

Lawn Mowing Bid Proposal Form

Please submit bids by completing the table below and submitting this signed form to the County Manager’s Office c/o Julie Bennett, Clerk to the Board at 116 Adams St. Plymouth, NC 27962. Completed forms may also be faxed to 252-793-1183 or emailed to jbennett@washconc.org

The minimum mowing service which County will contract for and which bid amounts should be based on is as follows:

- Mowing at least bi-weekly between April 1st and September 1st during each calendar year; and
- Mowing as-necessary during the remainder of each calendar year to keep grass cut to a reasonable and aesthetically pleasing level.
- Bid amounts should be inclusive of all costs, including without limitation transportation, equipment, fuel, labor, and insurance.

Upon award, the successful bidder shall enter into a written contract for mowing services with Washington County requiring at a minimum:

- The provision of the mowing services described above or otherwise agreed upon by the successful bidder as an independent contractor under bidder’s EIN Tax ID at or below the bid amount;
- A contract term from the date of execution until June 30th, 2017 with an option for a one year renewal;
- Compensation based on billings received monthly for authorized mowing services performed, paid on a per mow basis.
- Compliance by bidder at all times with all applicable local, state, and federal rules, regulations, codes, ordinances, and/or other laws;
- Bidder to provide any applicable worker’s compensation insurance for its employees, and proof of general liability insurance coverage in a form and amount satisfactory to County up to an aggregate limit of one million dollars.
- Indemnification of County for accidents and/or injuries sustained during mowing services;
- No sub-contracting or assignment of the contract by Bidder without County’s consent;
- County may terminate the contract upon thirty days’ notice
- Other terms and conditions as may be agreed by the parties or required by County;

Bids will be accepted until an award is made. Bids are public records. County reserves the right to review and reject any and all bids, or to award the contract in one or more parts to one or more bidders. **An initial review of bids is expected to occur on 9/6/16, and bids should be submitted by 5:00 PM on 9/2/16 to be considered during this review.**

Further announcements and notice of any awards made will be posted promptly on the County’s webpage <http://www.washconc.org/rfps.aspx> and Facebook site. Therefore if no such announcements or notices have been posted, bidders should assume the County is still accepting bids for award.

Bid Submitted On: _____ (Date)

Bid Submitted By: _____ (Name of bidding person/firm)

Address: _____

Email: _____ Phone: _____

Signature: _____

Print Name/Title : _____

Attach additional sheets if necessary

Property	Area	Estimated Labor Hours per mowing	*Bid per each mowing: (leave blank for any property you choose not to bid on)
Airport: 1069 Airport Road, Plymouth NC	8.7		\$
Commerce Building 255 Plymouth Airport Rd, Plymouth	2.5		\$
Creswell Ballfield (Veterans Park) 508 N First St, Creswell	8		\$
Creswell Sheriff's Office 207 US HWY 64W, Creswell	.5		\$
Health Dept. 198 NC HWY 45 N, Plymouth	4		\$
Pea Ridge Ballfield and Park 16835 NC HWY 32 N, Roper	6		\$
Windows on the World 100 NC Hwy 32 N, Roper	1.07		\$

*Bid amount must include all costs including without limitation transportation, equipment, fuel, labor and insurance.

1. Please describe your current or prior mowing experience, particularly as it relates to operating a mowing business:

2. Please provide several references (including contact information) who are familiar with your mowing experience:

3. Please describe any liability insurance you currently possess for mowing services:

4. Please list the full legal names of any and all persons who might be engaged or employed by you to provide mowing services to Washington County under the mowing contract if it is awarded to you:

5. Please describe any discount you would apply for bundling multiple properties under one contract:

6. Please list any additional services with bid prices you are willing to offer, or any questions, concerns, conditions or other notes you wish to be considered by Washington County in its review of your bid.

Attach additional sheets if necessary