

**Board of Commissioners
Meeting
March 1, 2021**



WASHINGTON COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING
MARCH 1, 2021
**COMMISSIONERS' CONFERENCE ROOM & LIVESTREAM
ON FACEBOOK VIA ZOOM
116 ADAMS STREET, PLYMOUTH, NC**

- 6:00 PM Call to Order—Chair Sexton
6:01 PM Invocation / Pledge
Additions / Deletions
- Item 1 6:10 PM Consent Agenda
a) Approval of Minutes
b) Tax Refunds & Releases and Insolvent Accounts
c) Proclamation: Proclaiming March 2021 as the 19th Annual March for Meals Month
d) Fund Balance Policy
- Item 2 6:15 PM Public Forum (3-minute limit per speaker)
- Item 3 6:25 PM Employee of the Quarter, Chair Sexton
- Item 4 6:35 PM Public Hearings in Accordance with 160-D, Washington County Planning Board, Mr. David Clifton, Chair and Mr. Allen Pittman, Planning & Inspector Director
➤ Flood Ordinance
➤ Subdivision Ordinance
➤ Solar Ordinance
- Item 5 6:55 PM Department Information Update: Recreation, Mr. Randy Fulford, Director
- Item 6 7:05 PM COVID-19 and Vaccine Update, Mr. Wes Gray, MTW Health Dept. Director
- Item 7 7:15 PM Finance Officer's Report, Budget Amendments/Budget Transfers, Ms. Missy Dixon, Finance Officer
- Item 8 7:25 PM Other Items by Chair, Commissioners, CM/CA, Finance Officer or Clerk
- Item 9 7:35 PM Closed Session has been scheduled according to NCGS 143-318.11(a)(1) to prevent the disclosure of information that is privileged or confidential pursuant to applicable law including without limitation NCGS 66-152(3); NCGS§143-318.11(a)(3) (attorney-client privilege); NCGS 143-318.11(a)(4) to discuss the location or expansion of industries or other businesses in the area, et. seq and NCGS §143-318.11(a)(6) (personnel)

Adjourn/Recess

WASHINGTON COUNTY BOARD OF COMMISSIONERS

AGENDA STATEMENT

ITEM NO: 1

DATE: March 1, 2021

ITEM: Consent Agenda

SUMMARY EXPLANATION:

- a) Approval of Minutes for February 1, 2021
See attached.
- b) Tax Refunds & Releases and Insolvent Accounts
See attached.
- c) Proclamation: Proclaiming March 2021 as the 19th Annual March for Meals Month
See attached.
- d) Fund Balance Policy
See attached.

February 1, 2021

The Washington County Board of Commissioners met in a regular meeting on Monday, February 1, 2021 at 6:00 PM by using ZOOM—virtual meeting software (due to the COVID-19 pandemic) for Facebook Live Streaming and in person in the Commissioners’ Room, 116 Adams Street, Plymouth, NC. Commissioners Tracey Johnson, Ann Keyes, Carol Phelps, Bill Sexton and Julius Walker, Jr. were present. Also present were County Manager/County Attorney Curtis Potter, Clerk to the Board Julie J. Bennett and Finance Officer Missy Dixon.

Chair Sexton called the meeting to order. Commissioner Walker gave the invocation; Commissioner Keyes led the Pledge of Allegiance.

ADDITIONS/DELETIONS: NONE

CONSENT AGENDA: **Commissioner Walker made a motion to approve the Consent Agenda:**

Items listed under Consent are generally of a routine nature. The Board may take action to approve/disapprove all items in a single vote. Any item may be withheld from a general action, to be discussed and voted upon separately at the discretion of the Board.

- a) Approval of Minutes
- b) Tax Refunds & Releases and Insolvent Accounts
- c) Proclamation: Black History Month
- d) NC Education Lottery School Building Capital Fund Requests
Boiler Replacement Washington County HS \$ 87,406.85
- e) FY22 Budget Preparation Guidelines

Commissioner Phelps seconded. Ms. Bennett proceeded with the roll call: Commissioner Walker, yea; Commissioner Phelps, yea; Commissioner Johnson, yea; Commissioner Keyes, yea; Commissioner Sexton, yea. Motion carried unanimously.

PUBLIC FORUM: Mr. Jack Shute, 102 Cardinal Lane, Roper, told the Board he was hoping they could help with his road. He made packets of information for the Commissioners. He went on to say there are 2,000 roads in NC. Chair Sexton asked Mr. Shute to leave information with Ms. Collier and she will give it to the Commissioners.

Mr. Jimmy Jones, Cardinal Lane, Roper, stated he had a meeting with Senator Steinburg about his road. He says he has proof the road was there in order to meet DOT’s standards.

DEPARTMENT INFORMATION UPDATE—SENIOR CENTER: Ms. Vanessa Joyner, Director of the Senior Center, gave the following presentation.

Washington County Senior Center



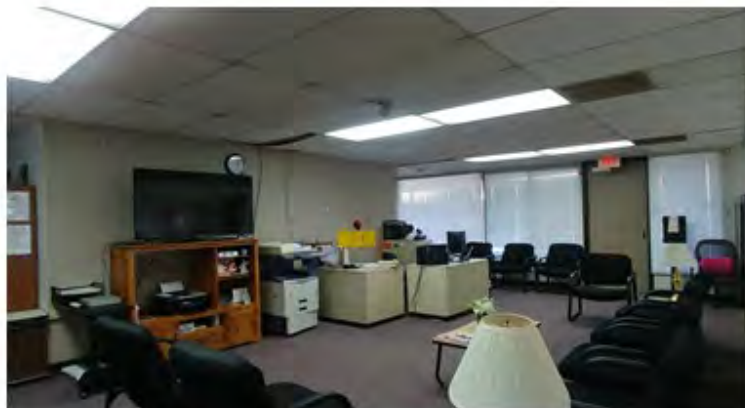
Washington County Senior Center

- ▶ Hours: 8:00 am – 7:00 pm (Currently Closed)
- ▶ 50 years or older to join
- ▶ Line Dancing for Beginners - Advanced
- ▶ Yoga
- ▶ Dance Fitness
- ▶ Caregiver's Support Group
- ▶ Craft, Sewing, and Art Classes

Senior Center Staff

- ▶ Director
- ▶ Administrative Assistant
- ▶ Nutrition Site Manager
- ▶ Title V
- ▶ Volunteers

The Reception/Lobby Area



The Multi-Purpose Room



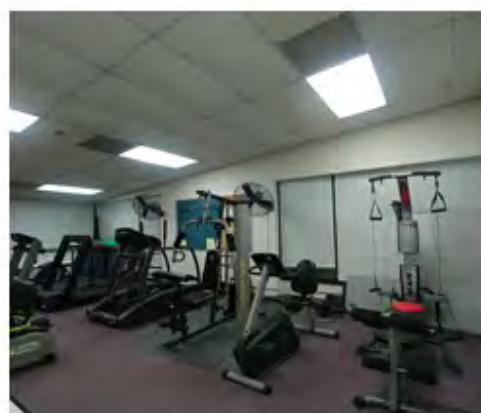
Multi-Purpose Room Activities



Craft Room



Exercise Room



Conference Room



The Kitchen



Information Center



Meals-On-Wheels



Preparing the Boxes



Delivering Meals



Gifts for Meals-On-Wheels Participants



Multi-Purpose Room Events



Event Men's Night Out



Activities



Day Trips



Day Trips



Day Trip - Senior Games



Day Trip Tyrrell County Senior Center



Day Trip – Pines Elementary School



Multi-Day Trips



Multi-Day Trips



Certification Requirements



Commissioner Keyes commended Ms. Joyner for all that she has done with and for the Senior Center.

Ms. Joyner said she uses the vehicles from Tax Office and County Manager's Office to deliver approximately 95 meals 3 times a week.

Commissioner Johnson said Ms. Joyner does a wonderful time and Rep. Paul Tine enjoyed visiting the Senior Center with her to do Meals on Wheels when he assisted years ago. Washington County was the first county to start Meals on Wheels and keeping the 100.0 Sanitation rate is awesome.

Commissioner Walker said he has been an active participant of the Senior Center's weight room. He said before COVID-19, the room was usually full. He enjoyed talking to the seniors and it's a good social outlet for them. He told Ms. Joyner to continue to do what she is doing.

Mr. Potter expressed his appreciation to Ms. Joyner as our first Department Head to participate in the Commissioners meeting and he appreciates all the work she does.

TAX COLLECTOR'S REPORT: Ms. Sherri Wilkins, Tax Office Administrator spoke to the Board and presented the Unpaid 2020 Taxes that are Liens on Real Property.

TAX COLLECTOR'S REPORT
UNPAID 2020 TAXES THAT ARE LIENS ON REAL PROPERTY
JANUARY 31, 2021

In accordance with North Carolina General Statute 105-369(a), the following represents the total of unpaid 2020 taxes that are liens on real property to date:

\$ 793,959.48

Sherri M. Wilkins
Tax Collector

The Washington County Tax Collector is ordered to advertise unpaid 2020 taxes that are liens on real property, pursuant to North Carolina General Statute 105-369(a).

Washington County Board of Commissioners

By: _____
William R Sexton, Jr., Chairman

Date: _____

ATTEST:

Julie J. Bennett, CMC, NCMCC
Clerk to the Board

Ms. Wilkins stated that in accordance with NCGS 105-369(a) the following represents the total of unpaid 2020 taxes that are liens on Real Property as of January 31, 2021 - \$793,959.48.

Also in accordance with NCGS 105-369 (b1) letters will be mailed the first week of March to notify the taxpayers of their delinquencies and that the delinquent taxes will be advertised in April.

Ms. Wilkins stated that the Debt Set-off letter will be combined with the Notice of Lien Advertisement letter (also referred to as the 2nd Notice letter). The taxes have to be delinquent 60 days to send the Debt Set-off letter, so the letters will be mailed in March. After we advertise, we can refer the 2020 delinquent amounts for foreclosure.

The Delinquent Tax Coordinator/Deputy Tax Collector, Darlene Harrison, has already started wage garnishments and bank attachments on the delinquent amounts.

Taxpayers are coming in to set up monthly payments. We are setting up payment agreements to have the taxes paid by June 2021. If they default on their monthly payment we will enforce collections through the wage garnishment, bank attachment or foreclosure.

Chair Sexton asked how this year compares to last year. Ms. Wilkins said she didn't have the percentage but knew it was lower than last years.

Commissioner Johnson made a motion to allow the Tax Administrator to advertise unpaid 2020 taxes that are liens on real property; pursuant to NCGS105-369(a). Commissioner Keyes seconded. Ms. Bennett proceeded with the roll call: Commissioner Walker, yea; Commissioner Phelps, yea; Commissioner Johnson, yea; Commissioner Keyes, yea; Commissioner Sexton, yea. Motion carried unanimously.

COVID-19 AND VACCINE UPDATE: Mr. Wes Gray, MTW Health Department Director gave an update on COVID-19 and the vaccines.

FEBRUARY 1, 2021

Washington County COVID-19 Update

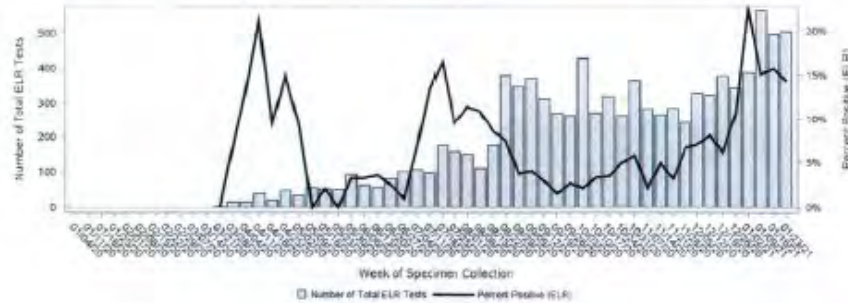
The coronavirus COVID-19 is affecting 218 countries and territories around the world.

	North Carolina	United States	Global
Total Cases	761,302	26,786,352	103,725,034
Deaths	9,342	452,458	2,242,291
Recovered	683,697	16,453,991	75,332,656

NC Case Distribution



**# Tested and
% Positive Rate in
Washington
County (per week)**



County Numbers

809 TOTAL CASES
 512 RECOVERIES
 287 ACTIVE CASES

 23 DEATHS
 2 HOSPITALIZED

 44 NEW CASES SINCE
 FRIDAY, 1/29
 (AVG. OF 15 PER DAY)

DEC 23, 2020

DATE OF THE FIRST VACCINE ADMINISTERED IN THE DISTRICT!

700

VACCINES GIVEN THE WEEK OF JANUARY 11TH

1540

VACCINES GIVEN THE WEEK OF JANUARY 18TH

250

VACCINES GIVEN THE WEEK OF JANUARY 25TH

4,000+

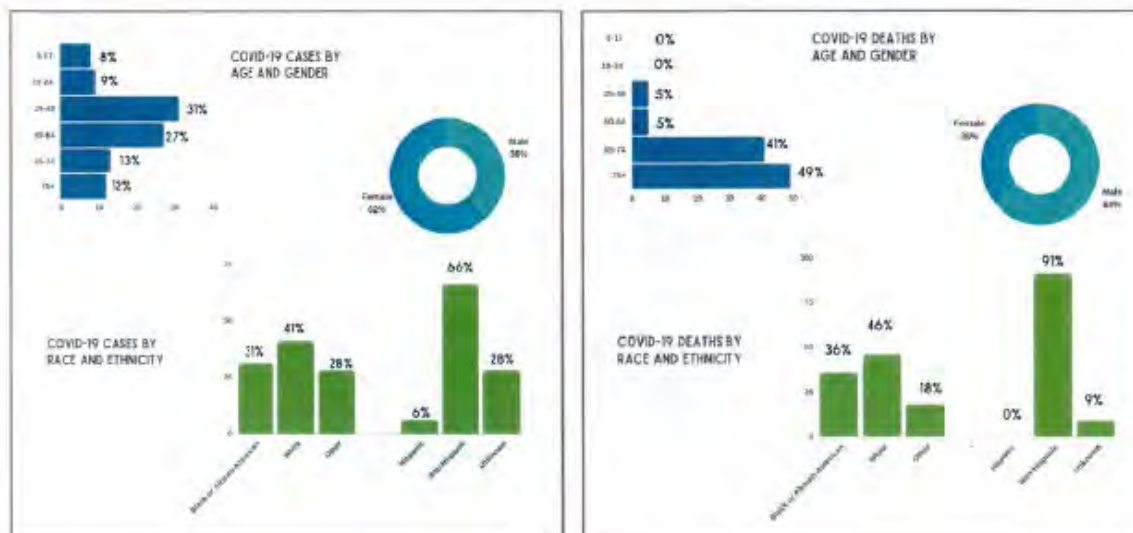
NUMBER OF PEOPLE REGISTERED

3300

TOTAL NUMBER OF VACCINATIONS GIVEN

MARTIN COUNTY RECEIVED AN AVERAGE OF 300 DOSES PER WEEK FROM 12/21-1/11. WE DID NOT RECEIVE ANY NEW VACCINE THE WEEK OF 1/18 OR 1/25 (ONLY 2ND DOSES) AS THE STATE PRIORITIZED LARGE DISTRIBUTION CENTERS. WE ARE SCHEDULED TO RECEIVE 400 DOSES THE WEEK OF 2/1.





Ongoing Outbreaks - 1/29 (these are total case counts since the start of the facility outbreak, not active case counts)

Facility Type	County	Facility	Staff		Residents / Students		Total	
			Cases	Deaths	Cases	Deaths	Cases	Deaths
Nursing Home	Martin	Roanoke River Nursing and Rehabilitation Center	24	1	25	1	49	2
Nursing Home	Washington	Roanoke Landing Nursing and Rehabilitation Center	36	0	60	5	96	5
Residential Care Facility	Tyrrell	Tyrrell House	2	0	1	0	3	0
Correctional Facility	Washington	Washington County Jail	3	0	5	0	8	0
K-12 School	Martin	Williamston Primary School	7	0	0	0	7	0

Vaccination Dashboard (Feb. 1: NC is currently ranked 19th in the US for % of doses distributed)

Location	Doses Distributed / Shots Given	% Used	% of population with 1 st Dose / 2 nd dose
US	40,933,250 / 31,123,299	62%	7.6% / 1.7%
NC	1,423,475 / 951,657	67%	7.6% / 1.4%

County Residents (all sources including hospitals and health departments; these numbers are reported by NC DHHS and do not include all vaccines administered due to backlogs in the COVID Vaccine Management System. These official numbers are approximately 1 week behind actual numbers. As of 2/1, MTW has administered (or transferred to District congregate living homes) 3,300 doses of vaccine.

Martin		Tyrrell		Washington	
1 st Dose	2 nd Dose	1 st Dose	2 nd Dose	1 st Dose	2 nd Dose
1948	178	440	12	1281	59

Commissioner Johnson said she has had some constituents that have called the online system and not heard back from MTW. Mr. Gray said he has employees working on that every day. The Emergency Management office has been assisting also with these call backs.

Commissioner Keyes commended Mr. Gray on the clinic they held at the Senior Center. Mr. Gray said he had some county staff volunteer to help and it was really successful.

BOARDS & COMMITTEES:

PLANNING BOARD

The Planning Board has several seats that have expired or soon will expire. Ms. Rosalind Shields resigned due to her business moving farther from home so the Planning Board will be recommending someone to finish out her term.

The Planning Board recommends the following, each for a 3-year term:

Ms. Elizabeth Bradshaw to December 31, 2023 (expires at Ms. Shield's original date)

Ms. Katie Walker to December 31, 2023

Mr. Steve Barnes to March 31, 2024

Mr. David Clifton to March 31, 2024

All have agreed to serve if appointed or re-appointed.

Commissioner Johnson made a motion to approve the re-appointments as presented. Commissioner Keyes seconded. Ms. Bennett proceeded with the roll call: Commissioner Walker, yea; Commissioner Phelps, yea; Commissioner Johnson, yea; Commissioner Keyes, yea; Commissioner Sexton, yea. Motion carried unanimously.

FINANCE OFFICER'S REPORT: Ms. Dixon said the budget transfers and budget amendments were in the Commissioners' package.

Commissioner Keyes made a motion to approve the budget amendments as presented. Commissioner Phelps seconded. Ms. Bennett proceeded with the roll call: Commissioner Walker, yea; Commissioner Phelps, yea; Commissioner Johnson, yea; Commissioner Keyes, yea; Commissioner Sexton, yea. Motion carried unanimously.

Ms. Dixon did note that the County did have an increase in Sales Tax from November to December.

OTHER ITEMS BY CHAIR, COMMISSIONERS, COUNTY MANAGER/ COUNTY MANAGER OR CLERK:

Commissioner Walker noted that on Millpond Road there is a bad bump there in the road that needs to be looked at. He also asked how the salary adjustments went. Mr. Potter said he thought it went well. There are still some on the punch list that have to be worked on. Mr. Potter thanked Ms. Dixon and Ms. Moore and the Department Heads and the Board for being supportive of this action.

Commissioner Phelps asked for an update on the Board of Elections issue. Commissioner Phelps said the Census has to be completed first and then there will be a redistricting. He attended a meeting on the Census and redistricting last week. There are a lot of things to take into the consideration.

Commissioner Phelps said at the Creswell Town Meeting they asked for consideration to have DOT resurface Main Street. Commissioner Sexton said that would need to be brought up at the RPO meeting.

Commissioner Johnson said she was asked to join in a White House conference call addressing substance abuse during the pandemic. Also it was brought up that there is not rural broadband to assist folks reach mental health institutions for help.

Commissioner Keyes attended various meetings in the last month. She enjoyed the NCACC Legislative Conference the best.

Chair Sexton said he and Mr. Potter were in the process of joining the RPO meeting but something happened and connection was lost.

Ms. Bennett mentioned the upcoming NACo virtual legislative conference.

Mr. Potter said he is having a meeting on 2/10 with Pocosin Innovative Charter (PIC) School regarding leasing or other options dealing with the Veterans Field.

Mr. Potter reminded the Board that he has the Department Head Budget kickoff this Wednesday. They will have the remainder of this month to complete their budgets.

Mr. Potter will be attending (here in the office) 2 simultaneous virtual conference –one for County Attorneys and one for County Managers.

Commissioner Johnson made a motion to go into Closed Session pursuant to NCGS 143-318.11(a)(1) to prevent the disclosure of information that is privileged or confidential pursuant to applicable law including without limitation NCGS 66-152(3); NCGS§143-318.11(a)(3)--attorney-client privilege; NCGS 143-318.11(a)(4) to discuss the location or expansion of industries or other businesses in the area, et. seq and NCGS §143-318.11(a)(6)—personnel. Commissioner Keyes seconded. Ms. Bennett proceeded with the roll call: Commissioner Walker, yea; Commissioner Phelps, yea; Commissioner Johnson, yea; Commissioner Keyes, yea; Commissioner Sexton, yea. Motion carried unanimously.

Back in Open Session, at 8:35 PM, with no further business to discuss, **Commissioner Keyes made a motion to adjourn. Commissioner Walker seconded. Ms. Bennett proceeded with the roll call: Commissioner Walker, yea; Commissioner Phelps, yea; Commissioner Johnson, yea; Commissioner Keyes, yea; Commissioner Sexton, yea. Motion carried unanimously.**

William R. “Bill” Sexton
Chair

Julie J. Bennett, CMC, NCMCC
Clerk to the Board



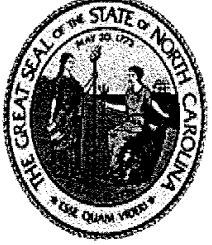
North Carolina Vehicle Tax System

Feb-21

NCVTS Pending Refund report

Report Date 2/25/2021
3:35:45 PM

Payee Name	Primary Owner	Secondary Owner	Address 1	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description	Refund	Create Date	Tax	Levy Type	Change	Interest Chang	Total Change
CARTER, JOHNNIE RAY	CARTER, JOHNNIE RAY		PO BOX 671	ROPER, NC 27970	Adjustment < \$100	0059061744	TEF1131	PENDING	209588919	Refund Generated due to adjustment on Bill #0059061744-2020-2020-0000	Situs error	02/05/2021	W Tax		\$0.00	\$0.00	\$0.00
													P Tax		(\$65.29)	\$0.00	(\$65.29)
													P Vehi		(\$15.00)	\$0.00	(\$15.00)
																	Refund \$80.29
CRADDOCK, BETSY HOLTON	CRADDOCK, BETSY HOLTON		13146 NC HIGHWAY 94 N	CRESWELL, NC 27928	Adjustment >= \$100	0057226627	FAC1952	PENDING	210672420	Refund Generated due to adjustment on Bill #0057226627-2020-2020-0000	Situs error	02/22/2021	W Tax		\$0.00	\$0.00	\$0.00
													P Tax		(\$134.14)	\$0.00	(\$134.14)
													P Vehi		(\$15.00)	\$0.00	(\$15.00)
																	Refund \$149.14
MUIR, JUDY HOGGARD	MUIR, JUDY HOGGARD		415 BREEZY BANKS RD	ROPER, NC 27970	Proration	0052559699	HCH3176	PENDING	69939225	Refund Generated due to proration on Bill #0052559699-2019-2019-0000-00	Vehicle Sold	02/09/2021	W Tax		(\$19.20)	\$0.00	(\$19.20)
																	Refund \$19.20
PHELPS, FAYE MOBLEY	PHELPS, FAYE MOBLEY		2633 US HIGHWAY 64 E	PLYMOUTH, NC 27962	Proration	0058864369	RBE4535	PENDING	209502138	Refund Generated due to proration on Bill #0058864369-2020-2020-0000-00	Vehicle Sold	02/04/2021	W Tax		(\$54.31)	\$0.00	(\$54.31)
													P Tax		(\$34.30)	\$0.00	(\$34.30)
													P Vehi		\$0.00	\$0.00	\$0.00
																	Refund \$88.61
RHODES, BRIAN GILES	RHODES, BRIAN GILES	RHODES, JENNIE ANGE	5448 LONG RIDGE RD	PLYMOUTH, NC 27962	Adjustment < \$100	0059205560	EHM7879	PENDING	210471432	Refund Generated due to adjustment on Bill #0059205560-2020-2020-0000	Situs error	02/18/2021	W Tax		\$0.00	\$0.00	\$0.00
													P Tax		(\$77.27)	\$0.00	(\$77.27)
													P Vehi		(\$15.00)	\$0.00	(\$15.00)
																	Refund \$92.27
SHELTON, JAMES LENDWOOD	SHELTON, JAMES LENDWOOD		56 STYONS RD	PLYMOUTH, NC 27962	Proration	0050506093	DHP8497	PENDING	69863081	Refund Generated due to proration on Bill #0050506093-2020-2020-0000-00	Tag Surrender	02/05/2021	W Tax		(\$32.49)	\$0.00	(\$32.49)
																	Refund \$32.49



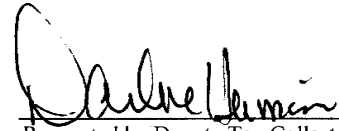
North Carolina Vehicle Tax System

Feb-21

NCVTS Pending Refund report

Report Date 2/25/2021
3:35:45 PM

TOLER, ANTHONY BERNARD	TOLER, ANTHONY BERNARD	108 S MITCHLEY ST	SPRING LAKE, NC 28390	Adjustment < \$100	0059193154	TBY5685	PENDING	350785635	Refund Generated due to adjustment on Bill #0059193154- 2020-2020-0000	Situs error	02/18/2021	W Tax C Tax C Vehi P Tax P Vehi	\$0.00 \$7.95 \$5.00 (\$8.59) (\$15.00)	\$0.00 \$0.00 \$0.00 \$0.00 \$0.00	\$0.00 \$7.95 \$5.00 (\$8.59) (\$15.00)	Refund Refund	\$10.64 \$472.64
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 Requested by Deputy Tax Collector/ _____
 Date 2/26/21

Delinquent Tax Coordinator

"Approved by the Washington County Board of
 Commissioners Meeting held _____, 2021"

 Clerk to the Board of Commissioners



**A PROCLAMATION PROCLAIMING MARCH 2021 AS THE
19th ANNUAL MARCH FOR MEALS MONTH**

WHEREAS, on March 22, 1972, President Richard Nixon signed into law a measure that amended the Older Americans Act of 1965 and established a national nutrition program for seniors 60 years and older; and

WHEREAS, Meals on Wheels America established the March for Meals campaign in March 2002 to recognize the historic month, the importance of the Older Americans Act Nutrition Programs, both congregate and home-delivered, and raise awareness about the escalating problem of senior hunger in America; and

WHEREAS, the 2021 observance of March for Meals celebrates 19 years of providing an opportunity to support Meals on Wheels programs that deliver vital and critical services by donating, volunteering and raising awareness about senior hunger and isolation; and

WHEREAS, Meals on Wheels programs – both congregate and home-delivered, in **Washington County**, North Carolina have served our communities admirably for more than 20 years; and

WHEREAS, volunteers for Meals on Wheels programs in **Washington County**, North Carolina are the backbone of the program and they not only deliver nutritious meals to seniors and individuals with disabilities who are at significant risk of hunger and isolation, but also caring concern and attention to their welfare; and

WHEREAS, Meals on Wheels programs in **Washington County**, North Carolina provide nutritious meals to seniors that help them maintain their health and independence, thereby preventing unnecessary falls, hospitalizations and/or premature institutionalization; and

WHEREAS, Meals on Wheels programs in **Washington County**, North Carolina provide a powerful opportunity for social connection for millions of seniors to help combat the negative health effects and economic consequences of loneliness and isolation; and

WHEREAS, Meals on Wheels programs in **Washington County**, North Carolina deserve recognition for the heroic contributions and essential services they have provided amid the COVID-19 pandemic and will continue to provide to local communities, our State and our Nation long after it is over.

NOW, THEREFORE, we, as the Board of Commissioners of **Washington County**, North Carolina do hereby proclaim March 2021 as the 19th Annual March for Meals Month and urge every citizen to take this month to honor our Meals on Wheels programs, the seniors they serve and the volunteers who care for them. Our recognition of, and involvement in, the national 2021 March for Meals can enrich our entire community and help combat senior hunger and isolation in America.

Dated this 1st day of March, 2021.

William R. "Bill" Sexton, Jr., Chair
Washington County Board of Commissioners

ATTEST:

Julie J. Bennett, CMC, NCMCC
Clerk to the Board



WASHINGTON COUNTY FUND BALANCE POLICY

Adopted March 1st, 2021

AUTHORITY

The Washington County Board of County Commissioners (the "Board") is generally responsible for enacting local legislation and policies to direct county operations and services, including the adoption of major financial policies that govern its financial operations. The County Manager also serves by statute as the County Budget Officer, and is generally responsible for carrying out the legislative and policy directives of the Board as well as for managing the day-to-day operations of most county departments unless otherwise provided by law. The County Manager and Finance Officer are charged with carrying out this policy.

TERMS & COMPONENTS OF FUND BALANCE

Fund Balance vs. Reserves-"**Fund balance**" is an accounting term defined as the difference between assets and liabilities in a governmental fund. The term "reserves" is often used by public finance practitioners, but is not an actual government accounting term. It refers to the portion of fund balance held in reserve to provide a buffer against financial distress or risk.

In governmental funds, "**reserves**" comprise a portion of total fund balance. Governmental Accounting Standards Board (GASB) Statement No. 54, "*Fund Balance Reporting and Governmental Fund Type Definitions*" governs the descriptions used to report fund balance. The statement focuses on the "extent to which the government is bound to honor constraints on the specific purposes for which amounts in the fund can be spent, and breaks total fund balance into five (5) different components:

- **Non-spendable fund balance.** Fund balance in this category is inherently non-spendable.
- **Restricted fund balance.** This category has externally enforceable limitations on the use of fund balance, imposed by parties such as creditors, grantors, or laws or regulations of other governments.
- **Committed fund balance.** This encompasses limitations imposed by the government on itself at its highest level of decision making (e.g., governing board through a

resolution). For example, the governing board might like to commit a portion of fund balance to a "stabilization fund" to provide a cushion against unknown economic or revenue declines.

- **Assigned fund balance.** This category is for the portion of fund balance that is earmarked for an intended use. The intent is established at either the highest level of decision making or by a body or an official designated for that purpose. For example, a portion of fund balance might be assigned to offset a gap in the budget stemming from a decline in revenues or a portion could be assigned to pay for an upcoming special project. A typical assigned fund balance item is the amount of fund balance that is appropriated in the subsequent year's budget ordinance that is not already classified as restricted or committed.
- **Unassigned fund balance.** This encompasses all fund balances that are left after considering the other four categories. Use is least constrained in this category of fund balance.

The last three components (committed, assigned and unassigned fund balance) together comprise "**unrestricted fund balance**", which is the portion of the fund balance subject to local Board control because unrestricted fund balances are either unconstrained, or the constraints are self-imposed, so they could be lifted in order to make fund balances available for other purposes. Conversely, restricted fund balances or non-spendable fund balances are not suited to many of the purposes a fund balance policy typically is intended to fulfill.

GENERAL POLICY PURPOSES

The Board desires to maintain a prudent level of financial reserves in order to guard the county and its citizens against potential service disruptions that might otherwise result in the event of unexpected temporary revenue shortfalls or unpredicted one-time expenditures.

The accumulation and responsible maintenance of a minimum amount fund balance reserve is partially intended to meet this purpose by providing stability and flexibility to respond to such unexpected adversity, as well as to enable the county to take advantage of certain opportunities that may arise which require unanticipated expenses.

The primary reasons for adopting a fund balance reserve policy are to:

- **Plan for contingencies.** Because of the volatile nature of county revenue sources such as property and sales tax, county governments will always face challenges when it comes to matching planned revenues with actual expenditures. Local events, such as the closure of a major employer, can also negatively affect revenues. Additionally, extreme weather events such as hurricanes can drastically increase operating and/or capital costs. An adequate available fund balance reserve can be used to make up these temporary short falls.
- **Maintain good standing with rating agencies.** Bond rating agencies consider an adequate level of reserves a sign of creditworthiness because it enhances a government's ability to repay debt on time and in full.

- **Avoid interest expenses.** Cash reserves may be used rather than debt to fund capital projects.
- **Generate investment income.** Reserves can be a source for investment revenue, effectively reducing the burden on the property tax rate. To maintain the reserve's value as a risk mitigation device, investments will remain relatively liquid in compliance with the County Investment Policy.
- **Serve as cash flow management tool.** Reserves can be used to cover times of the year that normally experience low levels of cash.
- **Create a shared understanding.** A formal reserve policy clearly outlines appropriate use of the reserves.

SPECIFIC FUND BALANCE POLICIES

REQUIRED UNASSIGNED GENERAL FUND BALANCE (“UGFB”) RESERVE

The Local Government Commission (the “**LGC**”) of the North Carolina Department of State Treasurer recommends a **minimum** unassigned general fund balance (the “**UGFB**”) of at least eight percent (8%) of the anticipated annual general fund expenses be maintained for local governments in North Carolina. This minimum amount is frequently misunderstood to be adequate, and is calculated simply to maintain a minimum cash flow reserve capable of absorbing one month of general fund expenses.

The LGC itself, UNC School of Government, and Government Finance Officers Association (the “**GFOA**”) all emphasize the need for each local government to carefully consider its own unique financial circumstances, and develop its own more appropriate minimum fund balance amount. The GFOA recommends such amount not be less than sixteen percent (16%).

Based on recommendations from its Budget Officer and Finance Officer, after careful consideration, the Board hereby establishes a minimum UGFB reserve amount equal to **twenty percent (20%)** of the total anticipated annual general fund expenditures. This amount shall be reviewed by the Budget Officer and Finance Officer as changes in economic conditions occur, new legislation is enacted or revenue sources change.

UGFB RESERVE APPROPRIATIONS

UGFB appropriations made as amendments during any year, should not exceed an amount management cannot reasonably expect to offset that same year with higher revenue or lower expenditure projections to effectively prevent the UGFB remaining at the end of the fiscal year from falling below the twenty percent (20%) minimum except for emergency situations.

If UGFB is appropriated during the budget process to balance the following year's budget in an amount that, if spent, would reduce the percentage below twenty percent (20%) a detailed justification and plan to replenish the UGFB shall be included in the Manager's Budget Message and/or audit transmittal letter for the Annual Financial Report (AFR).

EXCESS UGFB RESERVES

UGFB percentages in excess of twenty percent 20%, calculated at the previous fiscal year-end, may be drawn down for nonrecurring expenditures as follows:

- One-time expenditures that do not increase recurring operating cost that cannot be funded through current revenues. Emphasis will be placed on one-time uses that reduce future operating costs, or
- Start-up expenditures for new programs, provided that such action is approved by the Board and is considered in the context of multi-year projections of revenue and expenditures as prepared by the County Manager, Finance Office, or
- To fund accrued liabilities, including but not limited to debt service, pension, and other post-employment benefits. Priority will be given to those items that relieve budget or financial operating pressure in future periods, or
- To lower the amount of bonds or contributions needed to fund future capital improvement projects or debt service.

RESERVE REPLENISHMENT

If the UGFB reserve falls below the minimum required percentage of twenty percent 20% for two consecutive fiscal years, the County will replenish funds by direct appropriation beginning in the following year. In that instance, the County will annually appropriate 25% of the difference between the minimum required percentage level and the actual balance until the minimum required level is met. In the event appropriating 25% is not feasible, the County will appropriate a lesser amount and shall reaffirm its commitment to fully replenish the fund balance over a longer period of time.

This policy will be reviewed at least annually and updated on an as-needed basis.

ADOPTED this the 1st day March, 2021.

William R. "Bill" Sexton, Jr., Chair
Washington County Board of Commissioners

ATTEST:

Julie J. Bennett, CMC, NCMCC
Clerk to the Board

WASHINGTON COUNTY BOARD OF COMMISSIONERS
AGENDA STATEMENT

ITEM NO: 2

DATE: March 1, 2021

ITEM: Public Forum (3-minute limit per speaker)

SUMMARY EXPLANATION:

As is required by North Carolina General Statute §153A-52.1, time has been allotted for comments from the public.

Public Comment Statements

In December of 2015, the Washington County Board of Commissioners adopted a public comment period.

Essentially this policy said that a public comment period shall be set aside at the beginning of each regular monthly Commissioners and it shall be limited to a maximum of thirty (30) minutes.

Additionally this policy stated that all speakers are required to sign up prior to the meeting at which they wish to speak. The signup sheet must be on the podium 30 mins prior to the meeting. Each speaker shall clearly write their name, address, and the topic upon which they wish to speak on the signup sheet.

This board adopted rules that must be followed. Some of the high points of those rules, which I wish to remind the public is:

1. Speakers shall be acknowledged by the Board Chairperson.
2. Speakers shall address the Board from the lectern at the front of the room, and begin their remarks by stating their name and address.
3. Public comment is not intended to require any Board or staff members to answer any impromptu questions or engage in debate. Speakers shall address all remarks to the Board as a body, and not to any individual board or staff members.
Discussions between speakers and members of the audience shall not be allowed.

4. Speakers shall be courteous in their language and presentations, and shall not use profanity, racial slurs, or make any obscene remarks, nor engage in any personal attacks of commissioners.
 5. Speakers shall have a maximum of three (3) to five (5) minutes to make their remarks depending on the number of speakers and topics. The Chairperson may limit the number of speakers allowed to make substantially similar comments with respect to the same topic.
 6. Speakers who have prepared written remarks or supporting documents are encouraged to leave a copy of such remarks and documents with the County Clerk.
 7. Speakers shall not discuss any of the following: matters which are the subject of public hearings set for the same meeting; matters which are closed session matters, including without limitation matters within the attorney-client privilege, anticipated or pending litigation, personnel, property acquisition, and matters which are made confidential by law.
-

HOW TO PARTICIPATE IN THE PUBLIC FORUM/PUBLIC HEARING DURING COVID-19 AT THE MARCH 1, 2021 WASHINGTON COUNTY BOARD OF COMMISSIONERS MEETING

Due to regrettably necessary ongoing protective measures related to COVID-19, it will likely be necessary limit and restrict physical access to this meeting. Washington County is committed to maintaining the highest standards of transparency and community engagement during these challenging times, and appreciates your patience and understanding with such restrictions. **The March 1, 2021 Board of Commissioners meeting will take place at 116 Adams Street, Plymouth, NC in the Commissioners' Room and be live streamed on the County's Facebook Page.** Please review the following information carefully regarding alternative ways to access or participate in this, or any other public hearing, or any public comment portion of the regular meeting.

1. Access and View the meeting online. The meeting will be live streamed on the County's publicly accessible Facebook page at: www.facebook.com/Washconc/
2. Only if you wish to speak during any public comment period, or during any advertised public hearing portion of the meeting, you may attend the meeting in person for such purpose. You must arrive at 116 Adams Street before 6:00 PM to sign up. You must wear a cloth protective mask, maintain at least six feet of distance between yourself and all other persons, and follow any other applicable social distancing guidance. You may be asked to wait outside (please come prepared for inclement weather), and each person may be called into the meeting room one at a time to address the Board before being required to leave the meeting room in order to limit overall occupancy and comply with applicable regulations and guidance. You may still follow the remainder of the meeting which will be live

streaming on the Facebook page referred to above, or may access a recording of the full meeting which will remain accessible on our Facebook page for at least 48 hours after the meeting is concluded.

Please contact Julie Bennett, Clerk to the Board at 252-793-5823, or by email at jbennett@washconc.org **before 2:00 PM on Monday, March 1, 2021** with any questions or concerns related to this notice or access to or participation in the March 1, 2021 meeting.

WASHINGTON COUNTY BOARD OF COMMISSIONERS

AGENDA STATEMENT

ITEM NO: 3

DATE: March 1, 2021

ITEM: Employee of the Quarter, Chair Sexton

SUMMARY EXPLANATION:

The Board Chair will announce the Employee of the Quarter and present them with a certificate. They will also receive a check for \$50.00. Ms. Collier will take their picture (in the foyer) which will be printed and displayed on the wall in the foyer of the Administration Building the following day.

WASHINGTON COUNTY BOARD OF COMMISSIONERS

AGENDA STATEMENT

ITEM NO: 4

DATE: March 1, 2021

ITEM: Public Hearings: Washington County Planning Board, Mr. David Clifton, Chair and Mr. Allen Pittman, Washington County Planning & Inspection Director

SUMMARY EXPLANATION:

There will be a public hearing on three documents presented by the Washington County Planning Board. In accordance with NCGS 160-D, there are specific changes that need to be made. I have attached the following documents:

- Flood Ordinance
- Subdivision Ordinance
- Solar Ordinance

These documents are in a 'track changes' format so you can see what was changed. I'll admit it makes for a messy looking document, but it should help you to see what the difference is from the original document. You will also see that there are A LOT of formatting changes. ("Tracking changes" picks up any/all changes.)

The Planning Board will continue to be on the agenda throughout the year as they are updating ordinances due to NCGS 160-D.

FLOOD DAMAGE PREVENTION ORDINANCE

Non-Coastal Regular Phase

ARTICLE 1. STATUTORY AUTHORIZATION, FINDINGS OF FACT, PURPOSE AND OBJECTIVES.....3

SECTION A. STATUTORY AUTHORIZATION.....3

SECTION B. FINDINGS OF FACT.3

SECTION C. STATEMENT OF PURPOSE.3

SECTION D. OBJECTIVES.....3

ARTICLE 2. DEFINITIONS.....4

ARTICLE 3. GENERAL PROVISIONS.....10

SECTION A. LANDS TO WHICH THIS ORDINANCE APPLIES.10

SECTION B. BASIS FOR ESTABLISHING THE SPECIAL FLOOD HAZARD AREAS.10

SECTION C. ESTABLISHMENT OF FLOODPLAIN DEVELOPMENT PERMIT.....11

SECTION D. COMPLIANCE.11

SECTION E. ABROGATION AND GREATER RESTRICTIONS.11

SECTION F. INTERPRETATION.11

SECTION G. WARNING AND DISCLAIMER OF LIABILITY.11

SECTION H. PENALTIES FOR VIOLATION.....11

ARTICLE 4. ADMINISTRATION.....12

SECTION A. DESIGNATION OF FLOODPLAIN ADMINISTRATOR.12

SECTION B. ~~FLOODPLAIN DEVELOPMENT~~ APPLICATION, PERMIT ~~AND~~ CERTIFICATION.....12

~~REQUIREMENTS.....12~~

REQUIREMENTS.....11

SECTION C. DUTIES AND RESPONSIBILITIES OF THE FLOODPLAIN ADMINISTRATOR.....15

SECTION D. CORRECTIVE PROCEDURES.17

SECTION E. VARIANCE PROCEDURES.....18

ARTICLE 5. PROVISIONS FOR FLOOD HAZARD REDUCTION.20

SECTION A. GENERAL STANDARDS.....20

SECTION B. SPECIFIC STANDARDS.21

SECTION C. RESERVED.....25

SECTION D. STANDARDS FOR FLOODPLAINS WITHOUT ESTABLISHED BASE FLOOD ELEVATIONS.25

~~ELEVATIONS.....25~~

SECTION E. STANDARDS FOR RIVERINE FLOODPLAINS WITH BASE FLOOD ELEVATIONS BUT WITHOUT ESTABLISHED FLOODWAYS OR NON-ENCROACHMENT AREAS.....26

SECTION F. FLOODWAYS AND NON-ENCROACHMENT AREAS.....26

SECTION G. STANDARDS FOR AREAS OF SHALLOW FLOODING (ZONE AO).27

SECTION H. STANDARDS FOR AREAS OF SHALLOW FLOODING (ZONE AH).27

ARTICLE 6. LEGAL STATUS PROVISIONS.....27

SECTION A. EFFECT ON RIGHTS AND LIABILITIES UNDER THE EXISTING FLOOD DAMAGE PREVENTION ORDINANCE.....27

Form
Form
Form

Form

SECTION B. EFFECT UPON OUTSTANDING FLOODPLAIN DEVELOPMENT PERMITS.....28
SECTION C. SEVERABILITY.....28
SECTION D. EFFECTIVE DATE.....28
SECTION E. ADOPTION CERTIFICATION.....28

FLOOD DAMAGE PREVENTION ORDINANCE

Non-Coastal Regular Phase

ARTICLE 1. STATUTORY AUTHORIZATION, FINDINGS OF FACT, PURPOSE AND OBJECTIVES.

SECTION A. STATUTORY AUTHORIZATION.

~~*Municipal:* The Legislature of the State of North Carolina has in Part 6, Article 21 of Chapter 143; Parts 3, 5, and 8 of Article 196 of Chapter 160A; and 153A; Article 8 of Chapter 160A; and Article 7, 9, and 11 of Chapter 160D (Effective July 1, 2021) of the North Carolina General Statutes, delegated to local governmental units the responsibility authority to adopt regulations designed to promote the public health, safety, and general welfare.~~

~~*County:* The Legislature of the State of North Carolina has in Part 6, Article 21 of Chapter 143; Parts 3 and 4 of Article 18 of Chapter 153A; and Part 121, Article 6 of Chapter 153A of the North Carolina General Statutes, delegated to local governmental units the responsibility to adopt regulations designed to promote the public health, safety, and general welfare.~~

Therefore, the Board of ~~Commissioners~~County Commissioners of Washington County, North Carolina, does ordain as follows:

SECTION B. FINDINGS OF FACT.

- (1) The flood prone areas within the jurisdiction of Washington County are subject to periodic inundation which results in loss of life, property, health and safety hazards, disruption of commerce and governmental services, extraordinary public expenditures of flood protection and relief, and impairment of the tax base, all of which adversely affect the public health, safety, and general welfare.
- (2) These flood losses are caused by the cumulative effect of obstructions in floodplains causing increases in flood heights and velocities and by the occupancy in flood prone areas of uses vulnerable to floods or other hazards.

SECTION C. STATEMENT OF PURPOSE.

It is the purpose of this ordinance to promote public health, safety, and general welfare and to minimize public and private losses due to flood conditions within flood prone areas by provisions designed to:

- (1) Restrict or prohibit uses that are dangerous to health, safety, and property due to water or erosion hazards or that result in damaging increases in erosion, flood heights or velocities;
- (2) Require that uses vulnerable to floods, including facilities that serve such uses, be protected against flood damage at the time of initial construction;
- (3) Control the alteration of natural floodplains, stream channels, and natural protective barriers, which are involved in the accommodation of floodwaters;
- (4) Control filling, grading, dredging, and all other development that may increase erosion or flood damage; and
- (5) Prevent or regulate the construction of flood barriers that will unnaturally divert flood waters or which may increase flood hazards to other lands.

SECTION D. OBJECTIVES.

The objectives of this ordinance are to:

~~June 2017~~

~~2017 Washington County, North Carolina~~

~~2020 NC Model Flood Damage Prevention Ordinance--Non-Coastal--with--w/~~Table of Contents

- (1) Protect human life, safety, and health;
- (2) Minimize expenditure of public money for costly flood control projects;
- (3) Minimize the need for rescue and relief efforts associated with flooding and generally undertaken at the expense of the general public;
- (4) Minimize prolonged business losses and interruptions;
- (5) Minimize damage to public facilities and utilities (i.e. water and gas mains, electric, telephone, cable and sewer lines, streets, and bridges) that are located in flood prone areas;
- (6) Minimize damage to private and public property due to flooding;
- (7) Make flood insurance available to the community through the National Flood Insurance Program;
- (8) Maintain the natural and beneficial functions of floodplains;
- (9) Help maintain a stable tax base by providing for the sound use and development of flood prone areas; and
- (10) Ensure that potential buyers are aware that property is in a Special Flood Hazard Area.

ARTICLE 2. DEFINITIONS.

Unless specifically defined below, words or phrases used in this ordinance shall be interpreted so as to give them the meaning they have in common usage and to give this ordinance it's most reasonable application.

“Accessory Structure (Appurtenant Structure)” means a structure located on the same parcel of property as the principal structure and the use of which is incidental to the use of the principal structure. Garages, carports and storage sheds are common urban accessory structures. Pole barns, hay sheds and the like qualify as accessory structures on farms, and may or may not be located on the same parcel as the farm dwelling or shop building.

“Addition (to an existing building)” means an extension or increase in the floor area or height of a building or structure.

“Alteration of a watercourse” means a dam, impoundment, channel relocation, change in channel alignment, channelization, or change in cross-sectional area of the channel or the channel capacity, or any other form of modification which may alter, impede, retard or change the direction and/or velocity of the riverine flow of water during conditions of the base flood.

“Appeal” means a request for a review of the Floodplain Administrator's interpretation of any provision of this ordinance.

“Area of Shallow Flooding” means a designated Zone AO or AH on a community's Flood Insurance Rate Map (FIRM) with base flood depths determined to be from one (1) to three (3) feet. These areas are located where a clearly defined channel does not exist, where the path of flooding is unpredictable and indeterminate, and where velocity flow may be evident.

“Area of Special Flood Hazard” see “Special Flood Hazard Area (SFHA)”.

“Area of Future-Conditions Flood Hazard” means the land area that would be inundated by the 1-percent-annual-chance (100-year) flood based on future-conditions hydrology (*OPTIONAL*).

“Base Flood” means the flood having a one (1) percent chance of being equaled or exceeded in any given year.

“Base Flood Elevation (BFE)” means a determination of the water surface elevations of the base flood as published in the Flood

June 2017

2017 Washington County, North Carolina

2020 NC Model Flood Damage Prevention Ordinance--Non-Coastal--with--w/ Table of Contents

Insurance Study. When the BFE has not been provided in a “Special Flood Hazard Area”, it may be obtained from engineering studies available from a Federal, State, or other source using FEMA approved engineering methodologies. This elevation, when combined with the “Freeboard”, establishes the “Regulatory Flood Protection Elevation”.

“Basement” means any area of the building having its floor subgrade (below ground level) on all sides.

“Building” see “Structure”.

“Chemical Storage Facility” means a building, portion of a building, or exterior area adjacent to a building used for the storage of any chemical or chemically reactive products.

“Design Flood” See “Regulatory Flood Protection Elevation.”

“Development” means any man-made change to improved or unimproved real estate, including, but not limited to, buildings or other structures, mining, dredging, filling, grading, paving, excavation or drilling operations, or storage of equipment or materials.

“Development Activity” means any activity defined as Development which will necessitate a Floodplain Development Permit. This includes buildings, structures, and non-structural items, including (but not limited to) fill, bulkheads, piers, pools, docks, landings, ramps, and erosion control/stabilization measures.

“Digital Flood Insurance Rate Map (DFIRM)” means the digital official map of a community, issued by the Federal Emergency Management Agency (FEMA), on which both the Special Flood Hazard Areas and the risk premium zones applicable to the community are delineated.

“Disposal” means, as defined in NCGS 130A-290(a)(6), the discharge, deposit, injection, dumping, spilling, leaking, or placing of any solid waste into or on any land or water so that the solid waste or any constituent part of the solid waste may enter the environment or be emitted into the air or discharged into any waters, including groundwaters.

“Elevated Building” means a non-basement building which has its lowest elevated floor raised above ground level by foundation walls, shear walls, posts, piers, pilings, or columns.

“Encroachment” means the advance or infringement of uses, fill, excavation, buildings, structures or development into a special flood hazard area, which may impede or alter the flow capacity of a floodplain.

“Existing building and existing structure” means any building and/or structure for which the “start of construction” commenced before the ~~community entered the NFIP~~ effective date of the floodplain management regulations adopted by a community, dated 8/19/1985.

“Existing Manufactured Home Park or Manufactured Home Subdivision” means a manufactured home park or subdivision for which the construction of facilities for servicing the lots on which the manufactured homes are to be affixed (including, at a minimum, the installation of utilities, the construction of streets, and either final site grading or the pouring of concrete pads) ~~wasis~~ completed before the effective date of the floodplain management regulations adopted by a community ~~entered the NFIP,~~ dated 8/19/1985.

“Flood” or “Flooding” means a general and temporary condition of partial or complete inundation of normally dry land areas from:

- (a) The overflow of inland or tidal waters; and/or
- (b) The unusual and rapid accumulation or runoff of surface waters from any source.

“Flood Boundary and Floodway Map (FBFM)” means an official map of a community, issued by the FEMA, on which the Special Flood Hazard Areas and the floodways are delineated. This official map is a supplement to and shall be used in conjunction with the Flood Insurance Rate Map (FIRM).

“Flood Hazard Boundary Map (FHBM)” means an official map of a community, issued by the FEMA, where the boundaries of the Special Flood Hazard Areas have been defined as Zone A.

“Flood Insurance” means the insurance coverage provided under the National Flood Insurance Program.

“Flood Insurance Rate Map (FIRM)” means an official map of a community, issued by the FEMA, on which both the Special Flood Hazard Areas and the risk premium zones applicable to the community are delineated. (see also DFIRM)

“Flood Insurance Study (FIS)” means an examination, evaluation, and determination of flood hazards, corresponding water surface elevations (if appropriate), flood hazard risk zones, and other flood data in a community issued by the FEMA. The Flood Insurance Study report includes Flood Insurance Rate Maps (FIRMs) and Flood Boundary and Floodway Maps (FBFMs), if published.

“Flood Prone Area” see “Floodplain”

“Flood Zone” means a geographical area shown on a Flood Hazard Boundary Map or Flood Insurance Rate Map that reflects the severity or type of flooding in the area.

“Floodplain” means any land area susceptible to being inundated by water from any source.

“Floodplain Administrator” is the individual appointed to administer and enforce the floodplain management regulations.

“Floodplain Development Permit” means any type of permit that is required in conformance with the provisions of this ordinance, prior to the commencement of any development activity.

“Floodplain Management” means the operation of an overall program of corrective and preventive measures for reducing flood damage and preserving and enhancing, where possible, natural resources in the floodplain, including, but not limited to, emergency preparedness plans, flood control works, floodplain management regulations, and open space plans.

“Floodplain Management Regulations” means this ordinance and other zoning ordinances, subdivision regulations, building codes, health regulations, special purpose ordinances, and other applications of police power. This term describes federal, state or local regulations, in any combination thereof, which provide standards for preventing and reducing flood loss and damage.

“Floodproofing” means any combination of structural and nonstructural additions, changes, or adjustments to structures which reduce or eliminate flood damage to real estate or improved real property, water and sanitation facilities, structures, and their contents.

“Flood-resistant material” means any building product [material, component or system] capable of withstanding direct and prolonged contact (minimum 72 hours) with floodwaters without sustaining damage that requires more than low-cost cosmetic repair. Any material that is water-soluble or is not resistant to alkali or acid in water, including normal adhesives for above-grade use, is not flood-resistant. Pressure-treated lumber or naturally decay-resistant lumbers are acceptable flooring materials. Sheet-type flooring coverings that restrict evaporation from below and materials that are impervious, but dimensionally unstable are not acceptable. Materials that absorb or retain water excessively after submergence are not flood-resistant. Please refer to Technical Bulletin 2, *Flood Damage-Resistant Materials Requirements*, and available from the FEMA. Class 4 and 5 materials, referenced therein, are acceptable flood-resistant materials.

“Floodway” means the channel of a river or other watercourse, including the area above a bridge or culvert when applicable, and the adjacent land areas that must be reserved in order to discharge the base flood without cumulatively increasing the water surface elevation more than one (1) foot.

“Floodway encroachment analysis” means an engineering analysis of the impact that a proposed encroachment into a floodway or non-encroachment area is expected to have on the floodway boundaries and flood levels during the occurrence of the base flood discharge. The evaluation shall be prepared by a qualified North Carolina licensed engineer using standard engineering methods and ~~models~~hydraulic models meeting the minimum requirements of the National Flood Insurance Program.

“Freeboard” means the height added to the BFE to account for the many unknown factors that could contribute to flood heights greater than the height calculated for a selected size flood and floodway conditions, such as wave action, blockage of bridge or culvert openings, precipitation exceeding the base flood, and the hydrological effect of urbanization of the watershed. The BFE plus the freeboard establishes the “Regulatory Flood Protection Elevation”.

“Functionally Dependent Facility” means a facility which cannot be used for its intended purpose unless it is located in close proximity to water, limited to a docking or port facility necessary for the loading and unloading of cargo or passengers, shipbuilding, or ship repair. The term does not include long-term storage, manufacture, sales, or service facilities.

“Hazardous Waste Management Facility” means, as defined in NCGS 130A, Article 9, a facility for the collection, storage, processing, treatment, recycling, recovery, or disposal of hazardous waste.

“Highest Adjacent Grade (HAG)” means the highest natural elevation of the ground surface, prior to construction, immediately next to the proposed walls of the structure.

“Historic Structure” means any structure that is:

- (a) Listed individually in the National Register of Historic Places (a listing maintained by the US Department of Interior) or preliminarily determined by the Secretary of Interior as meeting the requirements for individual listing on the National Register;
- (b) Certified or preliminarily determined by the Secretary of Interior as contributing to the historical significance of a registered historic district or a district preliminarily determined by the Secretary to qualify as a registered historic district;
- (c) Individually listed on a local inventory of historic landmarks in communities with a “Certified Local Government (CLG) Program”; or
- (d) Certified as contributing to the historical significance of a historic district designated by a community with a “Certified Local Government (CLG) Program.”

Certified Local Government (CLG) Programs are approved by the US Department of the Interior in cooperation with the North Carolina Department of Cultural Resources through the State Historic Preservation Officer as having met the requirements of the National Historic Preservation Act of 1966 as amended in 1980.

“Letter of Map Change (LOMC)” means an official determination issued by FEMA that amends or revises an effective Flood Insurance Rate Map or Flood Insurance Study. Letters of Map Change include:

- (a) Letter of Map Amendment (LOMA): An official amendment, by letter, to an effective National Flood Insurance Program map. A LOMA is based on technical data showing that a property had been inadvertently mapped as being in the floodplain, but is actually on natural high ground above the base flood elevation. A LOMA amends the current effective Flood Insurance Rate Map and establishes that a specific property, portion of a property, or structure is not located in a special flood hazard area.
- (b) Letter of Map Revision (LOMR): A revision based on technical data that may show changes to flood zones, flood elevations, special flood hazard area boundaries and floodway delineations, and other planimetric features.
- (c) Letter of Map Revision Based on Fill (LOMR-F): A determination that a structure or parcel of land has been elevated by fill above the BFE and is, therefore, no longer located within the special flood hazard area. In order to qualify for this determination, the fill must have been permitted and placed in accordance with the community’s floodplain management regulations.
- (d) Conditional Letter of Map Revision (CLOMR): A formal review and comment as to whether a proposed project complies with the minimum NFIP requirements for such projects with respect to delineation of special flood hazard areas. A CLOMR does not revise the effective Flood Insurance Rate Map or Flood Insurance Study; upon submission and approval of certified as-built documentation, a Letter of Map Revision may be issued by FEMA to revise the effective FIRM.

“Light Duty Truck” means any motor vehicle rated at 8,500 pounds Gross Vehicular Weight Rating or less which has a vehicular curb weight of 6,000 pounds or less and which has a basic vehicle frontal area of 45 square feet or less as defined in 40 CFR 86.082-2 and is:

- (a) Designed primarily for purposes of transportation of property or is a derivation of such a vehicle, or
- (b) Designed primarily for transportation of persons and has a capacity of more than 12 persons; or
- (c) Available with special features enabling off-street or off-highway operation and use.

“Lowest Adjacent Grade (LAG)” means the lowest elevation of the ground, sidewalk or patio slab immediately next to the building, or deck support, after completion of the building.

June 2017

2017 Washington County, North Carolina

2020 NC Model Flood Damage Prevention Ordinance—Non-Coastal—with w/Table of Contents

“Lowest Floor” means the lowest floor of the lowest enclosed area (including basement). An unfinished or flood resistant enclosure, usable solely for parking of vehicles, building access, or limited storage in an area other than a basement area is not considered a building's lowest floor, provided that such an enclosure is not built so as to render the structure in violation of the applicable non-elevation design requirements of this ordinance.

“Manufactured Home” means a structure, transportable in one or more sections, which is built on a permanent chassis and designed to be used with or without a permanent foundation when connected to the required utilities. The term “manufactured home” does not include a “recreational vehicle”.

“Manufactured Home Park or Subdivision” means a parcel (or contiguous parcels) of land divided into two or more manufactured home lots for rent or sale.

“Map Repository” means the location of the official flood hazard data to be applied for floodplain management. It is a central location in which flood data is stored and managed; in North Carolina, FEMA has recognized that the application of digital flood hazard data products ~~carry~~have the same authority as hard copy products. Therefore, the NCEM's Floodplain Mapping Program websites house current and historical flood hazard data. For effective flood hazard data the NC FRIS website (<http://FRIS.NC.GOV/FRIS>) is the map repository, and for historical flood hazard data the FloodNC website (<http://FLOODNC.GOV/NCFLOOD>) is the map repository.

“Market Value” means the building value, not including the land value and that of any accessory structures or other improvements on the lot. Market value may be established by independent certified appraisal; replacement cost depreciated for age of building and quality of construction (Actual Cash Value); or adjusted tax assessed values.

“New Construction” means structures for which the “start of construction” commenced on or after the effective date of the initial floodplain management regulations and includes any subsequent improvements to such structures.

“Non-Conversion Agreement” means a document stating that the owner will not convert or alter what has been constructed and approved. Violation of the agreement is considered a violation of the ordinance and, therefore, subject to the same enforcement procedures and penalties. The agreement must be filed with the recorded deed for the property. The agreement must show the clerk's or recorder's stamps and/or notations that the filing has been completed. ~~(OPTIONAL)~~

“Non-Encroachment Area (NEA)” means the channel of a river or other watercourse, including the area above a bridge or culvert when applicable, and the adjacent land areas that must be reserved in order to discharge the base flood without cumulatively increasing the water surface elevation more than one (1) foot as designated in the Flood Insurance Study report.

“Post-FIRM” means construction or other development for which the “start of construction” occurred on or after 8/19/1985, the effective date of the initial Flood Insurance Rate Map.

“Pre-FIRM” means construction or other development for which the “start of construction” occurred before 8/19/1985, the effective date of the initial Flood Insurance Rate Map.

“Principally Above Ground” means that at least 51% of the actual cash value of the structure is above ground.

“Public Safety” and/or “Nuisance” means anything which is injurious to the safety or health of an entire community or neighborhood, or any considerable number of persons, or unlawfully obstructs the free passage or use, in the customary manner, of any navigable lake, or river, bay, stream, canal, or basin.

“Recreational Vehicle (RV)” means a vehicle, which is:

- (a) Built on a single chassis;
- (b) 400 square feet or less when measured at the largest horizontal projection;
- (c) Designed to be self-propelled or permanently towable by a light duty truck;
- (d) Designed primarily not for use as a permanent dwelling, but as temporary living quarters for recreational, camping, travel, or seasonal use, and
- (e) Is fully licensed and ready for highway use.

(OPTIONAL For the purpose of this ordinance, “Tiny Homes/Houses” and Park Models that do not meet the items listed above are not considered Recreational Vehicles and should meet the standards of and be permitted as Residential Structures.)

“Reference Level” is the top of the lowest floor for structures within Special Flood Hazard Areas designated as Zones A, AE, AH, AO, A99. The reference level is the bottom of the lowest horizontal structural member of the lowest floor for structures within Special Flood Hazard Areas designated as Zone VE.

(Optional alternative acceptable language for Reference Level) “Reference Level” is the bottom of the lowest horizontal structural member of the lowest floor for structures within all Special Flood Hazard Areas.

“Regulatory Flood Protection Elevation” means the “Base Flood Elevation” plus the “Freeboard”. In “Special Flood Hazard Areas” where Base Flood Elevations (BFEs) have been determined, this elevation shall be the BFE *plus Two (2) feet freeboard*). In “Special Flood Hazard Areas” where no BFE has been established, this elevation shall be at least four (4) feet above the highest adjacent grade.

“Remedy a Violation” means to bring the structure or other development into compliance with state and community floodplain management regulations, or, if this is not possible, to reduce the impacts of its noncompliance. Ways that impacts may be reduced include protecting the structure or other affected development from flood damages, implementing the enforcement provisions of the ordinance or otherwise deterring future similar violations, or reducing federal financial exposure with regard to the structure or other development.

“Riverine” means relating to, formed by, or resembling a river (including tributaries), stream, brook, etc.

“Salvage Yard” means any non-residential property used for the storage, collection, and/or recycling of any type of equipment, and including but not limited to vehicles, appliances and related machinery.

“Solid Waste Disposal Facility” means any facility involved in the disposal of solid waste, as defined in NCGS 130A-290(a)(35).

“Solid Waste Disposal Site” means, as defined in NCGS 130A-290(a)(36), any place at which solid wastes are disposed of by incineration, sanitary landfill, or any other method.

“Special Flood Hazard Area (SFHA)” means the land in the floodplain subject to a one percent (1%) or greater chance of being flooded in any given year, as determined in Article 3, Section B of this ordinance.

“Start of Construction” includes substantial improvement, and means the date the building permit was issued provided the actual start of construction, repair, reconstruction, rehabilitation, addition placement, or other improvement was within 180 days of the permit date. The actual start means either the first placement of permanent construction of a structure on a site, such as the pouring of slab or footings, the installation of piles, the construction of columns, or any work beyond the stage of excavation; or the placement of a manufactured home on a foundation. Permanent construction does not include land preparation, such as clearing, grading, and filling; nor does it include the installation of streets and/or walkways; nor does it include excavation for a basement, footings, piers, or foundations or the erection of temporary forms; nor does it include the installation on the property of accessory buildings, such as garages or sheds not occupied as dwelling units or not part of the main structure. For a substantial improvement, the actual start of construction means the first alteration of any wall, ceiling, floor, or other structural part of the building, whether or not that alteration affects the external dimensions of the building.

“Structure” means a walled and roofed building, a manufactured home, or a gas, liquid, or liquefied gas storage tank that is principally above ground.

“Substantial Damage” means damage of any origin sustained by a structure during any one-year period whereby the cost of restoring the structure to it’s before damaged condition would equal or exceed 50 percent of the market value of the structure before the damage occurred. See definition of “substantial improvement”.

- ~~1.) By choosing a timeframe that includes cumulative damages sustained over a period of time exceeding one year period. (5 or 10 year period recommended)~~
- ~~2.) By choosing a percent damaged that is less than 50% of the market value of the structure (CRS recommends 30 %.)~~
- ~~3.) By adding the following text for eligibility for Increased Cost of Compliance (ICC) benefits for repetitive losses:~~

June 2017

2017 Washington County, North Carolina

2020 NC Model Flood Damage Prevention Ordinance-Non-Coastal-with-w/ Table of Contents

Form
Form

Substantial damage also means flood related damage sustained by a structure on two separate occasions during a 10 year period for which the cost of repairs at the time of each such flood event, on the average, equals or exceeds 25 percent of the market value of the structure before the damage occurred.

“Substantial Improvement” means any combination of repairs, reconstruction, rehabilitation, addition, or other improvement of a structure, taking place during any one-year period for which the cost equals or exceeds 50 percent of the market value of the structure before the “start of construction” of the improvement. This term includes structures which have incurred “substantial damage”, regardless of the actual repair work performed. The term does not, however, include either:

- (a) Any correction of existing violations of state or community health, sanitary, or safety code specifications which have been identified by the community code enforcement official and which are the minimum necessary to assure safe living conditions; or
- (b) Any alteration of a historic structure, provided that the alteration will not preclude the structure's continued designation as a historic structure and the alteration is approved by variance issued pursuant to Article 4 Section E of this ordinance.

“Technical Bulletin and Technical Fact Sheet” means a FEMA publication that provides guidance concerning the building performance standards of the NFIP, which are contained in Title 44 of the U.S. Code of Federal Regulations at Section 60.3. The bulletins and fact sheets are intended for use primarily by State and local officials responsible for interpreting and enforcing NFIP regulations and by members of the development community, such as design professionals and builders. New bulletins, as well as updates of existing bulletins, are issued periodically as needed. The bulletins do not create regulations; rather they provide specific guidance for complying with the minimum requirements of existing NFIP regulations.

It should be noted that Technical Bulletins and Technical Fact Sheets provide guidance on the minimum requirements of the NFIP regulations. State or community requirements that exceed those of the NFIP take precedence. Design professionals should contact the community officials to determine whether more restrictive State or local regulations apply to the building or site in question. All applicable standards of the State or local building code must also be met for any building in a flood hazard area.

(OPTIONAL)

“Temperature Controlled” means having the temperature regulated by a heating and/or cooling system, built-in or appliance.

“Variance” is a grant of relief from the requirements of this ordinance.

“Violation” means the failure of a structure or other development to be fully compliant with the community's floodplain management regulations. A structure or other development without the elevation certificate, other certifications, or other evidence of compliance required in Articles 4 and 5 is presumed to be in violation until such time as that documentation is provided.

“Water Surface Elevation (WSE)” means the height, in relation to NAVD 1988, of floods of various magnitudes and frequencies in the floodplains of riverine areas.

“Watercourse” means a lake, river, creek, stream, wash, channel or other topographic feature on or over which waters flow at least periodically. Watercourse includes specifically designated areas in which substantial flood damage may occur.

ARTICLE 3. GENERAL PROVISIONS.

SECTION A. LANDS TO WHICH THIS ORDINANCE APPLIES.

This ordinance shall apply to all Special Flood Hazard Areas within the jurisdiction, ~~including Extra-Territorial Jurisdictions (ETJs), [if applicable] of Community Name.~~ of Washington County

SECTION B. BASIS FOR ESTABLISHING THE SPECIAL FLOOD HAZARD AREAS.

The Special Flood Hazard Areas are those identified under the Cooperating Technical State (CTS) agreement between the State
~~June 2017~~

~~2017~~ Washington County, North Carolina

2020 NC Model Flood Damage Prevention Ordinance_ Non-Coastal_ ~~with~~ w/Table of Contents

Form
Form
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of North Carolina and FEMA in its FIS dated ~~Insert effective date shown on FIS for County Name~~6/19/1974 for Washington County and associated DFIRM panels, including any digital data developed as part of the FIS, which are adopted by reference and declared a part of this ordinance. ~~Future revisions to the FIS and DFIRM panels that do not change flood hazard data within the jurisdictional authority of Community Name are also adopted by reference and declared a part of this ordinance. Subsequent Letter of Map Revisions (LOMRs) and/or Physical Map Revisions (PMRs) shall be adopted within 3 months, and all revisions thereto.~~

SECTION C. ESTABLISHMENT OF FLOODPLAIN DEVELOPMENT PERMIT.

A Floodplain Development Permit shall be required in conformance with the provisions of this ordinance prior to the commencement of any development activities within Special Flood Hazard Areas determined in accordance with the provisions of Article 3, Section B of this ordinance.

SECTION D. COMPLIANCE.

No structure or land shall hereafter be located, extended, converted, altered, or developed in any way without full compliance with the terms of this ordinance and other applicable regulations.

SECTION E. ABROGATION AND GREATER RESTRICTIONS.

This ordinance is not intended to repeal, abrogate, or impair any existing easements, covenants, or deed restrictions. However, where this ordinance and another conflict or overlap, whichever imposes the more stringent restrictions shall prevail.

SECTION F. INTERPRETATION.

In the interpretation and application of this ordinance, all provisions shall be:

- (a) Considered as minimum requirements;
- (b) Liberally construed in favor of the governing body; and
- (c) Deemed neither to limit nor repeal any other powers granted under State statutes.

SECTION G. WARNING AND DISCLAIMER OF LIABILITY.

The degree of flood protection required by this ordinance is considered reasonable for regulatory purposes and is based on scientific and engineering consideration. Larger floods can and will occur. Actual flood heights may be increased by man-made or natural causes. This ordinance does not imply that land outside the Special Flood Hazard Areas or uses permitted within such areas will be free from flooding or flood damages. This ordinance shall not create liability on the part of ~~Community Name~~Washington County or by any officer or employee thereof for any flood damages that result from reliance on this ordinance or any administrative decision lawfully made hereunder.

SECTION H. PENALTIES FOR VIOLATION.

Violation of the provisions of this ordinance or failure to comply with any of its requirements, including violation of conditions and safeguards established in connection with grants of variance or special exceptions, shall constitute a Class 1 misdemeanor pursuant to NC G.S. § 143-215.58. . Any person who violates this ordinance or fails to comply with any of its requirements shall, upon conviction thereof, be fined not more than \$100.00 or imprisoned for not more than thirty (30) days, or both. Each day such violation continues shall be considered a separate offense. Nothing herein contained shall prevent ~~Community Name~~Washington County from taking such other lawful action as is necessary to prevent or remedy any violation.

ARTICLE 4. ADMINISTRATION.

SECTION A. DESIGNATION OF FLOODPLAIN ADMINISTRATOR.

~~The Staff Title, The Director of Planning and Safety,~~ hereinafter referred to as the “Floodplain Administrator”, is hereby appointed to administer and implement the provisions of this ordinance. In instances where the Floodplain Administrator receives assistance from others to complete tasks to administer and implement this ordinance, the Floodplain Administrator shall be responsible for the coordination and community’s overall compliance with the National Flood Insurance Program and the provisions of this ordinance.

SECTION B. FLOODPLAIN DEVELOPMENT APPLICATION, PERMIT AND CERTIFICATION REQUIREMENTS.

- (1) **Application Requirements.** Application for a Floodplain Development Permit shall be made to the Floodplain Administrator prior to any development activities located within Special Flood Hazard Areas. The following items shall be presented to the Floodplain Administrator to apply for a floodplain development permit:
- (a) A plot plan drawn to scale which shall include, but shall not be limited to, the following specific details of the proposed floodplain development:
 - (i) The nature, location, dimensions, and elevations of the area of development/disturbance; existing and proposed structures, utility systems, grading/pavement areas, fill materials, storage areas, drainage facilities, and other development;
 - (ii) The boundary of the Special Flood Hazard Area as delineated on the FIRM or other flood map as determined in Article 3, Section B, or a statement that the entire lot is within the Special Flood Hazard Area;
 - (iii) Flood zone(s) designation of the proposed development area as determined on the FIRM or other flood map as determined in Article 3, Section B;
 - (iv) The boundary of the floodway(s) or non-encroachment area(s) as determined in Article 3, Section B;
 - (v) The Base Flood Elevation (BFE) where provided as set forth in Article 3, Section B; Article 4, Section C; or Article 5, Section D;
 - (vi) The old and new location of any watercourse that will be altered or relocated as a result of proposed development; and
 - (vii) *The certification of the plot plan by a registered land surveyor or professional engineer. (OPTIONAL)*
 - (b) Proposed elevation, and method thereof, of all development within a Special Flood Hazard Area including but not limited to:
 - (i) Elevation in relation to NAVD 1988 of the proposed reference level (including basement) of all structures;
 - (ii) Elevation in relation to NAVD 1988 to which any non-residential structure in Zones A, AE, AH, AO, A99 will be floodproofed; and
 - (iii) Elevation in relation to NAVD 1988 to which any proposed utility systems will be elevated or floodproofed.
 - (c) If floodproofing, a Floodproofing Certificate (FEMA Form 086-0-34) with supporting data, an operational plan, and an inspection and maintenance plan that include, but are not limited to, installation, exercise, and maintenance of floodproofing measures.

- (d) A Foundation Plan, drawn to scale, which shall include details of the proposed foundation system to ensure all provisions of this ordinance are met. These details include but are not limited to:
 - (i) The proposed method of elevation, if applicable (i.e., fill, solid foundation perimeter wall, solid backfilled foundation, open foundation on columns/posts/piers/piles/shear walls); and
 - (ii) Openings to facilitate automatic equalization of hydrostatic flood forces on walls in accordance with Article 5, Section B(4)(d) when solid foundation perimeter walls are used in Zones A, AE, AH, AO, A99.
- (e) Usage details of any enclosed areas below the lowest floor.
- (f) Plans and/or details for the protection of public utilities and facilities such as sewer, gas, electrical, and water systems to be located and constructed to minimize flood damage.
- (g) Certification that all other Local, State and Federal permits required prior to floodplain development permit issuance have been received.
- (h) Documentation for placement of Recreational Vehicles and/or Temporary Structures, when applicable, to ensure that the provisions of Article 5, Section B, subsections (6) and (7) of this ordinance are met.
- (i) A description of proposed watercourse alteration or relocation, when applicable, including an engineering report on the effects of the proposed project on the flood-carrying capacity of the watercourse and the effects to properties located both upstream and downstream; and a map (if not shown on plot plan) showing the location of the proposed watercourse alteration or relocation.

(2) **Permit Requirements.** The Floodplain Development Permit shall include, but not be limited to:

- (a) A complete description of all the development to be permitted under the floodplain development permit (e.g. house, garage, pool, septic, bulkhead, cabana, pier, bridge, mining, dredging, filling, grading, paving, excavation or drilling operations, or storage of equipment or materials, etc.).
- (b) The Special Flood Hazard Area determination for the proposed development in accordance with available data specified in Article 3, Section B.
- (c) The Regulatory Flood Protection Elevation required for the reference level and all attendant utilities.
- (d) The Regulatory Flood Protection Elevation required for the protection of all public utilities.
- (e) All certification submittal requirements with timelines.
- (f) A statement that no fill material or other development shall encroach into the floodway or non-encroachment area of any watercourse unless the requirements of Article 5, Section F have been met.
- (g) The flood openings requirements, ~~if in Zones A, AE, AH, AO, A99.~~
- (h) Limitations of below BFE enclosure uses (if applicable). (i.e., parking, building access and limited storage only). ~~(OPTIONAL)~~
- (i) A statement, that all materials below BFE/RFPE must be flood resistant materials. ~~(OPTIONAL)~~

(3) **Certification Requirements.**

- (a) Elevation Certificates
 - (i) ~~An Elevation Certificate (FEMA Form 086-0-33) is required prior to the actual start of any new~~

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construction. It shall be the duty of the permit holder to submit to the Floodplain Administrator a certification of the elevation of the reference level, in relation to NAVD 1988. The Floodplain Administrator shall review the certificate data submitted. Deficiencies detected by such review shall be corrected by the permit holder prior to the beginning of construction. Failure to submit the certification or failure to make required corrections shall be cause to deny a floodplain development permit.

- (ii) An Elevation Certificate (FEMA Form 086-0-33) is required after the reference level is established. Within seven (7) calendar days of establishment of the reference level elevation, it shall be the duty of the permit holder to submit to the Floodplain Administrator a certification of the elevation of the reference level, in relation to NAVD 1988. Any work done within the seven (7) day calendar period and prior to submission of the certification shall be at the permit holder's risk. The Floodplain Administrator shall review the certificate data submitted. Deficiencies detected by such review shall be corrected by the permit holder immediately and prior to further work being permitted to proceed. Failure to submit the certification or failure to make required corrections shall be cause to issue a stop-work order for the project.
- (iii) A final Finished Construction Elevation Certificate (FEMA Form 086-0-33) is required after construction is completed and prior to Certificate of Compliance/Occupancy issuance. It shall be the duty of the permit holder to submit to the Floodplain Administrator a certification of final as-built construction of the elevation of the reference level and all attendant utilities. The Floodplain Administrator shall review the certificate data submitted. Deficiencies detected by such review shall be corrected by the permit holder immediately and prior to Certificate of Compliance/Occupancy issuance. In some instances, another certification may be required to certify corrected as-built construction. Failure to submit the certification or failure to make required corrections shall be cause to withhold the issuance of a Certificate of Compliance/Occupancy. *The Finished Construction Elevation Certificate certifier shall provide at least 2 photographs showing the front and rear of the building taken within 90 days from the date of certification. The photographs must be taken with views confirming the building description and diagram number provided in Section A. To the extent possible, these photographs should show the entire building including foundation. If the building has split-level or multi-level areas, provide at least 2 additional photographs showing side views of the building. In addition, when applicable, provide a photograph of the foundation showing a representative example of the flood openings or vents. All photographs must be in color and measure at least 3" x 3". Digital photographs are acceptable.*

(b) Floodproofing Certificate

- (i) If non-residential floodproofing is used to meet the Regulatory Flood Protection Elevation requirements, a Floodproofing Certificate (FEMA Form 086-0-34), with supporting data, an operational plan, and an inspection and maintenance plan are required prior to the actual start of any new construction. It shall be the duty of the permit holder to submit to the Floodplain Administrator a certification of the floodproofed design elevation of the reference level and all attendant utilities, in relation to NAVD 1988. Floodproofing certification shall be prepared by or under the direct supervision of a professional engineer or architect and certified by same. The Floodplain Administrator shall review the certificate data, the operational plan, and the inspection and maintenance plan. Deficiencies detected by such review shall be corrected by the applicant prior to permit approval. Failure to submit the certification or failure to make required corrections shall be cause to deny a Floodplain Development Permit. Failure to construct in accordance with the certified design shall be cause to withhold the issuance of a Certificate of Compliance/Occupancy. ~~**(OPTIONAL) (THE FEMA FLOODPROOFING CERTIFICATE IS OPTIONAL AT THE TIME OF PERMITTING THE STRUCTURE BUT RECOMMENDED TO ENSURE COMPLIANCE WITH THIS ORDINANCE AND PROPERLY PERMIT THE STRUCTURE.)**~~
- (ii) A final Finished Construction Floodproofing Certificate (FEMA Form 086-0-34), with supporting data, an operational plan, and an inspection and maintenance plan are required prior to the issuance of a Certificate of Compliance/Occupancy. It shall be the duty of the permit holder to submit to the Floodplain Administrator a certification of the floodproofed design elevation of the reference level and all attendant utilities, in relation to NAVD 1988. Floodproofing certificate shall be prepared by or under the direct supervision of a professional engineer or architect and certified by same. The Floodplain Administrator shall review the certificate data, the operational plan, and the inspection and maintenance plan.

Deficiencies detected by such review shall be corrected by the applicant prior to Certificate of Occupancy. Failure to submit the certification or failure to make required corrections shall be cause to deny a Floodplain Development Permit. Failure to construct in accordance with the certified design shall be cause to deny a Certificate of Compliance/Occupancy.

- (c) If a manufactured home is placed within Zones A, AE, AH, AO, A99 and the elevation of the chassis is more than 36 inches in height above grade, an engineered foundation certification is required in accordance with the provisions of Article 5, Section B(3)(b).
- (d) If a watercourse is to be altered or relocated, a description of the extent of watercourse alteration or relocation; a professional engineer's certified report on the effects of the proposed project on the flood-carrying capacity of the watercourse and the effects to properties located both upstream and downstream; and a map showing the location of the proposed watercourse alteration or relocation shall all be submitted by the permit applicant prior to issuance of a floodplain development permit.
- (e) Certification Exemptions. The following structures, if located within Zones A, AE, AH, AO, A99, are exempt from the elevation/floodproofing certification requirements specified in items (a) and (b) of this subsection:
 - (i) Recreational Vehicles meeting requirements of Article 5, Section B(6)(a);
 - (ii) Temporary Structures meeting requirements of Article 5, Section B(7); and
 - (iii) Accessory Structures that are 150 square feet or less or ~~150~~\$5,000 or less and meeting requirements of Article 5, Section B(8).

(4) **Determinations for existing buildings and structures.**

For applications for building permits to improve buildings and structures, including alterations, movement, enlargement, replacement, repair, change of occupancy, additions, rehabilitations, renovations, substantial improvements, repairs of substantial damage, and any other improvement of or work on such buildings and structures, the Floodplain Administrator, in coordination with the Building Official, shall:

- (a) Estimate the market value, or require the applicant to obtain an appraisal of the market value prepared by a qualified independent appraiser, of the building or structure before the start of construction of the proposed work; in the case of repair, the market value of the building or structure shall be the market value before the damage occurred and before any repairs are made;
- (b) Compare the cost to perform the improvement, the cost to repair a damaged building to its pre-damaged condition, or the combined costs of improvements and repairs, if applicable, to the market value of the building or structure;
- (c) Determine and document whether the proposed work constitutes substantial improvement or repair of substantial damage; and
- (d) Notify the applicant if it is determined that the work constitutes substantial improvement or repair of substantial damage and that compliance with the flood resistant construction requirements of the NC Building Code and this ordinance is required.

SECTION C. DUTIES AND RESPONSIBILITIES OF THE FLOODPLAIN ADMINISTRATOR.

The Floodplain Administrator shall perform, but not be limited to, the following duties:

- (1) Review all floodplain development applications and issue permits for all proposed development within Special Flood Hazard Areas to assure that the requirements of this ordinance have been satisfied.

- (2) Review all proposed development within Special Flood Hazard Areas to assure that all necessary local, state and federal permits have been received, including Section 404 of the Federal Water Pollution Control Act Amendments of 1972, 33 U.S.C. 1334.
- (3) Notify adjacent communities and the North Carolina Department of Public Safety, Division of Emergency Management, State Coordinator for the National Flood Insurance Program prior to any alteration or relocation of a watercourse, and submit evidence of such notification to the Federal Emergency Management Agency (FEMA).
- (4) Assure that maintenance is provided within the altered or relocated portion of said watercourse so that the flood-carrying capacity is maintained.
- (5) Prevent encroachments into floodways and non-encroachment areas unless the certification and flood hazard reduction provisions of Article 5, Section F are met.
- (6) Obtain actual elevation (in relation to NAVD 1988) of the reference level (including basement) and all attendant utilities of all new and substantially improved structures, in accordance with the provisions of Article 4, Section B(3).
- (7) Obtain actual elevation (in relation to NAVD 1988) to which all new and substantially improved structures and utilities have been floodproofed, in accordance with the provisions of Article 4, Section B(3).
- (8) Obtain actual elevation (in relation to NAVD 1988) of all public utilities in accordance with the provisions of Article 4, Section B(3).
- (9) When floodproofing is utilized for a particular structure, obtain certifications from a registered professional engineer or architect in accordance with the provisions of Article 4, Section B(3) and Article 5, Section B(2).
- (10) Where interpretation is needed as to the exact location of boundaries of the Special Flood Hazard Areas, floodways, or non-encroachment areas (for example, where there appears to be a conflict between a mapped boundary and actual field conditions), make the necessary interpretation. The person contesting the location of the boundary shall be given a reasonable opportunity to appeal the interpretation as provided in this article.
- (11) When BFE data has not been provided in accordance with the provisions of Article 3, Section B, obtain, review, and reasonably utilize any BFE data, along with floodway data or non-encroachment area data available from a federal, state, or other source, including data developed pursuant to Article 5, Section D(2)(c), in order to administer the provisions of this ordinance.
- (12) When BFE data is provided but no floodway or non-encroachment area data has been provided in accordance with the provisions of Article 3, Section B, obtain, review, and reasonably utilize any floodway data or non-encroachment area data available from a federal, state, or other source in order to administer the provisions of this ordinance.
- ~~(13) When the lowest floor and the lowest adjacent grade of a structure or the lowest ground elevation of a parcel in a Special Flood Hazard Area is above the BFE, advise the property owner of the option to apply for a Letter of Map Amendment (LOMA) from FEMA. (13) Maintain a copy of the LOMA issued by FEMA in the floodplain development permit file. (OPTIONAL)~~
- (14) Permanently maintain all records that pertain to the administration of this ordinance and make these records available for public inspection, recognizing that such information may be subject to the Privacy Act of 1974, as amended.
- ~~(15)~~ Make on-site inspections of work in progress. As the work pursuant to a floodplain development permit progresses, the Floodplain Administrator shall make as many inspections of the work as may be necessary to ensure that the work is being done according to the provisions of the local ordinance and the terms of the permit. In exercising this power, the Floodplain Administrator has a right, upon presentation of proper credentials, to enter on any premises within the jurisdiction of the community at any reasonable hour for the purposes of inspection or other enforcement action.
- ~~(16)~~ Issue stop-work orders as required. Whenever a building or part thereof is being constructed, reconstructed, altered, or repaired in violation of this ordinance, the Floodplain Administrator may order the work to be immediately stopped. The stop-work order shall be in writing and directed to the person doing or in charge of the work. The stop-work order

June 2017

2017 Washington County, North Carolina

2020 NC Model Flood Damage Prevention Ordinance - Non-Coastal - with - w/ Table of Contents

shall state the specific work to be stopped, the specific reason(s) for the stoppage, and the condition(s) under which the work may be resumed. Violation of a stop-work order constitutes a misdemeanor.

~~(1716)~~ Revoke floodplain development permits as required. The Floodplain Administrator may revoke and require the return of the floodplain development permit by notifying the permit holder in writing stating the reason(s) for the revocation. Permits shall be revoked for any substantial departure from the approved application, plans, and specifications; for refusal or failure to comply with the requirements of State or local laws; or for false statements or misrepresentations made in securing the permit. Any floodplain development permit mistakenly issued in violation of an applicable State or local law may also be revoked.

~~(1817)~~ Make periodic inspections throughout the Special Flood Hazard Areas within the jurisdiction of the community. The Floodplain Administrator and each member of his or her inspections department shall have a right, upon presentation of proper credentials, to enter on any premises within the territorial jurisdiction of the department at any reasonable hour for the purposes of inspection or other enforcement action.

~~(1918)~~ Follow through with corrective procedures of Article 4, Section D.

~~(2019)~~ Review, provide input, and make recommendations for variance requests.

~~(2120)~~ Maintain a current map repository to include, but not limited to, historical and effective FIS Report, historical and effective FIRM and other official flood maps and studies adopted in accordance with the provisions of Article 3, Section B of this ordinance, including any revisions thereto including Letters of Map Change, issued by FEMA. Notify State and FEMA of mapping needs.

~~(2221)~~ Coordinate revisions to FIS reports and FIRMs, including Letters of Map Revision Based on Fill (LOMR-Fs) and Letters of Map Revision (LOMRs).

~~(22)~~ *When the lowest floor and the lowest adjacent grade of a structure or the lowest ground elevation of a parcel in a Special Flood Hazard Area is above the BFE, advise the property owner of the option to apply for a Letter of Map Amendment (LOMA) from FEMA. Maintain a copy of the LOMA issued by FEMA in the floodplain development permit file.*

SECTION D. CORRECTIVE PROCEDURES.

- (1) Violations to be corrected: When the Floodplain Administrator finds violations of applicable state and local laws; it shall be his or her duty to notify the owner or occupant of the building of the violation. The owner or occupant shall immediately remedy each of the violations of law cited in such notification.
- (2) Actions in Event of Failure to Take Corrective Action: If the owner of a building or property shall fail to take prompt corrective action, the Floodplain Administrator shall give the owner written notice, by certified or registered mail to the owner's last known address or by personal service, stating:
 - (a) That the building or property is in violation of the floodplain management regulations;
 - (b) That a hearing will be held before the Floodplain Administrator at a designated place and time, not later than ten (10) days after the date of the notice, at which time the owner shall be entitled to be heard in person or by counsel and to present arguments and evidence pertaining to the matter; and
 - (c) That following the hearing, the Floodplain Administrator may issue an order to alter, vacate, or demolish the building; or to remove fill as applicable.
- (3) Order to Take Corrective Action: If, upon a hearing held pursuant to the notice prescribed above, the Floodplain Administrator shall find that the building or development is in violation of the Flood Damage Prevention Ordinance, he or she shall issue an order in writing to the owner, requiring the owner to remedy the violation within a specified time period, not less than sixty (60) calendar days, nor more than least one hundred eighty (180) calendar days.

Where the Floodplain Administrator finds that there is imminent danger to life or other property, he or she may order that corrective action be taken in such lesser period as may be feasible.

- (4) Appeal: Any owner who has received an order to take corrective action may appeal the order to the local elected governing body by giving notice of appeal in writing to the Floodplain Administrator and the clerk within ten (10) days following issuance of the final order. In the absence of an appeal, the order of the Floodplain Administrator shall be final. The local governing body shall hear an appeal within a reasonable time and may affirm, modify and affirm, or revoke the order.
- (5) Failure to Comply with Order: If the owner of a building or property fails to comply with an order to take corrective action for which no appeal has been made or fails to comply with an order of the governing body following an appeal, the owner shall be guilty of a Class 1 misdemeanor pursuant to NC G.S. § 143-215.58 and shall be punished at the discretion of the court.

SECTION E. VARIANCE PROCEDURES.

- (1) The ~~Insert appeal board name (The Board of Adjustment is the recommended appeal board)~~Board of Adjustment as established by ~~Community Name, Washington County,~~ hereinafter referred to as the “appeal board”, shall hear and decide requests for variances from the requirements of this ordinance.
- (2) Any person aggrieved by the decision of the appeal board may appeal such decision to the Court, as provided in Chapter 7A of the North Carolina General Statutes.
- (3) Variances may be issued for:
 - (a) The repair or rehabilitation of historic structures upon the determination that the proposed repair or rehabilitation will not preclude the structure's continued designation as a historic structure and that the variance is the minimum necessary to preserve the historic character and design of the structure;
 - (b) Functionally dependent facilities if determined to meet the definition as stated in Article 2 of this ordinance, provided provisions of Article 4, Section E(9)(b), (c), and (e) have been satisfied, and such facilities are protected by methods that minimize flood damages during the base flood and create no additional threats to public safety; or
 - (c) Any other type of development provided it meets the requirements of this Section.
- (4) In passing upon variances, the appeal board shall consider all technical evaluations, all relevant factors, all standards specified in other sections of this ordinance, and:
 - (a) The danger that materials may be swept onto other lands to the injury of others;
 - (b) The danger to life and property due to flooding or erosion damage;
 - (c) The susceptibility of the proposed facility and its contents to flood damage and the effect of such damage on the individual owner;
 - (d) The importance of the services provided by the proposed facility to the community;
 - (e) The necessity to the facility of a waterfront location as defined under Article 2 of this ordinance as a functionally dependent facility, where applicable;
 - (f) The availability of alternative locations, not subject to flooding or erosion damage, for the proposed use;
 - (g) The compatibility of the proposed use with existing and anticipated development;

- (h) The relationship of the proposed use to the comprehensive plan and floodplain management program for that area;
 - (i) The safety of access to the property in times of flood for ordinary and emergency vehicles;
 - (j) The expected heights, velocity, duration, rate of rise, and sediment transport of the floodwaters and the effects of wave action, if applicable, expected at the site; and
 - (k) The costs of providing governmental services during and after flood conditions including maintenance and repair of public utilities and facilities such as sewer, gas, electrical and water systems, and streets and bridges.
- (5) A written report addressing each of the above factors shall be submitted with the application for a variance.
- (6) Upon consideration of the factors listed above and the purposes of this ordinance, the appeal board may attach such conditions to the granting of variances as it deems necessary to further the purposes and objectives of this ordinance.
- (7) Any applicant to whom a variance is granted shall be given written notice specifying the difference between the BFE and the elevation to which the structure is to be built and that such construction below the BFE increases risks to life and property, and that the issuance of a variance to construct a structure below the BFE may result in increased premium rates for flood insurance up to \$25 per \$100 of insurance coverage. Such notification shall be maintained with a record of all variance actions, including justification for their issuance.
- (8) The Floodplain Administrator shall maintain the records of all appeal actions and report any variances to the FEMA and the State of North Carolina upon request.
- (9) Conditions for Variances:
- (a) Variances shall not be issued when the variance will make the structure in violation of other federal, state, or local laws, regulations, or ordinances.
 - (b) Variances shall not be issued within any designated floodway or non-encroachment area if the variance would result in any increase in flood levels during the base flood discharge.
 - (c) Variances shall only be issued upon a determination that the variance is the minimum necessary, considering the flood hazard, to afford relief.
 - (d) Variances shall only be issued prior to development permit approval.
 - (e) Variances shall only be issued upon:
 - (i) A showing of good and sufficient cause;
 - (ii) A determination that failure to grant the variance would result in exceptional hardship; and
 - (iii) A determination that the granting of a variance will not result in increased flood heights, additional threats to public safety, or extraordinary public expense, create nuisance, cause fraud on or victimization of the public, or conflict with existing local laws or ordinances.
- (10) A variance may be issued for solid waste disposal facilities or sites, hazardous waste management facilities, salvage yards, and chemical storage facilities that are located in Special Flood Hazard Areas provided that all of the following conditions are met.
- (a) The use serves a critical need in the community.
 - (b) No feasible location exists for the use outside the Special Flood Hazard Area.
 - (c) The reference level of any structure is elevated or floodproofed to at least the Regulatory Flood Protection

Elevation.

- (d) The use complies with all other applicable federal, state and local laws.
- (e) The ~~Community Name~~ Washington County has notified the Secretary of the North Carolina Department of Public Safety of its intention to grant a variance at least thirty (30) calendar days prior to granting the variance.

Form

ARTICLE 5. PROVISIONS FOR FLOOD HAZARD REDUCTION.

SECTION A. GENERAL STANDARDS.

In all Special Flood Hazard Areas the following provisions are required:

- (1) All new construction and substantial improvements shall be designed (or modified) and adequately anchored to prevent flotation, collapse, and lateral movement of the structure.
- (2) All new construction and substantial improvements shall be constructed with materials and utility equipment resistant to flood damage in accordance with the FEMA Technical Bulletin 2, *Flood Damage-Resistant Materials Requirements*.
- (3) All new construction and substantial improvements shall be constructed by methods and practices that minimize flood damages.
- (4) All new electrical, heating, ventilation, plumbing, air conditioning equipment, and other service equipment shall be located at or above the RFPE or designed and installed to prevent water from entering or accumulating within the components during the occurrence of the base flood. These include, but are not limited to, HVAC equipment, water softener units, bath/kitchen fixtures, ductwork, electric/gas meter panels/boxes, utility/cable boxes, hot water heaters, and electric outlets/switches.
 - (a) Replacements part of a substantial improvement, electrical, heating, ventilation, plumbing, air conditioning equipment, and other service equipment shall also meet the above provisions.
 - (b) Replacements that are for maintenance and not part of a substantial improvement, may be installed at the original location provided the addition and/or improvements only comply with the standards for new construction consistent with the code and requirements for the original structure.
- (5) All new and replacement water supply systems shall be designed to minimize or eliminate infiltration of floodwaters into the system.
- (6) New and replacement sanitary sewage systems shall be designed to minimize or eliminate infiltration of floodwaters into the systems and discharges from the systems into flood waters.
- (7) On-site waste disposal systems shall be located and constructed to avoid impairment to them or contamination from them during flooding.
- (8) Nothing in this ordinance shall prevent the repair, reconstruction, or replacement of a building or structure existing on the effective date of this ordinance and located totally or partially within the floodway, non-encroachment area, or stream setback, provided there is no additional encroachment below the Regulatory Flood Protection Elevation in the floodway, non-encroachment area, or stream setback, and provided that such repair, reconstruction, or replacement meets all of the other requirements of this ordinance.
- (9) New solid waste disposal facilities and sites, hazardous waste management facilities, salvage yards, and chemical storage facilities shall not be permitted, except by variance as specified in Article 4, Section E(10). A structure or tank for chemical or fuel storage incidental to an allowed use or to the operation of a water treatment plant or wastewater

treatment facility may be located in a Special Flood Hazard Area only if the structure or tank is either elevated or floodproofed to at least the Regulatory Flood Protection Elevation and certified in accordance with the provisions of Article 4, Section B(3).

- (10) All subdivision proposals and other development proposals shall be consistent with the need to minimize flood damage.
- (11) All subdivision proposals and other development proposals shall have public utilities and facilities such as sewer, gas, electrical, and water systems located and constructed to minimize flood damage.
- (12) All subdivision proposals and other development proposals shall have adequate drainage provided to reduce exposure to flood hazards.
- (13) All subdivision proposals and other development proposals shall have received all necessary permits from those governmental agencies for which approval is required by federal or state law, including Section 404 of the Federal Water Pollution Control Act Amendments of 1972, 33 U.S.C. 1334.
- (14) When a structure is partially located in a Special Flood Hazard Area, the entire structure shall meet the requirements for new construction and substantial improvements.
- (15) When a structure is located in ~~multiple flood hazard zones or in~~ a flood hazard risk zone with multiple base flood elevations, the provisions for the more restrictive flood hazard risk zone and the highest BFE shall apply.
- ~~(16) Fill is prohibited in the SFHA, including construction of buildings on fill. This includes not approving Conditional Letters or Letters of Map Revision Based on Fill (CLOMR F or LOMR F). (maximum 280 CRS points possible) (OPTIONAL) Note: This should be consistent with Article 5, Section G (11)(e) in coastal areas.~~
- ~~(16) Buildings and structures that are located in more than one flood hazard area shall comply with the provisions associated with the most restrictive flood hazard area.~~

SECTION B. SPECIFIC STANDARDS.

In all Special Flood Hazard Areas where BFE data has been provided, as set forth in Article 3, Section B, or Article 5, Section D, the following provisions, in addition to the provisions of Article 5, Section A, are required:

- (1) Residential Construction. New construction and substantial improvement of any residential structure (including manufactured homes) shall have the reference level, including basement, elevated no lower than the Regulatory Flood Protection Elevation, as defined in Article 2 of this ordinance.
- (2) Non-Residential Construction. New construction and substantial improvement of any commercial, industrial, or other non-residential structure shall have the reference level, including basement, elevated no lower than the Regulatory Flood Protection Elevation, as defined in Article 2 of this ordinance. Structures located in Zones A, AE, AH, AO, A99 may be floodproofed to the Regulatory Flood Protection Elevation in lieu of elevation provided that all areas of the structure, together with attendant utility and sanitary facilities, below the Regulatory Flood Protection Elevation are watertight with walls substantially impermeable to the passage of water, using structural components having the capability of resisting hydrostatic and hydrodynamic loads and the effect of buoyancy. For AO Zones, the floodproofing elevation shall be in accordance with Article 5, Section G(2). A registered professional engineer or architect shall certify that the floodproofing standards of this subsection are satisfied. Such certification shall be provided to the Floodplain Administrator as set forth in Article 4, Section B(3), along with the operational plan and the inspection and maintenance plan.
- (3) Manufactured Homes.
 - (a) New and replacement manufactured homes shall be elevated so that the reference level of the manufactured home is no lower than the Regulatory Flood Protection Elevation, as defined in Article 2 of this ordinance.
 - (b) Manufactured homes shall be securely anchored to an adequately anchored foundation to resist flotation, collapse, and lateral movement, either by certified engineered foundation system, or in accordance with the most current

edition of the State of North Carolina Regulations for Manufactured Homes adopted by the Commissioner of Insurance pursuant to NCGS 143-143.15. Additionally, when the elevation would be met by an elevation of the chassis thirty-six (36) inches or less above the grade at the site, the chassis shall be supported by reinforced piers or engineered foundation. When the elevation of the chassis is above thirty-six (36) inches in height, an engineering certification is required.

- (c) All enclosures or skirting below the lowest floor shall meet the requirements of Article 5, Section B(4).
 - (d) An evacuation plan must be developed for evacuation of all residents of all new, substantially improved or substantially damaged manufactured home parks or subdivisions located within flood prone areas. This plan shall be filed with and approved by the Floodplain Administrator and the local Emergency Management Coordinator.
- (4) Elevated Buildings. Fully enclosed area, of new construction and substantially improved structures, which is below the lowest floor:
- (a) Shall not be designed or used for human habitation, but shall only be used for parking of vehicles, building access, or limited storage of maintenance equipment used in connection with the premises. Access to the enclosed area shall be the minimum necessary to allow for parking of vehicles (garage door) or limited storage of maintenance equipment (standard exterior door), or entry to the living area (stairway or elevator). The interior portion of such enclosed area shall not be finished or partitioned into separate rooms, except to enclose storage areas;
 - (b) Shall not be temperature-controlled or conditioned; ~~(OPTIONAL, strongly encouraged)~~
 - (c) Shall be constructed entirely of flood resistant materials at least to the Regulatory Flood Protection Elevation; and
 - (d) Shall include, ~~in Zones A, AE, AH, AO, A99~~ flood openings to automatically equalize hydrostatic flood forces on walls by allowing for the entry and exit of floodwaters. To meet this requirement, the openings must either be certified by a professional engineer or architect or meet or exceed the following minimum design criteria:
 - (i) A minimum of two flood openings on different sides of each enclosed area subject to flooding;
 - (ii) The total net area of all flood openings must be at least one (1) square inch for each square foot of enclosed area subject to flooding;
 - (iii) If a building has more than one enclosed area, each enclosed area must have flood openings to allow floodwaters to automatically enter and exit;
 - (iv) The bottom of all required flood openings shall be no higher than one (1) foot above the higher of the interior or exterior adjacent grade;
 - (v) Flood openings may be equipped with screens, louvers, or other coverings or devices, provided they permit the automatic flow of floodwaters in both directions; and
 - (vi) Enclosures made of flexible skirting are not considered enclosures for regulatory purposes, and, therefore, do not require flood openings. Masonry or wood underpinning, regardless of structural status, is considered an enclosure and requires flood openings as outlined above.
 - (f) Fill/Grading ~~(OPTIONAL)Reserved~~
 - (i) ~~Fill is prohibited in the SFHA (maximum 280 CRS points possible) (OPTIONAL) Note: this should be consistent with Article 5, Section A(17).~~
 - (g) ~~Property owners shall be required to execute and record a non-conversion agreement prior to issuance of a building permit declaring that the area below the lowest floor shall not be improved, finished or otherwise converted to habitable space (30 CRS points); Community Name will have the right to inspect the enclosed area (30 CRS points). Community Name will conduct annual inspections (30 CRS points). This agreement shall be~~

~~recorded with the County Name County Register of Deeds and shall transfer with the property in perpetuity. (OPTIONAL for a maximum total of 90 CRS points)~~

~~(h) Release of restrictive covenant. If a property which is bound by a non-conversion agreement is modified to remove enclosed areas below BFE, then the owner may request release of restrictive covenant after staff inspection and submittal of confirming documentation. (OPTIONAL)~~

(5) Additions/Improvements.

- (a) Additions and/or improvements to pre-FIRM structures when the addition and/or improvements in combination with any interior modifications to the existing structure are:
- (i) Not a substantial improvement, the addition and/or improvements must be designed to minimize flood damages and ~~must not be any more non-conforming than the existing structure. (non-conforming language is OPTIONAL).~~
 - (ii) A substantial improvement, with modifications/rehabilitations/improvements to the existing structure or the common wall is structurally modified more than installing a doorway, both the existing structure and the addition must comply with the standards for new construction.
- (b) Additions to pre-FIRM or post-FIRM structures that are a substantial improvement with no modifications/rehabilitations/improvements to the existing structure other than a standard door in the common wall, shall require only the addition to comply with the standards for new construction.
- (c) Additions and/or improvements to post-FIRM structures when the addition and/or improvements in combination with any interior modifications to the existing structure are:
- (i) Not a substantial improvement, the addition and/or improvements only must comply with the standards for new construction consistent with the code and requirements for the original structure.
 - (ii) A substantial improvement, both the existing structure and the addition and/or improvements must comply with the standards for new construction.
- (d) Any combination of repair, reconstruction, rehabilitation, addition or improvement of a building or structure taking place during a ~~Insert number of years (One (1) year minimum is required)~~ 1 year period, the cumulative cost of which equals or exceeds 50 percent of the market value of the structure before the improvement or repair is started must comply with the standards for new construction. For each building or structure, the ~~Insert number of years (One (1) year minimum is required)~~ 1 year period begins on the date of the first improvement or repair of that building or structure subsequent to the effective date of this ordinance. ~~Substantial damage also means flood-related damage sustained by a structure on two separate occasions during a 10-year period for which the cost of repairs at the time of each such flood event, on the average, equals or exceeds 25 percent of the market value of the structure before the damage occurred. (The repetitive loss portion is OPTIONAL, but will be required for flood insurance policy holders to be eligible for Increased Cost of Compliance (ICC) benefits for repetitive losses.)~~ If the structure has sustained substantial damage, any repairs are considered substantial improvement regardless of the actual repair work performed. The requirement does not, however, include either:
- (i) Any project for improvement of a building required to correct existing health, sanitary or safety code violations identified by the building official and that are the minimum necessary to assume safe living conditions.
 - (ii) Any alteration of a historic structure provided that the alteration will not preclude the structure's continued designation as a historic structure.

(6) Recreational Vehicles. Recreational vehicles shall either:

- (a) Temporary Placement
 - (i) Be on site for fewer than 180 consecutive days; -or
 - (ii) Be fully licensed and ready for highway use. (A recreational vehicle is ready for highway use if it is on its wheels or jacking system, is attached to the site only by quick disconnect type utilities, and has no permanently attached additions.)
- (b) Permanent Placement. Recreational vehicles that do not meet the limitations of Temporary Placement shall meet all the requirements for new construction.

(7) Temporary Non-Residential Structures. Prior to the issuance of a floodplain development permit for a temporary structure, the applicant must submit to the Floodplain Administrator a plan for the removal of such structure(s) in the event of a hurricane, flash flood or other type of flood warning notification. The following information shall be submitted in writing to the Floodplain Administrator for review and written approval:

- (a) A specified time period for which the temporary use will be permitted. Time specified may not exceed three (3) months, renewable up to one (1) year;
- (b) The name, address, and phone number of the individual responsible for the removal of the temporary structure;
- (c) The time frame prior to the event at which a structure will be removed (i.e., minimum of 72 hours before landfall of a hurricane or immediately upon flood warning notification);
- (d) A copy of the contract or other suitable instrument with the entity responsible for physical removal of the structure; and
- (e) Designation, accompanied by documentation, of a location outside the Special Flood Hazard Area, to which the temporary structure will be moved.

(8) Accessory Structures. When accessory structures (sheds, detached garages, etc.) are to be placed within a Special Flood Hazard Area, the following criteria shall be met:

- (a) Accessory structures shall not be used for human habitation (including working, sleeping, living, cooking or restroom areas);
- (b) Accessory structures shall not be temperature-controlled;
- (c) Accessory structures shall be designed to have low flood damage potential;
- (d) Accessory structures shall be constructed and placed on the building site so as to offer the minimum resistance to the flow of floodwaters;
- (e) Accessory structures shall be firmly anchored in accordance with the provisions of Article 5, Section A(1);
- (f) All service facilities such as electrical shall be installed in accordance with the provisions of Article 5, Section A(4); and
- (g) Flood openings to facilitate automatic equalization of hydrostatic flood forces shall be provided below Regulatory Flood Protection Elevation in conformance with the provisions of Article 5, Section B(4)(d).

An accessory structure with a footprint less than ~~Insert square foot (150 recommended)~~ 150 or that is a minimal investment of ~~Insert Cost of Structure ((\$3,000 recommended)~~ \$5000 or less and satisfies the criteria outlined above is not required to meet the elevation or floodproofing standards of Article 5, Section B (2). Elevation or floodproofing certifications are required for all other accessory structures in accordance with Article 4, Section B(3).

(9) Tanks. When gas and liquid storage tanks are to be placed within a Special Flood Hazard Area, the following criteria

June 2017

shall be met:

- (a) Underground tanks. Underground tanks in flood hazard areas shall be anchored to prevent flotation, collapse or lateral movement resulting from hydrodynamic and hydrostatic loads during conditions of the design flood, including the effects of buoyancy assuming the tank is empty;
- (b) Above-ground tanks, elevated. Above-ground tanks in flood hazard areas shall be elevated to or above the Regulatory Flood Protection Elevation on a supporting structure that is designed to prevent flotation, collapse or lateral movement during conditions of the design flood. Tank-supporting structures shall meet the foundation requirements of the applicable flood hazard area;
- (c) Above-ground tanks, not elevated. Above-ground tanks that do not meet the elevation requirements of Section B (2) of this ordinance shall be permitted in flood hazard areas provided the tanks are designed, constructed, installed, and anchored to resist all flood-related and other loads, including the effects of buoyancy, during conditions of the design flood and without release of contents in the floodwaters or infiltration by floodwaters into the tanks. Tanks shall be designed, constructed, installed, and anchored to resist the potential buoyant and other flood forces acting on an empty tank during design flood conditions.
- (d) Tank inlets and vents. Tank inlets, fill openings, outlets and vents shall be:
 - (i) At or above the Regulatory Flood Protection Elevation or fitted with covers designed to prevent the inflow of floodwater or outflow of the contents of the tanks during conditions of the design flood; and
 - (ii) Anchored to prevent lateral movement resulting from hydrodynamic and hydrostatic loads, including the effects of buoyancy, during conditions of the design flood.

(10) Other Development.

- (a) Fences in regulated floodways and NEAs that have the potential to block the passage of floodwaters, such as stockade fences and wire mesh fences, shall meet the limitations of Article 5, Section F of this ordinance.
- (b) Retaining walls, sidewalks and driveways in regulated floodways and NEAs. Retaining walls and sidewalks and driveways that involve the placement of fill in regulated floodways shall meet the limitations of Article 5, Section F of this ordinance.
- (c) Roads and watercourse crossings in regulated floodways and NEAs. Roads and watercourse crossings, including roads, bridges, culverts, low-water crossings and similar means for vehicles or pedestrians to travel from one side of a watercourse to the other side, that encroach into regulated floodways shall meet the limitations of Article 5, Section F of this ordinance.
- (d) Commercial storage facilities are not considered "limited storage" as noted in this ordinance, and shall be protected to the Regulatory Flood Protection Elevation as required for commercial structures.

SECTION C. RESERVED.

SECTION D. STANDARDS FOR FLOODPLAINS WITHOUT ESTABLISHED BASE FLOOD ELEVATIONS.

Within the Special Flood Hazard Areas designated as Approximate Zone A and established in Article 3, Section B, where no BFE data has been provided by FEMA, the following provisions, in addition to the provisions of Article 5, Section A, shall apply:

- (1) No encroachments, including fill, new construction, substantial improvements or new development shall be permitted within a distance of twenty (20) feet each side from top of bank or five times the width of the stream, whichever is greater, unless certification with supporting technical data by a registered professional engineer is provided

demonstrating that such encroachments shall not result in any increase in flood levels during the occurrence of the base flood discharge.

- (2) The BFE used in determining the Regulatory Flood Protection Elevation shall be determined based on the following criteria:
 - (a) When BFE data is available from other sources, all new construction and substantial improvements within such areas shall also comply with all applicable provisions of this ordinance and shall be elevated or floodproofed in accordance with standards in Article 5, Sections A and B.
 - (b) When floodway or non-encroachment data is available from a Federal, State, or other source, all new construction and substantial improvements within floodway and non-encroachment areas shall also comply with the requirements of Article 5, Sections B and F.
 - (c) All subdivision, manufactured home park and other development proposals shall provide BFE data if development is greater than five (5) acres or has more than fifty (50) lots/manufactured home sites. Such BFE data shall be adopted by reference in accordance with Article 3, Section B and utilized in implementing this ordinance.
 - (d) When BFE data is not available from a Federal, State, or other source as outlined above, the reference level shall be elevated or floodproofed (nonresidential) to or above the Regulatory Flood Protection Elevation, as defined in Article 2. All other applicable provisions of Article 5, Section B shall also apply.

SECTION E. STANDARDS FOR RIVERINE FLOODPLAINS WITH BASE FLOOD ELEVATIONS BUT WITHOUT ESTABLISHED FLOODWAYS OR NON-ENCROACHMENT AREAS.

Along rivers and streams where BFE data is provided by FEMA or is available from another source but neither floodway nor non-encroachment areas are identified for a Special Flood Hazard Area on the FIRM or in the FIS report, the following requirements shall apply to all development within such areas:

- (1) Standards of Article 5, Sections A and B; and
- (2) Until a regulatory floodway or non-encroachment area is designated, no encroachments, including fill, new construction, substantial improvements, or other development, shall be permitted unless certification with supporting technical data by a registered professional engineer is provided demonstrating that the cumulative effect of the proposed development, when combined with all other existing and anticipated development, will not increase the water surface elevation of the base flood more than one (1) foot at any point ~~within the community~~.

SECTION F. FLOODWAYS AND NON-ENCROACHMENT AREAS.

Areas designated as floodways or non-encroachment areas are located within the Special Flood Hazard Areas established in Article 3, Section B. The floodways and non-encroachment areas are extremely hazardous areas due to the velocity of floodwaters that have erosion potential and carry debris and potential projectiles. The following provisions, in addition to standards outlined in Article 5, Sections A and B, shall apply to all development within such areas:

- (1) No encroachments, including fill, new construction, substantial improvements and other developments shall be permitted unless:
 - (a) It is demonstrated that the proposed encroachment would not result in any increase in the flood levels during the occurrence of the base flood discharge, based on hydrologic and hydraulic analyses performed in accordance with standard engineering practice and presented to the Floodplain Administrator prior to issuance of floodplain development permit; or
 - (b) A Conditional Letter of Map Revision (CLOMR) has been approved by FEMA. A Letter of Map Revision

June 2017

(LOMR) must also be obtained within six months of completion of the proposed encroachment.

- (2) If Article 5, Section F(1) is satisfied, all development shall comply with all applicable flood hazard reduction provisions of this ordinance.
- (3) Manufactured homes may be permitted provided the following provisions are met:
 - (a) The anchoring and the elevation standards of Article 5, Section B(3); and
 - (b) The encroachment standards of Article 5, Section F(1).

SECTION G. STANDARDS FOR AREAS OF SHALLOW FLOODING (ZONE AO).

Located within the Special Flood Hazard Areas established in Article 3, Section B, are areas designated as shallow flooding areas. These areas have special flood hazards associated with base flood depths of one (1) to three (3) feet where a clearly defined channel does not exist and where the path of flooding is unpredictable and indeterminate. In addition to Article 5, Sections A and B, all new construction and substantial improvements shall meet the following requirements:

- (1) The reference level shall be elevated at least as high as the depth number specified on the Flood Insurance Rate Map (FIRM), in feet, plus a freeboard of ~~Insert freeboard [two (2), (feet of freeboard selected for Regulatory Flood Protection Elevation definition)]~~four (4) feet, above the highest adjacent grade; or at least ~~Insert feet [Two (2), (A minimum of two (2) feet is required and four (4) feet is recommended where a depth is not provided)]~~four (4) feet above the highest adjacent grade if no depth number is specified.
- (2) Non-residential structures may, in lieu of elevation, be floodproofed to the same level as required in Article 5, Section I(1) so that the structure, together with attendant utility and sanitary facilities, below that level shall be watertight with walls substantially impermeable to the passage of water and with structural components having the capability of resisting hydrostatic and hydrodynamic loads and effects of buoyancy. Certification is required in accordance with Article 4, Section B(3) and Article 5, Section B(2).
- (3) Adequate drainage paths shall be provided around structures on slopes, to guide floodwaters around and away from proposed structures.

SECTION H. STANDARDS FOR AREAS OF SHALLOW FLOODING (ZONE AH).

Located within the Special Flood Hazard Areas established in Article 3, Section B, are areas designated as shallow flooding areas. These areas are subject to inundation by 1-percent-annual-chance shallow flooding (usually areas of ponding) where average depths are one (1) to three (3) feet. Base Flood Elevations are derived from detailed hydraulic analyses are shown in this zone. In addition to Article 5, Sections A and B, all new construction and substantial improvements shall meet the following requirements:

- (1) Adequate drainage paths shall be provided around structures on slopes, to guide floodwaters around and away from proposed structures.

ARTICLE 6. LEGAL STATUS PROVISIONS.

SECTION A. EFFECT ON RIGHTS AND LIABILITIES UNDER THE EXISTING FLOOD DAMAGE PREVENTION ORDINANCE.

This ordinance in part comes forward by re-enactment of some of the provisions of the Flood Damage Prevention Ordinance enacted ~~insert adoption date of the community's initial Flood Damage Prevention Ordinance~~8/19/1985 as amended, and it is not the intention to repeal but rather to re-enact and continue to enforce without interruption of such existing provisions, so that all rights and liabilities that have accrued thereunder are reserved and may be enforced. The enactment of this ordinance shall not affect any action, suit or proceeding instituted or pending. All provisions of the Flood Damage Prevention Ordinance of ~~June 2017~~

~~Community Name enacted on insert adoption date of the community's initial Flood Damage Prevention Ordinance, Washington County enacted on 8/19/1985, as amended, which are not reenacted herein are repealed.~~

~~**Municipal:** The date of the initial Flood Damage Prevention Ordinance for County Name Washington County is insert adoption date of the community's initial Flood Damage Prevention Ordinance. 8/19/1985.~~

~~**County:** The date of the initial Flood Damage Prevention Ordinance for each municipal jurisdiction within County Name County is as follows:~~

~~List each municipality within the County with its initial ordinance date.~~

SECTION B. EFFECT UPON OUTSTANDING FLOODPLAIN DEVELOPMENT PERMITS.

Nothing herein contained shall require any change in the plans, construction, size, or designated use of any development or any part thereof for which a floodplain development permit has been granted by the Floodplain Administrator or his or her authorized agents before the time of passage of this ordinance; provided, however, that when construction is not begun under such outstanding permit within a period of six (6) months subsequent to the date of issuance of the outstanding permit, construction or use shall be in conformity with the provisions of this ordinance.

SECTION C. SEVERABILITY.

If any section, clause, sentence, or phrase of the Ordinance is held to be invalid or unconstitutional by any court of competent jurisdiction, then said holding shall in no way effect the validity of the remaining portions of this Ordinance.

SECTION D. EFFECTIVE DATE.

This ordinance shall become effective ~~insert upon adoption or a specific date upon adoption.~~

SECTION E. ADOPTION CERTIFICATION.

I hereby certify that this is a true and correct copy of the Flood Damage Prevention Ordinance as adopted by the ~~governing body of Community Name, County Commissioners of Washington County,~~ North Carolina, on the Day (number or text) day of Month, Year.

WITNESS my hand and the official seal of insert Name, Title, this the Day (number or text) day of Month, Year.

(signature)

(Seal)

June 2017

2017 Washington County, North Carolina

2020 NC Model Flood Damage Prevention Ordinance--Non-Coastal--with--w/ Table of Contents

Form

~~COUNTY OF WASHINGTON~~

~~BOARD OF COMMISSIONERS~~

~~COMMISSIONERS: ADMINISTRATION STAFF:~~

~~TRACEY A JOHNSON, CHAIR JERRY W. RHODES D. MANAGER BUSTER MANNING~~

~~WILLIAM 'BILL' R. SEXTON, JR. JULIE J. BENNETT, CLERK TO THE~~



~~COLE PHELPS, VICE-CHAIR COUNTY~~

~~CMC, NCCCC BOARD j.bennett@washconc.org~~

~~POST OFFICE BOX 1007 CURTIS POTTER PLYMOUTH, NORTH CAROLINA 27962 COUNTY ATTORNEY OFFICE (252) 793-5823 FAX (252) 793-1183~~

~~RESOLUTION APPROVING WASHINGTON COUNTY SOLAR ORDINANCE~~

~~WHEREAS, pursuant to NCGS § 153A-121 (General ordinance-making power), subsection (a): "A County may by ordinance define, regulate, prohibit, or abate acts, omissions, or conditions detrimental to the health, safety, or welfare of its citizens and the peace and dignity of the county; and may define and abate nuisances."; and~~

~~WHEREAS, the Washington County Board of Commissioners has previously adopted a county wide zoning ordinance pursuant to NCGS § 153A Article 18 Part 3 (Zoning) and/or other applicable law; and~~

~~WHEREAS, from time to time it is necessary and/or desirable to amend portions of said zoning ordinance in order to protect the health, safety, and welfare of its citizens and to adequate address changes in zoning practices and development planning; and~~

~~WHEREAS, the Washington County Planning Board has met, given reasonable consideration to, and has recommended in writing, that said zoning ordinance be amended by adding thereto as Article 13, an instrument entitled Washington County Solar Energy Development Ordinance ("SORO"), a copy of which is attached hereto and incorporated herein by reference; and~~

~~WHEREAS, notice has been properly given and a public hearing has been duly held pursuant to NCGS § 153A-323 (Procedure for adopting, amending, or repealing ordinances under this Article and Chapter 160A Article 19), regarding the proposed amendment; and~~

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~~WHEREAS, the Washington County Board of Commissioners has considered the recommendation of the Washington County Planning Board, has carefully considered all viewpoints expressed during the public hearing, if any, and has conducted such reviews, analysis, and investigations of this matter as it deems necessary and proper; and~~

~~WHEREAS, the Washington County Board of Commissioners has determined the following:-~~

- ~~1. Adoption of the proposed ordinance into the zoning ordinance as Article 13 thereof is consistent with Washington County's adopted comprehensive plan(s); and~~
- ~~2. Is reasonable in light of recent and progressive changes in the solar energy industry leading to greater impacts upon communities in and around eastern North Carolina; and~~
- ~~3. Is in the public interest to protect and protects the health, safety, and welfare of its citizens.-~~

~~NOW THEREFORE BE IT ORDAINED by the Washington County Board of Commissioners that the Washington County Zoning Ordinance is hereby amended to include the Washington County Solar Energy Development Ordinance ("SORO") attached to this resolution and incorporated herein by reference as Article 13 thereof.-~~

~~ADOPTED this the 7u, day of July 2014.-~~

~~n Jr¹/₄r~~

~~Washington County Board of Commissioners~~

ATTEST:


 Julie J. Bennett, CMC, NCCCC
 Clerk to the Board



~~Article 13:~~

~~Washington County~~

Article 13:

Washington County

Solar Energy Development Ordinance ("SORD")

~~1. Title 1 2. Purpose 1~~

~~3. Authority 1~~

~~4. Jurisdiction 2 5. Definitions 2~~

~~6. General Regulations 3~~

1. Title 1

2. Purpose 1

3. Authority 1

4. Jurisdiction 2

5. Definitions 2

6. General Regulations 3

7. Permit Requirements & Procedures 3 8. Application Requirements 4

~~4. 9. Setbacks & Screening 4 3~~

~~10. Height Limitations 5~~

8. Application Requirements 4

9. Setbacks & Screening 4

10. Height Limitations 5

11. Aviation Notifications 5

12. Decommissioning, Abandonment, Hazard Abatement 6

13. Conflict of Laws & Severability Clauses 7

14. Grandfather Provision 7

15. Record Keeping 7

16. Violations 7

17. Permit Choice 9

~~12. Decommissioning, Abandonment, Hazard Abatement 6~~

~~13. Conflict of Laws & Severability Clauses 7~~

~~14. Grandfather Provision 7~~

~~15. Record Keeping 7~~

~~16. Violations 7~~

1. ~~4.~~ **TITLE**

This Ordinance, in addition to being adopted as Article 13 of the Zoning Ordinance of Washington County, shall be known as the "Washington County Solar Energy Development Ordinance", and is sometimes referred to hereinafter as the "**SORD**".

2. **PURPOSE**

The purpose of this SORD is to protect public health and safety by establishing specific and reasonable standards for permitting as a special use, the construction, installation, and operation of commercial energy systems (solar farms) in Washington County.

3. **AUTHORITY**

This SORD is adopted pursuant to the authority and provisions of NCGS § 153A-121 (General ordinance-making power), NCGS § ~~153A-340~~160D-702 (Grant of power), and other applicable law, provided however, nothing herein shall be interpreted to conflict with or supersede any provision of NCGS § ~~153A144~~153A-144 (Limitations on regulating solar collectors).

4.

4. JURISDICTION

This SORD shall apply to all unincorporated areas of Washington County excluding the extraterritorial jurisdiction of any municipality, unless such municipality adopts this SORD within its jurisdiction as permitted by law.

5. DEFINITIONS

Except as expressly limited herein, the terms, provisions, and definitions provided for under Article 11 (Definitions) of the Zoning Ordinance of Washington County are incorporated herein by reference and apply to this SORD except to the extent of any direct conflict with any specific definitions provided for the following terms, which shall have the following specifically ascribed meanings:-

- A. **"Abandonment"** - means if a Solar Farm generates no electricity for a continuous twelve (12) month period, or if any Solar Energy System falls into a state of disrepair for such period, then in either event, such Solar Farm shall be deemed abandoned.
 - B. **"Solar Collector"** - means any component, device, structure or any portions thereof for which the primary purpose is the transformation of solar radiant energy into thermal, mechanical, chemical or electrical energy.
 - C. **"Solar Energy System"** - means the Solar Collector components and all subsystems thereof including without limitation all equipment, conduits, and any accessory supporting structures or buildings required to convert solar radiant energy into thermal, mechanical, chemical, or electrical energy.
 - D. **"Solar Farm"** - except as expressly limited below, means any use of land where a series of one or more Solar Energy Systems or Solar Collectors are placed in an area on a parcel of land for the purpose of generating photovoltaic power, and collectively has a nameplate generation capacity of at least 15 kilowatts (kW) direct current (DC) or more when operating at maximum efficiency. The term Solar Farm is also sometimes referred to as a solar power plant or solar photovoltaic farm.
1. Notwithstanding the foregoing, the term "Solar Farm" shall not include any non-commercial Solar Energy Systems, nor be construed so as to prohibit installation of a Solar Collector that gathers solar radiation as a substitute for traditional energy for water heating, active space heating and/or cooling, passive heating, or generating electricity for a residential property (meaning property where the predominant use is for residential purposes), for a non-solar business (meaning a business not engaged in selling solar energy), or for agricultural farming purposes.

6.

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6. GENERAL REGULATIONS

- A. Solar Farms may be allowed in the Residential and Commercial/Industrial Zoning Districts only as a special use, and subject to compliance with all applicable rules, regulations, and laws including without limitation the requirements of this SORD and Article 5 (Special Use Permits) of the Zoning Ordinance of Washington County.
- B. This SORD shall be supplemental to, and shall not abridge any other applicable local, state, or federal rules, regulations, or laws, including without limitation any more restrictive provisions of the Zoning Ordinance of Washington County related to Special Use Permits than set forth within this SORD.
- C. A valid Special Use Permit, Building Permit, Electrical Permit, and ongoing compliance with this SORD is a mandatory requirements for all Solar Farms.

7. PERMIT REQUIREMENTS & PROCEDURES: (GROUND MOUNTED AND ROOF TOP)

- A. A completed Special Use Permit application, including a complete engineered site plan, both complying with all applicable rules, regulations, and laws including without limitation the requirements of this SORD and Article 5 (Special Use Permits) of the Zoning Ordinance of Washington County, shall be submitted to the Planning Department for preliminary review before being submitted to the Washington County Planning Board to take official action thereon in accordance with applicable law.
- B. Before final submission of an application and site plan for official review and action, applicants are encouraged to work closely together with the Planning Department to more fully understand the requirements of this SORD and other applicable laws, to revise their application as deemed necessary or desirable prior to final submission, and to include any and all additional information as part of each application which may assist the Washington County Planning Board in taking official action thereon in accordance with applicable law.
- C. The Washington County Planning Board will conduct a public hearing prior to consideration of any application submitted for a Special Use Permit for a Solar Farm. The record of the public hearing shall be maintained as part of any Solar Farm Special Use Permit.
- D. Upon approval of any Solar Farm Special Use Permit application and site plan, the Washington County Planning Board may approve and authorize the issuance of a Special Use Permit, and also if applicable, any building and/or electrical permits issuance of which was pending approval of any such Special Use Permit.
- E. Solar panel materials shall be UL listed as hereafter amended. Documentation of compliance shall be provided with the seal and signature of a design professional licensed in North Carolina.

- F. Upon completion of site construction, a certified as-built plan by an engineer shall be submitted to the Planning Department and filed with the Register of Deeds. This as-built plan shall receive approval by the permitting staff prior to final inspection and prior to issuance of any Certificate of Occupancy and/or the notice to proceed to any Utility provider.

8. APPLICATION REQUIREMENTS:

All applications and plans shall include all the following:-

- A. Name of the project, names and addresses of the owner(s), and the engineers and surveyors.
- B. Date, scale and accurate North arrow.
- C. Boundaries and actual dimensions and shape of parcel, including total acreage, with bearings and distances.
- D. Site plan showing streets, circulations, driveways, service buildings, easements, arrangement of solar panels and streets; also fencing, gates and vegetative buffer.
- E. Horizontal and vertical (elevation) to scale drawings with dimensions that show the location of the solar panels and system on the property.
- F. Vicinity map showing the location and surrounding land use.
- G. Names and addresses of adjoining property owners.
- H. Elevation certificate.
- I. Land contours.
- J. North Carolina Utilities Commission Permit.
- K. Other State or Federal Permits.
- L. Other features and designs as deemed reasonably necessary from time to time by the Washington County Planning Board.
- M. A Decommissioning Plan in compliance with this SORD.

9. SETBACKS & SCREENING

A. A minimum setback distance of seventy five (75) feet from all property boundaries and three hundred (300) feet from all residential boundaries, shall be required except for: (i) any shared internal boundary existing between two or more property boundaries of adjoining parcels which are part of a single Solar Farm project as shown on the site plan, or (ii) property boundaries where the applicable adjoining owner(s) agree to lessen such distance by executing a signed written waiver of this requirement, provided no such waiver shall act to permit less than a required minimum twenty five (25) foot setback.

B.A. Power inverters and other sound producing equipment shall be no less than one hundred (100) feet from any dwelling unit at the time of construction/installation.

C.B. All Solar Energy Systems shall be completely enclosed with a minimum of six (6) feet high chain link or security fencing as measured from the natural grade of the fencing perimeter.

~~D. Solar Farms shall be constructed with evergreen vegetative screening whenever natural forest vegetation does not otherwise continuously obscure Solar Energy System perimeters from adjacent parcels.~~

~~2.1. The evergreen vegetative buffer shall be composed of evergreen trees or shrubs of a type which at planting shall be a minimum of four (4) feet in height. The evergreen trees or shrubs shall be spaced no more than ten (10) feet apart, from the base of the plant to the base of the next plant. At maturity, required vegetative screening shall be no less than fifteen (15) feet tall, regardless of line-of-sight.~~

~~3.2. Failure to continuously maintain the foregoing visual buffers shall constitute a violation of this SORD for which a Special Use Permit previously granted may be revoked by the Washington County Planning Board.~~

~~10.~~

~~**10. HEIGHT LIMITATIONS**~~

~~The height of Solar Energy System solar panels shall be measured from the highest natural grade below each solar panel to the top of that panel. Panel height shall not exceed fifteen (15) feet. Poles and wires reasonably necessary to connect to public electric utilities shall not be subject to this requirement.~~

~~11.~~

~~**11. AVIATION NOTIFICATION**~~

~~Experience and research has shown there are legitimate concerns regarding the possibility for Solar Farms to cause a glare hazard for pilots and/or air traffic controllers. To address these concerns, all applications submitted pursuant to this Ordinance for approval of any Solar Farm permit shall include a detailed map analysis highlighting all airport operations and/or designated flight paths within five (5) nautical miles of the outermost proposed boundaries of any proposed Solar Farm, and for all such airport operations or designated flight paths actually located therein, shall additionally include:-~~

- ~~A. A certified true copy of a Notice of Intent to Construct a Solar Farm (containing at a minimum, the Solar Farm's exact proposed location, type(s) of solar technology/devices to be used, and overall size including total acreage and surface areas of all panels or other reflective devices);~~

- B. A Full Report of potential Aviation Glare Hazards (AGH) arising from the proposed Solar Farm on all such airport operations and/or designated flight paths using the most recent version of the Department of Energy's Sandia National Laboratories recently developed glare hazard assessment tool (or any other assessment tool required or otherwise recommended by the FAA) in accordance with its user manual, and applying the same evaluation standards required and otherwise recommended by the FAA for evaluating AGH of off-airport solar projects, it being the intent of this Ordinance to require all applicants to utilize the most recent and thorough evaluation techniques of measuring AGH then available and required or otherwise recommended by the FAA, as modified from time to time; and
- C. Proof of said Notice and Full Report being actually delivered not less than ninety (90) days prior to the submission of any application for a Solar Farm permit made hereunder to all the following: The local Airport District Office (ADO) of the FAA with oversight over Washington County, NC for any airport operated under FAA regulations as part of the National Plan of Integrated Airport Systems (NPIAS)(including without limitation the Plymouth Municipal Airport); The airport management for all NPIAS and non-NPIAS airport(s); and The NC Commanders' Council for affected military airport or low altitude flight paths in said area.
- D. Changes in proposed Solar Farm design standards prior to any permit approved under this Ordinance shall require proof of re-delivery of an updated Notice and Full Report in accordance with the foregoing provisions.

~~12.~~
12. DECOMMISSIONING, ABANDONMENT, HAZARD ABATEMENT

- A. A signed and notarized Decommissioning Plan shall be submitted to the Planning Department as part of every Special Use Permit application and shall be in a form suitable to be recorded with the Register of Deeds. The Decommissioning Plan shall include at a minimum all the following provisions and requirements:
 - 1. Initiation upon "Abandonment" of a Solar Farm as defined in this SORD;
 - 2. Any additional conditions which may be defined or established from time to time by the Washington County Planning Board upon which decommissioning will be initiated (i.e., end of lease, condition of a potential public safety hazard, etc.)
~~initiated (i.e., end of lease, condition of a potential public safety hazard, etc.)~~
 - 3. Complete removal of all non-utility owned equipment conduits, structures, fencing, roads and foundations; and restoration of property to condition prior to development of the Solar Farm, unless the landowner request in writing that the access roads or other land surface areas not be restored.
 - 4. The timeframe for completion of removal and decommissioning activities shall be from sixty (60) to one hundred eighty (180) days unless otherwise extended by Washington County within its sole discretion for good cause shown.
 - 5. A signed statement from the party responsible for completing the Decommissioning Plan acknowledging such responsibility.

6. The terms and/or amounts of any proposed surety or performance bond, ~~or~~ certified funds which an applicant proposes to provide in satisfaction ~~of~~ the following paragraph.

~~B.~~ To ensure the full completion of decommissioning requirements, and/or to facilitate the mitigation and abatement of public nuisances or health hazards caused by debris or hazardous materials occurring in the event of partial or complete destruction of any Solar Farm or Solar Energy Systems by natural or man-made causes, Washington County requires the placement of a ~~surety/performance bond or certified check~~ solar decommissioning bond meeting certain terms and in certain amounts as determined by the Washington County Planning Board in conjunction with the Planning Department to ensure such decommissioning or removal of hazardous materials is completed expeditiously, and at no cost to County. The bond protects the obligee against financial loss associated with three different sources of risk. These three sources of risk are:

- Environmental liabilities related to hazardous waste and hazardous substances
- Removal and disposal of improvements and facilities
- Reclaiming and restoring the land, including revegetation and soil stabilization

The required bond amount is established in the Plan of Development (POD) for the site, which includes a commissioning and site reclamation plan, and must be approved. The minimum bond amount SHALL \$10,000 per acre of land disturbance.

~~C.B.~~ Upon any failure to initiate or complete any Decommissioning Plan, the Building Inspector may take action as authorized by law including without limitation NCGS §~~153A-366~~160D-1119 (Unsafe buildings condemned).

13.

13. CONFLICT OF LAWS & SEVERABILITY CLAUSES

- A. Whenever the regulations of this SOROSORD conflict with each other, or with the requirements of the Zoning Ordinance of Washington County, or with any other statute, the more restrictive regulation shall apply.
- B. Should any section or provision of this SOROSORD be determined by a court of competent jurisdiction to be unconstitutional or invalid, such determination or decision shall not affect the validity of the SOROSORD as a whole, or of any part thereof, other than the part so declared to be unconstitutional or invalid.

14.

14. GRANDFATHER PROVISION

Any Solar Farms not permitted by this SOROSORD, which is in lawful operation at the time of the adoption of this SORO is hereby exempted from the provisions of this SORO-SORD.

15- RECORD KEEPING

The Washington County Planning Department shall maintain a record of all Solar Farm Special Use Permits and copies shall be furnished upon request to any interested person.

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~~16.~~
16. VIOLATIONS

Upon the finding of any inappropriate or illegal activities on the part of any person which would violate the provisions of this ~~SOROSORD~~, the Planning Director or their designee shall notify in writing the person(s) responsible for such actions indicating the followings:-

- A. ~~The nature of the violation(s).~~
- B. ~~The action(s) necessary to correct the violation(s).~~
- C. ~~The date by which corrective action(s) should be taken and completed.~~
- ~~D.~~ Action(s) which will take place if such corrective action is not taken.-
- E. ~~When such corrective action has not been taken or is deemed inadequate based upon the conditions listed in this SOROSORD, an order for the discontinuance of the use or occupation of any land, building or structure or any illegal additions, alterations or structural changes thereto may be issued.~~
- F. Any other action authorized by this ~~SOROSORD~~ to ensure compliance with, or to prevent violation of any provision.-
- G. Any person violating any provision of this ~~SOROSORD~~ shall be guilty of a misdemeanor and upon conviction shall be punished for each offense, not more than fifty dollars (\$50.00) or imprisonment not to exceed thirty (30) days. Each day such violation ~~continues shall~~ continues shall be deemed to be a separate offense.-

Adopted by the Washington County Board of Commissioners, this "1" day of July, 2014.


Tracey A. Johnson, Chair

Attest:-


Julie J. Bennett, Clerk to the Board





WASHINGTON COUNTY SUBDIVISION ORDINANCE

WASHINGTON COUNTY BOARD OF COMMISSIONERS

~~Howard L. Davenport, Chairman~~

~~Ernest Burden
H. W. Lamb~~

~~Wesley W. Stokes~~ ~~William R Sexton, Jr, Chair~~

~~Billy Waters~~

WASHINGTON COUNTY PLANNING BOARD

~~B. B. White, Chairman~~

~~Jesse Allen, Jr.
Russell Arnold~~

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Betty Cabarrus
Rufus Croom

~~Ted Basnight~~

David Clifton, Chair

Mark Cagle
Mary Barnes

Steve Barnes
Estelle Saunders

Elizabeth Bradshaw

PLANNING COORDINATOR

~~Ann C. Keyes~~ Allen Pittman

ADDRESS

WASHINGTON COUNTY COURTHOUSE
P. O. BOX 1007
PLYMOUTH, NORTH CAROLINA 27962

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TABLE OF CONTENTS

	PAGE
ARTICLE I - INTRODUCTORY PROVISIONS	1
Section 1. Title	
Section 2. Authority and Purpose	
Section 3. Repeal of Existing Subdivision Regulations	
Section 4. Jurisdiction	
ARTICLE II - INCLUSIONS AND EXCEPTIONS.....	2
Section 1. Definition of Subdivision	
Section 2. Plats Not Subject to Regulations	
ARTICLE III - LEGAL PROVISIONS.....	3
Section 1. Duty of Subdividers <u>sub divider</u> and/or	
Authorized <u>Authorize</u> Agent Section 2. Duty of	
Register of Deeds	
Section 3. Duty of Clerk of Court	
Section 4. Penalties for Violations	
Section 5.	
Separability <u>Reparabilit</u>	
<u>y</u>	
Section 6. Variances	
Section 7. Effective Date	
ARTICLE IV - DEFINITIONS.....	5
Section 1. General	
ARTICLE V - SUBDIVISION REVIEW PROCEDURE.....	9
Section 1. Categories	
Section 2. Minor Subdivision Review Process	
Section 3. Major Subdivision Review Process	
ARTICLE VI - REQUIRED INFORMATION FOR PROCESSING PLATS	17
Section 1. Information Required <u>required</u> to be	
Contained In or Depicted on Final and	
Preliminary Plats	
Section 2. Certificates To <u>to</u> Be Applied to Face of Plat	

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ARTICLE VII- IMPROVEMENTS REQUIRED AND MINIMUM STANDARDS
OF DESIGN 24

- Section 1. General
- Section 2. Improvements Installation and Guarantees
- Section 3. Lot Design Standards
- Section 4. Utilities
- Section 5. Sedimentation and Erosion Control
- Section 6. Blocks
- Section 7. Roadway Improvements
- Section 8. Easements
- Section 9. Permanent Reference Points

ARTICLE VIII PUBLIC FACILITIES 35

- Section 1. Provisions for Recreation Areas
- Section 2. Solid Waste Container Sites

Article IX PERMIT CHOICE.....35

NORTH CAROLINA

WASHINGTON COUNTY

SUBDIVISION ORDINANCE

ARTICLE I - INTRODUCTORY PROVISIONS

SECTION 1. TITLE

This Ordinance is entitled “Subdivision Ordinance for Washington County, North Carolina,” and may be cited as the “Subdivision Ordinance.”

SECTION 2. AUTHORITY AND PURPOSE

This Ordinance is adopted pursuant to Chapter [153A-160D](#), Article [1819](#), of the General Statutes of North Carolina for the purpose of establishing procedures and standards for the development and subdivision of land within the limits of the jurisdiction of Washington County in order to promote the public health, safety and general welfare of the County. It is designed to lessen congestion of the streets and highways; to further the orderly outlay and use of land; to insure proper legal description and proper [monumenting/documenting](#) of subdivided land; to secure safety from fire, panic and other dangers; to provide adequate light and air; to prevent the overcrowding of land and avoid undue concentration of population; to facilitate adequate provisions for transportation, water, sewage, schools, parks, playgrounds, and other public requirements; and help conserve and protect the physical and economic resources of Washington County.

SECTION 3. REPEAL OF EXISTING SUBDIVISION REGULATIONS

Upon the date of adoption of this Subdivision Ordinance all provisions of the Subdivision Regulations of Washington County enacted on July 16, 1979, and thereafter amended, are hereby repealed, except for such sections expressly retained and restated herein.

SECTION 4. JURISDICTION

This Ordinance shall govern all subdivisions of land lying within Washington County except land within the subdivision jurisdiction of any municipality, unless such municipality shall have by resolution formally requested the County to enforce this Ordinance within the municipality’s jurisdiction.

ARTICLE II - INCLUSIONS AND EXCEPTIONS

A “subdivision” means all divisions of a tract or parcel of land into two or more lots, building sites, or other divisions for the purpose of sale or building development (~~weather~~whether immediate or future) and includes all divisions of land involving the dedication of a new street or a change in existing streets; however, the following shall not be included within this definition nor be subject to the regulations authorized by this Ordinance.

- (a) The combination or recombination of portions of previously subdivided and recorded lots if (1) the total number of lots is not increased and (2) the resultant lots are equal to or exceed the standards of the County as required by this Ordinance;
- (b) The division of land into parcels greater than five (5) acres if no streets, roads, or right of ways are involved;
- (c) The public acquisition by purchase of strips of land for widening or opening streets; and
- (d) The division of a tract in single ownership whose entire area is no greater than two (2) acres into no more than three (3) lots, if no street right of way dedication is involved and if the resultant lots are equal to or exceed the standards of the County as required by this Ordinance.
- (e) The division of property belonging to the heirs of a single individual when such property is divided only for the settlement of the estate and not for sale as building sites.
- (f) Cemeteries.

SECTION 2. PLATS NOT SUBJECT TO REGULATIONS

However, plats in these five categories, (a - f), shall have the stamp “THIS PLAT IS ~~NOT~~ SUBJECT TO SUBDIVISION APPROVAL” signed and dated by the Planning Coordinator, the Chairman of the Planning Board, or the County Manager before filing -in the Office of the Register of Deeds, inasmuch as determination must be made as to whether or not the resultant lots are equal to or exceed the standards of the County as shown in this Ordinance.

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ARTICLE III - LEGAL PROVISIONS

SECTION 1. DUTY OF SUBDIVIDER AND/OR AUTHORIZED AGENT

A plat must be prepared, approved, and recorded whenever the subdivision of and takes place, -as -defined -in this Ordinance. The owner of land shown on a subdivision plat submitted for recording, or his/her authorized agent, shall sign a statement on the plat stating whether any land shown thereon is within the subdivision regulation jurisdiction of Washington County. This Ordinance prohibits the expansion of existing subdivisions by another owner without including the original lots.

SECTION 2. DUTY OF REGISTER OF DEEDS

From the time that this Subdivision Ordinance is filed with the Register of Deeds of Washington County, no subdivision plat of land within the County's jurisdiction may be filed or recorded until it has been submitted to and approved by the appropriate board or agency, as specified in this Ordinance, and until this approval is entered in writing on the face of the plat by the chairman or head of the board or agency. The Register of Deeds of Washington County may not file or record a plat of a subdivision of land located within the territorial jurisdiction of Washington County that has not been approved in accordance with this Ordinance.

SECTION 3. DUTY OF CLERK OF COURT

The Clerk of Superior Court may not order or direct the recording of a plat where such recording would be in conflict with Article III, Section 2.

SECTION 4. PENALTIES FOR VIOLATION

Any person who is the owner, or the agent of the owner, of any land located within the jurisdiction of Washington County, subdivides his/her land in violation of the Subdivision Ordinance or transfers or sells land by reference to, exhibition of, or any other use of a plat showing a subdivision of land before the plat has been properly approved under Washington County's Subdivision Ordinance and recorded in the office of the Washington County Register of Deeds, he/she is guilty of a misdemeanor. The description by metes and bounds in the instrument of transfer or other document used in the process of selling or transferring land does not exempt the transaction from this penalty. The County, through its attorney or other official designated by the County Board of Commissioners, may enjoin illegal subdivision, transfer, or sale or land by action for an injunction, and/or an Order of Abatement.

Pursuant to N.C. General Statute 153A-123 as amended from time to time, a violation of any part of this Ordinance may result in civil penalties being assessed against the violator

in lieu of criminal penalties. When civil penalties are invoked in the County's discretion, the penalty will be assessed in an amount up to Twenty-five Dollars (\$25) per day for every day's violation payable to the Clerk of the Board of the County Commissioners. A citation shall be prepared and issued by the Planning Coordinator for the County and shall require payment within ten (10) working days of issuance. If the civil penalty is not paid within ten (10) working days of the service of the citation then the County has the option of collecting the civil penalty by a civil action in the nature of debt in the General Court of Justice of North Carolina.

As permitted by statute, the County may use any of the listed penalties for violation of the Ordinance on a non-exclusive basis.

SECTION 5. SEPARABILITY

Should any section or provision of this Ordinance be held void or invalid, it shall not affect the validity of any other section or provision of this ordinance which is not itself void or invalid.

SECTION 6. VARIANCES

Where, because of severe topographical or other conditions peculiar to the site, strict adherence to the provisions of this Ordinance would cause an unnecessary hardship, the Planning Board may authorize a variance to the terms of this Ordinance only to the extent that is absolutely necessary and not to an extent which would violate the intent of this Ordinance.

SECTION 7. ~~EFFECTIVE DATE~~ APPROVAL OF PLAN

Approval project transfers with owner of property.

SECTION 7. EFFECTIVE DATE

This Ordinance shall take effect on and after 12:01 a.m. September 4, 1996.

July 1, 2020

Duly adopted this _____ day of _____ 19962021.

Howard L. Davenport, Chairman

ATTEST:

Lois Askew, Clerk

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ARTICLE IV - DEFINITIONS

SECTION 1. GENERAL

For the purpose of this Ordinance, certain terms and words used herein shall be used, interpreted and defined as follows:

- A. Arterial Street - A street connecting widely separated areas carry a large volume of traffic which may be fast, heavy or both. — Arterial streets are sometimes referred to as “major thoroughfares”, “freeways”, etc. And are usually numbered State or Federal Highways.
- B. Authorized Agent - One who is acting as representative for, or by the authority of the ~~subdividers~~sub divider.
- C. Board of Commissioners - The Board of County Commissioners; the governing body of the County of Washington, North Carolina.
- D. Building Setback Line - A line parallel to the front property line which establishes the minimum allowable distance between nearest portions of any ~~building~~Building, steps, eaves, gutters, and similar fixtures, and the street right-of-way line when measured perpendicularly thereto.
- E. CAMA - The Coastal Area Management Act of 1974 as amended.
- F. Collector Street - A street which serves as the connecting street system between local residential streets and the thoroughfare system.
- G. Corner Lot - a lot which occupies the interior angle at the intersection of two (2) street lines.
- H. Cul-de-sac - A short street having but one end open to traffic and the other end being permanently terminated and a vehicular turnaround provided.
- I. Dedication - To set apart by gift, one’s private property to some public use, made by the owner in writing and accepted for such use by or on behalf of the public - in writing.

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- J. Disclosure Statement - A statement prepared and signed by the [subdivider](#) and the buyer of the subject real estate, fully and completely disclosing the status (whether public or private) of the street upon which the lot fronts. The statement shall also include an explanation of the consequences and responsibility as to maintenance and construction of proposed streets.
- K. Double Frontage Lot - A continuous (through) lot of the same depth as the width of a block containing two tiers of lots which is accessible from both of the streets upon which it fronts.
- L. Easement - A grant by the property owner for use by the public, a corporation or person(s) of a strip of land for specific reasons.
- M. Frontage Road - A [Street](#) that is parallel to a full or partial access controlled street facility and functions to provide controlled access to adjacent land.
- N. Group Development - A group of two or more principal structures built on a single lot, tract or parcel of land of at least 40,000 square feet and designed for occupancy by separate families, business firms, or other enterprises as regulated by Article IX, Section 1, of this Ordinance.
- O. Local Road (Private Street) - A short private road with a fifty (50) foot right-of-way easement which is designed according to the MINIMUM CONSTRUCTION STANDARDS FOR SUBDIVISION ROADS as set forth by the Division of Highways of the North Carolina Department of Transportation except that said local road does not have to be paved. However, it must have an all-weather gravel surface.
- P. Lot - A portion of a subdivision or any other parcel of land intended as a unit for transfer of ownership, for development, or for leasing. The word “lot” includes the word “parcel” or “plot”.
- Q. Lot of Record - A lot which is a part of a subdivision, a plat of which has been recorded in the Office of the Register of Deeds of Washington County prior to the adoption of this Ordinance, or a lot described by metes and bounds, the description of which has been so recorded prior to the adoption of this Ordinance.
- R. [Major Modifications means a change in the scope of a project that does not qualify as a minor modification and will be subject to the same review as a new project.](#)
- S. [Minor modification means a change of a subdivision that does not increase the net built-upon area within the project or does not increase the overall size that have been approved for the project.](#)
- R.T. Minor Street - A [Street](#) whose primary function is to provide access to abutting properties and is designed to discourage use by through traffic. Minor

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streets may also be referred to as “neighborhood” streets.

S.U. Official Maps or Plans (Land Development Plan or Comprehensive Plan) - Any maps or plans officially adopted by the County Board of Commissioners as a guide for the development of the County.

T.V. Planning Board - The Planning Board of Washington County.

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U.W. Plat - A map or plan delineating a tract or parcel of land to be subdivided, land to be dedicated for public use, or right-of-way for street or utility purposes. The word “plat” shall include the terms “map”, “plot”, and “plan”.

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V.X. Plat, Final - A map of subdivision land prepared in a form suitable for filing of record with necessary affidavits, dedications, acceptances, and with complete bearings and dimensions of all lines defining lots and blocks, streets, public ~~areas~~Areas, and other dimensions of land, as prescribed by this Ordinance.

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W.Y. Plat, Preliminary - A map of a proposed subdivision land showing the character and proposed layout of the tract in sufficient detail to indicate the suitability of the proposed subdivision of land, as prescribed by this Ordinance.

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X.Z. Reservation - A reservation of land not involving the transfer of property rights. It simply constitutes an obligation to keep property free from development for a stated period of time.

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Y.AA. Shall - The word “shall” is always mandatory and not merely directory.

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Z.BB. Single Tier lot - A lot which backs upon a limited access highway, a railroad, a physical barrier, or a non-residential use and to which vehicular access from the rear is usually prohibited.

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AA. Street (Public) - A public dedicated right-of-way for vehicular traffic constructed according to the MINIMUM STANDARDS FOR SUBDIVISION ROADS as set forth by the Division of Highways of the North Carolina Department of Transportation at the time the street is constructed.

BB. Structure - Anything constructed or erected, the use of which requires more or less permanent location on the ground or which is attached to something having more or less permanent location on the ground.

CC. ~~Subdivider~~— Sub divider - Any ~~person, firm,~~ or corporation who subdivides or develops any land deemed to be a subdivision as herein defined.

DD. Subdivision Review Committee - A committee consisting of three members, two

Planning Board Members and the Planning Coordinator, which shall review minor subdivision plats for approval.

ARTICLE V - SUBDIVISION REVIEW PROCEDURE

SECTION 1. CATEGORIES

The following steps outline the requirements for subdivision plat approval. There are two categories for subdivisions and subdivision review included in this Ordinance-major and minor. Each is defined and the procedural requirements are included in Article V.

SECTION 2. MINOR SUBDIVISION REVIEW PROCEDURE

A. Purpose

Provision for the minor subdivision review process has been developed within the context of this document in order to provide a more expeditious and convenient review for smaller developments that would be less likely to have extensive impact on nearby residents or other subdivisions, planned or developed.

B. Definition

For the purpose of this Ordinance, a minor subdivision shall be defined as a subdivision of land that:

1. Involves no more than four (4) lots and paving of roadway of 300' or more to the Department of Transportation's standards.
2. Does not involve any new streets or alteration of an existing street, except as allowed elsewhere in this Ordinance, or interfere with adequate prospective access to interior property; and
3. Does not require the creation of new drainage easements through lots in order to serve property at the rear of the tract; and
4. Creates no new or residual parcels that do not conform to the requirements or this Ordinance; and
5. Does not constitute an enlargement or extension of a previously approved minor plat above four (4) lots maximum. The fifth lot would constitute a major subdivision.
6. Includes contiguous land under single ownership.

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C. Plat Review

When a minor subdivision is submitted for review, only a final plat need be presented for approval.

One (1) copy of the plat must be submitted to the Planning Coordinator for the County who will submit it to the Subdivision Review Committee. The Subdivision Review Committee will have ten (10) calendar days to review and act on the proposed subdivision, unless the subdividersub divider consents to a time extension.

It shall be the duty of this Committee to insure that the following agencies have an opportunity to review and make recommendations concerning the proposed subdivision. If the following agencies have not submitted comments within five (5) workWork days after receiving the plat, the Committee may consider the plat acceptable, unless an extension of time is agreed upon.

1. The Division of Highways District Engineer as to proposed roadways.
2. The Washington County Health Department or the North Carolina Department of Human Resources, Division of Health Services as appropriate, for proposed water and sewage systems.
3. The local CAMA Permit Officer to determine if the property lies within aA designated Area of Environmental Concern and what permits are required.
4. The County Water Works Operator I as to proposed water service.
5. The County Soil Conservation Service Agent as to matters of topography and drainage.
6. Any other agencies or officials as the Subdivision Review Committee may deem necessary or desirable.

D. Information Required

The final plat shall include the information required under Article VI, Section 1. Any further information requested by the Subdivision Review Committee shall be submitted upon request.

E. Action

The Subdivision Review Committee shall approve, approve conditionally, disapprove, or refer the plat to the Planning Board for their approval.

1. If the final plat is found to be in compliance with this Ordinance and

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~~has~~Has met the approval of the Subdivision Review Committee, it shall be certified for recording by a member of the Committee. The ~~subdivider~~sub divider or his/her authorized agent shall file the final plat with the Register of Deeds of Washington County for recording within ninety (90) days after the approval by the Committee or such approval shall be void.

2. If the final plat receives conditional approval, the ~~subdivider~~sub divider shall resubmit ~~the~~The plat to the Subdivision Review Committee for approval after the conditions have been met.
3. If the final plat is disapproved, the reasons for such action shall be recorded in writing and one (1) copy shall be sent to the ~~subdivider~~sub divider and another to the Planning Board Chairman. The ~~subdivider~~sub divider shall have thirty (30) days within which to appeal, in writing, to the Planning Board with notice to the Planning Coordinator for the County and the County Manager. The Planning Board shall have fifteen (15) working days to act on the appeal or the plat shall be deemed approved unless an extension of time shall be agreed upon by the ~~subdivider~~sub divider or his agent.
4. If the Subdivision Review Committee is unsure as to proper application of this Ordinance to the proposed plat, or it finds the proposal is for a major subdivision, it may submit the plat to the Planning Board. In such cases, review shall take place within fifteen (15) days or the plat shall be considered approved, unless an extension of time is agreed upon in writing by the ~~Subdivider~~sub divider or his agent.
5. The Subdivision Review Committee shall present to the Planning Board at the regular meeting any plats which have been reviewed for their information.

SECTION 3. MAJOR SUBDIVISION REVIEW PROCEDURE

A. Purpose

The major subdivision review process is lengthier and more involved due to the likely impact of a larger subdivision on surrounding areas and/or the ~~proposal of~~proposal of new roadways which must be carefully reviewed. The extensive review ~~process allows~~process allows for determination and prevention of any adverse ~~affects~~effects and assures quality development.

B. Definition

A major subdivision is a subdivision of five (5) or more lots.

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C. Plat Review

1. Sketch Plan Review (Note: This sketch plan does not necessarily have to be drawn by a Registered Land Surveyor nor does it have to be staked out on the ground.)

(a) Information Required

When a subdivision is subject to the major subdivision review process, the ~~subdivider~~sub divider shall present a sketch plan of the proposed subdivision to the Planning Coordinator for his/her review. It shall

~~contain~~Contain the following information:

- (1) Name of subdivision and its location by municipality, township, county, and state.
- (2) Vicinity map showing the relationship between the proposed ~~subdivisions~~subdivisions and neighboring tracts.
- (3) Proposed street right-of-way and lot layout.
- (4) Total acreage of tract to be subdivided.
- (5) Minimum lot size and total number of lots.
- (6) Location of all existing or proposed water and sewer lines and sizes, if applicable.
- (7) Approximate location of land to be dedicated or reserved for public or private use and the approximate amount of area.
- (8) The location of all designed Areas of Environmental Concern within the subdivision.
- (9) Any additional relevant information which would be supportive to the review process as required by the Planning Department.

b. Action

The Planning Coordinator for the County shall review and discuss with the ~~subdivider~~sub divider his/her plans and determine whether more information is needed prior to presentation to the Planning Board. When sufficient information is available, the Planning Coordinator shall request that a preliminary plat be prepared by the sub divider.
~~by the subdivider.~~

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2. Preliminary Plat Review

(a) General

The ~~subdivider~~sub divider shall submit two (2) copies of the preliminary plat and any supplementary materials to the Planning Office at least five (5) work days prior to the regularly scheduled meeting of the Planning Board, at which time the plat will

be considered. The Planning Coordinator will place the preliminary plat on the Planning Board's agenda.

The agencies included in Article V, Section 2-C, shall have an opportunity to review and make recommendations concerning the proposed subdivision. Written comments from these agencies shall be presented to the Planning Board along with the preliminary plat. If comments have not been received within five (5) work days from the date the plat was received, the Planning Coordinator may consider the plat acceptable, unless an extension of time is agreed upon by all parties concerned.

(b) Information Required

The preliminary plat shall depict or include the information required in Article VI, Section 1.

(c) Action

After review of the preliminary plat, the Planning Board ~~may approve~~may approve the plat conditionally approve the plat or disapprove the plat. If the plat is conditionally approved or disapproved, then the ~~subdivider~~sub divider may appeal the Planning Board's action to the Board of Commissioners. If the Planning Board ~~approve~~approves the plat, the Board of Commissioners shall be provided with a copy of the approved plat for information purposes. Upon the expiration of six (6) working ~~days~~ following the approval of the preliminary plat by ~~the Planning~~the Planning Board, the ~~subdivider~~sub divider may proceed with preparation of the final plat and the installation of improvements. If the ~~subdivider~~sub divider wishes to appeal a decision of the Planning Board disapproving a plat or conditionally approving a plat, such appeal shall be filed with the Clerk to the Board of Commissioners within fifteen (15) calendar days of the decision by the Planning Board.

The Clerk to the Board of County Commissioners shall provide copies of the appeal to the members of the Washington County Board of Commissioners, the County Manager, the Planning Board Chairman, the County Attorney, and the ~~Planning Coordinator~~Planning Coordinator within six (6) working

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days of the receipt of ~~the appeal~~ the appeal. The ~~subdivider's~~ subdivider's appeal shall state specific grounds for the appeal. The

Board of County Commissioners shall hear appeals and review approval conditions at the next scheduled county commissioner's meeting. At the time the appeal is heard by the Board of County Commissioners, the ~~subdividersub divider~~, the Planning Board Chairman or his designee and the Planning Coordinator shall have the opportunity to comment on the plat orally or in writing. Said appeal shall not be a formal hearing. Within three (3) days after hearing the appeal, the Board of Commissioners shall approve or disapprove the preliminary plat. If the ~~BoardapprovesBoard~~ approves the plat, such approval shall be noted on three (3) ~~copiesofcopies of~~ the plat. One (1) copy shall be retained by the Board of Commissioners, one (1) copy shall be retained in the Planning Office records and one (1) copy shall be given to the ~~subdividersub divider~~.

If the Board of Commissioners disapprove the preliminary plat, it shall give the ~~subdividersub divider~~ the reasons in writing and one (1) copy of the plat and shall instruct the ~~subdividersub divider~~ concerning possible re- submission of the plat to the Washington County Planning Board. Upon approval of the preliminary plat by Washington ~~CountyBoardCounty Board~~ of Commissioners, the ~~subdividersub divider~~ may proceed with ~~thepreparationthe~~ preparation of the final plat, and the installation of or arrangement for required improvements in accordance with the approved preliminary plat and the requirements of this Ordinance. Preliminary plat approval shall in no way be construed as constituting an official action of approval for recording of the subdivision as required by this Ordinance.

3. Final Plat Review

(a) General

The final plat shall constitute only that portion of the preliminary plat which the ~~subdividersub divider~~ proposes to record and develop at this time; such portion shall conform to all requirements of this Ordinance. No final ~~plat~~ shall be approved unless and until the ~~subdividersub divider~~ shall have installed in that area represented on the final plat all improvements required by this Ordinance, or shall have guaranteed their installation as provided in Article VII Section 2.

(b) Information Required

(1) The final plat shall depict or contain the information required in Article VI, Section 1.

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(2) The appropriate certificate forms as set forth in Article VI, Section 2, shall appear on at least three (3) copies of the Final plat.

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~~(3)~~(2) The final plat shall be prepared by a registered land surveyor and/or engineer and shall be drawn in accordance with the approved preliminary plat.

(c) Action

The Planning Board shall within 15 days of submission, review - the final plat as to compliance with the approved preliminary plat and shall take action on the final plat. Final approval will be based on compliance and such satisfactory completion of required improvements or posting of adequate security, guaranteeing completion.

The Planning Coordinator for the ~~count~~county shall check the final plat against the subdivision preliminary layout for ~~accu~~accuracy, charging the costs to the ~~subdivider~~sub divider if the plat is found to ~~be in~~ error. If a final plat has been recorded prior to installation of improvements due to improvement guarantees, the same procedure shall be followed when improvements have been completed.

The Planning Board shall approve or disapprove the final plat. Should the Planning Board approve the final plat, such approval shall be indicated on three (3) copies of the plat by the signed certificate of approval for recording, as set forth in Article VI, Section 2.

If the final plat is disapproved by the Planning Board reasons for such disapproval shall be stated in writing and one (1) copy shall be retained for the Planning Office records and one (1) copy shall be transmitted to the ~~subdivider~~sub divider. If the final plat is disapproved, the ~~subdivider~~sub divider may make such changes as will bring the plat into compliance with this Ordinance and resubmit it to the Planning Board for review, or the ~~subdivider~~sub divider may appeal the Planning Board's decision to the Board of County Commissioners, in writing within fifteen (15) days from the date of the Planning Board action, to the Clerk to the Board of Commissioners and the Planning Coordinator and the County Manager.

(D) Approval Does Not Constitute Acceptance of Dedications
~~The~~ approval of a plat in accordance with this

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shall not be deemed to constitute or affect the acceptance by the county, a governmental unit, or a public body of the dedication of any street or other ground, a public utility line, or other facility shown on plat. However, the Board of County Commissioners may by resolution, accept any dedication made to the public of lands or facilities for parks, public utility lines, or other public purposes, when the lands or facilities are located within its subdivision regulated jurisdiction.

ARTICLE VI - REQUIRED INFORMATION FOR PROCESSING PLATS

SECTION 1. INFORMATION REQUIRED TO BE CONTAINED IN OR DEPICTED ON FINAL AND PRELIMINARY PLATS

A. General

The preliminary and final plats shall depict or contain the relevant information included in this Article. Due to the provisional status of the preliminary plat, the certification requirements and plat standards vary from those of a final plat. The nature of the final plat as a permanent recorded document lends itself to a greater degree of accuracy and inclusion of various certificates.

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B. Size and Scale

All preliminary and final plats shall conform to the North Carolina Uniform Map Law as amended.

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C. Information Required

The preliminary and final plats shall depict or contain the information indicated in the following table. An "X" indicates that the information is required.

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	INFORMATION REQUIRED	PRELIMINARY PLAT	FINAL PLAT
1.	The name of the subdivision	X	X
2.	A sketch vicinity map showing the relationship between the proposed subdivision and surrounding area at an appropriate scale	X	
3.	Site location	X	X
4.	A topographic map showing vertical contours every two (2) feet or less if the Planning Board so requests and USGS topographical information is not sufficient	X	
5.	Total acreage of tract to be subdivided as computed by the double meridian distance method with the location of previously subdivided lots within the tract.	X	X
6.	Name of township, county and state in which the subdivision is located	X	X
7.	Corporate limits, township boundaries, county lines, if on the subdivision tract	X	X
8.	The names addresses, and telephone numbers of all owners, mortgages, registered surveyors, land planners, and professional engineers responsible for the subdivision	X	X

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9.	The registration numbers and seal of the professional engineers and registered surveyors		X		X
10.	Date of survey and plat preparation	X		X	
11.	Scale denoted both graphically and numerically	X		X	
12.	An accurately positioned north arrow tied into the North Carolina Grid System, true north or magnetic north showing the date of survey				
13.	The exact boundary lines of the tract to be subdivided, fully dimensioned by lengths and bearings, and the location of existing boundary lines of adjoining lands			X	
14.	The names of adjoining property owners	X		X	
15.	The boundaries of the tract or portion there-of to be subdivided distinctly and accurately represented with all bearings and distances shown	X			
16.	The names of any adjoining subdivision of record or proposed and under review	X		X	
17.	Minimum building setback lines	X		X	
18.	Existing buildings or other structures, water courses, railroads, bridges, culverts, storm-drains, both on land to be subdivided and land immediately adjoining	X		X	
19.	Sufficient data to determine readily and reproduce on the ground the location, bearing and length of every street line, lot line, boundary line, block line, and building setback line, whether curved or straight. This should include the radius central angle, and tangent distance for the center line of curved streets and curved for the property lines that are not boundaries of curved streets. All dimensions shall be measured to the nearest one-hundredth of a foot and all angles to the nearest ten seconds.			X	
20.	The blocks shall be numbered consecutively throughout the subdivision and the lots shall be numbered consecutively throughout each block.			X	
21.	Wooded areas, marshes, swamps, rock outcrops, ponds or lakes, streams or stream beds and any other natural features affecting the site, including the location of known areas subject to flooding		X		

22.	Proposed roadways, existing and platted streets on adjoining properties and in the proposed subdivision, right <u>Right</u> of ways, pavement widths, approximate grades, design and engineering data for all corners and curves, and typical street cross sections	X	
23.	Street names and the location of street signs	X	X
24.	The location and dimensions of right of ways, utility <u>Utility</u> or other easements	X	X
25.	The plans for utility layouts including sanitary sewers, storm sewers, water distribution lines, natural <u>Natural</u> gas, telephone and electric service or plans for individual water supply systems and sewage disposal systems	X	X
25a.	The <u>the</u> location of the appropriate number of solid waste <u>Waste</u> container sites (major subdivision only)	X	X

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	INFORMATION REQUIRED (Continued)	PRELIMINARY PLAT	FINAL PLAT
26.	Letter of tentative approval of water supply and sewage disposal plans by appropriate county <u>County</u> and state authorities	X	
27.	Improvement Certificate or letter of approval for water and sewage systems by appropriate county <u>County</u> and state authority		X
28.	Certificate from the designated Coastal Area Management Act (CAMA) permit officer certifying <u>Certifying</u> whether the subdivision is located within an Area of Environmental Concern (AEC) (See Section 2)	X	X
29.	Type of street dedication; all streets must be designated either "public" or "local road"	X	X

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30.	Letter of approval from the Department of Transportation as to proposed roadway alignment and construction	X	
31.	Letter of approval from the Department of Transportation stating whether the new roadway is constructed to appropriate <u>Appropriate</u> state standards, and/or an improvements from the subdividers <u>sub divider</u> that the roadway will be constructed to appropriate state standards (See Section 2)		X
32.	A copy of any deed restrictions or similar covenants	X	X
33.	A copy of the deed disclosure statement where proposed roadways are designated public” or “ local <u>Local</u> road”	X	X
34.	The accurate locations and descriptions of all monuments, markers, and control points		X
35.	Any other information considered by either the subdividers <u>sub divider</u> , Subdivision Review Committee Planning Coordinator, Planning Board or Board of Commissioners to be pertinent to the review of the plat	X	X
36.	Linear error of closure shall not exceed one (1) foot per 7,500 feet. Angular error of closure shall <u>Shall</u> not exceed twenty-five (25) seconds times the square root of the number of angles turned.		X
37.	Applicable Certificates in Article VI, Section 2	X	X

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SECTION 2. CERTIFICATES TO BE APPLIED TO FACE OF PLAT

A. Preliminary Plat

1. The Washington County Board of Commissioners hereby approves, disapproves, this preliminary subdivision plat. This action shall ~~in~~In no way be construed as constituting approval for recording.

_____, 19____
Date ~~Chairman~~Chair, Washington
County Board of
Commissioners

2. The area designated hereon is in part located within, is in totally located within, is not located within an Area of Environmental Concern and requires, does not require a CAMA Permit prior ~~to~~To construction of improvements.

_____, 19____
Date Coastal Area Management Act
Permit Officer

B. Final Plat

1. I certify that the land as shown hereon is within the subdivision regulations jurisdiction of the County of Washington.

_____, 19____
Date Owner or Authorized Agent

2. The public streets designated hereon are in accordance with the minimum standards of the Department of Transportation for acceptance of the subdivision street on the state highway system for maintenance. This certificate of approval shall not be deemed an acceptance of the dedication of such streets designated herein.

_____, 19____
Date District Engineer
Division of Highways

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(drawn under my supervision) from (an actual survey by me) actual survey made under my supervision) (deed description recorded in Book _____, Page _____; Book _____, Page _____: ~~etc.) (other Etc.) (Other)~~; that the ratio of precision as calculated by latitudes and departures is _____ that the boundaries not surveyed are ~~shown~~ Shown as broken lines plotted from information found in Book _____, Page _____. This map was prepared according to G.S. 47-30 as amended. Witness my hand and seal this _____ day of _____, 19_____.

Surveyor or Engineer

North Carolina
Washington County

I, a Notary Public of the County and State of aforesaid, certify that _____, a Registered Land Surveyor, ~~personally~~ Personally appeared before me this day and acknowledged the execution of the foregoing instrument. Witness my hand and official seal, this _____ day of _____, 19_____.

Notary Public

My commission expires:

- 4. I hereby certify that the subdivision plat shown hereon has been found to comply with the Subdivision Regulations of Washington County by the Washington County Planning Board and/or Subdivision Review Committee and that it has been approved for recording in the Office of the Register of Deeds.

_____, 19_____ , 19_____
Date Date

Chairman, Washington County Member, Subdivision Review Planning Board _____ Committee

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5. The area designated hereon is in part located within, is in totality located within, is not located within, an Area of Environmental

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Concern, and appropriate permits have, have not been acquired by the subdividersub divider.

_____, 19____
Date Coastal Area Management Act

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ARTICLE VII - IMPROVEMENTS REQUIRED AND MINIMUM STANDARDS OF DESIGN

SECTION 1. GENERAL

Approval of the final plat by the Planning Board is subject to the subdividesubdivider having installed or guaranteed the improvements required in this Ordinance. Each sub-division shall contain the improvements in Article VII, unless otherwise approved by the Board of Commissioners through the variance procedures in Article III, Section 6, or otherwise stated in this Ordinance.

- A. Suitability of Land - Land subject to periodic flooding, irregular drainage conditions, excessive erosion or topographical and other reason unsuitable for residential use as determined by the appropriate board or agency, shall not be platted for residential use nor for any other use by a citizen that will continue or increase the danger to health, safety, or property unless the hazards can be and are corrected.
- B. Fill Areas - Areas that have been used for the disposal of solid waste or liquid waste shall not be subdivided into commercial or residential building sites. This shall include those areas that have been used for disposal of trash, demolition waste, chemical waste and other waste materials.

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SECTION 2. IMPROVEMENTS INSTALLATION AND GUARANTEES

Final Plats of subdivisions may be approved by the Planning Board after the subdivider has complied with one of the following procedures:

- A. All required improvements have been installed by the subdivide in accordance with the requirements of this Ordinance; or
- B. A surety bond or certified check has been posted by the subdividesubdivider payable to the County upon default, in an amount determined by the Planning Board to assure installation of the required improvements. The improvements thus guaranteed shall be installed by the developer within three (3) years of the posting of the surety bond or certified check witwith the possibility of reasonable extensions in the discretion of the Planning Board. If the developer has not installed the improvements within the allotted time, the County shall take necessary steps to proceed with the accomplishment and completion of the improvements, making use of the certified check or calling upon the surety of the bond; or

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C. An irrevocable letter of credit, and a form approved by the County Attorney, issued by a bank or other lending institution or a deposit of funds in the escrow may be accepted in lieu of bond or check under the same terms and conditions; or

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D. Defects Guarantee

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The Planning Board shall require an irrevocable letter of credit or surety bond approved by the County Board of Commissioners guaranteeing utility taps, drainage facilities, water and sewer lines, and other improvements against defects for one (1) year. This bond or letter of credit shall be in an amount determined by the Planning Board's designated agent to be sufficient to guarantee repair to any defective improvements.

E. Certificate of Dedication and Maintenance

The subdividesubdivider shall certify the dedication of all improvements as follows:

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1) That all property and improvements are owned by the subdivide and free of any encumbrance or lien except as enumerated;

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2) That the subdivide has freely dedicated or reserved all required right of way easements, streets, utilities, open spaces, or other improvements to public or private use as noted on the improved preliminary plat and has freely established minimum building setback lines;

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3) That the subdivide shall be responsible for the maintenance of all improvements until either said improvements are taken over by the appropriate public agency or arrangement satisfactory to the Planning Board have been made for maintenance of said improvements;

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4) That the subdivide has prepared a disclosure statement pursuant to chapter 136 of the North Carolina General Statutes and this Ordinance that discloses the ownership and maintenance responsibilities for all streets or rods within the subdivision.

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This certificate shall be filed with the final plat, except when improvement guarantees are used, said certificate shall be filed with the Planning Board when improvements are completed and forwarded to the Register of Deeds to be recorded either with the final plat or as a separate document. In any and all events, the disclosure statement must be submitted to the Planning Board with the final plat.

SECTION 3. LOT DESIGN STANDARDS

- A. Lot size, shape, and location shall be made with due regard to topographic conditions, contemplated use, and the surrounding area.
- B. Every lot shall front on or ~~abut~~about a public dedicated right of way, or a local road where authorized by this Ordinance.
- C. Double frontage or reverse frontage lots shall be avoided except where necessary to separate residential development from through traffic or nonresidential use.
- D. Lot width at the right of way shall not be less than 35’.
- E. Corner lots for residential use shall have an extra width of 15’ to allow adequate building setback from side streets.
- F. Required minimum lot size shall be 30,000 square feet, Minimum lot width at the 35’ setback building line shall be 140’.
- G. The minimum building setback line, or the distance between the -subdivision street or local road right-of-way line and the building line shall be not less than thirty-five (35) feet. On arterial streets, the building setback line shall not be ~~less~~Less than fifty (50) feet.

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SECTION 4. UTILITIES

All lots to be subdivided must be served by on site wells and septic tank systems or public sanitary sewer and water facilities.

- A. Individual on site wells and septic tank systems
 - 1. Wells shall be located and constructed based on the regulations as promulgated by the Division of Health Services of the North Carolina Department of Human Resources and administered by the local Health Department Sanitarian.
 - 2. Septic tanks and other sewage facilities shall comply with all applicable state and county public health laws and regulations.
 - 3. ~~The subdivider, at his own expense, shall have the site investigated under the supervision of the County Health Department and shall present written proof to the Planning Board, or its appointed agent, that appropriate soil have been conducted and that each lot in the subdivision not served by public water and public sewage disposal systems meets standards by~~

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~~the County Health Department for individual water supplies and individual sewage disposal systems.~~

B. Public Water Facilities

Upon submittal of a preliminary plat, plans and specifications shall be provided by the ~~subdividers~~ sub divider to the Planning Office showing necessary water mains and items accessory to each that lie wholly within the rights of way in the subdivision. After approval of the preliminary plat and these plans and specifications by the Planning Board or County Commissioners and the applicable agencies, ~~in-stallation~~ installation of the improvements by the ~~subdividers~~ sub divider can begin. The Planning ~~Co-ordinator~~ Coordinator for the County or his/her agent shall act as inspector to see that all the proper plans and specifications are faithfully carried out. Where existing water mains are within five hundred (500) feet, proposed water mains shall connect with the existing system in accordance with prescribed specifications. Where water mains are not within five hundred (500) feet but plans have been formulated for their installation, the water mains may be required at the Board's discretion. Where water mains are not within five hundred (500) feet, and plans do not exist, the installation of such facilities will not be required.

Where water mains are not within five hundred (500) feet, and plans do not exist for their extension to within five hundred (500) feet of the subdivision, the ~~subdividers~~ sub divider may use a private water system approved by the Washington County Health Department and other authorizing agencies. The total cost of ~~Anyany~~ water distribution improvements and accessories is to be paid by the ~~subdividers~~ sub divider.

C. Sanitary Sewer and Water Facilities for Subdivisions in Municipalities Within the Jurisdiction of this Ordinance

The ~~subdividers~~ sub divider shall install water and sewer utilities in keeping with County and Municipal specifications. The County or Municipality shall not provide water and sewer services to the subdivision unless the applicable specifications are adhered to.

Plans and specifications shall be furnished to the Town Manager and County Manager for the installation of necessary sanitary sewer lines, water mains and items accessory to each that lie wholly within the public right of way in the subdivision. After approval of these plans and specifications by the Town Manager or designee, County Manager, and other authorizing state agencies, installation can begin under periodic inspection. The Director of Inspections or

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~~his~~His agent shall act as inspector to see that all plans and specifications are faithfully carried out. County mains shall be installed to conform with and to tie into the County or Municipal system prior to the paving of any streets involved.

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The total cost of the sanitary sewer and water distribution improvements and accessories thereto designed to connect with and become a part of an existing sanitary sewer or water distribution system is to be borne by the ~~subdivider~~sub divider.

SECTION 5. SEDIMENTATION AND EROSION CONTROL

Persons engaged in land-disturbing activities shall take all reasonable measures to protect all public and private property from damage by such activities. When any land-disturbing activity is to be undertaken on a tract where more than one contiguous acre is to be uncovered, the ~~subdivider~~sub divider is required to follow the North Carolina Sedimentation and Erosion Control Plan.

SECTION 6. BLOCKS

The lengths, widths, and shapes of blocks shall be determined with due regard to: provision of adequate building sites suitable to the special needs of the type of use contemplated; requirements as to lot sizes and dimensions; needs for vehicular and pedestrian circulation, control, and safety of roadway traffic; limitations and opportunities of topography; and convenient access to water areas.

- A. Length - Blocks shall not be less than four hundred (400) feet (unless a local road is permitted); nor more than eight hundred (800) feet in length.
- B. Width - Blocks shall have sufficient width to allow two (2) tiers of lots of minimum depth except where single-tier lots are required to separate residential development from through vehicular traffic or another type of use, or when abutting a water area.

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SECTION 7. ROADWAY IMPROVEMENTS

- A. Access to lots or parcels formed by the division of a tract of land meeting the criteria of a minor subdivision may be served by a “local road “, with the following provisions:
1. Such road shall have a private right of way easement of fifty (50) feet extending to the nearest State maintained road if physically feasible.
 2. Such road shall be designed according to accepted policies of the North Carolina Department of Transportation, and must have an all-weather gravel surface.
 3. The alignment of such road shall meet applicable standards of the North Carolina Department of Transportation.
 4. The addition of a fifth lot to a minor subdivision served by a local road will constitute a major subdivision and at that time, the local road will be required to be paved to Department of Transportation ~~specifications~~ Specifications in existence at the time of the expansion of the subdivision.
 5. Each deed describing a lot within a minor subdivision, served by a local road, shall have ~~an~~ an accompaniment, a disclosure statement, clearly stating that the local road serving said lot is private in nature, and is not constructed to present standards of the North Carolina Department of Transportation for admission to the State Highway System, thus is not eligible for state maintenance. It shall reveal the party or parties responsible for maintenance and shall further state that Washington County has no liability to provide any maintenance or improvement assistance for said road.

In addition, this document shall disclose the conditions upon which local roads are permitted in a minor subdivision. Before any conveyance is made from any of the four (4) lots allowed, which would bring the subdivision size to five (5) lots, the local road meet the standards as ~~set~~ Set out in Section B below for public roads serving major subdivisions.

The above information shall be documented in a manner acceptable ~~to~~ To the Planning Board, the Planning Coordinator and the County Attorney shall be a condition upon which approval of a final plat will be based.

6. Restrictive covenants shall be recorded along with the deed of each lot

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~~fronting~~Fronting on a local road. The covenants shall embody the restrictions in the Washington County Ordinance in reference to local roads serving minor subdivisions. All or that part of the restrictive covenants dealing with local roads shall be approved by the Planning Board, Planning Coordinator and the County Attorney shall be a condition upon which approval of a final plat will be based.

7. Local roads for minor subdivisions shall be designed so that all driveways enter the local road rather than the adjoining state maintained road.

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B. Access to lots or parcels formed by a tract of land constituting a major development, including the enlargement of a previously approved minor development above the four (4) lots maximum, shall meet the present design and construction criteria as referenced in SUBDIVISION ROADS, MINIMUM CONSTRUCTION STANDARDS, published periodically by the North Carolina Department of Transportation. The following shall ~~be~~ considered the acceptable minimum standards of design for new subdivision streets and in no case shall be less than those of the North Carolina Department of Transportation as referenced above.

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1. In any new major subdivision, the street layout shall conform to the arrangement, width, and location indicated by official ~~plans~~Plans or maps for Washington County, North Carolina. In areas for which such plans have not been completed, the streets shall ~~be~~ designed and located in proper relation to existing and proposed streets, to the topography, to such natural features as streams and tree growth, to public convenience and safety, and to proposed use of land to be served by such streets. Any new proposed subdivision street shall be paved according to the Department of Transportation standards for such streets.

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Streets in major subdivisions should be designed so that all driveways connect with the new streets in the subdivision rather than with the adjoining state maintained road.

(A) Minor thoroughfares, local streets and cul-de-sacs shall be so laid out that utilization by through traffic will be discouraged.

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(B) All new proposed street systems within a subdivision shall be coordinated within the existing street or road system surrounding said subdivision.

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(C) Where in the opinion of the Planning Board, it is necessary to provide for future street access to an adjoining property, proposed streets shall be extended by platting to the boundary of such property and temporary turnaround shall be provided.

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(D) When a subdivision abuts a major thoroughfare or principal arterial street, the ~~subdivider~~ sub divider may be required to construct a frontage road, or reverse frontage on a minor street for the lots to be developed adjacent to the thoroughfare.
Where reverse frontage is established, private driveways shall be prohibited from having direct access to the thoroughfare.

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(E) Street names which duplicate or are phonetically similar to existing street names in the County shall be prohibited. A proposed street which is in alignment with an existing street shall bear the name of the existing street.

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(F) When a tract of land is subdivided into lots which are larger than the norm, the lots will be designed and arranged so that they allow for future opening of streets and further logical subdivision.

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2. All new streets other than local roads meeting the standards of this Ordinance, shall be designated public dedicated right of way. Each shall be dedicated as public streets accessible to the public at large.

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(A) The provision of street right of ways shall conform and meet the requirements of the adopted Thoroughfare Plan for applicable municipalities and shall meet the specifications set out by the Division of Highways of the North Carolina Department of Transportation in rural planning areas under the auspices of this Ordinance.

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(B) The urban planning areas shall consist of that area within the urban planning boundary with appropriately adopted Thoroughfare Plans.

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(C) The rural planning area shall be that area outside the urban planning boundary without adopted Thoroughfare Plans.

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3. Right of way widths, measured from lot line to lot line shall be as wide as existing streets to be extended, as specified in an applicable Thoroughfare Plan or as set out in SUBDIVISION ROADS, MINIMUM CONSTRUCTION STANDARDS, published periodically by the North Carolina Department of Transportation, whichever is more restrictive.

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The ~~subdividers~~ sub divider must secure the entire right of way width for dedication purposes.

4. Proposed streets shall be adjusted to the contours of the land so as to produce streets having gradients which provide for safety, proper drainage, and usable lots.
5. Street shall be laid out so as to intersect as nearly as possible at right angles and no street shall intersect any other street at an angle less than 75_ degrees.
~~degrees.~~
 - (A) Intersection of-sets are to ~~disallowed~~ disallow.
Intersections which cannot be aligned should be separated by a minimum of 125' between centerlines for safety purposes.
 - (B) Minimum site distance shall be determined by Department of Transportation standards.
6. Horizontal, vertical, and reverse curves shall be designed by the ~~subdividers~~ sub divider according to standards of the Department of Transportation and in the interest of public safety and general welfare. Factors to be considered, among others, shall be the type and importance of the street, sight distance, anticipated traffic volume and design speed.
7. Cul-de-sacs shall have a vehicular turn around area with a right of way diameter of one hundred (100) feet. Cul-de-sacs shall not be used to avoid connection with an existing street or to avoid the extension of an important street in an adjoining area.
8. Frontage Road - When a subdivision abuts or contains a fully or partially controlled access facility, whether existing or proposed, a frontage road may be required by the Planning Board.

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9. Signs

- (a) Street name signs - Appropriate street name signs which meet Department of Transportation regulations and conform to the size, color, and design of road signs presently used by Washington County or the applicable municipality shall be installed by the developer at all street intersections.
- (B) Stop and Yield Signs - Stop and yield traffic signs shall be installed by the developer at appropriate street intersections as required by the Division of Highways. Any supplemental signs deemed necessary to public safety and welfare by the Planning Board shall also be required to be installed.

10. Industrial Access or Commercial Complex Roads - The minimum construction standards for industrial access road requests or for commercial shopping centers and apartment complexes will be reviewed individually by the Department of Transportation. The construction standards for pavement design will be in line with expected usage.

SECTION 8. EASEMENTS

- A. The ~~subdividers~~sub divider shall convey easements to the County or appropriate utility company for both underground and overhead utility installation. Easements shall be as required by the County or utility companies and normally centered along rear or side lot lines.
- B. Where a subdivision is traversed by a water course, drainage way, channel or stream, there shall be provided a stormwater easement or drainage right of way as will be adequate for the purpose of managing stormwater runoff in a manner that will safeguard the health and property of the citizens of Washington County.

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SECTION 9. PERMANENT REFERENCE POINTS

Prior to the approval of the final plat, permanent reference points shall have been established in accordance with the requirements set forth in this Section.

- A. Subdivision Tie Points - At least two points of the subdivision not over eight hundred (800) feet apart shall be designated by course and distance (tie) from a readily discernible reference marker. If a corner is within two thousand (2,000) feet of a U.S. Geodetic Survey or N.C. Grid System coordinated monument, or Washington County coordinated system, if such exists, then this corner shall be marked with a monument so designated by computed X & Y coordinates which shall appear on the map with a statement identifying this Monument to an accuracy of at least 1: 10,000. When such a monument is not available, the tie shall be made to some pertinent and readily recognizable landmark or identifiable point, physical object or structure. However, if in the opinion of the Planning Board, a subdivision is of such small size, or if there is an existing tie within a reasonable distance of the subdivision, this shall not be required.

Each marker shall have embedded in its top or attached by suitable means, a metal plate of non-corrosive material and marked plainly with the point, the surveyor's registration number, the month and year it was installed, and the word "marker", "monument", or "control corner". A marker shall be set thirty (30) inches in the ground, unless this requirement is impractical because of unusual conditions. In flood zones set out in the FEMA Rate Index Maps, one (1) marker in each subdivision is required to have its elevation recorded on the metal plate.

- B. Property Markers - A steel or iron pipe or the equivalent of not less than three-fourths (3/4) inches in diameter and at least thirty (30) inches in length shall be set at all corners, except those located by monuments. A marker shall also be set at a point of curve, and point of tangency, unless a monument has already been placed at said points.

- C. Accuracy - The allowable angular error of closure and the linear error of closure for surveys shall be in accordance with North Carolina General Statutes 47-30 as amended.

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ARTICLE VIII - PUBLIC FACILITIES

SECTION 1. PROVISIONS FOR RECREATION AREAS

Every ~~subdivider~~sub divider who subdivides or develops a major subdivision on a natural waterway shall reserve a portion of such land for the purpose of recreation to serve the residents of Washington County.

ARTICLE IX- PERMIT CHOICE

An applicant shall not be made to wait for final action on the proposed change before proceeding if the applicant elected determination under prior rules. (G.S. 143-755; G.S. 160D-108(b).)

If a local development regulation changes after an application is submitted, the applicant may choose the version of the rule that applies; but may require the applicant to comply with new rules if the applicant delays the application for six months. (G.S. 143-755; G.S. 160D-108(b); S.L. 2019-111, Pt. I.)

An application for one development permit triggers permit choice for permits under any development regulation; such permit choice is valid for eighteen months after approval of the initial application. (G.S. 143-755; G.S. 160D-108(b); S.L. 2019-111, Pt. I.)

This ordinance is bound by the requirements of G.S. 160D. All applicable requirements of the statute shall apply.

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WASHINGTON COUNTY BOARD OF COMMISSIONERS

AGENDA STATEMENT

ITEM NO: 5

DATE: March 1, 2021

**ITEM: Department Information Update: Recreation, Mr. Randy Fulford,
Director**

SUMMARY EXPLANATION:

This is a new item added to the monthly agenda. Each month a different Department Head will be asked to come and speak to the Commissioners about the work going on in their area. For the March 1, 2021 meeting, the Department Head will be the Director of the Recreation, Mr. Randy Fulford.

WASHINGTON COUNTY BOARD OF COMMISSIONERS

AGENDA STATEMENT

ITEM NO: 6

DATE: March 1, 2021

ITEM: COVID-19 and Vaccine Update, Mr. Wes Gray, MTW Health Department Director

SUMMARY EXPLANATION:

Mr. Wes Gray, Director of MTW Health Department will speak to the Board and give an update on COVID-19 and the vaccine and how it is affecting the citizens of Washington County.

WASHINGTON COUNTY BOARD OF COMMISSIONERS

AGENDA STATEMENT

ITEM NO: 7

DATE: March 1, 2021

ITEM: Finance Officer's Report

SUMMARY EXPLANATION:

Ms. Missy Dixon, Finance Officer will discuss the enclosed budget amendments/transfers to the Board for approval/disapproval and information.

Ms. Dixon will also discuss the enclosed Monthly Financial Summary with the Board.

See attached.

Washington County
BUDGET TRANSFER

To: Board of Commissioners

BT #: 2021 - 066

From: Curtis Potter, County Manager
Missy Dixon, Finance Officer

Date: January 29, 2021

RE: Water Operations

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
35-7130-540	Water - Capital Outlay-Vehicle	30,000.00	(5,000.00)	25,000.00
35-7130-550	Water - Capital Outlay-Equipment	15,750.00	(5,000.00)	10,750.00
35-7130-350	Water - Maintenance & Repair - Equipment	17,000.00	10,000.00	27,000.00
Water Operations				
		Balanced:		
		62,750.00	-	62,750.00

Justification:

To transfer monies within the Water Operation budget to cover the costs to remove and install two new pumps and motors on highway 45. One pump has gone completely out and the other is making noises and they believe it is about to go out. These pumps cannot be repaired as they do not make the pumps or the parts any longer. These need to be replaced to ensure there is adequate water supply to the Morrattock Road Water Tower.

Budget Officer's Initials CSP

Approval Date: 1/28/21

Initials: cm
Batch #: 2021-066
Date: 1/29/2021

Washington County Manager's Office

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Washington County Manager's Office

Washington County
BUDGET TRANSFER

To: Board of Commissioners

BT #: 2021 - 067

From: Curtis Potter, County Manager
Missy Dixon, *Finance Officer*

Date: February 11, 2021

RE: Communications

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-5911-210	Communications - Uniforms	2,500.00	(640.00)	1,860.00
10-5911-414	Communications - Maintenance & Repair-Equipment	2,000.00	640.00	2,640.00
Communications				
		Balanced:		
		4,500.00	-	4,500.00

Justification:

To transfer monies within Communications to cover the cost to install two receptacles required for the new ESInet Equipment. Darlene has confirmed with the 911 Board that we will need to pay this out of our General Fund, we will then bill the 911 Board and they will write us a check for reimbursement.

Budget Officer's Initials CP

Approval Date: 2/11/21

Initials: CP
Batch #: 2021-067
Date: 2/12/2021

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Washington County Manager's Office

Washington County
BUDGET TRANSFER

To: Board of Commissioners
From: Curtis Potter, County Manager
Missy Dixon, *Finance Officer*
Date: February 15, 2021
RE: Facility Services/Tax Admin

BT #: 2021 - 069

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-4265-140	Facility Services - Workmans Comp	14,387.00	(7,307.00)	7,080.00
10-4140-140	Tax Admin - Workmans Comp	3,188.00	7,307.00	10,495.00
Facility Services/Tax Admin				
Balanced:		17,575.00	-	17,575.00

Justification:

To transfer monies from to Facility Services Workmans Comp line to the Tax Admin Workmans Comp line to cover an increase in costs as a result of the audit for FYE 6/30/2020. The County was informed that it would have to cover the contractors who did not present a WC certificate of insurance because they were not legally required by law to carry it. After discussion with the auditor, we were told we could have them sign a form verifying that they did not have to carry the insurance by law - we now have a form in place that will be used so that we do not have to pick up that cost.

Budget Officer's Initials CSP

Approval Date: 2/16/21

Initials: CSP
Batch #: 2021-069
Date: 2/12/2021

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Washington County Manager's Office

Washington County
BUDGET TRANSFER

To: Board of Commissioners
From: Curtis Potter, County Manager
Missy Dixon, *Finance Officer*
Date: February 12, 2021
RE: SS Admin

BT #: 2021 - 068

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-5310-310	SS Admin - Travel	11,500.00	(3,000.00)	8,500.00
10-5310-315	SS Admin - Training	14,000.00	(3,500.00)	10,500.00
10-5310-260	SS Admin - Departmental Supplies	45,000.00	4,500.00	49,500.00
10-5310-610	SS Admin - Vendor Fees	6,000.00	2,000.00	8,000.00
SS Admin				
Balanced:		76,500.00	-	76,500.00

Justification:

To transfer monies within DSS from travel and training to vendor fees due to an unanticipated increase in fees for the cost of The Work Number employment verifications used by the agency to provide verification resources in determining eligibility for services to the public and to departmental supplies due to the continued need to purchase additional supplies of masks, electronic supplies (headsets, etc.), cleaning supplies and gloves due to COVID. All lines are reimbursable at the same rate therefore this transfer does not affect revenues.

Budget Officer's Initials CP

Approval Date: 2/15/21

Initials:	<u>CP</u>
Batch #:	<u>2021-068</u>
Date:	<u>2/15/2021</u>

RECEIVED

Washington County
BUDGET TRANSFER

To: Board of Commissioners

BT #: 2021 - 070

From: Curtis Potter, County Manager
Missy Dixon, *Finance Officer*

Date: February 17, 2021

RE: Airport Operations

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
39-4530-350	Airport Operations - Maintenance & Repair-Building	5,000.00	(500.00)	4,500.00
39-4530-352	Airport Operations - Maintenance & Repair-Fuelmaster	600.00	(50.00)	550.00
39-4530-200	Airport Operations - Departmental Supplies	200.00	545.00	745.00
39-4530-331	Airport Operations - Postage	50.00	5.00	55.00
Airport Operations				
Balanced:		5,850.00	-	5,850.00

Justification:

To transfer monies within the Airport Operations Budget to cover the cost to purchase a sofa due to the shape of the one currently out at that location and to cover the purchase of postage stamps.

Budget Officer's Initials CPD

Approval Date: 1/17/21

Initials:	<u>CPD</u>
Batch #:	<u>2021-070</u>
Date:	<u>2/17/2021</u>

RECEIVED

FEB 17 2021

Washington County
BUDGET TRANSFER

To: Board of Commissioners

BT #: 2021 - 071

From: Curtis Potter, County Manager
Missy Dixon, Finance Officer

Date: February 17, 2021

RE: Sheriff

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-4310-030	Sheriff - Salaries & Wages - Part-Time	8,000.00	(6,000.00)	2,000.00
10-4310-260	Sheriff - Departmental Supplies	35,000.00	3,000.00	38,000.00
10-4310-355	Sheriff - Maintenance-Vehicles	29,500.00	3,000.00	32,500.00
Sheriff				
Balanced:		72,500.00	-	72,500.00

Justification:

To transfer monies within the Sheriff's Office budget to cover costs to purchase folders for an increase in concealed weapons permits and for ammo that was ordered last March but has just arrived. To also cover the overage in the vehicle maintenance line due to increased maintenance expense and accidents.

Budget Officer's Initials CPD

Approval Date: 2/17/21

Initials:	<u>MD</u>
Batch #:	<u>2021-071</u>
Date:	<u>2/18/2021</u>

RECEIVED

FEB 17 2021

Washington County Manager's Office
Washington County, Manager's Office

Washington County
BUDGET TRANSFER

To: Board of Commissioners

BT #: 2021 - 072

From: Curtis Potter, County Manager
Missy Dixon, *Finance Officer*

Date: February 19, 2021

RE: Board of Elections

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-4170-031	Elections-Salaries & Wages-Overtime	10,508.00	(380.00)	10,128.00
10-4170-260	Elections-Departmental Supplies	2,726.00	380.00	3,106.00
Board of Elections				
Balanced:		13,234.00	-	13,234.00

Justification:

To transfer monies within the Board of Elections budget to cover the cost to replace a dehumidifier and filters needed due to the moisture in the Elections office. The old dehumidifier is no longer working.

Budget Officer's Initials CS

Approval Date: 2/22/21

Initials:	<u>CS</u>
Batch #:	<u>2021-072</u>
Date:	<u>2/22/2021</u>

RECEIVED

FEB 22 2021

Washington County
BUDGET AMENDMENT

To: Board of Commissioners

BA #: 2021 - 073

From: Curtis Potter, County Manager
Missy Dixon, Finance Officer

Date: March 1, 2021

RE: Facilities/Sheriff/SS Admin/SS Economic Support/Education Lottery

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-3353-000	Insurance Proceeds	(28,468.00)	(2,939.00)	(31,407.00)
10-4265-256	Facility Services-Insurance Claims	14,031.00	2,939.00	16,970.00
Facility Services/Sheriff				
10-3540-020	Gun Permits Discretionary-County Portion	(6,085.00)	(385.00)	(6,470.00)
10-4310-611	Gun Permits Discretionary-County Portion	23,685.00	385.00	24,070.00
10-3540-030	Gun Permits-State Portion	(7,550.00)	(460.00)	(8,010.00)
10-4310-612	Gun Permits-State Portion	8,275.00	460.00	8,735.00
10-3540-040	Finger Printing	(1,650.00)	(80.00)	(1,730.00)
10-4310-613	Finger Printing	1,705.00	80.00	1,785.00
10-3541-010	Sheriff-Donations	(3,205.00)	(150.00)	(3,355.00)
10-4310-650	Sheriff-Donations	5,980.00	150.00	6,130.00
Sheriff				
10-3500-080	DSS-Community Donations-Medical	-	(30.00)	(30.00)
10-5380-375	DSS-Community Donations-Medical	1,401.00	30.00	1,431.00
10-3500-081	DSS Community Donations-Christmas	(975.00)	(530.00)	(1,505.00)
10-5310-258	DSS Community Donations-Christmas	2,643.00	530.00	3,173.00
SS Admin/SS Economic Support				
10-3900-000	NC Education Lottery	-	(87,407.00)	(87,407.00)
10-5912-508	Education-Cap Out-Lottery-All Schools	-	87,407.00	87,407.00
Education Lottery				
Balanced:		9,787.00	-	9,787.00

Justification:

To budget for insurance claim monies received to repair a Sheriff's vehicle that was damaged when someone pulled out in front of them. To budget for additional revenues collected for gun permits, finger printing and donations in the Sheriff's Office. To budget for additional revenues received for Medical and Christmas Donations received at DSS. To budget for Education Lottery monies requested by the School System and approved by the Board of Commissioners for Boiler Replacement at the High School.

Approval Date: _____

Bd. Clerk's Init: _____

Initials:
Batch #:
Date:

Washington County
BUDGET AMENDMENT

To: Board of Commissioners

BA #: 2021 - 074

From: Curtis Potter, County Manager
Missy Dixon, Finance Officer

Date: March 1, 2021

RE: Register of Deeds

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-4180-315	Register of Deeds-Training	3,600.00	(2,500.00)	1,100.00
10-4180-030	Register of Deeds-Salaries & Wages-Part Time	8,000.00	2,500.00	10,500.00
Register of Deeds				
	Balanced:	11,600.00	-	11,600.00

Justification:

To transfer monies within the Register of Deeds Budget to cover the additional monies needed for the part-time employee. This monies is needed due to the Director being out for leave, meetings, etc. There has also been a marked increase in recording and vital records requests during the pandemic.

Approval Date: _____

Bd. Clerk's Init: _____

Initials:	
Batch #:	
Date:	

Washington County
BUDGET AMENDMENT

To: Board of Commissioners

BA #: 2021 - 075

From: Curtis Potter, County Manager
Missy Dixon, *Finance Officer*

Date: March 1, 2021

RE: Board of Elections

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-3352-004	2020 HAVA Funds-NC CFDA# 90-404	-	(34,574.00)	(34,574.00)
10-4170-700	2020 HAVA Funds-NC CFDA# 90-404	-	34,574.00	34,574.00
Board of Elections				
Balanced:		-	-	-

Justification:

To budget for 2020 HAVA Grant funds that will be allocated based on percentage of voter registration within Department of Commerce Tier as of 1/9/2021. The county is currently looking to use these monies to help with the purchase of new voter equipment.

Approval Date: _____

Bd. Clerk's Init: _____

Initials:	
Batch #:	
Date:	

Washington County
BUDGET AMENDMENT

To: Board of Commissioners

BA #: 2021 - 076

From: Curtis Potter, County Manager
Missy Dixon, Finance Officer

Date: March 1, 2021

RE: TTA

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
63-3270-000	Motel Occupancy Tax	(115,000.00)	(12,000.00)	(127,000.00)
63-4960-100	Billboard Advertisements	15,000.00	12,000.00	27,000.00
TTA				
		Balanced:		
		(100,000.00)	-	(100,000.00)

Justification:

To book additional anticipated revenues for Motel Occupancy Tax and to budget those additional funds to be expended from the Billboard Advertisements line to help promote the Creswell area. The TTA Board approved this amendment at their 2/19/2021 meeting.

Approval Date: _____

Bd. Clerk's Init: _____

Initials:	
Batch #:	
Date:	

Washington County
BUDGET TRANSFER

To: Board of Commissioners

From: Curtis Potter, County Manager
Missy Dixon, *Finance Officer*

Date: February 24, 2021

RE: SS Admin

BT #: 2021 - 077

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-5310-310	SS Admin - Travel	8,500.00	(2,000.00)	6,500.00
10-5310-315	SS Admin - Training	10,500.00	(3,460.00)	7,040.00
10-5310-180	SS Admin - Legal-Protective Services	30,000.00	5,460.00	35,460.00
SS Admin				
Balanced:		49,000.00	-	49,000.00

Justification:

This budget transfer is result of the need to increase our contract with Jason Williams. Our child protective service caseloads have grown thus increasing the demand for legal services beyond our budgeted expectations. We will be increasing Mr. Williams contract by \$7,960 after making this transfer and reducing the Pritchett & Burch Contract by \$2,500. This transfer is not budget impactful as all lines are reimbursable at the same rate.

DocuSigned by:
Curtis S. Potter
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Budget Officer's Initials

Approval Date: 2/24/2021

Initials: CP
Batch #: 2021-017
Date: 2/24/2021

Washington County
BUDGET AMENDMENT

To: Board of Commissioners

BA #: 2021 - 078

From: Curtis Potter, County Manager
Missy Dixon, Finance Officer

Date: March 1, 2021

RE: SS Economic Support

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-3490-000	DSS-Administration Reimbursement	(2,410,215.00)	(85,000.00)	(2,495,215.00)
10-5380-030	SS Economic Support-Crisis Intervention	81,581.00	15,000.00	96,581.00
10-5380-406	SS Economic Support-LIEAP Payments	139,723.00	70,000.00	209,723.00
SS Economic Support				
Balanced:		(2,188,911.00)	-	(2,188,911.00)

Justification:

This budget amendment is to increase revenue and expenses for the Crisis Intervention Program and the Low Income Energy Assistance Program. The state has awarded Washington County additional monies to help meet the needs of individuals who qualify for these programs. These expenses are reimbursable at 100%.

Approval Date: _____

Bd. Clerk's Init: _____

Initials:	
Batch #:	
Date:	

Washington County
BUDGET AMENDMENT

To: Board of Commissioners

BA #: 2021 - 079

From: Curtis Potter, County Manager
Missy Dixon, Finance Officer

Date: March 1, 2021

RE: Facility Services

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-3990-000	Appropriated Fund Balance-GF	(530,953.99)	(33,200.00)	(564,153.99)
10-4265-540	Facility Services-Capital Outlay-Equipment	20,000.00	33,200.00	53,200.00
Facility Services				
Balanced:		(510,953.99)	-	(510,953.99)

Justification:

This budget amendment is to allocate GF Fund Balance to Facility Services to cover the costs associated with preparing the upstairs Strader Building for the movement of Emergency Management, Inspections & Planning and EMS. This is an estimated cost that we are putting in Capital Outlay Equipment as a place holder until we have all quotes together. Once quotes are finalized, we will make a transfer of these funds to the appropriate lines in the facility services budget with the approval of the County Manager as some expenses may not be of capital nature.

Approval Date: _____

Bd. Clerk's Init: _____

Initials:	
Batch #:	
Date:	

Washington County
BUDGET AMENDMENT

To: Board of Commissioners

BA #: 2021 - 080

From: Curtis Potter, County Manager
Missy Dixon, Finance Officer

Date: March 1, 2021

RE: Communication/E911

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-3990-000	Appropriated Fund Balance-GF	(564,153.99)	(131,502.00)	(695,655.99)
10-5911-540	Communications-Capital Outlay Equip-Primary PSAP	-	131,502.00	131,502.00
69-3990-000	Appropriated Fund Balance-E911	(190,564.00)	(8,500.00)	(199,064.00)
69-9100-550	E911-Capital Outlay-Equipment	200,000.00	8,500.00	208,500.00
Communications/E911				
Balanced:		(554,717.99)	-	(554,717.99)

Justification:

This budget amendment is being made to appropriate GF and E911 fund balance to cover the costs associated with the first phase of replacing outdated and failing equipment in the primary PSAP Center. This cost is split between the County and the 911 Board as not all items that we are required to have are covered by the 911 Board funding.

Approval Date: _____

Bd. Clerk's Init: _____

Initials:

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Batch #:

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Date:

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Monthly Financial Summary as of February 22, 2021

	Budget	YTD Activity
General Fund (10):		
Revenues	15,445,256.00	10,932,747.05
Expenditures	(15,445,256.00)	(8,490,433.77)
Balance:	-	2,442,313.28
<i>*Fund Balance Appropriation</i>		<i>530,953.99</i>

Capital Outlay-Washington Co Schools (21):		
Revenues	546,000.00	252,128.04
Expenditures	(546,000.00)	(266,666.64)
Balance:	-	(14,538.60)
<i>*Fund Balance Appropriation</i>		<i>-</i>
<i>*Transfer from General Fund</i>		<i>-</i>

Drainage Fund (30):		
Revenues	372,053.00	157,918.71
Expenditures	(372,053.00)	(179,913.24)
Balance:	-	(21,994.53)
<i>*Fund Balance Appropriation</i>		<i>-</i>

Sanitation Fund (33):		
Revenues	1,360,809.00	1,132,360.90
Expenditures	(1,360,809.00)	(777,996.92)
Balance:	-	354,363.98
<i>*Fund Balance Appropriation</i>		<i>21,000.00</i>

Water Fund (35):		
Revenues	1,348,806.50	862,910.25
Expenditures	(1,348,806.50)	(537,232.86)
Balance:	-	325,677.39
<i>*Fund Balance Appropriation</i>		<i>11,806.50</i>

EMS Fund (37):		
Revenues	2,316,739.50	1,207,311.80
Expenditures	(2,316,739.50)	(1,191,151.64)
Balance:	-	16,160.16
<i>*Fund Balance Appropriation</i>		<i>398,809.00</i>
<i>*Transfer from General Fund</i>		<i>334,616.50</i>

Airport TaxiLane Grant Fund (38):		
Revenues	1,320,079.00	816,302.12
Expenditures	(1,320,079.00)	(816,302.25)
Balance:	-	(0.13)
<i>*Fund Balance Appropriation</i>		<i>-</i>

	Budget	YTD Activity
Airport Fund (39):		
Revenues	189,257.00	149,496.83
Expenditures	(189,257.00)	(72,175.72)
Balance:	-	77,321.11
<i>*Fund Balance Appropriation</i>		<i>-</i>
<i>*Transfer from General Fund</i>		<i>94,317.00</i>

Projects/Grants Fund (58):		
Revenues	581,301.00	20,000.00
Expenditures	(581,301.00)	-
Balance:	-	20,000.00
<i>*Fund Balance Appropriation</i>		<i>-</i>
<i>*Transfer from General Fund</i>		<i>10,000.00</i>

CRF Pandemic Recovery (60):		
Revenues	717,303.00	717,302.05
Expenditures	(717,303.00)	(657,732.94)
Balance:	-	59,569.11
<i>*Fund Balance Appropriation</i>		<i>-</i>

CDBG Scattered Site Grant Fund (61):		
Revenues	48,116.00	41,976.00
Expenditures	(48,116.00)	(48,088.00)
Balance:	-	(6,112.00)
<i>*Fund Balance Appropriation</i>		<i>-</i>

Travel & Tourism Fund (63):		
Revenues	159,601.00	111,716.08
Expenditures	(159,601.00)	(70,546.37)
Balance:	-	41,169.71
<i>*Fund Balance Appropriation</i>		<i>29,675.00</i>

E-911 Fund (69):		
Revenues	316,984.00	63,210.36
Expenditures	(316,984.00)	(83,949.29)
Balance:	-	(20,738.93)
<i>*Fund Balance Appropriation</i>		<i>190,564.00</i>

Revaluation Fund (70)		
Revenues	87,420.00	33,015.08
Expenditures	(87,420.00)	(64,539.27)
Balance:	-	(31,524.19)
<i>*Fund Balance Appropriation</i>		<i>54,370.00</i>
<i>*Transfer from General Fund</i>		<i>33,000.00</i>

Washington County
Statement of Revenue and Expenditures

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/Deficit	% Real
10-3370-000	RECREATION-PARTICIPANT INSURANCE	2,160.00	2,000.00	0.00	0.00	0.00	2,000.00-	0
10-3410-000	WINE AND BEER TAX	33,457.95	40,000.00	0.00	0.00	0.00	40,000.00-	0
10-3415-000	ABC PROFIT DISTRIBUTION	22,094.10	30,000.00	0.00	20,818.80	0.00	9,181.20-	69
10-3430-000	SALES TAX-ONE HALF CENT-ST-A42	198,159.74	187,000.00	19,772.29	88,586.47	0.00	98,413.53-	47
10-3440-000	SALES TAX-ONE-HALF CENT-ST-A40	615,764.47	619,000.00	57,158.75	278,246.11	0.00	340,753.89-	45
10-3450-000	SALES TAX ONE CENT LOCAL	914,710.23	851,000.00	92,352.02	407,952.94	0.00	443,047.06-	48
10-3460-000	SALES TAX - REDISTRIBTUTION	293,515.55	292,000.00	25,266.58	126,334.98	0.00	165,665.02-	43
10-3470-020	ABC ALCOHOLISM BOTTLE TAX	3,628.31	0.00	0.00	2,118.58	0.00	2,118.58	0
10-3480-012	HAZARD MITIGATION-PROPERTY ACQUISITION	91,678.91	0.00	0.00	0.00	0.00	0.00	0
10-3480-013	RAP LEPC TIER II GRANT	5,000.00	0.00	0.00	0.00	0.00	0.00	0
10-3480-016	HSGP-OPERATION "GET THEM FED"	6,719.50	0.00	0.00	0.00	0.00	0.00	0
10-3480-018	HMEP GRANT-HAZMAT INCIDENT STABILIZATION	7,250.00	0.00	0.00	0.00	0.00	0.00	0
10-3480-020	EMERGENCY MANAGEMENT PROG FUND	38,904.03	38,500.00	0.00	20,625.00	0.00	17,875.00-	54
10-3480-026	SUNENERGY GRANT - EM VEHICLE	0.00	21,000.00	0.00	0.00	0.00	21,000.00-	0
10-3480-080	EM DONATIONS-EMERGENCY RESPONSE BANQUET	5,803.00	50.00	0.00	50.00	0.00	0.00	100
10-3480-088	CRF ELIGIBLE PAYROLL EXPENSE REIMB	0.00	372,794.93	0.00	372,594.93	0.00	200.00-	100
10-3480-098	HURRICANE DORIAN - FEMA REIMBURSEMENTS	6,619.50	0.00	0.00	0.00	0.00	0.00	0
10-3490-000	DSS-ADMINISTRATION REIMBURSE	2,081,188.20	2,410,215.00	220,486.15	1,238,930.56	0.00	1,171,284.44-	51
10-3500-000	DSS-DAY CARE - DCD	0.00	0.00	1,959.00	1,959.00	0.00	1,959.00	0
10-3500-040	DAYCARE FRAUD REPAYMENTS	0.00	2,500.00	0.00	0.00	0.00	2,500.00-	0
10-3500-050	DSS-FOSTER CARE/ADOPTIONRETURN	23,029.71	84,643.00	0.00	92,994.09	0.00	8,351.09	110
10-3500-080	DSS-COMMUNITY DONATIONS-MEDICAL	422.00	0.00	0.00	30.00	0.00	30.00	0
10-3500-081	DSS COMMUNITY DONATIONS-CHRISTMAS	1,860.00	975.00	0.00	1,505.00	0.00	530.00	154
10-3500-082	DSS COMMUNITY DONATIONS-FOSTER CHILDREN	300.00	0.00	0.00	0.00	0.00	0.00	0
10-3500-090	DSS-CERTIFICATION FEES	2,216.03	2,500.00	0.00	0.00	0.00	2,500.00-	0
10-3500-120	DSS-TITLE IV-D CHILD SUPPORT	49,021.30	18,600.00	780.36	15,378.39	0.00	3,221.61-	83
10-3500-121	DSS-SPECIAL LINKS	0.00	500.00	0.00	0.00	0.00	500.00-	0
10-3500-130	HOME & CC BLOCK GRANT-ALB COMM	48,023.65	67,500.00	3,011.81	31,385.33	0.00	36,114.67-	46
10-3500-140	DSS-TYRRELL IV-D CONTRACT	60,000.00	60,000.00	5,000.00	40,000.00	0.00	20,000.00-	67
10-3500-190	DSS-MEDICAID CAP	195,649.60	135,000.00	10,296.00	142,181.50	0.00	7,181.50	105
10-3500-200	DOT - ROAP & CTS GRANTS	322,905.00	361,859.00	15.00	105,157.00	0.00	256,702.00-	29
10-3500-202	DSS-RDC CONTRACT/TRANSPORTATION	1,403.28	2,500.00	0.00	0.00	0.00	2,500.00-	0
10-3500-221	GRANT-VIDANT HOSPITAL	2,500.00	0.00	0.00	0.00	0.00	0.00	0
10-3500-270	SHIIP-SENIOR HEALTH INS INF	3,595.00	4,560.00	0.00	4,560.00	0.00	0.00	100
10-3500-280	MIPPA GRANT-MEDICAID IMPROVEMENT FOR PAT	0.00	1,000.00	0.00	1,000.00	0.00	0.00	100
10-3500-290	WASH CO PESTICIDE CONTAINER RECYC GRANT	0.00	4,842.00	0.00	3,873.60	0.00	968.40-	80
10-3508-000	ALB COMM NUTRITION SITE DIRECTOR	7,882.11	7,882.00	0.00	0.00	0.00	7,882.00-	0
10-3508-001	ALB COMM GENERAL PURPOSE GRANT	10,740.00	10,574.00	0.00	0.00	0.00	10,574.00-	0
10-3508-002	ALB COMM TITLE III D GRANT	0.00	1,000.00	0.00	0.00	0.00	1,000.00-	0
10-3509-000	SENIOR CITIZENS FUNDS	2,025.00	2,500.00	0.00	0.00	0.00	2,500.00-	0

Washington County
Statement of Revenue and Expenditures

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/Deficit	% Real
10-3509-010	SENIOR CENTER TRIPS	6,212.85	0.00	0.00	0.00	0.00	0.00	0
10-3509-020	SENIOR CENTER DONATIONS	208.00	0.00	0.00	0.00	0.00	0.00	0
10-3509-040	SENIOR CTR STIPEND-COOP EXT SHIIP ADMIN	185.00	185.00	0.00	0.00	0.00	185.00-	0
10-3510-010	COURT COST, FEES AND CHARGES	20,361.18	22,000.00	985.97	8,576.20	0.00	13,423.80-	39
10-3510-020	OFFICERS FEES	10,932.18	12,000.00	694.91	5,886.52	0.00	6,113.48-	49
10-3530-000	RAP LEPC-HYPERREACH	13,000.00	0.00	0.00	0.00	0.00	0.00	0
10-3540-000	SHERIFF FEES	3,368.09	2,000.00	320.13	2,857.25	0.00	857.25	143
10-3540-010	DRUG/DONATIONS/GRANT LEO	369.86	0.00	0.00	670.77	0.00	670.77	0
10-3540-020	GUN PERMITS DISCRETIONARY-COUNTY PORTION	4,685.00	6,085.00	350.00	6,470.00	0.00	385.00	106
10-3540-030	GUN PERMITS-STATE PORTION	5,725.00	7,550.00	415.00	8,010.00	0.00	460.00	106
10-3540-040	FINGER PRINTING	1,640.00	1,650.00	40.00	1,730.00	0.00	80.00	105
10-3540-070	DONATIONS-ANIMAL CONTROL	657.84	27.00	0.00	27.00	0.00	0.00	100
10-3540-080	SHERIFF GRANT - BODY CAMS	0.00	25,000.00	0.00	0.00	0.00	25,000.00-	0
10-3541-000	SHERIFF'S SERVICE FEES	11,219.50	12,000.00	690.00	5,399.61	0.00	6,600.39-	45
10-3541-010	SHERIFF-DONATIONS	59.45	3,205.00	0.00	3,355.00	0.00	150.00	105
10-3541-030	SHERIFF DONATIONS-PURCHASE OF K-9	5,200.00	0.00	0.00	0.00	0.00	0.00	0
10-3542-000	SHERIFF-ABC BOARD FUNDING	2,400.00	2,400.00	0.00	1,800.00	0.00	600.00-	75
10-3543-001	SHERIFF EXECUTION SALE PROCEEDS	48,932.50	0.00	0.00	0.00	0.00	0.00	0
10-3550-000	BUILDING PERMIT FEES - (GC)	185,208.00	45,000.00	1,725.00	24,174.80	0.00	20,825.20-	54
10-3550-010	PLANNING CONTRACTED SERVICES-BLDG INSP	0.00	15,000.00	0.00	0.00	0.00	15,000.00-	0
10-3550-020	DECOMMISSIONING BOND-SOLAR FARMS	50,000.00	0.00	0.00	0.00	0.00	0.00	0
10-3550-030	ZONING FEES	1,700.00	1,200.00	75.00	1,175.00	0.00	25.00-	98
10-3560-000	REGISTER OF DEEDS FEES	62,903.56	60,000.00	4,724.50	47,666.00	0.00	12,334.00-	79
10-3560-010	MARRIAGE LICENSES	2,160.00	2,500.00	120.00	1,200.00	0.00	1,300.00-	48
10-3580-000	JAIL FEES/STATE REIMBURSEMENTS	7,342.85	7,000.00	185.90	1,755.38	0.00	5,244.62-	25
10-3590-000	JAIL HOUS/TRANS/CO/US MARSHALL	71,515.67	75,000.00	0.00	15,449.00	0.00	59,551.00-	21
10-3830-000	SALE OF FIXED ASSETS	438.07	5,000.00	0.00	0.00	0.00	5,000.00-	0
10-3900-000	NC EDUCATION LOTTERY	179,875.00	0.00	0.00	0.00	0.00	0.00	0
10-3970-020	M-T-W COURT COORDINATOR GRANT	0.00	73,689.00	0.00	32,948.09	0.00	40,740.91-	45
10-3970-030	STATE AID VETERANS OFFICE	2,181.78	2,000.00	0.00	2,083.87	0.00	83.87	104
10-3970-040	JCPC-ROANOKE AREA YOUTH	61,976.00	63,367.00	5,280.00	42,247.00	0.00	21,120.00-	67
10-3970-041	JCPC-WASHINGTON COUNTY YOUTH	21,886.00	18,182.00	1,515.00	12,122.00	0.00	6,060.00-	67
10-3970-042	JCPC-ADMINISTRATION	3,858.00	7,391.00	615.00	4,931.00	0.00	2,460.00-	67
10-3970-050	SCHOOL REIMB-WCU/CHS SRO	149,755.50	115,540.00	8,312.09	47,377.40	0.00	68,162.60-	41
10-3970-060	BALLGAME REIMBURSEMENTS FROM SCHOOLS	1,291.50	0.00	0.00	0.00	0.00	0.00	0
10-3970-070	NCACC MANAGEMENT FELLOW GRANT ASST	23,493.55	1,344.08	0.00	1,344.08	0.00	0.00	100
10-3970-090	CONTRI FROM SOIL & WATER DIST	22,871.00	21,136.00	0.00	0.00	0.00	21,136.00-	0
10-3970-120	COST ALLOCATION-WATERWORKS	75,000.00	120,000.00	0.00	120,000.00	0.00	0.00	100
10-3980-020	TOURISM DEVELOP AUTHOR 3% ADMIN	3,500.00	3,500.00	0.00	3,500.00	0.00	0.00	100
10-3990-000	APPROPRIATED FUND BALANCE	0.00	530,953.99	0.00	0.00	0.00	530,953.99-	0

Washington County
Statement of Revenue and Expenditures

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/Deficit	% Real
10-3991-000	REGISTER DDS PRESERVATION FUND	0.00	9,000.00	0.00	0.00	0.00	9,000.00-	0
10-3999-900	CANCELLED PRIOR YEAR EXPENDITURES	9.36	0.00	0.00	0.00	0.00	0.00	0
GENERAL FUND Revenue Total		14,776,473.33	15,445,256.00	609,162.53	10,932,747.05	0.00	4,512,508.95-	71

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
10-0000-000	GENERAL FUND:	0.00	0.00	0.00	0.00	0.00	0.00	0
10-4110-000	GOVERNING BOARD:	0.00	0.00	0.00	0.00	0.00	0.00	0
10-4110-010	SALARIES & WAGES-BOARD	35,399.60	35,400.00	0.00	20,649.40	0.00	14,750.60	58
10-4110-020	SALARIES & WAGES-BOARD TRAVEL STIPEND	14,099.80	14,100.00	0.00	8,224.80	0.00	5,875.20	58
10-4110-030	SALARIES & WAGES-CELLPHONE STIPEND	1,500.00	1,500.00	0.00	875.00	0.00	625.00	58
10-4110-090	GOVERNING BOARD- FICA TAX EXPENSE	3,946.84	4,000.00	0.00	2,302.28	0.00	1,697.72	58
10-4110-140	GOVERNING BOARD- WORKMAN'S COMP	1,469.00	1,543.00	0.00	1,390.00	0.00	153.00	90
10-4110-200	GOVERNING BOARD- DEPT SUPPLIES	3,066.44	3,000.00	0.00	1,075.89	0.00	1,924.11	36
10-4110-310	GOVERNING BOARD- TRAVEL	5,525.93	12,000.00	0.00	674.77	0.00	11,325.23	6
10-4110-320	GOVERNING BOARD- COMMUNICATIONS	600.00	750.00	0.00	350.00	0.00	400.00	47
10-4110-350	POSTAGE	55.00	50.00	6.95	6.95	0.00	43.05	14
10-4110-370	GOVERNING BOARD- PRINTING	300.00	500.00	0.00	100.00	0.00	400.00	20
10-4110-380	ADVERTISING	510.00	500.00	0.00	367.00	0.00	133.00	73
10-4110-390	COMMISSIONERS-SPECIAL SPONSORED	3,095.68	4,000.00	0.00	3,886.00	0.00	114.00	97
10-4110-391	GOVERNING BOARD- DUES & SUBSCRIPTIONS	5,660.96	5,900.00	29.98	5,490.88	0.00	409.12	93
10-4110-392	OTHER COMMUNITY CONTRIBUTIONS	0.00	8,000.00	0.00	0.00	0.00	8,000.00	0
10-4110-442	CONTRACTED SERVICES-GRANICUS	4,800.00	5,136.00	0.00	5,136.00	0.00	0.00	100
DEPARTMENT Total		80,029.25	96,379.00	36.93	50,528.97	0.00	45,850.03	52

10-4120-000	MANAGERS OFFICE:	0.00	0.00	0.00	0.00	0.00	0.00	0
10-4120-010	MANAGERS OFFICE- S & W- REGULAR	217,010.86	219,577.00	0.00	118,953.60	0.00	100,623.40	54
10-4120-040	SALARIES & WAGES-LONGEVITY	1,647.22	1,983.00	0.00	1,982.26	0.00	0.74	100
10-4120-090	MANAGERS OFFICE- FICA TAX EXPENSE	16,514.65	16,812.00	0.00	9,113.94	0.00	7,698.06	54
10-4120-100	MANAGERS OFFICE- RETIREMENT	34,008.11	38,558.00	0.00	19,571.49	0.00	18,986.51	51
10-4120-101	MANAGERS OFFICE 401 (K) CONTRIB	5,222.18	6,593.00	0.00	3,299.94	0.00	3,293.06	50
10-4120-130	MANAGERS OFFICE- UNEMPLOYMENT INS.	0.00	244.00	0.00	0.00	0.00	244.00	0
10-4120-140	MANAGERS OFFICE- WORKMAN'S COMP	952.00	1,450.00	0.00	1,261.00	0.00	189.00	87
10-4120-180	MANAGERS OFFICE- GROUP INS.	21,475.40	29,495.00	0.00	14,109.47	0.00	15,385.53	48
10-4120-190	LEGAL SERVICES	77,054.97	12,500.00	0.00	3,297.50	0.00	9,202.50	26
10-4120-260	MANAGERS OFFICE- DEPARTMENTAL SUPPLIES	7,685.05	4,000.00	319.68	1,678.15	0.00	2,321.85	42
10-4120-270	MANAGERS OFFICE - SERVICE AWARDS	125.00	0.00	0.00	0.00	0.00	0.00	0
10-4120-310	MANAGERS OFFICE- TRAVEL	1,040.27	2,000.00	0.00	0.00	0.00	2,000.00	0

Washington County
Statement of Revenue and Expenditures

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
10-4120-315	TRAINING	6,019.97	5,000.00	142.00	2,258.25	0.00	2,741.75	45
10-4120-320	MANAGERS OFFICE- COMMUNICATIONS	1,562.60	2,000.00	46.44	732.82	0.00	1,267.18	37
10-4120-330	POSTAGE	30.06	100.00	0.00	23.35	0.00	76.65	23
10-4120-355	MAINT & REPAIR-VEHICLE	114.04	1,500.00	0.00	0.00	0.00	1,500.00	0
10-4120-370	MANAGERS OFFICE- PRINTING	250.00	150.00	0.00	100.00	0.00	50.00	67
10-4120-380	ADVERTISING	0.00	2,364.00	0.00	1,344.00	0.00	1,020.00	57
10-4120-381	MANAGERS OFFICE-LOST REF-EDUCATION	2,684.16	0.00	0.00	0.00	0.00	0.00	0
10-4120-390	MANAGERS OFFICE- DUES AND SUBSCRIPTIONS	3,387.41	3,950.00	403.83	3,677.33	0.00	272.67	93
10-4120-400	LEASE-COPIER	6,629.44	6,800.00	0.00	1,662.48	0.00	5,137.52	24
DEPARTMENT Total		403,413.39	355,076.00	911.95	183,065.58	0.00	172,010.42	52
10-4130-000	FINANCE OFFICE:	0.00	0.00	0.00	0.00	0.00	0.00	0
10-4130-010	FINANCE OFFICE- S & W- REGULAR	159,844.38	167,737.00	0.00	98,427.44	0.00	69,309.56	59
10-4130-040	SALARIES & WAGES-LONGEVITY	986.74	1,037.00	0.00	1,036.27	0.00	0.73	100
10-4130-090	FINANCE OFFICE- FICA TAX EXPENSE	11,544.70	12,912.00	0.00	7,090.23	0.00	5,821.77	55
10-4130-100	FINANCE OFFICE- RETIREMENT	25,071.98	29,613.00	0.00	16,829.28	0.00	12,783.72	57
10-4130-101	FINANCE OFFICE- 401(K) CONTRIB.	4,795.42	5,064.00	0.00	2,952.84	0.00	2,111.16	58
10-4130-130	FINANCE OFFICE- UNEMPLOYMENT INS.	0.00	1,008.00	0.00	0.00	0.00	1,008.00	0
10-4130-140	FINANCE OFFICE- WORKMAN'S COMP	1,008.00	1,113.00	0.00	954.00	0.00	159.00	86
10-4130-150	FINANCE OFFICE-BANK FEES	22,305.73	21,000.00	0.00	14,437.41	0.00	6,562.59	69
10-4130-180	FINANCE OFFICE- PROFESSIONAL SERVICES	78,587.87	86,000.00	8,650.00	72,019.65	0.00	13,980.35	84
10-4130-181	FINANCE OFFICE- GROUP INS.	31,571.34	29,328.00	0.00	16,193.14	0.00	13,134.86	55
10-4130-260	FINANCE OFFICE- DEPARTMENTAL SUPPLIES	8,613.69	6,123.00	20.13	2,019.14	0.00	4,103.86	33
10-4130-280	FINANCE OFFICE- POSTAGE	1,667.60	2,500.00	140.25	1,012.76	0.00	1,487.24	41
10-4130-310	FINANCE OFFICE- TRAVEL	640.38	1,100.00	24.20	620.99	0.00	479.01	56
10-4130-315	TRAINING	636.95	4,000.00	0.00	0.00	0.00	4,000.00	0
10-4130-320	FINANCE OFFICE- COMMUNICATIONS	1,546.72	1,600.00	80.03	818.14	0.00	781.86	51
10-4130-355	REPAIR & MAINTENANCE-VEHICLES	0.00	500.00	0.00	52.80	0.00	447.20	11
10-4130-390	FINANCE OFFICE- DUES & SUBSCRIPTIONS	604.00	1,007.00	0.00	786.80	0.00	220.20	78
10-4130-410	FINANCE OFFICE- LEASE EQUIPMENT	1,146.00	1,200.00	0.00	425.10	0.00	774.90	35
10-4130-540	FINANCE OFFICE - CAPITAL OUTLAY EQUIP	0.00	1,175.00	0.00	0.00	0.00	1,175.00	0
DEPARTMENT Total		350,571.50	374,017.00	8,874.35	235,675.99	0.00	138,341.01	63
10-4140-000	TAX ADMIN:	0.00	0.00	0.00	0.00	0.00	0.00	0
10-4140-010	TAX ADMIN.- S & W- REGULAR	156,342.38	175,101.00	0.00	97,922.76	0.00	77,178.24	56
10-4140-040	SALARIES & WAGES-LONGEVITY	1,683.23	1,774.00	0.00	1,773.11	0.00	0.89	100
10-4140-090	TAX ADMIN.- FICA TAX EXPENSE	10,977.04	13,531.00	0.00	6,991.83	0.00	6,539.17	52
10-4140-100	TAX ADMIN.- RETIREMENT	24,641.93	31,034.00	0.00	16,868.57	0.00	14,165.43	54

Washington County
Statement of Revenue and Expenditures

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
10-4140-101	TAX ADMIN.- 401(K) CONTRIB.	3,862.41	5,307.00	0.00	2,336.58	0.00	2,970.42	44
10-4140-130	TAX ADMIN.- UNEMPLOYMENT INS.	0.00	1,260.00	0.00	0.00	0.00	1,260.00	0
10-4140-140	TAX ADMIN.- WORKMAN'S COMP	1,509.00	10,495.00	7,307.00	10,047.00	0.00	448.00	96
10-4140-180	TAX ADMIN.- GROUP INS.	33,423.76	38,525.00	0.00	20,175.61	0.00	18,349.39	52
10-4140-260	TAX ADMIN.- OFFICE & DEPTAL SUPPLIES	6,243.60	4,650.00	203.09	4,134.59	0.00	515.41	89
10-4140-310	TAX ADMIN.- TRAVEL	76.81	400.00	0.00	29.00	0.00	371.00	7
10-4140-315	TRAINING	1,603.15	6,000.00	0.00	700.00	0.00	5,300.00	12
10-4140-320	TAX ADMIN.- COMMUNICATIONS	2,340.91	2,340.00	112.61	995.79	0.00	1,344.21	43
10-4140-325	TAX ADMIN-POSTAGE	10,865.87	11,025.00	0.00	6,175.66	0.00	4,849.34	56
10-4140-341	ADVERTISING	2,651.00	3,500.00	0.00	737.00	0.00	2,763.00	21
10-4140-355	TAX ADMIN-MAINTENANCE & REPAIR-VEHICLE	1,155.38	1,500.00	0.00	0.00	0.00	1,500.00	0
10-4140-370	PRINTING	5,415.40	5,650.00	0.00	4,467.10	0.00	1,182.90	79
10-4140-390	TAX ADMIN.- DUES & SUBSCRIPTIONS	4,777.75	4,850.00	50.00	3,507.80	0.00	1,342.20	72
10-4140-410	TAX ADMIN - COPIER RENTAL	1,810.90	2,000.00	0.00	460.75	0.00	1,539.25	23
10-4140-500	TAX ADMIN - CONTRACTED SERVICES	7,275.00	12,500.00	0.00	3,900.00	0.00	8,600.00	31
10-4140-510	CONTRACTED SERVICES-ZACCHAEUS	6,190.14	6,500.00	276.75	2,079.46	0.00	4,420.54	32
10-4140-511	TAX ADMIN - CONTRACTED SERV FILE STORAGE	480.00	480.00	0.00	240.00	0.00	240.00	50
10-4140-550	TAX ADMIN - CAPITAL OUTLAY	0.00	9,200.00	0.00	0.00	0.00	9,200.00	0
DEPARTMENT Total		283,325.66	347,622.00	7,949.45	183,542.61	0.00	164,079.39	53
10-4155-000	PROFESSIONAL SERVICE:	0.00	0.00	0.00	0.00	0.00	0.00	0
10-4155-215	PROFESSIONAL SERVICES- HOSPITAL	26,827.00	30,000.00	7,800.00	18,273.00	0.00	11,727.00	61
10-4155-999	PROFESSIONAL SERVICE- HOSPITAL PENSION -	330,192.00	320,000.00	75,000.00	229,200.00	0.00	90,800.00	72
DEPARTMENT Total		357,019.00	350,000.00	82,800.00	247,473.00	0.00	102,527.00	71
10-4170-000	BOARD OF ELECTIONS:	0.00	0.00	0.00	0.00	0.00	0.00	0
10-4170-010	BOARD OF ELECTIONS- S & W - REGULAR	34,526.79	42,112.00	0.00	24,323.48	0.00	17,788.52	58
10-4170-011	SALARIES & WAGES-BOARD	6,060.00	6,000.00	0.00	4,969.92	0.00	1,030.08	83
10-4170-030	BOARD OF ELECTIONS- SALARIES- PART-TIME	23,209.32	61,861.00	0.00	57,614.30	0.00	4,246.70	93
10-4170-031	BOARD OF ELECTIONS - S & W-OVERTIME	7,115.61	10,508.00	0.00	10,127.98	0.00	380.02	96
10-4170-040	SALARIES & WAGES-LONGEVITY	683.94	843.00	0.00	842.24	0.00	0.76	100
10-4170-090	BOARD OF ELECTIONS- FICA TAX EXPENSE	5,428.20	8,423.00	0.00	7,455.90	0.00	967.10	89
10-4170-100	BOARD OF ELECTIONS- RETIREMENT EXPENSE	6,596.46	8,151.00	0.00	6,022.46	0.00	2,128.54	74
10-4170-101	BOARD OF ELECTIONS- 401(K) CONTRIB.	1,249.24	1,394.00	0.00	1,015.67	0.00	378.33	73
10-4170-130	BOARD OF ELECTIONS- UNEMPLOYMENT INS.	0.00	252.00	0.00	0.00	0.00	252.00	0
10-4170-140	BOARD OF ELECTIONS- WORKMANS COMP	577.00	484.00	0.00	436.00	0.00	48.00	90
10-4170-180	BOARD OF ELECTIONS- GROUP INS. EXPENSE	6,865.94	7,333.00	0.00	4,042.95	0.00	3,290.05	55
10-4170-260	BOARD OF ELECTIONS- DEPART SUPPLIES	10,023.22	2,726.00	75.80	2,598.93	0.00	127.07	95

Washington County
Statement of Revenue and Expenditures

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
10-4210-010	INFO. TECH- S & W- REGULAR	49,936.87	51,313.00	0.00	30,039.48	0.00	21,273.52	59
10-4210-040	SALARIES & WAGES-LONGEVITY	1,496.31	1,540.00	0.00	1,539.39	0.00	0.61	100
10-4210-090	INFO. TECH- FICA TAX EXPENSE	3,312.84	4,044.00	0.00	2,053.03	0.00	1,990.97	51
10-4210-100	INFO. TECH- RETIREMENT	8,016.55	9,274.00	0.00	5,343.12	0.00	3,930.88	58
10-4210-101	INFO. TECH- 401(K) CONTRIB.	1,498.07	1,586.00	0.00	901.17	0.00	684.83	57
10-4210-130	INFO. TECH- UNEMPLOYMENT INS.	0.00	252.00	0.00	0.00	0.00	252.00	0
10-4210-140	INFO. TECH- WORKMAN'S COMP	351.00	349.00	0.00	305.00	0.00	44.00	87
10-4210-180	INFO. TECH- CONTRACTED SERVICES	9,600.00	8,200.00	600.00	4,800.00	0.00	3,400.00	59
10-4210-181	INFO. TECH- GROUP INS.	8,883.74	9,343.00	0.00	5,218.80	0.00	4,124.20	56
10-4210-200	INFO. TECH- DEPARTMENTAL SUPPLIES	2,362.83	1,300.00	0.00	297.04	0.00	1,002.96	23
10-4210-270	INFO. TECH-SERVICE AWARDS	200.00	0.00	0.00	0.00	0.00	0.00	0
10-4210-310	INFO. TECH- TRAVEL	39.50	100.00	0.00	10.07	0.00	89.93	10
10-4210-315	TRAINING	0.00	1,550.00	0.00	50.00	0.00	1,500.00	3
10-4210-320	INFO. TECH- COMMUNICATIONS	2,437.27	2,850.00	208.96	1,646.59	0.00	1,203.41	58
10-4210-330	POSTAGE	46.80	50.00	0.00	0.00	0.00	50.00	0
10-4210-350	INFO. TECH- MAINT. & REPAIR- EQUIPMENT	19,325.98	30,000.00	100.00	17,468.00	0.00	12,532.00	58
DEPARTMENT Total		107,507.76	121,751.00	908.96	69,671.69	0.00	52,079.31	57
10-4260-000	BUILDINGS:	0.00	0.00	0.00	0.00	0.00	0.00	0
10-4260-440	CONTRACT SERVICES-COURTHOUSE SECURITY	55,755.28	59,000.00	3,383.55	3,993.70	0.00	55,006.30	7
10-4260-550	BUILDINGS- PUBLIC DEFENDER HOUSING	4,452.00	4,452.00	0.00	0.00	0.00	4,452.00	0
10-4260-554	PROBATION & PAROLE-FORBES	15,858.55	16,600.00	0.00	11,283.55	0.00	5,316.45	68
10-4260-555	SMART START LEASE ASSISTANCE	3,600.00	4,200.00	0.00	2,100.00	0.00	2,100.00	50
DEPARTMENT Total		79,665.83	84,252.00	3,383.55	17,377.25	0.00	66,874.75	21
10-4265-000	FACILITY SERVICES:	0.00	0.00	0.00	0.00	0.00	0.00	0
10-4265-010	FACILITY SERVICES- S & W- REGULAR	137,297.08	168,850.00	0.00	101,097.31	0.00	67,752.69	60
10-4265-040	SALARIES & WAGES-LONGEVITY	2,362.63	1,969.00	0.00	1,968.44	0.00	0.56	100
10-4265-090	FACILITY SERVICES- FICA TAX EXPENSE	9,206.62	13,068.00	0.00	7,105.58	0.00	5,962.42	54
10-4265-100	FACILITY SERVICES- RETIREMENT	21,779.63	29,971.00	0.00	17,438.71	0.00	12,532.29	58
10-4265-101	FACILITY SERVICES- 401(K) CONTRIB.	3,365.80	5,125.00	0.00	1,836.81	0.00	3,288.19	36
10-4265-130	FACILITY SERVICES- UNEMPLOYMENT INS.	0.00	1,362.00	0.00	0.00	0.00	1,362.00	0
10-4265-140	FACILITY SERVICES- WORKMAN'S COMP	18,888.00	7,080.00	161.00-	6,362.00	0.00	718.00	90
10-4265-181	FACILITY SERVICES- GROUP INS.	34,788.38	45,698.00	0.00	24,773.38	0.00	20,924.62	54
10-4265-200	FACILITY SERVICES- DEPT SUPPLIES & MATER	14,992.68	18,000.00	2,945.40	13,889.05	0.00	4,110.95	77
10-4265-201	CLERK OF COURT DEPARTMENTAL SUPPLIES	2,728.32	1,700.00	0.00	885.97	0.00	814.03	52
10-4265-202	CLERK OF COURT-MAINT & REPAIR-BUILDING	623.42	1,500.00	0.00	0.00	0.00	1,500.00	0
10-4265-215	FACILITY SERVICES- MAINT AND REPAIR BLDG	62,122.80	62,540.00	1,973.85	25,089.87	0.00	37,450.13	40

Washington County
Statement of Revenue and Expenditures

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
10-4265-230	FACILITY SERVICES- DEPT SUPPLIES-SAFETY	2,004.96	3,000.00	0.00	1,035.05	0.00	1,964.95	34
10-4265-250	FACILITY SERVICES-SUPPLIES-VEHICLE	1,631.15	3,000.00	203.82	1,037.43	0.00	1,962.57	35
10-4265-256	FACILITY SERVICES- INSURANCE CLAIMS	6,690.50	14,031.00	4,206.23	4,876.51	0.00	9,154.49	35
10-4265-270	SERVICE AWARDS	50.00	200.00	0.00	200.00	0.00	0.00	100
10-4265-320	FACILITY SERVICES- COMMUNICATIONS	7,036.23	6,800.00	403.13	4,205.54	0.00	2,594.46	62
10-4265-325	POSTAGE	0.00	50.00	0.00	0.00	0.00	50.00	0
10-4265-330	FACILITY SERVICES- UTILITIES-ELECTRICITY	101,227.62	105,000.00	9,091.30	60,811.64	0.00	44,188.36	58
10-4265-331	UTILITIES-FUEL/GAS	6,819.57	10,000.00	1,637.28	4,899.26	0.00	5,100.74	49
10-4265-332	UTILITIES-WATER	30,620.97	30,000.00	1,948.76	10,330.69	0.00	19,669.31	34
10-4265-355	MAINT & REPAIR-VEHICLES	438.10	1,500.00	0.00	579.98	0.00	920.02	39
10-4265-440	CONTRACTED SERVICES-MOWING	26,049.00	28,440.00	0.00	10,863.00	0.00	17,577.00	38
10-4265-540	FACILITIES- CAPITAL OUTLAY - EQUIPMENT	69,304.92	20,000.00	0.00	0.00	0.00	20,000.00	0
10-4265-551	MAINT AGREEMENTS-COMMANDER SOFTWARE	1,533.00	1,533.00	0.00	1,533.00	0.00	0.00	100
10-4265-601	CONTRACTED SERVICES-SECURITY SYSTEM	1,858.32	1,800.00	211.68	1,542.36	0.00	257.64	86
10-4265-602	CONTRACTED SERVICES-EXTERMINATING	7,144.00	7,144.00	0.00	6,844.00	0.00	300.00	96
10-4265-603	CONTRACTED SERVICES-ELEVATOR	14,890.00	10,090.00	0.00	7,705.00	0.00	2,385.00	76
10-4265-604	CONTRACTED SERVICES-REPUBLIC	8,361.26	10,785.00	713.86	4,997.02	0.00	5,787.98	46
10-4265-605	CONTRACTED SERVICES-FIRE EXT	2,348.00	4,550.00	147.00	1,043.00	0.00	3,507.00	23
10-4265-606	CONTRACTED SERVICES-HOUSE KEEPING	6,060.00	6,420.00	480.00	3,630.00	0.00	2,790.00	57
DEPARTMENT Total		602,222.96	621,206.00	23,801.31	326,580.60	0.00	294,625.40	53
10-4310-000	SHERIFF:	0.00	0.00	0.00	0.00	0.00	0.00	0
10-4310-010	SHERIFF- S & W- REGULAR	691,620.62	767,348.00	0.00	402,942.20	0.00	364,405.80	53
10-4310-030	SHERIFF- SALARIES AND WAGES PART-TIME	0.00	2,000.00	0.00	0.00	0.00	2,000.00	0
10-4310-040	SALARIES & WAGES-LONGEVITY	1,874.23	2,928.00	0.00	2,840.28	0.00	87.72	97
10-4310-090	SHERIFF- FICA TAX EXPENSE	50,623.51	59,697.00	0.00	29,288.50	0.00	30,408.50	49
10-4310-100	SHERIFF- RETIREMENT	110,516.71	137,739.00	0.00	69,286.04	0.00	68,452.96	50
10-4310-101	SHERIFF- 401K CONTRIB.	32,472.19	37,345.00	0.00	17,837.15	0.00	19,507.85	48
10-4310-102	SHERIFF-SUPPLEMENTAL PENSION FUND	574.57	1,200.00	0.00	0.00	0.00	1,200.00	0
10-4310-130	SHERIFF- UNEMPLOYMENT INS.	2,496.00	5,040.00	0.00	4,606.26	0.00	433.74	91
10-4310-140	SHERIFF- WORKMAN'S COMP	51,388.00	54,496.00	1,728.00	45,225.00	0.00	9,271.00	83
10-4310-180	SHERIFF- PROFESSIONAL SERVICES	4,597.50	3,500.00	0.00	2,692.50	0.00	807.50	77
10-4310-181	SHERIFF- GROUP INS.	107,408.12	150,325.00	0.00	63,273.57	0.00	87,051.43	42
10-4310-210	SHERIFF- UNIFORMS	7,625.51	10,000.00	1,031.80	7,908.82	0.00	2,091.18	79
10-4310-250	SHERIFF- SUPPLIES-VEHCILE	57,701.70	54,000.00	3,996.89	26,442.94	0.00	27,557.06	49
10-4310-260	SHERIFF- DEPARTMENTAL SUPPLIES	23,672.66	38,000.00	1,281.57	7,847.11	0.00	30,152.89	21
10-4310-270	SERVICE AWARDS	50.00	100.00	0.00	100.00	0.00	0.00	100
10-4310-310	SHERIFF- TRAVEL	1,950.40	2,000.00	0.00	966.72	0.00	1,033.28	48
10-4310-315	TRAINING	818.76	3,000.00	50.00	100.00	0.00	2,900.00	3

Washington County
Statement of Revenue and Expenditures

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
10-4310-320	SHERIFF- COMMUNICATIONS	10,808.90	13,400.00	763.80	8,074.49	0.00	5,325.51	60
10-4310-330	POSTAGE	1,107.19	1,500.00	0.00	746.01	0.00	753.99	50
10-4310-350	SHERIFF- MAINT. & REPAIR EQUIPMENT	4,997.99	2,000.00	0.00	353.96	0.00	1,646.04	18
10-4310-355	SHERIFF- MAINT.- VEHICLE	27,265.45	32,500.00	2,607.27	24,163.89	0.00	8,336.11	74
10-4310-370	SHERIFF- PRINTING	175.00	200.00	80.00	130.00	0.00	70.00	65
10-4310-380	ADVERTISING	68.00	200.00	0.00	36.00	0.00	164.00	18
10-4310-390	SHERIFF- DUES & SUBSCRIPTIONS	325.86	400.00	0.00	337.30	0.00	62.70	84
10-4310-392	SHERIFF- UNDERCOVER INVESTIGATIONS	5,000.00	7,000.00	0.00	2,500.00	0.00	4,500.00	36
10-4310-411	LEASE-COPIER	60.24	0.00	0.00	0.00	0.00	0.00	0
10-4310-412	LEASE-FINGERPRINT	3,150.00	3,365.00	3,308.00	3,308.00	0.00	57.00	98
10-4310-413	LEASE-BUILDING	840.00	840.00	0.00	770.00	0.00	70.00	92
10-4310-414	MAINT AGREEMENTS-HRMS & QTR MASTER	1,285.00	1,300.00	0.00	1,298.00	0.00	2.00	100
10-4310-415	MAINT AGREEMENTS-RMS & RAMBLER	4,878.00	4,880.00	0.00	4,878.00	0.00	2.00	100
10-4310-416	MAINT AGREEMENTS-BIOMETRIC SCANNING	643.00	650.00	0.00	0.00	0.00	650.00	0
10-4310-417	LEASE - ANKLE MONITORING DEVICES	0.00	12,000.00	0.00	0.00	0.00	12,000.00	0
10-4310-540	CAPITAL OUTLAY VEHICLES	127,226.35	113,534.00	0.00	0.00	0.00	113,534.00	0
10-4310-550	SHERIFF- CAPITAL OUTLAY - EQUIPMENT	19,688.30	34,500.00	0.00	0.00	0.00	34,500.00	0
10-4310-600	SHERIFF- ANIMAL CONTROL	6,975.61	10,000.00	633.77	5,067.77	0.00	4,932.23	51
10-4310-601	DONATIONS-ANIMAL CONTROL	69.90	27.00	0.00	0.00	0.00	27.00	0
10-4310-602	SHERIFF-ABC BOARD FUNDING	0.00	1,028.00	0.00	0.00	0.00	1,028.00	0
10-4310-603	SHERIFF DONATIONS-PURCHASE OF K-9	9,500.00	3,601.00	0.00	0.00	0.00	3,601.00	0
10-4310-604	SHERIFF-COUNTY CONTRIB-PURCHASE OF K-9	9,678.17	1,500.00	0.00	140.43	0.00	1,359.57	9
10-4310-611	GUN PERMITS DISCRETIONARY-COUNTY PORTION	265.00	23,685.00	0.00	0.00	0.00	23,685.00	0
10-4310-612	GUN PERMITS-STATE PORTION	5,335.00	8,275.00	1,205.00	7,635.00	0.00	640.00	92
10-4310-613	FINGERPRINTING	530.73	1,705.00	0.00	0.00	0.00	1,705.00	0
10-4310-615	SHERIFF EXECUTION SALE EXPENSES	48,932.50	0.00	0.00	0.00	0.00	0.00	0
10-4310-650	SHERIFF-DONATIONS	1,065.00	5,980.00	0.00	0.00	0.00	5,980.00	0
DEPARTMENT Total		1,435,261.67	1,612,788.00	13,230.10	740,795.94	0.00	871,992.06	46
10-4311-000	SRO - WASHINGTON COUNTY UNION:	0.00	0.00	0.00	0.00	0.00	0.00	0
10-4311-010	SRO- WASH CO UNION-S & W- REGULAR	33,459.96	33,460.00	0.00	19,658.73	0.00	13,801.27	59
10-4311-090	SRO- WASH CO UNION- FICA TAX EXPENSE	2,513.88	2,560.00	0.00	1,477.16	0.00	1,082.84	58
10-4311-100	SRO- WASH CO UNION- RETIREMENT EXPENSE	5,432.06	6,082.00	0.00	3,444.24	0.00	2,637.76	57
10-4311-101	SRO- WASH CO UNION- 401(K) CONTRIB.	1,673.04	1,673.00	0.00	982.96	0.00	690.04	59
10-4311-130	SRO - WASH CO UNION- UNEMPLOYMENT INS.	0.00	252.00	0.00	0.00	0.00	252.00	0
10-4311-140	SRO- WASH CO UNION- WORKMAN'S COMP EXPEN	2,369.00	2,488.00	0.00	2,238.00	0.00	250.00	90
10-4311-180	SRO- WASH CO UNION- GROUP INS.	6,863.30	7,305.00	0.00	4,041.29	0.00	3,263.71	55
10-4311-210	SRO- WASH CO UNION- UNIFORMS	314.08	500.00	0.00	0.00	0.00	500.00	0
10-4311-250	MAINTENANCE & REPAIR-VEHICLE	1,908.53	2,250.00	233.45	1,453.45	0.00	796.55	65

Washington County
Statement of Revenue and Expenditures

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
10-4311-260	SRO- WASH CO UNION-DEPARTMENTAL SUPPLIES	0.00	200.00	0.00	41.97	0.00	158.03	21
10-4311-310	SRO- WASH CO UNION- TRAVEL	0.00	500.00	0.00	0.00	0.00	500.00	0
10-4311-315	TRAINING	0.00	500.00	0.00	0.00	0.00	500.00	0
DEPARTMENT Total		54,533.85	57,770.00	233.45	33,337.80	0.00	24,432.20	58
10-4313-000	SRO- CRESWELL:	0.00	0.00	0.00	0.00	0.00	0.00	0
10-4313-010	SRO- CRESWELL-S & W- REGULAR	15,724.57	33,460.00	0.00	3,632.16	0.00	29,827.84	11
10-4313-090	SRO- CRESWELL- FICA TAX EXPENSE	1,118.85	2,560.00	0.00	274.04	0.00	2,285.96	11
10-4313-100	SRO- CRESWELL- RETIREMENT	1,580.84	6,082.00	0.00	388.34	0.00	5,693.66	6
10-4313-101	SRO- CRESWELL- 401K CONTRIB.	487.97	1,673.00	0.00	110.83	0.00	1,562.17	7
10-4313-130	SRO - CRESWELL- UNEMPLOYMENT INS.	0.00	252.00	0.00	0.00	0.00	252.00	0
10-4313-140	SRO- CRESWELL- WORKMAN'S COMP	2,369.00	2,488.00	0.00	2,238.00	0.00	250.00	90
10-4313-180	SRO- CRESWELL- GROUP INS.S	1,975.78	7,305.00	0.00	568.51	0.00	6,736.49	8
10-4313-210	SRO- CRESWELL- UNIFORMS	0.00	500.00	0.00	0.00	0.00	500.00	0
10-4313-250	MAINTENANCE & REPAIR-VEHICLE	868.64	2,250.00	18.81	71.30	0.00	2,178.70	3
10-4313-260	SRO- CRESWELL- DEPARTMENTAL SUPPLIES	0.00	200.00	0.00	0.00	0.00	200.00	0
10-4313-310	SRO- CRESWELL- TRAVEL	0.00	500.00	0.00	0.00	0.00	500.00	0
10-4313-315	TRAINING	0.00	500.00	0.00	0.00	0.00	500.00	0
DEPARTMENT Total		24,125.65	57,770.00	18.81	7,283.18	0.00	50,486.82	13
10-4314-000	SRO- PLYMOUTH HIGH:	0.00	0.00	0.00	0.00	0.00	0.00	0
10-4314-010	SRO - PLYMOUTH HIGH-S & W- REGULAR	32,773.60	33,460.00	0.00	19,587.98	0.00	13,872.02	59
10-4314-090	SRO - PLYMOUTH HIGH- FICA TAX	2,455.42	2,560.00	0.00	1,453.00	0.00	1,107.00	57
10-4314-100	SRO - PLYMOUTH HIGH- RETIREMENT MATCH	5,203.84	6,082.00	0.00	3,431.84	0.00	2,650.16	56
10-4314-101	SRO - PLYMOUTH HIGH- 401K CONTRIBUTIONS	1,603.33	1,673.00	0.00	979.42	0.00	693.58	59
10-4314-130	SRO - PLYMOUTH HIGH- UNEMPLOYMENT INS.	0.00	252.00	0.00	0.00	0.00	252.00	0
10-4314-140	SRO - PLYMOUTH HIGH- WORKMAN'S COMP	2,488.00	2,488.00	0.00	2,238.00	0.00	250.00	90
10-4314-180	SRO - PLYMOUTH HIGH- GROUP INS.	6,581.05	7,305.00	0.00	4,041.29	0.00	3,263.71	55
10-4314-210	SRO - PLYMOUTH HIGH- UNIFORMS	406.29	500.00	0.00	0.00	0.00	500.00	0
10-4314-250	MAINT & REPAIR - VEHICLE	1,973.10	2,250.00	180.81	1,391.78	0.00	858.22	62
10-4314-260	DEPARTMENTAL SUPPLIES	0.00	200.00	0.00	0.00	0.00	200.00	0
10-4314-310	SRO- TRAVEL	0.00	500.00	0.00	0.00	0.00	500.00	0
10-4314-315	TRAINING	0.00	500.00	0.00	0.00	0.00	500.00	0
DEPARTMENT Total		53,484.63	57,770.00	180.81	33,123.31	0.00	24,646.69	57
10-4317-000	SRO - PINES:	0.00	0.00	0.00	0.00	0.00	0.00	0
10-4317-010	SRO - PINES-S&W REGULAR	23,228.93	0.00	0.00	0.00	0.00	0.00	0

Washington County
Statement of Revenue and Expenditures

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
10-4317-090	SRO - PINES-FICA TAX	1,684.81	0.00	0.00	0.00	0.00	0.00	0
10-4317-100	SRO - PINES-RETIREMENT MATCH	3,758.89	0.00	0.00	0.00	0.00	0.00	0
10-4317-101	SRO - PINES-401K CONTRIBUTIONS	1,161.47	0.00	0.00	0.00	0.00	0.00	0
10-4317-140	SRO - PINES-WORKMANS COMP	2,369.00	2,238.00	0.00	2,238.00	0.00	0.00	100
10-4317-180	SRO - PINES-GROUP INS	4,839.49	0.00	0.00	0.00	0.00	0.00	0
10-4317-210	SRO - PINES-UNIFORMS	252.39	0.00	0.00	0.00	0.00	0.00	0
10-4317-250	MAINT & REPAIR-VEHICLE	1,563.39	0.00	0.00	0.00	0.00	0.00	0
DEPARTMENT Total		38,858.37	2,238.00	0.00	2,238.00	0.00	0.00	100
10-4320-000	DETENTION CENTER:	0.00	0.00	0.00	0.00	0.00	0.00	0
10-4320-010	DETENTION CENTER- S & W - REGULAR	305,953.91	307,335.00	0.00	164,563.58	0.00	142,771.42	54
10-4320-030	SALARIES & WAGE - OVERTIME	53,820.61	76,500.00	0.00	64,307.36	0.00	12,192.64	84
10-4320-031	DETENTION CENTER - S&W PARTTIME	31,801.64	31,000.00	0.00	23,918.69	0.00	7,081.31	77
10-4320-040	SALARIES & WAGES - LONGEVITY	1,584.85	1,983.00	0.00	1,707.26	0.00	275.74	86
10-4320-090	DETENTION CENTER- FICA TAX EXPENSE	28,930.70	34,029.00	0.00	18,801.39	0.00	15,227.61	55
10-4320-100	DETENTION CENTER- RETIREMENT	55,468.72	72,607.00	0.00	38,869.93	0.00	33,737.07	54
10-4320-101	DETENTION CENTER- 401(K) CONTRIB.	6,908.13	12,415.00	0.00	3,652.89	0.00	8,762.11	29
10-4320-130	DETENTION CENTER- UNEMPLOYMENT INS.	0.00	3,276.00	0.00	0.00	0.00	3,276.00	0
10-4320-140	DETENTION CENTER- WORKMAN'S COMP	29,040.00	33,064.00	0.00	29,758.00	0.00	3,306.00	90
10-4320-181	DETENTION CENTER- GROUP INS.	72,902.92	94,711.00	0.00	40,010.56	0.00	54,700.44	42
10-4320-185	TRAVEL	34.00	500.00	78.20	233.21	0.00	266.79	47
10-4320-190	DETENTION CENTER- TRAINING	2,272.86	5,000.00	0.00	1,286.56	0.00	3,713.44	26
10-4320-200	DETENTION CENTER- DEPARTMENTAL SUPPLIES	8,283.29	12,000.00	171.98	4,706.94	0.00	7,293.06	39
10-4320-210	DETENTION CENTER- UNIFORMS	3,832.95	5,000.00	58.99	4,935.85	0.00	64.15	99
10-4320-244	CONTRACTED SERVICES-SOUTHERN HEALTH PART	128,755.16	135,000.00	10,419.23	93,846.57	0.00	41,153.43	70
10-4320-247	DETENTION CENTER- FOOD & PROVISIONS	83,635.70	95,000.00	3,247.65	35,085.95	0.00	59,914.05	37
10-4320-270	SERVICE AWARDS	100.00	0.00	0.00	0.00	0.00	0.00	0
10-4320-290	SUPPLIES & MATERIALS-HYGIENE	844.04	4,000.00	0.00	0.00	0.00	4,000.00	0
10-4320-299	DETENTION CENTER- LAUNDRY & DRY CLEANING	6,127.00	6,000.00	366.00	3,814.00	0.00	2,186.00	64
10-4320-320	DETENTION CENTER- COMMUNICATIONS	677.90	650.00	23.56	392.35	0.00	257.65	60
10-4320-330	POSTAGE	103.50	200.00	0.00	41.09	0.00	158.91	21
10-4320-350	DETENTION CENTER- MAINT & REPAIR- EQUIP	20,198.86	20,000.00	0.00	3,583.63	0.00	16,416.37	18
10-4320-550	DETENTION CENTER- CAPITAL OUTLAY- EQUIPM	0.00	22,500.00	0.00	0.00	0.00	22,500.00	0
10-4320-600	DETENTION CENTER- CONTRACTED SERVICES	35,059.59	50,000.00	7,849.00	34,062.42	0.00	15,937.58	68
10-4320-601	CONTRACTED SERVICES-OPTUM	3,797.28	4,220.00	0.00	3,516.00	0.00	704.00	83
10-4320-602	MAINTENANCE AGREEMENTS-SOUTHERN SOFTWARE	3,062.00	3,742.00	0.00	0.00	0.00	3,742.00	0
10-4320-603	MAINTENANCE AGREEMENTS-TOP GUARD	99.00	100.00	0.00	0.00	0.00	100.00	0
10-4320-604	MAINTENANCE AGREEMENTS-FED LOCKING SERVI	0.00	4,750.00	0.00	0.00	0.00	4,750.00	0

Washington County
Statement of Revenue and Expenditures

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
DEPARTMENT Total		883,294.61	1,035,582.00	22,214.61	571,094.23	0.00	464,487.77	55
10-4330-000	EMERGENCY MANAGEMENT:	0.00	0.00	0.00	0.00	0.00	0.00	0
10-4330-010	EMERGENCY MGMT - S & W- REGULAR	59,954.76	54,272.00	0.00	31,658.69	0.00	22,613.31	58
10-4330-040	SALARIES & WAGES - LONGEVITY	2,196.22	0.00	0.00	0.00	0.00	0.00	0
10-4330-090	EMERGENCY MGMT - FICA TAX EXPENSE	4,397.55	4,152.00	0.00	1,985.13	0.00	2,166.87	48
10-4330-100	EMERGENCY MGMT - RETIREMENT	9,682.72	9,523.00	0.00	5,356.68	0.00	4,166.32	56
10-4330-101	EMERGENCY MGMT - 401(K) CONTRIB.	1,808.03	1,629.00	0.00	949.76	0.00	679.24	58
10-4330-130	EMERGENCY MGMT - UNEMPLOYMENT INS.	0.00	252.00	0.00	0.00	0.00	252.00	0
10-4330-140	EMERGENCY MGMT - WORKMAN'S COMP	4,562.00	4,441.00	301.00	4,310.00	0.00	131.00	97
10-4330-180	EMERGENCY MGMT - GROUP INS.	6,294.91	7,373.00	0.00	4,064.29	0.00	3,308.71	55
10-4330-250	MAINTENANCE & REPAIR - VEHICLE	349.12	750.00	0.00	0.00	0.00	750.00	0
10-4330-260	EMERGENCY MGMT - DEPARTMENTAL SUPPLIES	1,864.32	3,401.00	0.00	1,420.61	0.00	1,980.39	42
10-4330-310	EMERGENCY MGMT - TRAVEL	770.65	1,500.00	80.03	594.83	0.00	905.17	40
10-4330-315	TRAINING	941.61	2,000.00	0.00	89.80	0.00	1,910.20	4
10-4330-320	EMERGENCY MGMT - COMMUNICATIONS	1,648.35	2,200.00	154.33	946.22	0.00	1,253.78	43
10-4330-330	POSTAGE	52.48	200.00	0.00	40.37	0.00	159.63	20
10-4330-350	EMERGENCY MGMT - MAINT. & REPAIR- EQUI	2,235.34	3,500.00	0.00	3,185.99	0.00	314.01	91
10-4330-370	EMERGENCY MGMT - PRINTING	0.00	250.00	0.00	0.00	0.00	250.00	0
10-4330-380	ADVERTISING	730.00	250.00	0.00	0.00	0.00	250.00	0
10-4330-390	EMERGENCY MGMT - DUES & SUBSCRIPTIONS	288.75	539.00	0.00	188.40	0.00	350.60	35
10-4330-400	EM DONATIONS-EMERGENCY RESPONSE BANQUET	6,613.14	5,442.00	0.00	0.00	0.00	5,442.00	0
10-4330-410	EMERGENCY MGMT - LEASE-COPIER	2,164.20	600.00	0.00	539.73	0.00	60.27	90
10-4330-540	EMERGENCY MGMT - CAPITAL OUTLAY- VEHIC	0.00	42,000.00	0.00	0.00	0.00	42,000.00	0
10-4330-600	EMERGENCY MGMT - CONTRACTED SERVICES	733.00	250.00	0.00	0.00	0.00	250.00	0
10-4330-692	HAZARD MITIGATION-PROPERTY ACQUISITION	37,204.50	0.00	0.00	0.00	0.00	0.00	0
10-4330-693	RAP LEPC TIER II GRANT	4,000.00	0.00	0.00	0.00	0.00	0.00	0
10-4330-702	SUNENERGY GRANT-GENERATORS AND TIRES	0.00	5,000.00	0.00	0.00	0.00	5,000.00	0
10-4330-703	WEYERHAEUSER GIVING GRANT-RADIOS	62,993.25	0.00	0.00	0.00	0.00	0.00	0
10-4330-995	MAINTENANCE AGREEMENTS - HYPER REACH	13,000.00	1,945.00	0.00	1,945.00	0.00	0.00	100
10-4330-999	RAP LEPC FUND BLAANCE TRANSFER	5,268.00	0.00	0.00	0.00	0.00	0.00	0
DEPARTMENT Total		229,752.90	151,469.00	535.36	57,275.50	0.00	94,193.50	38
10-4331-000	EM-STATE OF EMERGENCY:	0.00	0.00	0.00	0.00	0.00	0.00	0
10-4333-031	HURR DORIAN-FEMA-S & W OVERTIME	3,234.89	0.00	0.00	0.00	0.00	0.00	0
10-4333-090	HURR DORIAN-FEMA-FICA	233.69	0.00	0.00	0.00	0.00	0.00	0
10-4333-100	HURR DORIAN-FEMA-RETIREMENT	501.04	0.00	0.00	0.00	0.00	0.00	0
10-4333-101	HURR DORIAN-FEMA-401k	96.85	0.00	0.00	0.00	0.00	0.00	0
10-4333-250	HURR DORIAN-FEMA-DIESEL/GAS	1,317.03	0.00	0.00	0.00	0.00	0.00	0

Washington County
Statement of Revenue and Expenditures

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
10-4333-260	HURR DORIAN-FEMA-DEPARTMENTAL SUPPLIES	125.46	0.00	0.00	0.00	0.00	0.00	0
10-4333-600	HURR DORIAN - CONTRACTED SERVICES	790.25	0.00	0.00	0.00	0.00	0.00	0
DEPARTMENT Total		6,299.21	0.00	0.00	0.00	0.00	0.00	0
10-4340-000	FIRE PROTECTION:	0.00	0.00	0.00	0.00	0.00	0.00	0
10-4340-991	PLYMOUTH VFD-OPERATIONAL	120,473.00	121,080.00	10,090.00	80,720.00	0.00	40,360.00	67
10-4340-992	ROPER VFD-OPERATIONAL	76,462.00	77,069.00	6,422.42	51,379.36	0.00	25,689.64	67
10-4340-993	CRESWELL VFD-OPERATIONAL	49,201.00	49,808.00	4,150.67	33,205.36	0.00	16,602.64	67
10-4340-994	MCVFD-OPERATIONAL	56,562.00	57,169.00	4,764.08	38,112.64	0.00	19,056.36	67
10-4340-995	LAKE PHELPS VFD-OPERATIONAL	44,288.00	44,895.00	3,741.25	29,930.00	0.00	14,965.00	67
10-4340-996	PUNGO VFD-OPERATIONAL	19,181.00	19,181.00	1,598.42	12,787.36	0.00	6,393.64	67
10-4340-997	PINETOWN/LONG ACRE VFD	8,067.00	8,067.00	672.25	5,378.00	0.00	2,689.00	67
DEPARTMENT Total		374,234.00	377,269.00	31,439.09	251,512.72	0.00	125,756.28	67
10-4345-000	FORESTRY:	0.00	0.00	0.00	0.00	0.00	0.00	0
10-4345-991	FORESTRY MATCH (35%)	72,978.50	109,358.00	6,124.42	37,502.32	0.00	71,855.68	34
DEPARTMENT Total		72,978.50	109,358.00	6,124.42	37,502.32	0.00	71,855.68	34
10-4350-000	INSPECTIONS & PLANNING:	0.00	0.00	0.00	0.00	0.00	0.00	0
10-4350-121	SALARIES & WAGES-REGULAR	51,291.17	97,545.00	0.00	56,901.25	0.00	40,643.75	58
10-4350-127	SALARIES & WAGES-LONGEVITY	492.54	691.00	0.00	690.18	0.00	0.82	100
10-4350-181	FICA TAX	2,999.02	7,515.00	0.00	3,549.96	0.00	3,965.04	47
10-4350-182	RETIREMENT	8,096.50	17,236.00	0.00	9,744.51	0.00	7,491.49	57
10-4350-183	GROUP INSURANCE	10,844.43	16,689.00	0.00	9,238.65	0.00	7,450.35	55
10-4350-184	401(K) CONTRIBUTIONS	1,538.73	2,948.00	0.00	1,707.02	0.00	1,240.98	58
10-4350-185	UNEMPLOYMENT INSURANCE	0.00	504.00	0.00	0.00	0.00	504.00	0
10-4350-186	WORKMAN'S COMP	861.00	7,160.00	1,376.00	3,236.00	0.00	3,924.00	45
10-4350-260	DEPARTMENTAL SUPPLIES	711.78	2,000.00	0.00	568.00	0.00	1,432.00	28
10-4350-270	INSPECTIONS - SERVICE AWARDS	0.00	100.00	0.00	100.00	0.00	0.00	100
10-4350-311	TRAVEL	476.22	1,000.00	0.00	268.02	0.00	731.98	27
10-4350-320	COMMUNICATIONS	1,922.61	2,500.00	152.54	1,013.25	0.00	1,486.75	41
10-4350-341	PRINTING	0.00	400.00	0.00	0.00	0.00	400.00	0
10-4350-352	MAINT & REPAIR-EQUIPMENT	0.00	623.00	54.39	189.39	0.00	433.61	30
10-4350-353	MAINT & REPAIR-VEHICLE	139.95	1,000.00	0.00	394.62	0.00	605.38	39
10-4350-370	ADVERTISING	1,897.00	750.00	0.00	477.60	0.00	272.40	64
10-4350-395	TRAINING	0.00	1,000.00	0.00	180.00	0.00	820.00	18
10-4350-439	LEASE-EQUIPMENT	2,138.28	600.00	0.00	539.69	0.00	60.31	90

Washington County
Statement of Revenue and Expenditures

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
10-4350-440	CONTRACTED	33.00	6,000.00	0.00	0.00	0.00	6,000.00	0
10-4350-491	DUES & SUBSCRIPTIONS	0.00	677.00	0.00	421.80	0.00	255.20	62
10-4350-500	DECOMMISSIONING BOND-SOLAR FARMS	0.00	50,000.00	0.00	0.00	0.00	50,000.00	0
10-4350-540	CAPITAL OUTLAY-VEHICLE	0.00	31,000.00	29,849.51	29,849.51	0.00	1,150.49	96
10-4350-600	CONTRACTED SERV-ABANDONED PROPERTY DEMO	4,900.00	5,000.00	0.00	0.00	0.00	5,000.00	0
10-4350-601	CONTRACTED SERVICES-BUILDING INSPECTOR	21,224.25	0.00	0.00	0.00	0.00	0.00	0
DEPARTMENT Total		107,844.48	252,938.00	28,680.44	119,069.45	0.00	133,868.55	47
10-4915-000	GEOGRAPHIC INFORMATION SYSTEMS:	0.00	0.00	0.00	0.00	0.00	0.00	0
10-4915-010	GEOGRAPHIC INFO SYST-S & W- REGULAR	37,410.58	39,265.00	0.00	22,904.56	0.00	16,360.44	58
10-4915-040	GEOGRAPHIC INFO SYST - LONGEVITY	373.30	393.00	0.00	392.65	0.00	0.35	100
10-4915-090	GEOGRAPHIC INFO SYST- FICA TAX EXPENSE	2,845.73	3,034.00	0.00	1,749.85	0.00	1,284.15	58
10-4915-100	GEOGRAPHIC INFO SYST- RETIREMENT EXPENSE	5,932.65	6,959.00	0.00	3,950.38	0.00	3,008.62	57
10-4915-101	GEOGRAPHIC INFO SYST- 401(K) CONTRIB.	1,132.70	1,190.00	0.00	688.62	0.00	501.38	58
10-4915-130	GEOGRAPHIC INFO SYST- UNEMPLOYMENT INS.	0.00	252.00	0.00	0.00	0.00	252.00	0
10-4915-140	GEOGRAPHIC INFO SYST- WORKMAN'S COMP	1,551.00	1,714.00	0.00	1,466.00	0.00	248.00	86
10-4915-180	GEOGRAPHIC INFO SYST- GROUP INS.	6,871.44	7,324.00	0.00	4,047.79	0.00	3,276.21	55
10-4915-181	GIS-PROFESSIONAL SERVICES	4,800.00	0.00	0.00	0.00	0.00	0.00	0
10-4915-190	GEOGRAPHIC INFO SYST- TRAINING	1,465.24	2,000.00	0.00	25.00	0.00	1,975.00	1
10-4915-260	DEPARTMENTAL SUPPLIES	2,936.73	2,100.00	195.67	791.83	0.00	1,308.17	38
10-4915-270	GIS-SERVICE AWARDS	50.00	0.00	0.00	0.00	0.00	0.00	0
10-4915-320	GIS- COMMUNICATIONS	615.64	600.00	18.38	316.50	0.00	283.50	53
10-4915-330	POSTAGE	3.46	50.00	0.00	0.00	0.00	50.00	0
10-4915-350	MAINT AGREEMENTS-ESRI SOFTWARE	2,350.00	2,350.00	0.00	0.00	0.00	2,350.00	0
10-4915-351	MAINT AGREEMENTS-ATLAS DATA WEBSITE	3,600.00	4,800.00	4,800.00	4,800.00	0.00	0.00	100
DEPARTMENT Total		71,938.47	72,031.00	5,014.05	41,133.18	0.00	30,897.82	57
10-5110-000	DISTRICT HEALTH	0.00	0.00	0.00	0.00	0.00	0.00	0
10-5110-990	2ND JUDICIAL DIST DRUG RECOVERY COURT	5,000.00	5,000.00	0.00	5,000.00	0.00	0.00	100
10-5110-991	MTW HEALTH DEPARTMENT	199,346.00	199,346.00	16,612.17	132,897.36	0.00	66,448.64	67
10-5110-993	2ND DIST DRUG COURT COORDINATOR POSITION	0.00	73,689.00	6,270.26	39,218.35	0.00	34,470.65	53
DEPARTMENT Total		204,346.00	278,035.00	22,882.43	177,115.71	0.00	100,919.29	64
10-5150-000	SENIOR CITIZENS CENTER:	0.00	0.00	0.00	0.00	0.00	0.00	0
10-5150-010	SENIOR CITIZENS CENT- S & W- REGULAR	73,362.43	83,488.00	0.00	41,261.45	0.00	42,226.55	49
10-5150-040	SALARIES & WAGES-LONGEVITY	940.98	988.00	0.00	987.58	0.00	0.42	100
10-5150-090	SENIOR CITIZENS CENT- FICA TAX EXPENSE	5,445.72	6,480.00	0.00	3,064.60	0.00	3,415.40	47

Washington County
Statement of Revenue and Expenditures

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
DEPARTMENT Total		179,875.00	0.00	0.00	0.00	0.00	0.00	0
10-5940-000	REHABILITATION:	0.00	0.00	0.00	0.00	0.00	0.00	0
10-5940-991	TRILLIUM-LOCAL FUNDING	27,000.00	27,000.00	0.00	13,500.00	0.00	13,500.00	50
10-5940-992	TRILLIUM-ABC BOTTLE TAX	3,000.00	3,000.00	0.00	1,500.00	0.00	1,500.00	50
DEPARTMENT Total		30,000.00	30,000.00	0.00	15,000.00	0.00	15,000.00	50
10-6000-000	MEDICAL EXAMINER:	0.00	0.00	0.00	0.00	0.00	0.00	0
10-6000-180	CONTRACT-MEDICAL EXAMINER	15,450.00	5,000.00	0.00	2,150.00	0.00	2,850.00	43
DEPARTMENT Total		15,450.00	5,000.00	0.00	2,150.00	0.00	2,850.00	43
10-6050-000	COOPERATIVE EXT SERVICE:	0.00	0.00	0.00	0.00	0.00	0.00	0
10-6050-010	COOPERATIVE EXT SERV- S & W - REGULAR	86,887.31	86,889.00	7,240.64	50,684.35	0.00	36,204.65	58
10-6050-090	COOPERATIVE EXT SERV- FICA TAX EXPENSE	6,474.56	6,648.00	535.61	3,772.58	0.00	2,875.42	57
10-6050-100	COOPERATIVE EXT SERV- RETIREMENT	17,131.43	19,119.00	1,569.79	10,988.43	0.00	8,130.57	57
10-6050-130	COOPERATIVE EXT SERV- UNEMPLOYMENT INS.	0.00	870.00	0.00	0.00	0.00	870.00	0
10-6050-140	COOPERATIVE EXT SERV- WORKMAN'S COMP	0.00	93.00	0.00	0.00	0.00	93.00	0
10-6050-180	COOPERATIVE EXT SERV- GROUP INS.	12,138.48	13,200.00	981.11	6,965.64	0.00	6,234.36	53
10-6050-260	DEPARTMENTAL SUPPLIES	1,845.05	1,555.00	49.43	1,295.23	0.00	259.77	83
10-6050-310	TRAVEL	119.95	0.00	0.00	0.00	0.00	0.00	0
10-6050-320	COOPERATIVE EXT SERV- COMMUNICATIONS	845.95	1,550.00	76.78	543.54	0.00	1,006.46	35
10-6050-340	COOPERATIVE EXT SERV- POSTAGE	74.25	0.00	0.00	0.00	0.00	0.00	0
10-6050-350	MAINT & REPAIR-EQUIPMENT	20.69	1,010.00	760.00	1,010.00	0.00	0.00	100
10-6050-390	DUES & SUBSCRIPTIONS	467.76	585.00	0.00	495.00	0.00	90.00	85
10-6050-410	LEASE-EQUIPMENT	3,601.99	3,600.00	1,800.00	2,503.82	0.00	1,096.18	70
10-6050-997	WASH CO PESTICIDE CONTAINER RECYC GRANT	0.00	4,842.00	0.00	0.00	0.00	4,842.00	0
10-6050-998	MIPPA GRANT-MEDICAID IMPROVEMENT FOR PAT	0.00	1,000.00	0.00	996.98	0.00	3.02	100
10-6050-999	GRANT - SHIIP	3,595.00	4,560.00	717.56	4,372.35	0.00	187.65	96
DEPARTMENT Total		133,202.42	145,521.00	13,730.92	83,627.92	0.00	61,893.08	57
10-6060-000	SOIL & WATER:	0.00	0.00	0.00	0.00	0.00	0.00	0
10-6060-030	SALARIES & WAGES-REGULAR	33,459.96	33,460.00	0.00	19,534.98	0.00	13,925.02	58
10-6060-090	SOIL & WATER- FICA TAX	2,559.96	2,560.00	0.00	1,494.44	0.00	1,065.56	58
10-6060-100	SOIL & WATER- RETIREMENT	5,215.78	5,871.00	0.00	3,305.35	0.00	2,565.65	56
10-6060-101	SOIL AND WATER- 401(K) CONTRIB.	1,003.89	1,004.00	0.00	586.05	0.00	417.95	58
10-6060-130	SOIL & WATER- UNEMPLOYMENT INS.	0.00	252.00	0.00	0.00	0.00	252.00	0

Washington County
Statement of Revenue and Expenditures

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
10-6060-140	SOIL & WATER- WORKMAN'S COMP	1,377.00	1,446.00	0.00	1,301.00	0.00	145.00	90
10-6060-180	SOIL & WATER CONSERV- GROUP INS.	6,863.30	7,305.00	0.00	4,041.29	0.00	3,263.71	55
10-6060-200	SOIL & WATER- DEPTAL SUPPLIES	1,539.75	1,000.00	0.00	208.73	0.00	791.27	21
10-6060-310	SOIL & WATER- TRAVEL	675.92	1,200.00	0.00	79.73	0.00	1,120.27	7
10-6060-315	TRAINING	573.51	1,800.00	0.00	0.00	0.00	1,800.00	0
10-6060-320	SOIL & WATER- COMMUNICATIONS	1,856.35	1,850.00	106.20	1,195.34	0.00	654.66	65
10-6060-330	SOIL & WATER - POSTAGE	10.44	250.00	0.00	100.47	0.00	149.53	40
10-6060-350	MAINT & REPAIR - EQUIPMENT	45.00	750.00	0.00	27.98	0.00	722.02	4
10-6060-380	SOIL & WATER - ADVERTISING	228.00	350.00	0.00	0.00	0.00	350.00	0
10-6060-390	DUES & SUBSCRIPTIONS	624.00	800.00	0.00	100.00	0.00	700.00	12
DEPARTMENT Total		56,032.86	59,898.00	106.20	31,975.36	0.00	27,922.64	53
10-6110-000	CULTURAL/LIBRARY:	0.00	0.00	0.00	0.00	0.00	0.00	0
10-6110-991	REGIONAL LIBRARY	186,423.00	196,039.00	16,336.58	130,692.64	0.00	65,346.36	67
DEPARTMENT Total		186,423.00	196,039.00	16,336.58	130,692.64	0.00	65,346.36	67
10-6120-000	RECREATION:	0.00	0.00	0.00	0.00	0.00	0.00	0
10-6120-010	RECREATION-S & W- REGULAR	41,274.96	41,275.00	0.00	24,225.81	0.00	17,049.19	59
10-6120-030	SALARIES & WAGES-PARTTIME	9,330.62	7,000.00	0.00	435.00	0.00	6,565.00	6
10-6120-040	SALARIES & WAGES-LONGEVITY	1,031.88	1,032.00	0.00	1,031.88	0.00	0.12	100
10-6120-090	RECREATION- FICA TAX EXPENSE	3,741.21	3,808.00	0.00	1,843.49	0.00	1,964.51	48
10-6120-100	RECREATION- RETIREMENT	6,593.51	7,423.00	0.00	4,273.62	0.00	3,149.38	58
10-6120-101	RECREATION- 401(K) CONTRIB.	1,238.28	1,270.00	0.00	726.79	0.00	543.21	57
10-6120-140	RECREATION- WORKMAN'S COMP	4,320.00	4,998.00	805.00	3,706.00	0.00	1,292.00	74
10-6120-180	RECREATION- GROUP INS.	6,846.02	7,330.00	0.00	4,030.37	0.00	3,299.63	55
10-6120-200	SUPPLIES & MATERIALS	4,992.94	4,000.00	71.74	2,780.44	0.00	1,219.56	70
10-6120-250	SUPPLIES - VEHICLES	2,235.95	3,500.00	77.37	865.21	0.00	2,634.79	25
10-6120-260	OFFICE SUPPLIES	2,568.86	1,500.00	0.00	0.00	0.00	1,500.00	0
10-6120-270	SPORTS EQUIPMENT	7,967.27	1,000.00	0.00	0.00	0.00	1,000.00	0
10-6120-271	RECREATION-SERVICE AWARDS	135.00	0.00	0.00	0.00	0.00	0.00	0
10-6120-310	TRAVEL	0.00	3,000.00	0.00	0.00	0.00	3,000.00	0
10-6120-320	RECREATION- COMMUNICATIONS	2,491.00	2,200.00	192.17	1,620.66	0.00	579.34	74
10-6120-325	POSTAGE	0.00	50.00	0.00	8.25	0.00	41.75	16
10-6120-330	RECREATION- COUNTY RECREATION- UTILITIES	14,403.50	15,000.00	1,447.27	6,995.91	0.00	8,004.09	47
10-6120-350	MAINT & REPAIR - BUILDINGS	7,578.94	23,000.00	229.00	19,510.83	0.00	3,489.17	85
10-6120-355	MAINT & REPAIR - VEHICLE	2,511.96	2,000.00	0.00	988.45	0.00	1,011.55	49
10-6120-390	DEPARTMENTAL SUPPLIES - AWARDS	945.10	200.00	0.00	0.00	0.00	200.00	0
10-6120-450	INSURANCE AND BONDS	2,202.00	2,203.00	0.00	2,202.00	0.00	1.00	100

Washington County
Statement of Revenue and Expenditures

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
10-9800-033	TRANSFER TO SANITATION	30,000.00	0.00	0.00	0.00	0.00	0.00	0
10-9800-039	TRANSFER TO AIRPORT FUND	93,559.00	94,317.00	0.00	94,317.00	0.00	0.00	100
10-9800-058	TRANSFER TO PROJECTS/GRANTS FUND	0.00	10,000.00	0.00	10,000.00	0.00	0.00	100
10-9800-070	TRANSFER TO RE-VAL FUND	33,000.00	33,000.00	0.00	33,000.00	0.00	0.00	100
10-9800-982	TRANSFER TO WASH CO EMS	497,457.00	334,616.50	0.00	334,616.50	0.00	0.00	100
DEPARTMENT Total		654,016.00	471,933.50	0.00	471,933.50	0.00	0.00	100
10-9990-000	CONTINGENCY	0.00	16,303.00	0.00	0.00	0.00	16,303.00	0
DEPARTMENT Total		0.00	16,303.00	0.00	0.00	0.00	16,303.00	0
10-9999-999	OCCUPANCY TAXES REMITTED TO TTA-EXPEND	124,870.52	0.00	0.00	0.00	0.00	0.00	0
DEPARTMENT Total		124,870.52	0.00	0.00	0.00	0.00	0.00	0
GENERAL FUND Expend Total		14,129,713.45	15,445,256.00	569,722.80	8,490,433.77	0.00	6,954,822.23	55

Fund	Description	Prior Revenue	Curr Revenue	YTD Revenue	Prior Expended	Curr Expended	YTD Expended	Total Available Revenues
10	GENERAL FUND	14,776,473.33	609,162.53	10,932,747.05	14,129,713.45	569,722.80	8,490,433.77	2,442,313.28

Washington County
Statement of Revenue and Expenditures

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/Deficit	% Real
21-3230-320	SALES TAX-ARTICLE 40 (30%)/\$735,000	263,899.04	265,000.00	24,496.61	119,248.34	0.00	145,751.66-	45
21-3230-321	SALES TAX-ARTICLE 42 (60%)/\$400,000	297,239.59	281,000.00	29,658.43	132,879.70	0.00	148,120.30-	47
CAPITAL OUTLAY-WASHINGTON Revenue Total		561,138.63	546,000.00	54,155.04	252,128.04	0.00	293,871.96-	46

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
21-0000-000	CAPITAL OUTLAY-WASHINGTON CO SCHOOLS:	0.00	0.00	0.00	0.00	0.00	0.00	0
21-5912-000	CAPITAL OUTLAY-WASHINGTON CO SCHOOLS:	0.00	0.00	0.00	0.00	0.00	0.00	0
21-5912-691	CAPITAL OUTLAY-WASHINGTON COUNTY SCHOOLS	400,000.00	400,000.00	33,333.33	266,666.64	0.00	133,333.36	67
DEPARTMENT Total		400,000.00	400,000.00	33,333.33	266,666.64	0.00	133,333.36	67
21-8000-600	DESIGNATED FOR FUTURE APPROP-BOE CO	0.00	146,000.00	0.00	0.00	0.00	146,000.00	0
DEPARTMENT Total		0.00	146,000.00	0.00	0.00	0.00	146,000.00	0
CAPITAL OUTLAY-WASHINGTON CO Expend Total		400,000.00	546,000.00	33,333.33	266,666.64	0.00	279,333.36	49

Fund	Description	Prior Revenue	Curr Revenue	YTD Revenue	Prior Expended	Curr Expended	YTD Expended	Total Available Revenues
21	CAPITAL OUTLAY-WASHINGTON CO SCHOOLS	561,138.63	54,155.04	252,128.04	400,000.00	33,333.33	266,666.64	14,538.60-

Washington County
Statement of Revenue and Expenditures

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/Deficit	% Real
30-3290-000	INTEREST ON INVESTMENTS	107.06	0.00	0.00	1.89	0.00	1.89	0
30-3920-000	WATERSHED IMPROVEMENT TAX .01	0.19-	0.00	0.00	0.00	0.00	0.00	0
30-3920-010	WATERSHED 1972 REFERENDUM TAX-CURRENT YR	84,669.61	93,317.00	617.47	80,502.45	0.00	12,814.55-	86
30-3920-020	WATERSHED 1972 REF TAX-CURR YR DISCOUNT	730.28-	0.00	0.00	728.62-	0.00	728.62-	0
30-3920-030	WATERSHED 1972 TAX REF-CURR YR PENALTIES	73.37	100.00	0.89	59.54	0.00	40.46-	60
30-3920-040	WATERSHED 1972 REF TAX-CURR YR INTEREST	2,012.15	1,000.00	15.03	50.67	0.00	949.33-	5
30-3921-010	WATERSHED 1972 REF TAX-1ST PRIOR YR	2,643.41	2,500.00	28.22	1,800.30	0.00	699.70-	72
30-3921-020	WATERSHED 1972 REF TAX-OTHER PRIOR YEARS	1,130.71	1,000.00	41.34	688.24	0.00	311.76-	69
30-3921-030	WATERSHED 1972 REF TAX-PRIOR YR PENALTIE	11.45	10.00	0.04	7.70	0.00	2.30-	77
30-3921-040	WATERSHED 1972 TAX REF-PRIOR YR INTEREST	3,256.26	2,500.00	116.74	2,577.90	0.00	77.90	103
30-3951-000	STREAM DEBRIS REMOVAL ALLOC FROM STATE	49,221.51	146,454.00	0.00	72,958.64	0.00	73,495.36-	50
30-3951-001	WATERSHED RESTORATION PROJECT	0.00	125,172.00	0.00	0.00	0.00	125,172.00-	0
DRAINAGE Revenue Total		142,395.06	372,053.00	819.73	157,918.71	0.00	214,134.29-	42

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
30-0000-000	DRAINAGE FUND:	0.00	0.00	0.00	0.00	0.00	0.00	0
30-7140-000	EDDIE SMITH CANAL:	0.00	0.00	0.00	0.00	0.00	0.00	0
30-7140-600	EDDIE SMITH CANAL- DRAINAGE- CON SVC PR	7,500.00	15,000.00	0.00	0.00	0.00	15,000.00	0
30-7140-995	DESIGNATED FOR FUTURE APPR-EDDIE SMITH	0.00	16,326.00	0.00	0.00	0.00	16,326.00	0
DEPARTMENT Total		7,500.00	31,326.00	0.00	0.00	0.00	31,326.00	0
30-8000-000	WATERSHED IMPROVEMENT:	0.00	0.00	0.00	0.00	0.00	0.00	0
30-8000-340	BEAVER CONTROL	20,020.00	25,000.00	0.00	17,330.00	0.00	7,670.00	69
30-8000-350	STREAM DEBRIS REMOVAL ALLOC FROM STATE	49,221.51	146,454.00	69,959.60	142,918.24	0.00	3,535.76	98
30-8000-351	WATERSHED RESTORATION PROJECT	0.00	125,172.00	0.00	0.00	0.00	125,172.00	0
30-8000-600	ALLIGATOR WEED SPRAYING	29,999.50	30,000.00	0.00	19,665.00	0.00	10,335.00	66
30-8000-611	MAUL 7 KENDRICKS CREEKS PROJECT	0.00	11,000.00	0.00	0.00	0.00	11,000.00	0
30-8000-612	DESIGNATED FOR FUTURE APPROPRIATION	0.00	3,101.00	0.00	0.00	0.00	3,101.00	0
DEPARTMENT Total		99,241.01	340,727.00	69,959.60	179,913.24	0.00	160,813.76	53
DRAINAGE Expend Total		106,741.01	372,053.00	69,959.60	179,913.24	0.00	192,139.76	48

Fund	Description	Prior Revenue	Curr Revenue	YTD Revenue	Prior Expended	Curr Expended	YTD Expended	Total Available Revenues
30	DRAINAGE	142,395.06	819.73	157,918.71	106,741.01	69,959.60	179,913.24	21,994.53-

Washington County
Statement of Revenue and Expenditures

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/Deficit	% Real
33-3350-001	CONSTR CONTRACTERS DISPOSAL FEES(BILLED)	45,763.15	30,385.00	5,227.02	72,324.88	0.00	41,939.88	238
33-3400-000	METAL/WHITE GOODS REVENUE	3,959.74	10,000.00	0.00	0.00	0.00	10,000.00-	0
33-3400-001	NCDENR GRANT	4,586.76	7,000.00	0.00	1,430.00	0.00	5,570.00-	20
33-3501-000	RURAL SOLID WASTE FEE-COUNTY	1,056,198.86	1,083,775.00	23,538.04	902,301.29	0.00	181,473.71-	83
33-3501-001	RURAL SOLID WASTE FEE COUNTY(BILLED)	71,095.12	60,000.00	11,844.97	61,934.14	0.00	1,934.14	103
33-3503-000	WHITE GOODS DISP FEE & GRANTS	5,505.49	4,800.00	1,315.55	3,055.82	0.00	1,744.18-	64
33-3504-000	SOLID WASTE DISPOSAL TAX	7,384.83	7,200.00	1,897.54	3,686.08	0.00	3,513.92-	51
33-3670-010	STATE TIRE TAX REVENUES	16,526.46	16,000.00	3,343.68	7,761.23	0.00	8,238.77-	49
33-3670-020	STATE TIRE TAX REVENUES(BILLED)	210.08	200.00	0.00	485.02	0.00	285.02	243
33-3970-075	TOWN SOLID WASTE	119,073.96	120,449.00	9,922.73	79,382.44	0.00	41,066.56-	66
33-3980-000	TRANSFER FROM GENERAL FUND	30,000.00	0.00	0.00	0.00	0.00	0.00	0
33-3990-000	FUND BALANCE APPROPRIATION	0.00	21,000.00	0.00	0.00	0.00	21,000.00-	0
	SANITATION Revenue Total	1,360,304.45	1,360,809.00	57,089.53	1,132,360.90	0.00	228,448.10-	67

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
33-0000-000	SANITATION FUND:	0.00	0.00	0.00	0.00	0.00	0.00	0
33-7400-000	LANDFILL & COLLECTION:	0.00	0.00	0.00	0.00	0.00	0.00	0
33-7400-010	LANDFILL & COLLECT-S & W- REGULAR	57,202.93	57,819.00	0.00	37,038.97	0.00	20,780.03	64
33-7400-031	LANDFILL & COLLECT - S & W PARTTIME	3,636.00	5,000.00	0.00	2,106.00	0.00	2,894.00	42
33-7400-040	LANDFILL & COLLECT- PROFESSIONAL SERVICE	16,106.40	23,000.00	0.00	6,238.00	0.00	16,762.00	27
33-7400-050	SALARIES & WAGES-LONGEVITY	314.75	323.00	0.00	0.00	0.00	323.00	0
33-7400-090	LANDFILL & COLLECT- FICA TAX EXPENSE	4,496.55	4,831.00	0.00	2,925.71	0.00	1,905.29	61
33-7400-100	LANDFILL & COLLECT- RETIREMENT EXPENSE	7,582.70	10,202.00	0.00	6,266.95	0.00	3,935.05	61
33-7400-101	LANDFILL & COLLECT- 401(K) CONTRIB.	945.28	1,745.00	0.00	647.99	0.00	1,097.01	37
33-7400-130	LANDFILL & COLLECTIO- UNEMPLOYMENT INS.	0.00	504.00	0.00	0.00	0.00	504.00	0
33-7400-140	LANDFILL & COLLECT- WORKMAN'S COMP	6,854.00	8,117.00	176.00-	7,036.00	0.00	1,081.00	87
33-7400-180	LANDFILL & COLLECT- GROUP INS.	7,354.10	14,578.00	0.00	4,328.91	0.00	10,249.09	30
33-7400-200	SUPPLIES & MATERIALS	2,733.71	6,980.00	140.91	1,384.81	0.00	5,595.19	20
33-7400-250	SUPPLIES & MATERIALS-VEHICLE	3,441.70	5,000.00	0.00	1,766.09	0.00	3,233.91	35
33-7400-260	DEPARTMENTAL SUPPLIES	14.57	0.00	0.00	0.00	0.00	0.00	0
33-7400-270	SERVICE AWARDS	50.00	0.00	0.00	0.00	0.00	0.00	0
33-7400-310	TRAVEL	0.00	220.00	0.00	0.00	0.00	220.00	0
33-7400-315	TRAINING	30.00	3,000.00	0.00	0.00	0.00	3,000.00	0
33-7400-320	LANDFILL & COLLECT- COMMUNICATIONS	1,428.81	1,750.00	0.00	814.52	0.00	935.48	47
33-7400-330	LANDFILL & COLLECT- UTILITIES	1,027.12	1,800.00	176.32	871.35	0.00	928.65	48
33-7400-340	LANDFILL & COLLECT- POSTAGE	86.90	150.00	0.00	45.84	0.00	104.16	31
33-7400-350	MAINTENANCE AND REPAIR-EQUIPMENT	5,015.66	9,500.00	689.00	2,037.98	0.00	7,462.02	21
33-7400-600	CONTRACTED SERVICES	69,385.63	27,000.00	0.00	10,807.69	0.00	16,192.31	40

Washington County
Statement of Revenue and Expenditures

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
33-7400-991	LANDFILL & COLLECTIO- NC DOR ASSESSMENT	2,357.58	2,600.00	0.00	1,529.82	0.00	1,070.18	59
33-7400-999	LANDFILL POSTCLOSURE COSTS	128,755.00	0.00	0.00	0.00	0.00	0.00	0
DEPARTMENT Total		318,819.39	184,119.00	830.23	85,846.63	0.00	98,272.37	47
33-7401-600	CONTRACT-SCRAP TIRE	35,918.53	36,000.00	1,870.69	25,910.71	0.00	10,089.29	72
DEPARTMENT Total		35,918.53	36,000.00	1,870.69	25,910.71	0.00	10,089.29	72
33-7402-600	CONTRACT-GARBAGE COLLECTIONS	771,135.36	796,000.00	63,799.65	470,046.51	0.00	325,953.49	59
33-7402-606	ARSWMA ADM FEES	3,690.00	3,690.00	0.00	3,690.00	0.00	0.00	100
33-7402-610	CONTRACT-REGIONAL LANDFILL	264,852.62	251,000.00	12,467.79	185,781.04	0.00	65,218.96	74
DEPARTMENT Total		1,039,677.98	1,050,690.00	76,267.44	659,517.55	0.00	391,172.45	63
33-7500-000	LANDFILL - DEPRECIATION	6,348.00	0.00	0.00	0.00	0.00	0.00	0
DEPARTMENT Total		6,348.00	0.00	0.00	0.00	0.00	0.00	0
33-8100-000	CAPITAL PROJECTS:	0.00	0.00	0.00	0.00	0.00	0.00	0
33-8100-600	CAPITAL PROJECT- C&D LANDFILL EXPANSION	0.00	90,000.00	0.00	6,722.03	0.00	83,277.97	7
DEPARTMENT Total		0.00	90,000.00	0.00	6,722.03	0.00	83,277.97	7
SANITATION Expend Total		1,400,763.90	1,360,809.00	78,968.36	777,996.92	0.00	582,812.08	57

Fund	Description	Prior Revenue	Curr Revenue	YTD Revenue	Prior Expended	Curr Expended	YTD Expended	Total Available Revenues
33	SANITATION	1,360,304.45	57,089.53	1,132,360.90	1,400,763.90	78,968.36	777,996.92	354,363.98

Washington County
Statement of Revenue and Expenditures

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/Deficit	% Real
35-3290-000	INTEREST EARNED ON INVESTMENTS	930.96	250.00	0.00	156.87	0.00	93.13-	63
35-3710-000	UTILITY BASE CHARGES	811,254.57	790,000.00	0.00	475,430.22	0.00	314,569.78-	60
35-3710-010	UTILITY CONSUMPTION CHARGES	531,562.64	515,000.00	0.00	350,507.26	0.00	164,492.74-	68
35-3730-000	TAP & CONNECTION FEES	9,641.00	5,500.00	0.00	10,062.00	0.00	4,562.00	183
35-3750-000	RECONNECTION FEES	20,649.05	23,000.00	0.00	23,660.00	0.00	660.00	103
35-3790-000	PENALTIES & INTEREST-UTIL BILL	4,796.24	3,250.00	0.00	3,093.90	0.00	156.10-	95
35-3810-000	DOT UTILITY RELOCATION REIMBURSEMENTS	84,944.90	0.00	0.00	0.00	0.00	0.00	0
35-3820-000	MISCELLANEOUS - EMPLOYEE THEFT	482.61	0.00	0.00	0.00	0.00	0.00	0
35-3821-000	FEES COLLECTED FOR METER TAMPERING	548.60	0.00	0.00	0.00	0.00	0.00	0
35-3990-990	FUND BALANCE APPROPRIATED	0.00	11,806.50	0.00	0.00	0.00	11,806.50-	0
35-9999-001	OVERPAYMENTS	249.83	0.00	0.00	0.00	0.00	0.00	0
WATER Revenue Total		1,465,060.40	1,348,806.50	0.00	862,910.25	0.00	485,896.25-	64

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
35-0000-000	WATER WORKS:	0.00	0.00	0.00	0.00	0.00	0.00	0
35-7130-000	OPERATIONS & MAINTENANCE:	0.00	0.00	0.00	0.00	0.00	0.00	0
35-7130-010	OPERATION&MAINT.-S & W- REGULAR	178,110.08	197,801.00	0.00	111,483.15	0.00	86,317.85	56
35-7130-031	SALARIES & WAGES-PARTTIME	373.89	0.00	0.00	0.00	0.00	0.00	0
35-7130-040	OPERATION&MAINT.- PROFESSIONAL SERVICES	11,285.54	25,000.00	50.00	4,648.56	0.00	20,351.44	19
35-7130-050	SALARIES & WAGES-LONGEVITY	416.88	1,160.00	0.00	1,159.47	0.00	0.53	100
35-7130-090	OPERATION&MAINT.- FICA TAX EXPENSE	12,156.38	14,575.00	0.00	7,967.57	0.00	6,607.43	55
35-7130-100	OPERATION&MAINT.- RETIREMENT EXPENSE	21,297.82	33,428.00	0.00	18,971.26	0.00	14,456.74	57
35-7130-101	OPERATION- 401(K) CONTRIB.	4,183.09	5,716.00	0.00	2,467.54	0.00	3,248.46	43
35-7130-130	OPERATION&MAINT.- UNEMPLOYMENT INS.	0.00	1,155.00	0.00	0.00	0.00	1,155.00	0
35-7130-140	OPERATION&MAINT.- WORKMAN'S COMP	13,365.00	11,445.00	839.00-	9,359.00	0.00	2,086.00	82
35-7130-180	OPERATION&MAINT.- GROUP INS.	38,366.02	45,766.00	0.00	25,075.33	0.00	20,690.67	55
35-7130-200	SUPPLIES & MATERIALS	14,727.29	12,000.00	17.00	6,954.80	0.00	5,045.20	58
35-7130-210	OPERATION&MAINT.- UNIFORMS	1,380.57	1,600.00	0.00	1,140.14	0.00	459.86	71
35-7130-250	VEHICLE SUPPLIES	14,204.22	13,000.00	1,139.61	7,434.09	0.00	5,565.91	57
35-7130-260	DEPARTMENTAL SUPPLIES	511.92	1,000.00	347.21	500.40	0.00	499.60	50
35-7130-270	SERVICE AWARDS	0.00	150.00	0.00	150.00	0.00	0.00	100
35-7130-298	MAINT & REPAIR-TANK	58,279.92	59,737.00	0.00	44,802.66	0.00	14,934.34	75
35-7130-310	OPERATION & MAINT.- TRAVEL	0.00	250.00	0.00	0.00	0.00	250.00	0
35-7130-315	TRAINING	2,289.51	4,700.00	0.00	0.00	0.00	4,700.00	0
35-7130-320	OPERATION&MAINT.- COMMUNICATIONS	2,759.95	2,800.00	82.57	648.53	0.00	2,151.47	23
35-7130-330	UTILITIES-ELECTRICITY	11,871.89	12,000.00	359.92	7,055.13	0.00	4,944.87	59
35-7130-340	OPERATION&MAINT.- POSTAGE	16,916.94	18,500.00	0.00	11,348.31	0.00	7,151.69	61
35-7130-350	MAINT & REPAIR-EQUIPMENT	21,765.54	27,000.00	309.92	5,609.71	0.00	21,390.29	21

Washington County
Statement of Revenue and Expenditures

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
35-7130-370	OPERATION&MAINT.- ADVERTISING	561.00	600.00	0.00	0.00	0.00	600.00	0
35-7130-380	DOT UTILITY RELOCATION FEES (100% REIM)	71,153.10	0.00	0.00	0.00	0.00	0.00	0
35-7130-390	OPERATION&MAINT.- DUES & SUBSCRIPTIONS	875.00	2,250.00	0.00	835.00	0.00	1,415.00	37
35-7130-410	LEASE COPIER FEES-CUSTOMER SERVICES	2,042.32	2,200.00	177.18	696.58	0.00	1,503.42	32
35-7130-540	CAPITAL OUTLAY - VEHICLE	0.00	25,000.00	0.00	0.00	0.00	25,000.00	0
35-7130-550	CAPITAL OUTLAY-EQUIPMENT	0.00	10,750.00	0.00	0.00	0.00	10,750.00	0
35-7130-580	DEBT SERVICE-NCDENR	0.00	27,993.00	0.00	0.00	0.00	27,993.00	0
35-7130-600	CONTRACTS-MOWING	12,411.00	12,480.00	0.00	4,968.00	0.00	7,512.00	40
35-7130-710	'95 REVENUE BOND-PRINCIPAL	0.09	34,169.00	0.00	0.00	0.00	34,169.00	0
35-7130-711	'00 REVENUE BOND-PRINCIPAL	0.00	182,525.00	0.00	0.00	0.00	182,525.00	0
35-7130-720	'95 REVENUE BOND-INTEREST	23,226.95	21,948.00	0.00	0.00	0.00	21,948.00	0
35-7130-721	'00 REVENUE BOND-INTEREST	123,244.49	117,065.00	0.00	0.00	0.00	117,065.00	0
35-7130-800	DEPRECIATION-OTHER EQUIPMENT	255,974.00	0.00	0.00	0.00	0.00	0.00	0
35-7130-998	COST ALLOCATION-GENERAL FUND	50,000.00	80,000.00	0.00	80,000.00	0.00	0.00	100
DEPARTMENT Total		963,750.40	1,005,763.00	1,644.41	353,275.23	0.00	652,487.77	35
35-7135-000	TREATMENT PLANT:	0.00	0.00	0.00	0.00	0.00	0.00	0
35-7135-010	TREATMENT PLANT-S & W- REGULAR	69,891.96	73,258.50	0.00	41,122.90	0.00	32,135.60	56
35-7135-040	SALARIES & WAGES-LONGEVITY	605.66	606.00	0.00	605.66	0.00	0.34	100
35-7135-090	TREATMENT PLANT- FICA TAX EXPENSE	4,857.61	5,394.00	0.00	2,892.98	0.00	2,501.02	54
35-7135-100	TREATMENT PLANT- RETIREMENT EXPENSE	11,101.45	12,370.00	0.00	7,148.35	0.00	5,221.65	58
35-7135-101	TREATMENT PLANT- 401(K) CONTRIB.	2,113.04	2,115.00	0.00	1,244.06	0.00	870.94	59
35-7135-130	TREATMENT PLANT- UNEMPLOYMENT INS.	0.00	504.00	0.00	0.00	0.00	504.00	0
35-7135-140	TREATMENT PLANT- WORKMAN'S COMP	5,126.00	5,705.00	0.00	5,134.00	0.00	571.00	90
35-7135-180	TREATMENT PLANT- GROUP INS.	15,815.30	16,597.00	0.00	9,320.46	0.00	7,276.54	56
35-7135-200	SUPPLIES & MATERIALS	4,842.13	5,000.00	56.00	2,358.47	0.00	2,641.53	47
35-7135-210	TREATMENT PLANT- UNIFORMS	246.93	1,200.00	0.00	914.45	0.00	285.55	76
35-7135-250	TREATMENT PLANT- FUEL	1,688.11	4,500.00	141.67	821.03	0.00	3,678.97	18
35-7135-298	CONTRACTS	15,823.54	19,000.00	175.00	13,291.74	0.00	5,708.26	70
35-7135-299	WATER TREATMENT CHEMICALS	22,172.65	20,000.00	870.20	15,353.61	0.00	4,646.39	77
35-7135-315	TRAINING	1,028.39	2,000.00	0.00	425.00	0.00	1,575.00	21
35-7135-320	TREATMENT PLANT- COMMUNICATIONS	2,127.52	2,700.00	0.00	1,994.65	0.00	705.35	74
35-7135-330	TREATMENT PLANT- UTILITIES	28,126.35	30,000.00	2,542.83	18,051.22	0.00	11,948.78	60
35-7135-340	TREATMENT PLANT- POSTAGE	0.00	50.00	0.00	0.00	0.00	50.00	0
35-7135-350	MAINT & REPAIR-EQUIPMENT	13,726.96	40,000.00	1,615.08	22,809.05	0.00	17,190.95	57
35-7135-370	TREATMENT PLANT- ADVERTISING	324.00	500.00	0.00	0.00	0.00	500.00	0
35-7135-390	TREATMENT PLANT- DUES & SUBSCRIPTIONS	476.33	600.00	0.00	470.00	0.00	130.00	78
35-7135-541	CAPITAL OUTLAY-EQUIPMENT	0.00	30,000.00	0.00	0.00	0.00	30,000.00	0
35-7135-600	DESIGNATED FOR FUTURE APPROPRIATION	0.00	30,944.00	0.00	0.00	0.00	30,944.00	0

Washington County
Statement of Revenue and Expenditures

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
35-7135-998	COST ALLOCATION-GENERAL FUND	25,000.00	40,000.00	0.00	40,000.00	0.00	0.00	100
DEPARTMENT Total		225,093.93	343,043.50	5,400.78	183,957.63	0.00	159,085.87	54
WATER Expend Total		1,188,844.33	1,348,806.50	7,045.19	537,232.86	0.00	811,573.64	40

Fund	Description	Prior Revenue	Curr Revenue	YTD Revenue	Prior Expended	Curr Expended	YTD Expended	Total Available Revenues
35	WATER	1,465,060.40	0.00	862,910.25	1,188,844.33	7,045.19	537,232.86	325,677.39

Washington County
Statement of Revenue and Expenditures

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/Deficit	% Real
37-3290-000	INTEREST	0.00	0.00	0.00	75.89	0.00	75.89	0
*37-3300-000	MISCELLANEOUS REVENUE	9,849.07	0.00	0.00	0.00	0.00	0.00	0
37-3350-000	NCACC WASHINGTON EMS	181,729.00	107,214.00	0.00	0.00	0.00	107,214.00-	0
37-3490-000	EMS REVENUE	506,177.20	625,000.00	173.78-	319,904.81	0.00	305,095.19-	51
37-3491-000	COVID-19 CARES ACT REVENUES	39,453.00	0.00	0.00	0.00	0.00	0.00	0
37-3500-000	TRANSPORT SERVICE REVENUE	202,017.59	175,000.00	0.00	154,739.60	0.00	20,260.40-	88
37-3510-000	EMS STANDBY AMBULANCE SERVICE	1,625.00	0.00	0.00	0.00	0.00	0.00	0
37-3800-000	TYRRELL CO EMS AMBULANCE PURCHASE	35,802.32	0.00	0.00	0.00	0.00	0.00	0
37-3830-000	SALE OF FIXED ASSETS	30,000.00	1,000.00	0.00	4,125.00	0.00	3,125.00	412
37-3833-840	EMS DONATIONS	100.00	100.00	0.00	100.00	0.00	0.00	100
37-3901-000	TYRRELL-EMS CONTRACT	675,000.00	675,000.00	0.00	393,750.00	0.00	281,250.00-	58
37-3902-000	FUND BALANCE APPROPRIATED	0.00	398,809.00	0.00	0.00	0.00	398,809.00-	0
37-3980-010	TRANSFER FROM GENERAL FUND	497,457.00	334,616.50	0.00	334,616.50	0.00	0.00	100
	EMS Revenue Total	2,179,210.18	2,316,739.50	173.78-	1,207,311.80	0.00	1,109,427.70-	52

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
37-0000-000	WASHINGTON COUNTY EMS:	0.00	0.00	0.00	0.00	0.00	0.00	0
37-4330-000	WASHINGTON COUNTY EMS:	0.00	0.00	0.00	0.00	0.00	0.00	0
37-4330-010	SALARIES & WAGES-REGULAR	585,640.30	686,051.00	0.00	346,200.39	0.00	339,850.61	50
37-4330-030	SALARIES & WAGES-OVERTIME	278,288.12	278,100.00	0.00	171,093.93	0.00	107,006.07	62
37-4330-040	SALARIES & WAGES-PARTTIME	83,815.28	119,000.00	0.00	42,322.35	0.00	76,677.65	36
37-4330-050	SALARIES & WAGES-LONGEVITY	2,793.96	3,145.00	0.00	3,144.79	0.00	0.21	100
37-4330-090	FICA TAXES	67,840.58	79,457.00	0.00	39,847.34	0.00	39,609.66	50
37-4330-100	- RETIREMENT EXPENSE	134,328.90	161,356.00	0.00	87,917.12	0.00	73,438.88	54
37-4330-101	- 401K CONTRIB.	18,899.17	27,590.00	0.00	13,313.18	0.00	14,276.82	48
37-4330-130	EMS OPERATIONS- UNEMPLOYMENT INS.	6.27-	5,040.00	0.00	0.00	0.00	5,040.00	0
37-4330-140	- WORKMAN COMP	92,536.00	106,735.00	18,544.00-	77,430.00	0.00	29,305.00	73
37-4330-180	GROUP INSURANCE	124,026.30	149,937.00	0.00	68,931.86	0.00	81,005.14	46
37-4330-190	TRAINING	5,370.61	6,800.00	0.00	254.00	0.00	6,546.00	4
37-4330-200	SUPPLIES & MATERIALS	38,410.27	43,908.00	5,224.68	27,632.46	0.00	16,275.54	63
37-4330-210	UNIFORMS	3,757.59	6,000.00	0.00	1,012.61	0.00	4,987.39	17
37-4330-250	FUEL	38,714.11	38,000.00	2,967.73	20,131.67	0.00	17,868.33	53
37-4330-260	DEPARTMENTAL SUPPLIES	6,481.47	16,678.00	275.86	13,904.98	0.00	2,773.02	83
37-4330-270	SERVICE AWARDS	50.00	50.00	0.00	50.00	0.00	0.00	100
37-4330-295	PORTABLE COMM HARDWARE	1,111.00	8,622.00	0.00	4,524.00	0.00	4,098.00	52
37-4330-320	- COMMUNICATIONS	4,825.08	5,500.00	20.87	3,842.21	0.00	1,657.79	70
37-4330-350	POSTAGE	0.81	50.00	0.00	28.70	0.00	21.30	57
37-4330-355	MAINT & REPAIR-EQUIPMENT	23,700.35	36,000.00	1,803.02	15,189.26	0.00	20,810.74	42

Washington County
Statement of Revenue and Expenditures

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
37-4330-390	WASH EMS - DUES & SUBSCRIPTIONS	0.00	8,000.00	99.00	5,508.65	0.00	2,491.35	69
37-4330-396	EMS-MEDICAID COST REPORT	5,621.00	1,000.00	0.00	1,000.00	0.00	0.00	100
37-4330-450	PROPERTY & LIABILITY	486.00	500.00	0.00	0.00	0.00	500.00	0
37-4330-540	CAPITAL OUTLAY-VEHICLES	167,826.92	60,000.00	0.00	0.00	0.00	60,000.00	0
37-4330-550	WASH CO EMS- CAPITAL OUTLAY- EQUIPMENT	0.00	972.00	0.00	0.00	0.00	972.00	0
37-4330-600	CONTRACTS-MEDICAL DIRECTOR	23,248.00	23,250.00	1,937.50	15,500.00	0.00	7,750.00	67
37-4330-610	CONTRACTS-BILLING	33,204.50	37,188.00	3,371.74	20,096.56	0.00	17,091.44	54
37-4330-611	WASH EMS-CONTRACTS-DRUG SCREENING	0.00	5,180.00	0.00	101.00	0.00	5,079.00	2
37-4330-650	EMS DONATIONS	396.00	100.00	0.00	0.00	0.00	100.00	0
37-4330-651	COVID-19 CARES ACT EXPENSES	3,885.99	39,453.00	0.00	4,600.07	0.00	34,852.93	12
DEPARTMENT Total		1,745,252.04	1,953,662.00	2,843.60	983,577.13	0.00	970,084.87	50
37-4376-000	TRANSPORT SERVICE:	0.00	0.00	0.00	0.00	0.00	0.00	0
37-4376-010	SALARIES & WAGES-REGULAR	64,546.03	98,400.50	0.00	37,061.93	0.00	61,338.57	38
37-4376-030	SALARIES & WAGES-OVERTIME	10,444.54	12,000.00	0.00	9,962.74	0.00	2,037.26	83
37-4376-040	SALARIES & WAGES-PARTTIME	23,524.38	25,000.00	0.00	9,404.95	0.00	15,595.05	38
37-4376-090	FICA TAXES	7,266.74	10,281.00	0.00	3,840.59	0.00	6,440.41	37
37-4376-100	TRANSPORT SERVICE- RETIREMENT EXPENSE	11,357.23	19,018.00	0.00	7,956.57	0.00	11,061.43	42
37-4376-101	TRANSPORT SERVICE- 401K CONTRIB.	950.41	3,252.00	0.00	1,034.88	0.00	2,217.12	32
37-4376-130	TRANSPORT- UNEMPLOYMENT INS.	0.00	1,008.00	0.00	0.00	0.00	1,008.00	0
37-4376-140	TRANSPORT SERVICE- WORKMAN'S COMP	1,853.00	13,811.00	0.00	12,430.00	0.00	1,381.00	90
37-4376-180	GROUP INSURANCE	13,356.33	31,066.00	0.00	10,932.40	0.00	20,133.60	35
37-4376-200	SUPPLIES & MATERIALS	14,682.25	19,360.00	1,488.54	16,048.87	0.00	3,311.13	83
37-4376-210	TRANSPORT SERVICE- UNIFORMS	1,393.00	2,500.00	83.98	1,556.74	0.00	943.26	62
37-4376-250	FUEL	7,072.87	14,000.00	1,086.91	4,702.24	0.00	9,297.76	34
37-4376-295	PORTABLE COMM HARDWARE	1,960.00	6,398.00	0.00	3,300.00	0.00	3,098.00	52
37-4376-320	TRANSPORT SERVICE- COMMUNICATIONS	3,164.16	3,500.00	451.11	1,469.10	0.00	2,030.90	42
37-4376-355	MAINT & REPAIR-EQUIPMENT	7,010.81	15,000.00	1,068.56	3,410.37	0.00	11,589.63	23
37-4376-370	ADVERTISING	214.50	2,000.00	0.00	0.00	0.00	2,000.00	0
37-4376-390	TRANSPORT - DUES & SUBSCRIPTIONS	0.00	2,000.00	247.80	1,408.95	0.00	591.05	70
37-4376-550	CAPITAL OUTLAY-EQUIPMENT	27,484.10	242.00	0.00	0.00	0.00	242.00	0
37-4376-610	CONTRACTS-BILLING	11,782.75	10,413.00	1,445.04	9,227.97	0.00	1,185.03	89
DEPARTMENT Total		208,063.10	289,249.50	5,871.94	133,748.30	0.00	155,501.20	46
37-9100-000	DEBT PRINCIPAL:	0.00	0.00	0.00	0.00	0.00	0.00	0
37-9100-002	DEBT PRINCIPLE - 2017 BB&T AMBULANCES	27,711.24	28,341.00	0.00	28,340.28	0.00	0.72	100
37-9100-003	DEBT PRINC - 2017 HEART MONITORS(LGFCU)	40,422.23	41,324.00	0.00	41,323.91	0.00	0.09	100

Washington County
Statement of Revenue and Expenditures

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
DEPARTMENT Total		68,133.47	69,665.00	0.00	69,664.19	0.00	0.81	100
37-9200-000	DEBT INTEREST:	0.00	0.00	0.00	0.00	0.00	0.00	0
37-9200-002	DEBT INTEREST - 2017 BB&T AMBULANCES	1,930.29	1,302.00	0.00	1,301.25	0.00	0.75	100
37-9200-003	DEBT INT - 2017 HEART MONITORS (LGFCU)	3,762.45	2,861.00	0.00	2,860.77	0.00	0.23	100
DEPARTMENT Total		5,692.74	4,163.00	0.00	4,162.02	0.00	0.98	100
EMS Expend Total		2,027,141.35	2,316,739.50	3,028.34	1,191,151.64	0.00	1,125,587.86	51

Fund	Description	Prior Revenue	Curr Revenue	YTD Revenue	Prior Expended	Curr Expended	YTD Expended	Total Available Revenues
37	EMS	2,179,210.18	173.78-	1,207,311.80	2,027,141.35	3,028.34	1,191,151.64	16,160.16

Washington County
Statement of Revenue and Expenditures

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/Deficit	% Real
38-3800-071	PARALLEL TAXIWAY NPE FUNDS	0.00	600,000.00	0.00	566,223.12	0.00	33,776.88-	94
38-3800-081	PARALLEL TAXIWAY PROJECT (CONSTRUCTION)	7,122,744.88	250,079.00	0.00	250,079.00	0.00	0.00	100
38-3800-082	PARALLEL TAXIWAY CA/RPR PROJ 4313	0.00	170,000.00	0.00	0.00	0.00	170,000.00-	0
38-3800-090	NPE FEDERAL GRANT-FY 19-20	0.00	150,000.00	0.00	0.00	0.00	150,000.00-	0
38-3800-091	NPE FEDERAL GRANT-FY 20-21	0.00	150,000.00	0.00	0.00	0.00	150,000.00-	0
AIRPORT PROJECTS Revenue Total		7,122,744.88	1,320,079.00	0.00	816,302.12	0.00	503,776.88-	62

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
38-8135-000	AIRPORT:	0.00	0.00	0.00	0.00	0.00	0.00	0
38-8135-651	PARALLEL TAXIWAY NPE FUNDS	0.00	600,000.00	0.00	566,223.25	0.00	33,776.75	94
38-8135-661	PARALLEL TAXIWAY (CONSTRUCTION)	7,122,744.88	250,079.00	0.00	250,079.00	0.00	0.00	100
38-8135-662	PARALLEL TAXIWAY CA/RPR PROJ 4313	0.00	170,000.00	0.00	0.00	0.00	170,000.00	0
38-8135-670	NPE FEDERAL GRANT-FY 19-20	0.00	150,000.00	0.00	0.00	0.00	150,000.00	0
38-8135-671	NPE FEDERAL GRANT FY 20-21	0.00	150,000.00	0.00	0.00	0.00	150,000.00	0
DEPARTMENT Total		7,122,744.88	1,320,079.00	0.00	816,302.25	0.00	503,776.75	62
AIRPORT PROJECTS Expend Total		7,122,744.88	1,320,079.00	0.00	816,302.25	0.00	503,776.75	62

Fund	Description	Prior Revenue	Curr Revenue	YTD Revenue	Prior Expended	Curr Expended	YTD Expended	Total Available Revenues
38	AIRPORT PROJECTS	7,122,744.88	0.00	816,302.12	7,122,744.88	0.00	816,302.25	0.13-

Washington County
Statement of Revenue and Expenditures

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/Deficit	% Real
39-3300-000	CARES ACT FUNDING - AIRPORT	0.00	20,000.00	0.00	20,000.00	0.00	0.00	100
39-3310-000	TIMBER SALES-AVIATION FUNDS	0.00	10,400.00	0.00	0.00	0.00	10,400.00-	0
39-3570-000	AIRPORT FUEL SALES & HANGERS	53,485.25	55,000.00	2,040.38	24,139.83	0.00	30,860.17-	44
39-3600-000	HANGER RENTAL	12,600.00	9,540.00	960.00	11,040.00	0.00	1,500.00	116
39-3980-010	TRANSFER FROM GENERAL FUND	93,559.00	94,317.00	0.00	94,317.00	0.00	0.00	100
AIRPORT OPERATIONS Revenue Total		159,644.25	189,257.00	3,000.38	149,496.83	0.00	39,760.17-	79
Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
39-0000-000	AIRPORT OPERATIONS:	0.00	0.00	0.00	0.00	0.00	0.00	0
39-4530-000	AIRPORT:	0.00	0.00	0.00	0.00	0.00	0.00	0
39-4530-010	AIRPORT-S & W- REGULAR	38,159.08	40,001.00	0.00	23,333.94	0.00	16,667.06	58
39-4530-030	SALARIES & WAGES-LONGEVITY	571.19	601.00	0.00	600.02	0.00	0.98	100
39-4530-032	SALARIES & WAGES - PARTTIME	8,190.00	10,400.00	0.00	5,040.00	0.00	5,360.00	48
39-4530-090	FICA TAX	3,534.28	3,623.00	0.00	2,188.92	0.00	1,434.08	60
39-4530-100	AIRPORT - RETIREMENT	6,037.47	7,124.00	0.00	4,049.59	0.00	3,074.41	57
39-4530-101	AIRPORT - 401K	1,144.80	1,219.00	0.00	700.00	0.00	519.00	57
39-4530-140	AIRPORT- WORKMAN'S COMP	2,689.00	3,106.00	167.00	2,960.00	0.00	146.00	95
39-4530-180	AIRPORT - GROUP INSURANCE	6,807.70	7,326.00	0.00	4,004.58	0.00	3,321.42	55
39-4530-200	AIRPORT- DEPTAL SUPPLIES	239.58	745.00	0.00	158.99	0.00	586.01	21
39-4530-250	AIRPORT- AV GAS AND JET FUEL	66,196.48	50,000.00	0.00	13,704.25	0.00	36,295.75	27
39-4530-310	AIRPORT- TRAVEL	0.00	200.00	0.00	0.00	0.00	200.00	0
39-4530-320	AIRPORT- COMMUNICATIONS	1,569.96	1,700.00	107.45	942.66	0.00	757.34	55
39-4530-330	AIRPORT- UTILITIES	7,487.16	9,500.00	853.45	3,805.07	0.00	5,694.93	40
39-4530-331	POSTAGE	0.00	55.00	55.00	55.00	0.00	0.00	100
39-4530-350	MAINT & REPAIR-BUILDING	1,020.34	4,500.00	350.52	1,803.19	0.00	2,696.81	40
39-4530-351	MAINT & REPAIR-EQUIPMENT	3,420.91	5,000.00	10.76	2,897.48	0.00	2,102.52	58
39-4530-352	MAINT & REPAIR - FUELMASTER	550.00	550.00	0.00	550.00	0.00	0.00	100
39-4530-390	AIRPORT- DUES AND SUBSCRIPTIONS	80.00	80.00	0.00	80.00	0.00	0.00	100
39-4530-450	INSURANCE	3,683.00	3,683.00	0.00	3,683.00	0.00	0.00	100
39-4530-997	DESIGNATED FOR FUTURE APPROPRIATION	0.00	36,344.00	0.00	0.00	0.00	36,344.00	0
39-4530-998	AIRPORT- SALES TAX ON FUEL	4,448.97	3,500.00	75.77	1,619.03	0.00	1,880.97	46
DEPARTMENT Total		155,829.92	189,257.00	1,619.95	72,175.72	0.00	117,081.28	38
AIRPORT OPERATIONS Expend Total		155,829.92	189,257.00	1,619.95	72,175.72	0.00	117,081.28	38

Washington County
Statement of Revenue and Expenditures

Fund	Description	Prior Revenue	Curr Revenue	YTD Revenue	Prior Expended	Curr Expended	YTD Expended	Total Available Revenues
39	AIRPORT OPERATIONS	159,644.25	3,000.38	149,496.83	155,829.92	1,619.95	72,175.72	77,321.11

Washington County
Statement of Revenue and Expenditures

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/Deficit	% Real
58-3100-000	AGAPE - LOCAL MATCH DONATION	0.00	10,000.00	0.00	10,000.00	0.00	0.00	100
58-3101-000	DEPT OF COMM-AGAPE GRANT #2587	0.00	380,000.00	0.00	0.00	0.00	380,000.00-	0
58-3200-000	USDA RBDG GRANT - BAY BROTHERS	0.00	181,301.00	0.00	0.00	0.00	181,301.00-	0
58-3980-010	TRANSFER FROM GENERAL FUND	0.00	10,000.00	0.00	10,000.00	0.00	0.00	100
PROJECTS/GRANTS FUND Revenue Total		0.00	581,301.00	0.00	20,000.00	0.00	561,301.00-	3

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
58-0000-000	PROJECTS/GRANTS FUND:	0.00	0.00	0.00	0.00	0.00	0.00	0
58-4201-001	AGAPE - LOCAL MATCH	0.00	20,000.00	0.00	0.00	0.00	20,000.00	0
58-4201-002	AGAPE CLINIC PROJECT #2587	0.00	380,000.00	0.00	0.00	0.00	380,000.00	0
DEPARTMENT Total		0.00	400,000.00	0.00	0.00	0.00	400,000.00	0
58-5200-001	USDA RBDG GRANT - BAY BROTHERS	0.00	181,301.00	0.00	0.00	0.00	181,301.00	0
DEPARTMENT Total		0.00	181,301.00	0.00	0.00	0.00	181,301.00	0
PROJECTS/GRANTS FUND Expend Total		0.00	581,301.00	0.00	0.00	0.00	581,301.00	0

Fund	Description	Prior Revenue	Curr Revenue	YTD Revenue	Prior Expended	Curr Expended	YTD Expended	Total Available Revenues
58	PROJECTS/GRANTS FUND	0.00	0.00	20,000.00	0.00	0.00	0.00	20,000.00

Washington County
Statement of Revenue and Expenditures

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/Deficit	% Real
59-3010-211	PLYMOUTH MOTOR VEHICLE TAX - NCVTS	141,850.40	0.00	11,997.38	84,278.56	0.00	84,278.56	0
59-3010-212	PLYMOUTH NCVTS CONTRA REVENUE ACCOUNT	6,867.52-	0.00	0.00	0.00	0.00	0.00	0
59-3010-221	ROPER MOTOR VEHICLE TAX - NCVTS	17,928.06	0.00	583.88	9,874.59	0.00	9,874.59	0
59-3010-222	ROPER NCVTS CONTRA REVENUE ACCOUNT	658.36-	0.00	0.00	0.00	0.00	0.00	0
59-3010-241	CRESWELL MOTOR VEHICLE TAX - NCVTS	8,507.63	0.00	809.26	5,456.76	0.00	5,456.76	0
59-3010-242	CRESWELL NCVTS CONTRA REVENUE ACCOUNT	377.53-	0.00	0.00	0.00	0.00	0.00	0
59-3010-320	CRESWELL TAX LEVY	80,758.82	0.00	555.75	75,322.17	0.00	75,322.17	0
59-3010-350	DRAINAGE DISTRICT 5 LEVY	34,296.66	0.00	0.00	27,755.22	0.00	27,755.22	0
59-3010-360	ALBEMARLE DRAINAGE DISTRICT	104,142.74	0.00	35.71	111,361.57	0.00	111,361.57	0
59-3010-370	PUNGO RIVER DRAINAGE DISTRICT	14,463.13	0.00	0.00	37,953.90	0.00	37,953.90	0
DMV MUNICIPAL TAXES Revenue Total		394,044.03	0.00	13,981.98	352,002.77	0.00	352,002.77	0

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
59-0000-000	FUND 59:	0.00	0.00	0.00	0.00	0.00	0.00	0
59-6900-298	LEVY- DRAINAGE DISTRICT 5 LEVY	34,296.66	0.00	6,769.42	27,755.22	0.00	27,755.22-	0
59-6900-404	CRESWELL TAX LEVY	80,758.82	0.00	7,899.41	71,028.10	0.00	71,028.10-	0
59-6900-411	PLYMOUTH MOTOR VEHICLE TAX - NCVTS	134,982.88	0.00	11,801.02	72,281.18	0.00	72,281.18-	0
59-6900-412	ROPER MOTOR VEHICLE TAX - NCVTS	17,269.70	0.00	1,773.38	9,290.71	0.00	9,290.71-	0
59-6900-413	CRESWELL MOTOR VEHICLE TAX - NCVTS	8,130.10	0.00	596.37	4,647.50	0.00	4,647.50-	0
59-6900-414	ALBEMARLE DRAINAGE DISTRICT	104,142.74	0.00	30,601.77	111,325.86	0.00	111,325.86-	0
59-6900-415	PUNGO RIVER DRAINAGE DISTRICT	14,463.13	0.00	5,541.18	37,953.90	0.00	37,953.90-	0
DEPARTMENT Total		394,044.03	0.00	64,982.55	334,282.47	0.00	334,282.47-	0
DMV MUNICIPAL TAXES Expend Total		394,044.03	0.00	64,982.55	334,282.47	0.00	334,282.47-	0

Fund	Description	Prior Revenue	Curr Revenue	YTD Revenue	Prior Expended	Curr Expended	YTD Expended	Total Available Revenues
59	DMV MUNICIPAL TAXES	394,044.03	13,981.98	352,002.77	394,044.03	64,982.55	334,282.47	17,720.30

Washington County
Statement of Revenue and Expenditures

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/Deficit	% Real
60-3000-001	CRF FUNDS FROM SL 2020-4	6,781.97	0.00	0.00	431,628.03	0.00	431,628.03	0
60-3000-002	CRF FUNDS FROM SL 2020-80	0.00	224,745.00	0.00	224,744.02	0.00	0.98-	100
60-3000-003	CRF FUNDS FROM SL 2020-17 - ELECTIONS	0.00	44,930.00	0.00	44,930.00	0.00	0.00	100
60-3000-004	CRF FUNDS FROM SL 2020-97 - ELECTIONS	0.00	16,000.00	0.00	16,000.00	0.00	0.00	100
60-3990-000	APPROPRIATED FUND BALANCE	0.00	431,628.00	0.00	0.00	0.00	431,628.00-	0
	CRF PANDEMIC RECOVERY Revenue Total	6,781.97	717,303.00	0.00	717,302.05	0.00	0.95-	100

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
60-0000-000	CRF PANDEMIC RECOVERY:	0.00	0.00	0.00	0.00	0.00	0.00	0
60-4000-000	CRF PANDEMIC RECOVERY:	0.00	0.00	0.00	0.00	0.00	0.00	0
60-4000-001	FY20 CRF EXPENSES	6,781.97	0.00	0.00	0.00	0.00	0.00	0
60-4000-002	MEDICAL EXPENSES	0.00	67,886.00	0.00	45,835.17	0.00	22,050.83	68
60-4000-003	PUBLIC HEALTH EXPENSES	0.00	129,641.00	0.00	107,803.67	0.00	21,837.33	83
60-4000-004	PAYROLL EXPENSES	0.00	346,821.93	0.00	346,821.93	0.00	0.00	100
60-4000-005	PUBLIC HEALTH MEASURE EXP	0.00	27,052.00	0.00	24,078.68	0.00	2,973.32	89
60-4000-007	OTHER	0.00	28,973.00	0.00	16,464.42	0.00	12,508.58	57
60-4000-008	MUNICIPALITIES	0.00	55,999.07	0.00	55,999.07	0.00	0.00	100
	DEPARTMENT Total	6,781.97	656,373.00	0.00	597,002.94	0.00	59,370.06	91
60-5000-001	CRF EXPENSES - BOARD OF ELECTIONS	0.00	34,957.00	0.00	34,957.00	0.00	0.00	100
60-5000-002	CRF PAYROLL EXPENSES-BOARD OF ELECTIONS	0.00	25,973.00	0.00	25,773.00	0.00	200.00	99
	DEPARTMENT Total	0.00	60,930.00	0.00	60,730.00	0.00	200.00	100
	CRF PANDEMIC RECOVERY Expend Total	6,781.97	717,303.00	0.00	657,732.94	0.00	59,570.06	92

Fund	Description	Prior Revenue	Curr Revenue	YTD Revenue	Prior Expended	Curr Expended	YTD Expended	Total Available Revenues
60	CRF PANDEMIC RECOVERY	6,781.97	0.00	717,302.05	6,781.97	0.00	657,732.94	59,569.11

Washington County
Statement of Revenue and Expenditures

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/Deficit	% Real
61-3490-001	CDBG-SCATTERED SITE (SFR) GRANT '17	121,476.00	48,116.00	9,190.00	41,976.00	0.00	6,140.00-	87
	COMMUNITY DEVELOPMENT BLOCK Revenue Total	121,476.00	48,116.00	9,190.00	41,976.00	0.00	6,140.00-	87

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
61-8300-000	SFR:	0.00	0.00	0.00	0.00	0.00	0.00	0
61-8300-551	SFR 17 - REHAB '17	121,476.00	48,116.00	15,302.00	48,088.00	0.00	28.00	100
	DEPARTMENT Total	121,476.00	48,116.00	15,302.00	48,088.00	0.00	28.00	100
	COMMUNITY DEVELOPMENT BLOCK Expend Total	121,476.00	48,116.00	15,302.00	48,088.00	0.00	28.00	100

Fund	Description	Prior Revenue	Curr Revenue	YTD Revenue	Prior Expended	Curr Expended	YTD Expended	Total Available Revenues
61	COMMUNITY DEVELOPMENT BLOCK GRANTS	121,476.00	9,190.00	41,976.00	121,476.00	15,302.00	48,088.00	6,112.00-

Washington County
Statement of Revenue and Expenditures

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/Deficit	% Real
63-3270-000	MOTEL OCCUPANCY TAX	124,870.52	115,000.00	10,239.97	96,786.12	0.00	18,213.88-	84
63-3290-000	INTEREST EARNED ON INVESTMENT	223.07	0.00	0.00	3.96	0.00	3.96	0
63-3960-000	EDPNC TOURISM RECOVERY GRANT-SL 2020-4	0.00	14,926.00	0.00	14,926.00	0.00	0.00	100
63-3990-000	TTA-FUND BALANCE APPROPRIATION	0.00	29,675.00	0.00	0.00	0.00	29,675.00-	0
TRAVEL AND TOURISM Revenue Total		125,093.59	159,601.00	10,239.97	111,716.08	0.00	47,884.92-	70

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
63-0000-000	FUND 63:	0.00	0.00	0.00	0.00	0.00	0.00	0
63-4960-000	TRAVEL & TOURISM:	0.00	0.00	0.00	0.00	0.00	0.00	0
63-4960-010	MUSEUM/HISTORIC SOCIETY	14,000.00	14,000.00	1,166.67	9,333.36	0.00	4,666.64	67
63-4960-040	LIVING HISTORY	1,200.58	3,500.00	0.00	0.00	0.00	3,500.00	0
63-4960-100	BILLBOARD ADVERTISEMENTS	11,682.46	15,000.00	529.42	8,864.78	0.00	6,135.22	59
63-4960-140	CIVIL WAR TRAIL SIGNS MAINTENANCE	1,000.00	1,200.00	0.00	1,000.00	0.00	200.00	83
63-4960-180	HISTORIC ALBEMARLE TOUR DUES	700.00	1,000.00	0.00	0.00	0.00	1,000.00	0
63-4960-181	ROANOKE RIVER PARTNERS DUES	1,500.00	1,500.00	0.00	1,500.00	0.00	0.00	100
63-4960-200	NORTH CAROLINA BEAR FESTIVAL	0.00	25,000.00	0.00	0.00	0.00	25,000.00	0
63-4960-210	HISTORICAL SOCIETY-FALL PADDLE	0.00	1,500.00	0.00	0.00	0.00	1,500.00	0
63-4960-341	MARITIME MUSEUM & LIGHTHOUSE	5,000.00	10,000.00	833.33	6,666.64	0.00	3,333.36	67
63-4960-343	TOWN OF PLYMOUTH BOAT RACES	3,000.00	3,000.00	0.00	0.00	0.00	3,000.00	0
63-4960-370	CONTRACT-WEBSITE HOST & MAINT	3,280.00	5,000.00	100.00	800.00	0.00	4,200.00	16
63-4960-991	EDPNC TOURISM RECOVERY GRANT-SL 2020-4	0.00	14,926.00	0.00	14,920.00	0.00	6.00	100
DEPARTMENT Total		41,363.04	95,626.00	2,629.42	43,084.78	0.00	52,541.22	45

63-4970-000	TRAVEL & TOURISM:	0.00	0.00	0.00	0.00	0.00	0.00	0
63-4970-010	SALARIES & WAGES-DIRECTOR	15,000.00	15,000.00	0.00	8,750.00	0.00	6,250.00	58
63-4970-090	TRAVEL- FICA TAX	607.08	1,353.00	0.00	354.13	0.00	998.87	26
63-4970-100	TRAVEL- RETIREMENT	2,337.80	2,343.00	0.00	1,480.50	0.00	862.50	63
63-4970-131	TRAVEL - UNEMPLOYMENT	0.00	119.00	0.00	0.00	0.00	119.00	0
63-4970-140	TRAVEL- WORKER'S COMP	95.00	150.00	0.00	90.00	0.00	60.00	60
63-4970-180	TRAVEL- GROUP INS.S	8,793.50	9,660.00	0.00	5,164.96	0.00	4,495.04	53
63-4970-260	DEPARTMENTAL SUPPLIES	0.00	50.00	0.00	0.00	0.00	50.00	0
63-4970-310	TRAVEL- TRAVEL & TRAINING	0.00	1,300.00	0.00	0.00	0.00	1,300.00	0
63-4970-320	TRAVEL- COMMUNICATIONS	0.00	50.00	0.00	0.00	0.00	50.00	0
63-4970-340	TRAVEL- POSTAGE	0.00	200.00	0.00	0.00	0.00	200.00	0
63-4970-370	MARKETING & ADVERTISING-ADMIN	25,356.50	25,000.00	0.00	3,697.00	0.00	21,303.00	15
63-4970-390	TRAVEL- DUES & SUBSCRIPTIONS	175.00	1,000.00	0.00	175.00	0.00	825.00	18
63-4970-600	ADMIN FEE 3%- GENERAL FUND	3,500.00	3,500.00	0.00	3,500.00	0.00	0.00	100

Washington County
Statement of Revenue and Expenditures

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
63-4970-602	PROFESSIONAL SERVICES-AUDIT	4,250.00	4,250.00	4,250.00	4,250.00	0.00	0.00	100
DEPARTMENT Total		60,114.88	63,975.00	4,250.00	27,461.59	0.00	36,513.41	43
TRAVEL AND TOURISM Expend Total		101,477.92	159,601.00	6,879.42	70,546.37	0.00	89,054.63	44

Fund	Description	Prior Revenue	Curr Revenue	YTD Revenue	Prior Expended	Curr Expended	YTD Expended	Total Available Revenues
63	TRAVEL AND TOURISM	125,093.59	10,239.97	111,716.08	101,477.92	6,879.42	70,546.37	41,169.71

Washington County
Statement of Revenue and Expenditures

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/Deficit	% Real
69-3370-000	E911 TELEPHONE SURCHARGE (1YR)	162,822.22	126,420.00	0.00	63,210.36	0.00	63,209.64-	50
69-3990-000	APPROPRIATED PRIOR YR BALANCE	0.00	190,564.00	0.00	0.00	0.00	190,564.00-	0
EMERGENCY TELECOMMUNICATIONS Revenue Total		162,822.22	316,984.00	0.00	63,210.36	0.00	253,773.64-	20

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
69-9100-000	911:	0.00	0.00	0.00	0.00	0.00	0.00	0
69-9100-200	DEPARTMENTAL SUPPLIES	731.21	1,145.00	0.00	835.96	0.00	309.04	73
69-9100-310	TRAINING	2,220.67	3,405.00	0.00	1,825.00	0.00	1,580.00	54
69-9100-320	COMMUNICATIONS	28,270.92	29,800.00	1,941.70	17,239.67	0.00	12,560.33	58
69-9100-321	COMMUNICATIONS-911 BACKUP	10,878.16	11,595.00	0.00	625.30	0.00	10,969.70	5
69-9100-350	MAINT & REPAIR-EQUIPMENT	135.00	1,000.00	0.00	144.00	0.00	856.00	14
69-9100-351	CONTRACTED SERVICES-SOUNDSIDE	12,600.00	12,600.00	0.00	12,600.00	0.00	0.00	100
69-9100-352	MAINT AGREEMENT-SOUTHERN SOFTWARE CAD	7,567.00	7,643.00	0.00	7,643.00	0.00	0.00	100
69-9100-354	MAINT AGREEMENT-SOUTHERN SOFT MAPPING	3,216.00	3,216.00	0.00	3,216.00	0.00	0.00	100
69-9100-355	MAINT AGREEMENT-SOUTHERN SOFT PAGING	790.00	800.00	0.00	798.00	0.00	2.00	100
69-9100-356	MAINT AGREEMENT-EDGE ONE RECORDER	4,785.00	5,025.00	0.00	4,785.00	0.00	240.00	95
69-9100-357	MAINT AGREEMENT-WIRELESS COMMUNICATIONS	13,765.48	14,450.00	1,181.54	10,633.86	0.00	3,816.14	74
69-9100-358	MAINT AGREEMENT-ESRI	2,350.00	2,700.00	0.00	0.00	0.00	2,700.00	0
69-9100-359	MAINT AGREEMENT-CENTURYLINK INTRADO	8,400.00	8,820.00	0.00	8,820.00	0.00	0.00	100
69-9100-360	MAINT AGREEMENT-CENTURYLINK CENTURION	10,343.50	11,185.00	0.00	11,183.50	0.00	1.50	100
69-9100-361	MAINT AGREEMENT-EMD	3,600.00	3,600.00	0.00	3,600.00	0.00	0.00	100
69-9100-550	- CAPITAL OUTLAY- EQUIPMENT	0.00	200,000.00	0.00	0.00	0.00	200,000.00	0
DEPARTMENT Total		109,652.94	316,984.00	3,123.24	83,949.29	0.00	233,034.71	26
EMERGENCY TELECOMMUNICATIONS Expend Total		109,652.94	316,984.00	3,123.24	83,949.29	0.00	233,034.71	26

Fund	Description	Prior Revenue	Curr Revenue	YTD Revenue	Prior Expended	Curr Expended	YTD Expended	Total Available Revenues
69	EMERGENCY TELECOMMUNICATIONS	162,822.22	0.00	63,210.36	109,652.94	3,123.24	83,949.29	20,738.93-

Washington County
Statement of Revenue and Expenditures

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/Deficit	% Real
70-3290-000	INTEREST ON INVESTMENTS	3,083.57	50.00	0.00	15.08	0.00	34.92-	30
70-3980-000	APPROPRIATED FUND BALANCE	0.00	54,370.00	0.00	0.00	0.00	54,370.00-	0
70-3980-010	TRANSFER FROM GENERAL FUND	33,000.00	33,000.00	0.00	33,000.00	0.00	0.00	100
REAPPRAISAL Revenue Total		36,083.57	87,420.00	0.00	33,015.08	0.00	54,404.92-	38

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
70-0000-000	FUND 70:	0.00	0.00	0.00	0.00	0.00	0.00	0
70-8600-200	- DEPTAL SUPPLIES	1,076.21	1,500.00	0.00	260.77	0.00	1,239.23	17
70-8600-330	REVAL-POSTAGE	0.00	3,500.00	0.00	0.00	0.00	3,500.00	0
70-8600-370	REVALUATION- PRINTING	0.00	3,200.00	0.00	0.00	0.00	3,200.00	0
70-8600-380	REVALUATION - ADVERTISING	72.00	300.00	0.00	156.00	0.00	144.00	52
70-8600-600	REVALUATION-CONTRACTED SERVICES	174,240.00	75,920.00	0.00	64,072.50	0.00	11,847.50	84
70-8600-601	REVAL-CONTRACTED SERVICES-DYNAMIC DATA	1,300.00	3,000.00	0.00	50.00	0.00	2,950.00	2
DEPARTMENT Total		176,688.21	87,420.00	0.00	64,539.27	0.00	22,880.73	74
REAPPRAISAL Expend Total		176,688.21	87,420.00	0.00	64,539.27	0.00	22,880.73	74

Fund	Description	Prior Revenue	Curr Revenue	YTD Revenue	Prior Expended	Curr Expended	YTD Expended	Total Available Revenues
70	REAPPRAISAL	36,083.57	0.00	33,015.08	176,688.21	0.00	64,539.27	31,524.19-

Washington County
Statement of Revenue and Expenditures

Fund	Description	Prior Revenue	Curr Revenue	YTD Revenue	Prior Expended	Curr Expended	YTD Expended	Total Available Revenues
10	GENERAL FUND	14,776,473.33	609,162.53	10,932,747.05	14,129,713.45	569,722.80	8,490,433.77	2,442,313.28
21	CAPITAL OUTLAY-WASHINGTON CO SCHOOLS	561,138.63	54,155.04	252,128.04	400,000.00	33,333.33	266,666.64	14,538.60-
30	DRAINAGE	142,395.06	819.73	157,918.71	106,741.01	69,959.60	179,913.24	21,994.53-
33	SANITATION	1,360,304.45	57,089.53	1,132,360.90	1,400,763.90	78,968.36	777,996.92	354,363.98
35	WATER	1,465,060.40	0.00	862,910.25	1,188,844.33	7,045.19	537,232.86	325,677.39
37	EMS	2,179,210.18	173.78-	1,207,311.80	2,027,141.35	3,028.34	1,191,151.64	16,160.16
38	AIRPORT PROJECTS	7,122,744.88	0.00	816,302.12	7,122,744.88	0.00	816,302.25	0.13-
39	AIRPORT OPERATIONS	159,644.25	3,000.38	149,496.83	155,829.92	1,619.95	72,175.72	77,321.11
51	TRUSTEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
56	LIBRARY PROJECT GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
57	COMMERCE CENTER WATER & SEWER PROJECT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
58	PROJECTS/GRANTS FUND	0.00	0.00	20,000.00	0.00	0.00	0.00	20,000.00
59	DMV MUNICIPAL TAXES	394,044.03	13,981.98	352,002.77	394,044.03	64,982.55	334,282.47	17,720.30
60	CRF PANDEMIC RECOVERY	6,781.97	0.00	717,302.05	6,781.97	0.00	657,732.94	59,569.11
61	COMMUNITY DEVELOPMENT BLOCK GRANTS	121,476.00	9,190.00	41,976.00	121,476.00	15,302.00	48,088.00	6,112.00-
62	COMMUNITY DEVELOPMENT BLOCK GRANTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
63	TRAVEL AND TOURISM	125,093.59	10,239.97	111,716.08	101,477.92	6,879.42	70,546.37	41,169.71
67	FUND 67:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
69	EMERGENCY TELECOMMUNICATIONS	162,822.22	0.00	63,210.36	109,652.94	3,123.24	83,949.29	20,738.93-
70	REAPPRAISAL	36,083.57	0.00	33,015.08	176,688.21	0.00	64,539.27	31,524.19-

Washington County
Statement of Revenue and Expenditures

Fund	Description	Prior Revenue	Curr Revenue	YTD Revenue	Prior Expended	Curr Expended	YTD Expended	Total Available Revenues
ZZ	DUMMY 1099	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Final Total	28,613,272.56	757,465.38	16,850,398.04	27,441,899.91	853,964.78	13,591,011.38	3,259,386.66

WASHINGTON COUNTY BOARD OF COMMISSIONERS

AGENDA STATEMENT

ITEM NO: 8

DATE: March 1, 2021

**ITEM: Other Items by Chairman, Commissioners, County Manager/Attorney,
Finance Officer or Clerk**

SUMMARY EXPLANATION:

- Department Head Reports from February 2021
- Statistics Report from January 2021

Department Head Reports to the Commissioners
March 1, 2021
Board of Commissioners' In Person & Facebook Livestreamed Meeting

Geographic Information Systems

Harry White

The GIS/Mapping Department is doing fine. The following tasks were completed by the GIS/Mapping Department

- Verified of property as recorded on deeds
- Transfer of real property,
- Land-parcel splits and recombination of property,
- Assist the general public with maps and related needs.
- Managed correspondence via phone, email
- Assist the Finance Department when needed
- Providing maps for the Tax Department
- Attended NCPMA Virtual Meeting
- Work on 2021 Budget

EMS

Jennifer O'Neal

EMS STAFFING:

Currently we have no Full Time Employees out of work due to COVID-19. However, we have had a decrease in the number of part time staff available due to sickness, quarantine and/or their full time employers limiting their part time jobs. There is one full time opening for a Paramedic in the EMS Division and one full time opening for an EMT in the Transport Division. Several of our local community colleges are starting initial certification training programs at every level in March and we hope to see a new crop of providers hitting the workforce once these programs are complete. The system has continued to be covered internally with alternative staffing strategies without need for assistance from the state.

EMPLOYEE SAFETY:

In an effort to keep our patients and providers healthy we have a two level cleaning practice. Daily disinfecting practices continue to be managed by staff inside the bases and ambulances. Also, during routine mechanical maintenance our units are individually evaluated and any needed filter system cleaning and changes are made.

PPE remains at a comfortable inventory level and is sufficient to absorb a peak in call volume for approximately 9 days.

OTHER SYSTEM BUSINESS:

Currently we have one Transport Unit (2017 Transit Van 145,590 miles) that is out of service following a catastrophic failure in the driveline. The failure was identified as a Ford defect and is being repaired under a claim through Ford. There is no estimated date that repairs will be

complete. While that unit is out of service, a spare EMS Unit is being used to supplement that division.

We continue to assist MTW Health Department and the Creswell Clinic with vaccine clinics as staffing allows.

We are in the process of making budget preparations and in response to requesting input from our providers for specific ideas and needs for our agency, have received valuable input from a couple of employees that we look forward to including in our budget preparation.

Thank you for your continued support of the Washington-Tyrrell County EMS System.

Recreation

Randy Fulford

WCR Coaches Meeting

Those in Attendance

Randy Fulford, Director
David Lewis, Coach
Azareel Young, Coach

Damian Patterson, Coach
Travis Spruill, Official
C. Moore, Coach

A Meeting of the WCR Coaches was called to order at 12:00 February 20th, 2021 at the Washington County GYM., Plymouth, NC I open with a prayer.

Due to the Covid-19 the teams will be limit to (8) eight players only, and coaches will be limit to (1) one assistant coach...Training was given to each coach on disinfecting the gym after each practice, and game to help us keep it safe. There will be a (15) fifth teen minutes in between games, which no-one will be allowed in the gym at that time, no exception!

Each coach was given the state games new instructional sheets, of time, place and dates for this year state tournaments, which will be held at the Raleigh Convention Center, Raleigh NC this year, due to Covid-19, the dates have been moved from June to July 9th – 11th. The cut off date for all youth to register for games is March 15th. We are hoping to send three (3) teams to the state games this year to defend our title. Of course we are still signing kids up and making repairs to the facility.

Our next meeting will be March 6, 2021.

Elections

Dora Bell

No report submitted.

Library
Vacant

No report submitted.

Cooperative Extension
Rebecca Liverman

Jalynne Waters
Ag Agent

We have finished up our series virtual winter production meetings! We were able to reach a grand total of **499 participants** between all 13 meetings, with **388** of those participants receiving **pesticide credits**. (Because we were in an online format, we had participants from as far away as Cherokee County!)

Some growers do not have internet access at all, or have several employees that need to complete training. This month, **three in-person trainings** have been set up for 20 farmers and farm workers in these situations. We spread out in an open shop or garage with masks and hand sanitizer, and they are still able to receive their required training and pesticide credits without needing to stress over lack of internet access.

The NC State Pesticide Safety team holds two-day schools (currently virtual) throughout the year to help people prepare for the pesticide exams they're required to pass in order to receive their pesticide license. This month, I was recruited to **teach** two sections of the school – “Pesticides in the Environment” and “Agricultural Pests – Plant”.

A fair bit of time this month has been spent working on **soybean mini-grant proposals**, made possible by the NC State Soybean team and the North Carolina Soybean Producers Association. Two proposals were submitted – one for a research project on soybean desiccation (as a harvest aid) in Washington County, and one for a larger regional research project investigating the current soybean seed quality issues between Washington, Hyde, Tyrrell, & Beaufort Counties.

Rebecca Liverman
County Extension Director

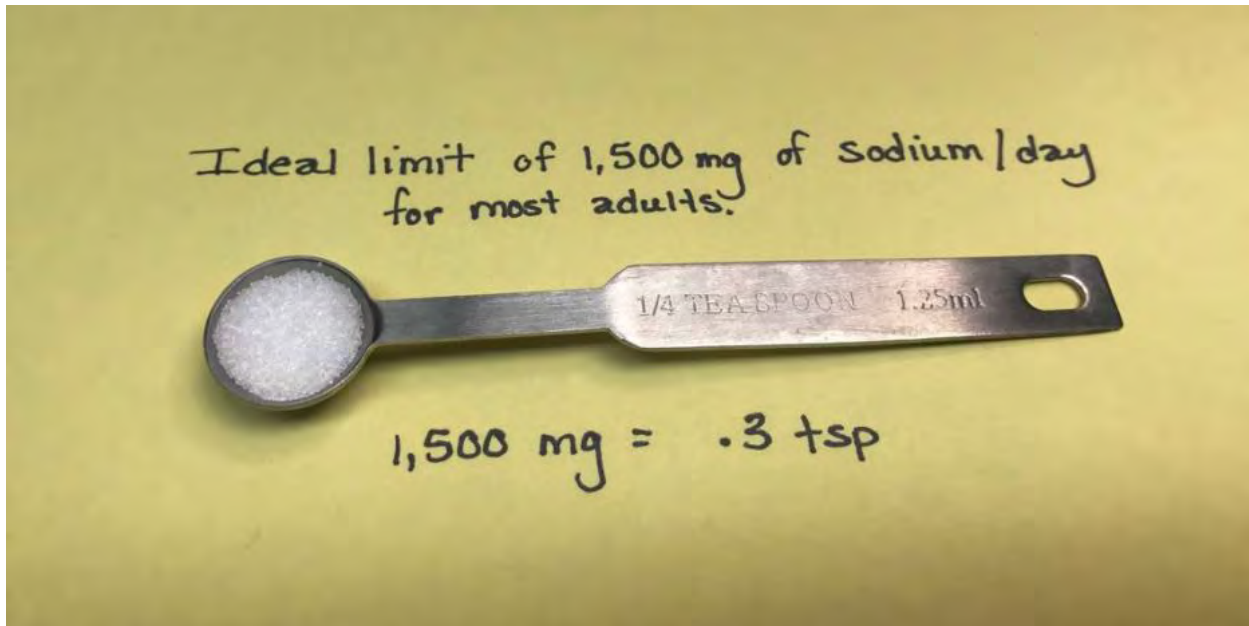
February is heart month and we featured heart-healthy ideas.
We had over **1.6K views** on our Facebook pages with these topics:

Adding **fruit** to pancakes



A low-carb alternative to alfredo sauce, **cashew** alfredo!





A series on **hidden** sodium in pre-packaged food.

Washington County Soil and Water

Martha Prinsloo

During the month of Feb 1st through 23rd, Soil and Water department along with the County Manager held our annual County drainage meeting on Feb 8 2021 at the Plymouth Gym. We had a great turn out. We received a lot of positive feedback from the community. I did a presentation of all the projects soil and water had been working on over the past 2 years county wide. Department has been doing field visit concerning drainage issues due to great amount of rainfall we have received. We have also been assisting with creating correct maps for landowner with concerns about drainage. Due to the high-water levels, we had problems removing beaver dams. We do have many beaver dams' sites all over the county we are working on right now. We have completed our Hurricane Matthew Clearing and Snagging Grant. All inspection is completed with the state inspector, we are now just completing final paperwork. I have spoken to army corps about the complaints we have been receiving about drainage near the Sun Energy Solar Farm. We have placed a mowing and tree removal contracts for the Maul Creek bank in Cherry area as well as Eddie Smith Canal.

Veterans Service Officers Report

Burl Walker

During this period, I assisted four (4) veterans, two (2) dependents, and one (1) funeral director.

1. Retrieved copy of previously submitted correspondence for a veteran.
2. Tried to explain why I couldn't submit a claim for a condition that was not listed as attributed to Agent Orange.
3. Submitted two (2) reports for Unreimbursed Medical Expense for two (2) widows.

4. Filled out paperwork to register two (2) veteran's in the Veterans Healthcare System.
5. Obtained DD-214 from Register of Deeds for a funeral director.

Tax Office

Sherri Wilkins

(Employee out on leave. No report submitted.)

Planning/Safety/Inspections/Floodplain Management

Allen Pittman

22 Permits Issued

24 Inspections completed

We have 4 plans being reviewed:

Dollar General in Creswell

2 new Residential homes

1 Solar roof panel system - residential

8 Flood Plain consultations

Met with landowners to review zoning for potential projects (just information seeking)

Met with landowner to review zoning for farming (Hemp extraction) venture - Agriculture is exempt – discussed permitting for electrical portion of project

Responded to requests for permitting information from Web provider

Con ED for license renewal:

Feb 22 through 25 – all trades – 7:00am 0 4:00pm virtual

Platt review class completed

Picked up new Chevrolet truck for Planning Department (thank you) – working with Missy for licensing. Discussed Impala for disposal

Department Head meeting February 3

Planning Board met February 18 – Zoom - Agenda included:

Swearing in members

Conflict of interest document;

Officer Election

160-D Review of documents for presentation to Commissioners

Administrative Report

Worked on budget for 2021-22 – Collaborated with Emergency Management

Emergency Management

Lance Swindell

1. EM continues to assist Health Dept. and Plymouth Primary Care with vaccine distribution where applicable.
2. EM/CERT made calls to future vaccine patients to fill out questionnaire before appointments were set and to help speed up the appointment process.

3. CERT has been dispatched to assist with Vaccination Clinics.
4. EM-1 and Ms. Connie Barnes attended County Commissioner's Meeting virtually on 2/1/21
5. Continue to fill needs through EHPC. EM-1 picked up and delivered (acquired portable Morgue temporarily for WCRMC, In place at hospital 2/1/2021-)
6. 115 Pine St. Plymouth, House Fire with fatality. EM-1 worked with Plymouth Fire Dept.; Plymouth Police Dept.; Office of State Fire Marshal, NCDOI; SBI for investigation and information handling of this tragic event.
7. Dept. Head Meeting attendance by EM-1 on 2/3/21
8. Continuing to follow up on EM vehicle order- Based on info from Ford Motor Co. vehicle is in line to be built. More than likely April.
9. Also, have been asked to help Recreation find a pickup truck. None available right now but have local Chevy, Ford and Dodge dealerships looking.
10. Weekly Wednesday Cooperator Meetings/Call (phone) – MTW
11. (EM-Statewide)Washington Co. participated with no deficiencies. Freezing Rain/Ice Event Exercise for EMPG Credits- 2/17/2021
12. EM Eastern Branch Forum – January
13. VIPER administration/ID for new radios and programming, send off Advanced System Key for updating. Received
14. Additional- HAM Radio classes are available contact Lance Swindell or Harvey West Jr. to sign up.
15. F-450 Prime Mover has a couple recalls. Appointment for addressing these issues on Feb. 25th

Register of Deeds

Tim Esolen

We are in the process of obtaining quotes for replacing some of the aging equipment by using money in the Register of Deeds Auto enhancement and preservation fund. One computer is running Windows XP while four (4) are running Windows 7 and only one is currently running Windows 10. Also the large format and the smaller document scanner both need to be replaced. We hope to divide this up into two budget years but there should be enough money in the fund to cover the costs and not burden the general budget.

In other news, we are sad to announce the passing of Assistant Register of Deeds, Brianne Sawyer's Grandfather-in-law Pastor Donald Edward Sawyer on February 13, 2021. Please keep this family in your thoughts and prayers.

Public Utilities
Doremus Luton

Solid Waste

The landfill took in 35.06 Tons of Leaves, Brush and Limbs, 20.62 Tons of Inert Debris, .40 Tons of Scrap Metal, 90.21 Tons of Construction Debris and 2.58 tons of Scrap Tires this month.

Water Department

Water plant staff treated and distributed a total of 13.3 million gallons (MG). The average daily usage was .429 MG. We served 2,606 accounts, billing customers for 7.921 MG of water.

Sheriff's Office/Detention/E911

Chief Deputy Arlo Norman/Clinta Blount/Anna Johnson

911: The only thing we have to report for the month of February is that we recently had two of our newest employees become certified in Emergency Medical Dispatch (EMD).

Detention:

1. ALLEN FIRE INSPECTOR CAME TO CHECK FIRE EXTINGUISHER 02/01/2021
2. JOHNSON CONTROL CAME TO DO AN INSPECTION ON THE FIRE ALARM 02/01/2021
3. MAINTANCE WORKER BOONE BROUGHT TWO GUYS TO WORK ON ROOF 02/01/2021
4. DARLINE FROM I.T. CAME TO LOOK AT MONITOR IN A-BLOCK BOOTH 02/02/2021
5. EMPLOYEES TOOK COVID TEST 02/03/2021
6. EMPLOYEES TOOK COVID TEST 02/10/2021
7. MATTHEW YOUNG CAME UP TO DO MAINTENANCE ON THE ELEVATORS @1:28PM ON 02/10/2021
8. WATER LEAK IN A-BLOCK INSIDE ENTRANCE AND BY STAIRS WHEN IT RAINS 02/16/2021
9. PLUMBERS CAME TO FIX SINK AND TOILET IN CELL 6 AND 7 02/17/2021

Information Technology

Darlene Fikes

1. Received 3-year agreement from Lumen for Fiber+. Curtis signed and submitted. Lumen tech installed equipment. Tentative schedule to move over ip addresses after March 2nd.
2. Assist Phyllis Peal with multiple budget questions for 911 and Communications budget.
3. Discussions with AT&T concerning ESInet – issue with connection installed by Lumen. Will put in work order to have corrected.
4. Multiple discussions with Verizon and Finance concerning LOA that needs to be submitted to continue process with EMAG.
5. Review and update Cost Allocation Plan for Finance.
6. Create email account for new 911 Director and new Communicators.
7. Review with Phyllis and Anna updated 911 Communicators email addresses on server.
8. Review with Lumen connections for Clerk of Court, County and 911.
9. Discuss with Todd Williams of EdgeOne Solutions updates/upgrades/replacements that will be required for the 911 recorder due to ESInet installation. He needs to get with his engineers and get pricing then get back with me.
10. ESInet Meeting Update – Discuss text ready and testing carriers, cut over and training, ALI circuits and trunks, need to order POTS line, cutover and training.
11. Troubleshoot issue with keyboard in 911.
12. Troubleshoot issue with static on phones in 911 Center.
13. Review emails from ESInet Project Manager with Phyllis and Anna.
14. Meet with Keith to discuss court dates to verify tentative cut over date will not interfere with court. No court schedule June 21-25 due to judges conference. Contact ESInet team to reschedule.
15. Meet with Tim in Register of Deeds to discuss technology needs.
16. Check connection issue with pc at Recreation Center.
17. Reinstall Edmunds and check connection on pc at Water Plant.
18. Multiple discussions about ESInet with Angie Turbeville with 911 Board.
19. Meet with Louis, Mary and Robbie Barber at Washington County Center in Roper to discuss needs for cable and receptacles. Receive quote/send PO and waiting for Robbie to schedule the work.
20. Meet with Robbie Barber in the 911 Server Room to discuss receptacles needed. Receive quote/send PO and waiting for Robbie to schedule work.
21. Troubleshoot issue with Elite backup.
22. Multiple discussions with Doremus and Justin with Instrumentation Services, Inc. concerning SCADA server.
23. Meet with new 911 Director and explain 911 and Communications budget. Review items that should be in budget for FY20-21 and FY21-22.
24. Multiple discussions with Motorola for the replacement of 911 radios.
25. Setup laptop for Sherri to work from home.
26. Attend Commissioners meeting and Departmental meeting.
27. Check postage machine during the month to determine when postage is needed.
28. Stamp, sign & copy invoices & take to Finance.
29. Reconcile Budget Statement.

Senior Center

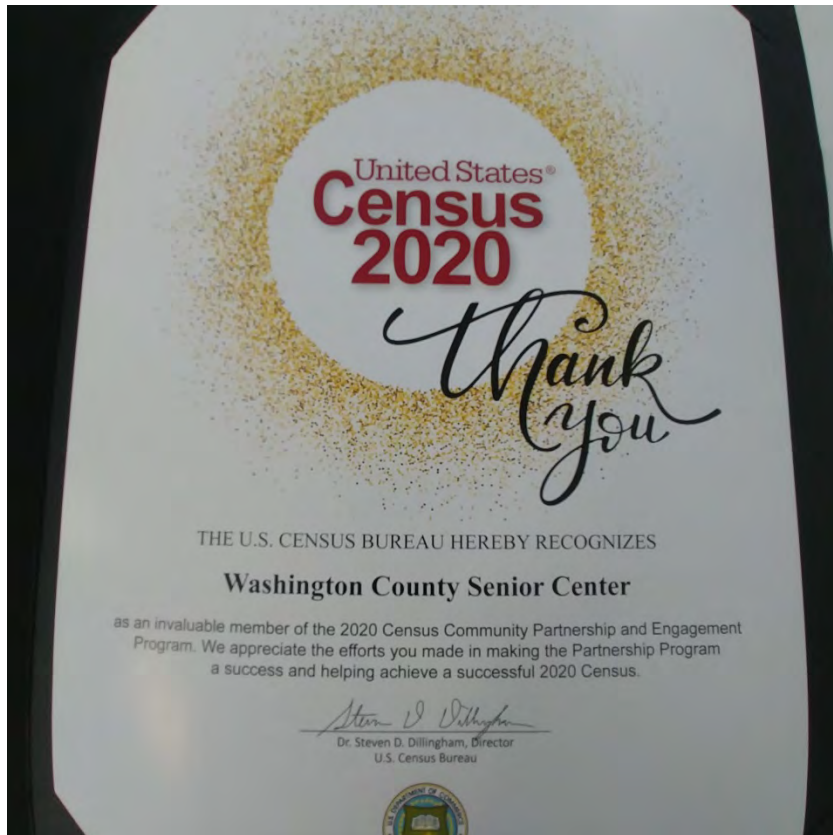
Vanessa Joyner

Overall: Due to the COVID-19, our senior center is still closed to the public. We have postponed Line Dancing for now. We have started offering Chair Exercise virtually on Tuesday and Thursday at 1:00 pm. The seniors are trying to get used to doing this so it has not been the most successful. Sometimes it is hard to teach an old dog new tricks, but we are trying. We prepared a newsletter for the seniors and so we can be prepared when we re-open the center. Whenever Governor Cooper declares it is safe for seniors to meet, we will consider re-opening the center.

We have been delivering meals to the homebound seniors. The staff from the center are delivering the meals. We currently have four routes for Washington County. We have two for Plymouth. Martha Carter is delivering those meals. We have one for Pearidge and one for Creswell and Vanessa Joyner is delivering those. Now we are delivering to fifty-five (55) seniors. Albemarle Commission has now started a waiting list for Washington County. We do not have enough money to cover more homebound meals of all the people applying and we are constantly getting more request for meals.

The Salvation Army is still supplying boxes of food for our homebound seniors. This has proven to be a great help for them. They have shelf stable food and sometimes a frozen meat. We are sad to announce that we lost three homebound participants during the month of January. We are able to replace these participants with those on the waiting list. This has hit our center family very hard. We also check on the seniors by telephone calls to see how they are coping with the isolation. They seem to be doing well.

The seniors are anxious to get back to the senior center. We do not want to re-open too soon and cause an outbreak amongst our seniors. We are very cautious in opening the center up as long as we have active cases in Washington County.



Airport

Knapp Brabble

1. Business slow, weather related and COVID 19. This is true at all airports.
2. Roof leaking on Terminal Building.
3. Replaced 2 runway lights.
4. Replaced security light on fuel farm.
5. Black Creek Helicopters (Everett Brown) was here on Saturday. He is still looking a hangar for his business. We don't have hangar large enough.
6. Waiting for Campbell Oil Co. to contact about set up of Credit Card system at airport. (bad weather has caused delay)
7. Worked on some drainage ditches. Added security cable on east side of runway to try and prevent four wheelers off airport property.

Facility Services

Louis Boone

1. Cleaned out the Stotesberry storage building and threw away things that were broken.
2. Unclogged the drain lines in the women and men bathrooms on the first floor 8 times this month. The metal pipes are deteriorating and the tissue is clogging the lines.
3. Installed bulbs and balances at the library building.

4. Unclogged drain pump at the probation building because of the trash build up in the drain area.
5. Scraped down the wall in the courtroom from where it was leaking the. The wall looked dry now so I think the leak maybe fixed now so we are going to paint the wall.
6. The elevator at the Strader building was throwing alarm off and when back to see the problem and someone had pushed it so it would not run, but the problem has been solved.
7. The EMS building in Creswell, the heat pilot light will stay lit. We blew it out and now the flame is blue. The gas heater needs to be cleaned and blown out every 6 months.
8. The water heater lines were leaking so we called David Cook to re-clamp the lines.
9. Took copy paper to Finance, Tax, Sherriff, Planning, Water and 911.
10. Installed light bulbs throughout probation building.
11. Installed receptacles, light fixtures, light switches, balances and bulbs.
12. Housekeeping dusts, mops, sweeps, empties trash, vacuum floors, wash windows, and always disinfect throughout all County buildings.
13. Set up and took down for Court at PCOC on Sunday.
14. Installed light bulb in the women's bathroom on the 4th floor.
15. Housekeeping cleaned the 4th floor where it leaked on tables
16. Maintenance removed desk from BCCC Building but had to break it down because it was one piece.
17. Baker Roofing Company went back to the Airport to try and the correct the leak issues.

County Manager's Office—Clerk to the Board/Admin. Asst. to the County Manager

Julie J. Bennett

1. Processed e-mails by answering them myself or forwarding them on to the proper person
2. Answered phone calls
3. Collected documents from Commissioner's, County Manager and staff to create Agenda for the BoC meeting/Emailed to Dept. Heads and Sunshine List
4. Created Agenda Package for BoC meeting
5. Set up Commissioners' Meeting Room according to COVID-19, set up web cam w/ZOOM to be able to Livestream meeting on Facebook
6. Livestreamed BoC meetings on Facebook
7. Disseminated documents that were approved at the BoC meeting
8. Various meetings with County Manager/County Attorney
9. Set up meetings for the County Manager/returned calls on behalf of the CM
10. Collected the Department Head reports and reformatted them for the Board package
11. Assisted the County Manager by proofing all documents before they leave this office (i.e., budget documents for Department Heads)
12. Attended County Manager's Staff meeting each Monday
13. Setup Department Head meeting on ZOOM and attended virtual Department Head meeting
14. Tested equipment in Commissioners' Room including Mondopad—learned how to adjust camera on Mondopad

15. Sent public notices out to The Beacon, the sunshine list, Department Heads and Commissioners
16. Sent website updates to Washington County webmaster
17. Still working under COVID-19
18. Viewed NC Governor's Office press conferences on the web at various times
19. Sent out appointment letters for Board appointments/re-appointments
20. Attended ZOOM meeting with CM/CA during the CM/CA's Winter Conferences regarding ZOOM meetings
21. Worked with Bill Benjamin (95.9) on PSA for COVID-19 vaccine
22. Updated County FB with RFP link for Mowing and Landfill Expansion
23. ZOOM Meeting with NCAC Clerks Clerk of the Year Committee during virtual conference
24. Telecon with NCAC Clerks President regarding Clerk of the Year during virtual conference
25. Researched wi-fi info for Vice-Chair Johnson
26. Sent info to Commissioners on upcoming NACo Legislative Conference
27. Worked on new Commissioner pictures for web site and sent to webmaster to upload
28. Worked on NCACC Clerk of the Year documents, updated the Outstanding Clerk Criteria Points Sheet and sent email to all County Clerks attaching the aforementioned sheet and an excerpt of the by-laws explaining this process
29. Put up clock in Commissioners' Room
30. Personnel Evaluation with the County Manager
31. Worked with Vice-Chair on Broadband talk for the Rural Summit—working on Mondopad

MTW Health District

Wes Gray

(Sends daily COVID-19 updates)

DSS

Clifton Hardison

**Washington County Board of Social Services
Regular Meeting Minutes
Tuesday, January 19, 2021**

Attendance

- Board of Social Services: Julius Walker, Julie Phelps and Paulique Horton
- Staff: Clifton Hardison, Tammy Mixon, Lynn Swett and Yolanda White

Call to Order

The monthly meeting of the Washington County Board of Social Services was held on Tuesday, January 19, 2021 at 9:00 AM. Mr. Walker, Chairman, called the meeting to order and welcomed everyone.

Additions/Deletions to the Agenda

Mr. Walker asked for any additions or deletions to the agenda. None were added.

Public Comments

None were given

Consent Agenda

Ms. Horton moved to approve the consent agenda that included the November 24, 2020 regular board meeting minutes. Ms. Phelps gave a second to the motion and the vote in favor of the motion was unanimous.

Introduction of New Staff

Ashley James is our new transit driver. She had to leave for a route this morning and couldn't be at this meeting. Kendra Foster is the new Child Support Agent. She came in this morning but wasn't feeling well and left to go to the doctor.

SA In-Home

Tammy Mixon, Medicaid Supervisor and Yolanda White, Adult Services Supervisor, made a presentation on SA In-Home. The Special Assistance In-Home Program (SA/IH) provides an alternative to placement in a SA facility by providing a cash supplement to individuals who desire and are able to live at home safely with additional supportive services. To be eligible for the In-Home (SA/IH) Program, an applicant must be eligible for Adult Medicaid under Medicaid categorically needy (CN) requirements first in order to be eligible for SA/IH. The SA/IH program requires a collaborative effort between the SA Income Maintenance Caseworker (IMC) and the Adult Services Case Manager in determining that the applicant meets all eligibility criteria, the amount of the SA payment and that the applicant's needs can be met safely at home. The eligibility criteria and the *maximum* allowable amount of the payment are determined by the SA IMC.

The income limit for SA/IH is \$1228 then subtract the amount of SSI/SSA from that and that the maximum amount that Adult Services has to work with. IF they are over \$1228 they are not eligible for SA/IH. Eligibility for SA/IH requires that the applicant needs licensed residential level of care as documented on the FL-2 and signed by a licensed physician, physician assistant, or nurse practitioner. The resource limit for SA/IH applicants/beneficiaries is \$2000.

Director Informational Items

Medicaid Audit: Medicaid has resumed their audit. The audit results for July 2020 and 2nd quarter adjusted results were received January 13, 2021. A copy of the results is attached.

Administration: We have interviewed for the Foster Care Supervisor position. The interviews went very well. In the applicant pool we had two employees and one past employee who is currently working with us through Vanguard. The position should be filled by the time we meet next month. We hope to be fully staffed by our next meeting.

FNS

People are still getting extra benefits due to Covid. FNS is still under a waiver.

Audit/Monitoring Findings

We have a Child Welfare Monitoring scheduled for February 18, 2021. The Child Care Monitoring is on its final documentation. The deadline for completion is October. The Child Fatality review is scheduled for February 3rd and 4th.

Day Care: We don't have the December numbers yet. We are overspending however Raleigh continues to tell us they will make this right by the end of the fiscal year.

Children Services: We have 28 children in foster care but only 19 of those are actually in DSS custody. The unit is staying very busy. On Friday, around 5:00 we had a new report of sexual abuse that came in. It was an immediate initiation. They took the child to the hospital to do a rape kit. They interviewed the children and the caretaker. In this situation, because the non-offending caretaker assured us she could protect the children and would keep the children away from the perpetrator, a safety plan was signed and the children were not taken into care.

Medicaid: All the waivers are over now.

Adult Protective Services:

There is a projection from the state that the guardianships held by the state could be reassigned to the counties. That is yet to be determined.

Work First:

Work First is continuing to decrease in number. As the cases decrease, the case workers are assigned other duties such as LIEAP and CIP.

Energy Program: CIP is not being utilized very much at this time. LIEAP has been very busy. There are no funds available for LIEAP at this time.

Child Support:

Due to the glitch in NC FAST referrals have not been made from Medicaid to Child Support in several months. That was noted in a recent audit. Crystal Keech and Tammy Mixon are working to resolve those issues and are completing the referrals.

Director's PowerPoint presentation and spreadsheet reports are attached.

Adjournment

Ms. Horton made a motion to adjourn and Ms. Phelps gave a second to the motion. There being no further business to come before the Board, Mr. Walker adjourned the meeting.

Respectively submitted,
Julius Walker, Chairman

Submitted by Cathy Ange

**WASHINGTON COUNTY
BOARD OF SOCIAL SERVICES
MEETING
TUESDAY, FEBRUARY 16, 2021
9:00 AM**

**CONFERENCE ROOM
WASHINGTON COUNTY
DEPARTMENT OF SOCIAL
SERVICES**

**209 EAST MAIN ST
PLYMOUTH, NC 27962**

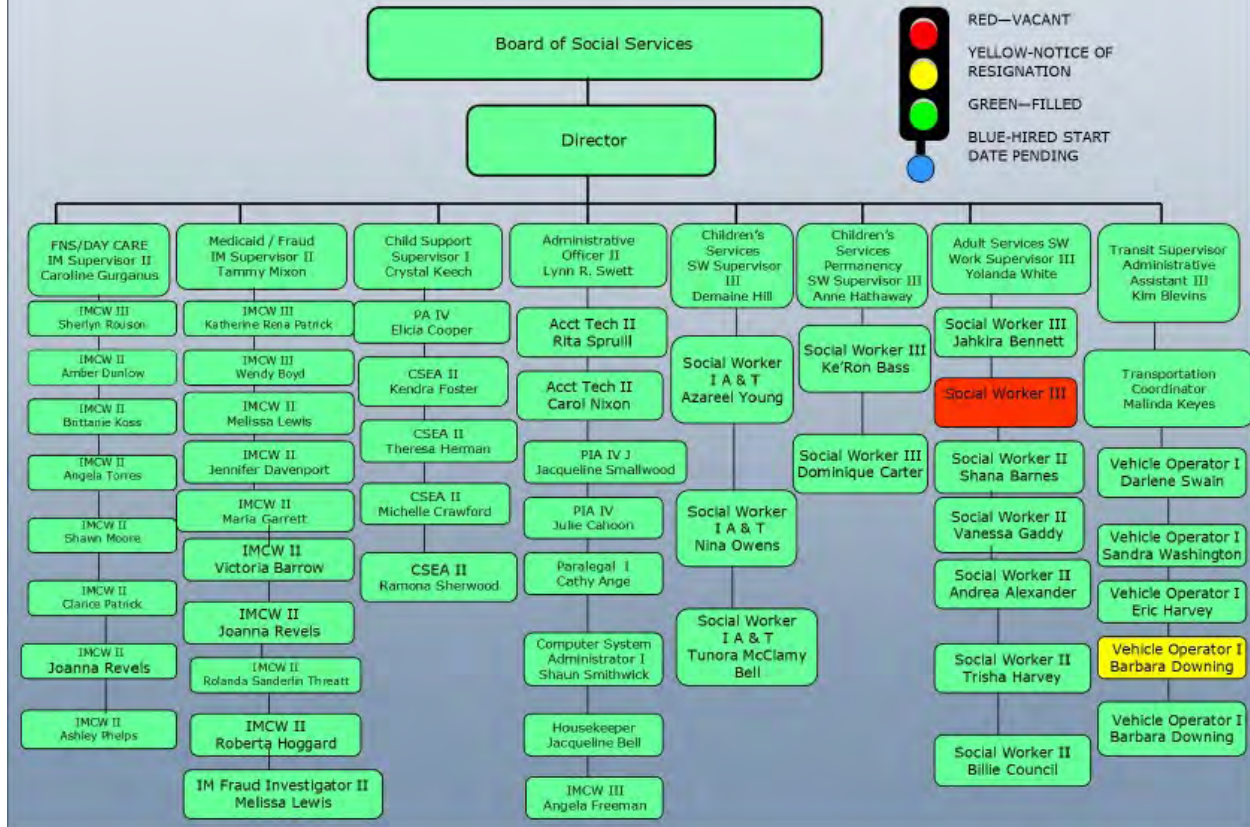


Agenda Item 7: Consent Agenda

The consent agenda contains items that may be considered at one time and can be approved with one motion. These items may include the minutes of previous open meetings and closed meetings, budget amendments or other items that board members may deem to be approved with little or no discussion.

- Board members may add, delete or change any items that appear on the consent agenda. If any board member desires to discuss or vote separately on any item placed on the consent agenda, the item may be removed and placed on the regular agenda.
- If board members agree with the items placed on the consent agenda and they do not desire to discuss or remove any of the items, all of the items on the consent agenda may be approved with one vote. The consent agenda may be approved as presented with one motion. A second to the motion is required and the board will need to vote on the motion.
- If corrections must be made to Closed Session meeting minutes, a Closed Session will be needed to discuss them. If there are no corrections, the motion approving the minutes of the Regular Session minutes will also include the Closed Session minutes.
- Items on the consent agenda may be acted and voted upon individually also. The board will decide whether or not to consider consent agenda items individually.

WASHINGTON COUNTY DSS ORGANIZATIONAL CHART



DIRECTOR'S REPORT

- ▣ * ADMINISTRATION/FINANCE
- ▣ * FOOD & NUTRITION SERVICES
- ▣ * CHILD CARE
- ▣ * MEDICAID
- ▣ * PROGRAM INTEGRITY
- ▣ * CHILD WELFARE
- ▣ * ADULT PROTECTIVE SERVICES
- ▣ * IN-HOME SERVICES
- ▣ * WORK FIRST EMPLOYMENT SERVICES
- ▣ * WORK FIRST CASH ASSISTANCE
- ▣ * ENERGY PROGRAMS
- ▣ * CHILD SUPPORT SERVICES
- ▣ * RIVERLIGHT TRANSIT

Upcoming Audits/Monitorings

- ❑ Medicaid has resumed their Recipient Eligibility Determination Audits (REDA).
- ❑ Child Welfare has a Monitoring scheduled to begin February 18, 2021.
- ❑ Fiscal Monitoring is scheduled for February 2021 at this time we have not heard from the monitor.

Audit/Monitoring Findings

- ▣ Child Care Monitoring is on its final documentation. Deadline for completion is October, 2021.

COMMENTS? QUESTIONS?



DIRECTOR'S TRAVELS
no plans

ADMIN. Fy 20-21	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
Staff Level	57	56	53	54	54	55	56	56				
Vacancies		1	4	3	3	2	1	1				
Front Desk Visits		185	248	222	200	171	207	369				
FINANCIAL												
Expenditures	\$2,191,384	\$334,392	\$299,286	\$305,071	\$276,565	\$276,527	\$331,352	\$368,190				
Percentage Remaining		86.00%	80.00%	73.00%	68.00%	62.00%	48.00%	55.00%				

FNS FY 20-21	YTD TOTALS	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
Individuals Served		3,032	3,059	3,078	2,992	2,980	3,044	3,040					
Benefits	\$4,071,734	\$596,316	\$540,446	\$735,154	\$548,444	\$545,076	\$553,438	\$552,860					
Applications Taken	367	48	48	34	58	74	55	50					
Reviews Completed	494	86	1	114	166	53	45	29					

CHILD CARE FY 20-21	YTD TOTALS	June Service Month	July Service Month	August Service Month	Sept Service Month	Oct Service Month	Nov Service Month	Dec Service Month	Jan Service Month	Feb Service Month	March Service Month	April Service Month	May Service Month
Children Served													
Waiting List		93	47	52	52	33	36	27					
Benefit Amount	\$787,055												
Total Benefit Issued	\$ 546,325	\$ 88,760	\$ 81,467	\$ 85,055	\$ 74,748	\$ 77,653	\$ 69,717	\$ 68,925					
Benefit Remaining	\$240,730												

MEDICAID FY 20-21	Monthly Totals	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
Individuals Served		4,515	4,516	4,529	4,537	4,550	4,570	4,565					
Applications Taken	279	28	31	39	33	45	53	50					
Reviews Completed	1,495	279	237	182	174	187	216	220					

PROGRAM INTEGRITY FY 20-21		July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
Claims-On Going													
	FNS	71	73	74	72	71	71	71					
	Medicaid	2	2	2	2	2	2	2					
	WFA	4	4	4	4	4	3	3					
	Child Care	12	12	12	12	12	12	12					

CHILD PROTECTIVE SERVICES FY 20-21													
	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	
Total Children involved with Foster Care	18	30	19	26	28	28	26						
Total Children in DSS Custody					19	19	17						
Total Children not in DSS Custody					9	9	9						
Reports Received	4	6	7	5	4	3	6						
Children in Assessments/ Investigations	10	20	41	37	40	42	41						

ADULT PROTECTIVE SERVICES FY '20-21	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
	Reports Received	8	8	7	9	6	3	9				
Total Active Cases	7	6	5	2	6	7	5					
Guardianship Cases	5	5	5	5	5	5	5					

IN HOME SERVICES FY 20-21	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
	In Home Aid Clients	9	9	11	11	11	10	9				
In Home Aid Inquiry List	20	23	27	20	20	20	4					
Special Assist In Home Aid Clients	0	0	0	0	0	0	0					
Community Alternatives Program for Disabled Adult Clients (CAP)	56	57	57	56	56	58	53					
CAP Waiting List	6	4	6	6	11	5	3					

Work First Employment & Cash Assistance FY 20-21	ytd Totals	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
Cash Benefits Issued	\$42,059	\$6,247	\$7,134	\$5,594	\$6,460	\$5,169	\$5,886	\$5,569					
Emergency Assist Issued	\$ 5,356	\$ 500	\$ 697	\$ 475	\$ 880	\$ 143	\$1,610	\$ 1,051					
Employment Assist Issued	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0					
Community Med Suppt	\$284	\$0	\$0	\$33	\$63	\$48	\$76	\$64					
Applications Taken	10	0	1	3	2	1	2	1					
Single Parent Caseload		9	11	10	9	9	8	8					
Two Parent Caseload		0	0	0	0	0	0	0					
Child Only Cases		23	22	22	21	20	21	21					
200% of Poverty Cases		11	8	8	6	3	0	1					
TOTAL OPEN CASES		43	41	38	34	31	29	30					

ENERGY PROGRAMS FY 20-21	Balance	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
CIP Apps	75	12	22	1	0	3	15	22					
CIP Paid	\$24,277	\$3,706	\$11,843	\$1,150	\$427	\$0	\$2,851	\$4,300					
CIP remaining balance	\$ 57,304												
LIEAP Apps		0	0	0	0	0	42	64					
LIEAP paid	\$ 115,300	\$0	\$0	\$0	\$0	\$0	\$62,600	\$52,700					
LIEAP remaining balance	\$ 24,423												

CHILD SUPPORT- WASHINGTON CO. FY 20-21	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
Caseloads	1,176	1,167	1,163	1,160	1,158	1,181	1,194					
Paternity Established	31	2	1	8	11	2	3	4				
Total Collections	\$892,442	\$148,210	\$157,157	\$116,503	\$120,168	\$125,629	\$121,233	\$103,542				
Orders Established	24	3	0	8	6	2	4	1				
CHILD SUPPORT- TYRRELL CO.												
Total Caseload		209	209	209	211	209	207	207				
Paternity Tests Performed	2	1	0	0	0	0	1	0				
Total Collections	\$228,313	\$46,491	\$31,219	\$33,791	\$32,405	\$29,815	\$28,739	\$25,853				

RIVERLIGHT TRANSIT FY 20-21	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
Monthly Unduplicated Riders	86	79	74	76	77	69	78					
Medicaid Transportation	59	57	55	56	51	52	60					
Roanoke Development Center	0	0	0	0	0	0	0					
Senior Center	0	0	0	0	0	0	0					
Rural General Public	18	13	14	13	19	10	12					
Other (DDS, WF, EDTAP)	9	7	5	7	7	7	6					

RIVERLIGHT TRANSIT FY 20-21	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
Monthly One-Way Passenger Trips	417	336	342	361	357	347	349					
Roanoke Development Center	0	0	0	0	0	0	0					
Medicaid Transportation	285	246	262	259	242	241	245					
Senior Center	0	0	0	0	0	0	0					
Other (DDS, WF, EDTAP)	74	45	44	62	56	70	60					
Rural General Public	58	45	36	40	59	36	44					

WASHINGTON COUNTY

STATISTIC REPORT



Reporting Period:

JANUARY 2021

DETENTION
FY20-21
Incarcerations by County

		July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	YTD Totals
		43	42	34	37	35	41	44	0	0	0	0	0	276
WASHINGTON	Male	37	34	26	30	27	37	33						224
	Female	3	5	5	4	5	1	8						31
CHOWAN	Male	1	1	1	1	1	1	1						7
	Female	0	0	0	0	0	0	0						0
HYDE	Male	0	0	0	0	0	0	0						0
	Female	0	0	0	0	0	0	0						0
MARTIN	Male	0	0	0	0	0	0	0						0
	Female	0	0	0	0	0	0	0						0
BEAUFORT	Male	0	0	0	0	0	0	0						0
	Female	0	0	0	0	0	0	0						0
PITT	Male	0	0	0	0	0	0	0						0
	Female	0	0	0	0	0	0	0						0
HERTFORD	Male	0	0	0	0	0	0	0						0
	Female	0	0	0	0	0	0	0						0
NASH	Male	0	0	0	0	0	0	0						0

INSP	Female	0	0	0	0	0	0	0						0
	SMCP	2	2	2	2	2	2	2						14
US PRISON TRANSPORT	Male	0	0	0	0	0	0	0						0
	Female	0	0	0	0	0	0	0						0

EMERGENCY MEDICAL SERVICES (EMS)

FY20-21

Washington County

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	YTD Totals
Dispatched	162	188	122	151	128	161	187						1099
Transported	114	143	93	111	85	108	123						777
Refusals	48	45	29	40	53	53	64						332
Transport Washington													
Hospital to Hospitals	1	1	0	0	2	3	3						10
SNF to Doctors	124	117	139	88	80	79	95						722
Hospital Discharges	10	7	4	11	12	11	15						70
EMS Back Up	0	3	2	3	5	3	3						19

Tyrrell County

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	YTD Totals
Dispatched	50	54	46	54	43	50	54						351
Transported	28	39	29	40	32	39	38						245
Refusals	22	15	17	14	11	11	16						106
Mutual Aid Hyde													
Dispatched	2	0	0	3	1	0	1						7
Transported	0	0	0	2	1	0	0						3
Refusals	2	0	0	1	0	0	0						3

WASHINGTON COUNTY BOARD OF COMMISSIONERS
AGENDA STATEMENT

ITEM NO: 9

DATE: March 1, 2021

ITEM: Closed Session

SUMMARY EXPLANATION:

Mr. Potter would like to have the following Closed Sessions.

Closed Sessions have been scheduled according to NCGS 143-318.11(a)(1) to prevent the disclosure of information that is privileged or confidential pursuant to applicable law including without limitation NCGS 66-152(3); NCGS§143-318.11(a)(3)--attorney-client privilege; NCGS 143-318.11(a)(4) to discuss the location or expansion of industries or other businesses in the area, et. seq and NCGS §143-318.11(a)(6)—personnel.