

March 2, 2015

The Washington County Board of Commissioners met in a regular session on Monday, March 2, 2015 at 6:00 PM in the Washington County Commissioners Room, 116 Adams Street, Plymouth, NC. Commissioners Manning, Phelps, Sexton and Walker were present. Also present were County Manager Jerry W. Rhodes, Clerk to the Board Julie J. Bennett, Finance Officer Frank Milazi and County Attorney Curtis Potter. Commissioner Johnson was unable to attend.

Chair Sexton called the March 2, 2015 meeting to order. Commissioner Manning gave the invocation; Commissioner Walker led the pledge of allegiance.

ADDITIONS/DELETIONS: Chair Sexton added Item 9A Community College Reassignment Discussion and 9B E911 Grant Property Location.

CONSENT AGENDA: **Commissioner Walker made a motion to approve the Consent Agenda:**

- a) Tax Refunds & Releases and Insolvent Accounts
- b) Finance Policy—Purchasing Card Policy
- c) Lease Extension for FSA Office
- d) Restrictive Covenant & Resolution Regarding the Washington County Health Department

**Commissioner Phelps seconded, motion carried unanimously.**

PUBLIC FORUM: Wesley Stokes, 395 Backwoods Rd, Roper spoke to the Board about the work session with the School Board. He said he has spent time thinking about things that were not accomplished when he was on the Board of Commissioners. He said he made the proposal about 10-11 years ago to consolidate schools. Mr. Stokes thanked the current Board for listening to the concept of consolidation. Mr. Stokes also liked that they were considering a facility (such as a gym) for students and seniors. In the daytime the seniors could use it, in the evening the students could have it for games. Mr. Stokes stated that citizens don't usually mind their taxes being raised if they see progress. Mr. Stokes commended the Board on what they are trying to do for the students in our County. Mr. Stokes asked the Board to exhaust every avenue to find a way to make things better for our students and our citizens.

Dwight Respass, Hwy 32 S, Plymouth, spoke to the Board regarding runway lights at the Plymouth Airport. Mr. Respass said that, since November and continuing up to Friday night a week ago, on 3 occasions, the PAPI lights have been out of service. These lights are part of the runway approach system. The fact that the lights are not working is a secondary issue, the main issue is that there still hasn't been a published notice about it when something is out of service. When pilots are doing flight plans, this information should be available for them if something is not in service. Mr. Respass is afraid it will create a liability issue for the County.

Scott Sykes, Spruill Town Road, Creswell told the Board he has a problem with his water. He has changed three (3) elements in a year in a half (1 ½) in his water heater. He even

bought a new water heater. After that, the spigots in the house stopped working. Mr. Sykes said he changed the spigots and then the water heater went out again. Mr. Sykes stated he is at the beginning of the line on Spruill Town Road just past the fire hydrant. He has called the water department and they flushed the fire hydrant but that didn't seem to help. He's spending money to buy water and to fix things in his house. Commissioner Manning asked Mr. Sykes if he had talked to the water department and he said he had. Chair Sexton asked had he asked the water department to add something behind his line. Mr. Sykes told the Board he has to clean his shower head once a week. Chair Sexton said the County has a Water Committee and asked Mr. Potter when the next Water Committee meeting takes place. Mr. Potter said it would be in two weeks. Chair Sexton mentioned that Mr. Sykes should attend the meeting.

REPLICATION OF THE NATIONAL CENTER FOR ARTS & TECHNOLOGY (NCAT) IN WASHINGTON COUNTY: Ms. Joyce Holloway, 209 Fairlane Road, Greenville Committee Chair of NCAT spoke to the Board. Ms. Holloway said she was raised in Washington County and introduced her sister Odessa Swain, who lives in Roper. (She is also cousin to former Commissioner McCray.) Ms. Holloway said the NCAT is the educational and training model of the Manchester Bidwell Corporation in Pittsburgh. Ms. Holloway stated that she and Commissioner Johnson visited the Manchester Bidwell Corporation. Ms. Holloway said she believes that the endorsement of the Commissioners will give weight to their fundraising activities and feels this center will do much to enhance our part of Eastern NC.

Alliance for a Greater  
Eastern North Carolina



**Objective: Board Endorsement**

Replicating Manchester Bidwell  
Corporation's National Center for  
Arts & Technology

In Washington County, North Carolina



## Why Should We Care?

- ▶ This is OUR community.
- ▶ These are our children... our grandchildren.
- ▶ We can't afford to wait for someone else to fix it.
- ▶ We have to be willing and committed to doing the work we need to do to FIX IT OURSELVES.
- ▶ This is OUR responsibility!

## Washington County vs National Average

	Washington County	National Average
Graduation Rate	80.8%	69.2% (2006)* 75% (2009)
Unemployment	7% (2014)	9.7% (7/09)
Poverty Rate	26.5%	15.1% (2010) 12.6% (2005 ACS)**
Median Household Income	\$33,178.00	\$49,445 (2010) \$46,326 (2005 ACS)
Meeting NCLB-AYP as of 2008		No

## NCAT Mission and Vision

### Mission



To impart Manchester Bidwell Corporation's (MBC) model of using youth arts education and adult career training to instill hope among those challenged by poverty and to help them become productive members of society throughout the globe

### Vision



To replicate the MBC educational model as an effective strategy for communities to break the cycle of poverty and despair and to allow community members to achieve their personal potential.

### How We Do It



NCAT collaborates with local community leadership through a multi-phased approach that develops and opens local Centers for Arts & Technology (CAT)

### Manchester Bidwell Educational Model

Creating an inspiring, safe and educational environment focused on three basic components:

- Youth Arts- Young people become contributing members of society by creatively engaging with the visual arts to learn, create and celebrate.
- Adult Career Training: Providing adults who are unemployed or in transition with an opportunity to rebuild their lives by accessing training and education that meets the needs of local industry.
- Social Enterprise - Connecting the arts and enterprise to promote social ventures.

As Reported in BTC's Annual Report to The Accrediting Commission of Career Schools and Colleges.  
Completion and Placement Rates Reported 10/2014

- ▶ **Chemical Laboratory Technician**
- ▶ 82% Graduation  
100% Graduation  
71% Employment
- ▶ **Culinary Arts**
- ▶ 75% Graduation  
81% Employment
- ▶ **Electronic Record Medical Assistant**
- ▶ 83% Graduation  
70% Employment
- ▶ **Horticulture Technology**
- ▶ 89% Graduation  
74% Employment

## Bidwell-Training Center Accreditation



## Washington County National Center for Art & Technology



- ▶ **Together We Can Make The Impossible Possible**

## Make The Impossible Possible



William Strickland, Author

One Man's Crusade to Inspire Others to Dream Bigger and Achieve the Extraordinary.

A number of Schools have selected "Make the Impossible Possible" as their Common Freshman Reader: \* Frank Phillips College\* Indiana University Pennsylvania\* Juniata College\* Kendall College \* Mt. Union College\* North Dakota State University \* Penn State-New Kensington\* Purdue University\* University of Southern Indiana \* Urbana College\* Wartrop University\* Florida A & M University \* Boston College

## Mr. William Strickland



Founder and CEO of  
Manchester Bidwell Corporation  
1815 Metropolitan Street  
Pittsburgh, PA 15233 Phone 412-322-1773

## Youth Arts & Crafts



► [Manchester Bidwell Corporation Website](#)

## Youth Arts & Crafts



▶ [Manchester Bidwell Corporation Website](#)

## Medical Technician



▶ [Manchester Bidwell Corporation Website](#)

## Culinary Arts



▶ [Manchester Bidwell Corporation Website](#)

## Pharmacy Technician



› [Manchester Bidwell Corporation Website](#)

## Medical Claims Processing



› [Manchester Bidwell Corporation Website](#)

## Ceramic Art



› [Manchester Bidwell Corporation Website](#)

## Harbor Gardens Park



- Manchester Bidwell Property – Pittsburgh, Pennsylvania

## Horticulture Technology



- The Drew Mathieson Center for Horticultural and Agricultural Technology
- Manchester Bidwell Corporation Website

## Gift Shop & Lobby



- Manchester Bidwell Corporation Website
- (With Orchids Grown In The Drew Mathieson Greenhouse)

## Beautiful Open Space



▶ Main Lobby – Manchester Bidwell Corporation Website

## President Obama Selects Manchester Bidwell Corporation CEO Bill Strickland for the Newly Formed White House Council for Community Solutions



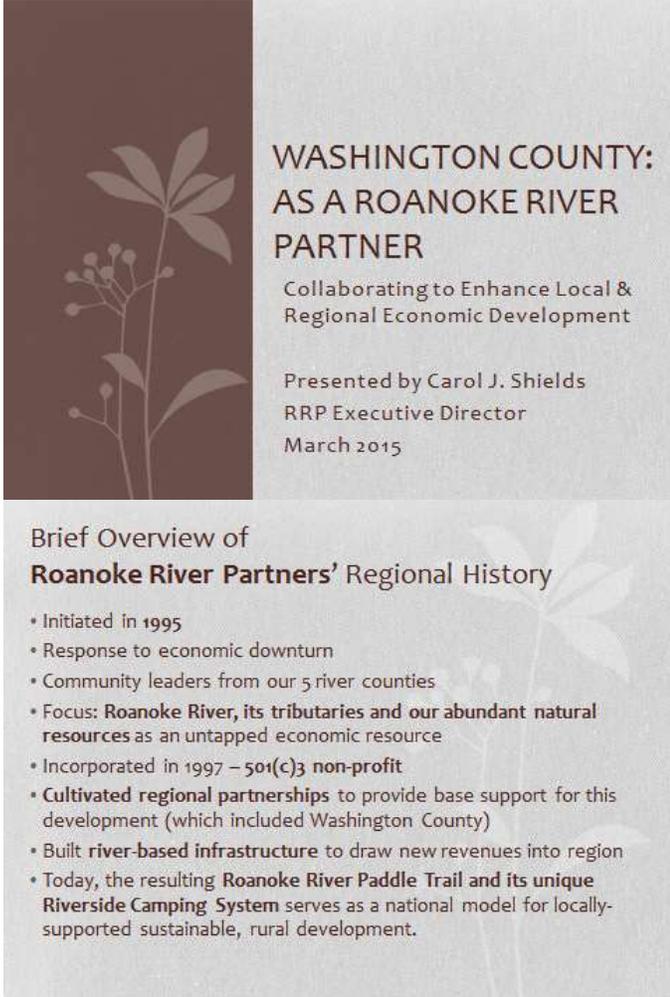
## Appointed to Council for Community Solutions



Ms. Holloway thanked the Board for the opportunity to present to them. Commissioner Walker said the project sounds good and asked how far along are they in the process. Ms. Holloway said this is Step 1, to present to the Board. Chair Sexton asked Ms. Holloway would she be coming back to the Board asking for money. Ms. Holloway said there is a feasibility study

that will need funding and Commissioner Johnson has already told her the budget situation for the County and how limited the County's funds are. Chair Sexton said the examples shown were all in big cities. Ms. Holloway mentioned that Broadway, PA has a population of 7,500. Chair Sexton asked Ms. Holloway if she feels this project is justified for Washington County. Ms. Holloway stated she did feel it was justified for Washington County and more than one county can join together.

ROANOKE RIVER PARTNERS PRESENTATION: Ms. Carol Shields, Executive Director, Roanoke River Partners spoke to the Board. Ms. Shields said she has been with Roanoke River Partners for 10 years. Ms. Shields gave the following presentation.



**WASHINGTON COUNTY:  
AS A ROANOKE RIVER  
PARTNER**

Collaborating to Enhance Local &  
Regional Economic Development

Presented by Carol J. Shields  
RRP Executive Director  
March 2015

Brief Overview of  
**Roanoke River Partners' Regional History**

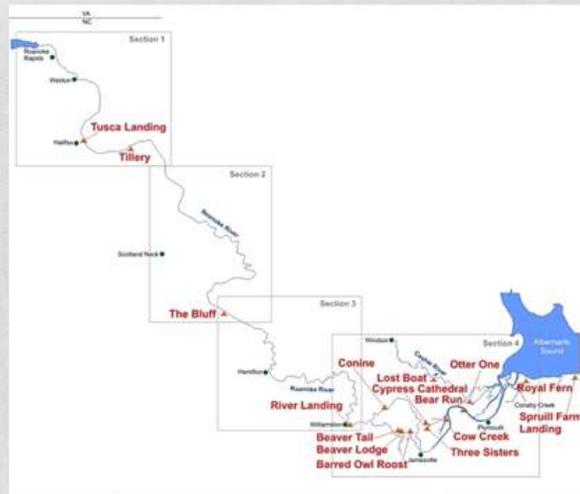
- Initiated in 1995
- Response to economic downturn
- Community leaders from our 5 river counties
- Focus: **Roanoke River, its tributaries and our abundant natural resources** as an untapped economic resource
- Incorporated in 1997 – 501(c)3 **non-profit**
- **Cultivated regional partnerships** to provide base support for this development (which included Washington County)
- Built **river-based infrastructure** to draw new revenues into region
- Today, the resulting **Roanoke River Paddle Trail and its unique Riverside Camping System** serves as a national model for locally-supported sustainable, rural development.

### Paddle Trail/Riverside Camping Perspective:

For visitors, our trail is a unique outdoor adventure  
For those of us who live here, it is a great way to attract \$\$ into our region



Many of our visitors come to get up close and personal with local wildlife ~





## Boy Scout Outings on our Platforms



## Barred Owl Roost



## Beaver Tail



## Royal Fern



# Spruill Farm Campsite



## Benefits of Developing **Outdoor Recreation & Cultural Heritage Opportunities**

- Impacts **tourism**
- Impacts **quality of life**
- Impacts **local/regional real estate values**
- Provides **opportunities for physical activity**
- Provides a host of **economic opportunities for existing businesses**
- Provides opportunities to **develop new businesses**
  
- Draws **new \$\$ & investment** into local economy

## **Regional Outcomes**

generated by our partnership

- **5-county network** collaborating for over 18 years
- **Nationally recognized paddle trail** as a regional destination/model
- **16 unique riverside camping platforms/sites**
- Approx. **230K capital investment**
- Preservation of a historic Rosenwald School to serve as a **regional river center/destination**
- Approx. **\$700,000** estimated annual regional impact
- Campers from **over 40 of our United States**
- Campers/paddlers from over **13 countries**
- Over **12,000 camper nights** to date
  
- **2013 ...**  
**RRP's best year yet with 1215 camper nights!!!**

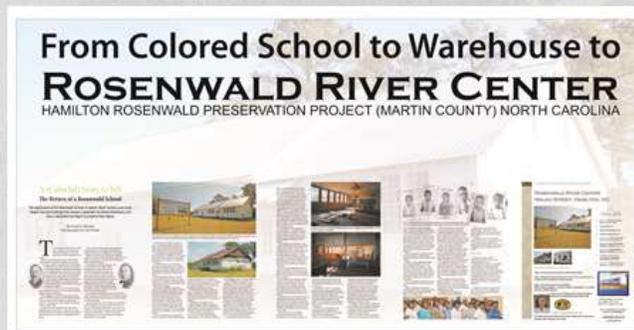
## Regional Rosenwald River Center being Reclaimed, Renovated & Revitalized

- One of the nationally recognized Rosenwald Schools
- Purchased in 2007 by drawing down funds from **The Conservation Fund** to invest here in our region along with some private donations (25K investment).
- Additional funding drawn down for this project
  - 50K from **National Trust for Historic Preservation** (capital improvements)
  - 15K from **Covington Foundation** (master plan)
  - 10K from **National Trust for Historic Preservation** (master plan)
  - 10K from **The Conservation Fund** to conduct oral history project
  - 14K from **The Town of Hamilton**
  - 10K recent donation from a private investor
  - 5K collective individual donations

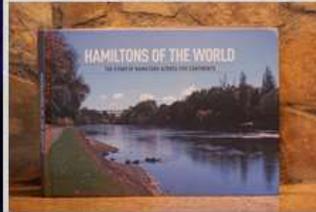
## WITN –Channel 7 interviews our Rosenwald Alumni about their experiences



Presented as a poster session at the **1<sup>st</sup> National Rosenwald Conference** at Tuskegee, AL - 2012



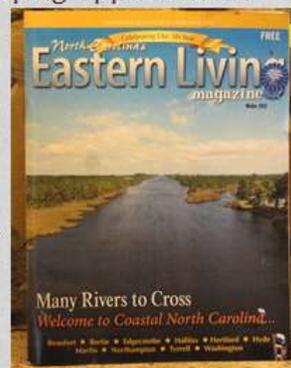
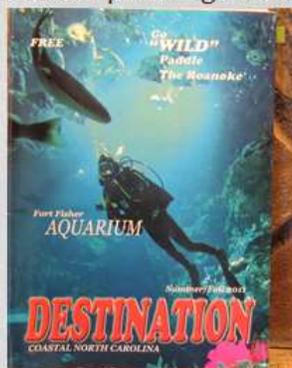
Sharing our regional story through these 2 books as well as in other regional publications



### RRP Promotion of Washington County/region

- Presentations from Atlantic, NC to Anderson/Madison County
- National Trust blog, publications & national presentations
- Conservation Fund's (Resourceful Communities) Programs
- The Nature Conservancy
- The Conservation Trust of NC
- Bland Simpson's video on the Roanoke River for Our State
- NC Culture's on-line promotion of our paddle trail/camping
- Washington County included in presentations in Buffalo, NY; Albuquerque, NM; Biloxi, LS; Tuskegee, AL; St. Louis, MO; Hamilton, New Zealand
- NC Rural Center's Enterprising Communities video
- We Are The River documentary on Roanoke River in partnership with NC Museum of Natural Science

Regional articles about the **Roanoke**  
and our paddling and camping opportunities





### Cushing's Escape: 150th Anniversary Paddle

Oct. 25, 2014 / Plymouth, NC



#### ATTENTION CANOERS AND KAYAKERS!

Join us in commemoration of the 150th anniversary of the sinking of CSS Albemarle — the Civil War's most successful ironclad ship! Marvel at the fall foliage and wildlife as you paddle the escape route of the ironclad's deranged destroyer, William Cushing. The winding waters of Combsy Creek provide

#### Your Ticket Includes:

\* short or long paddle with shuttle transportation \* light breakfast \* full lunch with musical entertainment \* commemorative t-shirt \* \$5 donation to one of two local environmental organizations \* museum admission \* sinking of the Albemarle reenactment

For more information & paddle registration, visit [www.plymouthpaddles.com](http://www.plymouthpaddles.com) or call (252) 792-1377

- Example of one of the local events that Roanoke River Partners helped to promote via social media



- Regional Boy Scouts complete a project to plan, construct and install bat houses near our campsite on the Spruill Farm to complete their requirements to earn their Eagle Scout Award – RRP appreciates their community service!

## Padding from Jamesville to Plymouth ~



## Washington County Businesses/Vendors directly impacted

- As was intended, our low cost paddle trail and camping system has drawn thousands of visitors to our Roanoke River Region.
- Our paddlers, and those who come with them, stay in local motels and B&Bs as well as on our camping platforms.
- Our paddlers buy gas, various supplies (like ice, hats, kitty litter), and food from local vendors.
- Our paddlers often return to visit: historic venues; local arts vendors; festivals and other local events.

## Additional Promotion of Washington County/Roanoke River Region

- **Roanoke Buzz** – new column in 5 regional papers
- New website/on-line reservation system ([www.roanokeriverpartners.org](http://www.roanokeriverpartners.org))
- Town of Plymouth page and descriptions of Washington County campsites
- Facebook audience of over 3030 (individuals & organizations)
- Constant Contact messages to entire RRP database
- RRP Newsletters
- Snail-mail promotions/mail-outs
- Making local presentations/Hosting local events
- Participation in local/regional convenings
- Collaborations with students from Duke, NCSU & ECU
- Collaborating on photography/video projects to highlight region

## Three things

from this presentation that I would like to leave you with ...

- RRP represents 18 years of public and private collaboration that continues to develop infrastructure and partnerships to draw critical \$\$\$ into Washington County and the Roanoke River region (directly/indirectly).
- In addition to working with Washington County representatives, RRP is currently working closely with the mayor/staff from Plymouth to develop and promote our area as a destination where visitors can come and enjoy a variety of historic and cultural heritage activities.
- Roanoke River Partners is grateful for county investment which provides base support for our operation and in-turn allows us to continue to develop and promote our member towns, businesses and organizations in conjunction with our regional paddle trail/camping system.

## Why Washington County investment is critical to this initiative

- Without funding from Washington and our other Roanoke River counties to provide base support, we would NOT be able to maintain and market our platforms and continue **to attract visitors and outside investment to impact Washington County** and our overall Roanoke River Region.
- The dollars that our counties invest in RRP are critically important ...however, your support and buy-in are every bit as important.
- We sincerely thank you for your **past support** and hope that you will **take action to renew your support.**
- We look forward to strengthening our partnership!

For more info visit

[www.roanokeriverpartners.org](http://www.roanokeriverpartners.org)

Please support us by joining our  
Facebook Community!

Carol J. Shields  
Executive Director  
Roanoke River Partners

(252) 798-3920

Director@  
[roanokeriverpartners.org](mailto:Director@roanokeriverpartners.org)



Ms. Shields closed with saying she would like to follow up with Mr. Rhodes on strengthening the Roanoke River partnership with the County. The Board thanked Ms. Shields for her presentation.

**MIKE'S SEAFOOD:** Mr. Mike Lam, Manager of Mike's Seafood spoke to the Board about his new business--a seafood processing plant to process local seafood which will be located in the former Plymouth Garment factory building off of Highway 64. Mike's Seafood will be a wholesale business and hopes to open in May. Commissioner Phelps asked how many jobs will be created. Mr. Lam said 150 jobs will be created for the first year. Commissioner Manning told Mr. Lam that the Board is glad to have Mike's Seafood in Washington County. Commissioner Phelps asked when hiring will begin. Mr. Lam said the first week of April he will start handing out applications and advertise in the paper. Commissioner Manning asked if Mr. Lam has another facility. Mr. Lam said he does not have another facility; this is his first one. Mr. Lam said he thinks it is a good location by being on Highway 64. Some workers will have some background in the seafood wholesale industry already. All different types of workers will be needed from office workers to pickers. Mr. Lam said his main goal is purchasing local seafood for distribution—flounder, shrimp, oysters and blue crab--all from the Sound. Chair Sexton said that the Board wishes him good luck. Mr. Lam thanked the Board for their support.

**WASHINGTON COUNTY HOSPITAL PLAN:** Ms. Sharon Elliott, ELAN spoke to the Board. Ms. Elliott stated that last year was a great year from the investment side and the very

conservative investment for the County was good. Ms. Elliott noted that the County did make contributions last year to the WCH plan; however ten (10) people retired.



Elan Wealth Management  
**CONSOLIDATED GROUP PERFORMANCE HISTORY**  
**NET OF FEES**  
**Washington County Hospital DB Pension Plan Consolidated**  
**December 31, 2014**

**PORTFOLIO COMPOSITION**

**CHANGE IN PORTFOLIO**

	Market Value	Pct. Assets	Cur. Yield		
Cash and Equivalents	155,480.96	13.6	0.0	Portfolio Value on 01-01-14	1,189,800.43
Equities	559,062.77	48.9	2.2	Net Additions/Withdrawals	-117,982.96
Fixed Income	429,751.76	37.6	3.8	Realized Gains	10,394.38
Other	0.00	0.0	0.0	Unrealized Gains	50,203.27
				Income Received	28,246.97
				Management Fees	-16,366.61
<b>Total</b>	<b>1,144,295.48</b>	<b>100.0</b>	<b>2.5</b>	<b>Portfolio Value on 12-31-14</b>	<b>1,144,295.48</b>
				Total Fees	-16,366.61

**TIME WEIGHTED RETURN**

	Month To Date	Quarter To Date	Year To Date	1 Year	3 Years	5 Years	Inception To Date
<b>Portfolio</b>							
WASHINGTON COUNTY HOSPITAL DB BOND	-0.14	0.96	3.33	3.33	2.51	3.71	4.85
WASHINGTON COUNTY HOSPITAL DB TCM	-0.95	1.42	5.28	5.28	11.45	9.17	4.59
WASHINGTON COUNTY HOSPITAL DB-EIC-ACV	0.29	5.48	14.53	14.53	-	-	13.85
WASHINGTON COUNTY HOSPITAL DB-FUNDING	0.00	-2.71	-8.47	-8.47	-9.14	-10.82	-13.07
<b>Consolidated Group Performance TWR</b>	<b>-0.09</b>	<b>3.57</b>	<b>6.28</b>	<b>6.28</b>	<b>7.48</b>	<b>5.27</b>	<b>2.18</b>
<b>Index</b>							
CBOE S&P 500	-0.42	4.39	11.39	11.39	17.86	13.05	
MSCI EAFE Intl Equity (Alt)	-3.52	-3.86	-7.35	-7.35	7.91	2.34	
Barclays Agg Bd Composite	0.10	1.90	6.32	6.32	2.82	4.73	
Barclays Muni Bd Composite	0.56	1.51	10.08	10.08	4.79	5.79	

Past performance is no guarantee of future results. This report has been prepared from data believed to be reliable, but no representation is being made as to its accuracy or completeness. This report is being provided as a courtesy and does not supersede the information contained in your Peshing account statement. Your Peshing account statements and individual trade confirmations are the official record of all transactions. The enclosed data does not take into consideration any legal or tax ramifications. For additional information about Elan Wealth Management, including fees and services, send for our disclosure statement as set forth on Form ADV from Elan Wealth Management at 252-255-1700



Elan Wealth Management  
PORTFOLIO DIVERSIFICATION

*Washington County Hospital DB Pension Plan Consolidated*  
*February 27, 2015*

Code	Asset Class	Market Value	Pct.
c	Cash and Equivalents	120,219.18	10.8
e	Equities	560,068.79	50.4
f	Fixed Income	431,652.80	38.8
o	Other	0.00	0.0
<b>TOTAL</b>		<b>1,111,940.78</b>	<b>100.0%</b>

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Elan Wealth Management  
**PORTFOLIO APPRAISAL**  
*Washington County Hospital DB Pension Plan Consolidated*  
 February 27, 2015

Quantity	Security	Adj Unit Cost	Total Adjusted Cost	Price	Market Value	Pct. Assets	Cur. Yield
<b>COMMON STOCKS</b>							
13.00	3M Co	77.96	1,013.52	168.65	2,192.45	0.2	2.4
60.00	Abbott Laboratories	33.34	2,000.62	47.37	2,842.20	0.3	2.0
180.00	American Express Co	68.47	12,324.67	81.59	14,686.20	1.3	1.3
55.00	American Intl Group Inc New	39.85	2,191.85	55.33	3,043.15	0.3	0.9
35.00	Apple Inc	46.89	1,641.00	128.46	4,496.10	0.4	1.5
45.00	Avery Dennison Corp	49.88	2,244.50	51.55	2,409.75	0.2	2.6
35.00	Baker Hughes Inc	41.61	1,456.37	62.51	2,187.85	0.2	1.1
125.00	Bank of America Corporation	17.78	2,222.38	15.81	1,976.25	0.2	1.3
160.00	Baxter Intl Inc	41.45	6,632.08	69.15	11,064.00	1.0	3.0
15.00	Becton Dickinson & Co	61.12	916.80	146.72	2,200.80	0.2	1.6
195.00	Bed Bath & Beyond Inc	67.19	13,101.17	74.66	14,558.70	1.3	0.0
20.00	Boeing Co	132.95	2,659.10	150.85	3,017.00	0.3	2.4
94.00	Chevron Corp	70.86	6,660.39	106.68	10,027.92	0.9	4.0
115.00	Chubb Corp	69.19	7,956.54	100.45	11,551.75	1.0	2.3
446.00	Cisco Systems Inc	19.64	8,757.81	29.51	13,161.46	1.2	2.8
45.00	Citigroup Inc	49.23	2,215.56	52.42	2,358.90	0.2	0.1
146.00	ConocoPhillips	54.67	7,982.38	65.20	9,519.20	0.9	4.5
80.00	Cvs Health Corporation	43.07	3,445.64	103.87	8,309.60	0.7	1.3
40.00	Devon Energy Corp	58.77	2,351.00	61.59	2,463.60	0.2	1.6
340.00	Diamond Offshore Drilling Inc	30.53	10,380.94	30.43	10,346.20	0.9	1.6
130.00	Dr Pepper Snapple Group Inc	41.77	5,429.73	78.79	10,242.70	0.9	2.4
225.00	eBay Inc	51.86	11,667.43	57.91	13,029.75	1.2	0.0
35.00	Emerson Electric Co	66.61	2,331.42	57.92	2,027.20	0.2	3.2
385.00	Exelon Corp	32.68	12,581.04	33.92	13,059.20	1.2	3.7
210.00	Express Scripts Holding Co	63.94	13,426.62	84.79	17,805.90	1.6	0.0
175.00	Exxon Mobil Corp	87.27	15,272.30	88.54	15,494.50	1.4	3.1
20.00	FedEx Corp	129.82	2,596.47	176.98	3,539.60	0.3	0.5
95.00	General Electric Company	25.06	2,380.44	25.99	2,469.05	0.2	3.5
15.00	Goldman Sachs Group Inc	165.25	2,478.75	189.79	2,846.85	0.3	1.3
5.00	Google Inc Cl A	271.33	1,356.63	562.63	2,813.15	0.3	0.0
5.00	Google Inc Cl C	270.46	1,352.30	558.40	2,792.00	0.3	0.0
100.00	Hudsons Bay Co	18.14	1,814.15	22.46	2,245.52	0.2	0.7
75.00	Intel Corp	21.39	1,604.10	33.25	2,493.75	0.2	2.9
154.00	Johnson & Johnson	78.41	12,074.89	102.51	15,786.54	1.4	2.7
45.00	JPMorgan Chase & Co	48.98	2,203.94	61.28	2,757.60	0.2	2.6
45.00	Marsh & McLennan Cos Inc	32.32	1,454.46	56.89	2,560.05	0.2	2.0
236.00	Medtronic PLC	43.70	10,313.98	77.59	18,311.24	1.6	1.6
40.00	Merek & Co Inc	56.12	2,244.90	58.54	2,341.60	0.2	3.1
355.00	Microsoft Corp	31.65	11,236.72	43.85	15,566.75	1.4	2.8
215.00	Molson Coors Brewing Co Cl B	44.80	9,631.67	75.89	16,316.35	1.5	2.2
1,500.00	Monitise PLC	0.74	1,117.50	0.33	498.00	0.0	0.0

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Elan Wealth Management  
**PORTFOLIO APPRAISAL**  
*Washington County Hospital DB Pension Plan Consolidated*  
 February 27, 2015

Quantity	Security	Adj Unit Cost	Total Adjusted Cost	Price	Market Value	Pct. Assets	Cur. Yield
205.00	PepsiCo Inc	65.87	13,504.05	98.98	20,290.90	1.8	2.6
194.00	PNC Financial Services Group Inc	63.14	12,249.80	91.96	17,840.24	1.6	2.1
40.00	Potash Corp Saskatchewan Inc	32.59	1,303.67	35.98	1,439.14	0.1	4.2
150.00	Price T Rowe Group Inc	82.26	12,338.39	82.60	12,390.00	1.1	2.5
170.00	Procter & Gamble Co	67.52	11,479.00	85.13	14,472.10	1.3	3.0
180.00	Qualcomm Inc	63.33	11,399.57	72.51	13,051.80	1.2	2.3
25.00	Schlumberger Ltd	98.46	2,461.50	84.16	2,104.00	0.2	2.4
465.00	Southwestern Energy Co	30.13	14,012.35	25.08	11,662.20	1.0	0.0
40.00	Stryker Corp	53.61	2,144.33	94.75	3,790.00	0.3	1.5
65.00	Suncor Energy Inc	30.86	2,006.12	30.10	1,956.50	0.2	3.0
185.00	Suntrust Banks Inc	24.03	4,445.96	41.00	7,585.00	0.7	2.0
245.00	Target Corp	57.82	14,164.89	76.83	18,823.35	1.7	2.7
15.00	Thermo Fisher Scientific Inc	53.47	802.09	130.00	1,950.00	0.2	0.5
142.00	Torchmark Corp	33.66	4,780.26	53.25	7,561.50	0.7	1.0
125.00	Travelers Companies Inc	64.75	8,093.52	107.44	13,430.00	1.2	2.0
30.00	United Parcel Service Inc Cl B	91.71	2,751.17	101.73	3,051.90	0.3	2.9
365.00	US Bancorp Del	32.43	11,837.82	44.61	16,282.65	1.5	2.2
270.00	Wal-Mart Stores Inc	58.43	15,774.82	83.93	22,661.10	2.0	2.3
294.00	Wells Fargo & Co	29.49	8,670.87	54.79	16,108.26	1.4	2.6
75.00	Zoetis Inc Cl A	33.03	2,476.99	46.09	3,456.75	0.3	0.7
			379,420.94		507,317.77	45.6	2.1
<b>AMERICAN DEPOSITORY RECEIPTS</b>							
15.00	Diageo PLC Sp ADR	127.31	1,909.70	118.85	1,782.75	0.2	2.8
165.00	GlaxoSmithKline PLC Sp ADR	45.73	7,544.73	47.42	7,824.30	0.7	5.5
400.00	Honda Motor Ltd American	31.26	12,504.30	33.14	13,256.00	1.2	2.1
15.00	Nestle SA Sp ADR	48.79	731.90	78.14	1,172.17	0.1	2.5
555.00	Taiwan Semiconductor Mfg Ltd Sp ADR	16.25	9,018.87	24.53	13,614.15	1.2	1.6
15.00	Toyota Motor Corp Sp ADR Rep 2	114.87	1,723.10	135.37	2,030.55	0.2	2.1
40.00	Unilever PLC Sp ADR	32.01	1,280.41	44.11	1,764.40	0.2	3.3
			34,713.01		41,444.32	3.7	2.7
<b>REAL ESTATE INVESTMENT TRUSTS</b>							
675.00	Annaly Cap Mgmt Inc	9.75	6,580.05	10.62	7,168.50	0.6	11.3
220.00	Mack Cali Realty Corp	20.19	4,441.34	18.81	4,138.20	0.4	3.2
			11,021.39		11,306.70	1.0	8.3
<b>CORPORATE BONDS</b>							
15,000	cbus251591a0 7% Due	?	?	108.51	16,276.20	1.5	?
15,000	Hewlett Packard Co 2.125% Due 09-13-15	99.86	14,978.84	100.71	15,106.20	1.4	2.1

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Elan Wealth Management  
**PORTFOLIO APPRAISAL**  
*Washington County Hospital DB Pension Plan Consolidated*  
 February 27, 2015

Quantity	Security	Adj Unit Cost	Total Adjusted Cost	Price	Market Value	Pct. Assets	Cur. Yield
15,000	Fifth Third Bancorp 3.625% Due 01-25-16	102.12	15,317.86	102.40	15,360.30	1.4	3.5
10,000	DirecTV Holdings LLC DirecTV 3.500% Due 03-01-16	100.23	10,023.25	102.46	10,246.10	0.9	3.4
15,000	SunTrust Banks Inc 3.600% Due 04-15-16	102.71	15,406.12	102.90	15,434.40	1.4	3.5
15,000	Capital One Financial Corp 3.150% Due 07-15-16	101.99	15,298.86	102.60	15,390.60	1.4	3.1
15,000	Citigroup Inc 4.450% Due 01-10-17	105.82	15,873.66	105.45	15,817.35	1.4	4.2
10,000	Vale Overseas Ltd 6.250% Due 01-23-17	106.57	10,657.05	106.37	10,636.60	1.0	5.9
10,000	Health Care Property Invs Inc 6.000% Due 01-30-17	107.41	10,741.02	108.48	10,847.70	1.0	5.5
15,000	American Intl Group Inc MTN BE 5.450% Due 05-18-17	106.51	15,976.80	108.90	16,335.60	1.5	5.0
10,000	Merrill Lynch Co Inc MTN BE 6.400% Due 08-28-17	109.55	10,955.42	111.28	11,128.10	1.0	5.8
15,000	Bear Stearns Cos Inc 7.250% Due 02-01-18	114.46	17,169.69	115.49	17,323.20	1.6	6.3
10,000	Kinder Morgan Energy Partners 5.950% Due 02-15-18	111.54	11,154.49	110.09	11,009.40	1.0	5.4
15,000	Goldman Sachs Group Inc 6.150% Due 04-01-18	107.78	16,167.29	112.40	16,860.30	1.5	5.5
15,000	Simon Property Group LP 6.125% Due 05-30-18	113.84	17,076.36	113.54	17,030.40	1.5	5.4
10,000	Sempra Energy 6.150% Due 06-15-18	113.85	11,385.52	113.29	11,328.80	1.0	5.4
15,000	Walgreen Co 5.250% Due 01-15-19	110.49	16,573.46	112.26	16,839.45	1.5	4.7
10,000	Time Warner Cable Inc 8.750% Due 02-14-19	122.88	12,288.13	123.55	12,354.90	1.1	7.1
10,000	Verizon Communications Inc 6.350% Due 04-01-19	114.91	11,491.16	116.37	11,636.60	1.0	5.5
15,000	Exelon Generation Co LLC 5.200% Due 10-01-19	106.65	15,996.84	110.59	16,588.05	1.5	4.7
			264,531.62		283,550.25	25.5	4.5

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Elan Wealth Management  
**PORTFOLIO APPRAISAL**  
*Washington County Hospital DB Pension Plan Consolidated*  
 February 27, 2015

Quantity	Security	Adj Unit Cost	Total Adjusted Cost	Price	Market Value	Pct. Assets	Cor. Yield
<b>GOVERNMENT BONDS</b>							
5,000	United States Treas Nts 2.125% Due 12-31-15	101.72	5,085.77	101.57	5,078.50	0.5	2.1
25,000	United States Treas Nts 2.125% Due 08-15-21	99.43	24,858.67	102.17	25,543.00	2.3	2.1
30,000	United States Treas Nts 1.750% Due 05-15-22	94.59	28,377.22	99.48	29,845.20	2.7	1.8
35,000	United States Treas Nts 1.750% Due 05-15-23	95.18	33,314.32	98.77	34,568.10	3.1	1.8
45,000	United States Treas Nts 2.750% Due 02-15-24	103.49	46,568.43	106.52	47,935.35	4.3	2.6
			138,204.40		142,970.15	12.9	2.1
<b>TREASURY BILLS</b>							
5,000	United States Treas Nts 2.625% Due 04-30-16	103.37	5,168.63	102.65	5,132.40	0.5	2.6
			5,168.63		5,132.40	0.5	2.6
<b>FHLMCS</b>							
7	FHLMC PC Gold 15 Yr 5.000% Due 01-01-23	0.00	0.00	105.52	0.00	0.0	4.7
			0.00		0.00	0.0	4.7
<b>CASH AND EQUIVALENTS</b>							
	Cash Account Balance		8,349.90		8,349.90	0.8	0.0
	Federated Capital Reserves		111,869.28		111,869.28	10.1	0.0
			120,219.18		120,219.18	10.8	0.0
<b>TOTAL PORTFOLIO</b>			<b>953,279.18</b>		<b>1,111,940.78</b>	<b>100.0</b>	<b>2.6</b>

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## Washington County Hospital Pension Plan Distributions 2014

Account # : N31700508

Date	Activity	Trans. Net Amt.
01/17/2014	ELECTRONIC TRANSACTION	(15,898.14)
02/18/2014	ELECTRONIC TRANSACTION	(16,769.58)
03/21/2014	FEDERAL FUNDS SENT	(17,440.71)
04/22/2014	FEDERAL FUNDS SENT	(17,588.13)
05/06/2014	FEDERAL FUNDS SENT	(19,519.13)
06/13/2014	FEDERAL FUNDS SENT	(16,677.27)
07/18/2014	FEDERAL FUNDS SENT	(17,739.04)
08/18/2014	FEDERAL FUNDS SENT	(19,203.18)
09/17/2014	FEDERAL FUNDS SENT	(20,091.15)
10/20/2014	FEDERAL FUNDS SENT	(19,992.23)
11/17/2014	FEDERAL FUNDS SENT	(18,474.00)
12/12/2014	FEDERAL FUNDS SENT	(18,474.00)
<b>Total Distributions 2014</b>		<b>(217,866.56)</b>

## Washington County Hospital Pension Plan Contributions 2014

DATE	ACTIVITY	TRANS. NET AMT.
01/24/2014	CHECK RECEIVED	50,000.00
12/18/2014	CHECK RECEIVED	50,000.00
<b>Total Contributions 2014</b>		<b>100,000.00</b>

This statement has been prepared by Sharon Elliot for informational purposes only and does not replace the statements you should receive directly from Peshing Advisor Solutions or AST Capital Trust. This report has been prepared from data believed to be reliable, but no representation is being made as to its accuracy or completeness. The information provided should be used only as a general guide. The figures presented should not be relied upon for tax purposes.



Ms. Jaime Packer, USI Consulting Group spoke to the Board. The letter and a one page summary are shown below. These are the points that Ms. Packer mentioned to the Board.



**CONSULTING GROUP**

USI Consulting Group  
95 Glastonbury Boulevard, Suite 102  
Glastonbury, CT 06033  
www.usi.biz  
Phone: 860.633.5283  
Fax: 860.368.2112

February 25, 2015

**CONFIDENTIAL**

Missy Dixon  
Financial Analyst  
Washington County  
P.O. Box 1007  
Plymouth, NC 27962

**RE: WASHINGTON COUNTY HOSPITAL, INC. EMPLOYEES' PENSION PLAN**

Dear Missy:

We are pleased to present our Actuarial Valuation Report for the Plan Year beginning January 1, 2015 and ending December 31, 2015. A summary of the principal results of the report is provided for your convenience on page one. Details supporting the cost calculations are also included, as well as other information designed to assist you and your accountants in preparing your reports.

The Actuarially Determined Contribution for the fiscal year ending 9/30/2015 is \$202,714. We also present an alternative contribution of \$305,764 which is based on a 10 year amortization of the plan's Unfunded Accrued Liability.

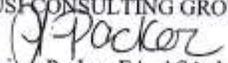
We recognize that a contribution of \$100,000 was made this year. However, actual deposits over the past eleven years have totaled \$438,442 compared to an aggregate recommended total of \$1,372,185 a difference of \$933,473. If current assets were greater by \$933,473 the plan's funded status would increase from the current 34.5% to 62.5%. The absence of contributions will continue to put upward pressure on recommended contribution amounts, downward pressure on the plan's funded ratio and delay achievement of plan termination.

As alluded to in last year's report, recent changes to governmental expense standards have included analysis and justification of the discount rate used to calculate the expense and the Actuarially Determined Contribution. In light of these changes, the discount rate used for valuation purposes has been reduced from 8.0% to 7.0%. The 7.0% assumption better reflects the anticipated long-term return on plan assets based on this plan's current asset portfolio.

I would be happy to answer any questions you may have regarding this report.

Sincerely,

USI CONSULTING GROUP

  
Jaime Packer, EA, ASA, MAAA  
Assistant Vice President & Actuary

cc: Frank Milazi

WASHINGTON COUNTY HOSPITAL, INC. EMPLOYEES' PENSION PLAN

VALUATION SUMMARY AS OF 1/1/2015

PRINCIPAL RESULTS OF THE VALUATION

Below is a summary of the principal results of this year's valuation compared with the previous valuation. Amounts for each valuation period reflect the actuarial cost method, assumptions and plan benefits in effect at that time.

	As of January 1, 2014	As of January 1, 2015
<u>CONTRIBUTION DETAILS</u>		
Actuarially Determined Contribution	\$177,348	\$202,714
<u>SUPPORTING INFORMATION</u>		
Actuarial Value of Assets	\$1,197,005	\$1,149,410
Market Value of Assets	\$1,197,005	\$1,149,410
Present Value of Vested Benefits	\$2,972,054	\$3,333,598
Present Value of Non-Vested Benefits	\$0	\$0
Present Value of Accumulated Benefits	\$2,972,054	\$3,333,598
Discount Rate Assumed	8.00%	7.00%
Funding Ratio - Plan Assets as a Percentage of Present Value of Accumulated Plan Benefits	40.3%	34.5%
Number of Lives Included in the Valuation	181	180

Washington County Hospital, Inc. Employee's

Pension Plan Statistics

	1/1/2005	1/1/2007	1/1/2008	1/1/2009	1/1/2010	1/1/2011	1/1/2012	1/1/2013	1/1/2014	1/1/2015
1 Accrued Liability	\$2,573,950	\$2,295,964	\$2,369,424	\$2,447,610	\$2,516,251	\$2,497,834	\$2,633,841	\$2,878,892	\$2,972,054	\$3,333,598
2 Plan Assets	\$1,983,402	\$2,119,820	\$2,073,601	\$1,483,655	\$1,484,464	\$1,422,281	\$1,288,563	\$1,196,909	\$1,197,005	\$1,149,410
3 Unfunded Accrued Liability (UAL)	\$590,188	\$176,144	\$294,823	\$963,955	\$1,021,787	\$1,075,553	\$1,345,278	\$1,681,983	\$1,775,049	\$2,184,188
4 20-year amortization of UAL	\$55,659	\$16,612	\$27,804	\$90,908	\$96,362	\$101,414	\$147,616	\$158,624	\$167,401	\$192,684
5 Total Normal Cost	\$116,178	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
6 Recommended Employer Contributions at FYE	\$165,684	\$17,941	\$30,026	\$98,181	\$104,071	\$109,627	\$169,427	\$171,314	\$177,348	\$202,714
7 Actual Employer Contributions at FYE	\$50,000	\$0	\$0	\$0	\$0	\$27,400	\$27,400	\$61,142	\$100,000	TBD
8 Present Value of Accumulated Benefits (PVAB)	\$2,054,819	\$2,295,964	\$2,368,424	\$2,447,610	\$2,516,251	\$2,487,634	\$2,633,841	\$2,878,892	\$2,972,054	\$3,333,598
9 Funded ratio Plan assets divided by PVAB	96.5%	92.3%	87.6%	60.6%	69.4%	66.9%	44.8%	41.6%	40.3%	34.5%
10 Discount Rate	8.00%	8.00%	8.00%	8.00%	8.00%	8.00%	8.00%	8.00%	8.00%	7.00%
11 Benefit Payments for Prior Year	\$97,397	\$98,277	\$139,576	\$153,807	\$165,947	\$168,501	\$164,007	\$161,669	\$178,194	\$212,932

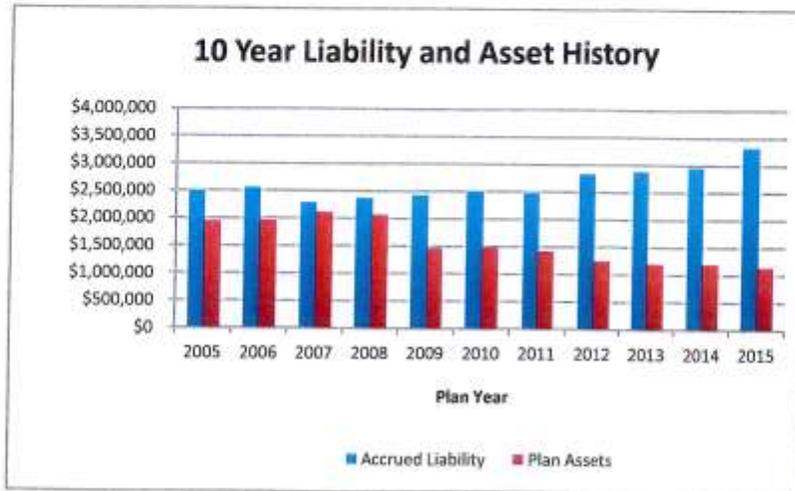
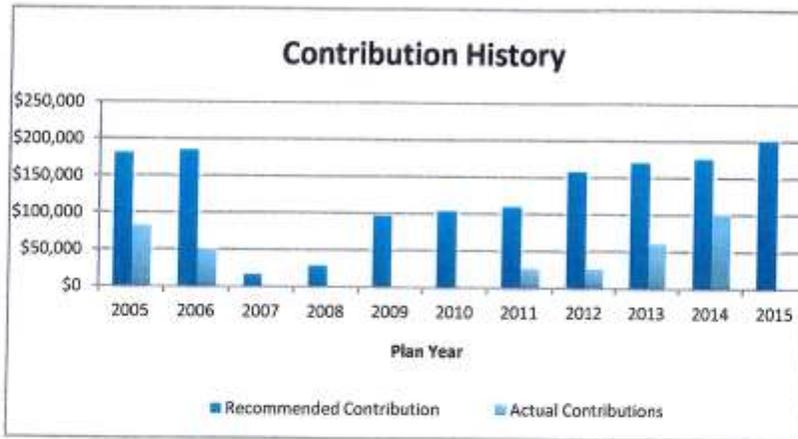
Notes:

PYE = Plan Year End

FYE = Fiscal Year End - 9/30 following PYE

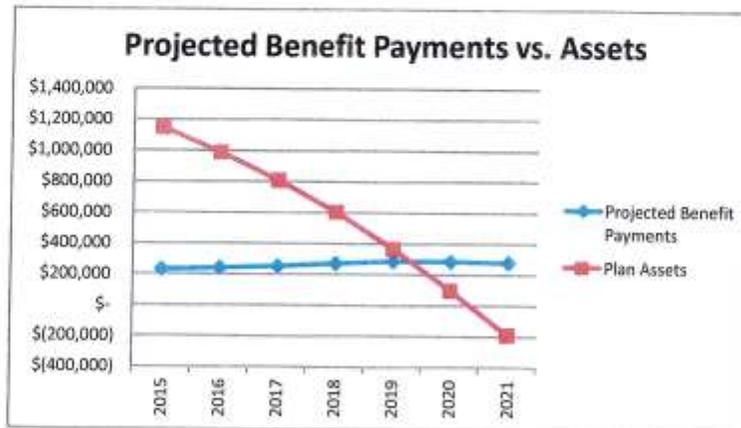
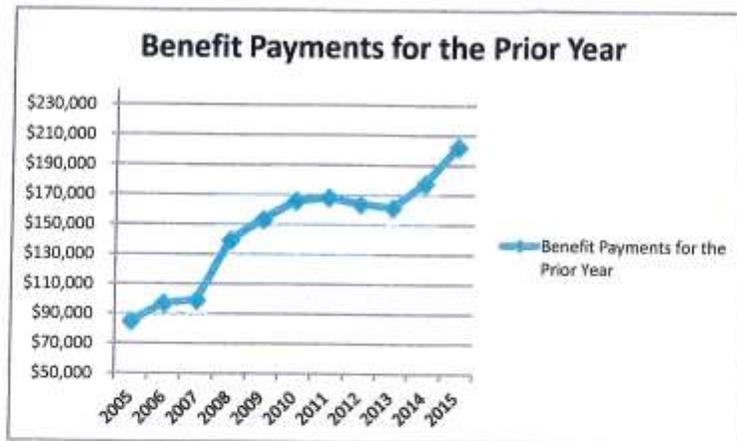
**Washington County Hospital, Inc. Employee's  
Pension Plan Statistics**

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**Washington County Hospital, Inc. Employee's  
Pension Plan Statistics**

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Commissioner Phelps mentioned that he has seen this report for three years and the recommendation is always to increase the County's contributions. How much does the County have to contribute to fund the retirees through additional years? Discussion ensued. Ms. Packer said that as of Jan 1, 2015 there are 68 current pensioners. There are 112 deferred pensioners

whose average age is 58. At 55 years of age and 10 years of service they can draw their pension. The plan will cap out at \$286,000 through 2019. It was also mentioned that there is a \$23,000 administrative fee for administering the plan.

Chair Sexton said when the hospital was sold he was told the pension plan would be self-sufficient. Mr. Milazi said the hospital was paying into the pension plan and when the County took over the pension plan, the County did not put in any funds for about 5 years. More deposits combined with good investments could make it more self-sufficient; however, pension plans these days are more costly.

Commissioner Phelps asked how long has the County been with Elan. Ms. Elliott said the County has been her account for 20 years and 7 years with the current company. Commissioner Phelps asked has the County ever gone out for bid for a different company. Ms. Elliott said she did not know. Ms. Elliott said feels that their fees are competitive to be able to keep handling the County's portfolio.

WASHINGTON COUNTY AUDIT REPORT: Chris Burton, Carson, Ingram & Riggs, told the Board that the County had a clean audit.

# Washington County Audit Report As of June 30, 2014



## General Fund

	<u>6/30/2012</u>	<u>6/30/2013</u>	<u>6/30/2014</u>
Total Net Position	18,442,493	19,481,273	19,650,372
<b>General Fund</b>			
Unassigned Fund Balance	814,303	2,458,399	2,988,473
General Fund			
Total Fund Balance	2,978,474	4,174,050	4,179,496
Unassigned Fund Balance as % of Expenditures	0.056%	16.7%	19.1%
General Fund Revenues	13,877,704	15,155,561	15,079,186
General Fund Expenditures	14,660,555	14,758,914	15,601,632
Other Income	<u>317,341</u>	<u>409,356</u>	<u>586,295</u>
Revenues over (under) Expenditures	<u>(466,510)</u>	<u>806,003</u>	<u>63,849</u>

## Enterprise Funds

	<u>6/30/2012</u>	<u>6/30/2013</u>	<u>6/30/2014</u>
<b><u>Sanitation Fund</u></b>			
Sanitation Revenues	1,353,316	1,175,330	1,118,044
Sanitation Expenditures	1,238,513	1,154,094	1,077,500
Transfers	(50,103)	(55,000)	(55,000)
Other Income	5	-	-
	<u>64,705</u>	<u>(33,764)</u>	<u>(14,456)</u>
Revenues over (under) Expenditures			
<b><u>Water Fund</u></b>			
Water Revenues	1,257,013	1,205,318	1,225,465
Water Expenditures	1,170,259	1,162,085	867,288
Transfers	(173,138)	(190,000)	(175,000)
Other Income	169	161	42
	<u>(86,215)</u>	<u>(146,606)</u>	<u>(48,582)</u>
Revenues over (under) Expenditures			

# Property Tax

	<u>6/30/2012</u>	<u>6/30/2013</u>	<u>6/30/2014</u>
<b>Property Tax</b>			
Total Property Valuation	794,698,477	807,282,971	906,175,697
Property Tax Collection %	91.19%	90.80%	92.44%



Government Finance Officers Association

**Certificate of  
Achievement  
for Excellence  
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Reporting**

Presented to

**Washington County  
North Carolina**

For its Comprehensive Annual  
Financial Report  
for the Fiscal Year Ended

**June 30, 2013**

  
Executive Director/CEO

Chair Sexton asked about the letter he received speaking of the audit being submitted late to the State. Mr. Burton said his office received letter after due date of audit. Mr. Burton said he will call the state DHHS office and help the County take care of it.

Chair Sexton asked Mr. Burton if he was suggesting that the County raise the water rates. Discussion ensued.

Commissioner Phelps said that Mr. Burton gave the same presentation last year and said Finance needed additional oversight. Commissioner Phelps asked what the Commissioners need to be doing. Mr. Burton asked Mr. Milazi what the Commissioners receive from Finance. Mr. Milazi explained all the reports he gives the Commissioners at each meeting. Mr. Burton told the Board to keep an eye on those reports and they will be able to see what is out of line if anything is. Mr. Burton noted that the software changeover did play a part in the general ledger being out of balance because the conversion from the old system to the new system was done incorrectly.

AMENDMENT OF BUILDING PERMIT FEE SCHEDULE: Ms. Ann Keyes, Planning & Safety/EM Director spoke to the Board and explained that with the hiring of the new building inspector the County is able to provide additional services. Two of the services that the County

is now able to provide are asbestos and mold inspections. Since the County does not have a permit fee established for these services, Ms. Keyes requested that the Board consider amending the fee schedule ordinance to include the following:

Asbestos Inspections	\$300.00 (to include three samples) Additional samples \$15.00 each
Mold Inspections	\$150.00 (to include one sample) Additional samples \$50.00 each

**Commissioner Phelps made a motion to amend the building permit fee schedule to include a fee for Asbestos and Mold Inspections as presented above. Commissioner Walker seconded, motion passed unanimously.**

RESOLUTION AUTHORIZING THE COUNTY MANAGER TO DISPOSE OF PERSONAL PROPERTY VALUED AT LESS THAN FIVE-THOUSAND (\$5,000) DOLLARS: Mr. Potter explained to the Board that the resolution below gives the County Manager authority to dispose of personal property valued at less than \$5,000.

**RESOLUTION AUTHORIZING COUNTY MANAGER  
TO DISPOSE OF PERSONAL PROPERTY  
VALUED AT LESS THAN FIVE THOUSAND DOLLARS**

**WHEREAS**, N.C.G.S. 153A-176 authorizes a county to dispose of any real or personal property belonging to it according to the procedures prescribed in Chapter 160A, Article 12 of the North Carolina General Statutes; and

**WHEREAS**, N.C.G.S. 160A-266(C) as accordingly authorizes a county to adopt regulations prescribing procedures for disposing of personal property valued at less than Thirty Thousand Dollars (\$30,000.00) for any one item or group of items in substitution for the requirements of Chapter 160A, Article 12 of the North Carolina General Statutes; and

**WHEREAS**, such regulations shall be designed to secure for the county the fair market value for all property disposed of, and to accomplish the disposal efficiently and economically.

**NOW, THEREFORE** the Board of Commissioners of Washington County hereby resolves as follows:

1. That the County Manager, or their designated agent for such purpose, may declare as surplus, any personal property valued at less than Five Thousand Dollars (\$5,000.00) for any one item or group of items; set the fair market value thereof; and convey title to said property for the County in accord with this resolution and other applicable laws.
2. That prior to any such sale, the Board of Commissioners shall be notified.
3. That the County Finance Officer, or their designated agent within the Finance Office is authorized to dispose of personal property pursuant to this resolution by either public or

private exchanges or sales, may publish notices thereof in *The Roanoke Beacon*, or the *Washington Daily News*, or upon online websites, but in any event shall post a notice of any such private exchanges or sales on the County website for a minimum of ten (10) days prior to the exchange or sale; and shall keep a record of any and all personal property sold or exchanged pursuant to this resolution which shall generally describe the property sold or exchanged, to whom said property was sold, or with whom exchanged, and the amount of money or other consideration received for each sale or exchange; and such record shall be reported to the Board of Commissioners within thirty (30) days after the sale has been finalized.

4. No County official, employee, their spouse, or children living in the household may bid during any initial round of solicited bids, provided however that if no bid is received, then any County official, employee, their spouse, or children living in the household may bid after approved by the Board of Commissioners. Notwithstanding the foregoing, County officials, employees, their spouse and children living in the household may bid on items being sold via online auction sites without restriction.
5. This Resolution shall be effective upon its adoption.

This 2<sup>nd</sup> day of March, 2015.

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William R. Sexton, Jr., Chair  
Washington County Board of Commissioners

ATTEST:

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Julie J. Bennett, CMC, NCCCC  
Clerk to the Board

**Commissioner Phelps made a motion approve the resolution authorizing the County Manager to dispose of personal property valued at less than \$5,000. Commissioner Walker seconded, motion passed unanimously.**

E911 GRANT: Chair Sexton mentioned that he talked to Sheriff Barnes about the E911 grant that the Sheriff's Office is applying for. The Washington County Roper Annex Building (formerly Windows of the World building) could be used since it is not in the flood plain. Sheriff Barnes is writing the grant two ways: one for constructing a new building or one using an existing building. The Sheriff thinks the County would fare better by already having a building. The Sheriff said that there is more room in the Roper Annex Building than he needs and Ms. Keyes said she might be able to get an EOC grant to assist with using the building as part of Emergency Management. Mr. Rhodes asked about considering an existing building and retrofitting it. If a new building is needed, then we have to find a piece of land to put it on. The grant pays for brick and mortar and equipment. The 911 Center and the 911 Backup Center has to be 5 miles apart. Commissioner Phelps stated he would rather go with a new facility.

Mr. Lloyd Jones said that if you let someone else use the Washington County Roper Annex building, another place will have to be found for the Lees Mill voting precinct.

Commissioner Manning asked what is best for taxpayers. Chair Sexton said for the Commissioners to call the Sheriff and talk to him and ask him questions.

COMMUNITY COLLEGE REASSIGNMENT: Chair Sexton said he was approached by Rep. Paul Tine about having one Community College to serve the County. The deadline for offering up a resolution for a new bill is March 18.

Commissioner Walker said he does not feel comfortable making a decision without hearing from both Martin Community College (MCC) and Beaufort County Community College (BCCC).

Commissioner Manning said he wants MCC and BCCC and someone from the North Carolina Community College System (NCCCS) office to come make a presentation to the Board.

Mr. Potter stated that the bill could be put forth but pulled later on.

Commissioner Phelps noted that Washington County has had two (2) community colleges try to serve the County for over 20 years. He feels this isn't working and the County needs to have one community college focus on the County. Mr. Rhodes said both community colleges provide services but struggle to have a place to hold classes. Mr. Rhodes said that if one community college was in the County that they could offer more courses for our citizens.

Mr. Rhodes said he would try to reschedule the meetings with MCC and BCCC this week and bring back info to the Commissioners on March 13.

Mr. Joey Thompson, Building Inspector/Fire Marshal (and Plymouth Fire Chief) said that EMS/firefighters might have some input regarding the community colleges and some of the services provided to them.

Mr. Flemming, EMS Director, said that MCC is supposed to be providing EMS continuing education. He has spoken to BCCC and they can't bring their instructors into the county at the present time but students can use the Blackboard system.

Mr. Thompson said in the past the Fire Department has had issues with MCC. MCC has a new instructor who is trying to turn the program around.

Ms. Keyes said since John Williams was hired at MCC their program has been better.

Mr. Rhodes said the County has the opportunity with one or the other to bring in services for our citizens.

Mr. Dwight Respass said his fire station dealt with BCCC when he was a firefighter. BCCC was far from perfect also.

Ms. Jennifer O'Neal asked about using College of the Albemarle (COA). Mr. Rhodes said Washington County is not in COA's service area.

FINANCE OFFICER'S REPORT: Mr. Frank Milazi, County Finance Officer, spoke to the Board about the Budget Amendments below.

WASHINGTON COUNTY  
BUDGET AMENDMENTS AS F

FEBRUARY 28, 2015

BA1501

- |  |            |
|--|------------|
| 1. County Manager – From: 10-4120-540 Capital Outlay – Vehicle | (\$15,000) |
| To: 10-4155-140 Professional Services                          | \$15,000   |

Move money from Manager's Office intended for vehicle purchase to professional Services expenses.

- |   |            |
|---|------------|
| 2. Information Tech - From 10-4210-350 Maintenance & Repair | (\$18,000) |
| To: 10-4130-150 Bank Charges                                | \$18,000   |

Move money from IT to cover bank charges in finance as a result of Contract agreement expiration with RBC bank prior to PNC bank.

- |   |           |
|---|-----------|
| 3. DHHS – From: 10-6180-250 Community Alternative Program | (\$5,000) |
| To: 10-6180-600 Community Alternative Program Contr       | \$5,000   |

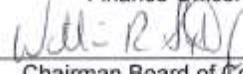
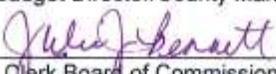
Move money from Community Alternative Program – Participant Supplies To Community Alternative Program- Contracted Services.

- |   |              |
|---|--------------|
| 4. EMS – From 37-4330-200 Departmental Supplies | (\$1,337.76) |
| 37-4370-200 Departmental Supplies (transport)   | (\$1,337.76) |
| To: 37-4330-320 Communications EMS              | \$2,675.52   |

Move money from Office Supplies of EMS/Transport to EM Communications

- |  |          |
|--|----------|
| 5. Projects – Amend grant budget – 10-8000-363 Regional Exercise Grant | \$10,400 |
|--|----------|

Washington Emergency Management receive \$10,400 grant from the State for regional exercise response.

	3/2/15	
Finance Officer	Date	Budget Director/County Manager
	3/2/15	
Chairman Board of Commissioners	Date	Clerk Board of Commissioners

**Commissioner Walker made a motion approve the budget amendments listed above. Commissioner Manning seconded, motion passed unanimously.**

Frank went over the February report.

WASHINGTON COUNTY FEBRUARY 28, 2015  
FINANCIAL REPORT SUMMARY

**General Fund:**

**Revenues** were budgeted at \$13,538,835 for 2014 – 2015 fiscal year. As of February 28, 2015, \$10,247,280.14 has been collected representing 72.35% leaving a balance of \$3,291,554.86 to be collected.

**Expenditures** as of February 28, 2015 have spent \$8,626,972.16 representing 62 percent of total budgeted expenditures.

**Sanitation/Landfill:**

**Estimated revenues** for Sanitation was budgeted at \$1,195,959 for the 2014-2015. As of February 28, 2015, \$913,683.75 has been collected so far representing a 63.07%.

**Expenditures** for Sanitation/Landfill are at \$814,578.09 as of February 28, 2015 representing 81% of total estimated expenditures.

**Water Services:**

**Revenues** were budgeted at \$1,368,405 for Water for the 2014-2015 budget year. \$913,415.37 has been collected as of February 28, 2015.

**Expenditures** for Water Services are at \$413,155.73, \$197,897.24 for Water Treatment bringing a total of \$611,052.97 representing 52.50% of the total budgeted expenditures.

**EMS/Transport:**

**Expenditures** for EMS are at \$801,651.62 has been spent so far as of February 28, 2015 and \$249,280.98 for EMS Non-Emergency Transport as of February 28, 2015 representing 65.00% of the total estimated expenditures.

Mr. Milazi told the Board that with PNC Bank closing on March 20, Finance will be making deposits at the PNC ATM that will be in Plymouth. PNC is upgrading the ATM to be able to take the County's deposits. There will still be a branch office in Williamston.

Mr. Milazi stated that the Fund Balance Policy will need to be approved with the budget. There is no money put aside called Fund Balance. The County has operating revenue. The County used to use the 'Hospital Fund' when additional funds were needed that weren't budgeted, but that money has all been used. LGC recommends having 8% in Fund Balance.

Mr. Milazi has written an RFP for audit services. He plans to send it out by the end of the week.

OTHER ITEMS BY CHAIRPERSON, COMMISSIONERS, COUNTY MANAGER, CLERK OR ATTORNEY:

Commissioner Phelps thanked Ms. Holloway and her group for coming forward and looks forward to their progress. Commissioner Walker said when they finish the feasibility study they should come back to the Commissioners and give an update. Ms. Holloway said that part of their fundraising is to get it from the local level--the citizens.

Ms. Bennett informed the Board that Senator Erica Smith-Ingram has postponed her Listening Tour in Washington County and Ms. Bennett will let the Commissioners know when it is rescheduled.

Ms. Bennett reminded the Board that the next Strategic Planning meeting will be held on March 13 from noon (lunch will be provided) until 5:00 pm. The meeting will take place in the Cooperative Extension Conference Room.

Ms. Bennett mentioned that the 2015 NCACC District Meeting will be held on Wednesday, March 25, 2015 in Martin County at the Senator Bob Martin Eastern Regional Agricultural Center, Hall B. The meeting begins at 5:30 pm and will include a dinner. The meeting should end by 8:00 pm. Ms. Bennett asked the Commissioners to let her know if they would like her to register them for this meeting. (There is no cost to attend.)

Ms. Bennett told the Board that the package regarding the 2015 County Grassroots Advocacy Meetings with Legislators has arrived. The NCACC would like for the meeting with the legislators to take place before the March 25 District Meeting. The Commissioners decided they could meet on the morning of March 13.

Mr. Potter said the letters were mailed to property owners regarding their easements for the water/sewer project at the County's Commerce Building. The surveying started today. Mr. Potter said he will be scheduling a small community meeting to keep the owners informed.

Mr. Potter also said the foreclosures process is going forward.

Mr. Potter noted that he has received the project timeline for the Republic Services contract.

Mr. Potter said that the Stotesberry trailer is in the process of being moved.

**At 8:50 pm, with no further business to discuss, Commissioner Phelps made a motion to recess the meeting. Commissioner Manning seconded, motion carried unanimously.**

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William R. Sexton, Jr.  
Chair

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Julie J. Bennett, CMC, NCCCC  
Clerk to the Board