

September 7, 2021

The Washington County Board of Commissioners met in a regular meeting on Tuesday, September 7, 2021 at 6:00 PM by using ZOOM—virtual meeting software (due to the COVID-19 pandemic) for Facebook Live Streaming in the Commissioners’ Room, 116 Adams Street, Plymouth, NC. Commissioners Tracey Johnson, Ann Keyes, Carol Phelps and Julius Walker, Jr. were present. Also present were County Manager/County Attorney Curtis Potter, Clerk to the Board Julie J. Bennett and Finance Officer Missy Dixon. Commissioner Sexton was unable to attend.

Vice-Chair Johnson called the meeting to order. Commissioner Keyes gave the invocation; County Manager/Attorney Potter led the Pledge of Allegiance.

ADDITIONS/DELETIONS: Ms. Bennett, Clerk to the Board, asked to delete Item 4: Employee of the Quarter. There were no nominations. Mr. Potter, County Manager/County Attorney asked to remove NCGS §143-318.11(a)(6) (personnel) from Closed Session Item 12.

CONSENT AGENDA: Commissioner Keyes made a motion to approve the Consent Agenda with the above noted change:

Items listed under Consent are generally of a routine nature. The Board may take action to approve/disapprove all items in a single vote. Any item may be withheld from a general action, to be discussed and voted upon separately at the discretion of the Board.

- a) Approval of Regular Meeting Minutes for August 2, 2021
- b) Approval of Closed Session Meeting Minutes for:
August 6, 2020, September 8, 2020, October 5, 2020, November 2, 2020, December 7, 2020, February 1, 2021, March 1, 2021, April 5, 2021, May 17, 2021, May 24, 2021, June 7, 2021, June 14, 2021 and July 6, 2021
- c) Tax Refunds & Releases & Insolvent Accounts
- d) Fee Schedule: EMS
- e) Post-Employment Retirement Policy—Sections 1-10 of Article V
- f) VUR Grant Resolution
- g) Resolution 2021-005 Authorizing Sale of Real Property, 111 East Main Street, Plymouth, by Electronic Public Auction Pursuant to GS 160-A-270
- h) Ratification of Resolution 2021-013 Opposing Reduction in the Number of Judges in the Second Judicial District
- i) SAA Delegates for October Meeting
- j) Resolution: Remembering 9/11
- k) Surplus Property Disposition to Roanoke Development Center (RDC)
- l) Amendment to Plymouth’s CFR Funds
- m) “Application for Property Tax Relief” 2021 Late Application

Commissioner Phelps seconded. Vice-Chair Johnson proceeded with the roll call: Commissioner Walker, yea; Commissioner Phelps, yea; Commissioner Keyes, yea; Commissioner Johnson, yea. Motion carried unanimously.

PUBLIC FORUM: None.

PUBLIC HEARING: PROPOSED FY2023 COMMUNITY TRANSPORTATION PROGRAM (CTP) APPLICATION: **Commissioner Keves made a motion to open the public hearing on the Proposed FY2023 Community Transportation Program (CTP) Application. Commissioner Walker seconded. Vice-Chair Johnson proceeded with the roll call: Commissioner Walker, yea; Commissioner Phelps, yea; Commissioner Keves, yea; Commissioner Johnson, yea. Motion carried unanimously.**

Ms. Lynn Swett spoke about the documents in the Commissioners' agenda package (and shown below).

PUBLIC HEARING NOTICE

Section 5311 (ADTAP), 5310, 5339, 5307 and applicable State funding, or combination thereof.

This is to inform the public that a public hearing will be held on the proposed Fiscal Year 2023 Community Transportation Program Application to be submitted to the North Carolina Department of Transportation no later than October 8, 2021. The public hearing will be held on September 7, 2021 at 6:00 PM before the Washington County Board of Commissioners at Board of Commissioners Room, 116 Adams Street, Plymouth NC 27962.

Those interested in attending the public hearing and needing either auxiliary aids and services under the Americans with Disabilities Act (ADA) or a language translator should contact Clifton Hardison on or before September 6, 2021, at telephone number 252-793-4041x205 or via email at cliftonh@wccs.org.

The Community Transportation Program provides assistance to coordinate existing transportation programs operating in Washington County as well as provides transportation options and services for the communities within this service area. These services are currently provided using a mini van or Light Transit Vehicles. Services are rendered by Washington County dba Riverlight Transit.

The total estimated amount requested for the period July 1, 2022 through June 30, 2023.

NOTE: Local share amount is subject to State funding availability.

<u>Project</u>	<u>Total Amount</u>	<u>Local Share</u>
Administrative	\$ 95,935	\$ 14,390 (15%)
Operating (5311)	\$	\$ (50%)
Capital (Vehicles & Other)	\$ 6171	\$ 617 (10%)
5310 Operating	\$	\$ (50%)
Other _____	\$	\$ (%)
TOTAL PROJECT	\$ 102,106	\$15,007
	Total Funding Request	Total Local Share

This application may be inspected at Washington County Department of Social Services from 8:30 am to 5:00pm. Written comments should be directed to Clifton Hardison or Lynn Swett before September 7, 2021.

End of Notice

Note: AN ORIGINAL COPY of the published Public Hearing Notice must be attached to a signed Affidavit of Publication. Both the Public Hearing Notice and the Affidavit of Publication must be submitted with the grant application.

Commissioner Walker made a motion to close the public hearing on the Proposed FY2023 Community Transportation Program (CTP) Application. Commissioner Phelps seconded. Vice-Chair Johnson proceeded with the roll call: Commissioner Walker, yea;

**Commissioner Phelps, yea; Commissioner Keyes, yea; Commissioner Johnson, yea.
Motion carried unanimously.**

**Commissioner Keyes made a motion to approve the submission of the Proposed
FY2023 Community Transportation Program (CTP) Application. Commissioner Phelps
seconded. Vice-Chair Johnson proceeded with the roll call: Commissioner Walker, yea;
Commissioner Phelps, yea; Commissioner Keyes, yea; Commissioner Johnson, yea.
Motion carried unanimously.**

DEPARTMENT INFORMATION UPDATE: EMERGENCY MANAGEMENT: Mr. Lance Swindell, Emergency Management Coordinator gave the following presentation.

EMERGENCY MANAGEMENT DEPARTMENT

LANCE SWINDELL

EMERGENCY MANAGEMENT COORDINATOR



Duties of Emergency Management Coordinator

Serves as a member of the Washington County Control Group

Develop and maintain standard operating procedures for emergency management operations

Perform assigned duties according to State and local ordinances

Develop and maintain a list of key individuals or departments to be notified in the event of an emergency/disaster

Assist emergency responders/departments in obtaining appropriate training

Maintain a list of available resources

Request additional resources from the state

Alert and activate as necessary, the county emergency management organization when informed of an emergency within the county



Duties of Emergency Management Coordinator

Submit necessary emergency information and reports to the proper agencies during emergency and disaster events

Maintain contact with the Eastern Branch Office of Emergency Management during emergency situations

Serves as the principal liaison and advisor for emergency operations during emergency/disaster


Maintain operational readiness of the County's Emergency Operations Center and serve as the EOC Manager during periods of activation

Apply for and coordinate any grants deemed necessary for the betterment of emergency management

Other duties including, responding to accidents for hazardous material reporting and containment needs, fire scenes to provide emergency sheltering needs for local families , ICS establishment for many things including search and rescue and or recovery operations.

Provide assistance for fire departments regarding grant preparation when needed

Exercise design and training for all emergency responders



CONCEPT OF OPERATIONS


Is required by NC General Statutes 186A-2 the responsibility of county government to organize and plan for the protection of life from the effects of an emergency/disaster.

Incident Command System – all multi-agency responses by emergency service providers (Law-enforcement, Fire, EMS/Rescue) will follow ICS as agreed by Washington County Fire Commission.




Concept of Operations, cont..

Washington County utilizes four phases of Comprehensive Emergency Management

- **Mitigation** – planning/building inspection programs to prevent sub-standard building construction.
 - Fire inspections and fire codes enforced
 - Identify flood prone areas and minimize property loss to flood.
 - Local ordinances enacted and enforced
 - **Preparedness** – disaster planning and recognition of hazards likely to affect the area.
 - **Response** – when disaster occurs, respond as direct assistance or support agency to first responders
 - **Recovery** – After the immediate short term emergency needs of an area are controlled, the recovery process that may take several days to many months or years will begin.
- 

Pre-Season Planning

Hurricane Season Briefing

- All municipalities and partner agencies
 - Critique of prior season
 - Predictions for current seasons
 - Evacuation routes
 - Bridge closures
- 

Challenges

\$\$\$\$ FUNDING

EOC separate from office, future office location

2025 Deadline to upgrade most of our County Emergency Response Radios(800 MHz/Viper)

Size of county

Need for law enforcement support

Large number of mobile homes

Sheltering – change in location

Flood Zones

Mobile Homes

Loss of Infrastructure



Challenges, cont..

Evacuation of people from the county – Know Your Zone

COVID-19 Considerations

Debris removal Contract

Exhaustion of local resources

Timeframes for funding on some State and Federal grants. Some have been ongoing for years and project still does not have a green light to start work.

DATA plan and Internet in underserved areas



Planning Factors

Hazard/Risk/Capability of Washington County & Neighbors

Schools

Roadways (prior history of flooding)

Special needs/medical needs population

Hospitals


Nursing Home - Group Homes

Assisted Living Facility

Dialysis Center

Elderly Housing Project

Mobile Homes



Decision Tools

National Weather Service

Hurrevac

Web EOC

Historical Data

Conference Calls

- State
- Local
- Meteorologists
- Federal Partners



Communications

Local Media

- Roanoke Beacon
- Radio Stations

EAS

County Website

PA Announcements

Cable TV

Hyper Reach

911 to responders – radio and repeater systems



Examples of Training and Response



Response



Training



Response



ICS Setup



CERT - Community Emergency Response Team



Training Exercise




Flooding



Hazmat incident



QUESTIONS



Mr. Swindell said the County needs to take time to thank the County's fire departments. They are wonderful folks. They are all volunteers. They are getting weary because we have had so many fires in the last 2 months. They need new volunteers. As a volunteer, you wouldn't necessarily have to run into a fire, you could be a scribe or some other administrative function. They have to have 36 hours of certification/re-certification each year.

Commissioner Walker said Mr. Swindell answered all the questions he had during his presentation, mainly about working with surrounding counties.

Commissioner Keyes thanked Mr. Swindell for the job he is doing. She always has been and still is an advocate of the volunteer firefighters and the CERT team. They do a wonderful job and they don't get paid for it.

TOBACCO/VAPING PRESENTATION: Ms. Miranda Keel, Tobacco Health Educator, MTW Health Department gave the following presentation.



Local Government Tobacco-Free Policies: From Challenge to Success

September 7, 2021

What we will cover

1. Why tobacco-free policies are important
2. Local tobacco-free policy progress
3. Success Stories
4. Call to action

Why Tobacco-Free Policies Are Important

- Social Injustice and Disparities
- Cancer and Disease
- Secondhand Smoke Exposure
- Smoking damages nearly every part of the body
- Who is left using tobacco products
- E-cigarette aerosol is not harmless

Tobacco Use is a Social Injustice Issue

THERE ARE MORE TOBACCO RETAILERS NEAR SCHOOLS IN LOW-INCOME AREAS THAN IN OTHER AREAS.

Y. ANGLI, B. SHRESTHA, A. DEBORA-LARSEN, P. LUMBUR, L. LITTLE, L. A. RIGDEL, B. M. O'NEIL. GEOGRAPHIC DISPARITIES IN PROXIMITY OF SCHOOLS TO TOBACCO OUTLETS AND FAST-FOOD RESTAURANTS. AMERICAN JOURNAL OF PUBLIC HEALTH, 102(4), 2012-2012

#STOPPROFILING

Tobacco Related Disparity

North Carolina collects data on people who are uninsured or receive Medicaid who utilize more intensive mental health and substance use disorder (SUD) treatment services.

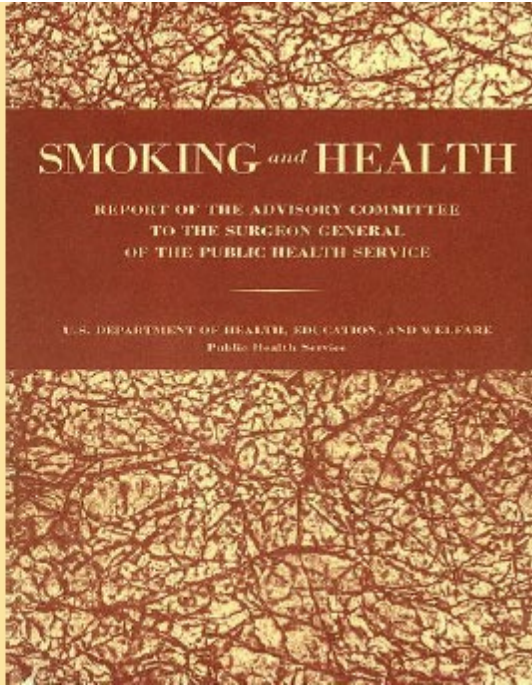
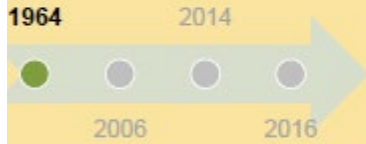
- 68% of people using SUD services used tobacco
- 56% of people using mental health services used tobacco

Source: NC DHHS TOPPS Data, 2017

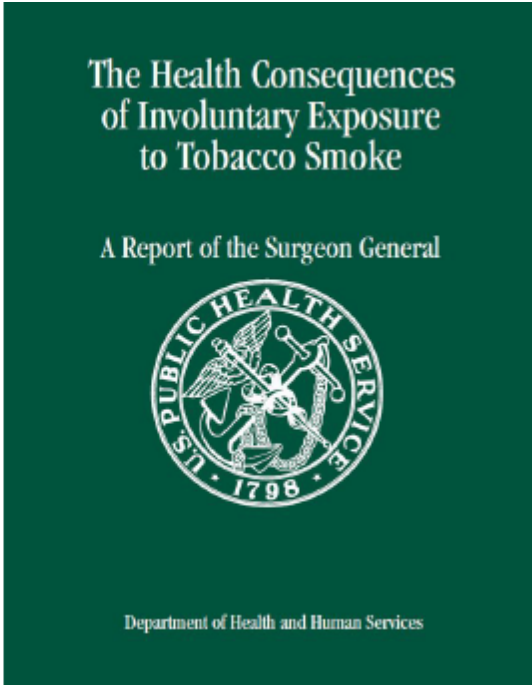
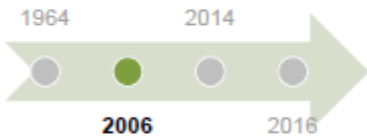
Smoking Related Disparity



Smoking Causes Lung Cancer



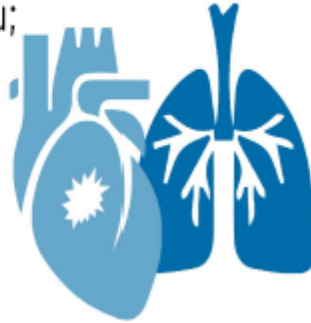
There is No Safe Level of Secondhand Smoke Exposure



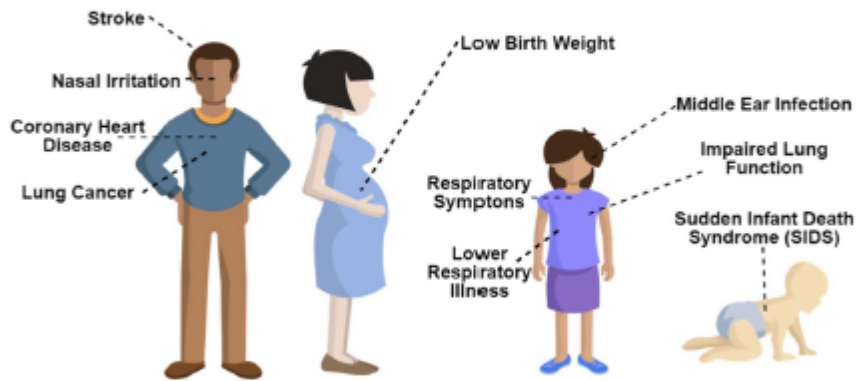
There is no safe level of secondhand smoke



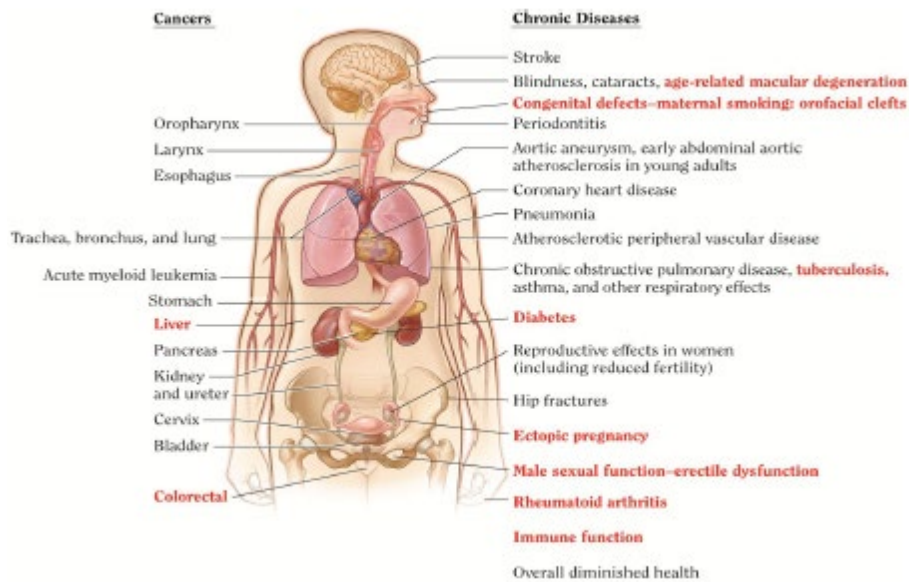
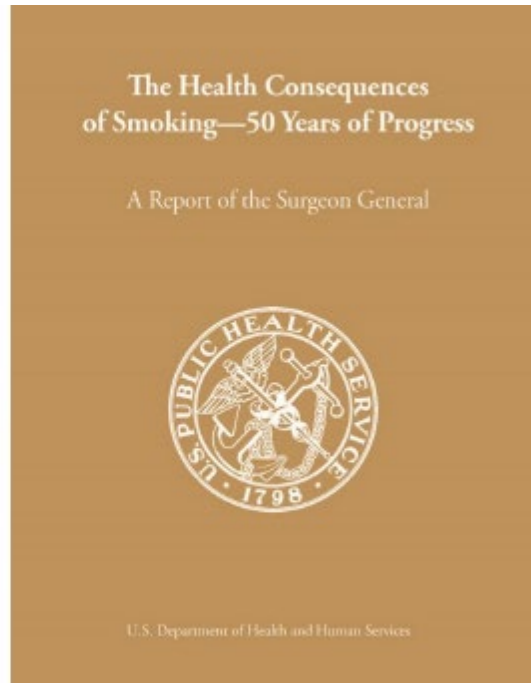
Just **5 MINS** of secondhand smoke can hurt you; increasing risk for asthma or heart attacks.



Secondhand Smoke Impacts Everyone



Smoking Damages Nearly Every Part of the Body



Who Is Still Left Using Tobacco Products?



FIGURE OUT HOW TO TELL YOUR GRANDKIDS YOU WON'T BE AROUND ANYMORE.

CIGARETTES ARE MY GREATEST ENEMY

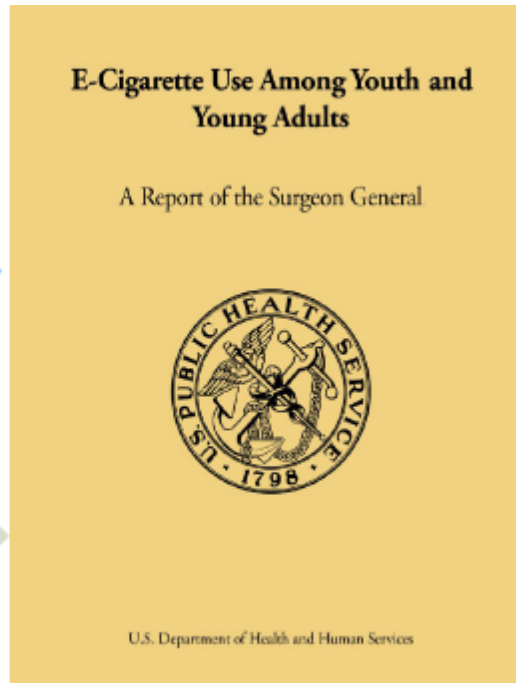
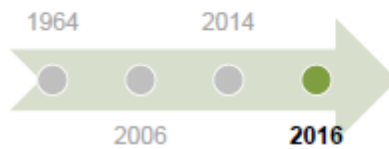
CIGARETTES ARE MY GREATEST ENEMY



90% of tobacco users start before the age of 18.

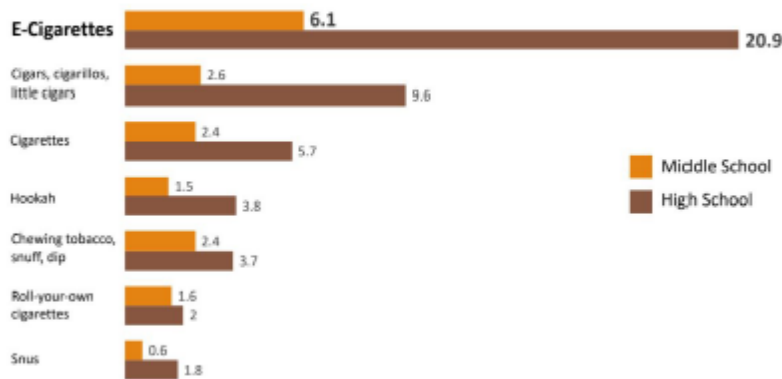
Major Findings:

- E-cig aerosol is not harmless
- Most E-cigs contain nicotine
- Can harm brain development
- Can impact learning, memory and attention
- Can increase risk for future addiction to other drugs



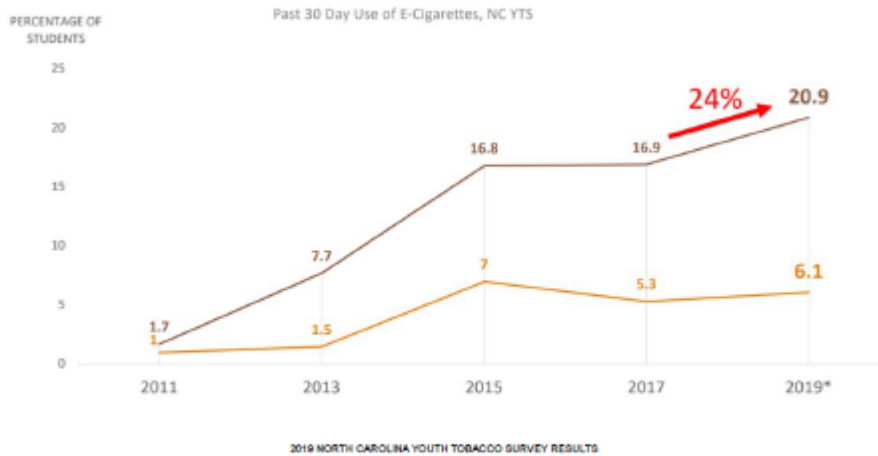
E-cigarettes #1 product used by youth since 2015

Past 30 Day Tobacco Product Use, NC YTS 2019



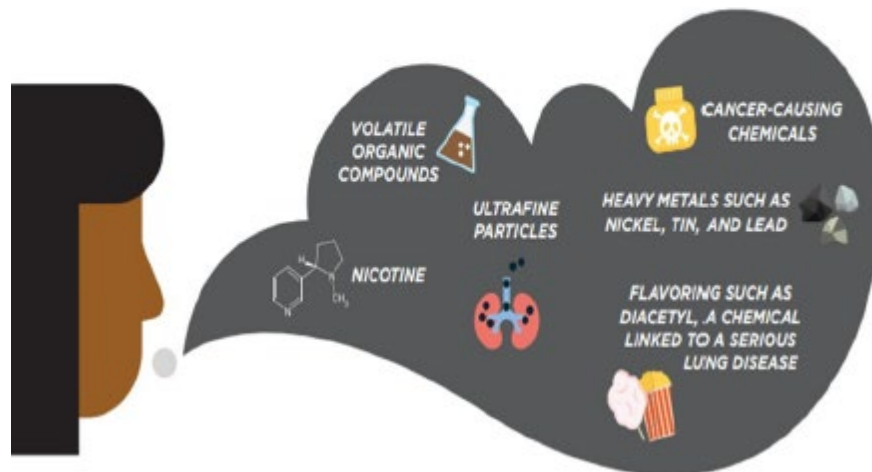
2019 NORTH CAROLINA YOUTH TOBACCO SURVEY RESULTS

E-Cigarette Use Continues to Increase



Although overall tobacco use has decreased from 38.3% of high school students in 1999 to 27.3% in 2019, e-cigarette use increased 24% since 2017.

What's in the ~~water vapor~~ aerosol?



The Surgeon General's Report

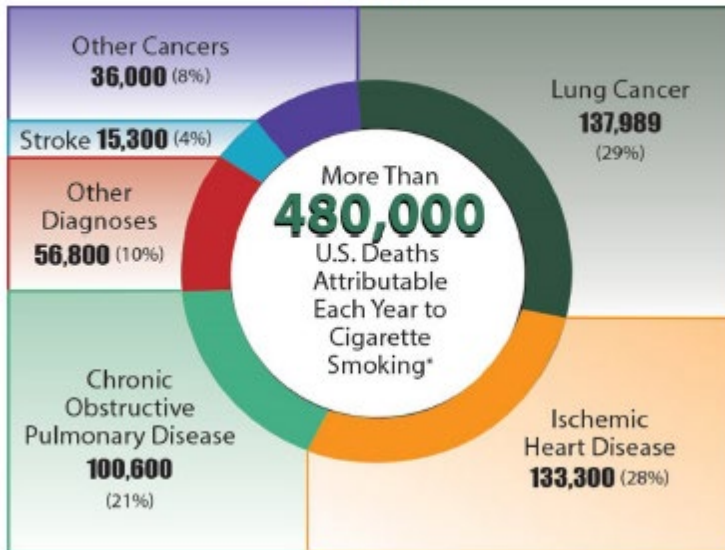


Chapter 2 Conclusion 8.



E-cigarette products can be used as a delivery system for cannabinoids and potentially for other illicit drugs.

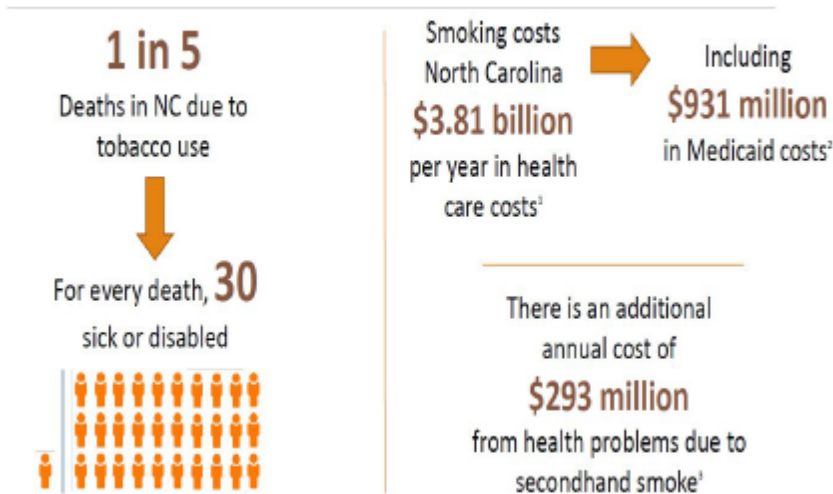
Tobacco Use Is the Leading Preventable Cause of Death in NC (SCHS)



Tobacco Use Costs Everyone



The Burden of Tobacco Use in North Carolina



Source: U.S. Department of Health and Human Services, [The Health Consequences of Smoking: 50 Years of Progress](#), 4th Edition, 2014; U.S. Department of Health and Human Services, Centers for Disease Control and Prevention, National Center for Chronic Disease Prevention and Health Promotion, Office on Smoking and Health, 2014

Data from 2004. Source: 1) CDC, Best Practices for Comprehensive Tobacco Control Programs, 2014; 2) Campaign for Tobacco Free Kids, The Toll of Tobacco in North Carolina, 10/2014; M. Alcorn, D. Waters, M. J. & Hendrix, 1, 2011; Medical costs of secondhand smoke exposure in North Carolina, North Carolina medical journal, 73(2), 7-11



Quitting is hard

It takes the average smoker
5–7 attempts
to succeed in quitting

60% of all smokers
attempt to quit
each year

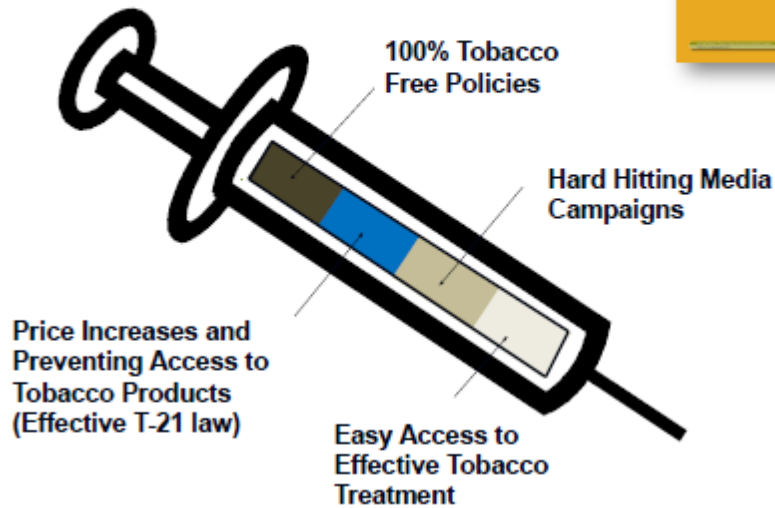
BUT most do not utilize
evidence-based interventions
that could **double or triple**
their chances of success.²

Barriers Exist to Reducing Tobacco Use

- Tobacco is easily accessible
- Smoking in public is legal
- Unfettered advertising
- Poor access to cessation help



The “Tobacco Control Vaccine” Works




The Community Preventive Services Task Force Recommends Smoke-Free Policies to:

- Reduce exposure to secondhand smoke;
- Reduce the prevalence of tobacco use;
- Increase the number of tobacco users who quit;
- Reduce the initiation of tobacco use among young people;
- Reduce tobacco-related morbidity and mortality, including acute cardiovascular events; and
- Reduce healthcare costs substantially.



**NO NEED FOR RESERVATIONS ABOUT NORTH CAROLINA'S
SMOKE-FREE LAW**

**MOST NORTH CAROLINIANS
DON'T SMOKE**



Nearly **8 out of 10** are nonsmokers.

**THE SMOKE-FREE LAW
HASN'T HARMED
NORTH CAROLINA'S HOSPITALITY INDUSTRY**



A 2013 study of North Carolina's statewide smoke-free law concluded that the law had **NO NEGATIVE IMPACT** on the state's restaurant or bar employment.


North Carolina's smoke-free restaurants and bars law **REDUCED** the weekly average Emergency Room visits for **HEART ATTACKS** by **21%**

PUBLIC SUPPORT IS HIGH

A 2012 poll found that **83 percent** of North Carolina voters support the state's smoke-free law.

IT PAYS TO GO SMOKE-FREE

- Lower maintenance and overhead costs.
- Higher restaurant resale values.
- Healthier workers.



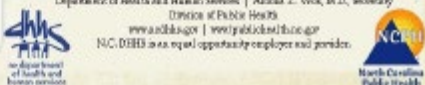
THERE IS NO SAFE LEVEL OF SECONDHAND SMOKE

SECONDHAND SMOKE CONTAINS **7,000 TOXIC CHEMICALS** & **MORE THAN 70 CAUSE CANCER**

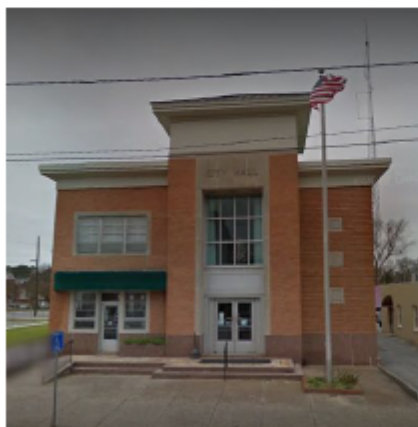
"By going nonsmoking, it gave us a whole new market of customers."

ROBERT NIBBLE, ANDREASINI JACKS CHARLOTTE, NC

State of North Carolina | Dr. McCrory, Governor
 Department of Health and Human Services | Alison Z. Woe, M.D., Secretary
 Office of Public Health
www.ncdhhs.gov | www.publichealth.nc.gov
 N.C. DHEC is an equal opportunity employer and provider.



Local Governments Have Authority to Regulate Smoking in Local Government Buildings



“A building owned, leased or occupied by a local government”
G.S. §130A-492(8):

- Health Department Buildings;
- Courthouses;
- Police Departments;
- County Libraries; and
- Other government facilities.

**Local Governments
Have Authority to
Regulate Smoking in
Local Vehicles**

“A passenger-carrying vehicle owned, leased, or otherwise controlled by local government” G.S. §130A-492(9)



County and Municipal Vehicles and Buses

**Local Governments Have Authority
to Regulate Smoking on
Local Government Grounds**

<https://www.nccourts.gov/locations/martin-county/martin-county-governmental-center>



“An unenclosed area owned, leased or occupied by local government” G.S. § 130A-492(6)

- Grounds next to city or county government buildings;
- Parking lots;
- Parks;
- Sidewalks maintained/controlled by the city or county;
- Bus stops; and
- Other outdoor facilities.

Local Governments Have Authority to Regulate Smoking in Public Places



"An enclosed area to which the public is invited or in which the public is permitted"
G.S. §130A-492(14)

Grocery stores;
Shopping centers;
Banks;
Gaming facilities;
Bowling centers;
Movie theaters; and
Other places where
the public is permitted.



Local governments may adopt and enforce ordinances restricting or prohibiting smoking that are more restrictive than state law

Board of County Commissioners

- May adopt an ordinance that applies to unincorporated areas, and
- If city agrees, ordinance may apply within incorporated areas.

Municipal Governing Board

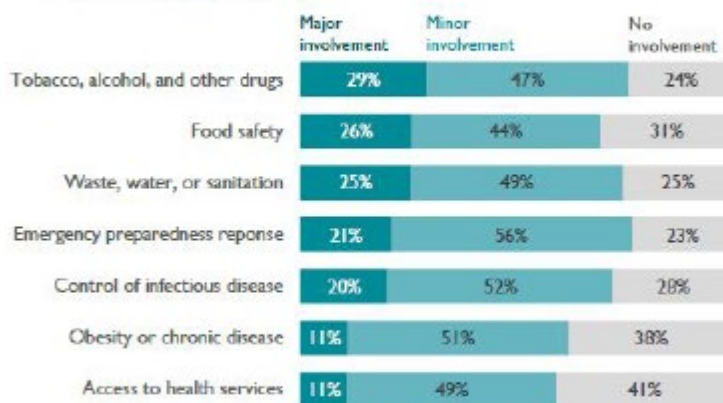
- May adopt an ordinance that applies within the city limits, and
- May pass a resolution agreeing to have county ordinance apply within the city.

Local boards of health may adopt and enforce rules restricting or prohibiting smoking that are more restrictive than state law

Local Board of Health / District Board of Health

- Rules apply throughout the county or district.
- Rule must be approved by an ordinance adopted by the Board of County Commissioners (BOCC).
- After BOCC approves the rule by ordinance, it applies throughout the county.
- No additional action or approval of city or town councils is required.

Local boards of health are most likely to be involved in policies related to tobacco, alcohol, or other drug use



n=374-388

Percent of local boards of health involved in policy-related activities

NACCHO
National Association of County & City Health Officials

Local governments **can** prohibit the use of smokeless tobacco and e-cigarettes

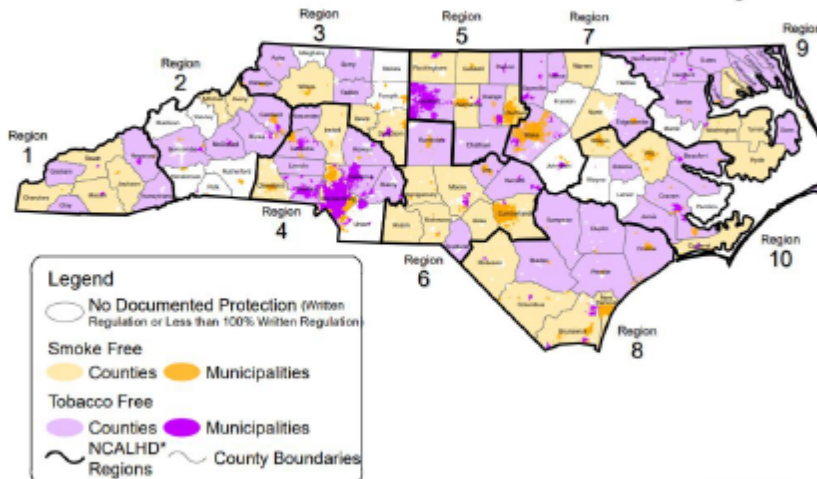
- The legislature has never passed legislation pre-empting local governments from regulating the use of e-cigarettes (or smokeless forms of tobacco), which are not lighted.
- Therefore, local governments can pass such regulations under their basic authority to pass regulations to protect the health and welfare of the community.
 - Boards of Health are regulating smokeless tobacco and e-cigarettes under general authority given in NCGS § 130A-39.
- If a regulation for government buildings and/or grounds covers all **“tobacco products”**, then our interpretation is that e-cigarettes are included within that definition.

Local Tobacco-Free Policy Progress

2



North Carolina Counties and Municipalities Reporting 100% Smoke-Free or Tobacco-Free Government Buildings



NOTE: Information provided here is from ongoing reporting. Policies presented here are reported to the NC Tobacco Prevention and Control Branch (NC TPCB). If your government entity has a 100% smoke free or tobacco free policy which is not reported here, please contact NC TPCB at 919-707-5400. *North Carolina Association of Local Health Directors



State Center for Health Statistics
December 2020

NORTH CAROLINA COUNTYWIDE 100% TOBACCO-FREE OR SMOKE-FREE WRITTEN REGULATIONS

LEGEND:

	100% Tobacco Free Policy
	100% Smoke Free Policy
	No Written Regulation or Less than 100% Written Regulation



		Local Health Dept. Region	Government Buildings	Government Vehicles	Government Grounds	Gov't-Owned Parks Only	Recreation Areas	Public Places
BERTIE	9							
CAMDEN	9							
CHOWAN	9							
CURRITUCK	9							
DARE	9							
GATES	9							
HERTFORD	9							
HYDE	9							
MARTIN	9							
NORTHAMPTON	9							
PASQUOTANK	9							
PERQUIMANS	9							
TYRRELL	9							
WASHINGTON	9							
TOTAL # OF PLACES STATEWIDE		84	64	24	31	34	2	

Success Stories

3



Durham County Smoke-Free Public Places Rule

Smoke-Free government
buildings, vehicles and
grounds

Smoke-Free public places

Now includes e-cigarettes



Orange County Smoke-Free Public Places Rule

Indoors

- Where the public is invited or allowed
- Regardless of public or private business ownership

Outside

- Municipal or County owned/controlled property
- Sidewalks
- Parks and Recreation facilities
- Bus Stops



Enforcement is About Education



... "Support of the rule should be grassroots in nature, relying on peers and the community to educate smokers about compliance. By involving the community in educational efforts and encouraging them to engage in dialogue about healthy choices, there should be little or no need for actual enforcement."

Communication

Signage

Cessation

Shift in
cultural
norms

Partners! Partners! Partners!

Bessemer City Has the Strongest Local Tobacco-Free Ordinance in the State



NORTH CAROLINA MUNICIPALITY 100% TOBACCO-FREE OR SMOKE-FREE WRITTEN REGULATIONS

LEGEND:

- 100% Tobacco Free Policy
- 100% Smoke Free Policy
- No Written Regulation or Less than 100% Written Regulation



	County	Local Health Dept. Region	Gov't Buildings	Gov't Vehicles	Gov't Grounds	Gov't Owned Parks Only	Restroom Areas	Public Places
Bessemer City	GASTON	4	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Chapel Hill	ORANGE	5	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Boone	WATAUGA	3	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Durham	DURHAM	5	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Carboro	ORANGE	5	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Hillsborough	ORANGE	5	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Weaverville	DURCOMB	2	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Garland	SAMPSON	8	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Montreat	DURCOMB	2	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Lake Park	UNION	4	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
TOTAL # OF PLACES STATEWIDE			228	151	67	95	92	10



Call to Action

4

- E-cigarettes
- Presentations for local boards of health
- Educate and inform decision-makers
- Challenge Award

Call to Action

“...accelerate policies and programs that can reduce e-cigarette use among young people.”

“...implement proven strategies that will prevent potentially harmful effects of e-cigarette use among young people.”

E-Cigarettes Use Among Youth and Young Adults

The Call to Action on E-Cigarette Use Among Youth and Young Adults

The Surgeon General issues this Call to Action on e-cigarettes, specifically focusing on youth and young adults, to accelerate policies and programs that can reduce e-cigarette use among young people. This Call to Action comes as more than 40 states increase in e-cigarette use among youth and young adults. It highlights the need to implement proven strategies that will prevent potentially harmful effects of e-cigarettes on young people. The previous chapters explain what we know and do not know about e-cigarettes and reviewed policy options. Chapters in this report address all youth and the Call to Action is being issued while these products and their potential for use are changing quickly. Research, policies and strategies are available that can help reduce the public health threat posed by e-cigarette use among young people.

Use of e-cigarettes to decrease youth and young adult use among youth and young adults:


This Call to Action presents six goals and related strategies that should guide efforts to reduce e-cigarette use among youth and young adults. In schools, those goals are most closely aligned with state-level working with individuals and families, civic and community leaders, public health and health care professionals, e-cigarette manufacturers and retailers, voluntary health agencies, researchers, and other stakeholders.

Stakeholders Who Can Take Action

- Individuals, parents, and families
- Teachers, coaches, and other youth influencers
- Civic and community leaders
- Public health and health care professionals
- Researchers
- Federal government
- State, local, tribal, and territorial governments
- E-cigarette manufacturers, distributors, and retailers
- Voluntary health agencies, non-governmental organizations, and other community- and faith-based organizations

Goal 1. First, Do No Harm

Since 2004, reports from the U.S. Surgeon General have led the way in identifying the harm of tobacco use and analyzing the most effective ways to reduce the dangerous effects of tobacco use. For example, reports from 1994 and 2002 outlined proven strategies to prevent and reduce tobacco use among youth and young adults (U.S. Department of Health and Human Services [DHHS], 1994, 2002). Building on these and other past reports, this Call to Action considers the harm of e-cigarettes on young people and young adults and reviews the importance of strategies that will protect young people from the adverse consequences of these new products.



Stakeholders Who Can Take Action

	Individuals, parents, and families		Teachers, coaches, and other youth influencers		Civic and community leaders
	Public health and health care professionals		Researchers		Federal government
	State, local, tribal, and territorial governments		E-cigarette manufacturers, distributors, and retailers		
	Voluntary health agencies, non-governmental organizations, and other community and faith based organizations				

Where do you still see smoking in your communities?



What is Left Unchecked in Martin County?



Tobacco-free government buildings, vehicles, and grounds, including parks



Smoke-free public places, including e-cigarettes and tobacco-free recreation areas

What is Left Unchecked in Tyrrell County?



Tobacco-free government buildings, vehicles, and grounds



Smoke-free public places, including e-cigarettes

What is Left Unchecked in Washington County?



Tobacco-free government buildings, vehicles, and grounds, including parks



Smoke-free public places, including e-cigarettes and tobacco-free recreation areas

Important Facts on Smoking and COVID-19

WHAT YOU NEED TO KNOW

- Cigarette smoking **increases your risk of severe illness** from COVID-19.
- Cigarette smoking **reduces lung immunity** and **cause underlying conditions** that increase risk for severe illness from COVID, including heart and lung diseases and diabetes.
- A person who smokes may have a **more severe case of COVID-19**.
- For free help quitting tobacco use, or staying tobacco-free, call 1-800-QUIT-NOW (1-800-784-8669) or visit www.quitlineNC.com.

What Will WE Do to Support YOU?

- We will write the policy
- Provide tobacco-free signage at no cost to you
- Provide Quitline posters and information to display
- Provide tobacco-free rugs at no cost to you
- Remove ashtrays
- Provide education on quitting tobacco



Contact the NC Tobacco Prevention and Control Branch

Sally Hemdon, MPH
Branch Head
(919)-707-5401
sally.hemdon@dhhs.nc.gov

Joyce Swetlick, MPH
Director of Tobacco
Cessation
(919)-707-5402
joyce.swetlick@dhhs.nc.gov

Jim Martin, MS
Director of Policy and Programs
(919)-707-5404
jim.martin@dhhs.nc.gov

Courtney Heck, MPH
Director of Surveillance and
Evaluation
(919)-707-5412
Courtney.Heck@dhhs.nc.gov

Anna Stein, JD, MPH
Legal Specialist
(919)-707-5406
anna.stein@dhhs.nc.gov

Creating Healthy, Tobacco-Free Communities: Challenge Award from the NC Association of Local Health Directors

For a local county, town or city government that adopts regulation(s) including:

Tobacco-free government buildings, vehicles, and grounds and smoke-free public places, including electronic cigarettes, without exemptions

The Award will be rotated as adopted regulations become effective. Bessemer City, NC was the most recent awardee!



Resources

Local Government Smoke-Free Implementation Toolkit -
<http://www.tobaccopreventionandcontrol.ncdhhs.gov/lgtoolkit/index.htm>

Business Pulse - www.cdcfoundation.org/businesspulse

The Community Guide -
<http://www.thecommunityguide.org/Tobacco/smokefreepolicies.html>

UNC School of Government - <http://canons.sog.unc.edu/?p=7788>

U.S. Surgeon General's Report on E-Cigarettes -
<https://e-cigarettes.surgeongeneral.gov/>

TPCB Maps and Dashboards -
<http://www.tobaccopreventionandcontrol.ncdhhs.gov/maps/maps.htm>



Questions?

NEW WASHINGTON COUNTY LOGO: Mr. Tom Harrison, Travel & Tourism Director gave the following presentation.



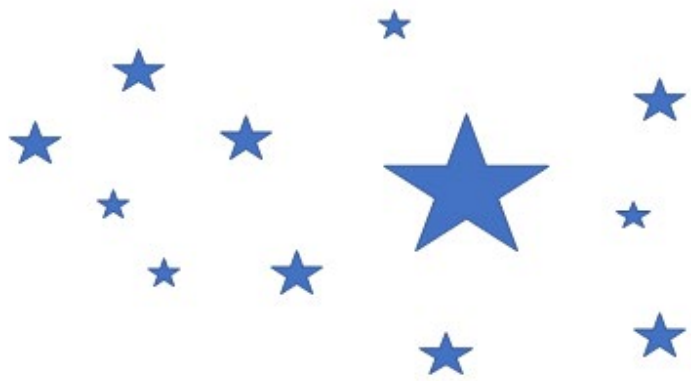
Forsell Design is a full-service design company, founded in 2001, focusing primarily on Place Branding and Tourism Marketing.

Since specializing in Place Branding in 2009, Forsell Design has created over 75 brands for locations in the United States and Canada.



Old Logo →





Why the Stars



INTO THE DARK



Courtesy of NASA.

Because of the OAP's immense tracts of protected and unpopulated terrain, these night skies are some of the darkest on the U.S. Atlantic Coast between Boston and Miami.

Riggs recalls when he previously could view the Milky Way from his own back doorstep, a level of visibility astronomers consider necessary both for optimal stargazing with the unaided eye and for exploring the farther reaches of space with binoculars and telescopes. Today, he says, due to light pollution from nearby residential developments, "I can't see either the Milky Way or the Little Dipper."

In large part, the conspicuous black sky over the OAP that appears on nighttime satellite maps of the Eastern Seaboard prompted Riggs to document this terrain. Naturalists and astronomers covet such conditions, which offer a paradise for both professional and amateur explorers alike — with significant implications for the future economic health of the whole region.

To partner with astronomy experts, his NC LOW joined forces to form the Night-Scape Resource Project with another nonprofit, Greenville's "A Time For Science." The project trained survey teams to journey across the peninsula to catalog night landscapes and soundscapes, as well as the views of those deep and spacious skies untouched by artificial light.

The teams would visit sites on national wildlife refuges (Alligator River, Pocosin Lakes, Mattamuskeet, and Swanquarter), state parks and reserves (Pettigrew, Somerset Place, and Buckridge), and vast parcels of public game lands (NC Wildlife Resources Commission). But first, there was a caution for everyone who had volunteered for the assignment — scientists, educators, and students alike — about the remote ground they were about to cover.

"Most of this land is low, wet, and wild," reads the project's instructional guide. "Do not drive off any paved, graveled, or sand roadway. YOU WILL GET STUCK."

To be sure, venturing off the beaten path on the OAP could lead you into territory Edgar Allan Poe could have borrowed for a literary milieu. Undaunted, though, three adventurous teams fanned out across Tyrrell, Washington, mainland Dare, and mainland Hyde counties to map and develop profiles of optimal sites to experience the nightscape.

Many flags contains stars and constellations.





North Carolina
was the 12th State
to Join the Union
November 21, 1789





1-Color Logo
Black



1-Color Logo
Green



1-Color Logo
Blue



Solid Color Logo
Black



1-Color Seal
Black



Solid Color Seal
Black



Solid Color Seal
Blue





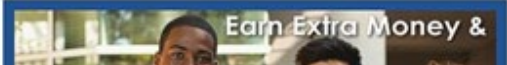
Commissioners	Meetings & Events	Agenda	Minutes	Budget	County Manager	Boards & Committees
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Departments
Personnel Search
Flood & Safety Info
Pay Taxes Online
Tax Property Records
Ordinances
Maps
Job Openings
Office Holiday Schedule
Legislative Offices

Welcome to Washington County, NC.
Located in northeastern North Carolina, 120 miles east of Raleigh and 80 miles west of Nags Head and the Outer Banks.



Hyper-Reach is a system the County uses to be able to contact the citizens in case of an emergency. If you would like to be on the contact list, please call this number 252-484-3277 to have your phone number (either house or cell or both) or by texting "alerts" to 252-484-3277.



Go Wild (Tourism)

Video Tour of Washington County

Welcome
Economic Development

Washington County

washconc.org



Ann C. Keyes
County Commissioner

P.O. Box 1007
116 Adams Street
Plymouth, NC 27962

Phone: (252) 793-5823
Fax: (252) 793-1183
Cell: (252) 217-1135

Email: akeyescomm4@gmail.com

Washington County

washconc.org



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County Commissioner

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Plymouth, NC 27962

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Fax: (252) 793-1183
Cell: (252) 217-1135

Email: akeyescomm4@gmail.com







Mr. Harrison said he held a Travel & Tourism Authority (TTA) meeting today. Mr. Harrison also passed out new brochures. He said he talked to some visitors coming from the Outer Banks who said the Comfort Inn is over \$400/night and the Sanderling in Duck is over \$1,000/night. Washington County's occupancy tax collections in July were doubled since folks are coming to stay in Plymouth.

Mr. Harrison said there is going to be a meeting at Riverview Café next Tuesday to discuss ideas for things to do in Plymouth

Mr. Harrison also mentioned that this year was the biggest crowd we ever had for the Rumble on the Roanoke in August. He may hold it in September next year.

Mr. Harrison said he is working on a Christmas laser light show to be shown at the Plymouth Airport on December 17, 18, & 19. He noted that the Town of Wilson did this last year and this year they have booked the group (who puts this on) for an entire week.

Mr. Harrison noted that he was directed by the Commissioners to meet with all three towns and he did and the meetings went well. The version that



It was discussed that the County can use different variations in publishing such as letterheads and business cards.

Commissioner Phelps made a motion adopt the abovementioned logo as the new Washington County Logo. Commissioner Keyes seconded. Vice-Chair Johnson proceeded with the roll call: Commissioner Walker, yea; Commissioner Phelps, yea; Commissioner Keyes, yea; Commissioner Johnson, yea. Motion carried unanimously.

Commissioner Keyes said they took that bear all the way to Wilmington to the NCACC Annual Conference.

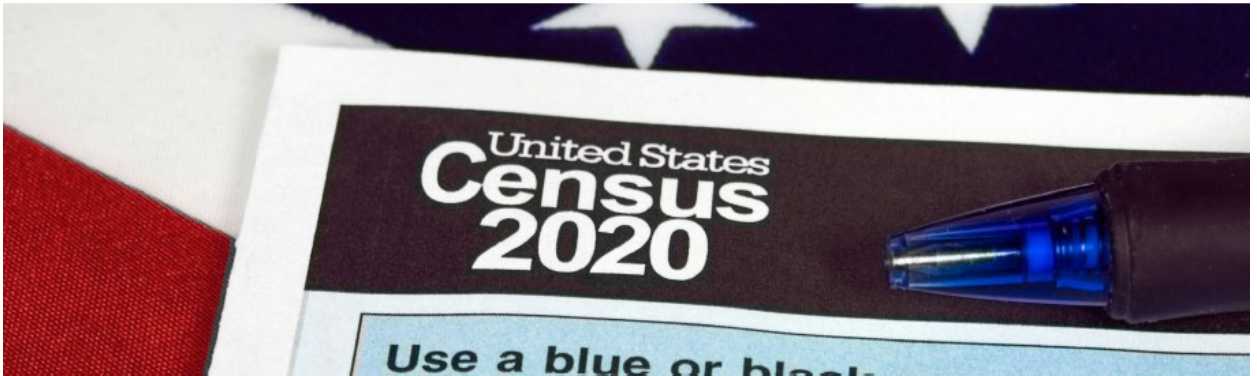
Ms. Bennett said she would see about getting t-shirts made for the Commissioners with the new logo on it.

2020 CENSUS DATE & REDISTRICTING: Mr. Harry White, GIS/Mapping Director and Mr. Richard Livingston, Lead for North Carolina Fellow (LFNC) gave the following presentation.



The 2020 Census

An Update for Washington County

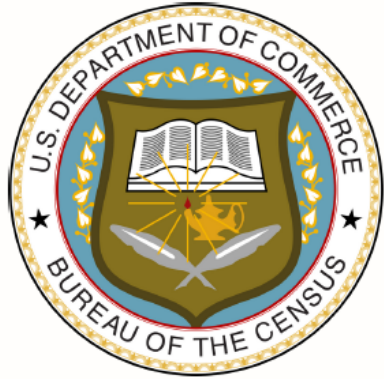


Contents of the Report

01	Introduction
02	Washington County Population
03	Statutory Requirements
04	Next Steps
05	Examples



Introduction



The census is conducted every 10 years to measure the population of the United States for the purposes of congressional reapportionment, funding determination, and general information collection.

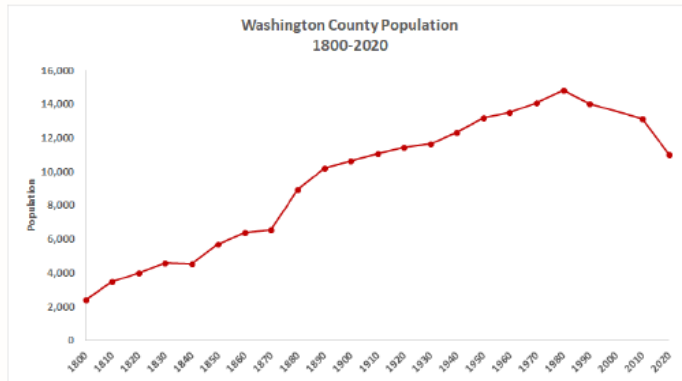
The decennial census is the largest mobilization and operation conducted in the United States.

02

Washington County | 2020 Census Report



Population



11,003

**16.8%
Decline**

03

Washington County | 2020 Census Report



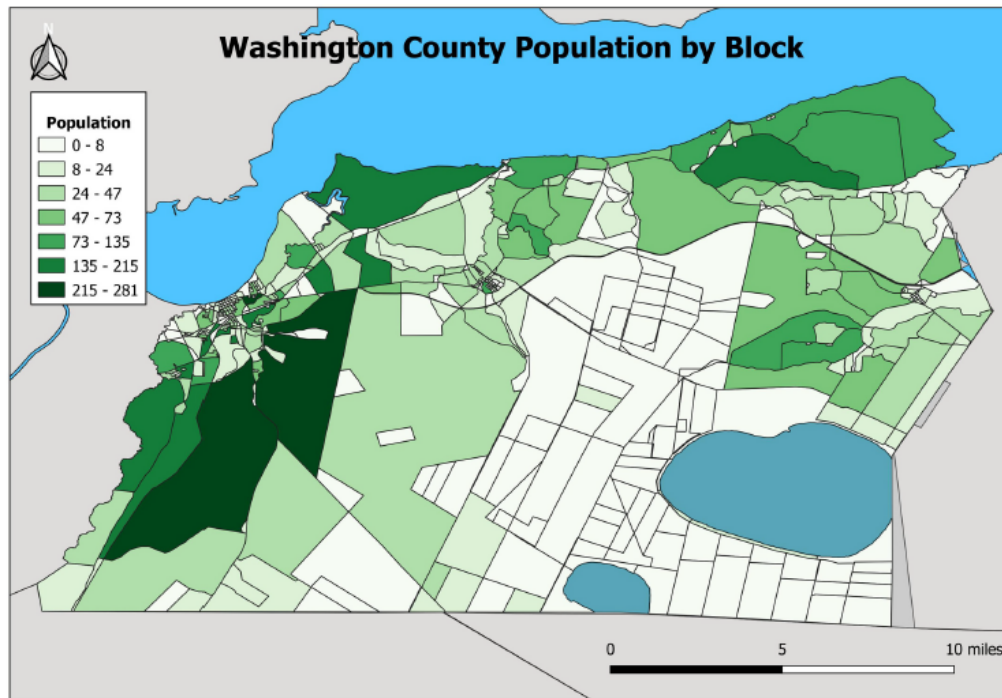
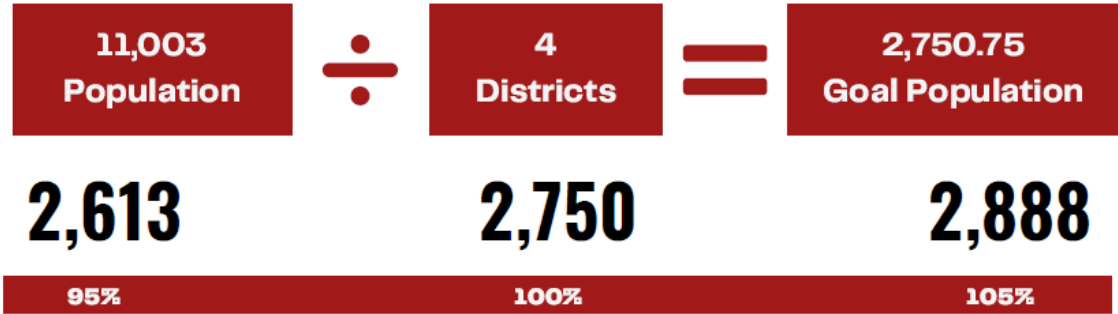
A Note on Statute

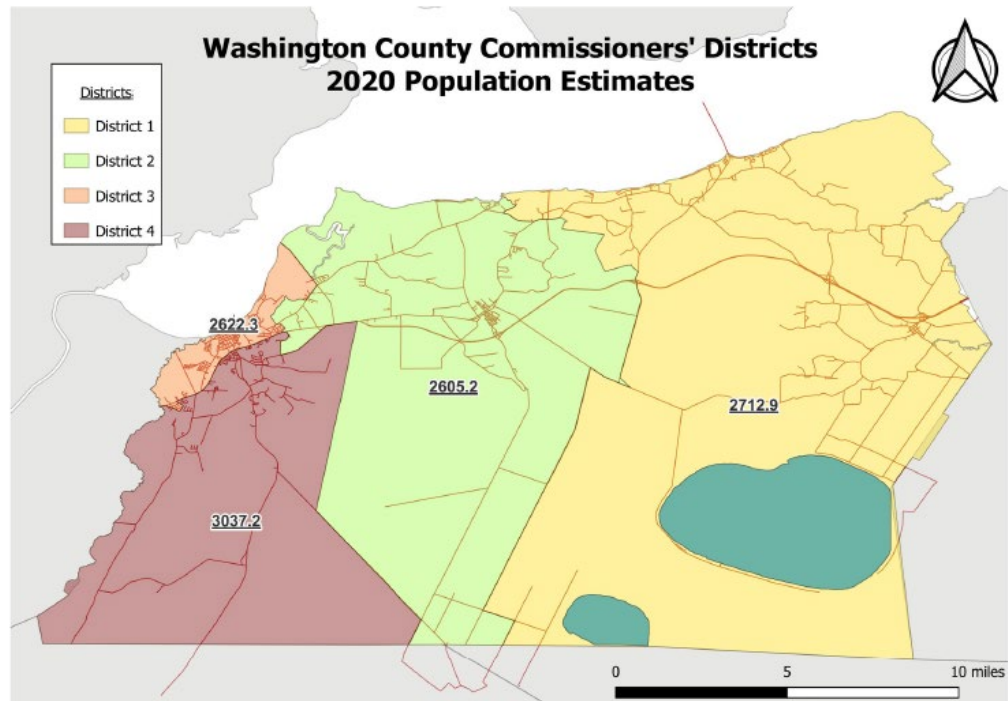
§ 153A-22. Redefining electoral district boundaries.

- (a) If a county is divided into electoral districts for the purpose of nominating or electing persons to the board of commissioners, the board of commissioners may find as a fact whether there is substantial inequality of population among the districts.
- (b) If the board finds that there is substantial inequality of population among the districts, it may by resolution redefine the electoral districts.
- (c) Redefined electoral districts shall be so drawn that the quotients obtained by dividing the population of each district by the number of commissioners apportioned to the district are as nearly equal as practicable, and each district shall be composed of territory within a continuous boundary.



Measuring Population Inequality





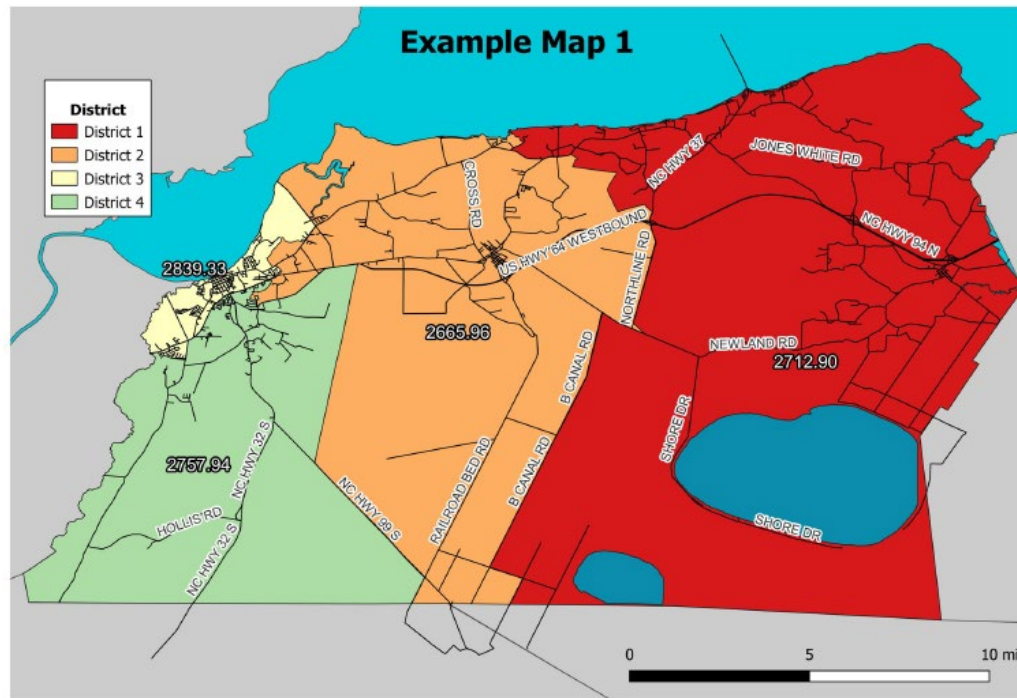
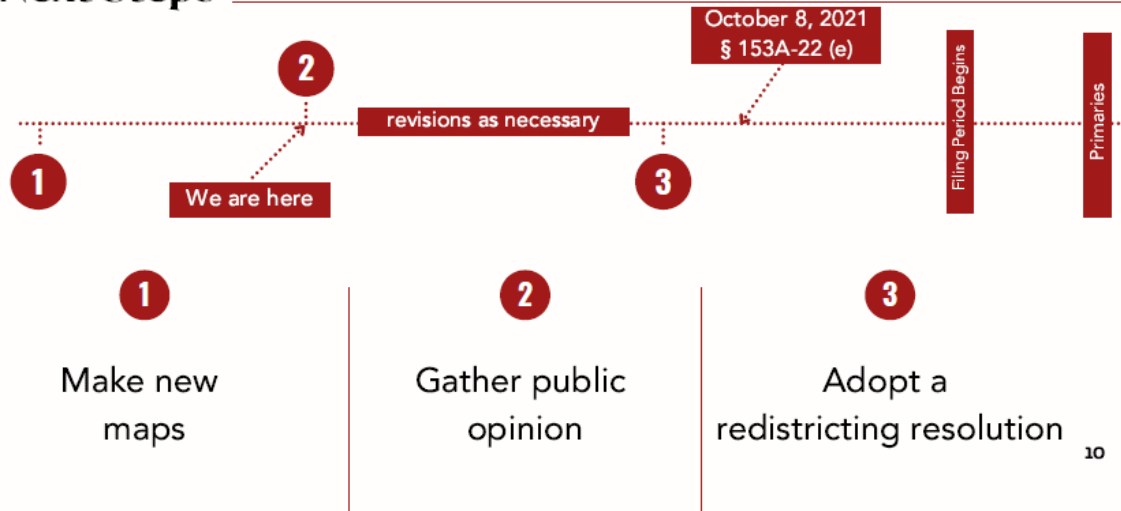
Returning to Statute

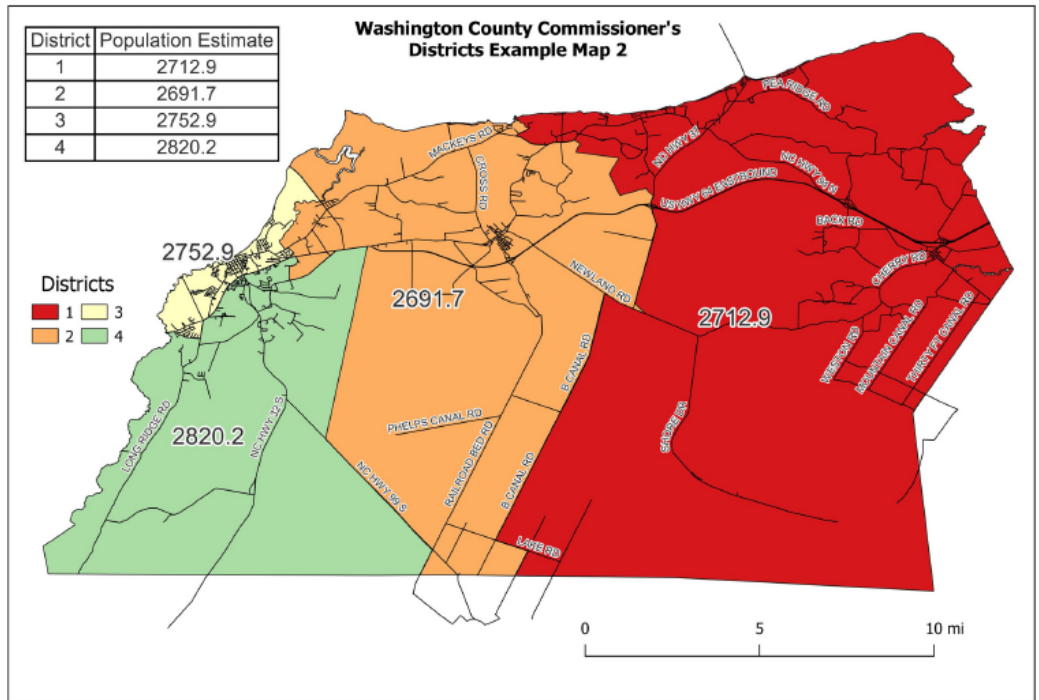
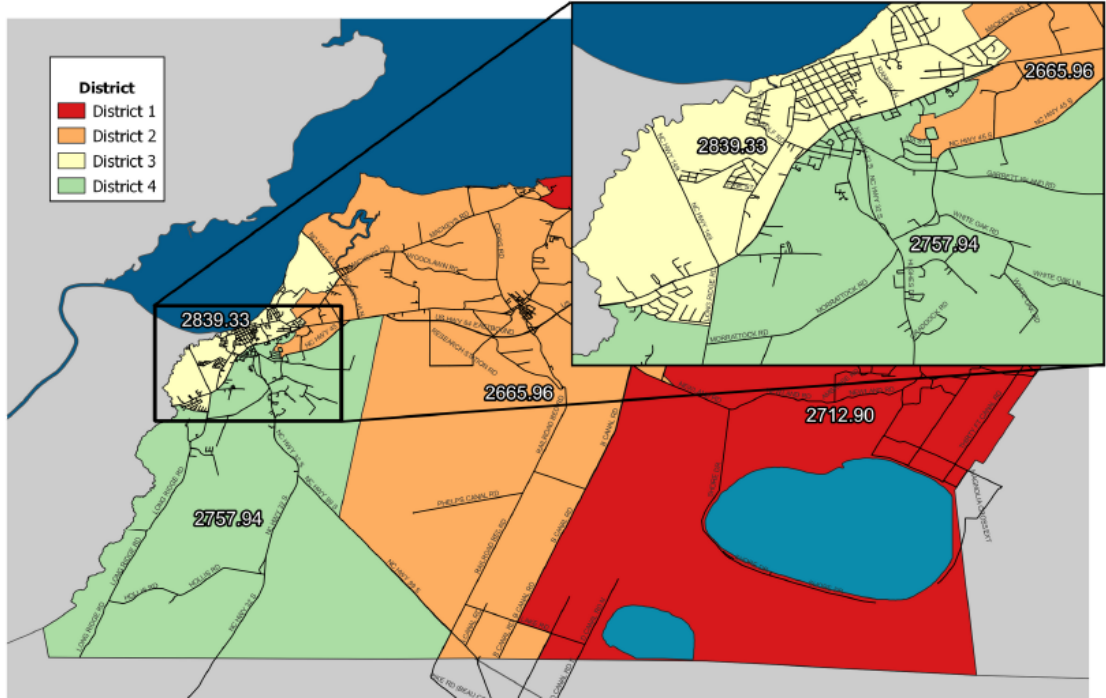
§ 153A-22. Redefining electoral district boundaries

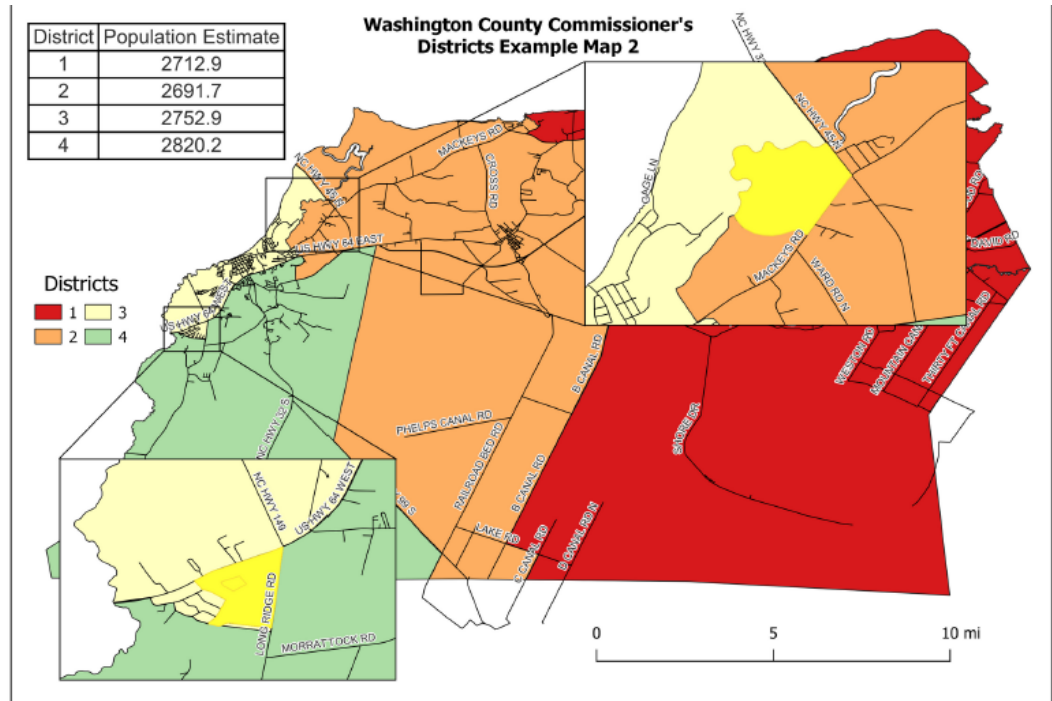
- (d) No change in the boundaries of an electoral district may affect the unexpired term of office of a commissioner residing in the district and serving on the board on the effective date of the resolution. If the terms of office of members of the board do not all expire at the same time, the resolution shall state which seats are to be filled at the initial election held under the resolution.
- (e) A resolution adopted pursuant to this section shall be the basis of electing persons to the board of commissioners at the first general election for members of the board of commissioners occurring after the resolution's effective date, and thereafter. A resolution becomes effective upon its adoption, unless it is adopted during the period beginning 150 days before the day of a primary and ending on the day of the next succeeding general election for membership on the board of commissioners, in which case it becomes effective on the first day after the end of the period.



Next Steps







Contact

Richard Livingston
252-793-5823 ext.227
managementfellow@washconc.org

Harry White
252-793-2662 ext.300
hwhite@washconc.org



Mr. Livingston said he wants to post maps on the County’s Facebook page as a way to put them out to the public. He would like to present a resolution at the next Commissioners’ meeting for approval on the redistricting to be able to have maps changed to meet the deadline (October 8) before the next Commissioners’ elections.

Vice-Chair Johnson said it looks like District 1 didn’t change. Commissioner Keyes says it looks like District 4 is the largest district. Mr. Livingston said it is and it is way out of proportion. He and Mr. White tried to even it out. Mr. White asked if it made sense what they did. Commissioner Keyes said she needs time to look at it. Mr. Potter said there is a narrow

window for making these changes. He asked the Commissioners to please call or drop by to see Mr. White or Mr. Richardson with their questions and concerns as soon as they can.

Commissioner Phelps asked for the maps in color. Vice-Chair Johnson asked for the maps to have road names on them for the new districting.

Mr. White asked the Commissioners if they would all like their own district with the road names and they said yes.

Commissioner Phelps thanked them for doing a great job on this. Mr. White said he couldn't have done it without Mr. Livingston. Vice-Chair Johnson thanked them both.

BOARDS & COMMITTEES:

Northeastern Workforce Development Board (NWDB)

Commissioner Johnson asked the Commissioners and the Clerk for assistance in identifying a new appointee to replace Diane White (Business Representative—Washington County) who is resigning from the NWDB.

At the last Commissioners' meeting, Commissioner Johnson said since NWDB is looking for a business person but businesses are suffering and the owners can't take the time to fill this spot, that she was going to take this back to the NWDB and ask for more time to find someone rather than losing a spot.

Status is still the same on this.

Trillium Regional Advisory Board

Mr. Dave Peterson, Senior Regional Director for Trillium Health Services, contacted Commissioner Johnson to ask the Board to appoint Ms. Kirsten Smith (Health Ed Supervisor/Preparedness Coordinator at MTW District Health Department) to fill the slot for Washington County on the Trillium Regional Advisory Board left by Ms. Lee Ann Sorto of WRMC.

Commissioner Keyes made a motion to appoint Ms. Kirsten Smith, MTW Health Ed Supervisor/Preparedness Coordinator to fill the slot for Washington County on the Trillium Regional Advisory Board. Commissioner Phelps seconded. Vice-Chair Johnson proceeded with the roll call: Commissioner Walker, yea; Commissioner Phelps, yea; Commissioner Keyes, yea; Commissioner Johnson, yea. Motion carried unanimously.

FINANCE OFFICER'S REPORT: Ms. Dixon went over the budget transfers and budget amendments that were in the Commissioners' package.

Washington County
BUDGET TRANSFER

To: Board of Commissioners

BT #: 2021 - 154

From: Curtis Potter, County Manager
Missy Dixon, Finance Officer

Date: June 30, 2021

RE: Governing Board/Board of Elections/IT/SS Admin/Landfill

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-4110-310	Governing Board - Travel	12,000.00	(63.00)	11,937.00
10-4110-030	Governing Board - Cellphone Stipend	1,500.00	63.00	1,563.00
Governing Board				
10-4170-011	Salaries & Wages - Board	6,330.00	(29.00)	6,301.00
10-4170-010	Salaries & Wages - Regular	42,162.00	29.00	42,191.00
Board of Elections				
10-4210-010	Info Tech - Salaries & Wages - Regular	52,313.00	(13.00)	52,300.00
10-4210-100	Info Tech - Retirement	9,074.00	13.00	9,087.00
IT				
10-5310-260	SS Admin - Departmental Supplies	56,000.00	(120.00)	55,880.00
10-5310-268	SS Admin - Food Stamps Direct Charge	4,000.00	120.00	4,120.00
SS Admin				
33-7400-040	Landfill - Professional Services	23,000.00	(11,118.00)	11,882.00
33-7400-200	Landfill - Supplies & Materials	6,980.00	(5,045.00)	1,935.00
33-7400-350	Landfill - Maintenance & Repair - Equipment	8,778.00	(1,117.00)	7,661.00
33-7400-600	Landfill - Contracted Services	20,475.00	(6,192.00)	14,283.00
33-7400-031	Landfill - Salaries & Wages - Part Time	8,500.00	19.00	8,519.00
33-7400-999	Landfill Postclosure Costs	-	23,453.00	23,453.00
Landfill				
		251,112.00	-	251,112.00

Justification:

To transfer monies within various Department Budgets to cover the costs associated with the year end closing entries for payroll and for the landfill postclosure costs.

Budget Officer's Initials CP

Approval Date: 8/17/21

Initials:	<u>CP</u>
Batch #:	<u>2021-154</u>
Date:	<u>8/17/2021</u>

Washington County
BUDGET TRANSFER

To: Board of Commissioners
From: Curtis Potter, County Manager
Missy Dixon, Finance Officer
Date: June 30, 2021
RE: Landfill

BT #: 2021 - 155

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
33-7400-320	Landfill - Communications	1,500.00	(53.00)	1,447.00
33-7400-200	Landfill - Supplies & Materials	1,935.00	53.00	1,988.00
Landfill		3,435.00	-	3,435.00

Justification:

To transfer monies within the Landfill budget to cover the sales tax adjustment for year end close out.

RECEIVED
JUN 30 2021

Washington County Manager's Office

Budget Officer's Initials CPD

Approval Date: 8/18/21

Initials:	
Batch #:	
Date:	

Washington County
BUDGET TRANSFER

To: Board of Commissioners
From: Curtis Potter, County Manager
Missy Dixon, Finance Officer
Date: August 2, 2021
RE: SS Admin

BT #: 2022 - 010

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-5310-260	SS Admin - Departmental Supplies	49,500.00	(5,000.00)	44,500.00
10-5310-390	SS Admin - Dues & Subscriptions	6,700.00	5,000.00	11,700.00
TTA		56,200.00	-	56,200.00

Justification:

To transfer monies within DSS to cover the costs to purchase additional 2019 Microsoft Licenses. These were originally budgeted in the incorrect line and are being moved to the appropriate line.

Budget Officer's Initials CBP

Approval Date: 8/10/21

Initials: MD
Batch #: 2022-010
Date: 8/2/2021

Washington County
BUDGET TRANSFER

To: Board of Commissioners

BT #: 2022 - 011

From: Curtis Potter, County Manager
Missy Dixon, Finance Officer

Date: August 3, 2021

RE: Emergency Management

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-4330-350	Emergency Mgmt - Maintenance & Repair-Equipment	3,500.00	(853.00)	2,647.00
10-4330-996	Emergency Mgmt - Generator	-	853.00	853.00
Emergency Management		3,500.00	-	3,500.00

Justification:

To transfer monies within Emergency Management to cover the costs of the Generator Maintenance Contract. These monies were budgeted in the incorrect line.

RECEIVED
AUG 5 0 2021

Washington County Manager's Office

Budget Officer's Initials CDG

Approval Date: 8/3/21

Initials: MD
Batch #: 2022-011
Date: 8/4/2021

Washington County
BUDGET TRANSFER

To: Board of Commissioners
From: Curtis Potter, County Manager
Missy Dixon, Finance Officer
Date: August 10, 2021
RE: Landfill

BT #: 2022 - 012

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
33-7400-200	Landfill - Supplies & Materials	4,700.00	(650.00)	4,050.00
33-7400-250	Landfill - Supplies & Materials-Vehicle	5,000.00	(650.00)	4,350.00
33-7400-040	Landfill - Professional Services	26,500.00	1,300.00	27,800.00
Landfill		36,200.00	-	36,200.00

Justification:

To transfer monies within the Landfill budget to cover an increase in the cost of the Smith & Gardner Contract that was not included in the initial budget planning process.

Budget Officer's Initials CPD

Approval Date: 8/10/21

Initials: CPD
Batch #: 2022-02
Date: 8/10/2021

RECEIVED
AUG 10 2021
Washington County Manager's Office

Washington County
BUDGET TRANSFER

To: Board of Commissioners
From: Curtis Potter, County Manager
Missy Dixon, Finance Officer
Date: August 13, 2021
RE: IT/Tax

BT #: 2022 - 013

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-4210-180	IT - Contracted Services	29,200.00	(7,200.00)	22,000.00
10-4140-500	Tax - Contracted Services	12,500.00	7,200.00	19,700.00
IT/Tax		41,700.00	-	41,700.00

Justification:

To transfer budgeted monies from the IT Department to the Tax Department. In doing this it will allow us to place the Dynamic Data Contract inside the Tax Department since this work is for the most part initiated and overseen by the Tax Assessor.

RECEIVED
AUG 19 2021

Washington County Manager's Office

Budget Officer's Initials CP

Approval Date: 8/16/21

Initials: MD
Batch #: 2022-013
Date: 8/16/2021

Washington County
BUDGET TRANSFER

To: Board of Commissioners

BT #: 2022 - 014

From: Curtis Potter, County Manager
Missy Dixon, Finance Officer

Date: August 13, 2021

RE: Central Services/Manager/Finance

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-8300-451	Insurance - Property & Liability	197,501.00	(10,125.00)	187,376.00
10-4120-010	Managers Office - Salaries & Wages - Regular	208,614.00	6,250.00	214,864.00
10-4120-040	Managers Office - Salaries & Wages - Longevity	1,991.00	75.00	2,066.00
10-4120-090	Managers Office - FICA Tax Expense	16,111.00	479.00	16,590.00
10-4120-100	Managers Office - Retirement	38,925.00	1,133.00	40,058.00
10-4120-101	Managers Office - 401(K) Contribution	6,318.00	188.00	6,506.00
10-4130-315	Finance - Training	1,100.00	2,000.00	3,100.00
Central Services/Managers Office/Finance		470,560.00	-	470,560.00

Justification:

To transfer monies from the Central Services Budget to the Managers Office and the Finance Office Budgets. This transfer is to cover the costs associated with salary and benefits for the County Manager due to the increase initiated by the Board of Commissioners. It will also cover the costs of training for the Finance Officer to attend the UNC SOG LGFCU's Fellows Program and the required training that will have to be attended since we have been designated as a vulnerable utility. These monies were not budgeted during the planning of the budget as we were unaware of them at that time.

Budget Officer's Initials CPD

RECEIVED
AUG 13 2021

Washington County Manager's Office

Approval Date: 8/16/21

Initials:	<u>CPD</u>
Batch #:	<u>2022-014</u>
Date:	<u>8/16/2021</u>

Washington County
BUDGET TRANSFER

To: Board of Commissioners
From: Curtis Potter, County Manager
Missy Dixon, Finance Officer
Date: August 16, 2021
RE: Landfill

BT #: 2022 - 015

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
33-8100-601	Designated for Future Appropriation	92,691.00	(5,096.00)	87,595.00
33-7402-600	Contract - Garbage Collections	819,480.00	5,096.00	824,576.00
Landfill		912,171.00	-	912,171.00

Justification:

To transfer monies within the Landfill budget to cover the full year increase in the Garbage Collections Contract. During the budget this line was slightly underbudgeted due to using an estimated number of residents.

Budget Officer's Initials CPD

Approval Date: 8/17/21

Initials:	<u>MD</u>
Batch #:	<u>2022-015</u>
Date:	<u>8/17/2021</u>

Washington County
BUDGET TRANSFER

To: Board of Commissioners
From: Curtis Potter, County Manager
Missy Dixon, Finance Officer
Date: August 17, 2021
RE: Airport

BT #: 2022 - 016

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
39-4530-032	Airport Operations - Salaries & Wages - Part Time	10,000.00	(600.00)	9,400.00
39-4530-031	Airport Operations - Salaries & Wages - Overtime	-	600.00	600.00
Airport		10,000.00	-	10,000.00

Justification:

To transfer monies within the Airport budget to cover overtime expenses for the August payroll for the part time employee who was needed additional hours due to the director being in training and having time off.

Budget Officer's Initials *CSP*

Approval Date: 8/17/21

Initials: *MD*
Batch #: 2022-016
Date: 8/17/2021

Washington County
BUDGET AMENDMENT

To: Board of Commissioners

BA #: 2022 - 017

From: Curtis Potter, County Manager
Missy Dixon, Finance Officer

Date: September 7, 2021

RE: Sheriff/Senior Center/Cooperative Extension/Recreation/CARES

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-3540-020	Gun Permits Discretionary-County Portion	(175.00)	(805.00)	(980.00)
10-4310-611	Gun Permits Discretionary-County Portion	28,495.00	805.00	29,300.00
10-3540-030	Gun Permits-State Portion	(210.00)	(985.00)	(1,195.00)
10-4310-612	Gun Permits-State Portion	1,480.00	985.00	2,465.00
10-3540-040	Finger Printing	(80.00)	(180.00)	(260.00)
10-4310-613	Finger Printing	2,115.00	180.00	2,295.00
Sheriff				
10-3509-010	Senior Center Trips	-	(660.00)	(660.00)
10-5150-380	Senior Center Trips	723.00	660.00	1,383.00
10-3509-020	Senior Center Donations	-	(30.00)	(30.00)
10-5150-650	Senior Center Donations	2,306.00	30.00	2,336.00
Senior Center				
10-3500-270	SHIIP-Senior Health Ins Information	(4,560.00)	860.00	(3,700.00)
10-6050-999	SHIIP-Senior Health Ins Information Grant	4,560.00	(860.00)	3,700.00
Cooperative Extension				
10-3360-000	Recreation - Donations	-	(100.00)	(100.00)
10-6120-650	Recreation - Donations	1,535.00	100.00	1,635.00
Recreation				
60-3990-000	Appropriated Fund Balance - CARES	-	(419.53)	(419.53)
60-4000-003	Public Health Expenses	-	419.53	419.53
CARES				
Balanced:		36,189.00	-	36,189.00

Justification:

To allocate additional revenue collected in the Sheriff's Office, Senior Center and Recreation. To reduce the SHIIP Grant budget based on award letter sent. To reappropriate unspent CARES monies from previous fiscal year.

Approval Date: _____

Bd. Clerk's Init: _____

Initials:

Batch #:

Date:

Ms. Dixon said they will see a couple of more transfers from last fiscal year as things are still being closed out.

Commissioner Phelps made a motion approve the budget transfers/amendments as presented. Commissioner Walker seconded. Vice-Chair Johnson proceeded with the roll call: Commissioner Walker, yea; Commissioner Phelps, yea; Commissioner Keves, yea; Commissioner Johnson, yea. Motion carried unanimously.

OTHER ITEMS BY CHAIR, COMMISSIONERS, COUNTY MANAGER/ COUNTY MANAGER OR CLERK:

Ms. Bennett said it was good to have the County Manager back from vacation!

Commissioner Walker said he wanted to tell the Board how elated he is to have Vice-Chair Johnson as the upcoming NCACC President-Elect and also the NCACC Annual Conference was a great conference.

Commissioner Phelps said the trip to the landfill during the NCACC Annual Conference was very impressive.

Commissioner Keyes commended Vice-Chair Johnson on her appointment and said she also enjoyed the NCACC Annual Conference. Commissioner Keyes mentioned that on August 9 she had the first meeting of the Community Development County. There was a presentation by Mr. Potter on the “State of the County” and by Renee Collier regarding the upcoming Citizen’s Academy. Commissioner Keyes said Ms. Rebecca Liverman did a great job facilitating the meeting. Commissioner Keyes also mentioned the opening of the African American Museum in Roper will be on Saturday, September 11, 2021.

Vice-Chair Johnson thanked the Commissioners for attending the NCACC Annual Conference and supporting her. It was well attended. NCACC tries to make it educational for the attendees. Vice-Chair Johnson said she is so proud to be the President-Elect and looking forward to moving up to President next year.

Mr. Potter said staff is gearing up to bring the Commissioners some ideas of how to spend the County’s ARP monies.

Commissioner Keyes made a motion go into Closed Session pursuant to NCGS §143-318.11(a)(3)--attorney-client privilege. Commissioner Phelps seconded. Vice-Chair Johnson proceeded with the roll call: Commissioner Walker, yea; Commissioner Phelps, yea; Commissioner Keyes, yea; Commissioner Johnson, yea. Motion carried unanimously.

At 8:21 PM, with no further business to discuss, Commissioner Phelps made a motion to adjourn the meeting. Commissioner Keyes seconded. Vice-Chair Johnson proceeded with the roll call: Commissioner Walker, yea; Commissioner Phelps, yea; Commissioner Keyes, yea; Commissioner Johnson, yea. Motion carried unanimously.

Tracey A. Johnson
Vice-Chair

Julie J. Bennett, CMC, NCMCC
Clerk to the Board