

August 2, 2021

The Washington County Board of Commissioners met in a regular meeting on Monday, August 2, 2021 at 6:00 PM by using ZOOM—virtual meeting software (due to the COVID-19 pandemic) for Facebook Live Streaming and in person in the Commissioners’ Room, 116 Adams Street, Plymouth, NC. Commissioners Tracey Johnson, Ann Keyes, Carol Phelps, Bill Sexton and Julius Walker, Jr. were present. Also present were County Manager/County Attorney Curtis Potter, Clerk to the Board Julie J. Bennett and Finance Officer Missy Dixon.

Chair Sexton called the meeting to order. Commissioner Keyes gave the invocation; County Manager Potter led the Pledge of Allegiance.

ADDITIONS/DELETIONS: Ms. Bennett, Clerk to the Board, asked to delete Item 3: Department Information Update: Emergency Management, Mr. Lance Swindell, EM Coordinator. Mr. Swindell is under the weather.

Mr. Potter, County Manager/County Attorney requested to add the introduction of the new LFNC Management Fellow in the County Manager’s Office.

Commissioner Johnson asked Ms. Bennett to remove “the” in the motion on the first page of the previous minutes (regarding Renee Collier).

CONSENT AGENDA: Commissioner Phelps made a motion to approve the Consent Agenda with the above noted change:

Items listed under Consent are generally of a routine nature. The Board may take action to approve/disapprove all items in a single vote. Any item may be withheld from a general action, to be discussed and voted upon separately at the discretion of the Board.

- a) Approval of Minutes
- b) Tax Refunds & Releases and Insolvent Accounts

Commissioner Keyes seconded. Chair Sexton proceeded with the roll call: Commissioner Johnson, yea; Commissioner Phelps, yea; Commissioner Walker, yea; Commissioner Keyes, yea; Commissioner Sexton, yea. Motion carried unanimously.

PUBLIC FORUM: Mr. Maurice Perry went to the county landfill on 7/16 and said he has been going for 19 years. On 7/16, the landfill guy started filling out a form for him and asked for his Social Security Number (SS#). Mr. Perry asked why he needed his SS#. The landfill guy said the County Manager said they have to have that now. Mr. Perry wanted to know why and went to the County Manager’s Office and it was explained to him that it was for being able to track down folks who don’t pay their landfill bill. Mr. Perry said he didn’t feel the landfill is a secure environment for leaving a SS#. Mr. Perry asked why the tax office can’t assign him a number that he can give the landfill.

Chair Sexton said he had this same conversation with the County Manager today because he has had some complaints about this. Chair Sexton said some changes were going to be made regarding this situation.

Mr. Jimmy Jones, Cardinal Lane, said he had a lot of issues to discuss, but was going to talk about getting the house at the front of the road to not put his trash can so close to the road. Mr. Jones still talked about needing Cardinal Lane paved. Mr. Jones showed a picture to the Commissioners that showed there was a road there. Commissioner Keyes asked did it show that it was before 1975. Mr. Jones then went back to talking about the trash can being too close to the road. Chair Sexton said he would ask the County Manager to talk to Republic Services about the trash can issue.

LFNC FELLOW INTRODUCTION: Mr. Potter introduced Mr. Richard Livingston. Mr. Livingston will be here for the next year working in the County Manager's Office. Mr. Potter said he has already assigned him some tasks. Mr. Livingston said he graduated from UNC-CH. He said he joined the LFNC because it had the best opportunities. Mr. Livingston said he is from eastern NC and happy to be here and he thanked the Board for this opportunity. Mr. Potter also said Mr. Livingston has secured housing in our community.

BOARDS & COMMITTEES:

Northeastern Workforce Development Board (NWDB)

Commissioner Johnson asked the Commissioners and the Clerk for assistance in identifying a new appointee to replace Diane White (Business Representative—Washington County) who is resigning from the NWDB. No names were given so it will be brought up again.

Ms. Bennett said she put the information on the County's Facebook page and pinned it to the top but has had no interest.

Commissioner Johnson said since NWDB is looking for a business person but businesses are suffering and the owners can't take the time to fill this spot, that she will take this back to the NWDB and ask for more time to find someone rather than losing a spot.

FINANCE OFFICER'S REPORT: Ms. Dixon went over the budget transfers and budget amendments that were in the Commissioners' package. Chair Sexton said he had an issue but discussed it with the County Manager this afternoon. It dealt with the word "volunteer" in transit operators on a Budget Amendment. Mr. Potter explained that they are volunteers but they are paid to transport to medical appointments and DSS does get 100% reimbursement by the State and it is paid by the mile.

Washington County
BUDGET TRANSFER

To: Board of Commissioners
From: Curtis Potter, County Manager
Missy Dixon, Finance Officer
Date: June 30, 2021
RE: SS Transportation

BT #: 2021 - 147

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-5400-347	Grant - RDC Transportation	6,000.00	(5,000.00)	1,000.00
10-5400-610	Senior Center Transportation	6,000.00	(5,000.00)	1,000.00
10-5400-372	Volunteer Transportation-Medicaid	40,000.00	10,000.00	50,000.00
SS Transportation		52,000.00	-	52,000.00

Justification:

To transfer monies within SS Transportation to cover the costs incurred by volunteer drivers through the month of June.
This line was originally underbudgeted.

Budget Officer's Initials CPD

Approval Date: 7/14/21

Initials:	<u>MD</u>
Batch #:	<u>2021-147</u>
Date:	<u>7/14/2021</u>

486/30

Washington County
BUDGET TRANSFER

To: Board of Commissioners
From: Curtis Potter, County Manager
Missy Dixon, Finance Officer
Date: June 30, 2021
RE: Senior Center

BT #: 2021 - 148

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-5150-260	Senior Center - Departmental Supplies	2,100.00	(12.00)	2,088.00
10-5150-257	Senior Center - Departmental Supplies-Crafts/Ceramics	1,500.00	12.00	1,512.00
Senior Center		3,600.00	-	3,600.00

Justification:

To transfer monies within the Senior Center for the purchase of supplies at fiscal year end. This line was originally underbudgeted.

Budget Officer's Initials CBP

Approval Date: 7/14/21

Initials: MP
Batch #: 2021-148
Date: 7/14/2021

RECEIVED
JUL 14 2021

Washington County Manager's Office

Washington County
BUDGET TRANSFER

To: Board of Commissioners

BT #: 2021 - 149

From: Curtis Potter, County Manager
Missy Dixon, Finance Officer

Date: June 30, 2021

RE: Emergency Management

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-4330-315	Emergency Management - Training	1,231.00	(110.00)	1,121.00
10-4330-310	Emergency Management - Travel	1,500.00	110.00	1,610.00
Emergency Management		2,731.00	-	2,731.00

Justification:

To transfer monies within the Emergency Management budget to cover the costs of gas through FYE 2021.

Budget Officer's Initials CP

Approval Date: 7/15/21

Initials: MD
Batch #: 2021-149
Date: 7/16/2021

Washington County
BUDGET TRANSFER

To: Board of Commissioners

BT #: 2021 - 150

From: Curtis Potter, County Manager
Missy Dixon, Finance Officer

Date: June 30, 2021

RE: SS Transportation

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-5400-600	SS Transportation - Work First DOT	5,713.00	(3,000.00)	2,713.00
10-5400-372	SS Transportation - Volunteer Transportation-Medicaid	50,000.00	3,000.00	53,000.00
SS Transportation		55,713.00	-	55,713.00

Justification:

To transfer monies within the DSS Transportation budget to cover payments to volunteer drivers. Monies were previously moved to this line item however once bills started coming in, it was not enough.

Budget Officer's Initials CPD

Approval Date: 7/15/21

Initials:	<u>MD</u>
Batch #:	<u>2021-150</u>
Date:	<u>7/16/2021</u>

Washington County
BUDGET TRANSFER

To: Board of Commissioners

BT #: 2021 - 150

From: Curtis Potter, County Manager
Missy Dixon, Finance Officer

Date: June 30, 2021

RE: SS Transportation

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-5400-600	SS Transportation - Work First DOT	5,713.00	(3,000.00)	2,713.00
10-5400-372	SS Transportation - Volunteer Transportation-Medicaid	50,000.00	3,000.00	53,000.00
SS Transportation		55,713.00	-	55,713.00

Justification:

To transfer monies within the DSS Transportation budget to cover payments to volunteer drivers. Monies were previously moved to this line item however once bills started coming in, it was not enough.

Budget Officer's Initials CPD

Approval Date: 7/15/21

Initials:	<u>MD</u>
Batch #:	<u>2021-150</u>
Date:	<u>7/16/2021</u>

Washington County
BUDGET TRANSFER

To: Board of Commissioners
From: Curtis Potter, County Manager
Missy Dixon, Finance Officer
Date: June 30, 2021
RE: Water Treatment/Operations

BT #: 2021 - 151

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
35-7135-250	Water Treatment - Fuel	4,500.00	(186.00)	4,314.00
35-7130-250	Water Operations - Vehicle Supplies	13,000.00	186.00	13,186.00
Water Treatment/Operations		17,500.00	-	17,500.00

Justification:

To transfer monies from Water Treatment to Water Operations to cover the cost of fuel through FYE6/30/2021. This line was underbudgeted.

Budget Officer's Initials CPD

Approval Date: 7/15/21

Initials: MD
Batch #: 2021-151
Date: 7/15/2021

Washington County
BUDGET TRANSFER

To: Board of Commissioners

BT #: 2021 - 152

From: Curtis Potter, County Manager
Missy Dixon, Finance Officer

Date: June 30, 2021

RE: SRO Union/SRO PHS

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-4311-315	SRO Union - Training	500.00	(300.00)	200.00
10-4311-250	SRO Union - Maintenance & Repair Vehicle	2,750.00	300.00	3,050.00
				-
10-4314-315	SRO PHS - Training	500.00	(300.00)	200.00
10-4314-250	SRO PHS - Maintenance & Repair Vehicle	2,750.00	300.00	3,050.00
SRO Union/SRO PHS		6,500.00	-	6,500.00

Justification:

To transfer monies within SRO Pines Union and SRO PHS Budgets to cover the cost of fuel through fiscal year end. This line item was initially underbudgeted.

Budget Officer's Initials CSJ

Approval Date: 7/16/21

Initials:	<u>MP</u>
Batch #:	<u>2021-152</u>
Date:	<u>7/19/2021</u>

Washington County
BUDGET TRANSFER

To: Board of Commissioners
From: Curtis Potter, County Manager
Missy Dixon, Finance Officer
Date: June 30, 2021
RE: Water Operations

BT #: 2021 - 153

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
35-7130-200	Water - Supplies & Materials	19,996.00	(44.00)	19,952.00
35-7130-330	Water - Electricity	12,000.00	44.00	12,044.00
Water Operation		31,996.00	-	31,996.00

Justification:

To transfer monies within Water to pay costs associated with the Tideland Electric Bills through fiscal year end. This line item was initially underbudgeted.

Budget Officer's Initials CPD

Approval Date: 7/26/21

Initials: MD
Batch #: 2021-153
Date: 7/26/2021

Washington County
BUDGET TRANSFER

To: Board of Commissioners
From: Curtis Potter, County Manager
Missy Dixon, Finance Officer
Date: July 15, 2021
RE: Facilities

BT #: 2022 - 003

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-4265-355	Facilities - Maintenance & Repair-Vehicles	1,500.00	(850.00)	650.00
10-4265-320	Facilities - Communications	6,800.00	727.00	7,527.00
10-4265-601	Facilities - Contracted Services-Security System	1,800.00	73.00	1,873.00
10-4265-603	Facilities - Contracted Services - Elevator	10,090.00	50.00	10,140.00
Facilities		20,190.00	-	20,190.00

Justification:

To transfer monies within the Facility Services budget for projected expenses coming up that were not budgeted for.

Budget Officer's Initials CP

Approval Date: 7/15/21

Initials: MD
Batch #: 2022-003
Date: 7/16/2021

Washington County
BUDGET TRANSFER

To: Board of Commissioners

BT #: 2022 - 004

From: Curtis Potter, County Manager
Missy Dixon, Finance Officer

Date: July 23, 2021

RE: Water/TTA/E911

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
35-7130-250	Water - Vehicle Supplies	13,000.00	(2,700.00)	10,300.00
35-7130-350	Water - Maintenance & Repair-Equipment	30,000.00	(2,860.00)	27,140.00
35-7130-540	Water - Capital Outlay - Vehicle	44,343.00	5,560.00	49,903.00
Water				
63-4970-370	TTA - Marketing & Advertising-Admin	25,000.00	(200.00)	24,800.00
63-4960-370	TTA - Contract-Website Host & Maint	1,000.00	200.00	1,200.00
TTA				
69-9100-200	E911 - Departmental Supplies	20,260.00	(4.00)	20,256.00
69-9100-357	E911 - Maintenance Agreement - Wireless Communications	14,600.00	4.00	14,604.00
E911				
		148,203.00	-	148,203.00

Justification:

To transfer monies within Water to cover the cost to purchase two new vehicles - this purchase was approved in the budget however when the department went back to the company the price had increase some over the original quote and tax/tags had not been budgeted. To transfer monies within TTA to cover the costs associated with Interactive Communications - this line was originally underbudgeted. To transfer monies within 911 to cover the costs for the Motorola Contract - this line was originally underbudgeted.

RECEIVED

Washington County Manager's Office

Budget Officer's Initials CP

Approval Date: 7/23/21

Initials:	<u>MD</u>
Batch #:	<u>2022-004</u>
Date:	<u>7/23/2021</u>

Washington County
BUDGET TRANSFER

To: Board of Commissioners
From: Curtis Potter, County Manager
Missy Dixon, Finance Officer
Date: July 26, 2021
RE: TTA

BT #: 2022 - 005

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
63-4960-343	Town of Plymouth Boat Races	2,000.00	(2,000.00)	-
63-4960-344	Rumble on the Roanoke	-	2,000.00	2,000.00
TTA		2,000.00	-	2,000.00

Justification:

To transfer monies within TTA to a new line item called Rumble on the Roanoke as the TTA Board has unanimously approved several expenses related to the event. These funds used to be paid to the Town of Plymouth but the town has no involvement this year and these expenses will be paid directly by TTA to the vendors.

Budget Officer's Initials CBP

Approval Date: 7/26/21

Initials: MD
Batch #: 2022-005
Date: 7/26/2021

Washington County
BUDGET TRANSFER

To: Board of Commissioners

BT #: 2022 - 006

From: Curtis Potter, County Manager
Missy Dixon, Finance Officer

Date: July 26, 2021

RE: Board of Elections

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-4170-260	Elections - Departmental Supplies	3,200.00	(1.00)	3,199.00
10-4170-550	Elections - Capital Outlay-Equipment	64,125.00	1.00	64,126.00
TTA		67,325.00	-	67,325.00

Justification:

To transfer monies within Board of Elections to pay for the costs to purchase a Lexmark Printer that was ordered last fiscal year. The Finance Officer reallocated the monies on BA# 2022-002 but failed to round up and that line is \$1 short of the needed funds.

Budget Officer's Initials CP

Approval Date: 7/25/21

Initials: MD
Batch #: 2022-006
Date: 7/26/2021

RECEIVED
JUL 26 2021

Washington County Manager's Office

Washington County
BUDGET AMENDMENT

To: Board of Commissioners

BA #: 2022 - 007

From: Curtis Potter, County Manager
Missy Dixon, Finance Officer

Date: August 2, 2021

RE: Sheriff/Senior Center, SS Admin/SS Economic Support/Recreation

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-3990-000	Appropriated Fund Balance - GF	(1,338,139.00)	(689.00)	(1,338,828.00)
10-4310-601	Donations - Animal Control	-	689.00	689.00
10-3990-000	Appropriated Fund Balance - GF	(1,338,828.00)	(5,128.00)	(1,343,956.00)
10-4310-602	Sheriff - ABC Board Funding	2,400.00	5,128.00	7,528.00
10-3990-000	Appropriated Fund Balance - GF	(1,343,956.00)	(6,130.00)	(1,350,086.00)
10-4310-650	Sheriff - Donations	-	6,130.00	6,130.00
Sheriff				
10-3990-000	Appropriated Fund Balance - GF	(1,350,086.00)	(723.00)	(1,350,809.00)
10-5150-380	Senior Center Trips	-	723.00	723.00
10-3990-000	Appropriated Fund Balance - GF	(1,350,809.00)	(2,306.00)	(1,353,115.00)
10-5150-650	Senior Center Donations	-	2,306.00	2,306.00
Senior Center				
10-3990-000	Appropriated Fund Balance - GF	(1,353,115.00)	(2,127.00)	(1,355,242.00)
10-5310-258	DSS Community Donations-Christmas	-	2,127.00	2,127.00
10-3990-000	Appropriated Fund Balance - GF	(1,355,242.00)	(234.00)	(1,355,476.00)
10-5310-259	DSS Community Donations-Foster Children	-	234.00	234.00
10-3990-000	Appropriated Fund Balance - GF	(1,355,476.00)	(882.00)	(1,356,358.00)
10-5380-375	DSS Community Donations-Medical Support	-	882.00	882.00
SS Admin/SS Economic Support				
10-3990-000	Appropriated Fund Balance - GF	(1,356,358.00)	(1,535.00)	(1,357,893.00)
10-6120-650	Recreation - Donations	-	1,535.00	1,535.00
Recreation				
Balanced:		(12,139,609.00)	-	(12,139,609.00)

Justification:

To reallocate fund balance to place unspent donation monies, trip monies and ABC Board monies back into budget for the new fiscal year.

Approval Date: _____

Bd. Clerk's Init: _____

Initials:

Batch #:

Date:

Washington County
BUDGET AMENDMENT

To: Board of Commissioners

BA #: 2022 - 008

From: Curtis Potter, County Manager
Missy Dixon, Finance Officer

Date: August 2, 2021

RE: Facilities/Sheriff

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-3353-000	Insurance Proceeds	(3,332.00)	(261.00)	(3,593.00)
10-4265-256	Facilities - Insurance Claims	3,332.00	261.00	3,593.00
Facilities				
10-3540-020	Gun Permits Discretionary - County Portion	(35.00)	(140.00)	(175.00)
10-4310-611	Gun Permits Discretionary - County Portion	28,355.00	140.00	28,495.00
10-3540-030	Gun Permits - State Portion	(40.00)	(170.00)	(210.00)
10-4310-612	Gun Permits - State Portion	1,310.00	170.00	1,480.00
10-3540-040	Finger Printing	(10.00)	(70.00)	(80.00)
10-4310-613	Finger Printing	2,045.00	70.00	2,115.00
Sheriff				
Balanced:		31,625.00	-	31,625.00

Justification:

To budget for monies received for Insurance Proceeds due to a wrecked Sheriff's Office vehicle. To budget for monies received for gun permitting and finger printing.

Approval Date: _____

Bd. Clerk's Init: _____

Initials:	<input style="width: 80px; height: 20px;" type="text"/>
Batch #:	<input style="width: 80px; height: 20px;" type="text"/>
Date:	<input style="width: 80px; height: 20px;" type="text"/>

Washington County
BUDGET AMENDMENT

To: Board of Commissioners

BA #: 2022 - 009

From: Curtis Potter, County Manager
Missy Dixon, Finance Officer

Date: August 2, 2021

RE: TTA

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
63-3990-000	Appropriated Fund Balance - TTA	-	(12,300.00)	(12,300.00)
63-4960-344	Rumble on the Roanoke	2,000.00	12,300.00	14,300.00
TTA				
Balanced:		2,000.00	-	2,000.00

Justification:

To allocate TTA Fund Balance to cover expenses related to the Rumble on the Roanoke that the TTA Board approved at their previous meeting.

Approval Date: _____

Bd. Clerk's Init: _____

Initials:	
Batch #:	
Date:	

Commissioner Johnson made a motion to approve the budget amendments as presented. Commissioner Keyes seconded. Chair Sexton proceeded with the roll call: Commissioner Johnson, yea; Commissioner Phelps, yea; Commissioner Walker, yea; Commissioner Keyes, yea; Commissioner Sexton, yea. Motion carried unanimously.

OTHER ITEMS BY CHAIR, COMMISSIONERS, COUNTY MANAGER/ COUNTY MANAGER OR CLERK:

Commissioner Johnson stated the upcoming annual NCACC Annual Conference will be starting on August 11, 2021 in New Hanover County. She noted that she is on a panel to discuss using the ARP funding. She would like some direction from the Board on their thoughts for using the ARP funds. Commissioner Johnson said she will be moving up to the position of President-Elect of the NCACC. She also said she appreciates the support of the Board.

Commissioner Walker stated he went on the tour of Washington County High school and Pines Elementary School with the folks from DPI. He is looking forward to their report.

Commissioner Keyes said she attended Mr. Sprayberry's retirement and stated he had good things to say about Washington County. Commissioners Keyes said she also attend an NCACC Caucus Meeting today by ZOOM. The purposed of the meeting was to appoint someone to represent our District. Mr. Curtis from Chowan County was voted in to represent us.

Ms. Bennett told the Commissioners who were attending the NCACC Annual Conference that she will have their travel packages ready at the beginning of next week.

Mr. Potter discussed the following items:

- Mr. Potter said tomorrow is Convocation at Washington County High School.
- Mr. Potter also said there will be a conference call with the Albemarle Commission about regional broadband. He will either be traveling to it or watch it on ZOOM in Commissioners' Room.
- Mr. Potter noted that the County's recycling day changed from Tuesday to Thursday.
- Mr. Potter has a meeting scheduled with the Sheriff regarding the NCACC risk pool.
- There will be a public meeting next Monday night regarding the Airport APL from 5:00 – 7:00 pm in the Commissioners' Room.
- There will be a meeting for community relations at the Vernon James Center.
- Mr. Potter and Ms. Dixon stopped by the landfill last week and have decided to make some revisions to the landfill policy – change it to the last 4 of their SS# and more protocols to keep the information safe (or a picture of the driver's license)
- COVID-19 Delta Variant: Mr. Potter said he went with Mr. Gray, MTW Health Director, to Edenton and they talked about what the County should be doing. Currently there are no changes in our guidance. So far Washington County has not been affected by this variant. Mr. Gray will keep an eye on it; however, no changes to be made currently.

Commissioner Johnson made a motion go into Closed Session pursuant to NCGS §143-318.11(a)(3)--attorney-client privilege and NCGS 143-318.11(a)(6) to discuss personnel. Commissioner Phelps seconded. Chair Sexton proceeded with the roll call: Commissioner Johnson, yea; Commissioner Phelps, yea; Commissioner Walker, yea; Commissioner Keyes, yea; Commissioner Sexton, yea. Motion carried unanimously.

Back in Open Session, Commissioner Phelps made a motion to approve a flat salary rate of \$102,500 for one year starting 8/16/21 for the County Manager and that his salary for future years would be considered during the regular budget process. Commissioner Walker seconded. Chair Sexton proceeded with the roll call: Commissioner Johnson, yea; Commissioner Phelps, yea; Commissioner Walker, yea; Commissioner Keyes, yea; Commissioner Sexton, yea. Motion carried unanimously.

At 8:30 PM, with no further business to discuss, Commissioner Johnson made a motion to adjourn the meeting. Commissioner Keyes seconded. Chair Sexton proceeded with the roll call: Commissioner Johnson, yea; Commissioner Phelps, yea; Commissioner Walker, yea; Commissioner Keyes, yea; Commissioner Sexton, yea. Motion carried unanimously.

Tracey A. Johnson
Vice-Chair

Julie J. Bennett, CMC, NCMCC
Clerk to the Board