

Washington County

Department of Social Services

We have great benefits...

*Free Health Insurance for employees *Dental Insurance *Longevity Pay *401-K *Life Insurance *Accrued Vacation/Sick Leave *12 Paid Holidays *Travel Reimbursement, and More!!!

Career Opportunity

SOCIAL WORK SUPERVISOR III

(FOSTER CARE/ PERMANENCY PLANNING/ ADOPTIONS)

SALARY GRADE – 73 *EXEMPT POSITION

SALARY RANGE: \$45,233 - \$67,044

NOTE: If no fully qualified applicant is selected, a work against employment status may be established
APPLICATION (PD-107) MUST BE TYPED

DESCRIPTION OF WORK:

This position is responsible for directing and supervising the work assigned to the Children's Services Unit of the agency. This position will provide supervision and oversight of the Children's Services Unit's Foster Care and Adoptions program; to include the monitoring of cases for children in the agency's custody, adoptions and coordination of licensing of foster homes within the county. The primary function of this position is to supervise the Foster Care Unit, in addition, this position will co-supervise with the children services intake and assessment supervisor to staff cases and manage administrative functions of the unit.

This position will be required fill in as supervisor for both areas of Children's Services in the event of a vacancy in a supervisory position. This will require knowledge of all aspects of Children's Services should this occur.

Some representative duties and responsibilities include: planning and conducting conferences with staff to interpret local, state and federal regulations and policies; assigning and monitoring cases to ensure policies, procedures and practices are followed; performing performance evaluations of staff; monitoring, reviewing and completing reports on hours worked, services provided and/or other information related to staff or programs and services and other duties and responsibilities as assigned. This work is performed under the supervision of the Director and is reviewed through regular conferences and periodic reports.

Minimum Training and Experience Requirements: - Master's degree from an accredited school of social work and two years of social work or counseling experience; or a bachelor's degree from an accredited school of social work and three years of social work or counseling experience; or a master's degree in a counseling field and three years of social work or counseling experience; or four-year degree in a human services field or related curriculum including at least 15 semester hours in courses related to social work or counseling and four years of social work or counseling; or graduation from a four-year college or university and five years of experience in rehabilitation counseling, pastoral counseling, or a related human services field providing experience in the techniques of casework, group work, or community organization; or an equivalent combination of training and experience.

Application Process: Applicants for this position should submit a completed State of North Carolina application (PD-107) (with supplemental sheet if necessary to capture all work history) and college transcripts to Cathy Ange at the Washington County Center for Human Services located at 209 E. Main Street in Plymouth, NC 27962 or by mail at PO Box 10, Plymouth, NC 27962 by August 31, 2020 at 5:00 pm.

APPLICATION DEADLINE: August 31, 2020 by 5:00pm

POSTING DATE: August 17, 2020

Drug Screening Test Required

*Washington County Department of Social Services
PO Box 10
Plymouth NC 27962
Equal Opportunity/Affirmative Action Employer*