Board of Commissioners
Meeting
June 6, 2022

WASHINGTON COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING AGENDA
JUNE 6, 2022

COOPERATIVE EXTENSION CONFERENCE ROOM
& LIVESTREAMED ON FACEBOOK
128 E. WATER STREET, PLYMOUTH, NC

	6:00 PM	Call to Order—Chair Johnson
	6:01 PM	Invocation / Pledge Additions / Deletions
Item 1	6:05 PM	Consent Agenda a) Approval of Minutes for May 2 & 16, 2022 Regular Meeting & Closed Session Minutes for April 4, 2022 b) Tax Refunds & Releases & Insolvent Accounts c) ABC Board Budget Amendment for 2021-2022; ABC Board Proposed Budget for 2022-2023; Adoption of County Travel Reimbursement Form for ABC Board d) Opioid Project Ordinance/Budget Amendment e) Auditor Engagement Letter f) JCPC Membership
Item 2	6:10 PM	Public Forum (3-minute limit per speaker)
Item 3	6:20 PM	Employee of the Quarter, Chair Johnson
Item 4	6:30 PM	Board of Equalization & Review, Ms. Sherri Wilkins, Tax Administrator
Item 5	6:40 PM	Resolution 2022-021: Approving and Accepting Sale of Real Property at Weston Road (SR1126/SR1164), Creswell, NC, Mr. Curtis Potter, CM/CA
Item 6	6:50 PM	Public Hearing: Sale of the Commerce Building, Mr. Curtis Potter, CM/CA
Item 7	7:00 PM	Department Information Update: Public Utilities, Mr. Doremus Luton, Director and Mr. Lee Sasser, Water Plant Operator
Item 8	7:20 PM	Budget Ordinance for the Washington County FY23 Budget, Mr. Curtis Potter, CM/CA
Item 9	7:30 PM	Finance Officer's Report, Budget Amendments/Budget Transfers, Ms. Missy Dixon, Finance Officer
Item 10	7:40 PM	Other Items by Chair, Commissioners, CM/CA, Finance Officer or Clerk
Item 11	7:50 PM	Closed Session has been scheduled according to NCGS§143-318.11(a)(3) (attorney-client privilege) and NCGS §143-318.11(a)(6) (personnel)

Adjourn

June 3, 2022 4:33:24 PM

WASHINGTON COUNTY BOARD OF COMMISSIONERS

AGENDA STATEMENT

ITEM NO: 1

DATE: June 6, 2022

ITEM: Consent Agenda

SUMMARY EXPLANATION:

Items listed under Consent are generally of a routine nature. The Board may take action to approve/disapprove all items in a single vote. Any item may be withheld from a general action, to be discussed and voted upon separately at the discretion of the Board.

a) Approval of Minutes for May 2, 2022 Regular Meeting and May 16, 2022 Recessed Meeting; Closed Session Minutes for April 4, 2022--See attachments at the end of the package.

b) Tax Refunds & Releases & Insolvent Accounts—See attachment

c) ABC Board Budget Amendment for 2021-2022; ABC Board Proposed Budget for 2022-2023; Adoption of County Travel Reimbursement Form for ABC Board—see attachments.
The Board of County Commissioners is tasked with approving the yearly budget & any amendments of the ABC Board. Also, the NC ABC Commission gives all ABC Boards the option to choose from the State's travel policy or the Board's Appointed Authority's travel policy, which Washington County's ABC Board's Appointed Authority is the County Commissioners. Washington County's ABC Board chooses to go with the Appointed Authority. The County's reimbursement rates shown in the attachment is sufficient.

d) Opioid Project Ordinance/Budget Amendment—Auditor Engagement Letter—see attachment

e) JCPC Membership—members need to be approved for FY23—see attachment

North Carolina Vehicle Tax System

May-22

NCVTS Pending Refund report

Report Date
5/31/2022 12:03:56
PM

Payee Name	Primary Owner	Address 1	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description	Refund Reason	Create Date	Tax	Levy Type	Change	Interest Change	Total Change
AMBROSE, TERRANCE WAYNE	AMBROSE, TERRANCE WAYNE	1399 SPRUILL BRIDGE RD	CRESWELL, NC 27928	Proration	0056901002	HDR2630	PENDING	82906297	Refund Generated due to proration on Bill #0056901002-2021-2021-0000-00	Vehicle Sold	05/26/2022	W	Tax	($168.98)	$0.00	($168.98)
															Refund	$168.98
COMBS, MONIQUE KATRICE	COMBS, MONIQUE KATRICE	PO BOX 261	CRESWELL, NC 27928	Proration	0060387487	TFS5680	PENDING	247609161	Refund Generated due to proration on Bill #0060387487-2020-2020-0000-00	Processed in error	05/12/2022	W	Tax	($4.14)	$0.00	($4.14)
												P	Tax	($2.62)	$0.00	($2.62)
												P	Vehicl	$0.00	$0.00	$0.00
															Refund	$6.76
COMBS, MONIQUE KATRICE	COMBS, MONIQUE KATRICE	PO BOX 261	CRESWELL, NC 27928	Proration	0034367162	DLE7207	PENDING	248837157	Refund Generated due to proration on Bill #0034367162-2021-2021-0000-00	Tag Surrender	05/27/2022	W	Tax	($17.30)	$0.00	($17.30)
												C	Tax	($10.17)	$0.00	($10.17)
												C	Vehicl	$0.00	$0.00	$0.00
															Refund	$27.47
DAVENPORT, GLORIA PHELPS	DAVENPORT, GLORIA PHELPS	484 MOUNT TABOR RD	CRESWELL, NC 27928	Proration	0036884995	EDP3956	PENDING	82742764	Refund Generated due to proration on Bill #0036884995-2020-2020-0000-00	Tag Surrender	05/20/2022	W	Tax	($35.80)	$0.00	($35.80)
															Refund	$35.80
DIXON, HATTIE MARIE	DIXON, HATTIE MARIE	275 NEWLAND RD	ROPER, NC 27970	Proration	0038005479	ELE5145	PENDING	82945842	Refund Generated due to proration on Bill #0038005479-2020-2020-0000-00	Vehicle Sold	05/27/2022	W	Tax	($23.21)	$0.00	($23.21)
															Refund	$23.21
DIXON, HATTIE MARIE	DIXON, HATTIE MARIE	275 NEWLAND RD	ROPER, NC 27970	Proration	0047236660	FHN3925	PENDING	82825157	Refund Generated due to proration on Bill #0047236660-2020-2020-0000-00	Tag Surrender	05/24/2022	W	Tax	($7.78)	$0.00	($7.78)
															Refund	$7.78

North Carolina Vehicle Tax System

May-22

NCVTS Pending Refund report

Report Date
5/31/2022 12:03:56
PM

GRAY, MICHAEL DAVENPORT JR	GRAY, MICHAEL DAVENPORT JR	4650 MACKEYS RD	ROPER, NC 27970	Proration	0063087802	JAR6809	PENDING	82565756	Refund Generated due to proration on Bill #0063087802-2021-2021-0000-00	Tag Surrender	05/13/2022	W	Tax	($155.78)	$0.00	($155.78)
															Refund	$155.78
HUFFMAN, HOLLIE ELIZABETH	HUFFMAN, HOLLIE ELIZABETH	4708 NC HIGHWAY 32 S	PLYMOUTH, NC 27962	Proration	0050366186	HEA6491	PENDING	82290555	Refund Generated due to proration on Bill #0050366186-2021-2021-0000-00	Vehicle Sold	05/03/2022	W	Tax	($24.61)	$0.00	($24.61)
															Refund	$24.61
JONES, JACQUELINE	JONES, JACQUELINE	1825 BACK RD	CRESWELL, NC 27928	Proration	0057794436	PFT2934	PENDING	82825280	Refund Generated due to proration on Bill #0057794436-2021-2021-0000-00	Vehicle Totalled	05/24/2022	W	Tax	($18.68)	$0.00	($18.68)
															Refund	$18.68
JORDAN, LARRY DONNELL	JORDAN, LARRY DONNELL	518 E 3RD ST	PLYMOUTH, NC 27962	Proration	0057314667	PLX4300	PENDING	247923777	Refund Generated due to proration on Bill #0057314667-2020-2020-0000-00	Vehicle Sold	05/17/2022	W	Tax	($18.64)	$0.00	($18.64)
												P	Tax	($11.77)	$0.00	($11.77)
												P	Vehicl	$0.00	$0.00	$0.00
															Refund	$30.41
MCCOBB, ROGER EARL	MCCOBB, ROGER EARL	10212 NC HIGHWAY 32 N	ROPER, NC 27970	Proration	0057714418	HJP7458	PENDING	82475645	Refund Generated due to proration on Bill #0057714418-2021-2021-0000-00	Tag Surrender	05/10/2022	W	Tax	($96.77)	$0.00	($96.77)
															Refund	$96.77
NORMAN, ARRONIA	NORMAN, ARRONIA	PO BOX 164	ROPER, NC 27970	Proration	0064837643	JHP1043	PENDING	82475635	Refund Generated due to proration on Bill #0064837643-2021-2021-0000-00	Tag Surrender	05/10/2022	W	Tax	($25.57)	$0.00	($25.57)
															Refund	$25.57

North Carolina Vehicle Tax System

May-22

NCVTS Pending Refund report

Report Date
5/31/2022 12:03:56
PM

ROSCOE, ROGER DALE	ROSCOE, ROGER DALE	5243 NC HIGHWAY 32 S	PLYMOUTH, NC 27962	Proration	0062774627	CM79430	PENDING	82906387	Refund Generated due to proration on Bill #0062774627-2021-2021-0000-00	Vehicle Sold	05/26/2022	W	Tax	($11.84)	$0.00	($11.84)
															Refund	$11.84
VARGAS-GOMEZ, RUBEN	VARGAS-GOMEZ, RUBEN	61 CONABY LN	PLYMOUTH, NC 27962	Proration	0062298708	TFS5939	PENDING	82475600	Refund Generated due to proration on Bill #0062298708-2021-2021-0000-00	Tag Surrender	05/10/2022	W	Tax	($6.55)	$0.00	($6.55)
															Refund	$6.55
WATERS, MARION HAROLD	WATERS, MARION HAROLD	121 PAMELA DR	PLYMOUTH, NC 27962	Proration	0042922858	CD96289	PENDING	164951172	Refund Generated due to proration on Bill #0042922858-2020-2020-0000-00	Vehicle Sold	05/10/2022	W	Tax	($17.92)	$0.00	($17.92)
												P	Tax	($11.32)	$0.00	($11.32)
															Refund	$29.24
															Refund	$669.45

Requested Tax Administrator 5/31/22 Date

"Approved by the Washington County Board of Commissioners Meeting held _____, 2022"

Clerk to the Board of Commissioners

WASHINGTON COUNTY
REAL ESTATE, PERSONAL PROPERTY AND MOTOR VEHICLE REFUNDS AND RELEASES
May 2022

DATE	NAME	TICKET YEAR	ACCOUNT #	SITUS	PARCEL #	AMOUNT REL	AMOUNT REF	REASON
5/1/22	Barber, Amelia	4146 2021	3495	2	9507	$300.00		DWMH repossessed 2020; requesting release of $300.00 SWUF (2021).
5/1/22	Barber, Amelia	4146 2021	3495	2	9507	$94.62		DWMH repossessed 2020; requesting release of $94.62 ($93.50-tax; $1.12-WS (2021)).
5/1/22	Little, Thomas M & Shalina S	5997 2021	29921	1	10909	$300.00		MH sold 2020; requesting release of $300.00 SWUF (2021)
5/1/22	Perdue AgriBusiness Grain, LLC	505 2020	38319	1		$749.09		PP double billed; Requesting release of $749.09 (2020)
5/1/22	Perdue AgriBusiness Grain, LLC	505 2020	38319	1			$749.09	PP double billed; Requesting refund of $749.09 (2020)
5/1/22	Perdue AgriBusiness Grain, LLC	495 2021	38319	1		$683.39		PP double billed; Requesting release of $683.38 (2021)
5/1/22	Perdue AgriBusiness Grain, LLC	495 2021	38319	1			$683.39	PP double billed; Requesting refund of $683.38 (2021)
5/1/22	Perdue AgriBusiness Grain, LLC	530 2017	38356	1		$5,008.35		Bins listed as BPP but also listed as REAL Property; Requesting release of $5008.35 (2017)
5/1/22	Perdue AgriBusiness Grain, LLC	530 2017	38356	1			$5,008.35	Bins listed as BPP but also listed as REAL Property; Requesting refund of $5008.35 (2017)
5/1/22	Perdue AgriBusiness Grain, LLC	496 2018	38356	1		$4,246.49		Bins listed as BPP but also listed as REAL Property; Requesting release of $4246.49 (2018)
5/1/22	Perdue AgriBusiness Grain, LLC	496 2018	38356	1			$4,246.49	Bins listed as BPP but also listed as REAL Property; Requesting refund of $4246.49 (2018)
5/1/22	Perdue AgriBusiness Grain, LLC	502 2019	38319	1		$3,595.05		Bins listed as BPP but also listed as REAL Property; Requesting release of $3595.05 (2019)
5/1/22	Perdue AgriBusiness Grain, LLC	502 2019	38319	1			$ 3,595.05	Bins listed as BPP but also listed as REAL Property; Requesting refund of $3595.05 (2019)
5/1/22	Perdue AgriBusiness Grain, LLC	505 2020	38319	1		$3,173.78		Bins listed as BPP but also listed as REAL Property; Requesting release of $3173.78 (2020)
5/1/22	Perdue AgriBusiness Grain, LLC	505 2020	38319	1			$ 3,173.78	Bins listed as BPP but also listed as REAL Property; Requesting refund of $3173.78 (2020)

SITUS CODES:
1 - PLYMOUTH
2 - LEES MILLS, ROPER
3 - SKINNERSVILLE / CRESWELL
4 - SCUPPERNONG / CRESWELL
31-Town of Plymouth
20 - COUNTY
21 - PLYMOUTH
22 - ROPER
24 - CRESWELL

WASHINGTON COUNTY
REAL ESTATE, PERSONAL PROPERTY AND MOTOR VEHICLE REFUNDS AND RELEASES
May 2022

DATE	NAME	TICKET YEAR	ACCOUNT #	SITUS	PARCEL #	AMOUNT REL	AMOUNT REF	REASON
5/1/22	Perdue AgriBusiness Grain, LLC	495 2021	38319	1		$ 650.76		Bins listed as BPP but also listed as REAL Property; Requesting release of $650.76 (2021)
5/1/22	Perdue AgriBusiness Grain, LLC	4955 2021	38319	1			$ 650.76	Bins listed as BPP but also listed as REAL Property; Requesting refund of $650.76 (2021)
5/1/22	Swain, Clintoria	10719 2021	51202	2	8021	$300.00		No water since 2008-electric nonverifiable; requesting release of $300.00 SWUF (2021).

5/31/22

Requested by Tax Administrator Date

"Approved by the Washington County Board of Commissioners meeting held _____, 2022"

_____

Clerk to the Board of Commissioners

SITUS CODES:
1 - PLYMOUTH
2 - LEES MILLS, ROPER
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4 - SCUPPERNONG / CRESWELL
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21 - PLYMOUTH
22 - ROPER
24 - CRESWELL

Washington County ABC Board
July 1, 2022 – June 30, 2023

Proposed Budget Message

A budget has been prepared for the Washington County ABC Board in accordance with G.S. 18B-702, Financial Operations of Local Boards. The budget was prepared by Todd Moore, General Manager / Deputy Finance Officer, Dawn Riddick and Rebecca Williams of Allen Accounting and Taxes. Allen Accounting and Taxes prepares the payroll, file taxes, bookkeeping on QuickBooks and other accounting services for the Board. The projection for the making of the budget was made by the Board's financials records and other gathered information. Moore and Allen Accounting and Taxes prepared the budget to the best of their abilities.

The July 2021 – June 30, 2022 year has been much like the previous year, meaning very unpredictable. The ABC System is still being affected by the Covid-19 Pandemic, but in much different ways. The supply chain is one of the biggest concerns. Liquors from all over the world have been affected. Some shelves are empty. Customers are being more cautious with their spending, due to the lack of supplemental money. Due to these uncertainties, the Board is predicting only a 1% increase in sales over last year's sales.

The Board has just finished a Loading Ramp Project. The project was necessary due to the method of receiving liquor is changing. LB&B, the company that manages the state's liquor warehouse have requested that all Boards start receiving liquor on pallets. The Washington County ABC Board can now receive pallets. The Board's reason for the Working Capital Retained is parking lot repairs and a new computer / cash register system, both projects have been approved by the Board.

The Board operates one store with two full-time employees, the General Manager / Deputy Finance Officer / Sales Assistant and the Store Manager / Finance Officer / Sales Assistant. The full-time employees receive health insurance, retirement (LGERS), sick leave and vacation. The Board has two part-time employees. The Board is currently short one part-time employee. The part-time employees are subject to limited hours and receive no benefits. The budget does show the possibility of a cost-of-living pay increase, bonuses for employees and the hiring of an addition part-time employee.

The Board distributes to and has a contract with the Washington County Sheriff Department for Law Enforcement. The Board also make addition distributions to the WC Sheriff Department and other organizations for Alcohol Education.

In conclusion, the budget should meet the NC ABC Commission guidelines. The Washington County ABC Board should be able to use this budget in making any decision that could affect the future of the Board.

J. Todd Moore
General Manager / Deputy Finance Officer / Sales Assistant

Jack Faulk
Board Chairman

Washington County ABC Board

WASHINGTON COUNTY ABC BOARD
ANNUAL OPERATING BUDGET
FISCAL YEAR 2022-2023

Estimated Revenue

Liquor Sales / Mixed Beverage Sales		
Total:		**$1,313,000.00**
APPROPRIATIONS:		
Taxes Based on Revenue		
Excise Tax		
MXB Tax (Dept. of Revenue)		
MXB Tax (DHHS)		
Bottle Tax		
TOTAL:		**$ 312,500.00**
COST OF SALES:		**$ 727,500.00**
TOTAL		**$ 1,040,000.00**
OPERATING EXPENSES:		
Salaries & Benefits	$ 136,775.00	
Payroll Taxes	$ 12,000.00	
Retirement	$ 12,125.00	
Repairs & Maintenance	$ 3,250.00	
Utilities	$ 9,500.00	
Ins / Bonds	$ 6,500.00	
Group Health Ins.	$ 33,500.00	
Store / Office Supplies	$ 6,500.00	
Board Expense	$ 1,500.00	
Professional Fees	$ 16,500.00	
Training / Conventions / Travel	$ 2,000.00	
Credit Card Charges	$ 17,500.00	
Dues & Subscriptions	$ 5,000.00	
Contingencies	$ 4,000.00	
TOTAL ESTIMATED EXPENSE		**$ 266,650.00**

CAPITAL OUTLAY		
Store Improvements	$ 20,000.00	
DISTRIBUTIONS		
Law Enforcement	$ 2,400.00	
Alcohol Education	$ 3,950.00	
TOTAL DISTRIBUTIONS		**$ 6,350.00**
Working Capital Retained	-$20,000.00	
Total Expenditures and Distributions		**$1,313,000.00**

Washington County ABC Board
696 US HWY 64 E
Plymouth, NC 27692
252-793-2217
wcabcbd@embarqmail.com

Budget Amendment

The following amendment to the annual budget document for the fiscal year ending June 30, 2022 had been approved and adopted by the Washington County ABC Board.

Funds Transfer

Account	Decrease	Increase
Contingencies	$1,025.00	
Retirement		$125.00
Credit Cards Charges		$900.00

A copy of this Budget Amendment shall be forward to the NC ABC Commission and to the clerk to the Washington County Board of Commissioners.

WASHINGTON COUNTY
TRAVEL REIMBURSEMENT
AND EXPENSE REPORT

EMPLOYEE NAME: _____ **DEPARTMENT:** _____

SOCIAL SECURITY # (If reimbursement is less than $50, payment will be included in Payroll) _____

PURPOSE: _____ **DESTINATION:** _____

** ATTACH COPY OF APPROVED TRAVEL REQUEST FORM TO THIS REPORT**

*** List ALL expenses incurred, including amounts charged to County***

Day:	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	
Date:								
NATURE OF EXPENSE	Attach ALL Receipts to this report							**TOTAL**
Total Auto Miles								0
Less Personal Auto Miles								0
Total Billable Miles @ $.50								$0.00
Lodging Per Day								$0.00
Registration Fees								$0.00
Air Fare								$0.00
Car Rental								$0.00
Cab Fare								$0.00
Gasoline (Only if using Co Vehicle)								$0.00
Parking Fees								$0.00
Tolls								$0.00
Miscellaneous								$0.00
Breakfast $12.00								$0.00
Lunch $15.00								$0.00
Dinner $20.00								$0.00
15% Gratuity *Must be included in the daily total								$0.00
TOTAL	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00

Notes / Remarks:

Less Amounts Charged ***(list charges below)***	$0.00
Total Personal Employee Exp.	
NET EXPENSE REPORT	

ACCOUNT NO: _____

AMOUNT DUE (check one): _____ EMPLOYEE _____ COUNTY

CHARGES INCURRED ON COUNTY CREDIT CARD (*describe expenses in blocks below under the correct day*)

Expenses	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	**TOTAL**
Lodging								$0.00
Meals								$0.00
Misc fes								$0.00
Gasoline (drove CtyVehic)								$0.00

I CERTIFY THAT THE FOREGOING EXPENSES WERE INCURRED IN THE CONDUCT OF COUNTY BUSINESS.

_____ _____

Employee / Date Finance Officer / Date

_____ _____

Department Head / Date County Manager / Date

COUNTY OF WASHINGTON
BOARD OF COMMISSIONERS

COMMISSIONERS:
TRACEY A. JOHNSON, CHAIR
JULIUS WALKER, JR., VICE-CHAIR
ANN C. KEYES
CAROL V. PHELPS
WILLIAM "BILL' R. SEXTON, JR.

POST OFFICE BOX 1007
PLYMOUTH, NORTH CAROLINA 27962
OFFICE (252) 793-5823
FAX (252) 793-1183

ADMINISTRATION STAFF:
CURTIS S. POTTER
COUNTY MANAGER/COUNTY ATTORNEY
cpotter@washconc.org

CATHERINE "MISSY" DIXON
FINANCE OFFICER
mdixon@washconc.org

JULIE J. BENNETT, CMC, NCMCC
CLERK TO THE BOARD
jbennett@washconc.org

OPIOID SETTLEMENT - GRANT PROJECT ORDINANCE

Pursuant to NCGS 159-13.2, the Washington County Board of County Commissioners hereby adopts this Grant Project Ordinance as follows:

Section 1: This Grant Project Ordinance establishes a budget for projects to be funded by the distributions from the National Opioid Settlement (hereinafter the "Project"). As directed under the North Carolina Memorandum of Agreement (NCMOA), specific opioid mitigation strategies will be authorized by the Board of County Commissioners after determination that such costs are eligible under the NCMOA and applicable state and/or federal law.

These funds may be used for one or more of the following categories of expenditures, to the extent authorized by, and subject to additional applicable federal and state rules, regulations, and laws:

a. Option A: a local government may fund one or more strategies from a shorter list of evidence-based, high impact strategies to address the epidemic
   - evidence-based addiction treatment • recovery support services • recovery housing
   - employment-related services • early intervention programs • naloxone distribution
   - post-overdose response teams • syringe service programs
   - criminal justice diversion programs • addiction treatment for incarcerated persons
   - reentry programs

b. Option B: a local government may fund one or more strategies from a longer list of strategies after engaging in a collaborative strategic planning process involving a diverse array of stakeholders

Section 2: Subject to further amendment, the following revenues are anticipated to be available to complete the Project and are hereby appropriated as anticipated revenues within a separate special revenue/grant project fund (Fund 50) to be created and maintained for purposes of separately accounting for and tracking the revenues and expenses related to this Project:

Opioid Settlement Distributions:	$18,500
Opioid Settlement Distributions:	$40,686
	$59,186

Section 3: Subject to further amendment, the following amount is appropriated for the Project and authorized for expenditure:

2nd Judicial District Drug Recovery Court Contribution	$ 5,000
Contingency	$54,186
	$59,186

Funds shall remain in contingency until such specific programs are authorized and budgeted as required by the NCMOA and applicable law.

Section 4: The officers of Washington County are hereby authorized to proceed with approved Project costs in accordance with the General Statutes of North Carolina, and within the terms of any applicable contracts approved by the Washington County Board of Commissioners.

Section 5. The Finance Officer is hereby directed to maintain specific sufficiently detailed accounting records to satisfy the requirements of the grantor agency, the terms of any applicable grant or funding contracts, and otherwise any other applicable laws.

Section 6: The Finance Officer is hereby directed to report the financial status of the Project to the Board of Commissioners on a regular basis, not less than quarterly.

Section 6: Copies of this Grant Project Ordinance shall be furnished to the Budget Officer, the Finance Officer, and the Clerk to the Board.

Section 7: This Grant Project Ordinance is adopted this ____ day of _____, 20___, and expires two years following receipt of the final settlement distribution.

_____
Tracey A. Johnson, Chair
Washington County Board of Commissioners

I, Julie J. Bennett, Clerk to the Board of the Washington County Board of County Commissioners, do hereby certify that the foregoing ordinance was duly adopted by the governing body of Washington County at a duly called and noticed meeting thereof, with a quorum being present on the ____ day of _____, 20___,

This the 6th day of June, 2022

_____
Julie J. Bennett, MMC, NCMCC
Clerk to the Board (SEAL)

Thompson, Price, Scott, Adams & Co, P.A.
P.O. Box 398
1626 S Madison Street
Whiteville, NC 28472
Telephone (910) 642-2109
Fax (910) 642-5958

Alan W. Thompson, CPA
R. Bryon Scott, CPA
Gregory S. Adams, CPA

May 4, 2022

Washington County
PO Box 1007
Plymouth, North Carolina 27962

To Management and Those Charged With Governance:

We are pleased to confirm our understanding of the services we are to provide the Washington County for the year ended June 30, 2022.

Audit Scope and Objectives

We will audit the financial statements of the governmental activities, business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information, including the disclosures, which collectively comprise the basic financial statements, of the Washington County as of and for the year ended June 30, 2022. Accounting standards generally accepted in the United States of America (GAAP) provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement the Washington County's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the Washington County's RSI in accordance with auditing standards generally accepted in the United States of America (GAAS). These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by GAAP and will be subjected to certain limited procedures, but will not be audited:

1. Management's discussion and analysis.
2. Law Enforcement Officers' Special Separation Allowance Schedule of Total Pension Liability (Asset) and Schedule of Total Pension Liability (Asset) as a Percentage of Covered-Employee Payroll
3. Schedule of the Proportionate Share of the Net Pension Liability (Asset) and Schedule of County Contributions – LGERS
4. Schedule of the Proportionate Share of the Net Pension Liability (Asset) and Schedule of County Contributions – ROD
5. Schedule of Proportionate Share of the County's Net OPEB Liability and Contributions – Retiree Health Benefit Fund

We have also been engaged to report on supplementary information other than RSI that accompanies the Washington County's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with

GAAS, and we will provide an opinion on it in relation to the financial statements as a whole in a report combined with our auditors' report on the financial statements:

1. Schedule of Expenditures of Federal and State Awards.
2. Combining and Individual Fund Financial Statements, Budgetary Schedules, and Other Schedules

Our responsibility for other information included in documents containing the entity's audited financial statements and auditors' report does not extend beyond the financial information identified in the report. We have no responsibility for determining whether such other information contained in these documents is properly stated.

The objectives of our audit are to obtain reasonable assurance about whether the financial statements as a shole are free from material misstatement, whether due to fraud or error, and issue an auditors' report that includes our opinions about whether your financial statements are fairly presented, in all material respects, in conformity with GAAP, and report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually, or in the aggregate, they would influence the judgment of a reasonable user made based on the financial statements. The objective also includes reporting on-

- Internal control over financial reporting and compliance with the provisions of laws, regulations, contracts, and award agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards.*

- Internal control over compliance related to major programs and an opinion (or disclaimer of opinion) on compliance with federal statutes, regulations, and the terms and conditions of federal awards that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance).

Auditors' Responsibilities for the Audit of the Financial Statements and Single Audit

We will conduct our audit will be conducted in accordance with GAAS; the standards for financial audits contained in *Government Auditing Standards,* issued by the Comptroller General of the United States; the Single Audit Act Amendments of 1996; and the provisions of the Uniform Guidance, and will include tests of accounting records, a determination of major program(s) in accordance with the Uniform Guidance, and other procedures we consider necessary to enable us to express such opinions. As part of an audit in accordance with GAAS and *Government Auditing Standards,* we exercise professional judgment and maintain professional skepticism throughout the audit.

We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall presentation of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the entity or to acts by management or employees acting on behalf of the entity. Because the determination of waste and abuse is subjective, *Government Auditing Standards* do not expect auditors to perform specific procedures to detect waste or abuse in financial audits nor do they expect auditors to provide reasonable assurance of detecting waste or abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements or noncompliance may exist and not be detected by us, even though the audit is properly planned and performed in accordance with GAAS and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or major programs. However, we will inform the appropriate level of management of any material errors, any fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential, and of any material abuse that comes to our attention. We will include such matters in the reports required for a Single Audit. Our responsibility

as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

We will also conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the government's ability to continue as a going concern for a reasonable period of time.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts and may include tests of the physical existence of inventories (if material), and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will also require certain written representations from you about your responsibilities for the financial statements; schedule of expenditures of federal awards; federal award programs; compliance with laws, regulations, contracts, and grant agreements; and other responsibilities required by generally accepted auditing standards.

We may from time to time, and depending on the circumstances, use third-party service providers in serving your account. We may share confidential information about you with these service providers but remain committed to maintaining the confidentiality and security of your information. Accordingly, we maintain internal policies, procedures, and safeguards to protect the confidentiality of your personal information. In addition, we will secure confidentiality agreements with all service providers to maintain the confidentiality of your information and we will take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others. In the event that we are unable to secure an appropriate confidentiality agreement, you will be asked to provide your consent prior to the sharing of your confidential information with the third-party service provider. Furthermore, we will remain responsible for the work provided by any such third-party service providers.

Our audit of financial statements does not relieve you of your responsibilities.

Audit Procedures-Internal Controls

We will obtain an understanding of the entity and its environment, including internal control relevant to the audit, sufficient to identify and assess the risks of material misstatement of the financial statements, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for our opinions. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control. Test of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

As required by the Uniform Guidance, we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal award program. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to the Uniform Guidance.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards, *Government Auditing Standards*, and the Uniform Guidance.

Audit Procedures-Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the Washington County's compliance with provisions of applicable laws, regulations, contracts, and agreements, including grant agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards.*

The Uniform Guidance requires that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with federal statutes, regulations, and the terms and conditions of federal awards applicable to major programs. Our procedures will consist of tests of transactions and other applicable procedures described in the *OMB Compliance Supplement* for the types of compliance requirements that could have a direct and material effect on each of Washington County's major programs. For federal programs that are included in the Compliance Supplement, our compliance and internal control procedures will relate to the compliance requirements that the Compliance supplement identifies as being subject to audit. The purpose of these procedures will be to express an opinion on Washington County's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to the Uniform Guidance.

Other Services

We will also assist in preparing the financial statements, schedule of expenditures of federal and State awards, and related notes of Washington County in conformity with U.S. generally accepted accounting principles and the Uniform Guidance based on information provided by you. We may also have to assist with some year-end cash to accrual adjusting entries. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards.* We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statements, schedule of expenditures of federal and State awards, and related notes services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

You agree to assume all management responsibilities relating to the financial statements, schedules of expenditures of federal and State awards, related notes, and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements, schedule of expenditures of federal and State awards, and related notes and that you have reviewed and approved the financial statements, the schedule of expenditures of federal awards, and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, (Missy Dixon), who possesses suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

Responsibilities of Management for the Financial Statements and Single Audit

Our audit will be conducted on the basis that you acknowledge and understand your responsibility for (1) designing, implementing, and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including internal controls over federal and State awards, and for evaluating and monitoring ongoing activities, to help ensure that appropriate goals and objectives are met; (2) following laws and regulations; (3) ensuring that there is reasonable assurance that government programs are administered in compliance with compliance requirements; and (4) ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles; for the preparation and fair presentation of the financial statements, schedule of expenditures of federal and State awards, and all accompanying information in conformity with U.S. generally accepted accounting principles; and for compliance with applicable laws and regulations (including federal statutes), rules, and the provisions of contracts and grant agreements (including award agreements). Your responsibilities also include identifying significant contractor relationships in which the contractor has responsibility for program compliance and for the accuracy and completeness of that information.

You are also responsible for making drafts of the schedule of expenditures of federal awards, all financial records, and related information available to us and for the accuracy and completeness of that information (including information from outside of the general and subsidiary ledgers). You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters; (2) access to personnel, accounts, books, records, supporting documentation, and other information as needed to perform an audit under the Uniform Guidance, (3) additional information that we may request for the purpose of the audit, and (4) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence. At the conclusion of our audit, we will require certain written representations from you about the financial statements; schedule of expenditures of federal and State awards; federal or State award programs; compliance with laws, regulations, contracts, and grant agreements; and related matters.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements of each opinion unit taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud or illegal acts affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud or illegal acts could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the entity complies with applicable laws, regulations, contracts, agreements, and grants. You are also responsible for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts, and grant agreements that we report. Additionally, as required by the Uniform Guidance, it is management's responsibility to evaluate and monitor noncompliance with federal statutes, regulations, and the terms and conditions of federal awards; take prompt action when instances of noncompliance are identified including noncompliance identified in audit findings; promptly follow up and take corrective action on reported audit findings; and prepare a summary schedule of prior audit findings and a separate corrective action plan. The summary schedule of prior audit findings should be available for our review by May 1, 2022.

You are responsible for identifying all federal and State awards received and understanding and complying with the compliance requirements and for the preparation of the schedule of expenditures of federal and State awards (including notes and noncash assistance received, and COVID-19-related concepts, such as lost revenues, if applicable) in conformity with the Uniform Guidance. You agree to include our report on the schedule of expenditures of federal and State awards in any document that contains and indicates that we have reported on the schedule of expenditures of federal and State awards. You also agree to make the audited financial statements readily available to intended users of schedules of expenditures of federal and State awards no later than the date the schedule of expenditures of federal awards is issued with our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the schedule of expenditures of federal and State awards in accordance with the Uniform Guidance; (2) you believe the schedule of expenditures of federal and State awards, including its form and content, is stated fairly in accordance with the Uniform Guidance; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the schedule of expenditures of federal and State awards.

You are also responsible for the preparation of the other supplementary information, which we have been engaged to report on, in conformity with U.S. generally accepted accounting principles (GAAP). You agree to include our report on the supplementary information in any document that contains and indicates that we have reported on the supplementary information. You also agree to make the audited financial statements readily available to users of the supplementary information no later than the date the supplementary information is issued with our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Scope and Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information. With regard to publishing the financial statements on your website, you understand that websites are a means of distributing information and, therefore, we are not required to read the information contained in those sites or to consider the consistency of other information on the website with the original document.

Engagement Administration, Fees, and Other

You may request that we perform additional services not addressed in this engagement letter. If this occurs, we will communicate with you regarding the scope of the additional services and the estimated fees. We also may issue a separate engagement letter covering the additional services. In the absence of any other written communication from us documenting such additional services, our services will continue to be governed by the terms of this engagement letter.

We understand that your employees will prepare all cash, accounts receivable, or other confirmations we request and will locate any documents selected by us for testing. We will schedule the engagement based in part on deadlines, working conditions, and the availability of your key personnel. We will plan the engagement based on the assumption that your personnel will cooperate and provide assistance by performing tasks such as preparing requested schedules, retrieving supporting documents, and preparing confirmations. If for whatever reason your personnel are unavailable to provide the necessary assistance in a timely manner, it may substantially increase the work we have to do to complete the engagement within the established deadlines, resulting in an increase in fees over our original fee estimate.

At the conclusion of the engagement, we will complete the appropriate sections of the Data Collection Form that summarizes our audit findings. It is management's responsibility to submit the reporting package (including financial statements, schedule of expenditures of federal awards, summary schedule of prior audit findings, auditors' reports, and corrective action plan) along with the Data Collection Form to the federal audit clearinghouse. We will coordinate with you the electronic submission and certification. If applicable, we will provide copies of our report for you to include with the reporting package you will submit to pass-through entities. The Data Collection Form and the reporting package must be submitted within the earlier of 30 calendar days after receipt of the auditors' report or nine months after the end of the audit period.

We will provide copies of our reports to the Board; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of Thompson, Price, Scott, Adams & Co., P.A. and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request in a timely manner to Oversight Agencies (or its designee), a federal agency provided direct or indirect funding, or the U.S. Government Accounting Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Thompson, Price, Scott, Adams & Co., P.A. personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parities may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release date or for any additional period requested by the federal cognizant agency. If we are aware that a federal awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact the party contesting the audit finding for guidance prior to destroying the audit documentation.

Alan Thompson is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them. We expect to begin our audit by approximately May 1, 2022, and to issue our reports no later than October 31, 2022. Our audit engagement ends on delivery of our audit report. Any follow-up services that might be required will be a separate, new engagement. The terms and conditions of that new engagement will be governed by a new, specific engagement letter for that service.

Our fee for these services will be at our standard hourly rates plus out-of-pocket costs (such as report reproduction, word processing, postage, travel, copies, telephone, etc.) except that we agree that our gross fee, including expenses, should not exceed $52,500. Also, any excessive additional fees incurred in obtaining required audit evidence (i.e. bank confirmations) will be billed directly to the Board. Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. However, if we are not able to complete the audit as agreed upon in the Request for Proposal and it is determined to be the fault of the auditor (i.e. not because of delays in obtaining confirmations from the State, required actuary reports, being able to get onsite for testing due to government restrictions on travel, etc), there will be a $1,000 penalty for every 30 days the audit is late. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. In accordance with our firm policies, work may be suspended if your account becomes 60 days or more overdue and may not be resumed until your account is paid in full. If we elect to terminate our services for

nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report(s). You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit.

If additional programs are required to be tested that have not been identified as major programs for testing in previous years, additional fees may be charged at standard hourly rates. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs. However, we believe our contract as it is will be sufficient to cover but we do want to reserve the right to discuss this issue.

Reporting

We will issue written reports upon completion of our Single Audit. Our reports will be addressed to the Board of Commissioners and management of Washington County. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions, add a separate section, or add an emphasis-of-matter or other-matter paragraph to our auditors' report, or if necessary, withdraw from this engagement. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or issue reports, or we may withdraw from this engagement. If circumstances occur related to the condition of your records, the availability of sufficient appropriate audit evidence, or the existence of a significant risk of material misstatement of the financial statements caused by error, fraudulent financial reporting, or misappropriation of assets, which in our professional judgment prevent us from completing the audit or forming an opinion on the financial statements, we retain the right to take any course of action permitted by professional standards, including declining to express an opinion or issue a report, or withdrawing from the engagement.

The *Government Auditing Standards* report on internal control over financial reporting and on compliance and other matters will state that (1) the purpose of the report is solely to describe the scope of testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance, and (2) the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The Uniform Guidance report on internal control over compliance will include a paragraph that states that the purpose of the report on internal control over compliance is solely to describe the scope of testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Both reports will state that the report is not suitable for any other purpose.

We appreciate the opportunity to be of service to the Washington County and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Very truly yours,

Alan W. Thompson, CPA
Thompson, Price, Scott, Adams & Co., P.A.

RESPONSE:

This letter correctly sets forth the understanding of the Washington County.

Management signature: _____

Title: _____

Date: _____

Governance signature: _____

Title: _____

Date: _____

CC: Board of Commissioners

JCPC Membership Roster (2-YR Term ending June 30, 2023 (2-YR Term ending June 30, 2022)

		Name	Designee
1)	School Superintendent	Dr. Linda Carr	☑
2)	Police Chief	Willie Williams	
3)	Local Sheriff	Arlo Norman	☑
4)	District Attorney	Seth Edwards	☐
5)	Chief Court Counselor	James Ward	☐
6)	Director of MH, DD, SAS	Chinita Vaughan	☑
7)	Director of DSS	Clifton Hardison	☐
8)	County Manager	Curtis Potter	☐
11)	County Commissioner	Julius Walker	
13)	Juvenile Defense Attorney	vacant	
14)	Chief District Court Judge	Hon. Regina Parker	☐
16)	Local Health Director	Wes Gray	☐

		Name
9)	Substance Abuse Professional	Tonya Johnson
10)	Member of the Faith Community	Harry White
12)	2 persons under Age of 21 or 1	Liniyyah Bond
	under 21 and 1 person with at-risl	vacant
15)	Member of Business Community	vacant
17)	United Way or other Non-profit	Kay Overton
18)	Local Parks and Recreation	Randy Fulford

			Title/Agency
19)	Appointee at large	Elizabeth Jackson	4-H
20)	Appointee at large	Terri Gallop	WC Schools
21)	Appointee at large	Stephanie Simpson	Police Department
22)	Appointee at large	Dina Brown	School Counselor
23)	Appointee at large	Doretha Garrett	Center for Family Violence
24)	Appointee at large	Missy Dixon	Finance Officer
25)	Appointee at large	Jakela Bryant	Court Counselor

WASHINGTON COUNTY BOARD OF COMMISSIONERS

AGENDA STATEMENT

ITEM NO: 2

DATE: June 6, 2022

ITEM: Public Forum (3-minute limit per speaker)

SUMMARY EXPLANATION:

As is required by North Carolina General Statute §153A-52.1, time has been allotted for comments from the public.

Public Comment Statements

In December of 2015, the Washington County Board of Commissioners adopted a public comment period.

Essentially this policy said that a public comment period shall be set aside at the beginning of each regular monthly Commissioners and it shall be limited to a maximum of thirty (30) minutes.

Additionally this policy stated that all speakers are required to sign up prior to the meeting at which they wish to speak. The signup sheet must be on the podium 30 mins prior to the meeting. Each speaker shall clearly write their name, address, and the topic upon which they wish to speak on the signup sheet.

This board adopted rules that must be followed. Some of the high points of those rules, which I wish to remind the public is:

1. Speakers shall be acknowledged by the Board Chairperson.
2. Speakers shall address the Board from the lectern at the front of the room, and begin their remarks by stating their name and address.
3. Public comment is not intended to require any Board or staff members to answer any impromptu questions or engage in debate. Speakers shall address all remarks to the Board as a body, and not to any individual board or staff members. Discussions between speakers and members of the audience shall not be allowed.
4. Speakers shall be courteous in their language and presentations, and shall not use profanity, racial slurs, or make any obscene remarks, nor engage in any personal attacks of commissioners.

5. Speakers shall have a maximum of three (3) to five (5) minutes to make their remarks depending on the number of speakers and topics. The Chairperson may limit the number of speakers allowed to make substantially similar comments with respect to the same topic.
6. Speakers who have prepared written remarks or supporting documents are encouraged to leave a copy of such remarks and documents with the County Clerk.
7. Speakers shall not discuss any of the following: matters which are the subject of public hearings set for the same meeting; matters which are closed session matters, including without limitation matters within the attorney-client privilege, anticipated or pending litigation, personnel, property acquisition, and matters which are made confidential by law.

WASHINGTON COUNTY BOARD OF COMMISSIONERS

AGENDA STATEMENT

ITEM NO: 3

DATE: June 6, 2021

ITEM: Employee of the Quarter, Board Chair

SUMMARY EXPLANATION:

The Board Chair will announce the Employee of the Quarter and present them with a certificate. They will also receive a check for $50.00. Ms. Collier will take their picture (in the foyer) which will be printed and displayed on the wall in the foyer of the Administration Building the following day.

WASHINGTON COUNTY BOARD OF COMMISSIONERS

AGENDA STATEMENT

ITEM NO: 4

DATE: June 6, 2022

ITEM: Board of Equalization & Review, Ms. Sherri Wilkins, Tax Administrator

SUMMARY EXPLANATION:

a) A Motion will be needed to be made to re-convene as the Board of Equalization and Review (E & R).

b) Hearing of Appeals
As of the preparation of this agenda package, Sherri Wilkins, Tax Administrator, has informed the County Manager's Office that there are no appeals at this time.

c) A Motion will be needed to adjourn the Board of E & R.

WASHINGTON COUNTY BOARD OF COMMISSIONERS

AGENDA STATEMENT

ITEM NO: 5

DATE: June 6, 2022

ITEM: Resolution 2022-021: **Approving and Accepting Sale of Real Property at Weston Road (SR1126/SR1164)**

SUMMARY EXPLANATION:

Mr. Potter will speak with the Board regarding the Resolution 2022-021: Approving and Accepting Sale of Real Property at Weston Road (SR1126/SR1164).

See attachments.

COUNTY OF WASHINGTON

BOARD OF COMMISSIONERS

COMMISSIONERS:
TRACEY A. JOHNSON, CHAIR
JULIUS WALKER, JR., VICE-CHAIR
ANN C. KEYES
CAROL V. PHELPS
WILLIAM "BILL' R. SEXTON, JR.,

ADMINISTRATION STAFF:
CURTIS S. POTTER
COUNTY MANAGER/COUNTY ATTORNEY
cpotter@washconc.org

CATHERINE "MISSY" DIXON
FINANCE OFFICER
mdixon@washconc.org

JULIE J. BENNETT, MMC, NCMCC
CLERK TO THE BOARD
jbennett@washconc.org

POST OFFICE BOX 1007
PLYMOUTH, NORTH CAROLINA 27962
OFFICE (252) 793-5823
FAX (252) 793-1183

RESOLUTION 2022-021

APPROVING AND ACCEPTING SALE OF REAL PROPERTY AT WESTON ROAD, CRESWELL NC,

WHEREAS, the County Manager or their designee was authorized by RESO2022-012 of the Washington County Board of Commissioners to sell by electronic auction at www.govdeals.com the surplus properties described below by advertising such properties for sale from 4/3/22 to 5/8/22 and accepting bids from 5/9/22 through 6/2/22; and

WHEREAS, the County Manger's Office did in fact advertise and solicit bids for the sale of such properties pursuant to the authority and terms of the foregoing Board Resolution authorizing such action; and

WHEREAS, the foregoing Resolution does respectively require that the bid results be reported to the Board at their next regularly scheduled meeting, and provide that the Board shall accept or reject the bid within 30 days of said report; and

WHEREAS, the surplus properties and their respective bid results are hereby reported as follows:

Address/ Deed Ref	Tax PIN/ Value	Taxes Owed @ Foreclosures	High Bid/%Tax Value	Notes/Others
SR1126/SR1164 Deed Book 522 Page 531-532	#7766.00-29-4901 $14,700	$4,905.69	$21,977 149%	Net of Back Taxes: $17,071.31

NOW THEREFORE, the Board of County Commissioners of Washington County hereby resolves as follows:

1. That the highest bid reported above for the purchase of Weston Road, Creswell, NC be accepted and approved.
2. That the County Manager or their designated agent is authorized to execute any and all necessary documents including without limitation deeds, settlement statements, or other

closing or related legal documents approved by the County Attorney for the purpose of conveying the properties described above to their respective purchasers upon receipt of the purchase funds, or upon adequate legal assurances given by a bona fide settlement agent holding such funds in escrow for the purpose of disbursing such funds to the County upon actual closing.

ADOPTED this ___ day of _____, 20___

_____
Tracey A. Johnson, Chair
Washington County Board of Commissioners

ATTEST: _____
Julie J. Bennett, MMC, NCMCC
Clerk to the Board

WASHINGTON COUNTY BOARD OF COMMISSIONERS

AGENDA STATEMENT

ITEM NO: 6

DATE: June 6, 2022

ITEM: Public Hearing: Sale of the Commerce Building, Mr. Curtis Potter

SUMMARY EXPLANATION:

Mr. Potter will speak with the Board regarding the Sale of the Commerce Building. We will be holding a public hearing on this. The owners of Triple Waves along with former Interim Plymouth Town Manager Sam Styons will be in attendance to answer questions.

See attachments.

COUNTY OF WASHINGTON

BOARD OF COMMISSIONERS

COMMISSIONERS:
TRACEY A. JOHNSON, CHAIR
JULIUS WALKER, JR., VICE-CHAIR
ANN C. KEYES
CAROL V. PHELPS
WILLIAM "BILL' R. SEXTON, JR.

ADMINISTRATION STAFF:
CURTIS S. POTTER
COUNTY MANAGER/COUNTY ATTORNEY
cpotter@washconc.org

CATHERINE "MISSY" DIXON
FINANCE OFFICER
mdixon@washconc.org

JULIE J. BENNETT, MMC, NCMCC
CLERK TO THE BOARD
jbennett@washconc.org

POST OFFICE BOX 1007
PLYMOUTH, NORTH CAROLINA 27962
OFFICE (252) 793-5823
FAX (252) 793-1183

AGENDA ITEM MEMO

MEETING DATE:	June 6, 2022	**MEMO Date:**	June 3, 2022	**ITEM:**	
SUBJECT:	Potential Sale of Commerce Center via Upset Bid Process				
DEPARTMENT:	Economic Development				
FROM:	Curtis S. Potter, County Manager/County Attorney (CM/CA)				

ATTACHMENTS:

- **A- Washington County Resolution 2021-026 Authorizing Upset Bid Process (3pgs)**
- **B- Washington County Commerce Building (100 Airport Rd, Plymouth NC 27962) Fact Sheet (3pgs)**
- **C- Site Survey of 11.83 acre Washington County Commerce Center Tract One (1pg)**
- **D- Property Tax Card Dated 3/25/2021 (1pg)**
- **E- Public Notice of Intent to Sell (1pg)**
- **F- Local Gov't Property Disposal Procedures - Sale by Negotiated Offer and Upset Bid (G.S. 160A-269) (1pg)**
- **G- Letter of Intent to Offer to Purchase Property… from Ervin Shperdheja, President, Triple Waves…"**

PURPOSE: To hold a public hearing to consider the sale of the Washington County Commerce Center at 100 Airport Rd, Plymouth NC 27962 to Triple Waves Industrial Laundry, LLC as the qualifying highest bidder on the potential sale of said property advertised for sale pursuant to Board Resolution 2021-026.

BACKGROUND:

- 2010 County surveyed 11.83 acres @Airport Rd as "Washington County Commerce Center Tract One"
- 2011 substantial completion of exterior construction of 25,000 sf shell building intended for use by a specific economic development business partner based on specific building needs which ultimately failed to develop resulting in an incomplete and stalled overall project prior to the completion of construction. Unfinished items included flooring, HVAC, plumbing, water/sewer, etc.
- 2014-2019 substantial completion of necessary water/sewer infrastructure
- 2020 Property Revaluation (Assessed value decreased substantially from $1,574,300 to $843,200)
    - Interior floor, loading bay door cut-ins, HVAC, internal plumbing remains unfinished & incomplete
    - Exterior ramp walkways require substantial repairs due to water intrusion/damage
- 2021 County approached by multiple interested purchasers seeking to expand existing business operations using this site. After discussing possible economic development incentives packages and conveyance options with the UNC School of Government, staff recommended proceeding with a potential sale under NCGS 158-7.1 using an upset bid process per NCGS 160A-269

- 10/13/21 & 10/20/21 - County published attached "Public Notice of Intent to Sell"
- 10/14/21 County received a tentative written offer and 5% deposit from Triple Waves Industrial Laundry which currently owns and operates a commercial laundry facility located at 108 US Highway 64E, Plymouth NC 27962

- 11/1/21 Board approved Resolution 2021-026 Authorizing Upset Bid Process for the Potential Sale of the Washington County Commerce Center
- Nov 2021 – May 2022: Upset bids received and advertised
- 5/9/22 - No upset received by deadline… making Triple Waves last bid of $552,000 the final high bid

Potential Future Revenue Estimates*	**1 YEAR**	**10 YEARS**	**20 YEARS**	**30 YEARS**
Current Incomplete Bldg	$7k	$70k	$140k	$210k
Additional $200k improvements (RP)	$1.7k	$17k	$34k	$51k
Additional $500k equipment (BPP)	$4.2k	$42k	$84k	$126k
Total	$12.9k	$129k	$258k	$387k
Total with $552k sales price	$565k**	$681k**	$810k**	$939k**

*Estimates only: based on certain underlying assumptions about property valuation and tax rates which are subject to a wide variety of sometimes volatile and unpredictable regulations. Estimates are rounded.

**Does not include potential additional revenues generated from water/sewer services or indirect economic impact values of additional jobs to be potentially created or supported.

FINANCIAL ANALYSIS/IMPACTS:

- Est. of major **local** match funding invested in site: $500k construction; $186k infrastructure.
- Current Assessed Tax Value: $843,200

STAFF DISCUSSION & ANALYSIS:

- Although the final high bid amount is probably lower than originally hoped for by some Board members, after analyzing the costs vs. benefits of conveying the Commerce Center into private ownership for the final high amount bid, staff believes that subject to certain applicable terms and conditions to be placed on the sale, the final high bid represents a fair market value for this site.

- This is based in part on the following considerations:
  - substantial additional improvements will be required of the purchaser to utilize the facility which will contribute to its underlying taxable value,
  - the operation of the facility for laundry purposes may have potentially significant impacts on additional water/waste water revenues for Washington County and/or the Town of Plymouth,
  - the operation of the facility for laundry purposes may lead to potentially significant job creation related economic development opportunities for the county.

STAFF RECOMMENDATION(S):

1. **Conduct the Public Hearing To Obtain Additional Information**
   a. Relevant Information May Include:
      i. Scope, Est. Value & Timeline of Improvements to be Made
      ii. Est. number and average weekly wage of employees
      iii. Est. water/wastewater consumption requirements

2. **Direct Staff to Prepare a Resolution to Approve the Transfer of the Commerce Center to the Final High Bidder (Subject to Applicable Terms and Conditions to be Discussed with the County Attorney in Closed Session and/or Otherwise Established by the Board)**

COUNTY OF WASHINGTON

BOARD OF COMMISSIONERS

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CLERK TO THE BOARD
jbennett@washconc.org

RESOLUTION 2021-026

Authorizing Upset Bid Process

For the Potential Sale Of The Washington County Commerce Center

Located at 100 Airport Road, Plymouth Nc 27962

WHEREAS, Washington County owns certain real property consisting of approximately 11.83+/- acres as more particularly described and shown in a map entitled "Survey of: Washington County Commerce Center Tract One" dated January 26, 2010 and revised March 27, 2010 by Timothy J. Esolen, PLS, being recorded in Plat Cabinet 3, Slide 33H, in the Washington County Register of Deeds Office, and for additional reference purposes only having a Tax Parcel ID Number of 6766417088; and

WHEREAS, the County previously constructed a 25,000+/- square foot industrial shell building together with certain other improvements and infrastructure serving said building which are situated upon and considered part of the property described above; and

WHEREAS, North Carolina General Statute § 158-7.1 authorizes a county to undertake an economic development project by conveying property to a company in order to cause the company to locate or expand its operations within the county; and

WHEREAS, North Carolina General Statute § 160A-269 permits a county to sell property by upset bid, after receipt of an offer for the property; and

WHEREAS, the County has received an offer to purchase the property described above, in the amount of $235,000 submitted by Ervin Shperdheja of Triple Waves Industrial Laundry, LLC; and

WHEREAS, Triple Waves Industrial Laundry has paid the required five percent (5%) deposit on its offer;

NOW THEREFORE, THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY (the "Board") HEREBY RESOLVES THAT:

1. The potential sale (subject to final approval by the Board) of the property described above through the upset bid procedure of North Carolina General Statute § 160A-269 is hereby authorized.

2. The Clerk to the Board shall cause a notice of the proposed sale to be published. The notice shall describe the property and the amount of the offer, and shall state the terms under which the offer may be upset.

3. Persons wishing to upset the offer that has been received shall submit a sealed bid with their offer to the office of the Clerk to the Board within 10 days after the notice of sale is published. At the conclusion of the 10-day period, the Clerk to the Board shall open the bids, if any, and the highest such bid will become the new offer. If there is more than one bid in the highest amount, the first such bid received will become the new offer.

4. If a qualifying higher bid is received, the Clerk to the Board shall cause a new notice of upset bid to be published, and shall continue to do so until a 10-day period has passed without any qualifying upset bid having been received. At that time, the amount of the final high bid shall be reported to the Board.

5. A qualifying higher bid is one that raises the existing offer by not less than ten percent (10%) of the first $1,000.00 of that offer and five percent (5%) of the remainder of that offer.

6. A qualifying higher bid must also be accompanied by a deposit in the amount of five percent (5%) of the bid; the deposit may be made in cash, cashier's check, or certified check. The county will return the deposit on any bid not accepted, and will return the deposit on an offer subject to upset if a qualifying higher bid is received. The County will return the deposit of the final high bidder at closing.

7. N/A

8. **<u>The terms of the potential final sale include all the following:</u>**

   a. Unless otherwise agreed in writing, the property shall be conveyed by the county in its present AS-IS WHERE-IS condition, without any warranties or guarantees, and subject to any and all defects, latent or patent, material or otherwise, including without limitation the physical condition of the building and supporting infrastructure, as well as the legal status of the title to the property which shall be conveyed subject to any and all recorded restrictive covenants, easements, liens, notices, or any other matters of title recorded in the Washington County Register of Deeds Office or otherwise appearing in any publicly available records.

   b. The property shall be conveyed subject to a restrictive covenant running with the land in perpetuity that the property must be used at all times solely for industrial/commercial purposes and in general conformity with any and all applicable laws related thereto.

   c. The Board by subsequent Resolution must approve the final high offer (including the initial offer received if no subsequent offers are made) prior to the sale being considered finally

approved by the Board and being able to proceed to closing.

i. The Board reserves the right within its sole discretion, for any reason or no reason, and at any time prior to giving its subsequent approval of the final high offer, to reject any and all offers or bids, including the initial offer described herein.

ii. Within 30 days after the final upset bid period has passed, and prior to approving the final high offer by subsequent Resolution, the Board shall conduct a public hearing to assist it in more fully evaluating the final high offer including the economic development merits of approving said offer and conveying the property to the potential buyer making it. The potential buyer shall attend the public hearing and shall cooperate in good faith with the Board and County staff to provide before, and if necessary present during, such hearing relevant information related to the buyer's intended use of the property including without limitation at a minimum information about the following:

a. Information related to the buyer's general short-term & long-term property improvement plans;

b. Information about the number and type of potential jobs the buyer intends to create in connection with the property; and

c. Information about the probable average hourly wages to be paid in connection with any such jobs.

d. The buyer shall pay the full purchase price for the property in cash at the time of closing which shall take place within 30 days after the Board has approved the final high offer by subsequent Resolution after the public hearing described above. Failure to close within 30 days of final approval by the Board for no fault or delay caused by the County shall result in the buyer's forfeiture of the bid deposit unless otherwise agreed in writing between the parties.

ADOPTED this 1st day of November, 2021

Tracey A. Johnson, Vice-Chair
Washington County Board of Commissioners

ATTEST:

Julie J. Bennett, CMC, NCMCC
Clerk to the Board

BOARD OF COMMISSIONERS • WASHINGTON COUNTY, NC

Washington County Commerce Building

100 Airport Road, Plymouth, NC 27962

Available For Sale

Attractive 25,000 square foot shell building, close to Plymouth Airport, and **the Roanoke River** for potential barging. **S**its on **11+** acres **with possible future expansion southward along Airport Road**.

1 story **shell building (204' x 122' x 30') with metal roof and split-faced block/metal wall panels built in 2011 with unfinished floor and 75 parking spaces. Existing water & commercial sewage completed in 2019, potential** natural gas/broadband **options negotiable based on need**. **S**ite **is immediately** adjacent **to existing rail provided by Carolina Rail Service** and may be eligible for direct spur if desired.

Located within 2 miles of US Hwy 64 (4-lane divided h**wy**), **19 miles of future Interstate 87,** and 70 miles from Interstate 95. Located 96 miles from Raleigh-Durham International Airport. Port of Norfolk is 99 miles away, Port of Morehead City is 105 miles away.

Traffic Count:

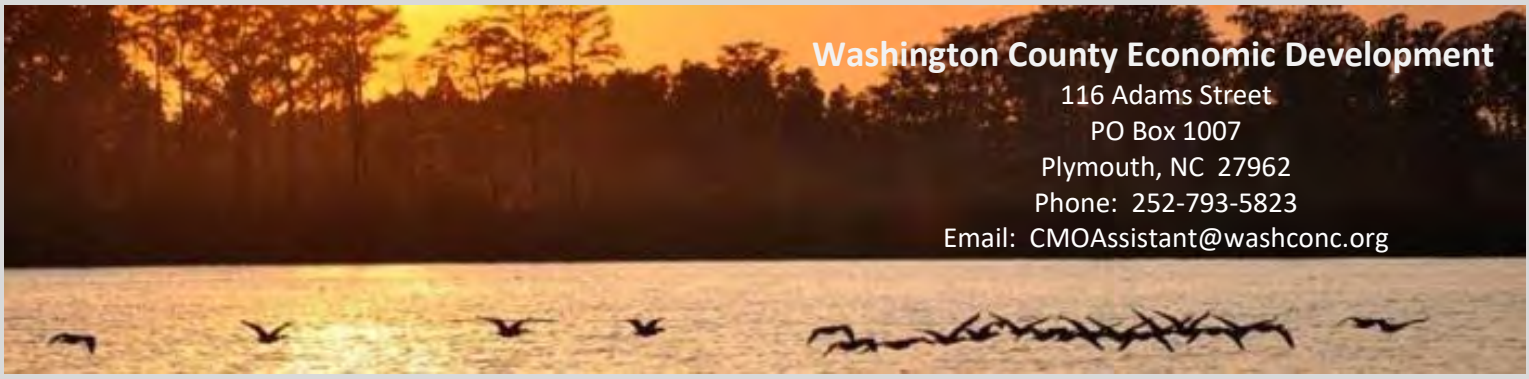
US Hwy 64 has an Annual Average Daily Traffic Count of 13,000 vehicles

Zoning:

- Industrial/Commercial

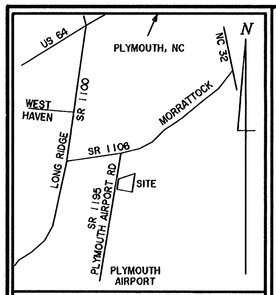
Demographics

	1 Mile	3 Miles	5 Miles
Population (2019)	224	4,051	6,977
Households	94	1,713	2.937
Median HH Income	$50,708	$34,667	$33,926
Median Home Value	$101,786	$96,154	$90,544
Median Age	42.7	42.2	44.0



Washington County Economic Development
116 Adams Street
PO Box 1007
Plymouth, NC 27962
Phone: 252-793-5823
Email: CMOAssistant@washconc.org

PC 3 SLIDE 33 H



VICINITY MAP
(NOT TO SCALE)

AREA BY DMD
TOTAL PERIMETER
515,372.56 +\- SQ. FT.
11.83 +\- ACRES

REFERENCES
DB 461, PG 054
PC 3, SLIDE 30 A, B, & C
PC 3, SLIDE 20 B
MB 6, PG 127
MB 7, PG 96
SPECIAL PROCEEDING FILE 75-SP-24
PC 2, SLIDE 191 F

NOTES
SUBJECT TO ALL R/W'S, EASEMENTS, ZONING REGS. SETBACK LINES, AND ANY OTHER RESTRICTIONS OF RECORD.

UNDERGROUND UTILITIES IN AREA MAY INCLUDE AND ARE NOT LIMITED TO: WATER, ELECTRIC, NATURAL GAS, TELEPHONE, CABLE TV AND ARE TO BE VERIFIED BY OTHERS BEFORE ANY LAND DISTURBING ACTIVITIES.

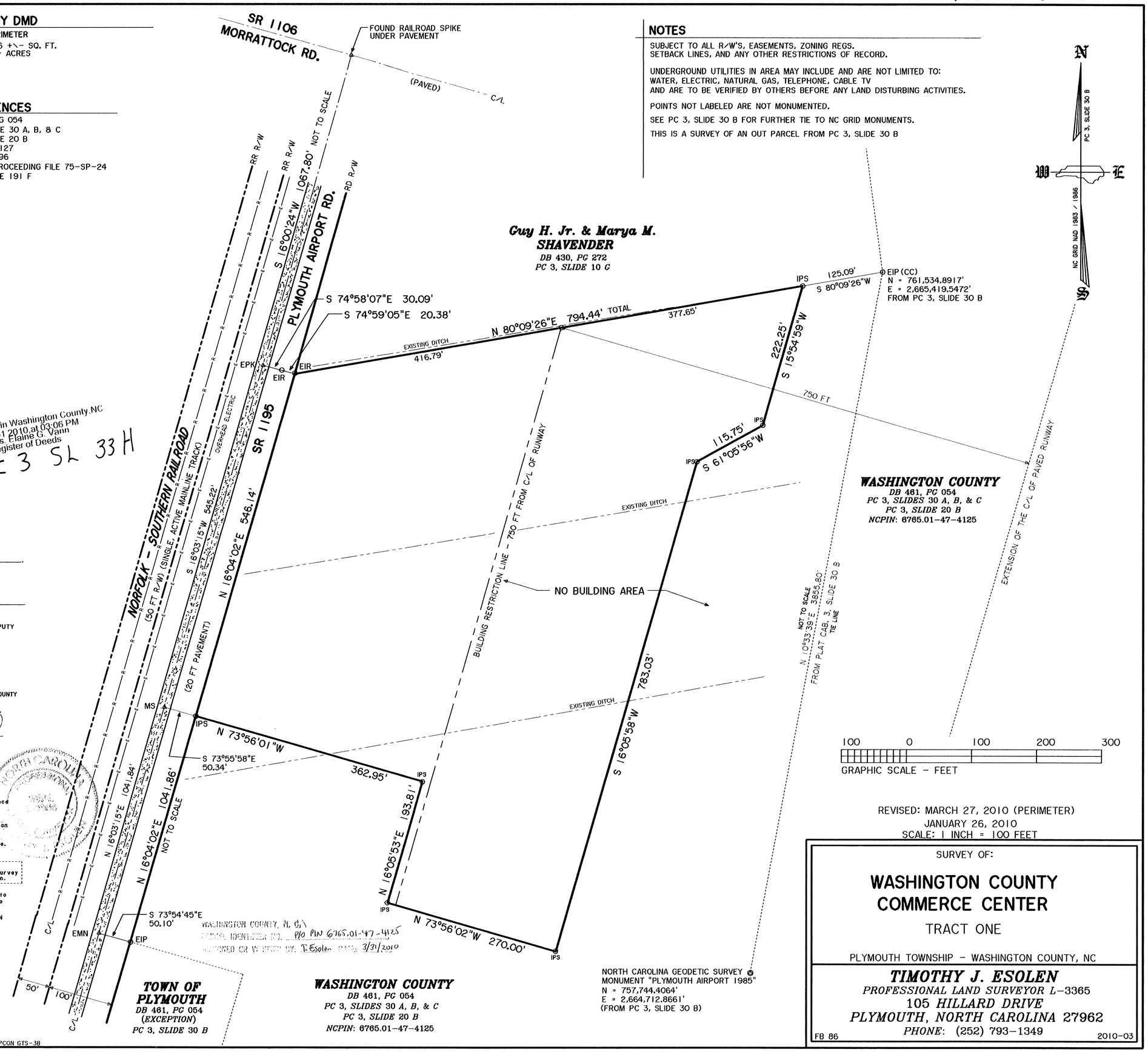
POINTS NOT LABELED ARE NOT MONUMENTED.

SEE PC 3, SLIDE 30 B FOR FURTHER TIE TO NC GRID MONUMENTS.

THIS IS A SURVEY OF AN OUT PARCEL FROM PC 3, SLIDE 30 B

LEGEND

R/W	RIGHT OF WAY
C/L	CENTERLINE
EIP	EXISTING IRON PIPE FOUND
IPS	IRON PIPE SET, 3/4" DIAMETER
EIR	EXISTING IRON ROD FOUND
EPK	EXISTING PK NAIL & CAP FOUND
EMN	EXISTING MAG NAIL FOUND
MS	MAG NAIL SET
PC	PLAT CABINET



REVISED: MARCH 27, 2010 (PERIMETER)
JANUARY 26, 2010
SCALE: 1 INCH = 100 FEET

THIS PLAT IS NOT SUBJECT TO SUBDIVISION APPROVAL

3-30-10
DATE

Ann Keyes

Filed in Washington County, NC
Apr 01 2010 at 03:06 PM
by Ms. Elaine G. Vann
Register of Deeds

PC 3 SL 33 H

STATE OF NORTH CAROLINA
COUNTY OF WASHINGTON

THIS INSTRUMENT WAS PRESENTED FOR REGISTRATION AND RECORDED IN THIS OFFICE IN _____, _____.

THIS _____ DAY OF _____, AT _____ O' CLOCK _____ M.

_____
REGISTER OF DEEDS

BY _____ ASST. / DEPUTY

STATE OF NORTH CAROLINA
COUNTY OF WASHINGTON

I, ANN KEYES REVIEW OFFICER OF WASHINGTON COUNTY CERTIFY THAT THE MAP OR PLAT TO WHICH THIS CERTIFICATION IS AFFIXED MEETS ALL STATUTORY REQUIREMENTS FOR RECORDING.

3/30/10 Ann Keyes
DATE REVIEW OFFICER

a. This survey creates a subdivision of land within the area of a county or municipality that has an ordinance that regulates parcels of land.

b. This survey is located in a portion of a county or municipality that is unregulated as to an ordinance that regulates parcels of land.

c-1 This survey is of an existing parcel or parcels of land and does not create a new street or change an existing street.

c-2 This survey is of an existing building or other structure, or natural feature, such as a watercourse.

c-3 This survey is a control survey.

X d. This survey is of another category, such as the recombination of existing parcels, a court-ordered survey or other exception to the definition of a subdivision.

e. The information available to the surveyor is such that the surveyor is unable to make a determination to the best of the surveyor's professional ability as to provisions contained in (a) through (d) above.

THIS SURVEY EXCEEDS THE SIZE REQUIREMENT FOR A SUBDIVISION

STATE OF NORTH CAROLINA, WASHINGTON COUNTY

I, TIMOTHY J. ESOLEN, CERTIFY THAT THIS PLAT WAS DRAWN BY ME FROM AN ACTUAL SURVEY BY ME (DEED DESCRIPTION RECORDED IN BOOK 461 PAGE 054); THAT THE BOUNDARIES NOT SURVEYED ARE CLEARLY INDICATED AS DRAWN FROM INFORMATION FOUND IN BOOK _____ PAGE _____, THAT THE RATIO OF PRECISION AS CALCULATED BY LATITUDES AND DEPARTURES IS 1: 22,800 , THAT THIS PLAT WAS PREPARED IN ACCORDANCE WITH G.S. 47-30 AS AMENDED. WITNESS MY ORIGINAL SIGNATURE, LICENSE NUMBER AND SEAL THIS 27 TH DAY OF MARCH , 2010 .

TIMOTHY J. ESOLEN LICENSE NO. L-3365

FIELD CREW: Christopher WILLIAMS, Tim ESOLEN / INSTRUMENT: TOPCON GTS-3B

WASHINGTON COUNTY, N. C.
PARCEL IDENTIFIER NO. R/O PIN 6765.01-47-4125
VERIFIED BY WASHCO BY: T. Esolen DATE: 3/31/2010

SURVEY OF:

WASHINGTON COUNTY COMMERCE CENTER

TRACT ONE

PLYMOUTH TOWNSHIP - WASHINGTON COUNTY, NC

TIMOTHY J. ESOLEN
PROFESSIONAL LAND SURVEYOR L-3365
105 *HILLARD DRIVE*
PLYMOUTH, NORTH CAROLINA 27962
PHONE: (252) 793-1349

FB 86 2010-03

MAP	WASHINGTON COUNTY (AIRPORT/COMMERCE) EXEMPT00000	BLDG INDUSTRL CL 41.50	PROPERTY CLASS 51 PARCEL #
TWP/RURAL # 1 I/O O		BL 24888.0 BP 39.82	NEW CONSTRUCTION 10404
ACCOUNT # 98031 DIST		PER 652.0 CF 1.00	PIN 6766.03-41-7088
PROPERTY LOCATIO		WR 38.17 SV 39.82	HEARING CODE
255 PLYMOUTH AIRPORT RD	OWNER OF RECORD	COMPUTER CONTROL FIELDS	WASHINGTON COUNTY

Bldg. and Use		Principal Building	Add/ Ded	Sq. Ft. Area	Price	Schedule Value
INDUSTRL	122*204*122*204	1S/METAL	5.65	24888.0	45.47	1131657
Story Height		Sty. Attch. Building	Code			
1 STORY	5*204*30*13*48*19*5*179*5*61*19*42	1ENTRANC	SF12	4199.0	9.86	41402
Design/ Style	6*8*6*8	1STOOP	SF12	48.0	14.30	686
CONVNTL	6*8*6*8	1STOOP	SF12	48.0	14.30	686
Fd. or Bsmt.						
NO BSMT/CRAWL						
Exterior Wall						
INSUL PN		TOTAL SCHEDULE	VALU			1174431
Common Wall		Listed				
		Dated				
Roof Type		Reviewed				
GABLE		Run Date 03/25/2021				
Rf. /Flr. Syst.		Reval. Year 2013				
FIRE PRF						
Int. Floor Finish						
CEM FIN						
Int. Wall Finish						
VARIOUS						
Heating System						
UNIT SYS						
Air Cond. system						
NONE						
Bth. Rm. Fixtures						
ADEQUATE						
Blt-Ins/Other						
SPRNKLR						

COST / MARKET / INCOME / CORRELATIVES

Grade	41.50			Repl. Val.	1357995
Norm Cond.	A	93%		Const. Conv.	1.00
Mkt. Cor.	O	50%		b Rep. V.	1357995
Accr. Cond.		47%		Appr. Val.	638258

ASSESSMENT CONTROL INFORMATION

Sales Price		Date	
Trans. Date		No#	
Action			
Comments		Quali. Code	

SPLIT OUT OF 6765.01-47-4125
ADD INDUSTRIAL BLDG 15% 11;
100%12; PC3S33; 2021 REVAL BLDG
50% COMPLETE INTERIOR UNFINISHED

PERSPECTUS

Year Built	2010
Additions	
Modernized	
Effective Year	2010
No. of Units	1
Utilities	All
No. of Rooms	1
Street	
Topo.	
Income	
Rate	
Ind V.	
Land V.	
B. Resid.	

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          **                  *-*
     *----B*-------------------C-*----*
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Add /Deduct Total

5.65

DETACHED GARAGES, OUTBUILDINGS, ALL OTHER & MISC. ITEMS.

Code	Description	Size	SV	Repl. Value	A DEPR.	B DEPR.	C DEPR.	Appr. Value.
ASPH	PAVING	50000 ur		100000	70 %	%	%	70000
FIXLF	LIGHTING	11ft		16500	95 %	%	%	15680
					%	%	%	
					%	%	%	
					%	%	%	
					%	%	%	

LAND SCHEDULE		Frontage Figr.	Avg. Depth	Depth Factor	Equvi. Frntg.										
CLASS	ZONE	Frontage Ref.	Classification		Acres or Units	Rate	Sched. Value	Cond. %	Inf. %	Mkt. Cor. %	Land Value	Market Value	Item No.	Use Value
Industrial			Bldg Site		3.000	25000	75000				75000	119200	HOMESITE	
			Balance		8.830	5000	44150				44150		CLEARED	
													WOODED	
												638300	BUILDING	
												85700	OUTBLDG	
													TOB. ALLOTMENT	
													PEA. ALLOTMENT	
TOTAL LAND VALUE					11.83		119150				119200	843200	TOTAL	

Public Notice of Intent to Sell

County Owned Real Property & Commercial Shell Building

By Competitive Upset Bidding Pursuant to NCGS 160A-269

For Economic Development Purposes Pursuant to NCGS 158-7.1

Notice is hereby given as follows: The Board of County Commissioners has recently received multiple serious inquiries and tentative informal offers to purchase an 11.83+/- acre parcel of county owned real property located at 255 Airport Road in Plymouth, NC 27962 together with the 25,000 square foot industrial/commercial shell building situated thereon. Said property is more particularly described and shown in a map entitled "Survey of: Washington County Commerce Center Tract One", dated January 26,2010, and revised March 27,2010 by Timothy J. Esolen PLS, recorded in Plat Cabinet 3, Slide 33-H, in the Washington County Register of Deeds Office and has a Tax Parcel ID Number of 6766417088.

The Board intends to negotiate an initial tentative offer to purchase with one of the interested parties subject to certain terms and conditions related to the sale and future use of the property including without limitation the requirement that the property be used in perpetuity only for industrial/commercial purposes. Upon its consideration and tentative approval of the initial offer, which the Board anticipates may occur as early as its regular meeting on 11/1/21, the Board then intends to submit the initial tentative offer to a competitive upset bidding process in accordance with and pursuant to applicable laws.

This upset bid process is intended to provide all interested parties with an equal opportunity to bid on the purchase of the subject property, and is further intended to result in the county and its citizens receiving the highest overall and best fair market value bid for the sale of the property.

Before actually approving the submission of a tentative offer to purchase the property to the upset bid process, the Board will determine and make publicly available the exact dates, terms, and conditions of the upset bid process to be used. However, in the interest of time, advance notice is hereby given for the reference and benefit of any interested potential bidders, that this upset bid process if approved by the Board at its regular meeting on 11/1/21 may be authorized to begin as early as 11/10/21 with an anticipated initial upset bid deadline of 11/22/21.

An additional 10 day upset period is expected to be added following each period in which an upset bid is actually received until a period expires with no such upset bids. The Board anticipates requiring a bid deposit of 5% of the bid amount be made to secure any initial offer or upset bid made on the property. The Board intends to hold a public hearing before considering its final approval of the last and highest upset bid received, and reserves the right to review and reject any and all bids received during this process at any time.

Due to the anticipated timeline of this process, any and all interested potential bidders are encouraged to immediately begin performing any and all due diligence related to their potential interest in bidding on the purchase of the property. To aide in this process, general information about the property including any additional interim announcements or updates will be made available, and can be accessed on the county website under the RFPs tab, at: https://www.washconc.org/rfps.aspx

For questions, or to arrange physical access to the property for due diligence purposes, please contact the Projects & Grants Coordinator Mary Moscato in the County Manager's Office at mmoscato@washconc.org or 252-793-5823.

UNC SCHOOL OF GOVERNMENT

Local Government Property Disposal Procedures

Sale by Negotiated Offer and Upset Bid (G.S. 160A-269)

Listed below are the basic procedures required under state law for disposing of personal and real property by the negotiated offer and upset bid procedure.

Step 1 Unit receives an offer to purchase property. The unit may solicit offers informally, and may negotiate with a prospective buyer prior to initiating the upset bid procedure.

Step 2 Governing board adopts a resolution accepting the offer and authorizing the upset bid procedure. The offeror deposits 5% of bid amount with clerk while upset procedure takes place.

Step 3 Publish advertisement for upset bids in a newspaper of general circulation within the jurisdiction (electronic advertisement is not authorized). The advertisement must describe the property to be sold, the terms and conditions of the sale, and the requirements for submitting a qualifying upset bid within 10 days after the date of publication: a qualifying upset bid must be an amount at least 10% of the first $1000 of the original offer and 5% of the remainder. Bidders must submit qualifying upset bids within 10 days after date of advertisement and their bids must be accompanied by a 5% bid bond or deposit.

Step 4 If a qualifying upset bid is received, repeat the advertisement and upset bid process until no additional qualifying upset bid is received.

Step 5 After no additional qualifying upset bids have been received, governing board awards to the highest responsive, responsible bidder or rejects all bids.

Template resolutions and notices of sale are available on the School of Government's Local Government Procurement and Property Disposal microsite under "Sample Property Disposal Forms"
www.ncpurchasing.unc.edu

Curtis S Potter
Washington County Manager
P.O. Box 1007
Plymouth, North Carolina 27962

Re: Intent to Offer to Purchase Property near the
Plymouth Airport consisting of approximately 11 acres
And a partially completed shell building.

Dear Mr. Potter,

Thanks for the time you spent with me, my partner and our consultant, Mr. Styons last week at the subject property. Triple Waves Industrial Laundry LLC would like to enter into a purchase agreement to acquire the property for expansion of our business located at 108 U.S. Hwy. 64E in Plymouth. Although you are basically familiar with our business; some of your Commissioners may prefer that we make a presentation regarding our plans which we are delighted to do.

We have completed our estimates of cost to complete the concrete floor, add loading docks and make repairs to the building. We expect those cost to be about $200,000. The equipment we expect to install will cost in excess of $500,000 and possibly $1,000,000. We think a $200,000 purchase price for the building "as is" would be reasonable.

We expect to increase FTE staff by about fifty (50) employees with this expansion and will hire locally to the extent there is an available and willing labor pool. Our purchase would be cash at closing and we will pay an earnest money deposit in the amount of five percent (5%) of the purchase price at contract signing.

We expect that municipal or county water and wastewater Service to be available to the property line. We (the purchaser) will be responsible for negotiating with Piedmont for natural gas service. We have an existing relationship with them.

Our off season begins in October and we would like to make this purchase as soon as possible in order to make improvements in time to be ready for the Spring of 2022. Again, thanks for your time and please let Mr. Styons or me know how you would like to precede.

Sincerely

Ervin Shperdheja
President
252-305-2262

WASHINGTON COUNTY BOARD OF COMMISSIONERS

AGENDA STATEMENT

ITEM NO: 7

DATE: June 6, 2022

ITEM: Department Information Update: Public Utilities

SUMMARY EXPLANATION:

Mr. Doremus Luton, Public Utilities Director and Mr. Lee Sasser, Water Plant Operator will give a presentation on the County's Public Utilities.

WASHINGTON COUNTY BOARD OF COMMISSIONERS

AGENDA STATEMENT

ITEM NO: 8

DATE: June 6, 2022

ITEM: Budget Ordinance for the Washington County FY23 Budget, Mr. Curtis Potter, CM/CA

SUMMARY EXPLANATION:

Mr. Potter will be asking for the adoption of the Budget Ordinance for the Washington County FY23 Budget.

See attachments.

COUNTY OF WASHINGTON
BOARD OF COMMISSIONERS

COMMISSIONERS:
TRACEY A. JOHNSON, CHAIR
JULIUS WALKER, JR., VICE-CHAIR
ANN C. KEYES
CAROL V. PHELPS
WILLIAM "BILL' R. SEXTON, JR.

ADMINISTRATION STAFF:
CURTIS S. POTTER
COUNTY MANAGER/COUNTY ATTORNEY
cpotter@washconc.org

CATHERINE "MISSY" DIXON
FINANCE OFFICER
mdixon@washconc.org

JULIE J. BENNETT, CMC, NCMCC
CLERK TO THE BOARD
jbennett@washconc.org

POST OFFICE BOX 1007
PLYMOUTH, NORTH CAROLINA 27962
OFFICE (252) 793-5823
FAX (252) 793-1183

FY22 BUDGET ORDINANCE

TO: Washington County Board of Commissioners
FROM: Curtis S. Potter, Budget Officer
RE: Budget Officer's Recommended Budget for July 1st, 2022 to June 30, 2023 (FY23)
DATE: June 2nd, 2022

Attached for your consideration and approval is the proposed FY23 Budget Ordinance based on the original Budget Officer's Recommended Budget as presented to the Board on May 2nd, 2022 with any applicable modifications made by the Board or Staff during the budget review and/or workshop sessions.

In most cases any specific modifications approved by the Board are highlighted in yellow within the usually green "Approved" column shown within the attached budget worksheets which are provided for informational purposes in support of the summary information set forth in the Budget Ordinance itself.

Staff modifications between the original version of the Manager's Recommended Budget and the version presented to you here for adoption include the following:

1. General Fund:

   a. An additional $115,918 in both revenues and expenses has been added by staff to account for the following grants:

10-3480-028	EMPG ARPA	$11,068
10-4330-706	EMPG ARPA	$11,068
10-3540-061	SHERIFF GRANT ICAC	$19,286
10-4310-899	SHERIFF GRANT ICAC	$19,286
10-3600-001	GRANT DHHS CORRECTIONS COVID 19	$85,564
10-4320-900	GRANT DHHS CORRECTIONS COVID 19	$85,564

   b. $5,000 was removed from 10-5110-990 2nd Judicial District Drug Recovery Court with the intention of paying for that allocation from the newly established Opioid Settlement Fund 50.

To maintain overall budgetary balance, this amount was added to Contingency at 10-9990-000 making the total allocation to Contingency $40,000.

c. The Fire Commission has confirmed it wants to hold the specific departmental allocations at the same amounts as FY22.

2. Sanitation Fund (Fund 33): A reduction of $300 in both revenues and expenses to account for an excel formula error.

3. Special Projects & Grants (Fund 58): An additional $84,900 in both revenues and expenses has been added by staff to account for the following:
   a. To correct a $630 error in the previously recommended allocation of $272,290 which should actually be $272,920; and
   b. To allocate an additional $84,270 as follows:

58-3300-003	DPS-WCSO DIR APPROP SL 2021-180	$84,270
5/-4300-003	DPS-WCSO DIR APPROP SL 2021-180	$84,270

4. COLA Implementation: Typically countywide COLAs are implemented with the start of a specific pay period. Management has encountered a delay in obtaining necessary documentation from various personnel related to certifying their employment during certain periods of time in FY22 which was needed to fully utilize certain ARPA revenue replacement funds in that fiscal year as intended to pay for salary expenses and reduce the administrative burden associated with properly administering these funds. As a result, management recommends deferring the implementation of the 2.5% COLA until at least July 16th, 2022 to provide additional time for staff to obtain the necessary certifications and prepare a more fully updated Salary Schedule for the Board's approval hopefully by its July 5th, 2022 meeting.

Thank you for your time and consideration of this recommended budget. I look forward to continuing to work with this Board and the staff through its deliberation and eventual adoption.

Respectfully Yours,

Curtis S. Potter

Washington County Budget Ordinance

Fiscal Year Beginning July 1, 2022 & Ending June 30th, 2023 (FY23)

In accordance with G.S. 159.13, be it ordained by the Board of Commissioners of Washington County, North Carolina as follows:

Section 1. **REVENUES**

It is estimated that the revenues and Fund Balances of the funds hereafter listed will be available for the fiscal year indicated above, to finance the appropriations set forth in Section 2 below, and in accordance with the chart of accounts established for Washington County:

1	**GENERAL FUND (10)**	**$20,028,159**
	Taxes Ad-Valorem Current Year	$6,889,383
	Tax Discounts	($62,000)
	Ad-Valorem Taxes-Motor Vehicle	$840,000
	NCVTS, Contra, Refunds	($30,000)
	Prior Year Taxes	$343,596
	Tax Penalties & Interest Current Year	$29,500
	Tax Penalties & Interest Prior Years	$71,000
	Prepayment Property Taxes	$42,000
	Article 39 One Cent Sales Tax	$1,020,000
	Article 40 1/2 Cent Sales Tax (Unrestricted 70%)	$700,000
	Article 42 1/2 Cent Sales Tax (Unrestricted 60%)	$220,000
	SL 2015-241 Sales Tax Redistribution	$345,000
	ABC Taxes & Profit Distribution	$68,800
	Leased Vehicles Gross Tax	$800
	Detention Fees & Concessions	$80,000
	Fees & Licenses	$175,500
	Rents & Concessions	$12,250
	Interest Earned on Investments	$30,000
	Misc Revenues & Sale of Fixed Assets	$625,000
	Public Assistance Grants & Reimbursements	$3,255,400
	Emergency Management Grants & Reimbursements	$50,068
	DOT Grants & Reimbursements	$185,243
	Other Misc Grants (ARPA Rev Replacements)	$682,896
	Other Intergovernmental	$281,763
	JCPC	$88,940
	SRO Reimbursement	$120,590
	Cost Allocation from Water/Sanitation	$108,000
	Loan Proceeds - Installment Financing Vehicles	NA
	Appropriated Fund Balance	$3,854,430

2

SCHOOL CAPITAL OUTLAY FUND (21)	$900,000
Article 40 1/2 Cent Sales Tax (Restricted 30%)	$300,000
Article 42 1/2 Cent Sales Tax (Restricted (40%)	$320,000
Transfer from General Fund	$0
Appropriated Fund Balance	$280,000

3

DRAINAGE FUND (30)	$249,333
Watershed Improvement Tax	$92,016
Watershed Improvement Tax Prior Yrs/Penalties/Interest	$7,990
Tax Discounts	($725)
Appropriated Watershed Reserve/Fund Balance	$18,733
Eddie Smith Drainage Assessment	$6,147
Stream Debris Removal Allocation from State	$125,172

4

SANITATION FUND (33)	$1,431,906
Construction Contractor Disposal Fees	$75,000
Metal/White Goods	$5,000
Electronics Mgmt. Fund	$0
NC DENR GRANT	$2,500
Solid Waste User Fee County	$1,127,232
Rural Solid Waste Tipping Fees Billed	$65,000
White Goods Disposal Fee/Grants	$6,000
Solid Waste Disposal Tax	$7,200
State Tire Tax Revenues	$17,500
State Tire Tax Revenues Billed	$500
Town Solid Waste Availability Fee Billed	$125,974

5

WATER FUND (35)	$1,926,700
Interest Earned on Investments	$2,000
Utility Base Charges	$835,000
Utility Consumption Charges	$535,000
TAP & Connection Fees	$7,200
Reconnection Fees	$18,000
Penalties & Interest Utility Bills	$4,500
NC DOT Utility Relocation Reimbursements	$0
Transfer from General Fund	$525,000

6

EMS FUND (37)	$2,762,974
NCACC Cost Reimbursements	$150,000
EMS Revenues	$601,000
Transport Revenues	$355,000
EMS Standby Revenues	-
Tyrrell County EMS Contract	$675,000
Transfer from General Fund	$468,066
Appropriated Fund Balance	$513,908
Sale of Fixed Assets & Donations	$0

7	**AIRPORT GRANTS FUND (38)**	**$645,000**

8	**AIRPORT OPERATIONS FUND (39)**	**$189,976**
	Fuel Sales	$55,000
	Hangar Rentals	$12,960
	Timber Sales	$10,000
	Transfer from General Fund	$92,016
	CRF/ARP Grant Funds	$0
	Appropriated Fund Balance	$20,000

9	**OPIOID SETTLEMENT FUND (50)**	***$59,186*** ^

^(Provided for informational purposes only, see Project Ordinance/Budget)

10	**DSS TRUST & FC DEPOSITS FUND (51)**	**$130,000**

11	**ARPA - AMERICAN RESCUE PLAN ACT FUND (55)**	***$782,896*** ^

^(Provided for informational purposes only, see Project Ordinance/Budget)

12	**SPECIAL PROJECTS/GRANTS FUND (58)**	**$4,568,420**

13	**TRAVEL & TOURISM FUND (63)**	**$207,504**
	Motel Occupancy Tax	$145,000
	Interest Earned on Investments	$0
	Appropriated Fund Balance	$62,504

14	**EMERGENCY 911 FUND (69)**	**$106,197**
	911 Surcharge	$81,197
	Appropriated Fund Balance	$25,000

15	**TAX REVALUATION FUND (70)**	**$40,000**
	Transfer from General Fund	$40,000
	Appropriated Fund Balance	$0
	Interest on Investments	$0

TOTAL REVENUES - ALL FUNDS	**$33,115,356**

Section 2. APPROPRIATIONS/EXPENSES

Based upon the revenue estimates described in Section 1 above, the following amounts are hereby appropriated in the funds hereafter listed, and within any functions designated therein, to fund the operations of Washington County government and its activities for the fiscal year indicated above, and in accordance with the chart of accounts established for Washington County.

1	**GENERAL FUND (10)**	**$20,028,159**
	Governing Board	$101,216
	Manager's Office	$464,612
	Finance	$378,677
	Tax Administration	$564,078
	Professional Services	$2,050,000
	Board of Elections	$138,823
	Register of Deeds	$154,908

Information Technology	$162,146
Buildings	$372,552
Facility Services	$640,934
Sheriff's Office	$1,810,000
Washington Union SRO	$64,946
Creswell SRO	$60,722
Plymouth High SRO	$64,946
Pines SRO	$0
Detention Center	$1,230,047
Emergency Management	$132,662
COVID-19 CRF Funds	$0
Fire Protection	$423,987
Forestry	$107,700
Planning	$242,457
GIS	$12,080
Health Department	$306,292
Senior Center	$234,011
Veteran Services	$12,888
Social Services Admin	$3,876,081
Social Services Economic Support	$729,178
Social Services Transportation	$265,854
JCPC/Juvenile Service	$97,534
Board of Education Current Exp	$1,735,000
Communications	$543,963
Mental Health	$43,240
Medical Examiner	$8,000
Cooperative Extension	$154,935
Soil & Water	$63,588
Library	$199,183
Recreation	$257,600
Community Alternative	$5,000
Central Services	$553,237
Debt Service	$0
Transfers	
Water Fund (35)	$525,000
EMS Fund (37)	$468,066
Airport Grant Fund (38)	$0
Airport Operations Fund (39)	$92,016
Drainage Fund (30)	$0
Transfer to Spec. Projects & Grants Fund (58)	$600,000
Tax Re-Valuation Fund (70)	$40,000
School System Capital Outlay Fund (21)	$0
Sales Tax Redistribution	$0
Contingency	$40,000

2	**SCHOOL CAPITAL OUTLAY FUND (21)**	**$900,000**
	Capital Outlay	$400,000
	Designated for Future Appropriation	$500,000
3	**DRAINAGE FUND (30)**	**$249,333**
4	**SANITATION FUND (33)**	**$1,431,906**
5	**WATER FUND (35)**	**$1,926,700**
	Water Operations Expenses	$958,082
	Water Treatment Expenses	$643,490
	Water Debt Expenses	$325,128
6	**EMS FUND (37)**	**$2,762,974**
	EMS Expenses	$2,310,114
	Transport Expenses	$407,702
	Debt Service	$45,158
7	**AIRPORT GRANTS FUND (38)**	**$645,000**
8	**AIRPORT OPERATIONS FUND (39)**	**$189,977**
9	**OPIOID SETTLEMENT FUND (50)**	**$59,186** ^
	^(Provided for informational purposes only, see Project Ordinance/Budget)	
10	**DSS TRUST & FC DEPOSITS FUND (51)**	**$130,000**
11	**ARPA - AMERICAN RESCUE PLAN ACT FUND (55)**	**$782,896** ^
	^(Provided for informational purposes only, see Project Ordinance/Budget)	
12	**SPECIAL PROJECTS/GRANTS FUND (58)**	**$4,568,420**
13	**TRAVEL & TOURISM FUND (63)**	**$207,504**
	TTA Operations	$98,660
	TTA Admin	$108,844
14	**EMERGENCY 911 FUND (69)**	**$106,197**
	PSAP Expenses	$85,647
	Capital Outlay (Backup PSAP)	$20,550
15	**TAX REVALUATION FUND (70)**	**$40,000**

TOTAL APPROPRIATIONS - ALL FUNDS	**33,115,356**

Section 3. TAX LEVIES

AN AD-VALOREM PROPERTY TAX, IS HEREBY LEVIED, at the rate of EIGHTY-FOUR CENTS ($0.840) per one hundred dollars ($100) valuation on all real and personal property and motor vehicles listed for taxes as of January 1, 2022 for the specific purpose of generating the revenues referred to as Taxes Ad-Valorem Current Year and Ad-Valorem Taxes-Motor Vehicle in Section 1 of this Ordinance.

A SPECIAL WATERSHED IMPROVEMENT TAX, IS HEREBY LEVIED, at the rate of ONE CENT ($0.01) per one hundred dollars ($100) valuation on all real and personal property and motor vehicles listed for taxes as of January 1, 2022 for the specific purpose of generating the revenues referred to as "Watershed Improvement Tax" in Section 1 of this Ordinance, which revenues shall be deposited within the Drainage Fund of Washington County and used for the prevention of flood water and sedimentation damages, and for furthering the conservation, utilization, and disposal of water and the development of water resources. This tax was authorized by referendum election held May 6, 1972.

THESE LEVIES, and the corresponding estimate for revenues generated therefrom are based on the following projected tax base and collection rates.

Tax Base	Value	Rate
Motor Vehicles	$100,000,000.00	100.00%
Public Utilities	$60,000,000.00	100.00%
All other Real & Personal Property	$796,400,821.00	95.45%
Total Value/Combined Rate:	$956,400,823.95	96.21%

Section 4. FEE SCHEDULE

Any updated Washington County Fee Schedule attached to this Ordinance, shall be considered a part hereof, and shall be deemed adopted upon the approval of this Ordinance. The terms and provisions thereof shall supersede, replace, and control over any and all inconsistent terms or provisions of any previously adopted fee schedules. If no updated schedule is actually attached hereto, the most recent Washington County Fee Schedule actually approved by the Board of Commissioners is hereby ratified and reapproved, and shall be deemed to continue to apply with full force and effect, unless or until it is actually revised, replaced, or repealed by the Board of Commissioners.

Section 5. PAY PLAN & SALARY SCHEDULE

Any updated Washington County Salary Schedule attached to this Ordinance, shall be considered a part hereof, and shall be deemed adopted upon the approval of this Ordinance. The terms and provisions thereof shall supersede, replace, and control over any and all inconsistent terms or provisions of any previously adopted Salary Schedules. If no such updated schedule is actually attached hereto, the most recent Washington County Salary Schedule actually approved by the Board of Commissioners is hereby ratified and reapproved, and shall be deemed to continue to apply with full force and effect, unless or until it is actually revised, replaced, or repealed by the Board of Commissioners.

Section 6. MISCELLANEOUS

a. Use of electronic or facsimile signature is authorized for use on County checks to the fullest extent permitted by law.

b. Reimbursement for mileage will be .50 cent per mile.

c. Additional detailed breakdowns by line item are provided for informational purposes in the attached spreadsheets reflecting the projected revenues and allocated expenditures by Fund/Department. In keying the budget, the Finance Officer is authorized to make minor adjustments via of not more than $10 per fund to correct for rounding errors in order to maintain balance between revenues and expenses within the County Financial System Software.

d. Departments must abide by the pre-audit procedures found in G.S. 159.28 together with any and all applicable county purchasing policies or laws when purchasing goods and services.

   i. Purchase Order Policy: Unless otherwise required by applicable law or the County Finance Officer, a standardized purchase order system shall be utilized to pre-obligate all individual purchases/contractual obligations exceeding: $999.99. The County Manager is also authorized to delegate the authority to the County Finance Officer to unilaterally approve increases to initially approved Purchase Orders within available funding limits by not more than an additional 20% not to exceed an additional $999.99 whenever deemed necessary and advisable to expedite the processing and administration of such purchase orders modifications.

e. Property acquired by Washington County or any department through purchase, gifts, or other legal acquisitions will be disposed of in accordance with NCGS 160A Art. 12, or if applicable NCGS 15-11.1, and otherwise in accordance with applicable county policies or law.

f. Governing Board:

   i. In accordance with Washington County policy, members of the Board of Commissioners will receive a general stipend of $ 575.00 per month, whereas the Chair of the Board will receive $ 650.00 per month.

   ii. Due to the demands of the office, the Chair will receive an in-county travel stipend of $ 275.00 per month, whereas other Commissioners will receive $225.00 per month. In-County travel for this section is defined as being within thirty (30) miles of the individual Commissioners' home.

   iii. A cellular telephone stipend of $ 50.00 per month will be provided to all Commissioners.

g. All outside agencies or other parties that receive county funding shall submit financial statements to the county each year at the end of any of their respective annual budget cycles in which such funding was received, and shall provide a written report to the Budget Officer regarding how such funds were actually used for the benefit of Washington County or its citizens if not otherwise disclosed within such financial statements or other regularly provided or publicly available reports. Approved county payments may be delayed pending receipt of such information. All such agencies or parties shall also submit a written request to the Budget Officer for the continuation of any such funding or for any new or revised funding no later than 90 days prior to the start of any fiscal year in which Washington County will be asked to provide such funding (March 31st).

h. Copies of this Budget Ordinance shall be furnished by the Clerk to the Board to the County Manager, Finance Officer, Tax Administrator, and Board of Education for direction in the carrying out of their duties, and are available for public inspection in the Office of the Clerk to the Board.

Section 7. BUDGET OFFICER AUTHORITY:

The Budget Officer (County Manager) is hereby granted the following authority:

a. To make any changes to the Approved Salary Schedule, or to an Employee's Salary, after first consulting with the Board either collectively or individually.

b. To make transfers between line items in the same department, or between department budgets supervised by one department head, without limitation.

c. To otherwise make transfers up to $10,000 between departments, including contingency, within the same fund.

d. To apply for and accept grant funding unless application or acceptance directly by the Board is required by any applicable grantor source, provided any local match required must be approved by the Board if not otherwise allocated within the approved Budget, and to execute any necessary grant agreements to facilitate the same. All grant funds must be budgeted before being spent.

   i. To the extent deemed necessary by the Budget Officer or County Finance Officer, the Board Chair is also hereby authorized without further consent being required, to execute grant applications and/or grant agreements on behalf of the County to the same extent, and subject to the same limitations upon such authority provided to the Budget Officer hereinabove.

e. During the month of June only, the Budget Officer may make any necessary inner-departmental and/or inter-departmental budget transfers/amendments within any single fund, and in any amount deemed reasonably necessary, to complete year end spending and close out the fiscal year. Nothing herein shall authorize the Budget Officer to increase or decrease the overall budgeted amount for any fund without prior approval of the Board.

f. All Budget Amendments and/or Transfers made by the Budget Officer hereunder shall be reported to the Board of Commissioners at their next regular meeting following such transfers, or as soon thereafter as possible, and shall be deemed ratified by the Board unless action is taken by the Board to nullify any such transfer.

g. To approve change orders for contracts approved by the Board up to $25,000 per occurrence without exceeding the total allocated budget for any project. Any such approvals shall be reported to the Board at or before its next regular meeting.

Section 8. ADOPTION

The Washington County Board of Commissioners, having conducted a public hearing on the adoption of the budget for the fiscal year referred to in the heading hereof on or about the _____ day of _____, 20____, in accordance with applicable laws, does hereby adopt this Budget Ordinance for such fiscal year this _____ day of _____, 20_____.

_____

Tracey A. Johnson, Chair of the Board of County Commissioners

ATTEST:

_____

Julie Bennett, Clerk to the Board, MMC, NCMCC

WASHINGTON COUNTY

FEE SCHEDULE

(Effective: July 1st, 2022)

ANIMAL CONTROL FEE SCHEDULE:

ADOPTION	
Dog/each	$ 35.00
Cat/each	$ 35.00
Other/each	$ 10.00
PICK-UP/SURRENDER	
Pick-up/Surrender dog	$ 25.00
Pick-up/Surrender puppy	$ 10.00
Pick-up/Surrender cat	$ 35.00
ANIMAL REDEMPTIONS	
Impoundment	$35.00 + 5.00 per day per animal
PENALTIES	
First offense	$ 25.00
Second offense	$ 50.00
Third offense	$ 150.00
COLLECTION FOR RESALE PERMIT	
Annual permit fee	$ 250.00
OTHER	
Owner request pick-up	$ 35.00

***Fees to be collected by the Animal Control Officer, Sheriff's Department, or Finance Office.

BUILDING INSP. & ZONING PERMITS FEE SCHEDULE:

The fee for all permits required by this Code shall be paid at the time of filing the application in accordance with the following schedule.

SECTION 1. AUTHORITY

The authority for this Ordinance is found at G.S. 153-A-354.
The building inspector is authorized to assign all construction to one of the categories contained herein. The assignment will be to the category, which in his discretion, is the one most closely related to the proper construction category.

SECTION 2. MOBILE HOMES AND MODULAR HOUSING

Camper	$ 125.00
Single wide mobile homes	$ 150.00
Double wide mobile homes	$ 175.00
Triple wide mobile homes	$ 200.00

SECTION 3. LIGHT CONSTRUCTION — UTILITY BUILDING, STORAGE,

PRIVATE, GARAGES, ETC.

0 — 200 square feet	$ 100.00
201 — 600 square feet	$ 150.00
601 — no limit	$ .20 per additional sq. ft.

SECTION 4. NEW CONSTRUCTION — RESIDENTIAL AND COMMERCIAL

Per Square foot (heated and unheated)	$ .20

SECTION 5. ALTERATIONS, REPAIRS, PIERS, BULKHEADS, WATERWAY STRUCTURES, GREENHOUSE INSTALLATIONS

For a valuation under $5,000.00 no fee shall be required.

For a valuation over $5,000.00 and without limit the fee shall be $10.00 per thousand dollars or a fraction thereof (minimum of $25.00)

SECTION 5A. SOLAR PANELS (Adopted August 20, 2012)

Residential	$ 75.00
Commercial	$0.50 per panel (with a <u>minimum</u> fee of $250)

SECTION 6. SWIMMING POOLS $ 100.00

SECTION 7. ELECTRICAL

New construction — residential and commercial	$ .08 per square foot
Alterations	$ 75.00
Temporary service pole	$ 75.00

SECTION 8. RESTORATION OF ELECTRICAL SERVICES $ 75.00

SECTION 9. MECHANICAL PERMITS

New Construction- residential and commercial	$ .08 per square foot
Alterations	$ 75.00

SECTION 10. DUAL FUEL PERMITS $ 150.00

SECTION 11. INSULATION

New Construction – residential and commercial	$ .06 per square foot
Alterations	$ 75.00

SECTION 12. VINYL SIDING PERMITS $ N/A

SECTION 13. SHINGLES / RE-ROOF $ N/A

SECTION 14. SIGN PERMITS

Up to 100 square feet	$ 60.00
Over 100 square feet	$ 120.00
Electricity to sign	$ 75.00

SECTION 15. BEER/WINE $ 100.00
(*FIRE / BUILDING INSPECTIONS*)

SECTION 16. DAYCARE INSPECTION $ 75.00

SECTION 17. PLUMBING PERMITS

New construction	$ .08 per square foot
Alterations	$ 75.00

SECTION 18. COURTESY OR CHANGE OF OCCUPANCY INSP $ 75.00

SECTION 19. DEMOLITIONS $ 50.00

SECTION 20. COMMUNICATIONS TOWER $ 6.00 per foot of height
(plus building permit, if required)

SECTION 21. RE-INSPECTIONS (*per re-inspections*) $ 25.00

SECTION 22. G.S. 87-15.6
(1991) Homeowners Recovery Fund Fee of $10.00 (State $9.00, County $1.00) charged to licensed general contractors for construction or alteration of any single family residential dwelling.

SECTION 23. FEMA DEVELOPMENT PERMIT
RESIDENTIAL AND COMMERCIAL $ 25.00

SECTION 24. NATURAL GAS PERMIT $ 35.00

SECTION 25. SUBDIVISION DEVELOPMENT FEE $ 200.00

SECTION 26. ASBESTOS (Base Rate including 3 samples) $ n/a
Additional samples $n/a each

SECTION 27. MOLD INSPECTION $ n/a
Additional samples $n/a each

SECTION 28. ZONING FEES

Zoning Permit	$25.00
Zoning Permit Amendments	$37.50
Conditional Use/Special Use Permits	$150.00
Variance Request	$200.00
Zoning Ordinance/Map Amendments	$150.00
Site Plan Review Fee	$50.00
Appeals to the Board of Adjustment	$150.00
Yard Sale Zoning Permit (Max of 3 sales within 6 months issuance)	$25.00

SECTION 29. ENFORCEMENTS

A $50.00 fine for commencement of construction, alterations, additions, repair or other work requiring a permit, will be added to the fees due. Payment of such penalty shall not relieve the violator of criminal prosecution. Other penalties may apply as provided in the North Carolina State Building Codes and National Electrical Code as amended or failure to comply with any of the requirements thereof shall be guilty of a misdemeanor punishable by a fine of not less than ten dollars ($10.00) nor more than fifty dollars ($50.00) for each day's violation.

SECTION 30. APPEALS

Any appeals as to the existing ordinance shall be made to the County Building Inspector within ten (10) days of written notice from the Inspections Department. Further appeals will be conducted by the County Board of Commissioners. The County Manager shall affix a reasonable time and hearing as to the appeal with the Board. The Board may conduct a full and complete hearing as to the matters in controversy, after which shall, within a reasonable amount of time, give written decision setting forth its finding of fact and its conclusions.

SECTION 31. SEVERABILITY

Should any section or provision of this ordinance be declared null and void by the courts, such decisions shall not affect the validity of the ordinance as a whole, or any other independent part thereof.

SECTION 32. EXEMPTIONS

No fee shall be required for the County of Washington, State of North Carolina, the United States of America, the Towns of Creswell, Plymouth and Roper, or the Washington County Board of Education.

SECTION 33. DEFINITIONS

Modular	-	Considered equal to new construction
Construction — trailer	-	Considered as a single wide

EMS FEE SCHEDULE:

1) **EMS AND NON-EMERGENCY TRANSPORT FEE SCHEDULE**

CHARGE LIST	FEE
BLS Non-Emergency	$350
BLS Emergency	$450
ALS Non-Emergent	$425.00
ALS 1 Emergent	$670
ALS 2 Emergent	$975
ALS Treat (No Transport)	$175.00
Mileage	$12.50/per mile

2) **STANDBY AMBULANCE SERVICES: $80 per hour**

MISCELLANEOUS FEE SCHEDULE:

Copies of documents	$ 0.25 per page
Maps (larger than ledger size)	$ 5.00 each
Notaries (for personal or non-county purposes)	$ 5.00 each
Returned Check Fee	$ 25.00 each

RECREATION FEE SCHEDULE:

*NOTE: Due to impacts of the Coronavirus pandemic on the recreation department and the desire to encourage participation, recreation fees are intended to be waived unless and until otherwise directed by the County Manager.

1) **INSURANCE**: Per person per year for all sports in addition to program fees...$15.00
2) **PROGRAMS FEES**: Per person, per program, per year, per sport

Archery	$ 35.00
Baseball	$ 30.00
Basketball	$ 30.00
Boys softball	$ 30.00
Cheerleading	$ 15.00
Football	$ 35.00
Gymnastics	$ 30.00
Karate	$ 20.00
Line dancing	$ 5.00
Swimming	$ 60.00
Tennis	$ 30.00
Volleyball	$ 20.00

SENIOR CENTER FEE SCHEDULE:

1. Yoga, Chair Exercise, Line Dancing, Art Class	$5.00 per month plus materials
2. Dance Fitness	$10 per month

SOLID WASTE FEE SCHEDULE:

The term household/account includes churches or other non-profits for purposes of this schedule.

1. **ANNUAL SOLID WASTE USER FEE (SWUF): Per Account: $300**
   Billed per household/account & includes residential curbside garbage pickup/hauling to Bertie County Landfill, limited curbside pickup/hauling of limb/leaf other debris to in-county C&D landfill, and in-county C&D landfill availability for additional waste.
   a. County Residents *(est. 3755 accounts – Billed & Collected by County via Tax Bill)*
   b. Town of Creswell *(est. 159 accounts for FY23 – Billed & Collected by County via Tax Bill*
   c. Town of Roper *(est. 221 accounts for FY23 – Billed Directly to Town)*

2. **TOWN OF PLYMOUTH:**
   a. **REGIONAL LF TIPPING FEES: Per Ton: $49.74***
      Billed by County to Town of Plymouth to reimburse it for paying the Town's actual tipping fees charged to the County by the Bertie County Landfill. **(or at actual cost if higher, plus any applicable taxes/fees charged by BCLF/incurred by County)*
   b. **LOCAL LANDFILL AVAILABILITY FEE: Per Account: $40.00**
      Billed per household/account for availability of in-county C&D landfill for Town of Plymouth residents. DOES NOT include residential curbside pickup/hauling services.

3. **IN-COUNTY C&D LANDFILL CHARGES:**
   Only material generated in Washington County may be brought to the local C&D Landfill.

   a. **Private Commercial Landfill Tipping Fees:**

	(PER TON)
Tires	$104.00
C&D (construction/demolition/leaf/limb/metal/etc)	$60.00
Inert Debris/Clean Fill*	$35.00

*(All Other Non-Contaminated-bricks, mortar, concrete & non-org building debris)

   b. **Commercial Use:** Material delivered by a contractor regardless of its source will be charged at the applicable Private Commercial Landfill Tipping Fees.

   c. **Residential Use Credit:** The owner of each parcel of residential property having a household/account which pays an annual SWUF, or which is within the Town of Plymouth, and listed by the County Tax Administrator for Landfill Availability Fee purposes, may deposit limb, leaf, and/or construction and demolition debris otherwise normally accepted at the landfill and weighing up to ONE (1) combined ton per account, per fiscal year at no charge.
      i. Any unused portion of any account's applicable credit shall expire at the end of each fiscal year, and not rollover for use in any future fiscal years.
      ii. This policy is intended to balance the needs of the landfill to generate sufficient revenues from its operations to sustain its own expenses, while also encouraging all county residents to properly and regularly dispose of normal household waste materials that may be generated during each fiscal year within the local landfill not only for their convenience, but also to help preserve the positive safety and health benefits which our community receives as a result of having a central and locally convenient location to dispose of such waste.
      iii. This policy subject to modification/repeal by the Board of Commissioners.

WATER SYSTEM FEE SCHEDULE:

MONTHLY WATER RATES

Monthly Base Charge *(includes the first 2000 gallons of water)*

3/4 inch	$ 24.00
1 inch	$ 36.00
1 ½ inch	$ 61.00
2 inch	$ 99.00
3 inch	$ 169.00
4 inch	$ 247.00
6 inch	$ 486.00
8 inch	$ 726.00

Consumption charge $ 13.00

(per each 1000 gallons over the 2000 gallons included in the base charge)

Water Service Deposit & Collection Fees

Renter	$120.00
Owner	$60.00
Returned Check Fee	$25.00
Late/Collection Fee	$35.00
Late Payment Finance Charge	1.5% per month

Hydrant charge $ 13.00

for each 1000 gallons over the minimum

RE-READ FEE (If Requested by Customer & No Error/Mistakes Found) $35.00

METER HISTORY FEE $35.00

(If Requested by Customer without leak or other unusual activity)

METER BOX RELOCATION (If requested by customer) $TBD

Customer to be charged at actual estimated cost of labor/equipment not to exceed $400 unless customer is notified in advance and consents in writing to higher actual amount.

***METER TAMPERING OR PROPERTY DESTRUCTION FEE TO BE DETERMINED BY THE UTILITIES DIRECTOR AT THE TIME OF DISCOVERY.**

TAP FEES (NO BORE)	**5/8”-3/4”**	**1”**	**2”**	**HYDRANT METER**
Connection	$911.00	$995.00	$1,590.00	$ 700.00
Deposit	$100.00	$100.00	$ 150.00	$1,000.00
Plumbing Permit	$ 5.00	$ 5.00	$ 5.00	$ 5.00

TAP FEES (WITH BORE)	**5/8”-3/4”**	**1”**	**2”**	**HYDRANT METER**
Connection	$ 1,161.00	$1,245.00	$1,840.00	$ 700.00
Deposit	$ 100.00	$ 100.00	$ 150.00	$1,000.00
Plumbing Permit	$ 5.00	$ 5.00	$ 5.00	$ 5.00

*Connection charges for connections larger than 2” will be charged at actual cost based on quotes to be obtained at the time such request are made. Contact the Public Utilities Director for additional information.

WASHINGTON COUNTY BOARD OF COMMISSIONERS

AGENDA STATEMENT

ITEM NO: 9

DATE: June 6, 2022

ITEM: Finance Officer's Report

SUMMARY EXPLANATION:

Ms. Missy Dixon, Finance Officer will discuss the enclosed budget amendments/transfers to the Board for approval/disapproval and information.

See attached.

Washington County

BUDGET TRANSFER

To: Board of Commissioners

BT #: 2022 - 105

From: Curtis Potter, County Manager
Missy Dixon, Finance Officer

Date: April 28, 2022

RE: Planning & Inspections

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-4350-395	Planning & Inspections - Training	1,200.00	(20.00)	1,180.00
10-4350-341	Planning & Inspections - Printing	425.00	20.00	445.00
Planning & Inspections				
		1,625.00	**-**	**1,625.00**

Justification:

To transfer monies within the Planning & Inspections budget to cover the cost to purchase Building Permit applications prior to fiscal year end.

Budget Officer's Initials CSP

RECEIVED

Washington County Manager's Office

Approval Date: 4/28/22

Initials: TW

Batch #: 2022-105

Date: 4/29/2022

Washington County

BUDGET TRANSFER

To: Board of Commissioners **BT #: 2022 - 106**

From: Curtis Potter, County Manager
Missy Dixon, Finance Officer

Date: April 29, 2022

RE: Water Operations

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
35-7130-315	Water Operations - Training	4,000.00	(1,750.00)	2,250.00
35-7130-340	Water Operations - Postage	19,000.00	1,750.00	20,750.00
Water Operations				
		23,000.00	**-**	**23,000.00**

Justification:

To transfer monies within the Water Operations Budget to cover the costs to print and mail the water bills for the months of May and June as there is not enough monies in the line to cover them through fiscal year end.

Budget Officer's Initials CLP

Approval Date: 5/2/22

Initials: m
Batch #: 2022-106
Date: 5/2/2022

Washington County

BUDGET TRANSFER

To: Board of Commissioners

BT #: 2022 - 107

From: Curtis Potter, County Manager
Missy Dixon, Finance Officer

Date: May 3, 2022

RE: Contingency/Medical Examiner

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-9990-000	Contingency	93,247.45	(2,000.00)	91,247.45
10-6000-180	Contract - Medical Examiner	8,000.00	2,000.00	10,000.00
Contingency/Medical Examiner				
		101,247.45	**-**	**101,247.45**

Justification:

To transfer monies from the Contingency line to the Medical Examiner line to finish paying out bills prior to the fiscal year end. The EMS Director has checked the log and it appears that there are at least two more cases that we have not been billed for therefore with the current balance in the line we will not have enough to pay the final bills.

Budget Officer's Initials CEP

Approval Date: 5/3/22

RECEIVED
2022
Washington County Manager's Office

Initials: m
Batch #: 2022-107
Date: 5/5/2022

Washington County

BUDGET TRANSFER

To: Board of Commissioners

BT #: 2022 - 108

From: Curtis Potter, County Manager
Missy Dixon, Finance Officer

Date: May 3, 2022

RE: Sheriff/SS Admin

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-4310-370	Sheriff - Printing	200.00	(200.00)	-
10-4310-380	Sheriff - Advertising	200.00	(200.00)	
10-4310-330	Sheriff - Postage	1,500.00	400.00	1,900.00
Sheriff				
10-5310-315	SS Admin - Training	11,500.00	(2,500.00)	9,000.00
10-5310-250	SS Admin - Maintenance & Repair-Vehicle	12,000.00	2,500.00	14,500.00
SS Admin				
		25,400.00	**-**	**25,400.00**

Justification:

To transfer monies within the Sheriff's Office budget to cover the expenses of postage through fiscal year end. To transfer monies within the SS Admin budget to cover the costs of a recent estimate for repair on a broken air conditioner door in the dashboard of the silver Fusion. The door actuator allows the air to flow into the vehcile. Both DSS accounts are 50% reimbursable so this change will not affect revenues.

Budget Officer's Initials CSP

RECEIVED

Washington County Manager's Office

Approval Date: 5/3/22

Initials: MW
Batch #: 2022-108
Date: 5/5/2022

Washington County

BUDGET TRANSFER

To: Board of Commissioners

BT #: 2022 - 109

From: Curtis Potter, County Manager
Missy Dixon, Finance Officer

Date: May 5, 2022

RE: Information Technology

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-4210-180	IT - Contracted Services	15,963.00	(13,656.00)	2,307.00
10-4210-550	IT - Capital Outlay Equipment	66,037.00	13,656.00	79,693.00
Information Technology				
		82,000.00	**-**	**82,000.00**

Justification:

To transfer monies within the IT Budget to replace the CISCO Firewall with a Watchguard. The cost is for a 3 year subscription and is cheaper than the current CISCO cost. This will also provide us with updated technology.

Budget Officer's Initials CSP

Approval Date: 5/5/22

Initials: TW
Batch #: 2022.109
Date: 5/5/2022

Washington County

BUDGET TRANSFER

To: Board of Commissioners

BT #: 2022 - 110

From: Curtis Potter, County Manager
Missy Dixon, Finance Officer

Date: May 9, 2022

RE: Clerk of Court

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-4265-202	Clerk of Court-Maintenance & Repair-Building	1,280.00	(20.00)	1,260.00
10-4265-201	Clerk of Court-Departmental Supplies	1,920.00	20.00	1,940.00
Clerk of Court				
		3,200.00	**-**	**3,200.00**

Justification:

To transfer monies within the Clerk of Court budget to cover the expenses to purchase water for the Jurors and the Grand Jurors.

Budget Officer's Initials CSP

RECEIVED

Washington County Manager's Office

Approval Date: 5/12/22

Initials: m

Batch #: 2022-110

Date: 5/12/2022

Washington County

BUDGET TRANSFER

To: Board of Commissioners

BT #: 2022 - 111

From: Curtis Potter, County Manager
Missy Dixon, Finance Officer

Date: May 12, 2022

RE: Various Departments

RECEIVED
MAY 13 2022
Washington County Manager's Office

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-4110-320	Governing Board - Communications	750.00	(50.00)	700.00
10-4110-090	Governing Board - FICA Tax Expense	4,016.00	50.00	4,066.00
Governing Board				
10-4120-190	Manager's Office - Legal Services	7,000.00	(2,017.00)	4,983.00
10-4120-180	Manager's Office - Group Insurance	28,846.00	2,017.00	30,863.00
Manager's Office				
10-4130-150	Finance - Bank Fees	14,000.00	(1,200.00)	12,800.00
10-4130-181	Finance - Group Insurance	28,746.00	1,200.00	29,946.00
Finance Office				
10-4140-090	Tax Admin - FICA Tax Expense	14,132.00	(300.00)	13,832.00
10-4140-101	Tax Admin - 401(K) Contribution	5,542.00	(300.00)	5,242.00
10-4140-180	Tax Admin - Group Insurance	37,779.00	600.00	38,379.00
Tax Admin				
10-4170-031	Board of Elections - Salaries & Wages - Overtime	14,580.00	(283.00)	14,297.00
10-4170-180	Board of Elections - Group Insurance	7,182.00	283.00	7,465.00
Board of Elections				
10-4180-090	Register of Deeds - FICA Tax Expense	6,635.00	(575.00)	6,060.00
10-4180-180	Register of Deeds - Group Insurance	14,335.00	575.00	14,910.00
Register of Deeds				
10-4210-180	Info Tech - Contracted Services	2,307.00	(300.00)	2,007.00
10-4210-181	Info Tech - Group Insurance	9,192.00	300.00	9,492.00
Info Tech				
10-4311-100	SRO - Wash Co Union-Retirement Expense	6,794.00	(58.00)	6,736.00
10-4311-130	SRO - Wash Co Union-Unemployment Insurance	252.00	(252.00)	-
10-4311-180	SRO - Wash Co Union-Group Insurance	7,157.00	310.00	7,467.00
SRO - Wash Co Union				
10-4330-090	Emergency Mgmt - FICA Tax Expense	4,152.00	(38.00)	4,114.00
10-4330-130	Emergency Mgmt - Unemployment Insurance	252.00	(252.00)	-
10-4330-180	Emergency Mgmt - Group Insurance	7,219.00	290.00	7,509.00
Emergency Mgmt				
10-4350-181	Inspections & Planning - FICA Tax	7,514.00	(46.00)	7,468.00
10-4350-185	Inspections & Planning - Unemployment Insurance	504.00	(504.00)	-
10-4350-183	Inspections & Planning - Group Insurance	16,380.00	550.00	16,930.00
Inspections & Planning				
10-4915-130	GIS - Unemployment Insurance	252.00	(252.00)	-
10-4915-190	GIS - Training	2,000.00	(63.00)	1,937.00
10-4915-180	GIS - Group Insurance	7,170.00	315.00	7,485.00
Inspections & Planning				
		254,688.00	**-**	**254,688.00**

Justification:

To transfer monies within the various departments above to cover the anticipated shortfalls in the group health insurance due to an unexpectedly high price increase in January as previously discussed.

Budget Officer's Initials CSP

Approval Date: 5/13/22

Initials: KW
Batch #: 2022-111
Date: 5/16/2022

Washington County

BUDGET TRANSFER

To: Board of Commissioners

BT #: 2022 - 112

From: Curtis Potter, County Manager
Missy Dixon, Finance Officer

Date: May 12, 2022

RE: Various Departments

RECEIVED
MAY 13 2022
Washington County Manager's Office

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-5150-131	Senior Center - Unemployment Insurance	671.00	(671.00)	-
10-5150-315	Senior Center - Training	3,500.00	(214.00)	3,286.00
10-5150-180	Senior Center - Group Insurance	21,414.00	885.00	22,299.00
Senior Center				
10-5310-011	SS Admin - Salaries & Wages - Regular	2,095,026.00	(515.00)	2,094,511.00
10-5310-181	SS Admin - Group Insurance	398,667.00	515.00	399,182.00
SS Admin				
10-6050-310	Cooperative Ext - Travel	150.00	(150.00)	-
10-6050-350	Cooperative Ext - Maintenance & Repair - Equipment	250.00	(145.00)	105.00
10-6050-010	Cooperative Ext - Salaries & Wages - Regular	88,626.00	55.00	88,681.00
10-6050-180	Cooperative Ext - Group Insurance	13,200.00	240.00	13,440.00
Cooperative Ext				
10-6120-140	Recreation - Workman's Comp	5,092.00	(270.00)	4,822.00
10-6120-180	Recreation - Group Insurance	7,182.00	270.00	7,452.00
Recreation				
33-8100-601	Landfill - Designated for Future Appropriation	45,595.00	(13,000.00)	32,595.00
33-7401-600	Landfill - Contract - Scrap Tire	40,000.00	13,000.00	53,000.00
Landfill				
35-7130-721	Water Operations- 00 Revenue Bond-Interest	8,546.00	(670.00)	7,876.00
35-7130-180	Water Operations- Group Insurance	42,903.00	670.00	43,573.00
Water Operations				
39-4530-130	Airport - Unemployment Insurance	252.00	(230.00)	22.00
39-4530-180	Airport - Group Insurance	7,171.00	230.00	7,401.00
Airport				
		2,778,245.00	**-**	**2,778,245.00**

Justification:

To transfer monies within the various departments above to cover the anticipated shortfalls in the group health insurance due to an unexpectedly high price increase in January as previously discussed. To transfer monies within the Landfill budget to cover the increased costs associated with our Scrap Tire Disposal.

Budget Officer's Initials CSP

Approval Date: 5/13/22

Initials: m
Batch #: 2022-112
Date: 5/16/2022

Washington County

BUDGET TRANSFER

To: Board of Commissioners

BT #: 2022 - 113

From: Curtis Potter, County Manager
Missy Dixon, Finance Officer

Date: May 18, 2022

RE: Tax Admin

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-4140-315	Tax Admin - Training	2,000.00	(900.00)	1,100.00
10-4140-325	Tax Admin - Postage	11,000.00	(965.00)	10,035.00
10-4140-341	Tax Admin - Advertising	3,000.00	(550.00)	2,450.00
10-4140-355	Tax Admin - Maintenance & Repair-Vehicle	1,500.00	(200.00)	1,300.00
10-4140-370	Tax Admin - Printing	6,250.00	(60.00)	6,190.00
10-4140-500	Tax Admin - Contracted Services	20,700.00	2,675.00	23,375.00
Tax Admin				
		44,450.00	**-**	**44,450.00**

Justification:

To transfer monies within the Tax Office Budget to the Contracted Services Line. This transfer request is being made to increase the contract with Gary Piner for reviewing the new construction and various other items needed. It took more days for new construction than originally estimated therefore leading to a higher cost than expected.

RECEIVED

Washington County Manager's Office

Budget Officer's Initials CSP

Approval Date: 5/19/22

Initials: m
Batch #: 2022-113
Date: 5/20/2022

Washington County

BUDGET TRANSFER

To: Board of Commissioners

BT #: 2022 - 114

From: Curtis Potter, County Manager
Missy Dixon, Finance Officer

Date: May 19, 2022

RE: Facility Services/Buildings

RECEIVED
MAY 19
Washington County Manager's Office

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-4265-215	Facility Services-Maintenance & Repair Bldg	162,913.00	(33,771.00)	129,142.00
10-4260-557	Capital Outlay-Roof Repairs/Replacement	140,000.00	33,771.00	173,771.00
Facility Services				
		302,913.00	**-**	**302,913.00**

Justification:

To transfer monies from the Facility Services Maintenance & Repair Building line to the Buildings Capital Outlay-Roof Repairs/Replacement line. The payment to Masters Roofing should have been made out of the Capital Outlay Roofing line as this expenditure exceeds the $5,000 capital threshold. Once the budget is transferred, I will move the expenditures to the correct line.

Budget Officer's Initials CSP

Approval Date: 5/19/22

Initials: MD
Batch #: 2022-114
Date: 5/24/2022

Washington County

BUDGET TRANSFER

To: Board of Commissioners

BT #: 2022 - 115

From: Curtis Potter, County Manager
Missy Dixon, Finance Officer

Date: May 24, 2022

RE: Various as Listed Below

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-9990-000	Contingency	91,427.45	(10,271.00)	81,156.45
10-4120-180	Manager's Office - Group Insurance	30,863.00	462.00	31,325.00
10-4130-181	Finance Office - Group Insurance	29,946.00	462.00	30,408.00
10-4140-180	Tax Admin - Group Insurance	38,379.00	693.00	39,072.00
10-4170-180	Board of Elections - Group Insurance	7,465.00	126.00	7,591.00
10-4180-180	Register of Deeds - Group Insurance	14,910.00	231.00	15,141.00
10-4210-181	Information Tech - Group Insurance	9,492.00	116.00	9,608.00
10-4265-181	Facility Services - Group Insurance	44,776.00	693.00	45,469.00
10-4330-180	Emergency Management - Group Insurance	7,509.00	116.00	7,625.00
10-4350-183	Inspections & Planning - Group Insurance	16,930.00	231.00	17,161.00
10-4915-180	GIS - Group Insurance	7,485.00	116.00	7,601.00
10-5150-180	Senior Center - Group Insurance	22,299.00	347.00	22,646.00
10-5310-181	SS Admin - Group Insurance	399,182.00	6,132.00	405,314.00
10-6060-180	Soil & Water - Group Insurance	7,150.00	430.00	7,580.00
10-6120-180	Recreation - Group Insurance	7,452.00	116.00	7,568.00
				-
10-4311-100	SRO Wash Co Union - FICA Tax Expense	6,736.00	(116.00)	6,620.00
10-4311-180	SRO Wash Co Union - Group Insurance	7,467.00	116.00	7,583.00
				-
35-7135-600	Water - Designated for Future Appropriation	39,367.00	(1,497.00)	37,870.00
35-7130-180	Water Operations - Group Insurance	43,573.00	695.00	44,268.00
35-7135-180	Water Treatment - Group Insurance	16,305.00	802.00	17,107.00
				-
39-4530-200	Airport Operations - Departmental Supplies	3,001.00	(116.00)	2,885.00
39-4530-180	Airport Operations - Group Insurance	7,401.00	116.00	7,517.00
Various Deparments as Listed Above				
		859,115.45	**-**	**859,115.45**

Justification:

To transfer monies within the General Fund from Contingency to various departments due to an error in not posting the January Group Health Insurance Increase to the ledger and failure to post several other employer adjustments. To transfer monies within the SRO Washington County Union Budget, the Water Budget and the Airport Operations Budget due also to the error in not posting of the January Group Health Insurance Increase.

RECEIVED

Washington County Manager's Office

Budget Officer's Initials CSP

Approval Date: 5/24/22

Initials:
Batch #: 2022-115
Date: 5/24/2022

Washington County

BUDGET TRANSFER

To: Board of Commissioners **BT #: 2022 - 116**

From: Curtis Potter, County Manager
Missy Dixon, Finance Officer

Date: May 25, 2022

RE: Landfill

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
33-8100-601	Designated for Future Appropriation	32,595.00	(1,573.00)	31,022.00
33-7400-350	Maintenance & Repair - Equipment	10,500.00	1,573.00	12,073.00
Landfill				
		43,095.00	**-**	**43,095.00**

Justification:

To transfer monies within the Landfill Budget to the Maintenance & Repair Equipment line to make an emergency repair to the landfill scales due to what is believed to be caused from a possible lightning strike.

Budget Officer's Initials CSP

Approval Date: 5/25/22

Initials: m
Batch #: 2022-116
Date: 5/25/2022

Washington County

BUDGET AMENDMENT

To: Board of Commissioners **BA #: 2022 - 117**

From: Curtis Potter, County Manager
Missy Dixon, *Finance Officer*

Date: June 6, 2022

RE: Sheriff/Senior Center

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-3540-020	Gun Permits Discretionary-County Portion	(6,410.00)	(455.00)	(6,865.00)
10-4310-611	Gun Permits Discretionary-County Portion	33,480.00	455.00	33,935.00
10-3540-030	Gun Permits-State Portion	(7,730.00)	(565.00)	(8,295.00)
10-4310-612	Gun Permits-State Portion	9,000.00	565.00	9,565.00
10-3540-040	Finger Printing	(1,750.00)	(170.00)	(1,920.00)
10-4310-613	Finger Printing	3,785.00	170.00	3,955.00
Sheriff				
10-3509-010	Senior Center Trips	(524.00)	(25.00)	(549.00)
10-5150-380	Senior Center Trips	1,247.00	25.00	1,272.00
Senior Center				
	Balanced:	**31,098.00**	**-**	**31,098.00**

Justification:

To increase the Sheriff and Senior Center budgets for gun permitting and senior center trips due to additional revenues being received in these programs.

Approval Date: _____

Bd. Clerk's Init: _____

Initials:	
Batch #:	
Date:	

Washington County

BUDGET AMENDMENT

To: Board of Commissioners

BA #: 2022 - 118

From: Curtis Potter, County Manager
Missy Dixon, *Finance Officer*

Date: June 6, 2022

RE: Social Services

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-3490-000	DSS Administration Reimbursement	(3,272,928.00)	29,667.00	(3,243,261.00)
10-5400-310	SS Transportation-WF Transportation	15,365.00	(4,000.00)	11,365.00
10-5380-406	LIEAP Payments	397,025.00	(39,667.00)	357,358.00
10-5380-376	Title IV-Foster Care	100,000.00	10,000.00	110,000.00
10-5310-390	SS Admin-Dues & Subscriptions	12,200.00	4,000.00	16,200.00
Social Services				
	Balanced:	**(2,748,338.00)**	**-**	**(2,748,338.00)**

Justification:

To reduce the LIEAP budgets for both revenue and expenditures-DHHS notified DSS that they would be receiving additional funding for LIEAP and we budgeted based on an estimated figure from the State. We were notified a day or two later that this funding was actually lower than they had anticipated therefore we are reducing the budgets to match the actual award amount. Also, to budget additional revenues generated by moving non-reimbursable funds to two reimbursable lines generating additional revenue. The Foster Care line and the Dues & Subscriptions line need to be increased to pay for the cost of care through fiscal year end for the children in agency custody and to pay for license subscriptions for the agency mail server for 58 users. These two lines are what will generate the addtional revenue.

Approval Date: _____

Bd. Clerk's Init: _____

Initials:	
Batch #:	
Date:	

Washington County

BUDGET AMENDMENT

To: Board of Commissioners

BA #: 2022 - 119

From: Curtis Potter, County Manager
Missy Dixon, *Finance Officer*

Date: June 6, 2022

RE: Detention

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-3600-001	Grant-DHHS Corrections COVID19	-	(85,564.00)	(85,564.00)
10-4320-900	Grant-DHHS Corrections COVID19	-	85,564.00	85,564.00
Detention				
	Balanced:	-	-	-

Justification:

To budget for a grant received from DHHS for the Detention Center.

Approval Date: _____

Bd. Clerk's Init: _____

Initials:	
Batch #:	
Date:	

Washington County

BUDGET AMENDMENT

To: Board of Commissioners

BA #: 2022 - 120

From: Curtis Potter, County Manager
Missy Dixon, *Finance Officer*

Date: June 6, 2022

RE: EMS/Transport

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
37-3500-000	Transport Service Revenue	(260,000.00)	(25,000.00)	(285,000.00)
37-4330-100	EMS - Retirement Expense	188,088.00	(4,500.00)	183,588.00
37-4330-260	EMS - Departmental Supplies	16,000.00	(3,000.00)	13,000.00
37-4330-295	EMS - Portable Comm Hardware	4,700.00	(4,200.00)	500.00
37-4376-010	Transport - Slalaries & Wages - Regular	75,551.00	(5,000.00)	70,551.00
37-4376-030	Transport - Salaries & Wages - Overtime	18,000.00	(2,000.00)	16,000.00
37-4376-100	Transport - Retirement Expense	17,151.00	(2,000.00)	15,151.00
37-4376-295	Transport - Portable Comm Hardware	1,500.00	(1,000.00)	500.00
37-4376-180	Transport - Group Insurance	23,487.00	2,500.00	25,987.00
37-4330-030	EMS - Salaries & Wages - Overtime	299,300.00	20,000.00	319,300.00
37-4330-180	EMS - Group Insurance	140,051.00	11,200.00	151,251.00
37-4330-610	EMS - Contracts & Billing	34,570.00	4,200.00	38,770.00
37-4376-040	Transport - Salaries & Wages - Part Time	18,000.00	5,000.00	23,000.00
37-4376-610	Transport - Conracts - Billing	18,970.00	3,800.00	22,770.00
EMS/Transport				
	Balanced:	**595,368.00**	**-**	**595,368.00**

Justification:

To transfer monies within the EMS and Transport budgets to cover higher than anticipated costs for EMS Overtime and Transport Part Time due to not having all fulltime positions filled. To also cover the increased costs to the Colleton Billing lines as we have been running more calls and collecting more revenue therefore increasing our expense for their services. To cover the increased costs to the EMS Group Health Insurance line due to the state rate increase in January.

Approval Date: _____

Bd. Clerk's Init: _____

Initials:	
Batch #:	
Date:	

Washington County

BUDGET TRANSFER

To: Board of Commissioners

BT #: 2022 - 121

From: Curtis Potter, County Manager
Missy Dixon, Finance Officer

Date: June 1, 2022

RE: Clerk of Court/Facility Services/Sheriff

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-4265-202	Clerk of Court - Maintenance & Repair-Building	1,260.00	(80.00)	1,180.00
10-4265-201	Clerk of Court - Departmental Supplies	1,940.00	80.00	2,020.00
Clerk of Court				
10-4265-215	Facility Services - Maintenance & Repair-Building	129,142.00	(250.00)	128,892.00
10-4265-605	Facility Services - Fire Extinguisher Contract	3,115.00	250.00	3,365.00
Facility Services				
10-4310-010	Sheriff - Salaries & Wages - Regular	806,363.00	(1,500.00)	804,863.00
10-4260-440	Contracted Services - Courthouse Security	62,000.00	1,500.00	63,500.00
Sheriff/Courthouse Security				
		1,003,820.00	**-**	**1,003,820.00**

Justification:

To transfer monies within the Clerk of Court's budget to cover an order of NC General Statute Books that were delivered prior to year end. To transfer monies within Facility Services to cover the cost of the fire extinguisher services through fiscal year end. To transfer monies from the Sheriff's budget to the Buildings Contracted Services Courthouse Security line to cover a shortfall due to several added days during the fiscal year and a slight rate increase that was not budgeted for originally.

Budget Officer's Initials CSP

Approval Date: 6/1/22

Initials: [illegible]
Batch #: 2022-121
Date: 6/1/2022

Washington County

Monthly Financial Summary

as of May 31, 2022

	Budget	YTD Activity
General Fund (10):		
Revenues	16,780,779.19	13,412,444.87
Expenditures	(16,780,779.19)	(13,466,920.55)
Balance:	-	**(54,475.68)**
**Fund Balance Appropriation*		-
Capital Outlay-Washington Co Schools (21):		
Revenues	570,000.00	421,865.80
Expenditures	(570,000.00)	(366,666.63)
Balance:	-	**55,199.17**
**Fund Balance Appropriation*		-
Drainage Fund (30):		
Revenues	267,498.00	91,534.15
Expenditures	(267,498.00)	(30,885.00)
Balance:	-	**60,649.15**
**Fund Balance Appropriation*		*39,819.00*
Sanitation Fund (33):		
Revenues	1,545,491.00	1,383,591.29
Expenditures	(1,545,491.00)	(1,252,232.86)
Balance:	-	**131,358.43**
**Fund Balance Appropriation*		*97,908.00*
**Transfer from General Fund*		-
Water Fund (35):		
Revenues	1,587,059.00	1,219,198.94
Expenditures	(1,587,059.00)	(1,185,753.46)
Balance:	-	**33,445.48**
**Fund Balance Appropriation*		-
EMS Fund (37):		
Revenues	2,312,125.00	1,851,543.07
Expenditures	(2,312,125.00)	(1,933,739.85)
Balance:	-	**(82,196.78)**
**Fund Balance Appropriation*		*272,238.00*
**Transfer from General Fund*		*255,267.24*
Airport TaxiLane Grant Fund (38):		
Revenues	676,000.00	0.13
Expenditures	(676,000.00)	-
Balance:	-	**0.13**
**Fund Balance Appropriation*		*15,000.00*
Airport Fund (39):		
Revenues	181,997.00	155,314.31
Expenditures	(181,997.00)	(108,879.25)
Balance:	-	**46,435.06**
**Transfer from General Fund*		*95,997.00*

	Budget	YTD Activity
DSS Trust Fund Accounts (51):		
Revenues	276,000.00	241,737.61
Expenditures	(276,000.00)	(168,570.31)
Balance:	-	**73,167.30**
**Fund Balance Appropriation*		-
American Rescue Plan Act (ARPA) of 2021 (55):		
Revenues	2,249,279.00	1,124,639.50
Expenditures	(2,249,279.00)	-
Balance:	-	**1,124,639.50**
**Fund Balance Appropriation*		-
Projects/Grants Fund (58):		
Revenues	3,861,301.00	473,039.55
Expenditures	(3,861,301.00)	(358,833.89)
Balance:	-	**114,205.66**
**Fund Balance Appropriation*		*20,000.00*
**Transfer from General Fund*		*30,000.00*
CRF Pandemic Recovery (60):		
Revenues	419.53	419.53
Expenditures	(419.53)	(419.53)
Balance:	-	-
**Fund Balance Appropriation*		*419.53*
Travel & Tourism Fund (63):		
Revenues	193,982.00	125,873.86
Expenditures	(193,982.00)	(132,480.37)
Balance:	-	**(6,606.51)**
**Fund Balance Appropriation*		*32,300.00*
E-911 Fund (69):		
Revenues	402,057.00	78,011.90
Expenditures	(402,057.00)	(202,102.76)
Balance:	-	**(124,090.86)**
**Fund Balance Appropriation*		*308,443.00*
**Transfer from General Fund*		-
Revaluation Fund (70):		
Revenues	40,000.00	40,023.90
Expenditures	(40,000.00)	-
Balance:	-	**40,023.90**
**Transfer from General Fund*		*40,000.00*

Washington County

Statement of Revenue and Expenditures

5/31/2022
10:41 AM

Revenue Account Range: First to Last
Expend Account Range: First to Last
Print Zero YTD Activity: No

Include Non-Anticipated: Yes
Include Non-Budget: No

Year To Date As Of: 05/31/22
Current Period: 05/01/22 to 05/31/22
Prior Year: 05/01/21 to 05/31/21

Revenue Account	Description	Prior Yr Rev	Anticipated	Curr Rev	YTD Rev	Cancel	Excess/Deficit	% Real
10-3010-000	TAXES-AD VALOREM CURRENT YEAR	$7,146,911.54	$7,240,525.00	$27,984.83	$7,159,117.95	$0.00	-$81,407.05	99%
10-3010-010	CURRENT YEAR TAX DISCOUNTS	-$61,496.48	-$65,000.00	$0.00	-$63,252.11	$0.00	$1,747.89	97%
10-3011-000	TAXES-AD VALOREM 1ST PRIOR YR	$238,676.79	$220,000.00	$5,879.77	$161,448.60	$0.00	-$58,551.40	73%
10-3012-000	TAXES-AD VALOREM ALL PRIOR YRS	$147,577.98	$135,000.00	$6,742.56	$128,977.27	$0.00	-$6,022.73	96%
10-3018-000	NCVTS-WASHINGTON CO MOTOR VEH TAX	$950,784.00	$823,200.00	$79,186.70	$761,603.07	$0.00	-$61,596.93	93%
10-3018-001	NCVTS-WASH CO BILL/CC CONTRA REV	-$32,019.81	-$30,000.00	$0.00	$0.00	$0.00	$30,000.00	0%
10-3018-002	NCVTS-WASH CO REFUNDS-CONTRA REVENU	-$4,343.97	$0.00	$0.00	$0.00	$0.00	$0.00	0%
10-3018-003	NCVTS-WASH CO INTEREST	$5,683.86	$0.00	$0.00	$0.00	$0.00	$0.00	0%
10-3030-000	PREPAYMENT-PROPERTY TAXES	$57,374.93	$42,000.00	$6,703.50	$63,331.70	$0.00	$21,331.70	151%
10-3080-000	GROSS TAX REC LEASED VEHICLES	$902.35	$700.00	$59.31	$668.03	$0.00	-$31.97	95%
10-3090-000	PAYMENTS IN LIEU OF TAXES	$12,812.00	$13,000.00	$12,704.00	$12,704.00	$0.00	-$296.00	98%
10-3120-000	REFUNDS-AD VALOREM TAXES	-$1,181.38	$0.00	-$347.00	-$347.00	$0.00	-$347.00	0%
10-3170-000	CURRENT YEAR TAX PENALTIES	$6,537.59	$7,500.00	$82.54	$7,505.54	$0.00	$5.54	100%
10-3170-010	PRIOR YEAR TAX PENALTIES	$1,205.13	$1,000.00	$48.31	$729.59	$0.00	-$270.41	73%
10-3180-000	CURRENT YEAR TAX INTEREST	$24,919.91	$24,000.00	$2,195.98	$23,161.44	$0.00	-$838.56	97%
10-3180-010	PRIOR YEAR TAX INTEREST	$69,776.98	$67,000.00	$3,198.33	$68,055.73	$0.00	$1,055.73	102%
10-3250-000	PRIVILAGE AND BEER LICENSES	$630.00	$600.00	$185.00	$705.00	$0.00	$105.00	118%
10-3260-000	ANIMAL ADOPTION FEES & FINES	$290.00	$500.00	$0.00	$53.00	$0.00	-$447.00	11%
10-3270-000	MOTEL OCCUPANCY TAX -6%	$177,734.68	$0.00	$0.00	$0.00	$0.00	$0.00	0%
10-3280-000	FRANCHISE FEES-CABLE TV	$11,502.70	$12,000.00	$0.00	$4,998.80	$0.00	-$7,001.20	42%
10-3290-000	INTEREST EARNED ON INVESTMENTS	$9,118.19	$6,000.00	$3,005.20	$18,504.78	$0.00	$12,504.78	308%
10-3310-000	RENTS AND CONCESSIONS	$13,800.00	$11,400.00	$850.00	$11,414.20	$0.00	$14.20	100%
10-3312-000	JAIL CONCESSIONS	$13,920.52	$15,000.00	$1,752.82	$22,037.74	$0.00	$7,037.74	147%
10-3350-000	MISCELLANEOUS REVENUES	$26,299.75	$0.00	-$28,663.22	$63,272.78	$0.00	$63,272.78	0%
10-3350-001	JURY DUTY PAY	$24.00	$0.00	$12.00	$126.00	$0.00	$126.00	0%
10-3352-000	ELECTIONS-TOWN REIMB & FILING	$0.00	$25,057.00	$0.00	$11,094.78	$0.00	-$13,962.22	44%
10-3352-002	NC COMMUNITY FOUNDATION-ELECTIONS GR	$14,000.00	$0.00	$0.00	$0.00	$0.00	$0.00	0%

Washington County

Statement of Revenue and Expenditures

5/31/2022
10:41 AM

Revenue Account	Description	Prior Yr Rev	Anticipated	Curr Rev	YTD Rev	Cancel	Excess/Deficit	% Real
10-3352-003	CTR FOR TECH/CIVIC LIFE (CTCL) GRT-ELECT	$6,591.72	$0.00	$0.00	$0.00	$0.00	$0.00	0%
10-3352-004	2020 HAVA FUNDS-NC CFDA# 90-404	$0.00	$0.00	$0.00	$34,574.00	$0.00	$34,574.00	0%
10-3353-000	INSURANCE PROCEEDS	$36,700.12	$5,496.00	$8,336.45	$13,832.16	$0.00	$8,336.16	252%
10-3354-000	CRESWELL LEVY ADMINISTRATION FEE	$4,211.00	$4,000.00	$0.00	$0.00	$0.00	-$4,000.00	0%
10-3360-000	RECREATION-DONATIONS	$0.00	$612.00	$0.00	$611.88	$0.00	-$0.12	100%
10-3360-002	RECREATION-BASKETBALL FEES	$410.00	$1,500.00	$0.00	$0.00	$0.00	-$1,500.00	0%
10-3360-005	RECREATION-FOOTBALL FEES	$0.00	$1,750.00	$0.00	$0.00	$0.00	-$1,750.00	0%
10-3360-007	RECREATION-CHEERLEADING	$0.00	$250.00	$0.00	$0.00	$0.00	-$250.00	0%
10-3360-013	RECREATION-VENDOR RENTS AND CONCESSI	$0.00	$250.00	$0.00	$200.00	$0.00	-$50.00	80%
10-3370-000	RECREATION-PARTICIPANT INSURANCE	$315.00	$2,000.00	$0.00	$0.00	$0.00	-$2,000.00	0%
10-3370-001	RECREATION-COACHES CLINIC FEES	$0.00	$80.00	$0.00	$0.00	$0.00	-$80.00	0%
10-3410-000	WINE AND BEER TAX	$32,368.24	$40,000.00	$0.00	$0.00	$0.00	-$40,000.00	0%
10-3415-000	ABC PROFIT DISTRIBUTION	$20,818.80	$25,000.00	$0.00	$0.00	$0.00	-$25,000.00	0%
10-3420-000	SALES TAX-ONE HALF CENT-ART 44	$0.00	$0.00	-$70.39	-$70.39	$0.00	-$70.39	0%
10-3430-000	SALES TAX-ONE HALF CENT-ST-A42	$227,966.35	$200,000.00	$17,665.20	$146,934.18	$0.00	-$53,065.82	73%
10-3440-000	SALES TAX-ONE-HALF CENT-ST-A40	$701,794.40	$630,000.00	$50,635.30	$470,083.90	$0.00	-$159,916.10	75%
10-3450-000	SALES TAX ONE CENT LOCAL	$1,048,777.48	$935,000.00	$84,357.03	$686,138.35	$0.00	-$248,861.65	73%
10-3460-000	SALES TAX - REDISTRIBTUTION	$306,793.66	$303,204.00	$28,862.96	$230,829.56	$0.00	-$72,374.44	76%
10-3470-020	ABC ALCOHOLISM BOTTLE TAX	$4,115.90	$3,000.00	$333.00	$3,229.17	$0.00	$229.17	108%
10-3480-013	RAP LEPC TIER II GRANT	$1,000.00	$0.00	$0.00	$1,000.00	$0.00	$1,000.00	0%
10-3480-020	EMERGENCY MANAGEMENT PROG FUND	$39,377.80	$38,500.00	$0.00	$39,285.88	$0.00	$785.88	102%
10-3480-026	SUNENERGY GRANT - EM VEHICLE	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0%
10-3480-027	HAZARD MITIGATION-GENERATOR GRANT	$0.00	$36,495.00	$0.00	$0.00	$0.00	-$36,495.00	0%
10-3480-080	EM DONATIONS-EMERGENCY RESPONSE BAN	$50.00	$0.00	$0.00	$0.00	$0.00	$0.00	0%
10-3480-087	ARPA REVENUE REPLACEMENT	$0.00	$1,337,663.57	$0.00	$0.00	$0.00	-$1,337,663.57	0%
10-3480-088	CRF ELIGIBLE PAYROLL EXPENSE REIMB	$422,992.65	$0.00	$0.00	$0.00	$0.00	$0.00	0%
10-3490-000	DSS-ADMINISTRATION REIMBURSE	$2,322,303.47	$3,272,928.00	$182,635.99	$2,047,253.78	$0.00	-$1,225,674.22	63%
10-3500-040	DAYCARE FRAUD REPAYMENTS	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0%
10-3500-050	DSS-FOSTER CARE/ADOPTIONRETURN	$129,813.70	$113,562.00	$0.00	$88,785.37	$0.00	-$24,776.63	78%
10-3500-080	DSS-COMMUNITY DONATIONS-MEDICAL	$65.00	$188.00	$0.00	$188.00	$0.00	$0.00	100%

Washington County

Statement of Revenue and Expenditures

5/31/2022
10:41 AM

Revenue Account	Description	Prior Yr Rev	Anticipated	Curr Rev	YTD Rev	Cancel	Excess/Deficit	% Real
10-3500-081	DSS COMMUNITY DONATIONS-CHRISTMAS	$1,505.00	$942.00	$0.00	$942.00	$0.00	$0.00	100%
10-3500-090	DSS-CERTIFICATION FEES	$0.00	$2,500.00	$0.00	$0.00	$0.00	-$2,500.00	0%
10-3500-120	DSS-TITLE IV-D CHILD SUPPORT	$46,427.53	$18,100.00	$1,161.90	$39,126.97	$0.00	$21,026.97	216%
10-3500-121	DSS-SPECIAL LINKS	$0.00	$500.00	$0.00	$0.00	$0.00	-$500.00	0%
10-3500-130	HOME & CC BLOCK GRANT-ALB COMM	$51,521.02	$74,630.00	$4,308.64	$35,701.29	$0.00	-$38,928.71	48%
10-3500-140	DSS-TYRRELL IV-D CONTRACT	$60,000.00	$60,000.00	$5,000.00	$55,000.00	$0.00	-$5,000.00	92%
10-3500-190	DSS-MEDICAID CAP	$257,065.50	$175,000.00	$19,008.00	$198,000.00	$0.00	$23,000.00	113%
10-3500-191	DSS MODIVCARE & ONECALL CONTRACTS	$0.00	$0.00	$349.47	$1,939.50	$0.00	$1,939.50	0%
10-3500-200	DOT - ROAP & CTS GRANTS	$346,845.00	$183,589.00	$45.00	$139,571.00	$0.00	-$44,018.00	76%
10-3500-202	DSS-RDC CONTRACT/TRANSPORTATION	$0.00	$1,500.00	$0.00	$0.00	$0.00	-$1,500.00	0%
10-3500-270	SHIIP-SENIOR HEALTH INS INF	$4,560.00	$3,700.00	$0.00	$3,700.00	$0.00	$0.00	100%
10-3500-271	SHIIP-SEN HLTH INS-PROG INC/SERV DELIV	$0.00	$100.00	$0.00	$100.00	$0.00	$0.00	100%
10-3500-280	MIPPA GRANT-MEDICAID IMPROVEMENT FOR	$3,157.00	$5,263.00	$0.00	$3,106.00	$0.00	-$2,157.00	59%
10-3500-290	WASH CO PESTICIDE CONTAINER RECYC GRA	$4,509.30	$0.00	$0.00	$0.00	$0.00	$0.00	0%
10-3508-000	ALB COMM NUTRITION SITE DIRECTOR	$7,882.11	$7,882.00	$0.00	$0.00	$0.00	-$7,882.00	0%
10-3508-001	ALB COMM GENERAL PURPOSE GRANT	$10,515.00	$10,515.00	$0.00	$0.00	$0.00	-$10,515.00	0%
10-3508-002	ALB COMM TITLE III D GRANT	$0.00	$1,000.00	$0.00	$0.00	$0.00	-$1,000.00	0%
10-3509-000	SENIOR CITIZENS FUNDS	$0.00	$2,000.00	$0.00	$1,318.50	$0.00	-$681.50	66%
10-3509-010	SENIOR CENTER TRIPS	$0.00	$524.00	$0.00	$549.00	$0.00	$25.00	105%
10-3509-020	SENIOR CENTER DONATIONS	$0.00	$1,969.00	$0.00	$1,969.00	$0.00	$0.00	100%
10-3509-040	SENIOR CTR STIPEND-COOP EXT SHIIP ADMIN	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0%
10-3510-010	COURT COST, FEES AND CHARGES	$16,130.65	$22,000.00	$1,173.37	$14,307.88	$0.00	-$7,692.12	65%
10-3510-020	OFFICERS FEES	$9,338.86	$11,000.00	$578.20	$7,120.61	$0.00	-$3,879.39	65%
10-3540-000	SHERIFF FEES	$4,309.00	$3,500.00	$60.00	$1,981.78	$0.00	-$1,518.22	57%
10-3540-010	DRUG/DONATIONS/GRANT LEO	$1,010.57	$0.00	$85.05	$807.51	$0.00	$807.51	0%
10-3540-020	GUN PERMITS DISCRETIONARY-COUNTY POR	$10,720.00	$6,410.00	$385.00	$6,865.00	$0.00	$455.00	107%
10-3540-030	GUN PERMITS-STATE PORTION	$13,300.00	$7,730.00	$485.00	$8,295.00	$0.00	$565.00	107%
10-3540-040	FINGER PRINTING	$2,980.00	$1,750.00	$160.00	$1,920.00	$0.00	$170.00	110%
10-3540-070	DONATIONS-ANIMAL CONTROL	$36.00	$122.00	$0.00	$122.00	$0.00	$0.00	100%
10-3540-080	SHERIFF GRANT - BODY CAMS	$0.00	$25,000.00	$0.00	$21,326.44	$0.00	-$3,673.56	85%

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10-3540-081	SHERIFF JAG GRANTS	$0.00	$25,000.00	$0.00	$0.00	$0.00	-$25,000.00	0%
10-3540-082	SHERIFF ANKLE MONITORING FEES	$0.00	$0.00	$0.00	$1,037.25	$0.00	$1,037.25	0%
10-3541-000	SHERIFF'S SERVICE FEES	$8,293.61	$12,000.00	$1,080.00	$11,295.69	$0.00	-$704.31	94%
10-3541-010	SHERIFF-DONATIONS	$3,355.00	$1,547.50	$0.00	$1,547.50	$0.00	$0.00	100%
10-3542-000	SHERIFF-ABC BOARD FUNDING	$4,700.00	$6,079.00	$0.00	$5,479.00	$0.00	-$600.00	90%
10-3550-000	BUILDING PERMIT FEES - (GC)	$45,272.35	$45,000.00	$1,273.00	$38,744.50	$0.00	-$6,255.50	86%
10-3550-010	PLANNING CONTRACTED SERVICES-BLDG INS	$1,200.00	$0.00	$0.00	$8,294.50	$0.00	$8,294.50	0%
10-3550-030	ZONING FEES	$1,500.00	$1,500.00	$0.00	$1,100.00	$0.00	-$400.00	73%
10-3560-000	REGISTER OF DEEDS FEES	$79,347.25	$65,000.00	$8,806.60	$74,343.29	$0.00	$9,343.29	114%
10-3560-010	MARRIAGE LICENSES	$2,580.00	$2,500.00	$480.00	$2,340.00	$0.00	-$160.00	94%
10-3580-000	JAIL FEES/STATE REIMBURSEMENTS	$4,107.50	$3,000.00	$411.07	$5,999.17	$0.00	$2,999.17	200%
10-3590-000	JAIL HOUS/TRANS/CO/US MARSHALL	$33,799.00	$26,000.00	$0.00	$51,058.84	$0.00	$25,058.84	196%
10-3830-000	SALE OF FIXED ASSETS	$1,700.00	$30,500.00	$48,274.34	$93,489.73	$0.00	$62,989.73	307%
10-3900-000	NC EDUCATION LOTTERY	$87,406.85	$0.00	$0.00	$0.00	$0.00	$0.00	0%
10-3970-020	M-T-W COURT COORDINATOR GRANT	$78,563.97	$83,007.00	$2,418.92	$60,919.25	$0.00	-$22,087.75	73%
10-3970-030	STATE AID VETERANS OFFICE	$2,083.87	$2,000.00	$0.00	$2,108.69	$0.00	$108.69	105%
10-3970-040	JCPC-ROANOKE AREA YOUTH	$49,736.00	$62,570.00	$5,214.00	$57,356.00	$0.00	-$5,214.00	92%
10-3970-041	JCPC-WASHINGTON COUNTY YOUTH	$16,765.00	$23,182.00	$2,197.00	$20,985.00	$0.00	-$2,197.00	91%
10-3970-042	JCPC-ADMINISTRATION	$524.00	$3,188.00	$0.00	$3,188.00	$0.00	$0.00	100%
10-3970-050	SCHOOL REIMB-WCU/CHS SRO	$94,424.44	$120,590.00	$6,402.50	$64,831.13	$0.00	-$55,758.87	54%
10-3970-060	BALLGAME REIMBURSEMENTS FROM SCHOOL	$0.00	$0.00	$0.00	$2,023.00	$0.00	$2,023.00	0%
10-3970-070	NCACC MANAGEMENT FELLOW GRANT ASST	$1,344.08	$0.00	$0.00	$0.00	$0.00	$0.00	0%
10-3970-090	CONTRI FROM SOIL & WATER DIST	$22,515.99	$21,136.00	$1,921.63	$23,562.00	$0.00	$2,426.00	111%
10-3970-120	COST ALLOCATION-WATERWORKS	$120,000.00	$90,000.00	$0.00	$90,000.00	$0.00	$0.00	100%
10-3980-020	TOURISM DEVELOP AUTHOR 3% ADMN	$3,500.00	$3,500.00	$0.00	$3,500.00	$0.00	$0.00	100%
10-3980-061	TRANSFER FROM SINGLE FAMILY REHAB (SFF	$0.00	$25,293.12	$0.00	$25,293.12	$0.00	$0.00	100%
10-3990-000	APPROPRIATED FUND BALANCE	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0%
10-3991-000	REGISTER DDS PRESERVATION FUND	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0%
10-3999-900	CANCELLED PRIOR YEAR EXPENDITURES	$0.00	$0.00	$0.00	$1,393.00	$0.00	$1,393.00	0%
	GENERAL FUND Revenue Total	**$15,652,438.00**	**$16,780,779.19**	**$605,614.86**	**$13,412,444.87**	**$0.00**	**-$3,368,334.32**	**80%**

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Revenue Account	Description	Prior Yr Rev	Anticipated	Curr Rev	YTD Rev	Cancel	Excess/Deficit	% Real
Expend Account	**Description**	**Prior Yr Expd**	**Budgeted**	**Curr Expd**	**YTD Expd**	**Cancel**	**Balance**	**% Expd**
10-0000-000	GENERAL FUND:	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0%
10-4110-000	GOVERNING BOARD:	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0%
10-4110-010	SALARIES & WAGES-BOARD	$35,399.40	$35,400.00	$2,950.00	$32,449.60	$0.00	$2,950.40	92%
10-4110-020	SALARIES & WAGES-BOARD TRAVEL STIPEND	$14,099.80	$14,100.00	$1,175.00	$12,924.80	$0.00	$1,175.20	92%
10-4110-030	SALARIES & WAGES-CELLPHONE STIPEND	$1,562.50	$3,000.00	$250.00	$2,750.00	$0.00	$250.00	92%
10-4110-090	GOVERNING BOARD- FICA TAX EXPENSE	$3,953.51	$4,066.00	$338.10	$3,721.48	$0.00	$344.52	92%
10-4110-140	GOVERNING BOARD- WORKMAN'S COMP	$1,390.00	$1,600.00	$0.00	$1,360.00	$0.00	$240.00	85%
10-4110-200	GOVERNING BOARD- DEPT SUPPLIES	$1,771.47	$6,500.00	$1,303.58	$2,256.84	$0.00	$4,243.16	35%
10-4110-310	GOVERNING BOARD- TRAVEL	$869.29	$10,500.00	$0.00	$7,144.60	$0.00	$3,355.40	68%
10-4110-320	GOVERNING BOARD- COMMUNICATIONS	$600.00	$700.00	$50.00	$550.00	$0.00	$150.00	79%
10-4110-350	POSTAGE	$6.95	$50.00	$0.00	$0.00	$0.00	$50.00	0%
10-4110-370	GOVERNING BOARD- PRINTING	$100.00	$500.00	$0.00	$75.00	$0.00	$425.00	15%
10-4110-380	ADVERTISING	$1,288.00	$750.00	$0.00	$311.00	$0.00	$439.00	41%
10-4110-390	COMMISSIONERS-SPECIAL SPONSORED	$3,986.00	$6,500.00	$0.00	$3,993.58	$0.00	$2,506.42	61%
10-4110-391	GOVERNING BOARD- DUES & SUBSCRIPTIONS	$5,827.55	$6,000.00	$0.00	$5,773.00	$0.00	$227.00	96%
10-4110-392	OTHER COMMUNITY CONTRIBUTIONS	$4,000.00	$8,000.00	$0.00	$2,000.00	$0.00	$6,000.00	25%
10-4110-442	CONTRACTED SERVICES	$5,136.00	$5,496.00	$0.00	$5,495.52	$0.00	$0.48	100%
	4110 Total	**$79,990.47**	**$103,162.00**	**$6,066.68**	**$80,805.42**	**$0.00**	**$22,356.58**	**78%**
10-4120-000	MANAGERS OFFICE:	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0%
10-4120-010	MANAGERS OFFICE- S & W- REGULAR	$204,746.15	$214,864.00	$18,009.50	$196,854.50	$0.00	$18,009.50	92%
10-4120-040	SALARIES & WAGES-LONGEVITY	$1,982.26	$2,066.00	$0.00	$2,065.63	$0.00	$0.37	100%
10-4120-090	MANAGERS OFFICE- FICA TAX EXPENSE	$15,608.08	$16,590.00	$1,332.33	$14,913.18	$0.00	$1,676.82	90%
10-4120-100	MANAGERS OFFICE- RETIREMENT	$34,913.10	$40,058.00	$3,122.85	$35,482.50	$0.00	$4,575.50	89%
10-4120-101	MANAGERS OFFICE 401 (K) CONTRIB	$5,928.88	$6,506.00	$540.28	$5,905.58	$0.00	$600.42	91%
10-4120-130	MANAGERS OFFICE- UNEMPLOYMENT INS.	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0%
10-4120-140	MANAGERS OFFICE- WORKMAN'S COMP	$1,261.00	$1,389.00	$0.00	$680.00	$0.00	$709.00	49%
10-4120-180	MANAGERS OFFICE- GROUP INS.	$25,468.01	$31,325.00	$3,406.69	$28,380.31	$0.00	$2,944.69	91%
10-4120-190	LEGAL SERVICES	$13,287.50	$4,983.00	$0.00	$26.00	$0.00	$4,957.00	1%

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10-4120-191	MANAGERS OFFICE-UNCSOG LFNC INTERN PF	$0.00	$18,000.00	$0.00	$9,500.00	$0.00	$8,500.00	53%
10-4120-260	MANAGERS OFFICE- DEPARTMENTAL SUPPLIE	$10,648.33	$11,508.00	$1,828.63	$7,397.77	$0.00	$4,110.23	64%
10-4120-310	MANAGERS OFFICE- TRAVEL	$40.00	$1,000.00	$0.00	$381.35	$0.00	$618.65	38%
10-4120-315	TRAINING	$3,581.00	$6,000.00	$460.00	$2,813.68	$0.00	$3,186.32	47%
10-4120-320	MANAGERS OFFICE- COMMUNICATIONS	$1,286.88	$1,500.00	$100.56	$1,167.93	$0.00	$332.07	78%
10-4120-330	POSTAGE	$48.82	$100.00	$0.00	$29.78	$0.00	$70.22	30%
10-4120-355	MAINT & REPAIR-VEHICLE	$0.00	$1,000.00	$0.00	$102.72	$0.00	$897.28	10%
10-4120-370	MANAGERS OFFICE- PRINTING	$100.00	$250.00	$0.00	$0.00	$0.00	$250.00	0%
10-4120-380	ADVERTISING	$1,542.00	$3,500.00	$585.00	$2,927.75	$0.00	$572.25	84%
10-4120-390	MANAGERS OFFICE- DUES AND SUBSCRIPTIO	$5,193.41	$5,600.00	$41.65	$4,147.20	$0.00	$1,452.80	74%
10-4120-400	LEASE-COPIER	$1,662.48	$0.00	$0.00	$0.00	$0.00	$0.00	0%
10-4120-440	CONTRACTED SERVICES-ECONOMIC DEVELO	$0.00	$10,000.00	$0.00	$0.00	$0.00	$10,000.00	0%
	4120 Total	**$327,297.90**	**$376,239.00**	**$29,427.49**	**$312,775.88**	**$0.00**	**$63,463.12**	**83%**
10-4130-000	FINANCE OFFICE:	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0%
10-4130-010	FINANCE OFFICE- S & W- REGULAR	$172,523.04	$178,256.00	$14,969.33	$163,286.17	$0.00	$14,969.83	92%
10-4130-040	SALARIES & WAGES-LONGEVITY	$1,036.27	$1,515.00	$0.00	$1,506.68	$0.00	$8.32	99%
10-4130-090	FINANCE OFFICE- FICA TAX EXPENSE	$12,442.32	$13,752.00	$1,081.91	$11,910.97	$0.00	$1,841.03	87%
10-4130-100	FINANCE OFFICE- RETIREMENT	$29,454.80	$33,226.00	$2,595.68	$29,393.37	$0.00	$3,832.63	88%
10-4130-101	FINANCE OFFICE- 401(K) CONTRIB.	$5,175.72	$5,393.00	$449.08	$4,898.60	$0.00	$494.40	91%
10-4130-130	FINANCE OFFICE- UNEMPLYMENT INS.	$0.00	$1,008.00	$0.00	$0.00	$0.00	$1,008.00	0%
10-4130-140	FINANCE OFFICE- WORKMAN'S COMP	$954.00	$1,185.00	$0.00	$1,044.00	$0.00	$141.00	88%
10-4130-150	FINANCE OFFICE-BANK FEES	$20,288.56	$12,800.00	$0.00	$8,113.69	$0.00	$4,686.31	63%
10-4130-180	FINANCE OFFICE- PROFESSIONAL SERVICES	$78,276.77	$91,700.00	-$8.00	$81,815.96	$0.00	$9,884.04	89%
10-4130-181	FINANCE OFFICE- GROUP INS.	$27,566.49	$30,408.00	$3,244.12	$27,581.72	$0.00	$2,826.28	91%
10-4130-260	FINANCE OFFICE- DEPARTMENTAL SUPPLIES	$6,172.45	$6,750.00	$270.27	$4,379.10	$0.00	$2,370.90	65%
10-4130-270	FINANCE OFFICE-SERVICE AWARDS	$0.00	$50.00	$0.00	$50.00	$0.00	$0.00	100%
10-4130-280	FINANCE OFFICE- POSTAGE	$1,805.00	$2,500.00	$168.43	$1,717.65	$0.00	$782.35	69%
10-4130-310	FINANCE OFFICE- TRAVEL	$648.99	$1,200.00	$0.00	$28.00	$0.00	$1,172.00	2%
10-4130-315	TRAINING	$702.50	$3,100.00	$0.00	$1,018.08	$0.00	$2,081.92	33%
10-4130-320	FINANCE OFFICE- COMMUNICATIONS	$1,492.21	$1,600.00	$123.56	$1,297.62	$0.00	$302.38	81%

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10-4130-355	REPAIR & MAINTENANCE-VEHICLES	$52.80	$0.00	$0.00	$0.00	$0.00	$0.00	0%
10-4130-390	FINANCE OFFICE- DUES & SUBSCRIPTIONS	$982.80	$1,100.00	$0.00	$1,047.76	$0.00	$52.24	95%
10-4130-410	FINANCE OFFICE- LEASE EQUIPMENT	$702.30	$600.00	$0.00	$415.98	$0.00	$184.02	69%
	4130 Total	**$360,277.02**	**$386,143.00**	**$22,894.38**	**$339,505.35**	**$0.00**	**$46,637.65**	**88%**
10-4140-000	TAX ADMIN:	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0%
10-4140-010	TAX ADMIN.- S & W- REGULAR	$173,422.56	$182,580.00	$15,376.24	$167,203.76	$0.00	$15,376.24	92%
10-4140-040	SALARIES & WAGES-LONGEVITY	$1,773.11	$2,157.00	$0.00	$2,130.18	$0.00	$26.82	99%
10-4140-090	TAX ADMIN.- FICA TAX EXPENSE	$12,327.82	$13,832.00	$1,085.47	$11,974.97	$0.00	$1,857.03	87%
10-4140-100	TAX ADMIN.- RETIREMENT	$29,733.42	$34,144.00	$2,666.24	$30,203.50	$0.00	$3,940.50	88%
10-4140-101	TAX ADMIN.- 401(K) CONTRIB.	$4,208.01	$5,242.00	$380.53	$4,140.05	$0.00	$1,101.95	79%
10-4140-130	TAX ADMIN.- UNEMPLOYMENT INS.	$0.00	$1,260.00	$0.00	$0.00	$0.00	$1,260.00	0%
10-4140-140	TAX ADMIN.- WORKMAN'S COMP	$10,047.00	$6,285.00	$0.00	$6,285.00	$0.00	$0.00	100%
10-4140-180	TAX ADMIN.- GROUP INS.	$35,168.09	$39,072.00	$4,325.89	$36,184.79	$0.00	$2,887.21	93%
10-4140-260	TAX ADMIN.- OFFICE & DEPTAL SUPPLIES	$14,692.79	$7,500.00	$1,785.24	$7,232.77	$0.00	$267.23	96%
10-4140-270	SERVICE AWARDS	$0.00	$100.00	$0.00	$100.00	$0.00	$0.00	100%
10-4140-310	TAX ADMIN.- TRAVEL	$29.00	$0.00	$0.00	$0.00	$0.00	$0.00	0%
10-4140-315	TRAINING	$1,037.50	$1,100.00	$574.44	$1,052.44	$0.00	$47.56	96%
10-4140-320	TAX ADMIN.- COMMUNICATIONS	$1,799.25	$2,000.00	$148.66	$1,632.60	$0.00	$367.40	82%
10-4140-325	TAX ADMIN-POSTAGE	$7,357.25	$10,035.00	$246.43	$9,239.75	$0.00	$795.25	92%
10-4140-341	ADVERTISING	$2,136.50	$2,450.00	$1,638.00	$2,316.00	$0.00	$134.00	95%
10-4140-355	TAX ADMIN-MAINTENANCE & REPAIR-VEHICLE	$1,531.47	$1,300.00	$0.00	$1,295.89	$0.00	$4.11	100%
10-4140-370	PRINTING	$5,053.96	$6,190.00	$0.00	$4,651.34	$0.00	$1,538.66	75%
10-4140-390	TAX ADMIN.- DUES & SUBSCRIPTIONS	$4,495.75	$4,850.00	$559.95	$4,460.08	$0.00	$389.92	92%
10-4140-410	TAX ADMIN - COPIER RENTAL	$460.75	$0.00	$0.00	$0.00	$0.00	$0.00	0%
10-4140-500	TAX ADMIN - CONTRACTED SERVICES	$6,150.00	$23,375.00	$600.00	$10,212.50	$0.00	$13,162.50	44%
10-4140-510	CONTRACTED SERVICES-ZACCHAEUS	$2,079.46	$9,000.00	$3,691.48	$8,255.04	$0.00	$744.96	92%
10-4140-511	TAX ADMIN - CONTRACTED SERV FILE STORA	$480.00	$480.00	$0.00	$360.00	$0.00	$120.00	75%
10-4140-550	TAX ADMIN - CAPITAL OUTLAY	$0.00	$80,000.00	$0.00	$0.00	$0.00	$80,000.00	0%
	4140 Total	**$313,983.69**	**$432,952.00**	**$33,078.57**	**$308,930.66**	**$0.00**	**$124,021.34**	**71%**
10-4155-000	PROFESSIONAL SERVICE:	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0%

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10-4155-190	PROF SERVICE-HOSPITAL PENSION-LEGAL	$0.00	$20,000.00	$0.00	$0.00	$0.00	$20,000.00	0%
10-4155-215	PROFESSIONAL SERVICES- HOSPITAL	$28,440.00	$30,000.00	$0.00	$28,214.00	$0.00	$1,786.00	94%
10-4155-999	PROFESSIONAL SERVICE- HOSPITAL PENSION	$320,000.00	$360,000.00	$0.00	$300,000.00	$0.00	$60,000.00	83%
	4155 Total	**$348,440.00**	**$410,000.00**	**$0.00**	**$328,214.00**	**$0.00**	**$81,786.00**	**80%**
10-4170-000	BOARD OF ELECTIONS:	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0%
10-4170-010	BOARD OF ELECTIONS- S & W - REGULAR	$42,190.06	$43,347.00	$3,657.00	$39,690.00	$0.00	$3,657.00	92%
10-4170-011	SALARIES & WAGES-BOARD	$5,929.92	$7,320.00	$320.00	$4,080.00	$0.00	$3,240.00	56%
10-4170-030	BOARD OF ELECTIONS- SALARIES- PART-TIME	$61,026.02	$37,834.00	$6,565.03	$19,840.58	$0.00	$17,993.42	52%
10-4170-031	BOARD OF ELECTIONS - S & W-OVERTIME	$10,127.98	$14,297.00	$3,139.39	$6,988.27	$0.00	$7,308.73	49%
10-4170-040	SALARIES & WAGES-LONGEVITY	$842.24	$867.00	$0.00	$856.20	$0.00	$10.80	99%
10-4170-090	BOARD OF ELECTIONS- FICA TAX EXPENSE	$9,128.79	$7,952.00	$1,041.07	$5,407.87	$0.00	$2,544.13	68%
10-4170-100	BOARD OF ELECTIONS- RETIREMENT EXPENS	$9,066.89	$10,867.00	$1,178.49	$8,465.43	$0.00	$2,401.57	78%
10-4170-101	BOARD OF ELECTIONS- 401(K) CONTRIB.	$1,551.70	$1,764.00	$203.89	$1,400.37	$0.00	$363.63	79%
10-4170-130	BOARD OF ELECTIONS- UNEMPLOYMENT INS.	$0.00	$252.00	$0.00	$0.00	$0.00	$252.00	0%
10-4170-140	BOARD OF ELECTIONS- WORKMANS COMP	$436.00	$685.00	$0.00	$603.00	$0.00	$82.00	88%
10-4170-180	BOARD OF ELECTIONS- GROUP INS. EXPENSE	$6,881.85	$7,591.00	$820.55	$6,896.15	$0.00	$694.85	91%
10-4170-260	BOARD OF ELECTIONS- DEPART SUPPLIES	$3,327.37	$11,199.00	$6,364.38	$7,149.92	$0.00	$4,049.08	64%
10-4170-310	BOARD OF ELECTIONS- TRAVEL	$1,313.50	$2,600.00	$44.00	$866.00	$0.00	$1,734.00	33%
10-4170-315	TRAINING	$0.00	$2,200.00	$0.00	$550.00	$0.00	$1,650.00	25%
10-4170-320	BOARD OF ELECTIONS- COMMUNICATIONS	$803.31	$1,260.00	$54.93	$644.77	$0.00	$615.23	51%
10-4170-330	POSTAGE	$1,228.76	$4,000.00	$92.33	$1,081.29	$0.00	$2,918.71	27%
10-4170-350	BOARD OF ELECTIONS- MAINT & REPAIR- EQU	$462.20	$1,100.00	$0.00	$462.20	$0.00	$637.80	42%
10-4170-360	CONTRACTED SERVICES	$12,835.79	$0.00	$0.00	$0.00	$0.00	$0.00	0%
10-4170-370	BOARD OF ELECTIONS- PRINTING	$6,773.83	$10,774.00	$4,797.69	$7,302.39	$0.00	$3,471.61	68%
10-4170-380	ADVERTISING	$560.00	$1,200.00	$487.50	$955.50	$0.00	$244.50	80%
10-4170-390	BOARD OF ELECTIONS- DUES & SUBSCRIPTIO	$30.00	$180.00	$0.00	$30.00	$0.00	$150.00	17%
10-4170-550	CAPITAL OUTLAY-EQUIPMENT	$0.00	$64,126.00	$0.00	$64,124.47	$0.00	$1.53	100%
10-4170-700	2020 HAVA FUNDS-NC CFDA# 90-404	$0.00	$34,574.00	$0.00	$34,574.00	$0.00	$0.00	100%
	4170 Total	**$174,516.21**	**$265,989.00**	**$28,766.25**	**$211,968.41**	**$0.00**	**$54,020.59**	**80%**
10-4180-000	REGISTER OF DEEDS:	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0%

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10-4180-010	REGISTER- OF- DEEDS- S & W- REGULAR	$77,518.92	$77,725.00	$6,459.91	$71,059.01	$0.00	$6,665.99	91%
10-4180-030	REGISTER OF DEEDS- S & W- PART-TIME	$8,512.50	$8,000.00	$0.00	$0.00	$0.00	$8,000.00	0%
10-4180-040	SALARIES & WAGES-LONGEVITY	$1,007.78	$1,008.00	$0.00	$1,007.78	$0.00	$0.22	100%
10-4180-090	REGISTER- OF- DEEDS- FICA TAX EXPENSE	$6,438.62	$6,060.00	$477.31	$5,311.42	$0.00	$748.58	88%
10-4180-100	REGISTER- OF- DEEDS- RETIREMENT	$13,325.40	$14,552.00	$1,120.15	$12,856.92	$0.00	$1,695.08	88%
10-4180-101	REGISTER OF DEEDS- 401(K) CONTRIB.	$2,325.48	$2,362.00	$193.79	$2,131.69	$0.00	$230.31	90%
10-4180-102	REGISTER OF DEEDS- REG DS SUPPLEMENTA	$890.65	$1,000.00	$53.43	$621.68	$0.00	$378.32	62%
10-4180-130	REGISTER OF DEEDS- UNEMPLOYMENT INS.	$0.00	$504.00	$0.00	$0.00	$0.00	$504.00	0%
10-4180-140	REGISTER OF DEEDS- WORKMAN'S COMP	$514.00	$572.00	$0.00	$503.00	$0.00	$69.00	88%
10-4180-180	REGISTER- OF- DEEDS- GROUP INS.	$13,731.30	$15,141.00	$1,617.59	$13,741.69	$0.00	$1,399.31	91%
10-4180-260	REGISTER-OF-DEEDS-DEPARTMENTAL SUPPL	$4,670.52	$4,000.00	$409.52	$2,150.88	$0.00	$1,849.12	54%
10-4180-270	SERVICE AWARDS	$100.00	$0.00	$0.00	$0.00	$0.00	$0.00	0%
10-4180-310	REGISTER- OF- DEEDS- TRAVEL	$0.00	$400.00	$0.00	$0.00	$0.00	$400.00	0%
10-4180-315	TRAINING	$363.00	$3,600.00	$0.00	$1,039.21	$0.00	$2,560.79	29%
10-4180-320	REGISTER- OF- DEEDS- COMMUNICATIONS	$511.22	$700.00	$47.88	$429.31	$0.00	$270.69	61%
10-4180-330	POSTAGE	$63.95	$200.00	$5.91	$51.55	$0.00	$148.45	26%
10-4180-350	REGISTER- OF- DEEDS- MAINT AND REPAIR E(	$232.20	$2,500.00	$0.00	$203.38	$0.00	$2,296.62	8%
10-4180-390	REGISTER- OF- DEEDS- DUES AND SUBSCRIP	$375.00	$625.00	$0.00	$422.68	$0.00	$202.32	68%
10-4180-600	REGISTER OF DEEDS- CONTRACTED SERVICE	$11,500.00	$11,500.00	$0.00	$11,500.00	$0.00	$0.00	100%
10-4180-611	ROD AUTOMATION FUND - CAPITAL OUTLAY	$0.00	$22,800.00	$6,209.00	$6,209.00	$0.00	$16,591.00	27%
10-4180-612	ROD AUTOMATION FUND - DEPARTMENTAL SU	$12,142.39	$0.00	$0.00	$0.00	$0.00	$0.00	0%
	4180 Total	**$154,222.93**	**$173,249.00**	**$16,594.49**	**$129,239.20**	**$0.00**	**$44,009.80**	**75%**
10-4210-000	INFORMATION TECHNOLOGY:	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0%
10-4210-010	INFO. TECH- S & W- REGULAR	$52,007.94	$52,596.00	$4,383.00	$48,213.00	$0.00	$4,383.00	92%
10-4210-040	SALARIES & WAGES-LONGEVITY	$1,539.39	$1,578.00	$0.00	$1,577.88	$0.00	$0.12	100%
10-4210-090	INFO. TECH- FICA TAX EXPENSE	$3,474.47	$4,144.00	$283.47	$3,238.88	$0.00	$905.12	78%
10-4210-100	INFO. TECH- RETIREMENT	$9,086.46	$10,013.00	$760.01	$8,885.35	$0.00	$1,127.65	89%
10-4210-101	INFO. TECH- 401(K) CONTRIB.	$1,560.23	$1,625.00	$131.49	$1,446.39	$0.00	$178.61	89%
10-4210-130	INFO. TECH- UNEMPLOYMENT INS.	$0.00	$504.00	$0.00	$0.00	$0.00	$504.00	0%
10-4210-140	INFO. TECH- WORKMAN'S COMP	$305.00	$357.00	$0.00	$314.00	$0.00	$43.00	88%

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10-4210-180	INFO. TECH- CONTRACTED SERVICES	$9,050.00	$2,007.00	$0.00	$0.00	$0.00	$2,007.00	0%
10-4210-181	INFO. TECH- GROUP INS.	$8,900.10	$9,608.00	$978.60	$8,738.70	$0.00	$869.30	91%
10-4210-200	INFO. TECH- DEPARTMENTAL SUPPLIES	$797.11	$1,400.00	$79.04	$1,043.09	$0.00	$356.91	75%
10-4210-310	INFO. TECH- TRAVEL	$57.07	$100.00	$36.50	$36.50	$0.00	$63.50	36%
10-4210-315	TRAINING	$100.00	$2,000.00	$0.00	$0.00	$0.00	$2,000.00	0%
10-4210-320	INFO. TECH- COMMUNICATIONS	$2,829.61	$3,200.00	$240.08	$2,624.92	$0.00	$575.08	82%
10-4210-330	POSTAGE	$46.00	$50.00	$0.00	$46.00	$0.00	$4.00	92%
10-4210-350	INFO. TECH- MAINT. & REPAIR- EQUIPMENT	$44,094.25	$36,000.00	$1,050.60	$24,577.70	$0.00	$11,422.30	68%
10-4210-550	INFO. TECH- CAPITAL OUTLAY EQUIPMENT	$0.00	$79,693.00	$0.00	$36,024.50	$0.00	$43,668.50	45%
	4210 Total	**$133,847.63**	**$204,875.00**	**$7,942.79**	**$136,766.91**	**$0.00**	**$68,108.09**	**67%**
10-4260-000	BUILDINGS:	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0%
10-4260-440	CONTRACT SERVICES-COURTHOUSE SECURI	$29,812.65	$62,000.00	$6,532.25	$54,279.64	$0.00	$7,720.36	88%
10-4260-550	BUILDINGS- PUBLIC DEFENDER HOUSING	$4,452.00	$4,452.00	$4,452.00	$4,452.00	$0.00	$0.00	100%
10-4260-554	PROBATION & PAROLE-FORBES	$16,083.55	$16,900.00	$1,225.00	$16,378.93	$0.00	$521.07	97%
10-4260-555	SMART START LEASE ASSISTANCE	$4,200.00	$4,200.00	$1,050.00	$3,150.00	$0.00	$1,050.00	75%
10-4260-556	CIP ROOF REPAIRS/REPLACEMENT RESERVE	$0.00	$40,000.00	$0.00	$0.00	$0.00	$40,000.00	0%
10-4260-557	CAPITAL OUTLAY-ROOF REPAIRS/REPLACEME	$0.00	$173,771.00	$33,770.50	$166,534.41	$0.00	$7,236.59	96%
10-4260-558	CIP HVAC REPAIRS/REPALCEMENTS RESERVE	$0.00	$20,000.00	$0.00	$0.00	$0.00	$20,000.00	0%
	4260 Total	**$54,548.20**	**$321,323.00**	**$47,029.75**	**$244,794.98**	**$0.00**	**$76,528.02**	**76%**
10-4265-000	FACILITY SERVICES:	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0%
10-4265-010	FACILITY SERVICES- S & W- REGULAR	$160,391.10	$169,721.00	$14,395.17	$146,279.83	$0.00	$23,441.17	86%
10-4265-040	SALARIES & WAGES-LONGEVITY	$1,968.44	$2,154.00	$0.00	$2,127.55	$0.00	$26.45	99%
10-4265-090	FACILITY SERVICES- FICA TAX EXPENSE	$11,081.72	$13,148.00	$993.58	$10,153.02	$0.00	$2,994.98	77%
10-4265-100	FACILITY SERVICES- RETIREMENT	$27,543.41	$31,767.00	$2,496.13	$26,442.34	$0.00	$5,324.66	83%
10-4265-101	FACILITY SERVICES- 401(K) CONTRIB.	$3,149.87	$5,156.00	$331.16	$3,236.41	$0.00	$1,919.59	63%
10-4265-130	FACILITY SERVICES- UNEMPLOYMENT INS.	$0.00	$1,362.00	$0.00	$0.00	$0.00	$1,362.00	0%
10-4265-140	FACILITY SERVICES- WORKMAN'S COMP	$6,362.00	$11,495.00	$0.00	$6,804.00	$0.00	$4,691.00	59%
10-4265-181	FACILITY SERVICES- GROUP INS.	$39,465.26	$45,469.00	$5,013.00	$40,180.82	$0.00	$5,288.18	88%
10-4265-200	FACILITY SERVICES- DEPT SUPPLIES & MATEF	$17,440.93	$18,000.00	$1,142.63	$17,004.20	$0.00	$995.80	94%
10-4265-201	CLERK OF COURT DEPARTMENTAL SUPPLIES	$844.39	$1,940.00	$401.93	$1,922.91	$0.00	$17.09	99%

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10-4265-202	CLERK OF COURT-MAINT & REPAIR-BUILDING	$3,569.55	$1,260.00	$0.00	$354.49	$0.00	$905.51	28%
10-4265-215	FACILITY SERVICES- MAINT AND REPAIR BLDG	$51,692.03	$129,142.00	-$35,835.00	$55,357.89	$0.00	$73,784.11	43%
10-4265-230	FACILITY SERVICES- DEPT SUPPLIES-SAFETY	$1,631.85	$3,000.00	$0.00	$1,441.50	$0.00	$1,558.50	48%
10-4265-250	FACILITY SERVICES-SUPPLIES-VEHICLE	$1,915.43	$3,000.00	$448.15	$2,048.35	$0.00	$951.65	68%
10-4265-256	FACILITY SERVICES- INSURANCE CLAIMS	$20,048.61	$5,005.00	$1,402.84	$4,995.69	$0.00	$9.31	100%
10-4265-270	SERVICE AWARDS	$200.00	$100.00	$0.00	$100.00	$0.00	$0.00	100%
10-4265-320	FACILITY SERVICES- COMMUNICATIONS	$7,432.17	$7,527.00	$618.49	$6,753.08	$0.00	$773.92	90%
10-4265-325	POSTAGE	$0.00	$50.00	$0.00	$0.00	$0.00	$50.00	0%
10-4265-330	FACILITY SERVICES- UTILITIES-ELECTRICITY	$96,524.49	$110,000.00	$13,330.06	$86,062.73	$0.00	$23,937.27	78%
10-4265-331	UTILITIES-FUEL/GAS	$10,316.85	$12,000.00	$214.32	$11,752.54	$0.00	$247.46	98%
10-4265-332	UTILITIES-WATER	$22,122.18	$30,000.00	$2,403.64	$22,983.93	$0.00	$7,016.07	77%
10-4265-355	MAINT & REPAIR-VEHICLES	$579.98	$650.00	$0.00	$197.40	$0.00	$452.60	30%
10-4265-390	FACILITY SERVICES- DUES AND SUBSCRIPTIO	$0.00	$300.00	$20.10	$160.80	$0.00	$139.20	54%
10-4265-440	CONTRACTED SERVICES-MOWING	$21,497.00	$26,300.00	$3,304.00	$19,270.00	$0.00	$7,030.00	73%
10-4265-540	FACILITIES- CAPITAL OUTLAY - EQUIPMENT	$9,121.80	$17,000.00	$7,119.44	$7,119.44	$0.00	$9,880.56	42%
10-4265-551	MAINT AGREEMENTS-COMMANDER SOFTWAR	$1,533.00	$1,533.00	$0.00	$1,533.00	$0.00	$0.00	100%
10-4265-601	CONTRACTED SERVICES-SECURITY SYSTEM	$1,706.22	$1,896.00	$172.23	$1,895.19	$0.00	$0.81	100%
10-4265-602	CONTRACTED SERVICES-EXTERMINATING	$6,844.00	$7,144.00	$0.00	$6,684.80	$0.00	$459.20	94%
10-4265-603	CONTRACTED SERVICES-ELEVATOR	$10,090.00	$12,625.00	$0.00	$12,625.00	$0.00	$0.00	100%
10-4265-604	CONTRACTED SERVICES-REPUBLIC	$8,765.82	$11,109.00	$806.12	$7,529.20	$0.00	$3,579.80	68%
10-4265-605	CONTRACTED SERVICES-FIRE EXT	$2,859.75	$3,115.00	$174.50	$2,779.40	$0.00	$335.60	89%
10-4265-606	CONTRACTED SERVICES-HOUSE KEEPING	$6,240.00	$4,000.00	$0.00	$1,675.00	$0.00	$2,325.00	42%
	4265 Total	**$552,937.85**	**$686,968.00**	**$18,952.49**	**$507,470.51**	**$0.00**	**$179,497.49**	**74%**
10-4310-000	SHERIFF:	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0%
10-4310-010	SHERIFF- S & W- REGULAR	$703,861.50	$806,363.00	$59,116.20	$644,237.58	$0.00	$162,125.42	80%
10-4310-030	SHERIFF- SALARIES AND WAGES PART-TIME	$0.00	$8,000.00	$962.00	$4,933.50	$0.00	$3,066.50	62%
10-4310-040	SALARIES & WAGES-LONGEVITY	$2,840.28	$2,887.00	$0.00	$2,870.04	$0.00	$16.96	99%
10-4310-090	SHERIFF- FICA TAX EXPENSE	$50,988.21	$60,148.00	$4,327.65	$46,729.87	$0.00	$13,418.13	78%
10-4310-100	SHERIFF- RETIREMENT	$121,194.47	$146,058.00	$10,404.99	$117,018.99	$0.00	$29,039.01	80%
10-4310-101	SHERIFF- 401K CONTRIB.	$30,538.31	$37,187.00	$2,657.70	$29,885.15	$0.00	$7,301.85	80%

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10-4310-102	SHERIFF-SUPPLEMENTAL PENSION FUND	$1,773.47	$2,400.00	$0.00	$1,745.93	$0.00	$654.07	73%
10-4310-130	SHERIFF- UNEMPLOYMENT INS.	$4,606.26	$5,040.00	$0.00	$4,988.12	$0.00	$51.88	99%
10-4310-140	SHERIFF- WORKMAN'S COMP	$45,225.00	$55,157.00	$0.00	$41,262.00	$0.00	$13,895.00	75%
10-4310-180	SHERIFF- PROFESSIONAL SERVICES	$3,829.50	$5,500.00	$604.26	$4,296.76	$0.00	$1,203.24	78%
10-4310-181	SHERIFF- GROUP INS.	$113,930.96	$145,288.00	$20,306.85	$121,830.51	$0.00	$23,457.49	84%
10-4310-210	SHERIFF- UNIFORMS	$8,658.37	$13,500.00	$538.63	$12,136.05	$0.00	$1,363.95	90%
10-4310-250	SHERIFF- SUPPLIES-VEHCILE	$51,694.28	$71,000.00	$5,102.73	$56,424.97	$0.00	$14,575.03	79%
10-4310-260	SHERIFF- DEPARTMENTAL SUPPLIES	$12,948.95	$39,000.00	$737.33	$37,138.89	$0.00	$1,861.11	95%
10-4310-270	SERVICE AWARDS	$100.00	$50.00	$0.00	$50.00	$0.00	$0.00	100%
10-4310-310	SHERIFF- TRAVEL	$1,683.28	$7,000.00	$1,386.98	$5,310.70	$0.00	$1,689.30	76%
10-4310-315	TRAINING	$1,055.00	$1,000.00	$361.00	$911.00	$0.00	$89.00	91%
10-4310-320	SHERIFF- COMMUNICATIONS	$12,390.56	$13,400.00	$1,335.53	$11,140.25	$0.00	$2,259.75	83%
10-4310-330	POSTAGE	$1,452.09	$1,900.00	$22.37	$1,494.36	$0.00	$405.64	79%
10-4310-350	SHERIFF- MAINT. & REPAIR EQUIPMENT	$848.38	$1,100.00	$0.00	$1,076.36	$0.00	$23.64	98%
10-4310-355	SHERIFF- MAINT.- VEHICLE	$34,587.47	$35,891.00	$1,761.23	$29,582.14	$0.00	$6,308.86	82%
10-4310-370	SHERIFF- PRINTING	$130.00	$0.00	$0.00	$0.00	$0.00	$0.00	0%
10-4310-380	ADVERTISING	$36.00	$0.00	$0.00	$0.00	$0.00	$0.00	0%
10-4310-390	SHERIFF- DUES & SUBSCRIPTIONS	$337.30	$400.00	$0.00	$370.07	$0.00	$29.93	93%
10-4310-392	SHERIFF- UNDERCOVER INVESTIGATIONS	$7,000.00	$0.00	$0.00	$0.00	$0.00	$0.00	0%
10-4310-412	MAINT AGREEMENT-FINGERPRINT MACHINE	$3,308.00	$3,475.00	$0.00	$3,473.00	$0.00	$2.00	100%
10-4310-413	LEASE-BUILDING	$770.00	$840.00	$0.00	$825.00	$0.00	$15.00	98%
10-4310-414	MAINT AGREEMENTS-HRMS & QTR MASTER	$1,298.00	$1,298.00	$0.00	$1,298.00	$0.00	$0.00	100%
10-4310-415	MAINT AGREEMENTS-RMS & RAMBLER	$4,878.00	$4,878.00	$0.00	$4,878.00	$0.00	$0.00	100%
10-4310-416	MAINT AGREEMENTS-BIOMETRIC SCANNING	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0%
10-4310-417	LEASE - ANKLE MONITORING DEVICES	$1,815.25	$4,250.00	$142.75	$3,729.00	$0.00	$521.00	88%
10-4310-540	CAPITAL OUTLAY VEHICLES	$58,574.00	$195,460.00	$18,298.58	$186,628.26	$0.00	$8,831.74	95%
10-4310-550	SHERIFF- CAPITAL OUTLAY - EQUIPMENT	$30,014.98	$9,225.00	$0.00	$9,224.64	$0.00	$0.36	100%
10-4310-600	SHERIFF- ANIMAL CONTROL	$7,964.95	$5,500.00	$596.75	$3,154.62	$0.00	$2,345.38	57%
10-4310-601	DONATIONS-ANIMAL CONTROL	$0.00	$811.00	$0.00	$0.00	$0.00	$811.00	0%
10-4310-602	SHERIFF-ABC BOARD FUNDING	$0.00	$11,207.00	$0.00	$0.00	$0.00	$11,207.00	0%

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10-4310-603	SHERIFF DONATIONS-PURCHASE OF K-9	$0.00	$3,601.00	$0.00	$0.00	$0.00	$3,601.00	0%
10-4310-604	SHERIFF-COUNTY CONTRIB-PURCHASE OF K-	$323.40	$1,425.00	$0.00	$743.12	$0.00	$681.88	52%
10-4310-611	GUN PERMITS DISCRETIONARY-COUNTY POR	$0.00	$33,480.00	$0.00	$0.00	$0.00	$33,480.00	0%
10-4310-612	GUN PERMITS-STATE PORTION	$13,285.00	$9,000.00	$905.00	$8,075.00	$0.00	$925.00	90%
10-4310-613	FINGERPRINTING	$0.00	$3,785.00	$0.00	$0.00	$0.00	$3,785.00	0%
10-4310-650	SHERIFF-DONATIONS	$0.00	$4,177.50	$0.00	$3,412.00	$0.00	$765.50	82%
10-4310-902	FY 22 SHERIFF JAG GRANT	$0.00	$25,000.00	$6,124.03	$19,050.20	$0.00	$5,949.80	76%
	4310 Total	**$1,333,941.22**	**$1,775,681.50**	**$135,692.56**	**$1,419,924.08**	**$0.00**	**$355,757.42**	**80%**
10-4311-000	SRO - WASHINGTON COUNTY UNION:	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0%
10-4311-010	SRO- WASH CO UNION-S & W- REGULAR	$34,372.69	$35,582.00	$3,001.58	$32,580.40	$0.00	$3,001.60	92%
10-4311-090	SRO- WASH CO UNION- FICA TAX EXPENSE	$2,583.62	$2,722.00	$225.80	$2,450.32	$0.00	$271.68	90%
10-4311-100	SRO- WASH CO UNION- RETIREMENT EXPENS	$6,039.71	$6,620.00	$538.48	$6,005.38	$0.00	$614.62	91%
10-4311-101	SRO- WASH CO UNION- 401(K) CONTRIB.	$1,718.67	$1,779.00	$150.08	$1,629.04	$0.00	$149.96	92%
10-4311-130	SRO - WASH CO UNION- UNEMPLOYMENT INS	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0%
10-4311-140	SRO- WASH CO UNION- WORKMAN'S COMP EX	$2,238.00	$2,645.00	$0.00	$2,330.00	$0.00	$315.00	88%
10-4311-180	SRO- WASH CO UNION- GROUP INS.	$6,878.98	$7,583.00	$809.91	$6,883.11	$0.00	$699.89	91%
10-4311-210	SRO- WASH CO UNION- UNIFORMS	$374.71	$300.00	$0.00	$275.56	$0.00	$24.44	92%
10-4311-250	MAINTENANCE & REPAIR-VEHICLE	$2,594.01	$3,650.00	$366.99	$3,516.10	$0.00	$133.90	96%
10-4311-260	SRO- WASH CO UNION-DEPARTMENTAL SUPP	$182.49	$0.00	$0.00	$0.00	$0.00	$0.00	0%
10-4311-315	TRAINING	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0%
	4311 Total	**$56,982.88**	**$60,881.00**	**$5,092.84**	**$55,669.91**	**$0.00**	**$5,211.09**	**91%**
10-4313-000	SRO- CRESWELL:	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0%
10-4313-010	SRO- CRESWELL-S & W- REGULAR	$18,633.94	$36,494.00	$0.00	$0.00	$0.00	$36,494.00	0%
10-4313-090	SRO- CRESWELL- FICA TAX EXPENSE	$1,402.57	$2,792.00	$0.00	$0.00	$0.00	$2,792.00	0%
10-4313-100	SRO- CRESWELL- RETIREMENT	$3,016.66	$6,968.00	$0.00	$0.00	$0.00	$6,968.00	0%
10-4313-101	SRO- CRESWELL- 401K CONTRIB.	$860.92	$1,825.00	$0.00	$0.00	$0.00	$1,825.00	0%
10-4313-130	SRO - CRESWELL- UNEMPLOYMENT INS.	$0.00	$252.00	$0.00	$0.00	$0.00	$252.00	0%
10-4313-140	SRO- CRESWELL- WORKMAN'S COMP	$2,238.00	$2,713.00	$0.00	$2,390.00	$0.00	$323.00	88%
10-4313-180	SRO- CRESWELL- GROUP INS.S	$3,411.06	$7,160.00	$0.00	$0.00	$0.00	$7,160.00	0%
10-4313-210	SR0- CRESWELL- UNIFORMS	$463.60	$500.00	$0.00	$0.00	$0.00	$500.00	0%

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10-4313-250	MAINTENANCE & REPAIR-VEHICLE	$398.86	$2,250.00	$0.00	$0.00	$0.00	$2,250.00	0%
10-4313-260	SRO- CRESWELL- DEPARTMENTAL SUPPLIES	$140.52	$200.00	$0.00	$0.00	$0.00	$200.00	0%
10-4313-310	SRO- CRESWELL- TRAVEL	$0.00	$500.00	$0.00	$0.00	$0.00	$500.00	0%
10-4313-315	TRAINING	$0.00	$500.00	$0.00	$0.00	$0.00	$500.00	0%
	4313 Total	**$30,566.13**	**$62,154.00**	**$0.00**	**$2,390.00**	**$0.00**	**$59,764.00**	**4%**
10-4314-000	SRO- PLYMOUTH HIGH:	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0%
10-4314-010	SRO - PLYMOUTH HIGH-S & W- REGULAR	$33,912.81	$34,721.00	$3,001.58	$28,734.38	$0.00	$5,986.62	83%
10-4314-090	SRO - PLYMOUTH HIGH- FICA TAX	$2,516.36	$2,656.00	$225.80	$2,151.93	$0.00	$504.07	81%
10-4314-100	SRO - PLYMOUTH HIGH- RETIREMENT MATCH	$5,958.69	$6,630.00	$538.48	$5,285.43	$0.00	$1,344.57	80%
10-4314-101	SRO - PLYMOUTH HIGH- 401K CONTRIBUTION	$1,695.66	$1,736.00	$150.08	$1,436.73	$0.00	$299.27	83%
10-4314-130	SRO - PLYMOUTH HIGH- UNEMPLOYMENT INS	$0.00	$252.00	$0.00	$0.00	$0.00	$252.00	0%
10-4314-140	SRO - PLYMOUTH HIGH- WORKMAN'S COMP	$2,238.00	$2,581.00	$0.00	$2,274.00	$0.00	$307.00	88%
10-4314-180	SRO - PLYMOUTH HIGH- GROUP INS.	$6,878.98	$7,154.00	$809.91	$6,317.44	$0.00	$836.56	88%
10-4314-210	SRO - PLYMOUTH HIGH- UNIFORMS	$326.04	$50.00	$0.00	$0.00	$0.00	$50.00	0%
10-4314-250	MAINT & REPAIR - VEHICLE	$2,834.50	$3,900.00	$166.06	$2,934.53	$0.00	$965.47	75%
10-4314-260	DEPARTMENTAL SUPPLIES	$140.52	$0.00	$0.00	$0.00	$0.00	$0.00	0%
10-4314-315	TRAINING	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0%
	4314 Total	**$56,501.56**	**$59,680.00**	**$4,891.91**	**$49,134.44**	**$0.00**	**$10,545.56**	**82%**
10-4317-000	SRO - PINES:	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0%
10-4317-140	SRO - PINES-WORKMANS COMP	$2,238.00	$0.00	$0.00	$0.00	$0.00	$0.00	0%
	4317 Total	**$2,238.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**0%**
10-4320-000	DETENTION CENTER:	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0%
10-4320-010	DETENTION CENTER- S & W - REGULAR	$295,684.14	$338,311.00	$22,783.85	$261,617.65	$0.00	$76,693.35	77%
10-4320-030	SALARIES & WAGE - OVERTIME	$89,352.72	$49,885.00	$6,608.65	$47,625.88	$0.00	$2,259.12	95%
10-4320-031	DETENTION CENTER - S&W PARTTIME	$37,302.03	$46,115.00	$3,502.58	$31,583.05	$0.00	$14,531.95	68%
10-4320-040	SALARIES & WAGES - LONGEVITY	$1,707.26	$1,865.00	$0.00	$1,807.25	$0.00	$57.75	97%
10-4320-090	DETENTION CENTER- FICA TAX EXPENSE	$31,347.60	$33,367.00	$2,428.78	$25,275.84	$0.00	$8,091.16	76%
10-4320-100	DETENTION CENTER- RETIREMENT	$65,433.00	$74,886.00	$5,015.05	$54,568.12	$0.00	$20,317.88	73%
10-4320-101	DETENTION CENTER- 401(K) CONTRIB.	$6,772.80	$12,155.00	$577.93	$5,574.41	$0.00	$6,580.59	46%
10-4320-130	DETENTION CENTER- UNEMPLOYMENT INS.	$0.00	$3,276.00	$0.00	$368.64	$0.00	$2,907.36	11%

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10-4320-140	DETENTION CENTER- WORKMAN'S COMP	$29,758.00	$32,421.00	$0.00	$29,931.00	$0.00	$2,490.00	92%
10-4320-181	DETENTION CENTER- GROUP INS.	$71,426.18	$76,744.00	$7,504.24	$64,822.61	$0.00	$11,921.39	84%
10-4320-185	TRAVEL	$269.21	$1,000.00	$0.00	$0.00	$0.00	$1,000.00	0%
10-4320-190	DETENTION CENTER- TRAINING	$2,287.20	$5,000.00	$0.00	$828.15	$0.00	$4,171.85	17%
10-4320-200	DETENTION CENTER- DEPARTMENTAL SUPPL	$10,251.03	$15,000.00	$194.12	$7,530.48	$0.00	$7,469.52	50%
10-4320-210	DETENTION CENTER- UNIFORMS	$4,935.85	$7,500.00	$614.97	$5,583.62	$0.00	$1,916.38	74%
10-4320-244	CONTRACTED SERVICES-SOUTHERN HEALTH	$123,595.67	$155,000.00	$20,838.46	$125,030.76	$0.00	$29,969.24	81%
10-4320-247	DETENTION CENTER- FOOD & PROVISIONS	$55,897.85	$95,000.00	$6,710.70	$66,698.55	$0.00	$28,301.45	70%
10-4320-290	SUPPLIES & MATERIALS-HYGIENE	$1,143.70	$5,000.00	$1,090.58	$1,090.58	$0.00	$3,909.42	22%
10-4320-299	DETENTION CENTER- LAUNDRY & DRY CLEAN	$6,254.00	$6,500.00	$610.00	$5,734.00	$0.00	$766.00	88%
10-4320-320	DETENTION CENTER- COMMUNICATIONS	$681.26	$700.00	$48.03	$610.75	$0.00	$89.25	87%
10-4320-330	POSTAGE	$82.67	$200.00	$9.56	$114.70	$0.00	$85.30	57%
10-4320-350	DETENTION CENTER- MAINT & REPAIR- EQUIP	$7,529.17	$25,000.00	$0.00	$1,858.50	$0.00	$23,141.50	7%
10-4320-550	DETENTION CENTER- CAPITAL OUTLAY- EQUIF	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0%
10-4320-600	DETENTION CENTER- CONTRACTED SERVICE:	$55,899.50	$50,000.00	$25,871.54	$47,439.74	$0.00	$2,560.26	95%
10-4320-601	CONTRACTED SERVICES-OPTUM	$3,516.00	$4,000.00	$0.00	$3,199.68	$0.00	$800.32	80%
10-4320-602	MAINTENANCE AGREEMENTS-SOUTHERN SOF	$3,742.00	$3,742.00	$0.00	$3,742.00	$0.00	$0.00	100%
10-4320-603	MAINTENANCE AGREEMENTS-TOP GUARD	$99.00	$100.00	$0.00	$99.00	$0.00	$1.00	99%
10-4320-604	MAINTENANCE AGREEMENTS-FED LOCKING S	$0.00	$5,000.00	$0.00	$0.00	$0.00	$5,000.00	0%
	4320 Total	**$904,967.84**	**$1,047,767.00**	**$104,409.04**	**$792,734.96**	**$0.00**	**$255,032.04**	**76%**
10-4330-000	EMERGENCY MANAGEMENT:	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0%
10-4330-010	EMERGENCY MGMT - S & W- REGULAR	$54,272.04	$54,272.00	$4,522.67	$49,749.37	$0.00	$4,522.63	92%
10-4330-090	EMERGENCY MGMT - FICA TAX EXPENSE	$3,403.08	$4,114.00	$283.59	$3,119.49	$0.00	$994.51	76%
10-4330-100	EMERGENCY MGMT - RETIREMENT	$9,210.02	$10,031.00	$784.23	$8,873.49	$0.00	$1,157.51	88%
10-4330-101	EMERGENCY MGMT - 401(K) CONTRIB.	$1,628.16	$1,628.00	$135.68	$1,492.48	$0.00	$135.52	92%
10-4330-130	EMERGENCY MGMT - UNEMPLOYMENT INS.	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0%
10-4330-140	EMERGENCY MGMT - WORKMAN'S COMP	$4,310.00	$4,441.00	$0.00	$2,596.00	$0.00	$1,845.00	58%
10-4330-180	EMERGENCY MGMT - GROUP INS.	$6,920.94	$7,625.00	$813.67	$6,924.47	$0.00	$700.53	91%
10-4330-250	MAINTENANCE & REPAIR - VEHICLE	$464.21	$500.00	$0.00	$238.10	$0.00	$261.90	48%
10-4330-260	EMERGENCY MGMT - DEPARTMENTAL SUPPLI	$3,258.13	$8,218.00	$265.83	$3,088.66	$0.00	$5,129.34	38%

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10-4330-310	EMERGENCY MGMT - TRAVEL	$1,606.40	$4,164.00	$347.75	$2,687.85	$0.00	$1,476.15	65%
10-4330-315	TRAINING	$242.52	$1,668.00	$0.00	$1,258.77	$0.00	$409.23	75%
10-4330-320	EMERGENCY MGMT - COMMUNICATIONS	$1,725.02	$4,250.00	$939.67	$2,317.65	$0.00	$1,932.35	55%
10-4330-330	POSTAGE	$43.10	$150.00	$39.58	$46.45	$0.00	$103.55	31%
10-4330-350	EMERGENCY MGMT - MAINT. & REPAIR- EQUI	$3,212.78	$3,091.00	$0.00	$871.12	$0.00	$2,219.88	28%
10-4330-370	EMERGENCY MGMT - PRINTING	$0.00	$375.00	$0.00	$297.54	$0.00	$77.46	79%
10-4330-380	ADVERTISING	$0.00	$300.00	$0.00	$220.41	$0.00	$79.59	73%
10-4330-390	EMERGENTY MGMT - DUES & SUBSCRIPTIONS	$188.40	$3,100.00	$6.70	$2,070.13	$0.00	$1,029.87	67%
10-4330-400	EM DONATIONS-EMERGENCY RESPONSE BAN	$0.00	$5,442.00	$0.00	$0.00	$0.00	$5,442.00	0%
10-4330-410	EMERGENCY MGMT - LEASE-COPIER	$539.73	$0.00	$0.00	$0.00	$0.00	$0.00	0%
10-4330-540	EMERGENCY MGMT - CAPITAL OUTLAY- VEHIC	$46,897.32	$0.00	$0.00	$0.00	$0.00	$0.00	0%
10-4330-600	EMERGENCY MGMT - CONTRACTED SERVICES	$0.00	$1,200.00	$0.00	$0.00	$0.00	$1,200.00	0%
10-4330-705	HAZARD MITIGATION - GENERATOR GRANT	$0.00	$36,495.00	$0.00	$18,250.00	$0.00	$18,245.00	50%
10-4330-995	MAINTENANCE AGREEMENTS - HYPER REACH	$1,945.00	$1,945.00	$0.00	$1,945.00	$0.00	$0.00	100%
10-4330-996	MAINT AGREEMENTS - GENERATOR	$0.00	$853.00	$0.00	$852.87	$0.00	$0.13	100%
	4330 Total	**$139,866.85**	**$153,862.00**	**$8,139.37**	**$106,899.85**	**$0.00**	**$46,962.15**	**69%**
10-4340-000	FIRE PROTECTION:	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0%
10-4340-991	PLYMOUTH VFD-OPERATIONAL	$121,080.00	$122,182.00	$10,181.83	$112,000.13	$0.00	$10,181.87	92%
10-4340-992	ROPER VFD-OPERATIONAL	$77,069.00	$78,170.00	$6,514.17	$71,655.87	$0.00	$6,514.13	92%
10-4340-993	CRESWELL VFD-OPERATIONAL	$49,808.00	$50,909.00	$4,242.42	$46,666.62	$0.00	$4,242.38	92%
10-4340-994	MCVFD-OPERATIONAL	$57,169.00	$58,270.00	$4,855.83	$53,414.13	$0.00	$4,855.87	92%
10-4340-995	LAKE PHELPS VFD-OPERATIONAL	$44,895.00	$45,996.00	$3,833.00	$42,163.00	$0.00	$3,833.00	92%
10-4340-996	PUNGO VFD-OPERATIONAL	$19,181.00	$20,282.00	$1,690.17	$18,591.87	$0.00	$1,690.13	92%
10-4340-997	PINETOWN/LONG ACRE VFD	$8,067.00	$8,178.00	$681.50	$7,496.50	$0.00	$681.50	92%
	4340 Total	**$377,269.00**	**$383,987.00**	**$31,998.92**	**$351,988.12**	**$0.00**	**$31,998.88**	**92%**
10-4345-000	FORESTRY:	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0%
10-4345-991	FORESTRY MATCH (35%)	$74,843.57	$104,186.00	$9,214.52	$64,236.06	$0.00	$39,949.94	62%
	4345 Total	**$74,843.57**	**$104,186.00**	**$9,214.52**	**$64,236.06**	**$0.00**	**$39,949.94**	**62%**
10-4350-000	INSPECTIONS & PLANNING:	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0%
10-4350-121	SALARIES & WAGES-REGULAR	$97,545.00	$97,545.00	$8,128.75	$89,416.25	$0.00	$8,128.75	92%

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10-4350-127	SALARIES & WAGES-LONGEVITY	$690.18	$691.00	$0.00	$690.18	$0.00	$0.82	100%
10-4350-181	FICA TAX	$6,073.42	$7,468.00	$504.09	$5,597.79	$0.00	$1,870.21	75%
10-4350-182	RETIREMENT	$16,670.23	$18,156.00	$1,409.53	$16,073.69	$0.00	$2,082.31	89%
10-4350-183	GROUP INSURANCE	$15,742.01	$17,161.00	$1,785.41	$15,587.71	$0.00	$1,573.29	91%
10-4350-184	401(K) CONTRIBUTIONS	$2,926.32	$2,947.00	$243.86	$2,682.46	$0.00	$264.54	91%
10-4350-185	UNEMPLOYMENT INSURANCE	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0%
10-4350-186	WORKMAN'S COMP	$3,236.00	$5,135.00	$0.00	$4,183.00	$0.00	$952.00	81%
10-4350-260	DEPARTMENTAL SUPPLIES	$2,418.59	$8,300.00	$490.78	$4,336.22	$0.00	$3,963.78	52%
10-4350-270	INSPECTIONS - SERVICE AWARDS	$100.00	$0.00	$0.00	$0.00	$0.00	$0.00	0%
10-4350-311	TRAVEL	$499.30	$1,050.00	$54.09	$759.02	$0.00	$290.98	72%
10-4350-320	COMMUNICATIONS	$1,829.76	$2,000.00	$152.22	$1,561.87	$0.00	$438.13	78%
10-4350-330	INSPECTIONS - POSTAGE	$0.00	$250.00	$0.00	$0.00	$0.00	$250.00	0%
10-4350-341	PRINTING	$0.00	$445.00	$50.00	$434.98	$0.00	$10.02	98%
10-4350-352	MAINT & REPAIR-EQUIPMENT	$189.39	$1,000.00	$0.00	$0.00	$0.00	$1,000.00	0%
10-4350-353	MAINT & REPAIR-VEHICLE	$394.62	$670.00	$0.00	$70.14	$0.00	$599.86	10%
10-4350-370	ADVERTISING	$597.60	$750.00	$0.00	$183.00	$0.00	$567.00	24%
10-4350-395	TRAINING	$725.00	$1,180.00	$0.00	$932.00	$0.00	$248.00	79%
10-4350-439	LEASE-EQUIPMENT	$539.69	$1,000.00	$0.00	$0.00	$0.00	$1,000.00	0%
10-4350-440	CONTRACTED	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0%
10-4350-491	DUES & SUBSCRIPTIONS	$421.80	$830.00	$6.70	$809.01	$0.00	$20.99	97%
10-4350-500	DECOMISSIONING BOND-SOLAR FARMS	$0.00	$50,000.00	$0.00	$0.00	$0.00	$50,000.00	0%
10-4350-540	CAPITAL OUTLAY-VEHICLE	$30,750.97	$0.00	$0.00	$0.00	$0.00	$0.00	0%
10-4350-600	CONTRACTED SERV-ABANDONED PROPERTY	$0.00	$5,000.00	$0.00	$0.00	$0.00	$5,000.00	0%
	4350 Total	**$181,349.88**	**$221,578.00**	**$12,825.43**	**$143,317.32**	**$0.00**	**$78,260.68**	**65%**
10-4915-000	GEOGRAPHIC INFORMATION SYSTEMS:	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0%
10-4915-010	GEOGRAPHIC INFO SYST-S & W- REGULAR	$39,264.96	$39,515.00	$3,313.75	$36,201.23	$0.00	$3,313.77	92%
10-4915-040	GEOGRAPHIC INFO SYST - LONGEVITY	$392.65	$395.00	$0.00	$392.65	$0.00	$2.35	99%
10-4915-090	GEOGRAPHIC INFO SYST- FICA TAX EXPENSE	$2,975.52	$3,053.00	$251.61	$2,746.23	$0.00	$306.77	90%
10-4915-100	GEOGRAPHIC INFO SYST- RETIREMENT EXPEI	$6,738.19	$7,376.00	$578.94	$6,567.40	$0.00	$808.60	89%
10-4915-101	GEOGRAPHIC INFO SYST- 401(K) CONTRIB.	$1,177.22	$1,197.00	$100.16	$1,092.76	$0.00	$104.24	91%

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10-4915-130	GEOGRAPHIC INFO SYST- UNEMPLOYMENT IN	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0%
10-4915-140	GEOGRAPHIC INFO SYST- WORKMAN'S COMP	$1,466.00	$1,724.00	$0.00	$1,519.00	$0.00	$205.00	88%
10-4915-180	GEOGRAPHIC INFO SYST- GROUP INS.	$6,892.40	$7,601.00	$810.85	$6,890.45	$0.00	$710.55	91%
10-4915-190	GEOGRAPHIC INFO SYST- TRAINING	$60.00	$1,937.00	$0.00	$94.41	$0.00	$1,842.59	5%
10-4915-260	DEPARTMENTAL SUPPLIES	$1,565.41	$2,100.00	$0.00	$123.82	$0.00	$1,976.18	6%
10-4915-320	GIS- COMMUNICATIONS	$550.16	$630.00	$50.21	$528.00	$0.00	$102.00	84%
10-4915-330	POSTAGE	$0.00	$50.00	$0.00	$0.00	$0.00	$50.00	0%
10-4915-350	MAINT AGREEMENTS-ESRI SOFTWARE	$2,350.00	$2,350.00	$0.00	$1,500.00	$0.00	$850.00	64%
10-4915-351	MAINT AGREEMENTS-ATLAS DATA WEBSITE	$4,800.00	$4,800.00	$0.00	$4,800.00	$0.00	$0.00	100%
	4915 Total	**$68,232.51**	**$72,728.00**	**$5,105.52**	**$62,455.95**	**$0.00**	**$10,272.05**	**86%**
10-5110-000	DISTRICT HEALTH	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0%
10-5110-990	2ND JUDICIAL DIST DRUG RECOVERY COURT	$5,000.00	$5,000.00	$0.00	$5,000.00	$0.00	$0.00	100%
10-5110-991	MTW HEALTH DEPARTMENT	$199,346.00	$219,281.00	$18,273.42	$201,007.62	$0.00	$18,273.38	92%
10-5110-993	2ND DIST DRUG COURT COORDINATOR POSIT	$78,563.97	$83,007.00	$2,418.92	$60,919.25	$0.00	$22,087.75	73%
	5110 Total	**$282,909.97**	**$307,288.00**	**$20,692.34**	**$266,926.87**	**$0.00**	**$40,361.13**	**87%**
10-5150-000	SENIOR CITIZENS CENTER:	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0%
10-5150-010	SENIOR CITIZENS CENT- S & W- REGULAR	$75,283.92	$89,599.00	$5,256.25	$80,038.82	$0.00	$9,560.18	89%
10-5150-040	SALARIES & WAGES-LONGEVITY	$987.58	$1,014.00	$0.00	$1,005.19	$0.00	$8.81	99%
10-5150-090	SENIOR CITIZENS CENT- FICA TAX EXPENSE	$5,578.64	$6,932.00	$384.59	$5,988.02	$0.00	$943.98	86%
10-5150-100	SENIOR CITIZENS CENT- RETIREMENT	$12,759.67	$16,747.00	$911.43	$14,466.23	$0.00	$2,280.77	86%
10-5150-101	SENIOR CITIZENS CENT- 401(K) CONTRIB.	$2,224.93	$2,718.00	$157.69	$2,401.18	$0.00	$316.82	88%
10-5150-130	SENIOR CITIZENS CTR- WORKMAN'S COMP	$2,822.00	$2,992.00	$0.00	-$472.00	$0.00	$3,464.00	-16%
10-5150-131	SENIOR CENTER- UNEMPLOYMENT INS.	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0%
10-5150-180	SENIOR CITIZENS CENT- GROUP INS.	$16,907.10	$22,646.00	$1,729.69	$19,876.59	$0.00	$2,769.41	88%
10-5150-247	APPROPRIATION-ALBEMARLE NUTRITION	$47,807.00	$47,807.00	$0.00	$47,807.00	$0.00	$0.00	100%
10-5150-257	DEPARTMENT SUPPLIES-CRAFTS/CERAMICS	$1,510.31	$3,500.00	$63.50	$907.73	$0.00	$2,592.27	26%
10-5150-260	DEPARTMENTAL SUPPLIES	$1,703.12	$2,000.00	$268.12	$1,357.33	$0.00	$642.67	68%
10-5150-280	POSTAGE	$196.27	$300.00	$0.00	$56.01	$0.00	$243.99	19%
10-5150-310	SENIOR CITIZENS CTR- TRAVEL	$1,300.76	$3,000.00	$228.42	$999.98	$0.00	$2,000.02	33%
10-5150-315	TRAINING	$874.95	$3,286.00	$80.00	$411.06	$0.00	$2,874.94	13%

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10-5150-320	SENIOR CITIZENS CENT- COMMUNICATIONS	$842.68	$1,000.00	$75.51	$780.14	$0.00	$219.86	78%
10-5150-330	UTILTITIES-GAS	$7,732.40	$9,000.00	$0.00	$7,710.72	$0.00	$1,289.28	86%
10-5150-350	SENIOR CENTER- MAINT & REPAIR- BUILDING	$125.40	$1,000.00	$0.00	$153.00	$0.00	$847.00	15%
10-5150-351	SENIOR CENTER- MAINT & REPAIR - EQUIP	$778.04	$1,500.00	$0.00	$1,295.90	$0.00	$204.10	86%
10-5150-370	TRAVEL-SENIOR GAMES	$0.00	$300.00	$0.00	$0.00	$0.00	$300.00	0%
10-5150-380	SENIOR CENTER TRIPS	$80.00	$1,247.00	$325.00	$493.94	$0.00	$753.06	40%
10-5150-390	SENIOR CENTER-DUES & SUBSCRIPTIONS	$1,351.00	$1,500.00	$0.00	$443.65	$0.00	$1,056.35	30%
10-5150-410	LEASE-COPIER	$184.53	$0.00	$0.00	$0.00	$0.00	$0.00	0%
10-5150-600	SENIOR CITIZENS CTR- CONTRACTED SERVIC	$306.00	$8,000.00	$306.00	$3,034.00	$0.00	$4,966.00	38%
10-5150-601	CONTRACTED SERVICES - SCHEDULING SYST	$900.00	$900.00	$0.00	$0.00	$0.00	$900.00	0%
10-5150-650	SENIOR CENTER DONATIONS	$45.14	$4,275.00	$0.00	$0.00	$0.00	$4,275.00	0%
10-5150-651	SUBARU DONATIONS-MEALS ON WHEELS	$0.00	$2,248.00	$0.00	$2,248.00	$0.00	$0.00	100%
10-5150-699	GRANT-VIDANT HOSPITAL	$682.00	$0.00	$0.00	$0.00	$0.00	$0.00	0%
	5150 Total	**$182,983.44**	**$233,511.00**	**$9,786.20**	**$191,002.49**	**$0.00**	**$42,508.51**	**82%**
10-5155-000	VETERAN SERVICE:	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0%
10-5155-030	SALARIES & WAGES-PARTTIME	$9,963.00	$9,963.00	$0.00	$8,302.50	$0.00	$1,660.50	83%
10-5155-090	VETERAN SERVICE OFFC- FICA TAX EXPENSE	$785.16	$786.00	$0.00	$654.30	$0.00	$131.70	83%
10-5155-130	VETERAN SERVICE OFF- UNEMPLOYMENT INS	$0.00	$81.00	$0.00	$0.00	$0.00	$81.00	0%
10-5155-140	WORKMAN'S COMP	$59.00	$58.00	$0.00	$58.00	$0.00	$0.00	100%
10-5155-260	DEPARTMENTAL SUPPLIES	$0.00	$500.00	$0.00	$61.04	$0.00	$438.96	12%
10-5155-310	VETERAN SERVICE OFFC- TRAVEL	$50.00	$600.00	$0.00	$50.00	$0.00	$550.00	8%
10-5155-320	VETERAN SERVICE OFFC- COMMUNICATIONS	$569.97	$900.00	$22.64	$476.76	$0.00	$423.24	53%
	5155 Total	**$11,427.13**	**$12,888.00**	**$22.64**	**$9,602.60**	**$0.00**	**$3,285.40**	**75%**
10-5310-000	SOCIAL SERVICES- ADMINISTRATION:	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0%
10-5310-010	SALARIES & WAGES-BOARD	$1,212.50	$1,500.00	$75.00	$1,125.00	$0.00	$375.00	75%
10-5310-011	SS ADMIN.- S & W- REGULAR	$1,933,495.87	$2,094,511.00	$163,331.49	$1,832,386.62	$0.00	$262,124.38	87%
10-5310-013	SALARIES & WAGES-LONGEVITY	$14,982.76	$16,238.00	$0.00	$16,237.13	$0.00	$0.87	100%
10-5310-014	SS ADMIN - S & W OVERTIME	$2,122.26	$0.00	$0.00	$0.00	$0.00	$0.00	0%
10-5310-030	LEGAL - IV-D	$17,760.03	$25,000.00	$861.00	$17,360.41	$0.00	$7,639.59	69%
10-5310-090	SS ADMIN.- FICA TAX	$141,413.64	$160,162.00	$11,981.20	$134,828.86	$0.00	$25,333.14	84%

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10-5310-100	SS ADMIN.- RETIREMENT	$330,459.99	$388,006.00	$28,073.81	$328,773.14	$0.00	$59,232.86	85%
10-5310-101	SS ADMIN.- 401(K) CONTRIB.	$47,532.05	$59,383.00	$4,238.76	$46,315.18	$0.00	$13,067.82	78%
10-5310-130	HUMAN SERVICES- UNEMPLOYMENT INS.	$0.00	$14,432.00	$0.00	$0.00	$0.00	$14,432.00	0%
10-5310-140	SS ADMIN.- WORKMAN'S COMP	$31,920.00	$51,435.00	$0.00	$48,907.00	$0.00	$2,528.00	95%
10-5310-180	LEGAL-PROTECTIVE SERVICES	$34,841.95	$50,000.00	$2,952.50	$40,403.91	$0.00	$9,596.09	81%
10-5310-181	SS ADMIN.- GROUP INS.	$371,458.78	$405,314.00	$41,979.52	$368,077.40	$0.00	$37,236.60	91%
10-5310-250	MAINT & REPAIR - VEHICLE	$4,960.88	$14,500.00	$2,797.00	$12,829.87	$0.00	$1,670.13	88%
10-5310-257	SS ADMIN.- COUNTY GENERAL ASSISTANCE	$7,296.33	$10,000.00	$146.08	$6,957.80	$0.00	$3,042.20	70%
10-5310-258	DSS COMMUNITY DONATIONS-CHRISTMAS	$1,045.37	$3,069.00	$0.00	$2,050.88	$0.00	$1,018.12	67%
10-5310-259	DSS COMMUNITY DONATIONS-FOSTER CHILDI	$66.00	$234.00	$0.00	$36.00	$0.00	$198.00	15%
10-5310-260	DEPARTMENTAL SUPPLIES	$51,501.70	$58,500.00	$2,955.06	$52,599.11	$0.00	$5,900.89	90%
10-5310-268	FOOD STAMPS DIRECT CHARGE	$4,119.62	$5,000.00	$0.00	$2,285.98	$0.00	$2,714.02	46%
10-5310-270	SERVICE AWARDS	$400.00	$670.00	$0.00	$670.00	$0.00	$0.00	100%
10-5310-310	TRAVEL	$2,347.62	$6,250.00	$2,973.37	$4,657.89	$0.00	$1,592.11	75%
10-5310-311	SS ADMIN - VEHICLE FUEL	$2,599.07	$7,750.00	$728.01	$5,975.52	$0.00	$1,774.48	77%
10-5310-315	TRAINING	$1,587.52	$9,000.00	$440.37	$5,132.30	$0.00	$3,867.70	57%
10-5310-320	SS ADMIN.- COMMUNICATIONS	$19,350.70	$22,000.00	$2,005.48	$18,723.91	$0.00	$3,276.09	85%
10-5310-330	UTILITITES	$23,497.17	$26,000.00	$2,628.85	$20,318.72	$0.00	$5,681.28	78%
10-5310-340	SS ADMIN.- POSTAGE	$11,035.48	$10,000.00	$72.10	$9,697.75	$0.00	$302.25	97%
10-5310-350	SS ADMIN.- MAINT AND REPAIR- BLDG.	$25,422.56	$59,000.00	$2,939.61	$34,654.82	$0.00	$24,345.18	59%
10-5310-351	SS ADMIN.- REPAIR AND MAINT- EQUIP.	$22,399.40	$3,340.00	$0.00	$2,260.15	$0.00	$1,079.85	68%
10-5310-370	SS ADMIN.- ADVERTISING	$581.91	$3,750.00	$449.52	$2,669.55	$0.00	$1,080.45	71%
10-5310-390	SS ADMIN.- DUES AND SUBSCRIPTION	$1,346.72	$12,200.00	$80.00	$11,393.79	$0.00	$806.21	93%
10-5310-410	LEASE-EQUIPMENT	$4,840.37	$2,500.00	$407.52	$2,135.04	$0.00	$364.96	85%
10-5310-550	SOCIAL SERVICES- CAPITAL OUTLAY- EQUPMI	$16,534.00	$0.00	$0.00	$0.00	$0.00	$0.00	0%
10-5310-600	SOCIAL SERVICES- CONTRACTED SERVICES	$90,706.40	$103,502.00	$10,835.45	$81,437.56	$0.00	$22,064.44	79%
10-5310-601	MAINT AGREEMENTS-NC CORRELS	$1,217.00	$1,800.00	$0.00	$0.00	$0.00	$1,800.00	0%
10-5310-602	MAINT AGREEMENTS-INFO INC.	$4,243.56	$4,350.00	$0.00	$4,328.40	$0.00	$21.60	100%
10-5310-610	SS ADMIN.- VENDOR FEES	$7,189.00	$8,000.00	$66.00	$2,039.00	$0.00	$5,961.00	25%
10-5310-611	SS FAMILY REUNIFICATION (PSYCH EVALS)	$4,725.00	$10,000.00	$400.00	$4,280.66	$0.00	$5,719.34	43%

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	5310 Total	**$3,236,213.21**	**$3,647,396.00**	**$283,417.70**	**$3,121,549.35**	**$0.00**	**$525,846.65**	**86%**
10-5380-000	SOCIAL SERVICES-ECONOMIC SUPPORT:	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0%
10-5380-011	IN-HOME SERVICES (100%)	$52,633.26	$81,922.00	$5,840.00	$47,008.00	$0.00	$34,914.00	57%
10-5380-030	SS ECONOMIC SUPPORT- CRISIS INTERVENTI	$42,089.61	$82,211.00	$3,682.68	$30,945.66	$0.00	$51,265.34	38%
10-5380-100	DAYCARE FRAUD REPAYMENTS	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0%
10-5380-190	WF EMPLOYMENT SERVICES	$1,034.05	$19,981.00	$0.00	$1,601.22	$0.00	$18,379.78	8%
10-5380-370	TANF-EMERGENCY ASSISTANCE	$10,470.14	$29,240.00	$1,994.97	$12,394.70	$0.00	$16,845.30	42%
10-5380-375	DSS COMMUNITY DONATIONS-MEDICAL SUPP	$583.56	$1,070.00	$0.00	$326.34	$0.00	$743.66	30%
10-5380-376	TITLE IV-FOSTER CARE	$111,632.31	$100,000.00	$6,130.00	$92,072.82	$0.00	$7,927.18	92%
10-5380-377	STATE FOSTER HOME CARE	$44,073.69	$50,000.00	$1,212.00	$32,657.20	$0.00	$17,342.80	65%
10-5380-379	SS ECONOMIC SUPPORT- SPECIAL ASSISTANC	$78,525.50	$125,000.00	$6,412.50	$65,110.50	$0.00	$59,889.50	52%
10-5380-381	TITLE IV-E ADOPTION	$18,088.66	$27,500.00	$1,163.38	$13,611.01	$0.00	$13,888.99	49%
10-5380-383	SPECIAL LINKS (100%)	$500.00	$41,500.00	$0.00	$40,608.02	$0.00	$891.98	98%
10-5380-384	CHILD CARE (MOE-PART OF &65K MIN)	$2,824.59	$30,000.00	$0.00	$17,069.65	$0.00	$12,930.35	57%
10-5380-403	SS ECONOMIC SUPPORT- BLIND COMMISSION	$1,869.51	$2,000.00	$0.00	$1,902.51	$0.00	$97.49	95%
10-5380-405	LIHWAP-LOW INCOME HOUSEHLD WATER ASS	$0.00	$49,270.00	$7,796.89	$45,654.09	$0.00	$3,615.91	93%
10-5380-406	LIEAP PAYMENTS	$194,151.13	$397,025.00	$161,477.12	$357,277.12	$0.00	$39,747.88	90%
10-5380-407	ADOPTION PROMOTIONS	$0.00	$74,067.00	$0.00	$0.00	$0.00	$74,067.00	0%
10-5380-408	SS ECON SUPPORT - MEDICAID PAYBACKS	$365.69	$12,500.00	$0.00	$0.00	$0.00	$12,500.00	0%
10-5380-409	SS ECON SUPPORT - STATE PROGRAM RETUF	$5,506.00	$12,500.00	$0.00	$0.00	$0.00	$12,500.00	0%
	5380 Total	**$564,347.70**	**$1,135,786.00**	**$195,709.54**	**$758,238.84**	**$0.00**	**$377,547.16**	**67%**
10-5400-000	SOCIAL SERVICES TRANSPORTATION:	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0%
10-5400-200	DOT GRANT - OFFICE SUPPLIES (85% REIMB)	$523.74	$9,500.00	$2,278.60	$3,688.38	$0.00	$5,811.62	39%
10-5400-201	DOT GRANT - PRINTER (85% REIMB)	$269.89	$0.00	$0.00	$0.00	$0.00	$0.00	0%
10-5400-202	DOT GRANT-CLEANING/OTHER SUPPLIES (85%	$2,705.89	$7,333.00	$1,062.44	$3,930.76	$0.00	$3,402.24	54%
10-5400-250	MAINT & REPAIR-VEHICLE	$54,294.82	$45,314.00	$1,128.86	$20,511.31	$0.00	$24,802.69	45%
10-5400-260	- TRANSIT ADVERTISING	$3,948.49	$8,125.00	$0.00	$2,387.63	$0.00	$5,737.37	29%
10-5400-310	SS TRANSPORTATION- WF TRANSPORTATION	$600.00	$15,365.00	$0.00	$1,237.00	$0.00	$14,128.00	8%
10-5400-311	RIVERLIGHT TRANSIT VEHICLE FUEL	$0.00	$37,500.00	$4,005.07	$29,761.66	$0.00	$7,738.34	79%
10-5400-315	DOT GRANT - TRAVEL/TRAINING (85% REIMB)	$1,482.13	$5,000.00	$496.21	$2,093.96	$0.00	$2,906.04	42%

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10-5400-320	SS TRANSPORTATION- COMMUNICATIONS	$3,168.00	$6,500.00	$265.78	$5,131.10	$0.00	$1,368.90	79%
10-5400-347	GRANT-RDC TRANSPORTATION	$0.00	$6,000.00	$3,941.00	$3,941.00	$0.00	$2,059.00	66%
10-5400-372	VOLUNTEER TRANSPORATION-MEDICAID	$42,122.65	$40,000.00	$1,421.74	$27,791.85	$0.00	$12,208.15	69%
10-5400-390	DOT-DUES AND SUBSCRIPTIONS (85% REIMB)	$400.00	$1,000.00	$0.00	$400.00	$0.00	$600.00	40%
10-5400-540	CAPITAL OUTLAY-VAN REPLACEMENT	$164,851.54	$86,186.00	$0.00	$5,235.00	$0.00	$80,951.00	6%
10-5400-600	SS TRANSPORTATION- WORK FIRST DOT	$1,453.70	$5,000.00	$396.00	$1,395.98	$0.00	$3,604.02	28%
10-5400-601	MAINT AGREEMENTS-CTS SOFTWARE	$6,000.00	$10,380.00	$865.00	$9,230.00	$0.00	$1,150.00	89%
10-5400-610	SENIOR CENTER TRANSPORTATION	$0.00	$6,000.00	$0.00	$0.00	$0.00	$6,000.00	0%
10-5400-998	SS TRANS- PR YR CARES GRANT REIMBURSEI	$0.00	$14,635.00	$0.00	$14,635.00	$0.00	$0.00	100%
	5400 Total	**$281,820.85**	**$303,838.00**	**$15,860.70**	**$131,370.63**	**$0.00**	**$172,467.37**	**43%**
10-5830-000	JUVENILE SERVICE:	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0%
10-5830-200	JCPC-WASHINGTON COUNTY YOUTH	$18,441.38	$25,000.00	$1,871.25	$11,852.96	$0.00	$13,147.04	47%
10-5830-250	JCPC - CBA	$524.00	$3,188.00	$3,033.25	$3,188.00	$0.00	$0.00	100%
10-5830-299	JCPC - ROANOKE AREA YOUTH	$54,709.59	$68,827.00	$5,052.98	$45,941.84	$0.00	$22,885.16	67%
	5830 Total	**$73,674.97**	**$97,015.00**	**$9,957.48**	**$60,982.80**	**$0.00**	**$36,032.20**	**63%**
10-5910-000	EDUCATION-SCHOOLS/COMMUNITY COLLEGE	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0%
10-5910-991	CURRENT EXPENSE - BOE	$1,735,000.00	$1,735,000.00	$144,583.33	$1,590,416.63	$0.00	$144,583.37	92%
10-5910-994	WASHINGTON COUNTY SCHOOLS FUEL FARM	$0.00	$12,000.00	$0.00	$0.00	$0.00	$12,000.00	0%
	5910 Total	**$1,735,000.00**	**$1,747,000.00**	**$144,583.33**	**$1,590,416.63**	**$0.00**	**$156,583.37**	**91%**
10-5911-000	COMMUNICATIONS:	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0%
10-5911-010	COMMUNICATIONS-S & W- REGULAR	$160,352.04	$205,774.00	$16,099.32	$167,775.30	$0.00	$37,998.70	82%
10-5911-030	SALARIES & WAGES-OVERTIME	$40,027.95	$52,600.00	$2,505.93	$45,354.73	$0.00	$7,245.27	86%
10-5911-031	SALARIES & WAGES-PARTTIME	$68,822.54	$70,000.00	$3,887.96	$42,869.15	$0.00	$27,130.85	61%
10-5911-040	SALARIES & WAGES-LONGEVITY	$507.82	$297.00	$0.00	$292.90	$0.00	$4.10	99%
10-5911-090	COMMUNICATIONS- FICA TAX	$20,309.33	$25,143.00	$1,690.16	$19,244.64	$0.00	$5,898.36	77%
10-5911-100	COMMUNICATIONS- RETIREMENT	$32,917.90	$47,809.00	$3,277.02	$38,366.76	$0.00	$9,442.24	80%
10-5911-130	COMMUNICATIONS- 401(K) CONTRIB.	$4,370.09	$7,760.00	$281.23	$3,553.75	$0.00	$4,206.25	46%
10-5911-131	COMMUNICATIONS - UNEMPLOYMENT	$0.00	$2,016.00	$0.00	$2,016.00	$0.00	$0.00	100%
10-5911-140	COMMUNICATIONS- WORKERS' COMP	$1,916.00	$2,167.00	$0.00	$1,910.00	$0.00	$257.00	88%
10-5911-180	COMMUNICATIONS- GROUP INS.	$31,832.88	$42,036.00	$4,092.37	$32,012.48	$0.00	$10,023.52	76%

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10-5911-210	UNIFORMS	$0.00	$3,805.00	$0.00	$2,414.23	$0.00	$1,390.77	63%
10-5911-260	DEPARTMENTAL SUPPLIES	$2,897.42	$6,381.00	$149.99	$5,541.04	$0.00	$839.96	87%
10-5911-270	SERVICE AWARDS	$0.00	$50.00	$0.00	$50.00	$0.00	$0.00	100%
10-5911-310	TRAVEL	$101.00	$500.00	$0.00	$0.00	$0.00	$500.00	0%
10-5911-315	TRAINING	$721.52	$7,100.00	$0.00	$0.00	$0.00	$7,100.00	0%
10-5911-320	COMMUNICATIONS	$2,229.38	$15,226.00	$153.08	$1,601.72	$0.00	$13,624.28	11%
10-5911-330	POSTAGE	$37.38	$75.00	$1.59	$29.01	$0.00	$45.99	39%
10-5911-410	LEASE-COPIER	$85.17	$0.00	$0.00	$0.00	$0.00	$0.00	0%
10-5911-412	MAINT AGREEMENTS-DCI/OMINIX	$1,500.00	$1,500.00	$0.00	$1,500.00	$0.00	$0.00	100%
10-5911-413	MAINT AGREEMENTS-SOUTHERN SOFTWARE	$2,166.00	$2,166.00	$0.00	$2,166.00	$0.00	$0.00	100%
10-5911-414	MAINT & REPAIR-EQUIPMENT	$530.00	$16,338.00	$0.00	$0.00	$0.00	$16,338.00	0%
10-5911-540	CAPITAL OUTLAY EQUIPMENT-PRIMARY PSAP	$25,064.98	$114,302.00	$0.00	$57,151.00	$0.00	$57,151.00	50%
10-5911-600	CONSULTATION SERVICES - MARTIN COUNTY	$4,345.00	$0.00	$0.00	$0.00	$0.00	$0.00	0%
	5911 Total	**$400,734.40**	**$623,045.00**	**$32,138.65**	**$423,848.71**	**$0.00**	**$199,196.29**	**68%**
10-5912-000	EDUCATION-LOTTERY:	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0%
10-5912-508	EDUCATION- CAP OUT- LOTTERY-ALL SCHOOL	$87,406.85	$0.00	$0.00	$0.00	$0.00	$0.00	0%
	5912 Total	**$87,406.85**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**0%**
10-5940-000	REHABILITATION:	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0%
10-5940-991	TRILLIUM-LOCAL FUNDING	$27,000.00	$27,000.00	$0.00	$20,250.00	$0.00	$6,750.00	75%
10-5940-992	TRILLIUM-ABC BOTTLE TAX	$3,000.00	$3,000.00	$0.00	$2,250.00	$0.00	$750.00	75%
	5940 Total	**$30,000.00**	**$30,000.00**	**$0.00**	**$22,500.00**	**$0.00**	**$7,500.00**	**75%**
10-6000-000	MEDICAL EXAMINER:	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0%
10-6000-180	CONTRACT-MEDICAL EXAMINER	$6,500.00	$10,000.00	$1,950.00	$9,250.00	$0.00	$750.00	92%
	6000 Total	**$6,500.00**	**$10,000.00**	**$1,950.00**	**$9,250.00**	**$0.00**	**$750.00**	**92%**
10-6050-000	COOPERATIVE EXT SERVICE:	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0%
10-6050-010	COOPERATIVE EXT SERV- S & W - REGULAR	$86,887.42	$88,681.00	$7,381.91	$73,916.59	$0.00	$14,764.41	83%
10-6050-090	COOPERATIVE EXT SERV- FICA TAX EXPENSE	$6,387.57	$6,777.00	$539.97	$5,401.28	$0.00	$1,375.72	80%
10-6050-100	COOPERATIVE EXT SERV- RETIREMENT	$18,837.30	$20,987.00	$1,779.05	$16,739.70	$0.00	$4,247.30	80%
10-6050-130	COOPERATIVE EXT SERV- UNEMPLOYMENT IN	$0.00	$885.00	$0.00	$0.00	$0.00	$885.00	0%
10-6050-140	COOPERATIVE EXT SERV- WORKMAN'S COMP	$0.00	$100.00	$0.00	$0.00	$0.00	$100.00	0%

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10-6050-180	COOPERATIVE EXT SERV- GROUP INS.	$11,868.90	$13,440.00	$1,211.39	$11,017.14	$0.00	$2,422.86	82%
10-6050-260	DEPARTMENTAL SUPPLIES	$1,529.20	$1,800.00	$575.23	$1,739.31	$0.00	$60.69	97%
10-6050-320	COOPERATIVE EXT SERV- COMMUNICATIONS	$996.65	$1,550.00	$99.72	$984.92	$0.00	$565.08	64%
10-6050-340	COOPERATIVE EXT SERV- POSTAGE	$0.00	$75.00	$0.00	$75.00	$0.00	$0.00	100%
10-6050-350	MAINT & REPAIR-EQUIPMENT	$1,509.99	$105.00	$39.97	$39.97	$0.00	$65.03	38%
10-6050-390	DUES & SUBSCRIPTIONS	$525.00	$875.00	$0.00	$440.75	$0.00	$434.25	50%
10-6050-410	LEASE-EQUIPMENT	$2,503.82	$2,125.00	$0.00	$2,125.00	$0.00	$0.00	100%
10-6050-996	SHIIP-SEN HLTH INS-PROG INC/SERV DELIV	$0.00	$100.00	$100.00	$100.00	$0.00	$0.00	100%
10-6050-997	WASH CO PESTICIDE CONTAINER RECYC GRA	$4,509.30	$0.00	$0.00	$0.00	$0.00	$0.00	0%
10-6050-998	MIPPA GRANT-MEDICAID IMRPOVEMENT FOR	$3,144.55	$3,106.00	$522.50	$3,106.00	$0.00	$0.00	100%
10-6050-999	GRANT - SHIIP	$4,554.37	$3,700.00	$0.00	$3,700.00	$0.00	$0.00	100%
	6050 Total	**$143,254.07**	**$144,306.00**	**$12,249.74**	**$119,385.66**	**$0.00**	**$24,920.34**	**83%**
10-6060-000	SOIL & WATER:	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0%
10-6060-030	SALARIES & WAGES-REGULAR	$33,568.31	$33,660.00	$2,805.00	$30,855.00	$0.00	$2,805.00	92%
10-6060-090	SOIL & WATER- FICA TAX	$2,567.97	$2,575.00	$214.58	$2,360.38	$0.00	$214.62	92%
10-6060-100	SOIL & WATER- RETIREMENT	$5,696.64	$6,221.00	$486.39	$5,503.45	$0.00	$717.55	88%
10-6060-101	SOIL AND WATER- 401(K) CONTRIB.	$1,007.05	$1,010.00	$84.15	$925.65	$0.00	$84.35	92%
10-6060-130	SOIL & WATER- UNEMPLOYMENT INS.	$0.00	$252.00	$0.00	$0.00	$0.00	$252.00	0%
10-6060-140	SOIL & WATER- WORKMAN'S COMP	$1,301.00	$1,454.00	$0.00	$1,281.00	$0.00	$173.00	88%
10-6060-180	SOIL & WATER CONSERV- GROUP INS.	$6,878.98	$7,580.00	$809.91	$6,883.11	$0.00	$696.89	91%
10-6060-200	SOIL & WATER- DEPTAL SUPPLIES	$723.21	$2,000.00	$72.08	$1,101.28	$0.00	$898.72	55%
10-6060-310	SOIL & WATER- TRAVEL	$79.73	$1,200.00	$91.94	$730.63	$0.00	$469.37	61%
10-6060-315	TRAINING	$617.65	$800.00	$0.00	$220.00	$0.00	$580.00	28%
10-6060-320	SOIL & WATER- COMMUNICATIONS	$1,883.64	$1,900.00	$162.69	$1,755.73	$0.00	$144.27	92%
10-6060-330	SOIL & WATER - POSTAGE	$179.19	$250.00	$3.11	$8.08	$0.00	$241.92	3%
10-6060-350	MAINT & REPAIR - EQUIPMENT	$27.98	$750.00	$0.00	$433.16	$0.00	$316.84	58%
10-6060-380	SOIL & WATER - ADVERTISING	$36.00	$350.00	$0.00	$91.00	$0.00	$259.00	26%
10-6060-390	DUES & SUBSCRIPTIONS	$645.00	$800.00	$0.00	$761.00	$0.00	$39.00	95%
	6060 Total	**$55,212.35**	**$60,802.00**	**$4,729.85**	**$52,909.47**	**$0.00**	**$7,892.53**	**87%**
10-6110-000	CULTURAL/LIBRARY:	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0%

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10-6110-991	REGIONAL LIBRARY	$196,039.00	$192,479.00	$16,039.92	$176,439.12	$0.00	$16,039.88	92%
	6110 Total	**$196,039.00**	**$192,479.00**	**$16,039.92**	**$176,439.12**	**$0.00**	**$16,039.88**	**92%**
10-6120-000	RECREATION:	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0%
10-6120-010	RECREATION-S & W- REGULAR	$42,241.84	$43,060.00	$3,588.33	$39,471.63	$0.00	$3,588.37	92%
10-6120-030	SALARIES & WAGES-PARTTIME	$3,915.25	$15,000.00	$841.00	$11,627.00	$0.00	$3,373.00	78%
10-6120-040	SALARIES & WAGES-LONGEVITY	$1,031.88	$1,077.00	$0.00	$1,076.50	$0.00	$0.50	100%
10-6120-090	RECREATION- FICA TAX EXPENSE	$3,400.83	$4,447.00	$321.42	$3,799.71	$0.00	$647.29	85%
10-6120-100	RECREATION- RETIREMENT	$7,343.49	$8,157.00	$622.22	$7,235.41	$0.00	$921.59	89%
10-6120-101	RECREATION- 401(K) CONTRIB.	$1,267.27	$1,324.00	$107.65	$1,184.15	$0.00	$139.85	89%
10-6120-130	RECREATION- UNEMPLOYMENT INS.	$0.00	$252.00	$0.00	$0.00	$0.00	$252.00	0%
10-6120-140	RECREATION- WORKMAN'S COMP	$3,706.00	$4,822.00	$0.00	$30.00	$0.00	$4,792.00	1%
10-6120-180	RECREATION- GROUP INS.	$6,860.09	$7,568.00	$808.33	$6,865.73	$0.00	$702.27	91%
10-6120-200	SUPPLIES & MATERIALS	$3,876.57	$5,000.00	$184.23	$4,665.63	$0.00	$334.37	93%
10-6120-250	SUPPLIES - VEHICLES	$1,799.36	$4,500.00	$368.96	$2,413.45	$0.00	$2,086.55	54%
10-6120-260	OFFICE SUPPLIES	$973.57	$3,000.00	$1,224.97	$2,543.93	$0.00	$456.07	85%
10-6120-270	SPORTS EQUIPMENT	$0.00	$8,000.00	$2,856.40	$5,104.55	$0.00	$2,895.45	64%
10-6120-310	TRAVEL	$12.88	$6,500.00	$0.00	$2,145.72	$0.00	$4,354.28	33%
10-6120-315	TRAINING	$0.00	$500.00	$0.00	$0.00	$0.00	$500.00	0%
10-6120-320	RECREATION- COMMUNICATIONS	$2,600.42	$3,900.00	$35.39	$2,169.03	$0.00	$1,730.97	56%
10-6120-325	POSTAGE	$8.25	$100.00	$0.00	$48.52	$0.00	$51.48	49%
10-6120-330	RECREATION- COUNTY RECREATION- UTILITIE	$12,468.78	$16,000.00	$1,355.72	$13,632.69	$0.00	$2,367.31	85%
10-6120-350	MAINT & REPAIR - BUILDINGS	$23,502.11	$10,000.00	$922.10	$5,548.77	$0.00	$4,451.23	55%
10-6120-355	MAINT & REPAIR - VEHICLE	$1,750.07	$4,000.00	$317.23	$1,814.36	$0.00	$2,185.64	45%
10-6120-390	DEPARTMENTAL SUPPLIES - AWARDS	$0.00	$1,500.00	$0.00	$1,406.38	$0.00	$93.62	94%
10-6120-450	INSURANCE AND BONDS	$2,202.00	$2,202.00	$0.00	$2,202.00	$0.00	$0.00	100%
10-6120-491	DUES & SUBSCRIPTIONS-TOURNAMENT FEES	$500.00	$1,500.00	$136.70	$1,445.30	$0.00	$54.70	96%
10-6120-550	CAPITAL OUTLAY - EQUIPMENT	$25,227.51	$0.00	$0.00	$0.00	$0.00	$0.00	0%
10-6120-553	MAINTENANCE/EQUIPMENT - SKINNERS	$0.00	$4,000.00	$3,900.00	$3,900.00	$0.00	$100.00	98%
10-6120-554	MAINTENANCE/EQUIPMENT - CRESWELL	$480.00	$2,500.00	$0.00	$0.00	$0.00	$2,500.00	0%
10-6120-555	ROPER PLAYGROUND FUNDS	$10,000.00	$0.00	$0.00	$0.00	$0.00	$0.00	0%

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Expend Account	Description	Prior Yr Expd	Budgeted	Curr Expd	YTD Expd	Cancel	Balance	% Expd
10-6120-610	CONTRACTED SERVICES-LEAD/ASST/OFFICIAL	$481.00	$5,000.00	$195.00	$3,100.00	$0.00	$1,900.00	62%
10-6120-650	RECREATION-DONATIONS	$0.00	$2,147.00	$0.00	$361.88	$0.00	$1,785.12	17%
10-6120-660	RECREATION-PARTF GRANT MATCH	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0%
	6120 Total	**$155,649.17**	**$166,056.00**	**$17,785.65**	**$123,792.34**	**$0.00**	**$42,263.66**	**75%**
10-6180-000	COMMUNITY ALTERNATIVE:	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0%
10-6180-600	CONTRACTED SERVICES - IN HOME (100%)	$3,365.32	$5,000.00	$226.24	$2,149.28	$0.00	$2,850.72	43%
	6180 Total	**$3,365.32**	**$5,000.00**	**$226.24**	**$2,149.28**	**$0.00**	**$2,850.72**	**43%**
10-8300-000	CENTRAL SERVICES:	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0%
10-8300-120	ADDITIONAL SALARY/BENEFIT EXP-COMP STU	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0%
10-8300-130	ADDITIONAL UNEMPLOYMENT INSURANCE	$0.00	$5,000.00	$0.00	$0.00	$0.00	$5,000.00	0%
10-8300-140	TOSHIBA COPIER MAINTENANCE AGREEMENT	$5,197.60	$8,576.00	$1,494.30	$7,828.85	$0.00	$747.15	91%
10-8300-141	COPIER PURCHASE/LEASE	$0.00	$35,000.00	$0.00	$0.00	$0.00	$35,000.00	0%
10-8300-451	INSURANCE-PROPERTY & LIABILITY	$162,408.00	$187,376.00	$0.00	$178,660.00	$0.00	$8,716.00	95%
10-8300-452	INSURANCE-TRANSPORTATION (15 PASSENGE	$8,640.00	$9,504.00	$0.00	$9,504.00	$0.00	$0.00	100%
10-8300-491	APPROP-ALBEMARLE COMMISSION	$11,824.37	$13,088.00	$76.50	$11,356.90	$0.00	$1,731.10	87%
	8300 Total	**$188,069.97**	**$258,544.00**	**$1,570.80**	**$207,349.75**	**$0.00**	**$51,194.25**	**80%**
10-9100-000	DEBT PRINCIPAL:	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0%
10-9100-002	DEBT PRINCIPAL-COMMERCE CENTER	$49,543.34	$0.00	$0.00	$0.00	$0.00	$0.00	0%
	9100 Total	**$49,543.34**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**0%**
10-9200-000	DEBT INTEREST:	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0%
10-9200-721	DEBT INTERST-COMMERCE CENTER	$2,093.43	$0.00	$0.00	$0.00	$0.00	$0.00	0%
	9200 Total	**$2,093.43**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**0%**
10-9800-000	TRANSFERS:	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0%
10-9800-033	TRANSFER TO SANITATION	$35,000.00	$0.00	$0.00	$0.00	$0.00	$0.00	0%
10-9800-039	TRANSFER TO AIRPORT FUND	$94,317.00	$95,997.00	$0.00	$95,997.00	$0.00	$0.00	100%
10-9800-058	TRANSFER TO PROJECTS/GRANTS FUND	$10,000.00	$30,000.00	$0.00	$30,000.00	$0.00	$0.00	100%
10-9800-069	TRANSFER TO E911	$1,931.00	$0.00	$0.00	$0.00	$0.00	$0.00	0%
10-9800-070	TRANSFER TO RE-VAL FUND	$33,000.00	$40,000.00	$0.00	$40,000.00	$0.00	$0.00	100%
10-9800-982	TRANSFER TO WASH CO EMS	$334,616.50	$255,267.24	$0.00	$383,987.00	$0.00	-$128,719.76	150%
	9800 Total	**$508,864.50**	**$421,264.24**	**$0.00**	**$549,984.00**	**$0.00**	**-$128,719.76**	**131%**

Expend Account	Description	Prior Yr Expd	Budgeted	Curr Expd	YTD Expd	Cancel	Balance	% Expd
10-9990-000	CONTINGENCY	$0.00	$81,156.45	$0.00	$0.00	$0.00	$81,156.45	0%
10-9999-999	OCCUPANCY TAXES REMITTED TO TTA-EXPEN	$177,734.68	$0.00	$0.00	$0.00	$0.00	$0.00	0%
	GENERAL FUND Expend Total	**$14,099,665.69**	**$16,780,779.19**	**$1,294,843.78**	**$13,466,920.55**	**$0.00**	**$3,313,858.64**	**80%**

10 GENERAL FUND

	Prior	Current	YTD
Revenue:	**$15,652,438.00**	**$605,614.86**	**$13,412,444.87**
Expended:	**$14,099,665.69**	**$1,294,843.78**	**$13,466,920.55**
Net Income:	**$1,552,772.31**	**-$689,228.92**	**-$54,475.68**

Revenue Account	Description	Prior Yr Rev	Anticipated	Curr Rev	YTD Rev	Cancel	Excess/Deficit	% Real
21-3230-320	SALES TAX-ARITCLE 40 (30%)/$735,000	$300,769.04	$270,000.00	$21,700.84	$201,464.53	$0.00	-$68,535.47	75%
21-3230-321	SALES TAX-ARTICLE 42 (60%)/$400,000	$341,949.51	$300,000.00	$26,497.80	$220,401.27	$0.00	-$79,598.73	73%
CAPITAL OUTLAY-WASHINGTON CO SCHOOL Revenue Total		**$642,718.55**	**$570,000.00**	**$48,198.64**	**$421,865.80**	**$0.00**	**-$148,134.20**	**74%**

Expend Account	Description	Prior Yr Expd	Budgeted	Curr Expd	YTD Expd	Cancel	Balance	% Expd
21-0000-000	CAPITAL OUTLAY-WASHINGTON CO SCHOOLS	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0%
21-5912-000	CAPITAL OUTLAY-WASHINGTON CO SCHOOLS	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0%
21-5912-691	CAPITAL OUTLAY-WASHINGTON COUNTY SCH	$400,000.00	$400,000.00	$33,333.33	$366,666.63	$0.00	$33,333.37	92%
21-5912-693	CAPITAL OUTLAY-ENGINEERING SERVICES	$0.00	$105,000.00	$0.00	$0.00	$0.00	$105,000.00	0%
	5912 Total	**$400,000.00**	**$505,000.00**	**$33,333.33**	**$366,666.63**	**$0.00**	**$138,333.37**	**73%**
21-8000-600	DESIGNATED FOR FUTURE APPROP-BOE CO	$0.00	$65,000.00	$0.00	$0.00	$0.00	$65,000.00	0%
CAPITAL OUTLAY-WASHINGTON CO SCHOOL Expend Total		**$400,000.00**	**$570,000.00**	**$33,333.33**	**$366,666.63**	**$0.00**	**$203,333.37**	**64%**

21 CAPITAL OUTLAY-WASHINGTON CO SCHOOL

	Prior	Current	YTD
Revenue:	**$642,718.55**	**$48,198.64**	**$421,865.80**
Expended:	**$400,000.00**	**$33,333.33**	**$366,666.63**
Net Income:	**$242,718.55**	**$14,865.31**	**$55,199.17**

Revenue Account	Description	Prior Yr Rev	Anticipated	Curr Rev	YTD Rev	Cancel	Excess/Deficit	% Real
30-3290-000	INTEREST ON INVESTMENTS	$1.89	$0.00	$0.00	$0.00	$0.00	$0.00	0%

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Revenue Account	Description	Prior Yr Rev	Anticipated	Curr Rev	YTD Rev	Cancel	Excess/Deficit	% Real
30-3920-010	WATERSHED 1972 REFERENDUM TAX-CURRE	$84,630.74	$95,997.00	$343.90	$84,485.62	$0.00	-$11,511.38	88%
30-3920-020	WATERSHED 1972 REF TAX-CURR YR DISCOU	-$728.62	-$1,000.00	$0.00	-$744.39	$0.00	$255.61	74%
30-3920-030	WATERSHED 1972 TAX REF-CURR YR PENALT	$76.15	$100.00	$0.81	$85.96	$0.00	-$14.04	86%
30-3920-040	WATERSHED 1972 REF TAX-CURR YR INTERES	$1,001.47	$1,000.00	$436.66	$952.40	$0.00	-$47.60	95%
30-3921-010	WATERSHED 1972 REF TAX-1ST PRIOR YR	$2,377.22	$2,400.00	$93.21	$2,113.47	$0.00	-$286.53	88%
30-3921-020	WATERSHED 1972 REF TAX-OTHER PRIOR YE	$1,018.80	$1,000.00	$36.68	$1,010.32	$0.00	$10.32	101%
30-3921-030	WATERSHED 1972 REF TAX-PRIOR YR PENALT	$9.85	$10.00	$0.80	$7.82	$0.00	-$2.18	78%
30-3921-040	WATERSHED 1972 TAX REF-PRIOR YR INTERE	$4,021.45	$3,000.00	$216.43	$3,622.95	$0.00	$622.95	121%
30-3951-000	STREAM DEBRIS REMOVAL ALLOC FROM STA	$120,005.54	$0.00	$0.00	$0.00	$0.00	$0.00	0%
30-3951-001	WATERSHED RESTORATION PROJECT	$0.00	$125,172.00	$0.00	$0.00	$0.00	-$125,172.00	0%
30-3990-000	APPROP WATERSHED RESERVE	$0.00	$39,819.00	$0.00	$0.00	$0.00	-$39,819.00	0%
	DRAINAGE Revenue Total	**$212,414.49**	**$267,498.00**	**$1,128.49**	**$91,534.15**	**$0.00**	**-$175,963.85**	**34%**

Expend Account	Description	Prior Yr Expd	Budgeted	Curr Expd	YTD Expd	Cancel	Balance	% Expd
30-0000-000	DRAINAGE FUND:	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0%
30-7140-000	EDDIE SMITH CANAL:	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0%
30-7140-600	EDDIE SMITH CANAL- DRAINAGE- CON SVC PR	$8,272.00	$15,000.00	$0.00	$260.00	$0.00	$14,740.00	2%
30-7140-995	DESIGNATED FOR FUTURE APPR-EDDIE SMITH	$0.00	$16,326.00	$0.00	$0.00	$0.00	$16,326.00	0%
	7140 Total	**$8,272.00**	**$31,326.00**	**$0.00**	**$260.00**	**$0.00**	**$31,066.00**	**1%**
30-8000-000	WATERSHED IMPROVEMENT:	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0%
30-8000-340	BEAVER CONTROL	$24,960.00	$30,000.00	$5,380.00	$24,640.00	$0.00	$5,360.00	82%
30-8000-350	STREAM DEBRIS REMOVAL ALLOC FROM STA	$142,918.24	$0.00	$0.00	$0.00	$0.00	$0.00	0%
30-8000-351	WATERSHED RESTORATION PROJECT	$0.00	$125,172.00	$0.00	$0.00	$0.00	$125,172.00	0%
30-8000-600	AQUATIC WEED SPRAYING	$22,800.00	$30,000.00	$0.00	$5,985.00	$0.00	$24,015.00	20%
30-8000-610	CLEARING & SNAGGING	$0.00	$35,000.00	$0.00	$0.00	$0.00	$35,000.00	0%
30-8000-611	MAUL 7 KENDRICKS CREEKS PROJECT	$2,130.00	$11,000.00	$0.00	$0.00	$0.00	$11,000.00	0%
30-8000-612	DESIGNATED FOR FUTURE APPROPRIATION	$0.00	$5,000.00	$0.00	$0.00	$0.00	$5,000.00	0%
	8000 Total	**$192,808.24**	**$236,172.00**	**$5,380.00**	**$30,625.00**	**$0.00**	**$205,547.00**	**13%**
	DRAINAGE Expend Total	**$201,080.24**	**$267,498.00**	**$5,380.00**	**$30,885.00**	**$0.00**	**$236,613.00**	**12%**

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Expend Account	Description	Prior Yr Expd	Budgeted	Curr Expd	YTD Expd	Cancel	Balance	% Expd
30	**DRAINAGE**							

	Prior	Current	YTD
Revenue:	**$212,414.49**	**$1,128.49**	**$91,534.15**
Expended:	**$201,080.24**	**$5,380.00**	**$30,885.00**
Net Income:	**$11,334.25**	**-$4,251.51**	**$60,649.15**

Revenue Account	Description	Prior Yr Rev	Anticipated	Curr Rev	YTD Rev	Cancel	Excess/Deficit	% Real
33-3350-001	CONSTR CONTRACTERS DISPOSAL FEES(BILL	$80,978.64	$60,000.00	$5,995.40	$75,693.94	$0.00	$15,693.94	126%
33-3400-000	METAL/WHITE GOODS REVENUE	$5,031.50	$4,100.00	$0.00	$0.00	$0.00	-$4,100.00	0%
33-3400-001	NCDENR GRANT	$2,702.00	$3,500.00	$0.00	$1,275.00	$0.00	-$2,225.00	36%
33-3501-000	RURAL SOLID WASTE FEE-COUNTY	$1,044,937.25	$1,144,845.00	$20,905.73	$1,113,286.67	$0.00	-$31,558.33	97%
33-3501-001	RURAL SOLID WASTE FEE COUNTY(BILLED)	$82,074.61	$79,164.00	$4,032.43	$54,819.37	$0.00	-$24,344.63	69%
33-3503-000	WHITE GOODS DISP FEE & GRANTS	$6,425.22	$6,000.00	$1,261.27	$4,334.55	$0.00	-$1,665.45	72%
33-3504-000	SOLID WASTE DISPOSAL TAX	$7,370.21	$7,500.00	$1,744.58	$5,353.21	$0.00	-$2,146.79	71%
33-3670-010	STATE TIRE TAX REVENUES	$17,506.69	$16,000.00	$4,185.98	$13,352.72	$0.00	-$2,647.28	83%
33-3670-020	STATE TIRE TAX REVENUES(BILLED)	$485.02	$500.00	$0.00	$0.00	$0.00	-$500.00	0%
33-3970-075	TOWN SOLID WASTE	$119,073.56	$125,974.00	$10,497.80	$115,475.83	$0.00	-$10,498.17	92%
33-3980-000	TRANSFER FROM GENERAL FUND	$35,000.00	$0.00	$0.00	$0.00	$0.00	$0.00	0%
33-3990-000	FUND BALANCE APPROPRIATION	$0.00	$97,908.00	$0.00	$0.00	$0.00	-$97,908.00	0%
	SANITATION Revenue Total	**$1,401,584.70**	**$1,545,491.00**	**$48,623.19**	**$1,383,591.29**	**$0.00**	**-$161,899.71**	**90%**

Expend Account	Description	Prior Yr Expd	Budgeted	Curr Expd	YTD Expd	Cancel	Balance	% Expd
33-0000-000	SANITATION FUND:	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0%
33-7400-000	LANDFILL & COLLECTION:	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0%
33-7400-010	LANDFILL & COLLECT-S & W- REGULAR	$43,731.88	$46,052.00	$4,588.33	$35,570.38	$0.00	$10,481.62	77%
33-7400-031	LANDFILL & COLLECT - S & W PARTTIME	$8,518.50	$15,000.00	$207.00	$12,227.70	$0.00	$2,772.30	82%
33-7400-040	LANDFILL & COLLECT- PROFESSIONAL SERVIC	$11,881.50	$27,800.00	$1,331.00	$11,643.00	$0.00	$16,157.00	42%
33-7400-090	LANDFILL & COLLECT- FICA TAX EXPENSE	$4,261.61	$4,670.00	$362.56	$3,636.32	$0.00	$1,033.68	78%
33-7400-100	LANDFILL & COLLECT- RETIREMENT EXPENSE	$2,100.71	$10,360.00	$795.62	$6,302.24	$0.00	$4,057.76	61%
33-7400-101	LANDFILL & COLLECT- 401(K) CONTRIB.	$607.64	$1,682.00	$63.86	$255.44	$0.00	$1,426.56	15%
33-7400-130	LANDFILL & COLLECTIO- UNEMPLOYMENT INS	$0.00	$504.00	$0.00	$0.00	$0.00	$504.00	0%

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Expend Account	Description	Prior Yr Expd	Budgeted	Curr Expd	YTD Expd	Cancel	Balance	% Expd
33-7400-140	LANDFILL & COLLECT- WORKMAN'S COMP	$7,036.00	$7,848.00	$0.00	$3,178.00	$0.00	$4,670.00	40%
33-7400-180	LANDFILL & COLLECT- GROUP INS.	$4,253.26	$14,264.00	$735.06	$3,237.95	$0.00	$11,026.05	23%
33-7400-200	SUPPLIES & MATERIALS	$1,987.52	$4,050.00	$2,090.65	$3,967.24	$0.00	$82.76	98%
33-7400-250	SUPPLIES & MATERIALS-VEHICLE	$2,531.53	$4,350.00	$1,390.51	$3,560.61	$0.00	$789.39	82%
33-7400-260	DEPARTMENTAL SUPPLIES	$0.00	$1,937.00	$421.57	$1,232.33	$0.00	$704.67	64%
33-7400-310	TRAVEL	$0.00	$250.00	$0.00	$109.29	$0.00	$140.71	44%
33-7400-315	TRAINING	$0.00	$563.00	$0.00	$563.00	$0.00	$0.00	100%
33-7400-320	LANDFILL & COLLECT- COMMUNICATIONS	$1,222.68	$1,750.00	$130.64	$1,371.48	$0.00	$378.52	78%
33-7400-330	LANDFILL & COLLECT- UTILITIES	$1,314.32	$1,800.00	$140.74	$1,178.51	$0.00	$621.49	65%
33-7400-340	LANDFILL & COLLECT- POSTAGE	$53.95	$150.00	$40.26	$132.90	$0.00	$17.10	89%
33-7400-350	MAINTENANCE AND REPAIR-EQUIPMENT	$5,110.94	$12,073.00	$1,491.10	$11,764.90	$0.00	$308.10	97%
33-7400-370	LANDFILL & COLLECT- ADVERTISING	$0.00	$2,500.00	$26.00	$26.00	$0.00	$2,474.00	1%
33-7400-600	CONTRACTED SERVICES	$14,282.69	$75,000.00	$74,850.16	$74,850.16	$0.00	$149.84	100%
33-7400-991	LANDFILL & COLLECTIO- NC DOR ASSESSMEN	$3,081.05	$2,600.00	$0.00	$1,398.10	$0.00	$1,201.90	54%
33-7400-999	LANDFILL POSTCLOSURE COSTS	$23,453.00	$0.00	$0.00	$0.00	$0.00	$0.00	0%
	7400 Total	**$135,428.78**	**$235,203.00**	**$88,665.06**	**$176,205.55**	**$0.00**	**$58,997.45**	**75%**
33-7401-600	CONTRACT-SCRAP TIRE	$47,330.25	$53,000.00	$3,666.88	$40,076.54	$0.00	$12,923.46	76%
33-7402-600	CONTRACT-GARBAGE COLLECTIONS	$795,607.92	$824,576.00	$68,714.62	$699,462.66	$0.00	$125,113.34	85%
33-7402-606	ARSWMA ADM FEES	$3,690.00	$3,782.00	$0.00	$3,782.00	$0.00	$0.00	100%
33-7402-610	CONTRACT-REGIONAL LANDFILL	$302,497.49	$300,000.00	$20,406.35	$243,207.33	$0.00	$56,792.67	81%
	7402 Total	**$1,101,795.41**	**$1,128,358.00**	**$89,120.97**	**$946,451.99**	**$0.00**	**$181,906.01**	**84%**
33-7500-000	LANDFILL - DEPRECIATION	$6,348.00	$0.00	$0.00	$0.00	$0.00	$0.00	0%
33-8100-000	CAPITAL PROJECTS:	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0%
33-8100-600	CAPITAL PROJECT- C&D LANDFILL EXPANSION	$0.00	$97,908.00	$76,250.00	$89,498.78	$0.00	$8,409.22	91%
33-8100-601	DESIGNATED FOR FUTURE APPROPRIATION	$0.00	$31,022.00	$0.00	$0.00	$0.00	$31,022.00	0%
	8100 Total	**$0.00**	**$128,930.00**	**$76,250.00**	**$89,498.78**	**$0.00**	**$39,431.22**	**69%**
	SANITATION Expend Total	**$1,290,902.44**	**$1,545,491.00**	**$257,702.91**	**$1,252,232.86**	**$0.00**	**$293,258.14**	**81%**

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Statement of Revenue and Expenditures

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Expend Account	Description	Prior Yr Expd	Budgeted	Curr Expd	YTD Expd	Cancel	Balance	% Expd
33	**SANITATION**							

	Prior	Current	YTD
Revenue:	**$1,401,584.70**	**$48,623.19**	**$1,383,591.29**
Expended:	**$1,290,902.44**	**$257,702.91**	**$1,252,232.86**
Net Income:	**$110,682.26**	**-$209,079.72**	**$131,358.43**

Revenue Account	Description	Prior Yr Rev	Anticipated	Curr Rev	YTD Rev	Cancel	Excess/Deficit	% Real
35-3290-000	INTEREST EARNED ON INVESTMENTS	$1,974.94	$400.00	$708.51	$5,819.75	$0.00	$5,419.75	1,455%
35-3353-000	INSURANCE PROCEEDS	$10,471.52	$0.00	$0.00	$0.00	$0.00	$0.00	0%
35-3354-000	COST OF ISSUANCE REVENUE - WATER REFU	$0.00	$54,618.00	$0.00	$48,717.18	$0.00	-$5,900.82	89%
35-3710-000	UTILITY BASE CHARGES	$835,199.59	$815,000.00	$0.00	$700,011.30	$0.00	-$114,988.70	86%
35-3710-010	UTILITY CONSUMPTION CHARGES	$566,412.66	$550,000.00	-$0.02	$436,695.50	$0.00	-$113,304.50	79%
35-3730-000	TAP & CONNECTION FEES	$14,400.00	$10,000.00	$0.00	$8,112.00	$0.00	-$1,888.00	81%
35-3750-000	RECONNECTION FEES	$32,679.97	$25,000.00	$0.00	$15,400.00	$0.00	-$9,600.00	62%
35-3790-000	PENALTIES & INTEREST-UTIL BILL	$5,272.55	$5,000.00	$0.00	$4,432.65	$0.00	-$567.35	89%
35-3810-000	DOT UTILITY RELOCATION REIMBURSEMENTS	$0.00	$127,041.00	$0.00	$0.00	$0.00	-$127,041.00	0%
35-3821-000	FEES COLLECTED FOR METER TAMPERING	$0.00	$0.00	$0.00	$10.00	$0.00	$10.00	0%
35-3990-990	FUND BALANCE APPROPRIATED	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0%
35-9999-001	OVERPAYMENTS	$0.00	$0.00	$0.00	$0.56	$0.00	$0.56	0%
	WATER Revenue Total	**$1,466,411.23**	**$1,587,059.00**	**$708.49**	**$1,219,198.94**	**$0.00**	**-$367,860.06**	**77%**

Expend Account	Description	Prior Yr Expd	Budgeted	Curr Expd	YTD Expd	Cancel	Balance	% Expd
35-0000-000	WATER WORKS:	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0%
35-7130-000	OPERATIONS & MAINTENANCE:	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0%
35-7130-010	OPERATION&MAINT.-S & W- REGULAR	$194,154.48	$202,064.00	$17,036.92	$183,466.02	$0.00	$18,597.98	91%
35-7130-040	OPERATION&MAINT.- PROFESSIONAL SERVICI	$4,898.56	$6,500.00	$550.00	$3,296.66	$0.00	$3,203.34	51%
35-7130-050	SALARIES & WAGES-LONGEVITY	$1,159.47	$1,298.00	$0.00	$1,290.31	$0.00	$7.69	99%
35-7130-090	OPERATION&MAINT.- FICA TAX EXPENSE	$13,589.55	$15,557.00	$1,258.14	$13,544.12	$0.00	$2,012.88	87%
35-7130-100	OPERATION&MAINT.- RETIREMENT EXPENSE	$6,699.56	$37,586.00	$2,954.21	$32,946.37	$0.00	$4,639.63	88%
35-7130-101	OPERATION- 401(K) CONTRIB.	$4,352.21	$6,101.00	$443.96	$4,774.97	$0.00	$1,326.03	78%
35-7130-130	OPERATION&MAINT.- UNEMPLOYMENT INS.	$0.00	$1,293.00	$0.00	$0.00	$0.00	$1,293.00	0%

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Expend Account	Description	Prior Yr Expd	Budgeted	Curr Expd	YTD Expd	Cancel	Balance	% Expd
35-7130-140	OPERATION&MAINT.- WORKMAN'S COMP	$9,359.00	$13,281.00	$0.00	$13,281.00	$0.00	$0.00	100%
35-7130-180	OPERATION&MAINT.- GROUP INS.	$39,986.52	$44,268.00	$4,848.04	$40,106.19	$0.00	$4,161.81	91%
35-7130-200	SUPPLIES & MATERIALS	-$2,066.61	$23,116.00	$0.00	$8,665.77	$0.00	$14,450.23	37%
35-7130-210	OPERATION&MAINT.- UNIFORMS	$1,302.17	$1,600.00	$0.00	$1,323.07	$0.00	$276.93	83%
35-7130-250	VEHICLE SUPPLIES	$13,165.79	$15,500.00	$1,354.65	$12,203.89	$0.00	$3,296.11	79%
35-7130-260	DEPARTMENTAL SUPPLIES	$3,726.82	$1,000.00	$31.83	$562.41	$0.00	$437.59	56%
35-7130-270	SERVICE AWARDS	$150.00	$0.00	$0.00	$0.00	$0.00	$0.00	0%
35-7130-298	MAINT & REPAIR-TANK	$59,736.88	$61,529.00	$0.00	$61,230.36	$0.00	$298.64	100%
35-7130-310	OPERATION & MAINT.- TRAVEL	$0.00	$250.00	$0.00	$0.00	$0.00	$250.00	0%
35-7130-315	TRAINING	$0.00	$2,250.00	$0.00	$526.48	$0.00	$1,723.52	23%
35-7130-320	OPERATION&MAINT.- COMMUNICATIONS	$2,501.63	$3,750.00	$204.48	$2,437.14	$0.00	$1,312.86	65%
35-7130-330	UTILITIES-ELECTRICITY	$12,043.63	$12,250.00	$1,031.10	$9,136.73	$0.00	$3,113.27	75%
35-7130-340	OPERATION&MAINT.- POSTAGE	$18,469.50	$20,750.00	$1,669.35	$19,017.59	$0.00	$1,732.41	92%
35-7130-350	MAINT & REPAIR-EQUIPMENT	$24,509.34	$24,540.00	$5,704.48	$17,798.49	$0.00	$6,741.51	73%
35-7130-370	OPERATION&MAINT.- ADVERTISING	$414.00	$800.00	$0.00	$208.00	$0.00	$592.00	26%
35-7130-380	DOT UTILITY RELOCATION FEES (100% REIM)	$0.00	$127,041.00	$0.00	$0.00	$0.00	$127,041.00	0%
35-7130-390	OPERATION&MAINT.- DUES & SUBSCRIPTIONS	$899.52	$2,250.00	$33.50	$930.98	$0.00	$1,319.02	41%
35-7130-410	LEASE COPIER FEES-CUSTOMER SERVICES	$991.88	$780.00	$135.84	$711.68	$0.00	$68.32	91%
35-7130-540	CAPITAL OUTLAY - VEHICLE	$0.00	$49,903.00	$0.00	$49,902.12	$0.00	$0.88	100%
35-7130-550	CAPITAL OUTLAY-EQUIPMENT	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0%
35-7130-580	DEBT SERVICE-NCDENR	$0.00	$27,993.00	$0.00	$27,992.45	$0.00	$0.55	100%
35-7130-600	CONTRACTS-MOWING	$9,830.00	$16,784.00	$2,714.00	$11,356.00	$0.00	$5,428.00	68%
35-7130-709	COST OF ISSUANCE EXPENSE - WATER REFUI	$0.00	$54,618.00	$0.00	$43,634.40	$0.00	$10,983.60	80%
35-7130-710	'95 REVENUE BOND-PRINCIPAL	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0%
35-7130-711	'00 REVENUE BOND-PRINCIPAL	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0%
35-7130-720	'95 REVENUE BOND-INTEREST	$21,947.55	$20,619.00	$0.00	$0.00	$0.00	$20,619.00	0%
35-7130-721	'00 REVENUE BOND-INTEREST	$116,395.32	$7,876.00	$0.00	$0.00	$0.00	$7,876.00	0%
35-7130-800	DEPRECIATION-OTHER EQUIPMENT	$252,889.00	$0.00	$0.00	$0.00	$0.00	$0.00	0%
35-7130-998	COST ALLOCATION-GENERAL FUND	$80,000.00	$60,000.00	$0.00	$60,000.00	$0.00	$0.00	100%
	7130 Total	**$891,105.77**	**$863,147.00**	**$39,970.50**	**$620,343.20**	**$0.00**	**$242,803.80**	**72%**

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Expend Account	Description	Prior Yr Expd	Budgeted	Curr Expd	YTD Expd	Cancel	Balance	% Expd
35-7135-000	TREATMENT PLANT:	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0%
35-7135-010	TREATMENT PLANT-S & W- REGULAR	$72,183.79	$74,704.00	$6,273.67	$68,429.87	$0.00	$6,274.13	92%
35-7135-040	SALARIES & WAGES-LONGEVITY	$605.66	$676.00	$0.00	$667.44	$0.00	$8.56	99%
35-7135-090	TREATMENT PLANT- FICA TAX EXPENSE	$5,055.04	$5,767.00	$440.64	$4,826.16	$0.00	$940.84	84%
35-7135-100	TREATMENT PLANT- RETIREMENT EXPENSE	$12,447.17	$13,932.00	$1,087.85	$12,324.69	$0.00	$1,607.31	88%
35-7135-101	TREATMENT PLANT- 401(K) CONTRIB.	$2,176.65	$2,261.00	$188.21	$2,052.91	$0.00	$208.09	91%
35-7135-130	TREATMENT PLANT- UNEMPLOYMENT INS.	$0.00	$504.00	$0.00	$0.00	$0.00	$504.00	0%
35-7135-140	TREATMENT PLANT- WORKMAN'S COMP	$5,134.00	$5,373.00	$0.00	$5,373.00	$0.00	$0.00	100%
35-7135-180	TREATMENT PLANT- GROUP INS.	$15,813.24	$17,107.00	$1,782.41	$15,554.71	$0.00	$1,552.29	91%
35-7135-200	SUPPLIES & MATERIALS	$6,385.38	$11,499.00	$3,631.94	$9,815.44	$0.00	$1,683.56	85%
35-7135-210	TREATMENT PLANT- UNIFORMS	$914.45	$1,200.00	$0.00	$1,022.94	$0.00	$177.06	85%
35-7135-250	TREATMENT PLANT- FUEL	$2,775.79	$3,800.00	$485.28	$2,288.10	$0.00	$1,511.90	60%
35-7135-298	CONTRACTS	$16,313.59	$22,000.00	$404.17	$16,727.69	$0.00	$5,272.31	76%
35-7135-299	WATER TREATMENT CHEMICALS	$24,196.50	$30,500.00	$4,726.38	$26,962.63	$0.00	$3,537.37	88%
35-7135-315	TRAINING	$425.00	$2,000.00	$810.00	$1,210.00	$0.00	$790.00	60%
35-7135-320	TREATMENT PLANT- COMMUNICATIONS	$2,481.90	$2,700.00	$209.95	$2,078.54	$0.00	$621.46	77%
35-7135-330	TREATMENT PLANT- UTILITIES	$28,818.16	$30,000.00	$1,582.50	$21,337.36	$0.00	$8,662.64	71%
35-7135-340	TREATMENT PLANT- POSTAGE	$0.00	$250.00	$0.00	$33.85	$0.00	$216.15	14%
35-7135-350	MAINT & REPAIR-EQUIPMENT	$34,822.89	$40,000.00	$2,722.91	$17,690.55	$0.00	$22,309.45	44%
35-7135-370	TREATMENT PLANT- ADVERTISING	$96.00	$500.00	$0.00	$0.00	$0.00	$500.00	0%
35-7135-390	TREATMENT PLANT- DUES & SUBSCRIPTIONS	$475.74	$1,000.00	$6.70	$746.25	$0.00	$253.75	75%
35-7135-541	CAPITAL OUTLAY-EQUIPMENT	$0.00	$64,000.00	$0.00	$0.00	$0.00	$64,000.00	0%
35-7135-600	DESIGNATED FOR FUTURE APPROPRIATION	$0.00	$37,870.00	$0.00	$0.00	$0.00	$37,870.00	0%
35-7135-998	COST ALLOCATION-GENERAL FUND	$40,000.00	$30,000.00	$0.00	$30,000.00	$0.00	$0.00	100%
	7135 Total	**$271,120.95**	**$397,643.00**	**$24,352.61**	**$239,142.13**	**$0.00**	**$158,500.87**	**60%**
35-9100-000	DEBT PRINCIPAL	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0%
35-9100-030	2021 WATER REV REFUNDING BOND-PRINCIP/	$0.00	$263,000.00	$263,000.00	$263,000.00	$0.00	$0.00	100%
	9100 Total	**$0.00**	**$263,000.00**	**$263,000.00**	**$263,000.00**	**$0.00**	**$0.00**	**100%**
35-9200-000	DEBT INTEREST:	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0%
35-9200-030	2021 WATER REV REFUNDING BOND-INTERES	$0.00	$63,269.00	$63,268.13	$63,268.13	$0.00	$0.87	100%

Expend Account	Description	Prior Yr Expd	Budgeted	Curr Expd	YTD Expd	Cancel	Balance	% Expd
	9200 Total	**$0.00**	**$63,269.00**	**$63,268.13**	**$63,268.13**	**$0.00**	**$0.87**	**100%**
	WATER Expend Total	**$1,162,226.72**	**$1,587,059.00**	**$390,591.24**	**$1,185,753.46**	**$0.00**	**$401,305.54**	**75%**

35 **WATER**

	Prior	Current	YTD
Revenue:	**$1,466,411.23**	**$708.49**	**$1,219,198.94**
Expended:	**$1,162,226.72**	**$390,591.24**	**$1,185,753.46**
Net Income:	**$304,184.51**	**-$389,882.75**	**$33,445.48**

Revenue Account	Description	Prior Yr Rev	Anticipated	Curr Rev	YTD Rev	Cancel	Excess/Deficit	% Real
37-3290-000	INTEREST	$582.37	$0.00	$243.06	$1,601.16	$0.00	$1,601.16	0%
37-3350-000	NCACC WASHINGTON EMS	$431,592.00	$130,000.00	$0.00	$0.00	$0.00	-$130,000.00	0%
37-3490-000	EMS REVENUE	$706,664.85	$581,000.00	$20,365.05	$539,246.72	$0.00	-$41,753.28	93%
37-3490-020	DUKE RACE-CARS GRANT	$0.00	$7,100.00	$0.00	$7,100.00	$0.00	$0.00	100%
37-3490-021	UNC PECC+ PROGRAM GRANT	$0.00	$1,500.00	$0.00	$1,500.00	$0.00	$0.00	100%
37-3491-001	ARPA REVENUE REPLACEMENT	$0.00	$128,719.76	$0.00	$0.00	$0.00	-$128,719.76	0%
37-3500-000	TRANSPORT SERVICE REVENUE	$243,054.87	$260,000.00	$4,656.81	$299,158.19	$0.00	$39,158.19	115%
37-3830-000	SALE OF FIXED ASSETS	$4,125.00	$1,000.00	$0.00	$0.00	$0.00	-$1,000.00	0%
37-3833-840	EMS DONATIONS	$150.00	$300.00	$0.00	$200.00	$0.00	-$100.00	67%
37-3901-000	TYRRELL-EMS CONTRACT	$675,000.00	$675,000.00	$56,250.00	$618,750.00	$0.00	-$56,250.00	92%
37-3902-000	FUND BALANCE APPROPRIATED	$0.00	$272,238.00	$0.00	$0.00	$0.00	-$272,238.00	0%
37-3980-010	TRANSFER FROM GENERAL FUND	$334,616.50	$255,267.24	$0.00	$383,987.00	$0.00	$128,719.76	150%
	EMS Revenue Total	**$2,395,785.59**	**$2,312,125.00**	**$81,514.92**	**$1,851,543.07**	**$0.00**	**-$460,581.93**	**80%**

Expend Account	Description	Prior Yr Expd	Budgeted	Curr Expd	YTD Expd	Cancel	Balance	% Expd
37-0000-000	WASHINGTON COUNTY EMS:	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0%
37-4330-000	WASHINGTON COUNTY EMS:	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0%
37-4330-010	SALARIES & WAGES-REGULAR	$620,259.90	$719,062.00	$51,256.97	$646,151.55	$0.00	$72,910.45	90%
37-4330-030	SALARIES & WAGES-OVERTIME	$299,198.00	$299,300.00	$29,259.07	$283,393.68	$0.00	$15,906.32	95%
37-4330-040	SALARIES & WAGES-PARTTIME	$55,531.72	$36,000.00	$4,222.21	$30,833.70	$0.00	$5,166.30	86%
37-4330-050	SALARIES & WAGES-LONGEVITY	$3,144.79	$3,546.00	$0.00	$3,512.12	$0.00	$33.88	99%

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Expend Account	Description	Prior Yr Expd	Budgeted	Curr Expd	YTD Expd	Cancel	Balance	% Expd
37-4330-090	FICA TAXES	$69,698.38	$76,631.00	$5,994.36	$68,536.68	$0.00	$8,094.32	89%
37-4330-100	- RETIREMENT EXPENSE	$156,216.95	$188,088.00	$13,844.29	$166,156.77	$0.00	$21,931.23	88%
37-4330-101	- 401K CONTRIB.	$23,585.95	$26,718.00	$1,976.51	$23,306.36	$0.00	$3,411.64	87%
37-4330-130	EMS OPERATIONS- UNEMPLOYMENT INS.	$0.00	$5,040.00	$0.00	$0.00	$0.00	$5,040.00	0%
37-4330-140	- WORKMAN COMP	$77,430.00	$95,644.00	$0.00	$75,865.00	$0.00	$19,779.00	79%
37-4330-180	GROUP INSURANCE	$121,781.85	$140,051.00	$14,918.41	$134,699.38	$0.00	$5,351.62	96%
37-4330-190	TRAINING	$1,082.10	$6,800.00	$189.05	$3,945.20	$0.00	$2,854.80	58%
37-4330-200	SUPPLIES & MATERIALS	$40,586.11	$56,400.00	$2,795.69	$45,528.53	$0.00	$10,871.47	81%
37-4330-210	UNIFORMS	$3,579.91	$5,000.00	$1,764.50	$3,988.31	$0.00	$1,011.69	80%
37-4330-250	FUEL	$37,785.73	$82,888.00	$5,182.49	$51,253.17	$0.00	$31,634.83	62%
37-4330-260	DEPARTMENTAL SUPPLIES	$16,155.37	$16,000.00	$476.19	$7,850.21	$0.00	$8,149.79	49%
37-4330-270	SERVICE AWARDS	$50.00	$50.00	$0.00	$0.00	$0.00	$50.00	0%
37-4330-295	PORTABLE COMM HARDWARE	$6,011.99	$4,700.00	$0.00	$430.73	$0.00	$4,269.27	9%
37-4330-320	- COMMUNICATIONS	$5,294.92	$5,025.00	$830.73	$4,503.29	$0.00	$521.71	90%
37-4330-350	POSTAGE	$28.70	$100.00	$0.00	$24.17	$0.00	$75.83	24%
37-4330-355	MAINT & REPAIR-EQUIPMENT	$21,702.84	$36,000.00	$72.76	$24,954.09	$0.00	$11,045.91	69%
37-4330-390	WASH EMS - DUES & SUBSCRIPTIONS	$8,358.12	$8,000.00	$371.70	$6,309.70	$0.00	$1,690.30	79%
37-4330-396	EMS-MEDICAID COST REPORT	$1,000.00	$23,887.00	$0.00	$13,570.00	$0.00	$10,317.00	57%
37-4330-399	QUARTERLY INTERGOVERNMENTAL TRANSFE	$0.00	$37,348.00	$0.00	$0.00	$0.00	$37,348.00	0%
37-4330-450	PROPERTY & LIABILITY	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0%
37-4330-540	CAPITAL OUTLAY-VEHICLES	$56,558.22	$0.00	$0.00	$0.00	$0.00	$0.00	0%
37-4330-550	WASH CO EMS- CAPITAL OUTLAY- EQUIPMENT	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0%
37-4330-600	CONTRACTS-MEDICAL DIRECTOR	$23,248.00	$23,250.00	$1,937.50	$21,312.50	$0.00	$1,937.50	92%
37-4330-610	CONTRACTS-BILLING	$34,815.53	$34,570.00	$2,480.34	$31,729.35	$0.00	$2,840.65	92%
37-4330-611	WASH EMS-CONTRACTS-DRUG SCREENING	$101.00	$5,180.00	$0.00	$0.00	$0.00	$5,180.00	0%
37-4330-650	EMS DONATIONS	$0.00	$350.00	$0.00	$22.00	$0.00	$328.00	6%
37-4330-651	COVID-19 CARES ACT EXPENSES	$5,099.03	$30,468.00	$0.00	$0.00	$0.00	$30,468.00	0%
37-4330-652	DUKE RACE-CARS GRANT	$0.00	$7,100.00	$0.00	$0.00	$0.00	$7,100.00	0%
37-4330-653	UNC PECC+ PROGRAM GRANT	$0.00	$1,500.00	$0.00	$0.00	$0.00	$1,500.00	0%
	4330 Total	**$1,688,305.11**	**$1,974,696.00**	**$137,572.77**	**$1,647,876.49**	**$0.00**	**$326,819.51**	**83%**

Washington County

Statement of Revenue and Expenditures

5/31/2022
10:41 AM

Expend Account	Description	Prior Yr Expd	Budgeted	Curr Expd	YTD Expd	Cancel	Balance	% Expd
37-4376-000	TRANSPORT SERVICE:	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0%
37-4376-010	SALARIES & WAGES-REGULAR	$57,771.69	$75,551.00	$6,001.86	$62,908.17	$0.00	$12,642.83	83%
37-4376-030	SALARIES & WAGES-OVERTIME	$18,677.66	$18,000.00	$1,663.79	$12,517.85	$0.00	$5,482.15	70%
37-4376-040	SALARIES & WAGES-PARTTIME	$18,527.20	$18,000.00	$2,545.70	$18,328.95	$0.00	-$328.95	102%
37-4376-090	FICA TAXES	$6,480.72	$8,546.00	$765.41	$6,834.05	$0.00	$1,711.95	80%
37-4376-100	TRANSPORT SERVICE- RETIREMENT EXPENSE	$12,834.92	$17,151.00	$1,307.71	$13,111.86	$0.00	$4,039.14	76%
37-4376-101	TRANSPORT SERVICE- 401K CONTRIB.	$1,925.28	$3,596.00	$226.24	$2,210.51	$0.00	$1,385.49	61%
37-4376-130	TRANSPORT- UNEMPLOYMENT INS.	$0.00	$1,008.00	$0.00	$0.00	$0.00	$1,008.00	0%
37-4376-140	TRANSPORT SERVICE- WORKMAN'S COMP	$12,430.00	$12,478.00	$0.00	$12,478.00	$0.00	$0.00	100%
37-4376-180	GROUP INSURANCE	$16,296.04	$23,487.00	$4,285.98	$20,549.22	$0.00	$2,937.78	87%
37-4376-200	SUPPLIES & MATERIALS	$19,251.52	$20,000.00	$741.18	$16,136.48	$0.00	$3,863.52	81%
37-4376-210	TRANSPORT SERVICE- UNIFORMS	$1,625.59	$1,500.00	$310.00	$1,347.60	$0.00	$152.40	90%
37-4376-250	FUEL	$8,983.49	$14,000.00	$1,938.15	$11,053.62	$0.00	$2,946.38	79%
37-4376-260	TRANSPORT - DEPARTMENTAL SUPPLIES	$0.00	$7,999.00	$231.76	$2,410.67	$0.00	$5,588.33	30%
37-4376-295	PORTABLE COMM HARDWARE	$5,121.50	$1,500.00	$0.00	$0.00	$0.00	$1,500.00	0%
37-4376-320	TRANSPORT SERVICE- COMMUNICATIONS	$3,169.92	$1,675.00	$0.00	$1,663.79	$0.00	$11.21	99%
37-4376-355	MAINT & REPAIR-EQUIPMENT	$6,096.20	$15,000.00	$455.33	$7,973.59	$0.00	$7,026.41	53%
37-4376-370	ADVERTISING	$1,367.11	$500.00	$0.00	$0.00	$0.00	$500.00	0%
37-4376-390	TRANSPORT - DUES & SUBSCRIPTIONS	$2,400.15	$4,640.00	$346.80	$4,228.80	$0.00	$411.20	91%
37-4376-550	CAPITAL OUTLAY-EQUIPMENT	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0%
37-4376-610	CONTRACTS-BILLING	$14,459.45	$18,970.00	$2,112.89	$18,283.99	$0.00	$686.01	96%
	4376 Total	**$207,418.44**	**$263,601.00**	**$22,932.80**	**$212,037.15**	**$0.00**	**$51,563.85**	**80%**
37-9100-000	DEBT PRINCIPAL:	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0%
37-9100-002	DEBT PRINCIPLE - 2017 BB&T AMBULANCES	$28,340.28	$28,984.00	$0.00	$28,983.61	$0.00	$0.39	100%
37-9100-003	DEBT PRINC - 2017 HEART MONITORS(LGFCU)	$41,323.91	$42,262.00	$0.00	$42,261.52	$0.00	$0.48	100%
	9100 Total	**$69,664.19**	**$71,246.00**	**$0.00**	**$71,245.13**	**$0.00**	**$0.87**	**100%**
37-9200-000	DEBT INTEREST:	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0%
37-9200-002	DEBT INTEREST - 2017 BB&T AMBULANCES	$1,301.25	$658.00	$0.00	$657.92	$0.00	$0.08	100%
37-9200-003	DEBT INT - 2017 HEART MONITORS (LGFCU)	$2,860.77	$1,924.00	$0.00	$1,923.16	$0.00	$0.84	100%
	9200 Total	**$4,162.02**	**$2,582.00**	**$0.00**	**$2,581.08**	**$0.00**	**$0.92**	**100%**

Expend Account	Description	Prior Yr Expd	Budgeted	Curr Expd	YTD Expd	Cancel	Balance	% Expd
	EMS Expend Total	**$1,969,549.76**	**$2,312,125.00**	**$160,505.57**	**$1,933,739.85**	**$0.00**	**$378,385.15**	**84%**

37 **EMS**

	Prior	Current	YTD
Revenue:	**$2,395,785.59**	**$81,514.92**	**$1,851,543.07**
Expended:	**$1,969,549.76**	**$160,505.57**	**$1,933,739.85**
Net Income:	**$426,235.83**	**-$78,990.65**	**-$82,196.78**

Revenue Account	Description	Prior Yr Rev	Anticipated	Curr Rev	YTD Rev	Cancel	Excess/Deficit	% Real
38-3800-000	APPROPRIATED FUND BALANCE	$0.00	$15,000.00	$0.00	$0.00	$0.00	-$15,000.00	0%
38-3800-071	PARALLEL TAXIWAY NPE FUNDS	$566,223.12	$0.00	$0.00	$0.00	$0.00	$0.00	0%
38-3800-081	PARALLEL TAXIWAY PROJECT (CONSTRUCTIC	$250,079.00	$0.00	$0.00	$0.00	$0.00	$0.00	0%
38-3800-082	PARALLEL TAXIWAY CA/RPR PROJ 4313	$229,960.00	$61,000.00	$0.13	$0.13	$0.00	-$60,999.87	0%
38-3800-089	NPE FEDERAL GRANT-FY 18-19	$0.00	$150,000.00	$0.00	$0.00	$0.00	-$150,000.00	0%
38-3800-090	NPE FEDERAL GRANT-FY 19-20	$0.00	$150,000.00	$0.00	$0.00	$0.00	-$150,000.00	0%
38-3800-091	NPE FEDERAL GRANT-FY 20-21	$0.00	$150,000.00	$0.00	$0.00	$0.00	-$150,000.00	0%
38-3800-092	NPE FEDERAL GRANT-FY 21-22	$0.00	$150,000.00	$0.00	$0.00	$0.00	-$150,000.00	0%
	AIRPORT PROJECTS Revenue Total	**$1,046,262.12**	**$676,000.00**	**$0.13**	**$0.13**	**$0.00**	**-$675,999.87**	**0%**

Expend Account	Description	Prior Yr Expd	Budgeted	Curr Expd	YTD Expd	Cancel	Balance	% Expd
38-8135-000	AIRPORT:	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0%
38-8135-651	PARALLEL TAXIWAY NPE FUNDS	$566,223.25	$0.00	$0.00	$0.00	$0.00	$0.00	0%
38-8135-661	PARALLEL TAXIWAY (CONSTRUCTION)	$250,079.00	$0.00	$0.00	$0.00	$0.00	$0.00	0%
38-8135-662	PARALLEL TAXIWAY CA/RPR PROJ 4313	$229,960.72	$61,000.00	$0.00	$0.00	$0.00	$61,000.00	0%
38-8135-669	NPE FEDERAL GRANT-FY 18-19	$0.00	$150,000.00	$0.00	$0.00	$0.00	$150,000.00	0%
38-8135-670	NPE FEDERAL GRANT-FY 19-20	$0.00	$150,000.00	$0.00	$0.00	$0.00	$150,000.00	0%
38-8135-671	NPE FEDERAL GRANT FY 20-21	$0.00	$150,000.00	$0.00	$0.00	$0.00	$150,000.00	0%
38-8135-672	NPE FEDERAL GRANT FY 21-22	$0.00	$165,000.00	$0.00	$0.00	$0.00	$165,000.00	0%
	8135 Total	**$1,046,262.97**	**$676,000.00**	**$0.00**	**$0.00**	**$0.00**	**$676,000.00**	**0%**
	AIRPORT PROJECTS Expend Total	**$1,046,262.97**	**$676,000.00**	**$0.00**	**$0.00**	**$0.00**	**$676,000.00**	**0%**

Expend Account	Description	Prior Yr Expd	Budgeted	Curr Expd	YTD Expd	Cancel	Balance	% Expd
38	**AIRPORT PROJECTS**							

	Prior	Current	YTD
Revenue:	**$1,046,262.12**	**$0.13**	**$0.13**
Expended:	**$1,046,262.97**	**$0.00**	**$0.00**
Net Income:	**-$0.85**	**$0.13**	**$0.13**

Revenue Account	Description	Prior Yr Rev	Anticipated	Curr Rev	YTD Rev	Cancel	Excess/Deficit	% Real
39-3300-000	CARES ACT FUNDING - AIRPORT	$20,000.00	$0.00	$0.00	$0.00	$0.00	$0.00	0%
39-3301-000	ARP FUNDING	$0.00	$9,000.00	$0.00	$0.00	$0.00	-$9,000.00	0%
39-3310-000	TIMBER SALES-AVIATION FUNDS	$0.00	$10,000.00	$0.00	$0.00	$0.00	-$10,000.00	0%
39-3570-000	AIRPORT FUEL SALES	$52,202.67	$55,000.00	$4,259.27	$47,317.31	$0.00	-$7,682.69	86%
39-3600-000	HANGER RENTAL	$12,000.00	$12,000.00	$0.00	$12,000.00	$0.00	$0.00	100%
39-3830-000	SALE OF FIXED ASSETS	$580.00	$0.00	$0.00	$0.00	$0.00	$0.00	0%
39-3980-010	TRANSFER FROM GENERAL FUND	$94,317.00	$95,997.00	$0.00	$95,997.00	$0.00	$0.00	100%
	AIRPORT OPERATIONS Revenue Total	**$179,099.67**	**$181,997.00**	**$4,259.27**	**$155,314.31**	**$0.00**	**-$26,682.69**	**85%**

Expend Account	Description	Prior Yr Expd	Budgeted	Curr Expd	YTD Expd	Cancel	Balance	% Expd
39-0000-000	AIRPORT OPERATIONS:	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0%
39-4530-000	AIRPORT:	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0%
39-4530-010	AIRPORT-S & W- REGULAR	$40,001.04	$40,001.00	$3,333.42	$36,667.62	$0.00	$3,333.38	92%
39-4530-030	SALARIES & WAGES-LONGEVITY	$600.02	$601.00	$0.00	$600.02	$0.00	$0.98	100%
39-4530-031	SALARIES & WAGES - OVERTIME	$0.00	$600.00	$0.00	$600.00	$0.00	$0.00	100%
39-4530-032	SALARIES & WAGES - PARTTIME	$10,140.00	$9,400.00	$0.00	$5,520.00	$0.00	$3,880.00	59%
39-4530-090	FICA TAX	$3,856.36	$3,871.00	$250.41	$3,296.13	$0.00	$574.87	85%
39-4530-100	AIRPORT - RETIREMENT	$6,889.64	$7,504.00	$578.02	$6,648.94	$0.00	$855.06	89%
39-4530-101	AIRPORT - 401K	$1,200.00	$1,217.00	$100.00	$1,100.00	$0.00	$117.00	90%
39-4530-130	AIRPORT- UNEMPLOYMENT INS.	$0.00	$22.00	$0.00	$0.00	$0.00	$22.00	0%
39-4530-140	AIRPORT- WORKMAN'S COMP	$2,960.00	$3,459.00	$0.00	$3,382.00	$0.00	$77.00	98%
39-4530-180	AIRPORT - GROUP INSURANCE	$6,815.49	$7,517.00	$804.60	$6,824.70	$0.00	$692.30	91%
39-4530-200	AIRPORT- DEPTAL SUPPLIES	$730.98	$2,885.00	$212.05	$356.30	$0.00	$2,528.70	12%
39-4530-250	AIRPORT- AV GAS AND JET FUEL	$29,733.00	$50,000.00	$0.00	$20,549.18	$0.00	$29,450.82	41%

Expend Account	Description	Prior Yr Expd	Budgeted	Curr Expd	YTD Expd	Cancel	Balance	% Expd
39-4530-310	AIRPORT- TRAVEL	$275.00	$2,000.00	$713.88	$1,466.60	$0.00	$533.40	73%
39-4530-320	AIRPORT- COMMUNICATIONS	$1,585.14	$1,700.00	$202.10	$1,423.95	$0.00	$276.05	84%
39-4530-330	AIRPORT- UTILITIES	$7,196.78	$9,500.00	$894.22	$6,452.82	$0.00	$3,047.18	68%
39-4530-331	POSTAGE	$55.00	$100.00	$0.00	$0.00	$0.00	$100.00	0%
39-4530-350	MAINT & REPAIR-BUILDING	$2,846.86	$5,000.00	$361.55	$1,661.09	$0.00	$3,338.91	33%
39-4530-351	MAINT & REPAIR-EQUIPMENT	$6,639.09	$5,000.00	$30.51	$4,958.74	$0.00	$41.26	99%
39-4530-352	MAINT & REPAIR - FUELMASTER	$550.00	$550.00	$0.00	$550.00	$0.00	$0.00	100%
39-4530-390	AIRPORT- DUES AND SUBSCRIPTIONS	$80.00	$320.00	$13.40	$252.52	$0.00	$67.48	79%
39-4530-450	INSURANCE	$3,683.00	$3,850.00	$0.00	$3,850.00	$0.00	$0.00	100%
39-4530-997	DESIGNATED FOR FUTURE APPROPRIATION	$0.00	$23,400.00	$0.00	$0.00	$0.00	$23,400.00	0%
39-4530-998	AIRPORT- SALES TAX ON FUEL	$3,349.69	$3,500.00	$166.12	$2,718.64	$0.00	$781.36	78%
	4530 Total	**$129,187.09**	**$181,997.00**	**$7,660.28**	**$108,879.25**	**$0.00**	**$73,117.75**	**60%**
	AIRPORT OPERATIONS Expend Total	**$129,187.09**	**$181,997.00**	**$7,660.28**	**$108,879.25**	**$0.00**	**$73,117.75**	**60%**

39 **AIRPORT OPERATIONS**

	Prior	Current	YTD
Revenue:	**$179,099.67**	**$4,259.27**	**$155,314.31**
Expended:	**$129,187.09**	**$7,660.28**	**$108,879.25**
Net Income:	**$49,912.58**	**-$3,401.01**	**$46,435.06**

Revenue Account	Description	Prior Yr Rev	Anticipated	Curr Rev	YTD Rev	Cancel	Excess/Deficit	% Real
51-3100-001	DSS TRUST FUND ACCOUNTS	$161,990.51	$276,000.00	$16,021.76	$241,737.61	$0.00	-$34,262.39	88%
	TRUSTEES Revenue Total	**$161,990.51**	**$276,000.00**	**$16,021.76**	**$241,737.61**	**$0.00**	**-$34,262.39**	**88%**

Expend Account	Description	Prior Yr Expd	Budgeted	Curr Expd	YTD Expd	Cancel	Balance	% Expd
51-0000-000	DSS TRUST FUND ACCOUNTS:	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0%
51-4000-000	DSS TRUST FUND ACCOUNTS:	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0%
51-4100-001	DSS TRUST ACCOUNTS	$158,832.76	$276,000.00	$20,754.32	$168,570.31	$0.00	$107,429.69	61%
	TRUSTEES Expend Total	**$158,832.76**	**$276,000.00**	**$20,754.32**	**$168,570.31**	**$0.00**	**$107,429.69**	**61%**

Expend Account	Description	Prior Yr Expd	Budgeted	Curr Expd	YTD Expd	Cancel	Balance	% Expd
51	TRUSTEES							

	Prior	Current	YTD
Revenue:	$161,990.51	$16,021.76	$241,737.61
Expended:	$158,832.76	$20,754.32	$168,570.31
Net Income:	$3,157.75	-$4,732.56	$73,167.30

Revenue Account	Description	Prior Yr Rev	Anticipated	Curr Rev	YTD Rev	Cancel	Excess/Deficit	% Real
52-3100-001	COLLECTIONS ON BEHALF OF INMATES	$64,980.71	$0.00	$0.00	$0.00	$0.00	$0.00	0%
	Fund 52 Revenue Total	**$64,980.71**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**0%**

Expend Account	Description	Prior Yr Expd	Budgeted	Curr Expd	YTD Expd	Cancel	Balance	% Expd
52-4100-000	DETENTION TRUST ACCOUNT:	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0%
52-4100-001	PAYMENTS ON BEHALF OF INMATES	$56,845.55	$0.00	$0.00	$0.00	$0.00	$0.00	0%
	4100 Total	**$56,845.55**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**0%**
	Fund 52 Expend Total	**$56,845.55**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**0%**

52 **Fund 52**

	Prior	Current	YTD
Revenue:	$64,980.71	$0.00	$0.00
Expended:	$56,845.55	$0.00	$0.00
Net Income:	$8,135.16	$0.00	$0.00

Revenue Account	Description	Prior Yr Rev	Anticipated	Curr Rev	YTD Rev	Cancel	Excess/Deficit	% Real
55-3000-001	AMERICAN RESCUE PLAN ACT (ARPA) OF 2021	$0.00	$2,249,279.00	$0.00	$1,124,639.50	$0.00	-$1,124,639.50	50%
	Fund 55 Revenue Total	**$0.00**	**$2,249,279.00**	**$0.00**	**$1,124,639.50**	**$0.00**	**-$1,124,639.50**	**50%**

Expend Account	Description	Prior Yr Expd	Budgeted	Curr Expd	YTD Expd	Cancel	Balance	% Expd
55-4100-000	AMERICAN RESCUE PLAN ACT (ARPA) OF 2021	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0%
55-4100-001	AMERICAN RESCUE PLAN ACT (ARPA) OF 2021	$0.00	$782,895.67	$0.00	$0.00	$0.00	$782,895.67	0%
55-4100-002	FIRST RESPONDER SERVICES	$0.00	$992,648.63	$0.00	$0.00	$0.00	$992,648.63	0%
55-4100-003	GENERAL ADMINISTRATION SERVICES	$0.00	$473,734.70	$0.00	$0.00	$0.00	$473,734.70	0%
	4100 Total	**$0.00**	**$2,249,279.00**	**$0.00**	**$0.00**	**$0.00**	**$2,249,279.00**	**0%**

Expend Account	Description	Prior Yr Expd	Budgeted	Curr Expd	YTD Expd	Cancel	Balance	% Expd
	Fund 55 Expend Total	**$0.00**	**$2,249,279.00**	**$0.00**	**$0.00**	**$0.00**	**$2,249,279.00**	**0%**

55 **Fund 55**

	Prior	Current	YTD
Revenue:	**$0.00**	**$0.00**	**$1,124,639.50**
Expended:	**$0.00**	**$0.00**	**$0.00**
Net Income:	**$0.00**	**$0.00**	**$1,124,639.50**

Revenue Account	Description	Prior Yr Rev	Anticipated	Curr Rev	YTD Rev	Cancel	Excess/Deficit	% Real
58-3100-000	AGAPE - LOCAL MATCH DONATION	$10,000.00	$0.00	$0.00	$0.00	$0.00	$0.00	0%
58-3101-000	DEPT OF COMM-AGAPE GRANT #2587	$0.00	$380,000.00	$0.00	$358,769.89	$0.00	-$21,230.11	94%
58-3200-000	USDA RBDG GRANT - BAY BROTHERS	$0.00	$181,301.00	$0.00	$0.00	$0.00	-$181,301.00	0%
58-3300-000	EM BLDG DIRECT APPROP S.L. 2021.180	$0.00	$3,000,000.00	$0.00	$0.00	$0.00	-$3,000,000.00	0%
58-3300-001	CAP PROJ DIR APPROP SL 2021-180 SEC 40.8	$0.00	$250,000.00	$0.00	$0.00	$0.00	-$250,000.00	0%
58-3300-002	DPS-WCSO DIR APPROP S.L. 2021.180	$0.00	$0.00	$84,269.66	$84,269.66	$0.00	$84,269.66	0%
58-3980-010	TRANSFER FROM GENERAL FUND	$10,000.00	$30,000.00	$0.00	$30,000.00	$0.00	$0.00	100%
58-3990-000	APPROPRIATED FUND BALANCE	$0.00	$20,000.00	$0.00	$0.00	$0.00	-$20,000.00	0%
	PROJECTS/GRANTS FUND Revenue Total	**$20,000.00**	**$3,861,301.00**	**$84,269.66**	**$473,039.55**	**$0.00**	**-$3,388,261.45**	**12%**

Expend Account	Description	Prior Yr Expd	Budgeted	Curr Expd	YTD Expd	Cancel	Balance	% Expd
58-0000-000	PROJECTS/GRANTS FUND:	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0%
58-4201-001	AGAPE - LOCAL MATCH	$0.00	$20,000.00	$0.00	$64.00	$0.00	$19,936.00	0%
58-4201-002	AGAPE CLINIC PROJECT #2587	$0.00	$380,000.00	$0.00	$358,769.89	$0.00	$21,230.11	94%
	4201 Total	**$0.00**	**$400,000.00**	**$0.00**	**$358,833.89**	**$0.00**	**$41,166.11**	**90%**
58-4300-001	EM BLDG DIRECT APPROP S.L. 2021.180	$0.00	$3,000,000.00	$0.00	$0.00	$0.00	$3,000,000.00	0%
58-4300-002	CAP PROJ DIR APPROP SL 2021-180 SEC 40.8	$0.00	$250,000.00	$0.00	$0.00	$0.00	$250,000.00	0%
	4300 Total	**$0.00**	**$3,250,000.00**	**$0.00**	**$0.00**	**$0.00**	**$3,250,000.00**	**0%**
58-5200-001	USDA RBDG GRANT - BAY BROTHERS	$0.00	$181,301.00	$0.00	$0.00	$0.00	$181,301.00	0%
58-6200-001	PARTF GRANT LOCAL MATCH	$0.00	$30,000.00	$0.00	$0.00	$0.00	$30,000.00	0%
	PROJECTS/GRANTS FUND Expend Total	**$0.00**	**$3,861,301.00**	**$0.00**	**$358,833.89**	**$0.00**	**$3,502,467.11**	**9%**

Expend Account	Description	Prior Yr Expd	Budgeted	Curr Expd	YTD Expd	Cancel	Balance	% Expd
58	**PROJECTS/GRANTS FUND**							

	Prior	Current	YTD
Revenue:	**$20,000.00**	**$84,269.66**	**$473,039.55**
Expended:	**$0.00**	**$0.00**	**$358,833.89**
Net Income:	**$20,000.00**	**$84,269.66**	**$114,205.66**

Revenue Account	Description	Prior Yr Rev	Anticipated	Curr Rev	YTD Rev	Cancel	Excess/Deficit	% Real
59-3010-211	PLYMOUTH MOTOR VEHICLE TAX - NCVTS	$164,721.50	$0.00	$13,577.99	$133,267.69	$0.00	$133,267.69	0%
59-3010-212	PLYMOUTH NCVTS CONTRA REVENUE ACCOU	-$7,677.26	$0.00	$0.00	$0.00	$0.00	$0.00	0%
59-3010-221	ROPER MOTOR VEHICLE TAX - NCVTS	$20,404.24	$0.00	$1,932.73	$16,589.05	$0.00	$16,589.05	0%
59-3010-222	ROPER NCVTS CONTRA REVENUE ACCOUNT	-$761.26	$0.00	$0.00	$0.00	$0.00	$0.00	0%
59-3010-241	CRESWELL MOTOR VEHICLE TAX - NCVTS	$9,600.65	$0.00	$445.60	$9,638.50	$0.00	$9,638.50	0%
59-3010-242	CRESWELL NCVTS CONTRA REVENUE ACCOU	-$350.90	$0.00	$0.00	$0.00	$0.00	$0.00	0%
59-3010-320	CRESWELL TAX LEVY	$82,506.88	$0.00	$521.72	$80,118.41	$0.00	$80,118.41	0%
59-3010-350	DRAINAGE DISTRICT 5 LEVY	$34,620.00	$0.00	$0.00	$35,449.82	$0.00	$35,449.82	0%
59-3010-360	ALBEMARLE DRAINAGE DISTRICT	$114,644.30	$0.00	$0.00	$114,068.49	$0.00	$114,068.49	0%
59-3010-370	PUNGO RIVER DRAINAGE DISTRICT	$40,378.09	$0.00	$224.90	$40,613.01	$0.00	$40,613.01	0%
	DMV MUNICIPAL TAXES Revenue Total	**$458,086.24**	**$0.00**	**$16,702.94**	**$429,744.97**	**$0.00**	**$429,744.97**	**0%**

Expend Account	Description	Prior Yr Expd	Budgeted	Curr Expd	YTD Expd	Cancel	Balance	% Expd
59-0000-000	FUND 59:	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0%
59-6900-298	LEVY- DRAINAGE DISTRICT 5 LEVY	$34,620.00	$0.00	$636.43	$35,449.82	$0.00	-$35,449.82	0%
59-6900-404	CRESWELL TAX LEVY	$80,008.88	$0.00	$4,374.58	$75,616.85	$0.00	-$75,616.85	0%
59-6900-411	PLYMOUTH MOTOR VEHICLE TAX - NCVTS	$157,044.24	$0.00	$15,775.28	$119,689.70	$0.00	-$119,689.70	0%
59-6900-412	ROPER MOTOR VEHICLE TAX - NCVTS	$19,642.98	$0.00	$2,307.62	$14,656.32	$0.00	-$14,656.32	0%
59-6900-413	CRESWELL MOTOR VEHICLE TAX - NCVTS	$9,249.75	$0.00	$1,481.20	$9,192.90	$0.00	-$9,192.90	0%
59-6900-414	ALBEMARLE DRAINAGE DISTRICT	$114,644.30	$0.00	$3,253.48	$114,068.49	$0.00	-$114,068.49	0%
59-6900-415	PUNGO RIVER DRAINAGE DISTRICT	$40,378.09	$0.00	$432.57	$40,388.11	$0.00	-$40,388.11	0%
	6900 Total	**$455,588.24**	**$0.00**	**$28,261.16**	**$409,062.19**	**$0.00**	**-$409,062.19**	**0%**
	DMV MUNICIPAL TAXES Expend Total	**$455,588.24**	**$0.00**	**$28,261.16**	**$409,062.19**	**$0.00**	**-$409,062.19**	**0%**

Expend Account	Description	Prior Yr Expd	Budgeted	Curr Expd	YTD Expd	Cancel	Balance	% Expd
59	**DMV MUNICIPAL TAXES**							

	Prior	Current	YTD
Revenue:	**$458,086.24**	**$16,702.94**	**$429,744.97**
Expended:	**$455,588.24**	**$28,261.16**	**$409,062.19**
Net Income:	**$2,498.00**	**-$11,558.22**	**$20,682.78**

Revenue Account	Description	Prior Yr Rev	Anticipated	Curr Rev	YTD Rev	Cancel	Excess/Deficit	% Real
60-3000-001	CRF FUNDS FROM SL 2020-4	$431,208.50	$0.00	$0.00	$419.53	$0.00	$419.53	0%
60-3000-002	CRF FUNDS FROM SL 2020-80	$224,744.02	$0.00	$0.00	$0.00	$0.00	$0.00	0%
60-3000-003	CRF FUNDS FROM SL 2020-17 - ELECTIONS	$44,930.00	$0.00	$0.00	$0.00	$0.00	$0.00	0%
60-3000-004	CRF FUNDS FROM SL 2020-97 - ELECTIONS	$15,800.00	$0.00	$0.00	$0.00	$0.00	$0.00	0%
60-3990-000	APPROPRIATED FUND BALANCE	$0.00	$419.53	$0.00	$0.00	$0.00	-$419.53	0%
	CRF PANDEMIC RECOVERY Revenue Total	**$716,682.52**	**$419.53**	**$0.00**	**$419.53**	**$0.00**	**$0.00**	**100%**

Expend Account	Description	Prior Yr Expd	Budgeted	Curr Expd	YTD Expd	Cancel	Balance	% Expd
60-0000-000	CRF PANDEMIC RECOVERY:	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0%
60-4000-000	CRF PANDEMIC RECOVERY:	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0%
60-4000-002	MEDICAL EXPENSES	$45,835.17	$0.00	$0.00	$0.00	$0.00	$0.00	0%
60-4000-003	PUBLIC HEALTH EXPENSES	$112,542.53	$419.53	$0.00	$419.53	$0.00	$0.00	100%
60-4000-004	PAYROLL EXPENSES	$397,219.65	$0.00	$0.00	$0.00	$0.00	$0.00	0%
60-4000-005	PUBLIC HEALTH MEASURE EXP	$26,891.68	$0.00	$0.00	$0.00	$0.00	$0.00	0%
60-4000-007	OTHER	$17,464.42	$0.00	$0.00	$0.00	$0.00	$0.00	0%
60-4000-008	MUNICIPALITIES	$55,999.07	$0.00	$0.00	$0.00	$0.00	$0.00	0%
	4000 Total	**$655,952.52**	**$419.53**	**$0.00**	**$419.53**	**$0.00**	**$0.00**	**100%**
60-5000-001	CRF EXPENSES - BOARD OF ELECTIONS	$34,957.00	$0.00	$0.00	$0.00	$0.00	$0.00	0%
60-5000-002	CRF PAYROLL EXPENSES-BOARD OF ELECTIC	$25,773.00	$0.00	$0.00	$0.00	$0.00	$0.00	0%
	5000 Total	**$60,730.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**0%**
	CRF PANDEMIC RECOVERY Expend Total	**$716,682.52**	**$419.53**	**$0.00**	**$419.53**	**$0.00**	**$0.00**	**100%**

Expend Account	Description	Prior Yr Expd	Budgeted	Curr Expd	YTD Expd	Cancel	Balance	% Expd
60	CRF PANDEMIC RECOVERY							

	Prior	Current	YTD
Revenue:	$716,682.52	$0.00	$419.53
Expended:	$716,682.52	$0.00	$419.53
Net Income:	$0.00	$0.00	$0.00

Revenue Account	Description	Prior Yr Rev	Anticipated	Curr Rev	YTD Rev	Cancel	Excess/Deficit	% Real
61-3490-001	CDBG-SCATTERED SITE (SFR) GRANT '17	$48,088.00	$0.00	$0.00	$0.00	$0.00	$0.00	0%
61-3990-000	FUND BALANCE APPROPRATION	$0.00	$25,293.12	$0.00	$0.00	$0.00	-$25,293.12	0%
COMMUNITY DEVELOPMENT BLOCK GRANTS Revenue Total		**$48,088.00**	**$25,293.12**	**$0.00**	**$0.00**	**$0.00**	**-$25,293.12**	**0%**

Expend Account	Description	Prior Yr Expd	Budgeted	Curr Expd	YTD Expd	Cancel	Balance	% Expd
61-8300-000	SFR:	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0%
61-8300-551	SFR 17 - REHAB '17	$48,088.00	$0.00	$0.00	$0.00	$0.00	$0.00	0%
61-8300-900	TRANSFER TO GENERAL FUND	$0.00	$25,293.12	$0.00	$25,293.12	$0.00	$0.00	100%
	8300 Total	**$48,088.00**	**$25,293.12**	**$0.00**	**$25,293.12**	**$0.00**	**$0.00**	**100%**
COMMUNITY DEVELOPMENT BLOCK GRANTS Expend Total		**$48,088.00**	**$25,293.12**	**$0.00**	**$25,293.12**	**$0.00**	**$0.00**	**100%**

61 COMMUNITY DEVELOPMENT BLOCK GRANTS

	Prior	Current	YTD
Revenue:	$48,088.00	$0.00	$0.00
Expended:	$48,088.00	$0.00	$25,293.12
Net Income:	$0.00	$0.00	-$25,293.12

Revenue Account	Description	Prior Yr Rev	Anticipated	Curr Rev	YTD Rev	Cancel	Excess/Deficit	% Real
63-3270-000	MOTEL OCCUPANCY TAX	$177,734.68	$161,682.00	$12,852.81	$125,873.86	$0.00	-$35,808.14	78%
63-3290-000	INTEREST EARNED ON INVESTMENT	$3.96	$0.00	$0.00	$0.00	$0.00	$0.00	0%
63-3960-000	EDPNC TOURISM RECOVERY GRANT-SL 2020--	$14,920.00	$0.00	$0.00	$0.00	$0.00	$0.00	0%
63-3990-000	TTA-FUND BALANCE APPROPRIATION	$0.00	$32,300.00	$0.00	$0.00	$0.00	-$32,300.00	0%
	TRAVEL AND TOURISM Revenue Total	**$192,658.64**	**$193,982.00**	**$12,852.81**	**$125,873.86**	**$0.00**	**-$68,108.14**	**65%**

Expend Account	Description	Prior Yr Expd	Budgeted	Curr Expd	YTD Expd	Cancel	Balance	% Expd

63-0000-000	FUND 63:	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0%
63-4960-000	TRAVEL & TOURISM:	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0%
63-4960-010	MUSEUM/HISTORIC SOCIETY	$14,000.00	$14,000.00	$1,166.67	$12,833.37	$0.00	$1,166.63	92%
63-4960-040	LIVING HISTORY	$0.00	$3,500.00	$0.00	$0.00	$0.00	$3,500.00	0%
63-4960-090	WATERWAYS COMM- BANNERS/SIGNNAGE	$0.00	$1,069.00	$0.00	$0.00	$0.00	$1,069.00	0%
63-4960-100	BILLBOARD ADVERTISEMENTS	$14,758.46	$27,000.00	$529.42	$14,046.04	$0.00	$12,953.96	52%
63-4960-140	CIVIL WAR TRAIL SIGNS MAINTENANCE	$1,000.00	$1,200.00	$0.00	$1,000.00	$0.00	$200.00	83%
63-4960-180	HISTORIC ALBEMARLE TOUR DUES	$700.00	$1,000.00	$0.00	$0.00	$0.00	$1,000.00	0%
63-4960-181	ROANOKE RIVER PARTNERS DUES	$1,500.00	$1,500.00	$1,500.00	$1,500.00	$0.00	$0.00	100%
63-4960-200	NORTH CAROLINA BEAR FESTIVAL	$25,000.00	$25,000.00	$0.00	$25,000.00	$0.00	$0.00	100%
63-4960-210	HISTORICAL SOCIETY-FALL PADDLE	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0%
63-4960-260	HISTORICAL SOCIETY OF WASHINGTON CO	$0.00	$2,000.00	$0.00	$0.00	$0.00	$2,000.00	0%
63-4960-341	MARITIME MUSEUM & LIGHTHOUSE	$10,000.00	$10,000.00	$833.33	$9,166.63	$0.00	$833.37	92%
63-4960-343	TOWN OF PLYMOUTH BOAT RACES	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0%
63-4960-344	RUMBLE ON THE ROANOKE	$0.00	$16,572.00	$0.00	$16,553.70	$0.00	$18.30	100%
63-4960-345	LASER LIGHT SHOW	$0.00	$3,631.00	$0.00	$3,630.47	$0.00	$0.53	100%
63-4960-346	AFRICAN AMERIC EXPERIENCE OF NE NC DUE	$0.00	$2,000.00	$0.00	$0.00	$0.00	$2,000.00	0%
63-4960-347	WELCOME CENTER MONTHLY RENT	$0.00	$1,800.00	$0.00	$0.00	$0.00	$1,800.00	0%
63-4960-370	CONTRACT-WEBSITE HOST & MAINT	$1,200.00	$1,200.00	$100.00	$1,200.00	$0.00	$0.00	100%
63-4960-991	EDPNC TOURISM RECOVERY GRANT-SL 2020-	$14,920.00	$0.00	$0.00	$0.00	$0.00	$0.00	0%
	4960 Total	**$83,078.46**	**$111,472.00**	**$4,129.42**	**$84,930.21**	**$0.00**	**$26,541.79**	**76%**
63-4970-000	TRAVEL & TOURISM:	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0%
63-4970-010	SALARIES & WAGES-DIRECTOR	$15,000.00	$15,000.00	$1,250.00	$13,750.00	$0.00	$1,250.00	92%
63-4970-090	TRAVEL- FICA TAX	$607.08	$1,353.00	$50.59	$556.49	$0.00	$796.51	41%
63-4970-100	TRAVEL- RETIREMENT	$2,545.50	$2,800.00	$216.75	$2,452.50	$0.00	$347.50	88%
63-4970-131	TRAVEL - UNEMPLOYMENT	$0.00	$119.00	$0.00	$0.00	$0.00	$119.00	0%
63-4970-140	TRAVEL- WORKER'S COMP	$90.00	$160.00	$0.00	$87.00	$0.00	$73.00	54%
63-4970-180	TRAVEL- GROUP INS.S	$8,804.81	$10,200.00	$969.14	$8,645.80	$0.00	$1,554.20	85%
63-4970-260	DEPARTMENTAL SUPPLIES	$0.00	$50.00	$0.00	$0.00	$0.00	$50.00	0%
63-4970-310	TRAVEL- TRAVEL & TRAINING	$0.00	$1,300.00	$0.00	$0.00	$0.00	$1,300.00	0%
63-4970-320	TRAVEL- COMMUNICATIONS	$0.00	$50.00	$0.00	$0.00	$0.00	$50.00	0%

Expend Account	Description	Prior Yr Expd	Budgeted	Curr Expd	YTD Expd	Cancel	Balance	% Expd
63-4970-340	TRAVEL- POSTAGE	$0.00	$200.00	$0.00	$0.00	$0.00	$200.00	0%
63-4970-370	MARKETING & ADVERTISING-ADMIN	$14,022.76	$42,528.00	$419.00	$14,133.37	$0.00	$28,394.63	33%
63-4970-390	TRAVEL- DUES & SUBSCRIPTIONS	$175.00	$1,000.00	$0.00	$175.00	$0.00	$825.00	18%
63-4970-600	ADMIN FEE 3%- GENERAL FUND	$3,500.00	$3,500.00	$0.00	$3,500.00	$0.00	$0.00	100%
63-4970-602	PROFESSIONAL SERVICES-AUDIT	$4,250.00	$4,250.00	$0.00	$4,250.00	$0.00	$0.00	100%
	4970 Total	**$48,995.15**	**$82,510.00**	**$2,905.48**	**$47,550.16**	**$0.00**	**$34,959.84**	**58%**
	TRAVEL AND TOURISM Expend Total	**$132,073.61**	**$193,982.00**	**$7,034.90**	**$132,480.37**	**$0.00**	**$61,501.63**	**68%**

63 **TRAVEL AND TOURISM**

	Prior	Current	YTD
Revenue:	**$192,658.64**	**$12,852.81**	**$125,873.86**
Expended:	**$132,073.61**	**$7,034.90**	**$132,480.37**
Net Income:	**$60,585.03**	**$5,817.91**	**-$6,606.51**

Revenue Account	Description	Prior Yr Rev	Anticipated	Curr Rev	YTD Rev	Cancel	Excess/Deficit	% Real
69-3370-000	E911 TELEPHONE SURCHARGE (1YR)	$126,420.72	$93,614.00	$7,801.19	$78,011.90	$0.00	-$15,602.10	83%
69-3980-010	TRANSFER FROM GENERAL FUND	$1,931.00	$0.00	$0.00	$0.00	$0.00	$0.00	0%
69-3990-000	APPROPRIATED PRIOR YR BALANCE	$0.00	$308,443.00	$0.00	$0.00	$0.00	-$308,443.00	0%
	EMERGENCY TELECOMMUNICATIONS Revenue Total	**$128,351.72**	**$402,057.00**	**$7,801.19**	**$78,011.90**	**$0.00**	**-$324,045.10**	**19%**

Expend Account	Description	Prior Yr Expd	Budgeted	Curr Expd	YTD Expd	Cancel	Balance	% Expd
69-9100-000	911:	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0%
69-9100-200	DEPARTMENTAL SUPPLIES	$1,060.18	$23,256.00	$0.00	$14,275.99	$0.00	$8,980.01	61%
69-9100-310	TRAINING	$3,285.00	$4,415.00	$0.00	$1,800.00	$0.00	$2,615.00	41%
69-9100-320	COMMUNICATIONS	$25,278.82	$29,682.00	$437.59	$7,633.62	$0.00	$22,048.38	26%
69-9100-321	COMMUNICATIONS-911 BACKUP	$625.30	$0.00	$0.00	$0.00	$0.00	$0.00	0%
69-9100-350	MAINT & REPAIR-EQUIPMENT	$389.00	$2,100.00	$0.00	$153.00	$0.00	$1,947.00	7%
69-9100-351	CONTRACTED SERVICES-SOUNDSIDE	$12,600.00	$12,600.00	$0.00	$12,600.00	$0.00	$0.00	100%
69-9100-352	MAINT AGREEMENT-SOUTHERN SOFTWARE C	$7,643.00	$7,643.00	$0.00	$7,643.00	$0.00	$0.00	100%
69-9100-354	MAINT AGREEMENT-SOUTHERN SOFT MAPPIN	$3,216.00	$3,216.00	$0.00	$3,216.00	$0.00	$0.00	100%
69-9100-355	MAINT AGREEMENT-SOUTHERN SOFT PAGING	$798.00	$800.00	$0.00	$798.00	$0.00	$2.00	100%

Expend Account	Description	Prior Yr Expd	Budgeted	Curr Expd	YTD Expd	Cancel	Balance	% Expd
69-9100-356	MAINT AGREEMENT-EDGE ONE RECORDER	$4,785.00	$5,025.00	$0.00	$0.00	$0.00	$5,025.00	0%
69-9100-357	MAINT AGREEMENT-WIRELESS COMMUNICATI	$14,178.45	$14,604.00	$0.00	$13,386.85	$0.00	$1,217.15	92%
69-9100-358	MAINT AGREEMENT-ESRI	$2,350.00	$2,700.00	$0.00	$1,500.00	$0.00	$1,200.00	56%
69-9100-359	MAINT AGREEMENT-CENTURYLINK INTRADO	$8,820.00	$1,470.00	$0.00	$0.00	$0.00	$1,470.00	0%
69-9100-360	MAINT AGREEMENT-CENTURYLINK CENTURIO	$11,183.50	$288.00	$0.00	$0.00	$0.00	$288.00	0%
69-9100-361	MAINT AGREEMENT-EMD	$3,600.00	$3,600.00	$0.00	$3,600.00	$0.00	$0.00	100%
69-9100-550	- CAPITAL OUTLAY- EQUIPMENT	$63,516.32	$290,658.00	$0.00	$135,496.30	$0.00	$155,161.70	47%
	9100 Total	**$163,328.57**	**$402,057.00**	**$437.59**	**$202,102.76**	**$0.00**	**$199,954.24**	**50%**
	EMERGENCY TELECOMMUNICATIONS Expend Total	**$163,328.57**	**$402,057.00**	**$437.59**	**$202,102.76**	**$0.00**	**$199,954.24**	**50%**

69 EMERGENCY TELECOMMUNICATIONS

	Prior	Current	YTD
Revenue:	**$128,351.72**	**$7,801.19**	**$78,011.90**
Expended:	**$163,328.57**	**$437.59**	**$202,102.76**
Net Income:	**-$34,976.85**	**$7,363.60**	**-$124,090.86**

Revenue Account	Description	Prior Yr Rev	Anticipated	Curr Rev	YTD Rev	Cancel	Excess/Deficit	% Real
70-3290-000	INTEREST ON INVESTMENTS	$18.23	$0.00	$14.86	$23.90	$0.00	$23.90	0%
70-3980-000	APPROPRIATED FUND BALANCE	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0%
70-3980-010	TRANSFER FROM GENERAL FUND	$33,000.00	$40,000.00	$0.00	$40,000.00	$0.00	$0.00	100%
	REAPPRAISAL Revenue Total	**$33,018.23**	**$40,000.00**	**$14.86**	**$40,023.90**	**$0.00**	**$23.90**	**100%**

Expend Account	Description	Prior Yr Expd	Budgeted	Curr Expd	YTD Expd	Cancel	Balance	% Expd
70-0000-000	FUND 70:	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0%
70-8600-000	RESERVE FOR REAPPRAISAL	$0.00	$40,000.00	$0.00	$0.00	$0.00	$40,000.00	0%
70-8600-200	- DEPTAL SUPPLIES	$645.88	$0.00	$0.00	$0.00	$0.00	$0.00	0%
70-8600-330	REVAL-POSTAGE	$2,881.55	$0.00	$0.00	$0.00	$0.00	$0.00	0%
70-8600-370	REVALUATION- PRINTING	$1,546.89	$0.00	$0.00	$0.00	$0.00	$0.00	0%
70-8600-380	REVALUATION - ADVERTISING	$252.00	$0.00	$0.00	$0.00	$0.00	$0.00	0%
70-8600-600	REVALUATION-CONTRACTED SERVICES	$91,466.25	$0.00	$0.00	$0.00	$0.00	$0.00	0%
70-8600-601	REVAL-CONTRACTED SERVICES-DYNAMIC DA	$1,200.00	$0.00	$0.00	$0.00	$0.00	$0.00	0%

Expend Account	Description	Prior Yr Expd	Budgeted	Curr Expd	YTD Expd	Cancel	Balance	% Expd
	8600 Total	$97,992.57	$40,000.00	$0.00	$0.00	$0.00	$40,000.00	0%
	REAPPRAISAL Expend Total	$97,992.57	$40,000.00	$0.00	$0.00	$0.00	$40,000.00	0%

70 REAPPRAISAL

	Prior	Current	YTD
Revenue:	$33,018.23	$14.86	$40,023.90
Expended:	$97,992.57	$0.00	$0.00
Net Income:	-$64,974.34	$14.86	$40,023.90

Grand Totals

	Prior	Current	YTD
Revenue:	$24,820,570.92	$927,711.21	$21,048,983.38
Expended:	$22,128,306.73	$2,206,505.08	$19,641,839.77
Net Income:	$2,692,264.19	-$1,278,793.87	$1,407,143.61

WASHINGTON COUNTY BOARD OF COMMISSIONERS

AGENDA STATEMENT

ITEM NO: 10

DATE: June 6, 2022

ITEM: Other Items by Chairman, Commissioners, County Manager/Attorney, Finance Officer or Clerk

SUMMARY EXPLANATION:

- Department Head Reports from May 2022—see attachment
- Statistics Reports from May 2022—see attachment
- Register of Deeds Rollup Summary—see attachment

Department Head Reports to the Commissioners
June 6, 2022
Board of Commissioners' In Person & Facebook Livestreamed Meeting

Geographic Information Systems
Harry White

No report submitted.

EMS
Jennifer O'Neal

EMS STAFFING:
The EMS Division has one Full Time Paramedic position available. We are also accepting applications for part time positions.

EMPLOYEE SAFETY:
PPE remains at a comfortable level and is sufficient to absorb a peak in call volume for approximately 45 days. EMS and Transport Providers continue to manage the daily disinfecting practices inside the bases and ambulances with intermittent deep decon of EMS units.

OTHER SYSTEM BUSINESS:
UNC PECC+ Program: Paramedic/PECC Coordinator Jessica Howery and Director O'Neal have been accepted into an upcoming Pediatric Disaster Response and Emergency Preparedness Training Event through Texas A&M Engineering Extension Service.

Duke RACE-CARS Trial Program: Deputy Director Ward attended the regional meeting on May 20th in Raleigh to bring together all of the participating intervention counties from across the state to help plan for successful implementation of the program in our counties.
Deputy Director Ward and Paramedic Kathryn Williams recently completed a Community Health Paramedicine course. Some of the training topics covered in the course include: Role of the Community Paramedic in Public Health, Social Determinants of Health, Geriatrics, Hospice and Palliative Care, Mental Health and Communication Strategies for Children with Special Needs.

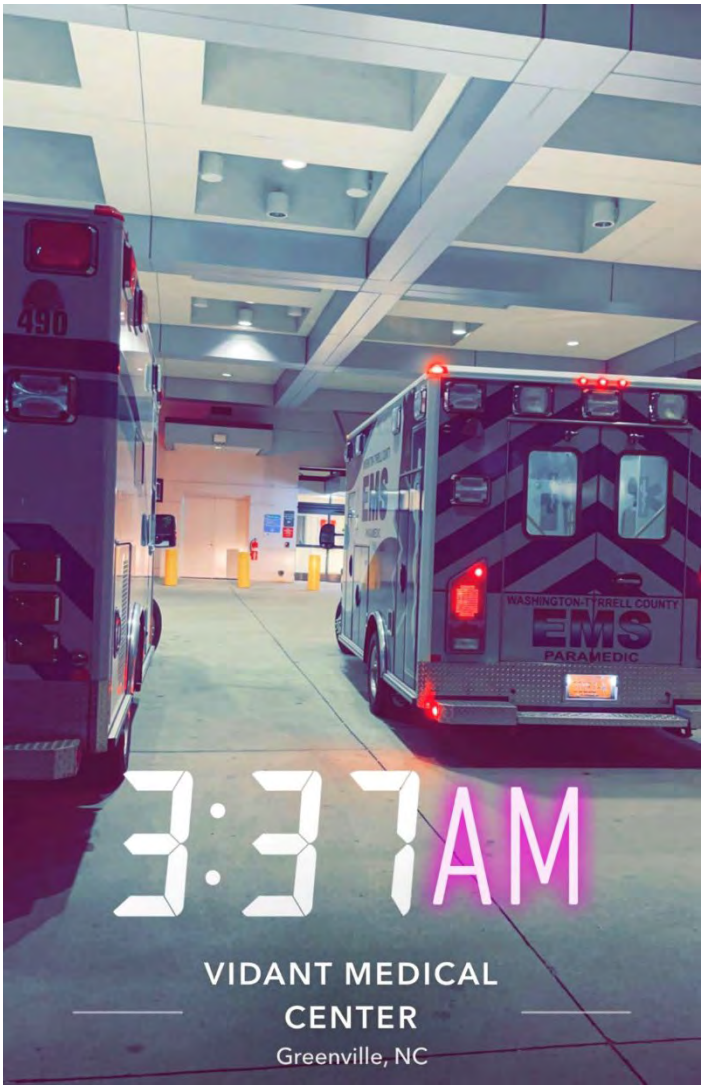
CERTIFICATE of COMPLETION
THIS ACKNOWLEDGES THAT
Annette Ward
HAS COMPLETED 115 CONTACT HOURS AND EARNED A SATISFACTORY GRADE IN
COMMUNITY HEALTH PARAMEDICINE
APRIL 10, 2022
CONTINUING EDUCATION STAFF
VICE PRESIDENT OF CONTINUING EDUCATION
BEAUFORT COUNTY COMMUNITY COLLEGE
DIVISION OF CONTINUING EDUCATION
5337 US Hwy. 264 East, Washington, NC 27889
252-946-6194 • www.beaufortccc.edu

Paramedic Kathryn Williams and EMT Jessica Barnes have completed their pre-requisites for Ambulance Strike Team Responder Training and will be attending later this month.

The NCEMS Expo and 30th annual Paramedic Competition was held in Greensboro for the first time in 2 years. Historically this conference has been held in September/October but has moved to a date which hopefully will avoid many administrators having to leave or not attend due to Hurricane Season. I am excited to share with you that this year through scholarships, our agency was represented by 3 Full Time Paramedics, 2 Part Time Paramedics and a Paramedic member of our SMAT III team. Everyone has brought back some fresh and exciting educational information to the system. I am even more excited to share with you that for the first time in the 30 year history of the Paramedic competition, one of our former full time employees who remains part time competed in the regional competitions and was chosen as an alternate for the state competition! Paramedic Hanna Jackson trained for and competed regionally at Cape Fear Community College. We are so proud of her! (Hanna is pictured below, far right)

L to R: **Jennifer Paul** (Washington County SMAT III, Beaufort County EMS), **Jessica Howery** (Washington County SMAT III and EMS), **Jennifer O'Neal** (Washington-Tyrrell EMS), **Hanna Jackson** (Washington County EMS, Wilson County EMS, Pitt County EMS), **KimiAnn Corey** (Washington County SMAT III and EMS, Bertie County EMS), not pictured-**Deborah Jalali** (Washington-Tyrrell EMS)

Eastern Healthcare Preparedness Coalition (EHPC)



We are doing exciting things in our agency! Learning, Growing and Working Day and Night to bring our citizens - THE BEST CARE. Thank you for your continued support of the Washington Tyrrell County EMS System.

Recreation
Randy Fulford

Recreation is good. Registration for our summer programs begins Monday for football—Flag and Tackle, and Cheerleading. We still have open gym for all and will be going to a tournament on Saturday in Ahoskie.

Elections
Dora Bell

I am working on Provisionals and voter history and Friday, May 25, canvass will be completed.
The Hand-To-Eye count came out even. There will be no 2nd Primary.

Library
Brandy Goodwin

Programming:

- The Summer Reading Program will kick off on June 22nd with a nautical-themed key chain craft hosted by the Washington County Library; it will end on August 2nd with the NC Museum of Natural Science's "Dinosaurs of the Sea" presentation.
- Our Grassroots Arts Series is performing well and our first "open to all" program will be held on June 3rd with the Stanley Baird Group opening up Jazz Night at the Plymouth Black Bear Festival; their first show will be at 6 PM with another to follow shortly after.
- Sign up for Susan Swain's "Sock Puppet" Program and L. Jamal Walton's "Comic Book Class" will begin on June 1st at the library. You MUST register for these programs in person as space is limited! Other News:
- We have reached the end of our fiscal year collection development budget; we will be unable to order new items for the library until July.
- We had to issue a notice on how to properly "park" bicycle on library property after one was left in front of the emergency door creating a possible hazard for staff.
- Virtual storytime has been halted for the summer; in-person sessions are still ongoing.

Summer Reading/Grassroots Schedule:

UPCOMING "HAPPENINGS" FOR CHILDREN & FAMILIES

OCEANS OF POSSIBILITIES

SUMMER READING SCHEDULE

Date	Program	Presenter	Time
Wednesday, June 22nd	Gobbies Key Chain Craft	Washington County Library	2:00 PM
Wednesday, June 29th	Sock Puppet Creation!	Susan Swain	2:00 PM
Wednesday, July 6th	NC DNCR Path Explorer	Washington County Library	2:00 PM
Tuesday, July 12th	Lizard Land	Paul DiDario	12:30 PM
Wednesday, July 13th	Sea Turtles with NC Aquarium	Rhana Paris	10:30 AM
Wednesday, July 20th	Edenton Fish Hatchery	Sam Pollock	2:00 PM
Thursday, July 28th	Magic Show	Magician Gary Shelton	2:00 PM
August 2nd	NC Museum of Natural Sciences	Martha Fisk	2:00 PM

GRASSROOTS ARTS SERIES SCHEDULE

GRASSROOTS GRANTS

Programming funded by the NC Arts Council Grassroots Grant

Date	Program	Presenter	Time
Friday, June 3rd	Jazz at the Black Bear Festival!	Stanley Baird Group	6:00 PM
Monday, June 20th – Tuesday, June 21st	Comic Book Creation Classes	L. Jamal Walton	1:00 PM – 5:00 PM
Wednesday, June 22nd	Titanic: Ship of Dreams	Dr. Melinda Ratchford	5:30 PM
Friday, June 24th	Guest Storyteller	Donna Washington	12:00 PM

For more information, contact Brandy Goodwin at (252) 793-2113 or bgoodwin@pettigrewlibraries.org

Cooperative Extension
Rebecca Liverman

Cooperative Extension Report

Jalynne Waters - Ag Agent

- Coordinated a test for nematicide use in soybeans with Dr. Adrienne Gorny (NC State Nematode Specialist) and Davenport Forks Farms in Creswell. Last year, a field was found to have high levels of root-knot nematode (RKN). Dr. Gorny is testing a new product (currently not labeled for use in soybean) that could potentially be effective in controlling RKN. Hopefully, this research will work to get a new product labeled for use in soybeans.

- Planted a cotton variety trial at the Tidewater Research Station. This trial is coordinated by Dr. Guy Collins (NC State Cotton Specialist), and is replicated across NC.

- Attended another 2-day Small Grains Basic training for field crops agents. This training focused on population x planting date, making accurate yield estimations, fertilizer rates and sources, and using drones for scouting and problem ID

- Thanks to a grant from the Corn Growers Association of NC, Hyde/Tyrrell and Washington counties were able to have a plot vacuum built. It fits into the hitch of our trucks (good for mobility), and has the ability to vacuum out 2 varieties of seed at once. It makes planting test plots much more efficient.

Rebecca Liverman
County Extension Director

FCS Innovation Grant

Washington County was the recipient of a grant aimed at teaching healthy food habits. This money will be used to host a 30-day, virtual water challenge, and later this summer we will be partnering with MTW District Health to teach a "Knock Back Diabetes" six-week series aimed at making informed food choices.

Title Promotion Committee

To be promoted within the Cooperative Extension System, a "Title Promotion packet" must be submitted. **I have had the honor of being on this committee several times and reading over 30 packets from across the state**. This gives me the ability to see what programs are being done across the state and how we could incorporate them into our local program.

Facilitation at Conference

I have been part of the state Facilitation Team for Cooperative Extension since 2008. T**his team was asked to teach a full day at the Community and Rural Development Conference in Wilmington this month**. In addition, we are planning a three-day training session in December later this year.

Spoke at First Christian Church

I love getting paid to gross people out about food safety issues. I spoke to the ladies group of the First Christian Church on "Cooking for Crowds." **Many times our churches, fire departments, and civic groups are the ones who serve the largest amount of people and have the least amount of food safety training.**

Canning 101

This is my class used to debunk myths, set the record straight on safety procedures, and show how to use various forms of equipment. It's more than knowing where our food comes from, it's the scarcity of food that makes this class even more popular! It was evenly split with both men and women.

Beth Stanley Jackson
Extension Agent, 4-H Youth Development

April Recap

4-H Embryology @ the Schools
Washington County 4-H, through funds from the Ag Carolina Community Grant, provided 4-H Embryology to the 2nd-grade classes at Pines, Creswell, and Pocosin Innovative Charter Schools. Students at the Washington County Early College High School and in the middle school grades at PICS also participated. The three-week program teaches youth the life cycle/development from embryo to chick!

May Highlights

East Qualifying 4-H Horse Show

The East Qualifying 4-H Horse Show was held April 29-May 1 at the Bob Martin Center in Williamston. As a co-show manager, **I was responsible for the 117 horse/rider entries from across the state and the approximately thirty volunteers who made the show a success!** Washington County 4-H had eight youth representing our Horse Life 4-H Club with all eight qualifying for the NC State 4-H Horse Show. The State Horse Show will be held in Raleigh at the State Fairgrounds July 6-10.

4-H Livestock Show & Sale

Our 64th Annual 4-H Livestock Show & Sale was held Wednesday, May 4 at the Big Red Barn! We had twenty 4-H'ers exhibiting hogs, goats, lambs, and heifers! A special thank you to the 4-H'ers, parents, volunteers, community partners, sponsors, judge, and Extension staff who made the show and sale a success!! It takes everyone to organize and run a show. We had the best day in the barn!

Virtual 4-H Academy on Youth Mental Health

I attended this virtual conference intended to increase our understanding and ability to support youth and their mental health through high-quality positive youth development programs. The academy provided cutting-edge information on the state of youth mental health, we learned about the unique mental health needs of particular youth populations and heard from youth about how 4-H has supported their mental health during the pandemic. This information was especially beneficial as we prepare for face-to-face summer programming.

Summer Planning

We are currently working on the release of our summer program schedule. It will be finalized and an Eventbrite Registration Link will be released via social media and email on Thursday, June 2.

Veteran's Service Officers Report
Vacant

No report submitted.

Tax Office
Sherri Wilkins

Following is the monthly update to the County Manager and County Commissioners of ongoing work in the Washington County Tax Office this report includes activity for April and May:

1. We are still receiving email requests, phone calls, fax requests and office visits for different information including tax bills, assessments, listings, exemptions.
2. New Construction visits began this month.
3. Board of E & R Ad in Beacon as required by NCGS.
4. Delinquent Taxpayer Ad in Beacon as required by NCGS.
5. We continue to collect payments for accounts that have been referred for foreclosure – every time we get a payment, receive correspondence (such as the need to add costs) or are notified in any way about a property in foreclosure we notify ZLS and update the accounts in foreclosure. As information is received from Zacchaeus Legal Services (ZLS) we update the accounts. We also handle phone calls, emails or visits from persons whose property are in foreclosure and persons interested in buying property in foreclosure.
6. Another list of properties was sent to ZLS for foreclosures. This was a reassignment file – the properties were previously in foreclosure – the taxes were paid on the previous foreclosure; however, the taxes are delinquent again.
7. Denise processed the Insolvents, Refunds and Releases reports.
8. Denise processed the monthly reports from NCVTS.
9. Denise researched estate files at the Clerk of Court's office.
10. Assisted the taxpayers with the Tag & Tax program, handling adjustments, refunds, releases, and general questions.
11. Darlene worked on ZLS information, on check requests to pay ZLS for fees/costs after we have received full payment on some properties.
12. Staff continues to handle the calls regarding Republic Services (RS) and the taxpayers over trash cans, recycle bins, trash and debris pickup. We have been using the new Work Order form and it seems to be working very well.
13. I attended the NCPTS Users Conference in Greensboro April 18th – 20th.
14. In May the Board of E&R convened, I presented to the board 2 requests for exemptions that were received after the filing period.
15. Keystone Information System President Judson B. Van Dervort, Jr. visited our county to discuss their tax office software and software available for other departments.
16. Darlene Harrison and I visited the Beaufort County tax office to view the NCPTS software, it was very informative. We were able to see some assessment and collections processes.
17. I met with several taxpayers this month to discuss their accounts – delinquent taxes and assessments.
18. Christal has been calling taxpayers who have delinquent accounts in an effort to get payments.
19. The tax office staff is working on several things in preparation of the new fiscal year and mailing tax bills in July.
20. Receiving a few calls for Republic Services but we are directing them to the county's website and the landfill.

Planning/Inspections/Floodplain Management
Allen Pittman

- Permits issued 21
- Inspections Completed 30 - including annual Jail inspection
- Preliminary Flood Map review 17
- Plan Reviews 2
- Map reviews 3

- May 4 Department Head meeting
- May 10 Fire Marshal to Mid-County and Creswell with NCDOI for grant
- May 12 Letters mailed to additions to flood maps in Washington County
- May 19 Planning Board with PUBLIC INFORMATION FOR PRELIMINARY FLOOD MAPS
    - Assisted by Lance, Julie, and Renee

- Assist EM:
  May 10 FEMA Public Assistance Training –
  May 11 – 12 NCEM Statewide Exercise – Hurricane
  May 23 Fire Chiefs meeting
  May 25 Assisted Fire Department with information for ISO/DOI Inspections

Emergency Management
Lance Swindell

No report submitted.

Soil and Water
Martha Prinsloo

During the month of May, the Soil and Water Tech has been catching up on state contracts as we have received an extra $12,000 for state contracts this year. I have made field visits with landowners about drainage issues. Field visits for canals that need Aquatic Weed spraying have been completed. We are also busy trapping beavers all over the county. I have applied for digging and clearing and snagging funds. I asked for 9.8 million dollars to help with the drainage issues in Washington County. Working on end of the year paperwork for the State so we can keep receiving our funding.

Register of Deeds
Tim Esolen

No report submitted.

Public Utilities
Doremus Luton

Updates regarding Washington County Water System and C&D Landfill are as follows:

Solid Waste

The landfill took in 36.53 Tons of Leaves, Brush and Limbs, 9.88 Tons of Inert Debris, 1.40 Tons of Scrap Metal, 64.43 Tons of Construction Debris and 3.7 tons of Scrap Tires this month.

Water Department

Water plant staff treated and distributed a total of 13 (MG). The average daily usage was .419 MG. We served 2649 accounts, billing customers for 7.022 (MG) of water.

Sheriff's Office/Detention/E911
Chief Deputy Arlo Norman/Clinta Blount/Anna Johnson

No report submitted from Sheriff's Office or E911.

Detention:

1. BUILDING INSPECTOR CAME ON 05/02/2022.
2. PAYTEL ARRIVED 05/04/2022; TRAINING INMATES FOR VISITS.
3. ELEVATOR MAN CAME 05/16/2022
4. JMS SOFTWARE CAME AT 9am 05/18/2022
5. WATER LEAK IN LOCKER ROOM 05/20/2022
6. PAYTEL CAME TO REPAIR PHONES IN B-BLOCK 0N 05/23/2022.
7. FIRE ALARM TEST INSPECTOR CAME ON 05/24/2022.
8. TOSHIBA CAME TO FIX COPY MACHINE 05/25/2022
9. ROBERSON HEAT AND AIR CAME TO PUT IN A CONDENSER AND AIR HANDLER. 05/25/2022

Information Technology
Darlene Fikes

April 2022

1. Troubleshoot issue with Jail computer.
2. Attend meeting with Curtis, Julie, Renee and Richard concerning County website.
3. Research issue with County website. GoDaddy hosting performing maintenance.
4. Meet with Richard to review Jail cameras.
5. Recreation Center Mediacom issue.
6. Continue to work on upgrades for 911: meetings with SBFI, Motorola, MCNC and State

911 Board.
7. Attend meeting with Roanoke Connect.
8. Discussions with Charlie Boome and Motorola concerning Fire radio.
9. Work with NCDIT to run cable for Highway Patrol WiFi.
10. Work with Lumen on Airport phone multiple issues.
11. 911 Teams meeting: verify timeline set in place for June 15-26 upgrade with all vendors.
12. Get quotes for various departments and place orders.
13. Troubleshoot issue with Priority Dispatch.
14. Discussions with Courthouse Computer Systems on what needed for migration to new server in Register of Deeds. Server setup scheduled to begin April 26.
15. Work with Dell on credit memo.
16. Troubleshoot issue with Tax Toshiba copier.
17. Meeting with new Motorola Project Manager .
18. Meet with Charlie Broom and Darlene Harrison on moving location of panic alarm.
19. Document 911 panic alarms to be moved to central location.
20. Discuss with Doremus and Lee issues with phone system. Determined issue is in phone system.
21. Research mf printer to replace copier in 911 Center.
22. Attend Commissioners meeting.
23. Attend Departmental meeting.
24. Check postage machine during the month to determine when postage is needed.
25. Stamp, sign & copy invoices & take to Finance.
26. Reconcile Budget Statement.

May, 2022

1. Document list of NCDIT accounts with phone numbers and addresses to use during request for repairs for phones.
2. Troubleshoot issue with phone/internet connections. Not working since building remodeled.
3. Pickup Veteran office electronic equipment.
4. Have Veterans phone line moved to County Manage building.
5. Troubleshoot issue in Tax with connection to SVR01.
6. Troubleshoot issue in Jail with video visitation.
7. Check with vendors on additional drops needed for 911 order CAT5 and schedule vendor.
8. Review possible issues with client computers and make corrections.
9. Send instructions to Elections on how to decrypt a computer.
10. Meeting with MCNC contractor Mike West on running Fiber line for 911 radios.
11. Setup/Create Profile for new Airport computer. Work with Fuel Master to install new version of software. Connect computer at Airport. Install older printer used by reval team. Work on multiple issues with modem and connectivity to fuel tank and credit card access.
12. Troubleshoot issue with phone in Board of Elections.
13. Meet with Curtis and Missy to discuss County Firewall.
14. Attend meeting with Keystone on tax software.
15. Assist Connie to troubleshoot phone issue.
16. Work with Richard with changes to Go Daddy and Account Support for new County website.
17. Troubleshoot issue with monitor on camera computer in Block B of Jail.

18. Work with Southern Bank on issue with scanning checks. Setup profile on laptop to use for scanning.
19. Work with SSG on installation of new County Firewall. Make list of all employees that need new vpn.
20. Organize all Dell equipment received and verify delivery and invoices received. Contact Dell with issues.
21. Work with Anna on issue with incoming addresses on ESINet.
22. Attend Commissioners meeting.
23. Attend Departmental meeting.
24. Check postage machine during the month to determine when postage is needed.
25. Stamp, sign & copy invoices & take to Finance.
26. Reconcile Budget Statement.

Senior Center
Vanessa Joyner

No report submitted.

Airport
Knapp Brabble

1. Price of gas, jet fuel costs continue to hurt the business travel and the general aviation sector. Our traffic is off approx... 85% in May.
2. Replaced 1 runway light.
3. Grass growing like crazy with rains lately. I'm losing ground with trying to keep up with cutting grass.
4. Fuel Farm:
   Have not had time to work on fuel farm.
   Have sump pumps for the av/gas and jet fuel tanks. Will have to get piping for each tank to be able to install sump pumps.
5. Credit Card reader inside terminal is working
6. Still trying to get outside Credit Card unit on pedestal working. Having problem with software communicating from inside computer to Credit Card Pedestal. Experts seem to think it is phone line problem. I do price changing, polling from inside computer.
7. Future Projects: Have equipment breakdowns and haven't had time to work on projects.
8. Attended NCAirTAP (North Carolina Airport Technical Assistance Program) training at NC State May 17.

Facility Services
Louis Boone

1. Painting entire building on the inside of the Roper Annex.
2. Cutting grass around County buildings.
3. Clean drain out of the A/C unit on the fourth (4th) floor.
4. Roberson's H&A installed new units for the Judges' Chambers and nursing station on the third (3rd) floor.

5. Took Board of Election materials to the precincts and then came and returned them back to the office when elections were complete.
6. Installed light bulbs, commode handles, commode seat, flush valves, light bulbs in exit lights, ceiling tiles, receptacles, light switches, cover plates, etc.
7. Clean and disinfectant, sweep, mop, clean windows, empty trash and boxes, and vacuum.

MTW Health District
Wes Gray

(Sends COVID-19 updates throughout the month

Surplus Report
Renee' Collier

None to report.

DSS
Clifton Hardison

Washington County Board of Social Services
Regular Meeting Minutes
Tuesday, April 19, 2022

Attendance

- Board of Social Services: Julius Walker and Harry White
- By Phone: Paulique Horton
- Staff: Clifton Hardison, Cathy Ange and Lynn Swett

Call to Order

The monthly meeting of the Washington County Board of Social Services was held on Tuesday, April 19, 2022 at 9:00 AM. Mr. Walker, Chairman, called the meeting to order and welcomed everyone.

Additions/Deletions to the Agenda

Mr. Walker asked for any additions or deletions to the agenda. None were added.

Public Comments

None were given

Consent Agenda

Harry White moved to approve the consent agenda that included the March 15, 2022 regular board meeting minutes. Ms. Horton gave a second to the motion and the vote in favor of the motion was unanimous.

Maintenance update: Lynn presented the maintenance update. One of the things that has come up now is the front doors. A lady who was in a wheel chair had a hard time getting in the doors and the County Manager asked if we could take care of that in this year's budget instead of next fiscal year. We are looking at double doors on both sides. One will be electronic automatic open doors and the other side will be button pushed. Lynn is getting the estimates and presenting to the county manager for approval.

Director Informational Items

Administration: We have an income maintenance caseworker position that is currently posting. We have had several applications and will begin interviewing for that next week. We made a job offer on one of the two social worker III positions and that lady is supposed to start May 1st. That will leave us with one Social Worker III position still open.

Food and Nutrition Services: Food Stamp statistics were reviewed. We have two staff members that are out on medical leave.

Child Care: Child Care statistics were reviewed. We are continuing to pull children off the waiting list. We are down to 10 children on the waiting list at the time.

Medicaid: Medicaid and Program Integrity statistics were reviewed.

Children Services: Child Protective Services and Foster Care statistics were reviewed. We currently have 28 children in custody.

Adult Services: Adult Services and Work First statistics were reviewed. We just picked up another assessment and currently have six guardian cases.

Child Support: Child Support statistics were reviewed. We have had some tax intercept payments and that should continue for another month or so.

Energy Program: Energy Programs were reviewed.

Riverlight Transit: Riverlight Transit statistics were reviewed. Medicaid transportation is a big revenue maker right now.

We have a Special Assistance monitoring SFY 2021-2022 on April 25th.

Director's PowerPoint presentation and spreadsheet reports are attached.

Other items by the Board
Mr. White mentioned that the board workshop he and Mr. Walker attended turned out well and they hope to attend the one in August in Hickory.

Adjournment
Mr. White made a motion to adjourn and Ms. Horton gave a second to the motion. There being no further business to come before the Board, Mr. Walker adjourned the meeting.

Respectively submitted,
Julius Walker, Chairman

Submitted by Cathy Ange

WASHINGTON COUNTY BOARD OF SOCIAL SERVICES MEETING
TUESDAY, MAY 17, 2022
9:00 AM

CONFERENCE ROOM

WASHINGTON COUNTY DEPARTMENT OF SOCIAL SERVICES

209 EAST MAIN ST

PLYMOUTH, NC 27962

WASHINGTON COUNTY BOARD OF SOCIAL SERVICES MEETING AGENDA
TUESDAY, MAY 17, 2022
9:00 AM

1. WELCOME AND CALL TO ORDER –*CHAIR, JULIUS WALKER*
2. ADDITIONS OR DELETIONS TO THE AGENDA
   – *CHAIR, JULIUS WALKER*
3. PUBLIC COMMENTS – *CHAIR, JULIUS WALKER*
4. CONSENT AGENDA – *CHAIR, JULIUS WALKER*
   A. OPEN MEETING MINUTES – April 19, 2022
5. FNS/CHILD CARE PRESENTATION – *CAROLINA GURGANUS*
6. IN-HOME SERVICES BIDS – *JULIUS WALKER*
7. DIRECTOR'S REPORT – *CLIFTON HARDISON*
8. OTHER ITEMS BY BOARD MEMBERS OR DIRECTOR-
   NEXT MEETING – Tuesday, June 21, 2022 at 9:00 AM
9. ADJOURN – *CHAIR, JULIUS WALKER*

Agenda Item 7: Consent Agenda

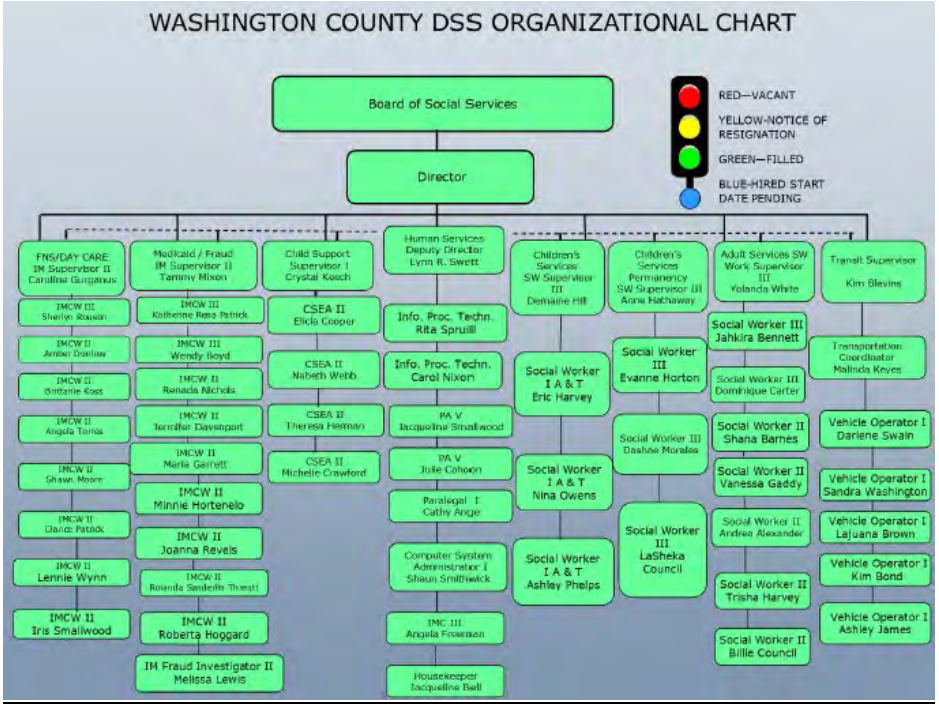
The consent agenda contains items that may be considered at one time and can be approved with one motion. These items may include the minutes of previous open meetings and closed meetings, budget amendments or other items that board members may deem to be approved with little or no discussion.

- Board members may add, delete or change any items that appear on the consent agenda. If any board member desires to discuss or vote separately on any item placed on the consent agenda, the item may be removed and placed on the regular agenda.

- If board members agree with the items placed on the consent agenda and they do not desire to discuss or remove any of the items, all of the items on the consent agenda may be approved with one vote. The consent agenda may be approved as presented with one motion. A second to the motion is required and the board will need to vote on the motion.

- If corrections must be made to Closed Session meeting minutes, a Closed Session will be needed to discuss them. If there are no corrections, the motion approving the minutes of the Regular Session minutes will also include the Closed Session minutes.

- Items on the consent agenda may be acted and voted upon individually also. The board will decide whether or not to consider consent agenda items individually.



DIRECTOR'S REPORT

- * ADMININSTRATION/FINANCE
- * FOOD & NUTRITION SERVICES
- * CHILD CARE
- * MEDICAID
- * PROGRAM INTEGRITY
- * CHILD WELFARE
- * ADULT PROTECTIVE SERVICES
- * IN-HOME SERVICES
- * WORK FIRST EMPLOYMENT SERVICES
- * WORK FIRST CASH ASSISTANCE
- * ENERGY PROGRAMS
- * CHILD SUPPORT SERVICES
- * RIVERLIGHT TRANSIT

Upcoming Audits/Monitorings

Audit/Monitoring Findings

- Fiscal Monitoring Results letter and documents included in packet

COMMENTS?
QUESTIONS?

DIRECTOR'S TRAVELS
May 23 thru May 27, 2022 – Federal jury duty in New Bern (if needed)
June 3, 2022 – Vacation
June 10, 2022 – Vacation

Washington County
Part-II Entries
Period from 4/2022 to 4/2022

Period: 4/2022		
	Part-II Code - Fund Number	Amount
Part-II Code: 123-IV-D NON REIMBURSABLE INCENTIVE		
04-Non Reimbursable	123-04	4,032.92
Part-II Code: 234-WORK FIRST TRANSPORTATION 532		
01-Reimbursable	234-01	147.00
Part-II Code: 310-GENERAL ADMINISTRATIVE SUPPORT		
01-Reimbursable	310-01	40,444.90
Part-II Code: 311-INDIRECT ADMINISTRATIVE SUPPORT		
01-Reimbursable	311-01	21,452.31
Part-II Code: 349-GENERAL SERVICES SUPPORT		
01-Reimbursable	349-01	4,873.87
Part-II Code: 352-LIHEAP BENEFIT PAYMENTS		
01-Reimbursable	352-01	300.00
Part-II Code: 361-CHILD SUPPORT IV D		
01-Reimbursable	361-01	-451.70
Part-II Code: 372-CRISIS INTERVENTION PROGRAM		
01-Reimbursable	372-01	509.75
Part-II Code: 377-Low Income HH Water Asst Prog Cons Appr Act Pymts		
01-Reimbursable	377-01	6,571.85
Part-II Code: 383-ADP EQUIPMENT GENERAL ADMINISTRATION		
01-Reimbursable	383-01	4,791.30
Part-II Code: 424-IV-D PATERNITY TEST FEES		
01-Reimbursable	424-01	-75.00
Part-II Code: 449-IV-D PRIVATE SERVICE CONTRACT		
01-Reimbursable	449-01	3,529.25
Part-II Code: 450-IV-D COOPERATIVE AGREEMENTS		
01-Reimbursable	450-01	-4,178.00
Part-II Code: 498-LIEAP ARPA Payments		
01-Reimbursable	498-01	32,800.00
Part-II Code: 518-Medical Vehicle Non-Reimbursable		
04-Non Reimbursable	518-04	3,297.66
Total for **Period 4/2022**		118,046.11

WASHINGTON COUNTY

STATISTIC REPORT

Reporting Period:

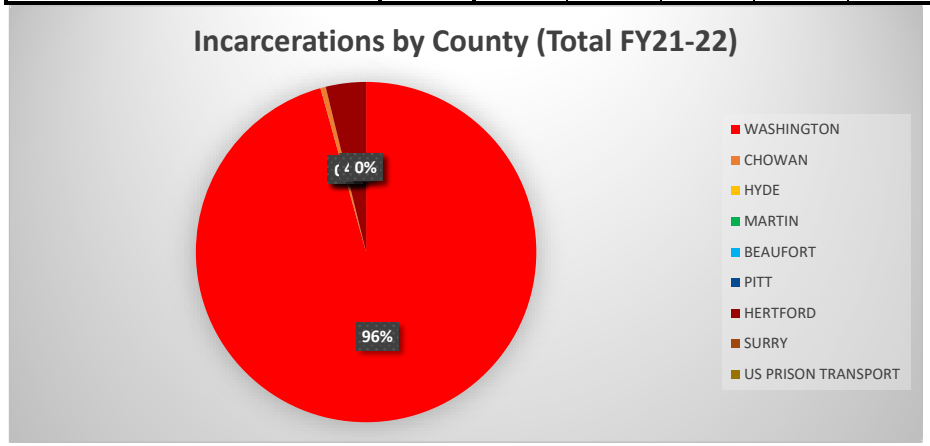
MAY 2022

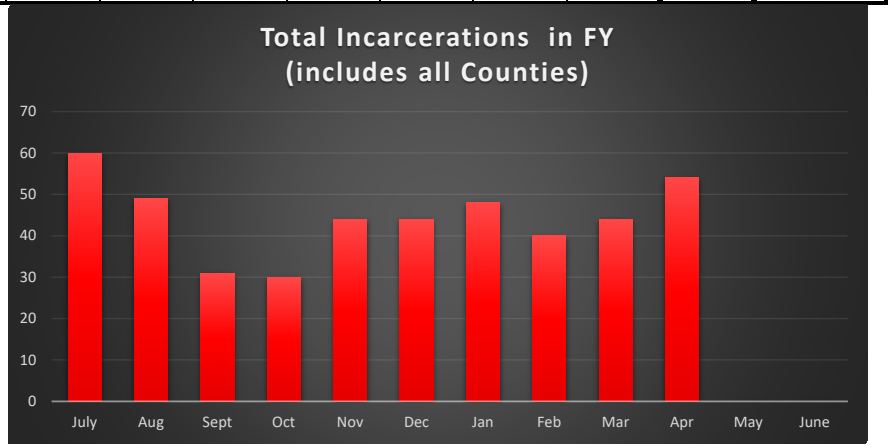
DETENTION

FY21-22

Incarcerations by County

		July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Total (by Gender)	Total Incacerations
		60	49	31	30	44	44	48	40	44	54	0	0	444	444
WASHINGTON	Male	41	37	19	19	35	32	35	24	21	32			295	376
	Female	7	1	9	7	5	9	10	15	11	7			81	
CHOWAN	Male	1	1	0	0	0	0	0	0	0	0			2	2
	Female	0	0	0	0	0	0	0	0	0	0			0	
HYDE	Male	0	0	0	0	0	0	0	0	0	0			0	0
	Female	0	0	0	0	0	0	0	0	0	0			0	
MARTIN	Male	0	0	0	0	0	0	0	0	0	0			0	0
	Female	0	0	0	0	0	0	0	0	0	0			0	
BEAUFORT	Male	0	0	0	0	0	0	0	0	0	0			0	0
	Female	0	0	0	0	0	0	0	0	0	0			0	
PITT	Male	0	0	0	0	0	0	0	0	0	0			0	0
	Female	0	0	0	0	0	0	0	0	0	0			0	
HERTFORD	Male	8	7	0	0	0	0	0	0	0	0			15	15
	Female	0	0	0	0	0	0	0	0	0	0			0	
SURRY	Male	0	0	0	0	0	0	0	0	0	0			0	0
	Female	0	0	0	0	0	0	0	0	0	0			0	
SMCP		3	3	3	4	4	3	3	1	12	15				51
US PRISON TRANSPORT	Male	0	0	0	0	0	0	0	0	0	0			0	0
	Female	0	0	0	0	0	0	0	0	0	0			0	



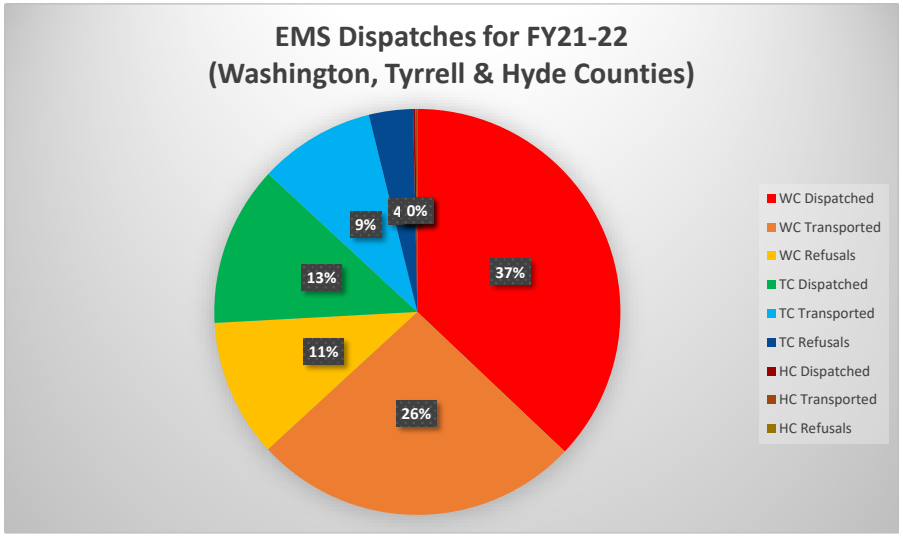


EMERGENCY MEDICAL SERVICES (EMS)
FY21-22
Washington County

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	YTD Totals
WC Dispatched	129	165	154	172	149	160	155	112	123	127			**1446**
WC Transported	90	122	109	120	102	113	115	78	89	80			**1018**
WC Refusals	39	43	45	52	47	47	40	34	34	47			**428**
Transport Washington													
Hospital to Hospitals	1	1	2	3	2	0	4	4	2	4			**23**
SNF to Doctors	68	71	75	87	95	84	73	88	81	123			**845**
Hospital Discharges	15	19	10	7	5	12	6	10	10	13			**107**
EMS Back Up	2	8	11	3	5	6	4	1	6	4			**50**

Tyrrell County

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	YTD Totals
TC Dispatched	62	65	56	53	48	44	44	39	39	48			**498**
TC Transported	43	48	42	38	35	33	34	22	30	36			**361**
TC Refusals	19	17	14	15	13	11	10	17	9	12			**137**
Mutual Aid Hyde													
HC Dispatched	0	1	0	0	2	1	1	0	1	1			**7**
HC Transported	0	1	0	0	2	1	1	0	0	1			**6**
HC Refusals	0	0	0	0	0	0	0	0	0	0			**0**

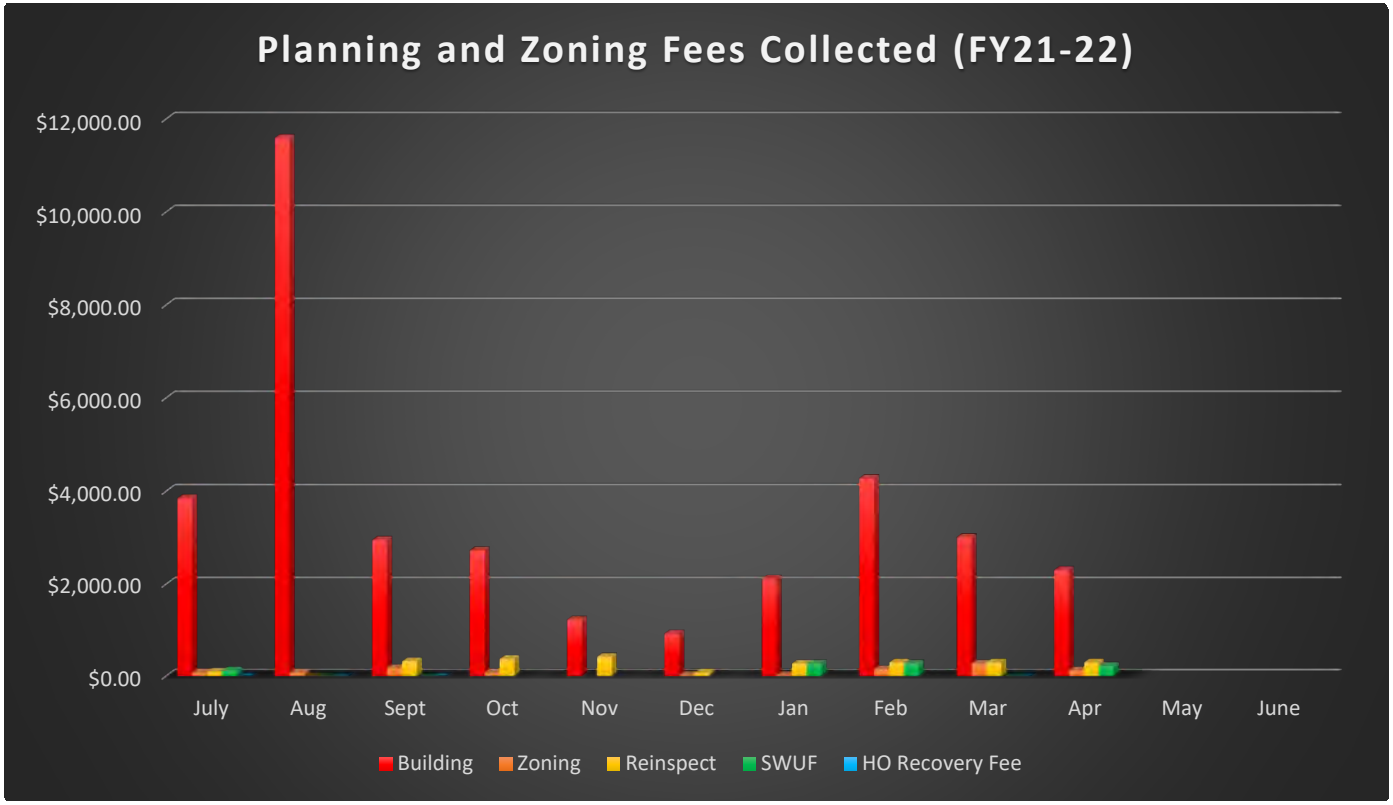


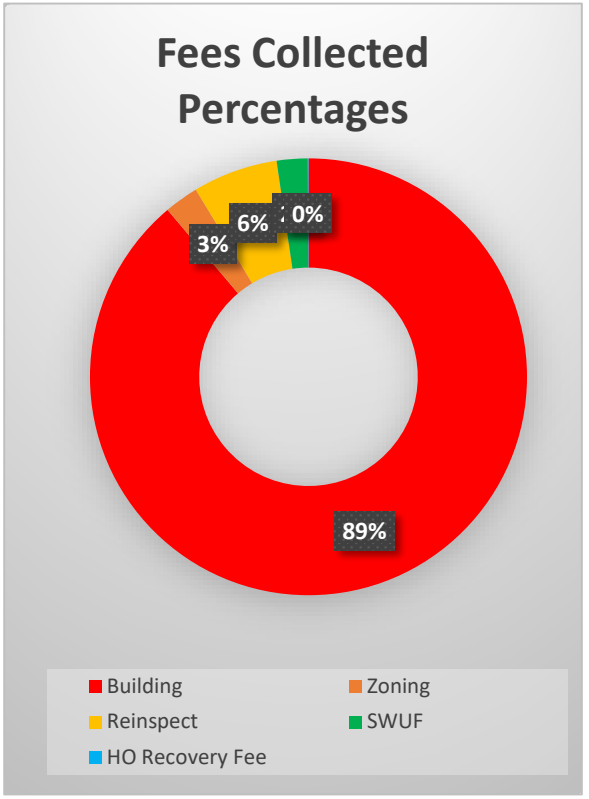
PLANNING AND ZONING

FY21-22

Inspections and Fees

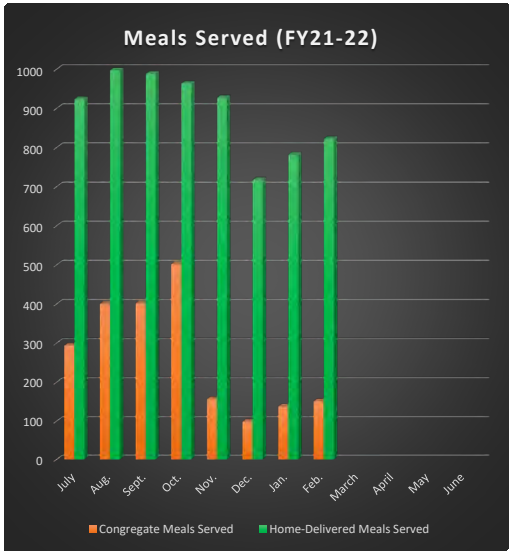
	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	YTD Totals
Building	$3,851.00	$ 11,595.00	$ 2,952.50	$ 2,726.40	$ 1,225.00	$ 925.00	$ 2,115.00	$ 4,280.00	$ 3,010.20	$ 2,305.40			$34,985.50
Zoning	$ 75.00	$ 75.00	$ 175.00	$ 75.00		$ 25.00	$ 25.00	$ 150.00	$ 275.00	$ 125.00			$1,000.00
Reinspect	$ 100.00	$ -	$ 325.00	$ 375.00	$ 425.00	$ 75.00	$ 275.00	$ 300.00	$ 300.00	$ 300.00			$2,475.00
SWUF	$125.00	$ -	$ -				$ 275.00	$ 275.00	$ -	$ 225.00			$900.00
HO Recovery Fee	$10.00	$ -	$ 10.00						$ -				$20.00
Total	**$4,161.00**	**$11,670.00**	**$3,462.50**	**$3,176.40**	**$1,650.00**	**$1,025.00**	**$2,690.00**	**$5,005.00**	**$3,585.20**	**$2,955.40**	**$0.00**	**$0.00**	**$39,380.50**

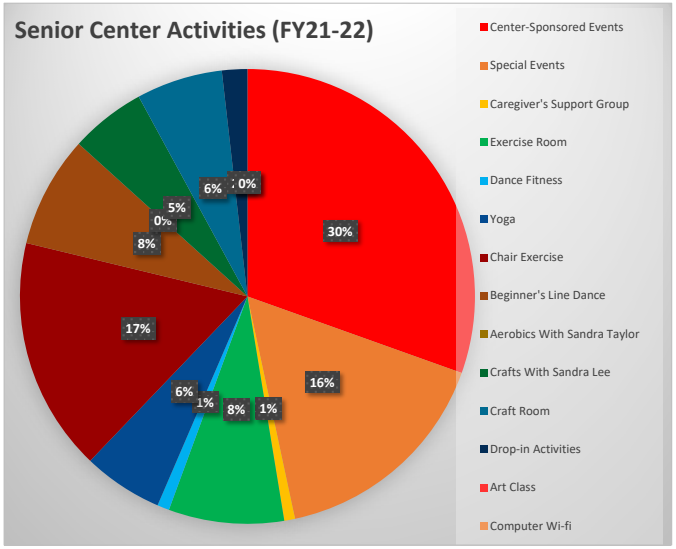




SENIOR CENTER
FY21-22

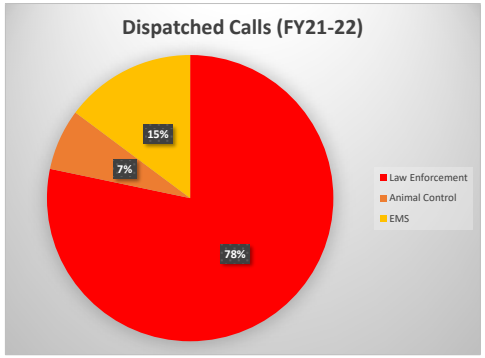
	July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June	YTD Total
PARTICIPANT DATA	**382**	**572**	**489**	**608**	**0**	**0**	**0**	**440**	**0**	**0**	**0**	**0**	**2491**
Unduplicated Attendees	34	68	65	47				50					**264**
New Particpants	2	5						1					**8**
Center-Sponsored Events	100		212	255				109					**676**
Special Events	15	212	25	82				25					**359**
Caregiver's Support Group	5		4	4				4					**17**
Exercise Room	24	50	30	54				24					**182**
Dance Fitness	10							9					**19**
Yoga	32	20	10	32				32					**126**
Chair Exercise	90	114	54	54				57					**369**
Beginner's Line Dance	40	36	35	30				35					**176**
Aerobics With Sandra Taylor													**0**
Crafts With Sandra Lee	30	27	18	20				24					**119**
Craft Room		40	36	30				30					**136**
Drop-in Activities								40					**40**
Art Class													**0**
Computer Wi-fi													**0**
													YTD Total
MEAL DATA	**1218**	**1399**	**1391**	**1466**	**1085**	**817**	**920**	**975**	**0**	**0**	**0**	**0**	**9271**
Congregate Meals Served	294	401	402	502	157	99	138	152					**2145**
Home-Delivered Meals Served	924	998	989	964	928	718	782	823					**7126**
Congregate Meals-Pick-Ups	179	272	252	323	334	247	248	274					
													YTD Total
CONTRIBUTION DATA	**$ 105.00**	**$ 87.00**	**$ 147.00**	**$ 150.00**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 489.00**
Congregate Meals													**$ -**
Home-Delivered Meals													**$ -**
Activity Fees	$ 80.00	$ 70.00	$ 115.00	$ 90.00									**$ 355.00**
Donations	$ 25.00	$ 17.00	$ 32.00	$ 60.00									**$ 134.00**

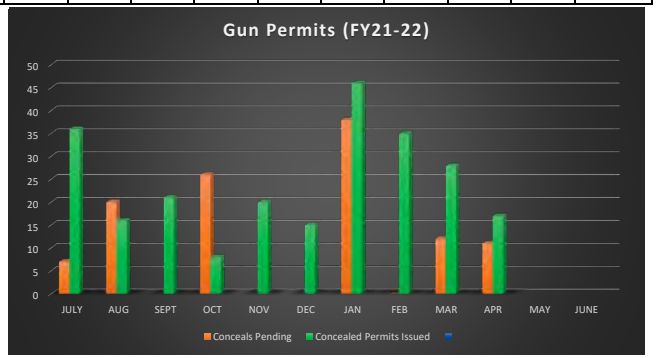


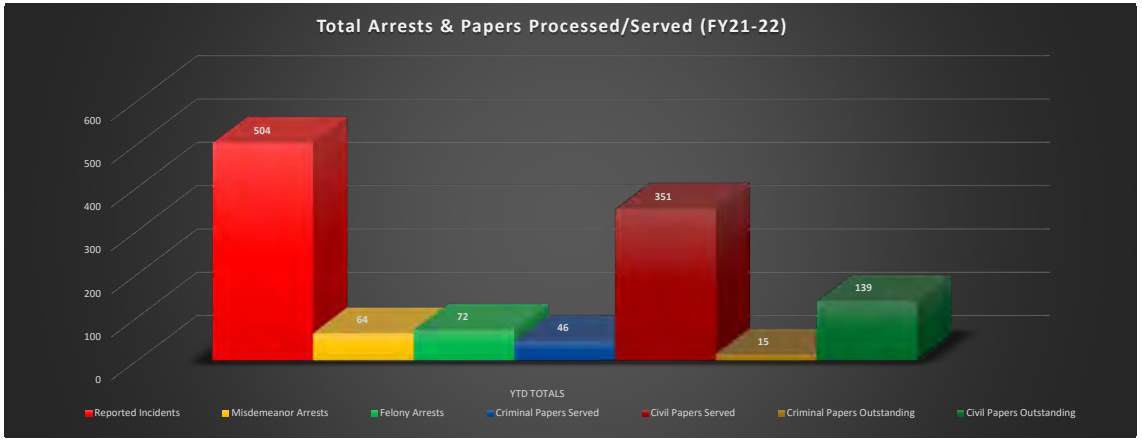


SHERRIFF
FY21-22

	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	YTD TOTALS
Total Number of Dispatched Calls	**818**	**854**	**1051**	**898**	**988**	**1121**	**928**	**892**	**908**	**889**	**0**	**0**	**9347**
Law Enforcement	655	640	820	683	780	880	703	705	728	723			7317
Animal Control	54	64	53	59	159	64	46	66	41	41			647
EMS	109	150	178	156	49	177	179	121	139	125			1383
Reported Incidents	**85**	**38**	**48**	**42**	**48**	**55**	**58**	**35**	**57**	**38**			**504**
Total Arrests	**23**	**5**	**17**	**8**	**10**	**18**	**14**	**11**	**20**	**10**			**136**
Misdemeanor Arrests	3	1	8	6	8	11	8	8	7	4			64
Felony Arrests	20	4	9	2	2	7	6	3	13	6			72
Total Papers Served	**24**	**37**	**48**	**37**	**43**	**50**	**32**	**35**	**57**	**34**			**397**
Criminal Papers Served		6	2	2	5	8	5	0	15	3			46
Civil Papers Served	24	31	46	35	38	42	27	35	42	31			351
Total Papers Outstanding	**32**	**9**	**3**	**15**	**3**	**14**	**12**	**15**	**46**	**25**			**174**
Criminal Papers Outstanding		3	0	2	1	1		1	4	3			15
Civil Papers Outstanding	32	6	3	13	2	13	12	14	22	22			139
Gun Permits Issued	19	16	18	26	15	16		15	52	35			212
Conceals Pending	7	20		26			38	0	12	11			114
Concealed Permits Issued	36	16	21	8	20	15	46	35	28	17			242

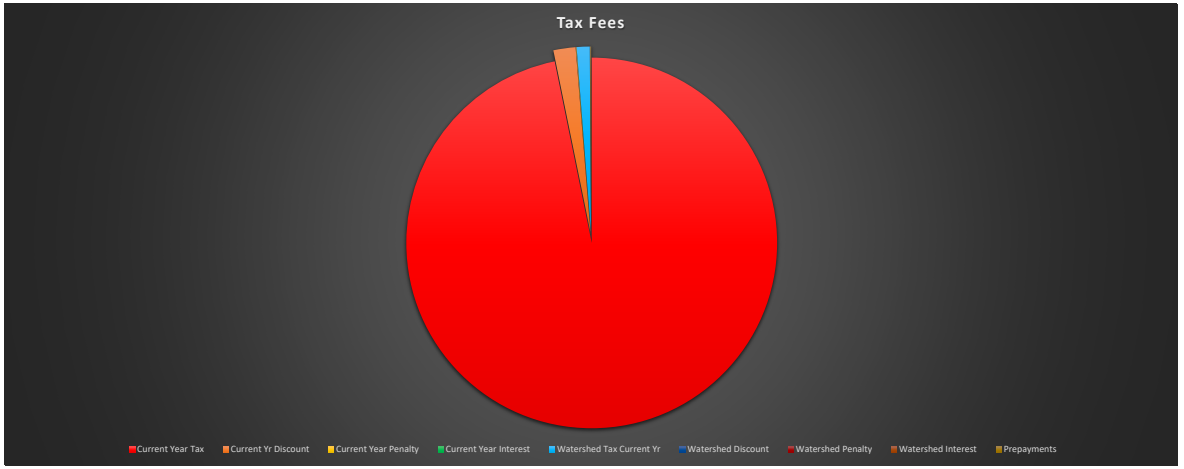






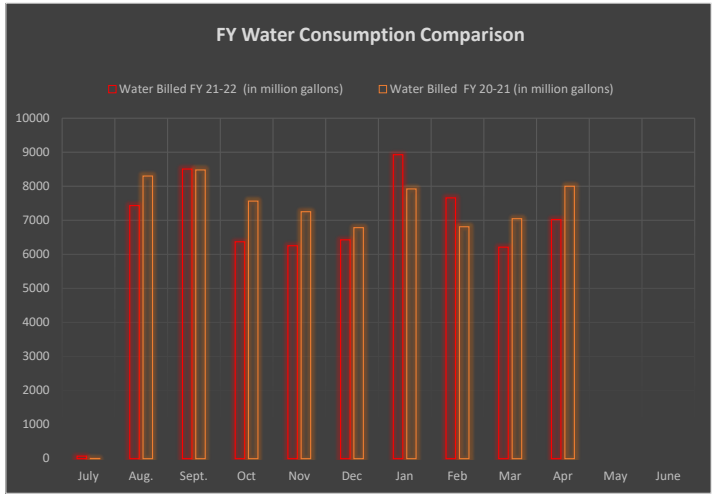
TAX
FY21-22

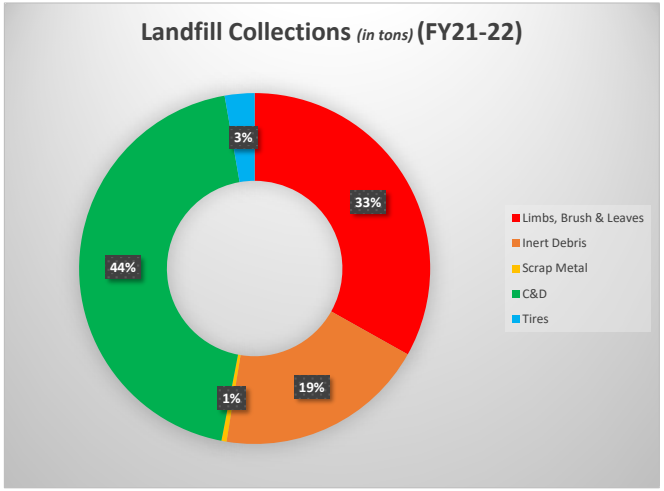
	July	Aug.	Sept.	Oct.	Nov.	Dec	Jan	Feb	Mar	Apr	May	June	YTD Totals
Collections													
Amount*													$ -
Current Year Tax	$ 2,195,228.45	$ 940,454.78	$ 859,173.92	$ 220,137.75	$ 319,977.93	$ 1,607,792.25	$ 569,027.17	$ 152,638.26	$ 131,947.77	$ 146,411.12			$ 7,142,789.40
Current Yr Discount	$ (43,716.55)	$ (13,700.49)	$ (5,844.70)	$ -	$ -	$ -	$ -	$ -	$ -	$ -			$ (63,261.74)
Current Year Penalty	$ 925.05	$ 1,865.96	$ 305.16	$ 371.79	$ 332.08	$ 1,544.52	$ 278.18	$ 1,277.39	$ 298.08	$ 224.79			$ 7,423.00
Current Year Interest	$ (6.12)	$ 6.12	$ -	$ 178.95	$ -	$ 6.05	$ 2,745.57	$ 4,446.69	$ 5,393.56	$ 7,432.04			$ 20,202.86
Watershed Tax Current Yr	$ 25,738.43	$ 10,972.38	$ 10,180.54	$ 2,471.93	$ 3,646.45	$ 18,834.89	$ 6,870.42	$ 1,822.42	$ 1,431.32	$ 2,073.26			$ 84,042.04
Watershed Discount	$ (515.49)	$ (159.61)	$ (69.40)	$ -	$ -	$ -	$ -	$ -	$ -	$ -			$ (744.50)
Watershed Penalty	$ 11.08	$ 22.16	$ 3.37	$ 1.12	$ 3.96	$ 18.42	$ 3.93	$ 15.22	$ 3.53	$ 2.36			$ 85.15
Watershed Interest	$ -	$ -	$ -	$ 2.13	$ -	$ -	$ 31.19	$ 49.82	$ 58.46	$ 261.99			$ 403.59
Prior Year Tax	$ 74,965.22	$ 19,860.44	$ 39,510.04	$ 26,220.27	$ 34,340.45	$ 27,594.45	$ 16,645.88	$ 28,913.80	$ 32,305.73	$ 31,370.65			$ 331,726.93
Prior Year Penalty	$ 75.34	$ 54.53	$ 66.32	$ 42.48	$ 100.26	$ 43.48	$ 44.18	$ 138.96	$ 91.88	$ 23.85			$ 681.28
Prior Year Interest	$ 8,417.44	$ 2,882.20	$ 8,571.05	$ 6,150.77	$ 6,105.60	$ 4,966.97	$ 3,780.45	$ 6,811.14	$ 10,031.89	$ 7,912.03			$ 65,629.54
Prior Year Watershed	$ 758.62	$ 168.17	$ 273.25	$ 245.68	$ 284.16	$ 337.30	$ 195.48	$ 213.91	$ 300.03	$ 324.58			$ 3,101.18
Prior Year WS Penalty	$ 0.89	$ 0.76	$ 0.67	$ 0.97	$ 0.49	$ 0.14	$ 0.55	$ 1.33	$ 0.57	$ 0.65			$ 7.02
Prior Year WS Interest	$ 558.84	$ 236.60	$ 390.64	$ 242.68	$ 286.13	$ 406.99	$ 188.10	$ 245.97	$ 445.31	$ 517.41			$ 3,518.67
Bad Checks	$ -	$ (122.76)	$ (1,428.05)	$ 1,167.95	$ -	$ -	$ (4.08)	$ -	$ (265.00)	$ -			$ (651.94)
Prepayments	$ 1,684.51	$ 2,986.19	$ 2,988.64	$ 5,178.70	$ 2,225.01	$ 3,715.26	$ 3,528.20	$ 5,853.34	$ 11,116.06	$ 13,803.02			$ 53,078.93
TOTAL	**$ 2,264,125.71**	**$ 965,527.43**	**$ 914,121.45**	**$ 262,413.17**	**$ 367,302.52**	**$ 1,665,260.72**	**$ 603,335.22**	**$ 202,428.25**	**$ 193,159.19**	**$ 210,357.75**	**$ -**	**$ -**	$ 7,648,031.41
Advalorem Garnishments													
Initiated		10	10	32	16	14	16						
Amount		$ 5,994.72	$ 7,438.51	$ 37,584.03	$ 9,785.57	$ 24,738.43	$ 11,093.59						$ 96,634.85
Satisfied/Cancelled			2	22	14	11	5						54
Amount			$ 3,289.05	$ 59,269.06	$ 11,176.11	$ 16,883.37	$ 8,901.77						$ 99,519.36
*	Bank Attachments are usually in/out the same month - the bank either pays or sends a notice that no funds are available.												
Tax and Tag		$ 83,890.99	$ 72,823.51		62,915.41	$73,379.97	69,762.77	73,853.59		79,186.70			$ 515,812.94
Solid Waste Fees													$ -
Billed Current Yr	$ 1,175,700.00												$ 1,175,700.00
Collected Current Yr	$ 372,776.94	$ 137,763.88	$ 67,315.62	$ 52,698.61	$ 56,421.75	$ 170,600.81	$ 88,153.86	$ 58,637.27	$ 43,077.39				$ 1,047,446.13
Bad Checks	$ -	$ (300.00)	$ (575.00)	$ 300.00	$ -	$ -	$ (95.92)	$ -	$ -				$ (670.92)
TOTAL	$ 1,548,476.94	$ 137,463.88	$ 66,740.62	$ 52,998.61	$ 56,421.75	$ 170,600.81	$ 88,057.94	$ 45,522.40	$ 43,077.39				$ 2,209,360.34
Drainage Fees -													
Billed Current Yr	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -		$ -
Collected Current Yr	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -		$ -
Prior Yrs Collected	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -		$ -
Drainage Fees - Other													
Collected Current Yr		$ 8,171.27	$ 14,087.13	$ 21,150.43	$ 8,369.75	$ 57,646.56	$ 31,453.76	$ 1,334.27	$ 4,322.48				$ 146,535.65
Town Collections													
DMV													$ -
Creswell Levy		$ 6,909.47	$ 7,197.76	$ 3,113.94	$ 2,308.21	$ 33,606.90	$ 6,771.98	$ 172.28	$ 2,310.80	$ 4,604.82			$ 66,996.16
TOTAL	**$ -**	**$ 6,909.47**	**$ 7,197.76**	**$ 3,113.94**	**$ 2,308.21**	**$ 33,606.90**	**$ 6,771.98**	**$ 172.28**	**$ 2,310.80**	**$ 4,604.82**	**$ -**	**$ -**	**$ 66,996.16**
TOTAL TAX DEPOSIT	**$ 3,812,602.65**	**$ 1,201,963.04**	**$ 1,074,970.47**	**$ 339,676.15**	**$ 497,317.64**	**$ 2,000,494.96**	**$ 799,381.67**	**$ 323,310.79**	**$ 242,869.86**	**$ 294,149.27**	**$ -**	**$ -**	**$ 10,586,736.50**



WATER AND SOLID WASTE
FY21-22

	July	Aug.	Sept.	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	YTD Totals
Water Billed FY 21-22 (in million gallons)	76.56	7432	8508	6369	6257	6428	8930	7660	6210	7022			64,893
Water Billed FY 20-21 (in million gallons)	9.222	8302	8483	7564	7256	6785	7921	6811	7049	8002			68,182
Base Charges	$ 64,536	$ 64,475	$ 64,548	$ 64,656	$ 64,668	$ 64,716	$ 64,920	$ 65,088	$ 64,992	$ 65,160			$ 647,759
Consumption Charges	$ 47,983	$ 44,915	$ 57,018	$ 33,800	$ 32,188	$ 33,943	$ 62,790	$ 48,529	$ 31,655	$ 40,001			$ 432,822
Reconnecton Charges	$ 1,365	$ 2,030	$ 1,960	$ 1,820	$ 1,295	$ 840	$ 1,295	$ 1,820	$ 1,645	$ 1,400			$ 15,470
Number of Abatements	**11**	**12**	**9**	**16**	**3**	**7**	**12**	**19**	**21**	**5**			**115**
Dollar Amount of Abatements	**$ 3,224.00**	**$ 2,431**	**$ 1,352**	**$ 1,820**	**$ 358**	**$ 722**	**$ 923**	**$ 2,990**	**$ 4,108**	**$ 514**			**$ 18,442.00**
Water Pumped (in million gallons)	14.9	12.9	12.3	11.9	12	12	13	12	10	13			124.200
Number of Customers	2624	2627	2624	2629	2629	2631	2639	2646	2642	2649			26,340
New taps	4	1	2	0		0	1	0	0	0			8
LANDFILL(in tons)													
Limbs, Brush & Leaves	76.97	69.61	71.35	55.46	53.63	64.74	35.17	44.71	63.88	36.53			572.05
Inert Debris	29.68	24.93	7.14	142.79	19.73	0	0.22	0.33	100.69	9.88			335.39
Scrap Metal	0.54	0.35	0	1.42	0.29	0.95	0.87	0.58	1.74	1.40			8.14
C&D	68.47	132.55	71.56	79.63	32.02	114.66	39.82	96.8	63.54	64.43			763.48
Tires	3.73	5.11	3.86	3.72	2.08	1.20	10.86	3.88	9.15	3.7			47.32
Water Billed to Roper	$ 4,844.65	$ 4,844.65	$ 4,844.65	$ 4,844.65	$4,844.65	$4,844.65	$4,844.65	$ 4,844.65	$ 4,844.65	$ 4,844.65			$ 48,446.50
													0





Ledger Summary Report - Roll-up

Printed 05/31/2022

Timothy J. Esolen, REGISTER OF DEEDS

Washington, NC
29191-29355

Category	Receipt Code		Count	Total	Recording	Special	Floodplain Mapping	Excise Tax	Land Transfer	Dept Cultural Res	Pension Fund	Automation Fund	State General Fund	State Treasurer Amt	County Receipts
DEED															
	AFFT	AFFIDAVIT	3	$78.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$1.17	$5.82	$0.00	$18.60	$52.41
	AGMT	AGREEMENT	1	$26.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.39	$1.94	$0.00	$6.20	$17.47
	ASGMT	ASSIGNMENT	4	$104.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$1.56	$7.76	$0.00	$24.80	$69.88
	CAN	CANCELLATION	31	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
	CERT	CERTIFICATION	2	$52.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.78	$3.88	$0.00	$12.40	$34.94
	D/T	DEED OF TRUST	17	$1,088.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$16.32	$105.40	$0.00	$105.40	$860.88
	DEED	DEED	38	$8,867.00	$0.00	$0.00	$0.00	$7,854.00	$0.00	$0.00	$15.20	$76.18	$0.00	$235.60	$686.02
	GIFT/D	DEED OF GIFT	5	$130.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$1.95	$9.70	$0.00	$31.00	$87.35
	P/A	POWER OF ATTORNEY	8	$208.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$3.12	$15.52	$0.00	$49.60	$139.76
	QCD	QUITCLAIM DEED	5	$198.00	$0.00	$0.00	$0.00	$68.00	$0.00	$0.00	$1.95	$9.70	$0.00	$31.00	$87.35
	REQ	REQUEST FOR NOTICE	1	$26.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.39	$1.94	$0.00	$6.20	$17.47
	S/TR	SUBSTITUTION TRUSTEE	1	$26.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.39	$1.94	$0.00	$6.20	$17.47
	SEP/A	SEPARATION AGREEMENT	1	$26.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.39	$1.94	$0.00	$6.20	$17.47
	TR/D	TRUSTEE'S DEED	1	$292.00	$0.00	$0.00	$0.00	$266.00	$0.00	$0.00	$0.39	$1.94	$0.00	$6.20	$17.47
	UCC	UCC 3 OR MORE PAGES	5	$197.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$2.95	$19.39	$0.00	$0.00	$174.66
	Category Totals		123	$11,318.00	$0.00	$0.00	$0.00	$8,188.00	$0.00	$0.00	$46.95	$263.05	$0.00	$539.40	$2,280.60

Category	Receipt Code		Count	Total	Fee	NCCTF	DVCF	Pension Fund	Automation Fund	County Receipts
MARR										
	ML	MARRIAGE LICENSE	9	$540.00	$0.00	$45.00	$270.00	$8.10	$21.69	$195.21
	Category Totals		9	$540.00	$0.00	$45.00	$270.00	$8.10	$21.69	$195.21

Category	Receipt Code		Count	Total	Fee	Special	Pension Fund	Automation Fund	County Receipts
NO BOOK									
	B	BIRTH CERTIFICATE	13	$160.00	$0.00	$0.00	$2.40	$15.81	$141.79
	DC	DEATH CERTIFICATE	10	$430.00	$0.00	$0.00	$6.45	$42.35	$381.20
	MC	MARRIAGE CERTIFICATE	6	$80.00	$0.00	$0.00	$1.20	$7.90	$70.90
	Category Totals		29	$670.00	$0.00	$0.00	$10.05	$66.06	$593.89

Submitted 5/31/2022 by Timothy J. Esolen
Reg. of Deeds

Ledger Summary Report - Roll-up

Printed 05/31/2022

Timothy J. Esolen, REGISTER OF DEEDS

Washington, NC

29191-29355

Category	Receipt Code	Count	Total	Recording	Special	Floodplain Mapping	Excise Tax	Land Transfer	Dept Cultural Res	Pension Fund	Automation Fund	State General Fund	State Treasurer Amt	County Receipts
NOTARY														
NOTARY	NOTARY	2	$20.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.30	$1.98	$0.00	$0.00	$17.72
Category Totals		2	$20.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.30	$1.98	$0.00	$0.00	$17.72
PLAT CABINET				**Recording**	**Special**	**Floodplain Mapping**	**Excise Tax**	**Land Transfer**	**Dept Cultural Res**	**Pension Fund**	**Automation Fund**	**State General Fund**	**State Treasurer Amt**	**County Receipts**
MAP	MAP	2	$42.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.64	$4.14	$0.00	$0.00	$37.22
Category Totals		2	$42.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.64	$4.14	$0.00	$0.00	$37.22
Report Totals		165	$12,590.00											

Automation Fund Total:	$356.92
County Receipts Total:	$3,124.64
DVCF Total:	$270.00
Excise Tax Total:	$8,188.00
NCCTF Total:	$45.00
Pension Fund Total:	$66.04
State Treasurer Amount Total:	$539.40

Cash Total:	$1,481.00
Check Total:	$11,109.00
ACH Total:	$0.00
Card Total:	$0.00
Escrow Account Total:	$0.00
Overpayment Total:	$0.00

WASHINGTON COUNTY BOARD OF COMMISSIONERS

AGENDA STATEMENT

ITEM NO: 11

DATE: June 6, 2022

ITEM: Closed Session

SUMMARY EXPLANATION:

Mr. Potter would like to have the following Closed Sessions pursuant to NCGS§143-318.11(a)(3) (attorney-client privilege) and NCGS §143-318.11(a)(6) (personnel).

DRAFT

May 2, 2022

The Washington County Board of Commissioners met in a regular meeting on Monday, May 2, 2022 at 6:00 PM in person and by using ZOOM—virtual meeting software (due to the COVID-19 pandemic) for Facebook Live Streaming in the Cooperative Extension Conference Room, 128 E. Water Street, Plymouth, NC. Commissioners Tracey A. Johnson, Ann C. Keyes and Carol V. Phelps, William R. "Bill" Sexton, Jr. and Julius Walker, Jr. were present in the room. Also present were County Manager/County Attorney Curtis Potter, Clerk to the Board Julie J. Bennett and County Finance Officer Missy Dixon.

Chair Johnson called the meeting to order. Commissioner Walker gave the invocation and County Manager Potter led the Pledge of Allegiance.

ADDITIONS/DELETIONS:

CONSENT AGENDA:

Items listed under Consent are generally of a routine nature. The Board may take action to approve/disapprove all items in a single vote. Any item may be withheld from a general action, to be discussed and voted upon separately at the discretion of the Board.

a) Approval of Minutes for April 4, 2022 Regular Meeting & Closed Session Minutes for March 7, 2022
b) Tax Refunds & Releases & Insolvent Accounts
c) PROCLAMATION 2022-013 Older Americans Month
d) PROCLAMATION 2022-014 Municipal Clerks Week
e) JCPC Certification
f) Washington County Water System Report to NC DEQ
g) Drug Recovery Coordinator MOU
h) RESOLUTION 2022-015 To Establish An Eligible Use Policy for ARP Compliance
i) RESOLUTION 2022-016 To Establish An Allowable Cost & Cost Principles Policy for ARP Compliance
j) RESOLUTION 2022-017 To Establish a Nondiscrimination Policy for ARP Compliance
k) RESOLUTION 2022-018 To Establish a Record Retention Policy for ARP Compliance
l) RESOLUTION 2022-019 To Establish a Conflict of Interest Policy for ARP Compliance

Commissioner Sexton made the motion to approve the Consent Agenda. Commissioner Keyes seconded. Motion carried unanimously.

Chair Johnson proceeded with the roll call: Commissioner Sexton, yea; Commissioner Keyes, yea; Commissioner Phelps, yea; Commissioner Walker, yea and Commissioner Johnson, yea. Motion carried unanimously.

PUBLIC FORUM: None.

USDA NC RURAL DEVELOPMENT UPDATE: Mr. Reginald Speight, Director of USDA NC Rural Development gave the Board an update on what USDA Rural Development is doing. Mr. Speight said he brought greetings from the US Secretary of Agriculture Mr. Tom Vilsack. Mr. Speight said he worked for over a decade with GK Butterfield. He was born and raised in Farmville. He also worked for Martin County Action for 15 years. Mr. Speight said he was at the meeting tonight to give a reintroduction of rural development. He also wanted everyone to have his contact information: phone: 919-939-0314 and email: reginald.speight@usda.gov. Mr. Speight said that Washington County has had a 20% or higher poverty level for consistent years. USDA NC Rural Development wants to invest in persistent poverty counties. Some of the things they can assist with:

Rural housing: can build the houses and be the bank
Single family housing rehab dwellings: must own the house. $10,000 (repair) $40,000 (house rehab)
Community facilities: builds fire stations, hospitals, schools
Rural business cooperative service: small business refinancing debt (uses grant/loan portfolio)

Mr. Speight said USDA NC Rural Development has over 50 programs. They have a Rural Utility Services Portfolio—broadband, electricity, water. His job is to get help to persistent poverty counties. He said Washington county should consider USDA NC Rural Development if we need any of the services they provide. Mr. Speight said he has looked into areas in Washington County and some have not received any assistance from Rural Development. Rural Partners Network is about to be established. NC will be in the 2nd pilot program at the end of the summer. This will provide one number to call to find out information for federal resources. They will help you find the resources you need.

Commissioner Sexton asked if the money is for new stick built houses or for houses for sale and what interest rate is. Mr. Speight said it can be brand new construction or house on the market or a house someone is renting that the landlord wants to sell. He also said the current interest rate is 3.25%.

Commissioner Keyes asked about renovation of fire stations and building of new ones. Mr. Speight said yes, USDA Rural Development can help with that also and the current interest rate is 4%.

Mr Speight also said the County can build a new courthouse and get it 100% funded.

Chair Johnson asked about revenue for new schools. Mr. Speight said it goes back to affordability.

Chair Johnson asked what is the base amount a single person can make to qualify for eligibility for the housing grants. Mr. Speight said there is a lot of information that needs to be gathered from all the people in a household, so he can't really give an answer.

Mr. Potter said he would be contacting Mr. Speight regarding funding a new school and funding for the Pea Ridge booster station.

Chair Johnson asked can USDA NC Rural Development help with broadband. Mr. Speight said yes they can; however, if the County finds a grant fully funded, please take it.

PROVIDENCE OMNISTRUCTURE: Mr. Jeremy Collins spoke to the Board regarding his broadband company. He stated that he is a child of this community. He was born and raised in Dardens (which is right outside of Plymouth). He has started a business that is a nonprofit last mile internet

service provider. He said he saw where the Broadband GREAT Grant was on the agenda and doesn't recommend that the County going into a GREAT grant—they are not free to the County.

Mr. Collins said he would like to prioritize areas like Creswell and Pea Ridge for getting broadband. His company would like to lease space on our vertical assets (water towers) to be able to connect folks for $50 or less (and there is a fund with supplemental funds). He would like a brick and mortar store to teach the community about technology. He asked everyone to imagine a future where Washington County is not lacking.

Chair Johnson asked Mr. Collins what exactly was his vision of how this will work. Mr. Collins said his plan would be to use our water towers (lease space) and put up supplemental towers. He said he wants to give money back to the County.

Commissioner Keyes wanted clarification that the County would be looking at a partnership where the County received money from Providence Omnistructure. Mr. Collins said he wants to provide service to our citizens who are not connected.

Commissioner Sexton asked what is Mr. Collins' past experience or is this his first project. Mr. Collins said his past experience includes being in the Governor's Office working on broadband. This would be one of his first projects with his new company. Mr. Collins said he knows the service works, but can they be connected at a lower cost to the end user. Commissioner Sexton asked how close the towers have to be together. Mr. Collins said it depends—usually 6 - 12 miles.

Mr. Richard Livingston, LFNC Fellow, asked if Providence Omnistructure would need unique space or could they share space. Mr. Collins said he would be ok with share space and would invite others to share.

Chari Johnson thanked Mr. Collins for coming to the meeting.

Mr. Potter said he might like to schedule a meeting with Mr. Collins and the committee that is looking at broadband in the County.

BOARD OF EQUALIZATION AND REVIEW: Ms. Bennett gave the oaths to the Commissioners so they could convene as the Board of Equalization and Review.

Commissioner Sexton made a motion to convene as the Board of Equalization and Review. Commissioner Keyes seconded, motion carried unanimously.

Ms. Bennett spoke to Ms. Sherri Wilkins, Tax Administrator, and noted there were no appeals as of today.

Commissioner Phelps made a motion to recess the Board of Equalization & Review until May 16, 2022 at 6:00 PM in the Cooperative Extension Conference Room and a virtual ZOOM meeting livestreamed on the County's Facebook page. Commissioner Keyes seconded. Motion carried unanimously.

WASHINGTON COUNTY RECOMMENDED BUDGET FOR FY23: Mr. Potter read his Budget Message (shown below) to the Board.

DRAFT

COUNTY OF WASHINGTON

BOARD OF COMMISSIONERS

COMMISSIONERS:
TRACEY A. JOHNSON, CHAIR
JULIUS WALKER, JR., VICE-CHAIR
ANN C. KEYES
CAROL V. PHELPS
WILLIAM "BILL' R. SEXTON, JR.

ADMINISTRATION STAFF:
CURTIS S. POTTER
COUNTY MANAGER/COUNTY ATTORNEY
cpotter@washconc.org

CATHERINE "MISSY" DIXON
FINANCE OFFICER
mdixon@washconc.org

JULIE J. BENNETT, CMC, NCMCC
CLERK TO THE BOARD
jbennett@washconc.org

POST OFFICE BOX 1007
PLYMOUTH, NORTH CAROLINA 27962
OFFICE (252) 793-5823
FAX (252) 793-1183

FY23 BUDGET MESSAGE

TO: Washington County Board of Commissioners
FROM: Curtis S. Potter, County Manager/County Attorney & Budget Officer
RE: Budget Officer's Recommended Budget for July 1st, 2022 to June 30, 2023 ("FY23")
DATE: May 2, 2022

In accordance with the North Carolina Local Government and Budget Fiscal Control Act, as the County Manager and Budget Officer of Washington County, I hereby submit this Budget Message to the Board of County Commissioners of Washington County for its review and consideration together with the recommended budget for the upcoming fiscal year identifying revenue and expenditure estimates, and making line item and departmental recommendations to allocate funds based on those estimates, departmental funding requests, and other information gathered from a wide variety of internal and external sources.

The overall budget presented seeks to balance and meet the needs of county citizens in a manageable and cost-effective manner. Any increases in revenues or expenditures within the recommended budget are based on reasonable justifications and are held within individual departments to a manageable level.

Budget Development Process:

The budget development process began this year with the presentation and adoption of the budget calendar in December of 2021 followed by a Budget Planning Retreat held by the Board of Commissioners and staff in January of 2022.

A Budget Kickoff message and Budget Request Forms and Instructions were made available to all county departments and other partner agencies that receive regular funding from Washington County on or about February 9th, 2022. Budget Request Forms were due to the County Manager by March 3rd, 2022.

For the first time in over two years, the budget preparation and meeting process was not significantly hampered by COVID19 pandemic protocols. As noted in previous budget messages, in the Budget Officer's experience, the practical ability to physically meet and engage in personal physical budget discussions is vitally important to developing a more accurate and complete budget for the upcoming fiscal year. This is particularly true in small rural counties with limited administrative support staff or more automated/formalized budget preparation software or processes.

The County Manager and Finance Officer met in person at least once with each department head and/or major outside agency representative to review departmental/agency requests and prepare the proposed budget.

Major Budgetary Highlights Are as Follows:

1. **Tax Rates**: The currently assessed Ad Valorem Tax rate of $0.840 cents per $100 of assessed property value is recommended to be maintained at the same rate for the upcoming fiscal year to continue adequately funding county operations.

    a. The currently assessed Special Tax rate of $.01 cent per $100 of assessed property value for Watershed Improvement (as authorized by voter referendum held on May 6, 1972, and levied in addition to the general ad valorem tax rate) is recommended to be maintained at the same rate for the upcoming fiscal year. Revenues from this special tax are restricted for use exclusively to adequately fund and manage watershed drainage systems and projects throughout Washington County.

2. **General Fund Revenues, Allocated Fund Balance, & Expenses**:

    a. Revenues: General Fund revenues are generated from ad valorem tax collections, sales tax receipts, motor vehicle tax receipts, various fees, fines, grants and limited shared revenue with the State of North Carolina.

        i. According to the Washington County Tax Department, the county's tax base for the upcoming fiscal year is projected to be $954,400,821 including motor vehicles representing an overall decrease of approximately 4.2% from the $996,003,364 tax base projected for the current fiscal year.

        ii. The FY23 ad valorem tax levy is estimated to be $6,883,383 which is a decrease or loss of approximately $357,000 in revenues from the current year's budgeted estimate of $7,240,525. This decrease is due to the long anticipated and finally consummated sale of certain utility construction pipeline stored in the county as inventory most recently valued at an estimated $43,000,000 which will reduce the amount of assessable tax base by approximately 5%.

iii. The per penny ad valorem tax collection amount has been determined to be $92,016 for next fiscal year representing an overall decrease of $3,980 from the current fiscal year's per penny collection amount of $95,997. This is also due to the loss of the utility pipeline from the county tax base.

iv. The tax rate is based on collecting 95.45% of real and personal property, and 100% of public utility values, and motor vehicle values. This tax rate is based on the actual tax collection rate from the prior year which was a slight decrease from the previous year's collection rate of 95.71%

v. $16,057,811 is estimated to be the total General Fund revenues for all taxes, programs, and other activities for the upcoming fiscal year prior to the allocation of available unassigned fund balance from the General Fund needed to balance revenues against total estimated expenditures.

vi. A line item by line item comparison of the projected revenues for the upcoming fiscal year to the current fiscal year's budget as of March 31st of the current fiscal year, as well as to the actual revenues received for each of the preceding two prior fiscal years is included in the "Revenues" Tab of your Recommended Budget Notebooks.

vii. Of special note for FY23 is the estimated receipt of two relatively large one-time revenues from the following sources:
    1. $682,896 to be received in remaining ARPA revenue replacement funds
    2. $600,000 estimated to be received from the sale of the Commerce Center

b. <u>Allocated Fund Balance</u>: The total GF budget for all county operations and debt service requirements totals $19,912,241 compared to the current fiscal year's amended budget of $16,652,949 as of the date of this Memo, and is balanced against projected revenues and total projected expenses by relying upon a substantial allocation of approximately $3.8M in unassigned fund balance which is shown in the "Revenues" Tab of your Recommended Budget Notebook as an additional revenue source for the upcoming fiscal year.

    i. Although this recommended allocation of fund balance is admittedly larger than prior year recommendations I have made to this board, it has been carefully considered and is strongly recommended as the most responsible way to intentionally and clearly align the funding policies and accounting practices of this government with two primary goals which have gone largely unaddressed for many years.

1. The first of these goals is the allocation of a reasonably responsible amount of funding to be committed toward meeting the long term legal and financial obligations of the Washington County Hospital Pension Plan which is currently underfunded by approximately $4.7M.

    a. To this end, I cannot overemphasize the importance of my recommendation this year to allocate and assign $2M of unassigned fund balance for this purpose. In addition to finally catching this pension plan back up to its actuarially recommended contributions which have gone unmet to the tune of $1.8M over the past 18 years, assigning these funds for this purpose will prevent them from being accidentally allocated to other less important projects. This is a critically important step to illustrate our responsible stewardship of fund balance and debt management before we approach the LGC to approve any significant borrowing requests to finance any larger capital projects during the upcoming fiscal year or future including without limitation any proposed borrowing to assist the Washington County School System with financing for new school facilities.

2. The second primary goal relates to the remaining $1.8M fund balance allocation being recommended as part of the total $3.8M. My recommendation is to use most of these funds to more proactively and quickly begin working toward addressing and completing a wide variety of deferred capital projects and/or CIP items that have been recommended for funding during the upcoming fiscal year as part of the overall CIP process which is outlined and itemized in the proposed Draft CIP contained in the "Capital Improvement Plan" Tab of your Recommended Budget Notebooks.

    a. In addition to enabling staff to more quickly and efficiently begin working on these items by having their funding pre-approved in the upcoming budget, this will also eliminate further funding decision delays which will translate into lower costs particularly for capital projects which are facing an unprecedented level of inflationary demands and competition making the speed with which these projects can be undertaken and completed a key component in their overall completed costs.

ii. In considering the recommendation to approve this larger than usual fund balance allocation, it should be noted that Washington County's unassigned fund balance for the General Fund was over $7M as of June 30th of the prior fiscal year according to our most recently audited financial statements. Staff anticipates this balance to remain steady or even grow slightly at the end of the current fiscal year. Therefore, even if the full recommended amount of allocated fund balance were approved and somehow actually spent in its entirety next fiscal year, management still anticipates the resulting unassigned fund balance at the end of next fiscal year remaining just above the minimum 20% of General Fund expenditures as recommended in the Fund Balance Policy adopted by the Board in 2021.

c. Expenditures: General Fund expenditures encompass several major areas of Washington County Government including education, public health, human services, law enforcement, debt and general government.

i. $19,912,241 is estimated to be the total General Fund expenses compared to which are broken down in more detail and itemized by department/category in a budgetary comparison spreadsheet provided under the "Budgetary Comparison" tab of the recommended budget book for the upcoming fiscal year.

ii. The following is a general overview of the rough percentages of the overall total recommended General Fund expenditures to the largest departments and service areas:

100%	$19.9M	Total Recommended General Fund	
24.5%	$4.87M	Social Services	
17.5%	$3.48M	Sheriff's Office, Detention, Communications	
10.3%	$2.05M	Professional Services (Including $2M to WC Hosp Pension Plan utilizing allocated GFFB)	
9.7%	$1.925M	Education Local Appropriation & SROs (Does not Incl. Fund21)	
8.9%	$1.76M	Transfers to Other Funds	
		3%	Projects & Grants (Commerce Cntr Proceeds)
		2.64%	Water Fund

		2.35%	EMS
		.46%	Airport
		.38%	Revaluation & Contingency
8.4%	$1.66M	Admin Depts: Board/Mgr/Finance/Tax/IT	
5%	$1M	Buildings & Facility Services	
15.7%	$3.2M	All Other Departments Combined	

iii. Special General Fund Notes for the Upcoming Fiscal Year:

1. Fire Protection: To support the continued provision of fire protection services throughout the county, I am recommending a hold harmless allocation of $383,987 which is calculated at exactly $.04 collected cents per $100 of assessed property value <u>using the current (FY22) fiscal year's tax base and estimated per penny revenue value</u> rather than the lower values expected next year. This represents the continuation of the same funding amount for such purpose in the proposed budget compared with the current fiscal year despite the loss of tax base and estimated per penny revenues next year.

2. Transfers Out of the General Fund: Several larger than usual transfers out of the General Fund are recommended for the upcoming fiscal year including the following:

    a. $600,000 to be transferred to the Special Projects & Grants Fund from the anticipated proceeds from the sale of the Commerce Building to be used toward the new multi-purpose building to be constructed at the Airport.

    b. $525,000 to be transferred to the Water Fund from proceeds of ARPA revenue replacement funds to be used for funding capital improvement projects without having to consider raising water rates this fiscal year.

    c. 468,000 to be transferred to the EMS Fund representing a continuation of four cents anticipated revenue to help operate the EMS system together with an additional $127,000 from the proceeds of ARPA revenue replacement to help fund the unfunded mandate to upgrade VIPER radios by 2024.

3. Contingency Recommendation: $35,000 is requested for contingency purposes to permit the Budget Officer to more efficiently deal with unexpected expenses or emergencies occurring during the year, and to help to prevent delayed services or operational interference that may otherwise result without the availability of such funds. All transfers from contingency are transparently reported to the Board per applicable policy at each board meeting after any such transfers.

3. **<u>Enterprise Fund Revenues, Expenditures, and Operations:</u>** Several major areas of Washington County Government are operated as self-sustaining enterprises or proprietary funds including sanitation or solid waste, water and emergency medical services although this later fund relies heavily upon transfers from, and is technically from an accounting standpoint, a part of the larger General Fund.

    a. **<u>Solid Waste Enterprise Fund (33)</u>** $1,432,206 in total Solid Waste Fund revenues and expenditures are projected for the upcoming fiscal year compared to the current fiscal year budget of $1,545,491. This difference is primarily due to a capital improvement project expanding the landfill being completed in the current fiscal year.

    Revenues are derived from household solid waste user fees, town solid waste user fees, regional commercial landfill disposal fees, construction contractors' disposal fees, penalties and interest, white goods and scrap tire disposal fees. The revenues are based upon the assumption that the solid waste user fee will be maintained at the same $300 per household as the current fiscal year.

    Substantial program modifications are underway at the landfill department in light of recent audit findings and recommendations regarding the need to modify operations to operate at a profit in this proprietary fund, and to build a reserve for potentially substantial costs associated with potential post-closure landfill costs.

    The Solid Waste User Fee (SWUF) was raised last year for the first time in four years from $275 to $300 per household in part to address these concerns. The current SWUF rate of $300 per household is proposed to be maintained for the upcoming fiscal year but will likely require analysis as to a potential increase in the following fiscal year based on current trends and projections. This fee is used to adequately fund the solid waste proprietary enterprise fund. The fee covers costs associated with both curbside pickup services which are anticipated to increase in costs by (4.16%) and regional landfill tipping fees which are anticipated to increase in costs by (7.48%) in addition to funding the operation of the C&D Landfill.

    The total amount of solid waste per account that can be tipped each year without charge in the C & D Landfill remains set at the current rate of 2,000 pounds of waste per account.

    The C&D Landfill was recently almost at capacity due primarily to a much larger than anticipated use of landfill space during FY19 and FY20 related primarily to several NC DOT bridge replacement projects and home demolitions. Expansion of the next cell was a major priority for the current fiscal year and was completed and is awaiting certification by NCDEQ which is expected to occur by the end of May at which time a reassessment of overall post closure landfill liability costs will be conducted for further evaluation by staff and any additional action that may be considered necessary to continue addressing the net negative fund balance concerns in this fund.

Although substantial progress was made toward addressing the distressed financial condition of the Solid Waste Fund in more recent fiscal years, due to its ongoing distressed condition, for FY23 no transfers are allocated to the general fund for any allocated costs.

Of note for the upcoming fiscal year: This department has also taken over the primary duties for handling curbside waste pickup and customer service calls previously handled within the Tax Department. Costs associated with mandated scrap tire services are expected to spike this year due to inflation and should be carefully monitored by staff who are currently working to evaluate limited alternative cost saving options.

b. **Waterworks Enterprise Fund (35):** Washington County residents currently pay $24 per month for the first 2,000 gallons of water consumed and $13 for each 1,000 gallons thereafter.

Generally, revenues from water sales have not kept pace with expenditures or capital improvement needs although net position of this fund has improved substantially over the last few years.

Water rates were raised in FY16 in response to a letter of concern received from the LGC regarding the sustainability of the fund balance in this proprietary water fund. In FY17 the cost allocations paid from the water system to the general fund were substantially reduced after internal restructuring of some water department staff and due to the concerns about fund balance which appear to have stabilized.

In FY18 and FY19 the cost allocations were increased again slightly based on the most recent cost allocation report available. Since FY18, and continuing through the current fiscal year, a substantially lower cost allocation has been allocated from the Water Fund to the General Fund based on the most recent cost allocation reports which typically run one year in arrears for each fiscal year, and are carefully tracked by management to monitor and maintain the separate integrity of the enterprise fund from the general fund, and to ensure that transfers between such funds are only made pursuant to justifiable actual cost allocation reports.

$1,926,700 in total Waterworks Enterprise Fund revenues and expenses are projected for the upcoming fiscal year compared to the current fiscal year budget of $1,587,059. This difference is due largely to the recommended transfer of approximately $525,000 in funding from the General Fund to the Water Fund as additional revenues to be used toward addressing long overdue capital improvement projects to improve services without requiring an offsetting increase in water rates charged to customers.

This additional funding relies substantially on the availability of additional funds from ARPA revenue replacement funds received by Washington County in the current and upcoming fiscal years. These projects are itemized in the “Water System (Fund 35)” Tab of your Recommended Budget Notebooks, as well as the proposed draft Capital Improvement Plan and include: SCADA System

Replacement; Asset Management Software; Repairs to Municipal Interconnections; and Water Plant Security Fencing.

The projected operational revenue is based on a total of approximately 2,800 customers with an average usage of 3,600 gallons per month. Total charges for water base and consumption charges are estimated to be $1,365,000.

c. **Washington-Tyrrell Emergency Medical Services (EMS) FUND (37):** Washington County EMS continues to successfully fulfill its emergency medical services mission to the county's citizens. Washington County operates emergent and non-emergent (transport) services to the county's residents. Washington County EMS also operates emergent services through a contract with Tyrrell County for their citizens.

The primary sources of revenues for emergent and non-emergent services are Medicare, Medicaid, private insurance and private pay patients as well as additional funds from Tyrrell County for operating its EMS program. These revenue sources do not provide enough revenue to fully cover all county EMS operational expenses. For that reason, the county has been compelled during previous fiscal years, as well as the current fiscal year, to make a general fund transfer to the EMS Fund to compensate for expenses not reimbursed by the sources cited above as well as to maintain a fiscally responsible fund balance in this sometimes-volatile fund due to unpredictable fluctuations in calls for service. The county may be unable to sustain reliance on the county general fund as a revenue source for the EMS program in future years.

Considerable review and evaluation of current EMS operations have been performed over the past several years in an effort to lower expenditures and lessen reliance on county general funds. After implementing a fluctuating workweek schedule for staff to reduce overtime costs, changing billing companies to improve collection rates, and franchising point to point non-emergent medical transport, the EMS system has undergone a noticeable improvement but still requires a regular transfer of general fund revenues although that transfer is now much more predictable and manageable than in previous years due primarily to proactive fund balance management policies and strong departmental administration in recent years.

In FY19 after much discussion and analysis, it was determined that while the fluctuating work week assisted in temporarily controlling the unpredictable overtime expenses associated with previous shift schedules, that model was no longer considered a viable long-term option due to low recruitment, morale, and high turn-over as well as increased competition from surrounding jurisdictions that do not utilize that particular model.

While more expensive overall, the estimated additional expenses associated with eliminating the fluctuating workweek continue to prove largely accurate based on performance data. Similar estimates have been used for proposing to continue this staffing model for the upcoming fiscal year but will need to continue to be monitored closely in light of the inclusion of the EMS Department in the recently

adopted progressive pay plan system and the addition of a Deputy Director last fiscal year.

$2,762,974 in total EMS and Transport revenues and expenditures for Washington County are projected with $1,781,000 anticipated to be received from outside revenue sources, and $468,066 to be transferred to EMS from the General Fund representing 4 cents ($0.04 cents) of projected collected ad valorem tax revenues plus an additional $127,000 designated for the purchase of VIPER compliant radios, together with an appropriated fund balance from the EMS Fund of $513,908 primarily to help fund several major pending capital items including the replacement of an EMS Ambulance, a Transport Ambulance, a QRV, and other smaller items as itemized in more detail within the "EMS/Transport (Fund 37)" tab of your Recommended Budget Notebooks and the proposed draft Capital Improvements Plan.

4. **Other Miscellaneous Fund Budgets:**

   a. **Washington County Schools Current Expenses (GF) and Capital (21):** Washington County Schools submitted a Local Planning Budget Message dated April 13th, 2022 to the county outlining intended uses of funding for the upcoming fiscal year, and requesting that funding be held at the same levels as the current fiscal year in the amounts of $1,705,000 and $400,000 respectively due in large part to the enormous number of currently unknown variables related to state and federal revenue sources which have been dramatically impacted due to substantial and ongoing changes in operations for schools nationwide including Washington County as a result of the impacts of COVID-19.

      Although Washington County Schools anticipated and did receive a substantial amount of supplemental funding from the American Relief Plan Act passed last year to address COVID-19 impacts, those funds are subject to numerous restrictions, and have been committed for planning purposes by the Board of Education for use toward funding a new replacement PreK-12 School Facility proposed for the upcoming fiscal year. This project would be the largest capital project undertaken by Washington County in decades and will require an enormous amount of time and resources from both the Washington County School System and from Washington County in partnership to successfully pursue.

      Further analysis of the actual funding received and its permitted uses will be required during the upcoming fiscal year to determine the actual impact of such funds on the Washington County Schools budget as well as indirectly on Washington County's own allocations to the Washington County School System.

   b. **Drainage Fund (30):** $249,333 in projected revenues and expenditures is recommended for maintaining the various drainage projects throughout the county. The Washington County Board of Soil & Water Supervisors has requested that Washington County consider providing additional part time

assistance to the current Soil & Water Tech. Although not part of the recommendations included in the proposed budget for the upcoming fiscal year, it is recommended that further evaluation of potential options to provide additional staffing resources to this department be considered and potentially funded as needed from the growing fund balance of this fund when necessary and appropriate.

c. **DSS Trust & FC Deposits Fund (51):** $276,000 in projected revenues and expenditures is recommended for this relatively recent and externally mandated fund was required to comply with GASB and LGC directives and serves as a pass-through for funds held in trust by DSS.

d. **ARPA Fund (55):** $782,896 in projected revenues and expenditures is recommended for this special revenue fund created to comply with accounting requirements to receive and expense ARPA funding. Of the $2,249,279 in total funding to be received before the end of the current fiscal year, an anticipated $782,896 will remain to be spent in the upcoming fiscal year. The current recommendation relies upon the anticipation of using $100,000 toward a GREAT Grant match, and the remaining $682,896 to be transferred to the General Fund as eligible revenue replacement toward county salaries.

e. **Special Projects & Grants Fund (58):** $4,483,520 in projected revenues and expenditures is recommended in this fund to complete several major projects and grants including:

   i. $4,150,000 to construct a new Multipurpose County Facility at the Airport utilizing $3,250,000 in specially designated legislative appropriations received in the current fiscal year for such purpose.
   ii. $40,000 PARTF Local Match
   iii. $272,290 Economic Development Motorsports Grant Project

f. **Plymouth Municipal Airport Grants (58) and Operations (59):** Operational revenues and expenditures are estimated in the proposed budget at $189,997 compared to the currently budgeted $181,997 for the current fiscal year. This includes a transfer of one collected penny or $92,016 from the General Fund ad valorem tax revenues to the Airport to sustain its operations. Revenues are generated from airplane fuel sales and airplane hangar rentals. Washington County continues to receive $150,000 annually in NPE Grant Funds and in more recent years the NC DOT DOA has waived the 10% County Match required to utilize NPE grant funding on certain safety sensitive projects. There is a total of $645,000 recommended for eligible grant revenues and expenditures for the upcoming fiscal year.

g. **TTA Fund (63):** The TTA's total revenues and expenses for FY23 are estimated to be $207,504 compared to the current budget of $193,982 allocated in the current fiscal year. COVID-19 did not impact overall occupancy tax revenues as originally anticipated. Due to a relatively small fund balance historically, and the inconsistency of occupancy driven revenues, this fund balance and annual operations should also be carefully monitored to ensure that a negative fund balance is not inadvertently created particularly during periods of economic decline. Beginning in FY18 the TTA's largest single activity, the NC Black Bear Festival, branched out to form its own non-profit corporation with financial autonomy which has considerably reduced the amount of administrative work associated with that event by county staff and has also made TTA budgeting overall much more stable and predictable.

h. **E911 Fund (69):** For FY23 total revenues and expenditures are estimated to be $106,197 compared to the budgeted allocation of $402,057 in the current fiscal year. This difference is attributable to the completion of the majority of the upgrade work for the primary PSAP prior the upcoming fiscal year. The overall fund balance and annual performance of this fund will need to be monitored and managed closely in the coming years as the program and associated reimbursement rules and amounts constantly change leaving uncertainty about reliable revenue streams.

i. **Revaluation Fund (70)**: For the upcoming fiscal year a continuation of the annual contribution of $40,000 into this fund to set aside for revaluation of the assessed tax base which is required to be conducted at least every eight years is recommended.

5. **Capital Outlay & Capital Improvement Plan (CIP) Items**:

a. The county has been steadily moving toward a more formalized CIP process for several years. For the upcoming fiscal year, staff is proud to present a proposed initial draft CIP containing general CIP background information, preliminary CIP use guidance, and a compilation of CIP Items requested by various departments across the county together with individual CIP forms completed for each item. This information can be located in "Tab 45" of your Recommended Budget Notebooks.

b. Additionally, for ease of reference, the recommended CIP Items to be funded in the upcoming fiscal year have also been inserted into the total recommended budget amounts for each appropriate fund and are generally highlighted in blue on the excel cover pages to each tab of your Recommended Budget Notebooks.

6. **Personnel:**

a. Progressive Years of Relevant Service (YORE) Based Pay Plan Background: During FY21, Washington County adopted and implemented a new

compensation system based on years of relevant experience in each position. This progressive plan was specifically designed to address serious issues that arose in recent years related to recruiting and retaining qualified applicants to provide quality public services to county citizens.

i. The plan results in an ongoing number of salary adjustments countywide from year to year depending upon each employee's time/years of relevant experience which is typically measured each November, and any resulting increases in compensation typically occur with the start of the following December payroll period.

ii. All such adjustments have been factored into the proposed budget based on the terms of the plan.

iii. Ongoing review and adjustment of the plan is anticipated as several positions remain in need of further review and adjustment as previously discussed, and as the overall plan's impacts on actual county recruitment and retention, as well as related financial costs, continues to develop and become clearer with time.

iv. Staff currently estimates the difference from last fiscal year to this fiscal year in terms of YORE Pay Plan impacts is approximately $75,000.

v. Group Health Insurance Rates rose sharply and unexpectedly in the current fiscal year resulting in an overall estimated increase of $274,238 despite the total number of employees remaining unchanged, and the fact that these rates and amounts are not tied to actual compensation amounts. An additional 5% increase has been factored into the recommended budgeted Group Health Insurance Rates for the upcoming fiscal year.

b. <u>COLA Recommendation</u>: After careful consideration and evaluation of our overall financial integrity, and discussions with surrounding counties about their intentions with regard to potential recommendations for cost of living adjustments (COLA) for employee salaries for the upcoming fiscal year amidst the backdrop of one of the most volatile periods of inflation in many of our lifetimes, I am recommending a 2.5% COLA for county employees as part of the overall recommended budget.

i. The current projected cost of this recommendation is approximately $227,430 based on estimates using the combined salaries projected for next year which take into consideration pre-planned step progressions under the recently adopted progressive pay plan. This figure has been reflected in the General Fund budget using a placeholder shown under the "Central Services" Tab of your Recommended Budget Notebooks.

ii. Under that plan, each step of progression equates to an approximate 2.5% increase meaning that for those employees scheduled to progress next fiscal year, they would realize a net increase in pay of 5%, and for

those who do not, they would be anticipated to realize this same increase at the time of their next progression typically in the following year under the current plan guidelines.

iii. For informational purposes, the last countywide COLA was an increase of 2% on June, 16, 2018. According to the US Bureau of Labor Statistics, the CPI Inflation since that date has been 14% although significant adjustments to individual grades and position salaries were made during the recent YORE based Pay Plan Adoption.

c. Additional Equity/Reclassification Recommendations: The following additional adjustments to the current pay plan are recommended and have been incorporated into the proposed budget through a placeholder line itemized in the "Central Services Tab" of your Recommended Budget Notebooks:

i. Regrade of Housekeepers from Grade 6 to Grade 8 to make the starting salary above $11 per hour.
ii. Regrade of the Senior Center Nutrition Specialist from Grade 8 to Grade 10 ($12 per hour)
iii. Regrade of the Riverlight Transit Drivers from Grade 53 to Grade 61 ($12.88 per hour) to make the starting salary more regionally competitive in light of significant recruitment issues and operational disruption concerns.

d. Additional Position Reclassification Recommendations: The following additional adjustments to the current pay plan are recommended and have been incorporated into the proposed budget:

i. Creation of a new position in the County Manager's Office entitled Senior Project Manager which in addition to other significant project management duties to be assigned, will take on and absorb all the duties and responsibilities of the GIS Department. The costs of this position are substantially offset by the reduction in GIS staff due to the retirement of the GIS Director at the end of this fiscal year and there is no net increase in FTEs.

ii. Elimination of the Uncertified Deputy positions in Grade 15 which will be merged into and filled during future recruitment at Grade 19 for all certified and uncertified deputy positions. This is recommended to address ongoing recruitment issues and concerns of the Sheriff's Office and is not budget impactive as all positions are budgeted as certified already.

iii. Regrade of the Uncertified Detention Officers from Grade 11 to Grade 12 to boost the starting pay for uncertified candidates in an effort to address recruitment concerns. This is not budget impactive as all positions are budgeted as certified already.

e. Except as stated above, no position reclassifications or previously unapproved modifications to individual full-time employee salaries, nor any new fully funded full time employee positions, are included in the proposed budget.

7. **Summary:** This recommended budget attempts to manage expenses and utilize revenues in order to meet all current mandated funding requirements and ongoing needs. The NC General Assembly may pass along other costs or change revenues that may alter the budget once it's adopted. The county will need to monitor and evaluate the effects of any legislative changes on the budget during the fiscal year.

   It should serve as some comfort that over the past few years, Washington County has done an admirable job of building its available unassigned Fund Balance to an amount more in line with Management's recommendations, and which as of the FY21 Audit, appear to provide us with a solid footing on which to think about how to best meet the challenges ahead of us. The use of a Capital Improvement Plan for the upcoming fiscal year budget is well suited to begin utilizing this fund balance in a responsible and proactive way to do just that.

   In addition to pursuing the full use of the proposed Draft CIP to more efficiently meet the needs of Washington County, and to allocate a significant portion of unassigned General Fund fund balance to be reserved for unfunded liabilities of the hospital pension plan, for the upcoming fiscal year, Washington County is faced with some of the most significant capital improvement projects in decades which will require a tremendous amount of collaboration and staff time and resources to successfully administer. These include without limitation:

   1. Collaborating with the Washington County School System to Leverage Available Funding to Meet the Long-Deferred Capital Facilities Needs of the School System.

   2. Designing and constructing a new Multi-Purpose Count Facility at the Airport

   3. Facilitating over $1.8M in Capital Improvement Projects together with dozens of grants to address long deferred capital needs, to improve services to our citizens, and to reduce local costs wherever possible.

   Incorporated into the budget spreadsheets for your ease of reference this year are additional columns reflecting the actual expenditures in each line item for the prior two fiscal years in addition to the current fiscal year budget, and year to date (YTD) activity based on actual revenues and expenditures through March 31st, 2021 or approximately 75% of this fiscal year.
   A public hearing regarding the budget is scheduled for May 16th, 2022 in the Washington County Cooperative Extension Room at 128 East Water St., Plymouth, NC 27962.

   Please contact the Clerk to the Board at the information in the letterhead of this Budget Message for more information about how to attend or be heard at this hearing.

Final adoption of the budget for the upcoming fiscal year is anticipated to occur sometime during the month of June, 2022.

Thank you for your time and consideration of this recommended budget. I look forward to continuing to work with this Board and the staff through its deliberation and eventual adoption.

Respectfully Yours,

Curtis S. Potter, County Manager

Commissioner Keyes commended Mr. Potter and staff for the job they have done in putting this budget together. Mr. Potter thanked the Board for their words and said it took a lot of staff to get it all together. Commissioner Walker agreed with Commissioner Keyes and said he sees some improvement in the process and paperwork especially dealing with personnel/salaries.

BROADBAND/GREAT GRANT APPLICATION: Mr. Potter went over his memorandum below.

COUNTY OF WASHINGTON
BOARD OF COMMISSIONERS

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AGENDA ITEM MEMO

MEETING DATE:	May 2nd, 2022 **MEMO Date:** April 29, 2022	**ITEM:**
SUBJECT:	GREAT Grant Applications & Requests for Letter of Intent	
DEPARTMENT:	County Manager's Office	
FROM:	Curtis S. Potter, County Manager/County Attorney (CM/CA)	

ATTACHMENTS:

- **A- Washington County GREAT Grant Applicant Comparison Chart**
- **B- Map of Eligible Service Areas**
- **C- Map of Proposed Funding Service Areas – Roanoke Connect**
- **D- Map of Grant Planned Fiber Route – Brightspeed**
- **E- Memorandum of Understanding – Brightspeed (draft)**
- **F- Letter of Intent – Roanoke Connect (draft)**
- **G- Letter of Support – MediaCom (draft)**

PURPOSE: To improve understanding of NCDIT's Growing Rural Economies with Access to Technology (GREAT) grant opportunity and to review & decide on applications received by the county for potential partnerships with internet service providers (ISPs).

BACKGROUND: NCDIT's Broadband Infrastructure Office is seeking applications to provide grant funding to private providers of broadband services to facilitate the deployment of broadband service to areas of the state unserved with broadband through the GREAT Grant program. The current funding round may award up to $350 million in federal American Rescue Plan Act funding. These applications are due May 4th 2022.

To strengthen their applications, ISPs may partner with county entities throughout the state. To date, Washington County has received three requests from 3 different ISPs to partner in providing high speed internet access (at least 100 MBPS symmetric) to the county's underserved areas, as determined by the Federal Communications Commission (FCC) and displayed in attachment B. These partnership requests would require various levels of funding from the county, ranging from $0 to $500,000. Proposals are scored more favorably if part of the local match is made with ARP funds. Expenditure of funds would occur after GREAT grant award.

Attachment A compares the various proposals the county has received to date.

FINANCIAL IMPACTS: Financial impacts dependent on firm selected. Should the board choose to make a local match, it would be staff's recommendation to make the match from ARP funds as this improves the probability of award due to the method in which applications are scored.

Long term, the expansion of broadband access in our communities will increase economic opportunities, healthcare opportunities, and personal property tax values. As such, it is projected to have a net positive long run financial impact.

STAFF ANALYSIS:

1. **Likelihood of award:**
   a. Counties can receive up to $8 million, with DIT having a total grant project budget of $350 million and there being 100 counties in the state, the math suggests that this GRANT program is likely to be very competitive.
   b. Conversations with DIT and BIO staff suggest that there is an emphasis on geographic spread of project awards, which casts uncertainty on the probability of receiving two awards here in Washington County.
   c. Choosing to partner with Roanoke Connect at the $500,000 price point nearly guarantees at least one of their proposals to receive an award. However, the second proposal is unlikely to be awarded given points a and b. This is contrasted by the proposal from Brightspeed which would require only one GREAT grant award.

2. **Cost to County**
   a. Brightspeed's request of $100,000 puts the per location county contribution ($78.30) at under a fifth of Roanoke Connect's request of $500,000 ($461.68).

3. **Geographic Extent**
   a. Brightspeed covers a greater geographic extent than any singular Roanoke Connect proposal and has more proposed connections than both Roanoke Connect proposals combined.
   b. If the County decides to partner with Roanoke Connect, it is probable that only one Roanoke Connect application receives an award, it would then be up to the state to determine which part of the County receives funding for broadband expansion.

STAFF RECOMMENDATION & RECOMMENDED ACTION:

Staff recommends to partner solely with Brightspeed for the reasons highlighted in the analysis above.

Review and discuss the information provided with staff before:

1. **Deciding which, if any, GREAT Grant Applicants to partner with in their applications due May 4th 2022;**

2. **Determine exactly how much county ARP funding to commit to each partner's application; and**

3. **Direct staff to prepare a Letter of Intent for each partner selected in a format, and containing the terms and conditions satisfactory to the County Manager/County Attorney.**

Attachment A - Washington County GREAT Grant Applicant Comparison Chart

Washington County GREAT Grant Applicant Comparison Chart

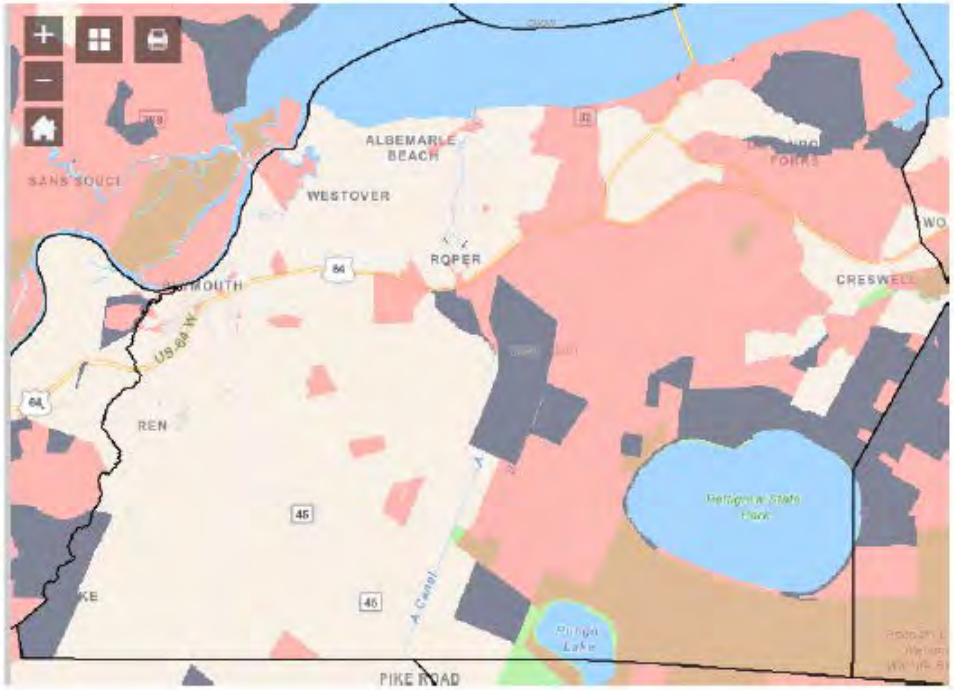
Firm	Roanoke Connect	Roanoke Connect	Brightspeed (formerly CenturyLink)	MediaCom
Geographic Extent	PFSA 1 (see Attachment B) Creswell, Lake Phelps	PFSA 2 (see Attachment B) Roper, Pea Ridge, Areas of Plymouth	See Attachment C Areas of Plymouth, Roper, Pea Ridge, and Creswell	Unknown
Financial Information				
County Contribution (k)	250	250	100	0
Firm Contribution (m)	3.548	3.653	2.26	Unknown
Great Grant Funds (m)	2	2	4	Unknown
Total Cost (m)	5.798	5.903	6.36	Unknown
Service Information				
Residential Customers	472	536	~1252	Unknown
Agricultural Customers	14	16	Unknown	Unknown
Business Customers	21	24	~25	Unknown
Total Locations Served	507	576	1277	Unknown
Speed	Up to 1 GBPS UP/DOWN		Up to 1 GBPS UP/DOWN	Up to 2GBPS down, 1GBPS upload
Data Cap	No		No	Unknown
Project timeline	Construction beginning in 6 weeks after awards announced, anticipating PFSA service completed by end of 2025.		Completion by 2024	Unknown
Cost to Customer				
Monthly residential cost	**High Speed Fiber Services** 1 GBPS - $80 100 Mbps - $60 Unlimited Phone Service - $35 **Bundled Services** 1 GBPS + Phone - $110 100 Mbps + Phone- $85 FCC APC eligible ($30 bill reduction)		Starting at $50 for 200/200 MBPS, Potentially $0 for APC participants	Unknown
Monthly business cost	**High Speed Fiber Services** 1 GBPS - $250 100 Mbps - $80 First Phone Lines- $30 Additional Phone Lines- $20		Same as residential	Unknown
Installation fees	Estimated $100 per home		$0	Unknown

Attachment B - Funding Service Areas

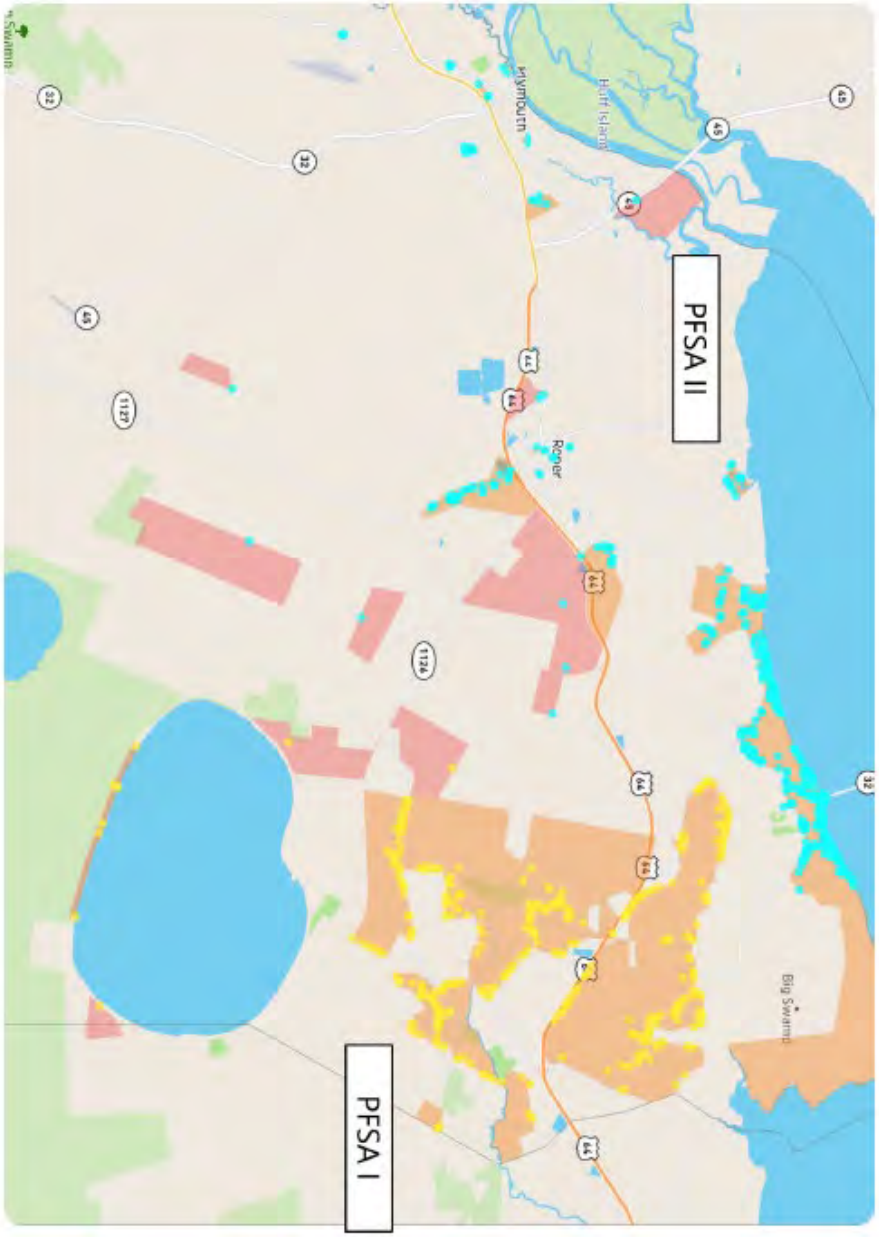
NC County Boundary

FCC RDOF Auction 904 Phase I Results - INELIGIBLE FOR GREAT

FCC Less Than 25mb/s Download and 3mb/s Upload



Attachment C - Map of Proposed Funding Service Areas – Roanoke Connect



Attachment D - Map of Grant Planned Fiber Route – Brightspeed

Attachment E - Memorandum of Understanding – Brightspeed

MEMORANDUM OF UNDERSTANDING

The parties to this Memorandum of Understanding ("MOU") are Washington County, North Carolina ("Washington County") and Connect Holding II, LLC d/b/a Brightspeed ("Brightspeed"). The purpose of this MOU is to establish a commitment by the parties to partner in the North Carolina Growing Rural Economies with Access to Technology ("GREAT") program established by the North Carolina Broadband Infrastructure Office ("Broadband Office"). Although a partnership between Washington County and Brightspeed has not yet been formalized for the Brightspeed - Washington County Fiber Project ("Project"), which Project is described more specifically below, both parties are anticipating to collaborate on a contract ("Contract") to be executed if the Broadband Office awards a GREAT Grant to Brightspeed for the Project during the supplemental round of applications due on April 4, 2022. The Contract would require Brightspeed to complete the Project and would require Washington County to pay Brightspeed a portion of the costs associated with the Project. Neither party would be under any obligation to the other: (1) if Brightspeed is not awarded the Project by the Broadband Office; or (2) if, in Brightspeed's sole discretion, Brightspeed chooses not to submit an application to the Broadband Office for the Project; or (3) if the change in control of the holding company ownership of Brightspeed to Connect Holding, LLC, expected to close in the third quarter of 2022, fails to close. The various obligations in the Contract contemplated by the parties are summarized below:

If Brightspeed is awarded the Project by the Broadband Office, Brightspeed would commit to:

a. Execute a five-year service agreement with the Broadband Office for the Project, which will deploy fiber-to-the-home service to approximately 1,277 locations with a total Project cost of approximately $6,360,000;
b. Draft and submit to Washington a draft Contract once advised by the Broadband Office of a successful application and anticipated award.
c. Execute a Contract with Washington County to formalize a partnership whereby Brightspeed , under the ownership of Connect Holding, LLC will complete the Project and Washington County will pay a portion of the Project costs as described below and in the Contract;
d. Complete all Grant Activities to be described in the Contract;
e. Provide a copy of any required Progress Report to Washington County on the status of the Project;
f. Notify Washington County if its assistance is needed with the Project;
g. Submit requests for payment Washington County when the Project is completed, or earlier at the request of Washington County;
h. Complete all Project work within the required timeframe;
i. Provide Washington County information on the locations where broadband had been enabled as part of the Project;
j. Prepare and execute any required nondisclosure agreements related to the Project; and
k. Include this MOU in its application to the Broadband Office for the Project.

Washington County would commit to:

a. Execute a Contract with Brightspeed, if Brightspeed is awarded the Project by the Broadband Office. The Contract will formalize a partnership whereby Brightspeed will complete the Project and Washington County will remit $100,000 to Brightspeed at the conclusion, as addressed in this MOU and the Contract;
b. Include, as part of the remittance of the $100,000, any American Rescue Plan Act ("ARPA") funding;
c. Obtain all necessary approvals to enter the Contract and remit $100,000 to Brightspeed at the conclusion of the Project;
d. Process requests for payment for the Project pursuant to the Contract in a timely manner;
e. Provide assistance with the Project in accordance with the Contract within the scope of Washington County's authority;
f. Execute, if needed, a non-disclosure agreement related to the Project;
g. Provide information about the Project on the Washington County Broadband Initiative website;
h. Assist in publicizing the Project to Washington County residents; and
i. Allow Brightspeed to include this MOU in its application to the Broadband Office for the Project.

Connect Holding II, LLC d/b/a Brightspeed	WASHINGTON COUNTY
Name (printed):_____	Name (printed):_____
Title:_____	Title:_____
Signature:_____	Signature:_____
Date:_____	Date:_____

Attachment F - Letter of Intent – Roanoke Connect

I. Letter of Intent

This letter of intent sets forth basic terms and conditions for the application and potential receipt of broadband infrastructure grant funding from the State of North Carolina GREAT grant program administered by the North Carolina Department of Information Technology (NC DIT). This Letter of Intent is intended to set forth the basis upon which upon which **(Local Government)** and **(Internet Service Provider)** (ISP), collectively the "**parties**", will work in good faith to make application for and manage GREAT grant funding if awarded. This Letter of Intent supersedes all prior understandings and discussions among the parties relating to the matters described herein.

II. Grant Application

(Local Government) and the ISP have agreed to make an application to the NC GREAT grant program for funding to assist in the ISP's build-out of fiber-based broadband service to residential, business, and government locations in the area designated by the parties as the grant area. The parties agree to form a "covered partnership"; defined to mean (a) a State or one or more political subdivisions, and (b) a provider of fixed broadband service. The ISP will act as the lead applicant for the GREAT program application.

A. ISP Grant Application Responsibilities

The ISP will prepare the following required information/documents in order to submit the GREAT grant application on or before March 31, 2022 at 11:59 PM Eastern time:

- **Descriptions of:**
  - the covered partnership;
  - the proposed service area covered by the grant;
  - the construction and engineering diagrams for the grant area;
  - the proposed construction timeline for the grant area;
  - the cost of the project;
  - the long -term sustainable business model for the grant area;
  - the speed of and pricing for the broadband service offerings, including any low-income pricing and the qualifications necessary to be eligible for low-income pricing.

- **Exhibits A, B, and C** of this agreement, and these shall remain a permanent and enforceable part of this Letter of Intent;

- **Confirmation of Review and Agreement** to the U.S. Treasury and NTIA recommended minimum requirements for all subgrantee ISPs receiving Coronavirus Capital Projects Fund (Treasury) or Broadband Equity Access and Deployment (NTIA) funds, as listed below. These are the standards of service to which **(Local Government)** will hold the ISP accountable should GREAT grant funds be awarded within the grant area:

  - Uptime: in order to qualify for high cost fund subsidies a provider must offer 99.99% uptime reported monthly.
  - Latency: in order to qualify for high cost fund subsidies a provider must have a latency of less than 100ms for 95% of the measurements from a residential location to the nearest server reported every day of the month with at least one test per hour

- Packet loss: in order to qualify for high cost fund subsidies packet loss must be less than or equal to .3% per month
- Support: provider must offer 24x7x365 support
- Installs: Installations of service with less than 125 feet of build to the residence must be completed within 7 days of request
- Change of Ownership: provider must inform customers of a change in ownership within 30 days of the change

- **Confirmation of current participation** or intent to participate in the Federal Communications Commission (FCC) Affordable Connectivity Program (ACP);
- **Commitment to provide** options for service for every residential, business, and Community Anchor Institution (School, Library, Healthcare Provider, Government building) in the grant area;
- **List of other grant funding** that might be used to fund the project;
- **Demonstrated scalability** to future technologies - Adaptability to 5th Generation Mobile Wireless technology, telehealth, and Internet Of Things devices and applications;
- **Agreement to negotiate and execute agreements** for at least the following if applicable: use of **(Local Government) property or facilities**); grants of the **(Local Government)** American Rescue Plan Act Local Government Fiscal Recovery Funds (ARPA); **(Local Government)** Franchise Agreements; **(Local Government)** Right of Way use and permitting agreements;
- **Document outlining available matching funds** (25% or greater) as suggested in the grant application to increase the likelihood of award.

B. (Local Government) Grant Application Responsibilities

The (Local Government) will prepare the following required information/documents in order to submit the GREAT grant application on or before March 31, 2022 at 11:59 PM Eastern time:

- **Matching funds** in the amount of **($XXXX)** from **(source of funds)** to support the grant application;
- **Access as needed** to **(Local Government)** property and facilities that the ISP will be granted in order to provide internet service to residential, business, community anchor and government facilities;
- **(Local Government)** single point of contact for permitting and access issues
- Waiver/delay agreement, if applicable, to **(Local Government)** franchise, permitting and other fees.

III. Post-Application

ISP Post-Application Responsibilities

The ISP agrees to submit the grant proposal and to work with (Local Government) in an expedient manner to answer questions or help interpret review comments from the granting organization, or any other designee regarding the grant application.

If a grant is awarded in whole or in part, the ISP agrees to:

- Meet the construction timeline that was included in the grant application (appendix A) for broadband infrastructure deployment in the grant area;
- **Offer broadband subscription services** to residential and business customers within the grant area that match the broadband subscription that were included in the grant application;
- **Offer service level agreement standards** within the grant area for uptime, latency, jitter, packet loss and limits on oversubscription that were included in the grant application;
- **Provide (Local Government) construction progress reports** and service technical support reports on a quarterly (first 2 years) and a twice annual basis in perpetuity;
- **Grant to (Local Government) a 30-year indefeasible right** to use 12 strands of singlemode fiber on all fiber routes within the grant area. These fibers shall be provided to **(Local Government)** at no lease fee and no annual maintenance fee for the useful life of the fiber. These fibers shall be used to serve **(Local Government)** facilities and cannot be leased to another third-party broadband Internet Service Provider, so long as the ISP continues to meet its reporting and service level agreement standards contained in Section 2 of this agreement and in appendix A. If the ISP violates these standards, the parties agree to work expeditiously and in good faith to allow the Local Government to lease dark fibers to a competitive third-party broadband Internet Service Provider.

IV. Maintenance and Repair of the New Construction

Scheduled Maintenance

The ISP will manage the required outside plant network needs of the newly constructed fiber in the grant area. ISP and **(Local Government)** systems will not be co-mingled or collocated and the separation of their respective system operations will be maintained throughout the life of the systems. (The Local Government) will not be charged for scheduled maintenance on the newly constructed Fiber Network in the grant area.

Unscheduled Maintenance/Restoration

(Local Government) will not be charged for any unscheduled or emergency maintenance or restoration of newly constructed fiber in the grant area unless it is by (Local Government) sole negligence that the maintenance or restoration became necessary. If the maintenance and restoration is necessary because of (Local Government) sole negligence, (Local Government) costs are limited to its pro-rata strand count share of fiber acquisitions, splicing, and testing, prorated based on the total fiber count in the affected cable, as so repaired, and all costs associated with the repair of the conduit housing the affected cable or the aerial installation of the replacement cable, prorated based on the total number of owners (including ISP) and holders of indefeasible rights to use or equivalent interests in the affected cable.

Relocation

(Local Government) shall reimburse ISP for its proportionate share, calculated as the number of fibers/total number of fibers on the route, of the costs to relocate any portion of the newly constructed fiber in the grant area as follows: All costs of fiber acquisitions, splicing, and testing, prorated based on the total fiber count in the affected cable, as so relocated, and all costs associated with the relocation of the conduit housing the affected cable or the aerial installation of the replacement cable, prorated based on the total number of owners (including ISP) and holders of indefeasible rights to use or equivalent interests in the affected cable.

V. Valuation of Project

Replacement Value will be standard for any future required valuation of the assets consisting of the existing fiber.

VI. Conditions Precedent

The consummation of the transactions described herein is conditional of a grant award.

VII. Documents

Upon mutual acceptance of this proposal, **(Local Government)** will cause drafts of all documents necessary or desirable to effectuate the transactions contemplated hereby to be prepared and delivered to all Parties. All documents would contain customary representations, warranties, covenants and indemnification provisions concerning **(Local Government)** and ISP, which provisions would survive the closing.

VIII. Expenses

Except as may otherwise be provided in documents referenced in Section II, B above, each party shall each bear its own costs and expenses incurred in connection with the transactions described in this Letter of Intent.

IX. Confidentiality

Confidentiality. Each Party agrees to maintain the confidentiality of the information received from the other Party in connection with this Letter of Intent or the proposed collaboration, whether received before, on or after the date of this Letter of Intent, and to use such information only for purposes of the proposed collaboration and preparation of the Application; provided, however, that the Parties may disclose the information they receive to their respective employees, advisors and representatives who have a need to know in connection with the proposed collaboration and preparation of the Application and who agree to be bound by the terms hereof. Upon the request of either party, the other Party shall return to the requesting Party all documents (and any copies thereof) and information provided to it in connection with this Letter of Intent or the proposed collaboration. The obligations in this section shall not apply to information which: (a) is required of **(Local Government)** by local, State or Federal open records law requirements; (b) becomes available to the general public through no breach of this section; (c) is possessed by the receiving Party at the time of disclosure (and acquired with no breach of any confidentiality limitation); (d) is subsequently acquired from a third party who has a bona fide right to make such information available without restriction; (e) is independently developed by the receiving Party without use of confidential information of the other Party; or (f) is required to be disclosed by court order (except that the Party required to make such disclosure shall promptly notify the other Party of such court order and cooperate with the other Party to limit the scope of disclosure required).

X. Entire Agreement

The binding provisions - specifically paragraphs V, VI, VII, VIII ("Binding Provisions") and Exhibits A, B, and C - the entire agreement between the Parties, and supersede all prior oral or written agreements, understandings, representations and warranties and courses of conduct and dealing between the Parties on the subject matter hereof. Except as otherwise provided herein, the Binding Provisions may be amended or modified only by a writing executed by all of the Parties.

XI. Governing Law

The Binding Provisions will be governed by and construed under the laws of the State of North Carolina without regard to its conflicts of laws or principles.

XII. Jurisdiction; Service of Process

Any action or proceeding seeking to enforce any provision of, or based on any right arising out of this letter may be brought against any of the Parties in the state or federal courts of North Carolina and each of the parties do consent to such jurisdiction in any such action or proceeding and waives any objection to venue laid therein. Process in any action or proceeding referred to in the preceding sentence may be served on any Party anywhere in the world.

XIII. Counterparts

This letter may be executed in one or more counterparts, each of which will be deemed to be an original copy of this letter and all of which, when taken together, will be deemed to constitute one and the same agreement. This letter does not purport to include all of the essential terms regarding the transactions contemplated hereby; instead all such terms shall be contained in the documents referenced above to be mutually agreed to after the execution and delivery of this letter.

Accepted and agreed to as of the later date of execution below.

(Local Government):

Date: _____ By: _____

Title: _____

Internet Service Provider (ISP)

Date: _____ By: _____

Title: _____

Exhibit A - Construction Schedule sample

	Year 1			
	Qtr. 1	Qtr. 2	Qtr. 3	Qtr. 4
Contact Award				
Federal / State / Local Permits / Environmental Assessment				
Engineering / Access / Civil / Structural Designs				
Develop and Submit EA Package to State, Federal, and Tribal Authorities				
Acquire Approval				
Tribal/County / City / ADOT ROW Application and Permitting Process				
Acquire ROW's				
Make Ready / New Line Build				
Make Ready Assessment / Remedy any Issues of Existing Line				
Fiber Optic Engineering				
Site Visit				
Engineering Fiber Backbone				
Engineering Laterals				
Procurement				
Finalize Fiber Optics Design Documents and Procure Materials				
Material / Delivery				
Outside Plant Construction				
Underground Construction				
Conduit / Fiber Installation				
Aerial / Fiber Installation				
Distribution Line Installation				
FTTH Fiber Optic Build-out				
Splicing & Testing				
Splicing of Fibers				
OTDR Testing				
Certification of Project				
Certification by Licensed P.E.				
Project Close Out				

Exhibit B - Pricing Schedule

Please provide a residential pricing schedule for all tiers of service that will be in force for at least the first 5 years of service offerings. After the first five years, prices increase tied to the Consumer Price Index for the South Region will be allowed.

Tier	Download Speed (Mbps)	Upload Speed (Mbps)	Monthly Recurring Cost	Taxes and Fees	Non-Recurring and Installation Charges

Exhibit C -Segments of Fiber

Please list all segments of fiber on which (The Local Government) will be granted a 12 strand 30-year lease with no lease or routine operations and maintenance charges:

Segment Name	**Start point address or lat/long**	**End point address or lat/long**

DRAFT

<NAME>
<MUNICIPALITY>
<ADDRESS>
<ADDRESS>
<TEL#>
<EMAIL>

<DATE>

To North Carolina Department of Information Technology,

RE: Letter of Support for Mediacom's application in the NCDIT Great Grant Federal Program

High quality broadband service is a vital necessity. We applaud the massive focus the state of North Carolina is putting on resolving the unserved broadband issue across the state in the Federal round of the Great Grant program.

In <MUNICIPALITY>, we have a number of unserved homes that need access to high-speed broadband service. Mediacom has approached us with a proposal they intend to submit in the Great Grant program and has asked us to support their application. Their application proposes to build a Fiber to the Premises network offering speeds up to 2000 Mbps download and 1000 Mbps upload to many unserved homes in our <County/City/Town>.

We wanted to take the time to write a letter of support in this application. We feel this application will help address the lack of broadband service to unserved homes and goes above and beyond the requirements as outlined in the Great Grant program of 100 Mbps symmetrical speeds.

If you have any questions or concerns, please contact me at <TELEPHONE> or via email at <EMAIL>. Alternatively, you can contact Mediacom for additional details. Their point of contact for the grant is Christopher Lord. He can be reached via telephone at 850-934-2551 or via email at clord@mediacomcc.com.

Thanks,
<NAME>
<MUNICIPALITY

Mr. Potter said the deadline is this Wednesday to turn in the application. The County has only had the information for two (2) weeks. Mr. Potter expressed his thanks to Mr. Livingston who has been working on this. Mr. Potter said there is a recommendation before you is to go with Brightspeed (formerly Lumen, formerly CenturyLink). The applications will be scored by state metric. Roanoke Connect is requesting that two (2) applications be submitted for $250,000. Mr. Livingston said NCIT has put away $350M for this. It will be competitive. Mr. Livingston said he is looking at getting the most help for the most people. Mr. Potter said a letter of support from the Board needs to be turned in with the grant.

Chair Johnson said she would like Mr. Livingston to talk about the process. Mr. Livingston said more points are obtained by partnering with a County. The County will only have to put in $100,000 for the $4M grant.

Chair Johnson said Brightspeed is offering a wider range of service. GREAT Grant is being pushed by the State. Mr. Potter did mention that this is wired broadband (not wireless).

Commissioner Keyes said it looks like Brightspeed can offer the most service for the County.

Commissioner Phelps made a motion to go with Brightspeed. Commissioner Walker seconded. Motion carried unanimously.

FINANCE OFFICER'S REPORT, BUDGET AMENDMENTS/BUDGET TRANSFERS: Ms. Missy Dixon, Finance Officer discussed the attached budget amendments /transfers to the Board for approval/disapproval and information.

DRAFT

Washington County

BUDGET TRANSFER

To: Board of Commissioners

BT #: 2022 - 085

From: Curtis Potter, County Manager
Missy Dixon, Finance Officer

Date: March 31, 2022

RE: Planning & Inspections/Landfill/Water Operations

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-4350-353	Planning & Inspections-Maintenance & Repair-Vehicle	1,000.00	(30.00)	970.00
10-4350-491	Planning & Inspections-Dues & Subscriptions	800.00	30.00	830.00
Planning & Inspections				
33-8100-601	Landfill-Designated for Future Appropriation	87,595.00	(42,000.00)	45,595.00
33-7400-600	Landfill-Contracted Services	33,000.00	42,000.00	75,000.00
Landfill				
35-7130-200	Water Operations-Supplies & Materials	27,400.00	(4,284.00)	23,116.00
35-7130-600	Water Operations-Contracts-Mowing	12,500.00	4,284.00	16,784.00
Water Operations				
		162,295.00	-	**162,295.00**

Justification:

To transfer monies within the Planning & Inpsections budget to cover the costs of the Bouncie's through fiscal year end. To transfer monies within the Landfill budget to cover the costs of repairs to the scale house and for yard waste grinding that needs to be completed prior to fiscal year end. To transfer monies within the Water Operations budget to cover the increase in mowing costs due to gas prices and additional acreage through fiscal year end.

Budget Officer's Initials CSP

Approval Date: 4/1/22

Initials: [illegible]
Batch #: 2022-085
Date: 4/1/2022

DRAFT

Washington County

BUDGET TRANSFER

To: Board of Commissioners

BT #: 2022 - 086

From: Curtis Potter, County Manager
Missy Dixon, Finance Officer

Date: March 31, 2022

RE: JCPC

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-3970-042	JCPC-Administration	(8,188.00)	5,000.00	(3,188.00)
10-3970-041	JCPC-Washington County Youth	(18,182.00)	(5,000.00)	(23,182.00)
10-5830-250	JCPC-CBA	8,188.00	(5,000.00)	3,188.00
10-5830-200	JCPC-Washington County Youth	20,000.00	5,000.00	25,000.00
JCPC				
		1,818.00	-	**1,818.00**

Justification:

To transfer monies from the JCPC Administration Budget to the JCPC Washington County Youth Budget. The administration monies have not been needed this fiscal year since we have just started meeting 1 person again therefore we are moving some of those funds to the Youth Program to help with the cost of taking children to summer camp. The JCPC Board approved this on 3/21/2022.

Budget Officer's Initials CSP

Approval Date: 4/1/22

Initials: MD
Batch #: 2022-086
Date: 4/1/2022

DRAFT

Washington County

BUDGET TRANSFER

To: Board of Commissioners

BT #: 2022 - 087

From: Curtis Potter, County Manager
Missy Dixon, Finance Officer

Date: March 31, 2022

RE: Sheriff

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-4310-600	Sheriff-Animal Control	8,000.00	(2,500.00)	5,500.00
10-4310-310	Sheriff-Travel	4,500.00	2,500.00	7,000.00
Sheriff				
		12,500.00	**-**	**12,500.00**

Justification:

To transfer monies within the Sheriff's Office Budget to cover the costs to send the SRO Officers to the SRO Conference that is taking place in June.

Budget Officer's Initials CBP

Approval Date: 4/1/22

Initials: TM
Batch #: 2022-087
Date: 4/1/2022

DRAFT

Washington County

BUDGET TRANSFER

To: Board of Commissioners

BT #: 2022 - 088

From: Curtis Potter, County Manager
Missy Dixon, Finance Officer

Date: April 4, 2022

RE: Facility Services

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-4265-215	Facility Services - Maintenance & Repair Building	163,028.00	(115.00)	162,913.00
10-4265-605	Facility Services - Contracted Services-Fire Extinguisher	3,000.00	115.00	3,115.00
Facility Services				
		166,028.00	-	**166,028.00**

Justification:

To transfer monies within the Facility Services Budget to cover the costs of the fire extinguisher maintenance through fiscal year end.

Budget Officer's Initials CSP

Approval Date: 4/4/22

Initials: RN
Batch #: 2022-088
Date: 4/4/2022

DRAFT

Washington County

BUDGET TRANSFER

To: Board of Commissioners

BT #: 2022 - 089

From: Curtis Potter, County Manager
Missy Dixon, Finance Officer

Date: April 4, 2022

RE: Water Treatment

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
35-7135-600	Designated for Future Appropriation	48,367.00	(9,000.00)	39,367.00
35-7135-200	Water Treatment-Supplies & Materials	7,999.00	3,500.00	11,499.00
35-7135-299	Water Treatment-Water Treatment Chemicals	25,000.00	5,500.00	30,500.00
Water Treatment				
		81,366.00	**-**	**81,366.00**

Justification:

To transfer monies within the Water Treatment Budget to cover the costs of chlorine gas, water lab testing equipment, and chemicals for the plant/handheld analyzers. Costs of these materials and shipping have all increased and additional monies are needed to cover these costs through fiscal year end.

Budget Officer's Initials CSP

Approval Date: 4/4/22

Initials: [illegible]
Batch #: 2022-089
Date: 4/5/2022

DRAFT

Washington County

BUDGET TRANSFER

To: Board of Commissioners

BT #: 2022 - 090

From: Curtis Potter, County Manager
Missy Dixon, Finance Officer

Date: April 4, 2022

RE: SS Admin

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-5310-011	SS Admin-Salaries & Wages-Regular	2,102,526.00	(7,500.00)	2,095,026.00
10-5310-090	SS admin - FICA Tax	162,162.00	(2,000.00)	160,162.00
10-5310-100	SS Admin - Retirement	391,506.00	(3,500.00)	388,006.00
10-5310-101	SS Admin - 401(K) Contribution	62,883.00	(3,500.00)	59,383.00
10-5310-140	SS Admin - Workmans Comp	52,435.00	(1,000.00)	51,435.00
10-5310-330	SS Admin - Utilities	27,000.00	(1,000.00)	26,000.00
10-5310-350	SS Admin - Maintenance & Repair-Building	38,000.00	18,500.00	56,500.00
SS Admin				
		2,836,512.00	**-**	**2,836,512.00**

Justification:

DSS is requesting to transfer monies within their budget from various lines to Maintenance Building & Repair in an effort to replace the exterior doors to the agency which are now failing to lock properly and are separating at the seams. They have received quotes to replace the doors and include handicap openers. The agency was approached by a client in a motorized wheel chair recently who asked when the doors would be improved as it was a struggle for them to gain access into the lobby without assistance because the current doors are so cumbersome, heavy and stick making them hard to open for a person in a wheel chair. In order to accomodate even the most vulnerable populations in this county with disabilities, the agency feels it is necessary to replace these doors and include handicap openers.

Budget Officer's Initials CSP

Approval Date: 4/4/22

Initials: MD
Batch #: BT22-090
Date: 4/4/2022

DRAFT

Washington County

BUDGET TRANSFER

To: Board of Commissioners

BT #: 2022 - 091

From: Curtis Potter, County Manager
Missy Dixon, Finance Officer

Date: April 6, 2022

RE: Clerk of Court/Sheriff/SS Transit

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-4265-202	Clerk of Court-Maintenance & Repair Building	1,500.00	(220.00)	1,280.00
10-4265-201	Clerk of Court-Departmental Supplies	1,700.00	220.00	1,920.00
Clerk of Court				
10-4310-392	Sheriff-Undercover Investigations	7,000.00	(2,000.00)	5,000.00
10-4310-260	Sheriff-Departmental Supplies	37,000.00	2,000.00	39,000.00
Sheriff				
10-5400-250	Transit-Maintenance & Repair Vehicle	55,314.00	(5,000.00)	50,314.00
10-5400-311	Transit-Riverlight Transit Vehicle Fuel	27,500.00	5,000.00	32,500.00
SS Transit				
		130,014.00	**-**	**130,014.00**

Justification:

The Clerk of Court is requesting to move monies from Maintenance & Repair Buildings to Departmental Supplies to cover the cost to purchase a chair prior to fiscal year end. To transfer monies within the Sheriff's Office budget to departmental supplies for the purchase of fiscal year end office supplies. DSS is requesting to move monies within the Transit budget to the fuel line to cover the costs of fuel through fiscal year end due to the rise in gas prices in the last several weeks.

RECEIVED
05 2022
Washington County Manager's Office

Budget Officer's Initials CP

Approval Date: 4/6/22

Initials: [illegible]
Batch #: 2022-091
Date: 4/7/2022

DRAFT

Washington County

BUDGET TRANSFER

To: Board of Commissioners

BT #: 2022 - 092

From: Curtis Potter, County Manager
Missy Dixon, Finance Officer

Date: April 7, 2022

RE: Manager's Office

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-4120-130	Manager's Office - Unemployment Insurance	1,008.00	(1,008.00)	-
10-4120-191	Manager's Office - UNCSOG LFNC Intern Prog	20,000.00	(2,000.00)	18,000.00
10-4120-310	Manager's Office - Travel	2,000.00	(1,000.00)	1,000.00
10-4120-355	Manager's Office - Maintenance & Repair Vehicle	1,500.00	(500.00)	1,000.00
10-4120-260	Manager's Office - Departmental Supplies	7,000.00	4,508.00	11,508.00
Manager's Office				
		31,508.00	**-**	**31,508.00**

Justification:

To transfer monies from various lines to Departmental Supplies within the Manager's Office Budget. This request is being made to purchase year-end supplies, replace 1 existing outdated PC for the Admin Assistant together with associated software, and potentially purchase a 2nd PC with associated software to be used by the next LFNC Fellow anticipated to join staff in FY23.

Budget Officer's Initials CBP

Approval Date: 4/7/22

Initials: [illegible]
Batch #: 2022-092
Date: 4/8/2022

DRAFT

Washington County

BUDGET TRANSFER

To: Board of Commissioners

BT #: 2022 - 093

From: Curtis Potter, County Manager
Missy Dixon, Finance Officer

Date: April 12, 2022

RE: Sheriff

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-4310-392	Sheriff-Undercover Investigations	5,000.00	(4,000.00)	1,000.00
10-4310-540	Sheriff-Capital Outlay Vehicles	192,960.00	4,000.00	196,960.00
Sheriff				
		197,960.00	**-**	**197,960.00**

Justification:

To transfer monies within the Sheriff's Office Budget from Undercover Investigations to Capital Outlay Vehicles for the purchase and installation of the push bumper guards for the 4 new Dodge Chargers that have been delivered.

Budget Officer's Initials CEP

Approval Date: 4/12/22

Initials: VM
Batch #: 2022-093
Date: 4/12/2022

DRAFT

Washington County

BUDGET TRANSFER

To: Board of Commissioners

BT #: 2022 - 094

From: Curtis Potter, County Manager
Missy Dixon, Finance Officer

Date: April 14, 2022

RE: Tax

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-4140-310	Tax Admin - Travel	500.00	(500.00)	-
10-4140-315	Tax Admin - Training	5,000.00	(3,000.00)	2,000.00
10-4140-500	Tax Admin - Contracted Services	19,700.00	1,000.00	20,700.00
10-4140-510	Tax Admin - Contracted Services - Zacchaeus	6,500.00	2,500.00	9,000.00
Tax				
		31,700.00	-	**31,700.00**

Justification:

To transfer monies within the Tax Department Budget from the training and travel lines to the two contracted services lines as additional funds are needed for Elite programming from Dynamic Data and more monies are needed for Zacchaeus for legal service work due to a taxpayer filing bankruptcy.

Budget Officer's Initials CSP

Approval Date: 4/14/22

Initials: MD
Batch #: 2022-094
Date: 4/18/2022

DRAFT

Washington County

BUDGET TRANSFER

To: Board of Commissioners

BT #: 2022 - 095

From: Curtis Potter, County Manager
Missy Dixon, Finance Officer

Date: April 14, 2022

RE: SS Transportation

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-5400-250	SS Transportation - Maintenance & Repair-Vehicle	50,314.00	(5,000.00)	45,314.00
10-5400-311	SS Transportation - Riverlight Transit Vehicle Fuel	32,500.00	5,000.00	37,500.00
SS Transportation				
		82,814.00	-	**82,814.00**

Justification:

To transfer monies within the SS Transportation Department Budget from Maintenance & Repair Vehicle to the Riverlight Transit Fuel line as additional funds are needed to cover the cost of fuel through fiscal year end due to the climbing fuel prices.

Budget Officer's Initials CBP

Approval Date: 4/14/22

Initials: TN
Batch #: 2022-095
Date: 4/18/2022

DRAFT

Washington County

BUDGET TRANSFER

To: Board of Commissioners

BT #: 2022 - 096

From: Curtis Potter, County Manager
Missy Dixon, Finance Officer

Date: April 18, 2022

RE: Governing Board/Manager's Office/SS Admin

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-4110-310	Governing Board - Travel	13,000.00	(1,500.00)	11,500.00
10-4110-200	Governing Board - Departmental Supplies	4,000.00	1,500.00	5,500.00
Governing Board				
10-4120-190	Manager's Office - Legal Services	8,000.00	(1,000.00)	7,000.00
10-4120-380	Manager's Office - Advertising	2,500.00	1,000.00	3,500.00
Manager's Office				
10-5310-310	SS Admin - Travel	6,500.00	(250.00)	6,250.00
10-5310-311	SS Admin - Vehicle Fuel	5,000.00	250.00	5,250.00
SS Admin				
		39,000.00	**-**	**39,000.00**

Justification:

To transfer monies within the Governing Board Budget to purchase magnetc signs with the new logo on them for county vehicles. To transfer monies within the Manager's Office Budget to cover the costs of advertising that was more than originally budgeted due to the ads being run for the upset bids. To transfer monies within the SS Admin Budget to cover the increased cost of fuel, this along with a budget amendment that will be taken before the board in May should be enough to cover the costs through fiscal year end.

Budget Officer's Initials CSP

Approval Date: 4/18/22

Initials: MD
Batch #: 2022-096
Date: 4/18/2022

DRAFT

Washington County

BUDGET TRANSFER

To: Board of Commissioners

BT #: 2022 - 097

From: Curtis Potter, County Manager
Missy Dixon, Finance Officer

Date: April 20, 2022

RE: Sheriff/Planning & Inspections

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-4310-010	Sheriff - Salaries & Wages - Regular	808,363.00	(2,000.00)	806,363.00
10-4310-350	Sheriff - Maintenance & Repair Equipment	2,000.00	(900.00)	1,100.00
10-4310-392	Sheriff - Undercover Investigations	1,000.00	(1,000.00)	-
10-4310-540	Sheriff - Capital Outlay Vehicles	196,960.00	(1,500.00)	195,460.00
10-4310-355	Sheriff - Maintenance Vehicles	30,491.00	5,400.00	35,891.00
Sheriff				
10-4350-353	Planning & Inspections - Maintenance & Repair Vehicle	970.00	(300.00)	670.00
10-4350-311	Planning & Inspections - Travel	750.00	300.00	1,050.00
Planning & Inspections				
		1,040,534.00	**-**	**1,040,534.00**

Justification:

To transfer monies within the Sheriff's Office budget to cover the costs for maintenance & repair to vehicles through fiscal year end. To transfer monies within the Planning & Inspections budget to cover the costs of fuel through fiscal year end.

Budget Officer's Initials CSP

RECEIVED

Washington County Manager's Office

Approval Date: 4/21/22

Initials:
Batch #: 2022-097
Date: 4/21/2022

DRAFT

Washington County

BUDGET TRANSFER

To: Board of Commissioners

BT #: 2022 - 098

From: Curtis Potter, County Manager
Missy Dixon, Finance Officer

Date: April 25, 2022

RE: Governing Board

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-4110-310	Governing Board - Travel	11,500.00	(1,000.00)	10,500.00
10-4110-200	Governing Board - Departmental Supplies	5,500.00	1,000.00	6,500.00
Governing Board				
		17,000.00	**-**	**17,000.00**

Justification:

To transfer monies within the Governing Board budget to purchase lapel pins with the County's new logo.

Budget Officer's Initials CSP

Approval Date: 4/25/22

Initials: M
Batch #: 2022-098
Date: 4/25/2022

DRAFT

Washington County

BUDGET TRANSFER

To: Board of Commissioners

BT #: 2022 - 099

From: Curtis Potter, County Manager
Missy Dixon, Finance Officer

Date: April 25, 2022

RE: Board of Elections

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-4170-315	Board of Elections - Training	10,200.00	(8,000.00)	2,200.00
10-4170-260	Board of Elections - Departmental Supplies	3,199.00	8,000.00	11,199.00
Board of Elections				
		13,399.00	-	13,399.00

Justification:

To transfer monies within the Board of Elections budget to cover the purchase of various office supplies such as filing cabinets, shelving, etc. for the relocation to the Roper Annex Building.

Budget Officer's Initials CSP

Approval Date: 4/25/22

Initials: MD
Batch #: 2022-099
Date: 4/25/2022

DRAFT

Washington County

BUDGET AMENDMENT

To: Board of Commissioners

BA #: 2022 - 100

From: Curtis Potter, County Manager
Missy Dixon, *Finance Officer*

Date: May 2, 2022

RE: Sheriff/Senior Center

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-3500-280	MIPPA Grant - Medicaid Improvement for Patients	(5,173.00)	(90.00)	(5,263.00)
10-6050-998	MIPPA Grant - Medicaid Improvement for Patients	3,016.00	90.00	3,106.00
MIPPA Grant				
10-3500-271	SHIIP-Senior Health Insur-Program Inc/Service Deliv Fee	-	(100.00)	(100.00)
10-6050-996	SHIIP-Senior Health Insur-Program Inc/Service Deliv Fee	-	100.00	100.00
SHIIP				
	Balanced:	**(2,157.00)**	**-**	**(2,157.00)**

Justification:

To correct the budgeted revenues and expenses based on monies received from the MIPPA Grant as an incorrect figure was originally given to Finance. To budget for monies received on behalf of the SHIIP Grant Program during an event where the Extension Office was set up to help the senior community sign up for insurance.

Approval Date: _____

Bd. Clerk's Init: _____

Initials:	
Batch #:	
Date:	

DRAFT

Washington County

BUDGET AMENDMENT

To: Board of Commissioners

BA #: 2022 - 101

From: Curtis Potter, County Manager
Missy Dixon, *Finance Officer*

Date: May 2, 2022

RE: SS Admin/SS Economic Support

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-3490-000	DSS Administration Reimbursement	(3,090,396.00)	(20,000.00)	(3,110,396.00)
10-5380-190	SS Economic Support-WF Employment Services	29,981.00	(10,000.00)	19,981.00
10-5310-260	SS Admin-Departmental Supplies	51,000.00	7,500.00	58,500.00
10-5310-311	SS Admin-Vehicle Fuel	5,250.00	2,500.00	7,750.00
10-5310-350	SS Admin-Maintenance & Repair-Building	56,500.00	2,500.00	59,000.00
10-5310-351	SS Admin-Repair & Maintenance-Equipment	2,340.00	1,000.00	3,340.00
10-5310-370	SS Admin-Advertising	2,750.00	1,000.00	3,750.00
10-5310-390	SS Admin-Dues & Subscription	11,700.00	500.00	12,200.00
10-5380-405	SS Economic Support-LIHWAP-Low Income Household Water Assist	34,270.00	15,000.00	49,270.00
SS Admin/SS Economic Support				
	Balanced:	**(2,896,605.00)**	-	**(2,896,605.00)**

Justification:

DSS is requesting several budgetary adjustments to allow funds to be available for expenses arising through the end of the fiscal year. DSS has encountered increased costs for fuel, repairs and other supplies within the agency during the fiscal year. In an effort to ensure no lines run in the negative as a result of increasing costs, we are requesting to move funds from a non-reimbursable line to a reimbursable line which will generate additional revenues to the county. DSS is also requesting this budget amendment to increase revenues and expenditures for the Low Income Household Water Assistance program after being notified that we are receiving an increase in funding through a reallocation from the state.

Approval Date: _____

Bd. Clerk's Init: _____

Initials:
Batch #:
Date:

DRAFT

Washington County

BUDGET AMENDMENT

To: Board of Commissioners

BA #: 2022 - 102

From: Curtis Potter, County Manager
Missy Dixon, *Finance Officer*

Date: May 2, 2022

RE: Sheriff/Senior Center/Recreation/EMS

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-3540-020	Gun Permits Discretionary-County Portion	(5,570.00)	(840.00)	(6,410.00)
10-4310-611	Gun Permits Discretionary-County Portion	32,640.00	840.00	33,480.00
10-3540-030	Gun Permits-State Portion	(6,700.00)	(1,030.00)	(7,730.00)
10-4310-612	Gun Permits-State Portion	7,970.00	1,030.00	9,000.00
10-3540-040	Finger Printing	(1,540.00)	(210.00)	(1,750.00)
10-4310-613	Finger Printing	3,575.00	210.00	3,785.00
Sheriff				
10-3509-010	Senior Center Trips	(224.00)	(300.00)	(524.00)
10-5150-380	Senior Center Trips	947.00	300.00	1,247.00
10-3509-020	Senior Center Donations	(1,819.00)	(150.00)	(1,969.00)
10-5150-650	Senior Center Donations	4,125.00	150.00	4,275.00
Senior Center				
10-3360-000	Recreation-Donations	(562.00)	(50.00)	(612.00)
10-6120-650	Recreation-Donations	2,097.00	50.00	2,147.00
Recreation				
37-3490-020	DUKE Race-CARS Grant	(4,300.00)	(2,800.00)	(7,100.00)
37-4330-652	DUKE Race-CARS Grant	4,300.00	2,800.00	7,100.00
37-3490-021	UNC PECC+ Program Grant	(1,200.00)	(300.00)	(1,500.00)
37-4330-653	UNC PECC+ Program Grant	1,200.00	300.00	1,500.00
EMS				
	Balanced:	**34,939.00**	**-**	**34,939.00**

Justification:

This amendment is to budget revenues and expenditures for additional monies received for Sheriff Office gun permitting, finger printing, Senior Center trips and donations, Recreation donations, and two EMS Grant Programs.

Approval Date: _____

Bd. Clerk's Init: _____

Initials:
Batch #:
Date:

DRAFT

Washington County

BUDGET AMENDMENT

To: Board of Commissioners

BA #: 2022 - 102

From: Curtis Potter, County Manager
Missy Dixon, *Finance Officer*

Date: May 2, 2022

RE: Sheriff/Senior Center/Recreation/EMS

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-3540-020	Gun Permits Discretionary-County Portion	(5,570.00)	(840.00)	(6,410.00)
10-4310-611	Gun Permits Discretionary-County Portion	32,640.00	840.00	33,480.00
10-3540-030	Gun Permits-State Portion	(6,700.00)	(1,030.00)	(7,730.00)
10-4310-612	Gun Permits-State Portion	7,970.00	1,030.00	9,000.00
10-3540-040	Finger Printing	(1,540.00)	(210.00)	(1,750.00)
10-4310-613	Finger Printing	3,575.00	210.00	3,785.00
Sheriff				
10-3509-010	Senior Center Trips	(224.00)	(300.00)	(524.00)
10-5150-380	Senior Center Trips	947.00	300.00	1,247.00
10-3509-020	Senior Center Donations	(1,819.00)	(150.00)	(1,969.00)
10-5150-650	Senior Center Donations	4,125.00	150.00	4,275.00
Senior Center				
10-3360-000	Recreation-Donations	(562.00)	(50.00)	(612.00)
10-6120-650	Recreation-Donations	2,097.00	50.00	2,147.00
Recreation				
37-3490-020	DUKE Race-CARS Grant	(4,300.00)	(2,800.00)	(7,100.00)
37-4330-652	DUKE Race-CARS Grant	4,300.00	2,800.00	7,100.00
37-3490-021	UNC PECC+ Program Grant	(1,200.00)	(300.00)	(1,500.00)
37-4330-653	UNC PECC+ Program Grant	1,200.00	300.00	1,500.00
EMS				
	Balanced:	**34,939.00**	**-**	**34,939.00**

Justification:

This amendment is to budget revenues and expenditures for additional monies received for Sheriff Office gun permitting, finger printing, Senior Center trips and donations, Recreation donations, and two EMS Grant Programs.

Approval Date: _____

Bd. Clerk's Init: _____

Initials:
Batch #:
Date:

DRAFT

Washington County

BUDGET AMENDMENT

To: Board of Commissioners **BA #: 2022 - 103**

From: Curtis Potter, County Manager
Missy Dixon, *Finance Officer*

Date: May 2, 2022

RE: SS Economic Support

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-3490-000	DSS Administration Reimbursement	(3,110,396.00)	(162,532.00)	(3,272,928.00)
10-5380-406	LIEAP Payments	234,493.00	162,532.00	397,025.00
SS Economic Support				
	Balanced:	(2,875,903.00)	-	(2,875,903.00)

Justification:

To budget additional revenues and expenditures for the Low Income Energy Assistance Program (LIEAP) Payments line. DSS was notified via letter from NC DHHS authorizing additional supplement payments to individual clients who received a regular payment during the active LIEAP Season. These monies are in addition to the county's previously budgeted amount.

Approval Date: _____

Bd. Clerk's Init: _____

Initials:	
Batch #:	
Date:	

DRAFT

Washington County

BUDGET AMENDMENT

To: Board of Commissioners **BA #: 2022 - 104**

From: Curtis Potter, County Manager
Missy Dixon, *Finance Officer*

Date: May 2, 2022

RE: General Fund/EMS/ARPA Fund

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-3480-087	ARPA Revenue Replacement	-	(1,337,663.57)	(1,337,663.57)
10-9800-982	Transfer to Washington Co EMS	383,987.00	(128,719.76)	255,267.24
10-3990-000	Appropriated Fund Balance	(1,395,135.88)	1,395,135.88	-
10-9990-000	Contingency	22,180.00	71,247.45	93,427.45
				-
37-3980-010	Transfer from General Fund	(383,987.00)	128,719.76	(255,267.24)
37-3491-001	ARPA Revenue Replacement	-	(128,719.76)	(128,719.76)
				-
55-4100-001	American Rescue Plan Act (ARPA) of 2021	2,249,279.00	(1,466,383.33)	782,895.67
55-4100-002	First Responder Services	-	992,648.63	992,648.63
55-4100-003	General Administration Services	-	473,734.70	473,734.70
General Fund/EMS/ARPA Fund				
	Balanced:	**876,323.12**	-	**876,323.12**

Justification:

To amend the General Fund, EMS and ARPA budgets to allocate ARPA funding in the appropriate locations to be spent as Revenue Replacement for salaries. By doing this, we are eliminating the currently appropriated general fund fund balance. Salaries being used are Manager's Office, Finance Office, Sheriff's Office and EMS Management for the period of July 1, 2021 - April 26, 2022. By using EMS salaries we are reducing the original transfer from the general fund to EMS to put all ARPA monies back into the general fund.

Approval Date: _____

Bd. Clerk's Init: _____

Initials:	
Batch #:	
Date:	

Mr. Potter explained BT#22-014 is the first transfer of ARPA funds to cover eligible salaries.

Commissioner Keyes made a motion to approve the budget amendments and transfers as presented above. Commissioner Sexton seconded. Motion carried unanimously.

OTHER ITEMS BY CHAIR, COMMISSIONERS, COUNTY MANAGER/ COUNTY ATTORNEY OR CLERK:

Chair Johnson mentioned that Mr. Kevin Leonard, NCACC Executive Director will be here on May 5, 2022 to meet with her regarding what's coming up later in the year (with her as the new NCACC President) and she also said she hopes all the Commissioners will be attending the NCACC Spring District Meeting being held in Chowan County that same Thursday evening at 5:30 PM. Chair Johnson also mentioned the County's 4-H Livestock show will be in person on Wednesday, May 4 @ 12:30 pm at the big red barn off of Hwy 32.

Mr. Potter mentioned the following items:

- The County has a new website--thanks in large part to Mr. Livingston. It contains a self-service portal for trash needs/service.
- The County has an opening for a Veterans Service Officer. For now, Washington County can use Pitt County's Veterans Service Officer.
- Mr. Potter stated that the Albemarle Commission has as offered to take over the Scuppernong drainage grant.
- Mr. Potter asked the Commissioners to make sure to look in the back of your budget book. There is a funding request from Alliance of NC. It came in late, but Mr. Potter wanted to make sure that the Commissioners saw it. Mr. Potter said it is not in the recommended budget.
- Mr. Potter said that the County is getting ready to set up another special revenue fund for the receipt of opioid settlement funds of $18,500. MTW will be spending those.
- Mr. Potter mentioned he will be meeting with staff from the school regarding their request for a new school facility and funding.

Commissioner Keyes made a motion to go into Closed Session pursuant to NCGS §143-318.11(a)(3) (attorney-client privilege) and NCGS §143-318.11(a)(6) (personnel). Commissioner Walker seconded. Motion passed unanimously.

Back in Open Session, at 8:09 PM with no further business to discuss, **Commissioner Phelps made a motion to recess the meeting to May 16, 2022 at 6:00 PM in the Cooperative Extension Conference Room. Commissioner Keyes seconded. Motion carried unanimously.**

Tracey A. Johnson Chair	Julie J. Bennett, CMC, NCMCC Clerk to the Board

DRAFT

May 16, 2022

The Washington County Board of Commissioners met in a recessed meeting on Monday, May 16, 2022 at 6:00 PM in person and by using ZOOM—virtual meeting software (due to the COVID-19 pandemic) for Facebook Live Streaming in the Cooperative Extension Conference Room, 128 E. Water Street, Plymouth, NC. Commissioners Ann C. Keyes, Carol V. Phelps, William R. "Bill" Sexton, Jr. and Julius Walker, Jr. were present in the room. Also present were County Manager/County Attorney Curtis Potter, Clerk to the Board Julie J. Bennett and County Finance Officer Missy Dixon. Chair Tracey A. Johnson was unable to attend.

Vice-Chair Walker called the meeting to order.

CONSENT AGENDA:

Items listed under Consent are generally of a routine nature. The Board may take action to approve/disapprove all items in a single vote. Any item may be withheld from a general action, to be discussed and voted upon separately at the discretion of the Board.

a) Proclamation 2022-020 EMS Week

Commissioner Sexton made a motion to approve the Consent Agenda. Commissioner Phelps seconded. Motion carried unanimously.

Vice-Chair Walker said the Commissioners really appreciate our EMS Staff.

DAVENPORT FINANCIAL ENGAGEMENT LETTER: Mr. Potter, CM/CA, gave some background information on this subject. (See below.)

DRAFT

COUNTY OF WASHINGTON
BOARD OF COMMISSIONERS

COMMISSIONERS:
TRACEY A. JOHNSON, CHAIR
JULIUS WALKER, JR., VICE-CHAIR
ANN C. KEYES
CAROL V. PHELPS
WILLIAM "BILL" R. SEXTON, JR.

Washington County

ADMINISTRATION STAFF:
CURTIS S. POTTER
COUNTY MANAGER/COUNTY ATTORNEY
cpotter@washconc.org

CATHERINE "MISSY" DIXON
FINANCE OFFICER
mdixon@washconc.org

JULIE J. BENNETT, CMC, NCMCC
CLERK TO THE BOARD
jbennett@washconc.org

POST OFFICE BOX 1007
PLYMOUTH, NORTH CAROLINA 27962
OFFICE (252) 793-5823
FAX (252) 793-1183

AGENDA ITEM MEMO

MEETING DATE:	May 16, 2022	**MEMO Date:** May 13, 2022	**ITEM:**
SUBJECT:	Davenport Financial Engagement Letter – School Facilities Financing		
DEPARTMENT:	Finance		
FROM:	Curtis S. Potter, County Manager/County Attorney (CM/CA)		

ATTACHMENTS:
A- May 11th, 2022 Engagement Letter from Davenport Public Finance – 6pgs

PURPOSE: To review & approve the attached engagement letter authorizing Davenport Public Finance to begin working with staff to analyze and administer financing options for a new public school facilities.

BACKGROUND:

The Board has been working with the Washington County School Board to review various options for renovating/replacing public school facilities in Washington County for some time. Most recently, the two boards received a facilities report with field observations and potential facility reconfiguration options to consider from the NC Department of Public Instruction (DPI) in the fall of 2021.

Around this same time, the State Budget was adopted which included a new Needs Based Public School Facilities (NBPSF) Grant Program. The boards jointly agreed to pursue and apply for NBPSF grant funds, and selected SFL+A as an architectural firm to provide preliminary estimates and assist in the NBPSF application process.

In early May, DPI announced Washington County was awarded $40M based on its proposed project to replace most of the current school facilities with a single PreK-12 facility. The current projected construction costs for Phase I of the proposed facility (which includes all the essential components for public education) is estimated to range somewhere between the mid $50Ms and mid $60Ms depending on the inclusion of one or more gyms/auditoriums in the final project scope. Phase II of the project consists primarily of additional costs associated with improved outdoor athletic facilities, optional furniture, and other non-essential components which additional funding is being sought in order to fund at a later date.

The County is being asked to contribute a certain amount of funding (the difference between available funds and the total project cost) to the project in order to fully fund the anticipated cost. The current estimated cost is anticipated to be around $20M for Phase I. The next step in this process is for the County to formally engage a financial advisor to assist it in analyzing the financial terms and estimates of the proposed project, to review financing options to borrow funds necessary to fund the difference in the project, to apply for approval of those terms from the LGC, and to facilitate the closing of the proposed financing which is anticipated to take the form of one of three primary alternatives (direct, bond, or USDA).

FINANCIAL IMPACTS: Approval of the engagement letter itself will start the clock on billable services to be rendered as needed by Davenport Public Finance. The last provision of the engagement letter stipulates that in the event of early termination, the parties agree that the only amount due to Davenport will be for services provided and expenses incurred through the date of termination.

Depending on the amount of work required to reach a decision on which financing option to pursue, and the actual choice made, the terms of the engagement letter indicate the following as the estimated fees to be incurred for the financial advisory services:

	Pre-Financing Services Est.	Financing Fee Est.	Total Fee Est.
Pre-Financing	<$25k	n/a	<$25k
Option 1: Direct Loan	<$25k	<$50k	<$75k
Option 2: Public Financing/Bond	<$25k	<$75k	<$100k
Option 3: USDA	<$25k	<$60k	<$85k

STAFF RECOMMENDATION(S): Review the attached contracts and if satisfactory:

- **Approve the attached engagement letter; and authorize its execution by the County Manager and/or County Finance Officer.**

Mr. Potter mentioned that this will be paid out of Fund 21.

Commissioner Keyes made a motion to approve the Davenport Financial Engagement letter and authorize its execution by the County Manager and/or County Finance Officer. Commissioner Phelps seconded. Motion carried unanimously.

BOARD OF EQUALIZATION AND REVIEW:

Commissioner Sexton made a motion to re-convene as the Board of Equalization and Review. Commissioner Keyes seconded, motion carried unanimously.

Ms. Sherri Wilkins, Tax Administrator, spoke to the Board and said she had received two appeals and they were in the Commissioners' Agenda package.

The first application to be discussed was from Cross Coalition LTD. Commissioner Sexton asked who they were. Ms. Wilkins stated that they are a group that helps citizens in the area with small house repairs. They want an exemption for their personal equipment.

DRAFT

Form AV-10
(Rev. 03-14)

RECEIVED
MAR 1 4 2022
WASHINGTON COUNTY
TAX OFFICE

APPLICATION for TAX YEAR 2022

Property Tax Exemption or Exclusion

COUNTY: Washington

MUNICIPALITY: Plymouth

Full Name of Owner(s): CROSS Coalition LTD

Trade Name of Business: DBA Carolina Rebuilding Ministry

Mailing Address of Owner: 1122 Blackrock Road Merry Hill, NC 27957

Phone Numbers: Home: 252-356-2137 Work: Cell:

List the Property Identification Numbers and addresses/locations for the properties included in this application (attach list if needed):

Property ID #: Address/Location: 3034 US Hwy 64 E, Plymouth, NC 27962

Property ID #: Address/Location:

Property ID #: Address/Location:

Non-Deferment Exemptions and Exclusions—Check or write in the exemption or exclusion for which this application is made. These exemptions or exclusions do not result in the creation of deferred taxes. However, taxes for prior years of exemption or exclusion may be recoverable if it is later determined that the property did not actually qualify for exemption or exclusion for those prior years.

[ ] G.S. 105-275(8) Pollution abatement/recycling
[ ] G.S. 105-275(17) Veterans organizations
[ ] G.S. 105-275(18),(19) Lodges, fraternal & civic purposes
[ ] G.S. 105-275(20) Goodwill industries
[ ] G.S. 105-275(45) Solar energy electric system
[ ] G.S. 105-275(46) Charter school property
[ ] G.S. 105-277.13 Brownfields-Attach brownfields agreement
[✓] G.S. 105-278.3 Religious purposes
[ ] G.S. 105-278.4 Educational purposes (institutional)
[ ] G.S. 105-278.5 Religious educational assemblies
[ ] G.S. 105-278.6 Home for the aged, sick, or infirm
[ ] G.S. 105-278.6 Low- or moderate-income housing
[ ] G.S. 105-278.6 YMCA, SPCA, VFD, orphanage
[ ] G.S. 105-278.6A CCRC-Attach Form AV-11
[✓] G.S. 105-278.7 Other charitable, educational, etc.
[ ] G.S. 105-278.8 Charitable hospital purposes
[ ] G.S. 131A-21 Medical Care Commission bonds
[ ] Other:

Tax Deferment Programs—Check the tax deferment program for which this application is made. *****These programs will result in the creation of deferred taxes that will become immediately due and payable with interest when the property loses eligibility. The number of years for which deferred taxes will become due and payable varies by program. Read the applicable statute carefully.*****

[ ] G.S. 105-275(12) Nonprofit corporation or association organized to receive and administer lands for conservation purposes
[ ] G.S. 105-275(29a) Historic district property held as a future site of a historic structure
[ ] G.S. 105-277.14 Working waterfront property
[ ] G.S. 105-277.15A Site infrastructure land
[ ] G.S. 105-278 Historic property-Attach copy of the local ordinance designating property as historic property or landmark.
[ ] G.S. 105-278.6(e) Nonprofit property held as a future site of low- or moderate-income housing

Describe the property: Building in which Carolina Rebuilding Ministry operates is leased from an un-related entity. Only personal property owned by CRM.

Describe how you are using the property. If another organization is using the property, give their name, how they are using the property, and any income you receive from their use: Personal property used to rehab homes of low-income families throughout northeastern NC.

AFFIRMATION: I, the undersigned, declare under penalties of law that this application and any attachments are true and correct to the best of my knowledge and belief. I have read the applicable exemption or exclusion statute. I fully understand that an ineligible transfer of the property or failure to meet the qualifications will result in the loss of eligibility. If applying for a tax deferment program, I fully understand that loss of eligibility will result in removal from the program and the immediate billing of deferred taxes.

Signature(s) of Owner(s): Amanda Harrell Title: Treasurer Date: 3/10/2022

(All tenants of a tenancy in common must sign.) Title: Date:

Title: Date:

The Tax Assessor may contact you for additional information after reviewing this application.

OFFICE USE ONLY: [ ] APPROVED [ ] DENIED BY: REASON FOR DENIAL:

The next application was from Centennial Housing. Commissioner Sexton asked where the land was that is referenced in the Centennial Housing application. Ms. Wilkins said it's all the land around and behind the hospital and then all the buildings on that property. Commissioner Sexton asked has it always been this way (that the hospital was exempt from paying taxes). Mr. Potter said no, it hasn't always been this way and he did not know that it all had been conveyed from Affinity to Centennial. Commissioner Sexton stated that part of the reason for selling the hospital was to be able to receive personal property tax from whoever bought it. Commissioner Sexton asked Ms. Wilkins if the application has to be approved [meaning can it be denied]. Ms. Wilkins said no, the Commissioners do not have to give their approval, and they can deny the request. Ms. Wilkins said Centennial turned their request in late. She also mentioned that Centennial is a non-profit. Mr. Potter asked what the deadline was. Ms. Wilkins said the deadline was the end of January. Commissioner Sexton asked how much does Centennial Housing owe. Ms. Wilkins said she will get the numbers to the Board.

DRAFT

Form AV-10
(Rev. 10-09)

APPLICATION for TAX YEAR 2022

Property Tax Exemption or Exclusion

COUNTY: Washington County

MUNICIPALITY: _____

Before applying, please read the statute at the end of this application, and the specific exemption/exclusion statute online at www.ncleg.net.

Full Name of Owner(s): Centennial Housing & Community Services Corp
Mailing Address of Owner: 500 N Central expressway suite 175 Plano, TX
Phone Numbers: Home: (214) 502 9624 Work: (252) 793 4185 Cell: ( )

List the Property Identification Numbers and addresses/locations for the properties included in this application (attach list if needed):

Property ID #: 01577 Address/Location: US HWY 64 (rear)
Property ID #: _____ Address/Location: _____
Property ID #: _____ Address/Location: _____

Non-Deferment Exemptions and Exclusions—Check or write in the exemption or exclusion for which this application is made. These exemptions or exclusions do not result in the creation of deferred taxes. However, taxes for prior years of exemption or exclusion may be recoverable if it is later determined that the property did not actually qualify for exemption or exclusion for those prior years.

[ ] G.S. 105-275(17) Veterans organizations
[ ] G.S. 105-275(18),(19) Lodges, fraternal & civic purposes
[ ] G.S. 105-275(20) Goodwill industries
[ ] G.S. 105-277.13 Brownfields-Attach brownfields agreement.
[ ] G.S. 105-278.3 Religious purposes
[ ] G.S. 105-278.4 Educational purposes (institutional)
[ ] G.S. 105-278.5 Religious educational assemblies
[ ] Other: _____

[ ] G.S. 105-278.6 Home for the aged, sick, or infirm
[ ] G.S. 105-278.6 Low- or moderate-income housing
[ ] G.S. 105-278.6 YMCA, SPCA, VFD, orphanage
[ ] G.S. 105-278.6A CCRC-Attach Form AV-11.
[ ] G.S. 105-278.7 Other charitable, educational, etc.
[X] G.S. 105-278.8 Charitable hospital purposes
[ ] G.S. 131A-21 Medical Care Commission bonds

Tax Deferment Programs—Check the tax deferment program for which this application is made. ***These programs will result in the creation of deferred taxes that will become immediately due and payable with interest when the property loses eligibility. The number of years for which deferred taxes will become due and payable varies by program. Read the applicable statute carefully.***

[ ] G.S. 105-275(29a) Historic district property held as a future site of a historic structure
[ ] G.S. 105-277.1D Residence held for sale by general contractor (Lic # _____) Attach copy of the certificate of occupancy.
[ ] G.S. 105-277.14 Working waterfront property
[ ] G.S. 105-278 Historic property-Attach copy of the local ordinance designating property as historic property or landmark.
[ ] G.S. 105-278.6(e) Nonprofit property held as a future site of low- or moderate-income housing

Describe the property: Plot of land adjacent to the main campus of the hospital

Describe how you are using the property. If another organization is using the property, give their name, how they are using the property, and any income you receive from their use: The property is wholly & exclusive used for charitable purposes in that it is incidental to the real property hospital and used for patients to walk around to get exercise, will be used to build more property for hospital to

AFFIRMATION: I, the undersigned, declare under penalties of law that this application and any attachments are true and correct to the best of my knowledge and belief. I have read the applicable exemption or exclusion statute. I fully understand that an ineligible transfer of the property or failure to meet the qualifications will result in the loss of eligibility. If applying for a tax deferment program, I fully understand that loss of eligibility will result in removal from the program and the immediate billing of deferred taxes.

Signature(s) of Owner(s): _____ Title: CEO Date: 04/01/2022
(All tenants of a tenancy in common must sign.) _____ Title: _____ Date: _____
_____ Title: _____ Date: _____

The Tax Assessor may contact you for additional information after reviewing this application.

OFFICE USE ONLY: [ ] APPROVED [ ] DENIED BY: _____ REASON FOR DENIAL: _____

Form AV-10
(Rev. 10-09)

APPLICATION for TAX YEAR 2022

Property Tax Exemption or Exclusion

COUNTY: Washington County MUNICIPALITY: _____

Before applying, please read the statute at the end of this application, and the specific exemption/exclusion statute online at www.ncleg.net.

Full Name of Owner(s): Centennial Housing & Community Services CORP
Mailing Address of Owner: 500N Central Expressway Suite 175 Plano TX
Phone Numbers: Home: (214) 502-9624 Work: (252) 793-4135 Cell: ( )

List the Property Identification Numbers and addresses/locations for the properties included in this application (attach list if needed):

Property ID #: 06443, 7872 Address/Location: 1002 US HWY 64 E
Property ID #: 7871, 7873 Address/Location: US HWY 64E
Property ID #: 7874, 7875 Address/Location: US HWY 64E

Non-Deferment Exemptions and Exclusions—Check or write in the exemption or exclusion for which this application is made. These exemptions or exclusions do not result in the creation of deferred taxes. However, taxes for prior years of exemption or exclusion may be recoverable if it is later determined that the property did not actually qualify for exemption or exclusion for those prior years.

[ ] G.S. 105-275(17)	Veterans organizations	[ ] G.S. 105-278.6	Home for the aged, sick, or infirm
[ ] G.S. 105-275(18),(19)	Lodges, fraternal & civic purposes	[ ] G.S. 105-278.6	Low- or moderate-income housing
[ ] G.S. 105-275(20)	Goodwill Industries	[ ] G.S. 105-278.6	YMCA, SPCA, VFD, orphanage
[ ] G.S. 105-277.13	Brownfields-Attach brownfields agreement.	[ ] G.S. 105-278.6A	CCRC-Attach Form AV-11.
[ ] G.S. 105-278.3	Religious purposes	[ ] G.S. 105-278.7	Other charitable, educational, etc.
[ ] G.S. 105-278.4	Educational purposes (institutional)	[X] G.S. 105-278.8	Charitable hospital purposes
[ ] G.S. 105-278.5	Religious educational assemblies	[ ] G.S. 131A-21	Medical Care Commission bonds.
[ ] Other:			

Tax Deferment Programs—Check the tax deferment program for which this application is made. ***These programs will result in the creation of deferred taxes that will become immediately due and payable with interest when the property loses eligibility. The number of years for which deferred taxes will become due and payable varies by program. Read the applicable statute carefully.***

[ ] G.S. 105-275(29a)	Historic district property held as a future site of a historic structure
[ ] G.S. 105-277.10	Residence held for sale by general contractor (Lic # _____) Attach copy of the certificate of occupancy.
[ ] G.S. 105-277.14	Working waterfront property
[ ] G.S. 105-278	Historic property-Attach copy of the local ordinance designating property as historic property or landmark.
[ ] G.S. 105-278.6(e)	Nonprofit property held as a future site of low- or moderate-income housing

Describe the property: 25 bed critical access hospital

Describe how you are using the property. If another organization is using the property, give their name, how they are using the property, and any income you receive from their use: The hospitals main campus used for seeing charitable patients. This building is used to provide clinic charitable care to patients.

AFFIRMATION: I, the undersigned, declare under penalties of law that this application and any attachments are true and correct to the best of my knowledge and belief. I have read the applicable exemption or exclusion statute. I fully understand that an ineligible transfer of the property or failure to meet the qualifications will result in the loss of eligibility. If applying for a tax deferment program, I fully understand that loss of eligibility will result in removal from the program and the immediate billing of deferred taxes.

Signature(s) of Owner(s): _____ Title: CEO Date: 01/01/2022
(All tenants of a tenancy in common must sign.) _____ Title: _____ Date: _____
_____ Title: _____ Date: _____

The Tax Assessor may contact you for additional information after reviewing this application.

OFFICE USE ONLY: [ ] APPROVED [ ] DENIED BY: _____ REASON FOR DENIAL: _____

Commissioner Sexton made a motion to approve the 2022 Late Application for CROSS Coalition LTD. Commissioner Keyes seconded. Motion carried unanimously.

Commissioner Sexton made a motion to (deny) disapprove the 2022 Late Application for Centennial Housing Community Services. Commissioner Phelps seconded. Motion carried unanimously.

Commissioner Keyes made a motion to recess the Board of Equalization & Review until June 6, 2022 at 6:00 PM in the Cooperative Extension Conference Room, 128 E. Water Street, Plymouth, NC and a virtual ZOOM meeting livestreamed on the County's Facebook page. Commissioner Sexton seconded. Motion carried unanimously.

PUBLIC HEARING: WASHINGTON COUNTY FY23 BUDGET RECOMMENDATION:

Commissioner Keyes made a motion to open the public hearing on the Washington County FY23 Budget Recommendation. Commissioner Phelps seconded, motion carried unanimously.

No one signed up to speak during the public forum on the Washington County FY23 Budget Recommendation.

Mr. Potter gave a brief update. Finance has been able to begin coding the recommended budget. There was $300 found in the Landfill fund so the revenues are overstated in that fund by $300.

Commissioner Keyes said that the work presented on the budget was helpful. All the Commissioners agreed with Commissioner Keyes and thanked Mr. Potter, Ms. Dixon and staff for all their hard work on this year's budget.

Commissioner Phelps made a motion to close the public hearing on the Washington County FY23 Budget Recommendation. Commissioner Sexton seconded, motion carried unanimously.

WASHINGTON COUNTY FY23 BUDGET RECOMMENDATION DISCUSSION:

Mr. Potter asked the Board if they had any questions regarding the recommended budget for FY23. The Commissioners did not have any questions.

Mr. Potter said he has nothing to add. However, he is looking for the opioid funds that will be forthcoming--possibly $18,000 in May. He met with the Martin and Tyrrell County Managers to see where MTW Health Department can best use the funds. Mr. Potter said he will likely bring a project ordinance to the June 6 meeting regarding the opioid funds for receiving and spending those amounts.

OTHER ITEMS BY CHAIR, COMMISSIONERS, COUNTY MANAGER/ COUNTY ATTORNEY OR CLERK:

a) ABC License Request—Mr. Potter said checks have been done and sees no reason for not moving forward with it.

DRAFT

NORTH CAROLINA
ALCOHOLIC BEVERAGE CONTROL COMMISSION

4307 Mail Service Center
Raleigh, NC 27699-4307
(919)779-0700 FAX: (919)662-3583

LOCAL GOVERNMENT OPINION
for ALCOHOLIC BEVERAGE PERMITS

APPLICANT SHOULD COMPLETE THIS SECTION ONLY

Applicant's Name JATINDER KAUR
Corporate or LLC Name *(if applicable)* Pea Ridge Foodmart LLC
Trade Name of Business
Former Trade Name *(if any)* Pea Ridge Food and Fuel Inc
Business Address 16756 NC HWY 32 N ROPER NC 27970
City/State ROPER NC 27970
Date of Birth [redacted]
NC Driver's License # [redacted]
Last 4 of Social Security # [redacted]

TYPE OF ABC PERMIT(S) BEING APPLIED FOR:

_____ On Premise
Indicate Type *(if any)*
Malt Beverage / Unfortified Wine / Fortified Wine Off Premise
Indicate Type *(if any)*

REMAINDER OF FORM FOR OFFICIAL USE ONLY

Date Form 001 Mailed or Delivered _____

Designated Official's Name _____

Title _____

City/County _____

Address _____

Contact Telephone # _____

NOTICE: The Alcoholic Beverage Control Commission shall give notice of a permit application to the Governing body of a city or county prior to issuing a retail ABC permit. Designated Officials are expected to process this form within 15 days of receipt. The applicant will be required to provide proof of mandatory compliance with all applicable building and fire codes. The Inspection/Zoning Compliance form (Form 002) is for this purpose and will be completed by the appropriate local agencies.

FACTORS IN ISSUING A PERMIT: Pursuant to N.C.G.S. 18B-901(c), before issuing a permit, the ABC Commission shall be satisfied the applicant is a suitable person and that the location is a suitable place.

PLEASE INDICATE YOUR ANSWER TO THE FOLLOWING:

Do you approve of the applicant and location for the ABC permit?

YES ____ Applicant _____ Location _____ NO ____ Applicant _____ Location _____

Disapprovals: Pursuant to N.C.G.S. 18B-901 (b), to be considered by the ABC Commission, the objections shall state the facts upon which it is based. If you have indicated disapproval by answering "NO", please explain your reason(s) based on the factors outlined in N.C.G.S. 18B-901(c) on the attached page. Use extra sheets if additional space is required and attach all records and/or documents used to arrive at your decision. The mere indication of "NO" without an explanation is an insufficient basis for rejection and cannot be considered by the Commission.

_____

_____

_____

_____

_____
Signature of Designated Official Date

_____
Title of Designated Official

State of North Carolina
_____ County

_____ Being duly sworn says that the contents of the foregoing Local Government Opinion are true to his/her own knowledge, except as to matters stated on information and belief, and as to those matter(s) he/she believes them to be true.

Sworn to and subscribed before me this:

_____
Day Month Year

_____
(Notary Public's Signature)

NC ABC 001 Local Government Opinion Form 001 Rev 11/2007

Mr. Potter said he latest bid opening for the Commerce Building was May 9th and no

upset bid was received. Triple Waves had the final bid at $552,000. They will be at the June 6th Commissioners meeting to explain what they will be doing with the building and employee numbers.

The Planning Board Meeting will be held at the Town Hall in Creswell on Thursday, May 19th and the main focus will be flood maps.

Commissioner Keyes said that she has received several calls asking where the polling places are for voting tomorrow. They are as follows:

Lees Mill	Roper Annex Building
Plymouth (P1)	First Christian Church
Plymouth (P2)	Plymouth Housing Authority
Plymouth (P3)	Victory Christian Fellowship
Scuppernong	Creswell High School
Skinnersville	Mid-County Volunteer Fire Department

Commissioner Phelps thanked Mr. Potter for getting the work done for the sale of the Veterans Field to PCS. Commissioner Phelps publicly thanked Senator Steinburg for his assistance with this.

Ms. Bennett, Clerk to the Board, noted that she received her Master Municipal Clerk (MMC) Designation from the International Institute of Municipal Clerks (IIMC). She stated it is the highest designation a Clerk can receive. She received here Certified Municipal Clerk (CMC) designation in 2012. It took her 10 years to achieve the MMC.

Ms. Bennett also reminded the Commissioners of the upcoming Assembly Day at the Legislature in Raleigh on June 14. Ms. Bennett said she will register the Commissioners once they let her know they would like to attend.

Vice-Chair Walker commended Ms. Bennett on her accomplishment.

Ms. Bennett also noted that the new Lapel Pins with the new County logo have arrived. She will bring them to the next meeting.

Commissioner Keyes made a motion to go into Closed Session pursuant to NCGS §143-318.11(a)(6) (personnel). Commissioner Sexton seconded. Motion passed unanimously.

Back in Open Session, at 6:50 PM with no further business to discuss, **Commissioner Keyes made a motion to adjourn the meeting. Commissioner Phelps seconded. Motion carried unanimously.**

Julius Walker, Jr. Vice-Chair	Julie J. Bennett, CMC, NCMCC Clerk to the Board