

**Board of Commissioners
Meeting
February 6, 2023**



WASHINGTON COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING AGENDA
FEBRUARY 6, 2023

COMMISSIONERS' ROOM, 116 ADAMS STREET, PLYMOUTH, NC

- 6:00 PM Call to Order—Chair Walker
6:01 PM Invocation / Pledge
Additions / Deletions
Approval of Meeting Agenda
- Item 1 6:05 PM Consent Agenda
a) Approval of Minutes for January 3, 2023
b) Approval of Budget Guidelines
c) Revised FY23 Salary Schedule/Pay Tables with Regraded LEO Positions
d) RESO 2023-005 Resolution for Conveyance of Land for a New School by Special Warranty Deed to Washington County
e) RESO 2023-007 Black History Month
- Item 2 6:10 PM Public Forum (3-minute limit per speaker)
- Item 3 6:20 PM Employee of the Year, Chair Walker
- Item 4 6:30 PM Departmental Presentation: Travel & Tourism Update, Mr. Tom Harrison, TTA Director
- Item 5 6:50 PM Tax Collector's Report, Ms. Sherri Wilkins, Tax Administrator
- Item 6 7:00 PM Plymouth's Underground Railroad Designation, Mr. Willie Drye, Chair, Maritime Museum Board
- Item 7 7:20 PM RESO 2023-008 Resolution of Support for Matching Opioid Settlement Grant Funds, Ms. Andrea Freeman, MTW Finance Officer
- Item 8 7:30 PM Boards & Committees, Ms. Julie J. Bennett, Clerk to the Board
- Item 9 7:40 PM Finance Officer's Report, Budget Amendments/Budget Transfers, Ms. Missy Dixon, Finance Officer
- Item 10 7:50 PM Other Items by Chair, Commissioners, CM/CA, Finance Officer or Clerk
a) Soil & Water Request
- Item 11 8:00 PM Closed Session has been scheduled according to NCGS§143-318.11(a)(3) (attorney-client privilege and NCGS §143-318.11(a)(6) (personnel)

Recess/Adjourn

February 3, 2023 2:34:46 PM

WASHINGTON COUNTY BOARD OF COMMISSIONERS
AGENDA STATEMENT

ITEM NO: 1

DATE: February 6, 2023

ITEM: Consent Agenda

SUMMARY EXPLANATION:

- a) Approval of Minutes for January 3, 2023 (located at the end of the Agenda Package)
See attached.
- b) Approval of Budget Guidelines
See attached.
- c) Revised FY23 Salary Schedule/Pay Tables with Regraded LEO Positions
See attached.
- d) RESO 2023-005 Resolution for Conveyance of Land for a New School by Special Warranty
Deed to Washington County
See attached.
- e) RESO 2023-007 Black History Month
See attached.

FY24 Budget Preparation Guidelines

For the Budget Officer

From the Washington County Board of Commissioners:

1. Formatting Guidelines: Present a balanced recommended budget to the Board of Commissioners using the same general format used to present recent budgets over the last few years including a consolidated budget book divided into sections, with budget requests and supporting info behind an itemization of each fund and/or department generally divided into three columns reflecting the originally requested allocation amount, Manager's recommendation, and final Board allocation.

2. General Guidelines: In balancing the overall budget, maintain compliance with applicable federal, state, and local laws including the Local Government Budget and Fiscal Control Act and Washington County Fund Balance Policy. Generally attempt to achieve the following:
 - a. Fully fund required annual allocations and/or full pro-rated portions of multi-year allocations, rather than deferring those allocations to future fiscal years.

 - b. Develop and maximize available revenue sources and minimize unnecessary expenditures while meeting reasonably required expenses anticipated for the upcoming budget year, and recommend allocating reasonably sufficient funds to provide for anticipated future capital improvements and/or capital reserve expenses.

 - c. Maintain the integrity of each separately designated fund including without limitation the proprietary/enterprise funds, and minimize unjustified and unnecessary inter-fund transfers between separately designated fund budgets.

 - d. Limit the establishment of new services, or expansion of existing services, unless new revenue sources are identified to offset additional related expenses.

3. Tax Guidelines: Limit any unnecessary or significant increases in the recommended ad-valorem or other tax rates unless otherwise directed by the Board and attempt to:
 - a. Maintain the same 2%/July 1%/Aug early tax payment discount as the current fiscal year.

 - b. Maintain the same .01 cent collected special watershed improvement tax (SWIT) revenue to fund countywide drainage related expenses as recommended by the County Drainage Advisory Board.

 - c. Maintain the same .04 cents collected ad-valorem tax revenue for funding fire services pursuant to the County Fire Commission Ordinance and Commission recommendations.

4. Personnel Guidelines: For personnel budgeting purposes, attempt to:
 - a. Avoid creating new positions unless funded by a specific new revenue source, unless the position was previously cut for expense reduction purposes and the benefits of its restoration are considered to outweigh the additional expenses.
 - b. Identify and propose corrections for any major irregularities or inequities in the Washington County Salary Schedule & YORE Progressive Pay Plan, and evaluate the potential need for countywide adjustments to compensate for wage inflation factors.
 - c. Pass through any premium increases for spousal/family benefits such as health, dental, vision, etc. to employees.

5. Other Specific Board Guidance or Initial Requests from Individual Board Members:
 - a. Continue developing a comprehensive capital improvement plan (CIP) to more proactively evaluate and budget for major future capital improvements and/or maintenance/reserve expenses.
 - b. Maintain the recurring annual allocation of \$10,000 per year toward a future PARTF recreation grant match, and consider including the Senior Center and its outdoor facilities as part of future potential PARTF grant considerations.
 - c. Continue allocating at least the full recommended annual contribution for the Washington County Hospital Pension Plan as recommended by the most recent actuarial report, and recommend ways to utilize budget allocations to proactively manage and address the growing future pension plan liability.

ADOPTED this ____ day of _____, 20____

Julius A. Walker, Jr. Chair
Washington County Board of Commissioners

ATTEST: _____
 Julie J. Bennett, MMC, NCMCC
 Clerk to the Board

Salary Schedule/Pay Tables (County - Non 1st Responders & Non-DSS)

		Revised/Effective: 1/16/2023																	
Grade	Position Title	#POS	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Step 13	Step 14	Step 15	Step 16	Step 17
Years of Relevant Experience (YORE) In		43	0	1	2	3	4	5	6	7&8	9&10	11&12	13&14	15&16	17&18	19&20	21&22	23&24	25&26
8	Office Assistant/Floater	PT	\$22,140	\$22,689	\$23,266	\$23,854	\$24,417	\$25,070	\$25,671	\$26,324	\$26,976	\$27,629	\$28,333	\$29,012	\$29,779	\$30,509	\$31,237	\$32,044	\$32,845
	Housekeeper	2																	
	Veteran's Service Officer	PT																	
10	Maintenance Worker I	3	\$24,187	\$24,775	\$25,390	\$26,042	\$26,670	\$27,361	\$28,026	\$28,743	\$29,433	\$30,189	\$30,931	\$31,686	\$32,492	\$33,311	\$34,143	\$34,988	\$35,862
	Senior Center Nutrition Prog. Mgr.	1																	
	Utility Customer Service Rep	2																	
11	Accounting Technician	1	\$25,185	\$25,825	\$26,477	\$27,117	\$27,808	\$28,487	\$29,215	\$29,907	\$30,662	\$31,455	\$32,223	\$33,029	\$33,848	\$34,719	\$35,589	\$36,446	\$37,357
	Asst Register of Deeds	1																	
	Landfill Operator	1																	
	Property Tax Clerk	2																	
	Waterworks Technician I	3																	
12	Administrative Asst	2	\$26,184	\$26,874	\$27,527	\$28,231	\$28,909	\$29,664	\$30,355	\$31,122	\$31,903	\$32,697	\$33,503	\$34,334	\$35,192	\$36,088	\$36,984	\$37,931	\$38,879
	Maintenance Worker II	1																	
13	Water Treatment Plant Operator	1	\$27,193	\$27,885	\$28,563	\$29,305	\$30,023	\$30,777	\$31,571	\$32,351	\$33,144	\$34,002	\$34,821	\$35,691	\$36,574	\$37,482	\$38,391	\$39,415	\$40,401
	Code Enforcement Officer	1																	
14	Chief Landfill Operator	1	\$28,243	\$28,922	\$29,677	\$30,368	\$31,135	\$31,916	\$32,722	\$33,542	\$34,360	\$35,205	\$36,114	\$37,022	\$37,943	\$38,891	\$39,863	\$40,835	\$41,856
	Maintenance Worker II	2																	
15	Airport Manager	1	\$29,254	\$29,958	\$30,713	\$31,494	\$32,262	\$33,081	\$33,922	\$34,757	\$35,628	\$36,497	\$37,406	\$38,314	\$39,287	\$40,310	\$41,296	\$42,307	\$43,365
	Recreation Director	1																	
16	Soil and Water Supervisor	1	\$30,253	\$31,020	\$31,775	\$32,582	\$33,374	\$34,219	\$35,051	\$35,947	\$36,842	\$37,777	\$38,724	\$39,658	\$40,681	\$41,655	\$42,730	\$43,779	\$44,874
	Accounting/HR Specialist	1																	
	Assistant Tax Assessor	1																	
17	Delinquent Tax Coordinator	1	\$31,251	\$32,044	\$32,851	\$33,657	\$34,502	\$35,371	\$36,254	\$37,150	\$38,084	\$39,031	\$39,990	\$41,001	\$42,051	\$43,062	\$44,137	\$45,238	\$46,369
	Senior Center Director	1																	
18	Clerk to Board/Admin. Asst.	1	\$32,275	\$33,106	\$33,912	\$34,770	\$35,640	\$36,510	\$37,431	\$38,341	\$39,287	\$40,310	\$41,309	\$42,320	\$43,369	\$44,495	\$45,545	\$46,735	\$47,903
	Elections Director (FN1)	1																	
19	Senior Project Manager	2	\$33,311	\$34,130	\$34,962	\$35,845	\$36,715	\$37,623	\$38,634	\$39,569	\$40,541	\$41,540	\$42,615	\$43,663	\$44,725	\$45,878	\$47,016	\$48,168	\$49,372
	Senior Project Manager	2																	
20	Maintenance Supervisor	1	\$34,297	\$35,154	\$36,024	\$36,920	\$37,892	\$38,813	\$39,787	\$40,759	\$41,770	\$42,819	\$43,881	\$44,982	\$46,108	\$47,247	\$48,450	\$49,653	\$50,894
	IT Systems Operator	1																	
21	Chief Detention Officer	1	\$35,294	\$36,190	\$37,111	\$38,033	\$38,980	\$39,940	\$40,913	\$41,975	\$43,011	\$44,073	\$45,199	\$46,287	\$47,029	\$48,654	\$49,870	\$51,124	\$52,402
	Water Treatment Plant Supervisor	1																	
22	Deputy Finance Officer/Financial Analyst	1	\$36,344	\$37,278	\$38,161	\$39,108	\$40,055	\$41,104	\$42,128	\$43,165	\$44,239	\$45,379	\$46,491	\$47,643	\$48,821	\$50,062	\$51,304	\$52,596	\$53,911
	Register of Deeds (FN2)	1																	
23	Tax Administrator	1	\$37,355	\$38,263	\$39,210	\$40,247	\$41,232	\$42,230	\$43,280	\$44,368	\$45,480	\$46,632	\$47,771	\$48,974	\$50,190	\$51,444	\$52,737	\$54,042	\$55,393
	Utilities Director	1																	
24	Planning Dir./Bldg Insp (Dual Role)	1	\$38,400	\$41,386	\$42,397	\$43,510	\$44,572	\$45,673	\$46,825	\$47,988	\$49,204	\$50,420	\$51,687	\$52,967	\$54,298	\$55,654	\$57,036	\$58,457	\$59,916
	Finance Officer	1																	
25	Register of Deeds (FN2)	1	\$41,386	\$42,397	\$43,523	\$44,572	\$45,673	\$46,837	\$47,988	\$49,204	\$50,420	\$51,687	\$52,967	\$54,298	\$55,654	\$57,036	\$58,457	\$59,916	\$61,413
	Tax Administrator	1																	
26	Utilities Director	1	\$46,440	\$47,618	\$48,796	\$50,024	\$51,290	\$52,570	\$53,863	\$55,207	\$56,576	\$57,996	\$59,455	\$60,927	\$62,450	\$64,023	\$65,623	\$67,261	\$68,606
	Planning Dir./Bldg Insp (Dual Role)	1																	
27	EMS Director	1	\$53,556	\$54,861	\$56,256	\$57,664	\$59,109	\$60,568	\$62,065	\$63,627	\$65,214	\$66,864	\$68,528	\$70,256	\$71,983	\$73,787	\$75,630	\$77,511	\$79,449
	WCSO Sheriff (FN2)	1																	
28	WCSO Sheriff (FN2)	1	\$54,579	\$55,949	\$57,317	\$58,777	\$60,223	\$61,708	\$63,234	\$64,856	\$66,468	\$68,119	\$69,821	\$71,574	\$73,352	\$75,169	\$77,332	\$78,996	\$80,971
	Finance Officer	1																	
29	Finance Officer	1	\$59,033	\$60,530	\$62,027	\$63,588	\$65,175	\$66,800	\$68,464	\$70,204	\$71,945	\$73,736	\$75,579	\$77,473	\$79,406	\$81,402	\$83,424	\$85,535	\$87,674
	Finance Officer	1																	

FN1: Elections Director & Employee Compensation Subject to NCGS 163-37
 FN2: Sheriff&ROD Compensation Subject to NCGS 153A-92
 FN3: Time spent in uncertified positions is not counted for YORE purposes in a higher pay grade/range position resulting from obtaining certification
 FY23 Note: Actual compensation amounts for NCSU Coop Extension Staff should be monitored to insure equitable progression compared to regular county staff
 Recent COLAs: 2% 2013; 2% 2015; 2% 2018; 2.5% 2023

FY23 Washington County

Salary Schedule/Pay Tables (First Responders Only)

		Revised/Effective: 1/16/2023																	
Grade	Position Title	#POS	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Step 13	Step 14	Step 15	Step 16	Step 17
Years of Relevant Experience (YORE) In		70	0	1	2	3	4	5	6	7&8	9&10	11&12	13&14	15&16	17&18	19&20	21&22	23&24	25&26
11	EMT Basic	10	\$25,185	\$25,825	\$26,477	\$27,117	\$27,808	\$28,487	\$29,215	\$29,907	\$30,662	\$31,455	\$32,223	\$33,029	\$33,848	\$34,719	\$35,589	\$36,446	\$37,357
	Telecommunicator I - Uncert (FN3)	0																	
12	WCSO Animal Control Officer	1	\$26,184	\$26,874	\$27,527	\$28,231	\$28,909	\$29,664	\$30,355	\$31,122	\$31,903	\$32,697	\$33,503	\$34,334	\$35,192	\$36,088	\$36,984	\$37,931	\$38,879
	WCSO Admin Asst	1																	
13	Detention Officer	8	\$27,193	\$27,885	\$28,563	\$29,305	\$30,023	\$30,777	\$31,571	\$32,351	\$33,144	\$34,002	\$34,821	\$35,691	\$36,574	\$37,482	\$38,391	\$39,415	\$40,401
	EMT Intermediate	3																	
	Telecommunicator II - EMD Cert	7																	
	Detention Corporal	3																	
14	Detention - Lieutenant	1	\$28,243	\$28,922	\$29,677	\$30,368	\$31,135	\$31,916	\$32,722	\$33,542	\$34,360	\$35,205	\$36,114	\$37,022	\$37,943	\$38,891	\$39,863	\$40,835	\$41,856
	WCSO Deputy	11																	
26	WCSO Corporal	2	\$40,400	\$41,386	\$42,397	\$43,510	\$44,572	\$45,673	\$46,825	\$47,988	\$49,204	\$50,420	\$51,687	\$52,967	\$54,298	\$55,654	\$57,036	\$58,457	\$59,916
	WCSO Sergeant	2																	
27	Emergency Mgmt Coord	1	\$41,386	\$42,397	\$43,523	\$44,572	\$45,673	\$46,811	\$47,976	\$49,192	\$50,408	\$51,675	\$52,955	\$54,272	\$55,629	\$56,998	\$58,431	\$59,890	\$61,375
	WCSO Sheriff (FN2)	1																	
31	WCSO Chief Deputy	1	\$46,440	\$47,733	\$49,233	\$50,823	\$52,413	\$54,003	\$55,593	\$57,183	\$58,773	\$60,363	\$61,953	\$63,543	\$65,133	\$66,723	\$68,313	\$69,903	\$71,493
	WCSO Sheriff (FN2)	1																	
36	EMS Director	1	\$50,510	\$51,777	\$53,070	\$54,387	\$55,744	\$57,139	\$58,546	\$59,993	\$61,528	\$63,064	\$64,612	\$66,238	\$67,914	\$69,591	\$71,343	\$73,135	\$74,963
	WCSO Sheriff (FN2)	1																	
37	EMS Director	1	\$51,508	\$52,813	\$54,144	\$55,500	\$56,870	\$58,303	\$59,737	\$61,221	\$62,770	\$64,318	\$65,943	\$67,569	\$69,283	\$70,985	\$72,764	\$74,593	\$76,458
	WCSO Sheriff (FN2)	1																	
45	WCSO Sheriff (FN2)	1	\$60,509	\$62,044	\$63,578	\$65,178	\$66,805	\$68,470	\$70,175	\$71,959	\$73,744	\$75,579	\$77,469	\$79,409	\$81,391	\$83,437	\$85,509	\$87,674	\$89,866
	WCSO Sheriff (FN2)	1																	

Refer to FNs on Non-1st Responder Salary Schedule/Pay Tables

Salary Schedule/Pay Tables (DSS) - Revised/Effective: 1/16/23

Revised/Effective: 1/16/2023

Grade	Job Title	#POS	Step 1/A1	Step 2/A2	Step 3/B1	Step 4/B2	Step 5/B3	Step 6/C1	Step 7/C2	Step 8/C3	Step 9/D1	Step 10/D2	Step 11/D3	Step 12/E1	Step 13/E2	Step 14/E3	Step 15/F1	Step 16/F2	Step 17/F3	
	Years of Relevant Experience (YORE) Index:	58	0	1	2	3	4	5	6	7&8	9&10	11&12	13&14	15&16	17&18	19&20	21&22	23&24	25&26	
60	Processing Assistant V	2	\$24,533	\$25,185	\$25,748	\$26,414	\$27,041	\$27,732	\$28,409	\$29,088	\$29,818	\$30,534	\$31,289	\$32,057	\$32,876	\$33,682	\$34,578	\$35,410	\$36,254	\$38,097
	IM CW I	0		\$25,748	\$26,414	\$27,041	\$27,732	\$28,409	\$29,088	\$29,818	\$30,534	\$31,289	\$32,057	\$32,876	\$33,682	\$34,578	\$35,410	\$36,254	\$37,162	\$38,097
62	Admin Asst I	1	\$27,041	\$27,732	\$28,409	\$29,088	\$29,818	\$30,534	\$31,289	\$32,057	\$32,876	\$33,682	\$34,578	\$35,410	\$36,254	\$37,162	\$38,097	\$39,044	\$39,978	\$40,925
63	IM Caseworker II (FN2)	14	\$28,409	\$29,088	\$29,818	\$30,534	\$31,289	\$32,057	\$32,876	\$33,682	\$34,578	\$35,410	\$36,254	\$37,162	\$38,097	\$39,044	\$39,978	\$40,925	\$41,924	\$42,998
	Info Processing Tech	2		\$29,818	\$30,534	\$31,289	\$32,057	\$32,876	\$33,682	\$34,578	\$35,410	\$36,254	\$37,162	\$38,097	\$39,044	\$39,978	\$40,925	\$41,924	\$42,998	\$44,073
65	CS Enforcement Agent II	4	\$31,289	\$32,057	\$32,876	\$33,682	\$34,578	\$35,410	\$36,254	\$37,162	\$38,097	\$39,044	\$39,978	\$40,925	\$41,924	\$42,998	\$44,073	\$45,289	\$46,364	\$47,426
66	IM Investigator II (FN2)	1	\$32,876	\$33,682	\$34,578	\$35,410	\$36,254	\$37,162	\$38,097	\$39,044	\$39,978	\$40,925	\$41,924	\$42,998	\$44,073	\$45,289	\$46,364	\$47,426	\$48,654	\$51,150
67	CS Supervisor I	1	\$34,578	\$35,410	\$36,254	\$37,162	\$38,097	\$39,044	\$39,978	\$40,925	\$41,924	\$42,998	\$44,073	\$45,289	\$46,364	\$47,426	\$48,654	\$49,858	\$51,150	\$52,352
	IM Supervisor II	2		\$35,410	\$36,254	\$37,162	\$38,097	\$39,044	\$39,978	\$40,925	\$41,924	\$42,998	\$44,073	\$45,289	\$46,364	\$47,426	\$48,654	\$49,858	\$51,150	\$52,352
	Paralegal I	1		\$36,254	\$37,162	\$38,097	\$39,044	\$39,978	\$40,925	\$41,924	\$42,998	\$44,073	\$45,289	\$46,364	\$47,426	\$48,654	\$49,858	\$51,150	\$52,352	\$53,735
	Admin Asst III/Transp Coordinator	1		\$37,162	\$38,097	\$39,044	\$39,978	\$40,925	\$41,924	\$42,998	\$44,073	\$45,289	\$46,364	\$47,426	\$48,654	\$49,858	\$51,150	\$52,352	\$53,735	\$55,027
68	Computer System Administrator I	0	\$36,254	\$37,162	\$38,097	\$39,044	\$39,978	\$40,925	\$41,924	\$42,998	\$44,073	\$45,289	\$46,364	\$47,426	\$48,654	\$49,858	\$51,150	\$52,352	\$53,735	\$55,027
69	Social Worker III (FN3)	5	\$38,097	\$39,044	\$39,978	\$40,925	\$41,924	\$42,998	\$44,073	\$45,289	\$46,364	\$47,426	\$48,654	\$49,858	\$51,150	\$52,352	\$53,735	\$55,027	\$56,460	\$57,894
70	Social Worker Inv/Ass/Tr (FN3)	3	\$39,978	\$40,925	\$41,924	\$42,998	\$44,073	\$45,289	\$46,364	\$47,426	\$48,654	\$49,858	\$51,150	\$52,352	\$53,735	\$55,027	\$56,460	\$57,894	\$59,339	\$60,812
	Social Worker Supervisor II	0		\$40,925	\$41,924	\$42,998	\$44,073	\$45,289	\$46,364	\$47,426	\$48,654	\$49,858	\$51,150	\$52,352	\$53,735	\$55,027	\$56,460	\$57,894	\$59,339	\$60,812
72			\$44,073	\$45,289	\$46,364	\$47,426	\$48,654	\$49,858	\$51,150	\$52,352	\$53,735	\$55,027	\$56,460	\$57,894	\$59,339	\$60,812	\$62,321	\$63,857	\$65,483	\$67,056
74			\$48,654	\$49,858	\$51,150	\$52,352	\$53,735	\$55,027	\$56,460	\$57,894	\$59,339	\$60,812	\$62,321	\$63,857	\$65,483	\$67,056	\$68,720	\$70,486	\$72,265	\$74,043
80			\$65,483	\$67,056	\$68,720	\$70,486	\$72,265	\$74,043	\$75,887	\$77,793	\$79,726	\$81,709	\$83,756	\$85,842	\$87,979	\$90,193	\$92,445	\$94,736	\$97,078	\$99,470

FN1: DSS Housekeeper step values are based on and pasted into the schedule from the non-DSS salary schedule's values for non-DSS housekeepers to create equity between all housekeeper positions

FN2: YORE value subject to work against reduction (refer to Supplemental DSS YORE Guidelines v20201216)

FN3: Subject to YORE reductions for Work Against/Prior Experience (refer to Supplemental DSS YORE Guidelines v20201216)

CS = Child Support

IM = Income Maintenance

COUNTY OF WASHINGTON

BOARD OF COMMISSIONERS

COMMISSIONERS:
JULIUS WALKER, JR., CHAIR
ANN C. KEYES, VICE-CHAIR
TRACEY A. JOHNSON
CAROL V. PHELPS
JOHN C. SPRUILL



ADMINISTRATION STAFF:
CURTIS S. POTTER
COUNTY MANAGER/COUNTY ATTORNEY
cpotter@washconc.org

CATHERINE "MISSY" DIXON
FINANCE OFFICER
mdixon@washconc.org

JULIE J. BENNETT, MMC, NCMCC
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RESOLUTION 2023-005

RESOLUTION FOR CONVEYANCE OF LAND FOR A NEW SCHOOL BY SPECIAL WARRANTY DEED TO WASHINGTON COUNTY

WHEREAS, The County of Washington County, North Carolina (the "County"), and the Washington County Board of Education, which has general control and supervision of all matters pertaining to the public schools in the Washington County Administrative Unit, its respective school administrative unit (the "Board of Education"), have entered into an "Agreement for a New School for Washington County" (the "Agreement") dated as of August 29, 2022, providing for the acquisition, construction, equipment, financing, and taking all other action necessary to place in service (the "Project") a new pre K-12 school (the "New School");

WHEREAS, in connection with the financing of the Project, the Board of Education will convey its interest in the land (the "Land") on which the New School will be constructed to the County by a special warranty deed, without monetary compensation (the "Deed") ("Exhibit A"); and

WHEREAS, in connection with the financing, the County will lease the Project upon its completion to the Board of Education pursuant to a lease agreement between the County and the Board of Education pursuant to which the Board of Education will operate the New School;

WHEREAS, the parties anticipate that the County will complete the project and construct the New School on behalf of the Board of Education pursuant to the Agreement;

WHEREAS, the County and the Board of Education are authorized to enter into agreements in order to execute such plan and both desire to enter into such an agreement substantially in the form of the Agreement.

NOW, THEREFORE, BE IT RESOLVED by the Washington County Board of Commissioners as follows:

Section 1. The County hereby finds and determines that it is in the best interest of the County to execute the Deed, in order to effectuate the plan to finance a portion of the cost of the Project as described above.

Section 2. The County Manager is hereby authorized and directed to execute and deliver the Deed in substantially the form presented or described to the Board of County Commissioners, together with such additions, changes, modifications and deletions as they, with the advice of counsel, may deem necessary or appropriate, and such execution and delivery shall be conclusive evidence of the approval and authorization thereof by the County.

Section 3. The officers, employees and Attorneys for the County are authorized and directed (without limitation except as may be expressly set forth herein) to take such other actions and to execute and deliver such other documents, certificates, undertakings, agreements or other instruments as they, with the advice of counsel, may deem necessary or appropriate to effectuate the transactions contemplated by the Deed.

Section 4. This Resolution shall take effect immediately upon its passage.

Upon motion duly made and seconded, the foregoing resolution was passed by the following votes:

Ayes: _____

Noes: _____
 * * * * * * * *

ADOPTED this the 6th day of February, 2023.

Julius Walker, Jr., Chair
Washington County Board of Commissioners

ATTEST:

Julie J. Bennett, MMC, NCMCC
Clerk to the Board

* * * * * * * *

I, Julie J. Bennett, Clerk to the Washington County Board of Commissioners, **DO HEREBY CERTIFY** that the foregoing is a true copy of so much of the recorded proceedings of a meeting of said Board held on February 6, 2023 as relates to the passage of the resolution hereinabove set forth and that such proceedings have been recorded in Minute Book of said Board.

I DO HEREBY FURTHER CERTIFY that notice of said meeting was duly given.

WITNESS my hand and the official seal of said Board, this 6th day of February, 2023.

Julie J. Bennett, MMC, NCMCC
Clerk to the Board

Space Above This Line For Recording Data

NORTH CAROLINA SPECIAL WARRANTY DEED
(RECOMBINATION DEED)

Prepared by W. Brock Mitchell, Attorney
Return to: Hornthal, Riley, Ellis & Maland, LLP
HREM File No. 34181-0.WBM

Excise Tax: \$0.00

Tax Parcel: 6788.00-30-4504; and
6788.00-51-0563

State of North Carolina, County of Washington

THIS SPECIAL WARRANTY DEED made this 10th day of January, 2022, by and between **Washington County Board of Education, a body politic organized and operating pursuant to the laws of the State of North Carolina**, whose mailing address is 802 Washington Street, Plymouth, North Carolina 27962 (hereinafter referred to as "Grantor"), and **The County of Washington, a body politic organized and operating pursuant to the laws of the State of North Carolina**, whose mailing address is P.O. Box 1007, Plymouth, North Carolina 27962 (hereinafter referred to as "Grantee"):

W I T N E S S E T H :

That the Grantor, for a valuable consideration paid by the Grantee, the receipt of which is hereby acknowledged, has given, granted, bargained, sold, and conveyed, and by these presents does hereby give, grant, bargain, sell, and convey unto said Grantee, Grantee's successors and assigns, all of those certain pieces, parcels, or tracts of land situate, lying and being in Plymouth and Lees Mill Townships, Washington County, State of North Carolina, and being more particularly described as follows:

See Exhibit A attached hereto.

Per N.C.G.S. §105-317.2, the property does not include the primary residence of Grantor.

This document was prepared by W. Brock Mitchell, a licensed North Carolina attorney, without title search, closing or tax advice. Delinquent taxes if any, to be paid by the Grantee to the Washington County Tax Collector.

TO HAVE AND TO HOLD the above described lands and premises, together with all appurtenances thereunto belonging, or in any way appertaining, unto the Grantee, Grantee's successors and assigns forever.

AND THE SAID GRANTOR COVENANTS to and with said Grantee, Grantee's successors and assigns, that Grantor has done nothing to impair such title as Grantor received, and Grantor will warrant and defend the title against the lawful claims of all persons claiming by, under or through Grantor, other than the following exceptions:

Ad valorem taxes for the current year (prorated through the date of Settlement); easements of record; and covenants, conditions or restrictions of record.

IN WITNESS WHEREOF, the Grantor has duly executed and sealed this document, this the day and year first above written.

***[REST OF PAGE INTENTIONALLY BLANK –
SIGNATURES ON FOLLOWING PAGES]***

Grantor:

Washington County Board of Education, a body politic organized and operating pursuant to the laws of the State of North Carolina

By: Carlos Riddick
Carlos Riddick, Chair

ATTEST:

By: Linda Jewell Carr
Linda Jewell Carr, Secretary

This instrument has been preaudited in the manner required by The School Budget and Fiscal Control Act

By: Jolanda Jordan
Jolanda Jordan, Finance Officer of The Washington County Board of Education

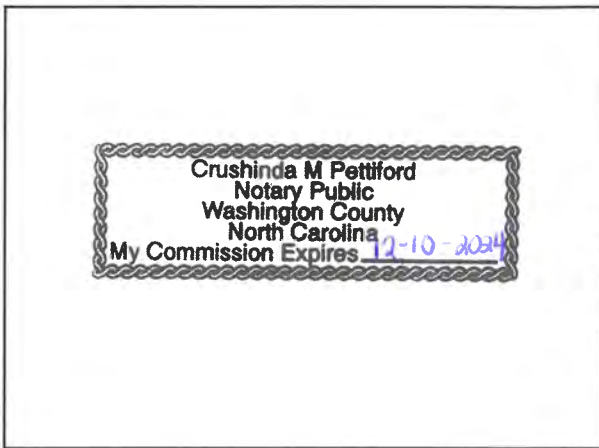
***[REST OF PAGE INTENTIONALLY BLANK –
NOTARY ACKNOWLEDGMENTS ON FOLLOWING PAGE]***

State of North Carolina, County of Washington

I certify that the following persons personally appeared before me this day, acknowledging to me that they voluntarily signed the foregoing document for the purposes stated therein and in the capacities indicated:

Carlos Riddick as Chair of the Washington County Board of Education, a body politic organized and operating pursuant to the laws of the State of North Carolina, and ATTESTED to by Linda Jewell Carr as Secretary of the Washington County Board of Education, a body politic organized and operating pursuant to the laws of the State of North Carolina.

Date: January 10, 2023.



Notary seal or stamp must appear within this box.

Crushinda M. Pettiford
Notary Public
Type or Print Name: Crushinda M. Pettiford
My Commission Expires: December 10, 2024

**[REST OF PAGE INTENTIONALLY BLANK –
SIGNATURES ON FOLLOWING PAGES]**

Grantee:

The County of Washington, a body politic organized and operating pursuant to the laws of the State of North Carolina

By: _____
Julius Walker, Jr., Chair of the Board of Commissioners

ATTEST:

By: _____
Julie Bennett, Clerk of the Board of Commissioners

This instrument has been preaudited in the manner required by The Local Government Budget and Fiscal Control Act

By: _____
Missy Dixon, Finance Officer of The County of Washington

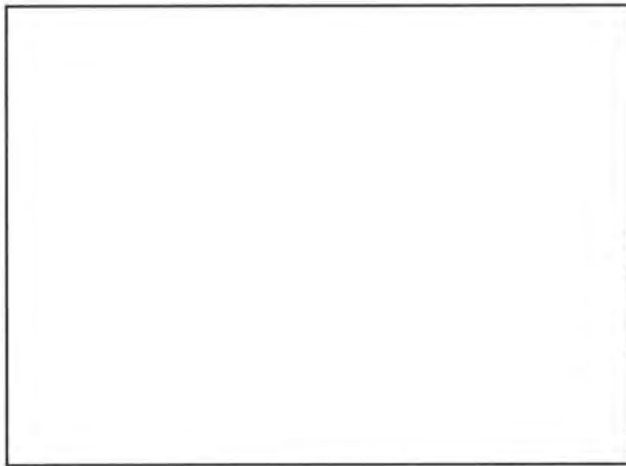
***[REST OF PAGE INTENTIONALLY BLANK –
NOTARY ACKNOWLEDGMENTS ON FOLLOWING PAGE]***

State of North Carolina, County of Washington

I certify that the following persons personally appeared before me this day, acknowledging to me that they voluntarily signed the foregoing document for the purposes stated therein and in the capacities indicated:

Julius Walker, Jr., Chair of the Board of Commissioners of The County of Washington, a body politic organized and operating pursuant to the laws of the State of North Carolina, and ATTESTED to by Julie Bennett, Clerk of the Board of Commissioners of The County of Washington, a body politic organized and operating pursuant to the laws of the State of North Carolina.

Date: February _____, 2023.



Notary seal or stamp must appear within this box.

Notary Public
Type or Print Name: _____
My Commission Expires: _____

EXHIBIT A

BEGINNING AT A POINT marked by an existing iron rebar set in the northern right of way margin of U.S. Highway 64 East (Public R/W varies), which existing iron rebar is located North $55^{\circ} 25' 20''$ East 235.06 feet from NCGS Monument "KING" (N.C. GRID Coordinates N:780,324.8503 sFT; and E: 2,684,663.4739 sFT), an which existing iron rebar marks the southwest corner of that property, now or formerly, owned by Dawn and Lonnie Perry and Sue and Anthony George (referencing Deed Book 392, Page 896, of the Washington County Public Registry and PIN: 6788408589 in the Office of the Washington County Tax Collector); thence from said existing iron rebar and **POINT OF BEGINNING** and running along the northern right of way margin of U.S. Highway 64 East (Public R/W varies) South $78^{\circ} 46' 14''$ West 782.33 feet to an NCDOT R/W Disc; thence cornering and running away from U.S. Highway 64 East (Public R/W varies) North $53^{\circ} 12' 49''$ West 67.27 feet to a computed point; thence cornering and running South $78^{\circ} 46' 25''$ West 60.00 feet to a computed point; thence cornering and running South $19^{\circ} 44' 15''$ West 58.31 feet to a computed point set in the northern right of way margin of U.S. Highway 64 East (Public R/W varies); thence cornering and running along the northern right of way margin of U.S. Highway 64 East (Public R/W varies) South $78^{\circ} 46' 25''$ West 215.00 feet to a computed point; thence cornering and running away from U.S. Highway 64 East (Public R/W varies) North $49^{\circ} 53' 10''$ West 32.02 feet to a computed point; thence cornering and running South $78^{\circ} 46' 25''$ West 60.00 feet to a computed point; thence cornering and running South $27^{\circ} 26' 00''$ West 32.02 feet to a computed point set in the northern right of way margin of U.S. Highway 64 East (Public R/W varies); thence cornering and running along the northern right of way margin of U.S. Highway 64 East (Public R/W varies) South $78^{\circ} 46' 25''$ West 326.67 feet to a computed point; thence cornering and running away from U.S. Highway 64 East (Public R/W varies) North $51^{\circ} 49' 56''$ West 186.82 feet to an existing concrete monument set in the eastern right of way margin of N.C. Highway 45 North (120' Public R/W), which existing concrete monument is located North $13^{\circ} 11' 58''$ East 248.97 feet from NCGS Monument "SCHOOL" (N.C. GRID Coordinates: N: 780,027.7496 sFT; and E: 2,683,124.1225 sFT); thence cornering and running along the eastern right of way margin of N.C. Highway 45 North (120' Public R/W) North $09^{\circ} 09' 56''$ West 626.66 feet to a computed point; thence cornering and running away from N.C. Highway 45 North (120' Public R/W) North $80^{\circ} 23' 43''$ East 84.60 feet to an existing iron pipe; thence cornering and running North $08^{\circ} 30' 47''$ West 80.10 feet to a computed point; thence cornering and running North $85^{\circ} 46' 27''$ East 465.90 feet to an existing iron pipe (*bent*), which existing iron pipe (*bent*) marks the southeast corner of that property, now or formerly, owned by Washington County (referencing Deed Book 253, Page 231 (*Lot 3*), and Plat Cabinet 1, Slide 136, both in the Washington County Public Registry and PIN: 6788313118 in the Office of the Washington County Tax Collector); thence cornering and running North $09^{\circ} 07' 33''$ West 550.35 feet to an existing concrete monument (N.C. GRID Coordinates: N: 781,559.8520 sFT; and E: 2,683,530.0560 sFT), which existing concrete monument marks the northeast corner of that property, now or formerly, owned by Washington County (referencing Deed Book 253, Page 231 (*Lot 3*), and Plat Cabinet 1, Slide 136, both in the Washington County Public Registry and PIN: 6788313118 in the Office of the Washington County Tax Collector); thence cornering and running South $86^{\circ} 51' 39''$ East 155.70 feet to an existing iron pipe; thence running North $78^{\circ} 24' 36''$ East 175.87 feet to an existing iron pipe; thence running North $62^{\circ} 59' 22''$ East 99.94 feet to an existing iron pipe; thence running North $63^{\circ} 07' 49''$ East 66.01 feet to an existing iron pipe (N.C. GRID Coordinates: N: 781,661.8813 sFT; and E: 2,684,005.7233 sFT); thence running North $55^{\circ} 41' 53''$ East 134.11 feet to an existing iron rebar; thence running North $39^{\circ} 38' 02''$ East 265.08 feet to an existing iron rebar; thence running North $06^{\circ} 23' 24''$ East 131.57 feet to an existing iron rebar; thence cornering and running North $84^{\circ} 50' 58''$ East 752.10 feet to an existing iron rebar; thence cornering and running North $30^{\circ} 53' 18''$ East 147.21 feet to an existing iron rebar; thence cornering and running South $73^{\circ} 55' 49''$ East 914.97 feet to a computed point; thence running North $85^{\circ} 23' 20''$ East 217.80 feet to an existing iron rebar; thence cornering and running

South 17° 59' 38" East 352.34 feet to a computed point; thence cornering and running South 62° 02' 47" West 1,485.00 feet to a computed point; thence running South 54° 02' 47" West 330.00 feet to a computed point; thence cornering and running South 16° 57' 13" East 113.32 feet to an existing iron pipe, which existing iron pipe marks the northwest corner of that property, now or formerly, owned by Dawn and Lonnie Perry and Sue and Anthony George (referencing Deed Book 392, Page 896, of the Washington County Public Registry and PIN: 6788408589 in the Office of the Washington County Tax Collector); thence running South 16° 57' 13" East 249.68 feet to the existing iron rebar and **POINT OF BEGINNING**, containing 79.37 acres (after recombination), and being that property described and delineated on that plat entitled in part, "Recombination For Washington County," dated November 24, 2022, prepared by Michael J. Adams, Professional Land Surveyor, which plat is recorded in Plat Cabinet _____, Slide _____, in the Washington County Public Registry, and which plat is incorporated herein by reference.

UPON RECORDATION OF THIS DEED, THE PROPERTY CONVEYED AND DESCRIBED IS EXPRESSLY RECOMBINED BY GRANTEE WITH THAT PROPERTY CURRENTLY OWNED BY GRANTEE (THE COUNTY OF WASHINGTON, A BODY POLITIC ORGANIZED AND OPERATING PURSUANT TO THE LAWS OF THE STATE OF NORTH CAROLINA) WHICH PROPERTY IS MORE PARTICULARLY DESCRIBED IN DEED BOOK 543, PAGE 505, OF THE WASHINGTON COUNTY PUBLIC REGISTRY AND HAVING THE PIN: 6788.00-51-0563, SUCH THAT THE TWO TRACTS SHALL BECOME A SINGLE TRACT CONSISTING OF 79.37 ACRES AS SHOWN ON THE PLAT REFERENCED ABOVE.

For chain of title see the following:

1. That deed into Washington County Board of Education dated November 9, 1983, which deed is of record in Deed Book 294, Page 469, of the Washington County Public Registry;
2. That deed into Washington County Board of Education dated November 3, 1983, which deed is of record in Deed Book 294, Page 472, of the Washington County Public Registry;
3. That deed into Washington County dated November 3, 1983, which deed is of record in Deed Book 294, Page 475, of the Washington County Public Registry; and
4. That deed into The County of Washington dated September 29, 2002, which deed is of record in Deed Book 543, Page 505, of the Washington County Public Registry.

COUNTY OF WASHINGTON

BOARD OF COMMISSIONERS

COMMISSIONERS:
JULIUS WALKER, JR., CHAIR
ANN C. KEYES, VICE-CHAIR
TRACEY A. JOHNSON
CAROL V. PHELPS
JOHN C. SPRUILL,



ADMINISTRATION STAFF:
CURTIS S. POTTER
COUNTY MANAGER/COUNTY ATTORNEY
cpotter@washconc.org

CATHERINE "MISSY" DIXON
FINANCE OFFICER
mdixon@washconc.org

JULIE J. BENNETT, MMC, NCMCC
CLERK TO THE BOARD
jbennett@washconc.org

POST OFFICE BOX 1007
PLYMOUTH, NORTH CAROLINA 27962
OFFICE (252) 793-5823

PROCLAMATION 2023-007

BLACK HISTORY MONTH

WHEREAS, much of Washington County's honor, strength and stature can be attributed to the diversity of cultures and traditions that are celebrated by the residents of this great region; and

WHEREAS, African Americans have played significant roles in the history of North Carolina State's economic, cultural, spiritual and political development while working tirelessly to maintain and promote their culture and history; and

WHEREAS, as a result of their determination, hard work, intelligence and perseverance, African Americans have made valuable and lasting contributions to our state, achieving exceptional success in all aspects of society including business, education, politics, science, and the arts; and

WHEREAS, in 1976, Black History Month was formally adopted to honor and affirm the importance of Black History throughout our American experience, which goes back thousands of years and includes some of the greatest, most advanced and innovative societies in our history that we can all draw inspiration from; and

WHEREAS, Black History Month is a time for all Americans to remember the stories and teachings of those who helped build our nation, took a stance against prejudice to build lives of dignity and opportunity, advanced the cause of civil rights, and strengthened families and communities; and

WHEREAS, during Black History Month all Americans are encouraged to reflect on past successes and challenges of African Americans and look to the future to continue to improve society so that we live up to the ideals of freedom, equality and justice;

NOW, THEREFORE, the Washington County Board of County Commissioners do hereby proclaim the month of February 2023 to be

BLACK HISTORY MONTH

in Washington County. The Board encourages all residents to join them in honoring the many contributions made by African Americans throughout this region and to participate in the many educational events honoring the contributions of Black Americans.

PROCLAIMED this the 6th day of February, 2023.

Julius Walker, Jr., Chair
Washington County Board of Commissioners

ATTEST:

Julie J. Bennett, MMC, NCMCC
Clerk to the Board

WASHINGTON COUNTY BOARD OF COMMISSIONERS

AGENDA STATEMENT

ITEM NO: 2

DATE: February 6, 2023

ITEM: Public Forum (3-5 minute limit per speaker)

SUMMARY EXPLANATION:

As is required by North Carolina General Statute §153A-52.1, time has been allotted for comments from the public.

Public Comment Statements

In December of 2015, the Washington County Board of Commissioners adopted a public comment period. Essentially this policy said that a public comment period shall be set aside at the beginning of each regular monthly Commissioners and it shall be limited to a maximum of thirty (30) minutes.

Additionally, this policy stated that all speakers are required to sign up prior to the meeting at which they wish to speak. The signup sheet must be on the podium 30 mins prior to the meeting. Each speaker shall clearly write their name, address, and the topic upon which they wish to speak on the signup sheet.

This board adopted rules that must be followed. Some of the high points of those rules, which I wish to remind the public is:

1. Speakers shall be acknowledged by the Board Chairperson.
2. Speakers shall address the Board from the lectern at the front of the room, and begin their remarks by stating their name and address.
3. Public comment is not intended to require any Board or staff members to answer any impromptu questions or engage in debate. Speakers shall address all remarks to the Board as a body, and not to any individual board or staff members. Discussions between speakers and members of the audience shall not be allowed.
4. Speakers shall be courteous in their language and presentations, and shall not use profanity, racial slurs, or make any obscene remarks, nor engage in any personal attacks of commissioners.
5. Speakers shall have a maximum of three (3) to five (5) minutes to make their remarks depending on the number of speakers and topics. The Chairperson may limit the number of speakers allowed to make substantially similar comments with respect to the same topic.
6. Speakers who have prepared written remarks or supporting documents are encouraged to leave a copy of such remarks and documents with the County Clerk.
7. Speakers shall not discuss any of the following: matters which are the subject of public hearings set for the same meeting; matters which are closed session matters, including without limitation matters within the attorney-client privilege, anticipated or pending litigation, personnel, property acquisition, and matters which are made confidential by law.

WASHINGTON COUNTY BOARD OF COMMISSIONERS

AGENDA STATEMENT

ITEM NO: 3

DATE: February 6, 2022

ITEM: Employee of the Year

SUMMARY EXPLANATION:

Chair Walker will make a presentation to the Employee of the Year. The Employee of the Year is chosen from the Employees who were named during the previous year as Employee of the Quarter. The Employee of the Year will receive a check for \$250 and be recognized on the Employee Recognition Board in the County's Administrative Building.

WASHINGTON COUNTY BOARD OF COMMISSIONERS

AGENDA STATEMENT

ITEM NO: 6

DATE: February 6, 2023

ITEM: Department Information Update: Travel & Tourism, Mr. Tom Harrison, TTA Director

SUMMARY EXPLANATION:

Each month a different Department Head will be asked to come and speak to the Commissioners about the work going on in their area. For the February 6, 2023 meeting, Mr. Tom Harrison, TTA Director, will give a presentation on what's going on with Travel & Tourism.

WASHINGTON COUNTY BOARD OF COMMISSIONERS
AGENDA STATEMENT

ITEM NO: 5

DATE: February 6, 2022

ITEM: Tax Collector's Report, Ms. Sherri Wilkins, Tax Administrator

SUMMARY EXPLANATION:

Ms. Sherri Wilkins, Tax Administrator will give the Board the Tax Collector's Report which she is required to do by statute.

Please see attached.

*Note: Ms. Wilkins will be unable to be at the meeting. Below are her notes explaining this year's Tax Collector's Report. She would like the Board to make a motion to allow the Tax Administrator to advertise unpaid 2022 taxes that are liens on real property; pursuant to NCGS105-369(a).

Tax Collector's Report:

In accordance with NCGS 105-369(a) the following represents the total of unpaid 2022 taxes that are liens on Real Property as of January 31, 2023 - \$802,454.83.

In accordance with NCGS 105-369 (b1) letters will be mailed the week of March 6th to notify the taxpayers of their delinquencies and that the delinquent taxes will be advertised in April.

The letters will include the Debt Set-off information and the Notice of Lien Advertisement information (also referred to as the 2nd Notice letter). The taxes have to be delinquent 60 days to send the Debt Set-off letter (the date of delinquency is January 6th) so the letters will be mailed in March. We advertise the delinquent taxes in April.

Our Delinquent Tax Coordinator/Deputy Tax Collector, Darlene Harrison, has already started wage garnishments and bank attachments on the delinquent amounts. These enforced collections can begin on the date of delinquency.

Taxpayers are contacting our office to set up monthly payments. We are setting up payment agreements to have the taxes paid by June 2023. If they default on their monthly payment we will enforce collections through the wage garnishment, bank attachment or foreclosure.

TAX COLLECTOR'S REPORT
UNPAID 2022 TAXES THAT ARE LIENS ON REAL PROPERTY
JANUARY 31, 2023

In accordance with North Carolina General Statute 105-369(a), the following represents the total of unpaid 2022 taxes that are liens on real property to date:

\$ 802,454.83

Sherrri M. Wilkins

Sherrri M. Wilkins
Tax Collector

The Washington County Tax Collector is ordered to advertise unpaid 2022 taxes that are liens on real property, pursuant to North Carolina General Statute 105-369(a).

By: _____
Julius Walker, Jr, Chair

Date: _____

ATTEST:

Julie J. Bennett, MMC, NCMCC
Clerk to the Board

WASHINGTON COUNTY BOARD OF COMMISSIONERS

AGENDA STATEMENT

ITEM NO: 6

DATE: February 6, 2023

ITEM: Plymouth's Underground Railroad Designation, Mr. Willie Drye, Chair, Maritime Museum Board

SUMMARY EXPLANATION:

Mr. Willie Drye, Chair of the Maritime Museum Board asked to be on the agenda to talk to the Commissioners regarding Plymouth's Underground Railroad designation. (He will be joining the meeting by ZOOM.)

Please see the attachments listed below.

- (1) NPS Network to Freedom notification, which is a letter from Diane Miller, National Program director of the program.
- (2) NTF Accessible Benefits and Owner Information, which explains the background of the Network to Freedom program and some of the benefits of being a part of it.
- (3) NTF Final Water Street Landing Park 09.26.2022, which is a news release from the National Park Service officially announcing Plymouth's designation as and Underground Railroad site.
- (4) Plymouth Waterfront NTF Underground Railroad Application



United States Department of the Interior

National Park Service

Department of the Interior
National Park Service
1900 North Lincoln Street
Washington, D.C. 20540



September 28, 2022

Mr. Willie Drye
430 Wayne Drive
Wilmington, NC 28403
willie.dyre@gmail.com

Dear Mr. Drye:

Congratulations! The National Park Service (NPS) evaluated the application for the Water Street Landing to be included in the National Underground Railroad Network to Freedom (Network to Freedom). We found that it makes a significant contribution to the understanding of the Underground Railroad in American history and that it meets the requirements for inclusion as a Site. We commend you on your dedication to this important aspect of our history and expect that you will join with us in continuing to exemplify the values expressed in the National Underground Railroad Network to Freedom Act.

We notified the owner or manager of the Site and are sending them a Certificate of Acceptance that they may display. As a Site included in the Network to Freedom, they may use the Network to Freedom logo under certain conditions, such as in plaques or publications. The NPS Regional Program Manager will be pleased to share further information and guidelines on the use of the logo. We will also include the Site on the NPS Network to Freedom Web site at www.nps.gov/ufrr.

Please know that we are aware of your commitment to be stewards of all that the National Underground Railroad Network to Freedom Act embraces. To ensure accurate interpretation of the Underground Railroad to the public, we wish to emphasize that the association with the Network to Freedom may only be represented as it has been approved in the application. We know that you are as committed to quality and high standards as we are and will realize the need for periodic review. Any Site in the Network to Freedom is subject to periodic review and may be removed from the Network to Freedom if there is evidence that it no longer meets the criteria for inclusion or if the steward's activities are inconsistent with the goals of the National Underground Railroad Network to Freedom Act. In order to help us stay current, we rely on you to send us news and examples of flyers, newsletters, programs, brochures, etc. Additionally, you may post news of your upcoming events on the NPS Network to Freedom Web site.

Congratulations again on your successful application for the Water Street Landing, which we welcome into the Network to Freedom. We wish you continued success. Please do not hesitate to contact your Regional Program Manager at any time to seek assistance, advice, information, or to let them know about any current activities.

Sincerely,

Diane Miller
National Program Manager

Enclosure

About being listed in the National Park Service, National Underground Railroad Network to Freedom Program (NTF)

Established in 1998, the NTF coordinates commemoration, preservation, and education efforts surrounding the history of the Underground Railroad (UGRR), which it defines as “the resistance to enslavement through escape and flight.”

As part of its mission, the NTF is charged with developing a listing of sites, facilities, and programs with verifiable associations with the UGRR, referred to as the “Network to Freedom” or the “Network”. This is a separate designation from National Register listing. To be included in the Network, sites, facilities, and programs must be nominated through an application process. Applications are accepted twice a year on January 15th and July 15th.

Nominations are also required to have the consent of the owner, manager or director for inclusion in the Network. Therefore, a letter of consent must accompany the application. In order to further protect their interests, the owner can also specify that their information be kept confidential.

Network listing imposes no obligations and/or restrictions on property owners. However, those receiving grant assistance or federal tax credits for rehabilitation projects must adhere to certain standards.

Listing in the Network does:

- Provide prestigious national recognition.
- Verify that there is a documented association with the UGRR.
- Add to a national database of UGRR history.
- Encourage and support local preservation efforts.
- Provide opportunities for networking.
- Provide eligibility for NTF Grants.
- Provide access to technical assistance.
- Help promote tourism and economic development.
- Provide eligibility for National Park Service Passport Program.

Listing in the Network does not:

- Restrict use, alteration, treatment, transfer, sale, or disposition of private property.
- Require that properties be maintained, repaired or restored.
- Require public access to private property.

For more information (including the application and instructions), please visit:

<http://www.nps.gov/ugrr/>

For questions/concerns, please contact:

Diane Miller
National Program Manager
4068 Golden Hill Road
Church Creek, Maryland 21622
410-221-2290, ext 1111
Diane_miller@nps.gov



NATIONAL
UNDERGROUND RAILROAD
NETWORK TO FREEDOM



National Park Service
U.S. Department of the Interior

National Underground
Railroad Network to Freedom
Church Creek, Maryland,
21622
857-331-2027
www.nps.gov

National Park Service News Release

Release Date: 09.29.2022

Contact: Amanda Pollock

Underground Railroad Site Recognized

The Network to Freedom Accepts New Listings

Church Creek, MD – The National Park Service’s National Underground Railroad Network to Freedom accepted Water Street Landing Park, owned and managed by the town of Plymouth, North Carolina, as one of 17 new listings from the 44th round of applications, representing sites and programs in 13 states across the U.S. These new listings, alongside more than 700 sites, facilities, and programs already in the Network, provide insight into the diverse experiences of freedom seekers who bravely escaped slavery and allies who assisted them.

“Each Underground Railroad story documented by the Network to Freedom Program explains the harrowing risks people took to liberate themselves from an unjust system of oppression,” says Diane Miller, National Program Manager. “The resilience and bravery of freedom seekers and their allies continue to inspire the Network to Freedom’s work. Alongside our members, new and old, we will continue to ensure that their stories are not lost to history.”

Water Street Landing Park, which today overlooks the Roanoke River, historically was a lively center of commerce. Freedom seekers and their allies mingled waterfront among other workers, sailors, and ships’ passengers on the waterfront. Runaway slave advertisements in North Carolina’s newspapers illuminate the stories of many freedom seekers who escaped via this bustling seaport. For example, on August 8, 1824, enslaver Nat Hunt posted a runaway slave advertisement. In the advertisement, he hypothesizes that the woman he enslaved, Piety, and her young child escaped with the help of her free husband, Achrael Johnson of Plymouth. “I have but little doubt,” wrote Hunt, “that Johnson has contrived to seduce or steal her and child out of my possession, and will attempt to get them out of the State and pass as free persons.”

Today, Water Street Landing Park is a public park, and is open 24 hours per day, 7 days a week.

The National Underground Railroad Network to Freedom serves to honor, preserve, and promote the history of resistance to enslavement through escape and flight, which continues to inspire people worldwide. The Network currently represents over 700 locations in 39 states, plus Washington D.C. and the U.S. Virgin Islands. Through its mission, the Network to Freedom helps to advance the idea that all human beings embrace the right to self-determination and freedom from oppression.

<https://www.nps.gov/ugrr>



NATIONAL UNDERGROUND RAILROAD NETWORK TO FREEDOM APPLICATION

GENERAL INFORMATION				
Date Submitted: July 15, 2022	Resubmission: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Round	Type (Pick One): <input checked="" type="checkbox"/> Site <input type="checkbox"/> Facility <input type="checkbox"/> Program		
Name (Of What You Are Nominating): Roanoke River waterfront, Plymouth, N.C.		Street Address: 215 West Water Street (Water Street Landing Park)		
City: Plymouth	State: NC	Zip Code: 27962	County: Washington	Congressional District: First
Physical Boundaries of Site/Facility Roanoke River and West Water Street, Plymouth, N.C.				<input type="checkbox"/> Address Not for Publication?
Is there a website? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		Web Address:		
Is there a visitor phone number? Yes <input checked="" type="checkbox"/> No		Phone Number:		
Is the site open to the public? X Yes No		Hours of Operation: Site is public park, open 24/7		

Summary: Tell us in 200 words or less what is being nominated and how it is connected to the Underground Railroad.

Water Street Landing Park overlooks the Roanoke River in Plymouth, N.C. and once was part of one of the state's busiest seaports. Before the Civil War, freedom seekers and their allies mingled on the waterfront among other workers, sailors and ships' passengers. Freedom seekers sought passage from Plymouth and their allies passed along information to help them. Newspapers record freedom seekers leaving plantations on and near the Roanoke and coming to Plymouth to continue their quests for freedom or blend in with local free people of color and find work.

Plymouth began as a 17th-century trading post on the Roanoke. A federal customs house established in 1830 cleared ships to sail directly to any seaport in the world. There was regular maritime traffic between Plymouth and northern cities.

Water Street Landing Park consists of about one acre on public land and includes a replica of the 1867 Roanoke River Lighthouse. Eight more Network to Freedom sites—including the Roanoke River—are within 75 miles of Plymouth, including the Dismal Swamp Canal near South Mills; the Roanoke Canal in Weldon; Halifax National Historic District; Somerset Place State Historic Site near Creswell; the Washington (N.C.) waterfront; the Freedman's Camp at Fort Raleigh National Historic Site in Manteo; and the Pasquotank River near Elizabeth City. (See Figure 1)

FOR NATIONAL PARK SERVICE USE ONLY	
I certify that this <input type="checkbox"/> site <input type="checkbox"/> facility <input type="checkbox"/> program is included in the Network to Freedom.	
Signature of Certifying Official/Title	Date

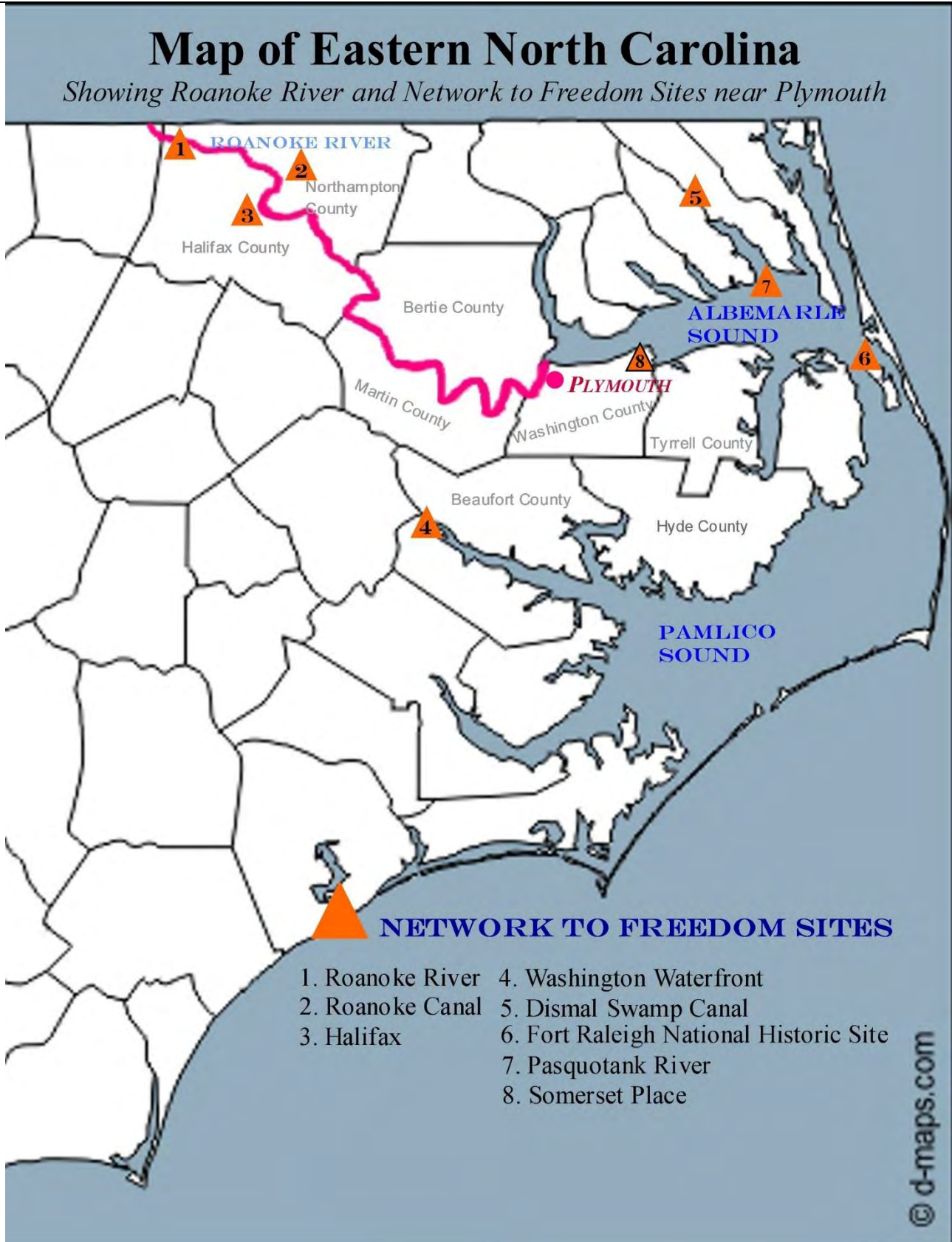


Figure 1: Map showing Network to Freedom sites near Plymouth, North Carolina

Contact information for Owner/Manager <input checked="" type="checkbox"/> Application Preparer (Share Contact Information <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No)				
Name: Willie Drye President, Washington County Waterways Commission		Phone: 252/217-8531	Fax: NONE	Email: willie.drye@gmail.com
Street Address: 430 Wayne Drive		City Wilmington		State: NC
				Zip Code 28403
Contact information for <input checked="" type="checkbox"/> Owner/Manager <input type="checkbox"/> Application Preparer (Share Contact Information <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No)				
Name: Dorinda Wallace Interim Plymouth Town Manager		Phone: 252/793-9101, ext 226	Fax: Not available	Email: dorinda.wallace@visitplymouthnc.com
Street Address: 124 East Water Street		City Plymouth		State: NC
				Zip Code 27962
Contact information for <input type="checkbox"/> Owner/Manager <input type="checkbox"/> Application Preparer (Share Contact Information <input type="checkbox"/> Yes <input type="checkbox"/> No)				
Name:		Phone:	Fax:	Email:
Street Address:		City		State:
				Zip Code
Contact information for <input type="checkbox"/> Owner/Manager <input type="checkbox"/> Application Preparer (Share Contact Information <input type="checkbox"/> Yes <input type="checkbox"/> No)				
Name:		Phone:	Fax:	Email:
Street Address:		City		State:
				Zip Code
Contact information for <input type="checkbox"/> Owner/Manager <input type="checkbox"/> Application Preparer (Share Contact Information <input type="checkbox"/> Yes <input type="checkbox"/> No)				
Name:		Phone:	Fax:	Email:
Street Address:		City		State:
				Zip Code

SITES

In addition to the responses to each question, applications must also include the following attachments:

- 1) Letters of consent from all property owners for inclusion in the Network to Freedom (see sample in instructions)



Town of Plymouth
 124 EAST WATER STREET - PLYMOUTH, NORTH CAROLINA 27962
 TELEPHONE: (252) 793-9101
 FAX: (252) 793-6738


May 2, 2022

Sheri Jackson
 Southeast Regional Program Manager
 National Underground Railroad Network to Freedom
 National Park Service
 Atlanta Federal Center, 1924 Building
 100 Alabama Street., SW
 Atlanta, GA 30303

Dear Ms. Jackson:

At the Town Council's April 11, 2022, Meeting, a motion was unanimously approved authorizing the inclusion of the Water Street Landing Park within the Town of Plymouth in the National Park Service National Underground Railroad Network to Freedom. The Town is prepared to take all actions necessary to participate in the program and looks forward to continuing to partner with the Washington County Waterways Commission on this important project.

Sincerely,



Christopher Layton
 Interim Town Manager

- 2) Text and photographs of all site markers
- 3) Original photographs illustrating the current appearance and condition of the site being nominated
- 4) Maps showing the location of the site

All attachments supplement, but do not replace the text.

S1. Type:

- | | | |
|------------------------------------|--|--|
| <input type="checkbox"/> Building | <input type="checkbox"/> Object | <input type="checkbox"/> District (Neighborhood) |
| <input type="checkbox"/> Structure | <input type="checkbox"/> Landscape/Natural | <input type="checkbox"/> Archeological Site |

Other (Describe):

S2. Is the site listed in the National Register of Historic Places?

Yes No If yes, what is the listing name?

S3. Ownership of site:

Private Private, Non-profit (501c3) Public - Local Government
 Public - State Government Public - Federal Government

S4. Type(s) of Underground Railroad Association (select the one(s) that fit best):

Station Kidnapping Legal Challenge Association with Prominent Person
Escape Rescue Maroon Community Historic District/Neighborhood
 Church Destination Transportation Route Commemorative Site/Monument
 Cemetery Military Site Archeological Site Other (Describe):

S4a. Describe the site's association and significance to the Underground Railroad. Provide citations for sources used throughout the text. Timelines are encouraged.

The Roanoke River has been a highway of history for thousands of years. In the pre-Columbian era, Native Americans lived, worked, traveled and played on the river. English explorers Philip Amadas and Arthur Barlowe are thought to have explored the lower Roanoke around 1584 when they were searching for a site to establish the first English colony in the New World.

The Colony of North Carolina was established in 1653 when Virginia colonists moved south and settled around the Albemarle Sound in northeastern North Carolina.

In the late 17th century, Joshua Tarkington and Thomas Miller established a trading post on the banks of the Roanoke at what is now downtown Plymouth. By 1738, this site was being referred to on maps as Brickhouse Plantation. By 1771, a shipyard had been established and the settlement was known as Plymouth Landing. Among the goods being shipped from Plymouth Landing were turpentine and other naval stores.

North Carolina's coastal geography, however, did not allow a deep-water harbor in the state's northeastern corner. The major rivers in this part of the state flow into shallow sounds whose eastern shores are the barrier islands known as the Outer Banks. Large ocean-going ships could not navigate the shallow waters of the Albemarle and Pamlico sounds, and the region's economic development was hindered. (See Figure 2)



Figure 2: North Carolina's coastal geography does not allow deep-water harbors north of Cape Lookout.

The Dismal Swamp Canal Company was formed in 1784 with the objective of digging a canal to connect the Albemarle Sound with the Chesapeake Bay and the deep-water harbor at Norfolk, Virginia. Work started on the canal in 1793. Enslaved labor was used to dig a 22-mile canal through the swamp. It was exhausting, dangerous work under some of the worst possible conditions.

On January 1, 1790, a group of nine investors bought Plymouth Landing, and on August 4, 1790, the U.S. Congress designated Plymouth as a port of delivery. (See Figure 3)

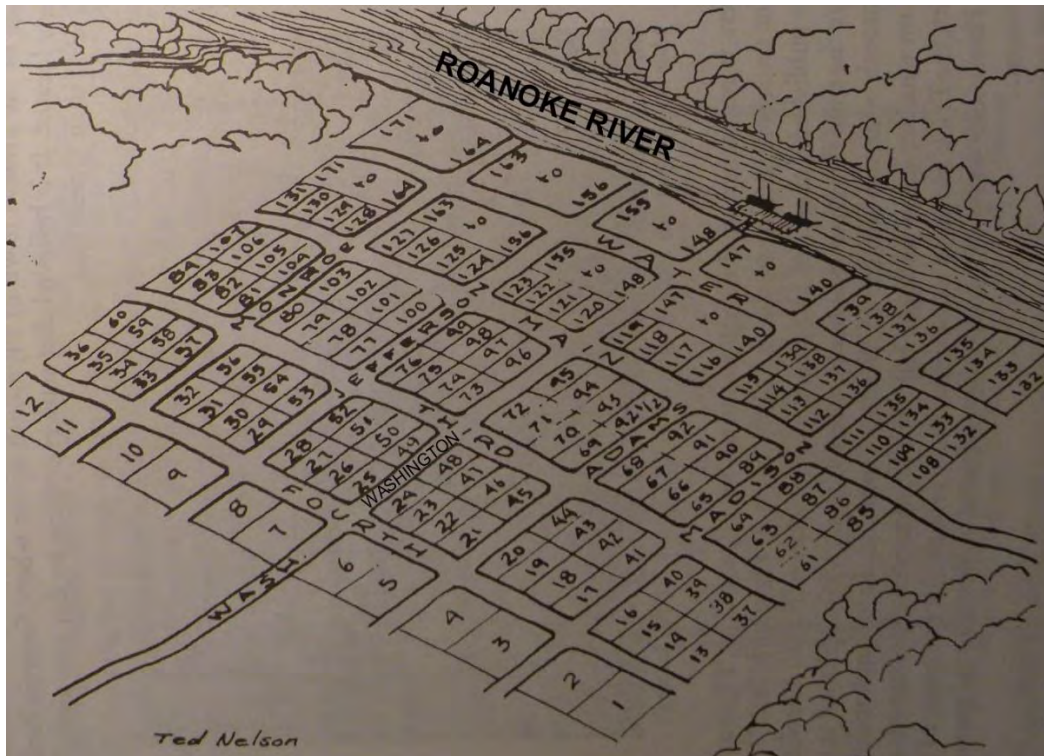


Figure 3: Layout of Plymouth, North Carolina, circa 1800. In the late 17th century, Joshua Tarkington and Thomas Miller established a trading post on the banks of the Roanoke at what is now downtown Plymouth.

The Dismal Swamp Canal opened in 1805, and Plymouth was incorporated two years later. The newly incorporated town benefitted greatly from its location on the Roanoke River and its proximity to the Albemarle Sound and the canal. (See Figure 4)

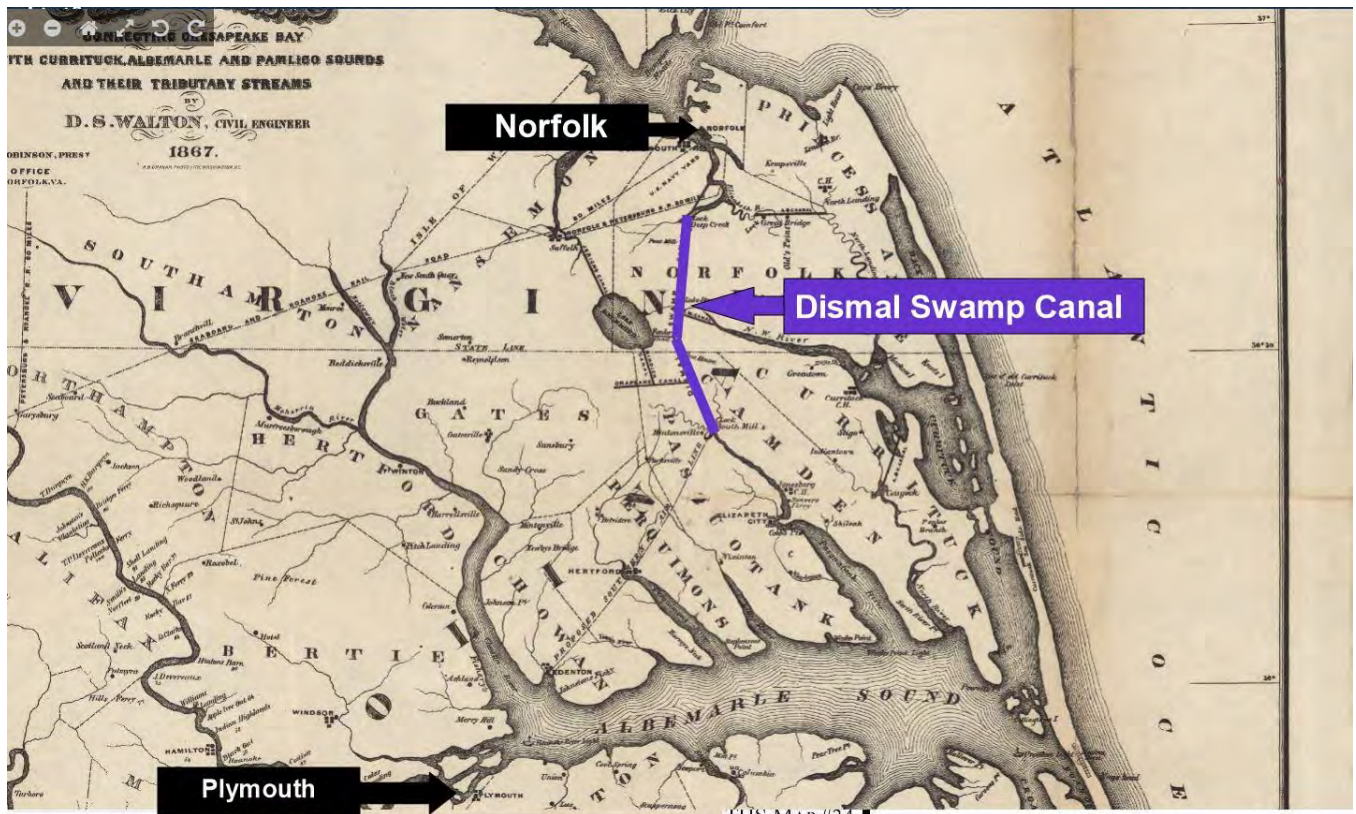


Figure 4: Map of Dismal Swamp Canal, showing Plymouth, N.C. and Norfolk, Va.

By the late 18th century, plantations using enslaved labor had been established in North Carolina, including four plantations in Washington and adjoining counties:

- Belgrade, in Washington County, established by Charles Pettigrew.
- Bonarva, in Tyrrell County, near the Tyrrell-Washington county line and a short distance from Somerset Place plantation. Bonarva also was established by the Pettigrew family.
- Sherrod Farm, in Martin County near the town of Hamilton.
- Somerset Place, established on the shore of Lake Phelps by Josiah Collins, in Washington County near the Tyrrell County line, a short distance from Bonarva. A six-mile canal dug by enslaved labor in 1787 connected Lake Phelps with the Scuppernon River, which flows into the Albemarle Sound.

The Roanoke River touches six North Carolina counties as it flows from the Virginia border to the Albemarle Sound—Warren, Halifax, Northampton, Martin, Bertie and Washington. By the outbreak of the Civil War in 1861, many freedom seekers from those counties and elsewhere were making their ways to Plymouth.

Author David Cecelski has written extensively about antebellum North Carolina. He notes Plymouth's inclusion among the North Carolina seaports where freedom seekers sought help in his article, "The Shores of Freedom: The Maritime Underground Railroad in North Carolina, 1800-1861," published in April 1994 in *The North Carolina Historical Review*, Volume 71, Number 2.

"Most North Carolina slaves who endeavored to escape by ship traveled to the busy harbors at Wilmington, New Bern, Washington and Plymouth," Cecelski wrote. "Relying on their own watercraft skills or on the ubiquitous black boatmen who plied the waters, fugitive slaves often followed rivers to these ports."

"Slaves confined in the remote wetlands east of those major ports—in soggy Hyde and Tyrrell Counties, for instance—often fled west to the wharves," he wrote.

Hyde County borders Washington County to the south, and Tyrrell County borders Washington County to the east. So the wharves Cecelski mentions would have included those of Plymouth.

Plymouth's proximity to the Dismal Swamp Canal also was significant. North Carolina's rivers north of Cape Lookout do not flow directly into the Atlantic Ocean but instead empty into the shallow Albemarle and

Pamlico sounds that are bordered on the east by the barrier islands known as the Outer Banks. The sounds are too shallow to allow ocean-going ships, which require deep-water harbors. Since lines of travel and communications followed the flow of rivers, North Carolina's northeastern coast was isolated from the rest of the state. The region's economic development was seriously hampered as a result. The opening of the Dismal Swamp Canal gave northeastern North Carolina a link commerce.

In 1815, William J. Lewis and a small group of explorers sailed a small boat from the headwaters of the Roanoke in the mountains of Virginia down the river, across the Albemarle Sound, and through the canal to Norfolk. The daring journey was reported in *Niles' Weekly Register* of July 18, 1816, and demonstrated that goods could be shipped from far upriver to Norfolk's deep-water harbor. When steamboats appeared on the Roanoke around 1820, canal barges were loaded at Plymouth and towed down the Roanoke, across the Albemarle Sound and up the Pasquotank River past Elizabeth City to South Mill. From there they were moved through the Dismal Swamp Canal to Norfolk.

The presence of freedom seekers in Plymouth is documented by runaway postings published in newspapers soon after the Dismal Swamp Canal opened.

"When runaways sought such help, they entered a maritime underworld," Cecelski wrote in *The North Carolina Historical Review* article. "A steady traffic of slave boatmen converged in ports aboard river and sound boats laden with cotton bales, cypress shingles, and turpentine barrels. Awaiting fair winds or new cargo, black seamen crowded the wharf districts as well. They worked as stewards and cooks on most ships that sailed out of or visited North Carolina, held the most skilled crew stations on many ships, and constituted a majority of hands on at least a few vessels."

Cecelski's description depicts the docks on the Roanoke River in Plymouth before the Civil War.

Other factors brought freedom seekers to the swamps and forests around Plymouth. In a 1996 article for *The Journal of Southern History* titled "Slavery, Work, and the Geography of the North Carolina Naval Stores Industry, 1835-1860," author Robert B. Outland III noted that during most of the 18th century and into the 19th century the naval stores industry—which included turpentine production—was centered around the Albemarle Sound.

Cecelski also mentions naval stores production and the Underground Railroad. "Fugitive slaves traveling to ports often found work in the naval stores industry," he wrote, adding that Black supervisors sometimes worked turpentine crews without white supervision. "That independence heightened their ability to hire or shelter fugitive slaves," he wrote.

Earl Ijames, a curator at the North Carolina Museum of History in Raleigh, says that freedom seekers in North Carolina often sought work at turpentine camps. The camps were in the wilderness and away from law enforcement and slave patrols that might arrest freedom seekers. Workers were hired on the spot, with no questions asked. They were paid in cash and could move on whenever they wanted. The presence of these turpentine camps enabled freedom seekers to earn quick cash to get them started on the next phase of their journeys, Ijames said.

In March 1808, a freedom seeker named Rhoda left her owner, William Pugh, in Bertie County (across the Roanoke River from Plymouth). In a notice posted in the *Edenton Gazette* of July 14, 1809, Pugh said Rhoda "has lately been in Plymouth, and passed there by the name of Rhoda Jones."

Another freedom seeker, a young man named Harry, left his owner, John Taylor, in Martin County—which borders Washington County to the west—on September 2, 1808. In a notice published in the *Edenton Gazette* on November 11, 1808, Taylor said Harry had been "taken up" (the phrase used to describe the capture and jailing of a freedom seeker) near Plymouth and jailed but had escaped.

A freedom seeker named Polidore left his owner, Joshua Taylor in Hamilton. In a posting published in the *Edenton Gazette* of March 3, 1809, Taylor said Polidore probably would try to get to Plymouth or Edenton, where he would try to pass as a free man.

That same year, a freedom seeker known as Quacko left his owner, John Baker, in Brunswick County, North Carolina (about 180 miles southwest of Plymouth) on December 17, 1809. In a notice posted in the *Edenton Gazette* of December 29, 1809, Baker said Quacko might be headed for Washington County, where he

had once been owned by James Blount. Baker said that Quacko had passed for some time as a freeman and called himself John Brown.

In 1810, a freedom seeker named Ester left her owner after being given permission to go to Plymouth. A notice was posted by John McGuire about her escape in the *Edenton Gazette* of December 3, 1811. McGuire said Ester “eloped” in Plymouth with a tobacconist named William Lowry. The couple went from Plymouth to Washington, and from there to Wilmington.

On May 8, 1820, a freedom seeker known as Isham left his owner, a Mr. Alston in Wake County (about 120 miles west of Plymouth). In his post in the *North Carolina Star* of March 31, 1823, Alston notes that Isham had attempted an escape about seven years earlier. “I have reason to believe he is boating from Tarborough to Washington and Plymouth,” Alston said in his post.

A freedom seeker named Wake left his owner in Wake County in March 1821. George Brasfield, administrator for the estate of Wake’s late owner, Mary Mitchell, said in a post in the *Raleigh Minerva* of March 3, 1821 that Wake was traveling with another man who’d recently served in the U.S. Army in Florida. Brasfield said Wake probably would be trying to escape to a free state by going to Plymouth and getting transportation to Baltimore.

The *North Carolina Free Press* of December 3, 1824 had two postings for freedom seekers thought to be in Plymouth or trying to get there.

On August 8, 1824, an enslaved woman known as Piety and her four-year-old child left her owner, Nat Hunt. In his post in the *North Carolina Free Press*, Hunt said the woman was known as Patsey Young when she passed as free for about 16 years. During this time, she lived in Halifax and Plymouth. She had been captured in June 1824 but left again. The posting says that Piety married a free man of color named Achrael Johnson, who lived “in and about Plymouth, and followed boating on the Roanoke. I have but little doubt that Johnson has contrived to seduce or steal her and child out of my possession, and will attempt to get them out of the State and pass as free persons,” Hunt posted. This posting for Piety also was cited in Historic Halifax’s application to the Network to Freedom.

That same edition of the *North Carolina Free Press* also published a posting by J. Bishop that an enslaved man named Abram had left on December 1. Bishop said Abram had “been out for several years and passed as a free man by the name of Reuben Wiggins.”

“The said fellow may wish to get to Plymouth, and pass again as a free man,” Bishop wrote in his post.

In 1827, an African American man known as John was jailed in Rockingham County, North Carolina, about 200 miles west of Plymouth on the North Carolina-Virginia border. Sheriff J.N. Odineal posted a notice in *The Star* of Raleigh on December 13, 1827 saying he “had no doubt that he is a slave.” Odineal said John was trying to get to Plymouth, where people knew that he was a free man.

On February 14, 1838, a freedom seeker known as Jack left the plantation of Gabriel Purvis in Edgecombe County, North Carolina, about 50 miles west of Plymouth. In a notice posted in the *Tarboro Press* on February 17, 1838, Purvis said Jack may be “turning his course towards Plymouth, as he has heretofore been boating on the Roanoke.”

On December 20, 1838, a freedom seeker known as Hamlet left his owner, Henry McKinne, in Wayne County, about 100 miles southwest of Plymouth. In his notice posted in the *Newbern (sic) Spectator* of December 28, 1838, McKinne says Hamlet may be trying to make his way to Plymouth, “where I understand he was raised, or has connexions (sic) in Washington County.”

On July 31, 1841, a freedom seeker named Sam Johnston was jailed in Plymouth. He told Washington County Sheriff R.B. Davis that he was from Isle of Wight County, Virginia (southwest of Norfolk, about 80 miles north of Plymouth), and that he was free. But he was jailed as a runaway slave. Davis posted a runaway notice in the *Raleigh Register* of August 20, 1841 requesting that the owner come to Plymouth to “claim said Negro.”

On June 18, 1847, a freedom seeker known as Warren was jailed in Plymouth. In a posting in *The North Carolina Star* on July 21, 1847, Washington County Sheriff Charles Latham said Warren had come to Plymouth from Richmond, Virginia.

In June 1848, a young woman known as Winney left her owner, Godfrey Langley, in Pitt County—about 45 miles southwest of Plymouth—and was missing for three years when Langley posted a notice in the *North State Whig* of June 18, 1851. Langley said Winney had last been seen in “Jameston” in Martin County (Jamesville, about 10 miles up the Roanoke River from Plymouth, was sometimes referred to as Jameston) and in the past had worked for a Mr. Pettijohn of Plymouth.

In its edition of August 27, 1851, the *Plymouth Villager* made a backhanded confirmation of the presence of abolitionists in Washington County, North Carolina. “A coat of tar and feathers is in waiting for the gentleman who will come about here and gainsay [deny] we are Abolitionists.” The remark was reprinted by the *Republican and Patriot*, a newspaper in Goldsboro, North Carolina.

The March 12, 1856 edition of *The Spirit of the Age*, published in Raleigh, N.C., included a notice that S.S. Simmons, a prominent businessman who operated a shingle operation and owned a plantation in Tyrrell County (adjacent to Washington County), had failed financially. The newspaper noted that Simmons owned 300 enslaved people, and that his shingle business had made him well known in Baltimore, Philadelphia and other large northern cities. He had been saddled with liabilities of \$500,000, the newspaper reported.

In April 1856, 23 enslaved people owned by Simmons left and scattered. Some had worked at his shingle operation in the swamps and forests around the Albemarle Sound, and others left his plantation in Tyrrell County. Simmons’s assets were turned over to trustees H.G. Spruill, C.L. Pettigrew and C. Latham of Plymouth. The trustees posted a notice in the April 26 edition of *The Democratic Pioneer* of Elizabeth City offering a reward of \$100 per person for the freedom seekers.

The NTF application for Historic Halifax describes enslaved bateau men operating the length of the Roanoke and notes that Black watermen “posed a constant danger to the power of slaveholders. They covertly linked slaves throughout the Albemarle Sound vicinity, even conveying news and messages to plantation field hands well up the Roanoke and Chowan rivers.”

Enslaved watermen also spread political news from the outside world to enslaved communities along the Roanoke and often were implicated in helping runaways flee enslavement, the application says.

By the outbreak of the Civil War, 28 seine fisheries were operating on the Albemarle Sound. These operations also used enslaved labor. (See Figure 5)

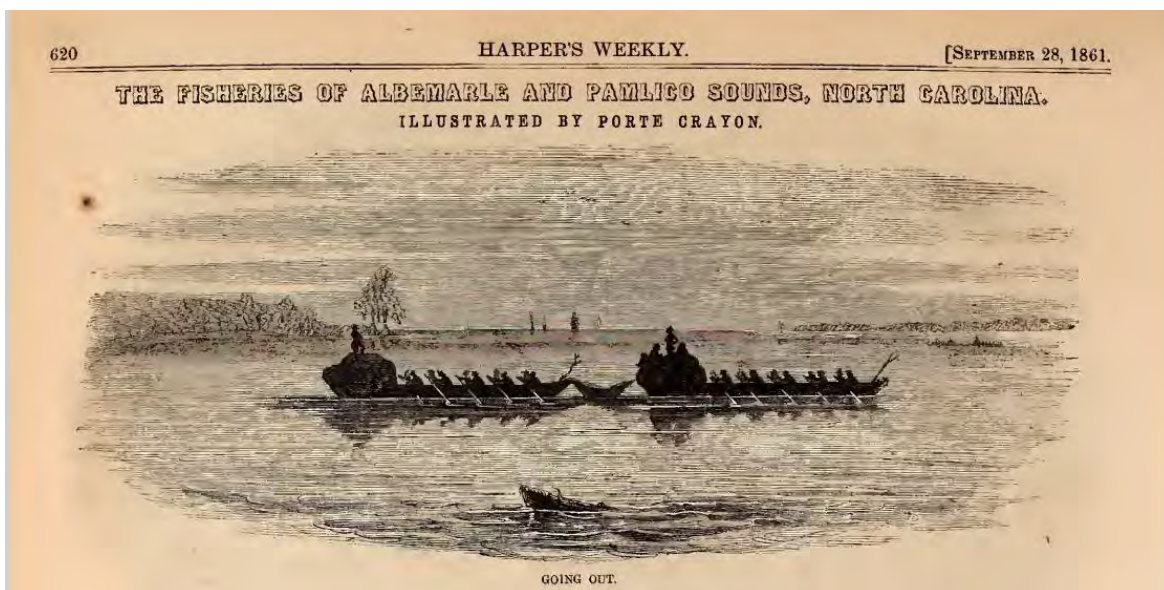


Figure 5: Albemarle Sound Fishing, from *Harper's Weekly*, September 28, 1861. At the outbreak of the Civil War, 28 large seine fisheries were operating on the Albemarle Sound using enslaved labor.

Plymouth businesses and banks had developed strong commercial ties with northern cities, and ships from these northern ports regularly arrived at and departed Plymouth. So much maritime traffic came through Plymouth that a U.S. Customs House was built there in 1830, and in 1835 a lightship was anchored in the Albemarle Sound at the mouth of the Roanoke as a navigation aid. (See Figure 6)



Figure 6: Plymouth waterfront on the Roanoke River, looking upstream, circa 1860. The American flag is flying over the U.S. Customs House.

Plymouth had developed diverse neighborhoods inhabited by whites, enslaved African Americans, and free people of color. There were many similarities between Halifax—which has been recognized as a Network to Freedom site—and Plymouth. Although Plymouth did not have as high a percentage of free Blacks as Halifax, it was still well above the state average. The 1860 U.S. Census shows that about 20 percent of the residents of a Plymouth neighborhood overlooking the Roanoke River were free Blacks and free Mulattos. (See Figure 7) As a whole, free people of color made up about 13 percent of the town’s population—a significantly higher percentage than North Carolina’s population of 3 percent.

Page No. 91
SCHEDULE 1—Free Inhabitants in the Town of Plymouth, in the County of Washington State
of A Carolina enumerated by me, on the 18th day of July, 1860. Henry J. Shaw Ass't Marshal
Post Office Rocky's Ferry 349

1	2	3	4			7	8		10	11			14
			Age	Sex	Color		Value of Real Estate	Value of Personal Estate		Marr'd within the year	Attended School	Whether deaf and dumb, blind, insane, idiotic, pauper, or convict	
		Hollie Pierce	17	F	M	Round Girl			A Carolina				
		Daniel Pierce	16	M	M	do Boy							
		Alice Brooks	13	F	M								
		Betsy "	10	F	M								
		Sarah Pierce	7	F	M								
675	676	John Jones	35	M	M	House Carpenter	500	100					
		Temperance Jones	46	F	M								
		Elizabeth	10	F	M								
		Lizzie Gordon	18	F	M	Washerwoman							
		John Gordon	37	M	M	Day Laborer							
674	674	Joseph Strickland	37	M	M	Shop Keeper	800	500					
		Francis Strickland	26	F	M								
		Sarah	1	F	M								
675	675	Asa Harrison	34	M	M	Black		100					
		Hannah Harrison	12	F	M								
		Sarah "	12	F	M								
		William "	10	M	M								
674	674	William Satta	22	M	M	Day Laborer		5					
677	677	Daniel Lee	36	M	M	do		50					
		Martha Lee	25	F	M								
		James "	5	M	M								
		Asa "	3	M	M								
		John "	7	M	M								
678	678	Joseph Ash	43	M	M	Brickmason	55	250					
		Margaret A. Ash	25	F	M								
		Martha A.	10	F	M								
		Laura	1	F	M								
		William S.	2	M	M								
679	679	Archibald Struick	37	M	M	Waterman		100					
		Sarah Struick	34	F	M								
		Sarah "	13	F	M								
		Robert	6	M	M								
		Summa	2	F	M								
680	680	H. S. Spruill	53	M	M	Farmer	3,000	2,500					
		Edna A. Spruill	48	F	M								
		Erasmus "	31	F	M								
		Joseph G.	15	M	M								
681	681	Angela Ferris	40	M	M	Living on Income	8,000	20,000	Italy				
682	682	W. B. Short	55	M	M	Lawyer	14,700	17,800	A Carolina				
		Harriet Short	30	F	M								

No. white males, 9 No. colored males, 14 No. foreign born, _____ No. blind, _____
No. white females, 10 No. colored females, 11 No. deaf and dumb, _____ No. insane, _____
27,055 (63,185) No. idiotic, _____ No. pauper, _____ No. convict, _____

Figure 7: This excerpt from the 1860 U.S. Census shows the diverse population in one Plymouth neighborhood. Of the 40 inhabitants listed, 21 are free people of color. Free people of color are highlighted in blue.

Freedom seekers continued to come to Plymouth after the outbreak of war. In the summer of 1861, a young, enslaved woman named Nancy Wiggins was locked up in the Beaufort County Jail in Washington, about 35 miles southwest of Plymouth. J.E. Leggett, who held the title of Town Sergeant, posted a notice about Wiggins's arrest in *The Dispatch*, a Washington newspaper, on October 1, 1861. The posting advised Wiggins's owner to come to Washington and "prove property and pay charges."

The notice said the young woman was “supposed to be a runaway from Martin or Washington County” who had stayed in Plymouth at the home of Thomas Armistead and a “Mr. White” during her escape attempt.

In his book, *War of Another Kind: A Southern Community in the Great Rebellion*, author Wayne K. Durrill noted that there was strong Union sentiment in Plymouth and Washington County at the outbreak of the war. Many local businessmen did not want to sever the business and banking ties that Plymouth had formed with larger northern cities. Small farmers in Washington County who did not own slaves resented the dominance of local politics by a small number of wealthy, slave-owning planters, Durrill wrote.

Union forces under General Ambrose Burnside established a base on Roanoke Island in the Albemarle Sound in early 1862. In his 2001 book, *The Waterman’s Song: Slavery and Freedom in Maritime North Carolina*, author David Cecelski described the effect that the presence of Union troops had upon the enslaved population in and around Plymouth.

“As Burnside’s armada secured a narrow stretch of coastline, runaway slaves staged a massive boatlift,” Cecelski wrote. “Bondmen and -women who had previously piloted their masters’ vessels or fished for the big house now used their maritime skills to gain their freedom. They commandeered makeshift rafts, cooners, periaugers, and flatboats, as well as the finest sloops and schooners, and guided them to Federal territory. Watching this extraordinary boatlift, Union soldiers could not help but be impressed by the seamanship displayed by the black refugees. A crowd of slaves, their clothes ‘patched until their patches themselves were rags,’ sailed 75 miles from the Roanoke River port of Plymouth down the Albemarle Sound, across the Croatan Sound, and then past Rebel forts to Roanoke Island. ‘How they succeeded,’ a bluecoat exclaimed, ‘is a wonder to us all.’”

Durrill wrote that when Union Army Colonel Rush C. Hawkins visited Plymouth in June 1862, he found that the “non-slave-owning population” around the Albemarle Sound sympathized with the Union and “expressed determination never to serve in the ranks of the rebel army.” Black volunteers to the Union Army were recruited in Plymouth.

When a Union garrison of about 50 troops was moved to Plymouth in June 1862, local Union sympathizers in Plymouth were emboldened to harass pro-war planters and encourage enslaved people to leave the plantations, Durrill wrote.

The presence of Union troops in Plymouth prompted freedom seekers to come to Plymouth in hopes of escaping their bondage. By July 1862, there were so many in Plymouth that Union officers started driving them out of town, Durrill wrote.

Information from other Network to Freedom sites near Plymouth highlights the Underground Railroad activity that was going on in and around Plymouth.

The NTF application for Somerset Place State Historic Site mentions 10 times when enslaved people left Somerset Plantation between 1787 and 1863. A total of 24 enslaved people left. Freedom seekers leaving Somerset would have had access to Plymouth, about 22 miles from the plantation.

The NTF application for the Halifax Historic Site notes that “Plantation life was so important for the continued economic growth of the rich Roanoke River valley that the State of North Carolina erected six historical highway markers on the Roanoke River emphasizing the importance of plantations, which depended on slave labor.” The application notes that 17 plantations—all of them near the Roanoke upriver from Plymouth—were in and around Halifax.

The NTF application for the Washington Waterfront says that enslaved workers “worked as ship artisans, pilots, and sail makers, riggers, caulkers, and dock workers. They worked in the shipyards in the tidewater region of Virginia and the Carolinas, which was built upon the export of staple crops, which was carried by the waterways and human bondage.” The same kind of activity would have been taking place on the Plymouth waterfront, about 35 miles northeast of Washington.

The Dismal Swamp Canal NTF application notes that the Dismal Swamp “was a ‘stopping point’ to get to Norfolk or Portsmouth, VA or to the Albemarle Sound and Elizabeth City, NC, where they could secure passage on a ship traveling north.” Plymouth is about 62 miles southeast of South Mills, N.C., the southern

entry to the Dismal Swamp Canal. Plymouth also is six miles upriver from the southern shore of the Albemarle Sound. Elizabeth City is about 60 miles from Plymouth, on the Pasquotank River a few miles upstream from where the river empties into the Albemarle Sound on the sound's northeast shore. Many of the freedom seekers hoping to find passage on a northbound ship through the Dismal Swamp Canal would have come from Plymouth.

The Dismal Swamp Canal application also states: "During the Civil War, Union regiments of the United States Colored Troops under the leadership of Brigadier General Augustus E. Wild successfully marched down the Dismal Swamp Canal bank from Deep Creek (Virginia) to northeast NC to liberate and recruit enslaved African Americans in NC."

Many young African American men from Washington County joined the First North Carolina Colored Volunteers, later redesignated the 35th USCT. The 35th took part in the Battle of Olustee in Florida in 1864.

The Fort Raleigh National Historic Site is about 68 miles east of Plymouth. The Fort Raleigh NTF Network to Freedom application says, "The citizens of North Carolina were not strong supporters of slavery . . ." The application also states: "In 1862, under the command of General Ambrose E. Burnside, Union forces took control of the Outer Banks with the battle of Roanoke Island, and used the captured land to provide protection and freedom for escaped slaves. Word quickly spread throughout the South that if slaves could make their way to Roanoke Island, they would find a safe haven from their masters behind Union lines." As noted earlier in this document, author Wayne K. Durrill said in *War of Another Kind* that freedom seekers poured into Plymouth when Union forces occupied the town shortly after the fall of Roanoke Island.

The Roanoke River NTF application notes that the Tuscarora Indians of northeastern North Carolina were "instrumental" in the Underground Railroad in North Carolina and other states. The application cites author Arwin Smallwood's book, *Bertie County: An Eastern Carolina History*: "The Underground Railroad included a network of Iroquois and other friendly reservations and communities in North Carolina, Virginia, Pennsylvania New York, New Jersey and Canada. The Tuscarora smuggled slaves out of Bertie County, gave slaves directions to other reservations and communities where they could find help, and even served as guides for slaves since they were familiar with the "Tuscarora Trail" throughout the colonial period."

The Roanoke River forms the boundary between Washington and Bertie counties, and the Bertie County seat of Windsor was linked to Plymouth by regular freight and passenger steamboat service. Underground Railroad activity that began in Bertie County often would have been continued in Washington County.

The Roanoke Canal NTF application notes that freedom seekers left the brutal work of building the canal and tried to make their ways down the Roanoke River to the Albemarle Sound. And the application also notes that author Cecelski wrote that enslaved boatmen working on the Roanoke often tried to smuggle freedom seekers down the river to the sound. Any freedom seekers traveling on the Roanoke to the sound would've passed Plymouth.

S5. Provide a history of the site since its time of significance to the Underground Railroad, including physical changes, changes in boundaries over time, archeological work, or changes in ownership or use. Be sure to describe what is included in the present application and how that compares to what the site was historically.

After the Civil War, the federal government wanted to restart maritime commerce on the Roanoke River. A small screw pile lighthouse went on station at the mouth of the river on January 1, 1867. For the next 75 years, a beacon at the mouth of the Roanoke guided mariners on the Albemarle Sound.

In 1869, a new type of fishing net—the impoundment net, or "pound" net—was brought to the Roanoke River. The impoundment net allowed smaller commercial fishing operations because it didn't require the manpower that had been required to deploy the massive nets used before the Civil War. By 1880, commercial fishing had become one of Washington County's largest industries.

Photos of the Plymouth waterfront taken between 1880 and 1950 show a busy waterfront with docks, ships, warehouses, fuel tanks, barges and industrial buildings extending the length of Water Street, which

overlooks the Roanoke and runs parallel to the river in downtown Plymouth for about six city blocks. (See Figure 8 and Figure 9)



Figure 8: Plymouth waterfront, around the turn of the 19th century. The Ballard's Obelisk Flour advertisement on the building indicates an approximate date of the photo. The Ballard and Ballard Flour Mills were established in Louisville, Kentucky in 1880.

Sanborn Insurance maps from the late 19th and early 20th centuries show a grist and planing mill on the waterfront at the site of the current Water Street Landing Park.



Figure 9: Plymouth waterfront, circa 1910. Plymouth photographer P.E. Davenport shot this view of the Plymouth waterfront showing a sailing schooner making a turn in the Roanoke River. The view is looking upstream. The dock is gone, but many of the commercial buildings behind the docks are still standing.

Around 1905, survivors of the 35th USCT held a reunion at the Prince Hill Masonic Lodge in Plymouth. (See Figure 10)

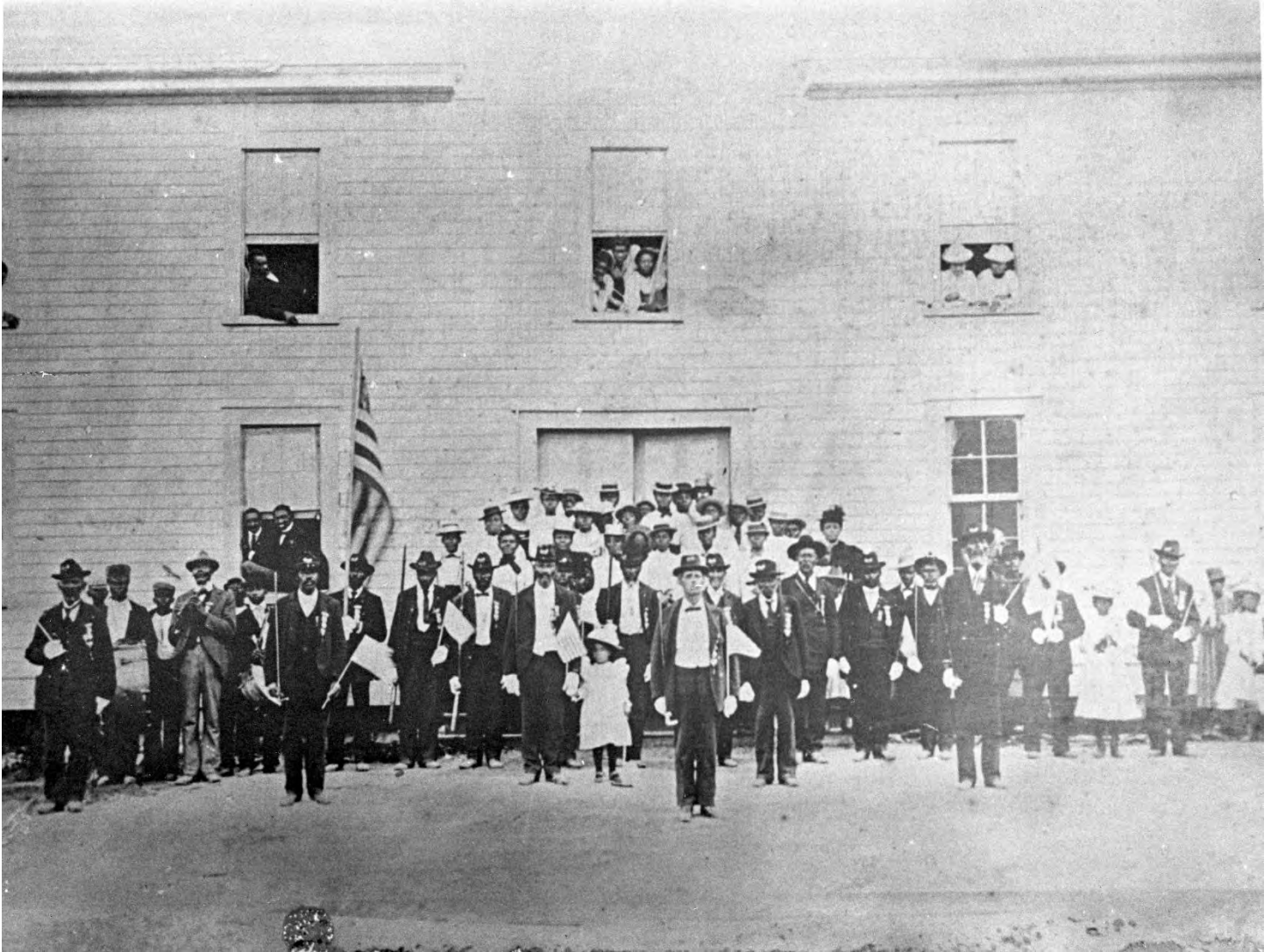


Figure 10: Reunion of 35th USCT in Plymouth, circa 1905.

The Plymouth waterfront was busy. The local newspaper, the *Roanoke Beacon*, regularly published listings of passenger and freight steamboats' arrivals and departures. A Georgia-Pacific plant on the waterfront near downtown Plymouth manufactured plywood.

In 1937, the North Carolina Paper Company opened just upriver from Plymouth in neighboring Martin County. The plant eventually was taken over by Weyerhaeuser Paper Company, which established their headquarters in Plymouth. The paper mill's presence prompted improvements in Plymouth, including a golf course and country club and upscale housing in the neighborhood surrounding the country club. Tugboats regularly pushed and towed barges up and down the Roanoke. As late as the mid-1960s, downtown Plymouth was thriving. (See Figure 11)



Water Street Looking West, Plymouth, North Carolina

Figure 11: Downtown Plymouth, circa 1940. The North Carolina Paper Company—later the Weyerhaeuser Paper Company—made its headquarters in downtown Plymouth until 1970. Many buildings in this photo are still standing.

But Weyerhaeuser moved its headquarters to New Bern, North Carolina in 1970. The nearby paper mill continued to operate, but employment at the plant steadily declined, from more than 3,000 at its peak to several hundred today. The once-bustling waterfront business district, with its collection of late-19th and early 20th century commercial buildings, began a steady decline. The docks behind the commercial buildings on Water Street were unused and deteriorated, and finally were demolished.

Between 1970 and 1990, Plymouth's population dropped from 4,774 to 4,328. The decline has continued. The 2020 U.S. Census put Plymouth's population at 3,432.

By the 1990s, Plymouth's waterfront commercial district on Water Street had severely deteriorated. Several buildings had to be demolished. In 1996, the North Carolina Legislature, the state Department of Transportation, Weyerhaeuser and local leaders devised a plan to revitalize the downtown. A grant funded by the legislature, DOT, Weyerhaeuser and local sources was used to buy property on West Water Street and renovate a building that had housed a Chevrolet dealership. (See Figure 12 and Figure 13)



Figure 12: Exterior of House Chevrolet Dealership on Water Street in downtown Plymouth, circa 1940s. The building was purchased by the Town of Plymouth and renovated to house the Roanoke River Maritime Museum, part of the Roanoke River Lighthouse and Maritime Museum complex that includes three buildings.



Figure 13: Interior of House Chevrolet Dealership, circa 1950s. The building now houses the Roanoke River Maritime Museum, part of the Roanoke River Lighthouse and Maritime Museum complex.

The purchase included waterfront property that was converted into Water Street Landing Park. The public park covers about one-half acre. Local businessmen purchased a copy of the original blueprints for the Roanoke River Lighthouse that had been at the mouth of the Roanoke in 1867, and grant money was used to build an exact replica of the lighthouse in the park.

In 1999, the Town of Plymouth entered into an agreement with the Washington County Roanoke River Commission (which later became the Washington County Waterways Commission) to lease to the commission the renovated automobile dealership and an adjacent building at 206 West Water Street for use as a museum and workshop/warehouse.

In April 2005, the Town of Plymouth and the North Carolina Department of Transportation entered into an agreement by which NCDOT would provide a grant for the Roanoke River Maritime Museum. The town purchased the building that formerly housed the House Chevrolet dealership and garage, and the building was renovated to house the museum. (See Figure 14)



Figure 14: Exterior of Roanoke River Maritime Museum. The building that once housed an automobile dealership was purchased by the Town of Plymouth and renovated to house the Roanoke River Lighthouse and Maritime Museum. It is part of the Roanoke River Lighthouse and Maritime Museum complex on West Water Street in downtown Plymouth.

The building across the alley from the museum was renovated as a workshop and storage building. The museum houses displays depicting the maritime history of the Roanoke River and nearby waterways. (See Figure 15, Figure 16, Figure 17 and Figure 18)



Figure 15: Warehouse storage building for Roanoke River Lighthouse and Maritime Museum. This building, owned by the Town of Plymouth, provides storage space for the museum complex.



Figure 16: Typical display in the Roanoke River Maritime Museum. The main exhibits in the Roanoke River Maritime Museum are mounted on portable display stands that can be moved to allow seating for public meetings and private gatherings



Figure 17: Meeting room and exhibit display room in the Roanoke River Maritime Museum. The museum is used for public meetings such as special Town Council meetings and guest speaker lectures on local history. The museum also can be rented for private gatherings.



Figure 18: Exterior of Roanoke River Maritime Museum, showing the replica Roanoke River Lighthouse in downtown Plymouth. The lighthouse is in Water Street Landing Park, a public park across the street from the museum.

In 2003, the replica of the 1867 Roanoke River Lighthouse was completed in Water Street Landing Park. The lighthouse is an exact duplicate of the original lighthouse except that it has electricity and an HVAC system. (See Figure 19)



Figure 19: Replica of Roanoke River Lighthouse. This building was built in downtown Plymouth in 2006 at Water Street Landing Park, a town-owned public park overlooking the Roanoke River. It was built from the original plans of the lighthouse that stood in the Albemarle Sound at the mouth of the Roanoke River, about six miles downstream from

In October 2005, the name of the Washington County Waterways Commission applied to the IRS for designation as a non-profit 501(c)3 corporation. The non-profit status was approved by the IRS in 2006. Doward Jones Jr., who operated a printing business next door to the Maritime Museum, became president of the Waterways Commission board of directors.

Docks for large pleasure craft were built at Water Street Landing Park. Those docks were destroyed by Hurricane Irene in 2011, but were rebuilt. (See Figure 20)



Figure 20: Town boat docks at Water Street Landing Park.

Jones died in October 2019 after a prolonged illness. The docent who operated the museum left to take another job, and the Lighthouse and Maritime Museum suspended operations. In April 2020, Plymouth Town Manager Sam Styons asked the Washington County Historical Society, a well-established non-profit agency that had operated the Port o' Plymouth Museum for many years, to assume temporary supervision of the Lighthouse and Maritime Museum. The Historical Society formed a new Washington County Waterways Commission board of directors, and this group took over operation of the Roanoke River Lighthouse and Maritime Museum in May 2020. The board immediately approved spending about \$13,000 for repairs to the HVAC systems in the museum and lighthouse. The board also approved expanding the board of directors' membership to better reflect the diversity of the population of Plymouth and Washington County. And the board voted to revise the museum's mission statement to include a commitment to researching and presenting the history of the area's African American population, and to develop programs to build community cohesion.

At the time, however, the COVID-19 virus was rapidly spreading. Responding to covid restrictions imposed by the State of North Carolina, the board of directors temporarily closed the Lighthouse and Maritime Museum. Despite the closure, the board continued to meet monthly to work on organizing for reopening as soon as conditions allowed. The board also worked with town officials to draft a new contract regulating the rental of the museum for public and private gatherings.

As the covid outbreak eased and conditions allowed museums to be reopened, the board recruited and trained a team of volunteers to reopen the Roanoke River Lighthouse and Maritime Museum. The volunteers hosted around 200 visitors during Plymouth's annual two-day North Carolina Bear Festival in June 2021. Volunteers continued to keep the museum open for regular hours through the summer of 2021.

In August 2021, the Washington County Waterways Commission Board of Directors presented to the Plymouth Town Council a draft of a revised and updated rental contract for public events at the museum. The Town Council approved the new contract. Around the same time, the Waterways Commission's board hired a

well-trained curator who holds graduate degrees in history from the University of Texas and the University of New Mexico to operate the museum. The curator also serves as dockmaster for rentals to traveling boaters at the town's docks at Water Street Landing Park.

In October 2021, the Board of Directors of the Washington County Waterways Commission approved a Master Plan for the Roanoke River Lighthouse and Maritime Museum that established the following goals for the next two to three years:

- Maintain and improve the present exhibits in the Roanoke River Lighthouse and Maritime Museum depicting the history and operation of the lighthouse and the maritime history of the Roanoke River and Albemarle Sound.
- Prepare and submit an application to include the Historic Plymouth Waterfront in the National Park Service's Network to Freedom National Underground Railroad Program.
- Work with locally owned media—*The Roanoke Beacon* newspaper and radio station WPNC—and other outlets to attract visitors to Plymouth by increasing public visibility and awareness of the Roanoke River Lighthouse and Maritime Museum.
- Establish and maintain supportive relationships with other historic sites, museums, and appropriate organizations such as the Washington County Historical Society in Plymouth, the Outer Banks Lighthouse Society in Manteo, Somerset State Historic Site in Creswell, the Museum of the Albemarle in Elizabeth City, the North Carolina Museum of History in Raleigh, the Washington County African American Museum in Roper, and others.
- Develop new exhibits and displays for the museum that depict the maritime history of the Roanoke River and Albemarle Sound and the operation of the Roanoke River Lighthouse. Where necessary, display cases for the new exhibits will be designed to be easily moveable so they can be moved to accommodate gatherings and special events at the museum.
- Organize and catalog the museum's collection of files and historic documents so that they will be easily accessible and available to researchers and visitors who are curious about the area's history. The museum will seek help from universities and other institutions who may be able assign students or interns to help with tasks such as examining and organizing the museum's documents and files.
- Become a repository for information, documents, photographs and artifacts that tell the story of the operation of the Roanoke River Lighthouse and other small river lighthouses that were vital to the region's commerce and transportation and the daily lives of residents more than a century ago.
- Regularly host speakers who will make public presentations about the region's maritime history.
- Conduct an inventory and organize the museum's collection of artifacts, both those on exhibit and those in storage.
- Organize and present temporary exhibits focusing on topics that depict the history and culture of the community. The Board of Directors will seek community involvement by asking residents to loan historic photos and artifacts for temporary display and will seek co-sponsors of these special events to help with publicity, funding and manpower.
- Increase revenue for the Roanoke River Lighthouse and Maritime Museum by applying for at least two grants each fiscal year.
- Host at least one major fundraising event each year, such as a maritime "living history" event, a storytelling event, a wooden boat show or similarly appropriate festival with a maritime theme to attract visitors and vendors to Plymouth.
- Establish a "friends of the museum" organization, open to anyone who wishes to join, to help with fundraising and other tasks to support the museum.

As of July 2022, the Waterways Commission has accomplished or is working on eight of the 13 goals established by the board of directors last fall. The board is discussing the creation of a Friends of the Museum

group. A special exhibit about the Picot-Armistead-Pettiford House—which was a boarding house and hotel for African Americans from the 1920s to the 1970s—is now on display at the museum through the summer of 2022. The Pettiford Hotel was not listed in the Green Book, but was advertised in Plymouth city directories as the Pettiford Hotel until the 1970s. (See Figure 21)



Figure 19: “Welcome to the Pettiford Hotel,” a special exhibit at the Roanoke River Maritime Museum. The Roanoke River Maritime Museum hosts special exhibits on historical topics of local interest. This exhibit opened June 1 and will be on display through the summer of 2022.

The first guest speaker presentation was held in June and another presentation is in the works. The curator has established cordial relationships with several other historic sites and museums in the area, and this application accomplishes the Master Plan objective of applying for inclusion in the Network to Freedom program.

S6. Include a bibliography or list of citations for sources used through the document. Discuss the reliability of historical sources of information and briefly discuss how you used them.

Books and publications

Cecelski, David. “The Shores of Freedom: The Maritime Underground Railroad in North Carolina, 1800-1861; *The North Carolina Historical Review*, Vol. 71, No. 2 (April 1994)

Cecelski, David. *The Waterman’s Song: Slavery and Freedom in Maritime North Carolina*. Chapel Hill and London: The University of North Carolina Press, 2001

Drye, Willie. *Images of America—Plymouth and Washington County*. Charleston, South Carolina: Arcadia Publishing, 2014

Durrill, Wayne K. *War of Another Kind: A Southern Community in the Great Rebellion*. New York and Oxford, Oxford University Press, 1990

Hood, David Foard. *Historic and Architectural Resources of Plymouth, North Carolina: National Register of Historic Places*. Plymouth, N.C.: Washington County Historical Society, 1990

Modlin, Elizabeth; Jones, Helen; and Phelps, Shirleyan (editors). *Washington County, N.C.: A Tapestry*. Winston-Salem, N.C.: The Josten Printing Co., 1998

Outland III, Robert B.; "Slavery, Work and the Geography of the North Carolina Naval Stores Industry, 1835-1860"; *The Journal of Southern History*, Vol LXII, No. 1 (February 1996)

Newspapers

Edenton Gazette; Edenton, N.C.; November 11, 1808

Edenton Gazette; Edenton, N.C.; March 3, 1809

Edenton Gazette; Edenton, N.C.; July 14, 1809

The Raleigh Minerva; Raleigh, N.C.; June 12, 1818

The Raleigh Minerva; Raleigh, N.C.; March 23, 1821

The North Carolina Star; Raleigh, N.C.; May 2, 1823

North Carolina Free Press; Halifax, N.C.; August 27, 1824

North Carolina Free Press; Halifax, N.C.; December 3, 1824

The Star; Raleigh, N.C.; December 13, 1827

Edenton Gazette; Edenton, N.C.; November 14, 1829

The Minerva; Halifax, N.C.; December 3, 1829

Edenton Gazette; Edenton, N.C.; March 3, 1831

The Raleigh Register; Raleigh, N.C.; December 31, 1833

Tarboro Press; Tarboro, N.C.; February 17, 1838

Newbern Spectator; New Bern, N.C.; December 28, 1838

The North Carolina Star; Raleigh, N.C.; July 21, 1847

North State Whig; Washington, N.C.; June 18, 1851

Republican and Patriot; Goldsboro, N.C.; September 4, 1851

The Daily Journal; Wilmington, N.C.; August 17, 1855

The Spirit of the Age; Raleigh, N.C.; March 12, 1856

The Raleigh Register; Raleigh, N.C.; August 19, 1857

The Dispatch; Washington, N.C.; October 1, 1861

Websites

Newspapers.com: A website of searchable newspaper microfilm; <https://www.newspapers.com/>

N.C. Runaway Slave Advertisements: A website of searchable newspaper microfilm pertaining to Antebellum freedom seekers in North Carolina, created by the University of North Carolina Greensboro; <http://libcdm1.uncg.edu/cdm/landingpage/collection/RAS>

Other sources consulted

Earl Ijames, Curator, African American History, North Carolina Museum of History, Raleigh, N.C.

Jaki Shelton Green, North Carolina Poet Laureate, Mebane, N.C.

Jimmy Hardison, local historian, Plymouth, N.C.

Charles Shepherd, local historian, Piney Woods, N.C.

Network to Freedom applications from the following sites:

Fort Raleigh National Historic Site; Manteo, N.C.; submitted 2002; author unknown

Great Dismal Swamp National Wildlife Refuge; Virginia/North Carolina; submitted 2003; author unknown

Historic Halifax State Historic Site; Halifax, N.C.; submission date unknown; by Monica Moody

Pasquotank River; Elizabeth City, N.C.; submitted 2004; by Wanda E. Hunt McLean and Marsha McLean

Roanoke Canal; Roanoke Rapids, N.C.; date submitted unknown; by Randall Spence

Roanoke River; Virginia/North Carolina; submitted 2007; by Wanda McLean

Somerset Plantation State Historic Site; Creswell, N.C.; submitted 2007; by Dorothy Redford

Washington, North Carolina Waterfront; Washington, N.C.; submitted 2014; by Jim Wrenn

Sanborn Insurance maps of Plymouth, N.C., published by the Sanborn-Perris Map Co., Limited, New York; copyright 1894, 1900, 1905, 1910, and 1915.

The citations listed above discuss freedom seekers leaving plantations in northeastern North Carolina that were on and near the Roanoke River, which is a well-documented site of Underground Railroad activity before the Civil War.

All citations in this document were used for these reasons:

- To establish the context and tell the story of Underground Railroad activity on the Roanoke River, northeastern North Carolina, and in Plymouth, N.C., a busy 19th-century port town.
- To document that freedom seekers came to Plymouth hoping to escape their bondage.
- To document that freedom seekers came to Plymouth because they believed that they could find help from free people of color living in and near the town.
- To document that freedom seekers believed they could find transportation aboard one of the many vessels that came to and departed from Plymouth before the Civil War.
- To document that freedom seekers came to Plymouth because they thought they could find help from ships' captains, enslaved boatmen, wharf workers, and others who had useful knowledge and were sympathetic to their plight.
- To document that the same conditions that attracted freedom seekers to seven other other documented Underground Railroad sites in northeastern North Carolina also existed in Plymouth.

The sources used in this application are academically and historically credible. Taken as a whole, the sources document that there was Underground Railroad activity on the Plymouth waterfront.

S7. Describe current educational programs, tours, markers, signs, brochures, site bulletins, or plaques at the site. Include text and photographs of markers.

There are no markers, signs or plaques in the park.

S8. Describe any local, State, or Federal historic designation, records, signage, or plaques at the site.

There are no documents, signs or plaques fitting the above description at the site.

S9a. If the site is open to the public, describe accessibility conditions under the Americans with Disabilities Act.

The park is fully accessible with sidewalks.

S10. Describe the nature and objectives of any partnerships that have contributed to the documentation, preservation, commemoration, or interpretation of the site.

The Washington County Waterways Commission operates the Roanoke River Lighthouse and Maritime Museum under a contract with the Town of Plymouth.

The museum complex was created about 25 years ago under an agreement among the North Carolina Legislature, the North Carolina Department of Transportation, and the Town of Plymouth. A former automobile dealership was renovated to house the museum, and a replica of the Roanoke River Lighthouse was constructed on town-owned property of the same materials used to build the original lighthouse in 1867. The construction and renovation were paid for with state and local funding.

The Washington County Waterways Commission has been forming partnerships with other businesses and museums, and historic sites. Those include: Somerset Place Historic Site near Creswell; the Washington County African American Museum in Roper; the Outer Banks Lighthouse Society in Manteo; and the North Carolina Museum of History in Raleigh.

Waterways Commission President Willie Drye contributes occasional stories about local maritime history to the Roanoke Beacon weekly newspaper. Drye also writes the scripts for “The Maritime Minute” on local radio station WPNC in Plymouth. A new “Maritime Minute” is aired monthly on WPNC.

S11. Additional data or comments. (Optional) These brochures and excerpts from sources do not replace the required narrative.

FACILITIES

In addition to the responses to each question, applications must also include a letter of consent for inclusion in the Network to Freedom from the facility owner or manager.

F1. Type: Archive Library Research Center Other (Describe):

F2. Provide a general description of the facility and its purpose or mission.

F3. Describe the holdings or collections and discuss their significance to the Underground Railroad.

F4. List the Underground Railroad or slavery-related items or materials in the facility

F5. Describe the documents the facility has to verify the sources of its collections.

F6. Describe the indexes or finding aids that are available for the facility’s collections.

F7. Describe the facility’s management and staff, and levels of training or certifications.

F8. Describe the types of publications, reports, or services the facility performs or produces.

F9. Describe the conditions of public use at the facility, including accessibility under the Americans with Disabilities Act. Describe what personal assistance visiting researchers receive.

F10. Describe visitation workload at the facility.

F11. Describe the facility’s traveling exhibit, interlibrary-loan, and photocopying or duplication policies and capabilities.

F12. Describe the nature and objectives of any partnerships that have contributed to the operation of the facility.

F13. Additional data or comments. (Optional)

EDUCATIONAL AND INTERPRETIVE PROGRAMS

In addition to each question, applications must also include the following attachments:

- 1) Letters from people consulted in the development of the interpretive program describing their input and participation in the process.
- 2) An example of an audience feedback card or questionnaire or other audience feedback mechanism.
- 3) A letter of consent for inclusion in the Network to Freedom from the owner or manager of the program.
- 4) A DVD or video of the program or a sample of the program for evaluation purposes. See instructions for use policy. (Optional but recommended.)

P1. Type:

- | | | | |
|---|----------------------------------|---|--|
| <input type="checkbox"/> Public Program | <input type="checkbox"/> Tour | <input type="checkbox"/> Performance | <input type="checkbox"/> Living |
| <input type="checkbox"/> Exhibit | <input type="checkbox"/> Website | <input type="checkbox"/> Curriculum-based Education | <input type="checkbox"/> Youth Program |

Other (Describe):

P1a. Describe the program.

P2. What do you want your audience to know about the Underground Railroad, and how is it presented?

P3. Describe what advice you sought in developing your program.

P4. Identify historical sources of information and describe how they were used to develop the program. Include a bibliography.

P5. Describe the educational objectives of the program, tour, or performance.

P6. For whom is the program intended? Is the program fully accessible to all?

P7. Describe where the program has been presented.

P8. Describe how the program is evaluated and how you use the results to improve the program.

P9. How long has the program existed and what are the future plans for the program.

P10. Describe the program's management and staff, and levels of training or certification.

P11. Describe the nature and objectives of any partnerships that have contributed to the program.

P12. Additional data or comments. (Optional)

NOTICES

Privacy Act Statement

General: This information is provided pursuant to Public Law 93-579 (Privacy Act of 1974), December 21, 1984, for individuals completing this form.

Authority: National Underground Railroad Network to Freedom Act (P.L. 105-203).

Purpose and Uses: The Network to Freedom was established, in part, to facilitate sharing of information among those interested in the Underground Railroad. Putting people in contact with others who are researching related topics, historic events, or individuals or who may have technical expertise or resources to assist with projects is one of the most effective means of advancing Underground Railroad commemoration and preservation. Privacy laws designed to protect individual contact information (i.e., home or personal addresses, telephone numbers, fax numbers, or e-mail addresses), may prevent NPS from making these connections. If you are willing to be contacted by others working on Underground Railroad activities and to receive mailings about Underground Railroad-related events, please add a statement to your letter of consent indicating what information you are willing to share. The DOI and NPS may use the information to meet reporting requirements, to generate budget estimates and track performance, and to assist park staff with visitors' education, fee collection, resource management and protection, recreational use planning, law enforcement and public safety personnel for such purposes as emergency contact and search and rescue efforts; to provide permit holders and participants with information about parks and their partners; and to provide reports of activities conducted under an issued permit.

Disclosure: Voluntary. However, failure to provide the requested information may impede our ability to process your application. It is in your best interest to answer all of the questions. The U.S. Criminal Code, Title 18 U.S.C. 1001, provides that knowingly falsifying or concealing a material fact is a felony that may result in fines of up to \$10,000 or 5 years in prison, or both. Deliberately and materially making false or fraudulent statements on this form will be grounds for not approving your application.

Paperwork Reduction Act Statement

The authority to collect this information is the National Underground Railroad Network to Freedom Act (P.L. 105-203). We will use this information to evaluate properties, facilities, and programs nominated for inclusion in the Network to Freedom. We may not conduct or sponsor and you are not required to respond to a collection of information unless it displays a currently valid OMB control number. Your response is required to obtain or retain a benefit. OMB has approved this collection of information and assigned control number 1024-0232.

Estimated Burden Statement

Public reporting for this collection of information is estimated to average 40 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Information Collection Officer, National Park Service, 1201 Oakridge Drive, Fort Collins, CO 80525. Please do not send your completed application to this address.

END OF APPLICATION

WASHINGTON COUNTY BOARD OF COMMISSIONERS
AGENDA STATEMENT

ITEM NO: 7

DATE: February 6, 2022

ITEM: RESO 2023-008 Resolution of Support for Matching Opioid Settlement Grant Funds, Ms. Andrea Freeman, MTW Finance Officer

SUMMARY EXPLANATION:

MTW has received a notice of award for our *Leveraging Opioid Settlement Dollars to Support Harm Reduction Programs in NC Jurisdictions* RFA from an organization called Vital Strategies. They are awarding us a matching grant of \$70,000 per year for 3 years (\$210,000 total) to supplement our opioid settlement dollars.

MTW will be presenting a spending resolution to Commissioners in each county for approval. The matching funds will come to MTW from the North Carolina Community Foundation, which is the organization handling this grant for Vital Strategies. Please see attached.

Also attached is MTW's District funding breakdown for the next 3 years, showing each county's contribution for the match. While MTW's Health Educator and the Hope Exchange program will cover a lot of different strategies (strategic planning, housing, post-overdose response, recovery), MTW has only included the 2 strategies outlined in the Vital Strategies grant award in this spending resolution (naloxone distribution, harm reduction). The dates of the spending resolution are January 1, 2023 through December 31, 2023, so MTW will submit something similar for the next two years for this specific grant.

COUNTY OF WASHINGTON

BOARD OF COMMISSIONERS

COMMISSIONERS:
JULIUS WALKER, JR., CHAIR
ANN C. KEYES, VICE-CHAIR
TRACEY A. JOHNSON
CAROL V. PHELPS
JOHN C. SPRUILL



ADMINISTRATION STAFF:
CURTIS S. POTTER
COUNTY MANAGER/COUNTY ATTORNEY
cpotter@washconc.org

CATHERINE "MISSY" DIXON
FINANCE OFFICER
mdixon@washconc.org

JULIE J. BENNETT, MMC, NCMCC
CLERK TO THE BOARD
jbennett@washconc.org

POST OFFICE BOX 1007
PLYMOUTH, NORTH CAROLINA 27962
OFFICE (252) 793-5823

RESOLUTION 2023-008

A RESOLUTION BY THE COUNTY OF WASHINGTON TO DIRECT THE EXPENDITURE OF OPIOID SETTLEMENT FUNDS

WHEREAS, Washington County has joined national settlement agreements with companies engaged in the manufacturing, distribution, and dispensing of opioids, including settlements with drug distributors Cardinal, McKesson, and AmerisourceBergen, and the drug maker Johnson & Johnson and its subsidiary Janssen Pharmaceuticals;

WHEREAS, the allocation, use, and reporting of funds stemming from these national settlement agreements and certain bankruptcy resolutions ("Opioid Settlement Funds") are governed by the Memorandum of Agreement Between the State of North Carolina and Local Governments on Proceeds Relating to the Settlement of Opioid Litigation ("MOA");

WHEREAS, Washington County has received Opioid Settlement Funds pursuant to these national settlement agreements and deposited the Opioid Settlement Funds in a separate special revenue fund as required by section D of the MOA;

WHEREAS, section E.6 of the MOA states:

E.6. Process for drawing from special revenue funds.

- a. Budget item or resolution required. Opioid Settlement Funds can be used for a purpose when the Governing Body includes in its budget or passes a separate resolution authorizing the expenditure of a stated amount of Opioid Settlement Funds for that purpose or those purposes during a specified period of time.
- b. Budget item or resolution details. The budget or resolution should (i) indicate that it is an authorization for expenditure of opioid settlement funds; (ii) state the specific strategy or strategies the county or municipality intends to fund pursuant to Option A or Option B, using the item letter and/or number in Exhibit A or Exhibit B to identify each funded strategy, and (iii) state the amount dedicated to each strategy for a stated period of time.

NOW, THEREFORE BE IT RESOLVED, in alignment with the NC MOA, Washington County
Washington County Resolution 2023-007

authorizes the expenditure of opioid settlement funds as follows:

- I. First strategy authorized
 - a. Name of strategy: Naloxone Distribution
 - b. Strategy is included in Exhibit A
 - c. Item letter and/or number in Exhibit A or Exhibit B to the MOA: Strategy 7
 - d. Amounted authorized for this strategy: \$10,615.10
 - e. Period of time during which expenditure may take place:
Start date January 1, 2023 through End date December 31, 2023
 - f. Description of the program, project, or activity: Funding will support a Health Educator II position focused on opioids and a naloxone distribution project through our "Hope Exchange" harm reduction program. These funds will be used as a match for funds from Vital Strategies to support naloxone distribution.
 - g. Provider: Martin-Tyrrell-Washington District Health Department

2. Second strategy authorized
 - a. Name of strategy: Harm Reduction SSP
 - b. Strategy is included in Exhibit A
 - c. Item letter and/or number in Exhibit A or Exhibit B to the MOA: Strategy 9
 - d. Amounted authorized for this strategy: \$10,615.09
 - e. Period of time during which expenditure may take place:
Start date January 1, 2023 through End date December 31, 2023.
 - f. Description of the program, project, or activity: Funding will support a Health Educator II position focused on opioids and the "Hope Exchange" harm reduction program. These funds will be used as a match for funds from Vital Strategies to support harm reduction SSPs.
 - g. Provider: Martin-Tyrrell-Washington District Health Department

The total dollar amount of Opioid Settlement Funds appropriated across the above named and authorized strategies is \$21,230.19.

Adopted this the 6th day of February, 2023.

Julius Walker, Jr. Chair
Washington County Board of Commissioners

ATTEST:

(COUNTY SEAL)

Julie J. Bennett, MMC, NCMCC
Clerk to the Board

Contribution Breakdown			
	2020 Census	% of District Population	Match Per County
Martin	22031	61%	\$ 42,508.61
Tyrrell	3245	9%	\$ 6,261.20
Washington	11003	30%	\$ 21,230.19
<i>Total</i>	36279	100%	\$ 70,000.00

Grant Award Match \$ **70,000** per year

	2022 Settlement	Match Per County	Split Between 2 Strategies
Martin	\$ 184,343	\$ 42,508.61	\$ 21,254.31
Tyrrell	\$ 32,804	\$ 6,261.20	\$ 3,130.60
Washington	\$ 59,186	\$ 21,230.19	\$ 10,615.09

3 Year Summary					
	Martin	Tyrrell	Washington	Totals	Total Impact with Grant
2022 Settlement	\$ 184,343.00	\$ 32,804.00	\$ 59,186.00	\$ 276,333.00	\$ 346,333.00
2022 Match Per County	\$ 42,508.61	\$ 6,261.20	\$ 21,230.19	\$ 70,000.00	
2022 Remaining	\$ 141,834.39	\$ 26,542.80	\$ 37,955.81	\$ 206,333.00	
2023 Settlement	\$ 100,293.00	\$ 17,847.00	\$ 32,201.00	\$ 150,341.00	\$ 220,341.00
2023 Match Per County	\$ 42,508.61	\$ 6,261.20	\$ 21,230.19	\$ 70,000.00	
2023 Remaining	\$ 57,784.39	\$ 11,585.80	\$ 10,970.81	\$ 80,341.00	
2024 Settlement	\$ 120,963.00	\$ 21,525.00	\$ 38,837.00	\$ 181,325.00	\$ 251,325.00
2024 Match Per County	\$ 42,508.61	\$ 6,261.20	\$ 21,230.19	\$ 70,000.00	
2024 Remaining	\$ 78,454.39	\$ 15,263.80	\$ 17,606.81	\$ 111,325.00	

WASHINGTON COUNTY BOARD OF COMMISSIONERS

AGENDA STATEMENT

ITEM NO: 8

DATE: January 3, 2023

ITEM: Boards & Committees, Ms. Julie Bennett, Clerk to the Board

SUMMARY EXPLANATION:

WASHINGTON COUNTY PLANNING BOARD

The Washington County Planning Board is recommending that Mr. Thomas Patrick fill the unexpired term of Mr. David Clifton (who resigned) that ends on March 21, 2024.

Mr. Patrick has agreed to serve if appointed.

ALBEMARLE COMMISSION—SENIOR TARHEEL DELEGATE

WASHINGTON COUNTY BOARD OF COMMISSIONERS

AGENDA STATEMENT

ITEM NO: 9

DATE: February 6, 2023

ITEM: Finance Officer's Report

SUMMARY EXPLANATION:

Ms. Missy Dixon, Finance Officer will discuss the enclosed budget amendments/transfers to the Board for approval/disapproval and information.

See attached.

Washington County
BUDGET TRANSFER

To: Board of Commissioners

BT #: 2023 - 077

From: Curtis Potter, County Manager
Missy Dixon, Finance Officer

Date: January 6, 2023

RE: Emergency Management

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-4330-260	Emergency Management - Departmental Supplies	8,500.00	(1,000.00)	7,500.00
10-4330-310	Emergency Management - Travel	2,000.00	500.00	2,500.00
10-4330-350	Emergency Management - Maintenance & Repair Equipment	4,000.00	500.00	4,500.00
Emergency Management		14,500.00	-	14,500.00

Justification:

This transfer is to move monies within the Emergency Management Department Budget. The transfer to Maintenance & Repair Equipment is due to unforeseen Motorola Radio Programming needs and pricing for certain repairs that exceeded initial quotes. The transfer to travel is for the cost of fuel due to the increase in prices.

Budget Officer's Initials CSF

Approval Date: 1/6/23

Initials:	<u>CSF</u>
Batch #:	<u>2023-077</u>
Date:	<u>1/6/2023</u>

Washington County
BUDGET TRANSFER

To: Board of Commissioners
From: Curtis Potter, County Manager
Missy Dixon, Finance Officer
Date: January 9, 2023
RE: Senior Center

BT #: 2023 - 078

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-5150-350	Senior Center - Maintenance & Repair-Building	2,500.00	(2,000.00)	500.00
10-5150-390	Senior Center - Dues & Subscriptions	1,500.00	2,000.00	3,500.00
Senior Center		4,000.00	-	4,000.00

Justification:

This transfer is to move monies within the Senior Center Budget. There are two invoices that have to be paid for our Linked Senior Account that is used for various games/programs for the Seniors. One of the invoices is from the prior fiscal year that was overlooked and not paid in a timely manner and is now past due and has incurred late fees. The other invoice is now due for the current fiscal year.

Budget Officer's Initials CSF

Approval Date: 1/10/23

Initials: MD
Batch #: 2023-078
Date: 1/10/2023

Washington County
BUDGET TRANSFER

To: Board of Commissioners

BT #: 2023 - 079

From: Curtis Potter, County Manager
Missy Dixon, Finance Officer

Date: January 9, 2023

RE: Governing Board

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-4110-310	Governing Board - Travel	13,000.00	(1,000.00)	12,000.00
10-4110-380	Governing Board - Advertising	750.00	1,000.00	1,750.00
Governing Board		13,750.00	-	13,750.00

Justification:

This transfer is to move monies within the Governing Board Budget. There have been a significant number of public hearing advertisements along with job vacancy advertisements therefore requiring more money in this line than had originally been budgeted.

Budget Officer's Initials CDP

Approval Date: 1/10/23

Initials: MD
Batch #: 2023-079
Date: 1/10/2023

Washington County
BUDGET TRANSFER

To: Board of Commissioners

BT #: 2023 - 080

From: Curtis Potter, County Manager
Missy Dixon, Finance Officer

Date: January 9, 2023

RE: Contingency/Finance

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-9990-000	Contingency	12,441.00	(2,175.00)	10,266.00
10-4130-180	Finance - Professional Services	92,000.00	2,175.00	94,175.00
Contingency/Finance		104,441.00	-	104,441.00

Justification:

This transfer is to move monies from Contingency to Finance. This move is necessary to cover the increased costs of the new GASB 87 and GASB 96 requirements that have been placed on all County's from the Governmental Accounting Standards Board. These requirements deal with leases and now all subscriptions and the way in which we have to track and account for them in our financials.

Budget Officer's Initials CP

Approval Date: 1/10/23

Initials: CP
 Batch #: 2023-080
 Date: 1/10/2023

Washington County
BUDGET TRANSFER

To: Board of Commissioners
From: Curtis Potter, County Manager
Missy Dixon, Finance Officer
Date: January 19, 2023
RE: Central Services

BT #: 2023 - 081

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-8300-130	Additional Unemployment Insurance	5,000.00	(450.00)	4,550.00
10-8300-451	Insurance-Property & Liability	212,500.00	450.00	212,950.00
Central Services		217,500.00	-	217,500.00

Justification:

This transfer is to move monies within the Central Services Department from the Additional Unemployment Insurance line to the Insurance-Property & Liability line to cover the additional insurance premium to add the new ambulance to coverage.

Budget Officer's Initials CP

Approval Date: 1/19/23

Initials: MD
Batch #: 2023-081
Date: 1/19/2023

Washington County
BUDGET TRANSFER

To: Board of Commissioners

BT #: 2023 - 082

From: Curtis Potter, County Manager
Missy Dixon, Finance Officer

Date: January 19, 2023

RE: Landfill

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
33-7400-010	Landfill - Salaries & Wages-Regular	55,434.00	4,200.00	59,634.00
33-7400-100	Landfill - Retirement Expense	10,093.00	900.00	10,993.00
33-7400-101	Landfill - 401(K) Contribution	1,663.00	(400.00)	1,263.00
33-7400-180	Landfill - Group Insurance	17,481.00	(4,000.00)	13,481.00
33-7400-140	Landfill - Workman's Comp	8,025.00	(700.00)	7,325.00
33-7401-600	Landfill - Contract - Scrap Tire	60,000.00	21,077.00	81,077.00
33-8100-601	Landfill - Designated for Future Appropriation	21,077.00	(21,077.00)	-
Central Services		173,773.00	-	173,773.00

Justification:

This transfer is to move monies within the Landfill Budget. This movement is to cover the costs of the 2.5% COLA that was implemented. These increases were budgeted and approved in the General Fund Central Services line however we are able to cover the additional costs within the individual department in order not to have to make a transfer from the General fund. This movement will also cover the increased costs for the Scrap Tire Contract - these costs continue to increase each year and are out of our control - there has been an exorbitant amount of time spent to try to see if these costs can be decreased.

Budget Officer's Initials CP

Approval Date: 1/19/23

Initials: MD
Batch #: 2023-082
Date: 1/19/2023

Washington County
BUDGET TRANSFER

To: Board of Commissioners

BT #: 2023 - 083

From: Curtis Potter, County Manager
Missy Dixon, Finance Officer

Date: January 19, 2023

RE: Airport

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
39-4530-997	Airport - Designated for Future Appropriation	20,000.00	(20,000.00)	-
39-4530-250	Airport - AV Gas and Jet Fuel	50,000.00	20,000.00	70,000.00
Airport		70,000.00	-	70,000.00

Justification:

This transfer is to move monies within the Airport Budget from the Designated for Future Appropriation to the AV Gas and Jet Fuel line. According to the Airport Director, there is a need to purchase additional fuel as there is only 2,344 gallons of AV Gas and 1,307 gallons of Jet Fuel left in the tanks. Also, there will be a budget amendment forthcoming for Board approval requesting an additional \$20,000 to be allocated from Airport fund balance.

Budget Officer's Initials CSF

Approval Date: 1/19/23

Initials:	mw
Batch #:	2023-083
Date:	1/19/2023

Washington County
BUDGET TRANSFER

To: Board of Commissioners

BT #: 2023 - 084

From: Curtis Potter, County Manager
Missy Dixon, Finance Officer

Date: January 26, 2023

RE: Contingency/Emergency Management/

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-9990-000	Contingency	10,266.00	(500.00)	9,766.00
10-4330-270	Emergency Management-Generator Fuel	2,084.00	500.00	2,584.00
Contingency/Emergency Management				
		12,350.00	-	12,350.00

Justification:

This transfer is to move monies from Contingency to Emergency Management to cover the costs of fuel for the Roper Tower Generator. There was an unforeseen problem that occurred which caused all but 20% of the gas to leak. This fuel needs to be replenished but there were no funds budgeted to cover this kind of incident.

Budget Officer's Initials *CDP*

Approval Date: 1/30/23

Initials:	<i>CDP</i>
Batch #:	2023-084
Date:	1/30/2023

Washington County
BUDGET TRANSFER

To: Board of Commissioners

BT #: 2023 - 085

From: Curtis Potter, County Manager
Missy Dixon, Finance Officer

Date: January 26, 2023

RE: SS Economic Support

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-5380-384	Child Care (MOE-Part of \$65K Minimum)	25,000.00	(15,000.00)	10,000.00
10-5380-190	WF Employment Services	10,000.00	10,000.00	20,000.00
10-5380-370	TANF-Emergency Assistance	20,000.00	5,000.00	25,000.00
SS Economic Support		55,000.00	-	55,000.00

Justification:

This transfer is to move monies within DSS from the Child Care MOE line to the WF Employment Services line and the TANF Emergency Assistance line. The funds in these two lines are to assist clients with eligible needs that fall within the parameters of these two programs. In order to assist these clients through fiscal year end, there is a need to increase the line item budgets. None of these lines are reimbursable so this change does not affect revenue.

Budget Officer's Initials CDP

Approval Date: 1/30/23

Initials:	CDP
Batch #:	2023-085
Date:	1/30/2023

Washington County
BUDGET TRANSFER

To: Board of Commissioners

BT #: 2023 - 086

From: Curtis Potter, County Manager
Missy Dixon, Finance Officer

Date: January 26, 2023

RE: Recreation

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-6120-030	Recreation-Salaries-Part Time	14,400.00	(2,500.00)	11,900.00
10-6120-610	Recreation-Contracted Services-Lead/Asst/Officials	5,000.00	2,500.00	7,500.00
Recreation		19,400.00	-	19,400.00

Justification:

This transfer is to move monies within the Recreation budget from the Part Time Salary line to the Contracted Services line. The monies in the contracted services line are almost depleted. These funds are needed to pay officials and a scorekeeper for 8 more weeks of basketball.

Budget Officer's Initials CSB

Approval Date: 1/30/23

Initials:	<u>CSB</u>
Batch #:	<u>2023-086</u>
Date:	<u>1/30/2023</u>

Washington County
BUDGET TRANSFER

To: Board of Commissioners

BT #: 2023 - 087

From: Curtis Potter, County Manager
Missy Dixon, Finance Officer

Date: January 26, 2023

RE: Water

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
35-7135-600	Designated for Future Appropriation	60,303.00	(10,000.00)	50,303.00
35-7135-350	Water-Maintenance & Repair-Equipment	40,000.00	10,000.00	50,000.00
Water		100,303.00	-	100,303.00

Justification:

This transfer is to move monies within the Water Department budget. These monies are being moved to the Repair & Maintenance Equipment line. This line is almost depleted due to the need to replace two motors. These motors were originally ordered in FY 2022 however due to the supply chain issues did not arrive until FY 2023 and had to be paid for out of the current years budget. These monies will be used for any equipment repair/maintenance through fiscal year end.

Budget Officer's Initials CSF

Approval Date: 1/30/23

Initials:	CSF
Batch #:	2023-087
Date:	1/30/2023

Washington County
BUDGET TRANSFER

To: Board of Commissioners

BT #: 2023 - 088

From: Curtis Potter, County Manager
Missy Dixon, Finance Officer

Date: January 31, 2023

RE: School Capital Outlay

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
21-5912-695	Grant-Needs Based Pub School-Planning/Design	5,338,583.00	(9,920.00)	5,328,663.00
21-5912-693	Capital Outlay-Engineering Services	49,993.00	9,920.00	59,913.00
School Capital Outlay		5,388,576.00	-	5,388,576.00

Justification:

This transfer is to move monies within the School Capital Outlay Budget to cover the costs associated with the Geotechnical Engineering Services provided by Terracon for the new school property.

Budget Officer's Initials CSP

Approval Date: 1/31/23

Initials:	<u>MD</u>
Batch #:	<u>2023-088</u>
Date:	<u>1/31/2023</u>

Washington County
BUDGET TRANSFER

To: Board of Commissioners

BT #: 2023 - 089

From: Curtis Potter, County Manager
Missy Dixon, Finance Officer

Date: January 31, 2023

RE: Contingency/Sheriff

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-9990-000	Contingency	9,766.00	(1,500.00)	8,266.00
10-4310-031	Sheriff-Salaries & Wages-Overtime	5,000.00	1,500.00	6,500.00
Contingency/Sheriff		14,766.00	-	14,766.00

Justification:

This transfer is to move monies from Contingency to the Sheriff's Office Salaries and Wages-Overtime line. This move is necessary to cover overexpenditures in this line due to the staffing shortage that we are currently experiencing. It is the hope that this situation will improve with the current salary increases that were approved. If it takes longer to fill positions than we hope, there may be a need to move additional monies.

Budget Officer's Initials CSF

Approval Date: 1/31/23

Initials:	MD
Batch #:	2023-089
Date:	1/31/2023

Washington County
BUDGET AMENDMENT

To: Board of Commissioners

BA #: 2023- 090

From: Curtis Potter, County Manager
Missy Dixon, *Finance Officer*

Date: February 6, 2023

RE: SS-Economic Support

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-3490-000	DSS-Administration Reimbursement	(2,744,677.00)	(2,935.00)	(2,747,612.00)
10-5380-405	LIHWAP-Low Income Household Water Assistance	30,546.00	2,935.00	33,481.00
SS-Economic Support				
Balanced:		(2,714,131.00)	-	(2,714,131.00)

Justification:

This amendment is to increase the revenue and expenditure budgets in the Low Income Household Water Assistance line as NCDHHS has notified the County that we will be receiving additional monies to provide this program. These expenses are 100% reimbursable.

Approval Date: _____

Bd. Clerk's Init: _____

Initials:	
Batch #:	
Date:	

Washington County
BUDGET AMENDMENT

To: Board of Commissioners

BA #: 2023- 091

From: Curtis Potter, County Manager
Missy Dixon, *Finance Officer*

Date: February 6, 2023

RE: Facility Services

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-3353-000	Insurance Proceeds	(7,102.00)	(30,537.00)	(37,639.00)
10-4265-256	Facility Services-Insurance Claims	20,735.00	30,537.00	51,272.00
Facility Services				
Balanced:		13,633.00	-	13,633.00

Justification:

This amendment is to increase the revenue and expenditure budgets in the insurance proceeds line due to a water leak at the Beaufort Community College Center in Roper. There has been an insurance claim filed and the check has been mailed to the County to begin this repair work.

Approval Date: _____

Bd. Clerk's Init: _____

Initials:

Batch #: _____

Date: _____

Washington County
BUDGET AMENDMENT

To: Board of Commissioners

BA #: 2023- 092

From: Curtis Potter, County Manager
Missy Dixon, *Finance Officer*

Date: February 6, 2023

RE: Sheriff/Recreation

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-3540-020	Gun Permits Discretionary-County Portion	(3,325.00)	(805.00)	(4,130.00)
10-4310-611	Gun Permits Discretionary-County Portion	38,185.00	805.00	38,990.00
10-3540-030	Gun Permits-State Portion	(4,010.00)	(950.00)	(4,960.00)
10-4310-612	Gun Permits-State Portion	5,145.00	950.00	6,095.00
10-3540-040	Fingerprinting	(690.00)	(90.00)	(780.00)
10-4310-613	Fingerprinting	4,895.00	90.00	4,985.00
Sheriff				
10-3360-000	Recreation-Donations	(1,075.00)	(200.00)	(1,275.00)
10-6120-650	Recreation-Donations	3,987.00	200.00	4,187.00
Recreation				
Balanced:		43,112.00	-	43,112.00

Justification:

This amendment is to increase the revenue and expenditure budgets for the Sheriff's Office Gun Permitting and Fingerprinting and for Recreation Donations as we have received additional monies.

Approval Date: _____

Bd. Clerk's Init: _____

Initials:	
Batch #:	
Date:	

Washington County
BUDGET AMENDMENT

To: Board of Commissioners

BA #: 2023- 093

From: Curtis Potter, County Manager
Missy Dixon, *Finance Officer*

Date: February 6, 2023

RE: Senior Center

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-3509-010	Senior Center Trips	(495.00)	69.00	(426.00)
10-3990-000	Appropriated Fund Balance	(4,235,498.00)	(100.00)	(4,235,598.00)
10-5150-380	Senior Center Trips	4,071.00	31.00	4,102.00
Senior Center				
		Balanced:		
		(4,231,922.00)	-	(4,231,922.00)

Justification:

This amendment is to correct the budget in the Senior Center Trips line. This correction is due to a refund issued to a Senior for a cancelled trip and for the collection of revenue that was coded to the wrong account and never budgeted.

Approval Date: _____

Bd. Clerk's Init: _____

Initials:	
Batch #:	
Date:	

Washington County
BUDGET AMENDMENT

To: Board of Commissioners

BA #: 2023- 094

From: Curtis Potter, County Manager
Missy Dixon, *Finance Officer*

Date: February 6, 2023

RE: Airport

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
39-3990-000	Appropriated Fund Balance-Airport	(20,000.00)	(20,000.00)	(40,000.00)
39-4530-250	Airport-AV Gas and Jet Fuel	70,000.00	20,000.00	90,000.00
Airport				
Balanced:		50,000.00	-	50,000.00

Justification:

This amendment is to appropriate Airport Fund Balance and increase the AV Gas and Jet Fuel budget. This increase is needed to fill tanks to be able to continue to sale fuel to incoming air traffic.

Approval Date: _____

Bd. Clerk's Init: _____

Initials:

Batch #: _____

Date: _____

Monthly Financial Summary
as of January 31, 2023

	<u>Budget</u>	<u>YTD Activity</u>
General Fund (10):		
Revenues	20,264,840.00	10,776,088.53
Expenditures	(20,264,840.00)	(10,011,510.05)
Balance:	-	764,578.48
<i>*Fund Balance Appropriation</i>		<i>4,235,498.00</i>
Capital Outlay-Washington Co Schools (21):		
Revenues	51,620,000.00	1,085,314.01
Expenditures	(51,620,000.00)	(967,622.73)
Balance:	-	117,691.28
<i>*Fund Balance Appropriation</i>		<i>1,000,000.00</i>
Drainage Fund (30):		
Revenues	124,161.00	78,639.10
Expenditures	(124,161.00)	(24,287.50)
Balance:	-	54,351.60
<i>*Fund Balance Appropriation</i>		<i>18,733.00</i>
Sanitation Fund (33):		
Revenues	1,431,906.00	1,112,778.31
Expenditures	(1,431,906.00)	(723,835.07)
Balance:	-	388,943.24
<i>*Fund Balance Appropriation</i>		-
<i>*Transfer from General Fund</i>		-
Water Fund (35):		
Revenues	2,163,700.00	1,261,923.43
Expenditures	(2,163,700.00)	(564,229.24)
Balance:	-	697,694.19
<i>*Transfer from General Fund</i>		<i>525,000.00</i>
EMS Fund (37):		
Revenues	2,776,902.00	1,447,125.06
Expenditures	(2,776,902.00)	(1,557,180.73)
Balance:	-	(110,055.67)
<i>*Fund Balance Appropriation</i>		<i>524,336.00</i>
<i>*Transfer from General Fund</i>		<i>468,066.00</i>
Airport TaxiLane Grant Fund (38):		
Revenues	945,000.00	-
Expenditures	(945,000.00)	(300,000.00)
Balance:	-	(300,000.00)
<i>*Fund Balance Appropriation</i>		<i>345,000.00</i>

	<u>Budget</u>	<u>YTD Activity</u>
Airport Fund (39):		
Revenues	189,976.00	166,652.60
Expenditures	(189,976.00)	(93,121.36)
Balance:	-	73,531.24
<i>*Fund Balance Appropriation</i>		<i>20,000.00</i>
<i>*Transfer from General Fund</i>		<i>92,016.00</i>
Opioid Settlement Distribution Fund (50):		
Revenues	59,186.00	59,268.45
Expenditures	(59,186.00)	-
Balance:	-	59,268.45
DSS Trust Fund Accounts (51):		
Revenues	130,000.00	93,403.41
Expenditures	(130,000.00)	(99,235.80)
Balance:	-	(5,832.39)
<i>*Fund Balance Appropriation</i>		-
American Rescue Plan Act (ARPA) of 2021 (55):		
Revenues	622,391.11	622,391.11
Expenditures	(622,391.11)	-
Balance:	-	622,391.11
Projects/Grants Fund (58):		
Revenues	4,734,357.00	1,161,501.73
Expenditures	(4,734,357.00)	(58,476.27)
Balance:	-	1,103,025.46
<i>*Fund Balance Appropriation</i>		<i>49,936.00</i>
<i>*Transfer from General Fund</i>		<i>610,000.00</i>
<i>*Transfer from Airport Fund</i>		<i>300,000.00</i>
Travel & Tourism Fund (63):		
Revenues	207,504.00	89,558.63
Expenditures	(207,504.00)	(76,963.32)
Balance:	-	12,595.31
<i>*Fund Balance Appropriation</i>		<i>62,504.00</i>
E-911 Fund (69):		
Revenues	209,020.00	33,832.45
Expenditures	(209,020.00)	(143,630.79)
Balance:	-	(109,798.34)
<i>*Fund Balance Appropriation</i>		<i>127,823.00</i>
Revaluation Fund (70):		
Revenues	40,000.00	41,554.47
Expenditures	(40,000.00)	-
Balance:	-	41,554.47
<i>*Transfer from General Fund</i>		<i>40,000.00</i>

Washington County
Statement of Revenue and Expenditures

Revenue Account Range: First to Last Include Non-Anticipated: Yes Year To Date As Of: 01/31/23
 Expend Account Range: First to Last Include Non-Budget: No Current Period: 01/01/23 to 01/31/23
 Print Zero YTD Activity: No Prior Year As Of: 01/31/23

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/Deficit	% Real
10-3010-000	TAXES-AD VALOREM CURRENT YEAR	7,164,743.05	6,889,383.00	1,066,029.26	6,342,250.30	0.00	547,132.70-	92
10-3010-010	CURRENT YEAR TAX DISCOUNTS	63,252.11-	62,000.00-	0.00	50,042.26-	0.00	11,957.74	0
10-3011-000	TAXES-AD VALOREM 1ST PRIOR YR	168,147.12	210,000.00	24,140.50	193,659.07	0.00	16,340.93-	92
10-3012-000	TAXES-AD VALOREM ALL PRIOR YRS	142,270.79	133,596.00	5,440.37	73,501.86	0.00	60,094.14-	55
10-3018-000	NCVTS-WASHINGTON CO MOTOR VEH TAX	952,972.37	840,000.00	76,254.75	456,949.28	0.00	383,050.72-	54
10-3018-001	NCVTS-WASH CO BILL/CC CONTRA REV	31,858.11-	30,000.00-	0.00	0.00	0.00	30,000.00	0
10-3018-002	NCVTS-WASH CO REFUNDS-CONTRA REVENUE	5,502.45-	0.00	0.00	0.00	0.00	0.00	0
10-3018-003	NCVTS-WASH CO INTEREST	7,226.74	0.00	0.00	0.00	0.00	0.00	0
10-3030-000	PREPAYMENT-PROPERTY TAXES	78,479.33	42,000.00	3,385.80	17,884.76	0.00	24,115.24-	43
10-3080-000	GROSS TAX REC LEASED VEHICLES	688.69	800.00	30.84	319.50	0.00	480.50-	40
10-3090-000	PAYMENTS IN LIEU OF TAXES	12,704.00	13,000.00	0.00	0.00	0.00	13,000.00-	0
10-3120-000	REFUNDS-AD VALOREM TAXES	13,046.59-	0.00	0.00	591.13-	0.00	591.13-	0
10-3170-000	CURRENT YEAR TAX PENALTIES	7,540.44	7,500.00	1,610.49	8,965.54	0.00	1,465.54	120
10-3170-010	PRIOR YEAR TAX PENALTIES	747.78	1,000.00	1,081.81	1,482.62	0.00	482.62	148
10-3180-000	CURRENT YEAR TAX INTEREST	24,926.64	22,000.00	3,156.64	3,711.05	0.00	18,288.95-	17
10-3180-010	PRIOR YEAR TAX INTEREST	76,889.66	70,000.00	4,323.24	42,566.00	0.00	27,434.00-	61
10-3250-000	PRIVILAGE AND BEER LICENSES	705.00	600.00	50.00	80.00	0.00	520.00-	13
10-3260-000	ANIMAL ADOPTION FEES & FINES	53.00	0.00	40.00	80.00	0.00	80.00	0
10-3270-000	MOTEL OCCUPANCY TAX -6%	162,692.60	0.00	0.00	0.00	0.00	0.00	0
10-3280-000	FRANCHISE FEES-CABLE TV	10,198.03	10,000.00	0.00	2,338.22	0.00	7,661.78-	23
10-3290-000	INTEREST EARNED ON INVESTMENTS	29,797.13	30,000.00	0.00	116,423.46	0.00	86,423.46	388
10-3310-000	RENTS AND CONCESSIONS	12,499.20	12,000.00	985.00	6,895.00	0.00	5,105.00-	57
10-3312-000	JAIL CONCESSIONS	37,708.49	25,000.00	1,036.48	8,969.49	0.00	16,030.51-	36
10-3350-000	MISCELLANEOUS REVENUES	64,777.78	11,385.00	0.00	11,602.27	0.00	217.27	102
10-3350-001	JURY DUTY PAY	138.00	0.00	0.00	32.00	0.00	32.00	0
10-3352-000	ELECTIONS-TOWN REIMB & FILING	20,330.78	0.00	0.00	0.00	0.00	0.00	0
10-3352-004	2020 HAVA FUNDS-NC CFDA# 90-404	34,574.00	0.00	0.00	0.00	0.00	0.00	0
10-3353-000	INSURANCE PROCEEDS	19,128.01	7,102.00	0.00	7,102.20	0.00	0.20	100
10-3354-000	CRESWELL LEVY ADMINISTRATION FEE	4,037.48	4,000.00	0.00	0.00	0.00	4,000.00-	0
10-3360-000	RECREATION-DONATIONS	2,072.34	1,075.00	0.00	1,275.00	0.00	200.00	119
10-3360-013	RECREATION-VENDOR RENTS AND CONCESSIONS	200.00	250.00	100.00	250.00	0.00	0.00	100
10-3361-013	NCDEQ GRANT-RECREATION-VOLKSWAGON SETTLE	0.00	110,098.00	0.00	0.00	0.00	110,098.00-	0
10-3410-000	WINE AND BEER TAX	27,567.28	40,000.00	0.00	0.00	0.00	40,000.00-	0
10-3415-000	ABC PROFIT DISTRIBUTION	0.00	25,000.00	0.00	0.00	0.00	25,000.00-	0
10-3420-000	SALES TAX-ONE HALF CENT-ART 44	46.31-	0.00	0.00	0.00	0.00	0.00	0
10-3430-000	SALES TAX-ONE HALF CENT-ST-A42	229,332.86	220,000.00	17,977.05	76,027.60	0.00	143,972.40-	35

Washington County
Statement of Revenue and Expenditures

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/Deficit	% Real
10-3440-000	SALES TAX-ONE-HALF CENT-ST-A40	733,471.73	700,000.00	62,460.50	260,146.61	0.00	439,853.39-	37
10-3450-000	SALES TAX ONE CENT LOCAL	1,070,649.43	1,020,000.00	83,297.15	353,281.94	0.00	666,718.06-	35
10-3460-000	SALES TAX - REDISTRIBUTION	350,720.55	345,000.00	33,344.28	133,377.12	0.00	211,622.88-	39
10-3470-020	ABC ALCOHOLISM BOTTLE TAX	3,867.22	3,800.00	426.98	105,134.72	0.00	101,334.72	***
10-3480-013	RAP LEPC TIER II GRANT	1,000.00	0.00	0.00	0.00	0.00	0.00	0
10-3480-020	EMERGENCY MANAGEMENT PROG FUND	39,285.88	39,000.00	0.00	0.00	0.00	39,000.00-	0
10-3480-028	EMPG-ARPA	0.00	11,068.00	0.00	11,067.51	0.00	0.49-	100
10-3480-029	GRANT-EM CAPACITY BLDG COMPETITIVE GRT	0.00	77,812.00	0.00	0.00	0.00	77,812.00-	0
10-3480-081	DONATIONS - EMERGENCY MANAGEMENT	0.00	1,000.00	0.00	1,000.00	0.00	0.00	100
10-3480-087	ARPA REVENUE REPLACEMENT	1,361,099.67	450,096.00	0.00	0.00	0.00	450,096.00-	0
10-3490-000	DSS-ADMINISTRATION REIMBURSE	2,640,199.34	2,744,677.00	1,485.05	1,202,800.59	0.00	1,541,876.41-	44
10-3500-050	DSS-FOSTER CARE/ADOPTIONRETURN	102,972.71	146,128.00	25,327.15	63,440.42	0.00	82,687.58-	43
10-3500-080	DSS-COMMUNITY DONATIONS-MEDICAL	188.00	0.00	0.00	0.00	0.00	0.00	0
10-3500-081	DSS COMMUNITY DONATIONS-CHRISTMAS	942.00	2,065.00	0.00	2,065.00	0.00	0.00	100
10-3500-082	DSS COMMUNITY DONATIONS-FOSTER CHILDREN	0.00	109.00	0.00	109.01	0.00	0.01	100
10-3500-090	DSS-CERTIFICATION FEES	0.00	2,500.00	0.00	0.00	0.00	2,500.00-	0
10-3500-120	DSS-TITLE IV-D CHILD SUPPORT	45,350.46	19,593.00	4,371.38	17,053.24	0.00	2,539.76-	87
10-3500-130	HOME & CC BLOCK GRANT-ALB COMM	48,237.87	78,133.00	4,810.64	22,836.86	0.00	55,296.14-	29
10-3500-140	DSS-TYRRELL IV-D CONTRACT	60,000.00	60,000.00	5,000.00	35,000.00	0.00	25,000.00-	58
10-3500-190	DSS-MEDICAID CAP	234,828.00	150,000.00	18,612.00	110,484.00	0.00	39,516.00-	74
10-3500-191	DSS MODIVCARE & ONECALL CONTRACTS	3,436.14	3,600.00	114.15	1,873.19	0.00	1,726.81-	52
10-3500-200	DOT - ROAP & CTS GRANTS	160,190.00	117,288.00	32,754.00	151,381.00	0.00	34,093.00	129
10-3500-202	DSS-RDC CONTRACT/TRANSPORTATION	0.00	500.00	0.00	0.00	0.00	500.00-	0
10-3500-270	SHIIP-SENIOR HEALTH INS INF	3,700.00	5,129.00	0.00	5,129.00	0.00	0.00	100
10-3500-271	SHIIP-SEN HLTH INS-PROG INC/SERV DELIV	100.00	0.00	0.00	0.00	0.00	0.00	0
10-3500-280	MIPPA GRANT-MEDICAID IMPROVEMENT FOR PAT	3,106.00	3,106.00	0.00	0.00	0.00	3,106.00-	0
10-3508-000	ALB COMM NUTRITION SITE DIRECTOR	0.00	7,882.00	0.00	0.00	0.00	7,882.00-	0
10-3508-001	ALB COMM GENERAL PURPOSE GRANT	10,693.00	10,963.00	0.00	0.00	0.00	10,963.00-	0
10-3508-002	ALB COMM TITLE III D GRANT	482.00	2,421.00	0.00	0.00	0.00	2,421.00-	0
10-3509-000	SENIOR CITIZENS FUNDS	1,648.50	1,500.00	70.00	615.00	0.00	885.00-	41
10-3509-010	SENIOR CENTER TRIPS	3,347.00	495.00	69.00-	425.55	0.00	69.45-	86
10-3509-020	SENIOR CENTER DONATIONS	1,989.00	751.00	0.00	751.50	0.00	0.50	100
10-3510-010	COURT COST, FEES AND CHARGES	15,367.61	20,000.00	1,362.40	9,186.29	0.00	10,813.71-	46
10-3510-020	OFFICERS FEES	7,842.45	9,000.00	1,348.28	6,909.41	0.00	2,090.59-	77
10-3540-000	SHERIFF FEES	2,447.64	3,500.00	219.28	1,477.21	0.00	2,022.79-	42
10-3540-010	DRUG/DONATIONS/GRANT LEO	807.51	0.00	0.00	398.80	0.00	398.80	0
10-3540-020	GUN PERMITS DISCRETIONARY-COUNTY PORTION	7,790.00	3,325.00	665.00	4,130.00	0.00	805.00	124
10-3540-030	GUN PERMITS-STATE PORTION	9,430.00	4,010.00	785.00	4,960.00	0.00	950.00	124
10-3540-040	FINGER PRINTING	2,170.00	690.00	80.00	780.00	0.00	90.00	113
10-3540-061	SHERIFF GRANT - ICAC	0.00	19,286.00	18,999.58	18,999.58	0.00	286.42-	99

Washington County
Statement of Revenue and Expenditures

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/Deficit	% Real
10-3540-070	DONATIONS-ANIMAL CONTROL	122.00	580.00	0.00	580.00	0.00	0.00	100
10-3540-080	SHERIFF GRANT - BODY CAMS	21,326.44	0.00	0.00	0.00	0.00	0.00	0
10-3540-081	SHERIFF JAG GRANTS	0.00	0.00	19,609.95	19,609.95	0.00	19,609.95	0
10-3540-082	SHERIFF ANKLE MONITORING FEES	1,037.25	0.00	0.00	0.00	0.00	0.00	0
10-3541-000	SHERIFF'S SERVICE FEES	13,803.19	12,000.00	720.00	5,943.55	0.00	6,056.45-	50
10-3541-010	SHERIFF-DONATIONS	1,547.50	1,505.00	1.85	1,506.85	0.00	1.85	100
10-3542-000	SHERIFF-ABC BOARD FUNDING	12,360.00	3,800.00	0.00	2,600.00	0.00	1,200.00-	68
10-3550-000	BUILDING PERMIT FEES - (GC)	42,401.42	42,500.00	2,594.24	17,301.50	0.00	25,198.50-	41
10-3550-010	PLANNING CONTRACTED SERVICES-BLDG INSP	8,294.50	0.00	0.00	0.00	0.00	0.00	0
10-3550-030	ZONING FEES	1,225.00	1,500.00	100.00	625.00	0.00	875.00-	42
10-3560-000	REGISTER OF DEEDS FEES	74,986.89	70,000.00	1,220.65	51,939.25	0.00	18,060.75-	74
10-3560-010	MARRIAGE LICENSES	2,640.00	2,500.00	240.00	1,680.00	0.00	820.00-	67
10-3580-000	JAIL FEES/STATE REIMBURSEMENTS	6,229.31	5,000.00	122.31	1,745.21	0.00	3,254.79-	35
10-3590-000	JAIL HOUS/TRANS/CO/US MARSHALL	87,218.84	50,000.00	0.00	62,485.83	0.00	12,485.83	125
10-3600-001	GRANT-DHHS CORRECTIONS COVID19	0.00	85,564.00	0.00	0.00	0.00	85,564.00-	0
10-3830-000	SALE OF FIXED ASSETS	53,252.34	625,000.00	0.00	526,995.00	0.00	98,005.00-	84
10-3830-001	SALE OF FORECLOSED PROPERTIES	40,237.39	0.00	0.00	0.00	0.00	0.00	0
10-3850-001	OTHER FINANCING SOURCE: LEASE FINANCING	33,085.51	0.00	0.00	0.00	0.00	0.00	0
10-3970-020	M-T-W COURT COORDINATOR GRANT	69,390.72	87,011.00	3,904.93	25,255.59	0.00	61,755.41-	29
10-3970-030	STATE AID VETERANS OFFICE	2,108.69	2,000.00	2,083.33	2,083.33	0.00	83.33	104
10-3970-040	JCPC-ROANOKE AREA YOUTH	53,124.00	66,816.00	5,568.00	38,976.00	0.00	27,840.00-	58
10-3970-041	JCPC-WASHINGTON COUNTY YOUTH	23,182.00	19,124.00	250.00	9,816.00	0.00	9,308.00-	51
10-3970-042	JCPC-ADMINISTRATION	3,188.00	3,000.00	1,593.00	3,093.00	0.00	93.00	103
10-3970-050	SCHOOL REIMB-WCU/CHS SRO	77,914.87	120,590.00	6,621.37	44,263.59	0.00	76,326.41-	37
10-3970-060	BALLGAME REIMBURSEMENTS FROM SCHOOLS	2,023.00	0.00	798.00	1,543.50	0.00	1,543.50	0
10-3970-090	CONTRI FROM SOIL & WATER DIST	23,562.00	21,136.00	0.00	0.00	0.00	21,136.00-	0
10-3970-120	COST ALLOCATION-WATERWORKS	90,000.00	108,000.00	0.00	108,000.00	0.00	0.00	100
10-3980-020	TOURISM DEVELOP AUTHOR 3% ADMN	3,500.00	3,500.00	0.00	3,500.00	0.00	0.00	100
10-3980-061	TRANSFER FROM SINGLE FAMILY REHAB (SFR)	25,293.12	0.00	0.00	0.00	0.00	0.00	0
10-3990-000	APPROPRIATED FUND BALANCE	0.00	4,235,498.00	0.00	0.00	0.00	4,235,498.00-	0
10-3999-900	CANCELLED PRIOR YEAR EXPENDITURES	1,393.00	0.00	0.00	0.00	0.00	0.00	0
	10 GENERAL FUND Revenue Total	16,881,249.71	20,264,840.00	1,546,533.68	10,776,088.53	0.00	9,488,751.47-	53

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
10-0000-000	GENERAL FUND:	0.00	0.00	0.00	0.00	0.00	0.00	0
10-4110-000	GOVERNING BOARD:	0.00	0.00	0.00	0.00	0.00	0.00	0
10-4110-010	SALARIES & WAGES-BOARD	35,399.60	35,400.00	2,950.00	20,650.00	0.00	14,750.00	58
10-4110-020	SALARIES & WAGES-BOARD TRAVEL STIPEND	14,099.80	14,100.00	1,175.00	8,225.00	0.00	5,875.00	58
10-4110-030	SALARIES & WAGES-CELLPHONE STIPEND	3,000.00	3,000.00	250.00	1,750.00	0.00	1,250.00	58

Washington County
Statement of Revenue and Expenditures

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
10-4110-090	GOVERNING BOARD- FICA TAX EXPENSE	4,059.38	4,016.00	338.12	2,366.80	0.00	1,649.20	59
10-4110-140	GOVERNING BOARD- WORKMAN'S COMP	1,360.00	1,600.00	0.00	1,357.00	0.00	243.00	85
10-4110-200	GOVERNING BOARD- DEPT SUPPLIES	5,551.94	2,000.00	0.00	618.30	0.00	1,381.70	31
10-4110-310	GOVERNING BOARD- TRAVEL	7,646.17	12,000.00	208.93	6,076.95	0.00	5,923.05	51
10-4110-320	GOVERNING BOARD- COMMUNICATIONS	600.00	600.00	50.00	350.00	0.00	250.00	58
10-4110-350	POSTAGE	0.00	50.00	0.00	0.00	0.00	50.00	0
10-4110-370	GOVERNING BOARD- PRINTING	75.00	500.00	0.00	150.00	0.00	350.00	30
10-4110-380	ADVERTISING	757.50	1,750.00	104.00	755.75	0.00	994.25	43
10-4110-390	COMMISSIONERS-SPECIAL SPONSORED	4,043.58	10,000.00	823.69	5,041.43	0.00	4,958.57	50
10-4110-391	GOVERNING BOARD- DUES & SUBSCRIPTIONS	5,773.00	6,000.00	0.00	5,636.07	0.00	363.93	94
10-4110-392	OTHER COMMUNITY CONTRIBUTIONS	4,000.00	8,000.00	0.00	2,000.00	0.00	6,000.00	25
10-4110-442	CONTRACTED SERVICES	5,495.52	2,200.00	0.00	2,200.00	0.00	0.00	100
10-4110-443	CONTRACTED SERVICES - LOBBYING	0.00	17,004.00	0.00	0.00	0.00	17,004.00	0
4110 GOVERNING BOARD:		91,861.49	118,220.00	5,899.74	57,177.30	0.00	61,042.70	48
10-4120-000	MANAGERS OFFICE:	0.00	0.00	0.00	0.00	0.00	0.00	0
10-4120-010	MANAGERS OFFICE- S & W- REGULAR	217,455.50	271,235.00	23,995.50	164,066.35	0.00	107,168.65	60
10-4120-040	SALARIES & WAGES-LONGEVITY	2,065.63	2,325.00	0.00	2,324.50	0.00	0.50	100
10-4120-090	MANAGERS OFFICE- FICA TAX EXPENSE	16,427.24	20,918.00	1,795.99	12,443.63	0.00	8,474.37	59
10-4120-100	MANAGERS OFFICE- RETIREMENT	39,179.87	49,788.00	4,571.14	31,697.43	0.00	18,090.57	64
10-4120-101	MANAGERS OFFICE 401 (K) CONTRIB	6,523.75	8,204.00	719.87	4,921.99	0.00	3,282.01	60
10-4120-130	MANAGERS OFFICE- UNEMPLOYMENT INS.	0.00	1,400.00	0.00	0.00	0.00	1,400.00	0
10-4120-140	MANAGERS OFFICE- WORKMAN'S COMP	680.00	1,803.00	0.00	1,586.00	0.00	217.00	88
10-4120-180	MANAGERS OFFICE- GROUP INS.	32,014.20	46,014.00	3,340.06	25,267.42	0.00	20,746.58	55
10-4120-190	LEGAL SERVICES	26.00	10,000.00	0.00	921.00	0.00	9,079.00	9
10-4120-191	MANAGERS OFFICE-UNC SOG LFNC INTERN PROG	12,100.00	14,000.00	0.00	5,000.00	0.00	9,000.00	36
10-4120-260	MANAGERS OFFICE- DEPARTMENTAL SUPPLIES	9,597.79	8,500.00	351.82	7,306.68	0.00	1,193.32	86
10-4120-270	MANAGERS OFFICE - SERVICE AWARDS	0.00	75.00	0.00	75.00	0.00	0.00	100
10-4120-310	MANAGERS OFFICE- TRAVEL	678.19	2,500.00	43.04	383.05	0.00	2,116.95	15
10-4120-315	TRAINING	2,813.68	9,140.00	0.00	4,071.35	0.00	5,068.65	45
10-4120-320	MANAGERS OFFICE- COMMUNICATIONS	1,321.97	3,500.00	197.07	1,248.13	0.00	2,251.87	36
10-4120-330	POSTAGE	29.78	100.00	0.57	4.34	0.00	95.66	4
10-4120-355	MAINT & REPAIR-VEHICLE	260.69	1,500.00	12.00	177.50	0.00	1,322.50	12
10-4120-370	MANAGERS OFFICE- PRINTING	0.00	250.00	0.00	0.00	0.00	250.00	0
10-4120-380	ADVERTISING	3,015.50	2,500.00	429.00	709.00	0.00	1,791.00	28
10-4120-390	MANAGERS OFFICE- DUES AND SUBSCRIPTIONS	5,497.22	2,000.00	0.00	1,575.85	0.00	424.15	79
10-4120-440	CONTRACTED SERVICES-ECONOMIC DEVELOPMENT	0.00	10,000.00	0.00	0.00	0.00	10,000.00	0
4120 MANAGERS OFFICE:		349,687.01	465,752.00	35,456.06	263,779.22	0.00	201,972.78	57

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Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
10-4130-000	FINANCE OFFICE:	0.00	0.00	0.00	0.00	0.00	0.00	0
10-4130-010	FINANCE OFFICE- S & W- REGULAR	178,370.21	180,650.00	15,517.33	107,204.56	0.00	73,445.44	59
10-4130-040	SALARIES & WAGES-LONGEVITY	1,506.68	2,069.00	0.00	2,068.37	0.00	0.63	100
10-4130-090	FINANCE OFFICE- FICA TAX EXPENSE	13,001.66	13,973.00	1,132.60	7,933.01	0.00	6,039.99	57
10-4130-100	FINANCE OFFICE- RETIREMENT	32,079.44	33,259.00	2,956.05	20,816.47	0.00	12,442.53	63
10-4130-101	FINANCE OFFICE- 401(K) CONTRIB.	5,351.12	5,480.00	465.53	3,216.16	0.00	2,263.84	59
10-4130-130	FINANCE OFFICE- UNEMPLOYMENT INS.	0.00	1,120.00	0.00	0.00	0.00	1,120.00	0
10-4130-140	FINANCE OFFICE- WORKMAN'S COMP	1,044.00	1,205.00	0.00	1,060.00	0.00	145.00	88
10-4130-150	FINANCE OFFICE-BANK FEES	8,113.69	0.00	0.00	0.00	0.00	0.00	0
10-4130-180	FINANCE OFFICE- PROFESSIONAL SERVICES	81,989.96	94,175.00	9,894.00	78,214.41	0.00	15,960.59	83
10-4130-181	FINANCE OFFICE- GROUP INS.	30,620.29	35,146.00	2,532.18	19,280.70	0.00	15,865.30	55
10-4130-260	FINANCE OFFICE- DEPARTMENTAL SUPPLIES	4,860.45	5,000.00	1,187.18	4,375.41	0.00	624.59	88
10-4130-270	FINANCE OFFICE-SERVICE AWARDS	50.00	175.00	0.00	175.00	0.00	0.00	100
10-4130-280	FINANCE OFFICE- POSTAGE	1,849.36	2,500.00	266.75	1,076.63	0.00	1,423.37	43
10-4130-310	FINANCE OFFICE- TRAVEL	28.00	1,200.00	0.00	58.50	0.00	1,141.50	5
10-4130-315	TRAINING	1,018.08	2,000.00	0.00	355.00	0.00	1,645.00	18
10-4130-320	FINANCE OFFICE- COMMUNICATIONS	1,497.70	1,600.00	119.52	764.68	0.00	835.32	48
10-4130-390	FINANCE OFFICE- DUES & SUBSCRIPTIONS	1,047.76	700.00	0.00	444.00	0.00	256.00	63
10-4130-410	FINANCE OFFICE- LEASE EQUIPMENT	554.76	600.00	138.78	277.56	0.00	322.44	46
	4130 FINANCE OFFICE:	362,983.16	380,852.00	34,209.92	247,320.46	0.00	133,531.54	65
10-4140-000	TAX ADMIN:	0.00	0.00	0.00	0.00	0.00	0.00	0
10-4140-010	TAX ADMIN.- S & W- REGULAR	182,741.24	185,245.00	15,275.58	105,014.68	0.00	80,230.32	57
10-4140-030	TAX ADMIN.- S & W PARTTIME	0.00	6,031.00	281.98	852.66	0.00	5,178.34	14
10-4140-040	SALARIES & WAGES-LONGEVITY	2,130.18	2,183.00	0.00	2,070.06	0.00	112.94	95
10-4140-090	TAX ADMIN.- FICA TAX EXPENSE	13,071.63	14,807.00	1,109.53	7,676.29	0.00	7,130.71	52
10-4140-100	TAX ADMIN.- RETIREMENT	32,970.46	34,125.00	2,909.99	20,399.64	0.00	13,725.36	60
10-4140-101	TAX ADMIN.- 401(K) CONTRIB.	4,524.40	5,623.00	373.49	2,581.12	0.00	3,041.88	46
10-4140-130	TAX ADMIN.- UNEMPLOYMENT INS.	0.00	1,400.00	0.00	0.00	0.00	1,400.00	0
10-4140-140	TAX ADMIN.- WORKMAN'S COMP	6,285.00	3,349.00	0.00	2,946.00	0.00	403.00	88
10-4140-180	TAX ADMIN.- GROUP INS.	40,137.00	45,835.00	3,330.33	23,804.95	0.00	22,030.05	52
10-4140-260	TAX ADMIN.- OFFICE & DEPTAL SUPPLIES	7,356.27	9,000.00	0.00	3,677.84	0.00	5,322.16	41
10-4140-270	SERVICE AWARDS	100.00	0.00	0.00	0.00	0.00	0.00	0
10-4140-310	TAX ADMIN.- TRAVEL	0.00	500.00	0.00	112.40	0.00	387.60	22
10-4140-315	TRAINING	1,052.44	4,000.00	0.00	974.00	0.00	3,026.00	24
10-4140-320	TAX ADMIN.- COMMUNICATIONS	1,905.74	2,000.00	139.89	927.90	0.00	1,072.10	46
10-4140-325	TAX ADMIN-POSTAGE	9,328.42	13,000.00	467.59	7,311.67	0.00	5,688.33	56
10-4140-341	ADVERTISING	2,452.50	3,000.00	572.00	1,035.00	0.00	1,965.00	34

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Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
10-4170-700	2020 HAVA FUNDS-NC CFDA# 90-404	34,574.00	0.00	0.00	0.00	0.00	0.00	0
	4170 BOARD OF ELECTIONS:	228,766.83	154,884.00	6,696.51	105,726.49	0.00	49,157.51	68
10-4180-000	REGISTER OF DEEDS:	0.00	0.00	0.00	0.00	0.00	0.00	0
10-4180-010	REGISTER- OF- DEEDS- S & W- REGULAR	77,518.92	77,519.00	6,731.25	46,314.06	0.00	31,204.94	60
10-4180-030	REGISTER OF DEEDS- S & W- PART-TIME	0.00	8,000.00	234.98	2,759.39	0.00	5,240.61	34
10-4180-040	SALARIES & WAGES-LONGEVITY	1,007.78	1,034.00	0.00	1,033.74	0.00	0.26	100
10-4180-090	REGISTER- OF- DEEDS- FICA TAX EXPENSE	5,790.07	6,618.00	516.04	3,715.05	0.00	2,902.95	56
10-4180-100	REGISTER- OF- DEEDS- RETIREMENT	14,007.11	14,297.00	1,282.30	9,019.74	0.00	5,277.26	63
10-4180-101	REGISTER OF DEEDS- 401(K) CONTRIB.	2,325.48	2,356.00	201.94	1,389.43	0.00	966.57	59
10-4180-102	REGISTER OF DEEDS- REG DS SUPPLEMENTAL R	744.78	1,000.00	83.56	401.16	0.00	598.84	40
10-4180-130	REGISTER OF DEEDS- UNEMPLOYMENT INS.	0.00	560.00	0.00	0.00	0.00	560.00	0
10-4180-140	REGISTER OF DEEDS- WORKMAN'S COMP	503.00	570.00	0.00	502.00	0.00	68.00	88
10-4180-180	REGISTER- OF- DEEDS- GROUP INS.	15,255.93	17,529.00	1,264.30	9,604.90	0.00	7,924.10	55
10-4180-260	REGISTER-OF-DEEDS-DEPARTMENTAL SUPPLIES	2,625.63	5,500.00	367.02	2,656.57	0.00	2,843.43	48
10-4180-310	REGISTER- OF- DEEDS- TRAVEL	0.00	200.00	0.00	0.00	0.00	200.00	0
10-4180-315	TRAINING	1,039.21	3,000.00	0.00	522.00	0.00	2,478.00	17
10-4180-320	REGISTER- OF- DEEDS- COMMUNICATIONS	525.32	600.00	44.72	220.41	0.00	379.59	37
10-4180-330	POSTAGE	59.37	200.00	20.08	67.84	0.00	132.16	34
10-4180-350	REGISTER- OF- DEEDS- MAINT AND REPAIR EQ	203.38	2,500.00	0.00	240.60	0.00	2,259.40	10
10-4180-390	REGISTER- OF- DEEDS- DUES AND SUBSCRIPTI	422.68	425.00	0.00	375.00	0.00	50.00	88
10-4180-600	REGISTER OF DEEDS- CONTRACTED SERVICES	11,500.00	13,000.00	0.00	0.00	0.00	13,000.00	0
10-4180-611	ROD AUTOMATION FUND - CAPITAL OUTLAY	6,209.00	0.00	0.00	0.00	0.00	0.00	0
	4180 REGISTER OF DEEDS:	139,737.66	154,908.00	10,746.19	78,821.89	0.00	76,086.11	51
10-4210-000	INFORMATION TECHNOLOGY:	0.00	0.00	0.00	0.00	0.00	0.00	0
10-4210-010	INFO. TECH- S & W- REGULAR	52,596.00	52,596.00	4,492.58	31,338.48	0.00	21,257.52	60
10-4210-040	SALARIES & WAGES-LONGEVITY	1,577.88	1,618.00	0.00	1,617.33	0.00	0.67	100
10-4210-090	INFO. TECH- FICA TAX EXPENSE	3,522.35	4,145.00	291.86	2,158.35	0.00	1,986.65	52
10-4210-100	INFO. TECH- RETIREMENT	9,665.74	9,863.00	855.84	6,278.10	0.00	3,584.90	64
10-4210-101	INFO. TECH- 401(K) CONTRIB.	1,577.88	1,625.00	134.78	940.17	0.00	684.83	58
10-4210-130	INFO. TECH- UNEMPLOYMENT INS.	0.00	280.00	0.00	0.00	0.00	280.00	0
10-4210-140	INFO. TECH- WORKMAN'S COMP	314.00	357.00	0.00	314.00	0.00	43.00	88
10-4210-180	INFO. TECH- CONTRACTED SERVICES	0.00	22,471.00	0.00	1,179.20	0.00	21,291.80	5
10-4210-181	INFO. TECH- GROUP INS.	9,666.25	10,762.00	803.20	5,999.80	0.00	4,762.20	56
10-4210-200	INFO. TECH- DEPARTMENTAL SUPPLIES	1,326.96	1,500.00	0.00	359.96	0.00	1,140.04	24
10-4210-310	INFO. TECH- TRAVEL	36.50	100.00	0.00	0.00	0.00	100.00	0
10-4210-315	TRAINING	0.00	2,000.00	0.00	0.00	0.00	2,000.00	0

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Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
10-4210-320	INFO. TECH- COMMUNICATIONS	2,865.01	3,200.00	239.75	1,681.52	0.00	1,518.48	53
10-4210-330	POSTAGE	46.00	100.00	46.00	46.00	0.00	54.00	46
10-4210-350	INFO. TECH- MAINT. & REPAIR- EQUIPMENT	24,577.70	32,000.00	727.16	12,114.28	0.00	19,885.72	38
10-4210-550	INFO. TECH- CAPITAL OUTLAY EQUIPMENT	48,816.50	25,608.00	0.00	14,622.04	0.00	10,985.96	57
4210 INFORMATION TECHNOLOGY:		156,588.77	168,225.00	7,591.17	78,649.23	0.00	89,575.77	47
10-4260-000	BUILDINGS:	0.00	0.00	0.00	0.00	0.00	0.00	0
10-4260-440	CONTRACT SERVICES-COURTHOUSE SECURITY	63,009.14	62,000.00	4,781.25	34,257.80	0.00	27,742.20	55
10-4260-550	BUILDINGS- PUBLIC DEFENDER HOUSING	4,452.00	4,452.00	0.00	0.00	0.00	4,452.00	0
10-4260-554	PROBATION & PAROLE-FORBES	1,753.93	16,900.00	1,250.00	11,689.33	0.00	5,210.67	69
10-4260-555	SMART START LEASE ASSISTANCE	4,200.00	4,200.00	1,050.00	2,100.00	0.00	2,100.00	50
10-4260-556	CIP ROOF REPAIRS/REPLACEMENT RESERVE	0.00	80,000.00	0.00	0.00	0.00	80,000.00	0
10-4260-557	CAPITAL OUTLAY-ROOF REPAIRS/REPLACEMENT	166,534.41	0.00	0.00	0.00	0.00	0.00	0
10-4260-558	CIP HVAC REPAIRS/REPLACEMENTS RESERVES	0.00	40,000.00	0.00	0.00	0.00	40,000.00	0
10-4260-560	CAPITAL OUTLAY - PAVING	0.00	90,000.00	0.00	0.00	0.00	90,000.00	0
10-4260-561	CAPITAL OUTLAY - GENERATORS	0.00	34,474.00	0.00	0.00	0.00	34,474.00	0
10-4260-563	EXPENDITURE: LEASE	33,085.51	0.00	0.00	0.00	0.00	0.00	0
10-4260-564	EXPENDITURE: LEASE FINANCING PRINCIPAL	14,484.36	0.00	0.00	0.00	0.00	0.00	0
10-4260-565	EXPENDITURE: INTEREST	140.64	0.00	0.00	0.00	0.00	0.00	0
4260 BUILDINGS:		287,659.99	332,026.00	7,081.25	48,047.13	0.00	283,978.87	14
10-4265-000	FACILITY SERVICES:	0.00	0.00	0.00	0.00	0.00	0.00	0
10-4265-010	FACILITY SERVICES- S & W- REGULAR	161,858.50	174,346.00	16,213.34	106,088.91	0.00	68,257.09	61
10-4265-040	SALARIES & WAGES-LONGEVITY	2,127.55	2,235.00	0.00	2,234.95	0.00	0.05	100
10-4265-090	FACILITY SERVICES- FICA TAX EXPENSE	11,248.80	13,504.00	1,152.77	7,672.69	0.00	5,831.31	57
10-4265-100	FACILITY SERVICES- RETIREMENT	29,219.85	32,140.00	3,088.64	20,635.73	0.00	11,504.27	64
10-4265-101	FACILITY SERVICES- 401(K) CONTRIB.	3,601.85	5,296.00	370.07	2,398.43	0.00	2,897.57	45
10-4265-130	FACILITY SERVICES- UNEMPLOYMENT INS.	0.00	1,446.00	0.00	0.00	0.00	1,446.00	0
10-4265-140	FACILITY SERVICES- WORKMAN'S COMP	6,804.00	12,967.00	0.00	7,040.00	0.00	5,927.00	54
10-4265-181	FACILITY SERVICES- GROUP INS.	45,165.04	54,393.00	3,951.93	29,927.91	0.00	24,465.09	55
10-4265-200	FACILITY SERVICES- DEPT SUPPLIES & MATER	17,192.16	20,000.00	2,286.85	9,819.95	0.00	10,180.05	49
10-4265-201	CLERK OF COURT DEPARTMENTAL SUPPLIES	2,016.98	1,700.00	426.26	1,162.36	0.00	537.64	68
10-4265-202	CLERK OF COURT-MAINT & REPAIR-BUILDING	354.49	2,500.00	0.00	0.00	0.00	2,500.00	0
10-4265-203	CLERK OF COURT-CAPITAL OUTLAY	0.00	7,647.00	0.00	7,258.00	0.00	389.00	95
10-4265-215	FACILITY SERVICES- MAINT AND REPAIR BLDG	82,258.65	65,868.00	2,053.78	44,849.38	0.00	21,018.62	68
10-4265-230	FACILITY SERVICES- DEPT SUPPLIES-SAFETY	1,441.50	4,000.00	549.95	1,272.05	0.00	2,727.95	32
10-4265-250	FACILITY SERVICES-SUPPLIES-VEHICLE	2,765.55	4,000.00	118.56	1,189.60	0.00	2,810.40	30
10-4265-256	FACILITY SERVICES- INSURANCE CLAIMS	4,995.69	20,735.00	0.00	12,341.47	0.00	8,393.53	60

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Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
10-4265-270	SERVICE AWARDS	100.00	0.00	0.00	0.00	0.00	0.00	0
10-4265-320	FACILITY SERVICES- COMMUNICATIONS	7,560.74	8,000.00	432.37	3,135.18	0.00	4,864.82	39
10-4265-325	POSTAGE	0.00	50.00	0.00	0.00	0.00	50.00	0
10-4265-330	FACILITY SERVICES- UTILITIES-ELECTRICITY	95,262.80	110,000.00	10,088.88	53,639.75	0.00	56,360.25	49
10-4265-331	UTILITIES-FUEL/GAS	11,861.30	16,000.00	3,672.02	5,166.12	0.00	10,833.88	32
10-4265-332	UTILITIES-WATER	29,748.24	30,000.00	3,064.90	18,128.69	0.00	11,871.31	60
10-4265-355	MAINT & REPAIR-VEHICLES	197.40	2,000.00	81.27	685.37	0.00	1,314.63	34
10-4265-390	FACILITY SERVICES- DUES AND SUBSCRIPTION	201.00	0.00	0.00	0.00	0.00	0.00	0
10-4265-440	CONTRACTED SERVICES-MOWING	22,987.00	26,500.00	0.00	10,856.00	0.00	15,644.00	41
10-4265-540	FACILITIES- CAPITAL OUTLAY - EQUIPMENT	22,834.44	5,565.00	0.00	5,565.00	0.00	0.00	100
10-4265-551	MAINT AGREEMENTS-COMMANDER SOFTWARE	1,533.00	1,533.00	0.00	0.00	0.00	1,533.00	0
10-4265-601	CONTRACTED SERVICES-SECURITY SYSTEM	1,895.19	2,300.00	165.00	1,445.59	0.00	854.41	63
10-4265-602	CONTRACTED SERVICES-EXTERMINATING	6,684.80	7,144.00	0.00	6,859.00	0.00	285.00	96
10-4265-603	CONTRACTED SERVICES-ELEVATOR	12,625.00	51,146.00	2,504.25	48,638.75	0.00	2,507.25	95
10-4265-604	CONTRACTED SERVICES-REPUBLIC	9,083.70	11,571.00	837.14	4,380.99	0.00	7,190.01	38
10-4265-605	CONTRACTED SERVICES-FIRE EXT	3,126.85	5,709.00	145.75	1,001.25	0.00	4,707.75	18
10-4265-606	CONTRACTED SERVICES-HOUSE KEEPING	1,675.00	0.00	0.00	0.00	0.00	0.00	0
4265 FACILITY SERVICES:		598,427.07	700,295.00	50,873.73	413,393.12	0.00	286,901.88	59
10-4310-000	SHERIFF:	0.00	0.00	0.00	0.00	0.00	0.00	0
10-4310-010	SHERIFF- S & W- REGULAR	699,757.77	776,213.00	72,137.53	435,688.79	0.00	340,524.21	56
10-4310-030	SHERIFF- SALARIES AND WAGES PART-TIME	6,399.25	13,000.00	1,026.03	7,478.25	0.00	5,521.75	58
10-4310-031	SALARIES & WAGES-OVERTIME	128.30	5,000.00	822.10	5,825.57	0.00	825.57	117
10-4310-040	SALARIES & WAGES-LONGEVITY	2,870.04	3,403.00	0.00	3,384.66	0.00	18.34	99
10-4310-090	SHERIFF- FICA TAX EXPENSE	50,833.78	61,012.00	5,387.58	32,730.51	0.00	28,281.49	54
10-4310-100	SHERIFF- RETIREMENT	127,126.63	145,257.00	14,306.90	87,031.67	0.00	58,225.33	60
10-4310-101	SHERIFF- 401K CONTRIB.	32,534.86	37,501.00	3,466.87	20,836.27	0.00	16,664.73	56
10-4310-102	SHERIFF-SUPPLEMENTAL PENSION FUND	1,745.93	2,400.00	0.00	0.00	0.00	2,400.00	0
10-4310-130	SHERIFF- UNEMPLOYMENT INS.	4,988.12	5,600.00	0.00	0.00	0.00	5,600.00	0
10-4310-140	SHERIFF- WORKMAN'S COMP	41,262.00	50,996.00	0.00	49,275.00	0.00	1,721.00	97
10-4310-180	SHERIFF- PROFESSIONAL SERVICES	4,296.76	12,000.00	0.00	3,418.00	0.00	8,582.00	28
10-4310-181	SHERIFF- GROUP INS.	144,261.55	177,416.00	10,261.43	79,541.10	0.00	97,874.90	45
10-4310-210	SHERIFF- UNIFORMS	12,329.00	8,740.00	99.61	4,492.33	0.00	4,247.67	51
10-4310-250	SHERIFF- SUPPLIES-VEHCILE	72,114.24	65,000.00	4,780.64	38,082.13	0.00	26,917.87	59
10-4310-260	SHERIFF- DEPARTMENTAL SUPPLIES	37,312.32	10,000.00	773.62	9,185.00	0.00	815.00	92
10-4310-270	SERVICE AWARDS	50.00	50.00	0.00	50.00	0.00	0.00	100
10-4310-310	SHERIFF- TRAVEL	6,654.41	2,500.00	0.00	1,490.80	0.00	1,009.20	60
10-4310-315	TRAINING	911.00	3,000.00	0.00	1,425.23	0.00	1,574.77	48
10-4310-320	SHERIFF- COMMUNICATIONS	11,752.76	13,400.00	1,381.11	6,731.70	0.00	6,668.30	50

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Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
10-4310-330	POSTAGE	1,644.23	1,500.00	288.70	1,320.54	0.00	179.46	88
10-4310-350	SHERIFF- MAINT. & REPAIR EQUIPMENT	1,076.36	2,000.00	0.00	178.58	0.00	1,821.42	9
10-4310-355	SHERIFF- MAINT.- VEHICLE	30,815.92	30,000.00	1,213.91	14,195.55	0.00	15,804.45	47
10-4310-370	SHERIFF- PRINTING	0.00	200.00	0.00	0.00	0.00	200.00	0
10-4310-380	ADVERTISING	0.00	200.00	0.00	0.00	0.00	200.00	0
10-4310-390	SHERIFF- DUES & SUBSCRIPTIONS	370.07	400.00	0.00	218.01	0.00	181.99	54
10-4310-392	SHERIFF- UNDERCOVER INVESTIGATIONS	0.00	7,000.00	0.00	3,000.00	0.00	4,000.00	43
10-4310-412	MAINT AGREEMENT-FINGERPRINT MACHINE	3,473.00	3,750.00	0.00	0.00	0.00	3,750.00	0
10-4310-413	LEASE-BUILDING	825.00	840.00	0.00	825.00	0.00	15.00	98
10-4310-414	MAINT AGREEMENTS-HRMS & QTR MASTER	1,298.00	1,298.00	0.00	1,298.00	0.00	0.00	100
10-4310-415	MAINT AGREEMENTS-RMS & RAMBLER	4,878.00	4,878.00	0.00	4,878.00	0.00	0.00	100
10-4310-417	LEASE - ANKLE MONITORING DEVICES	3,968.50	3,000.00	121.75	901.25	0.00	2,098.75	30
10-4310-540	CAPITAL OUTLAY VEHICLES	195,429.12	125,000.00	0.00	0.00	0.00	125,000.00	0
10-4310-550	SHERIFF- CAPITAL OUTLAY - EQUIPMENT	9,224.64	175,000.00	0.00	0.00	0.00	175,000.00	0
10-4310-600	SHERIFF- ANIMAL CONTROL	3,351.72	8,000.00	473.05	5,000.22	0.00	2,999.78	62
10-4310-601	DONATIONS-ANIMAL CONTROL	0.00	1,391.00	0.00	0.00	0.00	1,391.00	0
10-4310-602	SHERIFF-ABC BOARD FUNDING	0.00	21,288.00	0.00	0.00	0.00	21,288.00	0
10-4310-603	SHERIFF DONATIONS-PURCHASE OF K-9	0.00	3,601.00	0.00	2,826.76	0.00	774.24	78
10-4310-604	SHERIFF-COUNTY CONTRIB-PURCHASE OF K-9	874.90	1,500.00	76.99	298.30	0.00	1,201.70	20
10-4310-611	GUN PERMITS DISCRETIONARY-COUNTY PORTION	0.00	38,185.00	0.00	0.00	0.00	38,185.00	0
10-4310-612	GUN PERMITS-STATE PORTION	9,565.00	5,145.00	465.00	4,305.00	0.00	840.00	84
10-4310-613	FINGERPRINTING	0.00	4,895.00	0.00	0.00	0.00	4,895.00	0
10-4310-650	SHERIFF-DONATIONS	3,412.00	2,271.00	234.25	465.25	0.00	1,805.75	20
10-4310-899	GRANT - ICAC	0.00	19,286.00	288.55	18,683.73	0.00	602.27	97
10-4310-902	FY 22 SHERIFF JAG GRANT	20,869.94	0.00	0.00	0.00	0.00	0.00	0
4310 SHERIFF:		1,548,405.12	1,853,116.00	117,028.52	845,061.20	0.00	1,008,054.80	46
10-4311-000	SRO - WASHINGTON COUNTY UNION:	0.00	0.00	0.00	0.00	0.00	0.00	0
10-4311-010	SRO- WASH CO UNION-S & W- REGULAR	35,618.39	36,494.00	3,157.67	21,542.60	0.00	14,951.40	59
10-4311-090	SRO- WASH CO UNION- FICA TAX EXPENSE	2,678.91	2,791.00	237.74	1,621.24	0.00	1,169.76	58
10-4311-100	SRO- WASH CO UNION- RETIREMENT EXPENSE	6,568.84	6,874.00	629.32	4,293.43	0.00	2,580.57	62
10-4311-101	SRO- WASH CO UNION- 401(K) CONTRIB.	1,780.94	1,825.00	157.88	1,077.11	0.00	747.89	59
10-4311-130	SRO - WASH CO UNION- UNEMPLOYMENT INS.	0.00	280.00	0.00	0.00	0.00	280.00	0
10-4311-140	SRO- WASH CO UNION- WORKMAN'S COMP EXPEN	2,330.00	2,428.00	0.00	2,388.00	0.00	40.00	98
10-4311-180	SRO- WASH CO UNION- GROUP INS.	7,641.49	8,769.00	633.55	4,812.25	0.00	3,956.75	55
10-4311-210	SRO- WASH CO UNION- UNIFORMS	275.56	500.00	0.00	0.00	0.00	500.00	0
10-4311-250	MAINTENANCE & REPAIR-VEHICLE	3,516.10	3,500.00	215.55	1,506.19	0.00	1,993.81	43
10-4311-260	SRO- WASH CO UNION-DEPARTMENTAL SUPPLIES	0.00	200.00	0.00	0.00	0.00	200.00	0
10-4311-310	SRO- WASH CO UNION- TRAVEL	0.00	1,252.00	0.00	1,250.84	0.00	1.16	100

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10-4311-315	TRAINING	0.00	33.00	0.00	0.00	0.00	33.00	0
4311 SRO - WASHINGTON COUNTY UNION:		60,410.23	64,946.00	5,031.71	38,491.66	0.00	26,454.34	59
10-4313-000	SRO- CRESWELL:	0.00	0.00	0.00	0.00	0.00	0.00	0
10-4313-010	SRO- CRESWELL-S & W- REGULAR	0.00	33,460.00	0.00	0.00	0.00	33,460.00	0
10-4313-090	SRO- CRESWELL- FICA TAX EXPENSE	0.00	2,560.00	0.00	0.00	0.00	2,560.00	0
10-4313-100	SRO- CRESWELL- RETIREMENT	0.00	6,303.00	0.00	0.00	0.00	6,303.00	0
10-4313-101	SRO- CRESWELL- 401K CONTRIB.	0.00	1,673.00	0.00	0.00	0.00	1,673.00	0
10-4313-130	SRO - CRESWELL- UNEMPLOYMENT INS.	0.00	280.00	0.00	0.00	0.00	280.00	0
10-4313-140	SRO- CRESWELL- WORKMAN'S COMP	2,390.00	2,487.00	0.00	2,388.00	0.00	99.00	96
10-4313-180	SRO- CRESWELL- GROUP INS.S	0.00	8,759.00	0.00	0.00	0.00	8,759.00	0
10-4313-210	SRO- CRESWELL- UNIFORMS	0.00	500.00	0.00	0.00	0.00	500.00	0
10-4313-250	MAINTENANCE & REPAIR-VEHICLE	0.00	3,500.00	0.00	0.00	0.00	3,500.00	0
10-4313-260	SRO- CRESWELL- DEPARTMENTAL SUPPLIES	0.00	200.00	0.00	0.00	0.00	200.00	0
10-4313-310	SRO- CRESWELL- TRAVEL	0.00	500.00	0.00	0.00	0.00	500.00	0
10-4313-315	TRAINING	0.00	500.00	0.00	0.00	0.00	500.00	0
4313 SRO- CRESWELL:		2,390.00	60,722.00	0.00	2,388.00	0.00	58,334.00	4
10-4314-000	SRO- PLYMOUTH HIGH:	0.00	0.00	0.00	0.00	0.00	0.00	0
10-4314-010	SRO - PLYMOUTH HIGH-S & W- REGULAR	31,807.75	36,494.00	3,157.67	21,542.60	0.00	14,951.40	59
10-4314-090	SRO - PLYMOUTH HIGH- FICA TAX	2,384.56	2,791.00	237.74	1,621.24	0.00	1,169.76	58
10-4314-100	SRO - PLYMOUTH HIGH- RETIREMENT MATCH	5,855.51	6,874.00	629.32	4,293.43	0.00	2,580.57	62
10-4314-101	SRO - PLYMOUTH HIGH- 401K CONTRIBUTIONS	1,590.40	1,825.00	157.88	1,077.11	0.00	747.89	59
10-4314-130	SRO - PLYMOUTH HIGH- UNEMPLOYMENT INS.	0.00	280.00	0.00	0.00	0.00	280.00	0
10-4314-140	SRO - PLYMOUTH HIGH- WORKMAN'S COMP	2,274.00	2,428.00	0.00	2,189.00	0.00	239.00	90
10-4314-180	SRO - PLYMOUTH HIGH- GROUP INS.	7,075.82	8,769.00	633.55	4,812.25	0.00	3,956.75	55
10-4314-210	SRO - PLYMOUTH HIGH- UNIFORMS	0.00	500.00	0.00	0.00	0.00	500.00	0
10-4314-250	MAINT & REPAIR - VEHICLE	3,356.65	3,500.00	129.76	1,065.92	0.00	2,434.08	30
10-4314-260	DEPARTMENTAL SUPPLIES	0.00	190.00	0.00	0.00	0.00	190.00	0
10-4314-310	SRO- TRAVEL	0.00	1,295.00	0.00	1,286.48	0.00	8.52	99
4314 SRO- PLYMOUTH HIGH:		54,344.69	64,946.00	4,945.92	37,888.03	0.00	27,057.97	58
10-4320-000	DETENTION CENTER:	0.00	0.00	0.00	0.00	0.00	0.00	0
10-4320-010	DETENTION CENTER- S & W - REGULAR	283,250.41	372,027.00	24,176.87	161,550.82	0.00	210,476.18	43
10-4320-030	SALARIES & WAGE - OVERTIME	50,061.91	50,000.00	2,909.21	38,815.50	0.00	11,184.50	78
10-4320-031	DETENTION CENTER - S&W PARTTIME	34,343.21	31,000.00	2,523.90	13,796.15	0.00	17,203.85	44
10-4320-040	SALARIES & WAGES - LONGEVITY	1,807.25	2,349.00	0.00	2,348.65	0.00	0.35	100

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Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
10-4320-090	DETENTION CENTER- FICA TAX EXPENSE	27,233.99	34,834.00	2,165.20	15,921.58	0.00	18,912.42	46
10-4320-100	DETENTION CENTER- RETIREMENT	58,885.65	77,261.00	5,159.91	38,617.20	0.00	38,643.80	50
10-4320-101	DETENTION CENTER- 401(K) CONTRIB.	6,085.93	12,730.00	548.81	3,897.75	0.00	8,832.25	31
10-4320-130	DETENTION CENTER- UNEMPLOYMENT INS.	368.64	3,640.00	0.00	0.00	0.00	3,640.00	0
10-4320-140	DETENTION CENTER- WORKMAN'S COMP	29,931.00	33,846.00	0.00	29,784.00	0.00	4,062.00	88
10-4320-181	DETENTION CENTER- GROUP INS.	71,607.58	113,633.00	5,679.34	43,167.46	0.00	70,465.54	38
10-4320-185	TRAVEL	0.00	1,000.00	0.00	388.93	0.00	611.07	39
10-4320-190	DETENTION CENTER- TRAINING	936.65	7,000.00	0.00	1,938.36	0.00	5,061.64	28
10-4320-200	DETENTION CENTER- DEPARTMENTAL SUPPLIES	11,039.31	15,000.00	531.99	7,693.39	0.00	7,306.61	51
10-4320-210	DETENTION CENTER- UNIFORMS	5,600.24	7,500.00	0.00	0.00	0.00	7,500.00	0
10-4320-244	CONTRACTED SERVICES-SOUTHERN HEALTH PART	125,030.76	140,000.00	10,731.81	85,854.48	0.00	54,145.52	61
10-4320-247	DETENTION CENTER- FOOD & PROVISIONS	74,495.85	85,000.00	5,574.81	40,034.47	0.00	44,965.53	47
10-4320-270	SERVICE AWARDS	0.00	125.00	0.00	125.00	0.00	0.00	100
10-4320-290	SUPPLIES & MATERIALS-HYGIENE	1,090.58	3,000.00	0.00	1,171.90	0.00	1,828.10	39
10-4320-299	DETENTION CENTER- LAUNDRY & DRY CLEANING	6,344.00	6,500.00	714.00	3,696.42	0.00	2,803.58	57
10-4320-320	DETENTION CENTER- COMMUNICATIONS	681.45	1,000.00	46.43	356.63	0.00	643.37	36
10-4320-330	POSTAGE	121.06	200.00	10.31	60.78	0.00	139.22	30
10-4320-350	DETENTION CENTER- MAINT & REPAIR- EQUIP	5,733.50	20,000.00	3,041.60	7,310.26	0.00	12,689.74	37
10-4320-550	DETENTION CENTER- CAPITAL OUTLAY- EQUIPM	0.00	70,000.00	19,347.36	19,347.36	0.00	50,652.64	28
10-4320-600	DETENTION CENTER- CONTRACTED SERVICES	58,498.40	50,000.00	2,076.02	25,073.11	0.00	24,926.89	50
10-4320-601	CONTRACTED SERVICES-OPTUM	3,199.68	2,938.00	0.00	2,937.60	0.00	0.40	100
10-4320-602	MAINTENANCE AGREEMENTS-SOUTHERN SOFTWARE	3,742.00	3,800.00	0.00	3,778.00	0.00	22.00	99
10-4320-603	MAINTENANCE AGREEMENTS-TOP GUARD	99.00	100.00	0.00	99.00	0.00	1.00	99
10-4320-900	GRANT-DHHS CORRECTIONS COVID19	0.00	85,564.00	0.00	0.00	0.00	85,564.00	0
4320 DETENTION CENTER:		860,188.05	1,230,047.00	85,237.57	547,764.80	0.00	682,282.20	45
10-4330-000	EMERGENCY MANAGEMENT:	0.00	0.00	0.00	0.00	0.00	0.00	0
10-4330-010	EMERGENCY MGMT - S & W- REGULAR	54,272.04	54,272.00	4,635.67	32,336.69	0.00	21,935.31	60
10-4330-090	EMERGENCY MGMT - FICA TAX EXPENSE	3,403.08	4,152.00	292.24	2,037.03	0.00	2,114.97	49
10-4330-100	EMERGENCY MGMT - RETIREMENT	9,678.75	9,881.00	883.10	6,160.17	0.00	3,720.83	62
10-4330-101	EMERGENCY MGMT - 401(K) CONTRIB.	1,628.16	1,628.00	139.07	970.10	0.00	657.90	60
10-4330-130	EMERGENCY MGMT - UNEMPLOYMENT INS.	0.00	280.00	0.00	0.00	0.00	280.00	0
10-4330-140	EMERGENCY MGMT - WORKMAN'S COMP	2,596.00	2,941.00	0.00	2,654.00	0.00	287.00	90
10-4330-180	EMERGENCY MGMT - GROUP INS.	7,687.09	8,828.00	638.27	4,845.29	0.00	3,982.71	55
10-4330-250	MAINTENANCE & REPAIR - VEHICLE	238.10	1,000.00	0.00	430.00	0.00	570.00	43
10-4330-260	EMERGENCY MGMT - DEPARTMENTAL SUPPLIES	7,571.78	7,500.00	364.92	1,039.19	0.00	6,460.81	14
10-4330-270	EMERGENCY MGMT - GENERATOR FUEL	0.00	2,584.00	0.00	2,084.00	0.00	500.00	81
10-4330-310	EMERGENCY MGMT - TRAVEL	3,354.64	2,500.00	109.88	1,824.52	0.00	675.48	73
10-4330-315	TRAINING	1,258.77	3,000.00	0.00	111.59	0.00	2,888.41	4

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10-4330-320	EMERGENCY MGMT - COMMUNICATIONS	2,686.93	3,100.00	193.21	1,082.24	0.00	2,017.76	35
10-4330-330	POSTAGE	93.53	150.00	13.13	16.56	0.00	133.44	11
10-4330-350	EMERGENCY MGMT - MAINT. & REPAIR- EQUI	3,121.12	4,500.00	544.00	4,034.94	0.00	465.06	90
10-4330-370	EMERGENCY MGMT - PRINTING	297.54	300.00	0.00	155.52	0.00	144.48	52
10-4330-380	ADVERTISING	220.41	300.00	0.00	155.53	0.00	144.47	52
10-4330-390	EMERGENCY MGMT - DUES & SUBSCRIPTIONS	2,083.53	2,800.00	200.00	1,700.00	0.00	1,100.00	61
10-4330-400	EM DONATIONS-EMERGENCY RESPONSE BANQUET	0.00	5,442.00	0.00	0.00	0.00	5,442.00	0
10-4330-401	DONATIONS - EMERGENCY MANAGEMENT	0.00	1,000.00	0.00	0.00	0.00	1,000.00	0
10-4330-540	EMERGENCY MGMT - CAPITAL OUTLAY- VEHIC	0.00	5,000.00	0.00	0.00	0.00	5,000.00	0
10-4330-600	EMERGENCY MGMT - CONTRACTED SERVICES	0.00	1,200.00	0.00	0.00	0.00	1,200.00	0
10-4330-705	HAZARD MITIGATION - GENERATOR GRANT	33,700.00	0.00	0.00	0.00	0.00	0.00	0
10-4330-706	EMPG-ARPA	0.00	11,068.00	0.00	0.00	0.00	11,068.00	0
10-4330-707	GRANT-EM CAPACITY BLDG COMPETITIVE GRT	0.00	77,812.00	0.00	0.00	0.00	77,812.00	0
10-4330-995	MAINTENANCE AGREEMENTS - HYPER REACH	1,945.00	1,945.00	0.00	1,945.00	0.00	0.00	100
10-4330-996	MAINT AGREEMENTS - GENERATOR	852.87	875.00	0.00	0.00	0.00	875.00	0
4330 EMERGENCY MANAGEMENT:		136,689.34	214,058.00	8,013.49	63,582.37	0.00	150,475.63	30
10-4340-000	FIRE PROTECTION:	0.00	0.00	0.00	0.00	0.00	0.00	0
10-4340-991	PLYMOUTH VFD-OPERATIONAL	122,182.00	122,182.00	10,181.83	71,272.81	0.00	50,909.19	58
10-4340-992	ROPER VFD-OPERATIONAL	78,170.00	78,170.00	6,514.17	45,599.19	0.00	32,570.81	58
10-4340-993	CRESWELL VFD-OPERATIONAL	50,909.00	50,909.00	4,242.42	29,696.94	0.00	21,212.06	58
10-4340-994	MCVFD-OPERATIONAL	58,270.00	58,270.00	4,855.83	33,990.81	0.00	24,279.19	58
10-4340-995	LAKE PHELPS VFD-OPERATIONAL	45,996.00	45,996.00	3,833.00	26,831.00	0.00	19,165.00	58
10-4340-996	PUNGO VFD-OPERATIONAL	20,282.00	20,282.00	1,690.17	11,831.19	0.00	8,450.81	58
10-4340-997	PINETOWN/LONG ACRE VFD	8,178.00	8,178.00	681.50	4,770.50	0.00	3,407.50	58
10-4340-998	CRESWELL VFD-WELL-CIP	0.00	40,000.00	0.00	0.00	0.00	40,000.00	0
4340 FIRE PROTECTION:		383,987.00	423,987.00	31,998.92	223,992.44	0.00	199,994.56	53
10-4345-000	FORESTRY:	0.00	0.00	0.00	0.00	0.00	0.00	0
10-4345-991	FORESTRY MATCH (35%)	77,015.53	107,700.00	0.00	51,595.98	0.00	56,104.02	48
10-4350-000	INSPECTIONS & PLANNING:	0.00	0.00	0.00	0.00	0.00	0.00	0
10-4350-121	SALARIES & WAGES-REGULAR	97,545.00	97,545.00	8,352.34	58,141.09	0.00	39,403.91	60
10-4350-127	SALARIES & WAGES-LONGEVITY	690.18	1,020.00	0.00	707.43	0.00	312.57	69
10-4350-181	FICA TAX	6,101.88	7,515.00	521.77	3,679.96	0.00	3,835.04	49
10-4350-182	RETIREMENT	17,521.02	17,886.00	1,591.12	11,210.62	0.00	6,675.38	63
10-4350-183	GROUP INSURANCE	17,270.14	19,599.00	1,431.44	10,780.56	0.00	8,818.44	55
10-4350-184	401(K) CONTRIBUTIONS	2,926.32	2,947.00	250.57	1,744.23	0.00	1,202.77	59

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Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
10-4350-185	UNEMPLOYMENT INSURANCE	0.00	560.00	0.00	0.00	0.00	560.00	0
10-4350-186	WORKMAN'S COMP	4,183.00	5,135.00	0.00	4,520.00	0.00	615.00	88
10-4350-260	DEPARTMENTAL SUPPLIES	8,178.37	4,000.00	0.00	1,312.81	0.00	2,687.19	33
10-4350-311	TRAVEL	904.54	1,000.00	51.98	398.92	0.00	601.08	40
10-4350-320	COMMUNICATIONS	1,817.96	2,500.00	166.22	1,080.99	0.00	1,419.01	43
10-4350-330	INSPECTIONS - POSTAGE	0.00	250.00	0.00	0.00	0.00	250.00	0
10-4350-341	PRINTING	434.98	500.00	0.00	0.00	0.00	500.00	0
10-4350-352	MAINT & REPAIR-EQUIPMENT	0.00	1,000.00	0.00	0.00	0.00	1,000.00	0
10-4350-353	MAINT & REPAIR-VEHICLE	70.14	1,000.00	0.00	0.00	0.00	1,000.00	0
10-4350-370	ADVERTISING	183.00	1,000.00	55.25	175.50	0.00	824.50	18
10-4350-395	TRAINING	932.00	3,000.00	43.44	1,239.44	0.00	1,760.56	41
10-4350-491	DUES & SUBSCRIPTIONS	822.41	0.00	0.00	0.00	0.00	0.00	0
10-4350-500	DECOMMISSIONING BOND-SOLAR FARMS	0.00	50,000.00	0.00	0.00	0.00	50,000.00	0
10-4350-540	CAPITAL OUTLAY-VEHICLE	0.00	10,000.00	0.00	0.00	0.00	10,000.00	0
10-4350-600	CONTRACTED SERV-ABANDONED PROPERTY DEMO	0.00	5,000.00	0.00	0.00	0.00	5,000.00	0
10-4350-601	CONTRACTED SERVICES-BUILDING INSPECTOR	0.00	1,000.00	0.00	0.00	0.00	1,000.00	0
10-4350-602	CONTRACTED SERVICES-LEGAL	0.00	10,000.00	0.00	0.00	0.00	10,000.00	0
4350 INSPECTIONS & PLANNING:		159,580.94	242,457.00	12,464.13	94,991.55	0.00	147,465.45	39
10-4915-000	GEOGRAPHIC INFORMATION SYSTEMS:	0.00	0.00	0.00	0.00	0.00	0.00	0
10-4915-010	GEOGRAPHIC INFO SYST-S & W- REGULAR	40,101.50	4,446.00	0.00	4,445.11	0.00	0.89	100
10-4915-040	GEOGRAPHIC INFO SYST - LONGEVITY	508.63	232.00	0.00	231.96	0.00	0.04	100
10-4915-090	GEOGRAPHIC INFO SYST- FICA TAX EXPENSE	3,052.75	355.00	0.00	354.95	0.00	0.05	100
10-4915-100	GEOGRAPHIC INFO SYST- RETIREMENT EXPENSE	7,295.39	896.00	0.00	895.74	0.00	0.26	100
10-4915-101	GEOGRAPHIC INFO SYST- 401(K) CONTRIB.	1,214.00	142.00	0.00	141.06	0.00	0.94	99
10-4915-140	GEOGRAPHIC INFO SYST- WORKMAN'S COMP	1,519.00	0.00	0.00	0.00	0.00	0.00	0
10-4915-180	GEOGRAPHIC INFO SYST- GROUP INS.	7,649.89	698.00	0.00	697.63	0.00	0.37	100
10-4915-190	GEOGRAPHIC INFO SYST- TRAINING	94.41	860.00	0.00	859.55	0.00	0.45	100
10-4915-260	DEPARTMENTAL SUPPLIES	123.82	1,000.00	0.00	458.12	0.00	541.88	46
10-4915-320	GIS- COMMUNICATIONS	603.43	630.00	0.00	78.11	0.00	551.89	12
10-4915-350	MAINT AGREEMENTS-ESRI SOFTWARE	1,500.00	2,500.00	0.00	0.00	0.00	2,500.00	0
10-4915-351	MAINT AGREEMENTS-ATLAS DATA WEBSITE	4,800.00	4,800.00	4,800.00	4,800.00	0.00	0.00	100
4915 GEOGRAPHIC INFORMATION SYSTEMS:		68,462.82	16,559.00	4,800.00	12,962.23	0.00	3,596.77	78
10-5110-000	DISTRICT HEALTH	0.00	0.00	0.00	0.00	0.00	0.00	0
10-5110-990	2ND JUDICIAL DIST DRUG RECOVERY COURT	5,000.00	0.00	0.00	0.00	0.00	0.00	0
10-5110-991	MTW HEALTH DEPARTMENT	219,281.00	219,281.00	18,273.42	127,913.94	0.00	91,367.06	58
10-5110-993	2ND DIST DRUG COURT COORDINATOR POSITION	69,390.72	87,011.00	3,904.93	25,255.59	0.00	61,755.41	29

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Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
5110 DISTRICT HEALTH		293,671.72	306,292.00	22,178.35	153,169.53	0.00	153,122.47	50
10-5150-000	SENIOR CITIZENS CENTER:	0.00	0.00	0.00	0.00	0.00	0.00	0
10-5150-010	SENIOR CITIZENS CENT- S & W- REGULAR	84,214.07	90,211.00	7,575.26	51,649.21	0.00	38,561.79	57
10-5150-040	SALARIES & WAGES-LONGEVITY	1,005.19	1,060.00	0.00	1,059.88	0.00	0.12	100
10-5150-090	SENIOR CITIZENS CENT- FICA TAX EXPENSE	6,290.88	6,979.00	558.16	3,886.65	0.00	3,092.35	56
10-5150-100	SENIOR CITIZENS CENT- RETIREMENT	15,206.23	16,610.00	1,443.09	10,041.07	0.00	6,568.93	60
10-5150-101	SENIOR CITIZENS CENT- 401(K) CONTRIB.	2,526.44	2,737.00	227.26	1,549.48	0.00	1,187.52	57
10-5150-130	SENIOR CITIZENS CTR- WORKMAN'S COMP	472.00-	3,004.00	0.00	1,389.00	0.00	1,615.00	46
10-5150-131	SENIOR CENTER- UNEMPLOYMENT INS.	0.00	699.00	0.00	0.00	0.00	699.00	0
10-5150-180	SENIOR CITIZENS CENT- GROUP INS.	21,103.57	26,204.00	1,891.81	13,680.19	0.00	12,523.81	52
10-5150-247	APPROPRIATION-ALBEMARLE NUTRITION	47,807.00	47,807.00	11,951.75	35,855.25	0.00	11,951.75	75
10-5150-257	DEPARTMENT SUPPLIES-CRAFTS/CERAMICS	998.92	2,700.00	230.66	1,034.52	0.00	1,665.48	38
10-5150-260	DEPARTMENTAL SUPPLIES	1,474.33	2,200.00	0.00	1,535.58	0.00	664.42	70
10-5150-280	POSTAGE	56.54	300.00	60.57	86.07	0.00	213.93	29
10-5150-310	SENIOR CITIZENS CTR- TRAVEL	1,117.67	4,000.00	152.81	2,979.38	0.00	1,020.62	74
10-5150-315	TRAINING	411.06	1,000.00	0.00	150.00	0.00	850.00	15
10-5150-320	SENIOR CITIZENS CENT- COMMUNICATIONS	906.07	1,000.00	72.26	457.88	0.00	542.12	46
10-5150-330	UTILITIES-GAS	7,710.72	8,500.00	1,448.88	2,149.78	0.00	6,350.22	25
10-5150-350	SENIOR CENTER- MAINT & REPAIR- BUILDING	153.00	500.00	0.00	0.00	0.00	500.00	0
10-5150-351	SENIOR CENTER- MAINT & REPAIR - EQUIP	1,295.90	1,000.00	0.00	501.00	0.00	499.00	50
10-5150-370	TRAVEL-SENIOR GAMES	300.00	300.00	0.00	0.00	0.00	300.00	0
10-5150-380	SENIOR CENTER TRIPS	493.94	4,071.00	360.00	2,869.24	0.00	1,201.76	70
10-5150-390	SENIOR CENTER-DUES & SUBSCRIPTIONS	1,343.65	3,500.00	3,446.84	3,446.84	0.00	53.16	98
10-5150-550	CAPITAL OUTLAY-EQUIPMENT	0.00	8,500.00	0.00	0.00	0.00	8,500.00	0
10-5150-600	SENIOR CITIZENS CTR- CONTRACTED SERVICES	3,378.50	4,300.00	0.00	1,501.00	0.00	2,799.00	35
10-5150-601	CONTRACTED SERVICES - SCHEDULING SYSTEM	0.00	900.00	0.00	0.00	0.00	900.00	0
10-5150-650	SENIOR CENTER DONATIONS	0.00	5,046.00	0.00	432.57	0.00	4,613.43	9
10-5150-651	SUBARU DONATIONS-MEALS ON WHEELS	2,248.00	0.00	0.00	0.00	0.00	0.00	0
5150 SENIOR CITIZENS CENTER:		199,569.68	243,128.00	29,419.35	136,254.59	0.00	106,873.41	56
10-5155-000	VETERAN SERVICE:	0.00	0.00	0.00	0.00	0.00	0.00	0
10-5155-030	SALARIES & WAGES-PARTTIME	7,887.37	9,963.00	0.00	0.00	0.00	9,963.00	0
10-5155-090	VETERAN SERVICE OFFC- FICA TAX EXPENSE	621.58	750.00	0.00	0.00	0.00	750.00	0
10-5155-130	VETERAN SERVICE OFF- UNEMPLOYMENT INS.	0.00	100.00	0.00	0.00	0.00	100.00	0
10-5155-140	WORKMAN'S COMP	58.00	75.00	0.00	58.00	0.00	17.00	77
10-5155-260	DEPARTMENTAL SUPPLIES	61.04	500.00	0.00	0.00	0.00	500.00	0
10-5155-310	VETERAN SERVICE OFFC- TRAVEL	50.00	600.00	0.00	0.00	0.00	600.00	0

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Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
10-5155-320	VETERAN SERVICE OFFC- COMMUNICATIONS	677.69	900.00	21.18	127.08	0.00	772.92	14
	5155 VETERAN SERVICE:	9,355.68	12,888.00	21.18	185.08	0.00	12,702.92	1
10-5310-000	SOCIAL SERVICES- ADMINISTRATION:	0.00	0.00	0.00	0.00	0.00	0.00	0
10-5310-010	SALARIES & WAGES-BOARD	1,250.00	1,500.00	125.00	750.00	0.00	750.00	50
10-5310-011	SS ADMIN.- S & W- REGULAR	2,002,383.39	2,129,479.00	176,030.09	1,185,184.75	0.00	944,294.25	56
10-5310-013	SALARIES & WAGES-LONGEVITY	16,237.13	19,029.00	0.00	16,846.25	0.00	2,182.75	89
10-5310-030	LEGAL - IV-D	21,785.41	25,000.00	427.00	7,610.75	0.00	17,389.25	30
10-5310-090	SS ADMIN.- FICA TAX	147,372.51	164,430.00	12,875.89	88,035.18	0.00	76,394.82	54
10-5310-100	SS ADMIN.- RETIREMENT	358,727.43	391,064.00	33,533.76	228,926.07	0.00	162,137.93	59
10-5310-101	SS ADMIN.- 401(K) CONTRIB.	50,658.99	64,271.00	4,755.19	31,942.68	0.00	32,328.32	50
10-5310-130	HUMAN SERVICES- UNEMPLOYMENT INS.	0.00	15,944.00	0.00	0.00	0.00	15,944.00	0
10-5310-140	SS ADMIN.- WORKMAN'S COMP	48,907.00	50,705.00	0.00	46,456.00	0.00	4,249.00	92
10-5310-180	LEGAL-PROTECTIVE SERVICES	46,986.91	45,000.00	2,412.50	13,888.38	0.00	31,111.62	31
10-5310-181	SS ADMIN.- GROUP INS.	407,133.43	511,974.00	34,584.72	252,326.12	0.00	259,647.88	49
10-5310-250	MAINT & REPAIR - VEHICLE	12,852.66	7,500.00	307.00	4,665.60	0.00	2,834.40	62
10-5310-257	SS ADMIN.- COUNTY GENERAL ASSISTANCE	8,603.75	10,000.00	2,065.01	5,444.04	0.00	4,555.96	54
10-5310-258	DSS COMMUNITY DONATIONS-CHRISTMAS	2,050.88	3,084.00	345.45	1,296.25	0.00	1,787.75	42
10-5310-259	DSS COMMUNITY DONATIONS-FOSTER CHILDREN	36.00	307.00	0.00	198.00	0.00	109.00	64
10-5310-260	DEPARTMENTAL SUPPLIES	53,681.96	45,000.00	1,585.12	35,204.26	0.00	9,795.74	78
10-5310-268	FOOD STAMPS DIRECT CHARGE	2,463.73	5,500.00	359.75	1,940.11	0.00	3,559.89	35
10-5310-270	SERVICE AWARDS	670.00	885.00	0.00	885.00	0.00	0.00	100
10-5310-310	TRAVEL	5,394.68	12,500.00	62.06	1,650.65	0.00	10,849.35	13
10-5310-311	SS ADMIN - VEHICLE FUEL	7,725.78	10,000.00	668.01	4,378.99	0.00	5,621.01	44
10-5310-315	TRAINING	5,162.30	15,000.00	432.00	8,438.14	0.00	6,561.86	56
10-5310-320	SS ADMIN.- COMMUNICATIONS	21,128.28	25,000.00	1,702.41	11,350.59	0.00	13,649.41	45
10-5310-330	UTILITITES	23,063.40	25,000.00	2,519.75	13,307.27	0.00	11,692.73	53
10-5310-340	SS ADMIN.- POSTAGE	9,741.76	12,000.00	47.89	11,601.42	0.00	398.58	97
10-5310-350	SS ADMIN.- MAINT AND REPAIR- BLDG.	38,464.99	37,000.00	259.32	5,165.61	0.00	31,834.39	14
10-5310-351	SS ADMIN.- REPAIR AND MAINT- EQUIP.	2,260.15	2,500.00	0.00	200.00	0.00	2,300.00	8
10-5310-370	SS ADMIN.- ADVERTISING	2,718.30	1,250.00	61.75	1,091.91	0.00	158.09	87
10-5310-390	SS ADMIN.- DUES AND SUBSCRIPTION	16,143.69	14,500.00	70.00	5,516.96	0.00	8,983.04	38
10-5310-410	LEASE-EQUIPMENT	2,338.80	3,000.00	234.32	1,518.00	0.00	1,482.00	51
10-5310-550	SOCIAL SERVICES- CAPITAL OUTLAY- EQUIPMEN	0.00	106,500.00	0.00	0.00	0.00	106,500.00	0
10-5310-600	SOCIAL SERVICES- CONTRACTED SERVICES	101,208.23	98,542.00	15,955.12	75,351.98	0.00	23,190.02	76
10-5310-601	MAINT AGREEMENTS-NC CORRELS	1,217.00	1,300.00	0.00	0.00	0.00	1,300.00	0
10-5310-602	MAINT AGREEMENTS-INFO INC.	4,328.40	4,589.00	1,147.02	3,441.06	0.00	1,147.94	75
10-5310-605	SS ADMIN - SECURITY CONTRACT	0.00	25,000.00	400.00	2,680.00	0.00	22,320.00	11
10-5310-610	SS ADMIN.- VENDOR FEES	2,039.00	8,000.00	0.00	1,836.00	0.00	6,164.00	23

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Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
10-5310-611	SS FAMILY REUNIFICATION (PSYCH EVALS)	4,280.66	10,000.00	2,958.50	3,433.50	0.00	6,566.50	34
	5310 SOCIAL SERVICES- ADMINISTRATION:	3,429,016.60	3,902,353.00	295,924.63	2,072,561.52	0.00	1,829,791.48	53
10-5380-000	SOCIAL SERVICES-ECONOMIC SUPPORT:	0.00	0.00	0.00	0.00	0.00	0.00	0
10-5380-011	IN-HOME SERVICES (100%)	57,544.00	81,922.00	6,291.00	35,168.00	0.00	46,754.00	43
10-5380-030	SS ECONOMIC SUPPORT- CRISIS INTERVENTION	30,945.66	68,837.00	742.85	61,520.44	0.00	7,316.56	89
10-5380-190	WF EMPLOYMENT SERVICES	1,601.22	20,000.00	1,845.15	2,580.15	0.00	17,419.85	13
10-5380-370	TANF-EMERGENCY ASSISTANCE	14,794.70	25,000.00	1,354.78	20,000.00	0.00	5,000.00	80
10-5380-375	DSS COMMUNITY DONATIONS-MEDICAL SUPPORT	689.95	380.00	0.00	63.97	0.00	316.03	17
10-5380-376	TITLE IV-FOSTER CARE	107,339.58	140,385.00	4,144.00	33,886.77	0.00	106,498.23	24
10-5380-377	STATE FOSTER HOME CARE	42,782.08	50,000.00	1,023.00	12,833.08	0.00	37,166.92	26
10-5380-379	SS ECONOMIC SUPPORT- SPECIAL ASSISTANCE	71,280.50	80,000.00	6,229.50	43,982.00	0.00	36,018.00	55
10-5380-381	TITLE IV-E ADOPTION	14,774.39	17,876.00	1,489.86	8,730.27	0.00	9,145.73	49
10-5380-383	SPECIAL LINKS (100%)	40,706.17	5,500.00	0.00	2,565.55	0.00	2,934.45	47
10-5380-384	CHILD CARE (MOE-PART OF &65K MIN)	18,736.69	10,000.00	380.00	1,752.00	0.00	8,248.00	18
10-5380-403	SS ECONOMIC SUPPORT- BLIND COMMISSION	1,902.51	2,100.00	0.00	2,005.16	0.00	94.84	95
10-5380-405	LIHWAP-LOW INCOME HOUSEHLD WATER ASSIST	49,267.38	30,546.00	0.00	30,540.10	0.00	5.90	100
10-5380-406	LIEAP PAYMENTS	356,929.54	28,982.00	6,000.00	9,100.00	0.00	19,882.00	31
10-5380-407	ADOPTION PROMOTIONS	10.00	74,057.00	263.98	631.16	0.00	73,425.84	1
10-5380-408	SS ECON SUPPORT - MEDICAID PAYBACKS	0.00	12,500.00	0.00	0.00	0.00	12,500.00	0
10-5380-409	SS ECON SUPPORT - STATE PROGRAM RETURNS	0.00	12,500.00	0.00	0.00	0.00	12,500.00	0
	5380 SOCIAL SERVICES-ECONOMIC SUPPORT:	809,304.37	660,585.00	29,764.12	265,358.65	0.00	395,226.35	40
10-5400-000	SOCIAL SERVICES TRANSPORTATION:	0.00	0.00	0.00	0.00	0.00	0.00	0
10-5400-200	DOT GRANT - OFFICE SUPPLIES (85% REIMB)	3,688.38	13,171.00	0.00	4,636.79	0.00	8,534.21	35
10-5400-202	DOT GRANT-CLEANING/OTHER SUPPLIES (85%)	4,215.04	7,500.00	251.37	2,155.59	0.00	5,344.41	29
10-5400-250	MAINT & REPAIR-VEHICLE	29,230.37	35,000.00	73.95	3,148.13	0.00	31,851.87	9
10-5400-260	- TRANSIT ADVERTISING	3,082.13	6,248.00	1,718.28	3,954.18	0.00	2,293.82	63
10-5400-310	SS TRANSPORTATION- WF TRANSPORTATION	2,037.00	9,040.00	0.00	8,958.30	0.00	81.70	99
10-5400-311	RIVERLIGHT TRANSIT VEHICLE FUEL	39,899.47	34,000.00	2,160.23	15,603.81	0.00	18,396.19	46
10-5400-315	DOT GRANT - TRAVEL/TRAINING (85% REIMB)	2,093.96	5,000.00	145.00	357.25	0.00	4,642.75	7
10-5400-320	SS TRANSPORTATION- COMMUNICATIONS	10,854.38	5,950.00	571.34	3,762.21	0.00	2,187.79	63
10-5400-347	GRANT-RDC TRANSPORTATION	3,941.00	6,000.00	0.00	0.00	0.00	6,000.00	0
10-5400-372	VOLUNTEER TRANSPORTATION-MEDICAID	30,214.89	40,000.00	1,990.36	9,512.79	0.00	30,487.21	24
10-5400-390	DOT-DUES AND SUBSCRIPTIONS (85% REIMB)	400.00	750.00	0.00	400.00	0.00	350.00	53
10-5400-600	SS TRANSPORTATION- WORK FIRST DOT	1,995.98	3,354.00	0.00	3,354.00	0.00	0.00	100
10-5400-601	MAINT AGREEMENTS-CTS SOFTWARE	10,095.00	10,930.00	908.25	6,357.75	0.00	4,572.25	58
10-5400-603	DRUG TEST CONTRACT-SAFETY WORKS	0.00	1,000.00	0.00	215.00	0.00	785.00	22

Washington County
Statement of Revenue and Expenditures

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
10-5400-610	SENIOR CENTER TRANSPORTATION	0.00	6,000.00	0.00	0.00	0.00	6,000.00	0
10-5400-998	SS TRANS- PR YR CARES GRANT REIMBURSEMEN	14,635.00	960.00	0.00	960.00	0.00	0.00	100
	5400 SOCIAL SERVICES TRANSPORTATION:	156,382.60	184,903.00	7,818.78	63,375.80	0.00	121,527.20	34
10-5830-000	JUVENILE SERVICE:	0.00	0.00	0.00	0.00	0.00	0.00	0
10-5830-200	JCPC-WASHINGTON COUNTY YOUTH	24,997.11	21,036.00	418.04	2,675.66	0.00	18,360.34	13
10-5830-250	JCPC - CBA	3,188.00	3,000.00	0.00	138.43	0.00	2,861.57	5
10-5830-299	JCPC - ROANOKE AREA YOUTH	58,436.14	73,498.00	5,263.24	28,301.00	0.00	45,197.00	39
	5830 JUVENILE SERVICE:	86,621.25	97,534.00	5,681.28	31,115.09	0.00	66,418.91	32
10-5910-000	EDUCATION-SCHOOLS/COMMUNITY COLLEGE:	0.00	0.00	0.00	0.00	0.00	0.00	0
10-5910-991	CURRENT EXPENSE - BOE	1,735,000.00	1,735,000.00	144,583.33	1,012,083.31	0.00	722,916.69	58
10-5910-995	PURCHASE OF EQUIPMENT-COMMUNITY COLLEGE	0.00	13,299.00	13,298.40	13,298.40	0.00	0.60	100
	5910 EDUCATION-SCHOOLS/COMMUNITY COLLEGE:	1,735,000.00	1,748,299.00	157,881.73	1,025,381.71	0.00	722,917.29	59
10-5911-000	COMMUNICATIONS:	0.00	0.00	0.00	0.00	0.00	0.00	0
10-5911-010	COMMUNICATIONS-S & W- REGULAR	186,267.32	223,516.00	16,384.74	117,504.81	0.00	106,011.19	53
10-5911-030	SALARIES & WAGES-OVERTIME	47,587.38	40,000.00	4,467.87	30,785.94	0.00	9,214.06	77
10-5911-031	SALARIES & WAGES-PARTTIME	47,019.30	70,000.00	4,242.82	21,627.50	0.00	48,372.50	31
10-5911-040	SALARIES & WAGES-LONGEVITY	292.90	308.00	0.00	307.77	0.00	0.23	100
10-5911-090	COMMUNICATIONS- FICA TAX	21,116.95	25,537.00	1,899.63	12,845.15	0.00	12,691.85	50
10-5911-100	COMMUNICATIONS- RETIREMENT	42,168.67	48,034.00	4,481.81	28,426.35	0.00	19,607.65	59
10-5911-130	COMMUNICATIONS- 401(K) CONTRIB.	3,893.42	7,915.00	248.60	1,863.56	0.00	6,051.44	24
10-5911-131	COMMUNICATIONS - UNEMPLOYMENT	2,016.00	2,240.00	0.00	0.00	0.00	2,240.00	0
10-5911-140	COMMUNICATIONS- WORKERS' COMP	1,910.00	2,201.00	0.00	1,936.00	0.00	265.00	88
10-5911-180	COMMUNICATIONS- GROUP INS.	36,153.16	69,925.00	2,627.86	22,492.26	0.00	47,432.74	32
10-5911-210	UNIFORMS	2,414.23	1,500.00	0.00	0.00	0.00	1,500.00	0
10-5911-260	DEPARTMENTAL SUPPLIES	5,833.54	10,000.00	560.41	2,408.27	0.00	7,591.73	24
10-5911-270	SERVICE AWARDS	50.00	0.00	0.00	0.00	0.00	0.00	0
10-5911-310	TRAVEL	0.00	2,000.00	0.00	201.00	0.00	1,799.00	10
10-5911-315	TRAINING	567.58	5,000.00	0.00	337.50	0.00	4,662.50	7
10-5911-320	COMMUNICATIONS	14,576.10	17,000.00	150.41	1,006.41	0.00	15,993.59	6
10-5911-330	POSTAGE	29.54	100.00	4.66	16.70	0.00	83.30	17
10-5911-412	MAINT AGREEMENTS-DCI/OMINIX	1,500.00	1,500.00	750.00	1,500.00	0.00	0.00	100
10-5911-413	MAINT AGREEMENTS-SOUTHERN SOFTWARE	2,166.00	2,187.00	0.00	2,187.00	0.00	0.00	100
10-5911-414	MAINT & REPAIR-EQUIPMENT	10,921.47	0.00	0.00	0.00	0.00	0.00	0
10-5911-415	MAINTENANCE AGREEMENT - MOTOROLA	0.00	15,000.00	0.00	0.00	0.00	15,000.00	0

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Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
10-5911-540	CAPITAL OUTLAY EQUIPMENT-PRIMARY PSAP	57,151.00	57,151.00	0.00	57,151.00	0.00	0.00	100
	5911 COMMUNICATIONS:	483,634.56	601,114.00	35,818.81	302,597.22	0.00	298,516.78	50
10-5940-000	REHABILITATION:	0.00	0.00	0.00	0.00	0.00	0.00	0
10-5940-991	TRILLIUM-LOCAL FUNDING	27,000.00	27,000.00	0.00	13,500.00	0.00	13,500.00	50
10-5940-992	TRILLIUM-ABC BOTTLE TAX	3,000.00	3,000.00	0.00	1,500.00	0.00	1,500.00	50
10-5940-993	ALBEMARLE TIDELAND RET OPEB	0.00	13,240.00	0.00	13,239.97	0.00	0.03	100
	5940 REHABILITATION:	30,000.00	43,240.00	0.00	28,239.97	0.00	15,000.03	65
10-6000-000	MEDICAL EXAMINER:	0.00	0.00	0.00	0.00	0.00	0.00	0
10-6000-180	CONTRACT-MEDICAL EXAMINER	15,500.00	8,000.00	200.00	800.00	0.00	7,200.00	10
10-6050-000	COOPERATIVE EXT SERVICE:	0.00	0.00	0.00	0.00	0.00	0.00	0
10-6050-010	COOPERATIVE EXT SERV- S & W - REGULAR	88,680.45	92,050.00	7,597.78	45,799.59	0.00	46,250.41	50
10-6050-090	COOPERATIVE EXT SERV- FICA TAX EXPENSE	6,481.43	7,042.00	556.94	3,358.55	0.00	3,683.45	48
10-6050-100	COOPERATIVE EXT SERV- RETIREMENT	20,297.80	24,855.00	1,861.47	11,220.95	0.00	13,634.05	45
10-6050-130	COOPERATIVE EXT SERV- UNEMPLOYMENT INS.	0.00	922.00	0.00	0.00	0.00	922.00	0
10-6050-140	COOPERATIVE EXT SERV- WORKMAN'S COMP	0.00	110.00	0.00	0.00	0.00	110.00	0
10-6050-180	COOPERATIVE EXT SERV- GROUP INS.	13,413.76	16,200.00	1,074.15	7,038.61	0.00	9,161.39	43
10-6050-260	DEPARTMENTAL SUPPLIES	1,775.50	1,800.00	0.00	892.52	0.00	907.48	50
10-6050-310	TRAVEL	0.00	200.00	0.00	175.00	0.00	25.00	88
10-6050-320	COOPERATIVE EXT SERV- COMMUNICATIONS	1,182.29	1,550.00	91.25	551.11	0.00	998.89	36
10-6050-340	COOPERATIVE EXT SERV- POSTAGE	75.00	150.00	0.00	0.00	0.00	150.00	0
10-6050-350	MAINT & REPAIR-EQUIPMENT	39.97	250.00	0.00	250.00	0.00	0.00	100
10-6050-390	DUES & SUBSCRIPTIONS	440.75	875.00	0.00	578.49	0.00	296.51	66
10-6050-410	LEASE-EQUIPMENT	2,125.00	2,125.00	0.00	0.00	0.00	2,125.00	0
10-6050-996	SHIIP-SEN HLTH INS-PROG INC/SERV DELIV	100.00	0.00	0.00	0.00	0.00	0.00	0
10-6050-998	MIPPA GRANT-MEDICAID IMRPOVEMENT FOR PAT	3,106.00	3,106.00	0.00	0.00	0.00	3,106.00	0
10-6050-999	GRANT - SHIIP	3,700.00	5,129.00	516.69	5,086.64	0.00	42.36	99
	6050 COOPERATIVE EXT SERVICE:	141,417.95	156,364.00	11,698.28	74,951.46	0.00	81,412.54	48
10-6060-000	SOIL & WATER:	0.00	0.00	0.00	0.00	0.00	0.00	0
10-6060-030	SALARIES & WAGES-REGULAR	33,660.00	34,085.00	0.00	13,572.11	0.00	20,512.89	40
10-6060-090	SOIL & WATER- FICA TAX	2,574.96	2,633.00	0.00	1,036.29	0.00	1,596.71	39
10-6060-100	SOIL & WATER- RETIREMENT	6,002.88	6,268.00	0.00	2,585.48	0.00	3,682.52	41
10-6060-101	SOIL AND WATER- 401(K) CONTRIB.	1,009.80	1,033.00	0.00	407.18	0.00	625.82	39
10-6060-130	SOIL & WATER- UNEMPLOYMENT INS.	0.00	280.00	0.00	0.00	0.00	280.00	0

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Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
10-6060-140	SOIL & WATER- WORKMAN'S COMP	1,281.00	1,487.00	0.00	1,309.00	0.00	178.00	88
10-6060-180	SOIL & WATER CONSERV- GROUP INS.	7,641.49	8,761.00	0.00	3,482.25	0.00	5,278.75	40
10-6060-200	SOIL & WATER- DEPTAL SUPPLIES	1,101.28	1,000.00	0.00	19.05	0.00	980.95	2
10-6060-310	SOIL & WATER- TRAVEL	730.63	1,200.00	0.00	47.16	0.00	1,152.84	4
10-6060-315	TRAINING	220.00	2,400.00	0.00	0.00	0.00	2,400.00	0
10-6060-320	SOIL & WATER- COMMUNICATIONS	1,918.42	1,900.00	113.30	1,129.05	0.00	770.95	59
10-6060-330	SOIL & WATER - POSTAGE	8.61	250.00	0.00	1.69	0.00	248.31	1
10-6060-350	MAINT & REPAIR - EQUIPMENT	433.16	750.00	0.00	0.00	0.00	750.00	0
10-6060-380	SOIL & WATER - ADVERTISING	91.00	741.00	0.00	591.50	0.00	149.50	80
10-6060-390	DUES & SUBSCRIPTIONS	761.00	800.00	0.00	200.00	0.00	600.00	25
	6060 SOIL & WATER:	57,434.23	63,588.00	113.30	24,380.76	0.00	39,207.24	38
10-6110-000	CULTURAL/LIBRARY:	0.00	0.00	0.00	0.00	0.00	0.00	0
10-6110-991	REGIONAL LIBRARY	192,479.00	199,183.00	16,598.58	116,190.06	0.00	82,992.94	58
10-6120-000	RECREATION:	0.00	0.00	0.00	0.00	0.00	0.00	0
10-6120-010	RECREATION-S & W- REGULAR	43,059.96	43,597.00	3,769.83	25,788.56	0.00	17,808.44	59
10-6120-030	SALARIES & WAGES-PARTTIME	12,442.63	11,900.00	1,333.00	6,743.75	0.00	5,156.25	57
10-6120-040	SALARIES & WAGES-LONGEVITY	1,076.50	1,104.00	0.00	1,103.41	0.00	0.59	100
10-6120-090	RECREATION- FICA TAX EXPENSE	4,119.20	4,520.00	372.93	2,451.18	0.00	2,068.82	54
10-6120-100	RECREATION- RETIREMENT	7,874.31	8,136.00	718.15	5,115.28	0.00	3,020.72	63
10-6120-101	RECREATION- 401(K) CONTRIB.	1,291.80	1,341.00	113.09	772.44	0.00	568.56	58
10-6120-130	RECREATION- UNEMPLOYMENT INS.	0.00	280.00	0.00	0.00	0.00	280.00	0
10-6120-140	RECREATION- WORKMAN'S COMP	30.00	5,141.00	0.00	3,294.00	0.00	1,847.00	64
10-6120-180	RECREATION- GROUP INS.	7,622.33	8,779.00	631.57	4,798.39	0.00	3,980.61	55
10-6120-200	SUPPLIES & MATERIALS	4,957.48	5,000.00	355.81	2,829.45	0.00	2,170.55	57
10-6120-250	SUPPLIES - VEHICLES	3,216.26	5,000.00	76.70	1,383.27	0.00	3,616.73	28
10-6120-260	OFFICE SUPPLIES	2,543.93	2,500.00	0.00	1,233.47	0.00	1,266.53	49
10-6120-270	SPORTS EQUIPMENT	6,856.30	9,000.00	0.00	504.95	0.00	8,495.05	6
10-6120-310	TRAVEL	5,890.79	5,000.00	0.00	0.00	0.00	5,000.00	0
10-6120-315	TRAINING	0.00	1,500.00	0.00	0.00	0.00	1,500.00	0
10-6120-320	RECREATION- COMMUNICATIONS	2,416.62	3,000.00	35.32	1,536.18	0.00	1,463.82	51
10-6120-325	POSTAGE	48.52	100.00	0.00	17.05	0.00	82.95	17
10-6120-330	RECREATION- COUNTY RECREATION- UTILITIES	14,633.21	15,000.00	2,617.33	7,981.45	0.00	7,018.55	53
10-6120-350	MAINT & REPAIR - BUILDINGS	7,398.77	16,000.00	951.31	9,121.91	0.00	6,878.09	57
10-6120-355	MAINT & REPAIR - VEHICLE	1,814.36	4,000.00	706.85	1,397.40	0.00	2,602.60	35
10-6120-390	DEPARTMENTAL SUPPLIES - AWARDS	1,406.38	1,500.00	0.00	79.41	0.00	1,420.59	5
10-6120-450	INSURANCE AND BONDS	2,202.00	2,202.00	0.00	2,202.00	0.00	0.00	100
10-6120-491	DUES & SUBSCRIPTIONS-TOURNAMENT FEES	1,458.70	1,500.00	0.00	390.00	0.00	1,110.00	26

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Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
10-6120-550	CAPITAL OUTLAY - EQUIPMENT	0.00	80,000.00	0.00	0.00	0.00	80,000.00	0
10-6120-553	MAINTENANCE/EQUIPMENT - SKINNERS	3,900.00	4,000.00	0.00	0.00	0.00	4,000.00	0
10-6120-610	CONTRACTED SERVICES-LEAD/ASST/OFFICIALS	3,100.00	7,500.00	1,360.00	3,370.00	0.00	4,130.00	45
10-6120-650	RECREATION-DONATIONS	696.43	3,987.00	0.00	292.79	0.00	3,694.21	7
10-6120-693	NCDEQ GRANT-RECREATION-VOLKSWAGON SETTLE	0.00	110,098.00	0.00	0.00	0.00	110,098.00	0
	6120 RECREATION:	140,056.48	361,685.00	13,041.89	82,406.34	0.00	279,278.66	23
10-6180-000	COMMUNITY ALTERNATIVE:	0.00	0.00	0.00	0.00	0.00	0.00	0
10-6180-600	CONTRACTED SERVICES - IN HOME (100%)	2,714.88	5,000.00	509.04	1,753.36	0.00	3,246.64	35
10-8300-000	CENTRAL SERVICES:	0.00	0.00	0.00	0.00	0.00	0.00	0
10-8300-120	ADDITIONAL SALARY/BENEFIT EXP-COMP STUDY	0.00	250,430.00	0.00	0.00	0.00	250,430.00	0
10-8300-130	ADDITIONAL UNEMPLOYMENT INSURANCE	0.00	4,550.00	0.00	0.00	0.00	4,550.00	0
10-8300-140	TOSHIBA COPIER MAINTENANCE AGREEMENT	8,576.00	9,900.00	859.23	5,566.29	0.00	4,333.71	56
10-8300-141	COPIER PURCHASE/LEASE	0.00	20,000.00	0.00	0.00	0.00	20,000.00	0
10-8300-321	CENTRAL SERVICES-COMMUNICATIONS-TELECOM	0.00	23,921.00	0.00	0.00	0.00	23,921.00	0
10-8300-391	CENTRAL SERVICES-SOFTWARE LICENSES	0.00	5,900.00	1,165.90	4,279.80	0.00	1,620.20	73
10-8300-451	INSURANCE-PROPERTY & LIABILITY	183,660.00	212,950.00	1,104.00	212,924.00	0.00	26.00	100
10-8300-452	INSURANCE-TRANSPORTATION (15 PASSENGER)	9,504.00	11,420.00	0.00	11,420.00	0.00	0.00	100
10-8300-491	APPROP-ALBEMARLE COMMISSION	11,513.30	12,487.00	0.00	9,683.00	0.00	2,804.00	78
	8300 CENTRAL SERVICES:	213,253.30	551,558.00	3,129.13	243,873.09	0.00	307,684.91	44
10-9800-000	TRANSFERS:	0.00	0.00	0.00	0.00	0.00	0.00	0
10-9800-035	TRANSFER TO WATER	0.00	525,000.00	0.00	525,000.00	0.00	0.00	100
10-9800-039	TRANSFER TO AIRPORT FUND	95,997.00	92,016.00	0.00	92,016.00	0.00	0.00	100
10-9800-058	TRANSFER TO PROJECTS/GRANTS FUND	30,000.00	610,000.00	0.00	610,000.00	0.00	0.00	100
10-9800-070	TRANSFER TO RE-VAL FUND	40,000.00	40,000.00	0.00	40,000.00	0.00	0.00	100
10-9800-982	TRANSFER TO WASH CO EMS	45,904.64	468,066.00	0.00	468,066.00	0.00	0.00	100
	9800 TRANSFERS:	211,901.64	1,735,082.00	0.00	1,735,082.00	0.00	0.00	100
10-9990-000	CONTINGENCY	0.00	9,766.00	0.00	0.00	0.00	9,766.00	0
10-9999-999	OCCUPANCY TAXES REMITTED TO TTA-EXPEND	162,692.60	0.00	0.00	0.00	0.00	0.00	0
	10 GENERAL FUND Expend Total	14,609,717.10	20,264,840.00	1,086,849.61	10,011,510.05	0.00	10,253,329.95	49

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Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
	10 GENERAL FUND							
		<u>Prior</u>	<u>Current</u>	<u>YTD</u>				
	Revenues:	16,881,249.71	1,546,533.68	10,776,088.53				
	Expended:	<u>14,609,717.10</u>	<u>1,086,849.61</u>	<u>10,011,510.05</u>				
	Net Income:	2,271,532.61	459,684.07	764,578.48				

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Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/Deficit	% Real
21-3230-320	SALES TAX-ARTICLE 40 (30%)/\$735,000	314,345.03	300,000.00	26,768.79	111,491.41	0.00	188,508.59-	37
21-3230-321	SALES TAX-ARTICLE 42 (60%)/\$400,000	343,999.29	320,000.00	26,965.57	114,041.38	0.00	205,958.62-	36
21-3230-400	GRANT-NEEDS BASED PUBLIC SCHOOL CAP FUND	0.00	50,000,000.00	0.00	859,781.22	0.00	49,140,218.78-	2
21-3990-000	APPROPRIATED FUND BALANCE-WC SCHOOLS CO	0.00	1,000,000.00	0.00	0.00	0.00	1,000,000.00-	0
	21 CAPITAL OUTLAY-WASHINGT Revenue Total	658,344.32	51,620,000.00	53,734.36	1,085,314.01	0.00	50,534,685.99-	2

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
21-0000-000	CAPITAL OUTLAY-WASHINGTON CO SCHOOLS:	0.00	0.00	0.00	0.00	0.00	0.00	0
21-5912-000	CAPITAL OUTLAY-WASHINGTON CO SCHOOLS:	0.00	0.00	0.00	0.00	0.00	0.00	0
21-5912-690	CAPITAL OUTLAY-LEGAL SERVICES	4,905.50	55,000.00	21.00	13,744.50	0.00	41,255.50	25
21-5912-691	CAPITAL OUTLAY-WASHINGTON COUNTY SCHOOLS	400,000.00	400,000.00	33,333.33	233,333.31	0.00	166,666.69	58
21-5912-693	CAPITAL OUTLAY-ENGINEERING SERVICES	83,150.00	49,993.00	0.00	48,916.89	0.00	1,076.11	98
21-5912-694	CAPITAL OUTLAY-PURCHASE OF PROPERTY/LAND	0.00	494,629.00	0.00	494,628.03	0.00	0.97	100
21-5912-695	GRANT-NEEDS BASED PUB SC-PLANNING/DESIGN	0.00	5,338,583.00	0.00	0.00	0.00	5,338,583.00	0
21-5912-696	GRANT-NEEDS BASED PUB SC-CONSTRUCTION	0.00	44,661,417.00	0.00	177,000.00	0.00	44,484,417.00	0
	5912 CAPITAL OUTLAY-WASHINGTON CO SCHOOLS:	488,055.50	50,999,622.00	33,354.33	967,622.73	0.00	50,031,999.27	2
21-8000-600	DESIGNATED FOR FUTURE APPROP-BOE CO	0.00	620,378.00	0.00	0.00	0.00	620,378.00	0
	21 CAPITAL OUTLAY-WASHINGT Expend Total	488,055.50	51,620,000.00	33,354.33	967,622.73	0.00	50,652,377.27	2

21 CAPITAL OUTLAY-WASHINGTON CO SCHOOLS	Prior	Current	YTD
Revenues:	658,344.32	53,734.36	1,085,314.01
Expended:	488,055.50	33,354.33	967,622.73
Net Income:	170,288.82	20,380.03	117,691.28

Washington County
Statement of Revenue and Expenditures

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/Deficit	% Real
30-3920-010	WATERSHED 1972 REFERENDUM TAX-CURRENT YR	84,739.59	92,016.00	12,685.04	74,743.21	0.00	17,272.79-	81
30-3920-020	WATERSHED 1972 REF TAX-CURR YR DISCOUNT	744.39-	725.00-	0.00	597.78-	0.00	127.22	0
30-3920-030	WATERSHED 1972 TAX REF-CURR YR PENALTIES	86.27	80.00	17.93	98.18	0.00	18.18	123
30-3920-040	WATERSHED 1972 REF TAX-CURR YR INTEREST	1,248.13	1,000.00	33.75	40.16	0.00	959.84-	4
30-3921-010	WATERSHED 1972 REF TAX-1ST PRIOR YR	2,156.50	2,400.00	226.94	1,513.27	0.00	886.73-	63
30-3921-020	WATERSHED 1972 REF TAX-OTHER PRIOR YEARS	949.02	1,000.00	37.06	642.60	0.00	357.40-	64
30-3921-030	WATERSHED 1972 REF TAX-PRIOR YR PENALTIE	8.12	10.00	0.91	5.67	0.00	4.33-	57
30-3921-040	WATERSHED 1972 TAX REF-PRIOR YR INTEREST	3,850.29	3,500.00	288.94	2,193.79	0.00	1,306.21-	63
30-3930-000	DRAINAGE ASSESSMENT-EDDIE SMIT	0.00	6,147.00	0.00	0.00	0.00	6,147.00-	0
30-3990-000	APPROP WATERSHED RESERVE	0.00	18,733.00	0.00	0.00	0.00	18,733.00-	0
	30 DRAINAGE Revenue Total	92,293.53	124,161.00	13,290.57	78,639.10	0.00	45,521.90-	64

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
30-0000-000	DRAINAGE FUND:	0.00	0.00	0.00	0.00	0.00	0.00	0
30-7140-000	EDDIE SMITH CANAL:	0.00	0.00	0.00	0.00	0.00	0.00	0
30-7140-040	PROFESSIONAL SERVICES-EDDIE SMITH CANAL	0.00	2,000.00	0.00	0.00	0.00	2,000.00	0
30-7140-600	EDDIE SMITH CANAL- DRAINAGE- CON SVC PR	260.00	15,000.00	0.00	0.00	0.00	15,000.00	0
30-7140-995	DESIGNATED FOR FUTURE APPR-EDDIE SMITH	0.00	6,161.00	0.00	0.00	0.00	6,161.00	0
	7140 EDDIE SMITH CANAL:	260.00	23,161.00	0.00	0.00	0.00	23,161.00	0
30-8000-000	WATERSHED IMPROVEMENT:	0.00	0.00	0.00	0.00	0.00	0.00	0
30-8000-340	BEAVER CONTROL	27,070.00	30,000.00	5,370.00	12,460.00	0.00	17,540.00	42
30-8000-600	AQUATIC WEED SPRAYING	11,970.00	30,000.00	0.00	11,827.50	0.00	18,172.50	39
30-8000-610	CLEARING & SNAGGING	0.00	30,000.00	0.00	0.00	0.00	30,000.00	0
30-8000-611	MAUL 7 KENDRICKS CREEKS PROJECT	0.00	11,000.00	0.00	0.00	0.00	11,000.00	0
	8000 WATERSHED IMPROVEMENT:	39,040.00	101,000.00	5,370.00	24,287.50	0.00	76,712.50	24
	30 DRAINAGE Expend Total	39,300.00	124,161.00	5,370.00	24,287.50	0.00	99,873.50	20

30 DRAINAGE

	Prior	Current	YTD
Revenues:	92,293.53	13,290.57	78,639.10
Expended:	39,300.00	5,370.00	24,287.50
Net Income:	52,993.53	7,920.57	54,351.60

Washington County
Statement of Revenue and Expenditures

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/Deficit	% Real
33-3350-001	CONSTR CONTRACTERS DISPOSAL FEES(BILLED)	61,040.36	75,000.00	5,357.85	50,603.77	0.00	24,396.23-	67
33-3400-000	METAL/WHITE GOODS REVENUE	0.00	5,000.00	0.00	0.00	0.00	5,000.00-	0
33-3400-001	NCDENR GRANT	3,723.00	2,500.00	1,423.08	1,423.08	0.00	1,076.92-	57
33-3501-000	RURAL SOLID WASTE FEE-COUNTY	1,151,358.68	1,127,232.00	92,613.49	952,021.19	0.00	175,210.81-	84
33-3501-001	RURAL SOLID WASTE FEE COUNTY(BILLED)	57,815.71	65,000.00	4,386.88	25,861.83	0.00	39,138.17-	40
33-3503-000	WHITE GOODS DISP FEE & GRANTS	5,772.44	6,000.00	0.00	1,594.26	0.00	4,405.74-	27
33-3504-000	SOLID WASTE DISPOSAL TAX	6,968.89	7,200.00	0.00	1,728.32	0.00	5,471.68-	24
33-3670-010	STATE TIRE TAX REVENUES	18,284.68	17,500.00	0.00	5,110.26	0.00	12,389.74-	29
33-3670-020	STATE TIRE TAX REVENUES(BILLED)	0.00	500.00	0.00	0.00	0.00	500.00-	0
33-3970-075	TOWN SOLID WASTE	125,973.63	125,974.00	10,497.80	73,484.60	0.00	52,489.40-	58
33-3999-900	CANCELLED PRIOR YEAR EXPENDITURES	0.00	0.00	0.00	951.00	0.00	951.00	0
	33 SANITATION Revenue Total	1,430,937.39	1,431,906.00	114,279.10	1,112,778.31	0.00	319,127.69-	78

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
33-0000-000	SANITATION FUND:	0.00	0.00	0.00	0.00	0.00	0.00	0
33-7400-000	LANDFILL & COLLECTION:	0.00	0.00	0.00	0.00	0.00	0.00	0
33-7400-010	LANDFILL & COLLECT-S & W- REGULAR	41,603.31	59,634.00	4,824.50	32,928.23	0.00	26,705.77	55
33-7400-031	LANDFILL & COLLECT - S & W PARTTIME	11,935.20	7,000.00	360.00	1,494.00	0.00	5,506.00	21
33-7400-040	LANDFILL & COLLECT- PROFESSIONAL SERVICE	15,725.75	22,500.00	4,463.50	11,742.20	0.00	10,757.80	52
33-7400-090	LANDFILL & COLLECT- FICA TAX EXPENSE	4,039.75	4,776.00	391.88	2,597.73	0.00	2,178.27	54
33-7400-100	LANDFILL & COLLECT- RETIREMENT EXPENSE	5,087.83-	10,993.00	919.06	6,272.84	0.00	4,720.16	57
33-7400-101	LANDFILL & COLLECT- 401(K) CONTRIB.	351.23	1,263.00	67.19	458.35	0.00	804.65	36
33-7400-130	LANDFILL & COLLECTIO- UNEMPLOYMENT INS.	0.00	560.00	0.00	0.00	0.00	560.00	0
33-7400-140	LANDFILL & COLLECT- WORKMAN'S COMP	3,178.00	7,325.00	0.00	7,062.00	0.00	263.00	96
33-7400-180	LANDFILL & COLLECT- GROUP INS.	4,320.56	13,481.00	674.73	5,100.51	0.00	8,380.49	38
33-7400-200	SUPPLIES & MATERIALS	4,030.34	1,700.00	0.00	435.30	0.00	1,264.70	26
33-7400-210	LANDFILL & COLLECT - UNIFORMS	0.00	900.00	0.00	394.93	0.00	505.07	44
33-7400-250	SUPPLIES & MATERIALS-VEHICLE	4,103.84	4,000.00	0.00	2,837.12	0.00	1,162.88	71
33-7400-260	DEPARTMENTAL SUPPLIES	1,455.77	1,200.00	0.00	491.98	0.00	708.02	41
33-7400-310	TRAVEL	109.29	250.00	0.00	0.00	0.00	250.00	0
33-7400-315	TRAINING	563.00	2,000.00	0.00	0.00	0.00	2,000.00	0
33-7400-320	LANDFILL & COLLECT- COMMUNICATIONS	1,722.32	3,000.00	210.05	1,464.35	0.00	1,535.65	49
33-7400-330	LANDFILL & COLLECT- UTILITIES	1,323.46	1,800.00	66.98	836.29	0.00	963.71	46
33-7400-340	LANDFILL & COLLECT- POSTAGE	133.96	150.00	8.71	106.56	0.00	43.44	71
33-7400-350	MAINTENANCE AND REPAIR-EQUIPMENT	11,803.40	15,000.00	17.50	4,575.30	0.00	10,424.70	30
33-7400-370	LANDFILL & COLLECT- ADVERTISING	26.00	1,500.00	0.00	197.24	0.00	1,302.76	13
33-7400-390	LANDFILL & COLLECT-DUES & SUBSCRIPTIONS	0.00	6,000.00	0.00	5,813.00	0.00	187.00	97
33-7400-600	CONTRACTED SERVICES	74,850.16	20,000.00	0.00	960.00	0.00	19,040.00	5
33-7400-991	LANDFILL & COLLECTIO- NC DOR ASSESSMENT	1,772.12	2,600.00	309.56	856.00	0.00	1,744.00	33

Washington County
Statement of Revenue and Expenditures

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
33-7400-999	LANDFILL POSTCLOSURE COSTS	151,720.53	0.00	0.00	0.00	0.00	0.00	0
	7400 LANDFILL & COLLECTION:	329,680.16	187,632.00	12,313.66	86,623.93	0.00	101,008.07	46
33-7401-600	CONTRACT-SCRAP TIRE	50,662.37	81,077.00	8,094.60	56,855.55	0.00	24,221.45	70
33-7402-600	CONTRACT-GARBAGE COLLECTIONS	824,575.44	859,320.00	78,002.00	442,349.60	0.00	416,970.40	51
33-7402-606	ARSWMA ADM FEES	3,782.00	3,877.00	0.00	3,877.00	0.00	0.00	100
33-7402-610	CONTRACT-REGIONAL LANDFILL	278,662.01	300,000.00	9,751.98	134,128.99	0.00	165,871.01	45
	7402 Total	1,107,019.45	1,163,197.00	87,753.98	580,355.59	0.00	582,841.41	50
33-7500-000	LANDFILL - DEPRECIATION	6,348.00	0.00	0.00	0.00	0.00	0.00	0
	33 SANITATION Expend Total	1,493,709.98	1,431,906.00	108,162.24	723,835.07	0.00	708,070.93	51

33 SANITATION

	Prior	Current	YTD
Revenues:	1,430,937.39	114,279.10	1,112,778.31
Expended:	1,493,709.98	108,162.24	723,835.07
Net Income:	62,772.59-	6,116.86	388,943.24

Washington County
Statement of Revenue and Expenditures

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/Deficit	% Real
35-3290-000	INTEREST EARNED ON INVESTMENTS	7,223.50	2,000.00	0.00	4,777.08	0.00	2,777.08	239
35-3710-000	UTILITY BASE CHARGES	843,203.23	835,000.00	0.00	422,495.04	0.00	412,504.96-	51
35-3710-010	UTILITY CONSUMPTION CHARGES	521,408.30	535,000.00	1.09-	289,409.01	0.00	245,590.99-	54
35-3730-000	TAP & CONNECTION FEES	10,478.00	7,200.00	0.00	6,846.00	0.00	354.00-	95
35-3750-000	RECONNECTION FEES	18,340.00	18,000.00	0.00	10,430.00	0.00	7,570.00-	58
35-3790-000	PENALTIES & INTEREST-UTIL BILL	5,250.49	4,500.00	0.00	2,727.66	0.00	1,772.34-	61
35-3790-020	NCDEQ GRANT-ASSET INVENTORY ASSESSMENT	0.00	237,000.00	0.00	0.00	0.00	237,000.00-	0
35-3821-000	FEES COLLECTED FOR METER TAMPERING	10.00	0.00	0.00	0.00	0.00	0.00	0
35-3830-000	SALE OF SURPLUS PROPERTY	0.00	0.00	450.00	450.00	0.00	450.00	0
35-3980-000	TRANSFER FROM GENERAL FUND	0.00	525,000.00	0.00	525,000.00	0.00	0.00	100
35-9999-001	OVERPAYMENTS	0.56	0.00	0.00	211.36-	0.00	211.36-	0
35 WATER Revenue Total		1,405,914.08	2,163,700.00	448.91	1,261,923.43	0.00	901,776.57-	58

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
35-0000-000	WATER WORKS:	0.00	0.00	0.00	0.00	0.00	0.00	0
35-7130-000	OPERATIONS & MAINTENANCE:	0.00	0.00	0.00	0.00	0.00	0.00	0
35-7130-010	OPERATION&MAINT.-S & W- REGULAR	205,378.10	206,670.00	16,425.82	120,493.37	0.00	86,176.63	58
35-7130-040	OPERATION&MAINT.- PROFESSIONAL SERVICES	3,346.66	82,000.00	0.00	9,881.81	0.00	72,118.19	12
35-7130-050	SALARIES & WAGES-LONGEVITY	1,290.31	2,219.00	0.00	1,121.19	0.00	1,097.81	51
35-7130-090	OPERATION&MAINT.- FICA TAX EXPENSE	14,898.11	15,912.00	1,186.28	8,926.08	0.00	6,985.92	56
35-7130-100	OPERATION&MAINT.- RETIREMENT EXPENSE	15,669.69-	37,869.00	3,119.70	23,329.48	0.00	14,539.52	62
35-7130-101	OPERATION- 401(K) CONTRIB.	5,253.57	6,240.00	366.21	3,084.13	0.00	3,155.87	49
35-7130-130	OPERATION&MAINT.- UNEMPLOYMENT INS.	0.00	1,680.00	0.00	0.00	0.00	1,680.00	0
35-7130-140	OPERATION&MAINT.- WORKMAN'S COMP	13,281.00	12,721.00	0.00	11,195.00	0.00	1,526.00	88
35-7130-180	OPERATION&MAINT.- GROUP INS.	44,925.59	52,575.00	3,312.51	27,536.36	0.00	25,038.64	52
35-7130-200	SUPPLIES & MATERIALS	9,968.47	32,500.00	150.00	10,375.01	0.00	22,124.99	32
35-7130-210	OPERATION&MAINT.- UNIFORMS	1,323.07	2,000.00	0.00	946.09	0.00	1,053.91	47
35-7130-250	VEHICLE SUPPLIES	15,672.86	16,500.00	1,262.39	10,319.49	0.00	6,180.51	63
35-7130-260	DEPARTMENTAL SUPPLIES	945.98	1,400.00	0.00	227.83	0.00	1,172.17	16
35-7130-298	MAINT & REPAIR-TANK	61,230.36	64,300.00	15,690.28	47,070.84	0.00	17,229.16	73
35-7130-315	TRAINING	526.48	4,000.00	0.00	335.00	0.00	3,665.00	8
35-7130-320	OPERATION&MAINT.- COMMUNICATIONS	2,719.50	3,800.00	66.80	1,016.91	0.00	2,783.09	27
35-7130-330	UTILITIES-ELECTRICITY	9,964.36	13,000.00	1,652.36	6,058.29	0.00	6,941.71	47
35-7130-340	OPERATION&MAINT.- POSTAGE	19,533.14	22,000.00	3,145.80	13,709.92	0.00	8,290.08	62
35-7130-350	MAINT & REPAIR-EQUIPMENT	17,814.64	24,900.00	0.00	5,426.96	0.00	19,473.04	22
35-7130-370	OPERATION&MAINT.- ADVERTISING	208.00	800.00	0.00	52.00	0.00	748.00	6
35-7130-390	OPERATION&MAINT.- DUES & SUBSCRIPTIONS	1,047.98	8,250.00	83.50	4,682.00	0.00	3,568.00	57
35-7130-410	LEASE COPIER FEES-CUSTOMER SERVICES	779.60	900.00	78.11	506.01	0.00	393.99	56
35-7130-550	CAPITAL OUTLAY-EQUIPMENT	0.00	250,000.00	0.00	0.00	0.00	250,000.00	0

Washington County
Statement of Revenue and Expenditures

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
35-9200-020	OPERATION&MAINT.- '00 REV BOND INT	10,113.69	0.00	0.00	0.00	0.00	0.00	0
35-9200-030	2021 WATER REV REFUNDING BOND-INTEREST	63,268.13	66,128.00	0.00	0.00	0.00	66,128.00	0
35-9200-900	AMORTIZATION ON DEFERRED CHARGES	4,127.87	0.00	0.00	0.00	0.00	0.00	0
	9200 DEBT INTEREST:	77,509.69	66,128.00	0.00	0.00	0.00	66,128.00	0
	35 WATER Expend Total	1,086,134.31	2,163,700.00	60,758.11	564,229.24	0.00	1,599,470.76	26

35 WATER

	Prior	Current	YTD
Revenues:	1,405,914.08	448.91	1,261,923.43
Expended:	1,086,134.31	60,758.11	564,229.24
Net Income:	319,779.77	60,309.20-	697,694.19

Washington County
Statement of Revenue and Expenditures

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/Deficit	% Real
37-3290-000	INTEREST	2,072.85	0.00	0.00	1,472.46	0.00	1,472.46	0
37-3350-000	NCACC WASHINGTON EMS	0.00	150,000.00	0.00	13,341.00	0.00	136,659.00-	9
37-3490-000	EMS REVENUE	640,952.63	601,000.00	2,261.59	398,372.10	0.00	202,627.90-	66
37-3490-020	DUKE RACE-CARS GRANT	7,100.00	2,900.00	0.00	2,950.00	0.00	50.00	102
37-3490-021	UNC PECC+ PROGRAM GRANT	3,000.00	600.00	300.00	900.00	0.00	300.00	150
37-3491-001	ARPA REVENUE REPLACEMENT	338,082.36	0.00	0.00	0.00	0.00	0.00	0
37-3500-000	TRANSPORT SERVICE REVENUE	384,490.20	355,000.00	286.28	168,273.50	0.00	186,726.50-	47
37-3833-840	EMS DONATIONS	200.00	0.00	0.00	0.00	0.00	0.00	0
37-3901-000	TYRRELL-EMS CONTRACT	675,000.00	675,000.00	56,250.00	393,750.00	0.00	281,250.00-	58
37-3902-000	FUND BALANCE APPROPRIATED	0.00	524,336.00	0.00	0.00	0.00	524,336.00-	0
37-3980-010	TRANSFER FROM GENERAL FUND	45,904.64	468,066.00	0.00	468,066.00	0.00	0.00	100
	37 EMS Revenue Total	2,096,802.68	2,776,902.00	59,097.87	1,447,125.06	0.00	1,329,776.94-	52

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
37-0000-000	WASHINGTON COUNTY EMS:	0.00	0.00	0.00	0.00	0.00	0.00	0
37-4330-000	WASHINGTON COUNTY EMS:	0.00	0.00	0.00	0.00	0.00	0.00	0
37-4330-010	SALARIES & WAGES-REGULAR	704,007.29	697,144.00	52,201.11	393,529.93	0.00	303,614.07	56
37-4330-030	SALARIES & WAGES-OVERTIME	309,305.26	300,000.00	22,697.60	169,008.71	0.00	130,991.29	56
37-4330-040	SALARIES & WAGES-PARTTIME	32,128.31	36,000.00	3,013.65	12,499.60	0.00	23,500.40	35
37-4330-050	SALARIES & WAGES-LONGEVITY	3,512.12	4,396.00	0.00	4,395.13	0.00	0.87	100
37-4330-090	FICA TAXES	74,483.03	79,364.00	5,663.84	41,317.47	0.00	38,046.53	52
37-4330-100	- RETIREMENT EXPENSE	181,069.28	182,333.00	14,268.20	107,994.22	0.00	74,338.78	59
37-4330-101	- 401K CONTRIB.	25,407.87	30,043.00	2,064.66	14,802.91	0.00	15,240.09	49
37-4330-130	EMS OPERATIONS- UNEMPLOYMENT INS.	0.00	5,600.00	0.00	0.00	0.00	5,600.00	0
37-4330-140	- WORKMAN COMP	75,865.00	98,030.00	0.00	93,826.00	0.00	4,204.00	96
37-4330-180	GROUP INSURANCE	147,920.60	177,162.00	8,324.23	76,495.00	0.00	100,667.00	43
37-4330-190	TRAINING	3,945.20	6,000.00	225.00	1,216.48	0.00	4,783.52	20
37-4330-200	SUPPLIES & MATERIALS	44,956.76	55,000.00	2,405.77	25,644.88	0.00	29,355.12	47
37-4330-210	UNIFORMS	4,616.63	4,000.00	419.40	1,517.24	0.00	2,482.76	38
37-4330-250	FUEL	66,130.37	85,000.00	5,814.29	39,591.41	0.00	45,408.59	47
37-4330-260	DEPARTMENTAL SUPPLIES	9,949.51	15,000.00	403.94	3,135.44	0.00	11,864.56	21
37-4330-270	SERVICE AWARDS	0.00	425.00	0.00	425.00	0.00	0.00	100
37-4330-295	PORTABLE COMM HARDWARE	430.73	5,000.00	0.00	0.00	0.00	5,000.00	0
37-4330-320	- COMMUNICATIONS	5,244.69	5,100.00	32.82	3,183.48	0.00	1,916.52	62
37-4330-350	POSTAGE	24.17	100.00	0.00	28.20	0.00	71.80	28
37-4330-355	MAINT & REPAIR-EQUIPMENT	26,495.52	35,000.00	2,136.26	25,140.12	0.00	9,859.88	72
37-4330-390	WASH EMS - DUES & SUBSCRIPTIONS	6,786.40	8,000.00	371.70	4,291.90	0.00	3,708.10	54
37-4330-396	EMS-MEDICAID COST REPORT	21,820.00	12,000.00	0.00	1,000.00	0.00	11,000.00	8
37-4330-399	QUARTERLY INTERGOVERNMENTAL TRANSFER FEE	0.00	44,000.00	1,617.72	1,617.72	0.00	42,382.28	4

Washington County
Statement of Revenue and Expenditures

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
37-4330-540	CAPITAL OUTLAY-VEHICLES	0.00	203,792.00	4,618.50	203,791.05	0.00	0.95	100
37-4330-550	WASH CO EMS- CAPITAL OUTLAY- EQUIPMENT	0.00	140,885.00	0.00	137,907.74	0.00	2,977.26	98
37-4330-600	CONTRACTS-MEDICAL DIRECTOR	23,248.00	23,250.00	1,937.50	13,562.50	0.00	9,687.50	58
37-4330-610	CONTRACTS-BILLING	36,349.98	35,459.00	5,515.19	22,159.19	0.00	13,299.81	62
37-4330-611	WASH EMS-CONTRACTS-DRUG SCREENING	0.00	5,180.00	0.00	0.00	0.00	5,180.00	0
37-4330-650	EMS DONATIONS	22.00	328.00	0.00	0.00	0.00	328.00	0
37-4330-652	DUKE RACE-CARS GRANT	0.00	10,000.00	0.00	0.00	0.00	10,000.00	0
37-4330-653	UNC PECC+ PROGRAM GRANT	0.00	3,600.00	0.00	0.00	0.00	3,600.00	0
	4330 WASHINGTON COUNTY EMS:	1,803,718.72	2,307,191.00	133,731.38	1,398,081.32	0.00	909,109.68	61
37-4376-000	TRANSPORT SERVICE:	0.00	0.00	0.00	0.00	0.00	0.00	0
37-4376-010	SALARIES & WAGES-REGULAR	67,897.46	102,472.00	4,823.19	31,960.65	0.00	70,511.35	31
37-4376-030	SALARIES & WAGES-OVERTIME	14,418.30	18,000.00	1,632.50	8,007.60	0.00	9,992.40	44
37-4376-040	SALARIES & WAGES-PARTTIME	20,738.80	18,000.00	626.60	7,980.94	0.00	10,019.06	44
37-4376-090	FICA TAXES	7,560.51	10,593.00	533.69	3,609.02	0.00	6,983.98	34
37-4376-100	TRANSPORT SERVICE- RETIREMENT EXPENSE	14,387.58	21,934.00	1,229.81	7,612.24	0.00	14,321.76	35
37-4376-101	TRANSPORT SERVICE- 401K CONTRIB.	2,424.24	3,614.00	193.67	1,198.77	0.00	2,415.23	33
37-4376-130	TRANSPORT- UNEMPLOYMENT INS.	0.00	1,120.00	0.00	0.00	0.00	1,120.00	0
37-4376-140	TRANSPORT SERVICE- WORKMAN'S COMP	12,478.00	14,230.00	0.00	12,518.00	0.00	1,712.00	88
37-4376-180	GROUP INSURANCE	22,240.27	34,934.00	1,262.68	9,769.73	0.00	25,164.27	28
37-4376-200	SUPPLIES & MATERIALS	17,363.33	20,000.00	1,099.33	10,544.76	0.00	9,455.24	53
37-4376-210	TRANSPORT SERVICE- UNIFORMS	1,347.60	2,000.00	0.00	458.13	0.00	1,541.87	23
37-4376-250	FUEL	14,657.65	15,000.00	659.94	5,452.04	0.00	9,547.96	36
37-4376-260	TRANSPORT - DEPARTMENTAL SUPPLIES	2,471.72	6,000.00	0.00	167.63	0.00	5,832.37	3
37-4376-295	PORTABLE COMM HARDWARE	0.00	2,500.00	0.00	0.00	0.00	2,500.00	0
37-4376-320	TRANSPORT SERVICE- COMMUNICATIONS	1,663.79	1,700.00	539.94	539.94	0.00	1,160.06	32
37-4376-355	MAINT & REPAIR-EQUIPMENT	9,612.62	15,000.00	20.02	1,281.98	0.00	13,718.02	9
37-4376-370	ADVERTISING	0.00	2,500.00	0.00	800.92	0.00	1,699.08	32
37-4376-390	TRANSPORT - DUES & SUBSCRIPTIONS	4,575.60	4,700.00	349.77	2,713.74	0.00	1,986.26	58
37-4376-540	CAPITAL OUTLAY-VEHICLE	0.00	110,276.00	0.00	0.00	0.00	110,276.00	0
37-4376-610	CONTRACTS-BILLING	23,168.70	20,946.00	2,252.68	10,298.22	0.00	10,647.78	49
	4376 TRANSPORT SERVICE:	237,006.17	425,519.00	15,223.82	114,914.31	0.00	310,604.69	27
37-9100-000	DEBT PRINCIPAL:	0.00	0.00	0.00	0.00	0.00	0.00	0
37-9100-002	DEBT PRINCIPLE - 2017 BB&T AMBULANCES	28,983.61	0.00	0.00	0.00	0.00	0.00	0
37-9100-003	DEBT PRINC - 2017 HEART MONITORS(LGFCU)	42,261.52	43,216.00	0.00	43,215.42	0.00	0.58	100
	9100 DEBT PRINCIPAL:	71,245.13	43,216.00	0.00	43,215.42	0.00	0.58	100

Washington County
Statement of Revenue and Expenditures

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
37-9200-000	DEBT INTEREST:	0.00	0.00	0.00	0.00	0.00	0.00	0
37-9200-002	DEBT INTEREST - 2017 BB&T AMBULANCES	657.92	0.00	0.00	0.00	0.00	0.00	0
37-9200-003	DEBT INT - 2017 HEART MONITORS (LGFCU)	1,923.16	976.00	0.00	969.68	0.00	6.32	99
	9200 DEBT INTEREST:	2,581.08	976.00	0.00	969.68	0.00	6.32	99
	37 EMS Expend Total	2,114,551.10	2,776,902.00	148,955.20	1,557,180.73	0.00	1,219,721.27	56

37 EMS

	<u>Prior</u>	<u>Current</u>	<u>YTD</u>
Revenues:	2,096,802.68	59,097.87	1,447,125.06
Expended:	2,114,551.10	148,955.20	1,557,180.73
Net Income:	17,748.42-	89,857.33-	110,055.67-

Washington County
Statement of Revenue and Expenditures

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/Deficit	% Real
38-3800-000	APPROPRIATED FUND BALANCE	0.00	345,000.00	0.00	0.00	0.00	345,000.00-	0
38-3800-082	PARALLEL TAXIWAY CA/RPR PROJ 4313	0.13	0.00	0.00	0.00	0.00	0.00	0
38-3800-090	NPE FEDERAL GRANT-FY 19-20	0.00	150,000.00	0.00	0.00	0.00	150,000.00-	0
38-3800-091	NPE FEDERAL GRANT-FY 20-21	0.00	150,000.00	0.00	0.00	0.00	150,000.00-	0
38-3800-092	NPE FEDERAL GRANT-FY 21-22	0.00	150,000.00	0.00	0.00	0.00	150,000.00-	0
38-3800-093	NPE FEDERAL GRANT-FY 22-23	0.00	150,000.00	0.00	0.00	0.00	150,000.00-	0
	38 AIRPORT PROJECTS Revenue Total	0.13	945,000.00	0.00	0.00	0.00	945,000.00-	0

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
38-8135-000	AIRPORT:	0.00	0.00	0.00	0.00	0.00	0.00	0
38-8135-670	NPE FEDERAL GRANT-FY 19-20	0.00	150,000.00	0.00	0.00	0.00	150,000.00	0
38-8135-671	NPE FEDERAL GRANT FY 20-21	0.00	165,000.00	0.00	0.00	0.00	165,000.00	0
38-8135-672	NPE FEDERAL GRANT FY 21-22	0.00	165,000.00	0.00	0.00	0.00	165,000.00	0
38-8135-673	NPE FEDERAL GRANT FY 22-23	0.00	165,000.00	0.00	0.00	0.00	165,000.00	0
	8135 AIRPORT:	0.00	645,000.00	0.00	0.00	0.00	645,000.00	0
38-9800-058	TRANSFER TO PROJECTS/GRANT FUND	0.00	300,000.00	0.00	300,000.00	0.00	0.00	100
	38 AIRPORT PROJECTS Expend Total	0.00	945,000.00	0.00	300,000.00	0.00	645,000.00	32

38 AIRPORT PROJECTS

	Prior	Current	YTD
Revenues:	0.13	0.00	0.00
Expended:	0.00	0.00	300,000.00
Net Income:	0.13	0.00	300,000.00-

Washington County
Statement of Revenue and Expenditures

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/Deficit	% Real
39-3300-000	CARES ACT FUNDING - AIRPORT	0.00	0.00	0.00	15,242.00	0.00	15,242.00	0
39-3310-000	TIMBER SALES-AVIATION FUNDS	0.00	10,000.00	0.00	0.00	0.00	10,000.00-	0
39-3570-000	AIRPORT FUEL SALES	53,014.70	55,000.00	13,895.67	44,194.60	0.00	10,805.40-	80
39-3600-000	HANGER RENTAL	12,000.00	12,960.00	0.00	15,200.00	0.00	2,240.00	117
39-3980-010	TRANSFER FROM GENERAL FUND	95,997.00	92,016.00	0.00	92,016.00	0.00	0.00	100
39-3990-000	APPROPRIATED FUND BALANCE	0.00	20,000.00	0.00	0.00	0.00	20,000.00-	0
	39 AIRPORT OPERATIONS Revenue Total	161,011.70	189,976.00	13,895.67	166,652.60	0.00	23,323.40-	80

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
39-0000-000	AIRPORT OPERATIONS:	0.00	0.00	0.00	0.00	0.00	0.00	0
39-4530-000	AIRPORT:	0.00	0.00	0.00	0.00	0.00	0.00	0
39-4530-010	AIRPORT-S & W- REGULAR	40,001.04	41,001.00	3,416.75	23,833.92	0.00	17,167.08	58
39-4530-030	SALARIES & WAGES-LONGEVITY	600.02	616.00	0.00	615.02	0.00	0.98	100
39-4530-031	SALARIES & WAGES - OVERTIME	600.00	0.00	0.00	0.00	0.00	0.00	0
39-4530-032	SALARIES & WAGES - PARTTIME	5,000.00	12,000.00	0.00	0.00	0.00	12,000.00	0
39-4530-090	FICA TAX	3,504.47	4,023.00	259.47	1,840.88	0.00	2,182.12	46
39-4530-100	AIRPORT - RETIREMENT	7,242.46	7,392.00	650.89	4,657.52	0.00	2,734.48	63
39-4530-101	AIRPORT - 401K	1,200.00	1,218.00	102.50	715.00	0.00	503.00	59
39-4530-130	AIRPORT- UNEMPLOYMENT INS.	0.00	280.00	0.00	0.00	0.00	280.00	0
39-4530-140	AIRPORT- WORKMAN'S COMP	3,382.00	3,596.00	0.00	3,164.00	0.00	432.00	88
39-4530-180	AIRPORT - GROUP INSURANCE	7,577.10	8,781.00	626.89	4,765.63	0.00	4,015.37	54
39-4530-190	CONTRACTED SERVICES	0.00	2,535.00	0.00	2,535.00	0.00	0.00	100
39-4530-200	AIRPORT- DEPARTMENTAL SUPPLIES	1,488.68	2,869.00	53.85	233.16	0.00	2,635.84	8
39-4530-250	AIRPORT- AV GAS AND JET FUEL	48,479.75	70,000.00	0.00	31,778.35	0.00	38,221.65	45
39-4530-310	AIRPORT- TRAVEL	1,620.60	2,500.00	0.00	602.00	0.00	1,898.00	24
39-4530-320	AIRPORT- COMMUNICATIONS	1,539.51	1,700.00	105.41	770.96	0.00	929.04	45
39-4530-330	AIRPORT- UTILITIES	6,912.32	9,000.00	1,550.20	3,791.29	0.00	5,208.71	42
39-4530-331	POSTAGE	0.00	50.00	0.00	10.20	0.00	39.80	20
39-4530-350	MAINT & REPAIR-BUILDING	1,862.75	3,000.00	48.05	1,429.14	0.00	1,570.86	48
39-4530-351	MAINT & REPAIR-EQUIPMENT	4,950.10	7,000.00	14.69	5,012.72	0.00	1,987.28	72
39-4530-352	MAINT & REPAIR - FUELMaster	550.00	550.00	0.00	550.00	0.00	0.00	100
39-4530-390	AIRPORT- DUES AND SUBSCRIPTIONS	279.32	381.00	13.40	300.40	0.00	80.60	79
39-4530-450	INSURANCE	3,850.00	3,850.00	0.00	3,850.00	0.00	0.00	100
39-4530-998	AIRPORT- SALES TAX ON FUEL	2,949.69	3,500.00	872.42	2,666.17	0.00	833.83	76
39-4530-999	CONTINGENCY	0.00	4,134.00	0.00	0.00	0.00	4,134.00	0
	4530 AIRPORT:	143,589.81	189,976.00	7,714.52	93,121.36	0.00	96,854.64	49
	39 AIRPORT OPERATIONS Expend Total	143,589.81	189,976.00	7,714.52	93,121.36	0.00	96,854.64	49

Washington County
Statement of Revenue and Expenditures

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
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39 AIRPORT OPERATIONS

	<u>Prior</u>	<u>Current</u>	<u>YTD</u>
Revenues:	161,011.70	13,895.67	166,652.60
Expended:	<u>143,589.81</u>	<u>7,714.52</u>	<u>93,121.36</u>
Net Income:	17,421.89	6,181.15	73,531.24

Washington County
Statement of Revenue and Expenditures

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/Deficit	% Real
50-3000-001	OPIOID SETTLEMENT DISTRIBUTION	0.00	59,186.00	0.00	59,267.91	0.00	81.91	100
50-3290-000	INTEREST EARNED	0.00	0.00	0.00	0.54	0.00	0.54	0
	50 OPIOID SETTLEMENT FUND: Revenue Total	0.00	59,186.00	0.00	59,268.45	0.00	82.45	100

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
50-0000-000	OPIOID SETTLEMENT FUND:	0.00	0.00	0.00	0.00	0.00	0.00	0
50-4100-000	OPIOID SETTLEMENT FUND:	0.00	0.00	0.00	0.00	0.00	0.00	0
50-4100-001	2ND JUDICIAL DIST DRUG REC COURT CONTRIB	0.00	5,000.00	0.00	0.00	0.00	5,000.00	0
50-9990-000	CONTINGENCY	0.00	54,186.00	0.00	0.00	0.00	54,186.00	0
	50 OPIOID SETTLEMENT FUND: Expend Total	0.00	59,186.00	0.00	0.00	0.00	59,186.00	0

50 OPIOID SETTLEMENT FUND:

	Prior	Current	YTD
Revenues:	0.00	0.00	59,268.45
Expended:	0.00	0.00	0.00
Net Income:	0.00	0.00	59,268.45

Washington County
Statement of Revenue and Expenditures

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/deficit	% Real
51-3100-001	DSS TRUST FUND ACCOUNTS	<u>257,102.67</u>	<u>130,000.00</u>	<u>3,626.00</u>	<u>93,403.41</u>	<u>0.00</u>	<u>36,596.59-</u>	<u>72</u>
	51 TRUSTEES Revenue Total	257,102.67	130,000.00	3,626.00	93,403.41	0.00	36,596.59-	72
Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
51-0000-000	DSS TRUST FUND ACCOUNTS:	0.00	0.00	0.00	0.00	0.00	0.00	0
51-4000-000	DSS TRUST FUND ACCOUNTS:	0.00	0.00	0.00	0.00	0.00	0.00	0
51-4100-001	DSS TRUST ACCOUNTS	<u>183,573.18</u>	<u>130,000.00</u>	<u>18,240.64</u>	<u>99,235.80</u>	<u>0.00</u>	<u>30,764.20</u>	<u>76</u>
	51 TRUSTEES Expend Total	183,573.18	130,000.00	18,240.64	99,235.80	0.00	30,764.20	76

51 TRUSTEES

	<u>Prior</u>	<u>Current</u>	<u>YTD</u>
Revenues:	<u>257,102.67</u>	<u>3,626.00</u>	<u>93,403.41</u>
Expended:	<u>183,573.18</u>	<u>18,240.64</u>	<u>99,235.80</u>
Net Income:	<u>73,529.49</u>	<u>14,614.64-</u>	<u>5,832.39-</u>

Washington County
Statement of Revenue and Expenditures

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/Deficit	% Real
52-3100-001	COLLECTIONS ON BEHALF OF INMATES	<u>77,103.32</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0</u>
	52 Fund 52 Revenue Total	<u>77,103.32</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0</u>

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
52-4100-000	DETENTION TRUST ACCOUNT:	0.00	0.00	0.00	0.00	0.00	0.00	0
52-4100-001	PAYMENTS ON BEHALF OF INMATES	<u>83,009.28</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0</u>
	52 Fund 52 Expend Total	<u>83,009.28</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0</u>

52 Fund

	<u>Prior</u>	<u>Current</u>	<u>YTD</u>
Revenues:	<u>77,103.32</u>	<u>0.00</u>	<u>0.00</u>
Expended:	<u>83,009.28</u>	<u>0.00</u>	<u>0.00</u>
Net Income:	<u>5,905.96-</u>	<u>0.00</u>	<u>0.00</u>

Washington County
Statement of Revenue and Expenditures

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/Deficit	% Real
55-3000-001	AMERICAN RESCUE PLAN ACT (ARPA) OF 2021	1,699,182.03	550,096.97	0.00	550,096.97	0.00	0.00	100
55-3100-001	LOCAL ASSIST & TRIBAL CONSISTENCY(LACTF)	0.00	72,294.14	0.00	72,294.14	0.00	0.00	100
	55 Fund 55 Revenue Total	1,699,182.03	622,391.11	0.00	622,391.11	0.00	0.00	100

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
55-4100-000	AMERICAN RESCUE PLAN ACT (ARPA) OF 2021:	0.00	0.00	0.00	0.00	0.00	0.00	0
55-4100-001	AMERICAN RESCUE PLAN ACT (ARPA) OF 2021	0.00	550,096.97	0.00	0.00	0.00	550,096.97	0
55-4100-002	FIRST RESPONDER SERVICES	401,737.10	0.00	0.00	0.00	0.00	0.00	0
55-4100-003	GENERAL ADMINISTRATION SERVICES	1,297,444.93	0.00	0.00	0.00	0.00	0.00	0
	4100 AMERICAN RESCUE PLAN ACT (ARPA) OF 20	1,699,182.03	550,096.97	0.00	0.00	0.00	550,096.97	0
55-4200-001	LOCAL ASSIST & TRIBAL CONSISTENCY(LACTF)	0.00	72,294.14	0.00	0.00	0.00	72,294.14	0
	55 Fund 55 Expend Total	1,699,182.03	622,391.11	0.00	0.00	0.00	622,391.11	0

55 Fund

	Prior	Current	YTD
Revenues:	1,699,182.03	0.00	622,391.11
Expended:	1,699,182.03	0.00	0.00
Net Income:	0.00	0.00	622,391.11

Washington County
Statement of Revenue and Expenditures

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/Deficit	% Real
58-3101-000	DEPT OF COMM-AGAPE GRANT #2587	358,769.89	41,231.00	0.00	41,230.11	0.00	0.89-	100
58-3102-000	DEPT OF COMM - MOTORSPORTS GRANT	0.00	272,920.00	0.00	0.00	0.00	272,920.00-	0
58-3290-000	INTEREST EARNED	0.18	0.00	0.00	1.96	0.00	1.96	0
58-3300-000	EM BLDG DIRECT APPROP S.L. 2021.180	0.00	3,000,000.00	0.00	0.00	0.00	3,000,000.00-	0
58-3300-001	CAP PROJ DIR APPROP SL 2021-180 SEC 40.8	0.00	250,000.00	0.00	0.00	0.00	250,000.00-	0
58-3300-002	DPS-WCSO DIR APPROP S.L. 2021.180	0.00	84,270.00	0.00	84,269.66	0.00	0.34-	100
58-3300-004	HB103 LPR DIR APPROPRIATION	0.00	126,000.00	0.00	126,000.00	0.00	0.00	100
58-3980-010	TRANSFER FROM GENERAL FUND	30,000.00	610,000.00	0.00	610,000.00	0.00	0.00	100
58-3980-038	TRANSFER FROM AIRPORT GRANTS FUND	0.00	300,000.00	0.00	300,000.00	0.00	0.00	100
58-3990-000	APPROPRIATED FUND BALANCE	0.00	49,936.00	0.00	0.00	0.00	49,936.00-	0
58 PROJECTS/GRANTS FUND Revenue Total		388,770.07	4,734,357.00	0.00	1,161,501.73	0.00	3,572,855.27-	25

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
58-0000-000	PROJECTS/GRANTS FUND:	0.00	0.00	0.00	0.00	0.00	0.00	0
58-4201-001	AGAPE - LOCAL MATCH	64.00	19,936.00	0.00	0.00	0.00	19,936.00	0
58-4201-002	AGAPE CLINIC PROJECT #2587	358,769.89	41,231.00	0.00	41,230.11	0.00	0.89	100
4201 Total		358,833.89	61,167.00	0.00	41,230.11	0.00	19,936.89	67
58-4202-000	DEPT OF COMMERCE - MOTORSPORTS GRANT	0.00	272,920.00	0.00	0.00	0.00	272,920.00	0
58-4300-001	EM BLDG DIRECT APPROP S.L. 2021.180	0.00	3,900,000.00	0.00	0.00	0.00	3,900,000.00	0
58-4300-002	CAP PROJ DIR APPROP SL 2021-180 SEC 40.8	0.00	250,000.00	0.00	0.00	0.00	250,000.00	0
58-4300-003	DPS-WCSO DIR APPROP S.L. 2021-180	0.00	84,270.00	0.00	0.00	0.00	84,270.00	0
58-4300-004	HB103 LPR DIR APPROPRIATION	0.00	126,000.00	16,601.76	17,246.16	0.00	108,753.84	14
4300 Total		0.00	4,360,270.00	16,601.76	17,246.16	0.00	4,343,023.84	0
58-6200-001	PARTF GRANT LOCAL MATCH	0.00	40,000.00	0.00	0.00	0.00	40,000.00	0
58 PROJECTS/GRANTS FUND Expend Total		358,833.89	4,734,357.00	16,601.76	58,476.27	0.00	4,675,880.73	1

58 PROJECTS/GRANTS FUND		<u>Prior</u>	<u>Current</u>	<u>YTD</u>
Revenues:		388,770.07	0.00	1,161,501.73
Expended:		358,833.89	16,601.76	58,476.27
Net Income:		29,936.18	16,601.76-	1,103,025.46

Washington County
Statement of Revenue and Expenditures

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/Deficit	% Real
59-3010-211	PLYMOUTH MOTOR VEHICLE TAX - NCVTS	169,192.77	0.00	12,690.32	74,344.51	0.00	74,344.51	0
59-3010-212	PLYMOUTH NCVTS CONTRA REVENUE ACCOUNT	8,284.13-	0.00	0.00	0.00	0.00	0.00	0
59-3010-221	ROPER MOTOR VEHICLE TAX - NCVTS	20,770.79	0.00	1,543.28	10,542.54	0.00	10,542.54	0
59-3010-222	ROPER NCVTS CONTRA REVENUE ACCOUNT	711.56-	0.00	0.00	0.00	0.00	0.00	0
59-3010-241	CRESWELL MOTOR VEHICLE TAX - NCVTS	12,153.61	0.00	1,110.37	6,327.09	0.00	6,327.09	0
59-3010-242	CRESWELL NCVTS CONTRA REVENUE ACCOUNT	599.72-	0.00	0.00	0.00	0.00	0.00	0
59-3010-320	CRESWELL TAX LEVY	82,282.26	0.00	20,534.54	100,272.15	0.00	100,272.15	0
59-3010-350	DRAINAGE DISTRICT 5 LEVY	35,782.98	0.00	1,061.90	33,635.30	0.00	33,635.30	0
59-3010-360	ALBEMARLE DRAINAGE DISTRICT	114,086.96	0.00	10,248.33	108,185.43	0.00	108,185.43	0
59-3010-370	PUNGO RIVER DRAINAGE DISTRICT	40,613.01	0.00	3,894.74	38,283.89	0.00	38,283.89	0
59 DMV MUNICIPAL TAXES Revenue Total		465,286.97	0.00	51,083.48	371,590.91	0.00	371,590.91	0

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
59-0000-000	FUND 59:	0.00	0.00	0.00	0.00	0.00	0.00	0
59-6900-298	LEVY- DRAINAGE DISTRICT 5 LEVY	35,782.98	0.00	4,873.31	32,573.40	0.00	32,573.40-	0
59-6900-404	CRESWELL TAX LEVY	76,711.92	0.00	32,551.14	75,750.73	0.00	75,750.73-	0
59-6900-411	PLYMOUTH MOTOR VEHICLE TAX - NCVTS	160,908.64	0.00	11,446.36	61,654.19	0.00	61,654.19-	0
59-6900-412	ROPER MOTOR VEHICLE TAX - NCVTS	20,059.23	0.00	1,195.66	8,999.26	0.00	8,999.26-	0
59-6900-413	CRESWELL MOTOR VEHICLE TAX - NCVTS	11,553.89	0.00	803.09	5,216.72	0.00	5,216.72-	0
59-6900-414	ALBEMARLE DRAINAGE DISTRICT	114,086.96	0.00	27,914.77	97,937.10	0.00	97,937.10-	0
59-6900-415	PUNGO RIVER DRAINAGE DISTRICT	40,613.01	0.00	13,930.97	34,389.15	0.00	34,389.15-	0
6900 Total		459,716.63	0.00	92,715.30	316,520.55	0.00	316,520.55-	0
59 DMV MUNICIPAL TAXES Expend Total		459,716.63	0.00	92,715.30	316,520.55	0.00	316,520.55-	0

59 DMV MUNICIPAL TAXES

	Prior	Current	YTD
Revenues:	465,286.97	51,083.48	371,590.91
Expended:	459,716.63	92,715.30	316,520.55
Net Income:	5,570.34	41,631.82-	55,070.36

Washington County
Statement of Revenue and Expenditures

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/Deficit	% Real
60-3000-001	CRF FUNDS FROM SL 2020-4	419.53	0.00	0.00	0.00	0.00	0.00	0
	60 CRF PANDEMIC RECOVERY Revenue Total	419.53	0.00	0.00	0.00	0.00	0.00	0

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
60-0000-000	CRF PANDEMIC RECOVERY:	0.00	0.00	0.00	0.00	0.00	0.00	0
60-4000-000	CRF PANDEMIC RECOVERY:	0.00	0.00	0.00	0.00	0.00	0.00	0
60-4000-003	PUBLIC HEALTH EXPENSES	419.53	0.00	0.00	0.00	0.00	0.00	0
	60 CRF PANDEMIC RECOVERY Expend Total	419.53	0.00	0.00	0.00	0.00	0.00	0

60 CRF PANDEMIC RECOVERY

	Prior	Current	YTD
Revenues:	419.53	0.00	0.00
Expended:	419.53	0.00	0.00
Net Income:	0.00	0.00	0.00

Washington County
Statement of Revenue and Expenditures

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
61-8300-000	SFR:	0.00	0.00	0.00	0.00	0.00	0.00	0
61-8300-900	TRANSFER TO GENERAL FUND	<u>25,293.12</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0</u>
	61 COMMUNITY DEVELOPMENT B Expend Total	25,293.12	0.00	0.00	0.00	0.00	0.00	0

61 COMMUNITY DEVELOPMENT BLOCK GRANTS	<u>Prior</u>	<u>Current</u>	<u>YTD</u>
Revenues:	0.00	0.00	0.00
Expended:	<u>25,293.12</u>	<u>0.00</u>	<u>0.00</u>
Net Income:	25,293.12-	0.00	0.00

Washington County
Statement of Revenue and Expenditures

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/Deficit	% Real
63-3270-000	MOTEL OCCUPANCY TAX	162,692.60	145,000.00	9,765.10	89,558.63	0.00	55,441.37-	62
63-3990-000	TTA-FUND BALANCE APPROPRIATION	0.00	62,504.00	0.00	0.00	0.00	62,504.00-	0
	63 TRAVEL AND TOURISM Revenue Total	162,692.60	207,504.00	9,765.10	89,558.63	0.00	117,945.37-	43

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
63-0000-000	FUND 63:	0.00	0.00	0.00	0.00	0.00	0.00	0
63-4960-000	TRAVEL & TOURISM:	0.00	0.00	0.00	0.00	0.00	0.00	0
63-4960-010	MUSEUM/HISTORIC SOCIETY	14,000.00	14,000.00	1,166.67	8,166.69	0.00	5,833.31	58
63-4960-040	LIVING HISTORY	0.00	3,500.00	0.00	0.00	0.00	3,500.00	0
63-4960-100	BILLBOARD ADVERTISEMENTS	17,297.88	20,000.00	1,926.00	10,933.62	0.00	9,066.38	55
63-4960-140	CIVIL WAR TRAIL SIGNS MAINTENANCE	1,000.00	1,400.00	0.00	1,000.00	0.00	400.00	71
63-4960-180	HISTORIC ALBEMARLE TOUR DUES	0.00	1,000.00	0.00	175.00	0.00	825.00	18
63-4960-181	ROANOKE RIVER PARTNERS DUES	1,500.00	1,500.00	0.00	1,500.00	0.00	0.00	100
63-4960-200	NORTH CAROLINA BEAR FESTIVAL	25,000.00	30,000.00	0.00	0.00	0.00	30,000.00	0
63-4960-260	HISTORICAL SOCIETY OF WASHINGTON CO	0.00	2,244.00	0.00	0.00	0.00	2,244.00	0
63-4960-341	MARITIME MUSEUM & LIGHTHOUSE	10,000.00	10,000.00	833.33	5,833.31	0.00	4,166.69	58
63-4960-343	TOWN OF PLYMOUTH BOAT RACES	0.00	10,000.00	0.00	0.00	0.00	10,000.00	0
63-4960-344	RUMBLE ON THE ROANOKE	16,553.70	0.00	0.00	0.00	0.00	0.00	0
63-4960-345	LASER LIGHT SHOW	3,630.47	5,000.00	5,000.00	5,000.00	0.00	0.00	100
63-4960-346	AFRICAN AMERIC EXPERIENCE OF NE NC DUES	0.00	2,000.00	0.00	0.00	0.00	2,000.00	0
63-4960-348	REHOBOTH CHURCH PRESERVATION SOCIETY	0.00	2,000.00	0.00	1,500.00	0.00	500.00	75
63-4960-370	CONTRACT-WEBSITE HOST & MAINT	1,200.00	1,200.00	100.00	700.00	0.00	500.00	58
63-4960-401	TRAVEL- BROCHURE REPRINT	0.00	10,000.00	0.00	0.00	0.00	10,000.00	0
	4960 TRAVEL & TOURISM:	90,182.05	113,844.00	9,026.00	34,808.62	0.00	79,035.38	31
63-4970-000	TRAVEL & TOURISM:	0.00	0.00	0.00	0.00	0.00	0.00	0
63-4970-010	SALARIES & WAGES-DIRECTOR	15,000.00	25,000.00	2,083.33	14,166.65	0.00	10,833.35	57
63-4970-090	TRAVEL- FICA TAX	607.08	2,000.00	114.34	768.51	0.00	1,231.49	38
63-4970-100	TRAVEL- RETIREMENT	2,675.07	4,500.00	396.87	2,698.72	0.00	1,801.28	60
63-4970-131	TRAVEL - UNEMPLOYMENT	0.00	250.00	0.00	0.00	0.00	250.00	0
63-4970-140	TRAVEL- WORKER'S COMP	87.00	160.00	0.00	87.00	0.00	73.00	54
63-4970-180	TRAVEL- GROUP INS.S	9,562.06	11,500.00	791.32	5,916.64	0.00	5,583.36	51
63-4970-310	TRAVEL- TRAVEL & TRAINING	0.00	1,300.00	0.00	0.00	0.00	1,300.00	0
63-4970-340	TRAVEL- POSTAGE	0.00	200.00	0.00	0.00	0.00	200.00	0
63-4970-370	MARKETING & ADVERTISING-ADMIN	19,335.79	40,000.00	105.00	10,592.18	0.00	29,407.82	26
63-4970-390	TRAVEL- DUES & SUBSCRIPTIONS	175.00	1,000.00	0.00	175.00	0.00	825.00	18
63-4970-600	ADMIN FEE 3%- GENERAL FUND	3,500.00	3,500.00	0.00	3,500.00	0.00	0.00	100
63-4970-602	PROFESSIONAL SERVICES-AUDIT	4,250.00	4,250.00	0.00	4,250.00	0.00	0.00	100

Washington County
Statement of Revenue and Expenditures

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
	4970 TRAVEL & TOURISM:	<u>55,192.00</u>	<u>93,660.00</u>	<u>3,490.86</u>	<u>42,154.70</u>	<u>0.00</u>	<u>51,505.30</u>	<u>45</u>
	63 TRAVEL AND TOURISM Expend Total	<u>145,374.05</u>	<u>207,504.00</u>	<u>12,516.86</u>	<u>76,963.32</u>	<u>0.00</u>	<u>130,540.68</u>	<u>37</u>

63 TRAVEL AND TOURISM

	<u>Prior</u>	<u>Current</u>	<u>YTD</u>
Revenues:	162,692.60	9,765.10	89,558.63
Expended:	<u>145,374.05</u>	<u>12,516.86</u>	<u>76,963.32</u>
Net Income:	17,318.55	2,751.76-	12,595.31

Washington County
Statement of Revenue and Expenditures

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/deficit	% Real
69-3370-000	E911 TELEPHONE SURCHARGE (1YR)	93,614.23	81,197.00	0.00	33,832.45	0.00	47,364.55-	42
69-3990-000	APPROPRIATED PRIOR YR BALANCE	0.00	127,823.00	0.00	0.00	0.00	127,823.00-	0
	69 EMERGENCY TELECOMMUNICA Revenue Total	93,614.23	209,020.00	0.00	33,832.45	0.00	175,187.55-	16

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
69-9100-000	911:	0.00	0.00	0.00	0.00	0.00	0.00	0
69-9100-200	DEPARTMENTAL SUPPLIES	22,835.31	15,675.00	0.00	388.31	0.00	15,286.69	2
69-9100-310	TRAINING	1,800.00	4,100.00	55.00	1,455.00	0.00	2,645.00	35
69-9100-320	COMMUNICATIONS	8,110.06	12,000.00	569.28	3,874.68	0.00	8,125.32	32
69-9100-350	MAINT & REPAIR-EQUIPMENT	153.00	2,100.00	600.00	1,440.00	0.00	660.00	69
69-9100-351	CONTRACTED SERVICES-SOUNDSIDE	12,600.00	13,000.00	0.00	12,978.00	0.00	22.00	100
69-9100-352	MAINT AGREEMENT-SOUTHERN SOFTWARE CAD	7,643.00	7,719.00	0.00	7,719.00	0.00	0.00	100
69-9100-354	MAINT AGREEMENT-SOUTHERN SOFT MAPPING	3,216.00	3,248.00	0.00	3,248.00	0.00	0.00	100
69-9100-355	MAINT AGREEMENT-SOUTHERN SOFT PAGING	798.00	805.00	0.00	805.00	0.00	0.00	100
69-9100-356	MAINT AGREEMENT-EDGE ONE RECORDER	0.00	5,500.00	0.00	5,300.00	0.00	200.00	96
69-9100-357	MAINT AGREEMENT-WIRELESS COMMUNICATIONS	14,603.78	15,000.00	0.00	0.00	0.00	15,000.00	0
69-9100-358	MAINT AGREEMENT-ESRI	1,500.00	2,800.00	0.00	0.00	0.00	2,800.00	0
69-9100-361	MAINT AGREEMENT-EMD	3,600.00	3,700.00	0.00	3,600.00	0.00	100.00	97
69-9100-550	- CAPITAL OUTLAY- EQUIPMENT	168,169.80	123,373.00	0.00	102,822.80	0.00	20,550.20	83
	9100 911:	245,028.95	209,020.00	1,224.28	143,630.79	0.00	65,389.21	69
	69 EMERGENCY TELECOMMUNICA Expend Total	245,028.95	209,020.00	1,224.28	143,630.79	0.00	65,389.21	69

69 EMERGENCY TELECOMMUNICATIONS

	Prior	Current	YTD
Revenues:	93,614.23	0.00	33,832.45
Expended:	245,028.95	1,224.28	143,630.79
Net Income:	151,414.72-	1,224.28-	109,798.34-

Washington County
Statement of Revenue and Expenditures

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/Deficit	% Real
70-3290-000	INTEREST ON INVESTMENTS	135.26	0.00	0.00	1,554.47	0.00	1,554.47	0
70-3980-010	TRANSFER FROM GENERAL FUND	40,000.00	40,000.00	0.00	40,000.00	0.00	0.00	100
	70 REAPPRAISAL Revenue Total	40,135.26	40,000.00	0.00	41,554.47	0.00	1,554.47	100

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
70-0000-000	FUND 70:	0.00	0.00	0.00	0.00	0.00	0.00	0
70-8600-000	RESERVE FOR REAPPRAISAL	0.00	40,000.00	0.00	0.00	0.00	40,000.00	0
	70 REAPPRAISAL Expend Total	0.00	40,000.00	0.00	0.00	0.00	40,000.00	0

70 REAPPRAISAL		<u>Prior</u>	<u>Current</u>	<u>YTD</u>
	Revenues:	40,135.26	0.00	41,554.47
	Expended:	0.00	0.00	0.00
	Net Income:	40,135.26	0.00	41,554.47

Grand Totals		<u>Prior</u>	<u>Current</u>	<u>YTD</u>
	Revenues:	25,910,860.22	1,865,754.74	18,401,622.20
	Expended:	23,175,488.46	1,592,462.85	14,936,613.41
	Net Income:	2,735,371.76	273,291.89	3,465,008.79

WASHINGTON COUNTY BOARD OF COMMISSIONERS

AGENDA STATEMENT

ITEM NO: 10

DATE: February 6, 2023

**ITEM: Other Items by Chairman, Commissioners, County Manager/Attorney,
Finance Officer or Clerk**

SUMMARY EXPLANATION:

- Department Head Reports from January 2023
- Statistics Reports from January 2023
- Register of Deeds Summary Rollup as of January 31, 2023

a) Soil & Water Request for an Office Assistant

See attached.

Department Head Reports to the Commissioners
February 6, 2023
Board of Commissioners' In Person & Facebook Livestreamed Meeting

Geographic Information Systems & Other Projects

Richard Livingston

No report submitted.

EMS

Jennifer O'Neal

No report submitted.

Recreation

Randy Fulford

Recreation is good. We have a EAC and SWAC tournament on March 9-12. In April - May Recreation, and Ahoskie Ball tournament dates TBA and in June 16-18, 23-25 State Games in Charlotte NC.

Elections

Dora Bell

The Board of Elections is finally able to start filing paperwork. It is quiet for now. I am also preparing for a training class in March. There is nothing more to report at this time.

Library

Brandy Goodwin

Staffing

Grace Wise has been promoted to full-time (30 hpw) and will begin serving in this capacity on 02/01/23.

Programming

Grassroots Acts confirmed thus far:

- NC Poet Laureate, Jaki Shelton Green: April 4th, 2023 at 10:00 AM (WCHS) and 5:00 (WCL) for Poetry Reading/Q & A
- John Brown Entertainment Group: June 2nd, 2023 (First Friday) and June 3rd, 2023 (BB Festival)
- Willa Brigham, Storyteller: June 16th, 2023 at 1:00 PM (Time Pending – WCL)

Still waiting for Julio Ruiz Ballet Group and Bright Star Touring Theatre Company to confirm; planning ongoing.

Summer Reading performers confirmed thus far:

- Rhana Paris, NC Aquarium: July 12th, 2023 @ 1:00 PM
- Gary Shelton, Magician: August 2nd, 2023 @ 1:00 PM (Summer Reading Ends)
- Alex Barr & Grace Wise, Staff Crafters: Date and Time TBA

Roanoke River WLR has been contacted to host ecoExplore nature program; still waiting for confirmation – planning ongoing.

Staff and Library Happenings

- Genealogy Program with Miss Rita: February 26, 2023 at 10:00 AM
- 3 out of 4 Little Libraries spots confirmed; Barnyard Betsy's in Creswell, Health Department/Senior Center in Plymouth, and Washington County African American Museum and Cultural Arts Center in Roper.
- Sam Styons, Interim County Manager is unable to be reached for permission to place LL at "Christmas Tree" Staging Area downtown; does anyone have any other contacts?
- WCL Staff underwent CPR/Basic Medical Training at CE on 1/31/23.
- Collection is currently being weeded to make room for new titles; book sale ongoing.
- We are in the process of constructing a Makerspace and learning how to use equipment.

Cooperative Extension

Rebecca Liverman

Rebecca Liverman
County Director and Family and Consumer Sciences

I started the year by using the New Year as a way to encourage people to get their finances and pantry in order!

PowerPay.org is from Utah Extension and helps understand debt elimination with its online tools.

I also worked on the [Intimidating Ingredient Series](#) to encourage people to try new foods!



Jalynne Ward
Agriculture Agent



It's that time of year where agriculture agents bring farmers together for required pesticide training and informational meetings to help them make decisions throughout the upcoming growing season. **The picture above is from one of fifteen meetings that I am a part of organizing this year.**

Topics covered in these meetings will include:

- Estate planning
- Pesticide safety
- First aid
- Agricultural policy and updates on the Farm Bill
- Current research in soils
- Agronomic research updates for corn, cotton, soybeans, and peanuts

Beth Stanley Jackson
4-H Youth Development

January is a month of planning for the new year. We work with families to re-enroll in our online 4-H enrollment system. We also have been recruiting and registering youth for our 65th Annual 4-H Livestock Show and Sale.

Veteran's Service Officers Report
Vacant

No report submitted

Tax Office
Sherri Wilkins

1. January is an extremely busy month for our office – payments being made to beat the January 5th deadline and January 6th interest being added, filing of exemptions, filing of Business Personal Property Forms, filing of Abstracts – Personal Property forms,

filing of Marina and Mobile Home park reports. Lots of phone calls, emails and visits with questions, questions, questions.

2. We continue to work every day with Zacchaeus Legal Services, there is an upcoming sale on February 9th and it is a court date for the filing of other documents.
3. Assisted the taxpayers with the Tag & Tax program, handling adjustments, refunds, releases, and general questions in regards to motor vehicles.
4. Each Monday, as I can, I sit in on an Assessor's Town Hall Zoom meeting.
5. Continue to verify PINs for various reasons – usually for the filing of deeds – if Richard is out of the office. Corresponding with him, as needed, if there is a question or issue with a property or properties that includes GIS.
6. We continue to get calls for Republic Services, we direct the taxpayer to the county's website and Landfill.
7. The tax clerks – Christal and Hollie - are handling the day to day processing of payments, handling phone calls and emails as they can but also work is being delegated to them as it can be. They are assisting with the filings of the BPP & PP documents.
8. Felesha and Darlene Harrison have started reviewing and entering the data from the BPP forms.
9. Darlene continues to work on debt setoff files, wage garnishment files and bank attachment files. She is assisting Felesha more this month so she is not able to process garnishments or attachments during this month.
10. Christal and Hollie are assisting Darlene with the Employer Letters.
11. Darlene Fikes, Darlene Harrison and I met with representatives of the Keystone Information Systems along with Curtis and Richard.
12. Denise continues to work part-time to assist our office with NCVTS reports and estate files.
13. I submitted the Statistical Report for December.
14. I have worked on the TR1, TR2 and State Fire Marshall reports that are due on February 1st.

Planning/Inspections/Floodplain Management

Allen Pittman

Permits Issued 24

Inspections 36

Holidays – January 2 and January 16

Map/Plat Reviews 1

Flood map reviews 2

Courtesy – Inspected Tyrrell County Schools January 3

EAP and Fire Safety Review with Developmental Health Providers January 4

Administrative Days January 12 and January 17

Continuing Education	January 24	Plumbing required for license
	January 25	Mechanical required for license
	January 26	Zoning for Management (one hour)
	January 19	Strategic Planning for Elected Officials
	January 17 -	Hazard Mitigation- Water Equity 3:00 -5:00 Relative to CFM licensure

Planning Board Meeting January 19
Board Chair, David Clifton, resigned
Board charged staff to review and revise section of Zoning

Ordinance

to try and make process more friendly to development – bring back to Planning Board review and discussion for recommendations
Katie Walker will sit as Chair at February meeting

Jan 27 –e-mail and Phone poll to Board regarding recommendation to seat Thomas Patrick on Planning Board -

Staff continues to work on clearing and cleaning out 205 E Main Street building

Emergency Management

Lance Swindell

- VIPER and radio ID work
- 0800 10-50 w/fluid leaking
- 1/30-1/31-Called out for coordination with a possible bridge strike from barge at Albemarle Sound Bridge @2130 to 0100(USCG, WCSD,NCDOT, Marine Patrol and NC Wildlife)
- 1/26-Roper Tower generator work
- Assisted Forestry with countywide Wildland Fire Training Exercise @ Vernon James Center 1/23,1/30 and 2/1
- Attended Grants Management Tier One Communities Training on 1/20
- Perry Weather Webinar on 1/19- Trying to connect Washington County Schools and Transportation and Washington County Recreation to a representative for demonstration of a weather updates app that has 24/7 meteorologist support and up to date radar warning system. We have another meeting scheduled for February 14th
- NCEM & Local EM's Winter Forum held at Vernon James Center on 1/18
- Zoom meeting with T-Mobile for Government concerning SIM card R&D, currently have demo sim card in DEN case for EOC for R&D

- Vehicle Maintenance 1/12
- Safety Committee Meeting held at DSS on 1/10
- Received and setup Distributable Emergency Network case 12/27/22 and 1/3/23. Ready for EOC operation.
- Dept. Head Meeting- Jan.4
- 12/28 – Structure Fire on Rabbit Cross Rd. - Assisted Homeowner w/ Red Cross needs and Salvation Army.
- 12/22/22 –@0530 Accident 2 power poles broken and brush fire
- 12/20-12/21 Structure Fire Newland Rd. 2300 to 0200.Assisted Homeowner w/ Red Cross needs and Salvation Army.
- Zoom/Virtual with T-Mobile for Government.
- 12/15-DAWG Meeting and Rap-LEPC Meeting in Hyde County all day.
- 12/13-Safety Committee Mtg.
- 12/12 –County College Training
- 12/7 – Overturned tractor trailer with spill on RR Bed at int. of Hwy 99
- 12/1 – Conference call with school engineers concerning fire safety and water source for fire protection and apparatus.

Soil and Water

VACANT

No report submitted.

Register of Deeds

Tim Esolen

No report submitted.

Public Utilities

Lee Sasser

No report submitted.

Sheriff's Office/Detention/E911

Chief Deputy Arlo Norman/Clinta Blount/Anna Johnson

Detention:

1. UNIFIRST CAME FOR SOIL LINE AND DELIVERED CLEN LINEN ON 01/06/2023.
2. VINCENT PAINT COMPANY CAME TO PAINT CEILING IN A-BLOCK 01/06/2023.
3. SOUTHERN SECURITY GROUP CAME TO REPAIR CAMERAS ON 01/11/2023.
4. PAYTELL PERSONAL CHAD CAME TO REPAIR BOOKING PHONE ON 01/11/2023.
5. UNIFIRST CAME TO DROP OFF AND PICK UP 01/13/2023
6. UNIFIRST CAME FOR A DROP OFF AND A PICK UP 01/20/2023
7. DANIEL FROM MAINTENANCE CAME TO FIX BATHROOM DOOR 01/23/2023
8. XTREAM (MEDIACOM) CAME TO WORK ON THE INTERNET THAT WENT OUT BUT COULD NOT FIND THE BOX 01/22/2023
9. XTREAM (MEDIACOM) CAME BACK TO WORK ON THE INTERNET ALONG WITH MRS. DARLENE FIKES (IT) 01/23/2023.
10. DANIEL (MAINTENANCE) CAME TO PUT BACK THE TILE THAT THE MEDIACOM WORKER PUSHED BACK 01/24/2023.
11. MAINTENANCE DANIEL CAME TO TOUCH UP SAFE LIGHT 01/25/2023
12. FIIRE EXTINGUISHER (ROBERSON) CAME 01/27/2023
13. UNIFIRST CAME TO DROP OFF AND PICK UP 01/27/2023

No other reports submitted.

Information Technology

Darlene Fikes

1. Work on Exchange documentation for O365. Contact department heads to verify employees. Create spreadsheet with recommendation for licenses per employee/device.
2. Attend meeting with SSG and Richard to discuss O365.
3. Assist/Train Danny Reynolds on entering requisitions.
4. Troubleshoot issue with Mike Gray's computer. Motherboard locked. Refurbish Connie Barnes old computer and have SSG reinstall Windows 10.
5. Submit tickets to NCDIT to move phones/extensions for EM/Planning to Admin Building.
6. Submit ticket to NCDIT to disconnect five emergency phone lines for EM.
7. Create profile/email Maintenance@washconc.org.
8. Troubleshoot issue with EM/Planning Toshiba copier. Unable to print.
9. Research current postage meter. Will need to replace. DM series is being decommissioned and USPS is setting a new IMI compliance standard. Contact IM for quote for new postage meter. All non-compliant meters will become decertified on June 30, 2024.
10. Scheduled meeting on Fund Balance with Angie (911 Board Regional Manager), Missy and Anna. Gather all documented information needed. Meet with Missy and Anna prior to meeting with Angie to discuss.
11. Work on rubric for tax software and submit to County Manager's office.
12. Attend meeting with Keystone, Curtis, Richard and Sherri to discuss timeline for installation.
13. Meet with Southern Security Group (Jack) in Jail to resolve issues with cameras. Remote connections for those that need, change to GB connection to correct delay, remove Microsoft IE and replace with Edge.
14. Work with Dell to get items needed for Lance's Emergency Management Grant. Savings of \$29,805.15.

15. Review Solarwinds license and update documentation.
16. Review requirements for Edmunds Version upgrade with Missy.
17. Troubleshoot issue with Edmunds connection at Landfill. Possible hot spot issue.
18. Contact CopyPro to refresh copier quote.
19. Work with Mediacom on issue with Paytel Visitation Phone issue in Jail.
20. Attend Departmental meeting.
21. Attend County Manager group meeting.
22. Check postage machine during the month to determine when postage is needed.
23. Stamp, sign & copy invoices & take to Finance.
24. Reconcile Budget Statement.

Senior Center

Vanessa Joyner

No report submitted.

Airport

Knapp Brabble

1. Researching explosion proof motor for jet fuel dispenser. (have not found one yet)
2. Replaced 1 runway light, also, replaced 2 cracked runway light globes.
3. Waiting on Campbell Oil for piping and filters on fuel farm Av/Jet fuel dispensers.
4. Attended NC Airtap seminar (with Mary Moscato) on aviation planning, Thursday 26 of January.
5. Future Projects:
 - a. Replace Av/gas hose and jet fuel hose.
 - b. Clean debris around perimeter of airport.
 - c. Clean logging road overgrowth.
 - d. Replace fuel pump night light at fueling station, about 20' tall.
 - e. Find someone to contract installing sump pumps on Av/gas tank and sump pump on Jet/A fuel tank. (Hopefully can be done by Campbell Oil)
Have sump pumps for the Av/gas and jet fuel tanks. Will have to order piping (stainless steel) for each tank to be able to install sump pumps
 - f. Have to add fill dirt in spots around runway lights, and fixtures that has sunken in or washed away to meet FAA safety standards.
 - g. Runway: Need to put weed killer in cracks on runway and taxiway.
 - h. Need to cut grass north end, south end of runway, entire airport.
 - i. Need to cut around runway and taxiway lights.
 - j. Will have to remove trees north end and south end of runway RPZ zone to meet FAA safety standards.
 - k. Remove rocks/stones around taxiway to improve mowing and save wear and tear

on airport equipment.

- l. Repair Beacon
- m. Repair/replace PAPI lights (precision approach path indicator)
- n. Repair/replace REIL (runway end identifier lights).
- o. Replace underground phone line to FMU at refueling station.

And other items that are not on this list.

Facility Services

Mary Moscato (Interim)

- Arranged for Roberson's Heating & Air to repair the following HVAC units:
 - Library
 - Roper Annex
 - E911 Server Room
- Worked with Darlene in setting up an email account for Daniel to give him computer access so he can receive Work Orders. I also asked her to quote a PC for the staff to use for emails/work orders & timesheets.
- With the permission of the school's Superintendent and County Manager, the staff and I went through Pines Elementary School and pulled items that can be used to maintain the various County facilities.
- Ordered office and cleaning supplies and equipment.
- Met with the staff in the Sheriff's Office to see what repairs are needed in their office space.
- Spent a good amount of time researching a higher-than-normal Dominion Electric bill for the MTW Health Department parking lot lights. Discovered the Health Department had the lights converted to LED, which resulted in the County incurring the cost. Working with Curti, Missy, and Wes to resolve the issue/expense.
- Met with the Commissioners during the budget workshop to discuss the FY24 Facilities budget.
- Reviewed applications and scheduled three (3) interviews for the Maintenance Supervisor position on January 31st.
- Met with a sales rep from United Laboratories to review their product catalog and new products.
- Contacted Arborists John Sugg about the courthouse tree that needs trimming.

Work Orders:

- Daniel processed 35 Work Orders.

Housekeeping:

- Maintained their weekly schedule of cleaning all public buildings, the courtroom, and Courthouse offices.

BCCC/Roper Annex:

- Discovered a water leak in the building on December 30th. Met with the insurance adjuster to walk through the areas damaged by the water leak.
- Arranged for David Cook's Plumbing to check out the busted ice maker hose and bypass it. He also adjusted the turnoff valves on the water lines under the sink.
- I worked with Missy, Sedgwick, and ServPro on the approved SOW for the repairs. ServPro is ready to start the mitigation and repairs the first week of February.
- Met with Jerome Bryant to review the draft of the roadside sign for the Roper Annex. Worked with BCCC to get their approval and finalized the order.
- Met with Clay Carter, Chanta Rickard, and Dora Bell to discuss scheduling the auditorium, new outside signage, upcoming BCCC classes, and other items.

MTW Health District

Wes Gray

(Sends COVID-19 updates throughout the month when necessary)

Surplus Report

Renee' Collier

Surplus Update

Currently At Auction

Asset	List Price	End Date
1994 Dodge Dakota (2023-003)	\$300	2/3/2023
Fencing	\$200	2/17/2023

Sold (or pending sale)

Asset	Price	Status
2010 Ford Explorer (2023-002)	\$4,661.11	Pending PU
Lot of 3 old Box TVs (2023-001)	\$7	Picked Up
Motorola MCC Radios	\$525	Picked Up
Dodge Caravan	\$450	Picked Up
2008 Dodge Charger (2022-007)	\$1,025	Pending Payment
2006 Dodge Dakota (2022-010)	\$802.00	Pending PU
2008 Dodge Durango (2022-009)	\$577.00	Pending PU

Preparing to be Listed

Asset	Status
SO Vehicles	Locate and Pictures
Tax Jeep	Holding on Papers

DSS

Clifton Hardison

No report submitted.

WASHINGTON COUNTY

STATISTIC REPORT



Reporting Period:

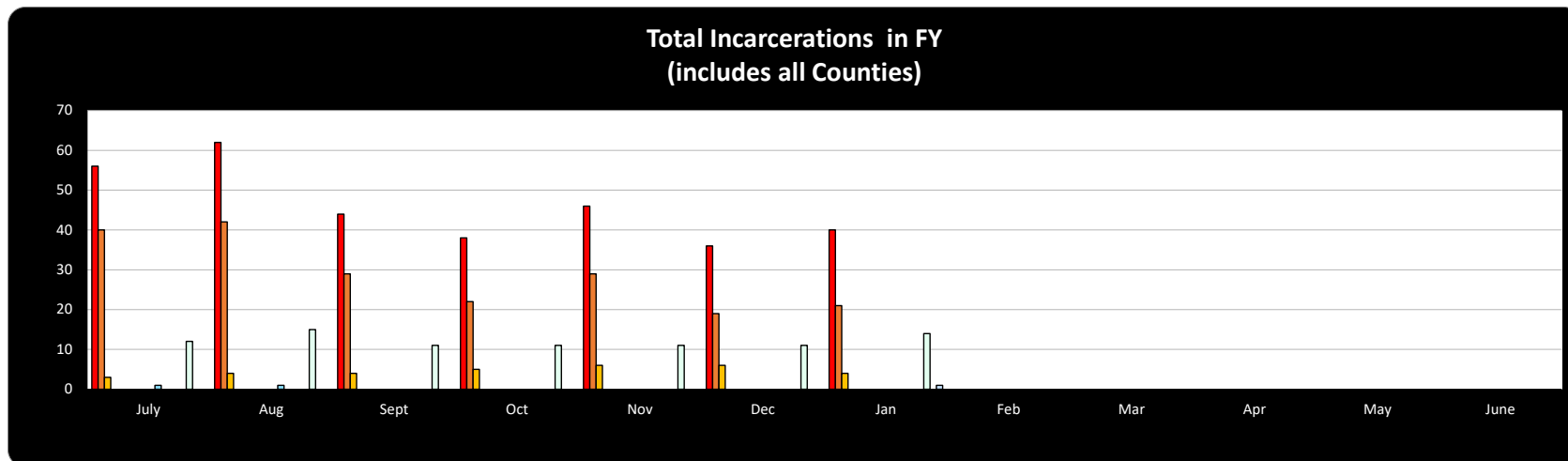
JANUARY 2023

DETENTION

FY22-23

Incarcerations by County

		July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Total (by Gender)	Total Incarcerations
		56	62	44	38	46	36	40	0	0	0	0	0	322	322
WASHINGTON	Male	40	42	29	22	29	19	21						202	234
	Female	3	4	4	5	6	6	4						32	
CHOWAN	Male	0	0	0	0	0	0	0						0	0
	Female	0	0	0	0	0	0	0						0	
HYDE	Male	0	0	0	0	0	0	0						0	0
	Female	0	0	0	0	0	0	0						0	
MARTIN	Male	0	0	0	0	0	0	0						0	0
	Female	0	0	0	0	0	0	0						0	
BEAUFORT	Male	0	0	0	0	0	0	0						0	2
	Female	1	1	0	0	0	0	0						2	
PITT	Male	0	0	0	0	0	0	0						0	0
	Female	0	0	0	0	0	0	0						0	
HERTFORD	Male	0	0	0	0	0	0	0						0	0
	Female	0	0	0	0	0	0	0						0	
SMCP	Male	12	15	11	11	11	11	14						85	85
	Female	0	0	0	0	0	0	0						0	
NORTHAMPTON	Male	0	0	0	0	0	0	1						1	1
US PRISON TRANSPORT	Male	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Female	0	0	0	0	0	0	0	0	0	0	0	0	0	



EMERGENCY MEDICAL SERVICES (EMS)

FY22-23

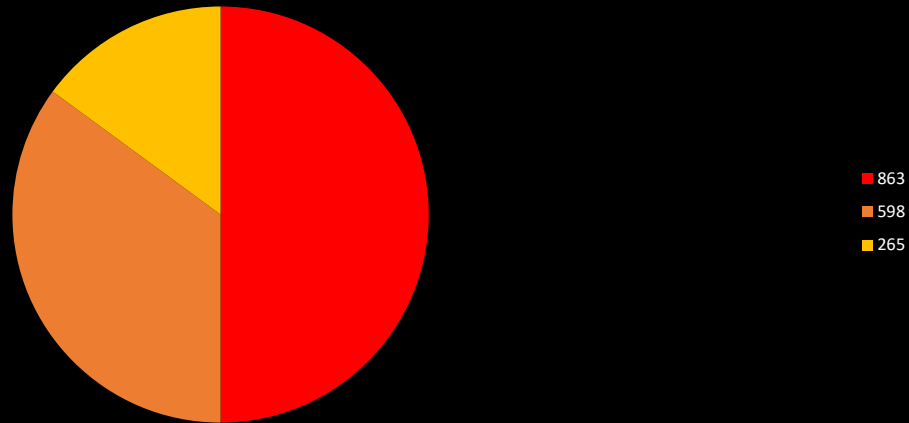
Washington County

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	YTD Totals
WC Dispatched	138	134	130	151	144	166							863
WC Transported	98	101	91	106	98	104							598
WC Refusals	40	33	39	45	46	62							265
Transport Washington													
Hospital to Hospitals	6	2	3	1	1	0							13
SNF to Doctors	85	65	98	136	88	95							567
Hospital Discharges	10	21	12	19	10	6							78
EMS Back Up	1	6	6	3	1	7							24

Tyrrell County

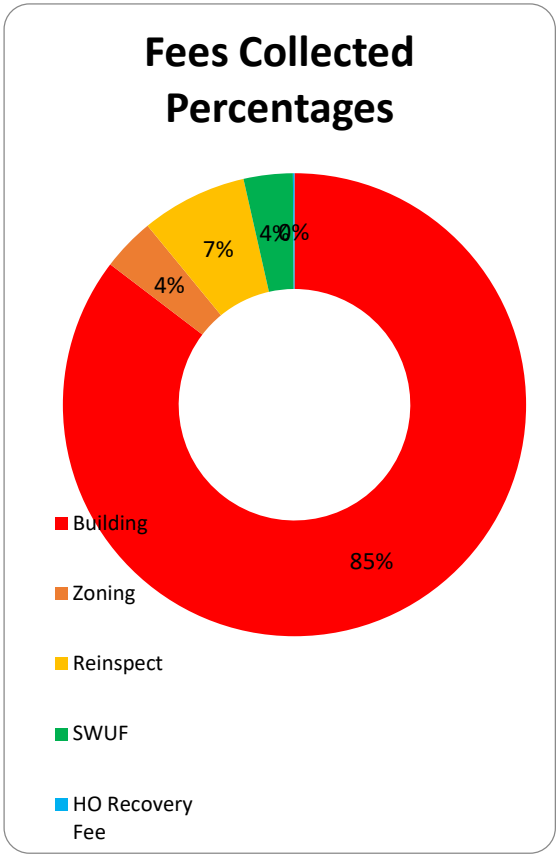
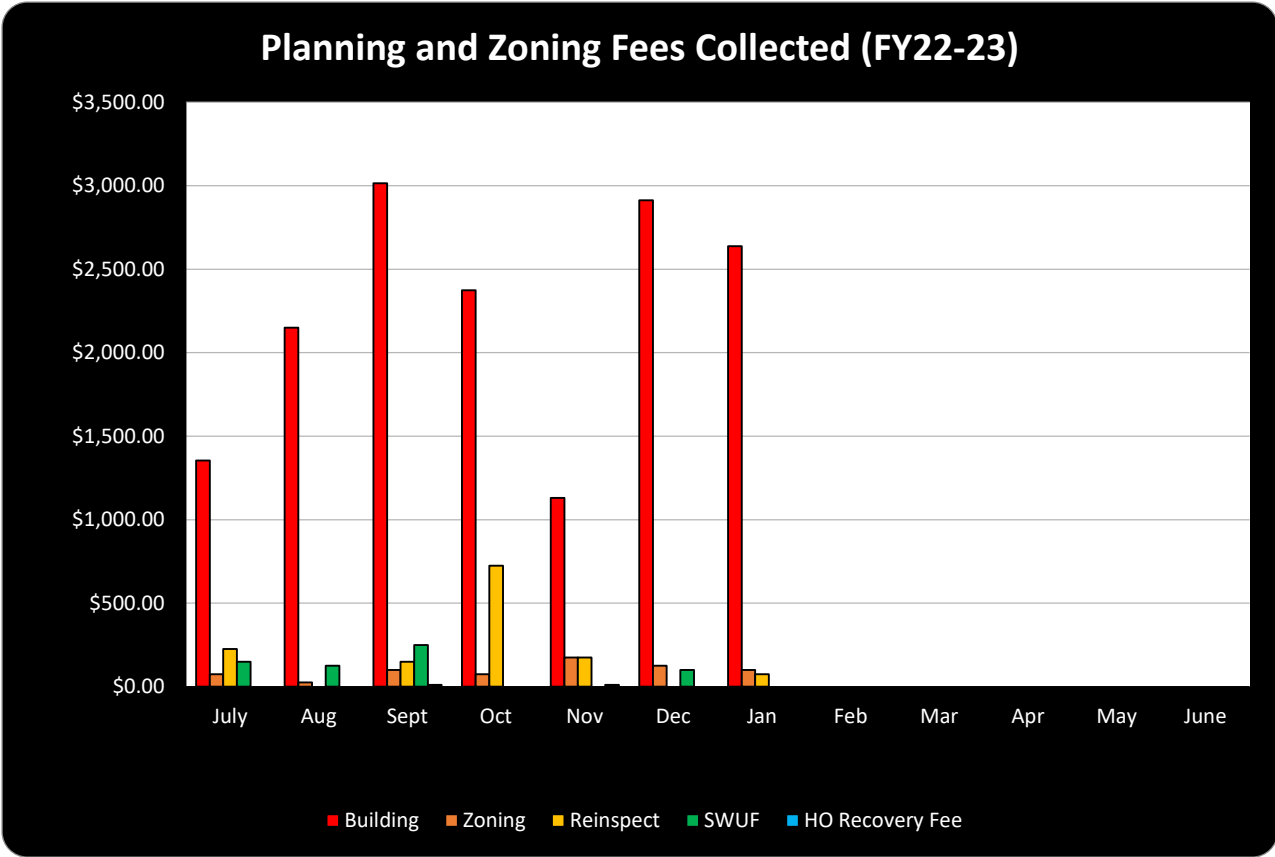
	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	YTD Totals
TC Dispatched	60	61	69	71	54	50							365
TC Transported	49	41	48	44	36	38							256
TC Refusals	11	20	21	27	18	12							109
Mutual Aid Hyde													
HC Dispatched	0	0	0	2	0	0							2
HC Transported	0	0	0	0	0	0							0
HC Refusals	0	0	0	2	0	0							2

EMS Pickups FY23



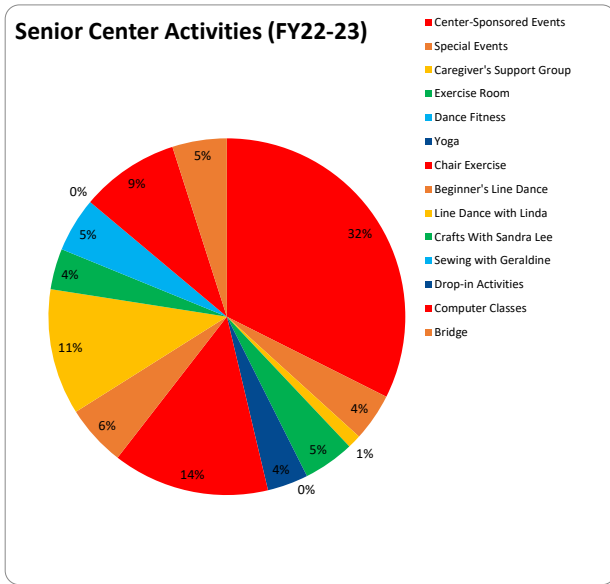
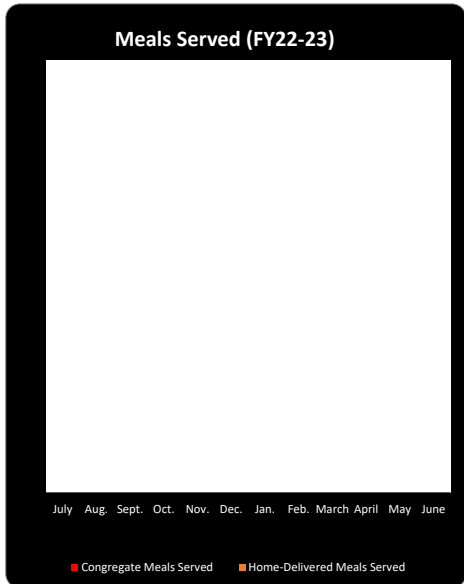
**PLANNING AND ZONING
FY22-23
Inspections and Fees**

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	YTD Totals
Building	\$1,355.00	\$ 2,150.00	\$ 3,014.54	\$ 2,374.60	\$ 1,130.00	\$ 2,912.12	\$ 2,638.24						\$15,574.50
Zoning	\$ 75.00	\$ 25.00	\$ 100.00	\$ 75.00	\$ 175.00	\$ 125.00	\$ 100.00						\$675.00
Reinspect	\$ 225.00	\$ -	\$ 150.00	\$ 725.00	\$ 175.00	\$ -	\$ 75.00						\$1,350.00
SWUF	\$150.00	\$ 125.00	\$ 250.00	\$ -	\$ -	\$ 100.00	\$ -						\$625.00
HO Recovery Fee	\$0.00		\$ 10.00	\$ -	\$ 10.00	\$ -	\$ -						\$20.00
Total	\$1,805.00	\$2,300.00	\$3,524.54	\$3,174.60	\$1,490.00	\$3,137.12	\$2,813.24	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$18,244.50



SENIOR CENTER FY22-23

	July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June	YTD Total
PARTICIPANT DATA													375
Unduplicated Attendees							50						50
New Participants							1						1
Center-Sponsored Events							105						105
Special Events							14						14
Caregiver's Support Group							4						4
Exercise Room							15						15
Dance Fitness													0
Yoga							12						12
Chair Exercise							46						46
Beginner's Line Dance							18						18
Line Dance with Linda							37						37
Crafts With Sandra Lee							12						12
Sewing with Geraldine							16						16
Drop-in Activities													0
Computer Classes							29						29
Bridge							16						16
													YTD Total
MEAL DATA	0	0	0	0	0	0	0	0	0	0	0	0	0
Congregate Meals Served													0
Home-Delivered Meals Served													0
Congregate Meals-Pick-Ups													0
													YTD Total
CONTRIBUTION DATA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 90.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 90.00
Congregate Meals													\$ -
Home-Delivered Meals													\$ -
Activity Fees							\$ 90.00						\$ 90.00
Donations													\$ -



**TAX
FY22-23**

	July	Aug.	Sept.	Oct.	Nov.	Dec	Jan	Feb	Mar	Apr	May	June	YTD Totals
Collections													
Amount*													\$ -
Current Year Tax	\$ 898,210.32	\$ 2,292,012.84	\$ 404,187.42	\$ 223,827.03	\$ 361,823.03	\$ 1,110,348.78							\$ 5,290,409.42
Current Yr Discount	\$ (16,983.97)	\$ (32,457.61)	\$ (600.68)	\$ -	\$ -	\$ -							\$ (50,042.26)
Current Year Penalty	\$ 107.78	\$ 2,564.03	\$ 516.33	\$ 218.50	\$ 127.82	\$ 3,821.16							\$ 7,355.62
Current Year Interest	\$ -	\$ -	\$ -	\$ 554.41	\$ -	\$ -							\$ 554.41
Watershed Tax Current Yr	\$ 10,162.47	\$ 27,388.25	\$ 4,764.97	\$ 2,666.75	\$ 3,961.14	\$ 13,162.78							\$ 62,106.36
Watershed Discount	\$ (203.16)	\$ (387.62)	\$ (7.00)	\$ -	\$ -	\$ -							\$ (597.78)
Watershed Penalty	\$ 1.24	\$ 30.56	\$ 6.09	\$ 1.11	\$ 1.17	\$ 40.09							\$ 80.26
Watershed Interest	\$ -	\$ -	\$ -	\$ 6.41	\$ -	\$ -							\$ 6.41
Prior Year Tax	\$ 44,247.58	\$ 89,391.99	\$ 42,863.52	\$ 33,593.45	\$ 42,599.81	\$ 25,468.87							\$ 278,165.22
Prior Year Penalty	\$ 154.44	\$ 72.04	\$ 12.85	\$ 58.08	\$ 33.73	\$ 70.85							\$ 401.99
Prior Year Interest	\$ 4,028.32	\$ 8,724.90	\$ 5,215.11	\$ 3,961.82	\$ 13,239.58	\$ 3,192.96							\$ 38,362.69
Prior Year Watershed	\$ 378.70	\$ 590.37	\$ 306.97	\$ 265.82	\$ 245.71	\$ 111.99							\$ 1,899.56
Prior Year WS Penalty	\$ 1.69	\$ 0.91	\$ 0.33	\$ 0.88	\$ 0.44	\$ 0.53							\$ 4.78
Prior Year WS Interest	\$ 333.37	\$ 468.29	\$ 271.88	\$ 289.19	\$ 364.36	\$ 177.76							\$ 1,904.85
Bad Checks	\$ -	\$ -	\$ (538.54)	\$ (1,425.85)	\$ -	\$ -							\$ (1,964.39)
Prepayments	\$ 520.18	\$ 3,572.47	\$ 3,255.73	\$ 3,081.94	\$ 2,834.72	\$ 2,578.00							\$ 15,843.04
TOTAL	\$ 940,958.96	\$ 2,391,971.42	\$ 460,254.98	\$ 267,099.54	\$ 425,231.51	\$ 1,158,973.77	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,644,490.19
Advlorem Garnishments													
Initiated	1	5	0	9	10								25
Amount	\$ 1,338.48	\$ 3,763.76	\$ -	\$ 4,187.72	\$ 8,832.11								\$ 16,783.59
Satisfied/Cancelled	0	0	0	2	7								9
Amount	\$ -	\$ -	\$ -	\$ 787.64	\$ 4,174.69								\$ 4,962.33
* Bank Attachments are usually in/out the same month - the bank either pays or sends a notice that no funds are available.													
Tax and Tag		76,269.23	\$ 93,475.19	\$ 77,088.65	65,226.07								\$ 312,059.14
Solid Waste Fees													
Billed Current Yr	\$ 1,173,600.00												\$ 1,173,600.00
Collected Current Yr	\$ 171,230.20	\$ 329,298.44	\$ 73,561.83	\$ 54,369.74	\$ 69,541.33	\$ 164,851.90							\$ 862,853.44
Bad Checks	\$ -	\$ -	\$ (300.00)	\$ (340.00)	\$ -	\$ -							\$ (640.00)
TOTAL	\$ 171,230.20	\$ 329,298.44	\$ 73,261.83	\$ 54,029.74	\$ 69,541.33	\$ 164,851.90	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 862,213.44
Drainage Fees -													
Billed Current Yr	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Collected Current Yr	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Prior Yrs Collected	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Drainage Fees - Other													
Collected Current Yr	\$ 8,733.79	\$ 62,366.75	\$ 20,645.48	\$ 11,311.92	\$ 15,122.66	\$ 47,021.58							\$ 165,202.18
Town Collections													
Creswell Levy	\$ 3,564.64	\$ 22,463.38	\$ 14,258.93	\$ 1,581.06	\$ 3,605.24	\$ 34,264.36							\$ 79,737.61
TOTAL TAX DEPOSIT	\$ 1,124,487.59	\$ 2,899,575.18	\$ 661,896.41	\$ 411,110.91	\$ 578,726.81	\$ 1,405,111.61	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,080,908.52

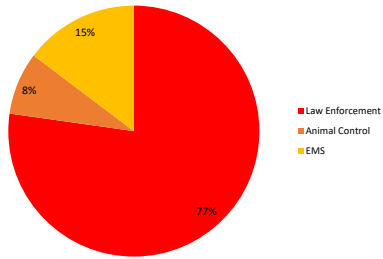
Oct Int - Def Tax Pmt

Oct Int - Def Tax Pmt

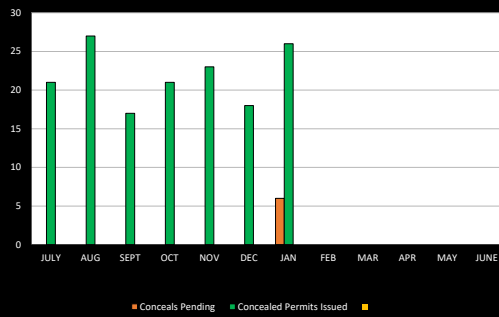
SHERRIFF FY22-23

	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	YTD TOTALS
Total Number of Dispatched Calls	0	1187	1165	1129	1039	0	0	0	0	0	0	0	4520
Law Enforcement		927	894	874	796								3491
Animal Control		88	126	79	71								364
EMS		172	145	176	172								665
Reported Incidents	62	54	50	52	57	47	45						367
Total Arrests	14	16	11	10	11	5	13	0	0	0	0	0	80
Misdemeanor Arrests	5	6	9	8	5	4	4						41
Felony Arrests	9	10	2	2	6	1	9						39
Total Papers Served	64	79	66	75	48	36	70	0	0	0	0	0	438
Criminal Papers Served	10	2	0	3	3	1	3						22
Civil Papers Served	54	77	66	72	45	35	67						416
Total Papers Outstanding	15	27	32	16	20	16	53	0	0	0	0	0	179
Criminal Papers Outstanding	7	0	0	2	2	2	1						14
Civil Papers Outstanding	8	27	32	14	18	14	52						165
Gun Permits Issued	23	18	16	18	39	29	22						165
Conceals Pending	0	0	0	0	0	0	6						6
Concealed Permits Issued	21	27	17	21	23	18	26						153

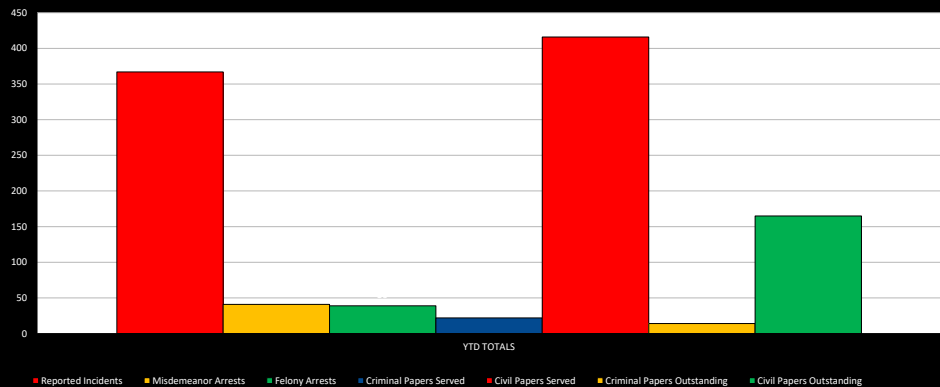
Dispatched Calls (FY22-23)



Gun Permits (FY22-23)

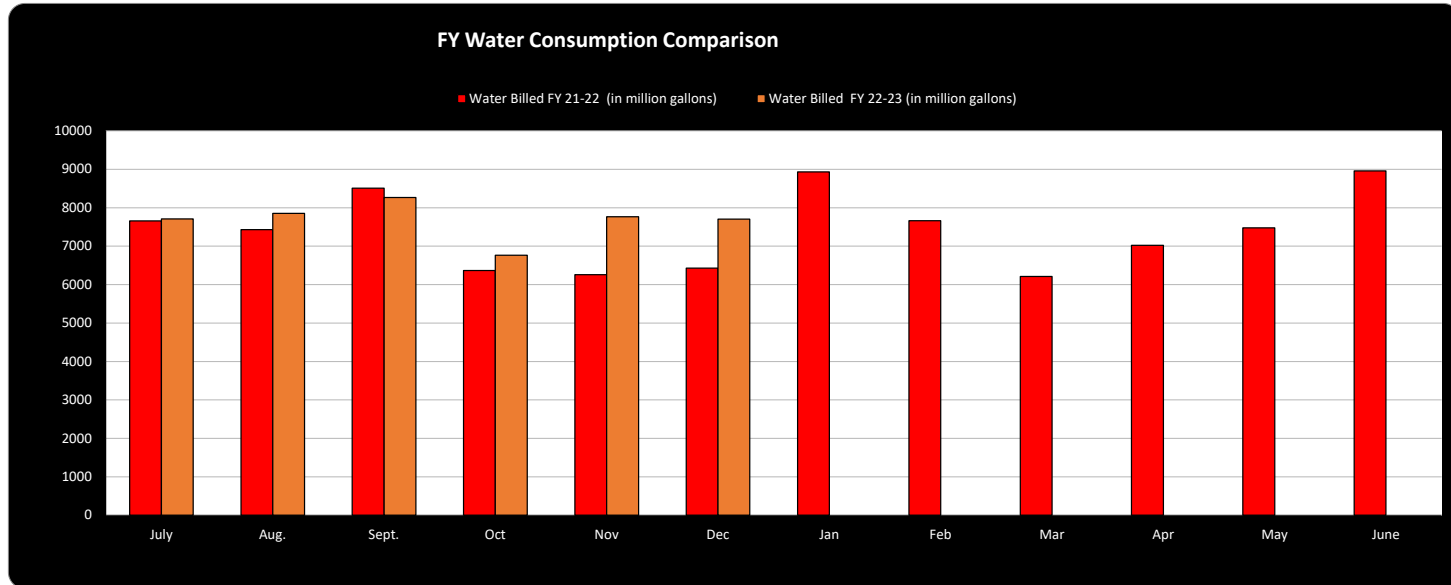


Total Arrests & Papers Processed/Served (FY22-23)



WATER AND SOLID WASTE FY22-23

	July	Aug.	Sept.	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	YTD Totals
Water Billed FY 21-22 (in million gallons)	7656	7432	8508	6369	6257	6428	8930	7660	6210	7022	7477	8956	88,905
Water Billed FY 22-23 (in million gallons)	7707	7855	8266	6766	7766	7706							46,066
Base Charges	\$ 65,364	\$ 65,388	\$ 65,292	\$ 65,292	\$ 65,268	\$ 65,316							\$ 391,920
Consumption Charges	\$ 48,516	\$ 50,505	\$ 55,159	\$ 38,779	\$ 48,932	\$ 49,049							\$ 290,940
Reconnecton Charges	\$ 1,785	\$ 2,205	\$ 1,645	\$ 1,715	\$ 1,470	\$ 1,365							\$ 10,185
Number of Abatements	13	21	23	21	14	15							107
Dollar Amount of Abatements	\$ 1,547.00	\$ 2,697	\$ 3,146	\$ 3,452	\$ 1,794	\$ 1,274							\$ 13,910.00
Water Pumped (in million gallons)	13.9	15.6	14.5	14.5	12	12	12						94.359
Number of Customers	2657	2658	2654	2654	2653	2655							15,931
New taps	0	0	2	0	0	0							2
Water Billed to Roper	\$ 4,844.65	\$ 4,844.65	\$ 4,844.65	\$ 4,844.65	\$4,844.65	\$4,844.65							\$ 29,067.90
													0

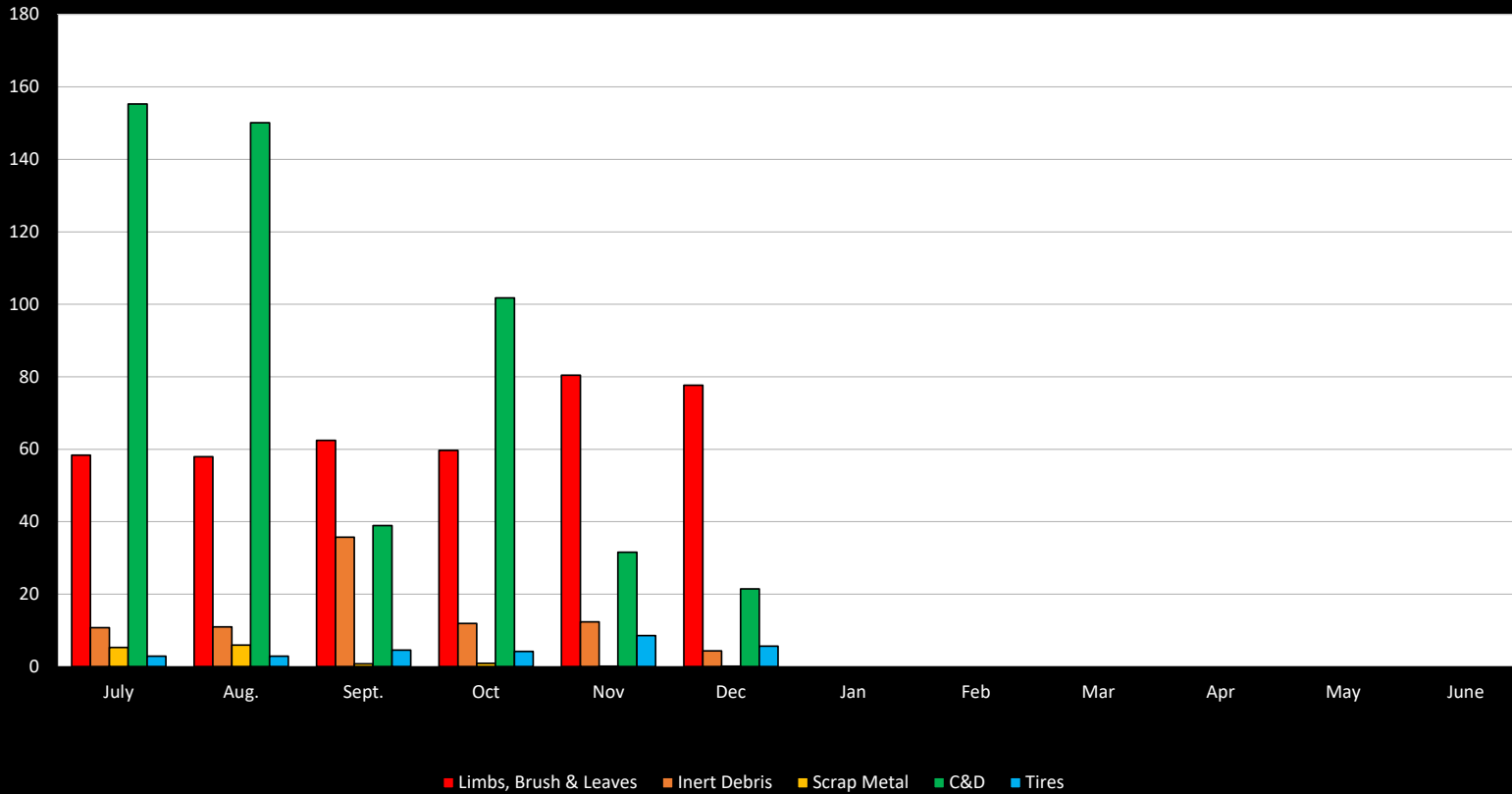


LANDFILL *(in tons)*

FY 22-23

	July	Aug.	Sept.	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	YTD
Limbs, Brush & Leaves	58.36	57.92	62.47	59.7	80.46	77.68							396.59
Inert Debris	10.77	11	35.74	11.96	12.35	4.35							86.17
Scrap Metal	5.27	5.97	0.77	0.96	0.13	0.13							13.23
C&D	155.3	150.13	38.92	101.80	31.55	21.43							499.13
Tires	2.9	2.90	4.54	4.18	8.6	5.68							28.80

Landfill Collections in Tons



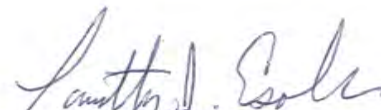
Ledger Summary Report - Roll-up

Printed 01/31/2023

Timothy J. Esolen, REGISTER OF DEEDS

Washington, NC
30539-30707

Category	Receipt Code	Count	Total	Recording	Special	Floodplain Mapping	Excise Tax	Land Transfer	Dept Cultural Res	Pension Fund	Automation Fund	State General Fund	State Treasurer Amt	County Receipts
DEED														
	A/N	1	\$26.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.39	\$1.94	\$0.00	\$6.20	\$17.47
	AFFT	3	\$78.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1.17	\$5.82	\$0.00	\$18.60	\$52.41
	ASGMT	8	\$233.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3.50	\$17.98	\$0.00	\$49.60	\$161.92
	CAN	28	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	COM/D	1	\$47.00	\$0.00	\$0.00	\$0.00	\$21.00	\$0.00	\$0.00	\$0.39	\$1.94	\$0.00	\$6.20	\$17.47
	D/T	14	\$896.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$13.44	\$86.80	\$0.00	\$86.80	\$708.96
	DECL	3	\$78.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1.17	\$5.82	\$0.00	\$18.60	\$52.41
	DEED	32	\$4,686.00	\$0.00	\$0.00	\$0.00	\$3,854.00	\$0.00	\$0.00	\$12.48	\$62.08	\$0.00	\$198.40	\$559.04
	ESMT	4	\$156.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2.34	\$12.88	\$0.00	\$24.80	\$115.98
	GIFT/D	1	\$26.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.39	\$1.94	\$0.00	\$6.20	\$17.47
	MOD/A	2	\$52.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.78	\$3.88	\$0.00	\$12.40	\$34.94
	N/FOR	1	\$26.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.39	\$1.94	\$0.00	\$6.20	\$17.47
	OPT	2	\$52.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.78	\$3.88	\$0.00	\$12.40	\$34.94
	P/A	7	\$207.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3.11	\$16.04	\$0.00	\$43.40	\$144.45
	P/REL	1	\$26.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.39	\$1.94	\$0.00	\$6.20	\$17.47
	QCD	1	\$26.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.39	\$1.94	\$0.00	\$6.20	\$17.47
	REQ	1	\$26.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.39	\$1.94	\$0.00	\$6.20	\$17.47
	S/TR	2	\$52.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.78	\$3.88	\$0.00	\$12.40	\$34.94
	SEP/A	1	\$51.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.77	\$4.40	\$0.00	\$6.20	\$39.63
	TMB/D	1	\$207.00	\$0.00	\$0.00	\$0.00	\$181.00	\$0.00	\$0.00	\$0.39	\$1.94	\$0.00	\$6.20	\$17.47
	UCC	1	\$45.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.67	\$4.43	\$0.00	\$0.00	\$39.90
	Category Totals	115	\$6,996.00	\$0.00	\$0.00	\$0.00	\$4,056.00	\$0.00	\$0.00	\$44.11	\$243.41	\$0.00	\$533.20	\$2,119.28
MARR				Fee	NCCTF	DVCF	Pension Fund	Automation Fund	County Receipts					
	ML	4	\$240.00	\$0.00	\$20.00	\$120.00	\$3.60	\$9.64	\$86.76					
	Category Totals	4	\$240.00	\$0.00	\$20.00	\$120.00	\$3.60	\$9.64	\$86.76					
NO BOOK				Fee	Special	Pension Fund	Automation Fund	County Receipts						


 Submitted 1/31/2023 By Timothy J. Esolen Reg of Deeds

Ledger Summary Report - Roll-up

Timothy J. Esolen, REGISTER OF DEEDS

Washington, NC
30539-30707

Printed 01/31/2023

Category	Receipt Code	Count	Total
Check Total:			\$7,540.00
ACH Total:			\$0.00
Card Total:			\$0.00
Escrow Account Total:			\$0.00
Overpayment Total:			\$0.00

REQUEST FOR ASSISTANCE IN SOIL AND WATER OFFICE

TO: County Commissioners

CC: Curtis Potter, County Manager

RE: Office Assistance

The Washington County Board of Supervisors of the Washington County Soil And Water Conservation District are requesting consideration of a permanent office assistant. This office is charged with administering funds that come to the county for the NC Agriculture Cost Share Program from the state, as well as any funds that come into the county relating to disasters that pertain to maintaining the soils and waters of the county. This is the first and foremost purpose of the office. In addition, this office carries out:

1. The Beaver Management Control Program which entails locating beaver dams that are obstructing waterways and coordinating work with the beaver control technician.
2. The yearly control of invasive aquatic plants; which for Washington County is Alligator Weed.
3. The yearly program of clearing and snagging the canals and other waterways in the county recently intensified by storm damages.
4. The office was asked several years ago to give technical assistance to the work of establishing drainage service districts in the county. Over the years, our office has been asked to do more and more until now, we are seen as the lead agency in doing the legwork for these programs, including handling the Eddie Smith Service district monies. This has added a great deal of additional workload on the technician.

Just administering the NC Cost Share program is full time work for one person. The technician has to take applications, rank them, do the preliminary work of sitting the work, get paper work to Raleigh for approval, and then monitoring and confirming the work is done properly so payment can be made.

Much of the work outlined above requires the employee to be out of the office. In addition, this work also requires Job Approval Authority, a designation that the state gives to employees as they acquire experience and training.

In the past, this office has had 2 or more employees, but with retirements, the county eliminated the office assistant position. We are asking that a part-time office assistant be considered. This person, when in the office, will answer phones, greet clients, take applications, and process paperwork.

Continually, year after year, this office brings in and/or administers between \$350,000-500,000. Programs include: Stream Debris Removal, NC Cost Share Program, Non-Field Farm Road Repair, Beaver Control Program, Clearing and Snagging, Alligator Weed Control, just to name a few.

The Washington County Soil and Water office works closely with our Federal counterpart, NRCS. The two offices must work together in order to get both programs up and running for Washington county. Because NRCS has had to cut back on their personnel, we are often left without assistance. Our technician cannot pick up that deficit for many reasons, such as time, money and access to a federal computer.

Washington county continues facing problems with water and keeping water from flooding the productive farmlands and forestlands. Without our office, Washington county would be facing drainage issues due to clogged canals, streams and rivers due to trees, weeds and soil eroding into the waterways. We also assist producers to be more productive by providing an incentive to put in practices that make them more profitable and improves the quality of our water and soils. Our agency works with the largest two; and possibly the only 2; industries in Washington county—agriculture and forestry. We are asking that the office be recognized for the importance of the work carried out.

WASHINGTON COUNTY BOARD OF COMMISSIONERS
AGENDA STATEMENT

ITEM NO: 11

DATE: February 6, 2023

ITEM: Closed Session

SUMMARY EXPLANATION:

A Closed Session has been scheduled pursuant to NCGS §143-318.11(a)(3) (attorney-client privilege) and NCGS §143-318.11(a)(6) (personnel).

January 3, 2023

The Washington County Board of Commissioners met in a regular meeting on Tuesday, January 3, 2023 at 6:00 PM by using ZOOM—virtual meeting software (due to the COVID-19 pandemic) for Facebook Live Streaming and in person in the Cooperative Extension Conference Room, 128 E. Water Street, Plymouth, NC. Commissioners Tracey A. Johnson, Ann C. Keyes, Carol V. Phelps, John C. Spruill and Julius Walker, Jr. were present. Also present were County Manager/County Attorney Curtis Potter, Clerk to the Board Julie J. Bennett and County Finance Officer Missy Dixon.

Chair Walker called the meeting to order. Commissioner Spruill gave the invocation and Commissioner Keyes led the pledge of allegiance.

ADDITIONS/DELETIONS: Ms. Bennett asked to add an Appointment to the ABC Board under Item 7.

Commissioner Phelps made a motion to approve the Agenda for tonight's meeting with the addition to Item 7. Commissioner Keyes seconded. Motion carried unanimously.

PUBLIC FORUM: Ms. Jeannie Miesse, 395 Summerfield Road, Roper, stated she had sent a letter to the Commissioners a few weeks ago regarding the County's Animal Shelter. The Animal Shelter had an unexpected visit from the State today. Some things previously cited were no quarantine area, rusty fences, no AC (small window unit but it doesn't do anything for the shelter). She said she is a volunteer but doing the work of a paid person. The Animal Control Officer is in court all day Tuesday so not at the shelter. She is there almost every day. Needs better internet out there. The County Manager's IT person checked it out and said if it was boosted it would work better. County should invest in putting better internet connection at the shelter.

Ms. Sandra Floyd, 30 Golden Lane, Roper, said she spoke 2 years ago to the Board regarding the animal shelter. She delivered packets to the Commissioners and Mr. Potter. She had talked to Wayne Wiesner, Animal Control Officer and asked what they needed. At the time, the shelter needed AC/washer/dryer, and other items. Those items were received but now none of those items are working. She said she sees a need for a part-time person--not solely rely on volunteers.

Mr. Robbie Owens, 209 East Middle Street, Creswell, said he has been trying to get a sign put up to welcome people into Creswell. He said he talked to Commissioner Phelps and Commissioner Phelps told him it was up to the State. He also said he has requested minutes from the Town of Creswell's Council Meetings to be updated on their website. They haven't been updated since April 2021.

Mr. Walker said the Board would look into the issues brought before them tonight.

Ms. Miesse added it was super cold over Christmas and the pipes froze at the Animal Shelter. She asked Mr. Wiesner what the emergency plan was for the shelter and he didn't have one.

JOINT MEETING: WASHINGTON COUNTY BOARD OF COUNTY COMMISSIONERS (BOCC) & WASHINGTON COUNTY BOARD OF EDUCATION (BOE):

BOE members in attendance: Mr. Carlos Riddick, Chair, Ms. Lois Clark, Vice-Chair, Mr. Fred Norman, Ms. Sherri Gilliam and Ms. Vanessa Cherry (by ZOOM). WCS staff members in attendance: Dr. Linda Jewell Carr, Washington County Schools (WCS) Superintendent, Ms. Jolanda Jordan, WCS Finance Officer and Ms. Crushinda Pettiford, Clerk to the Board. BOE Chair Carlos Riddick called to order the Washington County Board of Education meeting.

Discussion on the Demolition of the Pines Elementary School: Mr. Potter started the discussion by giving a summary. Starting in the fall/summer of last year, it was thought Pines Elementary School would be demolished at the end of 2022. There have been lots of moving parts and delays. Here, now 3 days into 2023, we are behind schedule. The committee, which includes members from the BOCC/BOE, school, county, architects, etc., felt parts needed to be broken down to be able to move forward. Phase I is the demolition of Pines Elementary School. It is anticipated that if that is granted tonight that demolition should begin in the next 2 weeks and take anywhere from 2-4 months. Things would also be moving forward with the remaining bid items, Phase I--the site work preparation.

Dr. Carr said the Fire Service issue has been resolved. Some of the demolition debris will be used for site preparation rather than having to carry it away. Grade clarification needs to be decided by the BOE so conclusions can be made on the traffic study that is underway. Mascots need to be decided upon so colors can be bid upon in the near future. Fencing was also discussed. It is for the demolition site and for the school site itself once completed.

Commissioner Spruill asked if the original contract has been let. Mr. Potter said yes for preconstruction (\$295,000 and tonight's \$957,422.83 change order = \$1,252,000+). Commissioner Spruill asked would there be more change orders. Mr. Potter said the Committee (mentioned above) is trying to do work in phases to avoid extra cost. Commissioner Spruill asked what is the plan for the other school buildings left. Dr. Carr said Early College would like to stay in Creswell; however, the BOE needs to see the expense of keeping it in Creswell vs moving it back to Roper. It may be a timetable of 6 months or a year before that is known. Pre-K may not be able to move as quickly due to the many inspections required in those classrooms. Creswell Elementary, the Roper Gym will return to Washington County. Washington County High School will be demolished except for the athletic fields. Roper Union will go back to the County—it has historical value. Mr. Potter said all of that is at least two (2) years down the road. The County would need to fund any demolition of those buildings. Staff would use funds, if those buildings/land were sold, to pay for demolition or debt service of the new school. Leaving Early College in Creswell is more expensive but the BOE will see if it makes sense.

Mr. Riddick discussed Central Support Services needing upgrading by the BOE. He stated that there is only one bathroom in that building.

Mr. Norman asked what would the money for the steel that is demolished at the school be used for. Mr. Potter said it has been discussed with METCON and it was left to the bidders to sell if they wanted to and bid lower on the project.

Board Member Norman made a motion to approve the Pines Elementary School Demolition/Change Order 001. Board Member Gillam seconded; motion passed unanimously.

Commissioner Johnson made a motion to approve the Pines Elementary School Demolition/Change Order 001. Commissioner Keyes seconded; motion carried unanimously.

Board Member Gilliam made a motion to adjourn the Board of Education meeting. Board Member Norman seconded; motion carried unanimously.

Commissioner Keyes made a motion for a five (5) minute recess. Commissioner Phelps seconded; motion carried unanimously.

Commissioner Phelps made a motion to reconvene the Board of Commissioners meeting. Commissioner Spruill seconded; motion carried unanimously.

PLANNING BOARD RECOMMENDATIONS: SPECIAL USE PERMIT FOR FERTILIZER STORAGE TANK (AS AN EXTENSION OF HELENA SITE) & PUBLIC HEARING: SPECIAL USE PERMIT FOR FERTILIZER STORAGE TANK (AS AN EXTENSION OF HELENA SITE): Mr. Allen Pittman, Planning Director stated that Mr. David Clifton, Planning Board Director was unable to attend tonight's meeting.

Mr. Potter said he would explain how the Quasi-Judicial Hearing would proceed by reading the procedures aloud during the public hearing.

- i. **Commissioner Keyes made a motion to open the Public Hearing to hold a quasi-judicial hearing on the following case:**

SPECIAL USE PERMIT filed by HELENA AGRI-ENTERPRISES, LLC on NOVEMBER 8TH, 2022 seeking a Special Use Permit pursuant to Article 3A, Subsection C(r) of the Washington County Zoning Ordinance to: build a fertilizer storage tank as an extension of the existing Helena site located at 327 Folly Rd.

Commissioner Phelps seconded; motion carried unanimously.

Mr. Potter read the following instructions regarding a Quasi-Judicial procedure.

INSTRUCTION RE QUASI-JUDICIAL PROCEDURE (Attorney/Planning Director)

1. Special Use Permits are governed by NCGS 160D and Article 5 of the Washington County Zoning Ordinance. NCGS 160D-406 and 160D-705 require the use of quasi-judicial procedures during public hearings held to consider such matters.
2. Quasi-judicial proceedings are different than other public hearings in that not everyone has the right to present evidence before this Board and to become a party to this proceeding. A Quasi-judicial proceeding is much like a court proceeding where an individual's rights and interests are being decided under specific rules of procedure. Parties to this case have the right to present evidence and cross examine witnesses. The burden of proof in these cases typically lies with the Applicant. The extent to which the Rules of Evidence used in courts apply is up to the discretion of the Board.
3. Only those who can demonstrate that they will be affected by the outcome of the hearing may become parties. After a description of the person's interest in this case, the Board will determine whether they will be allowed to present evidence as a party. Please note, you do not have to be a party to testify if someone who is a party calls you as a witness. All parties and witnesses who intend to present evidence or testify before this Board must be sworn in.
4. As a quasi-judicial hearing, by law it must adhere to certain procedures, as there are legal standards that must be followed. To that end please consider the following:
 - A. The Board must base its decisions only on the evidence presented, including testimony given under oath or affirmation by any parties or witnesses called by a party.
 - B. Please limit testimony to facts relevant to the application and applicable legal standards for the Board's decision, what you know personally; no opinion testimony or hearsay.
 - C. Parties may cross-examine each testifying party or witness after their testimony if there are any questions. Cross-examination shall be limited to the matters testified about during the original testimony.
 - D. If you want the Board to see written evidence such as reports and maps or exhibits, the witness who is familiar with the evidence should ask that it be introduced during or at the end of his/her testimony.
 - E. In order for the testimony to be considered as evidence used in making the decision, it can only be given by persons in attendance at the meeting; otherwise, it is considered hearsay.

INSTRUCTION RE SPECIFIC REVIEW STANDARDS: (Attorney/Planning director)

Article 5 of the Washington County Zoning Ordinance is attached in its entirety for your reference while excerpts of relevant portions are pasted below for convenience:

1. Purpose and Intent: Special use permits add flexibility to the Zoning Ordinance by allowing uses which would otherwise be undesirable to be established in designated districts under conditions imposed by the Board of Commissioners. Such permits are authorized under the terms of this article to provide for certain uses which cannot be well adjusted to their environment in particular locations in Washington County with full protection offered to surrounding properties by only the application of the underlying zoning district regulations. Further, special permit uses are those uses which, if not specially regulated, can have an undue impact on or be incompatible with other uses of land within or adjacent to a given zoning district. Based on the recommendation of the Planning Board, and upon the granting of a special use permit by the Board of Commissioners, these uses may be allowed to be located or expanded within given designated zoning districts under the standards, controls, limitations, performance criteria, restrictions and other regulations of this article.
2. General Standards and Criteria for Special Use Permit Review: All applications for special use permit shall be reviewed using the following criteria:
 1. The proposed use shall be:
 - a. In harmony with the adopted Land Use Plan and the Growth Opportunities Plan;
 - b. In harmony with the intent and purpose of the zoning district in which the use is proposed to be located and
 - c. In harmony with the character of adjacent properties and the surrounding neighborhoods and also with existing and proposed development.
 2. The proposed use shall be adequately served by essential public services such as streets, drainage facilities, fire protection and public water, and sewer facilities, where applicable.

3. The proposed use shall not result in the destruction, loss or damage of any feature determined to be of significant ecological, scenic or historic importance.
 4. The proposed use shall be designed, sited and landscaped so that the use will not hinder or discourage the appropriate development or use of adjacent properties and surrounding neighborhoods.
 5. The proposed use does not affect adversely the general plans for the physical development of the County as embodied in these regulations and in any plan or portion thereof adopted by the Planning Board.
 6. The proposed use will not affect adversely the health and safety of residents and workers in the County
 7. The proposed use will not be adversely affected by the existing uses.
 8. The proposed use will be placed on a lot of sufficient size to satisfy the space requirements of said use.
 9. The proposed use will not constitute a nuisance or hazard because of the number of persons who will attend or use said facility, vehicular movement, noise or fume generation or any type of physical activity.
 10. The standards set forth for each particular use for which a permit may be granted have been met.
 11. The Planning Board or Board of Commissioners may impose or require such additional restrictions and conditions as may be necessary to protect the health and safety of workers and residents in the community and to protect the value and use of property in the general neighborhood.
 12. The proposed use will not be contrary to the purposes stated for these regulations.
 13. Whenever the Board of Commissioners shall find in the case of any permit granted pursuant to the provisions of the regulations that any of the terms, conditions or restrictions upon which such permit was granted are not being complied with, said Board shall rescind and revoke such permit after giving due notice to all parties concerned and granting full opportunity for a public hearing.
3. Special Conditions: In granting any special use permit, the Board of Commissioners may impose any conditions necessary to assure that the proposed use will conform with the requirements of this section and will continue to do so. The Board of Commissioners may take all necessary actions to ensure compliance with the conditions imposed.
- A. Certain specific examples are listed in Article 5(c)(2) and include:
4. Action by Planning Board: No special use permit shall be approved unless the proposal has been reviewed by the Planning Board. The Planning Board shall conduct at least one (1) public hearing in accordance with this Ordinance. Following the public hearing, the Planning Board shall prepare and by motion adopt its recommendations, which may include changes in the applicant's original proposal resulting from the hearing, and shall report such recommendations, together with any explanatory material, to the County Commissioners.
5. Action by Board of Commissioners: Before approving a special use permit, the Board of Commissioners shall hold at least one (1) public hearing in accordance with this Ordinance after which the Board of Commissioners may make appropriate changes to or impose appropriate conditions upon the proposed special use. Nothing herein shall preclude the Board of Commissioners from holding a joint public hearing with the Planning Board.
- A. A concurring vote of a majority of the members of Board of Commissioners shall be required to approve a special use permit.
-

PARTY IDENTIFICATION/WITNESSES/OATH: (Board Clerk)

At this time we will identify and swear in or affirm all of the parties and witnesses.

- A. Call for and ID Parties- name, address, for/against applicant
- B. Call for and ID Witnesses- name, address, for/against applicant
- C. All parties and witnesses should now stand and/or come forward to be sworn in or to affirm the truth of their testimony

[Administer the oath to all those who may testify, as a group] If anyone refuses to be sworn (or affirm), then inform them their statements must not be treated as evidence on which to base a decision, but merely as arguments]

Mr. Potter called for parties for/against the project. Ed Blackwell and Stephen Burgess were present representing Helena and are for the project. They were sworn in by Ms. Bennett.

Mr. Donald Norman, 535 Folly Road, Plymouth was a resident against the project. He was sworn in (affirmed) by Ms. Bennett.

BOARD CONFLICTS OF INTEREST: (Board Chair or designated Speaker)

It is also important that the members of the Board of Adjustment consider and make sure that they do not have any conflicts of interest with serving as a member of the decision-making body for purposes of hearing and ruling on this particular case. Therefore, the following questions should be considered by each member and any potential conflicts should be voiced, discussed, and resolved if possible or otherwise result in recusal of any member with such a conflict by the other members of the Board.

1. *does any member of this body have any interest in the property or the application, or do they own property in close proximity to the subject property;*
2. *does any member of this body stand to gain or lose any financial benefit as a result of the outcome of this hearing;*
3. *does any member of this body feel they cannot hear and consider the application in a fair and objective manner;*
4. *has any member of this body engaged in any ex parte communications with either proponents or opponents of the application, and, if so, I ask you to place on the record the substance of any such communications so that interested parties have the opportunity at this hearing to rebut the communications.*
5. *Are there any members of the audience who wish to challenge on appearance of fairness grounds participation in the matter by any member of Council, including the reasons for the request?*

Commissioner Keyes noted that she is on the Planning Board and has heard this presentation. There were no other conflicts of interest.

PRESENTATION OF CASE/EVIDENCE:

- A. County Staff Presentation of Case: *Will County staff please come forward and describe the application being considered; and share the recommendation provided by the Planning Board concerning the proposal? [Commissioners should ask questions at this time]*
Cross Examination if applicable

Recommendation from the Planning Board:

On November 21, 2022, Director Pittman received a completed application and payment from Blackwell Engineering, PLC, acting as an agent for Helena Agri-Enterprises, LLC to construct a fertilizer storage tank as an extension of the existing Helena site located at 327 Folly Road in Plymouth. The zoning reference for this application is Article 3A, Section C.r. After review of the application alongside the ordinance, Mr. Pittman advertised a Public Hearing with the Planning Board for December 15, 2022, and advertised in the Roanoke Beacon, for two consecutive weeks announcing the date, time and place of the hearing. Further, he posted, on the property advertising the Public hearing Notice – for information call Washington County Planning and Inspections at 252-793-4114, with a copy of the notice inside the infotube attached to the sign.

After a public hearing on December 15, 2022, the Board offered a recommendation to the Board of Commissioners, acting as the Board of Adjustments, to approve the Special Use Permit as follows – an excerpt of minutes from the December 15 2022.

Discussion and Decision after the Hearing: Chair Clifton remarked that the public hearing just conducted was an evidentiary hearing, and only the information provided in the hearing today should be considered when making a decision to make a recommendation to the Board of Commissioners, acting as the Board of Adjustment, to approve or deny the application for a special use permit on behalf of Agri-Enterprises, LLC to construct a liquid fertilizer storage tank as an extension of the existing Helena site located at 327 Folly Road, which is allowable in the current Rural-Agricultural zone, but only with a Special Use Permit. Further, he stated the application meets the requirements for a completed application, is in accordance with the current land use plan, and the Planning Director has no concerns about the project moving forward. Asking for further discussion, Estelle (Bunny) Sanders offered a motion to recommend approval of the application for a special use permit, based on the Zoning Ordinance, Article 3A, Section C.r in Zoning District R-A to the Board of Commissioners, to hold a Public Hearing at their January 3 meeting, which will be held in the Agriculture Extension Building at 6:00pm. Charles Weathersbee seconded the motion. Chair Clifton stated a written recommendation from the Planning Board be provided to the Clerk of the County Commissioners for inclusion in her Board packet, and for advertising the date and time of the hearing. The approval document was signed by each Board member present.

See attached minutes from the December 15, 2022 Planning Board Meeting, Public Hearing and Special Use Permit Application.

Washington County
Planning Board
December 15, 2022
Commissioners' Room

MINUTES

Present: Chair David Clifton; Keith Davenport; Vice-Chair Katie Walker; Charles Weathersbee; Mary Barnes; Estelle Sanders; Commissioner Representative, Ann Keyes; Planning Director, Allen Pittman; Recorder, Connie Barnes

Call to Order: Chair Clifton called the meeting of the Washington County Planning Board to order at 1:01pm.

Invocation: Chair Clifton offered the invocation.

Agenda – Review and Approve: A draft of the agenda was distributed via e-mail. Director Pittman asked for an amendment to the agenda to include discussion of replacement of member Steve Barnes due to more than three absences due to ongoing health issues. Mary Barnes offered a motion to approve the agenda with this addition, to be added after the Discussion and Decision after Hearing. Katie Walker seconded the motion, which was approved by unanimous consent.

Approval of Minutes: December 1, 2022 – a draft of minutes from the December 1, 2022 meeting was provided via e-mail prior to this meeting, and a paper copy was provided today. Chair Clifton called for discussion, or a motion to approve. Mary Barnes offered a motion to approve the minutes as presented; Katie Walker seconded the motion which passed by unanimous consent. The minutes are approved.

New Business: Public Hearing on the application by Helena Agri=Enterprises, LLC for a special use permit.

See attached: Public Hearing minutes

Discussion and Decision after the Hearing: Chair Clifton remarked that the public hearing just conducted was an evidentiary hearing, and only the information provided in the hearing today should be considered when making a decision to make a recommendation to the Board of Commissioners, acting as the Board of Adjustment, to approve or deny the application for a special use permit on behalf of Agri-Enterprises, LLC to construct a liquid fertilizer storage tank as an extension of the existing Helena site located at 327 Folly Road, which is allowable in the current Rural-Agricultural zone, but only with a Special Use Permit. Further, he stated the application meets the requirements for a completed application, is in accordance with the current land use plan, and the Planning Director has no concerns about the project moving forward. Asking for further discussion, Estelle (Bunny) Sanders offered a motion to recommend approval of the application for a special use permit, based on the Zoning Ordinance, Article 3A, Section C.r in Zoning District R-A to the Board of Commissioners, to hold a Public Hearing at their January 3 meeting, which will be held in the Agriculture Extension Building at 6:00pm.

Charles Weathersbee seconded the motion. Chair Clifton stated a written recommendation from the Planning Board be provided to the Clerk of the County Commissioners for inclusion in her Board packet, and for advertising the date and time of the hearing. The approval document was signed by each Board member present.

Board Seat Replacement Board member Steve Barnes has missed more than three meetings due to a serious health issue. Per our bylaws, this seat must be filled. In keeping with the geographical makeup of the Board, it is recommended we choose someone from the Creswell/Lake Phelps area. Kay Davenport has been asked, but has not committed. A motion was offered by Bunny Sanders to contact Mrs. Davenport to see if she is willing to serve. Mary Barnes seconded – The motion carried by unanimous consent. Staff will contact Mrs. Davenport and report back to the Board.

Charles Weathersbee, who was just approved and sworn in to the Board as a replacement for Mark Cagle, has an expiration date of December 31, 2022. Mr. Pittman has spoken to Julie Bennett about adding his re-appointment to the Board until December 31, 2025 – terms are for three years.

Unfinished Business: None

Administrative Report: Director Pittman stated he had provided the November statistics at the December 1, 2022 meeting. He reported staff is in the process of moving to the County Manager's office in space formerly occupied by the Board of Elections. The Board did a walk-through of the space.

Commissioner's Report: Commissioner Keyes reported that she is the Vice-Chair of the Board of Commissioners; Mr. Julius Walker was selected as Chair. John Spruill, from Roper, has been elected as the at-large Commissioner and joined the Board in January. Mrs. Keyes and Commissioner Phelps visited the Pocosin Wildlife Refuge and discussed the hydrological study being conducted. The contract bids for the demolition of Pines Elementary School are in and in the process of being let. The County closed on the Commerce Building today; that is a step toward progress. Mrs. Keyes expressed her appreciation to the Board, and staff for diligent work.

Open Discussion by the Board: None

Adjournment: With no further business being brought before the Board, Estelle (Bunny) Sanders offered a motion to adjourn; Mary Barnes seconded; Chair Clifton adjourned the meeting at 1:32pm.

Public Hearing:

At the December 15, 2022 meeting of the Washington County Planning Board, Chair Clifton called for a motion to move into a public hearing on the matter of a special use permit based on Article 3A, Section C.r. of the Washington County Zoning Ordinance. The hearing has been advertised in the Roanoke Beacon for two consecutive weeks, and a notice has been posted on the property at 327 Folly Road.

Charles Weathersbee offered a motion to open a Public Hearing for an evidentiary hearing on the application by Helena Agri-Enterprises, LLC for a special use permit. Bunny Sanders seconded the motion, which was approved by unanimous consent.

Chair Clifton stated the Board was in a public hearing to conduct a quasi-judicial hearing, which means the body must find facts and base its decision upon the application of the ordinance criteria and competent material evidence received during this hearing, and not through independent research or undisclosed ex-parte communications. The Chair asked each member individually if they had any disclosures regarding prior information, familial, business or other relationships with the applicant, or any affected person, or a financial interest in the outcome of the case. The following members of the Board replied NO to this question:

Mary Barnes
Charles Weathersbee
David Clifton, Chair
Estelle Bunny Sanders
Keith Davenport
Katie Walker

Speakers signed to speak at the hearing:

Ed Blackwell, representing Helena Agri
Stephen Burgess, representing Helena Agri.

There were no others present at the hearing.

Chair Clifton swore in the Body and all present, including those listed above, Ann Keyes, Commissioner Representative; Allen Pittman, Planning Director; Connie Barnes, Recorder for the Board, to tell the truth, the whole truth and nothing but the truth.

This hearing is based on a complete application dated November 8, 2022, with fees paid and received on November 21, 2022. Based on a review of the application packet, including references to the Zoning Ordinance, and Statement of Compatibility, along with site plans and a letter from the current landowner of the property cited, Director Pittman authorized a public hearing to be scheduled on December 15, 2022, so that all time frames would be met. This was advertised in the Roanoke Beacon On November 30, and again on December 7, 2022. Helena has requested a special use permit to expand their existing operation located at 327 Folly Road to a parcel across the rural paved road in the same location. A storage tank for liquid fertilizer, and a building for processing are in the plan.

The Chair recognized Mr. Blackwell, of Blackwell Engineering, PLC, acting as an agent for Helena Agri-Enterprises. Mr. Blackwell stated the project will expand the business to include liquid fertilizer. This is a 32,000 ground tank with a building beside the tank where the fertilizer is mixed and loaded into the trucks. This is not a chemical fertilizer, but natural products. There is a bio-retention basin with a filter in case of any issues with spilling, and the Department of Environmental Protection permits have been acquired. This is noted as a safe environmental site. The NCDOT requirements are met for traffic volume and ingress/egress to site.

Chair Clifton asked if the Planning Director was satisfied with the plans presented, and whether this application met the intent of the adopted Land Use Plan. Director Pittman responded yes to both questions.

Question: Are there combustible materials that will be a hazard?

Answer: No this is a natural form of liquid fertilizer; not a chemical substance

Question: Have the immediate neighbors been notified or asked?

Answer: The notices in the newspaper with this hearing date, time, and location, along with the sign in front of the property with the phone number for the Planning Director serves as notice to the neighbors.

Question: Is Helena a participant in the Local Emergency Planning Committee?

Answer: In so much as the company policy allows, and all Safety Data Sheets and the Tier II documents are provided to Emergency Management annually.

Chair Clifton asked if there were any further questions for Mr. Blackwell or Mr. Burgess from the Board. There were none. He asked if there were any questions from Mr. Blackwell or Mr. Burgess to the Board. They had none.

Chair Clifton asked for a motion to close the public hearing. Charles Weathersbee offered the motion to close, Mary Barnes seconded the motion. Chair Clifton closed the Public Hearing.



Transmittal Letter

<i>Acknowledgement of Delivery</i>	
Date:	<i>Nov 21, 2022</i>
Signature:	<i>Cornie Barnes</i>

To:	Allen Pittman	From:	Brian Kinzie
Company:	Washington County	Date:	11/17/2022
Address:	205 East Main Street, Plymouth, NC PO Box 1007 Plymouth, NC. 27962	Pages:	See Below
Job Name:	Helena Agri-Enterprises SUP	Job Number:	2992
<input checked="" type="checkbox"/> Plans	<input type="checkbox"/> Specs	<input type="checkbox"/> Report	<input type="checkbox"/> Proposal
<input type="checkbox"/> Letter	<input type="checkbox"/> Shops	<input type="checkbox"/> Article	<input type="checkbox"/> Other

Items:

1. \$150 SUP Application fee

For Your:

- | | | | |
|------------------------------------|---|---|---------------------------------------|
| <input type="checkbox"/> Approval | <input checked="" type="checkbox"/> Use | <input type="checkbox"/> Information | <input type="checkbox"/> Distribution |
| <input type="checkbox"/> Signature | <input type="checkbox"/> Review | <input type="checkbox"/> Per your request | |

Comments:

- Sent Via:** US Mail Delivery Overnight Other



November 8, 2022

Allen Pittman
Planning & Inspections Director
Washington County
205 East Main Street, Plymouth, NC
PO Box 1007
Statement of Proposed Project Compatibility

Dear Mr. Pittman,

The purpose of the proposed project is the construction of an approximately 11,600 SF liquid fertilizer storage and blending facility on NCPIN: 6798232252, which is located on Folley Rd., approximately 2000' north of Rte. 32. This is an extension of the existing Helena Agri-Enterprises building adjacent to the property. The existing store operates from 7-5 and currently employs 10 full time employees. With the addition of the fertilizer building, Helena Agri-Enterprises would hire 1-2 additional employees. In the current RA- zoning, the development of "on-site commercial operations for agriculture and forestry product sales and services" is allowed only by Special Use Permit. As such, we are requesting a Special Use Permit for this development.

Helena seeks to purchase 10.77± acres of NCPIN: 6798232252, which currently consists of approximately 63.47± acres. Only the portions of the property that are under contract (as shown in the attached SUP Plan drawing) will fall under the umbrella of the requested SUP. The remainder of the property will not be purchased or developed by Helena Agri-Enterprises.

As mentioned above, this development would be an extension of the existing Helena Chemical Building which lies across Folly Rd. from the proposed development. The surrounding area is all zoned RA, and, aside from Helena Agri-Enterprises, consists of a mix of residential, agricultural, and undeveloped properties. According to Washington County's Zoning Ordinance, the current RA zoning exists to "promote sustainable agricultural and forestry activities." Helena Agri-Enterprises seeks to expand it's warehouses and provide expanded services to local farmers. As the adjacent property is already owned and operated by Helena Agri-Enterprises, this proposed addition is consistent with adjacent activity.

Based off of NCDOT 2016 traffic data, Folly Rd. has an AADT of 740 vehicles. The proposed development would create an additional 11 trips during both the AM and PM peak hour. A turn analysis conducted showed that the site would have 9 vehicles entering the site during the AM peak hour, but would not warrant a left or right hand turn lane.

A small bathroom will be located on site and serviced through an on-site well and septic system.

FOR THE ENGINEER: [Signature] FOR THE ARCHITECT: [Signature] FOR THE LANDSCAPE ARCHITECT: [Signature] FOR THE CIVIL ENGINEER: [Signature] FOR THE ELECTRICAL ENGINEER: [Signature] FOR THE MECHANICAL ENGINEER: [Signature]

DRAFT

If you have any additional questions about the project, please feel free to reach out to Blake Shankle, Manager, Safety, Health and Engineering for Helena Agri-Enterprises, LLC (901-483-7039) or myself (540-432-9555).

Respectfully,



Ed Blackwell

To Whom it May Concern,

I, Randy C. Lassiter, Sr., current landowner of the property recorded in Deed Book 533, Page 881 (Tax Pin 6798.00-23-2252), am selling 10 acres of my 63.5 acre parcel to Helena Agri-Enterprises, LLC (Helena). I am aware that Helena is allowed to operate in the current R-A zoning, but only with a Special Use Permit.

Sincerely,



Washington County Planning and Inspections
Application for Variance/Special Use Permit

Date 11/8/2022

Applicant Information

Name:
Helena Agri-Enterprises, LLC

Address:
225 Schilling Blvd.
Collierville, TN 38017

Telephone: 901-483-7039

Owner Information

Name:
LASSITER, Randy C & Lynn

Address:
763 Sandy Cross Rd.
Belvidere, NC 27919

Telephone: () _____

1. The building, or land is located at:
Street Address: Folly Rd. across from 327 Folly Rd. Town: Plymouth
Zoning District: R-A

2. Application is submitted for a variance/special use permit from Article 3A, Section C.r of the Zoning Ordinance.

3. The Board is required to read three conclusions before it may issue a variance/special use permit, noted in A, B, and C, below. In the spaces below each conclusion, indicates the Evidence that is shown and the Arguments that are made to convince the Board that it can properly reach these three required conclusions.

A. There are practical difficulties or unnecessary hardships in the way of carrying out the strict letter of the ordinance.

a. What evidence is presented to indicate that you can secure no reasonable re return or use the property if the ordinance is not complied with.
(Rendering the property less valuable is not sufficient).

The applicant desires to build a fertilizer storage tank as an extension of the existing Helena site located at 327 Foly Rd. The use is allowable in the current R-A zoning, but only with a SUP.

b. What evidence is presented to indicate that the hardship results from unique circumstances to the land. (Personal or family hardships are irrelevant.) A variance/special use permit runs with the land.

N/A: The use is allowable in the current R-A zoning, but only with a SUP.

- c. What evidence is presented to indicate that the hardship is not a result of your own actions.

N/A: The use is allowable in the current R-A zoning, but only with a SUP.

- B. The variance/special use permit is in harmony with the general purpose and intent of the Ordinance and preserves its spirit.
 - a. What evidence is presented to Indicate that the variance/special use requested is the least variation from the ordinance that will allow the reasonable use of property and which will not substantially detract from the character of the neighborhood.

The development will be an extension of the existing Helena facilities that currently exist across the street from the proposed development. The extension cannot be constructed without a SUP.

- C. The granting of the variance/special use permit secures the public and welfare and does substantial justice.
 - a. What evidence is presented to indicate that if the variance/special use permit is denied the benefit to the public will not substantially outweigh the harm suffered by you.

The development will be an extension of the existing Helena facilities that currently exist across the street from the proposed development. The proposed storage will all be indoors, and, as such, the development does not create any new "harms" to the public.

- D. I certify that I, the applicant, have the consent of the owner and act in his behalf in applying for this variance/special use permit. I agree that this variance is granted, is authorized on the presentation made herein and may be revoked in the event of any breached of representation or conditions which may be attached. It is further understood that if said variance/special use permit is not exercised within twelve (12) months from the date of approval, it shall become invalid.

Applicant:  Date: 11/8/2022

Fee Paid \$ 1500 need 11/21/22 call CR 33150
 Date Public Hearing Scheduled: 12/15/22 Time: 1:00pm
 Date Public Hearing Advertised: 11-30-22 Roanoke Beacon
12-7-22 Roanoke Beacon

VARIANCE/SPECIAL USE PERMIT

Approved

Denied

Reason:

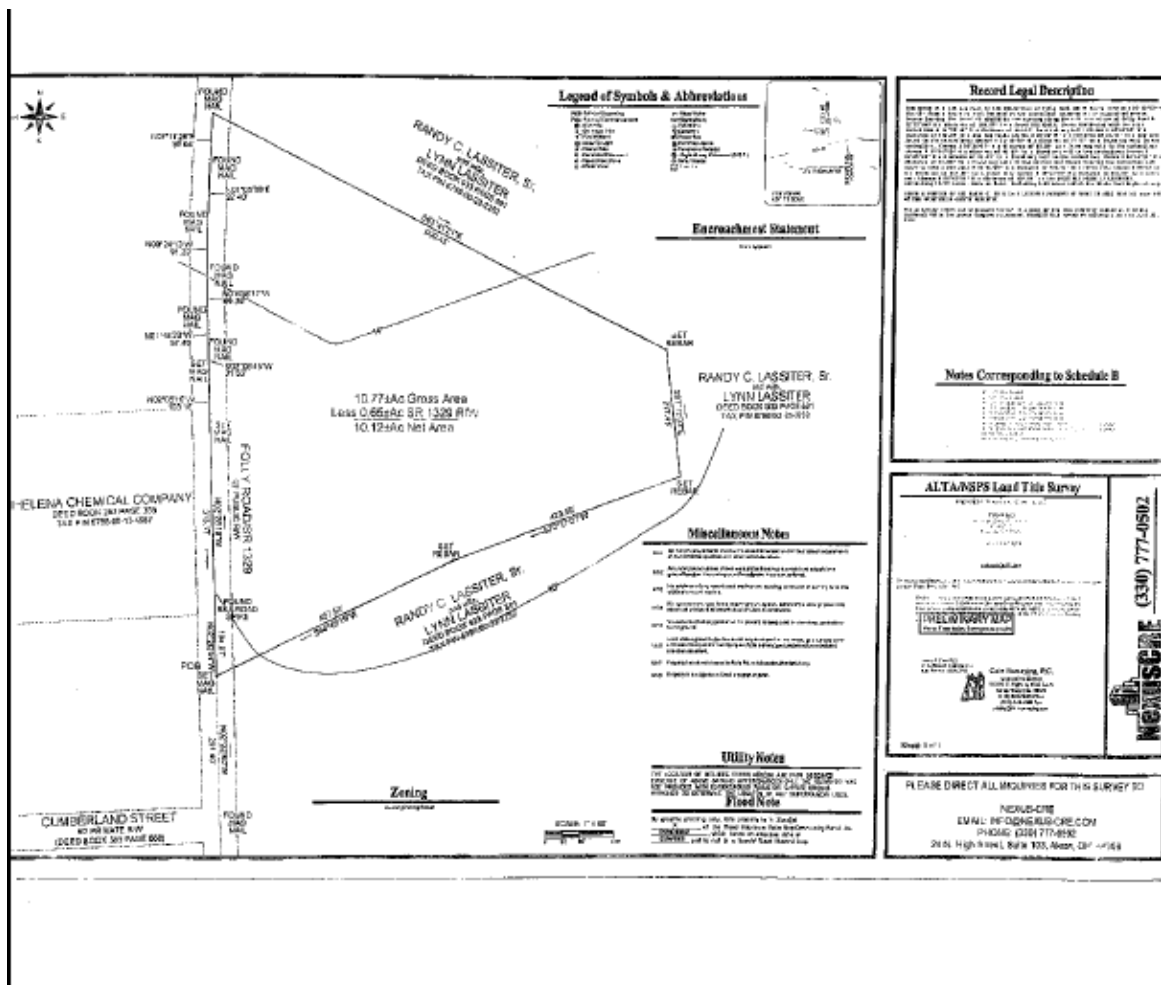
Estelle Williams
Keith Duggan
Katie J. Walker
Cheryl [unclear]
Mary Parnis

Approved with the following conditions:

Chairperson:

Dana Clift

Date: 12-15-2022



Mr. Potter said that now was the time for the Commissioners to ask questions (cross examination).

Commissioner Johnson said she saw where there were two public notices and a sign outside the business but nothing was sent to the residents. Mr. Pittman said it was not required by statute. Chair Walker said he had the same concern. Commissioner Keyes said she understands it was not a requirement but the County may need to change its Ordinance.

Mr. Norman said the sign was too small and looked like something was trying to be hidden. Mr. Pittman said that was all the County afforded him to do.

B. Applicant: *Will the applicant, please come forward at this time and present their testimony and evidence to support the application? Also, any expert witnesses you have should speak at this point, after you have spoken. [Commissioners should ask questions at this time.]*

Cross Examination if applicable

C. Other Parties (if applicable): *please come forward at this time and present their testimony and evidence to support the application? Also, any expert witnesses you have should speak at this point, after you have spoken. [Commissioners should ask questions at this time.]*

Cross Examination if applicable

D. Closing or Rebuttal: Are there any closing or rebuttal comments from:

1. Staff
2. Applicant
3. Other Parties

E. Board Q&A: Are there any additional questions from the Board?

Mr. Potter called the two gentlemen forward that were at the meeting to represent Helena. Mr. Ed Blackwell of Blackwell Engineering (company handling the Helena upgrade) and Mr. Stephen Burgess, Manager at Helena. Mr. Blackwell entered into evidence a larger drawing of the property.

Mr. Blackwell said that Helena has been on Folly Road for many years. They do bulk fertilizer. They now want to do liquid fertilizer across the street. There is not enough room on existing facility. Liquid fertilizer is used on agriculture land. Trucks bring in bulk fertilizer and small trucks go out to the farms. It is loaded and unloaded inside of the building. It is not a dangerous chemical. MSDS will be given to the County. If there is any dripping (which is not hazardous) it is contained in the building. It is cleaner and less noisy and less intrusive to the neighborhood.

Mr. Stephen Burgess stated he has been at Helena for 20 years. There are larger growers now and Helena needs to expand to continue to serve their customers. They are trying to eliminate any eyesore by doing everything inside. There will not be a lot of traffic. It is not a warehouse type store. Mr. Blackwell said they did a study for DOT. There are about 740 trips a day on Folly Road and may increase by 11 trips a day. Peak time is about 9:00 AM. They are looking into putting a restroom in the facility also. The external driveway will drain into a bio-retention facility. They are really trying to be environmentally friendly.

Commissioner Spruill asked if the site will be a controlled accessed area. Mr. Blackwell said yes and that it is a fenced-in area. Mr. Norman asked about the waste. Mr. Blackwell said new environmental laws require they use bio-retention ponds rather than letting it run in the Albemarle Sound or Roanoke River. Mr. Norman asked about the type of tank used. Mr. Blackwell said a tanker truck is fiberglass or stainless steel. Mr. Burgess said they can't just go out and buy any tank. Mr. Burgess said there are certain DEQ requirements that have to be met. No chemicals are mixed outside. Mr. Norman asked will it get into the soil anyway. Mr. Blackwell and Mr. Burgess both said no--barring any natural disaster. They even account for operator error.

Mr. Robert Watts asked to speak. Ms. Bennett swore him in. Mr. Watts said he lives at 139 Folly Road, Plymouth. He asked if there is anything in the records for the citizens if they start to have a problem with this. Mr. Blackwell replied that this is not a re-zoning issue, it is a special use permit. If Helena does not follow the rules of the permit, the permit can be pulled and Helena would have to close up that facility.

Commissioner Spruill mentioned that Mr. Burgess said fertilizer will be brought in bulk. Is any mixing done on site? Mr. Burgess said yes, but it will be done inside the building. There are only about three (3) major components and they are micronutrients. They are not combustible or flammable.

Commissioner Spruill asked what the risk is to the community. Mr. Blackwell said it's negligible. He said someone could buy worse things at the hardware store.

Commissioner Johnson asked what quality of HVAC system do they have to have to keep the fertilizer at a specific temperature. Mr. Burgess said this liquid is sprayed in all temperatures. The freezing point is way low for the fertilizer. They have never had anything freeze in their warehouse. Commissioner Johnson said she wants the compound to stay stable.

Ms. Betty Hendrix, 234 North Deerfield Drive, Plymouth asked to speak. Ms. Bennett swore her in. Ms. Hendrix said that she hears things in the community. She is surrounded by farmland. She said she sees that chemicals are sprayed and drift. Mr. Blackwell said he can't speak to if the farmers spray their fertilizer by plane. [*NOTE: She does not own property adjacent to Helena.*]

Commissioner Spruill said they stated all water is maintained on site. Mr. Blackwell said the water will be caught in the bio-retention pond. Mr. Burgess said the pond will be maintained and they are inspected.

Commissioner Spruill asked if they anticipate adding a few employees. Mr. Burgess said yes there will be a new employee on the new site and they may hire two (2) more in seasonal times.

Commissioner Spruill asked about their investment in that property. Mr. Burgess said its about a \$2-3M operation.

Ms. Hendrix said she noticed no one said anything about what she talked about regarding the spraying of the chemical. Mr. Pittman stated that this public hearing is about agriculture, not air.

Mr. Watts asked what will happen down the road from vapor from this product. Mr. Burgess said it's not vaporous or volatile.

Mr. Lloyd Jones, 842 Gourd Neck Road, Roper asked to speak. Ms. Bennett swore him in. Mr. Jones asked if Helena has any other facilities like this. Mr. Burgess said yes, they do. Mr. Jones asked if the public could go visit one of them if they have concerns. Mr. Jones said there will be more truck traffic and a tanker could turn over. Mr. Burgess said that NCDOT has requirements for commercial vehicles with a wide entrance and radius to get in/out of there safely. Mr. Jones said he doesn't see how Folly Road & Hwy 32 are going to be safe. Mr. Burgess said they take trucks at that intersection every day now. It can handle it. [*NOTE: He does not own property adjacent to Helena.*]

DELIBERATION & DECISION:

A. Review the applicable specific legal standard(s) again in Article 5(B)

B. Discuss the evidence presented and make findings of fact relevant to meeting or failing to meet the applicable legal standard(s) including without limitation:

1. Identify the specific and most relevant facts and pieces of evidence considered in this case to be included in the final written decision:

Chair Walker asked Mr. Pittman could this decision to approve the special use permit be tabled to the next meeting. Mr. Pittman said the Board will not be able to hear any additional evidence after this public hearing. Mr. Potter agreed with Mr. Pittman. Mr. Pittman said if the Board approves this, he will make sure that Helena adds whatever the Board wants (according to ordinance) to their life safety plan to keep our citizens safe.

Mr. Pittman said they have followed NCGS 160 D.

Commissioner Phelps said his experience with Environmental Protection Agency (EPA) is that all I's have been dotted and T's crossed.

Commissioner Keyes said in her experience she knows that this has been reviewed by the Office of Emergency Management also.

Mr. Norman said someone will need to address the entrance of Folly Road. Mr. Pittman said this Board doesn't have anything to do with roads. Commissioner Phelps noted that with this type of permit, NC Department of Transportation (NCDOT) reviews it and won't approve it until it is all current.

C. Discuss and Identify any special conditions to be imposed upon the permit if granted:

None.

D. After careful and deliberate consideration of all the relevant facts and evidence presented in this matter, and subject to any special conditions to be imposed, **MOVE TO VOTE** on whether the proposed Special Use of the subject property

GENERALLY MEETS/ or **GENERALLY DOES NOT MEET**

the General Standards and Criteria for Special Use Permit Review established under Article 5(B) of the Washington County Zoning Ordinance; and the Special Use Permit subject to the following special conditions/explanation if applicable:

 NONE

is therefore **GRANTED/** or **DENIED**

Commissioner Spruill made a motion to grant the Special Use Permit for a Fertilizer Storage Tank as an extension of the existing Helena site with no special conditions. Commissioner Phelps seconded; motion carried unanimously.

- E. Direct staff to prepare a written order reflecting the findings of fact, conclusions of law, and decision of the Board to be signed by the acting Chair of the hearing upon its completion, and to be circulated for approval by unanimous written consent of the participating Board members, or otherwise to be brought back to the next regular meeting of the Board for ratification and approval.

The Board directed County staff to produce a written order as stated above.

Commissioner Keyes made a motion to adjourn the public hearing. Commissioner Phelps seconded; motion carried unanimously.

DEPARTMENT INFORMATION UPDATE: TAX OFFICE: Ms. Sherri Wilkins, Tax Administrator spoke to the Board. Ms. Wilkins said she would like to propose a restructuring of the Tax Office. Ms. Wilkins said she would like for Darlene Harrison to be made Deputy Tax Administrator.

Ms. Wilkins went on to say that the need to restructure a department or office is a natural part of any business – with changes such as additional workloads and duties has come the need for a restructure. It is past time to address the need. The County can no longer keep the Tax Office “the way it’s always been” because it’s not the same as it was even 10 years ago. Ms. Wilkins said she is working on a proposal to address the needs of the Tax Office to improve on their efficiency and performance. The Tax Office needs this change to get the jobs done in its department. Ms. Wilkins said she is collaborating with the NC DOR and SOG to create this plan. We will evaluate the County’s needs, create objectives and establish a plan. The Tax Office has taken on more responsibilities over the past several years without additional staff or a restructure of the current staff. Ms. Wilkins said she is here tonight to make the Commissioners aware of the pending proposal. She has a first draft of the organizational chart changes, but after my conversations with the NC DOR and SOG, this is subject to change.

Ms. Wilkins stated she would like to make the changes before the Tax Office changes over their software.

Mr. Potter asked Ms. Wilkins was asking for two (2) new positions. Ms. Wilkins said yes, a Land Records Specialist and Delinquent Tax Collector if Ms. Harrison gets moved up to Deputy Tax Administrator.

Mr. Potter asked Ms. Wilkins what the structure is for Tax Offices for surrounding jurisdictions (check with DOR). Mr. Potter asked where was GIS in this plan. Ms. Wilkins said the Land Records Specialist would cover that, so that there would not be a need to contract out GIS.

BOARDS & COMMITTEES: Ms. Bennett, Clerk to the Board spoke to the Commissioners.

Albemarle Commission At-Large Board Seat

Ms. Bennett noted that this appointment has been discussed at two previous meetings.

Commissioner Keyes made a motion to appoint Ms. Melinda Porter to the Albemarle Commission At-Large board seat. Commissioner Johnson seconded. Motion carried unanimously.

ALBEMARLE COMMISSION—SENIOR TARHEEL DELEGATE

Ms. Bennett received a letter from the Albemarle Commission recommending that the Commissioners re-appoint Ms. Gail Spiewak to continue serving on the Senior Tar Heel Delegate representing Washington County.

Ms. Spiewak has agreed to serve if re-appointed.

Commissioner Johnson made a motion to re-appoint Ms. Gail Spiewak to the Albemarle Commission –Senior Tarheel Delegate. Commissioner Spruill seconded. Motion carried unanimously.

WASHINGTON COUNTY ABC BOARD

The Washington County ABC Board is requesting the appointment of Mr. Bobby Brown to the finish out the unexpired term of Mr. Ronnie Barnes who recently resigned from the Washington County ABC Board.

Mr. Brown has agreed to serve if appointed.

Commissioner Keyes made a motion to appoint Mr. Bobby Brown to the Washington County ABC Board to finish out the unexpired term of Mr. Ronnie Barnes. Commissioner Spruill seconded; motion carried unanimously.

COMMISSIONER SEATS ON VARIOUS BOARDS AND COMMITTEES

Ms. Bennett discussed the list from January 3, 2022 of the Commissioners Seats on various Boards and Committees. Each December/January, the Board discusses if they would like change seats on any of the Committees. Any changes that are made are brought back to the Board at the January meeting for approval.

Washington County Boards & Committees
Commissioners Seats
January 3, 2022

Name	Board or Committee	Expiration Date
Carol V. Phelps	Lake Phelps Advisory Board	Indefinite
	Washington County Drainage	Indefinite
	Albemarle Commission RPO-Alternate	Indefinite
	Travel & Tourism Authority	Indefinite
Tracey A. Johnson	Albemarle Commission--Workforce Development Program Consortium Board	Indefinite
	Albemarle Commission--Executive Committee--COG	Indefinite
	Hospital Advisory Board	Indefinite
	Trillium Health Board	Indefinite
	Broadband Task Force Committee	Indefinite
	Employee of the Quarter Committee	Indefinite
Julius Walker, Jr.	Department of Social Services Board	Indefinite
	Hospital Advisory Board	Indefinite
	JCPC Board	Indefinite
	SmartStart Partnership for Children	Indefinite
	ARSWA	
Ann C. Keyes	Parks & Recreation Advisory Committee	Indefinite
	Fire Commission	Indefinite
	MTW Health Department Board	Indefinite
	Albemarle Commission--Washington County Alternate	Indefinite
	Safety Committee	Indefinite
	Local Emergency Planning Committee	Indefinite
	Planning Board	Indefinite
Bill Sexton	Washington County Drainage	Indefinite
	Lake Phelps Advisory Board	Indefinite
	Resource Conservation & Development	Indefinite
	Hospital Advisory Board	Indefinite
	Albemarle Commission RPO	Indefinite

Commissioner Johnson asked to have the Hospitality Advisory Board removed since they have not met since the new owners of the hospital took over.

Ms. Bennett mentioned that Commissioner Walker (Chair) will move to the Employee of the Quarter Committee in place of Commissioner Johnson.

Commissioner Spruill will take over the seats held by former Commissioner Sexton.

Commissioner Johnson asked about having a Commissioner on the ABC Board. Another County Commissioner (from another County) told her that their County received more money from their ABC Board when a Commissioner was on the Board. Ms. Bennett noted this for future reference.

FINANCE OFFICER'S REPORT: Ms. Dixon went over the budget transfers and budget amendments that she placed before the Commissioners' this evening. There was an issue with Clerk's email and they did not make it into the Commissioners' Agenda Package.

Washington County
BUDGET TRANSFER

To: Board of Commissioners

BT #: 2023 - 068

From: Curtis Potter, County Manager
 Missy Dixon, Finance Officer

Date: December 5, 2022

RE: SS Economic Support/SS Admin

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-5380-379	SS Economic Support - Special Assistance	95,000.00	(15,000.00)	80,000.00
10-5380-381	SS Economic Support - Title IV-E Adoption	22,876.00	(5,000.00)	17,876.00
10-5380-384	SS Economic Support - Child Care (MOE-Part of \$65K Min)	30,000.00	(5,000.00)	25,000.00
10-5310-605	SS Admin - Security Contract	-	25,000.00	25,000.00
SS Economic Support/SS Admin		147,876.00	-	147,876.00

Justification:

This transfer is to move monies within the DSS Budget from various lines to a new line titled Security Contract. This is in preparation of a contract with a security company to assist with difficult youth in the agencies custody (or Adults if necessary). These costs will be all county dollar, they are not reimbursable.

Budget Officer's Initials CBP

Approval Date: 12/5/22

Initials: mm
 Batch #: 2023-068
 Date: 12/6/2022

Washington County
BUDGET TRANSFER

To: Board of Commissioners
From: Curtis Potter, County Manager
Missy Dixon, Finance Officer
Date: December 5, 2022
RE: SS Admin

BT #: 2023 - 069

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-5310-310	SS Admin - Travel	15,000.00	(2,500.00)	12,500.00
10-5310-550	SS Admin - Capital Outlay - Equipment	104,000.00	2,500.00	106,500.00
SS Admin		119,000.00	-	119,000.00

Justification:

This transfer is to move monies from the DSS Travel line to the Capital Outlay Equipment line to pay for taxes and tags for the new vehicles that will come in March. The purchase of the vehicles was approved in the budget however the taxes and tags were inadvertently left out of the budget request.

Budget Officer's Initials CDP

Approval Date: 12/5/22

Initials:	<u>MP</u>
Batch #:	<u>2023-069</u>
Date:	<u>12/6/2022</u>

Washington County
BUDGET TRANSFER

To: Board of Commissioners

BT #: 2023 - 070

From: Curtis Potter, County Manager
 Missy Dixon, Finance Officer

Date: December 6, 2022

RE: GIS/Manager's Office/Soil & Water

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-4915-190	GIS - Training	2,000.00	(1,140.00)	860.00
10-4120-315	Manager's Office - Training	8,000.00	1,140.00	9,140.00
GIS/Manager's Office				
10-6060-040	Soil & Water - Longevity	341.00	(341.00)	-
10-6060-270	Soil & Water - Service Awards	50.00	(50.00)	-
10-6060-380	Soil & Water - Advertising	350.00	391.00	741.00
Soil & Water				
		10,741.00	-	10,741.00

Justification:

This transfer is to move the remaining monies from the GIS Training line to the Manager's Office Training line in order for Richard to attend the NCCCMMA Conference in February. It is also moving funds between lines in Soil & Water from the Longevity and Service Awards lines to the Advertising line in order to pay for unanticipated costs for advertising of the vacancy in this position.

Budget Officer's Initials *MSD*

Approval Date: 12/7/22

Initials: MSD
 Batch #: 2023-070
 Date: 12/7/2022

Washington County
BUDGET TRANSFER

To: Board of Commissioners

BT #: 2023 - 071

From: Curtis Potter, County Manager
 Missy Dixon, Finance Officer

Date: December 6, 2022

RE: EMS/Transport

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
37-4330-140	EMS - Workmans Comp	106,611.00	(8,581.00)	98,030.00
37-4330-540	EMS - Capital Outlay-Vehicles	207,883.00	(4,091.00)	203,792.00
37-4330-550	EMS - Capital Outlay-Equipment	143,014.00	(2,129.00)	140,885.00
37-4330-670	EMS - Designated for Future Appropriation	2,050.00	(2,050.00)	-
37-9100-003	EMS - Debt Principle-2017 Heart Monitors	44,182.00	(966.00)	43,216.00
37-4376-540	Transport - Capital Outlay-Vehicle	92,459.00	17,817.00	110,276.00
EMS/Transport		596,199.00	-	596,199.00

Justification:

This transfer is to move monies within the EMS and Transport Budget lines to cover the increased costs to purchase a new Transit Van to replace a current vehicle with over 170,000 miles on it. The purchase was budgeted however prices have increased since the original quote was given.

Budget Officer's Initials CEL

Approval Date: 12/7/22

Initials:	<u>CEL</u>
Batch #:	<u>2023-071</u>
Date:	<u>12/7/2022</u>

Washington County
BUDGET TRANSFER

To: Board of Commissioners

BT #: 2023 - 072

From: Curtis Potter, County Manager
Missy Dixon, Finance Officer

Date: December 7, 2022

RE: School Capital Outlay

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
21-8000-600	Designated for Future Appropriation-BOE Cap Out	640,228.00	(19,850.00)	620,378.00
21-5912-690	Capital Outlay - Legal Services	40,000.00	15,000.00	55,000.00
21-5912-693	Capital Outlay - Engineering Services	45,143.00	4,850.00	49,993.00
School Capital Outlay		725,371.00	-	725,371.00

Justification:

This transfer is to move monies within the School Capital Outlay Budget. These monies will be moved from the Designated for Future Appropriations line to the Legal Services and Engineering Services lines. These funds will be used to pay for asbestos inspections related to the demolition of Pines as well as the anticipated legal fees that will be incurred when the attorney's process the next deed to combine the 2 parcels into a single tract.

Budget Officer's Initials CEP

Approval Date: 12/7/22

Initials: CEP
Batch #: 2023.072
Date: 12/7/2022

Washington County
BUDGET TRANSFER

To: Board of Commissioners
From: Curtis Potter, County Manager
 Missy Dixon, Finance Officer
Date: December 12, 2022
RE: Emergency Management

BT #: 2023 - 073

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-4330-260	Emergency Management - Departmental Supplies	9,500.00	(1,000.00)	8,500.00
10-4330-250	Emergency Management - Maintenance & Repair-Vehicle	500.00	500.00	1,000.00
10-4330-350	Emergency Management - Maintenance & Repair -Equipment	3,500.00	500.00	4,000.00
Emergency Management		13,500.00	-	13,500.00

Justification:

This transfer is to move monies within the Emergency Management budget to cover maintenance & repair vehicle and equipment costs through fiscal year end. These costs have been higher than originally anticipated.

Budget Officer's Initials CPD

Approval Date: 12/12/22

Initials:	<u>CPD</u>
Batch #:	<u>2023-073</u>
Date:	<u>12/12/2022</u>

Washington County
BUDGET TRANSFER

To: Board of Commissioners
From: Curtis Potter, County Manager
Missy Dixon, Finance Officer
Date: December 14, 2022
RE: Airport

BT #: 2023 - 074

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
39-4530-200	Airport - Departmental Supplies	3,000.00	(131.00)	2,869.00
39-4530-390	Airport - Dues and Subscriptions	250.00	131.00	381.00
Airport		3,250.00	-	3,250.00

Justification:

This transfer is to move monies within the Airport Operations budget to cover the costs of the Bounce Subscription for the remainder of the fiscal year and to pay for the NCDEQ Annual Permit that is required by the State.

Budget Officer's Initials CBP

Approval Date: 12/14/22

Initials:	<u>MD</u>
Batch #:	<u>2023-074</u>
Date:	<u>12/15/2022</u>

Washington County
BUDGET AMENDMENT

To: Board of Commissioners

BA #: 2023- 075

From: Curtis Potter, County Manager
 Missy Dixon, Finance Officer

Date: January 3, 2023

RE: Fund Balance/Sheriff

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-3990-000	Appropriated Fund Balance - GF	(4,236,758.00)	1,260.00	(4,235,498.00)
10-4310-210	Sheriff - Uniforms	10,000.00	(1,260.00)	8,740.00
10-3540-081	Sheriff JAG Grants	(4,130.00)	4,130.00	-
10-4310-902	FY 22 Sheriff JAG Grant	4,130.00	(4,130.00)	-
Fund Balance/Sheriff				
		Balanced:		
		(4,226,758.00)	-	(4,226,758.00)

Justification:

This amendment is to reduce the Sheriff Uniform budget and appropriated fund balance and to reduce the JAG Grant Revenue and Expenditure lines. This reduction is due to the failure to request reimbursement of all grant monies spent in a timely manner and the failure to request an extension until after the deadline. Therefore, these expenses must be moved to another Sheriff expenditure line.

Approval Date: _____

Bd. Clerk's Init: _____

Initials:

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Batch #:

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Date:

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Washington County
BUDGET AMENDMENT

To: Board of Commissioners

BA #: 2023- 076

From: Curtis Potter, County Manager
 Missy Dixon, Finance Officer

Date: January 3, 2023

RE: Sheriff/Emergency Management/Senior Center/SS Admin

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-3540-020	Gun Permits Discretionary - County Portion	(3,010.00)	(315.00)	(3,325.00)
10-4310-611	Gun Permits Discretionary - County Portion	37,870.00	315.00	38,185.00
10-3540-030	Gun Permits - State Portion	(3,630.00)	(380.00)	(4,010.00)
10-4310-612	Gun Permits - State Portion	4,765.00	380.00	5,145.00
10-3540-040	Finger Printing	(650.00)	(40.00)	(690.00)
10-4310-613	Finger Printing	4,855.00	40.00	4,895.00
Sheriff				
10-3480-081	Donations - Emergency Management	-	(1,000.00)	(1,000.00)
10-4330-401	Donations - Emergency Management	-	1,000.00	1,000.00
Emergency Management				
10-3509-020	Senior Center Donations	(551.00)	(200.00)	(751.00)
10-5150-650	Senior Center Donations	4,846.00	200.00	5,046.00
Senior Center				
10-3500-081	DSS Community Donations - Christmas	(525.00)	(1,540.00)	(2,065.00)
10-5310-258	DSS Community Donations - Christmas	1,544.00	1,540.00	3,084.00
10-3500-082	DSS Community Donations - Foster Children	-	(109.00)	(109.00)
10-5310-259	DSS Community Donations - Foster Children	198.00	109.00	307.00
SS Admin				
Balanced:		45,712.00	-	45,712.00

Justification:

This amendment is to budget for additional revenues received for gun permitting and finger printing. It is to also budget for generous donations made to Emergency Management, Senior Center and DSS.

Approval Date: _____

Bd. Clerk's Init: _____

Initials:
 Batch #:
 Date:

Washington County
BUDGET AMENDMENT

To: Board of Commissioners

BA #: 2023- 077

From: Curtis Potter, County Manager
Missy Dixon, Finance Officer

Date: January 3, 2023

RE: SS Economic Support

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-3490-000	DSS-Administration Reimbursement	(2,819,516.00)	74,839.00	(2,744,677.00)
10-5380-406	LIEAP Payments	103,821.00	(74,839.00)	28,982.00
SS Economic Support				
		Balanced:	(2,715,695.00)	(2,715,695.00)

Justification:

This amendment is to reduce the budget for LIEAP (Low Income Energy Assistance) Payments. The state will now make certain direct deposit payments to registered vendors. In doing this, NCDHHS has reduced the County Allocation by the amount estimated to be paid directly to these vendors from them.

Approval Date: _____

Bd. Clerk's Init: _____

Initials:	
Batch #:	
Date:	

Washington County
BUDGET AMENDMENT

To: Board of Commissioners

BA #: 2023- 078

From: Curtis Potter, County Manager
 Missy Dixon, Finance Officer

Date: January 3, 2023

RE: Drainage

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
30-3951-001	Watershed Restoration Project	(125,172.00)	125,172.00	-
30-8000-351	Watershed Restoration Project	125,172.00	(125,172.00)	-
Drainage				
Balanced:		-	-	-

Justification:

This amendment is to reduce the budget for the Watershed Restoration Project Grant that was received in a prior fiscal year. These monies were never spent and the grant has not been extended.

Approval Date: _____

Bd. Clerk's Init: _____

Initials:	
Batch #:	
Date:	

Commissioner Keyes made a motion to approve the budget transfers/amendments as presented. Commissioner Spruill seconded. Motion carried unanimously.

OTHER ITEMS BY CHAIR, COMMISSIONERS, COUNTY MANAGER/ COUNTY ATTORNEY OR CLERK:

Commissioner Keyes noted that she and Commissioner Phelps have been “out in the field” trying to help the citizens of our County.

Mr. Potter said he had hoped to have draft CIP for the Board tonight; however, it will be coming soon. He said he will probably send out a list and the whole draft before the budget workshop.

Mr. Potter stated that Commissioner Walker has a conflict with the previously discussed dates for the Budget Workshop(s). Mr. Potter mentioned that alternate dates would January 23-24. The consensus of the Board was to recess to January 23 for the budget workshop.

Commissioner Phelps made a motion to go into Closed Session pursuant to NCGS §143-318.11(a)(3) (attorney-client privilege), §143-318.11(a)(4) (economic development) and §143-318.11(a)(6) (personnel). Commissioner Johnson seconded. Motion carried unanimously

DRAFT

At 8:35 PM, with no further business to discuss, **Commissioner Spruill made a motion to recess to January 23 @ 10:00 am. Commissioner Phelps seconded. Motion carried unanimously.**

Julius Walker, Jr.
Chair

Julie J. Bennett, MMC, NCMCC
Clerk to the Board