

January 4, 2016

The Washington County Board of Commissioners met in a regular session on Monday, January 4, 2016 at 6:00 PM in the Commissioners' Room, 116 Adams Street, Plymouth, NC. Commissioners Johnson, Manning, Phelps, Sexton and Walker were present. Also present were County Manager Willie Mack Carawan, Jr., Clerk to the Board Julie J. Bennett, Finance Officer Frank Milazi and County Attorney/Assistant County Manager Curtis Potter.

Bishop Avery Barnes gave the invocation; Pines Elementary School students Kymani Jones and Zacchaeus Carmack led the pledge of allegiance.

ADDITIONS/DELETIONS: Ms. Bennett asked the Chair to please add the appointment of the County Manager to the Albemarle RPO's TCC Board under Boards & Committees.

APPOINTMENT OF COUNTY MANAGER: Commissioner Sexton made a motion to appoint Willie Mack Carawan, Jr. as Washington County Manager. Commissioner Walker seconded, motion carried unanimously.

Ms. Bennett administered Mr. Carawan's oath as County Manager.

CONSENT AGENDA: **Commissioner Sexton made a motion to approve the Consent Agenda:**

- a) Approval of Minutes
  - b) Tax Refunds & Releases and Insolvent Accounts
  - c) Proclamation: PHS State Football Championship
  - d) Resolution Requesting the Albemarle Rural Planning Organization to Delay Consideration of Tolling Ferry Routes
  - e) FSA Lease Extension
  - f) Resolution Condemning the Action of the North Carolina Marine Fisheries Commission to Use the Supplement Process to Restrict Southern Flounder
  - g) NC Education Lottery Request from Washington County Board of Education
- |  |                    |
|--|--------------------|
| WCU Press Box Renovations and Repairs                  | \$10,725.00        |
| WCU Fire Alarm System Upfit                            | \$ 3,654.00        |
| PHS Replacement of Carpet Tile in<br>Two Computer Labs | <u>\$ 6,610.50</u> |
| Total Request:   | \$20,089.50        |

Ms. Johnson mentioned she gave a few changes to be made to the minutes to Ms. Bennett before the meeting and she has agreed to make the changes. **Commissioner Manning seconded, motion carried unanimously.**

PUBLIC FORUM: Mr. Gilbert Glover, 11920 Hwy 32, Roper, told the Commissioners he has a problem with the County's Water Department and how they read the meters. Mr. Glover watches them read it. He said they are supposed to read the meters anytime from the 25<sup>th</sup> to the last day of the month. He also said that when his water meter was replaced his water bill was rounded to the thousandths—and rounded down. Mr. Glover said he sent a complaint to the

Water Department on 8/20/14 with a cc to the County Manager. Chair Phelps asked Mr. Glover to give Mr. Carawan his contact information so Mr. Carawan can respond to his complaint. Mr. Glover said they didn't get their reading/printout for the last reading.

Ms. Judy Justice, 102 Fanny Mill Road, Manteo spoke to the Board saying she is running for NC House 6 seat and that she is a retired educator. Education is the most important thing for her. She is from a rural town--Swansboro. She feels there needs to be more 'regular' people in the legislature. Ms. Justice said we really need to help our kids and need to help our rural areas. She can be contacted at Judy Justice for NC House on Facebook.

ECONOMIC IMPROVEMENT COUNCIL, INC. 2016 GRANT APPLICATION: Ms. Bennett explained to the Board that each year the EIC is required to submit a copy of their Grant Application to the Board of Commissioners. A copy of their 2016 grant application was in the Commissioners' Agenda Package. This document is for information only --no action is needed.

FINANCE OFFICER'S REPORT: Mr. Milazi stated that his financial report was only through Dec 28. The Tax Office is still receiving revenues. By January 15 the Tax Office should receive the majority of taxes. Mr. Milazi mentioned that the budget line for part-time employees in Detention is at 71% and is at 92% for part-time employees EMS. Chair Phelps asked the Department Heads from Detention, 911 and EMS Transport to come to the February meeting with budget amendments.

Commissioner Johnson asked Mr. Milazi a question about a line item on Page 35 that shows 195% of those funds have been used. Commissioner Johnson asked for an explanation. Mr. Milazi said that line item is for Workers Comp and that it is an estimate and will be modified after all paperwork is completed from each accident.

Commissioner Walker thanked Mr. Milazi for getting the financial reports to the Commissioners early and Commissioner Johnson thanked Mr. Milazi for numbering the pages so they were easy to follow.

RECOGNITION FOR EMPLOYEE OF THE MONTH: Chair Phelps stated that he would like to start a program called "Recognition for Employee of the Month". Chair Phelps had asked Ms. Bennett to contact other counties to see what type of program that they have for employee recognition. Chair Phelps said the info the Ms. Bennett received from Dare County mostly fits the idea he had in mind. Discussion ensued on the document below.

# WASHINGTON COUNTY EMPLOYEE OF THE MONTH NOMINATION FORM

## Nomination Information

**Name:**



**Department:**

**Date:**

In a narrative fashion, explain why you are nominating this person for an Employee of the Month award.

\_\_\_\_\_  
Name of person submitting nomination

Do you wish to remain anonymous?

Completed nomination forms should be sealed and sent directly to the County Manager by the 15<sup>th</sup> of the month preceding the month of the award. The winner will be selected by an Employee of the Month Committee.

For a completed list of Employee of the Month guidelines, please see the next page. If you need more information or have any questions, call the County Manager.

# WASHINGTON COUNTY EMPLOYEE OF THE MONTH GUIDELINES

## 1. Method of Selection

- A. Employee of the Month nomination forms will be available to all employees to nominate coworkers, supervisors, and subordinates as candidates for the employee of the month. Nomination forms can be obtained from Department Heads or the County Manager's Office.
- B. Completed nomination forms should be sealed and sent to the County Manager by the 15<sup>th</sup> of the month preceding the month of the award. The winner will be selected by an Employee of the Month Committee. The Committee will be chosen by the County Manager.
- C. An Employee of the Year will be selected by the Employee of the Month Committee from the 12 Employee of the Month recipients.

## 2. Method of Recognition

- A. The Employee of the Month will be recognized during the first Commissioner's meeting of each month. The Employee of the Month will have their picture displayed in the lobby of the County Administration building.
- B. The Employee of the Year will be recognized during the first Commissioner's meeting in January. The Employee of the Year will receive a plaque engraved with their name and it will be displayed in the lobby of the County Administration building.

**Commissioner Johnson made a motion to approve the Recognition for Employee of the Month program. Commissioner Sexton seconded.** Commissioner Walker wanted clarification on how the Employee of the Year would be chosen. Commissioner Johnson explained that the Commissioners will choose from the previous winners during the year. Commissioner Walker said he felt that the Commissioners aren't part of the day to day operations so he doesn't feel the Commissioners would do justice in choosing the Employee of the Year. Chair Phelps said what if the Employee Committee picks the Employee of the Year? Commissioner Walker liked that idea; however, Commissioner Johnson stated that one Commissioner should be on the committee. The Board agreed. **Motion carried unanimously.** [Note: The form was amended with the recommendations above before distributing it to the Department Heads and employees.]

COLLETON EMS BILLING: Dave Pickren, National Sales Director of Colleton Software, spoke to the Board regarding their electronic data collections system and billing/collection service for Washington County EMS and gave the following presentation.



Software solutions for today's medical service providers!

**Washington County Commissioners**  
**Presentation**

ELECTRONIC DATA COLECTION SYSTEM AND  
BILLING / COLLECTION SERVICE

January 4th, 2016

Submitted to:

Washington County Emergency Medical Services  
Plymouth, NC

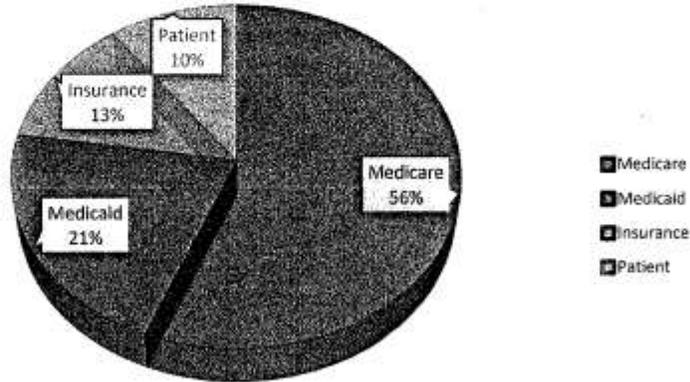
Submitted by:

Dave Pickren, National Sales Director  
Colleton Software Inc. /Tarheel Medical Billing  
237 Oakland Drive  
Walterboro, SC 29844  
dave.pickren@colletonsoftware.com



TOTAL CALL VOLUME

WASHINGTON AND TYRELL COUNTY  
911 AND NON EMERENT



	Washington County		Tyrell County		TOTALS
Medicare	956	947	154	155	2212
Medicaid	436	266	57	83	842
Insurance	253	137	59	39	488
Patient	281	45	64	11	401
	1926	1395	334	288	3943

CURRENT REVENUE ASSESSMENT

Trips	3943
Gross	\$2,910,207
Contractual	\$1,216,042
Adjustments	0
Payments	1,027,362
Write Offs	\$275,179
Refunds	\$46,55
Account Receivables	395,311

	TOTAL	All 911	Wash 911	Tarrel	All Non Emer Washington	Tarrel Non
13-Jan	431	271			160	
13-Feb	436	268			168	
13-Mar	431	265			166	
13-Apr	436	280			156	
13-May	492	311			181	
13-Jun	471	292			179	
13-Jul	440	278			162	
13-Aug	526	332			194	
13-Sep	453	282			171	
13-Oct	468	288			180	
13-Nov	489	302			187	
13-Dec	479	285			197	
	5552	3454			2101	

	TOTAL	All 911	Wash 911	Tarrel	All Non Emer	Wash Non	Tarrel Non
14-Jan	326	235	204	31	91	77	14
14-Feb	292	213	178	35	78	65	13
14-Mar	312	226	197	29	86	72	14
14-Apr	374	195	160	35	179	157	22
14-May	353	206	167	39	147	121	26
14-Jun	335	189	164	25	146	118	28
14-Jul	340	189	154	35	151	114	37
14-Aug	371	186	157	29	185	136	49
14-Sep	314	172	141	31	142	120	22
14-Oct	334	189	166	23	145	123	22
14-Nov	303	158	137	21	145	122	23
14-Dec	321	174	162	12	147	131	16
	3975	2332	1987	345	1642	1356	286

	TOTAL	All 911	Washington 911	Tarrel	All Non Emer Washington	Tarrel Non
15-Jan	331	173	151	22	158	142
15-Feb	325	163	143	20	162	147
15-Mar	317	159	145	14	158	147
15-Apr	252	133	121	12	119	106
15-May	276	151	140	11	125	102
15-Jun	284	141	130	11	143	135
15-Jul	295	182	155	27	113	108
15-Aug	241	164	129	35	77	41
15-Sep	235	175	147	28	60	57
15-Oct	242	190	164	26	52	49
15-Nov	237	191	169	22	46	44
15-Dec	173	140	122	18	33	33
	3208	1962	1716	246	1246	1111

December 2015 pending additional calls

### Billing Status Summary Report of All Current Payors

Date: 1/2/2016 Time: 6:44:00PM

COUNTY of WASHINGTON  
PO BOX 1308  
WALTERBORO, SC 29488-4509

Count	Description
15	Com Electronic(Gateway 50 Electronic Transmitted Closed
12	Com Electronic(Gateway 50 Electronic Transmitted No Payment
84	Commercial HCFA 1500 Printed Closed
113	Commercial HCFA 1500 Printed No Payment
19	Commercial HCFA 1500 Waiting
4	MDC Electronic(Gateway 50 Electronic Incomplete
3	MDC Electronic(Gateway 50 Electronic Transmitted Closed
1	MDC Electronic(Gateway 50 Electronic Transmitted Hold
48	MDC Electronic(Gateway 50 Electronic Transmitted No Payment
26	MDC Electronic(Gateway 50 Electronic Waiting
1	Medicaid (NC) UB-04 Printed Closed
369	Medicaid (NC) UB-04 Printed No Payment
7	Medicaid (NC) UB-04 Waiting
40	Medicaid Electronic (NC 5 Electronic Verification
240	Medicaid Electronic (NC 5 Electronic Waiting
1	No Payor Selected Incomplete
79	Patient Blank Paper (Pat) Printed Closed
143	Patient Blank Paper (Pat) Printed No Payment
3	Patient Blank Paper (Pat) Printed Partial Payment
216	Patient Blank Paper (Pat) Waiting

Total Number of Records Shown: 1,424

### Billing Status Summary Report

Date: 1/2/2016 Time: 6:45:00PM

COUNTY of WASHINGTON  
PO BOX 1308  
WALTERBORO, SC 29488-4509

Date of Service Range: 01/01/2015 - 12/31/2016

Billing Status	Total Trips	Total Amt Billed
Incomplete	4	\$1,951.33
No Payor	1	\$511.91
Printed	792	\$397,448.56
Transmitted	79	\$52,543.92
Verification	40	\$18,318.49
Waiting - Have Payor	508	\$297,688.33
<b>Totals:</b>	<b>1,424</b>	<b>\$768,462.54</b>

### Cash Receipts Report Category Summary

Date: 1/2/2016 Time: 6:46:35PM

COUNTY of WASHINGTON  
PO BOX 1308  
WALTERBORO, SC 29488-4509

Date of Receipt From: 01/01/2015 - 12/31/2016

Trans Type	Description	Total Paid
P3	ATTY PYMT	\$210.65
PC	COMMERCIAL INS. PYMT	\$26,701.96
PP	PATIENT PYMT	\$988.79
PR	MEDICARE ELEC PAYMENT	\$230,652.62
Cash Grand Total:		\$258,554.02

### Billing Receivables Report (Summary)

Date: 1/2/2016 Time: 6:47:39PM

COUNTY of WASHINGTON  
 PO BOX 1308  
 WALTERBORO, SC 29488-4509

Date of Service Range: 01/01/2015 - 12/31/2016

Transaction Category	Amount Billed	Late Chg/ Rev Adjs	Amount Paid	Amount C/A	Amount B/D	Balance Due	Pct Paid	Pct C/A	Pct B/D
Com Electroel	\$33,086.75	\$0.00	\$15,306.13	\$2,704.10	\$0.00	\$15,076.52	46.26%	8.17%	0.00%
Commercial	\$63,033.68	\$0.00	\$10,597.27	\$172.44	\$0.00	\$32,263.97	16.81%	0.27%	0.00%
DECEASED	\$0.00	\$0.00	\$0.00	\$1,674.88	\$0.00	-\$1,674.88	0.00%	0.00%	0.00%
GASKINS ATTY	\$0.00	\$0.00	\$210.65	\$0.00	\$0.00	-\$210.65	0.00%	0.00%	0.00%
MEDC Electrical	\$335,016.93	\$0.00	\$230,295.61	\$60,645.23	\$0.00	\$44,076.09	68.74%	18.10%	0.00%
Medicaid (NC)	\$31,473.46	\$0.00	\$0.00	-\$444.98	\$0.00	\$31,918.44	0.00%	-1.41%	0.00%
MEDICAID XOVE	\$0.00	\$0.00	\$0.00	\$852.07	\$0.00	-\$852.07	0.00%	0.00%	0.00%
NON BILL	\$0.00	\$0.00	\$0.00	\$872.97	\$0.00	-\$872.97	0.00%	0.00%	0.00%
Patient	\$90,218.32	\$0.00	\$2,144.36	\$305.49	\$0.00	\$87,768.47	2.38%	0.34%	0.00%
<b>Grand Totals:</b>	\$552,829.14		\$258,554.02	\$66,782.20	\$0.00	\$227,492.92	46.77%	12.08%	0.00%

Washington - Tyrrell Emergency Medical Service  
ALL SERVICES - ALL COUNTIES

Month	Type	# of Trips	Gross		Allowables		Net		Payments	Writeoffs	Chg/Rev Adjs	Balance		Gross/		Net/		Cash/	
			Charges	Charges	Deductables	Charges	Due	Trip				Trip	Trip	Trip	Trip	Trip			
7/1/2015	ALL	243	\$122,800.11	\$12,582.00	\$110,018.11	\$57,697.90	\$-	\$-	\$52,320.21	\$504.53	\$452.75	\$237.44	52.444%						
8/1/2015	ALL	202	\$95,810.40	\$8,143.27	\$87,667.13	\$39,889.81	\$-	\$-	\$47,777.32	\$474.31	\$434.00	\$197.47	45.501%						
9/1/2015	ALL	194	\$105,183.93	\$13,033.00	\$92,150.93	\$48,451.06	\$-	\$-	\$43,699.87	\$542.19	\$475.00	\$249.75	52.578%						
10/1/2015	ALL	188	\$103,956.60	\$14,454.71	\$89,501.89	\$50,698.47	\$-	\$-	\$38,802.42	\$552.96	\$476.07	\$269.68	56.646%						
11/1/2015	ALL	141	\$79,815.91	\$14,044.93	\$65,770.98	\$47,654.50	\$-	\$-	\$18,116.48	\$566.07	\$466.46	\$337.98	72.455%						
12/1/2015	ALL	72	\$45,462.19	\$4,524.29	\$40,937.90	\$14,181.28	\$-	\$-	\$26,776.62	\$531.42	\$568.58	\$196.68	34.592%						
2015		1040	\$552,829.14	\$66,782.20	\$486,046.94	\$258,554.02	\$-	\$-	\$227,492.92	\$531.57	\$467.35	\$248.61	53.195%						

402 Medicaid Calls are Pending Acceptance

WASHINGTON NON-EMERGENT

Month	Type	WASHINGTON # of Trips	Gross		Allowables		Net	Payments	Waivers	Chg/Rev Adj	Balance Due	Gross		Net		Cash/ Trip
			Chairs	Chairs	Deductibles	Charges						Trip	Trip			
7/1/2015	NonEmergent	104	\$ 37,117.01	\$ 5,615.22	\$ 31,501.79	\$ 17,273.51	\$ -	\$ 5,615.22	\$ 19,843.50	\$346.89	\$302.90	\$166.09	37.006%			
8/1/2015	NonEmergent	44	\$ 12,401.33	\$ 2,082.21	\$ 10,319.12	\$ 5,643.56	\$ -	\$ 2,082.21	\$ 6,757.77	\$281.85	\$234.53	\$128.26	34.512%			
9/1/2015	NonEmergent	39	\$ 21,032.33	\$ 3,355.27	\$ 17,677.06	\$ 9,581.21	\$ -	\$ 3,355.27	\$ 11,451.12	\$539.29	\$453.26	\$245.67	36.220%			
10/1/2015	NonEmergent	46	\$ 15,858.44	\$ 3,364.39	\$ 12,494.05	\$ 8,200.63	\$ -	\$ 3,364.39	\$ 7,657.81	\$344.75	\$271.61	\$178.27	38.706%			
11/1/2015	NonEmergent	34	\$ 13,688.84	\$ 3,914.89	\$ 9,773.95	\$ 7,409.57	\$ -	\$ 3,914.89	\$ 6,279.27	\$402.61	\$287.47	\$217.93	35.755%			
12/1/2015	NonEmergent	18	\$ 10,854.07	\$ 1,042.65	\$ 9,811.42	\$ 2,647.36	\$ -	\$ 1,042.65	\$ 8,205.71	\$603.00	\$545.08	\$147.08	16.356%			
1/1/2016	NonEmergent															
2/1/2016	NonEmergent															
3/1/2016	NonEmergent															
4/1/2016	NonEmergent															
5/1/2016	NonEmergent															
6/1/2016	NonEmergent															
2015		286	\$110,962.02	\$ 19,374.63	\$ 91,577.39	\$ 50,755.84	\$ -	\$ 19,374.63	\$ 60,196.18	\$389.31	\$321.32	\$178.08	55.424%			

WASHINGTON 911 EMERGENT

Month	Type	WASHINGTON # of Trips	Gross		Allowables		Net		Payments	Writeoffs	Chg/Rev Adjs	Balance		Gross		Net		Cash/ Trip
			Chares	Charges	Deductibles	Charges	Due	Trip				Trip	Trip	Trip				
7/1/2015	Emergent	110	\$ 64,259.08	\$ 58,995.57	\$ 5,263.51	\$ 5,263.51	\$ 28,672.47	\$ -	\$ 5,263.51	\$ 35,566.61	\$ 594.17	\$ 536.32	\$ 280.66	\$ 280.66	\$ 447.60	\$ 236.76	\$ 42.75	39.67%
8/1/2015	Emergent	113	\$ 65,709.82	\$ 50,578.88	\$ 5,130.94	\$ 5,130.94	\$ 26,753.94	\$ -	\$ 5,130.94	\$ 28,855.88	\$ 483.01	\$ 447.60	\$ 236.76	\$ 236.76	\$ 447.60	\$ 236.76	\$ 42.75	42.75%
9/1/2015	Emergent	125	\$ 65,046.40	\$ 57,150.31	\$ 7,896.09	\$ 7,896.09	\$ 29,865.86	\$ -	\$ 7,896.09	\$ 35,182.54	\$ 520.39	\$ 437.20	\$ 238.93	\$ 238.93	\$ 437.20	\$ 238.93	\$ 38.43%	38.43%
10/1/2015	Emergent	114	\$ 68,388.73	\$ 59,682.61	\$ 8,706.12	\$ 8,706.12	\$ 30,751.66	\$ -	\$ 8,706.12	\$ 37,637.07	\$ 599.90	\$ 523.53	\$ 289.75	\$ 289.75	\$ 523.53	\$ 289.75	\$ 36.93%	36.93%
11/1/2015	Emergent	89	\$ 52,144.46	\$ 43,720.00	\$ 8,424.46	\$ 8,424.46	\$ 31,678.32	\$ -	\$ 8,424.46	\$ 20,466.14	\$ 585.86	\$ 491.24	\$ 355.94	\$ 355.94	\$ 491.24	\$ 355.94	\$ 53.18%	53.18%
12/1/2015	Emergent	48	\$ 30,696.73	\$ 27,515.50	\$ 3,181.23	\$ 3,181.23	\$ 10,198.56	\$ -	\$ 3,181.23	\$ 20,498.17	\$ 639.52	\$ 573.24	\$ 212.47	\$ 212.47	\$ 573.24	\$ 212.47	\$ 25.50%	25.50%
1/1/2016	Emergent																	
2/1/2016	Emergent																	
3/1/2016	Emergent																	
4/1/2016	Emergent																	
5/1/2016	Emergent																	
6/1/2016	Emergent																	
2015		599	\$ 336,247.22	\$ 297,642.87	\$ 38,604.35	\$ 38,604.35	\$ 157,920.81	\$ -	\$ 38,604.35	\$ 178,326.41	\$ 561.35	\$ 496.90	\$ 263.64	\$ 263.64	\$ 496.90	\$ 263.64	\$ 53.05%	53.05%



**TYRRELL EMERGENT**

Month	Type	TYRRELL # of Trips	Gross Charges	Allowables		Net Charges	Payments	Windsor's	Congi Rev Adj's	Balance Due	Gross/ Trip		Net/ Trip		Cash/ Trip	
				Deductibles	Charges						Trip	Trip	Trip	Trip		
7/1/2015	Emergent	27	\$ 20,650.43	\$ 1,694.10	\$ 18,956.33	\$ 11,302.22	\$ -	\$ 1,694.10	\$ 9,348.21	\$ 764.83	\$ 702.09	\$ 418.60	50.696%			
8/1/2015	Emergent	44	\$ 27,434.54	\$ 862.73	\$ 26,571.81	\$ 7,335.10	\$ -	\$ 862.73	\$ 20,099.44	\$ 623.51	\$ 603.90	\$ 166.71	24.358%			
9/1/2015	Emergent	30	\$ 19,103.20	\$ 1,779.64	\$ 17,323.56	\$ 9,003.99	\$ -	\$ 1,779.64	\$ 10,099.21	\$ 636.77	\$ 577.45	\$ 500.13	41.702%			
10/1/2015	Emergent	28	\$ 19,709.43	\$ 2,384.20	\$ 17,325.23	\$ 11,747.18	\$ -	\$ 2,384.20	\$ 7,962.25	\$ 703.91	\$ 618.76	\$ 419.54	54.042%			
11/1/2015	Emergent	18	\$ 13,982.61	\$ 1,705.58	\$ 12,277.03	\$ 8,566.61	\$ -	\$ 1,705.58	\$ 5,416.00	\$ 778.81	\$ 682.06	\$ 475.92	55.885%			
12/1/2015	Emergent	6	\$ 3,911.39	\$ 300.41	\$ 3,610.98	\$ 1,315.36	\$ -	\$ 300.41	\$ 2,596.03	\$ 661.90	\$ 601.83	\$ 219.23	28.107%			
1/1/2016	Emergent															
2/1/2016	Emergent															
3/1/2016	Emergent															
4/1/2016	Emergent															
5/1/2016	Emergent															
6/1/2016	Emergent															
2015		153	\$ 104,791.60	\$ 8,726.66	\$ 96,064.94	\$ 49,270.46	\$ -	\$ 8,726.66	\$ 55,521.14	\$ 684.91	\$ 627.88	\$ 322.03	51.289%			

Mr. Pickren told the Board that the County was averaging 4,000 billable calls. In the last six months, call volume has dropped. The County is now on pace to do about 3,200 billable calls which is a 40% decrease in calls, which also means a decrease in revenues. Non-emergent calls

are going to the transport companies with the County's franchise agreements. Calls will be down vs what was anticipated. Commissioner Johnson asked were the biggest non-emergent calls--ones not from the nursing home. Commissioner Manning asked if by the County having franchise agreements, is that what has caused these calls to go down. Mr. Coccaro said it gives organizations other options to use for transport rather than to use the County's transport. Larger companies have more vehicles available. Mr. Pickren said call volumes have decreased almost 50% from this time last year, which means a 50% decrease in revenue. In the EMS budget the \$1.2M was based on 4,000 calls being processed.

Mr. Pickren has offered to meet with organizations in the county such as the nursing home and dialysis center to talk with them about using the county's non-emergent services. Mr. Coccaro said EMS is making changes, but it is a ripple effect before seeing the effect of the changes. In the first six months of this fiscal year, 62 calls were made for \$32,000 for calls not reimbursable by Medicaid/Medicare (doctor's office visits).

Discussion ensued regarding non-emergent transport and what the County needs to do to be competitive.

Commissioner Manning asked Mr. Pickren what does the County need to do about the franchises. Mr. Pickren said that is a decision that the Commissioners need to make. Mr. Potter said he is working on numbers to see if it is worth it for the County to have the franchises. The franchise contracts are year to year. Mr. Potter said he will have numbers for the next EMS Peer Review on January 21.

Chair Phelps wants numbers at the February 1, 2016 Commissioners' meeting for running non-emergent transports 24/7.

Commissioner Sexton noted that Senator Smith-Ingram arrived at the Commissioners' meeting and he wanted to let her speak for a few minutes. Chair Phelps agreed. Senator Smith-Ingram said she knows that she and her staff need to get out into the communities to see what is needed. She has been appointed to joint legislative committee on transportation. She reminded the Board that she serves eight counties in northeast NC. Several counties are connected to the new corridor that is being developed. Senator Smith-Ingram noted that her office has a great relationship with our Commissioners and she also welcomed the new County Manager. She reiterated that her office is available...call anytime...they are there to help us. Here contact numbers are (919) 715-3040 and (252) 578-5725 and her e-mail is [erica.smith-ingram@ncleg.net](mailto:erica.smith-ingram@ncleg.net).

Chair Phelps thanked Senator Smith-Ingram on behalf of the Board for coming to the meeting and Commissioner Johnson thanked her for seeing her every time she goes to Raleigh.

**CARDIAC ARREST MANAGEMENT PRESENTATION:** Mr. Coccaro explained to the Commissioners that this population is severely underserved. His goal on this project is to do better.

1-A

**Cardiac Arrest Management**  
Andrew Corzani, BS, RHP, OCP

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**Why Should We Be Talking About this?**

- Cardiac arrest management has changes over the last few years.
- We are doing this to ensure that we are providing the best care for our patients. We need to look at what other systems have learned and then use that knowledge to provide the best possible care to our families, friends, and citizens.

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**FACTS**

- Today the national average for surviving Out of Hospital Cardiac Arrest (OHCA) is 8% (it is 2015, this upsets me)
- Today in Wake County, NC if you suffered a OHCA you would have a 48% chance of survival
- In Seattle, WA if you suffered a OHCA you would have a 56%
- In Austin-Travis, TX if you suffered OHCA you would have a 41%
- Your chances of survival fluctuate by as much as 500% just depending on where you live in the U.S.A. (JAMA 2005;300:1423)

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### What About Us?

- Since WCEMS Started Using EMS Charts (2010)
- There have been 118 cardiac arrests
- 50 of them were started/worked\* (DOA's are excluded 68)
- All of these codes have had at least one paramedic on scene. Most have had more than one
- What do you think the ROSC rate is in our system?
- 6.43%

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### The Difference

- Why are the other systems having better saws rates then we are?
- Is it the equipment? No, we have the same equipment that they do.
- Is it the providers? No, our providers are just as well trained and capable as any other in the U.S.
- Then it must be the medications. Nope, we have the same medications as everyone else.

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### So What Is It???????



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7/6

## It's All In The Thought Process

- Yup, that is really it.
- The only difference is the way Washington-Tyrrell County EMS and the system responds and thinks about these calls. Once these things change our OHCA numbers will improve.
- Changing just a few simple concepts and changing some habits we will improve our cardiac arrest survival rates.
- THIS REALLY WORKS!!!!!!

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## The Old Ways



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## Old Stuff



- We rushed to the unit and drove the dead person to the hospital, doing CPR when we could and it was not easy in a moving unit. We pushed a drug or two, doing all of this while we held on for dear life!!!!!!

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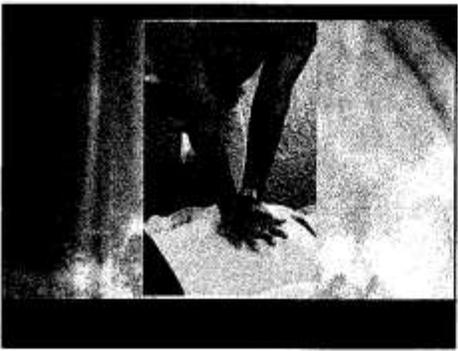
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### Dr. Brent Myers



- "Resuscitation is a pre-hospital enterprise, and Post-resuscitation care is a hospital enterprise" (2013 at the American college of emergency physicians scientific assembly)
- This was profound for so many reasons.

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### Back to the Hospital

- What can they do to codes
- The magical hospital has a cardiac resuscitationist
- Do you see
- The magical hospital has CCU, EIC, 1-10,000, Arma, B-Codes, Angiot, Pulveroni, Alveox, Micon, Lidocain, IV Sines
- Do you see
- The magical hospital has CPR standing still
- Do you see
- The hospital has a high approach to training for code
- Do you see

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### Why Do We Want to Rush to The ER?

- Before now, that is at that we know to do
- There has been this mythical concept around EMS and emergency for years that only the ER can fix a code
- Driving "walking cardiac arrests" to the hospital is not good for the patient or the providers
- CPR suffers, drug administration suffers, cardiac monitoring suffers
- Nothing good comes from rushing to the ER
- We can fix medical cardiac arrests. We are not helpless, and we are the only chance the patient has to make it

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### Out With the Old. In With the New




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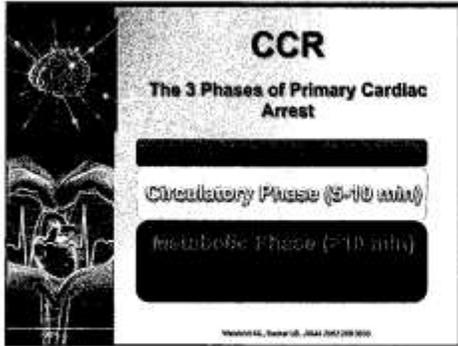
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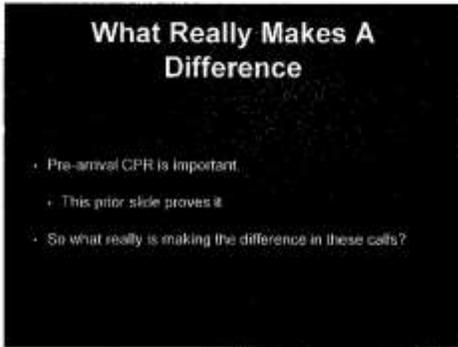
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### New Ideas

- We need to have pre-arrival CPR. (working on this)
- We need to work it where we find it.
- We need to work it like we mean it.
- We need to stay on scene until one of two things happen:
  - The patient gets better (ROSC)
  - The patient is pronounced dead at the scene by EMS.

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### DON'T PANIC



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### Work It Where We Find it

- We need to stay on scene and work the code where we find it.
- If they are wedged between the bathtub and the toilet, then move them to a bigger area, but do not leave the home.
- This is a "set up camp" idea and that is the only way it works.
- If ROSC is achieved, then go get the backboard and bring it in.

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7-11

### Big Picture

- #1 get pre-arrival CPR
- #2 provide a true cardiac arrest management concept
- #3 take care of the family if any are on scene
- #4 work the code until the patient gets better or all options have been taken
- Some systems use a 20 minute rule for codes. I do not believe in this at all. Some codes will last over an hour, and that is okay.
- Patients that get good CPR, get and will go home neurologically normal as long as good compressions are done during the code.

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### Who Does This?

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### Team Focused CPR

PIT CREW CPR POSITIONS

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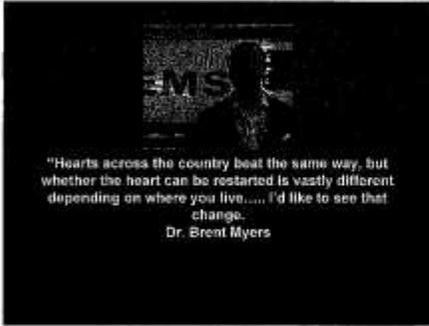
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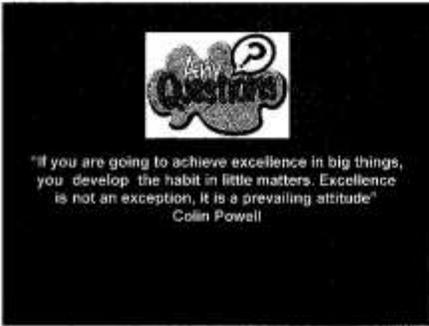
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FORESTRY PLAN AND UPDATE ON PLYMOUTH MUNICIPAL AIRPORT  
TIMBER: Mr. Potter noted that the Board had asked him follow up with Forestry's Lance Swindell on the timber that had been cut at the Airport. Timber was cut in 2012 and was replanted. Now the County needs to let it grow then harvest it when the time comes. The next step is to meet with the Forestry folks and register the tract we want to cut. There will be no cost to the County since we are a County entity. The County can possibly register the tract that was already cut. Mr. Potter presented the information below along with a map of the Airport tracts.











BOARDS & COMMITTEES:

Albemarle RPO's TCC Board

**Commissioner Walker made a motion to appoint the new County Manager, Mr. Carawan, to the Albemarle RPO's TCC Board. Commissioner Sexton seconded, motion carried unanimously.**

Beaufort County Community College (BCCC) Board of Trustees Appointee

Since BCCC now has a Washington County Center, the County has been approved to have an appointee to the BCCC Board of Trustees. Applications were received from Ms. Lynn West and Ms. Jean Woolard.

**Commissioner Johnson made a motion to appoint Ms. Jean Woolard to the BCCC Board of Trustees. Commissioner Manning seconded, motion carried unanimously.**

Albemarle Commission At-Large Delegate Appointment Request

Ms. Bennett reminded the Board that they agreed (at the previous meeting) to make the appointment at the January 4, 2016 Board of Commissioners meeting for an At-Large Delegate that is NOT an elected official for the Albemarle Commission Board.

**Commissioner Sexton made a motion to appoint Ms. Lynn West as the At-Large Delegate for the Albemarle Commission Board. Commissioner Walker seconded, motion carried unanimously.**

Washington County Parks and Recreation Advisory Board Appointments

Chair Phelps reminded the Board that they agreed to submit names from their district at the January 4, 2016 Board of Commissioners meeting of people that would be interested in serving on the Parks and Recreation Advisory Board.

Commissioner Johnson nominated Kevin Riddick for appointment.

Commissioner Manning nominated Rex Stotesberry for re-appointment.

Commissioner Sexton stated that Tommy Peed still has a year left of his term on the Parks and Recreation Advisory Board so he does not have to nominate anyone at this time.

Commissioner Walker nominated Monnie Downing, Jr. for appointment.

Chair Phelps re-appointed Rona Norman.

**Commissioner Sexton made a motion to approve all the appointments and re-appointments to the Washington County Parks and Recreation Advisory Board. Commissioner Johnson seconded, motion carried unanimously.**

OTHER ITEMS BY CHAIRPERSON, COMMISSIONERS, COUNTY MANAGER, CLERK OR ATTORNEY:

Chair Phelps thanked all the Department Heads for attending the meeting tonight. He noted there were eleven (11) present.

Mr. Potter noted that with help from Ms. Darlene Fikes, the County has internet service at BCCC's Washington County Center (WCC). The next project is to get a sign put up at the WCC.

Mr. Potter stated he will be attending the Town of Roper's Council meeting to discuss the ARSWA agreement.

Mr. Potter stated that he is continuing to work on the RCCHC lease.

Mr. Potter also said he is working on water and sewer easements for the Commerce Building project.

**Commissioner Johnson made a motion to go into Closed Session pursuant to NCGS §143-318.11 (a)(6) (personnel). Commissioner Sexton seconded, motion carried unanimously.**

**Back in Open Session, Commissioner Sexton made a motion to appoint Curtis Potter as Assistant County Manager effective immediately. Commissioner Manning seconded, motion carried unanimously.**

**Commissioner Sexton made a motion have the Finance Officer report to the County Manager. Commissioner Manning seconded, motion carried unanimously.**

**At 9:15 PM, with no further business to discuss, Commissioner Manning made a motion to adjourn the meeting. Commissioner Johnson seconded, motion carried unanimously.**

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D. Cole Phelps  
Chair

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Julie J. Bennett, CMC, NCCCC  
Clerk to the Board