + ~\$62 for mileage (123 mi round trip x .50) + ~\$47 for meals = total of ~\$600 for the trip. (Commissioner Johnson has requested to attend this.) (See attached document.) *[The document is attached to and referenced herein as a part of these minutes.]* (In speaking with Commissioner Johnson today, she indicated she will not be asking for reimbursement for mileage or meals which will save over \$100 on this trip.)

Commissioner Spruill made a motion to approve the abovementioned travel request as presented. Commissioner Phelps seconded. Motion carried unanimously.

Ms. Bennett asked if any additional Commissioners wants to attend the 17th Annual NC Black Summit (so she can go ahead and get you registered).

Commissioner Keyes and Chair Walker said they would like to attend also. Ms. Bennett said she would make the arrangements.

- b) The NCACC used to have "County Assembly Day". Now it is "County Advocacy Days" being held in Raleigh on May 23 -24. This will now require an overnight stay if you wish to attend both days. Registration is \$75/person. I'm estimating a hotel room at \$151/night (excludes taxes) + ~\$62 for mileage (123 mi round trip x .50) + ~\$47 for meals = ~\$335/person. If all 5 of you wish to go, the total would be ~\$1,675. (See attached document). *[The document is attached to and referenced herein as a part of these minutes.]*

Commissioner Phelps made a motion to approve the abovementioned travel request as presented. Commissioner Spruill seconded. Motion carried unanimously.

Ms. Bennett asked how many Commissioners wish to attend County Advocacy Days (so she can go ahead and get you registered). They all said they wanted to attend. Commissioner Spruill, Phelps and Keyes said they would like to spend the night on May 23.

2) PreK – 12 Update, Mr. Curtis Potter, CM/CA

Mr. Potter planned to give the Board an update on the new school; however, the Steering Committee was pushed to next Wednesday.

- 3) Washington County School Financing Bid Summary
Mr. Potter spoke to the Board about the information below.

2023 Installment Financing Contract – Summary of Bids

Washington County, North Carolina



March 2, 2023



Bank Loan RFP Overview

- Washington County Schools is planning the construction of a new PreK-12 facility on the site of the existing Pines Elementary School in Plymouth, NC. The new facility will replace existing County School facilities and will consolidate all students, except early college students, into one facility.
 - The current total project cost is estimated at approximately \$72 million. The County currently has grant funding of \$50.15 million, \$3.5mm in ESSER funding and anticipates contributing cash of \$1 million, leaving a net borrowing requirement of ~\$18 million.
- An RFP for a Direct Bank Loan financing was distributed on February 7, 2023 to over 50 National, Regional and Local lending institutions to finance the construction of a new PreK-12 School Facility and pay related Costs of Issuance. After the initial distribution, Davenport reached out to the potential bidders to assess their interest in the financing and address any questions they had.
- Responding institutions were asked to provide proposals for an Installment Financing Contract with a security interest in the School Facility being financed in an amount of approximately \$20,000,000 with a 20-year term for the following options:
 - Option 1: Level principal payments beginning in FY 2024;
 - Option 2: Level principal payments beginning in FY 2025 (one-year interest only period).
- The County received two proposals on February 28, 2023 from the following banks, with interest rates ranging from 3.95% to 4.68%.
 - Capital One Public Funding, LLC
 - Truist Bank
- As an alternative to pursuing the financing through a direct bank loan with one of the proposing lenders, the County could consider a public sale of Limited Obligation Bonds. In order to maintain the option of the Public Sale, the County will need to reserve a sale date through the Local Government Commission. Prior to the sale, the County would be subject to daily interest rate changes until rates are locked on the date of the sale.
- A summary of all Bank proposals received as well as the Public Sale option is shown on the following page.



Summary of Bids Received

Lender	A	B	C	D
Lender	Prepayment Provisions		Option 1	Option 2
1 Capital One Public Funding, LLC	No call until 12/01/2032, callable thereafter at par in whole or in part, prepayments applied in inverse order of maturity.		4.67% ¹	4.68% ¹
2 Trust Bank	Prepayment A: Prepayable in whole or in part subject to a "Make Whole Call" Prepayment B: Prepayable in whole or in part at any time after 9 years without penalty; subject to a "Make Whole Call" prior to 9 years Prepayment C: Prepayable in whole or in part at any time after 10 years without penalty; subject to a "Make Whole Call" prior to 10 years		Prepayment A: 3.95%	Prepayment A: 3.95%
			Prepayment B: 4.07%	Prepayment B: 4.07%
			Prepayment C: 4.02%	Prepayment C: 4.02%
3 Public Sale (TIC)	Prepayable in whole or in part at any time after 10 years.		3.91% ²	3.91% ²


¹ COPF shall lock the rate when the Borrower provides a final debt service schedule and firm closing date. On such date (the "Lock Date"), the final interest rate on the Loan shall be determined by observing the then-yielding 10-year U.S. Treasury note (ticker USGG10YR on Bloomberg, the "Benchmark Rate") and comparing it to its yield of 3.95% (the "Base Rate") on February 28, 2023 (the "Base Date"). On the Lock Date, if the Benchmark Rate remains between 3.80% and 4.10% (i.e. within the "Collar"), there shall be no changes to the Loan rates quoted above. However, if the Benchmark Rate is above 4.10% or below 3.80% on the Lock Date, the Loan rate shall be adjusted by one basis point up or down for every basis point the Benchmark Rate is outside the Collar.

² Current market interest rates as of 2/28/2023. Preliminary and subject to change.



Summary of Proposals

Truist Bank Proposal

A Lender	B Truist Bank	C Public Sale
		
1. Tax-Exempt Interest Rate	Option 1 & 2 A: 3.95% B: 4.07% C: 4.02%	Option 1 & 2 3.91% (TC)
2. Prepayment Language	Prepayment A: Prepayable in whole or in part subject to a "Make Whole Call" Prepayment B: Prepayable in whole or in part at any time after 9 years without penalty; subject to a "Make Whole Call" prior to 9 years Prepayment C: Prepayable in whole or in part at any time after 10 years without penalty; subject to a "Make Whole Call" prior to 10 years	Prepayable in whole or in part at any time after 10 years.
3. Acceptance / Rate Expiration	March 28th / May 19th	Mid-May / Late May
4. Escrow / Project Fund	-Truist will require that all proceeds be deposited in a Project Fund with Truist. The borrower will be required to submit a requisition request for each draw from the project fund. -The current savings rate on the Truist Project Fund is 3.50%; subject to change based on market condition.	- A Project Fund will be established by the Trustee and will be invested as directed by the County. - The current WCOMT rate is 4.50%; subject to change based on market condition.
5. Bank Fees	Not-to-exceed \$10,000	Additional fees associated with Bond Underwriting, Official Statement, Bond Documents, Credit Ratings, etc.
6. Credit Approval	Fully Approved	n/a - Credit Ratings Required
7. Lender's Counsel	Pope Flynn, LLP (Matt Davis)	TBD
8. Other Considerations	-The Bank will require a security interest on the PreK-12 School Facility. -The Bank will require a flood certification and Title Search. The Bank will NOT require a Title Opinion or Title Insurance Policy.	- The Public Sale approach will require a Trustee and compliance with continuing disclosure requirements. - Typically a Title Insurance Policy will be obtained for a Public Sale. - A Public Sale will require annual principal payments and semi-annual interest payments.



Debt Service Comparison

Trust vs. Public Sale

A	Option 1				Option 2			
	B	C	D	E	F	G	H	I
Lender	Trust Bank		Public Sale		Trust Bank		Public Sale	
	Payment A: Make Whole Call	Payment B: 9 Year Per Call	Payment C: 10 Year Per Call	Public Sale ¹ (Assumes X Rating)	Payment A: Make Whole Call	Payment B: 9 Year Per Call	Payment C: 10 Year Per Call	Public Sale ¹ (Assumes X Rating)
3	Interest Rate / YC ²							
3	3.35%	4.07%	4.02%	3.81%	3.35%	4.07%	4.02%	3.91%
4	Note Lends/Paying Date ³							
4	3/1/2023	3/1/2023	3/1/2023	3rd May	3/1/2023	3/1/2023	3/1/2023	3rd May
5	Closing Date ³							
5	8/17/2023	8/17/2023	8/17/2023	1st May	8/17/2023	8/17/2023	8/17/2023	1st May
6	First Interest Payment							
6	12/1/2023	12/1/2023	12/1/2023	12/1/2023	12/1/2023	12/1/2023	12/1/2023	12/1/2023
7	First Principal Payment							
7	12/1/2023	12/1/2023	12/1/2023	12/1/2023	12/1/2023	12/1/2023	12/1/2023	12/1/2023
8	First Maturity							
8	12/1/2042	12/1/2042	12/1/2042	12/1/2042	12/1/2042	12/1/2042	12/1/2042	12/1/2042
9	Summary of Cash							
10	Pay Amount							
10	\$ 17,843,000	\$ 17,843,000	\$ 17,843,000	\$ 17,000,000	\$ 17,843,000	\$ 17,843,000	\$ 17,843,000	\$ 17,000,000
11	Premium							
11				1,073,440				1,073,440
12	Total							
12	\$ 17,843,000	\$ 17,843,000	\$ 17,843,000	\$ 18,073,440	\$ 17,843,000	\$ 17,843,000	\$ 17,843,000	\$ 18,073,440
13	Uses of Funds							
14	Project Fund ⁴							
14	\$ 17,732,969	\$ 17,732,969	\$ 17,732,969	\$ 17,732,969	\$ 17,732,969	\$ 17,732,969	\$ 17,732,969	\$ 17,732,969
15	Cost of Issuance ⁴							
15	200,000	200,000	200,000	300,000	200,000	200,000	200,000	300,000
16	Underwriter's Discount							
16				68,280				68,280
17	Bank Fees							
17	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000
18	Miscellaneous Proceeds ⁴							
18	31	31	31	6,221	31	31	31	6,221
19	Total							
19	\$ 17,843,000	\$ 17,843,000	\$ 17,843,000	\$ 18,125,440	\$ 17,843,000	\$ 17,843,000	\$ 17,843,000	\$ 18,125,440
20	Debt Service ⁵							
21	Fiscal Year							
21	Debt Service	Debt Service	Debt Service	Debt Service	Debt Service	Debt Service	Debt Service	Debt Service
22	1,276,837	1,290,840	1,289,808	1,863,808	381,937	383,840	381,808	829,833
23	1,871,817	1,891,773	1,888,983	1,871,280	1,853,149	1,871,280	1,871,882	2,886,828
24	1,838,848	1,858,224	1,851,884	1,964,800	1,818,421	1,838,829	1,833,418	1,886,878
25	1,800,375	1,818,875	1,818,825	1,821,780	1,878,084	1,888,387	1,888,147	1,888,128
26	1,483,804	1,483,128	1,478,288	1,478,000	1,841,788	1,888,898	1,888,874	1,888,178
27	1,426,875	1,444,818	1,441,828	1,426,280	1,804,438	1,821,434	1,818,828	1,808,828
28	1,388,041	1,408,111	1,408,888	1,388,800	1,687,111	1,688,873	1,688,828	1,688,878
29	1,387,820	1,371,803	1,388,271	1,380,780	1,428,781	1,444,811	1,442,887	1,418,128
30	1,322,178	1,338,088	1,332,843	1,308,000	1,391,488	1,408,080	1,403,784	1,371,178
31	1,288,717	1,298,287	1,298,814	1,280,280	1,284,188	1,288,829	1,288,828	1,288,828
32	1,281,838	1,282,078	1,288,288	1,271,828	1,218,880	1,228,208	1,228,128	1,241,878
33	1,218,884	1,228,871	1,228,887	1,178,128	1,278,882	1,288,787	1,288,088	1,287,128
34	1,180,882	1,188,083	1,187,828	1,182,828	1,242,304	1,251,888	1,248,888	1,180,178
35	1,148,021	1,182,888	1,181,300	1,180,128	1,208,038	1,212,888	1,211,824	1,147,828
36	1,108,888	1,118,817	1,118,871	1,087,828	1,187,728	1,171,828	1,171,828	1,122,878
37	1,071,188	1,078,843	1,078,843	1,028,378	1,102,440	1,101,124	1,101,182	1,042,802
38	1,088,728	1,043,032	1,043,114	874,844	1,088,182	1,087,883	1,088,828	1,038,241
39	1,028,288	1,008,824	1,008,888	888,781	1,058,884	1,058,282	1,058,888	888,222
40	887,883	871,018	868,887	804,188	1,018,878	1,020,882	1,020,884	881,844
41	832,432	838,808	838,828	888,883	881,288	881,411	881,212	808,818
42	Total Debt Service							
42	\$ 28,087,188	\$ 28,273,288	\$ 28,287,284	\$ 24,849,211	\$ 28,410,783	\$ 28,837,831	\$ 28,888,820	\$ 28,278,882
43	Difference in Public Sale							
43	\$ 107,837	\$ 324,084	\$ 388,033	\$ -	\$ 338,811	\$ 880,878	\$ 322,888	\$ -
44	Public Sale Breakdown Rate Movement							
44	+85pp	+185pp	+185pp	-	+75pp	+185pp	+175pp	-

¹ Public Sale Interest Rates as of 1/04/2023. Based on an assumed Credit Rating of 'A'.





Preliminary Financing Schedule

Direct Bank Loan Approach

Recommendation

- Based upon our review of the proposals, related analyses and discussions with County Staff and Bond Counsel, Davenport recommends that the County select the Truist 10-year par call prepayment option with a 4.02% interest rate. Additional details regarding the loan, including a recommended amortization option, will be determined following the establishment of a final GMP.

Next Steps

Date	Task
March 7 th	Project Subcontractor Bids Received
March 8 th at 10:00am	Steering Committee Meeting
Week of March 13 th	Final GMP Established
March 27 th	Agenda Deadline for April 3 rd Board Meeting
March 28 th	Truist Proposal Acceptance Deadline
April 3 rd at 8:00pm	County Board of Commissioners Meeting <ul style="list-style-type: none"> County Board selects a winning bank lender, if applicable
April 4 th	LGC Application Deadline
April 24 th	Agenda Deadline for May 1 st Board Meeting
May 1 st at 8:00pm	County Board of Commissioners Meeting <ul style="list-style-type: none"> County Board considers adopting a Final Resolution
May 2 nd	LGC considers approving the financing
By May 19 th	Close on Direct Bank Loan

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March 2, 2023

Washington County, NC 7

Mr. Potter said the County published an RFP and received two proposals. Truist Bank is getting out of local government business, but the County did get one from them. Terms were included in the package. No action needs to be taken tonight. The County is probably looking at an ~ 4% interest rate.

Mr. Potter said he will be meeting with our lobbyists this week and will be talking about parking lot paving and if they can find funds for that and for the spare tires issue.

Commissioner Spruill asked who was planning to attend the Chamber of Commerce on Thursday, March 23 in Williamston at the Bob Martin Center. All the Commissioners and Mr. Potter said they would like to go. Ms. Bennett said she will register them and send in payment for their table.

Commissioner Johnson made a motion to go into Closed Session pursuant to NCGS §143-318.11(a)(3) (attorney-client privilege) and §143-318.11(a)(6) (personnel). Commissioner Keyes seconded. Motion carried unanimously.

Back in Open Session at 8:00 PM, with no further business to discuss, **Commissioner Keyes made a motion to adjourn. Commissioner Phelps seconded. Motion carried unanimously.**

Julius Walker, Jr.
Chair

Julie J. Bennett, MMC, NCMCC
Clerk to the Board

January 23, 2023

The Washington County Board of Commissioners met in a recessed meeting on Monday, January 23, 2023 at 10:00 AM in the Commissioners Room, 116 Adams Street, Plymouth, NC. Commissioners Julius Walker, Jr., Ann C. Keyes, Carol V. Phelps, John C. Spruill and Tracey A. Johnson. Also present were County Manager/County Attorney Curtis Potter, Deputy Clerk to the Board Renee Collier and Finance Officer Missy Dixon. Clerk to the Board Julie J. Bennett was unable to attend.

Chair Walker called the recessed meeting to order.

BUDGET WORKSESSION: Mr. Curtis Potter, County Manager/County Attorney went over the following FY23 Budget Workshop Agenda Detailed. Mr. Potter said he would like to add a one-page resolution to the consent agenda. He continued that the resolution would add the Sheriff and Register of Deeds to our progression step pay system based on years of relevant experience. **Commissioner Keyes made a motion to add the resolution RESO-2023-004 to the consent agenda, Commissioner Phelps seconded. Chair Walker proceeded with the roll call: Commissioner Keyes, yea; Commissioner Phelps, yea; Commissioner Spruill yea; Commissioner Johnson, yea and Commissioner Walker yea. Motion carried unanimously.**



Items Discussed:

Item 2. A. Financial Performance: Due to vacancies in Detention has led to too many overtime hours being worked. Currently being monitored by staff. Our Scrap Tire is the biggest financial weakness due to unfunded state mandate to provide the service. There are efforts to have changes at the legislature.

Item 2(B) Fund Balances ("FB") Review:

General Fund ("GF") FB Policy (20% Unassigned General Fund Balances per FY GFPP)

To est. portion of unassigned FB available for potential future allocation (next fiscal year)

Start w/ audit confirmed DCR/FY end of prior fiscal year	58,540
+ Submitt any additional FB allocated in current fiscal year	+1,334 = 59,874
- Subtract 20% of current budgeted fiscal year GF expenses (\$20M) to maintain minimum per GF FB policy	-520 = 59,354
+/- est. total year-end estimated net gain or loss in GF (revenue)	+1,140 = 60,494
+/- any additional new revenues, grant funds, debt proceeds, transfers from other funds, etc.	0 = 60,494
-/- any additional new expenses (including major capital improvement expenses), grant expenses, debt service, transfers to other funds, etc.	0 = 60,494

Specific Long-Term GF FB Considerations:

- Recent FY 23 loss of annual tax revenues from Gas Pipeline Inventory removed from county	-578	-578
- Recent FY 23 increase in employer costs for State DCDS Health Ins.	-1,098	-1,098
- Estimated annual cost of YORF progression	-1,758	-1,758
+ AIS Solar Tax base (FY 23 non-exempt value \$1.5M vs exempt \$300K)	\$187	\$187
- Inc. Sales Tax Rev. (See Comparison Chart) FY 21 \$2.9M, FY 22 \$3M, FY 23 \$2.84M Budgeted; Currently 89% ahead of FY 22	538	538
- Unfunded WCLL Pension Liabilities (\$5,25M - \$2M \$3.25M)	-4,250	-4,250
-/- Inc. costs of any major salary/performed pay modifications	0	0
- Special appropriations from state budget for capital outlay	0	0

Other Fund Balances (Proprietary/Special Funds)

Fund	Description	Actual Balances 6-30-21	Actual Balances 6-30-22
21	School Capital Outlay	\$1,075,069	\$1,259,311
30	Drainage	\$171,800	\$224,795
33	Sanitation (Enterprise Fund)	(\$388,012)	\$162,815
35	Water (Enterprise Fund)	\$3,046,482	\$3,366,222
37	EMS (Separated part of GF)	\$919,394	\$901,647
38	Airport Grants	\$459,983	\$347,502
39	Airport Operations	\$72,256	\$94,679
21	Voluntary DNS	\$43,455	\$27,618
33	ARP Fund	\$1,124,640	\$350,097
58	Special Projects Grants	\$20,000	\$19,976
60	CRF Pandemic Recovery	50	50
61	CDRF	\$25,293	50
63	ITIA	\$375,763	\$193,081
69	E911	\$557,708	\$408,253
70	Tax Reevaluation	\$45,703	\$85,939

Item 2. B. Fund Balances: Mr. Potter went over each fund and gave a general overview of its current state.

Budget Calendar
 Washington County, North Carolina
 Fiscal Year July 1, 2023 - June 30, 2024 (July 1-2024)

2023 DATES	BUDGET PRIORITIES	ATTENTION	Responsible Party	Source Reference
Jan 1	Preparation of proposed budget	23-0000		
Mar 1	Finalize budget	23-0000		
Apr 1	Board Budget Review Meeting	23-0000		
May 1	Departmental Budget Contributions/Variance	23-0000		
Jun 1	Departmental Budget Submission Deadline	23-0000		
Jul 1	Departmental & General Budget Meeting	23-0000		
Aug 1	Finalize budget	23-0000		
Sep 1	Finalize budget	23-0000		
Oct 1	Finalize budget	23-0000		
Nov 1	Finalize budget	23-0000		
Dec 1	Finalize budget	23-0000		
Jan 1	Finalize budget	23-0000		
Feb 1	Finalize budget	23-0000		
Mar 1	Finalize budget	23-0000		
Apr 1	Finalize budget	23-0000		
May 1	Finalize budget	23-0000		
Jun 1	Finalize budget	23-0000		
Jul 1	Finalize budget	23-0000		
Aug 1	Finalize budget	23-0000		
Sep 1	Finalize budget	23-0000		
Oct 1	Finalize budget	23-0000		
Nov 1	Finalize budget	23-0000		
Dec 1	Finalize budget	23-0000		

23-0000 - All Other
 * - New Budget Year Item
 ** - Extra or Non-Budget Item Date
 (M) - Item subject to change or potential inclusion necessary for the Board or County Management

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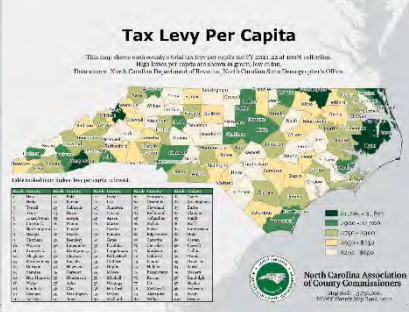
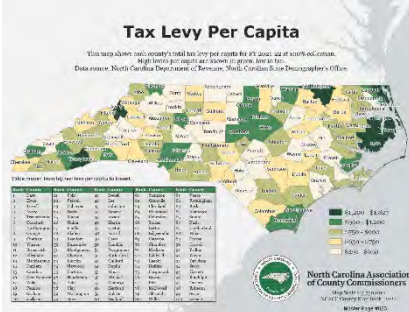
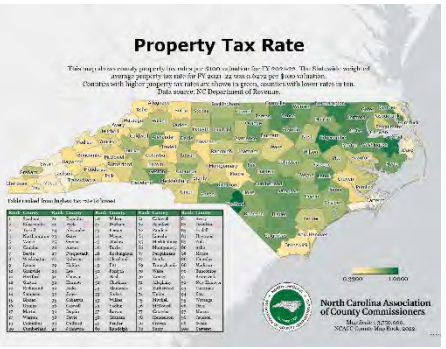
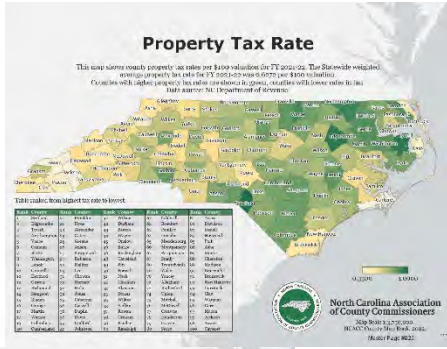
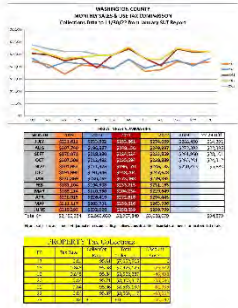
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Item 2. E- Capital Improvement Plan (CIP): Mr. Potter informed the board about the CIP request process and how the items were scored and chosen. He continued with the results of that process.

Item 4. A. - Elections: Dora Bell, Elections Director, requested the board give another PT position to her department. She let the Board know that the current allotment of 999 hours for PT is not enough, and she knows a PT employee must remain below that which is why she is requesting a 2nd PT position.

Item 4. B. - Planning: Allen Pittman, Planning Director, let the Board know that his office has been busy in the process of reviewing all development ordinances in an effort to spur growth in the county, by starting with General Statute 160D and work backwards. Mr. Pittman has that the Board consider his budget request for permitting software and he would like to keep his previous request for \$10,000 for legal services, with the upcoming changes Mr. Pittman believes that is best. Discussion ensued on dilapidated structures and the hurdles accompanied with them.

Building the EMS Team for today and the future
 Washington County EMS FYE 24 Budget Process

EXPENSE THREATS – RECRUITING / RETENTION COMPETITION ALL POSITIONS

BERTIE COUNTY EMS IS HIRING

Now Hiring!
 Cherokee County
 Emergency Medical Services

Open Positions:
 Paramedic
 EMT
 Advanced EMT

Come Join Us!

Understanding the current challenges in EMS delivery

EASTERN MEDICAL TRANSPORT NEEDS YOU

BAS Windsor 2016-2022

EMT is in high demand! Starting pay at BAS is \$17,000 / year. W-COC has an initial class starting October 11.

We are currently hiring Ambulance Drivers

Come join our growing family of dedicated, highly-qualified providers who focus on meeting the needs of our patients! Contact Betinda Hughes at 252-535-9713 today for an application.

Starting Pay: \$15.00
 Office located in Roanoke Rapids NC

AHOSKIE AMBULANCE IS HIRING. 20 \$ AN HOUR FOR FULL TIME EMPLOYEES. 16.50 PART TIME ...PICK UR DAYS. AFLAC AND PD WEEK VACATION

What if you call 911 and no one comes? As the demand for care increases, EMS agencies have started sounding the alarm on financial crisis.

Since 2021, EMS has been experiencing a nationwide Staffing Crisis. In particular, rural EMS agencies are facing the greatest workforce challenges. To make a bad situation worse, with a 36% decrease in new Paramedics across the US, EMS agencies are not finding enough new EMS personnel to fill the vacancies.

WASHINGTON COUNTY EMS STARTING SALARIES

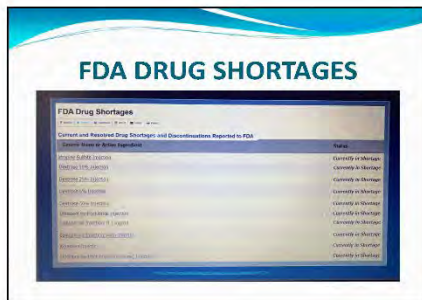
BASIC EMT - \$12.11 / hr.

ADVANCED EMT - \$13.07 / hr.

PARAMEDIC - \$16.01 / hr.



- Cost Drivers**
- Response time
 - Faster = More cost
 - 'Slower' = Less cost
 - ALS vs. BLS
 - All ALS = More cost
 - Tiered (ALS & BLS) = Less cost
 - Deployment Model
 - Fixed (24/48, or 48/96 schedule)= More cost
 - Flexible (10's & 12's, peak staffing) = Less cost



- ECONOMIC CHALLENGES**
- Methods of EMS Funding
 - Fee for service(ambulance transport)
 - Emergent(911) and Non-Emergent(convalescent)
 - Providing contract services for other counties
 - When cost is more than revenue generated from user fees.
 - Tax subsidy

- Revenue Drivers**
- Payer mix
 - % of payers for Medicare, Medicaid, Commercial insurance, Private Pay
 - Fees charged
 - ↓ fee = ↓ revenue
 - Under-billing is essentially using tax \$ to subsidize commercial insurers

AMBULANCE INFLATION FACTOR

Ambulance Inflation Factor is 8.7% for CY 2023

CMS has announced the 2023 Ambulance Conversion Factor (AF) of 8.7% beginning with dates of service on or after January 1, 2023.

This is the largest percentage increase in the AF in the history of the Medicare Ambulance Fee Schedule, dating back to 2009. The previous highest increase was 5% in 2009.

When CMS originally promulgated the AF in November of 2012, we were hopeful that the legislation that we passed to raise the ambulance fee schedule from payments that are 80% of retail and 25.0% of commercial add-on payments.

On January 9, 2022, CMS posted a revised statute which added the 4%, 6%, and 22.0% "add-on" amounts. MGO is a not substantial increase if you do not limit 2023.

What's Next?

Washington County EMS will be reviewing the 2023 CMS Revised Fee Schedule and updating our Ambulance Fee Schedule.

CAPITAL IMPROVEMENT PLANS CRESWELL BASE



SYSTEM REDESIGN

- All ALS to Tiered Response
 - Right Resource → Right Patient
- Multiple NC agencies have adopted
 - Accomplished with the addition of Quick Response Vehicles and Community Paramedic Program.

FROM ANOTHER VIEW

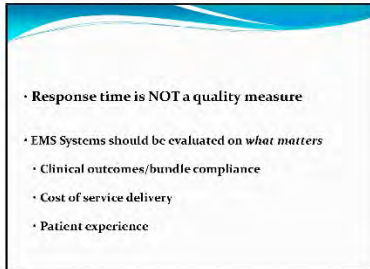
- Both Plymouth and Creswell Bases do not have a backup generator in the event there is a power loss.
- Both Plymouth and Creswell Bases do not have closed in ambulance bays or even a carport to protect the fleet we have invested in. Crews experience delays when responding to calls during snow/ice events due to cleaning the windshields so they can leave the station. This also lends to security issues with the units.
- Both Plymouth and Creswell Bases have issues with a secondary escape route. The Plymouth Base has no secondary exit. The Creswell Base has a secondary exit, however, the ability to provide beds interferes with a clear path to exit.

EMD EMERGENCY MEDICAL DISPATCH

- The ability for EMS to get the Right Resource to the Right Patient very heavily sits on the shoulders of the EMD program in the Sheriff's Communication Center.
- The proper number of trained staff in the center, their ability to take information from the caller and assign the most appropriate priority to the call when dispatched is paramount.
- They must also review a certain number of calls and participate in the EMS Quality Management Committee meeting to update our Medical Director who also provides medical oversight for their program.

TAKE HOME MESSAGES

- EMS Systems are the most challenged they have been, **EVER**
 - Regardless of the provider/delivery model
 - Staffing
 - Economics
 - Supply Chain
 - Systems should only be re-designed based on science and evidence
 - Realistic public expectations
 - Economic and customer service balance



Item 4. C. - EMS: Jennifer O’Neal EMS/Transport Director brought a presentation to the Commissioners. Mrs. Oneal let it be known that it is difficult to find qualified people to fill the vacancies. As well as competitive salaries from surrounding areas. Discussion ensued on what rates for the current positions and possible solutions. Lastly, Mrs. O’Neal brought forward the need for updates to the EMS outposts.

Item 4. D. - Sheriff: Johnny Barnes, Sheriff, began is budget request with informing the board of his current vacancies and possible upcoming vacancies. Mr. Potter added that the Sheriff had been in conversations about possible solutions because this is an urgent need, and although it may dampen employee morale, it cannot wait. After discussion ensued, **Commissioner Spruill made a motion to move forward with the proposed changes to the Sheriff Deputy pay by increasing the starting rate to \$40,400, Commissioner Keyes seconded. Chair Walker**

proceeded with the roll call: Commissioner Keyes, yea; Commissioner Phelps, yea; Commissioner Spruill yea; Commissioner Johnson, yea and Commissioner Walker yea. Motion carried unanimously.

With no more business, the board recessed the meeting until January 24, 2023 @ 8:30 AM.

Chair, Julius Walker, Jr.

Deputy Clerk, Elizabeth Renee Collier

January 24, 2023

BUDGET WORKSESSION CONTINUED: The Washington County Board of Commissioners met in a recessed meeting on Tuesday January 24, 2023, at 9:30 PM in the Commissioners Room, 116 Adams Street, Plymouth, NC. Commissioners Julius Walker, Jr., Carol V. Phelps, John C. Spruill and Tracey A. Johnson. Also present were County Manager/County Attorney Curtis Potter, Deputy Clerk to the Board Renee Collier and Finance Officer Missy Dixon. Clerk to the Board Julie J. Bennett was unable to attend.

Chair Walker called the recessed meeting to order.

Mr. Potter let the board know some of the presentations will be coming in a different order due to unforeseen circumstances and will also be adding Maintenance and the Airport if they are available.



WASHINGTON COUNTY BOARD OF COMMISSIONERS
RECESSED MEETING AGENDA
JANUARY 24, 2023

COMMISSIONERS' ROOM, 116 ADAMS STREET, PLYMOUTH, NC

- Item 6 _____ AM Call to Order – Chair Walker
- Item 7 Departmental Workshops (Continued) (9:30AM)
 - A. 8:45AM IT
 - B. 9:00AM MTW
 - C. 9:30AM Tax
 - D. 10:00AM Cooperative Extension
 - E. 10:30AM Recreation
 - F. 11:00AM DSS
 - G. 11:30AM Emergency Management
 - H. 12:00PM Landfill
 - I. 12:30PM Water
- Item 8 Other Budget Items/Discussions
 - A. Other Revenue Generation/Expense Saving Ideas
 - B. Budget Officer Guideline Revisions or other Specific Board Directives/Priorities/Objectives/Projects

Recess/Adjourn

Master Page #002

Item 7. A. IT: Darlene Fikes, IT Supervisor, informed the Board of her intention to retire after 5 more years, although she will be available afterwards for transition or questions.

line. She also expressed a need for safety upgrades in her building. Mrs. Liverman would also like to see the County move to a per diem.

Item 7. E.- Recreation: After giving his general requests, Randy Fulford, Recreation Director, let the Board know how important it was to have ADA compliant updates which are in the current CIP.

Item 7. G. - Emergency Management: Lance Swindell, Emergency Management Director, mentioned there will be increases in his budget due to making things more efficient with different digital applications. Mr. Swindell added that maintenance of TLC is needed at River Tower, but not a major overhaul.

Items 7. H. - Landfill: Danny Reynolds, Landfill Supervisor, expressed the only major budget request for the Landfill and that is a new John Deere zero-turn mower that is on state contract and would save the County roughly \$3000. Mr. Potter said with the upcoming need in the spring, he will bring forth a budget amendment to move funds to be able to get that in this current fiscal year. There was also a discussion about contractors' billing and citizens with multiple properties, but no actions were taken.

Items 7. J. - Airport: Knapp Brabble, Airport Supervisor said he has many items he is looking to replace to make ground maintenance easier. Knapp also said he would like each board member to join the NC AA Airport Association

Item 7. K.- Maintenance: Mary Moscato, Interim Maintenance Supervisor gave an update and said the previous Supervisor set them up before he retired and believed his budget was an accurate description of the needs of maintenance.

Item 7. F.- DSS: Lynn Swett, Deputy Director, quickly overviewed her CIP requests. There was a discussion about how reimbursement works from the state.

Item 7. I. - Water: Lee Sasser, Utilities Director, expressed his concern about replacements being needed but those items have been discontinued and addressed his CIP. Mr. Sasser also expressed his need for newer vehicles over the next few years. Lastly, he addressed the interconnection issues between the County and towns.

Item 8. A. The Board discussed Board meetings within the towns and ways to be advertise and involve the specific community.

Item 8. B. Mr. Potter informed the board that with all the incoming grants currently in motion as well as upcoming staffing changes, it is best to consider a Grant Administrator and assistant County Manager position be added to the County Manager's Office staffing.

With no more business, Chair Walker asked for a motion to adjourn the meeting.
Commissioner Keyes made a motion to adjourn, Commissioner Phelps seconded. Chair Walker proceeded with the roll call: Commissioner Keyes, yea; Commissioner Phelps, yea; Commissioner Spruill yea; Commissioner Johnson, yea and Commissioner Walker yea. Motion carried unanimously.

Chair, Julius Walker, Jr.

Deputy Clerk, Elizabeth Renee Collier