

October 2, 2017

The Washington County Board of Commissioners met in a regular session on Monday, October 2, 2017 at 6:00 PM in the Commissioners' Room, 116 Adams Street, Plymouth, NC. Commissioners Johnson, Phelps, Riddick, Sexton and Walker were present. Also present were County Manager/Attorney Curtis Potter, Clerk to the Board Julie J. Bennett and Finance Officer Missy Dixon.

Chair Walker called the meeting to order. Mr. Lloyd Jones gave the invocation; Commissioner Sexton led the pledge of allegiance.

ADDITIONS/DELETIONS: None.

CONSENT AGENDA: **Commissioner Phelps made a motion to approve the Consent Agenda:**

- a) Approval of Minutes
- b) Tax Refunds & Releases and Insolvent Accounts
- c) Essential Single-Family Rehabilitation Loan Pool Program 2017 (ESFRLP17) Assistance Policy and Procurement and Disbursement Policy

Commissioner Sexton seconded, motion carried unanimously.

PUBLIC FORUM: Ms. Zina Rhodes, DSS Transportation Supervisor, stated she has requested to have a public forum at the November 6, 2017 Board of Commissioners' Meeting on the Community Transportation Program Grant (Riverlight Transit). DOT has allowed them approximately \$92,000 for administering the program including capital equipment money to purchase a vehicle. She would like to replace one of their vehicles. Ms. Rhodes went on to explain there is a 15% match from local funding (\$13,819), 5% comes from the state and 80% from the feds. Ms. Rhodes also said she is also applying for a grant for assisting elderly citizens with transportation.

Mr. David Lewis, 794 Alligood Road, Creswell, said he has been working with Recreation as one of the coaches and has been relieved of these duties due to recent circumstances and would like the Board to reconsider letting him continue coaching until the matter is resolved.

Ms. Cynthia Goddard, South NC 45, Plymouth, let the Board know she received information from the County regarding the condemnation of the Gee cemetery and when she didn't understand it, Mr. Curtis Potter agreed to meet with her and helped her to understand the issue. [Note: This information deals with the easements for the Water/Sewer project for the County's Commerce Building.]

Mr. Kevin Riddick, 108 Pine Court, Plymouth, told the Board he has concerns about the Recreation Department. He said it is in a dormant state and that our kids should be experiencing more. He also stated that the diversity level is low. The equipment is severely outdated and some coaches are not 'child' savvy. Mr. Riddick also said that the condition of the Recreation

Building (the gym) itself is in need of repair and there is not adequate transportation for the children.

Mr. Travis Spruill, 516B Jefferson Street, Plymouth, stated that he was a coach for the Recreation Department but not anymore because of lack of administration. He also said our kids deserve more. Mr. Spruill said he feels that the Recreation Director should come to all games. It is a family organization. Mr. Spruill said he has been working with the Recreation Department since 2008. Some parents don't want their kids to play because of the lack of administration. It needs to get better or the Recreation Director needs to be replaced.

Ms. Kim Manning, Washington Street, said this is the second year she has had her child in Washington County Recreation, but has now pulled her child from the programs. She stated there are different teams on the field together (10 & 12 year olds). Ms. Manning stated that a player got hit last week--so hard that the parents could hear the hit. Adults that were there said he was fine and let him keep playing. That Saturday she turned in her son's equipment and asked the Recreation Director how many coaches were trained in concussion training. The Recreation Director said 2 were, but they weren't at that game on Saturday. Ms. Manning said that according to the NCHSA, parents, coaches and students should all be trained in concussion training. She stated that her child will no longer play in Washington County Recreation.

Ms. Tina Coffield, 87 Hems Loop Road, Plymouth, spoke to the Board regarding the Recreation fees that parents are expected to pay. She pays \$15 for insurance and \$15 for her child to play. She stated that in Elizabeth City, kids don't have to pay both. She also said that our cheerleaders don't even get drinks. Ms. Coffield asked where the money is going that the parents pay.

Mr. Jerome Bryant, 3047 Albemarle Church Road, Columbia, said he is the grandparent of a kid who plays in Washington County, and said that a lot of counties don't have folks stand up to the Recreation Director, but there needs to be more parent participation. Tyrrell County only concentrates on baseball. His grandson has been playing since he was four years old. Mr. Bryant said he is concerned about Mr. David Lewis not being able to coach. Mr. Bryant said that Mr. Lewis is able to get a lot out of the kids. He has assisted with high school athletics also. Mr. Bryant asked the Commissioners to let Mr. Lewis finish out the season.

McCRAV PROPERTY ACQUISITION: Mr. Curtis Potter, County Manager/ County Attorney spoke to the Board about the resolution in their package regarding this property. The County has negotiated the payoff of the lien. Commissioner Sexton asked how big the property is. Mr. Potter said it is 1.3 acres. Commissioner Sexton asked has it continued to flood. Mr. Potter said that Ms. Keyes wasn't here tonight to answer that question, but Chair Walker said he can attest to continuous flooding in that area. Ms. Vanessa Joyner stated she was working in the Emergency Management office at the time and a tree had fallen on the house and destroyed it and made it unlivable. Mr. Potter said this is at no cost to the County.

COUNTY OF WASHINGTON

BOARD OF COMMISSIONERS

COMMISSIONERS:

JULIUS WALKER, JR., CHAIR
TRACEY A. JOHNSON, VICE-CHAIR
D. COLE PHELPS
JENNIFER C. RIDDICK
WILLIAM "BILL" R. SEXTON, JR.



ADMINISTRATION STAFF:

CURTIS S. POTTER
COUNTY MANAGER/ COUNTY ATTORNEY
cpotter@washconc.org

JULIE J. BENNETT, CMC, NCCCC
CLERK TO THE BOARD
jbennett@washconc.org

POST OFFICE BOX 1007
PLYMOUTH, NORTH CAROLINA 27962
OFFICE (252) 793-5823 FAX (252) 793-1183

RESOLUTION

Approving Acquisition of Property Located at 2264 East Mill Pond Road (PIN 7716.00-19.9662) For Floodway Hazard Mitigation

WHEREAS, Washington County has applied for and been approved to receive approximately \$124,000.00 in hazardous property mitigation grant funding from the State of North Carolina; and

WHEREAS, the grant funding is to be used for the mitigation of particularly hazardous residential uses of property located within a floodway or flood zone that presents the potential for loss of life or property by virtue of its continued use as residential property; and

WHEREAS, the grant permits Washington County to contract with the property owner to acquire the fee simple title to the property itself, to hire a contractor to demolish and remove the residential structures from said property, to reimburse Washington County for its in kind services and expenses related to administering the project, and finally to pay the owner the balance of the remaining grant funds in consideration of the property; and

WHEREAS, the grant requires that upon acquisition of fee simple title to the property, Washington County must restrict its future use and development in perpetuity, only to certain non-residential purposes permitted by the grant program; and

WHEREAS, after due diligence and careful consideration, the Washington County Planning & Safety Department has identified that certain real property located at 2264 East Mill Pond Road (PIN 7716.00-19.9662) which was acquired by the late Carl W. McCray by deed recorded in Book 359 at Page 793 of the Washington County Land Registry, and now owned by Mary McCray, as a prime parcel in need of such mitigation which meets the grant criteria, and is eligible to be purchased with the aforementioned grant funds; and

WHEREAS, a color aerial photo of the property described above, including overlays for the AE Floodway and AE Flood Zone, are attached hereto and incorporated herein by reference; and

WHEREAS, The County Attorney has completed a preliminary title search related to the property described above, and is prepared upon the approval of the Board of Commissioners to conduct a closing to finalize the purchase of said property in accordance with the grant requirements, which closing will include the negotiated payoff of one primary mortgage lien on the property, to be fully reimbursed from the grant funds.

NOW THEREFORE, THE BOARD OF COMMISSIONERS OF WASHINGTON COUNTY HEREBY RESOLVES AS FOLLOWS:

1. That the purchase of the property described hereinabove using grant funds, or funds that will be fully reimbursed by grant funding, is hereby approved.
2. That the County Manager/County Attorney is hereby authorized to complete the closing of such purchase, and to administer the grant project in accordance with its requirements, by preparing and executing any and all reasonably necessary instruments in furtherance thereof on behalf of the County.

ADOPTED this the ____ day of _____, 20____

Julius Walker, Jr., Chair
Washington County Board of Commissioners

ATTEST:

Julie J. Bennett, CMC, NCCCC
Clerk to the Board

Commissioner Sexton made a motion to approve the Resolution Acquiring the McCray property. Commissioner Phelps seconded, motion carried unanimously.

FINANCE OFFICER'S REPORT: Ms. Dixon went over the budget transfers and budget amendments and her report that was in the Commissioners' package.

Commissioner Phelps asked what the percentage is of departments that are over spending. Mr. Potter said approximately 25% of departments are over budget.

Commissioner Phelps said it looks like the Sheriff's Dept. is at 27% over budget. Mr. Potter said he will be talking to the Sheriff about this. There have been a lot of extra expenses with housing inmates elsewhere.

Washington County
BUDGET TRANSFERS

To: Board of Commissioners

BT #: 2018 - 012

From: Curtis Potter, County Manager/County Attorney
Missy Dixon, Finance Officer

Date: September 15, 2017

RE: Various Transfers

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-5380-100	SS Economic Support-Daycare Fraud Repayments	10,000.00	(2,000.00)	8,000.00
10-5310-257	SS Admin-County General Assistance	2,500.00	2,000.00	4,500.00
Emergency 911				
Balanced:		12,500.00		12,500.00

Justification:

This request is to move funds from Day Care Fraud Repayments which is a non reimbursable line to the General Assistance line, which is also non reimbursable. The reason for the move is to accommodate purchases made for the 18 children in care of the agency. Recently, we purchased school clothes and school supplies for the last seven children most recently placed in our care, and those purchases will exhaust the line for General Assistance once the credit card bills are paid. We still maintain care for the Adult County Wards as well, and need funding for all our responsibilities, both children and adults through the end of the fiscal year.

Approval Date: 9/14/17
Co. Mgr. Initials: [Signature]

Note: As a reminder, when the third number of an account begins with 3, this indicates that it is a revenue account. When the third number begins with a 4 or greater, this indicates that it is an expenditure account.

Initials: [Signature]
Batch #: 2018-012
Date: 9/15/17

Washington County
BUDGET AMENDMENT

To: Board of Commissioners

BA #: 2018- 013

From: Curtis Potter, *County Manager/County Attorney*
Missy Dixon, *Finance Officer*

Date: October 2, 2017

RE: Manager's Office/SS Economic Support/NCHFA URP '17/TTA

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-4120-010	Manager's Office-Salaries & Wages-Regular	170,211.00	(1,000.00)	169,211.00
10-4120-031	Manager's Office-Salaries & Wages-Parttime	2,000.00	1,000.00	3,000.00
Manager's Office				
10-3490-000	DSS-Administration Reimbursement	(2,133,177.00)	(1,764.00)	(2,134,941.00)
10-5380-030	SS Economic Support-Crisis Intervention	74,332.00	1,764.00	76,096.00
SS Economic Support				
62-3480-050	NCHFA URP '17 Grant	-	(100,000.00)	(100,000.00)
62-6200-616	NCHFA URP '17 Grant	-	100,000.00	100,000.00
NCHFA URP '17 Grant				
63-3990-000	Appropriated Fund Balance-TTA	(2,474.00)	(5,560.42)	(8,034.42)
63-3980-000	Bear Fest-Sponsorships & Vendor Fees	-	(1,250.00)	(1,250.00)
63-4960-220	Bear Fest-Sponsorships & Vendor Fees	-	5,971.32	5,971.32
63-4960-230	Bear Tour Collections	-	839.10	839.10
TTA-Bear Fest				
Balanced:		(1,889,108.00)	-	(1,889,108.00)

Justification:

To transfer monies from the Manager's Regular Salary Line to the Parttime Line in order to cover the cost to have PT Office Assistant as needed. To budget for additional Crisis Intervention monies received from DHHS. To budget for the award of the NCHFA URP '17 Grant funds. To book prior year and current year donations and unexpended balances for TTA Bear Fest.

Approval Date: _____

Bd. Clerk's Init: _____

Initials:
Batch #:
Date:

Washington County
BUDGET AMENDMENT

To: Board of Commissioners

BA #: 2018- 014

From: Curtis Potter, County Manager/County Attorney
Missy Dixon, Finance Officer

Date: October 2, 2017

RE: SS Admin/SS Economic Support/Senior Center/Sheriff

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-3500-081	DSS Community Donations-Christmas	-	(1,000.00)	(1,000.00)
10-5310-258	DSS Community Donations-Christmas	604.00	1,000.00	1,604.00
10-3500-080	DSS Community Donations-Medical Support	-	(500.00)	(500.00)
10-5380-375	DSS Community Donations-Medical Support	1,126.00	500.00	1,626.00
SS Admin/SS Economic Support				
10-3509-010	Senior Center Trips	(370.00)	320.00	(50.00)
10-5150-380	Senior Center Trips	688.00	(320.00)	368.00
10-3509-020	Senior Center Donations	(558.60)	(67.50)	(626.10)
10-5150-650	Senior Center Donations	1,902.60	67.50	1,970.10
Senior Center				
10-3540-020	Sheriff-Gun Permits Discretionary-County Portion	(280.00)	(70.00)	(350.00)
10-4310-611	Sheriff-Gun Permits Discretionary-County Portion	4,290.00	70.00	4,360.00
10-3540-030	Sheriff-Gun Permits-State Portion	(335.00)	(120.00)	(455.00)
10-4310-612	Sheriff-Gun Permits-State Portion	925.00	120.00	1,045.00
10-3540-040	Sheriff-Fingerprinting	(70.00)	(30.00)	(100.00)
10-4310-613	Sheriff-Fingerprinting	1,252.00	30.00	1,282.00
Sheriff				
Balanced:		9,174.00	-	9,174.00

Justification:

To budget for additional donations received for DSS Christmas and Medical Support. To budget for additional donations received for the Senior Center. To reduce the budget for the Senior Center Trip line due to refunds issued because of trip cancellation. To budget additional revenue received for Sheriff Department Gun Permitting and Fingerprinting.

Approval Date: _____

Bd. Clerk's Init: _____

Initials:	
Batch #:	
Date:	

Commissioner Phelps asked Ms. Dixon if Budget Amendment #13 is coming from the fund balance for the Bear Festival. Ms. Dixon said it was an unexpended donation and can only be used for the Bear Festival. The Bear Festival is looking to become a 501(3)c).

Commissioner Sexton made a motion to approve BT#:2018-012 and BA#2018-013 and BA#2018-014. Commissioner Riddick seconded, motion carried unanimously.

BOARDS & COMMITTEES: Ms. Julie Bennett, Clerk to the Board stated that she received the following Boards & Committees requests.

Washington County Senior Center Advisory Council

The Washington County Senior Center Advisory Council is asking for the Board to approve the following recommendations:

Appointment of Herbert Myers
Appointment of Annie Jones
Appointment of Silas Norman
Appointment of Judy Ange
Appointment of Linda Brannon

All have agreed to serve if appointed.

Commissioner Johnson made a motion to approve the abovementioned appointments to the Washington County Senior Center Advisory Council. Commissioner Phelps seconded, motion carried unanimously.

Southern Albemarle Association (SAA)

Every year in October, the SAA holds an annual delegates meeting. Each county in the SAA is allowed to invite 50 delegates. Ms. Paulique Horton represents Washington County on the SAA Executive Board as the County's Vice-President. Ms. Horton has provided the attached list of invitees to this year's annual SAA meeting (October 19). Ms. Horton is seeking approval of the invitees to the annual meeting and also the approval of the names highlighted to serve on Washington County's Executive Committee for the SAA for the coming year.

Commissioner Phelps made a motion to approve the attached list of Southern Albemarle Association Executive Committee Members and Delegates for Washington County. Commissioner Riddick seconded, motion carried unanimously.

Washington County Executive Committee Members

Office	Last Name	First Name	Street Address/P.O. Box	City	State	Zip	Phone	E-mail	Committee Assignments
VP	Horton	Paulique	992 St Davids Road	Creswell	NC	27928	252-619-3504	monae252@hotmail.com	VP
	Melton	J. D.	P. O. Box 26	Creswell	NC	27928	252-797-4493		Roads & Bridges
	Gill	Ruffin	112 Longleaf Lane	Plymouth	NC	27962	252-741-1173	ruffin.gill@gmail.com	Finance
	Spruill	Syble	P. O. Box 277	Creswell	NC	27928	252-797-4386	rayandsyble@embarcmail.com	Road Sides & Parks
SAA/PP	Cotton-West	Kim	7580 Long Ridge Road	Plymouth	NC	27962	919-971-5828	kimcottonwest@gmail.com	Rules
	Moulden	Denise	P. O. Box 901	Plymouth	NC	27962	252-791-4035	neccee32353@yahoo.com	Rules
	Brabbie	Knapp	P. O. Box 1007	Plymouth	NC	27962	252-793-9801	kbrabbie@washconc.org	Airports
Albem. RPO	Welsh	Angela M.						awelsh@albemarlec-commission.org	
SAA/PP	Manning	Buster	6414 NC 99 South	Pantego	NC	27860	252-935-5307	manningfarms@gothicounty.com	Past President
	Lewis	Lunetta	849 NC Highway 45 North	Plymouth	NC	27962	252-809-9020	-	Permission to Serve as Executive Committee Member
	Fleming	Nellie Ann	P. O. Box 322	Creswell	NC	27928	252-394-5357	-	Permission to Serve as Executive Committee Member
	Norman	Rona	307 Buncombe Street Roper, PO Box 302,	Edenton	NC	27932	252-301-0166	-	Permission to Serve as Executive Committee Member
	Bowens	Mary	PO Box 213	Creswell	NC	27928	252-505-1820	-	Permission to Serve as Executive Committee Member
	Phelps	D. Cole	2046 Weston Road	Creswell	NC	27928		-	County Commissioner
	Walker	Julius	PO Box 358	Roper	NC	27970		-	County Commissioner
	Johnson	Tracy	312 East 3rd Street	Plymouth	NC	27962		-	County Commissioner
	Riddick	Jennifer	1672 Long Ridge Road	Plymouth	NC	27962		-	County Commissioner
	Sexton	Bill	PO Box 682	Plymouth	NC	27962		-	County Commissioner

Potter	Curtis	Po Box 1007	Plymouth	NC	27962	252-793-5823		County Manager/Attorney
Roth	Brian	124 East Water Street	Plymouth	NC	27962			Mayor of Plymouth
Blount	Denise Edwin	PO Box 217	Roper	NC	27970			Mayor of Roper
Blount	(Ray)	PO Box 123	Creswell	NC	27928			Mayor of Creswell
Muse- Alexander	Robin	2946 Ambrose Road	Creswell	NC	27928	252-796-7761		Citizen
Davenport	Sam	110 Rabbit Cross Road	Creswell	NC	27928			Citizen
Owens	Sharon	2726 Old Cherry Road	Creswell	NC	27928	252-394-0666		Citizen
Owens	Robbie	PO Box 124	Creswell	NC	27928	252-217-3041		Citizen
Keyes	Ann	152 Gee Street	Plymouth	NC	27962	252-799-9738		Emergency Manager and More..
Logan	Brenda	PO Box 183	Creswell	NC	27928	252-394-6057		Citizen
Ambrose	Ron	PO Box 224	Creswell	NC	27928			Creswell Town Commissioner
Pledger	Cora Jack	PO Box 91	Creswell	NC	27928	252-217-0365		Citizen
Webb	(James)	1252 Jones White Road	Roper	NC	27970	252-741-0042		Citizen
Hines	Roy	1216 Wilson Street Extension	Plymouth	NC	27962	252-217-0026		Citizen
Alexander	Joyce	PO Box 104	Creswell	NC	27928	252-394-5083		Citizen
Sawyer	Tim	84 Spruill Town Road	Creswell	NC	27928	252-796		Tyrrell Co. DOT Employee
Chesson	Carolyn	119B Albermarle Road	Plymouth	NC	27962	252-793-2041		Citizen
Norman	Norvella	112A Somerset Road	Plymouth	NC	27962	252-506-2608		Citizen
Sheftall	Audrey	2472 US Highway 64	Plymouth	NC	27962	252-793-5844		Citizen
Littlejohn	Betty	PO Box 208	Roper	NC	27970	252-793-9686		Citizen
Wilkins- Robinson	Bryant	PO Box 112	Roper	NC	27970			Citizen
Wilkins	Curtis	PO Box 112	Roper	NC	27970			Citizen
Wilkins	Lora	PO Box 112	Roper	NC	27970			Citizen
Wilkins	Jauntee	PO Box 568	Roper	NC	27970	252-217-7384		Citizen
Wilkins	Clinton	PO Box 568	Roper	NC	27970	252-217-7384		Citizen
McCobb	Roger	10212 NC Highway 32 North	Roper	NC	27970	252-799-7360		Citizen

OTHER ITEMS BY CHAIRPERSON, COMMISSIONERS, COUNTY MANAGER/
ATTORNEY OR CLERK:

Mr. Potter said the County's primary Recreation bus lost its engine this week. He has been talking with the School System about buying one of their old buses. Ms. Keyes is assisting with this and hoping to keep the cost down. This Recreation bus is also used by Detention when needed.

Mr. Potter stated that the County is adding office space at the Beaufort County Community College (BCCC) Washington County Center (WC) to the left of the reception area as you walk in the front door. By removing the center receptionist area it makes more room for office space. Mr. Boone has been working in the building to remove a wall to make space for the County's 911 Backup Center.

Mr. Potter said that one of the County's ambulances was hit last week--hit by an another emergency vehicle, but the cost should be minimal and covered by insurance.

Mr. Potter said open enrollment for benefits has started. The cost for employees is going to rise and one of the previous plans is no longer available.

Mr. Potter said he will be having a Department Head meeting on October 10, 2017 at 10:00 AM . Mr. Potter will be out of the office Wednesday afternoon (October 10) through Friday (October 13) at a CLE meeting.

Mr. Potter stated that he talked with the Ms. Sharon Edmundson of the LGC today and thanked Commissioner Phelps for reaching out to her this morning. If the County is able to move forward after her assessment, the County would be expected to commit to financial planning for future years.

Mr. Potter said the USDA's interest rate is 3.5% and they will look at our financial health. He doesn't know if those funds could be used in the grant program the school is looking at applying for.

Mr. Potter said he talked to Golden LEAF and they don't provide money for schools, but could invest in a learning lab (technology costs).

Mr. Potter said he has been meeting with the Soil and Water Coordinator on drainage districts.

Mr. Potter said the "Ban the Box" policy is in the hands of the County's HR Specialist now and she is checking to make sure the County is within its limits for removing the box.

Mr. Potter mentioned that on October 26, 2017 there will be an Opioid Forum at the Bob Martin Center in Williamston from 9:30 AM – approximately 1:00 PM. This is being hosted by the MTW Health Department, and lunch will be provided afterwards.

Mr. Potter said that Mr. Loope, the new President of BCCC will be coming to visit him on October 18, 2017.

Commissioner Phelps pointed out that Attorney Katherine Fagan was in the audience and that he had asked her to attend the Commissioners' meeting and asked the Chair if she could be allowed to address the Board. Ms. Fagan said she is concerned about the jail and impounding vehicles. Officers should be more humane. Ms. Fagan said she would like the County to delegate some land so when law enforcement does take a vehicle, the owner wouldn't have to pay to retrieve it unlike now when it is impounded into a paid lot. Ms. Fagan also asked about using ankle bracelets on prisoners. Ms. Fagan said she was concerned about the condition of the jail. She questioned how the Grand Jury can give it a good rating when they do a walk through. Ms. Fagan stated that sometimes the locks in the jail don't work and that there is overcrowding, especially for female inmates.

Commissioner Riddick asked if the County Manager could address the concerns regarding Recreation that were brought up in the meeting tonight. Mr. Potter asked for citizens with concerns to please contact him by any means--phone, fax, and e-mail or visit him in the office, so that he can find out firsthand what the issues are. He has an Open Door policy. Mr. Potter said he needs facts and specifics of any County operations that needs his attention.

A citizen in the audience (who did not identify himself) said the County has been talking about this same stuff for years and nothing ever gets done.

Commissioner Johnson asked Ms. Liverman, Washington County's Cooperative Extension Director, about her being Interim Cooperative Extension Director in Martin County. Ms. Liverman stated that this is just temporary until Martin County hires a new Cooperative Extension Director.

Commissioner Johnson made a motion to go into Closed Session pursuant to NCGS § 143.318.11(a)(6) personnel. Commissioner Phelps seconded, motion carried unanimously.

Back in Open Session, Ms. Kisha Norman, Instructor at Beaufort County Community College proceeded to teach the Commissioners and staff about their iPads.

At 9:00 PM, with no further business to discuss, **Commissioner Sexton made a motion to adjourn. Commissioner Phelps seconded, motion carried unanimously.**

Julius Walker, Jr.
Chair

Julie J. Bennett, CMC, NCCCC
Clerk to the Board