

**Board of Commissioners  
Meeting  
January 3, 2022**



WASHINGTON COUNTY BOARD OF COMMISSIONERS  
REGULAR MEETING AGENDA  
JANUARY 3, 2022

**COMMISSIONERS' CONFERENCE ROOM & LIVESTREAMED ON FACEBOOK  
116 ADAMS STREET, PLYMOUTH, NC**

- 6:00 PM Call to Order—Chair Johnson  
6:01 PM Invocation / Pledge  
Additions / Deletions
- Item 1 6:05 PM Consent Agenda  
*Items listed under Consent are generally of a routine nature. The Board may take action to approve/disapprove all items in a single vote. Any item may be withheld from a general action, to be discussed and voted upon separately at the discretion of the Board.*  
a) Approval of Minutes for December 6, 2021 & Closed Session Minutes for November 1, 2021  
b) Tax Refunds & Releases and Insolvent Accounts  
c) EIC Community Services Block Grant for 2022  
d) Interlocal Agreement for Building Inspector Services between Washington County and Town of Columbia & subsequent Resolution
- Item 2 6:10 PM Public Forum (3-minute limit per speaker)
- Item 3 6:20 PM Planning Board Recommendations on Re-written Land-Use Plan and Special Use Permit
- Item 4 6:30 PM Public Hearing(s): Re-written Land-Use Plan and Special Use Permit
- Item 5 6:40 PM Employee of the Year, Chair Johnson
- Item 6 6:50 PM Departmental Presentation: Martin-Tyrrell-Washington Health Department, Mr. Wes Gray Director
- Item 7 7:05 PM Review of Bids for Residential Surplus Property, Mr. Curtis Potter, CM/CA
- Item 8 7:15 PM Boards & Committee Seats for Commissioners, Ms. Julie J. Bennett, Clerk to the Board
- Item 9 7:25 PM Finance Officer's Report, Budget Amendments/Budget Transfers, Ms. Missy Dixon, Finance Officer
- Item 10 7:35 PM Other Items by Chair, Commissioners, CM/CA, Finance Officer or Clerk  
a) Status Update on the Sale/Lease of Veterans Field to Pocosin Charter School  
b) Status Update on Commerce Center Upset B
- Item 11 7:45 PM Closed Session has been scheduled according to NCGS§143-318.11(a)(3) (attorney-client privilege) and NCGS §143-318.11(a)(6) (personnel)

Recess to January 24, 2022 @ 4:00 PM for Budget Workshop  
116 Adams Street, Plymouth, NC



**WASHINGTON COUNTY BOARD OF COMMISSIONERS**  
**AGENDA STATEMENT**

**ITEM NO: 1**

**DATE: January 3, 2022**

**ITEM: Consent Agenda**

**SUMMARY EXPLANATION:**

- a) Approval of Meeting Minutes for December 6, 2021 & Closed Session Minutes for November 1, 2021.  
See attachment.
- b) Tax Refunds & Releases and Insolvent Accounts  
See attachment.
- c) Each year the EIC is required to submit a copy of their Grant Application to the Board of Commissioners. Attached is their grant application for 2022.

**This document is for information only –no action is needed.**

- d) Interlocal Agreement for Building Inspector Services between Washington County and Town of Columbia & subsequent Resolution 2022-00.  
See attachment.

December 6, 2021

The Washington County Board of Commissioners met in a regular meeting on Monday, December 6, 2021 at 6:00 PM by using ZOOM—virtual meeting software (due to the COVID-19 pandemic) for Facebook Live Streaming in the Commissioners’ Room, 116 Adams Street, Plymouth, NC. Commissioners Tracey A. Johnson, Ann C. Keyes, Carol V. Phelps and Julius Walker, Jr. were present in person and Commissioner William R. “Bill” Sexton, Jr. joined by ZOOM. Also present were County Manager/County Attorney Curtis Potter and Clerk to the Board Julie J. Bennett. County Finance Officer Missy Dixon was unable to attend as she was away on County business.

County Manager Potter called the December 6, 2021 meeting to order and stated that this is the Board’s annual organizational meeting.

**ELECTION OF CHAIR:** County Manager Potter called for nominations for Chair of the Washington County Board of Commissioners for 2021-2022. **Commissioner Walker nominated Commissioner Johnson. Commissioner Keyes seconded. County Manager Potter proceeded with the roll call: Commissioner Sexton, yea; Commissioner Johnson, yea; Commissioner Phelps, yea; Commissioner Walker and Commissioner Keyes. Motion carried unanimously.** County Manager Potter handed over the gavel and congratulated Commissioner Johnson as Chair for 2021-2022. Chair Johnson presided over the remainder of the meeting.

**ELECTION OF VICE-CHAIR:** Chair Johnson called for nominations for Vice-Chair of the Washington County Board of Commissioners for 2021-2022. **Commissioner Phelps nominated Commissioner Keyes as Vice-Chair. Commissioner Walker seconded. Chair Johnson proceeded with the roll call: Commissioner Sexton, yea; Commissioner Phelps, yea; Commissioner Walker, yea; Commissioner Keyes, yea and Commissioner Johnson, yea. Motion carried unanimously.** Chair Johnson congratulated Commissioner Keyes as Vice-Chair for 2021-2022.

Chair Johnson called on Commissioner Walker to give the invocation and Commissioner Phelps to lead the Pledge of Allegiance.

**ADDITIONS/DELETIONS:** None.

**CONSENT AGENDA:**

*Items listed under Consent are generally of a routine nature. The Board may take action to approve/disapprove all items in a single vote. Any item may be withheld from a general action, to be discussed and voted upon separately at the discretion of the Board.*

- a) Approval of Meeting Minutes from November 2, 2021 and Closed Session Minutes from October 4, 2021
- b) Tax Refunds & Releases and Insolvent Accounts
- c) 2022 County Commissioners’ Meeting Schedule
- d) 2022 County Holiday Schedule

- e) RESO 2021-027 to Request Appropriation of Additional State Funds to Reduce Impact of COVID-19 Related Family Expenses
- f) Records Retention & Disposition Schedule: Program Records Schedule & General Records Schedule
- g) Draft FY2022-23 Budget Calendar
- h) Audit Contract

**Commissioner Walker seconded. Chair Johnson proceeded with the roll call: Commissioner Sexton, yea; Commissioner Phelps, yea; Commissioner Walker, yea; Commissioner Keyes, yea and Commissioner Johnson, yea. Motion carried unanimously.**

PUBLIC FORUM: Mr. Jimmy Jones, Cardinal Lane, Plymouth, talked about things in Plymouth and again about his road. Mr. Jones said he wants a meeting with Senator Erica Smith. Chair Johnson said Senator Smith is no longer the Senator for Washington County. Washington County's Senator is Bob Steinburg. Chair Johnson said she will talk with Mr. Jones at a later date.

Mr. Jack Sheets, Cardinal Lane, said that Steinburg said to everyone in church that these folks have too much proof that the road (Cardinal Lane) was there in 1974. Mr. Sheets said he even talked with Mr. Moran from DOT (before he retired). People that live here need their roads taken care of. People in his neighborhood take care of their homes, lawns and have pride in their area. Things can be proved by looking at the cemetery headstones. Why doesn't anybody care about the folks who live here?

Chair Johnson thanked him for coming in and will be talking with them.

EMPLOYEE OF THE QUARTER: Chair Johnson recognized Ms. Darlene Harrison, Delinquent Tax Coordinator as the Employee of the Quarter.

AUDIT SUMMARY & DRAFT AUDIT REPORT: Ms. Brandy Turbeville, TPSA spoke to the Commissioners' via ZOOM and gave the Audit Summary below.

# WASHINGTON COUNTY



## Presentation of Audit Results

Fiscal Year Ended  
June 30, 2021



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# Washington County

## Presentation Agenda

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I. GENERAL COMMENTS	
II. REQUIRED COMMUNICATIONS SAS 114	1-3
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IV. QUESTIONS AND COMMENTS	
V. CLOSE	



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Alan W. Thompson, CPA

R. Bryon Scott, CPA

Gregory S. Adams, CPA

November 8, 2021

To the Board of Commissioners  
Washington County  
Plymouth, North Carolina

We have audited the financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of Washington County for the year ended June 30, 2021. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards, *Government Auditing Standards*, and OMB Uniform Guidance, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated February 12, 2021. Professional standards also required that we communicate to you the following information related to our audit.

Significant Audit Findings

*Qualitative Aspects of Accounting Practices*

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by Washington County are described in Note 1 to the financial statements. As described in Note VIII to the financial statements, the County changed accounting policies related to Fiduciary Activities by adopting GASB Statement 84 "Fiduciary Activities," effective for fiscal year ended June 30, 2021. Accordingly, the cumulative effect of the accounting change as of the beginning of the year is reported in Note VIII, and is reflected in the Statement of Activities, Statement of Changes in Fiduciary Net Position, and the respective governmental fund statements. We noted no transactions entered into by Washington County during the year for which there was a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. There were no significant estimate(s) or assumptions noted during the audit.

The disclosures in the financial statements are neutral, consistent, and clear. Certain financial statement disclosures are particularly sensitive because of their significance to the financial statement users. There are no such disclosures identified.

Members

American Institute of CPAs - N.C. Association of CPAs - AICPA Division of Firms



*Difficulties Encountered in Performing the Audit*

We encountered no significant difficulties in dealing with management in performing and completing our audit.

*Corrected and Uncorrected Misstatements*

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are trivial, and communicate them to the appropriate level of management. Management has corrected all such misstatements. In addition, none of the misstatements detected as a result of audit procedures and corrected by management were material, either individually or in the aggregate, to each opinion unit's financial statements taken as a whole.

*Disagreements with Management*

For purposes of this letter, professional standards define a disagreement with management as a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

*Management Representation*

We have requested certain representations from management that are included in the management representation letter dated November 8, 2021.

*Management Consultations with Other Independent Accountants*

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the governmental unit's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

*Other Auditing Findings or Issues*

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as Washington County's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

There was a financial statement finding for not adopting a budget for the Representative Payee Fund, which was a new fund that was supposed to be created as a result of the implementation of GASB 84. Additionally, there were findings noted from our Medicaid Compliance testing. See the Schedule of Findings and Questioned Cost in the audit report for additional details.

In addition, in reviewing the subsidiary ledgers for water receivables, there are several accounts with outstanding balances over 90 days old. The accounts need to be reviewed and written off if they are not collectible to clean up the receivable list. Several of the account balances rolled over from a software conversion, so details are not available on the account status based on the sample we reviewed.

The Local Government Commission (LGC) will no longer initiate communications about concerns or findings (formerly considered unit letters). They have created a spreadsheet that has to be completed and submitted with the audit report. If that worksheet identifies what they consider a "Financial Performance Indicators of Concern" (FPICs), we are required to communicate those items to the Board. The County is required to submit a response within 60 days of the Board meeting in which the financial statements are presented. The detailed audit response should be presented to the entire Board, and signed by the entire Board, Finance Officer, and Manager. The two items that you will be required to

respond to in this letter are: (1) the budget violation for not adopting a budget for the representative payee fund and (2) the stewardship note concerning the deficit fund balance in the sanitation fund.

Other Matters

We applied certain limited procedures to the Schedule of County's Proportionate Share of Net Pension Liability (LGERS), Schedule of County Contributions (LGERS), Schedule of County's Proportionate Share of Net Pension Asset (ROD), Schedule of County Contributions (ROD), Schedule of Changes in Total Pension Liability - Law Enforcement Officer's Special Separation Allowance, and Schedule of Changes in Total OPEB Liability and Related Ratios, which is required supplementary information (RSI) that supplements the basic financial statements. Our procedures consisted of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We did not audit the RSI and do not express an opinion or provide any assurance on the RSI.

We were engaged to report on the combining and individual non-major fund statement schedules, budgetary schedules, and other schedules, and the schedule of expenditures of federal and State awards, which accompany the financial statements but are not RSI. With respect to this supplementary information, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with accounting principles generally accepted in the United States of America, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

Please ensure that management and the Board is aware of the new GASB pronouncements for the upcoming fiscal year. Be especially mindful of GASB No.87: *Leases*, as the implementation of this standard will take a significant amount of time and resources to gather the necessary information. If the proper resources are not allotted for the implementation of this standard, this could potentially cause a significant delay in the completion of the upcoming audit.

Restriction on Use

This information is intended solely for the use of the Board of Commissioners and management of Washington County and is not intended to be and should not be used by anyone other than these specified parties.

Very truly yours,

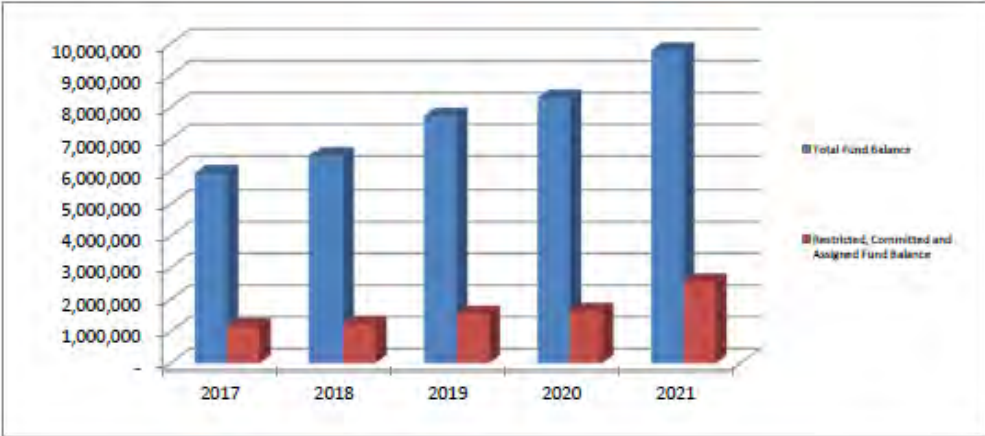
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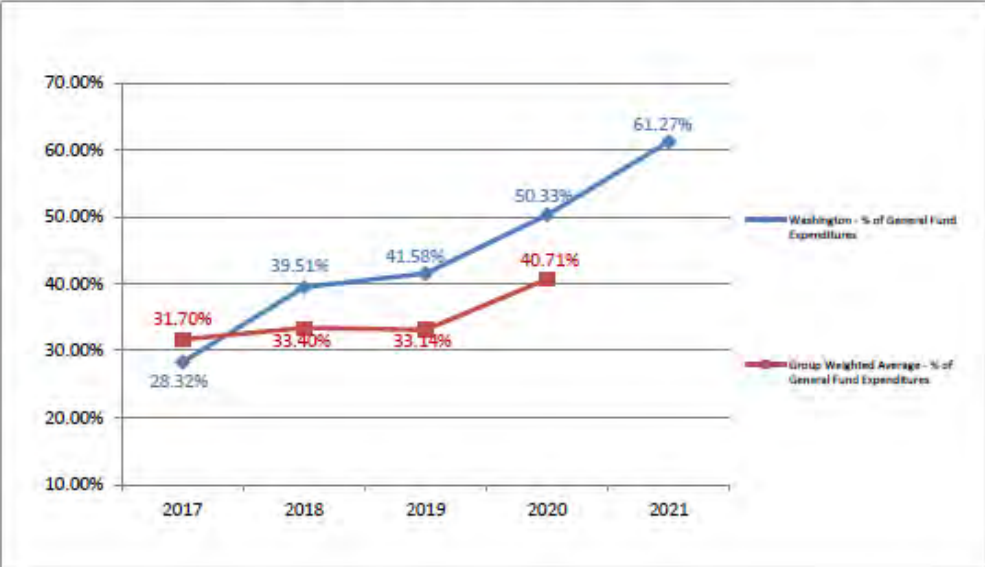


Washington County					
FINANCIAL INFORMATION FOR 5 YEARS					
	2021	2020	2019	2018	2017
Total Fund Balance - General Fund	9,781,691	8,293,894	7,725,820	6,476,619	5,927,952
Unavailable Fund Balance - GF (Restricted for State Statute, Inventories, Prepaids)	1,211,964	1,203,854	2,278,430	1,234,320	1,984,708
Restricted, Committed, and Assigned Fund Balance	2,562,617	3,643,420	3,558,205	1,235,026	1,162,788
General Fund Expenditures (Including Transfers out)	13,986,925	14,086,611	13,101,560	13,268,139	13,925,484
Fund Balance Available as % of General Fund Expenditures	61.27%	50.33%	41.58%	39.51%	28.12%
Unassigned Fund Balance	7,089,712	5,446,620	3,889,185	4,007,273	2,780,456
Unassigned Fund Balance as % of General Fund Expenditures (Including Transfers out)	50.89%	38.67%	29.68%	30.20%	19.97%
Revenues over (under) expenditures before other financing sources					
General Fund	1,963,662	1,189,090	1,897,923	1,652,540	1,763,388
Emergency Medical Services Fund	87,493	(375,367)	(804,992)	(409,136)	(407,011)
Sanitation Fund	75,685	(70,459)	(9,337)	(20,823)	(132,672)
Water Fund	304,183	275,967	225,334	72,883	160,176
Cash vs. Accumulated Depreciation - Water Fund					
Total Fixed Assets	11,536,859	11,533,637	11,533,637	11,517,687	11,505,387
Accumulated Depreciation	5,519,589	5,285,780	5,029,805	4,766,435	4,500,954
Cash	1,717,240	1,009,398	1,686,499	800,899	1,733,096
Cash vs. Accumulated Depreciation - Sanitation Fund					
Total Fixed Assets	695,067	682,975	682,975	682,975	682,975
Accumulated Depreciation	345,334	338,986	332,639	313,941	285,599
Cash	853,330	1,014,861	1,018,509	712,701	352
Cash vs. Fund Balance (Net Position)					
Cash - General	11,766,145	9,522,502	8,867,139	7,247,045	1,645,624
Cash - Emergency Medical Services Fund	317,058	235,782	505,058	439,891	518,442
Cash - Other Governmental	522,992	730,635	738,812	750,475	271,485
Cash - Sanitation Fund	853,330	1,014,861	1,018,509	712,701	352
Cash - Water Fund	1,717,240	1,009,398	1,686,499	800,899	1,733,096
Fund Balance - General	9,781,691	8,293,894	7,725,820	6,476,619	5,927,952
Fund Balance - Emergency Medical Service Fund	919,394	493,159	341,009	537,467	471,052
Fund Balance - Other Governmental Funds	2,318,944	2,479,659	2,080,226	2,481,163	1,949,899
Net Position - Sanitation Fund	(388,012)	(489,697)	(458,238)	(448,901)	(859,240)
Net Position - Water Fund	3,046,482	2,742,299	2,466,332	2,240,998	3,113,861
Property Tax Rates	0.845	0.845	0.845	0.845	0.810
Collection Percentages	95.96%	95.71%	95.84%	95.58%	95.61%
Collection Percentages (excluding Motor Vehicle)	95.45%	95.23%	95.29%	95.08%	95.12%
Total Property Valuation	1,002,715,148	1,021,442,963	1,035,341,482	986,853,255	938,977,671
Total Levy Amount	8,472,943	8,273,688	8,386,266	7,916,410	7,597,191
Breakdown of Debt (Excl Compensated Absences & OPFB)					
Governmental - Installment Purchase (Direct Placement)	114,458	234,122	352,254	517,924	454,876
Business-type - Revenue Bonds	3,357,147	3,573,567	3,781,884	3,981,400	4,175,409
Business-type - Notes Payable (Direct Borrowing)	363,902	391,894	419,887	447,880	475,872
Total	3,835,507	4,199,583	4,554,025	4,948,204	5,106,157
Breakdown of General Fund Revenues					
Ad Valorem Taxes	8,550,407	8,313,844	8,444,161	7,833,819	7,633,899
Other Taxes, License & Permits	2,543,205	2,326,057	2,091,579	2,114,734	2,526,603
Intergovernmental Revenue	4,137,091	3,445,361	3,119,701	3,336,174	3,973,966
Sales and Services	185,278	304,367	488,203	491,111	428,135
Investment Earnings	9,118	92,284	153,471	67,105	18,597
Miscellaneous	69,605	172,772	53,644	29,549	134,508
Total	15,474,704	14,654,685	14,350,759	13,872,512	14,721,888
Breakdown of General Fund Expenditures					
General Government	2,854,358	2,952,196	2,297,423	2,073,052	2,172,473
Public Safety	3,565,761	3,693,340	3,606,534	3,459,612	3,453,097
Economic and Physical Development	198,466	187,796	161,480	157,281	157,431
Human Services	4,483,759	4,069,048	4,072,986	4,120,759	4,568,363
Cultural & Recreational	534,673	523,981	526,334	505,696	688,782
Education	1,822,407	1,984,881	1,723,000	1,816,761	1,812,563
Debt Service	51,636	54,353	65,079	86,811	106,091
Total	13,511,060	13,465,595	12,452,836	12,719,972	12,958,300

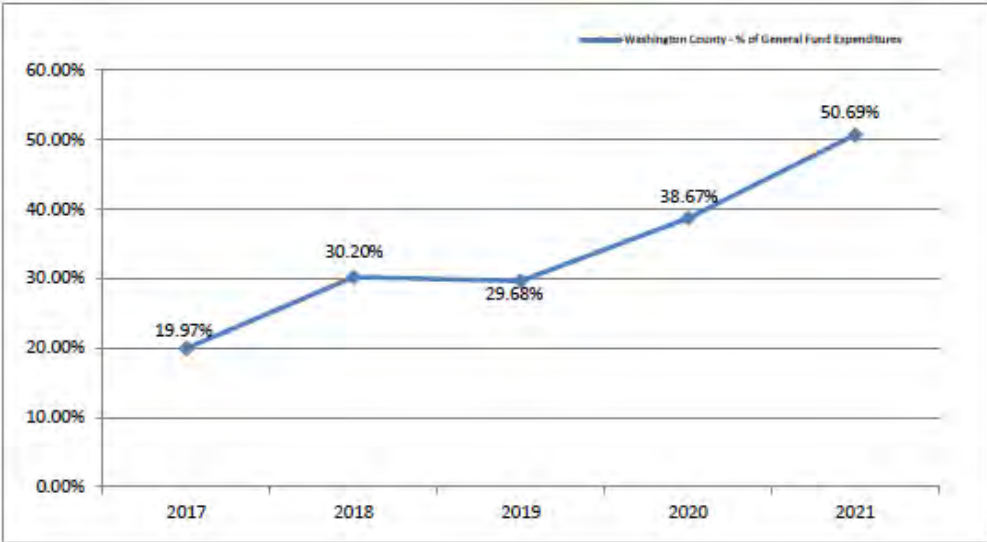
### Washington County Analysis of Fund Balance



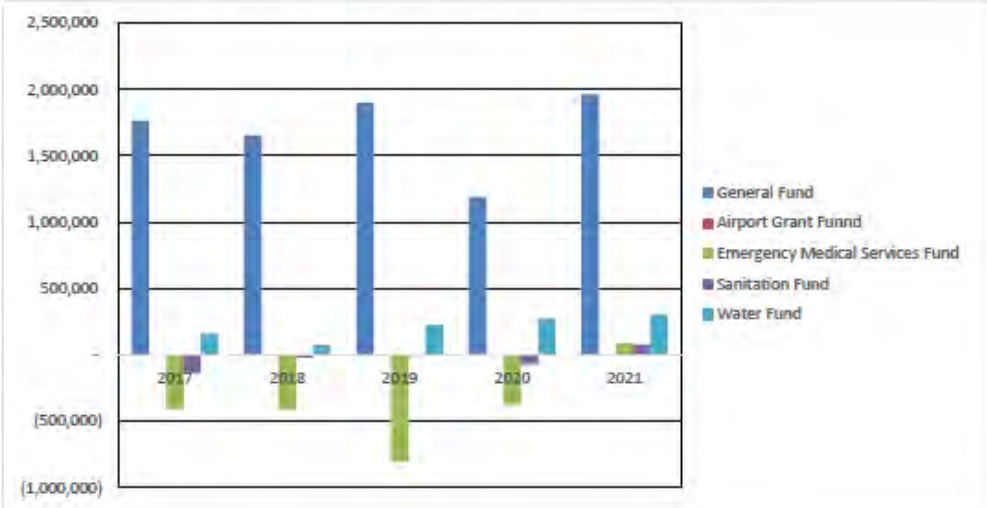
### Washington County Analysis of Fund Balance Available (Note - 2021 Group Weighted Average Not Available at Date of Presentation)



**Washington County**  
Analysis of Unassigned Fund Balance as a % of General Fund Expenditures



**Washington County**  
Analysis of Revenues Over (Under) Expenditures before Transfers



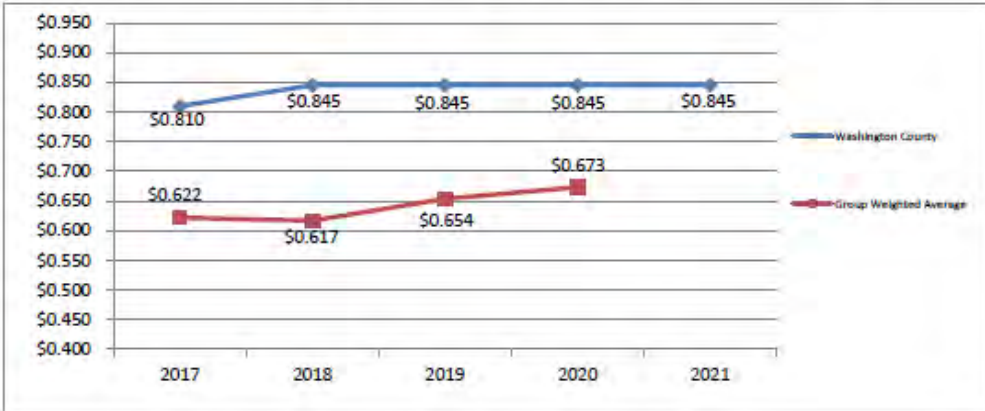
**Washington County**  
**Analysis of Cash and Fund Balances**  
**at June 30, 2021**



	2021	
	<u>Cash Balances</u>	<u>Fund Balances</u>
General Fund	\$ 11,766,145	\$ 9,781,691
Emergency Medical Service Fund	317,058	919,394
Other Governmental Funds	522,992	2,318,944
Sanitation Fund	853,330	(388,012)
Water Fund	1,717,240	3,046,482
<b>Total</b>	<b>\$ 15,176,765</b>	<b>\$ 15,678,499</b>

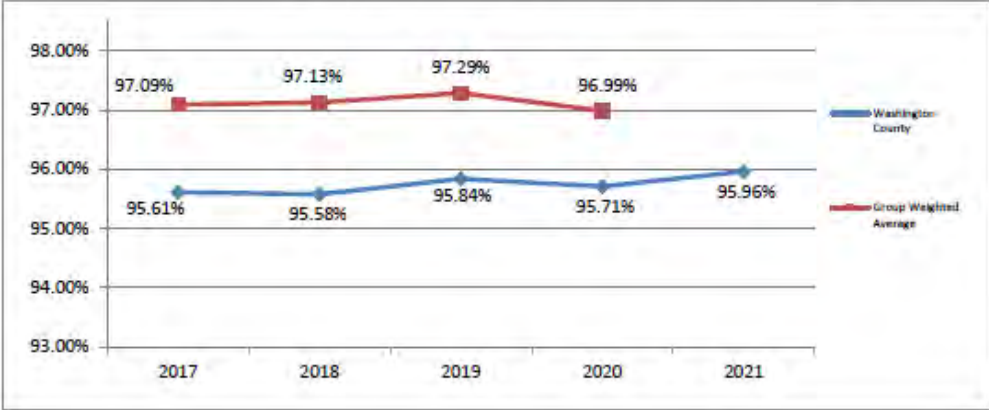
**Washington County**  
**Property Tax Rates**

(Note - 2021 Group Weighted Average Not Available at Date of Presentation)



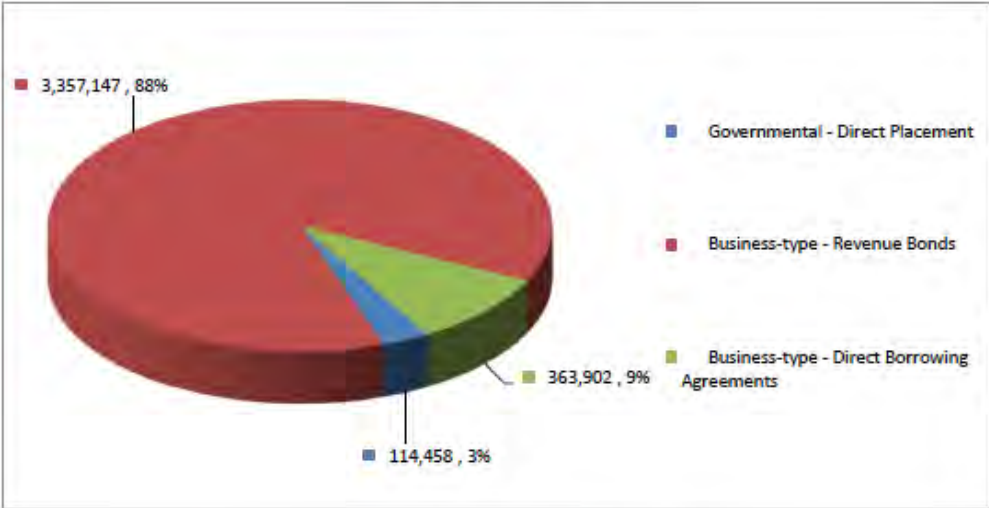
**Washington County**  
Collection Percentages

(Note - 2021 Group Weighted Average Not Available at Date of Presentation)

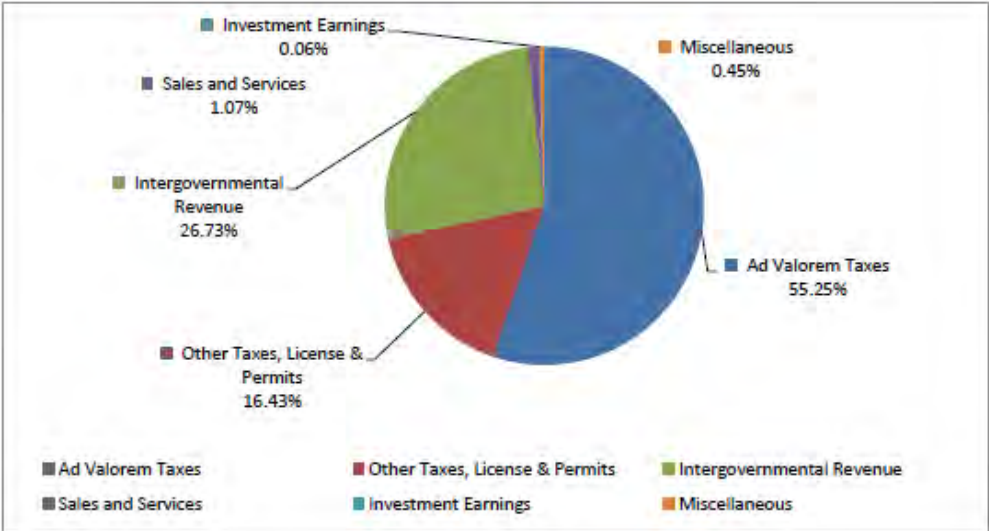




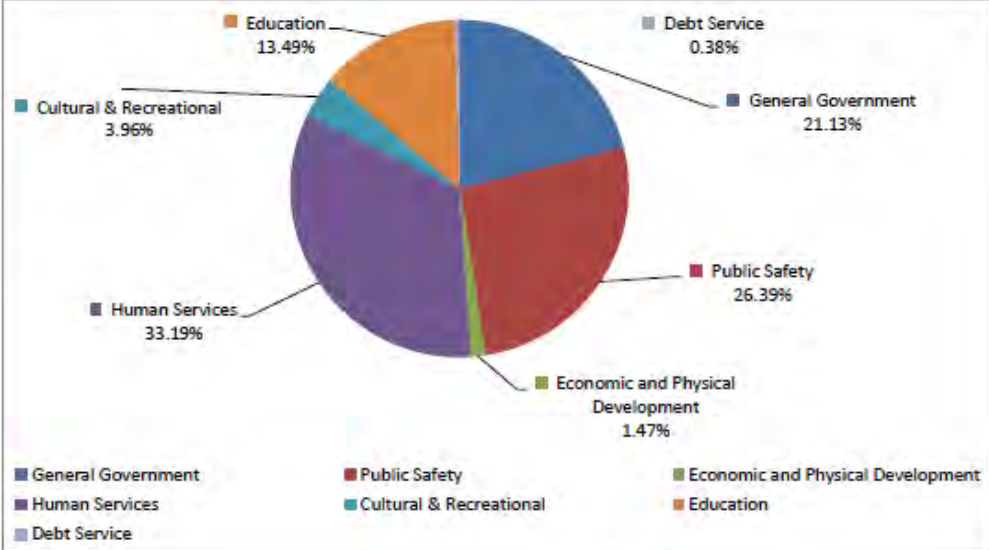
**Washington County**  
Debt Analysis (excluding Compensated Absences, Pension Liability & OPEB Liability)  
FYE June 30, 2021



**Washington County**  
Break Down of General Fund Revenue  
FYE June 30, 2021



**Washington County**  
Break Down of General Fund Expenditures  
FYE June 30, 2021



## ADDITIONAL REQUIRED COMMUNICATIONS

### Changes to the Audit Process

The Local Government Commission (LGC) will no longer initiate communications about concerns or findings (formerly considered unit letters). They have created a spreadsheet that has to be completed and submitted with the audit report. If that worksheet identifies what they consider a "Financial Performance Indicators of Concern" (FPICs), we are required to communicate those items to the Board.

You are required to submit a response within 60 days of the Board meeting in which the financial statements are presented. The detailed audit response should be presented to the entire Board, and signed by the entire Board, Finance Officer, and Manager.

The following are the items that have to be addressed by responding directly to the LGC with a corrective action plan.

#### Finding 2021-01                      Expenditures in Excess of Appropriations

The County did not establish a budget for the Representative Payee Fund as required by a new accounting standard (GASB 84). This fund was previously reported as an agency fund, so no budget was required. It now has to be reported as a special revenue fund, and a budget has to be adopted annually for the fund. This was an oversight of the requirements of the new standard.

#### Stewardship - Deficit Net Position - Sanitation Fund

The Sanitation Fund is reporting a deficit net position of \$388,012 which is a substantial improvement over the deficit net position of \$498,697 in the previous year. The deficit is primarily attributed to the estimated closure and post-closure costs associated with the County's landfill, which have increased sharply over the last two years as the landfill has reached the limit of its currently approved capacity due to an increase in utilization related to debris from several major hurricane events and bridge replacement projects. Construction of the next permitted phase to expand the capacity of the landfill is underway and anticipated to be completed by December 31, 2021, and is expected to substantially reduce the volatility of continuing increases in the annually estimated post closure cost of the landfill for future years, although the total liability itself is expected to gradually increase, but at a much more moderate rate than in recent years.

Chair Johnson asked what GASB stands for. Ms. Turbeville said it stands for Government Accounting Standards.



Chair Johnson thanked Ms. Turbeville for the presentation. Chair Johnson stated that there was no action to be taken by the Board at this time.

DEPARTMENT INFORMATION UPDATE: GIS/MAPPING: Mr. Harry White, GIS/Mapping Coordinator gave an overview and examples of what he does in his job.

### **GIS/Mapping Department**

- Verified of property as recorded on deeds
- Transfer of real property
- Land-parcel splits and recombination of property
- Plat review officer
- Assign property address
- Update address for 911
- Assist the general public with maps and related needs
- Update property estates on GIS mapping

Submitted by: Harry L. White, Jr., GIS/Mapping Director

BOOK 537 PAGE 991 (5)

315417



Filed: 11/23/2021 11:17:00 AM  
Timothy J. Esolen, Register of Deeds  
Washington County, NC

*Brianne Sawyer*  
Excise Tax: \$0.00

WASHINGTON COUNTY, N.C.  
PARCEL IDENTIFIER NO. P/O 7766-00-64-0924  
ASSIGNED OR VERIFIED BY: Brown DATE: 11-21

NORTH CAROLINA  
WASHINGTON COUNTY  
Excise Tax (2%): \$0

Delinquent taxes, if any, to be paid by the  
closing attorney to the county tax collector  
upon disbursement of closing proceeds

*SPLIT*

Parcel #: P/O 8375 PIN#: P/O 7766-00-64-0924  
Prepared by: Windy H. Rose, Attorney at Law, P.O. Box 54, Columbia, NC 27925  
Return to: Windy H. Rose, Attorney at Law, P.O. Box 54, Columbia, NC 27925

*New P/O*

NORTH CAROLINA DEED OF GIFT

*7766-00-64-9241*

1.19 Acre lot Mountain Canal Rd.

NO TITLE WORK WAS REQUESTED OR PERFORMED

This DEED is made on this the 17<sup>th</sup> day of November, 2021 by and between:

*11-29-21*

GRANTOR: Garry Dale Woodley, Administrator of the Estate of Maxine B. Woodley; Garry Dale Woodley and wife, Yvonne G. Woodley; Robert Harrell Woodley and wife, Ann Woodley; Terry Lee Woodley and wife, Phyllis Woodley

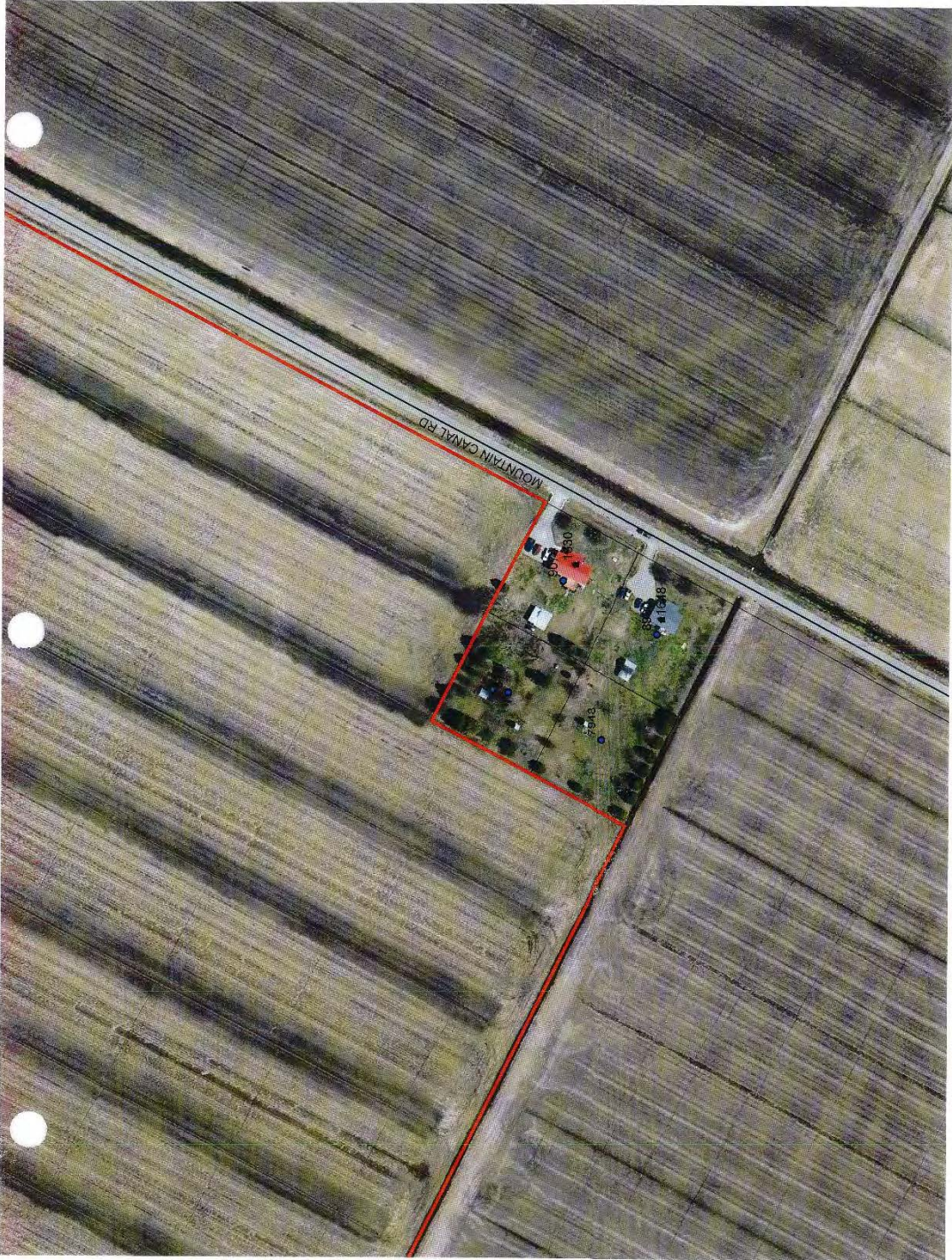
GRANTEE: Lee Anthony Woodley and wife, Nicole D. Woodley, 1630 Mountain Canal Rd., Creswell, NC 27928

The designation of Grantor and Grantee as used herein shall include said parties, their heirs, successors and assigns and shall include singular, plural, masculine, feminine or neuter as required by context.

WITNESSETH, that the Grantor, as a gift, the receipt of which is hereby acknowledged, has and by these presents does give, grant, and convey unto the Grantee, their heirs and assigns, all of that certain lot or parcel of land situated in the Scuppernon Township, Washington County, North Carolina described as follows:

All that certain tract or parcel of land lying in the Scuppernon Township, Washington County, North Carolina, containing 1.19 Acres, more or less, and being more particularly described according to a plat of survey entitled, "Survey For Lee Anthony WOODLEY And Wife Nicole D. WOODLEY";













BOOK 537 PAGE 939 (3)

318408



Filed: 11/22/2021 02:18:07 PM  
Timothy J. Esolen, Register of Deeds  
Washington County, NC

*Brianne Sawyer*

Excise Tax: \$2.00

This certifies that there are no outstanding  
ad valorem real estate taxes, which the  
Washington County Tax Collector is charged  
with collecting, on this lien or  
*6767-17-11-4627 & 6767-17-11-5693*  
Washington County Office of Land Records  
P.O. Box 1000, New Hope, NC 27588  
6767-17-11-4627 & 6767-17-11-5693  
Date: *11/22/21*

REVENUE STAMPS \$-2.00-

PREPARED BY and RETURN TO:  
Robert Wendel Hutchins, The Hutchins Law Firm, PA, PO Drawer 1085, Plymouth NC 27962

PIN: *6767-17-11-4627 & 6767-17-11-5693*

Verified *11/22*, 2021 by: *Clarence Williams*

NORTH CAROLINA  
WASHINGTON COUNTY

### GENERAL WARRANTY DEED

*11-25-21*

NO TITLE WORK DONE BY OR REQUESTED OF PREPARER

NORTH STREET

THIS DEED, made this *22* day of November, 2021 by and between:

GRANTORS	GRANTEE
James Edward Owens and wife, Susan Owens 1855 Albemarle Beach Road Roper, NC 27970	Clarence Williams and wife Shelsanna Williams 418 Sandhill Road Plymouth, NC 27962
Jacquelyn O. Dotson and spouse Rodney Dotson 2454 Maurice Brown Road Jamezville, NC 27846	

BOOK 537 PAGE 942 (3)

316409



Filed: 11/22/2021 02:54:55 PM  
Timothy J. Esolen, Register of Deeds  
Washington County, NC

*Brianne Sawyer*

Excise Tax: \$0.00

I hereby certify that there are no delinquent ad valorem real estate taxes, which the Washington County Tax Collector is charged with collecting that are a lien on: 6767.17-11-4691  
Washington County Office of Land Records  
I do not have a Certification that the PIN # matches the deed description.  
*Shelanna Williams*  
Date: 11-22-21  
Deputy of Collector

REVENUE STAMPS \$-0.00-

PREPARED BY and RETURN TO:

Robert Wendel Hutchins, The Hutchins Law Firm, PA, PO Drawer 1085, Plymouth NC 27962

PIN: 6767.17-11-4691

Verified 11-22, 2021 by: *Darlene Hamrin*

NORTH CAROLINA  
WASHINGTON COUNTY

GENERAL WARRANTY DEED

*11-23-21*

**418 Sandhill Road**

THIS DEED, made this 19 day of November, 2021, by and between

GRANTOR	GRANTEE
Shelanna J. Williams (formerly Shelanna D. Jones) and husband Clarence Williams 418 Sandhill Road Plymouth, NC 27962	Shelanna J. Williams and husband Clarence Williams, tenants by entireties 418 Sandhill Road Plymouth, NC 27962

WITNESSETH:

THAT the said Grantors, for One Dollars (\$1.00) and other valuable consideration to him paid by the said Grantee, the receipt of which is hereby acknowledged, have bargained and sold, and by these present, does bargain, grant, sell and convey unto the said Grantees, their successors, heirs and assigns, in fee

BOOK 537 PAGE 945 (2)

316410



Filed: 11/22/2021 02:54:56 PM  
Timothy J. Esolea, Register of Deeds  
Washington County, NC

*Brianne Sawyer*

Prepared by and Return to:  
R. Wendel Hutchins  
The Hutchins Law Firm, PA  
PO Box 1085  
Plymouth, NC 27962

WASHINGTON COUNTY, NC <sup>6767.17-11-4691</sup>  
PARCEL IDENTIFIER NO. <sup>6767.17-11-5693</sup> ~~4767.17-11-4627~~  
ASSIGNED OR VERIFIED BY: J. Bowen, DATE 11-22-21

**AFFIDAVIT OF COMBINATION**

The undersigned owners, Clarence Williams and wife Shelanna J. Williams, hereby declare as follows:

1. They are the owners of those certain parcels of real property described in the Deeds recorded in Book 537 Page 939 Book 537 Page 942.
2. Said property is shown on map recorded in Map Book 5 Page 5 and being lots 1, 2, 3, 4, 5, 6, & 7 of Block B of the Sun-Set-Park Subdivision.
3. The tracts are currently described in the Washington County Tax Office as:
 

Parcel Number:	PIN:	<i>11-23-21</i>
9136	6767.17-11-4691	
2297	6767.17-11-5693	
8563	6767.17-11-4627	
4. It is the desire of the Affiants that the Washington County Tax Assessor's office combine these tracts and parcels into one parcel number and would like to use the same pin as currently assigned to Parcel 9136 as that is where their home is situated.
5. The Affiants intend to use, with regard to any future conveyances of the property previously described in multiple tracts, a description which will combine the tracts.









Vice-Chair Keyes also mentioned that GIS helps Emergency Management. Chair Johnson thanked Mr. White for his presentation.

EMPLOYEE SERVICE AWARDS: Mr. Curtis Potter, CM/CA gave the following presentation on the employees who are receiving their service awards this year. Awards and certificates will be distributed later this week by their Department Heads.



WASHINGTON COUNTY, NC

# EMPLOYEE SERVICE AWARDS



Walter Cayton  
5 years  
Sheriff's Office



Elicia Cooper  
5 years  
DSS



Michelle Crawford  
5 years  
DSS



Demaine Hill

5 years  
DSS



Fetima Moore

5 years  
Finance



Viola Norman  
5 years  
Communications



Wendy Roberson  
5 years  
DSS



James Sanders

20 years  
Facility Services



Sherri Wilkins

15 years  
Tax Office



Sherlyn Rouson

20 years

DSS

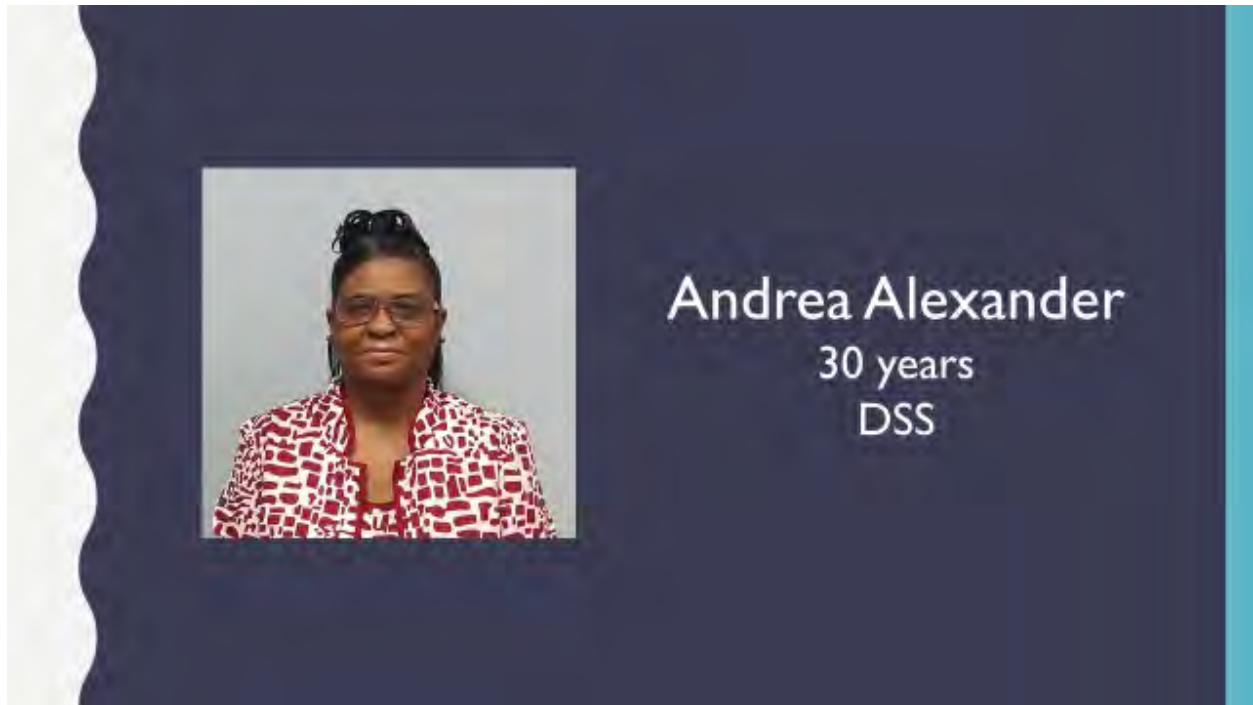


Darlene Swain

20 years

DSS





Mr. Potter said the County will be giving gift cards to all employees in lieu of an appreciation luncheon due to COVID-19.

Chair Johnson thanked all the employees for their service.

Chair Johnson said she thinks that the County needs to recognize all of our long term Commissioners.

FINANCE OFFICER'S REPORT: Ms. Dixon went over the budget transfers and budget amendments that were in the Commissioners' package.

Washington County  
**BUDGET TRANSFER**

**To:** Board of Commissioners  
**From:** Curtis Potter, County Manager  
Missy Dixon, Finance Officer  
**Date:** November 9, 2021  
**RE:** Communications

BT #: 2022 - 027

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-5911-414	Maintenance & Repair-Equipment	21,300.00	(3,176.00)	18,124.00
10-5911-320	Communications	12,050.00	3,176.00	15,226.00
<b>Communications</b>		<b>33,350.00</b>	<b>-</b>	<b>33,350.00</b>

**Justification:**

To transfer monies within the Communications Budget. Additional monies are needed in the Communications line item to cover the cost to install a new MCNC Fiber Line as part of the transfer over to the new VIPER System in 911. This cost is not 911 reimbursable.

Budget Officer's Initials CSF

RECEIVED

Washington County Manager's Office

Approval Date: 11/10/21

Initials:	<u>CSF</u>
Batch #:	<u>2022-027</u>
Date:	<u>11/11/21</u>

Washington County  
**BUDGET TRANSFER**

**To:** Board of Commissioners  
**From:** Curtis Potter, County Manager  
Missy Dixon, Finance Officer  
**Date:** November 18, 2021  
**RE:** SS Transportation

**BT #:** 2022 - 028

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-5400-540	SS Transportation - Capital Outlay - Van Replacement	89,660.00	(3,474.00)	86,186.00
10-5400-250	SS Transportation - Maintenance & Repair - Vehicle	66,340.00	3,474.00	69,814.00
<b>SS Transportation</b>		<b>156,000.00</b>	<b>-</b>	<b>156,000.00</b>

**Justification:**

To transfer monies within SS Transportation. Charges were originally coded to a Capital Outlay line and do not meet the threshold of \$5,000 per item as required by audit. These charges are being moved to the appropriate line.

Camera system

Budget Officer's Initials CSP

Approval Date: 11/18/21

Initials:	<u>MD</u>
Batch #:	<u>2022-008</u>
Date:	<u>11/18/2021</u>

DocuSign Envelope ID: 163991FD-B416-4123-B823-A5E0EDC85FDF

Washington County  
**BUDGET TRANSFER**

**To:** Board of Commissioners

**BT #: 2022 - 029**

**From:** Curtis Potter, County Manager  
Missy Dixon, Finance Officer

**Date:** November 29, 2021

**RE:** Sheriff/SRO Middle School/SRO High School

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-4310-315	Sheriff - Training	3,000.00	(2,000.00)	1,000.00
10-4310-310	Sheriff - Travel	2,500.00	2,000.00	4,500.00
<b>Sheriff</b>				
10-4311-315	SRO Middle School - Training	500.00	(500.00)	-
10-4311-250	SRO Middle School - Maintenance & Repair - Vehicle	2,250.00	500.00	2,750.00
<b>SRO Middle School</b>				
10-4314-315	SRO High School - Training	500.00	(500.00)	-
10-4314-250	SRO High School - Maintenance & Repair - Vehicle	2,250.00	500.00	2,750.00
<b>SRO High School</b>				
		<b>11,000.00</b>	<b>-</b>	<b>11,000.00</b>

**Justification:**

To transfer monies within the Sheriff's Office budget, SRO Middle School budget and SRO High School budget to cover for overages in the Sheriff's travel line for himself and the Chief Deputy to attend the Sheriff's Conference and to cover overages in both the Middle School and High School Vehicle Maintenance and Repair lines.

Budget Officer's Initials CSF

Approval Date: 11/30/2021

Initials: MP  
 Batch #: 2022-029  
 Date: 11/30/2021

DocuSign Envelope ID: 183961F0-B418-4123-8823-A5E0EDXC85FDF

Washington County  
**BUDGET TRANSFER**

**To:** Board of Commissioners

**BT #: 2022 - 030**

**From:** Curtis Potter, County Manager  
Missy Dixon, Finance Officer

**Date:** November 29, 2021

**RE:** SS Transportation

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-5400-998	SS Trans - PR YR Cares Grant Reimbursement	-	14,635.00	14,635.00
10-5400-310	SS Transportation - WF Transportation	30,000.00	(14,635.00)	15,365.00
<b>SS Transportation</b>		<b>30,000.00</b>	<b>-</b>	<b>30,000.00</b>

**Justification:**

To request a transfer of funds within SS Transportation to reimburse NCDOT for Unspent CARES Funds. These funds were sent to the county in FY 19-20 but as a result of potential double dipping, the agency did not spend the monies which are now being requested to be sent back to NCDOT. This request is not budget impactful as all lines are non-reimbursable.

Budget Officer's Initials CS

Approval Date: 11/30/2021

Initials:	<u>MD</u>
Batch #:	<u>2022-030</u>
Date:	<u>11/30/2021</u>

DocuSign Envelope ID: 1B3961FD-B418-4123-B823-A5E0EDC85FDF

Washington County  
**BUDGET TRANSFER**

To: Board of Commissioners

BT #: 2022 - 031

From: Curtis Potter, County Manager  
 Missy Dixon, Finance Officer

Date: November 30, 2021

RE: Inspections/Landfill/Airport Operations

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-4350-181	Inspections - FICA Tax	7,515.00	(1.00)	7,514.00
10-4350-127	Inspections - Salaries & Wages - Longevity	690.00	1.00	691.00
<b>Inspections</b>				
33-7400-010	Landfill - Salaries & Wages - Regular	56,052.00	(10,000.00)	46,052.00
33-7400-031	Landfill - Salaries & Wages - Part Time	5,000.00	10,000.00	15,000.00
<b>Landfill</b>				
39-4530-101	Airport - 401K	1,218.00	(1.00)	1,217.00
39-4530-030	Airport - Longevity	600.00	1.00	601.00
<b>Airport</b>				
		71,075.00	-	71,075.00

**Justification:**

To request a transfer within the Inspections budget to cover the overage in longevity due to rounding. To request a transfer within the Landfill budget to move monies from regular salaries to part-time to cover overages due to not having a second fulltime employee. To transfer monies within the Airport Operations budget to cover the overage in longevity due to rounding.

Budget Officer's Initials

CSP

Approval Date: 11/30/2021

Initials: MP  
 Batch #: 2022-031  
 Date: 11/30/2021



Washington County  
**BUDGET AMENDMENT**

To: Board of Commissioners

BA #: 2022 - 032

From: Curtis Potter, County Manager  
 Missy Dixon, Finance Officer

Date: December 6, 2021

RE: Sheriff/Senior Center/SS Admin/SS Economic Support/Recreation

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-3540-020	Gun Permits Discretionary-County Portion	(1,995.00)	(505.00)	(2,500.00)
10-4310-611	Gun Permits Discretionary-County Portion	30,315.00	505.00	30,820.00
10-3540-030	Gun Permits-State Portion	(2,390.00)	(610.00)	(3,000.00)
10-4310-612	Gun Permits-State Portion	3,660.00	610.00	4,270.00
10-3540-040	Finger Printing	(470.00)	(150.00)	(620.00)
10-4310-613	Finger Printing	2,505.00	150.00	2,655.00
10-3540-070	Donations-Animal Control	(1,500.00)	(50.00)	(1,550.00)
10-4310-601	Donations-Animal Control	2,189.00	50.00	2,239.00
<b>Sheriff</b>				
10-3509-010	Senior Center Trips	(1,060.00)	1,060.00	-
10-5150-380	Senior Center Trips	1,783.00	(1,060.00)	723.00
<b>Senior Center</b>				
10-3500-081	DSS Community Donations - Christmas	-	(445.00)	(445.00)
10-5310-258	DSS Community Donations - Christmas	2,127.00	445.00	2,572.00
10-3500-080	DSS Community Donations - Medical	-	(45.00)	(45.00)
10-5380-375	DSS Community Donations - Medical	882.00	45.00	927.00
<b>SS Admin/SS Economic Support</b>				
10-3360-000	Recreation - Donations	(100.00)	(100.00)	(200.00)
10-6120-650	Recreation - Donations	1,635.00	100.00	1,735.00
<b>Recreation</b>				
<b>Balanced:</b>		<b>37,581.00</b>	<b>-</b>	<b>37,581.00</b>

**Justification:**

*To budget for additional revenues collected in the Sheriff's Office for gun permitting, fingerprinting and animal control donations. To reduce the budget in the Senior Center Trip line due to cancellation and refunds made back to participants. To budget for additional revenues collected in the Recreation Department for donations.*

Approval Date: \_\_\_\_\_

Bd. Clerk's Init: \_\_\_\_\_

Initials:	
Batch #:	
Date:	

Washington County  
**BUDGET AMENDMENT**

To: Board of Commissioners

BA #: 2022 - 033

From: Curtis Potter, County Manager  
Missy Dixon, Finance Officer

Date: December 6, 2021

RE: DSS Trust Fund Accounts

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
51-3100-001	DSS Trust Fund Accounts	(130,000.00)	(21,000.00)	(151,000.00)
51-4100-001	DSS Trust Fund Accounts	130,000.00	21,000.00	151,000.00
<b>DSS Trust Fund Accounts</b>				
<b>Balanced:</b>		-	-	-

**Justification:**

*To budget for additional revenues that will be collected in a guardianship matter to which DSS is now in care of an individual and their estate which totals \$21,216.41. Both revenue and expenditure budgets need to be increased to accommodate the recent responsibility of this ward.*

Approval Date: \_\_\_\_\_

Bd. Clerk's Init: \_\_\_\_\_

Initials:	
Batch #:	
Date:	

Washington County  
**BUDGET AMENDMENT**

**To:** Board of Commissioners

**BA #:** 2022 - 034

**From:** Curtis Potter, County Manager  
Missy Dixon, Finance Officer

**Date:** December 6, 2021

**RE:** SS Economic Support

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-3490-000	DSS Administration Reimbursement	(2,878,844.00)	(78,004.00)	(2,956,848.00)
10-5380-383	Special Links (100%)	15,500.00	25,000.00	40,500.00
10-5380-405	LIHWAP - Low Income Household Water Assistance Prog	-	34,270.00	34,270.00
10-5380-406	LIEAP - Low Income Energy Assistance Program	82,211.00	18,734.00	100,945.00
<b>SS Economic Support</b>				
<b>Balanced:</b>		<b>(2,781,133.00)</b>	<b>-</b>	<b>(2,781,133.00)</b>

**Justification:**

*To budget for additional revenues that will be received due to a directive from NCDHHS for County DSS's to identify young adults who entered foster care at age 14 or older. These identified young adults have been made eligible for additional funding through NCDHHS COVID relief monies for a payment of either \$2,500 or \$5,000 depending on their age bracket. Washington County has identified 5 of their most recent foster children to age out of the standard programs that would be eligible for the allocated funds. This line is 100% reimbursable. To budget for new funding allocated to the County for assistance with Low Income Household Water. These funds are specifically designated to those individuals who apply for and are approved for the Program. To budget for additional revenues that will be received to help with the Low Income Energy Assistance Program (LIEAP). These additional funds were reallocated from the state.*

**Approval Date:** \_\_\_\_\_

**Bd. Clerk's Init:** \_\_\_\_\_

<b>Initials:</b>	
<b>Batch #:</b>	
<b>Date:</b>	

Washington County  
**BUDGET AMENDMENT**

To: Board of Commissioners

BA #: 2022 - 035

From: Curtis Potter, County Manager  
 Missy Dixon, Finance Officer

Date: December 6, 2021

RE: Airport Grants

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
38-3800-082	Parallel Taxiway CA/RPR Proj 4313	-	(61,000.00)	(61,000.00)
38-8135-662	Parallel Taxiway CA/RPR Proj 4313	-	61,000.00	61,000.00
<b>Airport Grants</b>				
<b>Balanced:</b>		-	-	-

**Justification:**

*To budget for additional monies that will be received to complete the payout of work done at the airport by AVCON on the parallel taxiway project. This work has already been completed. NCDOA had initially planned to amend their contract with AVCON to complete this however, there are federal funds that need to be spent immediately so they are not lost and must be run through an amendment to the County's contract with AVCON.*

Approval Date: \_\_\_\_\_

Bd. Clerk's Init: \_\_\_\_\_

Initials:	
Batch #:	
Date:	

Chair Johnson said she would like Mr. Hardison, DSS Director, to come in and explain some of the Board's questions on some DSS line items.

Commissioner Sexton asked for an explanation on BA#2022-033. Mr. Potter explained that new GASB rules require that DSS set up Trust Fund Accounts.

**Commissioner Sexton made a motion to approve the budget transfers/amendments as presented. Commissioner Keyes seconded. Chair Johnson proceeded with the roll call: Commissioner Sexton, yea; Commissioner Phelps, yea; Commissioner Walker, yea; Commissioner Keyes, yea and Commissioner Johnson, yea. Motion carried unanimously.**

OTHER ITEMS BY CHAIR, COMMISSIONERS, COUNTY MANAGER/ COUNTY ATTORNEY OR CLERK:

Ms. Bennett went over remaining parades information. She will find out exactly where the line-ups will be starting.

Plymouth Parade & Marketplace  
Thursday, December 9, 2021  
5:30 pm parade begins  
4:00 PM – 8:00 PM the Christmas Marketplace at the Bear Towne Market

Creswell Christmas Parade  
Saturday, December 11, 2021  
Line-up @ 2:30 PM and start at 3:00 PM

Commissioner Keyes said has been very involved in various community activities.

Commissioner Phelps asked Mr. Potter about Veterans Field. Mr. Potter said he hasn't received any new information.

Chair Johnson said she attended the NACo conference this past weekend. Their report on broadband develop was presented and is very important to rural counties. Chair Johnson stated that if she is re-elected she would like to form a broadband task force to bring broadband to our County. Chair Johnson said she will be getting the report to the Commissioners.

Ms. Bennett also mentioned the following items:

- DSS Annual Report for the Community Child Protection Team (CCPT)  
DSS is required to submit this report to the Commissioners. This is for info only. No budget impact and no action to be taken.
- MTW Annual Report for the Child Fatality Protection Team (CFPT).  
MTW is required to submit this report to the Commissioners. This is for info only. No budget impact and no action to be taken.
- Commissioner's Seats on Boards & Committees  
This time of year is when the Board takes the opportunity to change up who serves on certain Boards for the upcoming year. This will come back before the Board in January for approval after changes (if any) are made.
- Ms. Bennett said Mr. Potter will speak about LOST Referendum, Mr. Curtis Potter, CM/CA

Mr. Potter said a resolution for putting the LOST Referendum needs to be generated to put this item on the ballot whether it is for the primary or general election. Mr. Potter asked for the Board's guidance.

Chair Johnson read Mr. Pittman's notice (as the Fire Marshal) regarding the burn ban.  
(Shown below.)



Mr. Potter asked Ms. Collier to update the Board on the Citizens Academy next week on Monday 6:00 pm, December 13 on GIS and Board of Elections. Ms. Collier also mentioned she is handling the County's holiday service project—which is collecting gifts for Santa for Seniors.

Commissioner Sexton asked to speak and he let it be known that he will not run for re-election in 2022.

*“To the citizens of Washington County:*

*It has been a privilege for the last 20+ years serving you. Over the years we have been faced with many different scenarios and I am proud of how we have always worked together to have the best possible outcomes. With that being said I am very proud of where we stand in the county today. I am informing everyone today that going forward I will not be seeking re-election. This decision was hard however with my fellow board members I am certain they will continue to work hard for the residents of Washington County! Thank you for all your support over the years!”*

Chair Johnson said the Board really has appreciated Commissioner Sexton's service over the years. Commissioner Keyes noted that she has worked with Commissioner Sexton for the 20 years he's been a Commissioner and appreciates all he has done for this County.

Mr. Potter mentioned that on the Budget Calendar for FY23, he has scheduled a Budget Planning Workshop for January 24, 2022. The consensus of the Board was to have the meeting on Monday, January 24, 2022 at 4:00 PM in the Commissioners' Room.

**Commissioner Sexton made a motion to go into Closed Session pursuant to NCGS §143-318.11(a)(3) (attorney-client privilege) and §143-318.11(a)(6) (personnel). Commissioner Keyes seconded. Chair Johnson proceeded with the roll call: Commissioner Sexton, yea; Commissioner Phelps, yea; Commissioner Walker, yea; Commissioner Keyes, yea and Commissioner Johnson, yea. Motion carried unanimously.**

Back in Open Session, Mr. Richard Livingston, LFNC Fellow, joined the meeting to let the Commissioner's know that he needed a Commissioner to take Commissioner Sexton's place on the discussions regarding VUR (distressed water system). He explained that it is a time commitment—6 hours total of on-line training workshop and quizzes also. Commissioner Keyes already agreed to be one of the Commissioners. (Two are needed.) Mr. Livingston stated the training could be done in the Commissioner's Room. Commissioner Phelps agreed to be the other Commissioner as long as the training is held in the Commissioners' Room.

At 7:45 PM, with no further business to discuss, **Commissioner Walker made a motion to adjourn the meeting. Commissioner Phelps seconded. Commissioner Sexton (was already disconnected); Commissioner Phelps, yea; Commissioner Walker, yea; Commissioner Keyes, yea and Commissioner Johnson, yea. Motion carried unanimously.**

---

Tracey A. Johnson  
Chair

---

Julie J. Bennett, CMC, NCMCC  
Clerk to the Board



# North Carolina Department of Health and Human Services

## Division of Social Services



### Community Services Block Grant Program

Fiscal Year 2022-23 Application for Funding

Project Period July 1, 2022– June 30, 2023

Application Due Date: January 14, 2022

Agency Information			
Agency:	Economic Improvement Council, Inc.		
Agency:	Economic Improvement Council, Inc.		
Federal I.D.	560857026		
DUNS Number:	081423030		
Administrative Office Address:	712 Virginia Road, Edenton, NC 27932		
Mailing Address (include the 4-digit zip code extension):	Post Office Box 549 Edenton, NC 27932		
Telephone Number:	(252) 482-4458		
Fax Number:	(252) 482-8227		
<b>Proposed Funding:</b>	<b>CSBG:</b> \$ 362,808	<b>Additional Resources:</b> \$ 22,790,171.02	<b>Agency Total Budget:</b> \$ 23,152,979.02
<b>Application Period:</b>	<b>Beginning:</b> July 1, 2022	<b>Ending:</b> June 30, 2023	
Board Chairperson:	Mr. Robert E. Williams		
Board Chairperson's Address: (where communications should be sent)	119 US Highway 158 Business West Gatesville, NC 27938		
Board Chairperson's Term of Office (enter beginning and end dates):	08/2019 - 08/2024		
Executive Director:	Dr. Landon B. Mason, Sr.		
Executive Director Email Address:	Dr.Landon.Mason@eicca.org		
Agency Fiscal Officer:	Ms. Jose Taylor		
Fiscal Officer Email Address:	jose.taylor@eicca.org		
CSBG Program Director:	Mrs. Reta Blair		
CSBG Program Director Email Address:	reta.blair@eicca.org		
Counties Served with CSBG funds:	Camden, Chowan, Currituck, Dare, Gates, Hyde, Perquimans, Pasquotank, Tyrrell, Washington		
Agency Operational Fiscal Year:	July - June		

North Carolina Department of Health and Human Services  
Office of Economic Opportunity –  
2420 Mail Service Center / Raleigh, North Carolina 27699-2420

**Proposed Funding**

**CSBG: \$362,808**

**Additional Resources: \$22,790,171.02**

**Agency Total Budget: \$23,152,979.02**



### Checklist to Submit a Complete Community Services Block Grant (CSBG) Application

Please put a check mark in the appropriate box to show that you have included the completed document with your application. All documents are required with the exception of those that say "if applicable."

Item	Included (√)
Signed Application Certification (blue ink only)	
Signed Board Membership Roster (blue ink only)	
Board of Directors Officers and Committees	
Board of Directors Community Needs Assurance	
Planning Process Narrative	
Form 210 – Agency Strategy for Eliminating Poverty	
Form 212 – One-Year Work Program	
Monitoring, Assessment and Evaluation Plan	
Form 212A – CSBG Administrative Support Worksheet (if applicable)	
Form 225 – Agency Budget Information	
Form 225N-Budget Narrative	
<b>Appendices (to be attached by the Applicant):</b>	
▪ Organizational Chart (do not include names)	
▪ Job Description and Resume for the Agency's Executive Director	
▪ Job Description and Resume for the Agency's Chief Financial Officer	
▪ Job Descriptions for all CSBG employees (do not include names)	
▪ Affirmative Action Plan	
▪ Documentation of Public Hearings for Initial Planning Process:	
Copy of Public Notice(s) from Newspaper(s)	
Agenda of Public Meeting(s)	
Copy of Attendance Sheet(s)	
Minutes of Public Meeting(s)	
▪ Documentation for Notice of Intent to Apply:	
Copy of advertisement(s)	
▪ Documentation of Submission to County Commissioners:	
Notarized document from county clerk	
Commissioners' comments or minutes (if applicable)	
▪ Cognizant-Approved Indirect Cost Agreement	
▪ Copy of the Proposal Application submitted to the cognizant agency for approval of the Indirect Cost Rate	
▪ Cost Allocation Plan (if applicable)	
▪ Vehicle Registrations ( <i>must be up-to-date and after July 1, 2021</i> )	
▪ State Certification-No Overdue Tax Debts	
▪ State Certification-Contractor Certification required by N.C. Law	
▪ Federal Certifications	
▪ Cost Allocation Plan Certification	
▪ Federal Funding Accountability and Transparency Act (FFATA)	
▪ Central Contractor Registration (CCR) ( <i>must be up-to-date and after July 1, 2021</i> )	

**Checklist to Submit a Complete Community Services Block Grant (CSBG) Application  
(continued)**

<b>Item</b>	<b>Included (√)</b>
▪ IRS Tax Exemption Verification- verifies the agency's 501 (c) (3) status <i>(must be dated after July 1, 2016)</i>	
▪ Conflict of Interest Policy <i>(must have been approved within the past 5 years and must be notarized)</i>	
▪ Contractual Agreements/leases <i>(must be current within contract period)</i>	

**Community Services Block Grant Program  
Fiscal Year 2022-23 Application for Funding  
Certification and Assurances**

**Public Hearing on the Initial Plan**

We herein certify that a public hearing as required by 10A NCAC 97B .0402 Citizen Participation in the Application Process occurred on November 16-18, 2021 for the initial planning process for the agency's current project plan and the agency has maintained documentation to confirm the process of the public hearing.

For multi-county providers, indicate the date and the county the hearing was held.

Date	County	Date	County
November 16, 2021	Camden	November 17, 2021	Chowan
November 16, 2021	Currituck	November 17, 2021	Gates
November 16, 2021	Dare	November 18, 2021	Washington
November 17, 2021	Pasquotank	November 18, 2021	Tyrrell
November 17, 2021	Perquimans	November 18, 2021	Hyde

**County Commissioners' Review**

We herein certify that the application for this project period was submitted to the Board of County Commissioners for review and comment on December 14, 2021 as required by 10A NCAC 97C .0111 and 10A NCAC 97C .0307(9).

For multi-county providers, indicate the county and date the application for funding was presented to the Board of County Commissioners as required by 10A NCAC 97C .0111(B).

Date	County	Date	County
December 14, 2021	Camden	December 14, 2021	Hyde
December 14, 2021	Chowan	December 14, 2021	Pasquotank
December 14, 2021	Currituck	December 14, 2021	Perquimans
December 14, 2021	Dare	December 14, 2021	Tyrrell
December 14, 2021	Gates	December 14, 2021	Washington

**Board of Directors Approval of the Application**

I hereby certify that the information contained in the attached application is true and the Board of Directors has reviewed and approved this application for the Community Services Block Grant Program.

Date of Board Approval: \_\_\_\_\_

Board Chairperson: \_\_\_\_\_

(Signature)

(Date)

Finance Committee Chairperson: \_\_\_\_\_

(Signature)

(Date)

**Board of Directors' Membership Roster**

Total Seats Per Agency Bylaws	15			Total Current Vacant Seats	0	
Total Number of Seats Reserved for Each Sector	Poor	6	Public	5	Private	4
Total Number of Vacant Seats Per Each Sector	Poor	0	Public	0	Private	0

Name	County of Residence	Community Group/ Area Represented	Date Initially Seated [month/year]	Number of Terms Served [completed]	Current Term Expiration [month/year]
<b>Representatives of the Poor</b>					
1. Sheila Gregory	Currituck	Currituck County Community	06-2012	1	5-2022
2. Jakeema Spencer	Hyde	Hyde County Community	5-2019	0	2-2024
3. Jessica Davenport	Dare	Dare County Community	7-2012	1	6-2022
4. Mayor Fred Yates	Perquimans	Perquimans County Community	9-2015	1	11-2025
5. Wanda W. Harvey	Beaufort	Beaufort County Community	8-2017	0	1-2022
6. Precious Diaz	Pitt	Pitt County Community	11-2017	0	10-2024
<b>Public Elected Officials</b>					
1. Dr. William Sawyer	Camden	County Commissioner	7-2015	1	7-2022
2. Glorious Elliott	Chowan	County Commissioner	5-2019	0	7-2024
3. Robert Williams	Gates	County Commissioner	9-2014	2	8-2024
4. Nina Griswell	Tyrrell	County Commissioner	11-2015	0	11-2025
5. Mayor Jerry McCrary	Martin	County Commissioner	9-2018	0	9-2022
6.					
<b>Representatives of Private Organizations</b>					
1. Richard Bunch	Chowan	Chowan County Community	5-2021	0	4-2026
2. Melvin Norman	Washington	Washington County Community	7-2014	1	7-2023
3. Pearl Sutton	Pasquotank	Pasquotank County Community	7-2019	0	7-2024
4. Attorney Thomas Wood	Chowan	Chowan County Community	11-2015	1	11-2025
5.					
6.					

The signature of the Board of Directors Chairperson certifies that the persons representing the poor were selected by a democratic process and that there is documentation on file that confirms the selection of all board members. In addition, by signing below, the Board of Directors Chairperson confirms that the selection of all board members coincides with the directives outlined in the agency's bylaws and that a current Board of Directors Member Profile is on file for each member.

\_\_\_\_\_  
Board of Directors Chairperson



**Board of Directors' Membership Contact Listing**

<b>Board Member</b>	<b>Physical Address</b>	<b>Email Address</b>
Precious Diaz	2884 Little Gem Circle Winterville, NC 28590	diamonddiaz63@gmail.com
Melvin Norman	743 Marriner Road Roper, NC 27970	normanm23@mchsi.com
Sheila Gregory	108 South Gregory Road Shawboro, NC 27973	sheila.gregory@ncsu.edu
William Sawyer	533 North Trotman Road Camden, NC 27921	pastorchug5@gmail.com
Robert Williams	119 US Highway Business W Gatesville, NC 27938	robertewilliams46@hotmail.com
Jessica Davenport	PO Box 669 Manteo, NC 27954	davenportj@dcdss.org
Fred Yates	147 Winfall Boulevard Winfall, NC 27985	fred@inteliport.com
Nina Griswell	175 Travis School Road Columbia, NC 27925	ngriswell@tyrrellcounty.net
Thomas Wood	105 West King Street Edenton, NC 27932	thomas@godwinandgodwin.net
Jerry McCrary	PO Box 98 Parmele, NC 27861	mayorjerrym@gmail.com
Wanda Harvey	809 Boston Avenue Washington, NC 27889	cnellrae@gmail.com
Glorious Elliott	342 Sandy Ridge Road Edenton, NC 27932	joy@hughes.net
Pearl Sutton	1222 Soundneck Road Elizabeth City, NC 27909	pearljos71@gmail.com
Jakeema Spencer	PO Box 25 Englehard, NC 27824	sjakeema@yahoo.com
Richard Bunch	954 Sandy Ridge Road Edenton, NC 27932	wrbunch54@gmail.com

**Board of Directors' Officers and Committees**

Note: All committees of the board should fairly reflect the composition of the board (10A NCAC 97C .0109). Be sure to identify the chairperson and other committee positions.

Name	Office	Sector Represented	County Represented*
<b>Officers of the Board</b>			
Robert Williams	Chairperson	Public	Gates
William Sawyer	Vice Chairperson	Public	Camden
Nina Griswell	Secretary / Treasurer	Public	Tyrrell
<b>Committee Name: Executive Committee</b>			
Robert Williams	Chairperson	Public	Gates
Melvin Norman		Private	Washington
Nina Griswell		Public	Tyrrell
Williams Sawyer		Public	Camden
<b>Committee Name: Personnel Committee</b>			
Fred Yates	Chairperson	Poor	Perquimans
Richard Bunch		Private	Chowan
Jerry McCrary		Public	Martin
Thomas Wood		Private	Chowan
<b>Committee Name: Planning / Evaluation Committee</b>			
Jessica Davenport	Chairperson	Poor	Dare
Precious Diaz		Poor	Pitt
Pearl Sutton		Private	Pasquotank
<b>Committee Name: Audit Committee</b>			
Wanda Harvey	Chairperson	Poor	Beaufort
Jakeema Spencer		Poor	Hyde
Sheila Gregory		Poor	Currituck
<b>Committee Name: Finance Committee</b>			
Nina Griswell	Chairperson	Public	Tyrrell
Glorious Elliott		Public	Chowan
William Sawyer		Public	Camden
<b>Committee Name:</b>			
	Chairperson		

\*To be completed by agencies serving multiple counties.

**Community Service Block Grant**  
**Board of Directors Contractual Certifications**

I, \_\_\_\_\_ (board chairperson name and name of applicant) certify the information in the following categories by initialing each certification and signing below:

- A. Conflict of Interest:** I certify that a Conflict of Interest Policy is in place and that a copy of the policy can be found in the Employee Policy Manual and in the Board Member Handbook. I also certify that all members of the Board of Directors and all staff annually sign "Conflict of Interest" forms and that copies of Board member signatures are kept in the Board Minutes Book while copies of employee signatures are retained in the personnel files.
  
- B. Board of Director Orientation/Training:** I certify that a Board Member Orientation Policy is in place and that it is utilized as new Board members are assigned to the Board. I also certify that all Board members attend an annual Board Training each year and record of such is reflected in the Board minutes. The most recent Board Training occurred on January 22 – 23, 2020.
  
- C. Agency-wide Audit:** I certify that PETWAY MILLS & PEARSON, PA performs an audit annually. The audit is completed each year and submitted for review by the Board. The most recent audit for program year July 1, 2019 – June 30, 2020 was submitted and accepted by the Board at the March 25, 2021 meeting and is on record in said minutes.

Certification (Original Signature)

\_\_\_\_\_  
Signature of Chairperson/President

\_\_\_\_\_  
Date

# Community Service Block Grant Certification of Community Assessment

The Economic Improvement Council, Inc. (applicant) has conducted a Community Assessment of its service area within the past three (3) years utilizing the following method(s):

(Check one or more of the following methods)

- Surveys of the community(s) - door to door, telephone, etc.
- Review of Records - agency intake forms, program participant records, etc. (may be used with at least one other type of needs assessment; will not meet compliance on its own)
- Review of demographical information - U.S. Census, welfare statistics, unemployment statistics, etc.
- Discussions/information/testimony provided by individuals and community members - social service professionals, agency staff, program participants, etc.
- Public meetings to solicit input on community needs
- Other (Describe) \_\_\_\_\_

The most recent Community Assessment was completed on: October 4, 2021  
(date)

The Community Assessment was completed by: Economic Improvement Council, Inc.  
(agency or contractor)

It is expressly understood that this Community Assessment should include community and consumer input. It is to be used as a basis for prioritizing the needs of the low-income population in the service area and for planning the applicant's projects to meet those needs.

It is further understood that documentation validating that a Community Assessment was completed and is to be retained by the applicant and is subject to review by the Office of Economic Opportunity.

Please provide a 4-5 sentence summary of your most recent Community Needs Assessment:

The Economic Improvement Council, Inc. implemented the grass-roots approach toward engaging the community-at-large in our ten (10) county service area to assess the needs therein. As a participant in the survey, individuals willingly shared their earnest opinions about the needs of their respective communities while accentuating its strengths. This, in turn, reaffirmed that the community resources and partnerships are vital toward helping families thrive.



(continue to next page)

The following is a list of needs as prioritized, with community input, through the needs assessment process.

1. Primary Education	4. Safety
2. Secondary Education	5. Transportation
3. Adequate Nutrition	6. Housing

Certification (Original Signature)

\_\_\_\_\_  
Signature of Chairperson/President

\_\_\_\_\_  
Date

**Community Services Block Grant Program  
Fiscal Year 2022-23 Application for Funding  
Planning Process Narrative**

1. Explain in detail how each of the following was involved in the planning and development of this strategic plan.
  - a. **Low-Income Community:** The low-income community participated in communities and their local County Commissioners meetings to determine the priorities, needs, and resources that were available to assist them. The result of the meeting indicated that the Self-Sufficiency Project would be the number one priority for the Community Services Block Grant Program.
  - b. **Agency Staff:** The Community Services Block Grant staff served as resource providers and facilitators during the planning progress. The staff did not influence the low-income families of their decisions. They offered recommendations and provided technical assistance as requested by the target communities and residents.
  - c. **Agency's Board Members:** The Economic Improvement Council Board approved the Anti-Poverty planning process as presented by the Community Services Block Grant Director.
2. Describe how and what information was gathered from the following key sectors of the community in assessing needs and resources during the community assessment process and other times. These should ideally be from each county within your agency's service area:
  - a. Community-based organizations
  - b. Faith-Based Organizations
  - c. Private Sector
  - d. Public Sector
  - e. Educational Sector

Our Community Needs Assessment was done through our Community Collaboration Partners, Agency Customers, and our Faith-Based Partners. Survey conversations were held with our Educational Partners and Leaders. The needs assessment provided an increased understanding of the needs in the community and why they existed. Community members had the opportunity to share how the need impacted their quality of life. The needs assessment further allows for strategic: Planning, Priority, Setting, Program Outcomes and Improvements. The six most important needs in our communities based on our assessments are:

1. Employment
  2. Housing
  3. Affordable Child Care
  4. Finances
  5. Secondary Education
  6. Safety
3. Describe your agency's method and criteria for identifying poverty causes including how the agency collected and analyzed qualitative and quantitative data in identifying those causes.

- a. The agency's method of identifying poverty causes was through the Census Statistics, County Assessments, and the Poor Sectors Representation of the Economic Improvement Council (EIC) Board. The Department of Health and Human Services (NCDHHS) Poverty Guidelines are also used to determine the enrollment of families into the Family Self-Sufficiency Program.

Identifying poverty varies among different groups and family conditions. The following is a list of poverty cause in our Northeastern area:

- Lack of Education
- Lack of Industrial Development
- High incidence of single-family households
- Lack of job training and adequate skill development
- Lack of adequate public and private transportation
- High incidence of job lay off
- Health and Mental Health conditions
- Lack of cost-of-living increases

- b. The methods and criteria used to determine priorities and strategies is through an application process which will include income, employment skills, education, health, and resource availability.

4. Describe activities that your agency has undertaken to advocate for and empower low-income individuals and families to achieve economic independence and security.

EIC advocates and empowers low-income individuals to achieve a greater sense of authority over their lives through the Limited Opportunities to Family Self-Sufficiency Program. Family enrollment coupled with positive guidance will give individuals and families the opportunity to make lifelong decisions in determining their own lives and future. To achieve independence and security, families will identify their own strengths and weakness. Case Managers will provide supportive services when needed and recommend ways to handle future challenges.

5. Describe how your agency plans to make more effective use of, coordinate and form partnerships with other organizations and programs including: State welfare reform efforts; public and private resources; religious organizations, charitable groups, and community organizations.

The Economic Improvement Council, Inc. will maintain a relationship with organizations serving low-income families and individuals. The agency's Board of Directors solicits representation from the community organizations including religious and charitable groups to comprise the private sectors of the Board. The CSBG Case Managers will work with local churches, schools, teacher, health care providers, public housing organizations, community-based organizations, and job training agencies for welfare recipients to help move toward self-sufficiency.

- State Welfare Reform: Maintain established rapport with Social Services
- Public and Private Resources: Attend meetings, support and attend events, provide, and accept referrals and follow-ups.
- Religious Organizations: Extend notifications to churches and organizations on EIC Agency activities.
- Charitable Groups: EIC partners with Good360 a 501(c)3 non-profit charitable organization where access to product donations of quality goods from major brands are accessible to our agency to assist in meeting the day-to-day needs of families in addition

to helping during disaster-impacted communities. Further, our services are donated as needed.

- Community Organizations: Attend meetings, maintain rapport, establish new partnerships as new organizations arrive in our region, and maintain seats on various community boards.

6. Describe how your agency will establish linkages between governmental and other social services programs to assure the effective delivery of such services to low-income individuals, to avoid the duplication of such services and to fill identified gaps in services, through the provision of information, referrals, case management and follow-up consultations.

EIC has a satellite office in each of the ten (10) counties. These offices are primarily "One Stop" Centers that provide information and services on all EIC programs and all other programs in the surrounding area. Services provided through the satellite offices include: eligibility determination, referrals to other agencies to meet customer needs, and follow-up consultations. These satellite offices are shared by other agencies and programs to help fill in service gaps and prevent duplication of services. Additionally, they provide an incentive for other public and private agencies to utilize our offices for their information and referral activities.

7. Provide a description of how your agency will support innovative community and neighborhood-based initiatives related to the purposes of the Community Services Block Grant (fatherhood initiatives and other initiatives with the goal of strengthening families and encouraging effective parenting).

This mission and philosophy of the Economic Improvement Council, Inc. since inception is to assist families to become self-sufficient. The Family Self-Sufficiency Program as proposed is designed to support innovative community and neighborhood initiatives aimed toward removing barriers to self-sufficiency.

The Community Services Block Grant staff will support the innovative community and neighborhood-based initiatives by promoting advertisement and serving as volunteers and encouraging community support. In the wake of the COVID-19 Pandemic, Center for Disease Control (CDC) Guidelines will be adhered to: The 3 W's, Wear, Wait, and Wash to assist in slowing the spread of the virus when in-person support is provided. Virtual platforms such as Zoom, Conference Call, or Microsoft Teams are other methods the agency will use.

8. Describe activities that your agency has undertaken or plans to undertake, on an emergency basis, for the provision of such supplies and services, nutritious foods and related services, as may be necessary to counteract conditions of starvation and malnutrition among low-income individuals.

The agency collaborates with food banks, churches, and other organizations such as the Department of Social Services, local Head Start Programs, Food and Nutrition Programs, and the Cooperative Extension Programs help with the conditions of starvation and malnutrition among low-income individuals. EIC Staff and Board of Members currently occupy seats on other agency boards that provide nutritional assistance to low-income individuals.



**Community Services Block Grant Program  
Fiscal Year 2022-23 Application for Funding  
Planning Process Narrative (continued)**

9. Describe how your agency will coordinate the provision of employment and training activities with entities providing activities through statewide and local workforce investment systems under the Workforce Innovation and Opportunity Act. Provide the dollar amount of your allocation that will go towards employment training.

EIC will coordinate provision of employment and training activities through a job screening process. The agency will collaborate with other state and local employment agencies such as: temporary agencies, regional job fairs, colleges, universities, and other businesses to provide referrals for employment and training activities. Collaboratively, all agencies will promote the development and implementation to a more unified system of measuring accountability and performances. Funding in the amount of \$1,500 annually will be utilized in support of these efforts.

10. Describe how your agency will ensure coordination with the emergency energy crisis intervention program under title XXVI (relating to low-income home energy assistance).

EIC has established partnership and rapport with the county Department of Social Services. Other community partnering agencies such as: Catholic Social Ministries, Salvation Army, United Way, and NC 2-1-1 serve as vital resources to mitigate emergency crisis intervention needs. In the wake of the COVID-19 Pandemic, partnership opportunities were leveraged with the North Carolina Housing Opportunities and Energy Prevention (HOPE) Program. The agency will make referrals to families and individuals that are in need of emergency services to an energy crisis intervention program. Through consistent coordination with the county Social Services and partnering agencies information will be disseminated to other departments.

11. Describe the needs of low-income youth and your agency's efforts to promote increased community coordination and collaboration in meeting the needs of low-income youth.

Involvement with youth is an integral part of the fabric of EIC and the CSBG Programs. EIC plans and coordinates activities regularly with other programs and partnering agencies such as: the National Youth Sports Program, local schools, colleges and universities. The needs of our youth differs and largely reflects the needs of the greater community. Several needs that have been identified are:

- Transient Families
- Family Isolation
- Lack of Recreational Facilities
- School Dropout Rate
- Child Abuse and Neglect
- High Delinquency Rate

EIC partners in collaboration with a multitude of public and private resources to combat the needs for youth.

- Public Schools
- Department of Social Services
- Albemarle Rehabilitation Center
- Albemarle Speech and Hearing
- Trillium Health Resources

- Homeless Coalition
- Private Physicians
- Partnership for Children Centers
- Partnership for Children (Smart Start)
- Good360

To ensure coordination in meeting the above needs, the Council provided expertise and guidance in the development of youth programs of youth programs and setting priorities for youth involvement.

12. Describe your agency's method for informing custodial parents in single-parent families that participate in CSBG programming about the availability of child support services. In addition, describe your method for referring eligible parents to the child support office[s].

During the initial contact assessment custodial parents in single-parent families are made aware of the child support services. If a custodial parent participating in the CSBG Program is not receiving support benefits the Case Manager will inquire whether they are interested in applying and will provide agency contact information to complete an application.

13. Describe activities that your agency has undertaken or plans to undertake, to address the Department's priorities which includes:

- **Combat the Opioid Crisis** by focusing on policies and practices that prevent opioid misuse, addiction and overdose;
  - EIC has representation serving on various boards or committees who address these challenges such as: Child Protection Teams, Housing Committees, and Social Services. Staff attend trainings to become a resource in our communities along with Law Enforcement and Emergency Medical Technician Staff.
- **Develop better outcomes for Early Childhood learners** to ensure that they are healthy, safe and nurtured, learning and ready to succeed;
  - EIC's Head Start and Early Head Start has a Child Nutrition Program, takes pride in Continual Training on Safety, and Certified Staff to insure all aspects of health, safety, and an excellent learning environment.
  - In the midst of a global pandemic, Center for Disease Control Guidelines are adhered to when in-person learning is engages: Temperature checks and protective personal equipment is provided for staff and children. The practice of the "3 W's, Wear, Wait, and Wash" assist in slowing the spread of the virus. Further, each facility is treated with "Lastgerm" and EPA Registered (#82972-1), NSF Approved, Non-Toxic Hospital Grade, Deep Disinfection Service kills 99.999% of viruses, bacteria and pathogens. The EPA has approved "Lastgerms" use against SAR-CoV-2, the Corona Virus that causes the Corona Virus Disease 2019 (COVID-19).
- **Expand NCCARE360**, a statewide database that provides resource information for medical providers and human services professionals in response to social determinants of health like housing stability, food security, transportation access and interpersonal safety; and
  - EIC will continue to collaborate and participate in training sessions with the network team of professionals.

- **Implement Healthy Opportunities** that improve the health, safety and well-being of North Carolinians by addressing conditions in which people live that directly impacts health.
  - In partnership with EIC's Section VIII Housing Choice Voucher Program and Weatherization Program instances of mold and other hazardous conditions may be addressed to assist families to live a better quality of life.
  - In partnership with the local Homeless Coalition, Housing Committee, and Trillium Health Resources circumstances of overcrowded units, eviction, and homelessness are mitigated to assist families, in particular amid a global health related pandemic.

**Community Services Block Grant Program  
Fiscal Year 2022-23 Application for Funding  
OEO Form 210**

**Agency Strategy for Eliminating Poverty**

**Planning Period: 2022 - 2023**

**Section I: Identification of the Problem (use additional sheets if necessary)**

1. Give the Poverty Cause name(s), rank the poverty cause(s) and identify which one(s) the agency will address.
  - The Poverty Cause Name: Limited Opportunities to Family Self-Sufficiency
  - The Economic Improvement Council, Inc. ranks Employment as the #1 Priority and Housing as #2.
2. Describe the poverty cause(s) in detail in the community with appropriate statistical data (include data sources).

**EMPLOYMENT PRIORITY I:**

In Northeastern North Carolina, more than 20% of the population is living in poverty. A major problem of poverty within this area is that two-thirds of all poor people in the area have at least one family member working full-time. Recent surveys in the region support the fact that poverty remains high due to the high incidence of unemployment, low wage rate, and female heads of households. The chart listed below provides a breakdown of labor force statistics of the ten (10) counties in the Northeast Region of North Carolina as reported by the North Carolina Department of Commerce – Labor and Economic Analysis Division, Local Area Unemployment Statistics.

**2021 September Labor Force Estimates**

COUNTY	LABOR FORCE	UNEMPLOYMENT	UNEMPLOYMENT RATE	RANK
Camden	4,601	148	3.2	2
Chowan	5,505	218	4.0	21
Currituck	13,999	425	3.0	8
Dare	21,510	728	3.4	50
Gates	5,159	188	3.6	11
Hyde	1,865	78	4.2	80
Pasquotank	16,640	691	4.2	47
Perquimans	4,923	202	4.1	32
Tyrrell	1,486	68	4.6	79
Washington	4,485	226	5.0	89

The lack of job opportunities continues to be one of the most major causes of the high unemployment rate. Commuting to the Hampton Roads area of Virginia for employment continues to be high priority for area workers. The Northeastern part of the State has also experienced economic exclusion and underinvestment. Mandated employer shutdowns during the global pandemic served as large contributing factor during this funding period.



**HOUSING PRIORITY II:**

As stated in the aforementioned paragraph, the Northeastern Region of North Carolina represents more than 20% of the population is living in poverty. The rate and rank of unemployment on the statistical chart above establishes the bases of affordability of housing in the Economic Improvement Council, Inc.'s service area. Lack of adequate resources in housing and low-income households exceeds the affordable housing units available. In an article posted July 2021 by the North Carolina Housing Coalition 25% (347,275) represent renter households that are extremely low-income. The number of affordable and available rental homes per 100 extremely low-income renters is 45 with 85% of those homes severely cost burdened. One of six households are paying more than half of their income on housing and are considered severely cost burdened based on the unemployment rate. Lack of affordable housing units weighs heavily on the population of job ratio to housing.

**(A) Explain why the problem exists.**

**Lack of Economic Resources:** The northeast region is the poorest region in the State of North Carolina. Over eighty percent of the economy is based upon agriculture or farm related resources. The economy is driven by large mechanized farms that employ very few workers. Workers that are able to be employed are usually under-employed and seasonal workers.

**Limited Economic Development:** The region is slow to develop factories or other employment opportunities so support over 8,700 low-income families with over 25,000 low-income individuals. A large majority of this population are considered the working poor, underemployed or not working in the workforce.

**Limited Job Opportunity:** Considering the two above statements, adequate job opportunities continue to plague the region. The northeast region consists of only ten percent urban population. Much of this population consists of Pasquotank and Dare counties. Approximately forty percent of this population travels out of the region to Hampton Road (VA) for work in the tourist industry.

**(B) Identify the segment of the population and give the number of people experiencing the problem.** According to the April 2020 U.S. Census Quick Facts Dashboard (see chart below) the northeast region is composed of approximately 171,964 citizens within the ten rural counties. Population estimates as of April 2020 an average 13.24% are in poverty. The vast region and sparse population coupled with limited economic development causes the poor and near poor to be impacted by the problem.

COUNTY	POPULATION	% IN POVERTY
Camden	10,355	7.6
Chowan	13,708	18.5
Currituck	28,100	8.8
Dare	36,915	8.9
Gates	10,478	14.7
Hyde	4,589	19.2
Pasquotank	40,568	14.3
Perquimans	13,005	15.0
Tyrrell	3,245	25.4
Washington	11,003	21.3

(C) Provide demographic information of those adversely effected inclusive of:

- (a) Gender
- (b) Age
- (c) Race/Ethnicity for the agency’s service area

In accordance to the July 1, 2019 reporting of those of the U.S. Census Bureau [www.census.gov](http://www.census.gov) Camden (CA), Chowan (CH), Currituck (CU), Dare (DA), Gates (GA), Hyde (HY), Pasquotank (PA), Perquimans (PE), Tyrrell (TY), and Washington (WA) are as indicated below.

CATEGORY	CA	CH	CU	DA	HY
Male	68	1063	1073	1425	422
Female	104	1652	1489	1504	848
Under 5	5%	5%	5.6%	4.4%	3.7%
Under 18	22.6%	19.9%	21.9%	18.7%	17.0%
65+	16.9%	25.3%	16.4%	22.2%	22.6%
White	82.7%	62.6%	90.5%	93.8%	70.1%
Black	11.5%	34.4%	5.8%	2.8%	26.7%
2 or More Races	3%	N/A	N/A	N/A	N/A
Hispanic / Latino	<3%	N/A	N/A	N/A	9..8%
Hispanic	N/A	3.7%	4.4%	3.4%	N/A

CATEGORY	GA	PA	PE	TY	WA
Male	447	2569	990	352	895
Female	615	3412	1065	511	913
Under 5	46%	6.1%	4.5%	4.7%	5.1%
Under 18	20.2%	22.0%	18.6%	18.1%	19.9%
65+	20.9%	17.2%	27.3%	20.2%	25.3%
White	65.3%	58.5%	74.6%	56.7%	47.7%
Black	31.2%	36.6%	22.7%	38.1%	48.9%
2 or More Races	2.4%	N/A	N/A	N/A	N/A
Hispanic / Latino	N/A	N/A	2.7%	N/A	5.6%
Hispanic	2.4%	5.8%	N/A	9.4%	N/A

(D) Explain how the persons are adversely affected.

Persons residing in poverty conditions reside without a decent wage, which causes them to have to live in conditions such as substandard housing, lack of education, no health insurance, non-traditional child care and other necessities afforded to the non-poor.

**Section II: Resource Analysis (use additional sheets if necessary)**

(E) Resources Available:

- a. Agency Resources: The Economic Improvement Council, Inc. – Section VIII Housing Choice Voucher Program currently operates in the ten (10) county region with slots at a funding level annually of \$7,214,009.
- b. Community Resources: Four (4) local housing authorities serve the municipalities of Elizabeth City, Hertford, Plymouth, and Edenton. These authorities have subsidized housing available for low-income.

**(F) Resources Needed:**

- c. **Agency Resources:** The Economic Improvement Council, Inc. – More funding for HUD Housing to be able to pull more customers from the waiting list.
- d. **Community Resources:** Affordable Fair Market Rent for those who are just at the threshold of low and medium income.

**Section III: Objective and Strategy**

- (G) Objective Statement:** To enroll 55 low-income families in the Family Self-Sufficiency Program with four (4) rising above the poverty guidelines by June 30, 2023.

**Strategies for Objective:** To qualify and employ comprehensive case management that would include community services providers such as: NCWorks, Department of Social Services, and Base Entities.

OEO Form 210 (continued)

**Section IV: Results Oriented Management and Accountability Cycle (use additional sheets if necessary)**

Organizational Standard 4.3 requires that an agency's strategic plan and Community Action Plan document the continuous use of the ROMA cycle and use the services of a ROMA trainer.

- (H) Community Needs Assessment: Please summarize the primary needs of your community as determined through the Community Needs Assessment, and explain which of those are Family, Agency, or Community Needs, and why.

The following is a list of needs as prioritized:

- Family: Employment, Housing, and Secondary Education
- Community: Safety
- Agency: Affordable Childcare

- (I) Achievement of Results and Evaluation: Please discuss your agency's achievement of results from last year. What were the successes and why were those areas successful? What areas did not meet targets or expectations and why were those areas not as successful? What Improvements or changes will be made for this year's work plan to achieve desired results and better meet the needs of the community?

The Economic Improvement Council, Inc. was successful in assisting 40% of its targeted customers to rise above the poverty level. The goal of gaining employment was met at 100%, and better employment was 133% with the success of 100% jobs with medical benefits obtained. The global COVID-19 pandemic continued to pose it challenges supporting customers over the past year. This provided customers multiple resources for assistance in emergency situations. EIC provided support as requested in accordance to program guidelines whenever needed. We were successful in doubling our goal at 200% or greater in families securing standard housing, and furthering their education.

Flexibility in providing comprehensive case management through the pandemic has challenged us to explore greater ways to collaborate and meet the needs of our customers to assist them in meeting and / or exceeding their goals. Developing impactful partnerships during this time has streamlined our ability to better service our customers in any given situation. Strong emphasis will be placed on ensuring supportive services are rendered.

- (J) Please name the ROMA trainer who provided services used in developing this community Action Plan and describe what specific services were provided.

Dr. Landon B. Mason, Sr., NCRT, CCAP, the ROMA trainer provided training and insight on the various areas of services dealing with Family, Community, and Agency. He highlighted the six National ROMA goals. Programmatic lead on Housings, Employment, Child Care, Safety, and Education in a combined effort to bring each service area together.

**Community Services Block Grant Program  
Fiscal Year 2022-23 Application for Funding  
One-Year Work Program  
OEO Form 212**

<b>Section I: Project Identification</b>				
1. Project Name:	Family Opportunity to Self-Sufficiency			
2. Mission Statement:	It is the mission of the Economic Improvement Council, Inc. in partnership with the communities to promote the economic, physical, and social well-being of its customers by providing high quality services to assist low-income people to become self-sufficient.			
4. Objective Statement:	To enroll 55 low-income families in the Family Self-Sufficiency Program with four families rising above the poverty guidelines by June 30, 2023.			
5. Project Period:	July 1, 2022 to June 30, 2023			
6. CSBG Funds Requested for this Project:	July 1, 2022	To	June 30, 2023	
7. Total Number Expected to Be Served:	55			
a. Expected Number of New Clients	15			
b. Expected Number of Carryover Clients	40			



**One-Year Work Program  
OEO Form 212 (continued)**

<b>Section II: One-Year CSBG Program Objective and Activities</b>				
<b>Identified Problem</b>	<b>Service or Activity</b>	<b>Outcome Expected</b>	<b>NPIs (List all NPIs applicable to activity)</b>	<b>Position Title(s)</b>
Underemployed	Screening applicants, determine eligibility, and complete enrollment and family contract agreements	3	1.1,2.3,6.2,6.5	CSBG Case Managers
Unemployed	Screen applicants, assessment needs, determine eligibility, and complete enrollment and family contract agreements	10	1.1,2.3,6.2,6.5	CSBG Case Managers
Standard Housing	Screen applicants, assessment needs, determine eligibility, and complete enrollment and family contract agreements	4	2.1,6.2,6.5	Case Managers

**One-Year Work Program  
OEO Form 212 (continued)**

<b>Section III: Program Administration and Operations</b>					
<b>Administration, Services, Operations Outcome Expected</b>	<b>Position Title(s)</b>	<b>Implementation Schedule</b>			
		<b>First Quarter</b>	<b>Second Quarter</b>	<b>Third Quarter</b>	<b>Fourth Quarter</b>
Greet customers and directing them to the CSBG Director or Case Manager. Answer questions regarding the CSBG Program. Complete clerical duties such as typing and mailing, Correspondence to customers.	Receptionist	07/01/2022 09/30/2022	10/01/2022 12/31/2022	01/01/2023 03/31/2023	04/01/2023 06/30/2023
Conduct intakes, interviews, and assessments for all customers	Case Managers, Case Manager/AR4CA Administrator	07/01/2022 09/30/2022	10/01/2022 12/31/2022	01/01/2023 03/31/2023	04/01/2023 06/30/2023
Forward discharge letters to customers, provide referrals, support, and follow-ups within 30 days of acceptance date.	Case Managers, Case Manager/AR4CA Administrator	15			
Review applications, approve case management procedures and accept families / individuals for program participation.	Case Managers, Case Manager/AR4CA Administrator	07/01/2022 09/30/2022	10/01/2022 12/31/2022	01/01/2023 03/31/2023	04/01/2023 06/30/2023
Develop and monitor each customer action plans to ensure progress goal completion.	Case Managers, Case Manager/AR4CA Administrator	35 (5)	40 (5)	45 (5)	50
Conduct 25 home visits to customers as needed to provide ongoing support in case development and goal achievement.	Case Managers, Case Manager/AR4CA Administrator	7	13 (6)	19 (6)	25 (6)
Facilitate in office meetings with customers as well as provide case management sessions via phone and email as needed	Case Managers, Case Manager/AR4CA Administrator	07/01/2022 09/30/2022	10/01/2022 12/31/2022	01/01/2023 03/31/2023	04/01/2023 06/30/2023
Keep daily and weekly progress data to determine success problems or resources needed for customers. Complete case notes, assessments and other related data entry.	Case Managers, Case Manager/AR4CA Administrator	07/01/2022 09/30/2022	10/01/2022 12/31/2022	01/01/2023 03/31/2023	04/01/2023 06/30/2023
Support 15 customers with employability skills and address needs and 10 in gaining employment.	Case Managers, Case Manager/AR4CA Administrator	5	10 (5)	12 (2)	15 (3)

a. Assess customer experiences and skills in order to tailor job searches.	Case Managers	2	4 (2)	6 (2)	8
b. Assist with over letter creation and resume.	Case Manager	2	4 (2)	6 (2)	8
c. Facilitate mock interviews d. Refer customers to job fairs and available positions.	Case Manager	3	6 (3)	9 (3)	12 (3)
e. Notify customers about job positions in the newspaper and internet f. Provide job-related transportation as needed.	Case Manager	5	5	5	5
g. Direct financial support (i.e. work clothing, transportation, childcare, etc.) to eliminate employment barriers.	Case Manager	5	5	5	5
Provide education support to 3 customers. a. Assist with enrollment in General Education Development (GED), College/University	CSBG Director Case Manager/AR4CA Administrator	2	3 (1)	4 (1)	5 (1)
b. Provide direct financial support to customers for tuition, transportation to eliminate educational barriers.	Case Manager	1	1	1	1
c. Refer to resources to assist with financial aid, school applications, internship, placement, etc.	Case Manager	3	8 (5)	13 (5)	15 (2)
Provide direct financial crisis assistance to 55 customers with rent, utilities, (water and electric), childcare and transportation fuel and repair.	CSBG Director Case Manager/AR4CA Administrator	11 (11)	22 (11)	33 (11)	44 (11)
Collaborate with Section 8 Program to ensure families with safe standard housing.	Case Managers, Case Manager/AR4CA Administrator	07/01/2022 09/30/2022	10/01/2022 12/31/2022	01/01/2023 03/31/2023	04/01/2023 06/30/2023
Engage 5 customers to free Volunteer Income Tax Program (VITA) to save money by receiving free tax preparation by certified staff.	Case Managers, Case Manager/AR4CA Administrator	0	0	5	0
Make necessary referrals to appropriate agencies, organizations and support groups to meet family stabilization.	Case Managers, Case Manager/AR4CA Administrator	07/01/2022 09/30/2022	10/01/2022 12/31/2022	01/01/2023 03/31/2023	04/01/2023 06/30/2023

Promote computer literacy via participation in local NC Works Offices and local Libraries.	Case Managers, Case Manager/AR4CA Administrator	07/01/2022 09/30/2022	10/01/2022 12/31/2022	01/01/2023 03/31/2023	04/01/2023 06/30/2023
Assess customer's progress towards meeting short / long term goals and ultimately rising above the poverty guidelines.	Case Managers, Case Manager/AR4CA Administrator	07/01/2022 09/30/2022	10/01/2022 12/31/2022	01/01/2023 03/31/2023	04/01/2023 06/30/2023
Ensure the correct documentation is obtained during the intake process and properly calculate income.	Case Managers, Case Manager/AR4CA Administrator	07/01/2022 09/30/2022	10/01/2022 12/31/2022	01/01/2023 03/31/2023	04/01/2023 06/30/2023
Maintain hard copies of files on each customer.	CSBG Director Case Manager/AR4CA Administrator	07/01/2022 09/30/2022	10/01/2022 12/31/2022	01/01/2023 03/31/2023	04/01/2023 06/30/2023
Maintain accurate records on each customer in the Accountable Results for Community Action (AR4CA) including case notes, financial data and assessments.	Case Managers, Case Manager/AR4CA Administrator	07/01/2022 09/30/2022	10/01/2022 12/31/2022	01/01/2023 03/31/2023	04/01/2023 06/30/2023
Assess AR4CA performance reports and assess customer records to ensure supporting documents are present to validate outcomes as well as accurate case notes action plan, financial data and assessments.	Case Managers, Case Manager/AR4CA Administrator	07/01/2022 09/30/2022	10/01/2022 12/31/2022	01/01/2023 03/31/2023	04/01/2023 06/30/2023
Complete discharge process on customers when appropriate.	Case Managers, Case Manager/AR4CA Administrator	07/01/2022 09/30/2022	10/01/2022 12/31/2022	01/01/2023 03/31/2023	04/01/2023 06/30/2023
Prepare all reports and proposals required by the funder and submit in a timely matter.	Case Managers, Case Manager/AR4CA Administrator	07/01/2022 09/30/2022	10/01/2022 12/31/2022	01/01/2023 03/31/2023	04/01/2023 06/30/2023
Approve and process requisitions submitted by Case Managers / AR4CA Administrator for customer assistance.	CSBG Director Case Manager/AR4CA Administrator	07/01/2022 09/30/2022	10/01/2022 12/31/2022	01/01/2023 03/31/2023	04/01/2023 06/30/2023
Conduct staff supervision, determining training opportunities, complete performance plans and evaluations	CSBG Director	07/01/2022 09/30/2022	10/01/2022 12/31/2022	01/01/2023 03/31/2023	04/01/2023 06/30/2023
Sweep and mop all floors and perform small plumbing jobs. Vacuum all carpet floors and clean bathrooms. Clean doors, windows and all glass areas and empty trash cans. Replace light bulbs and balance as needed. Install smoke and carbon monoxide detectors where needed. Replace batteries in hallways	Facility Coordinator	07/01/2022 09/30/2022	10/01/2022 12/31/2022	01/01/2023 03/31/2023	04/01/2023 06/30/2023

and conference rooms.					



**Community Services Block Grant Program  
Fiscal Year 2022-23 Application for Funding  
One-Year Work Program  
OEO Form 212 (continued)**

9. Use the tables below to enter your agency's targeted outcome results. The performance measures will be included in the agency's CSBG contract.

All CSBG grantees operating self-sufficiency projects are required to enter program targets in Table 1. Please refer to *Performance Measures and Outcomes Definitions* on page 7 of the Fiscal Year 2022-23 CSBG Application Instructions. If your agency operates more than one project, you will also need to complete Table 2 on the following page and also enter specific program targets. There should be one table of outcome measures per project.

<b>Table 1 Outcome Measures for Project 1 (enter project name)</b>	
<b>Measure</b>	<b>Expected to Achieve the Outcome in Reporting Period (Target)</b>
The number of participant families served.	55
The number of low-income participant families rising above the poverty level.	4
The number of participant families obtaining employment.	10
The number of participant families who are employed and obtain better employment.	3
The number of jobs with medical benefits obtained.	2
The number of participant families completing education/training programs.	2
The number of participant families securing standard housing.	4
The number of participant families provided emergency assistance.	27
The number of participant families provided employment supports.	20
The number of participant families provided educational supports.	10
The average change in the annual income per participant family experiencing a change.	This measure does not require a target but must be reported.
The average wage rate of employed participant families.	This measure does not require a target but must be reported.

**Community Services Block Grant Program  
 Fiscal Year 2022-23 Application for Funding  
 One-Year Work Program  
 OEO Form 212 (continued)**

<b>Table 2 Outcome Measures for Project 2 (enter project name)</b>	
<b>Measure</b>	<b>Expected to Achieve the Outcome in Reporting Period (Target)</b>
The number of participant families served.	

**Community Services Block Grant Program  
Fiscal Year 2022-23 Application for Funding  
One-Year Work Program  
OEO Form 212 (continued)**

<b>CSBG Expenditure by Service Category</b>					
<b>A.2. CSBG Expenditures Domains</b>	<b>Target CSBG Funds</b>	<b>Actual Q1</b>	<b>Actual Q2</b>	<b>Actual Q3</b>	<b>Final</b>
A.2a. Employment					
A.2b. Education and Cognitive Development					
A.2c. Income, Infrastructure, and Asset Building					
A.2d. Housing					
A.2e. Health and Social/Behavioral Development <i>(includes nutrition)</i>					
A.2f. Civic Engagement and Community Involvement					
A.2g. Services Supporting Multiple Domains	\$45,700				\$45,700
A.2h. Linkages <i>(e.g. partnerships that support multiple domains)</i>					
A.2i. Agency Capacity Building					
A.2j. Other <i>(e.g. emergency management/disaster relief)</i>					
<b>A.2k. Total CSBG Expenditures (auto calculated)</b>					

**Community Services Block Grant Program  
 Fiscal Year 2022-23 Application for Funding  
 One-Year Work Program  
 OEO Form 212 (continued)**

10. For Community Action Agencies that serve multiple counties, provide a breakdown of the expected *number of persons served* in each designated county in the table below. Show the total number of persons served in the table.

Number of Families to be Served Per County											
<b>Agency Name: Economic Improvement Council, Inc.</b>											
<b>Project Name: Family Opportunity to Self-Sufficiency</b>											
County	Camden	Chowan	Currituck	Dare	Gates	Hyde	Pasquotank	Perquimans	Tyrrell	Washington	Total
<b>Total Planned</b>	4	5	5	5	5	5	8	6	5	7	55
<b>Project Name:</b>											
County											Total
<b>Total Planned</b>											

**Community Services Block Grant Program  
Fiscal Year 2022-23 Application for Funding  
Monitoring, Assessment and Evaluation Plan**

1. Describe the role and responsibilities of the following in the assessment and evaluation of agency programs.
  - a. **Board of Directors:** The Board of Directors participates in the development, planning, implementation, and evaluation of the Community Services Block Grant program which serves the low-income community. The Board delegates the responsibility of the day-to-day operation of the agency to Executive Director who then assigns authority to the CSBG Director to operate and make sure the program is managed effectively. The Board of Directors receives reports periodically to ensure that the goals established are being properly implemented. They also make the necessary adjustments to redirect or modify the program when necessary.
  - b. **Low-Income Community:** The low-income community receives reports on a regular basis via local community organizations and the CSBG staff. The low-income community will have the opportunity to make suggestions regarding the implementation of the program. They are also given the opportunity to appear before the Board of Directors and express their concerns regarding the administering of the program and its evaluation.
  - c. **Program Participants:** Through a chain of command, program participants may express their concerns regarding the CSBG Program. Participants may request to meet with the Executive Director of the Board of Directors. The agency will conduct surveys to assess the quality of the program as a means of involving participants and obtaining their opinion regarding CSBG standards and the quality of service being offered.
  - d. **Others:** Other citizens of community groups may express concerns regarding the implementation of the CSBG Program by contacting the Executive Director. Any citizen not satisfied with the implementation of the program may appeal to the agency's Board of Directors. These individuals can also express their concerns or ask for clarification regarding any and all program implementation standards.

2. Describe the systematic approach for collecting, analyzing and reporting customer satisfaction data to the Board of Directors.

The Case Managers provided customers with a Salinification Survey form that was complete for quality services.

3. Describe how administrative policies and procedures are monitored by the Board of Directors.

The Board of Directors are responsible for approving all modifications and / or final amendments to the administrative policies and procedures. Any recommendations for changes to the policies must be submitted to the Executive Director for approval. If approved, the Executive Director has the responsibility of presenting the changes to the Board for approval. Amendments to the policies will go into effect the following the Board's approval or at a time specified by the Board. The Board consists of five committees: Executive, Personnel, Planning, Evaluation, Finance, and Special that are responsible for carrying out activities such as evaluating and monitoring the agency's policies and procedures, programs and projects offered by the agency, and the fiscal operations of the agency.

4. Describe how the Board acts on monitoring, assessment, and evaluation reports.

The Board of Directors will receive monitoring, assessment, and evaluation reports during each regular meeting. The purpose of these reports will be to advise the Board if the project is meeting the targeted goals, or if the project is encountering problems. The Board will suggest and recommend program adjustments to correct and necessary problems.



5. Describe the Board's procedure for conducting the agency self-evaluation.

The Board conducts self-evaluation utilizing three basic evaluation tools. These tools consist of Formative Evaluation, Quality Assurance, and Outcome Evaluation.

**Formative Evaluation:** This is done on a regular basis during official Board meetings. The operation and development of programs are measured based upon the progress of meeting and / or exceeding targeted goals, short and long term program achievements and expected outcomes. Financial information and participant data are compared to determine the level of achievement for each program. Programs that are not meeting the minimum achievement levels based upon time schedules are cited and recommendations for improvement are made.

**Quality Assurance:** the form of evaluation is used to determine if the process of involvement with low-income families is appropriate, timely and well documented. To accomplish this, the Board relies upon staff documentation, surveys and outside monitoring reports. Low-income families and individuals may also be allowed to appear before the Board to voice their concerns, problems or expectations.

**Outcome Evaluation:** This is achieved by employing the Result Oriented Management and Accountability cycle (ROMA). During this evaluation stage, data will be analyzed and compared to benchmarks that have been set in place. The outcomes will be used to determine the effectiveness of the program, update annual and long-range planning, support agency advocacy, funding, and community partnership activities.

6. Summarize the results of the Board's most recent self-evaluation. Describe how the information has been or will be used to develop the agency's next Strategy for Eliminating Poverty. Indicate the timeframe and planned activities for the next evaluation.

The Board's most recent self-evaluation involved the Board reviewing a CSBG Quarterly Report and 2021 Year End Report. The following outcomes were presented:

- The number of participants served
- The number of low-income families rising above the poverty level
- The average change in annual income per participant
- The number of participants obtaining employment and / or better employment
- The number of participants obtaining jobs with medical benefits
- The number of participants average wage rate
- The number participants completing education / training programs
- The number of participants securing standard housing
- The number of participants provided emergency assistance

In an effort of eliminating poverty, after the Board has completed self-evaluation, the agency will draw from the strengths of those areas that proved to be effective and eliminate areas that proved to be weak and less effective.

The next time frame evaluation will begin July 1, 2022.

**Community Services Block Grant Program  
Fiscal Year 2022-23 Application for Funding  
CSBG Administrative Support Worksheet  
OEO Form 212A**

1. Administrative Support requested for (Name of Grant):		
2. Total amount of Administrative Support requested: \$		
3. Brief description of grant including the name of the funding source:		
4. Total Grant Amount:		\$
5. Give the reason for requesting Administrative Support from CSBG and describe how the funds will be used: (Attach supporting documentation in the Appendices)		
6. How will the agency track the CSBG funds used for Administrative Support?		
7. Basis for determining amount of Administrative Support needed. (Please select either Indirect Costs or Cost Allocation, not both.)		
<b>Indirect Costs</b>		
Indirect Cost Base:		
Indirect Cost Rate %:		%
Indirect cost base amount for this grant:		\$
Percent indirect allowed by funding source for this grant:		%
Dollar amount indirect allowed by funding source for this grant:		\$
<b>Cost Allocation</b>		
Percent of administrative costs allowed by funding source for this grant %:		%
Dollar amount of administrative costs allowed by funding source for this grant:		\$
8. Actual numerical calculation used to determine Administrative Support needed:		
9. Administrative Support to be applied: (choose one)	Monthly	
	Quarterly	
	Annually	

**CONTRACT BUDGET NARRATIVE  
STATE OF NORTH CAROLINA DIVISION OF SOCIAL SERVICES  
OFFICE OF ECONOMIC OPPORTUNITY**

**Name of Agency: Economic Improvement Council, Inc.**

**Section A – Salaries and Wages**

CSBG Director: 100%, 1 Case Manager / AR4CA Administrator – 100%, 2 Case Managers – 100%, 1 Case Manager – 80%

**Section B – Fringe Benefits**

Director and Case Managers receive fringe benefits – Disability and Life Insurance; Vision, Health Insurance, Retirement – 7% of salary.

**Section C - Supplies and Materials**

Paper, ink pens, pencils, ink cartridges, folders, portable printer, business cards \$2000; Postage (\$300)

**Section D - Equipment**

None

**Section E – Travel**

Contractors Staff - \$14,490

Program Director: 600 miles per month @ 0.575 – 10 counties

Case Manager: 500 miles per month @ 0.575 – Chowan, Pasquotank

Case Manager: 500 miles per month @ 0.575 – Camden, Currituck, Gates, Perquimans

Case Manager: 500 miles per month @ 0.575 – Dare, Hyde, Tyrrell, Washington

**Section F - Utilities**

Electric \$1500 Based on current year expenditures, Internet \$1000, Cell Phones \$3500, OTHER \$1100 (trash pick-up, sanitation, office space allocation cost).

**Section G – Repairs and Maintenance**

Based on current year expenditures \$1200

**Section H – Staff Development (Contractor Staff Only)**

NCWorks Annual Conference, NCCAA Conference and Training, ROMA Training, Staff Enrichment Conference \$4000

**Section I – Media / Communications**

Advertising \$800

**Section J – Rent**

Copier Lease \$179.44 x 12 months = \$2154

**Section K – Dues and Subscriptions**

AR4CA Annual Subscription - \$4000

**Section L: Other**

Liability Insurance: \$1700      Client Services: \$45,700

Client Transportation: \$5,500

Client Utilities: \$15,000

Client Child Care: \$4,200

Client Rent: \$17,500

Client Education: \$1,500

Client Support Other: \$2,000

Education support for 3 clients @ \$500. Transportation support for 25 clients @ \$100 per year in order to allow customers to commute greater distances from very rural areas to gain employment. Transportation support for 3 clients @ \$1000 in vehicle repairs to eliminate employment or education barriers and keep client safe. Child Care support for 6 clients @ \$700 to eliminate employment and educational barriers. Utilities support for 25 clients @ \$600 per year with a goal of being able to assist more customers. Rent support for 25 clients @ \$700 with a goal of being able to assist more customers. Client Support Other: \$2000 to assist clients with groceries, household items (laundry detergent, soap, dish liquid, hygiene products), workshop incentives, back-to-school supplies.

**Section N – Indirect Costs**

Indirect Cost 15.4%

**Community Services Block Grant [CSBG]  
Documentation of Submission to County Commissioners**

Background: The North Carolina Administrative Code [10A NCAC 97C.0111 (b)(1)(A)] requires that each CSBG grant recipient submit its Community Anti-Poverty Plan [grant application] to each County Commissioner Board that it serves.

Instructions: This form is to be completed and notarized by the Clerk to the Board.

---

Agency Name: \_\_\_\_\_

County: \_\_\_\_\_

Date of Application Submission: \_\_\_\_\_

[Note: This application should be submitted to the County Commissioners at least thirty [30] days prior to application submission to the Office of Economic Opportunity [OEO]. The grant application is due to OEO January 14, 2022.

Clerk to the Board should initial all items below.

\_\_\_\_\_ The agency submitted a complete grant application for Commissioner review.

\_\_\_\_\_ The Clerk to the Board will be responsible for assuring that the application is distributed to the Commissioners.

\_\_\_\_\_ Commissioners' comments provided those to the agency. (If applicable)

\_\_\_\_\_  
Clerk to the Board

\_\_\_\_\_  
Date

\_\_\_\_\_  
Notary

\_\_\_\_\_  
Date

## EIC Holds Public Hearings

The Economic Improvement Council, Inc. will hold a Public Hearing in each of the ten counties on the continuation of funds from the NC Department of Health and Human Services, Raleigh, NC. Funds will be used to alleviate the barriers of poverty for low-income families. The Hearings will be held the Week of November 16-18, 2021, 2:00 PM - 4:00 PM via Zoom. Please visit our website at [www.eicca.org](http://www.eicca.org) for login information. The 2022 Anti-Poverty Plan and supportive documents may be reviewed by the public at the EIC Resource Centers and the Edenton Administrative Office between 8:30 AM - 5:00 PM daily. FMI (252) 482-4458 x142.

CHOWAN HERALD, THURSDAY, NOVEMBER 4, 2021

## EIC Holds Public Hearings

The Economic Improvement Council, Inc. will hold a Public Hearing in each of the ten counties on the continuation of funds from the NC Department of Health and Human Services, Raleigh, NC. Funds will be used to alleviate the barriers of poverty for low-income families. The Hearings will be held the Week of November 16-18, 2021, 2:00 PM - 4:00 PM via Zoom. Please visit our website at [www.eicca.org](http://www.eicca.org) for login information. The 2022 Anti-Poverty Plan and supportive documents may be reviewed by the public at the EIC Resource Centers and the Edenton Administrative Office between 8:30 AM - 5:00 PM daily. FMI (252) 482-4458 x142.

THE DAILY ADVANCE, THURSDAY, NOVEMBER 4, 2021

## ECONOMIC IMPROVEMENT COUNCIL

### EIC HOLDS PUBLIC HEARINGS

The Economic Improvement Council, Inc. will hold a Public Hearing in each of the ten counties on the continuation of funds from the NC Department of Health and Human Services, Raleigh, NC. Funds will be used to alleviate the barriers of poverty for low-income families. The Hearings will be held the Week of November 16-18, 2021, 2:00 PM - 4:00 PM via Zoom. Please visit our website at [www.eicca.org](http://www.eicca.org) for login information. The 2022 Anti-Poverty Plan and supportive documents may be reviewed by the public at the EIC Resource Centers and the Edenton Administrative Office between 8:30 AM - 5:00 PM daily. FMI (252) 482-4458 x142.

WEDNESDAY, NOVEMBER 3, 2021

THE COASTLAND TIMES

### EIC Holds Public Hearings

The Economic Improvement Council, Inc. will hold a Public Hearing in each of the ten counties on the continuation of funds from the NC Department of Health and Human Services, Raleigh, NC. Funds will be used to alleviate the barriers of poverty for low-income families. The Hearings will be held the Week of November 16-18, 2021, 2:00 PM - 4:00 PM via Zoom. Please visit our website at [www.eicca.org](http://www.eicca.org) for login information. The 2022 Anti-Poverty Plan and supportive documents may be reviewed by the public at the EIC Resource Centers and the Edenton Administrative Office between 8:30 AM - 5:00 PM daily. FMI(252) 482-4458 x142.

November 3, 2021

THE ROANOKE BEACON

## EIC Holds Public Hearings

The Economic Improvement Council, Inc. will hold a Public Hearing in each of the ten counties on the continuation of funds from the NC Department of Health and Human Services, Raleigh, NC. Funds will be used to alleviate the barriers of poverty for low-income families. The Hearings will be held the Week of November 16-18, 2021, 2:00 PM - 4:00 PM via Zoom. Please visit our website at [www.eicca.org](http://www.eicca.org) for login information. The 2022 Anti-Poverty Plan and supportive documents may be reviewed by the public at the EIC Resource Centers and the Edenton Administrative Office between 8:30 AM - 5:00 PM daily. FMI (252) 482-4458 x142.

THE PERQUIMANS WEEKLY, THURSDAY, NOVEMBER 4, 2021

### PUBLIC NOTICE

#### EIC Holds Public Hearings

The Economic Improvement Council, Inc. will hold a Public Hearing in each of the ten counties on the continuation of funds from the NC Department of Health and Human Services, Raleigh, NC. Funds will be used to alleviate the barriers of poverty for low-income families. The Hearings will be held the Week of November 16-18, 2021, 2:00 PM - 4:00 PM via Zoom. Please visit our website at [www.eicca.org](http://www.eicca.org) for login information. The 2022 Anti-Poverty Plan and supportive documents may be reviewed by the public at the EIC Resource Centers and the Edenton Administrative Office between 8:30 AM - 5:00 PM daily. FMI (252) 482-4458 x142.

Gates County Index:  
Nov. 4, 2021  
HEARINGS





**EIC - COMMUNITY SERVICE  
BLOCK GRANT PROGRAM  
INTENT TO APPLY**

The Economic Improvement Council, Inc.—Community Service Block Grant Program in Edenton, NC plans to apply for the continuation of funds from the N.C. Department of Health and Human Services, Raleigh, NC. Allocation of funds are anticipated in the amount of \$362,808.00 for the period of July 1, 2022 — June 30, 2023. Funds will be used to alleviate the barriers of poverty for low-income families through the provision of comprehensive case management which would include: employment, housing, budget counseling, education, job training, and referrals. FMI Contact EIC at (252) 482-4458 x 142.

**WEDNESDAY, DECEMBER 8, 2021**

**THE COASTLAND TIMES**

**EIC - Community Service Block Grant  
Program Intent to Apply**

The Economic Improvement Council, Inc. – Community Service Block Grant Program in Edenton, NC, plans to apply for the continuation of funds from the N.C. Department of Health and Human Services, Raleigh, NC. Allocation of funds are anticipated in the amount of \$362,808.00 for the period of July 1, 2022 – June 30, 2023. Funds will be used to alleviate the barriers of poverty for low-income families through the provision of comprehensive case management which would include: employment, housing, budget counseling, education, job training, and referrals. FMI Contact EIC at (252) 482-4458 x142.

**December 8, 2021 THE ROANOKE BEACON**

**EIC - Community Service  
Block Grant Program**

**Intent to Apply**

The Economic Improvement Council, Inc. – Community Service Block Grant Program in Edenton, NC plans to apply for the continuation of funds from the N.C. Department of Health and Human Services, Raleigh, NC. Allocation of funds are anticipated in the amount of \$362,808.00 for the period of July 1, 2022 – June 30, 2023. Funds will be used to alleviate the barriers of poverty for low-income families through the provision of comprehensive case management which would include: employment, housing, budget counseling, education, job training, and referrals.

**FMI Contact EIC at (252) 482-4458 x142**

**CHOWAN HERALD, THURSDAY, DECEMBER 9, 2021**

**EIC - Community Service  
Block Grant Program**

**Intent to Apply**

The Economic Improvement Council, Inc. – Community Service Block Grant Program in Edenton, NC plans to apply for the continuation of funds from the N.C. Department of Health and Human Services, Raleigh, NC. Allocation of funds are anticipated in the amount of \$362,808.00 for the period of July 1, 2022 – June 30, 2023. Funds will be used to alleviate the barriers of poverty for low-income families through the provision of comprehensive case management which would include: employment, housing, budget counseling, education, job training, and referrals.

**FMI Contact EIC at (252) 482-4458 x142**

**THE DAILY ADVANCE, THURSDAY, DECEMBER 9, 2021**

**EIC - Community Service  
Block Grant Program****Intent to Apply**

The Economic Improvement Council, Inc. - Community Service Block Grant Program in Edenton, NC plans to apply for the continuation of funds from the N.C. Department of Health and Human Services, Raleigh, NC. Allocation of funds are anticipated in the amount of \$362,808.00 for the period of July 1, 2022 - June 30, 2023. Funds will be used to alleviate the barriers of poverty for low-income families through the provision of comprehensive case management which would include: employment, housing, budget counseling, education, job training, and referrals.

**FMI Contact EIC at (252) 482-4458 x142**

**ECONOMIC IMPROVEMENT COUNCIL, INC.**

Community Service Block Grant Family Self-Sufficiency Program

Camden County Public Hearing

Tuesday November 16, 2021

2:00 PM

**AGENDA**

- CALL TO ORDER.....**Reta Blair, CSBG Director
- WELCOME.....**Reta Blair, CSBG Director
- INTRODUCTION OF STAFF.....** Reta Blair, CSBG Director
- ATTENDANCE.....**Reta Blair, CSBG Director
- PURPOSE OF MEETING.....**Shaquera Jordan, CSBG Case Manager
- QUESTIONS.....**Shaquera Jordan, CSBG Case Manager
- ADJOURNMENT.....** Reta Blair, CSBG Director

# **ECONOMIC IMPROVEMENT COUNCIL, INC.**

Community Service Block Grant Family Self-Sufficiency Program

Camden County Public Hearing

Tuesday November 16, 2021

2:00 PM

## **ATTENDANCE ROSTER**

NOTE: Due to the global COVID-19 pandemic meetings were held virtually via Zoom simultaneously with FreeConferenceCall.com. The attendance roll was called by CSBG Director, Reta Blair and recorded as indicated below.

1. Reta Blair
2. Wendy Hedgebeth
3. Lillian Dance
4. Shaquera Jordan
5. Laura Sykes
6. Monta Robinson

Attendance recorded by:

Reta Blair, CSBG Director

## **ECONOMIC IMPROVEMENT COUNCIL, INC.**

Community Service Block Grant Family Self-Sufficiency Program

Camden County Public Hearing

Tuesday, November 16, 2021

2:00 PM

The Economic Improvement Council, Inc.'s Community Service Block Grant (CSBG) Program held a Public Hearing on Tuesday, November 16, 2021 via Zoom and Conference Call to adhere to CDC COVID-19 Pandemic Guidelines. Mrs. Reta Blair, CSBG Director extended a warm welcome to participants and called the hearing to order 2:00 PM.

### **WELCOME**

Mrs. Reta Blair explained that in accordance to the NC Department of Health and Human Services Public Hearing requirements 10A NCAC 97B. 0402 (3), EIC is required to conduct public hearings for the Community Services Block Grant which is scheduled to be renewed for FY 2022-23. She provided the dates the hearing will be held this year and directed everyone to the agency's website ([www.eicca.org](http://www.eicca.org)) for login and access information.

### **ATTENDANCE**

Staff: Reta Blair, Lillian Dance, Wendy Hedgebeth, Shaquera Jordan, and Laura Sykes  
Participant(s): Monta Robinson

### **PURPOSE**

After a brief introduction of the Team Members of CSBG, Mrs. Blair informed participants that Ms. Shaquera Jordan is the Case Manager serving Camden County and she will be providing the purpose of today's hearing.

Ms. Jordan stated that the purpose of today's public hearing is to inform the public that the Economic Improvement Council, Inc. (EIC) intends to re-apply for the funding of the Community Services Block Grant Program for FY 2022-2023. Further, EIC is a Community Action Agency designated by the local elected officials to administer Anti-Poverty Programs with Region "R" of the State of North Carolina. Counties comprising the region include: Camden, Chowan, Currituck, Dare, Gates, Hyde, Pasquotank, Perquimans, Tyrrell, and Washington.

Ms. Jordan continued sharing the rich history of community action through President Lyndon B. Johnson's War on Poverty which launched more than 50 years ago in 1964. The Community Service Block Grant provides funds to alleviate the causes and conditions of poverty in communities. CSBG's funding is administered by the states and provides core funding to local agencies to reduce poverty, revitalize low-income communities, and to empower low-income families to become self-sufficient.

The CSBG Self-Sufficiency Program is designed to empower people to take control of their lives by providing quality and supportive services through comprehensive case management to assist participants toward setting attainable goals which will help change the condition of their lives with

the goal of rising above the Federal Anti-Poverty Guideline. The program offers assistance with crisis and emergency situations for enrolled participants, employment and training opportunities, assists with job searches, and acts as a resource in and for the community. The CSBG Program assists its participants with gaining a greater sense of freedom and greater control of their own life.

Ms. Jordan concluded that EIC will be applying for funding in the estimated amount of \$301,404. The program seeks to utilize funding to enroll 45-50 individuals and / or families in the program with the intent to focus on jobs, housing, and overall stability in that individuals household. In addition, referrals to community resources are offered as applicable.

In closing Ms. Jordan extended greetings on behalf of EIC's Executive Director, Dr. Landon B. Mason, Sr. in recognition of the community's continued support of the Community Services Block Grant and opened the floor questions.

Mr. Robinson stated he resides in Pasquotank County and would like to know more about how he could join the program. Mrs. Blair responded that Mrs. Lillian Dance serves as the Case Manager for Pasquotank County and she will contact you after today's hearing to set up an appointment to learn more about the program.

With no questions or further business to discuss the meeting was adjourned at 2:15 PM.



Meeting minutes recorded and prepared by Shaquera Jordan, CSBG Case Manager.



**ECONOMIC IMPROVEMENT COUNCIL, INC.**

Community Service Block Grant Family Self-Sufficiency Program

Chowan County Public Hearing

Wednesday, November 17, 2021

3:15 PM

**AGENDA**

- CALL TO ORDER.....** Reta Blair, CSBG Director
- WELCOME.....** Reta Blair, CSBG Director
- INTRODUCTION OF STAFF.....** Reta Blair, CSBG Director
- ATTENDANCE.....**Reta Blair, CSBG Director
- PURPOSE OF MEETING.....**Lillian Dance, CSBG Case Manager
- QUESTIONS.....**Lillian Dance, CSBG Case Manager
- ADJOURNMENT.....** Reta Blair, CSBG Director

# **ECONOMIC IMPROVEMENT COUNCIL, INC.**

Community Service Block Grant Family Self-Sufficiency Program

Chowan County Public Hearing

Wednesday, November 17, 2021

3:15 PM

## **ATTENDANCE ROSTER**

NOTE: Due to the global COVID-19 pandemic meetings were held virtually via Zoom simultaneously with FreeConferenceCall.com. The attendance roll was called by CSBG Director, Reta Blair and recorded as indicated below.

1. Reta Blair
2. Wendy Hedgebeth
3. Lillian Dance
4. Shaquera Jordan
5. Laura Sykes
6. Mary Criddle
7. Sadie Riddick
8. Jose Taylor
9. Councilman Frank Norman

Attendance recorded by:

Reta Blair, CSBG Director

## **ECONOMIC IMPROVEMENT COUNCIL, INC.**

### **Community Service Block Grant Family Self-Sufficiency Program**

**Chowan County Public Hearing**

**Wednesday, November 17, 2021**

**3:15 PM**

The Economic Improvement Council, Inc.'s Community Service Block Grant (CSBG) Program held a Public Hearing on Wednesday, November 17, 2021 via Zoom and Conference Call to adhere to CDC COVID-19 Pandemic Guidelines. Mrs. Reta Blair, CSBG Director extended a warm welcome to participants and called the hearing to order 3:15 PM.

#### **WELCOME**

Mrs. Reta Blair explained that in accordance to the NC Department of Health and Human Services Public Hearing requirements 10A NCAC 97B. 0402 (3), EIC is required to conduct public hearings for the Community Services Block Grant which is scheduled to be renewed for FY 2022-23. She provided the dates the hearing will be held this year, and directed everyone to the agency's website ([www.eicca.org](http://www.eicca.org)) for login and access information.

#### **ATTENDANCE**

Staff: Reta Blair, Lillian Dance, Wendy Hedgebeth, Shaquera Jordan, and Laura Sykes  
Participant(s): Mary Criddle, Sadie Riddick, Jose Taylor, and Councilman Frank Norman.

#### **PURPOSE**

After a brief introduction of the Team Members of CSBG, Mrs. Blair informed participants that Mrs. Lillian Dance is the Case Manager serving Chowan County and she will be providing the purpose of today's hearing.

Mrs. Dance stated that the purpose of today's public hearing is to inform the public that the Economic Improvement Council, Inc. (EIC) intends to re-apply for the funding of the Community Services Block Grant Program for FY 2022-2023. Further, EIC is a Community Action Agency designated by the local elected officials to administer Anti-Poverty Programs with Region "R" of the State of North Carolina. Counties comprising the region include: Camden, Chowan, Currituck, Dare, Gates, Hyde, Pasquotank, Perquimans, Tyrrell, and Washington.

Mrs. Dance continued sharing the rich history of community action through President Lyndon B. Johnson's War on Poverty which launched more than 50 years ago in 1964. The Community Service Block Grant provides funds to alleviate the causes and conditions of poverty in communities. CSBG's funding is administered by the states and provides core funding to local agencies to reduce poverty, revitalize low-income communities, and to empower low-income families to become self-sufficient.

The CSBG Self-Sufficiency Program is designed to empower people to take control of their lives by providing quality and supportive services through comprehensive case management to assist participants toward setting attainable goals which will help change the condition of their lives with

the goal of rising above the Federal Anti-Poverty Guideline. The program offers assistance with crisis and emergency situations for enrolled participants, employment and training opportunities, assists with job searches, and acts as a resource in and for the community. The CSBG Program assists its participants with gaining a greater sense of freedom and greater control of their own life.

Mrs. Dance concluded that EIC will be applying for funding in the estimated amount of \$301,404. The program seeks to utilize funding to enroll 45-50 individuals and / or families in the program with the intent to focus on jobs, housing, and overall stability in that individuals household. In addition, referrals to community resources are offered as applicable.

In closing Mrs. Dance extended greetings on behalf of EIC's Executive Director, Dr. Landon B. Mason, Sr. in recognition of the community's continued support of the Community Services Block Grant and opened the floor for questions.

Councilman Frank Norman asked if more information could be provided regarding the CSBG Family Self-Sufficiency Program to include homeownership and how the escrow account works. In response, Mrs. Dance provided detailed information of how program services are administered and provided to assist customers in moving toward self-sufficiency. Mrs. Reta Blair explained the difference between the agency's Family Self-Sufficiency Program in the Community Services Block Grant Program and Section VIII Housing Choice Voucher Program. She continued that Mrs. Bersada Matthews serves as the coordinator for the program housed in Section VIII. Participants enrolled in that program benefit from earning savings in an escrow while working toward their goal of become self-sufficient.

With no questions or further business to discuss the meeting was adjourned at 3:30 PM.



Meeting minutes recorded and prepared by Shaquera Jordan, CSBG Case Manager.

**ECONOMIC IMPROVEMENT COUNCIL, INC.**

Community Service Block Grant Family Self-Sufficiency Program

Currituck County Public Hearing

Tuesday, November 16, 2021

2:45 PM

**AGENDA**

- CALL TO ORDER.....**Reta Blair, CSBG Director
- WELCOME.....**Reta Blair, CSBG Director
- INTRODUCTION OF STAFF.....** Reta Blair, CSBG Director
- ATTENDANCE.....**Reta Blair, CSBG Director
- PURPOSE OF MEETING.....**Shaquera Jordan, CSBG Case Manager
- QUESTIONS.....**Shaquera Jordan, CSBG Case Manager
- ADJOURNMENT.....** Reta Blair, CSBG Director

# **ECONOMIC IMPROVEMENT COUNCIL, INC.**

Community Service Block Grant Family Self-Sufficiency Program

Currituck County Public Hearing

Tuesday November 16, 2021

2:45 PM

## **ATTENDANCE ROSTER**

NOTE: Due to the global COVID-19 pandemic meetings were held virtually via Zoom simultaneously with FreeConferenceCall.com. The attendance roll was called by CSBG Director, Reta Blair and recorded as indicated below.

1. Reta Blair
2. Wendy Hedgebeth
3. Lillian Dance
4. Shaquera Jordan
5. Laura Sykes
6. Christy Edwards

Attendance recorded by:

Reta Blair, CSBG Director



## **ECONOMIC IMPROVEMENT COUNCIL, INC.**

Community Service Block Grant Family Self-Sufficiency Program

Currituck County Public Hearing

Tuesday, November 16, 2021

2:45 PM

The Economic Improvement Council, Inc.'s Community Service Block Grant (CSBG) Program held a Public Hearing on Tuesday, November 16, 2021 via Zoom and Conference Call to adhere to CDC COVID-19 Pandemic Guidelines. Mrs. Reta Blair, CSBG Director extended a warm welcome to participants and called the hearing to order 2:45 PM.

### **WELCOME**

Mrs. Reta Blair explained that in accordance to the NC Department of Health and Human Services Public Hearing requirements 10A NCAC 97B. 0402 (3), EIC is required to conduct public hearings for the Community Services Block Grant which is scheduled to be renewed for FY 2022-23. She provided the dates the hearing will be held this year, and directed everyone to the agency's website ([www.eicca.org](http://www.eicca.org)) for login and access information.

### **ATTENDANCE**

Staff: Reta Blair, Lillian Dance, Wendy Hedgebeth, Shaquera Jordan, and Laura Sykes

Participant(s): Christy Edwards

### **PURPOSE**

After a brief introduction of the Team Members of CSBG, Mrs. Blair informed participants that Ms. Shaquera Jordan is the Case Manager serving Currituck County and she will be providing the purpose of today's hearing.

Ms. Jordan stated that the purpose of today's public hearing is to inform the public that the Economic Improvement Council, Inc. (EIC) intends to re-apply for the funding of the Community Services Block Grant Program for FY 2022-2023. Further, EIC is a Community Action Agency designated by the local elected officials to administer Anti-Poverty Programs with Region "R" of the State of North Carolina. Counties comprising the region include: Camden, Chowan, Currituck, Dare, Gates, Hyde, Pasquotank, Perquimans, Tyrrell, and Washington.

Ms. Jordan continued sharing the rich history of community action through President Lyndon B. Johnson's War on Poverty which launched more than 50 years ago in 1964. The Community Service Block Grant provides funds to alleviate the causes and conditions of poverty in communities. CSBG's funding is administered by the states and provides core funding to local agencies to reduce poverty, revitalize low-income communities, and to empower low-income families to become self-sufficient.

The CSBG Self-Sufficiency Program is designed to empower people to take control of their lives by providing quality and supportive services through comprehensive case management to assist participants toward setting attainable goals which will help change the condition of their lives with

the goal of rising above the Federal Anti-Poverty Guideline. The program offers assistance with crisis and emergency situations for enrolled participants, employment and training opportunities, assists with job searches, and acts as a resource in and for the community. The CSBG Program assists its participants with gaining a greater sense of freedom and greater control of their own life.

Ms. Jordan concluded that EIC will be applying for funding in the estimated amount of \$301,404. The program seeks to utilize funding to enroll 45-50 individuals and / or families in the program with the intent to focus on jobs, housing, and overall stability in that individuals household. In addition, referrals to community resources are offered as applicable.

In closing Ms. Jordan extended greetings on behalf of EIC's Executive Director, Dr. Landon B. Mason, Sr. in recognition of the community's continued support of the Community Services Block Grant and opened the floor for questions.

With no questions or further business to discuss the meeting was adjourned at 2:52 PM.



Meeting minutes recorded and prepared by Shaquera Jordan, CSBG Case Manager.

**ECONOMIC IMPROVEMENT COUNCIL, INC.**

Community Service Block Grant Family Self-Sufficiency Program

Dare County Public Hearing

Tuesday, November 16, 2021

3:15 PM

**AGENDA**

- CALL TO ORDER..... Reta Blair, CSBG Director**
- WELCOME..... Reta Blair, CSBG Director**
- INTRODUCTION OF STAFF..... Reta Blair, CSBG Director**
- ATTENDANCE..... Reta Blair, CSBG Director**
- PURPOSE OF MEETING.....Wendy Hedgebeth, CSBG Case Manager**
- QUESTIONS.....Wendy Hedgebeth, CSBG Case Manager**
- ADJOURNMENT..... Reta Blair, CSBG Director**

# **ECONOMIC IMPROVEMENT COUNCIL, INC.**

Community Service Block Grant Family Self-Sufficiency Program

Dare County Public Hearing

Tuesday November 16, 2021

3:15 PM

## **ATTENDANCE ROSTER**

NOTE: Due to the global COVID-19 pandemic meetings were held virtually via Zoom simultaneously with FreeConferenceCall.com. The attendance roll was called by CSBG Director, Reta Blair and recorded as indicated below.

1. Reta Blair
2. Wendy Hedgebeth
3. Lillian Dance
4. Shaquera Jordan
5. Laura Sykes
6. Lilly Young

Attendance recorded by:

Reta Blair, CSBG Director

## **ECONOMIC IMPROVEMENT COUNCIL, INC.**

### **Community Service Block Grant Family Self-Sufficiency Program**

**Dare County Public Hearing**

**Tuesday, November 16, 2021**

**3:15 PM**

The Economic Improvement Council, Inc.'s Community Service Block Grant (CSBG) Program held a Public Hearing on Tuesday, November 16, 2021 via Zoom and Conference Call to adhere to CDC COVID-19 Pandemic Guidelines. Mrs. Reta Blair, CSBG Director extended a warm welcome to participants and called the hearing to order 3:15 PM.

#### **WELCOME**

Mrs. Reta Blair explained that in accordance to the NC Department of Health and Human Services Public Hearing requirements 10A NCAC 97B. 0402 (3), EIC is required to conduct public hearings for the Community Services Block Grant which is scheduled to be renewed for FY 2022-23. She provided the dates the hearing will be held this year, and directed everyone to the agency's website ([www.eicca.org](http://www.eicca.org)) for login and access information.

#### **ATTENDANCE**

Staff: Reta Blair, Lillian Dance, Wendy Hedgebeth, Shaquera Jordan, and Laura Sykes

Participant(s): Lilly Young

#### **PURPOSE**

After a brief introduction of the Team Members of CSBG, Mrs. Blair informed participants that Mrs. Wendy Hedgebeth is the Case Manager serving Dare County and she will be providing the purpose of today's hearing.

Mrs. Hedgebeth stated that the purpose of today's public hearing is to inform the public that the Economic Improvement Council, Inc. (EIC) intends to re-apply for the funding of the Community Services Block Grant Program for FY 2022-2023. Further, EIC is a Community Action Agency designated by the local elected officials to administer Anti-Poverty Programs with Region "R" of the State of North Carolina. Counties comprising the region include: Camden, Chowan, Currituck, Dare, Gates, Hyde, Pasquotank, Perquimans, Tyrrell, and Washington.

Mrs. Hedgebeth continued sharing the rich history of community action through President Lyndon B. Johnson's War on Poverty which launched more than 50 years ago in 1964. The Community Service Block Grant provides funds to alleviate the causes and conditions of poverty in communities. CSBG's funding is administered by the states and provides core funding to local agencies to reduce poverty, revitalize low-income communities, and to empower low-income families to become self-sufficient.

The CSBG Self-Sufficiency Program is designed to empower people to take control of their lives by providing quality and supportive services through comprehensive case management to assist participants toward setting attainable goals which will help change the condition of their lives with

the goal of rising above the Federal Anti-Poverty Guideline. The program offers assistance with crisis and emergency situations for enrolled participants, employment and training opportunities, assists with job searches, and acts as a resource in and for the community. The CSBG Program assists its participants with gaining a greater sense of freedom and greater control of their own life.

Mrs. Hedgebeth concluded that EIC will be applying for funding in the estimated amount of \$301,404. The program seeks to utilize funding to enroll 45-50 individuals and / or families in the program with the intent to focus on jobs, housing, and overall stability in that individuals household. In addition, referrals to community resources are offered as applicable.

In closing Mrs. Hedgebeth extended greetings on behalf of EIC's Executive Director, Dr. Landon B. Mason, Sr. in recognition of the community's continued support of the Community Services Block Grant, and opened the floor for questions.

With no questions or further business to discuss the meeting was adjourned at 3:25 PM.



Meeting minutes recorded and prepared by Shaquera Jordan, CSBG Case Manager.



**ECONOMIC IMPROVEMENT COUNCIL, INC.**

Community Service Block Grant Family Self-Sufficiency Program

Gates County Public Hearing

Wednesday, November 17, 2021

3:45 PM

**AGENDA**

- CALL TO ORDER.....**Reta Blair, CSBG Director
- WELCOME.....**Reta Blair, CSBG Director
- INTRODUCTION OF STAFF.....** Reta Blair, CSBG Director
- ATTENDANCE.....**Reta Blair, CSBG Director
- PURPOSE OF MEETING.....**Shaquera Jordan, CSBG Case Manager
- QUESTIONS.....**Shaquera Jordan, CSBG Case Manager
- ADJOURNMENT.....** Reta Blair, CSBG Director

**ECONOMIC IMPROVEMENT COUNCIL, INC.**

Community Service Block Grant Family Self-Sufficiency Program

Gates County Public Hearing

Wednesday, November 17, 2021

3:45 PM

**ATTENDANCE ROSTER**

NOTE: Due to the global COVID-19 pandemic meetings were held virtually via Zoom simultaneously with FreeConferenceCall.com. The attendance roll was called by CSBG Director, Reta Blair and recorded as indicated below.

1. Reta Blair
2. Wendy Hedgebeth
3. Lillian Dance
4. Shaquera Jordan
5. Laura Sykes
6. Althea Riddick
7. Shirley Johnson

Attendance recorded by:

Reta Blair, CSBG Director

## **ECONOMIC IMPROVEMENT COUNCIL, INC.**

### **Community Service Block Grant Family Self-Sufficiency Program**

#### **Gates County Public Hearing**

**Wednesday, November 17, 2021**

**3:45 PM**

The Economic Improvement Council, Inc.'s Community Service Block Grant (CSBG) Program held a Public Hearing on Wednesday, November 17, 2021 via Zoom and Conference Call to adhere to CDC COVID-19 Pandemic Guidelines. Mrs. Reta Blair, CSBG Director extended a warm welcome to participants and called the hearing to order 3:45 PM.

#### **WELCOME**

Mrs. Reta Blair explained that in accordance to the NC Department of Health and Human Services Public Hearing requirements 10A NCAC 97B. 0402 (3), EIC is required to conduct public hearings for the Community Services Block Grant which is scheduled to be renewed for FY 2022-23. She provided the dates the hearing will be held this year, and directed everyone to the agency's website ([www.eicca.org](http://www.eicca.org)) for login and access information.

#### **ATTENDANCE**

Staff: Reta Blair, Lillian Dance, Wendy Hedgebeth, Shaquera Jordan, and Laura Sykes

Participant(s): Althea Riddick and Shirley Johnson

#### **PURPOSE**

After a brief introduction of the Team Members of CSBG, Mrs. Blair informed participants that Ms. Shaquera Jordan is the Case Manager serving Gates County and she will be providing the purpose of today's hearing.

Ms. Jordan stated that the purpose of today's public hearing is to inform the public that the Economic Improvement Council, Inc. (EIC) intends to re-apply for the funding of the Community Services Block Grant Program for FY 2022-2023. Further, EIC is a Community Action Agency designated by the local elected officials to administer Anti-Poverty Programs with Region "R" of the State of North Carolina. Counties comprising the region include: Camden, Chowan, Currituck, Dare, Gates, Hyde, Pasquotank, Perquimans, Tyrrell, and Washington.

Ms. Jordan continued sharing the rich history of community action through President Lyndon B. Johnson's War on Poverty which launched more than 50 years ago in 1964. The Community Service Block Grant provides funds to alleviate the causes and conditions of poverty in communities. CSBG's funding is administered by the states and provides core funding to local agencies to reduce poverty, revitalize low-income communities, and to empower low-income families to become self-sufficient.

The CSBG Self-Sufficiency Program is designed to empower people to take control of their lives by providing quality and supportive services through comprehensive case management to assist participants toward setting attainable goals which will help change the condition of their lives with

the goal of rising above the Federal Anti-Poverty Guideline. The program offers assistance with crisis and emergency situations for enrolled participants, employment and training opportunities, assists with job searches, and acts as a resource in and for the community. The CSBG Program assists its participants with gaining a greater sense of freedom and greater control of their own life.

Ms. Jordan concluded that EIC will be applying for funding in the estimated amount of \$301,404. The program seeks to utilize funding to enroll 45-50 individuals and / or families in the program with the intent to focus on jobs, housing, and overall stability in that individuals household. In addition, referrals to community resources are offered as applicable.

In closing Ms. Jordan extended greetings on behalf of EIC's Executive Director, Dr. Landon B. Mason, Sr. in recognition of the community's continued support of the Community Services Block Grant, and opened the floor for questions.

Dr. Althea Riddick asked how much is the grant and how many people do we serve. Mrs. Blair responded the estimated funding for this year is \$301,404 which includes the ten (10) counties we serve. During FY 2020-21 four (4) customers were served in each county. However, Gates serviced five (5). This year we anticipate serving five (5) customers per county. Mrs. Blair shares highlights of customer's accomplishments in Gates County to include: one became a homeowner and one rising above the poverty guideline. Lastly, Mrs. Blair stated she would provide both participants in today's hearing with the link to the latest CSBG promotional video on our website for viewing and sharing. Dr. Riddick was delighted to hear this news and informed Mrs. Blair that Gates County would be extending an invitation for her to present regarding the program in the future.

With no questions or further business to discuss the meeting was adjourned at 4:05 PM.



Meeting minutes recorded and prepared by Shaquera Jordan, CSBG Case Manager.

**ECONOMIC IMPROVEMENT COUNCIL, INC.**

Community Service Block Grant Family Self-Sufficiency Program

Hyde County Public Hearing

Thursday, November 18, 2021

3:15 PM

**AGENDA**

- CALL TO ORDER.....** Reta Blair, CSBG Director
- WELCOME.....** Reta Blair, CSBG Director
- INTRODUCTION OF STAFF.....** Reta Blair, CSBG Director
- ATTENDANCE.....**Reta Blair, CSBG Director
- PURPOSE OF MEETING.....**Wendy Hedgebeth, CSBG Case Manager
- QUESTIONS.....**Wendy Hedgebeth, CSBG Case Manager
- ADJOURNMENT.....** Reta Blair, CSBG Director

# **ECONOMIC IMPROVEMENT COUNCIL, INC.**

Community Service Block Grant Family Self-Sufficiency Program

Hyde County Public Hearing

Thursday, November 18, 2021

3:15 PM

## **ATTENDANCE ROSTER**

NOTE: Due to the global COVID-19 pandemic meetings were held virtually via Zoom simultaneously with FreeConferenceCall.com. The attendance roll was called by CSBG Director, Reta Blair and recorded as indicated below.

1. Reta Blair
2. Wendy Hedgebeth
3. Lillian Dance
4. Shaquera Jordan
5. Laura Sykes
6. Nancy Hamilton
7. Monta Robinson
8. Valerie Riddick
9. Chanta Rickard
10. Bria Spruill

Attendance recorded by:

Reta Blair, CSBG Director

## **ECONOMIC IMPROVEMENT COUNCIL, INC.**

Community Service Block Grant Family Self-Sufficiency Program

Hyde County Public Hearing

Thursday, November 18, 2021

3:15 PM

The Economic Improvement Council, Inc.'s Community Service Block Grant (CSBG) Program held a Public Hearing on Tuesday, November 16, 2021 via Zoom and Conference Call to adhere to CDC COVID-19 Pandemic Guidelines. Mrs. Reta Blair, CSBG Director extended a warm welcome to participants and called the hearing to order 3:15 PM.

### **WELCOME**

Mrs. Reta Blair explained that in accordance to the NC Department of Health and Human Services Public Hearing requirements 10A NCAC 97B. 0402 (3), EIC is required to conduct public hearings for the Community Services Block Grant which is scheduled to be renewed for FY 2022-23. She provided the dates the hearing will be held this year, and directed everyone to the agency's website ([www.eicca.org](http://www.eicca.org)) for login and access information.

### **ATTENDANCE**

Staff: Reta Blair, Lillian Dance, Wendy Hedgebeth, Shaquera Jordan, and Laura Sykes  
Participant(s): Nancy Hamilton, Monta, Robinson, Valerie Riddick, Chanta Rickard, and Bria Spruill

### **PURPOSE**

After a brief introduction of the Team Members of CSBG, Mrs. Blair informed participants that Mrs. Wendy Hedgebeth is the Case Manager serving Hyde County and she will be providing the purpose of today's hearing.

Mrs. Hedgebeth stated that the purpose of today's public hearing is to inform the public that the Economic Improvement Council, Inc. (EIC) intends to re-apply for the funding of the Community Services Block Grant Program for FY 2022-2023. Further, EIC is a Community Action Agency designated by the local elected officials to administer Anti-Poverty Programs with Region "R" of the State of North Carolina. Counties comprising the region include: Camden, Chowan, Currituck, Dare, Gates, Hyde, Pasquotank, Perquimans, Tyrrell, and Washington.

Mrs. Hedgebeth continued sharing the rich history of community action through President Lyndon B. Johnson's War on Poverty which launched more than 50 years ago in 1964. The Community Service Block Grant provides funds to alleviate the causes and conditions of poverty in communities. CSBG's funding is administered by the states and provides core funding to local agencies to reduce poverty, revitalize low-income communities, and to empower low-income families to become self-sufficient.



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Meeting Minutes: Hyde County Public Hearing  
November 18, 2021

The CSBG Self-Sufficiency Program is designed to empower people to take control of their lives by providing quality and supportive services through comprehensive case management to assist participants toward setting attainable goals which will help change the condition of their lives with the goal of rising above the Federal Anti-Poverty Guideline. The program offers assistance with crisis and emergency situations for enrolled participants, employment and training opportunities, assists with job searches, and acts as a resource in and for the community. The CSBG Program assists its participants with gaining a greater sense of freedom and greater control of their own life.

Mrs. Hedgebeth concluded that EIC will be applying for funding in the estimated amount of \$301,404. The program seeks to utilize funding to enroll 45-50 individuals and / or families in the program with the intent to focus on jobs, housing, and overall stability in that individuals household. In addition, referrals to community resources are offered as applicable.

In closing Mrs. Hedgebeth extended greetings on behalf of EIC's Executive Director, Dr. Landon B. Mason, Sr. in recognition of the community's continued support of the Community Services Block Grant, and opened the floor for questions.

With no questions or further business to discuss the meeting was adjourned at 3:24 PM.

A handwritten signature in blue ink that reads "Shaquera Jordan". The signature is written in a cursive style with a long horizontal line extending from the top of the name.

Meeting minutes recorded and prepared by Shaquera Jordan, CSBG Case Manager.

**ECONOMIC IMPROVEMENT COUNCIL, INC.**

Community Service Block Grant Family Self-Sufficiency Program

Pasquotank County Public Hearing

Wednesday, November 17, 2021

2:00 PM

**AGENDA**

- CALL TO ORDER.....** Reta Blair, CSBG Director
- WELCOME.....** Reta Blair, CSBG Director
- INTRODUCTION OF STAFF.....** Reta Blair, CSBG Director
- ATTENDANCE.....** Reta Blair, CSBG Director
- PURPOSE OF MEETING.....**Lillian Dance, CSBG Case Manager
- QUESTIONS.....** Lillian Dance, CSBG Case Manager
- ADJOURNMENT.....** Reta Blair, CSBG Director

# **ECONOMIC IMPROVEMENT COUNCIL, INC.**

Community Service Block Grant Family Self-Sufficiency Program

Pasquotank County Public Hearing

Wednesday, November 17, 2021

2:00 PM

## **ATTENDANCE ROSTER**

NOTE: Due to the global COVID-19 pandemic meetings were held virtually via Zoom simultaneously with FreeConferenceCall.com. The attendance roll was called by CSBG Director, Reta Blair and recorded as indicated below.

1. Reta Blair
2. Wendy Hedgebeth
3. Lillian Dance
4. Shaquera Jordan
5. Laura Sykes
6. Lucy Beamon
7. Angela Kee
8. Oliver Jones
9. Dorothy Sanford
10. Lisa Felton
11. Monique Cowell
12. Pearl Sutton
13. Ladon Wallace
14. Brenda Rosa
15. Bobby Banks

Attendance recorded by:

Reta Blair, CSBG Director

## **ECONOMIC IMPROVEMENT COUNCIL, INC.**

Community Service Block Grant Family Self-Sufficiency Program

Pasquotank County Public Hearing

Wednesday, November 17, 2021

2:00 PM

The Economic Improvement Council, Inc.'s Community Service Block Grant (CSBG) Program held a Public Hearing on Wednesday, November 17, 2021 via Zoom and Conference Call to adhere to CDC COVID-19 Pandemic Guidelines. Mrs. Reta Blair, CSBG Director extended a warm welcome to participants and called the hearing to order 2:00 PM.

### **WELCOME**

Mrs. Reta Blair explained that in accordance to the NC Department of Health and Human Services Public Hearing requirements 10A NCAC 97B. 0402 (3), EIC is required to conduct public hearings for the Community Services Block Grant which is scheduled to be renewed for FY 2022-23. She provided the dates the hearing will be held this year, and directed everyone to the agency's website ([www.eicca.org](http://www.eicca.org)) for login and access information.

### **ATTENDANCE**

Staff: Reta Blair, Lillian Dance, Wendy Hedgebeth, Shaquera Jordan, and Laura Sykes  
Participant(s): Lucy Beamon, Angela Kee, Oliver Jones, Dorothy Sanford, Lisa Felton, Monique Cowell, Pearl Sutton, Ladon Wallace, Brenda Rosa, and Bobby Banks.

### **PURPOSE**

After a brief introduction of the Team Members of CSBG, Mrs. Blair informed participants that Mrs. Lillian Dance is the Case Manager serving Pasquotank County and she will be providing the purpose of today's hearing.

Mrs. Dance stated that the purpose of today's public hearing is to inform the public that the Economic Improvement Council, Inc. (EIC) intends to re-apply for the funding of the Community Services Block Grant Program for FY 2022-2023. Further, EIC is a Community Action Agency designated by the local elected officials to administer Anti-Poverty Programs with Region "R" of the State of North Carolina. Counties comprising the region include: Camden, Chowan, Currituck, Dare, Gates, Hyde, Pasquotank, Perquimans, Tyrrell, and Washington.

Mrs. Dance continued sharing the rich history of community action through President Lyndon B. Johnson's War on Poverty which launched more than 50 years ago in 1964. The Community Service Block Grant provides funds to alleviate the causes and conditions of poverty in communities. CSBG's funding is administered by the states and provides core funding to local agencies to reduce poverty, revitalize low-income communities, and to empower low-income families to become self-sufficient.

The CSBG Self-Sufficiency Program is designed to empower people to take control of their lives by providing quality and supportive services through comprehensive case management to assist participants toward setting attainable goals which will help change the condition of their lives with

Page Two

Meeting Minutes: Pasquotank County Public Hearing  
November 17, 2021

the goal of rising above the Federal Anti-Poverty Guideline. The program offers assistance with crisis and emergency situations for enrolled participants, employment and training opportunities, assists with job searches, and acts as a resource in and for the community. The CSBG Program assists its participants with gaining a greater sense of freedom and greater control of their own life.

Mrs. Dance concluded that EIC will be applying for funding in the estimated amount of \$301,404. The program seeks to utilize funding to enroll 45-50 individuals and / or families in the program with the intent to focus on jobs, housing, and overall stability in that individuals household. In addition, referrals to community resources are offered as applicable.

In closing Mrs. Dance extended greetings on behalf of EIC's Executive Director, Dr. Landon B. Mason, Sr. in recognition of the community's continued support of the Community Services Block Grant, and opened the floor for questions.

Mrs. Pearl Sutton asked how many people has the program helped. Mrs. Blair responded, in our last funding year we proudly serviced 78 and 68 the prior year. In addition, we were successful with five (5) customers rising above the poverty guideline. Mrs. Sutton it wonderful to hear all about the great accomplishments of the program.

Mr. Ladon Wallace asked when Section VIII would be accepting applications. Mrs. Blair stated that information has not been made available to us to date. However, a notice will be posted on our website.

Mr. Bobby Banks wanted a brief description of the program and Mrs. Dance provided him with that information.

With no questions or further business to discuss the meeting was adjourned at 2:19 PM.



Meeting minutes recorded and prepared by Shaquera Jordan, CSBG Case Manager.

**ECONOMIC IMPROVEMENT COUNCIL, INC.**

Community Service Block Grant Family Self-Sufficiency Program

Perquimans County Public Hearing

Wednesday, November 17, 2021

2:45 PM

**AGENDA**

**CALL TO ORDER**.....Reta Blair, CSBG Director  
**WELCOME**.....Reta Blair, CSBG Director  
**INTRODUCTION OF STAFF**..... Reta Blair, CSBG Director  
**ATTENDANCE**.....Reta Blair, CSBG Director  
**PURPOSE OF MEETING**.....Shaquera Jordan, CSBG Case Manager  
**QUESTIONS**.....Shaquera Jordan, CSBG Case Manager  
**ADJOURNMENT**..... Reta Blair, CSBG Director

**ECONOMIC IMPROVEMENT COUNCIL, INC.**

Community Service Block Grant Family Self-Sufficiency Program

Perquimans County Public Hearing

Wednesday, November 17, 2021

2:45 PM

**ATTENDANCE ROSTER**

NOTE: Due to the global COVID-19 pandemic meetings were held virtually via Zoom simultaneously with FreeConferenceCall.com. The attendance roll was called by CSBG Director, Reta Blair and recorded as indicated below.

1. Reta Blair
2. Wendy Hedgebeth
3. Lillian Dance
4. Shaquera Jordan
5. Laura Sykes
6. Anonymous Caller

Attendance recorded by:

Reta Blair, CSBG Director



## **ECONOMIC IMPROVEMENT COUNCIL, INC.**

Community Service Block Grant Family Self-Sufficiency Program

Perquimans County Public Hearing

Wednesday, November 17, 2021

2:45 PM

The Economic Improvement Council, Inc.'s Community Service Block Grant (CSBG) Program held a Public Hearing on Wednesday, November 17, 2021 via Zoom and Conference Call to adhere to CDC COVID-19 Pandemic Guidelines. Mrs. Reta Blair, CSBG Director extended a warm welcome to participants and called the hearing to order 2:45 PM.

### **WELCOME**

Mrs. Reta Blair explained that in accordance to the NC Department of Health and Human Services Public Hearing requirements 10A NCAC 97B. 0402 (3), EIC is required to conduct public hearings for the Community Services Block Grant which is scheduled to be renewed for FY 2022-23. She provided the dates the hearing will be held this year, and directed everyone to the agency's website ([www.eicca.org](http://www.eicca.org)) for login and access information.

### **ATTENDANCE**

Staff: Reta Blair, Lillian Dance, Wendy Hedgebeth, Shaquera Jordan, and Laura Sykes

Participant(s): Anonymous Caller

### **PURPOSE**

After a brief introduction of the Team Members of CSBG, Mrs. Blair informed participants that Ms. Shaquera Jordan is the Case Manager serving Perquimans County and she will be providing the purpose of today's hearing.

Ms. Jordan stated that the purpose of today's public hearing is to inform the public that the Economic Improvement Council, Inc. (EIC) intends to re-apply for the funding of the Community Services Block Grant Program for FY 2022-2023. Further, EIC is a Community Action Agency designated by the local elected officials to administer Anti-Poverty Programs with Region "R" of the State of North Carolina. Counties comprising the region include: Camden, Chowan, Currituck, Dare, Gates, Hyde, Pasquotank, Perquimans, Tyrrell, and Washington.

Ms. Jordan continued sharing the rich history of community action through President Lyndon B. Johnson's War on Poverty which launched more than 50 years ago in 1964. The Community Service Block Grant provides funds to alleviate the causes and conditions of poverty in communities. CSBG's funding is administered by the states and provides core funding to local agencies to reduce poverty, revitalize low-income communities, and to empower low-income families to become self-sufficient.

The CSBG Self-Sufficiency Program is designed to empower people to take control of their lives by providing quality and supportive services through comprehensive case management to assist participants toward setting attainable goals which will help change the condition of their lives with

the goal of rising above the Federal Anti-Poverty Guideline. The program offers assistance with crisis and emergency situations for enrolled participants, employment and training opportunities, assists with job searches, and acts as a resource in and for the community. The CSBG Program assists its participants with gaining a greater sense of freedom and greater control of their own life.

Ms. Jordan concluded that EIC will be applying for funding in the estimated amount of \$301,404. The program seeks to utilize funding to enroll 45-50 individuals and / or families in the program with the intent to focus on jobs, housing, and overall stability in that individuals household. In addition, referrals to community resources are offered as applicable.

In closing Ms. Jordan extended greetings on behalf of EIC's Executive Director, Dr. Landon B. Mason, Sr. in recognition of the community's continued support of the Community Services Block Grant, and opened the floor for questions.

With no questions or further business to discuss the meeting was adjourned at 2:51 PM.



Meeting minutes recorded and prepared by Shaquera Jordan, CSBG Case Manager.

**ECONOMIC IMPROVEMENT COUNCIL, INC.**

Community Service Block Grant Family Self-Sufficiency Program

Tyrrell County Public Hearing

Thursday, November 18, 2021

2:45 PM

**AGENDA**

- CALL TO ORDER.....** Reta Blair, CSBG Director
- WELCOME.....** Reta Blair, CSBG Director
- INTRODUCTION OF STAFF.....** Reta Blair, CSBG Director
- ATTENDANCE.....** Reta Blair, CSBG Director
- PURPOSE OF MEETING.....** Wendy Hedgebeth, CSBG Case Manager
- QUESTIONS.....** Wendy Hedgebeth, CSBG Case Manager
- ADJOURNMENT.....** Reta Blair, CSBG Director

# **ECONOMIC IMPROVEMENT COUNCIL, INC.**

Community Service Block Grant Family Self-Sufficiency Program

Tyrrell County Public Hearing

Thursday, November 18, 2021

2:45 PM

## **ATTENDANCE ROSTER**

NOTE: Due to the global COVID-19 pandemic meetings were held virtually via Zoom simultaneously with FreeConferenceCall.com. The attendance roll was called by CSBG Director, Reta Blair and recorded as indicated below.

1. Reta Blair
2. Wendy Hedgebeth
3. Lillian Dance
4. Shaquera Jordan
5. Laura Sykes
6. Cyrithia Kalonji
7. Pamela Hurdle
8. Gracie Felton

Attendance recorded by:

Reta Blair, CSBG Director

## **ECONOMIC IMPROVEMENT COUNCIL, INC.**

Community Service Block Grant Family Self-Sufficiency Program

Tyrrell County Public Hearing

Thursday, November 18, 2021

2:45 PM

The Economic Improvement Council, Inc.'s Community Service Block Grant (CSBG) Program held a Public Hearing on Tuesday, November 16, 2021 via Zoom and Conference Call to adhere to CDC COVID-19 Pandemic Guidelines. Mrs. Reta Blair, CSBG Director extended a warm welcome to participants and called the hearing to order 2:45 PM.

### **WELCOME**

Mrs. Reta Blair explained that in accordance to the NC Department of Health and Human Services Public Hearing requirements 10A NCAC 97B. 0402 (3), EIC is required to conduct public hearings for the Community Services Block Grant which is scheduled to be renewed for FY 2022-23. She provided the dates the hearing will be held this year, and directed everyone to the agency's website ([www.eicca.org](http://www.eicca.org)) for login and access information.

### **ATTENDANCE**

Staff: Reta Blair, Lillian Dance, Wendy Hedgebeth, Shaquera Jordan, and Laura Sykes

Participant(s): Cyrithia Kalonji, Pamela Hurdle, and Gracie Felton.

### **PURPOSE**

After a brief introduction of the Team Members of CSBG, Mrs. Blair informed participants that Mrs. Wendy Hedgebeth is the Case Manager serving Tyrrell County and she will be providing the purpose of today's hearing.

Mrs. Hedgebeth stated that the purpose of today's public hearing is to inform the public that the Economic Improvement Council, Inc. (EIC) intends to re-apply for the funding of the Community Services Block Grant Program for FY 2022-2023. Further, EIC is a Community Action Agency designated by the local elected officials to administer Anti-Poverty Programs with Region "R" of the State of North Carolina. Counties comprising the region include: Camden, Chowan, Currituck, Dare, Gates, Hyde, Pasquotank, Perquimans, Tyrrell, and Washington.

Mrs. Hedgebeth continued sharing the rich history of community action through President Lyndon B. Johnson's War on Poverty which launched more than 50 years ago in 1964. The Community Service Block Grant provides funds to alleviate the causes and conditions of poverty in communities. CSBG's funding is administered by the states and provides core funding to local agencies to reduce poverty, revitalize low-income communities, and to empower low-income families to become self-sufficient.

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Meeting Minutes: Tyrrell County Public Hearing  
November 18, 2021

The CSBG Self-Sufficiency Program is designed to empower people to take control of their lives by providing quality and supportive services through comprehensive case management to assist participants toward setting attainable goals which will help change the condition of their lives with the goal of rising above the Federal Anti-Poverty Guideline. The program offers assistance with crisis and emergency situations for enrolled participants, employment and training opportunities, assists with job searches, and acts as a resource in and for the community. The CSBG Program assists its participants with gaining a greater sense of freedom and greater control of their own life.

Mrs. Hedgebeth concluded that EIC will be applying for funding in the estimated amount of \$301,404. The program seeks to utilize funding to enroll 45-50 individuals and / or families in the program with the intent to focus on jobs, housing, and overall stability in that individual's household. In addition, referrals to community resources are offered as applicable.

In closing Mrs. Hedgebeth extended greetings on behalf of EIC's Executive Director, Dr. Landon B. Mason, Sr. in recognition of the community's continued support of the Community Services Block Grant, and opened the floor for questions.

With no questions or further business to discuss the meeting was adjourned at 2:53 PM.

A handwritten signature in blue ink that reads "Shaquera Jordan". The signature is written in a cursive style with a long horizontal line extending from the top of the name.

Meeting minutes recorded and prepared by Shaquera Jordan, CSBG Case Manager.

**ECONOMIC IMPROVEMENT COUNCIL, INC.**

Community Service Block Grant Family Self-Sufficiency Program

Washington County Public Hearing

Thursday, November 18, 2021

2:00 PM

**AGENDA**

- CALL TO ORDER.....** Reta Blair, CSBG Director
- WELCOME.....** Reta Blair, CSBG Director
- INTRODUCTION OF STAFF.....** Reta Blair, CSBG Director
- ATTENDANCE.....** Reta Blair, CSBG Director
- PURPOSE OF MEETING.....** Wendy Hedgebeth, CSBG Case Manager
- QUESTIONS.....** Wendy Hedgebeth, CSBG Case Manager
- ADJOURNMENT.....** Reta Blair, CSBG Director



# **ECONOMIC IMPROVEMENT COUNCIL, INC.**

Community Service Block Grant Family Self-Sufficiency Program

Washington County Public Hearing

Thursday, November 18, 2021

2:00 PM

## **ATTENDANCE ROSTER**

NOTE: Due to the global COVID-19 pandemic meetings were held virtually via Zoom simultaneously with FreeConferenceCall.com. The attendance roll was called by CSBG Director, Reta Blair and recorded as indicated below.

1. Reta Blair
2. Wendy Hedgebeth
3. Lillian Dance
4. Shaquera Jordan
5. Laura Sykes
6. Melvin Norman, Board of Directors
7. Mary Murray
8. Barbara Spencer

Attendance recorded by:

Reta Blair, CSBG Director

## **ECONOMIC IMPROVEMENT COUNCIL, INC.**

Community Service Block Grant Family Self-Sufficiency Program

Washington County Public Hearing

Thursday, November 18, 2021

2:00 PM

The Economic Improvement Council, Inc.'s Community Service Block Grant (CSBG) Program held a Public Hearing on Tuesday, November 16, 2021 via Zoom and Conference Call to adhere to CDC COVID-19 Pandemic Guidelines. Mrs. Reta Blair, CSBG Director extended a warm welcome to participants and called the hearing to order 2:00 PM.

### **WELCOME**

Mrs. Reta Blair explained that in accordance to the NC Department of Health and Human Services Public Hearing requirements 10A NCAC 97B. 0402 (3), EIC is required to conduct public hearings for the Community Services Block Grant which is scheduled to be renewed for FY 2022-23. She provided the dates the hearing will be held this year, and directed everyone to the agency's website ([www.eicca.org](http://www.eicca.org)) for login and access information.

### **ATTENDANCE**

Staff: Reta Blair, Lillian Dance, Wendy Hedgebeth, Shaquera Jordan, and Laura Sykes  
Participant(s): Board of Director, Melvin Norman, Mary Murray, and Barbara Spencer.

### **PURPOSE**

After a brief introduction of the Team Members of CSBG, Mrs. Blair informed participants that Mrs. Wendy Hedgebeth is the Case Manager serving Washington County and she will be providing the purpose of today's hearing.

Mrs. Hedgebeth stated that the purpose of today's public hearing is to inform the public that the Economic Improvement Council, Inc. (EIC) intends to re-apply for the funding of the Community Services Block Grant Program for FY 2022-2023. Further, EIC is a Community Action Agency designated by the local elected officials to administer Anti-Poverty Programs with Region "R" of the State of North Carolina. Counties comprising the region include: Camden, Chowan, Currituck, Dare, Gates, Hyde, Pasquotank, Perquimans, Tyrrell, and Washington.

Mrs. Hedgebeth continued sharing the rich history of community action through President Lyndon B. Johnson's War on Poverty which launched more than 50 years ago in 1964. The Community Service Block Grant provides funds to alleviate the causes and conditions of poverty in communities. CSBG's funding is administered by the states and provides core funding to local agencies to reduce poverty, revitalize low-income communities, and to empower low-income families to become self-sufficient.

The CSBG Self-Sufficiency Program is designed to empower people to take control of their lives by providing quality and supportive services through comprehensive case management to assist participants toward setting attainable goals which will help change the condition of their lives with the goal of rising above the Federal Anti-Poverty Guideline. The program offers assistance with crisis and emergency situations for enrolled participants, employment and training opportunities, assists with job searches, and acts as a resource in and for the community. The CSBG Program assists its participants with gaining a greater sense of freedom and greater control of their own life.

Mrs. Hedgebeth concluded that EIC will be applying for funding in the estimated amount of \$301,404. The program seeks to utilize funding to enroll 45-50 individuals and / or families in the program with the intent to focus on jobs, housing, and overall stability in that individuals household. In addition, referrals to community resources are offered as applicable.

In closing Mrs. Hedgebeth extended greetings on behalf of EIC's Executive Director, Dr. Landon B. Mason, Sr. in recognition of the community's continued support of the Community Services Block Grant and opened the floor for questions.

Mrs. Barbara Spencer asked if there was an age limit in order to receive employment trainings. Mrs. Hedgebeth stated that there were no age restrictions for the services provided in the CSBG program and would notify her of as sessions become available.

With no questions or further business to discuss the meeting was adjourned at 2:10 PM.



Meeting minutes recorded and prepared by Shaquera Jordan, CSBG Case Manager.

**NORTH CAROLINA  
WASHINGTON COUNTY**

**INTERLOCAL  
AGREEMENT**

THIS INTERLOCAL AGREEMENT, TO PROVIDE BUILDING INSPECTION SERVICES, (hereinafter referred to as the “Agreement”) is made and entered into effective the 3rd day of January, 2022, by and between Washington County, a political subdivision of the State of North Carolina, Party of the First Part (and hereinafter referred to as WASHINGTON) and the Town of Columbia, a political subdivision of the State of North Carolina, Party of the Second Part (and hereinafter referred to as COLUMBIA);

**WITNESSETH:**

WHEREAS, WASHINGTON and COLUMBIA have agreed to cooperate with each other in order to provide building inspection services within the territorial jurisdiction of COLUMBIA; and

WHEREAS, North Carolina General Statute 160D-402(c) and 160D-1105 authorizes WASHINGTON and COLUMBIA to enter into an agreement relating to one local government’s building inspector providing inspection services to another local government; and

WHEREAS, Part 1 of Article 20 of Chapter 160A of the North Carolina General Statutes empowers WASHINGTON and COLUMBIA to enter into an interlocal agreement in order to execute an undertaking whereby a unit of local government exercises any power, function, public enterprise, right, privilege, or immunity either jointly with or on behalf of another unit of local government;

NOW, THEREFORE, for and in consideration of the mutual benefits, covenants, and promises contained herein, the parties hereto agree as follows:

1. In accordance with the terms and conditions of this Agreement, WASHINGTON will provide to COLUMBIA the services of an experienced building inspector in order to provide inspection services within the territorial jurisdiction of COLUMBIA, said building inspector being hereinafter referred to as the Assisting Officer. The Assisting Officer shall be certified in the State of North Carolina at least as a Level I Inspector in the trades of Building, Plumbing, Mechanical, Electrical, and Fire unless otherwise waived in writing by COLUMBIA. The inspection services will be provided upon request from COLUMBIA during the term of this Agreement on a schedule mutually agreed upon by WASHINGTON and COLUMBIA.

2. COLUMBIA will pay WASHINGTON for the provision of inspection services within the territorial jurisdiction of COLUMBIA by the Assisting Officer at the rate of FORTY DOLLARS & NO CENTS (\$40.00) for every hour that the Assisting Officer is providing inspection services for COLUMBIA, and for any time required for conducting or participating in code or statutory enforcement proceedings or court proceedings arising from the inspection services provided under this Agreement, and for commuting time in traveling to and from the worksite designated by COLUMBIA and the regular office of the Assisting Officer located in Plymouth, North Carolina.

- a. The hourly rate above may be adjusted from time to time by WASHINGTON, but WASHINGTON shall provide COLUMBIA with at least thirty (30) days prior written notice before any increase in the rate specified in this Agreement take effect.
- b. The payment of said hourly rate is the full compensation which COLUMBIA will pay WASHINGTON for the provision of inspection services hereunder. Payment will be made within thirty (30) days after the receipt by COLUMBIA of an invoice from WASHINGTON for the inspection services within the territorial jurisdiction of COLUMBIA by the Assisting Officer provided during the previous month.
- c. The total annual compensation to be paid hereunder during the initial term, or any renewal term hereunder shall not exceed the “Single Term NTE Amount” stated on the Pre-Audit Certification attached to this Agreement per any single term without the express written consent of the Town Manager of COLUMBIA.

3. While providing inspection services within the territorial jurisdiction of COLUMBIA, the Assisting Officer will have the same authority as building inspectors employed by COLUMBIA and shall be subject to the supervision of the Director of Planning & Inspections of COLUMBIA or the designated agent thereof.

4. It is understood and agreed that at all times, the Assisting Officer is an employee of WASHINGTON and is not an employee of COLUMBIA. The Assisting Officer shall not receive any employee benefits from COLUMBIA. WASHINGTON shall provide the Assisting Officer employee benefits which are regularly provided to its employees pursuant to its policies.

5. WASHINGTON shall ensure that the Assisting Officer is covered, during the time the Assisting Officer is providing inspection services within the territorial jurisdiction of COLUMBIA, by the Workers Compensation insurance which WASHINGTON regularly provides to its employees pursuant to its policies.

6. Upon request, COLUMBIA will also pay WASHINGTON in addition to any hourly compensation described herein, FIFTY CENTS (\$00.50) per mile travelled by the Assisting Officer in any WASHINGTON owned vehicle during the performance of this Agreement.

7. COLUMBIA will hold harmless and indemnify WASHINGTON for any claims or damages, other than workers compensation related claims, resulting from the provision of inspection services within the territorial jurisdiction of COLUMBIA by the Assisting Officer which are within the scope of the authority of the Assisting Officer as a building inspector to the fullest extent allowed by law.

8. The term of this Agreement shall be for an initial period of approximately six (6) months commencing on January 3rd, 2022, and terminating on June 30<sup>th</sup>, 2022, unless sooner terminated pursuant to the provisions of paragraph 9. This Agreement shall be deemed to automatically renew for additional successive terms of twelve (12) months each unless or until either party provides notice of its intent not to permit this Agreement to automatically renew.

9. This Agreement may be terminated by mutual agreement of the parties or by either party, at any time, by the provision of at least fifteen (15) days written notice to the other party. COLUMBIA will pay WASHINGTON for all services rendered prior to the effective date of termination.

10. All notices, approvals, consents, requests or demands required or permitted to be given under this Agreement shall be in writing and shall be deemed sufficiently given when deposited in the mail, first-class postage prepaid, and addressed to the respective parties as follows:

COLUMBIA: Attn: Town Manager Town of Columbia PO Box 361 Columbia, NC 27925 252-796-2781	WASHINGTON COUNTY: Attn: County Manager Washington County PO Box 1007 Plymouth, NC 27962 252-793-5823
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Or to such other addresses as either party shall subsequently designate by notice given in accordance with this section.

11. This Agreement constitutes the entire understanding of the parties.

12. This Agreement shall be binding upon the successors and assigns of the parties.

13. The parties will make and execute all further instruments and documents required to carry out the purposes and intent of this Agreement.

14. This Agreement shall not be modified or otherwise amended except in writing signed by the parties.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement, in duplicate originals, as of the day and year first above written, all pursuant to authority duly granted.

WASHINGTON COUNTY

By: \_\_\_\_\_  
Curtis S. Potter, County Manager

Date: \_\_\_\_\_

TOWN OF COLUMBIA

By: \_\_\_\_\_  
Rhett White, Town Manager

Date: \_\_\_\_\_

**PRE-AUDIT CERTIFICATION:**

This instrument has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act.

\_\_\_\_\_  
Ellen Bell, Finance Officer

\_\_\_\_\_  
Date

Single Term NTE Amount: \$12,000.00



# COUNTY OF WASHINGTON

## BOARD OF COMMISSIONERS

### COMMISSIONERS:

TRACEY A. JOHNSON, CHAIR  
ANN C. KEYES, VICE-CHAIR  
CAROL V. PHELPS  
WILLIAM "BILL" R. SEXTON, JR.  
JULIUS WALKER, JR.



POST OFFICE BOX 1007  
PLYMOUTH, NORTH CAROLINA 27962  
OFFICE (252) 793-5823  
FAX (252) 793-1183

### ADMINISTRATION STAFF:

CURTIS S. POTTER  
COUNTY MANAGER/COUNTY ATTORNEY  
cpotter@washconc.org

CATHERINE "MISSY" DIXON  
FINANCE OFFICER  
mdixon@washconc.org

JULIE J. BENNETT, CMC, NCMCC  
CLERK TO THE BOARD  
jbennett@washconc.org

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## RESOLUTION 2022-001

### APPROVING INTERLOCAL AGREEMENT TO PROVIDE BUILDING INSPECTOR SERVICES

**WHEREAS**, NCGS §160A-461 (Interlocal cooperation authorized), provides in relevant part: *“Any unit of local government in this State and any one or more other units of local government in this State or any other state (to the extent permitted by the laws of the other state) may enter into contracts or agreements with each other in order to execute any undertaking. The contracts and agreements shall be of reasonable duration, as determined by the participating units, and shall be ratified by resolution of the governing board of each unit spread upon its minutes”*; and

**WHEREAS**, NCGS §153A-353 (Joint inspection department; other arrangements), provides in relevant part: *“In lieu of a joint inspection department, a county may designate an inspector from another county or from a city to serve as a member of the county inspection department, with the approval of the governing body of the other county or city. A county may also contract with an individual who is not a city or county employee but who holds one of the applicable certificates as provided in G.S. 153A-351.1 or G.S. 160A-411.1 or with the employer of an individual who holds one of the applicable certificates as provided in G.S. 153A-351.1 or G.S. 160A-411.1. The inspector, if designated from another county or city under this section, while exercising the duties of the position, is a county employee. The county shall have the same potential liability, if any, for inspections conducted by an individual who is not an employee of the county as it does for an individual who is an employee of the county. The company or individual with whom the county contracts shall have errors and omissions and other insurance coverage acceptable to the county.”*; and

**WHEREAS**, the Washington County desires to contract with the Town of Columbia for the provision of certain inspection services upon the terms and conditions more particularly described within the attached Interlocal Agreement effective January 3<sup>rd</sup>, 2022 which is incorporated herein by reference; and

**WHEREAS**, Washington County desires to provide such services in exchange for the consideration, and upon the terms and conditions stated therein.

**NOW THEREFORE, THE BOARD OF COUNTY COMMISSIONERS of  
WASHINGTON COUNTY HEREBY RESOLVES AS FOLLOWS:**

1. That the attached Interlocal Agreement is hereby approved; and
2. That the County Manager is hereby authorized and directed to execute said Interlocal Agreement in duplicate originals, and return one original copy thereof to the Town of Columbia.

**ADOPTED** this \_\_\_\_ day of \_\_\_\_\_, 20\_\_

---

Tracey A. Johnson, Chair  
Washington County Board of Commissioners

**ATTEST:**

---

Julie J. Bennett, CMC, NCMCC  
Clerk to the Board

# WASHINGTON COUNTY BOARD OF COMMISSIONERS

## AGENDA STATEMENT

**ITEM NO: 2**

**DATE: January 3, 2022**

**ITEM: Public Forum (3-minute limit per speaker)**

### **SUMMARY EXPLANATION:**

As is required by North Carolina General Statute §153A-52.1, time has been allotted for comments from the public.

### ***HOW TO PARTICIPATE IN THE PUBLIC FORUM DURING COVID-19 AT THE JANUARY 3, 2022 WASHINGTON COUNTY BOARD OF COMMISSIONERS MEETING***

**Due to regrettably necessary ongoing protective measures related to COVID-19, it will likely be necessary limit and restrict physical access to this meeting.** Washington County is committed to maintaining the highest standards of transparency and community engagement during these challenging times, and appreciates your patience and understanding with such restrictions. **The January 3, 2022 Board of Commissioners meeting will take place at 116 Adams Street, Plymouth, NC in the Commissioners' Room and be live streamed on the County's Facebook Page.** Please review the following information carefully regarding alternative ways to access or participate in this, or any other public hearing, or any public comment portion of the regular meeting.

1. Access and View the meeting online. The meeting will be live streamed on the County's publicly accessible Facebook page at: [www.facebook.com/Washconcl](https://www.facebook.com/Washconcl)
2. Only if you wish to speak during any public comment period, or during any advertised public hearing portion of the meeting, you may attend the meeting in person for such purpose. You must arrive at 116 Adams Street before 6:00 PM to sign up. You must wear a cloth protective mask, maintain at least three feet of distance between yourself and all other persons, and follow any other applicable social distancing guidance. You may be asked to wait outside (please come

prepared for inclement weather), and each person may be called into the meeting room one at a time to address the Board before being required to leave the meeting room in order to limit overall occupancy and comply with applicable regulations and guidance. You may still follow the remainder of the meeting which will be live streaming on the Facebook page referred to above, or may access a recording of the full meeting which will remain accessible on our Facebook page for at least 48 hours after the meeting is concluded.

Please contact Julie Bennett, Clerk to the Board at 252-793-5823, or by email at [jbennett@washconc.org](mailto:jbennett@washconc.org) **before 2:00 PM on Monday, January 3, 2022** with any questions or concerns related to this notice or access to or participation in the January 3, 2022 meeting.

**WASHINGTON COUNTY BOARD OF COMMISSIONERS**

**AGENDA STATEMENT**

**ITEM NO: 3**

**DATE: January 3, 2022**

**ITEM: Planning Board Recommendations on Re-written Land-Use Plan and  
Special Use Permit, Mr. Allen Pittman, Planning Director**

**SUMMARY EXPLANATION:**

See attached.

The Planning Board recommended on October 21, 2021 to approve The Washington County Land Use Plan.

It was also recommended that a public hearing be held on December 6, 2021 (which was changed to January 3, 2022).

For reference, the NCGS 160D-501 explains the necessity of updating the Land Use Plan. Please see the attachment.

Article 5.

Planning.

**§ 160D-501. Plans.**

(a) Requirements for Zoning. – As a condition of adopting and applying zoning regulations under this Chapter, a local government shall adopt and reasonably maintain a comprehensive plan or land-use plan.

(a1) Plans. – A comprehensive plan sets forth goals, policies, and programs intended to guide the present and future physical, social, and economic development of the jurisdiction. A land-use plan uses text and maps to designate the future use or reuse of land. A comprehensive or land-use plan is intended to guide coordinated, efficient, and orderly development within the planning and development regulation jurisdiction based on an analysis of present and future needs.

Planning analysis may address inventories of existing conditions and assess future trends regarding demographics and economic, environmental, and cultural factors. The planning process shall include opportunities for citizen engagement in plan preparation and adoption.

A local government may prepare and adopt other plans as deemed appropriate. This may include, but is not limited to, small area plans, neighborhood plans, hazard mitigation plans, transportation plans, housing plans, and recreation and open space plans.

(b) Comprehensive Plan Contents. – A comprehensive plan may, among other topics, address any of the following as determined by the local government:

- (1) Issues and opportunities facing the local government, including consideration of trends, values expressed by citizens, community vision, and guiding principles for growth and development.
- (2) The pattern of desired growth and development and civic design, including the location, distribution, and characteristics of future land uses, urban form, utilities, and transportation networks.
- (3) Employment opportunities, economic development, and community development.
- (4) Acceptable levels of public services and infrastructure to support development, including water, waste disposal, utilities, emergency services, transportation, education, recreation, community facilities, and other public services, including plans and policies for provision of and financing for public infrastructure.
- (5) Housing with a range of types and affordability to accommodate persons and households of all types and income levels.
- (6) Recreation and open spaces.
- (7) Mitigation of natural hazards such as flooding, winds, wildfires, and unstable lands.
- (8) Protection of the environment and natural resources, including agricultural resources, mineral resources, and water and air quality.
- (9) Protection of significant architectural, scenic, cultural, historical, or archaeological resources.
- (10) Analysis and evaluation of implementation measures, including regulations, public investments, and educational programs.

(c) Adoption and Effect of Plans. – Plans shall be adopted by the governing board with the advice and consultation of the planning board. Adoption and amendment of a comprehensive or land-use plan is a legislative decision and shall follow the process mandated for zoning text amendments set by G.S. 160D-601. Plans adopted under this Chapter may be undertaken and adopted as part of or in conjunction with plans required under other statutes, including, but not



limited to, the plans required by G.S. 113A-110. Plans adopted under this Chapter shall be advisory in nature without independent regulatory effect. Plans adopted under this Chapter do not expand, diminish, or alter the scope of authority for development regulations adopted under this Chapter. Plans adopted under this Chapter shall be considered by the planning board and governing board when considering proposed amendments to zoning regulations as required by G.S. 160D-604 and G.S. 160D-605.

If a plan is deemed amended by G.S. 160D-605 by virtue of adoption of a zoning amendment that is inconsistent with the plan, that amendment shall be noted in the plan. However, if the plan is one that requires review and approval subject to G.S. 113A-110, the plan amendment shall not be effective until that review and approval is completed. (2019-111, s. 2.4; 2020-3, s. 4.33(a); 2020-25, ss. 11, 51(a), (b), (d).)

## PURPOSE OF THE PLAN

An up-to-date Land Use Plan is important because although Washington County is continuing to lose population, the number of residential units in the County continues to grow. Because the County faces many environmental considerations that impact growth and development, wise development of the land is imperative to future success. Additionally, developing a Land Use Plan ensures development occurs in a manner that is consistent with the preservation of the County's resources and protection of the natural landscape. Also, in preparing a Land Use Plan, the County considers increased resource and infrastructure demands that could result from an influx of visitors, residents, and businesses entering the County as a result of transportation projects like the Highway 64 corridor or from the waterfront/waterside development rapidly occurring along the shores of the Albemarle Sound and its tributaries. The overall purpose of the Land Use Plan is to encourage the development of a safe, healthy, and economically sound living environment for the citizens of the County.

County Profile

Washington County (NC)

August 2021

Demographics

Population & Growth

2019 Est Population  
2010 Census Total Population  
Jul2019 NC Certified Population Estimate

Population

11,922  
13,228  
12,113

% Annual Growth

( 1.9%)  
( 0.4%)  
( 0.3%)

Urban/Rural Representation

2010 Census Total Population: Urban  
2010 Census Total Population: Rural

4,265  
8,963

Urban/Rural Percent

32.2%  
67.8%

Estimated Population by Age

2019 Est Median Age  
2019 Est Total Pop 0-19  
2019 Est Total Pop 20-24  
2019 Est Total Pop 25-34  
2019 Est Total Pop 35-44  
2019 Est Total Pop 45-54  
2019 Est Total Pop 55-64  
2019 Est Total Pop 65+

46  
2,842  
905  
824  
1,265  
1,319  
1,953  
2,814

% Pop by Age

23.8%  
7.6%  
6.9%  
10.6%  
11.1%  
16.4%  
23.6%

Commuters, Workers Age 16 and Over, 2019 Census ACS Est

Percent of Workers, By Travel Time

Avg Travel Time, Minutes 24.2  
Workers Not Working at Home 4,182  
Travel Time to Work: < 10 minutes 22.7%  
Travel Time to Work: 10-14 minutes 15.7%  
Travel Time to Work: 15-19 minutes 16.1%  
Travel Time to Work: 20-24 minutes 8.9%  
Travel Time to Work: 25-29 minutes 4.4%  
Travel Time to Work: 30-34 minutes 9.6%  
Travel Time to Work: 35-44 minutes 2.1%  
Travel Time to Work: 45-59 minutes 12.2%  
Travel Time to Work: 60+ minutes 8.3%

Workers, By Transportation

Worker Transp, Base 4,309  
Work at Home 2.9%  
Drove Car/Truck/Van Alone 77.6%  
Carpooled Car/Truck/Van 13.5%  
Public Transportation 0.0%  
Walked 2.1%  
Bicycle 2.4%  
Taxi, Motorcycle, Other 1.4%

Place of Work

Worked in State/County of Residence  
Worked in State/Outside County of Residence  
Worked Outside State of Residence

Commuters

2,594  
1,672  
47

Residents

60.2%  
38.8%  
1.1%

Education

2019-20 Kindergarten-12th Enrollment 1,488  
2020 Average SAT score (1600 scale) 865  
2020 Percent of Graduates taking SAT 45.7%  
2019-20 (Provisional) Higher Education Completions .  
2019-20 (Provisional) Higher Education Enrollment .  
2019 Est Education Attainment age 25+, At Least High School Graduate 6,842  
2019 Est Education Attainment age 25+, At Least Bachelor's Degree 941

Pop Age 25+

83.7%  
11.5%



**Housing**

		<b>% Ann Growth or % Total</b>
2010 Census Total Housing	5,526	
2010 Census Total Households	6,491	
2019 Est Total Housing Units, % annual growth	6,458	0.0%
2019 Est Occupied Housing, % of total	4,977	77.1%
2019 Est Vacant Housing, % of total	1,481	22.9%
2019 Est Median Value of Owner Occupied Housing	\$85,400	
2019 Est Median Gross Rent	\$607	
2019 Est Owner Occupied Housing, % of total	3,311	66.5%
2019 Est Renter Occupied Housing, % of total	1,666	33.5%
2019 Est % Owner Occupied Vacancy Rate	4.3%	
2019 Est % Renter Occupied Vacancy Rate	13.0%	

**Income**

		<b>% Ann Growth or % Pov</b>
2019 Est Median Family Income	\$48,774	
2019 Median Household Income (SAIPE)	\$40,157	11.4%
2019 Est Median Worker Earnings	\$22,342	
2019 Per Capita Income (BEA)	\$37,481	
2019 Est Pop. Income Below Poverty (SAIPE)	2,438	21.3%

**Employment / Unemployment**

	<b>Currently</b>	<b>2020 Annual</b>
Jun2021 Prelim., 2020 Employment	4,273	4,034
Jun2021 Prelim., 2020 Unemployment	293	358
Jun2021 Prelim., 2020 Unemployment Rate	6.4%	8.2%
2021Q1YTD, 2020 Announced Job Creation	.	.
2021Q1YTD, 2020 Total Announced Investments (\$mil)	.	.

<b>Employment / Wages by Industry</b>	<b>2021Q1 Employment</b>	<b>2020 Employment</b>	<b>2021Q1 Avg Weekly Wage</b>	<b>2020 Avg Weekly Wage</b>
Total All Industries	3,027	3,082	\$788	\$802
Total Government	711	721	\$721	\$689
Total Private Industry	2,316	2,361	\$809	\$836
Agriculture Forestry Fishing & Hunting	192	197	\$738	\$809
Mining	0	0	\$0	\$0
Utilities	0	0	\$0	\$0
Construction	28	21	\$700	\$993
Manufacturing	623	642	\$1,454	\$1,456
Wholesale Trade	88	87	\$732	\$918
Retail Trade	319	328	\$496	\$492
Transportation and Warehousing	42	54	\$886	\$904
Information	13	.	\$1,125	.
Finance and Insurance	52	54	\$739	\$748
Real Estate and Rental and Leasing	11	13	\$446	\$628
Professional and Technical Services	76	70	\$1,031	\$984
Mgt of Companies, Enterprises	0	0	\$0	\$0
Administrative and Waste Services	28	35	\$404	\$486
Educational Services	.	275	.	\$714
Health Care and Social Assistance	503	534	\$591	\$627
Arts, Entertainment and Recreation	.	10	.	\$653
Accommodation and Food Services	283	277	\$276	\$265
Other Services Ex. Public Admin	56	50	\$569	\$617
Public Administration	408	398	\$676	\$664
Unclassified	0	0	\$0	\$0



**Commercial/Retail/Industrial**

<b>Local Business</b>		<b>Local Retail Business</b>	
2020Q4 Available Industrial Buildings	.	2021 Total Retail Sales (With Food/Drink) (\$mil)	\$105.4
2021Q1 Establishments: Total Private Industry	219	2021 Total Retail Businesses (With Food/Drink)	74
2021Q1 Establishments: Manufacturing	11	2021 Avg Sales/Business Total (with Food/Drink)	\$1,424,911
2019 Est Self Employed	237	2020Q4 Available Commercial Buildings (if County reports)	.

**Quality of Life**

<b>Taxes</b>		<b>Childcare</b>	
FY2021-22 Property Tax Rate per \$100 Value	\$0.8500	2021Q2 Licensed Child Care Facilities	13
FY2019-20 Annual Taxable Retail Sales (\$mil)	\$86.9	2021Q2 Licensed Child Care Enrollment	343
2021 Tier designation	1		
<b>Healthcare Providers</b>			
2019 Number of Physicians	4		
2019 Physicians/10,000 population	3.3		
2019 RNs/10,000 population	45.6		
2019 Dentists/10,000 population	1.7		
2017 Pharmacists/10,000 population	4.9		

Sources:  
 Census (2010, ACS 2015-19) for income, commuters, place of work, population, housing, and educational attainment at <https://data.census.gov>. AGS for retail data at [www.AppliedGeographic.com](http://www.AppliedGeographic.com). NC Dept. of Education for SAT data by NC county system at <http://www.ncpublicschools.org>. US Dept. of Education, National Center for Education Statistics for higher education data at <https://nces.ed.gov/ipeds/datacenter>. NC Commerce, Labor and Economic Analysis Division for NC tiers, occupational data, employment and unemployment, and wages and establishments by industry at <http://accessnc.nccommerce.com/>. EDPNC for announced new jobs and investment and available buildings at <https://edpnc.com>. NC Dept. of Health & Human Services for childcare data at <http://www.ncdhs.gov/>. UNC Sheps Center for healthcare professions at <https://nchealthworkforce.unc.edu/>. For more data resources, see <http://accessnc.nccommerce.com/index.html>.

Notes:  
 Data are the latest available at the date the profile was prepared. A period means the data is not available. SAT scores use the 1600 scoring system and represent county systems. Unemployment data is now the latest month which is preliminary and is subject to change. US Education IPEDs data for Completions and Enrollment is at least Provisional and updated when Final. Census' American Community Survey (ACS) data are estimates, noted 'Est' and are from the 5-year survey; data is as of final year with dollars inflated to final year. Per capita income is a broad measure of income spread over all residents. Worker earnings includes wage income for residents regardless of where they work. Private sector wages are paid by local employers to their employees regardless of where they live. Additional data resources are available at: <http://accessnc.nccommerce.com/index.html>.

## Soil Characteristics

According to State data, the following soil types are found in Washington County:

- Altavista (AaA)-fine sandy loam 0-2 percent slopes
- Arapahoe (Ap)-fine sandy loam
- Argent (Ar) –silt loam
- Augusta (At)-a fine sandy loam
- Belhaven muck (Ba)
- Bojac (BoA)- loamy fine sand 0-3 percent slopes
- Cape Fear loam (Cf)
- Conaby (Co)
- Conetoe (CtA)-loamy fine sand 0-3 percent slopes
- Dogue (DgA) fine sandy loam 0-3 percent slopes
- Dorovan muck (Do)
- Dorovan mucky (Dr)-silt loam overwash
- Dragston (Ds)-loamy fine sand
- Fortescue (Fo)- mucky loam
- Hyde (Hy)- silt loam
- Muckalee loam (Me)
- Pettigrew muck (Pe)
- Ponzer muck (Po)
- PoPortsmouth (Pt)-fine sandy loam
- Pungo muck (Pu)
- Roanoke loam (Ro)
- Roper muck (Rp)
- Scuppernong muck (Se)
- Tarboro sand (TaB) – 0-3 percent slopes
- Tomotley fine sandy loam (To)
- Wahee fine sandy loam (Wa)
- Wasda muck (Wd)
- Wickham (WkB)- loamy sand 0-4 percent slopes

The “unsuitable soil types” are closer to 85%, leaving about 15% for conventional septic systems. There are a few areas in the county that have development (housing) potential, primarily along Long Ridge Rd. and small areas along NC Hwy 32 South, from Pea Ridge to the Beaufort County line with the rise and fall of sea level. The US Hwy 64 corridor, from a soil and on-site septic standpoint, is about 100% unsuitable. The areas with public sewer do have development potential, due to sewer availability. These types of soils make for great agricultural lands. These same soils are difficult and expensive to develop and live on for the same reason they make great farmland, low elevation with mostly wet, clay or organic natured soils. Washington County will never be a cheap or easy area to develop from a soils and landscape perspective. That being said, Washington County is a beautiful pastoral county with highlights of water bodies including the Roanoke River, Albemarle Sound, and Phelps Lake. This is actually a benefit for certain types of small-scale development (housing and very light industry) but will still be limited by the availability of suitable soils or the availability of economical public sewer. Large scale/industrial development will hinge only on public sewer availability or self-contained sewage treatment facilities.



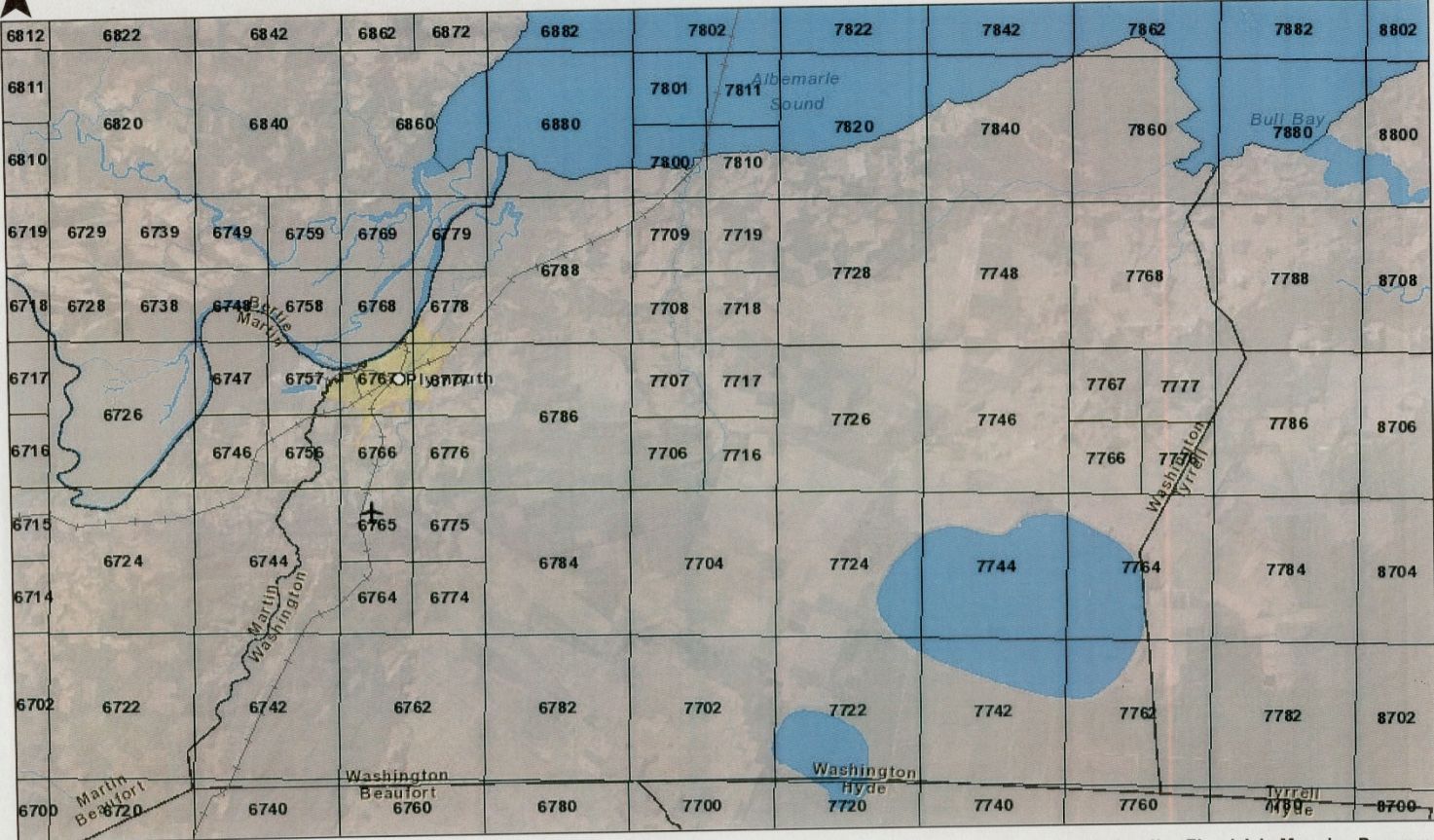




Water Quality Classifications Surface Water Classifications are designations applied to surface water bodies, such as streams, rivers and lakes, which define the best uses to be protected within these waters and carry with them an associated set of water quality standards to protect those uses. Surface water classifications are a tool used by state and federal agencies to manage and protect all streams, rivers, lakes, and other surface waters in North Carolina. Classifications and their associated protection rules may be designed to protect water quality, fish and wildlife, the free flowing nature of a stream or river, or other special characteristics. Surface water classifications are designated by measuring the amount of pollutants in the water and determining the sources for those pollutants. Water pollution is caused by a number of substances including sediment, nutrients, bacteria, oxygen-demanding wastes, and toxic substances such as heavy metals, chlorine, and pesticides. These pollutants are divided into two categories, point source and non-point source, both of which affect water quality in Washington County. Point source pollutants are discharges that enter surface waters through a pipe, ditch, or other well-defined point of discharge and often include discharges from wastewater treatment plants or large urban and industrial storm water systems. Point source polluters in Washington County include the wastewater treatment plants (WWTPs) in the three municipalities. Non-point source pollution, unlike point source pollution, comes from many diffuse sources in nature and occurs at random intervals depending on rainfall frequency and intensity. Fecal coliform bacteria and nutrients are major pollutants associated with non-point source pollution. The land use activities in Washington County that contribute to non-point source pollution include crop production, animal feeding lots, failing septic systems, forestry, and runoff from roads, parking lots, and other urban areas.

#### Natural Hazard Areas

The current Flood Insurance Rate Map (FIRM) indicates that flooding classification zones present in Washington County are limited to 'A', 'X', and 'X-500' flood zones. The zones under the 'A' classification are designated as areas that are subject to varying degrees of inundation by floodwaters with a frequency of a hundred (100) years. Washington County also contains 'X' flood zones that are areas that do not experience flooding, and 'X-500' flood zones that are areas that will experience inundation by flood waters during the five hundred (500) year storm event. These areas are deemed to contain minimal danger from flooding. The County has four (4) geographic areas/regions that are subject to hazardous flooding. These areas are as follows: (1) The Albemarle Sound Shoreline and adjoining wetlands, (2) Conaby Creek and adjoining wetlands, (3) Welch Creek and adjoining wetlands and (4) the Scuppernong River and adjoining wetlands. All development on land in identified flood hazard areas, including areas susceptible to sea level rise, is regulated by the County's Flood Damage Prevention Ordinance which requires all new construction, and any structure substantially improved greater than fifty (50) percent of its assessed value, to be elevated above the established base flood elevation.



**Legend**

- Panels
- Political Areas
- Stream Centerline
- Cross Sections
- Levee
- Flood Hazard Areas
- AE
- Floodway (AE)
- 0.2 % Chance Annual Flood Hazard
- Future Conditions 1% Annual Chance Flood Hazard

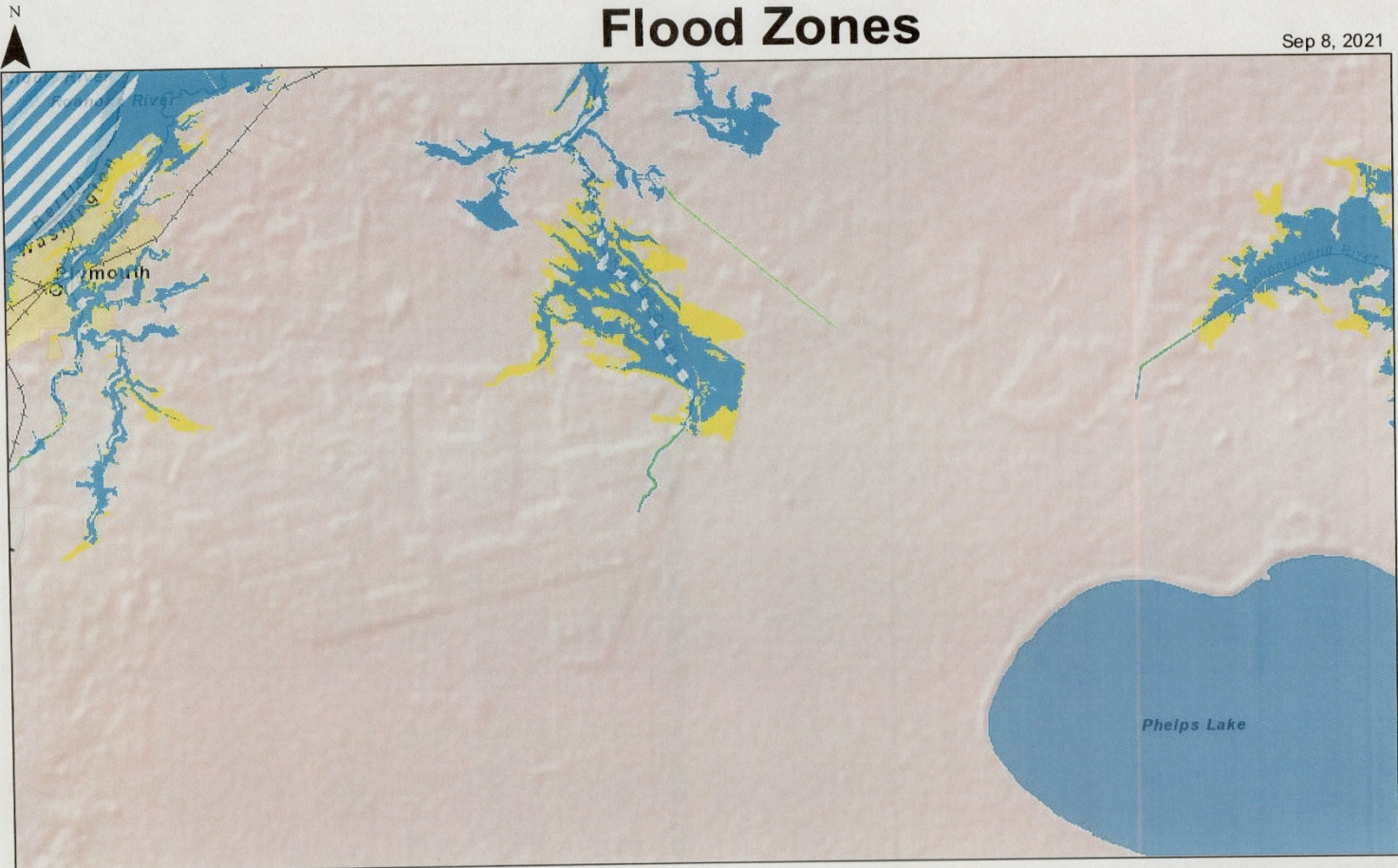
North Carolina Floodplain Mapping Program





# Flood Zones

Sep 8, 2021



### Legend

- Panel
  - Political Areas
  - Stream Centerline
  - Cross Sections
  - Levee
- Flood Hazard Areas**
- AE
  - Floodway (AE)
  - 0.2 % Chance Annual Flood Hazard
  - Future Conditions 1% Annual Chance Flood Hazard

North Carolina Floodplain Mapping Program



### Storm Surge Areas

Storm surge occurs during coastal storm events where local water body's crest and floodwaters inundate surrounding property. Washington County has a significant storm surge problem along the banks of the Albemarle Sound shoreline. During storm events the main surge will occur at the base of existing rivers and streams and inundate surrounding property. Poor water absorption capabilities of the soil in the area exacerbate the problems, causing the flooding created by a storm surge to inundate larger portions of the County. Problems with flooding, storm surges, and poor soil percolation must be taken into consideration when determining areas for future development within the County to avoid unnecessary damage to property.

### Non-coastal Wetlands

Non-coastal wetlands refer to wetlands covered under Section 404 of the Clean Water Act (CWA). These include areas covered by freshwater or those that contain waterlogged soils for the majority of the growing season as well as those areas containing plants capable of surviving under limited oxygen conditions. Washington County is home to a variety of wetland communities. These include the following: bottomland hardwood, cleared bottomland hardwood, cleared depressional swamp forest, cleared hardwood flat, cleared headwater swamp, cleared pine flat, cleared pocosin, cleared riverine swamp forest, cutover bottomland hardwood, cutover depressional swamp forest, cutover hardwood flat, cutover headwater swamp, cutover pine flat, cutover pocosin, cutover riverine swamp forest, depressional swamp forest, drained bottomland hardwood, drained depressional swamp forest, drained hardwood flat, drained pine flat, drained pocosin, freshwater marsh, hardwood flat, headwater swamp, human impacted, managed pineland, pine flat, pocosin, and riverine swamp forest. According to state data, there are roughly 79,777 acres of wetlands in Washington County. About 145 acres have been classified as impacted by humans. About 20 percent, or 16,200 acres, are classified as managed pineland which confirms the large forestry industry presence in the County.

### Water supply

#### Watersheds

No water supply watersheds exist within Washington County.

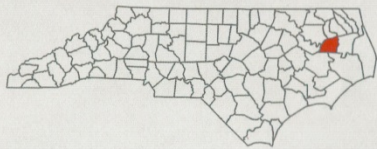
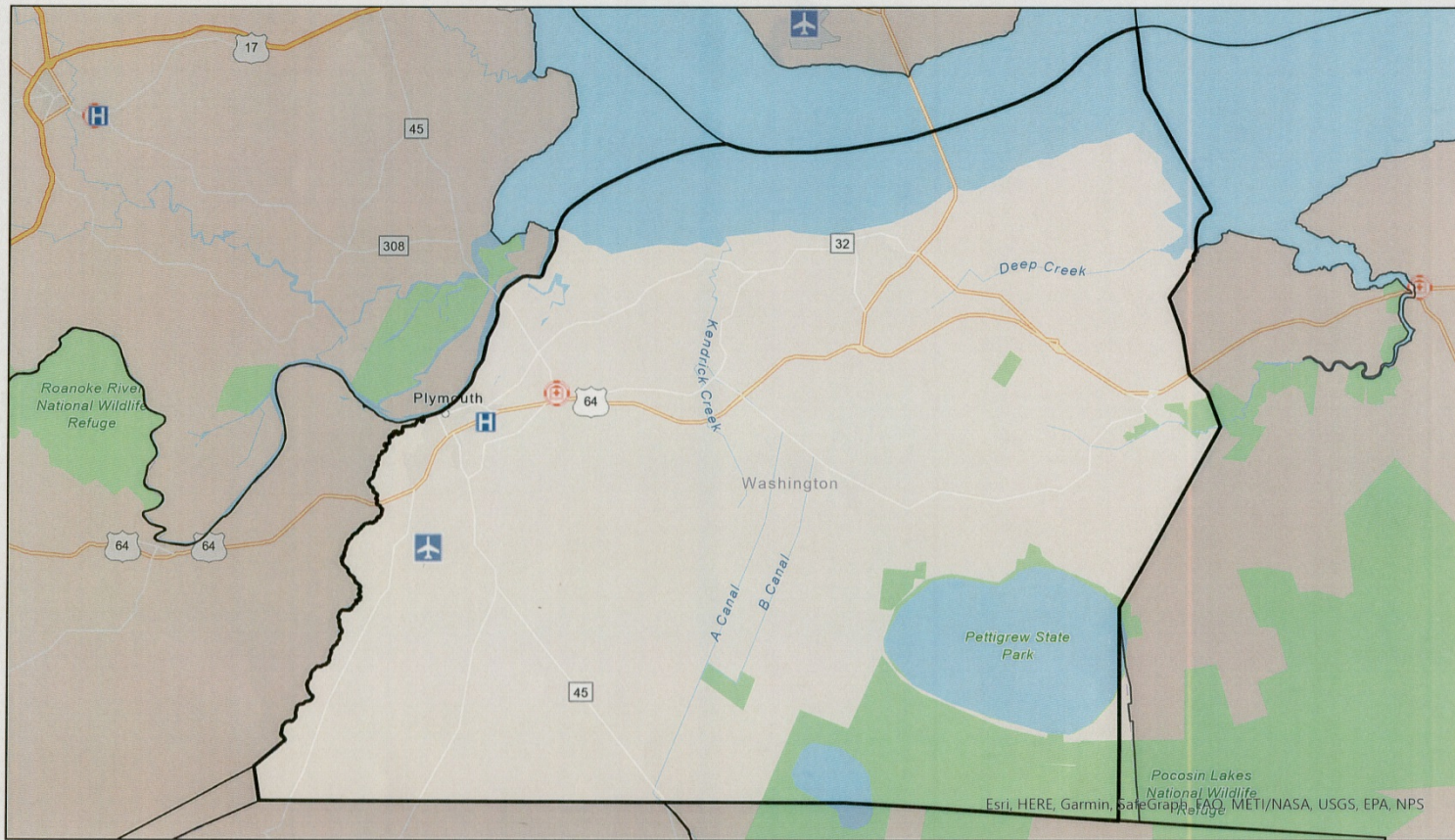
#### Ground Water Resources

As discussed in the Water Quality Classification section above, Washington County has three (3) river basin systems running through the region, specifically the Pasquotank, Roanoke, and Tar-Pamlico basins. There are four (4) basic ground water resources in Washington County: the Quaternary deposits, the Yorktown formation, the Pungo River formation, and the Castle Hayne limestone. Composed of sand-silt,

clay, and shells the Quaternary deposits includes surface soils and the underlying sediments to depths ranging from approximately forty (40) feet in western Washington County to approximately two hundred (200) feet in the eastern part of the County. Many shallow wells in the County go no deeper than the quaternary sediment that is approximately forty (40) feet thick. The Yorktown formation is about one hundred fifty (150) feet thick in western Washington County and has various yields dependent on the size of the wells. The sand and limestone portion of the Yorktown is the principal source of water for the County. The Pungo formation is a marginal water supply, occurring at less than eighty (80) feet in the western part of the County. The Castle Hayne limestone aquifer is the most important water source in North Carolina. It is approximately one hundred (100) feet thick and curves at approximately one hundred fifty (150) feet below sea level in the County. At the boundary of Tyrell County, the depth of the top of the aquifer is approximately four hundred (400) feet. Yields of several hundred gallons per minute are readily obtainable from this water source and is used by many localities in the area. Plymouth has a Wellhead Protection Program (WHPP) that has been developed and approved for this public water system, enabling the public water system owners to broaden the protection of their public water supply wells.



# Washington County, North Carolina



- |  |                     |  |                           |  |                                       |
|--|---------------------|--|---------------------------|--|---------------------------------------|
|  | Commercial Airports |  | Hospitals                 |  | Public Universities                   |
|  | General Aviation    |  | Public Health Departments |  | Independent Colleges and Universities |
|  | NC Ports            |  | Community Colleges        |  | Military Installations                |



5 Miles

Prepared by North Carolina Department of Commerce, Labor & Economic Analysis Division, May 2021



### North Carolina Natural Heritage Program Managed Areas



The North Carolina Natural Heritage Program's Managed Areas are a collection of properties and easements where natural resource conservation is one of the primary management goals or are of conservation interest.

Esri, NASA, NGA, USGS | State of North Carolina DOT, Esri, HERE, Garmin, SafeGraph, METI/NASA, USGS, EPA, NPS, USDA



## RESIDENTIAL

**Residential/Agriculture (RA)** The purpose of this land use category is to provide a designation to support agricultural and forestry uses, and other similar uses traditionally associated with an agrarian region. County land meeting the intent of this classification should be located in relatively isolated and undeveloped areas which would be the most appropriate for the future development of large lot, single family detached residences. Residential development densities within this category range from 1 to 2 dwelling units per net developable acre and are areas where densities do not require the provision of urban type services. Conventional lot sizes in this land use designation range from 20,000 SF to 30,000 SF, depending upon the net development area ratios for particular subdivision projects.

**Low Density Residential (LDR)** This land use category is designed to provide for an environment of low density single family detached residential structures. This land use is promoted in areas with significant environmental constraints and where water and/or sewer service does not exist nor be easily extended. The net housing density within the district ranges from 1 to 2 units per net developable acre with a minimum lot size of 20,000 SF.

**Medium Density Residential (MDR)** Land areas carrying this designation are planned for single family detached residences developed at a moderate density in the range of 2 to 4 dwelling units per net developable acre, with conventional lot sizes of 12,000 SF to 20,000 SF. Water and sewer services are provided or could easily be extended in the future. Clustering is encouraged where feasible to achieve greater land use efficiencies and environmental protection.

**High Density Residential (HDR)** This land use category provides a designation for both attached residential and multifamily housing including duplexes, triplexes, apartments, and retirement housing at a density in the range of 6 to 8 units per net developable acre. This residential land use category will afford the community another valuable means of providing additional affordable housing opportunities to its residents. The County should specifically focus efforts on retirement housing given current market demands and the potential for revenue generation. These lands are the most developed and urban residential areas and have in place, or are scheduled to have in place, public services including water, sewer, recreational facilities, public roads, and police and fire protection.

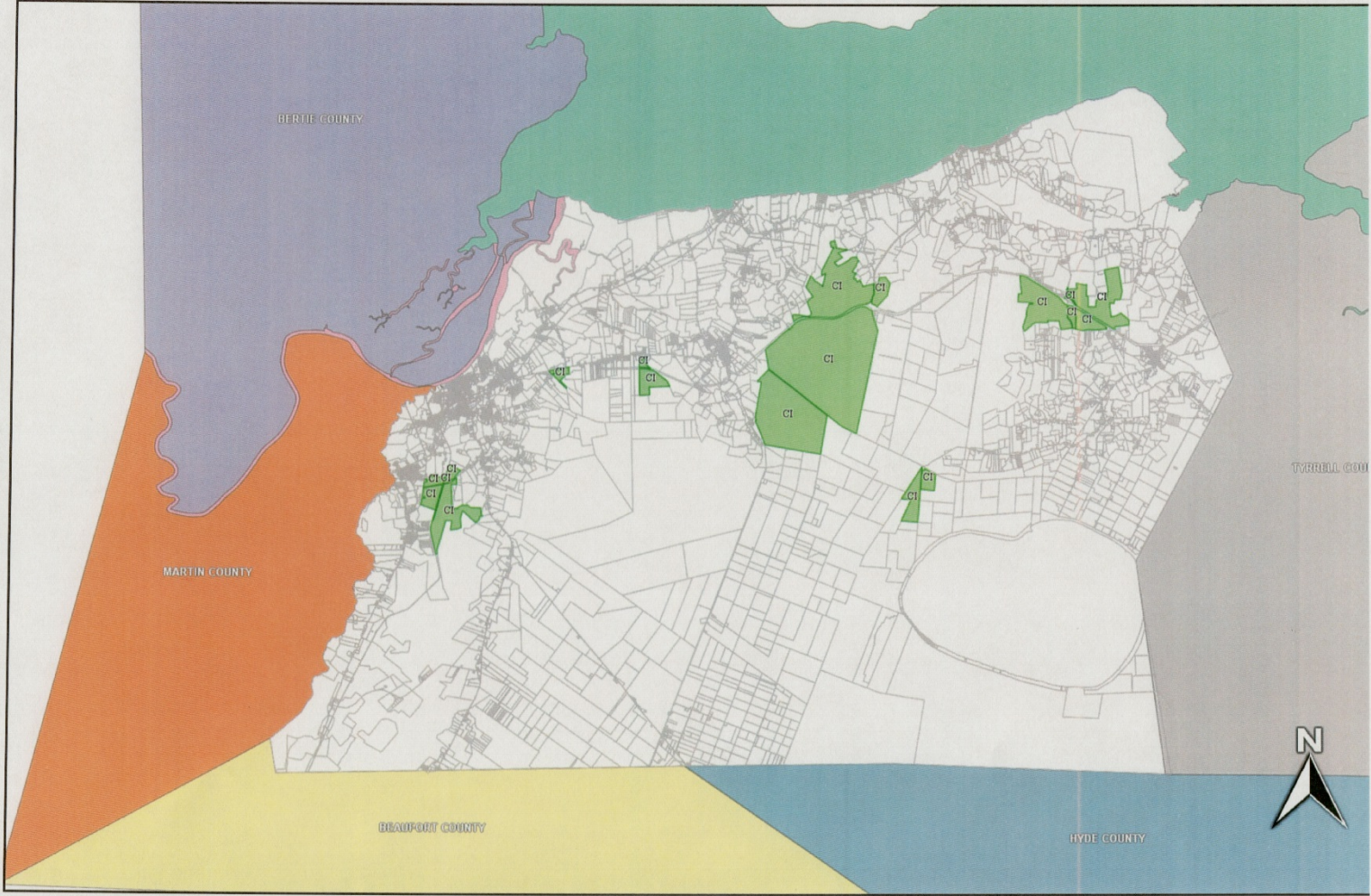
## COMMERCIAL

**Corridor Commercial (CC)** The Corridor Commercial land use category will designate land areas on heavily traveled County collectors and arterial streets, characterized principally by adjoining commercial and service uses. This category is intended to be applied to existing, stable retail areas, including commercial and neighborhood shopping centers located along the major entry corridors, as well as to areas suitable for future commercial development. This category will be applied mostly to highway commercial uses including convenient stores, country stores, auto-related uses, motels, restaurants and tourism retail uses. This designation should in no way encourage "strip" style development patterns. Land use tools such as shared driveways, limited curb cuts, etc. will prevent strip style development patterns from occurring.

**INDUSTRIAL Light Industrial (I-1)** This land use category is intended to include light industrial uses including light assembly and manufacturing centers and distribution and warehousing facilities. The intent of this category is to accommodate limited industrial uses in a well-planned setting where primary functions are to be conducted within completely enclosed buildings and where exterior storage operations are highly regulated. Site planning should emphasize high quality design standards. No use should be permitted within those land areas which might be harmful to the adjoining land uses and the residential ambience of the adjacent neighborhoods.

**Heavy Industrial (I-2)** The Heavy Industry category is primarily intended to address those existing industries which have potentially hazardous impacts on the community and to provide enhanced guidelines for the continuation and/or expansion of such uses. Limited opportunities for heavy industrial expansion exist in select areas where the use could be adequately buffered from adjacent users and traffic demands could reasonably be supported with adequate levels of service (specifically designated industrial parks).

# Zoning Map Washington County



3 km  
2 mi  
Aug/20/2021  
Scale 1:144447

## GUIDE FOR LAND USE DECISION-MAKING

The land use policies will aid all members of the community in making local decisions regarding land use and development. Community members can look to the plan to obtain a better understanding of development proposals and property owners specifically can learn about the capabilities and limitations of their land. If developers look to the policies to determine the types of land uses and development desired by the community, they can design their development proposals accordingly, increasing their chances for approval. Planning staff will use the policies to review development proposals and form recommendations to their respective planning boards and elected officials. Finally, planning boards and elected officials, taking into consideration staff recommendations, will use the policies to make individual determinations of the consistency of development proposals with the land use plan policies.

### EXISTING DEVELOPMENT PROGRAM

#### Ordinances

- Zoning Ordinance-This Ordinance is intended to promote the health, safety, and general welfare of the public and to implement the County's adopted Land Use Plan for the orderly and controlled development of the County.
- Subdivision Ordinance-This Ordinance establishes procedures and standards for the development and subdivision of land within the limits of the jurisdiction of Washington County.
- Mobile Home and Travel Trailer Park Ordinance – This Ordinance regulates the planning and construction of mobile home and travel trailer parks throughout the County and is enforced by the County Building Inspector.
- Flood Damage Prevention Ordinance-This Ordinance regulates development within identified flood zones to minimize public and private losses due to flood conditions. And is enforced by the Director of Planning and Inspections for the County;
- State Building and Electrical Codes – This code is in conformance to County and State regulations. The County has implemented a permitting system to ensure that all structures built within the region are compliant with State requirements;

#### Regulations

- Laws and Rules for Ground Absorption Sewage Disposal Systems – These regulations control the use of specified sanitary sewage disposal systems in the County. The regulations are administered by the Washington County Health Department;
- Signage Regulations- This article regulates the size, location, height, and construction of signs in Washington County.

#### State Plans:

- Transportation Improvement Program 2020-2029– Prepared by the NC Department of Transportation, this document outlines the statewide schedule of road improvements to be completed by 2029. Washington County is included in the Division 1 section of the report.
- CAMA Permitting Process – The CAMA permitting process is enforced by the DCM. CAMA regulates development within designated areas of environmental concern.

#### Federal Regulations:

- Section 404 Wetland Regulations – The County recognizes the importance of protecting environmentally sensitive areas, which includes those lands designated as wetlands by the US Army Corps of Engineers. It is the policy of the County that all development within these areas conform to federal, state, and local regulations and ordinances regarding development.

#### TOOLS

The following section provides a summary of the necessary steps that Washington County must make to achieve its goals and objectives. It should be noted that many policies are ongoing and the full extent of the County's efforts can only be realized by a thorough review. New ordinances to create:

- Amend zoning ordinance to attract business and encourage growth.
- Continue to review and update the County's Floodplain Management Ordinance for ways to increase the County's Community Rating System (CRS) score.

#### Needed updates:

- Database of existing structures within the flood zone
- Database of flooding and causes

Most importantly, the Planning Board should establish pre-determined times throughout the plan timeframe to review the Action Plan to evaluate progress. The Planning Board should add to and edit the Action Plan as well as other elements of the Land Use Plan as necessary to produce the most effective 'roadmap' for growth and development in Washington County over the next 5 years.

### **Goals and Plan of Action**

Study existing ordinances to find most effective way to provide for the growth in the county.

Maintain drainage system.

- Follow-up with DOT about maintenance of right of way drainage
- Work with property owners to find ways to maintain drainage flow from property

Flooding

- Research flooding in eastern part of county and make recommendations for funding and/or solutions
- Meet with stakeholders in flooding areas to discuss issues

Protect natural resources

- Follow best management practices (BMP) for development
- Provide screening and buffers for wildlife and run off drainage in future development.



Washington County Planning Board

November 18, 2021

#### RECOMMENDATION TO BOARD OF COMMISSIONERS

On November 18, 2021, the Washington County Planning Board held a public hearing on the matter of Stephanie Beasley-Walston who provided an application for a special use permit to allow the creation of a home-based beauty salon at 565 Mountain Canal Road in Creswell NC. The Planning Board approved the Special Use, and **recommend that the application to be forwarded to the Board of Commissioners for final approval.**

The application and applicable fees were received in the Planning and Safety office on September 13, 2021, and was brought before the Planning Board on October 21, 2021, via ZOOM. The Board decided to hold the matter open to a public hearing, and scheduled same on November 18, 2021, advertising two consecutive weeks in the Roanoke Beacon. The Hearing was conducted in conjunction with the regularly scheduled Planning Board meeting, via Zoom, on November 18, 2021, with the applicant, Stephanie Beasley-Walston, and C. R. Nichols, were also present.

Based on a motion, a second, and a unanimous vote by a quorum of Board members present (Mark Cagle, Mary Barnes, Beth Bradshaw, Katie Walker, David Clifton, Chair), it was decided to approve the Special Use, as provided in Article E.A. (Rural Area Single Family Detached Residential District), C.s. of the Washington County Zoning Ordinance, which allows for a Hair Salon or Barber Shop.

Please see attached copy of the application and letter from Ms. Beasley-Walston regarding her need to be close to her home.

# Procedures for Quasi-Judicial Hearing

## for Special Use Permit:

- I. **MOTION** to go into Public Hearing to hold a quasi-judicial hearing on the following case:  
**SPECIAL USE PERMIT** filed by **STEPHANIE BEASLEY-WALSTON** on **AUGUST 10<sup>TH</sup>, 2021** seeking a Special Use Permit pursuant to **Article 3A, Subsection C(s)** of the **Washington County Zoning Ordinance** to obtain a permit to: **use a portion of the subject residential property as a hair salon or barber shop.**
- II. **INSTRUCTION RE QUASI-JUDICIAL PROCEDURE** (Attorney/Planning Director)
1. Special Use Permits are governed by NCGS 160D and Article 5 of the Washington County Zoning Ordinance. NCGS 160D-406 and 160D-705 require the use of quasi-judicial procedures during public hearings held to consider such matters.
  2. Quasi-judicial proceedings are different than other public hearings in that not everyone has the right to present evidence before this Board and to become a party to this proceeding. A Quasi-judicial proceeding is much like a court proceeding where an individual's rights and interests are being decided under specific rules of procedure. Parties to this case have the right to present evidence and cross examine witnesses. The burden of proof in these cases typically lies with the Applicant. The extent to which the Rules of Evidence used in courts apply is up to the discretion of the Board.
  3. Only those who can demonstrate that they will be affected by the outcome of the hearing may become parties. After a description of the person's interest in this case, the Board will determine whether they will be allowed to present evidence as a party. Please note, you do not have to be a party to testify if someone who is a party calls you as a witness. All parties and witnesses who intend to present evidence or testify before this Board must be sworn in.
  4. As a quasi-judicial hearing, by law it must adhere to certain procedures, as there are legal standards that must be followed. To that end please consider the following:
    - A. The Board must base its decisions only on the evidence presented, including testimony given under oath or affirmation by any parties or witnesses called by a party.
    - B. Please limit testimony to facts relevant to the application and applicable legal standards for the Board's decision, what you know personally; no opinion testimony or hearsay.

- C. Parties may cross-examine each testifying party or witness after their testimony if there are any questions. Cross-examination shall be limited to the matters testified about during the original testimony.
- D. If you want the Board to see written evidence such as reports and maps or exhibits, the witness who is familiar with the evidence should ask that it be introduced during or at the end of his/her testimony.
- E. In order for the testimony to be considered as evidence used in making the decision, it can only be given by persons in attendance at the meeting; otherwise, it is considered hearsay.

**III. INSTRUCTION RE SPECIFIC REVIEW STANDARDS: (Attorney/Planning director)**

Article 5 of the Washington County Zoning Ordinance is attached in its entirety for your reference while excerpts of relevant portions are pasted below for convenience:

1. Purpose and Intent: Special use permits add flexibility to the Zoning Ordinance by allowing uses which would otherwise be undesirable to be established in designated districts under conditions imposed by the Board of Commissioners. Such permits are authorized under the terms of this article to provide for certain uses which cannot be well adjusted to their environment in particular locations in Washington County with full protection offered to surrounding properties by only the application of the underlying zoning district regulations. Further, special permit uses are those uses which, if not specially regulated, can have an undue impact on or be incompatible with other uses of land within or adjacent to a given zoning district. Based on the recommendation of the Planning Board, and upon the granting of a special use permit by the Board of Commissioners, these uses may be allowed to be located or expanded within given designated zoning districts under the standards, controls, limitations, performance criteria, restrictions and other regulations of this article.
2. General Standards and Criteria for Special Use Permit Review: All applications for special use permit shall be reviewed using the following criteria:
  1. The proposed use shall be:
    - a. In harmony with the adopted Land Use Plan and the Growth Opportunities Plan;
    - b. In harmony with the intent and purpose of the zoning district in which the use is proposed to be located and
    - c. In harmony with the character of adjacent properties and the surrounding neighborhoods and also with existing and proposed development.
  2. The proposed use shall be adequately served by essential public services such as streets, drainage facilities, fire protection and public water, and sewer facilities, where applicable.

3. The proposed use shall not result in the destruction, loss or damage of any feature determined to be of significant ecological, scenic or historic importance.
  4. The proposed use shall be designed, sited and landscaped so that the use will not hinder or discourage the appropriate development or use of adjacent properties and surrounding neighborhoods.
  5. The proposed use does not affect adversely the general plans for the physical development of the County as embodied in these regulations and in any plan or portion thereof adopted by the Planning Board.
  6. The proposed use will not affect adversely the health and safety of residents and workers in the County
  7. The proposed use will not be adversely affected by the existing uses.
  8. The proposed use will be placed on a lot of sufficient size to satisfy the space requirements of said use.
  9. The proposed use will not constitute a nuisance or hazard because of the number of persons who will attend or use said facility, vehicular movement, noise or fume generation or any type of physical activity.
  10. The standards set forth for each particular use for which a permit may be granted have been met.
  11. The Planning Board or Board of Commissioners may impose or require such additional restrictions and conditions as may be necessary to protect the health and safety of workers and residents in the community and to protect the value and use of property in the general neighborhood.
  12. The proposed use will not be contrary to the purposes stated for these regulations.
  13. Whenever the Board of Commissioners shall find in the case of any permit granted pursuant to the provisions of the regulations that any of the terms, conditions or restrictions upon which such permit was granted are not being complied with, said Board shall rescind and revoke such permit after giving due notice to all parties concerned and granting full opportunity for a public hearing.
3. Special Conditions: In granting any special use permit, the Board of Commissioners may impose any conditions necessary to assure that the proposed use will conform with the requirements of this section and will continue to do so. The Board of Commissioners may take all necessary actions to ensure compliance with the conditions imposed.
    - A. Certain specific examples are listed in Article 5(c)(2) and include:
  4. Action by Planning Board: No special use permit shall be approved unless the proposal has been reviewed by the Planning Board. The Planning Board shall conduct at least one (1) public hearing in accordance with this Ordinance. Following the public hearing, the Planning Board shall prepare and by motion adopt its recommendations, which may include changes in the applicant's original proposal resulting from the hearing, and shall report such recommendations, together with any explanatory material, to the County Commissioners.

5. Action by Board of Commissioners: Before approving a special use permit, the Board of Commissioners shall hold at least one (1) public hearing in accordance with this Ordinance after which the Board of Commissioners may make appropriate changes to or impose appropriate conditions upon the proposed special use. Nothing herein shall preclude the Board of Commissioners from holding a joint public hearing with the Planning Board.
  - A. A concurring vote of a majority of the members of Board of Commissioners shall be required to approve a special use permit.

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IV. **PARTY IDENTIFICATION/WITNESSES/OATH:** (Board Clerk)

At this time we will identify and swear in or affirm all of the parties and witnesses.

- A. **Call for and ID Parties- name, address, for/against applicant**
- B. **Call for and ID Witnesses- name, address, for/against applicant**
- C. All parties and witnesses should now stand and/or come forward to be sworn in or to affirm the truth of their testimony

*[Administer the oath to all those who may testify, as a group] If anyone refuses to be sworn (or affirm), then inform them their statements must not be treated as evidence on which to base a decision, but merely as arguments]*

V. **BOARD CONFLICTS OF INTEREST:** (Board Chair or designated Speaker)

It is also important that the members of the Board of Adjustment consider and make sure that they do not have any conflicts of interest with serving as a member of the decision making body for purposes of hearing and ruling on this particular case. Therefore, the following questions should be considered by each member and any potential conflicts should be voiced, discussed, and resolved if possible or otherwise result in recusal of any member with such a conflict by the other members of the Board.

1. ***does any member of this body have any interest in the property or the application, or do they own property in close proximity to the subject property;***
2. ***does any member of this body stand to gain or lose any financial benefit as a result of the outcome of this hearing;***
3. ***does any member of this body feel they cannot hear and consider the application in a fair and objective manner;***
4. ***has any member of this body engaged in any ex parte communications with either proponents or opponents of the application, and, if so, I ask you to place on the record the substance of any such communications so that interested parties have the opportunity at this hearing to rebut the communications.***
5. ***Are there any members of the audience who wish to challenge on appearance of fairness grounds participation in the matter by any member of Council, including the reasons for the request?***

VI. PRESENTATION OF CASE/EVIDENCE:

A. County Staff Presentation of Case: ***Will County staff please come forward and describe the application being considered; and share the recommendation provided by the Planning Board concerning the proposal? [Council Members should ask questions at this time]***

Cross Examination if applicable

B. Applicant: ***Will the applicant, please come forward at this time and present their testimony and evidence to support the application? Also, any expert witnesses you have should speak at this point, after you have spoken. [Council Members should ask questions at this time.]***

Cross Examination if applicable

C. Other Parties (if applicable): ***please come forward at this time and present their testimony and evidence to support the application? Also, any expert witnesses you have should speak at this point, after you have spoken. [Council Members should ask questions at this time.]***

Cross Examination if applicable

D. Closing or Rebuttal: Are there any closing or rebuttal comments from:

1. Staff
2. Applicant
3. Other Parties

E. Board Q&A: Are there any additional questions from the Board?



**VII. DELIBERATION & DECISION:**

- A. Review the applicable specific legal standard(s) again in Article 5(B)
  
- B. Discuss the evidence presented and make findings of fact relevant to meeting or failing to meet the applicable legal standard(s) including without limitation:
  - 1. Identify the specific and most relevant facts and pieces of evidence considered in this case to be included in the final written decision:
  
  
  
  
  
  
  
  
  
  
- C. Discuss and Identify any special conditions to be imposed upon the permit if granted:
  
  
  
  
  
  
  
  
  
  
- D. After careful and deliberate consideration of all the relevant facts and evidence presented in this matter, and subject to any special conditions to be imposed, **MOVE TO VOTE** on whether the proposed Special Use of the subject property
  - GENERALLY MEETS/ or  GENERALLY DOES NOT MEET
  - the General Standards and Criteria for Special Use Permit Review established under Article 5(B) of the Washington County Zoning Ordinance; and the Special Use Permit subject to the following special conditions/explanation if applicable:  

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  - is therefore  GRANTED/ or  DENIED
  
  
  
  
  
  
  
  
  
  
- E. Direct staff to prepare a written order reflecting the findings of fact, conclusions of law, and decision of the Board to be signed by the acting Chair of the hearing upon its completion, and to be circulated for approval by unanimous written consent of the participating Board members, or otherwise to be brought back to the next regular meeting of the Board for ratification and approval.

**VIII. MOTION TO ADJOURN THE PUBLIC HEARING**

*Article 5:*  
**Special Use Permits**

A. Purpose and Intent

Special use permits add flexibility to the Zoning Ordinance by allowing uses which would otherwise be undesirable to be established in designated districts under conditions imposed by the Board of Commissioners. Such permits are authorized under the terms of this article to provide for certain uses which cannot be well adjusted to their environment in particular locations in Washington County with full protection offered to surrounding properties by only the application of the underlying zoning district regulations. Further, special permit uses are those uses which, if not specially regulated, can have an undue impact on or be incompatible with other uses of land within or adjacent to a given zoning district. Based on the recommendation of the Planning Board, and upon the granting of a special use permit by the Board of Commissioners, these uses may be allowed to be located or expanded within given designated zoning districts under the standards, controls, limitations, performance criteria, restrictions and other regulations of this article.

B. General Standards and Criteria for Special Use Permit Review

All applications for special use permit shall be reviewed using the following criteria:

1. The proposed use shall be:

a. In harmony with the adopted Land Use Plan and the Growth Opportunities Plan;

b. In harmony with the intent and purpose of the zoning district in which the use is proposed to be located and

c. In harmony with the character of adjacent properties and the surrounding neighborhoods and also with existing and proposed development.

2. The proposed use shall be adequately served by essential public services such as streets, drainage facilities, fire protection and public water, and sewer facilities, where applicable.

3. The proposed use shall not result in the destruction, loss or damage of any feature determined to be of significant ecological, scenic or historic importance.

4. The proposed use shall be designed, sited and landscaped so that the use will not hinder or discourage the appropriate development or use of adjacent properties and surrounding neighborhoods.

5. The proposed use does not affect adversely the general plans for the physical development of the County as embodied in these regulations and in any plan or portion thereof adopted by the Planning Board.

6. The proposed use will not affect adversely the health and safety of residents and workers in the County.

7. The proposed use will not be adversely affected by the existing uses.
8. The proposed use will be placed on a lot of sufficient size to satisfy the space requirements of said use.
9. The proposed use will not constitute a nuisance or hazard because of the number of persons who will attend or use said facility, vehicular movement, noise or fume generation or any type of physical activity.
10. The standards set forth for each particular use for which a permit may be granted have been met.
11. The Planning Board or Board of Commissioners may impose or require such additional restrictions and conditions as may be necessary to protect the health and safety of workers and residents in the community and to protect the value and use of property in the general neighborhood.
12. The proposed use will not be contrary to the purposes stated for these regulations.
13. Whenever the Board of Commissioners shall find in the case of any permit granted pursuant to the provisions of the regulations that any of the terms, conditions or restrictions upon which such permit was granted are not being complied with, said Board shall rescind and revoke such permit after giving due notice to all parties concerned and granting full opportunity for a public hearing.

C. Special Conditions

1. In granting any special use permit, the Board of Commissioners may impose any conditions necessary to assure that the proposed use will conform with the requirements of this section and will continue to do so. The Board of Commissioners may take all necessary actions to ensure compliance with the conditions imposed.
2. The Board of Commissioners may impose reasonable standards as deemed necessary to protect the public interest and welfare. Such standards may include, but need not be limited to:
  - a. More restrictive sign standards.
  - b. Additional open space, landscaping or screening requirements.
  - c. Additional yard requirements.
  - d. Special lighting requirements.
  - e. Time limitations on hours of operation.
  - f. Additional off-street parking and loading requirements.
  - g. Additional utility, drainage and public facility requirements.
  - h. Additional right-of-way and public access requirements.
  - i. Additional requirements to ensure compatibility with the Land Use Plan.
  - j. Conditions for renewal, extension, expiration, and/or revocation of the permit.

3. The Board of Commissioners may specify time limits or expiration dates for a special use permit, including provisions for periodic review and renewal.

D. Application Requirements for Special Use Permit

1. An application for a special use permit shall be made by the owner, contract purchaser with the owner's written consent, or the owner's agent, of the property on which the proposed use is to be located. The application shall be submitted to the Planning Coordinator, and shall be accompanied by the filing fee as established by the Board of Commissioners.

2. If the request for a special use permit has been denied by the Board of Commissioners, a request in substantially the same form shall not be resubmitted within one (1) year of the date of denial.

3. The application shall include the following information:

a. A preliminary site plan in accordance with the Site Plan Regulations outlined in Article 10.

b. A description of the proposed use and, where applicable, the hours of operation and the proposed number of employees/patrons.

c. A written statement of proposed project compatibility with the following:

- (1). The Land Use Plan.
- (2). The Growth Opportunities Plan.
- (3). The applicable zoning district.
- (4). The surrounding properties.
- (5). Current and future neighborhood conditions.
- (6). Pedestrian and vehicular traffic patterns, on-site and off-site.
- (7). Adequate public facilities.

d. When requested by the Planning Coordinator, the Planning Board, or the Board of Commissioners, the following information shall be provided by the applicant:

- (1). The architectural elevations and floor plans of proposed building(s).
- (2). Traffic impact analysis.
- (3). Fiscal impact analysis.
- (4). Parking and site circulation analysis.
- (5). Photographs of property and surrounding area.
- (6). Environmental impact statement.

E. Action by Planning Board

1. No special use permit shall be approved unless the proposal has been reviewed by the Planning Board. The Planning Board shall conduct at least one (1) public hearing in accordance with this Ordinance. Following the public hearing, the Planning Board shall prepare and by motion adopt its recommendations, which may include changes in the applicant's original proposal resulting from the hearing, and shall report such recommendations, together with any explanatory material, to the County Commissioners.

2. Failure of the Planning Board to report within thirty-five (35) days after the first

meeting of the Planning Board after the proposal has been referred to the Planning Board shall be deemed approval, unless the proposed special use permit has been withdrawn by the applicant prior to the expiration of such time period or the time period has been extended by mutual agreement by the County and the applicant.

F. Action by Board of Commissioners

1. Before approving a special use permit, the Board of Commissioners shall hold at least one (1) public hearing in accordance with this Ordinance after which the Board of Commissioners may make appropriate changes to or impose appropriate conditions upon the proposed special use. Nothing herein shall preclude the Board of Commissioners from holding a joint public hearing with the Planning Board.

2. A concurring vote of a majority of the members of Board of Commissioners shall be required to approve a special use permit.

G. Extension, Renewal, Expiration, Revocation

1. Extension

a. An extension shall be for the purpose of administratively extending timeframes established by the Board of Commissioners for the implementation and/or completion of certain improvements which were stipulated as a condition of original special use permit approval. A request for extension may be initiated by the property owner.

b. Upon initiation of property owner's request for extension, or upon any other initiative, the Planning Coordinator shall inspect the special use permit, review the record of compliance with those conditions and restrictions previously imposed by the Board of Commissioners; and make a determination on whether the special use permit satisfies other conditions of approval and the provisions of the article.

c. Upon a favorable finding, the Planning Coordinator shall approve an extension of the original special permit for a period of time not to exceed one (1) year or for such timeframe as may have been otherwise specified for future extension by the Board of Commissioners at the time of approval of original special permit.

d. If it is determined that the use is not in compliance with all conditions and restrictions previously imposed by the Board of Commissioners, the Planning Coordinator shall, depending on the nature of the noncompliance, either deny the extension or require the remedy of any violation within a specified time. If the extension is denied or the property owner fails to correct the violation within the time specified, the special permit shall expire. The approval of a new special permit shall be required prior to any subsequent reinstatement of the use.

2. Renewal

a. A renewal shall be for the purpose of allowing a new period of time for the operation of a currently valid special use permit; provided, however, that the County Board of Commissioners shall not approve a renewal application for a use which is no longer allowed as a special use permit in the zoning district in which the special use permit is located. The owner shall have thirty (30) days to apply for a renewal.

b. The procedure for the renewal of a special use permit shall be the same as specified

herein for the approval of the original permit, except that the Planning Coordinator may waive any submission requirement if such requirement is deemed not necessary for an adequate review of the application.

c. The Board of Commissioners shall review the applicant's record of compliance with those conditions and restrictions previously imposed and determine if the use still satisfies the provisions of this Article.

d. Any special use permit that is not renewed prior to the established time shall expire without notice and become null and void.

### 3. Expiration

a. Whenever a special use permit is approved by the Board of Commissioners, the special use authorized shall be established, or any construction authorized shall be commenced and diligently pursued, within such time as the Board of Commissioners may have specified, or, if no such time has been specified, then within eighteen (18) months from the approval date of such permit.

b. If the special use or construction has not commenced in accordance with the above provisions, then the special use permit shall automatically expire without notice and become null and void.

### 4. Revocation

a. Unless a time limit is specified for a special use permit, the same shall be valid for an indefinite period of time, except that if the use or activity should cease for any reason for a continuous period of two (2) years or more, the special permit shall automatically terminate without notice and become null and void.

b. The approval of a new special use permit shall be required prior to any subsequent reinstatement of the use.

c. A special use permit shall be revocable upon written order of the Board of Commissioners at any time because of the failure of the owner or operator of the use covered by the permit to observe all requirements with respect to the maintenance and conduct of the use and all conditions in connection with the permit that were imposed in issuing the same. A revoked permit shall become null and void.

### H. Other Provisions

The foregoing provisions shall not be deemed to preclude the use of any other remedy prescribed by law with respect to violations of the provisions of this Ordinance.

### I. Effect Upon Conditional Uses

Those uses which existed prior to the effective date of this Ordinance or any amendment thereto and permitted only as Conditional Uses in the district in which they are located or had received a Conditional Use Permit from the Board of Adjustment shall be considered to be legally established Conditional Uses. Any expansion, addition or other change for which a zoning certificate is required shall be heard, considered and approved or disapproved by the Board of Adjustment in the same manner as an original application for

conditional approval.  
Effect Upon Conditional Uses Deleted per NCGS 160-D

J. Permitted Conditional Uses

The Board of Adjustment may grant permission for the establishment of the following uses in any district except as noted and with any specific conditions set forth by said Board.

Any use as deemed appropriate by the board.  
Permitted Conditional Uses Deleted per NCGS 160-D



**Washington County Planning and Safety  
Application for Variance/Special Use Permit**

Date 08/10/21

**Applicant Information**

Name: Stephanie Beasley-Walshin

Address: 565 Mountain Canal Rd  
Creswell NC 27928

Telephone: (252) 473-7432

**Owner Information**

Name: Eleanor Beasley

Address: 565 Mountain Canal Rd  
Creswell NC 27928

Telephone: (252) 394-6998

---

1. The building, or land is located at:

Street Address: 565 Mountain Canal Rd Town: Creswell NC 27928

Zoning District: \_\_\_\_\_

2. Application is submitted for a variance/special use permit from Article 3.A.  
Section C.S. of the Zoning Ordinance.

3. The Board is required to read three conclusions before it may issue a variance/special use permit, noted in A, B, and C, below. In the spaces below each conclusion, indicate the Evidence that is shown and the Arguments that are made to convince the Board that it can properly reach these three required conclusions.

A. There are practical difficulties or unnecessary hardships in the way of carrying out the strict letter of the ordinance.

a. What evidence is presented to indicate that you can secure no reasonable return or use the property if the ordinance is not complied with.  
(Rendering the property less valuable is not sufficient).

b. What evidence is presented to indicate that the hardship results from unique circumstances to the land. (Personal or family hardships are irrelevant.) A variance/special use permit runs with the land.

c. What evidence is presented to indicate that the hardship is not a result of your own actions.

---

B. The variance/special use permit is in harmony with the general purpose and intent of the Ordinance and preserves its spirit.

**Washington County Planning and Safety  
Application for Variance/Special Use Permit**

- a. What evidence is presented to Indicate that the variance/special use requested is the least variation from the ordinance that will allow the reasonable use of property and which will not substantially detract from the character of the neighborhood.

See Letter Attached

- C. The granting of the variance/special use permit secures the public and welfare and does substantial justice.
- a. What evidence is presented to indicate that if the variance/special use permit is denied the benefit to the public will not substantially outweigh the harm suffered by you.

N/A

- D. I certify that I, the applicant, have the consent of the owner and act in his behalf in applying for this variance/special use permit. I agree that this variance is granted, is authorized on the presentation made herein and may be revoked in the event of any breached of representation or conditions which may be attached. It is further understood that if said variance/special use permit is not exercised within twelve (12) months from the date of approval, it shall become invalid.

Applicant: Stephanie Beasley Webster Date: 09/13/21

Fee Paid \$ 150.00 check # 1656 9-13-21

Date Public Hearing Scheduled: \_\_\_\_\_ Time: \_\_\_\_\_

Date Public Hearing Advertised: \_\_\_\_\_

**VARIANCE/SPECIAL USE PERMIT**

Approved

Denied

Reason:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Approved with the following conditions:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Chairperson: \_\_\_\_\_

Date: \_\_\_\_\_

August 10, 2021

Building Inspectors Office:


I would like to obtain a permit to establish a Beauty Salon in my residence at 565 Mountain Canal Rd. In Creswell. There was a home Salon business approximately 600 ft. from our home a few years ago but no longer exist. Our community is in much need for another Salon.


This Salon would be located in the back portion of our home. We have a closed in room which leads to bathroom which has a door that will be kept closed from main house during business hours. I will have open hours to accommodate working persons employment hours.

I am in need of having this business located in my home. I am helping raise my nephew who lost his mother a year ago and has no relationship with his biological father. He has just been diagnosed with Type 1 diabetes. He attends school in Creswell. Working from my home would help me to be close to him at all times.

WASHINGTON COUNTY  
BUILDING PERMIT PAYMENT

DATE	<i>Sept 13, 2021</i>	ACCOUNT #:	PERMIT FEE
PERMIT NUMBER	<i>09132021-01</i>		
PERMIT ISSUED TO:			
FOR:			
NAME	<i>Stephanie Beasley - Wolston</i>		
ADDRESS	<i>565 Mountain Canal Rd</i>		
ADDRESS	<i>Creswell NC</i>		
<b>BUILDING:</b>			
INSPECTION			
REINSPECTION			
HOMEOWNER REC			
FEMA DEV PERMIT			
<b>TOTAL BUILDING:</b>		10-3550.000	\$
<b>ZONING:</b>	<i>Special Use Application</i>	10-3550.030	\$ <i>150.00</i>
SO			

OT  **ELEANOR B. BEASLEY** 66-7704/2531 1656  
 Ref **DEBORAH G. GRAY**  
 565 MOUNTAIN CANAL RD.  
 CRESWELL, NC 27928-9777  
 DATE *9/13/21*

PAY TO THE ORDER OF *W. R. Inspections* \$ *150.00*  
*one hundred fifty dollars & <sup>00</sup>/<sub>100</sub>* DOLLARS  Security Features Included. Details on Back.

TO **State Employees' Credit Union®**  
 Columbia, North Carolina

MEMO *Eleanor B. Beasley* MP

+ 253 770 4910 8636 75136 1656

Article 3A:  
**R-A, Rural Area**  
**Single Family Detached Residential District**

A. Purpose and Intent

The R-A, Rural Area Single Family Residential District is intended to supplement the County's subdivision ordinance by providing a means by which rural residential development can be most efficiently accommodated while existing agricultural, aquaculture, fishing, forestry uses and open space can be maintained in the status quo in the near term.

It is the intent of this district to offer options for landowners to preserve existing natural features and vegetation promote sustainable agricultural and forestry activities and encourage the conservation and maintenance of sensitive environmental areas of Washington County. At the same time, the R-A district offers the flexibility for the intelligent management of large parcels for future residential development until a point in time when they are most attractive in the marketplace and urban infrastructure becomes available.

In the County's designated rural areas, new residential subdivisions are not encouraged where it is currently infeasible to extend public water and sewer systems. However, there are many locations where long-range residential development could be desirable if public water and public sewer or accepted septic systems were available. On the other hand, it is recognized that limited family subdivisions and other minor subdivisions of land with large lots with private water and septic service are in the best interests of the County's citizens. This district is designed to accommodate these types of residential development as well. For small subdivisions, landowners are encouraged to cluster the siting of residences in order that the larger remaining portions of a property can be employed for agricultural, forestry or other forms of open space use.

In the future, when it is feasible for the taxpayers to fund the extension of public utilities and infrastructure capable of serving higher density land uses, these rural lands may be reclassified to another residential zoning district or some other more intensive use.

B. Permitted Uses

- a. General farming, agriculture, aquaculture, dairying, fishing, and forestry
- b. Conservation areas
- c. Single family detached dwellings
- d. Accessory uses to residential structures, limited to detached carport and garages, tool sheds, children's playhouses and play structures and animal houses (designed for a single animal).
- e. Yard sale and/or garage sale (temporary)
- f. Public parks and playgrounds
- g. Schools and colleges (public or private)
- h. Private swimming pools and tennis courts
- i. Noncommercial indoor (amended March 2016) and outdoor recreational activities, including hiking, hunting, boating, horseback riding, swimming, skeet and trap shooting, shooting preserves, and fishing.
- j. Home occupations.
- k. Irrigation wells
- l. Country store (retail, limited to 4,000 square feet maximum)
- m. Private boat docks serving a single residential dwelling

- n. Churches and places of worship
- C. Uses Permitted by Special Use Permit
- a. Lodges, social clubs, hunting clubs and boat clubs
  - b. Commercial plant nurseries, with sales transactions performed on the site
  - c. Bed and breakfast lodgings
  - d. Temporary sawmills
  - e. Veterinary clinics and hospitals
  - f. Livestock sales facilities
  - g. Open air markets and stands for farm, horticulture, craft, and produce sales
  - h. Hogging
  - i. Poultry houses
  - j. Cemeteries
  - k. Commercial kennels and horse stables
  - l. Communication towers or antennae
  - m. Golf Courses and golf driving ranges
  - n. Group homes and nursing homes
  - o. Day care centers (for both adults and children)
  - p. Drive-in Movie and other open air theaters
  - q. Commercial outdoor recreational activities, including hiking, hunting, boating, horseback riding, swimming, skeet and trap shooting, shooting preserves and fishing.
  - r. On-site commercial operations for agricultural and forestry product sales and services
  - s. Hair Salon or Barber Shop
  - t. Minimum lot area may be reduced to 15,000 square feet for single-family detached dwellings with public water service and an approved septic system.
- D. Maximum Density for Rural Area Development
- Residential Subdivision Lots: Two (2.0) unit per developable acre
- E. Lot Size Standards for Rural Area Development
- a. Minimum Lot Area: 20,000 square feet
  - b. Minimum Lot Width:
    - i. Interior lot: 100 feet
    - ii. Corner lot:
      - 1. Fronting and access on existing public road - 200 feet
      - 2. Fronting and access on New Public or Private Road – 125 feet
    - iii. Minimum lot depth: 200 feet
- F. Yard and Height Standards for Rural Area Development
- a. Building Height
    - i. Residential building height: 45 feet
    - ii. Public or semi-public building 55 feet
    - iii. Cupolas, spires, and steeples 90 feet
    - iv. Accessory buildings: 34 feet
  - b. Minimum yard requirements
    - i. Front yard: 35 feet
    - ii. Side Yard: 15 feet
    - iii. Rear Yard: 10 feet
    - iv. In addition to the above regulations, the yard requirements for uses and structures other than residential dwellings and residential accessory uses shall be further regulated by floor area ratio and lot coverage ratios. A maximum floor area ratio equal to 0.25 shall apply to such uses and structures, with a maximum percentage of lot coverage equal to 20%. The location of all such uses shall be subject to site plan approval.

Map Theme

Who Am I : General Public
Effective

**Legend**

**LeveeSeclusionArea**

**Flood Hazard Areas**

- Zone VE
- Zones A, AH, AO, A99, V
- Zones AE, AE: 1% Annual Chance Flood Hazard
- Contained In Structure, 1% Annual Chance Flood Hazard Conditions
- Zone AE: Floodway, 1% Annual Chance Flood Hazard Conditions:
- Floodway, 1% Future Conditions

**Flood Information**

---

Map Location

**Flood Zone:** (Zone X) Minimal Flood Risk

**Flood Source:** Atlantic Ocean

**Base Flood Elevation:** N/A More

**County:** Washington

**Political Area:** Washington County

**CID:** 370247

**Panel:** 7766 Download

**Map Number:** 3720776600J

**Panel Effective Date:** 9/19/2007

**Latitude:** 35.83465

**Longitude:** -76.40267

Impacted Structure

**Risk Information**

**Financial Vulnerability**

**Flood Insurance**

**FIS Reports**

**Map Export**

**Data Export**





Washington County  
North Carolina

Tax Department

Property & Building Records

[Main Page](#)

Owner **BEASLEY, ELEANOR B.**  
Mailing Address  
**565 MOUNTAIN CANAL**  
**CRESWELL, NC 27928**

Parcel Number **2155**  
Pin **7766.00-98-7767**  
Account Number **04983**

Location  
**565 MOUNTAIN CANAL RD**  
Township/Rural # **4**  
Map **33-126B-1**  
I/O **O**  
Dist

Building and Use: **SGL FAM**  
Story Height: **1.5 STY**  
Design/Style: **CONVNTL**  
Fd or Bsmt: **NO BSMT/CRAWL**  
Exterior Wall: **FRAME/VINYL**  
Common Walls:  
Roof Type: **GABLE**  
Rf/Flr Syst: **WD JOIST**  
Int Floor Finish: **HARD WD**  
Int Wall Finish: **DRYWALL**  
Heating System: **HEAT PMP**  
Air Cond System: **COMBINED**  
Bth Rm Fixtures: **2 BATH**  
Blt-Ins/Other: **OVEN, RANGE,**  
**MOD KITC**

Total Acres or Units:  
Total Land Value: **12200**  
Total Market Value: **116400**  
Total Use Value:

Sales Price: **108000**  
Sales Date: **4/5/2005**

Deed Book: **426**  
Deed Page: **535**

Year Built: **1985**  
Additions:  
Modernized:  
Effective Year: **1990**  
No of Units: **1**  
Utilities: **ALL**  
No of Rooms: **6**  
Street:  
Topo: **Good**  
Income:  
Rate:  
Ind V:  
Land V:  
B Resid:

Property Record Card (PDF Format)

Building Sketch	Photograph

Property Record Card (PDF Format)

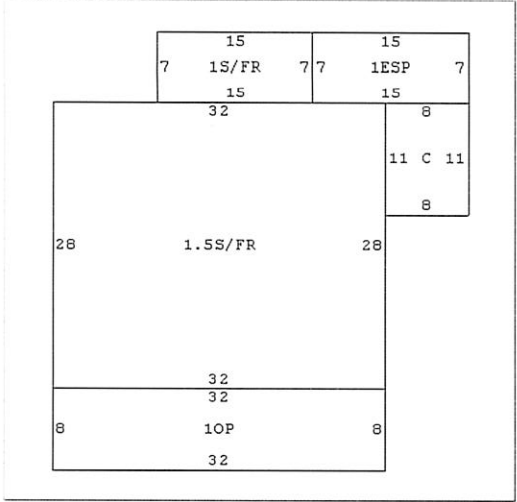
If you have any comments on this data you can notify the tax department by clicking this button: [Comments](#)

:: Property & building records have been viewed 33021 times :: There are 11 visitors online ::

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MAP 33-126B-1	I/O O	BEASLEY, ELEANOR B.	BLDG SGL FAM	CL C+	PROPERTY CLASS 11	PARCEL #
TWP/RURAL # 4	DIST	565 MOUNTAIN CANAL	AREA 896.0	BP 104.00	NEW CONSTRUCTION	2155
ACCOUNT # 04983		CRESWELL, NC 27928	PER 120.0	CF 1.00	PIN 7766.00-98-7767	
PROPERTY LOCATION			WR 7.46	SV 104.00	HEARING CODE	
565 MOUNTAIN CANAL RD					NEIGHBORHOOD 004F ROUTE 067	
	OWNER		COMPUTER CONTROL FIELDS		WASHINGTON COUNTY	

Bldg. and Use	Sty.	Principal Building	Add/Ded	Sq Ft Area	Price	Schedule Value
SGL FAM	28*32*28*32 M	1.5S/FR	29.96	896.0	133.96	120028
Story Height		Addition Building		Code		
1.5 STY 33.28	7*15*7*15 A	1S/FR	SF60	105.0	60.71	6375
Design/Style	7*15*7*15 B	1ESP	SF30	105.0	30.35	3187
CONVNTL	11*8*11*8 C	1S/FR	SF60	88.0	61.29	5394
Fd. or Bsmt.	8*32*8*32 D	1OP	SF24	256.0	21.45	5491
NO BSMT/CRAWL -14.56						
Exterior Wall						
FRAME/VINYL						
Common Wall						
Roof Type	7	15/FR	7	7	15	7
GABLE						
Rf./Flr. Syst.						
WD JOIST						
Int. Floor Finish						11 C 11
HARD WD						
Int. Wall Finish						8
DRYWALL						
Heating System						
HEAT PMP						
Air Cond. System						
COMBINED 6.24						
Bth. Rm. Fixtures						
2 BATH 5.00						
Bit-Ins/Other						
OVEN						
RANGE						
MOD KITC						
Add/Deduct Total 29.96						



PRIOR VALUES	
LAND	12200
BUILDING	90000
OUTBLDG	10300
TOTAL	112500

Listed	V CP	COST/MARKET/INCOME/CORRELATIVES				
Date	07/29/2020	Grade	C+	Repl. Val.	151474	
Reviewed	55	Norm Cond	B 62%	Cost Conv.	1.00	
Run Date	09/13/2021	Mkt. Cor.	2021	Repl. Val.	151474	
Reval Year	2021	Accr. Cond.	62%	Appr. Val.	93914	
ASSESSMENT CONTROL INFORMATION				PERSPECTUS		
Sale Price	108000	Date	04/05/2005	Qual	Year Built	1985
Trans. Date	04/05/2005	No.	426-535	T	Additions	
Action	Title Transfer				Modernized	
Comments					Effective Year	1990
86-E-111 .79 AC; 301-862;					No. of Units	1
376-21 MAP 376-550; 383-230;					No. of Rooms	6
376-548 386-47; 409725;					Utilities	ALL
386047; 376550					Street	
					Topography	Good
					Income	
					Rate	
					Indicated Value	
					Land Value	
					Bldg Residual	

DETACHED GARAGES, OUTBUILDINGS, ALL OTHER & MISC. ITEMS					
Code	Description	Size	Repl. Value	Depreciation	Appr. Value
GAR2	GARAGE	24ftX20ft	12517	80%	10010
FIXSF	ATTPORCH	5ftX24ft	300		300

LAND SCHEDULE		Frontage Fgr.	Avg. Depth	Depth Factor	Equiv. Frntg.	Rate	Sched. Value	Cond. %	Infl. %	Mkt Cor %	Land Value	Market Value	Item	Use Value
CLASS	ZONE	Frontage Ref.	Classification		Acres or Units									
Residential		191	230	1.07	204	60	12240				12240	12200	HOMESITE	
												93900	CLEARED	
												10300	WOODED	
													BUILDING	
													OUTBLDG	
													TOB. ALLOTMENT	
													PEA. ALLOTMENT	
<b>TOTAL LAND VALUE</b>							12240				12240	116400	<b>TOTALS</b>	

**WASHINGTON COUNTY BOARD OF COMMISSIONERS**

**AGENDA STATEMENT**

**ITEM NO: 4**

**DATE: January 3, 2022**

**ITEM: Public Hearings: Re-written Land-Use Plan and Special Use Permit, Mr. Allen Pittman, Planning/Inspections Director**

**SUMMARY EXPLANATION:**

There will be a Public Hearing regarding the recommendation from the Washington County Planning Board to adopt the re-written Land-Use Plan according to NCGS § 160D-501 (a) and (c).

There will also be a Public Hearing regarding the recommendation from the Washington County Planning Board to approve a Special Use Permit for a beauty salon according to our Zoning Ordinance, Article 3: R-A (C) s.

**WASHINGTON COUNTY BOARD OF COMMISSIONERS**

**AGENDA STATEMENT**

**ITEM NO: 5**

**DATE: January 3, 2022**

**ITEM: Employee of the Year**

**SUMMARY EXPLANATION:**

Chair Johnson will make a presentation to the Employee of the Year. The Employee of the Year is chosen from the Employees who were named during the previous year as Employee of the Quarter. The Employee of the Year will receive a check for \$250 and be recognized on the Employee Recognition Board in the County's Administrative Building.

**WASHINGTON COUNTY BOARD OF COMMISSIONERS**

**AGENDA STATEMENT**

**ITEM NO: 6**

**DATE: January 3, 2022**

**ITEM: Department Information Update: Martin-Tyrrell-Washington Health (MTW) Department, Mr. Wes Gray, Director**

**SUMMARY EXPLANATION:**

This is a new item added to the monthly agenda. Each month a different Department Head will be asked to come and speak to the Commissioners about the work going on in their area. For the January 3, 2022 meeting, Mr. Wes Gray, Director of the MTW Health Department will give a presentation on what's going on in his Department.

# MTW District Health Department Overview

1/3/2022



**Martin-Tyrrell-Washington**

**DISTRICT HEALTH**

Wes Gray, MPA, MPH, Health Director

252.793.3023 (p) • 252.791.3108 (f) • [mtwdistricthealth.org](http://mtwdistricthealth.org)



**Public Health**  
Prevent. Promote. Protect.

**Serving:**

**Martin County**  
210 W. Liberty St.  
Williamston  
252-793-1619

**Tyrrell County**  
408 Bridge St.  
Columbia  
252-793-1750

**Washington County**  
198 NC Hwy 45 N.  
Plymouth  
252-791-3111



**Monday – Friday**  
**8am-5pm**  
Call for extended clinic  
and dental hours



# Martin-Tyrrell-Washington

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## DISTRICT HEALTH



Anne Charles, DNP



Dr. John Francis, MD



Shawn Desmond, PNP



Tiffany Gray, NP



Dr. Joseph Smith, DDS

Adult Health (Physicals) • Primary Care (including same-day sick) • Child Health (Sick and Well Care) • Communicable Disease • Dental Clinic • Diabetes Management • Environmental Health • Family Planning • Health Education • Immunizations • Medication Assistance • Prenatal Care • Public Health Preparedness • Home Health • Behavioral Health • WIC Nutrition Program

# 252-793-3023

We accept Medicaid, Medicare, and most other insurances. Clients without insurance will have their charges assessed based on the Federal Poverty Income Scale with proof of income.



## LEADING CAUSES OF DEATH

Leading Causes of Death	Martin County	Tyrrell County	Washington County	North Carolina
Cancer	191.8	177.4	191.6	189.7
Diseases of the Heart	201.1	159.9	185	185.4
Chronic Lower Respiratory Disease	35	-	41.6	51.7
Cerebrovascular Disease	55.6	-	47	48.8
Alzheimer's Disease	49.5	-	37.7	43.4
All Other Unintentional Injuries	50.1	-	62.2	43.1
Diabetes Mellitus	39.1	-	14	29.1

## MTW AT A GLANCE

Demographics	Martin County	Tyrrell County	Washington County	North Carolina
Population, 2019 estimate	22,440	4,016	11,580	10,488,084
<b>Race</b>				
White	55.3%	56.7%	47.7%	70.6%
Black	42.1%	38.1%	48.9%	22.2%
American Indian and Alaska Native	0.6%	0.9%	0.9%	1.6%
Asian	0.5%	1.9%	0.4%	3.2%
<b>Ethnicity</b>				
Persons of Hispanic or Latino origin	4.1%	9.4%	5.6%	9.8%
Median Household Income	\$40,090	\$35,300	\$35,979	\$54,602
Per Capita Income	\$23,575	\$19,743	\$23,431	\$30,783
Persons below poverty level, percent	20.6%	25.4%	21.3%	13.6%

Source: U.S. Census





# Mandated Public Health Services

- Food, lodging, and institutional sanitation, onsite wells, sanitary sewage collection, treatment, and disposal
- Communicable disease control
- Vital records registration

## Chapter 130A.

### Public Health.

#### Article 1.

Definitions, General Provisions and Remedies.

#### Part 1. General Provisions.

#### § 130A-1. Title.

This Chapter shall be known as the Public Health Law of North Carolina. (1983, c. 891, s. 2.)

#### § 130A-1.1. Mission and essential services.

(a) The General Assembly recognizes that unified purpose and direction of the public health system is necessary to ensure that all citizens in the State have equal access to essential public health services. The General Assembly declares that the mission of the public health system is to promote and contribute to the highest level of health possible for the people of North Carolina by:

- (1) Preventing health risks and disease;
- (2) Identifying and reducing health risks in the community;
- (3) Detecting, investigating, and preventing the spread of disease;
- (4) Promoting healthy lifestyles;
- (5) Promoting a safe and healthful environment;
- (6) Promoting the availability and accessibility of quality health care services through the private sector; and
- (7) Providing quality health care services when not otherwise available.

(b) A local health department shall ensure that the following 10 essential public health services are available and accessible to the population in each county served by the local health department:

- (1) Monitoring health status to identify community health problems.
- (2) Diagnosing and investigating health hazards in the community.
- (3) Informing, educating, and empowering people about health issues.
- (4) Mobilizing community partnerships to identify and solve health problems.
- (5) Developing policies and plans that support individual and community health efforts.
- (6) Enforcing laws and regulations that protect health and ensure safety.
- (7) Linking people to needed personal health care services and ensuring the provision of health care when otherwise unavailable.
- (8) Ensuring a competent public health workforce and personal health care workforce.
- (9) Evaluating effectiveness, accessibility, and quality of personal and population-based health services.
- (10) Conducting research.

(c) The General Assembly recognizes that there are health-related services currently provided by State and local government and the private sector that are important to maintaining a healthy social and ecological environment but that are not included on the list of essential public health services required under this section. Omission of these

# Services that the Health Department must certify or make available:



- Adult health
- Home health
- Dental public health
- Grade-A milk certification
- Maternal health
- Child health
- Family planning
- Public health laboratory

## MARTIN-TYRRELL-WASHINGTON DISTRICT HEALTH DEPARTMENT



*Roanoke River Martin County NC*

## Martin County Community Health Needs Assessment 2018

MARTIN-TYRRELL-WASHINGTON DISTRICT HEALTH DEPARTMENT  
210 West Liberty Street, Williamston, NC 27892  
252-793-1620  
[www.mtwdistricthealth.org](http://www.mtwdistricthealth.org)

# Environmental Health

- **Food, Lodging, Institutional, and Swimming Pool Sanitation**
  - Protecting the citizens from unnecessary environment risks has always been a priority of Public Health. The Department of Environmental Health inspects all restaurants, food and drink stands, mobile food units, push carts, temporary food stands, stands at festivals, meat markets, hotels, motels, bed and breakfast establishments, schools, childcare facilities, residential care homes, tattoo artists & establishments and swimming pools to ensure that they comply with the sanitation standards established by the state health department.
- **On-site Sewage Disposal**
  - Sites are evaluated for their suitability to dispose of sewage in a safe and sanitary manner. The evaluation is based on the soil quality, topography of the land and its intended use. Permits are issued or denied in accordance with the criteria established by state law. On-site sewage disposal systems are designed, inspected and monitored according to state law.
- **Private Water Supplies (private wells)**
- **Migrant Camp Inspections**
- **Lead Poisoning**
- **Grave relocation (Washington County)**



# Communicable Disease Control

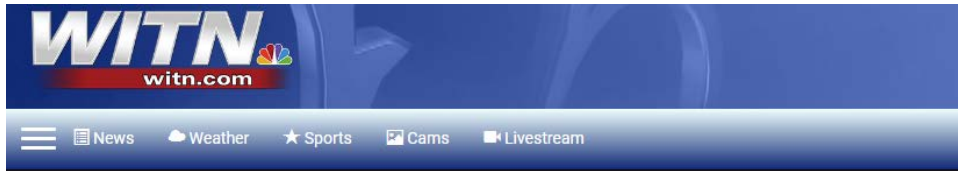
- Tuberculosis Control
- Immunization
- Venereal Disease Control
- General Communicable Disease Control



WITN-TV

Page · 181K like this · Greenville, North Carolina · TV Channel · Natalie John...

Mar 6 · 🌐 · Rabies in a wild animal has been confirmed in one Eastern Carolina county after a dog was attacked.



Home / Local / Article

## Health department makes recommendations after Washington County football players contract skin infection








MARTIN-TYRRELL-WASHINGTON DISTRICT HEALTH DEPARTMENT

**THIS SATURDAY, APRIL 10TH  
8 AM TO 7 PM:**

**RIVERSIDE HIGH  
SCHOOL COVID-19  
VACCINE CLINIC**



Accepting 2nd and 1st dose walk-ins  
From 1 to 5 PM  
Offering Pfizer (16 years and older) &  
Moderna (18 years and older)

→ PLEASE BRING YOUR INSURANCE AND ID CARDS

CALL (252) 793-3023 IF YOU HAVE QUESTIONS



MARTIN-TYRRELL-WASHINGTON DISTRICT HEALTH DEPARTMENT

**THIS SATURDAY, MAY 22ND  
10 AM TO 12 PM:**

**YOUTH  
COVID-19 VACCINE  
CLINIC @ NERSBA**

Now offering  
Pfizer to  
12 years  
and up!

→ Northeast Regional School of Biotechnology and Agriscience  
1215 ST. ANDREWS ST, JAMESVILLE  
Offering both Pfizer (12 years and older) &  
Johnson and Johnson (18 years and older)

SHOTS ARE PROVIDED AT NO COST TO THE PATIENT. IF  
YOU HAVE INSURANCE, PLEASE BRING YOUR INSURANCE  
AND ID CARDS



Martin-Tyrrell-Washington District Health Department

## COVID-19 VACCINATION EVENT SATURDAY, SEPTEMBER 11, 11AM-2PM



Opening of the Washington County African  
American Museum and Cultural Arts Center  
100 Buncombe Avenue, Roper  
Offering Pfizer (12 and older), Moderna and J&J (18 and older)



**FLAGSTONE**  
F O O D S

MONDAY, APRIL 12TH  
1 TO 4 PM

## Bear Grass COVID Vaccine Clinic

Bear Grass Charter School  
6344 E Beargrass Rd, Williamston

Sign-up here:  
<https://www.signupgenius.com/go/beargrassmarch12>

Bring your insurance and ID

Offering the Johnson & Johnson vaccine!

Questions? Call: (252) 793-3023

A decorative graphic in the bottom right corner of the poster featuring a black bear standing in green grass with white flowers.



# HAPPY NATIONAL NUTRITION MONTH

Thank you to our WIC  
nutritionists, we appreciate  
everything you do for our  
families!



WIC is a federal program designed to provide food to low-income pregnant, postpartum and breastfeeding women, infants and children until the age of five.

The program provides a combination of nutrition education, supplemental foods, breastfeeding promotion and support, and referrals for health care. WIC has proven effective in preventing and improving nutrition related health problems within its population.









800-842-8275  
[www.mtwdistricthealth.org](http://www.mtwdistricthealth.org)

*Care, Comfort &  
Compassion for the  
Whole Family*

*Healthcare at Home, Where You Want to Be*







IN A CRISIS?

CALL THE MOBILE CRISIS TEAM

**1-866-437-1821**

24 HOURS A DAY/ 7 DAYS A WEEK



# BEHAVIORAL HEALTH SERVICES:

- Referrals and screening
- Therapy/counseling with our LCSW
- Healthy coping strategies
- Telepsychiatry services available in coordination with ECU
- Psychiatric evaluation
- Medication management

Services are  
for adults 18 years of age and older.

You can be  
referred to us from your primary care provider or one of our providers in  
Martin, Tyrrell, or Washington County.

We accept  
most major insurances, Medicaid, Medicare, and utilize a sliding scale fee  
(with proof of income).

Please call to schedule your  
appointment

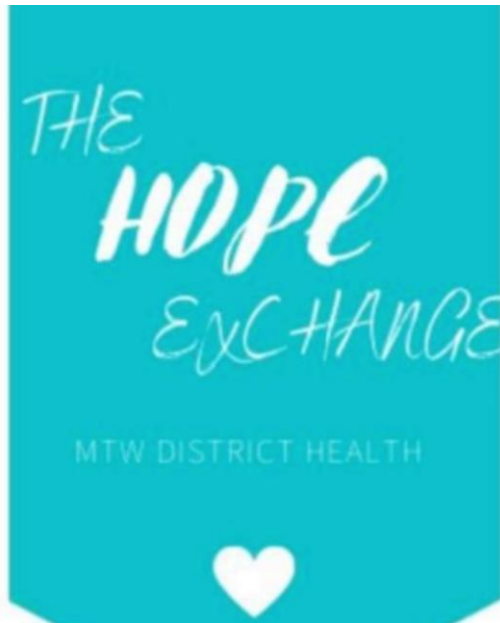
Plymouth – (252) 791-3111  
Williamston – (252) 793-1620



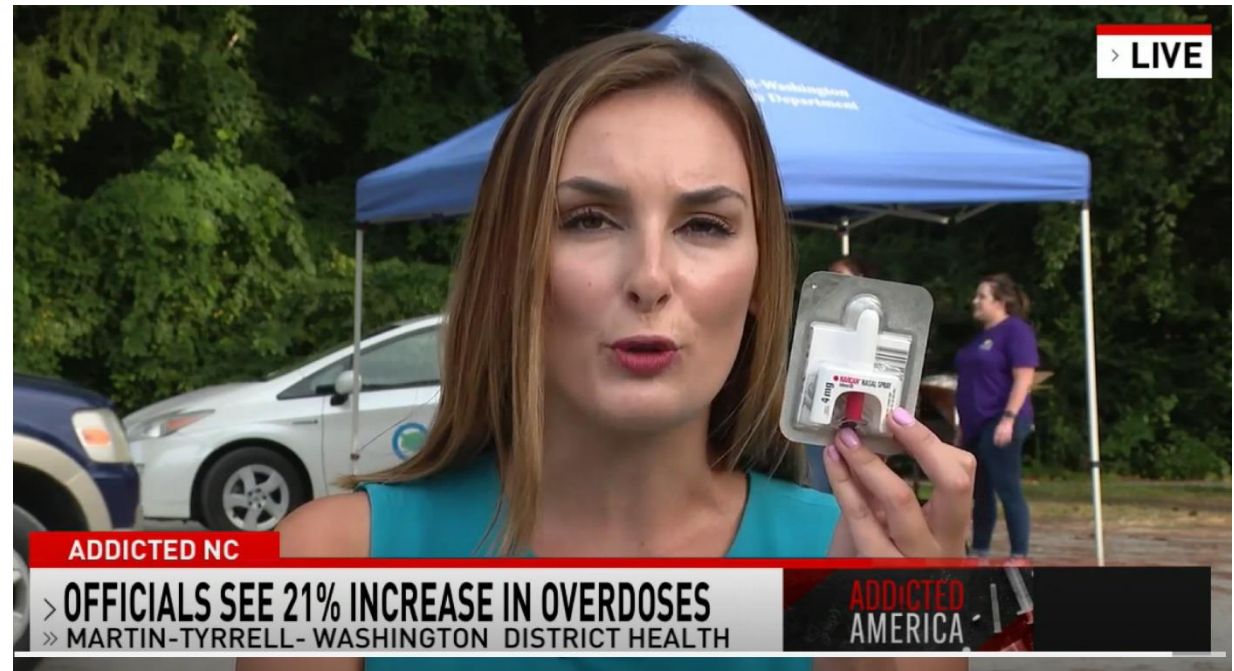
# Health Education and Outreach











*Drive-thru*  
★ AUGUST 31 | 6-7 PM | MORATOC PARK, WILLIAMSTON

# INTERNATIONAL OVERDOSE AWARENESS NIGHT

NARCAN | PERSONAL PIZZA | CAKE BY BECKY IN WILLIAMSTON | RESOURCE BAGS | MEMORIAL  
(FREE TO THOSE WHO ATTEND)





## Care Management for At-Risk Children (CMARC)

CMARC has also shown tremendous success in improving the health outcomes of Medicaid clients in Northeastern NC. In comparison to national Medicaid enrollees, participants in NENCPPH counties have higher percentages of children (both among children aged 15 months as well as 3-6 years) receiving recommended well-child visits and developmental screenings. These improvements in health outcomes not only have great impact on the health of individual children, but produce significant reductions in unnecessary healthcare costs.

## Care Management for High-Risk Pregnancies (CMHRP)

CMHRP has been proven to be effective in improving the health outcomes of Medicaid clients in Northeastern NC. In comparison to national Medicaid enrollees, participants in NENCPPH counties have lower rates of elective deliveries before 39 weeks of gestation, better participation in prenatal care, and lower rates of unintended pregnancy. These improvements in health outcomes not only have great impact on the lives of mothers and babies, but produce significant reductions in unnecessary healthcare costs.



**MARTIN-PITT**  
Partnership for Children



# Medication Assistance Program:

Providing access to free and low-cost medication through pharmaceutical company programs for low income, uninsured patients who cannot afford them.



### Free Over the Counter Medicine Giveaway

**DRIVE -THRU EVENT**

**Date:** April 9, 2021  
**Time:** 9am - 2pm  
**Where:** Tyrrell Hall  
906 US-64  
Columbia, NC 27925

**Event Details:**  
*OTC Items include:* cold, cough, flu medicine, pain relief, vitamins, and children's medicine, etc.

**Pre-Registration is strongly encouraged.**  
Register at: [www.medassist.org/mobile](http://www.medassist.org/mobile)

No ID required. Must be 18 years or older.  
Face mask is required to participate.  
This event is rain or shine. No income or residency requirements to receive OTCs.

NC MedAssist is a nonprofit pharmacy providing access to prescription medications to qualified uninsured North Carolina residents.

Learn how to receive free prescription medication at:

**EVENT MADE POSSIBLE BY:**





## Public Health Lab services:

- COVID-19 testing
- TB
- STD
- Primary care blood panels

HAPPY MEDICAL LABORATORY  
PROFESSIONALS WEEK!



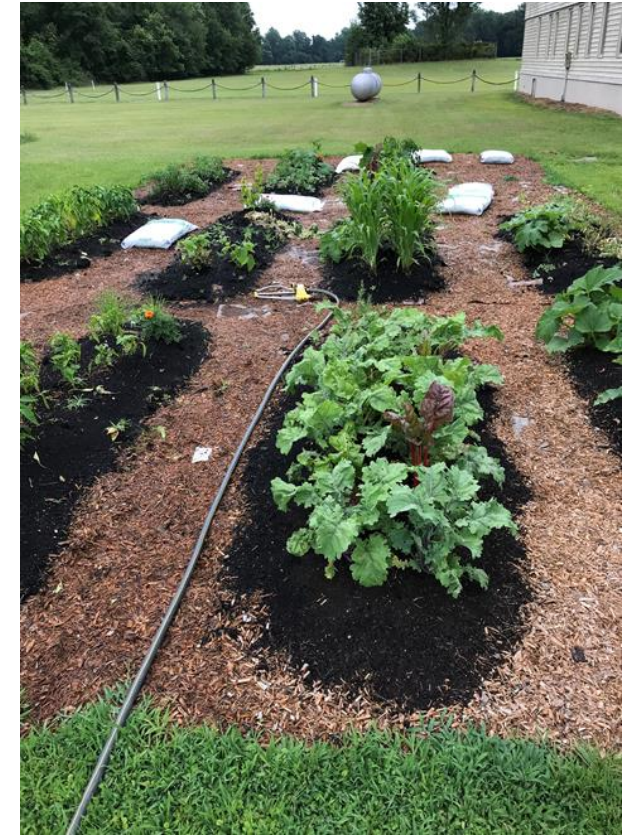


# Clinics – Adult, Child, Maternal Health and Family Planning





# MTW Community Garden





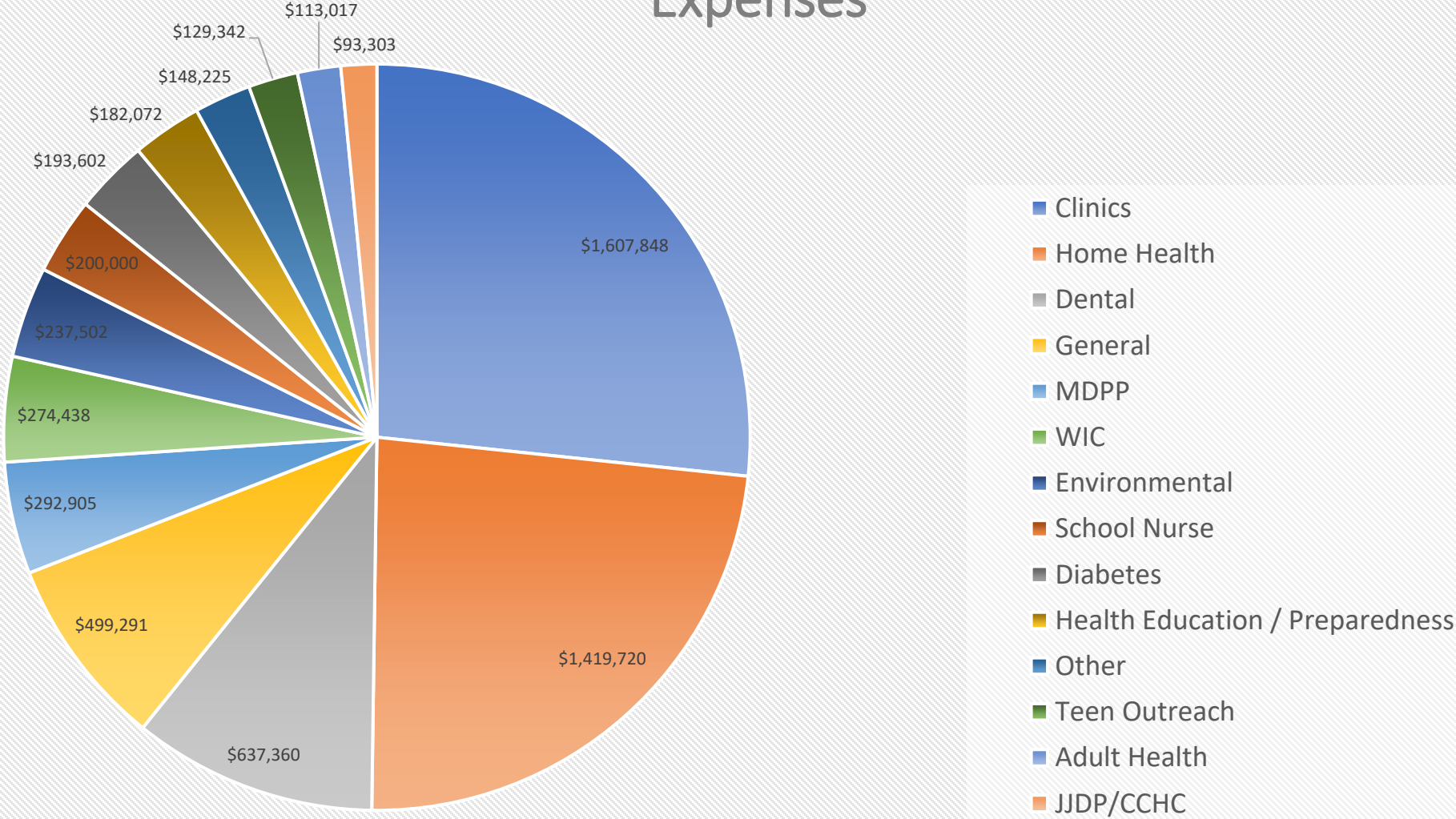
# MTW Community Garden



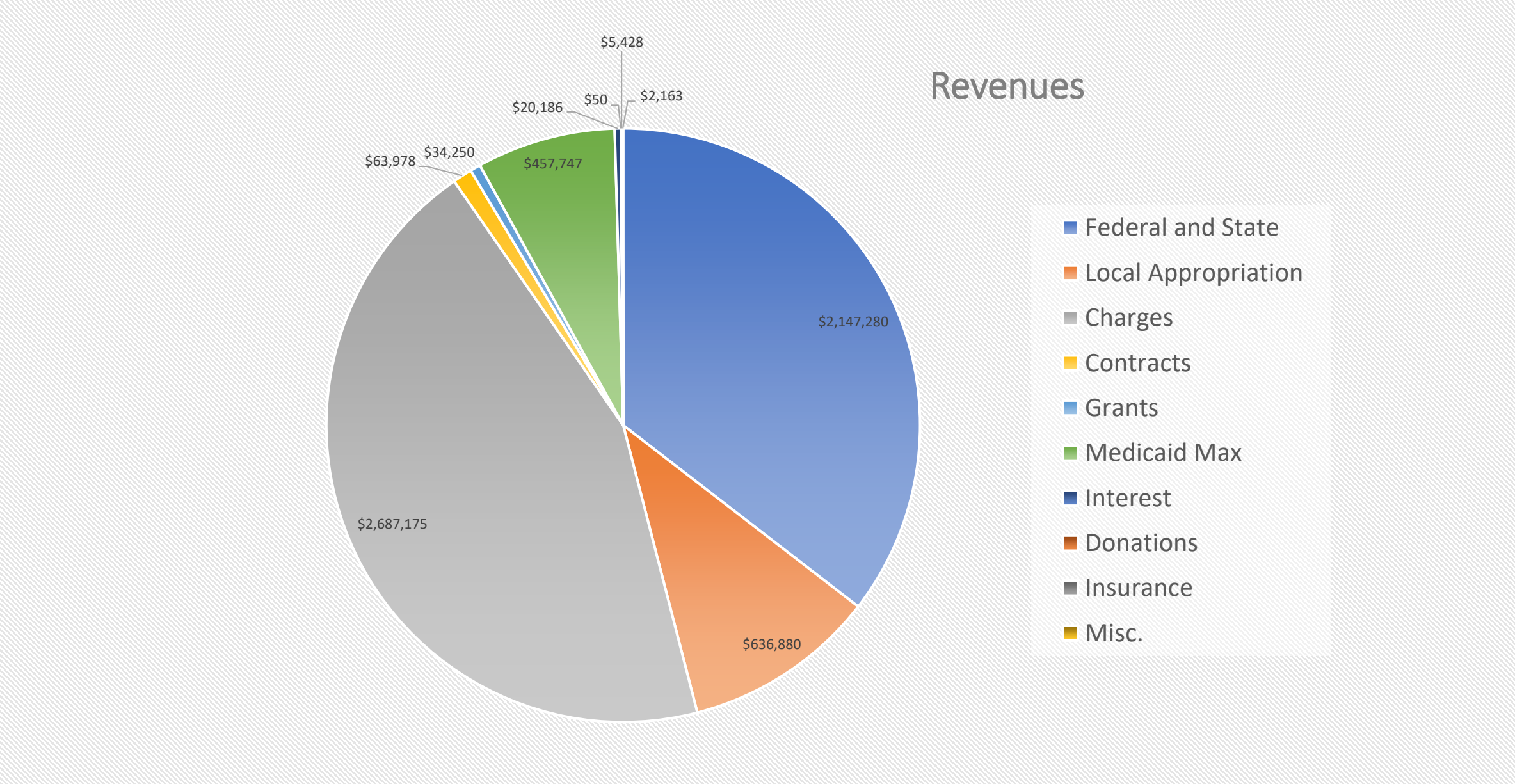


# What Makes Up the District Health Department Budget?

## Expenses



# What Makes Up the District Health Department Budget?



FY 2019 Local Health Department or District Funding		
Local Health Department:	FY19 Total Expenditures	Percent Funded by County
Albemarle Regional Health Services	\$12,965,755	7%
Martin-Tyrrell-Washington District Health Department	\$7,147,662	8%
Robeson County Department of Public Health	\$12,534,430	15%
Appalachian District Health Department	\$8,612,759	16%
Foothills Health District	\$6,571,963	17%
Harnett County Health Department	\$5,784,231	19%
Granville-Vance District Health Department	\$6,673,590	20%
Craven County Health Department	\$10,914,425	22%
Caswell County Health Department	\$2,589,168	23%
Davie County Division of Public Health	\$2,575,042	25%
Guilford County Division of Public Health	\$33,529,676	25%
Wilkes County Health Department	\$6,231,350	25%
Alexander County Health Department	\$2,637,631	25%
Cleveland County Health Department	\$14,023,251	26%
Toe River Health District	\$3,669,449	26%
Wayne County Health Department	\$7,556,069	26%
Cherokee County Health Department	\$2,420,721	28%
Sunny County Health and Nutrition Center	\$7,431,123	28%
Edgecombe County Health Department	\$5,292,129	29%
Cabarrus Health Alliance - Public Health Department	\$23,889,921	29%
County of Onslow - Public Health	\$9,544,978	30%
Wilson County Health Department	\$6,957,648	30%
Northampton County Health Department	\$839,000	31%
Hyde County Health Department	\$1,253,466	32%
Stanly County Health Department	\$2,099,802	32%
Richmond County Division of Public Health	\$5,637,849	33%
Beaufort County Health Department	\$3,960,740	34%
Nash County Health Department	\$9,304,755	34%
Duplin County Health Department	\$4,423,647	35%
Graham County Department of Public Health	1,441,628	35%
Rowan County Health Department	\$5,344,300	36%
Sampson County Health Department	\$3,194,442	36%
Johnston County Public Health Department	\$12,877,005	37%
Warren County Health Department	3,053,598	37%

Yadkin County Human Services Agency	\$1,319,190	37%
Person County Health Department	3,014,547	38%
Franklin County Health Department	\$5,176,256	39%
Halifax County Health Department	\$6,237,613	39%
Bladen County Health Department	\$3,010,982	40%
Cumberland County Health Department	19,802,582	40%
Montgomery County Department of Public Health	\$1,951,496	40%
Burke County Health Department	\$3,303,554	41%
Transylvania County Department of Public Health	\$2,473,511	41%
Catawba County Public Health	\$8,586,966	42%
Moore County Health Department	\$3,804,375	42%
New Hanover County Health Department	\$13,538,103	42%
Pender County Health Department	5,413,313	42%
Clay County Health Department	\$2,410,539	43%
Sv ain County Health Department	\$1,598,000	43%
Macon County Public Health	\$5,334,168	44%
Jones County Health Department	\$979,551	45%
Greene County Department of Public Health	\$1,687,183	46%
Scotland County Health Department	\$3,297,209	47%
Wake County Human Services	50,373,346	47%
Randolph County Health Department	\$6,244,201	49%
Iredell County Health Department	\$8,584,762	49%
Stokes County Health Department	\$2,234,640	49%
Columbus County Health Department	\$4,244,752	51%
Carteret County Health Department	\$4,305,287	51%
Brunswick County Division of Public Health	\$7,536,535	51%
Union County Division of Public Health	\$12,255,835	52%
Dare County Division of Public Health	\$7,917,300	53%
Lee County Health Department	\$3,545,527	53%
Henderson County Department of Public Health	\$8,183,404	54%
Davidson County Health Department	\$7,300,000	55%
Forsyth County Department of Public Health	\$21,981,114	55%
Alamance County Health Department	\$7,065,476	56%
Lincoln County Health Department	\$4,847,658	57%
Chatham County Public Health Department	\$5,325,947	58%
Lenoir County Health Department	\$3,702,818	58%
Anson County Health Department	\$1,624,855	60%
Jackson County Department of Public Health	\$4,947,833	60%
Gaston County Division of Public Health	\$17,300,600	61%
Durham County Department of Public Health	\$24,919,233	65%
Pamlico County Health Department	\$877,963	65%
Hoke County Health Department	\$3,234,900	66%
Orange County Health Department	\$10,290,508	68%
Mecklenburg County Health Department	\$76,803,875	69%
Buncombe County Division of Public Health	\$19,634,081	71%
Rockingham County Division of Public Health	\$3,731,022	71%



# Thank You!



Martin-Tyrrell-Washington District Health  
Department

## COVID-19 VACCINATIONS!



Offering Pfizer (12 and older),  
Moderna and J&J (FREE!)

Call (252) 793-3023 to schedule your appointment!



**WASHINGTON COUNTY BOARD OF COMMISSIONERS**

**AGENDA STATEMENT**

**ITEM NO: 7**

**DATE: January 3, 2022**

**ITEM: Review of Bids for Residential Surplus Property, Mr. Curtis Potter,  
CM/CA**

**SUMMARY EXPLANATION:**

Mr. Potter will review the bids received for residential surplus property and ask the Board for approval of a resolution to sell to the highest bidder(s).

Please see attached.

ID	Inv ID	Description	Buyer Name	End Date/Time	Type	High Bid	Tax	Add'l Fees	Total	GovDeals Fee	Net Pay	Status	Last Reminder
1	Tax Pin # 6767.00-67-9717	111 E Main St, Plymouth, NC 27962	Ammar Rahim	12/28/21 3:06PM ET	USD	\$27,722.00	\$0.00	\$2,079.15	\$29,801.15	\$2,079.15	\$27,722.00	Not Paid	
2	Tax Pin: # 7777.00-67-2165	758 Spruill Bridge Rd. Creswell, NC 27928	MICHAEL HARRIN	12/28/21 3:51PM ET	USD	\$24,002.00	\$0.00	\$1,800.15	\$25,802.15	\$1,800.15	\$24,002.00	Not Paid	
						<b>\$51,724.00</b>	<b>\$0.00</b>	<b>\$3,879.30</b>	<b>\$55,603.30</b>	<b>\$3,879.30</b>	<b>\$51,724.00</b>		

# COUNTY OF WASHINGTON

## BOARD OF COMMISSIONERS

### COMMISSIONERS:

WILLIAM 'BILL' R. SEXTON, JR., CHAIR  
TRACEY A. JOHNSON, VICE-CHAIR  
ANN C. KEYES  
CAROL V. PHELPS  
JULIUS WALKER, JR.



POST OFFICE BOX 1007  
PLYMOUTH, NORTH CAROLINA 27962  
OFFICE (252) 793-5823  
FAX (252) 793-1183

### ADMINISTRATION STAFF:

CURTIS S. POTTER  
COUNTY MANAGER/COUNTY ATTORNEY  
cpotter@washconc.org  
  
CATHERINE "MISSY" DIXON  
FINANCE OFFICER  
mdixon@washconc.org  
  
JULIE J. BENNETT, CMC, NCMCC  
CLERK TO THE BOARD  
jbennett@washconc.org

---

## RESOLUTION 2021-023

AUTHORIZING SALE OF REAL PROPERTY, III EAST MAIN ST PLYMOUTH, BY  
ELECTRONIC PUBLIC AUCTION PURSUANT TO G.S. 160 A-270

**WHEREAS**, G.S. 160A-270 authorizes the Board of County Commissioners of Washington County to sell real property at public auction, including electronic public auction, upon adoption of a resolution authorizing the appropriate official to dispose of the property at public auction subject to the Board's acceptance of the highest bid; and

**WHEREAS**, the County Manager has recommended that the property, described below, should be sold as public auction as surplus property; and

1. III E Main St, NC; Tax Pin #6767.00-67-9717; Deed Book 430, Page 377;
2. Approximate estimated tax value (see Attachment A)
3. Approximate estimated back taxes owed: County = \$9,478.71/Town= \$6,706.26 (See Attachment B)

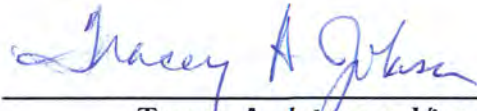
**NOW THEREFORE**, the Board of County Commissioners of Washington County hereby resolves as follows:

1. The County Manager or their designee is authorized to sell by electronic auction at [www.govdeals.com](http://www.govdeals.com) the surplus property described above; advertising from November 2- December 2, 2021 and bidding December 3-28, 2021; following approval of this resolution.
2. Electronic advertisements of the sale of real property, described above, shall be posted at least 30 calendar days prior to the date on which bidding for the property opens.
3. Electronic advertisements shall be posted on the Washington County website and, where feasible, by other electronic means through which notice of the electronic auction may be broadly advertised.
4. Electronic advertisements shall identify and provide a general description of the property to be sold, the date and time at which electronic bidding opens, the electronic address where information about the property to be sold can be found, a

reference to the resolution authorizing the sale, and any other relevant terms and conditions of sale.

5. After conclusion of the bid process, the results shall be reported to the Board at their next regularly scheduled meeting, and the Board shall accept or reject the bid within 30 days of said report.

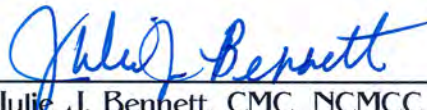
ADOPTED this the 1<sup>st</sup> day of November, 2021.



---

Tracey A. Johnson, Vice-Chair  
Washington County Board of Commissioners

ATTEST:



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Julie J. Bennett, CMC, NCMCC  
Clerk to the Board

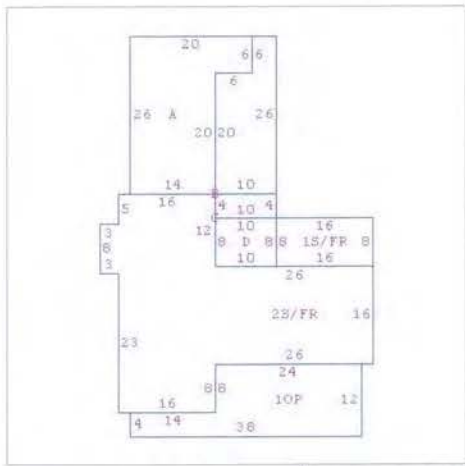




MAP 25A3-8-92-1/2-2	NO I	COUNTY OF WASHINGTON AND	BLDG	SGL FAM	CL D	PROPERTY CLASS 11	PARCEL #
TWP/RURAL# 1	DIST	TOWN OF PLYMOUTH	AREA 1016.0	BP	100.85	NEW CONSTRUCTION	5392
ACCOUNT # 98362			PER 162.0	CF	1.00	PIN 6767.07-67-9717	
			WR 6.27	SV	100.85	HEARING CODE	
PROPERTY LOCATION			OWNER		COMPUTER CONTROL FIELDS	NEIGHBORHOOD 001M ROUTE 039	
111 E MAIN ST						WASHINGTON COUNTY	

Blgd. and Use	Sty	Principal Building	Add/Ded	Sq Ft Area	Price	Schedule Value
SGL FAM	2S/FR		45.54	1016.0	146.39	148732
Story Height	26*3*8*3*5*16*12*26*16*26*8*16 M					
2 STORY	1S/FR	26*20*6*6*20*14 A		400.0	51.49	20596
Design/Style	1ESP	20*6*6*4*26*10 B		224.0	26.27	5884
CONVNTL	1S/FROP	4*10*4*10 C		40.0	29.42	1177
Fd. or Bsmt	2S/FR	8*10*8*10 D		80.0	146.39	11711
NO BSMT/CRAWL	1S/FR	8*16*8*16 E		128.0	57.46	7355
Exterior Wall	10P	12*38*4*14*8*24 F		344.0	20.53	7062
FRAME/V INVL	Total Schedule Value 202517					
Common Wall						

Roof Type	GABLE
RT/Fir. Syst.	WD JOIST
Int. Floor Finish	HARD WD
Int. Wall Finish	PL OR EQ
Heating System	HEAT PMP
Air Cond. System	70% COMB 8.47
Bth. Rm. Fixtures	1.5 BATH 3.00
Bth-Ins/Other	FIREPLAC 1.00
Add/Deduct Total	45.54



PRIOR VALUES	
LAND	19500
BUILDING	53700
OUTBLDG	3700
TOTAL	76900

Listed		COST/MARKET/INCOME/CORRELATIVES			
Date	Reviewed	Grade	D	Repl. Val.	166752
Run Date 08/19/2021	Run Date	Norm Cond	B 40%	Cost Cor.	1.00
Reval Year 2021	Reval Year	Mkt. Cor.	O 80%	2021	Repl. Val.
		Accr. Cond.	32%		166752
					Appr. Val.
					53361
ASSESSMENT CONTROL INFORMATION					PERSPECTUS
Sale Price	13000	Date	10/09/2019	Disq	Year Built
Trans Date	10/09/2019	No.	523894T		1901
Action	Title Transfer				Additions
Comments	1987-312-873; 1983-291-712				Modernized
	352-244; 427-176; 427176; 352244				Effective Year
					1965
					No. of Units
					1
					No. of Rooms
					7
					Utilities
					E
					Street
					Topography
					Good
					Income
					Rate
					Indicated Value
					Land Value
					Blgd Residual

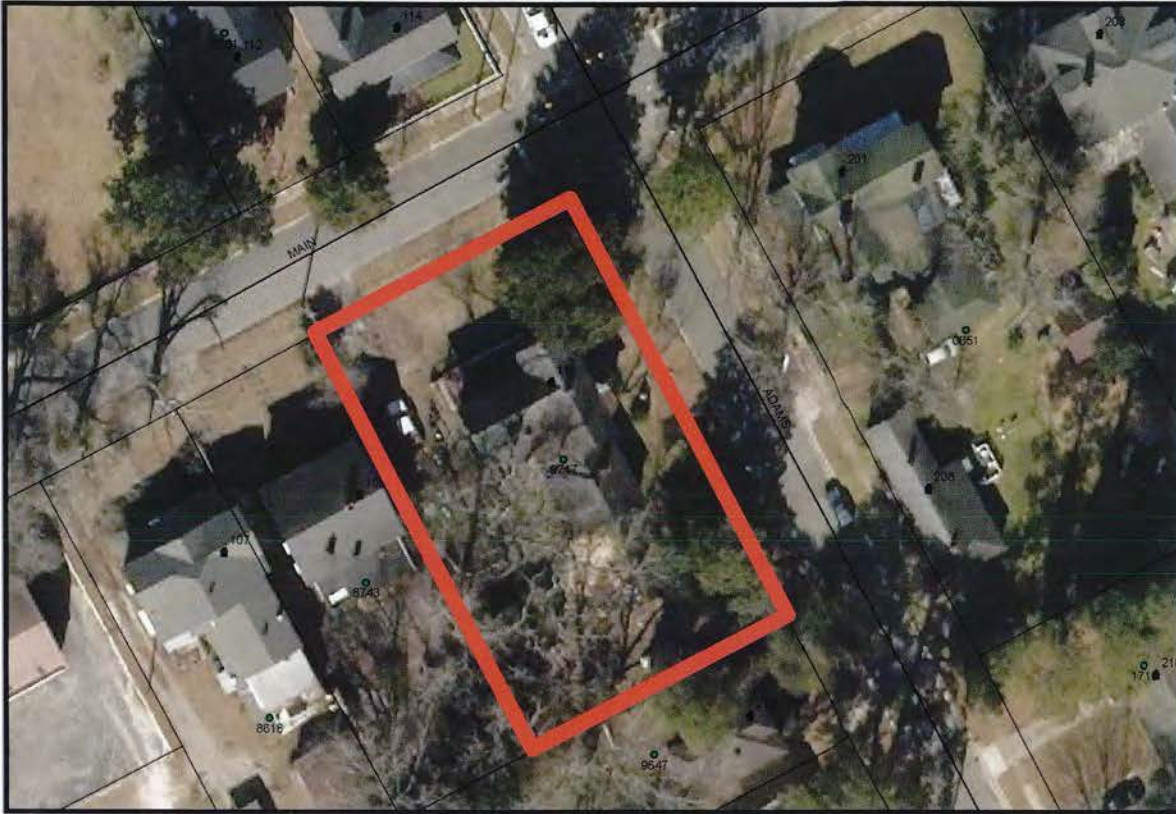
DETACHED GARAGES, OUTBUILDINGS, ALL OTHER & MISC. ITEMS					
Code	Description	Size	Repl. Value	Depreciation	Appr. Value

LAND SCHEDULE	FRONTAGE	AVG. DEPTH	DEPTH FACTOR	EQUIV. FRNTG.	RATE	SCHED. VALUE	COND. %	INFL. %	MKT COR %	LAND VALUE	MARKET VALUE	ITEM	USE VALUE
Residential	90	150	0.87	78	250	19500				19500	19500	HOMESITE	
											53400	CLEARED	
												WOODED	
												BUILDING	
												OUTBLDG	
												TOB ALLOTMENT	
												PEA ALLOTMENT	
TOTAL LAND VALUE						19500				19500	72900	TOTALS	

ATTACHMENT A



## ATTACHMENT B



1 inch = 38 feet  
 30 15 0 30 Feet

TOWN OF PLYMOUTH  
 111 E MAIN ST  
 PLYMOUTH, NC 27962  
 TAX PIN #6767.07-67-9717  
 ACRES: 0.357

WASHINGTON COUNTY GIS/MAPPING  
 HARRY WHITE - DIRECTOR  
 MAR 02, 2020



### County Taxes Owed

PIN	OWNER NAME	TAX YEAR	BALANCE DUE APRIL '19	ATTY FEES & SUIT COSTS	ADD'L TAXES & INTEREST	CURRENT BALANCE DUE
6767.07-67-9717	Pagliari, Joseph III & Terri C	2011	\$ 747.84	\$ -	\$ 65.93	\$ 813.77
6767.07-67-9717	Pagliari, Joseph III & Terri C	2012	\$ 881.12	\$ -	\$ 78.85	\$ 959.97
6767.07-67-9717	Pagliari, Joseph III & Terri C	2013	\$ 911.94	\$ -	\$ 86.64	\$ 998.58
6767.07-67-9717	Pagliari, Joseph III & Terri C	2014	\$ 966.29	\$ 784.44	\$ 196.52	\$ 1,947.25
6767.07-67-9717	Pagliari, Joseph III & Terri C	2015	\$ 802.50	\$ -	\$ 86.64	\$ 889.14
6767.07-67-9717	Pagliari, Joseph III & Terri C	2016	\$ 766.44	\$ -	\$ 88.73	\$ 855.17
6767.07-67-9717	Pagliari, Joseph III & Terri C	2017	\$ 754.60	\$ -	\$ 93.67	\$ 848.27
6767.07-67-9717	Pagliari, Joseph III & Terri C	2018	\$ 695.44	\$ -	\$ 93.67	\$ 789.11
6767.07-67-9717	Pagliari, Joseph III & Terri C	2019	\$ -	\$ -	\$ 719.95	\$ 719.95
6767.07-67-9717	Pagliari, Joseph III & Terri C	2020	\$ -	\$ -	\$ 657.50	\$ 657.50
	<b>Total Due</b>		\$ 6,526.17	\$ 784.44	\$ 2,168.10	\$ 9,478.71

### Town Taxes Owed

PAGLIARO, JOSEPH III & TERRI C.  
 111 E MAIN ST  
 PLYMOUTH NC 27962

<b>Account</b>	1115
<b>Status</b>	InActive
<b>Balance</b>	\$6,706.26



# COUNTY OF WASHINGTON

## BOARD OF COMMISSIONERS

### COMMISSIONERS:

WILLIAM 'BILL' R. SEXTON, JR., CHAIR  
TRACEY A. JOHNSON, VICE-CHAIR  
ANN C. KEYES  
CAROL V. PHELPS  
JULIUS WALKER, JR.



POST OFFICE BOX 1007  
PLYMOUTH, NORTH CAROLINA 27962  
OFFICE (252) 793-5823  
FAX (252) 793-1183

### ADMINISTRATION STAFF:

CURTIS S. POTTER  
COUNTY MANAGER/COUNTY ATTORNEY  
cpotter@washconc.org

CATHERINE "MISSY" DIXON  
FINANCE OFFICER  
mdixon@washconc.org

JULIE J. BENNETT, CMC, NCMCC  
CLERK TO THE BOARD  
jbennett@washconc.org

---

## RESOLUTION 2021-024

### AUTHORIZING SALE OF REAL PROPERTY, 758 SPRUILL BRIDGE ROAD CRESWELL, BY ELECTRONIC PUBLIC AUCTION PURSUANT TO G.S. 160 A-270

**WHEREAS**, G.S. 160A-270 authorizes the Board of County Commissioners of Washington County to sell real property at public auction, including electronic public auction, upon adoption of a resolution authorizing the appropriate official to dispose of the property at public auction subject to the Board's acceptance of the highest bid; and

**WHEREAS**, the County Manager has recommended that the property, described below, should be sold as public auction as surplus property; and

1. 758 Spruill Bridge Creswell, NC; Tax Pin #7777.00-67-2165; Deed Book 525, Page 372-373;
2. *Approximate estimated tax value (see Attachment A)*
3. *Approximate estimated back taxes owed to the County : \$11986.87 (See Attachment B)*

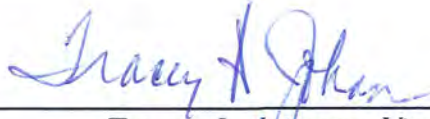
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1. The County Manager or their designee is authorized to sell by electronic auction at [www.govdeals.com](http://www.govdeals.com) the surplus property described above; advertising from November 2- December 2, 2021 and bidding December 3-28, 2021; following approval of this resolution.
2. Electronic advertisements of the sale of real property, described above, shall be posted at least 30 calendar days prior to the date on which bidding for the property opens.
3. Electronic advertisements shall be posted on the Washington County website and, where feasible, by other electronic means through which notice of the electronic auction may be broadly advertised.
4. Electronic advertisements shall identify and provide a general description of the property to be sold, the date and time at which electronic bidding opens, the electronic address where information about the property to be sold can be found, a

reference to the resolution authorizing the sale, and any other relevant terms and conditions of sale.

5. After conclusion of the bid process, the results shall be reported to the Board at their next regularly scheduled meeting, and the Board shall accept or reject the bid within 30 days of said report.

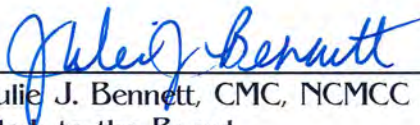
**ADOPTED** this the 1<sup>st</sup> day of November, 2021.



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Tracey A. Johnson, Vice-Chair  
Washington County Board of Commissioners

ATTEST:



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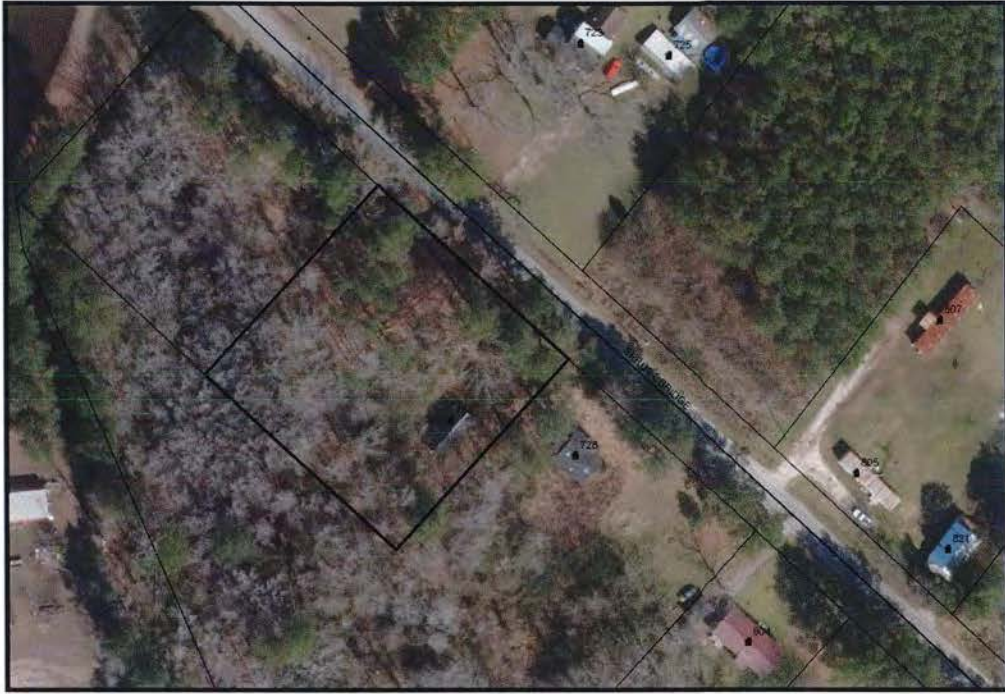
Julie J. Bennett, CMC, NCMCC  
Clerk to the Board







## ATTACHMENT B



1 inch = 78 feet  
 0 30 0 60 Feet

WASHINGTON COUNTY  
 758 SPRUILL BRIDGE RD  
 CRESWELL, NC 27928  
 TAX PIN #7777.00-67-2165  
 ACRES:1.00

WASHINGTON COUNTY GIS/MAPPING  
 HARRY WHITE - DIRECTOR  
 FEB 10, 2020



PIN	OWNER NAME	TAX YEAR	BALANCE DUE JULY '19	ATTY FEES & SUIT COSTS	ADD'L TAXES & INTEREST	CURRENT BALANCE DUE
7777.00-67-2165	Rhodes, Eva P.	2005	\$ 855.47	\$ -	\$ 35.84	\$ 891.31
7777.00-67-2165	Rhodes, Eva P.	2006	\$ 838.59	\$ -	\$ 35.84	\$ 874.43
7777.00-67-2165	Rhodes, Eva P.	2007	\$ 811.71	\$ -	\$ 35.84	\$ 847.55
7777.00-67-2165	Rhodes, Eva P.	2008	\$ 801.83	\$ -	\$ 35.84	\$ 837.67
7777.00-67-2165	Rhodes, Eva P.	2009	\$ 774.95	\$ -	\$ 35.84	\$ 810.79
7777.00-67-2165	Rhodes, Eva P.	2010	\$ 748.07	\$ -	\$ 35.84	\$ 783.91
7777.00-67-2165	Rhodes, Eva P.	2011	\$ 726.19	\$ -	\$ 35.84	\$ 762.03
7777.00-67-2165	Rhodes, Eva P.	2012	\$ 699.31	\$ -	\$ 35.84	\$ 735.15
7777.00-67-2165	Rhodes, Eva P.	2013	\$ 324.43	\$ -	\$ 25.28	\$ 349.71
7777.00-67-2165	Rhodes, Eva P.	2014	\$ 762.80	\$ 2,347.55	\$ 302.36	\$ 3,412.71
7777.00-67-2165	Rhodes, Eva P.	2015	\$ 286.51	\$ -	\$ 25.28	\$ 311.79
7777.00-67-2165	Rhodes, Eva P.	2016	\$ 274.20	\$ -	\$ 25.92	\$ 300.12
7777.00-67-2165	Rhodes, Eva P.	2017	\$ 273.63	\$ -	\$ 27.36	\$ 300.99
7777.00-67-2165	Rhodes, Eva P.	2018	\$ 253.11	\$ -	\$ 27.36	\$ 280.47
7777.00-67-2165	Rhodes, Eva P.	2019	\$ 228.29	\$ -	\$ 31.66	\$ 259.95
7777.00-67-2165	Rhodes, Eva P.	2020	\$ -	\$ -	\$ 228.29	\$ 228.29
	Total Due		\$ 8,659.09	\$ 2,347.55	\$ 980.23	\$ 11,986.87



# COUNTY OF WASHINGTON

## BOARD OF COMMISSIONERS

COMMISSIONERS:  
TRACEY A. JOHNSON, CHAIR  
ANN C. KEYES, VICE-CHAIR  
CAROL V. PHELPS  
WILLIAM "BILL" R. SEXTON, JR.  
JULIUS WALKER, JR.



ADMINISTRATION STAFF:  
CURTIS S. POTTER  
COUNTY MANAGER/COUNTY ATTORNEY  
cpotter@washconc.org

CATHERINE "MISSY" DIXON  
FINANCE OFFICER  
mdixon@washconc.org

JULIE J. BENNETT, CMC, NCMCC  
CLERK TO THE BOARD  
jbennett@washconc.org

POST OFFICE BOX 1007  
PLYMOUTH, NORTH CAROLINA 27962  
OFFICE (252) 793-5823  
FAX (252) 793-1183

## RESOLUTION 2022-002

ACCEPTING AND APPROVING THE SALE OF REAL PROPERTY  
LOCATED AT 758 SPRUILL BRIDGE ROAD, CRESWELL, NC & 111 E. MAIN  
STREET, PLYMOUTH, NC

**WHEREAS**, the County Manager or their designee was authorized by Resolutions 2021-023 and 2021-024 of the Washington County Board of Commissioners to sell by electronic auction at [www.govdeals.com](http://www.govdeals.com) the surplus properties described below by advertising such properties for sale from 11/2/21 to 12/2/21 and accepting bids from 12/3/21 through 12/28/21; and

**WHEREAS**, the County Manager's Office did in fact advertise and solicit bids for the sale of such properties pursuant to the authority and terms of the foregoing Board Resolutions authorizing such action; and

**WHEREAS**, the foregoing Resolutions respectively require that the bid results be reported to the Board at their next regularly scheduled meeting, and provide that the Board shall accept or reject the bid within 30 days of said report; and

**WHEREAS**, the surplus properties and their respective bid results are hereby reported as follows:

#	Address/Deed Ref	Tax PIN/Value	Taxes Owed @ Foreclosure	High Bid/%Tax Value	Notes/Other
1	758 Spruill Bridge Road, Creswell NC  Book 525, Page 372	PIN: 7777.00- 67-2165  Value: \$26,700	\$11,986	\$24,002  %Tax Value: 90%	Net of Back Taxes: \$12,016

2	III East Main St. Plymouth NC  Book 430, Page 377 Book 523, Page 894	PIN: 6767.00- 67-9717  Value: \$72,900	\$9,478 - County \$6,706 - Town \$16,184 - Total	\$27,722  %Tax Value: 38%	Net of Back Taxes: \$11,538  Property requires substantial repairs
---	--	---	---	---------------------------------------	--

**NOW THEREFORE**, the Board of County Commissioners of Washington County hereby resolves as follows:

1. That the highest bid reported above for the purchase of 758 Spruill Bridge Road, Creswell, NC be accepted and approved.
2. That the highest bid reported above for the purchase of III East Main St., Plymouth, NC be accepted and approved subject to the condition precedent that such bid is also accepted and approved by the Town Council of the Town of Plymouth as a joint owner of said property.
3. That the County Manager or their designated agent is authorized to execute any and all necessary documents including without limitation deeds, settlement statements, or other closing or related legal documents approved by the County Attorney for the purpose of conveying the properties described above to their respective purchasers upon receipt of the purchase funds, or upon adequate legal assurances given by a bona fide settlement agent holding such funds in escrow for the purpose of disbursing such funds to the County upon actual closing.

**ADOPTED** this \_\_\_ day of \_\_\_\_\_, 20\_\_\_

\_\_\_\_\_  
Tracey A. Johnson, Chair  
Washington County Board of Commissioners

**ATTEST:**

\_\_\_\_\_  
Julie J. Bennett, CMC, NCMCC  
Clerk to the Board

**WASHINGTON COUNTY BOARD OF COMMISSIONERS**

**AGENDA STATEMENT**

**ITEM NO: 8**

**DATE: January 3, 2022**

**ITEM: Boards & Committees, Ms. Julie Bennett, Clerk to the Board**

**SUMMARY EXPLANATION:**

**COMMISSIONER SEATS on various Boards and Committees**

See attached. This time of year is when the Board takes the opportunity to change up who serves on certain Boards for the upcoming year. Please let the Clerk know if you would like to make changes.

**Washington County Boards & Committees**  
**Commissioners Seats**  
**January 4, 2021**

Name	Board or Committee	Expiration Date
<b>Carol V. Phelps</b>	Lake Phelps Advisory Board	Indefinite
	Washington County Drainage	Indefinite
	Albemarle Commission RPO-Alternate	Indefinite
	Travel & Tourism Authority	Indefinite
<b>Tracey A. Johnson</b>	Albemarle Commission--Workforce Development Program Consortium Board	Indefinite
	Albemarle Commission--Executive Committee--COG	Indefinite
	Hospital Advisory Board	Indefinite
	Trillium Health Board	Indefinite
	Broadband Task Force Committee	
<b>Julius Walker, Jr.</b>	Department of Social Services Board	Indefinite
	Hospital Advisory Board	Indefinite
	JCPC Board	Indefinite
	SmartStart Partnership for Children	Indefinite
<b>Ann C. Keyes</b>	Parks & Recreation Advisory Committee	Indefinite
	Fire Commission	Indefinite
	MTW Health Department Board	Indefinite
	Albemarle Commission--Washington County Alternate	Indefinite
	Safety Committee	Indefinite
	Local Emergency Planning Committee	Indefinite
	Planning Board	Indefinite
<b>Bill Sexton</b>	Employee of the Quarter Committee	Indefinite
	Washington County Drainage	Indefinite
	Lake Phelps Advisory Board	Indefinite
	Resource Conservation & Development	Indefinite
	Hospital Advisory Board	Indefinite
	Albemarle Commission RPO	Indefinite

**WASHINGTON COUNTY BOARD OF COMMISSIONERS**

**AGENDA STATEMENT**

**ITEM NO: 9**

**DATE: January 3, 2022**

**ITEM: Finance Officer's Report**

**SUMMARY EXPLANATION:**

Ms. Missy Dixon, Finance Officer will discuss the enclosed budget amendments/transfers to the Board for approval/disapproval and information.

See attached.



Washington County  
**BUDGET TRANSFER**

To: Board of Commissioners

BT #: 2022 - 036

From: Curtis Potter, County Manager  
Missy Dixon, Finance Officer

Date: December 14, 2021

RE: Facility Services

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-4265-215	Facility Services - Maintenance Repair Building	75,000.00	(2,485.00)	72,515.00
10-4265-603	Facility Services - Contracted Services - Elevator	10,140.00	2,485.00	12,625.00
<b>Facility Services</b>		<b>85,140.00</b>	<b>-</b>	<b>85,140.00</b>

**Justification:**

To request a transfer within the Facility Services budget to cover the unanticipated costs of repair to the courthouse elevator due to water damage.

Budget Officer's Initials CEP

Approval Date: 12/15/21

Initials:	<u>CP</u>
Batch #:	<u>2022/036</u>
Date:	<u>12/15/21</u>

Washington County  
**BUDGET TRANSFER**

**To:** Board of Commissioners

**BT #: 2022 - 037**

**From:** Curtis Potter, County Manager  
Missy Dixon, Finance Officer

**Date:** December 14, 2021

**RE:** SS Economic Support

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-5380-011	SS Economic Support - In-Home Services (100%)	82,922.00	(1,000.00)	81,922.00
10-5380-383	SS Economic Support - Special Links (100%)	40,500.00	1,000.00	41,500.00
<b>SS Economic Support</b>		<b>123,422.00</b>	<b>-</b>	<b>123,422.00</b>

**Justification:**

To request a transfer within the DSS budget to increase the Special Links account. There are 5 previous foster children now in the 18-21 foster care program and assisting them with their needs that we are required to assist with has created the use of more Special Links funds than previously budgeted due to the demands of these young adults. This transfer is not budget impactful as both lines are 100% reimbursable.

**Budget Officer's Initials** CPD

**Approval Date:** 12/15/21

<b>Initials:</b>	CPD
<b>Batch #:</b>	2022-037
<b>Date:</b>	12/15/21

Washington County  
**BUDGET TRANSFER**

**To:** Board of Commissioners

**BT #: 2022 - 038**

**From:** Curtis Potter, County Manager  
Missy Dixon, Finance Officer

**Date:** December 21, 2021

**RE:** SS Admin

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-5310-181	SS Admin - Group Insurance	419,165.00	(498.00)	418,667.00
10-5310-013	SS Admin - Salaries and Wages - Longevity	15,740.00	498.00	16,238.00
<b>SS Admin</b>		<b>434,905.00</b>	<b>-</b>	<b>434,905.00</b>

**Justification:**

To request a transfer within the DSS budget to increase the Longevity line item. This request is being made to cover the costs to pay longevity to all qualifying employees. When the original budget was put together, there were two positions that were still being negotiated for the new YORE Pay Plan. The longevity was budgeted on the old salaries prior to the approved YORE Adjustments.

**RECEIVED**  
DEC 21 2021

Washington County Manager's Office

Budget Officer's Initials CS

Approval Date: 12/21/21

Initials:	<u>CS</u>
Batch #:	<u>2022-038</u>
Date:	<u>12/21/2021</u>

Washington County  
**BUDGET TRANSFER**

**To:** Board of Commissioners

**BT #: 2022 - 039**

**From:** Curtis Potter, County Manager  
Missy Dixon, Finance Officer

**Date:** December 21, 2021

**RE:** Sheriff

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-3540-070	Donations - Animal Control	(1,550.00)	1,500.00	(50.00)
10-3541-010	Sheriff - Donations	(25.00)	(1,500.00)	(1,525.00)
10-4310-601	Donations - Animal Control	2,239.00	(1,500.00)	739.00
10-4310-650	Sheriff - Donations	6,155.00	1,500.00	7,655.00
<b>Sheriff</b>		<b>6,819.00</b>	<b>-</b>	<b>6,819.00</b>

**Justification:**

To move monies budgeted for Animal Control Donations to Sheriff Donations. When this deposit was coded by the Sheriff's Office it was coded to the incorrect account number and therefore was budgeted in the incorrect line. This transfer is to move those monies to the correct line. The deposit will also be moved via journal adjustment to show as cash in the correct account number.

Budget Officer's Initials CSF

**RECEIVED**  
DEC 21 2021

Approval Date: 12/21/21

Initials: MD  
Batch #: 2022-039  
Date: 12/21/2021

Washington County Manager's Office



Washington County  
**BUDGET AMENDMENT**

To: Board of Commissioners

BA #: 2022 - 040

From: Curtis Potter, County Manager  
Missy Dixon, Finance Officer

Date: January 3, 2022

RE: Facility Services/Sheriff/Senior Center/DSS/EMS

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-3353-000	Insurance Proceeds	(4,084.00)	(1,412.00)	(5,496.00)
10-4265-256	Facility Services - Insurance Claims	3,593.00	1,412.00	5,005.00
<b>Facility Services</b>				
10-3542-000	Sheriff - ABC Board Funding	(4,658.00)	(1,421.00)	(6,079.00)
10-4310-602	Sheriff - ABC Board Funding	9,786.00	1,421.00	11,207.00
10-3540-020	Gun Permits Discretionary-County Portion	(2,500.00)	(350.00)	(2,850.00)
10-4310-611	Gun Permits Discretionary-County Portion	30,820.00	350.00	31,170.00
10-3540-030	Gun Permits-State Portion	(3,000.00)	(425.00)	(3,425.00)
10-4310-612	Gun Permits-State Portion	4,270.00	425.00	4,695.00
10-3540-040	Finger Printing	(620.00)	(100.00)	(720.00)
10-4310-613	Finger Printing	2,655.00	100.00	2,755.00
10-3541-010	Sheriff-Donations	(1,525.00)	(22.50)	(1,547.50)
10-4310-650	Sheriff-Donations	7,655.00	22.50	7,677.50
<b>Sheriff</b>				
10-3509-020	Senior Center Donations	(149.00)	(10.00)	(159.00)
10-5150-650	Senior Center Donations	2,455.00	10.00	2,465.00
<b>Senior Center</b>				
10-3500-081	DSS Community Donations-Christmas	(445.00)	(497.00)	(942.00)
10-5310-258	DSS Community Donations-Christmas	2,572.00	497.00	3,069.00
10-3500-080	DSS Community Donations-Medical	(45.00)	(143.00)	(188.00)
10-5380-375	DSS Community Donations-Medical	927.00	143.00	1,070.00
10-3490-000	DSS-Administration Reimbursement	(2,956,848.00)	(133,548.00)	(3,090,396.00)
10-5380-406	LIEAP Payments	100,945.00	133,548.00	234,493.00
<b>DSS</b>				
37-3833-840	EMS Donations	(100.00)	(200.00)	(300.00)
37-4330-650	EMS Donations	150.00	200.00	350.00
<b>EMS</b>				
<b>Balanced:</b>		<b>(2,808,146.00)</b>	<b>-</b>	<b>(2,808,146.00)</b>

**Justification:**

To budget for additional for additional revenues received for gun permitting, ABC Board Funding, Sheriff Donations, Senior Center Donations, DSS Donations (Christmas & Medical) and EMS Donations. To budget for insurance proceeds that have been received to repair a wrecked Sheriff's Vehicle. To budget for additional monies that will be allotted from DHHS for the LIEAP Program (Regular LIEAP \$481 and Pandemic LIEAP \$133,067).

Approval Date: \_\_\_\_\_

Bd. Clerk's Init: \_\_\_\_\_

Initials:   
Batch #:   
Date:



## Monthly Financial Summary as of December 22, 2021

	Budget	YTD Activity
<b>General Fund (10):</b>		
Revenues	16,410,336.00	8,103,499.74
Expenditures	(16,410,336.00)	(6,843,593.31)
<b>Balance:</b>	<b>-</b>	<b>1,259,906.43</b>
<i>*Fund Balance Appropriation</i>		<i>1,357,893.00</i>
<b>Capital Outlay-Washington Co Schools (21):</b>		
Revenues	570,000.00	157,601.08
Expenditures	(570,000.00)	(199,999.98)
<b>Balance:</b>	<b>-</b>	<b>(42,398.90)</b>
<i>*Fund Balance Appropriation</i>		-
<b>Drainage Fund (30):</b>		
Revenues	267,498.00	65,444.60
Expenditures	(267,498.00)	(12,065.00)
<b>Balance:</b>	<b>-</b>	<b>53,379.60</b>
<i>*Fund Balance Appropriation</i>		<i>39,819.00</i>
<b>Sanitation Fund (33):</b>		
Revenues	1,545,491.00	928,656.87
Expenditures	(1,545,491.00)	(550,988.11)
<b>Balance:</b>	<b>-</b>	<b>377,668.76</b>
<i>*Fund Balance Appropriation</i>		<i>97,908.00</i>
<i>*Transfer from General Fund</i>		-
<b>Water Fund (35):</b>		
Revenues	1,587,059.00	654,845.19
Expenditures	(1,587,059.00)	(445,587.83)
<b>Balance:</b>	<b>-</b>	<b>209,257.36</b>
<i>*Fund Balance Appropriation</i>		-
<b>EMS Fund (37):</b>		
Revenues	2,303,325.00	775,566.52
Expenditures	(2,303,325.00)	(1,073,175.27)
<b>Balance:</b>	<b>-</b>	<b>(297,608.75)</b>
<i>*Fund Balance Appropriation</i>		<i>272,238.00</i>
<i>*Transfer from General Fund</i>		-
<b>Airport Taxi Lane Grant Fund (38):</b>		
Revenues	676,000.00	-
Expenditures	(676,000.00)	-
<b>Balance:</b>	<b>-</b>	<b>-</b>
<i>*Fund Balance Appropriation</i>		<i>15,000.00</i>

	Budget	YTD Activity
<b>Airport Fund (39):</b>		
Revenues	181,997.00	34,226.53
Expenditures	(181,997.00)	(74,070.09)
<b>Balance:</b>	<b>-</b>	<b>(39,843.56)</b>
<i>*Fund Balance Appropriation</i>		-
<i>*Transfer from General Fund</i>		-
<b>DSS Trust Fund Accounts (51):</b>		
Revenues	151,000.00	84,135.84
Expenditures	(151,000.00)	(77,205.97)
<b>Balance:</b>	<b>-</b>	<b>6,929.87</b>
<i>*Fund Balance Appropriation</i>		-
<b>Projects/Grants Fund (58):</b>		
Revenues	611,301.00	157,740.74
Expenditures	(611,301.00)	(157,740.74)
<b>Balance:</b>	<b>-</b>	<b>-</b>
<i>*Fund Balance Appropriation</i>		<i>20,000.00</i>
<i>*Transfer from General Fund</i>		-
<b>CRF Pandemic Recovery (60):</b>		
Revenues	419.53	-
Expenditures	(419.53)	(419.53)
<b>Balance:</b>	<b>-</b>	<b>(419.53)</b>
<i>*Fund Balance Appropriation</i>		<i>419.53</i>
<b>Travel &amp; Tourism Fund (63):</b>		
Revenues	193,982.00	79,152.38
Expenditures	(193,982.00)	(62,318.03)
<b>Balance:</b>	<b>-</b>	<b>16,834.35</b>
<i>*Fund Balance Appropriation</i>		<i>32,300.00</i>
<b>E-911 Fund (69):</b>		
Revenues	402,057.00	39,005.95
Expenditures	(402,057.00)	(61,936.22)
<b>Balance:</b>	<b>-</b>	<b>(22,930.27)</b>
<i>*Fund Balance Appropriation</i>		<i>308,443.00</i>
<i>*Transfer from General Fund</i>		-
<b>Revaluation Fund (70)</b>		
Revenues	40,000.00	1.93
Expenditures	(40,000.00)	-
<b>Balance:</b>	<b>-</b>	<b>1.93</b>
<i>*Fund Balance Appropriation</i>		-
<i>*Transfer from General Fund</i>		-



## Washington County

12/22/2021

2:48 PM

## Statement of Revenue and Expenditures

Revenue Account Range: First to Last

Include Non-Anticipated: Yes

Year To Date As Of: 12/22/21

Expend Account Range: First to Last

Include Non-Budget: No

Current Period: 12/01/21 to 12/22/21

Print Zero YTD Activity: No

Prior Year: 12/01/20 to 12/22/20

Revenue Account	Description	Prior Yr Rev	Anticipated	Curr Rev	YTD Rev	Cancel	Excess/Deficit	% Real
10-3010-000	TAXES-AD VALOREM CURRENT YEAR	\$7,146,911.54	\$7,240,525.00	\$778,404.31	\$5,310,009.95	\$0.00	-\$1,930,515.05	73%
10-3010-010	CURRENT YEAR TAX DISCOUNTS	-\$61,496.48	-\$65,000.00	\$0.00	-\$63,252.11	\$0.00	\$1,747.89	97%
10-3011-000	TAXES-AD VALOREM 1ST PRIOR YR	\$238,676.79	\$220,000.00	\$9,232.95	\$132,356.70	\$0.00	-\$87,643.30	60%
10-3012-000	TAXES-AD VALOREM ALL PRIOR YRS	\$147,577.98	\$135,000.00	\$7,644.11	\$61,275.80	\$0.00	-\$73,724.20	45%
10-3018-000	NCVTS-WASHINGTON CO MOTOR VEH TAX	\$950,784.00	\$823,200.00	\$62,915.41	\$375,071.97	\$0.00	-\$448,128.03	46%
10-3018-001	NCVTS-WASH CO BILL/CC CONTRA REV	-\$32,019.81	-\$30,000.00	\$0.00	\$0.00	\$0.00	\$30,000.00	0%
10-3018-002	NCVTS-WASH CO REFUNDS-CONTRA REVENU	-\$4,343.97	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
10-3018-003	NCVTS-WASH CO INTEREST	\$5,683.86	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
10-3030-000	PREPAYMENT-PROPERTY TAXES	\$57,374.93	\$42,000.00	\$2,017.37	\$21,584.26	\$0.00	-\$20,415.74	51%
10-3080-000	GROSS TAX REC LEASED VEHICLES	\$902.35	\$700.00	\$76.20	\$338.97	\$0.00	-\$361.03	48%
10-3090-000	PAYMENTS IN LIEU OF TAXES	\$12,812.00	\$13,000.00	\$0.00	\$0.00	\$0.00	-\$13,000.00	0%
10-3120-000	REFUNDS-AD VALOREM TAXES	-\$1,181.38	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
10-3170-000	CURRENT YEAR TAX PENALTIES	\$6,537.59	\$7,500.00	\$810.00	\$4,610.04	\$0.00	-\$2,889.96	61%
10-3170-010	PRIOR YEAR TAX PENALTIES	\$1,205.13	\$1,000.00	\$41.62	\$380.55	\$0.00	-\$619.45	38%
10-3180-000	CURRENT YEAR TAX INTEREST	\$24,919.91	\$24,000.00	\$0.00	\$982.30	\$0.00	-\$23,017.70	4%
10-3180-010	PRIOR YEAR TAX INTEREST	\$69,776.98	\$67,000.00	\$3,428.66	\$34,750.66	\$0.00	-\$32,249.34	52%
10-3250-000	PRIVILEGE AND BEER LICENSES	\$630.00	\$600.00	\$0.00	\$0.00	\$0.00	-\$600.00	0%
10-3260-000	ANIMAL ADOPTION FEES & FINES	\$290.00	\$500.00	\$0.00	\$0.00	\$0.00	-\$500.00	0%
10-3270-000	MOTEL OCCUPANCY TAX -6%	\$177,734.68	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
10-3280-000	FRANCHISE FEES-CABLE TV	\$148,185.70	\$12,000.00	\$2,513.34	\$2,513.34	\$0.00	-\$9,486.66	21%
10-3290-000	INTEREST EARNED ON INVESTMENTS	\$9,118.19	\$6,000.00	\$0.00	\$8,566.06	\$0.00	\$2,566.06	143%
10-3310-000	RENTS AND CONCESSIONS	\$13,800.00	\$11,400.00	\$850.00	\$5,600.00	\$0.00	-\$5,800.00	49%
10-3312-000	JAIL CONCESSIONS	\$13,920.52	\$15,000.00	\$0.00	\$11,310.21	\$0.00	-\$3,689.79	75%
10-3350-000	MISCELLANEOUS REVENUES	\$26,299.75	\$0.00	\$4,550.00	\$65,658.28	\$0.00	\$65,658.28	0%
10-3350-001	JURY DUTY PAY	\$24.00	\$0.00	\$0.00	\$114.00	\$0.00	\$114.00	0%







## Washington County

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## Statement of Revenue and Expenditures

<i>Revenue Account</i>	<i>Description</i>	<i>Prior Yr Rev</i>	<i>Anticipated</i>	<i>Curr Rev</i>	<i>YTD Rev</i>	<i>Cancel</i>	<i>Excess/Deficit</i>	<i>% Real</i>
10-3500-050	DSS-FOSTER CARE/ADOPTIONRETURN	\$129,813.70	\$113,562.00	\$0.00	\$38,675.39	\$0.00	-\$74,886.61	34%
10-3500-080	DSS-COMMUNITY DONATIONS-MEDICAL	\$65.00	\$45.00	\$143.00	\$188.00	\$0.00	\$143.00	418%
10-3500-081	DSS COMMUNITY DONATIONS-CHRISTMAS	\$1,505.00	\$445.00	\$497.00	\$942.00	\$0.00	\$497.00	212%
10-3500-090	DSS-CERTIFICATION FEES	\$0.00	\$2,500.00	\$0.00	\$0.00	\$0.00	-\$2,500.00	0%
10-3500-120	DSS-TITLE IV-D CHILD SUPPORT	\$46,427.53	\$18,100.00	\$2,743.02	\$9,874.58	\$0.00	-\$8,225.42	55%
10-3500-121	DSS-SPECIAL LINKS	\$0.00	\$500.00	\$0.00	\$0.00	\$0.00	-\$500.00	0%
10-3500-130	HOME & CC BLOCK GRANT-ALB COMM	\$51,521.02	\$74,630.00	\$0.00	\$12,216.75	\$0.00	-\$62,413.25	16%
10-3500-140	DSS-TYRRELL IV-D CONTRACT	\$60,000.00	\$60,000.00	\$5,000.00	\$30,000.00	\$0.00	-\$30,000.00	50%
10-3500-190	DSS-MEDICAID CAP	\$257,065.50	\$175,000.00	\$396.00	\$81,180.00	\$0.00	-\$93,820.00	46%
10-3500-191	DSS MODIVCARE & ONECALL CONTRACTS	\$0.00	\$0.00	\$172.24	\$416.38	\$0.00	\$416.38	0%
10-3500-200	DOT - ROAP & CTS GRANTS	\$210,162.00	\$183,589.00	\$90.00	\$130,068.00	\$0.00	-\$53,521.00	71%
10-3500-202	DSS-RDC CONTRACT/TRANSPORTATION	\$0.00	\$1,500.00	\$0.00	\$0.00	\$0.00	-\$1,500.00	0%
10-3500-270	SHIIP-SENIOR HEALTH INS INF	\$4,560.00	\$3,700.00	\$0.00	\$3,800.00	\$0.00	\$100.00	103%
10-3500-280	MIPPA GRANT-MEDICAID IMPROVEMENT FOR F	\$3,157.00	\$2,157.00	\$0.00	\$0.00	\$0.00	-\$2,157.00	0%
10-3500-290	WASH CO PESTICIDE CONTAINER RECYC GRA	\$4,509.30	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
10-3508-000	ALB COMM NUTRITION SITE DIRECTOR	\$7,882.11	\$7,882.00	\$0.00	\$0.00	\$0.00	-\$7,882.00	0%
10-3508-001	ALB COMM GENERAL PURPOSE GRANT	\$10,515.00	\$10,515.00	\$0.00	\$0.00	\$0.00	-\$10,515.00	0%
10-3508-002	ALB COMM TITLE III D GRANT	\$0.00	\$1,000.00	\$0.00	\$0.00	\$0.00	-\$1,000.00	0%
10-3509-000	SENIOR CITIZENS FUNDS	\$0.00	\$2,000.00	\$200.00	\$893.50	\$0.00	-\$1,106.50	45%
10-3509-010	SENIOR CENTER TRIPS	\$0.00	\$0.00	\$136.00	\$136.00	\$0.00	\$136.00	0%
10-3509-020	SENIOR CENTER DONATIONS	\$0.00	\$149.00	\$10.00	\$159.00	\$0.00	\$10.00	107%
10-3509-040	SENIOR CTR STIPEND-COOP EXT SHIIP ADMIN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
10-3510-010	COURT COST, FEES AND CHARGES	\$16,130.65	\$22,000.00	\$1,376.48	\$7,121.06	\$0.00	-\$14,878.94	32%
10-3510-020	OFFICERS FEES	\$9,338.86	\$11,000.00	\$634.77	\$3,674.57	\$0.00	-\$7,325.43	33%
10-3540-000	SHERIFF FEES	\$4,309.00	\$3,500.00	\$56.51	\$796.58	\$0.00	-\$2,703.42	23%
10-3540-010	DRUG/DONATIONS/GRANT LEO	\$1,010.57	\$0.00	\$60.42	\$405.15	\$0.00	\$405.15	0%
10-3540-020	GUN PERMITS DISCRETIONARY-COUNTY PORT	\$10,720.00	\$2,500.00	\$315.00	\$2,850.00	\$0.00	\$350.00	114%
10-3540-030	GUN PERMITS-STATE PORTION	\$13,300.00	\$3,000.00	\$380.00	\$3,425.00	\$0.00	\$425.00	114%



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## Statement of Revenue and Expenditures

<i>Revenue Account</i>	<i>Description</i>	<i>Prior Yr Rev</i>	<i>Anticipated</i>	<i>Curr Rev</i>	<i>YTD Rev</i>	<i>Cancel</i>	<i>Excess/Deficit</i>	<i>% Real</i>
10-3540-040	FINGER PRINTING	\$2,980.00	\$620.00	\$90.00	\$720.00	\$0.00	\$100.00	116%
10-3540-070	DONATIONS-ANIMAL CONTROL	\$36.00	\$50.00	-\$1,500.00	\$50.00	\$0.00	\$0.00	100%
10-3540-080	SHERIFF GRANT - BODY CAMS	\$0.00	\$25,000.00	\$0.00	\$21,326.44	\$0.00	-\$3,673.56	85%
10-3540-081	SHERIFF JAG GRANTS	\$0.00	\$25,000.00	\$0.00	\$0.00	\$0.00	-\$25,000.00	0%
10-3540-082	SHERIFF ANKLE MONITORING FEES	\$0.00	\$0.00	\$0.00	\$150.00	\$0.00	\$150.00	0%
10-3541-000	SHERIFF'S SERVICE FEES	\$8,293.61	\$12,000.00	\$1,030.00	\$5,050.00	\$0.00	-\$6,950.00	42%
10-3541-010	SHERIFF-DONATIONS	\$3,355.00	\$1,525.00	\$1,522.50	\$1,547.50	\$0.00	\$22.50	101%
10-3542-000	SHERIFF-ABC BOARD FUNDING	\$4,700.00	\$4,658.00	\$2,021.00	\$4,879.00	\$0.00	\$221.00	105%
10-3550-000	BUILDING PERMIT FEES - (GC)	\$45,272.35	\$45,000.00	\$925.00	\$24,660.90	\$0.00	-\$20,339.10	55%
10-3550-010	PLANNING CONTRACTED SERVICES-BLDG INS	\$1,200.00	\$0.00	\$1,800.00	\$8,294.50	\$0.00	\$8,294.50	0%
10-3550-030	ZONING FEES	\$1,500.00	\$1,500.00	\$25.00	\$525.00	\$0.00	-\$975.00	35%
10-3560-000	REGISTER OF DEEDS FEES	\$79,347.25	\$65,000.00	\$9,050.60	\$43,317.44	\$0.00	-\$21,682.56	67%
10-3560-010	MARRIAGE LICENSES	\$2,580.00	\$2,500.00	\$120.00	\$1,260.00	\$0.00	-\$1,240.00	50%
10-3580-000	JAIL FEES/STATE REIMBURSEMENTS	\$4,107.50	\$3,000.00	\$513.06	\$2,614.36	\$0.00	-\$385.64	87%
10-3590-000	JAIL HOUS/TRANS/CO/US MARSHALL	\$33,799.00	\$26,000.00	\$0.00	\$21,559.00	\$0.00	-\$4,441.00	83%
10-3830-000	SALE OF FIXED ASSETS	\$1,700.00	\$500.00	\$0.00	\$4,393.00	\$0.00	\$3,893.00	879%
10-3900-000	NC EDUCATION LOTTERY	\$87,406.85	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
10-3970-020	M-T-W COURT COORDINATOR GRANT	\$78,563.97	\$83,007.00	\$0.00	\$24,924.09	\$0.00	-\$58,082.91	30%
10-3970-030	STATE AID VETERANS OFFICE	\$2,083.87	\$2,000.00	\$0.00	\$0.00	\$0.00	-\$2,000.00	0%
10-3970-040	JCPC-ROANOKE AREA YOUTH	\$49,736.00	\$62,570.00	\$5,214.00	\$31,286.00	\$0.00	-\$31,284.00	50%
10-3970-041	JCPC-WASHINGTON COUNTY YOUTH	\$16,765.00	\$18,182.00	\$1,515.00	\$9,092.00	\$0.00	-\$9,090.00	50%
10-3970-042	JCPC-ADMINISTRATION	\$524.00	\$8,188.00	\$682.00	\$4,096.00	\$0.00	-\$4,092.00	50%
10-3970-050	SCHOOL REIMB-WCU/CHS SRO	\$94,424.44	\$120,590.00	\$6,141.65	\$32,798.88	\$0.00	-\$87,791.12	27%
10-3970-070	NCACC MANAGEMENT FELLOW GRANT ASST	\$1,344.08	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
10-3970-090	CONTRI FROM SOIL & WATER DIST	\$22,515.99	\$21,136.00	\$0.00	\$0.00	\$0.00	-\$21,136.00	0%
10-3970-120	COST ALLOCATION-WATERWORKS	\$120,000.00	\$90,000.00	\$0.00	\$0.00	\$0.00	-\$90,000.00	0%
10-3980-020	TOURISM DEVELOP AUTHOR 3% ADMN	\$3,500.00	\$3,500.00	\$0.00	\$0.00	\$0.00	-\$3,500.00	0%
10-3990-000	APPROPRIATED FUND BALANCE	\$0.00	\$1,357,893.00	\$0.00	\$0.00	\$0.00	-\$1,357,893.00	0%



## Washington County

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## Statement of Revenue and Expenditures

<i>Revenue Account</i>	<i>Description</i>	<i>Prior Yr Rev</i>	<i>Anticipated</i>	<i>Curr Rev</i>	<i>YTD Rev</i>	<i>Cancel</i>	<i>Excess/Deficit</i>	<i>% Real</i>
10-3991-000	REGISTER DDS PRESERVATION FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
10-3999-900	CANCELLED PRIOR YEAR EXPENDITURES	\$0.00	\$0.00	\$0.00	\$1,465.31	\$0.00	\$1,465.31	0%
<b>GENERAL FUND Revenue Total</b>		<b>\$15,652,438.00</b>	<b>\$16,410,336.00</b>	<b>\$1,211,651.16</b>	<b>\$8,103,499.74</b>	<b>\$0.00</b>	<b>-\$8,306,836.26</b>	<b>49%</b>

<i>Expend Account</i>	<i>Description</i>	<i>Prior Yr Expd</i>	<i>Budgeted</i>	<i>Curr Expd</i>	<i>YTD Expd</i>	<i>Cancel</i>	<i>Balance</i>	<i>% Expd</i>
10-0000-000	GENERAL FUND:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
10-4110-000	GOVERNING BOARD:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
10-4110-010	SALARIES & WAGES-BOARD	\$35,399.40	\$35,400.00	\$2,949.60	\$17,699.60	\$0.00	\$17,700.40	50%
10-4110-020	SALARIES & WAGES-BOARD TRAVEL STIPEND	\$14,099.80	\$14,100.00	\$1,174.80	\$7,049.80	\$0.00	\$7,050.20	50%
10-4110-030	SALARIES & WAGES-CELLPHONE STIPEND	\$1,562.50	\$3,000.00	\$250.00	\$1,500.00	\$0.00	\$1,500.00	50%
10-4110-090	GOVERNING BOARD- FICA TAX EXPENSE	\$3,953.51	\$4,016.00	\$338.43	\$2,030.87	\$0.00	\$1,985.13	51%
10-4110-140	GOVERNING BOARD- WORKMAN'S COMP	\$1,390.00	\$1,600.00	\$0.00	\$1,360.00	\$0.00	\$240.00	85%
10-4110-200	GOVERNING BOARD- DEPT SUPPLIES	\$1,771.47	\$2,000.00	\$179.88	\$293.15	\$0.00	\$1,706.85	15%
10-4110-310	GOVERNING BOARD- TRAVEL	\$869.29	\$15,000.00	\$464.77	\$5,431.25	\$0.00	\$9,568.75	36%
10-4110-320	GOVERNING BOARD- COMMUNICATIONS	\$600.00	\$750.00	\$50.00	\$300.00	\$0.00	\$450.00	40%
10-4110-350	POSTAGE	\$6.95	\$50.00	\$0.00	\$0.00	\$0.00	\$50.00	0%
10-4110-370	GOVERNING BOARD- PRINTING	\$100.00	\$500.00	\$0.00	\$75.00	\$0.00	\$425.00	15%
10-4110-380	ADVERTISING	\$1,288.00	\$750.00	\$261.00	\$311.00	\$0.00	\$439.00	41%
10-4110-390	COMMISSIONERS-SPECIAL SPONSORED	\$3,986.00	\$6,500.00	\$3,270.00	\$3,587.42	\$0.00	\$2,912.58	55%
10-4110-391	GOVERNING BOARD- DUES & SUBSCRIPTIONS	\$5,827.55	\$6,000.00	\$0.00	\$5,598.00	\$0.00	\$402.00	93%
10-4110-392	OTHER COMMUNITY CONTRIBUTIONS	\$4,000.00	\$8,000.00	\$0.00	\$2,000.00	\$0.00	\$6,000.00	25%
10-4110-442	CONTRACTED SERVICES-GRANICUS	\$5,136.00	\$5,496.00	\$0.00	\$5,495.52	\$0.00	\$0.48	100%
<b>4110 Total</b>		<b>\$79,990.47</b>	<b>\$103,162.00</b>	<b>\$8,938.48</b>	<b>\$52,731.61</b>	<b>\$0.00</b>	<b>\$50,430.39</b>	<b>51%</b>
10-4120-000	MANAGERS OFFICE:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
10-4120-010	MANAGERS OFFICE- S & W- REGULAR	\$204,746.15	\$214,864.00	\$18,009.50	\$106,807.00	\$0.00	\$108,057.00	50%
10-4120-040	SALARIES & WAGES-LONGEVITY	\$1,982.26	\$2,066.00	\$0.00	\$2,065.63	\$0.00	\$0.37	100%
10-4120-090	MANAGERS OFFICE- FICA TAX EXPENSE	\$15,608.08	\$16,590.00	\$1,363.46	\$8,243.16	\$0.00	\$8,346.84	50%
10-4120-100	MANAGERS OFFICE- RETIREMENT	\$34,913.10	\$40,058.00	\$3,263.33	\$19,727.77	\$0.00	\$20,330.23	49%



Washington County

Statement of Revenue and Expenditures

<i>Expend Account</i>	<i>Description</i>	<i>Prior Yr Expd</i>	<i>Budgeted</i>	<i>Curr Expd</i>	<i>YTD Expd</i>	<i>Cancel</i>	<i>Balance</i>	<i>% Expd</i>
10-4120-101	MANAGERS OFFICE 401 (K) CONTRIB	\$5,928.88	\$6,506.00	\$540.28	\$3,204.18	\$0.00	\$3,301.82	49%
10-4120-130	MANAGERS OFFICE- UNEMPLOYMENT INS.	\$0.00	\$1,008.00	\$0.00	\$0.00	\$0.00	\$1,008.00	0%
10-4120-140	MANAGERS OFFICE- WORKMAN'S COMP	\$1,261.00	\$1,389.00	\$0.00	\$1,223.00	\$0.00	\$166.00	88%
10-4120-180	MANAGERS OFFICE- GROUP INS.	\$25,468.01	\$28,846.00	\$2,276.16	\$13,656.96	\$0.00	\$15,189.04	47%
10-4120-190	LEGAL SERVICES	\$13,287.50	\$10,000.00	\$0.00	\$26.00	\$0.00	\$9,974.00	0%
10-4120-191	MANAGERS OFFICE-UNCSOG LFNC INTERN PF	\$0.00	\$20,000.00	\$0.00	\$6,000.00	\$0.00	\$14,000.00	30%
10-4120-260	MANAGERS OFFICE- DEPARTMENTAL SUPPLIE	\$10,648.33	\$5,000.00	\$73.88	\$913.46	\$0.00	\$4,086.54	18%
10-4120-310	MANAGERS OFFICE- TRAVEL	\$40.00	\$2,000.00	\$55.41	\$108.43	\$0.00	\$1,891.57	5%
10-4120-315	TRAINING	\$3,581.00	\$6,000.00	\$0.00	\$516.00	\$0.00	\$5,484.00	9%
10-4120-320	MANAGERS OFFICE- COMMUNICATIONS	\$1,286.88	\$1,500.00	\$126.50	\$635.20	\$0.00	\$864.80	42%
10-4120-330	POSTAGE	\$48.82	\$100.00	\$1.06	\$29.04	\$0.00	\$70.96	29%
10-4120-355	MAINT & REPAIR-VEHICLE	\$0.00	\$1,500.00	\$0.00	\$0.00	\$0.00	\$1,500.00	0%
10-4120-370	MANAGERS OFFICE- PRINTING	\$100.00	\$250.00	\$0.00	\$0.00	\$0.00	\$250.00	0%
10-4120-380	ADVERTISING	\$1,542.00	\$2,500.00	\$0.00	\$360.00	\$0.00	\$2,140.00	14%
10-4120-390	MANAGERS OFFICE- DUES AND SUBSCRIPTIOI	\$5,193.41	\$5,600.00	\$1,446.70	\$2,754.75	\$0.00	\$2,845.25	49%
10-4120-400	LEASE-COPIER	\$1,662.48	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
10-4120-440	CONTRACTED SERVICES-ECONOMIC DEVELOI	\$0.00	\$10,000.00	\$0.00	\$0.00	\$0.00	\$10,000.00	0%
	<b>4120 Total</b>	<b>\$327,297.90</b>	<b>\$375,777.00</b>	<b>\$27,156.28</b>	<b>\$166,270.58</b>	<b>\$0.00</b>	<b>\$209,506.42</b>	<b>44%</b>
10-4130-000	FINANCE OFFICE:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
10-4130-010	FINANCE OFFICE- S & W- REGULAR	\$172,523.04	\$178,256.00	\$14,739.92	\$88,439.52	\$0.00	\$89,816.48	50%
10-4130-040	SALARIES & WAGES-LONGEVITY	\$1,036.27	\$1,515.00	\$0.00	\$1,506.68	\$0.00	\$8.32	99%
10-4130-090	FINANCE OFFICE- FICA TAX EXPENSE	\$12,442.32	\$13,752.00	\$1,064.36	\$6,501.42	\$0.00	\$7,250.58	47%
10-4130-100	FINANCE OFFICE- RETIREMENT	\$29,454.80	\$33,226.00	\$2,670.87	\$16,298.23	\$0.00	\$16,927.77	49%
10-4130-101	FINANCE OFFICE- 401(K) CONTRIB.	\$5,175.72	\$5,393.00	\$442.20	\$2,653.20	\$0.00	\$2,739.80	49%
10-4130-130	FINANCE OFFICE- UNEMPLYMENT INS.	\$0.00	\$1,008.00	\$0.00	\$0.00	\$0.00	\$1,008.00	0%
10-4130-140	FINANCE OFFICE- WORKMAN'S COMP	\$954.00	\$1,185.00	\$0.00	\$1,044.00	\$0.00	\$141.00	88%
10-4130-150	FINANCE OFFICE-BANK FEES	\$20,288.56	\$14,000.00	\$0.00	\$5,148.65	\$0.00	\$8,851.35	37%
10-4130-180	FINANCE OFFICE- PROFESSIONAL SERVICES	\$78,276.77	\$94,200.00	\$18.80	\$59,019.85	\$0.00	\$35,180.15	63%



## Washington County

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## Statement of Revenue and Expenditures

<i>Expend Account</i>	<i>Description</i>	<i>Prior Yr Expd</i>	<i>Budgeted</i>	<i>Curr Expd</i>	<i>YTD Expd</i>	<i>Cancel</i>	<i>Balance</i>	<i>% Expd</i>
10-4130-181	FINANCE OFFICE- GROUP INS.	\$27,566.49	\$28,746.00	\$2,278.52	\$13,671.12	\$0.00	\$15,074.88	48%
10-4130-260	FINANCE OFFICE- DEPARTMENTAL SUPPLIES	\$6,172.45	\$4,250.00	\$147.76	\$1,014.51	\$0.00	\$3,235.49	24%
10-4130-270	FINANCE OFFICE-SERVICE AWARDS	\$0.00	\$50.00	\$0.00	\$50.00	\$0.00	\$0.00	100%
10-4130-280	FINANCE OFFICE- POSTAGE	\$1,805.00	\$2,500.00	\$148.51	\$750.90	\$0.00	\$1,749.10	30%
10-4130-310	FINANCE OFFICE- TRAVEL	\$648.99	\$1,200.00	\$0.00	\$0.00	\$0.00	\$1,200.00	0%
10-4130-315	TRAINING	\$702.50	\$3,100.00	\$193.50	\$274.28	\$0.00	\$2,825.72	9%
10-4130-320	FINANCE OFFICE- COMMUNICATIONS	\$1,492.21	\$1,600.00	\$122.78	\$674.56	\$0.00	\$925.44	42%
10-4130-355	REPAIR & MAINTENANCE-VEHICLES	\$52.80	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
10-4130-390	FINANCE OFFICE- DUES & SUBSCRIPTIONS	\$982.80	\$1,100.00	\$210.00	\$837.76	\$0.00	\$262.24	76%
10-4130-410	FINANCE OFFICE- LEASE EQUIPMENT	\$702.30	\$600.00	\$0.00	\$138.60	\$0.00	\$461.40	23%
	<b>4130 Total</b>	<b>\$360,277.02</b>	<b>\$385,681.00</b>	<b>\$22,037.22</b>	<b>\$198,023.28</b>	<b>\$0.00</b>	<b>\$187,657.72</b>	<b>51%</b>
10-4140-000	TAX ADMIN:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
10-4140-010	TAX ADMIN.- S & W- REGULAR	\$173,422.56	\$182,580.00	\$15,053.76	\$90,322.56	\$0.00	\$92,257.44	49%
10-4140-040	SALARIES & WAGES-LONGEVITY	\$1,773.11	\$2,157.00	\$0.00	\$2,130.18	\$0.00	\$26.82	99%
10-4140-090	TAX ADMIN.- FICA TAX EXPENSE	\$12,327.82	\$14,132.00	\$1,064.62	\$6,547.62	\$0.00	\$7,584.38	46%
10-4140-100	TAX ADMIN.- RETIREMENT	\$29,733.42	\$34,144.00	\$2,727.73	\$16,752.37	\$0.00	\$17,391.63	49%
10-4140-101	TAX ADMIN.- 401(K) CONTRIB.	\$4,208.01	\$5,542.00	\$372.90	\$2,237.40	\$0.00	\$3,304.60	40%
10-4140-130	TAX ADMIN.- UNEMPLOYMENT INS.	\$0.00	\$1,260.00	\$0.00	\$0.00	\$0.00	\$1,260.00	0%
10-4140-140	TAX ADMIN.- WORKMAN'S COMP	\$10,047.00	\$3,305.00	\$0.00	\$2,911.00	\$0.00	\$394.00	88%
10-4140-180	TAX ADMIN.- GROUP INS.	\$35,168.09	\$37,779.00	\$3,003.39	\$18,020.34	\$0.00	\$19,758.66	48%
10-4140-260	TAX ADMIN.- OFFICE & DEPTAL SUPPLIES	\$14,692.79	\$7,500.00	\$295.52	\$3,399.02	\$0.00	\$4,100.98	45%
10-4140-270	SERVICE AWARDS	\$0.00	\$100.00	\$0.00	\$100.00	\$0.00	\$0.00	100%
10-4140-310	TAX ADMIN.- TRAVEL	\$29.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0%
10-4140-315	TRAINING	\$1,037.50	\$5,000.00	\$0.00	\$20.00	\$0.00	\$4,980.00	0%
10-4140-320	TAX ADMIN.- COMMUNICATIONS	\$1,799.25	\$2,000.00	\$171.63	\$855.26	\$0.00	\$1,144.74	43%
10-4140-325	TAX ADMIN-POSTAGE	\$7,357.25	\$11,000.00	\$1,553.97	\$6,548.89	\$0.00	\$4,451.11	60%
10-4140-341	ADVERTISING	\$2,136.50	\$3,000.00	\$0.00	\$120.00	\$0.00	\$2,880.00	4%
10-4140-355	TAX ADMIN-MAINTENANCE & REPAIR-VEHICLE	\$1,531.47	\$1,500.00	\$0.00	\$0.00	\$0.00	\$1,500.00	0%



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## Statement of Revenue and Expenditures

<i>Expend Account</i>	<i>Description</i>	<i>Prior Yr Expd</i>	<i>Budgeted</i>	<i>Curr Expd</i>	<i>YTD Expd</i>	<i>Cancel</i>	<i>Balance</i>	<i>% Expd</i>
10-4140-370	PRINTING	\$5,053.96	\$6,250.00	\$0.00	\$2,294.19	\$0.00	\$3,955.81	37%
10-4140-390	TAX ADMIN.- DUES & SUBSCRIPTIONS	\$4,495.75	\$4,850.00	\$275.00	\$1,586.45	\$0.00	\$3,263.55	33%
10-4140-410	TAX ADMIN - COPIER RENTAL	\$460.75	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
10-4140-500	TAX ADMIN - CONTRACTED SERVICES	\$6,150.00	\$19,700.00	\$600.00	\$5,962.50	\$0.00	\$13,737.50	30%
10-4140-510	CONTRACTED SERVICES-ZACCHAEUS	\$2,079.46	\$6,500.00	\$0.00	\$0.00	\$0.00	\$6,500.00	0%
10-4140-511	TAX ADMIN - CONTRACTED SERV FILE STORAC	\$480.00	\$480.00	\$0.00	\$0.00	\$0.00	\$480.00	0%
10-4140-550	TAX ADMIN - CAPITAL OUTLAY	\$0.00	\$80,000.00	\$0.00	\$0.00	\$0.00	\$80,000.00	0%
	<b>4140 Total</b>	<b>\$313,983.69</b>	<b>\$429,279.00</b>	<b>\$25,118.52</b>	<b>\$159,807.78</b>	<b>\$0.00</b>	<b>\$269,471.22</b>	<b>37%</b>
10-4155-000	PROFESSIONAL SERVICE:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
10-4155-190	PROF SERVICE-HOSPITAL PENSION-LEGAL	\$0.00	\$20,000.00	\$0.00	\$0.00	\$0.00	\$20,000.00	0%
10-4155-215	PROFESSIONAL SERVICES- HOSPITAL	\$28,440.00	\$30,000.00	\$0.00	\$8,439.00	\$0.00	\$21,561.00	28%
10-4155-999	PROFESSIONAL SERVICE- HOSPITAL PENSION	\$320,000.00	\$360,000.00	\$0.00	\$150,000.00	\$0.00	\$210,000.00	42%
	<b>4155 Total</b>	<b>\$348,440.00</b>	<b>\$410,000.00</b>	<b>\$0.00</b>	<b>\$158,439.00</b>	<b>\$0.00</b>	<b>\$251,561.00</b>	<b>39%</b>
10-4170-000	BOARD OF ELECTIONS:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
10-4170-010	BOARD OF ELECTIONS- S & W - REGULAR	\$42,190.06	\$43,347.00	\$3,567.50	\$21,405.00	\$0.00	\$21,942.00	49%
10-4170-011	SALARIES & WAGES-BOARD	\$5,929.92	\$7,320.00	\$160.00	\$2,920.00	\$0.00	\$4,400.00	40%
10-4170-030	BOARD OF ELECTIONS- SALARIES- PART-TIME	\$61,026.02	\$37,834.00	\$1,561.84	\$9,979.70	\$0.00	\$27,854.30	26%
10-4170-031	BOARD OF ELECTIONS - S & W-OVERTIME	\$10,127.98	\$14,580.00	\$0.00	\$2,667.39	\$0.00	\$11,912.61	18%
10-4170-040	SALARIES & WAGES-LONGEVITY	\$842.24	\$867.00	\$0.00	\$856.20	\$0.00	\$10.80	99%
10-4170-090	BOARD OF ELECTIONS- FICA TAX EXPENSE	\$9,128.79	\$7,952.00	\$398.96	\$2,863.64	\$0.00	\$5,088.36	36%
10-4170-100	BOARD OF ELECTIONS- RETIREMENT EXPENS	\$9,066.89	\$10,867.00	\$646.43	\$4,517.05	\$0.00	\$6,349.95	42%
10-4170-101	BOARD OF ELECTIONS- 401(K) CONTRIB.	\$1,551.70	\$1,764.00	\$107.03	\$722.19	\$0.00	\$1,041.81	41%
10-4170-130	BOARD OF ELECTIONS- UNEMPLOYMENT INS.	\$0.00	\$252.00	\$0.00	\$0.00	\$0.00	\$252.00	0%
10-4170-140	BOARD OF ELECTIONS- WORKMANS COMP	\$436.00	\$685.00	\$0.00	\$603.00	\$0.00	\$82.00	88%
10-4170-180	BOARD OF ELECTIONS- GROUP INS. EXPENSE	\$6,881.85	\$7,182.00	\$568.75	\$3,412.50	\$0.00	\$3,769.50	48%
10-4170-260	BOARD OF ELECTIONS- DEPART SUPPLIES	\$3,327.37	\$3,199.00	\$36.94	\$172.38	\$0.00	\$3,026.62	5%
10-4170-310	BOARD OF ELECTIONS- TRAVEL	\$1,313.50	\$2,600.00	\$29.00	\$569.00	\$0.00	\$2,031.00	22%
10-4170-315	TRAINING	\$0.00	\$10,200.00	\$0.00	\$300.00	\$0.00	\$9,900.00	3%



## Washington County

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## Statement of Revenue and Expenditures

<i>Expend Account</i>	<i>Description</i>	<i>Prior Yr Expd</i>	<i>Budgeted</i>	<i>Curr Expd</i>	<i>YTD Expd</i>	<i>Cancel</i>	<i>Balance</i>	<i>% Expd</i>
10-4170-320	BOARD OF ELECTIONS- COMMUNICATIONS	\$803.31	\$1,260.00	\$54.11	\$371.58	\$0.00	\$888.42	29%
10-4170-330	POSTAGE	\$1,228.76	\$4,000.00	\$43.06	\$226.27	\$0.00	\$3,773.73	6%
10-4170-350	BOARD OF ELECTIONS- MAINT & REPAIR- EQU	\$462.20	\$1,100.00	\$115.55	\$346.65	\$0.00	\$753.35	32%
10-4170-360	CONTRACTED SERVICES	\$12,835.79	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
10-4170-370	BOARD OF ELECTIONS- PRINTING	\$6,773.83	\$10,774.00	\$0.00	\$2,504.70	\$0.00	\$8,269.30	23%
10-4170-380	ADVERTISING	\$560.00	\$1,200.00	\$0.00	\$468.00	\$0.00	\$732.00	39%
10-4170-390	BOARD OF ELECTIONS- DUES & SUBSCRIPTIO	\$30.00	\$180.00	\$0.00	\$0.00	\$0.00	\$180.00	0%
10-4170-550	CAPITAL OUTLAY-EQUIPMENT	\$0.00	\$64,126.00	\$0.00	\$64,124.47	\$0.00	\$1.53	100%
10-4170-700	2020 HAVA FUNDS-NC CFDA# 90-404	\$0.00	\$34,574.00	\$0.00	\$34,574.00	\$0.00	\$0.00	100%
	<b>4170 Total</b>	<b>\$174,516.21</b>	<b>\$265,863.00</b>	<b>\$7,289.17</b>	<b>\$153,603.72</b>	<b>\$0.00</b>	<b>\$112,259.28</b>	<b>58%</b>
10-4180-000	REGISTER OF DEEDS:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
10-4180-010	REGISTER- OF- DEEDS- S & W- REGULAR	\$77,518.92	\$77,725.00	\$6,459.91	\$38,759.46	\$0.00	\$38,965.54	50%
10-4180-030	REGISTER OF DEEDS- S & W- PART-TIME	\$8,512.50	\$8,000.00	\$0.00	\$0.00	\$0.00	\$8,000.00	0%
10-4180-040	SALARIES & WAGES-LONGEVITY	\$1,007.78	\$1,008.00	\$0.00	\$1,007.78	\$0.00	\$0.22	100%
10-4180-090	REGISTER- OF- DEEDS- FICA TAX EXPENSE	\$6,438.62	\$6,635.00	\$474.63	\$2,924.87	\$0.00	\$3,710.13	44%
10-4180-100	REGISTER- OF- DEEDS- RETIREMENT	\$13,325.40	\$14,552.00	\$1,170.53	\$7,205.79	\$0.00	\$7,346.21	50%
10-4180-101	REGISTER OF DEEDS- 401(K) CONTRIB.	\$2,325.48	\$2,362.00	\$193.79	\$1,162.74	\$0.00	\$1,199.26	49%
10-4180-102	REGISTER OF DEEDS- REG DS SUPPLEMENTA	\$890.65	\$1,000.00	\$60.73	\$320.81	\$0.00	\$679.19	32%
10-4180-130	REGISTER OF DEEDS- UNEMPLOYMENT INS.	\$0.00	\$504.00	\$0.00	\$0.00	\$0.00	\$504.00	0%
10-4180-140	REGISTER OF DEEDS- WORKMAN'S COMP	\$514.00	\$572.00	\$0.00	\$503.00	\$0.00	\$69.00	88%
10-4180-180	REGISTER- OF- DEEDS- GROUP INS.	\$13,731.30	\$14,335.00	\$1,134.79	\$6,808.74	\$0.00	\$7,526.26	47%
10-4180-260	REGISTER-OF-DEEDS-DEPARTMENTAL SUPPLI	\$4,670.52	\$4,000.00	\$44.45	\$572.39	\$0.00	\$3,427.61	14%
10-4180-270	SERVICE AWARDS	\$100.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
10-4180-310	REGISTER- OF- DEEDS- TRAVEL	\$0.00	\$400.00	\$0.00	\$0.00	\$0.00	\$400.00	0%
10-4180-315	TRAINING	\$363.00	\$3,600.00	\$200.53	\$692.21	\$0.00	\$2,907.79	19%
10-4180-320	REGISTER- OF- DEEDS- COMMUNICATIONS	\$511.22	\$700.00	\$47.49	\$190.68	\$0.00	\$509.32	27%
10-4180-330	POSTAGE	\$63.95	\$200.00	\$4.92	\$18.25	\$0.00	\$181.75	9%
10-4180-350	REGISTER- OF- DEEDS- MAINT AND REPAIR EC	\$232.20	\$2,500.00	\$58.05	\$174.15	\$0.00	\$2,325.85	7%



## Washington County

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## Statement of Revenue and Expenditures

<i>Expend Account</i>	<i>Description</i>	<i>Prior Yr Expd</i>	<i>Budgeted</i>	<i>Curr Expd</i>	<i>YTD Expd</i>	<i>Cancel</i>	<i>Balance</i>	<i>% Expd</i>
10-4180-390	REGISTER- OF- DEEDS- DUES AND SUBSCRIP1	\$375.00	\$625.00	\$325.00	\$422.68	\$0.00	\$202.32	68%
10-4180-600	REGISTER OF DEEDS- CONTRACTED SERVICE	\$11,500.00	\$11,500.00	\$0.00	\$0.00	\$0.00	\$11,500.00	0%
10-4180-611	ROD AUTOMATION FUND - CAPITAL OUTLAY	\$0.00	\$22,800.00	\$0.00	\$0.00	\$0.00	\$22,800.00	0%
10-4180-612	ROD AUTOMATION FUND - DEPARTMENTAL SU	\$12,142.39	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
	<b>4180 Total</b>	<b>\$154,222.93</b>	<b>\$173,018.00</b>	<b>\$10,174.82</b>	<b>\$60,763.55</b>	<b>\$0.00</b>	<b>\$112,254.45</b>	<b>35%</b>
10-4210-000	INFORMATION TECHNOLOGY:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
10-4210-010	INFO. TECH- S & W- REGULAR	\$52,007.94	\$52,596.00	\$4,383.00	\$26,298.00	\$0.00	\$26,298.00	50%
10-4210-040	SALARIES & WAGES-LONGEVITY	\$1,539.39	\$1,578.00	\$0.00	\$1,577.88	\$0.00	\$0.12	100%
10-4210-090	INFO. TECH- FICA TAX EXPENSE	\$3,474.47	\$4,144.00	\$283.47	\$1,821.53	\$0.00	\$2,322.47	44%
10-4210-100	INFO. TECH- RETIREMENT	\$9,086.46	\$10,013.00	\$794.20	\$5,051.11	\$0.00	\$4,961.89	50%
10-4210-101	INFO. TECH- 401(K) CONTRIB.	\$1,560.23	\$1,625.00	\$131.49	\$788.94	\$0.00	\$836.06	49%
10-4210-130	INFO. TECH- UNEMPLOYMENT INS.	\$0.00	\$504.00	\$0.00	\$0.00	\$0.00	\$504.00	0%
10-4210-140	INFO. TECH- WORKMAN'S COMP	\$305.00	\$357.00	\$0.00	\$314.00	\$0.00	\$43.00	88%
10-4210-180	INFO. TECH- CONTRACTED SERVICES	\$9,050.00	\$22,000.00	\$0.00	\$0.00	\$0.00	\$22,000.00	0%
10-4210-181	INFO. TECH- GROUP INS.	\$8,900.10	\$9,192.00	\$737.20	\$4,423.20	\$0.00	\$4,768.80	48%
10-4210-200	INFO. TECH- DEPARTMENTAL SUPPLIES	\$797.11	\$1,400.00	\$14.82	\$208.64	\$0.00	\$1,191.36	15%
10-4210-310	INFO. TECH- TRAVEL	\$57.07	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	0%
10-4210-315	TRAINING	\$100.00	\$2,000.00	\$0.00	\$445.00	\$0.00	\$1,555.00	22%
10-4210-320	INFO. TECH- COMMUNICATIONS	\$2,829.61	\$3,200.00	\$26.58	\$1,214.62	\$0.00	\$1,985.38	38%
10-4210-330	POSTAGE	\$46.00	\$50.00	\$0.00	\$0.00	\$0.00	\$50.00	0%
10-4210-350	INFO. TECH- MAINT. & REPAIR- EQUIPMENT	\$44,094.25	\$36,000.00	\$1,485.60	\$12,615.72	\$0.00	\$23,384.28	35%
10-4210-550	INFO. TECH- CAPITAL OUTLAY EQUIPMENT	\$0.00	\$30,000.00	\$0.00	\$0.00	\$0.00	\$30,000.00	0%
	<b>4210 Total</b>	<b>\$133,847.63</b>	<b>\$174,759.00</b>	<b>\$7,856.36</b>	<b>\$54,758.64</b>	<b>\$0.00</b>	<b>\$120,000.36</b>	<b>31%</b>
10-4260-000	BUILDINGS:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
10-4260-440	CONTRACT SERVICES-COURTHOUSE SECURI	\$29,812.65	\$62,000.00	\$4,202.40	\$26,388.60	\$0.00	\$35,611.40	43%
10-4260-550	BUILDINGS- PUBLIC DEFENDER HOUSING	\$4,452.00	\$4,452.00	\$0.00	\$0.00	\$0.00	\$4,452.00	0%
10-4260-554	PROBATION & PAROLE-FORBES	\$16,083.55	\$16,900.00	\$1,225.00	\$10,253.93	\$0.00	\$6,646.07	61%
10-4260-555	SMART START LEASE ASSISTANCE	\$4,200.00	\$4,200.00	\$0.00	\$1,050.00	\$0.00	\$3,150.00	25%



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## Statement of Revenue and Expenditures

<i>Expend Account</i>	<i>Description</i>	<i>Prior Yr Expd</i>	<i>Budgeted</i>	<i>Curr Expd</i>	<i>YTD Expd</i>	<i>Cancel</i>	<i>Balance</i>	<i>% Expd</i>
10-4260-556	CIP ROOF REPAIRS/REPLACEMENT RESERVE	\$0.00	\$40,000.00	\$0.00	\$0.00	\$0.00	\$40,000.00	0%
10-4260-557	CAPITAL OUTLAY-ROOF REPAIRS/REPLACEME	\$0.00	\$140,000.00	\$76,662.67	\$114,994.00	\$0.00	\$25,006.00	82%
10-4260-558	CIP HVAC REPAIRS/REPALCEMENTS RESERVE	\$0.00	\$20,000.00	\$0.00	\$0.00	\$0.00	\$20,000.00	0%
	<b>4260 Total</b>	<b>\$54,548.20</b>	<b>\$287,552.00</b>	<b>\$82,090.07</b>	<b>\$152,686.53</b>	<b>\$0.00</b>	<b>\$134,865.47</b>	<b>53%</b>
10-4265-000	FACILITY SERVICES:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
10-4265-010	FACILITY SERVICES- S & W- REGULAR	\$160,391.10	\$169,721.00	\$14,145.42	\$74,303.98	\$0.00	\$95,417.02	44%
10-4265-040	SALARIES & WAGES-LONGEVITY	\$1,968.44	\$2,154.00	\$0.00	\$2,127.55	\$0.00	\$26.45	99%
10-4265-090	FACILITY SERVICES- FICA TAX EXPENSE	\$11,081.72	\$13,148.00	\$971.70	\$5,182.98	\$0.00	\$7,965.02	39%
10-4265-100	FACILITY SERVICES- RETIREMENT	\$27,543.41	\$31,767.00	\$2,563.16	\$13,849.42	\$0.00	\$17,917.58	44%
10-4265-101	FACILITY SERVICES- 401(K) CONTRIB.	\$3,149.87	\$5,156.00	\$326.11	\$1,580.61	\$0.00	\$3,575.39	31%
10-4265-130	FACILITY SERVICES- UNEMPLOYMENT INS.	\$0.00	\$1,362.00	\$0.00	\$0.00	\$0.00	\$1,362.00	0%
10-4265-140	FACILITY SERVICES- WORKMAN'S COMP	\$6,362.00	\$14,475.00	\$0.00	\$6,634.00	\$0.00	\$7,841.00	46%
10-4265-181	FACILITY SERVICES- GROUP INS.	\$39,465.26	\$44,776.00	\$3,567.53	\$18,572.50	\$0.00	\$26,203.50	41%
10-4265-200	FACILITY SERVICES- DEPT SUPPLIES & MATER	\$17,440.93	\$18,000.00	\$36.94	\$13,710.74	\$0.00	\$4,289.26	76%
10-4265-201	CLERK OF COURT DEPARTMENTAL SUPPLIES	\$844.39	\$1,700.00	\$6.60	\$531.24	\$0.00	\$1,168.76	31%
10-4265-202	CLERK OF COURT-MAINT & REPAIR-BUILDING	\$3,569.55	\$1,500.00	\$0.00	\$0.00	\$0.00	\$1,500.00	0%
10-4265-215	FACILITY SERVICES- MAINT AND REPAIR BLDG	\$51,692.03	\$72,515.00	\$3,776.08	\$17,736.95	\$0.00	\$54,778.05	24%
10-4265-230	FACILITY SERVICES- DEPT SUPPLIES-SAFETY	\$1,631.85	\$3,000.00	\$238.90	\$271.90	\$0.00	\$2,728.10	9%
10-4265-250	FACILITY SERVICES-SUPPLIES-VEHICLE	\$1,915.43	\$3,000.00	\$206.25	\$1,002.40	\$0.00	\$1,997.60	33%
10-4265-256	FACILITY SERVICES- INSURANCE CLAIMS	\$20,048.61	\$3,593.00	\$0.00	\$3,592.85	\$0.00	\$0.15	100%
10-4265-270	SERVICE AWARDS	\$200.00	\$100.00	\$0.00	\$100.00	\$0.00	\$0.00	100%
10-4265-320	FACILITY SERVICES- COMMUNICATIONS	\$7,432.17	\$7,527.00	\$543.88	\$3,581.10	\$0.00	\$3,945.90	48%
10-4265-325	POSTAGE	\$0.00	\$50.00	\$0.00	\$0.00	\$0.00	\$50.00	0%
10-4265-330	FACILITY SERVICES- UTILITIES-ELECTRICITY	\$96,524.49	\$110,000.00	\$4,318.48	\$41,975.75	\$0.00	\$68,024.25	38%
10-4265-331	UTILITIES-FUEL/GAS	\$10,316.85	\$12,000.00	\$1,662.18	\$3,789.42	\$0.00	\$8,210.58	32%
10-4265-332	UTILITIES-WATER	\$22,122.18	\$30,000.00	\$2,589.64	\$11,547.35	\$0.00	\$18,452.65	38%
10-4265-355	MAINT & REPAIR-VEHICLES	\$579.98	\$650.00	\$0.00	\$122.76	\$0.00	\$527.24	19%
10-4265-390	FACILITY SERVICES- DUES AND SUBSCRIPTIOI	\$0.00	\$300.00	\$20.10	\$60.30	\$0.00	\$239.70	20%



## Washington County

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## Statement of Revenue and Expenditures

<i>Expend Account</i>	<i>Description</i>	<i>Prior Yr Expd</i>	<i>Budgeted</i>	<i>Curr Expd</i>	<i>YTD Expd</i>	<i>Cancel</i>	<i>Balance</i>	<i>% Expd</i>
10-4265-440	CONTRACTED SERVICES-MOWING	\$21,497.00	\$23,300.00	\$0.00	\$12,662.00	\$0.00	\$10,638.00	54%
10-4265-540	FACILITIES- CAPITAL OUTLAY - EQUIPMENT	\$9,121.80	\$17,000.00	\$0.00	\$0.00	\$0.00	\$17,000.00	0%
10-4265-551	MAINT AGREEMENTS-COMMANDER SOFTWARE	\$1,533.00	\$1,533.00	\$0.00	\$0.00	\$0.00	\$1,533.00	0%
10-4265-601	CONTRACTED SERVICES-SECURITY SYSTEM	\$1,706.22	\$1,873.00	\$0.00	\$1,339.05	\$0.00	\$533.95	71%
10-4265-602	CONTRACTED SERVICES-EXTERMINATING	\$6,844.00	\$7,144.00	\$160.00	\$6,684.80	\$0.00	\$459.20	94%
10-4265-603	CONTRACTED SERVICES-ELEVATOR	\$10,090.00	\$12,625.00	\$2,485.00	\$7,855.00	\$0.00	\$4,770.00	62%
10-4265-604	CONTRACTED SERVICES-REPUBLIC	\$8,765.82	\$11,109.00	\$739.62	\$3,764.60	\$0.00	\$7,344.40	34%
10-4265-605	CONTRACTED SERVICES-FIRE EXT	\$2,859.75	\$3,000.00	\$164.50	\$817.25	\$0.00	\$2,182.75	27%
10-4265-606	CONTRACTED SERVICES-HOUSE KEEPING	\$6,240.00	\$4,000.00	\$0.00	\$1,675.00	\$0.00	\$2,325.00	42%
	<b>4265 Total</b>	<b>\$552,937.85</b>	<b>\$628,078.00</b>	<b>\$38,522.09</b>	<b>\$255,071.50</b>	<b>\$0.00</b>	<b>\$373,006.50</b>	<b>41%</b>
10-4310-000	SHERIFF:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
10-4310-010	SHERIFF- S & W- REGULAR	\$703,861.50	\$835,363.00	\$58,954.46	\$344,937.25	\$0.00	\$490,425.75	41%
10-4310-030	SHERIFF- SALARIES AND WAGES PART-TIME	\$0.00	\$8,000.00	\$0.00	\$0.00	\$0.00	\$8,000.00	0%
10-4310-040	SALARIES & WAGES-LONGEVITY	\$2,840.28	\$2,887.00	\$0.00	\$2,870.04	\$0.00	\$16.96	99%
10-4310-090	SHERIFF- FICA TAX EXPENSE	\$50,988.21	\$60,148.00	\$4,220.41	\$24,936.33	\$0.00	\$35,211.67	41%
10-4310-100	SHERIFF- RETIREMENT	\$121,194.47	\$146,058.00	\$10,828.35	\$63,861.97	\$0.00	\$82,196.03	44%
10-4310-101	SHERIFF- 401K CONTRIB.	\$30,538.31	\$37,187.00	\$2,792.99	\$16,019.20	\$0.00	\$21,167.80	43%
10-4310-102	SHERIFF-SUPPLEMENTAL PENSION FUND	\$1,773.47	\$2,400.00	\$0.00	\$0.00	\$0.00	\$2,400.00	0%
10-4310-130	SHERIFF- UNEMPLOYMENT INS.	\$4,606.26	\$5,040.00	\$0.00	\$0.00	\$0.00	\$5,040.00	0%
10-4310-140	SHERIFF- WORKMAN'S COMP	\$45,225.00	\$55,157.00	\$0.00	\$48,583.00	\$0.00	\$6,574.00	88%
10-4310-180	SHERIFF- PROFESSIONAL SERVICES	\$3,829.50	\$3,500.00	\$179.50	\$2,333.50	\$0.00	\$1,166.50	67%
10-4310-181	SHERIFF- GROUP INS.	\$113,930.96	\$145,288.00	\$9,833.87	\$55,592.36	\$0.00	\$89,695.64	38%
10-4310-210	SHERIFF- UNIFORMS	\$8,658.37	\$10,000.00	\$187.57	\$3,259.75	\$0.00	\$6,740.25	33%
10-4310-250	SHERIFF- SUPPLIES-VEHCILE	\$51,694.28	\$54,000.00	\$5,950.38	\$27,731.83	\$0.00	\$26,268.17	51%
10-4310-260	SHERIFF- DEPARTMENTAL SUPPLIES	\$12,948.95	\$35,000.00	\$512.98	\$28,877.46	\$0.00	\$6,122.54	83%
10-4310-270	SERVICE AWARDS	\$100.00	\$50.00	\$0.00	\$50.00	\$0.00	\$0.00	100%
10-4310-310	SHERIFF- TRAVEL	\$1,683.28	\$4,500.00	\$0.00	\$3,078.76	\$0.00	\$1,421.24	68%
10-4310-315	TRAINING	\$1,055.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0%











## Washington County

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## Statement of Revenue and Expenditures

<i>Expend Account</i>	<i>Description</i>	<i>Prior Yr Expd</i>	<i>Budgeted</i>	<i>Curr Expd</i>	<i>YTD Expd</i>	<i>Cancel</i>	<i>Balance</i>	<i>% Expd</i>
10-4314-010	SRO - PLYMOUTH HIGH-S & W- REGULAR	\$33,912.81	\$34,721.00	\$3,001.58	\$13,726.48	\$0.00	\$20,994.52	40%
10-4314-090	SRO - PLYMOUTH HIGH- FICA TAX	\$2,516.36	\$2,656.00	\$225.80	\$1,022.93	\$0.00	\$1,633.07	39%
10-4314-100	SRO - PLYMOUTH HIGH- RETIREMENT MATCH	\$5,958.69	\$6,630.00	\$561.90	\$2,569.61	\$0.00	\$4,060.39	39%
10-4314-101	SRO - PLYMOUTH HIGH- 401K CONTRIBUTION:	\$1,695.66	\$1,736.00	\$150.08	\$686.33	\$0.00	\$1,049.67	40%
10-4314-130	SRO - PLYMOUTH HIGH- UNEMPLOYMENT INS	\$0.00	\$252.00	\$0.00	\$0.00	\$0.00	\$252.00	0%
10-4314-140	SRO - PLYMOUTH HIGH- WORKMAN'S COMP	\$2,238.00	\$2,581.00	\$0.00	\$2,274.00	\$0.00	\$307.00	88%
10-4314-180	SRO - PLYMOUTH HIGH- GROUP INS.	\$6,878.98	\$7,154.00	\$569.22	\$2,843.97	\$0.00	\$4,310.03	40%
10-4314-210	SRO - PLYMOUTH HIGH- UNIFORMS	\$326.04	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0%
10-4314-250	MAINT & REPAIR - VEHICLE	\$2,834.50	\$2,750.00	\$257.69	\$2,050.19	\$0.00	\$699.81	75%
10-4314-260	DEPARTMENTAL SUPPLIES	\$140.52	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	0%
10-4314-310	SRO- TRAVEL	\$0.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0%
10-4314-315	TRAINING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
	<b>4314 Total</b>	<b>\$56,501.56</b>	<b>\$59,680.00</b>	<b>\$4,766.27</b>	<b>\$25,173.51</b>	<b>\$0.00</b>	<b>\$34,506.49</b>	<b>42%</b>
10-4317-000	SRO - PINES:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
10-4317-140	SRO - PINES-WORKMANS COMP	\$2,238.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
	<b>4317 Total</b>	<b>\$2,238.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0%</b>
10-4320-000	DETENTION CENTER:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
10-4320-010	DETENTION CENTER- S & W - REGULAR	\$295,684.14	\$373,311.00	\$26,150.12	\$143,304.86	\$0.00	\$230,006.14	38%
10-4320-030	SALARIES & WAGE - OVERTIME	\$89,352.72	\$30,000.00	\$1,952.98	\$24,515.24	\$0.00	\$5,484.76	82%
10-4320-031	DETENTION CENTER - S&W PARTTIME	\$37,302.03	\$31,000.00	\$2,576.02	\$19,003.51	\$0.00	\$11,996.49	61%
10-4320-040	SALARIES & WAGES - LONGEVITY	\$1,707.26	\$1,865.00	\$0.00	\$1,807.25	\$0.00	\$57.75	97%
10-4320-090	DETENTION CENTER- FICA TAX EXPENSE	\$31,347.60	\$33,367.00	\$2,250.87	\$13,937.71	\$0.00	\$19,429.29	42%
10-4320-100	DETENTION CENTER- RETIREMENT	\$65,433.00	\$74,886.00	\$5,092.29	\$30,402.52	\$0.00	\$44,483.48	41%
10-4320-101	DETENTION CENTER- 401(K) CONTRIB.	\$6,772.80	\$12,155.00	\$483.54	\$3,042.65	\$0.00	\$9,112.35	25%
10-4320-130	DETENTION CENTER- UNEMPLOYMENT INS.	\$0.00	\$3,276.00	\$0.00	\$0.00	\$0.00	\$3,276.00	0%
10-4320-140	DETENTION CENTER- WORKMAN'S COMP	\$29,758.00	\$32,421.00	\$0.00	\$29,931.00	\$0.00	\$2,490.00	92%
10-4320-181	DETENTION CENTER- GROUP INS.	\$71,426.18	\$92,744.00	\$6,233.91	\$32,961.14	\$0.00	\$59,782.86	36%
10-4320-185	TRAVEL	\$269.21	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0%



## Washington County

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## Statement of Revenue and Expenditures

<i>Expend Account</i>	<i>Description</i>	<i>Prior Yr Expd</i>	<i>Budgeted</i>	<i>Curr Expd</i>	<i>YTD Expd</i>	<i>Cancel</i>	<i>Balance</i>	<i>% Expd</i>
10-4320-190	DETENTION CENTER- TRAINING	\$2,287.20	\$5,000.00	\$0.00	\$828.15	\$0.00	\$4,171.85	17%
10-4320-200	DETENTION CENTER- DEPARTMENTAL SUPPLI	\$10,251.03	\$15,000.00	\$1,489.75	\$5,797.57	\$0.00	\$9,202.43	39%
10-4320-210	DETENTION CENTER- UNIFORMS	\$4,935.85	\$7,500.00	\$0.00	\$0.00	\$0.00	\$7,500.00	0%
10-4320-244	CONTRACTED SERVICES-SOUTHERN HEALTH	\$123,595.67	\$155,000.00	\$10,419.23	\$72,934.61	\$0.00	\$82,065.39	47%
10-4320-247	DETENTION CENTER- FOOD & PROVISIONS	\$55,897.85	\$95,000.00	\$4,121.25	\$36,498.80	\$0.00	\$58,501.20	38%
10-4320-290	SUPPLIES & MATERIALS-HYGIENE	\$1,143.70	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00	0%
10-4320-299	DETENTION CENTER- LAUNDRY & DRY CLEANI	\$6,254.00	\$6,500.00	\$122.00	\$2,440.00	\$0.00	\$4,060.00	38%
10-4320-320	DETENTION CENTER- COMMUNICATIONS	\$681.26	\$700.00	\$74.43	\$344.45	\$0.00	\$355.55	49%
10-4320-330	POSTAGE	\$82.67	\$200.00	\$11.68	\$40.34	\$0.00	\$159.66	20%
10-4320-350	DETENTION CENTER- MAINT & REPAIR- EQUIP	\$7,529.17	\$25,000.00	\$853.50	\$1,858.50	\$0.00	\$23,141.50	7%
10-4320-550	DETENTION CENTER- CAPITAL OUTLAY- EQUIP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
10-4320-600	DETENTION CENTER- CONTRACTED SERVICE:	\$55,899.50	\$50,000.00	\$1,289.23	\$10,321.87	\$0.00	\$39,678.13	21%
10-4320-601	CONTRACTED SERVICES-OPTUM	\$3,516.00	\$4,000.00	\$0.00	\$3,199.68	\$0.00	\$800.32	80%
10-4320-602	MAINTENANCE AGREEMENTS-SOUTHERN SOF	\$3,742.00	\$3,742.00	\$0.00	\$3,742.00	\$0.00	\$0.00	100%
10-4320-603	MAINTENANCE AGREEMENTS-TOP GUARD	\$99.00	\$100.00	\$0.00	\$99.00	\$0.00	\$1.00	99%
10-4320-604	MAINTENANCE AGREEMENTS-FED LOCKING S	\$0.00	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00	0%
	<b>4320 Total</b>	<b>\$904,967.84</b>	<b>\$1,063,767.00</b>	<b>\$63,120.80</b>	<b>\$437,010.85</b>	<b>\$0.00</b>	<b>\$626,756.15</b>	<b>41%</b>
10-4330-000	EMERGENCY MANAGEMENT:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
10-4330-010	EMERGENCY MGMT - S & W- REGULAR	\$54,272.04	\$54,272.00	\$4,522.67	\$27,136.02	\$0.00	\$27,135.98	50%
10-4330-090	EMERGENCY MGMT - FICA TAX EXPENSE	\$3,403.08	\$4,152.00	\$283.59	\$1,701.54	\$0.00	\$2,450.46	41%
10-4330-100	EMERGENCY MGMT - RETIREMENT	\$9,210.02	\$10,031.00	\$819.51	\$4,917.06	\$0.00	\$5,113.94	49%
10-4330-101	EMERGENCY MGMT - 401(K) CONTRIB.	\$1,628.16	\$1,628.00	\$135.68	\$814.08	\$0.00	\$813.92	50%
10-4330-130	EMERGENCY MGMT - UNEMPLOYMENT INS.	\$0.00	\$252.00	\$0.00	\$0.00	\$0.00	\$252.00	0%
10-4330-140	EMERGENCY MGMT - WORKMAN'S COMP	\$4,310.00	\$4,441.00	\$0.00	\$2,596.00	\$0.00	\$1,845.00	58%
10-4330-180	EMERGENCY MGMT - GROUP INS.	\$6,920.94	\$7,219.00	\$572.27	\$3,433.62	\$0.00	\$3,785.38	48%
10-4330-250	MAINTENANCE & REPAIR - VEHICLE	\$464.21	\$500.00	\$0.00	\$58.85	\$0.00	\$441.15	12%
10-4330-260	EMERGENCY MGMT - DEPARTMENTAL SUPPLII	\$3,258.13	\$9,500.00	\$36.94	\$1,453.31	\$0.00	\$8,046.69	15%
10-4330-310	EMERGENCY MGMT - TRAVEL	\$1,606.40	\$2,000.00	\$235.78	\$1,056.23	\$0.00	\$943.77	53%







## Washington County

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## Statement of Revenue and Expenditures

<i>Expend Account</i>	<i>Description</i>	<i>Prior Yr Expd</i>	<i>Budgeted</i>	<i>Curr Expd</i>	<i>YTD Expd</i>	<i>Cancel</i>	<i>Balance</i>	<i>% Expd</i>
10-4350-121	SALARIES & WAGES-REGULAR	\$97,545.00	\$97,545.00	\$8,128.75	\$48,772.50	\$0.00	\$48,772.50	50%
10-4350-127	SALARIES & WAGES-LONGEVITY	\$690.18	\$691.00	\$0.00	\$690.18	\$0.00	\$0.82	100%
10-4350-181	FICA TAX	\$6,073.42	\$7,514.00	\$504.09	\$3,077.34	\$0.00	\$4,436.66	41%
10-4350-182	RETIREMENT	\$16,670.23	\$18,156.00	\$1,472.93	\$8,962.64	\$0.00	\$9,193.36	49%
10-4350-183	GROUP INSURANCE	\$15,742.01	\$16,380.00	\$1,302.61	\$7,815.66	\$0.00	\$8,564.34	48%
10-4350-184	401(K) CONTRIBUTIONS	\$2,926.32	\$2,947.00	\$243.86	\$1,463.16	\$0.00	\$1,483.84	50%
10-4350-185	UNEMPLOYMENT INSURANCE	\$0.00	\$504.00	\$0.00	\$0.00	\$0.00	\$504.00	0%
10-4350-186	WORKMAN'S COMP	\$3,236.00	\$5,135.00	\$0.00	\$4,522.00	\$0.00	\$613.00	88%
10-4350-260	DEPARTMENTAL SUPPLIES	\$2,418.59	\$2,500.00	\$108.25	\$1,105.03	\$0.00	\$1,394.97	44%
10-4350-270	INSPECTIONS - SERVICE AWARDS	\$100.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
10-4350-311	TRAVEL	\$499.30	\$750.00	\$52.18	\$344.33	\$0.00	\$405.67	46%
10-4350-320	COMMUNICATIONS	\$1,829.76	\$2,000.00	\$150.99	\$801.98	\$0.00	\$1,198.02	40%
10-4350-330	INSPECTIONS - POSTAGE	\$0.00	\$250.00	\$0.00	\$0.00	\$0.00	\$250.00	0%
10-4350-341	PRINTING	\$0.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0%
10-4350-352	MAINT & REPAIR-EQUIPMENT	\$189.39	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0%
10-4350-353	MAINT & REPAIR-VEHICLE	\$394.62	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0%
10-4350-370	ADVERTISING	\$597.60	\$750.00	\$84.00	\$84.00	\$0.00	\$666.00	11%
10-4350-395	TRAINING	\$725.00	\$1,000.00	\$0.00	\$827.00	\$0.00	\$173.00	83%
10-4350-439	LEASE-EQUIPMENT	\$539.69	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0%
10-4350-440	CONTRACTED	\$0.00	\$6,000.00	\$0.00	\$0.00	\$0.00	\$6,000.00	0%
10-4350-491	DUES & SUBSCRIPTIONS	\$421.80	\$800.00	\$6.70	\$605.51	\$0.00	\$194.49	76%
10-4350-500	DECOMMISSIONING BOND-SOLAR FARMS	\$0.00	\$50,000.00	\$0.00	\$0.00	\$0.00	\$50,000.00	0%
10-4350-540	CAPITAL OUTLAY-VEHICLE	\$30,750.97	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
10-4350-600	CONTRACTED SERV-ABANDONED PROPERTY	\$0.00	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00	0%
	<b>4350 Total</b>	<b>\$181,349.88</b>	<b>\$221,422.00</b>	<b>\$12,054.36</b>	<b>\$79,071.33</b>	<b>\$0.00</b>	<b>\$142,350.67</b>	<b>36%</b>
10-4915-000	GEOGRAPHIC INFORMATION SYSTEMS:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
10-4915-010	GEOGRAPHIC INFO SYST-S & W- REGULAR	\$39,264.96	\$39,515.00	\$3,272.08	\$19,632.48	\$0.00	\$19,882.52	50%
10-4915-040	GEOGRAPHIC INFO SYST - LONGEVITY	\$392.65	\$395.00	\$0.00	\$392.65	\$0.00	\$2.35	99%



## Washington County

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## Statement of Revenue and Expenditures

<i>Expend Account</i>	<i>Description</i>	<i>Prior Yr Expd</i>	<i>Budgeted</i>	<i>Curr Expd</i>	<i>YTD Expd</i>	<i>Cancel</i>	<i>Balance</i>	<i>% Expd</i>
10-4915-090	GEOGRAPHIC INFO SYST- FICA TAX EXPENSE	\$2,975.52	\$3,053.00	\$245.20	\$1,501.11	\$0.00	\$1,551.89	49%
10-4915-100	GEOGRAPHIC INFO SYST- RETIREMENT EXPEI	\$6,738.19	\$7,376.00	\$592.93	\$3,637.67	\$0.00	\$3,738.33	49%
10-4915-101	GEOGRAPHIC INFO SYST- 401(K) CONTRIB.	\$1,177.22	\$1,197.00	\$98.17	\$590.48	\$0.00	\$606.52	49%
10-4915-130	GEOGRAPHIC INFO SYST- UNEMPLOYMENT IN	\$0.00	\$252.00	\$0.00	\$0.00	\$0.00	\$252.00	0%
10-4915-140	GEOGRAPHIC INFO SYST- WORKMAN'S COMP	\$1,466.00	\$1,724.00	\$0.00	\$1,519.00	\$0.00	\$205.00	88%
10-4915-180	GEOGRAPHIC INFO SYST- GROUP INS.	\$6,892.40	\$7,170.00	\$565.16	\$3,408.12	\$0.00	\$3,761.88	48%
10-4915-190	GEOGRAPHIC INFO SYST- TRAINING	\$60.00	\$2,000.00	\$69.41	\$94.41	\$0.00	\$1,905.59	5%
10-4915-260	DEPARTMENTAL SUPPLIES	\$1,565.41	\$2,100.00	\$26.79	\$81.37	\$0.00	\$2,018.63	4%
10-4915-320	GIS- COMMUNICATIONS	\$550.16	\$630.00	\$49.85	\$275.98	\$0.00	\$354.02	44%
10-4915-330	POSTAGE	\$0.00	\$50.00	\$0.00	\$0.00	\$0.00	\$50.00	0%
10-4915-350	MAINT AGREEMENTS-ESRI SOFTWARE	\$2,350.00	\$2,350.00	\$0.00	\$0.00	\$0.00	\$2,350.00	0%
10-4915-351	MAINT AGREEMENTS-ATLAS DATA WEBSITE	\$4,800.00	\$4,800.00	\$4,800.00	\$4,800.00	\$0.00	\$0.00	100%
	<b>4915 Total</b>	<b>\$68,232.51</b>	<b>\$72,612.00</b>	<b>\$9,719.59</b>	<b>\$35,933.27</b>	<b>\$0.00</b>	<b>\$36,678.73</b>	<b>49%</b>
10-5110-000	DISTRICT HEALTH	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
10-5110-990	2ND JUDICIAL DIST DRUG RECOVERY COURT	\$5,000.00	\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$0.00	100%
10-5110-991	MTW HEALTH DEPARTMENT	\$199,346.00	\$219,281.00	\$18,273.42	\$109,640.52	\$0.00	\$109,640.48	50%
10-5110-993	2ND DIST DRUG COURT COORDINATOR POSIT	\$78,563.97	\$83,007.00	\$6,259.87	\$31,183.96	\$0.00	\$51,823.04	38%
	<b>5110 Total</b>	<b>\$282,909.97</b>	<b>\$307,288.00</b>	<b>\$24,533.29</b>	<b>\$145,824.48</b>	<b>\$0.00</b>	<b>\$161,463.52</b>	<b>47%</b>
10-5150-000	SENIOR CITIZENS CENTER:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
10-5150-010	SENIOR CITIZENS CENT- S & W- REGULAR	\$75,283.92	\$89,599.00	\$7,418.25	\$44,509.50	\$0.00	\$45,089.50	50%
10-5150-040	SALARIES & WAGES-LONGEVITY	\$987.58	\$1,014.00	\$0.00	\$1,005.19	\$0.00	\$8.81	99%
10-5150-090	SENIOR CITIZENS CENT- FICA TAX EXPENSE	\$5,578.64	\$6,932.00	\$548.06	\$3,365.26	\$0.00	\$3,566.74	49%
10-5150-100	SENIOR CITIZENS CENT- RETIREMENT	\$12,759.67	\$16,747.00	\$1,344.18	\$8,247.22	\$0.00	\$8,499.78	49%
10-5150-101	SENIOR CITIZENS CENT- 401(K) CONTRIB.	\$2,224.93	\$2,718.00	\$222.55	\$1,335.30	\$0.00	\$1,382.70	49%
10-5150-130	SENIOR CITIZENS CTR- WORKMAN'S COMP	\$2,822.00	\$2,992.00	\$0.00	\$1,321.00	\$0.00	\$1,671.00	44%
10-5150-131	SENIOR CENTER- UNEMPLOYMENT INS.	\$0.00	\$671.00	\$0.00	\$0.00	\$0.00	\$671.00	0%
10-5150-180	SENIOR CITIZENS CENT- GROUP INS.	\$16,907.10	\$21,414.00	\$1,698.26	\$10,189.56	\$0.00	\$11,224.44	48%
10-5150-247	APPROPRIATION-ALBEMARLE NUTRITION	\$47,807.00	\$47,807.00	\$0.00	\$23,903.50	\$0.00	\$23,903.50	50%



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## Statement of Revenue and Expenditures

<i>Expend Account</i>	<i>Description</i>	<i>Prior Yr Expd</i>	<i>Budgeted</i>	<i>Curr Expd</i>	<i>YTD Expd</i>	<i>Cancel</i>	<i>Balance</i>	<i>% Expd</i>
10-5150-257	DEPARTMENT SUPPLIES-CRAFTS/CERAMICS	\$1,510.31	\$3,500.00	\$62.04	\$495.82	\$0.00	\$3,004.18	14%
10-5150-260	DEPARTMENTAL SUPPLIES	\$1,703.12	\$2,000.00	\$110.82	\$831.27	\$0.00	\$1,168.73	42%
10-5150-280	POSTAGE	\$196.27	\$300.00	\$0.00	\$14.59	\$0.00	\$285.41	5%
10-5150-310	SENIOR CITIZENS CTR- TRAVEL	\$1,300.76	\$3,000.00	\$248.86	\$473.95	\$0.00	\$2,526.05	16%
10-5150-315	TRAINING	\$874.95	\$3,500.00	\$0.00	\$65.00	\$0.00	\$3,435.00	2%
10-5150-320	SENIOR CITIZENS CENT- COMMUNICATIONS	\$842.68	\$1,000.00	\$75.14	\$402.48	\$0.00	\$597.52	40%
10-5150-330	UTILTITIES-GAS	\$7,732.40	\$9,000.00	\$1,653.75	\$1,653.75	\$0.00	\$7,346.25	18%
10-5150-350	SENIOR CENTER- MAINT & REPAIR- BUILDING	\$125.40	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0%
10-5150-351	SENIOR CENTER- MAINT & REPAIR - EQUIP	\$778.04	\$1,500.00	\$0.00	\$0.00	\$0.00	\$1,500.00	0%
10-5150-370	TRAVEL-SENIOR GAMES	\$0.00	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00	0%
10-5150-380	SENIOR CENTER TRIPS	\$80.00	\$723.00	\$0.00	\$0.00	\$0.00	\$723.00	0%
10-5150-390	SENIOR CENTER-DUES & SUBSCRIPTIONS	\$1,351.00	\$1,500.00	\$43.75	\$43.75	\$0.00	\$1,456.25	3%
10-5150-410	LEASE-COPIER	\$184.53	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
10-5150-600	SENIOR CITIZENS CTR- CONTRACTED SERVIC	\$306.00	\$8,000.00	\$547.00	\$1,732.00	\$0.00	\$6,268.00	22%
10-5150-601	CONTRACTED SERVICES - SCHEDULING SYST	\$900.00	\$900.00	\$0.00	\$0.00	\$0.00	\$900.00	0%
10-5150-650	SENIOR CENTER DONATIONS	\$45.14	\$2,455.00	\$0.00	\$0.00	\$0.00	\$2,455.00	0%
10-5150-651	SUBARU DONATIONS-MEALS ON WHEELS	\$0.00	\$2,248.00	\$0.00	\$2,248.00	\$0.00	\$0.00	100%
10-5150-699	GRANT-VIDANT HOSPITAL	\$682.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
	<b>5150 Total</b>	<b>\$182,983.44</b>	<b>\$230,820.00</b>	<b>\$13,972.66</b>	<b>\$101,837.14</b>	<b>\$0.00</b>	<b>\$128,982.86</b>	<b>44%</b>
10-5155-000	VETERAN SERVICE:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
10-5155-030	SALARIES & WAGES-PARTTIME	\$9,963.00	\$9,963.00	\$830.25	\$4,981.50	\$0.00	\$4,981.50	50%
10-5155-090	VETERAN SERVICE OFFC- FICA TAX EXPENSE	\$785.16	\$750.00	\$65.43	\$392.58	\$0.00	\$357.42	52%
10-5155-130	VETERAN SERVICE OFF- UNEMPLOYMENT INS	\$0.00	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	0%
10-5155-140	WORKMAN'S COMP	\$59.00	\$75.00	\$0.00	\$58.00	\$0.00	\$17.00	77%
10-5155-260	DEPARTMENTAL SUPPLIES	\$0.00	\$500.00	\$36.94	\$36.94	\$0.00	\$463.06	7%
10-5155-310	VETERAN SERVICE OFFC- TRAVEL	\$50.00	\$600.00	\$0.00	\$50.00	\$0.00	\$550.00	8%
10-5155-320	VETERAN SERVICE OFFC- COMMUNICATIONS	\$569.97	\$900.00	\$47.64	\$263.50	\$0.00	\$636.50	29%
	<b>5155 Total</b>	<b>\$11,427.13</b>	<b>\$12,888.00</b>	<b>\$980.26</b>	<b>\$5,782.52</b>	<b>\$0.00</b>	<b>\$7,105.48</b>	<b>45%</b>



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## Statement of Revenue and Expenditures

<i>Expend Account</i>	<i>Description</i>	<i>Prior Yr Expd</i>	<i>Budgeted</i>	<i>Curr Expd</i>	<i>YTD Expd</i>	<i>Cancel</i>	<i>Balance</i>	<i>% Expd</i>
10-5310-000	SOCIAL SERVICES- ADMINISTRATION:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
10-5310-010	SALARIES & WAGES-BOARD	\$1,212.50	\$1,500.00	\$50.00	\$500.00	\$0.00	\$1,000.00	33%
10-5310-011	SS ADMIN.- S & W- REGULAR	\$1,933,495.87	\$2,102,526.00	\$164,719.53	\$1,003,090.88	\$0.00	\$1,099,435.12	48%
10-5310-013	SALARIES & WAGES-LONGEVITY	\$14,982.76	\$16,238.00	\$0.00	\$16,237.13	\$0.00	\$0.87	100%
10-5310-014	SS ADMIN - S & W OVERTIME	\$2,122.26	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
10-5310-030	LEGAL - IV-D	\$17,760.03	\$25,000.00	\$560.00	\$6,949.16	\$0.00	\$18,050.84	28%
10-5310-090	SS ADMIN.- FICA TAX	\$141,413.64	\$162,162.00	\$11,975.88	\$74,291.02	\$0.00	\$87,870.98	46%
10-5310-100	SS ADMIN.- RETIREMENT	\$330,459.99	\$391,506.00	\$29,684.76	\$183,908.35	\$0.00	\$207,597.65	47%
10-5310-101	SS ADMIN.- 401(K) CONTRIB.	\$47,532.05	\$63,383.00	\$4,096.30	\$25,059.22	\$0.00	\$38,323.78	40%
10-5310-130	HUMAN SERVICES- UNEMPLOYMENT INS.	\$0.00	\$14,432.00	\$0.00	\$0.00	\$0.00	\$14,432.00	0%
10-5310-140	SS ADMIN.- WORKMAN'S COMP	\$31,920.00	\$52,435.00	\$0.00	\$46,427.00	\$0.00	\$6,008.00	89%
10-5310-180	LEGAL-PROTECTIVE SERVICES	\$34,841.95	\$30,000.00	\$3,379.29	\$20,405.74	\$0.00	\$9,594.26	68%
10-5310-181	SS ADMIN.- GROUP INS.	\$371,458.78	\$418,667.00	\$30,518.61	\$185,383.71	\$0.00	\$233,283.29	44%
10-5310-250	MAINT & REPAIR - VEHICLE	\$4,960.88	\$9,500.00	\$757.24	\$7,371.97	\$0.00	\$2,128.03	78%
10-5310-257	SS ADMIN.- COUNTY GENERAL ASSISTANCE	\$7,296.33	\$10,000.00	\$85.00	\$3,156.14	\$0.00	\$6,843.86	32%
10-5310-258	DSS COMMUNITY DONATIONS-CHRISTMAS	\$1,045.37	\$2,572.00	\$0.00	\$0.00	\$0.00	\$2,572.00	0%
10-5310-259	DSS COMMUNITY DONATIONS-FOSTER CHILDF	\$66.00	\$234.00	\$36.00	\$36.00	\$0.00	\$198.00	15%
10-5310-260	DEPARTMENTAL SUPPLIES	\$51,501.70	\$44,500.00	\$5,039.83	\$37,963.39	\$0.00	\$6,536.61	85%
10-5310-268	FOOD STAMPS DIRECT CHARGE	\$4,119.62	\$5,000.00	\$723.86	\$1,582.86	\$0.00	\$3,417.14	32%
10-5310-270	SERVICE AWARDS	\$400.00	\$670.00	\$0.00	\$670.00	\$0.00	\$0.00	100%
10-5310-310	TRAVEL	\$2,347.62	\$10,000.00	\$12.00	\$910.47	\$0.00	\$9,089.53	9%
10-5310-311	SS ADMIN - VEHICLE FUEL	\$2,599.07	\$5,000.00	\$682.60	\$2,384.65	\$0.00	\$2,615.35	48%
10-5310-315	TRAINING	\$1,587.52	\$20,000.00	\$120.00	\$2,430.93	\$0.00	\$17,569.07	12%
10-5310-320	SS ADMIN.- COMMUNICATIONS	\$19,350.70	\$22,000.00	\$974.88	\$9,259.63	\$0.00	\$12,740.37	42%
10-5310-330	UTILITITES	\$23,497.17	\$27,000.00	\$1,993.72	\$10,000.34	\$0.00	\$16,999.66	37%
10-5310-340	SS ADMIN.- POSTAGE	\$11,035.48	\$10,000.00	\$227.61	\$7,848.95	\$0.00	\$2,151.05	78%
10-5310-350	SS ADMIN.- MAINT AND REPAIR- BLDG.	\$25,422.56	\$35,000.00	\$1,683.00	\$10,491.74	\$0.00	\$24,508.26	30%
10-5310-351	SS ADMIN.- REPAIR AND MAINT- EQUIP.	\$22,399.40	\$2,340.00	\$0.00	\$1,676.15	\$0.00	\$663.85	72%



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## Statement of Revenue and Expenditures

<i>Expend Account</i>	<i>Description</i>	<i>Prior Yr Expd</i>	<i>Budgeted</i>	<i>Curr Expd</i>	<i>YTD Expd</i>	<i>Cancel</i>	<i>Balance</i>	<i>% Expd</i>
10-5310-370	SS ADMIN.- ADVERTISING	\$581.91	\$1,750.00	\$57.00	\$1,181.20	\$0.00	\$568.80	67%
10-5310-390	SS ADMIN.- DUES AND SUBSCRIPTION	\$1,346.72	\$11,700.00	\$50.00	\$11,113.79	\$0.00	\$586.21	95%
10-5310-410	LEASE-EQUIPMENT	\$4,840.37	\$3,000.00	\$203.76	\$1,116.24	\$0.00	\$1,883.76	37%
10-5310-550	SOCIAL SERVICES- CAPITAL OUTLAY- EQUIPME	\$16,534.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
10-5310-600	SOCIAL SERVICES- CONTRACTED SERVICES	\$90,706.40	\$103,502.00	\$6,938.31	\$34,418.50	\$0.00	\$69,083.50	33%
10-5310-601	MAINT AGREEMENTS-NC CORRELS	\$1,217.00	\$1,800.00	\$0.00	\$0.00	\$0.00	\$1,800.00	0%
10-5310-602	MAINT AGREEMENTS-INFO INC.	\$4,243.56	\$4,350.00	\$0.00	\$2,164.20	\$0.00	\$2,185.80	50%
10-5310-610	SS ADMIN.- VENDOR FEES	\$7,189.00	\$8,000.00	\$139.00	\$291.00	\$0.00	\$7,709.00	4%
10-5310-611	SS FAMILY REUNIFICATION (PSYCH EVALS)	\$4,725.00	\$10,000.00	\$427.50	\$1,947.50	\$0.00	\$8,052.50	19%
	<b>5310 Total</b>	<b>\$3,236,213.21</b>	<b>\$3,625,767.00</b>	<b>\$265,135.68</b>	<b>\$1,710,267.86</b>	<b>\$0.00</b>	<b>\$1,915,499.14</b>	<b>47%</b>
10-5380-000	SOCIAL SERVICES-ECONOMIC SUPPORT:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
10-5380-011	IN-HOME SERVICES (100%)	\$52,633.26	\$81,922.00	\$4,424.00	\$23,200.00	\$0.00	\$58,722.00	28%
10-5380-030	SS ECONOMIC SUPPORT- CRISIS INTERVENTI	\$42,089.61	\$82,211.00	\$5,840.28	\$11,280.37	\$0.00	\$70,930.63	14%
10-5380-100	DAYCARE FRAUD REPAYMENTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
10-5380-190	WF EMPLOYMENT SERVICES	\$1,034.05	\$29,981.00	\$0.00	\$560.04	\$0.00	\$29,420.96	2%
10-5380-370	TANF-EMERGENCY ASSISTANCE	\$10,470.14	\$29,240.00	\$0.00	\$5,521.85	\$0.00	\$23,718.15	19%
10-5380-375	DSS COMMUNITY DONATIONS-MEDICAL SUPP	\$583.56	\$927.00	\$0.00	\$326.34	\$0.00	\$600.66	35%
10-5380-376	TITLE IV-FOSTER CARE	\$111,632.31	\$100,000.00	\$7,823.42	\$39,208.13	\$0.00	\$60,791.87	39%
10-5380-377	STATE FOSTER HOME CARE	\$44,073.69	\$50,000.00	\$1,268.00	\$18,218.36	\$0.00	\$31,781.64	36%
10-5380-379	SS ECONOMIC SUPPORT- SPECIAL ASSISTANC	\$78,525.50	\$125,000.00	\$6,521.00	\$37,676.00	\$0.00	\$87,324.00	30%
10-5380-381	TITLE IV-E ADOPTION	\$18,088.66	\$27,500.00	\$1,132.88	\$7,702.85	\$0.00	\$19,797.15	28%
10-5380-383	SPECIAL LINKS (100%)	\$500.00	\$41,500.00	\$40,071.52	\$40,563.35	\$0.00	\$936.65	98%
10-5380-384	CHILD CARE (MOE-PART OF &65K MIN)	\$2,824.59	\$30,000.00	\$2,118.27	\$13,967.65	\$0.00	\$16,032.35	47%
10-5380-403	SS ECONOMIC SUPPORT- BLIND COMMISSION	\$1,869.51	\$2,000.00	\$0.00	\$1,902.51	\$0.00	\$97.49	95%
10-5380-405	LIHWAP-LOW INCOME HOUSEHLD WATER ASS	\$0.00	\$34,270.00	\$725.26	\$725.26	\$0.00	\$33,544.74	2%
10-5380-406	LIEAP PAYMENTS	\$194,151.13	\$100,945.00	\$1,200.00	\$1,200.00	\$0.00	\$99,745.00	1%
10-5380-407	ADOPTION PROMOTIONS	\$0.00	\$74,067.00	\$0.00	\$0.00	\$0.00	\$74,067.00	0%
10-5380-408	SS ECON SUPPORT - MEDICAID PAYBACKS	\$365.69	\$12,500.00	\$0.00	\$0.00	\$0.00	\$12,500.00	0%



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## Statement of Revenue and Expenditures

<u>Expend Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>Curr Expd</u>	<u>YTD Expd</u>	<u>Cancel</u>	<u>Balance</u>	<u>% Expd</u>
10-5380-409	SS ECON SUPPORT - STATE PROGRAM RETUR	\$5,506.00	\$12,500.00	\$0.00	\$0.00	\$0.00	\$12,500.00	0%
	<b>5380 Total</b>	<b>\$564,347.70</b>	<b>\$834,563.00</b>	<b>\$71,124.63</b>	<b>\$202,052.71</b>	<b>\$0.00</b>	<b>\$632,510.29</b>	<b>24%</b>
10-5400-000	SOCIAL SERVICES TRANSPORTATION:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
10-5400-200	DOT GRANT - OFFICE SUPPLIES (85% REIMB)	\$523.74	\$9,500.00	\$63.90	\$864.86	\$0.00	\$8,635.14	9%
10-5400-201	DOT GRANT - PRINTER (85% REIMB)	\$269.89	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
10-5400-202	DOT GRANT-CLEANING/OTHER SUPPLIES (85%	\$2,705.89	\$7,333.00	\$380.60	\$1,596.58	\$0.00	\$5,736.42	22%
10-5400-250	MAINT & REPAIR-VEHICLE	\$54,294.82	\$69,814.00	\$59.95	\$14,698.44	\$0.00	\$55,115.56	21%
10-5400-260	- TRANSIT ADVERTISING	\$3,948.49	\$8,125.00	\$329.00	\$1,039.19	\$0.00	\$7,085.81	13%
10-5400-310	SS TRANSPORTATION- WF TRANSPORTATION	\$600.00	\$15,365.00	\$189.00	\$490.00	\$0.00	\$14,875.00	3%
10-5400-311	RIVERLIGHT TRANSIT VEHICLE FUEL	\$0.00	\$15,500.00	\$2,676.44	\$12,600.33	\$0.00	\$2,899.67	81%
10-5400-315	DOT GRANT - TRAVEL/TRAINING (85% REIMB)	\$1,482.13	\$5,000.00	\$0.00	\$502.22	\$0.00	\$4,497.78	10%
10-5400-320	SS TRANSPORTATION- COMMUNICATIONS	\$3,168.00	\$4,000.00	\$501.97	\$2,617.54	\$0.00	\$1,382.46	65%
10-5400-347	GRANT-RDC TRANSPORTATION	\$0.00	\$6,000.00	\$0.00	\$0.00	\$0.00	\$6,000.00	0%
10-5400-372	VOLUNTEER TRANSPORATION-MEDICAID	\$42,122.65	\$40,000.00	\$3,215.71	\$17,866.73	\$0.00	\$22,133.27	45%
10-5400-390	DOT-DUES AND SUBSCRIPTIONS (85% REIMB)	\$400.00	\$1,000.00	\$0.00	\$400.00	\$0.00	\$600.00	40%
10-5400-540	CAPITAL OUTLAY-VAN REPLACEMENT	\$164,851.54	\$86,186.00	\$0.00	\$0.00	\$0.00	\$86,186.00	0%
10-5400-600	SS TRANSPORTATION- WORK FIRST DOT	\$1,453.70	\$5,000.00	\$200.00	\$799.98	\$0.00	\$4,200.02	16%
10-5400-601	MAINT AGREEMENTS-CTS SOFTWARE	\$6,000.00	\$10,380.00	\$865.00	\$4,905.00	\$0.00	\$5,475.00	47%
10-5400-610	SENIOR CENTER TRANSPORTATION	\$0.00	\$6,000.00	\$0.00	\$0.00	\$0.00	\$6,000.00	0%
10-5400-998	SS TRANS- PR YR CARES GRANT REIMBURSEI	\$0.00	\$14,635.00	\$0.00	\$14,635.00	\$0.00	\$0.00	100%
	<b>5400 Total</b>	<b>\$281,820.85</b>	<b>\$303,838.00</b>	<b>\$8,481.57</b>	<b>\$73,015.87</b>	<b>\$0.00</b>	<b>\$230,822.13</b>	<b>24%</b>
10-5830-000	JUVENILE SERVICE:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
10-5830-200	JCPC-WASHINGTON COUNTY YOUTH	\$18,441.38	\$20,000.00	\$61.85	\$61.85	\$0.00	\$19,938.15	0%
10-5830-250	JCPC - CBA	\$524.00	\$8,188.00	\$0.00	\$0.00	\$0.00	\$8,188.00	0%
10-5830-299	JCPC - ROANOKE AREA YOUTH	\$54,709.59	\$68,827.00	\$4,911.94	\$21,260.44	\$0.00	\$47,566.56	31%
	<b>5830 Total</b>	<b>\$73,674.97</b>	<b>\$97,015.00</b>	<b>\$4,973.79</b>	<b>\$21,322.29</b>	<b>\$0.00</b>	<b>\$75,692.71</b>	<b>22%</b>
10-5910-000	EDUCATION-SCHOOLS/COMMUNITY COLLEGE:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
10-5910-991	CURRENT EXPENSE - BOE	\$1,735,000.00	\$1,735,000.00	\$144,583.33	\$867,499.98	\$0.00	\$867,500.02	50%









## Washington County

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## Statement of Revenue and Expenditures

<i>Expend Account</i>	<i>Description</i>	<i>Prior Yr Expd</i>	<i>Budgeted</i>	<i>Curr Expd</i>	<i>YTD Expd</i>	<i>Cancel</i>	<i>Balance</i>	<i>% Expd</i>
10-6060-030	SALARIES & WAGES-REGULAR	\$33,568.31	\$33,660.00	\$2,805.00	\$16,830.00	\$0.00	\$16,830.00	50%
10-6060-090	SOIL & WATER- FICA TAX	\$2,567.97	\$2,575.00	\$214.58	\$1,287.48	\$0.00	\$1,287.52	50%
10-6060-100	SOIL & WATER- RETIREMENT	\$5,696.64	\$6,221.00	\$508.27	\$3,049.62	\$0.00	\$3,171.38	49%
10-6060-101	SOIL AND WATER- 401(K) CONTRIB.	\$1,007.05	\$1,010.00	\$84.15	\$504.90	\$0.00	\$505.10	50%
10-6060-130	SOIL & WATER- UNEMPLOYMENT INS.	\$0.00	\$252.00	\$0.00	\$0.00	\$0.00	\$252.00	0%
10-6060-140	SOIL & WATER- WORKMAN'S COMP	\$1,301.00	\$1,454.00	\$0.00	\$1,281.00	\$0.00	\$173.00	88%
10-6060-180	SOIL & WATER CONSERV- GROUP INS.	\$6,878.98	\$7,150.00	\$568.51	\$3,411.06	\$0.00	\$3,738.94	48%
10-6060-200	SOIL & WATER- DEPTAL SUPPLIES	\$723.21	\$1,000.00	\$77.14	\$343.61	\$0.00	\$656.39	34%
10-6060-310	SOIL & WATER- TRAVEL	\$79.73	\$1,200.00	\$0.00	\$76.89	\$0.00	\$1,123.11	6%
10-6060-315	TRAINING	\$617.65	\$1,800.00	\$0.00	\$220.00	\$0.00	\$1,580.00	12%
10-6060-320	SOIL & WATER- COMMUNICATIONS	\$1,883.64	\$1,900.00	\$50.00	\$954.56	\$0.00	\$945.44	50%
10-6060-330	SOIL & WATER - POSTAGE	\$179.19	\$250.00	\$2.15	\$3.17	\$0.00	\$246.83	1%
10-6060-350	MAINT & REPAIR - EQUIPMENT	\$27.98	\$750.00	\$0.00	\$0.00	\$0.00	\$750.00	0%
10-6060-380	SOIL & WATER - ADVERTISING	\$36.00	\$350.00	\$0.00	\$0.00	\$0.00	\$350.00	0%
10-6060-390	DUES & SUBSCRIPTIONS	\$645.00	\$800.00	\$0.00	\$215.00	\$0.00	\$585.00	27%
	<b>6060 Total</b>	<b>\$55,212.35</b>	<b>\$60,372.00</b>	<b>\$4,309.80</b>	<b>\$28,177.29</b>	<b>\$0.00</b>	<b>\$32,194.71</b>	<b>47%</b>
10-6110-000	CULTURAL/LIBRARY:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
10-6110-991	REGIONAL LIBRARY	\$196,039.00	\$192,479.00	\$16,039.92	\$96,239.52	\$0.00	\$96,239.48	50%
	<b>6110 Total</b>	<b>\$196,039.00</b>	<b>\$192,479.00</b>	<b>\$16,039.92</b>	<b>\$96,239.52</b>	<b>\$0.00</b>	<b>\$96,239.48</b>	<b>50%</b>
10-6120-000	RECREATION:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
10-6120-010	RECREATION-S & W- REGULAR	\$42,241.84	\$43,060.00	\$3,588.33	\$21,529.98	\$0.00	\$21,530.02	50%
10-6120-030	SALARIES & WAGES-PARTTIME	\$3,915.25	\$14,000.00	\$1,012.25	\$5,248.00	\$0.00	\$8,752.00	37%
10-6120-040	SALARIES & WAGES-LONGEVITY	\$1,031.88	\$1,077.00	\$0.00	\$1,076.50	\$0.00	\$0.50	100%
10-6120-090	RECREATION- FICA TAX EXPENSE	\$3,400.83	\$4,447.00	\$334.50	\$2,026.31	\$0.00	\$2,420.69	46%
10-6120-100	RECREATION- RETIREMENT	\$7,343.49	\$8,157.00	\$650.21	\$4,096.32	\$0.00	\$4,060.68	50%
10-6120-101	RECREATION- 401(K) CONTRIB.	\$1,267.27	\$1,324.00	\$107.65	\$645.90	\$0.00	\$678.10	49%
10-6120-130	RECREATION- UNEMPLOYMENT INS.	\$0.00	\$252.00	\$0.00	\$0.00	\$0.00	\$252.00	0%
10-6120-140	RECREATION- WORKMAN'S COMP	\$3,706.00	\$5,092.00	\$0.00	\$3,170.00	\$0.00	\$1,922.00	62%





## Washington County

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## Statement of Revenue and Expenditures

<i>Expend Account</i>	<i>Description</i>	<i>Prior Yr Expd</i>	<i>Budgeted</i>	<i>Curr Expd</i>	<i>YTD Expd</i>	<i>Cancel</i>	<i>Balance</i>	<i>% Expd</i>
10-8300-130	ADDITIONAL UNEMPLOYMENT INSURANCE	\$0.00	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00	0%
10-8300-140	TOSHIBA COPIER MAINTENANCE AGREEMENT	\$5,197.60	\$8,000.00	\$747.15	\$4,093.10	\$0.00	\$3,906.90	51%
10-8300-141	COPIER PURCHASE/LEASE	\$0.00	\$35,000.00	\$0.00	\$0.00	\$0.00	\$35,000.00	0%
10-8300-451	INSURANCE-PROPERTY & LIABILITY	\$162,408.00	\$187,376.00	\$0.00	\$178,660.00	\$0.00	\$8,716.00	95%
10-8300-452	INSURANCE-TRANSPORTATION (15 PASSENGER)	\$8,640.00	\$9,504.00	\$0.00	\$9,504.00	\$0.00	\$0.00	100%
10-8300-491	APPROP-ALBEMARLE COMMISSION	\$11,824.37	\$13,088.00	\$107.10	\$11,047.50	\$0.00	\$2,040.50	84%
	<b>8300 Total</b>	<b>\$188,069.97</b>	<b>\$257,968.00</b>	<b>\$854.25</b>	<b>\$203,304.60</b>	<b>\$0.00</b>	<b>\$54,663.40</b>	<b>79%</b>
10-9100-000	DEBT PRINCIPAL:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
10-9100-002	DEBT PRINCIPAL-COMMERCE CENTER	\$49,543.34	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
	<b>9100 Total</b>	<b>\$49,543.34</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0%</b>
10-9200-000	DEBT INTEREST:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
10-9200-721	DEBT INTEREST-COMMERCE CENTER	\$2,093.43	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
	<b>9200 Total</b>	<b>\$2,093.43</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0%</b>
10-9800-000	TRANSFERS:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
10-9800-033	TRANSFER TO SANITATION	\$35,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
10-9800-039	TRANSFER TO AIRPORT FUND	\$94,317.00	\$95,997.00	\$0.00	\$0.00	\$0.00	\$95,997.00	0%
10-9800-058	TRANSFER TO PROJECTS/GRANTS FUND	\$10,000.00	\$30,000.00	\$0.00	\$0.00	\$0.00	\$30,000.00	0%
10-9800-069	TRANSFER TO E911	\$1,931.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
10-9800-070	TRANSFER TO RE-VAL FUND	\$33,000.00	\$40,000.00	\$0.00	\$0.00	\$0.00	\$40,000.00	0%
10-9800-982	TRANSFER TO WASH CO EMS	\$334,616.50	\$383,987.00	\$0.00	\$0.00	\$0.00	\$383,987.00	0%
	<b>9800 Total</b>	<b>\$508,864.50</b>	<b>\$549,984.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$549,984.00</b>	<b>0%</b>
10-9990-000	CONTINGENCY	\$0.00	\$23,200.00	\$0.00	\$0.00	\$0.00	\$23,200.00	0%
10-9999-999	OCCUPANCY TAXES REMITTED TO TTA-EXPEN	\$177,734.68	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
	<b>GENERAL FUND Expend Total</b>	<b>\$14,099,665.69</b>	<b>\$16,410,336.00</b>	<b>\$1,077,508.16</b>	<b>\$6,843,593.31</b>	<b>\$0.00</b>	<b>\$9,566,742.69</b>	<b>42%</b>



## Statement of Revenue and Expenditures

<u>Expend Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>Curr Expd</u>	<u>YTD Expd</u>	<u>Cancel</u>	<u>Balance</u>	<u>% Expd</u>
10	GENERAL FUND							
			<u>Prior</u>	<u>Current</u>	<u>YTD</u>			
		Revenue:	\$15,652,438.00	\$1,211,651.16	\$8,103,499.74			
		Expended:	\$14,099,665.69	\$1,077,508.16	\$6,843,593.31			
		Net Income:	\$1,552,772.31	\$134,143.00	\$1,259,906.43			

<u>Revenue Account</u>	<u>Description</u>	<u>Prior Yr Rev</u>	<u>Anticipated</u>	<u>Curr Rev</u>	<u>YTD Rev</u>	<u>Cancel</u>	<u>Excess/Deficit</u>	<u>% Real</u>
21-3230-320	SALES TAX-ARITCLE 40 (30%)/\$735,000	\$300,769.04	\$270,000.00	\$24,435.47	\$77,600.02	\$0.00	-\$192,399.98	29%
21-3230-321	SALES TAX-ARTICLE 42 (60%)/\$400,000	\$341,949.51	\$300,000.00	\$26,858.84	\$80,001.06	\$0.00	-\$219,998.94	27%
<b>APITAL OUTLAY-WASHINGTON CO SCHOOL Revenue Total</b>		<b>\$642,718.55</b>	<b>\$570,000.00</b>	<b>\$51,294.31</b>	<b>\$157,601.08</b>	<b>\$0.00</b>	<b>-\$412,398.92</b>	<b>28%</b>

<u>Expend Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>Curr Expd</u>	<u>YTD Expd</u>	<u>Cancel</u>	<u>Balance</u>	<u>% Expd</u>
21-0000-000	CAPITAL OUTLAY-WASHINGTON CO SCHOOLS:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
21-5912-000	CAPITAL OUTLAY-WASHINGTON CO SCHOOLS:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
21-5912-691	CAPITAL OUTLAY-WASHINGTON COUNTY SCHC	\$400,000.00	\$400,000.00	\$33,333.33	\$199,999.98	\$0.00	\$200,000.02	50%
	<b>5912 Total</b>	<b>\$400,000.00</b>	<b>\$400,000.00</b>	<b>\$33,333.33</b>	<b>\$199,999.98</b>	<b>\$0.00</b>	<b>\$200,000.02</b>	<b>50%</b>
21-8000-600	DESIGNATED FOR FUTURE APPROP-BOE CO	\$0.00	\$170,000.00	\$0.00	\$0.00	\$0.00	\$170,000.00	0%
<b>CAPITAL OUTLAY-WASHINGTON CO SCHOOL Expend Total</b>		<b>\$400,000.00</b>	<b>\$570,000.00</b>	<b>\$33,333.33</b>	<b>\$199,999.98</b>	<b>\$0.00</b>	<b>\$370,000.02</b>	<b>35%</b>

## 21 CAPITAL OUTLAY-WASHINGTON CO SCHOOL

	<u>Prior</u>	<u>Current</u>	<u>YTD</u>
Revenue:	\$642,718.55	\$51,294.31	\$157,601.08
Expended:	\$400,000.00	\$33,333.33	\$199,999.98
Net Income:	\$242,718.55	\$17,960.98	-\$42,398.90

<u>Revenue Account</u>	<u>Description</u>	<u>Prior Yr Rev</u>	<u>Anticipated</u>	<u>Curr Rev</u>	<u>YTD Rev</u>	<u>Cancel</u>	<u>Excess/Deficit</u>	<u>% Real</u>
30-3290-000	INTEREST ON INVESTMENTS	\$1.89	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
30-3920-010	WATERSHED 1972 REFERENDUM TAX-CURREN	\$84,630.74	\$95,997.00	\$9,109.48	\$62,218.89	\$0.00	-\$33,778.11	65%
30-3920-020	WATERSHED 1972 REF TAX-CURR YR DISCOU	-\$728.62	-\$1,000.00	\$0.00	-\$744.39	\$0.00	\$255.61	74%
30-3920-030	WATERSHED 1972 TAX REF-CURR YR PENALTII	\$76.15	\$100.00	\$9.65	\$51.34	\$0.00	-\$48.66	51%



## Statement of Revenue and Expenditures

<i>Revenue Account</i>	<i>Description</i>	<i>Prior Yr Rev</i>	<i>Anticipated</i>	<i>Curr Rev</i>	<i>YTD Rev</i>	<i>Cancel</i>	<i>Excess/Deficit</i>	<i>% Real</i>
30-3920-040	WATERSHED 1972 REF TAX-CURR YR INTERES	\$1,001.47	\$1,000.00	\$0.00	\$114.28	\$0.00	-\$885.72	11%
30-3921-010	WATERSHED 1972 REF TAX-1ST PRIOR YR	\$2,377.22	\$2,400.00	\$232.52	\$1,350.57	\$0.00	-\$1,049.43	56%
30-3921-020	WATERSHED 1972 REF TAX-OTHER PRIOR YEA	\$1,018.80	\$1,000.00	\$30.38	\$534.93	\$0.00	-\$465.07	53%
30-3921-030	WATERSHED 1972 REF TAX-PRIOR YR PENALTI	\$9.85	\$10.00	\$0.09	\$3.87	\$0.00	-\$6.13	39%
30-3921-040	WATERSHED 1972 TAX REF-PRIOR YR INTERES	\$4,021.45	\$3,000.00	\$312.37	\$1,915.11	\$0.00	-\$1,084.89	64%
30-3951-000	STREAM DEBRIS REMOVAL ALLOC FROM STAT	\$120,005.54	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
30-3951-001	WATERSHED RESTORATION PROJECT	\$0.00	\$125,172.00	\$0.00	\$0.00	\$0.00	-\$125,172.00	0%
30-3990-000	APPROP WATERSHED RESERVE	\$0.00	\$39,819.00	\$0.00	\$0.00	\$0.00	-\$39,819.00	0%
<b>DRAINAGE Revenue Total</b>		<b>\$212,414.49</b>	<b>\$267,498.00</b>	<b>\$9,694.49</b>	<b>\$65,444.60</b>	<b>\$0.00</b>	<b>-\$202,053.40</b>	<b>24%</b>

<i>Expend Account</i>	<i>Description</i>	<i>Prior Yr Expd</i>	<i>Budgeted</i>	<i>Curr Expd</i>	<i>YTD Expd</i>	<i>Cancel</i>	<i>Balance</i>	<i>% Expd</i>
30-0000-000	DRAINAGE FUND:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
30-7140-000	EDDIE SMITH CANAL:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
30-7140-600	EDDIE SMITH CANAL- DRAINAGE- CON SVC PR	\$8,272.00	\$15,000.00	\$0.00	\$0.00	\$0.00	\$15,000.00	0%
30-7140-995	DESIGNATED FOR FUTURE APPR-EDDIE SMITH-	\$0.00	\$16,326.00	\$0.00	\$0.00	\$0.00	\$16,326.00	0%
<b>7140 Total</b>		<b>\$8,272.00</b>	<b>\$31,326.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$31,326.00</b>	<b>0%</b>
30-8000-000	WATERSHED IMPROVEMENT:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
30-8000-340	BEAVER CONTROL	\$24,960.00	\$30,000.00	\$770.00	\$6,080.00	\$0.00	\$23,920.00	20%
30-8000-350	STREAM DEBRIS REMOVAL ALLOC FROM STAT	\$142,918.24	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
30-8000-351	WATERSHED RESTORATION PROJECT	\$0.00	\$125,172.00	\$0.00	\$0.00	\$0.00	\$125,172.00	0%
30-8000-600	AQUATIC WEED SPRAYING	\$22,800.00	\$30,000.00	\$0.00	\$5,985.00	\$0.00	\$24,015.00	20%
30-8000-610	CLEARING & SNAGGING	\$0.00	\$35,000.00	\$0.00	\$0.00	\$0.00	\$35,000.00	0%
30-8000-611	MAUL 7 KENDRICKS CREEKS PROJECT	\$2,130.00	\$11,000.00	\$0.00	\$0.00	\$0.00	\$11,000.00	0%
30-8000-612	DESIGNATED FOR FUTURE APPROPRIATION	\$0.00	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00	0%
<b>8000 Total</b>		<b>\$192,808.24</b>	<b>\$236,172.00</b>	<b>\$770.00</b>	<b>\$12,065.00</b>	<b>\$0.00</b>	<b>\$224,107.00</b>	<b>5%</b>
<b>DRAINAGE Expend Total</b>		<b>\$201,080.24</b>	<b>\$267,498.00</b>	<b>\$770.00</b>	<b>\$12,065.00</b>	<b>\$0.00</b>	<b>\$255,433.00</b>	<b>5%</b>



## Washington County

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## Statement of Revenue and Expenditures

<u>Expend Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>Curr Expd</u>	<u>YTD Expd</u>	<u>Cancel</u>	<u>Balance</u>	<u>% Expd</u>
<b>30</b>	<b>DRAINAGE</b>							
			<u>Prior</u>	<u>Current</u>	<u>YTD</u>			
		Revenue:	\$212,414.49	\$9,694.49	\$65,444.60			
		Expended:	\$201,080.24	\$770.00	\$12,065.00			
		Net Income:	\$11,334.25	\$8,924.49	\$53,379.60			

<u>Revenue Account</u>	<u>Description</u>	<u>Prior Yr Rev</u>	<u>Anticipated</u>	<u>Curr Rev</u>	<u>YTD Rev</u>	<u>Cancel</u>	<u>Excess/Deficit</u>	<u>% Real</u>
33-3350-001	CONSTR CONTRACTERS DISPOSAL FEES(BILL	\$80,978.64	\$60,000.00	\$4,454.50	\$44,145.16	\$0.00	-\$15,854.84	74%
33-3400-000	METAL/WHITE GOODS REVENUE	\$5,031.50	\$4,100.00	\$0.00	\$0.00	\$0.00	-\$4,100.00	0%
33-3400-001	NCDENR GRANT	\$2,702.00	\$3,500.00	\$0.00	\$0.00	\$0.00	-\$3,500.00	0%
33-3501-000	RURAL SOLID WASTE FEE-COUNTY	\$1,044,937.25	\$1,144,845.00	\$94,632.57	\$780,859.37	\$0.00	-\$363,985.63	68%
33-3501-001	RURAL SOLID WASTE FEE COUNTY(BILLED)	\$82,074.61	\$79,164.00	\$6,000.14	\$31,214.45	\$0.00	-\$47,949.55	39%
33-3503-000	WHITE GOODS DISP FEE & GRANTS	\$6,425.22	\$6,000.00	\$0.00	\$1,591.91	\$0.00	-\$4,408.09	27%
33-3504-000	SOLID WASTE DISPOSAL TAX	\$7,370.21	\$7,500.00	\$0.00	\$1,779.59	\$0.00	-\$5,720.41	24%
33-3670-010	STATE TIRE TAX REVENUES	\$17,506.69	\$16,000.00	\$0.00	\$4,579.56	\$0.00	-\$11,420.44	29%
33-3670-020	STATE TIRE TAX REVENUES(BILLED)	\$485.02	\$500.00	\$0.00	\$0.00	\$0.00	-\$500.00	0%
33-3970-075	TOWN SOLID WASTE	\$119,073.56	\$125,974.00	\$14,872.80	\$64,486.83	\$0.00	-\$61,487.17	51%
33-3980-000	TRANSFER FROM GENERAL FUND	\$35,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
33-3990-000	FUND BALANCE APPROPRIATION	\$0.00	\$97,908.00	\$0.00	\$0.00	\$0.00	-\$97,908.00	0%
	<b>SANITATION Revenue Total</b>	<b>\$1,401,584.70</b>	<b>\$1,545,491.00</b>	<b>\$119,960.01</b>	<b>\$928,656.87</b>	<b>\$0.00</b>	<b>-\$616,834.13</b>	<b>60%</b>

<u>Expend Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>Curr Expd</u>	<u>YTD Expd</u>	<u>Cancel</u>	<u>Balance</u>	<u>% Expd</u>
33-0000-000	SANITATION FUND:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
33-7400-000	LANDFILL & COLLECTION:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
33-7400-010	LANDFILL & COLLECT-S & W- REGULAR	\$43,731.88	\$46,052.00	\$2,459.58	\$14,757.48	\$0.00	\$31,294.52	32%
33-7400-031	LANDFILL & COLLECT - S & W PARTTIME	\$8,518.50	\$15,000.00	\$2,323.95	\$8,731.95	\$0.00	\$6,268.05	58%
33-7400-040	LANDFILL & COLLECT- PROFESSIONAL SERVIC	\$11,881.50	\$27,800.00	\$0.00	\$10,312.00	\$0.00	\$17,488.00	37%
33-7400-090	LANDFILL & COLLECT- FICA TAX EXPENSE	\$4,261.61	\$4,670.00	\$363.59	\$1,782.78	\$0.00	\$2,887.22	38%
33-7400-100	LANDFILL & COLLECT- RETIREMENT EXPENSE	\$2,100.71	\$10,360.00	\$445.68	\$2,674.08	\$0.00	\$7,685.92	26%



## Washington County

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## Statement of Revenue and Expenditures

<i>Expend Account</i>	<i>Description</i>	<i>Prior Yr Expd</i>	<i>Budgeted</i>	<i>Curr Expd</i>	<i>YTD Expd</i>	<i>Cancel</i>	<i>Balance</i>	<i>% Expd</i>
33-7400-101	LANDFILL & COLLECT- 401(K) CONTRIB.	\$607.64	\$1,682.00	\$0.00	\$0.00	\$0.00	\$1,682.00	0%
33-7400-130	LANDFILL & COLLECTIO- UNEMPLOYMENT INS	\$0.00	\$504.00	\$0.00	\$0.00	\$0.00	\$504.00	0%
33-7400-140	LANDFILL & COLLECT- WORKMAN'S COMP	\$7,036.00	\$7,848.00	\$0.00	\$6,912.00	\$0.00	\$936.00	88%
33-7400-180	LANDFILL & COLLECT- GROUP INS.	\$4,253.26	\$14,264.00	\$42.53	\$255.18	\$0.00	\$14,008.82	2%
33-7400-200	SUPPLIES & MATERIALS	\$1,987.52	\$4,050.00	\$44.00	\$347.67	\$0.00	\$3,702.33	9%
33-7400-250	SUPPLIES & MATERIALS-VEHICLE	\$2,531.53	\$4,350.00	\$0.00	\$495.82	\$0.00	\$3,854.18	11%
33-7400-260	DEPARTMENTAL SUPPLIES	\$0.00	\$500.00	\$33.00	\$33.00	\$0.00	\$467.00	7%
33-7400-310	TRAVEL	\$0.00	\$250.00	\$0.00	\$109.29	\$0.00	\$140.71	44%
33-7400-315	TRAINING	\$0.00	\$2,500.00	\$0.00	\$563.00	\$0.00	\$1,937.00	23%
33-7400-320	LANDFILL & COLLECT- COMMUNICATIONS	\$1,222.68	\$1,750.00	\$98.16	\$590.60	\$0.00	\$1,159.40	34%
33-7400-330	LANDFILL & COLLECT- UTILITIES	\$1,314.32	\$1,800.00	\$0.00	\$723.91	\$0.00	\$1,076.09	40%
33-7400-340	LANDFILL & COLLECT- POSTAGE	\$53.95	\$150.00	\$17.02	\$38.44	\$0.00	\$111.56	26%
33-7400-350	MAINTENANCE AND REPAIR-EQUIPMENT	\$5,110.94	\$10,000.00	\$1,950.66	\$2,359.40	\$0.00	\$7,640.60	24%
33-7400-370	LANDFILL & COLLECT- ADVERTISING	\$0.00	\$2,500.00	\$0.00	\$0.00	\$0.00	\$2,500.00	0%
33-7400-600	CONTRACTED SERVICES	\$14,282.69	\$33,000.00	\$0.00	\$0.00	\$0.00	\$33,000.00	0%
33-7400-991	LANDFILL & COLLECTIO- NC DOR ASSESSMEN	\$3,081.05	\$2,600.00	\$0.00	\$545.16	\$0.00	\$2,054.84	21%
33-7400-999	LANDFILL POSTCLOSURE COSTS	\$23,453.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
	<b>7400 Total</b>	<b>\$135,428.78</b>	<b>\$191,630.00</b>	<b>\$7,778.17</b>	<b>\$51,231.76</b>	<b>\$0.00</b>	<b>\$140,398.24</b>	<b>27%</b>
33-7401-600	CONTRACT-SCRAP TIRE	\$47,330.25	\$40,000.00	\$3,811.49	\$20,939.84	\$0.00	\$19,060.16	52%
33-7402-600	CONTRACT-GARBAGE COLLECTIONS	\$795,607.92	\$824,576.00	\$62,556.39	\$349,731.33	\$0.00	\$474,844.67	42%
33-7402-606	ARSWMA ADM FEES	\$3,690.00	\$3,782.00	\$0.00	\$3,782.00	\$0.00	\$0.00	100%
33-7402-610	CONTRACT-REGIONAL LANDFILL	\$302,497.49	\$300,000.00	\$12,568.81	\$121,315.95	\$0.00	\$178,684.05	40%
	<b>7402 Total</b>	<b>\$1,101,795.41</b>	<b>\$1,128,358.00</b>	<b>\$75,125.20</b>	<b>\$474,829.28</b>	<b>\$0.00</b>	<b>\$653,528.72</b>	<b>42%</b>
33-7500-000	LANDFILL - DEPRECIATION	\$6,348.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
33-8100-000	CAPITAL PROJECTS:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
33-8100-600	CAPITAL PROJECT- C&D LANDFILL EXPANSION	\$0.00	\$97,908.00	\$0.00	\$3,987.23	\$0.00	\$93,920.77	4%
33-8100-601	DESIGNATED FOR FUTURE APPROPRIATION	\$0.00	\$87,595.00	\$0.00	\$0.00	\$0.00	\$87,595.00	0%
	<b>8100 Total</b>	<b>\$0.00</b>	<b>\$185,503.00</b>	<b>\$0.00</b>	<b>\$3,987.23</b>	<b>\$0.00</b>	<b>\$181,515.77</b>	<b>2%</b>



Washington County

Statement of Revenue and Expenditures

<u>Expend Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>Curr Expd</u>	<u>YTD Expd</u>	<u>Cancel</u>	<u>Balance</u>	<u>% Expd</u>
<b>SANITATION Expend Total</b>		<b>\$1,290,902.44</b>	<b>\$1,545,491.00</b>	<b>\$86,714.86</b>	<b>\$550,988.11</b>	<b>\$0.00</b>	<b>\$994,502.89</b>	<b>36%</b>

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SANITATION

	<u>Prior</u>	<u>Current</u>	<u>YTD</u>
Revenue:	\$1,401,584.70	\$119,960.01	\$928,656.87
Expended:	\$1,290,902.44	\$86,714.86	\$550,988.11
Net Income:	\$110,682.26	\$33,245.15	\$377,668.76

<u>Revenue Account</u>	<u>Description</u>	<u>Prior Yr Rev</u>	<u>Anticipated</u>	<u>Curr Rev</u>	<u>YTD Rev</u>	<u>Cancel</u>	<u>Excess/Deficit</u>	<u>% Real</u>
35-3290-000	INTEREST EARNED ON INVESTMENTS	\$1,974.94	\$400.00	\$0.00	\$2,539.55	\$0.00	\$2,139.55	635%
35-3353-000	INSURANCE PROCEEDS	\$10,471.52	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
35-3354-000	COST OF ISSUANCE REVENUE - WATER REFUI	\$0.00	\$54,618.00	\$0.00	\$48,717.18	\$0.00	-\$5,900.82	89%
35-3710-000	UTILITY BASE CHARGES	\$835,199.59	\$815,000.00	\$0.00	\$350,305.36	\$0.00	-\$464,694.64	43%
35-3710-010	UTILITY CONSUMPTION CHARGES	\$566,412.66	\$550,000.00	\$0.25	\$238,681.08	\$0.00	-\$311,318.92	43%
35-3730-000	TAP & CONNECTION FEES	\$14,400.00	\$10,000.00	\$0.00	\$3,798.00	\$0.00	-\$6,202.00	38%
35-3750-000	RECONNECTION FEES	\$32,679.97	\$25,000.00	\$0.00	\$8,610.00	\$0.00	-\$16,390.00	34%
35-3790-000	PENALTIES & INTEREST-UTIL BILL	\$5,272.55	\$5,000.00	\$0.00	\$2,183.14	\$0.00	-\$2,816.86	44%
35-3810-000	DOT UTILITY RELOCATION REIMBURSEMENTS	\$0.00	\$127,041.00	\$0.00	\$0.00	\$0.00	-\$127,041.00	0%
35-3821-000	FEES COLLECTED FOR METER TAMPERING	\$0.00	\$0.00	\$0.00	\$10.00	\$0.00	\$10.00	0%
35-3990-990	FUND BALANCE APPROPRIATED	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
35-9999-001	OVERPAYMENTS	\$0.00	\$0.00	\$0.00	\$0.88	\$0.00	\$0.88	0%
<b>WATER Revenue Total</b>		<b>\$1,466,411.23</b>	<b>\$1,587,059.00</b>	<b>\$0.25</b>	<b>\$654,845.19</b>	<b>\$0.00</b>	<b>-\$932,213.81</b>	<b>41%</b>

<u>Expend Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>Curr Expd</u>	<u>YTD Expd</u>	<u>Cancel</u>	<u>Balance</u>	<u>% Expd</u>
35-0000-000	WATER WORKS:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
35-7130-000	OPERATIONS & MAINTENANCE:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
35-7130-010	OPERATION&MAINT.-S & W- REGULAR	\$194,154.48	\$202,064.00	\$16,721.50	\$98,281.42	\$0.00	\$103,782.58	49%
35-7130-040	OPERATION&MAINT.- PROFESSIONAL SERVICE	\$4,898.56	\$6,500.00	\$50.00	\$2,546.66	\$0.00	\$3,953.34	39%
35-7130-050	SALARIES & WAGES-LONGEVITY	\$1,159.47	\$1,298.00	\$0.00	\$1,290.31	\$0.00	\$7.69	99%



## Washington County

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## Statement of Revenue and Expenditures

<i>Expend Account</i>	<i>Description</i>	<i>Prior Yr Expd</i>	<i>Budgeted</i>	<i>Curr Expd</i>	<i>YTD Expd</i>	<i>Cancel</i>	<i>Balance</i>	<i>% Expd</i>
35-7130-090	OPERATION&MAINT.- FICA TAX EXPENSE	\$13,589.55	\$15,557.00	\$1,221.17	\$7,272.91	\$0.00	\$8,284.09	47%
35-7130-100	OPERATION&MAINT.- RETIREMENT EXPENSE	\$6,699.56	\$37,586.00	\$3,029.94	\$18,042.42	\$0.00	\$19,543.58	48%
35-7130-101	OPERATION- 401(K) CONTRIB.	\$4,352.21	\$6,101.00	\$436.10	\$2,555.17	\$0.00	\$3,545.83	42%
35-7130-130	OPERATION&MAINT.- UNEMPLOYMENT INS.	\$0.00	\$1,512.00	\$0.00	\$0.00	\$0.00	\$1,512.00	0%
35-7130-140	OPERATION&MAINT.- WORKMAN'S COMP	\$9,359.00	\$12,395.00	\$0.00	\$10,918.00	\$0.00	\$1,477.00	88%
35-7130-180	OPERATION&MAINT.- GROUP INS.	\$39,986.52	\$42,903.00	\$3,402.03	\$19,323.82	\$0.00	\$23,579.18	45%
35-7130-200	SUPPLIES & MATERIALS	-\$2,066.61	\$30,000.00	\$0.00	\$5,687.83	\$0.00	\$24,312.17	19%
35-7130-210	OPERATION&MAINT.- UNIFORMS	\$1,302.17	\$1,600.00	\$0.00	\$1,323.07	\$0.00	\$276.93	83%
35-7130-250	VEHICLE SUPPLIES	\$13,165.79	\$10,300.00	\$1,284.88	\$6,438.47	\$0.00	\$3,861.53	63%
35-7130-260	DEPARTMENTAL SUPPLIES	\$3,726.82	\$1,000.00	\$110.82	\$397.19	\$0.00	\$602.81	40%
35-7130-270	SERVICE AWARDS	\$150.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
35-7130-298	MAINT & REPAIR-TANK	\$59,736.88	\$61,529.00	\$0.00	\$30,615.18	\$0.00	\$30,913.82	50%
35-7130-310	OPERATION & MAINT.- TRAVEL	\$0.00	\$250.00	\$0.00	\$0.00	\$0.00	\$250.00	0%
35-7130-315	TRAINING	\$0.00	\$4,000.00	\$0.00	\$382.48	\$0.00	\$3,617.52	10%
35-7130-320	OPERATION&MAINT.- COMMUNICATIONS	\$2,501.63	\$3,750.00	\$209.50	\$1,302.35	\$0.00	\$2,447.65	35%
35-7130-330	UTILITIES-ELECTRICITY	\$12,043.63	\$12,250.00	\$273.00	\$3,684.98	\$0.00	\$8,565.02	30%
35-7130-340	OPERATION&MAINT.- POSTAGE	\$18,469.50	\$19,000.00	\$3,459.01	\$9,921.07	\$0.00	\$9,078.93	52%
35-7130-350	MAINT & REPAIR-EQUIPMENT	\$24,509.34	\$27,140.00	\$5,612.74	\$10,094.66	\$0.00	\$17,045.34	37%
35-7130-370	OPERATION&MAINT.- ADVERTISING	\$414.00	\$800.00	\$0.00	\$0.00	\$0.00	\$800.00	0%
35-7130-380	DOT UTILITY RELOCATION FEES (100% REIM)	\$0.00	\$127,041.00	\$0.00	\$0.00	\$0.00	\$127,041.00	0%
35-7130-390	OPERATION&MAINT.- DUES & SUBSCRIPTIONS	\$899.52	\$2,250.00	\$33.50	\$763.48	\$0.00	\$1,486.52	34%
35-7130-410	LEASE COPIER FEES-CUSTOMER SERVICES	\$991.88	\$720.00	\$67.92	\$372.08	\$0.00	\$347.92	52%
35-7130-540	CAPITAL OUTLAY - VEHICLE	\$0.00	\$49,903.00	\$0.00	\$49,902.12	\$0.00	\$0.88	100%
35-7130-550	CAPITAL OUTLAY-EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
35-7130-580	DEBT SERVICE-NCDENR	\$0.00	\$27,993.00	\$0.00	\$0.00	\$0.00	\$27,993.00	0%
35-7130-600	CONTRACTS-MOWING	\$9,830.00	\$12,500.00	\$0.00	\$5,928.00	\$0.00	\$6,572.00	47%
35-7130-709	COST OF ISSUANCE EXPENSE - WATER REFUN	\$0.00	\$54,618.00	\$0.00	\$43,634.40	\$0.00	\$10,983.60	80%
35-7130-710	'95 REVENUE BOND-PRINCIPAL	\$0.00	\$35,499.00	\$0.00	\$0.00	\$0.00	\$35,499.00	0%



## Statement of Revenue and Expenditures

<i>Expend Account</i>	<i>Description</i>	<i>Prior Yr Expd</i>	<i>Budgeted</i>	<i>Curr Expd</i>	<i>YTD Expd</i>	<i>Cancel</i>	<i>Balance</i>	<i>% Expd</i>
35-7130-711	'00 REVENUE BOND-PRINCIPAL	\$0.00	\$189,341.00	\$0.00	\$0.00	\$0.00	\$189,341.00	0%
35-7130-720	'95 REVENUE BOND-INTEREST	\$21,947.55	\$20,619.00	\$0.00	\$0.00	\$0.00	\$20,619.00	0%
35-7130-721	'00 REVENUE BOND-INTEREST	\$116,395.32	\$109,975.00	\$0.00	\$0.00	\$0.00	\$109,975.00	0%
35-7130-800	DEPRECIATION-OTHER EQUIPMENT	\$252,889.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
35-7130-998	COST ALLOCATION-GENERAL FUND	\$80,000.00	\$60,000.00	\$0.00	\$0.00	\$0.00	\$60,000.00	0%
	<b>7130 Total</b>	<b>\$891,105.77</b>	<b>\$1,187,994.00</b>	<b>\$35,912.11</b>	<b>\$330,678.07</b>	<b>\$0.00</b>	<b>\$857,315.93</b>	<b>28%</b>
35-7135-000	TREATMENT PLANT:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
35-7135-010	TREATMENT PLANT-S & W- REGULAR	\$72,183.79	\$74,704.00	\$6,176.92	\$37,061.52	\$0.00	\$37,642.48	50%
35-7135-040	SALARIES & WAGES-LONGEVITY	\$605.66	\$676.00	\$0.00	\$667.44	\$0.00	\$8.56	99%
35-7135-090	TREATMENT PLANT- FICA TAX EXPENSE	\$5,055.04	\$5,767.00	\$428.65	\$2,622.96	\$0.00	\$3,144.04	45%
35-7135-100	TREATMENT PLANT- RETIREMENT EXPENSE	\$12,447.17	\$13,932.00	\$1,119.26	\$6,836.50	\$0.00	\$7,095.50	49%
35-7135-101	TREATMENT PLANT- 401(K) CONTRIB.	\$2,176.65	\$2,261.00	\$185.31	\$1,111.86	\$0.00	\$1,149.14	49%
35-7135-130	TREATMENT PLANT- UNEMPLOYMENT INS.	\$0.00	\$504.00	\$0.00	\$0.00	\$0.00	\$504.00	0%
35-7135-140	TREATMENT PLANT- WORKMAN'S COMP	\$5,134.00	\$6,100.00	\$0.00	\$5,373.00	\$0.00	\$727.00	88%
35-7135-180	TREATMENT PLANT- GROUP INS.	\$15,813.24	\$16,305.00	\$1,299.61	\$7,797.66	\$0.00	\$8,507.34	48%
35-7135-200	SUPPLIES & MATERIALS	\$6,385.38	\$7,999.00	\$3,201.22	\$4,904.68	\$0.00	\$3,094.32	61%
35-7135-210	TREATMENT PLANT- UNIFORMS	\$914.45	\$1,200.00	\$0.00	\$1,022.94	\$0.00	\$177.06	85%
35-7135-250	TREATMENT PLANT- FUEL	\$2,775.79	\$3,800.00	\$46.98	\$686.45	\$0.00	\$3,113.55	18%
35-7135-298	CONTRACTS	\$16,313.59	\$22,000.00	\$547.17	\$12,425.05	\$0.00	\$9,574.95	56%
35-7135-299	WATER TREATMENT CHEMICALS	\$24,196.50	\$25,000.00	\$1,456.95	\$14,105.25	\$0.00	\$10,894.75	56%
35-7135-315	TRAINING	\$425.00	\$2,000.00	\$0.00	\$400.00	\$0.00	\$1,600.00	20%
35-7135-320	TREATMENT PLANT- COMMUNICATIONS	\$2,481.90	\$2,700.00	\$209.95	\$1,149.75	\$0.00	\$1,550.25	43%
35-7135-330	TREATMENT PLANT- UTILITIES	\$28,818.16	\$30,000.00	\$1,579.35	\$11,045.96	\$0.00	\$18,954.04	37%
35-7135-340	TREATMENT PLANT- POSTAGE	\$0.00	\$250.00	\$0.00	\$33.85	\$0.00	\$216.15	14%
35-7135-350	MAINT & REPAIR-EQUIPMENT	\$34,822.89	\$40,000.00	\$572.54	\$6,952.14	\$0.00	\$33,047.86	17%
35-7135-370	TREATMENT PLANT- ADVERTISING	\$96.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0%
35-7135-390	TREATMENT PLANT- DUES & SUBSCRIPTIONS	\$475.74	\$1,000.00	\$266.70	\$712.75	\$0.00	\$287.25	71%
35-7135-541	CAPITAL OUTLAY-EQUIPMENT	\$0.00	\$64,000.00	\$0.00	\$0.00	\$0.00	\$64,000.00	0%



## Washington County

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## Statement of Revenue and Expenditures

<u>Expend Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>Curr Expd</u>	<u>YTD Expd</u>	<u>Cancel</u>	<u>Balance</u>	<u>% Expd</u>
35-7135-600	DESIGNATED FOR FUTURE APPROPRIATION	\$0.00	\$48,367.00	\$0.00	\$0.00	\$0.00	\$48,367.00	0%
35-7135-998	COST ALLOCATION-GENERAL FUND	\$40,000.00	\$30,000.00	\$0.00	\$0.00	\$0.00	\$30,000.00	0%
	<b>7135 Total</b>	<b>\$271,120.95</b>	<b>\$399,065.00</b>	<b>\$17,090.61</b>	<b>\$114,909.76</b>	<b>\$0.00</b>	<b>\$284,155.24</b>	<b>29%</b>
	<b>WATER Expend Total</b>	<b>\$1,162,226.72</b>	<b>\$1,587,059.00</b>	<b>\$53,002.72</b>	<b>\$445,587.83</b>	<b>\$0.00</b>	<b>\$1,141,471.17</b>	<b>28%</b>

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## WATER

	<u>Prior</u>	<u>Current</u>	<u>YTD</u>
Revenue:	\$1,466,411.23	\$0.25	\$654,845.19
Expended:	\$1,162,226.72	\$53,002.72	\$445,587.83
Net Income:	\$304,184.51	-\$53,002.47	\$209,257.36

<u>Revenue Account</u>	<u>Description</u>	<u>Prior Yr Rev</u>	<u>Anticipated</u>	<u>Curr Rev</u>	<u>YTD Rev</u>	<u>Cancel</u>	<u>Excess/Deficit</u>	<u>% Real</u>
37-3290-000	INTEREST	\$582.37	\$0.00	\$0.00	\$568.33	\$0.00	\$568.33	0%
37-3350-000	NCACC WASHINGTON EMS	\$0.00	\$130,000.00	\$0.00	\$0.00	\$0.00	-\$130,000.00	0%
37-3490-000	EMS REVENUE	\$1,138,256.85	\$581,000.00	\$7.30	\$274,201.41	\$0.00	-\$306,798.59	47%
37-3500-000	TRANSPORT SERVICE REVENUE	\$243,054.87	\$260,000.00	\$0.00	\$163,046.78	\$0.00	-\$96,953.22	63%
37-3830-000	SALE OF FIXED ASSETS	\$4,125.00	\$1,000.00	\$0.00	\$0.00	\$0.00	-\$1,000.00	0%
37-3833-840	EMS DONATIONS	\$150.00	\$100.00	\$200.00	\$200.00	\$0.00	\$100.00	200%
37-3901-000	TYRRELL-EMS CONTRACT	\$675,000.00	\$675,000.00	\$56,250.00	\$337,500.00	\$0.00	-\$337,500.00	50%
37-3902-000	FUND BALANCE APPROPRIATED	\$0.00	\$272,238.00	\$0.00	\$0.00	\$0.00	-\$272,238.00	0%
37-3980-010	TRANSFER FROM GENERAL FUND	\$334,616.50	\$383,987.00	\$0.00	\$0.00	\$0.00	-\$383,987.00	0%
37-3999-900	TYRRELL COUNTY TRANSPORT CONTRACT	\$0.00	\$0.00	\$0.00	\$50.00	\$0.00	\$50.00	0%
	<b>EMS Revenue Total</b>	<b>\$2,395,785.59</b>	<b>\$2,303,325.00</b>	<b>\$56,457.30</b>	<b>\$775,566.52</b>	<b>\$0.00</b>	<b>-\$1,527,758.48</b>	<b>34%</b>

<u>Expend Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>Curr Expd</u>	<u>YTD Expd</u>	<u>Cancel</u>	<u>Balance</u>	<u>% Expd</u>
37-0000-000	WASHINGTON COUNTY EMS:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
37-4330-000	WASHINGTON COUNTY EMS:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
37-4330-010	SALARIES & WAGES-REGULAR	\$620,259.90	\$692,062.00	\$64,136.15	\$353,582.10	\$0.00	\$338,479.90	51%
37-4330-030	SALARIES & WAGES-OVERTIME	\$299,198.00	\$295,000.00	\$24,388.41	\$145,976.10	\$0.00	\$149,023.90	49%



## Washington County

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## Statement of Revenue and Expenditures

<i>Expend Account</i>	<i>Description</i>	<i>Prior Yr Expd</i>	<i>Budgeted</i>	<i>Curr Expd</i>	<i>YTD Expd</i>	<i>Cancel</i>	<i>Balance</i>	<i>% Expd</i>
37-4330-040	SALARIES & WAGES-PARTTIME	\$55,531.72	\$66,000.00	\$3,013.18	\$16,263.96	\$0.00	\$49,736.04	25%
37-4330-050	SALARIES & WAGES-LONGEVITY	\$3,144.79	\$3,546.00	\$0.00	\$3,512.12	\$0.00	\$33.88	99%
37-4330-090	FICA TAXES	\$69,698.38	\$80,831.00	\$6,487.63	\$37,161.29	\$0.00	\$43,669.71	46%
37-4330-100	- RETIREMENT EXPENSE	\$156,216.95	\$183,088.00	\$16,005.63	\$91,080.91	\$0.00	\$92,007.09	50%
37-4330-101	- 401K CONTRIB.	\$23,585.95	\$29,718.00	\$2,165.57	\$12,742.87	\$0.00	\$16,975.13	43%
37-4330-130	EMS OPERATIONS- UNEMPLOYMENT INS.	\$0.00	\$5,040.00	\$0.00	\$0.00	\$0.00	\$5,040.00	0%
37-4330-140	- WORKMAN COMP	\$77,430.00	\$108,581.00	\$0.00	\$95,644.00	\$0.00	\$12,937.00	88%
37-4330-180	GROUP INSURANCE	\$121,781.85	\$145,051.00	\$11,521.56	\$66,657.37	\$0.00	\$78,393.63	46%
37-4330-190	TRAINING	\$1,082.10	\$6,800.00	\$0.00	\$1,578.67	\$0.00	\$5,221.33	23%
37-4330-200	SUPPLIES & MATERIALS	\$40,586.11	\$56,400.00	\$1,230.18	\$21,525.80	\$0.00	\$34,874.20	38%
37-4330-210	UNIFORMS	\$3,579.91	\$5,000.00	\$80.87	\$778.79	\$0.00	\$4,221.21	16%
37-4330-250	FUEL	\$37,785.73	\$38,000.00	\$5,429.26	\$24,518.40	\$0.00	\$13,481.60	65%
37-4330-260	DEPARTMENTAL SUPPLIES	\$16,155.37	\$16,000.00	\$59.96	\$1,183.14	\$0.00	\$14,816.86	7%
37-4330-270	SERVICE AWARDS	\$50.00	\$0.00	\$0.00	\$50.00	\$0.00	-\$50.00	0%
37-4330-295	PORTABLE COMM HARDWARE	\$6,011.99	\$8,700.00	\$144.80	\$144.80	\$0.00	\$8,555.20	2%
37-4330-320	- COMMUNICATIONS	\$5,294.92	\$5,025.00	\$524.92	\$3,062.69	\$0.00	\$1,962.31	61%
37-4330-350	POSTAGE	\$28.70	\$100.00	\$0.00	\$23.64	\$0.00	\$76.36	24%
37-4330-355	MAINT & REPAIR-EQUIPMENT	\$21,702.84	\$36,000.00	\$843.89	\$13,865.53	\$0.00	\$22,134.47	39%
37-4330-390	WASH EMS - DUES & SUBSCRIPTIONS	\$8,358.12	\$8,000.00	\$575.70	\$4,062.20	\$0.00	\$3,937.80	51%
37-4330-396	EMS-MEDICAID COST REPORT	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00	\$0.00	100%
37-4330-399	QUARTERLY INTERGOVERNMENTAL TRANSFER	\$0.00	\$37,348.00	\$0.00	\$0.00	\$0.00	\$37,348.00	0%
37-4330-450	PROPERTY & LIABILITY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
37-4330-540	CAPITAL OUTLAY-VEHICLES	\$56,558.22	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
37-4330-550	WASH CO EMS- CAPITAL OUTLAY- EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
37-4330-600	CONTRACTS-MEDICAL DIRECTOR	\$23,248.00	\$23,250.00	\$1,937.50	\$11,625.00	\$0.00	\$11,625.00	50%
37-4330-610	CONTRACTS-BILLING	\$34,815.53	\$34,570.00	\$0.00	\$0.00	\$0.00	\$34,570.00	0%
37-4330-611	WASH EMS-CONTRACTS-DRUG SCREENING	\$101.00	\$5,180.00	\$0.00	\$0.00	\$0.00	\$5,180.00	0%
37-4330-650	EMS DONATIONS	\$0.00	\$150.00	\$0.00	\$0.00	\$0.00	\$150.00	0%



## Washington County

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## Statement of Revenue and Expenditures

<i>Expend Account</i>	<i>Description</i>	<i>Prior Yr Expd</i>	<i>Budgeted</i>	<i>Curr Expd</i>	<i>YTD Expd</i>	<i>Cancel</i>	<i>Balance</i>	<i>% Expd</i>
37-4330-651	COVID-19 CARES ACT EXPENSES	\$5,099.03	\$30,468.00	\$0.00	\$0.00	\$0.00	\$30,468.00	0%
	<b>4330 Total</b>	<b>\$1,688,305.11</b>	<b>\$1,920,908.00</b>	<b>\$139,545.21</b>	<b>\$906,039.38</b>	<b>\$0.00</b>	<b>\$1,014,868.62</b>	<b>47%</b>
37-4376-000	TRANSPORT SERVICE:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
37-4376-010	SALARIES & WAGES-REGULAR	\$57,771.69	\$99,851.00	\$4,374.78	\$31,738.07	\$0.00	\$68,112.93	32%
37-4376-030	SALARIES & WAGES-OVERTIME	\$18,677.66	\$18,000.00	\$171.47	\$5,552.35	\$0.00	\$12,447.65	31%
37-4376-040	SALARIES & WAGES-PARTTIME	\$18,527.20	\$18,000.00	\$1,359.58	\$7,316.29	\$0.00	\$10,683.71	41%
37-4376-090	FICA TAXES	\$6,480.72	\$10,546.00	\$439.47	\$3,157.99	\$0.00	\$7,388.01	30%
37-4376-100	TRANSPORT SERVICE- RETIREMENT EXPENSE	\$12,834.92	\$22,151.00	\$823.78	\$6,479.90	\$0.00	\$15,671.10	29%
37-4376-101	TRANSPORT SERVICE- 401K CONTRIB.	\$1,925.28	\$3,596.00	\$136.39	\$1,072.84	\$0.00	\$2,523.16	30%
37-4376-130	TRANSPORT- UNEMPLOYMENT INS.	\$0.00	\$1,008.00	\$0.00	\$0.00	\$0.00	\$1,008.00	0%
37-4376-140	TRANSPORT SERVICE- WORKMAN'S COMP	\$12,430.00	\$14,166.00	\$0.00	\$12,478.00	\$0.00	\$1,688.00	88%
37-4376-180	GROUP INSURANCE	\$16,296.04	\$28,487.00	\$1,133.26	\$7,607.76	\$0.00	\$20,879.24	27%
37-4376-200	SUPPLIES & MATERIALS	\$19,251.52	\$20,000.00	\$2,355.41	\$9,005.64	\$0.00	\$10,994.36	45%
37-4376-210	TRANSPORT SERVICE- UNIFORMS	\$1,625.59	\$2,500.00	\$0.00	\$126.40	\$0.00	\$2,373.60	5%
37-4376-250	FUEL	\$8,983.49	\$14,000.00	\$1,070.23	\$4,151.29	\$0.00	\$9,848.71	30%
37-4376-260	TRANSPORT - DEPARTMENTAL SUPPLIES	\$0.00	\$7,999.00	\$0.00	\$56.39	\$0.00	\$7,942.61	1%
37-4376-295	PORTABLE COMM HARDWARE	\$5,121.50	\$10,000.00	\$0.00	\$0.00	\$0.00	\$10,000.00	0%
37-4376-320	TRANSPORT SERVICE- COMMUNICATIONS	\$3,169.92	\$1,675.00	\$0.00	\$189.13	\$0.00	\$1,485.87	11%
37-4376-355	MAINT & REPAIR-EQUIPMENT	\$6,096.20	\$15,000.00	\$891.35	\$1,882.83	\$0.00	\$13,117.17	13%
37-4376-370	ADVERTISING	\$1,367.11	\$1,500.00	\$0.00	\$0.00	\$0.00	\$1,500.00	0%
37-4376-390	TRANSPORT - DUES & SUBSCRIPTIONS	\$2,400.15	\$4,640.00	\$247.80	\$2,494.80	\$0.00	\$2,145.20	54%
37-4376-550	CAPITAL OUTLAY-EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
37-4376-610	CONTRACTS-BILLING	\$14,459.45	\$15,470.00	\$0.00	\$0.00	\$0.00	\$15,470.00	0%
	<b>4376 Total</b>	<b>\$207,418.44</b>	<b>\$308,589.00</b>	<b>\$13,003.52</b>	<b>\$93,309.68</b>	<b>\$0.00</b>	<b>\$215,279.32</b>	<b>30%</b>
37-9100-000	DEBT PRINCIPAL:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
37-9100-002	DEBT PRINCIPLE - 2017 BB&T AMBULANCES	\$28,340.28	\$28,984.00	\$0.00	\$28,983.61	\$0.00	\$0.39	100%
37-9100-003	DEBT PRINC - 2017 HEART MONITORS(LGFCU)	\$41,323.91	\$42,262.00	\$0.00	\$42,261.52	\$0.00	\$0.48	100%
	<b>9100 Total</b>	<b>\$69,664.19</b>	<b>\$71,246.00</b>	<b>\$0.00</b>	<b>\$71,245.13</b>	<b>\$0.00</b>	<b>\$0.87</b>	<b>100%</b>



Washington County

Statement of Revenue and Expenditures

<u>Expend Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>Curr Expd</u>	<u>YTD Expd</u>	<u>Cancel</u>	<u>Balance</u>	<u>% Expd</u>
37-9200-000	DEBT INTEREST:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
37-9200-002	DEBT INTEREST - 2017 BB&T AMBULANCES	\$1,301.25	\$658.00	\$0.00	\$657.92	\$0.00	\$0.08	100%
37-9200-003	DEBT INT - 2017 HEART MONITORS (LGFCU)	\$2,860.77	\$1,924.00	\$0.00	\$1,923.16	\$0.00	\$0.84	100%
	<b>9200 Total</b>	<b>\$4,162.02</b>	<b>\$2,582.00</b>	<b>\$0.00</b>	<b>\$2,581.08</b>	<b>\$0.00</b>	<b>\$0.92</b>	<b>100%</b>
	<b>EMS Expend Total</b>	<b>\$1,969,549.76</b>	<b>\$2,303,325.00</b>	<b>\$152,548.73</b>	<b>\$1,073,175.27</b>	<b>\$0.00</b>	<b>\$1,230,149.73</b>	<b>47%</b>

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EMS

	<u>Prior</u>	<u>Current</u>	<u>YTD</u>
Revenue:	\$2,395,785.59	\$56,457.30	\$775,566.52
Expended:	\$1,969,549.76	\$152,548.73	\$1,073,175.27
Net Income:	\$426,235.83	-\$96,091.43	-\$297,608.75

<u>Revenue Account</u>	<u>Description</u>	<u>Prior Yr Rev</u>	<u>Anticipated</u>	<u>Curr Rev</u>	<u>YTD Rev</u>	<u>Cancel</u>	<u>Excess/Deficit</u>	<u>% Real</u>
38-3800-000	APPROPRIATED FUND BALANCE	\$0.00	\$15,000.00	\$0.00	\$0.00	\$0.00	-\$15,000.00	0%
38-3800-071	PARALLEL TAXIWAY NPE FUNDS	\$566,223.12	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
38-3800-081	PARALLEL TAXIWAY PROJECT (CONSTRUCTIOI	\$250,079.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
38-3800-082	PARALLEL TAXIWAY CA/RPR PROJ 4313	\$229,960.00	\$61,000.00	\$0.00	\$0.00	\$0.00	-\$61,000.00	0%
38-3800-089	NPE FEDERAL GRANT-FY 18-19	\$0.00	\$150,000.00	\$0.00	\$0.00	\$0.00	-\$150,000.00	0%
38-3800-090	NPE FEDERAL GRANT-FY 19-20	\$0.00	\$150,000.00	\$0.00	\$0.00	\$0.00	-\$150,000.00	0%
38-3800-091	NPE FEDERAL GRANT-FY 20-21	\$0.00	\$150,000.00	\$0.00	\$0.00	\$0.00	-\$150,000.00	0%
38-3800-092	NPE FEDERAL GRANT-FY 21-22	\$0.00	\$150,000.00	\$0.00	\$0.00	\$0.00	-\$150,000.00	0%
	<b>AIRPORT PROJECTS Revenue Total</b>	<b>\$1,046,262.12</b>	<b>\$676,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>-\$676,000.00</b>	<b>0%</b>

<u>Expend Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>Curr Expd</u>	<u>YTD Expd</u>	<u>Cancel</u>	<u>Balance</u>	<u>% Expd</u>
38-8135-000	AIRPORT:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
38-8135-651	PARALLEL TAXIWAY NPE FUNDS	\$566,223.25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
38-8135-661	PARALLEL TAXIWAY (CONSTRUCTION)	\$250,079.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
38-8135-662	PARALLEL TAXIWAY CA/RPR PROJ 4313	\$229,960.72	\$61,000.00	\$0.00	\$0.00	\$0.00	\$61,000.00	0%
38-8135-669	NPE FEDERAL GRANT-FY 18-19	\$0.00	\$150,000.00	\$0.00	\$0.00	\$0.00	\$150,000.00	0%

Statement of Revenue and Expenditures

<u>Expend Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>Curr Expd</u>	<u>YTD Expd</u>	<u>Cancel</u>	<u>Balance</u>	<u>% Expd</u>
38-8135-670	NPE FEDERAL GRANT-FY 19-20	\$0.00	\$150,000.00	\$0.00	\$0.00	\$0.00	\$150,000.00	0%
38-8135-671	NPE FEDERAL GRANT FY 20-21	\$0.00	\$150,000.00	\$0.00	\$0.00	\$0.00	\$150,000.00	0%
38-8135-672	NPE FEDERAL GRANT FY 21-22	\$0.00	\$165,000.00	\$0.00	\$0.00	\$0.00	\$165,000.00	0%
	<b>8135 Total</b>	<b>\$1,046,262.97</b>	<b>\$676,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$676,000.00</b>	<b>0%</b>
	<b>AIRPORT PROJECTS Expend Total</b>	<b>\$1,046,262.97</b>	<b>\$676,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$676,000.00</b>	<b>0%</b>

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**AIRPORT PROJECTS**

	<u>Prior</u>	<u>Current</u>	<u>YTD</u>
Revenue:	\$1,046,262.12	\$0.00	\$0.00
Expended:	\$1,046,262.97	\$0.00	\$0.00
Net Income:	-\$0.85	\$0.00	\$0.00

<u>Revenue Account</u>	<u>Description</u>	<u>Prior Yr Rev</u>	<u>Anticipated</u>	<u>Curr Rev</u>	<u>YTD Rev</u>	<u>Cancel</u>	<u>Excess/Deficit</u>	<u>% Real</u>
39-3300-000	CARES ACT FUNDING - AIRPORT	\$20,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
39-3301-000	ARP FUNDING	\$0.00	\$9,000.00	\$0.00	\$0.00	\$0.00	-\$9,000.00	0%
39-3310-000	TIMBER SALES-AVIATION FUNDS	\$0.00	\$10,000.00	\$0.00	\$0.00	\$0.00	-\$10,000.00	0%
39-3570-000	AIRPORT FUEL SALES	\$52,202.67	\$55,000.00	\$2,248.43	\$22,706.53	\$0.00	-\$32,293.47	41%
39-3600-000	HANGER RENTAL	\$12,000.00	\$12,000.00	\$0.00	\$11,520.00	\$0.00	-\$480.00	96%
39-3830-000	SALE OF FIXED ASSETS	\$580.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
39-3980-010	TRANSFER FROM GENERAL FUND	\$94,317.00	\$95,997.00	\$0.00	\$0.00	\$0.00	-\$95,997.00	0%
	<b>AIRPORT OPERATIONS Revenue Total</b>	<b>\$179,099.67</b>	<b>\$181,997.00</b>	<b>\$2,248.43</b>	<b>\$34,226.53</b>	<b>\$0.00</b>	<b>-\$147,770.47</b>	<b>19%</b>

<u>Expend Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>Curr Expd</u>	<u>YTD Expd</u>	<u>Cancel</u>	<u>Balance</u>	<u>% Expd</u>
39-0000-000	AIRPORT OPERATIONS:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
39-4530-000	AIRPORT:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
39-4530-010	AIRPORT-S & W- REGULAR	\$40,001.04	\$40,001.00	\$3,333.42	\$20,000.52	\$0.00	\$20,000.48	50%
39-4530-030	SALARIES & WAGES-LONGEVITY	\$600.02	\$601.00	\$0.00	\$600.02	\$0.00	\$0.98	100%
39-4530-031	SALARIES & WAGES - OVERTIME	\$0.00	\$600.00	\$0.00	\$600.00	\$0.00	\$0.00	100%
39-4530-032	SALARIES & WAGES - PARTTIME	\$10,140.00	\$9,400.00	\$0.00	\$5,520.00	\$0.00	\$3,880.00	59%



Statement of Revenue and Expenditures

<u>Expend Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>Curr Expd</u>	<u>YTD Expd</u>	<u>Cancel</u>	<u>Balance</u>	<u>% Expd</u>
39-4530-090	FICA TAX	\$3,856.36	\$3,871.00	\$255.00	\$2,044.08	\$0.00	\$1,826.92	53%
39-4530-100	AIRPORT - RETIREMENT	\$6,889.64	\$7,504.00	\$604.02	\$3,732.84	\$0.00	\$3,771.16	50%
39-4530-101	AIRPORT - 401K	\$1,200.00	\$1,217.00	\$100.00	\$600.00	\$0.00	\$617.00	49%
39-4530-130	AIRPORT- UNEMPLOYMENT INS.	\$0.00	\$252.00	\$0.00	\$0.00	\$0.00	\$252.00	0%
39-4530-140	AIRPORT- WORKMAN'S COMP	\$2,960.00	\$3,459.00	\$0.00	\$3,047.00	\$0.00	\$412.00	88%
39-4530-180	AIRPORT - GROUP INSURANCE	\$6,815.49	\$7,171.00	\$563.20	\$3,379.20	\$0.00	\$3,791.80	47%
39-4530-200	AIRPORT- DEPTAL SUPPLIES	\$730.98	\$3,001.00	\$100.00	\$104.26	\$0.00	\$2,896.74	3%
39-4530-250	AIRPORT- AV GAS AND JET FUEL	\$29,733.00	\$50,000.00	\$0.00	\$20,549.18	\$0.00	\$29,450.82	41%
39-4530-310	AIRPORT- TRAVEL	\$275.00	\$2,000.00	\$0.00	\$452.72	\$0.00	\$1,547.28	23%
39-4530-320	AIRPORT- COMMUNICATIONS	\$1,585.14	\$1,700.00	\$70.28	\$686.35	\$0.00	\$1,013.65	40%
39-4530-330	AIRPORT- UTILITIES	\$7,196.78	\$9,500.00	\$0.00	\$2,600.85	\$0.00	\$6,899.15	27%
39-4530-331	POSTAGE	\$55.00	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	0%
39-4530-350	MAINT & REPAIR-BUILDING	\$2,846.86	\$5,000.00	\$26.49	\$968.08	\$0.00	\$4,031.92	19%
39-4530-351	MAINT & REPAIR-EQUIPMENT	\$6,639.09	\$5,000.00	\$428.47	\$3,240.19	\$0.00	\$1,759.81	65%
39-4530-352	MAINT & REPAIR - FUELMASTER	\$550.00	\$550.00	\$0.00	\$550.00	\$0.00	\$0.00	100%
39-4530-390	AIRPORT- DUES AND SUBSCRIPTIONS	\$80.00	\$320.00	\$53.40	\$185.52	\$0.00	\$134.48	58%
39-4530-450	INSURANCE	\$3,683.00	\$3,850.00	\$0.00	\$3,850.00	\$0.00	\$0.00	100%
39-4530-997	DESIGNATED FOR FUTURE APPROPRIATION	\$0.00	\$23,400.00	\$0.00	\$0.00	\$0.00	\$23,400.00	0%
39-4530-998	AIRPORT- SALES TAX ON FUEL	\$3,349.69	\$3,500.00	\$460.77	\$1,359.28	\$0.00	\$2,140.72	39%
	<b>4530 Total</b>	<b>\$129,187.09</b>	<b>\$181,997.00</b>	<b>\$5,995.05</b>	<b>\$74,070.09</b>	<b>\$0.00</b>	<b>\$107,926.91</b>	<b>41%</b>
	<b>AIRPORT OPERATIONS Expend Total</b>	<b>\$129,187.09</b>	<b>\$181,997.00</b>	<b>\$5,995.05</b>	<b>\$74,070.09</b>	<b>\$0.00</b>	<b>\$107,926.91</b>	<b>41%</b>

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**AIRPORT OPERATIONS**

	<u>Prior</u>	<u>Current</u>	<u>YTD</u>
Revenue:	\$179,099.67	\$2,248.43	\$34,226.53
Expended:	\$129,187.09	\$5,995.05	\$74,070.09
Net Income:	\$49,912.58	-\$3,746.62	-\$39,843.56

<u>Revenue Account</u>	<u>Description</u>	<u>Prior Yr Rev</u>	<u>Anticipated</u>	<u>Curr Rev</u>	<u>YTD Rev</u>	<u>Cancel</u>	<u>Excess/Deficit</u>	<u>% Real</u>
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Washington County

Statement of Revenue and Expenditures

51-3100-001	DSS TRUST FUND ACCOUNTS	\$161,990.51	\$151,000.00	\$32,008.53	\$84,135.84	\$0.00	-\$66,864.16	56%
	<b>TRUSTEES Revenue Total</b>	<b>\$161,990.51</b>	<b>\$151,000.00</b>	<b>\$32,008.53</b>	<b>\$84,135.84</b>	<b>\$0.00</b>	<b>-\$66,864.16</b>	<b>56%</b>

<u>Expend Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>Curr Expd</u>	<u>YTD Expd</u>	<u>Cancel</u>	<u>Balance</u>	<u>% Expd</u>
51-0000-000	DSS TRUST FUND ACCOUNTS:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
51-4000-000	DSS TRUST FUND ACCOUNTS:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
51-4100-001	DSS TRUST ACCOUNTS	\$158,832.76	\$151,000.00	\$7,073.83	\$77,205.97	\$0.00	\$73,794.03	51%
	<b>TRUSTEES Expend Total</b>	<b>\$158,832.76</b>	<b>\$151,000.00</b>	<b>\$7,073.83</b>	<b>\$77,205.97</b>	<b>\$0.00</b>	<b>\$73,794.03</b>	<b>51%</b>

<b>51</b>	<b>TRUSTEES</b>		<u>Prior</u>	<u>Current</u>	<u>YTD</u>
		<b>Revenue:</b>	<b>\$161,990.51</b>	<b>\$32,008.53</b>	<b>\$84,135.84</b>
		<b>Expended:</b>	<b>\$158,832.76</b>	<b>\$7,073.83</b>	<b>\$77,205.97</b>
		<b>Net Income:</b>	<b>\$3,157.75</b>	<b>\$24,934.70</b>	<b>\$6,929.87</b>

<u>Revenue Account</u>	<u>Description</u>	<u>Prior Yr Rev</u>	<u>Anticipated</u>	<u>Curr Rev</u>	<u>YTD Rev</u>	<u>Cancel</u>	<u>Excess/Deficit</u>	<u>% Real</u>
52-3100-001	COLLECTIONS ON BEHALF OF INMATES	\$64,980.71	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
	<b>Fund 52 Revenue Total</b>	<b>\$64,980.71</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0%</b>

<u>Expend Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>Curr Expd</u>	<u>YTD Expd</u>	<u>Cancel</u>	<u>Balance</u>	<u>% Expd</u>
52-4100-000	DETENTION TRUST ACCOUNT:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
52-4100-001	PAYMENTS ON BEHALF OF INMATES	\$56,845.55	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
	<b>4100 Total</b>	<b>\$56,845.55</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0%</b>
	<b>Fund 52 Expend Total</b>	<b>\$56,845.55</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0%</b>

<b>52</b>	<b>Fund 52</b>		<u>Prior</u>	<u>Current</u>	<u>YTD</u>
		<b>Revenue:</b>	<b>\$64,980.71</b>	<b>\$0.00</b>	<b>\$0.00</b>
		<b>Expended:</b>	<b>\$56,845.55</b>	<b>\$0.00</b>	<b>\$0.00</b>
		<b>Net Income:</b>	<b>\$8,135.16</b>	<b>\$0.00</b>	<b>\$0.00</b>



Washington County

Statement of Revenue and Expenditures

<u>Revenue Account</u>	<u>Description</u>	<u>Prior Yr Rev</u>	<u>Anticipated</u>	<u>Curr Rev</u>	<u>YTD Rev</u>	<u>Cancel</u>	<u>Excess/Deficit</u>	<u>% Real</u>
58-3100-000	AGAPE - LOCAL MATCH DONATION	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
58-3101-000	DEPT OF COMM-AGAPE GRANT #2587	\$0.00	\$380,000.00	\$0.00	\$157,740.74	\$0.00	-\$222,259.26	42%
58-3200-000	USDA RBDG GRANT - BAY BROTHERS	\$0.00	\$181,301.00	\$0.00	\$0.00	\$0.00	-\$181,301.00	0%
58-3980-010	TRANSFER FROM GENERAL FUND	\$10,000.00	\$30,000.00	\$0.00	\$0.00	\$0.00	-\$30,000.00	0%
58-3990-000	APPROPRIATED FUND BALANCE	\$0.00	\$20,000.00	\$0.00	\$0.00	\$0.00	-\$20,000.00	0%
<b>PROJECTS/GRANTS FUND Revenue Total</b>		<b>\$20,000.00</b>	<b>\$611,301.00</b>	<b>\$0.00</b>	<b>\$157,740.74</b>	<b>\$0.00</b>	<b>-\$453,560.26</b>	<b>26%</b>

<u>Expend Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>Curr Expd</u>	<u>YTD Expd</u>	<u>Cancel</u>	<u>Balance</u>	<u>% Expd</u>
58-0000-000	PROJECTS/GRANTS FUND:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
58-4201-001	AGAPE - LOCAL MATCH	\$0.00	\$20,000.00	\$0.00	\$0.00	\$0.00	\$20,000.00	0%
58-4201-002	AGAPE CLINIC PROJECT #2587	\$0.00	\$380,000.00	\$0.00	\$157,740.74	\$0.00	\$222,259.26	42%
	<b>4201 Total</b>	<b>\$0.00</b>	<b>\$400,000.00</b>	<b>\$0.00</b>	<b>\$157,740.74</b>	<b>\$0.00</b>	<b>\$242,259.26</b>	<b>39%</b>
58-5200-001	USDA RBDG GRANT - BAY BROTHERS	\$0.00	\$181,301.00	\$0.00	\$0.00	\$0.00	\$181,301.00	0%
58-6200-001	PARTF GRANT LOCAL MATCH	\$0.00	\$30,000.00	\$0.00	\$0.00	\$0.00	\$30,000.00	0%
<b>PROJECTS/GRANTS FUND Expend Total</b>		<b>\$0.00</b>	<b>\$611,301.00</b>	<b>\$0.00</b>	<b>\$157,740.74</b>	<b>\$0.00</b>	<b>\$453,560.26</b>	<b>26%</b>

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PROJECTS/GRANTS FUND

	<u>Prior</u>	<u>Current</u>	<u>YTD</u>
Revenue:	\$20,000.00	\$0.00	\$157,740.74
Expended:	\$0.00	\$0.00	\$157,740.74
Net Income:	\$20,000.00	\$0.00	\$0.00

<u>Revenue Account</u>	<u>Description</u>	<u>Prior Yr Rev</u>	<u>Anticipated</u>	<u>Curr Rev</u>	<u>YTD Rev</u>	<u>Cancel</u>	<u>Excess/Deficit</u>	<u>% Real</u>
59-3010-211	PLYMOUTH MOTOR VEHICLE TAX - NCVTS	\$164,721.50	\$0.00	\$12,122.12	\$65,142.64	\$0.00	\$65,142.64	0%
59-3010-212	PLYMOUTH NCVTS CONTRA REVENUE ACCOU	-\$7,677.26	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
59-3010-221	ROPER MOTOR VEHICLE TAX - NCVTS	\$20,404.24	\$0.00	\$1,170.84	\$8,115.71	\$0.00	\$8,115.71	0%
59-3010-222	ROPER NCVTS CONTRA REVENUE ACCOUNT	-\$761.26	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
59-3010-241	CRESWELL MOTOR VEHICLE TAX - NCVTS	\$9,600.65	\$0.00	\$704.05	\$5,339.31	\$0.00	\$5,339.31	0%
59-3010-242	CRESWELL NCVTS CONTRA REVENUE ACCOU	-\$350.90	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%







Statement of Revenue and Expenditures

Revenue Account	Description	Prior Yr Rev	Anticipated	Curr Rev	YTD Rev	Cancel	Excess/Deficit	% Real
60-3990-000	APPROPRIATED FUND BALANCE	\$0.00	\$419.53	\$0.00	\$0.00	\$0.00	-\$419.53	0%
<b>CRF PANDEMIC RECOVERY Revenue Total</b>		<b>\$716,682.52</b>	<b>\$419.53</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>-\$419.53</b>	<b>0%</b>

Expend Account	Description	Prior Yr Expd	Budgeted	Curr Expd	YTD Expd	Cancel	Balance	% Expd
60-0000-000	CRF PANDEMIC RECOVERY:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
60-4000-000	CRF PANDEMIC RECOVERY:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
60-4000-002	MEDICAL EXPENSES	\$45,835.17	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
60-4000-003	PUBLIC HEALTH EXPENSES	\$112,542.53	\$419.53	\$0.00	\$419.53	\$0.00	\$0.00	100%
60-4000-004	PAYROLL EXPENSES	\$397,219.65	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
60-4000-005	PUBLIC HEALTH MEASURE EXP	\$26,891.68	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
60-4000-007	OTHER	\$17,464.42	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
60-4000-008	MUNICIPALITIES	\$55,999.07	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
<b>4000 Total</b>		<b>\$655,952.52</b>	<b>\$419.53</b>	<b>\$0.00</b>	<b>\$419.53</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>100%</b>
60-5000-001	CRF EXPENSES - BOARD OF ELECTIONS	\$34,957.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
60-5000-002	CRF PAYROLL EXPENSES-BOARD OF ELECTIO	\$25,773.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
<b>5000 Total</b>		<b>\$60,730.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0%</b>
<b>GRF PANDEMIC RECOVERY Expend Total</b>		<b>\$716,682.52</b>	<b>\$419.53</b>	<b>\$0.00</b>	<b>\$419.53</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>100%</b>

60 CRF PANDEMIC RECOVERY		Prior	Current	YTD
Revenue:		\$716,682.52	\$0.00	\$0.00
Expended:		\$716,682.52	\$0.00	\$419.53
Net Income:		\$0.00	\$0.00	-\$419.53

Revenue Account	Description	Prior Yr Rev	Anticipated	Curr Rev	YTD Rev	Cancel	Excess/Deficit	% Real
61-3490-001	CDBG-SCATTERED SITE (SFR) GRANT '17	\$48,088.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
<b>COMMUNITY DEVELOPMENT BLOCK GRANTS Revenue Total</b>		<b>\$48,088.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0%</b>

Expend Account	Description	Prior Yr Expd	Budgeted	Curr Expd	YTD Expd	Cancel	Balance	% Expd
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Washington County

Statement of Revenue and Expenditures

<i>Expend Account</i>	<i>Description</i>	<i>Prior Yr Expd</i>	<i>Budgeted</i>	<i>Curr Expd</i>	<i>YTD Expd</i>	<i>Cancel</i>	<i>Balance</i>	<i>% Expd</i>
63-4960-260	HISTORICAL SOCIETY OF WASHINGTON CO	\$0.00	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00	0%
63-4960-341	MARITIME MUSEUM & LIGHTHOUSE	\$10,000.00	\$10,000.00	\$833.33	\$4,999.98	\$0.00	\$5,000.02	50%
63-4960-343	TOWN OF PLYMOUTH BOAT RACES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
63-4960-344	RUMBLE ON THE ROANOKE	\$0.00	\$16,572.00	\$0.00	\$16,553.70	\$0.00	\$18.30	100%
63-4960-370	CONTRACT-WEBSITE HOST & MAINT	\$1,200.00	\$1,200.00	\$100.00	\$700.00	\$0.00	\$500.00	58%
63-4960-401	TRAVEL- BROCHURE REPRINT	\$0.00	\$7,000.00	\$0.00	\$0.00	\$0.00	\$7,000.00	0%
63-4960-991	EDPNC TOURISM RECOVERY GRANT-SL 2020-4	\$14,920.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
	<b>4960 Total</b>	<b>\$83,078.46</b>	<b>\$111,472.00</b>	<b>\$2,475.00</b>	<b>\$37,880.22</b>	<b>\$0.00</b>	<b>\$73,591.78</b>	<b>34%</b>
63-4970-000	TRAVEL & TOURISM:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
63-4970-010	SALARIES & WAGES-DIRECTOR	\$15,000.00	\$15,000.00	\$1,250.00	\$7,500.00	\$0.00	\$7,500.00	50%
63-4970-090	TRAVEL- FICA TAX	\$607.08	\$1,353.00	\$50.59	\$303.54	\$0.00	\$1,049.46	22%
63-4970-100	TRAVEL- RETIREMENT	\$2,545.50	\$2,800.00	\$226.50	\$1,359.00	\$0.00	\$1,441.00	49%
63-4970-131	TRAVEL - UNEMPLOYMENT	\$0.00	\$119.00	\$0.00	\$0.00	\$0.00	\$119.00	0%
63-4970-140	TRAVEL- WORKER'S COMP	\$90.00	\$160.00	\$0.00	\$87.00	\$0.00	\$73.00	54%
63-4970-180	TRAVEL- GROUP INS.S	\$8,804.81	\$10,200.00	\$728.98	\$4,373.88	\$0.00	\$5,826.12	43%
63-4970-260	DEPARTMENTAL SUPPLIES	\$0.00	\$50.00	\$0.00	\$0.00	\$0.00	\$50.00	0%
63-4970-310	TRAVEL- TRAVEL & TRAINING	\$0.00	\$1,300.00	\$0.00	\$0.00	\$0.00	\$1,300.00	0%
63-4970-320	TRAVEL- COMMUNICATIONS	\$0.00	\$50.00	\$0.00	\$0.00	\$0.00	\$50.00	0%
63-4970-340	TRAVEL- POSTAGE	\$0.00	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	0%
63-4970-370	MARKETING & ADVERTISING-ADMIN	\$14,022.76	\$42,528.00	\$370.25	\$10,639.39	\$0.00	\$31,888.61	25%
63-4970-390	TRAVEL- DUES & SUBSCRIPTIONS	\$175.00	\$1,000.00	\$0.00	\$175.00	\$0.00	\$825.00	18%
63-4970-600	ADMIN FEE 3%- GENERAL FUND	\$3,500.00	\$3,500.00	\$0.00	\$0.00	\$0.00	\$3,500.00	0%
63-4970-602	PROFESSIONAL SERVICES-AUDIT	\$4,250.00	\$4,250.00	\$0.00	\$0.00	\$0.00	\$4,250.00	0%
	<b>4970 Total</b>	<b>\$48,995.15</b>	<b>\$82,510.00</b>	<b>\$2,626.32</b>	<b>\$24,437.81</b>	<b>\$0.00</b>	<b>\$58,072.19</b>	<b>30%</b>
	<b>TRAVEL AND TOURISM Expend Total</b>	<b>\$132,073.61</b>	<b>\$193,982.00</b>	<b>\$5,101.32</b>	<b>\$62,318.03</b>	<b>\$0.00</b>	<b>\$131,663.97</b>	<b>32%</b>

Statement of Revenue and Expenditures

<u>Expend Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>Curr Expd</u>	<u>YTD Expd</u>	<u>Cancel</u>	<u>Balance</u>	<u>% Expd</u>
<b>63</b>	<b>TRAVEL AND TOURISM</b>							
			<u>Prior</u>	<u>Current</u>	<u>YTD</u>			
		Revenue:	\$192,658.64	\$10,740.87	\$79,152.38			
		Expended:	\$132,073.61	\$5,101.32	\$62,318.03			
		Net Income:	\$60,585.03	\$5,639.55	\$16,834.35			

<u>Revenue Account</u>	<u>Description</u>	<u>Prior Yr Rev</u>	<u>Anticipated</u>	<u>Curr Rev</u>	<u>YTD Rev</u>	<u>Cancel</u>	<u>Excess/Deficit</u>	<u>% Real</u>
69-3370-000	E911 TELEPHONE SURCHARGE (1YR)	\$126,420.72	\$93,614.00	\$7,801.19	\$39,005.95	\$0.00	-\$54,608.05	42%
69-3980-010	TRANSFER FROM GENERAL FUND	\$1,931.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
69-3990-000	APPROPRIATED PRIOR YR BALANCE	\$0.00	\$308,443.00	\$0.00	\$0.00	\$0.00	-\$308,443.00	0%
<b>EMERGENCY TELECOMMUNICATIONS Revenue Total</b>		<b>\$128,351.72</b>	<b>\$402,057.00</b>	<b>\$7,801.19</b>	<b>\$39,005.95</b>	<b>\$0.00</b>	<b>-\$363,051.05</b>	<b>10%</b>

<u>Expend Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>Curr Expd</u>	<u>YTD Expd</u>	<u>Cancel</u>	<u>Balance</u>	<u>% Expd</u>
69-9100-000	911:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
69-9100-200	DEPARTMENTAL SUPPLIES	\$1,060.18	\$20,256.00	\$164.99	\$3,449.99	\$0.00	\$16,806.01	17%
69-9100-310	TRAINING	\$3,285.00	\$4,415.00	\$0.00	\$915.00	\$0.00	\$3,500.00	21%
69-9100-320	COMMUNICATIONS	\$25,278.82	\$29,682.00	\$437.91	\$5,447.77	\$0.00	\$24,234.23	18%
69-9100-321	COMMUNICATIONS-911 BACKUP	\$625.30	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
69-9100-350	MAINT & REPAIR-EQUIPMENT	\$389.00	\$2,100.00	\$0.00	\$0.00	\$0.00	\$2,100.00	0%
69-9100-351	CONTRACTED SERVICES-SOUNDSIDE	\$12,600.00	\$12,600.00	\$0.00	\$12,600.00	\$0.00	\$0.00	100%
69-9100-352	MAINT AGREEMENT-SOUTHERN SOFTWARE C	\$7,643.00	\$7,643.00	\$0.00	\$7,643.00	\$0.00	\$0.00	100%
69-9100-354	MAINT AGREEMENT-SOUTHERN SOFT MAPPIN	\$3,216.00	\$3,216.00	\$0.00	\$3,216.00	\$0.00	\$0.00	100%
69-9100-355	MAINT AGREEMENT-SOUTHERN SOFT PAGING	\$798.00	\$800.00	\$0.00	\$798.00	\$0.00	\$2.00	100%
69-9100-356	MAINT AGREEMENT-EDGE ONE RECORDER	\$4,785.00	\$5,025.00	\$0.00	\$0.00	\$0.00	\$5,025.00	0%
69-9100-357	MAINT AGREEMENT-WIRELESS COMMUNICATI	\$14,178.45	\$14,604.00	\$0.00	\$7,301.90	\$0.00	\$7,302.10	50%
69-9100-358	MAINT AGREEMENT-ESRI	\$2,350.00	\$2,700.00	\$0.00	\$0.00	\$0.00	\$2,700.00	0%
69-9100-359	MAINT AGREEMENT-CENTURYLINK INTRADO	\$8,820.00	\$1,470.00	\$0.00	\$0.00	\$0.00	\$1,470.00	0%
69-9100-360	MAINT AGREEMENT-CENTURYLINK CENTURIOI	\$11,183.50	\$288.00	\$0.00	\$0.00	\$0.00	\$288.00	0%
69-9100-361	MAINT AGREEMENT-EMD	\$3,600.00	\$3,600.00	\$0.00	\$0.00	\$0.00	\$3,600.00	0%



Statement of Revenue and Expenditures

<u>Expend Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>Curr Expd</u>	<u>YTD Expd</u>	<u>Cancel</u>	<u>Balance</u>	<u>% Expd</u>
69-9100-550	- CAPITAL OUTLAY- EQUIPMENT	\$63,516.32	\$293,658.00	\$0.00	\$20,564.56	\$0.00	\$273,093.44	7%
	<b>9100 Total</b>	<b>\$163,328.57</b>	<b>\$402,057.00</b>	<b>\$602.90</b>	<b>\$61,936.22</b>	<b>\$0.00</b>	<b>\$340,120.78</b>	<b>15%</b>
<b>EMERGENCY TELECOMMUNICATIONS Expend Total</b>		<b>\$163,328.57</b>	<b>\$402,057.00</b>	<b>\$602.90</b>	<b>\$61,936.22</b>	<b>\$0.00</b>	<b>\$340,120.78</b>	<b>15%</b>

69 EMERGENCY TELECOMMUNICATIONS

	<u>Prior</u>	<u>Current</u>	<u>YTD</u>
Revenue:	\$128,351.72	\$7,801.19	\$39,005.95
Expended:	\$163,328.57	\$602.90	\$61,936.22
Net Income:	-\$34,976.85	\$7,198.29	-\$22,930.27

<u>Revenue Account</u>	<u>Description</u>	<u>Prior Yr Rev</u>	<u>Anticipated</u>	<u>Curr Rev</u>	<u>YTD Rev</u>	<u>Cancel</u>	<u>Excess/Deficit</u>	<u>% Real</u>
70-3290-000	INTEREST ON INVESTMENTS	\$18.23	\$0.00	\$0.00	\$1.93	\$0.00	\$1.93	0%
70-3980-000	APPROPRIATED FUND BALANCE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
70-3980-010	TRANSFER FROM GENERAL FUND	\$33,000.00	\$40,000.00	\$0.00	\$0.00	\$0.00	-\$40,000.00	0%
<b>REAPPRAISAL Revenue Total</b>		<b>\$33,018.23</b>	<b>\$40,000.00</b>	<b>\$0.00</b>	<b>\$1.93</b>	<b>\$0.00</b>	<b>-\$39,998.07</b>	<b>0%</b>

<u>Expend Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>Curr Expd</u>	<u>YTD Expd</u>	<u>Cancel</u>	<u>Balance</u>	<u>% Expd</u>
70-0000-000	FUND 70:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
70-8600-000	RESERVE FOR REAPPRAISAL	\$0.00	\$40,000.00	\$0.00	\$0.00	\$0.00	\$40,000.00	0%
70-8600-200	- DEPTAL SUPPLIES	\$645.88	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
70-8600-330	REVAL-POSTAGE	\$2,881.55	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
70-8600-370	REVALUATION- PRINTING	\$1,546.89	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
70-8600-380	REVALUATION - ADVERTISING	\$252.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
70-8600-600	REVALUATION-CONTRACTED SERVICES	\$91,466.25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
70-8600-601	REVAL-CONTRACTED SERVICES-DYNAMIC DA	\$1,200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
	<b>8600 Total</b>	<b>\$97,992.57</b>	<b>\$40,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$40,000.00</b>	<b>0%</b>
<b>REAPPRAISAL Expend Total</b>		<b>\$97,992.57</b>	<b>\$40,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$40,000.00</b>	<b>0%</b>

Statement of Revenue and Expenditures

<u>Expend Account</u>	<u>Description</u>	<u>Prior Yr Expd</u>	<u>Budgeted</u>	<u>Curr Expd</u>	<u>YTD Expd</u>	<u>Cancel</u>	<u>Balance</u>	<u>% Expd</u>
70	REAPPRAISAL							
			<u>Prior</u>	<u>Current</u>	<u>YTD</u>			
	Revenue:	\$33,018.23		\$0.00	\$1.93			
	Expended:	\$97,992.57		\$0.00	\$0.00			
	Net Income:	-\$64,974.34		\$0.00	\$1.93			

Grand Totals

	<u>Prior</u>	<u>Current</u>	<u>YTD</u>
Revenue:	\$24,820,570.92	\$1,584,408.42	\$11,351,440.45
Expended:	\$22,128,306.73	\$1,449,671.43	\$9,746,504.78
Net Income:	\$2,692,264.19	\$134,736.99	\$1,604,935.67



**WASHINGTON COUNTY BOARD OF COMMISSIONERS**

**AGENDA STATEMENT**

**ITEM NO: 10**

**DATE: January 3, 2022**

**ITEM: Other Items by Chairman, Commissioners, County Manager/Attorney,  
Finance Officer or Clerk**

**SUMMARY EXPLANATION:**

- Department Head Reports from December 2021
- Statistics Reports from December 2021
- Discussion: Status Update on the Sale/Lease of Veterans Field to Pocosin Charter School
- Discussion: Status Update on Commerce Center Upset Bids

Department Head Reports to the Commissioners  
January 3, 2022  
Board of Commissioners' In Person & Facebook Livestreamed Meeting

Geographic Information Systems

Harry White

The GIS/Mapping Department is doing fine. The following tasks were completed by the GIS/Mapping Department

- Verified of property as recorded on deeds
- Transfer of real property
- Land-parcel splits and recombination of property
- Assist the general public with maps and related needs
- Managed correspondence via phone, email
- Update property maps for the Tax Department
- Update estate deeds
- GIS Department Presentation to the Commissioner's Board Meeting
- GIS Department Presentation to the Citizens Academy-Information Service
- Attended NCFMP Virtual Meeting

EMS

Jennifer O'Neal

No report submitted.

Recreation

Randy Fulford

Merry Christmas. We have extended the deadline to Jan 8, 2022 for one 7 under basketball team. Our basketball camp will also be on Jan 8, starting at 9:00 am. Jan 15<sup>th</sup> our basketball season will start. We have a cheerleader team, a girls basketball team and PHS girls are showing interest in participating after Christmas. I'm grateful that the school teachers are coming out to support their students.

Elections


Dora Bell

No report submitted.


Library

Vacant

No report submitted.



# 2021 In Review



## Contacts for 2021

- ✓ Educational Activities = 421 hrs.
- ✓ Digital Media Contacts = 34,531
- ✓ Face to Face Contacts = 3,863
- ✓ Total Hrs. Worked by Volunteers = 368

## Grants Received

**\$31,857**

- Corn Growers Association
- Department of Insurance
- Ag Carolina Farm Credit
- Soybean Producers Association
- Department of Juvenile Justice

### AG SUCCESS STORY

Aerial applicators make pesticide applications for their customers almost every day during the summer and fall. Because of the nature of the work, a high amount of plastic waste from the pesticide jugs is generated. A local aerial applicator had a small container on site for recycling purposes; however, the container was too small and the business owner was constantly picking up empty pesticide containers that had been blown around after a heavy storm or hurricane. In 2020, Washington County Extension applied for and received \$4842 through the NCDA's Pesticide Environmental Trust Fund Grant program.

This money was used to place an additional, larger shipping container at this aerial applicator's hanger in February of 2021. There is now space for the large amount of plastic waste produced at his operation.

### FAMILY & CONSUMER SCIENCES SUCCESS STORY

Only 17% of older adults meet the recommendation of full-body strength training that is associated with improved functional fitness, reduced risk of falls, and reduced morbidity rates according to the International Journal of Environmental Research and Public Health. Adults over the age of 65 represent the fastest-growing and most inactive subset of individuals in the United States. Washington County Extension partnered with the local Senior Center to offer Lifelong Improvements Through Fitness Together (L.I.F.T).

Evaluations were sent to the participants to gauge their feedback. One participant said she now works from home and had become very sedentary, so the videos allowed her to be more active. Another participant said her main goal was to lose some weight for her 50th class reunion. We also gauged interest in returning to in-person classes, 50% stated they prefer remote only.

### 4-H SUCCESS STORY

The Washington County Schools did not return to in-person instruction until April 2021. Our students went without face-to-face interaction and hands-on learning for over thirteen months. It was not feasible for 4-H Programming in the schools at that time as the students, teachers, and administrators were readjusting to in-person learning. As a result of the COVID-19 Pandemic, the state of North Carolina required public schools to offer summer school and Washington County did a six-week Summer Adventures program.

The Washington County 4-H Program offered four weeks of hands-on special interest programming focused on character development, environmental education, embryology, and healthy living. Washington County Cooperative Extension partnered with the following organizations to make this program possible: North Carolina Forest Service, North Carolina Wildlife Resources Commission, Pettigrew State Park, and the Edenton National Fish Hatchery. Approximately two hundred students in Kindergarten through Eighth grade participated four days a week from July 12th through August 5th.

The Washington County Schools expressed great appreciation for our programming efforts. Teachers and staff noted the benefit of face-to-face interaction with community partners after almost two years with no field trips. Students showed interest in all activities offered and demonstrated a willingness to try new things. The enthusiasm displayed by students and staff made up for the many months of missed programming. The overwhelming success of this program has led to more partnerships within the school system.



### Veteran's Service Officers Report Burl Walker

This report is short due to the lack of internet access for three weeks. However, I have been able to help two (2) veterans submit their claims using the e-benefits program. The only problem they had was getting registered in DEERS. The office is now up and running.



Tax Office  
Sherri Wilkins

1. We are busy. We are receiving email requests, phone calls, fax requests and office visits for different information including information for tax bills, assessments, listings, exemptions.
2. We continue to collect payments for accounts that have been referred for foreclosure – every time we get a payment, receive correspondence (such as the need to add costs) or are notified in any way about a property in foreclosure we notify ZLS and update the accounts in foreclosure. As information is received from Zacchaeus Legal Services (ZLS) we update the accounts. We also handle phone calls, emails or visits from persons whose property are in foreclosure and persons interested in buying property in foreclosure.
3. Denise Jones processed the Insolvents, Refunds and Releases reports.
4. Denise Jones processed the monthly reports from NCVTS.
5. Denise Jones researched estate files at the Clerk of Court's office.
6. Assisted the taxpayers with the Tag & Tax program, handling adjustments, refunds, releases, and general questions.
7. Darlene worked on wage garnishments and bank and escheat attachments.
8. Darlene worked on ZLS information - updating our files as new fees were added, updating our files after the sales. Working on check requests to pay ZLS for fees/costs after we have received full payment on some properties.
9. Staff continues to handle the calls regarding Republic Services (RS) and the taxpayers over trash cans, recycle bins, trash and debris pickup.
10. Felesha Brown is working on reviewing the estate information that Denise finds and updating any properties due to Wills or estate filings.
11. There was a tax foreclosure sale on December 9<sup>th</sup>.
12. Advertisements were sent to the Beacon for the Listing Notice which is required by NCGS, and an advertisement for a reminder to pay by January 5<sup>th</sup> to avoid interest on the 2021 bills.
13. Data files were sent to our printers, BMS, for the Personal Property Abstracts and Business Personal Property Abstracts that are mailed the end of December for the listings that are due January 31<sup>st</sup>.
14. Happy New Year

Planning/Inspections/Floodplain Management

Allen Pittman

Inspections Completed	20
Permits Issued	11
Plan/Platt reviews	3
Map Reviews	2
Flood zone reviews	3
Elevation Certificate Reviews	3

Scheduled 4 days in Bertie County for this month: 8<sup>th</sup>, 14<sup>th</sup>, 21<sup>st</sup>, 28<sup>th</sup>–

Bertie has hired inspections personnel who currently hold no credentials – I will be mentoring them toward certification until further notice.

Continued to work with HMEP/FEMA grants #4465 for elevation of properties in Creswell

Worked with plumbing contractor for project at MTW Health

Referral to ADMIN for library exit door

12-1- Floodplain workshop

12-16 – Floodmap meeting with county and municipality public officials

Had 4 HOLIDAYS – THANK YOU!

Happy 2022!!

### Emergency Management

Lance Swindell

### November/December

- Generator Grant- In process of starting project. P.O retained for deposit to contractor
- Sheltering- MOA/Contract with Red Cross and Washington County Schools for move of shelter to Washington Co. Middle School. Agreement was sent to School board from ARC on September 21.
- Assisted Travel & Tourism with trying to find generator for Laser Light Show. Provided sign board for directions to the show.
- The entire State has seen an increase in fires and fairly long dry spell. At 5:00 p.m. Nov. 29, 2021 the State will go under a burn ban. Washington Co. Fire Marshall jurisdiction covers out to 100' from the foundation of the house. Washington Co. will recognize this ban within the 100' Fire Marshall Jurisdiction also. Burn Ban was rescinded on Dec. 8<sup>th</sup> after receiving measurable rainfall.
- EM-1 responded to 3 acre Brush Fire on Dec. 16<sup>th</sup> that threatened 6 structures/houses altogether. All were saved but 1 livable structure suffered minor damage.
- EM responded remotely to a fire on Falcon Ln. in the Roper VFD fire district on Dec. 17<sup>th</sup>. Structure was saved. Minor damages to outlet and wall.
- EM-1 attended NCACC meeting with Commissioner Keyes and Johnson at State EOC Situation Room and tour of facility on Dec. 8<sup>th</sup>.
- Responded to Diesel fuel spill on 64 leaving Duck Thru headed east no RP found.
- Responded to 1 Natural Gas Leak reported and contained within a few minutes. No evacuations needed.
- Dec. 2<sup>nd</sup> Responded to accident involving a construction contractor sign board truck/airlift event.
- EM -1 responded to carbon monoxide detector going off at Bojangles
- Still working on finding a contractor that can do a turnkey job and give a quote on upgrading repeater building and tower in Roper. RCC radio vendor and contractor for Kenwood to come do a presentation to Public Safety Team on Jan 24<sup>th</sup> 2022.
- Attended DAWG (Disaster Assistance Working Group) Meeting on 12/9/2021 @Dare Co. EOC.
- Attended RAP-LEPC Meeting by ZOOM 12/6/2021
- Attended Statewide EM Conference 10/31-11/3/2021
- EM attended Floodplain mapping Zoom meeting on Dec. 16<sup>th</sup>

Register of Deeds

Tim Esolen

No report submitted.

Public Utilities

Doremus Luton

No report submitted.

Sheriff's Office/Detention/E911

Chief Deputy Arlo Norman/Clinta Blount/Anna Johnson

No report submitted.

Information Technology

Darlene Fikes

No report submitted.

Senior Center

Vanessa Joyner

No report submitted.

Airport

Knapp Brabble

1. Replaced 2 runway lights.
2. Still behind weed cutting because of tractor breakdowns.
3. Still working on cleaning fuel farm tanks with cleaning solution and pressure washer. May have to put coat of aluminum paint to keep from rusting.
4. Converted lights in ladies room and pilots lounge to LED without ballasts. Long term savings on electric consumption.
5. No update on having trees removed in RPZ approaches.
6. Town of Plymouth have cut as much of ditch banks as possible with their equipment. Thanks to Town of Plymouth.
7. Had the most diverse traffic at airport since I have been at airport. I don't know why but we had people from Israel on Christmas vacation, two men from Germany bought a new vision jet going to Germany, and another taking German people to South America for Christmas vacation. A lady from Russia going to Bahamas for Christmas vacation. People from Pakistan on Christmas vacation. A few from northern states headed to Florida for Christmas vacation.
8. Tom Harrison did fantastic on the Christmas laser light show held at Plymouth Airport.

The laser light show was a tremendous success. The light show was sold out each night. For a first time event I don't know how anyone could have put on a better event. Tom Harrison did more to promote Washington County and Plymouth than anyone else. I personally would like to thank Tom for a great event and what he does to promote Washington County.

#### Facility Services

Louis Boone

1. Cleaned Social Services and Courthouse parking lots of leaves.
2. Trimmed hedges around Courthouse.
3. Installed new faucet in women's bathroom on first (1<sup>st</sup>) floor.
4. Removed old furniture and cleaned wall, new ceiling tiles, receptacles cover, and new desk put together in the Sheriff's Office.
5. Cleaned gutter out on top of courthouse.
6. Cleaned drain lines out on the first (1<sup>st</sup>) floor women's bathroom.
7. Installed light bulbs in Detention Center.
8. Installed light bulbs and ceiling tiles at Social Services.
9. Washed windows, vacuumed, swept, scrubbed, emptied trash, cleaned bathrooms, disinfected and sprayed County offices and buildings.

#### MTW Health District

Wes Gray

(Sends COVID-19 updates throughout the month)

#### Surplus Report

Renee' Collier

(Info on Agenda as a regular item.)



Washington County Board of Social Services  
Regular Meeting Minutes  
Tuesday, November 23, 2021

Attendance

- Board of Social Services: Julius Walker and Harry White
- Phone: Paulique Horton and Rona Norman
- Staff: Clifton Hardison, Crystal Keech, Lennie Wynn and Lynn Swett

Call to Order

The monthly meeting of the Washington County Board of Social Services was held on Tuesday, November 23, 2021 at 9:00 AM. Mr. Walker, Chairman, called the meeting to order and welcomed everyone.

Additions/Deletions to the Agenda

Mr. Walker asked for any additions or deletions to the agenda. None were added.

Public Comments

None were given

Consent Agenda

Harry White moved to approve the consent agenda that included the October 19, 2021 regular board meeting minutes. Ms. Horton gave a second to the motion and the vote in favor of the motion was unanimous.

Introduction of New Staff

Clifton introduced Lennie Wynn. Lennie was hired as an Income Maintenance Case Worker II in the Food and Nutrition Services Unit.

Children Services Presentation:

Crystal Keech presented the Child Support presentation to the Board. In the presentation she covered basic functions on Child Support including locate, paternity establishment, enforcement of orders, collection of arrears, liens and court orders. The board thanked Crystal for her time.

Director Informational Items

Administration: We have one vacancy in Children Services.

Food and Nutrition Services: Food Stamp statistics were reviewed.

Child Care: Child Care statistics were reviewed.

Medicaid: Medicaid and Program Integrity statistics were reviewed.

Children Services: Child Protective Services and Foster Care statistics were reviewed.

Adult Services: Adult Services and Work First statistics were reviewed.

Child Support: Child Support statistics were reviewed.

Energy Program: Energy Programs were reviewed.

Riverlight Transit: Riverlight Transit statistics were reviewed.

Director's PowerPoint presentation and spreadsheet reports are attached.

Adjournment

Ms. Horton made a motion to adjourn and Mr. White gave a second to the motion. There being no further business to come before the Board, Mr. Walker adjourned the meeting.

Respectively submitted,  
Julius Walker, Chairman

Submitted by Cathy Ange

**WASHINGTON COUNTY  
BOARD OF SOCIAL SERVICES MEETING  
TUESDAY, December 21, 2021  
9:00 AM**

**CONFERENCE ROOM  
WASHINGTON COUNTY  
DEPARTMENT OF SOCIAL  
SERVICES  
209 EAST MAIN ST  
PLYMOUTH, NC 27962**



**WASHINGTON COUNTY BOARD OF SOCIAL SERVICES  
MEETING AGENDA  
TUESDAY, December 21, 2021  
9:00 AM**

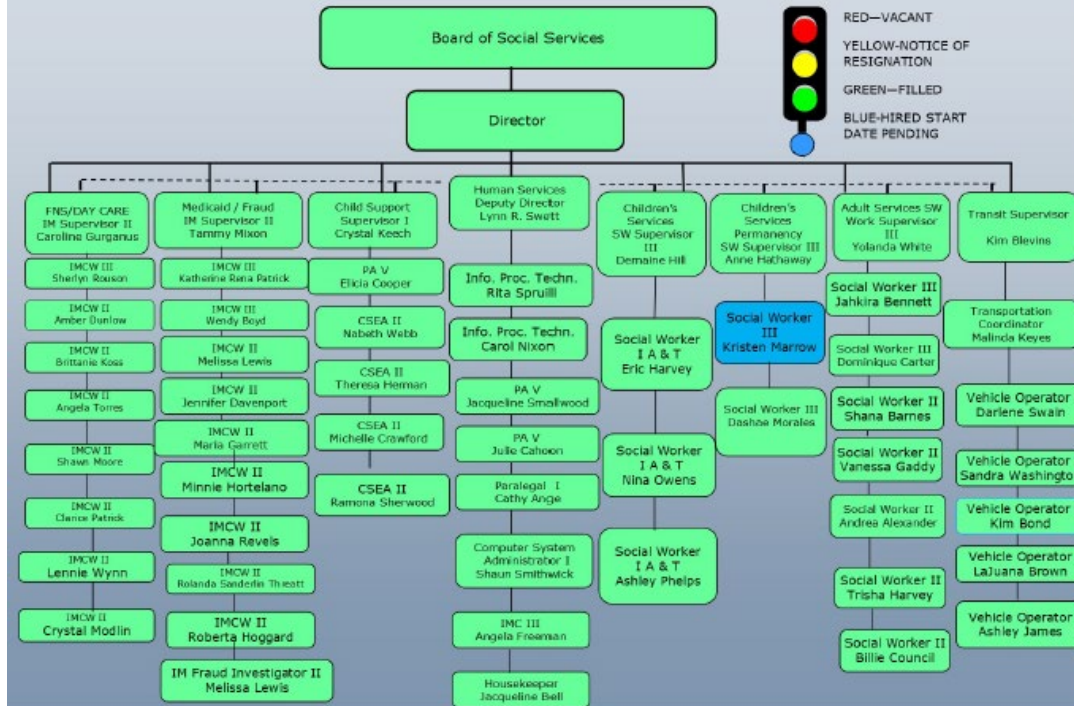
1. **WELCOME AND CALL TO ORDER** – *CHAIR, JULIUS WALKER*
2. **ADDITIONS OR DELETIONS TO THE AGENDA**  
– *CHAIR, JULIUS WALKER*
3. **PUBLIC COMMENTS** – *CHAIR, JULIUS WALKER*
4. **CONSENT AGENDA** – *CHAIR, JULIUS WALKER*
  - A. **OPEN MEETING MINUTES** – **November 23, 2021**
5. **MEDICAID PRESENTATION**– *TAMMY MIXON*
6. **DIRECTOR'S REPORT** – *CLIFTON HARDISON*
7. **OTHER ITEMS BY BOARD MEMBERS OR DIRECTOR-**  
**NEXT MEETING** – **Tuesday, January 18, 2022 AT 9:00 AM**
8. **ADJOURN** – *CHAIR, JULIUS WALKER*

**Agenda Item 7: Consent Agenda**

The consent agenda contains items that may be considered at one time and can be approved with one motion. These items may include the minutes of previous open meetings and closed meetings, budget amendments or other items that board members may deem to be approved with little or no discussion.

- Board members may add, delete or change any items that appear on the consent agenda. If any board member desires to discuss or vote separately on any item placed on the consent agenda, the item may be removed and placed on the regular agenda.
- If board members agree with the items placed on the consent agenda and they do not desire to discuss or remove any of the items, all of the items on the consent agenda may be approved with one vote. The consent agenda may be approved as presented with one motion. A second to the motion is required and the board will need to vote on the motion.
- If corrections must be made to Closed Session meeting minutes, a Closed Session will be needed to discuss them. If there are no corrections, the motion approving the minutes of the Regular Session minutes will also include the Closed Session minutes.
- Items on the consent agenda may be acted and voted upon individually also. The board will decide whether or not to consider consent agenda items individually.

## WASHINGTON COUNTY DSS ORGANIZATIONAL CHART



## DIRECTOR'S REPORT

- \* ADMINISTRATION/FINANCE
- \* FOOD & NUTRITION SERVICES
- \* CHILD CARE
- \* MEDICAID
- \* PROGRAM INTEGRITY
- \* CHILD WELFARE
- \* ADULT PROTECTIVE SERVICES
- \* IN-HOME SERVICES
- \* WORK FIRST EMPLOYMENT SERVICES
- \* WORK FIRST CASH ASSISTANCE
- \* ENERGY PROGRAMS
- \* CHILD SUPPORT SERVICES
- \* RIVERLIGHT TRANSIT



## Upcoming Audits/Monitorings

- Title IV-E Foster Care, Title IV-E Adoption Assistance, SSBG, Title IV-E Guardianship Assistance, MAC, Family Reunification Monitoring scheduled for January 18, 2022

## Audit/Monitoring Findings

# COMMENTS? QUESTIONS?



## DIRECTOR'S TRAVELS

December 28, 29 & 30, 2021 & January 3, 2022 – Vacation  
 NCACDSS/State Meetings – January 13th in Raleigh

ADMIN. FY 21-22	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
Staff Level	58	57	54	57	58							
Vacancies	3	1	3	1	0							
Front Desk Visits	213	179	200	184	183							
<b>FINANCIAL</b>												
Expenditures from 1571	\$1,619,883	\$358,020	\$320,037	\$315,930	\$306,408	\$319,487						
Percentage of total budget Remaining		89.00%	79.00%	73.00%	66.00%	59.00%						

FNS FY 21-22	YTD TOTALS	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
Individuals Served		3,281	3,307	3,332	3,382	3,382							
Benefits	\$3,955,766	\$768,076	\$759,376	\$761,693	\$833,303	\$833,318							
Applications Taken	250	56	45	57	57	35							
Reviews Completed	184	43	30	35	34	42							

MEDICAID FY 21-22	Monthly Totals	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
Individuals Served		4,390	4,416	4,496	4,223	4,227							
Applications Taken	214	53	43	52	21	45							
Reviews Completed	1,301	261	283	229	266	262							

PROGRAM INTEGRITY FY 21-22		July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
Claims-On Going													
	FNS	22	18	16	18	18							
	Medicaid	0	0	0	0	0							
	WFFA	0	0	0	0	0							
	Child Care	12	12	12	12	12							

DUE TO COVID-19 PANDEMIC SUSPENSION OF CLAIM COLLECTIONS, CASES HAVE MOVED FROM (CO) PLC IN COLLECTIONS STATUS TO

CHILD CARE FY 21-22	YTD TOTALS	June Service Month	July Service Month	August Service Month	Sept Service Month	Oct Service Month	Nov Service Month	Dec Service Month	Jan Service Month	Feb Service Month	March Service Month	April Service Month	May Service Month
Children Served													
Waiting List		79	85	88	59	60							
Benefit Amount	\$931,257	\$67,525	\$68,888	\$73,508	\$62,615	\$61,855							
Total Benefit Issued	\$ 334,391												
Benefit Remaining	\$596,866	\$863,732	\$794,844	\$721,336	\$658,721	\$596,866							

\*\*\*October 2021 figures are from the preliminary report and could be subject to change, DCODEE has not released its final report as of this date.\*\*\*\*\*





IN HOME SERVICES FY 21-22		July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
In Home Aid Clients		9	9	9	8	8							
In Home Aid Inquiry List		10	10	22	24	24							
Special Assist In Home Aid Clients		0	0	0	0	0							
Community Alternatives Program for Disabled Adult Clients (CAP)													
		53	53	53	53	51							
CAP Waiting List		0	0	0	0	0							

Work First Employment & Cash Assistance FY 21-22	ytd Totals	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
Cash Benefits Issued		\$8,761	\$5,607	\$5,145	\$6,365	\$5,740							
Emergency Assist Issued		\$0	\$ 750	\$ 163	\$ 768	\$ 3,841							
Employment Assist Issued		\$0	\$0	\$0	\$0	\$0							
Community Med Suppt		\$0	\$125	\$160	\$0	\$41							
Applications Taken		2	1	5	3	1							
Single Parent Caseload		7	8	9	11	9							
Two Parent Caseload		1	1	1	1	1							
Child Only Cases		18	17	17	16	16							
200% of Poverty Cases		5	8	10	9	10							
TOTAL OPEN CASES		31	34	34	35	36							

ENERGY PROGRAMS FY 21-22	Balance	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
CIP Apps	34	1	0	1	7	25							
CIP Paid	\$5,441	\$0	\$0	\$0	\$900	\$4,541							
CIP remaining balance	\$ 61,841												
LIEAP Apps		0	0	0	0	0							
LIEAP paid	\$ -	\$0	\$0	\$0	\$0	\$0							
LIEAP remaining balance	\$ 101,426												
LIHWAP Apps		0	0	0	0	0							
LIHWAP paid	\$ -	\$0	\$0	\$0	\$0	\$0							
LIHWAP remaining balance	\$ 34,270												

CHILD SUPPORT- WASHINGTON CO. FY 21-22	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
Caseloads	1,198	1,189	1,191	1,189	1,173							
Paternity Established	31	12	10	2	0	7						
Total Collections	\$626,821	\$139,746	\$130,555	\$120,150	\$116,448	\$119,922						
Orders Established	15	6	1	1	3	4						
<b>CHILD SUPPORT- TYRRELL CO.</b>												
Total Caseload	207	205	204	205	200							
Paternity Tests Performed	1	0	1	0	0	0						
Total Collections	\$173,970	\$34,048	\$31,708	\$30,222	\$42,282	\$35,710						

RIVERLIGHT TRANSIT FY 21-22	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
Monthly Unduplicated Riders	78	101	81	91	89							
Medicaid Transportation	48	53	45	45	45							
Roanoke Development Center	0	0	0	0	4							
Senior Center	8	8	9	9	7							
Rural General Public	12	20	11	19	21							
Other (DDS, WF, EDTAP)	10	15	10	11	12							

RIVERLIGHT TRANSIT FY 21-22	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
Monthly One-Way Passenger Trips	516	613	524	615	600							
Roanoke Development Center	0	0	0	0	0							
Medicaid Transportation	240	263	212	250	265							
Senior Center	171	209	232	247	202							
Other (DDS, WF, EDTAP)	63	75	44	54	69							
Rural General Public	42	66	36	63	64							

WASHINGTON COUNTY

# STATISTIC REPORT



Reporting Period:

**DECEMBER 2021**



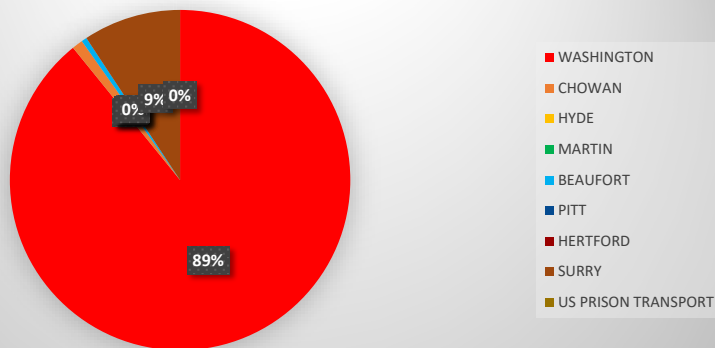
# DETENTION

## FY21-22

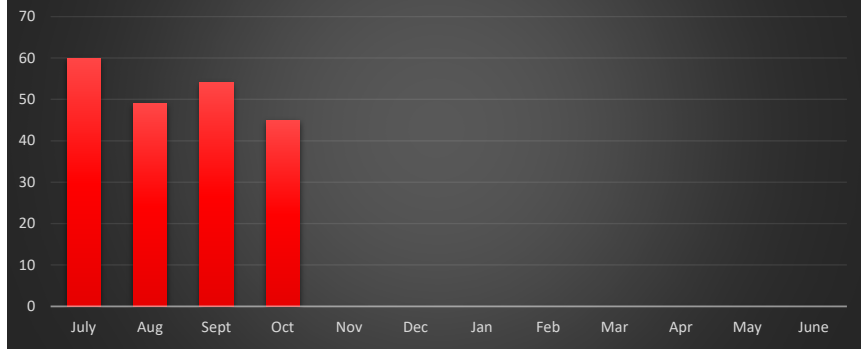
### Incarcerations by County

		July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Total (by Gender)	Total Incarcerations
		60	49	54	45	0	0	0	0	0	0	0	0	208	208
WASHINGTON	Male	41	37	39	33									150	173
	Female	7	1	9	6									23	
CHOWAN	Male	1	1	0	0									2	2
	Female	0	0	0	0									0	
HYDE	Male	0	0	0	0									0	0
	Female	0	0	0	0									0	
MARTIN	Male	0	0	0	0									0	0
	Female	0	0	0	0									0	
BEAUFORT	Male	0	0	0	1									1	1
	Female	0	0	0	0									0	
PITT	Male	0	0	0	0									0	0
	Female	0	0	0	0									0	
HERTFORD	Male	0	0	0	0									0	0
	Female	0	0	0	0									0	
SURRY	Male	8	7	3	0									18	18
	Female	0	0	0	0									0	
SMCP		3	3	3	5										14
US PRISON TRANSPORT	Male	0	0	0	0									0	0
	Female	0	0	0	0									0	

Incarcerations by County (Total FY21-22)



Total Incarcerations in FY (includes all Counties)



# EMERGENCY MEDICAL SERVICES (EMS)

## FY21-22

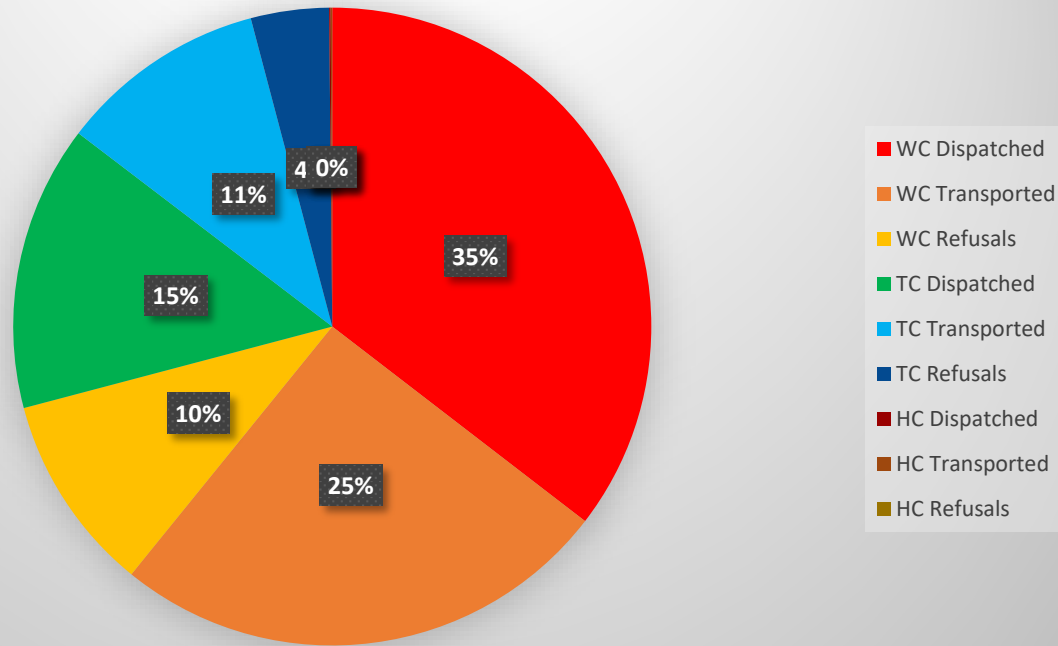
### Washington County

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	YTD Totals
WC Dispatched	129	165	154										448
WC Transported	90	122	109										321
WC Refusals	39	43	45										127
<b>Transport Washington</b>													
Hospital to Hospitals	1	1	2										4
SNF to Doctors	68	71	75										214
Hospital Discharges	15	19	10										44
EMS Back Up	2	8	11										21

### Tyrrell County

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	YTD Totals
TC Dispatched	62	65	56										183
TC Transported	43	48	42										133
TC Refusals	19	17	14										50
<b>Mutual Aid Hyde</b>													
HC Dispatched	0	1	0										1
HC Transported	0	1	0										1
HC Refusals	0	0	0										0

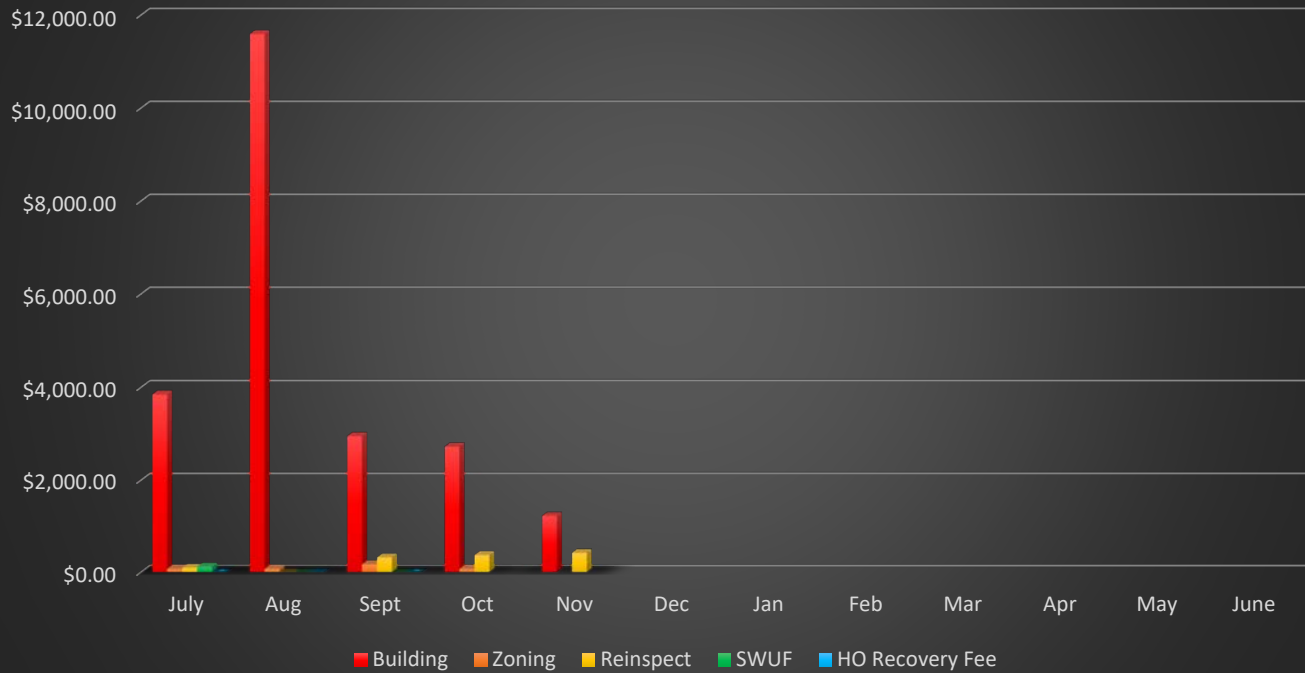
## EMS Dispatches for FY21-22 (Washington, Tyrrell & Hyde Counties)



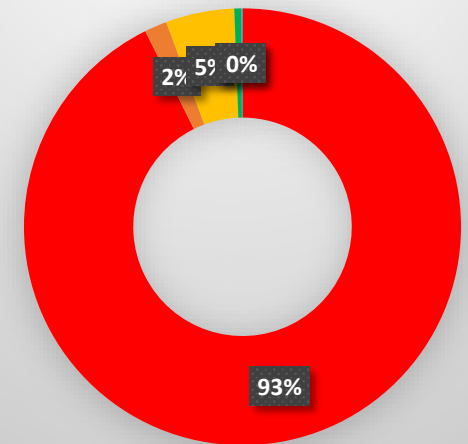
**PLANNING AND ZONING  
FY21-22  
Inspections and Fees**

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	YTD Totals
<b>Building</b>	\$3,851.00	\$ 11,595.00	\$ 2,952.50	\$ 2,726.40	\$ 1,225.00								\$22,349.90
<b>Zoning</b>	\$ 75.00	\$ 75.00	\$ 175.00	\$ 75.00									\$400.00
<b>Reinspect</b>	\$ 100.00	\$ -	\$ 325.00	\$ 375.00	\$ 425.00								\$1,225.00
<b>SWUF</b>	\$125.00	\$ -	\$ -										\$125.00
<b>HO Recovery Fee</b>	\$10.00	\$ -	\$ 10.00										\$20.00
<b>Total</b>	<b>\$4,161.00</b>	<b>\$11,670.00</b>	<b>\$3,462.50</b>	<b>\$3,176.40</b>	<b>\$1,650.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$24,119.90</b>

**Planning and Zoning Fees Collected (FY21-22)**



**Fees Collected Percentages**



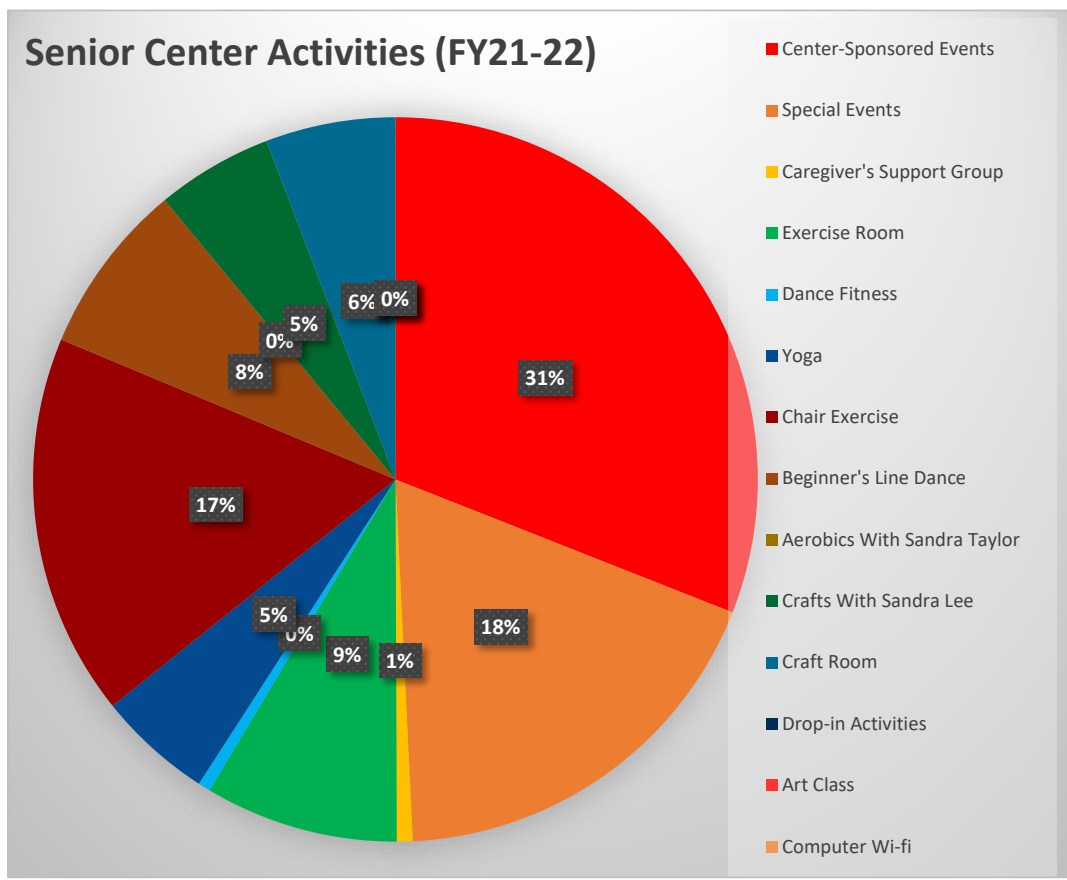
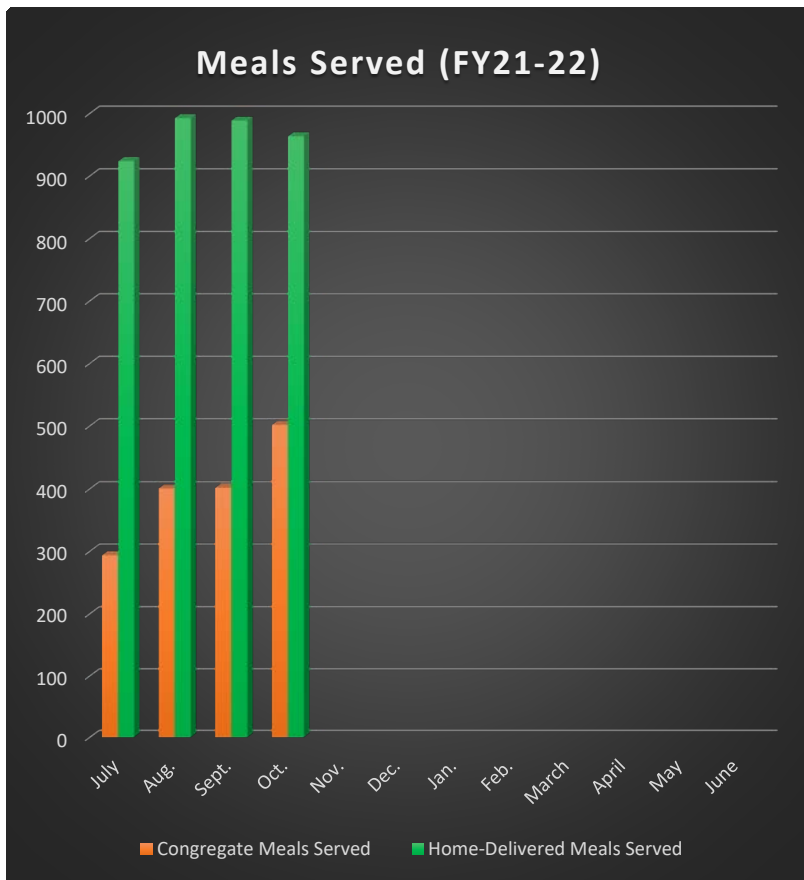
- Building
- Zoning
- Reinspect
- SWUF
- HO Recovery Fee





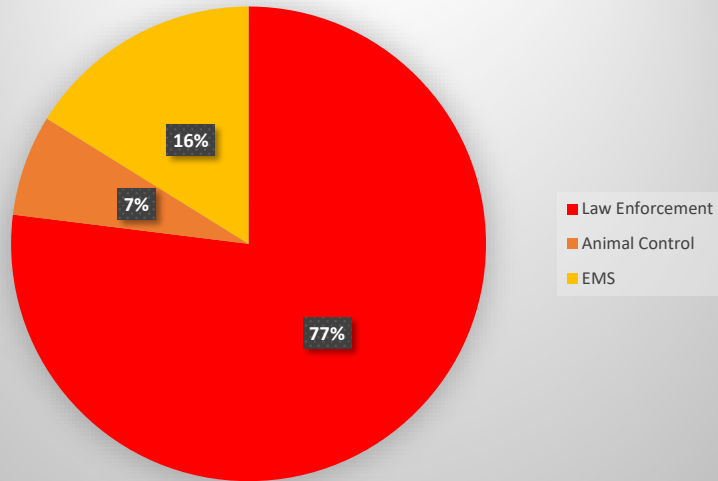
													YTD Total
<b>MEAL DATA</b>	<b>1218</b>	<b>1394</b>	<b>1391</b>	<b>1466</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>5469</b>
Congregate Meals Served	294	401	402	502									1599
Home-Delivered Meals Served	924	993	989	964									3870

													YTD Total
<b>CONTRIBUTION DATA</b>	<b>\$ 105.00</b>	<b>\$ 87.00</b>	<b>\$ 147.00</b>	<b>\$ 150.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 489.00</b>
Congregate Meals													\$ -
Home-Delivered Meals													\$ -
Activity Fees	\$ 80.00	\$ 70.00	\$ 115.00	\$ 90.00									\$ 355.00
Donations	\$ 25.00	\$ 17.00	\$ 32.00	\$ 60.00									\$ 134.00

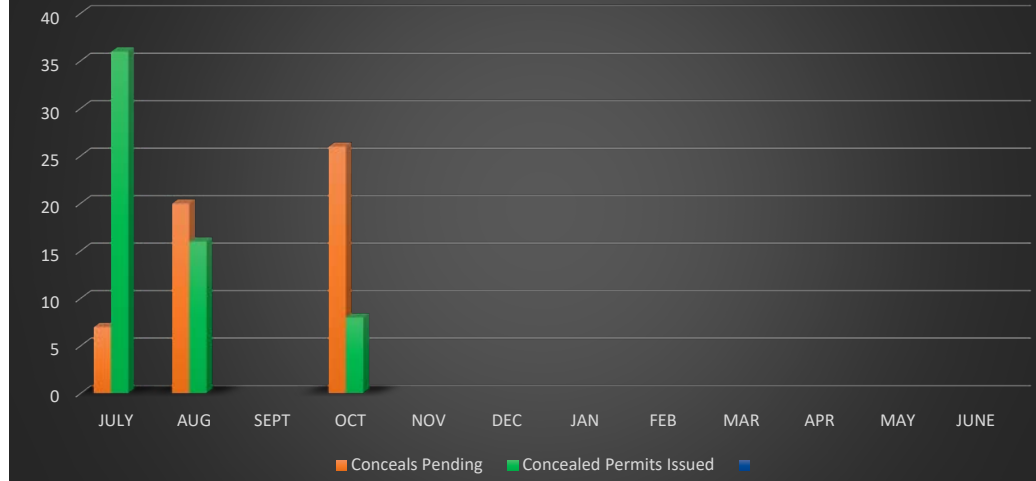




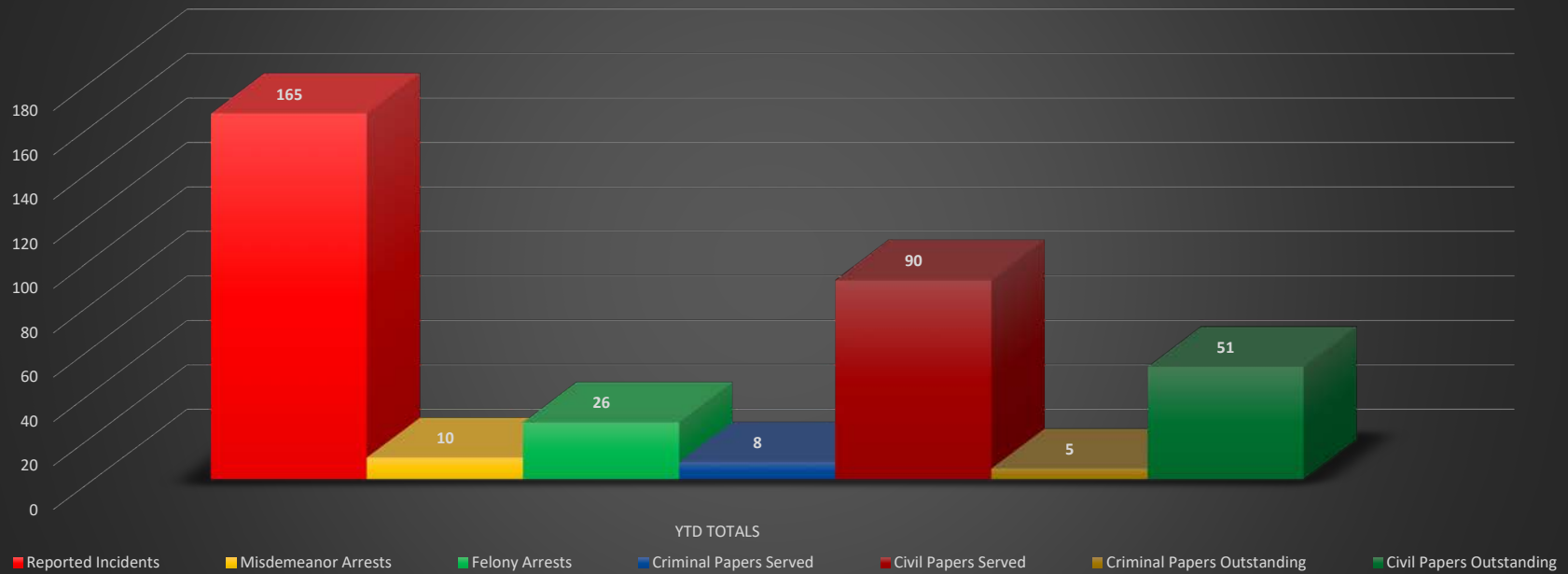
### Dispatched Calls (FY21-22)



### Gun Permits (FY21-22)



### Total Arrests & Papers Processed/Served (FY21-22)

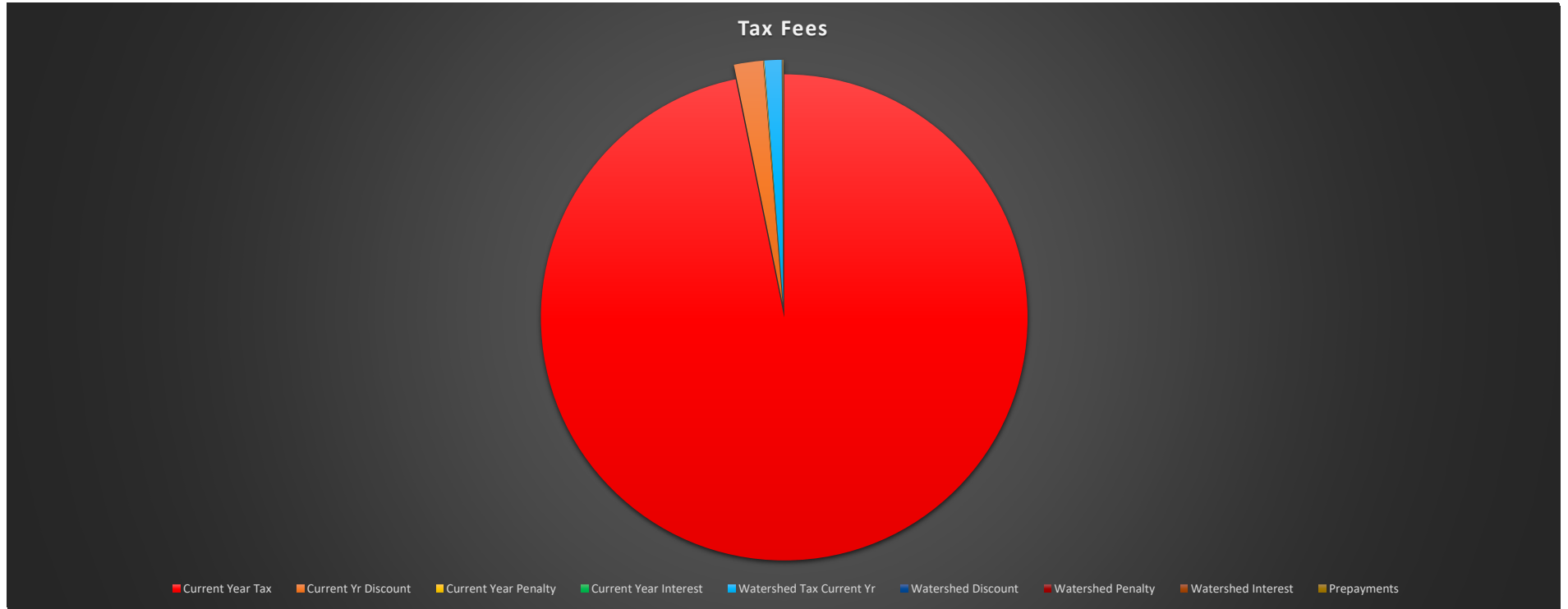




**TAX  
FY21-22**

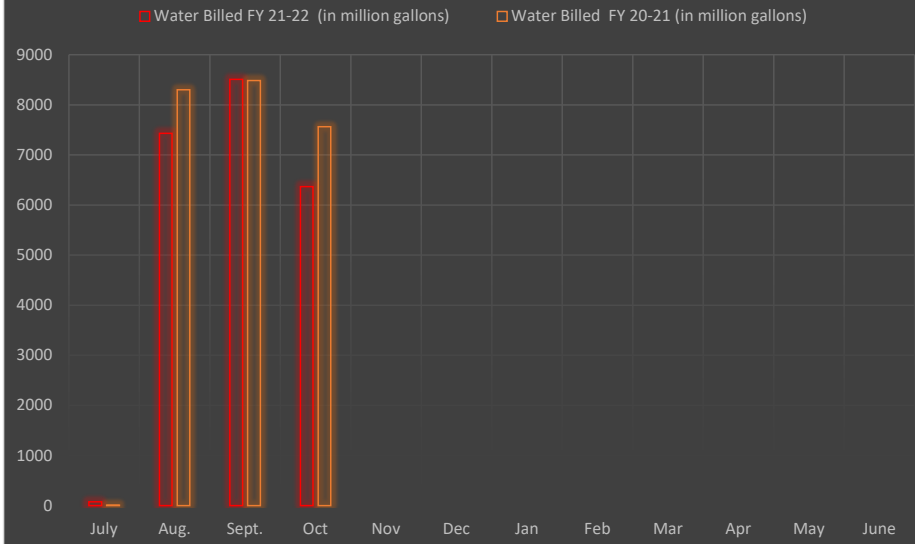
	July	Aug.	Sept.	Oct.	Nov.	Dec	Jan	Feb	Mar	Apr	May	June	YTD Totals
<b>Collections</b>													
Amount*													\$ -
Current Year Tax	\$ 2,195,228.45	\$ 940,454.78	\$ 859,173.92	\$ 220,137.75	\$ 319,977.93								
Current Yr Discount	\$ (43,716.55)	\$ (13,700.49)	\$ (5,844.70)	\$ -	\$ -								
Current Year Penalty	\$ 925.05	\$ 1,865.96	\$ 305.16	\$ 371.79	\$ 332.08								
Current Year Interest	\$ (6.12)	\$ 6.12	\$ -	\$ 178.95	\$ -								
Watershed Tax Current Yr	\$ 25,738.43	\$ 10,972.38	\$ 10,180.54	\$ 2,471.93	\$ 3,646.45								
Watershed Discount	\$ (515.49)	\$ (159.61)	\$ (69.40)	\$ -	\$ -								
Watershed Penalty	\$ 11.08	\$ 22.16	\$ 3.37	\$ 1.12	\$ 3.96								
Watershed Interest	\$ -	\$ -	\$ -	\$ 2.13	\$ -								
Prior Year Tax	\$ 74,965.22	\$ 19,860.44	\$ 39,510.04	\$ 26,220.27	\$ 34,340.45								
Prior Year Penalty	\$ 75.34	\$ 54.53	\$ 66.32	\$ 42.48	\$ 100.26								
Prior Year Interest	\$ 8,417.44	\$ 2,882.20	\$ 8,571.05	\$ 6,150.77	\$ 6,105.60								
Prior Year Watershed	\$ 758.62	\$ 168.17	\$ 273.25	\$ 245.68	\$ 284.16								
Prior Year WS Penalty	\$ 0.89	\$ 0.76	\$ 0.67	\$ 0.97	\$ 0.49								
Prior Year WS Interest	\$ 558.84	\$ 236.60	\$ 390.64	\$ 242.68	\$ 286.13								
Bad Checks	\$ -	\$ (122.76)	\$ (1,428.05)	\$ 1,167.95	\$ -								
Prepayments	\$ 1,684.51	\$ 2,986.19	\$ 2,988.64	\$ 5,178.70	\$ 2,225.01								
<b>TOTAL</b>	<b>\$ 2,264,125.71</b>	<b>\$ 965,527.43</b>	<b>\$ 914,121.45</b>	<b>\$ 262,413.17</b>	<b>\$ 367,302.52</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Advalorem Garnishments</b>													
Initiated		10	10	32	16								
Amount		\$ 5,994.72	\$ 7,438.51	\$ 37,584.03	\$ 9,785.57								
Satisfied/Cancelled			2	22	14								
Amount			\$ 3,289.05	\$ 59,269.06	\$ 11,176.11								
* <b>Bank Attachments are usually in/out the same month - the bank either pays or sends a notice that no funds are available.</b>													
<b>Tax and Tag</b>		\$ 83,890.99	\$ 72,823.51		62,915.41								\$ 219,629.91
<b>Solid Waste Fees</b>													\$ -
Billed Current Yr	\$ 1,175,700.00												\$ 1,175,700.00
Collected Current Yr	\$ 372,776.94	\$ 137,763.88	\$ 67,315.62	\$ 52,698.61	\$ 56,421.75								\$ 686,976.80
Bad Checks	\$ -	\$ (300.00)	\$ (575.00)	\$ 300.00	\$ -								\$ (575.00)
<b>TOTAL</b>	<b>\$ 1,548,476.94</b>	<b>\$ 137,463.88</b>	<b>\$ 66,740.62</b>	<b>\$ 52,998.61</b>	<b>\$ 56,421.75</b>								<b>\$ 1,862,101.80</b>

Drainage Fees -													
Billed Current Yr	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Collected Current Yr	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Prior Yrs Collected	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Drainage Fees - Other													
Collected Current Yr		\$ 8,171.27	\$ 14,087.13	\$ 21,150.43	\$ 8,369.75								\$ 51,778.58
Town Collections													
DMV													\$ -
Creswell Levy		\$ 6,909.47	\$ 7,197.76	\$ 3,113.94	\$ 2,308.21								\$ 19,529.38
TOTAL	\$ -	\$ 6,909.47	\$ 7,197.76	\$ 3,113.94	\$ 2,308.21	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 19,529.38
<b>TOTAL TAX DEPOSIT</b>	<b>\$ 3,812,602.65</b>	<b>\$ 1,201,963.04</b>	<b>\$ 1,074,970.47</b>	<b>\$ 339,676.15</b>	<b>\$ 497,317.64</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 6,926,529.95</b>

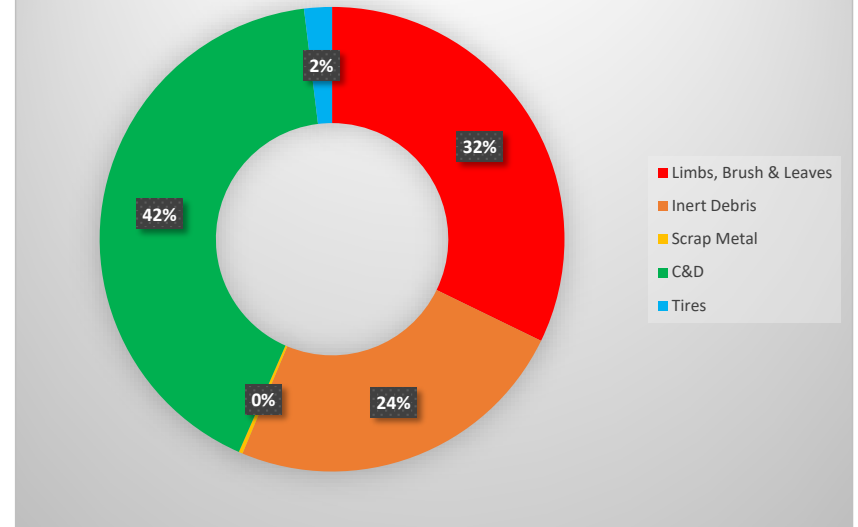




### FY Water Consumption Comparison



### Landfill Collections (in tons) (FY21-22)





**WASHINGTON COUNTY BOARD OF COMMISSIONERS**

**AGENDA STATEMENT**

**ITEM NO: 11**

**DATE: January 3, 2022**

**ITEM: Closed Session**

**SUMMARY EXPLANATION:**

A Closed Session has been scheduled pursuant to NCGS §143-318.11(a)(3) (attorney-client privilege) and NCGS §143-318.11(a)(6) (personnel).