

**MINIMUM STANDARDS**  
**ORDINANCE**  
**FOR**  
**FIXED - BASED OPERATORS**  
**And**  
**SPECIAL AVIATION SERVICES ORGANIZATIONS**  
**AT THE**  
**PLYMOUTH MUNICIPAL AIRPORT**  
**1069 AIRPORT ROAD**  
**PLYMOUTH, NORTH CAROLINA**



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THE AIRPORT MINIMUM STANDARDS ORDINANCE FOR  
FBOs and SASOs at the  
PLYMOUTH MUNICIPAL AIRPORT  
WASHINGTON COUNTY, NORTH CAROLINA

APRIL 5, 2010

**ENACTMENT:**

This Ordinance is establishing the threshold entry requirements for those wishing to provide aeronautical services to the public at the Plymouth Municipal Airport in such a manner as to insure the safety of its users and allow fair competition for those who choose to operate aeronautical activities on the premises.

**PREAMBLE:**

**WHEREAS**, it is the opinion and desire of the Washington County Board of Commissioners to protect the health, safety and general welfare of the residents of Washington County and it is necessary and advisable to regulate the minimum standards for Fixed-Base Operators (FBOs) and Special Aviation Services Organizations (SASOs) at the Plymouth Municipal Airport, and

**WHEREAS**, the Washington County Commissioners have developed this Ordinance with due consideration, and

**WHEREAS**, all applicable requirements of the General Statutes of North Carolina have been met;

**NOW, THEREFORE BE IT ORDAINED BY THE COUNTY COMMISSIONERS OF WASHINGTON COUNTY AS FOLLOWS:**

**SECTION 1.0 — Authority**

The provisions of this Ordinance are adopted under authority granted by North Carolina General Statutes §153A-121 and §§153A-274et al.

**SECTION 2.0 — Applicability**

This Ordinance shall govern the minimum standards for FBOs and SASOs at the Plymouth Municipal Airport. The Commissioners reserve the right to make any changes to these minimum standards.

### **SECTION 3.0 — Interpretations**

Definitions: For the purposes of this Ordinance the following terms shall be defined as specified below. Unless specifically defined, words or phrases used in this Ordinance shall be interpreted to give them the meaning they have in common usage and to give this the most reasonable application.

- (1) **Aeronautical Activity** means any activity commonly conducted at airports which involves, makes possible, or is required for the operation of aircraft, or which contributes to or is required for the safety of such operations. These activities include, but are not limited to, air taxi and charter operations, pilot training, aircraft renting, sightseeing, aerial photography, crop dusting, aerial advertising, aerial surveying, air carrier operations, skydiving, ultra light operations, aircraft sales and services, sale of aviation petroleum products, repair and maintenance of aircraft, sale of aircraft parts and aircraft storage.
- (2) **Aeronautical Service** means any service which involves, makes possible, or is required for, the operation of aircraft, or which contributes to or is required for the safety of aircraft operations commonly conducted on the Airport by a person who has a lease from the County or its designated agent to provide such service.
- (3) **Airport Manager.** A person employed by Washington County who is designated as such by the County Manager of Washington County.
- (4) **County** shall mean the County of Washington, North Carolina, a body politic existing under the laws of the State of North Carolina. In this regard, Fixed-Base Operators should be aware that the County operates and controls the entire area of the Plymouth Municipal Airport and the FBO will be required to obtain a lease agreement from the County or its designated agent in order to operate on the Plymouth Municipal Airport.
- (5) **Fixed-Base Operator (FBO).** An individual, firm or corporation leasing space and operating at the airport and providing more than one general aircraft service to the public, such as maintenance, storage, ground and flight instructions.
- (6) **Adequate.** Adequate is used in these minimum standards when referring to facilities or arrangements for storage. Aircraft parking, customer and employee parking is to be negotiated based upon the requirements of the proposed lessee and the type of operations that are proposed.
- (7) **Specialized Aviation Service Operations (SASO).** Provides a single or limited aeronautical service to the public at the Airport.

(8) **Shall.** The word “shall” is always mandatory and not merely directory.

(9) **Specialized Commercial Aeronautical Service.** A person engaged in air transportation for hire for the purpose of providing the use of aircraft for the aeronautical activities listed below:

1. Non-stop sightseeing flights
2. Aerial photography or survey
3. Fire watch and fire fighting
4. Power line, underground cable or pipe line patrol
5. Aerial application of agricultural chemicals
6. Other operations specifically excluded from Part 135 of Federal Aviation Regulations

#### **SECTION 4.0 — General Fixed-Base and Special Aviation Services Operating Conditions**

##### General:

The Washington County Manager and/or Plymouth Municipal Airport Manager are hereby given the authority to assist in operating the Plymouth Municipal Airport by the Washington County Board of Commissioners. This facility shall be utilized in accordance with the terms and conditions of the authority delegated to the Washington County Manager (the “County Manager”) and/or Plymouth Municipal Airport Manager (the “Airport Manager”) and in compliance with applicable County, state and federal regulations. This Ordinance establishes the threshold entry requirements for those wishing to provide aeronautical services to the public at the Plymouth Municipal Airport (the “Airport”) in such a manner as to insure the safety of its users and allow fair competition for those who choose to operate aeronautical activities on the premises.

#### **SECTION 4.1 — Operational Policies**

The following, unless otherwise stated, shall be applicable to the Airport and any other facilities the Washington County Commissioners may authorize. All Fixed-Base Operations (FBO) and Specialized Aviation Service Operations (SASO) shall:

- (A) Conduct all operations at the Plymouth Municipal Airport so as to promote aviation and aeronautical activities on the Airport.
- (B) Protect the general public, the customers or clients of such Fixed-Base Operators and Specialized Aviation Fixed-Base Operators and Specialized Aviation Service Operators, and the County or its designated agent from any and all lawful damages, claims, and/or liability from their respective operations.
- (C) Obtain insurance from responsible insurance companies of recognized standing which are authorized to do business within the State of North Carolina. The

insurance companies shall have an A.M. Best's Strength, Credit and Debt Rating of at least "B+" and a financial size of "Class VII" or better in the latest edition of A.M. Best's Insurance Reports. The FBO and SASO shall provide a comprehensive general liability insurance policy with minimum combined single limits of \$1,000,000 per occurrence for Bodily Injury and Property Damage and \$5,000 Medical Payment limit (any one person). All Fixed-Base Operators and Specialized Aviation Service Operations (unless listed as an additional insured on the County's policy) (Categories D & G) shall carry Hangar-Keepers Liability insurance in an amount of not less than \$100,000 per aircraft and \$300,000 aggregate to cover all aircraft stored in the hangar. Fixed-Base Operators and Specialized Aviation Service Operations will maintain Aircraft Liability Insurance for the appropriate aircraft use and operation, with limits of not less than \$1,000,000 combined single limit Bodily Injury and Property Damage, including Passenger Liability of \$100,000 per passenger. In each instance, Washington County must be named as an additional insured. Such policies shall be approved by the County Manager, and a certificate of insurance thereof furnished annually to the County or its designated agent.

- (D) Render full-time service at the Plymouth Municipal Airport during normal business hours or hours of operation agreed upon in writing by the FBO or SASO and the County Manager, using regularly employed personnel on duty at all times during such normal business hours. Service outside of normal business hours may be prearranged on an appointment basis between Fixed-Base Operators or Specialized Aviation Service Operators and customer.
- (E) Satisfy the County Manager that they are technically and financially able to perform the services of such Fixed-Base Operations or Specialized Aviation Service Operations. This may include demonstrating continued financial solvency and business ability by submitting financial statements, credit references and any other data that the County Manager or his designated agent may require from time to time. In each instance, the County Manager shall be the final judge as to qualifications and financial ability of the applicant.
- (F) Furnish the services which they provide on a fair, equal, and not unjustly discriminatory basis to all users thereof, and they will charge fair, reasonable, and not unjustly discriminatory prices for each unit or service, provided that the FBO and SASO may be allowed to make reasonable and nondiscriminatory discounts, rebates, or other similar types of price reductions to volume purchasers or users of the service furnished. Further, all Fixed-Base Operators or Specialized Aviation Service Operators will ensure that any sub-tenants authorized by Washington County or its designated agent shall comply with the provisions of this paragraph.
- (G) Conform with, and abide by, all rules and regulations of the Federal Aviation Administration, the North Carolina Department of Aviation and Washington County.

- (H) Meet and maintain the minimum standards pertaining to the particular categories authorized in the lease and, as outlined in Section 7, Categories "A" through "G", hereinafter set forth. The standards for the service(s) of the lessee will be stated in the lease agreement.

*Any person, firm, or corporation capable of meeting the minimum standards set forth herein, or any of the stated categories, is eligible to apply to the County Manager or his designated agent to become a Fixed-Base Operator or Specialized Aviation Service Operators. In all instances, the lease between the County and the Fixed-Base Operator or the Specialized Aviation Service Operators will specify those categories under which the Fixed-Base Operator or Specialized Service Aviation Service Operators is authorized to perform. In each instance, before extending operations into another category and before discontinuing operations in any category, written authorization must be received from the County Manager or his designated agent, and such authorization will form an addendum to the lease.*

#### **SECTION 4.2 — Petroleum Products**

The County is currently selling all aviation petroleum products to the public at the Airport. Should the County Manager decide to discontinue this arrangement, it will establish Minimum Standards for selling aviation petroleum products and seek, through a request for proposal, an FBO or FBOs to sell aviation petroleum products at the Plymouth Municipal Airport. Those wishing to self-fuel their own aircraft should consult the Plymouth Municipal Airport Rules and Regulations Ordinance.

#### **SECTION 4.3 — Ramp Space**

No Fixed-Base Operator or Specialized Operator or Specialized Aviation Service Operators shall be permitted to use any portion of the ramp space for his exclusive use or to use any such ramp space as tie-down area without a lease or agreement from the County or its designated agent. There is no ramp space for use by the general public. The general public must lease tie-down and hangar space from the County or its designated agent. All aircraft on the airport must be under the control and supervision of a Fixed-Base Operator, the County or its designated agent. Transient aircraft shall park at the direction of airport personnel.

#### **SECTION 4.4 — Lease Requirement**

Before commencing any activities at the Airport, a Fixed-Base Operator or Specialized Aviation Service Operator shall have a written lease authorized and executed by the County or its designated agent. The provisions of these minimum standards shall in no way negate, or cause to be null and void, existing leases with the Fixed-Base Operators or Specialized Aviation Service Operators at the Airport. Neither new leases nor renewals will be executed with Fixed-Base Operators or Specialized Aviation Service Operators at

the Airport, nor will amendments to existing leases be executed, unless they meet or exceed the provisions of these minimum standards. In the event of any conflict between the terms of these minimum standards and the provisions of any lease, the terms of this Ordinance shall be controlling. If these minimum standards are changed and require an existing FBO or SASO to provide additional services, the FBO or SASO shall have one year from the date of notification in order to comply with the new standards.

#### **SECTION 4.5 — Services**

The following services will be provided to Fixed-Base Operators or Specialized Aviation Service Operators by the County or its designated agent:

- (A) Maintain an office at the Airport for the Airport Manager. Contact with the County or its designated agent shall be through this office.
- (B) Maintain the runway, taxiway and ramp areas open for use of the general aviation public.
- (C) Operate and maintain the runway lights, rotating beacon, and lighted wind tee to permit night flying operations as conditions dictate.
- (D) Maintain grassy areas, public roads and parking areas.
- (E) Remove snow from the runway, taxiway, taxilanes and that part of the apron which is not leased to FBOs.

#### **SECTION 5.0 — Security**

##### General Conditions:

The Washington County Sheriff's Office provides the normal security patrol of the Plymouth Municipal Airport. In cases of fire or disturbance beyond the capabilities of the FBO or SASO, the FBOs or SASOs will call 911 and then notify the Airport Manager to request appropriate assistance.

#### **SECTION 6.0 — Application**

##### Application Requirements:

Demonstration of intent to conduct a business operation at the Airport shall be by application to the County or its designated agent. The written application shall contain at a minimum:

- (A) The proposed nature of the business. A business plan may be used to express the proposed nature of the business. No person shall conduct business

operations on the Airport under a business name the same as, or similar to, the business name of any other FBO previously established at the Airport.

- (B) In the event the FBO or SASO is a sole proprietorship or partnership, the signature of all parties whose names are being submitted as owning an interest in the business will appear on leases, or other documents.
- (C) A current financial statement and three prior years' statements if available prepared by a Certified Public Accountant, if requested.
- (D) A list of assets owned, or being purchased, or leased which will be used in the business at the Airport, if requested.
- (E) A current credit report for the business and, in the case of a sole proprietorship or partnership, each party owning or having a financial interest in the business, covering all geographical areas in which it has done business in the ten-year period immediately prior to such application, if requested.
- (F) Written authorization for the FAA, any aviation or aeronautics commissions, administrators, and departments of all states in which the applicant has engaged in aviation business to release information in their files relating to the applicant or its operation. The applicant will execute such forms, releases, or discharges as may be required by those agencies or by the County or its designated agent.
- (G) Preliminary plans, specifications and dates for any improvements which the applicant intends to make at the Airport as part of the activity for which approval is sought. Applicant must comply with appropriate review procedures and the County's or its designated agent's requirements.
- (H) Proof (copy of insurance company letter of intent) of liability coverage for the business operation, flight operations, itinerant aircraft and operators and premises insurance.
- (I) All appropriate business licenses for legally conducting said business.
- (J) Such other information as the County or its designated agent may require.

#### **SECTION 6.1 — Application Action**

All applications will be reviewed and acted upon by the County or its designated agent within 90 days from the receipt of a completed application. Applications may be denied for one or more of the following reasons:

- (A) The applicant does not meet qualifications, standards and requirements established by these Minimum Standards.

- (B) The applicant's proposed operations or construction will create a safety hazard at the Airport.
- (C) The granting of the application will require the expenditure of local funds, labor or materials on the facilities described in, or related to, the application, or the operation will result in a financial loss to the County or its designated agent.
- (D) There is no appropriate or adequate available space or building at the Airport to accommodate the activity of the applicant.
- (E) The proposed operation, Airport development or construction does not comply with the approved Plymouth Municipal Airport Layout Plan.
- (F) The development or use of the area requested will result in a congestion of aircraft or buildings, or will result in unduly interfering with the operations of any existing Fixed-Base Operator or Specialized Aviation Service Operator at the Airport (i.e., problems in connection with aircraft traffic or service, preventing free access and egress to the existing Fixed-Base Operator area or Specialized Aviation Service Operation area, or depriving, without the proper economic study, an existing Fixed-Base Operator or Specialized Aviation Service Operation of portions of its leased area in which it is operating).
- (G) Any party applying, and/or having an interest in the business, has supplied false information, or has misrepresented or omitted any material fact in the application or in supporting documents, or has failed to make full disclosure on the application.
- (H) Any party applying, and/or having an interest in the business, has a record of violating the Plymouth Municipal Airport Operating Rules and Regulations Ordinance, the rules and regulations of any other airport, Civil Air Regulations, or Federal Aviation Regulations.
- (I) Any party applying, or having an interest in the business, has defaulted in the performance of any lease or other agreement with the County or its designated agent, or any lease or other agreement at any other airport.
- (J) Any party applying, and/or having an interest in the business, that does not have an appropriate credit score and, in the judgment of the County or its designated agent, cannot provide and maintain the business to which the application relates including but not limited to promptly paying amounts due under the FBO or SASO lease.
- (K) The applicant does not have the necessary finances to conduct the proposed operation for a minimum period of one year.

- (L) The applicant has committed any crime, or violated any local ordinance, rule or regulation, which in the sole discretion of the County or its designated agent, adversely reflects on its ability to conduct the applied for FBO or Specialized Aviation Service Operator business.
- (M) The protection of the health, welfare, or safety of the citizens of the County.
- (N) A criminal background that would adversely effect the potential FBO or SASO from executing or limiting that entity's ability to execute its proposed business plan.

## **SECTION 7.0 — Fixed-Base Operator Category Standards**

### **Section 7.1 Category "A"- Flight Instruction:**

A Fixed-Base Operator or Specialized Aviation Service Operator who offer flight instruction under this category shall:

- (A) Have available a minimum of one flight instructor pilot who meets certification requirements of the FAA for flight instruction, maintains current certificates issued by the FAA, and maintains a current Airman Medical Certificate, is available from 8:00 a.m. to 6:00 p.m., seven days a week, or at such other times approved by the County or its designated agent, on a full-time or part-time basis.
- (B) Provide and maintain at all times, a minimum of one aircraft, which must be capable of flight under instrument conditions. The aircraft must be owned or leased, and under exclusive control of the operator. Said aircraft must be properly equipped, maintained (including 100 hour inspections), and meet FAA's requirements for flight instruction and rental.
- (C) Lease from the County or its designated agent, or provide under terms agreeable to the County or its designated agent, a minimum of 200 square feet for office space for its exclusive use. Said office space shall contain a flight planning area with equipment, phones and access to restrooms.
- (D) Additional space must be leased to provide classroom space which will accommodate at least four students, adequate mock-ups, pictures, slides, film strips and/or visual aids in order to provide a proper ground school on the Plymouth Municipal Airport.
- (E) Demonstrate the continuing ability to meet FAA requirements for certification of flight instructor personnel and aircraft.
- (F) Ensure that customers and clients operating rental aircraft have the appropriate and current FAA pilot's license and current Airman Medical Certificate.

- (G) Have adequate facilities or arrangements for storing, parking, servicing, and repairing of all its aircraft.
- (H) Provide or make adequate arrangements for automobile parking for its employees and customers.
- (I) Execute and enforce a Hold Harmless agreement with the County in such form as approved by the County Manager.

**SECTION 7.2 — Category “B”- Aircraft Rental**

A Fixed-Base Operator or Specialized Aviation Service Operator who provides aircraft rental under this category shall:

- (A) Provide, and maintain at all times, a minimum of one aircraft, which is owned or leased by, and under exclusive control of the operator, and which is properly equipped and meeting FAA’s requirements for rental to the public.
- (B) The aircraft must be equipped and FAA certified for IFR flight.
- (C) Lease from the County or its designated agent, or provide under terms agreeable to the County or its designated agent, a minimum of 100 square feet of office space; for consummating and dispatching aircraft being rented. Said office space shall be under the exclusive care and control of the FBO or SASO at all times.
- (D) Assure that customers and clients operating rental aircraft have the appropriate and current FAA pilot license and current Airman Medical Certificate.
- (E) Provide a properly FAA certified pilot capable of conducting flight checks for prospective renters at least eight hours each business day or at other times approved by the County or its designated agent.
- (F) Have adequate facilities or arrangements for securely storing, parking, servicing, and repairing all its aircraft.
- (G) Provide or make adequate arrangements for automobile parking for its employees and customers.
- (H) Execute and enforce a Hold Harmless agreement with the County in such form as approved by the County Manager.
- (I) Uphold security measures as defined by the Airport and current TSA requirements.

**SECTION 7.3 — Category “C”- Aircraft Charter and Taxi**

A Fixed-Base Operator or Specialized Aviation Service Operator who provide aircraft charter and/or taxi services under this category shall:

- (A) Lease from the County or its designated agent, or provide under terms agreeable to the County or its designated agent, a minimum of 200 square feet for passenger lounge, telephone and restrooms or with access to restroom facilities. Said lounge shall be under the exclusive care and control of the FBO or SASO at all times.
- (B) Provide at least one aircraft which conforms to the following:
  - (1) Have a seating capacity of at least four.
  - (2) Is certified for IFR flight.
  - (3) Meets exclusive use requirements, as defined in Federal Aviation Regulations 135.25, paragraphs (b) and (c).
- (C) Have adequate facilities or arrangements for securely storing, parking, servicing and repairing all its aircraft.
- (D) Have at least two pilots, one of whom must be full time and:
  - (1) Be available 24 hours a day with two-hour notice.
  - (2) Be fully current under FAR Part 135 and in compliance with all laws and procedures.
- (E) Make satisfactory arrangements for checking in passengers, handling luggage, ticketing and ground transportation.
- (F) Provide personnel on duty during normal business hours seven days a week, or at other times approved in writing by the County or its designated agent.
- (G) Provide all necessary certification from the FAA.
- (H) Provide adequate automobile parking for customers and employees.
- (I) Execute and enforce a Hold Harmless agreement with the County in such form as approved by the County Manager.
- (J) Uphold security measures as defined by the Plymouth Municipal Airport and current TSA requirements.

**SECTION 7.4 — Category “D”- Aircraft, Engine, Propeller and Accessory Maintenance**

A Fixed-Base Operator or Specialized Aviation Service Operator providing maintenance under this category may provide full-service maintenance, FAA-approved repair station facilities or a combination of the services and shall:

- (A) Lease from the County or its designated agent, or provide under terms agreeable to the County or its designated agent a minimum of 4,000 square feet, for hangar, shop and secure storage space. Said repair station shall be under the exclusive care and control of the FBO or SASO at all times.
- (B) Furnish facilities and equipment for airframe and power plant repairs using all FAA certified mechanics and other such personnel as may be necessary. Airframe and power plant repair shall include facilities or arrangements for both major and minor repair of aircraft and engines used in general aviation in this area.
- (C) Provide personnel on duty during normal business hours five days a week, or at other times approved in writing by the County or its designated agent.
- (D) Have the ability to promptly remove from the public landing area (as soon as permitted by FAA, NTSB and North Carolina State authorities) any disabled aircraft if it is “NOT” owned by an existing FBO on the Airport, and at the sole discretion and determination of the Airport Manager. If approval is given by the Airport Manager to remove a disabled aircraft pursuant to this section, then FBO or SASO must have suitable tractors, tow bars, jacks and other equipment as might be needed to remove the largest type aircraft that could normally be expected at the airport.
- (E) Make adequate provisions for the removal/disposal of solutions, cleaning agents, lubricants and other hazardous wastes in compliance with County, State and Federal regulations.
- (F) Have facilities for washing and cleaning aircraft (may not be required of a facility used as a repair station only).
- (G) Obtain all necessary certifications from the FAA and other appropriate agencies.
- (H) Have the ability to meet current Storm Water Pollution Prevention Plans (SWPPP) and Spill Prevention, Control, and Countermeasure Document (SPCC).
- (I) Provide, or make adequate arrangements for automobile parking for its employees and customers.

- (J) Execute and enforce a Hold Harmless agreement with the County in such form as approved by the County Manager.
- (K) Uphold security measures as defined by the Plymouth Municipal Airport and current TSA requirements.

**SECTION 7.5 — Category “E”- Aircraft Sales**

A Fixed-Base Operator or Specialized Aviation Service Operator selling aircrafts under this category shall:

- (A) Employ a minimum of one fully qualified demonstrator pilot with appropriate and current FAA pilot license and current Airman Medical Certificate.
- (B) Have available an inventory of FAA certified and current airworthy aircraft for sale. If the inventory of aircraft for sale is zero for at least thirty days, then any lease agreement currently in effect between FBO or SASO and the County is subject to cancellation at the sole discretion of the County or its designated agent.
- (C) Lease from the County or its designated agent, or provide under terms agreeable to the County or its designated agent, 100 square feet, for office space, provision of a public telephone, and access to restrooms. Said office space shall be under the exclusive care and control of the FBO or SASO at all times.
- (D) Provide or have satisfactory arrangements either at the Plymouth Municipal Airport or another airport to guarantee for the repair and servicing of any sold aircraft(s).
- (E) Provide or make alternative arrangements for secure storing and parking all of its aircraft.
- (F) Provide or make adequate arrangements for automobile parking for its employees and customers.
- (G) Execute and enforce a Hold Harmless agreement with the County in such form as approved by the County Manager.

**SECTION 7.6 — Category “F”- Radio or Instrument Installation and Repair**

A Fixed-Base Operator or Specialized Aviation Service Operator providing radio or instrument services under this category shall:

- (A) Lease from the County or its designated agent, or provide under terms agreeable to the County or its designated agent, a minimum of 200 square feet for office, restrooms or access to restrooms, shop and storage space, and adequate hangar

space for at least one single-engine aircraft to be stored. Said office space shall be under the exclusive care and control of the FBO or SASO at all times.

- (B) Have an FAA certified technician in the field of aircraft electronics and/or aircraft instruments, with proper Federal Communications Commission license, available to conduct complete aircraft transmitter, receiver and antenna repair. The hours of operation of the facility will be at the operator's discretion, subject to the approval of the Airport Manager.
- (C) Provide satisfactory arrangements for access to and storage of aircraft on which work is being performed.
- (D) Provide, or make adequate arrangements for automobile parking for its employees and customers.
- (E) Execute and enforce a Hold Harmless agreement with the County in such form as approved by the County Manager.

#### **SECTION 7.7 — Category "G"- Aircraft Painting and Stripping**

A Fixed-Base Operator or Specialized Aviation Service Operator providing aircraft painting and stripping services under this category shall:

- (A) Lease from the County or its designated agent, or provide under terms agreeable to the County or its designated agent, 2,500 square feet for shop and storage space with restrooms or access to restrooms. Said shop and storage space shall be under the exclusive care and control of the FBO or SASO at all times.
- (B) Have competent and responsible personnel who are knowledgeable in all phases of aircraft stripping, preparation, treating and painting of aluminum available during normal business hours five days a week. Changes in the normal working hours are subject to written approval of the County or its designated agent.
- (C) Comply with, and abide by all standards, rules, regulations and requirements of the Federal Aviation Administration, North Carolina Division of Aviation, North Carolina Department of Environment and Natural Resources, United States Environmental Protection Agency, OSHA, and any other local, state, or national governmental agencies having jurisdiction over aircraft painting and stripping operations.
- (D) Comply with the standards of the National Board of Fire Underwriters on "Paint Spraying and Spray Booths" with regard to the arrangement, construction, and protection of spray booths and the storing and handling of materials used in connection with aircraft painting, varnishing and spray painting operations.

- (E) Prohibit any stripping, painting, varnishing, doping, materials or agent, or other contaminants to flow into, or be placed in, any sewer system. Exception: said contaminants may flow into the sewer system when pre-treated with an approved pre-treating process. Said process must be approved in advance and in writing by the County or its designated agent.
- (F) Have the ability to meet current Storm Water Pollution Prevention Plans (SWPPP) and Spill Prevention, Control, and Countermeasure Document (SPCC).
- (G) Perform all aircraft stripping operations inside a hangar or building. Outside stripping must be approved in advance and in writing by the County or its designated agent.
- (H) Properly treat and dispose of all hazardous material in compliance with the governing agencies listed in paragraph (C) of this section 7.7.
- (I) Provide or make adequate arrangements for automobile parking for its employees and customers.
- (J) Execute and enforce a Hold Harmless agreement with the County in such form as approved by the County Manager.

**SECTION 8.0 — Specialized Services**

Specialized Commercial Aeronautical Services:

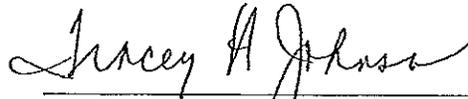
- (A) Allowable specialized commercial aeronautical service at the Plymouth Municipal Airport include:
  - 1. Non-stop sightseeing flights
  - 2. Aerial photography or survey
  - 3. Fire watch and fire fighting
  - 4. Power line, underground cable or pipe line patrol
  - 5. Aerial application of agricultural chemicals
  - 6. Other operations specifically excluded from Part 135 of Federal Aviation Regulations
- (B) Other specialized commercial aeronautical services that have varied requirements are:
  - 1. Aircraft manufacturing
  - 2. Upholstery provision and repair
- (C) These activities are so varied that their requirements on the Airport will depend on the scope of their operation. For example, the only airport requirement need

might be access or for a tie-down space if all other activities of the business are normally conducted off the airport. Therefore, the minimum standards and insurance coverage will be determined by the County Manager based upon a detailed application submitted by the person, business or entity requesting permission to perform the aeronautical activity at the Airport.

**SECTION 9.0 — Reserved Rights**

Right to Amend and Amend Minimum Standards:

The County or its designated agent reserves the right to adjust and/or combine the required square footage of building space or area for each Category if more than one Category of service is provided by one individual, firm or corporation.

  
\_\_\_\_\_  
Tracey A. Johnson, Chair

ATTEST:

  
\_\_\_\_\_  
Julie J. Bennett  
Clerk to the Board

