

February 5, 2018

The Washington County Board of Commissioners met in a regular session on Monday, February 5, 2018 at 6:00 PM in the Commissioners' Room, 116 Adams Street, Plymouth, NC. Commissioners Johnson, Phelps, and Sexton were present. Also present were County Manager/County Attorney Curtis Potter and Clerk to the Board Julie J. Bennett. Commissioners Riddick and Walker were unable to attend.

Mr. Charles Sharpe gave the invocation. Commissioner Phelps led the pledge of allegiance.

ADDITIONS/DELETIONS: Ms. Bennett added a Closed Session for Personnel NCGS §143-318.11(a)(6) and Chair Johnson added Item 7A NC Works Certification.

CONSENT AGENDA:

- a) Approval of Minutes from January 10, 2018
- b) Tax Refunds & Releases and Insolvent Accounts
- c) Proclamation: Black History Month
- d) Resolution Opposing any Change in the Definition of a Commercial Fishing Operation
- e) Resolution Opposing a Change from the Election of Judges to the Selection of Judges
- f) Resolution Amending Washington County Personnel Policy
to add: Article VII, Section 15: Discipline for Arrest due to Criminal Charges
- g) Board Penalty Releases: Matt Respass
Elliott Farms, Inc.

Commissioner Phelps made a motion approve the Consent Agenda. Commissioner Sexton seconded, motion passed unanimously.

PUBLIC FORUM: Mr. Charles Sharpe, 48 S Bank St, Roper, brought greetings from Roper including the Town Council and Mayor Blount. Mr. Sharpe wanted to bring some drainage issues to Mr. Potter. Mr. Sharpe said he spoke with Ms. Prinsloo who said there may be funds for drainage issues and she is to speak at the Roper Town Council meeting next week. Mr. Sharpe said he would like Mr. Potter to be there also. Mr. Sharpe said he knows they are supposed to become one of the districts. Another issue Mr. Sharpe had was regarding election signs for races that weren't being run at that time. Are there boundaries to know how far in advance they can be put out? Mr. Potter suggested Mr. Sharpe speak to Ms. Dora Bell, Elections Director.

Ms. Connie Robinson, 158 Brick Mill Lane, Plymouth, stated that Brick Mill Lane has not been maintained since 1967. Ms. Robinson said she has documents showing when the land was first developed. She wanted to see if the Board will pave it. Ms. Robinson said she had documents showing there was a 60 foot right of way and would like have it presented to NCDOT. Mr. Potter took Ms. Robinson's documents and said he would get them to NCDOT.

Mr. Jimmy Jones, 151 Cardinal Lane, Roper, wants to have his road paved. Once again, he said he had the proper documents to show why it should be paved.

Mr. Jack Webb, 1252 Jones White Road, Roper, said Mr. Jimmy Jones asked him to help get Cardinal Lane paved. Mr. Webb said he has talked with Mr. Derrick Lee at NCDOT. Mr. Webb said he has done the research. Mr. Webb said he was told there needed to be a deed showing that Cardinal Lane had people there before July 30, 1975. Mr. Webb found this info and took it to Mr. Lee and he said he would forward it to the NCDOT Office in Ahoskie. Mr. Webb said he also showed Mr. Lee area photos.

Mr. Jerry Logue, Smithfield Hog Foods, spoke to the Board regarding the condition of Newland Road and its current road safety. Mr. Logue said he doesn't live here but travels the road at least 4 days a week. Vehicles travel on the wrong side of the road because one side is better than the other. Over the last several years, there have been deaths due to the condition of the road...one in the last few weeks. Mr. Logue said he blames it on the road and the bad weather (snow). Mr. Logue said he had one of his food trucks end up in the canal. The driver managed to get out, but the truck was significantly damaged. (The mill runs 24 hours a day...so he has trucks on Newland Road day and night.) One of Mr. Logue's drivers sustained injuries when his head hit the top of his cab and damaged his neck. Mr. Logue said his company has put \$11.1M into the feed mill so they are invested. Approximately 240 trucks travel to and from Smithfield Hog Foods...which equates to 12,500 trucks a year traveling that road. Mr. Logue would like the State to consider at the very least to put guardrails on Newland Road. A lot of areas along that road have no protection. Mr. Logue also asked for consideration that if any work is to be done on Newland Road, please don't do it during harvest time which is September – November.

Ms. Paulique Horton, Creswell, said she had three things of concern. Newland Road does need to have guardrails. Ms. Horton said, with support of Mayor Blount who is also here tonight, she is requesting funds from the County for May Daze which will be May 4-5, 2018. Ms. Horton went on to say that Main Street in Creswell has not been paved in years. She also would like to see St. David's Road repaved.

Ms. Zina Rhodes, Plymouth, DSS Riverlight transit supervisor, told the Commissioners that her staff is one of the lowest paid in the County. Ms. Rhodes said she wanted to put this back in front of the Commissioners for when they start looking at the DSS budget. Please make sure to look at the line item that asks for salary increases.

Mr. Dwight Davenport, Lake Phelps Fire Department Chief, told the Commissioners that something has got to be done with Newland Rd. As a Fire Chief, he has been to too many wrecks of vehicles that have ended up in that canal. People drown in the canal. Mr. Davenport said something needs to be done or we are going to have more instances like this.

RECOGNITION FOR EMPLOYEE OF THE YEAR: Chair Johnson said there were four Employees of the Quarter for 2017: Ms. Sacha Pledger, Mr. Andrew Coccaro, Ms. Andrea Alexander and Ms. Mary Moscato. Chair Johnson presented a plaque to Ms. Mary Moscato for being chosen as the Employee of the Year by the Employee of the Quarter Committee. Ms. Moscato will also receive a check for \$250.

TAX COLLECTOR'S REPORT: Ms. Sherri Wilkins, Tax Administrator, spoke to the Board. Ms. Wilkins stated that in accordance with NCGS §105-369(a) the following represents the total of unpaid 2017 taxes that are liens on Real Property as of February 5, 2018: **\$818,861.90**. This is less than last year even with the increase of the ad valorem tax rate.

Ms. Wilkins also said that the County's Delinquent Tax Coordinator, Darlene Harrison, continues with wage garnishments, bank attachments, debt set-off and foreclosures.

Ms. Wilkins said the Tax Office is offering payment plans till June 2018 on the 2017 taxes.


Ms. Wilkins also noted that the 'Notice of Lien Advertisement' (aka 2nd Notice Letters) and the Debt Set-off letter will be combined this year and mailed in March. Delinquent taxes for 2017 will be advertised in April.

Commissioner Sexton made a motion to approve advertising the delinquent taxes for 2017 in April. Commissioner Phelps seconded, motion passed unanimously.

UPDATE FROM NC DIVISION OF TRANSPORTATION: Mr. Jerry Jennings, NCDOT Division Engineer for Division 1 spoke to the Board. Mr. Jennings said NCDOT is going around to all the counties they service to hear questions and concerns and give update on some projects. Mr. Jennings said he brought some Division One Staff with him: Mr. Win Bridgers, Mr. Ronnie Sawyer, Ms. Gretchen Byrum, Mr. Darrick Lee and Mr. Marshall Gill. Also, Mr. Allen Moran, member of the Division One Board of Transportation was in attendance. Mr. Jennings gave the following presentation.



NORTH CAROLINA
Department of Transportation



Project Updates

Washington County

Jerry Jennings, PE
NCDOT Division One Engineer

February 5, 2018

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Items of Discussion

- Current Staff & Introductions
- Current Projects
- Upcoming Projects
- Maintenance Operations

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Division One Board of Transportation Member

Allen Moran

Division One Staff

Jerry Jennings, PE – Division Engineer
Win Bridgers, PE – Division Maintenance Engineer
Ronnie Sawyer, PE – Assistant Division Maintenance Engineer
Gretchen Byrum, PE – Division Project Development Engineer
Darrick Lee, PE – District Engineer
Marshall Gill, PE – County Maintenance Engineer

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Current Projects

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Preservation Activities on Bridge over Roanoke River on NC 45



- Contractor: Freyssinet, Inc
- Bid Amount: \$3.02 Million
- Work Began: October 2017
- Completion Date: Fall 2018

Work Includes: Deck and joint repairs, prestressed concrete girder repairs, diaphragm and bottom of deck repairs, cleaning and painting bearings, shotcrete repairs to substructure, pile encapsulation and replacement of existing fender system.

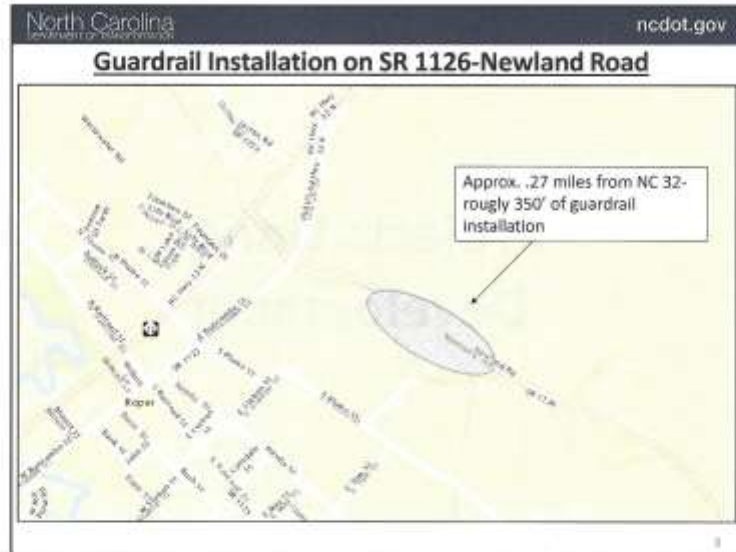
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US 64/NC 32 at Rankin Lane



Revise Traffic Signal and Pavement Markings-Estimated Costs: \$15,000



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Projects Under Development

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US 64 at Washington Street



Revise traffic signal, add pedestrian signals, install sidewalk & crosswalks.

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The map shows the intersection of US 64 and Washington Street. A black circle highlights the intersection area. The map includes labels for Washington St, US 64, and various local streets like Sycamore St, Sycamore Ave, and Sycamore Dr. A text box at the bottom of the map area contains the project details.

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Replacement of Bridge over Scuppernong River on Cherry Road

Replace Bridge #26- \$500,000
Let: May 2018

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State Transportation Improvement Program (STIP)

- > STIP identifies funding and scheduling of projects
- > Projects are selected through a data driven process in coordination with Albemarle RPO
- > 10 Year Program (currently 2018-2027)
 - 1st Five Years is "Delivery STIP" – committed projects
 - 2nd Five Years is "Developmental STIP" – projects in early scoping and environmental development stage
- > Updated every 2 years
- > Current STIP contains projects across all modes & types including:
 - Highway, bridges, aviation, rail, transit, ferry, bike & pedestrian, safety, etc.

Below is the link to the latest STIP:
<https://connect.ncdot.gov/projects/planning/STIPDocuments1/2018-2027%20STIP%20-%20Divisions%201-7.pdf>

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Maintenance Operations

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HMIP (Highway Maintenance Improvement Program)

- The HMIP is 5- year plan that allows us to maintain our road system in good physical condition and maintain the structural integrity and longevity of the system.
- The focus of this program is our pavements.
 - Preservation: \$2.44 million planned for next 5 years (100 Miles)
 - Resurfacing: \$28.5 million planned for next 5 years (148 Miles)

<https://connect.ncdot.gov/resources/Asset-Management/HMIP-Plans/Pages/HMIP.aspx>

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RMIP (Road Maintenance Improvement Program)

- > RMIP is a strategy to develop a plan to maintain and/or improve the functional condition of the existing roadway system
- > Increase Planned Maintenance vs. Reactive Maintenance
- > The Goal of the Program is 50% of Maintenance Allocations =Planned Maintenance
 - o Area of Focus
 - Drainage Ditch Maintenance
 - Shoulder Maintenance
 - Pipe Replacements
 - Pavement Markings

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Who do you Contact with Maintenance Concerns?

<https://www.ncdot.gov/contact/>

➤ Washington County Maintenance Yard
Location: 14193 NC Hwy 94 N
Creswell, NC 27928
Phone: 252-797-4598
County Maintenance Engineer: Marshall Gill, PE
Transportation Supervisor: Rodney Burnett



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Questions?

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Chair Johnson asked why NCDOT closed the Alligator River Bridge on a holiday (MLK day). Mr. Jennings said NCDOT coordinated with Dare County as to when there might be the least amount of traffic to cause the least impact. Commissioner Phelps asked why the Alligator River Bridge was stuck open this past weekend. Mr. Jennings said when the beginning work was done on the bridge it began operating on a temporary control system. More work will be done

for a permanent fix in March. NCDOT is trying to keep that issue from happening again by continuing these repairs. Swing span repairs should be completed by the end of March.

Mr. Jennings said that an area of guardrail will be installed within the next 30 days on Newland Road after the orders are given to the on-call contractor. Commissioner Phelps asked how many fatalities have there been on Newland Road. Mr. Jennings said there have been four (4) in the last couple of years.

Mr. Jennings said that NCDOT will be doing a study of the location of the accident at Newland Road and B Canal that happened during the recent snow. After the 2015 tractor-trailer accident, NCDOT widened that intersection and replaced the culvert to better suit the turning radius of those types of trucks. The long term approach there was a project identified to lengthen Newland Road which would rehabilitate the pavement by widening and repaving. Large projects are listed in NCDOT's State Transportation Improvement Program (STIP) The project on Newland Road did not score high enough to be put in the plan, but is being resubmitted so hopefully it will be approved as a larger scale improvement project. Mr. Jennings said he has made notes here tonight after listening to the citizens and will look for ways to make improvements.

Commissioner Phelps asked when the last time Newland Road was improved. Mr. Jennings said it was improved on last year. Commissioner Phelps asked what about before last year. Mr. Jennings said he would have to get that information. Commissioner Sexton said Railroad Bed and Hwy 99 also have problems with road settling. Newland Road was built about 12 years ago and was in good shape then. Mr. Jennings said that the way the legislation is written, each project stands on its own merit. Mr. Jennings said there are tiers that are used to score a road. 50% of the input comes from citizens (RPO).

Commissioner Phelps said he would like data on how many accidents have occurred on Newland Road since NCDOT started recording data. Commissioner Phelps asked how this data compares with data on other roads in the County. Commissioner Phelps said he feels this information should be taken to the State so this road project can move forward. Chair Johnson said it looks like Newland Road meets the criteria. Mr. Jennings said it is compared to all the other roads in the State.

Commissioner Phelps asked Mr. Jennings to take word back to the Senate that Washington County appreciates the funds for the replacement of bridge over Scuppernon River on Cherry Road. Commissioner Phelps asked about a timeline for this project. Mr. Jennings said he will have to get that to the Commissioners after the bid is let.

Mr. Jennings noted that Washington County will be receiving \$1.5M under NCDOT's Road Maintenance Improvement Program (RMIP). He also noted that NCDOT will be increasing the mowing of State roads to six (6) rounds rather than five (5) this coming year.

Mr. Moran told the Board to please reach out to him with any questions or issues.

Ms. Keyes wanted to personally thank Mr. Marshall Gill and Mr. Rodney Burnett for their assistance during our inclement weather.

Mr. Logue spoke again and said there are areas on Newland Road that have significant dips and would like to see at least those areas fixed sooner than later. Mr. Logue also wanted to

thank NCDOT for their assistance in getting them help during inclement weather when they had issues with trucks getting stuck.

A citizen asked NCDOT if they would consider putting guardrails down the whole side of Newland Road and he also mentioned that the shoulders on that road are very narrow. Guardrails would also keep folks from pulling off the road and sliding into the canal. Also, would it be possible for NCDOT to put the “Rough Road Ahead” sign on the Roper side so folks will know the condition of the road.

MARKETING FOR SALES TAX REFERENDUM: Mr. Potter said he was hoping to bring marketing materials to the meeting tonight but didn’t have enough time. It is the goal of the County to educate the citizens to vote positively on the sales tax referendum. Mr. Potter listed some of the ways that he intends to advertise this sales tax referendum before the election.

Mail flyers

Posted in community buildings

Possibly school distribution

Church publications

Have materials available at the precinct

Public housing centers

Larger retails and stores

Create a link to this information or a separate web page on this with some FAQ

County Facebook page

County Manager’s radio spot

Radio station will also run a PSA

Notices in the Beacon

Manager will visit with the Senior Center

Possibly holding public meetings (not necessarily Board meetings)

Mr. Potter said he will be bringing a budget request for approximately \$2,500 - \$5,000 for marketing the Sales Tax Referendum to the Commissioners at the next Board meeting.

Chair Johnson asked the Board to e-mail Mr. Potter with any questions or ideas on marketing the Sales Tax Referendum.

BOARDS & COMMITTEES: Ms. Bennett stated that she spoke with Commissioner Sexton after the January meeting, and he has agreed to serve on the Albemarle Commission’s RC&D Board as the Commissioner Representative.

Commissioner Phelps made a motion to appoint Commissioner Sexton to the Albemarle RC&D Council. Chair Johnson seconded, motion carried unanimously.

NC WORKS LETTER OF SUPPORT: Chair Johnson said she would like the Board to approve a letter coming from the County that Washington County supports NC Works First and Career Readiness.

Commissioner Phelps made a motion to approve a letter of support from Washington County for NC Works First and Career Readiness. Commissioner Sexton seconded, motion carried unanimously.

FINANCE OFFICER'S REPORT: Mr. Potter went over the budget transfer and amendments below and the Finance Officer's Report.

Washington County
BUDGET AMENDMENT

To: Board of Commissioners

BA #: 2018- 034

From: Curtis Potter, County Manager/County Attorney
Missy Dixon, Finance Officer

Date: February 5, 2018

RE: SS Admin/Economic Support

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-3500-030	DSS-Day Care Smart Start Grant	(111,744.00)	21,000.00	(90,744.00)
10-5380-090	DSS-Day Care Smart Start Grant	111,744.00	(21,000.00)	90,744.00
10-3490-000	DSS-Administration Reimbursement	(2,134,941.00)	(21,000.00)	(2,155,941.00)
10-5310-351	SS Admin-Repair & Maintenance-Equipment	4,427.00	(1,000.00)	3,427.00
10-5310-340	SS Admin-Postage	9,000.00	(1,000.00)	8,000.00
10-5380-381	Title IV-E Adoption	50,000.00	(1,000.00)	49,000.00
10-5380-376	Title IV-Foster Care	63,500.00	24,000.00	87,500.00
SS Admin/Economic Support				
		Balanced:	(2,008,014.00)	(2,008,014.00)

Justification:

Justification as submitted by DSS:

This request is to move funds from Smart Start funds, which will not be spent during the remaining budget year because the responsibility for sending the payments out is now completed by the state through the County's administration of Child Care in NC FAST. The county no longer makes the payments and then receives reimbursement. We are requesting to move the budgeted funds that will not be utilized for child care to Foster Care Funds, as we currently have 23 children in our custody, and based on the last report generated the monthly cost of care of combined SFHF and IV-E children is \$10,402.00 monthly which will exceed budgeted allocations for these lines if no additional funding is made. Funding for IV-E is approximately 80% reimbursable, some funds contain a maximization. So of the \$24,000 moved, anticipated revenues will be \$24,000. You will notice some expenditure lines being moved have no reimbursement and others have a reimbursement rate of 50 +%, creating offsetting revenues for this move.

Approval Date: _____

Bd. Clerk's Init: _____

Initials:	
Batch #:	
Date:	

Washington County
BUDGET AMENDMENT

To: Board of Commissioners

BA #: 2018- 035

From: Curtis Potter, County Manager/County Attorney
Missy Dixon, Finance Officer

Date: February 5, 2018

RE: SS Admin/Economic Support

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-5380-384	Child Care (MOE-Part of \$65K min)	30,000.00	(16,000.00)	14,000.00
10-5310-180	DSS-Legal Protective Services	15,000.00	15,000.00	30,000.00
10-5380-100	Daycare Fraud Repayments	8,000.00	(3,000.00)	5,000.00
10-5380-381	Title IV-E Adoption	49,000.00	(6,000.00)	43,000.00
10-5380-377	State Foster Home Care	35,000.00	10,000.00	45,000.00
SS Admin/Economic Support				
		Balanced:		
		137,000.00	-	137,000.00

Justification:

Justification as submitted by DSS:

This request is to move funds from Child Care MOE funds, which will not be spent during the remaining budget year. These funds are not reimbursable, and are all county dollar if spent as their designated line. However, if we move these funds to the SFHF line we can get 50% reimbursement on these funds and generate corresponding revenue for the move. We are requesting to move the budgeted funds that will not be utilized for child care to State Foster Home Funds, as we currently have 23 children in our custody, and based on the last report generated the monthly cost of care of combined SFHF and IV-E children is \$10,402 monthly which will exceed budgeted allocations for these lines if no additional funding is made. Funding for SFHF is approximately 50% reimbursable, and some funds contain a maximization, which means there is extra reimbursements available. Legal Expenditures are also reimbursable at a rate of 50+%, and the current line has been depleted due to the additional court time and cost in the delivery of service to provide for abused and neglected children of this county. Of the \$25,000 moved, anticipated revenues will be \$25,000. If not greater due to reimbursement rates during the time the claims are filed.

To: Board of Commissioners

BT #: 2018 - 036

From: Curtis Potter, County Manager/County Attorney
Missy Dixon, Finance Officer

Date: January 30, 2018

RE: Tax Administration/Senior Center

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-4140-370	Tax Admin-Printing	5,200.00	(1,000.00)	4,200.00
10-4140-510	Tax Admin-Contracted Services-Zacchaeus	3,050.00	1,000.00	4,050.00
Tax Administration				
10-5150-260	Senior Center-Departmental Supplies	2,700.00	(600.00)	2,100.00
10-5150-315	Senior Center-Training	1,500.00	600.00	2,100.00
Senior Center				
Balanced:		12,450.00	-	12,450.00

Justification:

Requesting to transfer funds within the tax department to cover additional funds needed to pay Zacchaeus and to transfer funds within Senior Center to cover additional training needs.

Approval Date: 1/30/18

Co. Mgr. Initials: CP

Note: As a reminder, when the third number of an account begins with 3, this indicates that it is a revenue account. When the third number begins with a 4 or greater, this indicates that it is an expenditure account.

Initials: MD
Batch #: 2018-036
Date: 1/30/18

Washington County
BUDGET AMENDMENT

To: Board of Commissioners

BA #: 2017 - 037

From: Curtis Potter, County Manager
Missy Dixon, *Finance Officer*

Date: February 5, 2018

RE: Budget Adjustment to reflect additional revenues for LIEAP Program

Please authorize the finance officer to make the following budgetary adjustments:

Account Code	Description	Old	+ or (-)	New
10-3490-000	DSS ADMINISTRATION REVENUE	(2,155,941.00)	(1,864.00)	(2,157,805.00)
10-5380-406	LIEAP PAYMENTS	74,232.00	1,864.00	76,096.00
SS Admin/Economic Support				
Balanced:		(2,081,709.00)	-	(2,081,709.00)

Justification:

This request is to increase the line for LIEAP due to additional funds awarded to Washington county as shown in the attached Funding Authorization. These funds are reimbursed at 100% The Old Revenue figure is based on the New Balance assuming approval of BA # 2018-034



Approval Date: 2/5/18

Bd. Clerk's Init: [Signature]

Initials: []

Batch #: []

Date: []

Division of Social Services Funding Authorizations
 State Fiscal Year 2017-2018
 To be Signed by Director and Returned to LBL

Washington County

	Total	Federal	State	County
93.667 CPS TANF Transferred to SSBG				
CPS TANF Transferred to SSBG	0	0	0	0
93.568 Low Income Home Energy Assistance Funds				
Crisis Intervention Payments FA #1	10,452	10,452	0	0
Crisis Intervention Payments FA #2	10,452	10,452	0	0
Crisis Intervention Payments FA #3	55,192	55,192	0	0
LIEAP & CP Administration FA	12,497	12,497	0	0
Low Income Home Energy Assistance	76,095	76,095	0	0
93.667 Social Services Block Grant				
SSBG Services - Federal	86,675	86,675	0	0
93.558 TANF Child Welfare Workers-Local DSS				
TANF Child Welfare Workers-Local DSS	7,293	7,293	0	0
93.667 TANF Transferred to SSBG				
TANF Transferred to SSBG	25,522	25,522	0	0
93.558 Work First County Block Grant				
Work First County Block Grant	361,889	361,889	0	0
Work First County Block Grant (Bleeding Cash)	0	0	0	0

OBLIGATIONS INCURRED AND EXPENDITURES MADE UNDER THIS ADVICE WILL BE SUBJECT TO LIMITATIONS PUBLISHED BY FEDERAL AND STATE AGENCIES AS TO THE AVAILABILITY OF FUNDS

AUTHORIZED SIGNATURE  DATE: 12-5-2017

Accepted By:  County Director Signature 12-8-17 Date

Commissioner Phelps made a motion to approve BA #2018-034, BA #2018-035 and BT #2018-036 and BA #2017-034 as presented. Commissioner Sexton seconded, motion passed unanimously.

Commissioner Sexton asked for DSS to come to the next Board of Commissioners' meeting regarding training on foster parenting. Mr. Potter said he will ask someone from DSS to come to the next meeting to speak on this subject. Mr. Potter said he feels that part of the confusion is because of changes at the State level.

OTHER ITEMS BY CHAIRPERSON, COMMISSIONERS, COUNTY MANAGER/ ATTORNEY OR CLERK: Ms. Bennett reminded the Commissioners of the Governor's visit tomorrow at Pines Elementary School and the press event in the Media Center at 1:30 pm.

Commissioner Phelps made a motion to go into Closed Session pursuant to NCGS §143-318.11 (a)(6) (personnel). Commissioner Sexton seconded, motion carried unanimously.

Back in Open Session, Mr. Potter asked if the Board would waive the County's current Personnel Policy on hiring to fill the Water Department Customer Service opening. Mr. Tawes, Public Utilities Director is doing cross-training in the Water Department.

Commissioner Phelps made a motion to suspend the County's current Personnel Policy on hiring. Commissioner Sexton seconded, motion carried unanimously.

Mr. Potter presented the resolution below.

COUNTY OF WASHINGTON
BOARD OF COMMISSIONERS

<p>COMMISSIONERS: TRACEY A. JOHNSON, CHAIR WILLIAM "BELL" R. SEXTON, JR., VICE-CHAIR D. COLE PHELPS JENNIFER C. RUDOLPH RULUS WALKER, JR.</p>	 <p>POST OFFICE BOX 1007 PLYMOUTH, NORTH CAROLINA 27962 OFFICE (252) 765-5823 FAX (252) 765-1183</p>	<p>ADMINISTRATION STAFF: CURTIS S. POTTER COUNTY MANAGER/ COUNTY ATTORNEY cpotter@washco.ncg JULIE J. BENNETT, CMC, NCCCC CLERK TO THE BOARD jbennett@washco.ncg</p>
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**RESOLUTION
RATIFYING APPOINTMENT OF
THE WASHINGTON COUNTY FINANCE OFFICER
& APPOINTING A DEPUTY FINANCE
OFFICER**

WHEREAS, NCGS §159-24 provides that, "Each local government and public authority shall appoint a finance officer to hold office at the pleasure of the appointing board or official. The finance officer may be entitled "accountant," "treasurer," "finance director," "finance officer," or any other reasonably descriptive title. The duties of the finance officer may be imposed on the budget officer or any other officer or employee on whom the duties of budget officer may be imposed."; and

WHEREAS, NCGS §159-25(b) provides in relevant part that, "Except as otherwise provided by law, all checks or drafts on an official depository shall be signed by the finance officer or a properly designated deputy finance officer and countersigned by another official of the local government or public authority designated for this purpose by the governing board"; and

WHEREAS, NCGS § 159-28(a) provides in relevant part: "If an obligation is evidenced by a contract or agreement requiring the payment of money or by a purchase order for supplies and materials, the contract, agreement, or purchase order shall include on its face a certificate stating that the instrument has been pre-audited to assure compliance with this subsection unless the obligation or a document related to the obligation has been approved by the Local Government Commission, in which case no certificate shall be required. The certificate, which shall be signed by the finance officer or any deputy finance officer approved for this purpose by the governing board, shall take substantially the following form:

"This instrument has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act.

(Signature of finance officer), and

WHEREAS, Catherine "Missy" Dixon was appointed as the Finance Officer, to serve at the pleasure of the County Manager, effective July 1st, 2016 by the Washington County Board of Commissioners; and

WHEREAS, the Washington County Board of Commissioners believes that it will be beneficial to the daily operations of Washington County to appoint a Deputy Finance Officer to serve in the Finance Officer's stead should the occasion arise; and

WHEREAS, the Washington County Board of Commissioners expects the work of the Deputy Finance Officer to be directed and supervised by the Finance Officer.

NOW THEREFORE, THE WASHINGTON COUNTY BOARD OF COMMISSIONERS HEREBY RESOLVES AS FOLLOWS:

1. That Mary Moscato is hereby appointed as Deputy Finance Officer with duties as prescribed by law, including without limitation the authority to sign all checks or drafts drawn on an official depository pursuant to NCGS § 159-25(b), to sign all pre-audit certificates pursuant to NCGS § 159-28(a), and to supervise the investment of idle funds as directed by the Local Government Fiscal Control Act, provided all such authority shall only be exercised as directed by the Finance Officer.

ADOPTED this the 5th day of February, 2019.


Tracey A. Johnson, Chair
Washington County Board of Commissioners

ATTEST:

Julie J. Bennett, CMC, NCCCC
Clerk to the Board



Commissioner Phelps made a motion to approve the Resolution presented above Ratifying Appointment of Washington County's Finance Officer and Appointing a Deputy Finance Officer. Commissioner Sexton seconded, motion carried unanimously.

At 7:45 PM, with no further business to discuss, Commissioner Sexton made a motion to adjourn the meeting. Commissioner Phelps seconded, motion carried unanimously.

Tracey A. Johnson
Chair

Julie J. Bennett, CMC, NCCCC
Clerk to the Board