

**Board of Commissioners  
Meeting  
November 7, 2022**



WASHINGTON COUNTY BOARD OF COMMISSIONERS  
REGULAR MEETING AGENDA  
NOVEMBER 7, 2022

**COMMISSIONERS' ROOM & LIVESTREAM ON FACEBOOK  
116 ADAMS STREET, PLYMOUTH, NC**

- 6:00 PM Call to Order—Chair Johnson  
6:01 PM Invocation / Pledge  
Additions / Deletions
- Item 1 6:05 PM Consent Agenda  
a) Approval of Minutes for October 3, 2022  
b) Tax Refunds & Releases & Insolvent Accounts  
c) Letter of Support for Ramsar/Pocosin Refuge  
d) Tax (Foreclosures) Contract  
e) Fee schedule amendment: Landfill  
f) RESO 2022-045 Approving and Accepting Sale of Real Property at 272 North Street, Plymouth, NC
- Item 2 6:10 PM Public Forum (3-minute limit per speaker)
- Item 3 6:20 PM Public Hearing: Amendment to Manufactured Home Ordinance  
a) Approval of Amendment
- Item 4 6:30 PM Public Hearing: Funding for a New School  
a) Approval of RESO 2022-044 Supporting An Application to the Local Government Commission for its Approval of a County Financing Agreement – Financing for the New School, Mr. Curtis Potter, CM/CA
- Item 5 6:40 PM Department Information Update: “Report to the People”, Ms. Rebecca Liverman, Director, Cooperative Extension
- Item 6 6:55 PM Boards & Committees, Ms. Julie J. Bennett, Clerk to the Board
- Item 7 7:00 PM Finance Officer’s Report, Budget Amendments/Budget Transfers, Ms. Missy Dixon, Finance Officer
- Item 8 7:10 PM Recognition, Chair Johnson
- Item 9 7:20 PM Other Items by Chair, Commissioners, CM/CA, Finance Officer or Clerk
- Item 10 7:30 PM Closed Session has been scheduled according to NCGS§143-318.11(a)(3) (attorney-client privilege) and NCGS §143-318.11(a)(6) (personnel) Adjourn

Adjourn

**WASHINGTON COUNTY BOARD OF COMMISSIONERS**  
**AGENDA STATEMENT**

**ITEM NO: 1**

**DATE: November 3, 2022**

**ITEM: CONSENT AGENDA**

**SUMMARY EXPLANATION:**

*Items listed under Consent are generally of a routine nature. The Board may take action to approve/disapprove all items in a single vote. Any item may be withheld from a general action, to be discussed and voted upon separately at the discretion of the Board.*

- a) Approval of Minutes for October 3, 2022—see attached (at the back of the package)
- b) Tax Refunds & Releases & Insolvent Accounts—see attached
- c) Letter of Support for Ramsar/Pocosin Refuge—see attached
- d) Tax (Foreclosures) Contract—see attached
- e) Fee schedule amendment: Landfill—see attached
- f) RESO 2022-045 Approving and Accepting Sale of Real Property at 272 North Street, Plymouth, NC—see attached

WASHINGTON COUNTY  
 REAL ESTATE, PERSONAL PROPERTY AND MOTOR VEHICLE REFUNDS AND RELEASES  
 Oct 2022

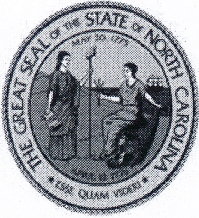
DATE	NAME	TICKET YEAR	ACCOUNT #	SITUS	PARCEL #	AMOUNT REL	AMOUNT REF	REASON
10/1/22	James, Shirley	321 2022	26735	2	2840	\$300.00		No electric since 11/16/19; Requesting release of \$300.00 SWUF (2022)
10/1/22	Simpson, Lorenza Heirs	9608 2022	45829	2	2840	\$300.00		No electric since 11/16/19; Requesting release of \$300.00 SWUF (2021)
10/1/22	Simpson, Lorenza Heirs	9608 2022	45829	2	2840		\$300.00	No electric since 11/16/19; Requesting refund of \$300.00 SWUF (2021)
10/1/22	Harris, Robin Lane	2896 2022	22471	4		\$303.13		PP sold 9/16/21; requesting release of \$303.13 (\$272.34-tax; \$27.23-tax penalty; \$3.24-WS; \$32-VS penalty) 2022
10/1/22	Respass, Timothy Lee Jr.	6830 2020	42169	1		\$3.30		PP listed in Beaufort Cty; requesting release of \$3.27 (\$2.54-tax; \$.25-tax penalty; \$.48-interest; \$.03-WS) 2020
10/1/22	Respass, Timothy Lee Jr.	6872 2021	42169	1		\$3.04		PP listed in Beaufort Cty; requesting release of \$3.04 (\$2.52-tax; \$.25-tax penalty; \$.24-interest; \$.03-WS) 2020
10/1/22	Respass, Timothy Lee Jr.	6867 2022	42169	1		\$2.80		PP listed in Beaufort Cty; requesting release of \$2.80 (\$2.52-tax; \$.25-tax penalty; \$.03-WS) 2020
Requested by Tax Administrator			Date		"Approved by the Washington County Board of			
					Commissioners meeting held _____, 2022"			
					Clerk to the Board of Commissioners			

*John Lewis*      *11/1/22*

SITUS CODES:  
 1 - PLYMOUTH  
 2 - LEES MILLS, ROPER  
 3 - SKINNERSVILLE / CRESWELL  
 4 - SCUPPERNONG / CRESWELL  
 31-Town of Plymouth

20 - COUNTY  
 21 - PLYMOUTH  
 22 - ROPER  
 24 - CRESWELL





# North Carolina Vehicle Tax System

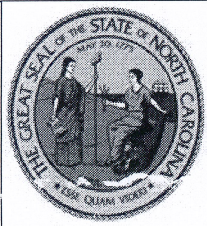
Oct-22

## NCVTS Pending Refund report

Report Date  
11/1/2022 3:17:42  
PM

Payee Name	Primary Owner	Address 1	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description	Refund Reason	Create Date	Tax	Levy Typ	Change	Interest Change	Total Change
CHESSON, EVA NADINE	CHESSON, EVA NADINE	507 PRITCHARDS LOOP RD	ROPER, NC 27970	Proration	0063509660	DMH9399	PENDING	86845678	Refund Generated due to proration on Bill #0063509660-2021-2021-0000-00	Vehicle Sold	10/07/2022	W	Tax	(\$20.57)	\$0.00	(\$20.57)
															Refund	\$20.57
COOPER, SHAQUAISA SHARDE'	COOPER, SHAQUAISA SHARDE'	PO BOX 157	ROPER, NC 27970	Proration	0063628236	KV1929	PENDING	86845574	Refund Generated due to proration on Bill #0063628236-2021-2021-0000-00	Vehicle Sold	10/07/2022	W	Tax	(\$61.08)	\$0.00	(\$61.08)
															Refund	\$61.08
EDWARDS, JAMES BUTLER JR	EDWARDS, JAMES BUTLER JR	PO BOX 117	ROPER, NC 27970	Proration	0060871367	JDT3020	PENDING	87379215	Refund Generated due to proration on Bill #0060871367-2021-2021-0000-00	Tag Surrender	10/26/2022	W	Tax	(\$24.89)	\$0.00	(\$24.89)
															Refund	\$24.89
HARDISON, JOSEPH PAUL JR	HARDISON, JOSEPH PAUL JR	680 MACKEYS RD	PLYMOUTH, NC 27962	Proration	0023572051	TFW9956	PENDING	86983951	Refund Generated due to proration on Bill #0023572051-2021-2021-0000-00	Tag Surrender	10/13/2022	W	Tax	(\$35.32)	(\$1.76)	(\$37.08)
															Refund	\$37.08
HARRISON, DEBORAH EDMONDSON	HARRISON, DEBORAH EDMONDSON	1759 ALBEMARLE BEACH RD	ROPER, NC 27970	Proration	0060513284	FFZ1628	PENDING	86783074	Refund Generated due to proration on Bill #0060513284-2021-2021-0000-00	Vehicle Sold	10/05/2022	W	Tax	(\$41.85)	\$0.00	(\$41.85)
															Refund	\$41.85
KOSS, ERIC MATTHEW	KOSS, ERIC MATTHEW	514 E MAIN ST	PLYMOUTH, NC 27962	Proration	0067878119	TKV9181	PENDING	260951856	Refund Generated due to proration on Bill #0067878119-2022-2022-0000-00	Tag Surrender	10/13/2022	W	Tax	(\$51.82)	\$0.00	(\$51.82)
												P	Tax	(\$32.92)	\$0.00	(\$32.92)
												P	Vehi	\$0.00	\$0.00	\$0.00
															Refund	\$84.74
NATES, MARILYN DALE	NATES, MARILYN DALE	2405 LONG RIDGE RD	PLYMOUTH, NC 27962	Proration	0052590722	TAS4206	PENDING	87379182	Refund Generated due to proration on Bill #0052590722-2021-2021-0000-00	Tag Surrender	10/26/2022	W	Tax	(\$66.49)	\$0.00	(\$66.49)
															Refund	\$66.49





# North Carolina Vehicle Tax System

Oct-22

## NCVTS Pending Refund report

Report Date  
11/1/2022 3:17:42  
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OVERTON, JOYCE STOCKS	OVERTON, JOYCE STOCKS	1067 ALBEMARLE BEACH RD	ROPER, NC 27970	Proration	0019297249	AFL5022	PENDING	87379200	Refund Generated due to proration on Bill #0019297249-2021- 2021-0000-00	Tag Surrend er	10/26/2022	W Tax (\$85.07)	\$0.00	(\$85.07)	Refund \$85.07
WALKER, THERESA WILLIAMETTA	WALKER, THERESA WILLIAMETTA	1107 E MAIN ST	PLYMOUTH, NC 27962	Proration	0027933704	ZNR2448	PENDING	260951841	Refund Generated due to proration on Bill #0027933704-2021- 2021-0000-00	Tag Surrend er	10/13/2022	W Tax (\$5.13)	\$0.00	(\$5.13)	Refund \$8.39
												P Tax (\$3.26)	\$0.00	(\$3.26)	
												P Vehi \$0.00	\$0.00	\$0.00	
KIMMEL, ROBERT EUGENE	KIMMEL, ROBERT EUGENE	PO BOX 253	ROPER, NC 27970	Proration	0059741168	JDA9816	PENDING	86589673	Refund Generated due to proration on Bill #0059741168-2021- 2021-0000-00	Tag Surrend er	09/29/2022	W Tax (\$12.45)	\$0.00	(\$12.45)	Refund \$12.45
												Refund \$442.61			

*John Curry* 11/1/22

Requested Tax Administrator

Date

"Approved by the Washington County Board of

Commissioners Meeting held \_\_\_\_\_, 2022"

\_\_\_\_\_  
Clerk to the Board of Commissioners

# COUNTY OF WASHINGTON

## BOARD OF COMMISSIONERS

COMMISSIONERS:

TRACEY A. JOHNSON, CHAIR  
JULIUS WALKER, JR., VICE-CHAIR  
ANN C. KEYES  
CAROL V. PHELPS  
WILLIAM "BILL" R. SEXTON, JR.



POST OFFICE BOX 1007  
PLYMOUTH, NORTH CAROLINA 27962  
OFFICE (252) 793-5823

ADMINISTRATION STAFF:

CURTIS S. POTTER  
COUNTY MANAGER/COUNTY ATTORNEY  
cpotter@washconc.org

CATHERINE "MISSY" DIXON  
FINANCE OFFICER  
mdixon@washconc.org

JULIE J. BENNETT, MMC, NCMCC  
CLERK TO THE BOARD  
jbennett@washconc.org

November 7, 2022

Ms. Martha Williams, Director  
US Fish and Wildlife Service  
1849 C Street, NW  
Washington, DC 20240

Dear Director Williams:

I am writing in support of the nomination submitted by the Carolina Wetlands Association to designate Pocosin Lakes National Wildlife Refuge (NWR) as Ramsar Wetlands of International Importance.

The unique peatlands that are found at Pocosin Lakes NWR cover only three percent (3%) of the earth's land surface. The peatland ecosystems in the Albemarle-Pamlico region are foundational to protecting communities and working lands, maintaining ecosystem services, and providing unparalleled recreational opportunities. The Albemarle-Pamlico estuary and lands form a complex and dynamic ecosystem that supports a variety of uses. The communities in that landscape depend on the system to supply food, recreation, jobs, a mode of transportation, and vital habitat for wildlife, fish, and shellfish. The Albemarle-Pamlico system represents the area's key economic resource base through agriculture, commercial hunting and fishing, tourism, and recreation.

A Ramsar designation of Pocosin Lakes NWR would significantly aid in protecting these peatland treasures by increasing tourism, recreational access, and education resulting in a potential for increasing funding and creating jobs.

I ask that you please give this nomination to designate Pocosin Lakes NWR as Ramsar Wetlands of International Importance full and fair consideration.

Sincerely,

Curtis S. Potter  
Washington County Manager/Attorney

# COUNTY OF WASHINGTON

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CLERK TO THE BOARD  
jbennett@washconc.org

## AGENDA ITEM MEMO

**MEETING DATE:** November 7<sup>th</sup>, 2022      **MEMO Date:** November 3, 2022      **ITEM:**  
**SUBJECT:** Consent Agenda – Approval of Tax Foreclosures Contract w/ Zacchaeus Legal Services  
**DEPARTMENT:** Tax  
**FROM:** Curtis S. Potter, County Manager/County Attorney (CM/CA)  
**ATTACHMENTS:**  
**A- Tax Foreclosure Attorney Agreement FY23-24 (7 pages)**

**PURPOSE:** To approve the renewal of an amended contract with Zacchaeus Legal Services for an additional 2 years.

**BACKGROUND:**

- Zacchaeus Legal Services (ZLS) has provided tax foreclosure services to Washington County since 2014.
- All municipalities within the county have also engaged ZLS to assist them in their tax collection.
- The County intentionally randomly selects delinquent accounts for initial foreclosure action, and does not intervene in the action once the foreclosure referral is made. Every effort is made to encourage the taxpayer to pay their taxes prior to a foreclosure referral.
- ZLS's current contract is set to expire in December of 2022 and requires renewal.
- The proposed contract is for an additional 2-year term, and contains several changes including most notably:
  - o An increase in the standard foreclosure fee from \$1000 per parcel to \$1200 per parcel for county-only foreclosures, and from \$1200 per parcel to \$1500 per parcel for joint foreclosures undertaken by multiple jurisdictions simultaneously where applicable.
  - o A minimum withdrawal fee to be charged to the County, if the County were to intervene and direct the Attorney to withdraw an account from foreclosure after its referral.

**FINANCIAL ANALYSIS/IMPACTS:** Direct costs are typically passed on to the Tax Payer for foreclosure activities under this contract, unless a bankruptcy is filed which rarely occurs. Indirectly this service substantially improves the Tax Department's Collection Percentage and overall county revenues from tax collection.

**STAFF DISCUSSION & ANALYSIS:** N/A

**RECOMMENDED ACTION(S) BY STAFF:**

- **Approve the renewal of the attached Tax Foreclosures Contract with Zacchaeus Legal Services, and direct staff to prepare and execute the contract on behalf of Washington County, including any additional changes that may be made by the County Attorney for the County's benefit.**

## TAX FORECLOSURE ATTORNEY AGREEMENT

This agreement, made and entered into this the \_\_\_\_ day of \_\_\_\_\_, 2022, by and between County of Washington, hereinafter referred to as County, and Mark D. Bardill, P.C., a North Carolina professional corporation, trading as Zacchaeus Legal Services, hereinafter referred to as Attorney, shall be for the legal services to be provided for foreclosure actions on delinquent real property taxes due to the County, and to this end, the parties hereto make the following recitals:

### WITNESSETH:

WHEREAS, Attorney has in excess of thirty-five years of experience serving as Special Tax Attorney for the Counties of Onslow, Jones, Craven, Lenoir, Beaufort, Wilson, Warren, Chatham, Lee, Cabarrus, Scotland, Tyrrell, Forsyth, Iredell, Yadkin, Gates, Dare, Richmond, Washington, Catawba, Chowan, Guilford, Hertford, Pamlico, Northampton, Moore, Franklin and Perquimans and the Towns of Jonesville, Wallace, Columbia, Rose Hill, Yadkinville, Dobbins Heights, Gibsonville, Plymouth, Hoffman, Farmville, Maxton, Roper, Hertford, Pembroke, Williamston and the City of Lumberton; and

WHEREAS, Attorney has served as the County's Special Tax Attorney since January 2014 and during its service has collected considerable amounts of delinquent revenue at a very low cost, ensuring fairness to those taxpayers who pay their taxes on time and avoiding increases in the tax rate by collecting taxes that are already on the books; and

WHEREAS, tax foreclosure is a certain and special area of practice and any attorney who serves as a Special Tax Attorney must provide specially trained staff, must advance thousands of dollars in costs and must dedicate other resources in order to successfully complete the foreclosure assignments made to it; and

WHEREAS, to support these specially trained staff, advanced costs and other dedicated resources, Attorney needs to extend the contract with County to serve as its special tax attorney for a term of two (2) years.

NOW, THEREFORE, for good and valuable consideration, and upon the agreements, conditions, and covenants found herein, the parties hereto agree as follows:

1. County shall assign and Attorney shall initiate foreclosure actions on all parcels with delinquent taxes, to be assigned by County in four batches per year made on or before the 1<sup>st</sup> day of every May, August, November and February during the term of this agreement, or in more frequent intervals, upon mutual agreement of the parties hereto.

2. The Tax Collector shall provide to the Attorney the name of the delinquent taxpayer, the most recent address on file, the total delinquent taxes, including interest and penalties by year and a map of the parcel with its identification number. This information shall be in the form of a computer printout and GIS Map, with other information provided as available.

3. All related work and filing of foreclosure actions shall take place within one hundred eighty (180) calendar days from the date that the Tax Collector transmits the initial information outlined in Paragraph 2 above and the request for foreclosure to the Attorney; however, if for some reason, the foreclosure action is not filed within one hundred eighty (180) calendar days from the date of transmittal, Attorney shall submit a written statement to the Tax Collector as to the reason why the action has not been filed. If a Taxpayer tenders payment in full prior to the filing of the complaint, the Tax Collector must accept payment and no attorney fees are due from the Taxpayer. Provided, however, should the Tax Office fail to inform the Attorney that a parcel has been paid in full while Attorney continues to work on preparing the case for filing, then in that event the Tax Office shall pay Attorney the standard per parcel fee as set forth in Paragraph 6 (as reduced by Paragraph 9 and/or increased by Paragraph 10, if applicable), and all incurred expenses, copy charges, and the like, including but not limited to those set out in Paragraph 12, even though the case has not been filed.

4. The Attorney shall notify the Tax Collector, in writing, immediately upon the filing of a foreclosure complaint with the Office of the Clerk of Superior Court. Attorney and County acknowledge and agree that heretofore, the payment of the fee to file tax foreclosure cases in the Office of the Clerk of Superior Court and for in-County service by the Sheriff has been deferred pursuant to N.C.G.S. Section 105-374(i). Should the laws of North Carolina be changed so that payment of said fees can no longer be deferred or should the Clerk of Court of Washington County or the Sheriff of Washington County refuse to adhere to said statute, County agrees to immediately advance said fees upon request by Attorney.

5. The Attorney shall bring the foreclosure to conclusion within two years after filing said foreclosure action with the Clerk of Court's office; however, if for some reason, the foreclosure action is not concluded within two years of filing, Attorney shall submit a written statement to the Tax Collector as to the reason why the action has not been concluded.

6. The Attorney shall be compensated in each foreclosure action in accordance with procedures set forth in the North Carolina General Statutes, Chapter 105 as ordered by a District or Superior Court Judge, or as agreed between the instant Taxpayer and Attorney. Attorney shall be guaranteed compensation for foreclosure on each parcel in the amount of One Thousand Two Hundred and 00/100 Dollars (\$1,200.00) plus all incurred expenses, i.e., service fees, copy charges, postage, publication costs, filing fees, and the like, including but not limited to those set out in Paragraph 12. Attorney shall be paid said compensation and incurred expenses upon redemption of the parcel from foreclosure or as part of the amount paid to purchase the property at sale. Notwithstanding any other provision in this Agreement, for any parcel for which the Attorney files for foreclosure on behalf of the County and on behalf of any municipal unit of government, or for which the Attorney ultimately represents the County and any municipal unit of government in a foreclosure initially filed on behalf of just one of those jurisdictions, including where the taxes of a municipality are placed in the hands of the County Tax Collector pursuant to NCGS Section 105-354, (hereinafter "joint representation"), the compensation guaranteed to Attorney shall be One Thousand Five Hundred and 00/100 Dollars (\$1,500.00) plus all expenses, i.e., service fees, copy charges, postage, publication costs, filing fees, and the like, including but not limited to those set out in Paragraph 12, the total amount of which is to be



divided equally between the County and each such municipality in which Attorney is also its Special Tax Attorney, and for those municipalities in which the County collects for the municipality pursuant to NCGS Section 105-354, as the interlocal agreement between the County and such municipality provides. If the Taxpayer applies to the District or Superior Court for determination of a reasonable attorney fee pursuant to the procedures set forth in the North Carolina General Statutes, Chapter 105, and the Court awards less than set forth herein per parcel, the County shall pay the balance of said compensation and incurred expenses within thirty (30) days of invoice.

County and Attorney agree that the attorney fee set out in this paragraph (as reduced by Paragraph 9 and/or increased by Paragraph 10, if applicable) plus all expenses, i.e., service fees, copy charges, postage, publication costs, filing fees, and the like, including but not limited to those set out in Paragraph 12, as totaled, shall be the "attorney fee" as contemplated by NCGS Section 105-374(i) and that Attorney shall not apply to the Court for an amount higher than this amount without the consent of the County.

7. The Attorney shall use its best efforts to be appointed the Commissioner in the Order of Foreclosure, and upon public sale of such property pursuant to the Order of Foreclosure as provided for in Chapter 105, the Attorney shall be entitled to a Commissioner's Fee, plus incurred expenses, in accordance with the schedule provided for in Chapter 105, as ordered by the District or Superior Court and approved by the Clerk of Superior Court. County and Attorney acknowledge and agree that there is currently pending in the General Statutes Commission of the North Carolina General Assembly a docketed issue to revise G.S. Section 105-374(i) to disallow the payment of the Commissioner's Fee under certain circumstances. If this docketed issue results in an enacted bill during the term of this Agreement, County and Attorney agree to make reasonable amendments to this Agreement so as to avoid loss to Attorney. Nevertheless, to assist the County in collecting all taxes due without reduction by the amount of the Commissioner's Fee, the Attorney agrees that as Commissioner, it shall be paid only to the extent available after payment of all amounts so ordered in the Order of Foreclosure plus the expenses incurred by the Attorney to advertise and give proper notice of public sale of such property. To this end, these expenses shall be added to the amount of taxes, fees and costs as ordered in the Order of Foreclosure to determine the opening bid by the County for purchase of such property from local funds. For purposes of illustration, compare the examples below where a typical 5% commission would be appropriate in a foreclosure with \$3,000.00 of taxes, \$1,500.00 of attorney fees and costs and \$500.00 of advertising/notice of public sale expenses (Total without Commissioner's Fee \$5,000):

Example #1 - County as High Bidder @ \$5,000

In this example, the County is paid in full for the taxes and interest which have accrued to the date the Order of Foreclosure is entered, the Attorney is paid in full for the attorney fees and costs incurred to the date of the Order of Foreclosure, the expenses incurred by the Attorney to advertise and give proper notice of public sale are paid, but no Commissioner's Fee is paid.

Example #2 - Other High Bidder @ \$5,100



In this example, all amounts outlined in Example #1 are paid, plus \$100.00 of the \$255.00 5% Commissioner's Fee is paid.

Example #3 - Other High Bidder @ \$5,500

In this example, all amounts outlined in Example #1 are paid, the \$275.00 5% Commissioner's Fee is paid, and \$225.00 is paid to the Clerk to hold as surplus from the sale.

Should the County elect to open bidding in an amount less than all amounts so ordered in the Order of Foreclosure plus the expenses incurred by the Attorney to advertise and give proper notice of public sale of such property, the County shall pay the Attorney a fixed fee of one hundred fifty and 00/100 dollars (\$150.00) per upset bid filed in the Clerk's Office pursuant to NCGS Section 1-339.25 in all foreclosure sales and resales until such time as the bidding reaches the amount that would have been bid if the County had bid in the amount of all amounts so ordered in the Order of Foreclosure plus the expenses incurred by the Attorney to advertise and give proper notice of public sale of such property. The Attorney shall invoice the County for the total amount of all upset bid fees in connection with a sale or resale upon termination of the upset bid period for that sale or resale. Provided, however, in the case of joint representation, this fee shall not be doubled but shall be the total fee allowed per upset bid.

County and Attorney acknowledge that the Court appoints Attorney as Commissioner and that as Commissioner, Attorney must adhere to the directions of the Court and carry out its duties thereto and that Attorney's compliance with the orders of the Court and Attorney's duties to County as its Attorney do not create a conflict under the State's ethics provisions for lawyers, or if a conflict is created, County does hereby consent as it is fully informed and familiar with the process and understands where conflicts may occur, but nonetheless consents. County and Attorney also acknowledge that the attorney fee allowed under NCGS Section 105-374 and for which County agrees to guarantee to Attorney hereunder, covers the period of Attorney's services from the date suit is filed against a parcel through obtaining and serving the judgment authorizing its sale. County and Attorney further acknowledge that Attorney's services after the judgment is served through the date the Final Account is approved and served, are compensated solely through any commission that is authorized by the Court and paid from funds available from the purchase price but only in those cases in which the parcel actually sells to a third party bidder and for an amount that exceeds the amount of the taxes, fees and costs allowed under NCGS Section 105-374. To this end, County and Attorney agree that County will not "pull" a parcel from sale after the judgment authorizing the sale is entered unless 1) County certifies in writing that all taxes, fees and costs allowed pursuant to NCGS Section 105-374 and this agreement, have been paid in full, or 2) County pays Commissioner the greater of one thousand \$1,000) dollars or five (5%) per cent of the full appraised value of the parcel as assessed by the Washington County Tax Office. The purpose of this paragraph is to protect the Commissioner from being uncompensated for its services where a sale should go forward for lack of payment of all amounts due because County desires to delay or cancel the sale to allow more time for these amounts to be paid through a refinance, closing or other means.

8. If the Taxpayer files a petition in bankruptcy during the period any foreclosure action brought pursuant to this agreement is pending, the Tax Collector shall file, as part of its claim to the bankruptcy court, the fees, costs and expenses set forth herein, and shall pay Attorney the full amount of compensation and the incurred expenses to date within thirty (30) days of invoice. If the Taxpayer's petition is dismissed or a lift of the stay of bankruptcy court is obtained during the term of this agreement, Attorney agrees to proceed with the foreclosure and complete the remaining services due from it hereunder.

9. If the County assigns to the Attorney, in any one assignment, more than one parcel owned by the same Taxpayer or Taxpayer(s) and none other and encumbered by the same liens, the County's obligation to pay the compensation set forth in Paragraphs 6, 7 and 8 shall be based on the following per parcel charge: 2 to 5 parcels, the same amount as set forth above per parcel; 6 to 10 parcels, the same amount as set forth above less fifty (\$50.00) dollars per parcel, 11 or more parcels, the same amount as set forth above less one hundred (\$100.00) dollars per parcel, plus all costs and expenses. Provided, however, in the case of joint representation, such deductions shall not be doubled but shall be the total amount that the per parcel fee is reduced.

10. The Attorney shall not apply for fees over the amounts aforementioned except for unusual, novel, or difficult cases. County and Attorney acknowledge and agree that a major factor in such cases is a high number of parties as defendants or lienholders. To facilitate the efficient administration of this agreement as to such cases, without further review by the County and irrespective as to sole or joint representation of the County and its municipalities by Attorney, the following fee schedule shall apply according to the number of party defendants and lienholders involved:

16 – 20.....	\$2,400
21 - 25 .....	\$3,450
26 - 30 .....	\$4,200
31 - 35 .....	\$4,950
36 - 40 .....	\$5,700
41 – Over.....	Upon agreement with County on a case by case basis

In the event of an unusual, novel, or difficult case, other than those based purely upon the number of the parties involved, the County shall either provide reasonable additional compensation for the extra time necessitated by the unusualness, novelty, or difficulty. Attorney shall notify the Tax Office for approval before taking on extraordinary time and expense so as to make such application for additional fees necessary.

11. The County shall pay to the Attorney a fixed fee of Three Hundred Fifty Dollars and 00/100 (\$350.00) if a parcel is recalled before suit is filed or the standard per parcel fee as set forth in Paragraph 6 (as reduced by Paragraph 9 and/or increased by Paragraph 10, if applicable) if a parcel is recalled after suit is filed plus all incurred expenses, i.e., service fees, copy charges, postage, publication costs, filing fees, and the like, including but not limited to those set out in Paragraph 12, in the event of double listings, clerical, or other erroneous information provided by the Tax Collector to the Attorney, or legal, practical or administrative

problems discovered by the Attorney which result in legal impracticality or impossibility to effect proper collection remedies through foreclosure.

12. Costs, expenses, and the like, to the extent that they are ascertainable as of the time this Agreement is executed, are as follows: a) copies at \$ .25 per copy for those made at Attorney=s office and as incurred by Attorney as to copies made elsewhere, *i.e.* register of deeds, clerk of court, *etc.*, with a minimum charge of \$.25 per copy, b) locator, obituary and genealogy tracing charges at the per item amount charged by the vendor providing the service, and if no per unit schedule is provided by the vendor, then at \$2.00 per inquiry made by Attorney, c) filing fees as set by statute, currently \$150 per suit, \$20 per notice filed, and \$15 per *alias & pluries* summons issued d) publication costs as incurred by Attorney according to the publishers= then current rate, e) service fees by certified and regular mail as set by the United States Postal Service, currently \$7.33 per envelope, plus digital mail service charge, f) service fees by North Carolina Sheriff as set by statute, currently \$30 per defendant/lienholder, and g) service fees by out of state service providers as set by that state=s statute.

13. To ensure that the proper amount of delinquent taxes, interest, fees and costs are collected, the Attorney and the Tax Collector shall verify with one another the amount due at the time when, and if, the Taxpayer satisfies the tax lien after the complaint is filed but prior to foreclosure.

14. All funds collected shall be paid to the Tax Collector and shall be paid in the form of cash, bank check or certified funds. County shall immediately inform Attorney of the receipt of any such funds and the parcel to which they pertain. Any part of any such funds that represent attorney fees, service fees, copy charges, postage, publication costs, filing fees, and the like, including but not limited to those set out in Paragraph 12, shall be remitted to Attorney as part of the next ensuing regular disbursement by the County Finance Office.

15. Subject to the terms below, Attorney shall be the sole and exclusive special tax foreclosure attorney for the County during the term of this agreement. County shall use its best efforts to assign all of its parcels with delinquent property taxes to Attorney pursuant to the terms hereof during the term of this Agreement.

16. Attorney's services hereunder are limited to the general prosecution of foreclosure actions to collect delinquent taxes assessed against real property located in the County, including title search services, document preparation, court appearances to obtain orders of foreclosure by default judgment, judgment on the pleadings, summary judgment, appearances as Commissioner to sell property at public sale, and negotiation with Taxpayers in settlement of such actions. Attorney's services hereunder do not include preparation of and response to discovery, preparation and court appearances for trial or appeal and the County shall provide all such legal services. The intent of this provision is to ensure that the overwhelming majority of Attorney's time, talent and advanced expenses is involved in the prosecution of delinquent real property taxes on a volume basis, and that any case that involves an extraordinary amount of effort, such as in the preparation of a case for trial, that the County Attorney or his designee shall be responsible for the continued prosecution of such case.

17. This agreement shall be for the period beginning December 31<sup>st</sup>, 2022 and terminating on December 31<sup>st</sup>, 2024. After the initial term set out above, this Agreement shall renew itself automatically for two-year terms, unless either party shall give written notice no less than 90 days prior to the end of the then current term. Upon each renewal, there will be a five (5%) per cent increase on all attorney fees set out hereunder. The intent of this provision regarding increases in attorney fees is to allow a two and one-half per cent (2 ½%) annual increase for each year of the contract, made upon each renewal of the term of the agreement.

18. Total payments under this contract are not to exceed \$\_\_\_\_\_ in FY 2023 – 2024 and any subsequent fiscal year during the term of this agreement or any extensions thereof.

COUNTY:

\_\_\_\_\_  
County Manager

ATTEST:

\_\_\_\_\_  
Clerk

ATTORNEY:

\_\_\_\_\_  
President, Mark D. Bardill, P.C.

ATTEST:

\_\_\_\_\_  
Secretary

This instrument has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act.

\_\_\_\_\_  
County Finance Director

# COUNTY OF WASHINGTON

## BOARD OF COMMISSIONERS

COMMISSIONERS:

TRACEY A. JOHNSON, CHAIR  
JULIUS WALKER, JR., VICE-CHAIR  
ANN C. KEYES  
CAROL V. PHELPS  
WILLIAM "BILL" R. SEXTON, JR.



POST OFFICE BOX 1007  
PLYMOUTH, NORTH CAROLINA 27962  
OFFICE (252) 793-5823

ADMINISTRATION STAFF:

CURTIS S. POTTER  
COUNTY MANAGER/COUNTY ATTORNEY  
cpotter@washconc.org  
  
CATHERINE "MISSY" DIXON  
FINANCE OFFICER  
mdixon@washconc.org  
  
JULIE J. BENNETT, MMC, NCMCC  
CLERK TO THE BOARD  
jbennett@washconc.org

## AGENDA ITEM MEMO

**MEETING DATE:** November 7<sup>th</sup>, 2022      **MEMO Date:** November 3, 2022      **ITEM:**  
**SUBJECT:** Consent Agenda – Approval of Revised FY23 Fee Schedule  
**DEPARTMENT:** Landfill  
**FROM:** Curtis S. Potter, County Manager/County Attorney (CM/CA)  
**ATTACHMENTS:**  
A- **FY23 Fee Schedule Revised/Effective 11/7/22 (7 pages)**

**PURPOSE:** To approve a Revised FY23 Fee Schedule clarifying the policy regarding the application of the one (1) ton per year per account landfill use credit.

**BACKGROUND/STAFF DISCUSSION & ANALYSIS:** Historically there has been confusion over the ability of customers who own more than one parcel with an associated solid waste user fee being able to essentially combine the free tonnage credits they receive from such accounts into a single large credit to be used within their discretion, thereby avoiding the payment of excess charges that might otherwise apply to larger demolition projects on a single parcel.

In more recent years, and as part of the administrative response to identifying weaknesses in the Sanitation Fund which are described within the County's audit for the last few years, administration has slowly stopped this practice through applicable of its own internal policies and controls, and now desires to formalize the current policy by inserting the additional paragraph into the previously adopted fee schedule:

- *The debris must originate from the specific parcel/account to which the account credit is associated, and customers may not combine credits from multiple parcels/accounts to avoid paying applicable charges related to such debris in excess of the single credit associated with each specific account/parcel.*

Approving the proposed revision will help clarify the current policy which prevents excessive loss of revenues from occurring from arguably abusive credit combination practices that have occurred in the past enabling customers to avoid paying landfill fees for large demolition projects originating from a single parcel.

**RECOMMENDED ACTION(S) BY STAFF:**

- **Approve the attached Revised FY23 Fee Schedule**

WASHINGTON COUNTY

**FEE SCHEDULE**

(Revised/Effective: November 7th, 2022)

**ANIMAL CONTROL FEE SCHEDULE:**

**ADOPTION**

Dog/each	\$ 35.00
Cat/each	\$ 35.00
Other/each	\$ 10.00

**PICK-UP/SURRENDER**

Pick-up/Surrender dog	\$ 25.00
Pick-up/Surrender puppy	\$ 10.00
Pick-up/Surrender cat	\$ 35.00

**ANIMAL REDEMPTIONS**

Impoundment	\$35.00 + 5.00 per day per animal
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**PENALTIES**

First offense	\$ 25.00
Second offense	\$ 50.00
Third offense	\$ 150.00

**COLLECTION FOR RESALE PERMIT**

Annual permit fee	\$ 250.00
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**OTHER**

Owner request pick-up	\$ 35.00
-----------------------	----------

\*\*\*Fees to be collected by the Animal Control Officer, Sheriff's Department, or Finance Office.

**BUILDING INSP. & ZONING PERMITS FEE SCHEDULE:**

The fee for all permits required by this Code shall be paid at the time of filing the application in accordance with the following schedule.

**SECTION 1. AUTHORITY**

The authority for this Ordinance is found at G.S. 153-A-354.

The building inspector is authorized to assign all construction to one of the categories contained herein. The assignment will be to the category, which in his discretion, is the one most closely related to the proper construction category.

**SECTION 2. MOBILE HOMES AND MODULAR HOUSING**

Camper	\$ 125.00
Single wide mobile homes	\$ 150.00
Double wide mobile homes	\$ 175.00
Triple wide mobile homes	\$ 200.00

**SECTION 3. LIGHT CONSTRUCTION — UTILITY BUILDING, STORAGE,**

**PRIVATE, GARAGES, ETC.**

0 — 200 square feet	\$ 100.00
201 — 600 square feet	\$ 150.00
601 — no limit	\$ .20 per additional sq. ft.

**SECTION 4. NEW CONSTRUCTION — RESIDENTIAL AND COMMERCIAL**

Per Square foot (heated and unheated)	\$ .20
---------------------------------------	--------

**SECTION 5. ALTERATIONS, REPAIRS, PIERS, BULKHEADS, WATERWAY STRUCTURES, GREENHOUSE INSTALLATIONS**

For a valuation under \$5,000.00 no fee shall be required.

For a valuation over \$5,000.00 and without limit the fee shall be \$10.00 per thousand dollars or a fraction thereof (minimum of \$25.00)

**SECTION 5A. SOLAR PANELS (Adopted August 20, 2012)**

Residential	\$ 75.00
Commercial	\$0.50 per panel (with a <u>minimum</u> fee of \$250)

**SECTION 6. SWIMMING POOLS** \$ 100.00

**SECTION 7. ELECTRICAL**

New construction — residential and commercial	\$ .08 per square foot
Alterations	\$ 75.00
Temporary service pole	\$ 75.00

**SECTION 8. RESTORATION OF ELECTRICAL SERVICES** \$ 75.00

**SECTION 9. MECHANICAL PERMITS**

New Construction- residential and commercial	\$ .08 per square foot
Alterations	\$ 75.00

**SECTION 10. DUAL FUEL PERMITS** \$ 150.00

**SECTION 11. INSULATION**

New Construction – residential and commercial	\$ .06 per square foot
Alterations	\$ 75.00

**SECTION 12. VINYL SIDING PERMITS** \$ N/A

**SECTION 13. SHINGLES / RE-ROOF** \$ N/A

**SECTION 14. SIGN PERMITS**

Up to 100 square feet	\$ 60.00
Over 100 square feet	\$ 120.00
Electricity to sign	\$ 75.00



<b>SECTION 15. BEER/WINE</b>	\$ 100.00
<i>(FIRE / BUILDING INSPECTIONS)</i>	
<b>SECTION 16. DAYCARE INSPECTION</b>	\$ 75.00
<b>SECTION 17. PLUMBING PERMITS</b>	
New construction	\$ .08 per square foot
Alterations	\$ 75.00
<b>SECTION 18. COURTESY OR CHANGE OF OCCUPANCY INSP</b>	\$ 75.00
<b>SECTION 19. DEMOLITIONS</b>	\$ 50.00
<b>SECTION 20. COMMUNICATIONS TOWER</b>	\$ 6.00 per foot of height
	<i>(plus building permit, if required)</i>
<b>SECTION 21. RE-INSPECTIONS (per re-inspections)</b>	\$ 25.00
<b>SECTION 22. G.S. 87-15.6</b>	
(1991) Homeowners Recovery Fund Fee of \$10.00 (State \$9.00, County \$1.00) charged to licensed general contractors for construction or alteration of any single family residential dwelling.	
<b>SECTION 23. FEMA DEVELOPMENT PERMIT</b>	
RESIDENTIAL AND COMMERCIAL	\$ 25.00
<b>SECTION 24. NATURAL GAS PERMIT</b>	\$ 35.00
<b>SECTION 25. SUBDIVISION DEVELOPMENT FEE</b>	\$ 200.00
<b>SECTION 26. ASBESTOS (Base Rate including 3 samples)</b>	\$ n/a
Additional samples \$n/a each	
<b>SECTION 27. MOLD INSPECTION</b>	\$ n/a
Additional samples \$n/a each	
<b>SECTION 28. ZONING FEES</b>	
Zoning Permit	\$25.00
Zoning Permit Amendments	\$37.50
Conditional Use/Special Use Permits	\$150.00
Variance Request	\$200.00
Zoning Ordinance/Map Amendments	\$150.00
Site Plan Review Fee	\$50.00
Appeals to the Board of Adjustment	\$150.00
Yard Sale Zoning Permit (Max of 3 sales within 6 months issuance)	\$25.00

**SECTION 29. ENFORCEMENTS**

A \$50.00 fine for commencement of construction, alterations, additions, repair or other work requiring a permit, will be added to the fees due. Payment of such penalty shall not relieve the violator of criminal prosecution. Other penalties may apply as provided in the North Carolina State Building Codes and National Electrical Code as amended or failure to comply with any of the requirements thereof shall be guilty of a misdemeanor punishable by a fine of not less than ten dollars (\$10.00) nor more than fifty dollars (\$50.00) for each day's violation.

**SECTION 30. APPEALS**

Any appeals as to the existing ordinance shall be made to the County Building Inspector within ten (10) days of written notice from the Inspections Department. Further appeals will be conducted by the County Board of Commissioners. The County Manager shall affix a reasonable time and hearing as to the appeal with the Board. The Board may conduct a full and complete hearing as to the matters in controversy, after which shall, within a reasonable amount of time, give written decision setting forth its finding of fact and its conclusions.

**SECTION 31. SEVERABILITY**

Should any section or provision of this ordinance be declared null and void by the courts, such decisions shall not affect the validity of the ordinance as a whole, or any other independent part thereof.

**SECTION 32. EXEMPTIONS**

No fee shall be required for the County of Washington, State of North Carolina, the United States of America, the Towns of Creswell, Plymouth and Roper, or the Washington County Board of Education.

**SECTION 33. DEFINITIONS**

- Modular - Considered equal to new construction
- Construction — trailer - Considered as a single wide

## **EMS FEE SCHEDULE:**

### **1) EMS AND NON-EMERGENCY TRANSPORT FEE SCHEDULE**

<b>CHARGE LIST</b>	<b>FEE</b>
BLS Non-Emergency	\$350
BLS Emergency	\$450
ALS Non-Emergent	\$425.00
ALS 1 Emergent	\$670
ALS 2 Emergent	\$975
ALS Treat (No Transport)	\$175.00
Mileage	\$12.50/per mile

### **2) STANDBY AMBULANCE SERVICES: \$80 per hour**

## **MISCELLANEOUS FEE SCHEDULE:**

Copies of documents	\$ 0.25 per page
Maps (larger than ledger size)	\$ 5.00 each
Notaries (for personal or non-county purposes)	\$ 5.00 each
Returned Check Fee	\$ 25.00 each

## **RECREATION FEE SCHEDULE:**

\*NOTE: Due to impacts of the Coronavirus pandemic on the recreation department and the desire to encourage participation, recreation fees are intended to be waived unless and until otherwise directed by the County Manager.

### **1) INSURANCE: Per person per year for all sports in addition to program fees...\$15.00**

### **2) PROGRAMS FEES: Per person, per program, per year, per sport**

Archery	\$ 35.00
Baseball	\$ 30.00
Basketball	\$ 30.00
Boys softball	\$ 30.00
Cheerleading	\$ 15.00
Football	\$ 35.00
Gymnastics	\$ 30.00
Karate	\$ 20.00
Line dancing	\$ 5.00
Swimming	\$ 60.00
Tennis	\$ 30.00
Volleyball	\$ 20.00

## **SENIOR CENTER FEE SCHEDULE:**

- 1. Yoga, Chair Exercise, Line Dancing, Art Class** \$5.00 per month plus materials
- 2. Dance Fitness** \$10 per month

## **SOLID WASTE FEE SCHEDULE:**

The term household/account includes churches or other non-profits for purposes of this schedule.

### **1. ANNUAL SOLID WASTE USER FEE (SWUF): Per Account: \$300**

Billed per household/account & includes residential curbside garbage pickup/hauling to Bertie County Landfill, limited curbside pickup/hauling of limb/leaf other debris to in-county C&D landfill, and in-county C&D landfill availability for additional waste.

- a. County Residents (*est. 3755 accounts – Billed & Collected by County via Tax Bill*)
- b. Town of Creswell (*est. 159 accounts for FY23 – Billed & Collected by County via Tax Bill*)
- c. Town of Roper (*est. 221 accounts for FY23 – Billed Directly to Town*)

### **2. TOWN OF PLYMOUTH:**

#### **a. REGIONAL LF TIPPING FEES: Per Ton: \$49.74\***

Billed by County to Town of Plymouth to reimburse it for paying the Town's actual tipping fees charged to the County by the Bertie County Landfill. *\*(or at actual cost if higher, plus any applicable taxes/fees charged by BCLF/incurred by County)*

#### **b. LOCAL LANDFILL AVAILABILITY FEE: Per Account: \$40.00**

Billed per household/account for availability of in-county C&D landfill for Town of Plymouth residents. DOES NOT include residential curbside pickup/hauling services.

### **3. IN-COUNTY C&D LANDFILL CHARGES:**

Only material generated in Washington County may be brought to the local C&D Landfill.

#### **a. Private Commercial Landfill Tipping Fees: (PER TON)**

Tires	\$104.00
C&D (construction/demolition/leaf/limb/metal/etc)	\$60.00
Inert Debris/Clean Fill*	\$35.00

*\*(All Other Non-Contaminated-bricks, mortar, concrete & non-org building debris)*

- b. **Commercial Use:** Material delivered by a contractor regardless of its source will be charged at the applicable Private Commercial Landfill Tipping Fees.

- c. **Residential Use Credit:** The owner of each parcel of residential property having a household/account which pays an annual SWUF, or which is within the Town of Plymouth, and listed by the County Tax Administrator for Landfill Availability Fee purposes, may deposit limb, leaf, and/or construction & demolition debris otherwise normally accepted by the landfill weighing up to ONE (1) combined ton per account/parcel, per fiscal year at no charge.

- i. The debris must originate from the specific parcel/account to which the account credit is associated, and customers may not combine credits from multiple parcels/accounts to avoid paying applicable charges related to such debris in excess of the single credit associated with each specific account/parcel.
- ii. Any unused portion of any account's applicable credit shall expire at the end of each fiscal year, and not rollover for use in any future fiscal years.
- iii. This policy is intended to balance the needs of the landfill to generate sufficient revenues from its operations to sustain its own expenses, while also encouraging all county residents to properly and regularly dispose of normal household waste materials that may be generated during each fiscal year within the local landfill not only for their convenience, but also to help preserve the positive safety and health benefits which our community receives as a result of having a central and locally convenient location to dispose of such waste.
- iv. This policy subject to modification/repeal by the Board of Commissioners.

# **WATER SYSTEM FEE SCHEDULE:**

## **MONTHLY WATER RATES**

### **Monthly Base Charge** *(includes the first 2000 gallons of water)*

3/4 inch	\$ 24.00
1 inch	\$ 36.00
1 ½ inch	\$ 61.00
2 inch	\$ 99.00
3 inch	\$ 169.00
4 inch	\$ 247.00
6 inch	\$ 486.00
8 inch	\$ 726.00

**Consumption charge** \$ 13.00

*(per each 1000 gallons over the 2000 gallons included in the base charge)*

### **Water Service Deposit & Collection Fees**

Renter	\$120.00
Owner	\$60.00
Returned Check Fee	\$25.00
Late/Collection Fee	\$35.00
Late Payment Finance Charge	1.5% per month

**Hydrant charge** \$ 13.00

*for each 1000 gallons over the minimum*

**RE-READ FEE (If Requested by Customer & No Error/Mistakes Found)** \$35.00

**METER HISTORY FEE** \$35.00

*(If Requested by Customer without leak or other unusual activity)*

**METER BOX RELOCATION (If requested by customer)** \$TBD

*Customer to be charged at actual estimated cost of labor/equipment not to exceed \$400 unless customer is notified in advance and consents in writing to higher actual amount.*

**\*METER TAMPERING OR PROPERTY DESTRUCTION FEE TO BE DETERMINED BY THE UTILITIES DIRECTOR AT THE TIME OF DISCOVERY.**

<b>TAP FEES (NO BORE)</b>	<b>5/8"-3/4"</b>	<b>1"</b>	<b>2"</b>	<b>HYDRANT METER</b>
Connection	\$911.00	\$995.00	\$1,590.00	\$ 700.00
Deposit	\$100.00	\$100.00	\$ 150.00	\$1,000.00
Plumbing Permit	\$ 5.00	\$ 5.00	\$ 5.00	\$ 5.00

<b>TAP FEES (WITH BORE)</b>	<b>5/8"-3/4"</b>	<b>1"</b>	<b>2"</b>	<b>HYDRANT METER</b>
Connection	\$ 1,161.00	\$1,245.00	\$1,840.00	\$ 700.00
Deposit	\$ 100.00	\$ 100.00	\$ 150.00	\$1,000.00
Plumbing Permit	\$ 5.00	\$ 5.00	\$ 5.00	\$ 5.00

*\*Connection charges for connections larger than 2" will be charged at actual cost based on quotes to be obtained at the time such request are made. Contact the Public Utilities Director for additional information.*

# COUNTY OF WASHINGTON

## BOARD OF COMMISSIONERS

COMMISSIONERS:  
TRACEY A. JOHNSON, CHAIR  
JULIUS WALKER, JR., VICE-CHAIR  
ANN C. KEYES  
CAROL V. PHELPS  
WILLIAM "BILL" R. SEXTON, JR.,



ADMINISTRATION STAFF:  
CURTIS S. POTTER  
COUNTY MANAGER/COUNTY ATTORNEY  
cpotter@washconc.org

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FINANCE OFFICER  
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CLERK TO THE BOARD  
jbennett@washconc.org

POST OFFICE BOX 1007  
PLYMOUTH, NORTH CAROLINA 27962  
OFFICE (252) 793-5823  
FAX (252) 793-1183

## RESOLUTION 2022-045

### APPROVING AND ACCEPTING SALE OF REAL PROPERTY AT 272 NORTH ST, PLYMOUTH NC,

**WHEREAS**, the County Manager or their designee was authorized by RESO2022-031 of the Washington County Board of Commissioners to sell by electronic auction at [www.govdeals.com](http://www.govdeals.com) the surplus properties described below by advertising such properties for sale from 9/6/22 to 10/8/22 and accepting bids from 10/7/22 through 10/28/22; and

**WHEREAS**, the County Manger's Office did in fact advertise and solicit bids for the sale of such properties pursuant to the authority and terms of the foregoing Board Resolution authorizing such action; and

**WHEREAS**, the foregoing Resolution does respectively require that the bid results be reported to the Board at their next regularly scheduled meeting, and provide that the Board shall accept or reject the bid within 30 days of said report; and

**WHEREAS**, the surplus properties and their respective bid results are hereby reported as follows:

Address/ Deed Ref	Tax PIN/ Value	Taxes Owed @ Foreclosures	High Bid/%Tax Value	Notes/Others
272 North St. - Plymouth	#6868.17-01-3935	\$4,532.47	\$4,550	Net of Back Taxes:
Deed Book 514 Page 409-410	\$3400		~134%	\$17.53

**NOW THEREFORE**, the Board of County Commissioners of Washington County hereby resolves as follows:

1. That the highest bid reported above for the purchase of 272 North St., Plymouth, NC be accepted and approved.

2. That the County Manager or their designated agent is authorized to execute any and all necessary documents including without limitation deeds, settlement statements, or other closing or related legal documents approved by the County Attorney for the purpose of conveying the properties described above to their respective purchasers upon receipt of the purchase funds, or upon adequate legal assurances given by a bona fide settlement agent holding such funds in escrow for the purpose of disbursing such funds to the County upon actual closing.

**ADOPTED** this \_\_\_\_ day of \_\_\_\_\_, 20\_\_

---

Tracey A. Johnson, Chair  
Washington County Board of Commissioners

ATTEST:

---

Julie J. Bennett, MMC, NCMCC  
Clerk to the Board



# WASHINGTON COUNTY BOARD OF COMMISSIONERS

## AGENDA STATEMENT

**ITEM NO: 2**

**DATE: November 7, 2022**

**ITEM: Public Forum (3-minute limit per speaker)**

**SUMMARY EXPLANATION:**

As is required by North Carolina General Statute §153A-52.1, time has been allotted for comments from the public.

Public Comment Statements

In December of 2015, the Washington County Board of Commissioners adopted a public comment period. Essentially this policy said that a public comment period shall be set aside at the beginning of each regular monthly Commissioners and it shall be limited to a maximum of thirty (30) minutes.

Additionally this policy stated that all speakers are required to sign up prior to the meeting at which they wish to speak. The signup sheet must be on the podium 30 mins prior to the meeting. Each speaker shall clearly write their name, address, and the topic upon which they wish to speak on the signup sheet. This board adopted rules that must be followed. Some of the high points of those rules, which I wish to remind the public is:

1. Speakers shall be acknowledged by the Board Chairperson.
2. Speakers shall address the Board from the lectern at the front of the room, and begin their remarks by stating their name and address.
3. Public comment is not intended to require any Board or staff members to answer any impromptu questions or engage in debate. Speakers shall address all remarks to the Board as a body, and not to any individual board or staff members. Discussions between speakers and members of the audience shall not be allowed.
4. Speakers shall be courteous in their language and presentations, and shall not use profanity, racial slurs, or make any obscene remarks, nor engage in any personal attacks of commissioners.
5. Speakers shall have a maximum of three (3) to five (5) minutes to make their remarks depending on the number of speakers and topics. The Chairperson may limit the number of speakers allowed to make substantially similar comments with respect to the same topic.
6. Speakers who have prepared written remarks or supporting documents are encouraged to leave a copy of such remarks and documents with the County Clerk.
7. Speakers shall not discuss any of the following: matters which are the subject of public hearings set for the same meeting; matters which are closed session matters, including without limitation matters within the attorney-client privilege, anticipated or pending litigation, personnel, property acquisition, and matters which are made confidential by law.

**WASHINGTON COUNTY BOARD OF COMMISSIONERS**

**AGENDA STATEMENT**

**ITEM NO: 3**

**DATE: November 7, 2022**

**ITEM: Public Hearing: Amendment to Manufactured Home Ordinance, Mr. Allen Pittman, Planning/Safety/Inspections Director**

**a) Approval of Amendment**

**SUMMARY EXPLANATION:**

A public hearing is required before an amendment can be made to an Ordinance. Mr. Allen Pittman, Planning/Safety/Inspections Director will speak to the Board and discuss the recommendation by the Planning Board for the amendments to the County's Manufactured Home Ordinance. See attached.

a) Mr. Pittman will then be asking for a motion to approve the amendment to the Manufactured Home Ordinance.

**AN ORDINANCE TO REGULATE MOBILE HOMES, TRAVEL TRAILERS, MOBILE  
HOME PARKS AND TRAVEL TRAILER PARKS IN  
WASHINGTON COUNTY, NORTH CAROLINA**

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**AN ORDINANCE TO REGULATE MOBILE HOMES, TRAVEL TRAILERS, MOBILE HOME PARKS AND TRAVEL TRAILER PARKS IN WASHINGTON COUNTY, NORTH CAROLINA**

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*DRAFT FOR REVISION*

**AN ORDINANCE TO REGULATE MOBILE HOMES, TRAVEL TRAILERS, MOBILE HOME PARKS AND TRAVEL TRAILER PARKS IN WASHINGTON COUNTY, NORTH CAROLINA**

**BE IT ORDAINED BY THE WASHINGTON COUNTY BOARD OF COMMISSIONERS AS FOLLOWS:**

**ARTICLE I— IN GENERAL**

**SECTION 1. AUTHORITY AND JURISDICTION**

Washington County hereby exercises its authority to regulate mobile home and travel trailer parks under ~~Article VI of Chapter 153A~~ **160D** of the General Statutes of North Carolina.

This Ordinance shall govern: (1) each and every new mobile home park and travel trailer park and any expansion of any existing mobile home park or travel trailer park, and (2) the placing, location, or setting up of any mobile home or travel trailer within the jurisdiction of Washington County and any municipality requesting the enforcement of this Ordinance within their Jurisdiction of Government body resolution. (3) All existing mobile home and travel trailer parks in Washington County shall be subject to Sections 3, and 4 of Article IV; Section 3 of Article V; Article VII; Article VIII of this Ordinance. These provisions apply whether or not a mobile home or travel trailer park desires to expand its capacity. This Ordinance is to be applied in harmony with the North Carolina State Building Code as it applies to mobile homes.

**SECTION 2. TITLE AND PURPOSE**

**This Ordinance may be cited as the Washington County Mobile Home and Travel Trailer Ordinance.**

The purposes for which this Ordinance is established are: (1) to regulate the location, setting up, anchoring and use of mobile homes and travel trailers within Washington County; (2) to regulate the development of mobile home and travel trailer parks within Washington County; and (3) to promote the health, safety, and general welfare of the citizens of Washington County in general and the residents and occupants of mobile home and travel trailer parks in particular.

**SECTION 3. DEFINITIONS**

For the purpose of this Ordinance, certain terms and works used herein shall be defined and interpreted as follows:

- A. Building Permit – a permit issued by the Building Inspector or his designee upon receipt of an application, site plan, and receipt of a permit fee when locating a mobile home within the Jurisdiction of Washington County. This permit contains information concerning the mobile home and shall be issued prior to any inspections.

- B. Construction Permit – a permit issued by the Director of Planning or his designee pursuant to this Ordinance authorizing a developer to construct or expand a mobile home or travel trailer park. This permit shall be issued only upon request by a letter signed by the owner or developer of the mobile home or travel trailer park
- C. Developer – any person, firm, trust, partnership, joint venture, syndicate, association or corporation or any combination of such entities engaged in the development of proposed development of a mobile home or travel trailer park.
- D. Interior Transportation Rights of Way – streets within a mobile home or travel trailer park which serve only the park residents and are not designed for through traffic
- E. Mobile Home – A detached residential dwelling unit designed for transportation after fabrication upon the streets or highways on its own wheels. A travel trailer is not to be considered a mobile home. A modular home is not to be considered a mobile home for purposes of location in a mobile home park
- F. Mobile Home Park – any site or tract in single ownership on which more than two mobile homes are located and/or occupied on which facilities are provided for more than two mobile homes, whether or not a charge is made for the use of the mobile home or the use of the site or tract.
- G. Mobile Home Space – a plot of land within a mobile home park designed for the accommodation of one mobile home.
- H. Natural or Artificial Barrier – any river, pond, canal, roadway, levee, embankment, fence, hedge, tree row, or similar obstruction which limits access and/or visibility.
- ~~Deleted: Operating license – a license issued by the Director of Public Works and Planning or his designee to the developer, owner, or operator of mobile home or travel trailer park which confirms to the requirements of this Ordinance allowing for the operation of said park. No operating license shall be issued until the mobile home park or travel trailer park is fully completed according to the plan submitted to the Director of Public Works and Planning~~
- I. Plat – a map or plan delineating the division of a mobile home or travel trailer park into individual tracts on which mobile homes or travel trailers will be placed. The word “plat” shall also include the terms map, plot, and plan
- J. Structural Additions – any roofed, canopied, or enclosed porch, room or structure which is used in connection with the mobile home. A concrete slab, deck, or ramp with no roof shall not be considered a structural addition for the purposes of this Ordinance

- K. Travel Trailer - a wheeled, vehicular, portable structure built on a chassis which is designed to be used as travel and/or recreational purposes. This definition is intended to include structures mounted on auto or truck bodies that are referred to as campers or motor homes
  
- L. Travel Trailer Park – Any site or tract of land in single ownership upon which is located, or upon which facilities are provided for more than two (2) travel trailers regardless of whether or not a rent is charged for the privilege of locating or occupying a site on the tract
  
- M. Travel Trailer Space – a plot of land within a travel trailer park for the accommodation of one (1) travel trailer

## **ARTICLE II –REGULATIONS AND PERMITS FOR LOCATING MOBILE HOMES**

### **SECTION 1. PROCEDURE**

- A. No person shall locate, relocate or cause to be located or relocated any mobile home intended for use as a dwelling, other than one in a mobile home park with an approved sewage disposal system, or in an area served by a public or community sewage disposal system without first obtaining an improvement permit from the Washington County Health Department. The Washington County Health Department will issue the permit after making a determination that a septic tank or other ground absorption sewage disposal system can be installed in accordance with local and state health regulations.

After the improvements permit has been issued and the work has been completed on the ground absorption sewage disposal system, the Washington County Health Department will make a final inspection. If it finds that the system has been properly installed, it will issue a certificate of completion. A mobile home may not lawfully be occupied until this certificate has been issued.

- B. Any person locating or relocating a mobile home in Washington County must secure a building permit. The Washington County Building Inspector shall issue a building permit upon receipt of an application which includes the (1) name and mailing address of the owner; (2) description of the mobile home to include the name of the manufacturer; year of construction, and wind zone; and (3) the proposed location of the mobile home.

Dealers of mobile homes who place mobile homes upon their sales lot are exempt from this requirement.

The building inspector shall inspect each mobile home to determine compliance with the following:



1. All mobile homes shall be anchored in a manner approved by the State of North Carolina Regulations for Mobile Homes, published and amended by the North Carolina Department of Insurance. The anchoring shall be completed within 6 months of the issuance of the building permit. In no event shall electricity be approved to the structure prior to completion of tie down and approved inspection of electrical, plumbing, and mechanical systems as well as underpinning. Compliance with the flood plain certification must also be approved if home is located in a flood zone.
2. All mobile home skirting (UNDERPINNING) shall be of a ~~non-combustible, corrosive resistant material~~ **at least 29 gauge metal, concrete form board, or masonry (effective 10-7-2013)**, from the bottom of the unit to the ground. Such skirting shall contain an access door measuring not less than eighteen (18) inches by twenty-four (24) inches.
3. All mobile homes shall be installed according to the mobile home manufacturers printed instructions and all applicable state and federal regulations. The mobile home manufacturer's instructions should be designed by a licensed architect or engineer. Instructions should be designed by a licensed architect or engineer. Instructions shall specify the location and required stabilizing devices (tie-downs, piers, blockings, etc.) on which the design of the fastening devices attached to the home is based. If such instructions do not exist, the standards included in the "State of North Carolina Regulations for Mobile Homes" shall apply.
4. **Compliance with the FEMA Floodplain set-up based on an elevation certificate prepared by a registered surveyor, is required if the location is determined to be in a flood plain after a site plan review by the Planning Director. The after-construction survey must be completed and approved by the Floodplain Administrator prior to allowing electricity to be supplied.**

~~(C)It shall be unlawful for an individual, partnership, firm or corporation to allow any electric current for use in any mobile home to be turned on or to continue to furnish electricity for use in such mobile home without having first ascertaining that a label of compliance is permanently attached to said mobile home, or that certificate of compliance has been issued.~~

~~If electricity was furnished prior to September 1, 1971, or if the owner or predecessor in title has obtained a certificate of title for the mobile home in question prior to September 1, 1971; or the owner has satisfactory evidence on file with the NC Department of Motor Vehicles that the mobile home in question was manufactured prior to September 1, 1971, this section shall not apply and electricity may be provided.~~

Combined paragraphs in C as follows:

- C. **It shall be unlawful for an individual, partnership, firm or corporation to allow any electric current for use in any mobile home to be turned on or to continue to furnish electricity for use in such mobile home without having first ascertaining that a label of compliance is attached to said mobile home, unless owner has satisfactory evidence on file with the North Carolina Department of Motor Vehicles that the home was manufactured prior to September 1, 1971.**

## ARTICLE III – APPLICATION FOR MOBILE HOME OR TRAVEL TRAILER PARK CONSTRUCTION PERMIT

### SECTION 1. APPLICATION PROCESS

- A. No person shall construct or make any addition to a mobile home or travel trailer park that alters the number of sites within the park or affects the facilities required therein until they first secure a permit authorizing such construction or additions. The construction or addition shall be in accordance with a copy of the site plans, and construction specifications that must be submitted with the application for a construction and/or building permit.
- B. The application for a mobile home or travel trailer park construction permit along with one reproducible copy of a plat delineating the proposed park layout shall be filed with the Washington County Planning Department at least ten (10) work days prior to the regular meeting of the Washington County Planning Board. The plat will be reviewed by the Planning Board at their regularly scheduled meeting. The plat should be drawn consistent with the North Carolina Uniform Map Law and the additional requirements (e.g. scale) contained herein. See the Appendix for certificates which must be attached to the plat.
- C. Any plat of a new mobile home park shall be signed by a registered surveyor or engineer, and any expansion of an existing mobile home park must also be represented on a plat bearing the signature of a registered surveyor or engineer and the plat shall be recorded in the Register of Deeds office prior to obtaining a construction permit.
- D. The proposed plat shall be submitted by the Director of ~~Public Works and~~ Planning to the following for their comments prior to submittal to the Planning Board: Building Inspector, Washington County Health Department, the District Highway Engineer, the State Health Officials when applicable, and any other agencies deemed necessary. If comments have not been received within ten (10) days, the Planning Board shall consider the plat acceptable unless an extension of time is agreed upon.

### SECTION 2. CONTENTS OF PARK PLAN

- A. The plat shall be drawn at a scale not smaller than one (1) inch to one hundred (100) feet. The plat shall contain the following information – for any and all park sizes:
  1. Name of proposed park
  2. General location map with township, municipality, county and state of proposed park
  3. Name, address, and phone number of developer
  4. Scale, represented numerically and graphically
  5. Date of plat preparation and name of surveyor or engineer
  6. Show adjacent properties noting the legal owner's name and the location of existing streets
  7. Dimensions and bearings of exterior property lines of proposed park
  8. Topographic features, including two horizontal and vertical concrete monuments
  9. Proposed streets showing horizontal alignment, and unique name or number
  10. Mobile home spaces well defined and sufficient for delineation on the ground.

11. Travel trailer spaces well defined and dimensioned
12. Proposed surface water drainage plan
13. Location of existing and proposed permanent structures
14. Location, purpose, and dimensions of areas to be used for purposes other than for mobile home or travel trailer sites.
15. Location and intensity of area lights and evidence that a power company will provide service to the park. All parks are required to have at least one area light.
16. Plans for water supply and sewage disposal system, showing the location, size, and the number of hookups to each system to comply with the *Laws and Rules for Sanitary Sewage Collection Treatment and Disposal - Section 190D of the North Carolina Administrative Code* and the standard of the Washington County Waterworks.
17. Designation of areas subject to flooding from Flood Insurance Rate Maps located in the Planning Department
18. A certificate applied to the plat by the Coastal Area Management Act Permit Officer stating whether any portion or the entirety of a park is in a designated area of Environmental Concern and whether appropriate CAMA permits have been acquired
19. Any other information considered by either the developer, the Director of ~~Public Works and Planning~~, the Director of Public Works, or the Planning Board to be pertinent to the application
20. The certificates shown on Appendix #1 must be made a part of the plat.
21. Show screening and/or fencing plan details on the plat
22. Any proposed solid waste containers must be depicted on the plat
23. When a plot is for a park expansion, it must show the existing area as well as the proposed addition
24. **A list of any structural additions that may be allowed on site that may meet setbacks**

### SECTION 3. REVIEW PROCESS

- A. All comments, the proposed plan, and any additional information shall be presented to the Planning Board by the Director of ~~Public Works and Planning~~ at their regularly scheduled monthly meeting
- B. The Washington County Planning Board shall review the proposed park plan in accordance with the plat requirements and design standards contained in this Ordinance, to the greatest extent feasible. The Planning Board shall review and take action on park plat with complete supporting information within forty-five (45) days
- C. Applications and plats for mobile home and travel trailer park expansions of up to six (6) spaces, may be approved administratively by the Director of Planning under the following terms and conditions:
  1. The Director of ~~Public Works and Planning~~ will notify the Planning Board Chair upon receipt of all minor expansion plats within 72 hours of receipt
  2. The Director of Planning shall not approve any plats in less than five (5) working days

3. ~~In the event~~ If the Chairman of the Planning Board determines that the minor plat is so complex that full Board review is necessary, the plat will be placed on the agenda for the next regularly scheduled Planning Board meeting.
4. Any minor plats originally rejected by the Director of ~~Public Works and Planning~~ may be appealed to the full Board for consideration
5. The Director of ~~Public Works and Planning~~ may approve only one minor expansion plat for any one mobile home or travel trailer park during a 24 month period.
6. Variances to this ordinance may be requested in writing to the Board of Commissioners, acting as the Board of Adjustments, and presented to the Clerk of the Board. A copy must also be presented to the Planning Director. Any request for a variance shall be considered and granted only to the extent that is absolutely necessary due to topographical issues, and not to an extent that would violate the intent of this Ordinance.

#### SECTION 4: ACTION

- A. After considering all available information, the Planning Board shall approve, approve with conditions (conditionally), or disapprove the plat.
  1. If approved conditionally (with conditions), the conditions and reasons thereof shall be stated in writing to the developer, and the Planning Board may require the developer to submit a revised plat.
  2. If the Planning Board should disapprove the plat, the reasons for such action shall be stated in writing and transmitted to the developer. If the plat is disapproved, the applicant may make such changes as will bring the plat into compliance with this Ordinance and resubmit it to the Planning Board. The developer may appeal the Planning Board's decision to the Board of Adjustment in writing, within thirty days from the date of the Planning Board's action. This appeal should be made with notice to the Clerk to the Board of Commissioners and the Director of Planning.
  3. If approved, the developer may proceed with the installation of improvements in accordance with the approved plat pursuant to the issuance of a construction permit by the Building Inspector.

#### SECTION 5. ISSUANCE OF A CONSTRUCTION PERMIT

- A. After approval of a construction permit application by the Planning Board or the Board of Adjustments, the Building INSPECTOR shall promptly issue a construction permit in accordance with the instructions of the Planning Board or the Board of Adjustments
- B. During construction, all field work shall be in accordance with the approved plans. It shall be the responsibility of the developer to inform the Building Inspector of the progress of field work so that timely inspections can be made

- C. ~~When a developer has completed the construction of a park pursuant to a construction permit in accordance with this Ordinance, they shall apply to the Director of Public Works and Planning for an Operating License, which is required before a developer shall lease or rent spaces in the park. The Director of Public Works and Planning shall issue an Operating License, if the park conforms to the application and plans approved by the Planning Board or County Commissioners and complies with other applicable laws.~~ SECTION DELETED

## ARTICLE IV – DESIGN STANDARDS AND SPECIFICATIONS FOR MOBILE HOME PARKS

### SECTION 1. SUITABILITY OF LAND

Land subject to flooding, improper drainage, erosion, or that is for topographic reasons unsuitable for residential use as determined by the Planning Board, shall not be developed for mobile home parks if such use would continue or increase the danger to health, safety, or property, unless the hazards can be corrected and/or avoided prior to construction. However, tracts that can meet the requirements of the National Flood Insurance Ordinance may be developed consistent with the requirements of this Ordinance and the Washington County Flood Ordinance and the written approval of a representative of the NC Department of ~~Human Resources~~, **Division of Health and Human Services**.

Areas which have been used for the disposal of waste, including solid, liquid, or chemical waste, shall not be developed as a mobile home park.

### SECTION 2. SITE DEVELOPMENT *(re-worded to simplify and make items more clear; less redundant; no information was removed, but some appears in combination with like information)*

- A. The amount of land for each mobile home space served by an individual well and septic tank shall be determined by the Washington County Health Department after an investigation of soil conditions. Parks to be served by public water and sewage disposal systems shall have adequate area in each space to provide for the mobile home, resident vehicles and required setbacks.
- B. Each mobile home space shall contain a minimum of ~~12,000~~ **7,000** square feet and have iron markers placed at each corner. **Lots should be marked and identified in a logical sequence with reflective numbers or letters at least 4 inches high and 2 inches wide.**
- C. There shall be at least fifteen (15) feet clearance between mobile homes and side lot lines. No mobile homes shall be located closer than thirty-five (35) feet an exterior boundary line of the park and no closer than fifteen (15) feet to the edge of any interior transportation right-of-way.
- D. **Rights-of-way and street design requirements** ~~shall be as per “P” set out below and cross-section shown in appendix II~~ **follow:**

1. Interior roads and parks of less than fourteen (14) spaces shall be all weather roads constructed of gravel packed to a depth of three inches and graded with proper drainage consistent with the NC Department of Transportation standards for unpaved roads. **(FROM ORIGINAL Document ITEM P1)**
  2. In parks of fourteen (14) or more spaces, the minimum right-of-way and pavement widths, minimum thickness of base and surface course to be used shall meet the required pavement designs as described in the NORTH CAROLINA DEPARTMENT OF TRANSPORTATION MINIMUM CONSTRUCTION STANDARDS FOR SUBDIVISION ROADS. **(FROM ORIGINAL DOCUMENT ITEM P2)**
  3. Intersection with a public roadway shall be designed to facilitate free movement of traffic, and reviewed and approved on the application plat by the NC Department of Transportation, Division of Highways. **(moved from F in original document )**
- E. Dead end streets shall not serve more than fourteen (14) lots and the closed end shall have a cul-de-sac bulb with not less than a ~~50-foot~~ **ninety-six (96) foot diameter in the right of way (per NCDOT standard) and thirty-five (35) foot radius in the travel path to allow for emergency vehicle operations and turnaround.** **(Moved from I in original document)**
  - F. Parking space sufficient to accommodate at least two (2) automobiles shall be required for each mobile home space. The parking area shall have a stone or gravel base with a minimum of three (3) inches of compacted thickness. **(FROM ORIGINAL ITEM H)**
  - G. The area of the mobile home space shall be improved to provide an adequate foundation for the placement of the mobile homes and provide anchors and tie-down facilities in every mobile home space to comply with Article III. **(Moved from K in original)**
  - H. Parks must provide sufficient screening, in the form of natural growth or fencing to shield the park from adverse effects of adjacent public roadways, industrial or commercial use, or other incompatible development. All areas that may be considered unsafe for children must be fenced with a **solid** fence of least five (5) feet in height. **(COMBINED FROM ORIGINAL I and M)**
  - I. The park shall be graded and seeded to prevent ponding or accumulation of water according to the Department of Natural Resources and Community Development erosion and sedimentation plan. Any uninhabited lots shall be maintained and kept clear of debris. **(MOVED FROM ORIGINAL ITEM J and N)**
  - J. Identification signs for mobile home or travel trailer parks shall not exceed four (4) by eight (8) feet at the entrance of the park and placed in compliance with the Department of Transportation Standards. Signs must be approved and permitted by the Planning Director and the Building Inspector. **(MOVED FROM ORIGINAL ITEM L)**
  - K. In all mobile home parks accommodating or designed to accommodate ~~twenty-five~~ **sixteen (16) or more mobile homes**, there shall be one or more recreation areas **of at least 12,000 square feet** which are easily accessible to all park residents. Recreation areas shall be located free of traffic hazards and shall not abut a roadway for a distance of at least ~~30~~ **thirty-five (35) feet**. The area shall be relatively flat, well drained and ~~usable~~ **suitable** for recreation. **(MOVED FROM ORIGINAL ITEM G)**  
**(ORIGINAL ITEM O moved to Section 3-C – Refuse Collection for clarity)**

### SECTION 3. WATER SUPPLY, SEWAGE DISPOSAL, ELECTRICAL AND REFUSE COLLECTION FACILITIES

- A. Each mobile home space shall be equipped with plumbing and electrical connections for sufficient capacity. Electrical connections and wiring shall be in accordance with the National Electric Code as amended from time to time.
- B. Each mobile home space shall be provided with and shall be connected to a sewage disposal and water supply system as approved by the Washington County Health Department and Washington County Utilities.
- C. Parks with more than fifteen (15) spaces shall provide space for a solid waste container site in accordance with the Department of Transportation regulations. This shall be at no cost to the County, and shall be shown on the original plat for the park. The mobile home or travel trailer park owner is responsible for all solid waste disposal fees generated by the park residents. **(MOVED FROM ORIGINAL DOCUMENT SECTION 2, Item O)**  
The park owner of any size shall be responsible for refuse collection where suitable collection is not available from governmental agencies.

### SECTION 4 STRUCTURAL ADDITIONS

~~All structural additions to mobile homes other than those which are built into the unit and designed to fold out or extend from it shall be erected only after a building permit shall have been obtained and such additions shall conform to all volumes of the North Carolina Building Code and all other existing regulations where applicable, or shall meet the standards of special regulations adopted with respect to such additions. The building permit shall specify whether such structural additions may remain permanently, or must be removed when the mobile home is removed. The above listed structures must comply with setback requirements of Section 2-D~~

The allowance of any type of structural additions must be approved by the Planning Board along with the original site plan and design by the owner/developer. If allowed by the original design plan within the park, the park owner shall sign an agreement to be brought, along with information required to obtain a building permit which will conform to all volumes of the North Carolina Building Code. Any such structure shall meet the setback requirements of Section 2-C.

### SECTION 5 MANAGEMENT

In each mobile home park, the owner or authorized agent shall be in charge of keeping the mobile home park, its facilities, and equipment in good repair and in clean, orderly, safe and sanitary condition so as not to create a public nuisance at all times. ~~Specifically the responsible person shall, among other things, do the following:~~

- ~~A. Maintain grounds, storage areas, buildings, and structures so as to minimize or prevent insect and rodent harborage and infestation.~~
- ~~B. Maintain recreational areas and buffer areas as to prevent the harborage of fleas and ticks, chiggers, and/or noxious weeds considered health hazards.~~



- C. ~~Make contacts with the proper authorities, the Animal Control Officer when stray dogs or cats begin to hang around the park causing a health hazard that should be stopped before someone is injured~~
- D. ~~The mobile home park owner will be responsible for all solid waste disposal fees for waste generated in the mobile home park.~~

## ARTICLE V – SPECIFICATIONS FOR TRAVEL TRAILER PARKS

### SECTION 1: SITE SUITABILITY

~~Land subject to flooding, improper drainage, erosion, or that is for the topographic reason unsuitable for recreational use as determined by the Planning Board shall not be developed for travel trailer parks. If such use would continue or increase the danger to health, safety, or property, unless the hazards can be and are corrected or avoided. However, the Planning Board in carrying out this directive shall not solely on the grounds of flood danger, prohibit travel trailer park development or use, if a future County Flood Plain Ordinance allows such development or use above the 100-year flood elevation. An adopted Flood Plain Ordinance shall control in the event of any inconsistencies with other County Ordinances~~

**A complete site plan shall be reviewed by the Planning Director along with the Planning Board to determine whether the site is suitable in accordance with the current Floodplain Development Permit adopted by the Washington County Commissioners and the Washington County Flood Ordinance and with Erosion Control and Sedimentation, Drainage, and Flooding considerations. Washington County zoning areas will be considered.**

Areas which have ever been used for the disposal of waste, including solid, liquid, or chemical waste, shall not be developed as a travel trailer park.

### SECTION 2. SITE DEVELOPMENT

- A. Every travel trailer space shall contain at least ~~1250~~ two thousand **(2,000)** square feet
- B. There shall be a minimum distance of fifteen (15) feet between each travel trailer
- C. Parking sufficient to accommodate one motor vehicle and one travel trailer shall be constructed within each space. No more than one (1) camping vehicle may be parked on each space. **Site plan shall specify whether sites are drive through or back-in and have sufficient driveway to accommodate safe vehicle movement.**
- D. Set-back from public streets shall be a minimum of thirty-five (35) feet from the right-of-way
- E. Grading shall prevent water from ponding or accumulating within the park, and shall be a part of the plat/plan presented to the Planning Director. Each space shall have access by way of an interior street to the public road. These all-weather roads shall have a minimum width of thirty-~~five~~ **(35)** feet. **(ORIGINAL ITEMS E,F,G are combined)**
- F. Proper drainage ditches with sloped and seeded banks shall be developed into the park **(ORIGINAL H)**
- G. Cul-de-sacs and dead end roads shall not exceed one thousand (1,000) feet in length measured from the entrance to the center of the turnaround, with a bulb diameter of ~~sixty~~ **ninety-six (96) feet to allow for emergency vehicles,** All intersections of a public roadway



shall be approved by the Division of Highways, Department of Transportation, before any permits are issued. **(ORIGINAL ITEM I and J)**

- H. Each park shall have a central structure that will provide separate toilet facilities for both sexes as required by current codes and laws. Vending machines for park residents may also be housed in this structure or in a shelter near the recreation area. No exterior advertising is allowed. **(ORIGINAL K)**
- I. Swimming pools or bathing areas must be installed, altered, improved, or used only when found to be in compliance with the Washington County Health Department, and permits issued and work inspected by the Washington County Building Inspector. **(Original L)**
- J. Identification signs for travel trailer parks shall not exceed four (4) feet by eight (8) feet at the entrance of the park, in accordance with the Washington County Sign Ordinance. **(ORIGINAL M)**

### **SECTION 3: SANITARY FACILITIES, WATER SUPPLY, SEWAGE DISPOSAL, GARBAGE COLLECTION AND UTILITIES**

#### **A. Sanitary Facilities**

1. All toilet, shower, lavatory, and laundry facilities shall be provided and maintained in a clean and sanitary condition and kept in good repair at all times. They shall be safely and adequately lighted. Facilities shall be easily accessible for wheelchair and other physical impairments to comply with all State and County Health regulations.
2. All buildings shall be constructed in accordance with the North Carolina State Building Code, as it is amended from time to time, using the current code at the time of permit issue.

#### **B. Water Supply**

A safe, adequate, and conveniently located water supply must be provided for each park. No water supply shall be installed, altered, or used without the approval of the Washington County Utilities and Washington County Health Department.

#### **C. Sewage Disposal**

1. Sewage dumping stations shall be designed and approved by the Washington County Health Department. Each park shall be provided at least one (1) sewage dumping station.
2. No method of sewage disposal shall be installed, altered, or used without the approval of the Washington County Health Department. All sewage waste, if not self-contained within the camper unit, including waste from toilets, showers, bathtubs, lavatories, wash basins, sinks, and water using appliances not herein mentioned, shall be piped into an approved sewage disposal system.

#### **D. Garbage and Refuse Disposal**

1. The park owner is responsible for refuse collection. Garbage cans with lids should be provided for each space, and located no further than 50 feet away from any trailer space. Racks or platforms shall be provided to store containers to prevent tipping and

spillage. No garbage shall be left outside a container. **(ITEM 1 and 4 from ORIGINAL COMBINED)**

2. Storage, collection, and disposal of refuse shall be managed as not to create health hazards, rodent harborage, insect breeding areas, accidents, fire hazards, or air pollution, or any other **situation to cause a public nuisance. (ITEM 2 and 3 from ORIGINAL COMBINED)**
- E. ~~Where electrical service is used,~~ **The installation and use of electrical service shall comply with all applicable codes in existence at the time of installation. The Washington County Electrical/Building Inspector shall approve all installation and use, if the use should be different that when installed.**
- F. Each park shall provide ~~recreation areas to serve the needs of the anticipated user~~ **a well-drained recreation area on at least one-half acre (1/2) per every fifteen (15) camper spaces.** The park owner is responsible for the development and upkeep of this area at all times.
- G. ~~It shall be unlawful for a person to park or store a mobile home in a travel trailer park.~~ **Only one (1) mobile home, or constructed building shall be allowed within a travel trailer park to be used as an office or the residence of persons responsible for the operation and maintenance of the travel trailer park. Accessory buildings used for storage, recreation, and maintenance may be allowed as shown and approved from the original plat.**

#### SECTION 4. PARK EXPANSION

When expansion of the existing park is proposed, the developer shall provide the Planning Director, for the review of the Planning Board, with an improvement plan showing the existing area and the proposed addition, **to include a completed site plan as outlined in the Permitting section of this ordinance, along with payment of the fee as set by the Washington County Board of Commissioners.**

#### ARTICLE VI – MOBILE HOME AND TRAVEL TRAILER PARK REGISTER

It shall be the duty of the owner or operator of a mobile home and /or travel trailer park to keep an accurate register containing a record of all occupants and owners of mobile homes or travel trailers located within their park. The register shall be submitted to the County Tax Supervisor's Office in accordance with **G.S. 105-316**, and shall be available for inspection at all times by the County Building Inspection Department, the County Health Department, and other government agencies and officials authorized by the Board of Commissioners. The registry shall be maintained for a period of three years by the County Tax Office.

**(PER SHERRI, this is still applicable, the GS is correct)**

#### ARTICLE VII – INSPECTION

The Washington County Health Department and the Washington County Building Inspector are hereby authorized and directed to make such inspections as are necessary to determine satisfactory compliance with this ordinance upon consent of the park operator. However, such inspections may take place without the consent of the operator by the use of “Administrative Search and Inspections Warrants” in compliance with applicable NC Statutes. It shall be the duty of the owners or occupants of mobile home and travel trailer parks to give these agencies free access to the park premises at reasonable times for the purpose of inspection.

**DELETE: ARTICLE VIII LOSS-OF-OPERATING-LICENSE DELETE**

~~Any mobile home park or travel trailer park that is found to be in a violation of this Ordinance will cease entering into new leases. A violation of this Ordinance’s provisions constitutes a misdemeanor, punishable under state law G.S. 14-4 by a fine of up to \$50.00 or imprisonment for up to 30 days. Violators are also subject to civil penalties as set out in Section 2 of Article IX of this Ordinance when applicable and any redress for violations in any manner authorized by that general law.~~

~~The notice of violation shall be sent to the park operator by certified or registered mail specifying what violations have been found, what corrective result in revocation of the operating license. Unless an inspection shows the violation to have been corrected or to satisfactorily be in the process of completion no later than 30 days after notice of permit violation is given a notice a notice of violation hearing shall be sent to the offending party by certified or registered mail. The revocation hearing notice shall indicate the counsel and that the hearing shall be held before the Washington County Board of Commissioners. At the hearing, the burden of proof shall be on the Building Inspector, who may also be represented by counsel, evidence shall be presented and cross examinations shall be allowed. The decision of the Board shall be stated in writing and supported by a statement of its finding of facts and conclusions. In the event that the park is found to be in violation, the permit for all spaces shall be revoked. If the owner later wished to correct the violation, he shall be required to re-submit his mobile home park plan in compliance with this Ordinance in Order to get an operating license.~~

**ARTICLE VIII – LEGAL PROVISIONS**

**SECTION 1. PROVISIONS OF ORDINANCE DECLARED TO BE MINIMUM REQUIREMENTS**

The provisions of this Ordinance shall be held to be minimum requirements, adopted for the promotion of the public health, safety and general welfare. Wherever the requirements of this Ordinance are at a variance with the requirements of any other lawfully adopted regulations. The most restrictive or that imposing the higher standards shall govern.

SECTION 2. Pursuant to N.C. G. S. 153A-123 violation of the provisions of this Ordinance or failure to comply with any of its requirements (including violations of conditions and safeguards established in connection with allowable deviations) shall subject the violator to a civil penalty. Nothing herein contained shall prevent Washington County from taking such other lawful action, including an action for injunctions and/or orders of abatement as are necessary to prevent or remedy any violation.

**SECTION 3. AMENDMENTS**

The Planning Board shall consider and make recommendations to the Washington County Commissioners concerning each proposed amendment. No amendment shall be adopted by the

Washington County Commissioners until after a public notice and hearing on the language of the amendment. Before taking such lawful action, the Commissioners shall consider the Planning Board's recommendation on each proposal. If no recommendation is received from the Planning Board within thirty (30) days after the public hearing, the proposed amendment shall be deemed to have been approved by the Commissioners, and adopted.

#### SECTION 4. SEPARABILITY CLAUSE

Should any section or provision of this Ordinance be declared by the courts to be unconstitutional or invalid, such decisions shall not affect the validity of the Ordinance as a whole, or any part thereof, other than the part so declared to be unconstitutional or invalid.

#### SECTION 5: PERMIT CHOICE

Developers have the right to choose for an application to be reviewed under the regulations applicable at the original application. This applies to the initial permit application and to subsequent related development permits. If an application is on hold for six (6) months, whether the applicant voluntarily places it on hold, or fails to respond to requests for additional information, the permit choice is waived. An applicant shall not be made to wait for final action on the proposed change before proceeding if the applicant elected determination under prior rules. (G.S. 143-755; G.S. 160D-108(b)). If a local development regulation changes after an application is submitted, the applicant may choose the version of the rule that applies, but may require the applicant to comply with new rules if the applicant delays the application for six (6) months. (G.S. 143-755; G.S. 160D-108(b); S.L. 2019-111.Pt.1)

An application for one (1) development permit triggers permit choice for permits under any development regulation, such permit choice is valid for eighteen (18) months after approval of the initial application. (G.S. 143-755; G.S.160D-108(b); S.L.2019-111.Pt.1)

Upon the adoption of this Ordinance, all previous Mobile Home and Travel Trailer Park Ordinances are hereby repealed, except for any section expressly set out and retained herein.

**This Ordinance shall take effect when it is**

**duly adopted by the Board of Commissioners of the County of Washington in North Carolina, this**

**the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_**

\_\_\_\_\_  
**Tracey A. Johnson, Chair**  
**Washington County Board of Commissioners**

**ATTEST:**

\_\_\_\_\_  
**Julie Bennett, MMC, NCMCC**  
**Clerk to the Board**  
**Washington County Board of Commissions**

**APPENDIX I**

**CERTIFICATES TO BE APPLIED TO FACE OF PLAT**

The area designated heron is in part located within, is totally located within, is not located within an area of Environmental Concern and requires, does not require a CAMA Permit prior to construction improvements.

\_\_\_\_\_, \_\_\_\_\_  
DATE Coastal Area Management Act Permit Officer

-----  
State of North Carolina \_\_\_\_\_ County

I, \_\_\_\_\_ certify that this map was drawn by me from an actual survey made by me, deed description recorded in Book \_\_\_\_\_ Page \_\_\_\_\_; as calculated latitudes and departures is

Witness my hand and seal this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_

\_\_\_\_\_  
Surveyor or Engineer

Note: Surveyor's and/or Engineer's certificate will be in accordance with the provisions of G. S. 47-30 as amended

-----  
The Washington County Health Department gives approval of the design and for the construction of septic tank systems on the lots shown on this plat.

\_\_\_\_\_, \_\_\_\_\_  
DATE Signature of Sanitarian

# WASHINGTON COUNTY BOARD OF COMMISSIONERS

## AGENDA STATEMENT

**ITEM NO: 4**

**DATE: November 7, 2022**

**ITEM: Public Hearing: Funding for a New School**

- a) Approval of RESO 2022-044 Supporting An Application to the Local Government Commission for its Approval of a County Financing Agreement – Financing for the New School, Mr. Curtis Potter, CM/CA**

### **SUMMARY EXPLANATION:**

A public hearing is required for Washington County before we can submit an application to the LGC for financing a new school. Mr. Curtis Potter, CM/CA will speak to the Board and discuss this.

- a) Mr. Potter will then be asking for a motion to approve RESO 2022-044 Supporting An Application to the Local Government Commission for its Approval of a County Financing Agreement – Financing for the New School. See attached.

# COUNTY OF WASHINGTON

## BOARD OF COMMISSIONERS

COMMISSIONERS:  
TRACEY A. JOHNSON, CHAIR  
JULIUS WALKER, JR., VICE-CHAIR  
ANN C. KEYES  
CAROL V. PHELPS  
WILLIAM "BILL" R. SEXTON, JR.,



POST OFFICE BOX 1007  
PLYMOUTH, NORTH CAROLINA 27962  
OFFICE (252) 793-5823

ADMINISTRATION STAFF:  
CURTIS S. POTTER  
COUNTY MANAGER/COUNTY ATTORNEY  
cpotter@washconc.org

CATHERINE "MISSY" DIXON  
FINANCE OFFICER  
mdixon@washconc.org

JULIE J. BENNETT, MMC, NCMCC  
CLERK TO THE BOARD  
jbennett@washconc.org

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## RESOLUTION 2022-044

### RESOLUTION SUPPORTING AN APPLICATION TO THE LOCAL GOVERNMENT COMMISSION FOR ITS APPROVAL OF A COUNTY FINANCING AGREEMENT FINANCING FOR THE NEW COUNTY SCHOOL

#### *Introduction*

The Washington County Board of Commissioners has previously determined to acquire, construct, equip and finance a new preK-12 school for the County.

The Board has also made a preliminary determination to finance this project through an installment financing, as authorized under Section 160A-20 of the North Carolina General Statutes. In an installment financing, the County's repayment obligation is secured by a mortgage-type interest in all or part of the property being financed, but not by any pledge of the County's taxing power or any specific revenue stream. In this case, the County expects that the new school will serve as the collateral.

State law requires that the County's financing be approved by the North Carolina Local Government Commission, a division of the North Carolina State Treasurer's office. Under the LGC's guidelines, this governing body must make certain findings of fact to support the County's application for the LGC's approval of the County's financing arrangements.

#### **I. The Washington County Board of Commissioners RESOLVES, as follows:**

(a) The County makes a preliminary determination to finance approximately \$20,000,000 to pay project costs.



(b) The Board will determine the final amount to be financed by a later resolution. The final amount financed may be slightly lower or slightly higher than \$20,000,000. Some of the financing proceeds may represent reimbursement to the County for prior expenditures on project costs, and some proceeds may be used to pay financing expenses or to provide any appropriate reserves.

**2. The Board makes the following findings of fact in support of the County's application to the LGC:**

(a) The proposed project is necessary and appropriate for the County under all the circumstances.

(b) The proposed installment financing is preferable to a bond issue for the same purposes. This financing is for a discrete facility and is therefore particularly suitable for installment financing. Installment financing also allows the County to move the project ahead more quickly.

The County has no meaningful ability to issue non-voted general obligation bonds for this project. This project will produce no revenues that could be used to support a self-liquidating financing. The County expects that in the current interest rate environment for municipal securities there would be no material difference in the overall financing costs between general obligation bonds and installment financings for this project.

(c) The estimated sums to fall due under the proposed financing contract are adequate and not excessive for the proposed purpose. The County will closely review proposed financing rates against market rates with guidance from the LGC and the County's financial adviser. All amounts financed will reflect either approved contracts, previous actual expenditures, or professional estimates.

(d) As confirmed by the County's Finance Officer, (i) the County's debt management procedures and policies are sound and in compliance with law, and (ii) the County is not in default under any of its debt service obligations.

(e) Given the County's need for the project, the Board believes that the effect on the County's budget and the tax rate from repaying the borrowed money will be reasonable under all the circumstances. The Board will work to minimize the tax rate impact in a manner consistent with moving forward with the project and addressing the full range of County needs.

(f) The County Attorney is of the opinion that the proposed project is authorized by law and is a purpose for which public funds of the County may be expended pursuant to the Constitution and laws of North Carolina.

**3. Additionally, the Board resolves as follows:**

(a) The County intends that the adoption of this resolution will be a declaration of the County's official intent to reimburse project expenditures from financing proceeds. The County intends that funds that have been advanced for project costs, or which may be so advanced, from the County's general fund or any other County fund, may be reimbursed from the financing proceeds.

(b) The Board directs the County Manager and the Finance Officer to take all appropriate steps toward the completion of the financing, including (i) completing an application to the LGC for its approval of the proposed financing, and (ii) soliciting one or more proposals from financial institutions to provide the financing. The Board ratifies all prior actions of County representatives in this regard.

(c) This resolution takes effect immediately.

\*\*\*\*\*

I certify as follows: that the foregoing resolution was properly adopted at a meeting of the Board of Commissioners of Washington County, North Carolina; that this meeting was properly called and held on November 7, 2022; that a quorum was present and acting throughout this meeting; and that this resolution has not been modified or amended, and remains in full effect as of today.

Dated this \_\_\_\_ day of November, 2022.

(SEAL)

\_\_\_\_\_  
Julie Bennett, MMC, NCMCC  
Clerk, Board of Commissioners  
Washington County, North Carolina

# WASHINGTON COUNTY BOARD OF COMMISSIONERS

## AGENDA STATEMENT

**ITEM NO: 5**

**DATE: November 7, 2022**

**ITEM: Department Information Update: Cooperative Extension's "Report to the People", Ms. Rebecca Liverman, Director & Staff**

### **SUMMARY EXPLANATION:**

Every year during the November Commissioners' Meeting, Cooperative Extension gives their "Report to the People". This year is no different except we will be in the Commissioners' Room instead of the Cooperative Extension Conference Room. They will feed you this year by providing you with a "box dinner" which they will explain along with their presentation.

# WASHINGTON COUNTY BOARD OF COMMISSIONERS

## AGENDA STATEMENT

**ITEM NO: 6**

**DATE: November 7, 2022**

**ITEM: Boards & Committees, Ms. Julie J. Bennett, Clerk to the Board**

### **SUMMARY EXPLANATION:**

#### **Albemarle Commission**

The Albemarle Commission's current At-Large Delegate's term will expire on December 31, 2022. The At-Large Delegate position for the 2023-2024 term now rotates to Washington County. The Commissioners are tasked with appointing an At-Large Delegate to serve for our county. This appointee is not to be an elected official, but someone in the community who shares the same mission of the Albemarle Commission which is to enhance the quality of the lives of our citizens in the Albemarle Region through direct services and assistance in planning, program development and management, public-private partnerships and leadership.

Please bring the name of an appointee to the December 5, 2022 Board of Commissioners meeting to be voted on at that meeting.

**WASHINGTON COUNTY BOARD OF COMMISSIONERS**

**AGENDA STATEMENT**

**ITEM NO: 7**

**DATE: November 7, 2022**

**ITEM: Finance Officer's Report**

**SUMMARY EXPLANATION:**

Ms. Missy Dixon, Finance Officer will discuss the enclosed budget amendments/transfers to the Board for approval/disapproval and information. The Finance Report is also attached.

Washington County  
**BUDGET TRANSFER**

**To:** Board of Commissioners

**BT #:** 2023 - 042

**From:** Curtis Potter, County Manager  
Missy Dixon, Finance Officer

**Date:** September 29, 2022

**RE:** School Capital Outlay

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
21-8000-600	Designated for Future Appropriation	680,000.00	(5,029.00)	674,971.00
21-5912-694	Capital Outlay-Purchase of Property/Land	489,600.00	5,029.00	494,629.00
<b>School Capital Outlay</b>		<b>1,169,600.00</b>	<b>-</b>	<b>1,169,600.00</b>

**Justification:**

This transfer is to move budget dollars from within the school capital outlay fund from Designated for Future Appropriation to Capital Outlay-Purchase of Property/Land in order to complete the closing on the land needed for the new PreK-12 School.

**Budget Officer's Initials**     *CD*    

**Approval Date:**     9/30/22    

Initials:	<i>CD</i>
Batch #:	2023.042
Date:	9/30/2022

Washington County  
**BUDGET TRANSFER**

**To:** Board of Commissioners  
**From:** Curtis Potter, County Manager  
Missy Dixon, Finance Officer  
**Date:** October 11, 2022  
**RE:** Emergency Management

**BT #: 2023 - 043**

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-4330-260	Emergency Mgmt - Departmental Supplies	9,500.00	(2,084.00)	7,416.00
10-4330-270	Emergency Mgmt - Generator Fuel	-	2,084.00	2,084.00
<b>Emergency Management</b>		<b>9,500.00</b>	<b>-</b>	<b>9,500.00</b>

**Justification:**

This transfer is to move budget dollars from within Emergency Management from Departmental Supplies to the Generator Fuel Line to cover the costs to fuel up the generators at the Radio Station and the towers. This initial fuel was needed to be able to test the newly hooked up generators to make sure they were running correctly and there were no issues.

**RECEIVED**  
OCT 11 2022

Washington County Manager's Office

Budget Officer's Initials CBP

Approval Date: 10/11/22

Initials:	<u>CBP</u>
Batch #:	<u>2023-043</u>
Date:	<u>10/11/2022</u>

Washington County  
**BUDGET TRANSFER**

**To:** Board of Commissioners  
**From:** Curtis Potter, County Manager  
Missy Dixon, Finance Officer  
**Date:** October 13, 2022  
**RE:** Senior Center

**BT #: 2023 - 044**

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-5150-315	Senior Center - Training	3,000.00	(2,000.00)	1,000.00
10-5150-310	Senior Center - Travel	2,000.00	2,000.00	4,000.00
<b>Senior Center</b>		<b>5,000.00</b>	<b>-</b>	<b>5,000.00</b>

**Justification:**

This transfer is to move budget dollars from within the Senior Center from Training to Travel. This movement is needed to pay for fuel as the Senior Center Staff has been transporting Seniors to and from the Center due to staffing shortages in Riverlight Transit which would normally be their mode of transportation.

Budget Officer's Initials CSP

Approval Date: 10/17/22

Initials: MD  
Batch #: 2023-044  
Date: 10/17/2022



Washington County  
**BUDGET TRANSFER**

**To:** Board of Commissioners

**BT #: 2023 - 045**

**From:** Curtis Potter, County Manager  
Missy Dixon, Finance Officer

**Date:** October 20, 2022

**RE:** Facility Services

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-4265-215	Facility Services-Maintenance & Repair Bldg	66,788.00	(500.00)	66,288.00
10-4265-601	Facility Services-Contracted Services-Security System	1,800.00	500.00	2,300.00
<b>Facility Services</b>		<b>68,588.00</b>	<b>-</b>	<b>68,588.00</b>

**Justification:**

This transfer is to move budget dollars from within the Facility Services budget from Maintenance & Repair to Security System Contracted Services. These monies are needed to pay for a new annual monitoring fee for the fire panel at the Roper Annex which was not originally budgeted. This transfer will also cover the increase in the cost of the ADT monitoring services.

**Budget Officer's Initials** \_\_\_\_\_

DocuSigned by:  
*Curtis S. Potter*  
D53CE898136142D...

**Approval Date:** 10/20/2022

**Initials:** CP  
**Batch #:** 2023-045  
**Date:** 10/20/2022

Washington County  
**BUDGET TRANSFER**

**To:** Board of Commissioners

**BT #: 2023 - 046**

**From:** Curtis Potter, County Manager  
Missy Dixon, Finance Officer

**Date:** October 20, 2022

**RE:** SS Transportation

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-5400-310	SS Transportation-WF Transportation	10,000.00	(960.00)	9,040.00
10-5400-998	SS Transportation-PR YR CARES Grant Reimbursement	-	960.00	960.00
<b>SS Transportation</b>		<b>10,000.00</b>	<b>-</b>	<b>10,000.00</b>

**Justification:**

This transfer is to move budget dollars from within the SS Transportation budget from the WF Transportation line to the Prior Year CARES Grant Reimbursement line. The County has to make a repayment of CARES Grant Funding that was received in error. After an audit conducted by the Office of Inspector General to the NCDOT, Washington County Riverlight Transit was notified of a mathematical error in a claim, resulting in an overpayment of \$960.00 from FY 19-20.

DocuSigned by:  
*Curtis S. Potter*  
D53CE898136142D...

**Budget Officer's Initials** \_\_\_\_\_

10/20/2022

**Approval Date:** \_\_\_\_\_

Initials: CP  
Batch #: 2023-046  
Date: 10/20/2022

Washington County  
**BUDGET TRANSFER**

**To:** Board of Commissioners

**BT #: 2023 - 047**

**From:** Curtis Potter, County Manager  
Missy Dixon, Finance Officer

**Date:** October 20, 2022

**RE:** School Capital Outlay

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
21-8000-600	Designated for Future Appropriation	674,971.00	(31,085.00)	643,886.00
21-5912-693	Capital Outlay-Engineering Services	10,400.00	31,085.00	41,485.00
<b>School Capital Outlay</b>		<b>685,371.00</b>	<b>-</b>	<b>685,371.00</b>

**Justification:**

This transfer is to move budget dollars from within the School Capital Outlay Fund 21 from the Designated for Future Appropriations line to the Capital Outlay-Engineering Services line to make a payment for GeoTechnical Engineering Services provided by Terracon.

DocuSigned by:  
*Curtis S. Potter*  
D53CE898136142D...

**Budget Officer's Initials** \_\_\_\_\_

10/20/2022

**Approval Date:** \_\_\_\_\_

Initials: *MP*  
Batch #: *2023.047*  
Date: *10/20/2022*

Washington County  
**BUDGET TRANSFER**

**To:** Board of Commissioners

**BT #: 2023 - 048**

**From:** Curtis Potter, County Manager  
Missy Dixon, Finance Officer

**Date:** October 24, 2022

**RE:** TTA

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
63-4970-370	TTA - Marketing and Advertising-Admin	45,000.00	(5,000.00)	40,000.00
63-4960-100	TTA - Billboard Advertising	15,000.00	5,000.00	20,000.00
<b>TTA</b>		<b>60,000.00</b>	<b>-</b>	<b>60,000.00</b>

**Justification:**

This transfer is to move budget dollars from within the TTA budget from Marketing and Advertising to Billboard Advertising to pay for bills that were incurred but not originally budgeted for. This transfer was approved by the TTA Board at a special call meeting on 10/14/2022.

**Budget Officer's Initials** CP

**Approval Date:** 10/24/22

Initials:	CP
Batch #:	2023.048
Date:	10/24/2022



Washington County  
**BUDGET TRANSFER**

**To:** Board of Commissioners

**BA #: 2023 - 049**

**From:** Curtis Potter, County Manager  
Missy Dixon, Finance Officer

**Date:** November 7, 2022

**RE:** Facility Services

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-3542-000	Sheriff - ABC Board Funding	(2,400.00)	(1,400.00)	(3,800.00)
10-4310-602	Sheriff - ABC Board Funding	19,888.00	1,400.00	21,288.00
10-3540-020	Gun Permitting Discretionary-County Portion	(1,680.00)	(735.00)	(2,415.00)
10-4310-611	Gun Permitting Discretionary-County Portion	36,540.00	735.00	37,275.00
10-3540-030	Gun Permits-State Portion	(2,030.00)	(895.00)	(2,925.00)
10-4310-612	Gun Permits-State Portion	3,165.00	895.00	4,060.00
10-3540-040	Finger Printing	(370.00)	(180.00)	(550.00)
10-4310-613	Finger Printing	4,575.00	180.00	4,755.00
10-3541-010	Sheriff-Donations	(5.00)	(1,500.00)	(1,505.00)
10-4310-650	Sheriff-Donations	771.00	1,500.00	2,271.00
<b>Sheriff</b>				
10-3500-081	DSS Community Donations-Christmas	-	(25.00)	(25.00)
10-5310-258	DSS Community Donations-Christmas	1,019.00	25.00	1,044.00
<b>SS Admin</b>				
10-3360-000	Recreation-Donations	(200.00)	(575.00)	(775.00)
10-6120-650	Recreation-Donations	3,112.00	575.00	3,687.00
<b>Recreation</b>				
		<b>62,385.00</b>	<b>-</b>	<b>62,385.00</b>

**Justification:**

This amendment is to budget for additional monies received for the Sheriff's Office for ABC Board Funding (alcohol education and law enforcement), gun permitting, finger printing and donations. It is also budgeting for Christmas donation monies received through DSS and donation monies received for Recreation.

**Budget Officer's Initials** \_\_\_\_\_

**Approval Date:** \_\_\_\_\_

<b>Initials:</b>	
<b>Batch #:</b>	
<b>Date:</b>	

Washington County  
**BUDGET TRANSFER**

**To:** Board of Commissioners  
**From:** Curtis Potter, County Manager  
Missy Dixon, Finance Officer  
**Date:** November 7, 2022  
**RE:** Contingency/Tax Admin

**BA #: 2023 - 051**

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-9990-000	Contingency	21,866.00	(6,500.00)	15,366.00
10-4140-030	Tax Admin - Salaries & Wages Part-time	-	6,031.00	6,031.00
10-4140-090	Tax Admin - FICA Tax Expense	14,338.00	469.00	14,807.00
<b>Contingency/Tax Admin</b>		<b>36,204.00</b>	<b>-</b>	<b>36,204.00</b>

**Justification:**

This amendment is to budget for part-time salary monies for the Tax Department. The Tax Office has recently lost one of it's long-time employees to retirement. There is a current need to have that individual come in on a part-time basis to help during this transition and the training of a newly hired employee. We are also approaching one of the busiest times of the year for tax collections and the additional help will be needed for continuity of services during this time.

**Budget Officer's Initials** \_\_\_\_\_

**Approval Date:** \_\_\_\_\_

<b>Initials:</b>	
<b>Batch #:</b>	
<b>Date:</b>	

Washington County  
**BUDGET TRANSFER**

**To:** Board of Commissioners

**BA #: 2023 - 052**

**From:** Curtis Potter, County Manager  
Missy Dixon, Finance Officer

**Date:** November 7, 2022

**RE:** ARPA Revenue Replacement/Appropriated Fund Balance

Please authorize the finance officer to make the following budgetary adjustments:

Account Code		Description	Old	+ or (-)	New
10-3480-087		ARPA Revenue Replacement	(682,896.00)	232,800.00	(450,096.00)
10-3990-000		Appropriated Fund Balance - GF	(3,986,954.00)	(232,800.00)	(4,219,754.00)
<b>ARPA Revenue Replacement/Appropriated Fund Balance</b>			<b>(4,669,850.00)</b>	<b>-</b>	<b>(4,669,850.00)</b>

**Justification:**

This amendment is to reduce the originally budgeted ARPA Revenue Replacement figure and increase Appropriated General Fund-Fund Balance. During the preparation of the FY 2022-2023 Budget, there was an estimate made of the remaining ARPA monies to be brought back in to the General Fund as revenue replacement. In making this estimate, we were still awaiting additional information on the Great Grant and trying to finalize certification of the Individual Time and Effort Forms. These certification forms had to be completed by each employee stating that they worked for the county during the performance period being used to replace salaries. During the certification process, we encountered several employees that would not sign the certification therefore requiring Finance and Administration Staff to go back and refigure our revenue replacement. As a result, the amount originally budgeted needs to be updated.

**Budget Officer's Initials** \_\_\_\_\_

**Approval Date:** \_\_\_\_\_

<b>Initials:</b>	
<b>Batch #:</b>	
<b>Date:</b>	

Washington County  
**BUDGET TRANSFER**

**To:** Board of Commissioners

**BA #: 2023 - 053**

**From:** Curtis Potter, County Manager  
Missy Dixon, Finance Officer

**Date:** November 7, 2022

**RE:** EMS

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
37-3490-020	DUKE RACE-CARS Grant	-	(2,800.00)	(2,800.00)
37-4330-652	DUKE RACE-CARS Grant	7,100.00	2,800.00	9,900.00
37-3490-021	UNC PECC+ Program Grant	-	(600.00)	(600.00)
37-4330-653	UNC PECC+ Program Grant	3,000.00	600.00	3,600.00
<b>EMS</b>		<b>10,100.00</b>	<b>-</b>	<b>10,100.00</b>

**Justification:**

This amendment is to budget for additional grant revenue that has been received by EMS. Staff continues to work with DUKE and UNC to participate in these two grant programs that are of great benefit to the citizens of the county.

**Budget Officer's Initials** \_\_\_\_\_

**Approval Date:** \_\_\_\_\_

<b>Initials:</b>	
<b>Batch #:</b>	
<b>Date:</b>	



Washington County  
**BUDGET TRANSFER**

**To:** Board of Commissioners

**BA #: 2023 - 054**

**From:** Curtis Potter, County Manager  
Missy Dixon, Finance Officer

**Date:** November 7, 2022

**RE:** Projects/Grant Fund

Please authorize the finance officer to make the following budgetary adjustments:

Account Code		Description	Old	+ or (-)	New
58-3101-000		Dept of Commerce-Agape Grant #2587	(21,230.00)	(20,001.00)	(41,231.00)
58-4201-002		Dept of Commerce-Agape Grant #2587	21,230.00	20,001.00	41,231.00
<b>Projects/Grant Fund</b>			-	-	-

**Justification:**

This amendment is to increase the budget in both the revenue and expenditure lines for the Department of Commerce Agape Grant. There has been some confusion over what Commerce is considering as the local match for this grant. The total cost of the project was greater than the grant therefore, they are now considering the monies that Agape is paying out of pocket to the contractor as the local match. Due to this discovery, we are having to increase these lines for the additional grant monies that we originally thought would be our portion of the match.

**Budget Officer's Initials** \_\_\_\_\_

**Approval Date:** \_\_\_\_\_

<b>Initials:</b>	
<b>Batch #:</b>	
<b>Date:</b>	

## Monthly Financial Summary as of October 31, 2022

	Budget	YTD Activity
<b>General Fund (10):</b>		
Revenues	20,316,604.00	5,528,336.75
Expenditures	(20,316,604.00)	(6,523,385.75)
<b>Balance:</b>	<b>-</b>	<b>(995,049.00)</b>
<i>*Fund Balance Appropriation</i>		<i>3,986,954.00</i>
<b>Capital Outlay-Washington Co Schools (21):</b>		
Revenues	51,620,000.00	918,495.74
Expenditures	(51,620,000.00)	(665,777.85)
<b>Balance:</b>	<b>-</b>	<b>252,717.89</b>
<i>*Fund Balance Appropriation</i>		<i>1,000,000.00</i>
<b>Drainage Fund (30):</b>		
Revenues	249,333.00	47,141.62
Expenditures	(249,333.00)	(11,827.50)
<b>Balance:</b>	<b>-</b>	<b>35,314.12</b>
<i>*Fund Balance Appropriation</i>		<i>18,733.00</i>
<b>Sanitation Fund (33):</b>		
Revenues	1,431,906.00	707,592.32
Expenditures	(1,431,906.00)	(392,131.12)
<b>Balance:</b>	<b>-</b>	<b>315,461.20</b>
<i>*Fund Balance Appropriation</i>		-
<i>*Transfer from General Fund</i>		-
<b>Water Fund (35):</b>		
Revenues	2,163,700.00	1,027,629.54
Expenditures	(2,163,700.00)	(377,818.57)
<b>Balance:</b>	<b>-</b>	<b>649,810.97</b>
<i>*Transfer from General Fund</i>		<i>525,000.00</i>
<b>EMS Fund (37):</b>		
Revenues	2,773,402.00	921,759.50
Expenditures	(2,773,402.00)	(850,157.63)
<b>Balance:</b>	<b>-</b>	<b>71,601.87</b>
<i>*Fund Balance Appropriation</i>		<i>524,336.00</i>
<i>*Transfer from General Fund</i>		<i>468,066.00</i>
<b>Airport Taxi Lane Grant Fund (38):</b>		
Revenues	945,000.00	-
Expenditures	(945,000.00)	(300,000.00)
<b>Balance:</b>	<b>-</b>	<b>(300,000.00)</b>
<i>*Fund Balance Appropriation</i>		<i>345,000.00</i>

	Budget	YTD Activity
<b>Airport Fund (39):</b>		
Revenues	189,976.00	123,861.44
Expenditures	(189,976.00)	(53,576.98)
<b>Balance:</b>	<b>-</b>	<b>70,284.46</b>
<i>*Fund Balance Appropriation</i>		<i>20,000.00</i>
<i>*Transfer from General Fund</i>		<i>92,016.00</i>
<b>Opioid Settlement Distribution Fund (50):</b>		
Revenues	59,186.00	39,430.76
Expenditures	(59,186.00)	-
<b>Balance:</b>	<b>-</b>	<b>39,430.76</b>
<b>DSS Trust Fund Accounts (51):</b>		
Revenues	130,000.00	57,913.00
Expenditures	(130,000.00)	(58,802.37)
<b>Balance:</b>	<b>-</b>	<b>(889.37)</b>
<i>*Fund Balance Appropriation</i>		-
<b>American Rescue Plan Act (ARPA) of 2021 (55):</b>		
Revenues	550,096.97	550,096.67
Expenditures	(550,096.97)	-
<b>Balance:</b>	<b>-</b>	<b>550,096.67</b>
<b>Projects/Grants Fund (58):</b>		
Revenues	4,714,356.00	1,161,500.31
Expenditures	(4,714,356.00)	-
<b>Balance:</b>	<b>-</b>	<b>1,161,500.31</b>
<i>*Fund Balance Appropriation</i>		<i>49,936.00</i>
<i>*Transfer from General Fund</i>		<i>610,000.00</i>
<i>*Transfer from Airport Fund</i>		<i>300,000.00</i>
<b>Travel &amp; Tourism Fund (63):</b>		
Revenues	207,504.00	51,756.62
Expenditures	(207,504.00)	(40,566.06)
<b>Balance:</b>	<b>-</b>	<b>11,190.56</b>
<i>*Fund Balance Appropriation</i>		<i>62,504.00</i>
<b>E-911 Fund (69):</b>		
Revenues	209,020.00	20,299.47
Expenditures	(209,020.00)	(140,072.71)
<b>Balance:</b>	<b>-</b>	<b>(119,773.24)</b>
<i>*Fund Balance Appropriation</i>		<i>127,823.00</i>
<b>Revaluation Fund (70):</b>		
Revenues	40,000.00	40,450.44
Expenditures	(40,000.00)	-
<b>Balance:</b>	<b>-</b>	<b>40,450.44</b>
<i>*Transfer from General Fund</i>		<i>40,000.00</i>



WASHINGTON COUNTY  
STATEMENT OF REVENUES AND EXPENDITURES  
10/1/2022 - 10/31/2022

Account Id	Account Description	Prior Year	Budgeted	Current Period	Year-to-Date	Balance	%Real/Exp
10-3010-000	TAXES-AD VALOREM CURRENT YEAR	7,164,743.05	6,889,383.00	209,268.73	3,792,873.82	-3,096,509.18	55.05
10-3010-010	CURRENT YEAR TAX DISCOUNTS	-63,252.11	-62,000.00	0	-50,042.26	11,957.74	0.00
10-3011-000	TAXES-AD VALOREM 1ST PRIOR YR	168,147.12	210,000.00	1,427.60	126,264.92	-83,735.08	60.13
10-3012-000	TAXES-AD VALOREM ALL PRIOR YRS	142,270.79	133,596.00	-6,639.11	42,374.72	-91,221.28	31.72
10-3018-000	NCVTS-WASHINGTON CO MOTOR VEH TAX	952,972.37	840,000.00	70,083.87	239,041.49	-600,958.51	28.46
10-3018-001	NCVTS-WASH CO BILL/CC CONTRA REV	-31,858.11	-30,000.00	0	0	30,000.00	0.00
10-3018-002	NCVTS-WASH CO REFUNDS-CONTRA REVENUE	-5,502.45	0.00	0	0	0.00	0.00
10-3018-003	NCVTS-WASH CO INTEREST	7,226.74	0.00	0	0	0.00	0.00
10-3030-000	PREPAYMENT-PROPERTY TAXES	78,479.33	42,000.00	2,722.45	10,070.83	-31,929.17	23.98
10-3080-000	GROSS TAX REC LEASED VEHICLES	688.69	800.00	70.42	197.03	-602.97	24.63
10-3090-000	PAYMENTS IN LIEU OF TAXES	12,704.00	13,000.00	0	0	-13,000.00	0.00
10-3120-000	REFUNDS-AD VALOREM TAXES	-13,046.59	0.00	581.08	-10.05	-10.05	0.00
10-3170-000	CURRENT YEAR TAX PENALTIES	7,540.44	7,500.00	189.17	3,377.31	-4,122.69	45.03
10-3170-010	PRIOR YEAR TAX PENALTIES	747.78	1,000.00	43.07	282.40	-717.60	28.24
10-3180-000	CURRENT YEAR TAX INTEREST	24,926.64	22,000.00	554.41	554.41	-21,445.59	2.52
10-3180-010	PRIOR YEAR TAX INTEREST	76,889.66	70,000.00	3,668.59	21,618.95	-48,381.05	30.88
10-3250-000	PRIVILAGE AND BEER LICENSES	705.00	600.00	0	30.00	-570.00	5.00
10-3260-000	ANIMAL ADOPTION FEES & FINES	53.00	0.00	0	40.00	40.00	0.00
10-3270-000	MOTEL OCCUPANCY TAX -6%	162,692.60	0.00	0	0	0.00	0.00
10-3280-000	FRANCHISE FEES-CABLE TV	10,198.03	10,000.00	0	0	-10,000.00	0.00
10-3290-000	INTEREST EARNED ON INVESTMENTS	29,797.13	30,000.00	0	40,854.53	10,854.53	136.18
10-3310-000	RENTS AND CONCESSIONS	12,499.20	12,000.00	1,085.00	3,940.00	-8,060.00	32.83
10-3312-000	JAIL CONCESSIONS	37,708.49	25,000.00	1,121.57	5,470.88	-19,529.12	21.88
10-3350-000	MISCELLANEOUS REVENUES	64,777.78	11,385.00	0	11,418.20	33.20	100.29
10-3350-001	JURY DUTY PAY	138.00	0.00	0	20.00	20.00	0.00
10-3352-000	ELECTIONS-TOWN REIMB & FILING	20,330.78	0.00	0	0	0.00	0.00
10-3352-004	2020 HAVA FUNDS-NC CFDA# 90-404	34,574.00	0.00	0	0	0.00	0.00
10-3353-000	INSURANCE PROCEEDS	19,128.01	7,102.00	2,359.40	7,102.20	0.20	100.00
10-3354-000	CRESWELL LEVY ADMINISTRATION FEE	4,037.48	4,000.00	0	0	-4,000.00	0.00
10-3360-000	RECREATION-DONATIONS	2,072.34	200.00	0	775.00	575.00	387.50
10-3360-002	RECREATION-BASKETBALL FEES	0	0.00	0	0	0.00	0.00
10-3360-005	RECREATION-FOOTBALL FEES	0	0.00	0	0	0.00	0.00
10-3360-007	RECREATION-CHEERLEADING	0.00	0.00	0	0	0.00	0.00
10-3360-013	RECREATION-VENDOR RENTS AND CONCESSIONS	200.00	250.00	50.00	50.00	-200.00	20.00
10-3361-013	NCDEQ GRANT-RECREATION-VOLKSWAGON SETTLE	0	110,098.00	0	0	-110,098.00	0.00



WASHINGTON COUNTY  
STATEMENT OF REVENUES AND EXPENDITURES  
10/1/2022 - 10/31/2022

Account Id	Account Description	Prior Year	Budgeted	Current Period	Year-to-Date	Balance	%Real/Exp
10-3370-000	RECREATION-PARTICIPANT INSURANCE	0	0.00	0	0	0.00	0.00
10-3370-001	RECREATION-COACHES CLINIC FEES	0	0.00	0	0	0.00	0.00
10-3410-000	WINE AND BEER TAX	27,567.28	40,000.00	0	0	-40,000.00	0.00
10-3415-000	ABC PROFIT DISTRIBUTION	0	25,000.00	0	0	-25,000.00	0.00
10-3420-000	SALES TAX-ONE HALF CENT-ART 44	-46.31	0.00	0	0	0.00	0.00
10-3430-000	SALES TAX-ONE HALF CENT-ST-A42	229,332.86	220,000.00	20,072.06	20,072.06	-199,927.94	9.12
10-3440-000	SALES TAX-ONE-HALF CENT-ST-A40	733,471.73	700,000.00	66,748.35	66,748.35	-633,251.65	9.54
10-3450-000	SALES TAX ONE CENT LOCAL	1,070,649.43	1,020,000.00	93,513.00	93,513.00	-926,487.00	9.17
10-3460-000	SALES TAX - REDISTRIBTUTION	350,720.55	345,000.00	33,344.28	33,344.28	-311,655.72	9.67
10-3470-020	ABC ALCOHOLISM BOTTLE TAX	3,867.22	3,800.00	319.85	947.44	-2,852.56	24.93
10-3480-013	RAP LEPC TIER II GRANT	1,000.00	0.00	0	0	0.00	0.00
10-3480-020	EMERGENCY MANAGEMENT PROG FUND	39,285.88	39,000.00	0	0	-39,000.00	0.00
10-3480-027	HAZARD MITIGATION-GENERATOR GRANT	0	0.00	0	0	0.00	0.00
10-3480-028	EMPG-ARPA	0.00	11,068.00	0	11,067.51	-0.49	100.00
10-3480-029	GRANT-EM CAPACITY BLDG COMPETITIVE GRT	0	77,812.00	0	0	-77,812.00	0.00
10-3480-087	ARPA REVENUE REPLACEMENT	1,361,099.67	682,896.00	0	0	-682,896.00	0.00
10-3490-000	DSS-ADMINISTRATION REIMBURSE	2,640,199.34	2,819,516.00	161,424.70	635,706.65	-2,183,809.35	22.55
10-3500-050	DSS-FOSTER CARE/ADOPTIONRETURN	102,972.71	146,128.00	0	18,992.90	-127,135.10	13.00
10-3500-080	DSS-COMMUNITY DONATIONS-MEDICAL	188.00	0.00	0	0	0.00	0.00
10-3500-081	DSS COMMUNITY DONATIONS-CHRISTMAS	942.00	0.00	25.00	25.00	25.00	0.00
10-3500-090	DSS-CERTIFICATION FEES	0	2,500.00	0	0	-2,500.00	0.00
10-3500-120	DSS-TITLE IV-D CHILD SUPPORT	45,350.46	19,593.00	3,047.22	4,428.92	-15,164.08	22.60
10-3500-121	DSS-SPECIAL LINKS	0	0.00	0	0	0.00	0.00
10-3500-130	HOME & CC BLOCK GRANT-ALB COMM	48,237.87	78,133.00	5,328.47	9,587.94	-68,545.06	12.27
10-3500-140	DSS-TYRRELL IV-D CONTRACT	60,000.00	60,000.00	5,000.00	20,000.00	-40,000.00	33.33
10-3500-190	DSS-MEDICAID CAP	234,828.00	150,000.00	10,692.00	47,520.00	-102,480.00	31.68
10-3500-191	DSS MODIVCARE & ONECALL CONTRACTS	3,436.14	3,600.00	637.57	1,666.64	-1,933.36	46.30
10-3500-200	DOT - ROAP & CTS GRANTS	160,190.00	117,288.00	32,712.00	32,759.00	-84,529.00	27.93
10-3500-202	DSS-RDC CONTRACT/TRANSPORTATION	0	500.00	0	0	-500.00	0.00
10-3500-270	SHIIP-SENIOR HEALTH INS INF	3,700.00	5,129.00	0	0	-5,129.00	0.00
10-3500-271	SHIIP-SEN HLTH INS-PROG INC/SERV DELIV	100.00	0.00	0	0	0.00	0.00
10-3500-280	MIPPA GRANT-MEDICAID IMPROVEMENT FOR PAT	3,106.00	3,106.00	0	0	-3,106.00	0.00
10-3508-000	ALB COMM NUTRITION SITE DIRECTOR	0	7,882.00	0	0	-7,882.00	0.00
10-3508-001	ALB COMM GENERAL PURPOSE GRANT	10,693.00	10,963.00	0	0	-10,963.00	0.00
10-3508-002	ALB COMM TITLE III D GRANT	482.00	2,421.00	0	0	-2,421.00	0.00



WASHINGTON COUNTY  
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Account Id	Account Description	Prior Year	Budgeted	Current Period	Year-to-Date	Balance	%Real/Exp
10-3509-000	SENIOR CITIZENS FUNDS	1,648.50	1,500.00	115.00	395.00	-1,105.00	26.33
10-3509-010	SENIOR CENTER TRIPS	3,347.00	487.00	0	486.32	-0.68	99.86
10-3509-020	SENIOR CENTER DONATIONS	1,989.00	192.00	0	191.50	-0.50	99.74
10-3510-010	COURT COST, FEES AND CHARGES	15,367.61	20,000.00	1,273.53	4,952.42	-15,047.58	24.76
10-3510-020	OFFICERS FEES	7,842.45	9,000.00	1,085.59	3,683.13	-5,316.87	40.92
10-3540-000	SHERIFF FEES	2,447.64	3,500.00	227.54	727.25	-2,772.75	20.78
10-3540-010	DRUG/DONATIONS/GRANT LEO	807.51	0.00	0	272.63	272.63	0.00
10-3540-020	GUN PERMITS DISCRETIONARY-COUNTY PORTION	7,790.00	1,680.00	700.00	2,415.00	735.00	143.75
10-3540-030	GUN PERMITS-STATE PORTION	9,430.00	2,030.00	850.00	2,925.00	895.00	144.09
10-3540-040	FINGER PRINTING	2,170.00	370.00	160.00	550.00	180.00	148.65
10-3540-061	SHERIFF GRANT - ICAC	0	19,286.00	0	0	-19,286.00	0.00
10-3540-070	DONATIONS-ANIMAL CONTROL	122.00	580.00	0	580.00	0.00	100.00
10-3540-080	SHERIFF GRANT - BODY CAMS	21,326.44	0.00	0	0	0.00	0.00
10-3540-081	SHERIFF JAG GRANTS	0	4,130.00	0	0	-4,130.00	0.00
10-3540-082	SHERIFF ANKLE MONITORING FEES	1,037.25	0.00	0	0	0.00	0.00
10-3541-000	SHERIFF'S SERVICE FEES	13,803.19	12,000.00	692.00	3,183.55	-8,816.45	26.53
10-3541-010	SHERIFF-DONATIONS	1,547.50	5.00	1,500.00	1,505.00	1,500.00	30100.00
10-3542-000	SHERIFF-ABC BOARD FUNDING	12,360.00	2,400.00	1,400.00	2,000.00	-400.00	83.33
10-3550-000	BUILDING PERMIT FEES - (GC)	42,401.42	42,500.00	3,199.60	10,489.14	-32,010.86	24.68
10-3550-010	PLANNING CONTRACTED SERVICES-BLDG INSP	8,294.50	0.00	0	0	0.00	0.00
10-3550-030	ZONING FEES	1,225.00	1,500.00	75.00	225.00	-1,275.00	15.00
10-3560-000	REGISTER OF DEEDS FEES	74,986.89	70,000.00	15,754.70	33,029.30	-36,970.70	47.18
10-3560-010	MARRIAGE LICENSES	2,640.00	2,500.00	180.00	960.00	-1,540.00	38.40
10-3580-000	JAIL FEES/STATE REIMBURSEMENTS	6,229.31	5,000.00	252.00	878.87	-4,121.13	17.58
10-3590-000	JAIL HOUS/TRANS/CO/US MARSHALL	87,218.84	50,000.00	440.00	26,880.00	-23,120.00	53.76
10-3600-001	GRANT-DHHS CORRECTIONS COVID19	0	85,564.00	0	0	-85,564.00	0.00
10-3830-000	SALE OF FIXED ASSETS	53,252.34	625,000.00	2,325.00	2,325.00	-622,675.00	0.37
10-3830-001	SALE OF FORECLOSED PROPERTIES	40,237.39	0.00	0	0	0.00	0.00
10-3850-001	OTHER FINANCING SOURCE: LEASE FINANCING	33,085.51	0.00	0	0	0.00	0.00
10-3970-020	M-T-W COURT COORDINATOR GRANT	69,390.72	87,011.00	0	11,284.07	-75,726.93	12.97
10-3970-030	STATE AID VETERANS OFFICE	2,108.69	2,000.00	0	0	-2,000.00	0.00
10-3970-040	JCPC-ROANOKE AREA YOUTH	53,124.00	66,816.00	5,568.00	22,272.00	-44,544.00	33.33
10-3970-041	JCPC-WASHINGTON COUNTY YOUTH	23,182.00	19,124.00	1,593.00	6,380.00	-12,744.00	33.36
10-3970-042	JCPC-ADMINISTRATION	3,188.00	3,000.00	250.00	1,000.00	-2,000.00	33.33
10-3970-050	SCHOOL REIMB-WCU/CHS SRO	77,914.87	120,590.00	6,688.60	24,279.00	-96,311.00	20.13



WASHINGTON COUNTY  
STATEMENT OF REVENUES AND EXPENDITURES  
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Account Id	Account Description	Prior Year	Budgeted	Current Period	Year-to-Date	Balance	%Real/Exp
10-3970-060	BALLGAME REIMBURSEMENTS FROM SCHOOLS	2,023.00	0.00	0	283.50	283.50	0.00
10-3970-090	CONTRI FROM SOIL & WATER DIST	23,562.00	21,136.00	0	0	-21,136.00	0.00
10-3970-120	COST ALLOCATION-WATERWORKS	90,000.00	108,000.00	0	108,000.00	0.00	100.00
10-3980-020	TOURISM DEVELOP AUTHOR 3% ADMN	3,500.00	3,500.00	0	3,500.00	0.00	100.00
10-3980-061	TRANSFER FROM SINGLE FAMILY REHAB (SFR)	25,293.12	0.00	0	0	0.00	0.00
10-3990-000	APPROPRIATED FUND BALANCE	0	3,986,954.00	0	0	-3,986,954.00	0.00
10-3999-900	CANCELLED PRIOR YEAR EXPENDITURES	1,393.00	0.00	0.00	0.00	0.00	0.00
<b>GENERAL FUND Revenue Total</b>		<b>16,881,249.71</b>	<b>20,316,604.00</b>	<b>763,780.31</b>	<b>5,528,336.75</b>	<b>-14,788,267.25</b>	
10-4110-000	GOVERNING BOARD:	0	0	0	0	0	0.00
10-4110-010	SALARIES & WAGES-BOARD	35,399.60	35,400.00	2,950.00	11,800.00	23,600.00	33.33
10-4110-020	SALARIES & WAGES-BOARD TRAVEL STIPEND	14,099.80	14,100.00	1,175.00	4,700.00	9,400.00	33.33
10-4110-030	SALARIES & WAGES-CELLPHONE STIPEND	3,000.00	3,000.00	250.00	1,000.00	2,000.00	33.33
10-4110-090	GOVERNING BOARD- FICA TAX EXPENSE	4,059.38	4,016.00	338.12	1,352.46	2,663.54	33.68
10-4110-140	GOVERNING BOARD- WORKMAN'S COMP	1,360.00	1,600.00	0	1,357.00	243.00	84.81
10-4110-200	GOVERNING BOARD- DEPT SUPPLIES	5,551.94	2,000.00	52.64	518.67	1,481.33	25.93
10-4110-310	GOVERNING BOARD- TRAVEL	7,646.17	13,000.00	549.00	4,283.89	8,716.11	32.95
10-4110-320	GOVERNING BOARD- COMMUNICATIONS	600.00	600.00	50.00	200.00	400.00	33.33
10-4110-350	POSTAGE	0	50.00	0	0	50.00	0.00
10-4110-370	GOVERNING BOARD- PRINTING	75.00	500.00	0	75.00	425.00	15.00
10-4110-380	ADVERTISING	757.50	750.00	0	295.75	454.25	39.43
10-4110-390	COMMISSIONERS-SPECIAL SPONSORED	4,043.58	10,000.00	0	0	10,000.00	0.00
10-4110-391	GOVERNING BOARD- DUES & SUBSCRIPTIONS	5,773.00	6,000.00	0	4,180.00	1,820.00	69.67
10-4110-392	OTHER COMMUNITY CONTRIBUTIONS	4,000.00	8,000.00	0	0	8,000.00	0.00
10-4110-442	CONTRACTED SERVICES	5,495.52	2,200.00	0	2,200.00	0.00	100.00
<b>4110 Total</b>		<b>91,861.49</b>	<b>101,216.00</b>	<b>5,364.76</b>	<b>31,962.77</b>	<b>69,253.23</b>	
10-4120-000	MANAGERS OFFICE:	0	0	0	0	0	0.00
10-4120-010	MANAGERS OFFICE- S & W- REGULAR	217,455.50	271,235.00	23,500.67	93,069.51	178,165.49	34.31
10-4120-040	SALARIES & WAGES-LONGEVITY	2,065.63	2,220.00	0	0	2,220.00	0.00
10-4120-090	MANAGERS OFFICE- FICA TAX EXPENSE	16,427.24	20,918.00	1,758.14	6,953.53	13,964.47	33.24
10-4120-100	MANAGERS OFFICE- RETIREMENT	39,179.87	49,788.00	4,476.87	17,729.73	32,058.27	35.61
10-4120-101	MANAGERS OFFICE 401 (K) CONTRIB	6,523.75	8,204.00	705.02	2,792.08	5,411.92	34.03
10-4120-130	MANAGERS OFFICE- UNEMPLOYMENT INS.	0	1,400.00	0	0	1,400.00	0.00
10-4120-140	MANAGERS OFFICE- WORKMAN'S COMP	680.00	1,803.00	0	1,586.00	217.00	87.96
10-4120-180	MANAGERS OFFICE- GROUP INS.	32,014.20	46,119.00	3,654.56	14,618.24	31,500.76	31.70



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10-4120-190	LEGAL SERVICES	26.00	10,000.00	0	0	10,000.00	0.00
10-4120-191	MANAGERS OFFICE-UNC SOG LFNC INTERN PROG	12,100.00	14,000.00	0	2,500.00	11,500.00	17.86
10-4120-260	MANAGERS OFFICE- DEPARTMENTAL SUPPLIES	9,597.79	8,500.00	782.90	4,304.15	4,195.85	50.64
10-4120-270	MANAGERS OFFICE - SERVICE AWARDS	0	75.00	0	0	75.00	0.00
10-4120-310	MANAGERS OFFICE- TRAVEL	678.19	2,500.00	113.07	194.50	2,305.50	7.78
10-4120-315	TRAINING	2,813.68	8,000.00	860.00	3,347.35	4,652.65	41.84
10-4120-320	MANAGERS OFFICE- COMMUNICATIONS	1,321.97	3,500.00	229.36	656.47	2,843.53	18.76
10-4120-330	POSTAGE	29.78	100.00	1.86	3.20	96.80	3.20
10-4120-355	MAINT & REPAIR-VEHICLE	260.69	1,500.00	0	165.50	1,334.50	11.03
10-4120-370	MANAGERS OFFICE- PRINTING	0	250.00	0	0	250.00	0.00
10-4120-380	ADVERTISING	3,015.50	2,500.00	52.00	254.00	2,246.00	10.16
10-4120-390	MANAGERS OFFICE- DUES AND SUBSCRIPTIONS	5,497.22	2,000.00	11.95	497.85	1,502.15	24.89
10-4120-440	CONTRACTED SERVICES-ECONOMIC DEVELOPMENT	0	10,000.00	0	0	10,000.00	0.00
	<b>4120 Total</b>	<b>349,687.01</b>	<b>464,612.00</b>	<b>36,146.40</b>	<b>148,672.11</b>	<b>315,939.89</b>	
10-4130-000	FINANCE OFFICE:	0	0	0	0	0	0.00
10-4130-010	FINANCE OFFICE- S & W- REGULAR	178,370.21	180,650.00	15,343.58	61,000.07	119,649.93	33.77
10-4130-040	SALARIES & WAGES-LONGEVITY	1,506.68	2,023.00	0	0	2,023.00	0.00
10-4130-090	FINANCE OFFICE- FICA TAX EXPENSE	13,001.66	13,973.00	1,110.55	4,413.56	9,559.44	31.59
10-4130-100	FINANCE OFFICE- RETIREMENT	32,079.44	33,259.00	2,922.95	11,620.50	21,638.50	34.94
10-4130-101	FINANCE OFFICE- 401(K) CONTRIB.	5,351.12	5,480.00	460.31	1,830.01	3,649.99	33.39
10-4130-130	FINANCE OFFICE- UNEMPLOYMENT INS.	0	1,120.00	0	0	1,120.00	0.00
10-4130-140	FINANCE OFFICE- WORKMAN'S COMP	1,044.00	1,205.00	0	1,060.00	145.00	87.97
10-4130-150	FINANCE OFFICE-BANK FEES	8,113.69	0.00	0	0	0.00	0.00
10-4130-180	FINANCE OFFICE- PROFESSIONAL SERVICES	81,989.96	92,000.00	25,761.41	57,082.41	34,917.59	62.05
10-4130-181	FINANCE OFFICE- GROUP INS.	30,620.29	35,192.00	2,791.42	11,165.68	24,026.32	31.73
10-4130-260	FINANCE OFFICE- DEPARTMENTAL SUPPLIES	4,860.45	5,000.00	359.88	1,255.48	3,744.52	25.11
10-4130-270	FINANCE OFFICE-SERVICE AWARDS	50.00	175.00	0	0	175.00	0.00
10-4130-280	FINANCE OFFICE- POSTAGE	1,849.36	2,500.00	150.00	540.70	1,959.30	21.63
10-4130-310	FINANCE OFFICE- TRAVEL	28.00	1,200.00	0	26.50	1,173.50	2.21
10-4130-315	TRAINING	1,018.08	2,000.00	0	0	2,000.00	0.00
10-4130-320	FINANCE OFFICE- COMMUNICATIONS	1,497.70	1,600.00	109.67	407.38	1,192.62	25.46
10-4130-390	FINANCE OFFICE- DUES & SUBSCRIPTIONS	1,047.76	700.00	30.00	220.00	480.00	31.43
10-4130-410	FINANCE OFFICE- LEASE EQUIPMENT	554.76	600.00	138.78	138.78	461.22	23.13
	<b>4130 Total</b>	<b>362,983.16</b>	<b>378,677.00</b>	<b>49,178.55</b>	<b>150,761.07</b>	<b>227,915.93</b>	
10-4140-000	TAX ADMIN:	0	0	0	0	0	0.00



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10-4140-010	TAX ADMIN.- S & W- REGULAR	182,741.24	185,245.00	12,968.91	59,437.28	125,807.72	32.09
10-4140-040	SALARIES & WAGES-LONGEVITY	2,130.18	2,183.00	0	335.03	1,847.97	15.35
10-4140-090	TAX ADMIN.- FICA TAX EXPENSE	13,071.63	14,338.00	913.41	4,233.53	10,104.47	29.53
10-4140-100	TAX ADMIN.- RETIREMENT	32,970.46	34,125.00	2,470.58	11,386.63	22,738.37	33.37
10-4140-101	TAX ADMIN.- 401(K) CONTRIB.	4,524.40	5,623.00	306.30	1,464.11	4,158.89	26.04
10-4140-130	TAX ADMIN.- UNEMPLOYMENT INS.	0	1,400.00	0	0	1,400.00	0.00
10-4140-140	TAX ADMIN.- WORKMAN'S COMP	6,285.00	3,349.00	0	2,946.00	403.00	87.97
10-4140-180	TAX ADMIN.- GROUP INS.	40,137.00	45,835.00	2,950.44	13,184.96	32,650.04	28.77
10-4140-260	TAX ADMIN.- OFFICE & DEPTAL SUPPLIES	7,356.27	9,000.00	78.85	2,494.83	6,505.17	27.72
10-4140-270	SERVICE AWARDS	100.00	0.00	0	0	0.00	0.00
10-4140-310	TAX ADMIN.- TRAVEL	0	500.00	0	0.00	500.00	0.00
10-4140-315	TRAINING	1,052.44	4,000.00	0	465.00	3,535.00	11.63
10-4140-320	TAX ADMIN.- COMMUNICATIONS	1,905.74	2,000.00	180.16	507.81	1,492.19	25.39
10-4140-325	TAX ADMIN-POSTAGE	9,328.42	13,000.00	227.67	5,349.05	7,650.95	41.15
10-4140-341	ADVERTISING	2,452.50	3,000.00	0	463.00	2,537.00	15.43
10-4140-355	TAX ADMIN-MAINTENANCE & REPAIR-VEHICLE	1,295.89	1,500.00	0	0	1,500.00	0.00
10-4140-370	PRINTING	4,651.34	7,000.00	0	2,342.56	4,657.44	33.47
10-4140-390	TAX ADMIN.- DUES & SUBSCRIPTIONS	4,690.08	5,000.00	50.00	884.80	4,115.20	17.70
10-4140-500	TAX ADMIN - CONTRACTED SERVICES	19,512.50	25,000.00	600.00	3,325.00	21,675.00	13.30
10-4140-510	CONTRACTED SERVICES-ZACCHAEUS	9,625.77	6,500.00	0	0	6,500.00	0.00
10-4140-511	TAX ADMIN - CONTRACTED SERV FILE STORAGE	480.00	480.00	120.00	120.00	360.00	25.00
10-4140-550	TAX ADMIN - CAPITAL OUTLAY	0	195,000.00	0	0	195,000.00	0.00
	<b>4140 Total</b>	<b>344,310.86</b>	<b>564,078.00</b>	<b>20,866.32</b>	<b>108,939.59</b>	<b>455,138.41</b>	
10-4155-000	PROFESSIONAL SERVICE:	0	0	0	0	0	0.00
10-4155-190	PROF SERVICE-HOSPITAL PENSION-LEGAL	0	20,000.00	0	0	20,000.00	0.00
10-4155-215	PROFESSIONAL SERVICES- HOSPITAL	28,214.00	30,000.00	1,884.00	8,393.00	21,607.00	27.98
10-4155-999	PROFESSIONAL SERVICE- HOSPITAL PENSION -	300,000.00	2,000,000.00	0	75,000.00	1,925,000.00	3.75
	<b>4155 Total</b>	<b>328,214.00</b>	<b>2,050,000.00</b>	<b>1,884.00</b>	<b>83,393.00</b>	<b>1,966,607.00</b>	
10-4170-000	BOARD OF ELECTIONS:	0	0	0	0	0	0.00
10-4170-010	BOARD OF ELECTIONS- S & W - REGULAR	43,346.75	43,884.00	3,748.50	14,902.50	28,981.50	33.96
10-4170-011	SALARIES & WAGES-BOARD	5,280.00	4,240.00	440.00	1,400.00	2,840.00	33.02
10-4170-030	BOARD OF ELECTIONS- SALARIES- PART-TIME	25,304.48	21,410.00	1,665.06	4,020.09	17,389.91	18.78
10-4170-031	BOARD OF ELECTIONS - S & W-OVERTIME	7,545.26	4,950.00	1,435.97	1,435.97	3,514.03	29.01
10-4170-040	SALARIES & WAGES-LONGEVITY	856.20	878.00	0	0	878.00	0.00
10-4170-090	BOARD OF ELECTIONS- FICA TAX EXPENSE	6,249.28	5,765.00	552.04	1,641.92	4,123.08	28.48



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10-4170-100	BOARD OF ELECTIONS- RETIREMENT EXPENSE	9,221.25	9,051.00	987.64	3,112.48	5,938.52	34.39
10-4170-101	BOARD OF ELECTIONS- 401(K) CONTRIB.	1,528.13	1,491.00	155.53	490.16	1,000.84	32.87
10-4170-130	BOARD OF ELECTIONS- UNEMPLOYMENT INS.	0	280.00	0	0	280.00	0.00
10-4170-140	BOARD OF ELECTIONS- WORKMANS COMP	603.00	497.00	0	437.00	60.00	87.93
10-4170-180	BOARD OF ELECTIONS- GROUP INS. EXPENSE	7,654.80	8,794.00	696.75	2,787.00	6,007.00	31.69
10-4170-260	BOARD OF ELECTIONS- DEPART SUPPLIES	12,015.28	14,121.00	169.33	1,227.19	12,893.81	8.69
10-4170-310	BOARD OF ELECTIONS- TRAVEL	1,267.00	2,000.00	103.50	312.50	1,687.50	15.63
10-4170-315	TRAINING	550.00	6,530.00	0	250.00	6,280.00	3.83
10-4170-320	BOARD OF ELECTIONS- COMMUNICATIONS	954.80	2,355.00	322.27	872.01	1,482.99	37.03
10-4170-330	POSTAGE	1,138.89	2,500.00	152.28	272.67	2,227.33	10.91
10-4170-350	BOARD OF ELECTIONS- MAINT & REPAIR- EQUI	462.20	1,500.00	323.60	323.60	1,176.40	21.57
10-4170-360	CONTRACTED SERVICES	0	16,858.00	0	10,917.50	5,940.50	64.76
10-4170-370	BOARD OF ELECTIONS- PRINTING	9,545.01	7,000.00	0	0	7,000.00	0.00
10-4170-380	ADVERTISING	955.50	600.00	312.00	390.00	210.00	65.00
10-4170-390	BOARD OF ELECTIONS- DUES & SUBSCRIPTIONS	93.00	180.00	0	30.00	150.00	16.67
10-4170-550	CAPITAL OUTLAY-EQUIPMENT	59,622.00	0.00	0	0	0.00	0.00
10-4170-700	2020 HAVA FUNDS-NC CFDA# 90-404	34,574.00	0.00	0	0	0.00	0.00
	<b>4170 Total</b>	<b>228,766.83</b>	<b>154,884.00</b>	<b>11,064.47</b>	<b>44,822.59</b>	<b>110,061.41</b>	
10-4180-000	REGISTER OF DEEDS:	0	0	0	0	0	0.00
10-4180-010	REGISTER- OF- DEEDS- S & W- REGULAR	77,518.92	77,519.00	6,624.58	26,333.65	51,185.35	33.97
10-4180-030	REGISTER OF DEEDS- S & W- PART-TIME	0	8,000.00	872.80	1,134.64	6,865.36	14.18
10-4180-040	SALARIES & WAGES-LONGEVITY	1,007.78	1,008.00	0	0	1,008.00	0.00
10-4180-090	REGISTER- OF- DEEDS- FICA TAX EXPENSE	5,790.07	6,618.00	556.67	2,033.81	4,584.19	30.73
10-4180-100	REGISTER- OF- DEEDS- RETIREMENT	14,007.11	14,297.00	1,261.98	5,016.55	9,280.45	35.09
10-4180-101	REGISTER OF DEEDS- 401(K) CONTRIB.	2,325.48	2,356.00	198.74	790.01	1,565.99	33.53
10-4180-102	REGISTER OF DEEDS- REG DS SUPPLEMENTAL R	744.78	1,000.00	55.80	173.27	826.73	17.33
10-4180-130	REGISTER OF DEEDS- UNEMPLOYMENT INS.	0	560.00	0	0	560.00	0.00
10-4180-140	REGISTER OF DEEDS- WORKMAN'S COMP	503.00	571.00	0	502.00	69.00	87.92
10-4180-180	REGISTER- OF- DEEDS- GROUP INS.	15,255.93	17,554.00	1,390.10	5,560.40	11,993.60	31.68
10-4180-260	REGISTER-OF-DEEDS-DEPARTMENTAL SUPPLIES	2,625.63	5,500.00	0	1,825.76	3,674.24	33.20
10-4180-310	REGISTER- OF- DEEDS- TRAVEL	0	200.00	0	0	200.00	0.00
10-4180-315	TRAINING	1,039.21	3,000.00	0.00	300.00	2,700.00	10.00
10-4180-320	REGISTER- OF- DEEDS- COMMUNICATIONS	525.32	600.00	38.47	86.55	513.45	14.43
10-4180-330	POSTAGE	59.37	200.00	6.70	29.47	170.53	14.74
10-4180-350	REGISTER- OF- DEEDS- MAINT AND REPAIR EQ	203.38	2,500.00	240.60	240.60	2,259.40	9.62



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10-4180-390	REGISTER- OF- DEEDS- DUES AND SUBSCRIPTI	422.68	425.00	0	50.00	375.00	11.76
10-4180-600	REGISTER OF DEEDS- CONTRACTED SERVICES	11,500.00	13,000.00	0	0	13,000.00	0.00
10-4180-611	ROD AUTOMATION FUND - CAPITAL OUTLAY	6,209.00	0.00	0	0	0.00	0.00
<b>4180 Total</b>		<b>139,737.66</b>	<b>154,908.00</b>	<b>11,246.44</b>	<b>44,076.71</b>	<b>110,831.29</b>	
10-4210-000	INFORMATION TECHNOLOGY:	0	0	0	0	0	0.00
10-4210-010	INFO. TECH- S & W- REGULAR	52,596.00	52,596.00	4,492.58	17,860.74	34,735.26	33.96
10-4210-040	SALARIES & WAGES-LONGEVITY	1,577.88	1,578.00	0	0	1,578.00	0.00
10-4210-090	INFO. TECH- FICA TAX EXPENSE	3,522.35	4,145.00	291.86	1,159.05	2,985.95	27.96
10-4210-100	INFO. TECH- RETIREMENT	9,665.74	9,863.00	855.84	3,402.48	6,460.52	34.50
10-4210-101	INFO. TECH- 401(K) CONTRIB.	1,577.88	1,625.00	134.78	535.83	1,089.17	32.97
10-4210-130	INFO. TECH- UNEMPLOYMENT INS.	0	280.00	0	0	280.00	0.00
10-4210-140	INFO. TECH- WORKMAN'S COMP	314.00	357.00	0	314.00	43.00	87.96
10-4210-180	INFO. TECH- CONTRACTED SERVICES	0	22,471.00	1,179.20	1,179.20	21,291.80	5.25
10-4210-181	INFO. TECH- GROUP INS.	9,666.25	10,802.00	866.10	3,464.40	7,337.60	32.07
10-4210-200	INFO. TECH- DEPARTMENTAL SUPPLIES	1,326.96	1,500.00	0	21.98	1,478.02	1.47
10-4210-310	INFO. TECH- TRAVEL	36.50	100.00	0	0	100.00	0.00
10-4210-315	TRAINING	0.00	2,000.00	0	0	2,000.00	0.00
10-4210-320	INFO. TECH- COMMUNICATIONS	2,865.01	3,200.00	240.58	961.65	2,238.35	30.05
10-4210-330	POSTAGE	46.00	100.00	0	0	100.00	0.00
10-4210-350	INFO. TECH- MAINT. & REPAIR- EQUIPMENT	24,577.70	32,000.00	1,752.16	9,095.80	22,904.20	28.42
10-4210-550	INFO. TECH- CAPITAL OUTLAY EQUIPMENT	48,816.50	25,608.00	0	14,622.04	10,985.96	57.10
<b>4210 Total</b>		<b>156,588.77</b>	<b>168,225.00</b>	<b>9,813.10</b>	<b>52,617.17</b>	<b>115,607.83</b>	
10-4260-000	BUILDINGS:	0	0	0	0	0	0.00
10-4260-440	CONTRACT SERVICES-COURTHOUSE SECURITY	63,009.14	62,000.00	4,080.00	16,798.80	45,201.20	27.09
10-4260-550	BUILDINGS- PUBLIC DEFENDER HOUSING	4,452.00	4,452.00	0	0	4,452.00	0.00
10-4260-554	PROBATION & PAROLE-FORBES	1,753.93	16,900.00	1,250.00	7,939.33	8,960.67	46.98
10-4260-555	SMART START LEASE ASSISTANCE	4,200.00	4,200.00	0	0	4,200.00	0.00
10-4260-556	CIP ROOF REPAIRS/REPLACEMENT RESERVE	0	80,000.00	0	0	80,000.00	0.00
10-4260-557	CAPITAL OUTLAY-ROOF REPAIRS/REPLACEMENT	166,534.41	0.00	0	0	0.00	0.00
10-4260-558	CIP HVAC REPAIRS/REPALCEMENTS RESERVES	0	40,000.00	0	0	40,000.00	0.00
10-4260-560	CAPITAL OUTLAY - PAVING	0	90,000.00	0	0	90,000.00	0.00
10-4260-561	CAPITAL OUTLAY - GENERATORS	0	75,000.00	0	0	75,000.00	0.00
10-4260-563	EXPENDITURE: LEASE	33,085.51	0.00	0	0	0.00	0.00
10-4260-564	EXPENDITURE: LEASE FINANCING PRINCIPAL	14,484.36	0.00	0	0	0.00	0.00
10-4260-565	EXPENDITURE: INTEREST	140.64	0.00	0	0	0.00	0.00



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	<b>4260 Total</b>	<b>287,659.99</b>	<b>372,552.00</b>	<b>5,330.00</b>	<b>24,738.13</b>	<b>347,813.87</b>	
10-4265-000	FACILITY SERVICES:	0	0	0	0	0	0.00
10-4265-010	FACILITY SERVICES- S & W- REGULAR	161,858.50	174,346.00	15,096.08	59,683.41	114,662.59	34.23
10-4265-040	SALARIES & WAGES-LONGEVITY	2,127.55	2,180.00	0	0	2,180.00	0.00
10-4265-090	FACILITY SERVICES- FICA TAX EXPENSE	11,248.80	13,504.00	1,067.29	4,214.37	9,289.63	31.21
10-4265-100	FACILITY SERVICES- RETIREMENT	29,219.85	32,140.00	2,875.81	11,369.71	20,770.29	35.38
10-4265-101	FACILITY SERVICES- 401(K) CONTRIB.	3,601.85	5,296.00	339.44	1,349.48	3,946.52	25.48
10-4265-130	FACILITY SERVICES- UNEMPLOYMENT INS.	0	1,446.00	0	0	1,446.00	0.00
10-4265-140	FACILITY SERVICES- WORKMAN'S COMP	6,804.00	12,967.00	0	7,040.00	5,927.00	54.29
10-4265-181	FACILITY SERVICES- GROUP INS.	45,165.04	54,448.00	4,329.33	17,317.32	37,130.68	31.81
10-4265-200	FACILITY SERVICES- DEPT SUPPLIES & MATER	17,192.16	20,000.00	2,222.10	5,932.48	14,067.52	29.66
10-4265-201	CLERK OF COURT DEPARTMENTAL SUPPLIES	2,016.98	1,700.00	3.55	732.45	967.55	43.09
10-4265-202	CLERK OF COURT-MAINT & REPAIR-BUILDING	354.49	2,500.00	0	0	2,500.00	0.00
10-4265-203	CLERK OF COURT-CAPITAL OUTLAY	0	7,647.00	1,500.00	1,500.00	6,147.00	19.62
10-4265-215	FACILITY SERVICES- MAINT AND REPAIR BLDG	82,258.65	66,288.00	12,062.55	16,867.79	49,420.21	25.45
10-4265-230	FACILITY SERVICES- DEPT SUPPLIES-SAFETY	1,441.50	4,000.00	195.31	195.31	3,804.69	4.88
10-4265-250	FACILITY SERVICES-SUPPLIES-VEHICLE	2,765.55	4,000.00	218.15	617.28	3,382.72	15.43
10-4265-256	FACILITY SERVICES- INSURANCE CLAIMS	4,995.69	20,735.00	0	5,239.27	15,495.73	25.27
10-4265-270	SERVICE AWARDS	100.00	0.00	0	0	0.00	0.00
10-4265-320	FACILITY SERVICES- COMMUNICATIONS	7,560.74	8,000.00	444.38	1,908.41	6,091.59	23.86
10-4265-325	POSTAGE	0	50.00	0	0	50.00	0.00
10-4265-330	FACILITY SERVICES- UTILITIES-ELECTRICITY	95,262.80	110,000.00	686.63	30,934.30	79,065.70	28.12
10-4265-331	UTILITIES-FUEL/GAS	11,861.30	16,000.00	114.14	455.17	15,544.83	2.84
10-4265-332	UTILITIES-WATER	29,748.24	30,000.00	3,652.13	8,138.92	21,861.08	27.13
10-4265-355	MAINT & REPAIR-VEHICLES	197.40	2,000.00	85.94	85.94	1,914.06	4.30
10-4265-390	FACILITY SERVICES- DUES AND SUBSCRIPTION	201.00	0.00	0	0	0.00	0.00
10-4265-440	CONTRACTED SERVICES-MOWING	22,987.00	26,500.00	1,357.00	9,499.00	17,001.00	35.85
10-4265-540	FACILITIES- CAPITAL OUTLAY - EQUIPMENT	22,834.44	5,565.00	0	5,565.00	0.00	100.00
10-4265-551	MAINT AGREEMENTS-COMMANDER SOFTWARE	1,533.00	1,533.00	0	0	1,533.00	0.00
10-4265-601	CONTRACTED SERVICES-SECURITY SYSTEM	1,895.19	2,300.00	562.96	1,425.19	874.81	61.96
10-4265-602	CONTRACTED SERVICES-EXTERMINATING	6,684.80	7,144.00	0	6,859.00	285.00	96.01
10-4265-603	CONTRACTED SERVICES-ELEVATOR	12,625.00	10,200.00	2,504.25	5,008.50	5,191.50	49.10
10-4265-604	CONTRACTED SERVICES-REPUBLIC	9,083.70	11,571.00	708.77	2,126.31	9,444.69	18.38
10-4265-605	CONTRACTED SERVICES-FIRE EXT	3,126.85	5,709.00	210.00	543.00	5,166.00	9.51
10-4265-606	CONTRACTED SERVICES-HOUSE KEEPING	1,675.00	0.00	0	0	0.00	0.00



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	<b>4265 Total</b>	<b>598,427.07</b>	<b>659,769.00</b>	<b>50,235.81</b>	<b>204,607.61</b>	<b>455,161.39</b>	
10-4310-000	SHERIFF:	0	0	0	0	0	0.00
10-4310-010	SHERIFF- S & W- REGULAR	699,757.77	776,213.00	64,255.19	247,064.79	529,148.21	31.83
10-4310-030	SHERIFF- SALARIES AND WAGES PART-TIME	6,399.25	13,000.00	1,165.94	4,500.11	8,499.89	34.62
10-4310-031	SALARIES & WAGES-OVERTIME	128.30	5,000.00	229.07	2,598.21	2,401.79	51.96
10-4310-040	SALARIES & WAGES-LONGEVITY	2,870.04	3,322.00	0	0	3,322.00	0.00
10-4310-090	SHERIFF- FICA TAX EXPENSE	50,833.78	61,012.00	4,746.26	18,379.12	42,632.88	30.12
10-4310-100	SHERIFF- RETIREMENT	127,126.63	145,257.00	12,617.75	48,822.99	96,434.01	33.61
10-4310-101	SHERIFF- 401K CONTRIB.	32,534.86	37,501.00	3,056.56	11,768.76	25,732.24	31.38
10-4310-102	SHERIFF-SUPPLEMENTAL PENSION FUND	1,745.93	2,400.00	0	0	2,400.00	0.00
10-4310-130	SHERIFF- UNEMPLOYMENT INS.	4,988.12	5,600.00	0	0	5,600.00	0.00
10-4310-140	SHERIFF- WORKMAN'S COMP	41,262.00	50,996.00	0	49,275.00	1,721.00	96.63
10-4310-180	SHERIFF- PROFESSIONAL SERVICES	4,296.76	12,000.00	0	2,518.00	9,482.00	20.98
10-4310-181	SHERIFF- GROUP INS.	144,261.55	177,497.00	12,010.52	47,344.75	130,152.25	26.67
10-4310-210	SHERIFF- UNIFORMS	12,329.00	10,000.00	872.65	2,700.14	7,299.86	27.00
10-4310-250	SHERIFF- SUPPLIES-VEHCILE	72,114.24	65,000.00	8,068.48	21,140.39	43,859.61	32.52
10-4310-260	SHERIFF- DEPARTMENTAL SUPPLIES	37,312.32	10,000.00	1,232.91	6,725.11	3,274.89	67.25
10-4310-270	SERVICE AWARDS	50.00	50.00	0	0	50.00	0.00
10-4310-310	SHERIFF- TRAVEL	6,654.41	2,500.00	0	1,196.12	1,303.88	47.84
10-4310-315	TRAINING	911.00	3,000.00	0	0	3,000.00	0.00
10-4310-320	SHERIFF- COMMUNICATIONS	11,752.76	13,400.00	900.01	3,497.01	9,902.99	26.10
10-4310-330	POSTAGE	1,644.23	1,500.00	90.54	605.29	894.71	40.35
10-4310-350	SHERIFF- MAINT. & REPAIR EQUIPMENT	1,076.36	2,000.00	178.58	178.58	1,821.42	8.93
10-4310-355	SHERIFF- MAINT.- VEHICLE	30,815.92	30,000.00	1,463.84	10,116.65	19,883.35	33.72
10-4310-370	SHERIFF- PRINTING	0	200.00	0	0	200.00	0.00
10-4310-380	ADVERTISING	0	200.00	0	0	200.00	0.00
10-4310-390	SHERIFF- DUES & SUBSCRIPTIONS	370.07	400.00	30.00	218.01	181.99	54.50
10-4310-392	SHERIFF- UNDERCOVER INVESTIGATIONS	0	7,000.00	3,000.00	3,000.00	4,000.00	42.86
10-4310-412	MAINT AGREEMENT-FINGERPRINT MACHINE	3,473.00	3,750.00	0	0	3,750.00	0.00
10-4310-413	LEASE-BUILDING	825.00	840.00	0	825.00	15.00	98.21
10-4310-414	MAINT AGREEMENTS-HRMS & QTR MASTER	1,298.00	1,298.00	0	1,298.00	0.00	100.00
10-4310-415	MAINT AGREEMENTS-RMS & RAMBLER	4,878.00	4,878.00	0	4,878.00	0.00	100.00
10-4310-417	LEASE - ANKLE MONITORING DEVICES	3,968.50	3,000.00	525.75	525.75	2,474.25	17.53
10-4310-540	CAPITAL OUTLAY VEHICLES	195,429.12	125,000.00	0	0	125,000.00	0.00
10-4310-550	SHERIFF- CAPITAL OUTLAY - EQUIPMENT	9,224.64	175,000.00	0	0	175,000.00	0.00



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10-4310-600	SHERIFF- ANIMAL CONTROL	3,351.72	8,000.00	362.30	3,783.27	4,216.73	47.29
10-4310-601	DONATIONS-ANIMAL CONTROL	0	1,391.00	0	0	1,391.00	0.00
10-4310-602	SHERIFF-ABC BOARD FUNDING	0	19,888.00	0	0	19,888.00	0.00
10-4310-603	SHERIFF DONATIONS-PURCHASE OF K-9	0	3,601.00	0	0	3,601.00	0.00
10-4310-604	SHERIFF-COUNTY CONTRIB-PURCHASE OF K-9	874.90	1,500.00	76.76	144.55	1,355.45	9.64
10-4310-611	GUN PERMITS DISCRETIONARY-COUNTY PORTION	0	36,540.00	0	0	36,540.00	0.00
10-4310-612	GUN PERMITS-STATE PORTION	9,565.00	3,165.00	700.00	2,200.00	965.00	69.51
10-4310-613	FINGERPRINTING	0	4,575.00	0	0	4,575.00	0.00
10-4310-650	SHERIFF-DONATIONS	3,412.00	771.00	0	0	771.00	0.00
10-4310-899	GRANT - ICAC	0	19,286.00	18,683.73	18,683.73	602.27	96.88
10-4310-902	FY 22 SHERIFF JAG GRANT	20,869.94	4,130.00	28.15	28.15	4,101.85	0.68
<b>4310 Total</b>		<b>1,548,405.12</b>	<b>1,851,661.00</b>	<b>134,294.99</b>	<b>514,015.48</b>	<b>1,337,645.52</b>	
10-4311-000	SRO - WASHINGTON COUNTY UNION:	0	0	0	0	0	0.00
10-4311-010	SRO- WASH CO UNION-S & W- REGULAR	35,618.39	36,494.00	3,076.67	12,231.59	24,262.41	33.52
10-4311-090	SRO- WASH CO UNION- FICA TAX EXPENSE	2,678.91	2,791.00	231.54	920.42	1,870.58	32.98
10-4311-100	SRO- WASH CO UNION- RETIREMENT EXPENSE	6,568.84	6,874.00	613.18	2,437.75	4,436.25	35.46
10-4311-101	SRO- WASH CO UNION- 401(K) CONTRIB.	1,780.94	1,825.00	153.83	611.57	1,213.43	33.51
10-4311-130	SRO - WASH CO UNION- UNEMPLOYMENT INS.	0	280.00	0	0	280.00	0.00
10-4311-140	SRO- WASH CO UNION- WORKMAN'S COMP EXPEN	2,330.00	2,428.00	0	2,388.00	40.00	98.35
10-4311-180	SRO- WASH CO UNION- GROUP INS.	7,641.49	8,769.00	696.45	2,785.80	5,983.20	31.77
10-4311-210	SRO- WASH CO UNION- UNIFORMS	275.56	500.00	0	0	500.00	0.00
10-4311-250	MAINTENANCE & REPAIR-VEHICLE	3,516.10	3,500.00	365.67	815.23	2,684.77	23.29
10-4311-260	SRO- WASH CO UNION-DEPARTMENTAL SUPPLIES	0	200.00	0	0	200.00	0.00
10-4311-310	SRO- WASH CO UNION- TRAVEL	0	1,252.00	0	1,250.84	1.16	99.91
10-4311-315	TRAINING	0	33.00	0	0	33.00	0.00
<b>4311 Total</b>		<b>60,410.23</b>	<b>64,946.00</b>	<b>5,137.34</b>	<b>23,441.20</b>	<b>41,504.80</b>	
10-4313-000	SRO- CRESWELL:	0	0	0	0	0	0.00
10-4313-010	SRO- CRESWELL-S & W- REGULAR	0	33,460.00	0	0	33,460.00	0.00
10-4313-090	SRO- CRESWELL- FICA TAX EXPENSE	0	2,560.00	0	0	2,560.00	0.00
10-4313-100	SRO- CRESWELL- RETIREMENT	0	6,303.00	0	0	6,303.00	0.00
10-4313-101	SRO- CRESWELL- 401K CONTRIB.	0	1,673.00	0	0	1,673.00	0.00
10-4313-130	SRO - CRESWELL- UNEMPLOYMENT INS.	0	280.00	0	0	280.00	0.00
10-4313-140	SRO- CRESWELL- WORKMAN'S COMP	2,390.00	2,487.00	0	2,388.00	99.00	96.02
10-4313-180	SRO- CRESWELL- GROUP INS.S	0	8,759.00	0	0	8,759.00	0.00
10-4313-210	SRO- CRESWELL- UNIFORMS	0	500.00	0	0	500.00	0.00



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10-4313-250	MAINTENANCE & REPAIR-VEHICLE		0	3,500.00	0	0	3,500.00	0.00
10-4313-260	SRO- CRESWELL- DEPARTMENTAL SUPPLIES		0	200.00	0	0	200.00	0.00
10-4313-310	SRO- CRESWELL- TRAVEL		0	500.00	0	0	500.00	0.00
10-4313-315	TRAINING		0	500.00	0	0	500.00	0.00
	<b>4313 Total</b>		<b>2,390.00</b>	<b>60,722.00</b>	<b>0.00</b>	<b>2,388.00</b>	<b>58,334.00</b>	
10-4314-000	SRO- PLYMOUTH HIGH:		0	0	0	0	0	0.00
10-4314-010	SRO - PLYMOUTH HIGH-S & W- REGULAR	31,807.75	36,494.00	3,076.67	12,231.59	24,262.41	33.52	
10-4314-090	SRO - PLYMOUTH HIGH- FICA TAX	2,384.56	2,791.00	231.54	920.42	1,870.58	32.98	
10-4314-100	SRO - PLYMOUTH HIGH- RETIREMENT MATCH	5,855.51	6,874.00	613.18	2,437.75	4,436.25	35.46	
10-4314-101	SRO - PLYMOUTH HIGH- 401K CONTRIBUTIONS	1,590.40	1,825.00	153.83	611.57	1,213.43	33.51	
10-4314-130	SRO - PLYMOUTH HIGH- UNEMPLOYMENT INS.	0	280.00	0	0	280.00	0.00	
10-4314-140	SRO - PLYMOUTH HIGH- WORKMAN'S COMP	2,274.00	2,428.00	0	2,189.00	239.00	90.16	
10-4314-180	SRO - PLYMOUTH HIGH- GROUP INS.	7,075.82	8,769.00	696.45	2,785.80	5,983.20	31.77	
10-4314-210	SRO - PLYMOUTH HIGH- UNIFORMS	0	500.00	0	0	500.00	0.00	
10-4314-250	MAINT & REPAIR - VEHICLE	3,356.65	3,500.00	161.82	589.17	2,910.83	16.83	
10-4314-260	DEPARTMENTAL SUPPLIES	0	190.00	0	0	190.00	0.00	
10-4314-310	SRO- TRAVEL	0	1,295.00	0	1,286.48	8.52	99.34	
	<b>4314 Total</b>	<b>54,344.69</b>	<b>64,946.00</b>	<b>4,933.49</b>	<b>23,051.78</b>	<b>41,894.22</b>		
10-4320-000	DETENTION CENTER:		0	0	0	0	0	0.00
10-4320-010	DETENTION CENTER- S & W - REGULAR	283,250.41	372,027.00	21,972.73	90,833.37	281,193.63	24.42	
10-4320-030	SALARIES & WAGE - OVERTIME	50,061.91	50,000.00	6,320.13	24,440.21	25,559.79	48.88	
10-4320-031	DETENTION CENTER - S&W PARTTIME	34,343.21	31,000.00	684.12	8,856.67	22,143.33	28.57	
10-4320-040	SALARIES & WAGES - LONGEVITY	1,807.25	2,319.00	0	0	2,319.00	0.00	
10-4320-090	DETENTION CENTER- FICA TAX EXPENSE	27,233.99	34,834.00	2,123.45	9,140.96	25,693.04	26.24	
10-4320-100	DETENTION CENTER- RETIREMENT	58,885.65	77,261.00	5,389.80	21,959.63	55,301.37	28.42	
10-4320-101	DETENTION CENTER- 401(K) CONTRIB.	6,085.93	12,730.00	527.53	2,225.57	10,504.43	17.48	
10-4320-130	DETENTION CENTER- UNEMPLOYMENT INS.	368.64	3,640.00	0	0	3,640.00	0.00	
10-4320-140	DETENTION CENTER- WORKMAN'S COMP	29,931.00	33,846.00	0	29,784.00	4,062.00	88.00	
10-4320-181	DETENTION CENTER- GROUP INS.	71,607.58	113,663.00	6,248.02	24,992.08	88,670.92	21.99	
10-4320-185	TRAVEL	0	1,000.00	0	388.93	611.07	38.89	
10-4320-190	DETENTION CENTER- TRAINING	936.65	7,000.00	644.21	1,919.39	5,080.61	27.42	
10-4320-200	DETENTION CENTER- DEPARTMENTAL SUPPLIES	11,039.31	15,000.00	733.56	1,625.23	13,374.77	10.83	
10-4320-210	DETENTION CENTER- UNIFORMS	5,600.24	7,500.00	0	0	7,500.00	0.00	
10-4320-244	CONTRACTED SERVICES-SOUTHERN HEALTH PART	125,030.76	140,000.00	10,731.81	53,659.05	86,340.95	38.33	
10-4320-247	DETENTION CENTER- FOOD & PROVISIONS	74,495.85	85,000.00	5,179.22	22,861.15	62,138.85	26.90	



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10-4320-270	SERVICE AWARDS		0	125.00	0	0	125.00	0.00
10-4320-290	SUPPLIES & MATERIALS-HYGIENE	1,090.58	3,000.00	0	1,171.90	1,828.10	39.06	
10-4320-299	DETENTION CENTER- LAUNDRY & DRY CLEANING	6,344.00	6,500.00	595.00	2,030.42	4,469.58	31.24	
10-4320-320	DETENTION CENTER- COMMUNICATIONS	681.45	1,000.00	96.96	217.63	782.37	21.76	
10-4320-330	POSTAGE	121.06	200.00	17.94	39.49	160.51	19.75	
10-4320-350	DETENTION CENTER- MAINT & REPAIR- EQUIP	5,733.50	20,000.00	0	3,991.16	16,008.84	19.96	
10-4320-550	DETENTION CENTER- CAPITAL OUTLAY- EQUIPM	0	70,000.00	0	0	70,000.00	0.00	
10-4320-600	DETENTION CENTER- CONTRACTED SERVICES	58,498.40	50,000.00	7,181.41	14,989.42	35,010.58	29.98	
10-4320-601	CONTRACTED SERVICES-OPTUM	3,199.68	2,938.00	0	2,937.60	0.40	99.99	
10-4320-602	MAINTENANCE AGREEMENTS-SOUTHERN SOFTWARE	3,742.00	3,800.00	0	3,778.00	22.00	99.42	
10-4320-603	MAINTENANCE AGREEMENTS-TOP GUARD	99.00	100.00	0	99.00	1.00	99.00	
10-4320-604	MAINTENANCE AGREEMENTS-FED LOCKING SERVI	0	0.00	0	0	0.00	0.00	
10-4320-900	GRANT-DHHS CORRECTIONS COVID19	0	85,564.00	0	0	85,564.00	0.00	
	<b>4320 Total</b>	<b>860,188.05</b>	<b>1,230,047.00</b>	<b>68,445.89</b>	<b>321,940.86</b>	<b>908,106.14</b>		
10-4330-000	EMERGENCY MANAGEMENT:	0	0	0	0	0	0.00	
10-4330-010	EMERGENCY MGMT - S & W- REGULAR	54,272.04	54,272.00	4,635.67	18,429.68	35,842.32	33.96	
10-4330-090	EMERGENCY MGMT - FICA TAX EXPENSE	3,403.08	4,152.00	292.24	1,160.31	2,991.69	27.95	
10-4330-100	EMERGENCY MGMT - RETIREMENT	9,678.75	9,881.00	883.10	3,510.87	6,370.13	35.53	
10-4330-101	EMERGENCY MGMT - 401(K) CONTRIB.	1,628.16	1,628.00	139.07	552.89	1,075.11	33.96	
10-4330-130	EMERGENCY MGMT - UNEMPLOYMENT INS.	0	280.00	0	0	280.00	0.00	
10-4330-140	EMERGENCY MGMT - WORKMAN'S COMP	2,596.00	2,941.00	0	2,654.00	287.00	90.24	
10-4330-180	EMERGENCY MGMT - GROUP INS.	7,687.09	8,828.00	701.17	2,804.68	6,023.32	31.77	
10-4330-250	MAINTENANCE & REPAIR - VEHICLE	238.10	500.00	55.00	430.00	70.00	86.00	
10-4330-260	EMERGENCY MGMT - DEPARTMENTAL SUPPLIES	7,571.78	7,416.00	112.79	541.28	6,874.72	7.30	
10-4330-270	EMERGENCY MGMT - GENERATOR FUEL	0	2,084.00	0	0	2,084.00	0.00	
10-4330-310	EMERGENCY MGMT - TRAVEL	3,354.64	2,000.00	237.41	779.80	1,220.20	38.99	
10-4330-315	TRAINING	1,258.77	3,000.00	0	71.59	2,928.41	2.39	
10-4330-320	EMERGENCY MGMT - COMMUNICATIONS	2,686.93	3,100.00	83.69	453.14	2,646.86	14.62	
10-4330-330	POSTAGE	93.53	150.00	0	2.28	147.72	1.52	
10-4330-350	EMERGENCY MGMT - MAINT. & REPAIR- EQUI	3,121.12	3,500.00	53.58	2,485.86	1,014.14	71.02	
10-4330-370	EMERGENCY MGMT - PRINTING	297.54	300.00	0	155.52	144.48	51.84	
10-4330-380	ADVERTISING	220.41	300.00	0	155.53	144.47	51.84	
10-4330-390	EMERGENCY MGMT - DUES & SUBSCRIPTIONS	2,083.53	2,800.00	0	1,500.00	1,300.00	53.57	
10-4330-400	EM DONATIONS-EMERGENCY RESPONSE BANQUET	0	5,442.00	0	0	5,442.00	0.00	
10-4330-540	EMERGENCY MGMT - CAPITAL OUTLAY- VEHIC	0	5,000.00	0	0	5,000.00	0.00	



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10-4330-600	EMERGENCY MGMT - CONTRACTED SERVICES		0	1,200.00	0	0	1,200.00	0.00
10-4330-705	HAZARD MITIGATION - GENERATOR GRANT	33,700.00	0.00	0	0	0.00	0.00	
10-4330-706	EMPG-ARPA	0	11,068.00	0	0	11,068.00	0.00	
10-4330-707	GRANT-EM CAPACITY BLDG COMPETITIVE GRT	0	77,812.00	0	0	77,812.00	0.00	
10-4330-995	MAINTENANCE AGREEMENTS - HYPER REACH	1,945.00	1,945.00	0	0	1,945.00	0.00	
10-4330-996	MAINT AGREEMENTS - GENERATOR	852.87	875.00	0	0	875.00	0.00	
	<b>4330 Total</b>	<b>136,689.34</b>	<b>210,474.00</b>	<b>7,193.72</b>	<b>35,687.43</b>	<b>174,786.57</b>		
10-4340-000	FIRE PROTECTION:		0	0	0	0	0.00	
10-4340-991	PLYMOUTH VFD-OPERATIONAL	122,182.00	122,182.00	10,181.83	40,727.32	81,454.68	33.33	
10-4340-992	ROPER VFD-OPERATIONAL	78,170.00	78,170.00	6,514.17	26,056.68	52,113.32	33.33	
10-4340-993	CRESWELL VFD-OPERATIONAL	50,909.00	50,909.00	4,242.42	16,969.68	33,939.32	33.33	
10-4340-994	MCVFD-OPERATIONAL	58,270.00	58,270.00	4,855.83	19,423.32	38,846.68	33.33	
10-4340-995	LAKE PHELPS VFD-OPERATIONAL	45,996.00	45,996.00	3,833.00	15,332.00	30,664.00	33.33	
10-4340-996	PUNGO VFD-OPERATIONAL	20,282.00	20,282.00	1,690.17	6,760.68	13,521.32	33.33	
10-4340-997	PINETOWN/LONG ACRE VFD	8,178.00	8,178.00	681.50	2,726.00	5,452.00	33.33	
10-4340-998	CRESWELL VFD-WELL-CIP	0	40,000.00	0	0	40,000.00	0.00	
	<b>4340 Total</b>	<b>383,987.00</b>	<b>423,987.00</b>	<b>31,998.92</b>	<b>127,995.68</b>	<b>295,991.32</b>		
10-4345-000	FORESTRY:		0	0	0	0	0.00	
10-4345-991	FORESTRY MATCH (35%)	77,015.53	107,700.00	21,023.27	28,859.44	78,840.56	26.80	
	<b>4345 Total</b>	<b>77,015.53</b>	<b>107,700.00</b>	<b>21,023.27</b>	<b>28,859.44</b>	<b>78,840.56</b>		
10-4350-000	INSPECTIONS & PLANNING:		0	0	0	0	0.00	
10-4350-121	SALARIES & WAGES-REGULAR	97,545.00	97,545.00	8,332.00	33,124.75	64,420.25	33.96	
10-4350-127	SALARIES & WAGES-LONGEVITY	690.18	1,020.00	0	0	1,020.00	0.00	
10-4350-181	FICA TAX	6,101.88	7,515.00	520.22	2,063.63	5,451.37	27.46	
10-4350-182	RETIREMENT	17,521.02	17,886.00	1,587.24	6,310.25	11,575.75	35.28	
10-4350-183	GROUP INSURANCE	17,270.14	19,599.00	1,558.66	6,234.64	13,364.36	31.81	
10-4350-184	401(K) CONTRIBUTIONS	2,926.32	2,947.00	249.96	993.74	1,953.26	33.72	
10-4350-185	UNEMPLOYMENT INSURANCE	0	560.00	0	0	560.00	0.00	
10-4350-186	WORKMAN'S COMP	4,183.00	5,135.00	0	4,520.00	615.00	88.02	
10-4350-260	DEPARTMENTAL SUPPLIES	8,178.37	4,000.00	81.18	572.79	3,427.21	14.32	
10-4350-311	TRAVEL	904.54	1,000.00	10.33	197.85	802.15	19.79	
10-4350-320	COMMUNICATIONS	1,817.96	2,500.00	132.53	485.98	2,014.02	19.44	
10-4350-330	INSPECTIONS - POSTAGE	0	250.00	0	0	250.00	0.00	
10-4350-341	PRINTING	434.98	500.00	0	0	500.00	0.00	
10-4350-352	MAINT & REPAIR-EQUIPMENT	0	1,000.00	0	0	1,000.00	0.00	



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10-4350-353	MAINT & REPAIR-VEHICLE	70.14	1,000.00	0	0	1,000.00	0.00
10-4350-370	ADVERTISING	183.00	1,000.00	0	65.00	935.00	6.50
10-4350-395	TRAINING	932.00	3,000.00	323.00	798.00	2,202.00	26.60
10-4350-439	LEASE-EQUIPMENT	0	0.00	0	0	0.00	0.00
10-4350-491	DUES & SUBSCRIPTIONS	822.41	0.00	0	0	0.00	0.00
10-4350-500	DECOMMISSIONING BOND-SOLAR FARMS	0	50,000.00	0	0	50,000.00	0.00
10-4350-540	CAPITAL OUTLAY-VEHICLE	0	10,000.00	0	0	10,000.00	0.00
10-4350-600	CONTRACTED SERV-ABANDONED PROPERTY DEMO	0	5,000.00	0	0	5,000.00	0.00
10-4350-601	CONTRACTED SERVICES-BUILDING INSPECTOR	0	1,000.00	0	0	1,000.00	0.00
10-4350-602	CONTRACTED SERVICES-LEGAL	0	10,000.00	0	0	10,000.00	0.00
	<b>4350 Total</b>	<b>159,580.94</b>	<b>242,457.00</b>	<b>12,795.12</b>	<b>55,366.63</b>	<b>187,090.37</b>	
10-4915-000	GEOGRAPHIC INFORMATION SYSTEMS:	0	0	0	0	0	0.00
10-4915-010	GEOGRAPHIC INFO SYST-S & W- REGULAR	40,101.50	4,446.00	0	4,445.11	0.89	99.98
10-4915-040	GEOGRAPHIC INFO SYST - LONGEVITY	508.63	232.00	0	231.96	0.04	99.98
10-4915-090	GEOGRAPHIC INFO SYST- FICA TAX EXPENSE	3,052.75	355.00	0	354.95	0.05	99.99
10-4915-100	GEOGRAPHIC INFO SYST- RETIREMENT EXPENSE	7,295.39	896.00	0	895.74	0.26	99.97
10-4915-101	GEOGRAPHIC INFO SYST- 401(K) CONTRIB.	1,214.00	142.00	0	141.06	0.94	99.34
10-4915-140	GEOGRAPHIC INFO SYST- WORKMAN'S COMP	1,519.00	0.00	0	0	0.00	0.00
10-4915-180	GEOGRAPHIC INFO SYST- GROUP INS.	7,649.89	698.00	0	697.63	0.37	99.95
10-4915-190	GEOGRAPHIC INFO SYST- TRAINING	94.41	2,000.00	659.55	859.55	1,140.45	42.98
10-4915-260	DEPARTMENTAL SUPPLIES	123.82	1,000.00	53.58	391.53	608.47	39.15
10-4915-320	GIS- COMMUNICATIONS	603.43	630.00	15.91	78.11	551.89	12.40
10-4915-330	POSTAGE	0	0.00	0	0	0.00	0.00
10-4915-350	MAINT AGREEMENTS-ESRI SOFTWARE	1,500.00	2,500.00	0	0	2,500.00	0.00
10-4915-351	MAINT AGREEMENTS-ATLAS DATA WEBSITE	4,800.00	4,800.00	0	0	4,800.00	0.00
	<b>4915 Total</b>	<b>68,462.82</b>	<b>17,699.00</b>	<b>729.04</b>	<b>8,095.64</b>	<b>9,603.36</b>	
10-5110-000	DISTRICT HEALTH	0	0	0	0	0	0.00
10-5110-990	2ND JUDICIAL DIST DRUG RECOVERY COURT	5,000.00	0.00	0	0	0.00	0.00
10-5110-991	MTW HEALTH DEPARTMENT	219,281.00	219,281.00	18,273.42	73,093.68	146,187.32	33.33
10-5110-993	2ND DIST DRUG COURT COORDINATOR POSITION	69,390.72	87,011.00	5,642.05	16,926.12	70,084.88	19.45
	<b>5110 Total</b>	<b>293,671.72</b>	<b>306,292.00</b>	<b>23,915.47</b>	<b>90,019.80</b>	<b>216,272.20</b>	
10-5150-000	SENIOR CITIZENS CENTER:	0	0	0	0	0	0.00
10-5150-010	SENIOR CITIZENS CENT- S & W- REGULAR	84,214.07	90,211.00	7,850.00	28,373.95	61,837.05	31.45
10-5150-040	SALARIES & WAGES-LONGEVITY	1,005.19	1,020.00	0	0	1,020.00	0.00
10-5150-090	SENIOR CITIZENS CENT- FICA TAX EXPENSE	6,290.88	6,979.00	579.18	2,089.05	4,889.95	29.93



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10-5150-100	SENIOR CITIZENS CENT- RETIREMENT	15,206.23	16,610.00	1,495.42	5,405.23	11,204.77	32.54
10-5150-101	SENIOR CITIZENS CENT- 401(K) CONTRIB.	2,526.44	2,737.00	235.50	851.22	1,885.78	31.10
10-5150-130	SENIOR CITIZENS CTR- WORKMAN'S COMP	-472.00	3,004.00	0	1,389.00	1,615.00	46.24
10-5150-131	SENIOR CENTER- UNEMPLOYMENT INS.	0	699.00	0	0	699.00	0.00
10-5150-180	SENIOR CITIZENS CENT- GROUP INS.	21,103.57	26,244.00	2,080.51	7,627.36	18,616.64	29.06
10-5150-247	APPROPRIATION-ALBEMARLE NUTRITION	47,807.00	47,807.00	11,951.75	23,903.50	23,903.50	50.00
10-5150-257	DEPARTMENT SUPPLIES-CRAFTS/CERAMICS	998.92	2,700.00	278.33	346.58	2,353.42	12.84
10-5150-260	DEPARTMENTAL SUPPLIES	1,474.33	2,200.00	822.51	1,149.89	1,050.11	52.27
10-5150-280	POSTAGE	56.54	300.00	12.96	18.17	281.83	6.06
10-5150-310	SENIOR CITIZENS CTR- TRAVEL	1,117.67	4,000.00	655.67	2,162.53	1,837.47	54.06
10-5150-315	TRAINING	411.06	1,000.00	0	150.00	850.00	15.00
10-5150-320	SENIOR CITIZENS CENT- COMMUNICATIONS	906.07	1,000.00	65.69	241.35	758.65	24.14
10-5150-330	UTILITIES-GAS	7,710.72	8,500.00	0	0	8,500.00	0.00
10-5150-350	SENIOR CENTER- MAINT & REPAIR- BUILDING	153.00	2,500.00	0	0	2,500.00	0.00
10-5150-351	SENIOR CENTER- MAINT & REPAIR - EQUIP	1,295.90	1,000.00	0	0	1,000.00	0.00
10-5150-370	TRAVEL-SENIOR GAMES	300.00	300.00	0	0	300.00	0.00
10-5150-380	SENIOR CENTER TRIPS	493.94	4,063.00	141.24	2,479.24	1,583.76	61.02
10-5150-390	SENIOR CENTER-DUES & SUBSCRIPTIONS	1,343.65	1,500.00	0	0	1,500.00	0.00
10-5150-550	CAPITAL OUTLAY-EQUIPMENT	0	8,500.00	0	0	8,500.00	0.00
10-5150-600	SENIOR CITIZENS CTR- CONTRACTED SERVICES	3,378.50	4,300.00	348.50	661.00	3,639.00	15.37
10-5150-601	CONTRACTED SERVICES - SCHEDULING SYSTEM	0	900.00	0	0	900.00	0.00
10-5150-650	SENIOR CENTER DONATIONS	0	4,487.00	0	27.00	4,460.00	0.60
10-5150-651	SUBARU DONATIONS-MEALS ON WHEELS	2,248.00	0.00	0	0	0.00	0.00
<b>5150 Total</b>		<b>199,569.68</b>	<b>242,561.00</b>	<b>26,517.26</b>	<b>76,875.07</b>	<b>165,685.93</b>	
10-5155-000	VETERAN SERVICE:	0	0	0	0	0	0.00
10-5155-030	SALARIES & WAGES-PARTTIME	7,887.37	9,963.00	0	0	9,963.00	0.00
10-5155-090	VETERAN SERVICE OFFC- FICA TAX EXPENSE	621.58	750.00	0	0	750.00	0.00
10-5155-130	VETERAN SERVICE OFF- UNEMPLOYMENT INS.	0	100.00	0	0	100.00	0.00
10-5155-140	WORKMAN'S COMP	58.00	75.00	0	58.00	17.00	77.33
10-5155-260	DEPARTMENTAL SUPPLIES	61.04	500.00	0	0	500.00	0.00
10-5155-310	VETERAN SERVICE OFFC- TRAVEL	50.00	600.00	0	0	600.00	0.00
10-5155-320	VETERAN SERVICE OFFC- COMMUNICATIONS	677.69	900.00	18.26	63.54	836.46	7.06
<b>5155 Total</b>		<b>9,355.68</b>	<b>12,888.00</b>	<b>18.26</b>	<b>121.54</b>	<b>12,766.46</b>	
10-5310-000	SOCIAL SERVICES- ADMINISTRATION:	0	0	0	0	0	0.00
10-5310-010	SALARIES & WAGES-BOARD	1,250.00	1,500.00	125.00	400.00	1,100.00	26.67



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10-5310-011	SS ADMIN.- S & W- REGULAR	2,002,383.39	2,129,479.00	167,318.90	672,411.96	1,457,067.04	31.58
10-5310-013	SALARIES & WAGES-LONGEVITY	16,237.13	18,400.00	0	0	18,400.00	0.00
10-5310-030	LEGAL - IV-D	21,785.41	25,000.00	3,285.00	5,514.75	19,485.25	22.06
10-5310-090	SS ADMIN.- FICA TAX	147,372.51	164,430.00	12,237.59	49,218.59	115,211.41	29.93
10-5310-100	SS ADMIN.- RETIREMENT	358,727.43	391,064.00	31,874.27	128,033.56	263,030.44	32.74
10-5310-101	SS ADMIN.- 401(K) CONTRIB.	50,658.99	64,271.00	4,653.17	18,152.46	46,118.54	28.24
10-5310-130	HUMAN SERVICES- UNEMPLOYMENT INS.	0	15,944.00	0	0	15,944.00	0.00
10-5310-140	SS ADMIN.- WORKMAN'S COMP	48,907.00	50,705.00	0	46,456.00	4,249.00	91.62
10-5310-180	LEGAL-PROTECTIVE SERVICES	46,986.91	45,000.00	1,850.00	8,538.38	36,461.62	18.97
10-5310-181	SS ADMIN.- GROUP INS.	407,133.43	512,603.00	35,938.20	145,170.91	367,432.09	28.32
10-5310-250	MAINT & REPAIR - VEHICLE	12,852.66	7,500.00	267.20	3,868.60	3,631.40	51.58
10-5310-257	SS ADMIN.- COUNTY GENERAL ASSISTANCE	8,603.75	10,000.00	845.54	1,977.18	8,022.82	19.77
10-5310-258	DSS COMMUNITY DONATIONS-CHRISTMAS	2,050.88	1,019.00	0	0	1,019.00	0.00
10-5310-259	DSS COMMUNITY DONATIONS-FOSTER CHILDREN	36.00	198.00	0	149.98	48.02	75.75
10-5310-260	DEPARTMENTAL SUPPLIES	53,681.96	45,000.00	15,711.12	23,641.53	21,358.47	52.54
10-5310-268	FOOD STAMPS DIRECT CHARGE	2,463.73	5,500.00	0	712.62	4,787.38	12.96
10-5310-270	SERVICE AWARDS	670.00	885.00	0	0	885.00	0.00
10-5310-310	TRAVEL	5,394.68	15,000.00	65.02	364.91	14,635.09	2.43
10-5310-311	SS ADMIN - VEHICLE FUEL	7,725.78	10,000.00	663.32	2,185.43	7,814.57	21.85
10-5310-315	TRAINING	5,162.30	15,000.00	594.31	7,143.88	7,856.12	47.63
10-5310-320	SS ADMIN.- COMMUNICATIONS	21,128.28	25,000.00	1,965.44	6,181.53	18,818.47	24.73
10-5310-330	UTILITITES	23,063.40	25,000.00	447.75	6,913.78	18,086.22	27.66
10-5310-340	SS ADMIN.- POSTAGE	9,741.76	12,000.00	281.99	11,315.74	684.26	94.30
10-5310-350	SS ADMIN.- MAINT AND REPAIR- BLDG.	38,464.99	37,000.00	260.07	2,461.15	34,538.85	6.65
10-5310-351	SS ADMIN.- REPAIR AND MAINT- EQUIP.	2,260.15	2,500.00	200.00	200.00	2,300.00	8.00
10-5310-370	SS ADMIN.- ADVERTISING	2,718.30	1,250.00	632.50	916.52	333.48	73.32
10-5310-390	SS ADMIN.- DUES AND SUBSCRIPTION	16,143.69	14,500.00	50.00	5,223.99	9,276.01	36.03
10-5310-410	LEASE-EQUIPMENT	2,338.80	3,000.00	203.76	815.04	2,184.96	27.17
10-5310-550	SOCIAL SERVICES- CAPITAL OUTLAY- EQUIPMEN	0	104,000.00	0	0	104,000.00	0.00
10-5310-600	SOCIAL SERVICES- CONTRACTED SERVICES	101,208.23	98,542.00	15,213.99	41,242.57	57,299.43	41.85
10-5310-601	MAINT AGREEMENTS-NC CORRELS	1,217.00	1,300.00	0	0	1,300.00	0.00
10-5310-602	MAINT AGREEMENTS-INFO INC.	4,328.40	4,589.00	1,147.02	2,294.04	2,294.96	49.99
10-5310-610	SS ADMIN.- VENDOR FEES	2,039.00	8,000.00	33.00	99.00	7,901.00	1.24
10-5310-611	SS FAMILY REUNIFICATION (PSYCH EVALS)	4,280.66	10,000.00	0	360.00	9,640.00	3.60
<b>5310 Total</b>		<b>3,429,016.60</b>	<b>3,875,179.00</b>	<b>295,864.16</b>	<b>1,191,964.10</b>	<b>2,683,214.90</b>	



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10-5380-000	SOCIAL SERVICES-ECONOMIC SUPPORT:	0	0	0	0	0	0.00
10-5380-011	IN-HOME SERVICES (100%)	57,544.00	81,922.00	5,319.50	17,496.50	64,425.50	21.36
10-5380-030	SS ECONOMIC SUPPORT- CRISIS INTERVENTION	30,945.66	68,837.00	11,346.30	33,322.27	35,514.73	48.41
10-5380-190	WF EMPLOYMENT SERVICES	1,601.22	10,000.00	0	0	10,000.00	0.00
10-5380-370	TANF-EMERGENCY ASSISTANCE	14,794.70	20,000.00	6,403.54	9,351.46	10,648.54	46.76
10-5380-375	DSS COMMUNITY DONATIONS-MEDICAL SUPPORT	689.95	380.00	63.97	63.97	316.03	16.83
10-5380-376	TITLE IV-FOSTER CARE	107,339.58	140,385.00	6,645.74	20,398.74	119,986.26	14.53
10-5380-377	STATE FOSTER HOME CARE	42,782.08	50,000.00	4,212.00	9,173.00	40,827.00	18.35
10-5380-379	SS ECONOMIC SUPPORT- SPECIAL ASSISTANCE	71,280.50	95,000.00	6,054.50	25,494.50	69,505.50	26.84
10-5380-381	TITLE IV-E ADOPTION	14,774.39	22,876.00	1,160.69	4,650.83	18,225.17	20.33
10-5380-383	SPECIAL LINKS (100%)	40,706.17	5,500.00	1,435.09	2,565.55	2,934.45	46.65
10-5380-384	CHILD CARE (MOE-PART OF &65K MIN)	18,736.69	30,000.00	0	1,372.00	28,628.00	4.57
10-5380-403	SS ECONOMIC SUPPORT- BLIND COMMISSION	1,902.51	2,100.00	0	0	2,100.00	0.00
10-5380-405	LIHWAP-LOW INCOME HOUSEHLD WATER ASSIST	49,267.38	30,546.00	4,154.84	23,443.44	7,102.56	76.75
10-5380-406	LIEAP PAYMENTS	356,929.54	103,821.00	0	0	103,821.00	0.00
10-5380-407	ADOPTION PROMOTIONS	10.00	74,057.00	82.91	344.68	73,712.32	0.47
10-5380-408	SS ECON SUPPORT - MEDICAID PAYBACKS	0	12,500.00	0	0	12,500.00	0.00
10-5380-409	SS ECON SUPPORT - STATE PROGRAM RETURNS	0	12,500.00	0	0	12,500.00	0.00
	<b>5380 Total</b>	<b>809,304.37</b>	<b>760,424.00</b>	<b>46,879.08</b>	<b>147,676.94</b>	<b>612,747.06</b>	
10-5400-000	SOCIAL SERVICES TRANSPORTATION:	0	0	0	0	0	0.00
10-5400-200	DOT GRANT - OFFICE SUPPLIES (85% REIMB)	3,688.38	13,171.00	0	4,138.86	9,032.14	31.42
10-5400-202	DOT GRANT-CLEANING/OTHER SUPPLIES (85%)	4,215.04	7,500.00	144.12	1,062.25	6,437.75	14.16
10-5400-250	MAINT & REPAIR-VEHICLE	29,230.37	35,000.00	60.95	2,467.23	32,532.77	7.05
10-5400-260	- TRANSIT ADVERTISING	3,082.13	6,248.00	319.73	519.73	5,728.27	8.32
10-5400-310	SS TRANSPORTATION- WF TRANSPORTATION	2,037.00	9,040.00	2,393.20	5,153.20	3,886.80	57.00
10-5400-311	RIVERLIGHT TRANSIT VEHICLE FUEL	39,899.47	34,000.00	2,387.90	8,437.03	25,562.97	24.81
10-5400-315	DOT GRANT - TRAVEL/TRAINING (85% REIMB)	2,093.96	5,000.00	0	0	5,000.00	0.00
10-5400-320	SS TRANSPORTATION- COMMUNICATIONS	10,854.38	5,950.00	526.90	1,985.82	3,964.18	33.38
10-5400-347	GRANT-RDC TRANSPORTATION	3,941.00	6,000.00	0	0	6,000.00	0.00
10-5400-372	VOLUNTEER TRANSPORATION-MEDICAID	30,214.89	40,000.00	1,874.44	4,379.51	35,620.49	10.95
10-5400-390	DOT-DUES AND SUBSCRIPTIONS (85% REIMB)	400.00	750.00	0	400.00	350.00	53.33
10-5400-540	CAPITAL OUTLAY-VAN REPLACEMENT	0.00	0.00	0	0	0.00	0.00
10-5400-600	SS TRANSPORTATION- WORK FIRST DOT	1,995.98	3,354.00	785.60	3,258.60	95.40	97.16
10-5400-601	MAINT AGREEMENTS-CTS SOFTWARE	10,095.00	10,930.00	908.25	3,633.00	7,297.00	33.24
10-5400-603	DRUG TEST CONTRACT-SAFETY WORKS	0	1,000.00	51.00	127.00	873.00	12.70



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10-5400-610	SENIOR CENTER TRANSPORTATION		0	6,000.00	0	0	
10-5400-998	SS TRANS- PR YR CARES GRANT REIMBURSEMEN					6,000.00	0.00
	<b>5400 Total</b>	<b>14,635.00</b>	<b>960.00</b>	<b>960.00</b>	<b>960.00</b>	<b>0.00</b>	<b>100.00</b>
10-5830-000	JUVENILE SERVICE:		0	0	0	0	
10-5830-200	JCPC-WASHINGTON COUNTY YOUTH		24,997.11	21,036.00	390.12	1,695.12	0.00
10-5830-250	JCPC - CBA		3,188.00	3,000.00	138.43	138.43	8.06
10-5830-299	JCPC - ROANOKE AREA YOUTH		58,436.14	73,498.00	5,231.32	2,861.57	4.61
	<b>5830 Total</b>	<b>86,621.25</b>	<b>97,534.00</b>	<b>5,759.87</b>	<b>13,796.75</b>	<b>61,534.80</b>	<b>16.28</b>
10-5910-000	EDUCATION-SCHOOLS/COMMUNITY COLLEGE:		0	0	0	0	
10-5910-991	CURRENT EXPENSE - BOE		1,735,000.00	1,735,000.00	144,583.33	578,333.32	33.33
10-5910-994	WASHINGTON COUNTY SCHOOLS FUEL FARM		0	0.00	0	0	0.00
10-5910-995	PURCHASE OF EQUIPMENT-COMMUNITY COLLEGE		0	12,458.00	0	0	0.00
	<b>5910 Total</b>	<b>1,735,000.00</b>	<b>1,747,458.00</b>	<b>144,583.33</b>	<b>578,333.32</b>	<b>1,169,124.68</b>	
10-5911-000	COMMUNICATIONS:		0	0	0	0	
10-5911-010	COMMUNICATIONS-S & W- REGULAR		186,267.32	223,516.00	18,767.74	67,284.01	30.10
10-5911-030	SALARIES & WAGES-OVERTIME		47,587.38	40,000.00	3,372.70	16,851.39	42.13
10-5911-031	SALARIES & WAGES-PARTTIME		47,019.30	70,000.00	3,375.39	10,944.67	15.64
10-5911-040	SALARIES & WAGES-LONGEVITY		292.90	304.00	0	0	0.00
10-5911-090	COMMUNICATIONS- FICA TAX		21,116.95	25,537.00	1,924.21	7,169.49	28.07
10-5911-100	COMMUNICATIONS- RETIREMENT		42,168.67	48,034.00	4,244.86	15,909.41	33.12
10-5911-130	COMMUNICATIONS- 401(K) CONTRIB.		3,893.42	7,915.00	310.60	1,161.09	14.67
10-5911-131	COMMUNICATIONS - UNEMPLOYMENT		2,016.00	2,240.00	0	0	0.00
10-5911-140	COMMUNICATIONS- WORKERS' COMP		1,910.00	2,201.00	0	1,936.00	87.96
10-5911-180	COMMUNICATIONS- GROUP INS.		36,153.16	69,929.00	3,573.26	12,764.11	18.25
10-5911-210	UNIFORMS		2,414.23	1,500.00	0	0	0.00
10-5911-260	DEPARTMENTAL SUPPLIES		5,833.54	10,000.00	915.57	1,561.07	15.61
10-5911-270	SERVICE AWARDS		50.00	0.00	0	0	0.00
10-5911-310	TRAVEL		0	2,000.00	0	201.00	10.05
10-5911-315	TRAINING		567.58	5,000.00	76.50	76.50	1.53
10-5911-320	COMMUNICATIONS		14,576.10	17,000.00	139.88	555.18	3.27
10-5911-330	POSTAGE		29.54	100.00	1.71	2.81	2.81
10-5911-412	MAINT AGREEMENTS-DCI/OMINIX		1,500.00	1,500.00	0	750.00	50.00
10-5911-413	MAINT AGREEMENTS-SOUTHERN SOFTWARE		2,166.00	2,187.00	0	2,187.00	100.00
10-5911-414	MAINT & REPAIR-EQUIPMENT		10,921.47	0.00	0	0	0.00
10-5911-415	MAINTENANCE AGREEMENT - MOTOROLA		0	15,000.00	0	0	0.00



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10-5911-540	CAPITAL OUTLAY EQUIPMENT-PRIMARY PSAP	57,151.00	57,151.00	0	57,151.00	0.00	100.00
	<b>5911 Total</b>	<b>483,634.56</b>	<b>601,114.00</b>	<b>36,702.42</b>	<b>196,504.73</b>	<b>404,609.27</b>	
10-5940-000	REHABILITATION:	0	0	0	0	0	0.00
10-5940-991	TRILLIUM-LOCAL FUNDING	27,000.00	27,000.00	0	6,750.00	20,250.00	25.00
10-5940-992	TRILLIUM-ABC BOTTLE TAX	3,000.00	3,000.00	0	750.00	2,250.00	25.00
10-5940-993	ALBEMARLE TIDELAND RET OPEB	0	13,240.00	0	13,239.97	0.03	100.00
	<b>5940 Total</b>	<b>30,000.00</b>	<b>43,240.00</b>	<b>0.00</b>	<b>20,739.97</b>	<b>22,500.03</b>	
10-6000-000	MEDICAL EXAMINER:	0	0	0	0	0	0.00
10-6000-180	CONTRACT-MEDICAL EXAMINER	15,500.00	8,000.00	0	200.00	7,800.00	2.50
	<b>6000 Total</b>	<b>15,500.00</b>	<b>8,000.00</b>	<b>0.00</b>	<b>200.00</b>	<b>7,800.00</b>	
10-6050-000	COOPERATIVE EXT SERVICE:	0	0	0	0	0	0.00
10-6050-010	COOPERATIVE EXT SERV- S & W - REGULAR	88,680.45	92,050.00	8,242.29	23,006.22	69,043.78	24.99
10-6050-090	COOPERATIVE EXT SERV- FICA TAX EXPENSE	6,481.43	7,042.00	605.55	1,686.82	5,355.18	23.95
10-6050-100	COOPERATIVE EXT SERV- RETIREMENT	20,297.80	24,855.00	2,019.39	5,636.55	19,218.45	22.68
10-6050-130	COOPERATIVE EXT SERV- UNEMPLOYMENT INS.	0	922.00	0	0	922.00	0.00
10-6050-140	COOPERATIVE EXT SERV- WORKMAN'S COMP	0	110.00	0	0	110.00	0.00
10-6050-180	COOPERATIVE EXT SERV- GROUP INS.	13,413.76	16,200.00	1,236.35	3,585.16	12,614.84	22.13
10-6050-260	DEPARTMENTAL SUPPLIES	1,775.50	1,800.00	24.01	290.50	1,509.50	16.14
10-6050-310	TRAVEL	0	200.00	0	175.00	25.00	87.50
10-6050-320	COOPERATIVE EXT SERV- COMMUNICATIONS	1,182.29	1,550.00	80.31	276.26	1,273.74	17.82
10-6050-340	COOPERATIVE EXT SERV- POSTAGE	75.00	150.00	0	0	150.00	0.00
10-6050-350	MAINT & REPAIR-EQUIPMENT	39.97	250.00	0	0	250.00	0.00
10-6050-390	DUES & SUBSCRIPTIONS	440.75	875.00	110.00	160.00	715.00	18.29
10-6050-410	LEASE-EQUIPMENT	2,125.00	2,125.00	0	0	2,125.00	0.00
10-6050-996	SHIIP-SEN HLTH INS-PROG INC/SERV DELIV	100.00	0.00	0	0	0.00	0.00
10-6050-998	MIPPA GRANT-MEDICAID IMRPOVEMENT FOR PAT	3,106.00	3,106.00	0	0	3,106.00	0.00
10-6050-999	GRANT - SHIIP	3,700.00	5,129.00	104.42	104.42	5,024.58	2.04
	<b>6050 Total</b>	<b>141,417.95</b>	<b>156,364.00</b>	<b>12,422.32</b>	<b>34,920.93</b>	<b>121,443.07</b>	
10-6060-000	SOIL & WATER:	0	0	0	0	0	0.00
10-6060-030	SALARIES & WAGES-REGULAR	33,660.00	34,085.00	2,875.17	11,430.51	22,654.49	33.54
10-6060-040	SOIL & WATER - LONGEVITY	0	341.00	0	0	341.00	0.00
10-6060-090	SOIL & WATER- FICA TAX	2,574.96	2,633.00	219.95	874.43	1,758.57	33.21
10-6060-100	SOIL & WATER- RETIREMENT	6,002.88	6,268.00	547.72	2,177.51	4,090.49	34.74
10-6060-101	SOIL AND WATER- 401(K) CONTRIB.	1,009.80	1,033.00	86.26	342.93	690.07	33.20
10-6060-130	SOIL & WATER- UNEMPLOYMENT INS.	0	280.00	0	0	280.00	0.00



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10-6060-140	SOIL & WATER- WORKMAN'S COMP	1,281.00	1,487.00	0	1,309.00	178.00	88.03
10-6060-180	SOIL & WATER CONSERV- GROUP INS.	7,641.49	8,761.00	696.45	2,785.80	5,975.20	31.80
10-6060-200	SOIL & WATER- DEPTAL SUPPLIES	1,101.28	1,000.00	13.97	13.97	986.03	1.40
10-6060-270	SOIL & WATER - SERVICE AWARDS	0	50.00	0	0	50.00	0.00
10-6060-310	SOIL & WATER- TRAVEL	730.63	1,200.00	47.16	47.16	1,152.84	3.93
10-6060-315	TRAINING	220.00	2,400.00	-230.00	0.00	2,400.00	0.00
10-6060-320	SOIL & WATER- COMMUNICATIONS	1,918.42	1,900.00	163.35	652.74	1,247.26	34.35
10-6060-330	SOIL & WATER - POSTAGE	8.61	250.00	0	1.69	248.31	0.68
10-6060-350	MAINT & REPAIR - EQUIPMENT	433.16	750.00	0	0	750.00	0.00
10-6060-380	SOIL & WATER - ADVERTISING	91.00	350.00	117.00	117.00	233.00	33.43
10-6060-390	DUES & SUBSCRIPTIONS	761.00	800.00	100.00	100.00	700.00	12.50
<b>6060 Total</b>		<b>57,434.23</b>	<b>63,588.00</b>	<b>4,637.03</b>	<b>19,852.74</b>	<b>43,735.26</b>	
10-6110-000	CULTURAL/LIBRARY:	0	0	0	0	0	0.00
10-6110-991	REGIONAL LIBRARY	192,479.00	199,183.00	16,598.58	66,394.32	132,788.68	33.33
<b>6110 Total</b>		<b>192,479.00</b>	<b>199,183.00</b>	<b>16,598.58</b>	<b>66,394.32</b>	<b>132,788.68</b>	
10-6120-000	RECREATION:	0	0	0	0	0	0.00
10-6120-010	RECREATION-S & W- REGULAR	43,059.96	43,597.00	3,678.08	14,662.57	28,934.43	33.63
10-6120-030	SALARIES & WAGES-PARTTIME	12,442.63	14,400.00	1,120.00	3,545.50	10,854.50	24.62
10-6120-040	SALARIES & WAGES-LONGEVITY	1,076.50	1,090.00	0	0	1,090.00	0.00
10-6120-090	RECREATION- FICA TAX EXPENSE	4,119.20	4,520.00	349.63	1,323.22	3,196.78	29.27
10-6120-100	RECREATION- RETIREMENT	7,874.31	8,136.00	700.67	2,785.59	5,350.41	34.24
10-6120-101	RECREATION- 401(K) CONTRIB.	1,291.80	1,341.00	110.34	438.67	902.33	32.71
10-6120-130	RECREATION- UNEMPLOYMENT INS.	0	280.00	0	0	280.00	0.00
10-6120-140	RECREATION- WORKMAN'S COMP	30.00	5,141.00	0	3,294.00	1,847.00	64.07
10-6120-180	RECREATION- GROUP INS.	7,622.33	8,793.00	694.47	2,777.88	6,015.12	31.59
10-6120-200	SUPPLIES & MATERIALS	4,957.48	5,000.00	368.19	1,839.52	3,160.48	36.79
10-6120-250	SUPPLIES - VEHICLES	3,216.26	5,000.00	329.31	914.06	4,085.94	18.28
10-6120-260	OFFICE SUPPLIES	2,543.93	2,500.00	0	367.49	2,132.51	14.70
10-6120-270	SPORTS EQUIPMENT	6,856.30	9,000.00	0	504.95	8,495.05	5.61
10-6120-310	TRAVEL	5,890.79	5,000.00	0	0	5,000.00	0.00
10-6120-315	TRAINING	0	1,500.00	0	0	1,500.00	0.00
10-6120-320	RECREATION- COMMUNICATIONS	2,416.62	3,000.00	248.59	1,004.93	1,995.07	33.50
10-6120-325	POSTAGE	48.52	100.00	17.05	17.05	82.95	17.05
10-6120-330	RECREATION- COUNTY RECREATION- UTILITIES	14,633.21	15,000.00	338.09	1,394.17	13,605.83	9.29
10-6120-350	MAINT & REPAIR - BUILDINGS	7,398.77	16,000.00	1,641.61	4,113.21	11,886.79	25.71



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10-6120-355	MAINT & REPAIR - VEHICLE	1,814.36	4,000.00	84.66	690.55	3,309.45	17.26
10-6120-390	DEPARTMENTAL SUPPLIES - AWARDS	1,406.38	1,500.00	0	0	1,500.00	0.00
10-6120-450	INSURANCE AND BONDS	2,202.00	2,202.00	0	2,202.00	0.00	100.00
10-6120-491	DUES & SUBSCRIPTIONS-TOURNAMENT FEES	1,458.70	1,500.00	0	390.00	1,110.00	26.00
10-6120-550	CAPITAL OUTLAY - EQUIPMENT	0	80,000.00	0	0	80,000.00	0.00
10-6120-553	MAINTENANCE/EQUIPMENT - SKINNERS	3,900.00	4,000.00	0	0	4,000.00	0.00
10-6120-554	MAINTENANCE/EQUIPMENT - CRESWELL	0	0.00	0	0	0.00	0.00
10-6120-610	CONTRACTED SERVICES-LEAD/ASST/OFFICIALS	3,100.00	5,000.00	525.00	1,050.00	3,950.00	21.00
10-6120-650	RECREATION-DONATIONS	696.43	3,112.00	0	237.80	2,874.20	7.64
10-6120-693	NCDEQ GRANT-RECREATION-VOLKSWAGON SETTLE	0	110,098.00	0	0	110,098.00	0.00
	<b>6120 Total</b>	<b>140,056.48</b>	<b>360,810.00</b>	<b>10,205.69</b>	<b>43,553.16</b>	<b>317,256.84</b>	
10-6180-000	COMMUNITY ALTERNATIVE:	0	0	0	0	0	0.00
10-6180-600	CONTRACTED SERVICES - IN HOME (100%)	2,714.88	5,000.00	339.36	904.96	4,095.04	18.10
	<b>6180 Total</b>	<b>2,714.88</b>	<b>5,000.00</b>	<b>339.36</b>	<b>904.96</b>	<b>4,095.04</b>	
10-8300-000	CENTRAL SERVICES:	0	0	0	0	0	0.00
10-8300-120	ADDITIONAL SALARY/BENEFIT EXP-COMP STUDY	0	250,430.00	0	0	250,430.00	0.00
10-8300-130	ADDITIONAL UNEMPLOYMENT INSURANCE	0	5,000.00	0	0	5,000.00	0.00
10-8300-140	TOSHIBA COPIER MAINTENANCE AGREEMENT	8,576.00	9,900.00	747.15	2,988.60	6,911.40	30.19
10-8300-141	COPIER PURCHASE/LEASE	0	20,000.00	0	0	20,000.00	0.00
10-8300-321	CENTRAL SERVICES-COMMUNICATIONS-TELECOM	0	23,921.00	0	0	23,921.00	0.00
10-8300-391	CENTRAL SERVICES-SOFTWARE LICENSES	0	5,900.00	46.90	140.70	5,759.30	2.38
10-8300-451	INSURANCE-PROPERTY & LIABILITY	183,660.00	212,500.00	0	210,258.00	2,242.00	98.94
10-8300-452	INSURANCE-TRANSPORTATION (15 PASSENGER)	9,504.00	11,420.00	0	11,420.00	0.00	100.00
10-8300-491	APPROP-ALBEMARLE COMMISSION	11,513.30	12,487.00	0	9,683.00	2,804.00	77.54
	<b>8300 Total</b>	<b>213,253.30</b>	<b>551,558.00</b>	<b>794.05</b>	<b>234,490.30</b>	<b>317,067.70</b>	
10-9800-000	TRANSFERS:	0	0	0	0	0	0.00
10-9800-035	TRANSFER TO WATER	0	525,000.00	0	525,000.00	0.00	100.00
10-9800-039	TRANSFER TO AIRPORT FUND	95,997.00	92,016.00	0	92,016.00	0.00	100.00
10-9800-058	TRANSFER TO PROJECTS/GRANTS FUND	30,000.00	610,000.00	0	610,000.00	0.00	100.00
10-9800-070	TRANSFER TO RE-VAL FUND	40,000.00	40,000.00	0	40,000.00	0.00	100.00
10-9800-982	TRANSFER TO WASH CO EMS	45,904.64	468,066.00	0	468,066.00	0.00	100.00
	<b>9800 Total</b>	<b>211,901.64</b>	<b>1,735,082.00</b>	<b>0.00</b>	<b>1,735,082.00</b>	<b>0.00</b>	
10-9990-000	CONTINGENCY	0	21,866.00	0	0	21,866.00	0.00
	<b>9990 Total</b>	<b>0.00</b>	<b>21,866.00</b>	<b>0.00</b>	<b>0.00</b>	<b>21,866.00</b>	
10-9999-999	OCCUPANCY TAXES REMITTED TO TTA-EXPEND	162,692.60	0.00	0	0	0.00	0.00



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Account Id	Account Description	Prior Year	Budgeted	Current Period	Year-to-Date	Balance	%Real/Exp
<b>9999 Total</b>		<b>162,692.60</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>GENERAL FUND Expenditure Total</b>		<b>14,609,717.10</b>	<b>20,316,604.00</b>	<b>1,123,330.60</b>	<b>6,523,385.75</b>	<b>13,793,218.25</b>	
21-3230-320	SALES TAX-ARTICLE 40 (30%)/\$735,000	314,345.03	300,000.00	28,606.44	28,606.44	-271,393.56	9.54
21-3230-321	SALES TAX-ARTICLE 42 (60%)/\$400,000	343,999.29	320,000.00	30,108.08	30,108.08	-289,891.92	9.41
21-3230-400	GRANT-NEEDS BASED PUBLIC SCHOOL CAP FUND	0	50,000,000.00	0	859,781.22	-49,140,218.78	1.72
21-3990-000	APPROPRIATED FUND BALANCE-WC SCHOOLS CO	0	1,000,000.00	0	0	-1,000,000.00	0.00
<b>CAPITAL OUTLAY-WASHINGTON CO SCHOOL Revenue Total</b>		<b>658,344.32</b>	<b>51,620,000.00</b>	<b>58,714.52</b>	<b>918,495.74</b>	<b>-50,701,504.26</b>	
21-5912-000	CAPITAL OUTLAY-WASHINGTON CO SCHOOLS:	0	0	0	0	0	0.00
21-5912-690	CAPITAL OUTLAY-LEGAL SERVICES	4,905.50	40,000.00	0	13,723.50	26,276.50	34.31
21-5912-691	CAPITAL OUTLAY-WASHINGTON COUNTY SCHOOLS	400,000.00	400,000.00	33,333.33	133,333.32	266,666.68	33.33
21-5912-693	CAPITAL OUTLAY-ENGINEERING SERVICES	83,150.00	41,485.00	24,093.00	24,093.00	17,392.00	58.08
21-5912-694	CAPITAL OUTLAY-PURCHASE OF PROPERTY/LAND	0	494,629.00	0	494,628.03	0.97	100.00
21-5912-695	GRANT-NEEDS BASED PUB SC-PLANNING/DESIGN	0	5,338,583.00	0	0	5,338,583.00	0.00
21-5912-696	GRANT-NEEDS BASED PUB SC-CONSTRUCTION	0	44,661,417.00	0	0	44,661,417.00	0.00
<b>5912 Total</b>		<b>488,055.50</b>	<b>50,976,114.00</b>	<b>57,426.33</b>	<b>665,777.85</b>	<b>50,310,336.15</b>	
21-8000-600	DESIGNATED FOR FUTURE APPROP-BOE CO	0	643,886.00	0	0	643,886.00	0.00
<b>8000 Total</b>		<b>0.00</b>	<b>643,886.00</b>	<b>0.00</b>	<b>0.00</b>	<b>643,886.00</b>	
<b>CAPITAL OUTLAY-WASHINGTON CO SCHOOL Expenditure Tot</b>		<b>488,055.50</b>	<b>51,620,000.00</b>	<b>57,426.33</b>	<b>665,777.85</b>	<b>50,954,222.15</b>	
30-3920-010	WATERSHED 1972 REFERENDUM TAX-CURRENT YR	84,739.59	92,016.00	2,508.41	44,813.99	-47,202.01	48.70
30-3920-020	WATERSHED 1972 REF TAX-CURR YR DISCOUNT	-744.39	-725.00	0	-597.78	127.22	0.00
30-3920-030	WATERSHED 1972 TAX REF-CURR YR PENALTIES	86.27	80.00	1.10	38.99	-41.01	48.74
30-3920-040	WATERSHED 1972 REF TAX-CURR YR INTEREST	1,248.13	1,000.00	6.41	6.41	-993.59	0.64
30-3921-010	WATERSHED 1972 REF TAX-1ST PRIOR YR	2,156.50	2,400.00	141.81	1,051.76	-1,348.24	43.82
30-3921-020	WATERSHED 1972 REF TAX-OTHER PRIOR YEARS	949.02	1,000.00	118.84	477.90	-522.10	47.79
30-3921-030	WATERSHED 1972 REF TAX-PRIOR YR PENALTIE	8.12	10.00	0.70	3.63	-6.37	36.30
30-3921-040	WATERSHED 1972 TAX REF-PRIOR YR INTEREST	3,850.29	3,500.00	273.18	1,346.72	-2,153.28	38.48
30-3930-000	DRAINAGE ASSESSMENT-EDDIE SMIT	0	6,147.00	0	0	-6,147.00	0.00
30-3951-001	WATERSHED RESTORATION PROJECT	0	125,172.00	0	0	-125,172.00	0.00
30-3990-000	APPROP WATERSHED RESERVE	0	18,733.00	0	0	-18,733.00	0.00
<b>DRAINAGE Revenue Total</b>		<b>92,293.53</b>	<b>249,333.00</b>	<b>3,050.45</b>	<b>47,141.62</b>	<b>-202,191.38</b>	
30-7140-000	EDDIE SMITH CANAL:	0	0	0	0	0	0.00



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30-7140-040	PROFESSIONAL SERVICES-EDDIE SMITH CANAL	0	2,000.00	0	0	2,000.00	0.00
30-7140-600	EDDIE SMITH CANAL- DRAINAGE- CON SVC PR	260.00	15,000.00	0	0	15,000.00	0.00
30-7140-995	DESIGNATED FOR FUTURE APPR-EDDIE SMITH	0	6,161.00	0	0	6,161.00	0.00
<b>7140 Total</b>		<b>260.00</b>	<b>23,161.00</b>	<b>0.00</b>	<b>0.00</b>	<b>23,161.00</b>	
30-8000-000	WATERSHED IMPROVEMENT:	0	0	0	0	0	0.00
30-8000-340	BEAVER CONTROL	27,070.00	30,000.00	0	0	30,000.00	0.00
30-8000-351	WATERSHED RESTORATION PROJECT	0	125,172.00	0	0	125,172.00	0.00
30-8000-600	AQUATIC WEED SPRAYING	11,970.00	30,000.00	11,827.50	11,827.50	18,172.50	39.43
30-8000-610	CLEARING & SNAGGING	0	30,000.00	0	0	30,000.00	0.00
30-8000-611	MAUL 7 KENDRICKS CREEKS PROJECT	0	11,000.00	0	0	11,000.00	0.00
30-8000-612	DESIGNATED FOR FUTURE APPROPRIATION	0	0.00	0	0	0.00	0.00
<b>8000 Total</b>		<b>39,040.00</b>	<b>226,172.00</b>	<b>11,827.50</b>	<b>11,827.50</b>	<b>214,344.50</b>	
<b>DRAINAGE Expenditure Total</b>		<b>39,300.00</b>	<b>249,333.00</b>	<b>11,827.50</b>	<b>11,827.50</b>	<b>237,505.50</b>	
33-3350-001	CONSTR CONTRACTERS DISPOSAL FEES(BILLED)	61,040.36	75,000.00	7,035.00	30,049.77	-44,950.23	40.07
33-3400-000	METAL/WHITE GOODS REVENUE	0	5,000.00	0	0	-5,000.00	0.00
33-3400-001	NCDENR GRANT	3,723.00	2,500.00	0	0	-2,500.00	0.00
33-3501-000	RURAL SOLID WASTE FEE-COUNTY	1,151,358.68	1,127,232.00	46,644.30	620,684.77	-506,547.23	55.06
33-3501-001	RURAL SOLID WASTE FEE COUNTY(BILLED)	57,815.71	65,000.00	3,606.96	13,915.58	-51,084.42	21.41
33-3503-000	WHITE GOODS DISP FEE & GRANTS	5,772.44	6,000.00	0	0	-6,000.00	0.00
33-3504-000	SOLID WASTE DISPOSAL TAX	6,968.89	7,200.00	0	0	-7,200.00	0.00
33-3670-010	STATE TIRE TAX REVENUES	18,284.68	17,500.00	0	0	-17,500.00	0.00
33-3670-020	STATE TIRE TAX REVENUES(BILLED)	0	500.00	0	0	-500.00	0.00
33-3970-075	TOWN SOLID WASTE	125,973.63	125,974.00	10,497.80	41,991.20	-83,982.80	33.33
33-3990-000	FUND BALANCE APPROPRIATION	0	0.00	0	0	0.00	0.00
33-3999-900	CANCELLED PRIOR YEAR EXPENDITURES	0	0.00	0	951.00	951.00	0.00
<b>SANITATION Revenue Total</b>		<b>1,430,937.39</b>	<b>1,431,906.00</b>	<b>67,784.06</b>	<b>707,592.32</b>	<b>-724,313.68</b>	
33-7400-000	LANDFILL & COLLECTION:	0	0	0	0	0	0.00
33-7400-010	LANDFILL & COLLECT-S & W- REGULAR	41,603.31	55,434.00	4,703.08	18,697.57	36,736.43	33.73
33-7400-031	LANDFILL & COLLECT - S & W PARTTIME	11,935.20	7,000.00	243.00	900.00	6,100.00	12.86
33-7400-040	LANDFILL & COLLECT- PROFESSIONAL SERVICE	15,725.75	22,500.00	0	7,178.70	15,321.30	31.91
33-7400-090	LANDFILL & COLLECT- FICA TAX EXPENSE	4,039.75	4,776.00	373.62	1,477.89	3,298.11	30.94
33-7400-100	LANDFILL & COLLECT- RETIREMENT EXPENSE	-5,087.83	10,093.00	895.94	3,561.90	6,531.10	35.29
33-7400-101	LANDFILL & COLLECT- 401(K) CONTRIB.	351.23	1,663.00	65.46	260.24	1,402.76	15.65



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33-7400-130	LANDFILL & COLLECTIO- UNEMPLOYMENT INS.	0	560.00	0	0	560.00	0.00
33-7400-140	LANDFILL & COLLECT- WORKMAN'S COMP	3,178.00	8,025.00	0	7,062.00	963.00	88.00
33-7400-180	LANDFILL & COLLECT- GROUP INS.	4,320.56	17,481.00	737.63	2,950.52	14,530.48	16.88
33-7400-200	SUPPLIES & MATERIALS	4,030.34	1,700.00	33.75	435.30	1,264.70	25.61
33-7400-210	LANDFILL & COLLECT - UNIFORMS	0	900.00	134.95	134.95	765.05	14.99
33-7400-250	SUPPLIES & MATERIALS-VEHICLE	4,103.84	4,000.00	930.38	1,867.75	2,132.25	46.69
33-7400-260	DEPARTMENTAL SUPPLIES	1,455.77	1,200.00	0	443.94	756.06	37.00
33-7400-310	TRAVEL	109.29	250.00	0	0	250.00	0.00
33-7400-315	TRAINING	563.00	2,000.00	0	0	2,000.00	0.00
33-7400-320	LANDFILL & COLLECT- COMMUNICATIONS	1,722.32	3,000.00	210.42	834.28	2,165.72	27.81
33-7400-330	LANDFILL & COLLECT- UTILITIES	1,323.46	1,800.00	183.31	598.29	1,201.71	33.24
33-7400-340	LANDFILL & COLLECT- POSTAGE	133.96	150.00	16.92	73.68	76.32	49.12
33-7400-350	MAINTENANCE AND REPAIR-EQUIPMENT	11,803.40	15,000.00	484.00	3,346.02	11,653.98	22.31
33-7400-370	LANDFILL & COLLECT- ADVERTISING	26.00	1,500.00	0	0	1,500.00	0.00
33-7400-390	LANDFILL & COLLECT-DUES & SUBSCRIPTIONS	0	6,000.00	0	5,813.00	187.00	96.88
33-7400-600	CONTRACTED SERVICES	74,850.16	20,000.00	0	960.00	19,040.00	4.80
33-7400-991	LANDFILL & COLLECTIO- NC DOR ASSESSMENT	1,772.12	2,600.00	546.44	546.44	2,053.56	21.02
33-7400-999	LANDFILL POSTCLOSURE COSTS	151,720.53	0.00	0	0	0.00	0.00
	<b>7400 Total</b>	<b>329,680.16</b>	<b>187,632.00</b>	<b>9,558.90</b>	<b>57,142.47</b>	<b>130,489.53</b>	
33-7401-600	CONTRACT-SCRAP TIRE	50,662.37	60,000.00	8,376.60	22,768.85	37,231.15	37.95
	<b>7401 Total</b>	<b>50,662.37</b>	<b>60,000.00</b>	<b>8,376.60</b>	<b>22,768.85</b>	<b>37,231.15</b>	
33-7402-600	CONTRACT-GARBAGE COLLECTIONS	824,575.44	859,320.00	71,586.40	227,590.40	631,729.60	26.48
33-7402-606	ARSWMA ADM FEES	3,782.00	3,877.00	0	3,877.00	0.00	100.00
33-7402-610	CONTRACT-REGIONAL LANDFILL	278,662.01	300,000.00	21,000.43	80,752.40	219,247.60	26.92
	<b>7402 Total</b>	<b>1,107,019.45</b>	<b>1,163,197.00</b>	<b>92,586.83</b>	<b>312,219.80</b>	<b>850,977.20</b>	
33-7500-000	LANDFILL - DEPRECIATION	6,348.00	0.00	0	0	0.00	0.00
	<b>7500 Total</b>	<b>6,348.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
33-8100-000	CAPITAL PROJECTS:	0	0	0	0	0	0.00
33-8100-600	CAPITAL PROJECT- C&D LANDFILL EXPANSION	0.00	0.00	0	0	0.00	0.00
33-8100-601	DESIGNATED FOR FUTURE APPROPRIATION	0	21,077.00	0	0	21,077.00	0.00
	<b>8100 Total</b>	<b>0.00</b>	<b>21,077.00</b>	<b>0.00</b>	<b>0.00</b>	<b>21,077.00</b>	
	<b>SANITATION Expenditure Total</b>	<b>1,493,709.98</b>	<b>1,431,906.00</b>	<b>110,522.33</b>	<b>392,131.12</b>	<b>1,039,774.88</b>	
35-3290-000	INTEREST EARNED ON INVESTMENTS	7,223.50	2,000.00	0	2,141.08	141.08	107.05
35-3354-000	COST OF ISSUANCE REVENUE - WATER REFUND	0.00	0.00	0	0	0.00	0.00



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35-3710-000	UTILITY BASE CHARGES	843,203.23	835,000.00	70,352.65	281,441.10	-553,558.90	33.71
35-3710-010	UTILITY CONSUMPTION CHARGES	521,408.30	535,000.00	50,068.31	205,459.46	-329,540.54	38.40
35-3730-000	TAP & CONNECTION FEES	10,478.00	7,200.00	2,532.00	4,564.00	-2,636.00	63.39
35-3750-000	RECONNECTION FEES	18,340.00	18,000.00	1,575.00	7,315.00	-10,685.00	40.64
35-3790-000	PENALTIES & INTEREST-UTIL BILL	5,250.49	4,500.00	498.88	1,920.26	-2,579.74	42.67
35-3790-020	NCDEQ GRANT-ASSET INVENTORY ASSESSMENT	0	237,000.00	0	0	-237,000.00	0.00
35-3810-000	DOT UTILITY RELOCATION REIMBURSEMENTS	0	0.00	0	0	0.00	0.00
35-3821-000	FEES COLLECTED FOR METER TAMPERING	10.00	0.00	0	0	0.00	0.00
35-3980-000	TRANSFER FROM GENERAL FUND	0	525,000.00	0	525,000.00	0.00	100.00
35-9999-001	OVERPAYMENTS	0.56	0.00	0.32	-211.36	-211.36	0.00
<b>WATER Revenue Total</b>		<b>1,405,914.08</b>	<b>2,163,700.00</b>	<b>125,027.16</b>	<b>1,027,629.54</b>	<b>-1,136,070.46</b>	
35-7130-000	OPERATIONS & MAINTENANCE:	0	0	0	0	0	0.00
35-7130-010	OPERATION&MAINT.-S & W- REGULAR	205,378.10	206,670.00	15,663.23	75,225.21	131,444.79	36.40
35-7130-040	OPERATION&MAINT.- PROFESSIONAL SERVICES	3,346.66	82,000.00	2,775.00	2,775.00	79,225.00	3.38
35-7130-050	SALARIES & WAGES-LONGEVITY	1,290.31	1,322.00	0	434.50	887.50	32.87
35-7130-090	OPERATION&MAINT.- FICA TAX EXPENSE	14,898.11	15,912.00	1,128.55	5,536.27	10,375.73	34.79
35-7130-100	OPERATION&MAINT.- RETIREMENT EXPENSE	-15,669.69	37,869.00	2,974.42	14,394.33	23,474.67	38.01
35-7130-101	OPERATION- 401(K) CONTRIB.	5,253.57	6,240.00	399.60	1,993.24	4,246.76	31.94
35-7130-130	OPERATION&MAINT.- UNEMPLOYMENT INS.	0	1,680.00	0	0	1,680.00	0.00
35-7130-140	OPERATION&MAINT.- WORKMAN'S COMP	13,281.00	12,721.00	0	11,195.00	1,526.00	88.00
35-7130-180	OPERATION&MAINT.- GROUP INS.	44,925.59	52,575.00	3,626.33	16,971.19	35,603.81	32.28
35-7130-200	SUPPLIES & MATERIALS	9,968.47	32,500.00	60.29	7,511.79	24,988.21	23.11
35-7130-210	OPERATION&MAINT.- UNIFORMS	1,323.07	2,000.00	0	946.09	1,053.91	47.30
35-7130-250	VEHICLE SUPPLIES	15,672.86	16,500.00	1,482.09	4,864.34	11,635.66	29.48
35-7130-260	DEPARTMENTAL SUPPLIES	945.98	1,400.00	0	108.90	1,291.10	7.78
35-7130-298	MAINT & REPAIR-TANK	61,230.36	64,300.00	15,690.28	31,380.56	32,919.44	48.80
35-7130-310	OPERATION & MAINT.- TRAVEL	0	0.00	0	0	0.00	0.00
35-7130-315	TRAINING	526.48	4,000.00	0	0	4,000.00	0.00
35-7130-320	OPERATION&MAINT.- COMMUNICATIONS	2,719.50	3,800.00	138.89	652.69	3,147.31	17.18
35-7130-330	UTILITIES-ELECTRICITY	9,964.36	13,000.00	416.18	2,701.79	10,298.21	20.78
35-7130-340	OPERATION&MAINT.- POSTAGE	19,533.14	22,000.00	1,884.52	7,301.47	14,698.53	33.19
35-7130-350	MAINT & REPAIR-EQUIPMENT	17,814.64	24,900.00	2,387.96	5,242.88	19,657.12	21.06
35-7130-370	OPERATION&MAINT.- ADVERTISING	208.00	800.00	0	0	800.00	0.00
35-7130-380	DOT UTILITY RELOCATION FEES (100% REIM)	0	0.00	0	0	0.00	0.00



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35-7130-390	OPERATION&MAINT.- DUES & SUBSCRIPTIONS	1,047.98	8,250.00	1,283.50	4,431.50	3,818.50	53.72
35-7130-410	LEASE COPIER FEES-CUSTOMER SERVICES	779.60	900.00	67.92	271.68	628.32	30.19
35-7130-540	CAPITAL OUTLAY - VEHICLE	0.00	0.00	0	0	0.00	0.00
35-7130-550	CAPITAL OUTLAY-EQUIPMENT	0	250,000.00	0	0	250,000.00	0.00
35-7130-580	DEBT SERVICE-NCDENR	0.00	27,993.00	0	0	27,993.00	0.00
35-7130-600	CONTRACTS-MOWING	15,427.00	21,750.00	1,357.00	9,499.00	12,251.00	43.67
35-7130-690	NCDEQ GRANT-ASSET INVENTORY ASSESSMENT	0	237,000.00	0	0	237,000.00	0.00
35-7130-709	COST OF ISSUANCE EXPENSE - WATER REFUND	0.00	0.00	0	0	0.00	0.00
35-7130-720	'95 REVENUE BOND-INTEREST	0	0.00	0	0	0.00	0.00
35-7130-721	'00 REVENUE BOND-INTEREST	0.00	0.00	0	0	0.00	0.00
35-7130-800	DEPRECIATION-OTHER EQUIPMENT	258,924.12	0.00	0	0	0.00	0.00
35-7130-998	COST ALLOCATION-GENERAL FUND	60,000.00	72,000.00	0	72,000.00	0.00	100.00
	<b>7130 Total</b>	<b>748,789.21</b>	<b>1,220,082.00</b>	<b>51,335.76</b>	<b>275,437.43</b>	<b>944,644.57</b>	
35-7135-000	TREATMENT PLANT:	0	0	0	0	0	0.00
35-7135-010	TREATMENT PLANT-S & W- REGULAR	74,751.92	75,284.00	3,283.50	18,518.43	56,765.57	24.60
35-7135-040	SALARIES & WAGES-LONGEVITY	667.44	913.00	0	0	913.00	0.00
35-7135-090	TREATMENT PLANT- FICA TAX EXPENSE	5,272.79	5,830.00	256.44	1,348.58	4,481.42	23.13
35-7135-100	TREATMENT PLANT- RETIREMENT EXPENSE	13,450.48	13,873.00	634.93	3,546.59	10,326.41	25.56
35-7135-101	TREATMENT PLANT- 401(K) CONTRIB.	2,242.57	2,286.00	99.99	558.52	1,727.48	24.43
35-7135-130	TREATMENT PLANT- UNEMPLOYMENT INS.	0	560.00	0	0	560.00	0.00
35-7135-140	TREATMENT PLANT- WORKMAN'S COMP	5,373.00	6,166.00	0	5,426.00	740.00	88.00
35-7135-180	TREATMENT PLANT- GROUP INS.	17,233.76	19,525.00	703.11	4,516.00	15,009.00	23.13
35-7135-200	SUPPLIES & MATERIALS	9,815.44	9,000.00	18.75	1,491.00	7,509.00	16.57
35-7135-210	TREATMENT PLANT- UNIFORMS	1,022.94	2,000.00	0	1,073.32	926.68	53.67
35-7135-250	TREATMENT PLANT- FUEL	2,931.48	5,000.00	85.33	686.24	4,313.76	13.72
35-7135-270	SERVICE AWARDS	0	100.00	0	0	100.00	0.00
35-7135-298	CONTRACTS	18,026.86	18,000.00	857.17	3,557.68	14,442.32	19.76
35-7135-299	WATER TREATMENT CHEMICALS	30,062.32	35,000.00	2,754.14	13,010.80	21,989.20	37.17
35-7135-315	TRAINING	1,210.00	2,000.00	0	390.00	1,610.00	19.50
35-7135-320	TREATMENT PLANT- COMMUNICATIONS	2,178.54	2,700.00	209.95	959.75	1,740.25	35.55
35-7135-330	TREATMENT PLANT- UTILITIES	26,287.63	30,000.00	3,062.32	7,940.93	22,059.07	26.47
35-7135-340	TREATMENT PLANT- POSTAGE	49.50	250.00	0	0	250.00	0.00
35-7135-350	MAINT & REPAIR-EQUIPMENT	18,499.09	40,000.00	167.09	3,337.20	36,662.80	8.34
35-7135-370	TREATMENT PLANT- ADVERTISING	0	500.00	0	0	500.00	0.00
35-7135-390	TREATMENT PLANT- DUES & SUBSCRIPTIONS	759.65	3,200.00	6.70	20.10	3,179.90	0.63



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35-7135-541	CAPITAL OUTLAY-EQUIPMENT	0	250,000.00	0	0	250,000.00	0.00
35-7135-600	DESIGNATED FOR FUTURE APPROPRIATION	0	60,303.00	0	0	60,303.00	0.00
35-7135-998	COST ALLOCATION-GENERAL FUND	30,000.00	36,000.00	0	36,000.00	0.00	100.00
	<b>7135 Total</b>	<b>259,835.41</b>	<b>618,490.00</b>	<b>12,139.42</b>	<b>102,381.14</b>	<b>516,108.86</b>	
35-9100-000	DEBT PRINCIPAL	0	0	0	0	0	0.00
35-9100-030	2021 WATER REV REFUNDING BOND-PRINCIPAL	0.00	259,000.00	0	0	259,000.00	0.00
	<b>9100 Total</b>	<b>0.00</b>	<b>259,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>259,000.00</b>	<b>0.00</b>
35-9200-000	DEBT INTEREST:	0	0	0	0	0	0.00
35-9200-020	OPERATION&MAINT.- '00 REV BOND INT	10,113.69	0.00	0	0	0.00	0.00
35-9200-030	2021 WATER REV REFUNDING BOND-INTEREST	63,268.13	66,128.00	0	0	66,128.00	0.00
35-9200-900	AMORTIZATION ON DEFERRED CHARGES	4,127.87	0.00	0	0	0.00	0.00
	<b>9200 Total</b>	<b>77,509.69</b>	<b>66,128.00</b>	<b>0.00</b>	<b>0.00</b>	<b>66,128.00</b>	<b>0.00</b>
	<b>WATER Expenditure Total</b>	<b>1,086,134.31</b>	<b>2,163,700.00</b>	<b>63,475.18</b>	<b>377,818.57</b>	<b>1,785,881.43</b>	
37-3290-000	INTEREST	2,072.85	0.00	0	667.69	667.69	0.00
37-3350-000	NCACC WASHINGTON EMS	0	150,000.00	0	0	-150,000.00	0.00
37-3490-000	EMS REVENUE	640,952.63	601,000.00	1,949.04	150,228.03	-450,771.97	25.00
37-3490-020	DUKE RACE-CARS GRANT	7,100.00	0.00	0	2,800.00	2,800.00	0.00
37-3490-021	UNC PECC+ PROGRAM GRANT	3,000.00	0.00	600.00	600.00	600.00	0.00
37-3491-001	ARPA REVENUE REPLACEMENT	338,082.36	0.00	0	0	0.00	0.00
37-3500-000	TRANSPORT SERVICE REVENUE	384,490.20	355,000.00	0	74,397.78	-280,602.22	20.96
37-3830-000	SALE OF FIXED ASSETS	0	0.00	0	0	0.00	0.00
37-3833-840	EMS DONATIONS	200.00	0.00	0	0	0.00	0.00
37-3901-000	TYRRELL-EMS CONTRACT	675,000.00	675,000.00	56,250.00	225,000.00	-450,000.00	33.33
37-3902-000	FUND BALANCE APPROPRIATED	0	524,336.00	0	0	-524,336.00	0.00
37-3980-010	TRANSFER FROM GENERAL FUND	45,904.64	468,066.00	0	468,066.00	0.00	100.00
	<b>EMS Revenue Total</b>	<b>2,096,802.68</b>	<b>2,773,402.00</b>	<b>58,799.04</b>	<b>921,759.50</b>	<b>-1,851,642.50</b>	
37-4330-000	WASHINGTON COUNTY EMS:	0	0	0	0	0	0.00
37-4330-010	SALARIES & WAGES-REGULAR	704,007.29	697,144.00	54,534.13	229,828.26	467,315.74	32.97
37-4330-030	SALARIES & WAGES-OVERTIME	309,305.26	300,000.00	23,851.24	100,106.48	199,893.52	33.37
37-4330-040	SALARIES & WAGES-PARTTIME	32,128.31	36,000.00	753.85	6,085.67	29,914.33	16.90
37-4330-050	SALARIES & WAGES-LONGEVITY	3,512.12	4,300.00	0	0	4,300.00	0.00
37-4330-090	FICA TAXES	74,483.03	79,364.00	5,609.74	23,799.57	55,564.43	29.99
37-4330-100	- RETIREMENT EXPENSE	181,069.28	182,333.00	14,932.41	62,845.92	119,487.08	34.47



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37-4330-101	- 401K CONTRIB.	25,407.87	30,043.00	2,107.11	8,558.55	21,484.45	28.49
37-4330-130	EMS OPERATIONS- UNEMPLOYMENT INS.	0	5,600.00	0	0	5,600.00	0.00
37-4330-140	- WORKMAN COMP	75,865.00	106,611.00	0	93,826.00	12,785.00	88.01
37-4330-180	GROUP INSURANCE	147,920.60	177,258.00	11,390.32	47,470.93	129,787.07	26.78
37-4330-190	TRAINING	3,945.20	6,000.00	0	941.48	5,058.52	15.69
37-4330-200	SUPPLIES & MATERIALS	44,956.76	55,000.00	4,754.51	15,577.29	39,422.71	28.32
37-4330-210	UNIFORMS	4,616.63	4,000.00	0	1,097.84	2,902.16	27.45
37-4330-250	FUEL	66,130.37	85,000.00	6,324.64	20,707.48	64,292.52	24.36
37-4330-260	DEPARTMENTAL SUPPLIES	9,949.51	15,000.00	769.24	1,670.21	13,329.79	11.13
37-4330-270	SERVICE AWARDS	0.00	425.00	0	0	425.00	0.00
37-4330-295	PORTABLE COMM HARDWARE	430.73	5,000.00	0	0	5,000.00	0.00
37-4330-320	- COMMUNICATIONS	5,244.69	5,100.00	548.33	2,035.97	3,064.03	39.92
37-4330-350	POSTAGE	24.17	100.00	27.05	27.05	72.95	27.05
37-4330-355	MAINT & REPAIR-EQUIPMENT	26,495.52	35,000.00	2,278.35	7,914.47	27,085.53	22.61
37-4330-390	WASH EMS - DUES & SUBSCRIPTIONS	6,786.40	8,000.00	473.67	2,820.88	5,179.12	35.26
37-4330-396	EMS-MEDICAID COST REPORT	21,820.00	12,000.00	0	0	12,000.00	0.00
37-4330-399	QUARTERLY INTERGOVERNMENTAL TRANSFER FEE	0	44,000.00	0	0	44,000.00	0.00
37-4330-540	CAPITAL OUTLAY-VEHICLES	0	207,883.00	0	0	207,883.00	0.00
37-4330-550	WASH CO EMS- CAPITAL OUTLAY- EQUIPMENT	0	143,014.00	134,858.32	137,907.74	5,106.26	96.43
37-4330-600	CONTRACTS-MEDICAL DIRECTOR	23,248.00	23,250.00	1,937.50	7,750.00	15,500.00	33.33
37-4330-610	CONTRACTS-BILLING	36,349.98	35,459.00	3,381.20	9,930.58	25,528.42	28.01
37-4330-611	WASH EMS-CONTRACTS-DRUG SCREENING	0	5,180.00	0	0	5,180.00	0.00
37-4330-650	EMS DONATIONS	22.00	328.00	0	0	328.00	0.00
37-4330-651	COVID-19 CARES ACT EXPENSES	0	0.00	0	0	0.00	0.00
37-4330-652	DUKE RACE-CARS GRANT	0	7,100.00	0	0	7,100.00	0.00
37-4330-653	UNC PECC+ PROGRAM GRANT	0	3,000.00	0	0	3,000.00	0.00
37-4330-670	DESIGNATED FOR FUTURE APPROPRIATION	0	2,050.00	0	0	2,050.00	0.00
	<b>4330 Total</b>	<b>1,803,718.72</b>	<b>2,320,542.00</b>	<b>268,531.61</b>	<b>780,902.37</b>	<b>1,539,639.63</b>	
37-4376-000	TRANSPORT SERVICE:	0	0	0	0	0	0.00
37-4376-010	SALARIES & WAGES-REGULAR	67,897.46	102,472.00	4,322.59	18,372.43	84,099.57	17.93
37-4376-030	SALARIES & WAGES-OVERTIME	14,418.30	18,000.00	2,116.37	4,647.13	13,352.87	25.82
37-4376-040	SALARIES & WAGES-PARTTIME	20,738.80	18,000.00	1,116.98	5,271.73	12,728.27	29.29
37-4376-090	FICA TAXES	7,560.51	10,593.00	569.92	2,129.53	8,463.47	20.10
37-4376-100	TRANSPORT SERVICE- RETIREMENT EXPENSE	14,387.58	21,934.00	1,226.63	4,385.24	17,548.76	19.99
37-4376-101	TRANSPORT SERVICE- 401K CONTRIB.	2,424.24	3,614.00	193.17	690.59	2,923.41	19.11



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37-4376-130	TRANSPORT- UNEMPLOYMENT INS.	0	1,120.00	0	0	1,120.00	0.00
37-4376-140	TRANSPORT SERVICE- WORKMAN'S COMP	12,478.00	14,230.00	0	12,518.00	1,712.00	87.97
37-4376-180	GROUP INSURANCE	22,240.27	34,934.00	1,388.48	5,730.09	29,203.91	16.40
37-4376-200	SUPPLIES & MATERIALS	17,363.33	20,000.00	1,572.71	3,992.93	16,007.07	19.96
37-4376-210	TRANSPORT SERVICE- UNIFORMS	1,347.60	2,000.00	458.13	458.13	1,541.87	22.91
37-4376-250	FUEL	14,657.65	15,000.00	819.00	2,791.79	12,208.21	18.61
37-4376-260	TRANSPORT - DEPARTMENTAL SUPPLIES	2,471.72	6,000.00	0	0	6,000.00	0.00
37-4376-295	PORTABLE COMM HARDWARE	0	2,500.00	0	0	2,500.00	0.00
37-4376-320	TRANSPORT SERVICE- COMMUNICATIONS	1,663.79	1,700.00	0	0	1,700.00	0.00
37-4376-355	MAINT & REPAIR-EQUIPMENT	9,612.62	15,000.00	102.50	668.62	14,331.38	4.46
37-4376-370	ADVERTISING	0	2,500.00	0	800.92	1,699.08	32.04
37-4376-390	TRANSPORT - DUES & SUBSCRIPTIONS	4,575.60	4,700.00	247.80	1,766.40	2,933.60	37.58
37-4376-540	CAPITAL OUTLAY-VEHICLE	0	92,459.00	0	0	92,459.00	0.00
37-4376-610	CONTRACTS-BILLING	23,168.70	20,946.00	1,381.06	5,031.73	15,914.27	24.02
<b>4376 Total</b>		<b>237,006.17</b>	<b>407,702.00</b>	<b>15,515.34</b>	<b>69,255.26</b>	<b>338,446.74</b>	
37-9100-000	DEBT PRINCIPAL:	0	0	0	0	0	0.00
37-9100-002	DEBT PRINCIPLE - 2017 BB&T AMBULANCES	28,983.61	0.00	0	0	0.00	0.00
37-9100-003	DEBT PRINC - 2017 HEART MONITORS(LGFCU)	42,261.52	44,185.00	0	0	44,185.00	0.00
<b>9100 Total</b>		<b>71,245.13</b>	<b>44,185.00</b>	<b>0.00</b>	<b>0.00</b>	<b>44,185.00</b>	
37-9200-000	DEBT INTEREST:	0	0	0	0	0	0.00
37-9200-002	DEBT INTEREST - 2017 BB&T AMBULANCES	657.92	0.00	0	0	0.00	0.00
37-9200-003	DEBT INT - 2017 HEART MONITORS (LGFCU)	1,923.16	973.00	0	0	973.00	0.00
<b>9200 Total</b>		<b>2,581.08</b>	<b>973.00</b>	<b>0.00</b>	<b>0.00</b>	<b>973.00</b>	
<b>EMS Expenditure Total</b>		<b>2,114,551.10</b>	<b>2,773,402.00</b>	<b>284,046.95</b>	<b>850,157.63</b>	<b>1,923,244.37</b>	
38-3800-000	APPROPRIATED FUND BALANCE	0	345,000.00	0	0	-345,000.00	0.00
38-3800-082	PARALLEL TAXIWAY CA/RPR PROJ 4313	0.13	0.00	0	0	0.00	0.00
38-3800-089	NPE FEDERAL GRANT-FY 18-19	0	0.00	0	0	0.00	0.00
38-3800-090	NPE FEDERAL GRANT-FY 19-20	0	150,000.00	0	0	-150,000.00	0.00
38-3800-091	NPE FEDERAL GRANT-FY 20-21	0	150,000.00	0	0	-150,000.00	0.00
38-3800-092	NPE FEDERAL GRANT-FY 21-22	0	150,000.00	0	0	-150,000.00	0.00
38-3800-093	NPE FEDERAL GRANT-FY 22-23	0	150,000.00	0	0	-150,000.00	0.00
<b>AIRPORT PROJECTS Revenue Total</b>		<b>0.13</b>	<b>945,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>-945,000.00</b>	
38-8135-000	AIRPORT:	0	0	0	0	0	0.00



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38-8135-662	PARALLEL TAXIWAY CA/RPR PROJ 4313	0.00	0.00	0	0	0.00	0.00
38-8135-669	NPE FEDERAL GRANT-FY 18-19	0	0.00	0	0	0.00	0.00
38-8135-670	NPE FEDERAL GRANT-FY 19-20	0	150,000.00	0	0	150,000.00	0.00
38-8135-671	NPE FEDERAL GRANT FY 20-21	0	165,000.00	0	0	165,000.00	0.00
38-8135-672	NPE FEDERAL GRANT FY 21-22	0	165,000.00	0	0	165,000.00	0.00
38-8135-673	NPE FEDERAL GRANT FY 22-23	0	165,000.00	0	0	165,000.00	0.00
	<b>8135 Total</b>	<b>0.00</b>	<b>645,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>645,000.00</b>	
38-9800-058	TRANSFER TO PROJECTS/GRANT FUND	0	300,000.00	0	300,000.00	0.00	100.00
	<b>9800 Total</b>	<b>0.00</b>	<b>300,000.00</b>	<b>0.00</b>	<b>300,000.00</b>	<b>0.00</b>	
	<b>AIRPORT PROJECTS Expenditure Total</b>	<b>0.00</b>	<b>945,000.00</b>	<b>0.00</b>	<b>300,000.00</b>	<b>645,000.00</b>	
39-3301-000	ARP FUNDING	0	0.00	0	0	0.00	0.00
39-3310-000	TIMBER SALES-AVIATION FUNDS	0	10,000.00	0	0	-10,000.00	0.00
39-3570-000	AIRPORT FUEL SALES	53,014.70	55,000.00	9,505.39	17,445.44	-37,554.56	31.72
39-3600-000	HANGER RENTAL	12,000.00	12,960.00	2,400.00	14,400.00	1,440.00	111.11
39-3980-010	TRANSFER FROM GENERAL FUND	95,997.00	92,016.00	0	92,016.00	0.00	100.00
39-3990-000	APPROPRIATED FUND BALANCE	0	20,000.00	0	0	-20,000.00	0.00
	<b>AIRPORT OPERATIONS Revenue Total</b>	<b>161,011.70</b>	<b>189,976.00</b>	<b>11,905.39</b>	<b>123,861.44</b>	<b>-66,114.56</b>	
39-4530-000	AIRPORT:	0	0	0	0	0	0.00
39-4530-010	AIRPORT-S & W- REGULAR	40,001.04	40,001.00	3,416.75	13,583.67	26,417.33	33.96
39-4530-030	SALARIES & WAGES-LONGEVITY	600.02	600.00	0	0	600.00	0.00
39-4530-031	SALARIES & WAGES - OVERTIME	600.00	0.00	0	0	0.00	0.00
39-4530-032	SALARIES & WAGES - PARTTIME	5,000.00	12,000.00	0	0	12,000.00	0.00
39-4530-090	FICA TAX	3,504.47	4,023.00	256.79	1,020.78	3,002.22	25.37
39-4530-100	AIRPORT - RETIREMENT	7,242.46	7,392.00	650.89	2,587.69	4,804.31	35.01
39-4530-101	AIRPORT - 401K	1,200.00	1,218.00	102.50	407.50	810.50	33.46
39-4530-130	AIRPORT- UNEMPLOYMENT INS.	0	280.00	0	0	280.00	0.00
39-4530-140	AIRPORT- WORKMAN'S COMP	3,382.00	3,596.00	0	3,164.00	432.00	87.99
39-4530-180	AIRPORT - GROUP INSURANCE	7,577.10	8,781.00	689.79	2,759.16	6,021.84	31.42
39-4530-190	CONTRACTED SERVICES	0	2,535.00	0	2,535.00	0.00	100.00
39-4530-200	AIRPORT- DEPARTMENTAL SUPPLIES	1,488.68	3,000.00	0	0	3,000.00	0.00
39-4530-250	AIRPORT- AV GAS AND JET FUEL	48,479.75	50,000.00	15,627.64	15,627.64	34,372.36	31.26
39-4530-310	AIRPORT- TRAVEL	1,620.60	2,500.00	369.00	602.00	1,898.00	24.08
39-4530-320	AIRPORT- COMMUNICATIONS	1,539.51	1,700.00	99.57	454.65	1,245.35	26.74



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39-4530-330	AIRPORT- UTILITIES	6,912.32	9,000.00	464.98	1,391.71	7,608.29	15.46
39-4530-331	POSTAGE	0	50.00	0	0	50.00	0.00
39-4530-350	MAINT & REPAIR-BUILDING	1,862.75	3,000.00	194.41	1,120.06	1,879.94	37.34
39-4530-351	MAINT & REPAIR-EQUIPMENT	4,950.10	7,000.00	230.91	2,855.67	4,144.33	40.80
39-4530-352	MAINT & REPAIR - FUELMASER	550.00	550.00	0	550.00	0.00	100.00
39-4530-390	AIRPORT- DUES AND SUBSCRIPTIONS	279.32	250.00	13.40	160.20	89.80	64.08
39-4530-450	INSURANCE	3,850.00	3,850.00	0	3,850.00	0.00	100.00
39-4530-997	DESIGNATED FOR FUTURE APPROPRIATION	0	20,000.00	0	0	20,000.00	0.00
39-4530-998	AIRPORT- SALES TAX ON FUEL	2,949.69	3,500.00	101.25	907.25	2,592.75	25.92
39-4530-999	CONTINGENCY	0	5,150.00	0	0	5,150.00	0.00
	<b>4530 Total</b>	<b>143,589.81</b>	<b>189,976.00</b>	<b>22,217.88</b>	<b>53,576.98</b>	<b>136,399.02</b>	
	<b>AIRPORT OPERATIONS Expenditure Total</b>	<b>143,589.81</b>	<b>189,976.00</b>	<b>22,217.88</b>	<b>53,576.98</b>	<b>136,399.02</b>	
50-3000-001	OPIOID SETTLEMENT DISTRIBUTION	0.00	59,186.00	0	39,430.57	-19,755.43	66.62
50-3290-000	INTEREST EARNED	0	0.00	0	0.19	0.19	0.00
	<b>OPIOID SETTLEMENT FUND: Revenue Total</b>	<b>0.00</b>	<b>59,186.00</b>	<b>0.00</b>	<b>39,430.76</b>	<b>-19,755.24</b>	
50-4100-000	OPIOID SETTLEMENT FUND:	0	0	0	0	0	0.00
50-4100-001	2ND JUDICIAL DIST DRUG REC COURT CONTRIB	0	5,000.00	0	0	5,000.00	0.00
	<b>4100 Total</b>	<b>0.00</b>	<b>5,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>5,000.00</b>	
50-9990-000	CONTINGENCY	0	54,186.00	0	0	54,186.00	0.00
	<b>9990 Total</b>	<b>0.00</b>	<b>54,186.00</b>	<b>0.00</b>	<b>0.00</b>	<b>54,186.00</b>	
	<b>OPIOID SETTLEMENT FUND: Expenditure Total</b>	<b>0.00</b>	<b>59,186.00</b>	<b>0.00</b>	<b>0.00</b>	<b>59,186.00</b>	
51-3100-001	DSS TRUST FUND ACCOUNTS	257,102.67	130,000.00	9,361.00	57,913.00	-72,087.00	44.55
	<b>TRUSTEES Revenue Total</b>	<b>257,102.67</b>	<b>130,000.00</b>	<b>9,361.00</b>	<b>57,913.00</b>	<b>-72,087.00</b>	
51-4100-001	DSS TRUST ACCOUNTS	183,573.18	130,000.00	16,529.93	58,802.37	71,197.63	45.23
	<b>4100 Total</b>	<b>183,573.18</b>	<b>130,000.00</b>	<b>16,529.93</b>	<b>58,802.37</b>	<b>71,197.63</b>	
	<b>TRUSTEES Expenditure Total</b>	<b>183,573.18</b>	<b>130,000.00</b>	<b>16,529.93</b>	<b>58,802.37</b>	<b>71,197.63</b>	
52-3100-001	COLLECTIONS ON BEHALF OF INMATES	77,103.32	0.00	0	0	0.00	0.00
	<b>Fund 52 Revenue Total</b>	<b>77,103.32</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
52-4100-000	DETENTION TRUST ACCOUNT:	0	0	0	0	0	0.00



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52-4100-001	PAYMENTS ON BEHALF OF INMATES	83,009.28	0.00	0	0	0	0.00
	<b>4100 Total</b>	<b>83,009.28</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
	<b>Fund 52 Expenditure Total</b>	<b>83,009.28</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
55-3000-001	AMERICAN RESCUE PLAN ACT (ARPA) OF 2021	1,699,182.03	550,096.97	0	550,096.97	0.00	100.00
	<b>Fund 55 Revenue Total</b>	<b>1,699,182.03</b>	<b>550,096.97</b>	<b>0.00</b>	<b>550,096.97</b>	<b>0.00</b>	
55-4100-000	AMERICAN RESCUE PLAN ACT (ARPA) OF 2021:	0	0	0	0	0	0.00
55-4100-001	AMERICAN RESCUE PLAN ACT (ARPA) OF 2021	0	550,096.97	0	0	550,096.97	0.00
55-4100-002	FIRST RESPONDER SERVICES	401,737.10	0.00	0	0	0.00	0.00
55-4100-003	GENERAL ADMINISTRATION SERVICES	1,297,444.93	0.00	0	0	0.00	0.00
	<b>4100 Total</b>	<b>1,699,182.03</b>	<b>550,096.97</b>	<b>0.00</b>	<b>0.00</b>	<b>550,096.97</b>	<b>0.00</b>
	<b>Fund 55 Expenditure Total</b>	<b>1,699,182.03</b>	<b>550,096.97</b>	<b>0.00</b>	<b>0.00</b>	<b>550,096.97</b>	
58-3101-000	DEPT OF COMM-AGAPE GRANT #2587	358,769.89	21,230.00	41,230.11	41,230.11	20,000.11	194.21
58-3102-000	DEPT OF COMM - MOTORSPORTS GRANT	0	272,920.00	0	0	-272,920.00	0.00
58-3200-000	USDA RBDG GRANT - BAY BROTHERS	0	0.00	0	0	0.00	0.00
58-3290-000	INTEREST EARNED	0.18	0.00	0	0.54	0.54	0.00
58-3300-000	EM BLDG DIRECT APPROP S.L. 2021.180	0	3,000,000.00	0	0	-3,000,000.00	0.00
58-3300-001	CAP PROJ DIR APPROP SL 2021-180 SEC 40.8	0	250,000.00	0	0	-250,000.00	0.00
58-3300-002	DPS-WCSO DIR APPROP S.L. 2021.180	0.00	84,270.00	0	84,269.66	-0.34	100.00
58-3300-004	HB103 LPR DIR APPROPRIATION	0	126,000.00	126,000.00	126,000.00	0.00	100.00
58-3980-010	TRANSFER FROM GENERAL FUND	30,000.00	610,000.00	0	610,000.00	0.00	100.00
58-3980-038	TRANSFER FROM AIRPORT GRANTS FUND	0	300,000.00	0	300,000.00	0.00	100.00
58-3990-000	APPROPRIATED FUND BALANCE	0	49,936.00	0	0	-49,936.00	0.00
	<b>PROJECTS/GRANTS FUND Revenue Total</b>	<b>388,770.07</b>	<b>4,714,356.00</b>	<b>167,230.11</b>	<b>1,161,500.31</b>	<b>-3,552,855.69</b>	
58-4201-001	AGAPE - LOCAL MATCH	64.00	19,936.00	0	0	19,936.00	0.00
58-4201-002	AGAPE CLINIC PROJECT #2587	358,769.89	21,230.00	0	0	21,230.00	0.00
	<b>4201 Total</b>	<b>358,833.89</b>	<b>41,166.00</b>	<b>0.00</b>	<b>0.00</b>	<b>41,166.00</b>	
58-4202-000	DEPT OF COMMERCE - MOTORSPORTS GRANT	0	272,920.00	0	0	272,920.00	0.00
	<b>4202 Total</b>	<b>0.00</b>	<b>272,920.00</b>	<b>0.00</b>	<b>0.00</b>	<b>272,920.00</b>	
58-4300-001	EM BLDG DIRECT APPROP S.L. 2021.180	0	3,900,000.00	0	0	3,900,000.00	0.00
58-4300-002	CAP PROJ DIR APPROP SL 2021-180 SEC 40.8	0	250,000.00	0	0	250,000.00	0.00
58-4300-003	DPS-WCSO DIR APPROP S.L. 2021-180	0	84,270.00	0	0	84,270.00	0.00



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58-4300-004	HB103 LPR DIR APPROPRIATION	0	126,000.00	0	0	126,000.00	0.00
	<b>4300 Total</b>	<b>0.00</b>	<b>4,360,270.00</b>	<b>0.00</b>	<b>0.00</b>	<b>4,360,270.00</b>	
58-5200-001	USDA RBDG GRANT - BAY BROTHERS	0	0.00	0	0	0.00	0.00
	<b>5200 Total</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
58-6200-001	PARTF GRANT LOCAL MATCH	0	40,000.00	0	0	40,000.00	0.00
	<b>6200 Total</b>	<b>0.00</b>	<b>40,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>40,000.00</b>	
	<b>PROJECTS/GRANTS FUND Expenditure Total</b>	<b>358,833.89</b>	<b>4,714,356.00</b>	<b>0.00</b>	<b>0.00</b>	<b>4,714,356.00</b>	
59-3010-211	PLYMOUTH MOTOR VEHICLE TAX - NCVTS	169,192.77	0.00	11,259.20	36,925.74	36,925.74	0.00
59-3010-212	PLYMOUTH NCVTS CONTRA REVENUE ACCOUNT	-8,284.13	0.00	0	0	0.00	0.00
59-3010-221	ROPER MOTOR VEHICLE TAX - NCVTS	20,770.79	0.00	1,402.76	6,233.69	6,233.69	0.00
59-3010-222	ROPER NCVTS CONTRA REVENUE ACCOUNT	-711.56	0.00	0	0	0.00	0.00
59-3010-241	CRESWELL MOTOR VEHICLE TAX - NCVTS	12,153.61	0.00	616.33	3,907.15	3,907.15	0.00
59-3010-242	CRESWELL NCVTS CONTRA REVENUE ACCOUNT	-599.72	0.00	0	0	0.00	0.00
59-3010-320	CRESWELL TAX LEVY	82,282.26	0.00	1,581.06	41,868.01	41,868.01	0.00
59-3010-350	DRAINAGE DISTRICT 5 LEVY	35,782.98	0.00	6,235.47	26,597.11	26,597.11	0.00
59-3010-360	ALBEMARLE DRAINAGE DISTRICT	114,086.96	0.00	4,896.93	61,935.23	61,935.23	0.00
59-3010-370	PUNGO RIVER DRAINAGE DISTRICT	40,613.01	0.00	179.52	14,525.60	14,525.60	0.00
	<b>DMV MUNICIPAL TAXES Revenue Total</b>	<b>465,286.97</b>	<b>0.00</b>	<b>26,171.27</b>	<b>191,992.53</b>	<b>191,992.53</b>	
59-6900-298	LEVY- DRAINAGE DISTRICT 5 LEVY	35,782.98	0.00	20,117.76	20,361.64	-20,361.64	0.00
59-6900-404	CRESWELL TAX LEVY	76,711.92	0.00	13,545.98	38,272.60	-38,272.60	0.00
59-6900-411	PLYMOUTH MOTOR VEHICLE TAX - NCVTS	160,908.64	0.00	14,409.26	25,666.54	-25,666.54	0.00
59-6900-412	ROPER MOTOR VEHICLE TAX - NCVTS	20,059.23	0.00	2,266.85	4,830.93	-4,830.93	0.00
59-6900-413	CRESWELL MOTOR VEHICLE TAX - NCVTS	11,553.89	0.00	2,035.98	3,290.82	-3,290.82	0.00
59-6900-414	ALBEMARLE DRAINAGE DISTRICT	114,086.96	0.00	454.72	57,038.30	-57,038.30	0.00
59-6900-415	PUNGO RIVER DRAINAGE DISTRICT	40,613.01	0.00	73.00	14,346.08	-14,346.08	0.00
	<b>6900 Total</b>	<b>459,716.63</b>	<b>0.00</b>	<b>52,903.55</b>	<b>163,806.91</b>	<b>-163,806.91</b>	
	<b>DMV MUNICIPAL TAXES Expenditure Total</b>	<b>459,716.63</b>	<b>0.00</b>	<b>52,903.55</b>	<b>163,806.91</b>	<b>-163,806.91</b>	
60-3000-001	CRF FUNDS FROM SL 2020-4	419.53	0.00	0	0	0.00	0.00
60-3990-000	APPROPRIATED FUND BALANCE	0	0.00	0	0	0.00	0.00
	<b>CRF PANDEMIC RECOVERY Revenue Total</b>	<b>419.53</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
60-4000-000	CRF PANDEMIC RECOVERY:	0	0	0	0	0	0.00



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60-4000-003	PUBLIC HEALTH EXPENSES	419.53	0.00	0	0	0	0.00
	<b>4000 Total</b>	<b>419.53</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
	<b>CRF PANDEMIC RECOVERY Expenditure Total</b>	<b>419.53</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
61-3990-000	FUND BALANCE APPROPRIATION	0	0.00	0	0	0	0.00
	<b>COMMUNITY DEVELOPMENT BLOCK GRANTS Revenue Total</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
61-8300-000	SFR:	0	0	0	0	0	0.00
61-8300-900	TRANSFER TO GENERAL FUND	25,293.12	0.00	0	0	0	0.00
	<b>8300 Total</b>	<b>25,293.12</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
	<b>COMMUNITY DEVELOPMENT BLOCK GRANTS Expenditure To</b>	<b>25,293.12</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
63-3270-000	MOTEL OCCUPANCY TAX	162,692.60	145,000.00	16,907.63	51,756.62	-93,243.38	35.69
63-3990-000	TTA-FUND BALANCE APPROPRIATION	0	62,504.00	0	0	-62,504.00	0.00
	<b>TRAVEL AND TOURISM Revenue Total</b>	<b>162,692.60</b>	<b>207,504.00</b>	<b>16,907.63</b>	<b>51,756.62</b>	<b>-155,747.38</b>	
63-4960-000	TRAVEL & TOURISM:	0	0	0	0	0	0.00
63-4960-010	MUSEUM/HISTORIC SOCIETY	14,000.00	14,000.00	1,166.67	4,666.68	9,333.32	33.33
63-4960-040	LIVING HISTORY	0	3,500.00	0	0	3,500.00	0.00
63-4960-090	WATERWAYS COMM- BANNERS/SIGNNAGE	0	0.00	0	0	0.00	0.00
63-4960-100	BILLBOARD ADVERTISEMENTS	17,297.88	20,000.00	3,539.62	6,748.62	13,251.38	33.74
63-4960-140	CIVIL WAR TRAIL SIGNS MAINTENANCE	1,000.00	1,400.00	0	1,000.00	400.00	71.43
63-4960-180	HISTORIC ALBEMARLE TOUR DUES	0	1,000.00	0	175.00	825.00	17.50
63-4960-181	ROANOKE RIVER PARTNERS DUES	1,500.00	1,500.00	0	1,500.00	0.00	100.00
63-4960-200	NORTH CAROLINA BEAR FESTIVAL	25,000.00	30,000.00	0	0	30,000.00	0.00
63-4960-260	HISTORICAL SOCIETY OF WASHINGTON CO	0	2,244.00	0	0	2,244.00	0.00
63-4960-341	MARITIME MUSEUM & LIGHTHOUSE	10,000.00	10,000.00	833.33	3,333.32	6,666.68	33.33
63-4960-343	TOWN OF PLYMOUTH BOAT RACES	0	10,000.00	0	0	10,000.00	0.00
63-4960-344	RUMBLE ON THE ROANOKE	16,553.70	0.00	0	0	0.00	0.00
63-4960-345	LASER LIGHT SHOW	3,630.47	5,000.00	0	0	5,000.00	0.00
63-4960-346	AFRICAN AMERIC EXPERIENCE OF NE NC DUES	0	2,000.00	0	0	2,000.00	0.00
63-4960-347	WELCOME CENTER MONTHLY RENT	0	0.00	0	0	0.00	0.00
63-4960-348	REHOBOTH CHURCH PRESERVATION SOCIETY	0	2,000.00	0	1,500.00	500.00	75.00
63-4960-370	CONTRACT-WEBSITE HOST & MAINT	1,200.00	1,200.00	100.00	400.00	800.00	33.33
63-4960-401	TRAVEL- BROCHURE REPRINT	0	10,000.00	0	0	10,000.00	0.00

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<b>4960 Total</b>		<b>90,182.05</b>	<b>113,844.00</b>	<b>5,639.62</b>	<b>19,323.62</b>	<b>94,520.38</b>	
63-4970-000	TRAVEL & TOURISM:	0	0	0	0	0	0.00
63-4970-010	SALARIES & WAGES-DIRECTOR	15,000.00	25,000.00	2,083.33	7,916.66	17,083.34	31.67
63-4970-090	TRAVEL- FICA TAX	607.08	2,000.00	114.34	425.49	1,574.51	21.27
63-4970-100	TRAVEL- RETIREMENT	2,675.07	4,500.00	396.87	1,508.11	2,991.89	33.51
63-4970-131	TRAVEL - UNEMPLOYMENT	0	250.00	0	0	250.00	0.00
63-4970-140	TRAVEL- WORKER'S COMP	87.00	160.00	0	87.00	73.00	54.38
63-4970-180	TRAVEL- GROUP INS.S	9,562.06	11,500.00	854.22	3,416.88	8,083.12	29.71
63-4970-260	DEPARTMENTAL SUPPLIES	0	0.00	0	0	0.00	0.00
63-4970-310	TRAVEL- TRAVEL & TRAINING	0	1,300.00	0	0	1,300.00	0.00
63-4970-320	TRAVEL- COMMUNICATIONS	0	0.00	0	0	0.00	0.00
63-4970-340	TRAVEL- POSTAGE	0	200.00	0	0	200.00	0.00
63-4970-370	MARKETING & ADVERTISING-ADMIN	19,335.79	40,000.00	1,394.00	4,213.30	35,786.70	10.53
63-4970-390	TRAVEL- DUES & SUBSCRIPTIONS	175.00	1,000.00	0	175.00	825.00	17.50
63-4970-600	ADMIN FEE 3%- GENERAL FUND	3,500.00	3,500.00	0	3,500.00	0.00	100.00
63-4970-602	PROFESSIONAL SERVICES-AUDIT	4,250.00	4,250.00	0	0	4,250.00	0.00
<b>4970 Total</b>		<b>55,192.00</b>	<b>93,660.00</b>	<b>4,842.76</b>	<b>21,242.44</b>	<b>72,417.56</b>	
<b>TRAVEL AND TOURISM Expenditure Total</b>		<b>145,374.05</b>	<b>207,504.00</b>	<b>10,482.38</b>	<b>40,566.06</b>	<b>166,937.94</b>	
69-3370-000	E911 TELEPHONE SURCHARGE (1YR)	93,614.23	81,197.00	13,532.98	20,299.47	-60,897.53	25.00
69-3990-000	APPROPRIATED PRIOR YR BALANCE	0	127,823.00	0	0	-127,823.00	0.00
<b>EMERGENCY TELECOMMUNICATIONS Revenue Total</b>		<b>93,614.23</b>	<b>209,020.00</b>	<b>13,532.98</b>	<b>20,299.47</b>	<b>-188,720.53</b>	
69-9100-000	911:	0	0	0	0	0	0.00
69-9100-200	DEPARTMENTAL SUPPLIES	22,835.31	15,675.00	144.82	307.32	15,367.68	1.96
69-9100-310	TRAINING	1,800.00	4,100.00	0	305.00	3,795.00	7.44
69-9100-320	COMMUNICATIONS	8,110.06	12,000.00	579.34	2,147.59	9,852.41	17.90
69-9100-350	MAINT & REPAIR-EQUIPMENT	153.00	2,100.00	0	840.00	1,260.00	40.00
69-9100-351	CONTRACTED SERVICES-SOUNDSIDE	12,600.00	13,000.00	0	12,978.00	22.00	99.83
69-9100-352	MAINT AGREEMENT-SOUTHERN SOFTWARE CAD	7,643.00	7,719.00	0	7,719.00	0.00	100.00
69-9100-354	MAINT AGREEMENT-SOUTHERN SOFT MAPPING	3,216.00	3,248.00	0	3,248.00	0.00	100.00
69-9100-355	MAINT AGREEMENT-SOUTHERN SOFT PAGING	798.00	805.00	0	805.00	0.00	100.00
69-9100-356	MAINT AGREEMENT-EDGE ONE RECORDER	0	5,500.00	0	5,300.00	200.00	96.36
69-9100-357	MAINT AGREEMENT-WIRELESS COMMUNICATIONS	14,603.78	15,000.00	0	0	15,000.00	0.00
69-9100-358	MAINT AGREEMENT-ESRI	1,500.00	2,800.00	0	0	2,800.00	0.00



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69-9100-359	MAINT AGREEMENT-CENTURYLINK INTRADO	0	0.00	0	0	0.00	0.00
69-9100-360	MAINT AGREEMENT-CENTURYLINK CENTURION	0	0.00	0	0	0.00	0.00
69-9100-361	MAINT AGREEMENT-EMD	3,600.00	3,700.00	0	3,600.00	100.00	97.30
69-9100-550	- CAPITAL OUTLAY- EQUIPMENT	168,169.80	123,373.00	0	102,822.80	20,550.20	83.34
	<b>9100 Total</b>	<b>245,028.95</b>	<b>209,020.00</b>	<b>724.16</b>	<b>140,072.71</b>	<b>68,947.29</b>	
	<b>EMERGENCY TELECOMMUNICATIONS Expenditure Total</b>	<b>245,028.95</b>	<b>209,020.00</b>	<b>724.16</b>	<b>140,072.71</b>	<b>68,947.29</b>	
70-3290-000	INTEREST ON INVESTMENTS	135.26	0.00	0	450.44	450.44	0.00
70-3980-010	TRANSFER FROM GENERAL FUND	40,000.00	40,000.00	0	40,000.00	0.00	100.00
	<b>REAPPRAISAL Revenue Total</b>	<b>40,135.26</b>	<b>40,000.00</b>	<b>0.00</b>	<b>40,450.44</b>	<b>450.44</b>	
70-8600-000	RESERVE FOR REAPPRAISAL	0	40,000.00	0	0	40,000.00	0.00
	<b>8600 Total</b>	<b>0.00</b>	<b>40,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>40,000.00</b>	
	<b>REAPPRAISAL Expenditure Total</b>	<b>0.00</b>	<b>40,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>40,000.00</b>	

WASHINGTON COUNTY BOARD OF COMMISSIONERS

AGENDA STATEMENT

**ITEM NO: 8**

**DATE: November 7, 2022**

**ITEM: Recognition, Chair Johnson**

**SUMMARY EXPLANATION:**

Chair Johnson will handle this item during the meeting.



# WASHINGTON COUNTY BOARD OF COMMISSIONERS

## AGENDA STATEMENT

**ITEM NO: 9**

**DATE: November 7, 2022**

**ITEM: Other Items by Chairman, Commissioners, County Manager/Attorney,  
Finance Officer or Clerk**

### **SUMMARY EXPLANATION:**

Items for Information:

- Department Head Reports from October 2022—see attached
- Statistics Reports from October 2022—see attached
- By Pocosin Innovative Charter School Students @ PICS campus  
Veterans Celebration on Nov 10<sup>th</sup> @ 10:00 AM
- Washington County Veteran’s Day ceremony @ Creswell Town Hall  
Nov 11<sup>th</sup> @ 11:00AM
- Columbia Christmas Parade  
Dec 3<sup>rd</sup> @ 11:00 AM, lineup @ 10:00 AM
- Mid-County Volunteer Fire Department (Pea Ridge) Christmas Parade  
Dec 4<sup>th</sup>, @ 3:00 PM, lineup @ 2:00 PM
- Creswell Christmas Parade  
Dec 10<sup>th</sup>, @ 11:00 AM, lineup @ 10:00 AM

Department Head Reports to the Commissioners  
November 7, 2022  
Board of Commissioners' In Person & Facebook Livestreamed Meeting

Geographic Information Systems & Other Projects

Richard Livingston

October's GIS related activity has been relatively mundane. The launch of the new website has meant fewer in person requests for information from my office, at least anecdotally.

The workload left is primarily cadastral maintenance, which I estimate takes 3 to 4 hours a week at my pace depending on the number of splits and general level of activity within the Register of Deed's Office.

Speaking of the ROD, I am eagerly awaiting the implementation of e-recording of deeds. E-recording will allow closing attorneys to record deeds and other instruments via the internet and eliminate the need for them to come to county offices. Currently we have law firms driving more than half an hour to record deeds at the courthouse.

Thank you for the time you took to read this update and I look forward to continued service to the people of Washington County.

EMS

Jennifer O'Neal

**EMS STAFFING:**

The EMS Division has two Full Time Paramedic positions and one Full Time EMT position available. The Transport Division has two Full Time EMT positions available. We are also accepting applications for part time positions. The Basic EMT course at the BCCC Roper Campus is still being well attended.

**EMPLOYEE SAFETY:**

PPE remains at a comfortable level and is sufficient to absorb a peak in call volume for approximately 45 days. EMS and Transport Providers continue to manage the daily disinfecting practices inside the bases and ambulances with intermittent deep decon of EMS units. We are seeing an increase of the Flu and RSV in adults and children.

We are experiencing a dramatic increase in traumatic injuries related to gun and knife violence. Currently, with assistance from Cameron Birtcher and the NCACC we are working to secure ballistic vests for our EMS providers.

**OTHER SYSTEM BUSINESS:**

UNC PECC+ Program : Nothing new to report currently.





Duke RACE-CARS Trial Program: 4 Life Program is underway

We recently completed NC Office of EMS compliance inspections on 2 of our apparatus and equipment with zero deficiencies.



Thank you for your continued support of EMS.

### Recreation

Randy Fulford

Recreation is doing good. We are in the play offs. After the play offs, we will be going into basketball.

### Elections

Dora Bell

No report submitted (due to death in family).

### Library

Brandy Goodwin

### Staffing

Grace Wise began her employment at the Washington County Library as a Part-Time Library Technician on October 24, 2022.

### Update in Services

We are now implementing a charge to scan documents to a flash drive for emailing purposes; the fee is \$0.25 per page.

### Programming and Events

- We will soon receive funding from the North Carolina Arts Council to begin booking artists for our upcoming Grassroots Arts series.
- The Washington County Library participated in Trick or Treat on Water Street as one of Plymouth's vendors; it was mildly successful.
- Virtual programs have been our "go to" given lack of community interest and low attendance numbers; content is featured on our YouTube account (Washington County North Carolina Public Library.)

### Upcoming Projects

- We will be installing "Little Lending Libraries" in Plymouth and its surrounding counties soon once we receive clearance from the county and local businesses on sites to place them.
- Schedules for upcoming programs and events will be posted both on social media and as hard copies available at the front desk – be on the lookout.
- New shelving for the children's area is in the works of being purchased to relocate our JNF materials.

### Other Business

- We are in search for another member to add to our Library Board; if you know of anyone who would like to serve in this capacity, have them contact the library.
- Collection Development is still ongoing and new materials are being added for circulation all the time; we encourage suggestions from the community.



Cooperative Extension  
Rebecca Liverman

We have been doing a lot of community work this month, we will tell you more about that on Monday when we see you at your November meeting. Here are a few shots of us working our popcorn booth at Halloween as the "Spice Girls." We had about 400 people come through that night.



Veteran's Service Officers Report  
Vacant

No report submitted.

Tax Office  
Sherri Wilkins

1. I would like to say that our office runs like clockwork; however, part of that means it runs predictably. We strive to keep the office running like clockwork but we know that anytime you work with such a wide range of people, like the ones who contact our office, it's not predictable.
2. Continue to receive a lot of phone calls, emails and fax requests.
3. We continue to work every day with Zacchaeus Legal Services.
4. Darlene Harrison processed payments to Zacchaeus Legal Services for accounts that have been paid in full. Once the account is paid in full we pay ZLS for the attorney fees and suit costs that were collected.
5. Refunds and Releases were presented to and approved by the Commissioners at the Oct. 3<sup>rd</sup> meeting. We work to have these processed each month so any refunds are timely.
6. Assisted the taxpayers with the Tag & Tax program, handling adjustments, refunds, releases, and general questions in regards to motor vehicles.
7. Each Monday, as I can, I sit in on an Assessor's Town Hall Zoom meeting.
8. Continue to verify PINs for various reasons – usually for the filing of deeds – if Richard is out of the office. Corresponding with him, as needed, if there is a question or issue with a property or properties that includes GIS.
9. Our new tax clerk, Hollie Respass, started work on October 17<sup>th</sup>. We are excited that she is here.
10. I was off some time this month due to the birth of my granddaughter.
11. Darlene Harrison attended a Debt Setoff workshop in Washington.
12. An audit of the drainage district tax bills has been completed.
13. Christal Watkins attended an online class required by our office – Listing and Assessing in North Carolina.
14. Our office greatly appreciated the Employee Appreciation Event on October 21<sup>st</sup>. We had a really good time. Thank you!

Planning/Inspections/Floodplain Management

Allen Pittman

- Permits Issued            32
  
- Inspections                48
  
- Consultations/Plan/Application Reviews:
  - For School: with Dept of Insurance, Fire Chiefs, Richard
  - Food Lion remodel
  - ADA requirements for restaurant in historic buildings
  - Quarterly Homeowner's Recovery Report
  - Solar Roof Panels
  - With GeenEx regarding Macadamia Solar permit progress
  - SunEnergy for maintenance – Sheep and water source
  - With Curtis regarding move to Admin building



- Map/Plat Reviews 2
- Flood Plain Consults 4
- Classes: Staff completed Planning/Zoning Board Basics with UNC-SOG
  - Climate Resiliency and Equity in Housing
- Assist EM - EMPG Designation
  - Inspection of Fire Safety House
  - Earthquake Drill
- Planning Board Met on October 20

### Emergency Management

Lance Swindell

I haven't turned one of these in for a while. I am one of the guilty ones!

This one will be short but I will be building something to capture my happenings and accomplishments.

- Accident on 64 and Washington St. Intersection
- Sept. 19th meeting with Trillium Representatives, and Text My Gov
- September 28th Meeting with Dominion Energy
- Sept. 27th worked with PFD on Propane leak at Dollar General
- Responded to Combine Fire in Plymouth/Pinetown Fire District off of Hwy 32
- Responded with Roper VFD to Rollover accident on Newland Rd
- Responded with Plymouth FD to Bojangles CO2 sensor alarm
- Sept. 28th Responded with Pungo River to Combine Fire
- September 28th Meeting with Dominion Energy
- The week of September 30th all week meetings for Hurr. Ian and Operations.
- Oct. 9-12th, Fall Conference (EM association-for EMPG credit)

### Soil and Water

Martha Prinsloo

No report submitted.

Register of Deeds  
Tim Esolen

Ledger Summary Report - Roll-up

Timothy J. Esolen, REGISTER OF DEEDS  
Washington, NC  
20074-2019

Printed 10/20/2022

Category	Receipt Code	Count	Total	Recording	Special	Floodplain Mapping	Excise Tax	Land Transfer	Dept Cultural Fee	Pension Fund	Automation Fund	State General Fund	State Treasurer Amt	County Receipts
DEED														
AW	ASSIGNED NAME	1	\$25.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.39	\$1.04	\$0.00	\$0.20	\$17.17
AFCT	AFFIDAVIT	5	\$130.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1.05	\$0.77	\$0.00	\$31.00	\$07.15
AGMT	AGREEMENT	1	\$25.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.39	\$1.04	\$0.00	\$0.20	\$17.17
ASGMT	ASSIGNMENT	7	\$237.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3.07	\$20.16	\$0.00	\$43.40	\$188.77
CAN	CANCELLATION	20	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
CERT	CERTIFICATION	4	\$104.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1.56	\$7.71	\$0.00	\$24.80	\$89.19
DT	DEED OF TRUST	21	\$1,344.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20.15	\$130.20	\$0.00	\$130.20	\$1,043.44
DECL	DECLARATION	2	\$52.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.78	\$3.81	\$0.00	\$12.40	\$34.14
DEED	DEED	48	\$14,863.00	\$0.00	\$0.00	\$0.00	\$13,067.30	\$0.00	\$0.00	\$17.94	\$89.14	\$0.00	\$285.20	\$892.92
DEED OF CRT	DEED OF CRT	4	\$104.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1.56	\$7.71	\$0.00	\$24.80	\$89.19
NPCR	NOTICE OF FORECLOSURE NO 11	1	\$25.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.39	\$1.04	\$0.00	\$0.20	\$17.17
NOTICE	NOTICE	2	\$77.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1.19	\$6.34	\$0.00	\$12.40	\$37.10
PA	POWER OF ATTORNEY	8	\$158.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2.34	\$11.44	\$0.00	\$37.20	\$104.02
QCD	QUITCLAIM DEED	2	\$52.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.78	\$3.81	\$0.00	\$12.40	\$34.14
STR	SUBSTITUTION TRUSTEE	3	\$52.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.78	\$3.81	\$0.00	\$12.40	\$34.14
TMBD	TIMBER DEED	1	\$506.66	\$0.00	\$0.00	\$0.00	\$550.00	\$0.00	\$0.00	\$0.39	\$1.04	\$0.00	\$0.20	\$17.17
TRD	TRUSTEE'S DEED	1	\$142.00	\$0.00	\$0.00	\$0.00	\$116.00	\$0.00	\$0.00	\$0.39	\$1.04	\$0.00	\$0.20	\$17.17
UCC	UCC 110 2 PHASE	3	\$114.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1.71	\$11.22	\$0.00	\$0.00	\$10.51
<b>Category Totals</b>		<b>129</b>	<b>\$18,091.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$14,253.60</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$35.54</b>	<b>\$312.16</b>	<b>\$0.00</b>	<b>\$657.20</b>	<b>\$2,738.10</b>
MARR				Fee	NCCTF	DVCP	Pension Fund	Automation/County						
ML	MARRIAGE LICENSE	2	\$180.00	\$0.00	\$15.00	\$80.00	\$2.70	\$7.28	\$88.07					
<b>Category Totals</b>		<b>2</b>	<b>\$180.00</b>	<b>\$0.00</b>	<b>\$15.00</b>	<b>\$80.00</b>	<b>\$2.70</b>	<b>\$7.28</b>	<b>\$88.07</b>					
NO BOOK				Fee	Special	Pension Fund	Automation Fund	County Receipts						
B	BIRTH CERTIFICATE	8	\$70.00	\$0.00	\$0.00	\$1.05	\$5.92	\$62.00						
COPIES	COPIES	2	\$85.50	\$0.00	\$0.00	\$0.84	\$5.47	\$49.19						
DC	DEATH CERTIFICATE	8	\$256.06	\$0.00	\$0.00	\$0.75	\$24.64	\$221.31						

Page 1 of 3

*Timothy J. Esolen*  
Submitted: 10/20/2022 by Timothy J. Esolen, Reg. #104

Ledger Summary Report - Roll-up

Timothy J. Esolen, REGISTER OF DEEDS  
Washington, NC  
20074-2019

Printed 10/20/2022

Category	Receipt Code	Count	Total	Recording	Special	Floodplain Mapping	Excise Tax	Land Transfer	Dept Cultural Fee	Pension Fund	Automation Fund	State General Fund	State Treasurer Amt	County Receipts
LS	LAMINATE (SMALL)	2	\$6.00	\$0.00	\$0.00	\$0.12	\$0.79	\$7.09						
MC	MARRIAGE CERTIFICATE	9	\$120.00	\$0.00	\$0.00	\$1.80	\$11.80	\$105.34						
NSTP	NOTARY STAMP	1	\$5.00	\$0.00	\$0.00	\$0.08	\$4.92	\$0.00						
<b>Category Totals</b>		<b>29</b>	<b>\$256.50</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$7.64</b>	<b>\$24.60</b>	<b>\$246.20</b>						
NOTARY				Recording	Special	Floodplain Mapping	Excise Tax	Land Transfer	Dept Cultural Fee	Pension Fund	Automation Fund	State General Fund	State Treasurer Amt	County Receipts
NOTARY	NOTARY	3	\$30.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.45	\$2.97	\$0.00	\$0.00	\$26.58
<b>Category Totals</b>		<b>3</b>	<b>\$30.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.45</b>	<b>\$2.97</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$26.58</b>
FLAT CABINET				Recording	Special	Floodplain Mapping	Excise Tax	Land Transfer	Dept Cultural Fee	Pension Fund	Automation Fund	State General Fund	State Treasurer Amt	County Receipts
MAP	MAP	2	\$42.00	\$0.00	\$0.00	\$0.90	\$0.00	\$0.00	\$0.00	\$0.84	\$4.14	\$0.00	\$0.00	\$37.22
<b>Category Totals</b>		<b>2</b>	<b>\$42.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.90</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.84</b>	<b>\$4.14</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$37.22</b>
<b>Report Totals</b>		<b>166</b>	<b>\$16,011.50</b>											
Automation Fund Total			\$385.10											
County Receipts Total			\$2,313.29											
DVCP Total			\$80.00											
Excise Tax Total			\$14,253.60											
NCCTF Total			\$15.00											
Pension Fund Total			\$87.97											
State Treasurer Amount Total			\$657.20											
Cash Total			\$637.50											
Check Total			\$17,074.00											
ACH Total			\$0.00											

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Ledger Summary Report - Roll-up  
TERRY J. SASSER, REGISTER OF DEEDS  
WASHINGTON, NC  
2014-2015

11/04/2022

Category	Receipt Code	Count	Total
Card Total:		\$0.00	
Escrow Account Total:		\$0.00	
Overpayment Total:		\$0.00	

## Public Utilities

Lee Sasser

No report submitted.

## Sheriff's Office/Detention/E911

Chief Deputy Arlo Norman/Clinta Blount/Anna Johnson

Detention:

1. MAINTENANCE BROUGHT UP 20 CASES OF GLOVES 10/03/2022
2. LT. ARNOLD BROUGHT UP GRAND JURY FOR JAIL TOUR 10/03/2022
3. ANDY MCKEEL WITH WILLIAMSTON FIRE DEPARTMENT CAME TO INSPECT FIRE EXTINGUISHERS 10/20/2022.
4. UNFIRST CAME ON 10/07/2022 TO PICK UP AND DROP OFF LIEN
5. UNFIRST CAME ON 10/14/2022 TO PICK UP AND DROP OFF LIEN
6. UNFIRST CAME ON 10/21/2022 TO PICK UP AND DROP OFF LIEN
7. UNFIRST CAME ON 10/28/2022 TO PICK UP AND DROP OFF LIEN
8. ON THE 24 AND THE 25 OF OCTOBER SOUTHERN SECURITY GROUP, INC CAME TO PUT UP A NEW CAMERA SYSTEM

## Information Technology

Darlene Fikes

1. Troubleshoot issue with phone line in Tax office. Submit ticket for repair.
2. Multiple email correspondence with Randall Burnette concerning CRAVE project.
3. Add items to BaseCamp for 911 updates.
4. Coordinate with Southern Software JMS update.
5. Troubleshoot issue with bank scanning computer. Get quote from Dell for new computer.
6. Refresh quote for Investigator's Grant. Place order with Dell.
7. Attend Cyber Security Symposium webinar.
8. Review and call Century Link concerning past due invoice for Elections.



9. Review Mediacom invoice to verify correct amount and disconnected.
10. Troubleshoot issue with FuelMaster at Airport.
11. Check McDaniels computer in Finance. AVAST installed, but not turned on. Change settings run full scan. Contact McDaniels to discuss.
12. Verify DIT invoice for removal of GIS account and 793-2662 moved to Co Manager account.
13. Create profile and setup new Tax employee (Hollie Respass). Move profile for Denise Jones to work part time.
14. Troubleshoot issue with adding a user to the Elite system. Change all pointers to SVR01.
15. Setup users. Review with Sherri.
16. Troubleshoot issue with 911 phones/radios.
17. Setup Cameron Birtcher in new office.
18. Prepare for and have Performance Review with Curtis.
19. Email Motorola quotes for fire radio/antenna/repeater to 911 Board – they responded it is not an eligible expense. Talk to Anna – she will need to update Backup Plan and Strategic Plan as part of the Grant process.
20. Setup laptop for Inspections office – profile, office, windows updates, etc.
21. Review 911 Markup on Expenditure/Revenue Report to find error.
22. Forward listserv emails concerning Permit software to Allen.
23. NCDIT Request to move Renee's phone.
24. Discuss Detention Center camera's with Southern Security Group, Inc.
25. Meet with Motorola and remove surplus equipment from 911 server room. Document and give to Renee to surplus.
26. Work on IT CIP and 5-Year Strategic Plan. Meet with Richard to review.
27. Attend Commissioners meeting.
28. Attend Departmental meeting.
29. Check postage machine during the month to determine when postage is needed.
30. Stamp, sign & copy invoices & take to Finance.
31. Reconcile Budget Statement.

Senior Center

Vanessa Joyner

No report submitted.

## Airport

### Knapp Brabble

1. Replaced 4 runway lights.
2. Prices have increased some on Av/gas and jet fuel. Hoping this will not hurt aviation travel more than it already has.
3. Attended the NCDOA AirTAP course – Airport Administration and Governance in Kinston October 26. I thought course was very informative.
4. Mary secured grant to replace the woods 20 foot batwing mower (great) and placed order for mower. It will be approx. eight months for delivery.
5. Had Robbie Barber out trying to pull phone line thru underground pipe and he could not pull cable? Lee Sasser said he would come out and blow thru piping to see if restriction could be blown out with air pressure.
6. Future Projects:
  - Replace av/gas hose and jet fuel hose.
  - Clean debris around perimeter of airport.
  - Clean logging road overgrowth.
  - Replace fuel pump night light at fueling station, about 20' tall. Find someone to contract installing sump pumps on Av/gas tank and sump pump on Jet/A fuel tank. (Hopefully can be done by Campbell Oil)
  - Have sump pumps for the Av/gas and jet fuel tanks. Will have to get piping for each tank to be able to install sump pumps.
  - Avgas reel motor not working. Have to find problem so can fix it.
  - Jet reel motor stopped working also. Have to find problem, fix it.
  - Have to add fill dirt in spots around runway lights, and fixtures that has sunken in or washed away to meet FAA safety standards.
  - Runway: Need to put weed killer in cracks on runway and taxiway.
  - Need to cut grass north end, south end of runway, entire airport.
  - Need to cut around runway and taxiway lights.
  - Will have to remove trees north end and south end of runway RPZ zone to meet FAA safety standards.
  - Remove rocks/stones around taxiway to improve mowing and save wear and tear on airport equipment.
  - Repair Beacon
  - Repair/replace PAPI lights (precision approach path indicator)
  - Repair/replace REIL (runway end identifier lights)
  - Replace underground phone line to FMU at refueling station.
  - And other items that are not on this list.

## Facility Services

Louis Boone

The following services were handled by the Facility Services Department:

1. Pressure washed Roper Annex. Installed some new ceiling tiles, installed light bulbs, trimmed some of the flowers back, installed or replaced the cracked vinyl siding. Painted the three outside doors and patched several holes in some of the offices.
2. Installed molding around the walls in the GIS building as well as replacing light bulbs and ballasts.
3. Installed ceiling tiles at the Strader building, cleaned out drain lines several times for the A/C unit.
4. Cleaned out the A/C drain lines at the Library.
5. Cleaned out hand washing machine in the water department.
6. Cleaned out A/C drain lines in the Tax Department and put up ceiling tiles.
7. Unclogged ladies' bathroom on the first-floor of the courthouse.
8. Installed 85" inch TV on the wall at Cooperative Extension.
9. Replaced ceiling tiles at the Senior Center. Caulked around their windows.
10. Cut grass, trimmed hedges and blew off parking lot.

Housekeeping:

- Disinfect / Windows / Vacuum/ Trash/ Dust/ etc.
- Library
- Planning
- Cooperative Extension
- Probation
- CMO
- Courthouse Offices & Restrooms

## MTW Health District

Wes Gray

(Sends COVID-19 updates throughout the month when necessary)

## Surplus Report

Renee' Collier

### **Currently At Auction**

<b>Asset</b>	<b>List Price</b>	<b>End Date</b>
H2O Dept- Caravan	400	28-Nov

### **Sold ( or pending sale)**

<b>Asset</b>	<b>Price</b>	<b>Status</b>
IT Surplus- Group 2	\$320	Sold



## Preparing to be Listed

Asset	Status
SO Vehicles	holding on decals

DSS

Clifton Hardison

### Washington County Board of Social Services Regular Meeting Minutes Tuesday, September 20, 2022

#### Attendance

- Board of Social Services: Julius Walker, Harry White and Wendy Furlough
- By Phone: Rona Norman and Paulique Horton
- Staff: Clifton Hardison, Cathy Ange, Demaine Hill, Charlotte Hill, Shaunisha Swain, Yolanda White, Kim Blevins and Lynn Swett

#### Call to Order

The monthly meeting of the Washington County Board of Social Services was held on Tuesday, September 20, 2022 at 9:00 AM. Mr. Walker, Chairman, called the meeting to order and welcomed everyone.

#### Additions/Deletions to the Agenda

Mr. Walker asked for any additions or deletions to the agenda. None were added.

#### Public Comments

None were given.

#### Introduction of New Staff

Kim Blevins introduced Charlotte Hill. Ms. Hill is the new Vehicle Operator. Yolanda White introduced Shaunisha Swain. Ms. Swain is the new APS Social Worker Investigator.

#### Consent Agenda

Harry White moved to approve the consent agenda that included the August 16, 2022 regular board meeting minutes. Ms. Norman gave a second to the motion and the vote in favor of the motion was unanimous.

#### CPS Community Collaborative update

Demaine Hill presented a brief update of the CPS Community Collaborative. Demaine put together a collaborative meeting and several different members from the community attended the meeting. Community members included: Plymouth Police Department, Agape, Washington County Schools, Plymouth Police Department, Emergency Management, MTW Health Department, CDSA speech therapist, Integrated Family Services, Trillium Health Resources, Uplift Comprehensive, Milestones Innovation and Faith Counseling. There were over 20 people who attended the meeting. The meeting went very well. There was a lot of information and resources shared. The next meeting will be in March.

Administration: We have two vacancies at this time, the Child Support Supervisor and the Computer Systems Administrator. We have one resignation in Food Stamps.

Food and Nutrition Services: Food Stamp statistics were reviewed.

Child Care: Child Care statistics were reviewed. We are continuing to pull children off the waiting list. We have 25 children on the waiting list at the time.

Medicaid: Medicaid and Program Integrity statistics were reviewed.

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Children Services: Child Protective Services and Foster Care statistics were reviewed. We are currently working with a total of 29 children and 23 of them are in custody.

Adult Services: Adult Services and Work First statistics were reviewed. We had an unusual situation with one of our guardians. He was out in the community and some guys put some boxing gloves on him and he ended up getting knocked out. A video was put on Facebook of this incident and we were called. The information has been turned over to law enforcement and the individual has been IVC'd.

Child Support: Child Support statistics were reviewed. Lynn has been managing the unit until we can get a new Child Support Supervisor hired.

Energy Program: Energy Programs were reviewed.

Riverlight Transit: Riverlight Transit statistics were reviewed. We are down one driver. At this time the Riverlight Transit Supervisor and the Coordinator are assisting with driving until the new Vehicle Operator has been trained and can drive on her own.

Director's PowerPoint presentation and spreadsheet reports are attached.

Other items: Ms. Norman addressed a concern regarding a Food Stamp matter. Clifton assured Ms. Norman he would look into it and get back with her. The next meeting for the Board is October 18, 2022 at 9 a.m.

Adjournment

Ms. Horton made a motion to adjourn and Ms. Norman gave a second to the motion. There being no further business to come before the Board, Mr. Walker adjourned the meeting.

Respectively submitted,  
Julius Walker, Chairman

Submitted by Cathy Ange

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# WASHINGTON COUNTY BOARD OF SOCIAL SERVICES MEETING TUESDAY, OCTOBER 18, 2022 9:00 AM

**CONFERENCE ROOM  
WASHINGTON COUNTY  
DEPARTMENT OF  
SOCIAL SERVICES  
209 EAST MAIN ST  
PLYMOUTH, NC 27962**



**WASHINGTON COUNTY BOARD OF SOCIAL  
SERVICES MEETING AGENDA  
TUESDAY, OCTOBER 18, 2022  
9:00 AM**

1. WELCOME AND CALL TO ORDER – *CHAIR, JULIUS WALKER*
2. ADDITIONS OR DELETIONS TO THE AGENDA  
– *CHAIR, JULIUS WALKER*
3. PUBLIC COMMENTS – *CHAIR, JULIUS WALKER*
4. CONSENT AGENDA – *CHAIR, JULIUS WALKER*
  - A. OPEN MEETING MINUTES – September 20, 2022
5. MEDICAID PRESENTATION – TAMMY MIXON
6. DIRECTOR'S REPORT – *CLIFTON HARDISON*
7. OTHER ITEMS BY BOARD MEMBERS OR DIRECTOR-  
Shout Out for Child Support – Lynn Swett  
NEXT MEETING – Tuesday, November 15, 2022 at 9:00 AM
8. ADJOURN – *CHAIR, JULIUS WALKER*

### **Agenda Item 7: Consent Agenda**

The consent agenda contains items that may be considered at one time and can be approved with one motion. These items may include the minutes of previous open meetings and closed meetings, budget amendments or other items that board members may deem to be approved with little or no discussion.

- Board members may add, delete or change any items that appear on the consent agenda. If any board member desires to discuss or vote separately on any item placed on the consent agenda, the item may be removed and placed on the regular agenda.
- If board members agree with the items placed on the consent agenda and they do not desire to discuss or remove any of the items, all of the items on the consent agenda may be approved with one vote. The consent agenda may be approved as presented with one motion. A second to the motion is required and the board will need to vote on the motion.
- If corrections must be made to Closed Session meeting minutes, a Closed Session will be needed to discuss them. If there are no corrections, the motion approving the minutes of the Regular Session minutes will also include the Closed Session minutes.
- Items on the consent agenda may be acted and voted upon individually also. The board will decide whether or not to consider consent agenda items individually.





## Upcoming Audits / Monitorings

- NC DOT COMPLIANCE REVIEW SCHEDULED FOR NOVEMBER 1 & 2
- Second 6-Month Follow-up for Food and Nutrition Services/Energy Management to begin in October 2022

## Audit/Monitoring Findings

- NCDOT recently underwent an extensive audit regarding FTA funds. The audit was performed by the Office of the Inspector General. Included in your packet is a finding regarding CARES funding claimed for FY 19-20 by Washington County. The error was due to a mathematical error in which numbers were entered incorrectly on the claim.
- Also included in your packet are the Medicaid findings from the FY 2021-2022 Single County Audit and the response from the agency.





CHILD CARE FY 22-23	YTD TOTALS	June Service Month	July Service Month	August Service Month	Sept Service Month	Oct Service Month	Nov Service Month	Dec Service Month	Jan Service Month	Feb Service Month	March Service Month	April Service Month	May Service Month
Children Served		197	194	194									
Waiting List		25	27	36									
Benefit Amount	\$1,047,968	\$82,773	\$83,989	\$78,962									
Total Benefit Issued	\$ 245,724												
Benefit Remaining	\$965,195												

MEDICAID FY 22-23	Monthly Totals	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
Individuals Served		4,281	4,294	4,320									
Applications Taken	105	28	28	49									
Reviews Completed	625	216	225	184									

PROGRAM INTEGRITY FY 22-23		July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
Claims-On Going													
	FNS	21	21	23									
	Medicaid	2	2	2									
	WFFA	0	0	0									
	Child Care	12	12	12									

DUE TO COVID-19 PANDEMIC SUSPENSION OF CLAIM COLLECTIONS, CASES HAVE MOVED FROM (CO) PLC IN COLLECTIONS STATUS TO (TE)











WASHINGTON COUNTY

# STATISTIC REPORT



Reporting Period:

**OCTOBER 2022**

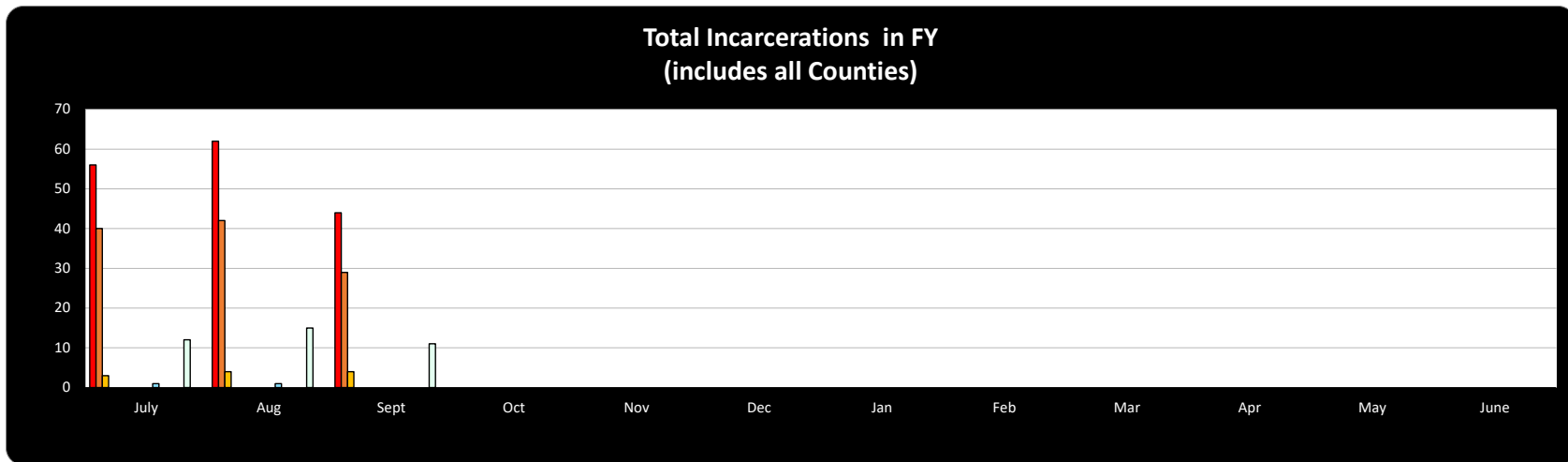


# DETENTION

## FY22-23

### Incarcerations by County

		July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Total (by Gender)	Total Incarcerations
		56	62	44	0	0	0	0	0	0	0	0	0	162	162
WASHINGTON	Male	40	42	29										111	122
	Female	3	4	4										11	
CHOWAN	Male	0	0	0										0	0
	Female	0	0	0										0	
HYDE	Male	0	0	0										0	0
	Female	0	0	0										0	
MARTIN	Male	0	0	0										0	0
	Female	0	0	0										0	
BEAUFORT	Male	0	0	0										0	2
	Female	1	1	0										2	
PITT	Male	0	0	0										0	0
	Female	0	0	0										0	
HERTFORD	Male	0	0	0										0	0
	Female	0	0	0										0	
SMCP	Male	12	15	11										38	38
	Female	0	0	0										0	
SURRY		0	0	0										0	0
US PRISON TRANSPORT	Male	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Female	0	0	0	0	0	0	0	0	0	0	0	0	0	



# EMERGENCY MEDICAL SERVICES (EMS)

FY22-23

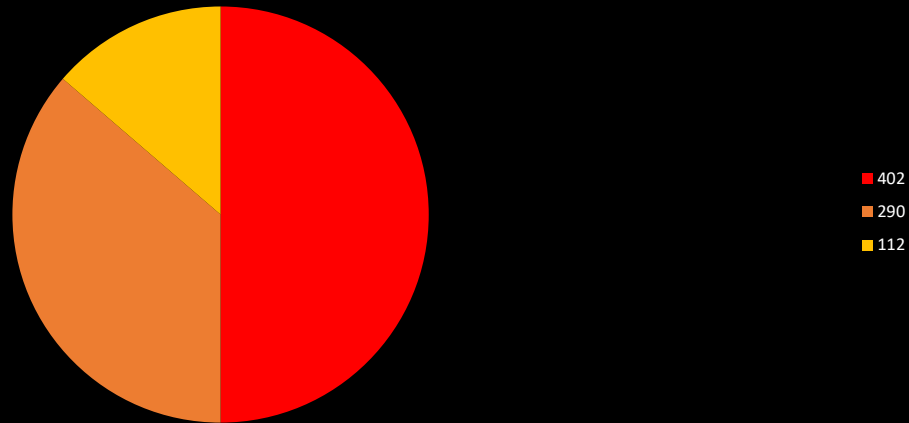
## Washington County

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	YTD Totals
WC Dispatched	138	134	130										402
WC Transported	98	101	91										290
WC Refusals	40	33	39										112
<b>Transport Washington</b>													
Hospital to Hospitals	6	2	3										11
SNF to Doctors	85	65	98										248
Hospital Discharges	10	21	12										43
EMS Back Up	1	6	6										13

## Tyrrell County

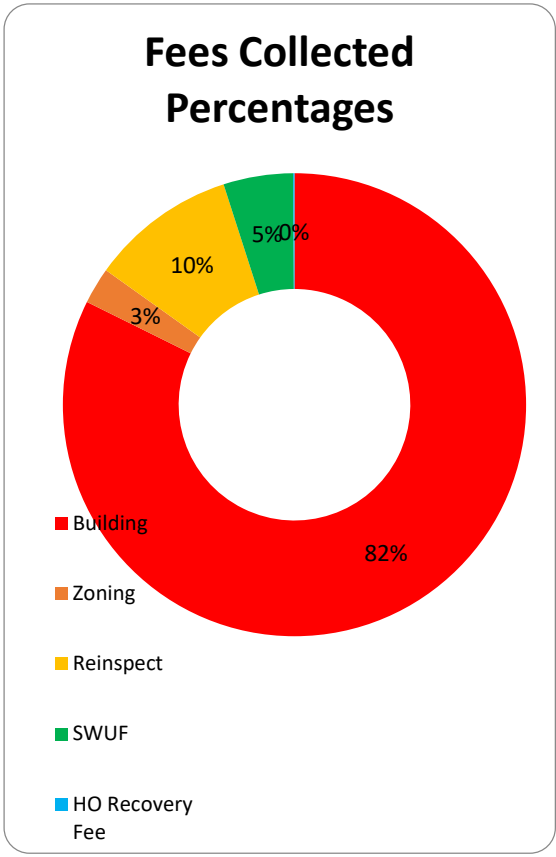
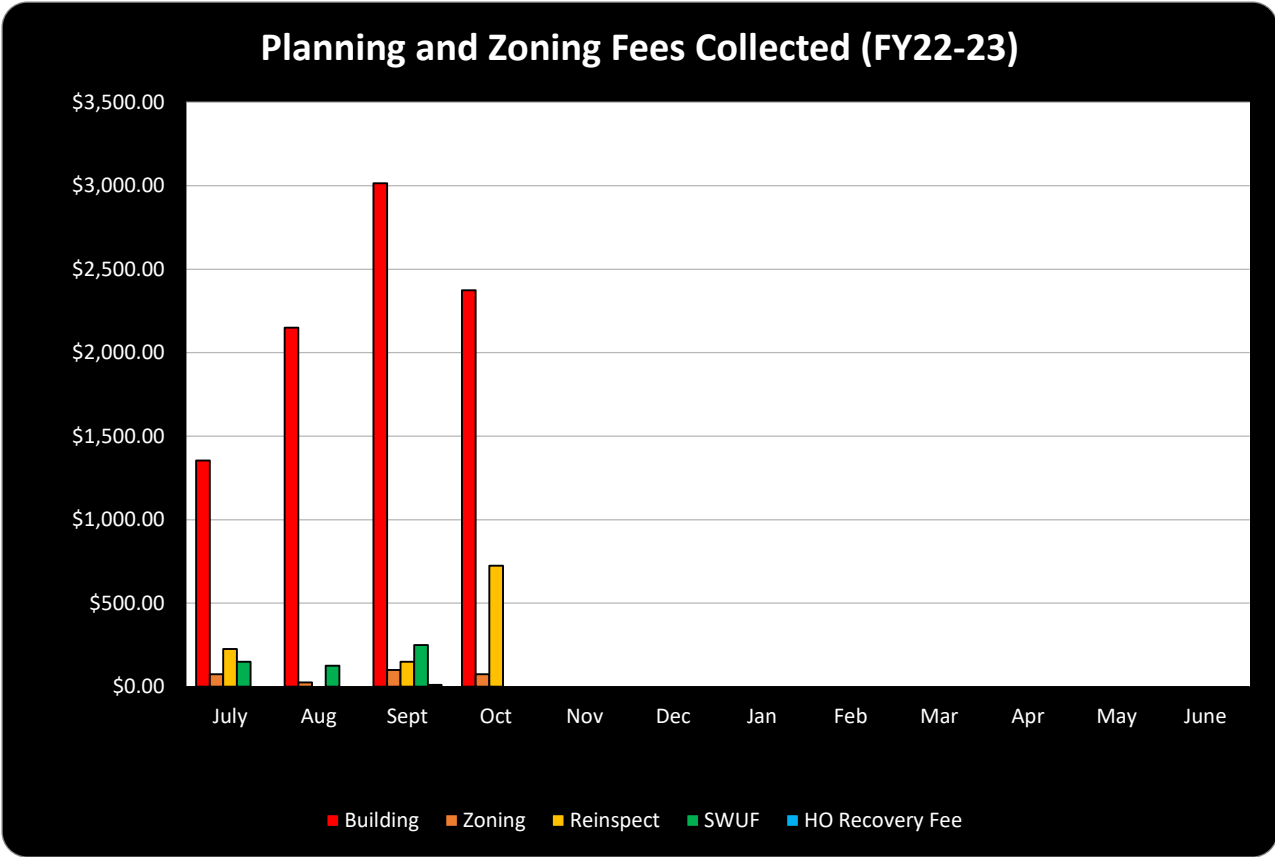
	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	YTD Totals
TC Dispatched	60	61	69										190
TC Transported	49	41	48										138
TC Refusals	11	20	21										52
<b>Mutual Aid Hyde</b>													
HC Dispatched	0	0	0										0
HC Transported	0	0	0										0
HC Refusals	0	0	0										0

EMS Pickups FY23



**PLANNING AND ZONING  
FY22-23  
Inspections and Fees**

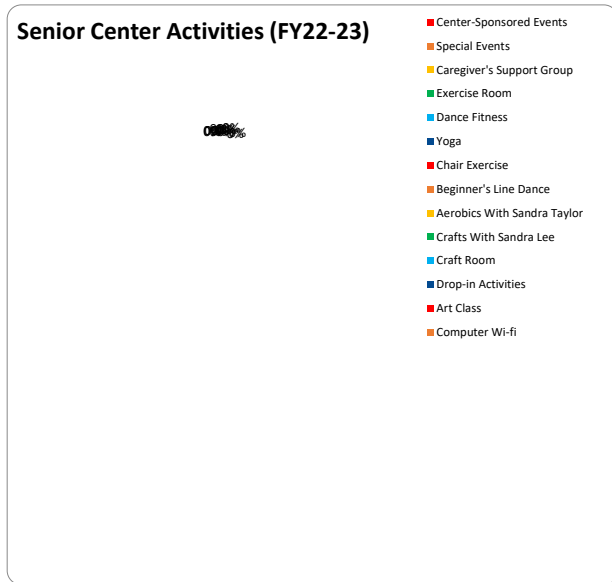
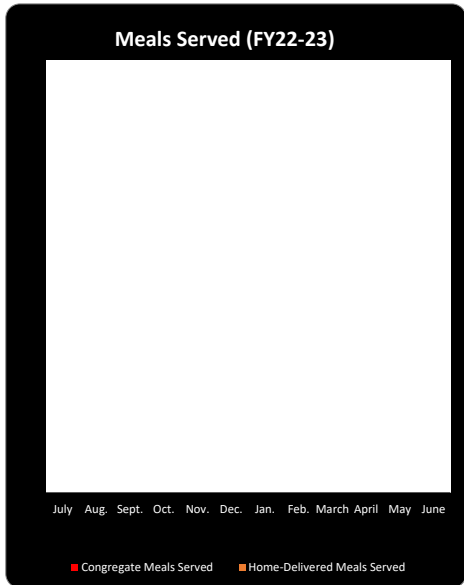
	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	YTD Totals
<b>Building</b>	\$1,355.00	\$ 2,150.00	\$ 3,014.54	\$ 2,374.60									\$8,894.14
<b>Zoning</b>	\$ 75.00	\$ 25.00	\$ 100.00	\$ 75.00									\$275.00
<b>Reinspect</b>	\$ 225.00	\$ -	\$ 150.00	\$ 725.00									\$1,100.00
<b>SWUF</b>	\$150.00	\$ 125.00	\$ 250.00	\$ -									\$525.00
<b>HO Recovery Fee</b>	\$0.00		\$ 10.00	\$ -									\$10.00
<b>Total</b>	<b>\$1,805.00</b>	<b>\$2,300.00</b>	<b>\$3,524.54</b>	<b>\$3,174.60</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$10,804.14</b>





## SENIOR CENTER FY22-23

	July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June	YTD Total
<b>PARTICIPANT DATA</b>													<b>0</b>
Unduplicated Attendees													0
New Participants													0
Center-Sponsored Events													0
Special Events													0
Caregiver's Support Group													0
Exercise Room													0
Dance Fitness													0
Yoga													0
Chair Exercise													0
Beginner's Line Dance													0
Aerobics With Sandra Taylor													0
Crafts With Sandra Lee													0
Craft Room													0
Drop-in Activities													0
Art Class													0
Computer Wi-fi													0
													<b>YTD Total</b>
<b>MEAL DATA</b>	0	0	0	0	0	0	0	0	0	0	0	0	0
Congregate Meals Served													0
Home-Delivered Meals Served													0
Congregate Meals-Pick-Ups													0
													<b>YTD Total</b>
<b>CONTRIBUTION DATA</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Congregate Meals													\$ -
Home-Delivered Meals													\$ -
Activity Fees													\$ -
Donations													\$ -



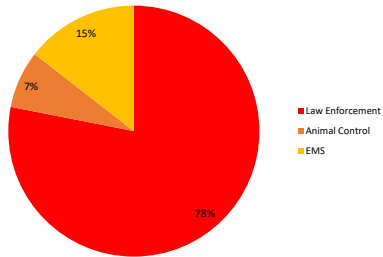
**TAX  
FY22-23**

	July	Aug.	Sept.	Oct.	Nov.	Dec	Jan	Feb	Mar	Apr	May	June	YTD Totals
<b>Collections</b>													
Amount*													\$ -
Current Year Tax	\$ 898,210.32	\$ 2,292,012.84	\$ 404,187.42										\$ 3,594,410.58
Current Yr Discount	\$ (16,983.97)	\$ (32,457.61)	\$ (600.68)										\$ (50,042.26)
Current Year Penalty	\$ 107.78	\$ 2,564.03	\$ 516.33										\$ 3,188.14
Current Year Interest	\$ -	\$ -	\$ -										\$ -
Watershed Tax Current Yr	\$ 10,162.47	\$ 27,388.25	\$ 4,764.97										\$ 42,315.69
Watershed Discount	\$ (203.16)	\$ (387.62)	\$ (7.00)										\$ (597.78)
Watershed Penalty	\$ 1.24	\$ 30.56	\$ 6.09										\$ 37.89
Watershed Interest	\$ -	\$ -	\$ -										\$ -
Prior Year Tax	\$ 44,247.58	\$ 89,391.99	\$ 42,863.52										\$ 176,503.09
Prior Year Penalty	\$ 154.44	\$ 72.04	\$ 12.85										\$ 239.33
Prior Year Interest	\$ 4,028.32	\$ 8,724.90	\$ 5,215.11										\$ 17,968.33
Prior Year Watershed	\$ 378.70	\$ 590.37	\$ 306.97										\$ 1,276.04
Prior Year WS Penalty	\$ 1.69	\$ 0.91	\$ 0.33										\$ 2.93
Prior Year WS Interest	\$ 333.37	\$ 468.29	\$ 271.88										\$ 1,073.54
Bad Checks	\$ -	\$ -	\$ (538.54)										\$ (538.54)
Prepayments	\$ 520.18	\$ 3,572.47	\$ 3,255.73										\$ 7,348.38
<b>TOTAL</b>	<b>\$ 940,958.96</b>	<b>\$ 2,391,971.42</b>	<b>\$ 460,254.98</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,793,185.36</b>
<b>Advalorem Garnishments</b>													
Initiated	1	5											6
Amount	\$ 1,338.48	\$ 3,763.76											\$ 3,763.76
Satisfied/Cancelled	0	0											0
Amount	\$ -	\$ -											\$ -
* Bank Attachments are usually in/out the same month - the bank either pays or sends a notice that no funds are available.													
<b>Tax and Tag</b>		76,269.23	\$ 93,475.19										\$ 169,744.42
<b>Solid Waste Fees</b>													\$ -
Billed Current Yr	\$ 1,173,600.00												\$ 1,173,600.00
Collected Current Yr	\$ 171,230.20	\$ 329,298.44	\$ 73,561.83										\$ 574,090.47
Bad Checks	\$ -	\$ -	\$ (300.00)										\$ (300.00)
<b>TOTAL</b>	<b>\$ 171,230.20</b>	<b>\$ 329,298.44</b>	<b>\$ 73,261.83</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 573,790.47</b>
<b>Drainage Fees -</b>													
Billed Current Yr	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Collected Current Yr	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Prior Yrs Collected	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Drainage Fees - Other</b>													
Collected Current Yr	\$ 8,733.79	\$ 62,366.75	\$ 20,645.48										\$ 91,746.02
<b>Town Collections</b>													
Creswell Levy	\$ 3,564.64	\$ 22,463.38	\$ 14,258.93										\$ 40,286.95
<b>TOTAL TAX DEPOSIT</b>	<b>\$ 1,124,487.59</b>	<b>\$ 2,899,575.18</b>	<b>\$ 661,896.41</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 4,685,959.18</b>

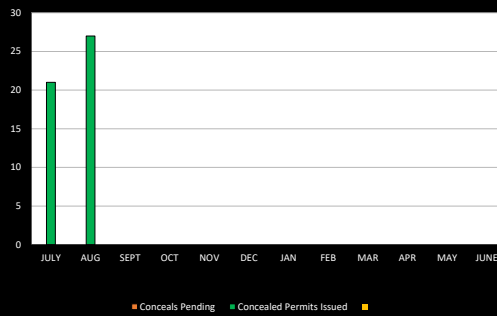
## SHERRIFF FY22-23

	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	YTD TOTALS
<b>Total Number of Dispatched Calls</b>	<b>0</b>	<b>1187</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1187</b>
Law Enforcement		927											927
Animal Control		88											88
EMS		172											172
<b>Reported Incidents</b>	<b>62</b>	<b>54</b>	<b>50</b>										<b>166</b>
<b>Total Arrests</b>	<b>14</b>	<b>16</b>	<b>11</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>41</b>
Misdemeanor Arrests	5	6	9										20
Felony Arrests	9	10	2										21
<b>Total Papers Served</b>	<b>64</b>	<b>79</b>	<b>66</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>209</b>
Criminal Papers Served	10	2	0										12
Civil Papers Served	54	77	66										197
<b>Total Papers Outstanding</b>	<b>15</b>	<b>27</b>	<b>32</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>74</b>
Criminal Papers Outstanding	7	0	0										7
Civil Papers Outstanding	8	27	32										67
<b>Gun Permits Issued</b>	<b>23</b>	<b>18</b>											<b>41</b>
<b>Conceals Pending</b>	<b>0</b>	<b>0</b>											<b>0</b>
<b>Concealed Permits Issued</b>	<b>21</b>	<b>27</b>											<b>48</b>

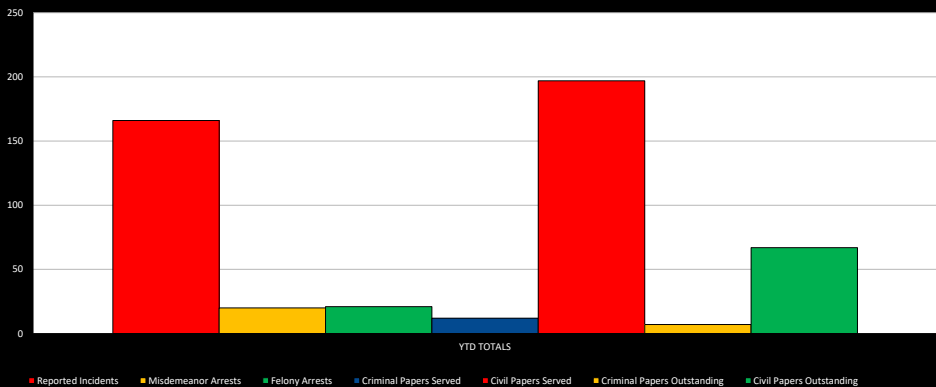
**Dispatched Calls (FY22-23)**



**Gun Permits (FY22-23)**



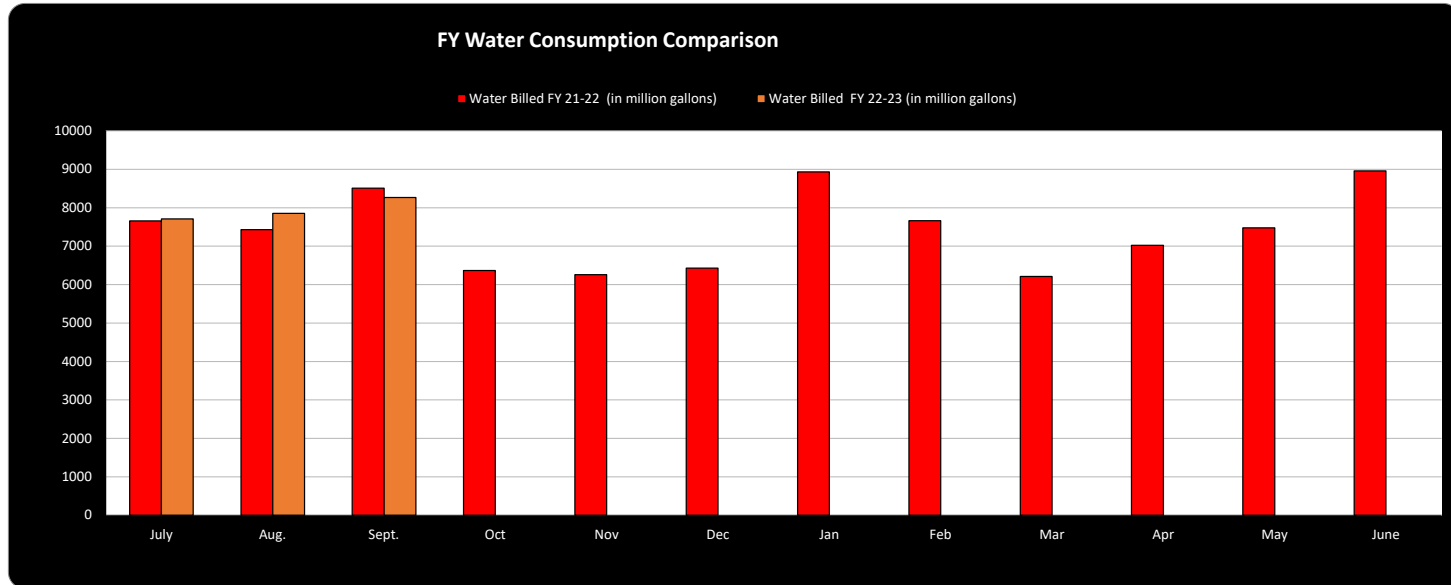
**Total Arrests & Papers Processed/Served (FY22-23)**



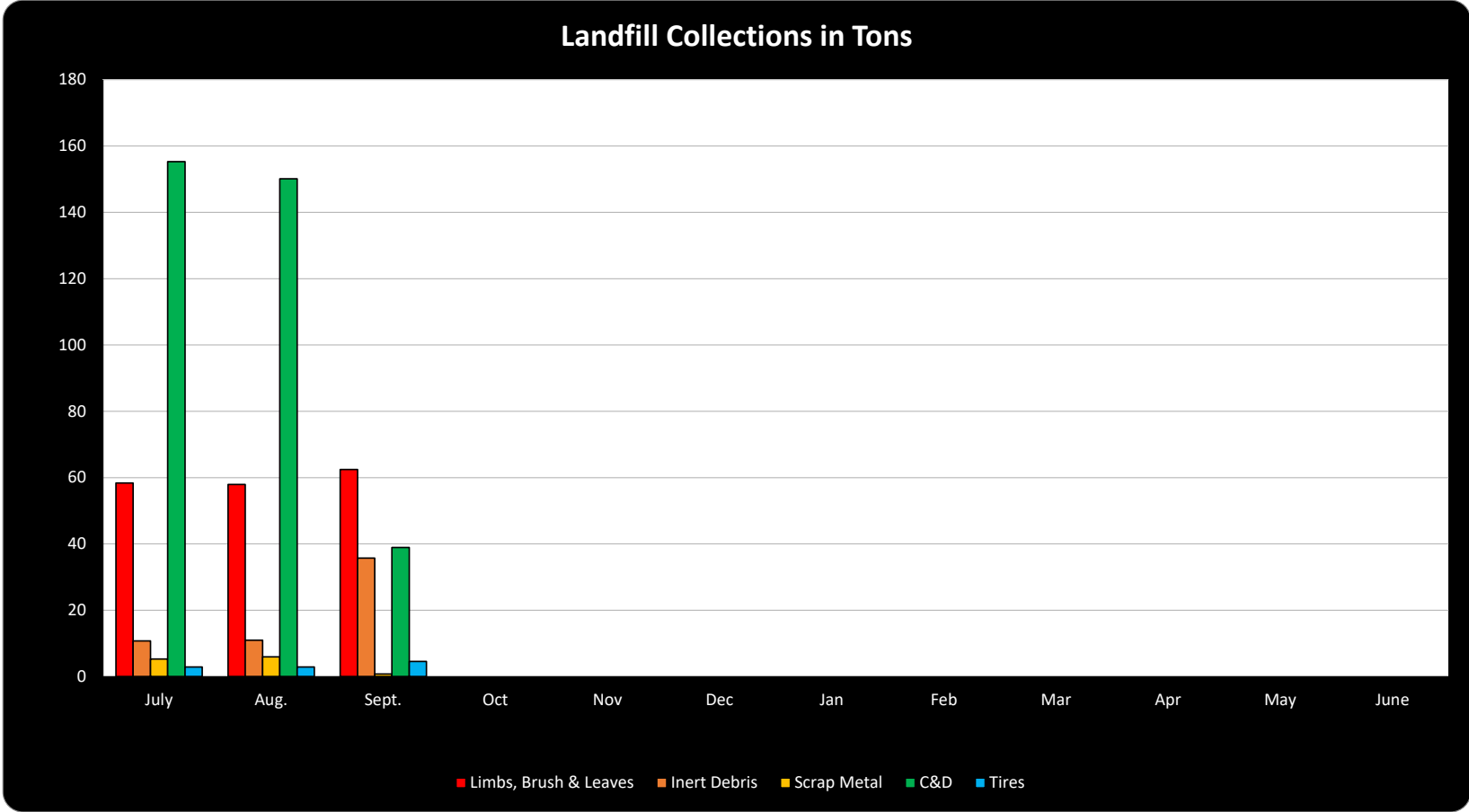


## WATER AND SOLID WASTE FY22-23

	July	Aug.	Sept.	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	YTD Totals
<b>Water Billed FY 21-22</b> (in million gallons)	7656	7432	8508	6369	6257	6428	8930	7660	6210	7022	7477	8956	88,905
<b>Water Billed FY 22-23</b> (in million gallons)	7707	7855	8266										23,828
<b>Base Charges</b>	\$ 65,364	\$ 65,388	\$ 65,292										\$ 196,044
Consumption Charges	\$ 48,516	\$ 50,505	\$ 55,159										\$ 154,180
Reconnecton Charges	\$ 1,785	\$ 2,205	\$ 1,645										\$ 5,635
<b>Number of Abatements</b>	<b>13</b>	<b>21</b>	<b>23</b>										<b>57</b>
<b>Dollar Amount of Abatements</b>	<b>\$ 1,547.00</b>	<b>\$ 2,697</b>	<b>\$ 3,146</b>										<b>\$ 7,390.00</b>
<b>Water Pumped</b> (in million gallons)	13.9	15.6	14.5										44.000
<b>Number of Customers</b>	2657	2658	2654										7,969
<b>New taps</b>	0	0	2										2
<b>Water Billed to Roper</b>	\$ 4,844.65	\$ 4,844.65	\$ 4,844.65										\$ 14,533.95
													0



LANDFILL <i>(in tons)</i>													
FY 22-23													
	July	Aug.	Sept.	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	YTD
Limbs, Brush & Leaves	58.36	57.92	62.47										178.75
Inert Debris	10.77	11	35.74										57.51
Scrap Metal	5.27	5.97	0.77										12.01
C&D	155.3	150.13	38.92										344.35
Tires	2.9	2.90	4.54										10.34



WASHINGTON COUNTY BOARD OF COMMISSIONERS

AGENDA STATEMENT

**ITEM NO: 9**

**DATE: November 7, 2022**

**ITEM: Closed Session**

**SUMMARY EXPLANATION:**

Mr. Potter would like to have the following Closed Sessions pursuant to NCGS§143-318.11(a)(3) (attorney-client privilege) and NCGS §143-318.11(a)(6) (personnel).



October 3, 2022

The Washington County Board of Commissioners met in a regular meeting on Monday, October 3, 2022 at 6:00 PM by using ZOOM—virtual meeting software (due to the COVID-19 pandemic) for Facebook Live Streaming and in person in the Commissioners' Room, 116 Adams Street, Plymouth, NC. Commissioners Tracey Johnson, Ann Keyes, Carol Phelps, Bill Sexton and Julius Walker, Jr. were present. Also present were County Manager/County Attorney Curtis Potter, Clerk to the Board Julie J. Bennett and Finance Officer Missy Dixon.

Chair Johnson called the meeting to order. Commissioner Walker gave the invocation; County Manager Potter led the Pledge of Allegiance.

ADDITIONS/DELETIONS: Mrs. Bennett, Clerk to the Board mentioned that the Board had in front of them Item 7, the presentation for the Landfill Departmental Update and also an additional Budget Transfer #2023-041.

CONSENT AGENDA: **Commissioner Keyes made a motion to approve the Consent Agenda:**

*Items listed under the Consent Agenda are generally of a routine nature. The Board may take action to approve/disapprove all items in a single vote. Any item may be withheld from a general action, to be discussed and voted upon separately at the discretion of the Board.*

- a) Approval of Minutes for September 6, 2022
- b) Tax Refunds & Releases & Insolvent Accounts
- c) RESO 2022-038 Proclamation: Fire Prevention Week
- d) RESO 2022-039 Proclamation: National Breast Cancer Awareness Month
- e) RESO 2022-040 Proclamation: Domestic Violence Awareness Month
- f) RESO 2022-041 Authorizing Sale of Real Property, SR 1126/ SR 1164 (Weston Road), By Electronic Public Auction Pursuant to G.S. 160 A-270
- g) RESO 2022-042 Proclamation: Supporting Operation Green Light for Active Military Service Members in Transition to Civilian Life (Veteran Status)
- h) RESO 2022-043 Adopting & Updating Washington County Procurement & Purchasing Policy

**Commissioner Phelps seconded. Motion carried unanimously.**

PUBLIC FORUM: Mr. Lloyd Jones, Jr., 842 Gourd Neck Road, Roper wanted to talk about trash and recycling with Republic. He said he gets very poor service; however, he gets better service on trash than recycling. Sometimes no recycling gets picked up, so he's having problems with that. He said Republic is trying to use the pandemic saying they couldn't get employees. Mr. Jones said he had someone come out to his house from Republic with one of the drivers and said that she wouldn't be coming back up his road. He said he get very sporadic service. Mr. Jones said another lady came up there and Mr. Jones was in the road and saw her getting ready to turn around and he got in his truck and followed her up Smith Road and blocked her so he could talk to her. He said they need a training program for them to do recycling. They dump it right in the trash.

Mr. Jones said he is trying to be patriotic and recycle. He said he's not trying to get anyone fired, but if his boss told him not to do something, he'd probably do the same thing. But if that is what is happening, then something needs to change. Mr. Jones said that what he pays for trash is going to pay for their salaries.

DEPARTMENT INFORMATION UPDATE: Mr. Danny Reynolds, Landfill Supervisor spoke to the Board about the Landfill and gave the following presentation. Mr. Reynolds also stated that a list of what the Landfill will accept and won't accept is listed on the County's Landfill web page.

# Landfill Departmental Update

Danny Reynolds



## Introduction

- Danny Reynolds, Landfill Supervisor
- Construction and Demolition Landfill
- 8:30 – 4:30 M-F, 8-1 on Saturday

718 Landfill Road  
Roper, NC 27970



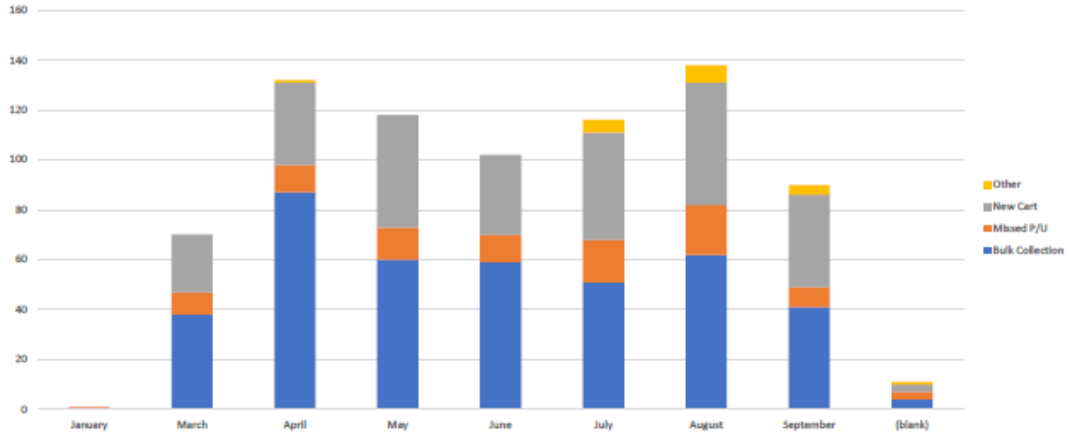
## Current Responsibilities

- Scales
- Trash Service Requests
- Grounds Maintenance
  - Pushing up
  - Mowing
- Paperwork and Reporting
  - Monthly
  - Quarterly
  - Yearly





# Trash Service Request



# Recent Upgrades



- Exterior Siding
- Floors
- Internet
- Camera System

# Siding



# Floors



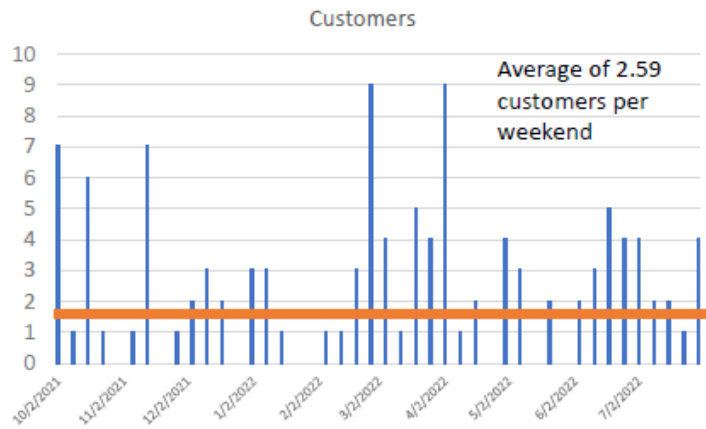
## Cameras



## Recommendation



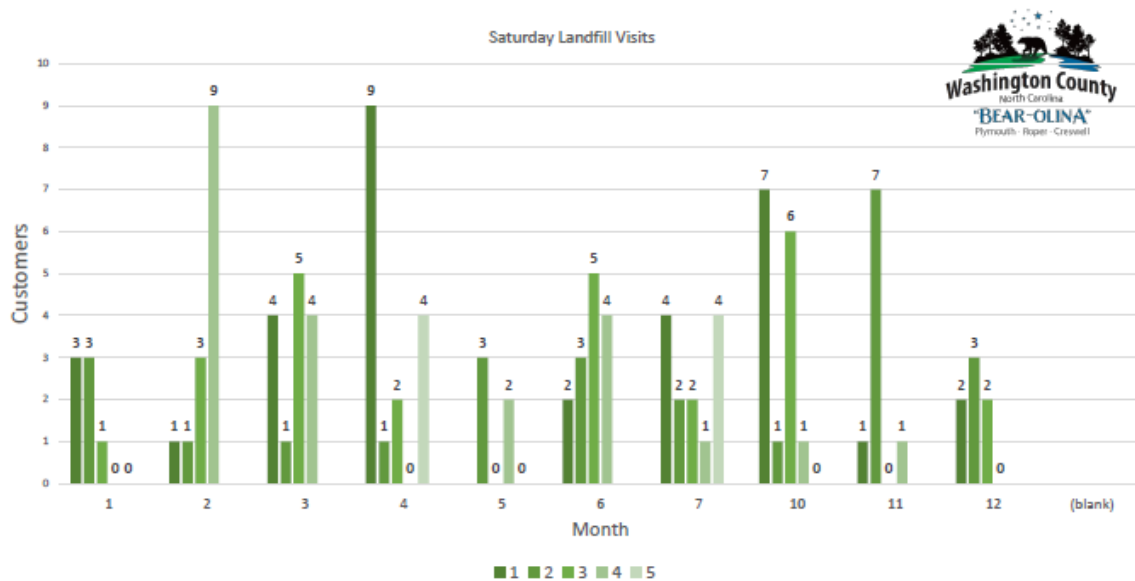
- Close landfill on Saturdays
  - # of customers does not warrant being open
  - Additional workload of trash service necessitates having two people at the landfill as much as possible







# Questions?



Mr. Reynolds talked about the graph above showing Saturday landfill visits. Based on this data, he is recommending that the Landfill start closing on Saturdays.

Commissioner Keyes said that she called the landfill one day to have some debris removed from her yard at 4:30 pm and it was picked up at 7:30 am the next morning. She was pleased.

Commissioner Sexton asked about the holidays coming up. Does Mr. Reynolds see that those times could be busier and maybe the landfill should be open on Saturday?

Mr. Potter said that Mr. Reynolds did a good job on his presentation and has been talking about closing on Saturdays for a while now. A compromise could be to be open the 1st Saturday of every month.

**Commissioner Phelps made a motion for the Landfill to be open on the first Saturday of every month (starting in November).** Discussion ensued. This will be done on a trial basis based on feedback from the public. **Commissioner Keyes seconded. Motion carried unanimously.**

**REPUBLIC SERVICES UPDATE:** Mr. Chris Wilson, Republic Services Manager, Municipal Services spoke to the Board. He introduced Mr. Mark Chapman, the General Manager and Mr. Pat Patrick, the local Operations Manager. Mr. Wilson said they are trying to do their best. They are dealing with people and equipment in an imperfect world. Mr. Chapman stated that he started back in April 2022. Republic has had some staffing challenges. They have currently hired new staff and have increased salaries. They are investing in their employees. Mr. Chapman noted that from January – September they picked up 383,000 carts and only missed 95. Their goal is to have 0 missed! He said they will continue to invest in their people and their equipment. Safety is their #1 priority. Republic will not put drivers in harms way. Mr. Chapman noted that Republic has completed a route audit and will share those details at a later date. Mr. Patrick told the Commissioners that trash pickup days are Monday, Tuesday, Thursday and Friday. Recycling is picked up on Tuesday and Thursday. Carts are delivered on Wednesday.

Commissioner Sexton stated that the County has had all kinds of trash pickup through the years. He feels that the having Republic is the best thing going for our trash right now. He is very satisfied with Republic and appreciates what they do.

Commissioner Keyes said she has been around for a while and knows it takes time to overcome challenges.

Chair Johnson thanked the representatives from Republic for coming to the meeting tonight.

**INFORMATION ON RAMSAR & LETTER OF SUPPORT:** Ms. Rebekah Martin, Project Leader, US Fish & Wildlife Service spoke to the Board. She introduced Ms. Sarah Ward, Ecologist with the US Fish & Wildlife Service and Ms. Wendy Stanton, Pocosin Lakes Refuge Manager. Ms. Martin said she is over nine (9) refuges in NC and her office is located in Manteo. She wants to overcome an adverse relationship which has been created in the past. Ms. Martin discussed the following information below.

**DRAFT**



## The Convention on Wetlands of International Importance

# Ramsar Convention

### What Ramsar Is:

• In 1971, an international convention was held in Ramsar and participants signed a treaty entitled, "The Convention on Wetlands of International Importance, Especially as Waterfowl Habitat."

• The Ramsar Convention provides a framework for voluntary international cooperation for wetland conservation.

• The U.S. acceded to the Ramsar Convention April 18, 1987.

### What Ramsar Does:

• Recognizes wetlands' importance to communities, cultures, governments, and businesses and encourages wetland conservation and wise use of wetlands.

• Establishes criteria for designating rivers, marshes, coral reefs and other areas as a "wetland of international importance."

• The Ramsar Secretariat facilitates implementation of wetlands conservation decisions made by nations, by preparing wise use guidelines, creating training opportunities, and providing access to financial resources.

### What Ramsar Does Not Do:

• Ramsar does not impose restrictions on nations and landowners. Ramsar is not a regulating entity, nor is it a United Nations Convention.

### How We Benefit from Ramsar:

• Wetlands provide many environmental services, including clean water, flood abatement, wildlife habitat, recreation, tourism, fishing, groundwater recharge.

• A "wetland of international importance" designation can bring economic benefits to surrounding areas due to increased tourism, fishing and recreation.

### Who can nominate a site

• Any local government, group, community, private organization, or landowner can nominate a site for inclusion on the Ramsar List of Wetlands of International Importance. The Federal government can also nominate sites, such as National Parks, National Forests, or National Wildlife Refuges.

### Nomination package

The petitioner must submit a complete nomination package to the Director, U.S. Fish and Wildlife Service (FWS), 1849 C Street, NW, Washington, D.C. 20006, with a copy to the Global Program, Division of International Conservation, FWS. This package must include:

- A cover letter addressed to the Director describing how the proposed site meets the Ramsar criteria;
- Although not required, letters of support from the local or state wildlife or natural resource agency, a member of Congress representing the geographic area, and other stakeholders associated with the proposed site greatly contribute to the nomination process.

A completed Ramsar Information Sheet, is available online at <http://bit.ly/1HIU7PR>

### Nine Criteria for "Wetlands of International Importance" Designation:

A wetland should be considered internationally important if it meets any one of the following criteria. The site:

1. contains a representative, rare, or unique example of a natural or near-natural wetland type found within the appropriate biogeographic region; or
2. supports vulnerable, endangered, or critically endangered species or threatened ecological communities; or
3. supports populations of plant and/or animal species important for maintaining the biological diversity of a particular biogeographic region; or
4. supports plant and/or animal species at a critical stage in their life cycles, or provides refuge during adverse conditions; or
5. regularly supports 20,000 or more waterbirds; or



*Pelican Island NWR/George Gentry*

- 6. regularly supports 1% of the individuals in a population of one species or subspecies of waterbird; or
- 7. supports a significant proportion of indigenous fish subspecies, species or families, life-history stages, species interactions and/or populations that are representative of wetland benefits and/or values and thereby contributes to global biological diversity; or
- 8. is an important source of food for fishes, spawning ground, nursery and/or migration path on which fish stocks, either within the wetland or elsewhere, depend; or
- 9. regularly supports 1% of the individuals in a population of one species or subspecies of wetland-dependent non-avian animal.

- San Francisco Bay in California is the largest estuary on the Pacific Coast of the U.S. and provides key habitat for a broad suite of wildlife and a range of ecological services such as flood protection and carbon sequestration.
- Florida's Everglades serve as a vast filter and reservoir of clean water, which supplies Florida's expanding human population.
- Roswell Artesian Wetlands in New Mexico plays a critical role in the life cycles of over 100 varieties of dragonflies and damselflies, the largest collection in the world.



Palmyra Atoll NWR/USFWS

**Ramsar Sites Worldwide:**

- 168 nations have signed on to the Ramsar Convention Treaty.
- 2,200 sites have been designated to date, covering a surface area of more than 516 million acres / 208,674,247 hectares.

**Ramsar Sites in the United States of America:**

37 sites have been designated in the United States. Some notable sites include:

**United States Ramsar Sites**

1. Izembek National Wildlife Refuge & State Game Area, AK	19. Tomales Bay, CA
2. Forsythe National Wildlife Refuge, NJ	20. Tijuana River National Estuarine Research Reserve, CA
3. Okefenokee National Wildlife Refuge, GA & FL	21. Grassland Ecological Area, CA
4. Ash Meadows National Wildlife Refuge, NV	22. Kawaiinui and Hamakua Marsh Complex, HI
5. Everglades National Park, FL	23. Francis Beidler Forest, SC
6. Chesapeake Bay Estuarine Complex, MD & VA	24. Wilma H. Schiermeier Olentangy River Wetland Research Park, OH
7. Cheyenne Bottoms, KS	25. Palmyra Atoll National Wildlife Refuge, Pacific
8. Cache-Lower White Rivers Joint Venture Area, AR	26. Corkscrew Swamp Sanctuary, FL
9. Horicon Marsh, WI	27. Upper Mississippi River Floodplain Wetlands, MN, WI, & IO
10. Catahoula Lake, LA	28. Humberg Marsh, MI
11. Delaware Bay Estuary, DE, NJ, & PA	29. Roswell Artesian Wetlands, NM
12. Pelican Island National Wildlife Refuge, FL	30. Laguna de Santa Rosa, CA
13. Caddo Lake, TX	31. Kakagon & Bad River Sloughs, WI
14. Connecticut River Estuary and Tidal Wetlands Complex, CT	32. Congaree National Park, SC
15. Cache River-Cypress Creek Wetlands, IL	33. The Emiquon Complex, IL
16. Sand Lake National Wildlife Refuge, SD	34. Sue and Wes Dixon Waterfowl Refuge at Hennepin & Hopper Lakes, IL
17. Bolinas Lagoon, CA	35. San Francisco Bay Estuary, CA
18. Quivira National Wildlife Refuge, KS	36. Missisquoi and Bay Wetlands, VT
	37. Door Peninsula Coastal Wetlands, WI

**For more information contact:**

U.S. Fish and Wildlife Service  
 Division of International Conservation  
 5275 Leesburg Pike, MS: IA  
 Falls Church, VA 22041  
 703/358-1754  
 internationalconservation@fws.gov

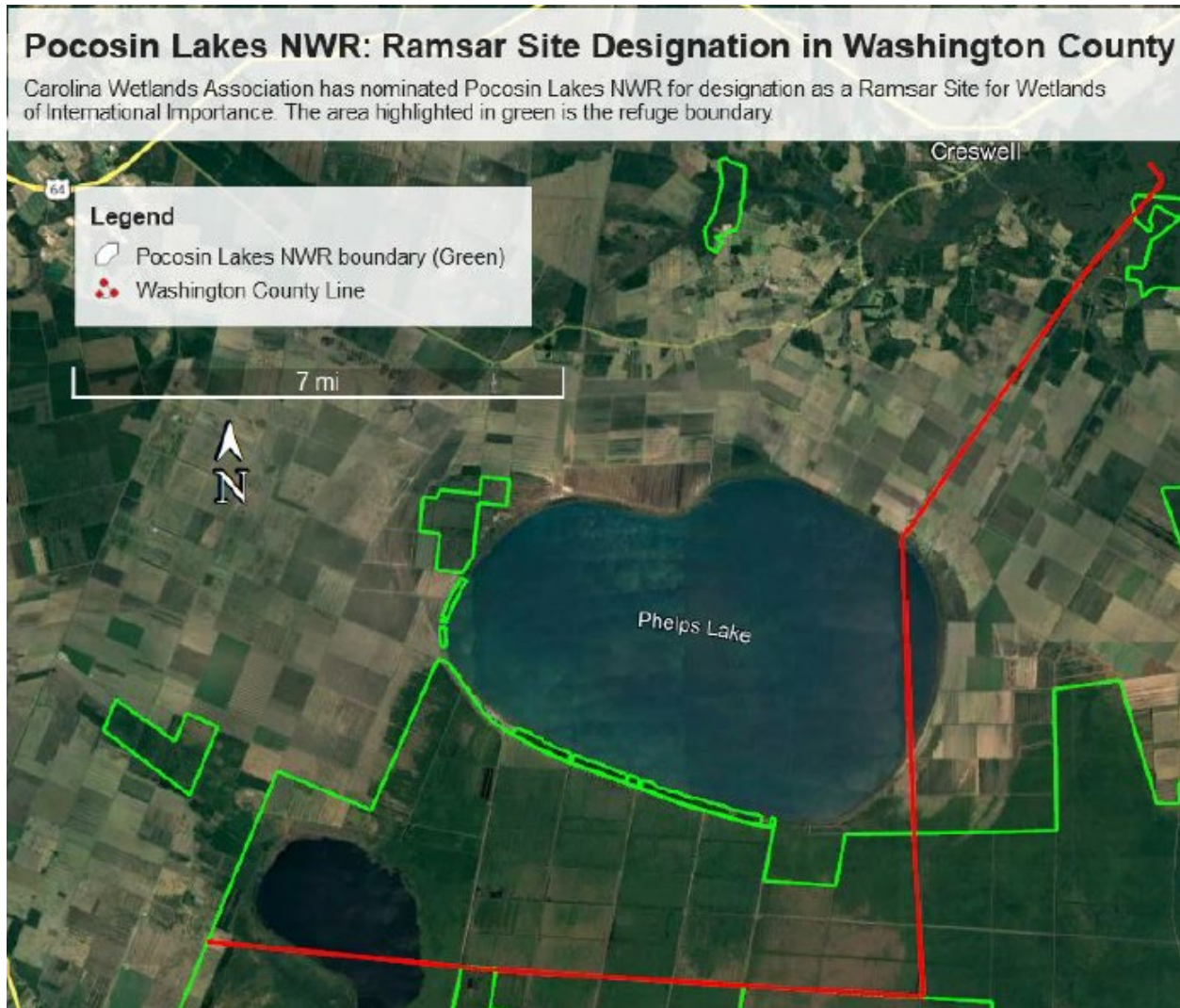
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<http://www.fws.gov/international/DIC/global/wetlands.html>



May 2015





Ms. Martin invited the Commissioners to come out to the Refuge with them sometime.

Commissioner Phelps said that Creswell's biggest issue is with drainage. He would appreciate their help in getting water out of the way. He said he has talked with Ms. Stanton quite a few times.

Commissioner Sexton said he agrees with Commissioner Phelps that it's usually Creswell that suffers. He would like for them to work with the Board on this. Ms. Martin said she would like the same. She has started looking into funds to help.

Mr. Potter said if the Board was comfortable with a letter of support of the nomination subtitled Carolina Wetlands Association to designate Pocosin Lakes National Wildlife Refuge (NWR) as Ramsar Wetlands of International Importance that he will draft something and bring it back to the November meeting for the Board's approval. The consensus of the Board was to do that.

**BOARDS & COMMITTEES:** Ms. Bennett, Clerk to the Board, stated that the Washington County (WC) Planning Board currently has two vacancies due to previous members moving out of the County. The WC Planning Board is recommending filling these two



vacancies with Mr. Charles Weathersbee (manager of Big Al's Garage) and Mr. Keith Davenport (owner of Davenport's Trucking Company and Davenport's Sand Company). The WC Planning Board would like for the Commissioners to approve their recommendation.

Both Mr. Weathersbee and Mr. Davenport have agreed to serve if appointed.

**Commissioner Sexton made a motion to approve the appointment of Mr. Charles Weathersbee and Mr. Keith Davenport to the Washington County Planning Board. Commissioner Keyes seconded. Motion carried unanimously.**

FINANCE OFFICER'S REPORT: Ms. Dixon said the budget transfers; budget amendments and the financial report were in the Commissioners' package.

Washington County  
**BUDGET TRANSFER**

**To:** Board of Commissioners  
**From:** Curtis Potter, County Manager  
 Missy Dixon, Finance Officer  
**Date:** June 30, 2022  
**RE:** Buildings/Contingency

BT #: 2022 - 137

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-3410-000	Wine and Beer Tax	(40,000.00)	8,086.00	(31,914.00)
10-3415-000	ABC Profit Distribution	(25,000.00)	25,000.00	-
10-3850-001	Other Financing Source: Lease Financing	-	(33,086.00)	(33,086.00)
10-4260-554	Probation & Parole-Forbes	16,900.00	(14,626.00)	2,274.00
10-4260-564	Expenditure: Lease Financing Principal	-	14,485.00	14,485.00
10-4260-565	Expenditure: Interest	-	141.00	141.00
10-9990-000	Contingency	280,519.05	(33,086.00)	247,433.05
10-4260-563	Expenditure: Lease	-	33,086.00	33,086.00
<b>Buildings/Contingency</b>		<b>232,419.05</b>	<b>-</b>	<b>232,419.05</b>

**Justification:**

This transfer is to move monies from various revenue and expenditure lines where monies were already budgeted but not earned or spent to new line items in conjunction with the new GASB87 Lease Requirements. These new standards have required us to set up specific lines that house only revenue and expenditures that pertain to GASB87 Eligible Leases therefore we are having to make these transfers for our year-end entry for the audit.

RECEIVED  
 SEP 13 2022

Washington County Manager's Office

Budget Officer's Initials CD

Approval Date: 9/13/22

Initials: MD  
 Batch #: 2022-137  
 Date: 9/13/2022

Washington County  
**BUDGET TRANSFER**

To: Board of Commissioners

BT #: 2023 - 034

From: Curtis Potter, County Manager  
 Missy Dixon, Finance Officer

Date: September 6, 2022

RE: Elections/Senior Center

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-4170-315	Elections - Training	7,800.00	(1,270.00)	6,530.00
10-4170-320	Elections - Communications	1,085.00	1,270.00	2,355.00
<b>Elections</b>				
10-5150-260	Senior Center - Departmental Supplies	2,500.00	(300.00)	2,200.00
10-5150-600	Senior Center - Contracted Services	4,000.00	300.00	4,300.00
<b>Senior Center</b>		<b>15,385.00</b>	<b>-</b>	<b>15,385.00</b>

**Justification:**

This transfer is to move monies from Board of Elections Training to Communications for the new CenturyLink internet that has had to be installed due to the relocation of the BOE Offices. This transfer is also moving monies from Senior Center Departmental Supplies to increase the budget in the Contracted Services line to increase the rates for the Yoga Instructor and the Art Instructor.

RECEIVED  
 SEP 06 2022

Washington County Manager's Office

Budget Officer's Initials CDP

Approval Date: 9/6/22

Initials: MD  
 Batch #: 2023-034  
 Date: 9/7/2022



Washington County  
**BUDGET TRANSFER**

To: Board of Commissioners

BT #: 2023 - 035

From: Curtis Potter, County Manager  
Missy Dixon, Finance Officer

Date: September 6, 2022

RE: Facility Services

RECEIVED  
SEP 06 2022

Please authorize the finance officer to make the following budgetary adjustments:

Washington County Manager's Office

Account Code	Description	Old	+ or (-)	New
10-4265-215	Facility Services - Maintenance & Repair-Equipment	80,000.00	(5,565.00)	74,435.00
10-4265-540	Facility Services - Capital Outlay - Equipment	-	5,565.00	5,565.00
<b>Facility Services</b>		<b>80,000.00</b>	<b>-</b>	<b>80,000.00</b>

**Justification:**

This transfer is to move budget dollars from Facility Services Maintenance & Repair Equipment to Capital Outlay Equipment for the payment of a new HVAC Unit for the Sheriff's Office. This purchase and payment were already made however should have been made from the Capital Outlay line as it was over the \$5,000 threshold. Once this transfer is approved, the charges will be moved to the appropriate line via journal adjustment.

Budget Officer's Initials CDP

Approval Date: 9/6/22

Initials: MD  
 Batch #: 2023-035  
 Date: 9/7/2022

Washington County  
**BUDGET TRANSFER**

To: Board of Commissioners

BT #: 2023 - 036

From: Curtis Potter, County Manager  
Missy Dixon, Finance Officer

Date: September 13, 2022

RE: Facility Services/Clerk of Court

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-4265-215	Facility Services - Maintenance & Repair-Equipment	74,435.00	(7,647.00)	66,788.00
10-4265-203	Clerk of Court - Capital Outlay	-	7,647.00	7,647.00
<b>Facility Services/Clerk of Court</b>		<b>74,435.00</b>	<b>-</b>	<b>74,435.00</b>

**Justification:**

This transfer is to move budget dollars from Facility Services Maintenance & Repair Equipment to the Clerk of Court Capital Outlay line. This transfer is to cover the costs associated with the CRAVE Project (wiring and electrical) in the Courtroom as required by NC Administrative Office of the Courts.

Budget Officer's Initials CBP

RECEIVED  
SEP 13 2022

Approval Date: 9/13/22

Initials: [Signature]  
Batch #: 2023-036  
Date: 9/13/2022

Washington County Manager's Office

Washington County  
**BUDGET AMENDMENT**

To: Board of Commissioners

BA #: 2023- 037

From: Curtis Potter, County Manager  
 Missy Dixon, Finance Officer

Date: October 3, 2022

RE: Sheriff/Senior Center/Recreation

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-3540-070	Donations - Animal Control	(500.00)	(80.00)	(580.00)
10-4310-601	Donations - Animal Control	1,311.00	80.00	1,391.00
10-3540-020	Gun Permits Discretionary-County Portion	(980.00)	(700.00)	(1,680.00)
10-4310-611	Gun Permits Discretionary-County Portion	35,840.00	700.00	36,540.00
10-3540-030	Gun Permits-State Portion	(1,195.00)	(835.00)	(2,030.00)
10-4310-612	Gun Permits-State Portion	2,330.00	835.00	3,165.00
10-3540-040	Finger Printing	(250.00)	(120.00)	(370.00)
10-4310-613	Finger Printing	4,455.00	120.00	4,575.00
10-3541-010	Sheriff - Donations	-	(5.00)	(5.00)
10-4310-650	Sheriff - Donations	766.00	5.00	771.00
<b>Sheriff</b>				
10-3509-020	Senior Center Donations	(92.00)	(100.00)	(192.00)
10-5150-650	Senior Center Donations	4,387.00	100.00	4,487.00
<b>Senior Center</b>				
10-3360-000	Recreation - Donations	-	(200.00)	(200.00)
10-6120-650	Recreation - Donations	2,912.00	200.00	3,112.00
<b>Recreation</b>				
<b>Balanced:</b>		<b>48,984.00</b>	<b>-</b>	<b>48,984.00</b>

**Justification:**

*This amendment is to budget for additional revenues received in the Sheriff's Office for gun permitting and donations, in the Senior Center for donations and in Recreation for donations.*

Approval Date: \_\_\_\_\_

Bd. Clerk's Init: \_\_\_\_\_

Initials:	
Batch #:	
Date:	



Washington County  
**BUDGET AMENDMENT**

To: Board of Commissioners

BA #: 2023- 038

From: Curtis Potter, County Manager  
 Missy Dixon, Finance Officer

Date: October 3, 2022

RE: GF Fund Balance/SS Transportation

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-3500-200	DOT - ROAP & CTS Grants	(184,743.00)	67,455.00	(117,288.00)
10-3990-000	Appropriated Fund Balance	(4,000,450.00)	13,496.00	(3,986,954.00)
10-5400-540	SS Transportation-Capital Outlay-Van Replacement	80,951.00	(80,951.00)	-
<b>GF Fund Balance/SS Transportation</b>				
		<b>Balanced:</b>	<b>(4,104,242.00)</b>	<b>(4,104,242.00)</b>

**Justification:**

*This amendment is to remove the monies that were budgeted to replace one van in the Riverlight Transit Fleet. This was originally budgeted for last fiscal year however we were unable to purchase and obtain delivery of a vehicle prior to fiscal year end due to COVID delays. This was rebudgeted at the beginning of this fiscal year as we were given approval by DOT to carry the grant over. As the DSS Deputy Director began looking into the purchase in the current fiscal year, she realized that there were still delays and even if a vehicle could be located, the price had increased dramatically therefore increasing the out of pocket cost to the county as the grant was based on quotes obtained several years ago. The Deputy Director decided it was best to withdraw the request for the grant at this time so that she could obtain updated quotes and place into budget for the upcoming fiscal year as to limit the amount of cost to the county.*

Approval Date: \_\_\_\_\_

Bd. Clerk's Init: \_\_\_\_\_

Initials:	
Batch #:	
Date:	

Washington County  
**BUDGET AMENDMENT**

To: Board of Commissioners

BA #: 2023- 039

From: Curtis Potter, County Manager  
Missy Dixon, Finance Officer

Date: October 3, 2022

RE: Cooperative Extension - SHIP Grant

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-3500-270	SHIP - Senior Health Ins Information Grant	(3,700.00)	(1,429.00)	(5,129.00)
10-6050-999	Grant - SHIP	3,700.00	1,429.00	5,129.00
<b>Cooperative Extension-SHIP Grant</b>				
<b>Balanced:</b>		-	-	-

**Justification:**

*This amendment is to budget for additional revenues and expenditures for the Senior Health Insurance Information Grant that is given annually to Cooperative Extension. We have been notified that we will be receiving more monies than we originally budgeted for therefore an amendment is needed to increase those line items.*

Approval Date: \_\_\_\_\_

Bd. Clerk's Init: \_\_\_\_\_

Initials: 

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Batch #: 

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Date: 

--

Washington County  
**BUDGET AMENDMENT**

To: Board of Commissioners

BA #: 2023- 040

From: Curtis Potter, County Manager  
Missy Dixon, Finance Officer

Date: October 3, 2022

RE: Senior Center

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-3509-010	Senior Center Trips	(567.00)	80.00	(487.00)
10-5150-380	Senior Center Trips	4,143.00	80.00	4,223.00
<b>Senior Center</b>				
<b>Balanced:</b>		<b>3,576.00</b>	<b>160.00</b>	<b>3,736.00</b>

**Justification:**

*This amendment is to budget for additional revenue received for Senior Center Trips (this increase is a net of \$318 received and \$398 refunded).*

Approval Date: \_\_\_\_\_

Bd. Clerk's Init: \_\_\_\_\_

Initials: 

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Batch #: 

--

Date: 

--



Washington County  
**BUDGET TRANSFER**

To: Board of Commissioners

BA #: 2023 - 041

From: Curtis Potter, County Manager  
 Missy Dixon, Finance Officer

Date: October 3, 2022

RE: Facility Services

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-3353-090	Insurance Claims	(4,743.00)	(7,102.00)	(7,102.00)
10-4265-256	Facility Services - Insurance Claims	18,376.00	2,359.00	20,735.00
<b>Facility Services</b>		<b>13,633.00</b>	<b>-</b>	<b>13,633.00</b>

**Justification:**

This amendment is to budget for insurance claim monies that will be received to repair one of the County owned ambulances. These claim monies will be received from another insured's insurance as the wreck and damage was no fault of any county employee.

Budget Officer's Initials \_\_\_\_\_

Approval Date: \_\_\_\_\_

Initials:	
Date #:	
Date:	

**Commissioner Sexton made a motion to approve the budget amendments/ transfers as presented above. Commissioner Keves seconded. Motion carried unanimously.**

Ms. Dixon noted that they are in the short rows of having a draft audit in hand. She has received some notes for review. Hopefully, it will be done soon. There will be one finding regarding the landfill closure/post closure. There was some confusion regarding the capacity of the landfill. There will have to be an adjustment made which will cause a finding. Ms. Dixon just wanted to make the Board aware of this.

**OTHER ITEMS BY CHAIR, COMMISSIONERS, COUNTY MANAGER/ COUNTY ATTORNEY OR CLERK:**

- Chair Johnson thanked everyone who sent cards and has been concerned about her. She is doing better and moving forward.

- Washington County High School Homecoming Parade is Friday, October 14. Ms. Bennett asked the Board to let her know if they want to ride in it.
- Mr. Potter gave a brief update on the school. There were multiple meetings held last week. The estimate on the school building is slightly above the limit we can go to (\$3M). He has also learned the design phase has been delayed. The Contractor has to have finished designs before going out for bids. This means we will not be able to make the LGC's meeting in December, but will need it for their January 2023 meeting (date TBD). Mr. Potter also noted we now have some placards sitting around the Commissioners' Room with a rendition of what the new school buildings may look like. Please feel free to use them.
- Mr. Potter also said he will be unavailable the rest of this week. By policy, Ms. Dixon can operate as the County Manager when he is not available.
- Chair Johnson said she doesn't think Washington County has any Federal legislative goals, but NACo has one which is to help expedite FEMA funds
- Ms. Bennett added that the County received its green lightbulb today to be able to participate in RESO 2022-042 Proclamation: Supporting Operation Green Light for Active Military Service Members in Transition to Civilian Life (Veteran Status) which was approved by the Commissioners this evening.

**Commissioner Keyes made a motion go into Closed Session pursuant to NCGS§143-318.11(a)(3)--attorney-client privilege and NCGS 143-318.11(a)(6) to discuss personnel. Commissioner Walker seconded. Motion carried unanimously.**

Back in Open Session, with no further business to discuss, **Commissioner Sexton made a motion to adjourn the meeting. Commissioner Keyes seconded; motion carried unanimously.**

---

Tracey A. Johnson  
Chair

---

Julie J. Bennett, MMC, NCMCC  
Clerk to the Board