

June 3, 2019

The Washington County Board of Commissioners met in a regular session on Monday, June 3, 2019 at 6:00 PM in the Commissioners' Room, 116 Adams Street, Plymouth, NC. Commissioners Johnson, Phelps, Riddick, Sexton and Walker were present. Also present were County Manager/County Attorney Curtis Potter, Clerk to the Board Julie J. Bennett and Finance Officer Missy Dixon.

Chair Johnson called the meeting to order. Commissioner Sexton gave the invocation. Commissioner Riddick led the Pledge of Allegiance.

ADDITIONS/DELETIONS: Add Item 3A-- Director of the Albemarle Commission per Chair Johnson.

CONSENT AGENDA:

- a) Approval of Minutes
- b) Tax Refunds & Releases and Insolvent Accounts
- c) ABC Board Budget Amendment for 2019-2020 and ABC Board Proposed Budget Message and Budget for 2019-2020
- d) Voting Credentials—NACo 2019 Annual Conference
- e) NC Office of State Budget & Management Points of Contact Designation Form
- f) Washington County Hazard Mitigation Grant Programs (HMGP)
- g) Washington County 2018 Amended Audit Contract
- h) Resolution Supporting Healthcare in Eastern North Carolina

Commissioner Sexton made a motion to approve the Consent Agenda.
Commissioner Riddick seconded, motion passed unanimously.

PUBLIC FORUM: Rebecca Liverman, Cooperative Extension Director, introduced the County's new agriculture agent, Ms. Jalyne Waters. Ms. Waters stated she graduated from NCSU in May, and is glad to be here.

Mr. Ray Blount, Mayor of Creswell, thanked the Board for the funds for May Daze Festival and handed out pens to the Board.

EAGLEVIEW PICTOMETRY: Mr. Joe Wilson of Eagleview Pictometry spoke to the Board about his software. He said he is from Union County/Charlotte. Mr. Wilson explained that the County is planning to use this software in various offices such as Tax, EMS, Emergency Management and any other department that needs aerial imagery. It is used through a web browser on any device that can connect to the internet. He also mentioned that training comes with the software.

Commissioner Phelps noted that only Beaufort and Dare use his software. Why are so few counties using it? Mr. Wilson said other counties are looking at it. Commissioner Phelps asked him to talk about the budget for this software. Mr. Wilson said the cost is per square mile and they do a capture over the County every two years. The first capture is \$52,000 and he works to spread the cost of it out over 2 years (\$26,000/year) or over 3 years....whatever the County wants. He also mentioned that

when counties that are side by side use the software, there is a discount. Mr. Potter said he knows it carries a hefty price tag. Mr. Potter said he met with all the Department Heads that could use it to find out its value. These departments feel that the revenues generated will offset the cost of the program. Chair Johnson asked what the difference is between this software and Google World. Mr. Wilson said the difference is that the County can dictate when they fly and take the shots. Google World may not have current shots. Mr. Wilson also said he provides infrared shots. Commissioner Phelps said this software does not bridge the gap between Finance and the Tax Office.

Chair Johnson thanked Mr. Wilson for coming and speaking to the Board.

ALBEMARLE COMMISSION: Chair Johnson called on Ms. Melody Williams who is the new Director for the Albemarle Commission. First of all, Ms. Williams stated that Chair Johnson is the Chair of their Board. She said the Albemarle Commission is available to help the County with economic development projects and wants to know how they can help Washington County. Some of the services that the Albemarle Commission offers are:

- Applying for grants
- Revolving loan fund
- Area Agency on Aging
- RPO
- NWDB—they are over the Career Work Centers
- NC Works next generation program for 16-24 year olds
- Offers educational seminars

Commissioner Walker asked for examples of educational seminars. Ms. Williams listed the following seminars:

- US Census Bureau
- Infrastructure presentation from the State of NC on June 17 from 2:00 PM – 4:00 PM
- Sex Trafficking

Chair Johnson said they (Council of Governments) go to Raleigh and lately they have been trying to get broadband.

Mr. Potter said the Albemarle Commission does a lot of training on waterworks. They also have forums on pre-formatted State grants. Mr. Potter said they also host a County Manager/Board Chair meeting with counties across the region.

Chair Johnson thanked Ms. Williams for attending the meeting tonight.

FY2020 COMMUNITY TRANSPORTATION PROGRAM (CTP) GRANT: Ms. Zina Rhodes, DSS Transportation Supervisor spoke to the Commissioners. The FY2020 5311 Community Grant was approved in November 2018 by the Board of Commissioners. The documents the Board received tonight are additional documents that go with that grant. The deadline for this information (FY 2020 Special 5333(b) Warranty, Certification & Restrictions on Lobbying, Certification of Equivalent Services) is due to NCDOT by June 17, 2019.

Commissioner Phelps made a motion to approve the FY2020 CTP Grant documents Special 5333(b) Warranty, Certification & Restrictions on Lobbying, Certification of Equivalent Services. Commissioner Riddick seconded; motion carried unanimously.

AUDIT RFPs: Mr. Potter spoke to the Board regarding the RFPs/Proposals from Auditors for Conducting the County's FY19 Audit. He provided the Board with a summary sheet (below) and his recommendation.

COUNTY OF WASHINGTON
BOARD OF COMMISSIONERS

COMMISSIONERS:

TRACEY A. JOHNSON, CHAIR
JENNIFER C. RIDDICK, VICE-CHAIR
D. COLE PHELPS
WILLIAM "BILL" R. SEXTON, JR.
JULIUS WALKER, JR.



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JULIE J. BENNETT, CMC, NCCCC
CLERK TO THE BOARD
jbennett@washconc.org

AGENDA ITEM MEMO

MEETING DATE:	June 3 rd , 2019	MEMO Date:	May 30, 2019	ITEM:
SUBJECT:	RFPs/Proposals from Auditors for Conducting FY19 Audit			
DEPARTMENT:	Finance			
FROM:	Curtis S. Potter, County Manager/County Attorney (CM/CA)			
ATTACHMENTS:	A- FY19 Audit Proposal Comparison (1pg) B- Firm Proposals (3 Proposals in Multiple Pages/Sections)			

PURPOSE: To review and discuss proposals received for conducting the FY19 Audit, and to authorize staff to negotiate with the desired firm(s) in order to prepare a contract to deliver said services for Board approval.

BACKGROUND: The Board directed staff to issue a Request for Proposals (RFP) seeking proposals from auditors interested in auditing Washington County's finances for its fiscal year ending June 30, 2019. An RFP was posted publicly online and sent directly to all firms reflected within the LGC's most recently published database of active auditing firms for county governments in North Carolina. 3 Proposals were received as shown and compared within the attached FY19 Audit Proposal Comparison Table.

ANALYSIS: The attached FY19 Audit Proposal Comparison table also reflects staff's assignment of certain weight to various categories of qualifications/information sought through the RFP, and the score awarded to each firm under each category resulting in a final total score for internal comparative purposes.

Based on staff's review of the proposals received and internal scoring analysis, staff recommends that the Board tentatively select Thompson & Price as its first choice, and if unable or unwilling to provide the services indicated, Gould Killian CPA Group as its second choice to perform Washington County's FY19 audit.

FINANCIAL IMPACT: Refer to the attached Comparison table reflecting the quoted amounts anticipated to be charged by each firm for providing audit services to Washington County for FY19.

RECOMMENDATION(S):

1. Select a primary and secondary choice of Auditors from the proposals received, and authorize staff to proceed with negotiating a contract with the selected firm(s) to prepare a contract for FY19 Audit Services to be brought back to the Board for final approval at the next available opportunity to do so.

Washington County - FY19 Audit Proposal Comparison

Firm Name	Relevant NC County Audit Experience	Staffing	Cost	Proposal Methodology, Detail, Responsiveness	Location	Notes/Misc:
	30 Points	25 Points	20 Points	15 Points	10 Points	100 Possible Total Points
Thompson Price	30 10+ NC Counties from Whiteville Office, Approximately 20 Combined	15 2 Partners 4 FT Staff (including retired County Finance Officer)	20 \$50,250 (\$42,500 base, \$3,500 FinStat & AFIR, \$4,250 TTA) Extra Services: +\$120 hr	15 Statistical Sampling Very Thorough, Detailed, and Professional Proposal	10 Wilmington NC* Whiteville, NC 185mi	90 Total Score Staff's First Recommendation No price escalation over next 3 years
Gould Killian CPA Group	30 9 NC County's (Mid-size firm with primary experience in municipal audits/consulting)	25 1 Partner 1 Manager 2 Staff & Separate compliance team of 3-4	5 \$67,200 (\$42,900 base, 12,000 compliance for 5 programs, \$10,000 CAFR \$1,500 TTA) Extra Services: \$800 AFIR; \$2,900 per additional program if required \$68-\$180	15 Statistical Sampling Very Thorough, Detailed, and Professional Proposal	5 Asheville, NC 370mi	80 Total Score Staff's Second Recommendation 2k price escalation per year
Mauldin & Jenkins	20 5 NC Counties (Orange 3yrs, Madison 1yr, Halifax 1yr, Gates (1 yr)	25 3 Partners 1 Supervisor Additional Staff	10 \$65,500 (All inclusive – 5 Programs) (Includes Travel Expenses) Extra Srvcs: +\$170 hr	15 Statistical Sampling Very Thorough, Detailed, and Professional Proposal	5 Atlanta, GA* Columbia, SC 325mi	75 Total Score Staff is confident in competence and ability of firm to deliver services. Service delivery delays and cost are biggest factors reflected in score. \$1,250 and \$2,250 price escalation in 2 nd /3 rd year quotes

Mr. Potter stated that Staff would like to be authorized to negotiate with Thompson, Price, Scott, Adams & Co., P.A. out of Wilmington.

Commissioner Phelps said he would like to make sure a penalty phrase is put in the contract and any cost increase should come before the Board.

Commissioner Walker said he was ok with this firm.

Commissioner Sexton asked if they are really ready to start with us in June. Mr. Potter said yes, if Thompson, Price, Scott, Adams & Co., P.A. is chosen, they would like to start in June.

Commissioner Phelps made a motion to authorize the County Manager to negotiate with Thompson, Price, Scott, Adams & Co., P.A and bring a contract back to the Board for approval. Commissioner Walker seconded; motion carried unanimously.

DISCUSSION OF THE WASHINGTON COUNTY FY2019-2020 BUDGET ORDINANCE:
Mr. Curtis Potter, CM/CA spoke to the Board regarding the County's FY19-20 Budget Ordinance. He discussed the summary of recommended modifications to the FY20 originally presented/proposed budget spreadsheet below.

Summary of Recommended Modifications to FY20 Originally Presented/Proposed Budget v5/30/19

		ORIG REQ	ORIG REC	REVISED REC	DIFFERENCES	JUSTIFICATIONS/EXPLANATIONS
REVENUES						
10-3490-000	DSS-ADMINISTRATION REIMBURSE	2,044,556	2,014,556	\$2,082,704	68,148	Revised Rev Est. from DSS after factoring in Cuts to Requested Expenses and Completion of FY18 Cost Allocation Plan
10-3990-000	APPROPRIATED FUND BALANCE	0	252,001	\$235,803	16,398	Adjusted to balance budget against modification recommended/requested by BOCC below
TOTAL REVENUES					51,750	
EXPENSES						
10-4170-260	BOARD OF ELECTIONS- DEPART SUPPLIES	3,500	3,500	\$5,766	6,266	Orig Rec included \$1500 to replace 2-3 of 12 laptops all over 10 years old. New State BOE regs make all Windows 7 computers obsolete on 1/1/20 requiring replacement of all 12 and 2 desktops. Total est: \$7,766. Additional \$6,266 reflects difference needed to facilitate mandatory upgrades.
10-5310-602	MAINT AGREEMENTS-INFO INC.	1,461	1,461	\$4,161	2,700	Transposed first 2 digits by mistake
10-5380-382	SS ECONOMIC SUPPORT- ADOPTION ASSISTANCE	0	0	\$250	250	Failed to key request due to duplicated budget code number in request
10-5400-201	DOT GRANT - PRINTER (85% REIMB)	500	500	\$0	500	Keyed off of CY rather than Req by mistake
10-6050-999	GRANT - SHIIP	15,000	15,000	\$2,099	12,901	Placed JCPC Youth Expense from 10-5830-200 in this line by mistake
NEW LINE	PARTF GRANT MATCH		0	\$10,000	10,000	Requested by BOCC at Public Hearing
10-5110-991	MTW HEALTH DEPARTMENT	218211	218211	\$199,346	18,865	Requested by BOCC at Public Hearing to maintain same funding as FY19
10-5910-991	CURRENT EXPENSE - BOE	1868698	1748698	\$1,823,498	64,800	Requested by BOCC at Public Hearing to provide BOE w request less Board Stipend Increase and Teacher Supplement Increases
TOTAL EXPENSES					51,750	
BALANCE					0	
10-4340-000	FIRE PROTECTION:	374,234	374,234	0	374,234	Adj to reflect Fire Commissions recommendation for specific allocations
10-4340-582	FIRE PROTECTION - ROPER FIRE TRUCK			0	0	Adj to reflect Fire Commissions recommendation for specific allocations
10-4340-991	PLYMOUTH VFD-OPERATIONAL			120,473	120,473	Adj to reflect Fire Commissions recommendation for specific allocations
10-4340-992	ROPER VFD-OPERATIONAL			76,462	76,462	Adj to reflect Fire Commissions recommendation for specific allocations
10-4340-993	CRESWELL VFD-OPERATIONAL			49,201	49,201	Adj to reflect Fire Commissions recommendation for specific allocations
10-4340-994	MCVFD-OPERATIONAL			56,562	56,562	Adj to reflect Fire Commissions recommendation for specific allocations
10-4340-995	LAKE PHELPS VFD-OPERATIONAL			44,288	44,288	Adj to reflect Fire Commissions recommendation for specific allocations
10-4340-996	PUNGO VFD-OPERATIONAL			19,181	19,181	Adj to reflect Fire Commissions recommendation for specific allocations
10-4340-997	PINETOWN/LONG ACRE VFD			8,067	8,067	Adj to reflect Fire Commissions recommendation for specific allocations
BALANCE					0	
69-3370-000	E911 TELEPHONE SURCHARGE (1YR)	163,100	163,100	162,822	278	Adjusted due to updated estimate from State 911 on 5/25/19
69-3990-000	APPROPRIATED PRIOR YR BALANCE		105,949	106,227	278	Adjusted due to updated estimate from State 911 on 5/25/19
BALANCE					0	

Discussion ensued. Ms. Andrea Freeman, Finance Officer at Martin-Tyrrell-Washington Health Department (MTW) was in attendance. Commissioner Phelps said that he has not seen such a large fund balance as MTW has now. Ms. Freeman said they have some settlements they are working on and the general fund is going to be revolving and will be their cushion. They have already appropriated \$800,000 for operations from their fund balance. MTW just purchased a building beside them and a dental unit.

Commissioner Sexton made a motion for MTW to use their own fund balance rather than the County fund them. Commissioner Phelps seconded; motion carried 4-1. Commissioner Riddick voted nay.

Mr. Potter said there was a request from the school system. Below is his summary and clarification of their request.

Commissioners:

Just FYI, I spoke to the School Superintendent this afternoon and clarified as follows:

There was initial confusion about which program's transportation cost would be picked up by the State (Early College and/or Dual Language). It turns out that the State will pick up the cost of transportation for the Early College (except for the cost of a driver estimated at \$7,227.4)8, and that the transportation cost for busing Pre-K students to the Dual Enrollment program at

Creswell (estimated at \$82,080) will need to be picked up locally for the first year only, and will be picked up by the State next year and for recurring years thereafter.

That means while the \$100,000 initially requested for the Early College program transportation is no longer required, a total of \$89,308 (rounded up to the nearest dollar) is still requested to fund the cost of a driver for the Early College transportation program and the mileage costs of the Dual Language program.

The difference is \$10,692 which is no longer required for transportation costs based on the estimates provided.

If you deduct this amount from the \$1,813,498 total funding amount approved by the Board at its last meeting, that leaves a modified balance of \$1,802,806 which still does not include any funding for increases in Board or Teacher or Teacher Assistant Stipends or Supplements.

This still represents a \$79,806 or 4.6% increase over WCS's current FY19 \$1,723,000 budgeted amount for current school expenses.

Respectfully Yours,

Curtis S. Potter

*County Manager/County Attorney
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252-793-5823*

Chair Johnson asked Ms. Mann where they are transporting kids to. Ms. Mann said they would be transported to Creswell to help keep the Creswell Elementary School open.

Commissioner Sexton said it seems it would be easier to bring the teachers to Pines rather than bus those kids to Creswell. Ms. Mann said they need the population of kids to keep the Creswell School open.

The consensus of the Board (all except for Commissioner Sexton) was to direct the County Manager to take out the \$10,692 for transportation from the school's request and put it back in the County's general fund.

Commissioner Walker said the school requested \$100 for each Teacher Assistant. There are 22 Teacher Assistants. **Commissioner Walker made a motion for the County to fund the request of \$100 each for their 22 Teacher Assistants. Commissioner Riddick seconded.** Chair Johnson said even though raises were not given to County employees, the Teacher Assistants were not included when the Teachers received supplements. **Motion passed unanimously.**

Commissioner Phelps made a motion to remove the EagleView Pictometry software from the budget. Commissioner Riddick seconded. Commissioner Sexton said he does see some of the advantages but has mixed feelings regarding the privacy issues. Commissioner Sexton asked if the cost could be spread over 3 years. Mr. Potter said he has not tried to negotiate with Mr. Wilson on the pricing. Commissioner Sexton asked Ms. Wilkins, Tax Administrator, if this software would help on the upcoming reval. Ms. Wilkins said she feels that the aerial view will help to pick up structures that staff may miss. Ms. Wilkins said she couldn't commit to saying it would cut the expense of the reval. **Motion carried unanimously.**

Commissioner Walker made a motion to approve the Washington County 2019-2020 Budget Ordinance with the recommended modifications from above. Commissioner Phelps seconded, motion carried unanimously.

BOARDS & COMMITTEES:

Jury Commission

Ms. Bennett spoke to the Board saying she had been contacted by the Clerk of Court, Mr. Keith Phelps to ask the Commissioners for the re-appointment of Ms. Syble Spruill to the Jury Commission. Ms. Spruill has stated she will be glad to serve if re-appointed.

Commissioner Sexton made a motion to approve the re-appointment of Ms. Syble Spruill to the Jury Commission. Commissioner Phelps seconded; motion carried unanimously.

FINANCE OFFICER'S REPORT: Ms. Dixon went over the budget transfer and amendments below and the Finance Officer's Report.

Washington County
BUDGET TRANSFER

To: Board of Commissioners

BT #: 2019 - 110

From: Curtis Potter, County Manager
 Missy Dixon, Finance Officer

Date: May 20, 2019

RE: Elections/Sheriff/Soil & Water/Emergency Management

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-4170-011	Elections-Salaries-Board	4,040.00	(680.00)	3,360.00
10-4170-130	Elections-Unemployment Ins.	233.00	(35.00)	198.00
10-4170-090	Elections-FICA Tax	3,909.00	270.00	4,179.00
10-4170-100	Elections-Retirement Expense	5,330.00	180.00	5,510.00
10-4170-101	Elections-401(k) Contribution	1,143.00	10.00	1,153.00
10-4170-180	Elections-Group Insurance Expense	6,553.00	80.00	6,633.00
10-4170-320	Elections-Communications	800.00	175.00	975.00
Elections				
10-4310-602	Sheriff-ABC Board Funding	3,400.00	(1,000.00)	2,400.00
10-4310-210	Sheriff-Uniforms	8,000.00	1,000.00	9,000.00
10-4310-390	Sheriff-Dues and Subscriptions	600.00	(250.00)	350.00
10-4310-260	Sheriff-Departmental Supplies	10,000.00	250.00	10,250.00
Sheriff				
10-6060-200	Soil & Water-Departmental Supplies	2,900.00	(800.00)	2,100.00
10-4330-994	Emergency Management-Maintenance & Repair-Building	4,500.00	800.00	5,300.00
Soil & Water/Emergency Management				
Balanced:		51,408.00	-	51,408.00

Justification:

To transfer monies within Board of Elections to cover benefit expenses not budgeted for due to greater overtime hours needed during election time and for communications due to an increase for voicemail services. To transfer monies within the Sheriff's Office to cover the costs of uniforms and departmental supplies as there have been several new staff hired right at fiscal year end.

Approval Date: _____

Budget Officer's Initials: _____

Initials:	MD
Batch #:	2019-110
Date:	5/20/19

Washington County
BUDGET TRANSFER

To: Board of Commissioners

BT #: 2019 - 111

From: Curtis Potter, County Manager
Missy Dixon, Finance Officer

Date: May 21, 2019

RE: Airport

Please authorize the finance officer to make the following budgetary adjustments:


Account Code	Description	Old	+ or (-)	New
39-4530-250	Airport-AV Gas and Jet Fuel	88,250.00	(3,419.00)	84,831.00
39-4530-352	Airport-Maintenance & Repair-FuelMaster	600.00	(50.00)	550.00
39-4530-310	Airport-Travel	1,700.00	1,869.00	3,569.00
39-4530-330	Airport-Utilities	9,500.00	1,600.00	11,100.00
Airport				
Balanced:		100,050.00	-	100,050.00

Justification:

To transfer monies within the Airport Department to cover the higher than expected costs of travel and utilities through fiscal year end.

Approval Date: _____

Budget Officer's Initials: _____

Initials:	
Batch #:	2019-111
Date:	5/22/19

Washington County
BUDGET TRANSFER

To: Board of Commissioners

BT #: 2019 - 112

From: Curtis Potter, County Manager
Missy Dixon, Finance Officer

Date: May 21, 2019

RE: Water Treatment

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
35-7135-350	Water Treatment-Maintenance & Repair-Equipment	39,500.00	(12,029.00)	27,471.00
35-7135-299	Water Treatment-Water Treatment Chemicals	18,500.00	1,579.00	20,079.00
35-7135-541	Water Treatment-Capital Outlay-Equipment	30,000.00	10,450.00	40,450.00
Water Treatment				
Balanced:		88,000.00	-	88,000.00

Justification:

To transfer monies within Water Treatment to cover the cost of a new pump for Well #3 (emergency repair) and chlorine gas and ammonium hydroxide for the remainder of the fiscal year.

Approval Date: _____

Budget Officer's Initials: _____

Initials: pm

Batch #: 2019-112

Date: 5/23/19

Washington County
BUDGET TRANSFER

To: Board of Commissioners

BT #: 2019 - 113

From: Curtis Potter, County Manager
Missy Dixon, Finance Officer

Date: May 23, 2019

RE: Manager's Office

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-4120-380	Manager's Office - Advertising	500.00	(250.00)	250.00
10-4120-370	Manager's Office - Printing	250.00	250.00	500.00
Manager's Office				
		Balanced:		
		750.00	-	750.00

Justification:

To transfer monies within the County Manager's Budget to cover additional costs associated with color copier overages.

Approval Date: _____

Budget Officer's Initials: _____

Initials:	MD
Batch #:	2019-113
Date:	5/23/19

Washington County
BUDGET AMENDMENT

To: Board of Commissioners

BA #: 2019 - 114

From: Curtis Potter, County Manager
Missy Dixon, Finance Officer

Date: June 3, 2019

RE: DSS Economic Support/Senior Center/Sheriff

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-3500-080	DSS Community Donations-Medical	(169.00)	(38.00)	(207.00)
10-5380-375	DSS Community Donations-Medical	1,636.00	38.00	1,674.00
SS Economic Support				
10-3509-010	Senior Center Trips	(9,245.00)	(694.00)	(9,939.00)
10-5150-380	Senior Center Trips	14,857.00	694.00	15,551.00
10-3509-020	Senior Center Donations	(328.00)	(50.00)	(378.00)
10-5150-650	Senior Center Donations	2,864.00	50.00	2,914.00
Senior Center				
10-3540-020	Sheriff-Gun Permits Discretionary-County Portion	(4,505.00)	(630.00)	(5,135.00)
10-4310-611	Sheriff-Gun Permits Discretionary-County Portion	11,990.00	630.00	12,620.00
10-3540-030	Sheriff-Gun Permits-State Portion	(5,285.00)	(735.00)	(6,020.00)
10-4310-612	Sheriff-Gun Permits-State Portion	6,840.00	735.00	7,575.00
10-3540-040	Sheriff-Finger Printing	(900.00)	(100.00)	(1,000.00)
10-4310-613	Sheriff-Finger Printing	1,281.00	100.00	1,381.00
10-3541-010	Sheriff-Donations	(1,675.00)	(1,500.00)	(3,175.00)
10-4310-650	Sheriff-Donations	2,280.00	1,500.00	3,780.00
10-3541-030	Sheriff-Donations-Purchase of K-9	-	(7,605.00)	(7,605.00)
10-4310-603	Sheriff-Donations-Purchase of K-9	-	7,605.00	7,605.00
Sheriff				
Balanced:		19,641.00	-	19,641.00

Justification:

This amendment is budget additional revenues received in Social Services, Senior Center and the Sheriff's Office.

Approval Date: _____

Bd. Clerk's Init: _____

Initials:

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Batch #:

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Date:

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Washington County
BUDGET TRANSFER

To: Board of Commissioners

BT #: 2019 - 115

From: Curtis Potter, County Manager
Missy Dixon, Finance Officer

Date: May 24, 2019

RE: Cooperative Extension/Landfill

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-6050-130	Cooperative Ext-Unemployment Insurance	863.00	(863.00)	-
10-6050-320	Cooperative Ext-Communications	1,500.00	863.00	2,363.00
Cooperative Extension				
33-7400-040	Landfill-Professionals Services	59,000.00	(9,000.00)	50,000.00
33-7401-600	Landfill-Contract-Scrap Tire	34,000.00	9,000.00	43,000.00
Landfill				
Balanced:		95,363.00	-	95,363.00

Justification:

To transfer monies within Cooperative Extension to cover the costs of unforeseen expenses related to transitioning/programming the phone system. To transfer monies within Landfill to cover the higher than anticipated costs of the Scrap Tire Contract.

Approval Date: _____
Budget Officer's Initials: _____
Initials: MP
Batch #: 2019-115
Date: 5/24/19

Commissioner Phelps asked about the landfill budget. Ms. Dixon explained that the increase was for a tire disposal fee. The number of tires disposed of increased and the landfill does not accept them, so therefore a budget amendment was needed.

Commissioner Phelps asked about the Soil and Water to Emergency Management budget amendment (110). What was it needed for? Ms. Keyes said she needed \$800 for internet costs and Soil & Water gave up some of its budget.

Commissioner Phelps asked about the Water Treatment budget amendment (112). Ms. Dixon explained that chemicals ran low during the burnout and they also had to bring in someone to pull the pump out of the ground of Well #3 and found that it needed to be rebuilt. Commissioner Sexton asked if Castle Hayne has a high percentage of salt. Mr. Doremus Luton, Public Utilities Director said that salt didn't cause the pump to fail.

Commissioner Riddick made a motion to approve all the budget amendments as presented above. Commissioner Sexton seconded, motion passed unanimously.

**OTHER ITEMS BY CHAIRPERSON, COMMISSIONERS, COUNTY MANAGER/
ATTORNEY OR CLERK:**

Chair Johnson attended a NCACC Board meeting in Asheville—hot topic was the funding for Vidant. She noted that some Town Council members were in attendance tonight and asked them to do resolutions supporting Vidant health care also. Chair Johnson also said there is no increase in dues this year from the NCACC.

Ms. Bennett asked for the Board’s consideration to cancel the July 1, 2019 regular Board of Commissioners’ meeting. **Commissioner Riddick made a motion to cancel the July 1, 2019 regular meeting of the Washington County Board of Commissioners. Commissioner Walker seconded. Motion passed 4-1. Commissioner Sexton voted nay.**

Ms. Keyes reminded everyone that the Public Officials Conference is on Thursday, June 6, 2019 at the Vernon James Center. Dinner will not be served this year.

Commissioner Riddick made a motion to go into Closed Session pursuant to NCGS §143-318.11(a)(3) (attorney-client privilege) and NCGS §143-318.11(a)(6) (personnel). Commissioner Walker seconded, motion passed unanimously.

At 8:30 PM, with no further business to discuss, **Commissioner Phelps made a motion to adjourn. Commissioner Riddick seconded, motion carried unanimously.**

Tracey A. Johnson
Chair

Julie J. Bennett, CMC, NCCCC
Clerk to the Board