

March 6, 2017

The Washington County Board of Commissioners met in a regular session on Monday, March 6, 2017 at 6:00 PM at Beaufort County Community College—Washington County Center, Roper, NC. Commissioners Johnson, Phelps, Riddick, Sexton and Walker were present. Also present were Interim County Manager/County Attorney Curtis Potter, Clerk to the Board Julie J. Bennett and Finance Officer Missy Dixon.

Chair Walker called the March 6, 2017 meeting to order and explained that tonight's meeting is being held in Roper in an effort by the Board to bring the meeting to the public.

Mr. Lloyd Jones gave the invocation. Commissioner Johnson led the pledge of allegiance.

ADDITIONS/DELETIONS: Vice-Chair Johnson added a Closed Session pursuant to NCGS §143-318.11 (a)(6) (personnel).

CONSENT AGENDA: **Commissioner Sexton made a motion to approve the Consent**

Agenda:

- a) Approval of Minutes
- b) Tax Refunds & Releases and Insolvent Accounts
- c) Reapprove Board Rules
- d) Amendment to the Creswell Tax Agreement
- e) Business Personal Property Penalty Waiver Policy
- f) Resolution for Budget Guidelines
- g) NC Education Lottery Request:
 - Plymouth High School 2nd payment on Athletic Lights \$ 99,256.96
 - Creswell Elementary School Carpet Replacement (5 rms) \$ 13,457.80
 - Total: \$112,714.76

Commissioner Riddick seconded, motion carried unanimously.

PUBLIC FORUM: Mr. Jimmy Jones, Cardinal Lane, Roper, spoke to the Board and said he is still trying to get Cardinal Lane paved. Mr. Jones stated that the Senator [Erica Smith-Ingram], Ms. Ann Keyes, Commissioner Phelps and Chair Walker should meet.

Mr. Roy Hines, 1216 Wilson Street, told the Board he went to the last DSS board meeting because he heard they were going to hire a person who had been fired from DSS in Pitt County over a DUI. Mr. Hines said he heard this person started work today. She was terminated from Pitt County. She was arrested while she was working. Mr. Hines asked how Washington County can hire a person who has been convicted of a DUI to work in DSS. Mr. Hines stated he would like feedback on how the County can do this.

Mr. Jack Webb, 1252 Jones White Road, Roper, asked the Board what organization or committee is in charge of the financial well-being of Washington County. He stated that the County has employees in DSS that are making bad decisions for Washington County. Mr. Webb

said the Commissioners control the purse strings and he doesn't like his tax dollars paying for a lawsuit from DSS.

Ms. Latrina Norman, Woodlawn Road, told the Board she would like the County's pay schedule changed to every two weeks instead of once a month. The Board asked Mr. Potter to look into this.

Mr. Dick Lemire, Fairlane Road, told the Board that he also has a road issue. Mr. Lemire stated that he went to the DOT office on Hwy 64 and talked to someone about getting Fairlane Road paved, but nothing was ever done. The residents of Fairlane Road deeded the property over to the State. Rock was put in 7 years ago, but it has never been paved. It is only 1/3 of a mile long. Mr. Lemire questioned why Roxie Reese Road has been re-paved twice during this time-frame and Fairlane Road has not.

Ms. Ann Keyes, Gee Street, told the Board that Mr. Billy Ray Phelps, the Lake Phelps Fire Chief passed away today. She asked everyone to please keep his family in your thoughts and prayers.

EMPLOYEE OF THE QUARTER: Chair Walker said that the current Employee of the Quarter was hired September 19, 2013 and is an EMT Basic. Chair Walker presented Sacha Pledger with the Employee of the Quarter Certificate of Appreciation and said she will be receiving a check for \$50.00 and Ms. Arnold will take her picture and have it posted in the foyer of the County's Administrative Building. Fellow EMT Jennifer O'Neal presented Ms. Pledger with flowers from her co-workers.

TRANSPORTATION PROJECTS: Mr. Potter told the Board that in early February he received an email from Congressman Butterfield's Senior Advisor Kevin Monroe.

Mr. Potter said that due to the scale of potential policy consequences at stake, before he responded to this request on behalf of Washington County, he wanted to bring this matter to the Board of Commissioner for a full discussion about what projects should be emphasized as most important to Washington County.

Mr. Potter said he also confirmed with Mr. Monroe that waiting to receive the full input of the Board would not negatively impact this process in any way. It was explained to Mr. Potter that this is just the beginning stage for gathering information related to what Congressman Butterfield believes will be a much larger Congressional debate on Transportation and Infrastructure down the road.

Mr. Potter noted that a starting point would likely include:

- Commerce Center Completion
- Pea Ridge Water Capacity Expansion
- Broadband Access
- Interstate 87 Impact
- Expanding Rail/Air/Barge Access to Markets

Mr. Potter asked that the Board discuss and provide guidance to him on what pending or potential transportation and infrastructure projects should be emphasized as having the most potential value for Washington County to Congressman Butterfield's office.

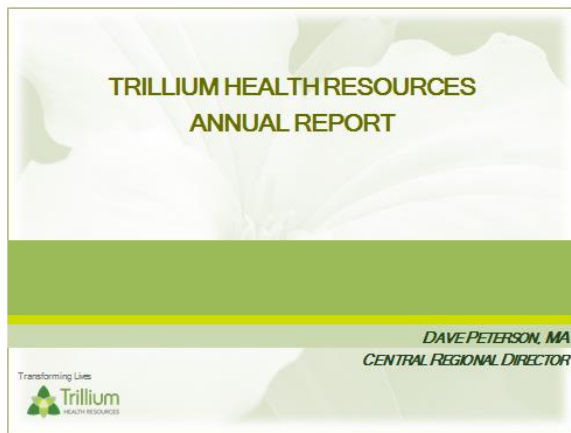
Mr. Potter also mentioned he would try to obtain information for funding for paving some public roadways. He spoke with Darrick Lee of DOT. Mr. Lee said that the legislature changed the funding mechanisms in 2012 and the secondary road programs are competing against each other. Mr. Lee has received funding for only 2 roads in his district.

Commissioner Johnson said that the Albemarle Commission has put out a survey on Broadband needs. They would like 1,000 responses from Washington County. So far, Washington County has only 39 responses. Mr. Potter said that various offices have copies of the surveys and it is on the County's Facebook site and County web site. Mr. Potter said he will look at having something put in the paper.

NCACC MEETING IN A BOX: Ms. Bennett mentioned to the Board that every year the County receives a "Meeting in a Box" from the NCACC whereby the Commissioners are asked to set up meetings with their legislative representatives and discuss the goals of the NCACC with them.

Ms. Bennett asked the Board to give her some dates that they would be available to meet with Representative Boswell and Senator Smith-Ingram and she will set up a meeting with them.

TRILLIUM PRESENTATION: Mr. Dave Peterson, spoke to the Board and updated them on Trillium's progress.



TRILLIUM UPDATE

Trillium Health Resources marked its one year anniversary on July 1, 2016 following the consolidation of East Carolina Behavioral Health and Coastal Care.

Trillium is investing in innovation to meet the needs of individuals we serve and remains focused on delivering the right services, in the right amount, at right time.

Who we are

- **24 counties, stretching from Virginia to SC**
 - Largest LME/MCO in terms of number of counties and geography
- **Total population of 1,260,828; approximately 185K Medicaid eligible**
- **13% of State's total population, 13% of Medicaid enrollees**
- **11,451.3 square miles, roughly the size of Maryland, or bigger than 8 states!**
- **Widely varying population density**
 - Wilmington and Greenville are 8th and 10th largest cities, respectively
 - Most of catchment area very rural - includes NC's 2 lowest populated counties, Hyde and Tyrrell



Annual Gaps and Needs Process

- **Data reviewed:**
 - Demographic and health information data
 - National prevalence data for MH/DD/SA issues
 - Survey participants and stakeholders
 - Complaints and grievances, Registry of Unmet Needs
 - Geo-mapping data
- **Process:**
 - Online surveys
 - On-site work with CFACs and Board
 - Compile and analyze data
 - Develop strategies to address gaps and needs
 - Present action plan to Board for adoption



Current Statistics For 2015

- **Served approximately 50,000 people**
 - 81% with mental health needs
 - 21% with substance use disorders
 - 11% with intellectual and developmental disabilities
- **Total Cost = \$340,242,416.01**
- **400 Providers**



Strategies Already Implemented

- **Access to services, removing prior authorization requirements and increasing use of technology**
 - Outpatient visits for 24 visits
 - All substance abuse services including Opioid treatment
 - Peer Support services
 - Wellness Recovery Action Planning (WRAP) classes in all counties
 - myStrength - online wellness and recovery
 - Tele-psychiatry
- **Rate Increases:**
 - Psychiatrists and Psychologists
 - Assertive Community Treatment Team
 - Facility Based Crisis
 - Mobile Crisis
 - Multi-Systemic Therapy



Trillium's Reinvestment Plan

Recovery-Oriented Systems of Care

- 1. Healing Transitions**
Facility for individuals who struggle with addiction
- 2. Oxford House**
20 sober-living homes
- 3. CHAT Assessment Tool**
Screening Tool for Adolescents



Reinvestment Plan Con't

- **Support and Inclusion for People with I/DD**
 - 1. Summer Camps/After School/Respite Program**
Summer camps, after school programs, and overnight respite for children with I/DD.

Location for parents of children with I/DD to have support groups

8-10 locations throughout 24 county catchment area
 - 2. Accessible playgrounds**
30 Playgrounds funded across catchment area



Reinvestment Plan Con't

Evidence-Based Services and Supports

- 1. Child First/Child-Parent Psychotherapy**
Interventions for children 0 - 6 who have experienced trauma leading to mental health issues
- 2. DirectCourse Workforce Development**
Training of non-licensed healthcare providers to reduce staff turnover and improve patient care



Reinvestments con't

Evidence-Based Services and Supports

- 3. Compassion Reaction/Rachel's Challenge**
Rolled out last year in 130 middle and high schools. It was offered to all 170 elementary schools this year. 168 schools signed up.
- 4. Wellness Recovery Action Planning**
Classes that help adults with mental illness learn to manage symptoms, achieve recovery and live independently
- 5. Mental Health First Aid Training**
There are 2 classes- Adolescent and Adult that are offered to community stakeholders



Reinvestments (con't)

Using Technology to Improve Lives

1. **Smart Home Demonstration Site**
Pitt County Community college building a fully equipped Smart Home
2. **Access Point Kiosks**
Mental Health and Substance Use screening tool beginning in rural counties
3. **Choose Independence Grants**
Durable medical equipment, home modifications



How we can help each other?

- **CIT**
 - Offering law enforcement to take Crisis Intervention Training
 - This is a free training throughout area
 - Available as a week-long course or one day per week for smaller forces
- **Jail Diversion activities**
 - Share data so we can better respond
- **Community Collaboratives**
 - Inviting various community stakeholders to address local county issues
- **Respond to Gaps and Needs Surveys**
 - Make sure we know what your constituents think is needed



How we can help each other (con't)

- Working on a response to the NCACC Mental Health Engagement Task Force
- 1. **Strengthen Relationships between LME/MCO and Board of Commissioners**
- 2. **Focus on Access to Services**
- 3. **Focus on Prevention**
- 4. **Study and learn about behavioral health needs**



Service Array in Washington County

- Out-patient
- Intensive In-home
- School Based Therapy
- SA Intensive Out-Pt
- SA Comprehensive Out-Pt Treatment
- Innovations
- Respite
- Community Support Team
- Child First
- Peer Support Services
- Mobile Crisis Management



Consumers served in Washington County

- Total Consumers served – 635
- Mental Health – 486
- Substance Use – 180
- I/DD – 89

Total is unduplicated, since a single individual may receive more than one category



QUESTIONS?



Mr. Peterson recognized Commissioner Johnson and said that Trillium made a mistake and lost the County's application for the Trillium playground, but Commissioner Johnson helped to get it back online. The all-inclusive playground—it is wheelchair accessible for kids and adult—is very much needed in Washington County. Mr. Peterson also mentioned that Trillium gave the Washington County Health Department IPADs for being able to access Trillium's on-line applications.

Mr. Peterson also mentioned that on May 9th there will be a "Stepping Up Initiative" meeting in Raleigh at the McKimmon Center and he invited all Commissioners to attend.

Mr. Peterson thanked the Commissioners for their supporting resolutions on no more budget cuts for Mental Health agencies.

Commissioner Johnson asked where the Mental Health First Aid course is being held. Mr. Peterson said he has seen it go through the Community College system. He also mentioned that it is not tied to public housing.

Chair Walker asked about stipends. Mr. Peterson said the agency that gets the training gets the stipend for the employee who takes the course. The stipend is \$350.

DSS TRANSPORTATION BYLAW AMENDMENT: Ms. Zina Rhodes, DSS spoke to the Board regarding the DSS Transportation Bylaw Amendment. Ms. Rhodes noted that these

bylaws haven't been revised since 2001. Dr. Zeb Taylor is the Chair; Ms. Kay Overton is the Vice Chair and Ms. Vanessa Joyner, is the Secretary of the Transportation Advisory Board (TAB). Ms. Rhodes said there were no changes in the rules, just grammatical changes.

Commissioner Phelps noted that there was a typo—Article VI is missing. Commissioner Phelps also asked for explanation of Article VIII. Commissioner Phelps said this means to him that the Commissioners have oversight over the TAB. Ms. Rhodes said yes, the Board of Commissioners has the last word. Commissioner Sexton asked how often the TAB meets. Ms. Rhodes said they meet quarterly—the 3rd Wednesday of every quarter at 11:00 AM in DSS. Commissioner Phelps asked for the minutes of the TAB for the last year to be given to the Board of Commissioners. Commissioner Johnson asked about the rates that were discussed last year. Ms. Rhodes said the TAB will be discussing those at a future meeting and the rates may increase.

Commissioner Johnson made a motion to approve the Transportation Advisory Board bylaw amendment. Commissioner Riddick seconded, motion carried unanimously.

AUDITOR CONTRACT: Mr. Potter spoke to the Board regarding the Auditor's contract. There was a slight price increase of \$2,500 over last year making the cost of the contract \$42,500. Mr. Potter recommended moving forward with the current auditor. Mr. Potter also said Ms. Dixon (Finance Officer) received a lot more assistance from the auditor this year than ever before. Ms. Dixon said Mr. Overton went above and beyond what their contract calls for to make sure the County is doing things correctly.

Commissioner Sexton made a motion to approve the auditor's contract as presented. Commissioner Riddick seconded. Commissioner Sexton said that Mr. Overton gave the best presentation to the Board that he had ever seen. **Motion carried unanimously.**

MOWING BIDS: Mr. Potter discussed the bids that were received for the mowing contract. There was only one bid that was to mow all 55 acres (\$60/acre), one that was for 20.5 acres (\$60/acre), and one was for 1.5 acres (\$70/acre). Mr. Potter said he has found a way to decrease the acreage from 55 acres to 40 acres by finding a way for Mr. Brabble to handle the airport property. If Public Utilities does not need to use their large mower, they could let the Airport Director use it.

Commissioner Phelps asked about the first bid—\$42,500. If the airport property acreage was removed, the cost would be \$34,658 for the mowing season alone. Mr. Potter said the County has budgeted \$35,000 in the current budget for mowing. Mr. Potter stated that he would encourage the Board to increase the budget for the upcoming year to ~\$42,000.

Commissioner Johnson asked if County employees could handle the mowing until April, then bring in the professionals. Mr. Potter said County employees could do it, but thinks we would have less uniform results. If we give the Public Utilities tractor to Mr. Brabble then Mr. Tawes wouldn't have anything to mow with. Mr. Potter said he has looked into hiring a person just for mowing but doesn't feel the County would come out ahead. Commissioner Phelps stated the various Directors would then have more time to focus on other duties [instead of mowing grass]. Commissioner Phelps said he would also like to see a rotation schedule for the mowing. Mr. Potter said it would be easier to deal with the bidder who bid on all the property and put the rotation schedule in the contract.

Commissioner Johnson said she sees that one bidder has a pesticide license. Commissioner Johnson asked if that means the bidder will be using Round-Up and if so does the County have to foot the bill for that. Mr. Potter said Round-Up would be used only for the areas that really need it, like the fence lines of some areas to keep that down.

Commissioner Phelps asked would this be a 1 year contract. Mr. Potter stated it is a 2 year contract with a 90 day period to terminate on either side.

Commissioner Sexton made a motion to approve Jackson's Landscaping bid on 43 acres and move the Public Utilities mower to the Airport and let Mr. Brabble cut the Airport acreage. Commissioner Riddick seconded, motion carried unanimously.

HOSPITAL PENSION PLAN: Mr. Potter spoke to the Board and asked for authorization to transfer Hospital Pension Funds to the Pension Plan Trustee Company pending the selection of a new investment services company.

Commissioner Sexton made a motion to authorize Mr. Potter to proceed to have the Hospital Pension Funds transferred to the Pension Plan Trustee Company pending the selection of a new investment services company. Commissioner Phelps seconded, motion carried unanimously.

FINANCE OFFICER'S REPORT: Ms. Dixon presented the following two Budget Amendments.

Washington County
BUDGET AMENDMENT

To: Board of Commissioners

BA #: 2017 - 020

From: *Curtis Potter, Interim County Manager/County Attorney*
Missy Dixon, Finance Officer

Date: March 6, 2017

RE: Register of Deeds/Detention/Social Services

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-4170-030	Board of Elections-Salaries & Wages-Parttime	14,270.00	(1,500.00)	12,770.00
10-4170-315	Board of Elections-Training	6,000.00	(1,845.00)	4,155.00
10-4170-370	Board of Elections-Printing	7,239.00	(1,139.00)	6,100.00
10-4170-031	Board of Elections-Salaries & Wages-Overtime	-	4,484.00	4,484.00
Board of Elections				
10-3560-000	Register of Deeds Fees	(75,000.00)	(4,368.00)	(79,368.00)
10-4180-315	Register of Deeds-Training	1,200.00	(880.00)	320.00
10-4180-600	Register of Deeds-Contracted Services	12,000.00	(1,500.00)	10,500.00
10-4180-010	Register of Deeds-Salaries & Wages-Regular	78,006.00	2,324.00	80,330.00
10-4180-030	Register of Deeds-Salaries & Wages-Parttime	5,000.00	1,830.00	6,830.00
10-4180-031	Register of Deeds-Salaries & Wages-Overtime	-	64.00	64.00
10-4180-040	Register of Deeds-Salaries & Wages-Longevity	1,457.00	61.00	1,518.00
10-4180-090	Register of Deeds-FICA Tax Expense	6,451.00	296.00	6,747.00
10-4180-100	Register of Deeds-Retirement	10,086.00	785.00	10,871.00
10-4180-101	Register of Deeds-401K Contribution	2,384.00	45.00	2,429.00
10-4180-102	Register of Deeds-Supplemental Retirement	1,150.00	660.00	1,810.00
10-4180-180	Register of Deeds-Group Insurance	12,335.00	683.00	13,018.00
Register of Deeds				
10-4320-030	Detention-Salaries & Wages-Overtime	20,000.00	(10,000.00)	10,000.00
10-4320-031	Detention-Salaries & Wages-Parttime	15,000.00	10,000.00	25,000.00
Detention				
10-5400-310	SS Transportation-WF Transportation	10,000.00	(6,500.00)	3,500.00
10-5380-403	SS Economic Support-Blind Commission	1,695.00	(169.00)	1,526.00
10-5310-340	SS Admin-Postage	15,000.00	(3,000.00)	12,000.00
10-5400-320	SS Transportation-Communications	2,750.00	319.00	3,069.00
10-5310-315	SS Admin-Training	13,000.00	1,500.00	14,500.00
10-5310-310	SS Admin-Travel	7,000.00	1,500.00	8,500.00
10-5310-350	SS Admin-Maintenance & Repair	10,000.00	1,550.00	11,550.00
10-5310-180	SS Admin-Legal Protective Services	7,500.00	4,800.00	12,300.00
SS Transportation/Economic Support/Admin				
Balanced:		184,523.00	-	184,523.00

Justification:

To budget for additional revenue received in the Register of Deeds Office. To transfer monies in Detention from overtime to parttime and to transfer monies within DSS from WF Transportation, blind commission and postage to cover other line items that will be overexpended.

Note: As a reminder, when the third number of an account begins with 3, this indicates that it is a revenue account. When the third number begins with a 4 or greater, this indicates that it is an expenditure account.



Approval Date: 3/6/17
Bd. Clerk's Init: [Signature]

Initials:
Batch #:
Date:

Washington County
BUDGET AMENDMENT

To: Board of Commissioners

BA #: 2017 - 021

From: Curtis Potter, Interim County Manager/County Attorney
Missy Dixon, Finance Officer

Date: March 6, 2017

RE: Governing Board/Managers Office/Facility Services/Recreation/Inspections & Planning/Medical Examiner

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-4110-391	Governing Board-Dues & Subscriptions	8,882.00	(2,097.00)	6,785.00
10-4110-441	Governing Board-Albemarle Commission-Plan	1,000.00	(1,000.00)	-
10-4110-390	Governing Board-Special Sponsored	6,450.00	3,097.00	9,547.00
Governing Board				
10-4120-315	Managers Office-Training	4,717.00	(1,000.00)	3,717.00
10-4120-030	Managers Office-Salaries & Wages-Overtime	-	1,000.00	1,000.00
Manager's Office				
10-4265-355	Facility Services-Maintenance & Repair-Vehicles	15,000.00	(10,000.00)	5,000.00
10-4265-010	Facility Services-Salaries & Wages-Regular	160,348.00	(10,000.00)	150,348.00
10-4120-010	Managers Office-Salaries & Wages-Regular	232,695.00	(20,000.00)	212,695.00
10-4265-031	Facility Services-Salaries & Wages-Overtime	2,500.00	40,000.00	42,500.00
Facility Services/Manager's Office				
10-6120-030	Recreation-Salaries & Wages-Parttime	41,330.00	(11,000.00)	30,330.00
10-6120-031	Recreation-Salaries & Wages-Overtime	-	11,000.00	11,000.00
Recreation				
-3560-000	Register of Deeds Fees	(79,368.00)	(6,350.00)	(85,718.00)
10-4350-600	Inspect/Planning-Contracted Services-Abandoned Property Demolition	-	5,000.00	5,000.00
10-6000-180	Contract-Medical Examiner	10,000.00	1,350.00	11,350.00
Register of Deeds/Inspections & Planning/Medical Examiner				
Balanced:		403,554.00	-	403,554.00

Justification:

To make transfers in the Governing Board budget to cover the donation to the Bear Fest. To make transfers within the Managers Office, Facility Services and Recreation to cover overtime incurred. To book additional revenues in the Register of Deeds office and budget additional expenses to cover abandoned property demolition and higher medical examiner costs.

Note: As a reminder, when the third number of an account begins with 3, this indicates that it is a revenue account. When the third number begins with a 4 or greater, this indicates that it is an expenditure account.

Approval Date: 3/6/17
Bd. Clerk's Init: [Signature]

Initials:
Batch #:
Date:



Commissioner Phelps asked about the BA #2017-021 and the Governing Board portion of the amendment. Ms. Dixon explained the budget amendment was to fund the upcoming NC Black Bear Festival. Commissioner Phelps also asked about the Recreation line. Ms. Dixon explained that money was moved from the part-time line into the salaries line to cover Mr.

Fulford's comp time. This money was originally put in the budget to hire a part-time person to assist him.

Commissioner Sexton made a motion to approve the budget amendments BA#2017-020 and BA# 2017-021 . Commissioner Riddick seconded, motion carried unanimously.

OTHER ITEMS BY CHAIRPERSON, COMMISSIONERS, COUNTY MANAGER, CLERK OR ATTORNEY:

Commissioner Johnson attended NACo legislative goals conference in DC last week. She went over various bills that were to be introduced this year.

Commissioner Johnson also stated that she had breakfast with 13 of the 15 NC representatives and was able to discuss various issues with them. She said they did talk a lot about opioid use. Washington County has 3 people listed who have died from opioid abuse. Wake County has had over 600.

Commissioner Johnson also mentioned that the Representatives are trying to help young people who get misdemeanors. The Representatives are trying to change the age limit so such items can come off of their record.

Commissioner Johnson also said that the federal government is trying to change the way Counties pay on municipal bonds. Counties don't want the process changed.

Commissioner Riddick commended Ms. Vanessa Joyner, Senior Center Director, on her outing for Black History Month.

Commissioner Phelps stated he would like County staff to bring information back to the Board on how Counties around Washington County pay their employees—once a month or bi-weekly.

Commissioner Phelps also said he is still getting complaints on trash pickup and wants to make sure the County goes out for bids on this service. Commissioner Phelps noted that he has heard a lot about issues in DSS and feels the Commissioners should investigate.

Commissioner Riddick commended Ms. Keyes for getting together folks regarding storm management.

Mr. Potter stated he is keeping his eye on a bill that would change the exemption on solar forms from 80 to 60% meaning we could tax them at 40% instead of 20%.

Mr. Potter also noted that Mr. Coccaro was able to get an AED donated for the Courthouse. Now trained staff will be able to help our citizens if needed.

Mr. Potter also said he met with Mr. Dale Heberlig (reporter for The Roanoke Beacon) and had a productive meeting regarding the expectations from the press and what the County staff can provide.

Mr. Potter said he will be bringing back info regarding a landfill issue where contractors are using citizens “free tonnage” so they don’t have to pay. Commissioner Johnson mentioned the County could request having the homeowner sign an affidavit for the contractor to use his tonnage.

Mr. Potter also thanked the Board for their patience while his phone was out of service today.

Commissioner Sexton made a motion to go into Closed Session pursuant to NCGS §143-318.11 (a)(6) (personnel) and §143-318.11 (a)(3) (attorney-client privilege). Commissioner Phelps seconded, motion carried unanimously.

At 8:18 PM, with no further business to discuss, **Commissioner Sexton made a motion to adjourn the meeting. Commissioner Phelps seconded, motion carried unanimously.**

Julius Walker, Jr.
Chair

Julie J. Bennett, CMC, NCCCC
Clerk to the Board