

January 3, 2022

The Washington County Board of Commissioners met in a regular meeting on Monday, January 3, 2022 at 6:00 PM in person and by using ZOOM—virtual meeting software (due to the COVID-19 pandemic) for Facebook Live Streaming in the Commissioners’ Room, 116 Adams Street, Plymouth, NC. Commissioners Tracey A. Johnson, Ann C. Keyes and Carol V. Phelps were present in person and Commissioner William R. “Bill” Sexton, Jr. joined by ZOOM. Also present were County Manager/County Attorney Curtis Potter, Clerk to the Board Julie J. Bennett and County Finance Officer Missy Dixon. Commissioner Walker was unable to attend.

Chair Johnson called the meeting to order. Commissioner Keyes gave the invocation and Commissioner Phelps lead the Pledge of Allegiance.

ADDITIONS/DELETIONS: Mr. Potter stated that he needed to make a modification to the agenda to move Wes Gray to the top of the agenda before the Public Forum so he can leave and get to the Washington County School Board meeting (also being held tonight).

CONSENT AGENDA:

Items listed under Consent are generally of a routine nature. The Board may take action to approve/disapprove all items in a single vote. Any item may be withheld from a general action, to be discussed and voted upon separately at the discretion of the Board.

- a) Approval of Meeting Minutes from December 6, 2021 and Closed Session Minutes from November 1, 2021
- b) Tax Refunds & Releases and Insolvent Accounts
- c) EIC Community Services Block Grant for 2022
- d) Interlocal Agreement for Building Inspector Services between Washington County and the Town of Columbia & subsequent Resolution

Commissioner Keyes made the motion to approve the Consent Agenda.
Commissioner Phelps seconded. Chair Johnson proceeded with the roll call:
Commissioner Sexton, yea; Commissioner Phelps, yea; Commissioner Keyes, yea and Commissioner Johnson, yea. Motion carried unanimously.

DEPARTMENTAL PRESENTATION: MARTIN-TYRRELL-WASHINGTON HEALTH DEPARTMENT: Mr. Wes Gray, MTW Director gave the following presentation. Mr. Gray said the MTW has just reached one (1) year of giving vaccines during the two (2) years of COVID.

MTW District Health Department Overview

1/3/2022



Martin-Tyrrell-Washington

DISTRICT HEALTH

Wes Gray, MPA, MPH, Health Director

252.793.3023 (p) • 252.791.3108 (f) • mtwdistricthealth.org



Public Health

Prevent. Promote. Protect.

Serving:

Martin County
210 W. Liberty St.
Williamston
252-793-1619

Tyrrell County
408 Bridge St.
Columbia
252-793-1750

Washington County
198 NC Hwy 45 N.
Plymouth
252-791-3111



Monday – Friday
8am-5pm
Call for extended clinic
and dental hours



Martin-Tyrrell-Washington

DISTRICT HEALTH



Anne Charles, DNP



Dr. John Francis, MD



Shawn Desmond, PNP



Tiffany Gray, NP



Dr. Joseph Smith, DDS

Adult Health (Physicals) • Primary Care (including same-day sick) • Child Health (Sick and Well Care) • Communicable Disease • Dental Clinic • Diabetes Management • Environmental Health • Family Planning • Health Education • Immunizations • Medication Assistance • Prenatal Care • Public Health Preparedness • Home Health • Behavioral Health • WIC Nutrition Program

252-793-3023

We accept Medicaid, Medicare, and most other insurances. Clients without insurance will have their charges assessed based on the Federal Poverty Income Scale with proof of income.

LEADING CAUSES OF DEATH

Leading Causes of Death	Martin County	Tyrrell County	Washington County	North Carolina
Cancer	191.8	177.4	151.6	189.7
Diseases of the Heart	201.1	159.0	185	185.4
Chronic Lower Respiratory Disease	35	-	41.6	51.7
Cerebrovascular Disease	55.6	-	47	48.8
Alzheimer's Disease	49.5	-	37.7	43.4
All Other Unintentional Injuries	50.1	-	62.2	43.1
Diabetes Mellitus	39.1	-	34	29.1



MTW AT A GLANCE

Demographics	Martin County	Tyrrell County	Washington County	North Carolina
Population, 2019 estimate	22,440	4,016	11,580	10,488,084
Race				
White	55.3%	56.7%	47.7%	70.6%
Black	42.1%	38.1%	48.9%	22.2%
American Indian and Alaska Native	0.6%	0.9%	0.9%	1.6%
Asian	0.5%	1.9%	0.4%	3.2%
Ethnicity				
Persons of Hispanic or Latino origin	4.1%	9.4%	5.6%	9.8%
Median Household Income	\$40,090	\$35,300	\$35,979	\$54,602
Per Capita Income	\$23,575	\$19,743	\$23,431	\$30,783
Persons below poverty level, percent	20.6%	25.4%	21.3%	13.6%

Source: U.S. Census

Mandated Public Health Services



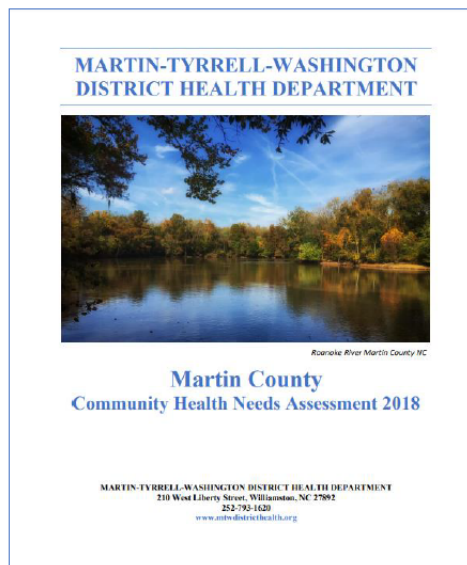
- Food, lodging, and institutional sanitation, onsite wells, sanitary sewage collection, treatment, and disposal
- Communicable disease control
- Vital records registration

Chapter 130A. Public Health. Article 1. Definitions, General Provisions and Remedies. Part 1. General Provisions.
<p>§ 130A-1. Title. This Chapter shall be known as the Public Health Law of North Carolina (1983, c. 891, s. 2).</p> <p>§ 130A-1.1. Mission and essential services.</p> <p>(a) The General Assembly recognizes that unified purpose and direction of the public health system is necessary to ensure that all citizens in the State have equal access to essential public health services. The General Assembly declares that the mission of the public health system is to promote and contribute to the highest level of health possible for the people of North Carolina by:</p> <ol style="list-style-type: none"> (1) Preventing health risks and disease; (2) Identifying and reducing health risks in the community; (3) Detecting, investigating, and preventing the spread of disease; (4) Promoting healthy lifestyles; (5) Promoting a safe and healthful environment; (6) Promoting the availability and accessibility of quality health care services through the private sector; and (7) Providing quality health care services when not otherwise available. <p>(b) A local health department shall ensure that the following 10 essential public health services are available and accessible to the population in each county served by the local health department:</p> <ol style="list-style-type: none"> (1) Monitoring health status to identify community health problems. (2) Diagnosing and investigating health hazards in the community. (3) Informing, educating, and empowering people about health issues. (4) Mobilizing community partnerships to identify and solve health problems. (5) Developing policies and plans that support individual and community health efforts. (6) Enforcing laws and regulations that protect health and ensure safety. (7) Linking people to needed personal health care services and ensuring the provision of health care when otherwise unavailable. (8) Enforcing a competent public health workforce and personal health care workforce. (9) Evaluating effectiveness, accessibility, and quality of personal and population-based health services. (10) Conducting research. <p>(c) The General Assembly recognizes that there are health-related services currently provided by State and local government and the private sector that are important to maintaining a healthy social and ecological environment but that are not included on the list of essential public health services required under this section. Omission of these</p>

Services that the Health Department must certify or make available:



- Adult health
- Home health
- Dental public health
- Grade-A milk certification
- Maternal health
- Child health
- Family planning
- Public health laboratory



Environmental Health

- **Food, Lodging, Institutional, and Swimming Pool Sanitation**
 - Protecting the citizens from unnecessary environment risks has always been a priority of Public Health. The Department of Environmental Health inspects all restaurants, food and drink stands, mobile food units, push carts, temporary food stands, stands at festivals, meat markets, hotels, motels, bed and breakfast establishments, schools, childcare facilities, residential care homes, tattoo artists & establishments and swimming pools to ensure that they comply with the sanitation standards established by the state health department.
- **On-site Sewage Disposal**
 - Sites are evaluated for their suitability to dispose of sewage in a safe and sanitary manner. The evaluation is based on the soil quality, topography of the land and its intended use. Permits are issued or denied in accordance with the criteria established by state law. On-site sewage disposal systems are designed, inspected and monitored according to state law.
- **Private Water Supplies (private wells)**
- **Migrant Camp Inspections**
- **Lead Poisoning**
- **Grave relocation (Washington County)**

Communicable Disease Control

- Tuberculosis Control
- Immunization
- Venereal Disease Control
- General Communicable Disease Control

WITN-TV
 Page · 181K like this · Greenville, North Carolina · TV Channel · Natalie John...

Mar 6 · Rabies in a wild animal has been confirmed in one Eastern Carolina county after a dog was attacked.



WITN-TV
 witn.com

News Weather Sports Camp Livestream

Colorado Headlines
 Join Marvin Daugherty

Home Local Article

Health department makes recommendations after Washington County football players contract skin infection



MARTIN-TYRRELL-WASHINGTON DISTRICT HEALTH DEPARTMENT

THIS SATURDAY, APRIL 10TH
 8 AM TO 7 PM:

RIVERSIDE HIGH SCHOOL COVID-19 VACCINE CLINIC

Accepting 2nd and 1st dose walk-ins
 From 1 to 5 PM
 Offering Pfizer (16 years and older) & Moderna (18 years and older)

PLEASE BRING YOUR INSURANCE AND ID CARDS

CALL (252) 793-3023 IF YOU HAVE QUESTIONS



MARTIN-TYRRELL-WASHINGTON DISTRICT HEALTH DEPARTMENT

THIS SATURDAY, MAY 22ND
 10 AM TO 12 PM:

YOUTH COVID-19 VACCINE CLINIC @ NERSBA

Now offering Pfizer to 12 years and up!

Northeast Regional School of Biotechnology and Agriscience
 1215 ST. ANDREWS ST, JAMESVILLE
 Offering both Pfizer (12 years and older) & Johnson and Johnson (18 years and older)

SHOTS ARE PROVIDED AT NO COST TO THE PATIENT. IF YOU HAVE INSURANCE, PLEASE BRING YOUR INSURANCE AND ID CARDS

Martin-Tyrrell-Washington District Health Department

COVID-19 VACCINATION EVENT SATURDAY, SEPTEMBER 11, 11AM-2PM



Opening of the Washington County African American Museum and Cultural Arts Center
100 Buncombe Avenue, Roper
Offering Pfizer (12 and older), Moderna and J&J (18 and older)



MONDAY, APRIL 12TH
1 TO 4 PM

Bear Grass COVID Vaccine Clinic

Bear Grass Charter School
6344 E Beargrass Rd, Williamson

Sign up here:
<https://www.signupgenius.com/go/beargrassmacn12>

Bring your insurance and ID
Offering the Johnson & Johnson vaccine!

Questions? Call: (202) 793-3023

A small illustration of a black bear standing in a grassy field under a blue sky with white clouds.

HAPPY NATIONAL NUTRITION MONTH

Thank you to our WIC nutritionists, we appreciate everything you do for our families!

A collage of four polaroid-style photographs of WIC nutritionists. One photo shows a woman smiling in front of a sign that says "Welcome WIC". Another photo shows a woman with a floral top. The others are close-up portraits of different women.

WIC is a federal program designed to provide food to low-income pregnant, postpartum and breastfeeding women, infants and children until the age of five.

The program provides a combination of nutrition education, supplemental foods, breastfeeding promotion and support, and referrals for health care. WIC has proven effective in preventing and improving nutrition related health problems within its population.




ROANOKE
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800-842-8275
www.mtwdistricthealth.org

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Compassion for the
Whole Family*

Healthcare at Home, Where You Want to Be



IN A CRISIS?
CALL THE MOBILE CRISIS TEAM
1-866-437-1821
24 HOURS A DAY/ 7 DAYS A WEEK



BEHAVIORAL HEALTH SERVICES:

- Referrals and screening
- Therapy/counseling with our LCSW
- Healthy coping strategies
- Telepsychiatry services available in coordination with ECU
- Psychiatric evaluation
- Medication management

Services are for adults 18 years of age and older. You can be referred to us from your primary care provider or one of our providers in Martin, Tyrrell, or Washington County. We accept most major insurances, Medicaid, Medicare, and utilize a sliding scale fee (with proof of income). Please call to schedule your appointment.
Plymouth - (252) 791-3111
Williamston - (252) 793-1620

Health Education and Outreach







Care Management for At-Risk Children (CMARC)

CMARC has also shown tremendous success in improving the health outcomes of Medicaid clients in Northeastern NC. In comparison to national Medicaid enrollees, participants in NENCPPH counties have higher percentages of children (both among children aged 15 months as well as 3-6 years) receiving recommended well-child visits and developmental screenings. These improvements in health outcomes not only have great impact on the health of individual children, but produce significant reductions in unnecessary healthcare costs.

Care Management for High-Risk Pregnancies (CMHRP)

CMHRP has been proven to be effective in improving the health outcomes of Medicaid clients in Northeastern NC. In comparison to national Medicaid enrollees, participants in NENCPPH counties have lower rates of elective deliveries before 39 weeks of gestation, better participation in prenatal care, and lower rates of unintended pregnancy. These improvements in health outcomes not only have great impact on the lives of mothers and babies, but produce significant reductions in unnecessary healthcare costs.



Medication Assistance Program:

Providing access to free and low-cost medication through pharmaceutical company programs for low income, uninsured patients who cannot afford them.



Free Over the Counter Medicine Giveaway

DRIVE -THRU EVENT

Date: April 9, 2021
 Time: 9am -2pm
 Where: Tyrrell Hall
 901 US-84
 Columbia, NC 27925

Event Details:
 OTC items include: cold, cough, flu medicine, pain relief, vitamins, and children's medicine, etc.

Pre-Registration is strongly encouraged.
 Register at: www.medassist.org/mobile

No ID required. Must be 18 years or older.
 Face mask is required to participate.
 This event is rain or shine. No income or residency requirements to receive OTCs.

NC MedAssist is a nonprofit pharmacy providing access to prescription medications to qualified uninsured North Carolina residents.

Learn how to receive free prescription medication at:



EVENT MADE POSSIBLE BY:



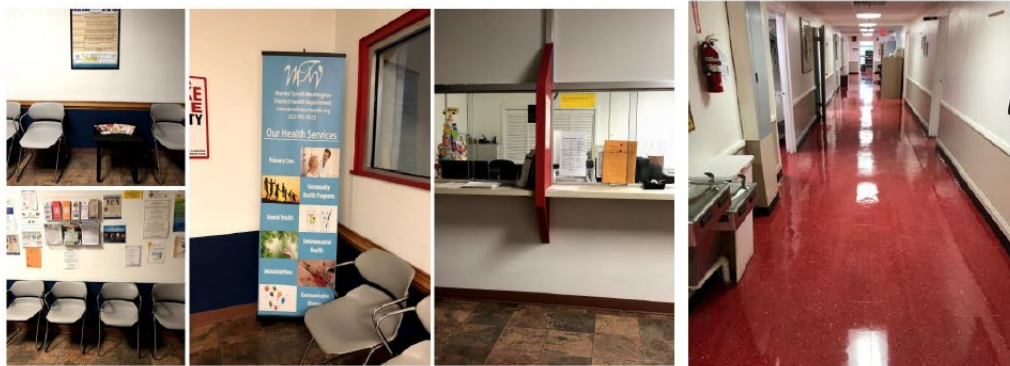


Public Health Lab services:

- COVID-19 testing
- TB
- STD
- Primary care blood panels



Clinics – Adult, Child, Maternal Health and Family Planning



MTW Community Garden

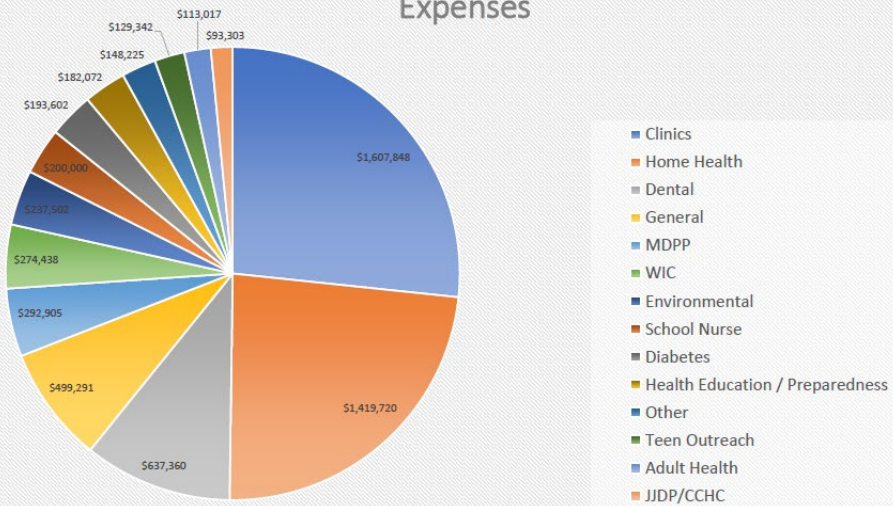


MTW Community Garden



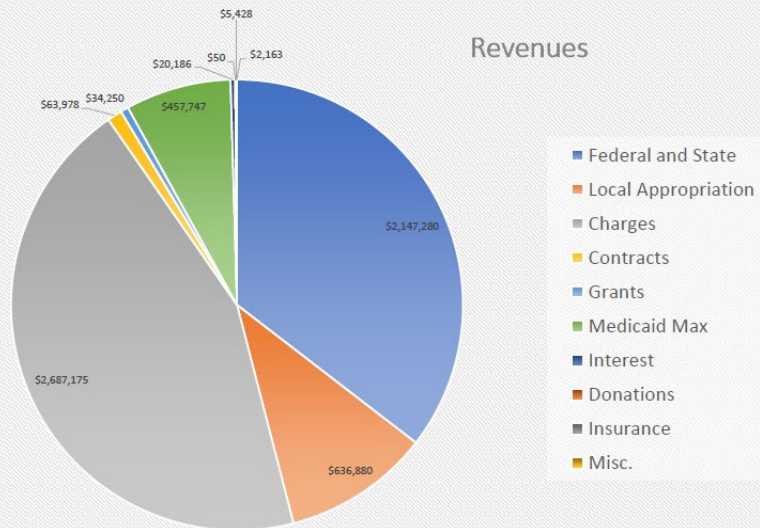
What Makes Up the District Health Department Budget?

Expenses



What Makes Up the District Health Department Budget?

Revenues



FY 2019 Local Health Department or District Funding		
Local Health Department:	FY19 Total Expenditures	Percent Funded by County
Albemarle Regional Health Services	\$12,965,755	7%
Martin-Tyrrell-Washington District Health Department	\$7,147,662	8%
Robeson County Department of Public Health	\$12,534,430	15%
Appalachian District Health Department	\$8,612,759	16%
Foothills Health District	\$6,571,963	17%
Harnett County Health Department	\$5,784,231	19%
Granville-Vance District Health Department	\$6,673,590	20%
Craven County Health Department	\$10,914,425	22%
Caswell County Health Department	\$2,589,168	23%
Davie County Division of Public Health	\$2,575,042	25%
Guilford County Division of Public Health	\$33,529,676	25%
Wilkes County Health Department	\$6,231,350	25%
Alexander County Health Department	\$2,637,631	25%
Cleveland County Health Department	\$14,023,251	26%
Toe River Health District	\$3,669,449	26%
Wayne County Health Department	\$7,556,069	26%
Cherokee County Health Department	\$2,420,721	28%
Surry County Health and Nutrition Center	\$7,431,123	28%
Edgecombe County Health Department	\$5,292,129	29%
Cabarrus Health Alliance - Public Health Department	\$23,889,921	29%
County of Onslow - Public Health	\$9,544,978	30%
Wilson County Health Department	\$6,957,648	30%
Northampton County Health Department	\$839,000	31%
Hyde County Health Department	\$1,253,466	32%
Stanly County Health Department	\$2,099,802	32%
Richmond County Division of Public Health	\$5,637,849	33%
Beaufort County Health Department	\$3,960,740	34%
Nash County Health Department	\$9,304,755	34%
Duplin County Health Department	\$4,423,647	35%
Graham County Department of Public Health	1,441,628	35%
Rowan County Health Department	\$5,344,300	36%
Sampson County Health Department	\$3,194,442	36%
Johnston County Public Health Department	\$12,877,005	37%
Warren County Health Department	3,053,598	37%

Yadkin County Human Services Agency	\$1,319,190	37%
Person County Health Department	3,014,547	38%
Franklin County Health Department	\$5,176,256	39%
Halifax County Health Department	\$6,237,613	39%
Bladen County Health Department	\$3,070,382	40%
Cumberland County Health Department	19,802,582	40%
Montgomery County Department of Public Health	\$1,951,496	40%
Burke County Health Department	\$3,303,554	41%
Transylvania County Department of Public Health	\$2,473,511	41%
Catawba County Public Health	\$3,596,366	42%
Moore County Health Department	\$3,804,375	42%
New Hanover County Health Department	\$13,538,103	42%
Pender County Health Department	5,413,313	42%
Clay County Health Department	\$2,410,539	43%
Swan County Health Department	\$1,538,000	43%
Macon County Public Health	\$5,334,168	44%
Jones County Health Department	\$373,551	45%
Greene County Department of Public Health	\$1,687,183	46%
Scotland County Health Department	\$3,237,209	47%
Wake County Human Services	\$0,373,346	47%
Randolph County Health Department	\$6,244,201	43%
Iredell County Health Department	\$9,584,762	43%
Stokes County Health Department	\$2,234,640	43%
Columbus County Health Department	\$4,244,752	51%
Carteret County Health Department	\$4,305,287	51%
Brunswick County Division of Public Health	\$7,536,535	51%
Union County Division of Public Health	\$12,255,635	52%
Dare County Division of Public Health	\$7,317,300	53%
Lee County Health Department	\$3,545,527	53%
Henderson County Department of Public Health	\$8,183,404	54%
Davidson County Health Department	\$7,300,000	55%
Forsyth County Department of Public Health	\$21,881,114	55%
Alamance County Health Department	\$7,885,476	56%
Lincoln County Health Department	\$4,847,658	57%
Chatham County Public Health Department	\$5,325,347	58%
Lenoir County Health Department	\$3,702,818	58%
Anson County Health Department	\$1,624,855	60%
Jackson County Department of Public Health	\$4,947,633	60%
Gaston County Division of Public Health	\$17,300,600	61%
Durham County Department of Public Health	\$24,913,233	65%
Pamlico County Health Department	\$877,363	65%
Hoke County Health Department	\$3,234,300	66%
Orange County Health Department	\$10,230,508	68%
Mecklenburg County Health Department	\$76,803,675	69%
Buncombe County Division of Public Health	\$19,634,081	71%
Rockingham County Division of Public Health	\$3,731,022	71%

Thank You!



Martin-Tyrrell-Washington District Health Department

COVID-19 VACCINATIONS!

Offering Pfizer (12 and older), Moderna and J&J (FREE!)

Call (252) 793-3023 to schedule your appointment!

Chair Johnson asked for an update on COVID in Washington County. Mr. Gray went over the following information that came out earlier today.



Martin-Tyrrel-Washington

DISTRICT HEALTH

Wes Gray, MPA, MPH, Health Director

252.793.3023 (p) • 252.791.3108 (f) • mtwdistricthealth.org



Public Health
Prevent. Promote. Protect.

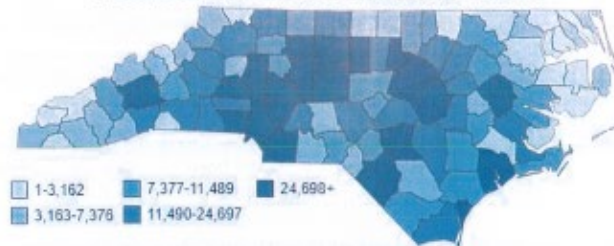
Coronavirus Update

January 3, 2022, 4:00 pm

The coronavirus COVID-19 is affecting 222 countries and territories around the world.

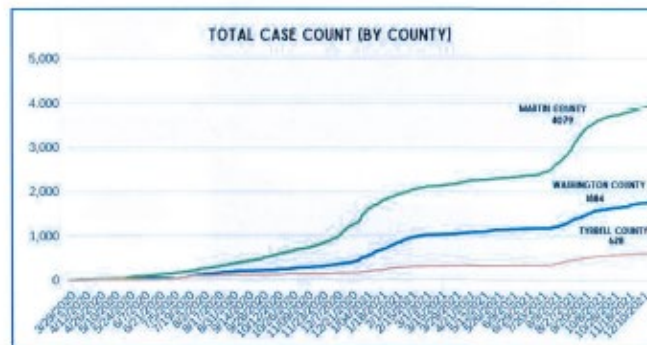
North Carolina		United States		Global	
Total Cases	1,732,568	Total Cases	56,274,534	Total Cases	291,853,655
Deaths	19,457	Deaths	847,577	Deaths	5,463,819
Recovered	1,538,321	Recovered	41,544,416	Recovered	254,998,952

Total Confirmed Cases in North Carolina



District Profile (3 hospitalized)

County	Martin	Tyrrell	Washington
Total Cases	4079	628	1884
Deaths	78	7	40
Total Breakthrough Cases	150	26	70
Cases since 12/30	+60	+5	+42
Current Active Cases	146	15	101



Martin County
210 W. Liberty St.
Williamston, NC 27892
252.793.1619

Tyrrell County
408 Bridge St.
Columbia, NC 27925
252.793.1750

Washington County
198 Hwy. 45 North
Plymouth, NC 27862
252.793.3023

Total Tests Completed in NC - As of 1/3: 22,027,441 (27.4% positive) Increase
Total Diagnostic tests - as of 12/29: Tyrrell (5,838 or 145.4% of the population), Washington 22,536 or 194.6% of the population), Martin (41,978 tests or 187.1% of the population)
% Positive from Dec. 12 - Dec. 25: Martin (6.5%), Tyrrell (5.9%), Washington (7.3%)
 Population Source: United States Census Bureau - County Quickfacts, July 1, 2019 Population Estimates

Ongoing Outbreaks - 12/21 (these are total case counts since the start of the facility outbreak, not active case counts)
 These cases are updated every Tuesday. There is no report for the week of Dec. 28.

Facility Type	County	Facility	Staff		Residents / Students		Total	
			Cases	Deaths	Cases	Deaths	Cases	Deaths
Nursing Home	Martin	Carrolton of Williamston	14	0	44	0	58	0
Residential Care	Martin	Vintage Inn	3	0	0	0	3	0
Residential Care	Tyrrell	Tyrrell House	3	0	13	0	16	0

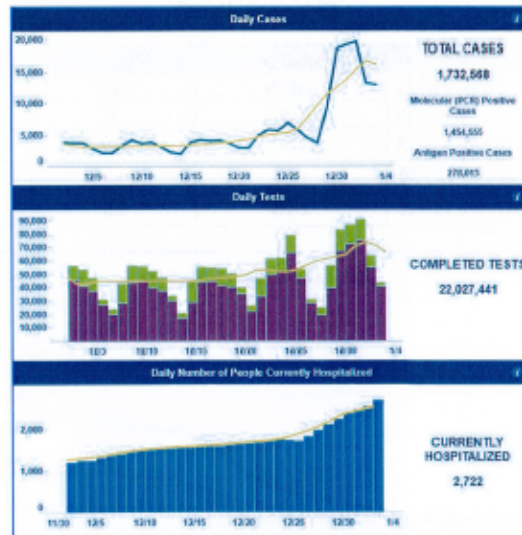
Vaccination Dashboard (NC is currently 31st in the US for % of population vaccinated)

Location	Doses Distributed / Shots Given	% Used	% of population with 1 st Dose / 2 nd dose
US	615,358,465 / 507,657,980	82%	73% / 62%
NC	18,832,380 / 14,910,025	79%	76% / 57%

County Residents (all sources including hospitals and health departments. As of 1/3 MTW has administered (or transferred to District congregate living homes) 19,080 doses of vaccine)

Martin		Tyrrell		Washington	
1 st Dose	2 nd Dose	1 st Dose	2 nd Dose	1 st Dose	2 nd Dose
11,653	10,841	2,020	1,911	6,231	5,611
Population = 22,440		Population = 4,016		Population = 11,582	
% 1 st Dose	% 2 nd Dose	% 1 st Dose	% 2 nd Dose	% 1 st Dose	% 2 nd Dose
52%	48%	50%	48%	54%	48%

Graphic of the Day: NC Department of Health and Human Services



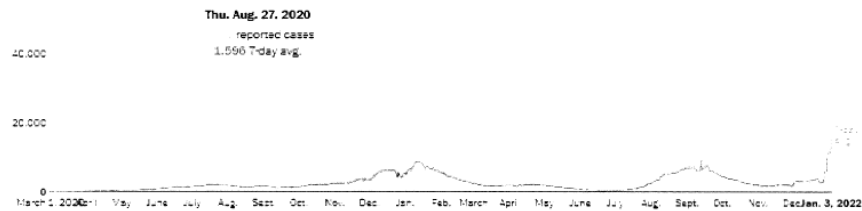
Notes on Numbers: For the counts above, I check the following four sources regularly (Some have different update times so if I see any discrepancies I record the highest number): [Johns Hopkins Case Map](#), [Coronavirus Worldometer](#), [NC DHHS Coronavirus State Count](#)

Cases in North Carolina are increasing

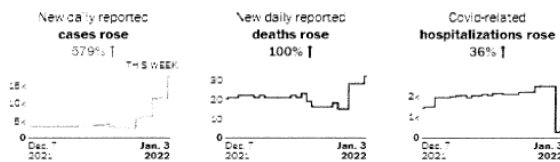
North Carolina currently has a higher seven-day average case rate than the U.S. overall.

New reported cases per day

At least 1,731,864 have been reported since Feb. 29, 2020.



In the past week in North Carolina



Source: Washington Post

Mr. Gray said that the County had its first case of Omicron last week. It will be the dominant variant in the next 2 weeks and expect it to peak. More testing sites are catching more cases. However, there are no hospitalizations in Washington County as of today.

Chair Johnson thanked Mr. Gray for all the work that he and his staff put in.

Mr. Potter asked if the quarantine protocol from the CDC which is at 5 days instead of 10 is what he recommends now. Mr. Gray said yes, and then wear a mask for 5 more days.

PUBLIC FORUM: None.

PLANNING BOARD RECOMMENDATIONS ON RE-WRITTEN LAND USE PLAN AND SPECIAL USE PERMIT: Mr. Allen Pittman, Planning Director, spoke to the Board.

“Honorable Commissioners, Residents of Washington County and Fellow Staff Members,

It is an absolute pleasure to speak to you this evening subject of great importance to me: the future of Washington County and how development can evolve.

As you may recall, I spoke to you a year ago about GS 160-D and how the NC General Assembly combined GS 153 –A and GS 160-A for land development into GS 160-D.

As part of 160-D, all governmental units that provide zoning services are required to adopt either a Comprehensive Plan or a Land Use Plan prior to June 2022 or cease providing Zoning services.

With that said, I make the following presentation to you. Based upon the population decrease patterns and trends within Washington County, I made a proposal before the Planning Board to simplify the Comprehensive Plan to a more manageable form. It is with that proposal that the Planning Board developed what I believe to be a Land Use Plan that will evolve with future growth in Washington County. Please consider this Plan as modeling clay or a canvas to an artist.

An up-to-date Land Use Plan is important because although Washington County is continuing to lose population, the number of residential units in the County continue to grow. Because the County faces many environmental considerations that impact growth and development, wise development of the land is imperative to future success. Additionally, developing a Land Use Plan ensures development occurs in a manner that is consistent with the preservation of the County's resources and protection of the natural landscape. Also, in preparing a Land Use Plan, the County considers increased resource and infrastructure demands that could result from an influx of visitors, residents, and businesses entering the County as a result of transportation projects like the Highway 64 corridor or from the waterfront/waterside development rapidly occurring along the shores of the Albemarle Sound and its tributaries. The overall purpose of the Land Use Plan is to encourage the development of a safe, healthy, and economically sound living environment for the citizens of the County.

A Land Use Plan is not regulations or laws. It is guidance for regulations and quasi-judicial decisions. The Planning Board and I feel that this Land Use Plan will lead elected officials and staff of Washington County into a developed future of growth. According to the NC School of Government, a simple Land Use Plan is more conducive to growth than a complex one.

*I will summarize this Land Use Plan with the **Goals and Plan of Action:***

- *Study existing ordinances to find most effective way to provide for the growth in the county*
- *Maintain drainage system.*
 - *Follow-up with DOT about maintenance of right of way drainage*
 - *Work with property owners to find ways to maintain drainage flow from property*
- *Flooding*
 - *Research flooding in eastern part of county and make recommendations for funding and/or solutions*
 - *Meet with stakeholders in flooding areas to discuss issues*
- *Protect natural resources*
 - *Follow best management practices (BMP) for development*
 - *Provide screening and buffers for wildlife and run off drainage in future development*

I am available for your questions before you hold the public hearing for this Plan.”

Commissioner Keyes asked if Mr. Pittman could give some examples of the changes that were made. She knows that the previous plan was a large document. Mr. Pittman said there were things in there that were not related to Land-Use that were removed. The State is asking the County to look at suitable usage for the soil. Mr. Pittman went on to say that his assignment was to “SIMPLIFY” the Plan, and take out details which were not workable. As one example in the class, they said “don’t tell me houses have to be 3,000 square feet in that subdivision; tell me if it is suitable for building houses, and whether there is infrastructure to support what you say it is suitable for.”

Commissioner Keyes asked about the items that dealt with money. Mr. Pittman said yes the old Plan had info in it about beach access, boat ramps, etc.

Mr. Pittman said this is an Advisory Plan. Commissioner Keyes asked if Emergency Operations is addressed in another plan. Mr. Pittman said yes it is. Mr. Pittman went on to say the old Plan had guidelines and goals for other things such as EM and Fire Departments. Those goals do not belong in a Land Use Plan.

Commissioner Sexton asked if the 20 page document was the new Plan. Mr. Pittman said yes it is. It does not address Zoning issues and it’s totally different from the previous Plan.

Commissioner Phelps said he looks forward to any assistance with drainage down his way.

PUBLIC HEARING: RE-WRITTEN LAND USE PLAN: Commissioner Keyes made the motion to open the public hearing on the re-written Land Use Plan. Commissioner Phelps seconded.

Commissioner Sexton said he would like to recess this hearing and vote on it at the budget workshop meeting on January 24. Mr. Potter asked that it be put on the February meeting agenda instead. **Commissioner Phelps made the motion to recess this public hearing on the re-written Land Use Plan to February 7, 2022. Commissioner Keyes seconded. Chair Johnson proceeded with the roll call: Commissioner Sexton, yea; Commissioner Phelps, yea; Commissioner Keyes, yea and Commissioner Johnson, yea. Motion carried unanimously.**

PUBLIC HEARING: (QUASI-JUDICIAL HEARING) SPECIAL USE PERMIT:
Mr. Pittman spoke to the Board about the Planning Board’s recommendation for this Special Use Permit. On November 18, 2021, the Washington County Planning Board held a public hearing on the matter of Stephanie Beasley-Walston who provided an application for a Special Use Permit to allow the creation of a home-based beauty salon at 565 Mountain Canal Road in Creswell, NC. The Planning Board approved the Special Use, and **recommend that the application to be forwarded to the Board of Commissioners for final approval.**

The application and applicable fees were received in the Planning and Safety office on September 13, 2021, and was brought before the Planning Board on October 21, 2021, via ZOOM. The Board decided to hold the matter open to a public hearing, and scheduled same on November 18, 2021, advertising two consecutive weeks in the Roanoke Beacon. The hearing was conducted in conjunction with the regularly scheduled Planning Board meeting, via Zoom, on November 18, 2021, with the applicant, Stephanie Beasley-Walston and C. R. Nichols present.

Based on a motion, a second, and a unanimous vote by a quorum of Planning Board members present (Mark Cagle, Mary Barnes, Beth Bradshaw, Katie Walker, David Clifton, Chair), it was decided to approve the Special Use Permit, as provided in Article E.A. (Rural Area Single Family Detached Residential District), C.s. of the Washington County Zoning Ordinance, which allows for a Hair Salon or Barber Shop. Please see the attached copy of the application and letter from Ms. Beasley-Walston regarding her need to be close to her home.

Washington County Planning and Safety
Application for Variance/Special Use Permit

Date 08/10/21

Applicant Information

Name: Stephanie Beasley-Walshin
Address: 565 Mountain Canal Rd
Creswell NC 27928
Telephone: (252) 473-7432

Owner Information

Name: Eleanor Beasley
Address: 565 Mountain Canal Rd
Creswell NC 27928
Telephone: (252) 394-6998

1. The building, or land is located at:
Street Address: 565 Mountain Canal Rd Town: Creswell NC 27928
Zoning District: _____

2. Application is submitted for a variance/special use permit from Article 3.A.
Section C.S. of the Zoning Ordinance.

3. The Board is required to read three conclusions before it may issue a variance/special use permit, noted in A, B, and C, below. In the spaces below each conclusion, indicates the Evidence that is shown and the Arguments that are made to convince the Board that it can properly reach these three required conclusions.

A. There are practical difficulties or unnecessary hardships in the way of carrying out the strict letter of the ordinance.

a. What evidence is presented to indicate that you can secure no reasonable return or use the property if the ordinance is not complied with.
(Rendering the property less valuable is not sufficient).

b. What evidence is presented to indicate that the hardship results from unique circumstances to the land. (Personal or family hardships are irrelevant.) A variance/special use permit runs with the land.

c. What evidence is presented to indicate that the hardship is not a result of your own actions.

B. The variance/special use permit is in harmony with the general purpose and intent of the Ordinance and preserves its spirit.

**Washington County Planning and Safety
Application for Variance/Special Use Permit**

- a. What evidence is presented to Indicate that the variance/special use requested is the least variation from the ordinance that will allow the reasonable use of property and which will not substantially detract from the character of the neighborhood.

See letter attached

- C. The granting of the variance/special use permit secures the public and welfare and does substantial justice.

- a. What evidence is presented to indicate that if the variance/special use permit is denied the benefit to the public will not substantially outweigh the harm suffered by you.

N/A

- D. I certify that I, the applicant, have the consent of the owner and act in his behalf in applying for this variance/special use permit. I agree that this variance is granted, is authorized on the presentation made herein and may be revoked in the event of any breached of representation or conditions which may be attached. It is further understood that if said variance/special use permit is not exercised within twelve (12) months from the date of approval, it shall become invalid.

Applicant: Stephanie Baskin Wilkerson Date: 09/13/21

Fee Paid \$ 150.00 check # 1656 9-13-21

Date Public Hearing Scheduled: _____ Time: _____

Date Public Hearing Advertised: _____

VARIANCE/SPECIAL USE PERMIT

Approved

Denied

Reason:

Approved with the following conditions:

Chairperson: _____

Date: _____

August 10, 2021

Building Inspectors Office:

I would like to obtain a permit to establish a Beauty Salon in my residence at 565 Mountain Canal Rd. In Creswell. There was a home Salon business approximately 600 ft. from our home a few years ago but no longer exist. Our community is in much need for another Salon.

This Salon would be located in the back portion of our home. We have a closed in room which leads to bathroom which has a door that will be kept closed from main house during business hours. I will have open hours to accommodate working persons employment hours.

I am in need of having this business located in my home. I am helping raise my nephew who lost his mother a year ago and has no relationship with his biological father. He has just been diagnosed with Type 1 diabetes. He attends school in Creswell. Working from my home would help me to be close to him at all times.

*Article 3A:***R-A, Rural Area****Single Family Detached Residential District****A. Purpose and Intent**

The R-A, Rural Area Single Family Residential District is intended to supplement the County's subdivision ordinance by providing a means by which rural residential development can be most efficiently accommodated while existing agricultural, aquaculture, fishing, forestry uses and open space can be maintained in the status quo in the near term.

It is the intent of this district to offer options for landowners to preserve existing natural features and vegetation promote sustainable agricultural and forestry activities and encourage the conservation and maintenance of sensitive environmental areas of Washington County. At the same time, the R-A district offers the flexibility for the intelligent management of large parcels for future residential development until a point in time when they are most attractive in the marketplace and urban infrastructure becomes available.

In the County's designated rural areas, new residential subdivisions are not encouraged where it is currently infeasible to extend public water and sewer systems. However, there are many locations where long-range residential development could be desirable if public water and public sewer or accepted septic systems were available. On the other hand, it is recognized that limited family subdivisions and other minor subdivisions of land with large lots with private water and septic service are in the best interests of the County's citizens. This district is designed to accommodate these types of residential development as well. For small subdivisions, landowners are encouraged to cluster the siting of residences in order that the larger remaining portions of a property can be employed for agricultural, forestry or other forms of open space use.

In the future, when it is feasible for the taxpayers to fund the extension of public utilities and infrastructure capable of serving higher density land uses, these rural lands may be reclassified to another residential zoning district or some other more intensive use.

B. Permitted Uses

- a. General farming, agriculture, aquaculture, dairying, fishing, and forestry
- b. Conservation areas
- c. Single family detached dwellings
- d. Accessory uses to residential structures, limited to detached carport and garages, tool sheds, children's playhouses and play structures and animal houses (designed for a single animal).
- e. Yard sale and/or garage sale (temporary)
- f. Public parks and playgrounds
- g. Schools and colleges (public or private)
- h. Private swimming pools and tennis courts
- i. Noncommercial indoor (amended March 2016) and outdoor recreational activities, including hiking, hunting, boating, horseback riding, swimming, skeet and trap shooting, shooting preserves, and fishing.
- j. Home occupations.
- k. Irrigation wells
- l. Country store (retail, limited to 4,000 square feet maximum)
- m. Private boat docks serving a single residential dwelling

- n. Churches and places of worship
- C. Uses Permitted by Special Use Permit
 - a. Lodges, social clubs, hunting clubs and boat clubs
 - b. Commercial plant nurseries, with sales transactions performed on the site
 - c. Bed and breakfast lodgings
 - d. Temporary sawmills
 - e. Veterinary clinics and hospitals
 - f. Livestock sales facilities
 - g. Open air markets and stands for farm, horticulture, craft, and produce sales
 - h. Hogging
 - i. Poultry houses
 - j. Cemeteries
 - k. Commercial kennels and horse stables
 - l. Communication towers or antennae
 - m. Golf Courses and golf driving ranges
 - n. Group homes and nursing homes
 - o. Day care centers (for both adults and children)
 - p. Drive-in Movie and other open air theaters
 - q. Commercial outdoor recreational activities, including hiking, hunting, boating, horseback riding, swimming, skeet and trap shooting, shooting preserves and fishing.
 - r. On-site commercial operations for agricultural and forestry product sales and services
 - s. Hair Salon or Barber Shop
 - t. Minimum lot area may be reduced to 15,000 square feet for single-family detached dwellings with public water service and an approved septic system.
- D. Maximum Density for Rural Area Development

Residential Subdivision Lots:	Two (2.0) unit per developable acre
-------------------------------	-------------------------------------
- E. Lot Size Standards for Rural Area Development
 - a. Minimum Lot Area: 20,000 square feet
 - b. Minimum Lot Width:
 - i. Interior lot: 100 feet
 - ii. Corner lot:
 - 1. Fronting and access on existing public road - 200 feet
 - 2. Fronting and access on New Public or Private Road – 125 feet
 - iii. Minimum lot depth: 200 feet
- F. Yard and Height Standards for Rural Area Development
 - a. Building Height
 - i. Residential building height: 45 feet
 - ii. Public or semi-public building 55 feet
 - iii. Cupolas, spires, and steeples 90 feet
 - iv. Accessory buildings: 34 feet
 - b. Minimum yard requirements
 - i. Front yard: 35 feet
 - ii. Side Yard: 15 feet
 - iii. Rear Yard: 10 feet
 - iv. In addition to the above regulations, the yard requirements for uses and structures other than residential dwellings and residential accessory uses shall be further regulated by floor area ratio and lot coverage ratios. A maximum floor area ratio equal to 0.25 shall apply to such uses and structures, with a maximum percentage of lot coverage equal to 20%. The location of all such uses shall be subject to site plan approval.

The screenshot displays the FRIS web application interface. At the top left, the text "FRIS" is followed by a "Map Theme" dropdown menu and a search bar. The main map area shows an aerial view of a residential property with a house and driveway. A legend panel on the left lists various flood hazard zones and conditions. On the right, a "Flood Information" panel provides details for the selected location, including flood zone, source, elevation, county, and panel number. Below this, there are links for "Risk Information", "Financial Vulnerability", "Flood Insurance", "FIS Reports", "Map Export", and "Data Export".

Legend

- Levee/Seclusion Area
- Flood Hazard Areas
 - Zone VE
 - Zones A, AH, AO, AP9, V
 - Zones AE, AE: 1% Annual Chance Flood Hazard
 - Contained In Structure, 1% Annual Chance Flood Hazard Conditions
 - Zone AE: Floodway, 1% Annual Chance Flood Hazard Conditions
 - Floodway, 1% Future Conditions

Flood Information

Who Am I: General Public Effective

Map Location

Flood Zone: (Zone XI Minimal Flood Risk)

Flood Source: Atlantic Ocean

Base Flood Elevation: NW More

County: Washington

Political Area: Washington County

CID: 370247

Panel: 7766 Download

Map Number: 37207766003

Panel Effective Date: 9/19/2007

Latitude: 35.83465

Longitude: -76.40267

Imagined Structure

Risk Information

Financial Vulnerability

Flood Insurance

FIS Reports

Map Export

Data Export



Washington County North Carolina

Tax Department

Property & Building Records

[View Page](#)

Owner **BEASLEY, ELEANOR B.**
Mailing Address
**565 MOUNTAIN CANAL
CRESWELL, NC 27928**

Parcel Number **2155**
Pin **7766.00-98-7767**
Account Number **04983**

Location
565 MOUNTAIN CANAL RD
Township/Rural # **4**
Map **33-126B-1**
D/O **O**
Dist

Building and Use: **SGL FAM**
Story Height: **1.5 STY**
Design/Style: **CONVNTL**
Fd or Bsmt: **NO BSMT/CRAWL**
Exterior Wall: **FRAME/VINYL**
Common Walls:
Roof Type: **GABLE**
Rf/Flr Syst: **WD JOIST**
Int Floor Finish: **HARD WD**
Int Wall Finish: **DRYWALL**
Heating System: **HEAT PMP**
Air Cond System: **COMBINED**
Bth Rm Fixtures: **2 BATH**
Blt-Ins/Other: **OVEN, RANGE,
MOD KITC**

Total Acres or Units:
Total Land Value: **12200**
Total Market Value: **116400**
Total Use Value:

Sales Price: **108000**
Sales Date: **4/5/2005**

Deed Book: **426**
Deed Page: **535**

Year Built: **1985**
Additions:
Modernized:
Effective Year: **1990**
No of Units: **1**
Utilities: **ALL**
No of Rooms: **6**
Street:
Topo: **Good**
Income:
Rate:
Ind V:
Land V:
B Resid:

Property Record Card (PDF Format)

Building Sketch				Photograph																																																					
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Property Record Card (PDF Format)

If you have any comments on this data you can notify the tax department by clicking this button: [Comments](#)

Property & building records have been viewed 33021 times :: There are 11 visitors online ::

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Johnson proceeded with the roll call: Commissioner Sexton, yea; Commissioner Phelps, yea; Commissioner Keyes, yea and Commissioner Johnson, yea. Motion carried unanimously.

Chair Johnson asked if there was anyone here to speak on behalf of this Special Use Permit. Hearing none, Chair Johnson turned the hearing over to the County Attorney, Mr. Curtis Potter.

Mr. Potter read the instructions regarding a quasi-judicial procedure.

1. Special Use Permits are governed by NCGS 160D and Article 5 of the Washington County Zoning Ordinance. NCGS 160D-406 and 160D-705 require the use of quasi-judicial procedures during public hearings held to consider such matters.
2. Quasi-judicial proceedings are different than other public hearings in that not everyone has the right to present evidence before this Board and to become a party to this proceeding. A Quasi-judicial proceeding is much like a court proceeding where an individual's rights and interests are being decided under specific rules of procedure. Parties to this case have the right to present evidence and cross examine witnesses. The burden of proof in these cases typically lies with the Applicant. The extent to which the Rules of Evidence used in courts apply is up to the discretion of the Board.
3. Only those who can demonstrate that they will be affected by the outcome of the hearing may become parties. After a description of the person's interest in this case, the Board will determine whether they will be allowed to present evidence as a party. Please note, you do not have to be a party to testify if someone who is a party calls you as a witness. All parties and witnesses who intend to present evidence or testify before this Board must be sworn in.
4. As a quasi-judicial hearing, by law it must adhere to certain procedures, as there are legal standards that must be followed. To that end please consider the following:
 - A. The Board must base its decisions only on the evidence presented, including testimony given under oath or affirmation by any parties or witnesses called by a party.
 - B. Please limit testimony to facts relevant to the application and applicable legal standards for the Board's decision, what you know personally; no opinion testimony or hearsay.

- C. Parties may cross-examine each testifying party or witness after their testimony if there are any questions. Cross-examination shall be limited to the matters testified about during the original testimony.
- D. If you want the Board to see written evidence such as reports and maps or exhibits, the witness who is familiar with the evidence should ask that it be introduced during or at the end of his/her testimony.
- E. In order for the testimony to be considered as evidence used in making the decision, it can only be given by persons in attendance at the meeting; otherwise, it is considered hearsay.

III. **INSTRUCTION RE SPECIFIC REVIEW STANDARDS:** (Attorney/Planning director)

Article 5 of the Washington County Zoning Ordinance is attached in its entirety for your reference while excerpts of relevant portions are pasted below for convenience:

1. Purpose and Intent: Special use permits add flexibility to the Zoning Ordinance by allowing uses which would otherwise be undesirable to be established in designated districts under conditions imposed by the Board of Commissioners. Such permits are authorized under the terms of this article to provide for certain uses which cannot be well adjusted to their environment in particular locations in Washington County with full protection offered to surrounding properties by only the application of the underlying zoning district regulations. Further, special permit uses are those uses which, if not specially regulated, can have an undue impact on or be incompatible with other uses of land within or adjacent to a given zoning district. Based on the recommendation of the Planning Board, and upon the granting of a special use permit by the Board of Commissioners, these uses may be allowed to be located or expanded within given designated zoning districts under the standards, controls, limitations, performance criteria, restrictions and other regulations of this article.
2. General Standards and Criteria for Special Use Permit Review: All applications for special use permit shall be reviewed using the following criteria:
 1. The proposed use shall be:
 - a. In harmony with the adopted Land Use Plan and the Growth Opportunities Plan;
 - b. In harmony with the intent and purpose of the zoning district in which the use is proposed to be located and
 - c. In harmony with the character of adjacent properties and the surrounding neighborhoods and also with existing and proposed development.
 2. The proposed use shall be adequately served by essential public services such as streets, drainage facilities, fire protection and public water, and sewer facilities, where applicable.

3. The proposed use shall not result in the destruction, loss or damage of any feature determined to be of significant ecological, scenic or historic importance.
 4. The proposed use shall be designed, sited and landscaped so that the use will not hinder or discourage the appropriate development or use of adjacent properties and surrounding neighborhoods.
 5. The proposed use does not affect adversely the general plans for the physical development of the County as embodied in these regulations and in any plan or portion thereof adopted by the Planning Board.
 6. The proposed use will not affect adversely the health and safety of residents and workers in the County
 7. The proposed use will not be adversely affected by the existing uses.
 8. The proposed use will be placed on a lot of sufficient size to satisfy the space requirements of said use.
 9. The proposed use will not constitute a nuisance or hazard because of the number of persons who will attend or use said facility, vehicular movement, noise or fume generation or any type of physical activity.
 10. The standards set forth for each particular use for which a permit may be granted have been met.
 11. The Planning Board or Board of Commissioners may impose or require such additional restrictions and conditions as may be necessary to protect the health and safety of workers and residents in the community and to protect the value and use of property in the general neighborhood.
 12. The proposed use will not be contrary to the purposes stated for these regulations.
 13. Whenever the Board of Commissioners shall find in the case of any permit granted pursuant to the provisions of the regulations that any of the terms, conditions or restrictions upon which such permit was granted are not being complied with, said Board shall rescind and revoke such permit after giving due notice to all parties concerned and granting full opportunity for a public hearing.
3. Special Conditions: In granting any special use permit, the Board of Commissioners may impose any conditions necessary to assure that the proposed use will conform with the requirements of this section and will continue to do so. The Board of Commissioners may take all necessary actions to ensure compliance with the conditions imposed.
- A. Certain specific examples are listed in Article 5(c)(2) and include:
4. Action by Planning Board: No special use permit shall be approved unless the proposal has been reviewed by the Planning Board. The Planning Board shall conduct at least one (1) public hearing in accordance with this Ordinance. Following the public hearing, the Planning Board shall prepare and by motion adopt its recommendations, which may include changes in the applicant's original proposal resulting from the hearing, and shall report such recommendations, together with any explanatory material, to the County Commissioners.

5. Action by Board of Commissioners: Before approving a special use permit, the Board of Commissioners shall hold at least one (1) public hearing in accordance with this Ordinance after which the Board of Commissioners may make appropriate changes to or impose appropriate conditions upon the proposed special use. Nothing herein shall preclude the Board of Commissioners from holding a joint public hearing with the Planning Board.
 - A. A concurring vote of a majority of the members of Board of Commissioners shall be required to approve a special use permit.
-

IV. PARTY IDENTIFICATION/WITNESSES/OATH: (Board Clerk)

At this time we will identify and swear in or affirm all of the parties and witnesses.

- A. Call for and ID Parties- name, address, for/against applicant
- B. Call for and ID Witnesses- name, address, for/against applicant
- C. All parties and witnesses should now stand and/or come forward to be sworn in or to affirm the truth of their testimony

[Administer the oath to all those who may testify, as a group] If anyone refuses to be sworn (or affirm), then inform them their statements must not be treated as evidence on which to base a decision, but merely as arguments]

The Clerk to the Board confirmed that there were no parties and/or witnesses present at this hearing.

V. BOARD CONFLICTS OF INTEREST: (Board Chair or designated Speaker)

It is also important that the members of the Board of Adjustment consider and make sure that they do not have any conflicts of interest with serving as a member of the decision making body for purposes of hearing and ruling on this particular case.

Therefore, the following questions should be considered by each member and any potential conflicts should be voiced, discussed, and resolved if possible or otherwise result in recusal of any member with such a conflict by the other members of the Board.

1. *does any member of this body have any interest in the property or the application, or do they own property in close proximity to the subject property;*
2. *does any member of this body stand to gain or lose any financial benefit as a result of the outcome of this hearing;*
3. *does any member of this body feel they cannot hear and consider the application in a fair and objective manner;*
4. *has any member of this body engaged in any ex parte communications with either proponents or opponents of the application, and, if so, I ask you to place on the record the substance of any such communications so that interested parties have the opportunity at this hearing to rebut the communications.*
5. *Are there any members of the audience who wish to challenge on appearance of fairness grounds participation in the matter by any member of Council, including the reasons for the request?*

Chair Johnson read the abovementioned information on Board Conflicts of Interest and asked if any Commissioners had any conflicts of interest. Commissioner Phelps stated that his son is the neighbor of the lady applying for the Special Use Permit and he has no issue with this.

Mr. Pittman then stated that he is in receipt of a letter from Commissioner Phelps' son stating this.

At this time, Chair Johnson asked if the Commissioners were they supposed to be sworn in for this quasi-judicial hearing. Mr. Potter said no and it was discussed by staff beforehand to reach this conclusion.

Chair Johnson continued with the following:

VI. PRESENTATION OF CASE/EVIDENCE:

A. County Staff Presentation of Case: *Will County staff please come forward and describe the application being considered; and share the recommendation provided by the Planning Board concerning the proposal? [Council Members should ask questions at this time]*

Cross Examination if applicable

B. Applicant: *Will the applicant, please come forward at this time and present their testimony and evidence to support the application? Also, any expert witnesses you have should speak at this point, after you have spoken. [Council Members should ask questions at this time.]*

Cross Examination if applicable

C. Other Parties (if applicable): *please come forward at this time and present their testimony and evidence to support the application? Also, any expert witnesses you have should speak at this point, after you have spoken. [Council Members should ask questions at this time.]*

Cross Examination if applicable

D. Closing or Rebuttal: Are there any closing or rebuttal comments from:

1. Staff
2. Applicant
3. Other Parties

E. Board Q&A: Are there any additional questions from the Board?

Mr. Pittman said Ms. Beasley-Walston approached his office with her request and he informed her she would need a Special Use Permit. It was then taken to the Planning Board and was met with no resistance. The Planning Board's recommendation is to approve this recommendation.

Commissioner Keyes asked if Mr. Pittman had statements from the neighbors and Mr. Pittman said yes; however, he still needed to reach 1 more. He has three (3) and none of them had any negative comments.

Mr. Potter told Mr. Pittman he needs to try and get in touch with the one neighbor who hasn't gotten in touch with yet.

Chair Johnson continued on below:

VII. DELIBERATION & DECISION:

- A. Review the applicable specific legal standard(s) again in Article 5(B)
- B. Discuss the evidence presented and make findings of fact relevant to meeting or failing to meet the applicable legal standard(s) including without limitation:

- 1. Identify the specific and most relevant facts and pieces of evidence considered in this case to be included in the final written decision:

- C. Discuss and Identify any special conditions to be imposed upon the permit if granted:

- D. After careful and deliberate consideration of all the relevant facts and evidence presented in this matter, and subject to any special conditions to be imposed, **MOVE TO VOTE** on whether the proposed Special Use of the subject property

GENERALLY MEETS/ or GENERALLY DOES NOT MEET

the General Standards and Criteria for Special Use Permit Review established under Article 5(B) of the Washington County Zoning Ordinance; and the Special Use Permit subject to the following special conditions/explanation if applicable:

is therefore GRANTED/ or DENIED

The Board agreed that the proposed Special Use of the subject property generally meets the General Standards and Criteria for Special Use Permit Review established under Article 5(B) of the Washington County Zoning Ordinance, and the Special Use Permit subject to the following special conditions/explanation if applicable: subject to reaching the one neighbor (K. Phelps) and either him agreeing he has no issue with this Special Use Permit or he requests an additional public hearing (so he can speak) (in no less than 10 days). [NOTE: After this Board meeting, Mr. Pittman was able to obtain a letter from Mr. Phelps saying he has no issue with this Special Use Permit and does not require an additional public hearing.]

Commissioner Keyes made the motion to approve the Special Use Permit subject to the one neighbor, who has not been reached, requesting a public hearing (no less than 10 days). Commissioner Phelps seconded. Chair Johnson proceeded with the roll call: Commissioner Sexton, yea; Commissioner Phelps, yea; Commissioner Keyes, yea and Commissioner Johnson, yea. Motion carried unanimously.

Chair Johnson continued on:

- E. Direct staff to prepare a written order reflecting the findings of fact, conclusions of law, and decision of the Board to be signed by the acting Chair of the hearing upon its completion, and to be circulated for approval by unanimous written consent of the participating Board members, or otherwise to be brought back to the next regular meeting of the Board for ratification and approval.

Commissioner Sexton made the motion to close the public hearing on the Special Use Permit. Commissioner Keyes seconded. Chair Johnson proceeded with the roll call: Commissioner Sexton, yea; Commissioner Phelps, yea; Commissioner Keyes, yea and Commissioner Johnson, yea. Motion carried unanimously.

EMPLOYEE OF THE YEAR: Chair Johnson recognized Mr. Louis Boone, Maintenance Supervisor, as the Employee of the Year.

REVIEW OF BIDS FOR RESIDENTIAL SURPLUS PROPERTY: Mr. Potter spoke to the Board regarding the information below.

COUNTY OF WASHINGTON
BOARD OF COMMISSIONERS

COMMISSIONERS:
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 ANN C. KEYES, VICE-CHAIR
 CAROL V. PHELPS
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 JULIUS WALKER, JR.



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CATHERINE "MISSY" DIXON
 FINANCE OFFICER
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JULIE J. BENNETT, CMC, NCMCC
 CLERK TO THE BOARD
 jbennett@washconc.org

RESOLUTION 2022-002

**ACCEPTING AND APPROVING THE SALE OF REAL PROPERTY
 LOCATED AT 758 SPRUILL BRIDGE ROAD, CRESWELL, NC & 111 E. MAIN
 STREET, PLYMOUTH, NC**

WHEREAS, the County Manager or their designee was authorized by Resolutions 2021-023 and 2021-024 of the Washington County Board of Commissioners to sell by electronic auction at www.govdeals.com the surplus properties described below by advertising such properties for sale from 11/2/21 to 12/2/21 and accepting bids from 12/3/21 through 12/28/21; and

WHEREAS, the County Manager's Office did in fact advertise and solicit bids for the sale of such properties pursuant to the authority and terms of the foregoing Board Resolutions authorizing such action; and

WHEREAS, the foregoing Resolutions respectively require that the bid results be reported to the Board at their next regularly scheduled meeting, and provide that the Board shall accept or reject the bid within 30 days of said report; and

WHEREAS, the surplus properties and their respective bid results are hereby reported as follows:

#	Address/Deed Ref	Tax PIN/Value	Taxes Owed @ Foreclosure	High Bid/%Tax Value	Notes/Other
1	758 Spruill Bridge Road, Creswell NC Book 525, Page 372	PIN: 7777.00-67-2165 Value: \$26,700	\$11,986	\$24,002 %Tax Value: 90%	Net of Back Taxes: \$12,016

2	III East Main St. Plymouth NC Book 430, Page 377 Book 523, Page 894	PIN: 6767.00- 67-9717 Value: \$72,900	\$9,478 - County \$6,706 - Town \$16,184 - Total	\$27,722 %Tax Value: 38%	Net of Back Taxes: \$11,538 Property requires substantial repairs
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NOW THEREFORE, the Board of County Commissioners of Washington County hereby resolves as follows:

1. That the highest bid reported above for the purchase of 758 Spruill Bridge Road, Creswell, NC be accepted and approved.
2. That the highest bid reported above for the purchase of III East Main St, Plymouth, NC be accepted and approved subject to the condition precedent that such bid is also accepted and approved by the Town Council of the Town of Plymouth as a joint owner of said property.
3. That the County Manager or their designated agent is authorized to execute any and all necessary documents including without limitation deeds, settlement statements, or other closing or related legal documents approved by the County Attorney for the purpose of conveying the properties described above to their respective purchasers upon receipt of the purchase funds, or upon adequate legal assurances given by a bona fide settlement agent holding such funds in escrow for the purpose of disbursing such funds to the County upon actual closing.

ADOPTED this ___ day of _____, 20__

Tracey A. Johnson, Chair
Washington County Board of Commissioners

ATTEST: _____
Julie J. Bennett, CMC, NCMCC
Clerk to the Board

Mr. Potter thanked Ms. Collier for all of her work on this project. Mr. Potter said he will have to have the Town of Plymouth sign a resolution for the property in Plymouth.

Commissioner Sexton made a motion to approve Resolution 2022-02 Accepting and Approving the Sale of Real Property Located at 758 Spruill Bridge Road, Creswell, NC and 111 East Main Street, Plymouth, NC. Commissioner Keyes seconded. Chair Johnson proceeded with the roll call: Commissioner Sexton, yea; Commissioner Phelps, yea; Commissioner Keyes, yea and Commissioner Johnson, yea. Motion carried unanimously.

BOARDS & COMMITTEE SEATS FOR COMMISSIONERS: Ms. Bennett asked the Board if they wished to change any of their seats on any of the Boards or Committees they currently sit on. The only change mentioned was for Commissioner (now Chair) Johnson to replace Commissioner Sexton on the Employee of the Quarter Committee.

FINANCE OFFICER'S REPORT: Ms. Dixon went over the budget transfers and budget amendments that were in the Commissioners' package.

Washington County
BUDGET TRANSFER

To: Board of Commissioners
From: Curtis Potter, County Manager
Missy Dixon, Finance Officer
Date: December 14, 2021
RE: Facility Services

BT #: 2022 - 036

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-4265-215	Facility Services - Maintenance Repair Building	75,000.00	(2,485.00)	72,515.00
10-4265-603	Facility Services - Contracted Services - Elevator	10,140.00	2,485.00	12,625.00
Facility Services		85,140.00	-	85,140.00

Justification:

To request a transfer within the Facility Services budget to cover the unanticipated costs of repair to the courthouse elevator due to water damage.

Budget Officer's Initials CP

Approval Date: 12/15/21

Initials: MD
Batch #: 2022036
Date: 12/15/21

Washington County
BUDGET TRANSFER

To: Board of Commissioners
From: Curtis Potter, County Manager
Missy Dixon, Finance Officer
Date: December 14, 2021
RE: SS Economic Support

BT #: 2022 - 037

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-5380-011	SS Economic Support - In-Home Services (100%)	82,922.00	(1,000.00)	81,922.00
10-5380-383	SS Economic Support - Special Links (100%)	40,500.00	1,000.00	41,500.00
SS Economic Support		123,422.00	-	123,422.00

Justification:

To request a transfer within the DSS budget to increase the Special Links account. There are 5 previous foster children now in the 18-21 foster care program and assisting them with their needs that we are required to assist with has created the use of more Special Links funds than previously budgeted due to the demands of these young adults. This transfer is not budget impactful as both lines are 100% reimbursable.

Budget Officer's Initials CPD

Approval Date: 12/15/21

Initials: MD
Batch #: 2022-037
Date: 12/15/21

Washington County
BUDGET TRANSFER

To: Board of Commissioners
From: Curtis Potter, County Manager
Missy Dixon, Finance Officer
Date: December 21, 2021
RE: SS Admin

BT #: 2022 - 038

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-5310-181	SS Admin - Group Insurance	419,165.00	(498.00)	418,667.00
10-5310-013	SS Admin - Salaries and Wages - Longevity	15,740.00	498.00	16,238.00
SS Admin		434,905.00	-	434,905.00

Justification:

To request a transfer within the DSS budget to increase the Longevity line item. This request is being made to cover the costs to pay longevity to all qualifying employees. When the original budget was put together, there were two positions that were still being negotiated for the new YORE Pay Plan. The longevity was budgeted on the old salaries prior to the approved YORE Adjustments.



Washington County Manager's Office

Budget Officer's Initials CSB

Approval Date: 12/21/21

Initials:	<u>CSB</u>
Batch #:	<u>2022-038</u>
Date:	<u>12/21/2021</u>

Washington County
BUDGET TRANSFER

To: Board of Commissioners
From: Curtis Potter, County Manager
Missy Dixon, Finance Officer
Date: December 21, 2021
RE: Sheriff

BT #: 2022 - 039

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-3540-070	Donations - Animal Control	(1,550.00)	1,500.00	(50.00)
10-3541-010	Sheriff - Donations	(25.00)	(1,500.00)	(1,525.00)
10-4310-601	Donations - Animal Control	2,239.00	(1,500.00)	739.00
10-4310-650	Sheriff - Donations	6,155.00	1,500.00	7,655.00
Sheriff		6,819.00	-	6,819.00

Justification:

To move monies budgeted for Animal Control Donations to Sheriff Donations. When this deposit was coded by the Sheriff's Office it was coded to the incorrect account number and therefore was budgeted in the incorrect line. This transfer is to move those monies to the correct line. The deposit will also be moved via journal adjustment to show as cash in the correct account number.

Budget Officer's Initials CDR

RECEIVED
DEC 21 2021

Approval Date: 12/21/21

Initials: CDR
Batch #: 2022-039
Date: 12/21/2021

Washington County Manager's Office

Washington County
BUDGET AMENDMENT

To: Board of Commissioners

BA #: 2022 - 040

From: Curtis Potter, County Manager
Missy Dixon, Finance Officer

Date: January 3, 2022

RE: Facility Services/Sheriff/Senior Center/DSS/EMS

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-3353-000	Insurance Proceeds	(4,084.00)	(1,412.00)	(5,496.00)
10-4265-256	Facility Services - Insurance Claims	3,593.00	1,412.00	5,005.00
Facility Services				
10-3542-000	Sheriff - ABC Board Funding	(4,658.00)	(1,421.00)	(6,079.00)
10-4310-602	Sheriff - ABC Board Funding	9,786.00	1,421.00	11,207.00
10-3540-020	Gun Permits Discretionary-County Portion	(2,500.00)	(350.00)	(2,850.00)
10-4310-611	Gun Permits Discretionary-County Portion	30,820.00	350.00	31,170.00
10-3540-030	Gun Permits-State Portion	(3,000.00)	(425.00)	(3,425.00)
10-4310-612	Gun Permits-State Portion	4,270.00	425.00	4,695.00
10-3540-040	Finger Printing	(620.00)	(100.00)	(720.00)
10-4310-613	Finger Printing	2,655.00	100.00	2,755.00
10-3541-010	Sheriff-Donations	(1,525.00)	(22.50)	(1,547.50)
10-4310-650	Sheriff-Donations	7,655.00	22.50	7,677.50
Sheriff				
10-3509-020	Senior Center Donations	(149.00)	(10.00)	(159.00)
10-5150-650	Senior Center Donations	2,455.00	10.00	2,465.00
Senior Center				
10-3500-081	DSS Community Donations-Christmas	(445.00)	(497.00)	(942.00)
10-5310-258	DSS Community Donations-Christmas	2,572.00	497.00	3,069.00
10-3500-080	DSS Community Donations-Medical	(45.00)	(143.00)	(188.00)
10-5380-375	DSS Community Donations-Medical	927.00	143.00	1,070.00
10-3490-000	DSS-Administration Reimbursement	(2,956,848.00)	(133,548.00)	(3,090,396.00)
10-5380-406	LIEAP Payments	100,945.00	133,548.00	234,493.00
DSS				
37-3833-840	EMS Donations	(100.00)	(200.00)	(300.00)
37-4330-650	EMS Donations	150.00	200.00	350.00
EMS				
Balanced:		(2,808,146.00)	-	(2,808,146.00)

Justification:

To budget for additional for additional revenues received for gun permitting, ABC Board Funding, Sheriff Donations, Senior Center Donations, DSS Donations (Christmas & Medical) and EMS Donations. To budget for insurance proceeds that have been received to repair a wrecked Sheriff's Vehicle. To budget for additional monies that will be allotted from DHHS for the LIEAP Program (Regular LIEAP \$481 and Pandemic LIEAP \$133,067).

Approval Date: _____

Bd. Clerk's Init: _____

Initials:	
Batch #:	
Date:	

Washington County
BUDGET AMENDMENT

To: Board of Commissioners

BA #: 2022 - 041

From: Curtis Potter, County Manager
Missy Dixon, Finance Officer

Date: January 3, 2022

RE: Fund Balance-GF/Facility Services

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-3990-000	Appropriated Fund Balance - GF	(1,357,893.00)	(62,536.00)	(1,420,429.00)
10-4265-215	Facility Services - Maintenance & Repair Building	72,515.00	62,536.00	135,051.00
Facility Services				
Balanced:		(1,285,378.00)	-	(1,285,378.00)

Justification:

To appropriate GF fund balance to Facility Services to cover the costs of repairs at the Library and the Beaufort County Community College-Washington County Center. These repairs consist of the following: Library - Doors \$7,536; BCCC - HVAC Evaluation Report, Replace Roof, Replace Bathroom Exhaust Fans, Clean Air Ducts, Replace Front Doors, Relocate Temperature Sensor, Primer, Paint and Caulk Supplies for Repairing Window Grid - \$51,100 and contingency of \$3,900 in the event that some repairs are more extensive than can be seen at this time.

Approval Date: _____

Bd. Clerk's Init: _____

Initials:	
Batch #:	
Date:	

Commissioner Sexton made a motion to approve the budget transfers/amendments as presented. Commissioner Keyes seconded. Chair Johnson proceeded with the roll call: Commissioner Sexton, yea; Commissioner Phelps, yea; Commissioner Keyes, yea and Commissioner Johnson, yea. Motion carried unanimously.

OTHER ITEMS BY CHAIR, COMMISSIONERS, COUNTY MANAGER/ COUNTY ATTORNEY OR CLERK:

- a) Status Update on the Sale/Lease of Veteran's Field to Pocosin Charter Innovative School
Mr. Potter said this is going on a year now—due to some legal reasons the County needs some help from our state legislation. However, that got put on back burner due to the delay in passing the State Budget. PCI has now said they might like to buy the property outright. Mr. Potter said he would have to do a bid process---either sealed bid or upset bid. Commissioner Keyes said she is in favor of selling Veteran's Field to PCI. Mr. Potter explained the difference between the sealed bid and upset bid process. The consensus of the Board is to go with the 10 day upset bid process. Mr. Potter will talk with PCI.
- b) Status Update on Commerce Building Upset Bid
Ms. Bennett stated that she received one bid and opened it at 5:00 PM today and it was an upset bid of \$375,000. A new notice for public sale of the Commerce Building will be in the January 12, 2022 edition of the Roanoke Beacon and sealed bids will be accepted until January 24 and opened on that date at 5:00 PM. The new upset bid amount will need to be \$393,800.

Mr. Potter said the County had another email glitch today that was a Microsoft bug called Y2K/2022. Staff could not send or receive email. The problem was fixed around 12:30 pm.

Mr. Potter said that he, Chair Johnson and Ms. Dixon will be spending ½ day tomorrow with the school system to interview the 3 finalist firms to do a system-wide study of WCS systems. There is one more seat available for the meeting (for a Commissioner). Mr. Potter needs to know by the end of this meeting if one of the Commissioners would like to attend the meeting.

Mr. Potter noted the following dates:

- Citizens Academy is on Tuesday January 18 @ 6:00 PM—speakers will be from Tax & Water.
- Budget workshop will be on January 24. Will need to set a time.
- Site visit to new Duplin Co. Aviation terminal in the next couple of weeks.
- Gov Deals surplus auction did not meet the reserve. Will lower reserve and do again.

Commissioner Keyes said at the last meeting she was elected as Vice-Chair but feels she can't accept it due to personal obligations and would like to resign. Chair Johnson accepted Commissioner Keyes resignation as Vice-Chair and asked for nominations for a new Vice-Chair. **Commissioner Keyes made a motion to nominate Commissioner Walker. Commissioner Sexton seconded. Chair Johnson proceeded with the roll call: Commissioner Sexton, yea; Commissioner Phelps, yea; Commissioner Keyes, yea and Commissioner Johnson, yea. Motion carried unanimously.**

Commissioner Keyes made a motion to go into Closed Session pursuant to NCGS §143-318.11(a)(3) (attorney-client privilege) and §143-318.11(a)(6) (personnel). Commissioner Phelps seconded. Chair Johnson proceeded with the roll call: Commissioner Sexton, yea; Commissioner Phelps, yea; Commissioner Keyes, yea and Commissioner Johnson, yea. Motion carried unanimously.

Back in Open Session at 7:45 PM with no further business to discuss, **Commissioner Keyes made a motion to recess the meeting to January 24, 2022 @ 4:00 PM for a Budget Work Session in the Commissioners' Room. Commissioner Phelps seconded. Commissioner Sexton (was already disconnected); Commissioner Phelps, yea; Commissioner Keyes, yea and Commissioner Johnson, yea. Motion carried unanimously.**

Tracey A. Johnson
Chair

Julie J. Bennett, CMC, NCMCC
Clerk to the Board