

May 26, 2016

The Washington County Board of Commissioners met in a recessed session on Thursday, May 26, 2016 at 5:00 PM in the Beaufort County Community College, Washington County Center, Roper, NC. Commissioners Manning, Phelps, Sexton and Walker were present. Also present were County Manager Willie Mack Carawan, Jr., Clerk to the Board Julie J. Bennett, County Attorney/Assistant County Manager Curtis Potter and Deputy Finance Officer Missy Dixon. Commissioner Johnson was unable to attend.

Chair Phelps called the May 26, 2016 to order at 5:00 pm.

COMMISSIONERS BUDGET WORK SESSION:

Board of Education — Dr. Jackson and Mr. David Noell

Mr. Carawan discussed the sales tax distribution for the schools. Mr. Noell and Dr. Jackson thanked Mr. Carawan for getting this straightened out and were appreciative of the funds the County is giving them.

Governing Board —Ms. Bennett/Mr. Carawan

Ms. Bennett explained the Governing Board's budget. She also explained the travel costs in the budget. Commissioner Manning feels that the San Diego trip should be cut out of the budget totally. Ms. Bennett explained that some of it had already been paid out of the current year's budget so the impact will be less on the upcoming budget.

Commissioners Sexton, Walker and Chair Phelps agreed to keep the software and IPADS in the budget.

County Manager's Office — Ms. Bennett/Mr. Carawan

Chair Sexton asked about the leasing of the copier and the cost. Ms. Fikes was in the audience and explained that we are trying to get all of the copiers contracts to expire and go to month to month payments till all the contracts are expired and then start looking for another copier supplier.

Finance Office (including justifications) —Mr. Carawan/Ms. Dixon

Mr. Carawan and Ms. Dixon agreed on the following:
Bank fees....reduce \$10,000
Move money into postage
Possibly put the software off for a year
There is an increase of one position and one position has been removed.

GIS-Mr. White — Budget ok

Detention—LeVance Mitchell

Mr. Mitchell explained that he needs four additional full-time personnel. He also requested increases for all of the Detention employees. Chair Phelps questioned why are all of our County employees at the bottom of the pay scale compared to all other Tier 1 counties. Chair Phelps asked if Mr. Rhodes did a salary study. Mr. Potter said no, what he did was for

FSLA purposes to see who should be exempt and non-exempt and to create more current job descriptions.

Facilities-Mr. Boone (Mr. Carawan)

Mr. Carawan explained that a lot of the Facilities lines items were decreased and split among other departments.

Housing Programs-Mr. Carawan

The Board Clerk manages these grants with the help of The Wooten Company.

County Grant Projects-Mr. Carawan

Discussion ensued regarding the Library Catalyst Grant. This grant has finally been completed—all monies drawn down.

Veterans Services-Mr. Walker/Mr. Carawan

Mr. Carawan explained there was an increase for a laptop. The increase for internet was not approved by the County Manager.

Revenue—General Fund-Mr. Carawan—budget ok

Transfers—Contingency-Mr. Carawan—budget ok

Central Services-Mr. Carawan—budget ok

Items to Discuss From Previous Work Sessions:

Senior Center Salary Adjustments-Mr. Carawan

The board agreed for a full-time person to be hired. Ms. Joyner gave up the new van and opted for new chairs and a full-time person.

Board of Elections Certifications-Mr. Carawan

Mr. Carawan distributed salary information. Will discuss later.

Mr. Carawan also distributed the Sixty Step Grade Scale.

Chair Phelps reminded everyone that tomorrow there will be ribbon cutting ceremony at CHS. Chair Phelps reminded everyone that there will be a ribbon cutting at Creswell Primary Care on June 1, @ 2:00 PM.

The Board agreed that the Public Hearing on the budget will be June 20. (Location TBD)

At 7:52 PM with no further business to discuss, **Commissioner Sexton made a motion to adjourn to June 6 at 6:00 PM at Cooperative Extension Office. Commissioner Walker seconded, motion carried unanimously.**

D. Cole Phelps
Chair

Julie J. Bennett, CMC, NCCCC
Clerk to the Board