

January 3, 2011

The Washington County Board of Commissioners met in a regular session on Monday, January 3, 2011 at 6:00 PM in the County Commissioners room, 116 Adams Street, Plymouth, NC. Commissioners Alexander, Collins, Johnson, McCray, and Manning were present. Also present were County Manager David Peoples, Clerk to the Board Julie J. Bennett, Finance Officer Gayle Critcher, and Assistant County Manager/County Attorney Cheryl Young.

Chair Johnson called the meeting to order. Commissioner Manning gave the invocation; Commissioner Alexander led the pledge of allegiance.

ADDITIONS / DELETIONS: Chair Johnson noted that we need to add two documents to Item 8, (as Item 8A and 8B) Resolution for Approval of Insurance District Boundaries for Conaby Fire District and Creswell Rural Fire District (to match what is listed with the State.)

CONSENT AGENDA: Commissioner McCray made a motion to approve the Consent Agenda as follows:

- a) Approval of Minutes
- b) Tax Refunds & Releases and Insolvent Accounts
- c) Update to Personnel Policy: Adverse Weather Conditions
- d) Resolution of Support of the Albemarle RC&D Council, Inc.

Commissioner Collins seconded, motion carried unanimously.

PUBLIC FORUM:

Jimmy Jones, 51 Cardinal Lane, reported to the Board that at the meeting of July 6, 2010 of the Board of Commissioners and the Department of Transportation (DoT) he was told that he needed to show proof that Cardinal Lane was created by 1974 if he wanted it to be maintained in the State system. Mr. Jones stated that he obtained such information and sent it to the DoT but they have not gotten back to him. Mr. Peoples stated he would contact DoT to see where things stand and Chair Johnson will call Mr. Jones with an update.

Mr. Billy Waters, former Commissioner, stated that the 'written permission' request came before the Board in 1998/99. He stated that large landowners looked at the law. Mr. Waters stated that if he goes on someone's land and gets hurt, the owner can deny giving him permission to be on that land if it is not in writing. Mr. Waters went on to explain that the Albemarle Hunting Club members have signed up with the NC Wildlife Commission's Registered Land program. It costs \$10 per tract of land for a sign showing they are registered with the NC Wildlife Commission. In North Carolina you can register your land with the North Carolina Wildlife Commission and they will give you a sample of a sign to post and provide you with a permit book for you to give permits to whoever has your permission to hunt on your land. Anyone caught on said land without a pass for whatever reason, will be prosecuted by the state for trespassing without an entry permit. If that person doesn't have written permission, the game warden can give the trespasser a ticket. Commissioner Alexander explained that the only change to the ordinance will be to just adding the word 'written' into the existing ordinance. Mr. Waters explained that 'written permission' would hold the landowner liable for any accident. Mr. Waters directed a question at the Board: "Who owns a hunting license?" Only Commissioner Collins raised his hand. Mr. Waters went on to say that hunting is considered chasing a dog or shooting a rifle. Mr. Waters feels it is just a little area in Commissioner Alexander's area that has a hunting problem. Mr. Waters also explained that the State is liable if the Posted sign is up

(from the Wildlife Commission), and if the landowner calls the Game Warden, he will come out and issue the ticket.

Ms. Young explained that she took the wording in the current ordinance and just added the word “written”. As the ordinance is written now, the only enforcement is with the Sheriff as a trespassing charge. Ms. Young went on to explain that she was aware that there is a land registry program through the Wildlife Commission, however, what it doesn’t allow is that if the landowner wants NO hunting/fishing on their land. That is the hole in the program. Ms. Young also noted that the Wildlife Commission will not help enforce the law if we do not have it written in an ordinance.

Mr. Allen Phelps of Creswell stated that there is a problem with people hunting off the highway and running dogs through people’s yard. Mr. Phelps asked if this ordinance change passed, would he have to contact Commissioner Alexander for permission to get dogs off her land if he needed to go get them out of her yard. Commissioner Alexander asked Ms. Young if she would have to give such permission. Ms. Young replied “no”. Mr. Phelps then stated that if he was going after his dog then that would be “hunting” and he could get a ticket without getting written permission.

AMENDMENT TO ORDINANCE REQUIRING WRITTEN PERMISSION FOR HUNTERS ON PRIVATE PROPERTY: Ms. Young reiterated that the single change being made in this ordinance is the addition of the word “written”. Commissioner Collins said all he was hearing is that retrieving dogs is a problem. Commissioner Collins noted that if the issue deals with the dog, then have the ordinance exclude dog retrieval. Mr. Peoples spoke of other complaints of folks hunting without dogs going on folk’s property in various areas of the county. Commissioner Manning stated that it seemed to him that if a landowner signed up with the NC Wildlife Commissioner that would seem to solve the problem. Commissioner Manning suggested tabling this amendment to the ordinance and invite someone from the NC Wildlife Commission come to a Board meeting and speak about on this topic. The Board agreed unanimously. The Board asked Ms. Young to contact the NC Wildlife Commission to have someone attend a Board meeting in the future to speak to the Board on this matter.

PUBLIC HEARING ON PROPOSED USE OF AN INSTALLMENT FINANCING CONTRACT AS ALLOWED FOR UNDER NCGS 160A-20 FOR THE CONSTRUCTION OF AN INDUSTRIAL BUILDING AT THE PLYMOUTH MUNICIPAL AIRPORT:

Commissioner Collins made a motion to open the public hearing on the proposed use of an installment financing contract as allowed for under NCGS 160A-20 for the construction of an industrial building at the Plymouth Municipal Airport. Commissioner McCray seconded, motion carried unanimously.

Ms. Critcher reiterated that at the December 6 Board of Commissioners meeting the Board approved that the County be authorized to finance the entire amount of \$484,118 for the Commerce Center construction project.

Ms. Critcher sent out a request for proposals that were due on December 22, 2010. The proposals were not to exceed borrowing \$500,000. Ms. Critcher recommended that the Board approve the RBC bank bid which has a 4.41% taxable interest for no more than 10 years. Ms. Critcher explained that if the County would like to lease or sale the building to a company in the future, the loan must have taxable interest, not be ‘exempt’. Ms. Critcher also stated this is a fixed rate.

Commissioner Collins made a motion to close the public hearing, Commissioner Manning approved, motion carried unanimously.

Commissioner Alexander made a motion to adopt the Resolution Authorizing the Filing of an Application for Approval of Financing Agreement Authorized by NCGS 160A-20 for the Construction of an Industrial Building at the Plymouth Municipal Airport, accepting the bid from RBC and allowing Chair Johnson to sign documentation pertaining to this documentation. Commissioner McCray seconded, motion carried unanimously.

PRESENTATION OF THE YEAR ENDING JUNE 30, 2010 COMPREHENSIVE ANNUAL FINANCE REPORT: Mr. Chris Burton from Pittard, Perry and Crone was in attendance. Mr. Burton and Ms. Critcher gave the following presentation.



# County of Washington Comprehensive Annual Financial Statements For Fiscal Year ended June 30, 2010



Presented By:

Gayle T. Critcher, Finance Officer  
Chris Burton, Partner, Pittard Perry, Crone



# CAFR Format

## Introductory Section

Transmittal letter includes

- formal transmittal of CAFR
- profile of the government
- information useful in assessing economic condition
- awards and acknowledgements
- expresses “more subjective information”

## Financial Section

Independent auditor’s report

Management’s Discussion & Analysis

Narrative introduction, overview, and analysis of the statements

Basic Financial Statements including Notes

Combining & individual fund statements, schedules, & supplementary information



## CAFR Format continued

### Statistical Section

Chief source of information regarding economic condition

20 Schedules which provide information on:

Financial trends	Revenue Capacity
Debt Capacity	Operating Information
Demographic & economic information	

### Compliance Section

1/11/2011

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## Transmittal Letter

Profile of the County

Economic Conditions and Outlook

Business/Industrial Development

Major Initiatives

20 Yr Economic Development Enhancement Plan

Plymouth Airport & Commerce Center

Government Services Complex including Medical clinic – eastern Washington County

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## Transmittal Letter

### **Grants/Construction Project Ongoing**

Golden Leaf – \$1,200,000 Manufacturing facility

- 600,000 Medical clinic

US Congress - 633,100 Medical clinic

### **Awards & Acknowledgements**

*GFOA – Certificate of Achievement*

*No. 15, we believe*

*Thanks to everyone!*

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## Financial Section

 Independent Auditor Report

 UNQUALIFIED REPORT

 CLEAN OPINION

 To Be Reviewed in Full by Auditors

1/11/2011

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# Management Discussion & Analysis (MD&A)

## Highlights

Airport transfer from Town; assets	+\$1,934,640
Expenditures under budget-General Fund	(303,270)
Total fund balance decreased	(\$1,477,113)
Unreserved Fund Balance-19% of GF Expenditures	
Debt decreased by \$779,300; leaving \$145,000 GO School Debt to be paid in 2011	

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## Management's Discussion & Analysis (MD&A)

- Narrative overview of the financial statements
- Intended to be objective straightforward, and understandable introduction
- Summary analysis of local government's financial health
- Highlights important financial issues

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# Statement of Net Assets

	Governmental Activities	Business Type Activities	Total Primary Government
<b>Assets:</b>			
Current and other assets	\$ 7,113,498	\$ 1,343,108	\$ 8,456,606
Capital Assets	7,113,672	8,450,417	15,564,089
<b>Total assets</b>	<b>14,227,170</b>	<b>9,793,525</b>	<b>24,020,695</b>
<b>Liabilities:</b>			
Long-term liabilities	857,006	5,227,349	6,084,355
Other Liabilities	126,968	110,839	237,807
<b>Total liabilities</b>	<b>983,974</b>	<b>5,338,188</b>	<b>6,322,162</b>
<b>Net assets:</b>			
Invested in capital assets net of related debt	6,877,735	3,245,967	10,123,702
Unrestricted	6,365,461	1,209,370	7,574,831
<b>Total net assets</b>	<b>\$ 13,243,196</b>	<b>\$ 4,455,337</b>	<b>\$ 17,698,533</b>

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## MD & A continued

Changes in Net Assets

Fund Balance discussion – Reviewed later slide

Budgetary Highlights including amendments that  
were expended/received \$123,183

Capital Assets Purchased

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## Capital Assets (net of depreciation)

	Governmental Activities	Business-type Activities	Total
	2010	2010	2010
Land	\$ 2,180,481	\$ 330,158	\$ 2,510,639
Buildings and improvements	4,961,439	10,510,703	15,472,142
Equipment, furniture and fixtures	2,070,008	471,210	2,541,218
Vehicles and motorized equipment	1,568,637	146,248	1,714,885
Construction in Progress	346,625		346,625
<b>Total</b>	<b>\$ 11,127,190</b>	<b>\$ 11,458,319</b>	<b>\$ 22,585,509</b>

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## Outstanding Debt

	Governmental Activities		Business-type Activities	
	2009	2010	2009	2010
General obligation bonds	\$ 430,000	\$ 145,000	\$ -	\$ -
Revenue bonds			5,291,667	5,204,450
Other debt	869,877	372,521		
<b>Total debt</b>	<b>\$ 1,299,877</b>	<b>\$ 517,521</b>	<b>\$ 5,291,667</b>	<b>\$ 5,204,450</b>

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# Statement of Activities

Function/Programs	Program		Total	Total	Total
	Expenses	Revenues	Governmental	Business-Type	
<b>Governmental activities:</b>					
General government	\$ 1,988,696	\$ 95,656	\$ (1,893,040)	\$ -	\$ (1,893,040)
Public safety	3,455,636	1,186,581	(2,269,055)	-	(2,269,055)
Economic and physical deve	762,024	1,706,512	944,488	-	944,488
Human services	6,002,067	3,801,130	(2,200,937)	-	(2,200,937)
Cultural and recreational	285,577	10,899	(274,678)	-	(274,678)
Education	2,379,286	586,184	(1,793,102)	-	(1,793,102)
Interest on long-term debt	45,307	-	(45,307)	-	(45,307)
<b>Total governmental activit</b>	<b>14,918,593</b>	<b>7,386,962</b>	<b>(7,531,631)</b>	<b>-</b>	<b>(7,531,631)</b>
<b>Business-type activities</b>	<b>2,491,248</b>	<b>2,348,633</b>	<b>-</b>	<b>(142,615)</b>	<b>(142,615)</b>
<b>Total primary government</b>	<b>\$ 17,409,841</b>	<b>\$ 9,735,595</b>	<b>(7,531,631)</b>	<b>(142,615)</b>	<b>(7,674,246)</b>
<b>General revenues:</b>					
Property taxes			6,274,048	-	6,274,048
Other taxes			1,776,849		1,776,849
Other revenue			113,925	3,218	117,143
Land/Bldg donation (airport)			1,934,640		
Transfers			186,450	(186,450)	-
<b>Total revenues and transfer</b>			<b>10,285,912</b>	<b>(183,232)</b>	<b>10,102,680</b>
<b>Change in net assets</b>			<b>2,754,281</b>	<b>(325,847)</b>	<b>2,428,434</b>
<b>Net assets - beginning</b>			<b>10,488,915</b>	<b>4,781,184</b>	<b>15,270,099</b>
<b>Net assets - ending</b>			<b>\$ 13,243,196</b>	<b>\$ 4,455,337</b>	<b>\$ 17,698,533</b>

## • Budget & Actual-General Fund - Exhibit 5

Revenues:	<u>Final Budget</u>	<u>Actual</u>	<u>Variance</u>
	\$14,682,012	13,767,245	\$ 914,767
Expenditures:			
	<u>15,816,451</u>	<u>15,513,181</u>	<u>303,270</u>
<b>Revenues under</b>			
<b>Expenditures</b>	<u>(1,134,439)</u>	<u>(1,745,936)</u>	<u>611,497</u>
<b>Total other</b>			
Financing Sources	<u>238,253</u>	<u>268,823</u>	<u>30,570</u>
Revenues & other financing sources over expenditures			
and other financing uses	<u>(896,186)</u>	<u>(1,477,113)</u>	<u>(580,927)</u>
<b>Appropriated</b>			
<b>fund Balance</b>	<u>896,196</u>	<u>-</u>	<u>(896,196)</u>
Deduction from			
fund balance			<u>\$(1,477,113)</u>

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## Fund Balance Uses

Purchase of Roper Annex (WOW)	\$262,500
Debt payoff EM & Detention	277,836
Ambulance purchase	87,000
Undercover investigations	25,000
Animal Shelter	29,925
Balance original budget	189,452
Revenue shortfalls General Fund	376,000
Revenue shortfall – EMS	<u>229,400</u>
	1,477,113

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## Fund Balance – General Fund

	June 30, 2009	June 30, 2010	
	<u>General Fund</u>	<u>General Fund</u>	<u>Difference</u>
Reserved for State Statute	1,539,772	1,539,427	
<b>Unreserved</b>	<b>4,457,703</b>	2,980,935	<b>-1,476,768</b>
<b>Total fund balance</b>	<b><u>\$ 5,997,475</u></b>	<b><u>4,520,362</u></b>	
<b>Available fund balance as a % of budgeted expenditures</b>	<b><u>29.94%</u></b>	<b><u>19.22%</u></b>	
	<b>14,890,337</b>	<b>15,513,181</b>	
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## Fund Balance – General Fund

	June 30, 2010 <u>General</u>	June 30, 2011 <u>General Fund</u>	
<b>Reserved for State Statute</b>	1,539,427	Appropriated Fund Balance	
<b>Unreserved</b>	2,980,935	<b>(\$201,025)</b>	
<b>Total fund balance</b>	<b>\$ 4,520,362</b>		
<b>Available fund balance as a % of adopted budget expenditures</b>	<b>19.22%</b>		
	15,513,181		
1/11/2011			17

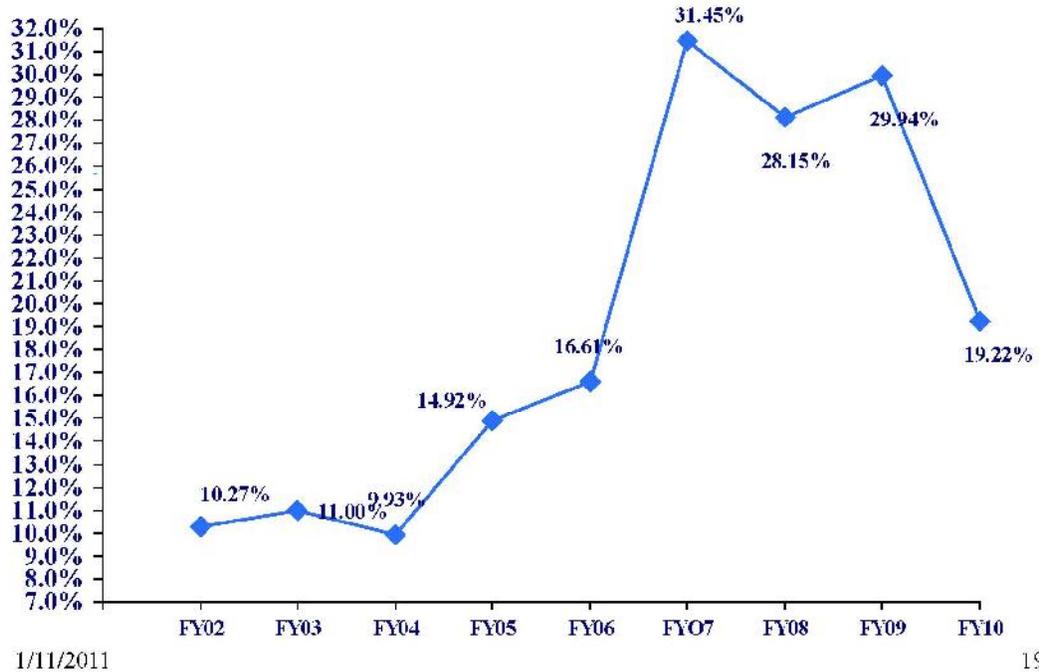


## Fund Balance – General Fund

	June 30, 2010 <u>General Fund</u>	Hospital <u>Reserve</u>	Without Restricted <u>Hospital Reserve</u>	
<b>Reserved for State Statute</b>	1,539,427		1,539,772	
<b>Undesignated</b>	2,980,935	<b>(\$2,062,478)</b>	<b>918,457</b>	
<b>Total fund balance</b>	<b>\$ 4,520,362</b>		<b>2,458,229</b>	
<b>Available fund balance as a % of adopted budget expenditures</b>	<b>19.22%</b>		<b>5.92%</b>	
	15,513,181		15,513,181	
<b>NC Average</b>	<b>Fund Balance</b>	<b>Available</b>	<b>20.76%</b>	
<b>25 units with population less than 25,000</b>		<b>6/30/2009</b>		
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# General Fund Undesignated Fund Balance



## Revenues, Expenses, and Changes in Net Assets

Exhibit 7

Proprietary Funds	<u>Sanitation</u>	<u>Waterworks</u>
Operating Revenues	\$1,153,178	\$1,195,455
Operating Expenditures	<u>1,175,543</u>	<u>1,054,546</u>
Operating Income	(22,365)	140,909
Nonoperating Revenue/Expenses	<u>408</u>	<u>(258,349)</u>
Transfers/capital contributions	<u>(45,648)</u>	<u>(140,802)</u>
<b><u>Changes in Net Assets</u></b>	<b><u>(67,605)</u></b>	<b><u>(258,242)</u></b>



## Other Schedules-Tax Collections

<b>June 30, 2010</b>	<b><u>TOTAL</u></b>	<b><u>Excluding Vehicles</u></b>	<b><u>Motor Vehicles</u></b>
<b>Current levy</b>		<small>(real estate)</small>	
<b>Collection %</b>	<b>91.98%</b>	<b>93.45%</b>	<b>78.82%</b>
<b>June 30, 2009</b>	<b>93.08%</b>	<b>94.64%</b>	<b>80.11%</b>
<b>Difference</b>	<b>-1.10%</b>	<b>- 1.19%</b>	<b>+1.29%</b>
<hr style="border-top: 1px dashed green;"/>			
<b>NC County Average</b>	<b>94.94%</b>	<b>95.85%</b>	<b>84.12%</b>
<b>Difference</b>	<b>(2.96%)</b>	<b>(2.40%)</b>	<b>(5.30%)</b>

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## Statistical Section

Net Assets by Component

Changes in Net assets

Fund Balances of Government Funds

Changes in Fund Balance of Governmental funds

Governmental Activities Tax Revenues by Source

Assessed & Estimated Actual Value of Taxable Property

Principal Property Taxpayers

Property Tax Levies and Collections

Ratio of Debt to Assessed Value and per Capita

Other Debt Schedules



# Statistical Section

Demographic and Economic Statistics

Principal Employers

County Government Employees

Water System Major Users

Water System Statistics

Capital Asset Statistics

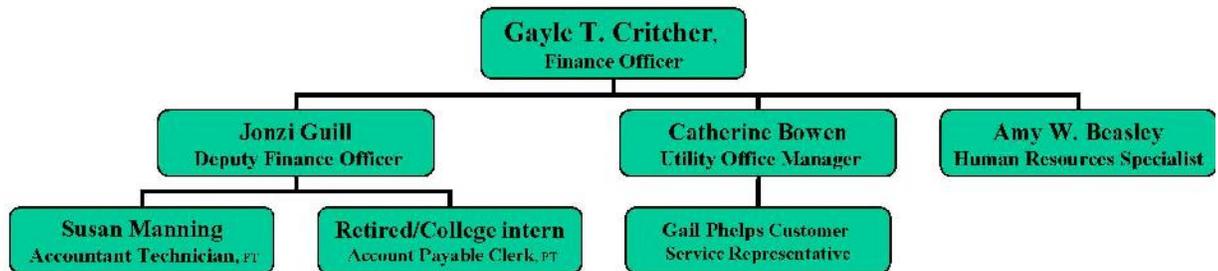
Operating Indicators

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# Finance Office Staff



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# Audit Results

## Generally Accepted Auditing Standards - Basic Financial Statements:

- Unqualified – “clean opinion”
- Represents *highest* level of assurance

## Governmental Auditing Standards

## OMB A-133 – State and Federal Financial Assistance:

- Unqualified – “clean opinion”
- Management Letter

1/11/2011

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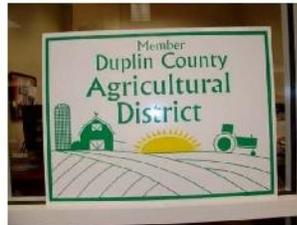
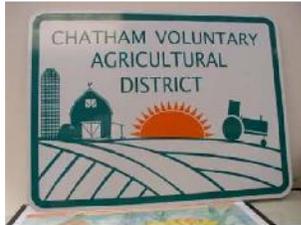
Mr. Burton stated that the only item of concern found was that the EMS billing/collection wasn't working. The County changed to a different EMS collection agency on July 1, 2010 in hopes of solving the problem. Mr. Burton suggested that the County keep an eye on this and make sure that the County sees a vast improvement on the collections/billing side. Mr. Burton also stated that a concern was found in Social Services where there were some forms missing from some participant's files. However, Mr. Burton also stated this was very immaterial. Mr. Burton also mentioned that the County needs new software for accountability of fixed assets (depreciation) in the whole County.

VOLUNTARY AGRICULTURE DISTRICTS (VAD's) PRESENTATION: Ms. Rebecca Liverman, County Extension Director and Rufus Croom from Soil & Water spoke to the Board about Voluntary Agriculture Districts (VAD's). They gave the following presentation.





Buncombe County



XXX County

Guilford County

## Voluntary Agriculture Districts Top Ten as of 6

Source: Farm Bureau Magazine &

<u>County</u>	<u>Farms</u>	<u>Acres</u>
Buncombe	326	26,707
Chatham	224	26,000
Brunswick	104	21,638
Henderson	156	17,000
Sampson	72	15,058
Cleveland	139	13,974
Iredell	67	12,096
Ashe	104	12,089
Franklin	34	11,500
Rutherford	71	10,948
	1,297	167,010
Statewide	2,740	300,000

## +What is a Voluntary Ag District?



- A group of agricultural land owners with common characteristics:
- Desire to preserve the landscape.
- Desire to farm
- Minimum contiguous acreage
- Enrollment in a Comprehensive Conservation plan

## +What a VAD is not .....



- A permit to farm irresponsibly or:
- To pollute or damage the environment
- To employ poor stewardship of resources
- To be inconsiderate of neighbors
- To ignore basic conservation practices
- Not follow pesticide label recommendations
- A costly program to administer (signs)

## + Basic VAD Ordinance

- Minimum contiguous acres of qualifying farmland
- Formation of a 10 year agreement to sustain agriculture, forestry or horticulture
- Form an approved agreement
- Approval by agricultural advisory board or alternative board or official
- County recognition of ag's. value in the county

## + County and City Ordinances

- County ordinances govern unincorporated areas
- City ordinances apply to incorporated areas
- Some farms in existing VADs may be incorporated
- Counties and cities/towns need agreements
- Annexation impact should be addressed
- Cities may recognize VADs with ETJs

## + Qualifying Land

- Participation in Present Use Value – Agriculture, Forestry or Horticulture
- Highly Erodible Land Standards met (NRCS)
- Subject to a Conservation Agreement, or Plan
- Exempt three (3) building lots for family etc.
- Subject to all applicable building codes

## + VAD Conservation Agreement

- Sustain Agriculture, Forestry and/or Horticulture
- Non-Farm Construction (except above) prohibited
- Dumping prohibited
- Limits on removal of trees and other vegetation
- Mining prohibited
- Any activity detrimental to conservation
- **Recorded (key with condemnation)**



## + VAD Conservation Agreements



### ■ Permitted Activities/Uses

- Agriculture, Horticulture and Forestry
- Packing, processing or marketing of ag products
- Aquaculture
- Agritourism
- Outdoor recreation

## + Benefits of VAD



- Recorded notice of proximity to farmlands
- Reduction of nuisance actions
- Official role in county government
- Increase public awareness of Agriculture
- Abeyance of Water & Sewer assessment
- Public hearing on condemnation
- Voice for farmers
- G.I.S. map of VAD farms
- Recognizes agriculture for value (input into the economy, pulls farming interest together and helps to even the playing field with other boards and interests)
- Once most, or all NC Counties have a VAD, the state legislature will be ready to add extra incentives to enrolled farms

## VAD! What is the advantage for a farmer? The A, B, C's!

+

- **A** = acknowledgement. When anyone buys property near a VAD farm they can be required to sign a piece of paper that states they understand and accept that there is a farm nearby with smells, noise and equipment on road.
- **B** = back out option. The program is voluntary, a farm can be enrolled into and backed out of the VAD at anytime & very quickly.
- **C** = county voice. The VAD gives a voice for agriculture in the county with an official board.
- **D** = dollars into the county, as a valued industry. The VAD results in recognition for the economic impact of agriculture in the county.
- **E** = exemption. Farmers have the option for being exempt, not having to pay water and sewer assessments and for the right to request a public hearing, if their land is up for condemnation.

+

## So where do we go now?



Ms. Liverman stated that Washington County is at the very basic level of the VAD's. She would like to see the County get recognition as a VAD and she would like to set up steering committees to be able to come up with an ordinance to bring to the Board to see if it's what the Board wants to do. Ms. Liverman went on to explain that they would write the agreement as the Board sees fit so as not to cut ourselves out of the 'tree removal' business. Ms. Liverman has draft ordinances from neighboring counties with land similar to our County's.

Ms. Liverman stated that she was not asking for anything from the Board tonight--she was just making the Board aware of what the Extension Office was trying to put together. The Extension Office is having a meeting with Farm Bureau tomorrow. Ms. Liverman hopes to come back to the Board in a year or 18 months with an ordinance for the Board to approve.

RESOLUTION IN OPPOSITION OF CATCH SHARE PROGRAMS: Chair Johnson called for a vote on this resolution since it was previously discussed at the December 6, 2010 meeting. Commissioner Alexander made a motion to approve the Resolution in Opposition of Catch Share Programs. Commissioner McCray seconded. Commissioners Alexander, McCray and Chair Johnson voted aye. Commissioners Collins and Manning voted nay. The motion passed.

RESOLUTION FOR APPROVAL OF INSURANCE DISTRICT BOUNDARIES FOR LEES MILL TS, CONABY, AND CRESWELL RURAL: Ms. Ann Keyes explained to the Commissioners that the Fire Departments had 9S Inspections last week and it was noted that some of our Fire Department names did not match what was on file with the State. Commissioner Manning made a motion to accept the Resolution for Approval of Insurance District Boundaries for Lees Mill TS, Conaby, and Creswell Rural. Commissioner Collins seconded, motion carried unanimously.

BOARD & COMMITTEE APPOINTMENTS: The Washington County Senior Center Advisory Committee has requested the following appointees from the Board of Commissioners.

Mr. Julius Walker, Jr.  
Mr. William McCray  
Ms. Verna Armstrong  
Ms. Patricia Almond

Commissioner Collins made a motion to approve the Washington County Senior Center Advisory Committee appointments. Commissioner Alexander seconded, motion carried unanimously.

FINANCE OFFICER'S REPORT: Ms. Critcher discussed Budget Appropriation Amendment/Adjustment 10121 (COPS Federal Grant) and 10122 (Transport/EMS Transfer).

Commissioner Alexander made a motion to approve Budget Amendments 10121 & 10122. Commissioner McCray seconded, motion carried unanimously.

OTHER ITEMS BY CHAIRPERSON, COMMISSIONERS, COUNTY MANAGER, CLERK, ETC.: Mr. Peoples noted that John Farrelly, Washington County School Superintendent, informed him that Washington County was recommended by the Agriscience and Biotechnology Regional School Planning Commission as the location for the Agriscience and Biotechnology Regional School. This recommendation will now go on to the Legislature.

Commissioner Manning made a motion to go into Closed Session pursuant to NCGS 143-318.11 (a)(3), 143-318.11 (a)(4) and 143-318.11 (a)(6). Commissioner McCray seconded, motion carried unanimously.

Commissioner Collins made a motion to recess the meeting. Chair Johnson seconded, motion carried unanimously.

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Tracey A. Johnson  
Chair

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Julie J. Bennett  
Clerk to the Board